

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: \*IL

Title:

Recommendation to approve a **Resolution** to approve Construction Engineering Agreement for the South 7th Avenue Resurfacing Project with Hampton, Lenzini and Renwick, Inc. in an amount not to exceed \$95,820

Presenter:

Ken Jay

Meeting: City Council

Date: April 27, 2020

Proposed Cost: \$ 95,820

Budgeted Amount: \$ 96,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The City has secured \$500,000 in federal funding toward the resurfacing of S. 7th Avenue. Resurfacing will include the entire limit of S. 7th Avenue, from E. Main Street to Division Street. The proposed project will include curb and gutter repairs, ADA sidewalk improvements, driveway repairs as required, and asphalt pavement milling and resurfacing.

Staff utilized a multi-step process to select the most qualified consultant for the project, first requesting Statements of Interest (SOI) from consulting firms prior to short-listing firms to submit full Statements of Qualifications (SOQ). Seven firms submitted SOIs, and three shortlisted firms submitted SOQs. Staff reviewed SOQs and ranked the firms based on project team experience, firm experience on similar projects, consultant's recognition of project objectives and problems, and approach plan and schedule.

The most qualified consultant, as determined by average weighted ranking of reviewers, is Hampton, Lenzini and Renwick, Inc. (HLR) of Elgin, IL. Hourly rates provided by HLR were consistent with similar construction engineering contracts the City has administered in the past, and project man-hours were successfully decreased by staff during contract negotiation, keeping the contract on budget.

HLR has successfully completed construction engineering services for the City of Elmhurst and Village of Elk Grove in recent years, with both municipalities providing strong recommendations. Staff recommends approving a construction engineering services contract for the S. 7th Avenue to the most qualified consultant, Hampton, Lenzini and Renwick, Inc. of Elgin, IL, in an amount not to exceed \$95,820.

**Attachments** *(please list):*

\*Resolution

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve a Construction Engineering Agreement for the South 7th Avenue Resurfacing Project with Hampton, Lenzini and Renwick, Inc. in the amount of \$95,820.

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution to approve Construction Engineering Agreement for the  
South 7<sup>th</sup> Avenue Resurfacing Project with Hampton, Lenzini and  
Renwick, Inc. in an amount not to exceed \$95,820**

**Presented & Passed by the  
City Council on \_\_\_\_\_, 2020**

WHEREAS, the City has secured \$500,000 in federal funding toward the resurfacing of S. 7<sup>th</sup> Avenue.

WHEREAS Staff utilized a multi-step process to select the most qualified consultant for the project;

WHEREAS The most qualified consultant, as determined by average weighted ranking of reviewers, is Hampton, Lenzini and Renwick, Inc. (HLR) of Elgin, IL.

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Construction Engineering Agreement for the South 7<sup>th</sup> Avenue Resurfacing Project be awarded Hampton, Lenzini and Renwick, Inc. in an amount not to exceed \$95,820.

PRESENTED to the City Council of the City of St. Charles, Illinois, this\_\_day of April, 2020

PASSED by the City Council of the City of St. Charles, Illinois, this\_\_day of April, 2020

APPROVED by the Mayor of the City of St. Charles, Illinois, this\_\_day of April 2020

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: