

**AGENDA**  
**CITY OF ST. CHARLES**  
**GOVERNMENT SERVICES COMMITTEE MEETING**  
**ALDR. RYAN BONGARD, CHAIR**  
**MONDAY, APRIL 1, 2024 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

1. **Call to Order.**
2. **Roll Call.**
3. **Administrative.**
4. **Omnibus Vote.**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**5. Police Department**

- \*A. Recommendation for Approval of Reserving a Portion of First Street Plaza for the 2024 STC Live! Events.
- \*B. Recommendation for Approval of Street Parking Closures for the 2024 St. Charles Arts Council Street “Paint the Riverside” Event.
- \*C. Recommendation to Approve a Resolution for the Closures of Main Street for the Memorial Day Parade.

**6. Public Works Department**

- \*A. Recommendation to Approve a Resolution Authorizing a Construction Contract for Crack Filling.
- \*B. Recommendation to Approve a Resolution Authorizing the Completion of Replacement of the City’s Radio System.
- \*C. Recommendation to Approve a Resolution Awarding the Bid for Generator Maintenance to Midwest Power Industry, Inc.
- \*D. Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Line Clearing Tree Trimming Services.
- \*E. Recommendation to Approve a Resolution Awarding the Bid for Directional Boring Services to York Utility Services and Archon Construction.

- \*F. Recommendation to Approve a Resolution Awarding the Bid for Landscaping Restorations.
- \*G. Recommendation to Approve a Resolution Awarding an Agreement for Engineering Services for Capacity, Management, Operations and Maintenance (CMOM) Phase 1 Flow Monitoring.
- \*H. Recommendation to Approve a Resolution Awarding the Bid for Water and Wastewater Treatment Chemicals.
- \*I. Recommendation to Approve a Resolution Awarding Years 2 and 3 of the Bid for Electrostatic Painting Services to BP&T Construction.
- \*J. Recommendation to Approve a Resolution Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles via Online Auction to the Highest Bidder.
- \*K. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing all "Spot Buying" of Cable and Transformers on an as-needed basis for FY24/25.
- \*L. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing the Ordering of Gasoline and Diesel Fuel on an As-Needed Basis for FY24/25.
- \*M. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution to Accept the Blanket Quote from Anixter, Inc. for Okonite Cable for FY24/25.
- \*N. Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Street Sweeping Services.
- \*O. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution to Accept the Blanket Quote from Federal Pacific for Stock Switchgear for FY 24/25.
- \*P. Recommendation to Approve a Resolution Awarding the Bid for Stone and Gravel Material to Landscape Material & Firewood Sales, Inc.
- \*Q. Recommendation to Approve a Resolution Awarding the Bid for a 5-Year Contract for Native Landscape Services.
- \*R. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing the Ordering of Concrete Materials on an As-Needed Basis for FY24/25.
- \*S. Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Holiday Lighting and Festoon Decoration Services.
- \*T. Recommendation to Approve a Resolution Awarding the Bid for Hauling Services.
- \*U. Recommendation to Approve a Resolution Awarding the Bid for Asphalt Materials.
- \*V. Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Pest Control Services.
- \*W. Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing a Purchase Order to Bluff City Materials.

- X. Presentation on Bird City Recognition and Consideration to Approve a Resolution to Authorize the City of St. Charles to Become a Bird City.
- Y. Illinois Municipal Electric Agency (IMEA) Power Sales Contract.
- Z. Recommendation to Approve a Lead and Galvanized Water Service Line Replacement Policy.
- AA. Recommendation to Approve a 42 Month Service Agreement with OpenGov, Inc. for Public Works Work Order/Asset Management Software.
- BB. Recommendation to Approve a Resolution Authorizing an Intergovernmental Agreement with the City of Geneva for the Reconstruction of Kautz Road.
- CC. Recommendation to Approve a Resolution Authorizing a Consultant Contract for Phase III Construction Engineering for the Widening and Reconstruction of Kautz Road.
- DD. Recommendation to Approve Resolutions with the Illinois Department of Transportation for the 2024 Street Rehabilitation Program.
- EE. Recommendation to Approve a Resolution Authorizing a Construction Contract for the 2024 Street Rehabilitation Program.

## **7. Public Comment**

## **8. Additional Items from Mayor and City Council Members**


## **9. Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

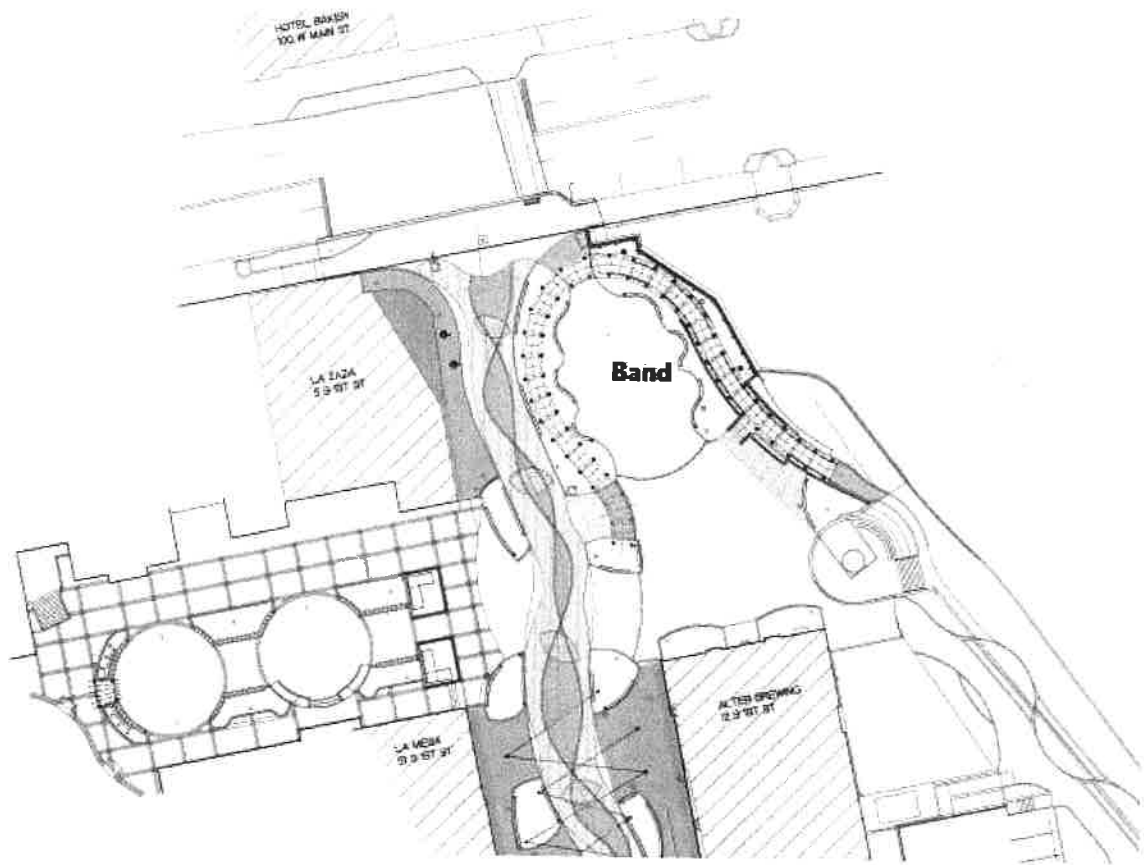
## **10. Adjourn**

### **ADA Compliance**

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *5.A
	Title:	<b>Recommendation for Approval of Reserving a Portion of First Street Plaza for the 2024 STC Live! Events</b>	
	Presenter:	<b>Police Chief Keegan</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b>		<b>Budgeted Amount:</b> \$	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The St. Charles Business Alliance is requesting use of the First Street Plaza on Wednesday and Friday evenings from June 5 – August 30, 2024 from 6pm – 7:30pm.</p> <p>Performances will also be scheduled throughout the summer at private venues around town on select dates.</p> <p>No additional power will be needed for this request. The St. Charles Business Alliance will utilize the standard electricity already installed on First Street Plaza for these performances.</p>			
<b>Attachments</b> (please list):			
*Map			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve use of the First Street Plaza for the 2024 STC Live! Performances.			


## 2024 STC LIVE!



### First Street Plaza:

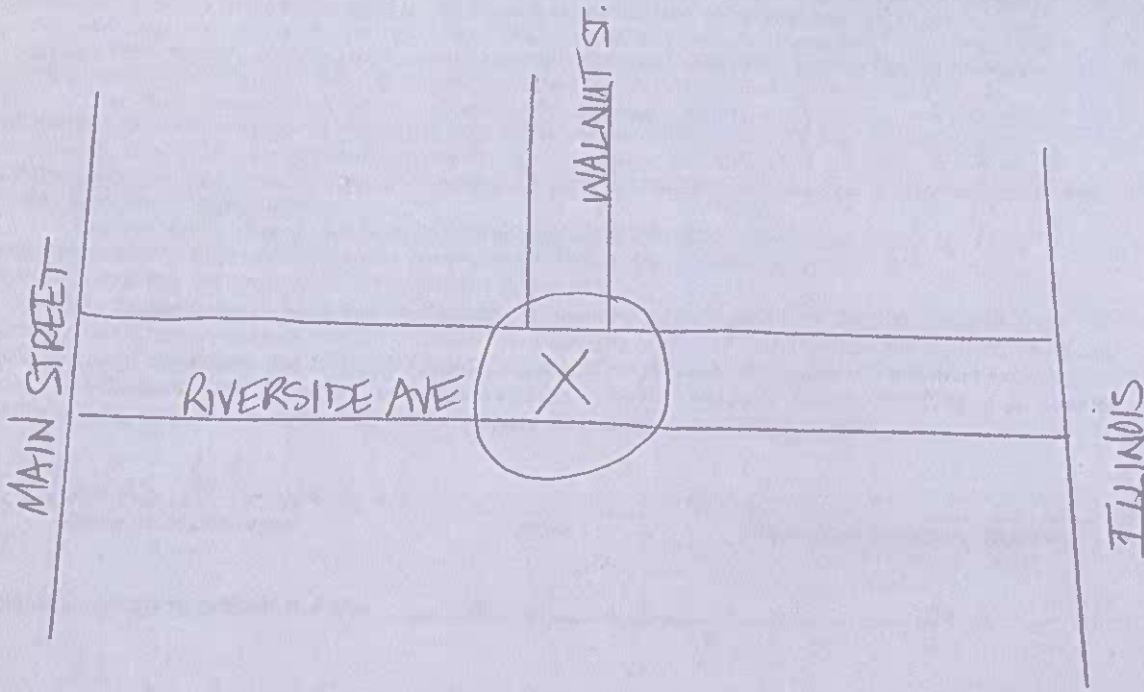
\*Exact location TBD when plaza construction is complete

- STC Live! will run every Wednesday and Friday from June 5, 2024 to August 30, 2024, from 6:00 p.m. to 7:30 p.m., on the First Street Plaza
- No extra power will be needed. We will utilize the standard electric already installed on the First Street Plaza
- Performances will also be scheduled throughout the summer at venues around town on select dates.


 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *5.B
	Title:	<b>Recommendation for Approval of Street Parking Closures for the 2024 St. Charles Arts Council Street “Paint the Riverside” Event</b>	
	Presenter:	<b>Police Chief Keegan</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> PW: \$975.55		<b>Budgeted Amount:</b> \$	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The St. Charles Arts Council is requesting the following street closure of Riverside Avenue from Main Street to Illinois Avenue for a street repainting event taking place on Saturday, May 11, 2024. The street closure will be intermittent for the duration of the event which includes the show set-up and takedown:</p> <ul style="list-style-type: none"> <li>• On Saturday, May 11<sup>th</sup> Riverside Avenue is proposed to be closed from 6 a.m. until 2 p.m., at which time the roadway will then be re-opened to the public.</li> <li>• “No Parking” signs on barricades will be placed on Riverside Ave. 24-hours before and for the hours in which the closures are requested.</li> </ul> <p>Event volunteers will be primarily responsible for closing and opening the roadway by use of the Public Services barricades requested. Police, if available, will assist with this process as well.</p>			
<b>Attachments</b> (please list):			
*Map			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve City street closures for the 2024 St. Charles Arts Council “Paint the Riverside” event.			

Site Plan and/or Route Map

Please use the space provided to accurately outline the event's site plan. If requesting or using any of the resources shown, please indicate as such with the corresponding symbol below.



/ Covered Structure	— Event Perimeter	R Restrooms	..... Race / Walk Route
ic / Power Generation	T Tables	B Barricade	FV Food Vendor
medics/Aid Station	xxx Liquor Sales/Consumption Area	→ FL Fire Lane	→ Directional
eer	★ Security Checkpoint	G Garbage Can	D Dumpster
	WS Water Station	C Carnival / Midway Rides	

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *5.C
	Title:	<b>Recommendation to Approve a Resolution for the Closure of Main Street for the Memorial Day Parade</b>	
	Presenter:	<b>Police Chief Keegan</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> PD: \$9,125.80 (includes EMA) PW: \$4,358.18 <i>TOTAL: \$13,483.98</i>		<b>Budgeted Amount:</b> \$	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City of St. Charles is requesting to have a Memorial Day Parade on Monday, May 27, 2024 on Main Street between the hours of 9:45 a.m. and 11 a.m. The parade will begin at 10 a.m. and last approximately 30 minutes. The parade route will be e/b from 6<sup>th</sup> Street to Riverside Avenue, then north on Riverside to the Freedom Shrine.</p> <p>It is requested that Fire Station #1 be available again in the event of inclement weather for the ceremony immediately following the parade. Weather permitting; this ceremony will take place at the Freedom Shrine on the north side of the old Police Department.</p> <p>No changes to the time or event are requested from past Memorial Day parades. Requested “no parking” signage and barricades will be in place on Friday, May 24<sup>th</sup> due to the fact this is a holiday weekend. Barricades will be set-up by event volunteers at 8:30 a.m. the morning on the parade.</p>			
<b>Attachments</b> (please list):			
None			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution authorizing the closure of Main Street for the Memorial Day Parade.			



**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for the  
Memorial Day Parade**

**Presented & Passed by the  
City Council on \_\_\_\_\_**

**WHEREAS**, the City of St. Charles is sponsoring a Memorial Day Parade in the City of St. Charles, and;

**WHEREAS**, this production will require the temporary closure of Main Street (Route 64) a state highway in the City of St. Charles, and;

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Main Street (Route 64) on Monday, May 27, 2024 from 9:45 a.m. to 11 a.m. is requested of the Department of Transportation;

**BE IT FURTHER RESOLVED** that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64; south on 5<sup>th</sup> Avenue (Route 25) to Illinois Avenue, west to 7<sup>th</sup> Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7<sup>th</sup> Street, south on 7<sup>th</sup> Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

**BE IT FURTHER RESOLVED** that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

**Presented** to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

**Passed** by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

**Approved** by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Lora Vitek, Mayor

Attest:

\_\_\_\_\_  
City Clerk

**Council Vote:**

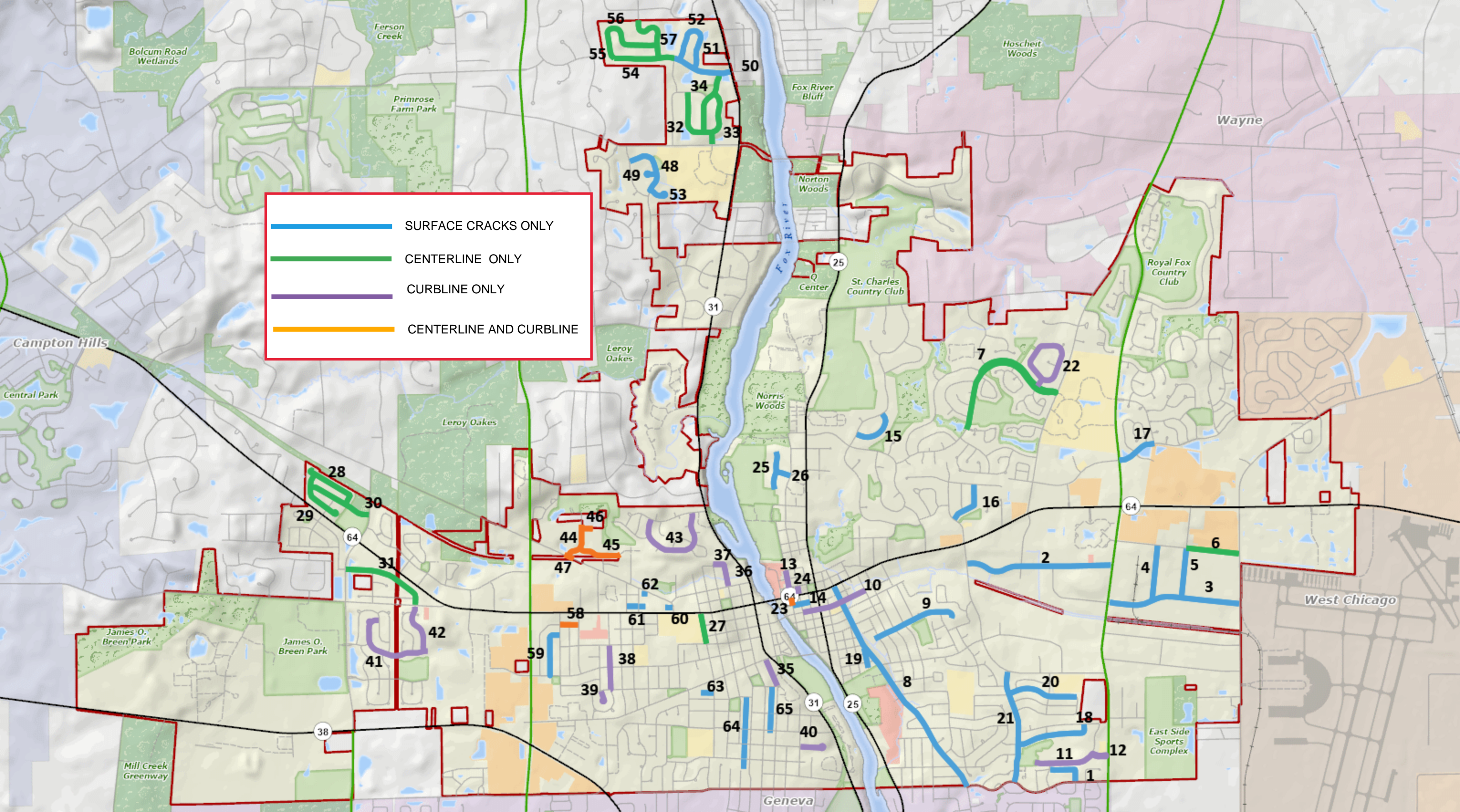
Ayes: \_\_\_\_\_


Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.A
	Title:	<b>Recommendation to Approve a Resolution Authorizing a Construction Contract for Crack Filling</b>	
	Presenter:	<b>Chris Gottlieb, Public Works Engineering</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 84,155		<b>Budgeted Amount:</b> \$100,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>In 2017, the City began to expand the types of pavement strategies used to maintain our roadway network, with the understanding that it is important to choose the right treatment, for the right road and at the right time. Pavement rejuvenation has been utilized as a preventative maintenance technique, and roadway base reclamation has been performed as a cost-effective reconstruction alternative.</p> <p>In 2019, the City added crack filling as an additional preventative maintenance tool in an effort to keep the City's streets in good condition for longer periods of time. Crack filling addresses the most important principal of roadway maintenance: drainage. Crack filling ensures that drainage reaches the gutter and the storm sewer system, instead of penetrating the roadway surface and base course. Water that reaches the roadway base course will be subject to freeze and thaw cycles during winter months, which leads to weaker roadway bases and essentially a shorter roadway lifespan.</p> <p>All crack filling work is scheduled to be performed in May and June.</p> <p>On March 6th, electronic bids for the 2024 Crack Filling contract were received. The City received a total of two bids for this project, with SKC Construction being the lowest responsive, responsible bidder. SKC performed the 2021 and 2022 crack filling programs for the City, and has performed similar work for the Kane County Division of Transportation, Village of Oak Park, Illinois Department of Transportation and the Village of Channahon. Staff recommends awarding a contract to the low bidder, SKC Construction of West Dundee, Illinois, for a total amount not to exceed \$84,155.</p>			
<b>Attachments</b> (please list):			
*Location Map			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution authorizing a Construction Contract with SKC Construction for 2024 Crack Filling in amount not to exceed \$84,155.			



	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.B
	Title:	<b>Recommendation to Approve a Resolution Authorizing the Completion of the Replacement of the City's Radio System</b>	
	Presenter:	<b>Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 82,000		<b>Budget FY 25 Requested Amount:</b> \$ 78,500	<b>Not Budgeted:</b> <input type="checkbox"/>

**Executive Summary** (if not budgeted, please explain):

The St Charles radio system infrastructure was established in the 1960's to support first responders and the Public Works Department with a reliable radio system that supports a citywide operational area. In 2021, first responders migrated to the STARCOMM radio system, which is a statewide public safety trunked radio system in Illinois. The STARCOMM program requires a per radio, per month rate to operate on the system. The Public Works Department evaluated migrating to the STARCOMM system but determined that replacing the existing radio system was the most feasible solution. The cost and implementation of the STARCOMM program would require purchasing new radios at a cost of \$246,300 (100 radios x \$2,463 per radio) and an annual recurring cost of \$57,024 (100 radios x \$47.52 per radio per month) for the subscription.

The Public Work department continues to use the existing radio system, but it does not provide complete coverage of the City's operational area. The radio system infrastructure is not repairable and has reached the end of its useful life. The current system consists of a one repeater and JPS comparator at the Public Works Facilities and one receiver at the 10<sup>th</sup> Street water tower.

The replacement of the Radio System requires the procurement of radio infrastructure equipment and contracted services to install the equipment. Staff recommends the utilization of State contract pricing to purchase the equipment from Motorola, estimated cost of \$15,322.50. Chicago Communications, LLC is an authorized Motorola provider and experienced with the City's Radio system, as they installed previous system and currently maintain the radios. Staff proposes that Chicago Communications, LLC be contracted to install the replacement equipment, estimated cost \$31,621.65, and repair the existing radios. The existing radios will be operational on the new radio system. Several of the existing radios require miscellaneous repairs and battery replacement, estimated cost of \$35,000.

Our FY24/25 budget contains \$78,500, staff is requesting approval of \$82,000. This would allow staff to replace the radio system infrastructure and complete miscellaneous radio repairs.

**Attachments** (please list):

\*Chicago Communication LLC proposal – Project Public Works Replacement Radio System \*Bid Waiver

**Recommendation/Suggested Action** (briefly explain):

Recommendation to Approve a Resolution Authorizing the completion of the replacement of the City's Radio System.

## St Charles Public Works

St. Charles, City of  
Attn: John Gal  
2 E Main St  
St. Charles, IL 60174

Project: Public works replacement radio system

Dear Mr. Gal,

Chicago Communications is pleased to provide you with the below proposal to replace your existing Radio system. The proposal includes one repeater and JPS comparator at public works, one receiver located at the 10<sup>th</sup> St. water tower, antennas, connectors, Tower Crew to install the antennas, and Chicomm labor to install and configure the system. This will provide mobile coverage throughout the City of St. Charles as depicted in the coverage maps included. Statement of Work on the following pages will layout the project in more detail. Also, included are optional Mobile radios to replace some of your aging/damaged mobiles following the preventative maintenance that Chicomm performed the week of Dec 4<sup>th</sup>.

To provide the best pricing of the radio infrastructure I used the state contract pricing from Motorola for the GTR8000 repeater and GPW8000 receiver. The ancillary equipment and labor will be quoted directly from Chicomm, breakout of pricing is below.

Motorola total: \$15,322.50  
(Motorola Quote below will require a separate PO to Motorola)  
Chicomm Total: \$31,621.65  
  
Grand Total: \$46,944.15

### Optional Mobile radios

XPR5500e VHF mobile radio: \$968.65  
Radio Includes:  
- VHF antenna: \$22.95  
- Ignition sense cable: \$35.10  
- Programming: \$25 per Radio  
- Installation: \$412.50 per Radio

Thank you,

Jim Hemminger  
Chicago Communications  
Government Account Executive  
708-476-0134  
[jhemminger@chicomm.com](mailto:jhemminger@chicomm.com)

Todd Niccum  
Chicago Communications  
Director of Government Sales  
630-280-7738  
[tniccum@chicomm.com](mailto:tniccum@chicomm.com)



QUOTE-2455819  
GTR and GPW

**Billing Address:**  
ST CHARLES, CITY OF  
2 E STATE AVE  
SAINT CHARLES, IL 60174  
US

**Shipping Address:**  
ST CHARLES, CITY OF  
2 E MAIN ST  
SAINT CHARLES, IL 60174  
US

**Quote Date:**12/15/2023  
**Expiration Date:**05/12/2024  
**Quote Created By:**  
Todd Niccum  
tniccum@chicomm.com

**End Customer:**  
ST CHARLES, CITY OF  
John Gal  
jgal@stcharlesil.gov  
630.377.4404

**Contract:** 37987 - STARCOM 21, IL  
CMT2028589

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
GTR 8000 Base Radio						
1	T7039A	GTR 8000 BASE RADIO	1	\$0.00	\$0.00	\$0.00
1a	X265AM	ADD: BR PRESELECTOR, (150-174 MHZ)	1	\$500.00	\$375.00	\$375.00
1b	CA03863AA	ADD: ASTRO SYSTEM RELEASE 2022.1	1	\$0.00	\$0.00	\$0.00
1c	X182CB	ADD: DUPLEXER, 144-160 MHZ	1	\$1,380.00	\$1,035.00	\$1,035.00
1d	CA01949AA	ADD: ANALOG ONLY CONV SW	1	\$7,450.00	\$5,587.50	\$5,587.50
1e	CA01951AA	ADD: ANALOG CONVENTIONAL VOTING SW	1	\$0.00	\$0.00	\$0.00
1f	X530BG	ADD: VHF (136-174 MHZ)	1	\$6,300.00	\$4,725.00	\$4,725.00
1g	CA00952AA	ADD: QUANTAR RETROFIT HARDWARE	1	\$50.00	\$37.50	\$37.50
GPW 8000						
2	T7540A	GPW 8000 RECEIVER	1	\$1,000.00	\$750.00	\$750.00
2a	X265AM	ADD: BR PRESELECTOR, (150-174 MHZ)	1	\$500.00	\$375.00	\$375.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800





QUOTE-2455819  
GTR and GPW

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2b	X301AR	ADD: QTY 1 GPW 8000 RECEIVER	1	\$0.00	\$0.00	\$0.00
2c	CA03863AA	ADD: ASTRO SYSTEM RELEASE 2022.1	1	\$0.00	\$0.00	\$0.00
2d	X530BH	ADD: VHF (136-174 MHZ)	1	\$3,200.00	\$2,400.00	\$2,400.00
2e	X153AW	ADD: RACK MOUNT HARDWARE	1	\$50.00	\$37.50	\$37.50
2f	CA01949AB	ADD: ANALOG ONLY CONV SW R/X ONLY	1	\$0.00	\$0.00	\$0.00

**Grand Total** **\$15,322.50(USD)**

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





## General requirements

Chicago Communications LLC is responding to this Request for quote as a Prime Contractor.

Chicago Communications LLC will procure, install, and test all new equipment and items included in the proposal. This implementation plan is a culmination of methods and procedures experienced from past successful projects that Chicago Communications LLC has implemented.

Chicago Communications LLC will provide a Project Manager to act as the single point of contact for all administrative, technical, and scheduling issues related to the project. The Project Manager has the overall responsibility for the delivery and implementation of the system and for management of the project timeline.

### Statement of Work

It is the intent of Chicago Communications LLC to use this document as the Statement of Work (SOW) to be self-contained and become a significant Exhibit in the ensuing agreed-upon work required. Any work or equipment not specified within this Statement of Work is outside the scope of this proposed project and will require a change order to complete.

### Project Timeline

The implementation of a system of this scope is a complex undertaking. To ensure that the implementation proceeds smoothly, the Chicago Communications LLC Project Manager has the responsibility to schedule the shipment, installation, optimization, and testing of all systems and sub-systems. The project timeline will be mutually agreed upon award of the contract.

### Project Change Orders

Optional items have been included with our proposal. Our proposal considers these optional items to be part of the overall scope of the project. Either party may request changes within the general scope of this proposal. If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Chicago Communications LLC will agree to an equitable adjustment in the contract price or performance schedule, or both. Chicago Communications LLC is not obligated to comply with requested changes unless and until both parties execute a written change order.

### Project Manager

The Chicago Communications LLC Project Manager has complete responsibility for compliant execution of the Contract and has due authority and responsibility over all resources required for such execution. In following through on all these activities, it is the Project Manager's overriding responsibility to keep the team focused on your Total Customer Satisfaction.

It is suggested that the St Charles Public Works have an assigned Project Manager as well representing them in all its decisions and to act as a single point of contact between both parties.

## **Project Team**

The Chicago Communications LLC Project Team has been structured to focus on key project disciplines that conform to the activities described in this proposal.

The Project Team will be divided into the following key disciplines:

System Design

Installation

Testing

Training

Service Warranty/ Maintenance

By having specialized disciplines concentrating on the various key elements of the project, Chicago Communications LLC will effectively meet any specialized needs.

## **Subcontractor Management**

Chicago Communications intends to use Tower Works as our antenna subcontractor to do tower work over 30 Feet. Tower Works will be monitored in their installation by the Chicago Communications Project Manager during all their required installations.

## **Status Reporting Between Chicago Communications LLC and St Charles Public Works**

The Chicago Communications LLC Project Manager will report to the St Charles Public Works Project Manager on a regular basis on adherence to the work plan and work completed for the past reporting period. This project status report will also include any technical or managerial problems.

Work performed

Technical problems encountered and resolved

Management problems encountered and resolved

Attendees

Technical/management items discussed

Action items

Project schedule

## **Authority Levels/ Problem Resolution/ Escalation**

The Project Manager is responsible for complete execution of the project Work Plan and for compliance with the St Charles Public Works/ Chicago Communications LLC contract and master schedule. Supported by Chicago Communications LLC's Management team, the Project Manager is empowered to add any additional resources, personnel, or material needed to maintain the project timeline to ensure the detailed work plan is executed. Additionally, the Project Manager maintains the project budget and is authorized to modify any segments of the Chicago Communications LLC budget to meet the St Charles Public Works deliverables.

## **Quality and Standards of Work**

Chicago Communications LLC's commitment to quality is based on our fundamental objective of customer satisfaction, and our attention to safety requirements. Your customer satisfaction is monitored and reported by the Project Manager to Chicago Communications LLC management through periodic surveys regarding project team performance. This review evaluates all aspects of the project and the progress toward team deliverables to you, our valued customer.

Chicago Communications LLC will comply with all applicable local and national safety requirements in the installation of all Chicago Communications LLC supplied equipment. Chicago Communications LLC requests that the assigned customer Project Manager advise Chicago Communications LLC personnel of any unique safety precautions that should be observed while working at the St Charles Public Works site locations if they apply. All work shall be performed in a manner consistent with high-quality commercial practices, in accordance with Chicago Communications LLC's R56 Quality Standards for Fixed Network Equipment Installations, and all applicable manufacturer's installation and maintenance manuals. All equipment and material being furnished for this project shall be new and will meet the minimum high-quality requirements set forth by Chicago Communications LLC.

## **Installation Overview**

Chicago Communications LLC will commence equipment installation work after the St Charles Public Works designated Project Manager has supplied Chicago Communications LLC with notice to proceed to install the equipment at the St Charles Public Works location. A notice to proceed will be based on two factors:

1. Site Readiness to pass Chicago Communications LLC and customer inspections.
2. Equipment layout approval for the site by the St Charles Public Works Project Manager.

After a notice to proceed is received, Chicago Communications LLC and its subcontractors will coordinate with the Project Manager on all site access requirements prior to commencing installation at all sites. Chicago Communications LLC will install equipment described in this proposal and later approved through the detailed design review (DDR) to determine optionally quoted items. This DDR will occur only once.

## **Phases**

The installation of this equipment will be included in one phase. From date of receipt of equipment, we will plan on installation to occur and complete in one consecutive build over the period determined by both parties.

### **Staging**

Equipment will be staged, programmed, and functionally tested at Chicago Communications LLC's.

### **Installation**

Chicago Communications LLC will replace existing End of Life radio system equipment at the 10th street Water Tower site and at the public works building with Current production radio equipment. We will install the new equipment into existing cabinets at both sites and replace the antenna systems at each location. We will connect the radio equipment sites together using the customer supplied network equipment between sites.

All equipment and lines will be properly secured per the installation manuals and Chicago Communications LLC's R56 Quality Standards for Fixed Network Equipment Installations.

### **Functional Acceptance Testing**

The functionality of the equipment will be demonstrated to the St Charles Public Works. Upon passing the test, the parties will memorialize this event by promptly executing a Functionality Acceptance Certificate.

## **System Acceptance**

**SYSTEM ACCEPTANCE-** System Acceptance will occur upon successful completion of the system cutover. When System Acceptance occurs, the parties will memorialize this event by promptly executing a System Acceptance Certificate. After completion of the cutover, if the St Charles Public Works believes that the System fails the cutover, the St Charles Public Works will provide to Chicago Communications LLC a written notice that includes the specific details of such failure. If the St Charles Public Works fails to provide to Chicago Communications LLC such notice within thirty (30) days after completion of the cutover, System Acceptance will be deemed to have occurred as of the completion of the cutover. Minor omissions or variances in the System that do not materially impair the operation of the System as a whole will not postpone System Acceptance but will be corrected according to a mutually agreed schedule.

**BENEFICIAL USE-** St Charles Public Works acknowledges that Chicago Communications LLC's ability to perform its implementation and testing responsibilities under this Agreement may be impeded if the St Charles Public Works begins using the System before System Acceptance. Therefore, the St Charles Public Works may not commence Beneficial Use before System Acceptance without Chicago Communications LLC's prior written authorization, which Chicago Communications LLC will not unreasonably withhold. Chicago Communications LLC is not responsible for System performance deficiencies that occur during unauthorized

Beneficial Use. Upon commencement of Beneficial Use, the St Charles Public Works assumes responsibility for the use and operation of the System.

FINAL PROJECT ACCEPTANCE- Final Project Acceptance will occur after System Acceptance and when all deliverables and other work have been completed. When Final Project Acceptance occurs, the parties will promptly memorialize this final event by so indicating in the appropriate place on the System Acceptance Certificate.

### **Chicago Communications LLC Specific Responsibilities**

Chicago Communications LLC is responsible for the following items and services.

Project Management Service- Project Management services will be provided to schedule, coordinate, control, and monitor the implementation of the selected communication subsystems.

#### Subcontractor Supervision

Equipment- Chicago Communications LLC will provide only the specified equipment contained in the Equipment List of this proposal. Based on the final detailed design review.

Documentation- System documentation will include one complete and final copy of the standard instruction manuals for all the equipment being supplied; including original equipment manufacturer material where commonly provided with the purchase of the equipment.

Following is a list of the specific documents that Chicago Communications LLC will be providing to the St Charles Public Works as part of the contract:

1. Description of system functionality
2. Programming templates
3. Interconnection drawings
4. Acceptance testing results
5. Standard system functionality result

Staging and Testing- Chicago Communications LLC will stage and test the new equipment prior to delivery at the customer site to verify connectivity, functionality, and performance capabilities. The staging and testing will be done at Chicago Communications LLC's.

Delivery- Chicago Communications LLC will deliver, off-load, and unpack all Chicago Communications LLC-provided equipment directly to available site locations.

Installation- Chicago Communications LLC will install the new equipment at the sites determined by the DDR.

Cabling- All cabling will be properly labeled and terminated per Chicago Communications LLC's R56 Quality Standards for Fixed Network Equipment Installation. All cabling will be grouped by category and run separately. Cable groups will consist of power, control/data/voice, and ground. All cables will be run neatly in existing cable trays, conduits or raceways provided by the St Charles Public Works.

Grounding- All Chicago Communications LLC-provided equipment will be properly grounded. Ground connections will be connected using approved split bolt or clamp connections. The ground connections will utilize a #6 green-jacketed stranded copper wire. All painted surfaces where ground connections will be attached will be scraped, and dissimilar metal connections will be covered with an antioxidant compound.

Testing- Chicago Communications LLC perform a functional Acceptance Test Plan (ATP) once all related equipment has been installed and optimized to ensure all contractual commitments have been met.

Training- Chicago Communications LLC will provide training for the new radio system. This will include site overview and operation of main standby functionality for all systems.

Maintenance/ Warranty- Provide the St Charles Public Works with appropriate warranty documentation.

## **St Charles Public Works Specific Responsibilities**

The St Charles Public Works is responsible for the following items and services.

Assigning a Project Manager- St Charles Public Works Project Manager will be the primary contact for the Chicago Communications LLC project manager. The responsibilities of the customer project manager will include, but are not limited to the following:

- Participating in the detailed design process after contract award
- Participating, planning, and approving site installation and testing plans
- Communicating internal project status reports

Technical Information- Providing technical information as required on any existing equipment that will be interfaced into the newly proposed console equipment.

Site Access- Making arrangements for and procuring security procedures, clearances, passes, keys, parking, etc., in the line of project work, enabling Chicago Communications LLC and approved sub-contractor personnel access to certain facilities. This also includes making available existing fixed

resources such as the dispatch centers, equipment rooms, and electrical power during the implementation.

Cable Management- Providing all cable ingress/egress access including any concrete coring, raceways, trays, or conduit that will be needed to route equipment cable and ground lines necessary for implementation of the system.

Environmental Condition- Providing all electrical, heating, ventilation, and air conditioning as required to support the equipment to be installed.

Single Point Ground- Providing a single point Master Ground Buss Bar that runs to the building ground for Chicago Communications LLC to run its ground wire to.

Testing- Providing at least one person with approval authority to participate as a witness or inspector of work and functionality.

Payments- Making payments according to the contract.

## **Project Assumptions**

This proposal is based on a set of assumptions, which, during the project, may have an impact to project schedule, responsibilities or cost. The assumptions made are as follows:

That the environmental conditions for the site will be within the operating temperature and humidity limits of the equipment being provided.

That there will not be delays due to building permits, zoning, or construction.

All installation work will occur during normal working hours (8:00 a.m. to 4:30 p.m., Monday through Friday). Installation sites will be available to Chicago Communications LLC and our subcontractors during these times. Chicago Communications LLC will be able, at its option, to perform some tasks during non-normal hours at any of the installation sites.

Chicago Communications LLC will have appropriate access (keys, access codes, or escort) to the installation sites so that work can proceed without delays during normal or non-normal hours.

## **Summary**

Upon installation completion of the Motorola radio system. The customer should have mobile radio coverage throughout the city.

## Standard Terms and Conditions of Sale

1. Scope. Chicago Communications LLC (“Seller”) will sell to the St. Charles Public Works (“Customer”), and Customer will purchase from Seller, the equipment, parts, software, or services related to the equipment (e.g. installation) described in Seller’s Equipment List and Statement of Work (SOW) dated 3/13/2023 (“Proposal”). These terms and conditions, together with the Proposal, comprise the “Agreement.” Customer may indicate its acceptance of this Agreement by signing below or by issuing a purchase order that refers to either the Proposal or to a Customer solicitation to which the Proposal responds. Only these terms and conditions apply to the transaction, notwithstanding any inconsistent or additional terms and conditions contained in the purchase order or Customer solicitation.

2. Price and Payment Terms. The Contract Price is U.S. \$31,621.65 inclusive of applicable sales, use, or similar taxes and freight. Chicago Communications LLC ordering procedures and Payment Terms are enclosed. Customer will make payments to Seller within thirty (30) days after the invoice date. All freight charges will be pre-paid by Seller and added to the invoices, when applicable. Title and risk of loss to equipment or parts will pass to Customer upon shipment. Seller will pack and ship all equipment, parts or software in accordance with good commercial practices.

### STANDARD PAYMENT TERMS:

- 45% - AT Time of Contract
- 25% - Upon Delivery
- 20% - Upon Installation
- 10% - Upon System Acceptance or Beneficial Use

3. Software. Any software owned by a third party (“Non-Chicago Communications LLC Software”) is licensed to Customer in accordance with the standard license, terms, and restrictions of the copyright owner unless the owner has granted to Seller the right to sublicense such software. Seller makes no representations or warranties of any kind regarding such Software.

4. Express Limited Warranty and Warranty Disclaimer. All Third-Party Equipment is warranted under the manufacturer’s warranty for a period in accordance with the Proposal. Seller warrants that the equipment and parts under normal use and service are free from material defects in material and workmanship. These warranties do not apply to: defects or damage resulting from use of the equipment in other than its normal, customary, and authorized manner; defects or damage occurring from misuse, accident, liquids, neglect, or acts of God; defects or damage occurring from testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Seller; breakage of or damage to antennas unless caused directly by defects in material or workmanship; defects or damage caused by Customer’s failure to comply with all applicable industry and OSHA standards; equipment that has had the serial number removed or made illegible; freight costs to ship equipment or parts to the repair depot; scratches or other cosmetic damage to equipment surfaces that does not affect the operation of the equipment; and normal or customary wear and tear. These



express limited warranties are extended by Seller to the original user purchasing the products for commercial, industrial, or governmental use only, and are not assignable or transferable. If Customer gives notice of a valid warranty claim before the expiration of the warranty period, Seller will (at its option and at no additional charge to Customer) repair the defective product or replace it with the same or equivalent product. Such action will be the full extent of Seller's liability hereunder. Repaired or replaced product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Seller. THESE WARRANTIES ARE THE COMPLETE WARRANTIES AND ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5. Structural Standards. Customer will provide for, if required, structural analysis and engineering for tower and / or building loading for the sites identified or used for this project. Any required structural analysis and subsequent work as a result of, will be the responsibility of the Customer. Customer warrants that the selected tower and/or building sites current engineered design is structurally sound and that the modifications being made are within the documented design capabilities. Customer further warrants that it has secured the necessary permits and approvals from the tower and/or building site owners, allowing for access and the proposed modifications as outlined in the proposal to those sites. Chicago Communications and Subcontractor will visually assess the integrity of the existing tower and building structures, identify any risk factors associated with the work to be conducted, and specify any necessary structural changes prior to commencement of work, following industrial standards established by the Telecommunications Industry Association.

- TIA 222-G Structural Standard for Antenna Supporting Structures and Antennas.
- TIA 1019-A Standard for Installation, Alteration and Maintenance of Antenna Supporting Structures and Antennas.

6. Delays and Disputes. Neither party will be liable for its non-performance or delayed performance if caused by an event, circumstance, or act of a third party that is beyond a party's reasonable control (a "Force Majeure"). Each party will notify the other if it becomes aware of a Force Majeure that will significantly delay performance.

The parties will try to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality provisions) through good faith negotiations. If necessary, the parties will escalate the dispute to their appropriate higher-level managers. If negotiations fail, the parties will jointly select a mediator to mediate the dispute and will share equally the mediation costs. Neither party will assert a breach of this Agreement without first giving the other party written notice and a thirty (30) day period to cure the alleged breach.

7. LIMITATION OF LIABILITY. Except for property damage, personal injury or death, Seller's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the purchase price of the products or services for

which losses or damages are claimed. SELLER WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE PRODUCTS, OR THE PERFORMANCE OF SERVICES BY SELLER PURSUANT TO THIS AGREEMENT. No action for breach of this Agreement or otherwise relating to the transactions contemplated by this Agreement may be brought more than one year after the accrual of such cause of action. This limitation of liability will survive the expiration or termination of this Agreement.

8. Confidential Information and Preservation of Proprietary Rights. If any information marked “Confidential” is provided by one party to the other, the receiving party will maintain the confidentiality of such information and not disclose it to any third party; take necessary and appropriate precautions to protect such information; and use such information only to further the performance of this Agreement. Confidential information is and shall remain the property of the disclosing party, and no grant of proprietary rights as it relates to the confidential information is given or intended to be given to the Customer by the Seller. Any copyright owner of Software, and any third-party manufacturer own and retain all of their respective proprietary rights in the equipment, parts and software, and nothing herein is intended to restrict their proprietary rights. This Agreement does not grant any right, title or interest in Seller’s or Third-Party proprietary rights, or a license under any patent or patent application.

9. Non-solicitation. During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of CHICOMM or its subcontractors without the prior written authorization of CHICOMM. This provision applies only to those employees of CHICOMM or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

10. Government Contracting Information. CHICOMM and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. CHICOMM and subcontractor shall abide by the employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A.

11. Miscellaneous. Each party will comply with all applicable federal, state, and local laws, regulations and rules concerning the performance of this Agreement or use of the products. Customer will obtain and comply with all FCC licenses and authorizations required for the installation, operation and use of the products. This

Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State in which the products are installed. This Agreement, and the Proposal, the ordering procedures, and the Payment Terms, constitute the entire agreement of the parties regarding this transaction, supersede all previous agreements and proposals relating to this subject matter, and may be amended only by a written instrument executed by both parties. Seller is not making, and Customer is not relying upon, any representation or warranty except those expressed herein. There are no certifications or commitments binding Seller applicable to this transaction unless they are in writing and signed by an authorized signatory of Seller.

**Seller:**

By: **Chicago Communications, LLC**  
Name and Title: Cindy Glashagel  
Principal

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

**Customer:**

By: \_\_\_\_\_  
Name and Title: John Gal Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature*



# Bid Waiver One Time Today through \_\_\_\_\_

Description: \_\_\_\_\_

Requested Vendor: \_\_\_\_\_

Requested By: \_\_\_\_\_ Date: \_\_\_\_\_

Approval: \_\_\_\_\_

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$\_\_\_\_\_ for this one-time order, and/or \$\_\_\_\_\_ for a 12-month period.

2. This good/service has been competitively solicited within the past 24 months. YES NO  
If Yes, Was the solicitation published on the city website? YES NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.


These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.C
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Generator Maintenance to Midwest Power Industry, Inc.</b>	
	Presenter:	<b>Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$127,290 for 3 years		<b>Budgeted Amount:</b> \$65,000 annually	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<p><b>Executive Summary</b> (if not budgeted, please explain):</p> <p>On February 20, 2023, a mandatory pre-bid meeting was held onsite to provide firms with a walkthrough of all emergency generator locations.</p> <p>The bid scope includes the preventative maintenance, testing and repairs to ensure proper operation of the emergency generators. The terms of the contact would provide fixed rates for the first year with the option of two one-year renewals.</p> <p>On March 7, 2024, the City received 4 bid submittals for Generator Maintenance Services. Attachment 1 provides the bid evaluation of the submittals. Upon review of the bid submittals, it has been determined that Midwest Power Industry (MPI) submitted the lowest bid for the three-year period, and markup on materials.</p> <p>The City has not previously utilized MPI. Staff conducted a review of the references provided and received positive reviews and validated the firm’s experience with similar work.</p> <p>Staff is requesting Council’s approval to award MPI the three-year contract and the authorization to utilize MPI at the hourly rates defined in bid submittal for essential generator repairs.</p>			
<p><b>Attachments</b> (please list):</p> <p>*Attachment 1 – Generator Maintenance Bid Tabulation</p>			
<p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommendation to approve a Resolution awarding a 3-Year Contract for Generator Maintenance Services to Midwest Power Industry, Inc.</p>			



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.D
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Line Clearing Tree Trimming Services</b>	
	Presenter:	<b>Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$788,434.94 for 3 years		<b>Budget FY 25 Requested Amount:</b> \$ 220,000	<b>Not Budgeted:</b> <input type="checkbox"/>

**Executive Summary** (if not budgeted, please explain):

City staff bid the 3-year contract for Line Clearing Tree Trimming Services, and the lowest bidder is Lewis Tree Service, a New York company that works across the country for municipalities and utilities. The Electric Line clearance work rarely requires complete tree removals or stump grinding, and is generally in easements and Rights-Of-Way, and work has been billed on an hourly basis which was the basis for the bid package.

The bid package provided for pricing years two and three as options, and Lewis was lowest bid for the optional years as well. The City has the option to not renew the optional years and rebid if necessary.

**Attachments** (please list):

\*Bid Tabulation

**Recommendation/Suggested Action** (briefly explain):

Recommendation to approve a Resolution awarding the bid for a three-year contract for Electric Line Clearing Tree Trimming Services to Lewis Tree Services in the submitted bid amounts.

**Electric Line Clearing - Tree Trimming EL2024-6**

Crew/Equipment	UOM	#	Lewis Tree Service						Intren						Trees R Us, Inc					
			May 1, 2024 - April 30, 2025		Optional Bid Year 2: May 1, 2025 - April 30, 2026		Optional Bid Year 3: May 1, 2026 - April 30, 2027		May 1, 2024 - April 30, 2025		Optional Bid Year 2: May 1, 2025 - April 30, 2026		Optional Bid Year 3: May 1, 2026 - April 30, 2027		May 1, 2024 - April 30, 2025		Optional Bid Year 2: May 1, 2025 - April 30, 2026		Optional Bid Year 3: May 1, 2026 - April 30, 2027	
			RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost	RATE	Extended Cost
Foreman Straight Time	Hourly	840	\$ 72.07	\$ 60,538.80	\$ 74.59	\$ 62,655.60	\$ 77.20	\$ 64,848.00	\$ 73.84	\$ 62,025.60	\$ 78.27	\$ 65,747.14	\$ 82.97	\$ 69,691.96	\$ 75.20	\$ 63,168.00	\$ 80.85	\$ 67,914.00	\$ 85.18	\$ 71,551.20
Foreman After-Hours Emergency	Hourly	0	\$ 94.47	\$ -	\$ 97.78	\$ -	\$ 101.20	\$ -	\$ 101.93	\$ -	\$ 108.05	\$ -	\$ 114.53	\$ -	\$ 112.80	\$ -	\$ 121.28	\$ -	\$ 127.77	\$ -
Climber Straight Time	Hourly	1820	\$ 61.64	\$ 112,184.80	\$ 63.80	\$ 116,116.00	\$ 66.03	\$ 120,174.60	\$ 66.62	\$ 121,248.40	\$ 70.62	\$ 128,523.30	\$ 74.85	\$ 136,234.70	\$ 55.60	\$ 101,192.00	\$ 60.10	\$ 109,382.00	\$ 65.80	\$ 119,756.00
Climber After-Hours Emergency	Hourly	0	\$ 79.54	\$ -	\$ 82.32	\$ -	\$ 85.21	\$ -	\$ 91.72	\$ -	\$ 97.22	\$ -	\$ 103.06	\$ -	\$ 83.40	\$ -	\$ 90.15	\$ -	\$ 98.70	\$ -
Groundman Straight Time	Hourly	810	\$ 54.26	\$ 43,950.60	\$ 56.16	\$ 45,489.60	\$ 58.12	\$ 47,077.20	\$ 45.38	\$ 36,757.80	\$ 48.10	\$ 38,963.27	\$ 50.99	\$ 41,301.06	\$ 50.30	\$ 40,743.00	\$ 55.46	\$ 44,922.60	\$ 60.32	\$ 48,859.20
Groundman After-Hours Emergency	Hourly	0	\$ 69.29	\$ -	\$ 71.72	\$ -	\$ 74.23	\$ -	\$ 59.13	\$ -	\$ 62.68	\$ -	\$ 66.44	\$ -	\$ 75.45	\$ -	\$ 83.19	\$ -	\$ 90.48	\$ -
Bucket Truck Straight Time	Hourly	815	\$ 27.44	\$ 22,363.60	\$ 27.99	\$ 22,811.85	\$ 28.55	\$ 23,268.25	\$ 31.73	\$ 25,856.40	\$ 33.63	\$ 27,407.79	\$ 35.65	\$ 29,052.26	\$ 45.36	\$ 36,968.40	\$ 50.10	\$ 40,831.50	\$ 55.33	\$ 45,093.95
Bucket Truck After-Hours Emergency	Hourly	0	\$ 27.44	\$ -	\$ 27.99	\$ -	\$ 28.55	\$ -	\$ 31.73	\$ -	\$ 33.63	\$ -	\$ 35.65	\$ -	\$ 45.36	\$ -	\$ 50.10	\$ -	\$ 55.33	\$ -
Chipper Truck/Chipper Straight Time	Hourly	810	\$ 18.76	\$ 15,195.60	\$ 19.14	\$ 15,503.40	\$ 19.52	\$ 15,811.20	\$ 26.66	\$ 21,595.53	\$ 28.26	\$ 22,891.26	\$ 29.96	\$ 24,264.74	\$ 50.20	\$ 40,662.00	\$ 55.46	\$ 44,922.60	\$ 60.32	\$ 48,859.20
Chipper Truck/Chipper After-Hours Emergency	Hourly	0	\$ 18.76	\$ -	\$ 19.14	\$ -	\$ 19.52	\$ -	\$ 26.66	\$ -	\$ 28.26	\$ -	\$ 29.96	\$ -	\$ 50.20	\$ -	\$ 55.46	\$ -	\$ 60.32	\$ -
Pick-Up Truck Straight Time	Hourly	4	\$ 14.09	\$ 56.36	\$ 14.37	\$ 57.48	\$ 14.66	\$ 58.64	\$ 15.43	\$ 61.71	\$ 16.35	\$ 65.41	\$ 17.33	\$ 69.34	\$ 42.10	\$ 168.40	\$ 45.62	\$ 182.48	\$ 48.73	\$ 194.92
Pick-Up Truck After-Hours Emergency	Hourly	0	\$ 14.09	\$ -	\$ 14.37	\$ -	\$ 14.66	\$ -	\$ 15.43	\$ -	\$ 16.35	\$ -	\$ 17.33	\$ -	\$ 42.10	\$ -	\$ 45.62	\$ -	\$ 48.73	\$ -
Flail Mower-for ROW ground clearance Straight Time	Hourly	1	\$ 89.32	\$ 89.32	\$ 91.11	\$ 91.11	\$ 92.93	\$ 92.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80.36	\$ 80.36	\$ 85.36	\$ 85.36	\$ 90.20	\$ 90.20
Flail Mower-for ROW ground clearance After-Hours Emergency	Hourly	0	\$ 89.32	\$ -	\$ 91.11	\$ -	\$ 92.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80.36	\$ -	\$ 85.36	\$ -	\$ 90.20	\$ -
Total Extended Cost			\$ 254,379.08		\$ 262,725.04		\$ 271,330.82		\$ 267,545.45		\$ 283,598.17		\$ 300,614.06		\$ 282,982.16		\$ 308,240.54		\$ 334,404.67	

Straight Time (M-F 7:00 am - 3:00 pm)  
 After Hours (M-F before 7:00 am or after 3:00 pm), Saturday,  
 Sunday or City Designated Holiday)


**3-Year Total \$ 788,434.94**

**3-Year Total \$851,757.68**

**3-Year Total \$925,627.37**

\*Hourly quantities represent an estimate for analysis purposes.  
 The City does not commit to these actual quantities.




 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.E
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Directional Boring Services to York Utility Services and Archon Construction</b>	
	Presenter:	<b>Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 250,000		<b>Budgeted Amount:</b> \$ 250,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Directional Boring and other associated work bid from 2022 provided for an optional extension for years two and three, and year two is expiring at the end of April, 2024.</p> <p>Based on satisfactory performance in years one and two of the contract, Staff recommends to award a third-year extension for Directional Boring Services to the two lowest bidders, Archon Construction and York Mechanical Services, and utilize task order pricing for each required project or service to utilize the most beneficial price and delivery schedule.</p> <p>Directional boring work is frequently required by underground cable faults or damage and having additional options to have the work performed quickly will benefit the City's Electric Utility's operation.</p>			
<b>Attachments</b> (please list):			
*Bid Pricing for Archon Construction and York Utility Services with optional second and third years			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the Bid for Directional Boring Services to York Utility Services and Archon Construction Company utilizing Task Order Pricing for the third year beginning May 1, 2024 through April 30, 2025.			

Hand dig pit for installation of elobws  
Hand dig pit for installation of elobws w/ restoration  
machine dig pit for installation of elbows  
machine dig pit w/ restoration  
Directional bore a 1-3/4" poly pipe and install mule tape  
Directional bore a 3" poly pipe and install mule tape  
Directional bore a 4" poly pipe and install mule tape,  
Directional bore a 5" poly pipe and install mule tape  
Directional bore a 6" poly pipe, and install mule tape  
Stub 3" galvanized rigid steel or fiberglass 90°degree elbow  
Stub 5" galvanized rigid steel or fiberglass 90°degree elbow  
flagger cost per hour  
Core drill a 3" to 6" diameter hole(s) into a manhole or splice box  
Core drill a 3" to 6" diameter hole(s) into a manhole or splice box w/ restoration  
Installation of standard switchgear box pad foundation  
Installation of standard switchgear box pad foundation w/ landscape restoration  
Installation of splice box  
Installation of splice box w/ landscape restoration  
Sand  
CA-6 Stone  
Pea Gravel  
Removal of debris  
Cost added for rock augering  
Saw cutting of asphalt or concrete for splice pit  
Saw cutting of asphalt or concrete for splice pit w/ asphalt or concrete restoration

Total

Increase for year 2  
Increase for year 3

Archon	Bongi	Electric Conduit	Valor	York
\$ 425.00	\$ 1,250.00	\$ 806.48	\$ 1,250.00	\$ 400.00
\$ 620.00	\$ 1,750.00	\$ 983.58	\$ 1,400.00	\$ 750.00
\$ 610.00	\$ 1,250.00	\$ 576.30	\$ 875.00	\$ 550.00
\$ 885.00	\$ 1,750.00	\$ 753.40	\$ 1,025.00	\$ 900.00
\$ 14.75	\$ 14.75	\$ 14.61	\$ 14.25	\$ 15.50
\$ 16.05	\$ 18.75	\$ 19.53	\$ 17.50	\$ 17.00
\$ 17.45	\$ 19.75	\$ 23.49	\$ 20.00	\$ 18.00
\$ 19.20	\$ 22.75	\$ 40.84	\$ 22.00	\$ 18.50
\$ 29.90	\$ 24.75	\$ 48.83	\$ 32.00	\$ 37.50
\$ 115.00	\$ 250.00	\$ 78.44	\$ 125.00	\$ 125.00
\$ 135.00	\$ 350.00	\$ 104.17	\$ 175.00	\$ 135.00
\$ 120.00	\$ 150.00	\$ 123.05	\$ 114.50	\$ 112.00
\$ 905.00	\$ 2,750.00	\$ 662.83	\$ 1,100.00	\$ 500.00
\$ 1,315.00	\$ 3,250.00	\$ 3,162.83	\$ 1,300.00	\$ 750.00
\$ 1,830.00	\$ 4,250.00	\$ 2,614.03	\$ 1,750.00	\$ 2,200.00
\$ 2,730.00	\$ 4,950.00	\$ 3,322.43	\$ 2,000.00	\$ 2,600.00
\$ 1,330.00	\$ 1,500.00	\$ 2,320.60	\$ 2,250.00	\$ 1,400.00
\$ 2,230.00	\$ 1,950.00	\$ 2,851.90	\$ 2,500.00	\$ 2,200.00
\$ 47.50	\$ 49.00	\$ 181.59	\$ 22.50	\$ 50.00
\$ 32.50	\$ 49.00	\$ 183.51	\$ 55.00	\$ 50.00
\$ 47.50	\$ 49.00	\$ 186.81	\$ 55.00	\$ 50.00
\$ 106.30	\$ 50.00	\$ 365.33	\$ 125.00	\$ 122.00
\$ 56.30	\$ 100.00	\$ 170.76	\$ 60.00	\$ 47.50
\$ 800.00	\$ 500.00	\$ 692.24	\$ 1,300.00	\$ 750.00
\$ 1,340.00	\$ 4,500.00	\$ 3,001.06	\$ 3,500.00	\$ 1,500.00
\$ 15,777.45	\$ 30,797.75	\$ 23,288.64	\$ 21,087.75	\$ 15,298.00
5%	3.5%	4%	4%	3.5%
5%	3.5%	4%	4%	5%

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.F
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Landscaping Restorations</b>	
	Presenter:	<b>Tim Wilson, Environmental Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 60,000		<b>Budgeted Amount:</b> \$60,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City of St. Charles Water and Wastewater Utilities are seeking a contractor to perform landscape restoration work for a three-year period. Restoration work would follow any underground utility repair made by City crews or other construction activities associated with the work of the Environmental Services Division. The work typically includes seed, sod and black dirt restoration. All work will be contracted on a time and material basis.</p> <p>The City received three submittals for typical material and hourly rates on March 7, 2024. Based on availability and the submitting contractors, Staff is recommending awarding the contract to two vendors - Cornerstone and Uno Mas Landscaping Contractors. Cornerstone has successfully completed the same work for the City in the past, and Uno Mas Landscaping will be a new vendor for the City.</p> <p>The bid was based on typical types of restoration per unit cost. The Water and Wastewater Divisions typically spends approximately \$40,000 to \$60,000 annually on landscaping restoration repairs.</p>			
<b>Attachments</b> (please list):			
*Bid Results			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding a three-year Unit Cost Bid to Cornerstone and Uno Mas Landscaping Contractors beginning May 1, 2024 through April 30, 2027.			

**On - Call Landscape Restoration (ES2024-9)**

**Year 1 Initial Contract Term: May 1, 2024 – April 30, 2025 Unit Cost**


			<b>Cornerstone</b>	<b>Uno Mas</b>	<b>Mark 1 Landscape</b>
<b>Item Letter</b>	<b>Items</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Unit Price</b>	<b>Unit Price</b>
A	Final Shaping, Trimming and Finishing		Included in Item B	Included in Item B	Included in Item B
B	Topsoil / Composting Furnish and Placement				
	2" Thickness	Sq. Yd.	\$ 12.42	\$ 8.50	\$ 16.65
	4" Thickness	Sq. Yd.	\$ 25.00	\$ 9.95	\$ 24.80
	6" Thickness	Sq. Yd.	\$ 35.10	\$ 14.00	\$ 32.45
C	Landscaping (Sod Placement)	Sq. Yd.	\$ 26.26	\$ 10.00	\$ 12.75
D	Landscaping (Seed Placement)				
	IDOT Seed Class 1	Lb.	\$ 2.93	\$ 6.00	\$ 18.90
	IDOT Seed Class 2	Lb.	\$ 2.91	\$ 6.50	\$ 19.10
	IDOT Seed Class 3	Lb.	\$ 3.53	\$ 18.00	\$ 21.90
	IDOT Seed Class 4	Lb.	\$ 3.15	\$ 12.00	\$ 10.25
	IDOT Seed Class 5	Lb.	\$ 25.54	\$ 55.00	\$ 39.90
E	Mulch (Erosion Control)				
	Mulching	Lb.	\$ 0.65	\$ 10.00	\$ 2.85
	Erosion Control Blanket	Sq. Yd.	\$ 0.75	\$ 2.10	\$ 4.65
	Turf Reinforcement Mat	Sq. Yd.	\$ 5.52	\$ 7.50	\$ 17.55
G	Watering	Hr.	\$ 101.86	\$ 80.00	\$ 125.00
Additional	Fertilizer	Lb.	\$ 0.34	\$ 5.00	\$ 16.10

**Option Year 2 : May 1, 2025 – April 30, 2026 Unit Cost**

			Cornerstone	Uno Mas	Mark 1 Landscape
Item Letter	Items	Unit	Unit Price	Unit Price	Unit Price
A	Final Shaping, Trimming and Finishing		Included in Item B	Included in Item B	Included in Item B
B	Topsoil / Composting Furnish and Placement				
	2" Thickness	Sq. Yd.	\$ 12.79	\$ 9.25	\$ 16.65
	4" Thickness	Sq. Yd.	\$ 25.75	\$ 10.50	\$ 24.80
	6" Thickness	Sq. Yd.	\$ 36.15	\$ 15.00	\$ 32.45
C	Landscaping (Sod Placement)	Sq. Yd.	\$ 27.05	\$ 11.00	\$ 12.75
D	Landscaping (Seed Placement)				
	IDOT Seed Class 1	Lb.	\$ 3.02	\$ 7.50	\$ 18.90
	IDOT Seed Class 2	Lb.	\$ 3.00	\$ 7.50	\$ 19.10
	IDOT Seed Class 3	Lb.	\$ 3.64	\$ 18.00	\$ 21.90
	IDOT Seed Class 4	Lb.	\$ 3.24	\$ 12.00	\$ 10.25
	IDOT Seed Class 5	Lb.	\$ 26.31	\$ 55.00	\$ 39.90
E	Mulch (Erosion Control)				
	Mulching	Lb.	\$ 0.67	\$ 10.00	\$ 2.85
	Erosion Control Blanket	Sq. Yd.	\$ 0.77	\$ 2.40	\$ 4.65
	Turf Reinforcement Mat	Sq. Yd.	\$ 5.69	\$ 8.00	\$ 17.55
G	Watering	Hr.	\$ 104.92	\$ 80.00	\$ 125.00
Additional	Fertilizer	Lb.	\$ 0.35	\$ 5.50	\$ 16.10

**Option Year 3 : May 1, 2026 – April 30, 2027 Unit Cost**

			<b>Cornerstone</b>	<b>Uno Mas</b>	<b>Mark 1 Landscape</b>
<b>Item Letter</b>	<b>Items</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Unit Price</b>	<b>Unit Price</b>
A	Final Shaping, Trimming and Finishing		Included in Item B	Included in Item B	Included in Item B
B	Topsoil / Composting Furnish and Placement				
	2" Thickness	Sq. Yd.	\$ 13.18	\$ 9.75	\$ 16.65
	4" Thickness	Sq. Yd.	\$ 26.52	\$ 11.00	\$ 24.80
	6" Thickness	Sq. Yd.	\$ 37.24	\$ 15.50	\$ 32.45
C	Landscaping (Sod Placement)	Sq. Yd.	\$ 27.86	\$ 11.50	\$ 12.75
D	Landscaping (Seed Placement)				
	IDOT Seed Class 1	Lb.	\$ 3.11	\$ 7.50	\$ 18.90
	IDOT Seed Class 2	Lb.	\$ 3.09	\$ 7.50	\$ 19.10
	IDOT Seed Class 3	Lb.	\$ 3.74	\$ 18.00	\$ 21.90
	IDOT Seed Class 4	Lb.	\$ 3.34	\$ 12.00	\$ 10.25
	IDOT Seed Class 5	Lb.	\$ 27.10	\$ 55.00	\$ 39.90
E	Mulch (Erosion Control)				
	Mulching	Lb.	\$ 0.69	\$ 10.00	\$ 2.85
	Erosion Control Blanket	Sq. Yd.	\$ 0.80	\$ 2.75	\$ 4.65
	Turf Reinforcement Mat	Sq. Yd.	\$ 5.86	\$ 8.40	\$ 17.55
G	Watering	Hr.	\$ 108.06	\$ 90.00	\$ 125.00
Additional	Fertilizer	Lb.	\$ 0.36	\$ 6.00	\$ 16.10

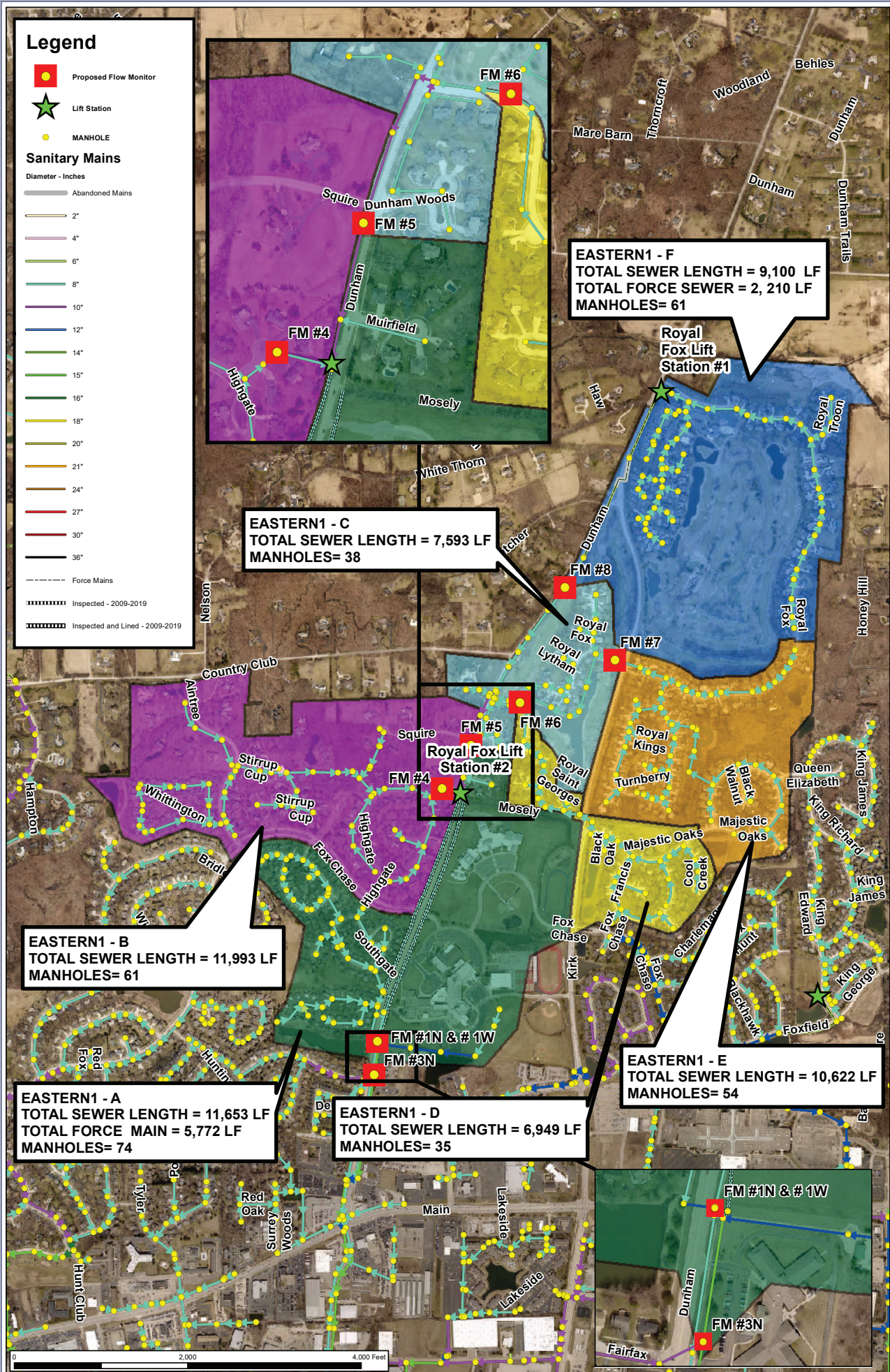
 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.G
	Title:	<b>Recommendation to Approve a Resolution Awarding an Agreement for Engineering Services for Capacity, Management, Operations and Maintenance (CMOM) Phase 1 Flow Monitoring</b>	
Presenter:	<b>Tim Wilson, Environmental Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 86,578		<b>Budgeted Amount:</b> \$ 110,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The approach of the EPA approved Capacity, Management, Operations, and Maintenance (CMOM) Program was to divide the sewer collection system into 12 sub-basins. Each sub-basin was divided into three phases, each phase lasting one year. The first year for this sub-basin consists of infiltration and inflow sewer flow monitoring; the second year of the project would include a sewer system evaluation survey; the final year of the sub-basin would include rehabilitation.</p> <p>As detailed in the CMOM Plan, City Staff is requesting to continue the Flow Monitoring Program in Eastern 1 (see map). These Basins were selected as the area this year due to the age of the infrastructure. The CMOM goal is to reduce the amount of infiltration and inflow.</p> <p>The Eastern 1 basin is generally located on the northeast side of the community. It is generally bound by Royal Fox Country Club to the north, corporate to the east, St. Charles East High School to the south and the Fox Chase Subdivision to the west.</p> <p>Flow monitoring will include 7 flow monitors for an eight-week period of time while local weather data is collected. At the completion of Phase I (flow monitoring), recommendations will be made for Phase II, which is the Sewer System Evaluation Survey.</p>			
<b>Attachments</b> (please list):			
*Area Map			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding an Agreement for Engineering Services for Eastern 1 Basin Phase 1 Flow Monitoring to Engineering Enterprises Inc. for the amount of \$86,578.			

### Legend


- Proposed Flow Monitor
- ★ Lift Station
- MANHOLE

### Sanitary Mains


- Diameter - Inches
- Abandoned Mains
  - 2"
  - 4"
  - 6"
  - 8"
  - 10"
  - 12"
  - 14"
  - 15"
  - 16"
  - 18"
  - 20"
  - 21"
  - 24"
  - 27"
  - 30"
  - 36"
- Force Mains
- Inspected - 2009-2019
  - Inspected and Lined - 2009-2019





 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.H
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Water and Wastewater Treatment Chemicals</b>	
	Presenter:	<b>Tim Wilson, Environmental Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$310,000		<b>Budgeted Amount:</b> \$315,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City of St. Charles Water and Wastewater Utilities use a variety of treatment chemicals in their processes. The City received four bids for treatment chemicals on March 7th, 2024. Hawkins Inc. was the low unit cost vendor and the only provider that submitted a complete bid package. The bid awarded is based on the City’s annual average chemical usage for all of our general treatment chemicals that are used in both Water and Wastewater. The reason for unit cost bidding is the City’s treatment chemical usage will vary as much as 10% annually, due to weather conditions and water usage.</p> <p>Due to the volatility in the current chemical market, the proposed agreement is a one-year contract. Based on current usage, the cost is fairly flat in this year’s bid results.</p> <p>The proposed low bidder of Hawkins has been the City provider for the last five years. They have performed well and have been responsive to the City’s needs; therefore, Staff recommends awarding the contract to Hawkins Chemical.</p>			
<b>Attachments</b> (please list):			
*Hawkins Inc Bid Result & FY24/25 Cost Projections			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to Approve a Resolution Awarding the Bid for Water and Wastewater Treatment Chemicals unit cost to Hawkins Inc. for a one-year period beginning May 1, 2024 through April 30, 2025.			

Water/Wastewater Treatment Chemicals as of 2/13/24			Water / Wastewater Treatment Chemical Projections			
Chemical	Usage Qty	FY 23/24 Unit Price	Projected End FY 23/24 Usage	Projected End FY 23/24 Cost	New Unit FY24/25 Rates	Budget FY 24/25
CHLORINE - WATER	22350	1.4	27044	\$ 37,860.90	1.4	\$ 37,860.90
CHLORINE - WW	4650	1.4	5627	\$ 7,877.10	1.4	\$ 7,877.10
FLUORIDE	16443	0.47	19896	\$ 9,351.13	0.4827	\$ 9,603.81
SODIUM HYPOCHLORITE	10538	3.21	12751	\$ 40,930.65	3.21	\$ 40,930.65
LIQUID MANGANESE SULFATE	7561	1.8	9149	\$ 16,467.86	1.8	\$ 16,467.86
LIQUID SODIUM PERMANGANATE	10782.1	1.62	13046	\$ 21,135.07	1.62	\$ 21,135.07
FERRIC CHLORIDE	52924	2.73	64038	\$ 174,823.85	2.73	\$ 174,823.85
SULFUR DIOXIDE	0	1.35	150	\$ 202.50	1.85	\$ 277.50
ALUMINUM SULFATE	0	0.19	300	\$ 57.00	0.2074	\$ 62.22
AQUA HAWK 375	30	11.66	36	\$ 423.26	13.85	\$ 502.76
<b>Total</b>				\$ 309,129.32		\$ 309,541.71


 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.I
	Title:	<b>Recommendation to Approve a Resolution Awarding Years 2 and 3 of the bid for Electrostatic Painting Services to BP&amp;T Construction</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$40,000 annually		<b>Budgeted Amount:</b> \$40,000 <i>annually</i>	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The Public Works Department maintains the streetscape throughout the downtown area, including functional and decorative steel items such as benches, garbage cans, light poles, and guardrails. These items must be painted periodically to enhance the longevity of their useful life.</p> <p>In 2016, the Department piloted a program in which a contractor would grind and use an electrostatic painting process to protect and visually enhance the steel surfaces in the downtown streetscape. The process proved to be extremely successful as there was no need to remove the items from the downtown area, there was no concern of overspray, and the finished product looked much better than a typical brushed and rolled paint job.</p> <p>This electrostatic painting program has been built upon over the last eight years and was bid on a 3-year contract in the 2023 construction season. Unit prices were solicited for painting the various street lights, benches, guardrails and garbage cans throughout the downtown area. The City received five responses to this bid with BP&amp;T Construction of Arlington Heights, IL submitting the lowest responsive bid for a fixed rate, three-year contract ending April 30, 2026.</p> <p>Council awarded the first year of the contract to BT&amp;T Construction in FY24. BT&amp;T performed well for the City in the first year, and staff recommends awarding the remaining term of the contract.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding Years 2 and 3 of the bid for Electrostatic Painting Services to BP&T Construction in the submitted bid rates.			

Electrostatic Painting Services (PS2023-17)

Name	Est. Quantity	Unit of Measure	BP&T Construction		Paramount Decorating Co		Tiles in Style		Superior Electrostatic Painting		Muscat Painting	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Bench - 6' arched bench (72"x28"x38"W 17"h seat)	40	each	\$ 180.00	\$ 7,200.00	\$ 180.00	\$ 7,200.00	\$ 245.00	\$ 9,800.00	\$ -	\$ -	\$ 578.00	\$ 23,120.00
Garbage Receptacle - 40 gallon with 1-3/16"x3/15" thick slate	30	each	\$ 170.00	\$ 5,100.00	\$ 180.00	\$ 5,400.00	\$ 200.00	\$ 6,000.00	\$ -	\$ -	\$ 478.00	\$ 14,340.00
Decorative Pole - 10'	35	each	\$ 110.00	\$ 3,850.00	\$ 130.00	\$ 4,550.00	\$ 315.00	\$ 11,025.00	\$ -	\$ -	\$ 166.00	\$ 5,810.00
Small light pole - 15'	50	each	\$ 200.00	\$ 10,000.00	\$ 250.00	\$ 12,500.00	\$ 385.00	\$ 19,250.00	\$ -	\$ -	\$ 278.00	\$ 13,900.00
Large Light Pole - 30'	20	each	\$ 400.00	\$ 8,000.00	\$ 460.00	\$ 9,200.00	\$ 553.00	\$ 11,060.00	\$ -	\$ -	\$ 499.00	\$ 9,980.00
Guard Rails - Main Street Bridge (10' sections w/ 1" Spindles)	30	each	\$ 180.00	\$ 5,400.00	\$ 300.00	\$ 9,000.00	\$ 525.00	\$ 15,750.00	\$ -	\$ -	\$ 468.00	\$ 14,040.00
Guard Rail - Prairie Street Bridge (8' sections w/ 1" Spindles)	20	each	\$ 150.00	\$ 3,000.00	\$ 260.00	\$ 5,200.00	\$ 490.00	\$ 9,800.00	\$ -	\$ -	\$ 378.78	\$ 7,575.60
Bike Rack - 18 bike capacity, 1 1/2 inch diameter	10	each	\$ 200.00	\$ 2,000.00	\$ 250.00	\$ 2,500.00	\$ 350.00	\$ 3,500.00	\$ -	\$ -	\$ 578.00	\$ 5,780.00
Guard Rail - East Plaza on 1st St. (from Main St. to Illinois St - 8' sections)	50	each	\$ 150.00	\$ 7,500.00	\$ 220.00	\$ 11,000.00	\$ 343.00	\$ 17,150.00	\$ -	\$ -	\$ 392.00	\$ 19,600.00
<b>Total Price</b>			\$ 52,050.00		\$ 66,550.00		\$ 103,335.00		\$ 120,000.00		\$ 114,145.60	


3% discount pd in 10 days

price sheet format is invalid

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.J
	Title:	<b>Recommendation to Approve a Resolution Authorizing the Sale of Items of Personal Property owned by the City of St. Charles via Online Auction to the Highest Bidder</b>	
Presenter:	<b>AJ Reineking, Public Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ N/A		<b>Budgeted Amount:</b> \$N/A	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Staff is requesting authorization to sell and discard obsolete equipment and items of personal property owned by the City of St. Charles via an online auction site.</p>			
<b>Attachments</b> (please list):			
*List of Auction Lots			
<b>Recommendation/Suggested Action</b> (briefly explain):			
<p>Recommendation to approve a Resolution authorizing the sale of items of personal property owned by the City of St. Charles via online auction to the highest bidder.</p>			

## **Auction requests for FY 2025**

- Lot of Misc. Police Department surplus
- Lot of Misc. Police Department recovered property
- Lot of Misc. Fleet Department surplus
- Lot of Misc. obsolete/surplus Inventory Control items
- Lot of Misc. Public Works/Environmental Services equipment
- Lot of Misc. Public Works/Public Services equipment
- Lot of Misc. obsolete and surplus electric and meter equipment and supplies
- Lot of Misc. Fire Department surplus
- Lot of Misc. Human Resources Items
- Public Works Vehicles
- Police Department Vehicles

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.K
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing all “Spot Buying” of Cable and Transformers on an as-needed basis for FY24/25</b>	
Presenter:	<b>AJ Reineking, Public Services Division Paul Hopkins, Electric Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$650,000	<b>Budgeted Amount:</b> \$650,000	<b>Not Budgeted:</b> <input type="checkbox"/>	
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Staff is requesting to waive the formal bid procedure and allow the Inventory Control Division to “spot buy” purchases of cable and transformers for FY 24/25 for inventory stock only. Similar to other commodities, such as fuel, the price of metals used in cable and transformers fluctuates dramatically from week-to-week or even day-to-day, which makes procurement from an on-going inventory perspective difficult to lock down through the traditional buying process.</p> <p>Spot buying these items allows the Inventory Control Division the competitive comparison of cost on an as-needed basis. It is our practice to solicit pricing from at least five vendors/distributors allowing for a competitive price comparison.</p> <p>The total budgeted amount for general cable is \$50,000, and the total budgeted amount for transformers is \$600,000.</p>			
<b>Attachments</b> (please list):			
*Bid Waiver Form			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing all “spot buying” of cable and transformers on an as-needed basis for FY24/25.			



# Bid Waiver One Time Today through 4/30/2025

Description: Stock Cable & Transformers

Requested Vendor: Various

Requested By: AJ Reineking Date: 4/15/2024

Approval: \_\_\_\_\_  
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one-time order, and/or \$ 650,000 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months.  YES  NO  
If Yes, Was the solicitation published on the city website? YES  NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.


These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

- Other:** Maintaining an adequate supply of cable and transformers is paramount for the reliability of the Electric utility.  
Due to the rapid and unpredictable price fluctuation of metals, vendors are unwilling to hold prices for the duration required of the traditional purchasing procedures. Staff is proposing a "spot buying" practice where a solicitation is sent out to multiple vendors to provide rates for a same-day order.



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.L
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing the Ordering of Gasoline and Diesel Fuel on an As-Needed Basis for FY24/25</b>	
Presenter:	<b>AJ Reineking, Public Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 365,000		<b>Budgeted Amount:</b> \$365,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Staff is seeking authorization to waive the formal bid procedure for ordering gasoline and diesel fuel for stock.</p> <p>As in past years, staff would like to “spot buy” fuel shipments on an as needed basis. Fuel suppliers will be asked to quote prices by 8:00 a.m. for same day delivery. The lowest quotation is awarded for delivery later that day.</p> <p>This procedure produces competitive pricing, allowing for the lowest fuel prices adjusting to market volatility.</p> <p>Current list of vendors solicited include:</p> <p>Al Warren Oil CO Bell Fuel Buchanan Energy Feece Oil Gas Depot Oil Co Parent Petroleum</p> <p>New vendors may be added to the list as they become known.</p>			
<b>Attachments</b> (please list):			
*Bid Waiver			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing the ordering of gasoline and diesel fuel on an as-needed basis for FY24/25.			



# Bid Waiver One Time Today through 4/30/2024

Description: Purchase of Gasoline & Diesel Fuel

Requested Vendor: Various

Requested By: AJ Reineking Date: 4/15/2024

Approval: \_\_\_\_\_  
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one-time order, and/or \$ 365,000 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months.  YES  NO  
If Yes, Was the solicitation published on the city website? YES  NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

**Other:** This is a commodity with constantly fluctuating prices. Staff solicits quotes from multiple vendors on a same-day delivery basis to receive the best available price.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.M
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution to Accept the Blanket Quote from Anixter, Inc. for Okonite Cable for FY24/25</b>	
Presenter:	<b>AJ Reineking, Public Services Division Paul Hopkins, Electric Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 700,000	<b>Budgeted Amount:</b> \$700,000	<b>Not Budgeted:</b> <input type="checkbox"/>	
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Anixter, Inc. of Mattoon, IL supplies Okonite brand-specific cable. As a result of the Agreement with both Anixter, Inc. (distributor), and Okonite (manufacturer), Anixter has provided a fixed rate for their cable to the City, subject to metals escalation/de-escalation at time of shipment.</p> <p>Our Electric Utility currently uses Okonite cable as a standard. This cable has proven to be very reliable and the City Inventory stocks the necessary tools and supplies to support Okonite cable.</p>			
<b>Attachments</b> (please list):			
*Anixter Price Sheet *Bid Waiver			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution to accept the blanket quote from Anixter, Inc. for Okonite Cable for FY24/25.			



1100 Old State Road  
Mattoon, IL 61938

OKONITE BLANKET 2024

www.anixterpowersolutions.com

Phone: 217.235.0546  
Fax: 217.235.0024

Quotation: **U00747502.01**

To: **CITY OF ST CHARLES**  
**200 DEVEREAUX WAY**  
**SAINT CHARLES, IL 60174**

Issued Date:  
Expiration Date: **Apr 30, 2025**

Attn:  
Phone: **6303774449**  
Fax: **6303774487**

Sales Contact: **Tara Hooten**  
**(P)**  
**(F) 217.235.0024**  
**tara.hooten@anixter.com**

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		<b>163-23-3072</b> 1/0 AL 15KV 220M EPR FSF .050 <b>STD PKG: 2500</b>	25000	4.360	FT	109,000.00
2		<b>40ALSTR220EPR</b> WIRE PRIMARY 4/0 AL 15KV 220M EPR 11 PE <b>STD PKG: 2500</b>	50000	4.960	FT	248,000.00
3		<b>162-23-3090</b> WIRE 350MCM AL 37STR 15KV 220M EPR 1/3 NEUT <b>STD PKG: 2500</b>	20000	8.680	FT	173,600.00
4		<b>140-23-3081</b> WIRE 4/0 CU 220 MIL 15KV STC #1107 (10,000 FT MIN RELEASE)  DEL: 52-54 WEEKS	10000	12.680	FT	126,800.00
5		<b>140-23-3087</b> WIRE 350MCM CU 220 MIL 15KV STC #5707 (10,000 FT MIN RELEASE)  DEL: 52-54 WEEKS	10000	17.280	FT	172,800.00
6		<b>140-23-3087</b> WIRE 350MCM CU 220 MIL 15KV STC #5707 (7500 FT MIN RELEASE)  DEL: 52-54 WEEKS	7500	17.920	FT	134,400.00
7		<b>140-23-2090</b> WIRE 350MCM CU 175MIL EPR 1/3 NEUTRAL  DEL: 52-54 WEEKS	10000	16.280	FT	162,800.00



1100 Old State Road  
Mattoon, IL 61938

OKONITE BLANKET 2024

Phone: 217.235.0546  
Fax: 217.235.0024

www.anixterpowersolutions.com

**Quotation: U00747502.01**

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
8		<b>140-23-9094</b> WIRE 750MCM CU 220 MIL 15KV STC #6726 (5000 FT MIN RELEASE) DEL: 52-54 WEEKS	10000	32.940	FT	329,400.00
9		<b>140-23-2092</b> WIRE 500MCM CU 175MIL EPR 1/3 NEUTRAL DEL: 52-54 WEEKS	10000	21.580	FT	215,800.00
10		<b>140-23-2096</b> 750MCM CU 175MIL EPR 1/3 NEUTRAL DEL: 52-54 WEEKS	10000	31.690	FT	316,900.00

**SECTION TOTAL:** \$1,989,500.00

**QUOTE TOTAL:** \$1,989,500.00

**Note:**

PRICES ARE VALID FOR SHIPMENTS SCHEDULED FOR DELIVERY FROM 5/1/24 THROUGH 4/30/25, **SUBJECT TO METALS ESCALATION/DE-ESCALATION.**

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

**Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.**

**The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.**



# Bid Waiver One Time Today through 4/30/2025

Description: Okonite Cable

Requested Vendor: Anixter, Inc.

Requested By: AJ Reineking Date: 4/15/2023

Approval: \_\_\_\_\_  
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one-time order, and/or \$ 700,000 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES  NO   
If Yes, Was the solicitation published on the city website? YES  NO
3. **Justification for Bid Waiver:**

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.


- These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

- These goods are **standardized** for operational safety and efficiency.
- These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.N
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Street Sweeping Services</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 312,461 for 3 years		<b>Budgeted Amount:</b> \$125,000/year	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City of St. Charles Public Works Department provides street sweeping services to the community. This public policy translates into good sound environmental practice by removing grit and foreign contaminants from the roadways and preventing that material from entering the watershed. In addition, street sweeping removes materials from the roadways that may otherwise create unsafe conditions and traffic accidents. Most public streets will be swept by a contractor while Public Works staff concentrates on downtown roads, special events and construction sweeping activities.</p> <p>The City recently opened bids for a three-year street sweeping program. Pricing was requested for sweeping services within residential zones as well as the Commercial Manufacturing District (CMD), and county and state routes. Sweeping will be performed 8 times per year in residential zones and 4 times in the CMD and state routes.</p> <p>The City received one bid to perform this work with Lakeshore Recycling Systems, LLC being the sole responsive, responsible bidder. Through the acquisition of Hoving Clean Sweep, LRS has been the City's sweeping vendor for the last five years. They have demonstrated that they are flexible in their operations and responsive to the City's expectations.</p> <p>Despite being the sole bidder, Lakeshore's price remains competitive for the term of the contract. Their prices would beat the second bidder form of previous solicitations for these services.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the bid for a 3-year contract for Street Sweeping Services to Lakeshore Recycling Systems, LLC in the submitted bid amount.			


**Street Sweeping PS2024 - 5**

Base Bid:	LRS Recycles							
			May 1, 2024 - April 30, 2025		May 1, 2025 - April 30, 2026		May 1, 2026 - April 30, 2027	
	Unit of Measure	Qty	Price	Extended Cost	Price	Extended Cost	Price	Extended Cost
Residential Street Sweeping (Approx. 242 curb miles)	per sweep	8	\$ 11,129.65	\$ 89,037.20	\$ 11,630.48	\$ 93,043.84	\$ 12,153.85	\$ 97,230.80
Commercial Manufacturing District Sweeping (Approx. 18 curb miles)	per sweep	4	\$ 719.09	\$ 2,876.36	\$ 742.82	\$ 2,971.28	\$ 2,971.28	\$ 11,885.12
State Routes Sweeping (Approx. 21 curb miles)	per sweep	4	\$ 1,257.00	\$ 5,028.00	\$ 1,298.48	\$ 5,193.92	\$ 1,298.48	\$ 5,193.92
<b>Total</b>				<b>\$ 96,941.56</b>		<b>\$ 101,209.04</b>		<b>\$ 114,309.84</b>

**3-Year total: \$ 312,460.44**

Alternate Bid:	May 1, 2024 - April 30, 2025		May 1, 2025 - April 30, 2026		May 1, 2026 - April 30, 2027	
	Unit of Measure	Price	Unit of Measure	Price	Unit of Measure	Price
As-Needed Sweeping (Emergency and Special Events)	Hourly	\$ 195.00	Hourly	\$ 201.44	Hourly	\$ 208.09



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.0
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution to Accept the Blanket Quote from Federal Pacific for Stock Switchgear for FY24/25</b>	
	Presenter:	<b>AJ Reineking, Public Services Division Paul Hopkins, Electric Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 320,000		<b>Budgeted Amount:</b> \$320,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Staff is seeking approval to waive the bid procedure, and to accept the agreement to purchase switchgears for FY 24/25 for Inventory stock only.</p> <p>This agreement is from Federal Pacific, through Power One Systems, the primary distributor.</p> <p>The Electric Division has had great reliability with Federal Pacific Switchgear and this is the preferred Switchgear for the utility.</p>			
<b>Attachments</b> (please list):			
*Federal Pacific Price Schedule *Bid Waiver Form			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution to accept the blanket quote from Federal Pacific for Stock Switchgear for FY24/25.			



# Bid Waiver One Time Today through April 30, 2025

Description: Purchase of Federal Pacific Switchgear

Requested Vendor: Power One Systems

Requested By: AJ Reineking Date: 4/15/2023

Approval: \_\_\_\_\_  
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one-time order, and/or \$ 320,000 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES  NO  
If Yes, Was the solicitation published on the city website? YES NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

- These goods are **standardized** for operational safety and efficiency.
- These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

- Other:** The lead time on switchgear is typically several months. Inventory Control maintains a small inventory of switchgear equipment, however when the Electric Utility needs to use the inventory, it needs to be replenished quickly to ensure sufficient operational redundancy is available in the event of an outage. Therefore, because the equipment is standardized and only available from one regional representative, Inventory Control is requesting a bid waiver to be able to quickly replenish the inventory as stock is used by the utility.



Ed Cole  
 Pad-Mount Sales & Application Engineer  
 1075 Old Airport Road, Bristol, VA 24201  
 (276) 645-8940 • FAX (276) 645-8212  
 Ed.Cole@electro-mechanical.com

**FP QUOTATION**

**TO:** Jim Chaggaris – Power One  
**COPY:** Leslie Case – Federal Pacific  
**DATE:** February 7, 2024  
**SUBJECT:** RFQ for City of St. Charles  
 FP Quotation – 537891-R4

**TOTAL NUMBER OF PAGES 3** (including this sheet)

<u>Item</u>	<u>Qty</u>	<u>Description</u>
1	TBD	PSE-9-44222-F4-LBI-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, UL Listed, Pad Mounted Switchgear with two (2) 3-pole 600amp group operated Auto-jet switches and two (2) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) LBI - Load Break Insert (fuse compartments only / Customer installed) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts 6 - FP Fuse end fittings Flatbed Shipment <b>Price.....\$ 28,055.00 each</b>

<u>Item</u>	<u>Qty</u>	<u>Description</u>
2	TBD	PSE-10-44400-F4-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with four (4) 3-pole 600amp group operated Auto-jet switches. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts Flatbed Shipment <b>Price.....\$ 32,551.00 each</b>

<u>Item</u>	<u>Qty</u>	<u>Description</u>
3	TBD	PSE-11-44312-F4-LBI-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with three (3) 3-pole 600amp group operated Auto-jet switches and one (1) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) LBI - Load Break Insert (fuse compartments only / Customer installed) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover. 99 - Hardware shall be stainless steel except for switch and fuse live parts 3 - FP Fuse end fittings Flatbed Shipment <b>Price.....\$ 29,111.00 each</b>

**Net Adders (If Required):**

1.	AS3	12” Stainless steel, base spacer for Item #1 <b>Price.....\$ 1,852 net adder per unit*</b>
2.	AS3	12” Stainless steel, base spacer for Items #2 and #3 <b>Price.....\$ 1,877.00 net adder per unit*</b>
3.	AS399	12” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only <b>Price.....\$ 2,113.00 net adder per unit*</b>
4.	AS399	12” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. <b>Price.....\$ 2,142.00 net adder per unit*</b>
5.	AS299	6” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only <b>Price.....\$ 1,517.00 net adder per unit*</b>
6.	AS299	6” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. <b>Price.....\$ 1,537.00 net adder per unit*</b>

**\*Note: Adapter base pricing is valid only if shipped as an integral part of the switchgear. Otherwise, units will ship with freight prepaid and added to the invoice.**

**Comments & Clarifications:**

1. Elbows are not included as part of our proposal. Inserts are provided where noted.
2. A – C: Units shall be supplied with 600 amp bushings in each switch compartment and 200 amp bushing wells in each fuse compartment.
3. A – C: The Concast box pad numbers as listed are for live-front switchgear. The pad mounted switchgear in our quotation will fit on the box pads as noted below:

Unit Type	Unit Dimensions	Shallow Box	Deep Box
PSE-9	66 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-10	72 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-11	72 ¾ X 75	FC-74-76-20	FC-74-76-36

4. A – C: A ground rod of 3/8" copper shall extend across the full width of each door opening for grounding. Ground studs are not applicable to dead-front switchgear.
5. A – C: Cable guide provisions are provided in each switch and fuse compartment.


**This quotation is valid through August 30, 2024. In the event you delay the Shipment Date for any reason, we reserve the right to revise the prices listed herein or revoke the quote in its entirety.**

Normal shipments shall begin within approximately 40-42 weeks after our acceptance of your formal purchase order so long as you have provided all technical details and data required to release the equipment for manufacture (the "Shipment Date"). If a better shipping schedule is required, please consult the Factory for review of our current manufacturing schedule. When drawing approval is required, the Shipment Date will be delayed by the time necessary for the drawing approval process. Approval drawings (if required) will be submitted within approximately 3-4 weeks after our acceptance of an order. Hold for approval orders not released within 30 days shall be reviewed and subject to price increases. The Shipment Date is subject to change at time of order release based on current production backlog.

**Freight Terms**

- (1) **Freight will be EXW Factory with seller paying freight.**
- (2) The seller will determine the method of transportation and the routing of the shipment. Where the purchaser requires shipment by a method of transportation or routing other than that of the seller's selection, any additional transportation and/or packing expense is to be borne by the purchaser.

**All transactions are subject to EMC's Sales Terms and Conditions found at:**  
<https://www.electro-mechanical.com/sales-terms-and-conditions/>  
**Please contact your customer service representative if you are unable to access the site listed above.**


 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.P
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Stone and Gravel Material to Landscape Material &amp; Firewood Sales, Inc.</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> March 20, 2023	
<b>Proposed Cost:</b> Up to \$125,000		<b>Budgeted Amount:</b> \$90,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City recently opened bids for the annual provision of stone and gravel material for utilization throughout all Public Works Divisions.</p> <p>The City received two responses to this bid solicitation. Landscape Material and Firewood Sales, Inc. of West Chicago, IL submitted the lowest responsive, responsible bid for the base scope of the contract. They have supplied mulch material and been awarded the bid for hauling services to the City in the past with satisfactory results as far as quality of the material and timeliness of deliveries.</p> <p>The Public Services Department utilizes stone and gravel materials to patch roadways, backfill after routine and emergency infrastructure repairs, and to stabilize shorelines and basin walls.</p>			
<b>Attachments</b> (please list):			
<ul style="list-style-type: none"> <li>• Bid Tabulation</li> </ul>			
<b>Recommendation/Suggested Action</b> (briefly explain):			
<p>Recommendation to approve a Resolution Awarding the Bid for Stone and Gravel Material to Landscape Material and Firewood Sales, Inc. in the submitted bid rates.</p>			

**PRICE PROPOSAL WORKSHEET - STONE & GRAVEL MATERIALS**

TYPE OF MATERIAL	QUANTITY	Landscape Material & Firewood Sales		Viking Bros, Inc	
		\$/TON	EXTENDED \$	\$/TON	EXTENDED \$
CA-7, ¾" CRUSHED LIMESTONE	3000	21.5	\$64,500.00	25.56	\$76,680.00
CA-6, GRADE 8, CRUSHED LIMESTONE	1000	16.5	\$16,500.00	18.6	\$18,600.00
			<u>\$81,000.00</u>		<u>\$95,280.00</u>

ALTERNATES PRICING: NOT INCLUDED IN BID ANALYSIS	QUANTITY	\$/TON	EXTENDED \$	\$/TON	EXTENDED \$
CA-5, 1-1/2" CRUSHED LIMESTONE	100	28.75	\$2,875.00		\$0.00
FA-2, TORPEDO SAND	400	21.75	\$8,700.00		\$0.00
CM-16, 3/8" WASHED STONE	50	21	\$1,050.00		\$0.00
CA-16, 3/8" WASHED STONE	50	21	\$1,050.00		\$0.00
CA-16# 4 PEA GRAVEL	50	21	\$1,050.00		\$0.00
FA-1 OR FA-6 TRENCH BACKFILL SAND	100	16.75	\$1,675.00		\$0.00
CA-1, 3"	100	22.5	\$2,250.00		\$0.00
SHOT ROCK ("RIP-RAP") 6"-12", RR-3	100	60	\$6,000.00		\$0.00
SHOT ROCK ("RIP-RAP") 8"-12", RR-5	100	60	\$6,000.00		\$0.00
PULVERIZED TOP SOIL	100	33.75	\$3,375.00		\$0.00
			<u>\$34,025.00</u>		<u>\$0.00</u>

\*Topsoil price is Cubic Yard

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.Q
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for a 5-year Contract for Native Landscape Services</b>	
Presenter:	<b>AJ Reineking, Public Services Division</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 273,602 for 5-yrs		<b>Budgeted Amount:</b> \$47,000/year	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City maintains 9 sites that have been restored, or are transitioning to native prairie landscape, totaling 28.7 acres. Due to the deep root structure and the ability to absorb and process water, these sites are located in wetland areas, on slopes, and adjacent to retention ponds. The roots help to maintain the integrity of the ponds' slope without need of retaining walls or other hardscape.</p> <p>The City recently received three bids to perform annual maintenance to these sites. The bid calls for an annual assessment as well as periodic weeding, seeding and burning of the sites to ensure their viability going forward.</p> <p>Pizzo and Associates of Leland, IL submitted the lowest responsive, responsible bid for this work. Pizzo is well respected in the area as a leader the field and held the previous contract for this work.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the bid for a 5-year contract for Native Landscape Services to Pizzo and Associates in the submitted bid amounts.			



**Native Landscape Restoration & Maintenance Services PS2024-14**

Work Locations	Pizzo & Associates				V3 Construction Group				ENCAP			
	Annual Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2025 - April 30, 2026				Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2025 - April 30, 2026				Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2025 - April 30, 2026			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
Riverside Park (3.71 acres)		\$3,975.00	\$2,800.00			\$10,500.00	\$2,650.00			\$8,533.00	\$4,173.75	
Bob Lenard Walkway (0.89 acres)		\$1,800.00	\$1,000.00			\$4,775.00	\$1,650.00			\$2,670.00	\$2,892.50	
South Tyler Road (1.14 acres)		\$2,076.00	\$1,400.00			\$7,500.00	\$1,650.00			\$2,565.00	\$3,705.00	
Police Station Headquarters (1.54 acres)		\$2,060.00	\$1,000.00			\$6,075.00	\$2,000.00			\$4,620.00	\$3,234.00	
Stuarts Crossing Basin 106C (2.8 acres)		\$3,035.00	\$1,150.00			\$3,750.00	\$1,650.00			\$5,040.00	\$2,940.00	
Abbeywood Basin (4.56 acres)		\$7,000.00	\$4,100.00			\$11,450.00	\$3,450.00			\$14,820.00	\$4,332.00	
Oak Savannah (1.27 acres)				\$2,500.00				\$8,550.00				\$6,032.50
Rifle Range (9.28 acres)		\$6,000.00				\$12,850.00				\$29,000.00		
7th Avenue Creek (3.5 acres)		\$4,767.00	\$2,737.00			\$11,750.00	\$2,450.00			\$9,450.00	\$7,000.00	
<b>Total price</b>	\$			47,400.00	\$			92,700.00	\$			111,007.75

Work Locations	Pizzo & Associates				V3 Construction Group				ENCAP			
	Year 3: May 1, 2026 - April 30, 2027				Year 3: May 1, 2026 - April 30, 2027				Year 3: May 1, 2026 - April 30, 2027			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
Riverside Park (3.71 acres)		\$4,167.00	\$2,935.00			\$8,300.00	\$5,300.00			\$6,307.00	\$8,347.50	
Bob Lenard Walkway (0.89 acres)		\$1,887.30	\$1,048.50			\$4,650.00	\$3,300.00			\$2,492.00	\$5,785.00	
South Tyler Road (1.14 acres)		\$2,176.69	\$1,467.90			\$6,350.00	\$3,300.00			\$2,508.00	\$7,410.00	
Police Station Headquarters (1.54 acres)		\$2,159.91	\$1,048.50			\$6,050.00	\$4,000.00			\$5,236.00	\$6,468.00	
Stuarts Crossing Basin 106C (2.8 acres)		\$3,182.20	\$3,182.20			\$3,900.00	\$3,300.00			\$5,180.00	\$5,880.00	
Abbeywood Basin (4.56 acres)		\$7,339.50	\$4,298.85			\$8,900.00	\$6,900.00			\$21,888.00	\$8,664.00	
Oak Savannah (1.27 acres)	\$3,810.00	\$1,729.00		\$3,350.00	\$4,150.00		\$2,032.00	\$3,810.00				
Rifle Range (9.28 acres)		\$6,291.00	\$4,298.85			\$12,700.00	\$6,900.00			\$21,344.00	\$8,816.00	
7th Avenue Creek (3.5 acres)		\$4,998.20	\$2,727.35			\$12,200.00	\$4,900.00			\$11,200.00	\$14,000.00	
<b>Total price</b>	\$		58,747.95	\$		108,450.00	\$	147,367.50				

Work Locations	Pizzo & Associates				V3 Construction Group				ENCAP			
	Year 4: May 1, 2027 - April 30, 2028				Year 4: May 1, 2027 - April 30, 2028				Year 4: May 1, 2027 - April 30, 2028			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
Riverside Park (3.71 acres)		\$4,369.10	\$3,077.35			\$8,500.00	\$5,300.00			\$6,121.50	\$8,347.50	
Bob Lenard Walkway (0.89 acres)		\$1,978.83	\$1,099.35			\$4,750.00	\$3,300.00			\$2,492.00	\$5,785.00	
South Tyler Road (1.14 acres)		\$2,282.26	\$1,539.09			\$5,250.00	\$3,300.00			\$2,394.00	\$7,410.00	
Police Station Headquarters (1.54 acres)		\$2,264.67	\$1,099.35			\$6,200.00	\$4,000.00			\$3,542.00	\$6,468.00	
Stuarts Crossing Basin 106C (2.8 acres)		\$3,336.53	\$3,336.53			\$4,000.00	\$3,300.00			\$5,040.00	\$5,880.00	
Abbeywood Basin (4.56 acres)		\$7,695.47	\$4,507.34			\$9,100.00	\$6,900.00			\$10,488.00	\$8,664.00	
Oak Savannah (1.27 acres)		\$1,812.86	\$993.14			\$6,100.00	\$4,100.00			\$2,540.00	\$6,350.00	
Rifle Range (9.28 acres)		\$6,596.11	\$4,507.34			\$12,500.00	\$6,900.00			\$21,344.00	\$8,816.00	
7th Avenue Creek (3.5 acres)		\$5,240.61	\$2,870.11			\$12,500.00	\$4,900.00			\$9,800.00	\$14,000.00	
<b>Total price</b>	\$		58,606.04	\$		110,900.00	\$	135,482.00				


Work Locations	Pizzo & Associates				V3 Construction Group				ENCAP			
	Year 5: May 1, 2028 - April 30, 2029				Year 5: May 1, 2028 - April 30, 2029				Year 5: May 1, 2028 - April 30, 2029			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
Riverside Park (3.71 acres)		\$4,581.00	\$3,226.60			\$8,700.00	\$5,300.00			\$6,121.50	\$8,347.50	
Bob Lenard Walkway (0.89 acres)		\$2,074.81	\$1,152.67			\$4,850.00	\$3,300.00			\$2,492.00	\$5,785.00	
South Tyler Road (1.14 acres)		\$2,392.94	\$1,613.74			\$5,050.00	\$3,300.00			\$2,394.00	\$7,410.00	
Police Station Headquarters (1.54 acres)		\$2,374.50	\$1,152.67			\$6,300.00	\$4,000.00			\$3,542.00	\$6,468.00	
Stuarts Crossing Basin 106C (2.8 acres)		\$3,498.36	\$3,498.36			\$4,050.00	\$3,300.00			\$5,040.00	\$5,880.00	
Abbeywood Basin (4.56 acres)		\$8,068.70	\$4,725.95			\$9,300.00	\$6,900.00			\$10,488.00	\$8,664.00	
Oak Savannah (1.27 acres)		\$1,900.78	\$1,041.31			\$6,250.00	\$4,100.00			\$2,540.00	\$6,350.00	
Rifle Range (9.28 acres)		\$6,916.03	\$4,725.95			\$12,800.00	\$6,900.00			\$21,344.00	\$8,816.00	
7th Avenue Creek (3.5 acres)		\$5,494.78	\$3,009.31			\$12,700.00	\$4,900.00			\$9,100.00	\$14,000.00	
<b>Total price</b>	\$		61,448.46	\$		112,000.00	\$	134,782.00				

<b>Total 5 YR Program</b>	\$		273,602.45	\$		516,750.00	\$	639,647.00
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Alternate Pricing:	Pizzo & Associates															
	Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2024 - April 30, 2026				Year 3: May 1, 2026 - April 30, 2027				Year 4: May 1, 2027 - April 30, 2028				Year 5: May 1, 2028 - April 30, 2029			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
<b>Future Sites per acre</b>	\$3,072.75	\$2,076.69	\$1,192.12		\$3,145.50	\$1,428.51	\$820.04		\$3,298.05	\$1,497.79	\$859.81		\$3,457.64	\$1,570.44	\$901.51	

Alternate Pricing:	V3 Construction Group															
	Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2024 - April 30, 2026				Year 3: May 1, 2026 - April 30, 2027				Year 4: May 1, 2027 - April 30, 2028				Year 5: May 1, 2028 - April 30, 2029			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
<b>Future Sites per acre</b>	\$2,500.00	\$1,000.00	\$1,800.00		\$2,625.00	\$1,050.00	\$1,900.00		\$2,750.00	\$1,100.00	\$2,000.00		\$2,895.00	\$1,200.00	\$2,100.00	


Alternate Pricing:	ENCAP															
	Year 1 (May 1, 2024 - April 30, 2025) & Year 2: May 1, 2024 - April 30, 2026				Year 3: May 1, 2026 - April 30, 2027				Year 4: May 1, 2027 - April 30, 2028				Year 5: May 1, 2028 - April 30, 2029			
	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment	Restoration Cost	Stewardship Cost	Burn Cost	Re-establishment
<b>Future Sites per acre</b>	\$25,000.00	\$2,800.00	\$5,800.00		\$25,000.00	\$2,800.00	\$5,800.00		\$25,000.00	\$2,800.00	\$5,800.00		\$25,000.00	\$2,800.00	\$5,800.00	

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.R
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing the Ordering of Concrete Materials on an As-Needed Basis for FY24/25</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$90,000		<b>Budgeted Amount:</b> \$90,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>All Public Works divisions utilize concrete materials for general construction and restoration services following underground excavations. The Public Services Division is the primary user of the contract for concrete materials for making repairs to sidewalks, curbs and roadways throughout the community.</p> <p>There are four major vendors in the area who are capable of providing concrete to the City. However, in recent years the City has received only 1 to 2 responses to bids annually, and staff typically has to make several requests to generate a formal bid. In addition, the prices received have gone up 78% since 2020 and vendors have not been willing to hold bid prices for a full year.</p> <p>As a result, staff is requesting authorization to spot buy concrete materials for FY25. Our practice will be to solicit pricing on a monthly basis from all four vendors and lock them in for the calendar month. New requests for quotation will go out every month to receive competitive pricing.</p> <p>Staff feels that by making the process easier on the vendors and not locking them into long-term contracts, the City will receive more favorable rates throughout the year.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation Summary			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing “spot buying” of concrete materials on a monthly basis for FY24/25.			

Concrete Materials (PS2024-19)					
				Ozinga	
Base Bid	Analysis Quantity	unit of measure	Minimum Order	Price	Extended Price
4000 psi group 6.0 BG GEN AE mid	25	cubic yard	1	\$ 187.00	\$4,675.00
4000 psi group 6.0 BG Full AE	500	cubic yard	1	\$ 187.00	\$93,500.00
4000 psi group 5.0 BG WR FA Full AE	25	cubic yard	1	\$ 184.00	\$4,600.00
Environmental Charge	550	cubic yard		\$ 3.25	\$1,787.50
Calcium Chloride 1%	50	cubic yard		\$ 4.50	\$225.00
Calcium Chloride 1.5%	50	cubic yard		\$ 6.75	\$337.50
Calcium Chloride 2%	50	cubic yard		\$ 9.00	\$450.00
"High Early" or equivalent	50	cubic yard			\$0.00
2-day Mix	50	cubic yard			\$0.00
Minimum Order Charge		each	200   <2 \$240		
Wait Time Charge (after 60 minutes)*		cubic yard	\$2.50/min		
Options					
ADA tiles 4'		each		\$ 88.00	
ADA tiles 5'		each		\$ 110.00	
Flowable Fill/ Pipe Cover		cubic yard		\$ 172.00	
Fibermax Fibers		cubic yard		\$12/lb	
Retarder		cubic yard		\$ 4.25	
IDOT 6.1		cubic yard		\$ 194.25	
IDOT 4.6		cubic yard		\$ 192.50	
Delivery Fees					
Cooling (> 90)		cubic yard		\$ 25.00	
Winter Service Charge		cubic yard		\$ 15.00	
Saturday Delivery		each		\$100/truck	
Overtime Delivery		each		\$10/yard	
Cancellation fee		per occurrence		cost of load, if truck is loaded before cancelation	

Dates: 11/1-3/31

\*Wait time refers to the fee charged for each 10-minute increment after the initial 60 minutes.  
 (Example: if it takes 90 minutes to deliver 5 cyds, the wait time will be 3. (90-60=30;30/10=3;3 x \$ = wait time fee)

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.S
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for a 3-year Contract for Holiday Lighting and Festoon Decoration Services</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 284,400 for 3 yrs		<b>Budgeted Amount:</b> \$95,000/year	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The Public Works Department contracts the hanging of holiday lights in locations throughout the downtown area, including Lincoln Park, Baker Park, City Hall, 1st Street and the Plaza, in addition to the hanging trees on Main Street light poles.</p> <p>Bids were recently opened for a three-year contract to perform this work. Due to the traffic control and equipment required, the base bid was split between white lights strong on trees in parks and adjacent to parking lots, and hanging of holiday festoons on Main Street. B&amp;B Holiday Decorating, LLC of Wheeling, IL submitted the lowest responsive, responsible bid for both phases of the base scope of work.</p> <p>B&amp;B submitted a list of favorable references for similar scopes in Chicagoland communities.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the bid for a 3-year contract for Holiday Lighting and Festoon Decoration services to B&B Holiday Decorating, LLC in the submitted bid rates.			


**Holiday Lighting and Festoon Decoration Services (PS2024-8)**

Base Bid A:		B & B Holiday Decorating						Temple Outdoor Décor								
		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	
		# of strands	Price per Strand	Extended Cost	Price per Strand	Extended Cost	Price per Strand	Extended Cost		Price per Strand	Extended Cost	Price per Strand	Extended Cost	Price per Strand	Extended Cost	
<b>Holiday Lighting (White Lights)</b>		800	\$ 34.00	\$ 27,200.00	\$ 36.00	\$ 28,800.00	\$ 38.00	\$ 30,400.00	\$ 86,400.00	\$ 42.00	\$ 33,600.00	\$ 42.00	\$ 33,600.00	\$ 42.00	\$ 33,600.00	\$ 100,800.00

Base Bid B:		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	
		# of light poles	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost		Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	Price Per Pole	Extended Cost	
<b>Festoon Decotations (Trees/Main Street Light Poles)</b>		60	\$ 1,000.00	\$ 60,000.00	\$ 1,100.00	\$ 66,000.00	\$ 1,200.00	\$ 72,000.00	\$ 198,000.00		\$ -		\$ -		\$ -	\$ -

Option:		Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total	Year 1: May 1, 2024 - April 30, 2025		Year 2: May 1, 2025 - April 30, 2026		Year 3: May 1, 2026 - April 30, 2027		3 Year Total
<b>Installation, Decoration, &amp; Removal of 25' Artificial tree</b>			\$ 3,180.00		\$ 3,498.00		\$ 3,850.00	\$ 10,528.00		\$ 3,500.00		\$ 3,500.00		\$ 3,500.00	\$ 10,500.00

All quantities represent an estimate. The City does not commit to these quantities.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.T
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Hauling Services</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$120,000		<b>Budgeted Amount:</b> \$ 90,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City recently opened bids for a one-year contract for Hauling Services. The City received two responses to this bid solicitation with Landscape Material &amp; Firewood Sales, Inc. of West Chicago, IL being the lowest responsive, responsible bidder.</p> <p>The City utilizes hauling services to remove debris incurred through the maintenance and repair activities performed on public infrastructure; including sidewalk replacements, water main breaks, roadway patching, electrical digs, tree removals, and sewer point repairs.</p> <p>Landscape Materials is the current provider of these services and has demonstrated that they have an inventory of appropriately sized equipment and staff availability to perform the work to meet the City's needs.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the Bid for Hauling Services to Landscape Material & Firewood Sales, Inc. in the submitted bid rates.			


**Hauling Services (PS2024-18)**

Base Bid:

Equipment	Analysis Quantity	Unit of Measure	Landscape Material & Firewood Sales, Inc.		Donegal Services LLC	
			Price	Extended Price	Price	Extended Price
SEMI TRACTOR/20 YD. DUMP TRAILER STRAIGHT TIME	900	HOURS	\$ 120.00	\$ 108,000.00	\$ 135.00	\$ 121,500.00

Alternate Options:

Equipment	Analysis Quantity	Unit of Measure	Price	Extended Price	Price	Extended Price
SEMI TRACTOR/20 YD. DUMP TRAILER OVERTIME	20	HOURS	\$ 120.00	\$ 2,400.00	\$ 200.00	\$ 4,000.00
TRACTOR/LOWBOY TRAILER STRAIGHT TIME	5	HOURS	\$ 135.00	\$ 675.00	\$ 175.00	\$ 875.00
TRACTOR/LOWBOY TRAILER OVERTIME	5	HOURS	\$ 135.00	\$ 675.00	\$ 275.00	\$ 1,375.00
6 WHEEL DUMP/8 YD STRAIGHT TIME	5	HOURS	\$ 105.00	\$ 525.00	\$ 135.00	\$ 675.00
6 WHEEL DUMP/8 YD OVERTIME	5	HOURS	\$ 105.00	\$ 525.00	\$ 200.00	\$ 1,000.00


 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.U
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for Asphalt Materials</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$75,000		<b>Budgeted Amount:</b> \$ 75,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City recently opened bids for the purchase of asphalt materials for roadway and parking lot patching and repair programs performed by Public Services Division staff. The City received three qualified responses to this bid solicitation.</p> <p>The Public Works Department utilizes asphalt materials for in-house maintenance to patch roadways throughout the year, and to restore roadways after underground infrastructure repairs. Because the City utilizes its own staff and trucks to pick up the material, part of the advertised basis of award was a formula that calculates a rate based on the distance of each bidding asphalt plant from the Public Works Complex.</p> <p>Superior Asphalt Materials, LLC of North Aurora submitted the lowest responsive bid for the provisions of these materials. The City has utilized material from Superior in the past and found the material to meet the City's standards.</p>			
<b>Attachments</b> (please list):			
*Bid Tabulation			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution awarding the Bid for Asphalt Materials to Superior Asphalt Materials, LLC in the submitted bid rates.			



**Asphalt Bid Tabulation - PS2024-16**

Cost Analysis:		Superior Asphalt		Plote		Builders Asphalt	
		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Surface Mix	1000	\$ 59.00	\$ 59,000.00	\$60.00	\$60,000.00	\$ 60.00	\$ 60,000.00
B.A.M./Binder	500	\$ 56.00	\$ 28,000.00	\$59.00	\$29,500.00	\$ 57.00	\$ 28,500.00
U.P.M	50	\$ 161.50	\$ 8,075.00	\$200.00	\$10,000.00	\$ 158.00	\$ 7,900.00
T.A.C.	1	\$ 60.00	\$ 60.00	\$50.00	\$50.00	\$ 50.00	\$ 50.00
			\$ 95,135.00		\$99,550.00		\$ 96,450.00
Frt cost based on # of miles	100	\$ 78.39	\$ 7,839.00	49.88	\$ 4,988.00	\$ 137.43	\$ 13,743.00
material + freight			\$ 102,974.00		\$104,538.00		\$ 110,193.00
Dump fee (asphalt)		\$0.00		\$175.00		\$0.00	
Dump fee (concrete)		\$0.00		\$0.00		NA	

UPM is only available @ Mt.  
 Prostpect - 26.7 miles away  
 No concrete dumping @ Elgin  
 location

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.V
	Title:	<b>Recommendation to Approve a Resolution Awarding the Bid for a 3-Year Contract for Pest Control Services</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 51,600/year		<b>Budgeted Amount:</b> \$50,000/year	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<p><b>Executive Summary</b> (if not budgeted, please explain):</p> <p>The City recently solicited bids for pest control services for the downtown area. The scope of the work focuses on removing webs and insect nests on railings, fixtures and structures throughout the downtown area, including the river walks on 1<sup>st</sup> Street, and north of City Hall, as well as the three downtown bridges and 1st Street Plaza. The contractor will then treat the surfaces to deter the insects and arachnids from nesting there again. This is a labor-intensive process to clean the surfaces and remove webs and nests three times per year with intermittent monthly inspections and touchup treatments as necessary.</p> <p>The City received one qualified bid to perform this work, submitted by Earth Pest Control of Oswego, IL being the sole responsive, responsible bidder. Earth Pest Control has performed this work for the City in the past and they have proven to be a thorough, responsive and reliable contractor.</p>			
<p><b>Attachments</b> (please list):</p> <p>*Bid Tabulation</p>			
<p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommendation to approve a Resolution awarding the bid for a 3-year contract for Pest Control Services to Earth Pest Control in the submitted bid rates.</p>			

**Pest Control Services - PS2024-7**

Location of Work	Treatments per Year	Earth Pest Control						Presto-X						Vector Stomp - NON COMPLIANT							
		May 1, 2024 - April 30, 2025		May 1, 2025 - April 30, 2026		May 1, 2026 - April 30, 2027		May 1, 2024 - April 30, 2025		May 1, 2025 - April 30, 2026		May 1, 2026 - April 30, 2027		May 1, 2024 - April 30, 2025		May 1, 2025 - April 30, 2026		May 1, 2026 - April 30, 2027			
		Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost	Cost per Treatment	Yearly Cost
Century Station/Fire Station 1: 112 N. Riverside Avenue	1	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
Walnut Avenue Parking Deck: (3 floor) 200 Walnut Avenue	2	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00	\$ 6,000.00	\$ 2,125.00	\$ 4,250.00	\$ 2,125.00	\$ 4,250.00	\$ 2,125.00	\$ 4,250.00	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	
Illinois Street Parking Deck - West (5 floor): 100 Illinois St.	2	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,000.00	\$ 8,000.00	\$ 3,050.00	\$ 6,100.00	\$ 3,050.00	\$ 6,100.00	\$ 3,050.00	\$ 6,100.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	
Klinkhamer Parking Deck - East (2 floor): 20 Illinois St.	2	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,075.00	\$ 4,150.00	\$ 2,075.00	\$ 4,150.00	\$ 2,075.00	\$ 4,150.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	\$ 3,800.00	\$ 1,900.00	
Illinois Street Bridge: 34 Illinois St.	3	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00	\$ 932.00	\$ 2,796.00	\$ 932.00	\$ 2,796.00	\$ 932.00	\$ 2,796.00	\$ 888.00	\$ 2,664.00	\$ 888.00	\$ 2,664.00	\$ 888.00	\$ 2,664.00	\$ 888.00	
Prairie Street Bridge: Riverside Avenue and Prairie St.	3	\$ 700.00	\$ 2,100.00	\$ 700.00	\$ 2,100.00	\$ 700.00	\$ 2,100.00	\$ 775.00	\$ 2,325.00	\$ 775.00	\$ 2,325.00	\$ 775.00	\$ 2,325.00	\$ 580.00	\$ 1,740.00	\$ 580.00	\$ 1,740.00	\$ 580.00	\$ 1,740.00	\$ 580.00	
Pedestrian (Plano Factory) Bridge: 2nd Avenue and Riverside Avenue	3	\$ 1,200.00	\$ 3,600.00	\$ 1,200.00	\$ 3,600.00	\$ 1,200.00	\$ 3,600.00	\$ 540.00	\$ 1,620.00	\$ 540.00	\$ 1,620.00	\$ 540.00	\$ 1,620.00	\$ 750.00	\$ 2,250.00	\$ 750.00	\$ 2,250.00	\$ 750.00	\$ 2,250.00	\$ 750.00	
City Hall: 2 E Main St.	3	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,275.00	\$ 3,825.00	\$ 1,275.00	\$ 3,825.00	\$ 1,275.00	\$ 3,825.00	\$ 550.00	\$ 1,650.00	\$ 550.00	\$ 1,650.00	\$ 550.00	\$ 1,650.00	\$ 550.00	
Main Street Bridge: Rt. 64 between First St. and Riverside Avenue	3	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,092.00	\$ 3,276.00	\$ 1,092.00	\$ 3,276.00	\$ 1,092.00	\$ 3,276.00	\$ 1,250.00	\$ 3,750.00	\$ 1,250.00	\$ 3,750.00	\$ 1,250.00	\$ 3,750.00	\$ 1,250.00	
West Side by walking path: West side of 213 N Riverside Avenue	3	\$ 1,200.00	\$ 3,600.00	\$ 1,200.00	\$ 3,600.00	\$ 1,200.00	\$ 3,600.00	\$ 950.00	\$ 2,850.00	\$ 950.00	\$ 2,850.00	\$ 950.00	\$ 2,850.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	
1st Street Plaza (Main Street to S. 1st Street)	3	\$ 1,600.00	\$ 4,800.00	\$ 1,600.00	\$ 4,800.00	\$ 1,600.00	\$ 4,800.00	\$ 1,092.00	\$ 3,276.00	\$ 1,092.00	\$ 3,276.00	\$ 1,092.00	\$ 3,276.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	
1st Street River Walk (1st Street Plaza to Illinois Street)	3	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,275.00	\$ 3,825.00	\$ 1,275.00	\$ 3,825.00	\$ 1,275.00	\$ 3,825.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	\$ 600.00	\$ 200.00	
Total Cost per Year:			\$ 51,600.00		\$ 51,600.00		\$ 51,600.00		\$ 40,443.00		\$ 40,443.00		\$ 40,443.00		\$ 24,454.00		\$ 24,454.00		\$ 24,454.00		\$ 24,454.00

3-Year Cost: \$ 154,800.00

\$ 121,329.00


Exception: All area's must be rachable from the ground with a ladder.

\$ 73,362.00

Did not attend mandatory pre-bid meeting  
Did not provide BID BOND  
Product: Nature's Element Web Out

Product: Talstar & Web Out

Did not provide - bid bond, Product Specification or SDS

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: *6.W
	Title:	<b>Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing a Purchase Order to Bluff City Materials</b>	
	Presenter:	<b>AJ Reineking, Public Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> Up to \$70,000		<b>Budgeted Amount:</b> \$70,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Bluff City Materials is the nearest Clean Construction Debris Disposal (CCDD) site to the City of St. Charles. CCDD operations are permitted and regulated by the State of Illinois and require considerable oversight by operators to ensure that only allowable CCDD materials are accepted. As such, the City has limited options for disposing of spoils from underground digging operations. The next nearest non-Bluff City Materials site that staff is aware of is outside of Rockford, and trucking costs to that site make that alternative cost-prohibitive.</p> <p>The requested amount will cover tipping fees for the fiscal year.</p>			
<b>Attachments</b> (please list):			
*Bid Waiver			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to waive the formal bid procedure and approve a Resolution authorizing a purchase order to Bluff City Materials in the amount of \$70,000 for Clean Construction Debris Disposal.			



# Bid Waiver One Time Today through April 30, 2025

Description: Clean Construction Debris Disposal

Requested Vendor: Bluff City Materials

Requested By: AJ Reineking Date: 4/15/2023

Approval: \_\_\_\_\_  
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \_\_\_\_\_ for this one-time order, and/or \$ 70,000 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES  NO   
If Yes, Was the solicitation published on the city website? YES  NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

**Other:** This is the nearest Clean Construction Debris Disposal site to the City. Hauling to another facility would add significant trucking costs that would far out weight the tipping fees at the Bluff City site.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.X
	Title:	<b>Presentation on Bird City Recognition and Consideration to Approve a Resolution to Authorize the City of St. Charles to Become a Bird City</b>	
Presenter:	<b>AJ Reineking, Public Services Division Suzi Myers, Natural Resources Commission</b>		
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> N/A		<b>Budgeted Amount:</b> N/A	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<p>The Natural Resources Commission has been completing requirements and compiling application materials to have the City designated as a Bird City. The final requirement is for the City Council to adopt a resolution to authorize the City to Become a Bird City.</p>			
<b>Attachments</b> (please list):			
*Resolution			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution to authorize the City of St. Charles to become a recognized Bird City.			

**City of St. Charles, Illinois  
Resolution No. 2024-**

**A Resolution to Designate the City of St. Charles as a Bird City**

**Presented & Passed by the  
City Council on April 15, 2024**

WHEREAS, birds are some of the most beautiful, easily observed wildlife sharing our communities, and

WHEREAS, many citizens recognize and value birds that are residents and those that pass through during their migration seasons, and

WHEREAS, birds play an important ecological role in our community, controlling insect pests and contributing to pollination and seed dispersal, and

WHEREAS, birds and their habitats are declining throughout Illinois and North America, facing a growing number of threats on their migration routes and in both their summer and winter habitat, and

WHEREAS, public education, awareness, and concern are crucial components of bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, birds contribute to an economic increase by attracting tourists and generating revenue, and

WHEREAS, climate change is the number one threat to birds and local leaders should adopt environmentally sound policies and practices that protect birds and their habitat, and

WHEREAS, the Migratory Bird Treaty Act of 1918 is important legislation that we need to continue to uphold in our local communities to ensure the protection of migratory birds, and

WHEREAS, Bird City Illinois is an initiative to build relationships with local municipalities and citizens of the community for a call to action to protect and conserve birds.

PRESENTED to the City Council of the City of St. Charles, Illinois, this April 15, 2024.

PASSED by the City Council of the City of St. Charles, Illinois, this April 15, 2024.

APPROVED by the Mayor of the City of St. Charles, Illinois, this April 15, 2024.

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Lora Vitek, Mayor

ATTEST:


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City Clerk

COUNCIL VOTE: Ayes \_\_\_\_; Nays \_\_\_\_; Absent \_\_\_\_; Abstain \_\_\_\_.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.Y
	Title:	<b>Illinois Municipal Electric Agency (IMEA) Power Sales Contract</b>	
	Presenter:	<b>Peter Suhr, Director of Public Works</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ NA		<b>Budgeted Amount:</b> NA	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary (if not budgeted, please explain):</b>			
<p>Under the Illinois Municipal Electric Agency’s (“IMEA’s”) current Power Sales Contract with the City of St. Charles, IMEA has provided the City with reliable, affordable, and sustainable—and more importantly, stable—power and energy needs for several decades. The current Power Sales Contract is set to expire on September 30, 2035. In order to plan for and ensure that resources are in place to continue meeting our community’s long- and short-term power and energy needs at favorable prices and to continue meeting the obligations imposed on the City as a load serving entity by the Regional Transmission Organization that controls the region where our community is located, IMEA is requesting that St. Charles (as well as IMEA’s other Participating Members) continue its relationship as an all-requirements purchaser from IMEA beyond September 30, 2035, by approving and executing a new Power Sales Contract with IMEA.</p> <p>The IMEA Board of Director’s, including representation from St. Charles and 31 other IMEA Participating Members, approved the form of the new contract at the IMEA Board Meeting held on February 15, 2024, which reflects IMEA’s continued commitment to supply the City’s power and energy needs beyond 2035. The new Power Sales Contract is for the delivery period of October 1, 2035 through May 31, 2055. IMEA requests that the new contract be executed by the City of St. Charles through signature by the St. Charles’s Mayor after approval by the City Council. The terms and conditions of the new contract is available through May 31, 2025. In order to determine the amount of resources needed to serve the loads of all Participating Members during the future delivery period, the IMEA Board of Directors has authorized holding the offer of the new contract open through May 31, 2025. It will not be offered beyond that date without further authorization from the IMEA Board of Directors.</p> <p>In order to make a make a responsible decision on this new IMEA Power Sales Contract Offer by May 31, 2025, City Staff will be providing presentations, facilitating discussions, answering questions and preparing information for your consideration over the next year.</p>			
<b>Attachments (please list):</b>			
None			
<b>Recommendation/Suggested Action (briefly explain):</b>			
For Presentation Only			



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.Z
	Title:	<b>Recommendation to Approve a Resolution Authorizing a Lead and Galvanized Water Service Line Replacement Policy</b>	
	Presenter:	<b>Tim Wilson, Environmental Services Division</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 100,000	<b>Budgeted Amount:</b> \$ 100,000	<b>Not Budgeted:</b> <input type="checkbox"/>	
<b>TIF District:</b> Choose an item.			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>It is a requirement of the State of Illinois law that the City of St. Charles as a Water Utility Owner work to remove lead from the City's water distribution system. This work includes replacement of all lead and galvanized water service lines. Water service lines are water pipes and other plumbing components that run from the water main, which is located in the Right of Way (ROW) or Easement, into residential, commercial, institutional or industrial customer's private property.</p> <p>The water service line is jointly owned by the property owner and the City. The property owner owns the portion of the water service line from the curb stop (aka buffalo box), which is typically located near the ROW line, to the water meter inside the building structure. The City owns the portion of the water service line from the curb stop to the water main. Maintenance of and replacement of any lead or galvanized pipe or components on the interior plumbing side of the water meter is the exclusive responsibility of the property owner.</p> <p>Having an approved policy will help staff to continue planning and help communicate with the public on the current direction. The proposed policy is based on current Federal and State laws or policies. Staff is recommending a full Lead and Galvanized Service Line Replacement Policy. Staff will continue to monitor changes in the Federal or State laws and policies. Staff will review any future city policy edits with City Council when there is a significant impact in State or Federal requirements or the City budget.</p> <p>Currently based on the proposed City Policy, projected number of service lines and projected replacement costs, the suggested Policy will result in the proposed budgets:</p> <p><b>FY 24/25 - \$100,000      FY 25/26- \$300,000      FY 26 to FY 56 - \$3,500,000 Annually (30 – Years)</b></p> <p>The actual annual expenditures will be approved by City Council through contract awards or the annual budget approval process.</p>			
<b>Attachments</b> (please list):			
*Proposed Policy *Typical Water Service Diagram *Illinois Department of Public Health Waiver			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to approve a Resolution authorizing a Lead and Galvanized Water Service Line Replacement Policy.			

Title                      Lead and Galvanized Water Service Line Replacement  
Policy #                    2024-01  
Approval Date            April 15, 2024  
Revision Date            None



**Sections:**

- Introduction
- Internal Plumbing of Structures
- Approach for Replacing Lead or Galvanized Water Service Lines
- Process & Procedures for City Initiated Water Service Line Replacements
- Process & Procedures for Property Owner Initiated Water Service Line Replacements
- Refusal of Entry for Work on Private Property

**Exhibits:**

- Typical Water Service Diagram
- Illinois Department of Public Health Waiver

**I. INTRODUCTION**

It is a requirement of the State of Illinois law that the City of St. Charles as a Water Utility Owner work to remove lead from the City’s water distribution system. This work includes replacement of all lead and galvanized water service lines. Water service lines are water pipes and other plumbing components that run from the water main, which is located in the Right of Way (ROW) or Easement, into residential, commercial, institutional or industrial customer's private property. The water service line is jointly owned by the property owner and the City. The property owner owns the portion of the water service line from the curb stop (or buffalo box), which is typically located near the ROW line, to the water meter inside the building structure. The City owns the portion of the water service line from the curb stop to the water main. Maintenance of and replacement of any lead or galvanized pipe or components on the interior plumbing side of the water meter is the exclusive responsibility of the property owner.

**II. INTERNAL PLUMBING of STRUCTURES**

The City is responsible for providing safe drinking water to our customers, which includes actively removing lead and galvanized water pipes and other plumbing components on the outside of the water meter. However, the City cannot control or replace lead or galvanized water pipes and components on the inside of the water meter on private property. Thus, minimizing lead exposure is a shared responsibility of the City of St. Charles and property owners. It is strongly advised that drinking water customers (owners) remove any lead or galvanized pipes and plumbing components present on their private property.

### **III. APPROACH FOR REPLACING LEAD OR GALVANIZED WATER SERVICES**

The City will be responsible for the entire water service line replacement from the water main to the water meter at no cost to the customer. The City will install the new water service line and all associated plumbing components of the replacement on both the exterior and interior of the property (up to the water meter) in a like manner and to current code standards. The City of St. Charles recognizes each water service line replacement will be different and unique, however are committed to coordinating with the property owner to achieve a mutual desired outcome. The City will retain the final determination and decision of all associated work both inside and out of the structure.

### **IV. PROCESS AND PROCEDURE FOR CITY INITIATED REPLACEMENTS:**

For City of St. Charles' Initiated Maintenance Projects (Temporary Repairs) – Property owners will be notified that their water service line may need maintenance on the day the need for the maintenance is identified and confirmed. Property owners will receive documentation that their water service line may have lead or galvanized pipe or other lead or galvanized components and requires replacement. On the day maintenance activity on the water system commences, a lead filtering pitcher will be provided to the customer, and the private property owner & resident (if rental) will be advised that the pitchers should be used for any water used for human consumption until the replacement of the water service line is completed in its entirety. (see below for information on property owner refusal of replacement)

For City of St. Charles Initiated Capital Improvement Projects – Property owners will be notified that their water service line will be impacted by an upcoming capital project. A lead filtering pitcher will be provided, and the private property will be advised that the pitchers should be used for any water used for human consumption until the replacement of the water service line is completed in its entirety. (see below for information on property owner refusal of replacement)

### **V. PROCESS AND PROCEDURE FOR PROPERTY OWNER INITIATED REPLACEMENTS:**

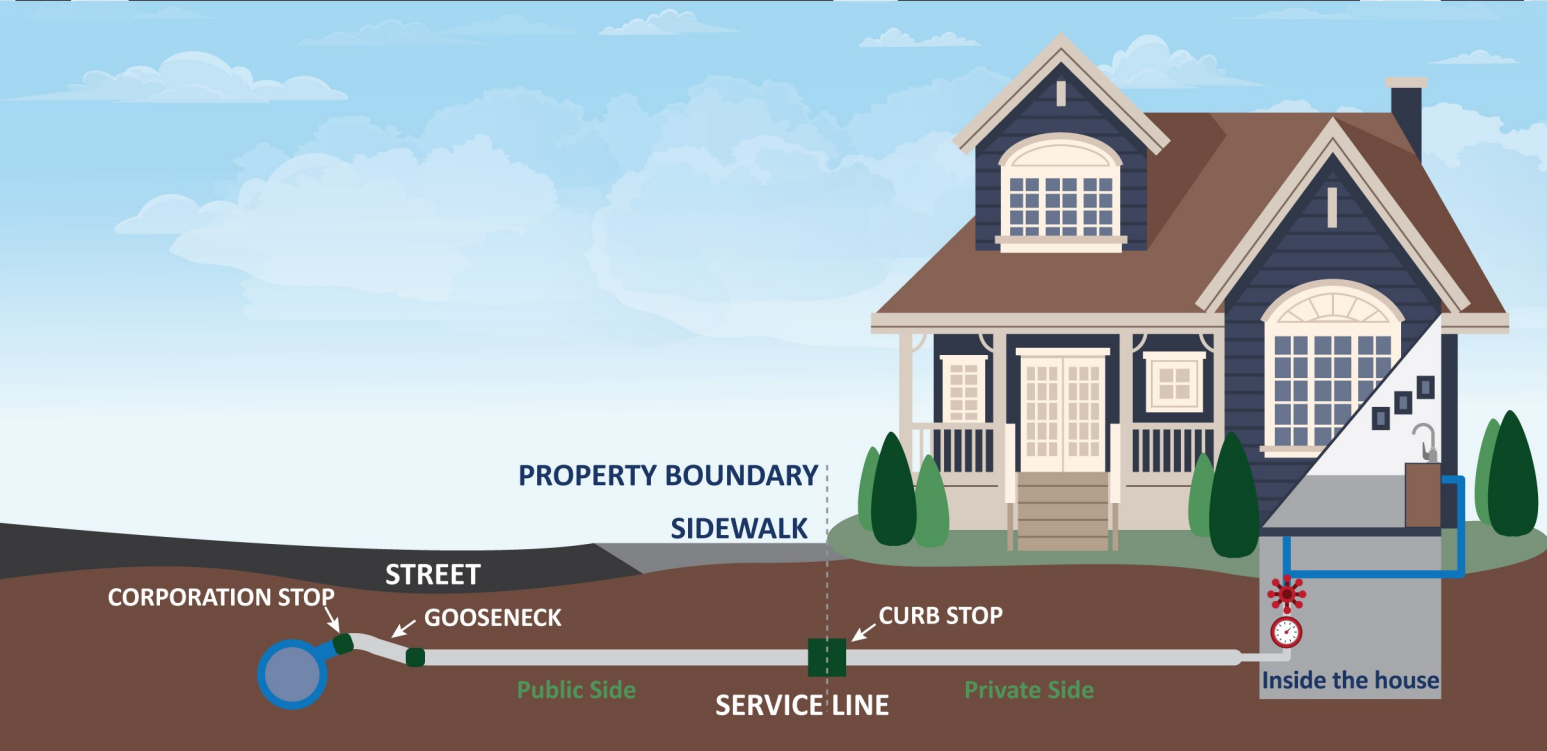
For Request Initiated by Private Improvement Projects (Development Projects) – Property owners will be responsible for the full-extent of the water service line replacement from the structure (including the water meter) to the water main. Typically, these private projects require the re-routing or upsizing of the existing water service line as a result of site construction demands.

For Request Initiated by Land Owner Not Related to Private Development - Should a property owner approach the City with a desire to replace their privately-owned water service line the City will facilitate replacement of the entire water service line at no cost to the property owner, if the water service line has lead or galvanized pipe or other lead or galvanized plumbing components. The City will replace property owner-initiated water service lines in the order that

requests are received by the Public Works Department, Environmental Services Division, if adequate funds are available in the fiscal year budget for Lead Service Line Replacement. A detailed budget line for Lead Service Line Replacement has been established by the City and work for all lead service line replacements are contingent upon budget availability in the current fiscal year. If budget is not available at the time of request for Lead Line Replacement, then the request will maintain its position on the list of service to be replaced and when additional funds are available, replacement work will commence in the order that requests were received at the discretion of the City of St. Charles. These property owners are advised to obtain the use of a lead filtering device for water consumed until such time that the City can replace the water service line. The replacement work will be completed within 90 days of the City having received confirmation of all the conditions mentioned above.

## **VI. REFUSAL OF ENTRY FOR WORK ON PRIVATE PROPERTY:**

Maintenance Projects & Capital Projects – Any property owner who will not grant the City access to private property for the purposes of replacement of the water service line in its entirety must sign a Department of Public Health waiver indicating their refusal to take part in this Lead Service Line Replacement Program. The City will still complete the replacement of the water service line from the publicly owned water main up to and including a new curb stop valve. The remaining water service line portion to the private property shall remain turned off and water service will not be reinstated until such time that the waiver is signed and provided to the City. The waiver will also indicate that the property owner has received information regarding the potential short-term increase in lead concentration in their tap water due to the impact to the existing water service line containing lead or galvanized pipe or other plumbing components and that a filtering device is recommended for use for any consumed water. The City will provide the initial lead filtering device; however, the City will not be responsible for future replacement of filters in accordance with the manufacturer's recommendations.





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## WAIVER OF COMPLETE LEAD SERVICE LINE REPLACEMENT

You are receiving this form because your property has been identified by your community water supply (CWS) as being served by a lead service line or galvanized service line located downstream of lead and you are refusing to allow the community water supply (CWS) to replace your entire service line.

The purpose of this form is to provide you, the property owner, with information necessary to make an informed decision about replacing your service line. In accordance with the Lead Service Line Replacement and Notification Act, Public Act 102-0613, the owner or operator of your CWS is required to replace your lead service line in its entirety, including any portion of the service line running on private property and within the building's plumbing at the first shut-off valve or 18 inches inside the building, whichever is shorter. If you deny the CWS the ability to perform a complete lead service line replacement, then you, the property owner, must sign this waiver form in accordance with 415 ILCS 5/17.12 (ff)(1)(D) and 17.12 (ii).

The following items should be considered by property owners regarding lead service line replacement:

- **Lead service lines and galvanized service lines downstream of lead can be significant contributors of lead contamination in drinking (tap) water through the corrosion of these materials.** Service lines are pipes that carry drinking water from the CWS water main to a home or building. A study published by American Water Works Association (AWWA) Water Research Foundation (2008) "Contributions of Service Line and Plumbing Fixtures to Lead and Copper Rule Compliance Issues" (Sandvig et al, 2008) estimates that 50% – 75% of lead in drinking water comes from lead service lines.
- **Lead is a toxic metal that is harmful to human health even at low exposure levels.** Young children are particularly vulnerable to lead. The adverse health effects of lead exposure include damage to the brain and nervous system, slowed growth and development, learning and behavior problems, hearing and speech problems, lower IQ, decreased ability to pay attention, and underperformance in school. Please see the CDC's website, <https://www.cdc.gov/nceh/lead/prevention/health-effects.htm> for additional information regarding health effects of lead.
- **Partial lead service line replacements can increase lead levels for long periods of time.** Partial lead service line replacement means replacement of only a portion of a lead service line or a galvanized service line downstream of lead. Following a partial lead service line replacement, lead levels increase and construction activities such as digging and cutting release particulate lead. Particulate lead is a concern because the lead content can be very high. Additionally, new materials from partial lead service line replacements can increase corrosion or create galvanic corrosion.
- **Property owners of nonresidential properties or properties operating as rental property have responsibilities under the Lead Service Line Replacement and Notification Act after denial of complete lead service line replacement.** In accordance with 415 ILCS 5/17.12 (ff), owners of nonresidential buildings or a residence operating as a rental property shall be responsible for installing and maintaining certified point-of-use filters for the reduction of lead (NSF/ANSI Standard 53) and

particulates (NSF/ANSI Standard 42) at all plumbing fixtures intended to supply water for the purposes of drinking, food preparation, or making baby formula until such time that the property owner has affected the remaining portions of the lead or galvanized service line to be replaced.

- ***Unsafe conditions and knowledge of the remaining lead piping must be disclosed appropriately.*** Waiver or denial of complete replacement of a lead service line may create unsafe concentrations of lead and/or unsafe conditions relating to the remaining lead water pipe. If the property is a residential real property as defined by the Residential Real Property Disclosure Act (765 ILCS 77/5), appropriate disclosure shall be made at any transfer of sale, exchange, installment land sale contract, assignment of beneficial interest, lease with an option to purchase, ground lease, or assignment of ground lease.
- ***Service lines are plumbing and are required to be replaced by individuals authorized by the Plumbing License Law (225 ILCS 320/3).*** Service lines are plumbing as defined by the Plumbing License Law (225 ILCS 320/3). As plumbing, service lines are required to be repaired, replaced, and installed by authorized individuals and in accordance with the requirements of the Illinois Plumbing Code (77 Ill. Adm. Code 890).
- ***If the property is operating as a childcare operation, there are additional requirements regarding lead in drinking water under Department of Family and Children Services (DCFS) licensing standards.*** Under DCFS licensing standards, changes in water profile including changes to the water service line require retesting of the drinking water for presence of lead. Where lead is detected at or above DCFS's action level, a mitigation plan to reduce the concentration of lead is required.

More information about lead in drinking water and the effects of lead can be found at IDPH's website: <https://dph.illinois.gov>.

In consideration of the above information, IDPH strongly recommends you allow your CWS to replace your lead service line in its entirety. If you choose to waive and deny a complete lead service line replacement at your property, this form must be completed and returned to your CWS. Sections 1,2, and 3 of this form are to be completed by the CWS and Sections 4 and 5 of this form are to be completed by, you, the property owner of the affected property.

## WAIVER OF COMPLETE LEAD SERVICE LINE REPLACEMENT

Sections 1, 2, and 3 must be completed by the CWS prior to providing the form to the property owner.


<b>SECTION 1: COMMUNITY WATER SUPPLY INFORMATION</b>	
CWS Name	ID Number
Phone	Email
CWS Mailing Address	
CWS City	Zip Code
<b>SECTION 2: SERVICE LINE ACTIVITY INFORMATION</b>	
<input type="checkbox"/> Emergency Repair <input type="checkbox"/> Planned Replacement	Date of Activity
<b>SECTION 3: AFFECTED PROPERTY</b>	
Street Address	
City	Zip Code

Sections 4 and 5 must be completed by the owner of the affected building identified above and returned to the community water supply.

<b>SECTION 4: Property Owner Information</b>	
Full Name (First Name Last Name)	
Phone	Email
<b>SECTION 5: DENIAL OF COMPLETE LEAD SERVICE LINE REPLACEMENT</b>	
<input type="checkbox"/> By signing this waiver, I acknowledge that I am the property owner of the affected property located at the address listed in Section 3 of this form and I have been informed by the CWS that my property has a lead service line. I have read and understand the information provided within this waiver regarding the hazards of lead in drinking water, partial lead service line replacement, and Illinois laws about responsibilities of property owners for providing filters, disclosing the presence of lead water service lines, and requirements for child care facilities.	
<input type="checkbox"/> By signing this waiver, I acknowledge that I am waiving the community water supply's requirement to replace my lead service line in its entirety. I acknowledge that this waiver will result in a partial lead service line replacement and it may be unsafe to drink, cook with, or otherwise consume water from the tap, unless it has been filtered with a filter certified to meet NSF/ANSI Standard 53 and 42.	
Signature	Date

All parties should retain a copy of this form for their records. The Community Water Supply must also provide notification to IDPH using the electronic forms located at <https://dph.illinois.gov/topics-services/environmental-health-protection/lead-in-water.html>.



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.BB										
	Title:	<b>Recommendation to Approve a Resolution Authorizing an Intergovernmental Agreement with the City of Geneva for the Reconstruction of Kautz Road</b>											
	Presenter:	<b>Chris Gottlieb, Public Works Engineering</b>											
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024											
<b>Proposed Cost:</b> \$ 440,753		<b>Budgeted Amount:</b> \$450,000	<b>Not Budgeted:</b> <input type="checkbox"/>										
<b>TIF District:</b> None													
<b>Executive Summary</b> (if not budgeted, please explain):													
<p>The City of St. Charles and City of Geneva have partnered together to reconstruct Kautz Road. Improvements will take place between Longest Drive to the south and Swenson Avenue to the north. The work will include drainage improvements, widening to provide a two-way left-turn lane, and construction of a multiuse path which completes a connection between the Illinois Prairie Path and Main Street. After widening is completed, the whole of Kautz will be a designated truck route, providing a vital connection between industry in both cities and to the airport.</p> <p>78% of the costs of construction for this project are being covered by STP, ITEP, and TARP grants. The remaining 22% will be split 32%/68% between St. Charles and Geneva based upon the proportions of the project located in each municipality. The St. Charles share of the project is currently budgeted at \$2,032,000 with an expected \$1,582,000 to be reimbursed by grants. This results in a budgeted city expense of \$450,000. An Intergovernmental Agreement has been prepared to cover specifics regarding the funding split and project responsibilities. The City of Geneva will act as the lead agency on this project and will be reimbursed by the City of St. Charles.</p> <p>The breakdown of costs for each agency, as spelled out in the Intergovernmental Agreement, is as follows:</p> <table style="margin-left: 40px;"> <tr> <td colspan="2"><b><u>Agency Costs:</u></b></td> </tr> <tr> <td>City of Geneva</td> <td style="text-align: right;">\$936,600</td> </tr> <tr> <td>City of St. Charles</td> <td style="text-align: right;">\$440,753</td> </tr> <tr> <td>Grant Funds</td> <td style="text-align: right;">\$4,972,647</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$6,350,000</b></td> </tr> </table> <p>The City of Geneva is scheduled to vote on the attached agreement at their March 18, 2024 City Council meeting.</p>				<b><u>Agency Costs:</u></b>		City of Geneva	\$936,600	City of St. Charles	\$440,753	Grant Funds	\$4,972,647	<b>Total</b>	<b>\$6,350,000</b>
<b><u>Agency Costs:</u></b>													
City of Geneva	\$936,600												
City of St. Charles	\$440,753												
Grant Funds	\$4,972,647												
<b>Total</b>	<b>\$6,350,000</b>												
<b>Attachments</b> (please list):													
* Intergovernmental Agreement with City of Geneva													
<b>Recommendation/Suggested Action</b> (briefly explain):													
Recommendation to Approve a Resolution Authorizing an Intergovernmental Agreement with the City of Geneva for the Reconstruction of Kautz Road.													

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF GENEVA AND THE CITY OF ST. CHARLES  
FOR CONSTRUCTION AND RECONSTRUCTION OF KAUTZ ROAD FROM ITS  
INTERSECTION WITH LONGEST DRIVE (WEST CHICAGO) TO SWENSON  
AVENUE (ST. CHARLES)**

This Agreement entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between the City of Geneva, a municipal corporation of the State of Illinois (hereinafter “GENEVA”), and the City of St. Charles, a municipal corporation of the State of Illinois (hereinafter “ST. CHARLES”). GENEVA and ST. CHARLES are sometimes hereinafter collectively referred to as the “PARTIES”.

**WITNESSETH**

**WHEREAS**, the Illinois Constitution of 1970, Article VII, Section 10 and 5 ILCS 220/1 *et seq.* authorizes ST. CHARLES and GENEVA to cooperate in the performance of their respective duties and responsibilities by contract and other agreements; and

**WHEREAS**, GENEVA and ST. CHARLES are “units of local government,” as defined by Article VII, Section 1, of the Constitution of the State of Illinois and are authorized to contract and agree with one another on matters of mutual concern; and

**WHEREAS**, GENEVA and ST. CHARLES would like to improve the roadway, pedestrian path and drainage on Kautz Road between its intersections with Longest Drive and Swenson Avenue, which will include all necessary roadway improvements, sidewalks, drainage, stabilization, tree removal, tree planting and restoration, and all work required therefor (hereinafter the “Project”); and

**WHEREAS**, GENEVA has maintenance jurisdiction of Kautz Road from its intersection with Longest Drive to the GENEVA/ST. CHARLES Township boundary line and ST. CHARLES has jurisdiction of Kautz Road for the remaining distance to Commerce Drive; and

**WHEREAS**, GENEVA and ST. CHARLES acknowledge the Project as contemplated will be of immediate benefit to the citizens of the City of GENEVA and City of ST. CHARLES and will facilitate the safe and efficient movement of traffic, pedestrians, and provide for the safety of the public and shall be permanent in nature.

**NOW, THEREFORE**, in consideration of the above preambles and the mutual promises and covenants contained herein and for other good and valuable consideration, the sufficiency of which is agreed to by the parties hereto, GENEVA and ST. CHARLES covenant, agree and bind themselves as follows, to wit:

1. The above recitals are hereby incorporated into this Agreement as if fully set forth in this paragraph 1.
2. The PARTIES acknowledge and agree that GENEVA shall act as the lead agency for construction (“Construction”) for the Project, as further defined in the Agreement. GENEVA shall be responsible for entering into the contracts for the Project (“Contracts”), in compliance with the applicable procurement requirements, and for managing the contractors (“Contractors”). All Construction will be in conformance with the Project plans and specifications, which have been mutually agreed upon by GENEVA and the ST. CHARLES. It is understood that ST. CHARLES, which is the non-lead agency for the Project, will not be a party to any construction contract and will have no control nor financial obligations to any Contractors.
3. ST. CHARLES, as the non-lead agency for the Project and Construction, shall have the prior opportunity to review, provide input, and approve all engineering plans, specifications, Construction Contracts, and change orders that pertain to the Project. GENEVA shall provide copies of any engineering plans, specifications and Contracts to ST. CHARLES and ST. CHARLES shall review such plans, specifications and Contracts within seven days of its receipt of same. If ST. CHARLES fails to review such plans, specifications or Contracts within this seven day time frame or provide input to GENEVA in writing, such plans, specifications, or contracts shall be deemed accepted by ST. CHARLES.
4. GENEVA shall require all contractors, consultants, and engineers to name ST. CHARLES, its individual Council members, agents, officers and employees, as additional insureds on all insurance policies, except the worker’s compensation policy and any professional liability policy.
5. GENEVA shall administer the Project in the best interest of both PARTIES and consult with, and keep advised employees and officials of ST. CHARLES regarding the progress of the Project. Notwithstanding, ST. CHARLES may have a representative on-site, as appropriate, given the stage of the work during the Construction of the Project. GENEVA shall not execute any change orders relating to the Project without ST. CHARLES’ prior written consent.
6. The PARTIES hereto acknowledge and agree that the estimated cost of the Project (i) construction is six million three hundred fifty thousand dollars (\$6,350,000.00) (hereinafter referred to as the “Construction Costs”) (see Exhibit “A”) and (ii) engineering for the Project shall be as provided below (hereinafter referred to as the “Construction Engineering”) (see Exhibit “B”). The PARTIES further acknowledge and agree that the total cost of the Construction and Construction Engineering may be greater or less than cost estimated herein. GENEVA and ST. CHARLES agree that the appropriate share of the cost of the Construction and Construction Engineering shall be paid by the PARTIES as set forth herein below.

- a. The PARTIES expect to receive \$4,972,647 from Illinois Transportation Enhancement Program (ITEP), Truck Access Route Program (TARP) and Kane/Kendall Council of Mayors Surface Transportation Program (KKCOM STP) sources or 78% of anticipated Project Construction Costs.
  - b. GENEVA agrees to pay \$936,600, or 15% of the remaining PROJECT Construction Costs. GENEVA agrees to pay the TranSystems Engineering (hereinafter referred to as the "Consultant") directly \$413,639 or 68% of the cost associated for Construction Engineering.
  - c. ST. CHARLES agrees to pay \$440,753, or 7% of the remaining PROJECT Construction Costs. ST. CHARLES agrees to pay the Consultant directly \$194,653 or 32% of the cost associated for Construction Engineering.
7. GENEVA agrees to pay the Construction Costs upon receipt of an invoice(s), sworn Contractors' statements, and supporting lien waivers as applicable. GENEVA shall provide copies of the pay applications and supporting documents to ST. CHARLES for its approval prior to making any payments to the Contractor; such approval shall not be unreasonably withheld by ST. CHARLES. GENEVA shall subsequently bill ST. CHARLES within thirty days of receipt of the GENEVA'S invoice(s) for ST. CHARLES' proportionate share of the Construction Costs as those costs are paid by GENEVA.
8. ST. CHARLES agrees to reimburse GENEVA within forty-five days of receipt of GENEVA'S invoice(s) for ST. CHARLES' applicable portion of the Construction Costs. In the event ST. CHARLES has an objection to any portion of the invoice, it shall notify GENEVA, in writing, of its objection within ten days of receipt of the invoice and the parties shall make a good faith effort to resolve the objection promptly.
9. This Agreement shall only be effective upon approval by the respective legislative bodies of GENEVA and ST. CHARLES.
10. The failure of any party hereto, at any time, to insist upon performance or observation of any term, covenant, agreement, or condition contained herein shall not in any manner be construed as waiver of any right to enforce any term, covenant, agreement, or condition herein contained.
11. This Agreement shall inure to the benefit of the parties hereto successors and assigns.
12. This Agreement represents the entire agreement between the PARTIES. No oral changes or modifications of this Agreement shall be permitted or allowed. Changes or modifications to this Agreement shall be made only in writing and upon necessary and proper signature of both PARTIES.
13. In the event that any provisions of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provisions hereto.

14. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Illinois. The forum for any legal disputes between the PARTIES shall be Kane County, Illinois.

Dated at St. Charles, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF ST. CHARLES**

**ATTEST:**

By: \_\_\_\_\_  
Mayor, City of St. Charles

By: \_\_\_\_\_  
City Clerk, City of St. Charles

**CITY OF GENEVA**

**ATTEST:**

By: \_\_\_\_\_  
Mayor, City of Geneva

By: \_\_\_\_\_  
City Clerk, City of Geneva

**EXHIBIT "A"**  
**CONSTRUCTION COSTS**

**EXHIBIT A**

**Kautz Road Widening and Reconstruction  
City of Geneva and City of St. Charles  
Cost Participation Request**

Thursday, November 2, 2023

**Current: ITEP, STP-L, TARP**

Item	Total Cost		ITEP (90%)		Additional Requests		TARP (100%)		STP (75%)		Geneva*		St. Charles*	
			\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
Construction	\$ 6,350,000	100%	\$ 779,985	12%	\$ 762,300	12%	\$ 320,600	5%	\$ 3,109,762	49%	\$ 936,600	15%	\$ 440,753	7%
Construction Engineering PH III	\$ 608,292	100%		0%		0%		0%		0%	\$ 413,639	68%	\$ 194,653	32%
<b>Total</b>	<b>\$ 6,958,292</b>	<b>100%</b>	<b>\$ 779,985</b>	<b>11%</b>	<b>\$ 762,300</b>	<b>11%</b>	<b>\$ 320,600</b>	<b>5%</b>	<b>\$ 3,109,762</b>	<b>45%</b>	<b>\$ 1,350,239</b>	<b>19%</b>	<b>\$ 635,406</b>	<b>9%</b>

Construction Funding Breakdown	\$ 6,350,000				
	Fed Portion	Local Match	Remaining Eligible		
ITEP	\$ 779,985	\$ 86,665	\$ 5,483,350	90/10, State covering half of local match	
TARP	\$ 320,600		\$ 5,162,750		
STP	\$ 3,109,762	\$ 1,036,587	\$ 1,016,401		
Redistribution Fund Request	\$ <b>762,301</b>	\$ 254,100	\$ -	<b>Awarded 10/19/23</b>	

\*Based on the current estimate, Geneva will be responsible for \$1,985,645, and St. Charles will reimburse them \$635,406. The local agencies will be responsible for any costs above the federal/state allotment and are planned to be split 68/32 between Geneva and St. Charles, respectively.

**EXHIBIT "B"**  
**CONSTRUCTION ENGINEERING**



**3. On-Site Review of Work**

- a. Act as the City’s representative with duties, responsibilities and limitations of authority as assigned in the construction contract documents, and advise and confer with City officials during construction and issue the City's authorized instructions to the contractor.
- b. Assist the contractor in understanding the intent of the construction contract documents. Serve as the City’s liaison with other local agencies such as businesses, City’s representative, etc.
- c. Coordinate with utility companies and developers to ensure an orderly progression of work and ensure completion of any required facility relocations.
- d. Conduct on-site observations of the work in progress to determine that the project proceeds in accordance with the construction contract documents and that completed work will conform to the requirements of the construction contract documents.
- e. Instruct the contractor to correct any work believed to be unsatisfactory, faulty or defective, not conforming to the requirements of the construction contract documents, or does not meet the requirements of any inspections, tests, or approval required to be made and report same to the City; and advise City of action taken or if any special testing or inspection will be required.
- f. Verify that tests are conducted as required by the construction contract documents and in the presence of the required personnel, and that contractors maintain and submit adequate records thereof; observe, record, and report to the City appropriate details relative to the test procedures.
- g. Perform all required field tests such as concrete tests and soil compaction tests and ensure such tests are conducted as specified. Analyze the results of all field and laboratory tests to determine the suitability compliance with the requirements of the construction contract documents.
- h. Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the outcome of these inspections and report to the City.
- i. Prepare daily reports of construction progress.
- j. Monitor the contractor’s project traffic control for compliance with the contract documents as well as safety and impacts to vehicles and pedestrians. Document deficiencies and contractor response to notice of. Inform the City of deficiencies and if contractor does not correct enforce as contract stipulates.

- k. Conduct contractor layout verification including control point verification, before and after cross-sections, alignment and elevation spot checks on various project elements.
  - l. Monitor and communicate the contractor's compliance with the erosion control plan, complete required weekly inspection reports and report Notice of Incidents when necessary. Inform the contractor of deficiencies and enforce contract stipulations if necessary.
4. Contractor Requests for Information/Clarification and Suggests
- a. Inform the City of any Requests for Information or Clarification. Review the contractor's request and forward to designer with suggested response if necessary. Confirm responses with the City and then transmit response to contractor.
  - b. Create an RFI log to track all RFI's and the response time and impact on the schedule.
5. Shop Drawings
- a. Develop shop drawing submittal requirements and assist contractor in development of submittal schedules. Review and monitor compliance with submittal schedules.
  - b. Review and approve shop drawings and samples, the results of tests and inspections and other data that any contractor is required to submit, but only for conformance with the design concept of the project and compliance with the information given in the construction contract documents. Such review shall not be construed as relieving the contractor of the responsibility to meet requirements of the construction contract documents. Determine the acceptability of substitute materials and equipment proposed by the contractor; and receive and review (for general content as required by the specifications) maintenance and operating instructions, guarantees, bonds and certificates of inspection which are to be assembled by the contractor(s) in accordance with the construction contract documents.
  - c. Record and maintain a shop drawing submittal and approval log and notify the contractor whenever submittals are lacking or untimely.
6. Schedules
- a. Review the contractor's construction schedule for compliance with the contract completion date and provide recommendation for approval.
  - b. Work with the contractor to maintain a workable updated construction schedule that is maintained and monitored weekly as construction progresses as required by the

construction contract documents. Report progress and schedule deviations and corrective measures proposed by the contractor to the City.

7. Job Meetings

- a. Conduct weekly progress meetings (or as needed) with all parties to review construction progress, design interpretations and overall progress. Prepare, maintain, and circulate copies of minutes thereof. Arrange a schedule of on-site job work meetings with the general contractor and subcontractors to review day-to-day operations.
- b. Attend public informational meetings that may occur from time to time during the construction phase.

8. Contract Administration and Records

- a. All documentation shall be in accordance with federal requirements by utilizing IDOT Documentation of Contract Quantities including the use of CMMS. Handle all day-to-day contract administration and associated correspondence. Maintain orderly files for correspondence, reports of job conferences, shop drawings and samples submissions, reproductions of original construction contract documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the construction contract documents, progress reports, and other project related documents.

9. Contractor Pay Requests and Change Orders

- a. Prepare and submit pay estimates to the City as construction work progresses.
- b. Perform evaluation of proposed construction contract change orders and submit recommendation for approval or denial to the City. Prepare construction contract change orders when authorized by the City.

10. Final Completion and Record Drawings

- a. Prepare record drawings that show field measured dimensions of the completed construction work that the engineer considers significant and provide the City with one set of electronic record drawings.
- b. Conduct a final inspection of the project with the City and the contractor, and prepare and give to the contractor a final punch list. Issue an opinion of satisfactory

completion for acceptance of the project by the City to process the contractor's final request for payment.

### 11. Material QA and Testing

- a. Ensure that all materials provided to the contract meet the contract plans and specifications, and that proper documentation (IDOT approved lists, manufacturer's certifications, etc.) are provided to verify material quality is in accordance with federal regulations.
- b. Work with Interra, Inc. to provide on-site QA material testing for all concrete and asphalt products delivered to the project to ensure that all specification requirements are met by the contractor.

### 12. Project Close-Out

- a. Verify that documentation is accomplished and that all material inspections and certifications have been accounted for, complete and in accordance with federal regulations.
- b. Provide final documentation associated with the final balancing change order and final pay estimate.

PROJECT SCHEDULE

**Kautz Road Construction Schedule**

IDOT Letting

Preconstruction meeting

Construction Activities

Punchlist Items

Project Closeout

2024												2025		
J	F	M	A	M	J	J	A	S	O	N	D	J	F	M

<b>Local Public Agency</b> City of Geneva	<b>County</b> Kane	<b>Section Number</b> 19-00117-00-PV
<b>Prime Consultant (Firm) Name</b> TranSystems Corporation	<b>Prepared By</b> Zachary Pucel	<b>Date</b> 11/2/2023
<b>Consultant / Subconsultant Name</b> TranSystems	<b>Job Number</b> 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

**PAYROLL ESCALATION TABLE**

<b>CONTRACT TERM</b>	12	<b>MONTHS</b>	<b>OVERHEAD RATE</b>	118.18%
<b>START DATE</b>	4/1/2024		<b>COMPLEXITY FACTOR</b>	0
<b>RAISE DATE</b>	4/6/2024		<b>% OF RAISE</b>	2.00%
<b>END DATE</b>	3/31/2025			

**ESCALATION PER YEAR**

Year	First Date	Last Date	Months	% of Contract
0	4/1/2024	4/6/2024	0	0.00%
1	4/7/2024	4/6/2025	12	102.00%

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**The total escalation = 2.00%**

**Local Public Agency****County****Section Number**

City of Geneva

Kane

19-00117-00-PV

**Consultant / Subconsultant Name****Job Number**

TranSystems

**PAYROLL RATES**

## EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

<b>MAXIMUM PAYROLL RATE</b>	<b>86.00</b>
<b>ESCALATION FACTOR</b>	<b>2.00%</b>

<b>CLASSIFICATION</b>	<b>IDOT PAYROLL RATES ON FILE</b>	<b>CALCULATED RATE</b>
Engineer 5 (E5)	\$86.00	\$86.00
Engineer 4 (E4)	\$85.05	\$86.00
Engineer 3 (E3)	\$75.03	\$76.53
Engineer 2 (E2)	\$63.36	\$64.63
Engineer 1 (E1)	\$48.30	\$49.27
Planner 5 (P5)	\$86.00	\$86.00
Planner 4 (P4)	\$72.55	\$74.00
Planner 3 (P3)	\$49.97	\$50.97
Planner 2 (P2)	\$54.87	\$55.97
Architect 4 (AR4)	\$77.47	\$79.02
Architect 3 (AR3)	\$57.38	\$58.53
Architect 2 (AR2)	\$46.52	\$47.45
Architect 1 (AR1)	\$35.86	\$36.58
Analyst 2 (AN2)	\$36.40	\$37.13
Environmental Scientist 4 (SC4)	\$80.00	\$81.60
Industry Specialist 4 (IS4)	\$86.00	\$86.00
Industry Specialist 3 (IS3)	\$66.82	\$68.16
Surveyor 4	\$86.00	\$86.00
Construction Services 5 (CS5)	\$86.00	\$86.00
Construction Services 4 (CS4)	\$67.62	\$68.97
Construction Services 3 (CS3)	\$50.43	\$51.44
Construction Services 2 (CS2)	\$38.42	\$39.19
Construction Services 1 (CS1)	\$35.64	\$36.35
Technician 3 (T3)	\$44.02	\$44.90
Technician 1 (T1)	\$20.96	\$21.38
Administrative 3 (A3)	\$54.82	\$55.92
Administrative 2 (A2)	\$33.40	\$34.07





## Local Public Agency

City of Geneva

## County

Kane

## Section Number

19-00117-00-PV

## Consultant / Subconsultant Name

TranSystems

## Job Number

## DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.  
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	255	\$65.00	\$16,575.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)	1	\$5,000.00	\$5,000.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Copies B/W 11x17	Actual Cost			\$0.00
Copies Color 8.5x11	Actual Cost			\$0.00
Traffic Counts/Geofencing	Actual Cost (See separate calculations)			\$0.00
				\$0.00
<b>TOTAL DIRECT COSTS:</b>				<b>\$21,575.00</b>



**Local Public Agency**

City of Geneva

**County**

Kane

**Section Number**

19-00117-00-PV

**Consultant / Subconsultant Name**

TranSystems

**Job Number**

**AVERAGE HOURLY PROJECT RATES**  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Construction Inspection			Phase III Assistance						Interra					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Engineer 5 (E5)	86.00	0.0																	
Engineer 4 (E4)	86.00	12.0	0.37%	0.32	12	0.38%	0.33												
Engineer 3 (E3)	76.53	1,652.0	50.86%	38.93	1592	50.90%	38.95	60	50.00%	38.27									
Engineer 2 (E2)	64.63	60.0	1.85%	1.19				60	50.00%	32.31									
Engineer 1 (E1)	49.27	1,512.0	46.55%	22.93	1512	48.34%	23.81												
Planner 5 (P5)	86.00	0.0																	
Planner 4 (P4)	74.00	0.0																	
Planner 3 (P3)	50.97	0.0																	
Planner 2 (P2)	55.97	0.0																	
Architect 4 (AR4)	79.02	0.0																	
Architect 3 (AR3)	58.53	0.0																	
Architect 2 (AR2)	47.45	0.0																	
Architect 1 (AR1)	36.58	0.0																	
Analyst 2 (AN2)	37.13	0.0																	
Environmental Scientist 4 (E4)	81.60	0.0																	
Industry Specialist 4 (IS4)	86.00	0.0																	
Industry Specialist 3 (IS3)	68.16	0.0																	
Surveyor 4	86.00	0.0																	
Construction Services 5 (C5)	86.00	0.0																	
Construction Services 4 (C4)	68.97	0.0																	
Construction Services 3 (C3)	51.44	0.0																	
Construction Services 2 (C2)	39.19	0.0																	
Construction Services 1 (C1)	36.35	0.0																	
Technician 3 (T3)	44.90	0.0																	
Technician 1 (T1)	21.38	0.0																	
Administrative 3 (A3)	55.92	0.0																	
Administrative 2 (A2)	34.07	12.0	0.37%	0.13	12	0.38%	0.13												
<b>TOTALS</b>		3248.0	100%	\$63.50	3128.0	100.00%	\$63.22	120.0	100%	\$70.58	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



**COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET**  
**FIXED RAISE**

<b>Local Public Agency</b> City of Geneva	<b>County</b> Will	<b>Section Number</b> 19-00117-00-PV
<b>Prime Consultant (Firm) Name</b> TranSystems	<b>Prepared By</b> Anshu Balekai	<b>Date</b> 6/22/2023
<b>Consultant / Subconsultant Name</b> Interra, Inc.	<b>Job Number</b> C-91-065-21	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

**Remarks**

**PAYROLL ESCALATION TABLE**

<b>CONTRACT TERM</b>	12	<b>MONTHS</b>	<b>OVERHEAD RATE</b>	135.09%
<b>START DATE</b>	4/1/2024		<b>COMPLEXITY FACTOR</b>	
<b>RAISE DATE</b>	1/1/2024		<b>% OF RAISE</b>	2.00%
<b>END DATE</b>	3/31/2025			

**ESCALATION PER YEAR**

Year	First Date	Last Date	Months	% of Contract
0	4/1/2024	1/1/2024	-3	-25.00%
1	1/2/2024	1/1/2025	12	102.00%
2	1/2/2025	4/1/2025	3	26.01%

**The total escalation = 3.01%**





**Local Public Agency**

City of Geneva

**County**

Will

**Section Number**

19-00117-00-PV

**Consultant / Subconsultant Name**

Interra, Inc.

**Job Number**

C-91-065-21

**DIRECT COSTS WORKSHEET**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	30	\$65.00	\$1,950.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)	50	\$27.00	\$1,350.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	11573	\$1.00	\$11,573.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>TOTAL DIRECT COSTS:</b>				<b>\$14,873.00</b>

**Local Public Agency**

City of Geneva

**County**

Will

**Section Number**

19-00117-00-PV

**Consultant / Subconsultant Name**

Interra, Inc.

**Job Number**

C-91-065-21

**COST ESTIMATE WORKSHEET**

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**OVERHEAD RATE** 135.09%

**COMPLEXITY FACTOR** 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
QA Materials Inspection & Testing		380	20,285	27,402	6,694		54,381	78.52%
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			-	-	-		-	
<b>Subconsultant DL</b>							\$0.00	
<b>Direct Costs Total ==&gt;</b>	\$0.00						<b>\$14,873.00</b>	21.48%
<b>TOTALS</b>		380	20,285	27,402	6,694	-	69,254	100.00%



**Local Public Agency**

City of Geneva

**County**

Will

**Section Number**

19-00117-00-PV

**Consultant / Subconsultant Name**

Interra, Inc.

**Job Number**

C-91-065-21

**AVERAGE HOURLY PROJECT RATES**  
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			QA Materials Inspection & Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Staff Engineer	33.99	32.0	8.42%	2.86	32.00	8.42%	2.86												
Sr. Materials Technician	53.98	240.0	63.16%	34.09	240.00	63.16%	34.09												
QA Manager	54.60	24.0	6.32%	3.45	24.00	6.32%	3.45												
Sr. Administrative Assistan	29.87	10.0	2.63%	0.79	10.00	2.63%	0.79												
Principal Engineer	86.00	40.0	10.53%	9.05	40.00	10.53%	9.05												
Pick-Up Technician	35.10	34.0	8.95%	3.14	34.00	8.95%	3.14												
		0.0																	
		0.0																	
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<b>TOTALS</b>		380.0	100%	\$53.38	380.0	100.00%	\$53.38	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



**Breakdown of Direct Costs**

**Kautz Road Widening & Reconstruction, City of Geneva**

**Section: 19-00117-00-PV**

Item	No.	Rate	Cost
Vehicle Days	30	\$ 65.00	\$ 1,950.00
Overtime Costs	50	\$ 27.00	\$ 1,350.00
Cylinders (4" x 8")	15	\$ 25.00	\$ 375.00
Air Voids	8	\$ 570.00	\$ 4,560.00
Extraction & Washed Gradation	8	\$ 325.00	\$ 2,600.00
HMA Cores	12	\$ 85.00	\$ 1,020.00
Tack Coat	4	\$ 52.00	\$ 208.00
Standard Proctor	2	\$ 270.00	\$ 540.00
Atterberg Limits	2	\$ 135.00	\$ 270.00
Grain Size with Hydrometer	2	\$ 245.00	\$ 490.00
Organic Content	2	\$ 160.00	\$ 320.00
Gradation (Wash)	2	\$ 220.00	\$ 440.00
Gauge Rental	15	\$ 50.00	\$ 750.00
		<b>TOTAL</b>	<b>\$ 14,873.00</b>

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.CC
	Title:	<b>Recommendation to Approve a Resolution Authorizing a Consultant Contract for Phase III Construction Engineering for the Widening and Reconstruction of Kautz Road</b>	
	Presenter:	<b>Chris Gottlieb, Public Works Engineering</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 194,653		<b>Budgeted Amount:</b> \$200,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The City of St. Charles and City of Geneva have partnered together to reconstruct Kautz Road. Improvements will take place between Longest Drive to the south and Swenson Avenue to the north. The work will include drainage improvements, widening to provide a two-way left-turn lane, and construction of a multiuse path which completes a connection between the Illinois Prairie Path and Main Street. After widening is completed, the whole of Kautz will be a designated truck route, providing a vital connection between industry in both cities and to the airport. Construction is scheduled to start after May 1 of 2023.</p> <p>In order to oversee and manage the project, it is necessary to procure a consultant for Phase III Construction Engineering. The cost of consulting work will be split 32%/68% between St. Charles and Geneva based upon the proportions of the project located in each municipality. These percentages are formalized in the IGA between the City of Geneva and the City of St. Charles for this project.</p> <p>Municipal staff from St. Charles and Geneva agree that TranSystems Corporation has performed well during Phase I and Phase II design, meeting budget and schedule requirements, as well as assisting the Cities with grant funding. Having worked with the City through the design process, TranSystems is well acquainted with the City's project goals and approach. This makes them the ideal candidate to represent the City's interests during the construction of the project.</p> <p>Staff recommends awarding a Phase III Construction Engineering Services contract to TranSystems Corporation of Schaumburg, Illinois. The St. Charles portion of the consulting contract shall not to exceed \$194,653. Hourly rates provided by TranSystems were consistent with similar construction engineering contracts the City has administered in the past, and project man-hours were negotiated by staff.</p>			
<b>Attachments</b> (please list):			
*Bid Waiver Form			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to Approve a Resolution Authorizing a Construction Engineering Services contract for Phase III of the widening and reconstruction of Kautz Road, in an amount not to exceed \$194,653.			



# Bid Waiver One Time Today through \_\_\_\_\_

Description: \_\_\_\_\_

Requested Vendor: \_\_\_\_\_

Requested By: \_\_\_\_\_ Date: \_\_\_\_\_

Approval: \_\_\_\_\_

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$\_\_\_\_\_ for this one-time order, and/or \$\_\_\_\_\_ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO  
If Yes, Was the solicitation published on the city website? YES NO

### 3. Justification for Bid Waiver:

**Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

**Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** \_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.DD
	Title:	<b>Recommendation to Approve Resolutions with the Illinois Department of Transportation for the 2024 Street Rehabilitation Program</b>	
	Presenter:	<b>Chris Gottlieb, Public Works Engineering</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024	
<b>Proposed Cost:</b> \$ 1,819,899		<b>Budgeted Amount:</b> \$1,745,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>Portions of the 2024 Street Rehabilitation Program will be paid for in part with Motor Fuel Tax (MFT) funds, as well as Rebuild Illinois Bond (RBI) funds. This year’s program will expend the remainder of the RBI funds. The attached Resolution for Improvement Under the Illinois Highway Code is an agreement with the Illinois Department of Transportation. It specifies the streets to be improved and details the amount of Motor Fuel Tax and Rebuild Illinois Bond funds appropriated for this construction project. The total MFT and RBI appropriations include the portions of the project that are allowed to be paid for by MFT or RBI funds, which include street resurfacing, curb and gutter repairs, sidewalk repairs, traffic control and restoration. Utility repairs will be paid by their respective corporate funds. Upon project close-out, the actual amount spent on the MFT and RBI eligible contract items will determine the final appropriation from the MFT and RBI funds.</p> <p>This item was originally budgeted for \$1,600,000 of MFT funds and \$145,000 of RBI funds. After closing out the 2023 Street program, \$219,898.86 of RBI funds remained. We recommend approval for the expenditure of the remainder of these funds on eligible street work.</p>			
<b>Attachments</b> (please list):			
*IDOT Form BLR 09110 Resolution for Improvement Under the Illinois Highway Code			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to Approve Resolutions with the Illinois Department of Transportation in the total amount of \$1,819,899 to be used for the 2024 Street Rehabilitation Program.			



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

[X] Yes [ ] No

Resolution Type: Original, Resolution Number: [ ], Section Number: 24-00119-00-RS

BE IT RESOLVED, by the Council of the City of St Charles, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements: See attached list of RBI Approved streets

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: See attached list of RBI Approved streets

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

HMA grind and overlay, base reclamation, pavement patching, curb & gutter, sidewalk & driveway apron repairs, sanitary, storm & water utility repair, replace & adjustment of structure frames; pavement markings; restoration.

2. That there is hereby appropriated the sum of One Million Eight Hundred Nineteen Thousand Eight Hundred and Ninety Eight Dollars and Eighty Six Cents Dollars (\$1,819,898.86) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Nancy Garrison, Clerk in and for said City of St Charles

of St Charles in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of St Charles at a meeting held on [ ] Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this [ ] day of [ ] Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date [ ]

Approved


Regional Engineer Signature & Date Department of Transportation

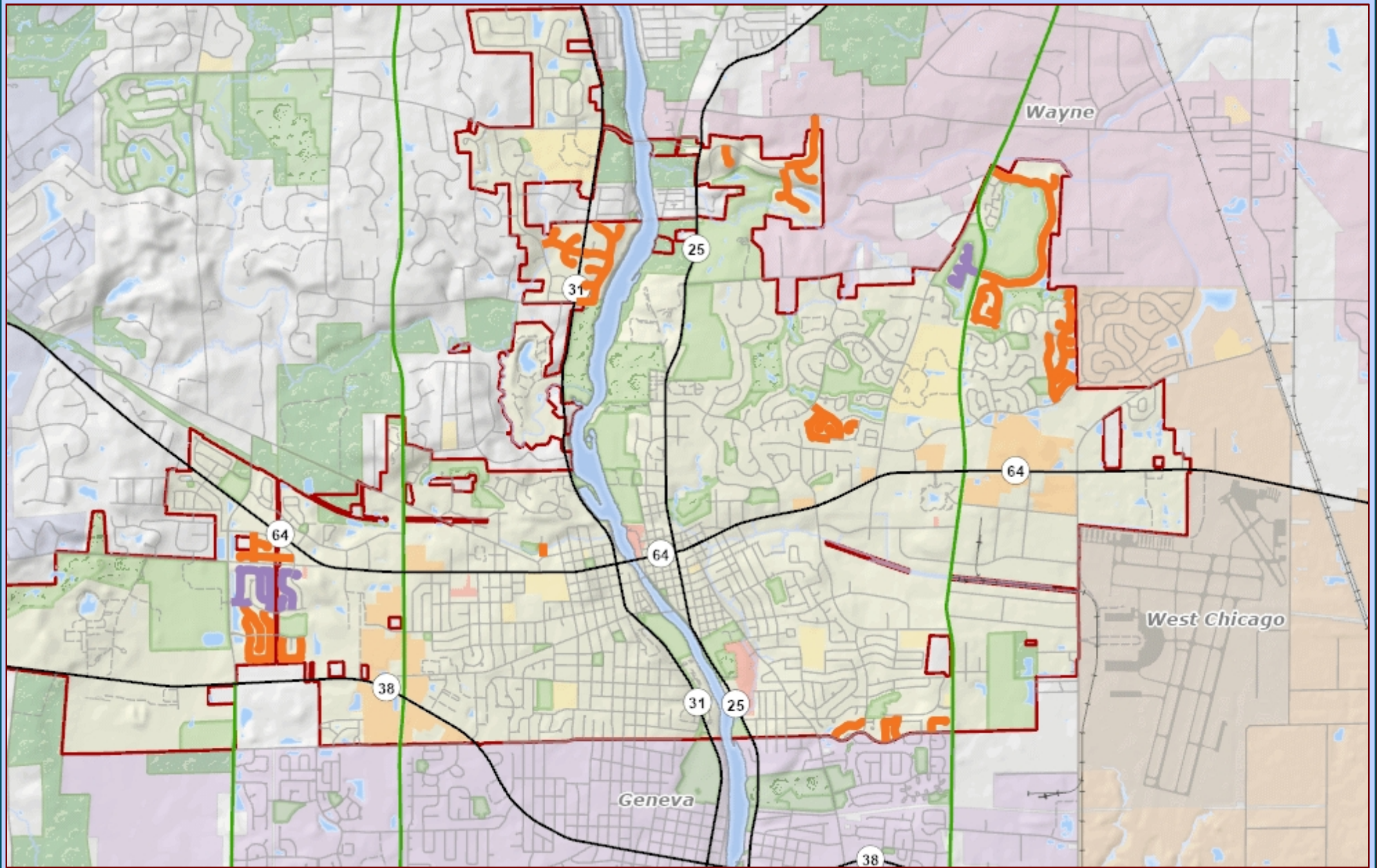
[ ]

**2024 St. Charles Street Program**

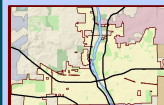
STREET	LIMITS	
	FROM	TO
ABBNEYWOOD DR	IL RT 31	GREENWOOD LN
BRITTANY CT	ABBNEYWOOD DR	CUL-DE-SAC
EASTON PL	ABBNEYWOOD DR	CUL-DE-SAC
PENDLETON CT	ABBNEYWOOD DR	CUL-DE-SAC
MEADOW DR	CRANE RD	CITY LIMITS
GREEN WILLOW LN	MEADOW DR	CUL-DE-SAC
THORNHILL FARM RD	IL RT 31	MEADOW DR
KENSINGTON PL	MEADOW DR	CUL-DE-SAC
EDGEWILD CT	MEADOW DR	CUL-DE-SAC
CRANE RD	IL RT 31	MEADOW DR
FOX GLEN DR	GLENBRIAR DR	ARMY TRAIL RD
FOX GLEN CT	FOX GLEN DR	CUL-DE-SAC
GLENBRIAR DR	FOX GLEN DR	CUL-DE-SAC
GLENBRIAR CT	GLENBRIAR DR	CUL-DE-SAC
GLEN EAGLES CT	FOX GLEN DR	CUL-DE-SAC
ROYAL FOX DR	N KIRK RD	N KIRK RD
TURNBERRY RD	ROYAL FOX DR	ROYAL FOX DR
ROYAL KINGS CT	TURNBERRY RD	CUL-DE-SAC
ROYAL QUEENS CT	TURNBERRY RD	CUL-DE-SAC
ROYAL ASHDOWN CT	TURNBERRY RD	CUL-DE-SAC
ROYAL TROON CT	ROYAL FOX DR	CUL-DE-SAC
KING ALFORD CT	KING JAMES AVE	CUL-DE-SAC
KING WILLIAM CT	KING JAMES AVE	CUL-DE-SAC
KING RICHARD CT	KING JAMES AVE	CUL-DE-SAC
KING JAMES CT	KING JAMES AVE	CUL-DE-SAC
QUEEN ANNE CT	KING JAMES AVE	CUL-DE-SAC
KING EDWARD AVE	FOXFIELD DR	KING RICHARD CIR
KING JAMES AVE	KING EDWARD AVE	KING ALFORD CT
KING CHARLES LN	KING EDWARD AVE	KING HENRY LN
KING GEORGE LN	KING EDWARD AVE	KING HENRY LN
KING HENRY LN	FOXFIELD DR	KING JAMES AVE
HUNTINGTON RD	FOREST RIDGE RD	FOX CHASE BLVD
ESSEX CT	HUNTINGTON RD	CUL-DE-SAC
FOXHILL CT	FOREST RIDGE RD	CUL-DE-SAC
STERLING CT	FOREST RIDGE RD	CUL-DE-SAC
FOREST RIDGE RD	STERLING CT	HUNTINGTON RD
RAPHAEL CT	RED ROSE DR	CUL-DE-SAC
RED ROSE DR	RENARD LN	CAMPTON HILLS RD
ST MICHEL LN	RED ROSE DR	RENARD LN
ST MICHEL CT	RED ROSE DR	CUL-DE-SAC
VALLEY VIEW DR	HORIZON DR W	PLEASANT PLAINS DR
HORIZON DR W	RED SKY DR	VALLEY VIEW DR
RED SKY DR	SPRINGFIELD WAY	CUL-DE-SAC
LANGSTON CIR	HERITAGE ST	HERITAGE ST
N 9TH ST	STATE ST	NORTH END
CHANDLER AVE	DIVISION ST	CUL-DE-SAC
WALNUT HILL AVE	DIVISION ST	S TYLER RD
PATRICIA LN	DIVISION ST	VIA VENETO DR
VIA VENETO DR	DIVISION ST	CUMBERLAND GREEN DR



 CITY OF ST. CHARLES ILLINOIS • 1834	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 6.EE														
	Title:	<b>Recommendation to Approve a Resolution Authorizing a Construction Contract for the 2024 Street Rehabilitation Program</b>															
	Presenter:	<b>Chris Gottlieb, Public Works Engineering</b>															
<b>Meeting:</b> Government Services Committee		<b>Date:</b> April 1, 2024															
<b>Proposed Cost:</b> \$ 6,249,994		<b>Budgeted Amount:</b> \$6,287,000	<b>Not Budgeted:</b> <input type="checkbox"/>														
<b>TIF District:</b> None																	
<p><b>Executive Summary</b> (if not budgeted, please explain):</p> <p>The streets included in the 2024 Street Rehabilitation Program were presented at the November 2023 Government Services meeting. The scope of work will include roadway resurfacing, sidewalk repairs, curb/gutter repairs, utility repairs and restoration. Work will be funded through the Motor Fuel Tax, Rebuild Illinois Funds, and the newly approved Home Rule Tax.</p> <p><b>Bid Results:</b></p> <p>On March 1, 2024, sealed bids for the 2024 Street Rehabilitation Program were electronically submitted. The City received a total of six bids for this project, with the results shown below:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Plote Construction</b></td> <td style="text-align: right;"><b>\$5,271,111.61</b></td> </tr> <tr> <td>Builders Paving</td> <td style="text-align: right;">\$5,468,498.00</td> </tr> <tr> <td>JA Johnson Paving</td> <td style="text-align: right;">\$5,564,848.01</td> </tr> <tr> <td>M&amp;J Asphalt Paving Company</td> <td style="text-align: right;">\$5,796,644.00</td> </tr> <tr> <td>Geneva Construction</td> <td style="text-align: right;">\$5,856,367.51</td> </tr> <tr> <td>Schroeder Asphalt Services, Inc.</td> <td style="text-align: right;">\$5,861,597.61</td> </tr> <tr> <td>Brothers Asphalt Paving</td> <td style="text-align: right;">\$6,812,671.62</td> </tr> </table> <p>The low bidder, Plote Construction Company of Hoffman Estates, IL is capable and qualified to complete the project.</p> <p>Due to economies of scale as well as market changes, the bid amounts came in significantly under the proposed budget. In order to take advantage of these very competitive bid prices, we recommend extending the program to include additional streets while still remaining within the original budget. Attachments include maps and street lists for the as-bid program and the proposed extension. Plote has agreed to extend unit prices, with adjustments to traffic control and mobilization costs. The extension will cost \$978,883 and bring the total contract value up to \$6,249,994</p> <p>Construction is anticipated to begin in May, with substantial completion in October, contingent on Funding Approval in the FY 24/25 Budget. Notifications will be provided to residents, with a complementary press release to the community.</p>				<b>Plote Construction</b>	<b>\$5,271,111.61</b>	Builders Paving	\$5,468,498.00	JA Johnson Paving	\$5,564,848.01	M&J Asphalt Paving Company	\$5,796,644.00	Geneva Construction	\$5,856,367.51	Schroeder Asphalt Services, Inc.	\$5,861,597.61	Brothers Asphalt Paving	\$6,812,671.62
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<p><b>Attachments</b> (please list):</p> <ul style="list-style-type: none"> <li>• Street program as-bid and proposed program extension map and street lists</li> </ul>																	
<p><b>Recommendation/Suggested Action</b> (briefly explain):</p> <p>Recommendation to approve a Resolution authorizing a Construction Contract with Plote Construction Company for the 2024 Street Rehabilitation Program and additional streets in the amount of \$6,249,994 contingent on Funding Approval in the FY 24/25 Budget.</p>																	



Orange: As-bid street program  
Purple: Proposed extension of program



Data Source:  
City of St. Charles, Illinois  
Kane County, Illinois  
DuPage County, Illinois  
Projection: Transverse Mercator  
Coordinate System: Illinois State Plane East  
North American Datum 1983  
Printed on: March 18, 2024 11:58 AM



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**2024 St. Charles As-Bid Street Program**

STREET	LIMITS	
	FROM	TO
ABBNEYWOOD DR	IL RT 31	GREENWOOD LN
BRITTANY CT	ABBNEYWOOD DR	CUL-DE-SAC
EASTON PL	ABBNEYWOOD DR	CUL-DE-SAC
PENDLETON CT	ABBNEYWOOD DR	CUL-DE-SAC
MEADOW DR	CRANE RD	CITY LIMITS
GREEN WILLOW LN	MEADOW DR	CUL-DE-SAC
THORNHILL FARM RD	IL RT 31	MEADOW DR
KENSINGTON PL	MEADOW DR	CUL-DE-SAC
EDGEWILD CT	MEADOW DR	CUL-DE-SAC
CRANE RD	IL RT 31	MEADOW DR
FOX GLEN DR	GLENBRIAR DR	ARMY TRAIL RD
FOX GLEN CT	FOX GLEN DR	CUL-DE-SAC
GLENBRIAR DR	FOX GLEN DR	CUL-DE-SAC
GLENBRIAR CT	GLENBRIAR DR	CUL-DE-SAC
GLEN EAGLES CT	FOX GLEN DR	CUL-DE-SAC
ROYAL FOX DR	N KIRK RD	N KIRK RD
TURNBERRY RD	ROYAL FOX DR	ROYAL FOX DR
ROYAL KINGS CT	TURNBERRY RD	CUL-DE-SAC
ROYAL QUEENS CT	TURNBERRY RD	CUL-DE-SAC
ROYAL ASHDOWN CT	TURNBERRY RD	CUL-DE-SAC
ROYAL TROON CT	ROYAL FOX DR	CUL-DE-SAC
KING ALFORD CT	KING JAMES AVE	CUL-DE-SAC
KING WILLIAM CT	KING JAMES AVE	CUL-DE-SAC
KING RICHARD CT	KING JAMES AVE	CUL-DE-SAC
KING JAMES CT	KING JAMES AVE	CUL-DE-SAC
QUEEN ANNE CT	KING JAMES AVE	CUL-DE-SAC
KING EDWARD AVE	FOXFIELD DR	KING RICHARD CIR
KING JAMES AVE	KING EDWARD AVE	KING ALFORD CT
KING CHARLES LN	KING EDWARD AVE	KING HENRY LN
KING GEORGE LN	KING EDWARD AVE	KING HENRY LN
KING HENRY LN	FOXFIELD DR	KING JAMES AVE
HUNTINGTON RD	FOREST RIDGE RD	FOX CHASE BLVD
ESSEX CT	HUNTINGTON RD	CUL-DE-SAC
FOXHILL CT	FOREST RIDGE RD	CUL-DE-SAC
STERLING CT	FOREST RIDGE RD	CUL-DE-SAC
FOREST RIDGE RD	STERLING CT	HUNTINGTON RD
RAPHAEL CT	RED ROSE DR	CUL-DE-SAC
RED ROSE DR	RENARD LN	CAMPTON HILLS RD
ST MICHEL LN	RED ROSE DR	RENARD LN
ST MICHEL CT	RED ROSE DR	CUL-DE-SAC
VALLEY VIEW DR	HORIZON DR W	PLEASANT PLAINS DR
HORIZON DR W	RED SKY DR	VALLEY VIEW DR
RED SKY DR	SPRINGFIELD WAY	CUL-DE-SAC
LANGSTON CIR	HERITAGE ST	HERITAGE ST
N 9TH ST	STATE ST	NORTH END
CHANDLER AVE	DIVISION ST	CUL-DE-SAC
WALNUT HILL AVE	DIVISION ST	S TYLER RD
PATRICIA LN	DIVISION ST	VIA VENETO DR
VIA VENETO DR	DIVISION ST	CUMBERLAND GREEN DR

**2024 Proposed Program Extension**

STREET	LIMITS	
	FROM	TO
SPRINGFIELD WAY	PECK RD	PLEASANT PLAINS DR
SUNBURY DR	SPRINGFIELD WAY	FAIRHAVEN DR
FAIRHAVEN DR	SUNBURY DR	VALLEY VIEW DR
VALLEY VIEW DR	PLEASANT PLAINS DR	SUNBURY DR
FAIRHAVEN CT	PLEASANT PLAINS DR	CUL-DE-SAC
GRAND RIDGE RD	PLEASANT PLAINS DR	TOWER HILL DR
HILLSBORO CT	TOWER HILL	CUL-DE-SAC
ROYAL LAYTHAM DR	ROYAL FOX DR	CUL-DE-SAC
ROYAL LAYTHAM CT	ROYAL LAYTHAM DR	CUL-DE-SAC
ROYAL FOX CT	ROYAL FOX DR	CUL-DE-SAC
ROYAL FOX DR	KIRK RD	CUL-DE-SAC