

**AGENDA
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
CHAIRMAN RONALD SILKAITIS**

**MONDAY, AUGUST 24, 2020, 7:00 P.M
CITY COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL 60174**

1. CALL TO ORDER

2. ROLL CALL

3. ADMINISTRATIVE

- a. Electric Reliability Report – Information only.
- b. Natural Resources Commission Minutes – Information only.

4. OMNIBUS VOTE

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. POLICE DEPARTMENT

- a. Recommendation to approve the Use of Langum Park for the 2020 Train the Trooper Event.

6. PUBLIC WORKS DEPARTMENT

- a. Recommendation to Waive the Formal Bid Procedure and approve Construction Contract for Storm Sewer Improvements at Walnut Street and S. 19th Street.
- b. Recommendation to approve a Budget Addition for Parking Deck Security Enhancements.

- c. Recommendation to Waive the Formal Bid Procedure and Execute Contract for Parking Deck Security Enhancements.
- *d. Recommendation to approve Construction Contract for Crack Filling.
- *e. Recommendation to approve Construction Contract for Pavement Rejuvenation.
- *f. Recommendation to award the Bid for Electrostatic Painting Services to Superior Electrostatic Painting, Inc.
- *g. Recommendation to Waive the Formal Bid Procedure and Award Service Contract to Leyden Electric for Emergency Repair to Well #13.

7. EXECUTIVE SESSION

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

8. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS

9. ADJOURNMENT

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at 630 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 3.a

Title: Electric Reliability Report – Information Only

Presenter: Paul Hopkins

Meeting: Government Services Committee

Date: August 24, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

For Information Only.

Attachments *(please list):*

- July 2020 Outage Report
- July 2020 Streetlight Repair Report

Recommendation/Suggested Action *(briefly explain):*

For information only.

**City of St. Charles
July 2020 Outages**

OUTAGE No.	DATE	TIME OFF	TIME ON (Min)	AREA AFFECTED	CIRCUIT No.	CAUSE/RESPONSE	NO. OF CUST.	OUTAGE MINUTES	MAJOR CATEGORY	SUB CATEGORY
1	7/2/2020	7:51 PM	0	NW side of town, Randall Rd., Dean St., Renaux, Peck.	216	No power. Trip on circuit 216. Instantaneous breaker trip & reclose. No sustained. Suspect wildlife.	296	0	Unknown	12.47-kV
2	7/8/2020	8:20 PM	100	800-900 block of Munhall.	316	No power. Tree contact/wind storm. Removed tree and re-fused line.	8	800	Tree	Small Branch
3	7/10/2020	5:30 AM	33	Downtown and north along the river.	7962	Outage. ComEd lost power. ComEd re-energized after isolating problem area.	2664	87,912	ComEd	7962
4	7/12/2020	5:59 AM	0	Prairie St., Evergreen St., Howard St., S. 16th St.	622	No power. No action taken, suspect wildlife. 622 instantaneous breaker operation. Patrolled line on 7/13/20.	561	0	Unknown	12.47-kV
5	7/27/2020	5:06 AM	102	Production, Tyler Rd., Industrial Dr., Main St. between Tyler & Dunham.	514	Outage. Underground cable fault. Isolated faulted cable, restored power.	307	31,314	Equipment	Cable
5	7/27/2020	6:26 AM	18	NE section of City.	5T2	Outage. Closed on circuit 514 in attempt to restore power. Isolated underground fault, restored power.	338	6,084	Equipment	Cable
6	7/27/2020	11:05 AM	0	East along Main St. to S. Tyler and west along State St. to 9th St.	315 316	Outage - unknown cause. Automatic reclose.	729	0	Unknown	12.47-kV
Total of Interrupted Minutes								126,110		
Total SAIDI*							8.045			
Total of ComEd Interrupted Minutes								87,912		
Total SAIDI without ComEd							2.437			
*System Average Interruption Duration Index (SAIDI)										



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 3.b

Title: Natural Resources Commission Minutes – Information only

Presenter: AJ Reineking

Meeting: Government Services Committee

Date: August 24, 2020

Proposed Cost: \$ n/a

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

A duty of the Natural Resources Commission is to advise and consult with the Government Services Committee. The July 9, 2020 Natural Resources Commission meeting minutes are attached.

Attachments *(please list):*

* Natural Resources Commission Minutes – July 2020 meeting minutes.

Recommendation/Suggested Action *(briefly explain):*

For information only.

**MINUTES
CITY OF ST. CHARLES
NATURAL RESOURCES COMMISSION MEETING
RALPH GRATHOFF, CHAIRMAN
JULY 9, 2020**

Members Present: Angela Churchill, Tom Galante, Ralph Grathoff, Suzi Myers, Loren Nagy; present via WebEx: Ryan Johnson, Claire Norman, Pam Otto

Members Absent: Kathy Brens, Andrew Diorio, Heather Goudreau, Lee Haggas, Jillian Leturno

Others Present: Chris Adesso, Marcelline D'Argento AJ Reineking

Visitors Present: Jack Jordan, Frank Wanderlich, Bryan Wirball

1. Call to Order & Pledge of Allegiance

The meeting was convened by Chair. Grathoff at 7:02 p.m.

2. Introduction of Visitors, Comments and Concerns

Mr. Jordan, an intern at the city's Public Works Department, was in attendance in support of the Natural Resources Commission [NRC] and to offer his assistance to the Commissioners.

Mr. Wanderlich was in attendance, as a private citizen and resident of St. Charles, to voice his support of plastics reduction and offer his assistance to the Commissioners.

Mr. Wirball was in attendance to observe the meeting as a potential new Commissioner of the NRC.

3. Minutes Review and Approval

Motion to approve and place into the public record the minutes of the March 12, 2020 NRC meeting. Motion by Comm. Galante, second by Comm. Nagy to approve the minutes. Voice vote: unanimous; nays – none. Motion carried at 7:04 p.m.

4. Old Business

A. Greenest Region Compact II

Chair. Grathoff reported he and other members of the NRC participated in some of the webinars offered through the Metropolitan Mayors Caucus and Chicago Metropolitan Agency for Planning [CMAP]. The focus of the webinars was adapting to the impacts of climate change and building on the framework of the Greenest Region Compact [GRC]. Chair. Grathoff noted there are many stakeholders including local, regional and state representatives. Comm. Myers reported she gained a better understanding of climate change mitigation. The Mayors Caucus and CMAP information is attached to and made a part of these minutes.

Mr. Adesso confirmed the city's Community & Economic Development and Public Works Departments have completed applicable sections of the Greenest Region Compact [GRC] spreadsheet with the current status as staff understands it to be. The Energy/Electric section of the GRC will be completed by staff and the document will then be distributed to all members of the NRC for review and next steps.

B. Curbside Composting

Citywide curbside composting began on April 6, 2020. The level of residential participation will be difficult to measure, however.

5. New Business

A. Plastics Reduction

Please see Committee Reports below.

B. Potential New Commissioner

Mr. Wirball was in attendance to observe the meeting as a potential new member of the NRC. Mr. Wirball introduced himself to all present and expressed his support of the NRC's mission and activities. His letter of interest has been submitted to Mayor Rogina.

C. Fall Tree Planting for Arbor Day

The city's annual Arbor Day event was canceled due to the COVID-19 pandemic and the state of Illinois' response, which included a shelter-in-place order during the month of April. The Arbor Day Foundation waived the Arbor Day observance requirement for the city's continued Tree City USA status [St. Charles has been a Tree City USA community for the past 22 years]. To continue the city's annual tradition, Chair. Grathoff proposed planting a tree this fall in honor of Arbor Day 2020. The NRC and city will determine where the tree will be planted.

6. Committee Reports

A. Education Committee

Comm. Myers reviewed the upcoming articles the Commissioners are writing for *The Den*.

B. Langum Woods Clean-Up Committee

None.

C. New Committee

None.

D. Single-Use Bag Committee

Comm. Nagy confirmed the Single-Use Bag Committee is ready to move forward and requested suggestions from staff as to next steps. Mr. Adesso suggested the Committee contact the St. Charles Business Alliance and the city's Director of Community and Economic Development to obtain information and guidance. The Committee members could also meet with their aldermen to express their position on this topic as private citizens. Additionally, the Committee could plan to make an informational presentation to the city's Committee of the Whole.

7. Public Services Division Tree Activity Reports February 2020

Motion to approve and place into the public record the Public Services Division Tree Activity Reports for the months of March, April and May 2020. Motion by Comm. Myers, second by Comm. Nagy to approve the reports. Voice vote: unanimous; nays – none. Motion carried at 7:35 p.m.

8. Additional Items

A. Commissioners

Chair. Grathoff inquired as to the status of the Student Commissioners' participation with the NRC. Ms. D'Argento explained some of the students have graduated from high school, and staff will contact them to determine if they will continue to participate as members of the NRC.

B. City Staff

None.

C. Visitors

Chair. Grathoff encouraged Mr. Wanderlich to continue to attend NRC meetings with regard to his interest in plastics reduction.

D. Adjournment

Motion to adjourn the meeting. Motion by Comm. Myers, second by Comm. Nagy to adjourn the meeting. Voice vote: unanimous; nays – none. Motion carried at 8:04 p.m.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 5.a

Title: Recommendation to Approve Use of Langum Park for the 2020 Train the Trooper Event

Presenter: Police Chief Keegan

Meeting: City of Chicago Government Services Committee

Date: August 24, 2020

Proposed Cost: \$100 (PW)

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

This event is scheduled to take place on Friday, September 18 and Saturday, September 19, 2020. Friday's agenda will include a small group of boy scouts from 6:00pm -9:00pm. It is a small BBQ and the kids get "mustered in".

Saturday's event is scheduled from 9:00am - 3:00pm. There will be three to five horses, along with troops, walking around explaining things. There will be a series of information tents that visitors can come by and view, for example, see how a surgeon worked; etc.

Total expected guests of 100-150 spread out throughout the day.

From the event organizer: the proposal for the Sept 19th event regarding COVID-19 procedures will be as follows:

We will create an entrance area where all visitors will need to check in. We will track the number of people that come in and when we are at 50 people including those participating in the event, we will inform people they must wait. At that point when someone leaves another can come in. All visitors and participants will wear masks with the exception of those participants who are able to be more than 6' distance.

PLEASE NOTE: this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal for use of Langum Park for the 2020 Train the Trooper event.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 6.a

Title:

Recommendation to Waive the Formal Bid Procedure and Approve Construction Contract for Storm Sewer Improvements at Walnut Street and S. 19th Street

Presenter:

Ken Jay

Meeting: Government Services Committee

Date: August 24, 2020

Proposed Cost: \$40,780

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

In 2016, City Council approved the development of a stormwater master plan for the State Street Creek Watershed. The stormwater master plan would be a guiding document that would determine inadequacies of the storm sewer conveyance system, as well as provide recommended improvements to minimize future flood risks.

The final stormwater plan was completed in 2017. The plan recommends adding stormwater detention where practical, as well as increasing storm sewer pipe and culvert sizes to convey additional water through State Street Creek and to the Fox River. The City completed the first step of the master plan when the new police station was constructed, adding a large volume of stormwater detention, the first meaningful volume of detention within the watershed.

A short presentation will be provided, highlighting work performed to date, as well as improvements to be considered in the future.

In response to the flood event on May 14th, 2020, staff have worked toward interim improvements that will be of a benefit to the watershed until a time that additional improvements can be planned and constructed. Staff requested that our design consultant for the stormwater master plan provide the City with additional modeling, capitalizing on some of the improvements made at the new police station. Modeling proved that an interim solution exists that can minimize flooding for several different rain events, including the events from this past May.

In an effort to expedite the proposed flood reduction improvements, staff solicited storm sewer improvement quotes from six contractors. Quotes were received on August 6, 2020. The City received a total of four (4) quotes, with the results shown below:

Humir Construction	\$40,780.00	Kellenberger Excavating	\$57,850.00
Prime Construction	\$47,700.00	Mid America Energy Services	\$77,694.50

Humir Construction, of Chicago, IL, has performed utility improvements for the City as a subcontractor on the 2019 MFT Street Rehabilitation, 2020 MFT Street Rehabilitation, Patricia Lane Base Reclamation and the 7th Avenue Resurfacing projects. Humir has performed well and has developed a strong working relationship with City staff. Construction is anticipated to begin in mid-September, with project completion in October.

Funds will be transferred from the 2nd and Delnor project's storm sewer fund, as additional funds are available due to bids coming in significantly under budget.

Attachments *(please list):*

*Bid Waiver

Recommendation to Waive the Formal Bid Procedure and approve Construction Contract with Humir Construction for Storm Sewer Improvements at Walnut Street and S. 19th Street, in an amount not to exceed \$40,780.



BID WAIVER One Time Today through _____

Description: Walnut St. & 19th St. Storm Sewer Improvements

Requested Vendor: Humir Construction

Requested by: Ken Jay

Date: 08-24-20

Approvals:  _____

Department Head

Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ \$40,780.00 for this one time order, and/or
\$ _____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were not anticipated and procurement through normal channels would take too long.

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other:

**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number:** 6.b**Title:**

Recommendation to Approve a Budget Addition for Parking Deck Security Enhancements

Presenter:

AJ Reineking, Public Works Manager

Meeting: Government Services Committee**Date:** August 24, 2020

Proposed Cost: \$361,520

Budgeted Amount: \$120,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

In light of development along the 1st Street Corridor, and with respect to the utilization of the 5-story parking structure at the intersection of 1st and Illinois Streets, a need has been identified to enhance the safety and security measures on the structure, particularly the 5th floor. Staff from various departments, including Police, Public Works, IS, and Community Development, has been engaged to develop a 3-pronged security enhancement program for this location. The project includes the following:

1. Installation of a 4' louvered wall system on top of the west parapet wall.
2. Installation of a curved railing system on the east parapet wall.
3. Installation of network security cameras on the 5th floor of the parking deck.

The intention of the project will be to detour individuals from sitting on or dropping items from the parapet walls, and to divert would-be vandals from making a bad decision.

As feedback from various departments and community stakeholders was solicited, the scope of the project was expanded well beyond what was originally proposed in the budget. The additional \$241,520 is the difference between a railing or chain link fence and the scope that is outlined above.

Attachments *(please list):*

*Budget Addition Form

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a budget addition for the Parking Deck Security Enhancements project in the amount of \$241,520.

BUDGET REVISION REQUEST FORM

Department: Public Works Date Requested: August 24, 2020

Purpose of Request/Comments (Free form type)

Purpose of budget revision: Provide funding for security enhancements on the 5th floor of the parking deck including a louvered wall on the west elevation, a railing on the east elevation, and security camera with corresponding network infrastructure.

Equal Dollar Transfer

Amount _____

From
Account #: _____

To
Account #: _____

Activity #: _____

Activity #: _____

Addition (or Decrease) to Department Budget

Account # 513511-56200 Amount \$241,520.00

Activity #: CP5869

Originator: AJ Reineking

August 24, 2020
Date

Department Head: _____

Date

Dir. Of Finance/Administration: _____

Date

For Finance Use Only
Revision entered and updated
By: _____ Date: _____

**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number:** 6.c**Title:**

Recommendation to Execute Contract for Parking Deck Security Enhancements

Presenter:AJ Reineking, Public Works Manager
Erik Mahan, Deputy Chief of Police**Meeting:** Government Services Committee**Date:** August 24, 2020

Proposed Cost: \$361,520

Budgeted Amount: \$120,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

In light of development along the 1st Street Corridor, and with respect to the utilization of the 5-story parking structure at the intersection of 1st and Illinois Streets, a need has been identified to enhance the safety and security measures on the structure, particularly the 5th floor. Staff from various departments, including Police, Public Works, IS, and Community Development, has been engaged to develop a 3-pronged security enhancement program for this location. The project includes the following:

1. Installation of a 4' louvered wall system on top of the west parapet wall.
2. Installation of a curved railing system on the east parapet wall.
3. Installation of network security cameras on the 5th floor of the parking deck.

The intention of the project will be to detour individuals from sitting on or dropping items from the parapet walls, and to divert would-be vandals from making a bad decision.

To achieve this end, staff has engaged the City's parking deck consultant engineer, Walker Consultants to develop plans to erect the louvered walls and railing systems on the deck. To save time and cost, Walker engaged J. Gill & Company to formulate a proposal based on a design-build procurement method. J. Gill was the successful bidder for the 2019 parking deck maintenance program. They have proven to be reliable and professional, and the quality of their work meets the City's expectations.

Simultaneously, staff solicited quotes to add security cameras to the 5th floor of the deck. The project includes adding five cameras to the roof of the deck, a 24 TB storage server to the communications room in the deck, as well as replacing four police cameras in the downtown area that are currently inoperable. Griffon Systems provided the low quote for this work. Griffon was the network installer for the new Police Department site.

Attachments *(please list):*

*Memo *J. Gill & Company Proposal *Griffon Systems Proposal

Recommendation/Suggested Action *(briefly explain):*

Recommendation to execute a contract with J. Gill & Company in the amount of \$317,250 to complete safety and security enhancements to the parking deck, and to execute a contract with Griffon Systems in the amount of \$44,270 to add security cameras and corresponding network improvements in the parking deck.

Parking Deck Safety & Security Considerations

Updated August 11, 2020

Over the course of the last several months, various City departments have been engaged in identifying a solution to loitering and vandalism issues centered around the 5th floor of the west parking deck at 100 Illinois Street. The Police, Public Works, Community Development, and Information Systems Departments have all been involved to various degrees in enhancing the safety and security on the roof level of the deck. The primary concern is twofold:

1. There have been several recent acts of vandalism taking place within and atop the deck; specifically discharging emergency fire extinguishers, damage to the elevator doors, damage to interior stairwell walls, use of paintball guns and other graffiti, and the breaking of glass bottles.
2. Most recently, on July 8, 2020, 9-1-1 callers reported seeing young people sitting on the east parapet wall with their legs dangling off the edge toward 1st Street, posing a potential safety concern.

Concurrently with addressing issues that the City has been experiencing firsthand, staff is also seeking to address vandalism to the Doc Morgan, Inc property, which is adjacent to the deck on the west side. The proprietor of Doc Morgan, Rod Miller, has been working closely with Police and the Administrator's office to address issues surrounding items being dropped off the deck onto his parking lot below. In coordination with the Police Department, Mr. Miller has had a camera pointing on the 5th floor of the deck to assist in the apprehension of the vandals.

To address these issues, staff has been engaged in research and execution of a three-pronged approach:

1. Increased Police Presence
2. Installation of a Fence System on Top of the Parapet Wall.
3. Establish Security Cameras on the 5th floor of the Parking Deck

1. Increase Police Presence

This parking deck has historically been a location where officers have been directed to spend available patrol time due to mischief and nuisance complaints in the vicinity. It was decided after the incidents on 07/08/20 that the Police Department would dedicate resources to have continuous periods of patrol on the 5th level of the deck. Specifically, an officer was dedicated to cover the 5th level of the deck continuously between 1700 (5:00 pm) -0100 (1:00 am) each night from Thursday, July 9th through Sunday, July 12th with the intention to transition to hourly checks throughout the week thereafter.

Throughout the weekend, dozens of vehicles drove up to the 5th level and immediately left after spotting the police officer. In addition, numerous individuals on foot who entered from the stairwells were also asked to move along. After witnessing the amount of traffic and activity on

those first four nights, a decision was made to continue to these periods of continuous patrol throughout the week in effort to try and curb this nuisance behavior.

This area continues to be a priority for the Police Department; however continuous vigilance on the deck to the degree it was deployed in July is not sustainable. The Department has stipulated that officers routinely patrol the deck to discourage prolonged loitering, but have not had a dedicated officer stationed to the deck in recent weeks.

2. Installation of a Fence System on Top of the Parapet Wall

The Public Works Department has been working closely with the Police and Community & Economic Development Departments, as well as Rod Miller, to identify a fence system to prevent individuals from sitting on the wall and to mitigate to propensity for items to be dropped off the deck. Staff has engaged the City's parking deck consultant, Walker Consultants, to assist in identifying a suitable fence and ensuring the structural integrity of any application.

Initially, staff focused on the west wall of the deck for fence implementation, as that is where concerns were predominantly reported until the July 8th incident. Through exploring several styles of fences and walls, and working with various City Departments and Mr. Miller, staff has determined that, should a fence be implemented on the west wall, the following criteria should be considered:

1. The fence must be high enough that large objects cannot be thrown over,
2. The fence must be constructed so that it is not attractive to climb on, and
3. The fence must be of a material that limits or prevents sight of the ground level below to eliminate the opportunity to throw objects over the wall and target items below.

In going through this exercise, and researching ways to meet the needs outlined above, staff has zeroed in on a 4' high louvered wall system to be mounted on top of the parapet wall. This will be similar in appearance to those used as screening around rooftop mechanical units. It is the closest solution to a solid panel without incurring the full wind load that such a wall will inevitably endure. Walker Consultants structural engineering team has reviewed this solution and found it to be viable for implementation on the precast columns of the parking deck.

Staff presented the concept to the Historic Preservation Commission on July 1, 2020 to solicit their feedback on the design. In general, they were not overly supportive of adding a solid panel wall to the top of the deck, but understood the concerns and respected that something should be done to curb the behavior that has been experienced. The Commission requested that consideration be given to the extension of the vertical columns to breakup the appearance of expansive louvered structure, that the louvers be painted to match the brick, and they asked that options be explored to be able to see out from the structure even if sightlines are obstructed from viewing straight down. Staff forwarded these requests to Walker for review and implementation into the final design.

Since the solution for the west wall has been under development, two new concerns have been identified. First, since the revelation of the July 8th incident, further consideration is being given

to the east wall, facing 1st Street. Given the façade of the building on that elevation, implementation of a paneled wall will be considerably more difficult and unsightly. An inward curved rail system, which was initially considered for the west wall, was identified as a palatable application for that elevation. Although it will not be as effective at preventing small items from being tossed over the wall, it will be less visually obtrusive from 1st Street, and much simpler to implement into the unique façade of that elevation.

To expedite the construction of the wall and railing systems, the City requested that Walker consider a design-build procurement approach for this project. Walker engaged J. Gill & Company, who was the successful bidder for the 2019 parking deck maintenance and repairs program, to draft a proposal for the City's consideration. J. Gill provided the City with a proposal totaling \$317,500 for the louvered wall on the west side of the building, the curved railing on the east elevation, as well as design and corresponding construction oversight services.

3. Establish Security Cameras on 5th Floor of the Parking Deck

The City currently utilizes three primary types of police camera systems:

1. Wired network camera
2. Wireless network camera through a Wi-Fi bridge to the City's network
3. Wireless camera through a 3rd party vendor utilizing cellular connectivity

These systems are used as investigative tools, but are not actively monitored by police personnel.

The wired network cameras are fixed to City facilities and are in close proximity to the City's communications infrastructure. In locations where there is no infrastructure available, wireless applications can be utilized. Currently, only one remote camera, positioned on a light pole at 3rd Street and Cedar Street, is being fed via a wireless bridge from the roof of the Old Police Station. Given the eventuality of the Old Police Department being demolished and/or sold, Police and IS staff engaged Griffon Systems to design a bridge that would replace that in the old Police Station and provide network access for police cameras in the downtown area.

Griffon's proposal, based on several line-of-site evaluations performed in the field, was to put the video monitoring system (VMS) antenna on the roof of the 1st St Parking Deck that would serve as the bridge for the downtown area. This antenna system would then feed the cameras mounted in the downtown area with future expansion possible. The recordings of these cameras would be fed into the VMS server located at the Public Works Facility datacenter.

This system will require network (fiber/cat6) availability on the roof of the parking deck. Due to the complexity of the garage design, the best path to run the network cable would be to bore the exterior wall of the building through network closet on the east side of the second floor, and run wiring up the exterior wall.

Griffon's proposal, totaling \$44,270 includes necessary infrastructure work, noted above, to facilitate the transition away from the old police station site, the addition of a new storage server

within the communications room in the parking deck, placement of five security cameras on the top level of the deck, and the replacement of four inoperable cameras in the downtown area.

The other option would be to install a 3rd party camera system on the roof of the parking deck. Multiple units would be required to cover all aspects of the deck. This solution is unfavorable from an operability and cost perspective because, unlike the network cameras which offer pan/tilt/zoom features, these are fixed cameras offering a singular perspective, and each of these units costs approximately \$10,000 and requires a monthly cellular subscription to retrieve the recorded data.



Example of curved railing system installed on a parking deck in Elmhurst, IL.



Rendering of Louvered Wall on West Elevation

NOTE: Historic Preservation Commission's recommendations of color matching the brick and of extending the vertical columns up is not depicted in the rendering



8150 W. 185th Street
Suite G
Tinley Park, IL 60487
P: 708.596.4455
F: 708.904.4175

www.jgillandcompany.com

August 14, 2020

Mr. AJ Reineking
Public Works Manager
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Re: Proposal for Parking Facility Screening - Design/Build Services
First Street Parking Garage
St. Charles, IL

Dear Mr. Reineking:

J. Gill and Company (J Gill) has coordinated efforts with Walker Consulting (Walker) to design and furnish a louvered screening system on the West side of the top level of the First Street Parking Garage. Also included in our proposal is the limited installation of railing along the top of the East wall of the top level of the parking garage. The railing design is from the previous Walker project No. 31-8492.10- *City of St. Charles West Parking Structure Railing Addition*. J Gill and Walker had numerous conversations and several site meetings, to discuss a plan to accomplish the design and installation of a screening system. Following these meetings, Walker provided J Gill with a preliminary schematic for the initial design. After more discussion, J Gill developed costs to furnish and install the components of this initial design.

For your review, we have provided Walker's full *Design Services Proposal*, as well as the initial design schematics, as attachments to this proposal.

Scope of Work

- Provide full services to design, and oversee installation of, a louvered screening at the West side of the top level of the First Street Parking Garage.
- Provide full construction services to furnish and install all the components of this proposal system, including the extension of the concrete columns, fabrication and installation of all structural steel support components, construction of a louvered screening attached to the structural steel frame, and miscellaneous items like final painting of the new concrete column extensions.
- As requested, the cost for the fabrication and installation of approximately 240 feet of railing, at the East wall of the top level of the parking garage, is listed as a separated cost below.



8150 W. 185th Street
Suite G
Tinley Park, IL 60487
P: 708.596.4455
F: 708.904.4175

www.jgillandcompany.com

Page 2

Proposal for Parking Facility Screening - Design/Build Services
First Street Parking Garage
St. Charles, IL

Cost Breakdown

- | | |
|---|--------------|
| 1. Walker Consulting Professional Fee | \$18,500.00 |
| 2. J. Gill and Company Construction Costs | \$255,000.00 |
| 3. East Side Railing- Fabrication & Install | \$43,750.00 |

If you should have any questions regarding this proposal, please do not hesitate to contact me.
Thank you for the opportunity of providing you our design-build proposal.

Sincerely,

Jim Bax
J. Gill and Company

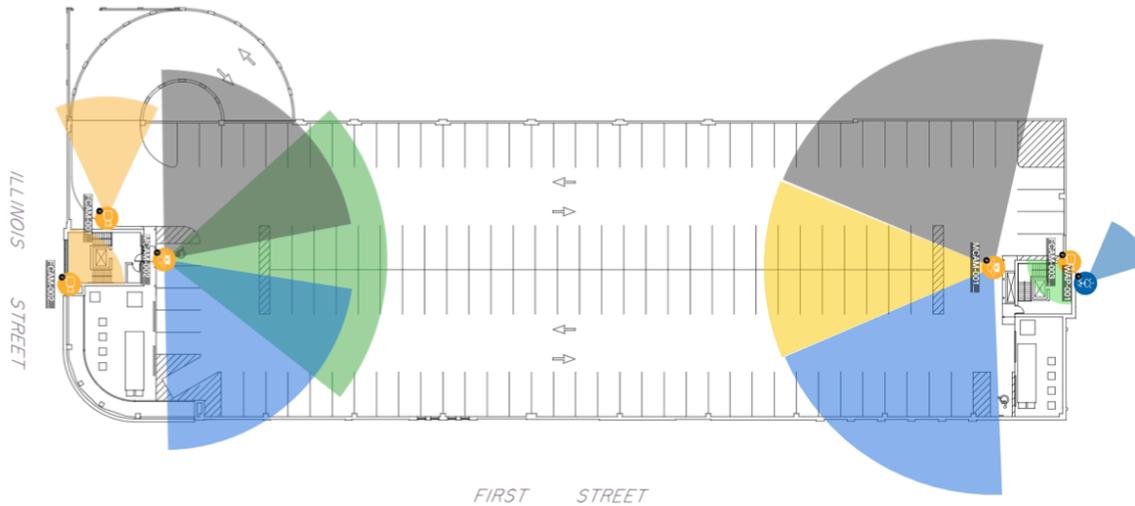
Attachment 1- Walker Consultants- Design Services Proposal
Attachment 2- Walker Consultants- Initial Design for Pricing

Steve Weishaar
City of St. Charles
2 E Main Street
St. Charles, IL 60174

Steve,

Below is the breakdown of the Avigilon surveillance system for Phase 1 of St Charles Street Cameras and 5th Floor 1st Street Parking Deck. Based on your requirements and the walkthrough, I would recommend the following configuration:





Street Camera Locations:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Cedar/State Lot South 2. 2nd/Cedar Lot 3. 3rd Street Multi-head 4. Cedar/State Lot North | <p>Avigilon 5MP H5 IR Bullet
 Avigilon 5MP H5 IR Bullet
 Avigilon 5MP Multi-head
 Avigilon 5MP H5 IR Bullet</p> |
|--|---|

1st Street Parking Deck 5th Floor

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. North Stairwell/Elevator Landing 2. North Parking MH 3. South Parking MH 4. South Stairwell/Elevator Landing 5. South Vehicle Ramp | <p>Avigilon 3MP SL Dome
 Avigilon 3MP Multi-head
 Avigilon 3MP Multi-head
 Avigilon 3MP SL Dome
 Avigilon 3MP SL IR Bullet</p> |
|---|--|

QUANTITY	EQUIPMENT	PRICE	EXTENSION
1	AVIGILON 5MP 3 HEAD MULTI	\$ 3,000.00	\$ 3,000.00
2	AVIGILON 3MP 3 HEAD MULTI	\$ 2,800.00	\$ 5,600.00
3	AVIGILON 5MP H5 IR BULLET	\$ 1,000.00	\$ 3,000.00
2	AVIGILON 3MP SL DOME	\$ 550.00	\$ 1,100.00
1	AVIGILON 3MP SL IR BULLET	\$ 550.00	\$ 550.00
4	SIKLU WIRELESS BRIDGE	\$ 1,000.00	\$ 4,000.00
3	POLE INCLOSURE FOR 3 CAMERAS	\$ 500.00	\$ 1,500.00
1	MISC MOUNTING HARDWARE	\$ 1,000.00	\$ 1,000.00

1	CONDUIT/CAT 6	\$ 1,500.00	\$ 1,500.00
1	24TB STORAGE SERVER	\$10,000.00	\$ 10,000.00
9	AVIGILON V7 VMS ENT LICENSE	\$ 280.00	\$ 2,520.00
LOT	CAMERA INSTALLATION AND MATERIALS		\$ 10,500.00
	MATERIAL COST		\$ 33,770.00
	INSTALLATION TOTAL		\$ 10,500.00
	TAX (Exempt)		
	TOTAL COST		<u>\$ 44,270.00</u>

PAYMENT TERMS – 55% down payment due on acceptance. 45% Balance Net 30

A Boom Lift will be needed for this project. If one is not available onsite one will be rented and invoiced separately. 110VAC will be provided at each pole by others.

A system support program is included in the price for the first year. This will cover only the hardware included in this proposal not the existing cameras or wiring.

A 90-day warranty on labor and a 1-year warranty on parts cover labor and materials for this quotation. All material is guaranteed to be as specified. All work is to be completed during normal business hours Monday-Friday. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is valid until 12/31/20.

CUSTOMER SIGNATURE: _____ DATE: _____
CITY OF ST CHARLES



ST. CHARLES
SINCE 1834

BID WAIVER One Time Today through _____

Description: Parking Deck Safety & Security Enhancements – Security Cameras

Requested Vendor: Griffon Systems

Requested by: AJ Reineking

Date: August 24, 2020

Approvals: [Signature]

Department Head

Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ 44,270.00 for this one time order, and/or
\$ _____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were not anticipated and procurement through normal channels would take too long.

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other:



ST. CHARLES
SINCE 1834

BID WAIVER One Time Today through _____

Description: Parking Deck Safety & Security Enhancements – Railing/Wall System

Requested Vendor: J. Gill & Company

Requested by: AJ Reineking

Date: August 24, 2020

Approvals:
Department Head

Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ 317,250.00 for this one time order, and/or
\$ _____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

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These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other:



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *6.d

Title:

Recommendation to Approve Construction Contract for Crack Filling

Presenter:

Ken Jay

Meeting: Government Services Committee

Date: August 24, 2020

Proposed Cost: \$84,000

Budgeted Amount: \$84,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

In 2017, the City began to expand the types of pavement strategies used to maintain our roadway network, with the understanding that it is important to choose the right treatment, for the right road and at the right time. Pavement rejuvenation has been utilized as a preventative maintenance technique, and roadway base reclamation has been performed as a cost-effective reconstruction alternative.

In 2019, the City added crack filling as an additional preventative maintenance tool in an effort to keep the City's streets in good condition for longer periods of time. Crack filling addresses the most important principal of roadway maintenance: drainage. Crack filling ensures that drainage reaches the gutter and the storm sewer system, instead of penetrating the roadway surface and base course. Water that reaches the roadway base course will be subject to freeze and thaw cycles during winter months, which leads to weaker roadway bases and essentially a shorter roadway lifespan.

All crack filling work is scheduled to be performed in September and October

On April 10th, electronic bids for the 2020 Crack Filling contract were received. The City received a total of two (2) bids for this project, with Denler, Inc. being the lowest responsive, responsible bidder. Denler, Inc. has performed similar work for the Illinois Department of Transportation, Village of Lombard, Village of Buffalo Grove and the City of Naperville, and completed St. Charles' 2019 Crack Filling program. Staff recommends awarding a contract to the low bidder, Denler, Inc. of Joliet, Illinois, for a total amount not to exceed \$84,000.

Attachments *(please list):*

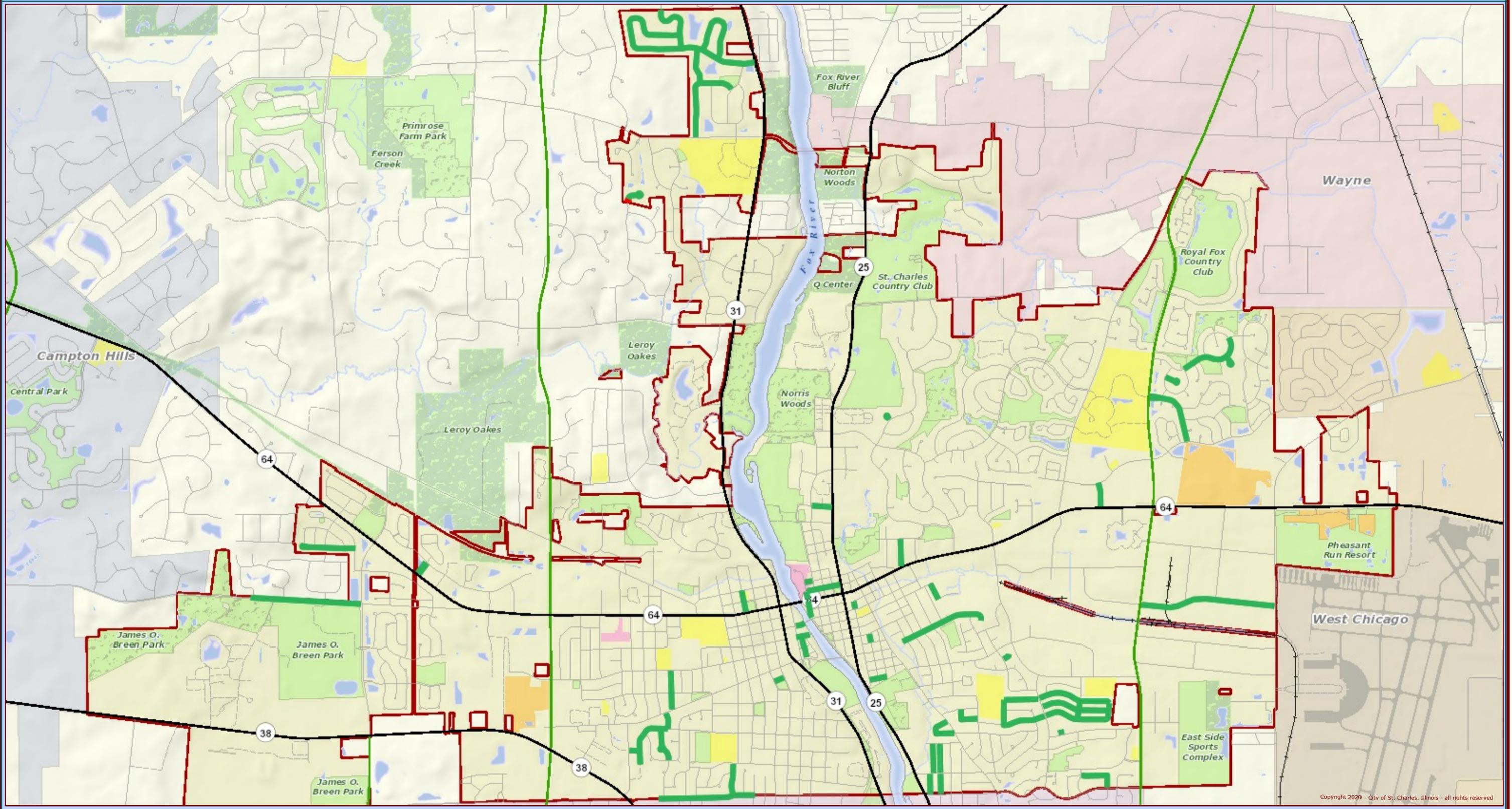
*None

Recommendation/Suggested Action *(briefly explain):*

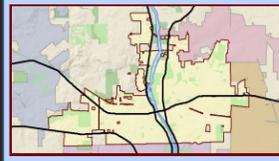
Recommendation to approve Construction Contract with Denler, Inc. for 2020 Crack Filling, in the amount of \$84,000.



2020 Crack Filling Program



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Data Source:
 City of St. Charles, Illinois
 Kane County, Illinois
 DuPage County, Illinois

Coordinate System: Illinois State Plane East
 Projection: Transverse Mercator
 North American Datum 1983

Printed On: August 12, 2020 08:18



Notes: Crack filling quantities are estimated and vary by street. Locations subject to change.
 Work to be performed September 8 - October 16.

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AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *6.e

Title:

Recommendation to Approve Construction Contract for Pavement Rejuvenation

Presenter:

Ken Jay

Meeting: Government Services Committee

Date: August 24, 2020

Proposed Cost: \$48,026

Budgeted Amount: \$52,775

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

In 2017, staff implemented a Pavement Rejuvenation program into our pavement maintenance strategies, which is a spray on application that protects the roadway from weather or sun damage that can cause the pavement to become dry and brittle. Ideal roadway candidates are 1-3 years old. This application is being used by Kane County and many other local agencies. The City is currently rejuvenating streets that were resurfaced or accepted for public maintenance the previous year. This year, staff are proposing rejuvenating streets that were improved or accepted for public maintenance in 2019, which are shown on the attached location map.

The Pavement Rejuvenation work was bid out by Kane County earlier this year and they have a provision in their contracts to allow the local agencies to contract with their vendor at the same unit prices. One bid was received from Corrective Asphalt Materials, with a unit price of \$0.91/SY.

Staff recommends awarding a contract to the County's low bidder, Corrective Asphalt Materials, utilizing the extended unit prices from the County's bid, for a total amount not to exceed \$48,026.

Attachments *(please list):*

* 2020 Pavement Rejuvenation Location Map

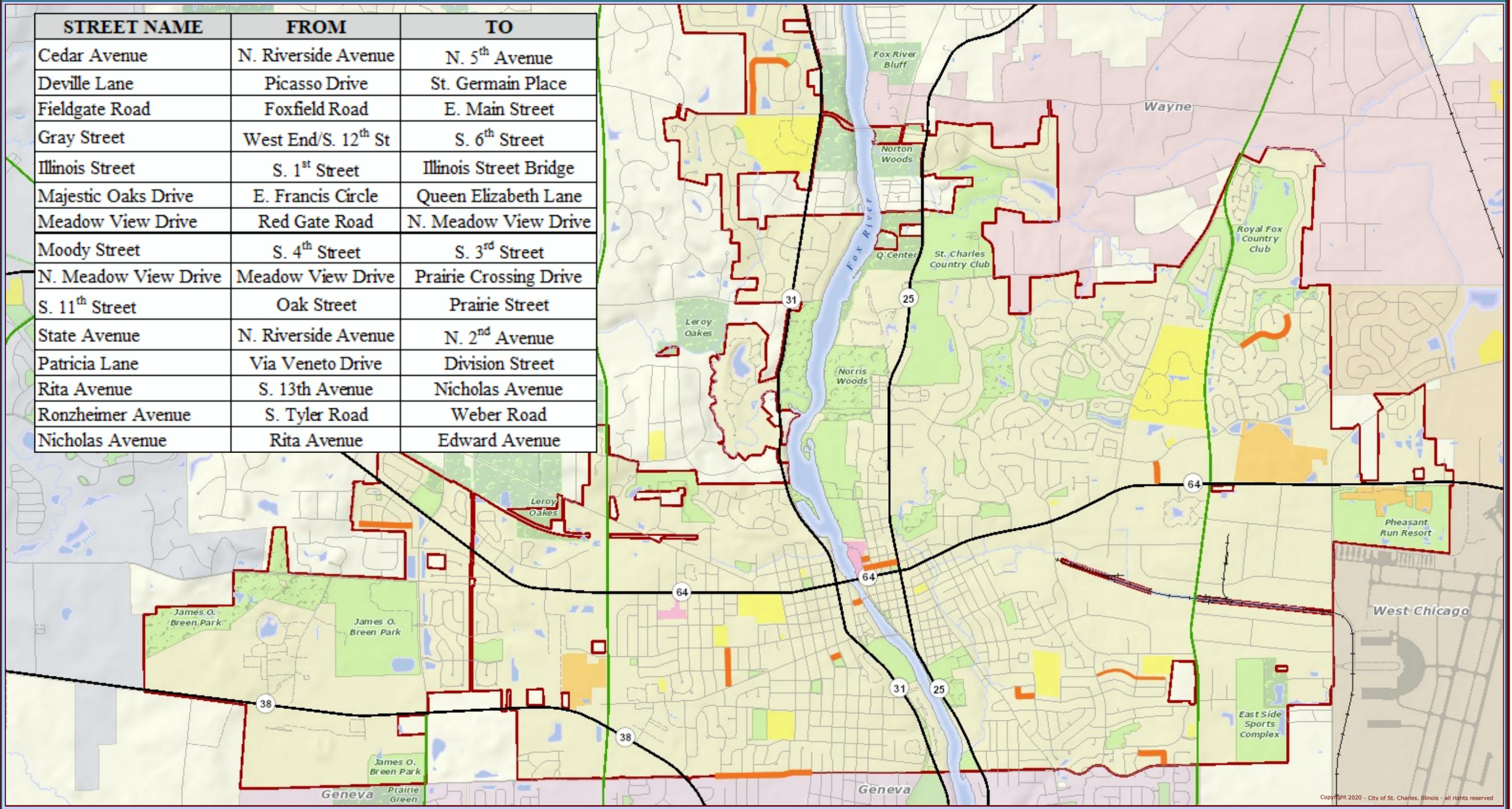
Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve Construction Contract with Corrective Asphalt Materials for the 2020 Pavement Rejuvenation Project in the amount of \$48,026.

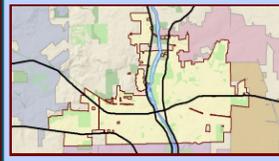


2020 Pavement Rejuvenation

STREET NAME	FROM	TO
Cedar Avenue	N. Riverside Avenue	N. 5 th Avenue
Deville Lane	Picasso Drive	St. Germain Place
Fieldgate Road	Foxfield Road	E. Main Street
Gray Street	West End/S. 12 th St	S. 6 th Street
Illinois Street	S. 1 st Street	Illinois Street Bridge
Majestic Oaks Drive	E. Francis Circle	Queen Elizabeth Lane
Meadow View Drive	Red Gate Road	N. Meadow View Drive
Moody Street	S. 4 th Street	S. 3 rd Street
N. Meadow View Drive	Meadow View Drive	Prairie Crossing Drive
S. 11 th Street	Oak Street	Prairie Street
State Avenue	N. Riverside Avenue	N. 2 nd Avenue
Patricia Lane	Via Veneto Drive	Division Street
Rita Avenue	S. 13 th Avenue	Nicholas Avenue
Ronzheimer Avenue	S. Tyler Road	Weber Road
Nicholas Avenue	Rita Avenue	Edward Avenue



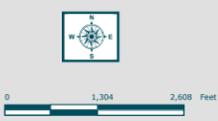
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Data Source:
 City of St. Charles, Illinois
 Kane County, Illinois
 DuPage County, Illinois

Coordinate System: Illinois State Plane East
 Projection: Transverse Mercator
 North American Datum 1983

Printed On: August 7, 2020 12:44



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**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number:** *6.f**Title:** Recommendation to Award the Bid for Electrostatic Painting Services to Superior Electrostatic Painting, Inc.**Presenter:** AJ Reineking, Public Works Manager**Meeting:** Government Services Committee**Date:** August 24, 2020

Proposed Cost: \$35,000

Budgeted Amount: \$35,000/year

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The Public Works Department maintains the streetscape throughout the downtown area, including functional and decorative steel items such as benches, garbage cans, light poles, and guardrails. These items must be painted periodically to enhance the longevity of their useful life.

In 2016, the Department piloted a program in which a contractor would grind and use an electrostatic painting process to protect and visually enhance the steel surfaces in the downtown streetscape. The process proved to be extremely successful as there was no need to remove the items from the downtown area, there was no concern of overspray, and the finished product looked much better than a typical brushed and rolled paint job.

This electrostatic painting program has been built-up since 2016 and was bid again for the 2020 construction season. Unit prices were solicited for painting the various street lights, benches, guardrails and garbage cans throughout the downtown area. The City received two responses to this bid through the eProcurement Platform, Negometrix. Superior Electrostatic Painting, Inc. of Rockford, IL. submitted the lowest responsive bid for a fixed rate, 3-year contract ending April 30, 2023.

Superior performs similar work for other communities in the Chicagoland area, and has won the bid each year since the electrostatic painting program was piloted in St. Charles. They perform well and provide a finished product that meets the City's expectations.

Attachments *(please list):*

* Bid Tabulation

Recommendation/Suggested Action *(briefly explain):*

Recommendation to award the bid for Electrostatic Painting Services to Superior Electrostatic Painting, Inc. in the submitted bid rates.

		Superior Electrostatic Painting	Tiles in Style, LLC
Name	Unit of Measure	Unit Price	Unit Price
Bench - 6' arched bench (72"x28"x38"W 17"h seat)	each	\$200.00	\$737.00
Garbage Receptacle - 40 gallon with 1-3/16"x3/15" thick slate	each	\$200.00	\$614.00
Decorative Pole - 10'	each	\$120.00	\$688.00
Small light pole - 15'	each	\$250.00	\$691.00
Large Light Pole - 30'	each	\$400.00	\$1,620.00
Guard Rails - Main Street Bridge (10' sections w/ 1" Spindles)	each	\$200.00	\$623.00
Guard Rail - Prairie Street Bridge (8' sections w/ 1" Spindles)	each	\$160.00	\$618.00
Bike Rack - 18 bike capacity, 1 1/2 inch diameter	each	\$200.00	\$729.00
Guard Rail - East Plaza on 1st St. (from Main St. to Illinois St)	each	\$200.00	\$607.00



604 E. North Street
Elburn, IL 60119

Cost Proposal

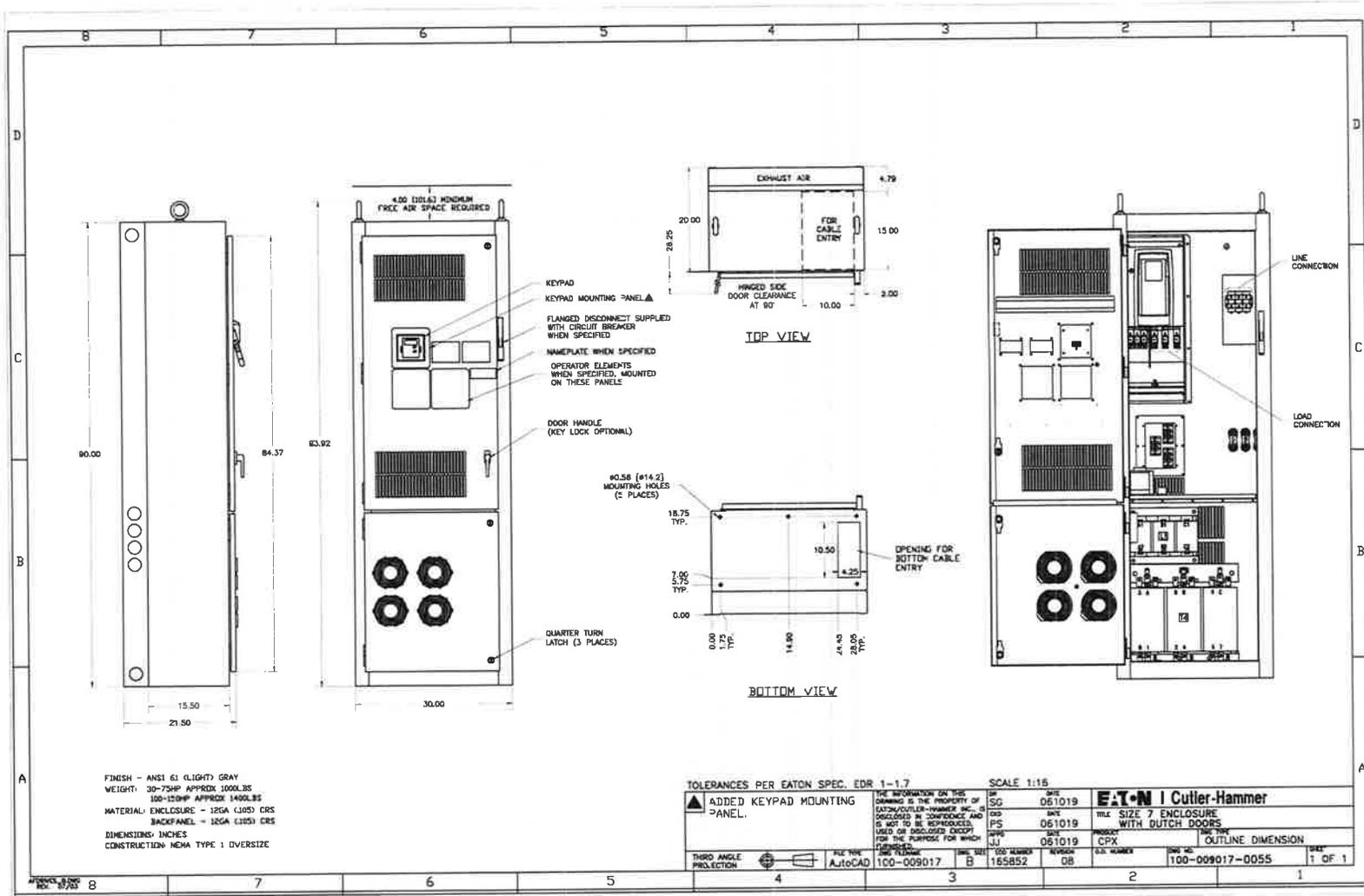
Date	Estimate #
7/14/2020	6309

Name / Address
City of St. Charles Attn: Accounts Payable 2 East Main St. St. Charles, IL 60174

Location	Project
2595 Oak Street	VFD Replacement

Description	Qty	Cost	Total
Leyden Electric, Inc would like to submit a proposal to provide and install a new, complete VFD for a well pump at 2595 Oak Street. Please see attached drawings showing the new VFD. This proposal includes labor to disconnect the existing power and control feeds and remove the old VFD. The new VFD will be installed in its place and existing raceways and cables will be utilized. The feeders from the MCC and the existing VFD have already been replaced. We have confirmed that this quoted VFD is an exact replacement for the existing unit. Unit will be terminated and tested when pump contractor is on site.			
LABOR: Electrical Labor		5,080.00	5,080.00
MATERIAL: EATON VFD Catalog #CPX12564AA		28,150.00	28,150.00
Total			\$33,230.00

Signature _____



GO/NEG-Alt-Date: CG800514X0K1-C000-5/14/2020	Job Name: ST CHARLES WELL VFD REPLACEMENT
Item Number:	Designation: VFD
Catalog Number: CPX12564AAK1L2PVRA*KFP7VB	

ARGON ELECTRIC COMPANY, INC.



CONTRACTORS AND ENGINEERS

PHONE: (847) 364-2200

FAX: (847) 364-2205

1700 LEIDER LANE • SUITE # 100 • BUFFALO GROVE, IL 60089

www.argonelec.com

June 3, 2020

City of St. Charles

2 East Main Street

St. Charles, IL 60174

Attn: Matt Wilson

Subject: Well Pump VFD

Argon Electric is pleased to provide an estimate to remove and reinstall a new VFD for the well pump at the Oak Street Pump Station.

This quote includes the following:

- Supply and install new 125 HP VFD with NEMA 1 enclosure
- All existing wiring will be reused during installation.
- Startup and testing VFD
- All work will be performed during normal business hours.
- SCADA controls to be by others.

Bid Proposal: \$35,950.00

Argon Electric Co., Inc. appreciates the opportunity to provide our proposal and is hopeful that everything meets with your approval. Should you have any questions, please do not hesitate to contact us.

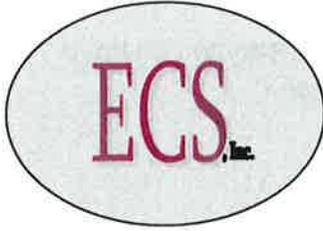
Sincerely,

Dan Divane

Argon Electric Co., Inc.

ddivane@argonelec.net

847/814-7143



ECS, Inc.

1314 Kensington Rd. #5000
Oakbrook, Illinois 60523
Phone: (630) 645-1400
Fax: (630) 645-1424

7-6-2020

City of St. Charles
2 East Main Street
St. Charles, IL 60174

RE: VFD replacement at 2595 Oak Street

We are pleased to submit, for your consideration and review, our proposal in the amount of **THIRTY-SEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$37,250.00)** for the VFD replacement at the above referenced project.

Our proposal includes the following scope of work:

VFD REPLACEMENT

1. 1-Remove existing VFD that feeds well pump
 2. 1-Provide & install 150 HP, 600v VFD
 3. 1 Lot-Pull back existing power cables, test, and reuse to feed to new VFD
 4. 1 Lot-Pull back existing communication cables, test, and reuse with new VFD
 5. 1 Lot-Coordinate startup with owner and well pump manufacturer
-

Our proposal includes the following conditions:

1. General:

- We exclude all permits and related fees
 - All work will be performed during normal business hours, 6:00 AM to 3:30 PM, Monday through Friday. We exclude any overtime
 - Engineered drawings, stamped drawings, CAD background files, BIM coordination/drawings and related fees are excluded
 - Costs related to bonds, special insurance policy requirements and liquidated damages are excluded
 - Dumpsters, off site debris removal, environmental disposal and related fees are excluded
-

All work will be done in a neat and workmanlike manner in compliance with all applicable codes.

Thank you for the opportunity to provide your firm with a proposal for this project. Should you have any questions or if I can be of further assistance, please feel free to give me a call

Respectfully submitted,

Mark Knable

Proposal Acceptance: The above scope of work and pricing are satisfactory and are hereby accepted.

Signature _____

Print Name _____

Date of Acceptance _____

Purchase Order Number _____
(If Applicable)



ST. CHARLES
SINCE 1834

BID WAIVER One Time Today through _____

Description: Repair to verbal frequency drive at Well #13

Requested Vendor: Leyden Electrical

Requested by: Tim Wilson

Date: 08.12.2020

Approvals:

Department Head

Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ 33,230 for this one time order, and/or
\$ _____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

X - Need for these goods/services were not anticipated and procurement through normal channels would take too long.

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other: