AGENDA
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. RON SILKAITIS, CHAIR
MONDAY, JUNE 6, 2022
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. **Call to Order**

2. **Roll Call**

3. **Administrative**
   a. Fuel Tax April 2022 – Information Only

4. **Omnibus Vote**
   Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. **Fire Department**
   a. Recommendation to approve a firework display at St. Charles Country Club, 1250 Country Club Rd., on July 3, 2022.

   b. Recommendation to approve the St. Charles Park District firework display on July 4, 2022.

6. **Information Systems**
   *a. Recommendation to approve Esri Small Government Enterprise License Agreement for $38,500 per year for three years.

   *b. Recommendation to authorize staff to award a contract to Carahsoft Technology Corporation for Identity and Access Management software for $105,660.

7. **Police Department**
   a. Recommendation to Approve a Resolution to Waive the Formal Bid Procedure and Award the Purchase of Additional Cameras for the West Parking Deck to Griffon Systems (current vendor).

8. **Additional Items from Mayor, Council, or Staff**

9. Executive Session

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	Agenda Item number: 3a
	Title:	City of St. Charles Fuel Tax Receipts April 2022 - Information Only.
	Presenter:	Colleen Lavery, Assistant Finance Director

Meeting: Government Operations Committee Date: June 6, 2022

Proposed Cost: $ -0-	Budgeted Amount:	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Fuel Tax Information for April 2022

Attachments (*please list*)**:**

City of St. Charles Fuel Tax Receipts April, 2022 – Information Only

Recommendation/Suggested Action (*briefly explain*)

None – For Information Only

City of St. Charles
Local Fuel Tax Receipts
Fiscal Year 2021-2022

LIABILITY PERIOD	PAYMENT RECEIVED	TOTAL REVENUE RECEIVED
May-21	June-21	$ 38,573.47
June-21	July-21	$ 37,661.49
July-21	August-21	$ 39,176.41
August-21	September-21	$ 38,124.99
September-21	October-21	$ 36,471.45
October-21	November-21	$ 38,882.96
November-21	December-21	$ 37,269.97
December-21	January-22	$ 36,450.36
January-22	February-22	$ 34,626.98
February-22	March-22	$ 33,515.36
March-22	April-22	$ 37,134.57
April-22	May-22	$ 38,310.11
TOTALS		**$ 446,198.12**

The local fuel tax rate is two cents per gallon ($0.02/gallon) and applies to motor fuel retail purchases within the City of St. Charles.

	AGENDA ITEM EXECUTIVE SUMMARY	Agenda Item Number: 5a
CITY OF ST. CHARLES ILLINOIS • 1834	**Title:**	Recommendation to approve a firework display at St. Charles Country Club, 1250 Country Club Rd., on July 3, 2022.
	Presenter:	Fire Chief Scott Swanson

Meeting: Government Operations Committee **Date**: June 6, 2022

Proposed Cost: $ 452	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

The annual St. Charles Country Club fireworks display is on July 3rd. This display is launched from Country Club property by a licensed and insured pyrotechnic distributor. The display will consist of shells ranging in size up to 4" in size and in line with their previous fireworks displays.

Being a private event, the St. Charles Country Club is responsible for costs related to this event.

The Fire Department has reviewed all of the relevant documents and believes that this display is within requirements and in line with previous St. Charles Country Club fireworks events.

Additional requests for firework displays have been received. Staff is working on policy and procedures for these requests. Once completed the policy will be brought to a committee meeting for City Council approval.

Attachments (*please list*)**:**
St. Charles Country Club Fireworks Permit

Recommendation/Suggested Action (*briefly explain*)**:**
Recommendation to approve the annual July 3rd fireworks display as presented by the St. Charles Country Club and on their property.

St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
630-377-4458

Date: 5/31/2022

Permit # : 20220703

Effective: July 3, 2022
Set-up Time1100(11am)

Expires: July 3, 2022
2300 hrs (11:00 pm.)

FIREWORKS PERMIT

Permit Issued to:

St. Charles Country Club
1250 Country Club Road
St. Charles, IL. 60174

Pyrotechnic Distributor:

Pyrotecnico Fireworks, Inc.
P.O. Box 149
299 Wilson Road
New Castle, PA 16103

Pursuant to the requirements of the Municipal Code of the City of St. Charles, Kane and DuPage Counties, Illinois and the Fire Prevention Code contained therein, and with the NFPA standards adopted and amended by the OSFM rules, part 235, this **Fireworks Permit** is issued to the above address.

This permit is subject to the Special Conditions shown hereinafter and all other applicable laws, ordinances, regulations, or rules of the United States, the State of Illinois, the respective County in which the subject activity is to occur, and the City of St. Charles.

Special Conditions:

- The site shall be inspected by the St. Charles Fire Department prior to the display.
- Notification of all neighbors within 1000 feet of display site is required.
- A copy of the permit shall be kept at display site at all times.

This permit is valid only for the dates and times stated within, and is issued and accepted on condition that all Code provisions adopted shall be complied with.

This permit does not take the place of any other licenses or other permit that may be required and is not transferable.

THIS PERMIT MUST BE POSTED AT THE DISPLAY SITE AT ALL TIMES

Issued By: Assistant Chief Kevin Christensen
St. Charles Fire Department

Date

Instructions for
Outdoor Pyrotechnic Displays

1. The applicant shall submit a written application for a permit at least 60 days in advance of the date of the pyrotechnic display.
2. A pyrotechnic distributor, licensed by the Office of the State Fire Marshal, shall provide the pyrotechnic display service. A lead pyrotechnic operator, licensed by the Office of the State Fire Marshal, shall conduct the display.
3. The applicant shall provide proof of liability insurance in a sum not less than $1,000,000 with an insurance company authorized to do business in Illinois.
4. The applicant is required to post a bond in the sum of $1000.00, conditioned upon compliance with all State and local regulations.
5. The St. Charles Fire Department shall inspect the display site. The site and display shall be in full compliance with the NFPA standards adopted and amended by the OSFM Rules, Part 235, for the type of Pyrotechnic Display to be performed. As well as any codes & ordinances adopted by the City of St. Charles.
6. The lead operator must be in possession of, and be able to produce, his/her license upon request at all times during the delivery, setup, and performance of the display.
7. Provide photo identification for lead operator and assistants.
8. Provide a site map. Map shall include: Display site, location of fireworks storage area, fall-out area, North arrow, location of roadways including access points. Location of emergency vehicle staging area.
9. Provide copy of pyrotechnic distributor license.
10. Provide copy of the lead pyrotechnic operators license.
11. Notify all property owners within 1000 feet of the display site, and provide list of owners notified along with the method of notification.
12. The Chief of the St. Charles Fire Department or his designee shall authorize the display permit.

- **<u>Consumer fireworks displays</u> and <u>Indoor pyrotechnic displays</u> are not included in this application packet.**

St. Charles Fire Department
112 N. Riverside Ave. St. Charles, IL. 60174 Phone: 630-377-4458 Fax: 630-762-7035

Definitions

"1.3G fireworks" means those fireworks used for professional outdoor displays and classified as fireworks UN0333, UN0334, or UN0335 by the United States Department of Transportation under 49 C.F.R. 172.101.

"Consumer fireworks" means those fireworks that must comply with the construction, chemical composition, and labeling regulations of the U.S. Consumer Products Safety Commission, as set forth in 16 CFR 1500 and 1507, and classified as fireworks UN0336 or UN0337 by the United States Department of Transportation under 49 C.F.R. 172.101.

"Consumer fireworks display" or "consumer display" means the detonation, ignition, or deflagration of consumer fireworks to produce a visual or audible effect.

"Consumer operator" means an adult individual who is responsible for the safety, setup, and discharge of the consumer fireworks display and who has completed the training required in Section 2.2 of this Act.

"Consumer retailer" means any person who offers for sale, sells, or exchanges for consideration consumer fireworks in Illinois directly to any person with a consumer display permit.

"Display fireworks" means 1.3G or special effects fireworks or as further defined in the Pyrotechnic Distributor and Operator Licensing Act.

"Lead pyrotechnic operator" means an individual who is responsible for the safety, setup, and discharge of the pyrotechnic display or pyrotechnic service and who is licensed pursuant to the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic display" means the detonation, ignition, or deflagration of display fireworks or flame effects to produce visual or audible effects during an exhibition before the public, invitees, or licensees, regardless of whether admission is charged, and as may be further defined in the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic distributor" means any person who distributes display fireworks for sale in the State of Illinois or provides them as part of a pyrotechnic display service in the State of Illinois or provides only pyrotechnic services and is licensed by the Office pursuant to the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic service" means the detonation, ignition or deflagration of display fireworks, special effects or flame effects to produce a visual or audible effect.

Application for Permit
Outdoor Pyrotechnic Displays

We hereby make application for a permit to conduct an Outdoor Pyrotechnic Display 3rd Day of July , 2022.

Set-up start time: 11:00 am

Display start time: 9:15 pm

Maximum Aerial Shell Size: 4 Inch

Number of Devices: Approximately 1,303

The Outdoor Pyrotechnic Display is to be held at St Charles Country Club.

Address: 1250 Country Club Rd.

St. Charles, IL 60174

Name of licensed pyrotechnic distributor:

Pyrotecnico Fireworks, Inc. License # IL06-OPF-00036

Name of Lead Pyrotechnic Operator:

Michael Shoaf License # IL22-O-00036-01741

Signature of Applicant: Wanda Schoof Date: 5/13/2022

Title: Administrative Assistant

St. Charles Fire Department
112 N. Riverside Ave. St. Charles, IL. 60174 Phone: 630-377-4458 Fax: 630-762-7035

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton-Gallagher and Associates, Inc.
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co.	10851
INSURER B : Arch Speciality Ins Co	21199
INSURER C : Everest Denali Insurance Company	16044
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 2299
Pyrotecnico Fireworks Inc.
Pyrotecnico F/X LLC
P.O. Box 149
299 Wilson Road
New Castle PA 16103

COVERAGES **CERTIFICATE NUMBER:** 1661113004 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		SI8ML00891-221	1/14/2022	1/14/2023	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	POLICY X PRO-JECT LOC							$
C	AUTOMOBILE LIABILITY			SI8CA00141-221	1/14/2022	1/14/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	UMBRELLA LIAB X OCCUR			UXP1035252-02	1/14/2022	1/14/2023	EACH OCCURRENCE	$ 4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 4,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
DISPLAY DATE: July 3, 2022; August 20, 2022
LOCATION: St. Charles Country Club, St. Charles, Illinois
ADDITIONAL INSURED: St. Charles Country Club: Ken Vranek, General Manager; City of St. Charles, its officers, officials, employees, volunteer and agents
INCLUDES HOLD HARMLESS AND INDEMNITY AGREEMENT

CERTIFICATE HOLDER

St. Charles Country Club
1250 Country Club
St. Charles IL 60174

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER

Applied Risk Services, Inc.
10825 Old Mill Rd
Omaha, NE 68154

(877)234-4420

CONTACT NAME:
PHONE (A/C, No, Ext): (877)234-4420 FAX (A/C, No): (877)234-4421
E-MAIL ADDRESS:
PRODUCER CUSTOMER ID #

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Continental Indemnity Co.	28258
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Pyrotecnico
299 Wilson Rd
New Castle, PA 16101

CTL 1273 1694159

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	CLAIMS MADE / OCCUR						MED EXP (any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	HIRED AUTOS							$
	NON-OWNED AUTOS							$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS MADE						AGGREGATE	$
	DEDUCTIBLE							$
	RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X WC STATUTORY LIMITS / OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	N/A		82-872096-04-24	06/07/2021	06/07/2022	E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

St. Charles Country Club
1250 Country Club Rd.
St. Charles, IL 60174

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

100315706

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Show Name: St. Charles Country Club
Location: 1250 Country Club Rd. St Charles, IL
Date Created: 07/09/20

Fall-Out Radius: 280'
Distance To Audience: 620'

Launch Location:

Setup area Dimensions: 50'x50'

CITY OF ST. CHARLES ILLINOIS • 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	**Agenda Item Number: 5b**
	Title:	Recommendation to approve the St. Charles Park District firework display on July 4, 2022
	Presenter:	Fire Chief Scott Swanson

Meeting: Government Operations Committee **Date**: June 6, 2022

Proposed Cost: $	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

The annual Independence Day fireworks display on July 4th is presented by the St. Charles Park District. This display is launched from Boy Scout Island by Mad Bomber Fireworks, a licensed and insured pyrotechnic distributor. The display will consist of shells ranging in size from 2" to 6" in line with previous July 4th fireworks displays.

The Fire Department has reviewed all of the relevant documents and believes that this display is within requirements and in line with previous July 4th Fireworks events.

Additional requests for firework displays have been received. Staff is working on policy and procedures for these requests. Once completed the policy will be brought to a committee meeting for City Council approval.

Attachments (*please list*)**:**
St. Charles Park District Fireworks Permit

Recommendation/Suggested Action (*briefly explain*)**:**
Recommendation to approve the annual July 4th Fireworks display as presented by the St. Charles Park District from Boy Scout Island.

St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
630-377-4458

Date: 5/26/2022

Permit # : 20220704

Effective: July 4, 2022
Set-up Time-0800(8am)

Expires: July 4, 2022
2300 hrs (11:00 pm.)

FIREWORKS PERMIT

Permit Issued to:

St. Charles Park District
8 North Avenue
St. Charles, IL. 60174

Pyrotechnic Distributor:

Mad Bomber (Planet Productions)
3999 E. Hupp Road
LaPorte, IN 46350
847.464.1442

Pursuant to the requirements of the Municipal Code of the City of St. Charles, Kane and DuPage Counties, Illinois and the Fire Prevention Code contained therein, and with the NFPA standards adopted and amended by the OSFM rules, part 235, this **Fireworks Permit** is issued to the above address.

This permit is subject to the Special Conditions shown hereinafter and all other applicable laws, ordinances, regulations, or rules of the United States, the State of Illinois, the respective County in which the subject activity is to occur, and the City of St. Charles.

Special Conditions:

- The site shall be inspected by the St. Charles Fire Department prior to the display.
- Notification of all neighbors within 1000 feet of display site is required.
- A copy of the permit shall be kept at display site at all times.

This permit is valid only for the dates and times stated within, and is issued and accepted on condition that all Code provisions adopted shall be complied with.

This permit does not take the place of any other licenses or other permit that may be required and is not transferable.

THIS PERMIT MUST BE POSTED AT THE DISPLAY SITE AT ALL TIMES

Issued By: Assistant Chief Kevin Christensen
St. Charles Fire Department

Date

St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
Phone: 630-377-4458 Fax: 630-762-7035

Instructions for Outdoor Pyrotechnic Displays

1. The applicant shall submit a written application to the St. Charles Fire Department for a permit at least 60 days in advance of the date of the pyrotechnic display.

2. A pyrotechnic distributor, licensed by the Office of the State Fire Marshal, shall provide the pyrotechnic display service. A lead pyrotechnic operator, licensed by the Office of the State Fire Marshal, shall conduct the display.

3. The applicant shall provide proof of liability insurance, naming the City of St. Charles as an additional insured in a sum not less than $1,000,000 with an insurance company authorized to do business in Illinois.

4. The applicant is required to post a bond in the sum of $1000.00, conditioned upon compliance with all State and local regulations.

5. The St. Charles Fire Department shall inspect the display site. The site and display shall be in full compliance with the NFPA standards adopted and amended by the OSFM Rules, Part 235, for the type of Pyrotechnic Display to be performed. As well as any codes & ordinances adopted by the City of St. Charles.

6. All public displays shall be under the supervision of a competent person, and shall be superintended by the Chief of the St. Charles Fire Department or some other member of the fire department to this duty by him.

7. The lead operator must be in possession of, and be able to produce, his/her license upon request at all times during the delivery, setup, and performance of the display.

8. Provide photo identification for lead operator and assistants.

9. Provide a site map. Map shall include: Display site, location of fireworks storage area, fall-out area, North arrow, location of roadways including access points. Location of emergency vehicle staging area.

10. Provide copy of pyrotechnic distributor license.

11. Provide copy of the lead pyrotechnic operator license.

12. Notify all property owners within 1000 feet of the display site, and provide list of owners notified along with the method of notification.

13. The Chief of the St. Charles Fire Department or his designee shall authorize the display permit.

- **Consumer fireworks displays and Indoor pyrotechnic displays are not included in this application packet.**

Application for Permit
Outdoor Pyrotechnic Displays

We hereby make application for a permit to conduct an Outdoor Pyrotechnic Display on the 4th day of July, 2022.

Date of display: July 4th, 2022

Set-up start time: 8-9 am

Display start time: Dusk, Approx 9.30pm

Maximum Aerial Shell Size: 6"

Number of Devices: Approx 8782 aerial shells between 2"and 6" in diameter

The Outdoor Pyrotechnic Display is to be held at Boy Scout Island.

Address: Rt 31, East of Timber Trail, St. Charles IL 60174

Name of licensed pyrotechnic distributor:

Planet Productions/Mad Bomber Fireworks License # IL06-OP-00029

Name of Lead Pyrotechnic Operator:

Dan Miller License # IL06-o-0029-00284

Signature of Applicant: Megan Hatheway Date: 5/10/22

Title: Athletic Supervisor

Application for Permit
Outdoor Pyrotechnic Displays

We hereby make application for a permit to conduct an Outdoor Pyrotechnic Display on the FOURTH day of JULY, 2002.

Date of display: 07/04/22

Set-up start time: 10 AM

Display start time: 9:30 PM

Maximum Aerial Shell Size: 6" Diameter

Number of Devices: _____

The Outdoor Pyrotechnic Display is to be held at Boy Scout Island

Address: Pottawatomie Park RA.31
St. Charles, IL

Name of licensed pyrotechnic distributor:
Planet Productions/Mad Bomber Fireworks License # IL 06-OP-00029

Name of Lead Pyrotechnic Operator:
Don Miller License # IL 06-0-00029-00285

Signature of Applicant: Dan P. Miller Date: 05/20/22

Title: Sr. Vice President

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton-Gallagher and Associates, Inc.
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co.	10851
INSURER B : Everest Denali Insurance Company	16044
INSURER C : Liberty Mutual Insurance Co	
INSURER D : Liberty Mutual Insurance Co	25035
INSURER E : Axis Surplus Ins Company	26620
INSURER F :	

INSURED 2321
Mad Bomber Fireworks
Planet Productions
3999 E. Hupp Rd, Building R-3-1
La Porte IN 46350

#22-0022

COVERAGES **CERTIFICATE NUMBER:** 148293586 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		SI8GL01460-221	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	POLICY X PRO-JECT LOC							$
B	AUTOMOBILE LIABILITY			SI8CA00186-221	2/4/2022	2/4/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
E	UMBRELLA LIAB X OCCUR			P-001-000243093-02	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 4,000,000
	X EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$ 4,000,000
	DED RETENTION $							$
C D D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N / A		WC539S-714654-011 WC5-34S-524913-030 WC5-34S-311836-051	2/4/2022 2/4/2022 2/4/2022	2/4/2023 2/4/2023 2/4/2023	X WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Excess Liability #2			SI8EX01319-221	2/4/2022	2/4/2023	Each Occ/ Aggregate Total Limits	$5,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

CITY OF ST. CHARLES, IL
ST. CHARLES PARK DISTRICT
ST. CHARLES FIRE DEPARTMENT

CERTIFICATE HOLDER

ST. CHARLES PARK DISTRICT
8 NORTH AVENUE
ST. CHARLES, IL
60174

Attn: MIKE KIES

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/14/2022

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One Cleveland Center, Floor 30
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INSURED 2321
Mad Bomber Fireworks
Planet Productions
3999 E. Hupp Rd, Building R-3-1
La Porte IN 46350 #22-0022

COVERAGES **CERTIFICATE NUMBER:** 148293586 **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		SI8GL01460-221	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	POLICY X PRO-JECT LOC							$
B	AUTOMOBILE LIABILITY			SI8CA00186-221	2/4/2022	2/4/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
E	UMBRELLA LIAB X OCCUR			P-001-000243093-02	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 4,000,000
	DED RETENTION $							$
C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC539S-714654-011	2/4/2022	2/4/2023	X WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		WC5-34S-524913-030	2/4/2022	2/4/2023	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below			WC5-34S-311836-051	2/4/2022	2/4/2023	E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Excess Liability #2			SI8EX01319-221	2/4/2022	2/4/2023	Each Occ/ Aggregate Total Limits	$5,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
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CITY OF ST. CHARLES, IL
ST. CHARLES PARK DISTRICT
ST. CHARLES FIRE DEPARTMENT

CERTIFICATE HOLDER

ST. CHARLES PARK DISTRICT
8 NORTH AVENUE
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60174
Attn: MIKE KIES

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AUTHORIZED REPRESENTATIVE

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TABLE 3-1.3 MINIMUM RADIUS OF DISPLAY SITE FOR OUTDOOR DISPLAY OF FIREWORKS.

SHELL SIZE	
3 INCH (76mm)	210 ft. (43 m)
4 INCH (102 mm)	280 ft. (85 m)
5 INCH (127 mm)	350 ft. (107 m)
6 INCH (152 mm)	420 ft. (128 m)
7 INCH (178 mm)	490 ft. (149 m)
8 INCH (203 mm)	560 ft. (170 m)
10 INCH (254 mm)	700 ft. (214 m)
12 INCH (305 mm)	840 ft. (256 m)
OVER 12 INCH	APPROVAL OF AUTHORITY HAVING JURISDICTION.

3-1.3.1 DISTANCE FROM HEALTH CARE AND PENAL FACILITIES SHALL BE AT LEAST TWICE THE DISTANCE SPECIFIED IN 3-1.3

NOTE: SEE NFPA 101, LIFE SAFTY CODE, FOR DEFINITIONS OF HEALTH CARE AND PENAL FACILITIES.

EXCEPTION: WITH THE APPROVAL OF THE HEALTH CARE OR PENAL FACILITY, THIS REQUIREMENT SHALL BE WAIVED.

3-1.3.2 DISTANCES FROM BULK STORAGE AREAS OF MATERIALS THAT HAVE A FLAMMABILITY, EXPLOSIVE OR TOXIC HAZARD SHALL BE TWICE THAT REQUIRED BY TABLE 3-1.3.

NOTE: TO DETERMINE WHETHER MATERIALS ARE CONSIDERED TO POSSESS THESE HAZARDS, SEE NFPA 325M, FIRE HAZARD PROPERTIES OF FLAMMABLE LIQUIDS, GASES, AND VOLITILE SOLIDS, AND NFPA 49, HAZARDOUS CHEMICALS DATA.

3-2 DISCHARGE SITE

3-2.1 THE AREA SELECTED FOR THE DISCHARGE OF AERIAL SHELLS SHALL BE LOCATED SO THAT THE TRAJECTORY OF THE SHELLS SHALL NOT COME WITHIN 25 ft. (7.7 m) OF ANY OVERHEAD OBJECT.

3-2.2 GROUND DISPLAY PIECES SHALL BE LOCATED AT A MINIUM DISTANCE OF 75 ft. (23 m) FROM SPECTATOR VIEWING AREAS AND PARKING AREAS.

EXCEPTION: FOR GROUND PIECES WITH GREATER HAZARD POTENTIAL (SUCH AS LARGE WHELLS WITH POWERFUL DRIVERS, ROMAN CANDLE BATTERIES, AND ITEMS EMPLOYING LARGE SALUTES) THE MINIMUM SEPARATION DISTANCES SHALL BE INCREASED TO 125 ft. (38.5 m)

3-2.3* WHEN THE MORTARS ARE POSITIONED VERTICALLY, THE MORTARS SHALL BE PLACED AT THE APPROXIMATE CENTER OF THE DISPLAY SITE.

For the fireworks display on July 4, 2022, the St. Charles Park District will post signs for the residents within 1000 feet of the display.

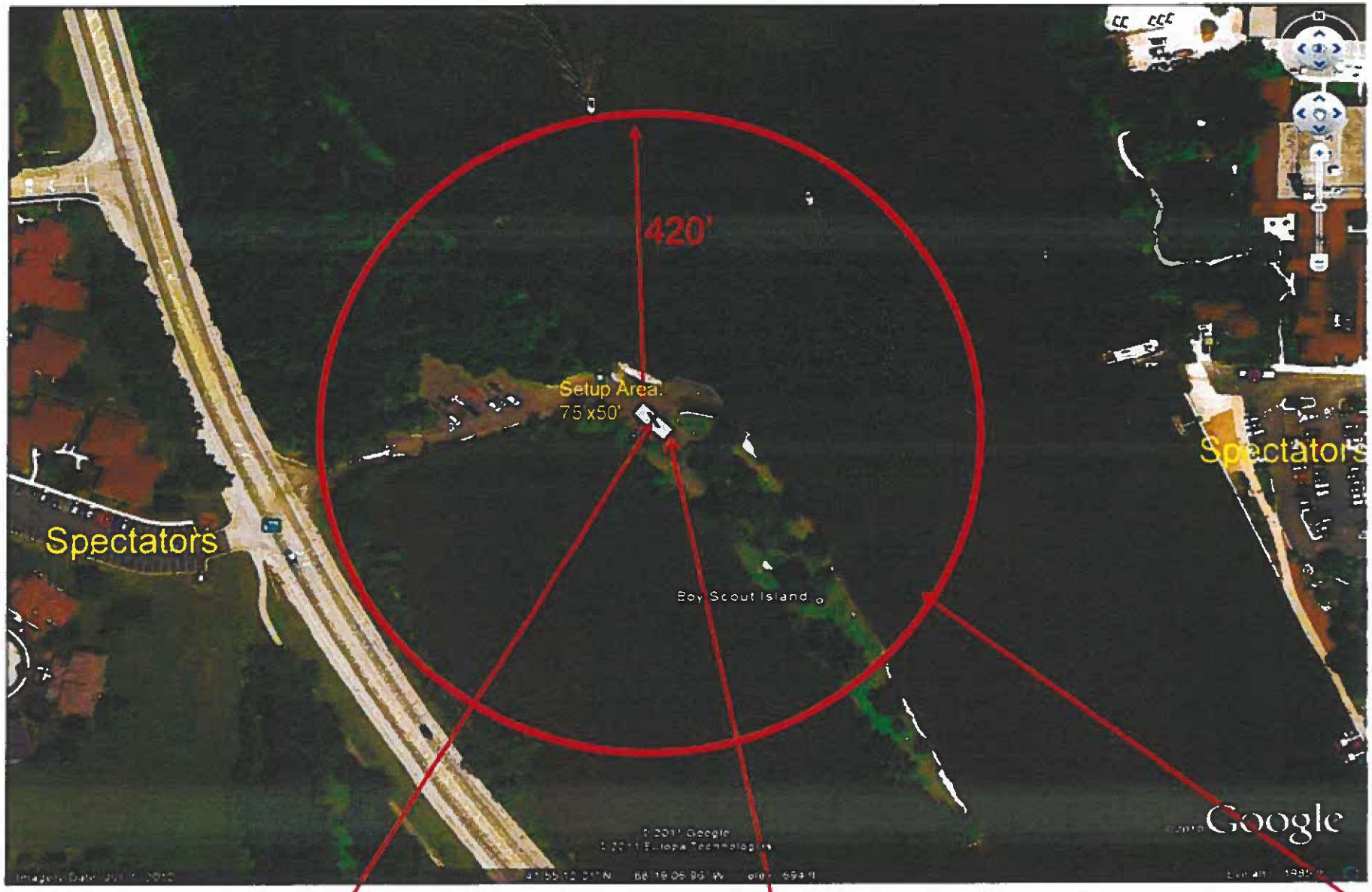
Thank you,

Megan Hatheway

Megan Hatheway
Athletic Supervisor

ST CHARLES, IL 1/22/2013

6" max / angles fine



Launch Location: X

Setup Area: 75'x50'

Radius: 420' from setup area

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item Number: 6*a
CITY OF ST. CHARLES ILLINOIS • 1834	**Title:**	Recommendation to approve Esri Small Government Enterprise License Agreement for $38,500 per year for three years.	
	Presenter:	Eric Creighton, GIS Coordinator	

Meeting: Government Operations Committee **Date**: **Date of Meeting**

Proposed Cost: $115,500 ($38,500 per year)	Budgeted Amount: $36,000 (FY 23)	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Geographic Information Systems (GIS) is used at the City to manage utility infrastructure, property information, emergency management, and all other geospatial data to communicate information to City staff through targeted applications and analysis. GIS provides public information through interactive web applications such as MyNeighborhood, Interactive Zoning Map, and the Capital Improvement Application.

In lieu of individually licensing GIS software, Esri, the City's software provider, offers a small government Enterprise License Agreement (ELA) for cities with populations between 25,001 and 50,000. The ELA provides the City unlimited access to the primary software and extensions, 100 named creators to ArcGIS Enterprise and unlimited virtual training. The ELA enables a combined $80,000 in cost savings over the same three-year period when compared to purchasing each software application individually from Esri.

Staff is recommending a new three-year agreement with Esri for $38,500 each year. Unused funds for other software maintenance will be used to fund the amount over budget for FY 23.

	Year 1	**Year 2**	**Year 3**
Enterprise License Agreement	$38,500	$38,500	$38,500
3 Year Total			**$115,500**

Attachments (*please list*)**:**

Recommendation/Suggested Action (*briefly explain*)**:**
Recommendation to approve an Esri Small Government Enterprise License Agreement for $38,500 per year for three years.

ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	Agenda Item number: 6*b
	Title:	Recommendation to authorize staff to award a contract to Carahsoft Technology Corporation for Identity and Access Management software for $105,660.
	Presenter:	Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee	Date: June 6, 2022	
Proposed Cost: $105,660	Budgeted Amount: $105,720	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Identity and Access Management software is an information security technology that enables appropriate access to technology resources across disparate technology environments. The City has a need for Identity and Access Management software to provide secure access to cloud-based technology for City staff, as well as to enable a consistent, centralized process for managing user accounts across multiple technology platforms. To meet these needs, Identity and Access Management software was budgeted for FY 23.

Information Systems staff have chosen Okta software for Identity and Access Management. Okta software and implementation services will be purchased from Carahsoft Technology Corporation through a national cooperative purchasing program called NASPO ValuePoint. NASPO ValuePoint is the cooperative purchasing arm of the National Association of State Procurement Officials, and the ValuePoint Master Agreement may be used by all governmental units of the State of Illinois.

Funding for Identity and Access Management software and implementation services was budgeted in the capital improvements project fund for FY 23. Software training, which is also included in this purchase, is funded in the Information Systems Department operating budget.

Attachments (*please list*)**:**
None

Recommendation/Suggested Action (*briefly explain*)**:**
Authorize staff to award a contract to Carahsoft Technology Corporation for Identity and Access Management software for $105,660.

ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	Agenda Item number: 7a
	Title:	Recommendation to Approve a Resolution to Waive the Formal Bid Procedure and Award the Purchase of Additional Cameras for the West Parking Deck to Griffon Systems (current vendor).
	Presenter:	Deputy Chief Chuck Pierce

Meeting: Government Operations Committee	Date: June 6, 2022	
Proposed Cost: $91,720.00	Budgeted Amount: n/a	Not Budgeted: ☒

Executive Summary (*if not budgeted please explain*)**:**

Staff is seeking approval to purchase additional cameras for the west side parking deck and downtown area from Griffon Systems at a total cost of $91,720.00.

These additional cameras were already discussed during the March 21, 2022, Government Operations meeting. During this meeting, staff was directed to bring this forward to City Council for purchase.

These cameras would be additions to the existing closed-circuit camera system in the west side parking deck. Additional cameras were discussed that would be added to the same system which will increase the camera coverage of the west side plaza area, east side bar district, and Main Street. These cameras are needed to help mitigate ongoing problems at the parking deck and to help ensure the safety and security of all who visit our greater downtown. These cameras are inherently related to, and an ongoing part of, others cameras provided by Griffon Systems. Furthermore, we are proposing to purchase these cameras from the general fund. Future assessments to the SSA tax can be collected to offset this cost.

This pricing is per the attached estimate from Griffon Systems.

Please see the bid waiver document for further information.

Attachments (*please list*)**:**
Estimates for cameras at the west side parking deck and additional cameras for the plaza and east side bar district. City of St. Charles bid waiver.

Recommendation/Suggested Action (*briefly explain*)**:**
Recommend approval of a resolution authorizing the purchase of additional cameras from Griffon Systems.

City of St. Charles, Illinois
Resolution No. 2022-

A Resolution to Waive the Formal Bid Procedure and Award the Purchase of Additional Cameras for the West Parking Deck and Downtown Area to Griffon Systems (current vendor).

Presented & Passed by the City Council on

WHEREAS, the City needs additional closed-circuit cameras to increase camera coverage of the west side plaza area, east side bar district, and Main Street;

WHEREAS, cameras are needed to ensure the safety and security of all who visit our greater downtown. These cameras are inherently related to, and an ongoing part of, other cameras provided by Griffon Systems;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane, and DuPage Counties, Illinois, that the purchase of additional Cameras for the west parking deck and downtown area be awarded to Griffon Systems.

PRESENTED to the City Council of the City of St. Charles, Illinois, on this __ day of _____ 2022.

PASSED by the City Council of the City of St. Charles, Illinois, on this __ day of _____ 2022.

APPROVED by the Mayor of the City of St. Charles, Illinois, on this __ day of _____2022.

_____
Lora Vitek, Mayor

ATTEST:

_____
City Clerk

COUNCIL VOTE:
Ayes:
Nays:
Absent:
Abstain:

GRIFFON SYSTEMS

City of St. Charles
2 E Main Street
St. Charles, IL 60174

Chuck,

Below is the breakdown of the Avigilon surveillance system for Phase 2 of St Charles Main Street Camera Coverage. Based on your requirements and the walkthrough, I would recommend the following configuration:

1st and Main Street:

1. First and Main Street N	Avigilon 6MP IR Bullet
2. First and Main Street S	Avigilon 6MP IR Bullet
3. First and Main Street W	Avigilon 6MP IR Bullet
4. First and Main Street E	Avigilon 6MP IR Bullet

Riverside Ave and Main Street

1. Riverside and Main Street N	Avigilon 6MP IR Bullet
2. Riverside and Main Street S	Avigilon 6MP IR Bullet
3. Riverside and Main Street W	Avigilon 6MP IR Bullet

4. Riverside and Main Street E Avigilon 6MP IR Bullet

8	AVIGILON 6MP H5 IR BULLET	$ 1,250.00	$	10,000.00
8	POE INJECTOR(S)	$ 150.00	$	1,500.00
8	POLE INCLOSURE(S)	$ 150.00	$	1,500.00
10	SIKLU WIRELESS BRIDGE	$ 1,300.00	$	13,000.00
8	ACC LICENSE	$ 275.00	$	2,200.00
LOT	CAMERA INSTALLATION AND MATERIALS		$	8,000.00
	MATERIAL COST		**$**	**28,200.00**
	INSTALLATION TOTAL		**$**	**8,000.00**
	TAX (Exempt)			
	TOTAL COST		**$**	**36,200.00**

PAYMENT TERMS – 55% down payment due on acceptance. 45% Balance Net 30
A system support program is included in the price for the first year. This will cover only the hardware included in this proposal not the existing cameras or wiring.
A 90-day warranty on labor and a 1-year warranty on parts cover labor and materials for this quotation. All material is guaranteed to be as specified. All work is to be completed during normal business hours Monday-Friday. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is valid until 12/31/22.

CUSTOMER SIGNATURE:_____DATE:_____
CITY OF ST CHARLES

GRIFFON SYSTEMS

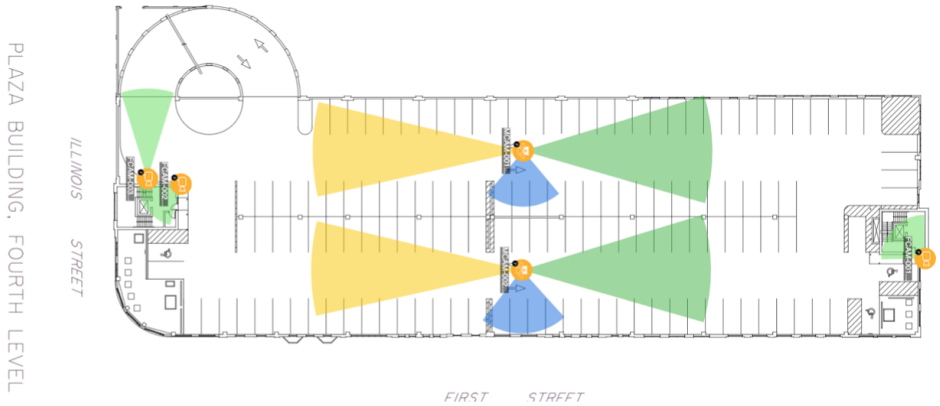
Steve Weishaar
City of St. Charles
2 E Main Street
St. Charles, IL 60174

Steve,

Below is the breakdown of the Avigilon surveillance system for Phase 2 of St Charles 1st Street Parking Deck. Based on your requirements and the walkthrough, I would recommend the following configuration:

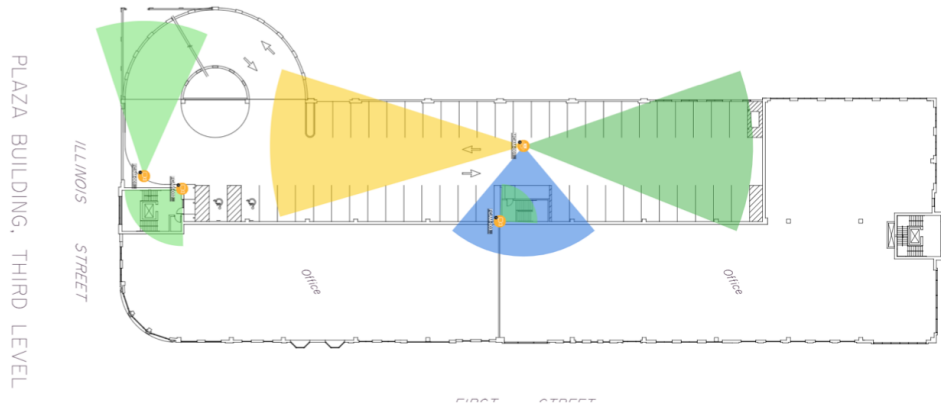
1st Street Parking Deck 4th Floor

1.	North Stairwell/Elevator Landing	Avigilon 3MP SL Dome
2.	East Parking MH	Avigilon 3MP Multi-head
3.	West Parking MH	Avigilon 3MP Multi-head
4.	South Stairwell/Elevator Landing	Avigilon 3MP SL Dome
5.	South Vehicle Ramp	Avigilon 3MP SL IR Bullet



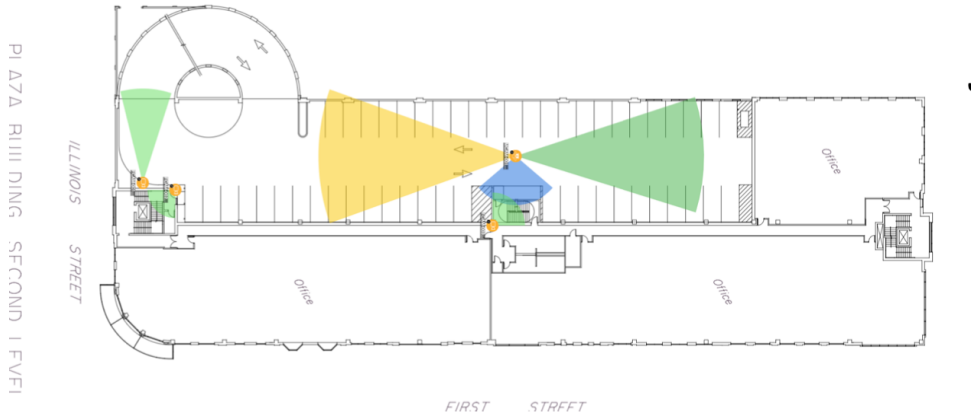
1st Street Parking Deck 3rd Floor

1.	North Stairwell/Elevator Landing	Avigilon 3MP SL Dome
2.	West Parking MH	Avigilon 3MP Multi-head
3.	South Stairwell/Elevator Landing	Avigilon 3MP SL Dome
4.	South Vehicle Ramp	Avigilon 3MP SL IR Bullet



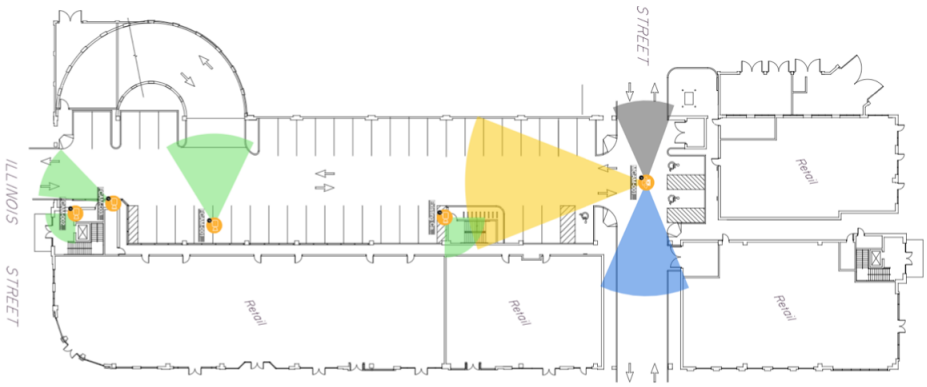
1st Street Parking Deck 2nd Floor

1.	North Stairwell/Elevator Landing	Avigilon 3MP SL Dome
2.	West Parking MH	Avigilon 3MP Multi-head
3.	South Stairwell/Elevator Landing	Avigilon 3MP SL Dome
4.	South Vehicle Ramp	Avigilon 3MP SL IR Bullet



1st Street Parking Deck 1St Floor

1.	North Stairwell/Elevator Landing	Avigilon 3MP SL Dome
2.	West Parking MH	Avigilon 3MP Multi-head
3.	South Stairwell/Elevator Landing	Avigilon 3MP SL Dome
4.	South Vehicle Ramp LPR	Avigilon 3MP SL IR Bullet
5.	South Vehicle Entrance	Avigilon 3MP SL IR Bullet



QUANTITY	EQUIPMENT	PRICE	EXTENSION
5	AVIGILON 3MP 3 HEAD MULTI	$ 2,800.00	$ 14,000.00
8	AVIGILON 3MP SL DOME	$ 550.00	$ 4,400.00
6	AVIGILON 3MP SL IR BULLET	$ 550.00	$ 3,300.00
1	CONDUIT/CAT 6	$ 4,500.00	$ 4,500.00
19	AVIGILON V7 VMS ENT LICENSE	$ 280.00	$ 5,320.00
1	AVIGILON V7 LPR LICENSE	$ 3,000.00	$. 3,000.00
LOT	CAMERA INSTALLATION AND MATERIALS		$ 21,000.00
	MATERIAL COST		**$ 34,520.00**
	INSTALLATION TOTAL		**$ 21,000.00**
	TAX (Exempt)		
	TOTAL COST		**$ 55,520.00**

PAYMENT TERMS – 55% down payment due on acceptance. 45% Balance Net 30
A system support program is included in the price for the first year. This will cover only the hardware included in this proposal not the existing cameras or wiring.
A 90-day warranty on labor and a 1-year warranty on parts cover labor and materials for this quotation. All material is guaranteed to be as specified. All work is to be completed during normal business hours Monday-Friday. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is valid until 12/31/22.

CUSTOMER SIGNATURE:_____DATE:_____
CITY OF ST CHARLES

CITY OF ST. CHARLES
ILLINOIS • 1834

BID WAIVER ☑ One Time ☐ Today through

Description: Camera project downtown/ west side parking deck

Requested Vendor: Griffon Systems

Requested by: Chuck Pierce Date: 6/6/22

Approval: Chief J. Keegan
Department Head

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at $91,720.00 for this one time order, and/or

   $_____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. ☑ Yes ☐ No
   If yes: Was the solicitation published on the city website? ☐ Yes ☑ No

3. **Justification for Bid Waiver**

☐ **Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

☐ **Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

☐ Need for these goods/services were **not anticipated and procurement through normal channels would take too long**.

☐ A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

☐ These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

☑ These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

☐ These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

☐ These goods are **standardized** for operational safety and efficiency.

☐ These goods are only available through the provider's **local distribution** channels.

☐ Other:

ATTACH THIS FORM TO FORMAL COUNCIL RECOMMENDATION; OR SCAN TO A/P IN LIEU OF QUOTES