

**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY MARCH 4, 2020 5:30 PM
MUNICIPAL BUILDING, COUNCIL COMMITTEE ROOM DEN A
2 E. MAIN STREET, ST. CHARLES, IL
MEETING MINUTES**

1. Call to Order

Chair Waibel called the meeting to order at 5:33PM.

2. Roll Call

Present: Cohen, Denz, Gacic, Silkaitis, Travilla, Waibel, Weddell

Absent: None

3. Chair Report

Chair Waibel discussed her conversations with Chris Minnick regarding overhead and administrative costs for the 708 Mental Health Board. Approximately 1% (.8%) of the funds for the 708 Mental Health Board goes to administrative costs. Chair Waibel asked Mr. Silkaitis as a member of City Council to seek information if possible, as to why the 708 Mental Health Board is the only commission in the City to have to pay these costs out of their budget. At this time an exact amount to allocate has not been determined; an estimated amount of approximately \$615,000-\$617,000 will be used for allocation discussion during this meeting; less administrative fees and considering revisiting ACHMAI membership in the next several months. It was determined after round table discussion that for purposes of this evening's meeting, the Board would be considering allocations of \$612,000.

4. Old Business

A. ACHMAI Discussion

Chair Waibel looked at the last time the subject of ACHMAI was voted on; May 2019, which was less than twelve months ago. At this time, it would not be appropriate to vote on the topic again. However, if the Board was to consider this for the future, they would have to take this cost into consideration while allocating funds during the meeting this evening. Chair Waibel will have someone from ACHMAI come in during a May 2020 meeting and present to the Board. Board member asked if they could wait to revisit the topic to rejoin ACHMAI until after they had the benefit of the presentation. Roundtable discussion and all in agreement that this would be beneficial.

B. Misc

None

5. New Business

A. Allocation of Funding-Discussion and votes

Chair Waibel shared information from previous years' allocations including conservative amounts versus actual funds allocated. Roundtable discussion on applying use of rubric and how best to apply that into allocation of funds.

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Roundtable discussion, with individual rubric score per agency was documented on spreadsheet with occasional comment to support reasons for scoring, per Board Member discretion, was stated.

Roundtable discussion on potential to fund specific priorities; whether in full or in part. It was determined some specific application priorities may be funded, either in full or in part, and such funding would be described in letters of funding awarded. Notes were made on spreadsheet regarding each priority and whether the priority fit the mission of the City of St. Charles 708 Mental Health Board. Board member brought up that grant writers are not seeming to tie priorities to the mission of the City of St. Charles 708 Board. It was asked if it can be re-added to the application. It was reminded that there had been several cues added to the application and as a Board they had voted to remove them all when the application was originally written and adopted. Re-adding this information to the priorities section of the application will be discussed at a future meeting.

Rubric scores were applied to each agencies' ask as well as consideration for discussion on priorities being a fit or not for the City of St. Charles 708 Board Mission. Board member raised the point that using this method, rewards applications that ask for high dollar amounts. Roundtable discussion ensued including previous years' funds awarded. Board member discussed noting on the application for future, that agencies should not ask for something above a percentage (to be determined) from previous year. This will be discussed at a future meeting.

Initial funding numbers were added to the spreadsheet per agency application. Formulas were applied to the spreadsheet to determine initial figures based on use of rubric and discussion of priorities outlined fitting the Mission of the City of St. Charles 708 Mental Health Board.

Roundtable discussion on funding the YWCA Metropolitan Chicago's application and whether it fits the Mission of the City of St. Charles 708 Mental Health Board. Chair Waibel abstained from conversation. Roundtable discussion on actions made by the YWCA Metropolitan Chicago as outlined in their application last year versus how funds were actually used and reported in their current application.

Motion on the table to **not** fund YWCA Metropolitan Chicago by Weddell, second by Gacic.

Roundtable discussion, second motion by Gacic rescinded motion to **not** fund the YWCA Metropolitan Chicago, also rescinded by Weddell.

Brief break 8:26PM meeting resumed at 8:34PM.

Board member described to Chair Waibel that the motion on the table was rescinded, so that the motion could be made more specific and re-motined.

New motion to *decline* funding to the YWCA Metropolitan Chicago, based on misallocation of funding from last year, by the organization as outlined in their applications; made by Weddell, second by Gacic.

Voice Vote:

Cohen yes
Denz no
Gacic yes
Silkaitis yes
Travilla yes
Waibel abstain
Weddell yes
Motion carries

Roundtable discussion on funding for remaining agencies and bringing the total allocation funding to a balanced number. Chair Waibel noted that the agencies who would be receiving funding for some of their priorities, but not all, would need to receive letters stating specifically what was being funded so they could report that information on next years' application outcomes.

Motions for funding as well as voice votes for each agency and Board Member, recorded and listed in attached spreadsheet.

Motion to approve funding to total \$611,539 for FY2021 and allocation to specific agencies, as shown on attached spreadsheet; subject to final figures due from the City of St. Charles requested by Chair Waibel.

Motion by Gacic second by Travilla.

Cohen yes
Denz yes
Gacic yes
Silkaitis yes
Travilla yes
Waibel yes
Weddell yes

Voice Vote Aye: 7 No: 0

Motion carried.

B. Misc

None

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6. Future Agenda Items

- A. Officers
- B. 2020-2021 Schedule

7. Adjourn

Chair Waibel asked for a motion to adjourn the meeting

Motion by Gacic second by Weddell

Voice Vote Aye: 7 No: 0

Meeting adjourned at 9:42PM.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

