

**AGENDA – NEW BUSINESS
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR**

**MONDAY, MAY 1, 2017 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

- 1. Call to Order.**
- 2. Administration of Oath of Office – Honorable Clint Hull**

Raymond P. Rogina	Mayor
Ron Silkaitis	Alderman Ward 1
Art Lemke	Alderman Ward 2
Bill Turner	Alderman Ward 3
Lora Vitek	Alderman Ward 4
Maureen Lewis	Alderman Ward 5
Chuck Amenta	City Clerk
Jo Krieger	City Treasurer
- 3. Roll Call.**
- 4. Invocation.**
- 5. Pledge of Allegiance.**
- 6. Presentations**
 - Presentation of a Proclamation Declaring May 7th through May 13th Travel and Tourism Week in the City of St. Charles.
 - Presentation of a Proclamation Declaring May 7th through May 13th as Public Service Recognition Week in the City of St. Charles.
- 7. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**

I. New Business

- A.** Motion to approve a **Resolution** Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Extension of the Employment Agreement with Mark W. Koenen, City Administrator.
- B.** Presentation of a recommendation from Mayor Rogina to approve appointments of new members to City Boards and Commissions for Fiscal Year 2017/18:
 - Alice Nelson – Corridor Improvement Commission

- Phillip Krahenbuhl – Historic Preservation Commission
- Diane Saylor – Youth Commission
- Cheryl Denz – Youth Commission
- Lara Kristofer – Youth Commission
- Bryan Wirball – Zoning Board of Appeals
- Steve Baginski – Board of Police & Fire
- Cliff Carrigan – Liquor Control Commission
- Ald. Ron Silkaitis – Liquor Control Commission
- Ald. Lora Vitek – Liquor Control Commission

C. Presentation of recommendations from Mayor Rogina to approve reappointments of members to City Boards and Commissions for Fiscal Year 2017/18:

- Tim Schuetz – Corridor Improvement Commission
- Ron Weddell – Mental Health Board
- Ron Silkaitis – Mental Health Board
- Corrine Pierog – Housing Commission
- John Glenn – Housing Commission
- Karrsten Goettel – Housing Commission
- Tom Hansen – Housing Commission
- Anne Becker – Visitors Cultural Commission
- Larry Maholland – Visitors Cultural Commission
- Kathy Melone – Visitors Cultural Commission
- Tom Pretz – Historic Preservation Commission
- Peter Vargulich – Plan Commission
- Tom Pretz – Plan Commission
- Jeffrey Wong – Youth Commission
- Nancy McFarland – Youth Commission
- Daniel Kelly – Youth Commission
- Stacey Anderson – Youth Commission
- Charles Simpson – Zoning Board of Appeals
- Robert Krawczyk – Zoning Board of Appeals
- Dan Hartel (Fire) – Building Board of Review
- Mark Marion (Electric) – Building Board of Review
- John Wagner (Plumbing) – Building Board of Review
- Keith Rollins – Board of Fire & Police
- Don Haines – Board of Fire & Police
- Robert Gehm – Liquor Control Commission

D. Presentation of Swearing in of the Board of Fire & Police Commissioners:

- Keith Rollins
- John Kennedy
- Don Haines
- Steve Baginski
- Dianne Kellett

- E.** Presentation of a recommendation from Mayor Rogina to approve reappointment of City Administrator for Fiscal Year 2017/18.
- F.** Presentation of a recommendation from Mayor Rogina to appoint Department Directors as recommended by City Administrator Mark Koenen for Fiscal Year 2017/18.
- G.** Presentation of a recommendation from Mayor Rogina to approve appointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2017/18.
- H.** Presentation of a recommendation from Mayor Rogina to approve reappointment of City Attorney John McGuirk of Hoscheit, McGuirk, McCracken & Cuscaden PC for Fiscal year 2017/18.
- I.** Presentation of a recommendation from Mayor Rogina to approve appointments of Mayor Pro Tem, Committee Chairmen, and City Liaisons.

II. Committee Reports

A. Government Operations

B. Government Services

C. Planning and Development

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

8. Additional Items from Mayor, Council, Staff, or Citizens

9. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



City of St. Charles

ILLINOIS

Proclamation

NATIONAL TRAVEL AND TOURISM WEEK MAY 7TH THROUGH 13TH, 2017

- WHEREAS,** the **Greater St. Charles Convention & Visitors Bureau** works with and on behalf of the City of St. Charles, St. Charles-based hotels, visitor-related businesses, merchants, restaurants and attractions to advance the civic, economic and cultural life of the City of St. Charles, and
- WHEREAS,** the **Greater St. Charles Convention & Visitors Bureau**, its Board of Directors and staff provide citizens and businesses with a strong economic environment that increases employment, retail trade, commerce, overnight and day visitors to the City of St. Charles, and
- WHEREAS,** the **Greater St. Charles Convention & Visitors Bureau** helps support the growth of existing visitor-related businesses, industries, services and restaurants and encourages new visitor-related firms to locate in the City of St. Charles, and
- WHEREAS,** this year marks the 34th anniversary of the founding of the **Greater St. Charles Convention & Visitors Bureau** and the 32nd Year Anniversary of the nationally-recognized Scarecrow Fest; and
- WHEREAS,** this year marks the annual celebration of **National Travel and Tourism Week** and provides a forum for creating awareness of the economic, cultural and social impact of travel and tourism, and
- WHEREAS,** the Board of Directors and staff wish to acknowledge and honor all those who came before us to promote St. Charles as a destination, especially the late James Martin, as past **GSCCVB** Board of Directors President and faithful supporter.

Now, THEREFORE, I, Raymond Rogina, Mayor of the City of St. Charles, so proclaim May 7th through 13th, 2017 as **National Travel and Tourism Week** and call its significance to the citizens of the City of St. Charles.

SEAL:


Raymond P. Rogina
Raymond P. Rogina, Mayor



City of St. Charles
ILLINOIS

Proclamation

**MAY 7TH THROUGH 13TH, 2017
PUBLIC SERVICE RECOGNITION WEEK**

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, Public employees take not only jobs, but oaths; and

WHEREAS, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, Public servants include teachers, doctors, scientists, train conductors, astronauts, nurses, safety inspectors, laborers, computer technicians, social workers, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, along with the St. Charles City Council, do hereby proclaim **May 7th through May 13th, 2017**, as **"PUBLIC SERVICE RECOGNITION WEEK"** in the City of St. Charles and encourage all citizens to recognize the accomplishments and contributions of government employees at all levels – federal, state, country and city.



Raymond P. Rogina
Raymond P. Rogina, Mayor

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Motion to Approve a Resolution Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Extension of the Employment Agreement with Mark W. Koenen, City Administrator

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

An employment agreement for Mark Koenen as City Administrator was entered on August 19, 2013 through May 1, 2017. At this time a request has been asked to extend the Employment Agreement for an additional period of one (1) year.

Attachments (*please list*):

Resolution

Extension of Employment Agreement

Recommendation/Suggested Action (*briefly explain*):

Motion to approve a Resolution Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Extension of the Employment Agreement with Mark W. Koenen, City Administrator.

City of St. Charles Illinois
Resolution No. 2017-_____

**A Resolution Authorizing and Directing the Mayor to
Execute and the City Clerk to Attest to the Execution of
A Certain Extension of the Employment Agreement With
Mark W. Koenen, City Administrator**

BE IT RESOLVED by the CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE
AND DU PAGE COUNTIES, ILLINOIS as follows:

Section 1: That the Mayor is hereby authorized and directed to execute on behalf of the City
of St. Charles that certain Extension of Employment Agreement, in substantially the form attached
hereto and incorporated herein as Exhibit A, by and on behalf of the CITY OF ST. CHARLES.

Section 2: That, on behalf of the City of St. Charles, the City Clerk is hereby authorized and
directed to attest the Mayor's execution of said Extension of Employment Agreement.

Section 3: That this Resolution shall be in full force and effect from and after its adoption
and approval as provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois this 1st day of May,
2017.

PASSED by the City Council of the City of St. Charles, Illinois this 1st day of May, 2017.

APPROVED by the Mayor of the City of St. Charles, Illinois this 1st day of May, 2017.

Mayor Raymond Rogina

Attest:

Charles Amenta
City Clerk

Resolution 2017 –

2 | Page

Council Vote:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

EXHIBIT A
EXTENSION OF EMPLOYMENT AGREEMENT

WHEREAS, **The City of St. Charles**, State of Illinois, a municipal corporation (“Employer”) and **Mark W. Koenen**, (“Employee”) entered into a certain Employment Agreement on August 19, 2013; and,

WHEREAS, the term of the Employment Agreement was from August 19, 2013 through May 1, 2017; and,

WHEREAS, **The City of St. Charles** and **Mark W. Koenen** deem it to be in their respective best interests to extend the Employment Agreement for an additional period of one (1) year.

NOW THEREFORE, in consideration of the foregoing, **The City of St. Charles**, and **Mark W. Koenen** agree that the Employment Agreement dated August 19, 2013 shall be extended through May 15, 2018 and all provisions of the Employment Agreement remain in full force and effect until that date.

IN WITNESS WHEREOF, **The City of St. Charles** has caused this Extension of Employment Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this Extension of Employment Agreement, both in duplicate, as of the dates set forth below.

Raymond Rogina,
Mayor

Date: _____

Mark W. Koenen
City Administrator

Date: _____

Attest:

Charles Amenta
City Clerk

Date: _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Presentation of a Recommendation from Mayor Rogina to
Approve Appointments of New Members to City Boards
and Commissions for Fiscal Year 2017/18

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request considerable consideration of appointments of new members to City Boards and Commissions to fill vacancies of respective positions noted in yellow on the attachment:

Alice Nelson – Corridor Improvement Commission
Phillip Krahenbuhl – Historic Preservation Commission
Diane Saylor – Youth Commission
Cheryl Denz – Youth Commission
Lara Kristofer – Youth Commission
Bryan Wirball – Zoning Board of Appeals
Steve Baginski – Board of Police & Fire
Cliff Carrigan – Liquor Control Commission
Ald. Ron Silkaitis – Liquor Control Commission
Ald. Lora Vitek – Liquor Control Commission

These new members will hold the term of the vacancy they are filling.

Attachments *(please list):*

Bios of New Members

Appointments – City Boards & Commissions for 2017/18 (new members)

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to approve appointments of new members to City Boards and Commissions for Fiscal Year 2017/18.

Alice E Nelson

Bio

A resident of St. Charles, IL since 1980, Alice E. Nelson has 38 years' experience in K-12 education, including 25 years in District #303. With a K-12 Music Education degree from Wayne State College Ms. Nelson began her career as a choral director, and was named music education teacher and vocal director at Haines Middle School in 1983. She devoted extensive time outside the classroom directing school musicals and church choirs, as well as performing in multiple Oratorio Choruses. Upon completion of her Master's Degree in Counselor Education from Northern Illinois University, she served as Guidance Counselor both for Haines and Wredling Middle Schools for 18 years. During her tenure, she implemented two innovative and impactful programs for District 303; she led the development and implementation of TEK (Teachers Encouraging Kids) for at-risk students, and founded 'Ambassadors' a student leadership team for middle school students. Ms. Nelson has presented these programs and their successful results at numerous local, state and national conferences. She has also represented the District on multiple leadership, administrative and program development teams. In 2004 she was named R. B. Mades Associate Educator of the Year by the Kane County Educator of the Year Awards.

PHILLIP KRAHENBUHL

Accounting Professional with 10+ years of applicable experience *of applicable experience* in the field. Key strengths include *accuracy, integrity, communication skills and experienced leadership.*

Professional Experience

Christ Community Church of St. Charles **Senior Accountant**

February 2014- Present

Manager of the accounting department with an \$11M budget and 4-campus church. Reconcile all financial activity, including investments, fixed assets, and bookstore accounting. Train and manage the accounting software for all staff.

- Manage the cash count team to record all donations and reconciling them to the database
- Review all online donations and registrations
- Coordinate all stock donations and processing with Schwab
- Review payroll processing and AP journal entries
- Implement ACH processing and new accounting software

Jarden Corporation- First Alert **Cost Accountant**

February 2012- November 2013

Senior Accountant for large consumer product company.

- Recorded monthly journal entries to adjust inventory transactions
- Provided cost accounting for all new parts and products
- Assessed cost accounting methods for newly acquired warehouse

Wesco (CSC, Communications Supply Corp), Carol Stream, IL **Senior Accountant**

June 2008-2012

Performed crucial accounting processes, including month end close, financial reporting, and cost management for a national communications supply distributor with over \$700M in sales annually.

- Reconciled \$100M inventory to the general ledger and analyzed data for reporting
 - Reviewed inter-branch in-transit inventory aging on a monthly basis. Reduced outstanding dollar value by over 50%
 - Investigated and executed cost and margin adjustments for all 40+ branches
 - Worked with regional operation and purchasing managers to maintain standard costs
- Team leader for RPS team (relationship pricing and claims system)
 - Implemented new company-wide pricing strategy resulting in higher margin sales
 - Advised and supported 3 full-time vendor claim analysts
 - Performed internal audit with compliance to Wesco Distribution company standards
- Managed all cash activity and reported monthly summaries to parent company (Wesco Distr.)
 - Coordinated with cash applications and A/P departments to resolve any discrepancies
 - Prepared AR securitization for borrowing base and developed best practice approach for outstanding checks
 - Responsible for SOX compliance and assisting with internal and external auditors

- Key team player for *Wesco's largest* SRP migration from ADP to Oracle.
 - Generated and executed a timely and efficient migration plan with accounting team
 - Collaborated *with Wesco counterpart* with Wesco counterparts to ensure a smooth transition of *cash* cash accounts, inventory, and monthly journal entries
- Supervised supporting staff by training and reviewing monthly work
- Provided P&L reviews directly to CEO and Controller for over 40+ branches

Philips Electronics, Healthcare Division, Aurora, IL

March 2007-April 2008

Cost Accountant

Responsible for performing cost analysis and daily functional accounting processes for a manufacturer of CT and X-Ray equipment with 200+ employees.

- Maintained standard costs, generated PPV reporting, and assisted the annual physical count with \$25M in inventory
- Monitored new T&E reporting system (Concur) with \$1M in expenses
 - Recovered \$10K+ in client outstanding expenses
 - Updated the standard company policy documentation to increase efficiency for finance department and 100+ users
- Produced cost analysis using Excel pivot tables for phone and freight expenses
- Prepared and entered month-end close journal entries in SAP

Sportsplex of St. Charles

June 2002-March 2007

Accountant and Facility Manager

Responsible for all daily financial accounting for privately owned sports facility with five full-time employees and \$800K+ in annual sales.

- Processed payroll, A/R, A/P, bank reconciliation, cost and profit analysis
- Managed all facility operations, staffed referees, and directed sports leagues
- Updated the company website and created marketing brochures for events and programs

The Northern Trust Company, Chicago, IL

June-August 2000

Accounting Internship

- Designed, adjusted, and analyzed various annual internal reports
- Researched the accuracy of market data for investment reports

Bachelor of Science in Business Administration, Major: Accounting

Loyola University, Chicago, IL

1997-2001

- All Conference Division I Soccer Player; Treasurer- Student Athletic Advisory Council, Dean's List, Intersity President, 3.3 GPA

Computer Skills- SAP, Oracle, ADP, AS400, Microsoft Excel, Access, Word, PowerPoint

Diane P. Saylor
29 Stirrup Cup Court
St. Charles, IL 60174

Education

1967	Staples High School		Westport, CT
1971	Butler University	B.S. Elementary Education	Indianapolis, IN
1974	Butler University	M.S. Elementary Education	Indianapolis, IN

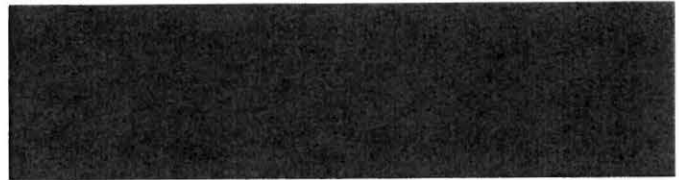
Experience

2008 – Current	Community Unit School District 303	St. Charles, IL
	<ul style="list-style-type: none">• Substitute Teacher• Volunteer	
2001 – 2008	CUSD 303	St. Charles, IL
	<ul style="list-style-type: none">• Bell Graham Elementary School• Fourth Grade Teacher• School Improvement Committee	
1999 – 2000	CUSD 303	St. Charles, IL
	<ul style="list-style-type: none">• Anderson Elementary School• Fourth Grade Teacher	
1987 – 1993	CUSD 303	St. Charles, IL
	<ul style="list-style-type: none">• Anderson Elementary School• Remedial Reading Teacher	
1971 – 1984	Eagle Union Schools Randolph Township Schools Indianapolis Public Schools	Zionsville, IN Randolph, NJ Indianapolis, IN
	<ul style="list-style-type: none">• Reading Teacher• Supplemental Teacher – Learning Disabilities• Intermediate Special Education – Grades 5 & 6	

Community Volunteer Activities

Lazarus House
St. John Neumann Church
Salvation Army

Cheryl Kelm Denz, MA, LCPC



PROFILE

Ms. Denz is a life-long resident of St. Charles who has dedicated her professional career to the mental and emotional health of children and their families. Born and raised in St. Charles, Ms. Denz is a graduate of St. Charles High School and is proud to now be raising her own family in her hometown. In addition to her almost-20 years as a clinical counselor, Ms. Denz owns and operates her own private practice, Riverview Counseling Services. Invested in St. Charles, Ms. Denz has purchased the downtown property housing her business and is always looking for opportunities to help the community she loves to grow and thrive.

EXPERIENCE

President and Owner

Riverview Counseling Services, St. Charles, IL 2002-Present

Ms. Denz founded Riverview Counseling Services in 2002 due to a growing need in the tri-cities area for quality developmental, behavioral, and emotional support for children and their families. Evolving into a local expert on child and family issues, Riverview has since expanded to three offices in St. Charles, Batavia, and South Elgin, housing close to 30 pediatric and family therapists. Through Riverview, Ms. Denz provides frequent consultations, presentations, and trainings within the community and local school districts in addition to offering no-cost parenting workshops throughout the year.

Vice-President of Clinical Programs and Services

Community Therapy Services, Geneva, IL 2001-2003

As Director of this pediatric clinic, Ms. Denz oversaw the day-to-day operations of the clinic and served as primary clinical support for all supervisors. She facilitated the planning and growth of the agency, creating multiple new groups and programs to support new clientele. Ms. Denz also served as a liaison for parents to assure quality services and care were provided at all times.

Director of Intensive Outpatient Services

Streamwood Behavioral Health Center, Streamwood IL 1998-2001

Creating and directing an innovative outpatient program for youth with dual diagnoses, Ms. Denz successfully established protocol for Illinois's first residential home for adolescent girls with developmental delays. This program tripled its enrollment during

Lara Kristofer

April 9, 2017

Mayor Raymond Rogina
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Dear Mayor Rogina,

I would love the opportunity to serve our community as a member of the city's Youth Commission. With master's degrees in Elementary Education and Clinical Psychology, I believe I would bring an informed and relevant perspective to the group. In all my endeavors, I strive to be a knowledgeable, approachable, and conscientious team player. I approach my roles and responsibilities with enthusiasm and embrace creative and collaborative methods of problem solving. I look forward to working with others to find ways to benefit the young people in St. Charles.

Thank you!

Lara Kristofer

My husband and I moved to St. Charles in 2012. We have 4 small children, ages 8, 6, 4, and 2. I completed my undergraduate coursework at Loyola University Chicago and went on to attain 2 master's degrees, one in Clinical Psychology and the other in Elementary Education. I have been blessed with the opportunity to stay home with our children but embrace my volunteer roles in the community. I currently serve as the Vice President of the Lincoln School PTO, and I teach Religious Education and participate in the greeter ministry at St. Patrick Parish. My husband works as a freelance photographer and teaches Art at Geneva Middle School South. I enjoy running with our rescued dog, Axel, and my family loves traveling to the Upper Peninsula to spend time on the shores of Lake Superior.

Bryan Wirball



October 9th 2016

Mayor Ray Rogina
2 E. Main St.
St. Charles, IL 60174

Dear Mr. Rogina,

My wife Sara and I moved from Chicago to St. Charles in June of this year. After settling into our home, I was interested in attending City Council Meetings to learn more about the community. So far, I've enjoyed the meetings, and I've enjoyed learning how the City Council works. I'm not only impressed with the charm of St. Charles, but also with how well the Council seems to work together to serve the community's needs.

I have always been involved on some level with the community that I reside in. I believe it is a great way to stay actively involved in the community. With that being said, I understand that there are opportunities available to serve on various commissions. I am interested in volunteering for the Zoning Board of Appeals Commission or wherever there may be a need for me to help serve the community. I feel that I have ability to exercise balance, fairness, and thoughtful judgment when dealing with various issues that impact the citizens, businesses, and the overall community.

I would like to share with you a little bit about my background. I grew up in Roselle and have one older brother and have been blessed with wonderful parents that have been married for almost 50 years. I have lived in Palatine, Schaumburg, and Chicago, and now reside in my current home in St. Charles. Some of my hobbies include collecting antiques and sports memorabilia and visiting different baseball parks (15 so far) throughout the country. My hobby of antique collecting was inspired by my grandfather at a young age when he was an antique dealer at the Kane County Flea Market in St. Charles for over thirty years. I have many fond memories of helping my grandfather sell, buy, and pack up antiques every month. To this day, all antiques still fascinate me. Needless to say, I still enjoy visiting the Kane County Flea Market and antique shops in St. Charles on a regular basis, but I'm also finding out quickly that I'm running out of room in the house to store them all.

I currently work in the technology field as a Technology Specialist for Ricoh Corporation and have been with the company for over 20 years. I have my Bachelor's Degree in Social and Behavioral Sciences from

Indiana University. I've served on the Board of Directors for the Grand Ohio Condominium Association (595 units) in downtown Chicago for five years, with the last year as the President. I have also been active in CAPS meetings in Chicago for the Streeterville neighborhood and I was also a member of SOAR when I lived in Chicago.

Thank you for considering me for the Zoning Board of Appeals Commission.

Respectfully,

Bryan Wirball

Steven J Baginski DDS



DEGREE | DATE EARNED | SCHOOL

- Doctor of Dental Surgery: 1987 Loyola University School of Dentistry
- Biology: Loyola University of Chicago
- HS Diploma St Charles High School , 1980

LEADERSHIP

- | | |
|--|---------------|
| · Member American Dental Association | 1987- present |
| · Member Illinois State Dental Society | 1987- present |
| · Member Fox River Valley Dental Society | 1987- present |
| · Past President Fox River Valley Dental Society | 1992 |
| · Delegate Illinois State Dental Society | 1990-1994 |

JOB TITLE | COMPANY | DATES FROM - TO

- | | |
|--|--------------|
| · Owner/Dentist Steven J Baginski DDS and Associates | 1997-Present |
| · Owner/ Operator BC Technologies | 2003-2016 |
| · Owner/ Managing Partner Killough LLC/ Beehive Tavern | 2009-2017 |

APPOINTMENTS – CITY BOARDS & COMMISSIONS 2017 – 2018

CORRIDOR IMPROVEMENT COMM.	TERM EXP.	HISTORIC PRESERVATION COMM.	TERM EXP.
(2001)		(1994)	
VACANT	4-30-20	Phil Kranenbuhl	4-30-20
Alice Nelson	4-30-20	Tom Pretz	4-30-20
David English (Chair)	4-30-19	Kim Malay	4-30-19
Mari Kane	4-30-19	Phil Kessler	4-30-19
Tom Schuetz	4-30-20	Frederick Norris, Jr. (Chair)	4-30-18
Audrey Hauser	4-30-18	Dr. Steven Smunt	4-30-18
David Pietryla	4-30-18	Stephen Gibson (Vice Chair)	4-30-18
MENTAL HEALTH BOARD		PLAN COMMISSION	
(1995)		(1997)	
Barb Gacic (Chair)	4-30-20	Tim Kessler (Vice Chair)	4-30-20
Carla Cumblad	4-30-18	Tom Schuetz	4-30-18
Michael Cohen	4-30-20	Jeffrey Funke	4-30-18
VACANT	4-30-18	Peter Vargurlich	4-30-21
Carolyn Waibel	4-30-18	Tom Pretz	4-30-21
Ron Weddell	4-30-21	James Holderfield	4-30-20
Ron Silkaitis	4-30-21	Laura Macklin-Purdy	4-30-18
		Todd Wallace (Chair)	4-30-18
		Dan Frio	4-30-18
HOUSING COMMISSION		TREE COMMISSION	
(2006)		(1998)	
Rita Anne Payleitner	4-30-18	Raymond Hauser	4-30-20
VACANT (Plan Comm Repr)	4-30-18	Valerie Blaine	4-30-18
John Hall, Jr.	4-30-19	Kathy Brens	4-30-20
Corrine Pierog (Not School Board Rep)	4-30-20	Suzi Myers	4-30-18
John Glenn	4-30-20	Jon Duerr	4-30-20
David Amundson	4-30-19	Pam Otto	4-30-18
Liz Eakins (Vice Chair)	4-30-19	Ron Ziegler	4-30-18
Karrsten Goettel (Park District)	4-30-20	Ralph Grathoff (Chair)	4-30-18
Tom Hansen	4-30-20	Caroline Wilfong	4-30-20
VISITORS CULTURAL COMMISSION		YOUTH COMMISSION	
(1996)		(1980)	
Debi Mader	4-30-19	Jeffrey Wong	4-30-19
Sharon Spero	4-30-19	Diane Saylor	4-30-18
Anne L. Becker (Chair)	4-30-20	Nancy McFarland	4-30-19
Larry Maholland	4-30-20	Marianne F. Weick	4-30-18
Scott Corbin	4-30-18	Daniel Kelly (Secretary)	4-30-19
Jodi L. Manthei	4-30-18	Cheryl Denz	4-30-19
Jamie Swenson	4-30-19	Jim Diorio	4-30-18
Kathy Melone	4-30-20	Lara Kristofer	4-30-18
Father Peck	4-30-18	Cliff Hime (Treasurer)	4-30-18
		Stacy Anderson	4-30-19

BOLD – Commission term renewed.

Yellow – Signifies New Appointment to Commission/Board

ZONING BOARD OF APPEALS		BD. FIRE & POLICE COMMISSIONERS	
(1976)		(1987)	
James Holderfield	4-30-18	Keith Rollins	4-30-20
Charles Simpson	4-30-22	John Kennedy	4-30-18
Scott Buening (Secretary)	4-30-21	Don Haines	4/30/20
Bryan Wirball	4-30-22	Steve Baginski	4/30/19
Robert Krawczyk	4-30-22	Dianne Kellett	4/30/19
Elmer Rullman III (Chair)	4-30-20		
John Hrivnak	4-30-19		
POLICE PENSION BOARD		FIREMEN'S PENSION FUND BOARD	
(1997)			
*Tim Beam	4-30-18	*Anthony Centimano	4-30-17
** Dave Jannusch	4-30-18	*Nicholas McCormick	4-30-16
Mike Griesbaum	4-30-19	**Stephen Fuller (President)(retired)	4-30-18
Chris Minick	4-30-19	Chief Joe Schelstreet	4-30-18
Chief Jim Keegan	4-30-19	Chris Minick	4-30-18
*Elected by Police Dept.		*Elected by Fire Dept.	
**Elected by Retirees		**Elected by Retirees	
BUILDING BOARD OF REVIEW			
(2009)			
Tom Ritchie (General Contractor)	4-30-19		
Dan Marshall (Architect)(Chair)	4-30-19		
Dan Hartel (Fire)	4-30-20		
Mark Marion (Electric)	4-30-20		
John Wagner (Plumbing)	4-30-20		

LENGTH OF TERMS

Corridor Improvement Comm – 3 years
Mental Health Board – 4 years
Visitors Cultural Comm – 3 years
Zoning Board of Appeals – 5 years
Firemen's Pension Fund Board – 3 years
Housing Commission – 3 years
Tree Commission – 4 years

Historic Preservation Comm – 3 years
Plan Commission – 4 years
Youth Comm – 2 years
Bd. of Fire & Police – 3 years
Police Pension Board – 2 years
Building Board Review – 3 years

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IC

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Reappointments of Members to City Boards and Commissions Members for Fiscal Year 2017/18

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request favorable consideration of annual reappointments for members of City Boards and Commissions whose current terms have expired for Fiscal Year 2017/18.

Tim Schuetz – Corridor Improvement Commission
Ron Weddell – Mental Health Board
Ron Silkaitis – Mental Health Board
Corrine Pierog – Housing Commission
John Glenn – Housing Commission
Karrsten Goettel – Housing Commission
Tom Hansen – Housing Commission
Anne Becker – Visitors Cultural Commission
Larry Maholland – Visitors Cultural Commission
Kathy Melone – Visitors Cultural Commission
Tom Pretz – Historic Preservation Commission
Peter Vargulich – Plan Commission
Tom Pretz – Plan Commission
Jeffrey Wong – Youth Commission
Nancy McFarland – Youth Commission
Daniel Kelly – Youth Commission
Stacey Anderson – Youth Commission
Charles Simpson – Zoning Board of Appeals
Robert Krawczyk – Zoning Board of Appeals
Dan Hartel (Fire) – Building Board of Review
Mark Marion (Electric) – Building Board of Review
John Wagner (Plumbing) – Building Board of Review
Keith Rollins – Board of Fire & Police
Don Haines – Board of Fire & Police
Robert Gehm – Liquor Control Commission

Attachments *(please list):*

Appointments – City Boards & Commissions for 2017/18

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to approve reappointments of members to City Boards and Commissions members for Fiscal Year 2017/18.

APPOINTMENTS – CITY BOARDS & COMMISSIONS 2017 – 2018

CORRIDOR IMPROVEMENT COMM.	TERM EXP.	HISTORIC PRESERVATION COMM.	TERM EXP.
(2001)		(1994)	
VACANT	4-30-20	Phil Kranenbuhl	4-30-20
Alice Nelson	4-30-20	Tom Pretz	4-30-20
David English (Chair)	4-30-19	Kim Malay	4-30-19
Mari Kane	4-30-19	Phil Kessler	4-30-19
Tom Schuetz	4-30-20	Frederick Norris, Jr. (Chair)	4-30-18
Audrey Hauser	4-30-18	Dr. Steven Smunt	4-30-18
David Pietryla	4-30-18	Stephen Gibson (Vice Chair)	4-30-18
MENTAL HEALTH BOARD		PLAN COMMISSION	
(1995)		(1997)	
Barb Gacic (Chair)	4-30-20	Tim Kessler (Vice Chair)	4-30-20
Carla Cumblad	4-30-18	Tom Schuetz	4-30-18
Michael Cohen	4-30-20	Jeffrey Funke	4-30-18
VACANT	4-30-18	Peter Vargurlich	4-30-21
Carolyn Waibel	4-30-18	Tom Pretz	4-30-21
Ron Weddell	4-30-21	James Holderfield	4-30-20
Ron Silkaitis	4-30-21	Laura Macklin-Purdy	4-30-18
		Todd Wallace (Chair)	4-30-18
		Dan Frio	4-30-18
HOUSING COMMISSION		TREE COMMISSION	
(2006)		(1998)	
Rita Anne Payleitner	4-30-18	Raymond Hauser	4-30-20
VACANT (Plan Comm Repr)	4-30-18	Valerie Blaine	4-30-18
John Hall, Jr.	4-30-19	Kathy Brens	4-30-20
Corrine Pierog (Not School Board Rep)	4-30-20	Suzi Myers	4-30-18
John Glenn	4-30-20	Jon Duerr	4-30-20
David Amundson	4-30-19	Pam Otto	4-30-18
Liz Eakins (Vice Chair)	4-30-19	Ron Ziegler	4-30-18
Karrsten Goettel (Park District)	4-30-20	Ralph Grathoff (Chair)	4-30-18
Tom Hansen	4-30-20	Caroline Wilfong	4-30-20
VISITORS CULTURAL COMMISSION		YOUTH COMMISSION	
(1996)		(1980)	
Debi Mader	4-30-19	Jeffrey Wong	4-30-19
Sharon Spero	4-30-19	Diane Saylor	4-30-18
Anne L. Becker (Chair)	4-30-20	Nancy McFarland	4-30-19
Larry Maholland	4-30-20	Marianne F. Weick	4-30-18
Scott Corbin	4-30-18	Daniel Kelly (Secretary)	4-30-19
Jodi L. Manthei	4-30-18	Cheryl Denz	4-30-19
Jamie Swenson	4-30-19	Jim Diorio	4-30-18
Kathy Melone	4-30-20	Lara Kristofer	4-30-18
Father Peck	4-30-18	Cliff Hime (Treasurer)	4-30-18
		Stacy Anderson	4-30-19

BOLD – Commission term renewed.

Yellow – Signifies New Appointment to Commission/Board

ZONING BOARD OF APPEALS		BD. FIRE & POLICE COMMISSIONERS	
(1976)		(1987)	
James Holderfield	4-30-18	Keith Rollins	4-30-20
Charles Simpson	4-30-22	John Kennedy	4-30-18
Scott Buening (Secretary)	4-30-21	Don Haines	4/30/20
Bryan Wirball	4-30-22	Steve Baginski	4/30/19
Robert Krawczyk	4-30-22	Dianne Kellett	4/30/19
Elmer Rullman III (Chair)	4-30-20		
John Hrivnak	4-30-19		
POLICE PENSION BOARD		FIREMEN'S PENSION FUND BOARD	
(1997)			
*Tim Beam	4-30-18	*Anthony Centimano	4-30-17
** Dave Jannusch	4-30-18	*Nicholas McCormick	4-30-16
Mike Griesbaum	4-30-19	**Stephen Fuller (President)(retired)	4-30-18
Chris Minick	4-30-19	Chief Joe Schelstreet	4-30-18
Chief Jim Keegan	4-30-19	Chris Minick	4-30-18
*Elected by Police Dept.		*Elected by Fire Dept.	
**Elected by Retirees		**Elected by Retirees	
BUILDING BOARD OF REVIEW			
(2009)			
Tom Ritchie (General Contractor)	4-30-19		
Dan Marshall (Architect)(Chair)	4-30-19		
Dan Hartel (Fire)	4-30-20		
Mark Marion (Electric)	4-30-20		
John Wagner (Plumbing)	4-30-20		

LENGTH OF TERMS

Corridor Improvement Comm – 3 years
 Mental Health Board – 4 years
 Visitors Cultural Comm – 3 years
 Zoning Board of Appeals – 5 years
 Firemen's Pension Fund Board – 3 years
 Housing Commission – 3 years
 Tree Commission – 4 years

Historic Preservation Comm – 3 years
 Plan Commission – 4 years
 Youth Comm – 2 years
 Bd. of Fire & Police – 3 years
 Police Pension Board – 2 years
 Building Board Review – 3 years

<u>GOVERNMENT OPERATIONS COMMITTEE</u>		<u>GOVERNMENT SERVICES COMMITTEE</u>	
Dan Stellato (Ward 1)	Member is	Dan Stellato (Ward 1)	Member is
Ron Silkaitis (Ward 1)	defaulted to	Ron Silkaitis (Ward 1)	defaulted to
Rita Payleitner (Ward 2)	a seat on	Rita Payleitner (Ward 2) (Chairman)	a seat on
Art Lemke (Ward 2)	this	Art Lemke (Ward 2)	this
Todd Bancroft (Ward 3) (Chairman)	Committee	Todd Bancroft (Ward 3)	Committee
Bill Turner (Ward 3) (Vice Chair)	through	Bill Turner (Ward 3)	through
Steve Gaugel (Ward 4)	aldermanic	Steve Gaugel (Ward 4) (Vice Chair)	aldermanic
Lora Vitek (Ward 4)	election	Lora Vitek (Ward 4)	election
Ed Bessner (Ward 5)	process	Ed Bessner (Ward 5)	
Maureen Lewis (Ward 5)		Maureen Lewis (Ward 5)	
<u>PLANNING & DEVELOPMENT COMMITTEE</u>		<u>CITY COUNCIL</u>	
Dan Stellato (Ward 1) (Vice Chair)	Member is	Mayor Raymond P. Rogina	Member is
Ron Silkaitis (Ward 1)	defaulted to	Dan Stellato (Ward 1)	defaulted to
Rita Payleitner (Ward 2)	a seat on	Ron Silkaitis (Ward 1)	a seat on
Art Lemke (Ward 2)	this	Rita Payleitner (Ward 2)	this
Todd Bancroft (Ward 3)	Committee	Art Lemke (Ward 2)	Committee
Bill Turner (Ward 3)	through	Todd Bancroft (Ward 3)	through
Steve Gaugel (Ward 4)	aldermanic	Bill Turner (Ward 3)	aldermanic
Lora Vitek (Ward 4)	election	Steve Gaugel (Ward 4)	election
Ed Bessner (Ward 5) (Chairman)		Lora Vitek (Ward 4)	
Maureen Lewis (Ward 5)		Ed Bessner (Ward 5)	
		Maureen Lewis (Ward 5)	
<u>LIQUOR COMMISSION</u>			
Mayor Rogina (Commissioner)			
Ald. Ron Silkaitis			
Ald. Lora Vitek			
Robert Gehm			
Cliff Carrignan			

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IE

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Reappointment of City Administrator for Fiscal Year 2017/18

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

Request favorable consideration of reappointment of Mark Koenen as City Administrator for Fiscal Year 2017/18.

Attachments (*please list*):**Recommendation/Suggested Action** (*briefly explain*):

Presentation of a recommendation from Mayor Rogina to approve reappointment of City Administrator for Fiscal Year 2017/18.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IF

Title:	Presentation of a Recommendation from Mayor Rogina to Appoint Department Directors as Recommended by City Administrator Mark Koenen for Fiscal Year 2017/18
Presenter:	Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

Request favorable consideration of appointments for Department Directors for Fiscal Year 2017/18.

Attachments (*please list*):

Appointment Letter

Recommendation/Suggested Action (*briefly explain*):

Presentation of a recommendation from Mayor Rogina to appoint Department Directors as recommended by City Administrator Mark Koenen for Fiscal Year 2017/18.

CITY ADMINISTRATOR'S OFFICE



Memo

Date: April 17, 2017
To: Mayor Rogina
From: Mark Koenen
Re: Director/Chief Re-appointments

In accordance with Section 2.10.080 of the City of St. Charles Code of Ordinances, I hereby submit my recommendations for appointment of staff officers for the City's fiscal year 2017/18.

These recommendations are as follows for the departments:

Director of Information Systems – Larry Gunderson
Chief of Police – James Keegan
Director of Human Resources- Jennifer McMahon
Director of Finance--- Christopher Minick
Chief of Fire – Joseph Schelstreet
Director of Public Works – Peter Suhr
Director of Community & Economic Development – Rita Tungare

I welcome the opportunity to discuss these recommendations at your convenience.
Thank you.

Subject to your approval, these appointments can be placed on the May 1 agenda of the City Council meeting.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IG

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Appointment of Deputy City Clerk for Fiscal Year 2017/18

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

☐**Executive Summary** *(if not budgeted please explain):*

Request favorable consideration of appointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2017/18.

Attachments *(please list):***Recommendation/Suggested Action** *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to approve appointment of Deputy City Clerk for Fiscal Year 2017/18.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IH

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Reappointment of City Attorney for Fiscal Year 2017/18

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council – New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request favorable consideration of reappointment of City Attorney John McGuirk of the Law Firm Hoscheit, McGuirk, McCracken & Cuscaden located in St. Charles, IL for FY17/18.

Attachments *(please list):***Recommendation/Suggested Action** *(briefly explain):*

Presentation of a recommendation from Mayor Rogina to approve reappointment of City Attorney for Fiscal Year 2017/18.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: II

Title:

Presentation of a Recommendation from Mayor Rogina to Approve Appointments of Mayor Pro Tem, Committee Chairmen, and City Liaisons

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council - New Business

Date: May 1, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

Attached is a list of appointments for Mayor Pro Tem, Committee Chairmen, and City Liaisons. These appointments are for 2-year terms to expire FY19/20.

Attachments (*please list*):

Appointments Letter

Recommendation/Suggested Action (*briefly explain*):

Presentation of a recommendation from Mayor Rogina to approve appointments of Mayor Pro Tem, Committee Chairmen, and City Liaisons.

MAYOR'S OFFICE



Memo

Date: 5/1/17
To: Members of City Council
From: Mayor Rogina
Cc: Mark Koenen
Re: Appointments

By virtue of this memorandum I would request your favorable consideration for the following appointments:

1. Dan Stellato as Mayor Pro Tem
2. Todd Bancroft as Chairman of Government Operations and Bill Turner as Vice-Chairman
3. Ed Bessner as Chairman of Planning & Development and Dan Stellato as Vice-Chairman
4. Rita Anne Payleitner as Chairman of Government Services and Steve Gaugel as Vice-Chairman.
5. Downtown Partnership Liaison: Maureen Lewis
6. 708 Mental Health Board Liaison: Ron Silkaitis
7. Housing Commission Liaison: Rita Payleitner
8. Tri-Com Board Liaison: Bill Turner
9. TriCity Ambulance Liaison: Ray Rogina and Bill Turner
10. St. Charles Heritage Center Liaison: Maureen Lewis
11. St. Charles Convention Visitors Bureau: Art Lemke
12. Board of Directors – Norris Cultural Arts Center: Lora Vitek