	PLAN COMMISSION	ON AGENDA	ITEM EXECUTIVE SUR	MMARY
	Project Title/Address:	MotoExec, 73	1 N. 17 th St. Unit 3	
ARK.	City Staff:	Ellen Johnson	, Planner	
ST. CHARLES	PUBLIC HEARING 11/1/16	X	MEETING 11/1/16	X
APPLICATION	S:	Special Use for	or Motor Vehicle Sales	
ATTACHMENT	S AND SUPPORTING DO	OCUMENTS:		
Staff Report		Special Use A	application, received 9/20/16	
Photos		Letter from Pr	coperty Owner	

SUMMARY:

Jimmy Wilmes, owner of JW Auto Group LLC, d/b/a MotoExec, has requested a Special Use to allow Motor Vehicle Sales at 731 N. 17th St., Unit 3 in the Foundry Business Park. Details of the proposal are as follows:

- MotoExec will occupy Unit 3, which is approx. 3,000 sf in size.
- All business operations will be conducted within the unit; there will be no outside storage or display of vehicles.
- The interior of the unit will include office space/waiting area and an indoor showroom.
- Hours of operation are as follows:
 - o Tuesday Friday 10:00 a.m. to 6:00 p.m.
 - o Saturday 10:00 a.m. to 5:00 p.m.
 - Closed Sunday
- The applicant and a co-owner will be the only employees.
- No changes to the exterior of the building or site are proposed.

Per Ordinance No. 1999-Z-2, Special Use approval is required to permit a Motor Vehicle Sales establishment in the Foundry Business Park PUD

SUGGESTED ACTION:

Conduct the public hearing on the Special Use and close if all testimony has been taken.

Staff has placed this item on the meeting portion of the agenda for a vote should the Plan Commission feel that they have enough information to make a recommendation.

Staff has found the application materials to be complete. Staff recommends the Plan Commission add the following condition to a recommendation for approval:

- 1. There shall be no outdoor storage or display of vehicles.
- 2. There shall be no outdoor repair or maintenance of vehicles.
- 3. Test driving of vehicles may begin on the property, but shall be primarily conducted off the premises of the Foundry Business Park.

INFO / PROCEDURE – SPECIAL USE APPLICATIONS:

(See next page)

- Per Sec. 17.04.330, the purpose of a Special Use is as follows: "Special Uses listed within the various zoning districts include those uses that may be acceptable if established in an appropriate manner and location within a zoning district, but may not be acceptable if established in a different manner or location. Special Uses may include, but are not limited to, public and quasi-public uses affected with the public interest, and uses that may have a unique, special or unusual impact upon the use or enjoyment of neighboring property."
- Public hearing is required, with a mailed notice to surrounding property owners.
- 7 findings of fact ALL findings must be in the affirmative to recommend approval.

Community and Economic Development Planning Division

Phone: (630) 377-4443 Fax: (630) 377-4062



Staff Report

TO: Chairman Todd Wallace

And the Members of the Plan Commission

FROM: Ellen Johnson, Planner

RE: MotoExec – 731 N. 17th St. Unit 3 (Foundry Business Park PUD)

DATE: October 28, 2016

I. APPLICATION INFORMATION:

Project Name: MotoExec – 731 N. 17th St. Unit 3

Applicant: Jimmy Wilmes

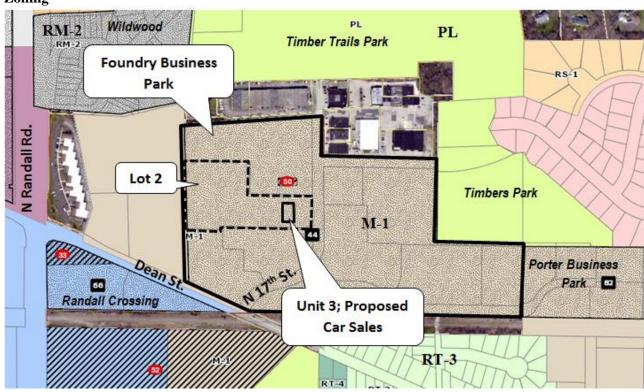
Purpose: Permit an indoor Motor Vehicle Sales establishment

	Site Information	1
Location	731 N. 17 th St. Unit 3, Foundry Busi	ness Park Lot 2
Acres	4.6 acre (Lot 2)	
Applications	Special Use	
Applicable	Ch. 17.16 Office/Research, Manufacto	uring and Public Land Districts
Zoning Code	Ordinance 1999-Z-2 "An Ordinance A	Amending Ordinance No. 1997-M-44
Sections and	(Foundry Business Park PUD)"	
PUD Ordinance		
	Existing Conditio	ns
Land Use	Multi-tenant industrial/office building	
Zoning	M-1 Special Manufacturing (PUD)	
	Zoning Summar	y
North	M-1 Special Manufacturing (PUD)	Multi-tenant industrial/office building
East	M-1 Special Manufacturing (PUD)	Multi-tenant industrial/office building
South	M-1 Special Manufacturing (PUD)	Vacant/detention pond
West	M-1 Special Manufacturing	Manufacturing
_	Comprehensive Plan De	signation

Aerial



Zoning



II. BACKGROUND

A. PROPERTY HISTORY

The subject property is a 3,000 sf unit (Unit 3) within the multi-tenant industrial/office building on Lot 2 of the Foundry Business Park PUD. The Foundry Business Park PUD was first established in 1997 under Ordinance No. 1997-M-44 "An Ordinance Granting a Special Use as a Planned Unit Development for the Foundry Business Park PUD". The property was also annexed into the City of St. Charles at that time. In 1999, Ordinance No. 1999-Z-2 "An Ordinance Amending Ordinance 1997-M-44 (Foundry Business Park PUD)" was approved, which added additional land to the PUD and replaced the original 1997 PUD ordinance.

A total of six buildings encompass the Foundry Business Park. The eastern four buildings were constructed in the early 2000s. The building north of the subject property was constructed in 2005. In 2006, Resolution No. 2006-26, "A Resolution Approving the Architectural Elevations for Lot 2 (Foundry Business Park PUD)" was approved for the subject property. The building was completed in 2008.

B. PROPOSAL

Jimmy Wilmes, applicant and owner of JW Auto Group LLC, d/b/a MotoExec, has requested a Special Use to allow Motor Vehicle Sales at 731 N. 17th St., Unit 3 in the Foundry Business Park. Details of the proposal are as follows:

- MotoExec will occupy Unit 3, which is approx. 3,000 sf in size.
- All business operations will be conducted within the unit; there will be no outside storage or display of vehicles.
- The interior of the unit will include office space/waiting area and an indoor showroom.
- Hours of operation are as follows:
 - o Tuesday Friday 10:00 a.m. to 6:00 p.m.
 - o Saturday 10:00 a.m. to 5:00 p.m.
 - Closed Sunday
- The applicant and a co-owner will be the only employees.
- No changes to the exterior of the building or site are proposed.

III. ANALYSIS

Staff has performed an analysis of the Special Use application for conformance with the Zoning Ordinance and PUD Ordinance. No physical changes are proposed to the exterior of the building or to the site. As such, the two review items to be considered are the proposed Special Use and whether there is adequate parking provided on site to accommodate the proposed use.

A. SPECIAL USE

Ordinance No. 1999-Z-2, Exhibit C includes a list of uses that are permitted in the Foundry PUD. Exhibit C also states that all permitted uses and special uses in the M-1 Limited Manufacturing District under the City's previous Zoning Ordinance are also allowed.

Motor Vehicle Sales was a Special Use in the M-1 district under the previous Zoning Ordinance. As such, Motor Vehicle Sales may be permitted within the Foundry Business Park if it is determined that the proposal meets the findings of fact for Special Use. The applicant has provided findings of fact as part of the Special Use application.

The previous Zoning Ordinance did not provide a definition of Motor Vehicle Sales. However, the current Zoning Ordinance defines "Motor Vehicle Sales and Leasing" as follows:

An establishment licensed by the State of Illinois where the principal use is the sale or lease of new or used automobiles, trucks, vans, trailers, boats or motorcycles, or other similar motorized transportation vehicles. A Motor Vehicle Sales and Leasing establishment may maintain an inventory of the vehicles for sale or lease on-site. Secondary support uses may also exist upon the same site, such as maintenance, repair, and service areas, indoor parts storage areas, and financial services areas. Motor Vehicle Display, Outdoor, is permitted as an accessory use; Vehicle Service and Repair, Major and Minor, as defined herein, are permitted as accessory uses or as additional principal uses.

Related Use

Over the past few years, Staff has received occasional inquiries regarding "internet car sales" and whether the use is permitted in any of the City's zoning districts. These businesses advertise and sell vehicles online, but require a physical space to store the vehicles and for customers to pick up the vehicles they purchase online.

Staff has determined that this type of use would fall into the general use category of "Warehouse/Distribution" if there will be no showroom or customers visiting the location to shop, test drive, or purchase vehicles.

Warehouse/Distribution is a permitted use in the M-1 and M-2 manufacturing zoning districts. Staff has directed individuals inquiring about this type of use that they are permitted to locate in these zoning districts.

The proposed Motor Vehicle Sales establishment is different from typical car dealerships in St. Charles. There will be no outdoor display of vehicles, the operation will be relatively small, and the applicant has indicated they plan to primarily advertise online. Were it not for the fact that customers will be visiting the business to test drive and purchase vehicles on-site, the use would likely be considered Warehouse/Distribution and would therefore be a permitted use at the proposed location.

B. PARKING

Per Ordinance No. 1999-Z-2, off-street parking requirements for the Foundry Business Park are based on the requirements of the City's previous zoning ordinance. Staff has determined the number of off-street parking spaces required for each use within the building on Lot 2 and compared the requirement with the number of existing spaces.

Including the proposed Motor Vehicle Sales establishment, there are 30 parking spaces in excess of the off-street parking requirement for Lot 2.

Parking Spaces on Lot 2	238
Parking Spaces Required for Existing Uses	203
Parking Spaces Required for Existing Uses + Proposed Use	208
Additional Parking Spaces	30

Although there are excess off-street parking spaces on the site, the property owner has provided a letter requesting that no outdoor storage or display of vehicles be permitted. The applicant has indicated in the application materials that all vehicles will be stored and displayed inside the unit.

The property owner has also requested that test driving of vehicles be conducted off the premises of the Foundry Business Park. Per the letter provided by the property owner, test drives may begin in the parking lot, but vehicles shall then be driven off-site.

IV. SUGGESTED ACTION

Conduct the public hearing on the Special Use and close if all testimony has been taken.

Staff has placed this item on the meeting portion of the agenda for a vote should the Plan Commission feel that they have enough information to make a recommendation. The applicant has provided findings of fact in support of their proposal as part of the Special Use application.

Staff has found the application materials to be complete. Staff recommends the Plan Commission add the following conditions to a recommendation for approval:

- 1. There shall be no outdoor storage or display of vehicles.
- 2. There shall be no outdoor repair or maintenance of vehicles.
- 3. Test driving of vehicles may begin on the property, but shall be primarily conducted off the premises of the Foundry Business Park.

V. ATTACHMENTS

- Photos of Unit 3
- Application for Special Use; received 9/20/16
- Letter from Property Owner; dated 10/13/16

Photos – 731 N. 17th St. Unit 3

Front (south) Elevation:



Rear (north) Elevation:



CITY OF ST. CHARLES

TWO EAST MAIN STREET ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY & ECONOMIC DEV./PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

SPECIAL USE APPLICATION

(To request a Special Use or Amendment, or a Special Use for PUD or Amendment)

 For City Use

 Project Name:
 731 N. 17th St. Unit 3

 Project Number:
 2016 -PR-013

 Application Number:
 2016 -AP-033

Received Date
St. Charles, IL

SEP 2 0 2016

CDD

Planning Division

To request a Special Use for a property, or to request to amend an existing Special Use Ordinance for a property, complete this application and submit it with all required attachments to the Planning Division.

City staff will review submittals for completeness and for compliance with applicable requirements prior to establishing a public hearing date for an application.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1.	Property Information:	Location: 43/ N. 14th St. UNIT 3 St. Char. Parcel Number (s): 09-28-301-039 Proposed Name: JW ASD GROUP LLL D.S.A. "MOTOE.	
2.	Applicant Information:	Name Jumny Wilmes Address 3018 Seckonk Are Elgin, Il boily	Phone 630-901-4263 Fax Email Wilmes 176) sbeylobal ne
3.	Record Owner Information:	Name American Small Bisinss IUC Address 1805 HICH CAUVE CAME Napaville, IL 60540	Phone 630-355-8094 Fax Email

<u>Please</u>	check the type of application:	
Ŕ	Special Use for Planned Unit Development - PUD Name: New PUD Amendment to existing PUD- Ordinance #: PUD Preliminary Plan filed concurrently Other Special Use (from list in the Zoning Ordinance): Newly established Special Use Amendment to an existing Special Use Ordinance #:	MOTOR VEHICLE SALES
Inform	nation Regarding Special Use:	,
	Comprehensive Plan designation of the property:	ual Business Pank
	Is the property a designated Landmark or in a Historic District?	
	What is the property's current zoning? M-1 and	x PUD
	What is the property currently used for?	FACE /WAKEHOUSE UNIT
	If the proposed Special Use is approved, what improvements or c	construction are planned?
	There will be no constantion necession necession necession	asked on the parcel.
For Sp	ecial Use Amendments only:	
	Why is the proposed change necessary?	
	What are the proposed amendments? (Attach proposed language	if necessary)

Note for existing buildings:

If your project involves using an existing building, whether you plan to alter it or not, please contact the St. Charles Fire Department (630-377-4458) and the Building and Code Enforcement Division (630-377-4406) for information on building, life safety and other code requirements. Depending on the proposed use, size of structure and type of construction, these requirements can result in substantial costs.

Attachment Checklist:

If multiple zoning or subdivision applications will be submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

- D APPLICATION FEE:

Application fee in accordance with Appendix B of the Zoning Ordinance. (Special Use for PUD \$1,000; all other Special Use requests \$750)

REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

-D REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

- PROOF OF OWNERSHIP and DISCLOSURE:

- a) A current title policy report; or
- b) A deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

NOTE: Private covenants and deed restrictions can limit private property rights with respect to the use of land even though the City's Zoning Ordinance may authorize the use or a less restrictive use. We strongly advise that you perform a title search on the property to determine if there any private covenants containing use restrictions or other deed restrictions. As those private covenants and deed restrictions may conflict with the City's Zoning Ordinance, it is further recommended that you consult with an attorney to obtain an opinion with respect to whether your intended use is compatible with those restrictions.

LEGAL DESCRIPTION: For entire subject property, on 8 1/2 x 11 inch paper

~□ PLAT OF SURVEY:

A current plat of survey for the Subject Realty showing all existing improvements on the property, prepared by a registered Illinois Professional Land Surveyor.

-□ FINDINGS OF FACT:

Fill out the attached forms or submit responses on a separate sheet (Submit "Criteria for PUD" for any PUD application; "Findings for Special Use" for all other Special Use applications.)

~□ LIST OF PROPERTY OWNERS WITHIN 250 FT.:

Fill out the attached form or submit on a separate sheet. The form or the list must be signed and notarized.

❖ □ SOIL AND WATER CONSERVATION DISTRICT APPLICATION:

Copy of completed Land Use Opinion application as required by state law, as submitted to The Kane-Dupage Soil and Water Conservation District. http://www.kanedupageswcd.org/

<u>Submit the application form and fee directly to the Kane-DuPage Soil and Water Conservation District.</u> Provide a copy with this application.

✗ □ ENDANGERED SPECIES REPORT:

Copy of Endangered Species Consultation Agency Action to be filed with the Illinois Department of Natural Resources. http://dnr.illinois.gov/EcoPublic/

Fill out the online form, print the report and submit with this application.

TRAFFIC STUDY: If requested by the Director of Community Development.

Staff will advise you whether a traffic study is recommended based on the project. Regardless, the Plan Commission or City Council may request a traffic study as a part of the review process.

≠□ PLANS:

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Initial Submittal - Ten (10) full size copies, Three (3) 11" by 17", and a PDF electronic file (On a CD-ROM or may be emailed to the Project Manager). For subsequent submittals, please contact the Project Manager to determine how many copies are required.

y I SITE PLAN (Note: For a Special Use for PUD, submit PUD Preliminary Plan Application in lieu of Site Plan)

A plan or plans showing the following information:

- 1. Accurate boundary lines with dimensions
- 2. Streets on and adjacent to the tract: Name and right-of-way width
- 3. Location, size, shape, height, and use of existing and proposed structures
- 4. Location and description of streets, sidewalks, and fences
- 5. Surrounding land uses
- 6. Date, north point, and scale
- 7. Ground elevation contour lines
- 8. Building/use setback lines
- 9. Location of any significant natural features
- 10. Location of any 100-year recurrence interval floodplain and floodway boundaries
- 11. Location and classification of wetland areas as delineated in the National Wetlands Inventory
- 12. Existing zoning classification of property
- 13. Existing and proposed land use
- 14. Area of property in square feet and acres
- 15. Proposed off-street parking and loading areas
- 16. Number of parking spaces provided, and number required by ordinance
- 17. Angle of parking spaces
- 18. Parking space dimensions and aisle widths
- 19. Driveway radii at the street curb line
- 20. Width of driveways at sidewalk and street curb line

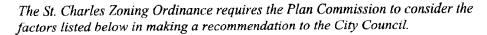
- 21. Provision of handicapped parking spaces
- 22. Dimensions of handicapped parking spaces
- 23. Depressed ramps available to handicapped parking spaces
- 24. Location, dimensions and elevations of freestanding signs
- 25. Location and elevations of trash enclosures
- 26. Provision for required screening, if applicable
- 27. Exterior lighting plans showing:
 - a. Location, height, intensity and fixture type of all proposed exterior lighting
 - b. Photometric information pertaining to locations of proposed lighting fixtures

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

Record Owner	Date
07	9-12-2016
Applicant or Authorized Agent	Date

FINDINGS OF FACT - SPECIAL USE

Use this form for all Special Uses, except for PUDs or PUD Amendments





As the applicant, the "burden of proof" is on you to show how your proposed Special Use will comply with each of the applicable standards. Therefore, you need to "make your case" by explaining specifically how your project meets each of the following standards.

Projec	ct Name or Address	Date
No Spo finds the standar the Cit	hat the proposed Special Use or amendards. The Plan Commission shall submit	shall be recommended by the Plan Commission unless it ment to Special Use will conform with each of these tits written findings together with its recommendations to ublic Hearing, and also may recommend such conditions as
for rec	ommending approval or denial of the p	public hearing, the Plan Commission shall record its reasons petition (findings of fact) in accordance with the following
standa	rds:	
		se will serve the public convenience at the proposed
	Public Convenience: The Special U location.	se will serve the public convenience at the proposed use will pawide the public with a
	Public Convenience: The Special U location. The proposed specal	
	Public Convenience: The Special U location. The proposed specal	use will provide the public with a
A.	Public Convenience: The Special Ulocation. The proposed specul establishment to pure pulse locally. Sufficient Infrastructure: That ade facilities have been, or are being, proposed.	the public with a chase high quality whiches at a great equate utilities, access roads, drainage and/or necessary rovided.
A.	Public Convenience: The Special Ulocation. The proposed specul establishment to pure pulse locally. Sufficient Infrastructure: That ade facilities have been, or are being, proposed.	these high quality whicles at a great equate utilities, access roads, drainage and/or necessary

C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.

All briness polivities under the proposed special use will be conducted within the briness pank's specifically leased unit with no effect on nearby paperty. All while sales will occur inside the unit without a extensor but on vitside strange. Indoor shownown Duly.

D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

The proposed special use will allow such bisiness adminy that can be conducted within a already established unit in the Funday Business Park. No Frather development of the Parcel is recessary.

E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

the proposed special vie operates and maintains all brings activity with no effect on the general we fave at the public by operating day to day as office space with marchard. Furthermore there will be no harmful manufacturing or use of dangerus meterials.

F. Conformance with Codes: That the proposed Special Use conforms to all existing Federal, State and local legislation and regulation and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.

The proposed special use will be regulated by the Stoke UB Billians
and will abide by all state and Local regulation fregulation during
its edistance. The proposed special use will also obtain and
responsibly hold a State Essued license to conduct business.

JW AUTO GROUP LLC

JW Auto Group LLC is a family owned and operated independent used auto dealer established by father and son. The purpose of this establishment is to sell top quality vehicles at a competitive price. The establishment's main goal is to be successful by offering something unique and different to the motor vehicle customer; a pleasant car buying experience. The dealership will be selling professional service and a experience that will bring customers back again, as well as referring friends and family. This establishment will be successful because of the excellent team in place and the drive and determination of the owners.

Located in the well known Foundry Business Park of St. Charles, IL and operating within one of the park's well lit and spacious units, the dealership's client's will be able to comfortably view their desired vehicle to purchase in a indoor showroom. Away from the elements and along with the guidance of trust worthy owner operators encouraged by the two most important values, honor and integrity, every individual visiting the establishment will immediately feel welcomed, comfortable, and confident in their purchase.

Furthermore, the dealership will be able to operate comfortably inside the park's unit without impacting the surrounding businesses and community while still being a benefit to the diversity, tax base, and economic well being of the city.

We value the privilege to operate our business in the wonderful city of St. Charles, IL and remain grateful for the opportunity to become one of the most trusted and prestigious small independent auto dealers in the area.

Sincerely,

Jimmy Wilmes

JW Auto Group LLC

731 N. 17th Street Unit 3 3,138 Sq. Ft.

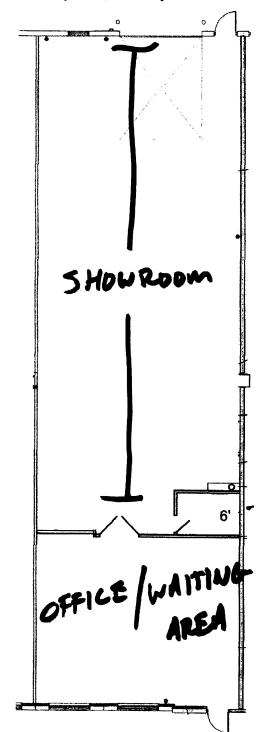
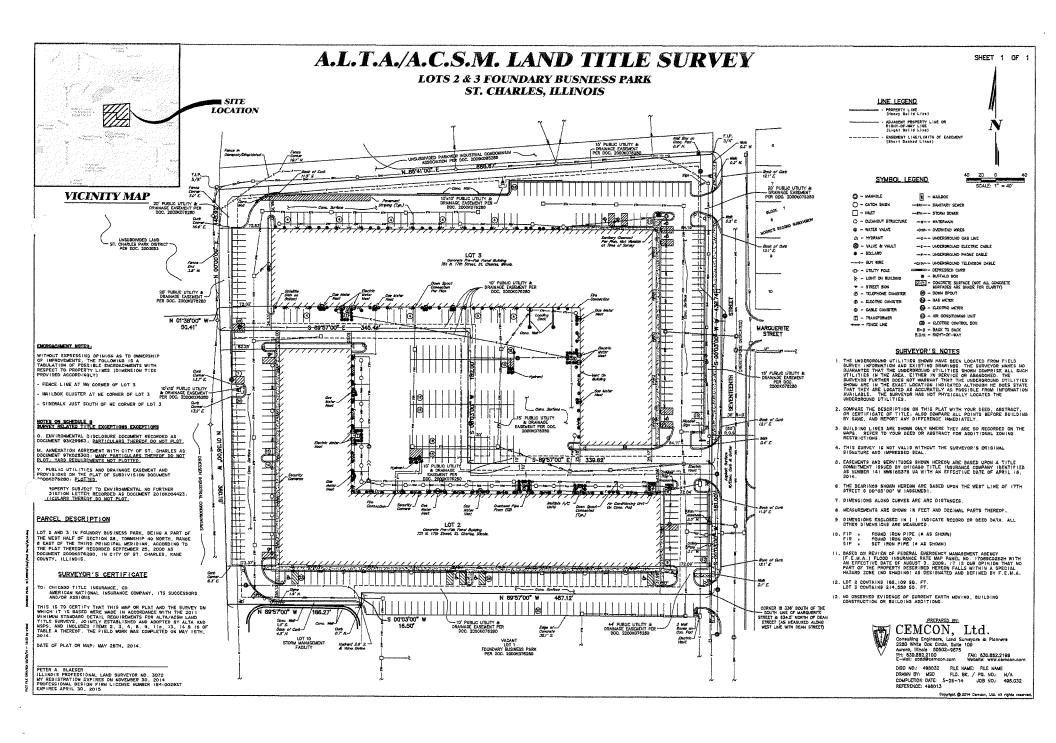


EXHIBIT 'A' IS ATTACHED TO THIS LEASE AGREEMENT DATED AUGUST 31, 2016

SIGNATURE

SIGNATURE:



Johnson, Ellen

From:

Jimmy Wilmes < jwilmes17@sbcglobal.net>

Sent:

Thursday, September 22, 2016 9:30 AM

To:

Johnson, Ellen

Subject:

Re: Meeting Dates- 731 N 17th St. Special Use

Attachments:

731Unit3Map.pdf

Follow Up Flag:

Flag for follow up

Flag Status:

Flagged

Hi Ellen,

The following is in regards to the Application Completeness Review questions:

1. Anticipated Hours of Operation / # of Employees

Closed - Sunday - Monday

Open - Tuesday - Friday 10am - 6pm / Saturday 10am - 5pm

Owner Operated with 2 Owners and No other employees.

- 2. Location Identification See Attached. Confirmed 3,138 sqft
- 3. Business Name JW Auto Group LLC D.B.A. "MotoExec"

Thanks,

Jimmy Wilmes 630-901-4263 jwilmes17@sbcglobal.net

From: "Johnson, Ellen" <ejohnson@stcharlesil.gov>

To: Jimmy <jwilmes17@sbcglobal.net>

Sent: Wednesday, September 21, 2016 3:58 PM

Subject: RE: Meeting Dates-731 N 17th St. Special Use

Jimmy,

Great, we will go ahead and schedule for November 1st.

Attached please find a letter outlining my review of the application materials, as well as a more detailed project schedule.

Let me know if you have any questions.

Thanks, Ellen



Foundry Business Park



At Dean & N. 17th Street, St. Charles, IC

October 13, 2016

Ms. Ellen Johnson City of St. Charles Planning Division 2 East Main Street St. Charles, Illinois 60175

Re:

731 N. 17th Street, Unit 3

St. Charles, Illinois

Dear Ms. Johnson,

We are in agreement of a special use permit to include internet car sales inside 731 N. 17th Street, Unit 3. Jimmy Wilmes is authorized to apply to the City of St. Charles for a Special Use to permit internet car sales at the above specified address. We agree to allow vehicles to be test driven starting in the parking lot to off the property and sold on our property with the proper City of St. Charles permits and State of Illinois licensing. However, we do not agree to allow a new vehicle or used vehicles sales parking lot. All vehicles for sale, or otherwise, must be stored inside the space and will not be permitted to be stored on the exterior of the premises.

Thank you,

RG Ripper

Member Manager American Small Business, LLC 1805 High Grove Lane

Naperville, Illinois 60540

(630) 355-8094

P:mustang/letters/731-3 City Special Use Letter.docx