

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT SERVICES COMMITTEE MEETING  
MONDAY, MARCH 28, 2016, 7:00 P.M.**

**Members Present:** Chairman Turner, Aldr. Payleitner, Aldr. Lemke, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis

**Members Absent:** Aldr. Stellato, Aldr. Silkaitis, Aldr. Bancroft

**Others Present:** Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works -Operations; Karen Young, Asst. Director of Public Works -Engineering; A.J. Reineking, Public Works Manager; John Lamb, Environmental Services Manager; Tom Bruhl, Electric Services Manager; Dave Kintz, Deputy Police Chief; Joe Schelstreet, Fire Chief

**1. Meeting called to order at 7:00 p.m.**

**2. Roll Call**

**K. Dobbs:**

**Stellato:** Absent

**Silkaitis:** Absent

**Payleitner:** Present

**Lemke:** Present

**Turner:** Present

**Bancroft:** Absent

**Krieger:** Present

**Gaugel:** Present

**Bessner:** Present

**Lewis:** Present

**3.a. Electric Reliability Report – Information only.**

**3.b. Tree Commission Minutes – Information only.**

**3.c. Active River Project Update – Information only.**

**4.a. Presentation of Options Related to Switchgear on IL Route 31.**

**Tom Bruhl presented.** This is a reliability project on Route 31 between Roosevelt and Mosedale. It was originally planned to be an overhead project where we were going to replace overhead wire. Sometime in mid-2015, we changed that from overhead to underground because of similar costs and the option that we wouldn't have to do lane closures on Rt. 31. It is a better reliability solution to go underground, but unfortunately it does require switchgear which is a six foot cube at the junction points.

The location in question is on the west of the sidewalk between Horne and Roosevelt; there had always been a box at that location, we decided to put switchgear there because it was the best engineering option and easements were in place to allow the legal location there.

Unfortunately The Oaks had made significant changes to their landscape along Route 31 and that increased the visibility of the switchgear for the residents and they have voiced opposition to the location based on aesthetics. The City has offered to move the switchgear to a different location approximately 100 feet north.

With respect to coordination, we want to make sure you understand we did not just blatantly not coordinate with them; their plans were based in 2012/2013 and if we were going to do an overhead job it wouldn't have been an issue. But when it changed to an underground project in 2015 it was actually after all of their design had been completed and almost installed. At the time in 2012, we didn't have the foresight to tell them not to work in the easement.

We have evaluated the proposed location and it is possible. There are converging sewers there so we would have to move it slightly west which is closer to the residents in order to avoid the sewer conflicts. It does make the system a lot more extensive because we have to bring all the cable north to that location and double back to where it's at now. We are not in favor of that because of the splices and also it moves it from one person's backyard to a different one. On top of that, it's a \$40,000 estimate to have a contractor move it.

In terms of the consideration for the alternate based on the feedback from this committee, The Oaks developed and routed a petition and received overwhelming majority and support of the relocation. The people who did not sign were related to other issues. The proposed location is behind Unit 21. At the last Committee meeting we also heard it would be nice if we could work out a landscape option for some type of screening to resolve the issue. The City engaged Countywide to create an extensive plan to try and screen the switchgear. They designed that and have come up with a preliminary cost of \$8,600 to do fairly elaborate landscaping; this is the ultimate design with the most expensive and biggest trees, so if things were changed to lower grasses, etc., this would be less expensive.

The City met with The Oaks after we got the landscape screening design to see if we could negotiate screening as an option. The Oaks continues to prefer that the Council authorize the additional costs to relocate the switchgear, and as such, we couldn't come up with an agreement. At this point, we are asking for guidance regarding the additional cost to either move the switchgear or provide extensive landscape screening.

**Chairman Turner:** It's my understanding that The Oaks does not want the landscape concept so we are not going to present that as a motion. It is up to a member of the Council to make a motion to move the switchgear not to exceed \$45,000. I would also like to say that because there are three committee members absent from the meeting tonight, it may be best that the people from The Oaks present at the full Council session next Monday night at 7:00 p.m. Any way you look at it, this committee is only going to make a recommendation to Council, this is not set in stone and it can change because there are still three people to vote on this.

**Aldr. Lewis:** Thank you, Tom, for the presentation. Unfortunately this is just one of those situations, but I would like to thank the members of The Oaks for doing what we asked of them – to get a petition for moving it. The woman whose backyard this will be in has a note attached in the packet and she is completely on board with the project. I think over the last two years the project that they have undertaken in their own homeowners association was trying to not only help their neighborhood, but the whole entryway to the City of St. Charles. I commend them for what they have done and the amount of money they have spent and I think this is a small concession we can make to move this and they will then take care of any landscaping themselves.

I move that we move the electrical box 100 feet to the north, not to exceed the cost of \$45,000.

**Aldr. Payleitner:** Aldr. Lewis, you mentioned something in the packet; that wasn't in our packet. Will we have a chance to see what it is you are talking about?

**Aldr. Lewis:** They had a presentation they were going to give, so I guess that will come at the Council meeting. Out of 75 homeowners, there were 66 in support; 2 were out of town, 2 were vacant and 2 were other issues, so there really was no negative.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Stellato:** Absent

**Silkaitis:** Absent

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Abstain

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** No

**Bessner:** Yes

**Lewis:** Yes

**Chairman Turner:** So the motion passes, it will go to Council with a positive recommendation on April 4 where it will be finalized.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

**4.b. Presentation of Public Works Green Initiatives.**

**Tom Bruhl presented.** We like to update you annually on our Green Initiatives.

The solar project is moving along; it is a demonstration project, we are the host city. IMEA, our power vendor, is commissioning the project and we have no maintenance responsibilities. It's going to start in April and hopefully by August the plant will be commissioned and ready to go. It has a semi-trailer size battery that is going to be incorporated to dispatch stored energy upon request.

**Chairman Turner:** Eventually we are going to have a new substation out there, is this going to interfere with that?

**Mr. Bruhl:** Not at all; it will be very complimentary in fact. The reason we are putting the additional substation there is for capacity and this will provide at least some capacity during peak hours.

Our electric vehicle charging station continues to be very popular. There are many times when both charging cords are in use.

**Aldr. Lewis:** I love this project; is there any way we can get another one or this one and make it more visible? It really is hidden. When I was with the America in Bloom judges last summer, we were looking for it and I know where it's at. Is there any way to put it more front and center in our community?

**Mr. Bruhl:** Moving this one would entail significant costs so at this point it would be easier to add one. The total cost for this one was \$13,000 and we got a grant for half of it, so it cost us \$6,500. For \$13,000 we can put one anywhere we want.

**Aldr. Lewis:** If we do have the opportunity for another one, I would like to see it in a more visible location.

**Mr. Bruhl:** The con of that is once you dedicate a parking spot to electric vehicles only, you've lost those two spots, so that is why we didn't want to put it on the first floor because there would be two spots partially occupied and people with regular cars can't use those spots; if you put it somewhere prominent, those spots will be encumbered for electric vehicles only. These two spaces are only occupied about 15% of the time.

**Aldr. Lewis:** I think that is fine now, but as we go forward, we need to continue thinking of that.

**Mr. Bruhl:** It is not that expensive to add one, so if the Council wanted to consider adding one, we can do that.

**Aldr. Lewis:** I think it sends a positive message.

**Mr. Bruhl:** We are active with LED street lights, although we do not have a change out program. We are doing it upon opportunity when the old lights fail. The LED lights are about 50% energy savings and they are not that much more expensive first cost, and they last a lot longer. The new garage is going to be all LED.

We did receive a grant for \$11,000 of the \$24,000 to relamp the west parking deck, levels one through four. We have previously done the top deck because of the maintenance issue. This project will start in April.

Through our supplier, IMEA funds energy efficiency grants. These are for City projects and our customers, mostly industrial and commercial if they want to buy a more energy efficient motor or do a lighting retrofit, we can through IMEA grant them matching funds to help lower the return on investment. To date, that has been over \$858,000 that IMEA has paid into both the City or to our customers to purchase more energy efficient lighting, motors, etc.

**Mr. Adesso:** The first thing I would like to talk about some projects which highlight some of the things we are working on; the first is ecological restoration and the maintenance of naturalized areas. One good example is the Norton Creek Project that Public Works Engineering successfully completed. The buffers of the creek have all been naturalized and when the vegetation grows in, it will be native to Illinois.

We have also undertaken initiatives in terms of trying to eliminate turf grass where possible for a few reasons; to increase habitat and to reduce the moving footprint that the City engages in. The Tyler Road Ditch is an example of one way we chose to do this. Last year we converted all the turf grass at the Public Works Satellite Garage, (commonly known as the IDOT Garage) to Prairie Grass in order to save money on mowing.

I highlighted the Bob Leonard Walkway both Phases 1 and 2 last year because I think it's a corner stone project for the City as it highlights sustainable landscapes and native BMP's, specifically the naturalized buffers. Phase 1 which is behind Fox Island Square and Phase 2 along the Brownstones both have permanent, naturalized buffers that provide

a landscape, but also ecological value in terms of stormwater value and buffering to the river. We are going to continue to maintain those with a professional vendor so that they know what belongs there and what shouldn't be there.

We have also engaged in sustainable landscapes like at the Jones Law Office. Unfortunately that project wasn't as successful as we had hoped, we are going to make another attempt at it this year and do supplemental planting, but our hope is that through strategic use of sustainable landscapes, we will be able to cut down on watering and maintenance.

We have installed new educational designs along the Bob Leonard Walk Phase 2 in an attempt to educate the public as to why we have what we have out there and what function it performs. We collaborated with the Park District and we were able to come up with signs that we could install along the walkway that complement the signs that are at Mt. St. Mary's Park to educate the public about why the buffers are naturalized, what functions they are providing, etc. We also installed a new sign at Riverside Park last year and we are also going to install new signs as we acquire new areas.

**Aldr. Payleitner:** I also noticed there are sustainable plants at the museum now with the signage.

**Mr. Adesso:** Yes, there are. Allison was very active in pursuing a more sustainable landscape and we are very proud to have worked with her on that; she did a great job getting those plants donated, so it was no cost to the museum and the City.

**Aldr. Gaugel:** Do we currently engage in any prairie burns?

**Mr. Adesso:** The last two years we have not because at Riverside Park specifically, we have a few invasive species – most notably thistle that is fire active so we have purposely been trying to avoid fire and high mow that in an attempt not to activate that invasive native. In the years to come, I think we probably will when we have a reason to.

**Mr. Reineking:** For the last several years, our winter operations have been at the forefront of the industry best management practices for salt application techniques. We have a very active anti-icing program which is the pre-brining of the streets before the event. We are constantly paying attention to our pavement temperatures to see if that is an applicable practice. If it's too cold, we will avoid putting liquid down on the road, but this year the temperatures were favorable quite a bit and we were able to do a lot of pre-treating of the roadways.

In addition, we made improvements to our de-icing program with the utilization of blue salt instead of traditional white or brown salt. We are getting our salt pre-treated from the manufacturer which is lowering the active point of the salt. Traditionally salt freezes and is inactive around 0 degrees, so the blue salt allows us to go to lower temperatures and it activates more quickly out of the truck. To that point, the last several years, our trucks have been outfitted with a spraying apparatus so we are able to have brine tanks in

addition to the salt spreader on the truck so we are spraying the truck with brine or a thermo-point organic solution before it leaves the truck which makes it sticky so it sticks to the road rather than bouncing in the parkway so we are able to use less and it activates before it even hits the ground.

We are utilizing our pavement monitoring system so we are able to use our liquids throughout the storm this year based on the weather conditions. Traditionally in the past, if it's snowing you want to curtail your use of liquids but this year we are able to watch the temperature forecast and pavement temperatures and actually utilize liquids throughout the duration of the storm.

To recap this big picture, this is an issue that is showing up on NPDES permits for communities for their storm water discharge permits, so being in the position we are in now, we are avoiding a big cost mandated on us in the future.

**Aldr. Lewis:** Thank you all for doing this, I think it is a very positive thing.

No further discussion.

**4.c. Recommendation to award the Bid for Legacy Substation Civil Work and Cable Removal to Archon Construction.**

**Tom Bruhl presented.** The City and ESI Consultants developed Civil Plans for concrete work related to the substation at Legacy. We optioned out some removal of cable; traditionally we do not have the manpower or the machines to removal a banding cable out of duct systems, we just pull new into an empty duct and abandon the old. Now, some of our duct banks are clogged and we have a number of abandoned cables but the process of pulling those out and chopping up the cable is labor intensive.

The plans included all the grading for our substation site and for the solar plant. At this time, the solar plant developer does not want to engage our contractor to do the stuff outside the fence. We did go out for bid, we advertised, it was posted on the City website and downloaded by a number of different contractors. We received two qualified bids, we evaluated all the costs provided with the bids and found all the units were reasonably priced. The vendor, Archon, is a current vendor for the City and met all the bid requirements.

Staff recommends awarding the bid for Legacy Substation Civil Work and Cable Removal to Archon Construction in the amount of \$981,440.

**Aldr. Gaugel:** Do we have any idea why we received six out of the eight no bids? Did we get any feedback as to what the hesitation was or why they didn't want to bid?

**Mr. Bruhl:** I contacted a number of vendors and there is a lot of work right now. Unfortunately ComEd has gotten a lot of money through their Smartgrid initiative so they are keeping the contractors really busy and they just didn't bid.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**4.d. Recommendation to award the Bid for Electric Duct and Streetscape Elements to Intren.**

**Tom Bruhl presented.** This project involves installing City electric infrastructure to serve the development, but also some streetscape and street lighting elements at the same time. Due to the fact that it's a mixed project between the developer and City needs, the project is going to be split across a number of different budget and at different times. I have highlighted the portion that will be attributable to the developer as part of either Building 1, 2 or 3 and then there are the City portions which are attributable to the parking deck, streetscape or street lighting and also for fiber optic cable. We are going to bring fiber to the garage to back haul the liftstation from a SCADA standpoint and also provide a closed circuit ability for cameras for the Police Department.

We worked with WBK who is doing the streetscape and they developed the Civil Plans. We bid those out and it was advertised and posted. We received four bids. The low bidder was Intren; they have worked in the City before and met all bid requirements.

Staff recommends to award the bid for First Street Electric Duct and Streetscape in the amount of \$212,235.50.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**4.e. Recommendation to award Contract for Design and Construction Engineering Services for Phosphorus Removal Project.**

**ITEM REMOVED FROM AGENDA.**

**Peter Suhr:** I wanted to take a minute to recognize that this is Mr. John Lamb's last Government Services Committee Meeting. After 18 of service to the City, he has decided to retire. On behalf of the Public Works Department and I'm sure the entire City, we are going to miss working with him on a daily basis and appreciate his dedication to Public Works, especially the Environmental Division which he has worked for his entire 18 years.



**Chairman Turner:** Congratulations, John. You were the spearheading person for the Radium Removal Plant and our new water tower; thank you very much.

**4.f. Recommendation to Increase Maximum Contribution in Homeowner Sewer Assistance Policy.**

**John Lamb presented.** Thank you very much, and thank you, Peter, for the very kind words. I would like to take the time to thank you, the Committee for your support, your trust and your foresight over these past eight years. I have brought forward a lot of expensive projects that you have approved. In doing so, I think you have shown the foresight to improve our infrastructure here at the City and the efficiency that has benefitted the City and our residents. It has been an honor and a pleasure working with you folks.

This item is a recommendation to approve our Homeowner Sewer Assistance Policy; back in 2010 the Committee approved this Policy which offers financial assistance to residents who experience flooding problems inside their home due to sanitary sewer backups that may be associated with the City sewer system. The Policy currently reimburses property owners 50% of the total project cost with a maximum contribution of \$2,500. Staff felt it appropriate to revise and update the maximum amount since it has been six years since the policy was implemented.

We contacted neighboring communities; a number of them have similar policies and they all have a maximum amount of \$3,000 so staff is recommending an increase to \$3,000 for the maximum contribution. In addition, there has been some minor revisions to some of the language for clarification purposes and housekeeping.

**Aldr. Lewis:** I would like to see the maximum contribution be \$3,500. I understand most of the estimates that come in are in the \$8k-\$10k range.

**Mr. Lamb:** \$7k-\$8k, yes.

**Aldr. Lewis:** The surrounding communities that have the \$3,000 maximum; have their policies been in place a long time, or did they just put this number in themselves?

**Mr. Lamb:** I don't know the dates their policies were updated.

**Aldr. Lewis:** I would like to see it go up by \$1,000 so we don't have to revisit this again for a few more years. We only budget a certain amount of dollars for this annually, right?

**Mr. Lamb:** Correct.

**Aldr. Lewis:** Do you use the entire amount that you budget for this?

**Mr. Lamb:** Not every year, it varies. This past year we had five, but we average two per year.

**Chairman Turner:** As proposed, the maximum cap is \$3,000. Aldr. Lewis, do you want to make it at \$3,500.

**Aldr. Lewis:** I move that we increase the maximum contribution amount up to \$3,500.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Absent

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Yes

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Absent

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

**4.g. Recommendation to approve Yard Waste Fee Increase.**

**AJ Reineking presented.** The City has historically performed brush collection services from April through November. In 2014, we entered a five year agreement with Kramer Tree Service and both the brush and leaf collection cycles were each reduced by one cycle; we went from eight brush collection cycles to seven and from four leaf collection cycles to three. The leaf collection period is so tight and Kramer has been so flexible us that we haven't gotten a lot of feedback at all about the leaf program.

In 2014 the brush collection cycle was eliminated, and as many of you may recall, staff and elected officials received a lot of feedback that residents wanted the July collection back, so last year, on a trial basis, we reinstated the July collection and eliminated the November collection. This year, we were receiving numerous calls again for brush collection services. As the calls came in and our forestry crews were out doing their trimming activities, they were picking up brush piles, subsidizing the program.

Kramer Tree Services program cost \$22,888.86 per brush collection cycle. One additional collection cycle to bring it back to eight cycles would translate to a \$.20 per month

increase for the City's 9,535 residential utility billing customers. In the last two years, the feedback we have received has demonstrated that the service expectation in the community is such that this is a worthwhile investment to make.

Staff recommends approval reinstating the eighth brush collection cycle and approval of the increase to the Yard Waste Collection fee.

**Aldr. Lewis:** When they pick up the brush with the claw, they are taking a big patch of grass and leaving half the branches.

**Mr. Reineking:** I will certainly address that with them; I have not received that type of feedback, but they have been good at coming back and doing restoration after leaf pick up when there have been issues with the vacuums.

**Chairman Turner:** To summarize, this is being done because of feedback we have been receiving from residents, and if this passes, we will get one more brush pick up and have brush pick up from April through November, and it's going to cost an extra \$.20 per month and in subsequent years it will also go up.

**Mr. Reineking:** Correct

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Bancroft:** Absent

**Turner:** Yes

**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Yes

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Absent

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Payleitner. Approved by voice vote.

**Motion carried**

**4.h. Recommendation to Waive the Formal Bid Procedure and approve Contract for the Resurfacing of South Riverside Avenue and Various Public Works Parking Lots.**

**Karen Young presented.** We have a few projects we would like to kick off a little early this year, one being Riverside Avenue from Cedar to Illinois Avenue and various Public

Works parking lots. The reason we want to get these out in advance of our other projects if we have a lot of special events in the area of Riverside Avenue and we would like this work completed in May, prior to these events.

We talked to our contractor who completed the street program, Schroeder Asphalt Services, who is still under contract with the City and they have agreed to complete this work at last year's unit prices. The work is scheduled to be completed in May, prior to special events. We are coordinating with property and business owners and we have also been working with the Emergency Management, both Police and Fire to coordinate these projects. We will also be working on press releases and website information to notify the public as well.

Staff recommends approval to waive the formal bid procedure and approving a contract for the resurfacing of South Riverside Avenue and various Public Works Parking Lots with Schroeder Asphalt Services in the amount of \$259,744.95.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

**5.a. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2016 Fox Valley Marathon.**

**Deputy Chief Kintz presented.** This is a request to approve street and parking lot closures and use of sound amplification for the 2016 Fox Valley Marathon. This is the 7<sup>th</sup> Annual Advocate Dryer Fox Valley Marathon proposed for Sunday, September 18. The biggest change you will see in the packet is they will now finish on the Illinois Street Bridge where as previously they started on First Street, ran south through Aurora and then came back up Rt. 25, but now they will start and finish on the bridge.

The kids run will take place on the Saturday preceeding the regular marathon. One of the other changes is with the loss of use of green space on First Street, they are going to move the port-a-potties to the parking lot behind Chord On Blues.

There is a representative from the marathon if you have any questions. If not, Staff recommends approve of Street and Parking Lot Closures and Use of Amplification Equipment for the 2016 Fox Valley Marathon.

**Aldr. Krieger:** Please ask them to keep the sound as quiet as possible at 6:15 a.m.

**Deputy Chief Kintz:** I have already addressed that, and Commander Mahan will be there even earlier than that and he is well aware.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

**5.b. Recommendation to approve a Resolution for the Closure of Main Street for the Memorial Day Parade.**

**Deputy Chief Kintz presented.** The City will be sponsoring the Memorial Day Parade on Monday, May 30. The parade starts at 10:00 a.m. The total closure will last around 30 minutes.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**5.c. Recommendation to approve Parking Lot, Street Closure and Use of Amplification Equipment for St. Charles Cruise Nights.**

**Deputy Chief Kintz presented.** St. Charles Cruise Nights will once again be held on Riverside Avenue south of Main Street between Main and Illinois and a brief section on Walnut Avenue. They start on July 19 and will be held on Tuesday evenings. They will have sound amplification for the announcements, etc. There is a little cost to this one for Public Works to set up the barricades and the electricity for the power, but essentially they drop off the barricades and we help close them off before the event in the turn lanes on Rt. 64.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

**5.d. Recommendation to approve Street Closures for Annual Farmers Market from June through October.**

**Deputy Chief Kintz presented.** This is a request for approval for street closures for the annual Farmers Market running from June through October. These will again be next to Baker Memorial Church for the closure of 4<sup>th</sup> Avenue between Main and Cedar on Fridays from 5:00 a.m. until 2:30 p.m. There will be no cost for this one, just barricades to close off the section.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**5.e. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the Fine Arts Show.**

**Deputy Chief Kintz presented.** This is for approval for street and parking lot closures and amplification for the Annual Fine Arts Show which will run Memorial Day weekend. The street closures are on Riverside from Main Street to Illinois Avenue and a brief section on Walnut Avenue. Closures will take place on Friday, Saturday and Sunday, and the road will reopen Monday morning in time for the parade.

There is no request for a liquor license for this event; only street and parking lot closures and amplification.

**Aldr. Krieger:** You will be sure that Second Avenue is kept open? That has been an issue in the past.

**Deputy Chief Kintz:** Is that with vendor parking? There shouldn't be anything staged on that.

**Aldr. Krieger:** Okay, as long as it's kept passable.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

**5.f. Recommendation to approve the Use of City Plazas/Property and Use of Amplification Equipment for STC Live.**

**Deputy Chief Kintz presented.** This is for the use of City plazas and amplification license for STC Live. This will be on the First Street Plaza and various spots downtown in front of private businesses. Last year they did something on volunteer plaza, and they will not be using that this year.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

**6.a. Recommendation to approve the Tri-City Ambulance Association Budget in the capacity as lead agency for TCA.**

**Fire Chief Schelstreet presented.** The next three items are all administrative housekeeping items based upon our role as lead agency for Tri-City Ambulance. For this item I am asking for approval as lead agency to adopt the budget for FY 16/17. During the March 11 meeting, the Tri City Ambulance board did indeed approve the operating

budget which has expenditures of approximately \$4.6 million, offset by approximately \$3.4 million in revenue as well as spend down of \$300,000 based upon higher call activity which led to increased revenue and excess in the reserve fund.

The share for the City of St. Charles is \$334,000 and as I mentioned, the Board did approve it at the March meeting. I am asking that the City adopt the budget.

**Aldr. Krieger:** Why does Geneva get by so cheap?

**Fire Chief Schelstreet:** The current funding agreement which will expire in May 2017 was a negotiated agreement. The last negotiation occurred when the fire district left in 2011. It is loosely based as part of the intergovernmental agreement on asset allocation.

**Chairman Turner:** So in other words, we use more assets than Geneva?

**Fire Chief Schelstreet:** We have two ambulances and Batavia has two ambulances, so if you look you will see that our contributions match. The City of Geneva has one ambulance that is headquartered in their East Side Fire Station and then the smaller agencies all have a very small amount of the administrative cost. That was based on the negotiated agreement and that is expiring in 2017 so we will begin talking about that around June.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote.

**Motion carried**

**6.b. Recommendation to approve a Resolution Authorizing the City of St. Charles, as Lead Agency, to Execute an Agreement Between Tri-City Ambulance and Paramedic Services of Illinois, Inc. for Paramedic Services on Behalf of Tri-City Ambulance Service.**

**Fire Chief Schelstreet presented.** This is a request for approval of the expenditure to Paramedic Services of Illinois. Paramedic Services of Illinois is the vendor for all of the contracted paramedics throughout the association. We have a five year agreement with PSI, and that agreement is expiring this year as well, so we will be going out to bid with an RFP for services. This year we have a 1% increase; total cost is approximately \$2.4 million which was approved by the Tri-City Ambulance Board at their March 11 meeting and I would ask that the City adopt the agreement.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote.

**Motion carried**

**6.c. Recommendation to approve Award of Contract to Foster Coach for Purchase of Ambulance Replacement for Tri-City Ambulance.**

**Fire Chief Schelstreet presented.** This is a request for approval of the purchase of a new ambulance. This ambulance will be a replacement ambulance for the City of Batavia. Tri-City Ambulance purchases one ambulance every year based on usage and the bidding process. At the March 11 meeting the Tri-City Ambulance Board did approve the purchase of this ambulance and I am asking approval from the City as part of it's role as lead agency.

**Aldr. Krieger:** How long do they usually last?

**Fire Chief Schelstreet:** Approximately five years.

**Aldr. Lemke:** This is our share?

**Fire Chief Schelstreet:** This is the total cost; it is a budgeted amount in the Tri-City Ambulance budget, but since we are the lead agency it's necessary for the Council to approve. If you think of the Tri-City Ambulance Board as a smaller committee, it would go through our process as well, just as any expenditure for Tri-Com would go through the Geneva Council.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

**7. Executive Session.**

**Chairman Turner:** We do have an Executive Session to discuss probable or imminent litigation. Can I have a motion to enter Executive Session?

**Aldr. Lemke:** I so move to go into Executive Session to discuss probable or imminent litigation as permitted in 5 ILCS 120/2(c)(11).

**Aldr. Payleitner:** Second.

**Chairman Turner:** Kristi, please call a roll.

**K. Dobbs:**

**Payleitner:** Yes

**Lemke:** Yes

**Turner:** Yes

**Bancroft:** Absent



**Krieger:** Yes

**Gaugel:** Yes

**Bessner:** Yes

**Lewis:** Yes

**Stellato:** Absent

**Silkaitis:** Absent

**8. Additional items from Mayor, Council, Staff or Citizens.**

None.

**9. Adjournment from Government Services Committee Meeting.**

Motion by Aldr. Krieger, seconded by Aldr. Bessner. No additional discussion.

Approved unanimously by voice vote. **Motion carried.**