

**Please practice social distancing while attending this meeting.
If social distancing is not possible please wear a mask.**

**AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR
MONDAY, OCTOBER 19, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7. Motion to accept and place on file minutes of the City Council Retreat held on September 26, 2020.**
- *8. Motion to accept and place on file minutes of the regular City Council meeting held October 5, 2020.**
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 9/21/2020-10/4/2020 the amount of \$2,315,014.09.**

I. New Business

- A. Recommendation to approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (November 2, 2020).**
- B. COVID-19 Update – Information only.**
- C. Presentation of an Ordinance Title 5 “COVID-19 Late-Night Liquor Permits”.**

- D. Recommendation to Approve a **Resolution** Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in Kane County Coronavirus Relief Fund (CRF) Reimbursement Program
- E. Recommendation to approve an **Ordinance** Amending the Temporary Outdoor Dining Permit Program for Public Property through Phase 4.
- F. Discussion and feedback regarding the continued use of the First Street Plaza for Outdoor Dining in winter 2020.
- G. Motion to Approve a **Resolution** Extending the Closure of First Street through November 30, 2020.
- H. Motion to Approve a **Resolution** Extending the Closure of Walnut Avenue Through Phase 4.

II. Committee Reports

A. Government Operations

- *1. Motion to approve an agreement with Advomatic for Website Support Services.
- *2. Motion to approve a Real Estate Purchase Agreement for 805 Walnut Avenue.
- *3. Motion to accept the auditors reports for the fiscal year ending April 30, 2020, including the Comprehensive Annual Financial Report, Independent Auditor's Report Pursuant to Uniform Guidance, Management Letter, Pension Fund Reports, TIF Compliance Reports, and Sales Tax Revenue Bond Compliance Report.
- *4. Motion to approve and place on file the minutes of the October 5, 2020 Government Operations Committee meeting.

B. Government Services

- *1. Motion to approve and place on file the minutes of the September 28, 2020 Government Services Committee meeting.

C. Planning and Development

- *1. Motion to accept and place on file Historic Preservation Commission Resolution No. 9-2020 A Resolution Recommending Approval for Landmark Designation (210 Cedar Ave. – Walker-Morse).
- *2. Motion to approve An **Ordinance** Designating Certain Property as a Historic Landmark (210 Cedar Ave.- Walker-Morse).

- *3. Motion to accept and place on file Historic Preservation Commission Resolution No. 7-2020 A Resolution Recommending Approval for Landmark Designation (316 Cedar St. – O’Connor House).
- *4. Motion to approve An **Ordinance** Designating Certain Property as a Historic Landmark (316 Cedar St. – O’Connor House).
- *5. Motion to accept and place on file Historic Commission Resolution No. 8-2020 A Resolution Recommending approval of a Façade Improvement Grant Application (13 S. 2nd St.)
- *6. Motion to approve a **Resolution** Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Cynthia Hahn/HM Hairbar (13 S. 2nd St.)
- *7. Motion to approve a **Resolution** Authorizing the Mayor and City Council to Execute the St. Charles Initiative Concept Design and Services Agreement with Serena Sturm.
- *8. Motion to Approve A **Resolution** Establishing the 2021 Inclusionary Housing Fee In-lieu Amount

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

Minutes

City Council Fall Retreat

Saturday, September 26, 2020

1. Call to Order

The Meeting was called to order by Mayor Rogina at 8:00 am.

2. Roll Call

Members Present: Ald. Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis

Others Present: Mark Koenen, Chris Minick, Chief Keegan, Chief Swanson, Peter Suhr, Rita Tungare, Jenn McMahon, Larry Gunderson, Benjamin Nielson, Tracey Conti

3. Welcome Remarks

Mayor Rogina welcomed everyone and reminded all to practice social distancing and to wear masks when not at their seats. The Mayor mentioned that he would check with the Council Members toward the end of the meeting to see if they would like to break out for an additional conversation.

4. Open Forum

Outdoor Dining Presentation & Discussion

Mark Koenen, Chris Minick, Rita Tungare



9-26-2020 Outdoor
Dining Presentation

Mark mentioned that the City of St. Charles has had a Sidewalk Cafe Permit available for the past 2 decades that allows outside seating at certain restaurants. This permit was extended to some of the restaurants on 1st Street Plaza. The municipal code addresses how this is handled through the use of a 100-day permit issued mid-April through the end of July. The City has a choice to extend the permit for an additional 100 days taking it through the end of October.

Mark further explained that during the summer of 2020 restaurants closed for 10 weeks due to the COVID-19 pandemic. When the Governor announced that outdoor dining would be permitted as part of Phase 3, a new dining program was quickly established to complement the Sidewalk Cafe Program in place for public lands. The new Temporary Outdoor Dining Permit was extended to private property. Several businesses take part in this program and it's received favorable reviews. Recently, questions have been asked about extending the program through 2021.

Mark reminded the Council Members that in order to allow the Temporary Outdoor Dining Permit some of the municipal codes were relaxed. Specifically, the parking code requirements and zoning items related to setback and signage issues. Mark asked Rita Tungare if there have been any complaints regarding the relaxation of permits; Rita said there have not been any complaints.

Ald. Payleitner said that she thinks everyone has been very patient and grateful for the opportunity.

Ald. Lewis responded that a lot of people have indicated that the Plaza is crowded and they don't want to go there during the pandemic.

Ald. Lemke asked if there have been any issues with ADA parking. The Mayor, Mark, and Chief Keegan answered that no complaints have been received regarding this issue.

Mark continued by saying that he assumes we will be in Phase 4 through spring or summer of 2021.

Ald. Bancroft asked for a reminder on what Phase 4 means. Rita Tungare said that Phase 4 allows indoor dining at a limited capacity, tables 6 ft. apart (approximately 50% capacity indoors), standing room only for bars limited to 25% capacity for bars. Phase 3 allows for outdoor dining only.

Ald. Lewis asked if there is any way to monitor that the restaurants in St. Charles are following the Phase 4 guidelines. Rita Tungare said that it's the Kane County Health Department's responsibility to monitor those issues, and noted that there have been no complaints to her department.

Mark added that on September 25, 2020 he spoke with Barb Jeffers the Executive Director of the Kane County Health Department; she did not express any concerns regarding complaints for restaurant dining, indoor or outdoor, in terms of table set up. Mark asked the Council Members if they would like to continue with outdoor dining through 2021.

Ald. Bessner asked if it would be a full-time program or continue to be temporary. Mayor Rogina and Mark answered that it will be up to the City Council to decide what should be done.

Ald. Vitek said she thinks it should be made permanent. She said that even with the pandemic people have been coming to St. Charles to dine outdoors. A lot of people would like to see this continue after the pandemic and would see it as a loss if it were taken away.

Ald. Lewis indicated that she would like it to continue, not in the same fashion, but she would be in favor of making it permanent.

Ald. Stellato said a decision has to be made because these businesses will need to invest money for tents, heaters, etc. The City needs to let them know either way. Ald. Vitek noted that she has heard those same questions from business owners regarding tents, heaters, permitting etc.

Mark said that there have been requests for winter outdoor dining and mentioned a meeting he, the Mayor, Fire Department and Building & Code Enforcement staffs and Rita Tungare recently met with a company that provides outdoor dining options. Mark noted that the City of Chicago recently released some guidelines for winter "outdoor" dining.

Mark brought up that The Office has had outdoor dining on private property in the winter for years with the use of their tent and that Alter Brewing has received a minor change to allow a tent on their property for winter outdoor dining. He asked the Council Members if they are interested in allowing temporary outdoor dining in the winter months, noting that the current temporary permits expire on October 31, 2020. The businesses are looking to make investments and need to know what will be allowed.

Mark told the group that Batavia and Geneva are permitting outdoor dining for the entire duration of Phase 4. He noted that Phase 4 is where we are now in the Restore Illinois Plan; Phase 5 would mean we're back to normal because there is a vaccine.

Ald. Silkaitis said being in an enclosed tent outdoors is not outdoor dining. It's the same as sitting in a restaurant. The same rules would apply as for indoor dining. Mark said that outdoor dining is defined in Chicago as a four-sided structure with 2 sides open, and the State has not given any guidelines.

Ald. Bancroft said that restaurants are adding square footage to their restaurants with the outdoor structures. They should be allowed to do that as long as people are 6 ft. apart. To say that it's one sided, two sided, shouldn't make a difference. Treat it like its indoor dining.

Ald. Lewis spoke about the Plaza, if and when we get back to Homecoming Parades, Santa, etc. Where would these things take place if the Plaza is full of tents? Mayor Rogina answered that before staff presented guidelines they would find out what events are pending.

Ald. Vitek said that the St. Charles Initiative proposed that the new First Street would shift those type events to the new public space. Ald. Lewis said that she doesn't think there will be a future for winter outdoor dining after the pandemic is over.

Mayor Rogina said it seems that the Council would be looking towards allowing outdoor dining but for winter it would not go beyond 2021.

Ald. Bancroft proposed allowing tents in the plaza for now to let the businesses get through the pandemic.

Mayor Rogina asked how much public utility we want for the plaza all year round.

Ald. Payleitner said there are two divisions, public space vs. private space. What is done on private property is different than what we allow on the public space. Its two separate things.

Ald. Stellato mentioned that Flagship is using Walnut Ave and said if we say no on 1st Street, we have to say no everywhere. Do we want to shut the door on this? That's not economic development. There has to be a way to blend this all together to promote economic development.

Ald. Lemke said that the model of what The Office has done has worked well and would work well for businesses with their own space. The issue is what to do with public space.

Ald. Bessner asked what the City's responsibility will be regarding snow, ice, etc. Mark said that from a

matter of insurance and indemnification it would be passed along to anyone using that public space and would be obligated for maintaining that area.

Ald. Bancroft said that if we are going to make this permanent we need to have a permanent plan. Mayor Rogina answered that staff could be directed to come back with a permanent dining plan, including how much space is allowed and the fees involved. The Council can discuss on the dais, earlier rather than later, regarding the specificity of the plan, particularly on public property.

Ald. Lewis said she's not convinced that winter outdoor dining is permanent and that this discussion wouldn't be happening if weren't for the pandemic. She asked if anyone is aware of any other communities that have outdoor tents for winter dining.

Mayor Rogina said the question is how long it's going to take for these businesses to get back to whole.

Ald. Bancroft agreed that the City wouldn't allow these temporary structures year after year. The only reason it's being allowed is to increase square footage so businesses can maintain their revenue stream with the appropriate 6 ft. spacing. Ald. Bancroft said he would support this while these rules are in place but moving forward wouldn't think we would want to continue.

Mayor Rogina asked if the Council would be interested in a permanent dining program with the winter dining proposal being temporary.

Ald. Payleitner reiterated that public and private are different categories and need two different plans.

Ald. Stellato said it's good to give the business owners some definition. He brought up Ald. Bessner's point about snowfall, etc., and said the City is entering into a new arena, and not just on 1st Street.

Mark proposed that during Phase 4 the City allow tents/outdoor structures in the winter on public and private property (temporarily), but during Phase 5 it's revisited and we step back/reconsider having these tents/structures.

Ald. Vitek stated that the Council Members should try not to get caught up on the tent look. There are creative business owners and it might be something different.

Ald. Bancroft stated that the vibrancy of the downtown has been great with the outdoor dining; with that in mind, and if it becomes permanent, it's our property and we should plan how it looks. It should look a lot nicer than it does now.

Mayor Rogina confirmed that the Council Members are in favor of outdoor dining (private property) and sidewalk café dining (public property) for Phase 4 & 5. A plan will be implemented after the Council discusses what the space will be for public property. With respect to winter outdoor dining in tents that would be allowed only during Phase 4.

Ald. Bessner said that he would like to see the fixtures, tables, umbrellas all be consistent.

Ald. Silkaitis asked if the businesses will pay for their own tents. The Mayor said yes. Ald. Silkaitis asked if

anyone can enter those tents to warm up since it's on public property.

Atty. Peppers answered said that municipal owned property, such as the Plaza, there is much more latitude with what you can do with it because it's owned by the City. Ald. Bancroft agreed saying that tents on the street will become problematic, but the Plaza is different.

Atty. Peppers said that non-taxable bonds were used for the Plaza development and asked if there is overlay on how it's used.

Chris Minick agreed with Atty. Peppers. Chris said that because of the tax-exempt bonding used to construct the Plaza and all the public improvements on 1st street some considerations are needed when talking about private use of this space. A program can be structured to meet the IRS requirements, but when we start to talk about leases, in order to meet that prior use test, the use can't exceed 100 days per term. We can put provisions in the lease that it will automatically renew unless one side decides to terminate. The City would have the right, once every 100 days, to say for example, the Plaza can't be used anymore. The IRS restrictions wouldn't extend to Walnut Avenue ROW, because there is no tax-exempt financing in place today. Under the 100-day exception there needs to be a published schedule for rates for all using the Plaza. If we negotiate each lease individually the term drops to 50 days.

Ald. Lewis asked what the return on investment would be for the City and how much staff time would this will take to manage.

Mark answered what takes time are processing the applications on public lands. The locations we are working with now are Walnut Ave, and the Plaza which is manageable. The payback would be related to what the license fee would be to use the space and sales/liquor tax receipts.

Ald. Bancroft said this should be planned as if it's a permanent use and as if there is no pandemic in place. We have one shot to do this and it needs to be done right.

Ald. Vitek asked if it would be beneficial to close Walnut Avenue permanently. Mark said that if this were to be done Walnut Avenue would be vacated and divided down the middle with the property going to either side of the street. It's a possibility.

Mayor Rogina said that he thinks what he heard from everyone is to allow temporary dining on public spaces and private locations during Phase 4, get a plan together for permanent outdoor dining on public locations.

Mark proposed that during the summer of 2021 there is no fee for outdoor dining and establishing a fee after the pandemic; perhaps FY 2022-23.

Ald. Lewis agreed that there should be no fee during the pandemic. She went on to say that making this permanent will take a substantial amount of money and asked how it would be budgeted.

Mark said there will need to be a revenue stream in mind to help pay for whatever happens when the pandemic is over. Restaurants are going to be struggling and we want to help them to be as successful as possible. When entering Phase 5 a fee should be implemented.

Mayor Rogina asked if it would be unreasonable to ask staff for a Phase 4 and a Phase 5 plan. Mark said it's possible but staff would need some guidance and feedback

Ald. Bancroft said that Council needs something to react to, a plan, hire a designer, etc.

Ald. Bessner said that if the City is going to be putting fixtures in place we should consider charging a fee in FY 2021/2022. Ald. Stellato and Mayor Rogina said that wouldn't happen until we start to spend money in Phase 5.

Ald. Silkaitis asked about Walnut Avenue and if we would sell it. Mark said we could sell this ROW with the vacation.

Ald. Silkaitis said he has no problem with doing outdoor dining now, but in Phase 5 outdoor dining shouldn't be allowed.

Ald. Bancroft said that if we're not charging, what do we tell The Office? Is there some quantification of this freebie being given?- Mark said that he had a conversation with a business owner who suggested reduction of liquor licenses, etc.

Ald. Bancroft said the City should get a Broker to give an idea of what this allowing use of public land, for example the 1st Street Plaza is worth.

Mark briefly summarized the conversation.

1. In the summer of 2021, in Phase 4, temporary outdoor dining and sidewalk café dining will be the same as in 2020. The City will remain business friendly and maintain a healthy environment in our downtown and entertainment service industry throughout the City. That program will continue into the future as a permanent program, however, the outdoor dining on private property will be revisited when we are in Phase 5 of the Governor's Restore Illinois Program.
2. Winter outdoor dining will be permitted in 2021, the City will be flexible.
3. Reach out to a broker for assistance regarding the fee structure for outdoor dining on public lands.
4. Have a conversation with the owners of Flagship and the Arcada regarding Walnut Avenue.
5. Develop a permanent plan for 1st Street, the esthetics of the site, maintenance aspects, etc. for the long term. Whatever is done on 1st Street should be carried to Walnut Avenue as well.
6. Extend temporary outdoor dining through Phase 4 with no City investment of money.

Mark said that word was received from the State of Illinois that St. Charles will be allowed to close 1st Street and maintain the pedestrian crossing and light.

Ald. Pietryla asked if there are issues with emergency vehicles if Walnut St. is closed.

Chief Swanson said access is needed to the private alley (within the Arcada block) and along Riverside Avenue.

9:20am – 9:30am break

Budget Highlights and Forecasts for the Remainder of Fiscal Year 2020-2021

Chris Minick



Budget Highlights-
Fall 2020 retreat.pdf

Chris gave a brief overview and explained that he will be providing an update on the financial impacts of the Coronavirus including reviewing and updating the following:

- **Review of FY 2020/2021 Budget**
- **Review of May 18 City Council Budget Workshop**
- **Update on FY 2020/2021 Finances Year-to-date**
- **Upcoming Highlights**

Chris mentioned that after the 10-week shutdown of nonessential businesses and not knowing what the impacts of COVID-19 were going to be, the decision was made to enact the budget as prepared (pre-Covid) and respond as the data indicated. The Council took immediate action to reduce expenses and cut the FY 2020-21 General Fund budget 5%.

Chris explained why \$49 million in the General Fund Budget was impacted by COVID-19 by going over the following information:

- **Consumptive Taxes** = 48% (\$25 million) of General Fund revenues
 - Sales, Use, Alcohol, and Hotel/Motel Taxes
- **Income Taxes** = 7.5% (\$3.2 - \$3.7 million) of General Fund revenues
- **Property Taxes** = 27.5% of General Fund revenues

Chris said that 55% of the General Fund is specifically attributable to the revenues that would be most severely impacted by the COVID-19 epidemic. It was anticipated that property taxes would not be significantly impacted by COVID-19 but that there could be a delay in collection.

Some of the impacts outside the General Fund:

- **Video Gaming Revenue** (Capital Projects)
- **Local and State Fuel Taxes** (Roadway Projects)

Video gaming revenues were impacted which support our Pay as You Go Capital Project Program, and the local and state fuel taxes that fund roadway maintenance and improvement projects. Chris noted that the local tax on fuel is \$.02 per gallon.

The utility funds are being driven by capital projects and are well balanced as of now.

Chris said that 4 scenarios were developed after the discussion at the May 18 Workshop. What those

reflected is to expect a 6% - 20% revenue shortfall based on the length and depth of the business loss. At that point there was a significant impact to the consumptive taxes, primarily the hotel/motel tax, some of the fuel taxes. There was not a lot of impact to the property taxes and we didn't have a lot of sales tax data at that time.

Chris went over the conclusions from the Workshop on May 18:

- **COVID-19 Will Have a Pronounced Impact on City Finances**
- **Current Indications are Consistent with a 10-15% Projected Modeled Impact to General Fund**
- **Staff to Implement 5% Budget Reductions Immediately**
- **Additional Adjustments Likely Will be Necessary**
- **Additional Adjustments will Likely Have Noticeable Impacts for Public/Citizens**

Actions taken after the Workshop:

- **Phased Approach implemented**
- **5% Budget adjustments enacted**
 - Capital Projects
 - Vehicle replacements
 - Suspension of spring clean-up
 - Deferral of non-essential hiring
 - Various studies and grant programs reduced or eliminated
- **Continued monitoring for additional data and indications**
- **Be prepared to take additional adjustments steps if necessary**
- **July update: 9.50% revenue impact trend**

Chris went over the impacts of the pandemic on the City's finances:

- **Pandemic has impacted City finances**
 - Consumptive taxes have suffered
 - Not to levels anticipated
 - Not for duration expected
- **Impact not as great as feared initially**

Chris said that the amount of revenue loss has not been as much as expected and it doesn't seem it will last as long as some of the models contemplated. Every month seems to be a little bit better in closing the revenue gap. We have also seen the benefit of lower expenditure levels as a result of lower economic activity.

Revenues are trending lower by approximately 9.30% as of the end of August.

- **Hotel Taxes have declined nearly 80%**
- **Video Gaming revenues have declined nearly 75%**
 - Will improve rapidly now that play has resumed.
 - Likely 20-25% reduction by April 30

There have been severe impacts in the hotel/motel tax and that will likely continue until people feel safe about traveling. Video gaming machines were shut down for 3 months, but have opened again as of July

1, and we've seen the revenue return to normal.

Chris compared the Year to Date Revenue Analysis for fiscal years 2020/2021 and 2019/2020 May through August.

- Property taxes are up about 3%, by the end of the year it will be roughly a 1.9% increase.
- Sales Tax is down by 13%. Sales tax is a significant part General Fund, 1/3 of the revenue; this reduction is quite an impact.
- The Hotel Tax has declined significantly under \$200,000 in FY 2020/2021 as compared to almost \$1 million in FY 2019/2020. Part of this is due to Pheasant Run closing, but not all. When the monthly tax receipts are received from the hotels they are down significantly from where they were 1 year ago.
- The Use Tax has seen a big increase. There was a favorable court ruling recently relating to use tax and internet sales. This allows the State to collect more use tax on internet sales than they did previously. This has helped mitigate some of the losses.

Chris noted that the General Fund revenue is approximately 7.5% lower in summer 2020 than it was in summer of 2019. Looking forward, financial highlights follow:

- **FY 2019-2020 Results**
 - \$850,000 General Fund Surplus (uncertified results)
- **Sales Taxes Rebounding**
- **CARES Act Funding on the horizon estimated at \$2.9+ million**
- **Record Low Borrowing Rates**
- **Expenditures lower**
- **We haven't seen the Cannabis Tax revenue impact – expect to see this in October**

Chris mentioned that the FY 2019/2020 Audit is wrapping up and the General fund is showing a surplus of \$850,000. If the shutdown didn't happen this number would have been about 50% higher. This \$850,000 cushion can provide an additional reserve over and above the \$2.5 million already carved out of the budget to continue to mitigate the effects of the pandemic if the Council would like.

Chris noted that there is some good news regarding sales taxes and explained that September distribution for 2020 was within \$2,000 from where it was in 2019.

Chris explained that Kane County and DuPage County applied for and received CARES Act funds from the Federal Government to be passed down to municipalities within their jurisdictions. St. Charles is eligible for \$1.9 million dollars of funding from Kane County and an additional \$32,000 from DuPage County. This allocation is based on population, 90% of St. Charles' population is in Kane County, which explains the difference in funding amounts. Applications have been filed with both counties requesting the maximum amount of funding and are waiting for approval of the applications. If this funding is approved this is another source of revenue that would help with the response to COVID-19.

Chris said that the low borrowing rate has worked in our favor. Bonds were sold recently at an interest rate lower than 2%. We also took advantage of refinancing on three bond issues generating \$800,000 in interest cost savings over the next 10 years.

We are trending to be about \$1 million below our adjusted budget. This gap could narrow a bit as we move forward because we are back to a more normalized activity level pertaining to City operations. For a while our service levels were scaled back due to what was happening with the economy.

There hasn't been any revenue impact from the cannabis sales tax put in place, effective July 1, 2020. Per State statute we were not allowed to enact the local sales tax prior to July 1, 2020. We do have an ordinance for 3% local sales tax on recreational cannabis sales and should see the revenue from that starting in October, 2020. The sales tax from cannabis is subject to the same 90-day lag as all sales tax is subject to from the State. No cannabis tax revenue was included in the FY 2020/2020 budget because at the time recreational sale was not approved.

Chris told he group that the Federal Open Market Committee met and said that the key takeaways from that meeting are as follows:

- **Overall economic conditions have improved.**
- **The virus will dictate the path of the economy.**
- **Unemployment will double pre-pandemic levels.**
- **Interest rates will remain low for 3 years.**

Moving forward the following is recommended:

- **No additional adjustments recommended at this time.**
- **Continued monitoring**
 - Cannabis Revenue
 - COVID Reimbursements
 - Expenditure Levels
 - Financial Results
- **\$850,000 additional reserve**

Chris said that adjustments may be necessary as we move forward. We don't know what winter will bring for our restaurants particularly with outdoor dining. We will likely be experiencing impacts from COVID-19 over a prolonged period of time. Chris said that the trends show that the budget adjustments that were made, 2.5%, and our revenue levels are going to be close by the end of the year. This information could change as more data is received.

Mayor Rogina told the group that the lobbyist from Metro West said that if the progressive income tax doesn't pass LGDF could be reduced by 50% which would be a \$1.7 million loss for St. Charles.

Ald. Pietryla asked if Chris has heard any information or feedback about the cannabis sales tax. Chris answered that he hasn't and part of the problem is the collection stream (recreational and medicinal sales). When recreational sales were added it's difficult to decipher the percentage. It will take a while to ramp up and it's not clear where those revenues will fall. Chris said he thinks it will be a six-figure number.

Ald. Lewis asked if there is a way to track which industry populates more sales tax than others. Chris answered that it can be done, but it's not an easy task and is a lot of work. It could be done on a

quarterly basis. It hasn't been tracked for 2020, but we do have the information for 2019.

Ald. Stellato asked how we look at our reserve funding and percentages going forward and where it is currently. Chris answered that we are at 35% in the General Fund, and see revenues of about \$50 million and expenditures of \$47 million. We have the ability to lose about 10% of our reserves and be within the 25% reserve policy set by the City Council. Chris added that an additional \$850,000 has been added and we are at approximately \$17 million in the General Fund.

Ald. Bancroft asked about the additional \$850,000 and if Chris would be happy with this number if we didn't have a pandemic. Chris answered that the goal is to budget to break even on an annual basis. We end up budgeting for more expenditures than we can cover, particularly in the area of capital projects. There is a transfer of money that happens every year from the General Fund to the Capital Program. We don't get to everything we think we'll get to. That's how we've generated a surplus over the last couple years. Our revenues have been lower than budgeted over the last 2 – 3 fiscal years. That will not keep up forever and at some point, that will catch up with us if we don't continue to see growth in our revenue streams. You do forgo opportunities when you're not spending everything you take in. We do need to maintain that reserve level, some level of surplus is good, \$850,000 might be a bit on the high end given where we are now.

Chris said that we have utilized reserves; in fact, \$4 million dollars was used to pay for the new Police Station. He said that the Public Safety Actuarial Study as of April 30 is not good this year. Pension contributions are going to go up significantly based on the fact that we have an April 30 year end and the economy and stock market was down 25% - 30%.

Ald. Silkaitis said that we can credit these reserves for not having to lay off staff.

Mayor Rogina said he is very proud of what we've accomplished during this pandemic.

Break 10:25 - 10:35

Affordable Housing Discussion

City Council Members/Staff



Affordable Housing
HO.pdf

Ald. Bancroft stated that the reason for this discussion is he was thinking about the Munhall Subdivision proposal, Oliver Hoffman concept plan, and the Charlestowne Mall, the old east gateway redevelopment that is going to happen at some point. It's important to make sure that St. Charles is the most competitive position as possible. Fees are a major point of discussion and how expensive it is to build in St. Charles. Now, based on the recent numbers provided, we are in a good position in terms of affordable housing.

If we had applied the ordinance with the threshold as a suspension, the way used to do; there would be

no charges for current developers. This takes away the competitive disadvantage to develop in the community. Ald. Bancroft said he doesn't know if the right answer would be to suspend this and he started thinking about different options to adjust the fee in lieu. The impact of the affordable ordinance was positive when looking at Prairie Center, but it wasn't that positive for Prairie Winds. The Geneva side of Bricher Road, west of Randall Rd is single family, and the St. Charles side is multifamily. One of the reasons for this is the affordability of our Affordable Housing Ordinance for developers lends itself towards multifamily. We are now encouraging multifamily development vs. single family development.

Ald. Bancroft went on to say that if we are comfortable that our affordable housing stock is where it should be, it's within our purview to make an adjustment to the fee in lieu and it may have a positive impact on convincing developers to continue with Munhall Subdivision, and start encouraging more single-family developments. Ald. Bancroft said he'd like to have this discussion because he thinks it's an adjustment that can be easily made, but there has to be some relief to the fee structure.

Ald. Payleitner said that this was discussed at the last Housing Commission Meeting. The Chairman of the Commission asked that the message be given that the goal is not to build the fund but to increase the affordable housing stock. Whatever we decide to do, that should be kept in mind. Rita continued by saying the only way to build the fund is with new construction.

Ald. Stellato said that at the time this happened two-hundred suburbs in the Chicago area were put on notice because they dropped below the 10% threshold for affordable housing. That's why this ordinance was put together. The formula used was based on density. The more units fit into a community the more bonuses the builder receives and this lends to promoting multifamily. The other part of this was once we hit the 10% we would be done but the Council decided to keep it in place.

Mayor Rogina asked how the price point of Anthem Heights would be classified noting that they sold out rather quickly.

Ald. Lemke noted that there were houses on the market for two hundred days and suddenly houses are selling in a week. People are interested in single family homes and we could benefit from this.

Ald. Bessner sad Anthem Heights are averaging about \$300,000 or more.

Rita Tungare addressed the question raised by Ald. Bancroft. She said that the ordinance has been amended so that without an ordinance change the council has the authority to establish a new fee in lieu each year. This is timely because we usually establish a new fee in lieu at the beginning of each calendar year. Staff has put together a proposal to be brought to Council that includes the recommendation from the Housing Commission. We use the data that comes in from the township in November/December and present the proposal in January. The current fee in lieu is \$39,600 per unit.

Rita Tungare went over the options:

- Put a moratorium on the ordinance
- Suspend the fee in lieu for the next calendar year
- Establish a reduced fee in lieu

Ald. Stellato said that he thinks it should be a graduated fee.

Ald. Bancroft said he doesn't like the optics changing, doing away with or suspending the ordinance. He likes the idea of a significant adjustment to the fee so the economics of developing a single family home development is there.

Mayor Rogina summarized the discussion confirming that the ordinance will remain in place and that the Council would like to have a discussion sooner than later about the adjustment of the number.

Rita Tungare said that this will be brought to the Planning and Development Committee in January, 2021, prior to that a discussion would be had with the Housing Commission. She said currently the fee in lieu is based on 25% of the down payment on an affordable house. She recommended going down to 10% as a start and see how the Housing Commission reacts.

Ald. Bancroft asked if Munhall Subdivision proposal would be grandfathered in. Rita Tungare said that it would be triggered when they file their application. Ald. Bancroft indicated that he doesn't want to delay their application because the Council won't be having the conversation until January. Rita Tungare indicated that something could be worked out.

Mark asked when the fee is paid, if the fee is fixed at the time it's approved, or if it's paid over time with building permits. Rita Tungare answered that it's fixed at the time it's approved but it's paid at time of building permits for each phase, she said a mechanism could be found to work through this.

Late Night Permit Discussion

Mayor Rogina mentioned the City Council Meeting on September 21 when several of the licensees attended to speak about having their late-night permits reinstated. Ald. Pietryla requested that this be reviewed on a monthly basis. Everyone concurred, and it was decided that at the October 19 City Council meeting it would be reviewed. Mayor Rogina mentioned that data will be provided including, trend on the regions positivity rate (Kane and DuPage), St. Charles' positivity rate, the positivity rate of the State, and ICU and hospital bed capacity. Barb Jeffers, the Kane County Health Department Executive Director will provide a snapshot of the county metrics.

The Mayor explained that Ed Simbol from Ed's Basement came in the office spoke to Tracey and asked for a vote on October 5. It was explained to Ed that the City Council directed for October 19 and a vote won't happen on October 5.

The Mayor said that he spoke with the Mayors of Batavia and Geneva. Mayor Burns said that they haven't seen a significant influx to the bars in Geneva. Mayor Schielke said that there are a couple bars in Batavia have seen a spike in business. Both said that they are going to put their Cities on warning. They don't want to see things trending in the wrong direction and, if need be, they would go to a more restrictive late-night position. Counties that have exceeded 8% have been put at an 11 p.m. shutdown. Chicago has a better positivity rate than suburban Cook County and they have been shutting down at 11 p.m.

Ald. Payleitner said that how she votes in October is going to depend on how businesses are complying with the public health rules. If they want to have their late night permits reinstated businesses have to show that they are being compliant.

Ald. Bancroft asked how many new people go into a bar after midnight and said that the Council could make the decision that no one could be allowed entrance after a certain time, but allow the existing patrons to stay until 2 a.m.

The Mayor asked Chief Keegan how that could be enforced. Chief Keegan said that they could enforce it the best they can. The establishments may stretch things. A lot of times people move from bar to bar. St. Charles has a lot of establishments in a small area.

Ald. Pietryla agreed with the idea of no entrance after midnight.

The Mayor said that if someone wants to make a motion at the meeting on October 19 that would be fine.

Ald. Vitek said if you look at the models of the establishment that appeared at the City Council meeting, their models are not conducive to pandemics. I don't know that closing at midnight solves the problem. Possibly with the help of the Alliance we could find things to do prior to midnight to draw people in. The establishments that are bars-only are hurting.

Ald. Silkaitis said that we should see how the winter goes, give it some time and see what happens.

Ald. Bancroft asked what can be shown that prove that closing at midnight has had an impact. He stated that It doesn't seem fair and it's worth having a discussion to limit the admittance to bars after midnight as it may lessen the time and exposure.

Ald. Bessner said that he likes Ald. Bancroft's idea but it bothers him that there is such an unknown and it's detrimental to the business. He said that the data we provide will be helpful to them and asked if Council decides to allow the late-night permits to be reinstated that it be done within 24 - 48 hours. A big complaint about the late-night permits being revoked was that the business owners didn't have a say as to when it would happen.

Ald. Vitek said that at the October 19 City Council meeting the Council should discuss Ald. Bancroft's plan as an option, and it would be on the establishments to be more responsible.

Mark asked why bars are open until 2 a.m. in St. Charles. He said we've done a good job of changing it to an entertainment community and what we're doing now with the pandemic brings up the question if we would want to go back to 2 a.m.

Ald. Lewis explained that when the alcohol tax was instated and they were given the 2 a.m. option.

Ald. Bancroft said that if we changed the competitive set to midnight would basically be saying we don't want bars. We better have an idea for what we do want because there will be a lot of vacant space.

Mayor Rogina answered that he would like to find a balance; we're fighting a health crisis doing the best we can, and at the same time being supportive of the businesses. He said that he's not anti-bar.

Ald. Bancroft asked why the conversation isn't being had on October 5, instead of October 19, particularly because Council is thinking about changing course.

Mayor Rogina said that was based on Ald. Pietryla asking that it being reviewed in a month.

Ald. Pietryla said he would be in favor of having the discussion sooner.

Mayor Rogina took a straw poll and the majority of the Council wanted to have the discussion at the October 5 City Council meeting.

Announcement from Mayor Rogina

The Mayor announced that he will not be running for a third term of office.

5. Executive Session (5 ILCS 120/2 (c)(4))

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

6. Summary of Activities

7. Adjourn

Motion by Ald. Stellato, second by Bessner to adjourn the meeting at 12:14 p.m.

Voice Vote: Ayes: Unanimous; Nays: None; Mayor Rogina did not vote as Mayor.

Motion Carried

:tc

**MINUTES FOR THE
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR
MONDAY, OCTOBER 5, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. **Call to Order** by Mayor Rogina at 7pm
2. **Roll Call**
Present – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Absent – None
3. **Invocation** by Ald. Payleitner
4. **Pledge of Allegiance** by Ald. Gruber
5. **Presentations**
 - Presentation to Cam Wallace, 1st Place Winner of the Tri-Cities Dementia Friendly Logo Contest.
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meeting held September 21, 2020.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None
- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 9/7/2020-9/20/2020 in the amount of \$5,752,236.39.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

I. New Business

- A. Motion by Ald. Stellato and seconded by Ald. Bancroft to approve an **Ordinance 2020-M-38** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (October 19, 2020).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- B. Discussion regarding Late Night Permits.

Rogina – On August 28th, I signed an executive order suspending late night permits in the City of St. Charles. On September 7th, this council unanimously ratified that order. A couple weeks ago, September 21st, a discussion was had when three licensees came before the council to discuss the suspension of late night permits and the impact on their businesses. At that meeting, it was discussed that we would bring back conversation and any updated matrixes and further discuss the suspension of these permits and if they should stay or be modified. At our city council retreat a week ago, this past Saturday, it was agreed that we would have this discussion on this evening. The matrixes, information, and conversation, with that, Ben Neilson, administrative assistant to Mark Koenen, all of the information is in the packets and he will discuss the information he has.

Neilson -

<https://webmail.stcharlesil.gov/owa/service.svc/s/GetFileAttachment?id=AAMkADk3OGY3Yzg4LWI5MGltNDAzNy1iNWlyLWRiYTBINmNjNTUyNQBGAAAAAABgnj8o79mHRqzpULh3HeJ0BwA18aj0Int7QIvBfACbS%2Bx4AAAAAEMAAA18aj0Int7QIvBfACbS%2Bx4AAMp7ufXAAABEGAQAPGJO4%2FJB2VJraAidaRXryg%3D&X-OWA-CANARY=sMI8xuBel0Wfv4ha5yx7wkDmKbeea9gllJ0IBGynd917o9DIhh1HDvssjX87pz71DoBS-Gor01M>.

Rogina – Are there any questions for Ben? You all have a copy of this information also. We were hoping Barb Jeffers, the director of the County Health Department, would join us tonight but she had an illness in the family and was not able to join but she sent us the updated information and I hope you had a chance to take a look at it. What Ben alluded to earlier, DeKalb County, just to our west, are having the remediation on Page 4, and the sorted detailed numbers are on that page also. Metro St. Louis and Will and Kankakee Counties have been through this already, Will and Kankakee have bailed themselves out. The document, with respect to the warning matrix, the fact that we've been on warning, we are not on warning any longer. I'd like to add one more thing to what Ben said, again if you have questions for him or me, relative to the document, feel free, when we started this, St. Charles and I take 60174 and 60175 into account, the positivity rate was over 6%, when we suspended the late night permits. 4.6% today, I'm

pretty happy about that. I'm not sure the science says that we had anything to do with that, I really don't know. I just know the facts. First of all, questions for Ben.

Bessner – You stated the positivity rate for St. Charles, Geneva, and Batavia and you gave some numbers, are these numbers through today? The slide with all the zip codes and percentages show a September date.

Nielson – Those were up to that date because I wanted to have something down on paper to be able to be looked at but the statistics are always changing. As of October 5, today, 60174 is 4.8%, 60175 is (inaudible).

Rogina – I calculated it this morning, from the paper, for both zip codes to 4.6%. Geneva was 5.3%, Geneva's has come down .3% since the last conversation we had, and Batavia is below 4% for a while.

Bessner – Are these changing on a weekly basis, meaning is there a big jump or changes?

Nielson – These are changing day to day. 5 days ago it was over 6% for Kane County happens to be below that, in the St. Charles zip codes, it's changing but generally, for the past few weeks, the positivity rate has (inaudible).

Bessner – Thank you.

Lewis – Does weather play a role in these numbers? Last week was a colder and rainy week, do you see a correlation that people were not out?

Nielson – My expertise isn't in meteorology, I was simply taking the statistics from the Illinois Department of Public Health site and putting them on paper but they give no context or methods as to why the numbers might trend one way or another. Ms. Jeffers might be able to shed more light on that but, generally the positivity rate has been going down.

Pietryla – That helped answer one of my questions. This is all based on general information from the state, not really specifics from Kane County?

Nielson – This information is a collection of sources and I think it put them all on the back, Kane County, IDPH, the state.

Rogina – The document that you did receive on your dais was by Kane County Health Department.

Payleitner – Well done Ben, thank you. I just had a question that I would have asked Ms. Jeffers if she was here, the zip code breakdown is based on where people live, correct, not where they contact happened.

Neilson – Yes, I believe so. That is what was on the website, it's the address people give when they take the test.

Payleitner – Are you aware of any research breaking down according to where people contracted COVID?

Nielson – Unfortunately, no. With the contract tracing information has been relatively poor in Illinois.

Payleitner – I concur.

Neilson – In other communities, and in other states it is done more efficiently and all we have are residential zip codes.

Rogina – To Ald. Payleitner's point, where they picked up the virus and where they live, full transparency, 7 restaurants and bars in DeKalb county have filed a law suit against the governor claiming that the positivity rate in region 1, that is well in excess of 8-1/2%, mostly is in Rockford. To me, that is an important point, what is also important, when a region goes above the limit, Phase 3 and that is 11 pm closing, no indoor dining.

Payleitner – That is to my point, we're limited to our governor's matrix and I people who live in Sycamore who frequent St. Charles establishments, when they got COVID, it went to Sycamore.

Rogina – No one is saying this is an exact science. We tried hard to give you some numbers to work with, I will make a point here, if there are no other questions, and I'll give time to others who wish to speak in the crowd here.

Lemke – I've been hearing ads on the radio to the folks in DuPage, to ask them to contribute if they get a call from a contact tracer and that looks to me that people aren't being that cooperative in the contract tracing.

Rogina – I will repeat what I said as to what the genesis of my executive order was and what the city council ratified a week later, I believe that we have to continue to keep looking out for each other. We are really trying to strike a balance between a health crisis and an economic crisis, have to find a balance. It cannot be one sided, that is something that this council can agree on. I'll maintain that my number one goal is to avoid dropping back into Phase 3 at all cost and having said that, let's be clear, Chief Keegan said a few wanted to speak I will invite you to the microphone to speak but to me, we don't need to be redundant, we heard what you said last time, those who spoke last time were clear, articulate, concise, and make their points very well. If there is something new to add, facts, or comments to make, please come to the microphone.

Gina Pierson – 221 S. Second Street, Mark's – The only thing that I would like to bring up, I've been doing research myself and the numbers that I pulled from IDPH for the last month are from August to September, for each month, September was higher by 130 more cases than August. We were shut down at midnight since August 28th, so the numbers are up higher from

August when we were open to September, when we were closed. Seeing these numbers is where I base my opinion on to stay open.

Rogina – You say the number of cases, do you mean positive tests?

Pierson – Yes, positive tests in Kane County.

Rogina – In the Kane County Chronicle today, positivity rate that is the number of cases divided by the number of tests, now here in our zip code, 4.6% both were over 6% on August 28th. I see that as a positive trend and I would like to see continue as opposed to going the other way, that's the point I'm trying to make as a rebuttal to your comment.

Pierson – In August there were 43,666 tests administered in September there were 42,862, so there were fewer tests in September but there were higher positive numbers. More tests in August with lower numbers and there was an extra day.

Rogina – I'll refute that by saying the positivity rate is what it is, and it is down my over a percent and a half.

Pierson – Some of the others, as far as Geneva, going back to the Kane County Covid dashboard, on September 20th, we had 972 cases in St. Charles, Geneva had 428. As of today, St. Charles has 1,062 and Geneva has 500. Geneva increased by 72 by not closing their bars and St. Charles increased by 90 with closing our bars. I'm really just begging you to give us that chance to see if we do everything we can, if we can try for a month and see what the numbers are like, please give us the opportunity to get our business back.

Rogina – Thank you very much and again, articulate as always.

Ed Simbol – 219-1/2 Main St. St. Charles, Ed's Basement – I don't want to be redundant just want to council to know that I feel like I received a lot of deflection last time, very little answers. I'm trying to prepare for the future; it's how I make my living. It is not my choice when people will choose to attend my bar. I sell alcohol and we make our living in the late night. I don't have a 2am license, I have a 1am license and that one hour between 12 and 1, that will make our rent for the month, it is crucial to how we operate our business. I need that extra hour to provide jobs; I don't have a 2am license, not because I don't want it, but because I literally can't afford it. I am working every single day, with my partner Brandon who's behind me, we have zero employees, that is how we cover all of our bills and closing at midnight is not easy for us. We operate at night. I haven't taken a single penny, we haven't qualified PPE or SBA, we didn't even qualify for the Business Alliance funding since we didn't have the opportunity to open in March. It wasn't right, the Chamber of Commerce denied us a grant and a ribbon cutting ceremony, we couldn't have a grand opening filled with family and friends because of occupancy restrictions. We have struggled since March, when we were supposed to open and until the day we opened, it's been 2 months now and it is very hard for us. I please ask you guys to reconsider, I know from our last conversation, we talked about some compromise maybe allowing people to stay after midnight but not re-enter, maybe you

discussed that at your retreat but, I haven't taken any funding, I work hard for a living and want the opportunity to make a living and I am just asking for that right. Please reconsider, I need this job and I want to stay in St. Charles.

Rogina – Let me ask you this question, you've been very candid and upfront and honest, I'll hope that you answer this honest and sincere with me. When individuals, be it at 9, 11, 12 are standing at your bar, are they masked?

Simbol – To be completely honest, they are not always. To be clear, we require and are among a few places that requires a mask upon entering.

Rogina – One of a few places? Do you say that anecdotally?

Simbol – Yes, that has nothing to do with the other licensees, but I do play by the rules and I just find it disturbing that you have the authority to sit back and watch the demise of the restaurant industry. In COVID, this is maybe the biggest industry hit.

Rogina – Hold on, everything that you said, I appreciate it but you sit here and say to us that the city council, we're sitting here watching the demise of the industry, I will repeat again what I said several weeks ago, this council and this mayor decides that supporting the alliance, and I understand in your case, you came to the party late, \$188,000 in grants that were given out to restaurants and bars, that's my first point, second point is the attempt on our part to relax the rules and to provide public property, but we've done our best by making that as broad based and universal as possible. I get a little bristly when I hear that we are in any way shape or form, want to see and stand by and watch the demise of that industry, that's an important part of our community and I would venture to say that we are working hard to keep it afloat. That was just a small rebuttal on my part, if you don't mind.

Simbol – I'm sorry and I meant no disrespect, I just please urge you to reconsider. Our neighboring towns are open, as well as Chicago just allowing bars to stay open until 1 am and please is all I ask.

Rogina – That is recent after being open until 11 from the last few weeks. When we had 2am, the better part of the past several months maybe since May, we allowed late night permits here. We did return all the fees.

Pietryla – I wanted to comment that I appreciate the data that Ben put together and the executive director for adding this. This is very general data and we are taking such a surgical strike at operational hours, I guess I was more expecting some data that showed a direct correlation between the activities between 12am-2am, and I know it's not an exact science but, I have a personal problem and feel that we should allow those hours of operation. You mentioned and I'll throw it out there, I think the operations should...

Rogina – Are you going to make a motion?

Pietryla – We can talk about it.

Rogina – Well the motion would be to direct staff to do something.

Pietryla – What would be the procedure for this, would we direct staff to amend the ordinance?

Rogina – Correct, and with anything you'd want to put into that order, to modify what the order currently is.

Pietryla – I move to allow for operation at 2 with closing the doors at midnight. I move to have staff work on that.

Rogina – Do you have a second on that?

Lemke – I'll second that.

Rogina – My question is, the question I have is as follows, we returned all late night permits to them, right? Does your motion include the fact that all restaurants can now stay open until 2am?

Pietryla – If they had a late night permit.

Rogina – There is no late night permit anymore, we returned them. What you're suggesting is that now they ought to pay for that late night permit. You can't have it both ways.

Pietryla – So it was paid before it was returned.

Rogina – It was paid, and then it was returned in full. So we are now about halfway through the year, so if Ed, he got a 1am, how about Mark's Second Street, they have a 2am, Mark's now by your motion is allowed to stay open until 2, that's if I heard your motion correctly, stay open until 2am, but no new admittance after midnight? Is that what I heard?

Pietryla – Correct

Rogina – So are you going to allow every restaurant and bar in St. Charles? IF someone has a midnight license, wouldn't it be fair?

Pietryla – To clarify, we are only talking about the establishments that have late night permits, are we re-establishing those.

Rogina – There is no late night permits at the moment, you know. That's just a fact.

Bancroft – Perhaps I can help. First, maybe it goes back to the questions that it seems that the numbers for our entire region are going down and how we deal with 2am permits. The problem with government right now is that there is no unified front, you have 2am permits in Geneva,

maybe in Batavia, and St. Charles makes the statement that it wants to go to midnight. I supported that statement, to be clear. As we got the information back from the owners that were in attendance at the meeting a few weeks ago, we received their feedback and it got me thinking that there are many ways to find a compromise. One way to find a compromise is what Ald. Pietryla is talking about is, why don't we see if there is a way to limit the chance of exposure and time, those are the two factors required for COVID, by saying we'll allow prior 2am permit holders to stay open for the 2 hours, 12am-2am, provided there isn't a lot of moving around, no new admittances starting at midnight. The theory would be at midnight there is no new admittance but the people in the particular institution can stay there until 2am. That thought is being that it would mitigate some chances of further infections, that is the anchor of this.

Rogina – Per Ed's comment earlier, you don't see them sitting around at the bar from midnight to 2am, as a threat?

Bancroft – It is no different than earlier times in the evening.

Lemke – You are also not dealing with assertion that everyone is jumping into a cab and going somewhere else and re-mingle the population.

Rogina – Honor system? Or do our friends at the Police Department need to be monitoring that or whatever? Is there a violation if we find out someone enters afterwards?

Bancroft – I think it starts with the honor system.

Lewis – Building on this discussion, knowing it was after 12am, what if I don't want to stay until 2am? What if I'm in there and I want to leave at 12:30 and no one else can come in if I leave, but they would have room for one more because Todd said that at midnight, no one new can come on. They might find themselves sitting there with an empty establishment. I don't know that we can make the assumption that a bunch of people will come in at midnight; it might be a stretch, in this situation.

Bancroft – I would submit that it is not an assumption that they stay until 2am, but that they are permitted to stay until 2am. What it really does, is it removes the whole concept that was brought up to us a few weeks ago, people are coming to our places earlier than midnight because they know that they can't stay past. If we allow them to stay past midnight, we have a better chance of protecting our businesses and livelihoods and they won't go to Geneva or Batavia or anywhere else that has a late-night permit because they know they can stay past that time.

Rogina – We'll need clarification, for staff as part of the motion, that the past late night permit holders are the only ones, so called, grandfathered in to this plan and no other restaurant in town who does not have, everyone who has a midnight license but now we're going to give 14 places a free 2am permit for six more months, the new budget year. Is that the essence of the motion?

Pietryla – Going back to the comments made before, the prior holders...

Rogina – Publically, you have to tell me, if any current restaurant here who has a midnight license, if they complain about that, with respect to discrimination, I want clarification on that.

Pietryla – We are talking about late night permits here, before they were suspended, did they have that late night permit?

Rogina – I know we gave them the full amount back, actually therefore they were operating until 1am or 2am from that time at the end of May until September with a late night permit at no cost to them. Normally, there is a cost for that so now we are giving them that extra. Let's say, for the sake of conversation, because I doubt they would, let's say Francesca's closes at midnight and you say they can't go past midnight, under your proposal.

Pietryla – Under your executive order, did they go past midnight?

Rogina – Not to my knowledge.

Pietryla – My motion includes prior late night permit holders, they would not be eligible under the motion.

Rogina – I understand what you are saying.

Vitek – I have a couple of comments, I was one of the ones who supported the executive order. I have struggled with this a lot, I think that, Ed to your point, you developed a business and made the assumption that the liquor license was part of your business model and that blip there takes away a piece of your business model. I do believe that, just as we have set standards of accountability for people and PPE wearing social distancing, I don't think that means your accountability is any different from 12am -2am. To your point saying about the mask wearing, to that point, between those hours, you'll need to be a little more accountable. If we have these expectations for the earlier hours, that shouldn't change from 12-2. It is on you, the owners and managers; it is not fair to have our PD policing PPE. I don't think that everyone with a 12-2 permit wants a 12-2 permit right now. There will be some that will say they will only stay open until 12, we don't want to face going back a phase. I'm not against it, I'm for Ald. Pietryla's motion, I'm okay with that but there has to be more accountability within those hours, if that is the case.

Lewis – To Ald. Vitek's point, how does the Police department do what we're asking them to do? You can only have so many people in your place, you can only have 25%, and it's 25%. I think we're micromanaging here a little bit and I don't know how we get through this.

Chief Keegan – First and foremost, this is on the honor system. I've said this before publically, having a liquor license is like having a driver's license; it's a privilege not a right. If we do this, we extend ourselves and the onus is on the bar owner's. As far as the late night permits, everybody's license is until midnight, with the permit system, it's 1am or 2am. I believe there

are 25 different permits off the top of my head, 14 are 1am and 11 are 2am. To Ald. Pietryla's point, 25 of our locations have that permit that was processed. No entry past midnight, no re-entry that will be on the proprietor and door person. The police are not the mask police, not the social distance police, we'll go to calls where it's an issue but we can't be looking in each establishment for that.

Bessner – You mentioned 25 businesses with these permits that we are talking about here. If this ordinance passes, do you think you'll have more of an influx of demand for a late night permit?

Keegan – In my six years here, I'll speak on my experience, I think there will be some that will want to stay closed after midnight, typically they'll know if they want to stay open until 1 or 2 and Tracey and Sharron can speak to this too, they can go right up until the deadline for turning in the applications. I wouldn't anticipate that there would be any new applications moving forward.

Bessner – If there is an outlier, you can handle that?

Keegan – There is a process that we would go through, as you know, we look at their call history and all the comparables that way. The license would go to the city council to vote on that and the permit.

Payleitner – I would love to be able to trust the businesses to handle the things themselves as far as compliance with customers, unfortunately, I'm sorry, but do to the heavy hand of the governor who with the wave of his hand can shut everyone down. I wish we could enforce it, but we can't, I think our hand is forced. If there is resurgence it won't just be all bars that are open until 2, it will be all bars. There is a whole list of things that could be closed. Until we get some of this all straightened out, we are kind of obliged by the governor's orders.

Rogina – To the governor's heavy hand, I think he does things that I don't even agree with, I will say this, this state as compared to Wisconsin; they are going through a spike that's unbelievable. Their governor said, let it be open and we'll see what the numbers will be. Missouri is up there; Iowa is up there in terms of numbers. This state has kept a lib, except for a few regions, they paid a price for that. I agree to some extent on the governor, we're at his mercy so to speak and I'd give him at least a B rating for this.

Payleitner – We're not in total control of this, that is my point.

Silkaitis – To Rita's point, I'm not sure about enforcement and understand that the police department cannot be on it. Like the gentleman said, sometimes people don't wear masks in other places, which means that the honor system isn't working. How will this work? Here's your little bracelet and now you can go. I think it will be tough to manage. Also, I have two daughters, one is outside of Paris and Paris is shutting down again, the other is in downtown London and they are shutting down, so they are going backwards and I don't want to go

backwards in this. Businesses are very important to us and we need to help but if positive rates go up, we can't help.

Keegan – I don't want to mislead the city council, we will be policing each and every establishment as we would normally and we do the best we can to be visible, an ounce of prevention is a pound of cure. We try to detour behavior by being visible, behind of the walls of an establishment, to Ald. Vitek's point about the masks, responsibility falls on the establishment owner, it has to. If we get complaints, we will try to handle it as best we can. Case by case basis is how we handle that. We've been successful with handling the calls we're getting about this but it is cumbersome to be honest. It taxes our resources.

Stellato – Procedural question, the motion is to direct staff to come back in two weeks with the amendment.

Rogina – Yes, to direct staff and in two weeks bring it back to us.

Stellato – Okay, so we'll talk again in two weeks. Nothing will happen for two weeks so we can see how things are looking then also.

Rogina – Numbers can change in two weeks, we can see if something changes. For the next two weeks, current conditions stand as before. I signed the executive order, you guys ratified it, and this is where it currently sits, Mr. Peppers, am I correct on that?

Peppers – Yes, that is correct.

Bancroft – What you said there is my biggest issue with all of the data presented earlier, there is no cause and effect with this. We heard some general numbers and a general trend but we don't know one way or another so I would think that when we come back in two weeks, we're not going to know any more than we really already know right now.

Rogina – We'll look at positivity rates and so on, you're right, that's about it though.

Bancroft – But if it is directly related to anything that we are doing between midnight and 2am, that has no answer.

Stellato – What if the governor says in two weeks, we're shutting everything down.

Bancroft – But that can happen today or anytime.

Pietryla – Just to follow up with Ald. Bancroft, and he hit it on the head, nobody wants to move backwards, we don't want Phase 3 but, we are looking at data and I want to see a line between 12-2 and that is a rational view and we can do something about that, but there is not and I'd be happy to see it. In fundamental fairness, this is the issue to me. I just think we are limiting free enterprise a little bit.

Rogina – I'm shocked to hear all this because a month ago you voted to uphold the executive order?

Pietryla – Yes, and you mentioned that to me many times before. I was supportive of it, and I have given a lot of thought to this and listened to community, and talked to my colleagues and I think a middle ground approach is the best way now and this is why this includes operations while limiting entry.

Gruber – A couple weeks ago you talked about working with the neighboring mayors and seeing if they were going to want to move to a midnight closing also. Has there been any update on those conversations?

Rogina – They have not changed any hours. They said they would keep a close eye on it. One of the mayors spoke of the late night antics, I'll leave it at that, but I reminded him that we've experienced this and now he has to deal with some of that in his community. We've been there and done that, and we have as best as possible, clean that up a bit. I'll go back to the point Ald. Pietryla made about free markets, I've heard that here and I didn't say it before but I'll say it now. You can't have it both ways, what do I mean by that? We can have a free market, turn the market loose and let the market dictate. A lot of the bar owners will likely say they are happy to hear that. When things got bad, they wanted the government assistance. The government entered the market and I guess what I'm trying to say here is that, I don't mind this. I'm somewhat of a Keynesian in my belief that you should allow the government in at a time of need, then the government needs to somewhat monitor that and I'll go back to the subject that Ald. Payleitner said a couple weeks ago, that she knows exactly where I am at. It won't be on me, if we do go to the orange zone because that's my death nail, I can't even stomach that, we had that for three months here in this city when we had that, all of you closed down, there was no end. It wasn't right, it was COVID. I'm trying to keep this balance, one more things and I hope this turns up in the press...wait, go ahead.

Lewis – I'm curious, it says Elgin and Aurora is what brings the numbers up in Kane County, what have they done? What time do they close their bars? Midnight? One? Two?

Rogina – I don't know but there is late night activity happening there in both places.

Pierson – There are places open until 3am in some places.

Rogina – Remember that we are the 4th largest number of cases in the county, behind Elgin, Aurora, and Carpentersville I think, we are number 4 in total cases. This bothers me to no end that we are number 4, granted we are one of the larger cities in the county, I'll say one more thing after Ed.

Bessner – I wanted to throw out there that if this motion goes anywhere, do we have to wait two weeks?

Rogina – Yes, there was nothing on the table here tonight other than a discussion, you’re making a motion to direct staff to come back with an ordinance to vote on it, in writing not just something that we piece together here. What we are talking about here are things that the staff will take and put together in the form of a written ordinance. I’ll say one more thing, I’ve received notes and things from residents on this, in fact I’ve received positive things that are saying to keep it this way, if anything that’s been given to me as a mayor. I don’t know what the aldermen of the city have heard, but I haven’t heard a single resident who has said we are sad about this order you signed and ratified by the council. It has been articulated that it is only the late night permit, you’ve done a good job articulating that, we’re not here today to criticize that. Everyone who’s come up to this podium has been respectful and I really appreciate that. I’m going to say for the record, I hope it doesn’t come to a tie, I hope it passes or fails with at least 6 because if it is 5, I am voting no, and I want the record to reflect that. The motion made by Ald. Pietryla is

Motion by Ald. Pietryla and seconded by Ald. Lemke to direct staff with a written ordinance that those who had a 1am or 2am late night permit, to have their license reinstated at no cost for the remainder of the budget year (April 30, 2021).

In Favor – Stellato, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner

Opposed – Silkaitis, Payleitner, Lewis

Abstain – None

Absent –None

- C. Motion by Ald. Payleitner and seconded by Ald. Stellato to approve an **Ordinance 2020-M-39** Amending the Temporary Outdoor Dining Permit Program, as it applies to private property use and extending through Phase 4.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

II. Committee Reports

A. Government Operations

1. Motion by Ald. Lewis and seconded by Ald. Bessner to approve an **Ordinance 2020-M-40** Amending Title 5 “Business Licenses and Regulations”, of the St. Charles Municipal Code.

Keegan – A quick addition, Ald. Lewis asked me to look at this again and we worked with legal and the mayor, Mark and I sat down and we have particular changes we’d like to bring forward, one is the removal of E-1, that is the Pheasant Run classification, that was an isolated classification, that’s been taken out. In the gaming code B licenses, Ald. Lewis had concerns that it was too broad as far as the classifications, once again legal council, the mayor, the city administrator and I sat down and went into each specific classification in the liquor code and

included in the B licenses are those that have eating and drinking as the primary focus of the business. Each of the classifications that you see in each of these, I'll talk about the specifics.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-41** Amending Title 5 “Business Licenses and Regulations”, Chapter 5.20 “Massage Establishments”, of the St. Charles Municipal Code.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

3. Motion by Ald. Lewis and seconded by Ald. Bessner to approve an **Ordinance 2020-M-42** Amending Title 5 “Business Licenses and Regulations”, Chapter 5.09 “Video Gaming”, of the St. Charles Municipal Code.

Keegan – This is the exact same classification as discussed before.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-43** Amending Title 5 “Business Licenses and Regulations”, Chapter 5.16 “Tobacco”, of the St. Charles Municipal Code.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a new Class A Liquor License Application for ANB Liquor LLC dba Mr. A’s Prairie Liquor & Wine located at 1401 Prairie Street, St. Charles.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and place on file the minutes of the September 21, 2020 Government Operations Committee meeting.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

B. Government Services

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-81** authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for the 2020 Asphalt Patching Program to J.A. Johnson Paving Co.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to Waive the Formal Bid Procedure for *5, *6, *12

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-82** authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Transformer Replacement at Substation 6 to Delta Star.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-83** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Substation 3 12kV Bus Extension Structure to V&S Schuler.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-84** authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Substation 3 12kV Bus Extension Eaton Sole Source Circuit Reclosers to Border States.
- In Favor** – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None
- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-85** authorizing the Mayor and City Clerk of the City of St. Charles to approve a Professional Services Agreement for Lead Line Replacement Program to Engineering Enterprises, Inc.
- In Favor** – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None
- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-86** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Professional Services Agreement for the Riverside Lift Station to Trotter and Associates.
- In Favor** – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None
- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-87** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid of Sanitary Sewer Root Control Unit Cost to Duke’s Root Control, Inc.
- In Favor** – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None
- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-88** authorizing the Mayor and City Clerk of the City of St. Charles to approve Addendum for Professional Service Agreement for the Westside Wastewater Treatment Plant Expansion to Trotter and Associates, Inc.
- In Favor** – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *10. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-89** authorizing the Mayor and City Clerk of the City of St. Charles to award a Proposal for Sanitary Manhole Rehabilitation Bidding Services and Construction Oversight to Engineering Enterprises, Inc.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *11. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-90** authorizing the Mayor and City Clerk of the City of St. Charles to approve a Design Engineering Services Contract for Phase II Design of the Widening and Reconstruction of Kautz Road to TranSystems Corporation.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *12. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-91** authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract for Pavement Repairs to Fairview Drive to J.A. Johnson Paving Company.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *13. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-92** authorizing the Sale of Items of Personal Property Owned by the City of St. Charles.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *14. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-44** Amending Title 10 “Vehicles and Traffic”, Chapter 10.40 “Stopping, Standing and Parking”, Section 10.40.010 “Parking Time Limits” of the City of St. Charles Municipal Code.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *15. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-93** authorizing Application for Illinois Transportation Enhancement Program Funds and Execution of all Necessary Documents for the Kautz Road Reconstruction and Widening Project.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *16. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-94** authorizing the Mayor and City Clerk of the City of St. Charles to execute an agreement for the Annual Subscription Training and Equipment Partnership (S.T.E.P.) Program for the St. Charles Police Department with VirTra Training Simulators.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

C. Planning and Developmet

1. Motion by Ald. Payleitner and seconded by Ald. Bancroft to approve a **Resolution 2020-95** Removing a Portion of Bike Path as a Required Land Improvement for The Reserve of St. Charles Subdivision.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-45** Renaming Porter Court to Trine Court.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and Execute an Acceptance Resolution for Public Utilities for the Extreme Clean Car Wash – 1625 W. Main St.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the September 14, 2020 Planning & Development Committee meeting.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

9. **Additional Items from Mayor, Council, Staff, or Citizens**

A. **Executive Session**

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. **Adjournment** motion by Ald. Stellato and seconded by Ald. Bessner at 8:25pm
In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent –None

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

10/9/2020

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

9/21/2020 - 10/4/2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE					
		108130	33.22	09/24/2020	78618/F	FASTENERS
		108130	7.69	09/24/2020	78627/F	FASTNERS SUPPLIES
		108150	251.98	10/01/2020	78666/F	HOSE REEL STEEL 4 WHEEL
		108130	1.42	10/01/2020	78688/F	FASTENERS
	DG HARDWARE Total		294.31			
128	HARDER CORP					
		108914	207.20	10/01/2020	M194482	INVENTORY ITEM
	HARDER CORP Total		207.20			
138	AFFORDABLE OFFICE INTERIORS					
		109393	1,058.82	09/24/2020	18190	GRADE A BINGO BLACK
	AFFORDABLE OFFICE INTERIORS Total		1,058.82			
139	AFLAC					
			19.80	09/25/2020	ACAN200925143055FI	AFLAC Cancer Insurance
			38.58	09/25/2020	ACAN200925143055PI	AFLAC Cancer Insurance
			137.66	09/25/2020	ACAN200925143055PV	AFLAC Cancer Insurance
			25.20	09/25/2020	ADIS200925143055FD	AFLAC Disability and STD
			22.85	09/25/2020	ADIS200925143055FN	AFLAC Disability and STD
			94.96	09/25/2020	ADIS200925143055PD	AFLAC Disability and STD
			78.94	09/25/2020	ADIS200925143055PV	AFLAC Disability and STD
			8.10	09/25/2020	AHIC200925143055FD	AFLAC Hospital Intensive Care
			33.84	09/25/2020	AHIC200925143055PV	AFLAC Hospital Intensive Care
			57.23	09/25/2020	APAC200925143055FI	AFLAC Personal Accident
			36.54	09/25/2020	APAC200925143055PI	AFLAC Personal Accident
			45.30	09/25/2020	APAC200925143055PV	AFLAC Personal Accident
			17.04	09/25/2020	ASPE200925143055PV	AFLAC Specified Event (PRP)
			22.06	09/25/2020	AVOL200925143055PI	AFLAC Voluntary Indemnity
			39.88	09/25/2020	AVOL200925143055PV	AFLAC Voluntary Indemnity
	AFLAC Total		677.98			
149	ALARM DETECTION SYSTEMS INC					
		108246	320.82	09/24/2020	30434-1197	QUARTERLY CHARGES - OCT-I

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ALARM DETECTION SYSTEMS INC Total		<u>320.82</u>			
150	A LAMP CONCRETE					
		108478	376,711.56	10/01/2020	16657	2ND AND DELNOR AVE IMPROV
	A LAMP CONCRETE Total		<u>376,711.56</u>			
151	ALBAT PROGRAM					
		109656	475.73	09/24/2020	091820	3RD YEAR BOOKS FOR AJ MES
		109657	490.18	09/24/2020	091820-MM	2ND YEAR BOOKS M MITTMAN
		109659	3,794.33	09/28/2020	091820-AM	AJ MESSENGER 3RD YR TUITIC
		109654	3,794.33	09/28/2020	091820AM	AJ MESSENGER 2ND YR TUITIC
		109655	3,816.10	09/28/2020	091820MM	2ND YR M MITTMAN TUITION
	ALBAT PROGRAM Total		<u>12,370.67</u>			
182	ALTEC INDUSTRIES INC					
		109573	2,253.03	10/01/2020	11477277	REVISED INV # 11481724
	ALTEC INDUSTRIES INC Total		<u>2,253.03</u>			
221	ANDERSON PEST CONTROL					
			648.95	10/01/2020	5702366	MONTHLY BILLING SEPTEMBER
			648.95	10/03/2020	6469176	MONTHLY BILLING
	ANDERSON PEST CONTROL Total		<u>1,297.90</u>			
227	NICHOLAS ANSON					
			70.00	09/24/2020	092120NA	PER DIEM-INTERVEN 10/5-10/9
	NICHOLAS ANSON Total		<u>70.00</u>			
254	ARISTA INFORMATION SYSTEMS INC					
		108524	4,866.03	09/24/2020	1330202009	POSTAGE FOR AUGUST 2020
		108524	1,823.87	09/24/2020	30449	PRINTING CHARGES
	ARISTA INFORMATION SYSTEMS INC Total		<u>6,689.90</u>			
255	ARIES INDUSTRIES INC					
		109491	949.48	10/01/2020	399822	TIRE ASSEMBLY
	ARIES INDUSTRIES INC Total		<u>949.48</u>			
279	ATLAS CORP & NOTARY SUPPLY CO					
			42.85	09/24/2020	452703	NOTARY STAMPS
	ATLAS CORP & NOTARY SUPPLY CO Total		<u>42.85</u>			
282	ASSOCIATED TECHNICAL SERV LTD					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108665	952.50	10/01/2020	32961	LEAKAGE-3005 KING RICHARD
	ASSOCIATED TECHNICAL SERV LTD Total		<u>952.50</u>			
284	AT&T		78.53	09/24/2020	090820 - 109916878	109916878 BILLING SEP 9-OCT
	AT&T Total		<u>78.53</u>			
285	AT&T		1,875.60	09/24/2020	9186937509	5253 574 AUG 10 - SEP 9, 2020
	AT&T Total		<u>1,875.60</u>			
298	AWARDS CONCEPTS					
		108187	270.36	10/01/2020	10572947	AWARDS MARSCHKE
	AWARDS CONCEPTS Total		<u>270.36</u>			
325	BAXTER AND WOODMAN INC					
		108604	805.00	09/24/2020	0213528	GENERAL AOC ASSISTANCE
		108604	-805.00	09/24/2020	0213528	GENERAL AOC ASSISTANCE
		109604	805.00	09/24/2020	0213528A	PROJECT BILLING AOC ASSIST
		109604	1,360.00	09/24/2020	0213529	PROJECT BILLING AOC ASSIST
		109604	2,495.00	09/24/2020	0213531	SEWER USE ORDINANCE
	BAXTER AND WOODMAN INC Total		<u>4,660.00</u>			
338	AIRGAS NORTH CENTRAL					
		108309	197.14	10/01/2020	9972281678	LEASE RENEWAL
	AIRGAS NORTH CENTRAL Total		<u>197.14</u>			
346	BUSBY INDUSTRIES INC					
		109438	3,011.40	10/01/2020	20-0904	FIELD SERV @ WEST PLANT
	BUSBY INDUSTRIES INC Total		<u>3,011.40</u>			
372	BLUFF CITY MATERIALS					
		108200	2,380.00	10/01/2020	329598	MIXED LOADS
	BLUFF CITY MATERIALS Total		<u>2,380.00</u>			
382	BOUND TREE MEDICAL LLC					
		109233	5,749.50	09/24/2020	83759844	INVENTORY ITEM
		109233	-5,749.50	09/24/2020	83759844	INVENTORY ITEM
		109233	5,749.50	09/24/2020	83759844A	INVENTORY ITEMS
	BOUND TREE MEDICAL LLC Total		<u>5,749.50</u>			

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383	BROOKS BOYCE		561.60	10/01/2020	092420	WEAPON ALLOWANCE
	BROOKS BOYCE Total		<u>561.60</u>			
395	BRIDGEWELL RESOURCES LLC	109214	14,490.00	09/24/2020	0244130401	INVENTORY ITEM
	BRIDGEWELL RESOURCES LLC Total		<u>14,490.00</u>			
479	CENTER FOR PUBLIC SAFETY	109294	1,270.00	10/02/2020	05-14910A	ANNUAL ACCREDITATION FEE
	CENTER FOR PUBLIC SAFETY Total		<u>1,270.00</u>			
528	CLC LUBRICANTS CO	109336	54.40	10/01/2020	96571	CLC LUBE GO 95
	CLC LUBRICANTS CO Total		<u>54.40</u>			
555	COM ED		201.02	10/01/2020	092320	ACCT: 7612664040 8/24-9/23
	COM ED Total		<u>201.02</u>			
563	CDW GOVERNMENT INC	107279	822.50	09/24/2020	ZZH8832	PARRALLELS REM APP SVR
		109432	1,723.52	09/24/2020	ZZQ9715	MS MBG WINSVRSTDCORE 201
		109430	115.70	09/24/2020	ZZT1043	SEAGATE 0TB SAS HDD
	CDW GOVERNMENT INC Total		<u>2,661.72</u>			
564	COMCAST OF CHICAGO INC		66.60	10/01/2020	092520FD	ACCT: 8771-20-044-0006910
	COMCAST OF CHICAGO INC Total		<u>66.60</u>			
579	COMMUNICATIONS DIRECT INC	108219	72.50	10/01/2020	SR120891	LAIRD WAVE ANTENNA WHIP
	COMMUNICATIONS DIRECT INC Total		<u>72.50</u>			
641	CURRIE MOTORS	106604	34,629.00	10/01/2020	E8280	2020 FORD UTILITY INTERCEPT
	CURRIE MOTORS Total		<u>34,629.00</u>			
646	PADDOCK PUBLICATIONS INC		89.70	10/01/2020	156002	PUBLIC HEARING

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	PADDOCK PUBLICATIONS INC Total		<u>89.70</u>			
649	CONSTRUCTION ENTERPRISES	108422	3,850.00	09/24/2020	061020	PAVING 1804 S TYLER RD
	CONSTRUCTION ENTERPRISES Total		<u>3,850.00</u>			
674	DELL MARKETING LP	109394	974.90	10/01/2020	10423500131	OPTIFLEX TOWER XCTO
	DELL MARKETING LP Total		<u>974.90</u>			
681	CDH DELNOR HEALTH SYSTEM	108170	159.17	09/24/2020	091620	MEDICAL SUPPLIES
	CDH DELNOR HEALTH SYSTEM Total		<u>159.17</u>			
719	KRISTI DOBBS		100.00	09/24/2020	091720PC	PETTY CASH REIMBURSEMENT
	KRISTI DOBBS Total		<u>100.00</u>			
725	DON MCCUE CHEVROLET	109257	636.81	10/01/2020	CTCS521823	VEH 1895 RO 64229 REPAIR SE
	DON MCCUE CHEVROLET Total		<u>636.81</u>			
750	DUKANE CONTRACT SERVICES	108394	1,893.66	10/01/2020	129058	JANITORIAL SVC-CENTURY ST,
		108394	4,288.47	10/01/2020	129059	JANITORIAL SVC - CITY HALL
		108394	9,675.00	10/01/2020	129060	JANITORIAL SVC - POLICE DEP
		108394	7,115.84	10/01/2020	129061	JANITORIAL SVC - PUBLIC WOF
		108394	1,190.34	10/01/2020	129065	JANITORIALSVC-EAST/WEST G
	DUKANE CONTRACT SERVICES Total		<u>24,163.31</u>			
767	EAGLE ENGRAVING INC	108171	76.50	10/01/2020	2020-3882	FIRE DEPT BADGES
		108221	200.00	09/24/2020	2020-3816	GENUINE WALNUT SHADOW B
		108221	309.32	09/24/2020	2020-3821	BADGE WALLET MOUNT/CASE
	EAGLE ENGRAVING INC Total		<u>585.82</u>			
768	EJ USA INC	109426	2,925.99	10/01/2020	110200070474	
	EJ USA INC Total		<u>2,925.99</u>			
778	EJ EQUIPMENT INC					

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		109261	690.24	09/24/2020	P03088	FILTER ELEMENT/OUTER/INNER
	EJ EQUIPMENT INC Total		690.24			
789	ANIXTER INC					
		109054	308.80	09/24/2020	4663462-02	INVENTORY ITEM
		109054	198.82	10/01/2020	4663462-03	INVENTORY ITEMS
		109054	99.41	10/01/2020	4663462-04	INVENTORY ITEMS
		109054	198.82	10/01/2020	4669931-00	INVENTORY ITEMS
		108976	1,745.70	10/01/2020	4708348-00	INVENTORY ITEMS
	ANIXTER INC Total		2,551.55			
870	FIRE PENSION FUND					
			521.25	09/25/2020	FP1%200925143055FI	Fire Pension 1% Fee
			5,018.48	09/25/2020	FRP2200925143055FC	Fire Pension Tier 2
			14,604.85	09/25/2020	FRPN200925143055FL	Fire Pension
	FIRE PENSION FUND Total		20,144.58			
876	FIRST ENVIRONMENTAL LAB INC					
		108495	46.80	09/24/2020	156588	MSTP/TKN NITRATE
		109425	27.30	09/24/2020	I56543	LAB TESTING
	FIRST ENVIRONMENTAL LAB INC Total		74.10			
884	FISHER SCIENTIFIC					
		109177	230.80	10/01/2020	5245536	INVENTORY ITEMS
	FISHER SCIENTIFIC Total		230.80			
891	FLEET SAFETY SUPPLY					
		108287	503.88	10/01/2020	75598	PARTS FLEET DEPT
	FLEET SAFETY SUPPLY Total		503.88			
906	FORESTRY SUPPLIERS INC					
		109467	161.36	10/01/2020	772572-00	STAKES
	FORESTRY SUPPLIERS INC Total		161.36			
916	FOX VALLEY FIRE & SAFETY INC					
		109529	195.00	10/01/2020	IN00380507	ANNUAL INSP FIRE ALARM
		109559	95.75	10/01/2020	IN00381267	ANNUAL SINGLE TANK SYSTEM
		109559	32.85	10/01/2020	IN00381268	FIRE STATION 1 FIRE EXTINGU
		108395	140.00	10/01/2020	IN00381465	ANNUAL FIRE ALARM
		108395	813.00	09/24/2020	IN00377525	ANUAL FIRE ALARM
		108395	-813.00	09/24/2020	IN00377525	ANUAL FIRE ALARM

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		108395	813.00	09/24/2020	IN00377525A	ANNUAL INSPECTION/REPAIR
		108395	150.00	09/24/2020	IN00377527	ANNUAL FIRE ALARM
		108395	150.00	09/24/2020	IN00377530	ANNUAL FIRE ALARM
		108395	150.00	09/24/2020	IN00377532	ANNUAL FIRE ALARM
		108395	255.00	09/24/2020	IN00377534	ANNUAL FIRE ALARM
		108395	114.00	09/24/2020	IN003795474	ALARM RADIO LEASE-SEPTEMI
		108395	114.00	09/24/2020	IN00379572	ALARM RADIO LEASE-SEPTEMI
		108395	114.00	09/24/2020	IN00379573	ALARM RADIO LEASE-SEPTEMI
		108395	114.00	09/24/2020	IN00379802	ALARM RADIO LEASE-SEPTEMI
	FOX VALLEY FIRE & SAFETY INC Total		<u>2,437.60</u>			
944	GALLS LLC					
		108253	158.56	10/01/2020	016439446	POLICE DEPT UNIFORMS
	GALLS LLC Total		<u>158.56</u>			
1026	HACH COMPANY					
		109451	885.00	10/01/2020	12116407	SOLITAX SENSOR FSPSOLITAX
		109312	178.04	09/24/2020	12111518	GEAGENT CHLOIDE
	HACH COMPANY Total		<u>1,063.04</u>			
1031	HAMPTON LENZINI & RENWICK INC					
		108947	347.50	10/01/2020	000020201593	RANDALL RD GAS STATION TIS
		109188	1,042.50	10/01/2020	000020201597	STC MUNHALL GELN TIS REVIE
	HAMPTON LENZINI & RENWICK INC Total		<u>1,390.00</u>			
1036	HARRIS BANK NA					
			1,560.00	09/25/2020	UNF 200925143055FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,560.00</u>			
1074	HERCULES INDUSTRIES INC					
		109319	549.75	09/24/2020	111620	INVENTORY ITEM
	HERCULES INDUSTRIES INC Total		<u>549.75</u>			
1133	IBEW LOCAL 196					
			178.50	09/25/2020	UNE 200925143055PV	Union Due - IBEW
			811.87	09/25/2020	UNEW200925143055P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>990.37</u>			
1136	ICMA RETIREMENT CORP					
			469.64	09/25/2020	092520	PLAN 109830 PAYROLL 9/25/20
			229.95	09/25/2020	C401200925143055CA	401A Savings Plan Company

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			301.80	09/25/2020	C401200925143055CD	401A Savings Plan Company
			507.61	09/25/2020	C401200925143055FD	401A Savings Plan Company
			522.62	09/25/2020	C401200925143055FN	401A Savings Plan Company
			265.70	09/25/2020	C401200925143055HR	401A Savings Plan Company
			372.95	09/25/2020	C401200925143055IS	401A Savings Plan Company
			755.22	09/25/2020	C401200925143055PD	401A Savings Plan Company
			990.71	09/25/2020	C401200925143055PV	401A Savings Plan Company
			231.42	09/25/2020	E401200925143055CA	401A Savings Plan Employee
			301.80	09/25/2020	E401200925143055CD	401A Savings Plan Employee
			507.61	09/25/2020	E401200925143055FD	401A Savings Plan Employee
			522.61	09/25/2020	E401200925143055FN	401A Savings Plan Employee
			265.70	09/25/2020	E401200925143055HR	401A Savings Plan Employee
			372.95	09/25/2020	E401200925143055IS	401A Savings Plan Employee
			753.76	09/25/2020	E401200925143055PD	401A Savings Plan Employee
			990.71	09/25/2020	E401200925143055PV	401A Savings Plan Employee
			300.00	09/25/2020	ICMA200925143055CA	ICMA Deductions - Dollar Amt
			3,061.54	09/25/2020	ICMA200925143055CC	ICMA Deductions - Dollar Amt
			2,980.77	09/25/2020	ICMA200925143055FD	ICMA Deductions - Dollar Amt
			1,070.00	09/25/2020	ICMA200925143055FN	ICMA Deductions - Dollar Amt
			1,400.00	09/25/2020	ICMA200925143055HF	ICMA Deductions - Dollar Amt
			2,550.00	09/25/2020	ICMA200925143055IS	ICMA Deductions - Dollar Amt
			7,940.50	09/25/2020	ICMA200925143055PC	ICMA Deductions - Dollar Amt
			13,475.00	09/25/2020	ICMA200925143055PV	ICMA Deductions - Dollar Amt
			76.49	09/25/2020	ICMP200925143055CC	ICMA Deductions - Percent
			4,058.03	09/25/2020	ICMP200925143055FD	ICMA Deductions - Percent
			636.64	09/25/2020	ICMP200925143055FN	ICMA Deductions - Percent
			1,326.74	09/25/2020	ICMP200925143055IS	ICMA Deductions - Percent
			2,416.44	09/25/2020	ICMP200925143055PC	ICMA Deductions - Percent
			1,470.21	09/25/2020	ICMP200925143055PV	ICMA Deductions - Percent
			330.00	09/25/2020	ROTH200925143055CI	Roth IRA Deduction
			25.00	09/25/2020	ROTH200925143055FI	Roth IRA Deduction
			80.00	09/25/2020	ROTH200925143055FI	Roth IRA Deduction
			211.50	09/25/2020	ROTH200925143055HI	Roth IRA Deduction
			1,451.53	09/25/2020	ROTH200925143055PI	Roth IRA Deduction
			505.00	09/25/2020	ROTH200925143055PV	Roth IRA Deduction
			200.00	09/25/2020	RTHA200925143055FI	Roth 457 - Dollar Amount
			240.76	09/25/2020	RTHA200925143055HF	Roth 457 - Dollar Amount
			705.00	09/25/2020	RTHA200925143055PI	Roth 457 - Dollar Amount
			60.00	09/25/2020	RTHA200925143055PV	Roth 457 - Dollar Amount

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			432.61	09/25/2020	RTHP200925143055FI	Roth 457 - Percent
			235.29	09/25/2020	RTHP200925143055PI	Roth 457 - Percent
	ICMA RETIREMENT CORP Total		<u>55,601.81</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY					
		109320	47.44	10/01/2020	28300	INVENTORY ITEM
		109378	58.55	10/01/2020	28301	INVENTORY ITEM
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>105.99</u>			
1237	INTERNATIONAL ASSOC OF CHIEFS					
		109653	250.00	10/01/2020	8897	MAHAN IACP CONFERENCE
		109653	250.00	10/01/2020	8911	PIERCE IACP CONFERENCE
		109653	250.00	10/01/2020	9055	KEEGAN IACP CONFERENCE
	INTERNATIONAL ASSOC OF CHIEFS Total		<u>750.00</u>			
1240	INTERSTATE BATTERY SYSTEM OF					
		109433	392.85	09/24/2020	10083125	INVENTORY ITEM
	INTERSTATE BATTERY SYSTEM OF Total		<u>392.85</u>			
1286	JG UNIFORMS INC					
		108254	195.00	09/24/2020	75299	CUSTOM SHIRT POLICE PATCH-
		108254	195.00	09/24/2020	75300	CUSTOM SHIRT/POLICE PATCH-
	JG UNIFORMS INC Total		<u>390.00</u>			
1333	KANE GRAPHICAL CORP					
		109554	17.51	10/01/2020	INV1212172	NAMEBADGE/SILK SCREEN-ALI
	KANE GRAPHICAL CORP Total		<u>17.51</u>			
1403	WEST VALLEY GRAPHICS & PRINT					
		108377	669.00	09/24/2020	19981	PROPERTY RECORD FORMS 2
	WEST VALLEY GRAPHICS & PRINT Total		<u>669.00</u>			
1463	LINA					
		108242	9,039.71	10/01/2020	092520	PERIOD 9/1/20-9/25/20
	LINA Total		<u>9,039.71</u>			
1489	LOWES					
		109547	201.28	10/01/2020	01406/09-15-20	INVENTORY ITEMS
		108197	9.96	10/01/2020	02076/091520	MISC SUPPLIES
		108197	125.28	10/01/2020	02263/091020	MISC SUPPLIES
		108306	97.23	10/01/2020	02887/091420	ELECTRIC SUPPLIES J CASS

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		108173	18.92	10/01/2020	09060/091420	FIRE DEPT SUPPLIES
		109281	10.50	10/01/2020	901771	1/4 iIN BRASS UNIVERSAL COU
		108197	9.96	10/01/2020	902694	AIRWICK REFILL
		108197	54.62	10/01/2020	902946	PUBLIC SERVICES SUPPLIES
		109234	261.22	10/01/2020	99853/09-15-20	INVENTORY ITEMS
		108197	64.52	09/24/2020	02922/090820	LACQUER THINNER
		108197	48.19	09/24/2020	02924/090220	MISC SUPPLIES
	LOWES Total		901.68			
1510	ERIC MAJEWSKI					
			700.00	10/01/2020	092920EM	PERDIEM-MAJEWSKI 10/12-2/12
	ERIC MAJEWSKI Total		700.00			
1555	TRACY MATHISEN					
			100.00	09/24/2020	092320TM	BOOT REIMBURSEMENT 9-16-2
	TRACY MATHISEN Total		100.00			
1559	MAURINE PATTEN ED D					
		108966	240.00	10/01/2020	092920	COUNSELING SERVICES SEPTI
	MAURINE PATTEN ED D Total		240.00			
1600	MENDEL PLUMBING & HEATING INC					
		109388	1,770.00	10/01/2020	122372230	DUCTWORK 9/2/20
	MENDEL PLUMBING & HEATING INC Total		1,770.00			
1613	METROPOLITAN ALLIANCE OF POL					
			1,004.50	09/25/2020	UNP 200925143055PD	Union Dues - IMAP
			114.00	09/25/2020	UNPS200925143055PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		1,118.50			
1615	MFSCO DIV OF KAK ENTERPRISES					
		108923	219.06	10/01/2020	171128	INVENTORY ITEMS
	MFSCO DIV OF KAK ENTERPRISES Total		219.06			
1637	FLEETPRIDE INC					
		108286	192.96	10/01/2020	59151948	PARTS FLEET DEPT
		109523	1,578.07	10/01/2020	59216494	VEH 1726 RO 64326 PARTS
		108286	252.23	10/01/2020	59235469	RO 64326 VEH 1728 PARTS
		108286	57.83	10/01/2020	59237829	RO 64326 VEH 1728 PARTS
		108286	55.99	10/01/2020	59252383	VEH 1728 RO 64326 PARTS
		108286	129.11	10/01/2020	59334833	FLEET DEPT PARTS

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		108286	30.99	10/01/2020	59469100	VEH1779 RO 64347
		108286	128.07	10/01/2020	59514372	BOLT KIT
		108286	89.99	09/24/2020	58740374	REMOVER BRAKE SPRING
	FLEETPRIDE INC Total		<u>2,515.24</u>			
1704	NCPERS IL IMRF					
			8.00	09/25/2020	NCP2200925143055FM	NCPERS 2
			16.00	09/25/2020	NCP2200925143055PV	NCPERS 2
	NCPERS IL IMRF Total		<u>24.00</u>			
1705	NEENAH FOUNDRY COMPANY CORP					
		109126	692.00	10/01/2020	386126	INVENTORY ITEMS
	NEENAH FOUNDRY COMPANY CORP Total		<u>692.00</u>			
1711	NESTLE WATERS NORTH AMERICA					
			656.45	10/01/2020	1010122067317	WATER DELIVERY SEPT
	NESTLE WATERS NORTH AMERICA Total		<u>656.45</u>			
1722	NATIONAL FIRE PROTECTION ASSOC					
		109540	252.95	10/01/2020	7815426Y	FPW BANNER 2020
	NATIONAL FIRE PROTECTION ASSOC Total		<u>252.95</u>			
1737	NORTH EAST MULTI REGIONAL TRNG					
			100.00	09/24/2020	274890	FTO REFRESHER-GARCIA 9-10.
	NORTH EAST MULTI REGIONAL TRNG Total		<u>100.00</u>			
1745	NICOR					
			73.97	10/01/2020	0000 6 SEP 24 2020	ACCT: 55-00-99-0000-6
			617.52	10/01/2020	0929 6 SEP 24 2020	ACCT: 17-18-43-0929-6
			40.15	10/01/2020	1000 2 SEPT 22 2020	ACCT: 24-53-60-1000-2
			38.81	10/01/2020	1000 3 SEP 25 2020	ACCT: 20-68-91-1000-3
			42.18	10/01/2020	1000 4 SEP 25 2020	ACCT: 11-31-51-1000-4
			40.15	10/01/2020	1000 5 SEP 24 2020	ACCT: 50-85-00-1000-5
			142.34	10/01/2020	1000 9 SEP 24 2020	ACCT: 62-11-51-1000-9
			40.16	10/01/2020	1000 9 SEP 25 2020	ACCT: 99-28-20-1000-9
			40.83	10/01/2020	1000 9 SEPT 24 2020	ACCT: 65-84-51-1000-9
			46.68	10/01/2020	1000 9WS SEPT 24 20	ACCT: 35-14-51-1000-9
			1,324.18	10/01/2020	7652 0 SEP 25 2020	ACCT: 01-08-77-7652-0
			1,972.69	10/01/2020	8317 9 SEP 24 2020	ACCT: 81-44-33-8317-9
			38.80	10/01/2020	9676 7 SEP 24 2020	ACCT: 39-18-86-9676-7

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	NICOR Total		<u>4,458.46</u>			
1756	NORTH CENTRAL LABORATORIES					
		109469	142.58	10/01/2020	444312	INVENTORY ITEMS
		109519	166.36	10/01/2020	444394	STORAGE SUPPLIES
	NORTH CENTRAL LABORATORIES Total		<u>308.94</u>			
1775	RAY O'HERRON CO					
		108256	47.69	10/01/2020	2050195-IN	UNIFORMS A LAMELA
		108256	48.00	10/01/2020	2051210-IN	UNIFORMS JACOBO
		108256	301.68	10/01/2020	2051213-IN	UNIFORMS ROSAL
		108256	299.03	10/01/2020	2051214-IN	UNIFORMS MONACO
		108256	156.98	10/01/2020	2051216-IN	UNIFORMS POWERS
		108256	27.99	10/01/2020	2051217-IN	UNIFORMS NICHOLSON
		108256	529.10	10/01/2020	2051218-IN	UNIFORMS ROSAL
		108256	167.22	10/01/2020	2051219-IN	UNIFORMS MONACO
		108256	300.36	10/01/2020	2051220-IN	UNIFORMS NICHOLSON
		108256	361.60	10/01/2020	2051221-IN	UNIFORMS POWERS
		108256	386.70	10/01/2020	2051223-IN	UNIFORMS BELANGER
		108256	337.56	10/01/2020	2051224-IN	BELANGER UNIFORMS
		108256	116.98	10/01/2020	2051225-IN	CLARK UNIFORMS
		108256	45.48	10/01/2020	2051227-IN	MCCOWAN UNIFORMS
	RAY O'HERRON CO Total		<u>3,126.37</u>			
1783	ON TIME EMBROIDERY INC					
		108174	170.00	10/01/2020	77432	FACEMASKS FOR FIRE DEPT
		109524	558.00	09/24/2020	ES76812	EMBROIDERY ITEMS
			5,922.00	10/01/2020	SCFD740	UNIFORM SHIRTS
	ON TIME EMBROIDERY INC Total		<u>6,650.00</u>			
1822	PDC LABORATORIES INC					
		108455	112.50	10/01/2020	I9423002	DISINFECTANT PRODUCTS
		108455	60.00	10/01/2020	I9432589	FLUORIDE BY PROBE
		108455	24.00	10/01/2020	I9432906	WATER TESTING SERVICES
	PDC LABORATORIES INC Total		<u>196.50</u>			
1842	P F PETTIBONE & CO					
		109291	909.70	10/01/2020	179242	STATE TICKETS
	P F PETTIBONE & CO Total		<u>909.70</u>			

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1861	POLICE PENSION FUND		11,372.65	09/25/2020	PLP2200925143055PD	Police Pension Tier 2
			13,163.29	09/25/2020	PLPN200925143055PC	Police Pension
			782.90	09/25/2020	PLPR200925143055PC	Police Pens Service Buyback
	POLICE PENSION FUND Total		<u>25,318.84</u>			
1864	POLYDYNE INC	109435	7,935.00	09/24/2020	1480570	CLARIFLOC C-6275
	POLYDYNE INC Total		<u>7,935.00</u>			
1890	LEGAL SHIELD		17.48	09/25/2020	PPLS200925143055CI	Pre-Paid Legal Services
			153.19	09/25/2020	PPLS200925143055FC	Pre-Paid Legal Services
			15.65	09/25/2020	PPLS200925143055FN	Pre-Paid Legal Services
			306.16	09/25/2020	PPLS200925143055PC	Pre-Paid Legal Services
			40.94	09/25/2020	PPLS200925143055PV	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>533.42</u>			
1893	PREFORM TRAFFIC CONTROL SYSTEM	108917	9,995.97	10/01/2020	11027	2020 PAINT PAVEMENT MARKII
	PREFORM TRAFFIC CONTROL SYSTEM Total		<u>9,995.97</u>			
1897	PRIME TACK & SEAL CO	108155	654.04	09/24/2020	65622	HFE 90 - TKT 94344
		108155	677.28	09/24/2020	65643	HFE-90 TICKET #94406
	PRIME TACK & SEAL CO Total		<u>1,331.32</u>			
1898	PRIORITY PRODUCTS INC	108984	654.14	10/01/2020	952169	INVENTORY ITEMS
			-306.24	10/01/2020	954054	CREDIT ON ORG INV # 952169
		109470	229.68	10/01/2020	954284	INVENTORY ITEM
		108353	34.44	10/01/2020	954309	FLEET DEPT PARTS
		108353	54.14	10/01/2020	954331	VEH 1728 RO 64326
	PRIORITY PRODUCTS INC Total		<u>666.16</u>			
1900	PROVIDENT LIFE & ACCIDENT		26.76	09/25/2020	POPT200925143055FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1946	RANDALL PRESSURE SYSTEMS INC	109379	156.40	10/01/2020	I-35820-0	AERO COUPLING

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		109471	43.02	10/01/2020	I-35932-0	MISC PARTS
		108210	90.49	10/01/2020	I-35961-0	FLEET DEPT PARTS
		108210	160.40	10/01/2020	I-35992-0	FITTINGS AND HOSES FLEET
		108210	424.72	10/01/2020	I-36018-0	FLEET DEPT PARTS
	RANDALL PRESSURE SYSTEMS INC Total		875.03			
1953	FORT DEARBORN ENTERPRISES					
		109473	60.00	10/01/2020	124909	NYLON NATURAL TIE
	FORT DEARBORN ENTERPRISES Total		60.00			
1960	RECORD INFORMATION SER INC					
		109701	575.00	10/01/2020	49041	RENEWAL 9/21/20-9/21/21
	RECORD INFORMATION SER INC Total		575.00			
1993	RENTAL MAX LLC					
		108198	1,088.00	10/01/2020	432891-3	RENTAL BRUSH CHIPPER
		108198	544.00	10/01/2020	432891-3A	BRUSH CHIPPER
	RENTAL MAX LLC Total		1,632.00			
1998	RURAL ELECTRIC SUPPLY CO OP					
		109143	144.93	09/24/2020	795097-01	INVENTORY ITEMS
		109402	759.62	09/24/2020	798025-00	STAPLES
		109493	85.96	09/24/2020	798933-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		990.51			
2023	KEN ROBINSON					
			60.00	09/24/2020	092220KR	CDL LICENSE FEES
	KEN ROBINSON Total		60.00			
2026	ROCK N RESCUE J E WEINEL INC					
		108023	493.52	09/24/2020	INV204429	TRIANGLE STEEL & RED NFPA
	ROCK N RESCUE J E WEINEL INC Total		493.52			
2032	POMPS TIRE SERVICE INC					
		108272	3.00	09/24/2020	640083972	PASSENGER SCRAP DISPOSAL
		109485	443.50	10/01/2020	330160019	TIRES AND SERVICE
		109453	496.80	10/01/2020	410800391	TIRES
		109422	1,692.00	10/01/2020	640083996	TIRES
		108272	12.00	10/01/2020	640084308	PASSENGER SCRAP DISPOSAL
	POMPS TIRE SERVICE INC Total		2,647.30			

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2046	RUSSO POWER EQUIPMENT INC					
		109428	238.95	10/01/2020	SPI10402530	INVENTORY ITEMS
		109349	157.96	09/24/2020	SPI10396796	RO 64309 VEH 5099 PARTS
	RUSSO POWER EQUIPMENT INC Total		<u>396.91</u>			
2055	SAFETY-KLEEN SYSTEMS INC					
		109403	217.00	10/01/2020	83979304	OIL SERVICE/STOP FEE NON P
	SAFETY-KLEEN SYSTEMS INC Total		<u>217.00</u>			
2079	SCHROEDER CRANE RENTAL					
		109411	980.00	09/24/2020	4044	CRANE RENTAL 9/1/20
	SCHROEDER CRANE RENTAL Total		<u>980.00</u>			
2212	CITY OF ST CHARLES					
			800.00	10/01/2020	092820	UB ACCT: 4-36-88912-5-6
	CITY OF ST CHARLES Total		<u>800.00</u>			
2235	STEINER ELECTRIC COMPANY					
		108308	19.02	10/01/2020	S006725316.001	ELECTRIC DEPT SUPPLIES
		109346	720.00	09/24/2020	S006714796.001	LOUVERS DIA DROP W/HINGE
	STEINER ELECTRIC COMPANY Total		<u>739.02</u>			
2248	STORINO RAMELLO & DURKIN					
			1,203.75	10/01/2020	71173	ADMIN REVIEW AUGUST
			1,000.00	10/01/2020	81168	RETAINER AUGUST BILLING
			995.55	10/01/2020	81169	AUGUST CA BILLING
			225.00	10/01/2020	81170	HOTEL BAKER TIF 1 AUGUST
			446.65	10/01/2020	81171	ARCADA BILLING AUGUST
			56.25	10/01/2020	81172	FIRST STREET LOT 8 AUGUST
			1,068.75	10/01/2020	81174	COVID 19 AUGUST BILLING
			360.00	10/01/2020	81175	LEGAL BILLING AUGUST
			450.00	10/01/2020	81176	LIQUOR AUGUST BILLING
			2,362.50	10/01/2020	81177	MEGACENTER AUGUST BILLING
			180.00	10/01/2020	81178	POLICE DEPT AUGUST BILLING
			5,748.75	10/01/2020	81179	COMM DEVE AUGUST BILLING
			168.75	10/01/2020	81180	FINANCE LEGAL BILLING AUGUST
			56.25	10/01/2020	81181	IS DEPT LEGAL BILLING AUGUST
	STORINO RAMELLO & DURKIN Total		<u>14,322.20</u>			
2255	SUBURBAN LABORATORIES INC					

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		108457	538.00	09/24/2020	172291	PRESENCE ABSENCE FOR IEP,
		108457	642.00	09/24/2020	175089	PRESENCE ABSENCE FOR IEP,
		108457	583.50	09/24/2020	178571	PRESENCE ABSENCE FOR IEP,
	SUBURBAN LABORATORIES INC Total		<u>1,763.50</u>			
2268	SUNBELT RENTALS INC					
		109302	2,188.80	10/01/2020	104870779-0001	ROLLER RENTAL 8/25-9/21
	SUNBELT RENTALS INC Total		<u>2,188.80</u>			
2301	GENERAL CHAUFFERS SALES DRIVER					
			166.50	09/25/2020	UNT 200925143055CD	Union Dues - Teamsters
			2,460.50	09/25/2020	UNT 200925143055PM	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,627.00</u>			
2316	APC STORE					
		109530	111.47	09/24/2020	478-525031	INVENTORY ITEMS
		109557	21.55	09/24/2020	478-525104	10MM GEAR
		109611	112.87	09/24/2020	478-525467	EVOLUTION PLUS/GEO MET CC
		109608	40.37	09/24/2020	478-525469	CONTOUR BLADE/CABIN AIR FI
		108279	4.49	10/01/2020	478-521951	MARKERS
		109650	155.69	10/01/2020	478-525681	INVENTORY ITEMS
		108279	140.13	10/01/2020	478-525799	DODGE CHARGER 2014 PARTS
		108279	34.95	10/01/2020	478-525801	FLASHER
		108279	16.84	10/01/2020	478-525865	STOP/TAIL/TURN
	APC STORE Total		<u>638.36</u>			
2344	TRADEMAN PHOTOGRAPHY					
			125.00	10/01/2020	091820	ALDERMAN PHOTOS
	TRADEMAN PHOTOGRAPHY Total		<u>125.00</u>			
2347	TREASURER OF THE STATE OF IL					
			7.47	09/24/2020	2020UC-STC	2020 ANNUAL-UNCLAIMED PRC
			2,778.12	09/24/2020	2020UC-UB	2020 ANNUAL-UNCLAIMED PRC
	TREASURER OF THE STATE OF IL Total		<u>2,785.59</u>			
2363	TROTTER & ASSOCIATES INC					
		105488	17,423.75	09/24/2020	17278	PROJECT BILLING WATER MAII
		105488	3,635.50	09/24/2020	17389	PROJECT BILLING WATER MAII
		105488	145,820.57	09/24/2020	17466	PROJECT WSIDE WRF PHASE I
		105488	4,182.00	09/24/2020	17467	PROJECT BILLING WATER MAII

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		107239	828.75	09/24/2020	17510	PROJECT WELL NO 9
		108793	25,291.25	09/24/2020	17511	PROJECT STC142-C
		109029	6,175.00	09/24/2020	17514	PROJECT ANNUAL WTR MODEL
		109042	1,897.00	09/24/2020	17515	PROJECT WELL NO 4
		109076	4,761.50	09/24/2020	17516	PROJECT 2020 ISO REPORT
		109156	1,450.00	09/24/2020	17517	PROJECT RIVER CROSSING
	TROTTER & ASSOCIATES INC Total		211,465.32			
2373	TYLER MEDICAL SERVICES					
			366.00	09/24/2020	420580-420629	POST-OFFER INV#420580,420629
	TYLER MEDICAL SERVICES Total		366.00			
2401	UNIVERSAL UTILITY SUPPLY INC					
		109489	362.31	09/24/2020	3032885	INVENTORY ITEMS
		109501	195.68	09/24/2020	3032901	BUTTERNUT WIRE POLY
		109675	130.00	10/01/2020	3033064	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		687.99			
2403	UNITED PARCEL SERVICE					
			25.31	10/01/2020	0000650961380	WEEKLY SHIPPING
			12.00	10/01/2020	0000650961390	WEEKLY SHIPPING
			26.09	09/24/2020	0000650961370	650961 BILLING 9/8/20-9/11/20
	UNITED PARCEL SERVICE Total		63.40			
2404	HD SUPPLY FACILITIES MAINT LTD					
		109504	241.40	10/01/2020	358864	BREAKERS/NITROGEN/PHOSPI
	HD SUPPLY FACILITIES MAINT LTD Total		241.40			
2410	VALLEY LOCK CO					
		109495	233.92	10/01/2020	66893	MISC KEYS
		108259	211.98	09/24/2020	66981	LOCKS MK @ PW & EXTRA KEY
	VALLEY LOCK CO Total		445.90			
2416	VALLEY HYDRAULIC SERVICE INC					
		109498	46.36	10/01/2020	245271	AEROEQUIPMENT
	VALLEY HYDRAULIC SERVICE INC Total		46.36			
2429	VERIZON WIRELESS					
			10,169.00	09/24/2020	9862075658	MONTHLY BILLING 8/4-9/3
	VERIZON WIRELESS Total		10,169.00			

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2452	VULCAN CONSTRUCTION MATERIALS	108401	457.47	09/24/2020	32416215	CA-16 CHIPS
	VULCAN CONSTRUCTION MATERIALS Total		457.47			
2453	VWR INTERNATIONAL INC	109419	41.97	09/24/2020	8802147422	VWR BAG HOLDER
	VWR INTERNATIONAL INC Total		41.97			
2470	WAREHOUSE DIRECT	108247	47.47	10/01/2020	4764165-0	OFFICE SUPPLIES POLICE DEF
		108327	14.55	10/01/2020	4765782-0	OFFICE SUPPLIES COM DEV
	WAREHOUSE DIRECT Total		62.02			
2478	WATER PRODUCTS AURORA	109458	252.00	10/01/2020	0298107	BOLTS & TUBING
	WATER PRODUCTS AURORA Total		252.00			
2485	WBK ENGINEERING LLC	108946	430.00	09/24/2020	21483	PROJECT PERFECT PLASTIC P
		108960	2,355.00	09/24/2020	21484	PROJECT KIRK RD
		107492	582.00	09/24/2020	21486	PROJECT EAST PLAZA EXPANS
		107538	420.00	09/24/2020	21494	PROJECT CHECKERBOARD
		109424	4,457.50	09/24/2020	21499	MUNHALL GLEN BILLING
	WBK ENGINEERING LLC Total		8,244.50			
2486	ARAMARK	108367	257.97	10/01/2020	10526062	8 O'CLOCK ORIGINAL
	ARAMARK Total		257.97			
2490	WELCH BROS INC	109448	693.00	10/01/2020	3103935	INVENTORY ITEMS
	WELCH BROS INC Total		693.00			
2506	EESCO	109400	361.20	10/01/2020	948976	INVENTORY ITEMS
		108637	135.80	10/01/2020	949335	INVENTORY ITEMS
		109400	283.80	10/01/2020	951818	VINYL ELECTRIC
	EESCO Total		780.80			
2523	WILTSE GREENHOUSE LANDSCAPING	108364	455.00	09/24/2020	2396	MOWING, WEED BEDS

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	WILTSE GREENHOUSE LANDSCAPING Total		<u>455.00</u>			
2527	WILLIAM FRICK & CO	109138	847.60	10/01/2020	564383	CUSTOM FLEXPOST MARKER
	WILLIAM FRICK & CO Total		<u>847.60</u>			
2545	GRAINGER INC	109288	687.16	10/01/2020	9628139587	QUICK EXHAUST SOLENOID V/
		108928	15.92	10/01/2020	9645628604	INVENTORY ITEM
		109459	218.31	10/01/2020	9646838632	STRAIGHT LADDER 10 FT
		109474	493.26	10/01/2020	9646992736	INVENTORY ITEMS
		109486	71.16	10/01/2020	9647049049	INVENTORY ITEMS
		109549	104.00	10/01/2020	9652769861	FACESHIELD
		109549	416.86	10/01/2020	9652769879	INVENTORY ITEMS
		109413	477.79	09/24/2020	9640779428	PLASTIC SHELVING
	GRAINGER INC Total		<u>2,484.46</u>			
2637	ILLINOIS DEPT OF REVENUE		988.28	09/25/2020	ILST200925143055CA	Illinois State Tax
			1,976.70	09/25/2020	ILST200925143055CD	Illinois State Tax
			9,850.58	09/25/2020	ILST200925143055FD	Illinois State Tax
			1,863.35	09/25/2020	ILST200925143055FN	Illinois State Tax
			866.75	09/25/2020	ILST200925143055HR	Illinois State Tax
			1,459.64	09/25/2020	ILST200925143055IS	Illinois State Tax
			12,142.44	09/25/2020	ILST200925143055PD	Illinois State Tax
			15,451.82	09/25/2020	ILST200925143055PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		<u>44,599.56</u>			
2638	INTERNAL REVENUE SERVICE		846.41	09/25/2020	FICA200925143055CA	FICA Employee
			2,715.98	09/25/2020	FICA200925143055CD	FICA Employee
			785.54	09/25/2020	FICA200925143055FD	FICA Employee
			2,522.67	09/25/2020	FICA200925143055FN	FICA Employee
			1,269.43	09/25/2020	FICA200925143055HR	FICA Employee
			2,292.00	09/25/2020	FICA200925143055IS	FICA Employee
			2,529.82	09/25/2020	FICA200925143055PD	FICA Employee
			21,832.01	09/25/2020	FICA200925143055PV	FICA Employee
			840.81	09/25/2020	FICE200925143055CA	FICA Employer
			2,715.98	09/25/2020	FICE200925143055CD	FICA Employer
			785.54	09/25/2020	FICE200925143055FD	FICA Employer

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			2,522.76	09/25/2020	FICE200925143055FN	FICA Employer
			1,269.43	09/25/2020	FICE200925143055HR	FICA Employer
			2,292.00	09/25/2020	FICE200925143055IS	FICA Employer
			2,535.33	09/25/2020	FICE200925143055PD	FICA Employer
			21,832.01	09/25/2020	FICE200925143055PV	FICA Employer
			3,129.09	09/25/2020	FIT 200925143055CA	Federal Withholding Tax
			5,349.63	09/25/2020	FIT 200925143055CD	Federal Withholding Tax
			28,497.81	09/25/2020	FIT 200925143055FD	Federal Withholding Tax
			4,785.70	09/25/2020	FIT 200925143055FN	Federal Withholding Tax
			2,322.26	09/25/2020	FIT 200925143055HR	Federal Withholding Tax
			3,106.45	09/25/2020	FIT 200925143055IS	Federal Withholding Tax
			31,076.05	09/25/2020	FIT 200925143055PD	Federal Withholding Tax
			38,260.12	09/25/2020	FIT 200925143055PW	Federal Withholding Tax
			337.95	09/25/2020	MEDE200925143055C	Medicare Employee
			673.92	09/25/2020	MEDE200925143055C	Medicare Employee
			3,352.49	09/25/2020	MEDE200925143055FI	Medicare Employee
			597.80	09/25/2020	MEDE200925143055FI	Medicare Employee
			296.89	09/25/2020	MEDE200925143055H	Medicare Employee
			536.04	09/25/2020	MEDE200925143055IS	Medicare Employee
			4,188.78	09/25/2020	MEDE200925143055PI	Medicare Employee
			5,121.46	09/25/2020	MEDE200925143055P	Medicare Employee
			336.67	09/25/2020	MEDR200925143055C	Medicare Employer
			673.92	09/25/2020	MEDR200925143055C	Medicare Employer
			3,352.49	09/25/2020	MEDR200925143055FI	Medicare Employer
			597.79	09/25/2020	MEDR200925143055FI	Medicare Employer
			296.89	09/25/2020	MEDR200925143055H	Medicare Employer
			536.04	09/25/2020	MEDR200925143055IS	Medicare Employer
			4,190.07	09/25/2020	MEDR200925143055P	Medicare Employer
			5,121.46	09/25/2020	MEDR200925143055P	Medicare Employer
	INTERNAL REVENUE SERVICE Total		<u>216,325.49</u>			
2639	STATE DISBURSEMENT UNIT					
			471.13	09/25/2020	000000191200925143C	IL Child Support Amount 1
			1,555.35	09/25/2020	000000374200925143C	IL Child Support Amount 1
			369.23	09/25/2020	000000486200925143C	IL Child Support Amount 1
			700.15	09/25/2020	000001225200925143C	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		<u>3,095.86</u>			
2643	DELTA DENTAL					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			5,530.33	09/28/2020	092820	DELTA DENTAL CLAIMS
			3,382.49	09/22/2020	092120	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		8,912.82			
2648	HEALTH CARE SERVICE CORP		92,662.81	09/23/2020	092320	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		92,662.81			
2666	WINSTON ENGINEERING	108156	450.00	10/01/2020	0910CF1230	IEPA FORM 662 SUBMITTAL
	WINSTON ENGINEERING Total		450.00			
2683	CONTINENTAL AMERICAN INSURANCE		42.42	09/25/2020	ACCG200925143055FI	AFLAC Accident Plan
			67.37	09/25/2020	ACCG200925143055PI	AFLAC Accident Plan
			60.59	09/25/2020	ACCG200925143055P'	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		170.38			
2706	MERCEDES-BENZ OF ST CHARLES	109406	129.60	09/24/2020	131243	VEH 1737 RO 64293 PARTS
	MERCEDES-BENZ OF ST CHARLES Total		129.60			
2713	CENTENNIAL COUNSELING CENTER	108621	910.00	09/24/2020	090720	COUNSELING SESSIONS
	CENTENNIAL COUNSELING CENTER Total		910.00			
2724	HENDERSON PRODUCTS INC	109454	1,070.41	09/24/2020	319260	LIGHTS-LED MINI FLASHERS
		109454	2,036.58	09/24/2020	319261	MONROE UNDERTALLGATE SP
	HENDERSON PRODUCTS INC Total		3,106.99			
2756	RXBENEFITS INC.		26,772.48	10/02/2020	INV2023231	RXBENEFITS-CLAIMS/FEEES
			13,513.88	09/22/2020	INV2021336	PRESCRIPTION CLAIMS
	RXBENEFITS INC. Total		40,286.36			
2766	WAUBONSEE COMMUNITY COLLEGE		299.00	09/24/2020	211AHA925.001	BRANDON JERALDS - CRN1110
	WAUBONSEE COMMUNITY COLLEGE Total		299.00			
2834	PARAMOUNT FENCE INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108110	930.00	10/01/2020	20195	FENCE REPAIR
	PARAMOUNT FENCE INC Total		930.00			
2894	HAVLICEK ACE HARDWARE LLC					
		109248	134.98	10/01/2020	83323/1	HTH SUPR CHLORINE TABS
		109404	63.60	10/01/2020	83638/1	CHAINSAW
	HAVLICEK ACE HARDWARE LLC Total		198.58			
2950	MARY PORTER					
		109480	107.59	10/01/2020	1902709483	INVENTORY ITEMS
		109480	534.96	10/01/2020	1902709484	INVENTORY ITEMS
		109447	79.91	10/01/2020	1902709673	VESTS
	MARY PORTER Total		722.46			
2990	HAWKINS INC					
		93	3,294.77	10/01/2020	4792731	AZONE-EPA/SURFACE/SODIUM
	HAWKINS INC Total		3,294.77			
3002	REDISHRED CHICAGO INC					
		108480	220.00	10/01/2020	990065497	MONTHLY SHREDDING SERVIC
	REDISHRED CHICAGO INC Total		220.00			
3010	PLOTE CONSTRUCTION INC					
		90	305.25	10/01/2020	231526	N50 D SURFACE
		90	556.05	09/24/2020	231425	PATCHING - SURFACE
	PLOTE CONSTRUCTION INC Total		861.30			
3095	CHAD TINSLEY					
			300.00	10/01/2020	20-FITNESS	MEMBERSHIP AND DUES
	CHAD TINSLEY Total		300.00			
3099	MIDWEST SALT LLC					
		94	2,593.50	10/01/2020	P452805	MVP INDUSTRIAL SOLAR COAF
		94	2,392.86	10/01/2020	P453009	SOLAR COARSE SALT
	MIDWEST SALT LLC Total		4,986.36			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		108293	111.19	10/01/2020	3020674790	VEH 1828 RO 64358
		109484	50.24	10/01/2020	3020674998	OIL FILTER
		109526	59.48	10/01/2020	3020729412	INVENTORY ITEM
		108293	40.45	09/24/2020	3020591196	VEH 1894 RO 64306 FLEET

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>261.36</u>			
3127	SHI INTERNATIONAL CORP					
		109412	219.00	09/24/2020	B12243278	HARDWARE SUPPLIES
		109405	1,593.00	09/24/2020	B12249688	LED MONITOR/HARDWARE
		109405	103.00	10/01/2020	B12259237	HARDWARE SUPPLIES
	SHI INTERNATIONAL CORP Total		<u>1,915.00</u>			
3131	VCNA PRAIRIE INC					
		89	582.75	10/01/2020	889630269	READY MIX
		89	777.00	10/01/2020	889636319	READY MIX
		89	555.00	10/01/2020	889636321	READY MIX
		89	333.00	10/01/2020	889642253	READY MIX
		89	749.25	10/01/2020	889703881	FLAT AIR MRWR
		89	888.00	10/01/2020	889708683	FLAT AIR MRWR
		89	888.00	10/01/2020	889708684	FLAT AIR MRWR
		89	888.00	10/01/2020	889711348	FLAT AIR MRWR
		89	555.00	09/24/2020	889696465	
		109500	500.00	09/24/2020	889701800	CANCELLATION FEE
	VCNA PRAIRIE INC Total		<u>6,716.00</u>			
3148	CORNERSTONE PARTNERS					
			18,971.69	10/01/2020	CP20366	MOWING SERVICES SEPTEMBER
		109371	219.43	10/01/2020	CP20396	MONTHLY MOWING TRI COM
	CORNERSTONE PARTNERS Total		<u>19,191.12</u>			
3242	XYLEM WATER SOLUTIONS USA INC					
		108841	9,936.19	09/24/2020	3556B38151	QUOTE 2020-CHI-0630
	XYLEM WATER SOLUTIONS USA INC Total		<u>9,936.19</u>			
3280	PLANET DEPOS LLC					
		108345	1,030.20	09/24/2020	334410	TRANSCRIPT WITH INDEX
		108345	1,585.20	09/24/2020	339308	TRANSCRIPTION SERVICES
		108345	1,071.60	09/24/2020	341722	TRANSCRIPTION SERVICES
		108345	1,140.00	09/24/2020	344475	TRANSCRIPTION SERVICES 8/4
	PLANET DEPOS LLC Total		<u>4,827.00</u>			
3289	VISION SERVICE PLAN OF IL NFP					
			10.40	09/25/2020	VSP 200925143055CA	Vision Plan Pre-tax
			43.22	09/25/2020	VSP 200925143055CD	Vision Plan Pre-tax

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			215.66	09/25/2020	VSP 200925143055FD	Vision Plan Pre-tax
			33.60	09/25/2020	VSP 200925143055FN	Vision Plan Pre-tax
			12.22	09/25/2020	VSP 200925143055HR	Vision Plan Pre-tax
			41.34	09/25/2020	VSP 200925143055IS	Vision Plan Pre-tax
			240.16	09/25/2020	VSP 200925143055PD	Vision Plan Pre-tax
			389.64	09/25/2020	VSP 200925143055PV	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		<u>986.24</u>			
3319	MUNICO CORP					
		108801	3,250.00	10/01/2020	70033A	TRAFFIC CONE BLACK BASE
	MUNICO CORP Total		<u>3,250.00</u>			
3408	ULINE INC					
		109382	1,275.00	10/01/2020	124152594	INVENTORY ITEMS
		109497	337.05	10/01/2020	124190836	INVENTORY ITEMS
	ULINE INC Total		<u>1,612.05</u>			
3430	BOSS DRILLING INC					
		109289	8,400.00	10/01/2020	3052	PROPOSAL 3052 SUBSTATION
	BOSS DRILLING INC Total		<u>8,400.00</u>			
3484	MIDLAND STANDARD ENGINEERING					
		108325	3,174.40	10/01/2020	240832	MFT REHABILITATION-8/1-31/20
	MIDLAND STANDARD ENGINEERING Total		<u>3,174.40</u>			
3518	CABLEXPRESS CORPORATION					
		109499	2,960.64	10/01/2020	7055339	CISCO PHONES AND SUPPLIES
	CABLEXPRESS CORPORATION Total		<u>2,960.64</u>			
3536	Ryan Gleason					
			300.00	10/01/2020	20-FITNESS	MEMBERSHIP AND DUES
	Ryan Gleason Total		<u>300.00</u>			
3561	ADVANCED ELEVATOR COMPANY					
		109555	1,148.64	10/01/2020	48214	TESTING OF SMOKE AND HEAT
	ADVANCED ELEVATOR COMPANY Total		<u>1,148.64</u>			
3597	GEOSTAR MECHANICAL INC					
		109682	1,235.00	10/01/2020	I34394	WASTE WATER EXHAUST FAN
		109583	9,106.25	09/24/2020	I34341	QUARTERLY INSPECTION

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	GEOSTAR MECHANICAL INC Total		<u>10,341.25</u>			
3623	SARAH FLETCHER	108704	300.00	09/24/2020	219	GRAPHIC DESIGN SEPT/OCT
	SARAH FLETCHER Total		<u>300.00</u>			
3655	C. Maxfield Van De Mark	109389	2,000.00	10/01/2020	090320	HUMAN RESOURCE CLASS
	C. Maxfield Van De Mark Total		<u>2,000.00</u>			
3715	GAS DEPOT INC	109455	11,250.52	10/01/2020	83688-1	INVENTORY ITEMS FUEL
	GAS DEPOT INC Total		<u>11,250.52</u>			
3734	Andrew Kidd		40.00	09/24/2020	092120AK	PARAMEDIC LICENSE RENEWA
	Andrew Kidd Total		<u>40.00</u>			
3766	PROVEN BUSINESS SYSTEMS		160.40	10/01/2020	734122	CONTRACT SERVICE TONER
	PROVEN BUSINESS SYSTEMS Total		<u>160.40</u>			
3787	VIKING BROS INC	92	1,876.89	09/24/2020	INV_2020-601	BINS FRQ M+D
	VIKING BROS INC Total		<u>1,876.89</u>			
3799	LRS HOLDINGS LLC	108486	134.94	10/01/2020	0000076058	RECYCLED WOOD CHIPS
	LRS HOLDINGS LLC Total		<u>134.94</u>			
3805	EMPLOYEE BENEFITS CORP - ACH		11,190.32	10/01/2020	C98632-202009	FLEXIBLE SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total		<u>11,190.32</u>			
3841	Justin Bennett	108222	1,800.00	10/01/2020	091420	TUITION SUPERVISORY MANAC
	Justin Bennett Total		<u>1,800.00</u>			
3882	CORE & MAIN LP	109488	464.61	10/01/2020	M992773	INVENTORY ITEMS

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	CORE & MAIN LP Total		<u>464.61</u>			
3885	KIMBERLY G ABATANGELO					
		108118	187.50	10/01/2020	STC09152020	708 MHB MEETING 9/15/20
	KIMBERLY G ABATANGELO Total		<u>187.50</u>			
3886	VIA CARLITA LLC					
		109643	68.07	10/01/2020	140286	WARRANTY VEH 1998 RO 6438
		108277	89.70	09/24/2020	30127	REMOTE RO 64370
		108277	47.04	09/24/2020	30301	113 KITS VEH 1851 RO 64385
	VIA CARLITA LLC Total		<u>204.81</u>			
3915	B&W CONTROL SYSTEMS					
		109208	840.00	10/01/2020	0214902	SUPPORT SERVICES WATER
		109699	320.00	10/01/2020	0214908	SUPPORT SERVICES WASTEW
		109391	5,670.05	10/01/2020	0215568	SUPPORT SERVICES WATER
	B&W CONTROL SYSTEMS Total		<u>6,830.05</u>			
3958	POWER DELIVERY PROGRAM INC					
		109170	666.00	10/01/2020	GT-000055C	LINEWORKER CERTIFICATION
	POWER DELIVERY PROGRAM INC Total		<u>666.00</u>			
3968	TRANSAMERICA CORPORATION					
			4,734.79	09/25/2020	RHFP200925143055PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		<u>4,734.79</u>			
3973	HSA BANK WIRE ONLY					
			200.00	09/25/2020	HSAF200925143055C/	Health Savings Plan - Family
			1,342.30	09/25/2020	HSAF200925143055FI	Health Savings Plan - Family
			457.70	09/25/2020	HSAF200925143055HF	Health Savings Plan - Family
			352.69	09/25/2020	HSAF200925143055IS	Health Savings Plan - Family
			847.31	09/25/2020	HSAF200925143055PI	Health Savings Plan - Family
			534.42	09/25/2020	HSAF200925143055PV	Health Savings Plan - Family
			175.00	09/25/2020	HSAS200925143055C/	Health Savings - Self Only
			271.16	09/25/2020	HSAS200925143055CI	Health Savings - Self Only
			633.08	09/25/2020	HSAS200925143055FI	Health Savings - Self Only
			100.00	09/25/2020	HSAS200925143055FI	Health Savings - Self Only
			634.92	09/25/2020	HSAS200925143055PI	Health Savings - Self Only
			97.69	09/25/2020	HSAS200925143055PI	Health Savings - Self Only
	HSA BANK WIRE ONLY Total		<u>5,646.27</u>			

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3995	DTM MASONRY INC	109089	14,300.00	09/24/2020	3175	MASONRY FISHING PLATFORM
	DTM MASONRY INC Total		14,300.00			
4033	J & F CONCRETE LIFTING CORP	108167	8,054.10	10/01/2020	1913	CONCRETE LIFTING SERVICES
	J & F CONCRETE LIFTING CORP Total		8,054.10			
4074	AMAZON CAPITAL SERVICES INC	109610	297.45	10/01/2020	13P4-LYG6-7JHX	RUBBERMAID SHELF UNITS
		108370	62.84	10/01/2020	16KW-X3TF-FFTJ	OFFICE SUPPLIES PW
		109461	79.80	10/01/2020	17T6-WPCM-YXF1	THERMOMETER SCANNER GUI
		109648	37.78	10/01/2020	19NF-PCXW-F39P	INVENTORY ITEMS
		108186	21.98	10/01/2020	1FK1-PQG9-1YD3	CLEANING CLOTHS
		109409	202.99	10/01/2020	1FP1-WDCH-DLNW	OFFICE COMPUTER CHAIR
		108370	120.25	10/01/2020	1GLQ-TGMK-VPC9	COFFEE SUPPLIES PW DEPT
		108232	65.90	10/01/2020	1J69-CN6M-KPHM	BOOKS FOR POLICE DEPT
		109677	209.85	10/01/2020	1KC1-DDYL-34DW	BLUETOOTH WIRELESS STERE
		108370	7.99	10/01/2020	1MCX-Q1K1-RHGT	DRY ERASE GRIDDING TAPE
			-59.99	10/01/2020	1P3T-NDTL-4F36	CREDIT ON INV # 1MLY-QJN9-L
		109244	39.99	10/01/2020	1QVW-4GVG-4LTR	WEBCAM ,LAPTON PC WEB
		108748	52.98	10/01/2020	1TNX-VTFL-9QQQ	USB PC COMPUTER SPEAKER
		108370	24.28	10/01/2020	1TNX-VTFL-LK1P	PW MISC SUPPLIES
		109645	12.01	10/01/2020	1WDT-WCYG-6CLR	CAP & CHAIN
		108232	5.65	09/24/2020	1336-DGP4-JF9P	OFFICE SUPPLIES
		109563	36.90	09/24/2020	133Q-J7H3-7QXD	DESKTOP CALCULATOR
		109564	13.99	09/24/2020	14J4-QG7K-JYLC	RECOIL STARTER FOR HONDA
		109592	85.94	09/24/2020	14Y1-WQH4-JYVY	CHAIN LINK FENCE SIGN
		109399	119.66	09/24/2020	16GQ-FKRP-RN7L	MEN'S QUILT SANDSTONE BIB
			-99.99	09/24/2020	171M-T6Q1-9HM1	CREDITS PO 109399 CARHART
		108232	48.50	09/24/2020	1C6K-K4L4-WKDT	HEAVYWEIGHT CATALOG ENVI
		108232	18.49	09/24/2020	1C7Y-Q1LX-1CR7	POLICE DEPT COPY PAPER
		109158	753.61	09/24/2020	1CWC-HX37-164H	PROBOX TOOLBOX/TRUCK RA
		109521	161.50	09/24/2020	1F16-PGRC-9MVD	LOW LIFT TRANSMISSION JACK
		108186	14.84	09/24/2020	1GF7-J3HQ-1R96	CORRECTION TAPE
		108186	19.99	09/24/2020	1GF7-J3HQ-43MW	OFFICE SUPPLIES
		109562	37.32	09/24/2020	1GF7-J3HQ-4CNM	STARTER ROPES
		108370	324.60	09/24/2020	1GR6-DKW6-FRXP	OFFICE SUPPLIES
			-1,750.00	09/24/2020	1GYK-4HPM-M7GK	CREDITS PO 109285

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		109158	59.99	09/24/2020	1MLY-QJN9-LTH7	GENUINE IGNITION COIL
		109414	87.96	09/24/2020	1P6K-YL39-JWLW	RECHARGEABLE BATTERY
		108232	23.99	09/24/2020	1QWC-G97F-4CRP	POLICE DEPT UNIFORMS
		108789	19.60	09/24/2020	1TKR-9YY7-P13J	SOFTSOAP
		109187	92.99	09/24/2020	1TPJ-NW79-NTMG	HYDRISTATIC TEST PUMP
		108232	16.89	09/24/2020	1W9P-CD9L-J4RR	OFFICE SUPPLIES
	AMAZON CAPITAL SERVICES INC Total		<u>1,268.52</u>			
4084	NOVAK & PARKER HOME APPLIANCE					
		109415	1,000.00	09/24/2020	8540181-1	WHITE DRYER DC5000WG
	NOVAK & PARKER HOME APPLIANCE Total		<u>1,000.00</u>			
4088	Sharon Bringelson					
			133.09	10/01/2020	092920	PETTY CASH REIMBURSEMENT
	Sharon Bringelson Total		<u>133.09</u>			
4097	DORNER PRODUCTS INC					
		109207	1,500.00	10/01/2020	153811-IN	SERVICE
	DORNER PRODUCTS INC Total		<u>1,500.00</u>			
4106	CHICAGO TESTING LABORATORY INC					
		108468	846.00	10/01/2020	20-8-000016	LAB TESTING 2ND & DELNOR
	CHICAGO TESTING LABORATORY INC Total		<u>846.00</u>			
4186	GULLETT SANITATION SERVICES					
		109226	23,353.99	09/24/2020	2269	DEWATERING SLUDGE
	GULLETT SANITATION SERVICES Total		<u>23,353.99</u>			
4242	MID AMERICA ENERGY SERVICES					
		109702	7,402.40	10/01/2020	20603	3005 KING RICHARD CIR REPAI
	MID AMERICA ENERGY SERVICES Total		<u>7,402.40</u>			
4246	CONTINENTAL RESOURCES INC					
		108570	14,000.00	10/01/2020	91084240	PHASE 2 LAN/WLAN IMPLEMEN
		108569	624,461.95	09/24/2020	91082687	PARTS AND WARRANTY
	CONTINENTAL RESOURCES INC Total		<u>638,461.95</u>			
4247	LEYDEN ELECTRIC INC					
		109181	5,150.00	09/24/2020	16023	WELL 9, 10 AND 13 SERVICE W
	LEYDEN ELECTRIC INC Total		<u>5,150.00</u>			

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4282	ST CHARLES BUSINESS ALLIANCE		58,216.66	09/24/2020	FY 2021-A	SSA TAX&HOTEL TAX MONTHL
	ST CHARLES BUSINESS ALLIANCE Total		<u>58,216.66</u>			
4294	AMERICAN SECURITY	108204	362.53	09/24/2020	0001078941	ANNUAL MAINTENANCE
	AMERICAN SECURITY Total		<u>362.53</u>			
4321	REMPE SHARPE & ASSOCIATES	106211	14,027.50	10/01/2020	27615	TYLER RD WATER MAIN-8/1-31/
	REMPE SHARPE & ASSOCIATES Total		<u>14,027.50</u>			
4322	NEWMARK KNIGHT FRANK VALUATION	108305	4,000.00	09/24/2020	247545-001	APPRAISAL - 4051 E MAIN ST
	NEWMARK KNIGHT FRANK VALUATION Total		<u>4,000.00</u>			
4323	AFL ACQUISITION LLC	109383	1,953.00	10/01/2020	16509	CAN LINERS
	AFL ACQUISITION LLC Total		<u>1,953.00</u>			
4332	ADVOMATIC STUDIO LLC	107728	2,850.00	09/24/2020	57665	MONTHLY SUPPLORT RETAINE
		107728	892.00	09/24/2020	57672	MONTHLY MAINTENANCE FEE\$
	ADVOMATIC STUDIO LLC Total		<u>3,742.00</u>			
4335	ETC INSTITUTE	106563	1,928.18	09/24/2020	28072	COMMUNITY SURVEY-FINAL RI
	ETC INSTITUTE Total		<u>1,928.18</u>			
4349	LIBERTYVILLE TILE & CARPET LTD	108871	3,503.00	09/24/2020	26801	CARPET TILES AND ADHESIVE
	LIBERTYVILLE TILE & CARPET LTD Total		<u>3,503.00</u>			
4365	PELTON INC	109647	330.08	10/01/2020	90380	ANNA R HENRY 9/9/20 - 9/12/20
		109647	-330.08	10/01/2020	90380	ANNA R HENRY 9/9/20 - 9/12/20
	PELTON INC Total		<u>0.00</u>			
4375	RIVIERA FINANCE OF TEXAS	109407	547.02	10/01/2020	90379	LAURA LAUDADIO -9/6/20-9/12/2
		109647	330.08	10/01/2020	90380	ANNA R HENRY 9/9/20-9/12/20

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		109407	547.02	09/24/2020	90356	BILLING 8/30/20-9/5/20
	RIVIERA FINANCE OF TEXAS Total		<u>1,424.12</u>			
4376	UTILITRA LLC					
		107480	430.65	09/24/2020	103425	SUB 3 12KV BUS DESIGN-JULY:
	UTILITRA LLC Total		<u>430.65</u>			
4377	MACQUEEN EQUIPMENT LLC					
		108217	278.70	09/24/2020	P04519	LIGHT INDICATIN/PANEL WIRIN
		108217	42.00	10/01/2020	P03627	CAP DEF TANK NON LOCKING
	MACQUEEN EQUIPMENT LLC Total		<u>320.70</u>			
4391	METRONET					
			117.30	10/01/2020	1497261/092220	MONTHLY BILLING
	METRONET Total		<u>117.30</u>			
4412	WI SCTF					
			596.30	09/25/2020	000001244200925143C	WI Child Support Amount 1
	WI SCTF Total		<u>596.30</u>			
4417	ELLWYN DARLENE SCHROEDER					
		91	5,697.15	10/01/2020	3384	HAULING SERVICES SEPTMEBI
	ELLWYN DARLENE SCHROEDER Total		<u>5,697.15</u>			
4428	ATLAS REFRIGERATION INC					
		108807	425.50	10/01/2020	29703	WATER FILTER REPLACEMENT
	ATLAS REFRIGERATION INC Total		<u>425.50</u>			
4443	EL PUENTE INC					
			600.00	10/01/2020	092420ALC	LIQUOR LICENSE B3 REFUND
	EL PUENTE INC Total		<u>600.00</u>			
4460	PUBLIC SAFETY CENTER INC					
		109490	256.00	10/01/2020	5951247	INVENTORY ITEMS
	PUBLIC SAFETY CENTER INC Total		<u>256.00</u>			
4478	MECHANICAL INC					
		109602	1,751.00	10/01/2020	64449	RAPAIR HEATING LINE
	MECHANICAL INC Total		<u>1,751.00</u>			
9990005	DELNOR HEALTH & FITNESS CENTER					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			600.00	10/01/2020	20-2-FITNESS	MEMBERSHIP AND DUES
			600.00	10/01/2020	20-FITNESS	MEMBERSHIP AND DUES
	DELNOR HEALTH & FITNESS CENTER Total		<u>1,200.00</u>			
9990007:	VINCENT FIORE					
			1,000.00	10/01/2020	2020PR005	REFUND-FIORE SALON STE PR
	VINCENT FIORE Total		<u>1,000.00</u>			
9990007:	VAUGHAN ATHLETIC CENTER					
			300.00	10/01/2020	20-FITNESS	MEMBERSHIP AND DUES
	VAUGHAN ATHLETIC CENTER Total		<u>300.00</u>			
9990008:	FIRST CHOICE COFFEE SERVICE					
			6,557.45	10/01/2020	054630A	COFFEE SUPPLIES
	FIRST CHOICE COFFEE SERVICE Total		<u>6,557.45</u>			
9990008:	X-SPORT FITNESS					
			227.40	10/01/2020	20-FITNESS-A	MEMBERSHIPS AND DUES
	X-SPORT FITNESS Total		<u>227.40</u>			
9990009:	LIFETIME FITNESS					
			300.00	10/01/2020	20-FITNESS	MEMBERSHIPS AND DUES
	LIFETIME FITNESS Total		<u>300.00</u>			
9990010:	COOPERS HAWK					
			600.00	10/01/2020	092420ALC	LIQUOR LICENSE REFUND B3
	COOPERS HAWK Total		<u>600.00</u>			
9990010:	VINTAGE 53					
			600.00	10/01/2020	092420ALC	LIQUOR LICENSE REFUND B3
	VINTAGE 53 Total		<u>600.00</u>			
9990011:	MARIA SMITH					
			3,500.00	09/24/2020	091620MS	REIMBURSEMENT FOR SEWER
	MARIA SMITH Total		<u>3,500.00</u>			
9990011:	WAHLBURGERS OF ST CHARLES					
			1,527.26	10/01/2020	2019PR025	REFUND-ESCROW-MEIJER OU'
	WAHLBURGERS OF ST CHARLES Total		<u>1,527.26</u>			
9990011:	SURGE TO NEW LEVELS FITNESS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			300.00	10/01/2020	20-FITNESS	MEMBERSHIPS AND DUES
	SURGE TO NEW LEVELS FITNESS Total		<u>300.00</u>			
9990011	THE BASEMENT GYM		300.00	10/01/2020	20-FITNESS	MEMBERSHIP AND DUES
	THE BASEMENT GYM Total		<u>300.00</u>			
		<u>Grand Total:</u>	<u>2,315,014.09</u>			

The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date
_____	_____
Vice Chairman, Government Operations Committee	Date
_____	_____
Finance Director	Date

City of St. Charles, Illinois
Ordinance No. 2020-M-

**An Ordinance Confirming and Extending a Declared State of Emergency within the
City of St. Charles Due to the COVID-19 Pandemic**

WHEREAS, the City of St. Charles (“City”) has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation declaring a state of emergency throughout the State of Illinois as a result of the COVID-19 pandemic; and

WHEREAS, on March 18, 2020, the City passed Ordinance No. 2020-M-11, establishing temporary executive powers and the Mayor of the City declared a state of emergency within the City pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City Code of the City; and

WHEREAS, on April 27, 2020, the City passed Ordinance No. 2020-M-15, confirming and extending to and until May 30, 2020 a declared state of emergency within the City due to the COVID-19 pandemic; and

WHEREAS, on May 28, 2020 the City passed Ordinance No. 2020-M-22, confirming and extending to and until June 15, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on June 15, 2020 the City passed Ordinance No. 2020-M-24, confirming and extending to and until July 20, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on July 20, 2020 the City passed Ordinance No. 2020-M-27, confirming and extending to and until, August 3, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 3, 2020 the City passed Ordinance No. 2020-M-28, confirming and extending to and until, August 17, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 17, 2020 the City passed Ordinance No. 2020-M-31, confirming and extending to and until, September 8, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on September 8, 2020 the City passed Ordinance No. 2020-M-35, confirming and extending to and until, September 21, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on September 21, 2020 the City passed Ordinance No. 2020-M-37, confirming and extending to and until, October 5, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on October 5, 2020 the City passed Ordinance No. 2020-M-38, confirming and extending to and until, October 19, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, while the City is currently responding to this COVID-19 pandemic, it is deemed necessary and in the interest of the people of the City, in accordance with the City's responsibility to ensure public health and safety and pursuant to the authority vested in the City pursuant to the Illinois Constitution, including Article VII, Section 6 of the 1970 Illinois Constitution, the laws of the State of Illinois, including Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, Sections 11-1-6, 11-20-5, 8-10-5 and 10-3-6, among others, of the Illinois Municipal Code and Sections 2.34 and 2.36 of the Code of the City, to consent to the declaration that an emergency exists within and a disaster exists in the City and renew and continue the emergency powers of the Mayor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. RECITALS. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.
2. DECLARATION OF AN EMERGENCY AND DISASTER. It is hereby determined that it is advisable, necessary and in the best interest of the City that the findings, determination and declaration of the Mayor on March 18, 2020, as extended, that a state of emergency and a disaster exists in the City due to the coronavirus disease (COVID-19) outbreak continues to exist.
3. EXECUTIVE ORDER. The Mayor shall be and is hereby authorized and directed to continue to exercise by executive order the extraordinary emergency powers and authority as conferred and as may be reasonably necessary to respond to the emergency during the time that this state of emergency exists.
4. DURATION. This Ordinance shall remain in effect until the next regularly City Council meeting, provided that the Ordinance shall immediately cease to be effective upon a declaration by the Governor or the Mayor that the state of emergency related to the COVID-19 pandemic no longer exists.

5. **AUTHORITY TO EXECUTE AND ENFORCE.** The officials, officers, employees and agents of the City are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Ordinance. The Mayor, police officers, and all other officers and employees of the City shall enforce the rules and regulations so adopted and orders issued by the Mayor pursuant to this Ordinance.

6. **NOTICE.** Upon issuing the proclamation herein authorized, the City Clerk shall notify the news media situated within the City, and shall cause copies of the proclamation declaring the existence of the emergency to be posted at the following places within the City: City Hall and the police station.

7. **SEVERABILITY.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

8. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of October, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 19th day of October, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of October, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number: IB****Title:** COVID-19 Update**Presenter:** Benjamin Nielsen**Meeting:** City Council**Date:** October 19, 2020

Proposed Cost: \$ N/a

Budgeted Amount: \$ N/a

Not Budgeted: **Executive Summary** (*if not budgeted please explain*):

In the interest of minimizing the spread of COVID-19, the City of St. Charles suspended late-night liquor permits, and instituted a curfew of 12:00 midnight for all restaurants and bars in St. Charles. After expressed interest from council members to revisit the subject, city administrative staff were instructed to propose an ordinance reissuing late-night permits to businesses. Prior to the vote on tonight's agenda regarding Title 5 "COVID-19 Liquor Permits," city staff wanted to update the council on the current COVID-19 statistics in St. Charles, Kane County, and the region.

Attachments (*please list*):**COVID-19 Handout****Recommendation/Suggested Action** (*briefly explain*):

N/A



MEMO

To: Mark Koenen
From: Benjamin Nielsen
Date: October 14, 2020
Re: COVID-19 Statistics

Purpose:

The City of St. Charles is currently debating whether to pass an ordinance which would reissue late-night permits to restaurants and bars that were indefinitely suspended in an effort to mitigate the spread of COVID-19.

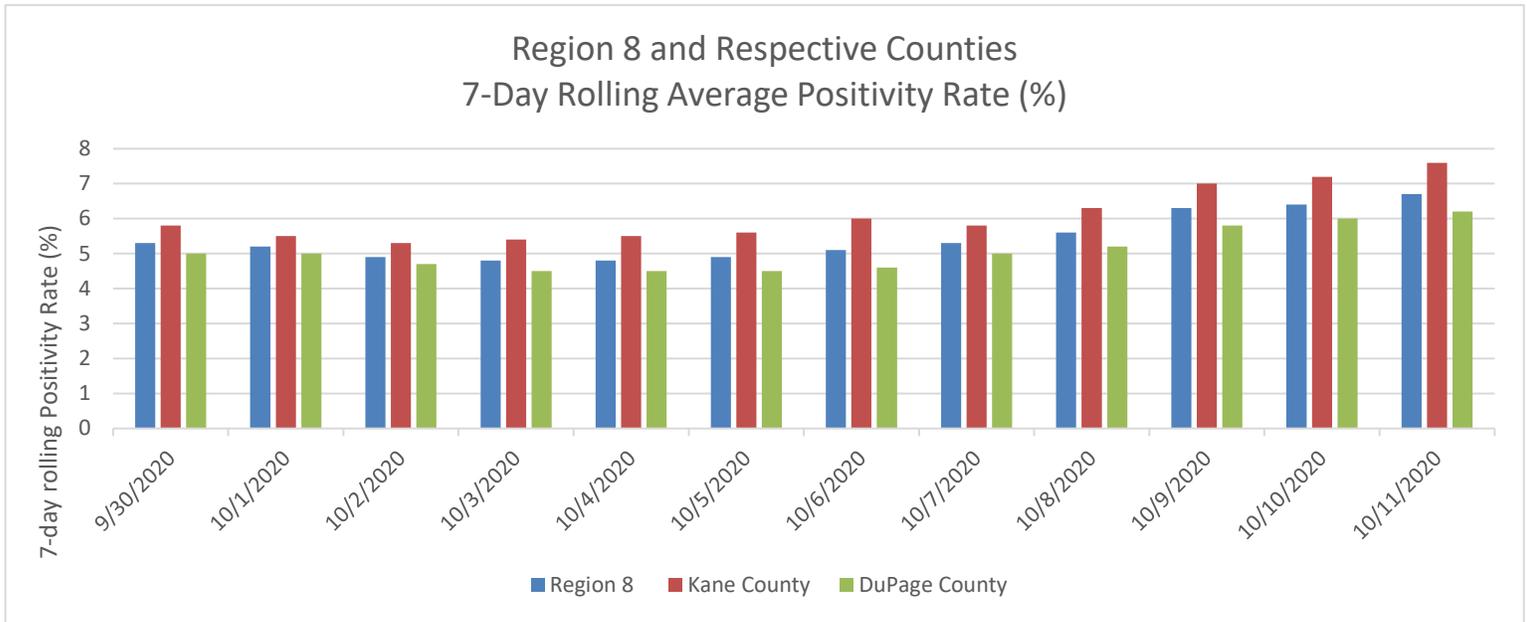
Background:

Businesses with a B or C liquor license had the option to obtain a “late night permit” which allowed the sale of alcohol until 1:00 am or 2:00 am. However, in the interest of minimizing the spread of COVID-19 amid regional metrics, Mayor Raymond Rogina issued an Executive Order placing new late-night closing limits on bars and restaurants. The City Council subsequently unanimously ratified this Executive Order. The Illinois Department of Public Health (IDPH) has multiple metrics to determine the threat level in a particular region of the state. Region 8 (DuPage and Kane counties) has performed relatively well, but in August Kane County was designated as a “Warning” area in the state when 2 out of the 8 metrics set by the IDPH were *failed*. Kane County has since come off the warning list, but there is still concern for high levels of COVID-19 within the region. Current IDPH metrics include New Cases per 100,000, Number of Deaths, Test Positivity (%), Tests Performed, COVID Like Illness (%) Visits, Number of COVID Admissions, Cluster (%) of cases and ICU (%) Available.

State of Illinois Update:

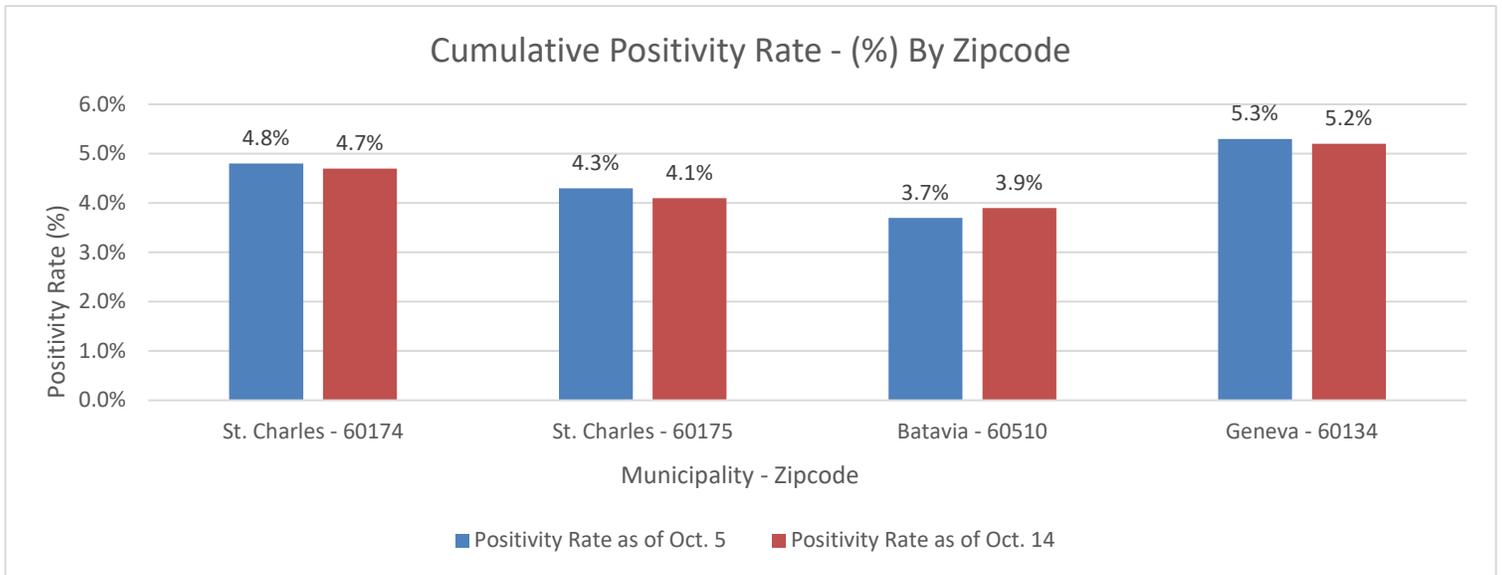
As of October 14, 2020, the State of Illinois has a positivity rate of approximately 4.6% when averaging the prior seven days, and this is almost a 1% increase since October 2 (less than 2 weeks ago). The resurgence in Illinois isn’t particularly unique, as many states in the Great Lakes region of the country are experiencing spikes in COVID-19 positivity.

Region 8 Summary:



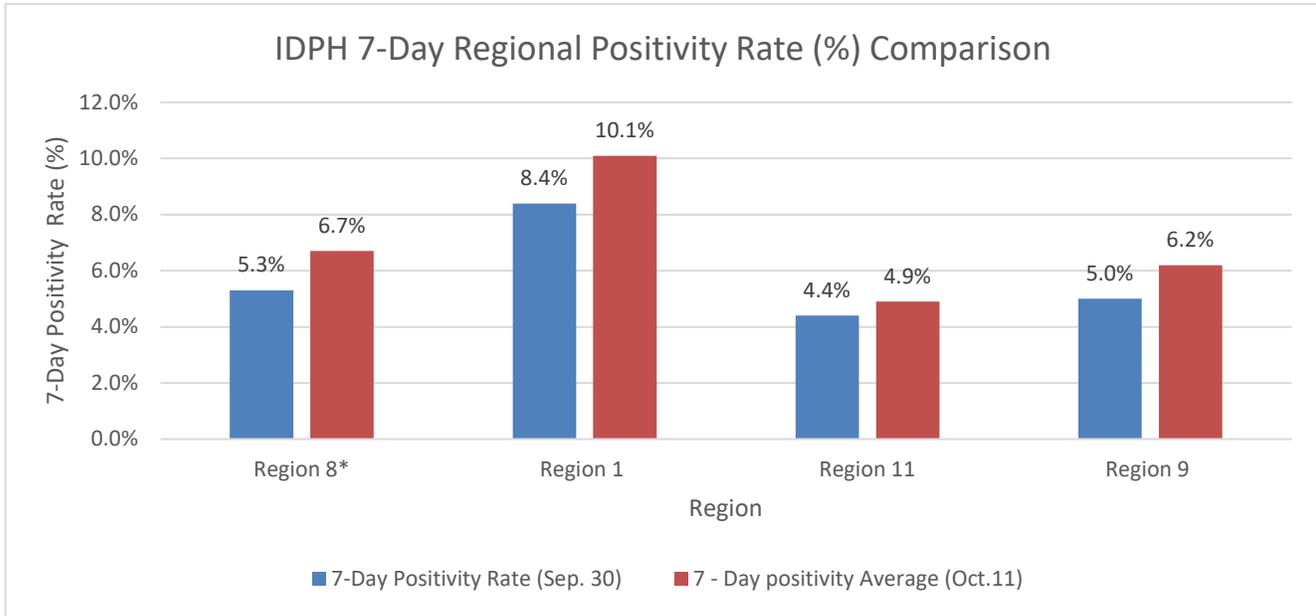
The above graph displays the 7-day rolling average positivity rate within Region 8 and the counties that comprise it (DuPage and Kane). The graph shows an increase in the positivity rate amongst residents living in Region 8. Kane County in particular is approaching the 8% positivity rate threshold that the State of Illinois would designate as “warning” status.

Tri-Cities Positivity Rate by Zip-Code:



This graph details the cumulative positivity rate in respective zip codes within each municipality, since the state began collecting COVID-19 data in mid-March. Numbers show that despite the increase in positivity rate throughout Kane County, St. Charles has decreased its positivity rate since the last update on October 5. Geneva has also slightly decreased its positivity rate, while Batavia has slightly increased their own positivity rate.

Region Comparison:



Region 8* - (DuPage, Kane)

Region 1 – (Boone, Carroll, Dekalb, Jo Daviess, Lee, Ogle, Stephenson, Whiteside, Winnebago)

Region 11 – (Chicago)

Region 9 – (Lake, McHenry)

The graph highlights 7-Day positivity rate amongst regions in the Chicagoland area. The state metric states that if 7-Day positivity rate average is above 8 % then warning status will be associated with the metric. When comparing October 5th COVID-19 positivity rates with the current statistics, there has been shown to be an increased positivity rate in every region listed above. Governor Pritzker has stated that every region in the state has seen increases in the past week, and he reinforced using PPE’s and social distancing to mitigate the spread of the virus.

Resources Used:

“America's COVID Warning System.” *Covid Act Now*, covidactnow.org/us/il/?s=1095243.

“Coronavirus Disease 2019 (COVID-19).” *Coronavirus Disease 2019 (COVID-19) | IDPH*, www.dph.illinois.gov/covid19.

“COVID-19 Statistics.” *COVID-19 Statistics | IDPH*, www.dph.illinois.gov/covid19/covid19-statistics.

“Illinois Regional COVID-19 Resurgence Criteria.” *Illinois Regional COVID-19 Resurgence Criteria | IDPH*, www.dph.illinois.gov/regionmetrics?regionID=8.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IC

Title: Presentation of an Ordinance Title 5 “COVID-19 Late-Night Liquor Permits”

Presenter: Mark Koenen and Benjamin Nielsen

Meeting: City Council

Date: October 19, 2020

Proposed Cost: \$ N/a

Budgeted Amount: \$ N/a

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

In the interest of minimizing the spread of COVID-19 amid regional metrics, Mayor Raymond Rogina issued an Executive Order and the Council unanimously ratified the suspension of late-night liquor license permits effective August 28, 2020; closing restaurants and bars at 12:00 midnight until further notice. Pursuant to recent Council discussions, staff was directed to prepare an ordinance to re-instate the late-night liquor permit for consideration.

Key Provisions of the Ordinance:

- The ordinance allows liquor licensed establishments who possessed on August 28, 2020 a late-night permit to operate, no permit fee required, until the designated time (1:00am or 2:00am) of their late-night permit. (The ordinance doesn’t allow new late-night permits for issuance.)
- Establishments with an eligible late-night liquor permit in St. Charles may not allow patrons to enter their place of business after 12:00.
- Patrons exiting the premises for the purpose of using tobacco or nicotine products, may re-enter with the proper tamper proof wristband or stamp.

The ordinance will be in effect October 24, 2020 at 12:01 AM, and will continue to until the end of the fiscal year (April 30, 2021), or until the Region moves into “Phase 5” of the Restore Illinois Plan, or until the city is no longer in a state of emergency.

Attachments *(please list):*

Ordinance including Exhibit “A”

Recommendation/Suggested Action *(briefly explain):*

The Council recommended 7-3 directing staff to prepare the attached ordinance favoring the reinstatement of late-night liquor permits.

City of St. Charles, Illinois
Ordinance No. _____

Title 5 “COVID-19 Late-Night Liquor Permits”

WHEREAS, COVID-19 (a/k/a Novel Coronavirus) is a severe respiratory illness caused by the SARS-CoV-2 virus, a new strain of coronavirus that is spread from person to person, posing a threat to the health and safety of the residents of the City of St. Charles; and

WHEREAS, no drug or vaccine is currently available to treat or prevent COVID-19; and

WHEREAS, on January 27, 2020, United States Department of Health and Human Services Secretary Alex Azar declared a national public health emergency due to COVID-19; and

WHEREAS, March 9, 2020, Illinois Governor J.B. Pritzker issued a Gubernatorial Disaster Proclamation declaring that all counties in the State of Illinois, including Kane and DuPage Counties, are disaster areas due to the Novel Coronavirus; and

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 to be a global pandemic; and

WHEREAS, on March 13, 2020, President of the United States Donald Trump issued a declaration of a national emergency due to the growing COVID-19 crisis in the United States, and on March 26, 2020, President Trump issued a major disaster declaration for the State of Illinois due to the COVID-19 crisis; and

WHEREAS, the Illinois Governor has established a five-phase plan, Restore Illinois, dated May 5, 2020, for the reopening of the State; and

WHEREAS, though the threat from COVID-19 to the public health, safety and welfare continues, the Restore Illinois Plan acknowledges the need to allow local and State economies begin to recover economically to minimize and reverse the adverse economic, social and psychological effects under the Plan; and

WHEREAS, all regions of the Restore Illinois Plan, including the Region in which the City is located, are in Phase 4 as of June 26, 2020; and

WHEREAS, in Phase 4 of the Restore Illinois Plan, restaurant and bar capacity are determined by arranging tables spaced 6 feet apart and no more than 25% of standing area capacity, and

WHEREAS, in the interest of minimizing the spread of COVID-19, the Mayor issued “Executive Order 7,” which was unanimously ratified by the City Council on August 28, 2020, with the purpose of closing restaurants, bars, and any other entities with late night liquor permits by 12:00 midnight, to reduce the opportunity for individuals to gather and to ensure individuals continue to practice social distancing and reduce the spread of the COVID-19.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

- A. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the Council.
- B. The City will reinstate all late-night liquor permits issued to any and all businesses recognized in exhibit “A” attached to this ordinance, who possessed a permit on the date of August 28, 2020. No additional fee will be required to receive the reissued permit, and no new late-night permits are available for issuance.
- C. All restaurants, bars, or any other entity with an eligible late-night liquor permit in the City of St. Charles may not allow patrons to enter their place of business after 12:00 midnight.
- D. If a patron exits the place of business after 12:00 midnight for the purpose of smoking or using tobacco or alternative nicotine products, re-entry may be permitted. A tamper proof wrist band or stamp shall be placed on the wrist or hand of each patron eligible to re-enter the premises.
- E. Any restaurants, bar, or other entity that violates this ordinance shall be subject to the issuance of a violation pursuant to the Municipal Code of the City of St. Charles, resulting in fines between \$75.00 and \$750.00. In addition to the issuance of an ordinance violation, any restaurant, bar, or other entity that violates this ordinance will be subject to a fine and/or the suspension of their liquor license, as may be provided for by the Municipal Code of the City of St. Charles and/or law. Continuous violations may result in the revocation of the establishment’s liquor license.
- F. This Ordinance will be in effect on October 24, 2020 at 12:01 AM and shall remain in effect through April 30, 2021, or until the Region moves into Phase 5 of the Restore Illinois Plan, or the City of St. Charles is no longer in a designated state of emergency.

That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation with the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of October, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 19th day of October, 2020.

Ordinance No. _____

Page 3

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of October, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Exhibit "A"

Business	Address	License #	Class B License	Class C License	Class G License	1:00 AM Permit	2:00 AM Permit
2nd Street Bar & Grill	221 S Second Street	8213-1		X			X
Alibi Bar & Grill	12 N 3rd Street	8195-1	X				X
Alley 64	212 W Main Street	8253-1	X				X
Alter Brewing Company	12 S. First Street	8490-1			X	X	
Cooper's Hawk	3710 E. Main	8403-2	X			X	
Crazy Fox	104 E Main Street	8391-1	X				X
Dawn's Beach Hut	8 N Third Street	8284-1	X				X
Ed's Basement	219 W. Main Street	8493-1		X		X	
Filling Station	300 W Main Street	8264-1	X				X
Flagship on the Fox	100 S. Riverside Ave.	8459-1	X				X
Global Brew Tap House	2100 Prairie Street	8480-1		X		X	
La Mesa	51 S. First Street	8474-1	X			X	
Main Street Pub	204 W Main Street	8402-1	X				X
McNally's	109 W Main Street	8351-1	X			X	
Northwoods – Evergreen	1400 W Main Street	8343-1	X				X
R-House	214 W. Main Street	8451-1		X		X	
Riverside Pizza	102 E Main Street	8308-3	X				X
Rookies (BK & MM Ventures)	1545 W Main Street	8201-1	X				X
Spotted Fox Alehouse	3615 E Main Street	8306-1	X			X	
St. Charles Bowl	2520 W Main Street	8247-1		X		X	
Tap House Grill	3341 W Main Street	8279-1	X			X	
The House Pub	16 S. Riverside Ave.	8250-1		X			X
Throwback Sports Bar	1890 W. Main Street	8458-1	X				X
The Office	201 E Main Street	8214-1	X				X
Vintage 53	162 S 1st Street	8390-2	X			X	
Total:			18	6	1	11	14



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: ID

Title:

Seeking a Motion to Approve a Resolution Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in Kane County Coronavirus Relief Fund (CRF) Reimbursement Program

Presenter:

Chris Minick

Meeting: City Council

Date: October 19, 2020

Proposed Cost: \$ N/A

Budgeted Amount: \$

Not Budgeted:

Executive Summary (if not budgeted please explain):

On March 27, 2020 the US Government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The Act approved funding for units of local government to receive reimbursement for certain types of expenses related to response and mitigation of impacts related to the COVID-19 pandemic. Units of local government with populations in excess of 500,000 were authorized to submit direct requests for funding allocations through the Act. DuPage and Kane Counties received direct funding allocations of \$161,000,000 and \$92,900,000 respectively through the Act.

Both counties have decided to pass along allocations to smaller units of local government and have set aside portions of their allocations for that purpose. The amount of money that STC is eligible to receive is based on our population in each county and each county is free to set the amount for which they will reimburse eligible expenses. The City Council approved a resolution to participate in the DuPage County program on September 8, 2020. The City has been approved to receive approximately \$31,829 from DuPage County.

Kane County has also devised a program by which it will administer the distribution of reimbursement funds to municipalities in the county. The terms of the program are set forth in an Intergovernmental Agreement (IGA) which is attached. The maximum amount of eligible expenses that the City can claim for reimbursement from Kane County is \$1,901,171 based on the City's population in Kane County.

The City has previously applied for and submitted documentation to Kane County supporting the request for reimbursement under the CARES Act and Kane County guidelines. The City has received preliminary approval of reimbursement of the maximum amount available under the Kane County program. The next step in the process is to formally enter into the IGA with Kane County, formalizing the terms of the reimbursement.

The IGA governs the terms of the reimbursement process. Among the highlights of those terms:

- Expenses must be eligible under CARES Act Guidelines
- The City must maintain adequate documentation to support the amount of the expense and its eligibility
- The City agrees to indemnify and hold harmless the County
- In the event of an audit the City agrees to repay any reimbursed amount that the Treasury Department may find ineligible for reimbursement, including any related penalties, professional fees, and interest.

Staff recommends approval of the Resolution.

Attachments (please list):

- **Resolution including proposed IGA with Kane County**

Recommendation/Suggested Action (briefly explain):

Seeking a Motion to Approve a Resolution Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in Kane County Coronavirus Relief Fund (CRF) Reimbursement Program

City of St. Charles, Illinois
Resolution No. 2020-

**A Resolution Authorizing the Mayor and Designated City Staff to Execute
an Intergovernmental Agreement Authorizing Participation in the Kane
County Coronavirus Relief Fund COVID-19 Reimbursement Program**

**Presented & Passed by the
City Council on**

WHEREAS, the City of St. Charles is a Home Rule Unit as provided in the 1970 Illinois Constitution, Article VII, Section 6(a) and this Resolution is an exercise of its powers and performance of the functions pertaining to its government and affairs; and

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege or authority conferred upon them by law; and

WHEREAS, the County of Kane (County) received approximately ninety-two million nine hundred thousand dollars (\$92,900,000) from the United States government pursuant to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, the CARES Act provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund; and

WHEREAS, the CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover expenses which:

- (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and
- (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the City of St Charles has been impacted by the Coronavirus pandemic and has incurred significant unanticipated and unbudgeted expense to respond to and mitigate the impacts of the pandemic; and

WHEREAS, many employees of the City, including but not limited to, public safety employees, expended considerable effort and devoted substantial amounts of their work time responding to and mitigating the impacts of the COVID-19 pandemic, resulting in lost productivity to the City and the inability for those employees to perform their normal duties and the duties anticipated in and budgeted for the fiscal year 2019-2020 and fiscal year 2020-2021 budgets; and

WHEREAS, many of the City's expenses to respond to and mitigate the impacts of the coronavirus (COVID-19) pandemic are eligible for reimbursement under the dictates and conditions of the CARES Act; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS the County of Kane has established the Kane County Coronavirus Relief Fund (*the Program*) through the Kane County State's Attorney Office and will require the execution and filing of various documents, including an Intergovernmental Agreement (*the IGA*), between the County and eligible municipalities to govern the administration and application of the Program; and

WHEREAS, the disbursement of funds under the CARES Act to the City is in the best interests of the County of Kane, the City of St Charles, and their residents.

NOW THEREFORE, be it resolved by the Mayor and City Council of St. Charles, Kane and DuPage Counties, Illinois that said Council hereby authorizes Mayor Raymond P Rogina and City Administrator Mark Koenen to execute the necessary documents, including

Resolution No. _____

Page 2

but not limited to an Intergovernmental Agreement, between the County and the City for participation in The Kane County Coronavirus Relief Fund (the *Program*), and further authorizes the Mayor, City Administrator, and Staff to take such action as may be necessary to apply for reimbursement of eligible costs and to comply with documentation and administration requirements of the *Program* as required.

PRESENTED to the city Council of the City of St. Charles, Illinois, this ____ day of _____, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2020.

APPROVED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

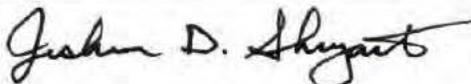
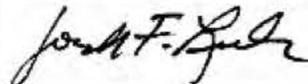
Absent:

Abstain:

Kane County Coronavirus Relief Fund Municipal Applicants

Municipality Name:	Amount Allocated:	Amount Requested:	Amount Eligible:	Balance of CRF Allocation as of October 15, 2020
Village of Big Rock-declined award	\$ 66,449.00	\$ -	\$ -	\$ 66,449.00
Village of East Dundee	\$ 189,281.00	\$ 1,261,684.53	\$ 189,281.00	\$ -
Village of Huntley	\$ 347,428.00	\$ 1,886,479.06	\$ 347,428.00	\$ -
Village of South Elgin	\$ 1,456,984.00	\$ 1,456,984.00	\$ 1,456,984.00	\$ -
Village of West Dundee	\$ 477,500.00	\$ 1,305,046.16	\$ 477,500.00	\$ -
City of Geneva	\$ 1,283,594.00	\$ 1,288,069.44	\$ 1,283,594.00	\$ -
City of Batavia	\$ 1,554,979.00	\$ 4,448,808.27	\$ 1,554,979.00	\$ -
Village of North Aurora	\$ 1,062,765.00	\$ 2,213,122.84	\$ 1,062,765.00	\$ -
Village of Sleepy Hollow	\$ 190,929.00	\$ 190,929.00	\$ 190,929.00	\$ -
City of St. Charles	\$ 1,901,171.00	\$ 10,552,115.16	\$ 1,901,171.00	\$ -
Village of Hampshire	\$ 367,910.00	\$ 731,618.93	\$ 367,910.00	\$ -
Village of Maple Park	\$ 40,611.00	\$ 85,064.31	\$ -	\$ 40,611.00
City of Aurora	\$ 7,687,084.00	\$ 15,947,417.70	\$ 7,687,084.00	\$ -
Village of Elburn	\$ 352,960.00	\$ 1,131,190.74	\$ 352,960.00	\$ -
Village of Gilberts	\$ 475,322.00	\$ 819,522.42	\$ 475,322.00	\$ -
Village of Algonquin	\$ 518,699.00	\$ 2,748,827.89	\$ 518,699.00	\$ -
Village of Pingree Grove	\$ 581,146.00	\$ 891,990.04	\$ 581,146.00	\$ -
Village of Barrington Hills	\$ 8,122.00	\$ 2,507.61	\$ 2,234.86	\$ 5,887.14
Village of Carpentersville	\$ 2,192,627.00	\$ 9,289,192.47	\$ 2,192,627.00	\$ -
Village of Wayne	\$ 50,911.00	\$ 33,005.43	\$ 9,005.43	\$ 41,905.57
Village of Sugar Grove	\$ 581,970.00	\$ 1,153,284.83	\$ 581,970.00	\$ -
City of Elgin	\$ 5,070,634.00	\$ 20,492,849.16	\$ 5,070,634.00	\$ -
Village of Montgomery	\$ 484,916.00	\$ 1,897,779.22	\$ 484,916.00	\$ -
Village of Campton Hills	\$ 652,774.00	\$ 828,550.95	\$ 652,774.00	\$ -
Village of Burlington	\$ 36,491.00	\$ 15,516.98	\$ 15,516.98	\$ 20,974.02
Village of Lily Lake-did not submit application	\$ 60,210.00	\$ -	\$ -	\$ 60,210.00
Village of Kaneville-did not submit application	\$ 28,251.00	\$ -	\$ -	\$ 28,251.00
Village of Virgil-did not submit application	\$ 19,246.00	\$ -	\$ -	\$ 19,246.00
TOTAL	\$ 27,740,964.00	\$ 80,671,557.14	\$ 27,457,430.27	
NOT REQUESTED	\$ 174,156.00			\$ 283,533.73

Municipal Application

Project Information	
Recipient Name:	City of St. Charles
Address:	2 E. Main Street St. Charles, IL 60174
Contact Name:	Christopher Minick
Email:	cminick@stcharlesil.gov
CRF Allocation	\$1,901,171.00
Total Amount Submitted in Application:	\$ 10,552,115.16
<ul style="list-style-type: none"> Salaries and benefits for Police Officers and Fire Fighters from 3/4/2020 – 8/23/2020. 	\$5,673,478.74
<ul style="list-style-type: none"> Estimated salaries and benefits for Police Officers and Fire Fighters from 9/01/2020 – 12/30/2020. 	\$4,878,636.42
Less Ineligible Expenses:	N/A
Net Amount Eligible (lesser of CRF allocation or potentially eligible expenses submitted):	\$1,901,171.00
Explanation of amount recommended as eligible (pending documentation)	
Police, Firefighter and Emergency 911 Communications salaries and benefits, as deemed substantially dedicated to mitigating or responding to the COVID-19 public health emergency, were in excess of the CRF Allocation.	
Explanation of ineligible expenses	
N/A	
	9/23/2020
KEB Authorized Representative Signature (above)	Date (above)
Printed Name: Joshua D. Shugart	
Printed Title: Partner	
	9/26/2020
Kane County State's Attorney Office Authorized Representative Signature (above)	Date (above)
Printed Name: Joseph F. Lulves	
Printed Title: Assistant State's Attorney	

**INTERGOVERNMENTAL RECIPIENT AGREEMENT FOR
CORONAVIRUS RELIEF FUNDS**

Between COUNTY OF KANE, ILLINOIS and City of St. Charles (Recipient)

THIS AGREEMENT entered this _____ day of October, 2020, by and between the County of Kane, Illinois, a body politic and corporate of the State of Illinois, (herein called “Kane County”), and City of St. Charles (herein called “Recipient”) governs disbursement of Coronavirus Relief Funds by Kane County to Recipient. Kane County and Recipient shall sometimes be referred to herein individually as the “Party” and collectively as the “Parties.”

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund (“CRF”), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Kane County qualified as an eligible local government and received CRF funding from the U.S Department of Treasury as it is a unit of local government with an excess of 500,000 residents; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a “necessary expenditure” to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Kane County acknowledges that there are local municipalities and other entities within Kane County that did not directly receive a portion of CRF and Kane County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such local municipalities and other entities in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS, this agreement is intended to promote the most efficient distribution of resources which have been made available to the State of Illinois and the County of Kane to benefit the citizens of Kane County, and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19; (2) were not accounted for in the budget

most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to reimburse Recipient for funds to pay necessary expenditures which it has incurred due to the COVID-19 public health emergency, the Parties have agreed that Kane County, in its sole and absolute discretion, may reimburse Recipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM & SURVIVAL OF TERMS

- A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the “Initial Term”). With regard to all dates and time periods set forth, or referred to, in this Agreement, time is of the essence, and Recipient acknowledges it shall comply with its obligations within the required timeframe.
- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Kane County, in its sole and absolute discretion, may terminate this Agreement at any time.
- D. Those terms relating to the parties’ obligations to maintain records and provide records, the Recipient’s indemnification of Kane County, representations and warrants of the Recipient as to Kane County population count, and all other representations and warrants of the Recipient shall survive the termination of this Agreement, including, but not limited to surviving the time period for conducting any audit(s) or any time periods for concluding other residual responsibilities of Kane County or the Recipient.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Recipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Kane County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Kane County, in its sole and absolute discretion, may reimburse and/or provide funding to Recipient for “Eligible Expenses” as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, “Eligible Expenses” shall not include lost revenue. Failure of Recipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

A. Legal Notices

Legal notices to Kane County as required by this Agreement shall be delivered in writing, and addressed to Kane County as set forth below. Legal notices to Recipient as required by this Agreement shall be in writing, and addressed to Recipient as set forth below. All such legal notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

KANE COUNTY STATE'S ATTORNEY'S OFFICE
ATTN: CIVIL DIVISION
RE: CRF ALLOCATION LEGAL NOTICES
100 S. THIRD STREET, 4th FLOOR
GENEVA, IL 60134

Recipient Information for Legal Notices:

Name of Recipient: Mark Koenen, City Administrator

Address: 2 E. Main Street
St. Charles, IL 60174

B. Communications and Notices, Other than Legal Notices

Other than legal notices, all other communications and notices may be sent between the parties via email or U.S. Mail, as addressed below:

Kane County Coronavirus Relief Fund Program Manager
Attn: Faviola Guzman
100 S. Third Street, 4th Floor
Geneva, IL 60134
crf@co.kane.il.us

Recipient Information for Notices, other than Legal Notices, and all other Communications:

Name of Recipient: Christopher A Minick, Finance Dir

Address: 2 E. Main Street
St. Charles, IL 60174

Email: cminick@stcharlesil.gov

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds. The County, by and through departments or Third-Party Consultant hired by the State's Attorney's Office, shall process requests for reimbursement received subject to the requirements set forth herein.

A. Compliance with State and Local Requirements

Recipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Recipient acknowledges that Eligible Expenses reimbursed by Kane County to Recipient are not considered to be grants but are "other financial assistance" under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Recipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Recipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Recipient shall comply with all applicable federal laws and regulations, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Recipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Recipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding Recipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Recipient shall hold harmless, release, and defend Kane County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Recipient's performance or nonperformance of the services or subject matter called for in this Agreement. Recipient agrees to hold Kane County harmless for any evaluation and/or advice which Kane County provided in its application and review process as to whether requested reimbursement(s) are/were permissible uses of CRF.

D. Indemnification

Recipient shall indemnify Kane County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Recipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Kane County. It is

the intent of the Parties to this Agreement to provide the broadest possible indemnification for Kane County. This indemnification shall include, but is not limited to, instances where Kane County relied upon the certification of the Recipient that such expenses which the Recipient sought to have reimbursed from CRF were eligible, and met all requirements for reimbursement, but where the Office of the Inspector General, or any other federal person, official, or agency which is charged with the auditing and review of expenditures of CRF determines that such expenses and/or reimbursement was not permitted under the CARES Act, the Recipient agrees to indemnify, reimburse, and make whole Kane County for any funds which the government of the United States or its agencies seeks to, or does, recoup or collect in any manner, through litigation, by withholding other federal funds owed to Kane County, or otherwise. The Recipient further agrees to indemnify, reimburse, or make whole Kane County for any penalties associated with the federal government seeking to recoup the expended CRF which the County disbursed to the Recipient, including interest, attorney's fees, or any penalty provided by law. Recipient shall reimburse Kane County for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which Recipient is obligated to indemnify, defend and hold harmless Kane County under this Agreement. Recipient shall also reimburse Kane County for all costs, expenses, and liabilities, including but not limited to, attorney's fees, and/or auditor/auditing fees, as a result of any challenge to the eligibility of reimbursements to Recipient by the federal government.

E. Misrepresentations & Noncompliance

Recipient hereby asserts, certifies and reaffirms that all representations and other information contained in Recipient's Kane County Unit of Government Application for Coronavirus Relief Funds (see Section V.J.(1)), subsequent requests for reimbursement or any agreed-upon budget modifications are true, correct and complete, to the best of Recipient's knowledge. Recipient acknowledges that all such representations and information have been relied on by Kane County to provide the funding under this Agreement.

Recipient shall promptly notify Kane County, in writing, of the occurrence of any event or any material change in circumstances which would make any of Recipient representation(s) or information untrue or incorrect or otherwise impair Recipient's ability to fulfill Recipient's obligations under this Agreement.

F. Workers' Compensation

Recipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

G. Insurance

Recipient shall carry sufficient insurance coverage to protect any funds provided to Recipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Recipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Kane County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties. The Parties otherwise contemplate that the terms of this Agreement shall incorporate any subsequent amendments to the CARES Act or regulations promulgated by the Treasury or other federal agency, without need for further written amendment to this Agreement and the Recipient agrees to adhere to any amendments to the CARES Act or related federal regulations.

I. Suspension or Termination

Kane County may suspend or terminate this Agreement if Recipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Recipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Recipient to Kane County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Recipient must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Recipient pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.

L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Kane County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

M. The County, by receiving and processing the reimbursement requests of Recipient, does not guarantee approval of the reimbursement requests by the Kane County Board or its authorized agents or committees, the United States Department of Treasury, or the Office of the Inspector General.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Recipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Recipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115–254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Recipient receives duplicate benefits from another source, Recipient must refund the benefits provided by Kane County to Kane County.

Recipient must execute and deliver a Duplication of Benefits and Subrogation Agreement (“Duplication of Benefits Certification”), in the form attached hereto as Attachment B. Recipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Recipient’s obligation to promptly notify Kane County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Kane County, or any duly authorized representative of Kane County, shall have the right of access to any records, documents, financial statements, papers, or other records of Recipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds allocated to Recipient under this Agreement. The right of access also includes timely and reasonable access to Recipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Recipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Recipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of ten (10) years from the date of submission of the final expenditure report.

In circumstances where the reimbursement request has been granted and records are needed to justify the reimbursement to the Office of the Inspector General or any other office, official, or department which may later become responsible for auditing disbursements of CARES Act funds, failure by the Recipient to provide records, for any reason, including but not limited to the prior destruction of records, shall constitute a breach of this Agreement. The sole and exclusive remedy for such a breach is that the Recipient shall be responsible for repayment of any disbursement which the Office of Inspector General, or its successor, finds improper, unsupported, or unable to be verified. Additionally, the Recipient agrees to indemnify, or make whole Kane County for any penalty assessed against the Kane County based upon the Recipient’s failure to retain or provide records.

E. Internal Controls

Recipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Recipient is managing the

award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States or the “Internal Control Integrated Framework” issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Recipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Recipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Kane County has the right to and shall evaluate the Recipient’s risk of noncompliance and monitor the activities of Recipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Recipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by Kane County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Recipient by Kane County.

Kane County has the right to and shall verify that Recipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Kane County may take enforcement action against a noncompliant Recipient as described in 2 C.F.R. 200.338. Remedies for noncompliance of this part and in program regulations.

H. Close-Outs

Recipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Recipient's obligation to Kane County will not terminate until all close-out requirements are completed.

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Recipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Recipient records with respect to any matters covered by this Agreement shall be made available to Kane County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Recipient within 30 days after notice of such deficiencies by the Recipient. Failure of Recipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Recipient expends \$750,000 or more in total federal awards (all programs) in a single year, Recipient must have a Single Audit or Program-Specific Audit pursuant to 2 C.F.R 200.501(a). Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or Kane County may require return of all funds to Kane County by Recipient.

J. Payment & Reporting Procedures

1. Payment Procedures

Kane County will pay to the Recipient funds available under this Agreement based upon information submitted by the Recipient and consistent with the allocations and disbursement policies established by Kane County. Payments will be made for eligible expenses included in Budget Forms approved by Kane County already incurred since March 1, 2020 that were not included in the most recent approved budget as of March 27, 2020 *and* eligible expenses that will be incurred through December 30, 2020. Recipients must first complete a Kane County Unit of Government Application for Coronavirus Relief Funds. Once that Application is approved, the Recipient will submit requests for reimbursements of eligible expenses actually incurred by the Recipient. The County shall pay up the Recipient from funds received from the U.S. Department of Treasury and provided herein. Such funds shall be used for payment of expenses eligible under the CARES Act and specifically listed in the budgets attached hereto as Exhibit C.

Recipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Recipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Kane County.

- a. Requests for reimbursement must be submitted through the on-line application processes, at www.countyofkane.org/Pages/CRF.aspx. Incomplete applications may result in a delay in a decision regarding of reimbursement requests.
- b. Upon receipt of the Applications, Kane County will confirm receipt of application by email.
- c. The received application will be reviewed and Recipient will receive a Notification Letter by email indicating denial and/or approval of the request within approximately 10 days.
- d. Notification Letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Recipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Recipient Agreement.
- e. The Recipient must get approval of and retain documentation for any required modifications to the original Kane County Unit of Government Application for Coronavirus Relief Funds and attached budget to account for any eligible expenditures that were not reflected in the original budget.

2. Reporting Procedures. Recipient will be required to tender to Kane County records addressing how the funding was used for eligible expenses. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc. to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Recipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Recipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Recipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise

when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Eligible Expenses
- Attachment B – Duplication of Benefits Certification
- Attachment C – Budget forms, to be appended upon approval by Kane County

VIII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IX. WAIVER

Kane County's failure to act with respect to a breach by the Recipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Kane County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

X. CERTIFICATION

The Recipient hereby certifies that they have the authority and approval from its governing body to execute this Agreement and request reimbursement from Kane County from the allocation of the Coronavirus Relief Fund provided to Kane County for eligible expenditures. The Recipient further certifies the funds received for reimbursement from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Recipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the Recipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the Recipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Kane County.

Recipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Recipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for

lower than expected tax or other revenue collections and cannot be used for expenditures for which the Recipient has received any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense.

XI. SUBAWARD INFORMATION

The Federal Award associated with this Agreement is as follows:

CFDA Number: 21.019
Title: Coronavirus Relief Fund
Federal Awarding Agency: United States Treasury

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Recipient's name (must match the name associated with its unique entity identifier): **City of St. Charles**
- Recipient's unique entity identifier (DUNS): **74579608**
- Federal Award Identification Number (FAIN): **SLT0201**
- Federal Award Date: _____
- Subaward Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Recipient: **\$1,901,171.00**
- Federal Award Program Description:

Kane County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to units of local government. Units of local government may apply for County awarded Coronavirus Relief Funds pursuant to the following procedures and consistent with eligibility guidance. Available funds will be distributed to units of local government consistent with their respective allocations and based on the type of expenditure, the volume of requests, and the balance of funds available.

- Name of Federal Awarding Agency: Department of Treasury
- Name of pass-through entity: County of Kane, Illinois
- Contact Information for pass-through entity:

Kane County Coronavirus Relief Fund Program Manager

Attn: Faviola Guzman

100 S. Third Street, 4th Floor

Geneva, IL 60134

crf@co.kane.il.us

- Award is for Research & Development (R&D): No

XII. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Kane County’s allocation of CRF funding to Recipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Kane County has no legal requirement to provide funding to any Recipient.

VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of Recipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer’s authority to execute the Agreement for and on behalf of the Recipient must be attached to the Agreement for review by Kane County. The following signatory on behalf of Kane County has been authorized to execute this Agreement by resolution of the Kane County Board or authorized committee thereof.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

Recipient: _____

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

KANE COUNTY, ILLINOIS

Recipient: _____

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

OFFICE OF THE KANE COUNTY STATE’S ATTORNEY

ATTACHMENT A – ELIGIBLE EXPENSES

Eligible expenses are subject to approval by Kane County and are contingent on their allowance under the respective funding sources. Eligible expenses are those incurred for response and recovery activities as a result of a declared emergency. Kane County will review all expenses submitted for reimbursement. Reimbursement shall only be made for eligible expenses that are directly tied to response and recovery activities related to COVID-19. Expenses must be allowable pursuant to the Federal agency award requirements. Expenses listed below are taken directly from the guidance of the U.S. Department of Treasury, as of nonexclusive.

Eligible Coronavirus Relief Fund (CRF) Expenses

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Eligible expenditures, which fit within the three CARES Act requirements outlined above, include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.

Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. [NOTE: Kane County will only approve payroll expenses for public safety, public health, health care, human services, or similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency, if those expenses were wholly unbudgeted OR if budgeted, were payroll expenses that were diverted for a substantially different use, i.e., payroll for those employees' whose work was diverted for substantially different functions due to the COVID-19 public health emergency. For administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, if unbudgeted, if budgeted – see above. For administrative convenience, public health and public safety employees are presumed to have been substantially dedicated to mitigating or responding to the COVID-19 public health emergency, if unbudgeted, if budgeted – see above.]

3. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
4. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria, excluding costs associated in conducting Coronavirus Relief Fund Single or Program-Specific audits.

ATTACHMENT B – DUPLICATION OF BENEFITS CERTIFICATION

In consideration of Recipient’s receipt of funds or the commitment of funds by Kane County, Recipient hereby assigns to Kane County all of Recipient’s future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies or coverage or any other reimbursement or relief program related to or administered by the Federal Emergency Management Agency, the Small Business Administration or any other source of funding that were the basis of the calculation of the portion of the Coronavirus Relief Funding transferred to the Recipient under the Intergovernmental and Recipient Agreement for Coronavirus Relief Funds Agreement entered into by and between Kane County, Illinois, and _____ on _____, 2020. Any such funds received by the Recipient shall be referred to herein as “additional funds.”

Additional funds received by the Recipient that are determined to be a Duplication of Benefits (“DOB”) shall be referred to herein as “DOB Funds.” Recipient agrees to immediately notify Kane County of the source and receipt of additional funds related to the COVID-19 pandemic. Kane County shall notify the Federal awarding agency of the additional funding reported by Recipient to Kane County. Recipient agrees to reimburse Kane County for any additional funding received by the Recipient if such additional funding is determined to be a DOB by Kane County, the Federal awarding agency or an auditing agency. Recipient further agrees to apply for additional funds that the Recipient may be entitled to under any applicable Disaster Program in an effort to maximize funding sources available to the Recipient and Kane County.

Recipient acknowledges that in the event that Recipient makes or files any false, misleading, or fraudulent statement and/or omits or fails to disclose any material fact in connection with the funding under this Agreement, Recipient may be subject to civil and/or criminal prosecution by federal, State and/or local authorities. In any proceeding to enforce this Agreement, Kane County shall be entitled to recover all costs of enforcement, including actual attorney’s fees.

Recipient: _____

Signed: _____

Its Duly Authorized Agent

Printed Name: _____

Title: _____

Date: _____

**ATTACHMENT C – Budget Worksheet Documents, *to be appended upon approval of
Kane County**



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IE

Title:

Recommendation to approve an Ordinance Amending the Temporary Outdoor Dining Permit Program for Public Property through Phase 4.

Presenter:

Rita Tungare, Director of Community and Economic Development.

Meeting: City Council - New Business

Date: October 19, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

On October 5, 2020 the St. Charles City Council voted to extended the Temporary Outdoor Dining Program for Private Properties through Phase 4 of the Restore Illinois Plan. This Ordinance is to extend the Temporary Outdoor Dining Program for Public Property through Phase 4 of the Restore Illinois Plan through a no-fee permit application administered by staff. This will give restaurants who are utilizing public sidewalks, streets, parking lots, or plazas the option to continue their outdoor dining operations beyond the current permit expiration date of Oct. 31, 2020.

As a general rule, no tents will be permitted on public sidewalks unless the applicant can demonstrate that an ADA accessible walkway can still be maintained on the sidewalk. All tents exceeding 400 square feet or any tent that will be enclosed (have side panels) requires a separate tent permit application and inspection. Any business utilizing public property for their expanded temporary outdoor dining is required to provide a copy of their certificate of insurance, showing an up to date policy listing the City as an additionally insured and is also required to submit a signed indemnification statement protecting the City from liability associated with the private dining on public property.

Staff has reached out to all of the business owners who currently hold temporary outdoor dining permits on public property. In general, the majority of the businesses do not anticipate being able to keep their outdoor dining up all winter, but they would like to continue to offer that seating option as long as customers are willing to use it.

Passing this ordinance will allow staff to reissue temporary outdoor dining permits that are valid until our region moves into Phase 5 of the Restore Illinois Plan, which gives the restaurant owners the flexibility to decide when they will take their outdoor seating down this winter and when they put it back up this spring.

First Street TIF District

Establishments in the First Street TIF District are limited to two 100-day sidewalk café permits. The ordinance proposes that, this year only, the affected restaurants be granted permission to apply for two additional 100-day permits to carry them through the winter until the regular sidewalk café permit season begins again on April 15, 2021. Whether or not the restaurants choose to take advantage of the additional permits provided by this program is entirely up to them.

The Council will be reviewing the proposed plaza winter dining site plan, First Street road closure, and Walnut Avenue road closure as separate items from the ordinance amendment here.

Attachments *(please list):*

- Temporary Outdoor Dining for Public Property Ordinance
- Temporary Outdoor Dining for Public Property Program Guidelines

Recommendation/Suggested Action *(briefly explain):*

Recommend approval of an Ordinance Amending the Temporary Outdoor Dining Permit Program for Public Property through Phase 4

City of St. Charles, IL
Ordinance No. 2020-M- _____

**An Ordinance Amending the Temporary Outdoor Dining
Program for Public Property**

WHEREAS, COVID-19 (a/k/a Novel Coronavirus) is a severe respiratory illness caused by the SARS-CoV-2 virus, a new strain of coronavirus that is spread from person to person, posing a threat to the health and safety of the residents of the City of St. Charles; and

WHEREAS, no drug or vaccine is currently available to treat or prevent COVID-19; and

WHEREAS, on January 27, 2020, United States Department of Health and Human Services Secretary Alex Azar declared a national public health emergency due to COVID-19; and

WHEREAS, on March 9, 2020, Illinois Governor J.B. Pritzker issued a Gubernatorial Disaster Proclamation declaring that all counties in the State of Illinois, including Kane and DuPage Counties, are disaster areas due to the Novel Coronavirus; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared COVID-19 to be a global pandemic; and

WHEREAS, on March 13, 2020, President of the United States Donald Trump issued a declaration of a national emergency due to the growing COVID-19 crisis in the United States, and on March 26, 2020, President Trump issued a major disaster declaration for the State of Illinois due to the COVID-19 crisis; and

WHEREAS, on March 18, 2020, Raymond P. Rogina, as Mayor of the City of St. Charles (“City”) issued a Declaration of a Local State of Emergency for the City to address the impact of COVID-19 on the City and its residents and businesses and property owners (“Emergency Declaration”); and

WHEREAS, the Illinois Governor has established a five-phase plan, Restore Illinois, dated May 5, 2020, for the reopening of the State; and

WHEREAS, though the threat from COVID-19 to the public health, safety and welfare continues, the Restore Illinois Plan acknowledges the need to allow local and State economies to begin to recover economically to minimize and reverse the adverse economic, social and psychological effects of Phases 1 (Rapid Spread) and 2 (Flattening the Curve) of the Plan; and

WHEREAS, all regions of the Restore Illinois Plan, including the Northeast Region in which the City is located, advanced to Phase 3 on May 29, 2020 which allowed outdoor dining to reopen with social distancing and safety measures in place; and

WHEREAS, pursuant to the Mayor's Executive Order issued on May 28, 2020, the City issued permits allowing temporary outdoor dining areas; and

WHEREAS, Region 8, in which the City is located, advanced to Phase 4 on June 26, 2020, which has allowed indoor dining, amongst other businesses, to resume operations with social distancing and safety measures in place; and

WHEREAS, on June 29, 2020, the City Council approved Ordinance #2020-M-26, "Establishing a Temporary Outdoor Dining Program" which extended the permits previously issued under the Mayor's Executive Order; and

WHEREAS, permits for temporary outdoor dining areas issued under the Mayor's Executive Order and the Temporary Outdoor Dining Program expire on October 31, 2020; and

WHEREAS, suspension and relaxation of the local zoning and other ordinances and rules to encourage and expand the ability of restaurants and bars to offer the outdoor consumption of food and drinks during the period of recovery would be in the best interests of the City; and

WHEREAS, the City Council finds it reasonably necessary to continue and extend the Temporary Outdoor Dining Program for Public Property to allow restaurants additional outdoor dining space on public property to compensate for reduced indoor capacity and recovery from the past months of reduced operations and income.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

A. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the Council.

B. An Amended Temporary Outdoor Dining Program for Public Property, attached hereto as Exhibit "A" is hereby established.

C. The Temporary Outdoor Dining Program for Public Property shall be effective until the Region moves into Phase 5 of the Restore Illinois Plan, unless extended by the City Council. After termination of the program, use of temporary outdoor dining areas authorized through the program shall cease, barriers and all other improvements placed therein shall be removed, and all areas used for temporary outdoor dining shall be returned to their original use within 48 hours of the termination date.

D. Establishments in the First Street TIF District who are ordinarily limited by the Municipal Code to two (2) 100-day sidewalk café permits in a given year shall be entitled under this ordinance to apply for an additional two (2) 100-day sidewalk café permits to expire no later than April 15, 2021.

E. This Ordinance is effective immediately and shall cease by its own terms provided herein.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of October 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 19th day of October 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of October 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Exhibit A

Temporary Outdoor Dining Program Program Guidelines for Public Property

Updated October 05, 2020

- A. Establishments that are allowed to reopen for outdoor dining with social distancing and safety measures, as allowed by the Restore Illinois Plan, that have existing outdoor areas for the consumption of food and drinking wanting to expand their current outdoor dining area and establishments seeking to temporarily add outdoor dining areas shall abide by the following:
1. Establishments must apply for a temporary outdoor dining permit from the City (attached at the end of this document). There shall be no fee for the permit.
 - a. The permit application shall include an aerial drawing that shows the existing outdoor dining area (if any) in a dotted line and the proposed new dining area in a solid line. Also:
 - i. If the proposed new dining area encroaches upon an existing parking area, the applicant should indicate on the drawing how traffic will flow if the request is approved.
 - ii. Parking lots over 25 stalls: Up to 50% of the parking area may be used for outdoor dining. Parking will need to be preserved to adequately serve the outdoor dining area and carry-out activities. ADA parking spaces shall not be blocked and access to/from those spaces shall not be impeded.
 - iii. Parking lots under 25 stalls: Small parking lots may convert the entire lot to outdoor dining, including ADA stalls, provided that effort is made to relocate the ADA stalls near the entrance using street parking where possible.
 - iv. If there is to be a covering over the new dining area, please indicate that on the drawing. The manufacturers guidelines for installation, all City code requirements, and flame spread requirements must be followed. A tent permit and inspection may be required (see Section A (13)).
 - v. Sidewalks may be utilized for outdoor dining provided there is still means for ADA compliant pedestrian traffic on the remaining portion of the sidewalk.
 - b. Applicants must demonstrate that they are the owner of the property on which the new outdoor dining space is to be located, if the applicant is not the owner of the property, the application must include the signature of the owner acknowledging that they will permit the creation or expansion of the outdoor dining area as indicated on the drawing provided as part of the permit application submitted by the requestor.

- c. Businesses shall not set up any expanded outdoor dining prior to being notified of approval.
 - d. Any indemnification or insurance shall be provided as required by the City.
2. Establishments shall comply with protocols or guidelines issued by the Illinois Department of Public Health, Centers for Disease Control or other official authority.
 3. Establishments shall comply with the City's outdoor liquor license provisions.
 4. A physical barrier shall delineate all outdoor dining areas and shall be of sufficient size and design as to deter the unintentional encroachment of vehicles into the dining area.
 5. If ample lighting is provided, the outdoor dining area shall close no later than as permitted under the Applicant's current liquor license in conjunction with indoor dining and drinking, as issued by the City.
 6. The temporary outdoor dining area shall be accessible to the disabled and shall comply with all applicable federal, state and City laws, ordinances and regulations concerning accessibility and non-discrimination in the providing of services.
 7. Establishments may not expand outdoor dining in front of neighboring businesses without written permission from the neighboring business/property owner.
 8. No permanent plumbing, electrical and lighting fixtures shall be installed.
 9. Any temporary lighting shall be directed in a manner to not impair visibility on nearby streets and not shine onto adjacent properties.
 10. Smoking in the outdoor dining area is prohibited.
 11. Tables shall be placed to allow for a minimum of 6-foot separation (blocking tables is allowed). Public seating and eating areas shall be reduced and/or reconfigured to allow for minimum separation of 6 feet.
 12. The outdoor dining area shall not disturb the lawful use and quiet enjoyment of nearby properties.
 13. Tent canopies and enclosed tents are permitted, but any existing or proposed tent that is either a) over 400 square feet in size, or b) includes tent side walls, shall require a separate tent permit to be submitted and approved by the City. For existing tents, permits shall be obtained, or the tent shall be removed, by October 31, 2020. Unless otherwise determined by the Illinois Department of Public Health, tent canopies with 50% or more of side walls down shall be considered enclosed for indoor dining and their use shall be subject to the Department of Health Regulations for indoor dining. If the Illinois Department of Public Health implements mitigation efforts, reverts the Region back to Phase 3, or takes any other action which prohibits indoor dining, then use of enclosed tents shall be prohibited. City Council may review tent proposals on public property.
 14. Adequate safeguards shall be in place for security, crowd control, lighting control and the protection of minors.
 15. Bar areas are prohibited in an expanded outdoor dining area.

16. Outdoor trash receptacles shall be provided and maintained and the outdoor dining area shall be kept free from litter and debris.
17. No liquor shall be removed in open containers from the outdoor dining area.
18. Incorporation of landscaping is encouraged to enhance ambiance and improve the aesthetics of the outdoor dining area.
19. Electrically-powered heating devices must be installed by a licensed electrical contractor, who will obtain an electrical permit. Electrical heating equipment must be marked "UL listed" or "UL classified". We would need to see some sort of power plan as it relates to heating these units
20. Businesses must have sufficient fire extinguishers to cover indoor and outdoor spaces
21. Restaurants will need inclement weather plans in writing and trained to staff to prevent any injuries in storms, snow, or other unsafe situations
22. If plastic domes or other enclosed spaces are used, establishment must post placards advising about increased risk of transmission within an enclosed space

B. Applicant shall be required to abide by all other requirements of the Governor's Executive Orders and the requirements of the CDC, Illinois Department of Public Health, the Kane County Health Department, City of St Charles Municipal Code, and the Illinois Liquor Control Act. Failure to abide by any of these requirements may result in revocation of approval for the expanded dining area.

City of St. Charles

Tent Permit Application



Building & Code Enforcement Division
2 East Main Street
St. Charles IL 60174
630.377.4406 (Office)
<http://www.stcharlesil.gov>

**Please direct any and all questions to the City of St. Charles Building & Code Enforcement Division:
Monday through Friday (8 AM to 4:30 PM) at 630.377.4406**

A building permit is required for all tents, outdoor sales or event projects. The following are guidelines and comments for obtaining a building permit.

Application and Drawings Procedures:

- An application is to be completed.
- The following information is required to be submitted with application:
 - * Plat plan indicating:
 - a. Location of the proposed tents.
 - b. Certificate of flame proofing for tents.
 - c. Details on electric provided.
 - d. Details and location on fire extinguishers.
 - e. Location of existing parking spaces and access drives.
 - f. Manufacturers specifications on type of heater and its location on the site.
 - * **Provide whether the tent is on Private or Public property.**
- Our goal is to complete the review of your building permit within 10 working days.

Application – Permit Fees: This is a no fee permit at this time.

Owner – Business Operator

- ⇒ Compliance with above indicated codes, ordinances, and inspections required.
- ⇒ The plan reviews and stamped "FIELD COPY" of the plans are to be on the job site.
- ⇒ A minimum of 24-hour notice is required when scheduling any inspection.
- ⇒ At the end of the time period granted to sell Christmas Trees, and wreaths all trees, wreaths and any trash generated by the event shall be removed from the property. The sites shall be left in a clean and neat condition.

General Tent Requirements

- Permits shall be required for tents or temporary structures in excess of 400 square feet which are to be utilized for less than 180 days (IFC 3103.2).
- UL listed 10lb size ABC type fire extinguishers shall be available for use in the event of a fire. (IFC 3104.12).
- Exits shall be clearly marked & adequate lighting shall be provided while tent is occupied. (IFC 3102.12.6).
- Seating arrangements in tents shall be in accordance with occupancy load requirements.
Example: Tables & Chairs 15 sqft per person. (IFC 3103.11)
- The occupant load shall be posted in a conspicuous place near the main exit. (IFC 1004.3)
- Smoking shall not be permitted in the tent. "No Smoking" signs shall be posted. (IFC 3104.6).
- Propane containers shall be secured and located a minimum of 10 feet from the tent. (IFC 3104.16.2.1).
- Heating equipment shall not be located within 10 feet of the exits and installed according to the International Mechanical and Fuel Gas Codes. (IFC 3104.15.3).
- Tent shall be adequately braced and anchored to prevent against collapsing. (IFC 3103.9).

- Anchoring of tents on Public Property cannot cause permanent damage to the finished surface; applicant may be held financially responsible for any damages.
- Location of tent(s) shall not affect the number of exits or the capacity of the means of egress afforded to the existing building. (IFC 1001.2).
- Hay, straw, shavings or similar combustible materials shall not be located within any tent. (IFC 3104.5).
- Provide certificate showing flame retardant factors of the tent material. (IFC 3104.2).
- Material shall meet requirements of NFPA 701 (Sec.3104.2)
- Minimum of two-2 exits shall be provided 36-inches for membrane structures; 72-inches for tents (IFC 3103.12.2)
- Generators and other internal combustion power sources shall be separated from the tent by not less than 20 feet and shall be isolated from contact by the public with fencing or other approved means. (IFC 3104.19).
- Adequate ventilation must maintained as determined by City Staff.

Note: There may be additional requirements based on other special circumstances as they relate to the location and size of tents.

Inspections:

The following is a list of inspections, which might be required for your project.

- △ Electric
- △ Final

Building Codes:

The following are the Building Codes, which the City of St. Charles has adopted:

- * St. Charles Municipal Code
- * 2015 Int'l Building Code w/revisions
- * 2014 Nat'l Electrical Code w/revisions
- * 2015 Int'l Fire Prevention Code w/revisions

17.20.040 TEMPORARY USES – GENERAL PROVISIONS

A permit shall be required for temporary uses allowed in this Title, except that temporary uses operated or sponsored by a governmental entity and located on a lot owned by that entity do not require a permit, but shall otherwise be subject to the requirements of this Chapter.

The applicant shall submit a site plan or other suitable description to the Building & Code Enforcement Division Manager, with any required permit fee. As a condition of permit issuance, the Building & Code Enforcement Division Manager may require conformance with specific conditions regarding the operation of the temporary use as may be reasonably necessary to achieve the requirements of this Chapter. If the Building & Code Enforcement Division Manager finds that the applicable requirements have not been met, he may revoke the permit and may require the cessation of the temporary use. Where a permit for a temporary use has been revoked, no application for a new permit shall be approved within six months following revocation.

All temporary uses, including but not limited to those enumerated in Section 17.20.050 hereof, shall comply with the following requirements:

- A. No temporary use shall be established or conducted so as to cause a threat to the public health, safety, comfort, convenience and general welfare, either on or off the premises.
- B. Temporary uses shall comply with all requirements of the Fire Prevention Code and other applicable codes and regulations. If necessary to ensure the protection of public safety due to the presence of a particular hazard, the Fire Chief may require the operator of the temporary use to employ a fire watch team and/or appropriate security personnel.
- C. Temporary uses shall not obstruct required fire lanes, access to buildings or utility equipment, or egress from buildings on the lot or on adjoining property.

- D.** Temporary uses shall be conducted completely within the lot on which the principal use is located, unless the City Council authorizes the use of City-owned property or right of way.
- E.** When a permit is required for a temporary use, the Building & Code Enforcement Division Manager shall make an assessment of the number of parking spaces reasonably needed for the permanent uses on the lot where the proposed temporary use is to be located, on the basis of the particular temporary use, the seasonal demand for parking on the lot at the time the temporary use is proposed, and the availability of other public and private parking facilities in the area. The Building & Code Enforcement Division Manager may deny the permit for a temporary use if he finds that the temporary use will result in inadequate parking being available for permanent uses on the same lot that are not connected with the business proposing the temporary use.
- F.** During the operation of the temporary use, the lot on which it is located shall be maintained in an orderly manner, shall be kept free of litter, debris, and other waste material, and all storage and display of goods shall be maintained within the designated area. Storage of goods for sale shall be no more than five (5) feet in height.
- G.** Signs for a temporary use shall be permitted only in accordance with the Chapter 17.28, Signs.

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



Department: Building & Code Enforcement Division Phone: (630) 377-4406

Application for Building Permit – Tents

Application Date: _____ Parcel No. _____ Permit No. _____

Please Print All Information

I, do hereby apply for a permit for the following work located at _____

Description of proposed work: _____ Estimated Cost: _____

Check List for Submittal of Application:

- Building Permit Application – Completely Filled Out.
- Two-2 copies of the Plat of Survey or site plan showing:
 - a. Location of the proposed tents
 - b. Certificate of flame proofing for tents.
 - c. Details on electric provided.
 - d. Details and location on fire extinguishers.
 - e. Location of existing parking spaces and access drives.
 - f. Manufacturers specifications on type of heater and its location on the site
- † Provide whether the tent is on Private or Public property
 - Proposed tent is on private property
 - Proposed tent is on public property (including sidewalks, parking lots, etc.)
- Signature of authorization from the owner.
- † Period of time requested for Open Sales Lot or Outdoor Sales Area.
Date of Installation: _____ **Date of Removal:** _____
- Refer to Information Packet for Detailed Information

Owner of Property

Name: _____
Address: _____
City/State/Zip Code _____
Email: _____
Phone: _____

Applicant/Contact

Name: _____
Address: _____
City/State/Zip Code: _____
Email: _____
Phone: _____

General Contractor

Name: _____
Address: _____
City/State/Zip Code _____
Email: _____
Phone: _____

Electrical Contractor

Name: _____
Address: _____
City/State/Zip Code: _____
Email: _____
Phone: _____

Continued on reverse side

Please Print All Information

I, the undersigned, certify that if a permit is issued to me, I will comply with all provisions of the building, plumbing, electric and other applicable ordinances of the City of St. Charles and shall perform all work, or cause all work to be performed according to the provisions of said ordinances. I, or my agent, shall personally supervise the work and shall do, or cause to have done, said work according to plans, specifications and other written information supplied as a part of this application. I am familiar with the applicable ordinances and the provision thereof and in signing this application do willingly become responsible for all work accomplished under the permit by all contractors, tradesmen and workmen, and shall call for inspections as required at a minimum of 24-hours before they become due.

Applicant Signature

Authorized Signature of Property Owner
(if different from applicant for a temporary sign, banner, etc.)

Report of the Building Official

Remarks: _____

Accepted: _____ Rejected: _____ Date: _____

Signed: _____

01.2019

For Office Use
Received _____
Fee Paid: _____
Receipt #: _____
Check #: _____



CITY OF
ST. CHARLES
ILLINOIS • 1834

AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IF

Title:

Discussion and feedback regarding the continued use of the First Street Plaza for Outdoor Dining in winter 2020

Presenter:

Rita Tungare, Director of Community & Economic Development

Meeting: City Council - New Business

Date: October 19, 2020

Proposed Cost: \$NA

Budgeted Amount: \$NA

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Section 12.04.102 of the City Code authorizes the City Administrator to issue Sidewalk Café permits for the use of public places in the CBD-1 zoning district, including properties within the First Street TIF District, for the purpose of serving food and beverages to the public.

Sidewalk Café permits for restaurants in the First Street TIF District have two terms, the first April 15th through July 24th and the second July 24th through October 31st. Sidewalk Café permit fees were waived this year (2020). If the City Council passes the Amended Temporary Outdoor Dining Program for Public Property, the City will have the ability to issue additional 100-day permits valid through April 15th, 2021. The attached plan is up to date with what we know now regarding the restaurants desired use of the plaza through the winter.

Gia Mia and McNally’s have hired an architect to prepare plans for a shared, enclosed tent in the western portion of the plaza. The enclosed space measures 20’ x 60’ (using three (3) 20x20’ tents). Their proposal does not extend beyond the portion of the plaza that they were assigned in the updated West Plaza Plan from June 17, 2020. The attached plan shows the general location of the proposed tent overlaid on the site plan approved in June.

La Mesa would like to maintain their outdoor seating as long as customers are willing to use it. Kim Lawson, owner, has seen a decline in customers wanting to sit outside since the temperature has dropped, which is part of the reason why La Mesa is not requesting a tent on the plaza at this time.

City Staff has been in contact with Dino, owner of La Za Za’s, who has stated an interest in erecting a tent on his private property but staff has not seen any drawings or formal permit submittal (which is required even if it is on private property). Should he demonstrate an interest in using any portion of the plaza for a tent, the City Council can have the opportunity to review before the permit would be issued.

This summer, Alter Brewing was granted use of a portion of the East Plaza, adjacent to their building. They are requesting use of that same space through the winter months to install individual igloo-like pods for outdoor dining. A plan of the proposed placement and images of the tents are attached. Staff will be reviewing a separate tent permit to insure compliance with the Municipal Code and Fire Codes.

Use of First Street Sidewalks:

Once First Street reopens to vehicle traffic, any sidewalk adjacent to the street will need to be accessible to the public and restaurants currently utilizing sidewalk space will be required to vacate any dining area that interferes with ADA sidewalk routes (Alter, La Mesa and La Za Za’s).

The City Council is being asked to consider the following and provide direction:

1. Is the Council satisfied with the Updated Plan (10/12) including the proposed shared tent by Gia Mia and McNally's as well as the igloo plan for Alter Brewery?
2. Current sidewalk café permits are valid through October 31st; however, the Council is reviewing a proposal to allow additional permits to be issued through April 15th, 2020. What, if any, modifications would the Council like to see prior to issuing permits?

Attachments (*please list*):

Revised Expanded Outdoor Dining Plan (10/13)

Gia Mia/McNally's Shared Tent Plan

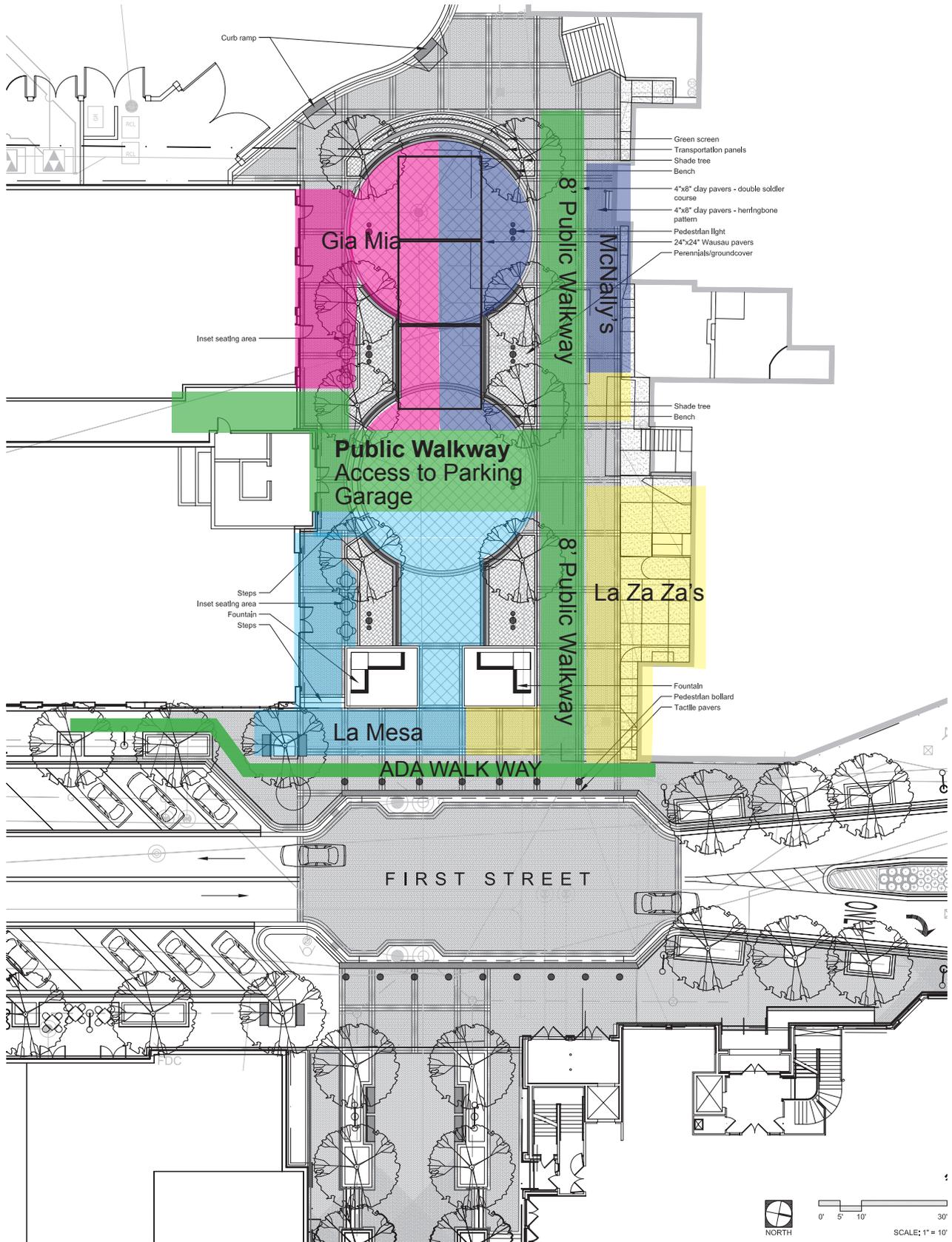
Alter Brewing Igloo Plan

Recommendation/Suggested Action (*briefly explain*):

Provide feedback on the use of the plaza for outdoor dining- in winter 2020.

Expanded Outdoor Dining Plan- West Plaza

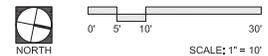
City of St. Charles Updated October 13, 2020



PREPARED FOR:
City of St. Charles,
Illinois

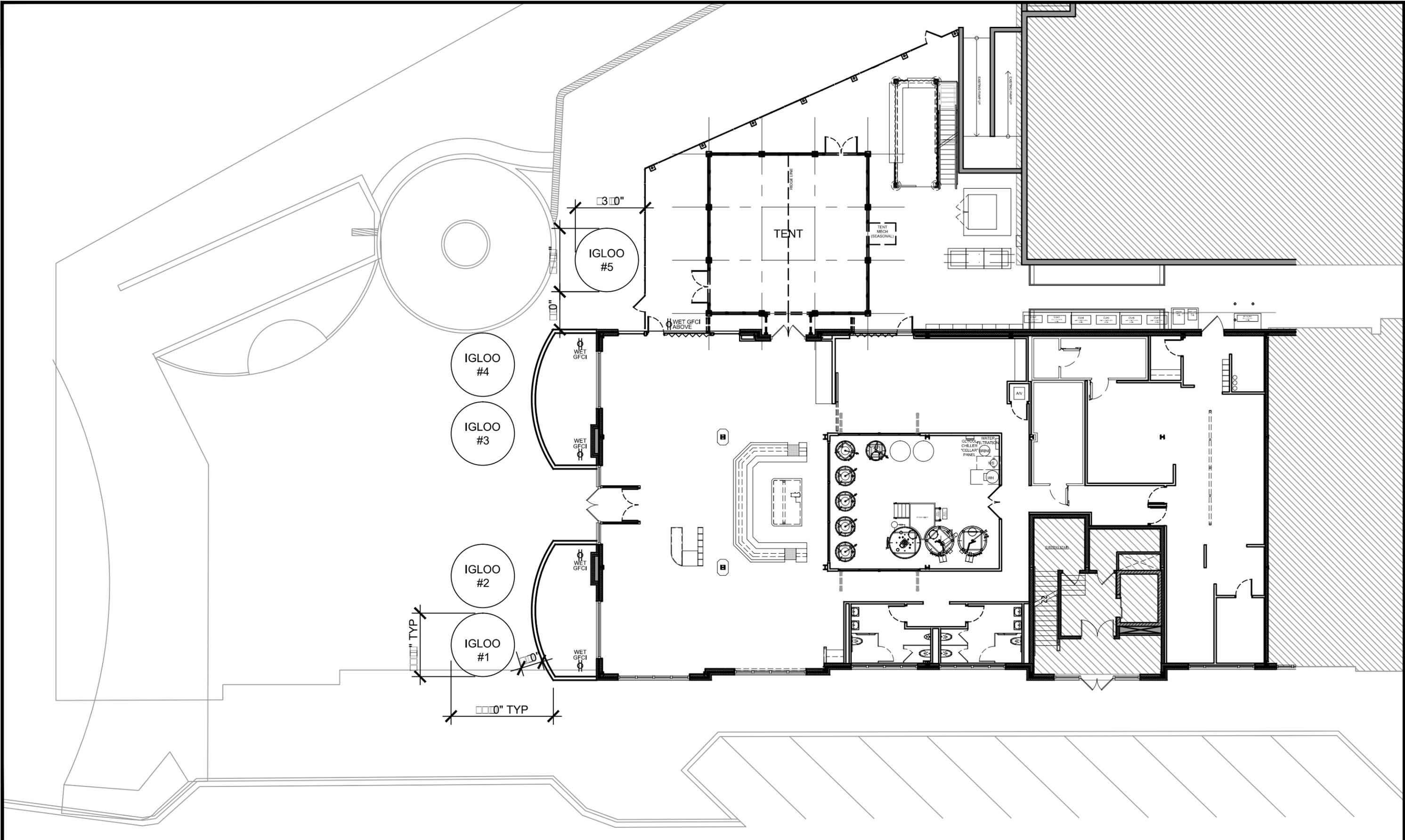
First Street Redevelopment West Plaza Improvements

St. Charles, Illinois



**Hitchcock
Design Group**
Creating Better Places®

ISSUE DATES: March 5, 2020
PROJECT NUMBER: 20190300000000000000
DRAWING NUMBER: 20190300000000000000
©2020 Hitchcock Design Group, Inc.



Alter Brewery + Kitchen

12 S. First Street, St. Charles, IL 60174

Proposed Covid-19 Igloo Plan - (Scale 1/16" = 1'-0") October 14th, 2020

Dacre & Youngquist, LLC

architecture | interior design

Gardenigloo USA

AN AESTHETIC APPROACH TO SOCIAL DISTANCING.

The Gardenigloos are portable and can be placed apart from each other according to your local social distancing regulations. Easy to maintain, easy to clean and disinfect.

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SCROLL TO EXPLORE

Gardenigloo USA

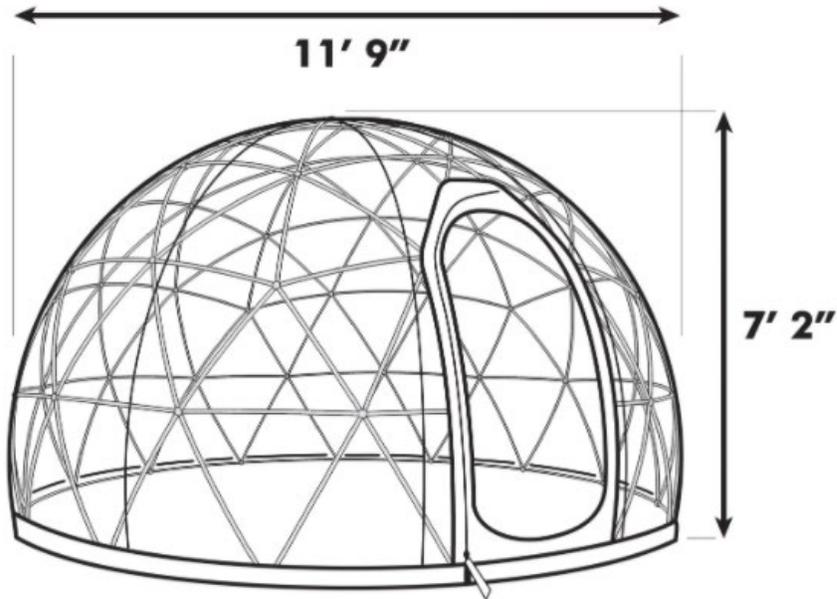
LIMITS DIRECT EXPOSURE IN A COZY AMBIENCE.

Have your guests enjoy the relaxed, cozy and secure ambience of the Gardenigloo, while keeping the social distance.

commercial

▶ WATCH THE VIDEO 🛒 BUY NOW

○ ○ ○ ● ○
SCROLL TO EXPLORE





CITY OF
ST. CHARLES
ILLINOIS • 1834

AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IG

Title:

Motion to Approve a Resolution Extending the Closure of First Street through November 30, 2020.

Presenter:

Rita Tungare, Director of Community and Economic Development

Meeting: City Council- New Business

Date: Oct. 19, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

First Street, from Main Street to the entrance of the large parking garage, has been closed to vehicle traffic since May to allow for expanded outdoor dining opportunities downtown. The closed street and majority of the East Plaza are currently used as carry-out public seating, which has been widely used over the past several months.

However, since the public seating is unprotected, it is unlikely that it'll be used for outdoor dining in the winter months. For this reason, staff is proposing that the street closure be extended until November 30th, after which the picnic tables in the street will be returned to the Park District and the barricades will be removed to reopen the street to vehicle traffic this winter.

Use of Sidewalks for outdoor dining:

Since First Street has been closed to vehicle traffic, adjacent restaurants have been permitted to utilize a greater portion of the public sidewalks for private outdoor dining as the closed street is providing adequate and accessible space for pedestrian movement. When First Street reopens to vehicle traffic, restaurants with dining on public sidewalks (Alter Brewing and La Za Za's) would need to eliminate dining areas that interfere with required ADA sidewalk paths.

Attachments *(please list):*

First Street Road Closure Map

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Resolution Extending the Closure of First Street through November 30, 2020.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Extending the Closure of First Street through
November 30, 2020**

WHEREAS, on March 18, 2020, Raymond P. Rogina, as Mayor of the City of St. Charles (“City”) issued a Declaration of a Local State of Emergency for the City to address the impact of COVID-19 on the City and its residents and businesses and property owners (“Emergency Declaration”); and,

WHEREAS, on May 28, 2020, the Mayor issued Executive Order No.3 effectively closing a portion of First Street for the purpose of setting up public outdoor dining seating.

WHEREAS, on May 28, 2020, the City Council approved an Ordinance Confirming and Extending the Declared State of Emergency within the City of St. Charles due to the COVID-19 Pandemic, including Executive Order No. 3 as subsequently amended; and,

WHEREAS, on June 29, 2020, the City Council extended the street closure until October 31st through a resolution that replaced the Mayor’s Executive Order.

WHEREAS, the public seating provided by the City has been successful and it is in the best interest of the recovering restaurants and the City to maintain the street closure and public outdoor dining through November.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that First Street shall be closed from Main Street to the entrance of the parking garage, effective immediately and lasting until *November 30, 2020* for the purpose of maintaining expanded public outdoor dining.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of October 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this this 19th day of October 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of October 2020.

Raymond P. Rogina, Mayor

COUNCIL VOTE:
Ayes:
Nays:
Absent:
Abstain:

ATTEST:

City Clerk



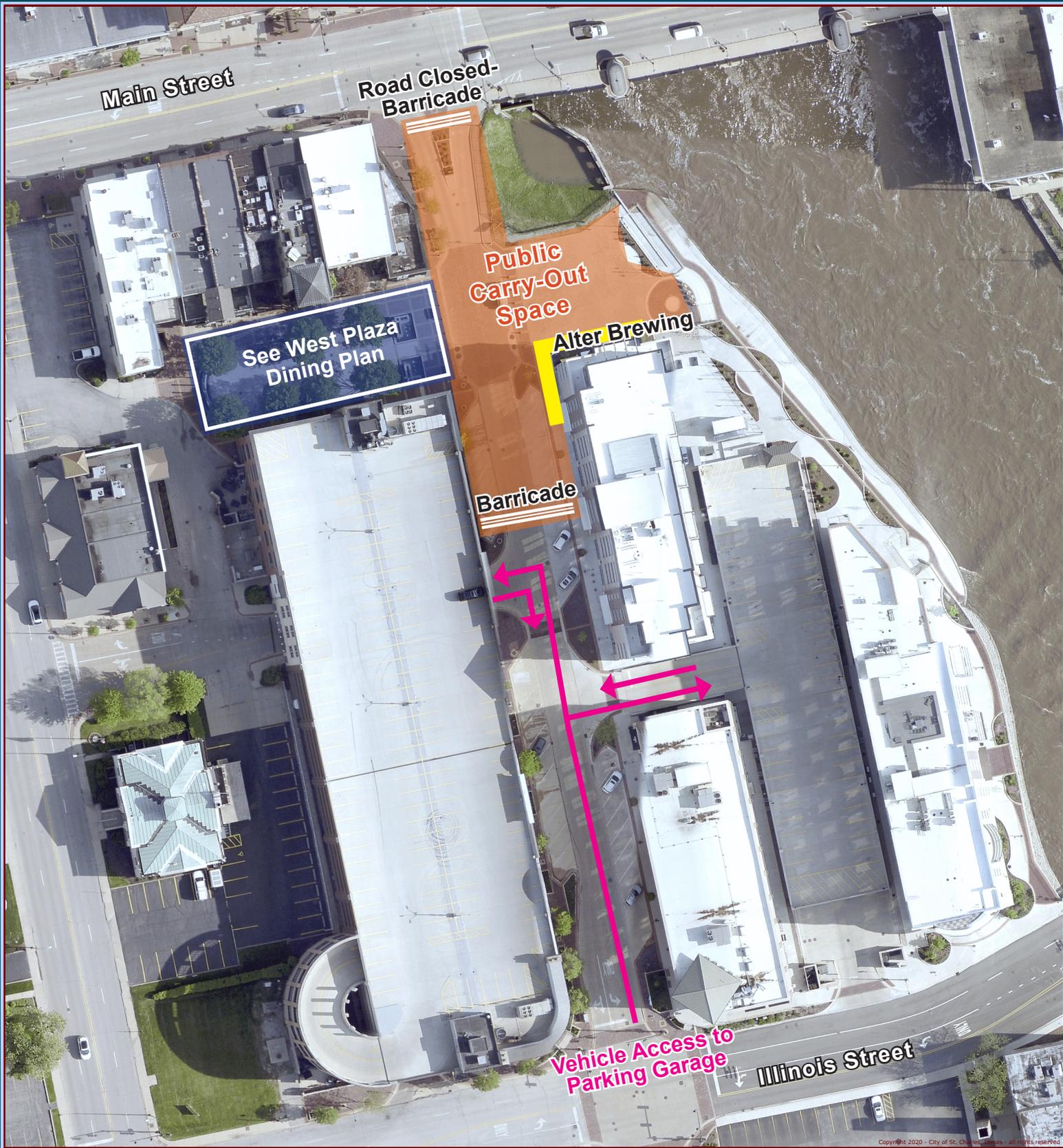
City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Downtown

RAYMOND ROGINA
MARK KOENEN

Mayor
City Administrator



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Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Coordinate System: Illinois State Plane East
Projection: Transverse Mercator
North American Datum 1983
Printed on: September 11, 2020 03:28 PM



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**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number: IH****Title:**

Motion to Approve a Resolution Extending the Closure of Walnut Avenue Through Phase 4.

Presenter:

Rita Tungare, Director of Community and Economic Development

Meeting: City Council - New Business**Date:** October 19, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Flagship on the Fox, located at 100 S Riverside Ave, was granted a temporary outdoor dining permit for the portion of Walnut Avenue that the City Council agreed to temporarily close beginning on May 29th, renewed on June 29th and extended through October 31st.

Stephen Mayer, owner and manager of Flagship on the Fox, is requesting that the street closure be extended through Phase 4 of the Restore Illinois Plan. He has plans to continue his outdoor dining through the winter if the City Council agrees to extend the street closure. He is exploring options for a heated tent enclosure, but staff has not seen any formal plans at this time. Any enclosed tent would require a separate tent permit and would be subject to review and approval by City staff, including Building and Code Enforcement and Fire Protection.

The City Council is being asked to consider the request to extend the closure of Walnut Avenue adjacent to Flagship on the Fox through Phase 4. Providing this extension gives the owners the confidence to invest in the necessary equipment to sustain outdoor dining through the winter months.

Attachments *(please list):*

Walnut Avenue Closure Map

Recommendation/Suggested Action *(briefly explain):*

Motion to Approve a Resolution Extending the Closure of Walnut Avenue Through Phase 4.

City of St. Charles, Illinois

Resolution No. _____

A Resolution Extending the Closure of Walnut Avenue Through Phase 4.

WHEREAS, on March 18, 2020, Raymond P. Rogina, as Mayor of the City of St. Charles (“City”) issued a Declaration of a Local State of Emergency for the City to address the impact of COVID-19 on the City and its residents and businesses and property owners (“Emergency Declaration”); and,

WHEREAS, on May 28, 2020, the Mayor issued Executive Order No.3 effectively establishing the Temporary Outdoor Dining Program.

WHEREAS, on May 28, 2020, the City Council approved an Ordinance Confirming and Extending the Declared State of Emergency within the City of St. Charles due to the COVID-19 Pandemic, including Executive Order No. 3; and,

WHEREAS, on June 29, 2020, the City Council approved Resolution No. 2020-59 authorizing the closure of Walnut Avenue adjacent to the business for Flagship on the Fox’s Temporary Outdoor Dining.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that Walnut Avenue shall be closed from Riverside Avenue to Second Avenue as depicted on attached Exhibit “A”, effective immediately and lasting until Region 8 enters Phase 5 of the Restore Illinois Plan for the purpose of maintaining Flagship on the Fox’s Temporary Outdoor Dining.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of October 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 19th day of October 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of October 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

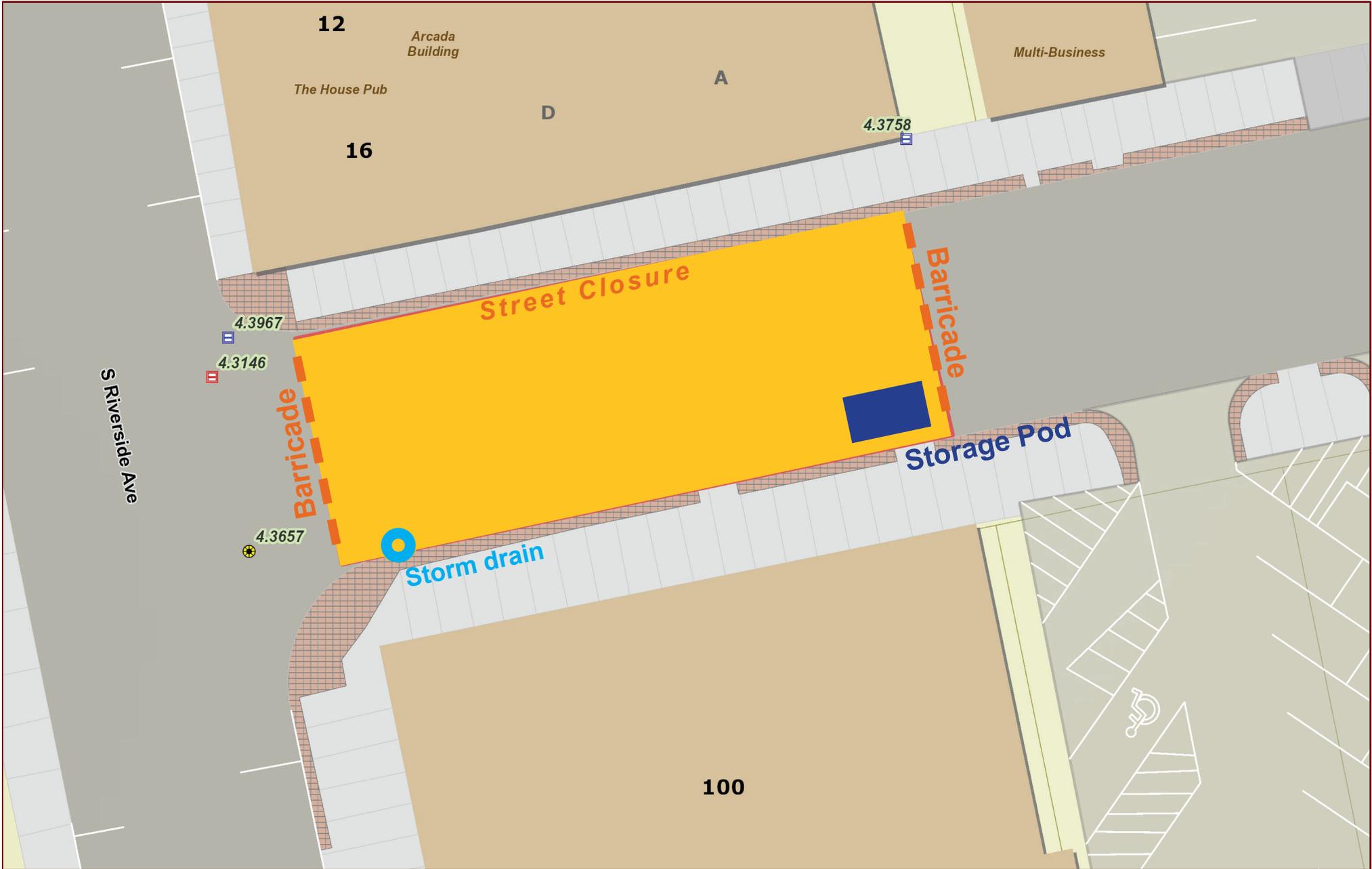
Ayes:

Nays:

Absent:

Abstain:

Exhibit A
Street Closure Map



12

Arcada Building

The House Pub

D

A

Multi-Business

16

4.3758

4.3967

4.3146

S Riverside Ave

Barricade

Street Closure

Barricade

Storage Pod

4.3657

Storm drain

100

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. MAUREEN LEWIS, CHAIR
MONDAY, OCTOBER 5, 2020
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

1. Call to Order

The meeting was called to order by Chair. Lewis at 8:23 p.m.

2. Roll Call

Present: Ald. Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner

3. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

4. Information Systems

a. Recommendation to approve an agreement with Advomatic for Website Support Services.

Penny Lancor explained that the City maintains three critical websites, the main city website, the codebook website, and the employee website. Because of the importance of these sites the timely application of security patches, maintenance, etc., the Information Systems Department budgeted for technical services and website support. In November of 2019 the city contracted with Advomatic for website technical services and it's been successful. The Information System Department was able to negotiate a lower rate for the agreement for the upcoming year. The Information System Department would like to extend Advomatic's services through October 2021.

Motion by Ald. Lemke, second by Ald. Gruber to Recommend to approve an agreement with Advomatic for Website Support Services.

Voice Vote: Ayes: Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner ; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried.

5. Public Works

a. Recommendation to approve a Real Estate Purchase Agreement for 805 Walnut Avenue.

Peter Suhr explained that this is the first of six property easement purchases that will be proposed in a few weeks. This paves the way for the 7th Avenue Creek Project that will begin this coming spring.

Motion by Ald. Stellato, second by Ald. Vitek to Recommend to approve a Real Estate Purchase Agreement for 805 Walnut Avenue.

Voice Vote: Ayes: Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner ; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried.

6. Finance Department

a. Recommendation to accept the auditors reports for the fiscal year ending April 30, 2020, including the Comprehensive Annual Financial Report, Independent Auditor’s Report Pursuant to Uniform Guidance, Management Letter, Pension Fund Reports, TIF Compliance Reports, and Sales Tax Revenue Bond Compliance Report.

FY 2019-2020 Audit Presentation: <https://youtu.be/INBEifTvBg>

Chris Minick explained that the City contracts with Sikich, LLP to perform the audits for the City. Sikich has issued several the previous week. The discussion of the highlights of the City’s Financial Statement Audit was done differently this year. Auditor, Fred Lantz put together a video presentation highlighting the City’s Comprehensive Annual Financial Report. Links to this video were posted on the City’s website, on the agenda, and distributed to the elected officials.

Mr. Lantz explained that the majority of the audit was done as scheduled, however in March they switched to a virtual and remote audit. Ninety-five percent of the audit was done virtually the other 5% done onsite was inventory, observations, walk-thru, internal control testing and some documentation review that couldn’t be done remote. Mr. Lantz thanked the City for working with Sikich to ensure proper protocol and safety of city employees and their auditors.

Ald. Payleitner praised the Finance Department for their potential award-winning financial report. Ald. Payleitner asked what page is mandatory for all City Council Members to read. Mr. Lantz said it’s the Management Discussion and Analysis starting on page MDNA #1.

Motion by Ald. Stellato, second by Ald. Payleitner to recommend to accept the auditors reports for the fiscal year ending April 30, 2020, including the Comprehensive Annual Financial Report, Independent Auditor’s Report Pursuant to Uniform Guidance, Management Letter, Pension Fund Reports, TIF Compliance Reports, and Sales Tax Revenue Bond Compliance Report.

Voice Vote: Ayes: Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner ; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried.

7. Additional Items from Mayor, Council, Staff, or Citizens.

8. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Adjournment

Motion by Ald. Lemke, second by Ald. Pietryla to adjourn the meeting at 8:35 p.m.

Voice Vote: Ayes: Lemke, Bancroft, Gruber, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried.

:tc

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jcmahon@stcharlesil.gov.

Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, SEPTEMBER 28, 2020, 7:00 P.M.**

Members Present: Aldr. Stellato, Chairman Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Bancroft, Aldr. Gruber, Aldr. Vitek, Aldr. Pietryla, Aldr. Bessner, Aldr. Lewis

Members Absent: None

Others Present: Mayor Raymond Rogina; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Assistant Director of Public Works; AJ Reineking, Public Works Manager – Public Services; Paul Hopkins, Public Works Manager – Electric Services; Tim Wilson, Public Works Manager – Environmental Services; Ken Jay, Public Works Manager - Engineering; James Keegan, Police Chief; Erik Mahan, Deputy Chief of Police Administration; Scott Swanson, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present
Silkaitis: Present
Payleitner: Present
Lemke: Present
Bancroft: Present
Gruber: Present
Vitek: Present
Pietryla: Present
Bessner: Present
Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Natural Resources Commission Minutes – Information only.

4. **OMNIBUS VOTE** – **Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion.

Items *5.j, *5.k, *5.l. *5.m

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Bessner, seconded by Aldr. Stellato. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

- 5.a. **Recommendation to award the Bid for the 2020 Asphalt Patching Program.**

AJ Reineking presented the Executive Summary posted in the meeting packet.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Pietryla, seconded by Aldr. Vitek. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.b. Recommendation to award the Bid to Delta Star for Transformer Replacement at Substation 6.

Paul Hopkins presented the Executive Summary posted in the meeting packet.

Chairman Stellato asked what the lead time on this; Mr. Hopkins stated it is 9 months.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Bessner. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.c. Recommendation to award the Bid for Substation 3 12kV Bus Extension Structure Project.

Paul Hopkins presented the Executive Summary posted in the meeting packet.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Payleitner. No additional discussion.
Approved unanimously by roll call vote. **Motion carried.**

5.d. Recommendation to Waive the Formal Bid Procedure and approve a Professional Service Agreement for the Lead Line Replacement Program.

Tim Wilson presented the Executive Summary posted in the meeting packet.

Aldr. Stellato asked when we stopped using lead lines in the newer subdivisions and Mr. Wilson stated that it is difficult to say; prior to 1980 is possible, but the regional approach is prior to 1950.

Aldr. Pietryla asked if we would be responsible for the entire \$40-\$60 million over the coming years and Mr. Wilson stated it would be related to Federal and State laws, which is why we want to create a policy and program now to apply for grants as they become available.

Aldr. Lemke asked if there would be sampling done in sections of the City that are older and Mr. Wilson stated we do regional sampling throughout the City.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Vitek. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.e. Recommendation to approve Professional Service Agreement for the Riverside Lift Station.

Tim Wilson presented the Executive Summary posted in the meeting packet.

Aldr. Lemke asked if have to move it, do we have a second location in mind for the Jones Law Office and Mr. Wilson said we are working with the interested parties. Aldr. Lemke then asked if we will keep the old lift station fully operational until we are ready to switch over to the new one; Mr. Wilson answered yes.

Aldr. Payleitner asked if we will for sure be moving the Law Office and Mr. Wilson stated that the proposed locations are either where the Law Office is or right next to it.

Aldr. Bancroft asked who the other engineering firms were and what their grades were and Mr. Wilson stated that while he didn't have the detailed information available, there were five engineering firms, but they were all within five evaluation points.

Aldr. Stellato stated he would like to do whatever we can to save the Jones Law Office as it is important to the City.

Chairman Silkaitis asked for the Engineering Firm Evaluation to be included in the City Council packet so it can be reviewed; Mr. Wilson acknowledged and stated he would include it.

Mr. Suhr stated the City has spoken with Kim Malay and the Camp Kane Foundation and they are excited about this project because it will include two outdoor restrooms.

Aldr. Pietryla asked if it was possible to move it back closer to Public Works and Mr. Wilson stated this is the best location because it was the original location of the lift station so all the piping is already there.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Payleitner. No additional discussion.
Approved unanimously by roll call vote. **Motion carried.**

5.f. Recommendation to award the Bid for City Sanitary Sewer Root Control Program.

Tim Wilson presented the Executive Summary posted in the meeting packet.

Aldr. Bancroft asked why there was only one bidder and Mr. Wilson stated it is a unique service, there are only three companies in the region that provide the service and we reached out to all three.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Vitek, seconded by Aldr. Pietryla. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.g. Recommendation to approve Addendum for Professional Service Agreement for the Westside Wastewater Treatment Plant Expansion.

Tim Wilson presented the Executive Summary posted in the meeting packet.

Aldr. Bessner asked when they decide to move forward on the project for the Illinois Youth Center (IYC), will they want to tap into this and Mr. Wilson stated because of routing and property ownership, IYC will run their watermain down Route 38.

Aldr. Bancroft made a statement that his perception is we are relying heavily on an outside engineering firm and he isn't sure that is best for the City right now.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Bessner, seconded by Aldr. Stellato. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.h. Recommendation to award Proposal for Sanitary Manhole Rehabilitation Bid and Construction Oversight.

Tim Wilson presented the Executive Summary posted in the meeting packet.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Payleitner. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.i. Recommendation to approve Consultant Contract for Phase II Design of the Widening and Reconstruction of Kautz Road.

Ken Jay presented the Executive Summary posted in the meeting packet.

Aldr. Payleitner asked for a reminder as to why this is just the City of St. Charles and the City of Geneva and not the City of West Chicago; Mr. Jay stated that there was a Boundary Agreement with West Chicago that the City of St. Charles accepted.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Pietryla. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

***5.j. Recommendation to Waive the Formal Bid Procedure and approve a Construction Contract for Pavement Repairs to Fairview Drive.**

Approved by Omnibus vote.

***5.k. Recommendation to approve the Sale of Items of Personal Property Owned by the City of St. Charles via an Online Auction to the Highest Bidder.**

Approved by Omnibus vote.

***5.l. Recommendation to Amend Exhibit "PL-A" of Chapter 10.40.010 of the City Code to reflect changes to the parking configuration of Municipal Parking Lot "A".**

Approved by Omnibus vote.

***5.m. Recommendation to approve a Resolution Authorizing Application to the Illinois Transportation Enhancement Program Grant Opportunity.**

Approved by Omnibus vote.

6.a. Recommendation to approve a Contract with VirTra Training Simulators for an Annual Subscription Training and Equipment Partnership Agreement for the St. Charles Police Department.

Deputy Chief Mahan presented the Executive Summary posted in the meeting packet with a presentation.

Aldr. Lewis asked if there were different companies that provide this type of training and if so, how did we select this one; Deputy Chief Mahan stated there are other companies, but this one is what we feel to be the most realistic. They also have a full training curriculum, and we can take panoramic pictures of buildings in St. Charles and download them so our officers can realistically train.

Aldr. Lewis asked what the contract is; Deputy Chief Mahan stated it is a contract for five years with the ability to renew the contract year by year. Aldr. Lewis then asked where the money will be coming from since it is not budgeted and Deputy Chief Mahan stated it will come from our Law Enforcement Equipment Escrow Account Funds which is an appropriate use for the funds.

Aldr. Pietryla applauded our department for moving forward on this and asked if we could train other departments (Geneva, Batavia) and cost share with them; Deputy Chief Mahan stated that is possible, there may be an opportunity down the road to do that.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Bancroft, seconded by Aldr. Pietryla. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

7. Additional items from Mayor, Council, Staff or Citizens.

None.

8. Executive Session

Motion to go into Executive Session at 7:47 p.m.

Chairman Silkaitis: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Gruber: Yes

Vitek: Yes

Pietryla: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motion by Aldr. Lemke, seconded by Aldr. Bessner. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

9. Motion to adjourn from Executive Session at 8:02 p.m.

Motion by Aldr. Lemke, seconded by Aldr. Payleitner. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

10. Motion to adjourn from Government Services Committee Meeting at 8:02 p.m.

Motion by Aldr. Bessner, seconded by Aldr. Pietryla. No additional discussion. Approved unanimously by voice vote. **Motion carried.**