

**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD  
TUESDAY APRIL 27, 2021  
MUNICIPAL BUILDING, COUNCIL CHAMBERS  
2 E. MAIN STREET, ST. CHARLES, IL  
MEETING MINUTES**

**1. Call to Order**

Chair Travilla called the meeting to order at 5:30 PM

**2. Roll Call**

Present: Bryant, Denz, Poremba, Silkaitis, Travilla, Waibel, Weddell

Absent: None

Ms. Bryant left the meeting at 6:30PM

**3. Chair Report**

**708 Elgin Collaboration**

Chair Travilla and Vice-Chair Waibel met with the newly formed Elgin Township 708 Mental Health Board and served to answer several questions to understand how the City of St. Charles 708 Mental Health Board operates. Discussions about a unified 708 Board Mental Health Application with, potentially multiple area Mental Health Boards were also part of the meeting. Ms. Poremba asked if there was any map possible to review townships. Vice-Chair Waibel stated that while there is not, that would be a good project.

**Preparing for allocation recommendations to City Council**

Chair Travilla stated he's excited to make recommendations to City Council and has had recent conversation with new Mayor Vitek regarding retention of tenured members of the 708 Board and that as Chair he is excited for this retention because the depth and breadth of knowledge and history brought to the Board from members Silkaitis and Weddell.

**Action Items**

**Renz/Tri-City application amendment options**

Ms. Waibel recused herself from the discussion. Chair Travilla discussed conversations that he had with Renz/Tri-City and impacts Covid had on plans for their high school program that had been approved prior to Covid. A decision was made in conjunction with D303 leadership to redirect those plans to 5<sup>th</sup> grade. Chair Travilla explained this needed to be brought to the 708 Board for discussion. Renz has offered to return the funds; or put the plan back through an application process whichever the Board decides is acceptable. Roundtable discussion of the options presented ensued. Based on a variety of perspectives a recommendation was brought by Ms. Denz that the Board seek for the item to be brought back through an application process as it would address all perspectives brought to the discussion. Chair Travilla discussed that he'd like to see a member of D303 also be included in discussions so that it is understood to the extent the school district was approving of the planned programs. Mr. Silkaitis raised a question if the Board should be in practice of changing rules of the application raising the argument that the Board has a duty to the taxpayers acknowledging that while reasons may be credible it creates a situation where rules are asked to be changed.

Chair Travilla made a recommendation, that the application be altered, for the future to discuss changes in plans for approved funding. Argument was made that this should go without say.

A recommendation was made to consider that monies not used as allocated in a fiscal year; be deducted from the subsequent years' approved funding. Regrouping the options; Chair Travilla stated they could come in and present again at the next 708 Board Meeting, allowing the board to revisit and revote on the decision for the agency, ask for the funds not spent to be returned to the 708 Board, or reduce the amount awarded this year to the organization by the amount not spent for the intended plan

in 2020. It was acknowledged that whichever was decided upon today would set a precedence for the future as well. Also discussed that the school year has nearly ended so there isn't very much time left to complete the program.

Mr. Silkaitis recommended that the motion to vote would need to state that they either return the funds or agree to spend them for the originally intended purpose as awarded.

Chair Travilla asked for a vote on the following options as discussed:

Motion 1: Renz/Tri-City will re – present their plans to the Board at the next 708 Board Meeting, completing a new application.

No motion.

Motion 2: Funds will be returned in full immediately or within Renz/Tri-City fiscal year, spend the money as outlined in the original application plan and awarded.

Motion by Ms. Poremba second by Ms. Bryant

Voice Vote: Aye: 6 No: 0

Motion passes.

Chair Travilla will ask that City of St. Charles Administration convey this motion to Renz/Tri-City.

#### **Approval of February 23, 2021 Minutes**

Motion to approve by Mr. Silkaitis second by Ms. Poremba

Voice Vote Aye: 7 No: 0

Motion carries

#### **Approval of March 2, 2021 Minutes**

Motion to approve Ms. Bryant second by Mr. Weddell

Voice Vote Aye: 7 No: 0

Motion carries

#### **Officer Elections**

Vice Chair Waibel nominates Chair Travilla to remain Chair. Second by Mr. Silkaitis.

Voice Vote: Aye: 7 No: 0

Motion carries.

Chair Travilla nominates Ms. Waibel to remain Vice-Chair. Second by Mr. Weddell.

Vice Chair Waibel accepts the nomination with the caveat that she mentors someone as a vice chair successor for the future term. Discussion of naming the mentee to be discussed at a future meeting. It was noted that Alderman Silkaitis would not hold a position in an officer role, due to his other duties.

Mr. Weddell has expressed that he doesn't hold interest in an officer role. Ms. Denz stated she'd be interested in working with Ms. Waibel as a mentee.

Voice Vote: Aye: 7 No: 0

Motion carries

#### **Q&A**

None

#### **New Business**

##### **1. Outside Committees**

Vice-Chair Waibel asked if other board members had interest in any of the outside committees and has agreed to warm hand-off of responsibilities.

Outside committees included:

Senator: Molly Bryant (potentially)

Kane County Behavioral: Ron W.

Kane County Opioid: Kaylynn Poremba

**2. Unified electric application. 708 collaboration**

Chair Travilla discussed his true goal is to put technology in place that will help agencies avoid technical errors on the application and added ease for agencies to be able to offer the information that's being asked. Chair Travilla discussed with Ms. Bryant sharing the editable PDF she created. Ms. Bryant added that she'd like ability to see items voted "no" in the priorities. Chair Travilla recommended a starting point of bringing the editable PDF, as well as reviewing the cost of the software needed.

Board Member Bryant left the meeting.

Chair Travilla stated he is hoping this software will help to track versions of the applications, help avoid lost data.

**3. Timeline change – financial change to match City fiscal calendar**

Chair Travilla will table this discussion, as new City Leadership is coming into roles.

**4. Forward looking to next year**

Chair Travilla discussed he was happy to learn that Alderman Silkaitis would remain on the board and representing City Council on the City 708 Board. Vice-Chair Waibel discussed they were happy that Mr. Weddell has agreed to remain on the board acknowledging his many years' service and tenure with the board and how that history and knowledge truly helps the Board.

Chair Travilla states he's looking at technology to make the application retain versions of the application, be field specific editable only, and be formatted with login access via editable PDF. Ms. Bryant's skill and knowledge in this area was acknowledged.

**Adjourn**

Chair Travilla asked for a motion to adjourn the meeting.

Motion Ms. Denz second Ms. Waibel

Voice Vote Aye: 6 No: 0

Meeting adjourned at 6:50 PM

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

