

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, OCTOBER 1, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
6. **Omnibus Vote.** Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the regular City Council meetings held September 17, 2018.
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/27/2018 – 09/09/2018 the amount of \$2,615,903.65.

I. New Business

- A. Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.
- B. A **Resolution** Authorizing the Execution of an Agreement between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330

II. Committee Reports

- A. **Government Operations**
 1. Motion to Not Approve an **Ordinance** amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code. (Alcohol Delivery).
 - *2. Motion to approve a Final Plat of Subdivision and Minor Change to PUD for Crystal Lofts PUD.

- *3. Motion to approve Funds Transfer **Resolution** Authorizing Budgeted Transfers in the Aggregate Amount of \$1,349,135.58 for Miscellaneous Transfers.

B. Government Services

- *1. Motion to approve an **Ordinance** Amending Title 10 “Vehicles and Traffic”; Chapter 10.40 “Stopping, Standing and Parking”; Section 10.40.010 “Parking Time Limits” of the St. Charles Municipal Code.
- *2. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Bids for Bid Package #3A, Bid Package #2 Scope Changes and Unsuitable Soil Remediation Costs for the Police Station Project with Riley Construction.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve an Agreement for Demolition, Abatement and Exterior Improvements for the Renovation to City Owned Building at 107-109 East Main Street (Former George’s Sports) to Schramm Construction.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Budget Addition for the Walnut Avenue Electric Improvements.
- *5. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for the Walnut Avenue Electric Improvements with Archon Construction.
- *6. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Contract Extension for the Fall 2018 and Spring 2019 Parkway Tree Planting Program to Pedersen Company.
- *7. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for the 2018 and 2019 Storm Sewer Maintenance Program to National Power Rodding, Inc.
- *8. Motion to approve a **Resolution** Authorizing the Director of Public Works to Execute Change Order No. 4 for the Phosphorus Removal and Digester Improvements Project to IHC.
- *9. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Temporary Construction Easement at 1040 Dunham Road.
- *10. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Permanent Utility Easement at 1040 Dunham Road.
- *11. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the award of a 2019 Ford F-150 Police Responder to Sutton Ford.
- *12. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the award of a Gehl Model R165 Skid Loader to B&K Power Equipment, Inc.

- *13. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Disposal of one lot of Retired Scrap Transformers and Switchgear by the City of St. Charles.
- *14. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Temporary Construction Easement at O'Reilly Auto Parts.

C. Planning and Development
None

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES FOR THE MEETING OF THE ST. CHARLES CITY COUNCIL
TUESDAY SEPTEMBER 17, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174
CITY COUNCIL CHAMBERS**

1. Call to Order at 7pm by Mayor Rogina

2. Roll Call

Present – Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis
Absent – None

3. Invocation by Ald. Payleitner

4. Pledge of Allegiance by Ald. Turner

5. Presentations

- Proclamation declaring the month of September, 2018 as Pediatric Cancer Awareness Month in the City of St. Charles.

6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

***7.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meetings held September 4, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

***8.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/13/2018– 8/26/2018 the amount of \$7,623,738.08.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

I. New Business

None

II. Committee Reports

A. Government Operations

None

B. Government Services

None

C. Planning and Development

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2018-Z-24** Granting Approval of a Final Plat of Subdivision for Cityview, 895 Geneva Road.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment at 7:15 motion by Ald. Bessner and seconded by Ald. Stellato

VOICE VOTE: AYE - UNANIMOUS ABSENT: NONE MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City

9/18/2018

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

8/27/2018 - 9/9/2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
103	ALLIED ASPHALT PAVING CO INC					
		71	952.95	08/30/2018	217720	ASPHALT/EMULSION
		71	423.30	09/06/2018	217935	SURFACE-ASPHALT
	ALLIED ASPHALT PAVING CO INC Total		1,376.25			
114	DG HARDWARE					
		97534	8.56	08/30/2018	73339/F	PADLOCK/FASTENERS
		97534	316.67	08/30/2018	73344/F	MISC SUPPLIES
			-29.58	08/30/2018	73357/F	CREDIT RETURN/PURCHASE
		97534	8.99	09/06/2018	73387/F	HINGE CONTIN
		97534	4.04	09/06/2018	73396/F	PHILLIP TOOLS
		97934	21.02	09/06/2018	73419/F	FASTENERS AND BUNGEE COF
	DG HARDWARE Total		329.70			
139	AFLAC					
			57.96	08/30/2018	082918	POLICY # POS70833 DONY
			19.80	08/31/2018	ACAN180831105504FI	AFLAC Cancer Insurance
			38.58	08/31/2018	ACAN180831105504PI	AFLAC Cancer Insurance
			97.37	08/31/2018	ACAN180831105504PV	AFLAC Cancer Insurance
			25.20	08/31/2018	ADIS180831105504FD	AFLAC Disability and STD
			26.21	08/31/2018	ADIS180831105504FN	AFLAC Disability and STD
			63.94	08/31/2018	AVOL180831105504PV	AFLAC Voluntary Indemnity
			16.32	08/31/2018	APAC180831105504FI	AFLAC Personal Accident
			55.50	08/31/2018	APAC180831105504PI	AFLAC Personal Accident
			13.38	08/31/2018	APAC180831105504PV	AFLAC Personal Accident
			13.57	08/31/2018	ASPE180831105504FI	AFLAC Specified Event (PRP)
			17.04	08/31/2018	ASPE180831105504PV	AFLAC Specified Event (PRP)
			77.96	08/31/2018	AVOL180831105504PI	AFLAC Voluntary Indemnity
			92.20	08/31/2018	ADIS180831105504PD	AFLAC Disability and STD
			20.08	08/31/2018	ADIS180831105504PV	AFLAC Disability and STD
			8.10	08/31/2018	AHIC180831105504FD	AFLAC Hospital Intensive Care
			8.10	08/31/2018	AHIC180831105504PD	AFLAC Hospital Intensive Care
			33.84	08/31/2018	AHIC180831105504PV	AFLAC Hospital Intensive Care
			57.23	08/31/2018	APAC180831105504FI	AFLAC Personal Accident

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	AFLAC Total		<u>742.38</u>			
140	CINTAS CORPORATION NO 2	98063	47.20	08/30/2018	0F94540149-REV	SVC @ 215 E MAIN ST
	CINTAS CORPORATION NO 2 Total		<u>47.20</u>			
145	AIR ONE EQUIPMENT INC	98880	13.99	09/06/2018	135348	IDENTIFIRE MASK LABEL
	AIR ONE EQUIPMENT INC Total		<u>13.99</u>			
156	A L EQUIPMENT COMPANY INC	98599	14,860.00	09/06/2018	186863	6" SUBMERSIBLE 30HP
	A L EQUIPMENT COMPANY INC Total		<u>14,860.00</u>			
221	ANDERSON PEST CONTROL		588.81	09/03/2018	4891719	MONTHLY BILLING SEPTEMBER
	ANDERSON PEST CONTROL Total		<u>588.81</u>			
250	ARCHON CONSTRUCTION CO		511.00	08/30/2018	17657F-CM-ADJ	CREDIT ISSUED INCORRECTLY
		97979	1,629.00	09/06/2018	18376F	RESTORATION KIRK/TYLER RD
	ARCHON CONSTRUCTION CO Total		<u>2,140.00</u>			
272	ASK ENTERPRISES & SON INC	98856	647.50	08/30/2018	23607	INVENTORY ITEMS
		98904	943.50	08/30/2018	23608	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		<u>1,591.00</u>			
279	ATLAS CORP & NOTARY SUPPLY CO		21.70	09/06/2018	090518	KATHY YOUNG NOTARY POLIC
	ATLAS CORP & NOTARY SUPPLY CO Total		<u>21.70</u>			
282	ASSOCIATED TECHNICAL SERV LTD	98766	663.00	08/30/2018	30274	LEAK DETECTION 5TH AVE
		98766	666.50	08/30/2018	30275	LEAK DETECTION 8TH ST
		98766	670.00	08/30/2018	30307	LEAK DETECTION NORTH AVE
	ASSOCIATED TECHNICAL SERV LTD Total		<u>1,999.50</u>			
284	AT&T		60.42	08/30/2018	080518-627	MONTHLY BILLING THRU 9-5-18
			70.49	09/06/2018	080818-678	MONTHLY BILLING

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	AT&T Total		<u>130.91</u>			
285	AT&T					
			1,878.80	09/06/2018	2046213400	MONTHLY BILLING
	AT&T Total		<u>1,878.80</u>			
289	D&A POWERTRAIN COMPONENTS INC					
		99328	58.24	09/06/2018	223059	FLEET DEPT RO 60999 VEH 18E
	D&A POWERTRAIN COMPONENTS INC Total		<u>58.24</u>			
298	AWARDS CONCEPTS					
		97599	141.87	08/30/2018	I0498931	AWARDS STEVEN STREICH
		97599	217.38	09/06/2018	I0500309	AWARDS SUSAN KEMPH
		97599	159.50	09/06/2018	I0500310	AWARDS JEFF STENGLER
		97599	514.56	09/06/2018	I0500312	AWARDS MIKE THOMAS
	AWARDS CONCEPTS Total		<u>1,033.31</u>			
304	BACKGROUNDS ONLINE					
			276.70	09/06/2018	090418	BACKGROUND CHECKS
	BACKGROUNDS ONLINE Total		<u>276.70</u>			
338	AIRGAS NORTH CENTRAL					
		98840	282.91	08/30/2018	9079206717	WATER DEPT RENTAL
		98840	69.21	09/06/2018	9079355217	WATER DEPT BILLING
	AIRGAS NORTH CENTRAL Total		<u>352.12</u>			
369	BLUE GOOSE SUPER MARKET INC					
			191.31	08/30/2018	00332168	L LAUDDADIO RETIREMENT PA
		97473	9.70	08/30/2018	00489015	REFRESHMENT POLICE APT I
		97473	11.44	08/30/2018	00730120	DETECTIVE MEETING REFRESI
	BLUE GOOSE SUPER MARKET INC Total		<u>212.45</u>			
372	BLUFF CITY MATERIALS					
		97586	165.00	09/06/2018	218329	ASPHALT DUMP
	BLUFF CITY MATERIALS Total		<u>165.00</u>			
382	BOUND TREE MEDICAL LLC					
		99096	477.60	09/06/2018	82953839	INVENTORY ITEMS
	BOUND TREE MEDICAL LLC Total		<u>477.60</u>			
395	BRIDGEWELL RESOURCES LLC					

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		98853	15,500.00	08/30/2018	0235601401	INVENTORY ITEMS
	BRIDGEWELL RESOURCES LLC Total		15,500.00			
396	BROWNELLS INC					
		98960	55.54	08/30/2018	16204731.00	SUPPLIES - PD
	BROWNELLS INC Total		55.54			
433	RICH MILLER					
		99570	500.00	08/30/2018	10378	SUBSCRIPTION 10/18-09/19
	RICH MILLER Total		500.00			
464	TREDROC TIRE SERVICES CBA TIRE					
		99007	165.95	08/30/2018	7420020295	TIRE REPAIR
		98992	360.89	08/30/2018	7420020372	FORKLIFT TIRES
		98869	1,572.71	09/06/2018	7420020569	VEHICLE REPAIR TIRES
	TREDROC TIRE SERVICES CBA TIRE Total		2,099.55			
473	AT&T MOBILITY					
			33.23	09/06/2018	287258511326X090120	MONTHLY BILLING 7/24-8/23
	AT&T MOBILITY Total		33.23			
497	CHICAGO TITLE AND TRUST CO					
			162,803.65	09/01/2018	09-35-351-016-0000	PROP PURCHASE 1734 RIVERS
	CHICAGO TITLE AND TRUST CO Total		162,803.65			
517	CINTAS CORPORATION					
		97860	128.09	08/30/2018	344788430	FLEET WEEKLY BILLING
		97860	128.09	09/06/2018	344791876	UNIFORM SVC - FLEET
	CINTAS CORPORATION Total		256.18			
518	CLERK OF THE 18TH					
			575.00	08/30/2018	334989	BAIL BOND - J A BANDALA SOR
	CLERK OF THE 18TH Total		575.00			
528	CLC LUBRICANTS CO					
		99272	383.65	09/06/2018	85747	COOLANT ANTIFREEZE/LUBE
	CLC LUBRICANTS CO Total		383.65			
563	CDW GOVERNMENT INC					
		98937	10.00	08/30/2018	NSH2471	LOGITECH SPEAKER
		98741	314.45	09/06/2018	NMW8978	OFFICE PRO PLUS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	CDW GOVERNMENT INC Total		<u><u>324.45</u></u>			
564	COMCAST OF CHICAGO INC					
			14.72	08/30/2018	081218PD	SVC 8-19 THRU 9-18-18
			12.66	08/30/2018	081618FD	MONTHLY BILLING FIRE DEPT
			13.93	09/06/2018	082518CH	MONTHLY BILLING 9/7/18-10/6
			56.98	09/06/2018	082518FD	MONTHLY BILLING 9/7/18-10/6/1
			159.85	09/06/2018	081518SUB2	SVC 8-19 THRU 9-18-18
			149.85	09/06/2018	082118PW	MONTHLY BILLING THRU 9/27/1
	COMCAST OF CHICAGO INC Total		<u><u>407.99</u></u>			
597	CONSOLIDATED FLEET SERVICES					
		99095	991.55	08/30/2018	2018MY0140	TRUCK/LADDER INSPECT
	CONSOLIDATED FLEET SERVICES Total		<u><u>991.55</u></u>			
646	PADDOCK PUBLICATIONS INC					
			85.10	09/06/2018	T4507550	LEGAL PUBLICATION
	PADDOCK PUBLICATIONS INC Total		<u><u>85.10</u></u>			
657	DAVEY RESOURCE GROUP					
		94821	3,250.00	09/06/2018	68706	SVCS MAR/SUBSCRIP APR~MA
	DAVEY RESOURCE GROUP Total		<u><u>3,250.00</u></u>			
683	DE MAR TREE & LANDSCAPE SVC					
		97702	15,435.50	08/30/2018	7834	ELECTRIC LINE CLEARING
		98327	1,338.00	08/30/2018	7835	ELECTRIC LINE CLEARING
	DE MAR TREE & LANDSCAPE SVC Total		<u><u>16,773.50</u></u>			
716	DIXON ENGINEERING INC					
		98821	643.50	08/30/2018	18-4129	CAMPTON HILLS TOWER
	DIXON ENGINEERING INC Total		<u><u>643.50</u></u>			
725	DON MCCUE CHEVROLET					
		98925	42.65	08/30/2018	408578	FLEET DEPT RO 60950 VEH 186
	DON MCCUE CHEVROLET Total		<u><u>42.65</u></u>			
767	EAGLE ENGRAVING INC					
		98887	142.95	09/06/2018	2018-3770	MEDAL/BAR/ENGRAVING
	EAGLE ENGRAVING INC Total		<u><u>142.95</u></u>			
789	ANIXTER INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98383	242.00	08/30/2018	3932253-00	INVENTORY ITEMS
		98792	1,421.05	08/31/2018	3970650-00	INVENTORY ITEMS
		98980	2,780.00	08/31/2018	3981885-00	INVENTORY ITEMS
		99049	1,019.76	08/31/2018	3983219-00	INVENTORY ITEMS
		99031	70.00	08/31/2018	3983369-00	INVENTORY ITEMS
		99031	59.40	08/31/2018	3983369-01	INVENTORY ITEMS
		99031	5,519.88	08/31/2018	3983379-00	INVENTORY ITEMS
		99079	58,377.22	08/31/2018	3983414-00	INVENTORY ITEMS
		99031	290.52	08/31/2018	3983421-00	INVENTORY ITEMS
	ANIXTER INC Total		69,779.83			
790	ELGIN PAPER CO					
		99102	141.58	09/06/2018	604513	INVENTORY ITEMS
	ELGIN PAPER CO Total		141.58			
826	BORDER STATES INDUSTRIES INC					
		98258	532.41	08/30/2018	915645791	INVENTORY ITEMS
		97394	512.40	08/30/2018	91605342	INVENTORY ITEMS
		98820	589.90	09/06/2018	915842596	INVENTORY ITEMS
		99146	212.68	09/06/2018	915952923	INVENTORY ITEMS
	BORDER STATES INDUSTRIES INC Total		1,847.39			
858	FEDERAL EXPRESS CORP					
			61.15	09/06/2018	6-290-69318	SHIPPING CHARGES
	FEDERAL EXPRESS CORP Total		61.15			
859	FEECE OIL CO					
		99086	109.55	08/30/2018	1760169	MEGAPLEX
	FEECE OIL CO Total		109.55			
868	FINE LINE CREATIVE ARTS					
			3,000.00	09/06/2018	VCCFIN-0718	HOTEL TAX JULY 2018
	FINE LINE CREATIVE ARTS Total		3,000.00			
870	FIRE PENSION FUND					
			394.03	08/31/2018	FP1%180831105504FI	Fire Pension 1% Fee
			3,263.24	08/31/2018	FRP2180831105504FC	Fire Pension Tier 2
			14,220.11	08/31/2018	FRPN180831105504FI	Fire Pension
	FIRE PENSION FUND Total		17,877.38			
876	FIRST ENVIRONMENTAL LAB INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		97495	54.00	09/06/2018	142651	CHEMICAL TESTING
	FIRST ENVIRONMENTAL LAB INC Total		54.00			
888	J C SCHULTZ ENTERPRISES					
		98804	131.99	08/30/2018	0000422438	SUPPLIES - PW
	J C SCHULTZ ENTERPRISES Total		131.99			
891	FLEET SAFETY SUPPLY					
		98373	142.40	09/06/2018	70909	V#1728 RO#60974
		98373	110.33	09/06/2018	70915	FLEET DEPT EMERGENCY PAR
	FLEET SAFETY SUPPLY Total		252.73			
913	FOX VALLEY CONCERT BAND					
			1,375.00	09/06/2018	VCCFOX-0718	HOTEL TAX JULY 2018
	FOX VALLEY CONCERT BAND Total		1,375.00			
916	FOX VALLEY FIRE & SAFETY INC					
		97986	175.00	09/06/2018	IN00197241	ANNUAL INSPECTION
		97986	90.00	09/06/2018	IN00197242	ANNUAL INSPECTION
		97986	255.00	09/06/2018	IN00197244	ANNUAL INSPECTION
		97986	200.00	09/06/2018	IN00197246	ANNUAL INSPECTION
		97986	170.00	09/06/2018	IN00197247	ANNUAL INSPECTION
		97986	200.00	09/06/2018	IN00197248	ANNUAL INSPECTION
		97986	90.00	09/06/2018	IN00197249	ANNUAL INSPECTION
		97986	150.00	09/06/2018	IN00197252	ANNUAL INSPECTION
		97986	200.00	09/06/2018	IN00197253	ANNUAL INSPECTION
		97986	895.00	09/06/2018	IN00197283	ANNUAL INSPECTION
		97986	150.00	09/06/2018	IN00197290	ANNUAL INSPECTION
	FOX VALLEY FIRE & SAFETY INC Total		2,575.00			
935	DOWNTOWN ST CHARLES					
			16,972.25	08/30/2018	083018	BRANDING INITITATIVE AGREE
	DOWNTOWN ST CHARLES Total		16,972.25			
944	GALLS LLC					
		98686	804.00	09/06/2018	010405028	INVENTORY ITEMS
	GALLS LLC Total		804.00			
989	GORDON FLESCH CO INC					
			62.17	09/06/2018	INV12349238	SVC 7-10 THRU 8-10-18
			120.55	09/06/2018	INV12351012	SVC 7-11 THRU 8-11-18

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GORDON FLESCH CO INC Total		<u>182.72</u>			
996	GOVCONNECTION INC	98936	285.00	08/30/2018	56051619	DESK MONITOR ARMS PURCH/
	GOVCONNECTION INC Total		<u>285.00</u>			
1006	ST CHARLES CONVENTION		41,948.50	09/06/2018	VCCRGRE-0718	HOTEL TAX JULY 2018
	ST CHARLES CONVENTION Total		<u>41,948.50</u>			
1012	MICHAEL GRIESBAUM	97981	1,488.12	08/30/2018	082418	TUITION REIMBURSEMENT
	MICHAEL GRIESBAUM Total		<u>1,488.12</u>			
1031	HAMPTON LENZINI & RENWICK INC	98502	1,000.00	08/30/2018	000020181545	ILL AVE TRAFFIC SIGNAL TIMIN
		97568	3,000.00	08/30/2018	000020181628	STC NATIVE MANAGEMENT
	HAMPTON LENZINI & RENWICK INC Total		<u>4,000.00</u>			
1036	HARRIS BANK NA		1,558.00	08/31/2018	UNF 180831105504FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,558.00</u>			
1038	BMO HARRIS BANK NA		1,250.00	09/06/2018	4069228	QUARTERLY BILLING
	BMO HARRIS BANK NA Total		<u>1,250.00</u>			
1106	COSTCO	99386	888.40	09/04/2018	720086767	INVENTORY ITEMS
		98767	201.87	09/01/2018	715981278	VIZIO LED LCD TV
	COSTCO Total		<u>1,090.27</u>			
1124	IACE		80.00	08/30/2018	082718	LACHAPPELL/SURRATT 9/12/18
	IACE Total		<u>80.00</u>			
1133	IBEW LOCAL 196		706.25	08/31/2018	UNEW180831105504P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>706.25</u>			
1136	ICMA RETIREMENT CORP					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			230.97	08/31/2018	C401180831105504CA	401A Savings Plan Company
			496.87	08/31/2018	C401180831105504CD	401A Savings Plan Company
			384.01	08/31/2018	C401180831105504FD	401A Savings Plan Company
			460.87	08/31/2018	C401180831105504FN	401A Savings Plan Company
			425.47	09/01/2018	083118	PLAN 109830 ICMA
			35.00	08/31/2018	RTHA180831105504HI	Roth 457 - Dollar Amount
			200.00	08/31/2018	RTHA180831105504PI	Roth 457 - Dollar Amount
			821.53	08/31/2018	RTHA180831105504PV	Roth 457 - Dollar Amount
			224.60	08/31/2018	RTHP180831105504FI	Roth 457 - Percent
			42.25	08/31/2018	RTHP180831105504IS	Roth 457 - Percent
			229.37	08/31/2018	RTHP180831105504PI	Roth 457 - Percent
			311.50	08/31/2018	ROTH180831105504HI	Roth IRA Deduction
			266.50	08/31/2018	ROTH180831105504IS	Roth IRA Deduction
			1,388.03	08/31/2018	ROTH180831105504PI	Roth IRA Deduction
			290.00	08/31/2018	ROTH180831105504PV	Roth IRA Deduction
			10.00	08/31/2018	RTHA180831105504CI	Roth 457 - Dollar Amount
			50.00	08/31/2018	RTHA180831105504FI	Roth 457 - Dollar Amount
			1,220.04	08/31/2018	ICMP180831105504IS	ICMA Deductions - Percent
			1,224.46	08/31/2018	ICMP180831105504PC	ICMA Deductions - Percent
			1,245.95	08/31/2018	ICMP180831105504PV	ICMA Deductions - Percent
			175.00	08/31/2018	ROTH180831105504CI	Roth IRA Deduction
			25.00	08/31/2018	ROTH180831105504FI	Roth IRA Deduction
			100.00	08/31/2018	ROTH180831105504FI	Roth IRA Deduction
			8,149.34	08/31/2018	ICMA180831105504PC	ICMA Deductions - Dollar Amt
			5,488.00	08/31/2018	ICMA180831105504PV	ICMA Deductions - Dollar Amt
			52.46	08/31/2018	ICMP180831105504CA	ICMA Deductions - Percent
			66.04	08/31/2018	ICMP180831105504CI	ICMA Deductions - Percent
			2,540.99	08/31/2018	ICMP180831105504FD	ICMA Deductions - Percent
			832.90	08/31/2018	ICMP180831105504FN	ICMA Deductions - Percent
			300.00	08/31/2018	ICMA180831105504CA	ICMA Deductions - Dollar Amt
			3,009.00	08/31/2018	ICMA180831105504CI	ICMA Deductions - Dollar Amt
			2,561.53	08/31/2018	ICMA180831105504FD	ICMA Deductions - Dollar Amt
			960.00	08/31/2018	ICMA180831105504FN	ICMA Deductions - Dollar Amt
			1,191.53	08/31/2018	ICMA180831105504HF	ICMA Deductions - Dollar Amt
			850.00	08/31/2018	ICMA180831105504IS	ICMA Deductions - Dollar Amt
			384.01	08/31/2018	E401180831105504FD	401A Savings Plan Employee
			460.90	08/31/2018	E401180831105504FN	401A Savings Plan Employee
			243.40	08/31/2018	E401180831105504HR	401A Savings Plan Employee
			341.67	08/31/2018	E401180831105504IS	401A Savings Plan Employee

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			821.01	08/31/2018	E401180831105504PD	401A Savings Plan Employee
			998.13	08/31/2018	E401180831105504PV	401A Savings Plan Employee
			243.40	08/31/2018	C401180831105504HR	401A Savings Plan Company
			341.67	08/31/2018	C401180831105504IS	401A Savings Plan Company
			821.57	08/31/2018	C401180831105504PD	401A Savings Plan Company
			998.13	08/31/2018	C401180831105504PV	401A Savings Plan Company
			210.93	08/31/2018	E401180831105504CA	401A Savings Plan Employee
			517.44	08/31/2018	E401180831105504CD	401A Savings Plan Employee
	ICMA RETIREMENT CORP Total		42,241.47			
1171	ILLINOIS STATE POLICE					
			162.00	08/30/2018	073118	LIQ LIC FNDRPRNT FEE #06328
	ILLINOIS STATE POLICE Total		162.00			
1240	INTERSTATE BATTERY SYSTEM OF					
		99193	458.80	09/06/2018	60348147	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		458.80			
1286	JG UNIFORMS INC					
		97493	193.06	08/30/2018	40337	VEST COVER BEETER
	JG UNIFORMS INC Total		193.06			
1301	JOHNSON'S STATUARY					
			45.36	08/30/2018	081018	RETIREMENT GIFT L LAUDADIC
	JOHNSON'S STATUARY Total		45.36			
1303	JOHN M WARREN INC					
		99139	164.51	09/06/2018	0810218-IN	INVENTORY ITEMS
	JOHN M WARREN INC Total		164.51			
1325	KANE COUNTY CLERK					
			11.00	09/06/2018	082918	NOTARY RICH CLARK
	KANE COUNTY CLERK Total		11.00			
1342	KARA CO INC					
		98910	235.48	09/06/2018	338395	PLOTTER PAPER
	KARA CO INC Total		235.48			
1353	SUSAN KEMPH					
			262.34	08/30/2018	082718	PETTY CASH REIMBURSEMENT

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	SUSAN KEMPH Total		<u>262.34</u>			
1387	KONICA MINOLTA BUS SOLUTIONS		260.82	09/06/2018	9004875190	MONTHLY BILLING 7/19-8/13
			83.91	09/06/2018	9004875365	MONTHLY BILLING 7/19/18-8/18
	KONICA MINOLTA BUS SOLUTIONS Total		<u>344.73</u>			
1395	KRAMER TREE SPECIALISTS	97539	23,813.57	09/07/2018	78737	BRUSH REMOVAL
	KRAMER TREE SPECIALISTS Total		<u>23,813.57</u>			
1397	PHIL KUHN		184.98	08/30/2018	081718	BOOTS - RED WING 8-17-18
	PHIL KUHN Total		<u>184.98</u>			
1403	WEST VALLEY GRAPHICS & PRINT	97487	76.50	09/06/2018	17198	BUSINESS CARDS SCOTT COR
		97487	405.50	09/06/2018	17228	EVIDENCE LABELS
	WEST VALLEY GRAPHICS & PRINT Total		<u>482.00</u>			
1463	LINA	97619	12,651.06	09/06/2018	083118	AUGUST COVERAGE
	LINA Total		<u>12,651.06</u>			
1482	ARTHUR J LOOTENS & SON INC	98611	7,940.00	08/30/2018	33022	Q CENTER SAW CUT WTR DEP
		98610	7,372.00	09/06/2018	32971	REMOVE AND REPLACE BLACK
	ARTHUR J LOOTENS & SON INC Total		<u>15,312.00</u>			
1489	LOWES	98921	22.20	08/30/2018	01137/08-08-18	MISC SUPPLIES
		98811	226.80	08/30/2018	01138/08-08-18	INVENTORY ITEMS
		97532	157.78	08/30/2018	02089/08-13-18	MISC SUPPLIES - PS
			-132.34	08/30/2018	02104	CREDIT INVOICE 2089
		97532	132.05	08/30/2018	02107/08-13-18	DEWALT 2-SPEED HAMMER
		97532	63.23	08/30/2018	02382	DELTA FOUNDATIONS
			-153.05	09/06/2018	94234CM	CREDIT FROM PO 97132
		97727	75.07	09/06/2018	02205/08-20-18	MISC EQUIPMENT PARTS
		97592	15.01	09/06/2018	02255/08-21-18	ELECTRIC METER PARTS
		97532	16.92	09/06/2018	02764/08-17-18	MISC SUPPLIES - PS
		97727	37.96	09/06/2018	902397	WATER DEPT SUPPLIES PO 97

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			-19.44	09/06/2018	94232CM	RETURNED PRODUCT PO 9705
			153.05	09/06/2018	94234	PO 97132 PRODUCT RETURNED
		97478	30.96	08/30/2018	02425/08-08-18	MISC SUPPLIES - PD
		97533	81.44	08/30/2018	02674/08-10-18	MISC SUPPLIES/PARTS
		97533	28.48	08/30/2018	02819	SUPPLIES = WEST PLANT
		97941	18.99	09/06/2018	01266/08-16-18	PIPE ALUMINUM
		98762	256.13	09/06/2018	01933/07-26-18	INVENTORY ITEMS PO 98762
		97592	12.20	09/06/2018	02121/08-20-18	ELECTRIC METER PARTS
	LOWES Total		1,023.44			
1545	MARQUEE YOUTH STAGE					
			1,500.00	09/06/2018	VCCMAR-078	HOTEL TAX JULY 2018
	MARQUEE YOUTH STAGE Total		1,500.00			
1582	MCMASTER CARR SUPPLY CO					
		99333	50.23	08/30/2018	71223126	RETAINING COMPOUND
	MCMASTER CARR SUPPLY CO Total		50.23			
1598	MENARDS INC					
		97560	21.97	08/30/2018	95350	30X72 CDLS VINYL
		97560	125.56	09/06/2018	95455	MISC TOOLS/LUMBER
	MENARDS INC Total		147.53			
1640	MID AMERICA UNDERGROUND LLC					
		98070	14,137.50	08/30/2018	MAU2153	STORM SEWER REPAIR INDEPENDENCE
		98070	5,220.00	08/30/2018	MAU2154	STORM SWR REPAIR 740 LEXINGTON
		98070	9,352.50	08/30/2018	MAU2155	STORM SEWER REPAIR HUNTSVILLE
		98866	6,287.50	09/06/2018	MAU2163	Q CENTER HYDRANT BUILD C
		98070	6,619.00	09/06/2018	MAU2164	STORM SEWER REPAIRS HORN
	MID AMERICA UNDERGROUND LLC Total		41,616.50			
1645	CHRISTOPHER MINICK					
			209.51	08/30/2018	091518	PER DIEM/MILEAGE 9-15~9-18-
	CHRISTOPHER MINICK Total		209.51			
1651	MNJ TECHNOLOGIES DIRECT INC					
		98927	224.00	08/30/2018	0003618794	TRIPP LITE COMPACT CORD M
		99016	196.54	08/30/2018	0003619591	TONER
	MNJ TECHNOLOGIES DIRECT INC Total		420.54			
1666	ST CHARLES SINGERS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			3,625.00	09/06/2018	VCCMOS-0718	HOTEL TAX JULY 2018
	ST CHARLES SINGERS Total		<u>3,625.00</u>			
1711	NESTLE WATERS NORTH AMERICA					
		98041	744.87	08/30/2018	08H0122067317	CITY WATER DELIVERY JULY/A
		98041	-744.87	08/30/2018	08H0122067317	CITY WATER DELIVERY JULY/A
		98041	760.07	08/31/2018	08H0122067317-ADJ	MONTHLY WATER JULY/AUGU
	NESTLE WATERS NORTH AMERICA Total		<u>760.07</u>			
1736	NORRIS CULTURAL ARTS CENTER					
			2,350.00	09/06/2018	VCCNOR-0718	HOTEL TAX JULY 2018
	NORRIS CULTURAL ARTS CENTER Total		<u>2,350.00</u>			
1745	NICOR					
			37.14	08/30/2018	0000 6 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			1,057.88	08/30/2018	0929 6 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			32.04	08/30/2018	1000 2 AUG 21 2018	MONTHLY BILLING THRU 8/20/1
			31.44	08/30/2018	1000 3 AUG 24 2018	MONTHLY BILLING THRU 8/23/1
			1,569.34	09/06/2018	8317 9 AUG 30 2018	MONTHLY BILLING THRU 8/22/1
			101.91	09/06/2018	8642 6 AUG 30 2018	MONTHLY BILLING THRU 8/29/1
			103.97	09/06/2018	9226 2 AUG 27 2018	MONTHLY BILLING THRU 8/22/1
			33.36	09/06/2018	1000 9 AUG 28 2018	MONTHLY BILLING THRU 8/24/1
			34.03	09/06/2018	1000 9 AUG 29 2018	MONTHLY BILLING THRU 8/28/1
			46.19	09/06/2018	1968 1 AUG 28 2018	MONTHLY BILLING THRU 8/27/1
			33.19	09/06/2018	4606 2 AUG 30 2018	MONTHLY BILLING THRU 8/28/1
			31.45	09/06/2018	4625 3 AUG 28 2018	MONTHLY BILLING THRU 8/24/1
			34.33	09/06/2018	5425 2 AUG 27 2018	MONTHLY BILLING THRU 8/27/1
			85.38	09/06/2018	1000 0 AUG 30 2018	MONTHLY BILLING THRU 8/28/1
			31.45	09/06/2018	1000 1 AUG 27 2018	MONTHLY BILLING THRU 8/24/1
			34.68	09/06/2018	1000 3 AUG 29 2018	MONTHLY BILLING THRU 8/27/1
			36.01	09/06/2018	1000 8 AUG 27 2018	MONTHLY BILLING THRU 8/24/1
			99.88	09/06/2018	1000 8 AUG 31 2018	MONTHLY BILLING THRU 8/30/1
			31.44	09/06/2018	1000 9 AUG 27 2018	MONTHLY BILLING THRU 8/23/1
			98.70	09/06/2018	0000 6 AUG 3 2018	MONTHLY BILLING THRU 8/28/1
			130.98	09/06/2018	0000 7 AUG 28 2018	MONTHLY BILLING THRU 8/24/1
			34.36	09/06/2018	0847 6 AUG 29 2018	MONTHLY BILLING THRU 8/28/1
			100.89	09/06/2018	1000 0 AUG 28 2018	MONTHLY BILLING THRU 8/27/1
			31.43	08/30/2018	1000 9 AUG 24 2018 V	MONTHLY BILLING THRU 8/22/1
			31.43	08/30/2018	7497 2 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			1,279.72	08/30/2018	7652 0 AUG 24 2018	MONTHLY BILLING THRU 8/22/1

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			31.43	08/30/2018	9676 7 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			144.05	08/30/2018	1000 4 AUG 24 2018	MONTHLY BILLING THRU 8/17/1
			36.56	08/30/2018	1000 4 AUG 24 2018 C	MONTHLY BILLING THRU 8/22/1
			31.43	08/30/2018	1000 5 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			110.32	08/30/2018	1000 6 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			114.29	08/30/2018	1000 9 AUG 24 2018	MONTHLY BILLING THRU 8/22/1
			26.57	08/30/2018	1000 9 AUG 24 2018 N	MONTHLY BILLING THRU 8/22/1
	NICOR Total		5,667.27			
1756	NORTH CENTRAL LABORATORIES					
		99108	691.09	09/06/2018	411175	INVENTORY ITEMS
		97496	1,404.19	09/06/2018	411317	CHEMICALS - LAB
	NORTH CENTRAL LABORATORIES Total		2,095.28			
1769	OEI PRODUCTS INC					
		99111	915.60	09/06/2018	6078	INVENTORY ITEMS
	OEI PRODUCTS INC Total		915.60			
1772	OHALLORAN KOSOFF GEITNER &					
			253.00	08/30/2018	656208	RE: MURPHY CLAIM 6-6 TO 7-10
	OHALLORAN KOSOFF GEITNER & Total		253.00			
1783	ON TIME EMBROIDERY INC					
		98575	22.00	09/06/2018	E 53394	UNIFORMS - FD
	ON TIME EMBROIDERY INC Total		22.00			
1861	POLICE PENSION FUND					
			5,773.70	08/31/2018	PLP2180831105504PD	Police Pension Tier 2
			14,756.10	08/31/2018	PLPN180831105504PD	Police Pension
	POLICE PENSION FUND Total		20,529.80			
1890	LEGAL SHIELD					
			7.36	08/31/2018	PPLS180831105504FC	Pre-Paid Legal Services
			8.75	08/31/2018	PPLS180831105504FN	Pre-Paid Legal Services
			124.60	08/31/2018	PPLS180831105504PC	Pre-Paid Legal Services
	LEGAL SHIELD Total		140.71			
1898	PRIORITY PRODUCTS INC					
		97977	126.68	08/30/2018	926412	FLEET DEPT PARTS
		97977	149.40	09/06/2018	926692	FLEET DEPT SUPPLIES
		97552	113.65	09/06/2018	926868	HOSE CLAMPS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	PRIORITY PRODUCTS INC Total		<u>389.73</u>			
1945	JOSEPH R RAMOS		1,375.00	09/06/2018	110-8-0818	JUNE/JULY/AUG LEGAL BILLING
	JOSEPH R RAMOS Total		<u>1,375.00</u>			
1946	RANDALL PRESSURE SYSTEMS INC		-81.50	08/30/2018	C-21037-0	INVOICE I-20361-0 CREDIT
		98814	440.55	08/30/2018	I-20577-0	INVENTORY ITEMS
		98814	72.35	08/30/2018	I-20577-1	INVENTORY ITEMS
		98848	1,297.12	09/06/2018	I-20634-0	SUPPLIES - PW
		98147	289.44	09/06/2018	I-20875-0	FLEET DEPT SUPPLIES
		99277	251.34	09/06/2018	I-21072-0	FLEET SUPPLIES
	RANDALL PRESSURE SYSTEMS INC Total		<u>2,269.30</u>			
2000	PRESERVATION PARTNERS OF		2,250.00	09/06/2018	VCCPRE-0718	HOTEL TAX JULY 2018
	PRESERVATION PARTNERS OF Total		<u>2,250.00</u>			
2010	RIGGS BROS INC					
		98695	595.00	09/06/2018	139441	REPAIR LOOSE BUCKET SEAT
	RIGGS BROS INC Total		<u>595.00</u>			
2032	POMPS TIRE SERVICE INC					
		98658	250.50	08/30/2018	640062675	INVENTORY ITEMS
	POMPS TIRE SERVICE INC Total		<u>250.50</u>			
2033	VILLAGE OF ROMEOVILLE					
		95436	525.00	09/06/2018	2018-393	B PAUS = 7-30~8-3-18
		97499	1,100.00	09/06/2018	2018-408	GALLIANO/PYZYNA
	VILLAGE OF ROMEOVILLE Total		<u>1,625.00</u>			
2046	RUSO POWER EQUIPMENT INC					
		98863	137.99	09/06/2018	5299877	CARBURETOR/SLEEVE/GASKE
	RUSO POWER EQUIPMENT INC Total		<u>137.99</u>			
2050	S&C ELECTRIC CO					
		98697	507.57	09/06/2018	1201921	INVENTORY ITEMS
	S&C ELECTRIC CO Total		<u>507.57</u>			
2059	SCOTT R SANDERS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			294.31	09/06/2018	090418	PETTY CASH REIMBURSEMENT
	SCOTT R SANDERS Total		294.31			
2076	ST CHARLES HISTORY MUSEUM		3,500.00	09/06/2018	VCCHSM-0718	HOTEL TAX JULY 2018
	ST CHARLES HISTORY MUSEUM Total		3,500.00			
2089	SCHRAMM CONSTRUCTION	98871	6,500.00	09/06/2018	968655	DESIGN AND COORDINATION
	SCHRAMM CONSTRUCTION Total		6,500.00			
2095	SCHROEDER ASPHALT SERVICES INC	98300	176,849.29	08/30/2018	2018-225	2018 STREET REHAB (MFT PRC
		98300	860,617.80	08/30/2018	2018-225-MFT	2018 MFT STREET REHAB
	SCHROEDER ASPHALT SERVICES INC Total		1,037,467.09			
2097	SCHAAF EQUIPMENT COMPANY	98906	299.57	09/06/2018	1000053842	REPAIR HUSKIE ROBO CRIMP
	SCHAAF EQUIPMENT COMPANY Total		299.57			
2101	SCULPTURE IN THE PARK		2,400.00	09/06/2018	VCCSCU-0718	HOTEL TAX JULY 2018
	SCULPTURE IN THE PARK Total		2,400.00			
2117	SEPS INC	98926	5,018.19	08/30/2018	1/691250	1 YEAR WARRANTY
	SEPS INC Total		5,018.19			
2126	SEWER EQUIPMENT CO OF AMERICA	98920	1,250.12	08/30/2018	0000166870	JOINT/MOTOR
	SEWER EQUIPMENT CO OF AMERICA Total		1,250.12			
2157	SISLERS ICE & DAIRY LTD	97556	149.90	08/30/2018	432165	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		149.90			
2166	SMITTY'S ON THE CORNER		72.09	09/06/2018	082918	LUNCH CANDIDATE INTERVIEW
	SMITTY'S ON THE CORNER Total		72.09			
2201	STANDARD EQUIPMENT CO					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		99112	840.46	09/06/2018	P08510	INVENTORY ITEMS
	STANDARD EQUIPMENT CO Total		840.46			
2205	STATE FIRE MARSHAL					
		99531	140.00	08/30/2018	9600692	BOILER INSPECTION
		99572	70.00	08/30/2018	9600786	CERTIFICATE BOILER PD BUILI
	STATE FIRE MARSHAL Total		210.00			
2214	ST CHARLES CHAMBER OF COMMERCE					
			90.00	09/06/2018	176297055	LEGISLATIVE LUNCHEON
	ST CHARLES CHAMBER OF COMMERCE Total		90.00			
2228	CITY OF ST CHARLES					
			136.93	08/31/2018	3-31-31065-6-1-0718	SVC 7-2 THRU 7-31-18
			115.00	08/31/2018	3-31-31067-2-1-0718	SVC 7-2 THRU 7-31-18
			90.10	08/31/2018	3-31-31068-0-2-0718	SVC 7-2 THRU 7-31-18
			172.02	08/31/2018	4-60-92833-6-0-0718	SVC 7-2 THRU 8-3-18
	CITY OF ST CHARLES Total		514.05			
2234	STEEL BEAM THEATRE					
			3,250.00	09/06/2018	VCCSTE-0718	HOTEL TAX JULY 2018
	STEEL BEAM THEATRE Total		3,250.00			
2235	STEINER ELECTRIC COMPANY					
		98751	289.76	08/30/2018	S006098915.001	SURELITE NEMA 4X LED EXIT
		98841	319.20	08/30/2018	S006112909.002	INVENTORY ITEMS
		98841	189.00	08/30/2018	S006112909.003	INVENTORY ITEMS
		98841	212.44	08/30/2018	S006112909.004	INVENTORY ITEMS
		98841	37.00	08/30/2018	S006112909.005	INVENTORY ITEMS
		98884	187.00	08/30/2018	S006116118.003	RIVERWALK CABLE
		98728	213.10	08/30/2018	S006120690.001	MISC ELEC ITEMS
		99356	2,527.01	08/30/2018	S006131063.001	COPPER WIRE
		98688	2,352.00	09/06/2018	S006098917.001	INVENTORY ITEMS
		98841	245.00	09/06/2018	S006112909.006	INVENTORY ITEMS
		98841	2,713.20	09/06/2018	S006112909.007	INVENTORY ITEMS
		97595	500.12	09/06/2018	S006125619.001	ELECTRIC DEPT SUPPLIES
	STEINER ELECTRIC COMPANY Total		9,784.83			
2297	JEFF TARRO					
			199.98	09/06/2018	090318	SAFETY BOOTS RWS 08-28-18

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	JEFF TARRO Total		<u>199.98</u>			
2300	TEMCO MACHINERY INC					
		98097	130.29	08/30/2018	AG64535	WEB STRAP CAB
		98097	463.67	08/30/2018	AG64594	CHOCK WHEEL ZICO
		98097	136.49	09/06/2018	AG64961	FLEET DEPT PARTS
		98097	94.71	09/06/2018	AG64971	FLEET DEPT PARTS
	TEMCO MACHINERY INC Total		<u>825.16</u>			
2314	3M VHS0733					
		98816	1,071.86	08/30/2018	9401795804	INVENTORY ITEMS
	3M VHS0733 Total		<u>1,071.86</u>			
2316	APC STORE					
		97921	103.47	08/30/2018	478-468223	FLEET DEPT RO 60790 VEH 185
			-18.13	08/30/2018	478-469753	CREDIT IN#469518
		97921	36.05	08/30/2018	478-471184	FLEET DEPT RO 60974 VEH 172
		97921	20.16	08/30/2018	478-471187	FLEET DEPT RO 60974 VEH 172
		97921	48.92	08/30/2018	478-471209	FLEET DEPT RO 60974 VEH 172
		97921	2.73	08/30/2018	478-471351	V#4099 RO#61001
		97921	11.16	08/30/2018	478-471920	FLEET DEPT AIR FILTER
		97921	22.32	08/30/2018	478-471921	FLEET DEPT AIR FILTERS
		97921	13.91	08/30/2018	478-471967	FLEET DEPT BUFFING SOLUTIO
		97921	72.80	09/06/2018	471-472188	FLEET DEPT RO 61066 VEH 215
		99541	109.02	09/06/2018	478-472111	INVENTORY ITEMS
		99639	22.93	09/06/2018	478-472327	INVENTORY ITEMS
		97921	29.58	08/30/2018	478-471366	FLEET DEPT RO 61002 VEH 177
		97921	9.98	08/30/2018	478-471369	FLEET DEPT RO 61002 VEH 177
		97921	15.33	08/30/2018	478-471513	FLEET DEPT RO 61034 VEH529
			20.57	08/30/2018	478-471544	ITEM RETURNED
			-20.16	08/30/2018	478-471736	CRED IN#471187
		97921	9.68	08/30/2018	478-471833	V#1962 RO#61009
	APC STORE Total		<u>510.32</u>			
2343	TAPCO					
		98712	1,277.00	08/30/2018	I610344	SCHOOL SPEED LIMIT SIGNS
	TAPCO Total		<u>1,277.00</u>			
2345	TRAFFIC CONTROL & PROTECTION					
		98911	573.80	09/06/2018	93645	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		99144	547.15	09/06/2018	93646	30" SCHOOL SYMBOL
	TRAFFIC CONTROL & PROTECTION Total		1,120.95			
2376	ULTRA STROBE COMMUNICATIONS					
		97485	157.45	08/30/2018	074475	LABOR SQUAD 20,26,32,23 REF
	ULTRA STROBE COMMUNICATIONS Total		157.45			
2401	UNIVERSAL UTILITY SUPPLY INC					
		98696	814.00	09/06/2018	3027402	INVENTORY ITEMS
		99177	980.40	09/06/2018	3027403	INVENTORY ITEMS
		99177	3,162.00	09/06/2018	3027423	INVENTORY ITEMS
		99829	1,729.00	09/06/2018	3027424	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		6,685.40			
2403	UNITED PARCEL SERVICE					
			17.51	08/30/2018	0000650961338	SHIPPING
			23.92	09/06/2018	0000650961348	SHIPPING CHARGES
	UNITED PARCEL SERVICE Total		41.43			
2410	VALLEY LOCK CO					
		99483	109.33	08/30/2018	63406A	KEYS - IC
		97925	96.89	08/30/2018	63756	MISC KEYS FOR CITY HALL
	VALLEY LOCK CO Total		206.22			
2428	VERMEER MIDWEST					
		98933	803.20	08/30/2018	PC6596	MISC PARTS/TOOLS
		98933	148.20	09/06/2018	PC6891	STANDARD CABINET
	VERMEER MIDWEST Total		951.40			
2429	VERIZON WIRELESS					
			855.16	09/06/2018	9813441486	MONTHLY BILLING THRU 8/23/1
	VERIZON WIRELESS Total		855.16			
2432	VESCO DIVISION OF THE STRAITS					
		97527	867.40	09/06/2018	41533	XEROX MAINTENANCE
	VESCO DIVISION OF THE STRAITS Total		867.40			
2446	WALTER VOELSCH					
			185.03	08/30/2018	082918	FUEL REIMBURSEMENT PIERC
	WALTER VOELSCH Total		185.03			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2456	ALLEN WADE		113.00	08/30/2018	082618	BOOTS - MERRELL 8-23-18
	ALLEN WADE Total		<u>113.00</u>			
2463	WALMART COMMUNITY	99437	115.70	08/30/2018	05739	REFRESHMENTS/SUPPLIES
	WALMART COMMUNITY Total		<u>115.70</u>			
2470	WAREHOUSE DIRECT	97524	10.56	08/30/2018	3994612-0	OFFICE SUPPLIES COMM DEV
		97486	183.02	09/06/2018	4000465-0	OFFICE SUPPLIES POLICE DEF
	WAREHOUSE DIRECT Total		<u>193.58</u>			
2478	WATER PRODUCTS AURORA	99064	1,575.00	08/30/2018	0282519	3/4 X 4 SS T-BOLT & NUT
		99064	1,575.00	08/30/2018	0282520	3/4 X 4-1/2 T BOLT & NUT
		99233	1,350.00	09/06/2018	0282651	WATER DEPT PARTS
		99233	1,800.00	09/06/2018	0282652	WATER DEPT PARTS
	WATER PRODUCTS AURORA Total		<u>6,300.00</u>			
2485	WBK ENGINEERING LLC	92832	717.63	08/30/2018	19274	IL31 CULVERT - S CORP LIMITS
		98344	2,029.50	08/30/2018	19299	SMITH RD ESTATES
		98700	850.50	08/30/2018	19300	1885 WALLACE AVE
		97585	694.30	08/30/2018	19301	WOODS OF FOX GLEN
		92345	1,210.50	08/30/2018	19302	PRAIRIE CENTRE
		98592	558.50	08/30/2018	19304	STC FIRST ST AUTOTURN
		98796	253.87	08/30/2018	N69349	BATTERY CABLE FIRST STREE
		98796	-253.87	08/30/2018	N69349	BATTERY CABLE FIRST STREE
	WBK ENGINEERING LLC Total		<u>6,060.93</u>			
2495	WEST SIDE TRACTOR SALES CO	99055	175.81	08/30/2018	N69993	CLAMP/SCREW/NUTS/WASHER
		99048	307.80	08/30/2018	V92337	PARTS/LABOR
	WEST SIDE TRACTOR SALES CO Total		<u>483.61</u>			
2506	EESCO	98903	268.80	08/30/2018	178700	INVENTORY ITEMS
		98903	732.00	08/30/2018	181654	INVENTORY ITEMS
		98903	1,220.00	09/06/2018	199101	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98004	1,075.00	09/06/2018	202445	INVENTORY ITEMS
	EESCO Total		3,295.80			
2527	WILLIAM FRICK & CO					
		98817	951.42	09/06/2018	535058	INVENTORY ITEMS
		99115	118.43	09/06/2018	535249	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		1,069.85			
2545	GRAINGER INC					
		98931	40.66	08/30/2018	9870676542	WHEEL CENTIPEDE
		98463	88.50	08/30/2018	9870676559	HOSE CLAMP
		98882	43.09	08/30/2018	9872596151	REMOTE CONTROL FOR 5URF
		99110	593.80	09/06/2018	9876390288	INVENTORY ITEMS
		99183	217.35	09/06/2018	9880908604	WORK BOOTS
		99294	359.36	09/06/2018	9881368162	SUMP PUMP/HOSE
		99351	38.25	09/06/2018	9882593495	WORK BOOTS
		99319	1,423.56	09/06/2018	9882773527	INVENTORY ITEMS
	GRAINGER INC Total		2,804.57			
2626	YRC INC					
			380.00	09/06/2018	753-565986-8	FREIGHT CHARGES FLEET DEF
	YRC INC Total		380.00			
2637	ILLINOIS DEPT OF REVENUE					
			782.23	08/31/2018	ILST180831105504CA	Illinois State Tax
			2,342.53	08/31/2018	ILST180831105504CD	Illinois State Tax
			8,182.55	08/31/2018	ILST180831105504FD	Illinois State Tax
			1,786.73	08/31/2018	ILST180831105504FN	Illinois State Tax
			814.35	08/31/2018	ILST180831105504HR	Illinois State Tax
			1,713.28	08/31/2018	ILST180831105504IS	Illinois State Tax
			10,074.39	08/31/2018	ILST180831105504PD	Illinois State Tax
			13,848.76	08/31/2018	ILST180831105504PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		39,544.82			
2638	INTERNAL REVENUE SERVICE					
			625.53	08/31/2018	FICA180831105504CA	FICA Employee
			3,345.54	08/31/2018	FICA180831105504CD	FICA Employee
			406.16	08/31/2018	FICA180831105504FD	FICA Employee
			2,515.66	08/31/2018	FICA180831105504FN	FICA Employee
			1,187.61	08/31/2018	FICA180831105504HR	FICA Employee

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			588.35	08/31/2018	MEDR180831105504FI	Medicare Employer
			277.56	08/31/2018	MEDR180831105504H	Medicare Employer
			585.60	08/31/2018	MEDR180831105504IS	Medicare Employer
			3,479.41	08/31/2018	MEDR180831105504P	Medicare Employer
			4,478.01	08/31/2018	MEDR180831105504P	Medicare Employer
			585.41	08/31/2018	MEDE180831105504IS	Medicare Employee
			3,478.83	08/31/2018	MEDE180831105504PI	Medicare Employee
			4,478.01	08/31/2018	MEDE180831105504PI	Medicare Employee
			285.74	08/31/2018	MEDR180831105504C	Medicare Employer
			763.83	08/31/2018	MEDR180831105504C	Medicare Employer
			2,808.44	08/31/2018	MEDR180831105504FI	Medicare Employer
			32,660.95	08/31/2018	FIT 180831105504PW	Federal Withholding Tax
			267.75	08/31/2018	MEDE180831105504C	Medicare Employee
			782.42	08/31/2018	MEDE180831105504C	Medicare Employee
			2,808.44	08/31/2018	MEDE180831105504FI	Medicare Employee
			588.33	08/31/2018	MEDE180831105504FI	Medicare Employee
			277.75	08/31/2018	MEDE180831105504H	Medicare Employee
			5,584.72	08/31/2018	FIT 180831105504CD	Federal Withholding Tax
			21,670.20	08/31/2018	FIT 180831105504FD	Federal Withholding Tax
			4,680.46	08/31/2018	FIT 180831105504FN	Federal Withholding Tax
			2,052.85	08/31/2018	FIT 180831105504HR	Federal Withholding Tax
			3,710.11	08/31/2018	FIT 180831105504IS	Federal Withholding Tax
			25,175.15	08/31/2018	FIT 180831105504PD	Federal Withholding Tax
			2,515.74	08/31/2018	FICE180831105504FN	FICA Employer
			1,186.81	08/31/2018	FICE180831105504HR	FICA Employer
			2,503.98	08/31/2018	FICE180831105504IS	FICA Employer
			2,102.74	08/31/2018	FICE180831105504PD	FICA Employer
			19,147.28	08/31/2018	FICE180831105504PV	FICA Employer
			1,956.85	08/31/2018	FIT 180831105504CA	Federal Withholding Tax
			2,503.18	08/31/2018	FICA180831105504IS	FICA Employee
			2,100.27	08/31/2018	FICA180831105504PD	FICA Employee
			19,147.28	08/31/2018	FICA180831105504PV	FICA Employee
			702.49	08/31/2018	FICE180831105504CA	FICA Employer
			3,266.03	08/31/2018	FICE180831105504CD	FICA Employer
			406.16	08/31/2018	FICE180831105504FD	FICA Employer
			187,687.63			
	INTERNAL REVENUE SERVICE Total					
2639	STATE DISBURSEMENT UNIT					
			465.36	08/31/2018	0000000641808311055	IL Child Support Amount 2

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			471.13	08/31/2018	000000191180831105E	IL Child Support Amount 1
			545.00	08/31/2018	000000206180831105E	IL Child Support Amount 1
			391.78	08/31/2018	000000292180831105E	IL Child Support Amount 1
			369.23	08/31/2018	000000486180831105E	IL Child Support Amount 1
			700.15	08/31/2018	000001225180831105E	IL Child Support Amount 1
			180.00	08/31/2018	000001267180831105E	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		3,122.65			
2643	DELTA DENTAL					
			5,721.35	08/27/2018	082718	DELTA DENTAL CLAIMS
			4,652.25	09/05/2018	090418	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		10,373.60			
2648	HEALTH CARE SERVICE CORP					
			45,299.16	09/05/2018	081718	MEDICAL CLAIMS
			78,573.71	09/05/2018	090518	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		123,872.87			
2674	VIKING CHEMICAL CO					
		77	552.00	08/30/2018	66651	SODIUM HYPOCHLORITE
		77	690.00	08/30/2018	66652	SODIUM HYPOCHLORITE
		77	236.25	08/30/2018	66653	CHLORINE
		77	2,901.89	09/06/2018	66977	CHEMICALS
		77	4,218.78	09/06/2018	66978	CHEMICALS
		77	399.88	09/06/2018	66979	HYDROFLUOSILICIC ACID
		77	935.55	09/06/2018	66980	CHLORINE/MAG SULFATE
	VIKING CHEMICAL CO Total		9,934.35			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	08/31/2018	ACCG180831105504FI	AFLAC Accident Plan
			84.84	08/31/2018	ACCG180831105504PI	AFLAC Accident Plan
			85.54	08/31/2018	ACCG180831105504P'	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		230.27			
2706	MERCEDES-BENZ OF ST CHARLES					
		99341	797.50	09/06/2018	ZNCS125722	V#1737 RO#61024
	MERCEDES-BENZ OF ST CHARLES Total		797.50			
2823	MP SYSTEMS INC					
		97461	2,200.00	09/06/2018	93782	SERVICE HYDROVAC

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	MP SYSTEMS INC Total		<u>2,200.00</u>			
2840	ST CHARLES ARTS COUNCIL		2,750.00	09/06/2018	VCCART-0718	HOTEL TAX JULY 2018
	ST CHARLES ARTS COUNCIL Total		<u>2,750.00</u>			
2883	ADVANCED DISPOSAL SERVICES		1,156.31	08/30/2018	T00001699999	FINAL INVOICE
	ADVANCED DISPOSAL SERVICES Total		<u>1,156.31</u>			
2894	HAVLICEK ACE HARDWARE LLC					
		99300	108.48	08/30/2018	66020/1	HOSE/ADAPTR/INSERT/PUMP
		97535	7.15	09/06/2018	66174/1	LED 60W
	HAVLICEK ACE HARDWARE LLC Total		<u>115.63</u>			
2929	FOOTE MIELKE CHAVEZ & O'NEIL					
			3,200.00	09/06/2018	4404	AUGUST ORDINANCE VIOLATIC
			475.00	09/06/2018	4405	LEGAL NICHOLAS TORRESSO
			525.00	09/06/2018	4406	LEGAL KYLE STEVEN FRANZEN
			625.00	09/06/2018	4407	LEGAL ERNEST ALVINITO
			500.00	09/06/2018	4408	LEGAL DYLAN DONZELLI
			550.00	09/06/2018	4409	LEGAL KELWIN NAVAROO ROM
			475.00	09/06/2018	4410	LEGAL JORGE PEREZ
			550.00	09/06/2018	4411	LEGAL MICHAEL J UPTON
			550.00	09/06/2018	4412	LEGAL STEPHEN DAWSON FEC
	FOOTE MIELKE CHAVEZ & O'NEIL Total		<u>7,450.00</u>			
2956	LAI LTD					
		98517	4,828.00	09/06/2018	18-15711	SEW EURODRIVE RPM GEAR U
	LAI LTD Total		<u>4,828.00</u>			
2963	RAYNOR DOOR AUTHORITY					
		98845	467.00	08/30/2018	131878	PD REPAIR TO DOOR
	RAYNOR DOOR AUTHORITY Total		<u>467.00</u>			
2985	S SCHROEDER TRUCKING INC					
		73	5,268.38	08/30/2018	33963	DUMPING CHARGES
	S SCHROEDER TRUCKING INC Total		<u>5,268.38</u>			
3002	JET SERVICES INC					
		98029	130.00	09/06/2018	990033358	SHREDDING SERVICES AUGUS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	JET SERVICES INC Total		<u>130.00</u>			
3078	STEVEN DRIES		96.84	08/30/2018	082018	REIMB FUEL - PIERCE MFG
	STEVEN DRIES Total		<u>96.84</u>			
3095	CHAD TINSLEY		41.00	08/30/2018	060018264-18	MEDIC LICENSE RENEW
	CHAD TINSLEY Total		<u>41.00</u>			
3099	MIDWEST SALT LLC	79	2,352.12	08/30/2018	P440414	MVP INDUSTRIAL SOUTHERN C
	MIDWEST SALT LLC Total		<u>2,352.12</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		98878	800.00	08/30/2018	3011568744	CYLINDER
		98058	155.80	08/30/2018	3011637694	FLEET DEPT VEH 1961 REPAIR
		98058	742.64	09/06/2018	3011653913	FLEET DEPT RO 61030 VEH 186
		99120	67.78	09/06/2018	3011654186	INVENTORY ITEMS
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>1,766.22</u>			
3127	SHI INTERNATIONAL CORP					
		98928	800.00	08/30/2018	B08669050	HAVIS PORT REPLICATOR
		98935	22.18	08/30/2018	B08675142	WIRELESS COMBO KEYBRD/MOUSE
		98986	120.00	08/30/2018	B08684155	PRINT CARTRIDGES - PD
		98629	247.00	09/06/2018	B08533522	ACROBAT LICENSE FD
		99084	279.00	09/06/2018	B08700447	REPLACEMENT BATTERY
	SHI INTERNATIONAL CORP Total		<u>1,468.18</u>			
3131	VCNA PRAIRIE INC					
		76	427.00	08/30/2018	888701343	READY MIX
		76	1,464.00	08/30/2018	888703464	READY MIX
		76	864.00	08/30/2018	888711910	READY MIX
		76	378.00	08/30/2018	888711911	READY MIX
		76	405.00	09/06/2018	888713964	READY MIX
		76	675.00	09/06/2018	888715537	READY MIX
		76	324.00	09/06/2018	888719556	READY MIX
		76	405.00	09/06/2018	888723037	READY MIX
	VCNA PRAIRIE INC Total		<u>4,942.00</u>			
3138	SUBSURFACE SOLUTIONS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98930	405.59	08/30/2018	12795	REPAIR LOCATOR UNIT
	SUBSURFACE SOLUTIONS Total		405.59			
3202	ENGINEERING RESOURCE ASSOCIATE					
		97916	4,610.30	08/30/2018	180516.02	CAMPTON HILLS RD/PECK PRC
		99727	314.70	09/06/2018	140905.04	STUARTS CROSSING BASIN
	ENGINEERING RESOURCE ASSOCIATE Total		4,925.00			
3209	HOLMGREN ELECTRIC INC					
		98618	1,606.90	09/06/2018	5536	SVC CITY HALL TOWER
	HOLMGREN ELECTRIC INC Total		1,606.90			
3252	ROBERT KLOSKOWSKI					
		98650	149.85	08/30/2018	1710	STIFF WITCH BROOM
	ROBERT KLOSKOWSKI Total		149.85			
3288	FGM ARCHITECTS INC					
		91318	101,639.00	08/30/2018	16-2234.01-10	POLICE BUILDING PRJ THRU 7/
		91318	-101,639.00	08/30/2018	16-2234.01-10	POLICE BUILDING PRJ THRU 7/
	FGM ARCHITECTS INC Total		0.00			
3289	VISION SERVICE PLAN OF IL NFP					
			100.54	09/06/2018	083018	RETIREEES FOR SEPTEMBER
	VISION SERVICE PLAN OF IL NFP Total		100.54			
3346	STHEALTH BENEFIT SOLUTIONS					
		97620	35,861.78	08/30/2018	071918	PREMIUM AUG 2018
	STHEALTH BENEFIT SOLUTIONS Total		35,861.78			
3428	Luis Vargas Alvarado					
			60.00	09/06/2018	090418	PER DIEM 9/17/18-9/21/18
	Luis Vargas Alvarado Total		60.00			
3484	MIDLAND STANDARD ENGINEERING					
		97970	13,731.80	08/30/2018	138607	OHIO AVE PRJ THRU 7/31/18
	MIDLAND STANDARD ENGINEERING Total		13,731.80			
3570	SWEET BABY RAY'S BARBECUE					
		99895	1,727.28	09/06/2018	E41870	HOLIDAY LUNCHEON DEPOSIT
		99895	1,727.28	09/06/2018	E41870-2	2ND INSTALLMENT HOLIDAY LI

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	SWEET BABY RAY'S BARBECUE Total		<u>3,454.56</u>			
3576	CAROLE MURPHY		165.21	09/06/2018	083018	PETTY CASH REIMBURSEMENT
	CAROLE MURPHY Total		<u>165.21</u>			
3597	GEOSTAR MECHANICAL INC					
		99107	3,757.87	08/30/2018	15653	SVC @ CENTURY STATION
		98535	1,100.00	08/30/2018	15654	SVC @ SLUDGE PLANT
	GEOSTAR MECHANICAL INC Total		<u>4,857.87</u>			
3607	McNISH CORPORATION					
		98589	9,359.20	09/06/2018	INV016467	FIBERGLASS FLIGHTS
	McNISH CORPORATION Total		<u>9,359.20</u>			
3615	FOSTER & FOSTER ACTUARIES INC.					
		98970	13,156.00	08/30/2018	12935	GASB 67/68 FIRE AND POLICE
		98970	6,500.00	09/06/2018	12995	GASB 75 OPEB REPORT
	FOSTER & FOSTER ACTUARIES INC. Total		<u>19,656.00</u>			
3616	SHERWIN INDUSTRIES INC					
		98886	315.00	08/30/2018	SS076323	WHITE MARKING PAINT
	SHERWIN INDUSTRIES INC Total		<u>315.00</u>			
3737	ALEXANDER'S CONTRACT SERVICES					
		99463	1,470.60	09/06/2018	101781	CLOUD SST METER READ
	ALEXANDER'S CONTRACT SERVICES Total		<u>1,470.60</u>			
3742	STERNBERG LANTERNS INC					
		98737	225.00	08/30/2018	47002	HOUSE SIDE SHIELD
	STERNBERG LANTERNS INC Total		<u>225.00</u>			
3761	DANIEL E WILLIAMS					
		97975	156.00	09/06/2018	2010053	PASSPORT INSERT
	DANIEL E WILLIAMS Total		<u>156.00</u>			
3763	DIRECT PATH LLC					
		97612	836.25	08/30/2018	AT40468	SEPTEMBER BILLING
	DIRECT PATH LLC Total		<u>836.25</u>			
3766	PROVEN BUSINESS SYSTEMS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98668	309.55	09/06/2018	512480	MONTHLY BILLING PW DEPT
	PROVEN BUSINESS SYSTEMS Total		309.55			
3787	VIKING BROS INC					
		75	1,853.00	08/30/2018	INV_2018-483	CA7 STONE DELIVERY
		75	2,502.91	08/30/2018	INV_2018-494	CA7 STONE DELIVERY
	VIKING BROS INC Total		4,355.91			
3799	LRS HOLDINGS LLC					
		97479	130.00	08/30/2018	PS213208	SVC 5-11 THRU 6-7-18
		97551	65.00	08/30/2018	PS213209	SVC 5-11 THRU 6-7-18
		97479	130.00	08/30/2018	PS216763	SVC 6-8 THRU 7-5-18
		97479	130.00	08/30/2018	PS220494	SVC 7-6 THRU 8-2-18
		97551	65.00	08/30/2018	PS220495	SVC 7-6 TO 8-2-18
		98270	319.02	09/06/2018	0000062288	WOOD HAULING
	LRS HOLDINGS LLC Total		839.02			
3805	EMPLOYEE BENEFITS CORP - ACH					
			21,956.40	09/01/2018	C98632-201808	FLEX SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total		21,956.40			
3867	HOOPER CORPORATION					
		97703	100,438.66	09/06/2018	11986-13-03	OVERHEAD CONTRACT SERVI
	HOOPER CORPORATION Total		100,438.66			
3882	CORE & MAIN LP					
		98825	1,867.00	08/30/2018	J307960	INVENTORY ITEMS
		98832	81.36	08/30/2018	J325328	INVENTORY ITEMS
		98991	60.00	08/30/2018	J329209	REGULAR GASKET
			-144.00	09/06/2018	J345906	CREDITS INV J227444
		99145	912.00	09/06/2018	J351452	INVENTORY ITEMS
	CORE & MAIN LP Total		2,776.36			
3886	VIA CARLITA LLC					
		98057	103.35	08/30/2018	7996	V#1969 RO#61031
		98057	17.24	09/06/2018	8028	FLEET DEPT RO 61040 VEH 195
		98057	41.13	09/06/2018	8139	FLEET DEPT RO 61062 VEH 183
	VIA CARLITA LLC Total		161.72			
3910	Brant Corwin					
			251.78	09/06/2018	090518	JEANS BLAINS/DULUTH 9/3/18 (

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	Brant Corwin Total		<u>251.78</u>			
3915	B&W CONTROL SYSTEMS					
		93917	30,000.00	09/06/2018	0199898	SCADA PROGRM MANAGEMEN
		93917	1,330.85	09/06/2018	0199899	SUPPORT SERVICES LIFT STA
		93917	20,000.00	09/06/2018	0200453	SCADA PROGRAM MANAGEME
		98715	48.36	09/06/2018	0200454	SUPPORT SERVICES LIFT STA
	B&W CONTROL SYSTEMS Total		<u>51,379.21</u>			
3943	Saverio Spinnato					
			49.99	08/30/2018	082818	ADDITIONAL AMT OWED TO EN
	Saverio Spinnato Total		<u>49.99</u>			
3965	TIMOTHY E COOPER					
		98833	678.54	08/30/2018	311	REPAIR WINDOR FS#2
	TIMOTHY E COOPER Total		<u>678.54</u>			
3967	WEALTH RESOURCE GROUP INC					
			350.00	08/30/2018	STCH-101	SERVICE FEE SET UP RHFP
	WEALTH RESOURCE GROUP INC Total		<u>350.00</u>			
3968	TRANSAMERICA CORPORATION					
			4,077.05	08/31/2018	RHFP180831105504PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		<u>4,077.05</u>			
3973	HSA BANK					
			642.29	08/31/2018	HSAF180831105504FI	Health Savings Plan - Family
			151.92	08/31/2018	HSAF180831105504HF	Health Savings Plan - Family
			230.77	08/31/2018	HSAF180831105504IS	Health Savings Plan - Family
			685.00	08/31/2018	HSAF180831105504PI	Health Savings Plan - Family
			285.00	08/31/2018	HSAF180831105504PV	Health Savings Plan - Family
			38.46	08/31/2018	HSAS180831105504C/	Health Savings - Self Only
			132.69	08/31/2018	HSAS180831105504CI	Health Savings - Self Only
			250.00	08/31/2018	HSAS180831105504FI	Health Savings - Self Only
			143.75	08/31/2018	HSAS180831105504FI	Health Savings - Self Only
			132.69	08/31/2018	HSAS180831105504HI	Health Savings - Self Only
			588.40	08/31/2018	HSAS180831105504PI	Health Savings - Self Only
	HSA BANK Total		<u>3,280.97</u>			
3979	NOREEN A BROOKINS					
		97035	2,805.00	09/06/2018	67662	COLOR SAMPLE/PANELS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	NOREEN A BROOKINS Total		<u>2,805.00</u>			
3981	PETERBILT ILLINOIS	97102	182,992.00	08/30/2018	2210338T	2019 TRACTOR/TRAILER
	PETERBILT ILLINOIS Total		<u>182,992.00</u>			
4001	TRYAD SOLUTIONS	97446	500.00	09/06/2018	00020718	HOW ELEC GETS TO YOU
	TRYAD SOLUTIONS Total		<u>500.00</u>			
4007	ENTERPRISE SECURITY, INC	98439	7,479.80	09/06/2018	32175	BLUE LIGHT STROBE COMBO
	ENTERPRISE SECURITY, INC Total		<u>7,479.80</u>			
4021	TNT LANDSCAPE CONSTRUCTION INC	98572	860.00	08/30/2018	5293	BRICK WORK RT 64
		98572	2,848.00	08/30/2018	5300	SVC @ RT 64 / 3RD AVE
		98572	1,850.00	09/06/2018	5203	INV 5303 BRICK WORK
		98572	168.00	09/06/2018	5302	SVC @ 516 N 2ND AVE
	TNT LANDSCAPE CONSTRUCTION INC Total		<u>5,726.00</u>			
4030	FEDERAL LAW ENFORCEMENT	97967	8,992.58	08/30/2018	P1807086Q	POLICE DEPT
	FEDERAL LAW ENFORCEMENT Total		<u>8,992.58</u>			
4037	SUSAN SPRIET	98703	575.00	09/06/2018	230569	INVENTORY ITEMS
		98898	237.60	09/06/2018	230569A	INVENTORY ITEMS
		99188	1,094.00	09/06/2018	230615	INVENTORY ITEMS
	SUSAN SPRIET Total		<u>1,906.60</u>			
4051	UNITED STATES COMPLIANCE	98362	7,500.00	09/06/2018	101206	MOCK OSHA INSPECTION PW
	UNITED STATES COMPLIANCE Total		<u>7,500.00</u>			
4061	VOSS SIGNS LLC	98566	68.90	09/06/2018	D-212283	VINYL OVERLAMINATE SIGN
	VOSS SIGNS LLC Total		<u>68.90</u>			
4068	ARCADIAN INC	98754	183.57	08/30/2018	43433	ELECTRIC SUPPLIES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ARCADIAN INC Total		<u>183.57</u>			
4071	Mark Chmura		260.20	09/06/2018	082918	ANNUAL TRAINING
	Mark Chmura Total		<u>260.20</u>			
4074	AMAZON					
		99446	155.12	09/04/2018	111-3950668-1447401	INVENTORY ITEMS
	AMAZON Total		<u>155.12</u>			
4075	CENTER FOR PUBLIC SAFETY					
		98902	3,000.00	08/30/2018	1574	CONSULTING HR DEPT
	CENTER FOR PUBLIC SAFETY Total		<u>3,000.00</u>			
9990008	JORGE GARCIA DORADO					
			10.00	08/30/2018	082818	REFUND PARKING TKT P13341
	JORGE GARCIA DORADO Total		<u>10.00</u>			
9990008	GOLD STANDARD TRANSPORTATION					
			50.00	08/30/2018	082918	REFUND PARKING TKT P13256
	GOLD STANDARD TRANSPORTATION Total		<u>50.00</u>			
	Grand Total:		<u>2,615,903.65</u>			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee

Date

Vice Chairman, Government Operations Committee

Date

Finance Director

Date

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: October 1, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request favorable consideration to approve the appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

Attachments *(please list):*

Letter of interest, resume

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners.

September 5, 2018

Mayor Raymond Rogina
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Dear Mayor Rogina:

The purpose of this letter is to express my interest in the member vacancy on the Board of Fire and Police Commissioners. I have wanted to get involved in local government and give back to this wonderful community for a very long time. I feel it would be best served as a member of the Board of Fire and Police Commissioners.

My wife, Jane, and I have lived in the Traditions/Harvest Hills neighborhood of St. Charles for the past 16 years. We chose to move to St. Charles because of its excellent schools, reputation, and services. We have always been proud to say we live in St. Charles.

For 22 years, I have served as a police officer, school resource officer, sergeant, commander and, for the past two years, as the deputy chief for the Bartlett Police Department. I know I can bring to St. Charles the knowledge and experience needed to serve as a dedicated member of the Board of Fire and Police Commissioners to enhance and encourage the development of sworn police officers and fire fighters and to maintain the highest standards of the St. Charles Fire and Police Departments.

In October, I will have completed my Master of Business Administration degree from Judson University. I have also worked as a consultant for COPS Testing Services, interviewing many candidates for police officer and supervisory positions around the state of Illinois.

Thank you very much for considering my request to serve on the Board of Fire and Police Commissioners. Please feel free to contact me at the phone number provided below if you have any further questions.

I appreciate your consideration and time.

Sincerely,


Geoffrey T. Pretkelis



Geoffrey T. Pretkelis

Saint Charles, Illinois 60175

EDUCATION

Judson University, Elgin, Illinois Expected Completion 2018

- Master of Business Administration

Western Illinois University, Macomb, Illinois 1995

- Bachelor of Science, Law Enforcement & Justice Administration

SPECIALIZED LAW ENFORCEMENT TRAINING

Northwestern University – Center for Public Safety, Evanston, Illinois 2012

- School of Police Staff & Command, Class 320

University of Southern California – Los Angeles, California 2001

- Delinquency Control Institute, Class 113

EXPERIENCE

Village of Bartlett Police Department 1996 - Present
228 South Main Street, Bartlett, Illinois 60103

DEPUTY CHIEF OF POLICE 2017 - Present

- Direct, supervise and coordinate Police Department activities including Investigative operations and Support Services; plan, assign and review the work of subordinate supervisors; monitor demands for service; adjust personnel deployment accordingly.
- Participate in the development and implementation of goals, objectives, policies and priorities for the department; identify resource needs; recommend and implement policies and procedures.
- Participate in the development and administration of the assigned budget; forecast funds needed for staffing, equipment, materials and supplies; direct the monitoring of and approves expenditures; recommend adjustments as necessary.
- Respond to major crime or incidents; assist subordinates in difficult or unusual situations.
- Respond to and resolve difficult and sensitive citizen inquiries and complaints.
- Coordinate assigned activities with those of other divisions and outside agencies and organizations.
- Identify opportunities for improving service delivery methods and procedures; review with appropriate management staff; implement improvements.
- Provide staff assistance to the Police Chief; prepare and present staff reports and other necessary correspondence.

- Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of law enforcement.

COMMANDER – SUPPORT SERVICES & INVESTIGATIONS

2016 - 2017

- Establish and maintain effective working relationships with those contacted in the course of work, including a variety of Village and other government officials, community groups, and the general public.
- Provide leadership over all non-uniformed staff to include: Records Section, Investigations Sergeant, Detectives, Crime Prevention Unit, & School Resource Officers
- Respond to major crimes and emergencies; assist in the command of police activities in the event of an emergency.
- Review the work of departmental personnel to ensure compliance with department policies and procedures.
- Coordinate community resources and oversee community relations programs; represent the department at community special events.
- Respond to requests from the media, prepare press releases and confer with the media in matters related to assigned activities; conduct news conferences as required.

SERGEANT – PUBLIC SERVICES BUREAU/SUPPORT SERVICES

2009-2016

- Responsible for the direct supervision of the Traffic Unit, Crime Prevention Unit, Tactical team, School Liaison Officers, and Canine Program.
- Identified and responded to community, Village Administrator and Board of Trustees issues, concerns and needs.
- Developed, implemented and administered goals, objectives, and procedures for providing effective and efficient law enforcement services.

SERGEANT – PATROL DIVISION

2006-2009

- Provided direct supervision over several shifts of sworn uniformed patrol officers.


POLICE OFFICER

1996-2006

- Participated in several assignments while at the rank of police officer:
 - Bartlett High School Resource Officer 1999-2005
 - Patrol Officer 1996-1999

AWARDS & CITATIONS

- Police Officer of the Year Award 2002 & 2015
- Cook County Meritorious Service Award 2002 & 2015
- Meritorious Service Award 2013
- Commendation of Commendation 2013

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IB
	Title:	A Resolution Authorizing the Execution of an Agreement between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330	
	Presenter:	Jennifer McMahon, Director of Human Resources	
Meeting: City Council			Date: October 1, 2018
Proposed Cost: \$179,768 for FY 18/19 and \$183,095 for FY 19/20		Budgeted Amount: \$179,768 for FY 18/19 and \$183,095 for FY 19/20	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Attached for Council consideration, is a resolution authorizing execution of a collective bargaining agreement that was ratified by the International Brotherhood of Teamsters Local Union No. 330 following collective bargaining. The agreement would be effective from May 1, 2018, through April 30, 2020. Positions covered by this contract include Public Works line positions for street and utility maintenance, and inventory control as well as inspector positions in the Community & Economic Development department.</p> <p>The wage schedule specifies a 1.50% increase for FY 2018/19 and a 1.50% increase for FY 2019/20, with a 1.50% bonus for FY 2018/19 and 2019/20. The FY 2018/19 wage increase will be applied retroactively to May 1, 2018, for all current employees. For those employees who are not at the top of the pay range, they will also receive a 4.91% increase on their anniversary date. The additional costs for the wages (1.50% increase), step increase for employees not at top of the pay range and bonuses are \$179,768 for FY 18/19 (4.48% increase) and \$183,095 for FY 19/20 (4.44% increase).</p> <p>Other changes of note include the elimination of fair share, per the Supreme Court decision in Janus, and the replacement of the residency requirement with a 60-minute reporting time.</p> <p>A Letter of Understanding is also attached, which sets forth an understanding by both parties regarding the residency of an employee who had been grandfathered prior to the date of ratification. The Letter of Understanding also grandfathers the pay grade of the current code enforcement officer at Grade 4, as this position was reclassified to Grade 1, per an analysis of comparable communities.</p>			
Attachments <i>(please list):</i> <ul style="list-style-type: none"> • A Resolution Authorizing the Execution of an Agreement between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330 • Agreement Between the City of St. Charles and Local Union No. 330 International Brotherhood of Teamsters Local Union No. 330 • Letter of Understanding between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330 			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Recommendation to approve a resolution authorizing the execution of an agreement between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330, with Letter of Understanding, as presented.</p>			

**City of St. Charles, Illinois
Resolution No. 2018 - ____**

**A Resolution Authorizing the Execution of
An Agreement Between the City of St. Charles and
The International Brotherhood of Teamsters
Local Union No. 330**

**Presented & Passed by the
City Council on _____**

WHEREAS, the International Brotherhood of Teamsters Local Union No. 330 completed bargaining and ratified the proposed agreement with the City that resulted from such bargaining; and

WHEREAS, the Mayor and City Council has reviewed and discussed the proposed agreement;

NOW THEREFORE, be it resolved by the authorities of the City of St. Charles that Mark Koenen, City Administrator, is hereby authorized to execute a contract between the City of St. Charles and the International Brotherhood of Teamsters Local Union No. 330, effective May 1, 2018, through April 30, 2020.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of October, 2018.

PRESENTED by the City Council of the City of St. Charles, Illinois, this ____ day of October, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of October, 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



**Agreement
Between
The City of St. Charles**

and

**Local Union No. 330
International Brotherhood of Teamsters**



May 1, 2018 – April 30, 2020

Table of Contents

PREAMBLE.....	6
ARTICLE I – RECOGNITION.....	6
Section 1.1. Represented Employees.....	6
Section 1.2. New Classifications – Representation.....	7
Section 1.3. New Classifications – Rates.....	7
Section 1.4. Individual Agreements Prohibited.....	7
ARTICLE II – RIGHTS OF THE PARTIES	7
Section 2.1. Union Rights.....	7
Section 2.2. Management Rights.....	8
ARTICLE III – SENIORITY	9
Section 3.1. Definition.....	9
Section 3.2. Acquisition/Probationary Period.....	10
Section 3.3. Loss.....	10
Section 3.4. Application.....	10
Section 3.5. Filling Vacancies.....	10
Section 3.6. Layoff, Recalls.....	11
Section 3.7. Seniority Lists.....	12
ARTICLE IV – HOURS OF WORK: STRAIGHT TIME / OVERTIME	12
Section 4.1. No Guarantee.....	12
Section 4.2. Straight Time/Overtime.....	12
Section 4.3. Overtime Distribution.....	13
Section 4.4. Normal Workweek.....	14
Section 4.5. Clean-Up Period	15
Section 4.6 – Time Clock.....	15

Section 4.7. Changes to Schedules	15
ARTICLE V – WAGES AND WAGE RATES	16
Section 5.1 Rates, Progressions, and Increases.	16
Section 5.2 Transfers/Upgrades.....	16
Section 5.3 Stand-By: WWT Plant Operator Assistant/Operators/Assistant WWT Foreman.	17
ARTICLE VI – PAID TIME OFF	17
Section 6.1 Holidays.....	17
Section 6.2. Vacations.....	18
Section 6.3. Sick Time.....	20
Section 6.4. Family Medical Leave Act.....	21
Section 6.5. Jury Duty.	21
Section 6.6. Funeral Leave.	21
Section 6.7. Personal Leave.....	22
Section 6.8. Donation of Vacation/Personal Leave.	22
ARTICLE VII – UNPAID LEAVE	24
Section 7.1. Leave for Illness, Injury or Disability.	24
ARTICLE VIII – INSURANCE: MEDICAL AND DENTAL EXPENSE INDEMNITY ..	24
Section 8.1. Life Insurance.....	24
Section 8.2. Health Insurance.	24
Section 8.3. Plans Control.	24
ARTICLE IX – WORKING CONDITIONS	24
Section 9.1. Safety.....	24
Section 9.2. Tool Breakage.....	25
Section 9.3. No Discrimination.	25
Section 9.4. Remedies.	25

Section 9.5. Temporary Employees. Part-Time Employees.....	25
Section 9.6 Community Restitution.....	26
Section 9.7. Employee Obligations and Responsibilities.	26
Section 9.8. Ratification and Amendment.	26
Section 9.9. Maintenance of Economic Benefits.....	26
Section 9.10. Savings Clause.	26
Section 9.11. Entire Agreement.	26
Section 9.12. Drug/Alcohol Substance Use Policy.....	27
Section 9.13. Termination and Disciplinary Action.....	27
ARTICLE X – LABOR- MANAGEMENT COMMITTEE	28
Section 10.1. Scope.....	28
Section 10.2. – Conditions.	28
Section 10.3. – Attendance.	28
ARTICLE XI – GRIEVANCE PROCEDURE	28
Section 11.1. Grievance Defined.....	28
Section 11.2. Procedure.	28
Section 11.3. Binding Arbitration (Step 4).	29
Section 11.4. Time Limits.....	30
Section 11.5. Investigation and Discussion.	30
ARTICLE XII – TRAINING & EDUCATION.	30
Section 12.1. Tuition Reimbursement.....	30
Section 12.2. Payment for Training Licenses.	30
ARTICLE XIII – STAND-BY & CALL-IN RESPONSE TIME	30
ARTICLE XIV – NO STRIKE/NO LOCKOUT.....	30
Section 14.1. No Strikes.....	30

Section 14.2. Union Responsibility	31
ARTICLE XV – COMMUTER OPTION PROGRAM	31
ARTICLE XVI – TERMINATION OF CONTRACT	31
Section 16.1. Termination in 2018.....	31

This Agreement is made and entered into by and between the City of St. Charles, Illinois, hereinafter referred to as the “City” and the General Chauffeurs, Salesdrivers and Helpers, Local Union 330, an affiliate of the International Brotherhood of Teamsters, hereinafter referred to as the “Union.”

Preamble

This Contract has been drawn up and entered into by and between the interested parties in a mutual effort to promote sound labor and management relations, and to promote work efficiency, continuity and economy of operations, avoidance of waste, and cost-effective performance of the City’s work. Both parties in accepting this Contract recognize the mutual responsibilities of such an Agreement and will expend all efforts necessary to maintain efficient and equitable working relationships.

Article I – Recognition

Section 1.1. Represented Employees.

Pursuant to an order issued by the Illinois Public Employee Labor Relations Board, the Union is the sole and exclusive authorized collective bargaining representative of employees in the following classifications:

Public Services

Assistant Division Manager – Construction Services
Assistant Division Manager – Special Services
Crew Leader
Laborer/Operator
Laborer
Laborer/Sign Technician
Maintenance Technician

Building & Code Enforcement

Building Inspector
Code Enforcement Officer
Plumbing Inspector

Fleet

Assistant Division Manager
Fleet Technician 1
Fleet Technician 2
Lead Fleet Technician
Welder (non-certified)

Inventory Control

Procurement Technician

Lab

Lab Technician I
Lab Technician II

Electric/Water Meter & Communications

Electric Meter & Communications Technician
Assistant Division Manager – Meter & Communications
Water Meter Tester

Sanitary Sewer

Assistant Division Manager – Sanitary Sewer
Crew Leader
Laborer/Operator (non-certified)

Wastewater Treatment Plant (WWT)

Assistant Division Manager – Wastewater
Certified Operator

Water

Assistant Division Manager – Water
Certified Operator
Laborer/Operator (non-certified)
Lead Certified Operator

Section 1.2. New Classifications – Representation.

The Union's representation shall extend to any new classifications resulting from the City's combining, eliminating or modifying of duties now performed by the employees in the foregoing classifications but shall not extend to any employees or classifications not included in the Board's order or to any clerical employees, administrative employees, supervisors, managers, or guards as defined by the Illinois Public Employee Labor Relations Act.

Section 1.3. New Classifications – Rates.

In the event the City establishes any new titles by combining, eliminating or modifying duties currently performed by employees in the bargaining unit, the Union shall be notified of such new titles and assigned duties. The City shall determine an appropriate rate of pay based on those rates in effect for similar titles until a new rate (if necessary) is negotiated. If the Union does not agree that the rate of pay established by the City is appropriate, it may within 15 calendar days of notification, request a meeting for the purpose of negotiating the new rate.

Section 1.4. Individual Agreements Prohibited.

The City shall not negotiate or enter into any agreements, written or verbal, with any individual employee in the bargaining unit.

Article II – Rights of the Parties

Section 2.1. Union Rights.

(a) Steward Representation

- (1)** The Union shall appoint, and the City shall recognize, two Stewards. The number of Stewards may be increased by mutual agreement. The City shall not be obligated to recognize or deal with an individual as Steward if that individual has not been identified in writing by the Union as being a Steward, or during any period when that individual is not actively employed.
- (2)** Local and International Union. Representatives of the Union who are not employed by the City shall be permitted to come onto the premises of the City, provided that the work of the employees is not unduly interrupted and the Union representative notifies the department director or his designee of the time and place of his expected visit. Union representatives may be on the premises for purposes of investigating and discussing grievances, posting notices, delivering dues receipts, and other legitimate business.
- (3)** Bulletin Board Use. The Union may post notices of meetings, fund raising efforts, or other non-controversial notices on the bulletin boards used for employee notices.
- (4)** Time for Representation. A properly designated Steward shall not suffer a loss of regular straight time pay while attending scheduled grievance or disciplinary meetings where an employee wants Union representation, as Steward, with City officials during that Steward's regular work hours. Time spent interviewing represented employees, investigating grievances and performing Union business

shall not be paid for by the City unless expressly authorized by a City official. The Union recognizes the need to minimize lost time and to avoid interference with the City's work.

(b) Union Security

- (1) Check off. When a new employee is hired, the City of St. Charles shall notify the Union within five (5) working days of such employment, providing all relevant information including name, address, position, and pay rate. When a new employee is hired, the City of St. Charles shall contact the Union and/or Union Steward so that the Union may provide a Union Membership application/check off authorization form to such employee with instructions to fill out the application form and return it. Where laws require written authorization by the employee, same is to be furnished on the required form. No deductions shall be made which are prohibited by applicable law. Upon receipt of a voluntarily signed written dues check off authorization from an employee covered by this Agreement, the City shall, during the term of this Agreement, deduct the uniform bi-weekly Union dues of such employees from their pay and remit such deductions to the Secretary-Treasurer of the Union.

The Union shall indemnify the City and hold it harmless for all legal costs or other forms of liability, monetary or otherwise, arising out of or by reason of any action taken by the City at the direction of the Union for the purpose of complying with the provisions of this Article.

Section 2.2. Management Rights.

- A. General Rights Reserved. This Agreement does not abridge the City's right to manage. The "right to manage" includes rights: to establish the number of employees to be employed and the skills and/or other qualifications employees must possess in order to become and to remain employees of the City; to hire, evaluate the performance of, assign work to and to maintain discipline among employees (including rights to promulgate and enforce reasonable work rules and rules of conduct appropriate to City employment, and to warn, suspend, demote, or discharge for just cause any employee who breaches same), to transfer employees (promote, demote or laterally transfer), to contract out for provision of goods or services by other entities instead of providing such goods or services by or through the work of City employees; to assign available work to any employees of the City or to others as it (the City) deems necessary and proper to accomplish the City's objectives and without regard to Union or unit affiliation; to establish the hours of work and rest and to determine the number of hours to be worked by any and all employees; and to determine when and how work shall be performed.

The foregoing are not all-inclusive but represent in general terms the broad areas within which the City retains exclusive authority. These rights are subject to limitation by the express terms of this Agreement, but may not be ignored by the Union or by an arbitrator.

Any employee, who currently holds a CDL B class driver's license as the date of execution of this Agreement, shall not be made to acquire a CDL A class driver's license as a condition of continued employment.

- B. Notice of Contracting Out. In the event an election to contract out for services results in the layoff of any employees now employed by the City and covered by this Agreement, the City shall so notify the Union and the affected employees not less than 24 weeks prior to the effective date of layoff or provide severance pay to the employee in the amount of 40 hours regular straight time pay per week for each week the notice period falls short of 24 weeks. The City shall enter into negotiations with the Union regarding the effect of the action on employees if so requested by the Union. In the event the parties do not reach agreement within ten weeks after the notice is provided, the provisions of Article IX shall be deemed inapplicable to otherwise lawful economic action undertaken by either party in support of its position; provided that, the notice and mediation provisions of the Illinois Public Employee Labor Relations Act shall be complied with prior to any such action, and provided further that, the City does not hereby waive its right to invoke protections provided under the Act regarding “essential public services.”
- C. Supervision. Supervisors and division managers are expected primarily to instruct employees, direct the work of employees, enforce discipline, and perform other functions of management. However, it shall not be a violation of this Agreement for supervisors and division managers to assist in the performance of non-supervisory work to the extent their supervisory duties permit, the fill in for absent employees, to perform work resulting from emergencies or connected with instruction or experimentation, or otherwise to remain productive members of the City’s workforce so long as no employee is laid off as a result. Supervisors shall not be assigned to work overtime or on call-ins in preference to employees available and qualified to perform the work.

Article III – Seniority

Section 3.1. Definition.

- A. City seniority is the length of *continuous* employment since the *last* date of hire by the City.
- B. Unit seniority is the length of employment since the date of hire in a bargaining unit position.
- C. Division seniority is the length of employment since the most recent date of hire in a division within the bargaining unit.
- D. A present employee covered by this agreement filling a non-temporary vacancy in a bargaining unit position shall retain City seniority and Unit seniority.
- E. Any employee who transfers from his Teamsters Local 330 bargaining unit position to a position in another collective bargaining unit or non-union position within the City, shall have his Division seniority terminate; however, such employee will maintain his Unit seniority for a period of twelve months from the time of transfer upon return. The employee will not receive seniority accrual hereunder for any time periods not worked in a Teamsters Local 330 bargaining unit position.
- F. A present employee returning within twelve (12) months of vacating a bargaining unit position from another bargaining unit position within Teamsters Local 330 shall have their division seniority resumed at the point they left their previous position. This is contingent upon a vacancy being present and management’s determination to fill the vacancy.

Section 3.2. Acquisition/Probationary Period.

The City and Union agree that if an employee has completed his six-month probationary period but has not performed the necessary competencies required for the job, the employee's probationary period may be extended for a period no longer than three months. In the event that the City wishes to extend the probationary period, the City, employee, and Union shall meet to discuss the reasons for the extension and determine if the extension is warranted. This employee may use accrued benefit time, to include holiday pay, after the initial six months. Probationary employees may be terminated at any time, for any reason, without recourse to the Grievance Procedure.

Section 3.3. Loss.

Seniority is lost and the employment relation is broken whenever an employee:

- A. Quits, resigns, retires is terminated or deceases; or
- B. Is absent without leave (AWOL) continuously absent and not present at any time, for a period of three consecutive workdays (meaning calendar days on which he was or would be scheduled to perform work for the City); or
- C. Is discharged for cause (probationary employees do not possess seniority and therefore cease to accrue any latent seniority at time of termination); or
- D. Overstays a leave of absence or vacation without prior authorization, or fails to satisfy notice and reporting conditions attached to any granted leave of absence or disciplinary action; or
- E. Performs no work for the City for any period of twelve consecutive months; or
- F. Is laid off for a period of over twelve consecutive months.

Section 3.4. Application.

City seniority shall be used in calculating benefit eligibility where service is a factor, and as a tie breaker in awarding time off for vacations or other conditional time off among employees filing timely requests for same.

Unit seniority shall be used as a tie breaker among employees who possess relatively equal qualifications in cases of timely filed applications for promotion to non-temporary, higher-classified work within the unit, in line with Section 3.5 Unit seniority shall be used to determine order of layoff and recall among qualified employees in line with Section 3.6.

Section 3.5. Filling Vacancies.

- A. Procedures. When and if the City wishes to fill a non-temporary vacancy in a bargaining unit position listed or referred to in Article 1, other than "Crew Leader and Assistant Division Manager," supervision shall post a "notice of vacancy" on City bulletin boards and shall leave said notice posted for at least three workdays. The notice shall identify the position by title and department, shall state the anticipated date by which the position is expected to be filled, and shall describe any special considerations bearing on qualifications. If the position is a trainee position, the notice shall so state. An employee (a "bidder") who wants to fill said vacancy must submit a written bid (on a form supplied by the City) to the person designated to receive bids by the end of the fifth workday following the posting date.
- B. Selection. Applicants (including bidders) deemed qualified to fill the vacancy shall be

ranked by the City in order of relative ability as determined by the City. For this purpose, “ability” shall be measured by factors such as job-relevant skills, experience, completion of required formal or practical training, demonstrated work performance and work habits, and physical qualifications. As between applicants (including bidders) whose abilities are relatively equal, the ranking shall be in line with relative Unit seniority. The position then may be offered in order of the ranking. An employee who bids, but refuses the position (if offered) without good reason may be precluded from future bidding for up to one year.

- C. Exclusions. The following are excluded from this procedure: transfers to fill temporary vacancies; assignments to specific jobs within classifications; assignments to salt routes, snow plow routes, sweeper work and priorities for emergency call-ins; and assignments to Crew Leader and Assistant Division Manager Positions.
- D. Rights Retained. The City retains the exclusive right to decide whether to fill a vacancy, when to fill a vacancy and what abilities shall be deemed necessary to make an applicant qualified for the vacancy. The City may withdraw a posting at any time up to the time the successful applicant is assigned to the vacancy on a non-temporary basis. If there are no qualified bidders the vacancy may be filled through any source. A vacancy may be filled temporarily during the selection process.
- E. Assignments to alternate start times for winter snow and ice control shall be made by division seniority. The posting shall specify the number of persons needed. If the minimum number of positions is not met, the remaining assignments will be made by reverse seniority. The City may assign additional employees to either start time for training purposes.

Section 3.6. Layoff, Recalls.

An employee who is laid off may displace a less senior (Unit seniority) employee from a lower or equal grade or classification provided that:

- A. Employee who is displacing the employee at the lower or equal grade or classification is more senior than the employee being displaced.
- B. Employee who displaces another employee in the following classifications must possess the appropriate license or certification necessary for the position the employee intends to displace at the time of the layoff. These classifications include: Lead Water Operator (Certified), Water Operator (Certified), Wastewater Operator (Certified), Assistant Division Manager Water, Assistant Division Manager WWT, Electric Meter and Communications Technician, Electric Meter and Communications Assistant Division Manager, Building Inspector, Plumbing Inspector, Code Enforcement Officer, Fleet Technician 2.
- C. The employee who displaces an employee in a lower or equal grade or classification must have the ability to perform the functions of the position the employee is displacing with additional training. There shall be a six-month probationary period for the employee that displaces another employee. The employee must perform the functions of the position satisfactorily within such probationary period. If the City deems that the employee is unable to perform the functions of the position satisfactorily at the conclusion of the probationary period, the employee shall be laid off from employment subject to the grievance procedure. Positions where employees shall not be displaced as the training cannot be achieved in the six-month duration include Fleet Technician 2, Lead Water

Operator (Certified), Laboratory Technician 2, Public Services Crew Leader, Sanitary Sewer Crew Leader, and Assistant Division Managers.

Employees subject to layoff must notify the Department Director and/or designee in writing of their interest in displacing another bargaining unit employee in an equal or lower grade within three working days. Employees must pass the functional capacity examination (FCE) within five working days of notification of interest in the position or be laid off.

Recalls shall be by unit seniority and shall expire after twelve months of layoff. Recalls are subject to all provisions within this section 3.6.

Section 3.7. Seniority Lists.

An updated roster shall be posted each six months with a copy distributed to the Union. Employees who possess common seniority dates shall be ranked for competitive seniority status purposes in line with the last four digits of their social security numbers (highest number equals highest seniority). Errors, if any, shall be made known to the City prior to any assertion of seniority rights in connection with promotions, layoffs, recalls, or time off preferences.

Article IV – Hours of Work: Straight Time / Overtime

Section 4.1. No Guarantee.

This section is intended to describe conditions to be regarded as overtime and shall not be construed to guarantee any minimum or maximum number of hours of work per day, week, month or year.

Section 4.2. Straight Time/Overtime.

- A. Work performed in excess of eight hours within a workday (24 hour period beginning at 12:01 a.m. each calendar day), in excess of 40 hours within a workweek (12:01 a.m. Monday to 12:00 midnight the following Sunday) and on the sixth consecutive day of work in a workweek, are paid at time and one-half.
- B. Work performed in excess of twelve consecutive hours, on a holiday, or on the seventh consecutive day of work in an employee's workweek is paid at double time. Once an employee has worked twelve consecutive hours and is receiving double time, the employee shall continue being paid at the double time rate into the new work day until released by his supervisor.

All work performed when an employee is "called-in" to work, even when the Division Manager or his designee determines the employee is no longer needed, shall be paid at time and one-half and receive a minimum of two hours of work or pay shall be guaranteed. An employee who is "called-in" on a Sunday or a holiday shall receive double time pay for a minimum of two hours of work or pay shall be guaranteed. A call-in circumstance shall exist only if at least two hours before the employee's normal start time and at least one hour or more after an employee has left work for the day.

- C. All other work is paid at straight time.

- D. Any hour paid for at overtime rate (time and one-half or double-time) or call-in pay shall not again be paid for at or counted in computing overtime pay, there shall be no pyramiding or duplication of overtime payments.

Section 4.3. Overtime Distribution.

Existing practices regarding assignment of salt and snowplow routes shall not be changed as a result of this Agreement, regardless of the overtime opportunities associated herewith. A record of overtime hours assigned or offered for any reason ("charged hours") shall be posted biweekly for employees within each division. Assignment of non-emergency overtime shall be rotated so that the number of recorded hours charged to any employee in a particular division does not exceed the number of hours charged to any other employee in the division, subject to the following:

- A. When certain specialized employees are needed and/or required to perform special work above and beyond their regularly scheduled shift, the City shall be allowed to utilize such employees without regard to their overtime status. These specializations or "excluded tasks" could include facilities tasks, for example building mechanical system repairs, elevator maintenance response, and alarm system response. Additionally, dangerous tree response, welding, fire apparatus repairs, Crew Leader and Assistant Division Manager duties, and other similar tasks as required would also be excluded tasks. The City will track these assigned hours as "excluded tasks" for purposes of equalizing overtime and shall be included in the "combined" total used to assign non-emergency overtime.
- B. When specialized tasks and/or crews are needed and/or required to perform special work above and beyond their regularly scheduled shift i.e. concrete, asphalt, etc., the City shall be allowed to utilize those specialized employees in the crew without regard to their overtime status. Those employees with the least number of charged overtime hours would be asked first. The City will track these assigned hours as "excluded tasks" for purposes of equalizing overtime and shall be included in the "combined" total used to assign non-emergency overtime.
- C. Hours worked in respect to emergencies requiring a response as quickly as possible (i.e. tree(s) down on streets or highways or across power lines; obstruction preventing safe flow of vehicular traffic, snow and ice control, restoration of services, etc.) are excluded. When specialized skills are needed and/or required to perform snow and ice control, the City shall be allowed to utilize such employees without regard to overtime status. However, those skilled employees with the least number of overtime hours will be asked first within their assigned winter hours work group. The City will track these assigned hours as "excluded tasks" for purposes of equalizing overtime and shall be included in the "combined" total used to assign non-emergency overtime.
- D. Employees on leave of absence, extended illness, worker's compensation, military leave or vacation, or who are otherwise not at work for any reason shall be charged with the number of hours they would have been assigned and/or offered, but for the absence.
- E. New employees upon initial entry into the group shall be charged hours equal to the

highest number of worked or charged hours accrued by any employee in the division for the overtime period (winter or summer) in effect when the new employee is hired. Transferees upon initial entry into the division shall be charged hours equal to the average number of hours worked or charged to the division, if the transferee is qualified to perform the work. Overtime work offered but not worked shall be counted in all distribution assessments.

- F. On-going work assignments need not be interrupted to maintain the balance of work or charged hours.
- G. The City shall not be obligated to hold over any employee in order to equalize overtime or for any reason.
- H. Employees may be required to work a reasonable number of overtime hours. Except in emergency cases, it shall not be deemed a violation of this provision for any employee to refuse daily overtime work with less than three hours advance notice or to refuse sixth or seventh consecutive day work with less than 24 hours advance notice or to refuse work amounting to more than 60 hours in a single workweek.
- I. Employees who wish not to work overtime may be excused from such work in particular cases if there are sufficient numbers of employees otherwise available within the division to perform the work required. In any such case, the employee with the least number of charged overtime hours in the division shall be required to work the overtime.
- J. The City shall not be obligated to work any employee overtime if employees are available to perform the work at straight time.
- K. There shall be no concerted refusals to work overtime.

Discrepancies in distribution shall be rectified solely by future assignment preferences. This process begins with the start of winter hours at which time all employees are brought to zero hours. At the conclusion of winter hours, all employees will again be brought to zero hours.

Nothing herein shall be construed to require that overtime work be made available or that work be performed on overtime rather than straight time. This section is not intended to modify the City's right to require that employees work overtime.

Section 4.4. Normal Workweek.

The normal sequence of work for full-time employees shall be either five consecutive eight-hour workdays, or four consecutive ten-hour workdays in a workweek. If the latter workweek is adopted, hours in excess of eight but less than ten shall be paid at straight time.

Hours of work within a workday shall be established by the City within the following parameters:

- a. There shall be no split shifts except by special agreement;
- b. The first shift normally shall commence for all workers sometime between the hours of 6:00 a.m. and 9:00 a.m. as posted in each department;

- c. Work shifts in all non-continuous operations shall include a 30-minute unpaid lunch break or a 20-minute paid lunch at the discretion of the Division Manager and/or his designee and one 15-minute paid “coffee” break. The Division Manager and/or his designee will have the discretion to allow the employee to leave 30 minutes early if the employee has had a 20-minute paid lunch. Break periods shall be allowed during extended (overtime) shift hours as circumstances warrant, in line with past practices;
- d. As stated in Section 4.1 there are no guarantees.

Section 4.5. Clean-Up Period

There shall not be a routine clean-up period; employees normally are expected to “clean-up” on their own time; provided that, supervisors will normally allow reasonable time to facilitate on-the-clock clean-up in case of abnormally dirty jobs, and no such orders shall create any precedent.

Section 4.6 – Time Clock.

All employees shall be expected to comply with the regulations implemented by the employer with regards to such time clock.

Section 4.7. Changes to Schedules.

- A. Permanent. It is recognized that the City traditionally has employed employees in the classifications listed in Article I on a Monday-Friday day shift basis with only occasional full-time evening work scheduled, but this Agreement shall not be construed necessarily to limit the City to that type of schedule. In the event the City shall elect to work employees in any of the listed classifications on a regular basis other than Monday-Friday day shift (Tuesday-Saturday and/or evening shifts), the following shall apply:
 - 1) The Union shall be given notice of intent to adopt a non-traditional schedule at least four weeks prior to the effective date;
 - 2) The City shall bargain with the Union, on request, regarding the “impact” matters of order of assignment, sequence of days or hours, and Steward representation; and;
 - 3) The City shall not arbitrarily switch employees from one schedule to another or with less than one week’s prior notice to the affected employees.

Provided the required notice has been given, the City may implement its schedule while bargaining, if any, is in progress, if and to the extent that the nontraditional schedule is being adopted to meet legal obligations imposed on the City by state or federal law (environmental laws, regulations, order, for example). If and to the extent that a non-traditional schedule is being adopted solely at the option of the City, and no agreement is reached on the matter, then the provisions of Article XIV shall be inapplicable to any otherwise lawful economic action taken, on or after date of implementation of the schedule, in support of a party’s position, provided that necessary notices and mediation requirements have been fulfilled; this shall not be deemed a waiver by the City of the “essential services” limitation on strike action.

- B. Temporary. It is understood and agreed that the City retains the right to start shifts early to accommodate particular needs or circumstances (street sweeping, hot weather, barricade set-up, etc.) provided that the new start time is announced prior to the end of the preceding release from work, and that the new start time does not exceed the regular start time by more than two hours.

Article V – Wages and Wage Rates

Section 5.1 Rates, Progressions, and Increases.

FY 2018/2019

The minimum/maximum wage ranges are established according to Appendix A. Employees shall receive a 1.50% wage increase. The maximum salary for each range shall be adjusted accordingly. Minimum of the ranges are 75% of the maximum salary for each range.

Employees in progression shall receive up to an additional step increase of 4.91%, or the maximum of the range, whichever is less, on the employee's anniversary date.

FY 2019/2020

All employees shall receive a 1.50% wage increase on 5/1/2019. The maximum salary for each range shall be adjusted accordingly. Minimum of the ranges are 75% of the maximum salary for each range.

Employees in progression shall receive up to an additional step increase of 4.91% or maximum of the range, whichever is less, on the employee's anniversary date.

Signing Bonus: For each fiscal year of this bargaining agreement only (FY 2018/2019 and FY 2019/2020), Bargaining Unit members will receive a one-time, non-precedential signing bonus of 1.50% times their base wage times 2,080 hours. This bonus will be paid for each year of the contract on the second payroll of the fiscal year.

The City agrees to apply the wage schedule attached as Appendix A to the employees covered by this Agreement as provided herein on a retroactive basis, with such wage adjustments made retroactive to May 1, 2018, on all hours compensated by the City. This retroactive pay increase shall apply only to employees employed by the City on the date this Agreement is executed by both parties, and no other provision of this Agreement shall be applied retroactively. This payment shall be made within 45 days of the signing, by both parties, of this Agreement.

Section 5.2 Transfers/Upgrades.

Employees, as directed by supervision, who are transferred temporarily to work in a higher grade, shall be paid for all hours worked. Division seniority shall be used as a tie breaker among employees who possess relatively equal qualifications. Employees will not be paid at the higher rate if the upgrade is for reasonable training or qualification purposes.

Employees working in a higher grade shall receive a 5% increase to their current hourly rate or the minimum hourly rate for the higher grade, whichever is more, as upgrade pay, not to exceed the maximum salary for the upgraded range. Employees working in a job classification that is in a lower grade shall be paid at their regular hourly rate.

Section 5.3 Stand-By: WWT Plant Operator Assistant/Operators/Assistant WWT Foreman.

WWT Plant Operator/Assistant Division Managers shall receive Monday – Friday one hour and a half (1½) per day at straight time; for Saturday and Sunday, three (3) hours per day at straight time; and for City-recognized holidays, five and a half (5½) hours per day at straight time. While on stand-by the employee is expected to report to work within the 60-minute time period. Failure to report to work within such time period may result in progressive discipline. However, if an employee is unable to report to work on time during an emergency call due to a circumstance beyond his control, such as a bonafide vehicle breakdown, accident, etc., discipline shall not be applied. Employee may be required to provide proof/documentation in order to avoid discipline under that scenario.

Section 5.4 New Employees.

The City may, at its own discretion, hire a new employee and place that employee at any rate that the City feels is adequate and commensurate with the classification for which the employee was hired.

Article VI – Paid Time Off

Section 6.1 Holidays.

A. Holiday Observed. The holidays to be observed shall be as follows:

New Year's Day	Thanksgiving Day
Memorial Day	Day After Thanksgiving Day
Independence Day	Christmas Eve Day (full day)
Labor Day	Christmas Day

Employees hired prior to May 1, 1998, shall receive 18 hours of personal leave annually. Employees hired after May 1, 1998, do not receive the extra personal leave.

B. Eligibility for Holiday Pay. An employee shall be eligible for holiday pay (8.0 hours at straight time) if he is non-probationary and works the last scheduled shift before the holiday and the first scheduled shift after the holiday. An employee who fails to work on either of the qualifying days with respect to a holiday shall nevertheless receive holiday pay for that holiday if:

- 1) He has received permission from his Supervisor to be absent on the qualifying day; and
- 2) He performed work for at least one full shift during the pay period immediately preceding the holiday. This means that employees on long-term leave of absence, illness or medical leave, or on disciplinary suspension, are not eligible for holiday pay.

- C. **Compensatory Time – Banked Holiday.** An employee who is required to work on a paid holiday may waive the holiday pay and receive instead a compensatory banked personal holiday to be taken at a future date. Employees shall only be eligible to bank holiday hours actually worked. Banked holidays shall be taken within the City’s fiscal year in which they are earned, shall be scheduled at least three regular workdays in advance, and may be taken only with the consent of supervision. Banked holidays not observed prior to the end of the fiscal year in which earned shall be paid for by the City at the end of the fiscal year at the rate of pay in effect when the holiday was earned. Clarification notes: banked holiday time is earned at straight-time; in a case where one or more but not all timely requests for a particular banked holiday day off can be allowed in a work unit, City seniority shall be the tie-breaker.

Section 6.2. Vacations.

- A. **Eligibility Requirements.** To be eligible for vacation an employee must have six months or more of active continuous full time employment, on the anniversary of employment date, and active employment status on the date(s) vacation is taken.
- B. **Accrual Dates.** An employee accrues vacation, pro-rated to the schedule shown in paragraph(c), biweekly while in active service, but may not take vacation until completion of his anniversary date. No vacation is accrued in any month in which the employee performs no work.
- C. **Amount of Vacation.** **Employees hired prior to 5/1/98.**

Length of Continuous Service on Anniversary	Days of Paid Vacation
1, but less than 5 years	10
5, but less than 10 years	15
10 years	16
11 years	17
12 years	18
13 years	19
14 years	20
15 years	21
16 years	22
17 years	23
18 years	24
19 years	25

Amount of Vacation. Employees hired after 5/1/98.

Length of Continuous Service on Anniversary	Days of Paid Vacation
1, but less than 5 years	10
5	11
6	12

7	13
8	14
9, but less than or equal to 14	15
15	16
16	17
17	18
18	19
19	20

- D. Pay. Vacation pay shall be 8.0 hours at straight time in effect for the employee's regular job classification on the payday in which an employee actually takes vacation time, for each full day of vacation.

- E. Time for Vacation. Vacation time shall be taken during the one-year period following accrual date as follows:

Employees shall have a maximum of one year and one week of accumulated vacation time at the employee's anniversary date. If the employee has more than one year's worth and one week of accumulated vacation time accumulated at the time of the employee's anniversary date the excess shall be forfeited.

- F. Payment in Lieu of Vacation. No payment in lieu of vacation time taken will be made except as provided at the time of resignation or unless the excess vacation accumulation occurred because the employee was asked/directed to postpone previously scheduled vacation by his department director/supervisor. Any such vacation payment shall require a written application for payment, signed by the respective Department Director, which specifically defines the circumstances that necessitated its usage; and, that only the amount of vacation time, which was actually postponed at the City's request, will be paid.

An employee may not utilize accumulated vacation time to extend creditable service during the twelve-month period following accrual.

- G. Scheduling. On or about December 1st, but prior to December 15, employees of each division may request, from his supervisor, a vacation for the period from January 1 through and including February 15 of the following year. Each employee shall select his vacation for no less than one week, nor more than two weeks of consecutive vacation at a time. In the case of a conflict with vacation requests within the division, supervisors shall approve the vacation request for the employee, based upon City seniority. Approval of this vacation will not supersede or override vacation requests already approved. The vacation period requested shall be reviewed, and the supervisor will approve or deny such vacation request within two weeks of the request. The vacation schedule shall be posted on or before December 31.

Thereafter vacation requests shall be handled on a first requested, first received basis subject to approval by supervision. Employees shall be allowed to extend requested vacation times utilizing holidays and personal days, with prior permission of supervision as

follows:

- 1) An employee must request such vacation no later than two weeks prior to the anticipated date of use. The supervisor or his designee will approve or deny such vacation requests within one week of the request.
- 2) An employee may request up to one day of vacation 24 hours in advance before the start of the workday that time off is requested. Employees may use vacation in increments of one-half day or more. For this purpose one-half day shall equal the time before or after lunch. Supervisors shall attempt to adjust the lunch hour for half-day purposes when reasonably possible.

H. Separation. Upon an employee's separation from City employment, he shall receive compensation at his then hourly rate for each hour of accumulated, unused vacation time.

Section 6.3. Sick Time.

- A. Rate. Employees shall be credited with eight hours of sick leave for each month of active employment since most recent date of hire. An employee may use accrued sick leave after one month of employment. Sick leave is not to be considered a privilege that an employee may use at his discretion, but shall be allowed only in cases of actual sickness or disability of the employee, or to meet physical examination appointments or other sickness prevention measures, which prevents him from working. Sick leave also may be used with supervisory approval for the illness, injury or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. In order to receive sick time compensation the employee must notify his immediate supervisor at least 15 minutes before the employee's normal start time and state who actually sick etc. is. If an employee is absent for more than two working days or if an employee claims sick leave repeatedly on Mondays or Fridays, or on days preceding or following holidays or vacations, or in respect to more than two separate illnesses within any three-month period, or in cases where family and medical leave act apply or when City reasonably suspects abuse, the employee may be required to file a physician's certificate of illness or disability.
- B. Abuse. Any employee, who is found to have abused the intent of the sick leave privilege, shall be subject to discipline up to and including discharge.
- C. Termination. An employee who ceases to be employed by the City shall be compensated for unused sick leave at the rate of 48 hours for each year of employment accrued prior to termination up to the maximum amounts defined by the following schedule:

Full Years of Service	Maximum Payout
0 – 5	120 hours
6 – 15	450 hours
16 or more	600 hours

Provided, however, employees with hire date of 5/1/94 or later shall receive a maximum of 450 hours as determined by the above schedule only upon retirement.

Further provided that, an employee whose seniority terminates for one or more of the reasons described in paragraphs (B), (C) or (D) of Section 3.3 shall receive no compensation for unused sick leave.

- D. Doctor's Appointments. Employees shall schedule doctor's appointments on non-duty time. When such scheduling is not possible the employee shall make every attempt to schedule the doctor's appointment at the beginning or end of their work day to minimize disruption.
- E. Outside Employment. An employee shall not engage in any outside employment while on sick leave from their City employment.

Section 6.4. Family Medical Leave Act.

Qualified leaves under the Federal Family Medical Leave Act shall be governed by the City's Family Medical Leave Act policy and shall not be subject to the grievance procedure.

However, Employees shall continue to accrue seniority while on Family Medical Leave Act leave and such accrual shall be subject to grievance procedure.

Section 6.5. Jury Duty.

An employee who is summoned to report for jury duty shall be excused from work without loss of regular straight time pay for the period of time, which he is required to be away from work and during which he would have otherwise been scheduled to work. The City reserves the right to request the Court to release the summoned employee from jury duty in cases where the City determines that the employee cannot reasonably be spared from City work duties. An employee who is scheduled to perform jury duty just prior to or immediately following his regular work shift shall work his regular shift, unless expressly excused by supervision. An employee shall immediately notify supervision if he is required to report for jury duty.

Section 6.6. Funeral Leave.

In the event an employee suffers a death in his immediate family (as outlined in the City Personnel manual as of May 1, 2006), funeral leave of up to three workdays may be granted by supervision. Such time shall be used for the purpose of attending the funeral, necessary travel associated therewith, making funeral arrangements and attending to other matters which cannot be attended to outside work time and arising directly in relation to the relative's death or funeral. If more than three workdays are needed for the death of a spouse, parent or child, an additional two workdays of funeral leave may be granted by the Department Director or his designee.

Paid leaves of absence in addition to the foregoing, arising in relation to a death within the immediate family shall be handled as requests for, and chargeable to, vacation.

Section 6.7. Personal Leave.

An employee in active service may receive up to 24 hours paid time off per calendar year to conduct personal business that cannot be conducted outside of work time.

- A. Personal time may be used in one hour increments. The employee must request this personal time at least 24 hours before the start of the workday the time off is requested.
- B. If the employee requests personal time with less notice than provided in 6.7 (a), this notification must occur at least 15 minutes prior to the employee's scheduled start time, and the employee must use a minimum of four hours of personal time. Such time off may not be taken without the approval of supervision conditioned on such advance notice requirements as the Division Manager or his designee may specify in line with departmental need.

Employees are eligible to receive an additional eight hours of personal time off (maximum of 32 hours per calendar year) provided they meet all of the following criteria:

- A. Employee worked all full pay periods in the previous calendar year.
- B. Employee uses six or less sick days during that calendar year.

Section 6.8. Donation of Vacation/Personal Leave.

Any employee is eligible to receive vacation and/or personal time from any employee or to donate vacation and/or personal leave time to any employee. The following guidelines govern the donation of vacation and/or personal leave from one employee to another:

Up to 48 hours of vacation and/or personal leave may be donated to any employee by another employee if the employee, the employee's spouse or child is suffering from a non-work related, severe, or life threatening illness, injury, impairment, or physical or mental condition, which has caused or would cause the employee to:

- A. Be unable to perform his regular work duties as documented by a medical doctor's certification describing the nature of illness and prognosis for the employee and/or the employee's spouse or child.
- B. Take leave without pay.

An employee shall be eligible to receive donated vacation and/or personal leave if the following conditions exist:

- A. The employee has exhausted all his paid leave including but not limited: sick leave, personal days, vacation, and compensatory time.
- B. The employee has a minimum of one year of service and had no less than one-half of the sick leaves that the employee was eligible to accrue by virtue of his length of service in his sick bank at the onset of the qualifying illness or injury.

- C. The request for donation of vacation and/or personal leave to the employee is approved by the Department Director.

An employee shall be eligible to donate vacation and/or personal leave to another employee if:

- A. The donation of such leave will not cause the accrued vacation and/or personal leave balance of the donating employee to be less than 40 hours at the time that donation is requested.
- B. The request for donation is submitted to Human Resources in writing and is approved by the Department Director.
- C. The donation is made in eight-hour increments. When donation of vacation and/or personal leave is requested, and at any other time during the use of donated leave, an employee shall be required by the City to provide a physician's statement or other medical evidence necessary to establish that the illness, injury impairment, or physical or mental condition is severe or life threatening and prevents the employee from performing his regular work duties when requested. If an employee fails to provide evidence as required, the use of donated vacation and/or personal leave may be denied or terminated.

Donated vacation and/or personal leave may only be used for the duration of the current illness, injury, impairment or physical or mental condition of the employee, the employee's spouse or child for whom it was donated.

Donated vacation and/or personal leave shall not be transferable to any other employee but maybe applied retroactively for a period not to exceed 30 calendar days on behalf of the employee for whom it was donated.

Use and acceptance of donated vacation and/or personal leave shall terminate upon medical certification that:

- A. The severe illness, injury, or impairment of physical or mental condition is no longer life threatening; or
- B. The employee is able to return to work; or
- C. The employee terminates, retires or goes on disability. The employee must go on disability after 30 calendar days of the illness.

Donated leave shall be compensated according to the receiving employee's regular rate of pay. The rate of pay of the donating employee shall not be a factor in determining the amount of compensation the recipient employee receives.

Any unused portion of vacation and/or personal leave shall be prorated among all donating employees based upon the original amount of donated leave time. Donated leave shall not be returned to donating employees in increments of less than one full hour or to any person who is no longer a City employee.

Article VII – Unpaid Leave

Section 7.1. Leave for Illness, Injury or Disability.

- A. Unpaid, job-protected leave will be granted by the City in compliance with the Family Medical Leave Act (FMLA), during which time seniority shall accrue, just as it does for a work-related injury compensable under workers' compensation.
- B. The City may also grant additional extended leave in line with the guidelines articulated in the City's Personnel Policy Manual. Job protection for any extended leave granted by the City will apply in the same manner as it does under FMLA.

Article VIII – Insurance: Medical and Dental Expense Indemnity

Section 8.1. Life Insurance.

The City shall continue to pay the premium necessary to provide a term life and accident insurance policy for employees. The amount of premium for which the City is obligated shall be the amount necessary to provide the amount of insurance in force as of January 1, 1992.

Section 8.2. Health Insurance.

The employees covered by this Agreement shall receive the same health insurance as provided to all other City employees.

Employees shall pay 25% of dependent coverage for health care costs. The dependent health care costs shall be calculated based on the City's procedure in effect on May 1, 1994. The employee shall be allowed to participate in the City Healthy Program.

The parties agree that should any government regulation impose obligations on either party regarding provision of insurance benefits, the parties will reopen the contract for the purposes of discussing the impact of such legislation.

Section 8.3. Plans Control.

Except as modified herein, the terms of the Plans shall govern and control all applications. The City may self-insure in whole or in part the indemnity plans. Denial of benefits shall not be subject to appeal through the grievance/arbitration procedure; appeals shall be affected only via procedures afforded by the Plans.

Article IX – Working Conditions

Section 9.1. Safety.

The City agrees to provide employees with a safe and healthy workplace and to abide by all Federal, State and Local safety regulations. All employees shall adhere to safety and health rules promulgated by the City or by other governmental agencies having requisite jurisdiction. Failure to do so shall be deemed just cause for disciplinary action up to and including termination.

Employees are required to wear uniforms, including safety footwear. Employees will be reimbursed up to \$165 for each fiscal year for the term of the contract for the purchase of steel-toed rating ANSI Z41 PT99 I/75 C/75 footwear. Employees are expected to wear these shoes

while at work, and the shoes must be in good, safe condition.

Section 9.2. Tool Breakage.

- A. Employees who are assigned to the positions assigned to the Fleet Division may be required to furnish their own tools. The City shall establish the type and number of tools.
- B. The City will provide any special tool necessary for the employee to perform a specific task. The tool furnished by the City is the property of the City and the City maintains sole discretion as to whether the tool will be purchased.

The employee is responsible for returning any and all tools, which are owned by the City. The employee is also liable to reimburse the City for the cost of a tool, which the City furnished, to the employee, if the tool is not returned or returned in non-workable condition, due to the negligence or deliberate misconduct of the employee.

- C. With supervisory approval, an employee who breaks or loses a personally owned tool during the performance of the employee's assigned job, the City will replace the tool with a tool of equal quality, provided that the tool cannot be replaced with the manufacturer's warranty and was used at the direction of the City.

Section 9.3. No Discrimination.

- A. Equal Employment Opportunity. The City will continue to provide equal employment opportunity for all employees and develop and apply equal employment practices.
- B. Prohibition against Discrimination. Both the City and the Union agree not to illegally discriminate against any employee on the basis of race, sex, sexual orientation, creed, religion, color, age or national origin.
- C. Union Membership or Activity. Neither the City nor the Union shall interfere with the right of employees covered by this Agreement to become or not become members of the Union and there shall be no discrimination against any such employees because of lawful Union membership or non-membership activity or status.

Section 9.4. Remedies.

Except for employee claims alleging interference or discrimination based upon Union membership or activity, any alleged violation of Section 9.3 shall be processed through the appropriate federal or state agency, and shall not be subject to the grievance procedure contained in this Agreement.

Section 9.5. Temporary Employees. Part-Time Employees.

The City reserves the right to employ extra employees on a temporary/full time, or temporary/part time basis. They may be assigned or offered overtime work provided the other members of the immediate work crew to which they are assigned have been offered the same. Temporary employees shall be considered probationary for all purposes, shall not advance on the salary schedule, may be terminated at any time and for any reason, and may not seek recourse through the grievance procedure, shall not be eligible for health care benefits or paid time-off

benefits. It is understood that the City shall not be obligated to displace temporary employees on overtime with regular employees assigned to other crews and projects. The City may employ temporary employees for a continuous six -month duration when hired to supplement a fully-staffed division. Otherwise, the City may employ temporary employees for leaves such as Worker's Compensation, Disability, Medical Issues, Military Leave, FMLA, etc. for up to one year; if additional time is needed it will be mutually agreed upon with the Union.

Section 9.6 Community Restitution.

The City will ensure that bargaining unit employees will not supervise the work of community restitution workers. The City will attempt to ensure that bargaining unit employees and community restitution workers will not work in the same crew.

Section 9.7. Employee Obligations and Responsibilities.

As a condition of employment and subject to other terms and conditions of this Agreement, each employee shall maintain regular attendance at work, reporting and remaining at work each day as scheduled (except when expressly excused for approved vacations or personal leave, illness, leave of absence, or paid time off utilization); shall maintain himself in a fit physical condition to the extent necessary to perform his assigned duties; shall apply himself diligently, efficiently and cooperatively to his assigned work activities, at all times lending his best efforts to the tasks at hand; shall faithfully adhere to prescribed work rules and safety regulations adopted by the City; and shall reasonably cooperate with and assist management to address and abate emergency conditions when called upon to do so.

Section 9.8. Ratification and Amendment.

This Agreement shall become effective when ratified by the City Council and the Union and signed by authorized representative(s) thereof and may be amended or modified during its term only with mutual written consent of both parties.

Section 9.9. Maintenance of Economic Benefits.

All direct and substantial economic benefits provided to members of this bargaining unit on the date the contract is executed that are not provided for by this contract shall remain in effect as provided pursuant to the City Personnel Manual as the same may be changed from time to time.

Section 9.10. Savings Clause.

In the event any Article, Section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically specified in the board, court or agency decision; and upon issuance of such a decision, the City and the Union agree to notify one another and to immediately begin negotiations on a substitute for the invalidated Article, Section or portion thereof. Absent agreement, either party may with 21 days notice, enforce its position with lawful economic action notwithstanding Article XIV.

Section 9.11. Entire Agreement.

This Agreement constitutes the complete and entire Agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the

express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the City as provided in the Management Rights clause, Article II, except as provided in Section 9.9 respecting economic benefits. The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right opportunity are set forth in this Agreement.

Section 9.12. Drug/Alcohol Substance Use Policy.

All employees will comply with all Department of Transportation regulations as outlined in the City of St. Charles Substance Use Policy for DOT employees.

Section 9.13. Termination and Disciplinary Action.

The City shall not discharge or suspend any non-probationary employee except for just cause. The City agrees with the tenets of corrective discipline progressively applied and hereby declares intent to utilize written reprimands when possible and appropriate prior to the use of suspension or discharge.

The intention to utilize corrective written reprimands in lieu of suspension or discharge shall not apply to an offense which indicates some significant shortcoming which renders the employee's continuance in his position detrimental to the City, or to an offense for which the employee has been suspended within the preceding twelve months, (or where an employee has been warned and not suspended in the preceding twelve months), or to offenses such as dishonesty, gross insubordination, gross negligence, and/or creation of serious (as defined by OSHA) safety hazard.

For discipline that may lead to a suspension, prior to notifying the employee of the contemplated measure of discipline to be imposed, the City shall meet with the employee involved and inform him of the reason why disciplinary action is being contemplated. Employees shall be informed of their right to Union representation and shall be entitled to such, if so requested by the employee. The employee and the Union representative shall be given the opportunity to rebut or clarify the reasons for such discipline or explain why disciplinary action is not justified. Reasonable extensions of time for rebuttal purposes will be allowed when requested. For discipline other than oral or written reprimands, the City shall notify the Union Business Representative of such meetings; such notification shall be in writing and reflect the specific nature of the offense and the date and time of the meeting. Human Resources will make every attempt to provide the Union Business Representative with the facts needed to properly represent the Employee at a Pre-Disciplinary meeting while maintaining confidentiality of the information shared. Employee shall be given no less than 24 hours notice of a pre-disciplinary meeting. The City will not retaliate **in any way, shape, or form** against employees who file a grievance.

Coachings are not to be considered as discipline, and the purpose of coachings are to encourage corrective action and improvement in the workplace.

Disciplinary actions, except for letters regarding Violence in the Workplace, Sexual Harassment,

Drug/Alcohol Violations and Theft, shall be purged from all records as soon as twelve months have elapsed since the employee was last warned for the offense, at the employee's request.

Article X – Labor- Management Committee

Section 10.1. Scope.

The Union and the City mutually agree that in the interest of management and employee relations, it is desirable that meetings be held between Union representatives and responsible administrative representatives of the Employer. Such meetings shall be held monthly, as needed. Such meetings shall be limited to:

- A. Discussing the implementation and general administration of this Agreement.
- B. A sharing of general information of interest to the parties.
- C. Conferring on matters of mutual interest.
- D. Safety practices and procedures within the Public Works Department, equipment additions, and/or facility modifications.

Section 10.2. – Conditions.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be considered at meetings of the Labor-Management Committee, nor shall negotiations for the purpose of altering any or all terms of this Agreement be carried on at such meetings.

Section 10.3. – Attendance.

Union representatives who attend during working hours shall be permitted to attend without loss of pay. Normally, no more than four persons from each side shall attend these meetings, schedules permitting.

Article XI – Grievance Procedure

Section 11.1. Grievance Defined.

A "grievance" is a difference of an opinion between an employee or the Union and the City, with respect to the meaning or application of the express terms of this Agreement. Grievances regarding disciplinary actions of a suspension or greater may be appealed directly to Step 2.

Section 11.2. Procedure.

Grievances will be discussed first with the Division Manager within five working days of the incident or the occurrence first giving rise to the grievance. If the incident giving rise to the grievance is such that the grievant would not normally be aware of it within the five working days, then the time will expire five working days after the grievant reasonably should have been aware of it. The Division Manager and grievant will discuss the incident and will attempt to resolve the issue. If the Division Manager is not available in the five working days, the grievant may be granted an additional five working days. If an agreement is not reached, the employee may follow these procedures:

- Step 1: The grievant must present the grievance, using the proper grievance form (Appendix B) to his manager within five working days of the discussion. If the grievant does not

have a manager, the grievant may initiate Step 2 within five days. If the manager does not reply within five working days, or if the grievant is dissatisfied with the response of the manager, the grievant may initiate the next step.

Grievances over disciplinary actions shall be filed directly at Step 2 within five working days after the City makes its decision known to the employee and the Union in line with this agreement.

- Step 2: The grievant must submit the grievance form to the Department Director or his designee within five working days of the receipt of the Manager's decision in Step 1 or discussion with the Division Manager if the grievant does not have a Manager. The grievant, the Union, a human resources representative, and the Department Director and/or designee shall meet to discuss the grievance at this step. The Department Director or designee will give a written response within five working days of the grievance meeting. Employees may initiate Step 3 after this step. The information obtained to make a discipline decision of a written warning or higher shall be given to the union's business representative.
- Step 3: Grievants who are dissatisfied with the Department Director's or designee's decision may submit the grievance form for a determination to the City Administrator within five working days of the receipt of the Department Director's or designee's response. The grievant, the Union, a Human Resources representative, and the City Administrator shall meet to discuss the grievance at this step. The City administrator will give a written response within five working days of the grievance meeting.

Section 11.3. Binding Arbitration (Step 4).

If the grievance is not settled in accordance with the foregoing procedure, the Union may refer the grievance to binding arbitration by giving written notice to the City Administrator within 21 working days after receipt of the City Administrator's answer in Step 3. In the event the parties are unable to agree upon an arbitrator, they shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five arbitrators, with the requirement that each shall be a member of the National Academy of Arbitrators and reside in Illinois. Upon receipt of the panel, the parties shall strike names alternately (first strike determined by coin-flip) until only one name remains, and the person whose name remains shall be the arbitrator; provided that either party, before striking any names, shall have the right to reject one panel of arbitrators. The arbitrator shall be notified of his selection by a joint letter from the City and the Union requesting that he set a time and a place for hearing, subject to the availability of the City and Union representatives. The arbitrator shall not, in his decision or award, amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. He shall consider and decide only the specific issue submitted to him, and his binding recommendation shall be based solely upon an interpretation of the meaning or application of the terms of this Agreement to the facts of the grievance presented. If the arbitrator finds that the alleged grievance does not involve an interpretation or application of this Agreement, he shall remand the matter to the parties without comment. The decision of the arbitrator shall be final and binding on the parties. The costs of the arbitration, the fee and expenses of the arbitrator, shall be divided equally-between the City and the Union.

Section 11.4. Time Limits.

No grievance shall be entertained or processed unless it is filed within the time limits set forth in Section 11.2. And 11.3 above. If a grievance is not appealed within the time limits for appeal set forth above, it shall be deemed settled on the basis of the last answer of the City, unless the parties have mutually agreed in writing to extend a relevant time limit. If the City fails to provide an answer within the time limits so provided, the employee or the Union may immediately appeal to the next step.

Section 11.5. Investigation and Discussion.

Investigation and Discussion. All grievance discussions and investigations shall take place in a manner, which does not interfere with City operations.

Article XII – Training & Education.**Section 12.1. Tuition Reimbursement.**

This benefit will be maintained, subject to policies spelled out in the City Personnel Manual.

Section 12.2. Payment for Training Licenses.

If the City mandates any license or additional licensing and/or further education, the City shall reimburse the employee for all costs including reasonable study time, transportation, education, and license fees.

Article XIII – Stand-by & Call-in Response Time

Employees are expected to report to work within the 60-minute time period. Failure to report to work within such time period may result in progressive discipline. However, if an employee is unable to report to work on time during an emergency call due to a circumstance beyond his control, such as a bonafide vehicle breakdown, accident, etc., discipline shall not be applied. Employee may be required to provide proof/documentation in order to avoid discipline under that scenario.

Article XIV – No Strike/No Lockout**Section 14.1. No Strikes.**

There shall be no strikes, sympathy strikes, or any other individual or concerted refusal to work or interference with work during the term of the agreement. This provision shall not apply to lawful union picketing and/or if the City refuses to follow the procedures outlined in Article XI. An employee shall not be disciplined if he or she refuses to cross a lawfully established picket line if such employee(s) believe(s) that his personal safety is at risk for crossing such a picket line and if the employee(s) notifies his supervisor or designee immediately.

There shall be no lockouts during the term of this Agreement.

The Union agrees that during the life of this agreement that the union shall not conduct picketing directly on City owned premises. This does not preclude the union from legally picketing on any public right(s) of way.

Section 14.2. Union Responsibility.

In the event the City requests assistance from the Union or from any of its officers or Stewards to stop violations of Section 9.1, the Union and its officers and Stewards shall give such assistance fully and immediately.

Article XV – Commuter Option Program

If the employer implements a commuter option program for City employees, such program shall apply to employees governed by this contract. Prior to implementation the City agrees to meet with Teamsters representatives to discuss proposed changes.

Article XVI – Termination of Contract

Section 16.1. Termination in 2018.

This Agreement shall be effective as of the day after it is executed by both parties and shall remain in force and effect until April 30, 2020. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least 120 days prior to the anniversary date that it desires to terminate this Agreement. In the event that such notice is given, negotiations shall begin no later than 90 days prior to the anniversary date. In the event no agreement is reached by April 30, 2020, and unless there is mutual agreement to extend this Agreement, this Agreement shall terminate effective Midnight April 30, 2020, and shall thereafter be of no force or effect in any respect whatsoever.

LOCAL UNION NO. 330
INTERNATIONAL BROTHERHOOD
OF TEAMSTERS

CITY OF ST CHARLES, ILLINOIS

By: _____

By: _____

Date: _____

Date: _____

Attest: _____

Date: _____

Appendix A – Salary Ranges

Department/Division	Position	2018/2019		2019/2020	
		1.50% Min.	1.50% Max.	1.50% Min.	1.50% Max.
Grade 1					
Public Services	Laborer	\$25.94	\$34.59	\$26.33	\$35.11
Building and Code Enforcement	Code Enforcement Officer	\$25.94	\$34.59	\$26.33	\$35.11
Grade 2					
Inventory Control	Procurement Technician	\$27.87	\$37.16	\$28.29	\$37.72
Electric/Water Meter and Communications	Water Meter Tester	\$27.87	\$37.16	\$28.29	\$37.72
Public Services	Maintenance Technician	\$27.87	\$37.16	\$28.29	\$37.72
Public Services	Laborer/Sign Technician	\$27.87	\$37.16	\$28.29	\$37.72
Sanitary Sewer	Laborer/Operator (non-certified)	\$27.87	\$37.16	\$28.29	\$37.72
Public Services	Laborer/Operator (non-certified)	\$27.87	\$37.16	\$28.29	\$37.72
Water	Laborer/Operator (non-certified)	\$27.87	\$37.16	\$28.29	\$37.72
Fleet	Welder (non-certified)	\$27.87	\$37.16	\$28.29	\$37.72
Grade 3					
Wastewater Treatment Plant (WWT)	Certified Operator	\$29.35	\$39.14	\$29.80	\$39.73
Lab	Lab Technician I	\$29.35	\$39.14	\$29.80	\$39.73
Public Services	Crew Leader	\$29.35	\$39.14	\$29.80	\$39.73
Water	Certified Operator	\$29.35	\$39.14	\$29.80	\$39.73
Fleet	Fleet Technician I	\$29.35	\$39.14	\$29.80	\$39.73
Sanitary Sewer	Crew Leader	\$29.35	\$39.14	\$29.80	\$39.73
Grade 4					
Electric/Water Meter and Communications	Electric Meter & Communications Technician	\$30.69	\$40.92	\$31.16	\$41.54
Lab	Lab Technician II	\$30.69	\$40.92	\$31.16	\$41.54
Fleet	Fleet Technician II	\$30.69	\$40.92	\$31.16	\$41.54

Fleet	Lead Fleet Technician	\$30.69	\$40.92	\$31.16	\$41.54
Water	Lead Certified Operator	\$30.69	\$40.92	\$31.16	\$41.54
Grade 5					
Sanitary Sewer	Assistant Division Manager - Sanitary Sewer	\$31.33	\$41.78	\$31.80	\$42.40
Electric/Water Meter and Communications	Assistant Division Manager - Meter & Communications	\$31.33	\$41.78	\$31.80	\$42.40
Fleet	Assistant Division Manager - Fleet	\$31.33	\$41.78	\$31.80	\$42.40
Public Services	Assistant Division Manager - Public Services	\$31.33	\$41.78	\$31.80	\$42.40
Wastewater Treatment Plant (WWT)	Assistant Division Manager - Wastewater	\$31.33	\$41.78	\$31.80	\$42.40
Water	Assistant Division Manager - Water	\$31.33	\$41.78	\$31.80	\$42.40
Grade 6					
Building and Code Enforcement	Building Inspector	\$31.57	\$42.09	\$32.04	\$42.72
Building and Code Enforcement	Plumbing Inspector	\$31.57	\$42.09	\$32.04	\$42.72

Appendix B

CITY OF ST. CHARLES FORMAL GRIEVANCE COMPLAINT FORM

Employee Name:	Division:
Date Grieved Incident Occurred:	Time:
Section of Contract Violated:	
Name of first line supervisor (foreman) with whom grievance was discussed in the informal phase of the grievance procedure:	Date of discussion:
Provide a written statement of the grievance and the facts upon which it is based:	
Provide an allegation of the specific wrongful act and harm done.	
Provide a statement of the remedy or adjustment you are seeking.	

I certify that I personally received this written formal grievance form.

Supervisor's Name:	Date:
	Time:

**Letter of Understanding between the
City of St. Charles and
Local Union No. 330 - International Brotherhood of Teamsters**

The following Letter outlines the additional items of understanding reached by the parties during the course of negotiations for the 2018 Collective Bargaining Agreement (“Agreement” hereinafter) made and entered into by and between the City of St. Charles, Illinois (“City” hereinafter), and the General Chauffeurs, Salesdrivers and Helpers, Local Union 330, an affiliate of the International Brotherhood of Teamsters. Notwithstanding the language of the current Agreement, the following shall apply:

- 1) The employee so employed in the position of Code Enforcement Officer in the Economic & Community Development Department, Building and Code Enforcement Division, who was hired prior to the date of ratification of the present Agreement (employed effective April 3, 1995), shall continue to be paid at Grade 4.
- 2) The employee who had been “grandfathered,” prior to the date of ratification of the present Agreement, beyond the prior Residency requirement(s) of the City as outlined under Article 13 of the previous Agreement (effective May 1, 2014 - April 30, 2018), shall be granted continuing “grandfathered” status with respect to reporting, stand-by and call-in response times.

LOCAL UNION NO. 330
INTERNATIONAL BROTHERHOOD
OF TEAMSTERS

CITY OF ST CHARLES, ILLINOIS

By: _____

By: _____

Date: _____

Date: _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIA1

Title:

Motion to Not Approve an Ordinance amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code. (Alcohol Delivery).

Presenter:

Police Chief Keegan

Meeting: City Council

Date: October 1, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

In an effort to be both business and customer friendly, the attached code revision recommendations to Title 5 have been suggested for consideration by the Liquor Commission. Recently, we have fielded several calls from entrepreneurs and business proprietors looking to offer these services. Both Downers Grove and Wheeling recently adopted ordinances closely resembling what we are proposing. Staff is looking for feedback on whether or not we should advance this recommendation to committee and then on to City Council.

This was presented at the September 17, 2018 Government Operations Committee meeting where it received a vote of 5 - 4 against this item.

Attachments *(please list):*

Section of Ordinance with suggested revisions.

Recommendation/Suggested Action *(briefly explain):*

Motion to Not Approve an Ordinance amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code. (Alcohol Delivery).

City of St. Charles, Illinois
Ordinance No. 2018-M- _____

**An Ordinance Amending Title 5 “Business Licenses and Regulations”,
Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable
Generally” of the St. Charles Municipal Code**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

SECTION ONE: That Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code, be and is hereby amended by deleting the following verbiage from 17 “Licenses – Curb/Drive-Through Service”:

All other such sales, gifts or deliveries are prohibited.

SECTION TWO: That Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code, be and is hereby amended by adding the following:

24. Delivery Service - Alcoholic liquor delivered to any address located within the corporate limits of the City of St. Charles which does not hold a valid liquor license is subject to the following restrictions:
1. Alcoholic liquor must be delivered by an individual at least twenty-one (21) years of age or older.
 2. Deliveries must be made during the prescribed hours of 7:00 a.m. to 10:00 p.m.
 3. The express company, common carrier, or contract carrier or agent of a liquor license holder that carries or transports alcoholic liquor into or within the City shall not deliver or leave such deliveries without first requiring a signature of an individual twenty-one (21) years of age or older.
 4. Adequate evidence for proof of age should be produced to the delivery agent in all instances of delivery.
 5. A record shall be kept by the express company, common carrier, or contract carrier or agent of a liquor license holder who delivers alcoholic liquor into or within the City indicating the purchaser's name, address, driver's license/state identification number, time, date, place of delivery, and the individual deliverer's identity.
 6. All persons delivering alcoholic liquor within the City shall be trained and certified by the Beverage Alcohol Sellers and Servers Education and Training Program (BASSET). Furthermore, BASSET verification must be made available upon request.

Any person violating this section shall be fined not less than one hundred dollars (\$100.00) for the first offense nor more than seven hundred fifty dollars (\$750.00) for each subsequent offense.

SECTION THREE: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION FOUR: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2018.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____