	PLAN COMMISSION AGENDA ITEM EXECUTIVE SUMMARY			
	Project Title/Address:	Schulze Resubdivision – 1021 Howard St.		
ARK.	City Staff:	Ellen Johnson, Planner		
ST. CHARLES	PUBLIC HEARING		MEETING 6/21/16	X
APPLICATION:		Final Plat of S	Subdivision	
ATTACHMENTS AND SUPPORTING DO		DCUMENTS:		
Staff Report		Final Plat of S	Subdivision	
Final Plat Application				

The subject property, 1021 Howard St., is a 1.1 acre parcel containing a single-family home.

Steven Schulze, property owner, is seeking approval of a Final Plat of Subdivision to divide the property into two lots. Lot 1 would encompass the existing house and garage and Lot 2 would be established as a buildable lot for a single-family home.

Staff has a number of relatively minor comments listed in the staff report that will need to be addressed prior to City Council approval.

SUGGESTED ACTION:

SUMMARY:

Review the Final Plat of Subdivision.

Staff has found the application materials to be complete and the Final Plat to be in compliance with the Zoning and Subdivision Codes.

Staff recommends approval of the Final Plat of Subdivision, subject to resolution of all staff comments prior to City Council action.

INFO / PROCEDURE – FINAL PLAT OF SUBDIVISION:

- Final Plat is the actual plat document that will be recorded with the County to formally create new lots, dedicate streets, and provide easements, etc.
- Recommendation is based on compliance with all other code requirements (including Zoning & Subdivision Codes). Staff has provided an analysis in the Staff Report.
- A public hearing is not required for this type of application.
- No findings of fact are applicable to this application.

Community & Economic Development Planning Division

Phone: (630) 377-4443 Fax: (630) 377-4062



Staff Report

TO: Chairman Todd Wallace

And Members of the Plan Commission

FROM: Ellen Johnson, Planner

RE: Schulze Resubdivision, 1021 Howard St. – Final Plat of Subdivision

DATE: June 17, 2016

I. APPLICATION INFORMATION:

Project Name: Schulze Resubdivision – 1021 Howard St.

Applicant: Steven Schulze

Purpose: Final Plat of Subdivision approval

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General	Inform	iafion:

Site Information		
Location	1021 Howard St.	
Acres	1.1 acres	

Applications:	Final Plat of Subdivision (Minor Subdivision)	
Applicable City Code Sections	Title 16, Subdivisions and Land Improvement	

Existing Conditions		
Land Use	Single-Family Residential	
Zoning	Zoning RS-3 Suburban Single-Family Residential	

Zoning Summary				
North	RS-3 Suburban Single-Family Residential	Single-Family homes		
East	RS-3 Suburban Single-Family Residential	Single-Family homes		
South	RS-3 Suburban Single-Family Residential	Single-Family homes		
West	RS-3 Suburban Single-Family Residential	Single-Family homes		

Comprehensive Plan Designation		
Single Family Detached Residential		

Aerial



Zoning



II. OVERVIEW

The subject property, 1021 Howard St., is a 1.1 acre parcel containing a single-family home. The property was first subdivided in 1985 as part of the Grunwald Division. The existing house was constructed later that year.

Steven Schulze, property owner, is seeking approval of a Final Plat of Subdivision to divide the property into two lots. Lot 1 would encompass the existing house and garage and Lot 2, west of Lot 1, would be established as a buildable lot for a single-family home, with access from Howard St.

III. ANALYSIS

A. **ZONING REVIEW**

The table below compares the bulk requirements of the RS-3 zoning district with the proposed lots. Both lots meet zoning requirements pertaining to lot size and yard setbacks. No building is being proposed on Lot 2 at this time; building height and coverage will be reviewed as part of the building permit process at a later date.

	RS-3 District	Lot 1 (with existing house)	Lot 2 (new buildable lot)
Min. Lot Area	8,400 sf	32,352 sf	15,035 sf
Min. Lot Width	60 ft.	217 ft.	83 ft.
Max. Building Coverage	30%	12%	N/A
Max. Building Height	35 ft. or 2 stories, whichever is less	1.5 stories	N/A
Min. Front Yard	30 ft.	32 ft. (Howard St.)	30 ft.
Min. Side Yard	Combined width of 16 ft., neither less than 6 ft.	103 ft. (east side) ~70 ft. (west side)	6 ft. (east side) 10 ft. (west side)
Min. Rear Yard	40 ft.	31 ft. (existing non- conformity)	40 ft.

B. PLAT REVIEW

Staff has a number of relatively minor comments that will need to be addressed on the Final Plat prior to City Council action:

- 1. Dimensions of the north and south lot lines of Lot 1 are needed.
- 2. A 10 ft. wide public utility easement is needed along the common property line between Lots 1 and 2. The easement should be 5 ft. wide on each lot, for a total width of 10 ft.
- 3. The utility easement should be labeled *public* utility easement.
- 4. The public utility easement provisions should be worded exactly as provided in Appendix B of Title 16 (Subdivision Code).

- 5. The current zoning classification (RS-3) should be added as a note.
- 6. The language of each certificate should be exactly as provided in Appendix B of Title 16 (Subdivision Code).
- 7. Two Notary certificates are provided; one should be removed.
- 8. The Director of Public Works certificate should be changed to Director of Community Development.
- 9. The Special Floor Hazard Area certificate is needed, separate from the Surveyor's certificate.
- 10. Iron pipes should be added at the northeast and southeast corners of Lot 2.

IV. SUGGESTED ACTION

Staff recommends approval of the Final Plat of Subdivision, subject to resolution of all staff comments prior to City Council action.

V. ATTACHMENTS

• Application for Final Plat, received 6/9/16

CITY OF ST. CHARLES

TWO EAST MAIN STREET ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY & ECONOMIC DEV./PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

MINOR SUBDIVISION - FINAL PLAT APPLICATION

For City Use

Project Name:

Schulze Resubdivision

Project Number:

2016 -PR-005

Application Number: 2016 -AP-015

RERECEIVED Date
St. Charles, IL

JUN 0 9 2016

CDD

Planning Division

Per City Code Section 16.04.04, a Minor Subdivision must meet the following criteria:

1) Compliance with subdivision design standards in the City Code; 2) No more than 4 lots; 3) No public utility extensions or new streets are required to serve the subdivision; 4) no stormwater detention is required to serve the subdivision; 5) all lots meet minimum zoning standards.

Complete this application and submit it with all required attachments to the Planning Division. When this application is complete and the plans are substantially in compliance with requirements, the Final Plat will be placed on a Plan Commission agenda for review.

The information you provide must be complete and accurate. If you have any questions, please call the Planning Division and we will be happy to assist you.

1. Property Information:	Location: 1021 HOWARD ST. ST. CHARLES, IL. 60174 Parcel Number (s):		
	Proposed Subdivision Name: SCHUZE RESUBDIVISION OF LOT 1 GRUNWALD DIV. CHARLES, KAME CO Name Phone		
2. Applicant Information:	Name STEVEN J. SCHULZE Address 1021 HOWARD ST. 5T. CHARLES, IL. 60174	Phone (630) 300-8410 Fax Email STEVENT SCHUZE @ YAHOO. COM	
3. Record Owner Information:	Name (SAME) Address	Phone Fax	
		Email	

Attachment Checklist:

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

□ APPLICATION FEE:

Application fee in accordance with Appendix A of the Subdivision Code. (\$300)

□ REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

□ REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

□ PROOF OF OWNERSHIP:

Submit one of the following:

- a) A current title policy report; or
- b) A deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

NOTE: Private covenants and deed restrictions can limit private property rights with respect to the use of land even though the City's Zoning Ordinance may authorize the use or a less restrictive use. We strongly advise that you perform a title search on the property to determine if there any private covenants containing use restrictions or other deed restrictions. As those private covenants and deed restrictions may conflict with the City's Zoning Ordinance, it is further recommended that you consult with an attorney to obtain an opinion with respect to whether your intended use is compatible with those restrictions.

□ PLANS:

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Ten (10) full size copies, Three (3) 11" by 17", and a PDF electronic file (On a CD-ROM or may be emailed to the Project Manager). For subsequent submittals, please contact the Project Manager to determine how many copies are required.

□ SUBDIVISION PLAT – DRAWING REQUIREMENTS/CHECKLIST:

Complete the attached checklist and ensure that all required information is included on the plat.

□ WORKSHEETS (Residential Development only)

- PARK AND SCHOOL LAND/CASH WORKSHEETS: For residential developments, Park and School land/cash worksheets in accordance with Title 16 of the St. Charles Municipal Code with population projections establishing anticipated population and student yields.
- INCLUSIONARY HOUSING WORKSHEET

□ COPIES OF THIRD PARTY PERMIT/APPROVALS

• Kane County DOT and/or IDOT signature on Final Plat (if applicable)

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

5-15-	6/7/2016	
Record Owner	Date	
Applicant or Authorized Agent	Date	

PARK LAND/CASH WORKSHEET

City of St. Charles, Illinois

Name of Development Date Submitted: Prepared by: Schulze Resub. of Lot 1
6/9/16
E. Johnson



*Prepared based on hypothetical development of newly created lot; fees may need to be recalculated at time of building permit based on size of dwelling to be built.

Type of Dwelling	# Dwelling Units (DU)	Population Generation per Unit	Estimated Population	
Detached Single Family	y			
> 3 Bedroom	1	DU x 2.899	= 2.899	
> 4 Bedroom		DU x 3.764		
> 5 Bedroom		DU x 3.770		
Attached Single Family	7			
> 1 Bedroom		DU x 1.193	=	
> 2 Bedroom		DU x 1.990		
> 3 Bedroom		DU x 2.392		
> 4 Bedroom		DU x 3.145		
Apartments				
> Efficiency		DU x 1.294	=	
> 1 Bedroom	The state of the s	DU x 1.758	=	
➤ 2 Bedroom		DU x 1.914	=	
> 3 Bedroom		DU x 3.053		
Totals	1		2.899	
	Total Dwelling	Units	Estimated Total Population	
Park Site Requirements				
Estimated Total Population 2.899 x .010 Acres per capita = 0.02899 Acres				
Cash in lieu of requirements -				
Total Site Acres 0.02899 x \$240,500 (Fair Market Value per Improved Land) = \$ 6,972.10				

SCHOOL LAND/CASH WORKSHEET

Name of Development Date Submitted: Prepared by: Schulze Resub. of Lot 1 6/9/16 E. Johnson



yayyataanaana

*Prepared based on hypothetical development of newly created lot; fees may need to be recalculated at time of building permit based on size of dwelling to be built.

Estimated Student Yield by Grades

City of St. Charles, Illinois

Type of Dwelling	# of dwelling Units (DU)	Elementary (Grades K to 5)	Middle (Grades 6 to 8)	High (Grades 9 to 12)
Detached Single Fami	ily			
> 3 Bedroom	1	$DU \times .369 = .369$	$DU \times .173 = .173$	$DU \times .184 = .184$
> 4 Bedroom		$DU \times .530 =$	$DU \times .298 =$	$DU \times .360 =$
> 5 Bedroom		$DU \times .345 =$	$DU \times .248 =$	$DU \times .300 =$
Attached Single Fami	ly	* - * ****		
➤ 1 Bedroom	1	DU x .000 =	$DU \times .000 =$	$DU \times .000 =$
2 Bedroom		$DU \times .088 =$	$DU \times .048 =$	$DU \times .038 =$
3 Bedroom		DU x .234 =	$DU \times .058 =$	$DU \times .059 =$
> 4 Bedroom		DU x .322 =	$DU \times .154 =$	$DU \times .173 =$
Apartments	W			
> Efficiency		DU x .000 =	DU x .000 =	$DU \times .000 =$
> 1 Bedroom		$DU \times .002 =$	$DU \times .001 =$	$DU \times .001 =$
> 2 Bedroom	a type on a product of the second	$DU \times .086 =$	DU x .042 =	$DU \times .046 =$
> 3 Bedroom		DU x .234 =	DU x .123 =	DU x .118 =
Totals	1TDU	.369	TE <u>.173</u>	TMTH

School Site Requirements

Туре	# of students	Acres per student		e Acres
Elementary (TE)	.369	x .025	=	0.009225
Middle (TM)	.173	x .0389	: =	0.0067297
High (TH)	.184	x .072	-	0.013248

Total Site Acres

0.0292027

Cash in lieu of requirements -

0.0292027 (Total Site Acres) x \$240,500 (Fair Market Value per Improved Land) = \$_7,023.25

INCLUSIONARY HOUSING SUMMARY

Name of Development
Date Submitted:

Prepared by:

Sch
6/9/
E. C

Schulze Resub. of Lot 1
6/9/16
E. Johnson



Background:

St. Charles Municipal Code Title 19 "Inclusionary Housing", requires developers of new residential developments to provide a proportionate share of affordable housing units within the development, or to pay a fee in-lieu of providing affordable housing units. Developers may also provide a mix of affordable housing units and fee in-lieu.

Affordable housing is defined as housing that has a sales price or rental amount that is within the means of a household with income at or below 80% Area Median Income (AMI) for for-sale units and at or below 60% AMI for rental units, adjusted for household size. See Title 19 for complete definitions.

The maximum price of affordable for-sale units and affordable rental units required by Title 19 shall be no greater than the affordable purchase price and affordable rent established annually by the Illinois Housing Development Authority (IHDA). Contact the Planning Division for the most recent affordable prices from IHDA.

Submission Requirements:

Submit information describing how the residential development will comply with the requirements of Title 19, "Inclusionary Housing". <u>Use this worksheet</u> to calculate the number of required affordable units to be incorporated within the residential development, or the required fee in-lieu payment.

If the development will include affordable units, submit the following additional information:

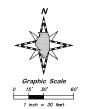
- The number of market-rate and affordable for-sale and rental units to be constructed, including type of dwelling, number of bedrooms per unit, proposed pricing, and construction schedule, including anticipated timing of issuance of building permits and occupancy certificates.
- Documentation and plans regarding locations of affordable units and market-rate units, and their exterior appearance, materials, and finishes.

Affordable Unit Requirement Calculation

Unit Count Range	# of Units Proposed in Development		% of Affordable Units Required		# of Affordable Units Required
1 to 15 Units	1	X	5%	=	0.05
More than 15 Units		X	10%	_	

Fee In-Lieu Payment Calculation

# of Affordable Units Required	# of Affordable Units Proposed to Pay the Fee-In- Lieu		Fee-In-Lieu Amount Per Unit		Total Fee-In-Lieu Amount
0.05	0.05	X	\$72,819.50	=	\$3,640.98



Legend Indicates concrete monument Indicates record data Indicates 90° angle

Schulze Resubdivision of Lot 1 Grunwald Division City of St. Charles, Kane County, Illinois

Lot Number	Square Footag
1	32,352
2	15.035

Surve	vor's	Notes

Grunwald Division recorded September 20, 1985 as Document Number 1739116

This plat is not valid without the Surveyor's original signature and impressed seal.

Protective covenants shall be recorded separately from this instrument.

Common Address: 1021 Howard Street, St. Charles Illinois Parcel Identification Number.: 09–33–258–009

This is to certify that I, Carol Sweet-Johnson, an Illinois Professional Land jas This is to certify that I, Carol Sweet-Johnson, an Illinois Professional Land County of Kane) Surveyor or Johnson-Western Surveying, L.L.C. (Illinois Professional Land Grunwald's Addition in the City of St. Charles, Kane County, Illinois and containing xxx acree as shown on the plat hereon drawn which is a correct representation of said survey and subdivision. I further certify that the foregoing described tract is located within the corporate limits of the City of St. Charles which has adopted an official comprehensive plan and is exercising the special county of the City of St. Charles which has adopted an official comprehensive plan and is exercising the special social tract appears to be located within 12 can't K foreas determined to be outside 500—year floodipain) special flood hazard areas as identified by the Federal Emergency Management Agency, Flood Insurance Rate Map, Panel 282 of 410, Community-Panel Number 1708900262H dated August 3, 2009. All distances are given in feet and decimal parts thereof.

Dated at Geneva, Illinois, November xyx, 2015.

Illinois Professional Land Surveyor No. 3342 License Expiration Date: November 30, 2016

County of Kane) the land described in the forespoing surveyer's certificate and has caused the same to be surveyed, subdivided and plotted as shown by the plat hereon drawn, for the uses and purposes therein set forth as allowed and provided by statute, the subdivision to be known as and it hereby acknowledges and adopts, the same under the style and title adversaid. Said premises are

Dated at St. Charles, Illinois, this _____ day of ______, 2015.

I,_____ a Notary Public in and for the County and State aforesaid hereby certify that _____ President and

County of Kane)

State divinesal nereby Certify that
President and
President and
President whose names are subscribed to in the foregoing owner's certificate, appeared before me this day in person and acknowledged the execution of the annexed plat and accompanying instrument as their free and voluntary act and the free and voluntary

Given under my hand and Notarial Seal, this _____ day of ______, 2015.

Notary Public

My Commission Expires ____

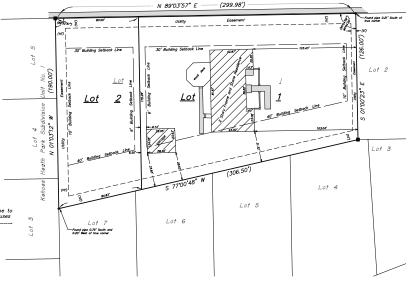
Ordered by & Prepared for:

Steve Schulze



Howard

Street



LITILITY FASEMENT PROVISIONS

A permanent, non-exclusive easement is hereby reserved for and granted to the City of St. Charles (hereinafter "City"), and to all public utility companies of any kind operating under franchise agreement granting them easement rights from the City of St. Charles, including but not limited to, St.R.C., A. I. A. I. Note Case Company, Comcast Cable and to their successors and assigns (hereafter USI), in upon, across, under and through the Lot shown hereon. For the purpose of installing, constructing, reconstructing, hispecting, septemble; in upon, across, under and through the Lot shown hereon. For the purpose of installing, constructing, reconstructing, hispecting, septemble; nearly, renewing, altering, appurenting, sentences, sanitary sewers, storm sewers, shonings ways, storm water detention or retention, water major and any and all manholes, hydrants, pipes, connections, catch basins, buffalo boxes, valves, and without limitation, such other installations as may be required to furnish public utility service to the subdivided are, and such appurenances and additions threat on sold city and utilities may deem reasonably necessary, together with the right of access thereto for the necessary personnel and equipment to do any or all of the above way, provided that no such easement remises by properly arotificant and restored the easement premises by properly arotificant and restored the surface returned (i.e., paining, sold, etc.) to pre-disturbance shall extend into any area either now or hereafter improved with a permanent structure approved by the City, Further, all such franchises shall be required to restore the easement premises by properly grading and restoring the surface treatment (i.e., points, so, etc.) to pre-edisturbance condition in a prompt manner upon the substantial completion of such work. The injet is also hereby granted to said City and Utility Companies to cut down, trin, or remove any trees, shrubs or other plants and objects that interfere with the operation of access to said utility installations, in, on, upon, across, under or through sold easement. Said easement may be used for planting of shrubs and landscaping and other purposes in accordance with find plan approved by said City of St. Charles, and provided such planting, landscaping or other purposes do not then or loter interfere with the offeread uses and rights. Mires ask deserment is used for storm or sanitory severe, the triple installations shall be subject to the prior approval of said City of St. Charles, so as not to literfere with the granty flow in said severe or severs.

> Prepared by:
> Johnson - Western Surveying, L.L.C.
>
> A Measure Above the Rest
> Chain - 66 Fest
> 825 West State Street, Suite 207
> Genero, Illinois 60134
> (630) 845-3166 (630) 715-5959 cell Copyright @ 2015, Johnson-Western Surveying, L.L.C.

te of Illinois)) ss inty of Kane)	Accepted and approved by, Mortgagee. Dated at: this day
	of , 2015 .
:	Attest:
»	
ite of Illinois)) ss inty of Kane)	I dovessid hereby certify that a Notary Public in and for the County and Sta dovessid hereby certify that a Notary Public in and for the County and Sta dovessid hereby certify that a none of the start in the start
	regoing owner's certificate, appeared before me this day in person and tition of the annexed plat and accompanying instrument as their free and ree and voluntary act of the corporation.
Given unde	r my hand and Notarial Seal, this day of, 2015.
	Notary Public
	My Commission Expires
ate of Illinois)) ss unty of Kane) regoing surveyor's cer	This is to certify that I, County Clerk in and for the County and State aforesaid, find no redeemable tax sale, ungoid forfeiture taxes or ungoid current taxes against any of the real estate described in the tificate. ted at St. Charles, Illinois, this
	County Clerk
) ee	l,, Collector of Special Assessments for City of St. Charles, Illinois, do hereby certify that there are no delinquent
) ee	I, Collector of Special Assessments for City of St. Charles, Illinois, do hereby certify that there are no delinquent uppaid current or farfeited special assessments or any deferred installment apportioned against the tract of land included in the annexed plat.
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File Name: 2015-240 Subd Drawn by: MTZ Directory: Projects/2015-240 Job No.: 2015-240

County Recorder