

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, JUNE 21, 2021 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

https://zoom.us/webinar/register/WN_f3rJX_1zTd-FC24pSIAWlg

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the Special City Council meeting held June 7, 2021.
- *8. Motion to accept and place on file minutes of the regular City Council meeting held June 7, 2021.
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/31/2021 – 6/13/2021 in the amount of \$1,248,615.01.

I. New Business

- A. Recommendation to approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.
- B. Recommendation from Mayor Lora Vitek to approve the appointment of Heather McGuire as the City Administrator of the City of St. Charles, effective July 26, 2021.

- C. Recommendation to approve a **Resolution** Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator.

II. Committee Reports

A. Government Operations

None

B. Government Services

None

C. Planning and Development

- *1. Motion to approve A **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Plat of Easement for Uniphase (425 38th St.)
- *2. Motion to approve A **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Plat of Easement for Smithfield Foods (410 S. Kirk Rd.)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

MINUTES
SPECIAL MEETING OF THE ST. CHARLES CITY COUNCIL
LORA A. VITEK, MAYOR
MONDAY, JUNE 7, 2021 – 4:00 P.M.
CITY TRAINING ROOM, 112 N RIVERSIDE AVENUE, LOWER LEVEL

1. Call to Order.

The meeting was called to order by Mayor Vitek at 4:01 pm.

2. Roll Call.

Present: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

1. Executive Session

Motion by Ald. Bancroft, second by Ald. Weber to enter into executive session for the purpose of a discussion regarding personnel matters as allowed by 5 ILCS 120/2(c)(1).

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Motion by Ald. Bancroft, second by Ald. Weber to exit executive session for the purpose of a discussion regarding personnel matters as allowed by 5 ILCS 120/2(c)(1).

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

2. Adjournment

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

ADA Compliance

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**MINUTES
CITY COUNCIL
ST. CHARLES CITY COUNCIL MEETING
LORA VITEK, MAYOR
MONDAY, JUNE 7, 2021 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:01 pm.

2. Roll Call.

Present: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

3. Invocation by Ald. Payleitner

4. Pledge of Allegiance

5. Presentations

6. Motion by Ald. Bancroft, second by Ald. Wirball to approve the Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

***7. Motion by Ald. Bancroft, second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held May 17, 2021.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***8. Motion by Ald. Bancroft, second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/3/2021 – 5/16/2021 in the amount of \$2,465,950.74.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *9. Motion by Ald. Bancroft, second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/17/2021 – 5/30/2021 in the amount of \$3,622,146.66.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

I. New Business

- A. Motion by Ald. Lencioni, second by Ald. Weber to recommendation from Mayor Vitek to Appoint Anthony Farinella to the St. Charles Youth Commission.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- B. Motion by Ald. Payleitner, second by Ald. Pietryla to approve an Ordinance 2021-M-25 Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- C. Motion by Ald. Payleitner, second by Ald. Pietryla to approve a Resolution 2021-73 Acknowledging the Disclosure of Alderman Ryan Bongard Regarding His Leasehold Interest at Unit 200, 50 South First Street, St. Charles, Illinois, Located Within the Central Downtown TIF #7 Redevelopment Plan and Project Area.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None; Recuse: Ald. Bongard.

Motion Carried

Acting City Administrator Chief Keegan presented information on this motion. He explained this is like the Resolution presented last meeting for TIF 4. This resolution prohibits Alder Bongard from discussing any matters related to the TIF with any other municipal elected or appointed official, employee, or consultant. Alder. Payleitner asked to confirm that this is related to an item in the TIF district. Attorney Peppers responded, it is a broad prohibition and includes any discussion with respect to the project area.

- D. Motion by Ald. Weber, second by Ald. Lencioni to approve an 11-month Agreement for Governmental Consulting with John J. Milner and Associates in the Amount of \$26,400 for FY 2021-22.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Acting City Administrator Chief Keegan presented this motion and explained that the current consultant has stepped down. The City still needs legislative monitoring and consulting. Mr. Milner has a good reputation in the suburbs. This contract would commence immediately and run through the term of the Mayor.

Ald. Weber asked if we have any other lobbyists for the City? Chief Keegan answered that this is the only one. Ald. Lencioni asked what types of things are lobby agenda? Chief answered some examples are energy and cannabis, and could be topic specific. Ald. Wirball asked what we were paying the previous organization. Chief responded the same amount. Ald. Stellato stated that we should put on their agenda the bike trail.

I. Committee Reports

A. Government Operations

- *1. **Motion by Ald. Bancroft, second by Ald. Wirball to approve and place on file the minutes of the May 17, 2021 Government Operations Committee meeting.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Proposal for a D13 Liquor License Application for the St. Charles Public Library, located at One South Sixth Avenue, St. Charles.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Proposal for a B1 Liquor License Application for Moto iMoto, located at 181 S. First St., St. Charles**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Proposal for a B3 Liquor License Application for Pomodoro E Mozzarella Pizzeria, Inc., located at 1850 W Main St., St. Charles.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *5. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Proposal for an A6 Liquor License Application for 7-Eleven, Inc., dba 7-Eleven # 33831H, located at 1705 W. Main St.,**

St. Charles.

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *6. **Motion by Ald. Bancroft, second by Ald. Wirball to approve recommendation to authorize staff to award Harris Computer Systems the annual contract for CityView software support and maintenance for \$30,947.35.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- B. Government Services**
- *1. **Motion by Ald. Bancroft, second by Ald. Wirball to approve and place on file the minutes of the April 26, 2021 Government Services Committee meeting.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. **Motion by Ald. Bancroft, second by Ald. Wirball to approve Parking Lot Closure for the 2021 Fabric Art Installation.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-74 Authorizing the Mayor and City Clerk of the City of St. Charles to approve Professional Services Agreement with Serena Sturm for First Street Plaza Construction Document Phase.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. **Motion by Ald. Bancroft, second by Ald. Wirball to Waive the Formal Bid Procedure and approve a Resolution 2021-75 Authorizing the Mayor and City Clerk of the City of St. Charles to approve Construction Contract with Geneva Construction Company for the Riverside Parking Lot Improvement.**
Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *5. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-76 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Liquid Sludge Dewatering to Synagro Central LLC.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *6. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-77 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a 3-Year Contract for Brick Paver Maintenance and Restoration to T and T Landscape Construction, Inc.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *7. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-78 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a 3-Year Contract for Native Restoration and Maintenance Services to Pizza and Associates.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *8. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-79 Authorizing the Mayor and City Clerk of the City of St. Charles to approve Budget Addition for the Purchase of Two Ford Explorers through the Suburban Purchasing Cooperative.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *9. **Motion by Ald. Bancroft, second by Ald. Wirball to approve a Resolution 2021-80 Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Asphalt Grind and Patch Services to J.A. Johnson Paving Co.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *10. **Motion by Ald. Bancroft, second by Ald. Wirball to approve and place on file the minutes of the May 24, 2021 Government Services Committee meeting.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

C. Planning and Development

- *1. **Motion by Ald. Bancroft, second by Ald. Wirball to accept and place on file minutes of the May 10, 2021 Planning & Development Committee meeting.**

Roll Call Vote: Ayes: Ald. Stellato, Ald. Silkaitis, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

10. Additional Items from Mayor, Council, Staff, or Citizens

- Mayor Vitek wished Ald. Bancroft and Ald. Stellato a happy birthday.
- Anthony Cavella, St. Charles IL – Requested a meeting with the Mayor, alderman and the Chief to present an idea to help the City.

11. No Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

Motion by Ald. Lencioni, second by Wirball to adjourn the meeting at 7:17 pm.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

6/18/2021

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

5/31/2021 - 6/13/2021

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--|------------------|------------------|-----------------|-------------|--------------------|-------------------------------|
| 114 | DG HARDWARE | | 111824 | 1.98 | 06/03/2021 | 79982/F | FASTENERS |
| | DG HARDWARE Total | | | 1.98 | | | |
| 139 | AFLAC | | | 19.80 | 06/04/2021 | ACAN210604144232FI | AFLAC Cancer Insurance |
| | | | | 38.58 | 06/04/2021 | ACAN210604144232PI | AFLAC Cancer Insurance |
| | | | | 107.94 | 06/04/2021 | ACAN210604144232PV | AFLAC Cancer Insurance |
| | | | | 25.20 | 06/04/2021 | ADIS210604144232FD | AFLAC Disability and STD |
| | | | | 22.85 | 06/04/2021 | ADIS210604144232FN | AFLAC Disability and STD |
| | | | | 94.96 | 06/04/2021 | ADIS210604144232PD | AFLAC Disability and STD |
| | | | | 78.94 | 06/04/2021 | ADIS210604144232PV | AFLAC Disability and STD |
| | | | | 8.10 | 06/04/2021 | AHIC210604144232FD | AFLAC Hospital Intensive Care |
| | | | | 33.84 | 06/04/2021 | AHIC210604144232PV | AFLAC Hospital Intensive Care |
| | | | | 76.73 | 06/04/2021 | APAC210604144232FI | AFLAC Personal Accident |
| | | | | 36.54 | 06/04/2021 | APAC210604144232PI | AFLAC Personal Accident |
| | | | | 88.56 | 06/04/2021 | APAC210604144232PV | AFLAC Personal Accident |
| | | | | 17.04 | 06/04/2021 | ASPE210604144232PV | AFLAC Specified Event (PRP) |
| | | | | 22.06 | 06/04/2021 | AVOL210604144232PI | AFLAC Voluntary Indemnity |
| | | | | 39.88 | 06/04/2021 | AVOL210604144232PV | AFLAC Voluntary Indemnity |
| | AFLAC Total | | | 711.02 | | | |
| 145 | AIR ONE EQUIPMENT INC | | 111982 | 348.16 | 06/03/2021 | 168898 | SHOULDER PULL STRAP |
| | AIR ONE EQUIPMENT INC Total | | | 348.16 | | | |
| 161 | ARMY TRAIL TIRE & SERVICE | | 111905 | 1,384.88 | 06/03/2021 | INV059954 | TIRES |
| | ARMY TRAIL TIRE & SERVICE Total | | | 1,384.88 | | | |
| 221 | ANDERSON PEST CONTROL | | | 681.40 | 06/01/2021 | 8200909 | MONTHLY BILLING MAY 2021 |
| | ANDERSON PEST CONTROL Total | | | 681.40 | | | |
| 338 | AIRGAS NORTH CENTRAL | | | | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|------------------|-------------|----------------|-----------------------------|
| | | | 112145 | 80.29 | 06/03/2021 | 9113344006 | CARBON DIOXIDE CYLINDER |
| | AIRGAS NORTH CENTRAL Total | | | 80.29 | | | |
| 369 | BLUE GOOSE SUPER MARKET INC | | 111939 | 17.82 | 06/03/2021 | 01169342 | POLICE DEPT REFRESHMENT |
| | | | 111939 | 17.82 | 06/03/2021 | 01169746 | POLICE DEPT REFRESHMENT |
| | BLUE GOOSE SUPER MARKET INC Total | | | 35.64 | | | |
| 388 | BRADFORD SYSTEMS CORP | | 112166 | 700.00 | 06/03/2021 | 56857 | SERVICE AGREEMENT |
| | BRADFORD SYSTEMS CORP Total | | | 700.00 | | | |
| 424 | ATLAN TECH RESELLERS INC | | 112173 | 34.79 | 06/03/2021 | 518527 | FIBER PATCH CABLE |
| | ATLAN TECH RESELLERS INC Total | | | 34.79 | | | |
| 563 | CDW GOVERNMENT INC | | 112105 | 21,046.80 | 06/03/2021 | D141659 | CISCO SMARTNET |
| | CDW GOVERNMENT INC Total | | | 21,046.80 | | | |
| 564 | COMCAST OF CHICAGO INC | | | 163.35 | 06/03/2021 | 052121OFC | BILLING 5/28/21 - 6/27/21 |
| | | | | 13.93 | 06/03/2021 | 052521CH | BILLING FOR 6/7/21 - 7/6/21 |
| | | | | 71.19 | 06/03/2021 | 052521FD | ACCT # 8771200440006910 |
| | COMCAST OF CHICAGO INC Total | | | 248.47 | | | |
| 642 | CUSTOM WELDING & FAB INC | | 112191 | 442.60 | 06/03/2021 | 210066 | REPAIR WELD BACKHOE BUCK |
| | CUSTOM WELDING & FAB INC Total | | | 442.60 | | | |
| 653 | W S DARLEY & CO | | 111922 | 65.00 | 06/03/2021 | 17433409 | INVENTORY ITEMS |
| | W S DARLEY & CO Total | | | 65.00 | | | |
| 789 | ANIXTER INC | | 112073 | 383.00 | 06/03/2021 | 4944459-00 | INVENTORY ITEMS |
| | | | 111951 | 711.60 | 06/03/2021 | 4944648-00 | INVENTORY ITEMS |
| | ANIXTER INC Total | | | 1,094.60 | | | |
| 826 | BORDER STATES INDUSTRIES INC | | 112074 | 219.00 | 06/03/2021 | 922061942 | INVENTORY ITEMS |

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|---------------|--|------------------|------------------|-------------------|-------------|--------------------|-----------------------------|
| | BORDER STATES INDUSTRIES INC Total | | | 219.00 | | | |
| 857 | FEDERAL PACIFIC | | | | | | |
| | | | 110613 | 92,856.00 | 06/03/2021 | 027268 | SWITCHGEAR |
| | | | 110614 | 16,337.00 | 06/03/2021 | 027269 | SWITCHGEAR |
| | | | 110614 | 65,348.00 | 06/03/2021 | 027394 | TRANSFORMERS |
| | FEDERAL PACIFIC Total | | | 174,541.00 | | | |
| 870 | FIRE PENSION FUND | | | | | | |
| | | | | 486.93 | 06/04/2021 | FP1%210604144232FC | Fire Pension 1% Fee |
| | | | | 4,829.00 | 06/04/2021 | FRP2210604144232FC | Fire Pension Tier 2 |
| | | | | 13,871.55 | 06/04/2021 | FRPN210604144232FC | Fire Pension |
| | FIRE PENSION FUND Total | | | 19,187.48 | | | |
| 891 | FLEET SAFETY SUPPLY | | | | | | |
| | | | 111486 | 2,727.14 | 06/03/2021 | 77080 | VEH 1751 RO 65521 PARTS |
| | FLEET SAFETY SUPPLY Total | | | 2,727.14 | | | |
| 906 | FORESTRY SUPPLIERS INC | | | | | | |
| | | | 111850 | 163.13 | 06/03/2021 | 893376-00 | INVENTORY ITEMS |
| | FORESTRY SUPPLIERS INC Total | | | 163.13 | | | |
| 944 | GALLS LLC | | | | | | |
| | | | 108253 | 97.16 | 06/03/2021 | 018381020 | RADIO POPUP TACO MOLLE PC |
| | | | 108253 | 48.60 | 06/03/2021 | 018381244 | RADIO POPUP TACO MOLLE PC |
| | GALLS LLC Total | | | 145.76 | | | |
| 989 | GORDON FLESCH CO INC | | | | | | |
| | | | | 113.13 | 06/03/2021 | IN13327262 | COPIER MAINTENANCE |
| | | | | 109.92 | 06/03/2021 | IN13328235 | CANON iR ADV C5235A ID CA12 |
| | GORDON FLESCH CO INC Total | | | 223.05 | | | |
| 1007 | GREAT LAKES SPECIALTY METALS | | | | | | |
| | | | 111932 | 505.00 | 06/03/2021 | 1023807 | ALUMINUM PLATE |
| | GREAT LAKES SPECIALTY METALS Total | | | 505.00 | | | |
| 1031 | HAMPTON LENZINI & RENWICK INC | | | | | | |
| | | | 108380 | 1,100.00 | 06/03/2021 | 000020210821 | APRIL BILLING THRU 4/30/21 |
| | | | 112018 | 2,000.00 | 06/03/2021 | 000020210843 | NICOR GAS VW396 |
| | HAMPTON LENZINI & RENWICK INC Total | | | 3,100.00 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------------|------------------|------------------|------------------|-------------|--------------------|------------------------------|
| 1036 | HARRIS BANK NA | | | 1,634.80 | 06/04/2021 | UNF 210604144232FD | Union Dues - IAFF |
| | HARRIS BANK NA Total | | | <u>1,634.80</u> | | | |
| 1042 | HARRIS COMPUTER SYSTEMS | | 112206 | 30,947.35 | 06/03/2021 | MUNMN0000175 | ANNUAL SOFTWARE 7/1/22-6/3/ |
| | HARRIS COMPUTER SYSTEMS Total | | | <u>30,947.35</u> | | | |
| 1133 | IBEW LOCAL 196 | | | 129.00 | 06/04/2021 | UNE 210604144232PV | Union Due - IBEW |
| | | | | 547.47 | 06/04/2021 | UNEW210604144232P | Union Due - IBEW - percent |
| | IBEW LOCAL 196 Total | | | <u>676.47</u> | | | |
| 1136 | ICMA RETIREMENT CORP | | | 197.22 | 06/04/2021 | C401210604144232CA | 401A Savings Plan Company |
| | | | | 312.15 | 06/04/2021 | C401210604144232CD | 401A Savings Plan Company |
| | | | | 610.25 | 06/04/2021 | C401210604144232FD | 401A Savings Plan Company |
| | | | | 434.50 | 06/04/2021 | C401210604144232FN | 401A Savings Plan Company |
| | | | | 220.82 | 06/04/2021 | C401210604144232HR | 401A Savings Plan Company |
| | | | | 479.71 | 06/04/2021 | C401210604144232IS | 401A Savings Plan Company |
| | | | | 725.03 | 06/04/2021 | C401210604144232PD | 401A Savings Plan Company |
| | | | | 1,049.50 | 06/04/2021 | C401210604144232PV | 401A Savings Plan Company |
| | | | | 197.96 | 06/04/2021 | E401210604144232CA | 401A Savings Plan Employee |
| | | | | 312.15 | 06/04/2021 | E401210604144232CD | 401A Savings Plan Employee |
| | | | | 610.25 | 06/04/2021 | E401210604144232FD | 401A Savings Plan Employee |
| | | | | 434.44 | 06/04/2021 | E401210604144232FN | 401A Savings Plan Employee |
| | | | | 220.82 | 06/04/2021 | E401210604144232HR | 401A Savings Plan Employee |
| | | | | 479.71 | 06/04/2021 | E401210604144232IS | 401A Savings Plan Employee |
| | | | | 724.35 | 06/04/2021 | E401210604144232PD | 401A Savings Plan Employee |
| | | | | 1,049.50 | 06/04/2021 | E401210604144232PV | 401A Savings Plan Employee |
| | | | | 3,561.54 | 06/04/2021 | ICMA210604144232CC | ICMA Deductions - Dollar Amt |
| | | | | 3,330.77 | 06/04/2021 | ICMA210604144232FD | ICMA Deductions - Dollar Amt |
| | | | | 1,070.00 | 06/04/2021 | ICMA210604144232FN | ICMA Deductions - Dollar Amt |
| | | | | 1,420.00 | 06/04/2021 | ICMA210604144232HF | ICMA Deductions - Dollar Amt |
| | | | | 4,110.00 | 06/04/2021 | ICMA210604144232IS | ICMA Deductions - Dollar Amt |
| | | | | 8,950.50 | 06/04/2021 | ICMA210604144232PC | ICMA Deductions - Dollar Amt |
| | | | | 2,875.00 | 06/04/2021 | ICMA210604144232PV | ICMA Deductions - Dollar Amt |
| | | | | 290.14 | 06/04/2021 | ICMP210604144232CA | ICMA Deductions - Percent |
| | | | | 79.07 | 06/04/2021 | ICMP210604144232CC | ICMA Deductions - Percent |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|-------------------------|-------------|--------------------|---------------------------|
| | | | | 3,417.25 | 06/04/2021 | ICMP210604144232FD | ICMA Deductions - Percent |
| | | | | 434.71 | 06/04/2021 | ICMP210604144232FN | ICMA Deductions - Percent |
| | | | | 110.23 | 06/04/2021 | ICMP210604144232IS | ICMA Deductions - Percent |
| | | | | 2,954.75 | 06/04/2021 | ICMP210604144232PC | ICMA Deductions - Percent |
| | | | | 687.08 | 06/04/2021 | ICMP210604144232PV | ICMA Deductions - Percent |
| | | | | 330.00 | 06/04/2021 | ROTH210604144232CI | Roth IRA Deduction |
| | | | | 25.00 | 06/04/2021 | ROTH210604144232FI | Roth IRA Deduction |
| | | | | 80.00 | 06/04/2021 | ROTH210604144232FI | Roth IRA Deduction |
| | | | | 230.76 | 06/04/2021 | ROTH210604144232HI | Roth IRA Deduction |
| | | | | 1,490.00 | 06/04/2021 | ROTH210604144232PI | Roth IRA Deduction |
| | | | | 380.00 | 06/04/2021 | ROTH210604144232PI | Roth IRA Deduction |
| | | | | 220.00 | 06/04/2021 | RTHA210604144232FI | Roth 457 - Dollar Amount |
| | | | | 125.00 | 06/04/2021 | RTHA210604144232HI | Roth 457 - Dollar Amount |
| | | | | 200.00 | 06/04/2021 | RTHA210604144232IS | Roth 457 - Dollar Amount |
| | | | | 755.00 | 06/04/2021 | RTHA210604144232PI | Roth 457 - Dollar Amount |
| | | | | 60.00 | 06/04/2021 | RTHA210604144232PI | Roth 457 - Dollar Amount |
| | | | | 646.51 | 06/04/2021 | RTHP210604144232FI | Roth 457 - Percent |
| | | | | 257.87 | 06/04/2021 | RTHP210604144232PI | Roth 457 - Percent |
| | | | | 229.40 | 06/04/2021 | RTHP210604144232PI | Roth 457 - Percent |
| | ICMA RETIREMENT CORP Total | | | <u>46,378.94</u> | | | |
| 1153 | ILCMA | | | 232.50 | 06/03/2021 | 051421 | ANNUAL DUES JENN MCMAHOI |
| | ILCMA Total | | | <u>232.50</u> | | | |
| 1240 | INTERSTATE BATTERY SYSTEM OF | | | 522.80 | 06/03/2021 | 10087098 | TIRES |
| | INTERSTATE BATTERY SYSTEM OF Total | 112134 | | <u>522.80</u> | | | |
| 1325 | KANE COUNTY CLERK | | | 11.00 | 06/04/2021 | 060221 | NOTARY FEES-ANDREW LAMEI |
| | KANE COUNTY CLERK Total | | | <u>11.00</u> | | | |
| 1342 | KARA CO INC | | | 343.00 | 06/03/2021 | 358919 | BOND PLOTTER PAPER |
| | | | 112031 | 159.00 | 06/03/2021 | 359101 | BOND AZON PLOTTER |
| | KARA CO INC Total | | | <u>502.00</u> | | | |
| 1387 | KONICA MINOLTA BUS SOLUTIONS | | | 108.19 | 06/03/2021 | 9007765667 | BILLING 4/19/21 - 5/18/21 |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------------------|------------------|------------------|------------------|-------------|--------------------|-----------------------------|
| | KONICA MINOLTA BUS SOLUTIONS Total | | | <u>108.19</u> | | | |
| 1403 | WEST VALLEY GRAPHICS & PRINT | | | | | | |
| | | | 112077 | 122.50 | 06/03/2021 | 1850 | BOOKS |
| | | | 111936 | 153.00 | 06/03/2021 | 1895 | BUSINESS CARDS POLICE DEF |
| | WEST VALLEY GRAPHICS & PRINT Total | | | <u>275.50</u> | | | |
| 1489 | LOWES | | | | | | |
| | | | 111839 | 656.94 | 06/03/2021 | 902748/051421 | MISC PARTS AND SUPPLIES |
| | | | 112121 | 103.43 | 06/03/2021 | 902794/051421 | MISC PARTS AND SUPPLIES |
| | LOWES Total | | | <u>760.37</u> | | | |
| 1598 | MENARDS INC | | | | | | |
| | | | 111888 | 199.99 | 06/03/2021 | 63842 | BLADE STICK VACUUM |
| | | | 111888 | 119.52 | 06/03/2021 | 63909 | PEAT MOSS |
| | MENARDS INC Total | | | <u>319.51</u> | | | |
| 1600 | MENDEL PLUMBING & HEATING INC | | | | | | |
| | | | 112147 | 306.00 | 06/03/2021 | 385164 | FIRE STATION 2 REPAIR |
| | MENDEL PLUMBING & HEATING INC Total | | | <u>306.00</u> | | | |
| 1603 | METRO WEST COG | | | | | | |
| | | | 112335 | 11,620.00 | 06/03/2021 | 4419 | MEMBERSHIP DUES 5/1/21-4/30 |
| | | | | 80.00 | 06/03/2021 | 4452 | BOARD MEETING-MAY 27 EAGL |
| | METRO WEST COG Total | | | <u>11,700.00</u> | | | |
| 1613 | METROPOLITAN ALLIANCE OF POL | | | | | | |
| | | | | 1,102.50 | 06/04/2021 | UNP 210604144232PD | Union Dues - IMAP |
| | | | | 114.00 | 06/04/2021 | UNPS210604144232PI | Union Dues-Police Sergeants |
| | METROPOLITAN ALLIANCE OF POL Total | | | <u>1,216.50</u> | | | |
| 1651 | MNJ TECHNOLOGIES DIRECT INC | | | | | | |
| | | | 112107 | 287.00 | 06/03/2021 | 0003782381 | TONER CARTRIDGES |
| | MNJ TECHNOLOGIES DIRECT INC Total | | | <u>287.00</u> | | | |
| 1668 | WOLSELEY INVESTMENTS INC | | | | | | |
| | | | 111920 | 161.13 | 06/03/2021 | 6083036 | INVENTORY ITEMS |
| | WOLSELEY INVESTMENTS INC Total | | | <u>161.13</u> | | | |
| 1704 | NCPERS IL IMRF | | | | | | |
| | | | | 8.00 | 06/04/2021 | NCP2210604144232FN | NCPERS 2 |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-----------------------------------|------------------|------------------|------------------|-------------|-----------------------|------------------------|
| | NCPERS IL IMRF Total | | | <u>8.00</u> | | | |
| 1711 | NESTLE WATERS NORTH AMERICA | | | 791.31 | 06/03/2021 | 11E0122067317 | APRIL WATER BILLING |
| | NESTLE WATERS NORTH AMERICA Total | | | <u>791.31</u> | | | |
| 1745 | NICOR | | | 140.57 | 06/03/2021 | 0000 6 | ACCT: 55-00-99-0000-6 |
| | | | | 157.84 | 06/03/2021 | 0000 7 MAY 27 2021 | ACCT: 61-00-69-0000-7 |
| | | | | 2,708.30 | 06/03/2021 | 0929 6 MAY 25 2021 | ACCT: 17-18-43-0929-6 |
| | | | | 125.81 | 06/03/2021 | 1000 0 MAY 27 2021 | ACCT # 68-82-40-1000 0 |
| | | | | 85.75 | 06/03/2021 | 1000 1 MAY 27 2021 | ACCT # 53-92-02-1000 1 |
| | | | | 343.56 | 06/03/2021 | 1000 2 MAY 25 2021 | ACCT: 53-14-51-1000-2 |
| | | | | 40.22 | 06/03/2021 | 1000 3 MAY 26 2021 | ACCT # 20-68-91-1000 3 |
| | | | | 64.73 | 06/03/2021 | 1000 4 CH MAY 26 2021 | ACCT # 11-31-51-1000 4 |
| | | | | 48.11 | 06/03/2021 | 1000 4 MAY 27 2021 | ACCT # 53-65-70-1000 4 |
| | | | | 42.70 | 06/03/2021 | 1000 5 MAY 25 2021 | ACCT: 50-85-00-1000-5 |
| | | | | 904.32 | 06/03/2021 | 1000 6 MAY 26 2021 | ACCT # 67-46-50-1000 6 |
| | | | | 45.28 | 06/03/2021 | 1000 8 MAY 27 2021 | ACCT: 2/-08-50-1000-8 |
| | | | | 54.25 | 06/03/2021 | 1000 9 MAY 25 2021 | ACCT: 35-14-51-1000-9 |
| | | | | 42.08 | 06/03/2021 | 1000 9 MAY 25 2021 | ACCT: 65-84-51-1000-9 |
| | | | | 45.88 | 06/03/2021 | 1000 9 MAY 26 2021 | ACCT # 99-38-20-1000 9 |
| | | | | 42.73 | 06/03/2021 | 1000 9 MAY 27 2021 | ACCT # 64-67-50-1000 9 |
| | | | | 40.87 | 06/03/2021 | 1000 9 MAY 28 2021 | ACCT: 57-14-10-1000-9 |
| | | | | 205.43 | 06/03/2021 | 1000 9 PD MAY 25 2021 | ACCT: 62-11-51-1000-9 |
| | | | | 40.22 | 06/03/2021 | 1968 1 MAY 27 2021 | ACCT # 70-22-68-1968 1 |
| | | | | 655.16 | 06/03/2021 | 4428 3 MAY 27 2021 | ACCT: 19-51-90-4428-3 |
| | | | | 40.22 | 06/03/2021 | 5425 2 MAY 27 2021 | ACCT # 28-06-38-5425 2 |
| | | | | 1,570.30 | 06/03/2021 | 7652 0 MAY 26 2021 | ACCT # 01-08-77-7652 0 |
| | | | | 2,658.42 | 06/03/2021 | 8317 9 MAY 27 2021 | ACCT # 81-44-33-8317 9 |
| | | | | 230.66 | 06/03/2021 | 9226 2 MAY 25 2021 | ACCT: 84-32-13-9226-2 |
| | | | | 40.20 | 06/03/2021 | 9676 7 MAY 25 2021 | ACCT: 39-18-86-9676-7 |
| | NICOR Total | | | <u>10,373.61</u> | | | |
| 1775 | RAY O'HERRON CO | | 112032 | 377.96 | 06/03/2021 | 2114484-IN | POLICE UNIFORMS LAMELA |
| | RAY O'HERRON CO Total | | | <u>377.96</u> | | | |
| 1786 | OPEN SYSTEMS INTERNATIONAL INC | | | | | | |

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|---------------|---|------------------|------------------|------------------|-------------|--------------------|-----------------------------|
| | | | 111962 | 19,327.00 | 06/03/2021 | SCMEU1M-SUP-17 | SUPPORT 5/29/21-5/28/22 |
| | OPEN SYSTEMS INTERNATIONAL INC Total | | | 19,327.00 | | | |
| 1861 | POLICE PENSION FUND | | | | | | |
| | | | | 11,695.08 | 06/04/2021 | PLP2210604144232PD | Police Pension Tier 2 |
| | | | | 12,756.72 | 06/04/2021 | PLPN210604144232PL | Police Pension |
| | | | | 782.90 | 06/04/2021 | PLPR210604144232PL | Police Pens Service Buyback |
| | POLICE PENSION FUND Total | | | 25,234.70 | | | |
| 1890 | LEGAL SHIELD | | | | | | |
| | | | | 17.48 | 06/04/2021 | PPLS210604144232C[| Pre-Paid Legal Services |
| | | | | 144.44 | 06/04/2021 | PPLS210604144232FC | Pre-Paid Legal Services |
| | | | | 8.75 | 06/04/2021 | PPLS210604144232FN | Pre-Paid Legal Services |
| | | | | 292.36 | 06/04/2021 | PPLS210604144232PC | Pre-Paid Legal Services |
| | | | | 40.96 | 06/04/2021 | PPLS210604144232PV | Pre-Paid Legal Services |
| | LEGAL SHIELD Total | | | 503.99 | | | |
| 1898 | PRIORITY PRODUCTS INC | | | | | | |
| | | | 112133 | 1.82 | 06/03/2021 | 962944 | TURNED EYE BOLTS |
| | PRIORITY PRODUCTS INC Total | | | 1.82 | | | |
| 1900 | PROVIDENT LIFE & ACCIDENT | | | | | | |
| | | | | 26.76 | 06/04/2021 | POPT210604144232FL | Provident Optional Life |
| | PROVIDENT LIFE & ACCIDENT Total | | | 26.76 | | | |
| 1938 | CINDY GRISWOLD | | | | | | |
| | | | 112034 | 675.00 | 06/03/2021 | 5018 | REPAIR |
| | CINDY GRISWOLD Total | | | 675.00 | | | |
| 1946 | RANDALL PRESSURE SYSTEMS INC | | | | | | |
| | | | 111832 | 352.50 | 06/03/2021 | I-40059-0 | MISC PARTS |
| | | | 111832 | 91.64 | 06/03/2021 | I-40195-0 | MISC SUPPLIES |
| | RANDALL PRESSURE SYSTEMS INC Total | | | 444.14 | | | |
| 2032 | POMPS TIRE SERVICE INC | | | | | | |
| | | | 112095 | 1,108.79 | 06/03/2021 | 640089995 | INVENTORY ITEMS |
| | | | 112113 | 96.00 | 06/03/2021 | 640090048 | TIRE DISPOSAL FEE |
| | | | 112113 | 28.00 | 06/03/2021 | 640090068 | TRK SCRAP DISPOSAL FEE |
| | POMPS TIRE SERVICE INC Total | | | 1,232.79 | | | |

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|---------------|---|------------------|------------------|------------------------|-------------|--------------------|------------------------------|
| 2137 | SHERWIN WILLIAMS | | 108199 | 206.96 | 06/04/2021 | 7286-2 | PAINT SUPPLIES |
| | SHERWIN WILLIAMS Total | | | <u>206.96</u> | | | |
| 2163 | SKYLINE TREE SERVICE & | | 112140 | 1,044.00 | 06/03/2021 | 7549 | TREE WORK 812 JEFFERSON A |
| | SKYLINE TREE SERVICE & Total | | | <u>1,044.00</u> | | | |
| 2235 | STEINER ELECTRIC COMPANY | | 111957 | 685.96 | 06/03/2021 | S006894437.004 | INVENTORY ITEMS |
| | | | 111957 | 1,689.94 | 06/03/2021 | S006894437.005 | INVENTORY ITEMS |
| | | | 112079 | 28.78 | 06/03/2021 | S006897141.002 | ELECTRIC DEPT PARTS |
| | STEINER ELECTRIC COMPANY Total | | | <u>2,404.68</u> | | | |
| 2301 | GENERAL CHAUFFERS SALES DRIVER | | | 169.50 | 06/04/2021 | UNT 210604144232CD | Union Dues - Teamsters |
| | | | | 2,334.21 | 06/04/2021 | UNT 210604144232PV | Union Dues - Teamsters |
| | GENERAL CHAUFFERS SALES DRIVER Total | | | <u>2,503.71</u> | | | |
| 2345 | TRAFFIC CONTROL & PROTECTION | | 111988 | 316.50 | 06/03/2021 | 106957 | 30" TRIANGLE ALUMINUM |
| | TRAFFIC CONTROL & PROTECTION Total | | | <u>316.50</u> | | | |
| 2401 | UNIVERSAL UTILITY SUPPLY INC | | 112262 | 2,107.92 | 06/03/2021 | 3035111 | INVENTORY ITEMS |
| | | | 112075 | 588.00 | 06/03/2021 | 3035120 | INVENTORY ITEMS |
| | | | 112262 | 703.38 | 06/03/2021 | 3035121 | INVENTORY ITEMS |
| | UNIVERSAL UTILITY SUPPLY INC Total | | | <u>3,399.30</u> | | | |
| 2403 | UNITED PARCEL SERVICE | | | 38.69 | 06/03/2021 | 0000650961211 | BILLING FOR UPS SERV 5/11-16 |
| | UNITED PARCEL SERVICE Total | | | <u>38.69</u> | | | |
| 2470 | WAREHOUSE DIRECT | | 108247 | 476.42 | 06/03/2021 | 4939141-1 | OFFICE SUPPLIES |
| | | | 111937 | 40.84 | 06/03/2021 | 4957082-0 | OFFICE SUPPLIES POLICE DEP |
| | | | 111937 | 83.19 | 06/03/2021 | 4957685-0 | MISC POLICE DEPT OFFICE SU |
| | | | 112149 | 8.60 | 06/03/2021 | 4959273-0 | OFFICE SUPPLIES HR DEPT |
| | WAREHOUSE DIRECT Total | | | <u>609.05</u> | | | |

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|---------------|---------------------------------------|------------------|------------------|------------------|-------------|--------------------|-------------------------|
| 2485 | WBK ENGINEERING LLC | | | 333.75 | 06/03/2021 | 22031 | APRIL BILLING NICOR GAS |
| | WBK ENGINEERING LLC Total | | | 333.75 | | | |
| 2490 | WELCH BROS INC | | 112168 | 924.00 | 06/03/2021 | 3129558 | INVENTORY ITEMS |
| | WELCH BROS INC Total | | | 924.00 | | | |
| 2506 | EESCO | | 112076 | 220.50 | 06/03/2021 | 532384 | INVENTORY ITEMS |
| | | | 112076 | 950.00 | 06/03/2021 | 532385 | INVENTORY ITEMS |
| | | | 112112 | 449.00 | 06/03/2021 | 532386 | INVENTORY ITEMS |
| | | | 111515 | 10,802.00 | 06/03/2021 | 564729 | TRANSFORMER |
| | | | 111515 | 10,802.00 | 06/03/2021 | 576470 | INVENTORY ITEMS |
| | EESCO Total | | | 23,223.50 | | | |
| 2545 | GRAINGER INC | | 112171 | 299.06 | 06/03/2021 | 9904622538 | INVENTORY ITEMS |
| | GRAINGER INC Total | | | 299.06 | | | |
| 2637 | ILLINOIS DEPT OF REVENUE | | | 841.84 | 06/04/2021 | ILST210604144232CA | Illinois State Tax |
| | | | | 2,193.41 | 06/04/2021 | ILST210604144232CD | Illinois State Tax |
| | | | | 8,853.03 | 06/04/2021 | ILST210604144232FD | Illinois State Tax |
| | | | | 1,628.38 | 06/04/2021 | ILST210604144232FN | Illinois State Tax |
| | | | | 767.87 | 06/04/2021 | ILST210604144232HR | Illinois State Tax |
| | | | | 1,799.59 | 06/04/2021 | ILST210604144232IS | Illinois State Tax |
| | | | | 12,153.70 | 06/04/2021 | ILST210604144232PD | Illinois State Tax |
| | | | | 14,866.31 | 06/04/2021 | ILST210604144232PW | Illinois State Tax |
| | ILLINOIS DEPT OF REVENUE Total | | | 43,104.13 | | | |
| 2638 | INTERNAL REVENUE SERVICE | | | 1,204.20 | 06/04/2021 | FICA210604144232CA | FICA Employee |
| | | | | 3,162.70 | 06/04/2021 | FICA210604144232CD | FICA Employee |
| | | | | 819.68 | 06/04/2021 | FICA210604144232FD | FICA Employee |
| | | | | 2,233.35 | 06/04/2021 | FICA210604144232FN | FICA Employee |
| | | | | 1,127.22 | 06/04/2021 | FICA210604144232HR | FICA Employee |
| | | | | 2,747.20 | 06/04/2021 | FICA210604144232IS | FICA Employee |
| | | | | 2,339.71 | 06/04/2021 | FICA210604144232PD | FICA Employee |
| | | | | 20,359.60 | 06/04/2021 | FICA210604144232PV | FICA Employee |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---------------------------------------|------------------|------------------|-------------------|-------------|---------------------|---------------------------|
| | | | | 1,201.62 | 06/04/2021 | FICE210604144232CA | FICA Employer |
| | | | | 3,162.70 | 06/04/2021 | FICE210604144232CD | FICA Employer |
| | | | | 814.10 | 06/04/2021 | FICE210604144232FD | FICA Employer |
| | | | | 2,233.45 | 06/04/2021 | FICE210604144232FN | FICA Employer |
| | | | | 1,127.22 | 06/04/2021 | FICE210604144232HR | FICA Employer |
| | | | | 2,747.20 | 06/04/2021 | FICE210604144232IS | FICA Employer |
| | | | | 2,347.77 | 06/04/2021 | FICE210604144232PD | FICA Employer |
| | | | | 20,359.60 | 06/04/2021 | FICE210604144232PV | FICA Employer |
| | | | | 1,892.84 | 06/04/2021 | FIT 210604144232CA | Federal Withholding Tax |
| | | | | 5,680.26 | 06/04/2021 | FIT 210604144232CD | Federal Withholding Tax |
| | | | | 24,046.26 | 06/04/2021 | FIT 210604144232FD | Federal Withholding Tax |
| | | | | 4,486.40 | 06/04/2021 | FIT 210604144232FN | Federal Withholding Tax |
| | | | | 2,174.50 | 06/04/2021 | FIT 210604144232HR | Federal Withholding Tax |
| | | | | 4,547.96 | 06/04/2021 | FIT 210604144232IS | Federal Withholding Tax |
| | | | | 31,212.74 | 06/04/2021 | FIT 210604144232PD | Federal Withholding Tax |
| | | | | 35,328.76 | 06/04/2021 | FIT 210604144232PW | Federal Withholding Tax |
| | | | | 281.67 | 06/04/2021 | MEDE210604144232C | Medicare Employee |
| | | | | 739.67 | 06/04/2021 | MEDE210604144232C | Medicare Employee |
| | | | | 3,042.92 | 06/04/2021 | MEDE210604144232FI | Medicare Employee |
| | | | | 522.33 | 06/04/2021 | MEDE210604144232FI | Medicare Employee |
| | | | | 263.63 | 06/04/2021 | MEDE210604144232H | Medicare Employee |
| | | | | 642.49 | 06/04/2021 | MEDE210604144232IS | Medicare Employee |
| | | | | 4,201.90 | 06/04/2021 | MEDE210604144232PI | Medicare Employee |
| | | | | 4,761.56 | 06/04/2021 | MEDE210604144232P' | Medicare Employee |
| | | | | 281.09 | 06/04/2021 | MEDR210604144232C | Medicare Employer |
| | | | | 739.67 | 06/04/2021 | MEDR210604144232C | Medicare Employer |
| | | | | 3,041.61 | 06/04/2021 | MEDR210604144232FI | Medicare Employer |
| | | | | 522.34 | 06/04/2021 | MEDR210604144232FI | Medicare Employer |
| | | | | 263.63 | 06/04/2021 | MEDR210604144232H | Medicare Employer |
| | | | | 642.49 | 06/04/2021 | MEDR210604144232IS | Medicare Employer |
| | | | | 4,203.78 | 06/04/2021 | MEDR210604144232P | Medicare Employer |
| | | | | 4,761.56 | 06/04/2021 | MEDR210604144232P' | Medicare Employer |
| | | | | 206,269.38 | | | |
| | INTERNAL REVENUE SERVICE Total | | | | | | |
| 2639 | STATE DISBURSEMENT UNIT | | | | | | |
| | | | | 1,555.35 | 06/04/2021 | 0000003742106041442 | IL Child Support Amount 1 |
| | | | | 369.23 | 06/04/2021 | 0000004862106041442 | IL Child Support Amount 1 |
| | | | | 700.15 | 06/04/2021 | 0000012252106041442 | IL Child Support Amount 1 |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------------|------------------|------------------|-------------------|-------------|--------------------|-----------------------------|
| | STATE DISBURSEMENT UNIT Total | | | <u>2,624.73</u> | | | |
| 2643 | DELTA DENTAL | | | 2,614.62 | 06/01/2021 | 20210601 | DELTA DENTAL CLAIMS |
| | DELTA DENTAL Total | | | <u>2,614.62</u> | | | |
| 2644 | IMRF | | | 226,740.51 | 06/07/2021 | 060721 | IMRF MAY 2021 |
| | IMRF Total | | | <u>226,740.51</u> | | | |
| 2648 | HEALTH CARE SERVICE CORP | | | 26,709.92 | 06/01/2021 | 060121 | MEDICAL CLAIMS |
| | HEALTH CARE SERVICE CORP Total | | | <u>26,709.92</u> | | | |
| 2683 | CONTINENTAL AMERICAN INSURANCE | | | 42.42 | 06/04/2021 | ACCG210604144232FI | AFLAC Accident Plan |
| | | | | 67.37 | 06/04/2021 | ACCG210604144232PI | AFLAC Accident Plan |
| | | | | 32.43 | 06/04/2021 | ACCG210604144232P' | AFLAC Accident Plan |
| | CONTINENTAL AMERICAN INSURANCE Total | | | <u>142.22</u> | | | |
| 2704 | ESO SOLUTIONS INC | | 112127 | 14,946.93 | 06/03/2021 | ESO-54279 | RENEWAL 5/26/21-5/25/2022 |
| | ESO SOLUTIONS INC Total | | | <u>14,946.93</u> | | | |
| 2730 | RITZ SAFETY LLC | | 111601 | 351.75 | 06/03/2021 | 43466 | SAFETY UNIFORMS ELECTRIC |
| | RITZ SAFETY LLC Total | | | <u>351.75</u> | | | |
| 2756 | RXBENEFITS INC. | | | 27,037.57 | 06/02/2021 | INV2055667 | PRESCRIPTION CLAIMS |
| | RXBENEFITS INC. Total | | | <u>27,037.57</u> | | | |
| 2810 | MSAB INCORPORATED | | 112128 | 3,395.00 | 06/03/2021 | 34959 | LICENSE RENEWAL 05/30/22 |
| | MSAB INCORPORATED Total | | | <u>3,395.00</u> | | | |
| 2897 | RICHARD J PECK | | 112148 | 800.00 | 06/03/2021 | 20210030 | SOUND SYSTEM RENTAL 5/31/21 |
| | RICHARD J PECK Total | | | <u>800.00</u> | | | |
| 2929 | FOOTE MIELKE CHAVEZ & O'NEIL | | | | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|------------------------|-------------|----------------|-----------------------------|
| | | | | 500.00 | 06/03/2021 | 6384 | LEGAL BYRNE |
| | | | | 550.00 | 06/03/2021 | 6385 | LEGAL DEARCANGELIS |
| | | | | 550.00 | 06/03/2021 | 6386 | LEGAL OATMAN |
| | | | | 500.00 | 06/03/2021 | 6387 | LEGAL WARNER |
| | | | | 550.00 | 06/03/2021 | 6388 | LEGAL CIUPEIU |
| | | | | 550.00 | 06/03/2021 | 6389 | LEGAL VALLES |
| | FOOTE MIELKE CHAVEZ & O'NEIL Total | | | <u>3,200.00</u> | | | |
| 2942 | DJ'S SCUBA LOCKER INC | | | | | | |
| | | | 112176 | 525.00 | 06/03/2021 | 58853 | SDI WATER CLASS-PUBLIC SAF |
| | DJ'S SCUBA LOCKER INC Total | | | <u>525.00</u> | | | |
| 2950 | MARY PORTER | | | | | | |
| | | | 111919 | 272.25 | 06/03/2021 | 1902729088 | OVERALL VISION VIZ CLASS E |
| | MARY PORTER Total | | | <u>272.25</u> | | | |
| 2990 | HAWKINS INC | | | | | | |
| | | | 101 | 995.40 | 06/03/2021 | 4937483 | CHEMICALS |
| | HAWKINS INC Total | | | <u>995.40</u> | | | |
| 3010 | PLOTE CONSTRUCTION INC | | | | | | |
| | | | 99 | 1,388.75 | 06/03/2021 | 234699 | SURFACE |
| | PLOTE CONSTRUCTION INC Total | | | <u>1,388.75</u> | | | |
| 3038 | COVERTTRACK GROUP INC | | | | | | |
| | | | 112129 | 1,200.00 | 06/03/2021 | 44180 | RENEWAL 6/29/21-6/28/22 |
| | COVERTTRACK GROUP INC Total | | | <u>1,200.00</u> | | | |
| 3099 | MIDWEST SALT LLC | | | | | | |
| | | | 100 | 2,685.84 | 06/03/2021 | P457787 | MVP SALT |
| | MIDWEST SALT LLC Total | | | <u>2,685.84</u> | | | |
| 3102 | RUSH PARTS CENTERS OF ILLINOIS | | | | | | |
| | | | 112046 | 19.74 | 06/03/2021 | 3023410311 | MIRROR |
| | | | 112102 | 115.00 | 06/03/2021 | 3023430351 | DOORKIT FILTER VEH1961 ROE |
| | | | 112048 | 151.80 | 06/03/2021 | 3023436534 | FILTER |
| | | | 112108 | 38.90 | 06/03/2021 | 3023438861 | GOVERNER ASSY VEH1779 RO |
| | | | 112103 | 195.00 | 06/03/2021 | 3023446647 | TUBE AUTO VEH 1799 RO 6550- |
| | | | 112109 | 1,405.15 | 06/03/2021 | 3023449715 | MISC SUPPLIES-VEH1961 RO 6 |
| | | | 112172 | 93.90 | 06/03/2021 | 3023499969 | VEH 1958 RO 65511 PARTS |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--|------------------|------------------|------------------------|-------------|--------------------|----------------------------|
| | | | 112152 | 120.50 | 06/03/2021 | 3023499971 | VEH 1762 RO 65465 PARTS |
| | | | 112172 | 189.90 | 06/03/2021 | 3023504824 | VEH 1958 RO 65511 PARTS |
| | RUSH PARTS CENTERS OF ILLINOIS Total | | | <u>2,329.89</u> | | | |
| 3127 | SHI INTERNATIONAL CORP | | 111921 | 4,195.00 | 06/03/2021 | B13455675 | LICENSE RENEWAL |
| | SHI INTERNATIONAL CORP Total | | | <u>4,195.00</u> | | | |
| 3131 | VCNA PRAIRIE INC | | 96 | 444.00 | 06/03/2021 | 890000041 | READY MIX |
| | | | 96 | 888.00 | 06/03/2021 | 890008032 | READY MIX |
| | VCNA PRAIRIE INC Total | | | <u>1,332.00</u> | | | |
| 3133 | GEOGRAPHIC INFORMATION SERVICE | | 110785 | 5,183.52 | 06/03/2021 | GIS-14835 | APRIL 2021 GIS SERVICES |
| | GEOGRAPHIC INFORMATION SERVICE Total | | | <u>5,183.52</u> | | | |
| 3156 | TRANSUNION RISK & ALTERNATIVE | | 112016 | 113.70 | 06/03/2021 | 252639-202105-1 | BILLING FOR MAY 2021 |
| | TRANSUNION RISK & ALTERNATIVE Total | | | <u>113.70</u> | | | |
| 3182 | OZINGA READY MIX CONCRETE INC | | 112111 | 3,780.00 | 06/03/2021 | ARI00009967 | INVENTORY ITEMS |
| | OZINGA READY MIX CONCRETE INC Total | | | <u>3,780.00</u> | | | |
| 3236 | HR GREEN INC | | 108479 | 1,093.68 | 06/03/2021 | 143576 | 2ND DELNOR PHASE III |
| | HR GREEN INC Total | | | <u>1,093.68</u> | | | |
| 3258 | TELADOC HEALTH INC | | | 547.50 | 06/03/2021 | T0199234 | FY 20/21 INTERCONSULTATION |
| | TELADOC HEALTH INC Total | | | <u>547.50</u> | | | |
| 3289 | VISION SERVICE PLAN OF IL NFP | | | 18.75 | 06/04/2021 | VSP 210604144232CA | Vision Plan Pre-tax |
| | | | | 42.09 | 06/04/2021 | VSP 210604144232CD | Vision Plan Pre-tax |
| | | | | 228.40 | 06/04/2021 | VSP 210604144232FD | Vision Plan Pre-tax |
| | | | | 27.24 | 06/04/2021 | VSP 210604144232FN | Vision Plan Pre-tax |
| | | | | 12.77 | 06/04/2021 | VSP 210604144232HR | Vision Plan Pre-tax |
| | | | | 47.89 | 06/04/2021 | VSP 210604144232IS | Vision Plan Pre-tax |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--|------------------|------------------|--------------------------|-------------|--------------------|--------------------------------|
| | | | | 269.68 | 06/04/2021 | VSP 210604144232PD | Vision Plan Pre-tax |
| | | | | 412.26 | 06/04/2021 | VSP 210604144232PV | Vision Plan Pre-tax |
| | VISION SERVICE PLAN OF IL NFP Total | | | <u>1,059.08</u> | | | |
| 3330 | ACRES ENTERPRISES INC | | | | | | |
| | | | 111710 | 56,565.00 | 06/04/2021 | AEI_0405743 | SPRING TREE PLANTING |
| | | | 111710 | 6,950.00 | 06/04/2021 | AEI_0405743-01 | SPRING TREE PLANTINGS |
| | ACRES ENTERPRISES INC Total | | | <u>63,515.00</u> | | | |
| 3720 | Megan Funk | | | | | | |
| | | | | 91.98 | 06/03/2021 | 052721 | UNIFORMS FIRE DEPT |
| | Megan Funk Total | | | <u>91.98</u> | | | |
| 3721 | RUSH TRUCK CENTER | | | | | | |
| | | | 112271 | 1,074.40 | 06/03/2021 | 3023408910 | VEH 1961 RO 65543 PARTS |
| | RUSH TRUCK CENTER Total | | | <u>1,074.40</u> | | | |
| 3766 | PROVEN BUSINESS SYSTEMS | | | | | | |
| | | | | 254.94 | 06/03/2021 | 796589 | MONTHLY BILLING THRU 5/19/2 |
| | PROVEN BUSINESS SYSTEMS Total | | | <u>254.94</u> | | | |
| 3799 | LRS HOLDINGS LLC | | | | | | |
| | | | 112060 | 92.94 | 06/03/2021 | 0000080523 | RECYCLED WOOD |
| | LRS HOLDINGS LLC Total | | | <u>92.94</u> | | | |
| 3805 | EMPLOYEE BENEFITS CORP - ACH | | | | | | |
| | | | | 13,249.97 | 05/31/2021 | C98632-202105 | FLEXIBLE SPENDING CLAIMS |
| | EMPLOYEE BENEFITS CORP - ACH Total | | | <u>13,249.97</u> | | | |
| 3867 | HOOPER CORPORATION | | | | | | |
| | | | 108490 | 119,729.92 | 06/03/2021 | 11986-15-12 | OVERHEAD CONTRACTOR SEF |
| | HOOPER CORPORATION Total | | | <u>119,729.92</u> | | | |
| 3968 | TRANSAMERICA CORPORATION | | | | | | |
| | | | | 4,912.87 | 06/04/2021 | RHFP210604144232PI | Retiree Healthcare Funding Pla |
| | TRANSAMERICA CORPORATION Total | | | <u>4,912.87</u> | | | |
| 3973 | HSA BANK WIRE ONLY | | | | | | |
| | | | | 200.00 | 06/04/2021 | HSAF210604144232C/ | Health Savings Plan - Family |
| | | | | 1,966.66 | 06/04/2021 | HSAF210604144232FC | Health Savings Plan - Family |
| | | | | 120.00 | 06/04/2021 | HSAF210604144232FN | Health Savings Plan - Family |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|-------------------------|-------------|--------------------|------------------------------|
| | | | | 411.54 | 06/04/2021 | HSAF210604144232HF | Health Savings Plan - Family |
| | | | | 763.91 | 06/04/2021 | HSAF210604144232IS | Health Savings Plan - Family |
| | | | | 1,000.00 | 06/04/2021 | HSAF210604144232PI | Health Savings Plan - Family |
| | | | | 616.92 | 06/04/2021 | HSAF210604144232PV | Health Savings Plan - Family |
| | | | | 176.92 | 06/04/2021 | HSAS210604144232C/ | Health Savings - Self Only |
| | | | | 336.92 | 06/04/2021 | HSAS210604144232CI | Health Savings - Self Only |
| | | | | 1,218.46 | 06/04/2021 | HSAS210604144232FI | Health Savings - Self Only |
| | | | | 176.92 | 06/04/2021 | HSAS210604144232FI | Health Savings - Self Only |
| | | | | 578.84 | 06/04/2021 | HSAS210604144232PI | Health Savings - Self Only |
| | | | | 40.00 | 06/04/2021 | HSAS210604144232PV | Health Savings - Self Only |
| | HSA BANK WIRE ONLY Total | | | <u>7,607.09</u> | | | |
| 4015 | TRANSGARD LLC | | | | | | |
| | | | 112093 | 497.76 | 06/03/2021 | 074730A | TRANSGARD FENCE |
| | TRANSGARD LLC Total | | | <u>497.76</u> | | | |
| 4044 | KLEIN THORPE & JENKINS LTD | | | | | | |
| | | | | 1,151.40 | 06/03/2021 | 043021 | VERIZON SMALL CELL CONTRA/ |
| | KLEIN THORPE & JENKINS LTD Total | | | <u>1,151.40</u> | | | |
| 4058 | HYDRA STOP HOLDINGS LLC | | | | | | |
| | | | 111916 | 8,562.00 | 06/03/2021 | 42786 | INSTA VALVES |
| | | | 111916 | 7,255.00 | 06/03/2021 | 42813 | CARTRIDGE & INSTA VALVE |
| | HYDRA STOP HOLDINGS LLC Total | | | <u>15,817.00</u> | | | |
| 4074 | AMAZON CAPITAL SERVICES INC | | | | | | |
| | | | | -315.28 | 06/03/2021 | 16VW-RHRN-6RFK | CREDITS PO 31107 |
| | | | | 315.28 | 06/03/2021 | 19X6-F3XG-1CR3 | RETURNED ON 31107 |
| | | | 112259 | 298.68 | 06/03/2021 | 1DWC-J97J-3Q1Y | KLEIN TOOLS |
| | | | 112028 | 27.99 | 06/03/2021 | 1GKM-FCJ6-7PX7 | KNEELING PADS |
| | | | 112365 | 94.52 | 06/03/2021 | 1GV6-6WLM-TPKN | WATER FILTER PITCHER |
| | | | 112303 | 748.97 | 06/03/2021 | 1JD4-9K1D-4G16 | LINEMAN UNIFORMS |
| | | | 112307 | 54.95 | 06/03/2021 | 1L7D-KQJ7-TPLM | WORK LIGHT |
| | | | 112264 | 98.00 | 06/03/2021 | 1PWY-F34G-3336 | TRUCK LITE LAMP BULB |
| | | | 112279 | 279.96 | 06/03/2021 | 1QDX-7K4P-VQXV | HOSE GUIDE HEAVY DUTY |
| | | | 112068 | 23.98 | 06/04/2021 | 1LJD-YWDH-LWKG | STEREO SPEAKERS |
| | AMAZON CAPITAL SERVICES INC Total | | | <u>1,627.05</u> | | | |
| 4113 | SNAP ON INDUSTRIAL | | | | | | |
| | | | 112125 | 5.98 | 06/03/2021 | ARV/48129849 | VEH 5299 RO 65518 PARTS |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---------------------------------|------------------|------------------|------------------|-------------|---------------------|-----------------------------|
| | SNAP ON INDUSTRIAL | | | <u>5.98</u> | | | |
| 4135 | ILLINOIS PUBLIC RISK FUND | | | 11,704.00 | 06/03/2021 | 65817 | IPRF FEE-JULY 2020 EXCESS V |
| | ILLINOIS PUBLIC RISK FUND Total | | | <u>11,704.00</u> | | | |
| 4412 | WI SCTF | | | 596.30 | 06/04/2021 | 0000012442106041442 | WI Child Support Amount 1 |
| | WI SCTF Total | | | <u>596.30</u> | | | |
| 4440 | EXTREME CLEAN AUTO INC | | | 190.00 | 06/03/2021 | 051221 | POLICE CAR WASHES THRU 4/: |
| | EXTREME CLEAN AUTO INC Total | | | <u>190.00</u> | | | |
| 4473 | BRAD MANNING FORD INC | | 111925 | 147.38 | 06/03/2021 | 144549-1 | ROTORS |
| | | | 112165 | 18.23 | 06/03/2021 | 145508 | UNIT 1756 RO 65538 PARTS |
| | BRAD MANNING FORD INC Total | | | <u>165.61</u> | | | |
| 4567 | ARI PHOENIX INC | | 112157 | 3,664.90 | 06/03/2021 | 24713 | VEH 5299 RO 65525 PARTS |
| | ARI PHOENIX INC Total | | | <u>3,664.90</u> | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>STAT PROC</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------|------------------|---------------------|---------------------|-------------|----------------|--------------------|
| | | | Grand Total: | 1,248,615.01 | | | |

The above expenditures have been approved for payment:

| | |
|--|-------|
| _____ | _____ |
| Chairman, Government Operations Committee | Date |
| _____ | _____ |
| Vice Chairman, Government Operations Committee | Date |
| _____ | _____ |
| Finance Director | Date |



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IA

Title: Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting

Presenter: Christopher Minick, Interim City Administrator

Meeting: City Council **Date:** June 21, 2021

Proposed Cost: \$ Budgeted Amount: \$ Not Budgeted:

Executive Summary (if not budgeted please explain):

As result of the recent COVID-19 pandemic and the anticipated future impacts of this world crisis, the City Council of St. Charles recognizes the potential disruption to City operations that will likely be caused by this public health emergency in the near future. The Illinois Municipal Code, 65 ILCS 5/11-1-6, provides for the declaration of a state of emergency and the grant of extraordinary authority to the Mayor by the corporate authorities; and the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, further provides for emergency local disaster declaration by the principal executive officer or his or her interim emergency successor.

It is the policy of the City of St. Charles that the City will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, Section 20 ILCS 3305/11 of the Illinois Emergency Management Agency Act and Sections 2.34, entitled "Civil Emergency," and 2.36, entitled "Emergency Management Agency of the Code of the City," it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the Mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects are mitigated and minimized and that residents and visitors in the City remain safe and secure.

On March 18, the City Council approved Ordinance 2020-M-11 Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City of St. Charles Code.

On April 6, 2020 the City Council approved Ordinance 2020-M-12 Confirming and Extending a Declared State of Emergency Within the City of St. Charles Due to the COVID-19 Pandemic.

City Council subsequently passed the following Ordinances confirming and extending the declared state of emergency within the City due to the COVID-19 pandemic.

| Ordinance date | Ordinance number | Expiration date |
|--------------------|------------------|--------------------|
| April 27, 2020 | 2020-M-15 | May 30, 2020 |
| May 28, 2020 | 2020-M-22 | June 15, 2020 |
| June 15, 2020 | 2020-M-24 | July 20,2020 |
| July 20, 2020 | 2020-M-27 | August, 3,2020 |
| August, 3,2020 | 2020-M-28 | August 17, 2020 |
| August 17, 2020 | 2020-M-31 | September 8, 2020 |
| September 8, 2020 | 2020-M-35 | September 21, 2020 |
| September 21, 2020 | 2020-M-37 | October 5, 2020 |
| October 5, 2020 | 2020-M-38 | October 19, 2020 |
| October 19, 2020 | 2020-M-46 | November 2, 2020 |
| November 2, 2020 | 2020-M-49 | November 16, 2020 |
| November 16, 2020 | 2020-M-50 | December 7, 2020 |
| December 7, 2020 | 2020-M-52 | December 14, 2020 |
| December 14, 2020 | 2020-M-69 | January 4, 2021 |
| January 4, 2021 | 2021-M-1 | January 19, 2021 |
| January 19, 2021 | 2021-M-2 | February 1, 2021 |
| February 1, 2021 | 2021-M-6 | February 16, 2021 |

| | | |
|-------------------|-----------|---------------------------------|
| February 16, 2021 | 2021-M-9 | March 1, 2021 |
| March 1, 2021 | 2021-M-10 | March 15, 2021 |
| March 15, 2021 | 2021-M-12 | April 5, 2021 |
| April 5, 2021 | 2021-M-15 | April 19, 2021 |
| April 19, 2021 | 2021-M-19 | May 3, 2021 |
| May 3, 2021 | 2021-M-23 | May 17, 2021 |
| May 17, 2021 | 2021-M-24 | June 7, 2021 |
| June 7, 2021 | 2021-M-25 | Until next City Council Meeting |

Attachments (please list):

Ordinance

Recommendation/Suggested Action (briefly explain):

Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.

City of St. Charles, Illinois
Ordinance No. 2021-M-

An Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic

WHEREAS, the City of St. Charles (“City”) has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation declaring a state of emergency throughout the State of Illinois as a result of the COVID-19 pandemic; and

WHEREAS, on March 18, 2020, the City passed Ordinance No. 2020-M-11, establishing temporary executive powers and the Mayor of the City declared a state of emergency within the City pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City Code of the City; and

WHEREAS, on April 27, 2020, the City passed Ordinance No. 2020-M-15, confirming and extending to and until May 30, 2020 a declared state of emergency within the City due to the COVID-19 pandemic; and

WHEREAS, on May 28, 2020 the City passed Ordinance No. 2020-M-22, confirming and extending to and until June 15, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on June 15, 2020 the City passed Ordinance No. 2020-M-24, confirming and extending to and until July 20, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on July 20, 2020 the City passed Ordinance No. 2020-M-27, confirming and extending to and until, August 3, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 3, 2020 the City passed Ordinance No. 2020-M-28, confirming and extending to and until, August 17, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 17, 2020 the City passed Ordinance No. 2020-M-31, confirming and extending to and until, September 8, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on September 8, 2020 the City passed Ordinance No. 2020-M-35, confirming and extending to and until, September 21, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on September 21, 2020 the City passed Ordinance No. 2020-M-37, confirming and extending to and until, October 5, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on October 5, 2020 the City passed Ordinance No. 2020-M-38, confirming and extending to and until, October 19, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on October 19, 2020 the City passed Ordinance No. 2020-M-46, confirming and extending to and until, November 2, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on November 2, 2020 the City passed Ordinance No. 2020-M-49, confirming and extending to and until, November 16, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on November 16, 2020 the City passed Ordinance No. 2020-M-50, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on December 7, 2020 the City passed Ordinance No. 2020-M-52, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on December 14, 2020 the City passed Ordinance No. 2020-M-69, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on January 4, 2021 the City passed Ordinance No. 2021-M-1, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on January 19, 2021 the City passed Ordinance No. 2021-M-2, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on February 1, 2021 the City passed Ordinance No. 2021-M-6, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on February 16, 2021 the City passed Ordinance No. 2021-M-9, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on March 1, 2021 the City passed Ordinance No. 2021-M-10, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on March 15, 2021 the City passed Ordinance No. 2021-M-12, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on April 5, 2021 the City passed Ordinance No. 2021-M-15, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on April 19, 2021 the City passed Ordinance No. 2021-M-19, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on May 3, 2021 the City passed Ordinance No. 2021-M-23, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on May 17, 2021 the City passed Ordinance No. 2021-M-24, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on June 7, 2021 the City passed Ordinance No. 2021-M-25, confirming and extending until the next City Council Meeting a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, while the City is currently responding to this COVID-19 pandemic, it is deemed necessary and in the interest of the people of the City, in accordance with the City's responsibility to ensure public health and safety and pursuant to the authority vested in the City pursuant to the Illinois Constitution, including Article VII, Section 6 of the 1970 Illinois Constitution, the laws of the State of Illinois, including Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, Sections 11-1-6, 11-20-5, 8-10-5 and 10-3-6, among others, of the Illinois Municipal Code and Sections 2.34 and 2.36 of the Code of the City, to consent to the declaration that an emergency exists within and a disaster exists in the City and renew and continue the emergency powers of the Mayor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. RECITALS. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

2. **DECLARATION OF AN EMERGENCY AND DISASTER.** It is hereby determined that it is advisable, necessary and in the best interest of the City that the findings, determination and declaration of the Mayor on March 18, 2020, as extended, that a state of emergency and a disaster exists in the City due to the coronavirus disease (COVID-19) outbreak continues to exist and that the actions taken by the Mayor resulting from and in furtherance of that declaration be and are hereby ratified and affirmed.

3. **EXECUTIVE ORDER.** The Mayor shall be and is hereby authorized and directed to continue to exercise by executive order the extraordinary emergency powers and authority as conferred and as may be reasonably necessary to respond to the emergency during the time that this state of emergency exists.

4. **DURATION.** This Ordinance shall remain in effect until the next regularly City Council meeting, provided that the Ordinance shall immediately cease to be effective upon a declaration by the Governor or the Mayor that the state of emergency related to the COVID-19 pandemic no longer exists.

5. **AUTHORITY TO EXECUTE AND ENFORCE.** The officials, officers, employees and agents of the City are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Ordinance. The Mayor, police officers, and all other officers and employees of the City shall enforce the rules and regulations so adopted and orders issued by the Mayor pursuant to this Ordinance.

6. **NOTICE.** Upon issuing the proclamation herein authorized, the City Clerk shall notify the news media situated within the City, and shall cause copies of the proclamation declaring the existence of the emergency to be posted at the following places within the City: City Hall and the police station.

7. **SEVERABILITY.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

8. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 21st day of June, 2021.

PASSED by the City Council of the City of St. Charles, Illinois, this 21st day of June, 2021.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 21st day of June, 2021.

Lora A. Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Recommendation from Mayor Lora Vitek to approve the appointment of Heather McGuire as the City Administrator of the City of St. Charles, effective July 26, 2021

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: June 21, 2021

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

On June 11, 2021, Mayor Vitek made an offer for the position of City Administrator to Heather McGuire and she accepted. Heather holds a Bachelor of Arts from DePaul University in Psychology and her Juris Doctor from Northern Illinois University. She has been working in local government for eleven years, first as a municipal attorney, then as an Assistant City Administrator, and currently as City Administrator of Crest Hill, Illinois. She is a member of the International City/County Management Association (ICMA), the Illinois City/County Management Association (ILCMA), and the Illinois State Bar Association. She is bringing to the City of St. Charles experience in economic development, budgeting and financial management, capital projects, risk management, and labor and personnel.

Attachments *(please list):*

- Heather McGuire's resume

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve the appointment of Heather McGuire as the City Administrator of the City of St. Charles, effective July 26, 2021, and subject to approval and execution by the parties of the City Administrator Employment Agreement presented immediately hereafter.

Heather M. McGuire

April 11, 2021

Heidi Voorhees, President
GovHR USA
630 Dundee Road, Suite 130
Northbrook, IL 60062

Ms. Voorhees:

My career as a City Administrator provides the opportunity to solve problems, manage risk and challenge myself daily and I relish the opportunity to continue to do so as City Administrator for the City of St. Charles. My experience and training allow me to effectively communicate with diverse groups of people to produce desirable results.

I am a key member of the collaborative management structure at the City of Crest Hill. Daily interactions with the Police Department, Public Works Department, Community Development Department, Finance Department and Clerk's Office keep me well-versed in the functions of City Hall. Although I am involved in all major projects within the City, I empower the Directors to effectively manage their departments while providing guidance, support, and oversight. Daily, I ensure project components align with the bigger picture regarding costs, strategies, and alternatives, continually reevaluating what is best for the municipality.

An ideal City Administrator can balance aggressive economic development with accountability, transparency, and accessibility. Under my management, Crest Hill's commercial growth continually rivals its larger neighbors, utilizing incentive agreements and redevelopment agreements within our newly implemented TIF Districts. Although economic growth is a cornerstone for governmental success, an Administrator's participation in the community instills confidence in the public officials; I ensure that I am invested in the community by attending events and making time to meet with citizens regularly.

My enclosed résumé will provide you with more information regarding my skills and experience. Please contact me at [REDACTED] if you would like more information. I look forward to speaking with you.

Sincerely,



Heather M. McGuire

Attached: Résumé
 References

Heather M. McGuire

SUMMARY OF QUALIFICATIONS

Analytical government administration professional skilled at building collaborative relationships with fellow staff, government leaders and community members. Eleven years of government experience including three years of private sector municipal legal experience.

PROFESSIONAL EXPERIENCE

City of Crest Hill

May 2013-Present

The City of Crest Hill is a diverse community with a population of 20,827 located in the southwest suburbs of the City of Chicago. The City has 63 full-time employees, including two collective bargaining units, two water reclamation facilities, a full-time police force and has a maximum-security prison within its boundaries.

City Administrator

September 2016-Present

I serve as the Chief Administrative Officer for the City. Devise, recommend, and implement action plans to address a wide variety of municipal needs as approved by the City Council.

- Prepare and administer annual operating budget of \$17 million, with a total \$30 million budget, in accordance with directives of City Council to ensure achievement of short and long-term goals. Current projects include finalizing a new City Hall, Police Station, and Wastewater Treatment Plant. Presented to Standard and Poor's to increase the City's Bond Rating to AA as part of bond issuance. Recently completed a 40,000 ft² new public works building with in-house staff, saving \$4.5 million on construction costs.
- Manage all departments and appointed department heads including the Police Department, Public Works Department, Finance Department, Community Development Department, and Utility Billing Department, including representing the City with risk management cooperatives. Conduct recruitments and make candidate recommendations to the Mayor for vacant appointed positions. Address personnel matters including grievances and arbitrations as necessary, including successful negotiation of several collective bargaining agreements for three unions.
- Represent City regarding all economic development matters including initial concept meetings with developers and businesses, as well as negotiate economic incentive packages. Implemented the City's first two Tax Increment Financing (TIF) Districts as an economic development tool including finalization of redevelopment agreements within the TIF Districts. Currently in the process of certifying a third TIF District.
- Work with the City's engineers to develop a Facility Plan for rehabilitation of the City's West Water Reclamation Facility, including addressing infiltration and inflow issues.

City Attorney/Human Resources Director/Assistant Administrator

May 2013-September 2016

- Advise elected officials, both orally and in writing, on legal inquiries in such areas as zoning, ordinances, and contract matters. Appear at City Council and Plan Commission meetings as

well as work sessions and subcommittee meetings as required in order to counsel City on legal matters.

- Assist in the development of the City's updated Comprehensive Plan, including managing implementation for future compliance.
- Counsel elected officials and staff and ensure compliance with the Open Meetings Act, Freedom of Information Act and other applicable state and federal statutes.
- Represent City in litigation including drafting complaints, motions and conducting discovery for cases such as complex civil litigation, ordinance enforcement, condemnation and local prosecution.
- Manage health insurance and workers' compensation claims, act as IMRF Representative, draft personnel policy and maintain personnel files in accordance with state and federal law.

McKeown, Fitzgerald, Zollner, Buck, Hutchison & Ruttle
Associate

June 2010-May 2013

- **Municipal Law (Primary Practice Area)**
General Counsel for the City of Crest Hill, Illinois, the Village of Millington, Illinois and the Southwest Agency for Health Management Services (SWAHM). Advise municipal boards on parliamentary matters and compliance with the Open Meetings Act including representation at board meetings and closed sessions and Freedom of Information Act requests. Respond to various time-sensitive inquiries including researching, analyzing and synthesizing an array of legal issues into written opinions. Act as liaison to various local and state organizations and agencies on behalf of municipalities. Represent municipalities in civil litigation matters as necessary. Advise municipalities regarding zoning and land use matters.
- **Real Estate**
Client representation of property sales and purchases including communication with clients in order to address concerns and questions throughout the transaction. Perform title work as agent of various title companies. File and maintain real estate tax exemption applications for municipalities and not-for-profit corporations.

PROFESSIONAL MEMBERSHIPS

The Illinois City County Management Association (ILCMA)
International City/County Management Association (ICMA)
Illinois State Bar Association (ISBA)
FEMA/National Incident Management System (NIMS) Certified

EDUCATION

Northern Illinois College of Law

Juris Doctorate

DePaul University

Psychology B.A. - Human Services, High Honors

English Minor – Professional Writing

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IC

Title:

Recommendation to approve a Resolution Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator

Presenter:

Jennifer McMahan, Director of Human Resources

Meeting: City Council

Date: June 21, 2021

Proposed Cost: \$212,469.71

Budgeted Amount: \$277,112.80

Not Budgeted: **Executive Summary** (*if not budgeted please explain*):

At the February 27, 2021, City Council retreat, Council gave staff direction to accept a proposal from GovHR to begin a recruitment for City Administrator due to the May 15, 2021, retirement of Mark Koenen. GovHR posted the position in March and April. GovHR screened 13 candidates, the elected official advisement team of Mayor Vitek, Alderman Bancroft and Alderman Stellato interviewed GovHR's seven recommended candidates, and the department directors and City Council interviewed two finalists. Mayor Vitek recommends the appointment of Heather McGuire with a start date of Monday, July 26, 2021.

GovHR, HR Director McMahan, and City Attorney Peppers finalized the offer and employment agreement with Heather McGuire. Included in the agenda packet is a resolution authorizing the Mayor and City Clerk to approve an Employment Agreement between the City of St. Charles and Heather McGuire for the position of City Administrator. The employment agreement has a term that coincides with the Mayor's current term of office.

Note that the proposed cost of \$212,469.71 includes all compensation, benefits, and tax liability (e.g. FICA) for a start date of July 26, 2021, through the end of the fiscal year. The budgeted amount reflects a full 12 months.

Attachments (*please list*):

- A Resolution Authorizing the Execution of an Employment Agreement between the City of St. Charles and Heather McGuire for the position of City Administrator
- Employment Agreement Between the City of St. Charles and Heather McGuire

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a resolution authorizing the execution of an employment agreement between the City of St. Charles and Heather McGuire for the position of City Administrator, effective July 26, 2021

**City of St. Charles, Illinois
Resolution No. 2021 - ____**

**Resolution a Resolution Authorizing and Directing the Mayor to Execute
and the City Clerk to Attest to the Execution of a Certain Employment
Agreement with Heather McGuire as City Administrator**

**Presented and Passed by the
City Council on June 21, 2021**

BE IT RESOLVED by the CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DU PAGE COUNTIES, ILLINOIS as follows:

Section 1: That the Mayor is hereby authorized and directed to execute on behalf of the City of St. Charles that certain Employment Agreement with Heather McGuire, in substantially the form attached hereto and incorporated herein as Exhibit "A," by and on behalf of the CITY OF ST. CHARLES.

Section 2: That, on behalf of the City of St. Charles, the City Clerk is hereby authorized and directed to attest the Mayor's execution of said Employment Agreement.

Section 3: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 21st day of June, 2021.

PASSED by the City Council of the City of St. Charles, Illinois, this 21st day of June, 2021.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 21st day of June, 2021.

Lora Vitek, Mayor

ATTEST:

Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EMPLOYMENT AGREEMENT

This Agreement (the “*Agreement*”) is made and entered into by and between the CITY OF ST. CHARLES, STATE OF ILLINOIS, a municipal corporation (the “*Employer*”), and HEATHER M. McGUIRE (the “*Employee*”), this ____ day of June, 2021; the Employer and the Employee are sometimes hereinafter collectively referred to as the Parties.

SECTION 1. DUTIES

The Parties agree that the Employee is to be employed and appointed as City Administrator of the City of St. Charles (“*City*”) to serve at the pleasure of the Mayor and City Council, subject to the terms and conditions of the St. Charles Municipal Code (the “*Code*”) and this Agreement. The Employee shall perform the functions and duties specified in Section 2.10.125 of the Code as the same may be amended, from time to time, by the Mayor and City Council and any other ordinances, resolutions, rules and regulations, policies of the City and professional codes of ethics in effect as of the effective date of this Agreement, and those hereafter adopted or instituted by the City as the case may be, pertaining to the duties and responsibilities of the City Administrator and to perform such other legally permissible and proper duties and functions as the Mayor and/or Council may, from time to time, assign. The Employee shall attend such meetings and make such written and oral reports and recommendations as the Mayor and the City Council may require. She shall report directly to and follow such directions as the Mayor and/or Council shall provide.

SECTION II. TERM

- A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of the Employee at any time, subject only to the provisions of Section 2.12.031 of the Code and in a manner consistent with Section III, Paragraphs A, and B, of this Agreement. Absent such termination, this Agreement shall be in full force from the date of acceptance by the Mayor and City Council and execution by the Mayor, attested by the City Clerk, and signed by the Employee, and shall remain in effect, unless terminated by operation of law, through the end of such Mayor’s term of office, *i.e.*, through the latter of the first Monday in May, 2025, or the date the Mayor elected to office in April, 2025 assumes office.
- B. The Parties hereby agree that the Employee shall be employed for an additional thirty (30) days beyond the term of this Agreement as specified in Section II.A. above. In the event the Employer and the Employee do not, prior to the expiration of said additional thirty (30) day period, agree on terms of a new Employment Agreement for an additional period of at least twelve (12) months, then this Employment Agreement shall terminate and the Employer shall have no further financial obligation to the Employee other than those benefits provided under the provisions of the Employer’s Code, ordinances, rules, regulations and policies of the Employer as further described in Section X. In the event a new Agreement is negotiated and signed after this Agreement has expired, but prior to the expiration of the thirty (30) day period referenced above, the Employee’s employment shall

continue upon the terms and conditions of this Agreement until a new Agreement is entered into or said thirty (30) days has passed.

- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Administrator with the Employer, subject only to the provisions set forth in Section III.A.2. of this Agreement.
- D. Subject to the Employee's right to resign as provided in Section II.C. above, the Employee agrees to remain in the employ of the Employer, as provided for in Section II.A. above, and shall not accept other employment nor become employed by any other employer until this Agreement is terminated in accordance with its terms.

The covenant contained in this Subsection II.D. shall not be deemed to preclude the Employee from occasionally teaching, writing, consulting, or military reserve service when performed on the Employee's time off.

SECTION III. TERMINATION AND SEVERANCE PAY

A. Termination

1. Notwithstanding any provision in this Agreement to the contrary, the City shall have the absolute right, by a majority vote of the corporate authorities of the City, to terminate the services of the Employee with or without cause at any time and for any reason whatsoever, and without any due process hearing that might be required by law or otherwise, subject only to subparagraph B of this Section III. In the event that the Employer no longer wishes to retain the professional services of the Employee, a written and dated notification of termination shall be provided to the Employee.
2. The Employee may terminate this Agreement at any time. In the event the Employee voluntarily resigns her position with the Employer before this Agreement is otherwise terminated as herein provided, the Employee shall give the Employer not less than sixty (60) days advance written notice, unless the Parties otherwise agree. Upon the effective date of the Employee's resignation, the Employee shall be entitled only to such benefits as may have been previously accrued pursuant to this Agreement, together with those benefits which are consistent with the provisions of the Employer's City Code, ordinances, policies, rules and regulations. Specifically, the Employee shall not receive any portion of the Severance Pay as herein otherwise described.
3. Notwithstanding the provisions contained in subparagraphs 1 and 2 above, the City, by a majority vote of the corporate authorities of the City, shall have the right to terminate the Employee should the Employee abandon her position. The term "abandon" shall, for purposes of this subparagraph, mean actions by the Employee evidencing her voluntary, intentional relinquishment of the position. The term "abandon" shall not mean the Employee's:

- Inability to perform the duties and responsibilities of her position due to illness or injury;
- Refusal to take any action or perform any duty or responsibility of her position due to her good faith belief that doing so would violate a legal, moral or ethical obligation; and
- Unauthorized or unexecuted absence from City Hall, unless such absence exceeds three (3) consecutive days.

In addition, this subparagraph is not intended to authorize the termination of the Employee due to personality conflict or differences in management style or philosophy.

In the event of a termination of the Employee pursuant to this subparagraph 3, the City shall not be obliged to pay the Severance Pay nor to provide the Severance Benefits, as hereinafter provided for below.

4. Notwithstanding the provisions contained in subparagraphs 1 and 2 above, the corporate authorities of the City shall have the right to terminate the Employee should any complaint of malfeasance, misfeasance or any complaint of sexual harassment filed against the Employee during the term of this agreement be substantiated by a court having jurisdiction or the City Ethics Officer.
5. Upon the termination of the Employee's employment with the City, regardless of cause therefor, the Employee shall promptly surrender to the City all property provided to her by the City for use in relation to her employment.

B. Severance Pay

1. As used herein, the term "Severance Pay" shall mean and be deemed to include the Employee's aggregate salary (less legally required deductions and other customary set-offs), together with a continuation of all employment benefits then available to exempt employees per the City's Personnel Policy Manual and this Agreement, including, without limitation, Sick Leave Accrual, Vacation Leave Accrual, Holidays, Personal Leave, Health Insurance (provided at the Employee's then current rate of contribution), Dental Insurance (provided at the Employee's then current rate of contribution), life insurance, pension contributions (Illinois Municipal Retirement Fund), and the Employee's retirement savings plan. Severance Pay shall not be deemed to include any vehicle allowance, or phone stipend, if applicable.
2. In the event that the Employer terminates the Employee pursuant to Section III.A.1., the Employer shall be obligated to pay to the Employee the Severance Pay. The Severance Pay shall be equal to payment of salary and benefits defined in

Section III.B.1. above for a period of twenty (20) weeks, subject to the limitations otherwise set forth in this Agreement. The maximum amount of Severance Pay which may be paid to the Employee will be equal to twenty (20) weeks of her compensation and benefits as defined by, and limited to, the definition of Severance Pay set forth above. The rate of compensation and benefits comprising the Severance Pay shall be the rate of compensation and benefits in effect as of the effective date of the Employee's termination. The payment of Severance Pay shall commence immediately upon termination or the expiration of this Agreement and shall be paid in bi-weekly payments in the same manner as pertains to all other exempt employees in the City.

3. Should the Employee secure other employment during the period during which the Employee is entitled to receive Severance Pay, the Employee shall be obligated to immediately notify the Employer of such employment and the amount of compensation and benefits being received by the Employee in the Employee's new position. Subject to the following limitations, the Employee's right to receive Severance Pay, and the Employer's obligation to make Severance Pay payments, shall cease as of the date on which the Employee's new employment is to commence, provided that the Employee shall be employed at a rate of compensation and benefits which, in the aggregate, are equal to or exceed the Employee's rate of compensation and benefits as of the date of the Employee's termination or the expiration of this Agreement. Should that date fall within any payment period applicable to the payment of the Severance Pay, such payment shall be prorated proportionately. The Severance Pay provisions contained herein are intended to provide the Employee with sufficient economic security during the time within which she is seeking alternative employment.
4. Notwithstanding the foregoing, should the Employee obtain employment at levels of compensation and benefits lower than those being paid to the Employee at the time of the Employee's termination or the expiration of this Agreement, then the Employer shall continue to be obligated to pay to the Employee a portion of the Severance pay equal to the difference between the Employee's Severance Pay (the aggregate of both the Employee's rate of compensation and benefits) and the lower level of aggregate compensation and benefits being paid to the Employee in the Employee's new position.
5. However, and notwithstanding the foregoing, the Employer shall not be obligated to provide the Employee with Severance Pay if the Employee's employment is terminated for any of the following reasons:
 - a. Should the Employee be convicted of, or plead guilty to, any illegal act involving personal gain to the Employee related to her duties as City Administrator; or
 - b. Should the Employee be convicted of, or plead guilty to, any felonious act; or

- c. Should the Employee engage in any misconduct involving moral turpitude;
or
 - d. Should the Employee engage in gross misconduct; or
 - e. Should the Employee engage in gross negligence.
6. Before making any final determination that the Employee is ineligible for Severance Pay for any of the reasons set forth above, the Employer shall notify the Employee of the fact that her termination is under consideration and as to which one or more of the five specific grounds herein identified, if any, are relied upon by the Employer as justification for the non-payment of the Severance Pay. The Employee shall be afforded a reasonable opportunity to be heard in a closed session meeting of the City Council to the extent permitted or required by law.
7. In the event the Employee shall be indicted or arrested for (i) any felony or (ii) charged with any misdemeanor violation of any federal or state criminal law or statute which, in the opinion of a majority of the corporate authorities of the City, would reflect unfavorably upon said City, or in any way interfere with her ability to discharge the duties of her employment, then the City may request and, upon such a request, the Employee shall accept a leave of absence without pay pending a final determination of the criminal charges brought against said Employee. Should the Employee be cleared of all wrongdoing in connection therewith, she shall be restored to her position and all amounts of back pay withheld shall be promptly paid to her. Should the Employee plead or be found guilty of any such felony violation, or should any such violation be dismissed or otherwise compromised in consideration for testimony or other evidence, she shall forfeit her position as the City Administrator of the City, together with any right or privilege attendant thereto, including any back pay which may have been withheld subsequent to her indictment or arrest.
8. The Employee shall not be due any Severance Pay in the event that the Employee terminates employment pursuant to Section III.A.2, 3 and 4.

SECTION IV. SALARY

The Employee is currently employed by the Employer in the capacity of City Administrator at a salary of Two Hundred Twenty Thousand Dollars (\$220,000.00) and is further provided with benefits as outlined in City policy. The Employee's annual salary review shall be made at the same time as similar consideration is given to other non-union employees generally and the salary shall be increased in the same manner and at least in the same proportion to that provided to other exempt City employees. The Employee's next salary review will be on or about May 1, 2022.

SECTION V. RESIDENCY

It is hereby acknowledged that the Employee currently resides in Plainfield, Illinois. In compliance with the requirements of the Code, the Employee shall establish residency within the corporate limits of the City, within one (1) year of the appointment of Employee pursuant to this Agreement and the City agrees to reimburse the Employee up to, but not to exceed, Ten Thousand Dollars (\$10,000.00) for documented (receipts) and reasonable packing and moving expenses. Throughout the Employee's employment with the Employer, the Employee shall thereafter maintain a residence within the corporate limits of the City.

SECTION VI. PERFORMANCE EVALUATION

- A. Annually, the Mayor (with City Council and Employee input) shall define goals and performance objectives for the Employee that are determined necessary for the proper operation of the City of St. Charles and the attainment of the City Council's policy objectives and shall further establish a prioritization among those various goals and objectives.
- B. In effecting the provisions of this Section, the Employer and the Employee mutually agree to abide by the requirements of all applicable laws.

SECTION VII. HOURS OF WORK

It is recognized that the Employee must devote a great deal of time outside of the City's normal business hours. With that in mind, the Employer agrees that the Employee will be allowed to take reasonable time off during normal business hours, provided that such time off does not interfere with the performance of her duties.

SECTION VIII. VEHICLE ALLOWANCE

The Employer agrees to pay the Employee a vehicle allowance to compensate the Employee for the business use of her personal vehicle. Such car allowance shall be \$600 per month, paid twice per month. The Employer may increase the vehicle allowance in such amounts and to such extent as the Employer may determine appropriate as part of the Employee's annual review. The Employee shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle (minimum liability coverage of \$100,000 bodily injury per person, \$300,000 bodily injury per occurrence, \$100,000 property damage and \$300,000 bodily injury and property damage liability combined single limit), and a copy of paid insurance premiums shall be provided to the City Clerk. The Employee shall further be responsible for all expenses attendant to the purchase, operation, maintenance, repair and regular replacement of said vehicle. The Employee shall maintain the motor vehicle in good repair and suitable appearance. The Employee understands and acknowledges that such stipend may be taxable to the Employee for purposes of federal and State of Illinois income taxes, and other tax liability and expressly agrees to be solely responsible for payment of any such taxes without continuation on the part of the City.

SECTION IX. OTHER BENEFITS

In addition to the elements of the Employee compensation identified in this Agreement, the Employee shall be entitled to all other benefits provided under the provisions of the Employer's Code, ordinances, rules, regulations and policies of the Employer, including, but not limited to, medical insurance, dental insurance, life insurance, vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits, and working conditions as they now exist or as the same may hereafter be amended to the extent such benefits may apply to all other exempt employees of the Employer, with the following exceptions:

1. The Employer agrees to provide the Employee four (4) weeks paid vacation time, with five (5) days deposited in the Employee's vacation bank upon the date of this Agreement and thereafter accrues after the initial four (4) weeks of employment, pursuant to City policy.
2. The Employer agrees to provide (a) five (5) days of up-front sick leave, to be deposited in the Employee's sick leave bank upon the date of this Agreement, and thereafter accrues pursuant to City Policy, and (b) a one-time award of four hundred eighty (480) hours deposited into Employee's sick leave bank in the event of a serious Employee health condition.

SECTION X. INDEMNIFICATION

The Employer shall indemnify, defend and save harmless the Employee from and against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of the Employee's performance of her duties as City Administrator. The Employer will pay the amount of any settlement or judgment rendered thereon, together with any costs of defense, including reasonable attorneys' fees and costs. The City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. This covenant to indemnify, defend and hold harmless shall not apply to acts outside the scope of the Employee's employment nor to conduct which is intentional, malicious, or as may otherwise be prohibited by law.

SECTION XI. BONDING

The Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

SECTION XII. COMMUNICATION

The Employee's duties require the Employee to communicate with persons from locations and at times when the Employee is not present in the City's offices and to have access to the internet from locations away from the City offices. The City shall provide the Employee with a stipend or, alternatively, a cellular telephone for business use and occasional personal use consistent with the provisions of the City's Personnel Manual on the City's cellular telephone plan and a computer tablet (Surface or similar) to conduct City business.

SECTION XIII. EMPLOYEE'S EXPENSES

The City shall annually appropriate and budget an amount of money for the purpose of defraying the hereinafter itemized expenses of the Employee as the City Administrator. The amount so appropriated and budgeted shall be left to the sound discretion of the Mayor and City Council. The amount to be appropriated and budgeted shall include, but not by way of limitation, allocations for the following expenses:

- A. Professional dues and subscription expenses for the ICMA, ILCMA, IML, Metro Managers and other subscriptions of the Employee necessary and desirable for her continued professional education, growth and advancement and for the good of the City.
- B. Professional registration fees and costs to maintain the Employee's law license with the State of Illinois.
- C. Consistent with state law and the City Travel and Reimbursement Policy, travel and subsistence expenses including, but not by way of limitation, traveling expenses, registration fees, lodging, meals and other business expenses so as to enable the Employee to attend Federal, State, regional or local seminars, conferences, short courses or institutes reasonably necessary for her professional development or for the conduct of the official business for the CITY as approved by the Mayor and City Council.

SECTION XIV. CONFIDENTIALITY

The Employee shall hold in a fiduciary capacity for the benefit of the City all information, knowledge or data of the City, its business, and its operations, obtained by the Employee during her employment, which is not subject to disclosure under the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1-11 *et seq.*) and which is not generally known to the public. The Employee shall not disclose or make use of, for her own benefit, for the benefit of another or for the benefits of any entity any confidential information, knowledge or data of the City, its business or its operations which is not subject to disclosure under the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1-11 *et seq.*) and which is not generally known to the public.

SECTION XV. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

The Employer shall fix any other terms and conditions of employment relating to the employment or performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of the Code or this Agreement. The City's Personnel Manual shall be applicable to the employment of the Employee, except to the extent that it is in conflict with a provision of this Agreement, in which case the specific provision of this Agreement shall control.

SECTION XVI. NO REDUCTION OF BENEFITS

The Employer shall not at any time during the term of this Agreement reduce the Employee's salary or other benefits provided to the Employee pursuant to this Agreement or the Code, ordinances, rules or regulations of the Employer. Notwithstanding the foregoing, the Employer may reduce the Employee's salary only in the same manner and proportionally to the same extent as provided by the Employer in any across-the-board reduction imposed on all other employees.

SECTION XVII. GENERAL PROVISIONS

- A. Modification. No modification or waiver of this Agreement or of any covenant, condition or provision of this Agreement shall be valid, unless in writing and duly executed by the Parties.
- B. Severability. All terms, conditions and provisions of this Agreement are severable and in the event any of them shall be held to be unenforceable, this Agreement shall be interpreted as if such term, condition or provision were not contained in the Agreement.
- C. Choice of Law. This Agreement is made and entered into in the State of Illinois, and the law of the State of Illinois shall govern the Agreement's validity and interpretation and Parties' performance of their respective duties and obligations under the Agreement.
- D. Entire Agreement. This written Agreement embodies the whole agreement between the Parties and there are no inducements, promises, terms, conditions, or obligations made or offered by either the Employer or the Employee, other than those contained in this Agreement.
- E. Assignability. The Employee acknowledges that the services to be rendered by her are unique and personal. Accordingly, the Employee may not assign any of her rights or delegate any of her duties or obligations under this Agreement. This Agreement shall be binding upon and inure to the benefit of any successor governmental legal entity or successor elected City officials which may assume and perform the duties of the City and/or the elected officials thereof.
- F. Notices. All notices hereunder shall be in writing and must be served either personally or by registered or certified mail to:

- 1. The City at:

Mayor
City of St. Charles
2 East Main Street
St. Charles, Illinois 60174

2. The Employee at:

Heather M. McGuire



3. To such other person or place which either party hereto by its prior written notice shall designate for notice to it from the other party hereto.

G. Counterparts. This Agreement is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the City of St. Charles has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this Agreement in duplicate, as of the date set forth below.

LORA A. VITEK, Mayor

HEATHER M. MCGUIRE, City Administrator

Dated: _____

Dated: _____

Nancy Garrison, City Clerk

Dated: _____