

Please practice social distancing if you attend this meeting.

If social distancing is not possible please wear a mask.

To attend this meeting via Zoom please use the link below:

https://zoom.us/webinar/register/WN_BE0L7z2CRISVwL72Cw6heQ

**AGENDA
CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSION MEETING
TUESDAY, FEBRUARY 16, 2021, 4:30 PM
2 E MAIN STREET**

1. Call to Order.
2. Roll Call.
3. Motion to accept and place on file minutes of the Liquor Control Commission meeting held on January 19, 2021.
4. Recommendation to approve a Proposal for a B-1 Liquor License Application for Dough Pros LLC, DBA Billy Bricks Pizza located at 11 N Third Street, St. Charles.
5. Recommendation to approve a Proposal for a B3 Liquor License Application for Bella Bistro, Located at 3843 E. Main St., St. Charles.
6. Recommendation to approve an Amendment to Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications”, of the St. Charles Municipal Code. (Amendment to D-8 liquor license allowing pre-packaged alcoholic liquors in addition to beer and wine)
7. Recommendation to approve a proposal for a 2 a.m. Late Night permit for Ed’s Basement, located at 219 W. Main St., St. Charles.
8. Public Comment.
9. Executive Session (5 ILCS 120/2 (c)(4)).
10. Adjournment.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES
CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSION MEETING
TUESDAY, JANUARY 19, 2021**

1. Call to Order.

The meeting was called to order by Liquor Commissioner Rogina at 4:30 pm.

2. Roll Call.

Present: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato

3. Motion to accept and place on file minutes of the Liquor Control Commission meeting held on November 16, 2020.

Motion by Ald. Stellato, second by Mr. Gehm accept and place on file minutes of the Liquor Control Commission meeting held on November 16, 2020.

Roll Call Vote: Ayes: Ald. Pietryla, Ms. Zollers, Mr. Gehm; Ald. Stellato Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

4. Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”; Chapter 5.08 “Alcoholic Beverages”; Sections 5.08.090 “License Classifications”, 5.08.100 “License Fees; and 5.08.130 “License – Hours of Sale”, of the St. Charles Municipal Code. (H-1 Caterer Liquor License)

Chief Keegan explained that there is a D-9 license currently in place for small event venues. The code modification being presented will differentiate the size of event venues. Locations housing fewer than 75 people are considered a small event venue; more than 75 people would be classified as a large event venue. The types of licenses that can host an event are B, C and H (caterer license). The BYOB component is still allowed; and the alcohol would be taken and dispensed by the venue.

Chief Keegan detailed the H1 and H2 Caterer Licenses being added. An establishment located in St. Charles would apply for an H-1 license (\$500), and an establishment located outside St. Charles would apply for an H-2 license (\$1000). A requirement of the H-1 and H-2 license is that food would be served in conjunction with alcohol. The hours of operation are 7am – 12am, and Dram Shop Insurance is required. Both H-1 and H-2 license holders would be required to obtain a catering license from the State.

Ms. Zollers asked if a Late-Night Permit is allowed with the H licenses. Chief Keegan answered that the H-1 and H-2 licenses do not qualify for a Late Night Permit.

Liquor Commissioner Rogina verified with Chief Keegan that multiple H-1 licenses are allowed.

Motion by Ald. Pietryla, second by Ms. Zollers to recommend the approval of an Ordinance Amending Title 5 “Business Licenses and Regulations”; Chapter 5.08 “Alcoholic Beverages”;

Sections 5.08.090 “License Classifications”, 5.08.100 “License Fees; and 5.08.130 “License – Hours of Sale”, of the St. Charles Municipal Code. (H-1 Caterer Liquor License)

Roll Call Vote: Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

5. Recommendation to approve a Proposal for a D-9 Liquor License Application for Cedar Fox Located at 316 Cedar St., St. Charles.

Chief Keegan stated that this will be the second location for Lance and Karen Ramella. They purchased the Johnson Statuary property on Cedar Street. The stone house on the East side of the property is where event venue will be located. The building and patio is outside the 100 ft. buffer required by the Illinois Liquor Code. The D-9 license allows for a caterer with an H-1 or H-2 license or for a BYOB event. They are hoping to do 50- 100 events annually. Their hours of operations are 11am – 11pm, alcohol service and music would cease by 10:30pm. There is a patio to the north of the property.

Liquor Commissioner Rogina commended them on their professionalism and said he’s very excited about the venue they are creating downtown St. Charles.

Ms. Zollers asked if the Patio will be used. Lance Ramella stated that the patio will be used as an overflow cocktail space and ceremony space, and it’s fenced in. Chief Keegan stated that the patio space will need to be included in the site plan if alcohol will be carried out or served in the patio area. Mr. Gehm asked if someone can leave the patio area with alcohol. Mr. Ramella answered that the area is gated and there will be signage. Ald. Pietryla asked what type of fencing is being installed. Lance Ramella answered that there is currently a green wrought iron fence and they will be adding a black fence with landscaping.

Chief Keegan noted that anyone that holds and H-license can be brought in for catering at this location.

Motion by Mr. Gehm, second by Ald. Pietryla to recommend the approval of a Proposal for a D-9 Liquor License Application for Cedar Fox Located at 316 Cedar St., St. Charles.

Roll Call Vote: Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

6. Recommendation to approve a Proposal for an H-1 Liquor License Application for McNally’s Located at 109 W. Main St., St. Charles.

Ald. Stellato abstained from the vote on this item.

Chief Keegan stated that this license will allow McNally’s to serve alcohol outside of their location at special event venues in St. Charles. They need to get licensed by the City and then the State. McNally’s is hoping for at least 50 events in the first year as the exclusive caterer for Cedar Fox. McNally’s went through a vetting process including, BASSETT certifications and Dram

Shop Insurance.

Liquor Commissioner Rogina confirmed that anyone holding a catering license can contract with a venue to supply catering, or provide catering for private parties. Chief Keegan agreed.

Mr. Gehm asked who holds the BASETT certification. Chief explained that BYOB is the responsibility of the venue, and any caterer would be responsible for being BASETT certified to serve and dispense alcohol.

Motion by Ms. Zollers, second by Ald. Pietryla to recommend the approval of an H-1 Liquor License Application for McNally's Located at 109 W. Main St., St. Charles.

Roll Call Vote: Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla; Abstain: Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

7. Recommendation to approve a Proposal for a Massage License Application for Massage Therapy to be located at 546 S Randall Road, Unit C, St. Charles (Annie Nail Spa).

Liquor Commissioner Rogina explained that this item has been withdrawn from the agenda. The applicant has decided not to pursue a massage license.

8. Recommendation to approve a Proposal for a B-1 Liquor License Application and 2:00 a.m. Late Night Permit for Shakou, located at 312 W. Main St., St. Charles.

Chief Keegan noted that the applicant previously held a liquor license in St. Charles for several years prior to temporarily closing the establishment in 2019. They would like to reopen the establishment operating similarly to how they operated in the past. The only difference is they are asking for a 2am late night permit.

Motion by Ald. Pietryla, second by Ald. Stellato to recommend the approval of a Proposal for a B-1 Liquor License Application and 2:00 a.m. Late Night Permit for Shakou, located at 312 W. Main St., St. Charles.

Roll Call Vote: Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

Chief Keegan added for the record that he received the site plan including the patio for Cedar Fox. It's the same patio plan he saw when he visited the site and he's comfortable with the plan.

9. Public Comment.

10. Executive Session (5 ILCS 120/2 (c)(4)).

11. Adjournment.

January 19, 2021

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Motion by Mr. Gehm, second by Ms. Zollers to adjourn the meeting at 4:33pm.

Roll Call Vote: Ayes: Ald. Pietryla, Ms. Zollers, Mr. Gehm; Ald. Stellato Nays: None.
Commissioner Rogina did not vote as Commissioner. **Motion Carried**

:tc



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 4

Title:

Recommendation to approve a Proposal for a B1 Liquor License Application for Billy Bricks Pizza, Located at 11 N. Third St., St. Charles.

Presenter:

Police Chief James Keegan

Meeting: Liquor Control Commission

Date: February 16, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary (*if not budgeted please explain*):

Billy Bricks Pizza, located at 11 N. Third St., is requesting approval for a B1 liquor license. This is the location of the former Glory City. Please see the attached documents supporting this request.

Attachments (*please list*):

Summary, Memo, License Application, BASSET, Floor Plan, Business Plan, Menu

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a proposal for a B1 Liquor License application for Billy Bricks Pizza, located at 11 N. Third St., St. Charles.

Police Department



CITY OF
ST. CHARLES
ILLINOIS • 1834

Memo

Date: 2/12/2021
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: Background Investigation-Liquor Establishment/B-1 Dough Pros LLC/dba Billy
Brick's-11 N. 3rd Street

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above-mentioned establishment.

As is customary procedure, a detective was assigned this investigation and reviewed the site location/floor plans, the business plan, and the corresponding application material. At the Liquor Commission meeting, we plan to discuss concerns noted in question 13 on this application. We do not feel this would preclude either the site location or the applicants from moving forward with on-site alcohol consumption and sales.

The restaurant concept operates a number of establishments in nearby Lombard (x2), Wheaton, Naperville, Mount Prospect, Oak Park, LaGrange, and is coming soon to both Elgin and West Dundee. They have an expansive menu and also operate a see-thru pizza truck (Brick on Wheels).

This is a B-1 request. See the adjoining application materials for further information.

Thank you in advance for your consideration in this matter.



Memo

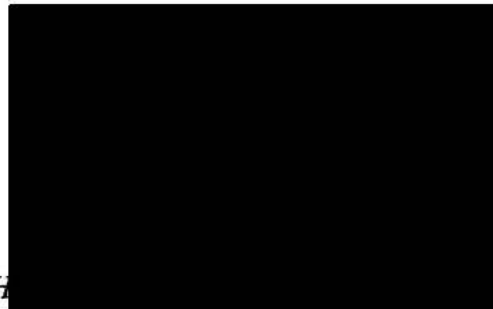
Date: 2/12/2021
To: Commander Eric Majewski #317
From: Detective Nicholas Anson #356
Re: Dough Pros LLC Billy Bricks Pizza / Liquor License Background

The purpose of this memo is to outline steps taken during the background investigation for a liquor license application. This investigation was done based on the application submitted for a Class B license for the business, Dough Pros LLC Billy Bricks Pizza. The business is located at 11 N. 3rd St. This is the background investigation of Antonio Perez, Bridget D. Webster, Natalie R. Webster, and Robert G. Webster pursuant to their application for a Class B liquor license.

Application:

The application was received on or around 01/26/2021. The application is complete to include a signed lease, menu, floor plan and quote for Certificate of Insurance (dram shop). Antonio Perez and Robert G. Webster are listed as Managing Partners and Natalie R. Webster and Bridget D. Webster are listed as Managers.

Applicant #1:

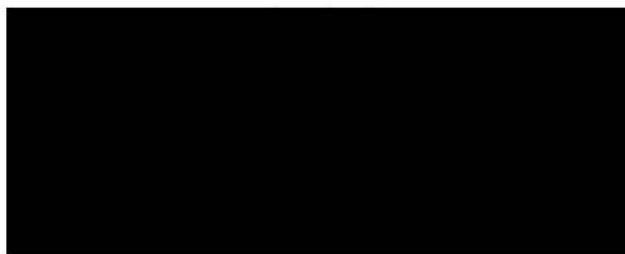


- Antonio Perez currently resides at the above address and has lived there for over 18 years. The Elgin Police Department does not have any negative contacts with Perez.
- Perez is a U.S. citizen since December 1st, 1998 and was born in Zacatecas, Mexico. Perez provided his Certificate of Naturalization. Perez possesses a Valid Illinois Driver's license# [REDACTED] Perez does possess a valid FOID card # [REDACTED] that shows to be currently expired (030120), however his renewal application has been submitted and is behind due to the COVID 19 pandemic.

- A check with Elgin Police Department records and TLO showed nothing that would prohibit obtaining a liquor license. Antonio Perez does not have any negative contacts through our department's *New World System or through ICLEAR*.
- A check of the Kane and DuPage County Circuit Court Clerk database revealed nothing that would prohibit Perez from obtaining a liquor license.
- Antonio Perez has a current BASSET certification #5A-1124536, which expires on 10/18/2022. Perez's fingerprints were submitted to the FBI and Illinois Bureau of Identification; their reply indicated nothing that would deny the issuance of a Liquor License.

Applicant #2:

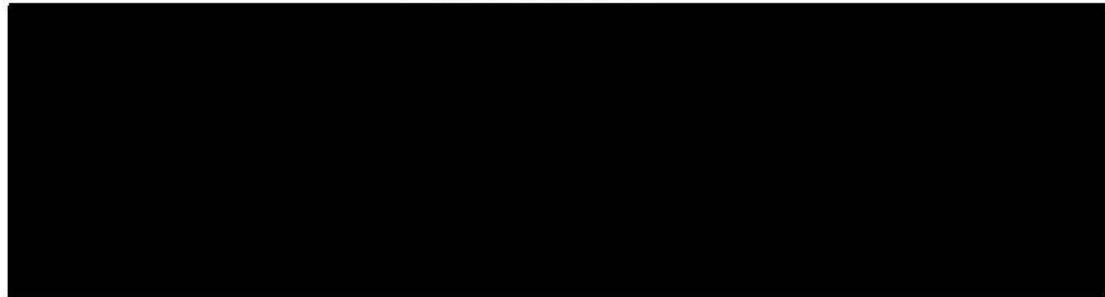
Webster, Bridget D.



- Bridget Webster currently resides at the above address and has lived there for over 18 years. The Elgin Police Department does not have any negative contacts with Bridget Webster.
- Bridget Webster is a U.S. citizen, born in Chicago, Illinois. Bridget Webster possess a Valid IL driver's license # [REDACTED]. Bridget Webster does not possess a *FOID* card.
- A check with Elgin Police Department records and TLO showed nothing that would prohibit obtaining a liquor license. Bridget Webster does not have any negative contacts through our department's *New World System or through ICLEAR*.
- A check of the Kane and DuPage County Circuit Court Clerk database revealed nothing that would prohibit Perez from obtaining a liquor license.
- Bridget Webster has a current BASSET certification #5A-1124536, which expires on 10/6/2022. Bridget Webster's fingerprints were submitted to the FBI and Illinois Bureau of Identification; their reply indicated nothing that would deny the issuance of a Liquor License.

Applicant #3:

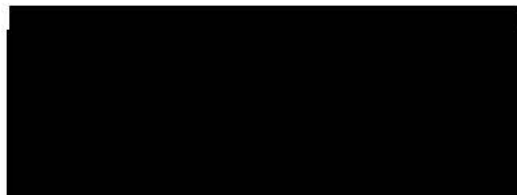
Webster, Natalie R.



- Natalie Webster currently resides at the above address and has lived there for 1 year. Prior to this she lived at [REDACTED] for over 5 years. The Elgin Police Department and South Elgin Police Department does not have any negative contacts with Natalie Webster.
- Natalie Webster is a U. S. Citizen and was born in Elgin, Illinois. Natalie Webster currently shows that her Illinois State Identification card# [REDACTED] is valid until 03/23/2022. Natalie Webster advised that she has never had a driver's license. Natalie Webster does not possess a *FOID* card.
- A check with Elgin Police Department records, South Elgin Police Department records and TLO showed nothing that would prohibit Natalie Webster from obtaining a liquor license. Natalie Webster does not have any negative contacts through our department's *New World System or through ICLEAR*.
- A check of the Kane and DuPage County Circuit Court Clerk database revealed nothing that would prohibit Perez from obtaining a liquor license.
- Natalie Webster has a current BASSET certification #5A-0110606, which expires on 03/04/2023. Natalie Webster's fingerprints were submitted to the FBI and Illinois Bureau of Identification; their reply indicated nothing that would deny the issuance of a Liquor License.

Applicant #4

Webster, Robert G.



Home Telephone: (224) 523-5139

- Robert Webster currently resides at the above address and has lived there for over 1 year. Prior to this, Robert Webster lived at [REDACTED] for over 5 years. The Lombard Police Department and South Elgin Police Department do not have any negative contacts with Robert Webster.
- Robert Webster is a U. S. Citizen and was born in Chicago, Illinois. Robert Webster currently possess a valid Illinois Drivers License # [REDACTED] Robert Webster does not possess a FOID card.
- A check with Lombard Police Department records, South Elgin Police Department records, and TLO showed nothing that would prohibit obtaining a liquor license. Robert Webster does not have any negative contacts through our department's *New World System*. However, a check through *ICLEAR* shows that Robert Webster was charged with misdemeanor theft in 1994 out of Cook County. After speaking with Robert Webster, he advised that he had also been charged with an additional two felonies in 1991. Robert Webster was 21 years old at the time of these arrests. The first arrest was out of Carbondale, IL for Deceptive Practice. The second arrest was out of Waukegan, IL for Possession of a Stolen Automobile. According to Carbondale Police Department records, they no longer have access to this report. Carbondale advised that they no longer keep old records unless it was a high felony charge. According to Waukegan Police Department, they no longer have that report on file. Robert Webster's fingerprints were submitted to the FBI and Illinois Bureau of Identification; their reply indicated the above two arrests, along with a few other misdemeanor charges out of Cook County. I later spoke with Robert Webster regarding the finger print inquiry. Robert Webster confirmed the two felony charges and explained that he was a young man at the time and made a few bad choices. Robert advised that the Deceptive Practice charge was over a bad check that he has wrote. Robert advised that the other charge of Possessing a Stolen Automobile was a misunderstanding. Robert explained that he was with three friends at the time and driving his ex-girlfriend's vehicle that had been reported stolen by the ex-girlfriend's father. Robert advised that he should have obtained a lawyer during this time and chose not to. Robert stated that he was charged with the above and served his punishment, which according to Robert was some fines and he was put on a 90-day supervision. Robert advised that the other misdemeanor charges were all misdemeanor charges and they had all been dropped. Robert appeared to be up front and honest with all my questions.
- Robert Webster currently holds credentials for U. S. Customs as well as TSA. Robert Webster was able to provide credentials for his Department of Aviation # [REDACTED] as well as his Transportation Worker Identification Credential, (TWIC), # [REDACTED] Both Identifications were currently valid. Both credentials allow him clearance through customs and restricted areas at the airport for the

company, BOGI Consulting, based out of O'Hare International Airport, Chicago, Illinois. Robert Webster is the president of this company.

- A check of the Kane and DuPage County Circuit Court Clerk database revealed nothing that would prohibit Perez from obtaining a liquor license.
- Robert Webster has a current BASSET certification #5A-0110606, which expires on 09/14/2022. Robert Webster's fingerprints were submitted to the FBI and Illinois Bureau of Identification; their reply indicated nothing that would deny the issuance of a Liquor License.

Site Visit and Interview with Applicants

All four applicants have operated the same business in Elgin, Billy Bricks Wood Fired Pizza, 64 S. Grove Ave, Elgin, Illinois from 2019 to end of 2020. The Elgin Police Department do not have any negative contacts with this business. This business currently had a valid Liquor License through the State of Illinois, license # 1A [REDACTED] (license attached). The subjects listed on this license are Philip Lencioni and Frank Sibr. Frank Sibr passed away in April of 2019 and the above applicants stepped in and tried to assist Lencioni in keeping the business going forward. According to Anthony Perez, they were trying to work out a lease with the building owner and then COVID took over. Perez advised that they were not able to come to an agreement on the lease and the business eventually shut down. Perez advised that was one of the main reasons for coming to St. Charles.

The applicants advised that Dough Pros LLC DBA Billy Style Pizza would be located at 11 N. 3rd St. in St. Charles, Illinois. The applicants stated that they had signed a 5-year lease through Terry F. Grove, 311 N 2nd St., Ste. #304, St. Charles, Illinois. (*See attached documents*) The applicants stated that they are currently renovating the interior of the business. The applicants stated that would be operating on a day by day basis during the first couple of months with approximately 5 to 10 other employees. The applicants stated that they have prepared a menu for the business and that they would be serving pizza, sandwiches, pastas, etc. The applicants stated that they have not yet purchased any product (*alcohol*) for the business. The applicants stated that they would be primarily serving beer, wine and alcohol. The applicants stated that he expects to open Dough Pros LLC DBA Style Pizza by March 1st of 2021. The applicants provided me with a floor plan for Dough Pros LLC DBA Style Pizza. (*See attached documents*).

I went to Dough Pros LLC DBA Billy Style Pizza at 11 N. 3rd St. in St. Charles, Illinois and observed the following:

The business is located at 11 N 3rd St. in St. Charles, Illinois. The business is located where the Grandstander and The Game on Third used to be. The main door faces south along a City of St. Charles Public Parking lot, which it will share with several other businesses. The rear door faces north along Cedar St. Directly

to the west of the business is the Antique Market I and just to the east is Izel Salon and Spa. The business was still having a lot of work done to it during my visit. The new oven had just been installed and fresh paint was being applied to the walls. I was told that the exterior signs had been ordered and they are currently waiting for them to ship. They currently had several contractors in the building finishing up projects. Other than some cleaning and small jobs to complete, the business appeared to be in good order. The floor plans provided by the applicants matched what was inside the building.

Notes in the application on the business plan indicate the hours of operations will be from 11am to 11pm Monday thru Sunday. There will be no outdoor seating. Smoking area will be in front of the building.

This concludes this background investigation.

NJA #356

LIQUOR APPLICANT BACKGROUND CHECK LIST



APPLICANT(S): A. Perez, B. Webster, N. Webster, ans R. Webster

BUSINESS: Dough Pros LLC Billy Bricks Pizza

ADDRESS: 11 N. 3rd St. St. Charles, Illinois 60174

	REQUESTED	COMPLETED
APPLICATION	_____	X _____
BUSINESS PLAN/FLOOR PLAN/MENU	_____	X _____
LEASE (OR LETTER OF INTENT)	_____	X _____
BASSET CERTIFICATE(S)	_____	X _____
FINGERPRINTS (<u>ALL</u> MANAGERS)	_____	X _____
DRAM SHOP (CERTIFICATE OF INSURANCE)	_____	X _____
TLO	_____	X _____
I-CLEAR	_____	X _____
CERTIFICATE OF NATURALIZATION (IF APPLICABLE)	_____	X _____
POLICE RECORDS CHECK	_____	X _____
APPLICANT'S HOMETOWN RESIDENCY LETTER	_____	X _____
ILLINOIS LIQUOR COMMISSION	_____	X _____
SITE VISIT	_____	X _____

* COMMENTS: _____

INVESTIGATOR ASSIGNED: Detective Nicholas Anson #356

SUPERVISOR REVIEW: _____

Date Application Received: 1-25-2021

LICENSE INFORMATION:

A Package \$3200-3600

B Restaurant \$2400-3600 Late Night Permit 1:00am \$800 (B/C only)

C Tavern \$2400-3600 Late Night Permit 2:00am \$2300 (B/C only)

D Hotel/Banquet/Arcada/Q-Center/Entertainment/Club - \$varies

G Brewery/Restaurant or Site License - \$varies

**Initial Liquor License fees for A, B, C, D, G are reduced by 50% for annual renewals and licenses issued after Nov 1.*

**Licenses are valid until April 30 following issuance and a renewal application is required for the next year (May 1-April 30) (5.08.040)*

APPLICANT INFORMATION

1. Type of Business: Individual Partnership Corporation Other (explain):

2. Business Name:
Dough Pros LLC DBA Billy Bricks Pizza

3. Business Address:
11 N Third Street St. Charles IL 60174

4. Type of Business (5.08.070-3): Restaurant/bar	5. Length of Time in this Business (5.08.070-4): 3 years	6. Value of merchandise that normally will be in inventory when in operation (5.08.070-5): \$ \$35,000.00
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7. Business Phone: 847-754-1606	8. Business E-mail: doughproslc@gmail.com	9. Business Website: https://order.billybrickshq.com/locations	10. Illinois Tax ID Number: Applied
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11. Applicant/Contact Person Name: Antonio Perez	12. Title: Managing Partner	13. Email: [REDACTED]
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14. Applicant Home Address, and all addresses for the last 10 years:
600 Clark Street Elgin IL 60123

15. Ph #: 8477541606	16. Date of Birth: [REDACTED]	17. Birthplace: [REDACTED]
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18. If Corporation, Corporation Name:
Dough Pros LLC

19. Corporation Address (city, state, zip code):
600 Clark Street Elgin IL 60123

ADDITIONAL OWNERS, INVESTORS (greater than 5% interest), and MANAGER INFORMATION

Full Name, include middle initial: Bridget Webster Title: Manger

Birthdate: Birthplace: Driver's License#: Home Phone:

[REDACTED]

Home Address, and all addresses for the last 10 years: Email Address:

[REDACTED]

Full Name, include middle initial: **Natalie Webster** Title: **Night Manager**
 Birthdate: Birthplace: State ID Driver's License#: Home Phone:
 [REDACTED]

Home Address, and all addresses for the last 10 years: Email Address:
 [REDACTED]

Full Name, include middle initial: **Robert Webster** Title: **Managing Partner**
 Birthdate: Birthplace: Driver's License#: Home Phone:
 [REDACTED]

Home Address, and all addresses for the last 10 years: [REDACTED]

BUSINESS ESTABLISHMENT LOCATION INFORMATION

1. Exact Street Address for liquor license: 11 North Third Street	2. # Parking Spaces: 0	3. Outside Dining s.f. [17.20.020-R]: 0	4. Total Building s.f.: 3224
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5. Total # Seats: 110	6. Live Entertainment Area s.f. [5.08.010-H]: YES
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7. Brief Business Plan description based on type of establishment listed above (5.08.070-6):
 Established in 2005 Billy Bricks Pizza has served families throughout chicagoland. In 2017 Billy Bricks Pizza offered a franchise option. In 2018 we entered and opened the 1st Billy Bricks Pizza family restaurant. This St. Charles location will serve fast casual food, neapolitan pizza and alcohol beverages from 11am to 11pm.

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY

Attach to this application a floorplan or layout of the proposed facility to include the following:

1. Every application for Liquor license shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following:
 - a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;
 - b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);
 - c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.
2. The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3. A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4. It shall be unlawful for any licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.

CORPORATION / PREMISES QUESTIONS

1. If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? Yes No

1. Is any individual a naturalized citizen? Yes No
 If yes, print name(s), date(s), and place(s) of naturalization: Antonio Perez 1989 Chicago, IL

2. Is the premises owned or leased (5.08.070-6A)? Owned Leased

3. If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):

Name of Building Owner: Terry F Grove Phone Number: 630-377-9150
Address of Building Owner: 311 NORTH SECOND ST ST: 304 E-mail Address: Groveproperties.stc@gmail.com
 St. Charles, IL 60174
Mailing Address of Building Owner (if different):

Name of Building Owner: Phone Number:
Address of Building Owner: E-mail Address:
Mailing Address of Building Owner (if different):

Name of Building Owner: Phone Number:
Address of Building Owner: E-mail Address:
Mailing Address of Building Owner (if different):

4. Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? Yes No
 If yes, please list the business name(s) and address(es):

5. Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? Yes No
 If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued. (5.08.050)

6. Are any improvements planned for the building and/or site that will require a building permit? Yes No
 If yes, has a building permit been applied for? Yes No Date of permit application _____

7. Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? Yes No
 If yes, what was the disposition of the application? Explain as necessary:

8.	<p>Has applicant (and all persons listed on page 2 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Is applicant (and all persons listed on page 2 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="radio"/> Yes <input checked="" type="radio"/> No</p>
9.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit: _____ Location, City/State: _____</p> <p>Date: _____ Special Explanations: _____</p> <p>Government Unit: _____ Location, City/State: _____</p> <p>Date: _____ Special Explanations: _____</p>
10.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>
11.	<p>Complete ONLY if yes was answered to the question above (10):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____ Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
12.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): 01/01/2021</p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): 01/05/2021</p>
13.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business (5.08.070-11)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="radio"/> Yes <input checked="" type="radio"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p>

	Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor? <input checked="" type="radio"/> Yes <input type="radio"/> No
14.	All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 2 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12). Has this been done? <input type="radio"/> Yes <input checked="" type="radio"/> No <i>Pending</i> If yes, date(s):
15.	Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input type="radio"/> Yes <input checked="" type="radio"/> No If already furnished, date of delivery: <i>final policy pending</i>
16.	Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station (5.08.230)? <input type="radio"/> Yes <input checked="" type="radio"/> No

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. **Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.**

Name (First, Middle, Last): Robert G Webster Jr	Birthdate: [REDACTED]
Home Street Address, Incl City, State, Zip: [REDACTED]	
Date of Course:	Place Course was Taken:
Certificate Granted? Y/N	Expiration:
Name (First, Middle, Last): Bridget D Webster	Birthdate:
Home Street Address, Incl City, State, Zip:	
Date of Course:	Place Course was Taken:
Certificate Granted? Y/N	Expiration:
Name (First, Middle, Last): Antonio Perez	Birthdate:
Home Street Address, Incl City, State, Zip:	
Date of Course:	Place Course was Taken:
Certificate Granted? Y/N	Expiration:
Name (First, Middle, Last): Natalie Webster	Birthdate:
Home Street Address, Incl City, State, Zip:	
Date of Course:	Place Course was Taken:
Certificate Granted? Y/N	Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

COMMENTS/ADDITIONAL INFORMATION

Business Name:

Dough Pros LLC DBA Billy Bricks Pizza St. Charles IL

SIGNATURES

Anton Perry

Applicant's Signature

Subscribed and sworn before me this 25 day of January, 2021

(Seal)



Notary Public

Sharon J. Bringelson

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION

To be completed by the City of St. Charles Police Department

Date:

2/8/2021

Name of Applicant:

A. Perez, B. Webster, N. Webster, R. Webster

Name of Business:

Dough Pros LLC DBA Billy Bricks Pizza

Address of Business:

11 N 3rd St, St Charles, IL 60174

Ward Number:

4

Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

1. Date on which applicant will begin selling retail alcoholic liquors at this location:

March 1st, 2021
2. Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? Yes No
3. If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? Yes No

 If yes, answer a, b and c:
 a. State the kind of such business:
 b. Give date on which applicant began the kind of business named at this location:
 c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person?

 Yes No
4. If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been

	<p>licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
5.	<p>Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
6.	<p>Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
7.	<p>If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
8.	<p>Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
9.	<p>Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
10.	<p>Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
11.	<p>It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
12.	<p>From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, state exceptions:</p>
13.	<p>Have all persons named in this application been fingerprinted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Fingerprinted by: <i>INS Mike Wojcik</i> Date: <i>01/28/2021</i></p>
14.	<p>Other necessary data:</p>

BASSET Card



October 28, 2019



Letter ID: L2110450512

ANTONIO PEREZ

License No.: _____
Expiration Date: 10/18/2022
License Type: Basset Card

Your "Student ID number" is: 3000002133

Your "Trainer's ID number" is: 5A-1124536


Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov (click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD
Date of Certification: 10/18/2019 Expires: 10/18/2022
Trainer's IL Liquor License Number: 5A-1124536
ANTONIO PEREZ


Card is not transferrable

BASSET Card



September 19, 2019



Letter ID: L1360733424

ROBERT WEBSTER JR

License No.: _____
Expiration Date: 9/14/2022
License Type: Basset Card

Your "Student ID number" is: 14417188

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

<p>ILLINOIS LIQUOR CONTROL COMMISSION 100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD</p> <p>Date of Certification: 9/14/2019 Expires: 9/14/2022 Trainer's IL Liquor License Number: 5A-0110606 ROBERT WEBSTER JR _____ _____</p> <p>**Card is not transferrable**</p>

BASSET Card



October 15, 2019



Letter ID: L2119052016

BRIDGET WEBSTER

License No.:

Expiration Date:

License Type:

10/6/2022

Basset Card

Your "Student ID number" is: 300002045

Your "Trainer's ID number" is: 5A-1124536

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at LCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD

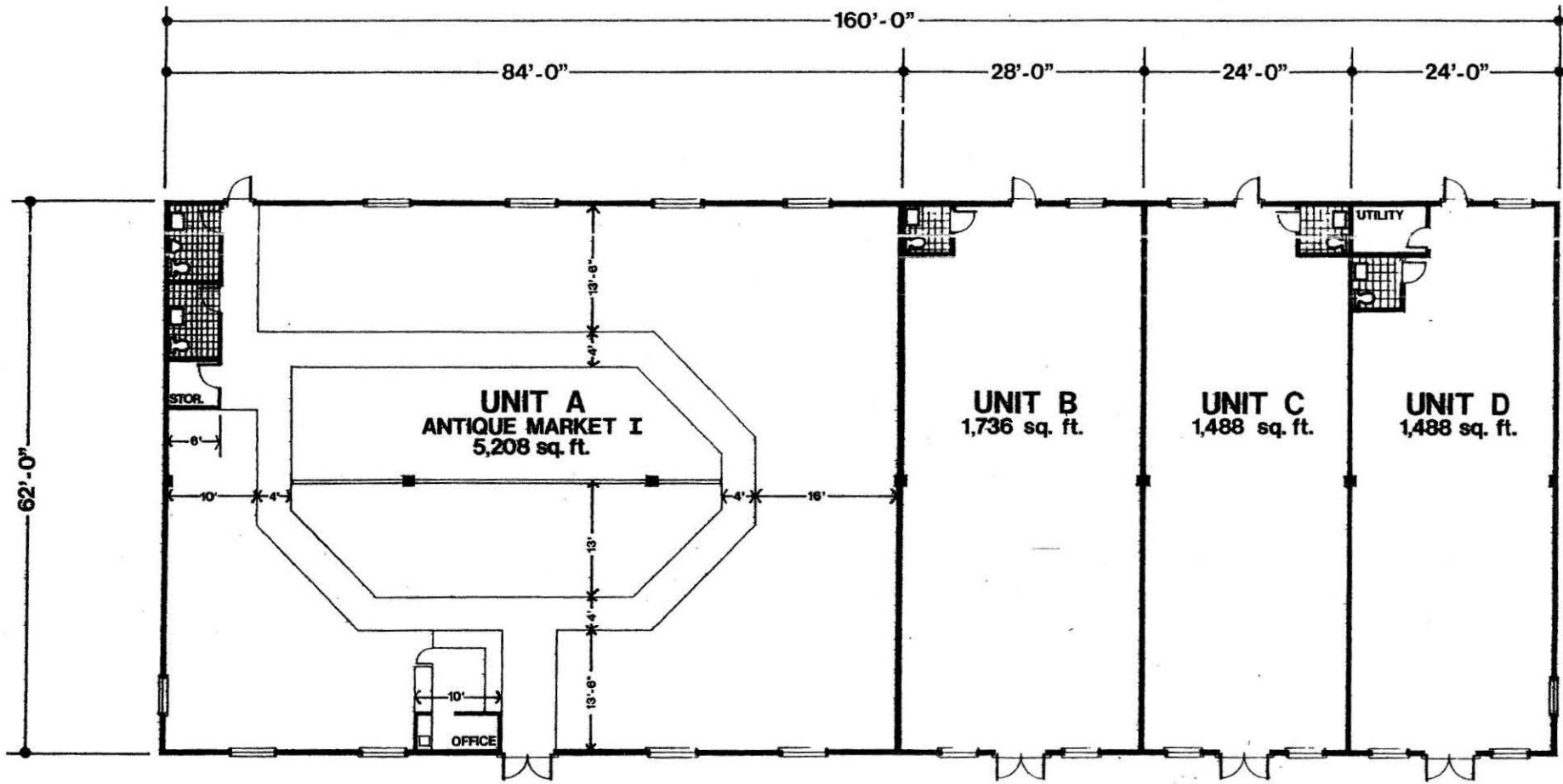
Date of Certification: 10/6/2019 Expires: 10/6/2022

Trainer's IL Liquor License Number: 5A-1124536

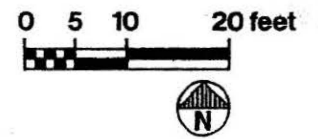
BRIDGET WEBSTER

****Card is not transferrable****

Exhibit A



FLOOR PLAN



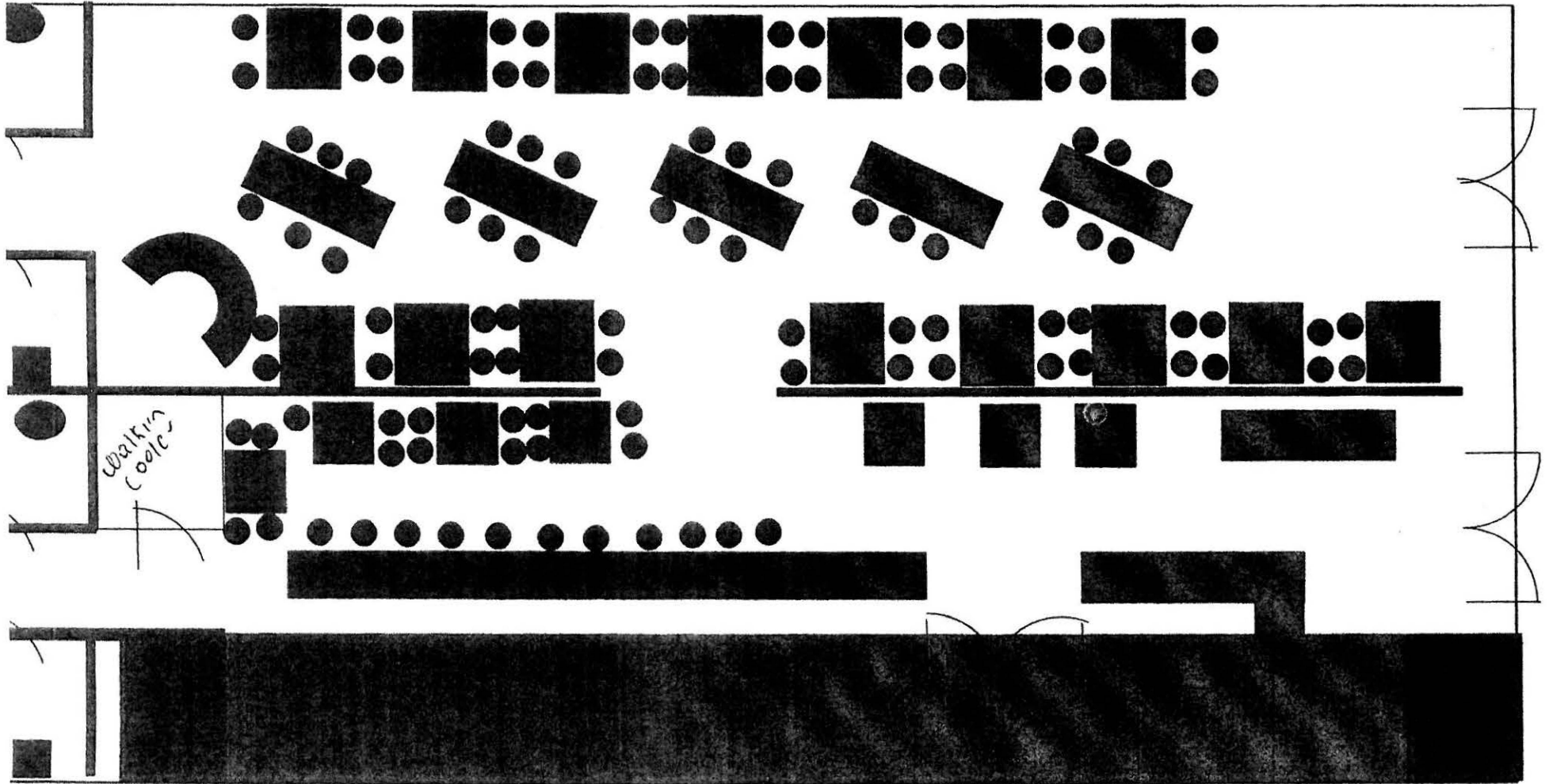
O L D S T. C H A R L E S P L A C E

(312) 377 - 0255

Dough Pros LLC

11 North Third Street St. Charles IL 60174

DBA: Billy Bricks Pizza



Same as Game on 3rd

FLOOR Plan as of 1/28/2021



Dough Pros LLC

DBA: Billy Bricks Pizza

**Antonio Perez, Managing Partner
Bob Webster, Managing Partner
Bridget Webster, Manager**

December 31,2020

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Financial Plan *REMOVED from Plan*

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Executive Summary

Executive Summary

Our goal is to open and operate **Billy Bricks Pizza**, a small fast casual restaurant, in St. Charles, IL. Our pizzeria concept has been around for over 15 years now with 8 locations and 2 pizza trucks in the Chicagoland Suburbs.

Our pizzas are made the same way they make them in Naples Italy; fresh dough, San Marzano tomatoes & fresh mozzarella. Of course we have the shredded mozzarella, pepperoni and Italian sausage everyone loves as well. Our pizzas only take 90 seconds to cook so customers will not have to wait long.

Giovanni Labbate is a chef and master pizzaiolo with numerous awards from competing in competitions around the world as a member of the US Pizza Team. Giovanni is currently the Director of Operations and franchisee of Billy Bricks Corporate. He began his career 33 years ago at the age of 10 in his father's pizzeria. By the time he was 17 he had made his way to second-in-command. He has opened up numerous successful restaurants on his own and found his home at Billy Bricks 6 years ago.

Robert Webster Jr is a current Franchisee in Elgin, IL since 2018 also the owner of Bogi Consulting Inc a government compliance operations company, operating three sites including Emirates Airlines at O'hare Airport. Robert has owned and operated three full service restaurants with EBITA of 5.5 million. Robert has been in Executive management with responsibility of 25 million EBITA sites for over 25 years within the Supply Chain Industry. Robert holds a World Health Organization Certification # US19/819943440 in Food & Pharma handling.

Antonio Perez and Bridget Webster are partners in the current Franchisee in Elgin IL also will be partners in St. Charles IL.

Business Overview

Legal Name of Business

Dough Pros LLC

Business Address or Potential Business Address

11 North Third Street St. Charles IL 60174

Current Mailing Address

600 Clark Street Elgin IL 60123

Phone Number

847-754-1606

Email

Doughproslc@gmail.com

bob@billybrickshq.com

Website

www.billybrickshq.com

Social Media Names

Twitter, Instagram: @billybrickshq

Facebook: facebook.com/bricks

Structure of Business

LLC formed in IL

Date Business Established

2021

Nature of Business

Fast Casual

Banking Details (Branch and Banker's Name)

US Bank NA Lombard IL & St. Charles IL

Business Description

Structure

Billy Bricks St. Charles IL will operate as a partnership between Robert Webster & Antonio Perze and Bridget Webster.

Concept

We are franchising Billy Bricks Wood Fired Pizza concept and will operate as all the other store do presently with one goal in mind making the best pizza with the best ingredients at an affordable price.

Mission Statement

Wood Fired Family Inspired

Short & Long-Term Goals

We are committed to running a profitable restaurant while providing high quality products.

In our first year of business our goal is to build a loyal customer base through local marketing, local schools & third party applications such as Ubereats, Grubhub, Foodsby & Ezcater. Our first year projection for St. Charles IL location is gross sales \$750,000 with a 10-20% increase year to year.

Long term, we see our successful business expanding into 3-5 locations around Chicagoland suburbs. We will seek to open a second food truck to accompany the one we already have with an annual revenue of \$300,000 and net profit of \$100,000.

Menu Services

This Billy Bricks location will have an expanded menu of new items such as pastas, panzerottis and desserets.

Location

Billy Bricks will be located in the old downtown area of the St. Charles, IL.

We worked with the building owner to secure a location 11 North Third Street St. Charles IL 60174 for 5 years with option for another 5 years. This was an existing bar that was mismanaged for numerous years and opted out to sign new lease terms with Covid.

Based on the demographics of St. Charles IL area this is the kind of niche area Billy Bricks does well in. Like our Downtown stores Wheaton with nearly \$1,000,000 in annual sales and Downtown Lombard with over \$800,000 in annual sales with both stores averaging 10% increase in sales year over year.

Visuals

The St. Charles IL location will be transformed to represent the Billy Bricks concept and outfitted with the top of the line Neapolitan pizza equipment.

For packaging and takeout containers we will be using the branded bags and boxes from our local distributor Greco & Sons.

Summary

Our mission is to create a family friendly atmosphere and to be a staple restaurant in the St. Charles IL area for years to come.

Our warm atmosphere, delicious food, and fast service will make Billy Bricks a go-to choice for pizza lovers in our area.

The Marketplace

Market Segment

The market segment Billy Bricks is focusing on is the urban office workers in the area. Downtown St. Charles IL on any day or night is bustling with activity and features a myriad of dining, shopping and entertainment options including a movie theater.

Customers

Billy Bricks target market is young adults, urban professionals, & families. When speaking to people in this area, we discovered that a large percentage of people interested in our business.

Market Trends

Billy Bricks is a Neapolitan pizzeria which is the market trend across the whole US right now. Over the past 15 years this style of pizza has exploded in Chicagoland area and is growing each and every year.

In 2015, the average working professional said that they eat out for lunch a whopping 60% of the time. We are ready to serve the rising popularity of fast-casual dining, offering healthy, affordable food.

Competition

In the St. Charles there is fast casual Neapolitan pizza, this will give us the edge over the other pizza competition in the immediate area as we have vibrant offerings other than pizza.

Challenges

There are a number of direct competitors in our area that serve lunch & dinner, but we feel with the large volume of potential customers, that even a small percentage of them would be enough to keep Billy Bricks growing over time. Because of the close competition we will need to stay engaged with our customers, offer the best food, and give the best service.

Marketplace Summary

Now is the perfect time for us to launch Billy Bricks in St. Charles since the new year is upon us and we can open before peak season. We've found an area that needs our business and have spoken to people who are excited to become customers.

Business Operations

The Team

Antonio Perez – Pizza Maker/Owner/Restaurant Manager

Antonio Perze is a pizzaiolo, who is currently the managing of Operations for Billy Bricks presently and is the first brick & Motar franchisee. He has opened up numerous successful restaurants on his own and found his home at Billy Bricks 3 years ago.

Robert Webster Jr – Owner/Restaurant Manager

Robert Webster Jr is a current Franchisee in Elgin, IL also the owner of Bogi Consulting Inc a government compliance operations company, operating three sites including Emirates Airlines at O'hare Airport. Robert has owned and operated three full service restaurants with EBITA of 5.5 million. Robert has been in Executive management with responsibility of 25 million EBITA sites for over 25 years within the Supply Chain Industry. Robert holds a World Health Organization Certification # US19/819943440 in Food & Pharma handling.

Currently our team consists only of the two of us, but we will hire five-ten staff members: 3-5 front of house to take orders and payment, and 3-5 back of house to work in the kitchen.

Supplier Relationships

- **Produce/Food:** Greco & Sons
- **Meats:** Boars Head
- **Beverages:** Pepsi
- **Paper Products:** Shultz
- **Beer:** Windy City & Euclid
- **Wine:** Southern Wine & Glazers

Technology

Billy Bricks will use Square iPad point of sale to take orders and payments, and run reports. We will use the customer-facing display and the kitchen printers.

We will also be registered with *DoorDash* and *UberEATS*, both food delivery apps that are popular in our area.

Insurance

To be confident that we are fully insured for liability, business, and property.

Licenses

- Business License
- Tax ID number or EIN
- Certificate of Occupancy
- Food Service License
- Liquor License
- Music License
- Sign Permit

Operations Summary

Billy Bricks will operate on a day-to-day basis for the first couple of months with an additional 5 staff members. Managing our staff, supplier relationships, customers, inventory and daily tasks will require team effort and hard work.

Our personal experiences have given us qualities that we can draw on to manage and run the business and grow it steadily. We aim to run a tight ship and empower our staff to be the best and deliver the best customer service experience.

With *Square* as a POS, *UberEats Grubhub*, *DoorDash* & *Ezcater* for food delivery and pick up, we are confident that we can accept and handle a high volume at peak times.

Business Plan Summary

Billy Bricks Business Plan Summary

Thank you for reading. We value your time, and hope that you've learned all about our vision, goals, opportunities, and value. Wood Fired Family Inspired.

We can't wait to serve you at Billy Bricks Wood Fired Pizza St. Charles, IL!



City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Letter of Intent to Obtain Liquor Liability Insurance

January 22, 2021

Re: Dough Pros, LLC dba Billy Bricks Pizza – St. Charles
11 North Third Street Unit B & C
St. Charles, IL 60174

To Whom It May Concern,

I, David Cericola, can confirm as one of the insurance representatives for the restaurant referenced above that we intend to obtain liquor liability insurance via Liberty Mutual Insurance Company prior to the restaurant’s opening. Liquor liability coverage will be added to the existing property and casualty program the insured currently has with Liberty Mutual.

The signatures below confirm the statements above are accurate and true.

David Cericola
David Cericola
Account Manager – Strategic Business
Acrisure, LLC dba Presidio

1/22/2021
Date

Robert Webster Jr.
Robert Webster Jr.
Owner
Dough Pros, LLC

1/22/2021
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Presidio 55 Shuman Blvd Suite 900 Naperville IL 60563	CONTACT NAME: Dave Cericola	
	PHONE (A/C, No, Ext): 630-513-6600	FAX (A/C, No): 630-513-6399
E-MAIL ADDRESS: dcericola@presidiogrp.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Ohio Security Insurance Company		24082
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

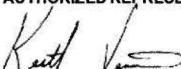
COVERAGES **CERTIFICATE NUMBER:** 1799342527 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	BZS59043896	8/17/2020	8/17/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Terry F. Grove and Laurette A. Grove are included as an additional insured solely with respect to general liability coverage as required by written contract or agreement. Waiver of subrogation in favor of additional insured is included under the general liability coverage.

CERTIFICATE HOLDER**CANCELLATION**

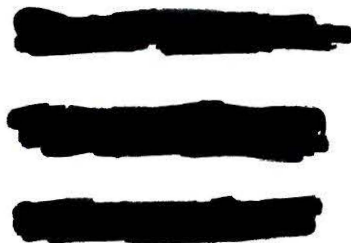
Terry F. Grove and Laurette A Grove 311 North Second Street Suite 304 St. Charles IL 60174	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

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BILLY BRICKS

Menu



APPETIZERS:

FRESH TOMATO BRUSCHETTA 5

Oven bakes Artisan Bread, Provolone and Parmesan Cheeses with Balsamic Roma Tomatoes, Extra Virgin Olive Oil, Sweet Balsamic Glaze and Fresh Basil

CROSTINI CON PROSCIUTTO 6

Oven baked bread with Fresh Mozzarella Cheese and Prosciutto with Ribbons of Grilled Bell Peppers. Baked in our oven, then drizzled with Extra Virgin Olive Oil and a Sweet Balsamic Glaze.

BREAD BITES 3

Gourmet Bread Bites, Brushed with our Roasted Garlic Olive Oil and Parmesan Cheese. Served with our House Tomato Sauce

CAPRESE 5

Fresh Mozzarella Cheese, Sliced Roma Tomatoes, Extra Virgin Olive Oil and Basil, Drizzled with a Sweet Balsamic Glaze

GARLIC BREAD 3.50

Artisan Bread Brushed with Roasted Garlic Olive Oil, Parmesan and Mozzarella Cheese. Served with Tomato Sauce

JOSIE'S MEATBALLZ 6

House made meatballs with California Raisins, tomato sauce, and dollop of Ricotta Cheese.

ROASTED ARTICHOKE & SPINACH DIP 6

Our take on the classic. Served with Wood Fired Pizza Crust 

PRETZEL BITES 5

Gourmet Pretzel Bread brushed with our Roasted Garlic Olive Oil and Parmesan Cheese. Served with our House Beer Cheese.

CHICKEN WINGS 10 PIECE 12.95 20 PIECE 22.95

House seasoned wood fired wings. Served with Blue Cheese or Ranch Dressing

SOUP AND SALAD:

SOUP OF THE DAY CUP 3.50 BOWL 4.75

Add avocado to any salad 1.00

Add oven-roasted chicken to any salad 1.25

CRAN-APPLE & BLUE CHEESE 8.25

Mixed greens, oven-roasted chicken breast, granny smith apples, dried cranberries, blue cheese, and walnuts with our very own Cran-Apple Vinaigrette (Contains Nuts)

ARUGULA 7.95

Fresh arugula, cherry tomatoes, pine nuts, fresh mozzarella, topped with avocado and served with our very own Lemon Vinaigrette (Contains Nuts)

IT'S GREEK TO ME 7.95

Hearts of Romaine, baby spinach, shaved red onions, Kalamata olives, feta cheese, cherry tomatoes, cucumbers, pepperoncini peppers with our very own Lemon Vinaigrette

CHOPPED CHICKEN 8.25

Oven-roasted chicken and a romaine/iceberg lettuce mix, all chopped-up with Applewood smoked bacon, ditalini pasta, scallions, cherry tomatoes and crumbled ~~bacon~~ creamy House Vinaigrette

CAESAR 7.95

Hearts of Romaine, shaved parmesan cheese and ~~croutons~~ tossed with classic Caesar dressing.

SIDE SALAD 3.95

Romaine/Iceberg mix, cherry tomatoes, red onions, cucumbers, and our creamy House Vinaigrette.

 = Gluten Free

 = Vegetarian

 = Customer Favorite

12" SPECIALTY PIZZAS

12" NEAPOLITAN PIZZAS SERVE ONE TO TWO PEOPLE

GF CRUST \$3 EXTRA

ARTICHOKE PESTO 12 **V**

Sweet Basil Pesto, oven roasted artichoke hearts, grilled bell peppers, and roasted garlic, house cheese blend and Parmesan Cheese.

BBQ CHICKEN & SMOKED GOUDA 13

Sweet barbeque sauce, oven-roasted chicken breast and shaved red onion, house cheese blend and smoked gouda cheese.

THE BIG PILUSKI 14

House made tomato sauce, oven-roasted artichoke hearts and grilled bell peppers, prosciutto, sun-dried tomatoes and black olives, house cheese blend.

THE BRICKS 13

Tomato sauce, mild & hot Italian sausage, house cheese blend, fresh mushrooms, shaved red onion and a sprinkle of asiago cheese

DONNA'S ITALIAN BEEF COMBO 13

Tomato sauce, house cheese blend, Italian beef, Mild or spicy sausage and topped with hot giardiniera

HAWAIIAN 12

Tomato sauce, black forest ham, pineapple, house cheese blend.

ITALIAN SAUSAGE & PEPPERS 12

Tomato sauce, mild Italian sausage, shaved red onions, grilled bell peppers, house cheese blend topped with parmesan cheese and oregano.

BUILD YOUR OWN PIZZA 10

12" NEAPOLITAN PIZZA WITH OUR HOUSE CHEESE BLEND VEGAN CHEESE \$1.75 EXTRA

PICK YOUR SAUCE:

House Tomato Sauce • Extra Virgin Olive Oil & Roasted Garlic • Hand-Crushed San Marzano Tomatoes • BBQ Sauce • Pesto Sauce

EXTRA CHEESE 1.25 EACH

Asiago • Blue Cheese • Feta • Fresh Mozzarella • Goat Cheese • Parmesan • Ricotta • Smoked Gouda

MEATS 1.25 EACH


Bacon • Black Forest Ham • Capicola • Chicken Breast • Italian Beef • Italian Sausage (Mild & Hot) • Pepperoni • Prosciutto • Salami (Mild & Hot)

VEGETABLES 1.25 EACH

Artichoke Hearts • Arugula • Balsamic Roma Tomatoes • Banana Peppers • Basil • Giardiniera • Green Peppers • Grilled Bell Peppers • Jalapeno • Kalamata Olives • Mushrooms • Olives (Black & Green) • Pepperoncini • Portobello Mushrooms • Shaved Red Onion • Roasted Garlic • Spinach • Sliced Roma Tomatoes • Sun-dried Tomatoes

GF = Gluten Free

V = Vegetarian

 = Customer Favorite

From Our Wood Fired Oven: Discover world class pizza and watch as you pizza bakes in our traditional wood fired brick oven. The tastes and fragrances created by the heat of wood fire produce a pizza clearly superior to those cooked in a standard oven. Savor the flavor and crispy texture of Bricks hearth baked homemade crust. To compliment our distinctive pie crust, only the finest ingredients are layered upon Bricks tantalizing blend of spices and Italian tomatoes.

This is pizza...as it was meant to be

CLASSIC MARGHERITA 13 **V**

Hand-crushed San Marzano tomatoes, fresh mozzarella, imported extra virgin olive oil and fresh basil

MEATBALLZ 12

Tomato sauce, topped with meatballs made with California raisins, our house cheese blend and ricotta

PEPPERONI AND BANANA PEPPERS 12

Tomato sauce, slice pepperoni, roasted banana peppers with our house cheese blend, parmesan cheese and oregano

PROSCIUTTO & BABY SPINACH 13

Tomato sauce and prosciutto, fresh baby spinach and fresh mozzarella

QUATTRO FORMAGGI 12 **V**

Tomato sauce, roasted garlic with mozzarella, provolone, asiago and shaved parmesan cheeses.

SUNNYSIDE UP 13

Roasted garlic and EVOO with house cheese blend, and Applewood smoked bacon, topped with two eggs "sunnyside up" and scallions

VERY VEGGIE 14 **V**

Tomato sauce, balsamic roma tomatoes, grilled bell peppers, shaved red onion, fresh baby spinach and mushrooms with house cheese blend and a sprinkle of goat cheese

WHITE ARUGULA 13

Roasted garlic and EVOO with Prosciutto and fresh mozzarella, topped with fresh arugula

SANDWICHES

Bricks sandwiches are baked in our oven and served on Artisan French, Multi-grain, or Pretzel Bread with a side of Kettle Chips. ADD AVOCADO TO ANY SANDWICH \$1.00

 3.00 EXTRA

BBQ CHICKEN 7.95

Sweet barbecue sauce, oven-roasted chicken breast, shaved red onion, mozzarella and smoked gouda cheeses.

STROMBOLI 7.95

Mild Italian sausage, our housemade tomato sauce, shaved red onion, pepperoncini peppers, and mozzarella cheese.

CLUB MED VEGGIE 7.25

Crisp romaine hearts, cucumbers, tomatoes, shaved red onion, kalamata olives, feta cheese with our lemon vinaigrette.

FRESH ROMA TOMATO & MOZZARELLA 7.25

Fresh roma tomatoes, fresh mozzarella, balsamic vinaigrette, and fresh basil.

PORTOBELLO MUSHROOM & GRILLED BELL PEPPERS 7.95

Balsamic marinated portobello mushrooms, sweet basil pesto, grilled bell peppers, mozzarella and goat cheeses.

CHICKEN PESTO 7.95

Oven-roasted chicken breast, sweet basil pesto, grilled bell peppers, balsamic roma tomatoes, and mozzarella.

LOUIE'S HAM & SWISS 7.95

Black forest ham, swiss cheese, lettuce, tomato, and Dijon mayonnaise.

TURKEY & SPINACH 7.95

Smoked turkey, fresh baby spinach, provolone, swiss cheese, tomato, and Dijon mayonnaise.

ITALIAN GRINDER 7.95

Black forest ham, Bianco Doro salami, pepperoni, capicola, provolone cheese, pepperoncini peppers, lettuce, tomato, shaved red onion, and deli dressing.

BIG KAHUNA TUNA 7.95

Made from scratch tuna salad, crisp romaine lettuce, sliced tomatoes, walnuts, shaved red onion and provolone cheese. Served on fresh pretzel bread. (Contains nuts)

RIC'S CLUB 7.95

Black forest ham, smoked turkey, applewood smoked bacon, and swiss cheese, with lettuce, tomato, and Dijon mayonnaise.

MEATBALLZ 7.95

Our Gramma's recipe with California raisins, topped with tomato sauce and provolone cheese.


HOUSE MADE CHICKEN SALAD 7.95

Oven-roasted chicken breast, granny smith apples, celery, chopped walnuts, cranberries and mayo. Topped with smoked gouda cheese, lettuce, tomato, shaved red onion and served on fresh pretzel bread. (Contains nuts)

We proudly serve Boar's Head meats on our sandwiches

 = Gluten Free

 = Vegetarian

 = Customer Favorite

DESSERTS

SKILLET COOKIE ONE SCOOP 5.50 TWO SCOOPS 7.50

All natural gourmet cookie of your choice baked in the oven, topped with vanilla ice cream and chocolate drizzle.

CAROL'S COOKIES 2.50

Locally made, small batch gourmet cookies using only the freshest all-natural ingredients with no preservatives.

CANNOLI 4.00

Two Italian pastry filled with sweet creamy ricotta cheese and chocolate chips then topped with powder sugar & a chocolate drizzle.

SPECIALTY PIZZAS

12" NEAPOLITAN PIZZAS SERVE ONE TO TWO PEOPLE. ALL OF OUR DOUGH IS VEGAN FRIENDLY.

FIVE STACK - \$50

5 Specialty Pizzas

TEN STACK - \$100

10 Specialty Pizzas

Gluten Free Crust Available +\$3

ARTICHOKE PESTO

Sweet Basil Pesto, Oven Roasted Artichoke Hearts, Grilled Bell Peppers and Roasted Garlic, House Cheese Blend and Parmesan Cheese.

BBQ CHICKEN & SMOKED GOUDA

Sweet Barbecue Sauce, Oven-Roasted Chicken Breast and Shaved Red Onion, House Cheese Blend and Smoked Gouda Cheese.

THE BRICKS

Tomato Sauce, Mild & Hot Italian Sausage, House Cheese Blend, Fresh Mushrooms, Shaved Red Onion and a Sprinkle of Asiago Cheese.

DONNA'S ITALIAN BEEF COMBO

Tomato Sauce, House Cheese Blend, Italian Beef, Mild or Spicy Sausage and Topped with Hot Giardiniera.

HAWAIIAN

Tomato Sauce, Black Forest Ham, Pineapple, House Cheese Blend.

ITALIAN SAUSAGE & PEPPERS

Tomato Sauce, Mild Italian Sausage, Shaved Red Onions, Grilled Bell Peppers, House Cheese Blend Topped with Parmesan Cheese and Oregano.



CLASSIC MARGHERITA

Hand-Crushed San Marzano Tomatoes, Fresh Mozzarella, Imported Extra Virgin Olive Oil and Fresh Basil.

MEATBALLZ

Tomato Sauce, Topped with Meatballs Made with California Raisins, Our House Cheese Blend and Ricotta.

PEPPERONI & BANANA PEPPERS

Tomato Sauce, Sliced Pepperoni, Roasted Banana Peppers with Our House Cheese Blend, Parmesan Cheese and Oregano.

QUATTRO FORMAGGI

Tomato Sauce, Roasted Garlic with Mozzarella, Provolone, Asiago and Shaved Parmesan Cheeses.

SUNNYSIDE UP

Roasted Garlic and EVOO with House Cheese Blend and Applewood Smoked Bacon, Topped with Two Eggs, "Sunnyside Up," Scallions.

VERY VEGGIE

Tomato Sauce, Balsamic Roma Tomatoes, Grilled Bell Peppers, Shaved Red Onion, Fresh Baby Spinach and Mushrooms, with House Cheese Blend and a Sprinkle of Goat Cheese.

Stack Pricing Only Available for Catering Orders

PASTAS

HALF PAN - \$30

Serves 10 Entrees or 15 Sides

Add Chicken, Bacon, Meatballs or Sausage +\$5.95

FULL PAN - \$55

Serves 20 Entrees or 30 Sides

Add Chicken, Bacon, Meatballs or Sausage +\$10.95

HOT PASTA

MARINARA

Crushed Tomato Marinara Topped with Parmesan and Basil.

ALFREDO

Creamy Alfredo Sauce Topped with Parsley.

CREAMY PESTO ALFREDO

Creamy Alfredo Sauce and Basil Pesto.

MAC & CHEESE

A Classic Blend of Cheddar Cheeses, Cream, and Elbow Macaroni.

PAIR WITH FRENCH BREAD OR BREAD BITES

French Bread - \$2.50 15- 1.5" Slices

Bread Bites - \$8 30 Pieces

GET IT BAKED WITH CHEESE +\$5



SANDWICHES

SERVED ON FRENCH BREAD, HOT OR COLD.

SMALL TRAY - \$40 Serves 6-10

10- 4" Sandwiches

LARGE TRAY - \$75 Serves 15-20

20- 4" Sandwiches

SANDWICH BOX

LUNCH - \$10.25 Individual

Your Choice of Any of Our Signature Sandwiches, Served with Kettle Chips and a Carol's Cookie. *Names can be added to bag upon request.*

Substitute Pretzel or Wheat +\$.50

Gluten Free Bread +\$3

Add Chips +\$0.50/bag



CHICKEN PESTO

Oven-Roasted Chicken Breast, Sweet Basil Pesto, Roasted Bell Peppers, Balsamic Roma Tomatoes and Mozzarella.

LOUIE'S HAM & SWISS

Black Forest Ham, Swiss Cheese, Lettuce, Tomato and Dijon Mayonnaise.

TURKEY & SPINACH

Smoked Turkey, Fresh Baby Spinach, Provolone, Swiss Cheese, Tomato and Dijon Mayonnaise.

ITALIAN GRINDER

Black Forest Ham, Bianco Doro Salami, Pepperoni, Capicola, Provolone Cheese, Pepperoncini Peppers, Lettuce, Tomato, Shaved Red Onion and Deli Dressing.

BIG KAHUNA TUNA

Made from Scratch Tuna Salad, Crisp Romaine Lettuce, Sliced Tomatoes, Walnuts, Shaved Red Onion and Provolone Cheese. (Contains Nuts)

ROAST BEEF

Sliced Roast Beef, Grilled Bell Peppers, Giardiniera, with Mozzarella Cheese and a Horseradish Sauce.

RIC'S CLUB

Black Forest Ham, Smoked Turkey, Applewood Smoked Bacon and Swiss Cheese with Lettuce, Tomato and Dijon Mayonnaise.

HOUSE MADE CHICKEN SALAD

Oven-Roasted Chicken Breast, Granny Smith Apples, Celery, Chopped Walnuts, Cranberries and Mayo. Topped with Smoked Gouda Cheese, Lettuce, Tomato, and Shaved Red Onion.

ALL THE MEATS

ITALIAN BEEF

Thin Sliced Roast Beef in Au Jus, Served in 2.5 lbs. or 5 lbs. Pans. Half Pan (10- 6" or 20- 3" Sandwiches) \$35 Full Pan (20- 6" or 40- 3" Sandwiches) \$65

ITALIAN SAUSAGE

Wood Fired Italian Sausage Links. Half Pan (15- 6" Links) \$35 Full Pan (30- 6" Links) \$65

MEATBALLS

Italian Style Made with California Raisins. A Perfect Blend of Salty-Sweet. Half Pan (15 Meatballs) \$25 Full Pan (30 Meatballs) \$45

CHICKEN WINGS

Oven Roasted Chicken Wings. Half Pan (30 Wings) \$30 Full Pan (60 Wings) \$55 Add Ranch or Blue Cheese \$2.99



PAIR WITH FRENCH BREAD

& PEPPERS

FRENCH BREAD - \$2.50

Makes 4- 6" or 8- 3" Sandwiches

SWEET PEPPERS

Half - \$2.99 Full- \$4.99

HOT PEPPERS

Half - \$2.99 Full- \$4.99

SALADS

SMALL BOWL - \$25 Serves 6-10

Add Chicken, Egg, or Tuna +\$2.95

Add Avocado +\$5

LARGE BOWL - \$45 Serves 12-18

Add Chicken, Egg, or Tuna +\$5.95

Add Avocado +\$10

SALAD BAG

LUNCHES - \$10.25 Individual

Your Choice of Any of Our Signature Salads, with a Carol's Cookie.

Add a Cup of Soup +\$1



IT'S GREEK TO ME!

Hearts of Romaine, Baby Spinach, Shaved Red Onions, Kalamata Olives, Feta Cheese, Cherry Tomatoes, Cucumbers, Pepperoncini Peppers with a Lemon Vinaigrette.

CHOPPED CHICKEN

Oven Roasted Chicken and a Romaine/Iceberg Lettuce Mix, All Chopped-Up with Applewood Smoked Bacon, Ditalini Pasta, Scallions, Cherry Tomatoes and Crumbled Blue Cheese with a Creamy House Vinaigrette.

CAESAR

Hearts of Romaine, Shaved Parmesan Cheese and Croutons, Tossed with Classic Caesar Dressing.

SPRING GOAT

Spring Mix, Oven-Roasted Chicken Breast, Goat Cheese Crumbles, Marinated Balsamic Tomatoes, and Croutons, Served with a Creamy House Vinaigrette.

CRAN-APPLE WITH BLUE CHEESE

Mixed Greens, Oven-Roasted Chicken Breast, Granny Smith Apples, Dried Cranberries, Blue Cheese and Walnuts with a Cran-Apple Vinaigrette.

ARUGULA

Fresh Arugula, Cherry Tomatoes, Pine Nuts, Fresh Mozzarella, Topped with Avocado and Served with a Lemon Vinaigrette.

GARDEN SALAD

Romaine/Iceberg Mix, Cherry Tomatoes, Shaved Red Onions, Cucumbers, Croutons and a Creamy House Vinaigrette.

MADE FRESH TO ORDER, ANY TOPPING CAN BE SERVED ON THE SIDE UPON REQUEST.

SIDES TO SHARE

VEGGIE PLATTER

Assortment of Fresh Vegetables Served with Ranch for Dipping. Small \$25 Large \$35

ANTIPASTO SALAD TRAY

Includes Pepperoni, Prosciutto, Bianco Doro Salami, Black Forest Ham, Pepperoncini, Kalamata Olives, Provolone and Swiss Cheese. Small (Serves 6-10) \$25 Large (Serves 12-18) \$45

FRUIT BOWL

Assortment of Fresh Cut Fruit. Small (Serves 6-10) \$30 Large (Serves 12-18) \$45

ROASTED ARTICHOKE & SPINACH DIP

Our Take on the Classic. Served with Wood Fired Pizza Crust. Serves 6-10 \$20

FRESH TOMATO BRUSCHETTA

Oven Baked Artisan Bread, Provolone and Parmesan Cheeses with Marinated Balsamic Roma Tomatoes, Extra Virgin Olive Oil, Sweet Balsamic Glaze and Fresh Basil. Serves 6-10 \$20

CAPRESE

Fresh Mozzarella Cheese, Sliced Roma Tomatoes, Extra Virgin Olive Oil and Basil, Drizzled with a Sweet Balsamic Glaze. Serves 6-10 \$20

DESSERTS

CANNOLI DIP

Our Sweet Creamy Ricotta Cheese and Chocolate Chips Served with Pieces of Broken Cannoli Shells Topped with Powdered Sugar. Serves 8-10 \$12

COOKIE BITES

A Bowl of Carol's Gourmet Assorted Cookie Chunks. Serves 10-12 \$12

BAKER'S DOZEN

An Assortment of Carol's Giant 6oz. Gourmet Cookies. Serves 13 \$32 (Not included in packages)



PACKAGES

SMALL SERVES 10-12

\$85

PIZZA & SALAD

5 Specialty Pizzas
Small Salad Bowl
Dessert

SANDWICHES & SALAD

10 Half Sandwiches
Chips
Small Salad Bowl
Dessert

PASTA & SALAD

Half Pan Pasta
Small Salad Bowl
Appetizer*
Dessert

*Your choice of
Caprese, Bruschetta, or
Artichoke & Spinach Dip

MEDIUM SERVES 16-20

\$155

PIZZA & SALAD

10 Specialty Pizzas
Large Salad Bowl
Dessert

SANDWICHES & SALAD

20 Half Sandwiches
Chips
Large Salad Bowl
2 Desserts

PASTA & SALAD

Full Pan Pasta
Half Pan Wings
Large Salad Bowl
2 Desserts

LARGE SERVES 25-30

\$220

PIZZA, PASTA, & SALAD

10 Specialty Pizzas
Full Pan Pasta
Large Salad Bowl
2 Desserts

SANDWICHES, PASTA, & SALAD

20 Half Sandwiches
Chips
Full Pan Pasta
Large Salad Bowl
2 Desserts

PASTA, WINGS, SANDWICHES, & SALAD

Full Pan Pasta
Full Pan Wings
10 Half Sandwiches
Large Salad Bowl
2 Desserts

ADD BOTTLED WATER, PEPSI CANS, OR
DIET PEPSI CANS. +\$1.00 EACH

SOME ITEMS REQUIRE 24 HOUR ADVANCE NOTICE. SOME ITEMS MAY NOT
BE NOT AVAILABLE AT ALL LOCATIONS. DELIVERY CHARGES MAY APPLY.



BILLY BRICKS

WOOD FIRED PIZZA

ESTABLISHED 2005

CATERING MENU

BOOK THE PIZZA TRUCK

Ask about booking Bricks on Wheels Pizza Truck for your next luncheon or event, bringing our wood fired pizza right to your door.

BILLY BRICKS
WOOD FIRED PIZZA
ESTABLISHED 2005



billybrickshq.com catering@billybrickshq.com



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 5

Title:

Recommendation to approve a Proposal for a B3 Liquor License Application for Bella Bistro, Located at 3843 E. Main St., St. Charles.

Presenter:

Police Chief James Keegan

Meeting: Liquor Control Commission

Date: February 16, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Bella Bistro, located at 3843 E. Main St., is requesting approval for a B3 liquor license. This is the location of the former JC Sake Sushi Restaurant. Please see the attached documents supporting this request.

Attachments *(please list):*

Summary, Memo, Background, Application, Business Plan, Menu, Floor Plan, COI, BASSET

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal for a B3 Liquor License application for Bella Bistro, located at 3843 E. Main St., St. Charles.



Memo

Date: 2/10/2021

To: The Honorable Ray Rogina, Mayor-Liquor Commissioner

From: James Keegan, Chief of Police

Re: Background Investigation-Liquor Establishment/B-3 Bella Bistro-3843 E. Main Street

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above-mentioned establishment.

The current owners of DRM Deli are selling their business and opening another restaurant in the former location of JC Sake. They are seeking a B-3 license for dine-in consumption and to-go sales similar to Cooper's Hawk and the former Romano's. This concept targets a late breakfast and lunch crowd with dinner offerings on Fridays and Saturdays until 9:00 pm.

A detective was assigned this investigation and reviewed both the site location/floor plans and the corresponding application material. We found nothing of a derogatory nature that would preclude either the site location or the applicants with an expanded liquor license from their previous offerings with both on-site consumption and to-go sales. They might seek outside dining via an adjacent patio at a later date TBD.

Thank you in advance for your consideration in this matter.

LIQUOR APPLICANT BACKGROUND CHECK LIST



APPLICANT(S): Daniel R. Migo

BUSINESS: Bella European Bistro

ADDRESS: 3843 E. Main St.

	REQUESTED	COMPLETED
APPLICATION	_____	X _____
BUSINESS PLAN/FLOOR PLAN/MENU	_____	X _____
LEASE (OR LETTER OF INTENT)	_____	X _____
BASSET CERTIFICATE(S)	_____	X _____
FINGERPRINTS (<u>ALL</u> MANAGERS)	_____	X _____
DRAM SHOP (CERTIFICATE OF INSURANCE)	_____	X _____
TLO	_____	X _____
I-CLEAR	_____	N/A _____
CERTIFICATE OF NATURALIZATION (IF APPLICABLE)	_____	X _____
POLICE RECORDS CHECK	_____	X _____
APPLICANT'S HOMETOWN RESIDENCY LETTER	_____	X _____
ILLINOIS LIQUOR COMMISSION	_____	N/A _____
SITE VISIT	_____	X _____

* COMMENTS: Certificate of naturalization should be attached to DRM license completed in 2017.
Subject does not have a state liquor license.

INVESTIGATOR ASSIGNED: B. Tynan #353


SUPERVISOR REVIEW: J. Migo # 300



Memo

Date: 2/9/2021

To: Chief Keegan

From: Det. B. Tynan #356 

Re: "Bella Bistro" Liquor License background – 3843 E. Main St.

The purpose of this memo is to document the background investigation of Daniel R. Migo pursuant to his application for a Class B liquor license for Bella Bistro, which will take over the spaced vacated by Vino Thai at 3843 E. Main St.

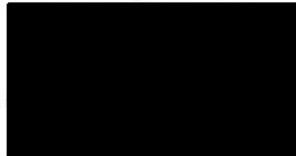
Applicant/Owner


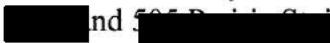
Migo, Daniel R.



Applicant/Manager

Dorband, Darla K.



- Migo currently lives at the above address. He has resided there and at other addresses in St. Charles for the last 17 years. This department has multiple contacts with Migo as a complainant/victim related the business he owns at 610 E. Main St., DRM Café. He also has been issued six warning tickets related to moving and vehicle equipment violations since 2006.
- Dorband currently lives at the above address. She previously resided at  and  in St. Charles. Dorband has more than 20 police contacts between this department and Geneva PD. Many contacts are as a witness or other person. She was listed as a suspect/offender in a burglary from motor vehicle in 2002 that appears to have involved her ex-husband. She also was listed as a suspect/offender in a domestic battery at Pheasant Run in 2009 involving a boyfriend. The contacts date to 2002, with the most recent occurring in July 2020 in Geneva (20-7974) as the girlfriend of a suspended driver.
- On 020121 I met with Migo at the SCPD and took his fingerprints. We had a short discussion about the restaurant. He stated he has a buyer for DRM Café, and no longer will run that restaurant. Migo stated Bella Bistro will be a different

concept than DRM Café, and will include a breakfast/lunch menu. He stated there is a lack of that type of restaurant in that section of the city; as such, he anticipates and good response. He stated he believes the business will operate Tuesday through Sunday, with hours of 11 a.m. to 7 p.m. Tues-Thurs and 11 a.m. to 9 p.m. Fri-Sun. He plans to sell mostly beer and wine, but will have some liquor on hand. He stated he wants to be able to sell bottles to customers who, after enjoying a glass of wine in house, can then purchase the bottle to bring home. All of the wines will be imported from Europe. We agreed to meet at the business on 020421 at 1330 hours.

- On 020121 I received Migo's fingerprint response from ISP and FBI. The FBI showed one DUI arrest in 2002 in Dallas. According to the background investigation for DRM completed in 2017, Migo stated he used to live in Dallas.
- On 020421 I met with Migo at the Bella Bistro location. At that time, I asked him to sign the background waiver, which I had failed to do at our first meeting. He did so, and then led me on a tour of the business. I observed there was ongoing interior remodeling/construction. He stated that while there will be interior seating, it will be a walk-up concept similar to DRM. People will place their order and then be able to get their drinks while waiting for their food. Migo intends to use the front (east) door as an entrance only, and use the south door as an exit to prevent crowds from forming at the front door. The south door also will be used for carryout orders. There also is a west door that will be utilized for delivery purposes only. Migo stated the former tenant, Vino Thai, left behind several kitchen appliances, like fryers, that will be kept and used. Eventually, Migo plans to construct an outdoor dining area on the south side, but he wants to get the business operating first to see if there is a demand for that. Migo guessed there probably would be approximately \$5,000 in alcohol on hand daily, of which beer and wine will constitute 85 percent. The other 15 percent will be vodka, whiskey and gin for mixed drinks. He will probably have seven to 11 employees, to include one manager/bartender (Dorband).
- While he had one at one time, Migo does not currently hold a state liquor license.
- After I met with Migo, I went to DRM to locate Dorband, who I had not been able to contact over the phone. I located her and she agreed to come to the PD for fingerprinting on 020521.
- On 020521 Dorband was fingerprinted by Ofc. Boyce. She signed the background waiver at that time. I received a response from ISP and the FBI, both with negative results.
- On 020521 I located two civil cases in Kane County Circuit Court with Migo listed as the defendant. The first (20SC3304) was reference a contract with Citibank that was dismissed 012721. The second (21AR86) is a pending arbitration case with American Express National Bank.

Migo provided a current BASSET certification that was completed on 073120 (attached - ILCC). He also provided a current BASSET certification for Dorband that was completed on 111720 (attached - Learn2Serve).

A certificate of liquor liability insurance is attached for DRM Deli Inc. (DBA Bella Bistro & Wine Bar (Valley Companies, Inc. DBA Valley Insurance Group - Naperville) is attached. A copy of the building lease and floor plan also is attached.

This concludes this background investigation.

wbt

City of St. Charles, Illinois Liquor Control Commissioner
 CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
 APPLICATION FEE IS NON REFUNDABLE



Incomplete applications will not be accepted.

Applications may be submitted to: 2 E. Main Street, St. Charles, IL 60174-1984

APPLICATION CHECKLIST

Check items to confirm all are attached to this application

	Applicant	Office Use
Application Fee of \$200 (5.08.070C) Non-refundable	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Copy of Lease/Proof of Ownership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Copy of Articles of Corporation, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager. It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects, such as pool tables, bar stools, vending/amusement machines; as well as all exits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input checked="" type="checkbox"/> Hours of Operation <input checked="" type="checkbox"/> Copy of Menu <input checked="" type="checkbox"/> Whether or not live music will be played at this establishment <i>N/A</i> <input checked="" type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <i>YES</i> <input type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor's office to be fingerprinted so the City's business files are appropriately updated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alcohol Tax Acknowledgement and Business Information Sheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

Signature of Investigating Officer _____ *353 Detective*
 Badge Number & Rank _____

Approval Recommended* Approval NOT Recommended

Signature of Chief of Police _____ *J. H.* Date *2-10-21*

***ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.**

Date Application Received: _____

LICENSE INFORMATION:

OA Package \$3200-3600

OB Restaurant \$2400-3600 Late Night Permit 1:00am \$800 (B/C only)

OC Tavern \$2400-3600 Late Night Permit 2:00am \$2300 (B/C only)

OD Hotel/Banquet/Arcada/Q-Center/Entertainment/Club - \$varies

OG Brewery/Restaurant or Site License - \$varies

**Initial Liquor License fees for A, B, C, D, G are reduced by 50% for annual renewals and licenses issued after Nov 1.*

**Licenses are valid until April 30 following issuance and a renewal application is required for the next year (May 1-April 30) (5.08.040)*

APPLICANT INFORMATION

1. Type of Business: Individual Partnership Corporation Other (explain):

2. Business Name: BELLA BISTRO & WINE BAR

3. Business Address: 3843 E. MAIN ST. ST. CHARLES, IL 60174

4. Type of Business (5.08.070-3): RESTAURANT	5. Length of Time in this Business (5.08.070-4): 4 yrs.	6. Value of merchandise that normally will be in inventory when in operation (5.08.070-5): \$1,500.00	
7. Business Phone: 630-940-2882	8. Business E-mail: dnmigo@yahoo.com	9. Business Website: Bellaeurobistro.com	10. Illinois Tax ID Number: / EIN # [REDACTED]
11. Applicant/Contact Person Name: DANIEL R. MIGO	12. Title: OWNER	13. Email: dnmigo@yahoo.com	

14. Applicant Home Address, and all addresses for the last 10 years: [REDACTED]

15. Ph #: [REDACTED]	DL#: [REDACTED]	16. Date of Birth: [REDACTED]	17. Birthplace: [REDACTED]
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19. Corporation Address (city, state, zip code): DEM DELI INC. [REDACTED]

ADDITIONAL OWNERS, INVESTORS (greater than 5% interest), and MANAGER INFORMATION

Full Name, include middle initial: _____ Title: _____

Birthdate: _____ Birthplace: _____ Driver's License#: _____ Home Phone: _____

Home Address, and all addresses for the last 10 years: _____ Email Address: _____

Full Name, include middle initial: _____ Title: _____
 Birthdate: _____ Birthplace: _____ Driver's License#: _____ Home Phone: _____
 Home Address, and all addresses for the last 10 years: _____ Email Address: _____

Full Name, include middle initial: _____ Title: _____
 Birthdate: _____ Birthplace: _____ Driver's License#: _____ Home Phone: _____
 Home Address, and all addresses for the last 10 years: _____ Email Address: _____

BUSINESS ESTABLISHMENT LOCATION INFORMATION

1. Exact Street Address for liquor license: 3843 E. MAIN ST. ST. CHARLES IL, 60174	2. # Parking Spaces: 20	3. Outside Dining s.f. [17.20.020-R]: 300	4. Total Building s.f.: 2,200
5. Total # Seats: 44 INDOOR / 30 OUTDOOR	6. Live Entertainment Area s.f. [5.08.010-H]:		
7. Brief Business Plan description, based on type of establishment listed above (5.08.070-6): Bella will be a fast casual RESTAURANT THAT WILL SERVE BREAKFAST, LUNCH, DINNER, BEER, WINE, PASTRIES, COFFEE.			

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY

Attach to this application a floorplan or layout of the proposed facility to include the following:

- Every application for Liquor license shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following:
 - The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;
 - The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);
 - The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.
- The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
- A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
- It shall be unlawful for any licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.

CORPORATION / PREMISES QUESTIONS

1. If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? Yes No

1. Is any individual a naturalized citizen? Yes No
 If yes, print name(s), date(s), and place(s) of naturalization:

2. Is the premises owned or leased (5.08.070-6A)? Owned Leased

3. If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):

Name of Building Owner: MERTENS LLC **Phone Number:** 630-513-073
Address of Building Owner: 473 DUNHAM RD # 200 **E-mail Address:**
 ST. CHARLES, IL 60174
Mailing Address of Building Owner (if different):

Name of Building Owner: **Phone Number:**
Address of Building Owner: **E-mail Address:**
Mailing Address of Building Owner (if different):

Name of Building Owner: **Phone Number:**
Address of Building Owner: **E-mail Address:**
Mailing Address of Building Owner (if different):

4. Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? Yes No
 If yes, please list the business name(s) and address(es): DRM DELI INC.
 610 E. MAIN ST. ST. CHARLES, IL 60174

5. Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? Yes No
 If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued. (5.08.050)

6. Are any improvements planned for the building and/or site that will require a building permit? Yes No
 If yes, has a building permit been applied for? Yes No **Date of permit application** 11/23/2020

7. Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? Yes No
 If yes, what was the disposition of the application? Explain as necessary:

8.	<p>Has applicant (and all persons listed on page 2 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Is applicant (and all persons listed on page 2 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="radio"/> Yes <input checked="" type="radio"/> No</p>
9.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit: STATE OF IL Location, City/State:</p> <p>Date: 2019 Special Explanations: BYOB w/ ST. CHARLES, IL</p> <p>Government Unit: Location, City/State:</p> <p>Date: Special Explanations:</p>
10.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction? <input type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>
11.	<p>Complete ONLY if yes was answered to the question above (10):</p> <p>Name: Name of Business:</p> <p>Position with the Business: Date(s) of Denial:</p> <p>Reason(s) for Denial of License:</p>
12.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): 11/2016</p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): 11/2016</p>
13.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business (5.08.070-11)? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="radio"/> Yes <input checked="" type="radio"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p>

Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?
 Yes No

14. All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 2 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).
 Has this been done? Yes No
 If yes, date(s): 2017 / 2018

15. Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? Yes No
 If already furnished, date of delivery:

16. Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station (5.08.230)?
 Yes No

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.

Name (First, Middle, Last): DANIEL R. MIBO Birthdate: [REDACTED]
 Home Street Address, Incl City, State, Zip: [REDACTED]
 Date of Course: 7/31/20 Place Course was Taken: ONLINE Certificate Granted? Y N Expiration: 7/31/23

Name (First, Middle, Last): [REDACTED] Birthdate: [REDACTED]
 Home Street Address, Incl City, State, Zip: [REDACTED]
 Date of Course: 11/17/20 Place Course was Taken: 360training.com Certificate Granted? Y N Expiration: 11/17/23

Name (First, Middle, Last): Birthdate:
 Home Street Address, Incl City, State, Zip:
 Date of Course: Place Course was Taken: Certificate Granted? Y/N Expiration:

Name (First, Middle, Last): Birthdate:
 Home Street Address, Incl City, State, Zip:
 Date of Course: Place Course was Taken: Certificate Granted? Y/N Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.
 It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

COMMENTS/ADDITIONAL INFORMATION

Business Name:

SIGNATURES

[Handwritten Signature]
 Applicant's Signature

Subscribed and sworn before me this 72 day of January, 20 21

(Seal) **"OFFICIAL SEAL"**
SHARON J. BRINGELSON
 NOTARY PUBLIC, STATE OF ILLINOIS
 MY COMMISSION EXPIRES 12/5/2022

[Handwritten Signature]
 Notary Public

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION

To be completed by the City of St. Charles Police Department

Date: <u>020921</u>	Name of Applicant: <u>Daniel R. Migo</u>
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Name of Business:
Bella Bistro / Bella European Bistro

Address of Business: <u>3043 E Main St</u>	Ward Number: <u>1</u>
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Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

- Date on which applicant will begin selling retail alcoholic liquors at this location:
- Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? Yes No
- If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? Yes No
 If yes, answer a, b and c:
 a. State the kind of such business:
 b. Give date on which applicant began the kind of business named at this location:
 c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person?
 Yes No
- If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been

	<p>licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
5.	<p>Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
6.	<p>Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
7.	<p>If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
8.	<p>Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
9.	<p>Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
10.	<p>Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
11.	<p>It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
12.	<p>From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, state exceptions:</p>
13.	<p>Have all persons named in this application been fingerprinted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Fingerprinted by: <i>B. Tyrone</i> <i>B. Boyle</i> Date: <i>020121</i> <i>020521</i></p>
14.	<p>Other necessary data:</p>

Bella Bistro
3843 E. Main Street
St. Charles, IL 60174

Date: January 21, 2021

Re: Business Plan

Bella Bistro will be offering breakfast, Lunch & Dinner with a full Wine and Beer menu for in house dining and retail purchase of imported Wine and Beers.

Hours of Operation:
Tuesday - Thursday 11am-7pm
Friday - Saturday 11am - 9pm
Closed on Sundays & Mondays

See copy of Menu offering:

Live Music may be offered at a future date upon completion of outdoor patio

We will be applying for an outdoor building permit in March 2021 for open dining.

A handwritten signature in black ink, appearing to read "Ducell", with a long horizontal flourish extending to the right.

Bella European Bistro

Hot Coffee & Tea

Espresso
Macchiato
Americano
Latte
Cappuccino
Mocha
Lavender/Rose Hip Chai Tea Latte

Cold Coffee & Tea

German Chocolate Iced Mocha
Cold Brew Coffee
Nitro Cold Brew Coffee

Bottled Drinks

Bottled Still Water
Pellegrino
Coke & Diet Coke
Dr. Brown's Root Beer
Lemonade
Ice Tea
Flavored Water
Orange Juice

Breakfast Brioche

All breakfast sandwiches are served with a potato pancake.

Americano-brioche/smoked bacon/cheddar cheese/sunny side egg/sugar dust

Parisian- brioche/brie cheese/Croatian fig jam/sunny side egg/sugar dust

Croque Madame-brioche/smoked Polish ham/gruyere/sunny side egg/bechamel

La Bella-brioche/goat cheese/basil pesto/sunny side egg/arugula

Poznanski-Brioche/ scrambled egg/slices of smoked Polish kielbasa

Monte cristo-brioche/smoked Polish ham/ammerlander swiss/gruyere cheese/ egg dip/deep fried with sugar dust/maple syrup or Croatian fig jam

European Pastries

German Strudel

Paczki

Black Forest Cake

Mouse Bombs

Baked Baguettes or Pizza Options (Undecided)

Traditionally known as zapiekanka, an open face French baguette with various flavor combinations. One of Poland's favorite street foods and what we also refer to as "pizza bread."

(These names will change, as they were intended to be pizza names)

Bella Pierogi-Cheddar mashed potato, caramelized onion, Polish kielbasa, green onion, and smoked paprika aioli

Zapiekanka-Herb creme fraiche, caramelized onion, ammerlander swiss cheese, smoked Polish kielbasa, green onion, tomato drizzle

Flammkuchen- Herb creme Fraiche, Caramelized onion, gruyere cheese, sauerkraut, bratwurst, Dutch bacon, and Dusseldorf mustard drizzle

Tarte Flambee- Herb creme Fraiche, caramelized onion, Dutch bacon, arugula

Classica-Marinara and cheese, homemade Italian sausage; add onion, mushroom, green pepper, arugula

Gourmet Sandwiches

All sandwiches are served with french fries, potato pancake, German potato salad, German cucumber salad.

DRM Reuben-marble rye/choice of turkey, corned beef brisket, or pastrami brisket, or combo/ammerlander swiss cheese/Russian dressing/Dusseldorf mustard/ horseradish mayo/ pickle

Truthsandwich -pretzel roll/smoked turkey breast/ ammerlander swiss cheese/ arugula/sliced apple/dijon vinaigrette

Sandwich au steak-brioche/ribeye steak/gruyere cheese/ammerlander swiss/caramelized onion/ herb horseradish mayo

Schnitzel- pretzel roll/chicken schnitzel/lettuce/tomato/red onion/red pepper/Dusseldorf mustard/mayo

Parmigiana-brioche/chicken schnitzel/marinara/mozzarella/parmesan/oregano

Jabon Beurre-brioche/herb crème fraîche/gruyère cheese/smoked ham/arugula/red onion/tomato

Homemade Soups

French Onion or Chicken Speatzle
Beer Cheese Soup with pretzel croutons

Salads

Vienna #1-mixed greens/sliced chicken schnitzel/roasted beets/red onion/goat cheese/bacon bits/dijon vinaigrette

Vienna #2- mixed greens/sliced chicken schnitzel/roasted red pepper/red onion/tomato/cucumber/ammerlander swiss/dijon vinaigrette

Apple & Pear-arugula/fresh pear and apple slices/gruyere cheese/candied walnuts/cranberries/herb balsamic honey vinaigrette

Bavarian Pretzels

Enjoy a 3 count or 6 count of our delicious Bavarian pretzels with beer cheese dip..

Bella Specialities

Each entree comes with your choice of two sides.

Ribeye Steak Poutine-French fries, gruyere cheese, caramelized onion, thinly sliced ribeye steak, brown gravy, fresh herbs

Beef Stroganoff sliced beef fillet and fresh mushroom simmered in a creamy gravy

Chicken Schnitzel layered with mushroom gravy or served with fresh lemon

Bavarian Schnitzel horseradish and mustard coated chicken cutlet, breaded and fried and served with fresh lemon

Beef Stuffed Cabbage Rolls simmered in your choice of tomato dill, or mushroom gravy

Smoked Polish Sausage served over a bed of slow stewed sauerkraut

Bella Sides

Potato Pancake

Creamy German Cucumber Salad

German Potato Salad

French Fries

Our pierogi is hand pinched every day using our family's traditional recipe. We offer our favorite traditional flavors and also offer pierogi with a delicious twist!

Pierogi Plates

Choose from a 6 count or 12 count of deep fried pierogi.

Potato & Onion
Potato Herb Cheddar
Corned Beef Reuben
Gruyere Mac N Cheese

Pierogi Dips: Sour Cream * Herb Horseradish * Smoked Paprika Aioli

Bistro Burgers

All bistro burgers come with your choice of brioche or pretzel bun.

Burger Sides: french fries, German potato salad, potato pancake, or German cucumber salad

Classic-8oz patty layered with cheddar cheese, mixed greens, tomato, red onion

Bella Burger-8oz patty layered with caramelized onion, gruyere cheese, blue cheese, and arugula

Reuben-8oz patty layered with melted swiss cheese, slices of corned beef brisket, slow cooked sauerkraut, Russian dressing

Bayern-8oz patty layered with caramelized onion, Dutch bacon, and beer cheddar cheese sauce

Kids Menu

All kids menu items are served with french fries.

Grilled Cheese * Mac N Cheese Pierogi * Chicken Strips



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Valley Companies, Inc. 1823 Centre Point Circle Suite 101 Naperville IL 60563	CONTACT NAME Clive Maclean PHONE (A/C, No, Ext) 630-232-1640 E-MAIL ADDRESS certrequest@valley78.com	FAX (A/C, No) 630-333-9025	
	License#: 3000101732 DRMDLI-01		
INSURED DRM Deli Inc.; dba Bella Bistro & Wine Bar 610 E Main Street St Charles IL 60174	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A Society Insurance		15261
	INSURER B		
	INSURER C		
	INSURER D		
	INSURER E		
INSURER F			

COVERAGES

CERTIFICATE NUMBER: 1047647292

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE L MIT APPL ES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BP19018619	6/13/2020	6/13/2021	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	WC19020207	6/13/2020	6/13/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
			N/A				E.L. EACH ACC DENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Liquor Liability			BP19018619	6/13/2020	6/13/2021	Aggregate:	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Daniel Migo & Joanna Migo are excluded from the Workers Compensation policy.

CERTIFICATE HOLDER**CANCELLATION**

Certificate of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BASSET Card



August 6, 2020



Letter ID: L0167347664

DANIEL MIGO
[REDACTED]

License No.: [REDACTED]
Expiration Date: 7/31/2023
License Type: Basset Card

Your "Student ID number" is: 254-14101

Your "Trainer's ID number" is: 5A-1125254

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

<p>ILLINOIS LIQUOR CONTROL COMMISSION 100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD</p> <p>Date of Certification: 7/31/2020 . Expires: 7/31/2023 Trainer's IL Liquor License Number: 5A-1125254</p> <p>DANIEL MIGO [REDACTED]</p> <p>**Card is not transferrable**</p>

Illinois BASSET SELLER / SERVER CERTIFICATION


Trainee Name: darla k dorband

Certificate #: 000018170903

Date of Completion: 11/17/2020

School Name:

360training.com dba Learn2Serve

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.

**learn²
serve**

Corporate Headquarters

6801 N. Capital of Texas Hwy, Bldg 1,
Suite 250, Austin, TX 78731
Phone: 877.881.2235



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 6

Title:

Recommendation to approve an Amendment to Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications”, of the St. Charles Municipal Code. (Amendment to D-8 liquor license allowing pre-packaged alcoholic liquors in addition to beer and wine)

Presenter:

Police Chief Keegan

Meeting: Liquor Control Commission

Date: February 16, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Due to the evolution of pre-packaged alcoholic beverages and the variety of options now available, Pinot’s Palette has requested that their existing D-8 liquor license classification be expanded from solely “beer and wine” to “alcoholic liquors”, just as the D-10 classification states.

Attachments *(please list):*

Changes highlighted in ordinance format

Recommendation/Suggested Action *(briefly explain):*

Recommendation to modify City Code with the listed revisions to Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code. (Amendment to D-8 liquor license allowing pre-packaged alcoholic liquors in addition to beer and wine)

Recommended Changes to City Liquor Code

February 2021

5.08.090 – License Classifications

D-8. Class D-8 licenses authorize the retail sale and consumption of ~~beer and wine~~ alcoholic liquors at an arts and entertainment studio, while the patron(s) are participating in an arts, crafts or other class that are offered by the licensee. The consumption of ~~beer and wine~~ alcoholic liquors is restricted to the licensed premises and shall be limited to members of a group assembled on the premises for the purpose of attending an art, crafts, or other classes offered by an art studio, arts and crafts school, or similar leisure/entertainment business while the licensee is conducting classes.

Partially consumed bottles of wine can be removed from the premises but only securely sealed by the licensee or an agent of the licensee prior to removal from the premises and placed in a transparent, one-time use, tamperproof bag and not for public distribution or consumption.

City of St. Charles, Illinois
Ordinance No. 2021-M-_____

**An Ordinance Amending Title 5 "Business Licenses and Regulations,"
Chapter 5.08 "Alcoholic Beverages," and Section 5.08.090 "License
Classifications" of the St. Charles Municipal Code**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

SECTION ONE: That Title 5 "Business Licenses and Regulations," Chapter 5.08 "Alcoholic Beverages," Section 5.08.090 "License Classifications" of the St. Charles Municipal Code, be and is hereby amended by adding the following:

D-8. Class D-8 licenses authorize the retail sale and consumption of alcoholic liquors at an arts and entertainment studio, while the patron(s) are participating in an arts, crafts, or other class that are offered by the licensee. The consumption of alcoholic liquors is restricted to the licensed premises and shall be limited to members of a group assembled on the premises for the purpose of attending an art, crafts, or other classes offered by an art studio, arts and crafts school, or similar leisure/entertainment business while the licensee is conducting classes.

Partially consumed bottles of wine can be removed from the premises but only securely sealed by the licensee or an agent of the licensee prior to removal from the premises and placed in a transparent, one- time use, tamperproof bag and not for public distribution or consumption.

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2021.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2021.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2021.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 7

Title:

Recommendation to approve a Proposal for a 2 a.m. Liquor License Late Night Permit for Ed’s Basement, Located at 219 W. Main St., St. Charles.

Presenter:

Police Chief James Keegan

Meeting: Liquor Control Commission

Date: February 16, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Ed’s Basement has been operational since June 30, 2020. Their original liquor license application indicated they wanted a 2 a.m. permit. Later, when they appeared before the Liquor Control Commission and City Council, they decided to request a 1 a.m. permit and they were issued the same. Ed’s Basement owners are now requesting a 2 a.m. permit which will be effective upon ratification from the City Council.

There have been no known problems at this establishment and the police department does not oppose this request.

Attachments *(please list):*

Minutes from meetings for approval of the original late-night permit

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal for a 2 a.m. Liquor License Late Night permit for Ed’s Basement, located at 219 W. Main St., St. Charles.

MINUTES
CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSION MEETING
MONDAY, FEBRUARY 18, 2020, 3:00 PM
2 E MAIN STREET

1. Call to Order.

The meeting was called to order by Liquor Commissioner Rogina at 3:00 pm.

2. Roll Call.

Members Present: Ald. Pietryla, Ald. Stellato, F. Zollers, R. Gehm
Absent: None

3. Motion to accept and place on file minutes of the Liquor Control Commission meeting held on January 20, 2020.

Motion by Gehm, second by Pietryla to accept and place on file minutes of the Liquor Control Commission meeting held on January 20, 2020.

Voice Vote: Ayes: Unanimous; Nays: None. Commissioner Rogina did not vote as Commissioner. **Motion Carried**

4. Recommendation to approve a Proposal for a new Class G1 Liquor License Application as well as a 2 am Late Night Permit for Mad Ape, LLC dba Alter Brewing Company, located at 12 S. First Street, St. Charles.

Chief Keegan indicated that this is the second location for Alter Brewing. Since the St. Charles location is under construction, approval of the application is contingent upon any Fire Department and Building & Code Office reviews. He directed attention to the details in the packet, and said that there are City Code issues which are pending resolution. Chief Keegan recommends approval of the requested license.

Motion by Stellato second by Pietryla to recommend advancing this application to City Council.

Roll Call: Ayes: Zollers; Pietryla; Gehm, Stellato. Nays: None. Commissioner Rogina did not vote as commissioner. **Motion Carried.**

5. Recommendation to approve a Proposal for a new Class E1 Liquor License Application for Project Mobility for a Long Table special event to be held on July 11, 2020.

Mayor Rogina shared that Project Mobility has, in prior years, obtained temporary liquor licenses for their Hops for Hope event, and has done a great job with that event.

Chief Keegan explained that the revised date for this event is Sunday, July 12, 2020, from 3-7 pm, which is a better date for the City, Police Department, and involved restaurants.

The coordinator, Katharine Reda, has partnered with McNally's, La Mesa, Gia Mia, Alter Brewing, Vintage 53, and Kilwin's. She has experience in working with the City in Hops for Hope, and the City also has experience with Plaza events during Unwind Wednesday. This event will take place in the First Street West Plaza, which is still under construction.

Motion by Gehm second by Zollers to recommend advancing this application, with amended dates and times, to City Council.

Roll Call: Ayes: Zollers; Pietryla; Gehm, Stellato. Nays: None. Commissioner Rogina did not vote as commissioner. **Motion Carried.**

6. Recommendation to approve a Proposal for a new Class B1 Liquor License for Osteria Trulli, located at 210 Cedar Street, St. Charles.

Chief Keegan shared that this location was formerly Romano Mercato, and is the second location for this restaurant, which will serve Southern Italian cuisine.

Motion by Stellato second by Pietryla to recommend advancing this application to City Council.

Roll Call: Ayes: Zollers; Pietryla; Gehm, Stellato. Nays: None. Commissioner Rogina did not vote as commissioner. **Motion Carried.**

7. Recommendation to approve a Proposal for a new Class C1 Liquor License Application as well as a 1 am Late Night Permit for El Elle Sea, LLC dba Ed's Basement, located at 219 W. Main Street, St. Charles.

Chief Keegan shared that this petition was advanced from the January Liquor Control Commission Meeting. These owners operate two similar establishments in the Chicago suburbs. For this new location, they are working through outstanding issues with the Fire Department and Building & Code Office, and the petitioners are aware that those need to be fully resolved before the similar license will be issued. There are future plans for a commercial kitchen in the back of the building. The petitioners will live on site, above the business. The planned opening timeframe is early March.

Motion by Zollers second by Gehm to recommend advancing this application to City Council.

Roll Call: Ayes: Zollers; Pietryla; Gehm, Stellato. Nays: None. Commissioner Rogina did not vote as commissioner. **Motion Carried.**

8. Recommendation to approve a Proposal for a new Class B1 Liquor License Application for Southern Café, located at 1590 E. Main Street, St. Charles

Chief Keegan stated that the location is in Stone Creek, formerly Tin Cup Pass. The petitioner operates two other similar establishments. The business plans to open at 6:30 am, and the City's Code does not allow liquor service until 7:00 am, so there will be no alcohol available for the first half hour the business is open. The building is being rehabbed. There are build-out issues, so any approval is contingent upon both the Fire Department and Building & Code Office sign-off. Opening date is planned for late April.

Motion by Stellato second by Gehm to recommend advancing this application to City Council.

Roll Call: Ayes: Zollers; Pietryla; Gehm, Stellato. Nays: None. Commissioner Rogina did not vote as commissioner. **Motion Carried.**

9. Motion by Gehm second by Pietryla for the Commission to recess until 4:00 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Commissioner Rogina did not vote as Commissioner. **Motion Carried**

10. The meeting was reconvened by Liquor Commissioner Rogina at 4:00 pm. All Commissioners and legal counsel are present.

11. Discussion Regarding multiple Tobacco Citations and Hearing Notices for Al Tijara, LLC d/b/a Smoke Plug located at 2728 E. Main Street, St. Charles.

The complaint of violation is brought before the Liquor Control Commission to determine whether the St. Charles Local Liquor Control Commission, pursuant to this authority, shall revoke or suspend the local cigarette license issued or impose a fine upon by reason of the Complaint of Violations filed by the Police Department of offences at the establishment of Al Tijara, LLC d/b/a Smoke/Vape located at 2728 East Main Street, St. Charles. Commissioner Rogina read the Citation dated February 6, 2020.

Patrick Crimmins, attorney for the petitioner, the City and Police Chief, stated that the intent is to present a disposition for the Commission's approval and then continue the matter until the next meeting for a mitigation hearing. The intended disposition is that the defendant would plead guilty for the 2019 matters set forth today as well as the 2020 matter. The business has been closed as of February 17, the employees have been terminated, and the business owner is willing to take a suspension until the date of mitigation. There are no other agreements in place, and this is a "blind plea".

Defendant's counsel, Stavri Vako, asks to change the previous "not guilty" plea to a "guilty" plea for all three violations (including five offenses). He would like to schedule a mitigation hearing on March 16, 2020 at 4:30 pm. There will be new information presented at the mitigation hearing. There will be a new business plan which includes training for employees, and the Commission requested this plan to be submitted in advance of the mitigation hearing, on or before March 9. The business intention is to reopen, if permitted by the Commission.

Commissioner Rogina takes very seriously these allegations of selling to a minor on multiple occasions. Because of the existing vaping crisis among our youth, it's important that the new plan is clear and signals intent to eradicate that problem. The mitigation hearing will happen on March 16, 2020 at 4:30 pm.

12. Continuation of an Administrative Hearing Regarding Massage Establishment Citation and Hearing Notice for Summer Spa, 1550 E. Main Street, St. Charles

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. MAUREEN LEWIS, CHAIR
TUESDAY, FEBRUARY 18, 2020**

1. Call to Order

The meeting was called to order by Chairman Lewis at 7:16 pm.

2. Roll Call

Present: Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Vitek, Pietryla, and Bessner.

Absent: None

3. Administrative

- a. Fuel Tax Receipts December 2019 – Information Only
- b. Video Gaming Statistics January 2020 – Information Only

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Police Department

- a. **Recommendation to approve a Proposal for a new Class G1 Liquor License Application as well as a 2 am Late Night Permit for Mad Ape, LLC dba Alter Brewing Company, located at 12 S. First Street, St. Charles.**

The liquor license application and information for Mad Ape, LLC was presented to the Committee. This is the first full restaurant concept for Mad Ape, LLC. The issuance of the liquor license is contingent upon a successful buildout and receiving occupancy permits. The owners indicated to the Committee Members that they aren't sure if they are going to stay open until 1am or 2am, but have applied for a 2am permit.

This item advanced from Liquor Control Commission Meeting earlier in the evening with a vote of 4 – 0.

Motion by Ald. Stellato, second by Ald. Bessner to recommend the approval of a Proposal for a new Class G1 Liquor License Application as well as a 2 am Late Night Permit for Made Ape, LLC dba Alter Brewing Company, located at 12 S. First Street, St. Charles.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

- b. **Recommendation to approve a Proposal for a new Class E1 Liquor License Application for Project Mobility for a Long Table special event to be held on July 11, 2020.**

The license application and paperwork for the Project Mobility Long Table Event was presented to the Committee. It was noted that the date of the event was changed from Saturday, July 11, 2020 to Sunday, July 12, 2020, and will take place from 3:00 pm – 7:00 pm in the West Plaza. There are several restaurants involved and they are currently working on a rain date. Wristbands will be given to participants and there will be no restriction to people using the Plaza.

This item advanced from Liquor Control Commission Meeting earlier in the evening with a vote of 4 – 0.

Ald. Payleitner asked that a policy be set up for use of the City's public space. Something similar to what the Park District does. The alderman asked that parameters be set for these types of events.

Chief Keegan answered that there is a group that handles special events at the City and typically there is a 50/50 cost share. There are parameters in place, not a rental fee, but particularly for non-for-profits there is something in place.

Motion by Ald. Stellato, second by Ald. Vitek to recommend the approval of a Proposal for a new Class E1 Liquor License Application for Project Mobility for a Long Table special event to be held on July 11, 2020 and direction to Staff to create a policy for the use/rental of City Public Space.

Roll Call: Ayes: Bancroft, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner, Lemke, Turner; Nays: None. **Motion Carried**

c. Recommendation to approve a Proposal for a new Class C1 Liquor License Application as well as a 1 am Late Night Permit for El Elle Sea, LLC dba Ed's Basement, located at 219 W Main Street, St. Charles.

The license application and paperwork for El Elle Sea, LLC dba Ed's Basement was presented to the Committee. It was noted that they have a limited menu now but they have plans to include a commercial kitchen in the future. The issuance of the license is dependent on successful completion of permitting. The applicants clarified that they are interested in having a 1 am permit not 2 am.

This item advanced from Liquor Control Commission Meeting earlier in the evening with a vote of 4 – 0.

Motion by Ald. Bessner, second by Ald. Pietryla to recommend the approval of a Proposal for a new Class C1 Liquor License Application as well as a 1 am Late Night Permit for El Elle Sea, LLC dba Ed's Basement located at 219 W Main Street, St. Charles.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

d. Recommendation to approve a Proposal for a new Class B1 Liquor License for Osteria Trulli, located at 210 Cedar Street, St. Charles.

The license application and paperwork for Osteria Trulli was presented to the Committee. This is the second restaurant for the applicants. The menu consists of seafood, pasta, and southern Italian cuisine.

This item advanced from Liquor Control Commission Meeting earlier in the evening with a vote of 4 – 0.

Motion by Ald. Stellato, second by Ald. Bancroft to recommend the approval of a Proposal for a new Class B1 Liquor License for Osteria Trulli, located at 210 Cedar Street, St. Charles.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

e. Recommendation to approve a Proposal for a new Class B1 Liquor License Application for Southern Café, located at 1590 E Main Street, St. Charles.

The license application and documents were presented for Southern Café. Southern Café will be located at the new Stone Creek strip mall (formerly Tin Cup Pass). Currently there is an extensive buildout being done of the former Gino's East location where Southern Café will be located. The restaurant will be open starting at 6:30 am; however will not be allowed to sell alcohol until 7 am.

This item advanced from Liquor Control Commission Meeting earlier in the evening with a vote of 4 – 0.

Motion by Ald. Turner, second by Ald. Lemke to recommend the approval of a new Class B1 Liquor License Application for Southern Café, located at 1590 E Main Street, St. Charles.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

6. Finance Department

a. Funding request Presentation from the St. Charles Business Alliance in the Amount of \$698,000 for Fiscal Year 2020-2021.

Chris Minick, Finance Director for the City of St. Charles introduced Jenna Sawicki the Executive Director for the St. Charles Business Alliance. Mr. Minick stated that the St. Charles Business Alliance was created from a merger of the St. Charles Convention and Business Bureau and the Downtown St. Charles Partnership. The St. Charles Business Alliance is requesting \$698,600 (\$262,000 from SSA1B and \$436,600 from the Hotel/Motel Tax revenue stream). It was also noted that there is going to be a deficit in the Hotel/Motel Tax anticipating the closing of Pheasant Run in the next couple weeks.

Jenna Sawicki presented the following information for the St. Charles Business Alliance.



SCBA PP for funding
2021.pdf

7. Additional Items from Mayor, Council, Staff, or Citizens.

8. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Adjournment

Motion by Ald. Turner, second by Ald. Bancroft to adjourn the meeting at 7:58 pm.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

:tc

via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov.

Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).