

**AGENDA**  
**THE CITY OF ST. CHARLES**  
**GOVERNMENT OPERATIONS COMMITTEE**  
**ALD. RON SILKAITIS, CHAIR**  
**TUESDAY, JANUARY 3, 2023**  
**IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING**  
**CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

**1. Call to Order**

**2. Roll Call**

**3. Omnibus Vote**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

**4. Police Department**

\*a. Recommendation to Approve a Resolution, Street Closures, and Amplification Equipment for the 2023 St. Patrick's Day Parade.

**5. Finance Department**

a. Recommendation to Approve an **Ordinance** Abating a Portion of the 2022 Property Tax Heretofore Levied for the City of St. Charles.

**6. Public Comment**

**7. Additional Items from Mayor, Council or Staff**

**8. Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**9. Adjournment**

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



CITY OF  
ST. CHARLES  
ILLINOIS • 1834

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: \*4a

Title:

Recommendation to Approve a Resolution, Street Closures, and Amplification Equipment for the 2023 St. Patrick’s Day Parade

Presenter:

Chief Keegan

Meeting: Government Operations Committee

Date: January 3, 2023

Proposed Cost: PD \$8,635.63  
PW \$9,922.66  
**TOTAL: \$18,558.29**

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

A resolution has been requested for the closing of Main Street on Saturday, March 11, 2023 for the annual St. Patrick’s Day Parade. The parade will be held on Main Street, beginning at 6<sup>th</sup> St. and ending at 4<sup>th</sup> Ave.

Main Street will be closed (between 5<sup>th</sup> Avenue and 7<sup>th</sup> Street) from 1:45 p.m. – 3:30 p.m. No parking will be allowed on the parade and detour routes beginning at 11:00 a.m. The following streets will be closed beginning at 12:00 p.m. for parade staging:

- Walnut Street (between 3<sup>rd</sup> St. and 7<sup>th</sup> St.)
- N. 6<sup>th</sup> St. and N. 5<sup>th</sup> St. (between State St. and Main St.)
- S. 6<sup>th</sup> St., S. 5<sup>th</sup> St., and S. 4<sup>th</sup> St. (between Main St. and Illinois St.)
- Cedar St. (between 7<sup>th</sup> St. and 5<sup>th</sup> St.)

The loud speaker permit is for the music as well as the viewing stand for the parade.

In addition, use of the 1<sup>st</sup> Street Plaza has been requested for the opening ceremony of the St. Patrick’s Day Parade from 11-11:30 a.m. The Plaza will be closed starting at 10 a.m. for time to finalize the set-up for this event.

**PLEASE NOTE: this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.**

**Attachments** *(please list):*

Resolution for St. Patrick’s Day parade

**Recommendation/Suggested Action** *(briefly explain):*

The Police Department recommends approval of the 2023 St. Patrick’s Day Parade.

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for the St. Patrick's Day Parade**

**Presented & Passed by the City Council on \_\_\_\_\_**

WHEREAS, the Chamber of Commerce is sponsoring a St. Patrick's Day Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, March 11, 2023 from 1:45 p.m. to 3:30 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

Resolution No. \_\_\_\_\_

Page 2

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Lora Vitek, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5a

Title:

**Recommendation to Approve an Ordinance Abating a Portion of the 2022 Property Tax Heretofore Levied for the City of St. Charles**

Presenter:

Bill Hannah, Director of Finance

Meeting: Government Operations Committee

Date: January 3, 2023

Proposed Cost: \$ N/A

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

Consistent with prior direction, staff is requesting the Council to approve the attached ordinance which would abate the property taxes levied to pay the principal and interest payments on the outstanding general obligation bonds that the City has issued. The annual debt payment on these bonds will be paid from a variety of sources based on the projects funded with those bonds such as electric, water or sewer utility charges, increment generated from the City’s tax increment financing districts as well as General Fund revenues.

This abatement of the debt service portion of the levy is consistent with City practices and previously discussed during the 2022 tax levy discussions. The attached ordinance abates all of the \$10,165,001 and results in a total 2022 property tax levy request in the amount of \$14,186,283. The sources of revenues that will be used to pay the principal and interest of the various bond issuances listed are as follows:

Electric Fund	1,088,936
Water Fund	924,621
Wastewater Fund	703,303
General Fund	6,115,283
TIF #4	1,018,207
TIF #5	314,650
<b>Total</b>	<b>10,165,001</b>

The City’s 2022 equalized assessed value (EAV) will be finalized in the coming months from both Counties and the final overall City property tax rate will be calculated in March or early April of 2023. Based on tentative EAV information previously provided by the County, we are anticipating that the City’s overall property tax rate per \$100 of taxable EAV will decrease from 0.8515 to about 0.8312 as previously noted at the November committee meeting.

**Attachments** *(please list):*

**Abatement Ordinance**

**Recommendation/Suggested Action** *(briefly explain):*

**Seeking a Motion to Approve an Ordinance Abating a Portion of the 2022 Property Tax Heretofore Levied for the City of St. Charles**

**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Abating a Portion of the Tax Heretofore Levied for the  
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the  
City Council on \_\_\_\_\_**

**WHEREAS**, the City Council of the city of St. Charles, Kane and DuPage Counties, Illinois, did on the 19th day of December, 2022, adopt an Ordinance entitled:

**"ANNUAL TAX LEVY ORDINANCE" of the City of St.  
Charles, Kane and DuPage Counties, Illinois";**

and

**WHEREAS**, a duly certified copy of said Ordinance was filed with the County Clerks of Kane and DuPage Counties, Illinois, in 2022; and

**WHEREAS**, revenue the city of St. Charles has received from other sources will be sufficient to pay expenditures without any funds for debt service purposes being levied as set forth in said Annual Tax Levy Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY  
OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

Section 1. That the tax heretofore levied in said Annual Tax Levy Ordinance, such tax being levied to pay the city's annual debt service expenditures for general obligation bonds, be abated by that amount representing revenue the city has received from other sources, which will be sufficient to pay expenditures for said general obligation bonds. The purposes for which such

tax was so levied in said ordinance and the amount so levied for each purpose, the amount of such tax so levied which is to be abated for each purpose, and the remainder of such tax so levied which is to be extended for each purpose are as follows:

<b>PURPOSE OF LEVY</b>	<b>TAX LEVIED IN SAID ORDINANCE</b>	<b>AMOUNT TO BE ABATED</b>	<b>REMAINDER OF LEVY TO BE EXTENDED</b>
Fire Pension	\$2,719,565	\$0	\$2,719,565
Police Pension	\$4,170,718	\$0	\$4,170,718
Police Protection	\$1,866,000	\$0	\$1,866,000
Fire Protection	\$1,866,000	\$0	\$1,866,000
Mental Health	\$635,000	\$0	\$635,000
Corporate	\$2,929,000	\$0	\$2,929,000
GO Bond Series 2012 A	\$454,575	\$454,575	\$0
GO Bond Series 2012 B	\$1,152,350	\$1,152,350	\$0
GO Bond Series 2013 B	\$354,561	\$354,561	\$0
GO Bond Series 2015 A	\$195,918	\$195,918	\$0
GO Bond Series 2016 A	\$558,150	\$558,150	\$0
GO Bond Series 2016 B	\$1,168,050	\$1,168,050	\$0
GO Bond Series 2016 B (TIF)	\$329,100	\$329,100	\$0
GO Bond Series 2018 A	\$1,514,293	\$1,514,293	\$0
GO Bond Series 2019 A	\$1,044,000	\$1,044,000	\$0

GO Bond Series 2020 A	\$832,200	\$832,200	\$0
GO Bond Series 2020 B	\$458,400	\$458,400	\$0
GO Bond Series 2021 A	\$1,099,648	\$1,099,648	\$0
GO Bond Series 2021 A (TIF)	\$314,650	\$314,650	\$0
GO Bond Series 2021 B (TIF)	\$689,107	\$689,107	\$0
Total	<u>\$24,351,284</u>	<u>\$10,165,001</u>	<u>\$14,186,283</u>

Section 2. That forthwith upon the passage of this Ordinance the City Clerk shall file a certified copy of this Ordinance with the County Clerks to ascertain the rate necessary to produce the remainder of the tax heretofore levied and as shown herein above and to extend the same for collection on the tax books against all of the taxable property situated within the city in connection with other taxes levied in 2022 for general corporate purposes and other purposes shown above, and for 2022 such annual tax shall be computed, extended and collected in the same manner as now or hereinafter provided by law for the computation, extension and collection of taxes for general corporate purposes and other purposes shown above, and when collected such taxes shall be used solely for the purpose of paying each of aforementioned specific purposes.

Section 3. That this Ordinance shall be in full force and effect forthwith upon its passage.



NOW THEREFORE, be it ordained by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this \_\_\_\_ day of January, 2023.

PASSED by the City Council of the City of St. Charles, Illinois, the \_\_\_\_ day of January, 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois this \_\_\_\_ day of January, 2023.

\_\_\_\_\_  
Lora Vitek, Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

COUNCIL VOTE:

Ayes:  
Nays:  
Absent:  
Abstain: