



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: \*IS

Title:

Recommendation to approve a Resolution Awarding the bid for Directional Boring Services and Landscape Restoration Services to Archon Construction Company.

Presenter:

Paul Hopkins

Meeting: City Council

Date: April 27, 2020

Proposed Cost: \$ 250,000.00

Budgeted Amount: \$ 250,000.00

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

The Electric Utility utilizes directional boring for emergency repairs, new development work and distribution underground improvement. In spring of 2017 this work was bid and awarded to Archon as the lowest responsive bidder out of seven (7). The bid was awarded for a three-year period based on the first year's pricing and a 5% increase in year two and another 5% increase in year three, both of which were conditional upon the Electric Utility's satisfaction and customer service to the City of St. Charles. The third-year extension ends April 30, 2020, and the Electric Utility requested a price for a fourth-year extension because the work relationship between the Electric Utility and Archon has been very satisfactory and cost effective, and Archon returned a cost increase of 3% for the period of May 1, 2020 through April 30, 2021.

**Attachments** *(please list):*

\* Letter of fourth-year pricing from Archon Construction dated February 13, 2020

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to award contract to Archon Construction Company LLC for Directional Boring and Landscape Restoration Services for the Electric Utility.



# ARCHON CONSTRUCTION CO., INC.

---

**UTILITY CONTRACTORS**

*"A CERTIFIED Woman's Business Enterprise"  
"An Equal Opportunity Employer"*

February 13, 2020

Steve Shroba  
Electric Division  
2 E. Main Street, St. Charles, IL 60174-1984  
630 377-4475 [sshroba@stcharlesil.gov](mailto:sshroba@stcharlesil.gov)

Steve,

Over the years, Archon has enjoyed a valued relationship with the City of St. Charles. We are very interested in continuing our great relationship for another year. We are requesting an extension to our existing contract with the following changes.

We would like to increase all the items by 3% except for the unit "machine dig pit". We would like to increase this unit to \$550.00. Please let me know if this works for you.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Don Loizzo" with a stylized flourish at the end.

Don Loizzo  
General Manager

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Awarding the Bid for Directional Boring and Landscape Restoration Services to Archon Construction for a One Year Period beginning May 1, 2020 through April 30, 2021 in the amount of \$250,000**

**Presented & Passed by the  
City Council on \_\_\_\_\_, 2020**

WHEREAS seven bids were received from directional boring contractors in 2017;

WHEREAS Archon Construction was the low unit cost bidder on the high volume units and offered associated landscape restoration for the work they performed;

WHEREAS The proposals from 2017 included provisions for a three year contract and this is an extension for a fourth year using a 3% escalator;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that an extension of the Bid for Directional Boring and Landscape Restoration Services be awarded to Archon Construction in an amount not to exceed \$250,000.

PRESENTED to the City Council of the City of St. Charles, Illinois, this\_\_day of April, 2020

PASSED by the City Council of the City of St. Charles, Illinois, this\_\_day of April, 2020

APPROVED by the Mayor of the City of St. Charles, Illinois, this\_\_day of April, 2020

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: