

**MEETING MINUTES**  
**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD**  
**TUESDAY, OCTOBER 30, 2018 – 6:00 P.M.**  
**MUNICIPAL BUILDING**  
**2 E. MAIN STREET, ST. CHARLES, IL, DENS A & B**

**1. Call to Order**

The meeting was called to order by Chair Waibel at 6:05PM.

**2. Roll Call**

Present: Waibel, Gacic, Weddell, Silkaitis, Cumblad, Travilla, Cohen

Additional Present: Recording Secretary Kimberly Abatangelo

Absent: None

**3. Chair Report**

KCMHAC - Chair Waibel and Barb Gacic went to the most recent advisory committee meeting. At this meeting Barb Jeffers commented that the county cannot support the recommendations of a referendum, or consolidation at this time due to the lack of data and community support. A subcommittee will be called over the winter for strategies on what the St Charles 708 Board may want to do to address future plans, as it is believed the topic will likely, be raised again. Round table discussion on the data presented by this board, as well as recognizing inaccuracies in presentations by the KCMHAC over time. The committee lost at the signature level to get on the ballot for the November 2018 election. At this time the KCMHAC has officially sunset.

**4. Old Business**

**A. Changes on Continuation Application**

Michael Cohen, Carla Cumblad and Ron Wedell presented some minor changes to the application; all highlighted on the application copy. Electronic submission of the application will be required.

**B. Changes on New Organization Application**

Round table discussion to clarify items, and some minor grammatical changes were made.

**5. New Business**

**A. Rubric**

Roundtable discussion on rubric categories, and usage of the rubric. Discussions about specifics of scoring the rubric, applicants who have multiple priorities and how the rubric will relate; reconvened after the bidders meeting portion ended.

\*Brief ten-minute break. Meeting was moved to Council Chambers.

**6. Bidders Meeting: Presentation of Application/Feedback**

Meeting was called to order by Chair Waibel at 7:03PM. Chairperson Waibel welcomed the attendees and introduced the purpose of the meeting; which is to cover the grant application for 2019-2020. Chair Waibel introduced the subcommittee, who have modified the grant application and introduced Carla Cumblad who presented the updated

version of the grant application to attendees. Carla offered opportunity to attendees to ask questions or offer comments on the experience of the application from last year. It was shared that presentation night will be February 28<sup>th</sup>, 2019 and that attendance and presentation are mandatory for all applicants. The application was presented section by section. Clarifying questions were asked and answered throughout the presentation. Applications will be available December 14<sup>th</sup>, 2018, on the City of St Charles website, applications are due January 16<sup>th</sup>, 2019. Bidders meeting portion of the meeting ended at 7:50PM. Names of attendees and their organization represented, attached to these minutes.

\*Brief 5-minute break. Meeting resumed at 8:03PM

Meeting resumed discussing modifications to the continuation application, and modifications to the new organization application. Round table discussion to change some grammatical items for clarification.

## **7. Action:**

### **A. Approve Continuation Application**

Motion to approve the revised continuation application.

Motion made by; Barb Gacic second by Brian Travilla.

Voice Vote: Aye:7 No: 0

Motion carried.

### **B. Approve New Organization Application**

Motion to approve the revised new organization application. (Living Well didn't apply for funding this year; if they apply next year they aren't a new organization, rather they will apply with a new initial application.)

Motion made by; Ron Silkaitis second by Barb Gacic.

Voice Vote: Aye: 7 No:0

Motion carried.

## **8. Future Agenda Items**

Chair Waibel discussed future meeting date planned as: February 7<sup>th</sup>, 2018 at 5:30PM.

February 28<sup>th</sup>, 2018 for presentations from applicants.

March 6<sup>th</sup>, 2018 5:30PM for allocation decision.

## **9. Adjourn**

Motion to adjourn made by; Carla Cumblad second by Brian Travilla.

Voice Vote: Aye:7 No: 0

Meeting adjourned at 8:45PM.

### ***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for



meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

