

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
CHAIRPERSON RYAN BONGARD
MONDAY, OCTOBER 23, 2023**

1. CALL TO ORDER AT 7:00 p.m.

2. ROLL CALL

Present: Silkaitis, Foulkes, Bongard, Muenz, Lencioni, Gehm, Pietryla, Wirball, Bessner, Weber

Absent: None

3. ADMINISTRATIVE

4. OMNIBUS VOTE

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Motion by Ald. Muenz, second by Ald. Lencioni to approve Omnibus items.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays;** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

5. PUBLIC WORKS DEPARTMENT

A. Presentation of Snow and Ice Removal Program.

Presented by AJ Reineking.

Aldr. Pietryla verified that we do not mark up the salt when we sell to the School District; Mr. Reineking stated that no, we do not. Aldr. Wirball asked who is responsible for shoveling the Main Street sidewalks? Mr. Reineking stated the property owners. Aldr. Wirball asked if that is in the Ordinance and Mr. Reineking stated yes; it would be a Code Enforcement issue.

Aldr. Bessner asked if there is a procedure for residential subdivisions – are the contractors supposed to come out before the plows come through? Is there communication? Mr. Reineking stated there is constant communication so we know who is going to take the lead. Aldr. Bessner asked if it's a long snow event, how many times do the plows come? Mr. Reineking stated it depends on each situation.

Chairman Bongard asked who is responsible for making sure the pathway across from East High School and Wredling is accessible? Mr. Reineking stated the Park District has some, the School District has some and we will clean up after the event. Chairman Bongard stated he reached out to the School District last year and never heard back. Mr. Suhr stated the City of St. Charles is not responsible for that area; we will help out with clean up after the snow event is complete, but it is not our responsibility. Mr. Suhr stated that generally speaking, it is the property owners adjacent to the sidewalks responsibility. The problem in that location is that the backyards have a big wooden fence and the property owners don't think about the sidewalk on the other side of their big wooden fence. The School District doesn't have the staff and we don't either because we are out doing exactly the work that AJ just described to you.

Aldr. Muenz asked who does the pathway to Munhall? Mr. Adesso stated if the City owns the property, the City clears the adjacent sidewalk. There is one Ordinance that requires adjacent property owners to clear the sidewalk and that is in the Downtown area; that is the only Code that requires the sidewalk to be cleared.

Aldr. Bessner stated they had this issue by Horne & 7th St. where people were clearing the sidewalk and piling it up, so there was question as to who was supposed to follow up with that. Mr. Adesso stated there is no code that requires anyone to do that work, but as AJ stated earlier, we will remove those piles when the event is over and our work is done.

Aldr. Muenz asked if we have considered an Ordinance where if your property is near a bus stop then your sidewalk must be cleared? Mr. Adesso stated that conversation has not been had by City Council to his knowledge.

Aldr. Lencioni stated in the Downtown District, anytime we require business owners to shovel, we are telling them they have to shovel City property as well and he has had conversations with business owners where they state the sidewalks are in right-of-way and they ask how they get the City to clear the sidewalk. Mr. Adesso stated in the Downtown District, that is an issue for Code Enforcement because there is a Code that does require them to do that. It does cause confusion when we remove the snow on sidewalks adjacent to City property; we have instructed our staff not to lift the blade and not to stop throwing salt as they travel from one parcel to another. That has caused confusion in the past and I think that is what you are alluding to. We ask people to consider and be aware that is our strategy; however, we could simply instruct our staff to lift the blade and stop salting parcels that aren't City owned. Aldr. Lencioni stated he thinks it makes sense to be helpful, but it would make sense to put out a blanket statement stating our strategy.

***B. Recommendation to approve a Resolution Authorizing an Intergovernmental Agreement with St. Charles Township Regarding Snow/Ice Control.**

Presented by AJ Reineking.

Motion by Ald. Muenz, second by Ald. Lencioni to approve Omnibus Item 5.B.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays;** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

***C. Recommendation to Approve a Resolution Authorizing an Intergovernmental Agreement with St. Charles School District 303 Regarding Snow/Ice Control Materials.**

Presented by AJ Reineking.

Motion by Ald. Muenz, second by Ald. Lencioni to approve Omnibus Item 5.C.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays;** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

D. Recommendation to Approve a Resolution Awarding the Bid for Fire Station Facility Improvements.

Presented by AJ Reineking.

Aldr. Pietryla stated he supports this, but asked Finance Director Hannah for quarterly reports on surplus savings; Mr. Hannah stated yes, we can do that.

Aldr. Wirball seconded Aldr. Pietryla's comment and stated he would like to dig in deeper at the retreat this winter.

Aldr. Lencioni asked if we are having the same work done in two buildings, why one is more expensive than the other? Mr. Reineking stated if the projects run over, they are holding their price. Aldr. Lencioni then stated he saw a line item for cabinet removal, but no replacements, why is that? Mr. Reineking stated we already own the cabinets and we will get them installed.

Aldr. Foulkes asked if there was a comprehensive plan to update our other facilities before they are 40 years old? Mr. Reineking stated yes, we do. The fire stations are unique because they are always occupied.

Motion by Ald. Lencioni, second by Ald. Pietryla to approve Item 5.D.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays;** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

E. Recommendation to Approve a Resolution Authorizing a Contract with RJ O’Neil, Inc. for Rooftop Air Handler Replacements at City Hall and Century Station.

Presented by AJ Reineking.

Aldr. Weber asked if this was for everything, including removal of old units? Mr. Reineking stated yes.

Aldr. Wirball asked if the price was locked in, if this went beyond 32 weeks? Mr. Reineking stated yes.

Motion by Ald. Pietryla, second by Ald. Gehm to approve Item 5.E.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays;** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

6. PUBLIC COMMENT

None.

7. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS

Aldr. Wirball stated he received a question from constituents near the former Blue Goose complaining about boxes behind the building; paper and cardboard is flying around. This is the third request to get it cleaned up; what do we have to do? Mr. Conley stated we filed a notice of violation with the owner today.

Chairman Bongard stated he would like to have an offline conversation regarding security at First Street. Mr. Suhr acknowledged and stated a conversation could be had. Aldr. Foulkes stated he agreed that security is needed since this is such a big investment for us. Aldr. Bessner stated it could be discussed at their meeting in December as well.

8. EXECUTIVE SESSION

None.

9. MOTION TO ADJOURN GOVERNMENT SERVICES COMMITTEE MEETING

Motion by Ald. Bessner, second by Ald. Pietryla to adjourn the meeting at 7:40 pm.

Roll Call Vote: Ayes: Aldr. Silkaitis; Aldr. Foulkes; Aldr. Muenz; Aldr. Lencioni; Aldr. Gehm; Aldr. Pietryla; Aldr. Wirball; Aldr. Bessner; Aldr. Weber **Nays:** None. Chairperson Bongard did not vote as chair. **Motion Carried.**

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