

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, MAY 2, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
 - Presentation of special recognition from the Illinois Government Finance Officers Association to the City of St. Charles for 30 consecutive years of receiving the Certificate of Achievement for Excellence in Financial Reporting.
 - Proclamation recognizing the week of May 15 as National Police Week in the City of St. Charles.
 - Proclamation to recognize the week of May 15 as Emergency Medical Services Week in the City of St. Charles.
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7.** Motion to accept and place on file minutes of the Public Hearing held April 4, 2016, and the regular City Council meetings held April 4, 2016 and April 8, 2016.
- *8.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 4/11/2016 – 4/24/2016 in the amount of \$4,778,308.12
- *9.** Motion to accept and place on file the Treasurer's Report for periods ending January 31, 2016, February 29, 2016 and March 31, 2016.

I. New Business

- A.** Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Endorse the Federal Railroad Administration's Crew Size Rule.

II. Committee Reports

A. Government Operations

1. Motion to approve a class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles.
- *2. Motion to approve a **Resolution** to Execute an Intergovernmental Agreement for One Year with the County of Kane for Animal Control Services.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Contract and Lease Agreement with Association for Individual Development (AID) for One Year Beginning May 1, 2016 – April 20, 2017.
- *4. Motion to approve for the Red Gate water tower logo to face east/west and the wording to face north/south.
5. Motion to approve for the Red Gate water tower a reduction in lettering and logo from 12 feet to 8 feet.
- *6. Motion to accept and place on file minutes of the April 18, 2016 Government Operations Committee meeting.

B. Government Services

- *1. Motion to accept and place on file the Minutes of the February 22, 2016 Government Services Committee Meeting
- *2. Motion to waive the formal bid procedure and approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Purchase Order for the Construction of Tri-Cities Training Facility Shelter to E. Hoffman, Inc.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Purchase Order for Well #13 Alternative Disinfection Improvements/Construction to Dahme Mechanical.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Agreement for Design Engineering Services for Phosphorus Removal Project to Trotter & Associates.
- *5. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Purchase Order for Residential Demolition Services to Fox Excavating, Inc.
- *6. Motion to waive the formal bid procedure and approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Contract for Mosquito Abatement to Clarke Environmental Mosquito Management, Inc.
- *7. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Purchase Order for Asphalt Materials to Builders Asphalt and approve the prices submitted by Plote Construction and Superior Asphalt Materials for utilization as required.
- *8. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to execute an Intergovernmental Agreement with District 303 for Fiber Services.
- *9. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve and accept Easement at 300 North Randall Road for New Cell Tower.

- *10. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Purchase Order for the Legacy Substation Control Building to Modular Connections LLC.
- *11. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Contract for the South Tyler Road Reconstruction and Resurfacing Project to Geneva Construction Company.
- *12. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Engineering Services Agreement for the South Tyler Road Reconstruction and Resurfacing Project to HR Green.
- *13. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Contract for the Illinois Bridge Repair Project to Herlihy Mid-Continent Co.
- *14. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Engineering Services Agreement for the Illinois Bridge Repair Project to Wills Burke Kelsey Associates, Ltd.
- *15. Motion to waive the formal bid procedure and approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for the State Street Creek Project to Earthwerks Land Improvement and Development Corporation.
- *16. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Consulting Engineering Services Agreement for the 7th Avenue Creek Project to HR Green.
- *17. Motion to approve an **Ordinance** Authorizing Amendment of Title 13 “Public Utilities” Chapter 13.08 “Electricity” of the St. Charles Municipal Code.
- *18. Motion to approve an **Ordinance** Authorizing Amendment of Title 13 “Public Utilities”, Chapter 13.16, “Water”, Section 13.16.190 “Net Charges for Property with Buildings Connected to System” of the St. Charles Municipal Code.
- *19. Motion to approve an **Ordinance** Authorizing Amendment of Title 13 “Public Utilities”, Chapter 13.12, “Sewers”, Section 13.12.830 “Charges for Residential Users”, Section 13.12.840 “User Charges for Metered Water Consumption and Nonresidential Use” of the St. Charles Municipal Code.
- *20. Motion to approve street closure, Class E2 Liquor License and Use of Amplification Equipment for the Heritage Center “Best of St. Charles Foodie Fest and Family Fun Day”.
- *21. Motion to approve street closure for Baker Memorial Church Car Washes to be held on May 21, 2016 and June 11, 2016.
- *22. Motion to approve Use of Amplification Equipment for the 2016 Bob Leonard 5K and 1K Family Color Fun Run/Walk.
- *23. Motion to approve joint sponsorship request with the St. Charles Park District for the 2016 Bob Leonard 5K and 1K Family Color Fun Run/Walk in the amount of \$1,250.
- *24. Motion to approve waiving the \$60 fee and approval of the use of Langum Park for the 2016 Camping with the 8th Event.
- *25. Motion to approve the use of Langum Park for the 2016 Train the Trooper Event.
- 26. Motion to approve a C1 Liquor License for Prohibition St. Charles located at 1 West Illinois Street, Suite 170B, St. Charles.
- *27. Motion to accept and place on file the Minutes of the March 28, 2016 Government Services Committee Meeting.

C. Planning and Development

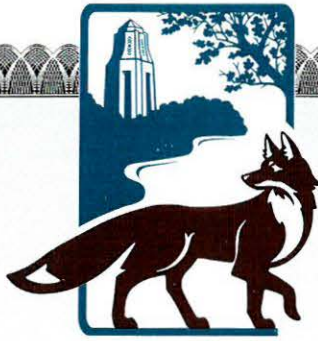
- *1. Motion to accept and place on file minutes of the April 11, 2016 Planning & Development Committee meeting.

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment



City of St. Charles

I L L I N O I S

Proclamation

NATIONAL POLICE WEEK

MAY 15 – 21, 2016

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the St. Charles Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in over 15,000 injuries and, on average, one officer is killed every 60 hours; and

WHEREAS, since the first recorded death in 1791, over 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including one member of the St. Charles Police Department; and

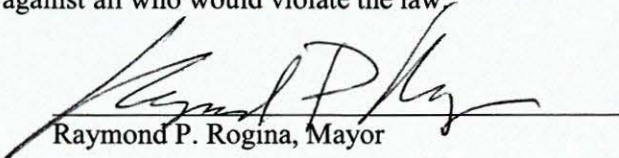
WHEREAS, it is known that 124 officers across the Nation, three of them from Illinois, gave their lives in the performance of their duties in 2015 – a 4% increase from 2014. Currently, there are 20,538 names of fallen law enforcement heroes engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D. C.; and

WHEREAS, the City of St. Charles desires to honor the valor, service, and dedication of its own police officers, and to join the countless communities and cities across the nation to honor police officers everywhere.

NOW, THEREFORE I, Raymond Rogina, Mayor of the City of St. Charles, Illinois do hereby proclaim the week of **May 15 to the 21, 2016** to be **NATIONAL POLICE WEEK** and **May 15, 2016** to be **NATIONAL PEACE OFFICERS MEMORIAL DAY**. I call upon our citizens in this community to especially honor and show our sincere appreciation for the police officers of the city by deed, remark, and attitude. I call upon all of our citizens to make every effort to express their thanks to our men and women who make it possible for us to leave our homes and family in safety each day, and to return to our homes knowing they are protected by police officers who are willing to sacrifice their lives if necessary to guard our loved ones, our property and our government against all who would violate the law.

SEAL:




Raymond P. Rogina, Mayor



City of St. Charles

I L L I N O I S

Proclamation

EMERGENCY MEDICAL SERVICES WEEK

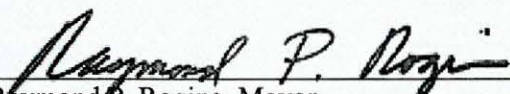
MAY 15 – 21, 2016

- WHEREAS,** Emergency Medical Services (EMS) is a vital public service; and
- WHEREAS,** the members of the St. Charles Fire Department and Tri-City Ambulance Service are ready to provide lifesaving care to those in need 24-hours a day, seven days a week; and
- WHEREAS,** access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS,** the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and
- WHEREAS,** the members of the St. Charles Fire Department and Tri-City Ambulance Service engaged in more than 1500 hours of specialized training and continuing education in 2015 in order to enhance their lifesaving skills; and
- WHEREAS,** in 2015 the St. Charles Fire Department responded to 2791 requests for emergency medical services, treated 3080 patients, and transported 2184 individuals to the hospital; and
- WHEREAS,** it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, in recognition of this event do hereby proclaim the week of May 15-21, 2016 as EMERGENCY MEDICAL SERVICES WEEK. With the theme, "EMS STRONG, Called to Care", I encourage the community to observe this week with appropriate programs, ceremonies and activities.

SEAL:




Raymond P. Rogina, Mayor

**MINUTES FROM THE PUBLIC HEARING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY APRIL 4, 2016 – 6:45 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call To Order By Mayor Raymond Rogina At 6:45 P.M.

2. Roll Call.

Present: Stellato, Silkaitis, Payleitner, Turner
Bancroft, Krieger, Gaugel, Bessner, Lewis
Absent: Lemke

3. Presentation.

Public hearing concerning passage of the Proposed Annual City Budget For Fiscal Year 2016/2017.

In accordance with state statute a notice of this public hearing was published in the Kane County Chronicle on March 23, 2016. The budget was made available for public inspection on that date. The presentation of the 2016/2017 will begin shortly. After the public hearing, the City will have taken all necessary legal steps for adoption of this budget.

Chris Minnick, Finance Director

We will be taking the final steps for formal adoption for the proposed 2016/2017 budget. Later this evening, pending the outcome of public hearing, there is a resolution to formally adopt the budget for 2016-17 fiscal year.

This is a similar presentation given to the Government Operations committee. The numbers have not changed that much, so we are going to go through this quickly.

We will be discussion the recent financial trends the City has been experiencing and how those financial trends have impacted the General fund (primarily) along with the three main utility operating funds. We will go through a summary of the major capital projects in the budget. And we will answer any questions or take comments on the budget.

Over the last several fiscal years as the City has gone through and the City has made a recovery from the great recession. The City has made a series of financial decisions where the majority of these decisions have proven to be prudent from a financial standpoint. They have had significant impact and allowed the City to remain structurally sound in operations and results. As a result we have had a period of sustained surpluses in the general fund. And those surpluses have led to healthy reserve levels. Additionally, a lot of decisions have impacted the utility funds and utility fund performance. The City Council dictated that as we went through the great recession, we would have a slow steady approach to rate adjustments over time. We are not seeing the fruits of that labor. Our rate structures are beginning to stabilize. Operating deficits have been eliminated. All of utility funds have returned to a positive reserve position since we have come out of that. The FY 2016/2017 continues that tradition of fiscal conservatism and financial prudence. The budget is balanced. Staff is not proposing any tax increases. We are not proposing any new positions in the new budget, our staffing levels will continue at 2015/2016 levels. We do have some utility rate adjustments that are proposed, however, because of the work done in the past, those utility rate adjustments, the increases are anticipated to be smaller than we projected one year ago. We expect in a couple years to reduce again in terms of extent

and scope. We do have a new fee proposed on the utility side in the wastewater utility. We are proposing an EPA assessment. Essentially this is to finance and fund projects that are necessary to comply with environmental mandates imposed by state and federal government.

We discussed the good financial results that the City has experienced over the last fiscal years and the balanced budget concept. This bar chart puts numbers to that. This chart shows all the funds and financial activity that the City undertakes in a fiscal year. In FY2014/2015 we ended the year with just under \$143 million in revenue and \$132.5 million in expenditures. That good financial fortune carried forward into FY2015/2016, which will end at the end of the month. We are anticipating a \$1 million surplus citywide based on revenues of \$152.8 million and expenditures of \$151.8 million. The FY2016/2017 budget proposal contemplates and projects revenue of \$154.8 million and proposes expenditures of \$152.4 million. Another way to think of this is the essentially the City is at \$150 million to \$155 million corporation on an annual basis.

In terms of the general fund, this chart graphically shows the periods of surpluses that we have experienced. The blue line represents the revenue in the general fund; the red line represents the expenditures in the general fund. From 2012 and on to the projections in 2016, the City has enjoyed a period of surpluses in the general fund during that time. We do anticipate going forward that into 2017 budget we will be in a break-even position. That's how we budgeted the general fund for 2016/2017.

In a more tabular format, this represents the current fiscal year 2015/2016 which ends at the end of the month. We anticipate a \$1.1 million surplus. That's the only number in the presentation that has changed. Last time I presented, I had the January numbers up here. We have finalized the February numbers and the projected surplus has increased to about \$1.1 million. That would mean we would end the year with a reserve level of about \$17.7 million or about 43% of our annual expenditures on an annual basis. We do anticipate a break even budget in FY2016/2017 we will have budgeted about \$43 million in revenue and expenditures. Moving forward into 16/17 we would maintain that \$17 million in reserves that would equate to a reserve level of about 41%.

The next pie chart shows where the money comes from. Of the general fund revenues, about 70% of them come from two primary revenue sources. Property taxes represent about 30% of revenues in the General fund. And as the Council is aware, we have frozen the property tax levy for the seventh consecutive year for the next fiscal year upcoming. The sales tax, which we get from the State of Illinois and our locally imposed sales tax, is about 39-40% of revenue in general fund on an annual basis.

The next pie chart shows where the money goes. Of our budgeted expenditures of about \$43.4 million, a little over half goes to support the operations of police, fire and public safety. And public works represents another 18-19% on an annual basis.

The next slide discusses the history of the utility funds. For a variety of factors our revenues have not kept pace with expenses that we had in utility funds. In response to that in 2011/2012 timeframe, the City undertook a utility rate study in all three of the operating utilities. The recommendations that came out of that study were implemented by the City Council. During that rate study, the Council directed a long-term collective action. Making small manageable increases to utility rates over time to correct the financial situation that has occurred over the previous few years. In that strategy was an annual review of financial conditions and performances of all three operating utilities and a direction to staff to come forward to with a rate structure that mirrored the financial performance and condition of all three of those utilities. We

are now anticipating a surplus for all three utilities combined of \$600,000 for fiscal year that ends at the end of the month. That would leave us with a reserve level of about 10.3 million. Into 16/17 we anticipate the surplus to be approximately 1.9 million. Which would leave us with a reserve level of just under \$12.2 million. We do have some rate adjustments that are contemplated for 16/17. Our typical residential customer pays approximately \$2,329 for a year worth of utility service for all three utilities combined. We anticipate that to increase to about \$2,460 on an annual basis under our proposal this evening.

We did talk about the concept of the EPA assessment. That would represent a monthly fixed charge on a wastewater bill (15,500). That charge would finance projects need to meet environmental standards. Currently we have one project on our drawing board. We have a mandate from the EPA to comply with a more stringent phosphorus discharge standard. We anticipate that would be a \$7.5 million project. We would begin at \$.45/month and this would be added to the bills in June 2016 and we anticipate the \$.45 charge would increase over time dependent on project costs and depending on other projects the EPA would mandate that the City comply with over the next fiscal years. We anticipate that this would be an escrow type account where we would track revenues and expenditures separately so at any point in time, we can tell you what revenue was taken in and exactly what that money was spent on. Even with the rate adjustments in the EPA assessments, we anticipate that the proposal tonight will allow the City to retain its position as the lowest cost provider of utilities in the tri cities. We have annual billings for a typical customer at about \$2,460 annually; Geneva and Batavia go above \$2,500 and Naperville is slightly below what our City is. However Naperville is enacting rate to assess some rate increases that may catch our surpass us. Com Ed is comparable as well to the City of St. Charles.

In terms of capital projects, the following are capital projects that are projected in the budget for next fiscal year or next few fiscal years. We have discussed the police facility in recent public meetings, design beginning in FY17 and construction in FY18. In terms of Seventh Ave Creek flood mitigation project we have made funds available for continued property acquisition. We also anticipate in FY 16/17 we will begin developed of the plans and project analysis and design for the particular project with construction currently project during FY19 and continuing to FY20. Also contained in the 2017 budget, we have funds set aside for the rehab of the George's sports building. We also have streetscaping improvements budgeted for phase 3 of the First Street development. Additionally, we anticipate restoring the detention areas around the detention basins at Stuart Crossing and various bridge repairs and resurfacing of roadways. And there are several infrastructure projects related to the utilities including the phosphorus removal project. The engineering will begin soon and the construction to begin 2017/2018. Now it's appropriate to take any public comment or answer any questions.

Alder. Paylietner

We are voting tonight on the budget, down the road there will be votes on the expenditures, for the most part.

Chris Minick

For the most part. We approve significant contracts, construction projects, significant design engineering projects and things of that nature. Yes these will come back for separate votes once we have the quotes actually received. The budget is an estimate in a lot of cases, we do need to vote on individual expenditures once we get the quotes from vendors.

Alder. Krieger

Well done as usual.

Mayor Rogina

I concur.

No comments filed with Clerk Office

Robert L. Brown, 1 Southgate Course

I wanted to say, that Alderman Turner had a good observation at the last meeting. And that observation was regarding the reserve. In the last 10 years how many times have we had to use reserve dollars?

Chris Minick

I alluded to some instances where, the electric fund in particular, borrowed some money from General fund to subsidize some of the operations while we were going through the period of rate adjustments. Additionally, we anticipate that there would be a one-time expenditure of reserves for some of the streetscape implements for First Street development. We have programed those into the budget as well.

Mr. Brown

Those dollars will come out of the reserve funds?

Chris Minick

Yes

Mr. Brown

How much?

Chris Minick

The total improvements that we anticipate for First Street are approximately \$1 million.

Mr. Brown

So \$1 million out of the \$12 that we are forecasting?

Chris Minick

Twelve million is for the three utility funds combined. The General Fund is approximately \$17 million. The \$1 million is coming out of the General fund.

Mr. Brown

Wasn't there an observation by Alderman Turner, why don't we combine some of these reserve funds. And, I will add this, once we do that maybe we don't need as much in reserves, and maybe we don't need to hike our rates.

Chris Minick

There is a difference between the General fund and the utility funds. The utility funds are accounted for as their own separate business enterprises. They are intended to be totally self-supporting from the rate structure and the rates that the consumers pay. The utilities are not intended to be subsidized by any tax dollars. The general fund is different. It is not accounted for as if it were a business enterprise. It accounts for the general government things of the City. Things like police services, fire services and any expenses related to administration, community development, snow plowing, those kinds of things. So, I would avoid mixing the reserves of the two funds for that reason. It changes the nature of scope of the utility funds. You kind of corrupt the pure business accounting of making sure those utility funds are self supporting based on the revenue structure.

Mr. Brown

Do we have an analysis of reserve funds from other cities? What percentage of available capital they allocate to reserves?

Chris Minick

I don't have that kind of analysis under utility funds. We are in a position now with the electric fund that I believe we are more of in a maintenance mode. We wholesale purchase power from the IMEA and then redistribute it to all of our customers and we charge based on those power purchases. That accounts for roughly 70-75% of the expenditures in the electric fund. On the electric side, I think our cost increases will now mirror our power increases. We have only budgeted about a 2% increase in the rates for this coming fiscal year, because we anticipate our power cost increases of about 2%. I think that is going to be the trend in the electric fund over the next coming few years.

In terms of water fund and waste water fund. The Water fund is through its period of significant capital projects. It also had a period of it had to comply with some EPA mandates. We had some significant expenditures related to that. We have gone through that construction period and we are in the process of absorbing some of those cost increases but I think over the next couple of fiscal years we are going to see this occur. Then I think we are going to be able to step down significantly the rate we are going to see on the water side.

For waste water side is about where the water fund was three to five years ago. Its coming into a period, I mentioned the digesters will be a significant expense. The digesters are coming to the end of their operational life. We have this new phosphorus compliance standard, we have some infiltration standards. We are going to need to have some capital expenditures on the waste water side over the next fiscal years to comply with the mandates.

Mr. Brown

That has nothing to do with the reserves, my understanding. I suggest to the Council to charge staff to see an analysis of reserves compared to other municipalities in the area. What kind of percent are we running at 12%?

Chris Minnick

If we hit the numbers we project, we will be at about 12%.

Mr. Brown

And our reserves are going from \$10-12 million? So in an environment where our reserves are going from \$10-\$12 million we are asking for slight rate increases from our homeowners.

Mayor Rogina

Who said that?

Mr. Brown

Isn't that right Chris?

Mayor Rogina

You are talking about utilities?

Mr. Brown

Yes

Chris Minnick

In relation to level of reserves. The City has two policies. For general fund we are required to maintain a 25% reserve level as compared to our annual expenditures. Right now we are above that on the general fund side. On the utility side we are mandated to obtain a reserve between 25-50%. That was the policy that was put in many years ago.

Mr. Brown

But this is driven by City Council.

Chris Minnick

It is.

Mr. Brown

What I am suggesting is, it might be beneficial to look at other reserves set aside in other municipalities. And see if ours are we at the same level. If we are asking to homeowners to pay more we don't want to also defend increasing reserves \$10-\$12 million a year. Thanks

Chris Minnick

The auditors will also have some suggestions and some levels they would like to see those reserve levels at. As well as the bond rating agency.

Alder Turner

Chris what I would like to see, coming in from of my committee this year, I think that is a good idea a rate comparison with the other cities. I would also like a history of 10-15 years how much we have had to draw from reserves for an emergency. Policy is old, we should take a look at it

and maybe we should revise some of these policies as well. And maybe we can use the reserves to get a bond down. We should all take a look at it. Thank you.

4. Adjournment.

Motion By Stellato, seconded by Silkaitis, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:15 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

**MINUTES FROM THE MEETING OF THE ST. CHARLES CITY
COUNCIL
HELD ON MONDAY, APRIL 4, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. **Call To Order By Mayor Raymond Rogina at 7:14 P.M.**
2. **Roll Call.**
Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft
Krieger, Gaugel, Bessner, Lewis
Absent: None
3. **Invocation by Rita Payleitner.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Special presentation of the City of St. Charles Fire Department Citizen Award to Mr. Glenn Kennedy and Ms. Amalia Tavajian.
 - Presentation of the 2016 St. Patrick's Day Parade Winners:

Best of Show
Blue Goose Market

Children's Showcase
St. Patrick's Catholic Preschool & St. Patrick's Catholic School Girl Scouts (Tie)
Girl Scouts of Wildrose Elementary
Daisy Troop #99 & Girl Scouts of Northern Illinois - Pottawatomie Service Unit (Tie)

Non-Profit Showcase
Knights of Columbus
St. Charles Public Library
Congregational United Church of Christ

Business Showcase
Landmark Farms Inc.
Smallcakes
Abby's Breakfast & Lunch

- Presentation of a Proclamation declaring April 10 – 16, 2016 Week of the Young Child in the City of St. Charles.
6. **Motion by Krieger, seconded by Gaugel to approve the Omnibus Vote.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0
MOTION CARRIED

- *7. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the regular City Council meeting held on March 21, 2016.**

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

- *8. Motion by Krieger, seconded by Gaugel to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 03/04/16 – 03/27/16 in the amount of \$4,251,998.41.**

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

I. New Business

- A. Motion by Stellato, seconded by Krieger to approve a **Resolution 2016-23** providing for the adoption of the City of St. Charles Annual Budget for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0
MOTION CARRIED

- B. Motion by Krieger, seconded by Turner to approve the revised Article V, Section 5.1, and Appendix A, Salary Ranges, to replace the existing Article V, Section 5.1, and Appendix A within the agreement between the City of St. Charles and Teamsters Local Union No. 330 for the period May 1, 2014, to April 30, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0
MOTION CARRIED

- Denice Brogan, Acting HR Director
I would like to recommend approval of the article. The collective bargaining agreement approved by the members of the Teamsters Local Union No. 330 and the City Council in 2014 included a wage re-opener for the second two years of the contract. That wage reopener has been negotiated and ratified by the union. It provides for a 2.5% wage increase on 5/1/2016 and 5/1/2017. I recommend approval of the agreement.

II. Committee Reports

A. Government Operations

- *1. Motion by Krieger, seconded by Gaugel to approve a Massage Establishment license LeVisage Spa LLC, located at 475 Dunham Road, Ste. 2A, St. Charles.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *2. Motion by Krieger, seconded by Gaugel to approve a Resolution 2016-24 Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2016/17 Stone/Gravel Bid to C. H. Hager Excavating, Inc.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *3. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-25** Authorizing the Mayor and City Clerk of St. Charles to Approve Award of 2016/17 Hauling Bid to S. Schroeder Trucking, Inc.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *4. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-26** Authorizing the Mayor and City Clerk to Approve Award of 2016/17 Concrete Reclamation Bid to Ozinga Ready Mix Concrete, Inc.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *5. Motion by Krieger, seconded by Gaugel to waive the bid procedure and approve a **Resolution 2016-27** Authorizing the Mayor and City Clerk to Accept the Blanket Cable Quote from Anixter, Inc. for Okonite Cable for Fiscal Year 2016/17.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *6. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-28** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a Hydraulic Telescopic Articulating Aerial Device to Altec Industries, Inc., and Approve the Trade-In of Replaced 2005 IHC 4300 Vehicle #1924.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- 7. Motion by Stellato, seconded by Bessner to postpone motion to approve a **Resolution 2016-29** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2017 Freightliner 114SD 6x4 66k Chassis, With Sewer Cleaning

Equipment, to E J Equipment, Inc., and Approve Trade-in of Replaced 2012 Vactor 2112, Vehicle #1859.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED

- *8. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-30** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 International 7400 SFA 6x4 to Rush Truck Centers and Sell Replaced 1998 International 49004x2 Vehicle #1808.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *9. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-31** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-250 Pick Up, With Snow Plow, to Currie Motors Fleet and Sell Replaced 2004 Ford F-350 SD Vehicle #1804.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *10. Motion by Krieger, seconded by Gaugel to approve **Ordinance 2016-M-11** Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *11. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the March 21, 2016 Government Operations Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- 12a. Motion by Lemke, seconded by Turner to approve the final decision of the disposition of payment for the 2015 outstanding invoice due to the City of St. Charles for services rendered to Pride of the Fox, Inc. (Riverfest).

Mayor Rogina

This motion would accept the request to forgive payment and reduce the amount of funding in subsequent years funding based upon anticipated funding level of \$27,000. The total cash paid to Festival of the Fox event would be \$15,578.38.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Lewis

NAY: 0 ABSENT: 0

ABSTAIN: Bessner
MOTION CARRIED

Discussion:

Mayor Rogina

Before we entertain a motion, while we have had conversations about this in committee, there has been no formal action taken. I want to make sure that before any motions take place that there is extensive conversation on a, b, and c. First to Staff, to clarify the consequences of three separate items.

Commander Mahan

The purpose of the discussion is to a) consider the disposition of the 2015 invoice; and b) the 2016 festival for the Fox event. The invoice of the 2015 event, there is still an outstanding request from Riverfest to forgive the invoice payable for the 2015 event. That invoice is \$11,421.62. It is still payable as of March 29, 2016. As shared in prior meeting, the options regarding the invoice are:

1. Deny the request and seek payment in full amount.
2. Accept the request and forgive payment.
3. Accept the request, forgive the payment and reduce the amount provided in subsequent years.

There is \$27,000 budgeted for this in 2016/2017 for this event. If the Council decides to fund the event at the \$27,000 level, we have sufficient funds to do so. If the Council decides the third option and decides to forgive the 2015 invoice, and fund the 2016 event for the difference, the \$11,421.62 amount would be utilized from the 2016/17 budget to pay the invoice from the 2015 event. And \$15,578.38 would be paid to Pride of the Fox festival in support of the 2016 event. For the 2016 event, Pride of the Fox incorporated has been renamed and revised event this year. The event will be held June 9-June 12. It will be limited to two venues. The first being Pottawatomie Park and will feature dragon boats, water ski show, family activities including inflatable and live entertainment. The second being the carnival. Windy City amusements will be set up in municipal lot G, and O. The kiddy ride area of the carnival is proposed to move to lot O. To facilitate that the following parking lot closures are proposed, municipal lot G and lot O both closing Wednesday June 8 at 6:00 am to Sunday June 12 at 11:00 pm. Municipal lot P by the Police Department to allow parking for on duty police and fire. This will be scaled down due to estimated attendance. To accommodate carnival equipment, Cedar Street between north Second Street and Route 31 and north Third Street there will be no parking on either side from Wednesday June 8 at 6:00 am through Sunday, June 12 at 11:00 pm. Parking will be restricted around the park at Pottawatomie Park including North Avenue and Second Avenue. There will be no alcohol sales or service at this event. And they have planned for a family with special needs night at the carnival on Thursday night. In the packet, because of rebranding and renaming the event, the downtown St. Charles event review from Downtown St. Charles Partnership is included. The 2016 estimate costs: the Police Department Costs would be approximately \$1100. That would cover police presence at the carnival if necessary and pedestrian control. Public works would be \$2673.57 would cover the no parking signs and parking lot closure signs. For a total of \$3,773.57. The total cost for the 2015 event was \$22,843.25. The event sponsor making a request via the special events application process for the lot closures.

Mayor Rogina

Thanks to Commander Mahan for the summary.

Alder. Stellato

I know this whole process is going through transition from the team last year to this year. There is a new shot in the arm for the better. The organization has decided to downsize which I agree with. We would like to promote this, since there is no alcohol, as a true family event. I support this type of event going forward. What do we do about the amount owed how do we work that out. I would say I like option three is the best compromise. In order to forgive that we have the \$27,000 in the budget. We allow the group to have the \$15,000 we try things out this year and see how it goes. We look at this as a way to test waters and see how it's received.

Alder. Silkiatis

We have two choices, we can fund the event and take the money for last year. Or we can cancel it. I am not in favor of cancelling it. If we do cancel it, we have no way to get any money back. But if we have it, we have a chance of recovering money in future ears. I am willing to go ahead and take the money out next year's budget.

Alder. Payleitner

I agree with downsizing and like that its family friendly. I am a little leery of totally cancelling out debt. Wondering if there is a way we can we keep on books for down the road. I did have a concern, originally when this conversation started it was going to be a dragon boat race only event to secure the spot in Pottawatomie. Now it has grown to two venues and six lot closures. What's the reason for the growth?

Venessa Del A Soto, 1610 Howard St., St. Charles

It has not been expanded it's in Pottawatomie, it is the dragon boar races, it is a small modest amount of activity to keep them in the park. It is still run by one beverage vendor and one snack vendor to draw the crowds back into town. The only addition was the carnival. The necessity for the carnival is, in order to conduct the park district; we must prepay the park district.

Alder. Payleitner

Thanks for clarification. I know you said that the dragon boats was a wash. But you are having the carnival to pay back the park. The park is still getting that figure to us, it will be between \$3000 and \$4000. At the same time, I want to make a slight correction in a statement that was made from the Partnership that this was a way to raise funds to pay for the 2015 debt. It is not a way to repay debts it's to repay the park district to run the event to make good with the City.

Alder. Lemke

In favor of the carnival, it's well attended. So I am supporting that.

Alder. Turner

I would take option three and I think they should have the carnival. We have given a lot other organizations in town a second chance with a lot more money, if the carnival will allow them to break even, I am all for it.

Alder. Lewis

Agree with the sentiment on the Council.

Alder. Gaugel

Much of what has been said. I don't think we should forgive, but option three is best option right now.

Alder. Krieger

I would support option three, but I am not really in favor of the carnival, I don't feel like its attached. But I understand the problems. So I will support option three.

Alder. Bancroft

I agree.

Mayor Rogina

To Staff, if there's a motion for option three, would that cover 12A and 12B?

Chris Minnick

Yes, for 12A, there is \$27,000 in the budget for 2016/17 that was just approved. However, \$11, would be appropriated back into last year's budget to satisfy the invoice that Pride of the Fox has payable to City. The remaining \$15,000 would be used for the new event.

Mayor Rogina

So that would take care of 12A and 12B. If you read item three, it speaks for itself. Your yay or nay vote supports item three.

- 12b. Motion by Lemke, seconded by Turner to approve a request for funding Pride of the Fox for Festival to be held June 9-12, 2016.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Lewis

NAY: 0 ABSENT: 0

ABSTAIN: Bessner

MOTION CARRIED

- 12c. Motion by Stellato, seconded by Turner to approve "no parking restrictions" for named streets/avenues, parking lot closures and use of amplification equipment for the Festival of the Fox to be held June 9-12.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Lewis

NAY: 0 ABSENT: 0

ABSTAIN: Bessner

MOTION CARRIED

B. Government Services

1. Motion by Lewis, seconded by Bessner to approve moving the electrical switchgear on IL Route 31, 100 feet to the north in an amount not to exceed \$45,000.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner, Bancroft,
Bessner, Lewis

NAY: Krieger, Gaugel, Silkaitis ABSENT: 0

MOTION CARRIED

Motion by Krieger, seconded by Silkaitis to amend motion to approve moving the electrical switchgear on IL Route 31 100 feet to the north in an amount not to exceed \$45,000 and where the cost will be split between the Oaks Homeowners Association and the City of St. Charles.

ROLL CALL VOTE: AYE: Krieger, Gaugel, Silkaitis

NAY: Stellato, Payleitner, Lemke, Turner, Bancroft,
Bessner, Lewis

ABSENT: 0

MOTION FAILED

Discussion:

Alder. Krieger

I have great deal of problem with this motion. I think mistakes were made on both sides of the fence. I think the electrical division was lax in not contacting the home owners association and at the same time I think the HAS was a little lax and did not inform the City when they were getting to work in the easement which is where this box is located. My concern is, if we move the box for these people free of charge to them, that everybody that comes up with a box in their yard is going want the City to put it on someone else's easement or yard. I think the only way to avoid setting a precedent is if we share the expense 50/50 with HAS. I would like to amend the motion to read that the cost be split evenly between the homeowners association and the City of St. Charles.

Mayor Rogina

To clarify amendment, you want it to say, instead of the amount not to exceed \$45,000, it should say the cost of said expenditure be split 50/50 between the HAS and the City. I need a second on that.

Alder. Silkiatis seconded the motion.

Mayor Rogina

After discussion, we will vote on the amendment. Discussion on amendment?

Alder. Lewis

While I appreciate Alder. Krieger's concern but I think this is a different scenario in that it is not moving to a different property its all the Oaks property. It is not going to a neighbor's yard. I do think they have proper permits, their project had been started two years prior and were in constant communication with the City and fulfilling all requests that the City asked of them. Like I said last week it was an unfortunate situation and I think it is a unique case when they have been trying to do a \$2million project that will enhance the beautification as you enter that south gateway coming north. I think we do have a responsibility to correct this situation and learn from it that we need to be in better communication when we go forward with major projects like this.

Alder. Payleitner

I asked this question the last time this came up and Mr. Bruhl, correct me if I am wrong. If they had put the box in the place they wanted to move it originally it would still cost the same amount of money. So moving of the box, there is not a whole lot of extra expenditure if it had been moved to that spot. Is that correct?

Tom Bruhl – Electric Services Manager

Correct, the location it is at is an engineering best practice location where there was a splice box. So that extension of 100 feet more north would have been a double back where we still would have to go to the original location where it is today, take it to the new location and the double back to the junction box.

Alder. Payleitner

So if they had done this originally it is not an added expense? Maybe a little bit.

Mr. Bruhl

It would have have increased the cost of the project the same amount.

Alder. Lemke

Do we have any idea of how the HAS would cover half of the \$45,000?

Frank Esposito, 64 White Oak Circle

The HAS would not be in position to fund any portion of this. We just invested about \$2.1 million in renovating the whole complex. The Oaks is 35-40 years old now. It was our intent to beautify property but primarily what started this was that when it was originally envisioned, the City allowed the developer to develop without putting in a storm water system. Over years, through erosion we started to get water into our basements and garages. So we decided that we had to do something. Also there was erosion down into route 31 and Roosevelt Street. There was virtually no soil and we had trouble keeping grass growing. So we put in storm water system. We rebuilt our street and driveways. We put in all new sidewalks that are ADA compatible. We terraced in to eliminate erosion. We put in a new fence around the complex. Our intent was to increase property values. But at the same time, we are the gateway to the City from the south side. We are the first thing they see in St. Charles. Yes we had a motive to make ourselves better, but we also felt we were helping the City. The sediment that was going across the street was causing them problems. This is eliminated because we put in a detention basin there. We worked with the Army Corps of Engineers to make sure we did it correctly. We personally feel that we have a lot of skin in this game at this time. Had someone from the City come to us at the very beginning we would say the same thing we are saying now. Put it on our property but not there. There was a way to get around it. But no one took the time to come and talk to us. We are always willing to talk. During this entire project we had to go through the permits and inspections. No one decided to tell us that you would make this improvement and it was going to affect us. I will be honest; we don't have the money to do it. Our reserve funds can't do it. The proposal that was presented about screen at the current location, beautiful as it is, unfortunately we don't have the money to make the rest of the streetscape comparable to that. And unfortunately the front of it was composed of burning bush, which is deciduous. The leaves drop in the fall and winter and you would see the big green box. The rest of it was really nice. We have agreed that if you move the box to the north end, we will pay for landscaping to block that off. Because now it is moved to area that is further away from the unit. You have a letter from owner of unit who has said it was fine with her. I wish we had reserve funds to say we can do it, but we don't, I am sorry. I don't think it was our error. We should have been contacted by City.

Alder. Gaugel

There has been this easement that has been brought up twice did we have knowledge that this was going to be done on the easement and did we approve that? Not the utility work, but the modification to the property. Was that something we approved at a City level? We knew that all the modifications and the tiering and the retaining wall was going to be done on the City's easement?

Mr. Bruhl

It dates back to 2011-2012, some plans were provided. The electric utility was still overhead along Route 31 in terms of poles. At that time we had no vested interest in easement because there existing facilities that were not being impacted and our pole line was between the sidewalk and the street. Knowing what I know now, I probably would say please don't do anything in the first 10 feet of the easement behind the sidewalk because we might need the space for underground in the future. In 2011 I didn't have that foresight. And only in 2015 we redesigned the project from overhead to underground. So

did we know they were working in the easement, I think we did and building and code did.

Mark Koenen

The only other piece I would offer to that, after consulting with Rita Tungare our Community Development Director, I inquired if there were any permits applied for in regards to the landscaping or retaining walls, etc.. There were no permits necessary because they were not permanent walls. I would guess there would be a permit for fence, which parallels the sidewalk on the outside of it. Fencing is a required permit in the City of St. Charles. It was likely that was the only permit received. I think the question Alder. Gaugel asked was, was the City familiar with this project. Yes, I think everyone in the City knew there was a project that was going on that included streets, storm water, etc. Was there a plan that we had, I cannot say that I saw it.

Alder. Turner

We were told that at one point the Oaks would come to us for an SSA. We were going to fund that. They decided not to do that and they decided to do that on their own. So we knew something was going on but they decided to do it on our own.

Mr. Esposito

That was the original plan. However the expense of the SSA was unbelievable. The legal fees were \$70-80K. To the best of my knowledge, every permit and inspection that was required by the City was done. So, some portion of the City knew exactly what we were doing. Maybe some portion of the City didn't know, but that is not an Oak's problem. That is a City communication problem.

Alder. Lewis

I understand the concern regarding the precedent. But this has so many unique situations in this case. I don't have a concern on that.

- *2. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-32** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Legacy Substation Civil Work and Cable Removal to Archon Construction.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *3. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-33** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Electric Duct and Streetscape Elements to Intren.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)
- *4. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-34** Authorizing the Mayor and City Clerk of the City of St. Charles to increase the Maximum Contribution for the Homeowner Sewer Assistance Policy to \$3,500.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *5. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-12** Authorizing Amendment of Title 3 “Revenue and Finance”, Chapter 3.38, “Yard Waste User Fee”, Section 3.38.010 “User Fee” of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *6. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution 2016-35** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Contract for the Resurfacing of South Riverside Avenue and Various Public Works Parking Lots to Schroeder Asphalt Services.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *7. Motion by Krieger, seconded by Gaugel to approve street and parking lot closures and use of amplification equipment for the 2016 Fox Valley Marathon.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *8. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-36** Requesting the Closure of Route 64 and 31 for the Memorial Day Parade on May 30, 2016 from 9:45 a.m. to 11:00 a.m.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *9. Motion by Krieger, seconded by Gaugel to approve parking lot, street closure and use of amplification equipment for St. Charles Cruise Nights.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *10. Motion by Krieger, seconded by Gaugel to approve street closures for the Annual Farmers Market from June through October.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *11. Motion by Krieger, seconded by Gaugel to approve street and parking lot closures and use of amplification equipment for the Fine Arts Show.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *12. Motion by Krieger, seconded by Gaugel to approve the use of City Plazas/Property and use of amplification equipment for STC Live.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *13. Motion by Krieger, seconded by Gaugel to approve a Tri-City Ambulance Resolution 2016-01 Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Tri-City Ambulance Association Budget in the capacity as lead agency for TCA.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *14. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-37** Authorizing the City of St. Charles, as Lead Agency, to Execute an Agreement Between Tri-City Ambulance and Paramedic Services of Illinois, Inc. for Paramedic Services on Behalf of Tri-City Ambulance.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

- *15. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-38** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Award of Contract to Foster Coach for the Purchase of Ambulance Replacement for Tri-City Ambulance.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

C. Planning and Development

- *1. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the March 14, 2016 Planning & Development Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED (Omnibus Vote)

D. Executive Session

Motion by Krieger, seconded by Bessner to enter into Executive Session to discuss Pending Litigation at 8:30 pm.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner, Lewis

NAY: 0 ABSENT: 0

MOTION CARRIED

Motion by Payleitner, seconded by Lewis to return from Executive Session at 9:15 pm.

VOICE VOTE

UNANIMOUS

MOTION CARRIED

E. Additional Items from Mayor, Council, Staff, or Citizens

Mayor Rogina

The Mayor read the following letter with a brief update:

The Krausz Companies purchased the Charlestowne Mall two years ago with the intention of redeveloping the center as a traditional enclosed mall. Since that time, a team of highly qualified mall leasing specialists have been working diligently to bring a vibrant mix of tenants back to the mall. However, the retail environment continues to evolve as consumers' shopping habits change, with tenant desires closely following the demonstrated preferences of their customers. The current configuration of the center does not lend itself to the contemporary concepts that both retailers and shoppers desire in today's market. To be successful today, a new development must incorporate retail, dining, entertainment and residential uses. The Krausz Companies has concluded that a successful rebirth of the Charlestowne mall must reflect that market demand, and that the developers must take the project in this new direction.

The vision moving forward is to develop a mixed-use project which will build on the strength of the existing retail anchors, Von Maur, Carson's, and Classic Cinema theater by adding a residential component that reflects the values and high standards of the neighborhood and the community. The Krausz Companies has been working with City staff to further develop plans that the City of St Charles and the adjacent residential community can embrace. As these plans come together we will share them with the community by presenting a revised Concept Plan to the City Council in the near future.

As announced earlier this year, Cooper's Hawk Winery will be opening its newest location at The Quad next year. Construction is scheduled to commence in July of this year with the grand opening slated for Spring of 2017. The addition of Cooper's Hawk has generated further interest in the project from other food and entertainment users, with additional tenants in final lease negotiation and announcements expected in the near future. In addition, Carson Pirie Scott has announced that it is adding furniture to its current merchandise mix at this location, and is developing plans to remodel its store shortly thereafter. Classic Cinemas will also be undergoing a remodel in the near future, including but not limited to replacing its existing seats with state-of-the-art larger seats, and installing a new public entrance.

Alder. Lewis

Reminded all to read the Boys in the Boat book as part of the community book club.

F. Adjournment

Motion by Payleitner, seconded by Lewis to, to adjourn meeting

VOICE VOTE

UNANIMOUS

MOTION CARRIED

Meeting adjourned at 9:15 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

**MINUTES FROM THE MEETING OF THE ST. CHARLES CITY
COUNCIL
HELD ON MONDAY, APRIL 18, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. **Call To Order By Mayor Raymond Rogina at 7:01 P.M.**
2. **Roll Call.**
Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft
Gaugel, Bessner, Lewis
Absent: Krieger
3. **Invocation by Rita Payleitner.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Proclamation to welcome Toastmasters International District 54 Spring 2016 Conference on Friday, April 22nd and Saturday, April 23rd, 2016.
 - Proclamation to declare April 29, 2016 as Arbor Day in the City of St. Charles.
6. **Motion by Stellato, seconded by Silkaitis to approve the Omnibus Vote.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED
- *7. **Motion by Stellato, seconded by Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 03/28/2016 – 4/10/2016 in the amount of \$1,266,194.04.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)

I. New Business

- A. Motion by Stellato, seconded by Bancroft to approve a recommendation by Mayor Rogina to appoint Ms. Debi Mader to the St. Charles Visitors Cultural Commission.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED
- B. Motion by Stellato, seconded by Turner to approve a recommendation by Mayor Rogina to appoint Ms. Sharon Spero to the St. Charles Visitors Cultural Commission.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- C. Motion by Bancroft, seconded by Turner to approve a recommendation by Mayor Rogina to appoint Mr. Keith Rollins to the Board of Fire & Police Commissioners.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- D. Presentation of Swearing in of the Board of Fire & Police Commissioners:

- Don Haines
- John Kennedy
- Cliff Carrignan
- Diane Kellett

- E. Motion by Stellato, seconded by Lemke to approve a recommendation from Mayor Rogina to approve appointments of the City Boards and Commissions Members for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- F. Motion by Bancroft, seconded by Stellato to approve a recommendation from Mayor Rogina to approve re-appointment of City Administrator for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- G. Motion by Bessner, seconded by Gaugel to approve a recommendation from Mayor Rogina to appoint Department Directors as recommended by City Administrator Mark Koenen for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

Mark Koenen introduced the new Human Resources Director Jennifer McMahon.

- H. Motion by Stellato, seconded by Silkaitis to approve a recommendation from Mayor Rogina to approve re-appointment of Deputy City Clerk for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- I. Motion by Bancroft, seconded by Turner to approve a recommendation from Mayor Rogina to approve re-appointment of City Attorney for Fiscal Year 2016/2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

- J. Motion by Turner, seconded by Stellato to approve a **Resolution 2016-39** for the Purchase of a Replacement Dive Rescue Trailer for the Fire Department and the Sale of the Current Trailer.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

Chief Schelstreet presented the following information:

The Fire Department currently possesses a 1992 Pace American Dive Trailer. This trailer is utilized on water rescue calls that occur in the Fox River, local ponds and other bodies of water. The trailer has reached the end of its service life and the Fire Department has developed specifications for a new unit. In conjunction with the Foreign Fire Insurance Tax Board, bids were obtained from three manufacturers with Becker Custom Trailers being the successful vendor at a price estimated at \$53,228, which includes \$1,000 for plan design for the trailer. The Fire Department FY 16/17 budget contains \$18,000 to be utilized for the purchase of the trailer. At the April 6 meeting of the Foreign Fire Insurance Tax Board, an authorization vote was taken to contribute up to \$38,000 for the remaining costs. When discussing the scheduling for the trailer, staff learned that if we can begin the drawings immediately, the trailer can be delivered in August. If we delay the design/drawing process, production schedules will necessitate a minimum of an additional 10 weeks of lead time for delivery. Staff is requesting award of the contract so that we may begin the drawing and design process to minimize the lead time for delivery of the trailer. The City and the Board have worked together on multiple other projects successfully in the past. Upon receipt of the new trailer, the 1992 Pace American unit will be sold and the monies recouped will revert back to the Foreign Fire Insurance Board. This is a budgeted expense.

II. Committee Reports

A. Government Operations

1. Motion by Stellato, seconded by Silkaitis to approve a Resolution 2016-40 Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2017 Freightliner 114SD 6x4 66k Chassis, With Sewer Cleaning Equipment, to E J Equipment, Inc., and Approve Trade-in of Replaced 2012 Vactor 2112, Vehicle #1859.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Krieger

MOTION CARRIED

Darin Simon, 166 North 11th Avenue, St. Charles

I sent a letter that you should have received. I come at you from two places. I am a resident of St. Charles and have been for about 13 years. Also I am a regional sales manager Elgin and Vactor. Elgin Sweeper Company is built in Elgin. We build street sweepers and build many of the components that go into Vactor sewer cleaners. You

have had a Vactor Sewer Cleaner for many years. We have had a long-standing relationship with the City. It was a surprise at the last meeting, we did get that decision delayed so that we could learn more about what objections you had that caused you to go to a different sewer cleaner provider. Since then we were able to get a meeting together with Director Suhr and Assistant Director Adesso along with Standard Equipment which is our local dealer. It was a productive meeting. I learned quite a bit from the director about what the process is that they go through to make decisions and purchasing decisions. I guess what I felt at that point is though I didn't get a strong feel for what the objections were for the product that they have today. I like to have more time to work with the actual team that made those evaluations and be able to address those concerns. A lot of this comes from we have a superior product for a couple of reasons. Our product runs on a single engine, the chassis engine, it runs on diesel fuel. The sewer cleaner in the resolution is a dual fuel unit so it runs off of diesel the chassis engine and the sewer cleaner runs off of gasoline. We really haven't used gasoline in about 30 years. The main reason, the gasoline engines are not made for the duty cycle that a sewer cleaner would use. One of the things that has pressured our whole industry is EPA emissions. We have abandoned the second engine in lieu of a single engine because it is a more elegant way to meet emissions. The engine will be used to its fullest potential. The cleaner in the resolution is two fuels. If you were to mix those fuels, you are going to create quite a problem with costly repairs. If you are looking at this from strictly a cost perspective we are actually the low price if you go apples to apples; if you compare single engine to single engine configuration wise. The residual value is probably is a big deal. We do all our building in house and we are ISO9000 certified. This has impact on the residual value in the amount of about 50%. In no way are we trying to discount the decisions of the team he put together, we are trying to understand things better. Even if you continue upon the path discussed, we need to know as a company what happened. Did you feel underserved, was it a service issue, etc. We would really like to know what that was and if we could have the opportunity to maybe restart the process or give us an opportunity to meet and have a technical discussion with the decision makers before you let this resolution to pass

Roger Himron

I am also a resident of St. Charles for many years. I am also an employee of Federal Signal. I want to emphasize, and that everyone is aware, that Elgin and Vactor are Federal Signal brand names. Federal Signal has made an investment in the City of St. Charles over the years to the tune of millions of dollars with various meetings ceremonies, meals, entertaining customers, etc. We have had a huge impact as far as our dollars spent locally. This has worked for us because our products have historically been offered here. A bit of folklore, the Mayor was interviewing students at Lincoln Elementary fourth graders and a student raised his hand and asked why the City of Elgin sweep our streets? You were running Elgin Street Sweepers. The next day you took our name off of the sweepers. We have had a long-term relationship with the City that we very much want to continue. We have residents from our factories that live here and pay taxes here. We do business with vendors in the City. We have entertained many potential customers here. And everyone that comes leaves with a very positive impression of the City. And our closing line is St. Charles is so

beautiful because they use our equipment to maintain it. I ask you to consider the economic impact of this decision you are making.

Mayor Rogina

I know we have received a copy of this letter and it is very thorough. I also want to say as Mayor here that I have great respect for the public works department and the team they put together. No one up here is an expert on these matters. We rely upon staff to provide us the information. That's why we have a committee process that sorts things out. The process works to a great extent. The memo presented to the Council by public works reflects a very thorough analysis of them coming to a decision. And that's what you have before you know to come to a decision based upon the committee's determination.

Alder. Payleitner

Is there any benefit to continuing this conversation? I understand from Mr. Himron and Mr. Simon they would like to learn.

Peter Suhr, Director of Public Works

I think in my mind no. I say that for several reasons. Number one, the Vaccon]product that we received based on the qualifications that our team setup was the lowest cost. Not by much, but it was the lowest cost. The Vaccon equipment best meets the operational need for the two divisions that share this equipment both under the public works department the public services division and the environmental services division. I am also highly confident that the piece of equipment that we have received from Vaccon is the piece of equipment for public works. We had the opportunity a couple of years ago to use the Vaccon while the Vactor was being repaired. My team knows that. I think most importantly, I really trust the in house committee that I put together to give us their feedback, they have been working on this process for nine months. We have been working through the specifications and testing both products and we are very confident that the piece of equipment is the right piece of equipment. One thing that I might address is the suggestion that we have not given them feedback about what has happened, what can they do, to better their product or their service to us. I made it very clear to the Vactor organization that in essence they did nothing wrong. They have a very good company that has served this community well for the past 20 plus years. We recognize them as a good quality company and a good quality product. This is not about that. We also received a second company that is equally qualified. And then we went through the nine-month process with a team of six or seven in public works, the freight department and the purchasing department. I am very confident that we are making the right choice.

Mayor Rogina

If there is any further conversation, as Mr. Simon indicated, your door is always open.

Peter Suhr

The door is always open, I have already offered that.

B. Government Services

None

C. Planning and Development

- *1. Motion by Stellato, seconded by Silkaitis to accept and place on file Plan Commission Resolution No. 1-2016 A Resolution Recommending Approval of a General Amendment to Ch. 17.12 “Residential Districts”, Section 17.12.020 “Permitted and Special Uses”; Ch. 17.14 “Business and Mixed Use Districts”, Section 17.14.020 “Permitted and Special Uses”; Ch. 17.20 “Use Standards”, Section 17.20.030 “Standards for Specific Uses”; and Chapter 17.30 “Definitions”, Section 17.30.020 “Use Definitions” (Alcohol/Tobacco Sales Establishment Use Category).
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)
- *2. Motion by Stellato, seconded by Silkaitis to approve An **Ordinance 2016-Z-5** Amending Title 17 of the St. Charles Municipal Code Entitled “Zoning”, Ch. 17.14 “Business and Mixed Use Districts”, Section 17.14.020 “Permitted and Special Uses”; Ch. 17.20 “Use Standards”, Section 17.20.030 “Standards for Specific Uses”; and Ch. 17.30 “Definitions”, Section 17.30.020 “Use Definitions” (Alcohol or Tobacco Sales Establishment Use Category).
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)
- *3. Motion by Stellato, seconded by Silkaitis to ratify a Planning & Development Committee Recommendation to Increase the Downtown Business Economic Incentive Program’s Boundaries to Include Properties Adjoining All Major Commercial Corridors.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)
- *4. Motion by Stellato, seconded by Silkaitis to accept and place on file Plan Commission Resolution No. 21-2015 A Resolution Recommending Approval of an Application for Special Use for PUD and PUD Preliminary Plan for Hillcroft Estates, 1147 Geneva Rd. (Hillcroft Estates, LLC).
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)
- *5. Motion by Stellato, seconded by Silkaitis to approve an **Ordinance 2016-Z-6** Granting Approval of Special Use for Planned Unit Development and PUD Preliminary Plan for Hillcroft Estates, 1147 Geneva Road.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Krieger
MOTION CARRIED (Omnibus Vote)

D. No Executive Session

E. Additional Items from Mayor, Council, Staff, or Citizens

- Mayor Rogina wished Director Rita Tungare a happy birthday.
- Mayor Rogina also read the following obituary for Karl Cully Madsen former St. Charles Fire Chief.

Karl "Kully" Madsen was born to Christian Knudsen and Mary Otilia Madsen (nee Hendrickson) on August 12, 1921. He died at Delnor Hospital on April 8th. Following graduation from St. Charles High School, Kully served in Europe in the Army Air Force during World War II as a B-17 waist gunner in the 368th Bomb Squadron. Staff Sergeant Madsen flew the last of his 35 missions on his 23rd birthday, was awarded the Distinguished Flying Cross, and was honorably discharged. He returned to civilian life working with his dad in the family business, Madsen Dairy, delivering milk seven days a week. It was at this time that he married Edith Dombrowski, who grew up next to the dairy in downtown St. Charles. While at the dairy Kully joined the volunteer fire department in 1954. In 1959 he sold the dairy and became a full-time fireman. While on duty one night in December of 1962, Kully, working alone at the station, responded to a report of someone struggling in the icy river above the dam. A non-swimmer, Kully used a ladder to distribute his weight and inched out onto the ice for the rescue. The City awarded him a watch for his heroism. In 1965 Kully won appointment as the city's second full-time fire chief. Under his watch, the department established a model Fire Prevention Bureau, was the first department in the area to adopt the Opticom emergency vehicle traffic control system, and, for visibility reasons, painted the fire fleet lime-yellow. Kully was instrumental in the formation of Tri-Com, the 911 dispatch center for the Tri-Cities. Kully was a member of the American Legion and Veterans of Foreign Wars. He also served as a St. Charles Township trustee. He was a long-time season ticket holder for the Chicago Bears, and life-long White Sox fan.

F. Adjournment

Motion by Turner, seconded by Lemke to, to adjourn meeting

VOICE VOTE

UNANIMOUS

MOTION CARRIED

Meeting adjourned at 7:40 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			8.10	04/15/2016	AHIC160415145249FD (AFLAC Hospital Intensive Care
			97.37	04/15/2016	ACAN160415145249PW	AFLAC Cancer Insurance
			108.86	04/15/2016	ACAN160415145249PD	AFLAC Cancer Insurance
			24.92	04/15/2016	ACAN160415145249IS (AFLAC Cancer Insurance
			72.82	04/15/2016	AVOL160415145249PW	AFLAC Voluntary Indemnity
	AFLAC Total		847.74			
140	CINTAS CORPORATION NO 2					
		87201	908.50	04/21/2016	F9400138458	INVENTORY ITEMS
		86887	577.50	04/21/2016	F9400135398	INVENTORY ITEMS
	CINTAS CORPORATION NO 2 Total		1,486.00			
145	AIR ONE EQUIPMENT INC					
		87140	181.00	04/21/2016	111961	STORZ CAP
		87045	194.75	04/21/2016	111880	CYLINDER BOX/STRAPS
		86830	692.00	04/14/2016	111782	KAPPLER ZYTRON 500 LEVEL
	AIR ONE EQUIPMENT INC Total		1,067.75			
149	ALARM DETECTION SYSTEMS INC					
		86622	1,812.82	04/21/2016	SI-427722	BURLAR ALARM SYS ADD-ONS
	ALARM DETECTION SYSTEMS INC Total		1,812.82			
161	ARMY TRAIL TIRE & SERVICE					
		87096	639.00	04/21/2016	318181	INVENTORY ITEMS
	ARMY TRAIL TIRE & SERVICE Total		639.00			
183	ALTERNATIVE TECHNOLOGIES INC					
		86619	35.00	04/21/2016	39984	SAMPLES-DISSOLVED GAS
	ALTERNATIVE TECHNOLOGIES INC Total		35.00			
221	ANDERSON PEST CONTROL					
			555.01	04/11/2016	3749235	MONTHLY CHARGES
	ANDERSON PEST CONTROL Total		555.01			
246	AQUA BACKFLOW INC					
		84297	1,540.00	04/21/2016	2016-084	TRACKING PROGRAM
	AQUA BACKFLOW INC Total		1,540.00			
250	ARCHON CONSTRUCTION CO					
		86122	9,631.54	04/21/2016	16038F	SVC@ 20 ROOSEVELT RD
		86122	79,937.93	04/21/2016	16015F	RT31/WILD ROSE SPRINGS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		86122	32,039.90	04/21/2016	15-611F	SVC @ 1015 N 2ND ST
	ARCHON CONSTRUCTION CO Total		121,609.37			
272	ASK ENTERPRISES & SON INC					
		86995	147.84	04/21/2016	23097	INVENTORY ITEMS
		87023	327.60	04/21/2016	23096	INVENTORY ITEMS
		87024	129.75	04/14/2016	23095	INVENTORY ITEMS
		87022	1,322.50	04/21/2016	23094	INVENTORY ITEMS
		86889	291.00	04/21/2016	23093	INVENTORY ITEMS
		86836	138.00	04/21/2016	23092	INVENTORY ITEMS
		86707	556.00	04/21/2016	23091	INVENTORY ITEMS
		87153	7,450.00	04/14/2016	23089	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		10,362.69			
282	ASSOCIATED TECHNICAL SERV LTD					
		85928	2,645.00	04/21/2016	27214	LEAK DETECT-FIRE HYDRANTS
	ASSOCIATED TECHNICAL SERV LTD Total		2,645.00			
284	ILLINOIS BELL TELEPHONE CO					
			52.00	04/21/2016	040516	MONTHLY CHARGES
	ILLINOIS BELL TELEPHONE CO Total		52.00			
285	AT&T					
			1,939.65	04/21/2016	4353942307	MONTHLY CHARGES
	AT&T Total		1,939.65			
298	AWARDS CONCEPTS					
		83800	309.20	04/14/2016	I0396274	J SCHELSTREET
	AWARDS CONCEPTS Total		309.20			
312	BARCO PRODUCTS CO					
		87020	1,422.10	04/14/2016	031600582	WATERHOG CLASSIC/CUSHION M/
	BARCO PRODUCTS CO Total		1,422.10			
338	AIRGAS NORTH CENTRAL					
			375.94	04/21/2016	9934899202	MONTHLY TANK RENTALS
		87150	1,423.46	04/21/2016	9049961151	WELDING SYSTEM
	AIRGAS NORTH CENTRAL Total		1,799.40			
369	BLUE GOOSE SUPER MARKET INC					
		87354	9.45	04/21/2016	00341272	IAFF REFRESHMENTS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	BLUE GOOSE SUPER MARKET INC Total		<u>9.45</u>			
371	THE BLUE LINE		348.00	04/14/2016	33782	JOB LISTING - PD
	THE BLUE LINE Total		<u>348.00</u>			
393	BRICOR CONSULTING		2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
			2,000.00	04/14/2016	FY 2016	SIGNED AGREEMENT FY 15/16
	BRICOR CONSULTING Total		<u>24,000.00</u>			
396	BROWNELLS INC	87256	233.82	04/21/2016	12422620.00	PD SUPPLIES
	BROWNELLS INC Total		<u>233.82</u>			
463	ANTHONY CAVALLO		56.40	04/21/2016	041216	REIMB POSTAGE
	ANTHONY CAVALLO Total		<u>56.40</u>			
467	PAHCS II		972.55	04/14/2016	182208-182244	MONTHLY SVCS
	PAHCS II Total		<u>972.55</u>			
473	AT&T MOBILITY		31.65	04/14/2016	28728511326X04012016	SVC 2-24 THRU 3-23-16
	AT&T MOBILITY Total		<u>31.65</u>			
515	CIBER INC	85331	18,260.00	04/21/2016	04-916922	INSTALL LSF SYS/UPGRADE/TEST
	CIBER INC Total		<u>18,260.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
517	CINTAS CORPORATION					
		83739	169.78	04/21/2016	344372761	UNIFORM SVC - FLEET
		83739	127.66	04/14/2016	344369301	UNIFORM SVC - FLEET
		83739	86.58	04/21/2016	344348794	UNIFORM SVC - FLEET
	CINTAS CORPORATION Total		384.02			
530	CLEAN SWEEP ENVIRONMENTAL INC					
		85988	2,495.00	04/21/2016	13163	SNOW REMOVAL 2-14 & 2-15-16
		85988	3,470.00	04/21/2016	13138	SNOW REMOVAL 1-10 & 1-12-16
	CLEAN SWEEP ENVIRONMENTAL INC Total		5,965.00			
531	THE TRANZONIC COMPANIES					
		86529	3,287.56	04/21/2016	IN01664457	INVENTORY ITEMS
	THE TRANZONIC COMPANIES Total		3,287.56			
549	COLLEGE OF DUPAGE					
			400.00	04/21/2016	6961	OCASEK 3-21~3-25-16
	COLLEGE OF DUPAGE Total		400.00			
561	COMBINED CHARITIES CAMPAIGN					
			3.00	04/15/2016	CCCA160415145249PW	Combined Charities Campaign
			40.00	04/15/2016	CCCA160415145249PD	Combined Charities Campaign
			4.00	04/15/2016	CCCA160415145249HR	Combined Charities Campaign
			26.75	04/15/2016	CCCA160415145249FN	Combined Charities Campaign
			4.00	04/15/2016	CCCA160415145249FD	Combined Charities Campaign
			6.00	04/15/2016	CCCA160415145249CD	Combined Charities Campaign
	COMBINED CHARITIES CAMPAIGN Total		83.75			
563	CDW GOVERNMENT INC					
		87226	685.86	04/21/2016	CPL1807	PNY NVIDIA NVS 2GB
		87217	877.88	04/21/2016	CNT5656	APC SMART UPS 1500 VA
		87175	39.80	04/14/2016	CMX5134	FLASH CARDS
		86926	58.41	04/14/2016	CMQ5573	EPSON TONERS
		86926	28.16	04/14/2016	CML9939	EPSON TONER
		87062	3,713.50	04/14/2016	CLH4138A	MS EA FOREFRONT ONLINE PROT
		87060	22,288.75	04/14/2016	CLH4138	MS EA OFFICE PRO SA
		87240	775.51	04/21/2016	CPM9591	TRIPP 24U RACK ENCLOSURE
	CDW GOVERNMENT INC Total		28,467.87			
564	COMCAST OF CHICAGO INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			14.77	04/21/2016	041216PD	MONTHLY CHARGES
	COMCAST OF CHICAGO INC Total		<u>14.77</u>			
579	COMMUNICATIONS DIRECT INC					
		87099	190.75	04/21/2016	SR109494	INSTALL CDM1250
		86547	673.98	04/21/2016	SR109493	LED CORNER LITES/INSTALL
		86417	500.00	04/21/2016	SR109479	DASH LITES/INSTALL
		86445	659.96	04/21/2016	SR109478	CORNER LEDS/INSTALL
	COMMUNICATIONS DIRECT INC Total		<u>2,024.69</u>			
643	CYLINDERS INC					
		87219	587.70	04/14/2016	38783	REPAIR PLOW CYLINDERS
	CYLINDERS INC Total		<u>587.70</u>			
646	PADDOCK PUBLICATIONS INC					
			151.80	04/21/2016	T4437497	NOTICE TO BIDDERS
	PADDOCK PUBLICATIONS INC Total		<u>151.80</u>			
725	DON MCCUE CHEVROLET					
		83741	752.57	04/21/2016	387382	V#1870 RO#55127
		83741	71.16	04/14/2016	387159	V#1870 RO#55066
	DON MCCUE CHEVROLET Total		<u>823.73</u>			
750	DUKANE CONTRACT SERVICES					
		83862	1,591.00	04/21/2016	124602	SVC APRIL 2016
		83862	7,062.00	04/21/2016	124586	SVC APRIL 2016
		83862	5,262.00	04/21/2016	124584	SVC APRIL 2016
		83862	2,334.00	04/21/2016	124583	SVC APRIL 2016
		83862	5,676.00	04/21/2016	83862	SVC APRIL 2016
		87206	400.00	04/21/2016	124650	URIGUARD MATS
		83860	120.00	04/21/2016	124616	SVC APRIL 2016
	DUKANE CONTRACT SERVICES Total		<u>22,445.00</u>			
756	DUPAGE COUNTY CLERK					
			10.00	04/14/2016	041116LV	NOTARY FEE = L VARGAS
	DUPAGE COUNTY CLERK Total		<u>10.00</u>			
767	EAGLE ENGRAVING INC					
		87169	39.69	04/14/2016	2016-921	SIGNS - FD
		87121	25.00	04/14/2016	2016-955	PLAQUE - FD
		83881	78.75	04/14/2016	2016-907	COMMENDATION BAR

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	EAGLE ENGRAVING INC Total		<u>143.44</u>			
776	HD SUPPLY WATERWORKS					
		87291	1,090.00	04/21/2016	F356936	INVENTORY ITEMS
		87138	2,004.61	04/21/2016	F325412	INVENTORY ITEMS
		87154	55.00	04/14/2016	F293989	INVENTORY ITEMS
		87138	1,875.29	04/14/2016	F292404	INVENTORY ITEMS
		85013	3,406.00	04/14/2016	F289651	INVENTORY ITEMS
		87042	336.00	04/14/2016	F247520	INVENTORY ITEMS
		86840	2,077.28	04/14/2016	F175697	INVENTORY ITEMS
	HD SUPPLY WATERWORKS Total		<u>10,844.18</u>			
789	ANIXTER INC					
		87251	2,986.30	04/21/2016	3170394-00	INVENTORY ITEMS
		86676	24,825.00	04/14/2016	3121497-02	INVENTORY ITEMS
		87198	6,727.68	04/14/2016	3142113-00	INVENTORY ITEMS
	ANIXTER INC Total		<u>34,538.98</u>			
790	ELGIN PAPER CO					
		87157	47.20	04/14/2016	584879	INVENTORY ITEMS
	ELGIN PAPER CO Total		<u>47.20</u>			
806	EMERGENCY VEHICLE SERVICE INC					
		87065	1,378.65	04/21/2016	4072	V#1779 RO#55139
		87097	198.94	04/21/2016	4073	V#1751 RO#55140
	EMERGENCY VEHICLE SERVICE INC Total		<u>1,577.59</u>			
813	THOMAS ENGLISH					
			243.42	04/21/2016	041516	KOHL'S & FARM & FLEET=4-15/16
			65.00	04/14/2016	040816	CDL LICENSE
	THOMAS ENGLISH Total		<u>308.42</u>			
815	ENGINEERING ENTERPRISES INC					
		85768	11,234.80	04/14/2016	57966	SVCS THRU 2-20-16
	ENGINEERING ENTERPRISES INC Total		<u>11,234.80</u>			
819	SOUTHERN IL UNIVERSITY SIUE					
			20.00	04/14/2016	041316SH	RENEWAL - S HERRA
	SOUTHERN IL UNIVERSITY SIUE Total		<u>20.00</u>			
833	E&T GLASS & MIRROR					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		86998	1,200.00	04/14/2016	A0093096	SVCS WELL 13
	E&T GLASS & MIRROR Total		<u>1,200.00</u>			
842	JOHN P FAHY		400.00	04/14/2016	041116	FD ASSESSOR FEE
	JOHN P FAHY Total		<u>400.00</u>			
859	FEECE OIL CO					
		87227	1,540.00	04/21/2016	3409767	INVENTORY ITEMS
	FEECE OIL CO Total		<u>1,540.00</u>			
870	FIRE PENSION FUND					
			15,052.85	04/15/2016	FRPN160415145249FD	Fire Pension
			1,231.69	04/15/2016	FRP2160415145249FD	Fire Pension Tier 2
			346.67	04/15/2016	FP1%160415145249FD	Fire Pension 1% Fee
	FIRE PENSION FUND Total		<u>16,631.21</u>			
876	FIRST ENVIRONMENTAL LAB INC					
		83875	378.00	04/14/2016	127378	SVC RE: BIOSOLIDS
	FIRST ENVIRONMENTAL LAB INC Total		<u>378.00</u>			
888	J C SCHULTZ ENTERPRISES					
		87109	525.63	04/14/2016	0000358782	INVENTORY ITEMS
	J C SCHULTZ ENTERPRISES Total		<u>525.63</u>			
916	FOX VALLEY FIRE & SAFETY INC					
		83910	495.00	04/21/2016	977735	INSP WWT
		83910	186.00	04/14/2016	976263	REPAIR WWT - 3-16-16
	FOX VALLEY FIRE & SAFETY INC Total		<u>681.00</u>			
935	DOWNTOWN ST CHARLES					
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
			18,208.33	04/21/2016	FY 2016	AGREEMENT FY15/16
	DOWNTOWN ST CHARLES Total		<u>145,666.64</u>			

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980	GLOBAL EQUIPMENT COMPANY					
		87055	213.30	04/21/2016	109300614	HAND TRUCK
		86903	734.00	04/21/2016	109346042	FORKLIFT HOPPER
	GLOBAL EQUIPMENT COMPANY Total		947.30			
981	MES ILLINOIS					
		87147	901.38	04/21/2016	IN1017154	HARDWARE/FOLDING CHOC/HANE
	MES ILLINOIS Total		901.38			
989	GORDON FLESCH CO INC					
			2,268.02	04/21/2016	IN11501957	SVC APRIL 2016
			113.13	04/21/2016	IN11500465	SVC 2-25 THRU 4-3-16
		86874	976.00	04/21/2016	IN11495132	1435IF COPIER/PRINTER
	GORDON FLESCH CO INC Total		3,357.15			
996	GOVCONNECTION INC					
		87196	43.28	04/21/2016	53645482	1753548S COMBO
		87119	86.56	04/21/2016	53645481	1753548S COMBO
	GOVCONNECTION INC Total		129.84			
1002	TERI GRANDT					
			310.00	04/14/2016	040516	GIT FIT PRIZES
	TERI GRANDT Total		310.00			
1036	HARRIS BANK NA					
			1,440.00	04/15/2016	UNF 160415145249FD (Union Dues - IAFF
	HARRIS BANK NA Total		1,440.00			
1054	LAURIE HEINRICH					
			95.99	04/21/2016	041416	PETTY CASH
	LAURIE HEINRICH Total		95.99			
1104	HOVING PIT STOP INC					
		83887	9,360.18	04/21/2016	11053	ST SWEEPING 3-28 TO 3-31
	HOVING PIT STOP INC Total		9,360.18			
1106	CAPITAL ONE NATIONAL ASSOC					
		87194	1,169.97	04/14/2016	608500005243	VIZIO LCD
		87228	329.52	04/14/2016	609100011055	INVENTORY ITEMS
		87092	50.97	04/14/2016	609100011055A	COFFEE
		83944	113.42	04/21/2016	609100011055B	COFFEE SUPPLIES

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		87231	102.21	04/14/2016	609100011055C	REFRESHMENTS
		87353	6.37	04/14/2016	609600087436	DIGT PRT PHOTOS
		87353	286.87	04/14/2016	609900009182	REFRESHMENTS - FD
		83777	74.63	04/21/2016	610900010014	REFRESHMENTS
	CAPITAL ONE NATIONAL ASSOC Total		2,133.96			
1113	HUFF & HUFF INC					
		85998	390.50	04/21/2016	0717077	SVC THRU 3-25-16
	HUFF & HUFF INC Total		390.50			
1133	IBEW LOCAL 196					
			691.64	04/15/2016	UNEW160415145249PW	Union Due - IBEW - percent
			174.00	04/15/2016	UNE 160415145249PW	Union Due - IBEW
	IBEW LOCAL 196 Total		865.64			
1136	ICMA RETIREMENT CORP					
			480.00	04/15/2016	ICMA160415145249HR	ICMA Deductions - Dollar Amt
			925.00	04/15/2016	ICMA160415145249IS	ICMA Deductions - Dollar Amt
			15,990.50	04/15/2016	ICMA160415145249PD	ICMA Deductions - Dollar Amt
			12,070.07	04/15/2016	ICMA160415145249PW	ICMA Deductions - Dollar Amt
			248.94	04/15/2016	RTHP160415145249FD	Roth 457 - Percent
			91.47	04/15/2016	RTHP160415145249PD	Roth 457 - Percent
			32.12	04/15/2016	RTHP160415145249PW	Roth 457 - Percent
			237.51	04/15/2016	ICMP160415145249CA	ICMA Deductions - Percent
			893.50	04/15/2016	ICMP160415145249CD	ICMA Deductions - Percent
			2,260.57	04/15/2016	ICMP160415145249FD	ICMA Deductions - Percent
			545.63	04/15/2016	ICMP160415145249FN	ICMA Deductions - Percent
			2,085.67	04/15/2016	ICMP160415145249IS	ICMA Deductions - Percent
			1,657.16	04/15/2016	ICMP160415145249PD	ICMA Deductions - Percent
			1,036.91	04/15/2016	ICMP160415145249PW	ICMA Deductions - Percent
			236.53	04/15/2016	ROTH160415145249FD	Roth IRA Deduction
			25.00	04/15/2016	ROTH160415145249FN	Roth IRA Deduction
			292.30	04/15/2016	ROTH160415145249HR	Roth IRA Deduction
			211.50	04/15/2016	ROTH160415145249IS	Roth IRA Deduction
			890.00	04/15/2016	ROTH160415145249PD	Roth IRA Deduction
			285.00	04/15/2016	ROTH160415145249PW	Roth IRA Deduction
			146.43	04/15/2016	C401160415145249CA	401A Savings Plan Company
			494.40	04/15/2016	C401160415145249CD	401A Savings Plan Company
			387.79	04/15/2016	C401160415145249FD	401A Savings Plan Company
			519.85	04/15/2016	C401160415145249FN	401A Savings Plan Company

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			150.52	04/15/2016	C401160415145249HR (401A Savings Plan Company
			340.83	04/15/2016	C401160415145249IS 0	401A Savings Plan Company
			631.80	04/15/2016	C401160415145249PD (401A Savings Plan Company
			723.58	04/15/2016	C401160415145249PW	401A Savings Plan Company
			146.43	04/15/2016	E401160415145249CA (401A Savings Plan Employee
			498.12	04/15/2016	E401160415145249CD (401A Savings Plan Employee
			387.79	04/15/2016	E401160415145249FD (401A Savings Plan Employee
			519.85	04/15/2016	E401160415145249FN (401A Savings Plan Employee
			261.00	04/15/2016	RTHA160415145249FD	Roth 457 - Dollar Amount
			35.00	04/15/2016	RTHA160415145249HR	Roth 457 - Dollar Amount
			100.00	04/15/2016	RTHA160415145249IS (Roth 457 - Dollar Amount
			25.00	04/15/2016	RTHA160415145249PD	Roth 457 - Dollar Amount
			752.31	04/15/2016	RTHA160415145249PW	Roth 457 - Dollar Amount
			923.07	04/15/2016	ICMA160415145249CA (ICMA Deductions - Dollar Amt
			1,858.00	04/15/2016	ICMA160415145249CD (ICMA Deductions - Dollar Amt
			37,950.00	04/15/2016	ICMA160415145249FD (ICMA Deductions - Dollar Amt
			867.31	04/15/2016	ICMA160415145249FN (ICMA Deductions - Dollar Amt
			10.00	04/15/2016	RTHA160415145249CD	Roth 457 - Dollar Amount
			150.52	04/15/2016	E401160415145249HR (401A Savings Plan Employee
			340.83	04/15/2016	E401160415145249IS 0	401A Savings Plan Employee
			631.80	04/15/2016	E401160415145249PD (401A Savings Plan Employee
			719.86	04/15/2016	E401160415145249PW (401A Savings Plan Employee
	ICMA RETIREMENT CORP Total		90,067.47			
1143	ID ENHANCEMENTS INC					
		86942	44.00	04/21/2016	2016-511768	INVENTORY ITEMS
	ID ENHANCEMENTS INC Total		44.00			
1170	ILLINOIS PAPER AND COPIER CO					
		87133	1,140.00	04/21/2016	IN215323	INVENTORY ITEMS
	ILLINOIS PAPER AND COPIER CO Total		1,140.00			
1171	ILLINOIS STATE POLICE					
			59.50	04/21/2016	041516	FINGERPRINT FEES LIQ LICENSE
			29.75	04/14/2016	041216	FINGERPRINT FEES - LICENSING
	ILLINOIS STATE POLICE Total		89.25			
1196	GREAT LAKES FIRE ACCREDITATION					
			100.00	04/21/2016	040816	MBRSHP = STC FD

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	GREAT LAKES FIRE ACCREDITATION Total		<u>100.00</u>			
1202	ILLINOIS EPA		240.00	04/21/2016	062-055861	6TH ST WATERMAIN - PRMT FEES
	ILLINOIS EPA Total		<u>240.00</u>			
1215	ILLINOIS MUNICIPAL UTILITIES		2,992,964.95	04/13/2016	041316	IMEA MARCH ELEC BILL 2016
		87247	1,142.00	04/14/2016	16-03001	FLAGGER TRAINING
	ILLINOIS MUNICIPAL UTILITIES Total		<u>2,994,106.95</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY					
		84566	28.20	04/14/2016	1706	TEES AND SCREEN CHRGS
		83792	28.20	04/21/2016	2221	EMBROID UNIFORMS - PD
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>56.40</u>			
1225	INSIGHT PUBLIC SECTOR					
		87242	445.04	04/21/2016	1100469129	HEADSETS
		87210	58.82	04/21/2016	1100468533/A	GREY INK CARTRIDGE
		87209	364.35	04/21/2016	1100468533	INK CARTRIDGES
		87215	5,590.63	04/21/2016	1100468531	GRAPHICS CARD/WORKSTN
		87209	58.82	04/21/2016	1100468528	INK CARTRIDGE - YELLOW
		86329	869.08	04/14/2016	1100467929	HPE SVC AGREEMENT
		87117	3,073.75	04/14/2016	1100467322	BARRACUDA VIRUS UPDATES
		87122	335.34	04/14/2016	1100467118	HP BLACK TONER
		87123	233.94	04/14/2016	1100467117	HP BLACK TONER
	INSIGHT PUBLIC SECTOR Total		<u>11,029.77</u>			
1228	INSTITUTE OF POLICE TECHNOLOGY		145.00	04/14/2016	040716BD	ONLINE TEST = B DEVOL
	INSTITUTE OF POLICE TECHNOLOGY Total		<u>145.00</u>			
1275	JAMES D SKAAR LAW OFFICES		200.00	04/21/2016	040516	RE 1007 W MAIN ST
	JAMES D SKAAR LAW OFFICES Total		<u>200.00</u>			
1313	KANE COUNTY RECORDERS OFFICE		1,344.00	04/21/2016	041916FP	32 FENCE PERMITS
	KANE COUNTY RECORDERS OFFICE Total		<u>1,344.00</u>			
1316	KANE COUNTY CHIEF OF POLICE					

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			105.00	04/21/2016	042716	DINNER - OFFICER OF THE YEAR
	KANE COUNTY CHIEF OF POLICE Total		105.00			
1327	KANE COUNTY FAIR					
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
			382.13	04/14/2016	FY 2016	DEBT PAYMENT MANNION PROPE
	KANE COUNTY FAIR Total		4,585.56			
1342	KARA CO INC					
		87211	318.00	04/21/2016	317602	PLOTTER PAPER
	KARA CO INC Total		318.00			
1365	KYLE KIM					
			68.71	04/21/2016	041816	JEANS - WALMART 4-18-16
	KYLE KIM Total		68.71			
1374	ST CHARLES KIWANIS					
			130.00	04/21/2016	041816RT	QTRLY MEMBERSHIP - R TUNGARI
	ST CHARLES KIWANIS Total		130.00			
1382	KOHLERT MANUFACTURING INC					
		86813	375.00	04/14/2016	11985	VALVE PLATE
	KOHLERT MANUFACTURING INC Total		375.00			
1387	KONICA MINOLTA BUS SOLUTIONS					
			397.29	04/14/2016	9002267211	SVC 2-24 THRU 3-23-16
	KONICA MINOLTA BUS SOLUTIONS Total		397.29			
1403	WEST VALLEY GRAPHICS & PRINT					
		87168	99.50	04/14/2016	13433	BSNSS CARDS - K STEPHENS
		87199	232.00	04/21/2016	13466	BUSINESS CARDS - FD

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	WEST VALLEY GRAPHICS & PRINT Total		<u>331.50</u>			
1430	INFOR (US) INC		140,533.65	04/14/2016	P-195221-US0AB	MAINTENANCE RENEWAL FY17
	INFOR (US) INC Total		<u>140,533.65</u>			
1432	LAW ENFORCEMENT RECORDS		25.00	04/14/2016	041216KS	MBRSHP = K SCHULT
	LAW ENFORCEMENT RECORDS Total		<u>25.00</u>			
1453	THOMAS LENNON		455.00	04/21/2016	041616	BOOTS RED WING 4-16-16
	THOMAS LENNON Total		<u>455.00</u>			
1465	THE LIGHT BRIGADE INC	87159	429.54	04/21/2016	2000504093	INVENTORY ITEMS
	THE LIGHT BRIGADE INC Total		<u>429.54</u>			
1489	LOWES					
		85789	36.88	04/14/2016	81864	GALV TOP RAIL
		83749	14.00	04/21/2016	02721C	MISC HARDWARE/SUPPLIES
		83730	16.96	04/21/2016	02532A	MISC HARDWARE/SUPPLIES
		83730	197.18	04/14/2016	02061	MISC HARDWARE/SUPPLIES
		83730	100.57	04/14/2016	02058D	MISC HARDWARE/SUPPLIES
			-20.00	04/14/2016	01950	CREDIT IN#81864
		87146	1,052.48	04/14/2016	01924	WHIRLPOOL FREEZER
		83749	277.45	04/14/2016	01859	MISC HARDWARE/SUPPLIES
		87268	180.63	04/21/2016	84404	INVENTORY ITEMS
		83730	34.16	04/21/2016	84298	KEROSENE CANS
		87183	361.44	04/21/2016	82611	INVENTORY ITEMS
	LOWES Total		<u>2,251.75</u>			
1491	SCOTT LUDKE		174.13	04/14/2016	041016	BOOTS - RED WING 4-10-16
	SCOTT LUDKE Total		<u>174.13</u>			
1532	MARSHALLS TOWING & RECOVERY	86990	50.00	04/14/2016	20607	TOWING
	MARSHALLS TOWING & RECOVERY Total		<u>50.00</u>			
1534	MARTIN IMPLEMENT SALES INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		87230	1,155.00	04/21/2016	R10436A	EXCAVATOR RENTAL
	MARTIN IMPLEMENT SALES INC Total		<u><u>1,155.00</u></u>			
1541	MARTIN MARX COMPANY INC	86844	10.95	04/21/2016	27597	INVENTORY ITEMS
	MARTIN MARX COMPANY INC Total		<u><u>10.95</u></u>			
1551	KATY MASINICK		100.00	04/14/2016	032016	BOOTS REI 3-20-16
	KATY MASINICK Total		<u><u>100.00</u></u>			
1554	EQUIPMENT DEPOT OF ILLINOIS	86695	389.13	04/14/2016	30500854	REPAIR TIRE TUBE/BOOT
	EQUIPMENT DEPOT OF ILLINOIS Total		<u><u>389.13</u></u>			
1566	TIM MCCARTHY		41.00	04/22/2016	00721639	EMS LICENSE
	TIM MCCARTHY Total		<u><u>41.00</u></u>			
1569	KARLA MCCLEARY		23.98	04/14/2016	041216	PETTY CASH
	KARLA MCCLEARY Total		<u><u>23.98</u></u>			
1571	MCCANN INDUSTRIES INC	83888	101.47	04/21/2016	01373426	MAHOGANY DARBY
		83888	862.15	04/14/2016	01373136	CONCRETE SUPPLIES
	MCCANN INDUSTRIES INC Total		<u><u>963.62</u></u>			
1572	MCDOWELL INC		2,000.00	04/21/2016	521	521 W MAIN ST = CORR IMPRV
	MCDOWELL INC Total		<u><u>2,000.00</u></u>			
1585	MEADE ELECTRIC COMPANY INC	84133	1,512.00	04/21/2016	673227	SVCS MARCH 2016
	MEADE ELECTRIC COMPANY INC Total		<u><u>1,512.00</u></u>			
1598	MENARDS INC	83896	647.95	04/14/2016	19885	MISC HARDWARE/SUPPLIES
	MENARDS INC Total		<u><u>647.95</u></u>			
1600	MENDEL PLUMBING & HEATING INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		87225	713.75	04/21/2016	W33239	SVC 3-29 & 3-30-16
		87110	337.50	04/14/2016	W33030	SVC 1405 S 7TH AVE
		87110	915.82	04/14/2016	W33022	SVC WEST JPARKING DECK
	MENDEL PLUMBING & HEATING INC Total		1,967.07			
1613	METROPOLITAN ALLIANCE OF POL					
			922.50	04/15/2016	UNP 160415145249PD (Union Dues - IMAP
			102.00	04/15/2016	UNPS160415145249PD	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		1,024.50			
1625	MID AMERICAN WATER INC					
		86846	1,129.00	04/21/2016	123398A	INVENTORY ITEMS
	MID AMERICAN WATER INC Total		1,129.00			
1637	FLEETPRIDE INC					
		83745	83.46	04/14/2016	76177080	SHOCK ABSORBERS
	FLEETPRIDE INC Total		83.46			
1643	MILSOFT UTILITY SOLUTIONS INC					
		83765	66.70	04/21/2016	20161027	MONTHLY SERVICES
	MILSOFT UTILITY SOLUTIONS INC Total		66.70			
1651	MNJ TECHNOLOGIES DIRECT INC					
		87129	855.56	04/21/2016	0003454860	KEYSCAN COMM BOARD
		87216	3,918.40	04/21/2016	0003454622	KINGSTON 16GB MODULE
		87216	13,090.54	04/21/2016	0003454074	HP DL380 RACK SERVER
		87216	1,333.40	04/21/2016	0003455458	INTERNAL HARD DRIVE SAS 15000
	MNJ TECHNOLOGIES DIRECT INC Total		19,197.90			
1660	MEAGAN MOREIRA					
			28.60	04/14/2016	040816	PETTY CASH
	MEAGAN MOREIRA Total		28.60			
1664	TIM MORAN					
			194.84	04/21/2016	041616	BOOTS RED WING 4-16-16
	TIM MORAN Total		194.84			
1668	FERGUSON ENTERPRISES INC					
		87294	17.52	04/21/2016	3325690	INVENTORY ITEMS
	FERGUSON ENTERPRISES INC Total		17.52			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1704	NCPERS IL IMRF		16.00	04/15/2016	NCP2160415145249PW	NCPERS 2
			8.00	04/15/2016	NCP2160415145249PD	NCPERS 2
	NCPERS IL IMRF Total		24.00			
1745	NICOR		33.87	04/14/2016	1000 3 APR 7 2016	SVC 3-7 THRU 4-6-16
			29.76	04/14/2016	0847 6 APR 7 2016	SVC 3-8- THRU 4-6-16
			24.42	04/14/2016	4625 3 APR 4 2016	SVC 2-1 THRU 4-1-16
	NICOR Total		88.05			
1747	COMPASS MINERALS AMERICA INC					
		41	20,102.34	04/21/2016	71473932	ROAD SALT
		41	15,488.69	04/14/2016	71471609	ROAD SALT
		41	38,088.66	04/21/2016	71469729	ROAD SALT
	COMPASS MINERALS AMERICA INC Total		73,679.69			
1756	NORTH CENTRAL LABORATORIES					
		83873	27.21	04/14/2016	370479	LAB SUPPLIES
	NORTH CENTRAL LABORATORIES Total		27.21			
1769	OEI PRODUCTS INC					
		87200	516.00	04/21/2016	4684A	INVENTORY ITEMS
		87200	1,490.00	04/21/2016	4684	INVENTORY ITEMS
	OEI PRODUCTS INC Total		2,006.00			
1775	RAY O'HERRON CO					
		83795	179.99	04/14/2016	1617328-IN	UNIFORMS - PD
		83795	186.25	04/14/2016	1617299-IN	UNIFORMS - PD
		83795	13.49	04/14/2016	1617298-IN	UNIFORMS - PD
		83795	185.38	04/14/2016	1617296-IN	UNIFORMS - PD
	RAY O'HERRON CO Total		565.11			
1783	ON TIME EMBROIDERY INC					
		83919	15.00	04/21/2016	31929	UNIFORMS - FD
		83919	342.00	04/14/2016	31652	UNIFORMS - FD
		83919	144.00	04/14/2016	S 31427	UNIFORMS - FD
	ON TIME EMBROIDERY INC Total		501.00			
1842	P F PETTIBONE & CO					
		87003	1,098.70	04/21/2016	35383	WARNING NOTICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	P F PETTIBONE & CO Total		<u>1,098.70</u>			
1861	POLICE PENSION FUND		3,320.94	04/15/2016	PLP2160415145249PD	Police Pension Tier 2
			15,940.39	04/15/2016	PLPN160415145249PD	Police Pension
	POLICE PENSION FUND Total		<u>19,261.33</u>			
1890	LEGAL SHIELD		166.45	04/15/2016	PPLS160415145249PD	Pre-Paid Legal Services
			8.75	04/15/2016	PPLS160415145249FN	Pre-Paid Legal Services
			21.62	04/15/2016	PPLS160415145249FD	Pre-Paid Legal Services
			8.75	04/15/2016	PPLS160415145249PW	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>205.57</u>			
1898	PRIORITY PRODUCTS INC					
		83754	3.24	04/21/2016	867955	MISC SUPPLIES - FLEET
		83754	118.45	04/21/2016	867882	MISC SUPPLIES - FLEET
		83754	107.31	04/14/2016	867644	MISC HARDWARE/SUPPLIES
		83754	77.94	04/14/2016	867610	MISC HARDWARE/SUPPLIES
		84057	1.65	04/14/2016	867542	BRASS PIPE HEAD PLUG
	PRIORITY PRODUCTS INC Total		<u>308.59</u>			
1900	PROVIDENT LIFE & ACCIDENT		26.76	04/15/2016	POPT160415145249FD	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1940	RADCO COMMUNICATIONS INC					
		83781	222.50	04/21/2016	81441	SVC UNIT#1983 & 19
		86735	2,162.33	04/21/2016	81440	SVC UNIT#1983
	RADCO COMMUNICATIONS INC Total		<u>2,384.83</u>			
1946	RANDALL PRESSURE SYSTEMS INC					
		83755	564.06	04/21/2016	223001-0316	PARTS = FLEET MARCH 2016
	RANDALL PRESSURE SYSTEMS INC Total		<u>564.06</u>			
1953	RBS PACKAGING INC					
		87160	64.89	04/21/2016	2030215	INVENTORY ITEMS
		87029	140.00	04/21/2016	2030159	INVENTORY ITEMS
	RBS PACKAGING INC Total		<u>204.89</u>			
1962	REDBOX AUTOMATED RETAIL LLC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			350.00	04/14/2016	200078728	RFND OVR PYMNT LIC FEES
	REDBOX AUTOMATED RETAIL LLC Total		350.00			
1998	RURAL ELECTRIC SUPPLY CO OP					
		87298	220.00	04/21/2016	640482-00	INVENTORY ITEMS
		87297	122.85	04/21/2016	640481-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		342.85			
2021	ROADWAY TOWING					
		83833	29.00	04/14/2016	1010084	TEST TRL 2012
		83833	105.00	04/14/2016	1009939	TEST #1927,1724,1926
	ROADWAY TOWING Total		134.00			
2032	POMPS TIRE SERVICE INC					
		83752	17.00	04/14/2016	640040047	SCRAP DISPOSAL FEES
		87094	867.10	04/21/2016	640039912	INVENTORY ITEMS
	POMPS TIRE SERVICE INC Total		884.10			
2037	ROTARY CLUB OF ST CHARLES					
			182.00	04/14/2016	3210	4TH QTR = P SUHR
	ROTARY CLUB OF ST CHARLES Total		182.00			
2046	RUSO POWER EQUIPMENT INC					
		87088	2,332.50	04/14/2016	2984708	TREE GATORS
	RUSO POWER EQUIPMENT INC Total		2,332.50			
2055	SAFETY-KLEEN					
		87249	466.27	04/21/2016	69697251	FEES FLUID EXCHANGE - FLEET
	SAFETY-KLEEN Total		466.27			
2059	SCOTT R SANDERS					
			1,980.44	04/14/2016	041216	PETTY CASH-CONFIDENTIAL FUNI
	SCOTT R SANDERS Total		1,980.44			
2077	JOSEPH SCHELSTREET					
			142.63	04/21/2016	042016	REIMB MTG REFRESHMENTS
			136.85	04/21/2016	041316	REIMB REFRESHMENTS
	JOSEPH SCHELSTREET Total		279.48			
2096	SCHINDLER ELEVATOR CORPORATION					
		87325	833.81	04/21/2016	7152319350	SVC CALL - 1ST STREET

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	SCHINDLER ELEVATOR CORPORATION Total		<u>833.81</u>			
2123	SERVICE MECHANICAL INDUSTRIES					
		87170	475.80	04/21/2016	S55629	SVC @ CENTURY STATION
		87250	460.80	04/21/2016	S55560	SVC @ PD
	SERVICE MECHANICAL INDUSTRIES Total		<u>936.60</u>			
2126	SEWER EQUIPMENT CO OF AMERICA					
		87171	194.52	04/21/2016	0000149315	LEADER HOSE
	SEWER EQUIPMENT CO OF AMERICA Total		<u>194.52</u>			
2137	SHERWIN WILLIAMS					
		83906	117.84	04/21/2016	4928-6	PAINT SUPPLIES
		84233	1,093.80	04/14/2016	4097-6	HYDRANT PAINTING SUPPLIES
		83906	65.18	04/14/2016	4052-1	PAINT SUPPLIES
		83906	49.22	04/21/2016	4973-2	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		<u>1,326.04</u>			
2150	SIKICH					
		85730	700.00	04/21/2016	249570	SVCS THRU MAR '16 PHASE II
	SIKICH Total		<u>700.00</u>			
2157	SISLERS ICE & DAIRY LTD					
		83943	103.50	04/14/2016	241919	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		<u>103.50</u>			
2163	SKYLINE TREE SERVICE &					
		84016	175.00	04/14/2016	2911	SVC 510 S 16TH ST
		84016	675.00	04/21/2016	2919	SVC 630 N 3RD AVE
		84016	700.00	04/14/2016	2909	GRIND STUMP & ROOTS
	SKYLINE TREE SERVICE & Total		<u>1,550.00</u>			
2169	CLARK BAIRD SMITH LLP					
			4,103.75	04/21/2016	7036	SVC FOR FILE#12761
	CLARK BAIRD SMITH LLP Total		<u>4,103.75</u>			
2201	STANDARD EQUIPMENT CO					
		87255	60.74	04/21/2016	C11947	INVENTORY ITEMS
	STANDARD EQUIPMENT CO Total		<u>60.74</u>			
2221	ST CHARLES FESTIVAL COMMITTEE					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			15,578.38	04/14/2016	040116	2016 SPONSORSHIP
	ST CHARLES FESTIVAL COMMITTEE Total		<u><u>15,578.38</u></u>			
2226	ST CHARLES NORTH HIGH SCHOOL					
			1,500.00	04/14/2016	043016	GRANT/FUND REQ = YC
	ST CHARLES NORTH HIGH SCHOOL Total		<u><u>1,500.00</u></u>			
2235	STEINER ELECTRIC COMPANY					
		83769	224.72	04/21/2016	S005343344.001	PVC ELBOWS
		87161	634.90	04/21/2016	S005334657.003	INVENTORY ITEMS
		87161	108.95	04/14/2016	S005334657.002	INVENTORY ITEMS
		87161	257.00	04/14/2016	S005334657.001	INVENTORY ITEMS
		83750	360.29	04/14/2016	S005334348.001	MISC SUPPLIES/HARDWARE
	STEINER ELECTRIC COMPANY Total		<u><u>1,585.86</u></u>			
2238	STEPHEN A LASER ASSOCIATES					
		87348	550.00	04/14/2016	2004168	PS OFC ASSESSMENT M KELLY
	STEPHEN A LASER ASSOCIATES Total		<u><u>550.00</u></u>			
2250	STREICHERS					
		83796	32.99	04/14/2016	I1201384	UNIFORMS - PD
		83796	135.00	04/14/2016	I1201076	UNIFORMS - PD
	STREICHERS Total		<u><u>167.99</u></u>			
2255	SUBURBAN LABORATORIES INC					
		84231	997.00	04/21/2016	132977	RADIOLOGICAL ELEMENTS
	SUBURBAN LABORATORIES INC Total		<u><u>997.00</u></u>			
2287	SWIFTY PRINT INC					
		87178	166.00	04/21/2016	76685	ANNUAL INSPECTION FORMS
	SWIFTY PRINT INC Total		<u><u>166.00</u></u>			
2297	JEFF TARRO					
			41.00	04/22/2016	000715490	EMS LICENSE
	JEFF TARRO Total		<u><u>41.00</u></u>			
2301	GENERAL CHAUFFERS SALES DRIVER					
			2,101.00	04/15/2016	UNT 160415145249PW	Union Dues - Teamsters
			127.50	04/15/2016	UNT 160415145249FN	Union Dues - Teamsters
			151.50	04/15/2016	UNT 160415145249CD	Union Dues - Teamsters

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,380.00</u>			
2314	3M VHS0733					
		87300	432.00	04/21/2016	SS04658	INVENTORY ITEMS
		87032	810.00	04/14/2016	SS00979	INVENTORY ITEMS
	3M VHS0733 Total		<u>1,242.00</u>			
2316	APC STORE					
		87186	437.74	04/14/2016	2-325526	INVENTORY ITEMS
		87244	42.48	04/21/2016	2-325883	V#5299 RO#55172
		83815	3,269.89	04/21/2016	4177-0316	PARTS - FLEET MARCH 2016
			-54.80	04/14/2016	CM2-326075	CREDIT IN#325526
		83751	50.63	04/14/2016	1-400512	MISC SUPPLIES
		86973	292.23	04/14/2016	2-325229	INVENTORY ITEMS
	APC STORE Total		<u>4,038.17</u>			
2343	TAPCO					
		87100	1,073.80	04/14/2016	I521427	SIGN ROLL-UP/STAND
	TAPCO Total		<u>1,073.80</u>			
2344	TRADEMAN PHOTOGRAPHY					
		87350	85.00	04/14/2016	040816	PHOTO
	TRADEMAN PHOTOGRAPHY Total		<u>85.00</u>			
2363	TROTTER & ASSOCIATES INC					
		86665	200.00	04/21/2016	12140	SVC 3-8 THRU 3-9-16
		86458	7,593.00	04/21/2016	12132	SVC MARCH 2016
		86799	915.25	04/21/2016	12133	RE: OHIO AV BOOSTER
		86799	915.25	04/21/2016	12133	RE: OHIO AV BOOSTER
	TROTTER & ASSOCIATES INC Total		<u>9,623.50</u>			
2364	TROJAN TECHNOLOGIES LLC					
		87086	213.30	04/21/2016	SLS/10249303	PUMP SEAL KIT
	TROJAN TECHNOLOGIES LLC Total		<u>213.30</u>			
2373	TYLER MEDICAL SERVICES					
		85829	110.00	04/21/2016	374988	SVCS MARCH 2016
		84713	925.00	04/21/2016	375121	SVCS MARCH 2016 - PFT'S
		83811	425.00	04/21/2016	375238	RANDOMS MARCH 2016
		85829	20.00	04/14/2016	374884	HEALTH FAIR PKG

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	TYLER MEDICAL SERVICES Total		<u>1,480.00</u>			
2389	UNIVERSITY OF ILLINOIS-GAR		828.00	04/21/2016	UPIN8190	RUNKLE/VICICONDI
	UNIVERSITY OF ILLINOIS-GAR Total		<u>828.00</u>			
2401	UNIVERSAL UTILITY SUPPLY INC					
		87213	392.40	04/21/2016	3021581	INVENTORY ITEMS
		87302	138.75	04/21/2016	3021614	INVENTORY ITEMS
		86591	308.75	04/21/2016	3021615	INVENTORY ITEMS
		87303	615.00	04/21/2016	3021616	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>1,454.90</u>			
2403	UNITED PARCEL SERVICE					
			28.57	04/14/2016	0000650961156	SHIPPING
			90.16	04/21/2016	0000650961166	SHIPPING
	UNITED PARCEL SERVICE Total		<u>118.73</u>			
2404	HD SUPPLY FACILITIES MAINT LTD					
		84230	77.46	04/14/2016	908809	4" LIQUID FILLED GAUGE
	HD SUPPLY FACILITIES MAINT LTD Total		<u>77.46</u>			
2410	VALLEY LOCK CO					
			7.96	04/14/2016	60257	KEYS
	VALLEY LOCK CO Total		<u>7.96</u>			
2413	VALLEY FIRE PROTECTION SERVICE					
		86981	195.00	04/21/2016	121282	SPRINKLER INSPECTION
	VALLEY FIRE PROTECTION SERVICE Total		<u>195.00</u>			
2421	ROBERT VANN					
			85.71	04/21/2016	041516	PETTY CASH
	ROBERT VANN Total		<u>85.71</u>			
2429	VERIZON WIRELESS					
			8,285.79	04/14/2016	9763170139	SVC MAR 4 THRU APR 3 2016
	VERIZON WIRELESS Total		<u>8,285.79</u>			
2470	WAREHOUSE DIRECT					
		84359	12.60	04/14/2016	3020259-1	OFFICE SUPPLIES - BCE
		87165	757.80	04/14/2016	3020680-0	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		83885	18.16	04/14/2016	3022044-0	OFFICE SUPPLIES - FD
		84359	43.67	04/14/2016	3022231-0	OFFICE SUPPLIES - BCE
		83841	20.67	04/21/2016	3023539-0	OFFICE SUPPLIES - PD
		83807	338.37	04/21/2016	3024708-0	OFFICE SUPPLIES - HR
		83942	38.80	04/21/2016	3028697-0	OFFICE SUPPLIES - PW
		83807	6.28	04/21/2016	3028760-0	OFFICE SUPPLIES - HR
		83807	6.28	04/21/2016	3028884-0	OFFICE SUPPLIES - HR
		84359	236.17	04/14/2016	3020259-0	OFFICE SUPPLIES - BCE
		83822	83.39	04/14/2016	3020064-0	OFFICE SUPPLIES - CH
		84159	14.50	04/14/2016	3018259-0	OFFICE SUPPLIES - CDE
		84159	10.19	04/14/2016	3018200-0	OFFICE SUPPLIES - CDE
		83942	42.22	04/14/2016	3016036-0	OFFICE SUPPLIE - PW
	WAREHOUSE DIRECT Total		1,629.10			
2485	WBK ENGINEERING LLC					
		85409	1,057.75	04/21/2016	16365	SVC 2-28 THRU 3-26-16
		84309	306.43	04/21/2016	16366	SVC 2-28 THRU 3-26-16
		84309	1,397.50	04/21/2016	16367	SVC 2-28 THRU 3-26-16
		86882	1,037.00	04/21/2016	16329	SVC 2-28 THRU 3-26-16
	WBK ENGINEERING LLC Total		3,798.68			
2495	WEST SIDE TRACTOR SALES CO					
		83825	43.74	04/14/2016	N33906	MISC SUPPLIES - FLEET
		86795	198.56	04/14/2016	N33905	INVENTORY ITEMS
	WEST SIDE TRACTOR SALES CO Total		242.30			
2506	EESCO					
		87034	956.80	04/14/2016	922728	INVENTORY ITEMS
	EESCO Total		956.80			
2527	WILLIAM FRICK & CO					
		87149	2,124.50	04/21/2016	501484	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		2,124.50			
2545	GRAINGER INC					
		87182	1,404.38	04/14/2016	9065256407	INVENTORY ITEMS
		87192	168.20	04/14/2016	9066402448	HOODED JACKET
		87193	79.08	04/14/2016	9066402455	INSULATED JACKET
		87236	45.04	04/21/2016	9070272084	KNEEBOARD
		87125	148.28	04/14/2016	9062220117	PUMP CIRCULATION

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		87180	214.12	04/14/2016	9064799068	PINTLE HOOK
		87177	22.52	04/14/2016	9064799076	KNEEBOARD
	GRAINGER INC Total		2,081.62			
2630	ZIEBELL WATER SERVICE PRODUCTS					
		87232	237.00	04/21/2016	232686-000	MISC SUPPLIES
	ZIEBELL WATER SERVICE PRODUCTS Total		237.00			
2631	ZIMMERMAN FORD INC					
		86809	27,366.00	04/21/2016	0171295	2016 FORD EXPLORER
		83761	2,357.05	04/14/2016	S43-0316	PARTS - FLEET = MARCH 2016
		85779	25,739.00	04/14/2016	082011	2016 FORD TRANSIT
		86808	27,366.00	04/21/2016	0171294	2016 FORD EXPLORER
	ZIMMERMAN FORD INC Total		82,828.05			
2637	ILLINOIS DEPT OF REVENUE					
			542.49	04/15/2016	ILST160415145249CA 0	Illinois State Tax
			1,364.89	04/15/2016	ILST160415145249CD 0	Illinois State Tax
			7,122.58	04/15/2016	ILST160415145249FD 0	Illinois State Tax
			1,675.77	04/15/2016	ILST160415145249FN 0	Illinois State Tax
			413.62	04/15/2016	ILST160415145249HR 0	Illinois State Tax
			1,149.86	04/15/2016	ILST160415145249IS 0	Illinois State Tax
			7,586.39	04/15/2016	ILST160415145249PD 0	Illinois State Tax
			9,437.04	04/15/2016	ILST160415145249PW (Illinois State Tax
			132,286.32	04/13/2016	041316	ELEC EXCISE TAX
	ILLINOIS DEPT OF REVENUE Total		161,578.96			
2638	INTERNAL REVENUE SERVICE					
			1,126.36	04/15/2016	FICE160415145249CA (FICA Employer
			2,601.27	04/15/2016	FICE160415145249CD (FICA Employer
			451.09	04/15/2016	FICA160415145249FD (FICA Employee
			3,094.90	04/15/2016	FICA160415145249FN (FICA Employee
			796.05	04/15/2016	FICA160415145249HR (FICA Employee
			2,326.74	04/15/2016	FICA160415145249IS 0	FICA Employee
			2,432.53	04/15/2016	FICA160415145249PD (FICA Employee
			17,655.96	04/15/2016	FICA160415145249PW (FICA Employee
			448.62	04/15/2016	FICE160415145249FD (FICA Employer
			3,094.90	04/15/2016	FICE160415145249FN (FICA Employer
			796.05	04/15/2016	FICE160415145249HR (FICA Employer
			2,326.74	04/15/2016	FICE160415145249IS 0	FICA Employer

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			2,435.00	04/15/2016	FICE160415145249PD (FICA Employer
			17,669.88	04/15/2016	FICE160415145249PW (FICA Employer
			263.44	04/15/2016	MEDE160415145249CA	Medicare Employee
			611.61	04/15/2016	MEDE160415145249CD	Medicare Employee
			2,762.75	04/15/2016	MEDE160415145249FD	Medicare Employee
			723.81	04/15/2016	MEDE160415145249FN	Medicare Employee
			186.17	04/15/2016	MEDE160415145249HR	Medicare Employee
			544.15	04/15/2016	MEDE160415145249IS (Medicare Employee
			3,562.97	04/15/2016	MEDE160415145249PD	Medicare Employee
			4,129.21	04/15/2016	MEDE160415145249PW	Medicare Employee
			263.44	04/15/2016	MEDR160415145249CA	Medicare Employer
			608.35	04/15/2016	MEDR160415145249CD	Medicare Employer
			2,762.17	04/15/2016	MEDR160415145249FD	Medicare Employer
			723.81	04/15/2016	MEDR160415145249FN	Medicare Employer
			186.17	04/15/2016	MEDR160415145249HR	Medicare Employer
			544.15	04/15/2016	MEDR160415145249IS (Medicare Employer
			3,563.55	04/15/2016	MEDR160415145249PD	Medicare Employer
			4,132.47	04/15/2016	MEDR160415145249PW	Medicare Employer
			2,027.18	04/15/2016	FIT 160415145249CA 0	Federal Withholding Tax
			4,949.81	04/15/2016	FIT 160415145249CD 0	Federal Withholding Tax
			31,733.27	04/15/2016	FIT 160415145249FD 0	Federal Withholding Tax
			6,278.98	04/15/2016	FIT 160415145249FN 0	Federal Withholding Tax
			1,350.24	04/15/2016	FIT 160415145249HR 0	Federal Withholding Tax
			3,612.83	04/15/2016	FIT 160415145249IS 0	Federal Withholding Tax
			28,071.06	04/15/2016	FIT 160415145249PD 0	Federal Withholding Tax
			34,331.12	04/15/2016	FIT 160415145249PW 0	Federal Withholding Tax
			1,126.36	04/15/2016	FICA160415145249CA (FICA Employee
			2,615.19	04/15/2016	FICA160415145249CD (FICA Employee
			198,920.35			
	INTERNAL REVENUE SERVICE Total					
2639	STATE DISBURSEMENT UNIT					
			795.70	04/15/2016	000000135160415145249	IL Child Support Amount 1
			600.00	04/15/2016	000000191160415145249	IL Child Support Amount 1
			817.98	04/15/2016	000000197160415145249	IL CS Maintenance 1
			1,661.54	04/15/2016	000000202160415145249	IL CS Maintenance 1
			545.00	04/15/2016	000000206160415145249	IL Child Support Amount 1
			580.00	04/15/2016	000000292160415145249	IL Child Support Amount 1
			369.23	04/15/2016	000000486160415145249	IL Child Support Amount 1
			334.16	04/15/2016	000001163160415145249	IL Child Support Amount 1

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			1,010.89	04/15/2016	000001225160415145249	IL Child Support Amount 1
			440.93	04/15/2016	000000037160415145249	IL Child Support Amount 1
			465.36	04/15/2016	000000064160415145249	IL Child Support Amount 2
	STATE DISBURSEMENT UNIT Total		7,620.79			
2643	DELTA DENTAL					
			2,360.20	04/18/2016	041816	DELTA DENTAL CLAIMS
			5,379.00	04/11/2016	041116	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		7,739.20			
2648	HEALTH CARE SERVICE CORP					
			143,072.48	04/18/2016	041816	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		143,072.48			
2663	LOU'S GLOVES INC					
		87164	375.00	04/14/2016	012696	INVENTORY ITEMS
	LOU'S GLOVES INC Total		375.00			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	04/15/2016	ACCG160415145249FD	AFLAC Accident Plan
			17.47	04/15/2016	ACCG160415145249FN	AFLAC Accident Plan
			17.48	04/15/2016	ACCG160415145249IS	AFLAC Accident Plan
			156.12	04/15/2016	ACCG160415145249PD	AFLAC Accident Plan
			68.07	04/15/2016	ACCG160415145249PW	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		319.03			
2738	TRI-R SYSTEMS INCORPORATED					
		87238	810.00	04/14/2016	004205	SVC 3-10 & 3-18-16
	TRI-R SYSTEMS INCORPORATED Total		810.00			
2740	C H HAGER EXCAVATING INC					
		35	1,720.15	04/14/2016	155	LIMESTONE
	C H HAGER EXCAVATING INC Total		1,720.15			
2756	RXBENEFITS, INC.					
			43,245.32	04/21/2016	43610	PRESCRIPTION CLAIMS
			701.93	04/21/2016	43830	PRESCRIPTION CLAIMS
	RXBENEFITS, INC. Total		43,947.25			
2769	GENWORTH LIFE INSURANCE COMPAN					
			61.46	04/15/2016	LTCI160415145249CA 0	Long Term Care Insurance

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	GENWORTH LIFE INSURANCE COMPAN Total		<u>61.46</u>			
2778	CLIENT FIRST CONSULTING GROUP					
		86551	810.00	04/21/2016	6226	SVC 3-16 & 3-17-16
		84929	17,560.00	04/21/2016	6025	FINAL ACCEPTANCE
	CLIENT FIRST CONSULTING GROUP Total		<u>18,370.00</u>			
2824	STEVE WOLOSZYK					
			400.00	04/14/2016	041316	WEAPON PURCHASE
	STEVE WOLOSZYK Total		<u>400.00</u>			
2881	SERVER SUPPLY.COM INC					
		87204	970.00	04/21/2016	2828506	CISCO AIRONET
		87212	1,012.00	04/21/2016	2828677	HP SINGLE PORT/SVR ADAPTER
	SERVER SUPPLY.COM INC Total		<u>1,982.00</u>			
2884	HUNGERFORD & TERRY INC					
		86288	1,700.00	04/21/2016	RS04568-IN	GREENSAND SAMPLING
		86674	555.00	04/21/2016	RS04568-IN/A	RAW/EFFLUENT WATER SAMPLING
		86288	1,700.00	04/21/2016	RS04579-IN	GREENSAND TESTING
		86674	555.00	04/21/2016	RS04579-IN/A	RAW/EFFLUENT WATER SAMPLING
	HUNGERFORD & TERRY INC Total		<u>4,510.00</u>			
2885	AGSCO CORPORATION					
		84257	548.91	04/14/2016	1/295480	BLACK DIAMOND SAND
	AGSCO CORPORATION Total		<u>548.91</u>			
2891	SCHIROTT, LUETKEHANS, GARNER					
			2,682.98	04/21/2016	4300-3744M-78	SVCS MARCH 2016
	SCHIROTT, LUETKEHANS, GARNER Total		<u>2,682.98</u>			
2894	HAVLICEK ACE HARDWARE LLC					
		83958	107.94	04/14/2016	42423/1	MISC HARDWARE/SUPPLIES
		83746	16.15	04/21/2016	42671/1	V#5299 RO#55101
		83746	16.19	04/21/2016	42672/1	V#5299 RO#55122
	HAVLICEK ACE HARDWARE LLC Total		<u>140.28</u>			
2896	PENGUIN MANAGEMENT INC					
		87355	1,548.00	04/14/2016	38131	VOICE NOTIFICATION 12 MOS
	PENGUIN MANAGEMENT INC Total		<u>1,548.00</u>			

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2921	STRYPES PLUS MORE INC	86956	340.00	04/21/2016	13333	SVC 112 AND 113
	STRYPES PLUS MORE INC Total		340.00			
2924	SAFARILAND LLC	86783	138.82	04/14/2016	I010-013612	EVIDENCE TUBES W/CORKS
	SAFARILAND LLC Total		138.82			
2956	LAI LTD	87166	990.37	04/21/2016	16-13773	PRESS PLATE/GASKET/HOSE
	LAI LTD Total		990.37			
2963	RAYNOR DOOR AUTHORITY	87056	330.25	04/14/2016	116806	SVC 112 N RIVERSIDE AVE
	RAYNOR DOOR AUTHORITY Total		330.25			
2967	TIM OCASEK		338.59	04/21/2016	041316	UNIFORMS -PD
	TIM OCASEK Total		338.59			
2974	HOSCHEIT MCGUIRK MCCracken &		3,760.00	04/21/2016	A25059-3-0316	SVCS MARCH 2016
			560.00	04/21/2016	A25059-6-0316	SVCS MARCH 2016
			3,540.00	04/21/2016	A25059-7-0316	SVCS MARCH 2016
			1,480.00	04/21/2016	A25059-8-0316	SVCS MARCH 2016
	HOSCHEIT MCGUIRK MCCracken & Total		9,340.00			
2979	EARTH PEST CONTROL COMPANY	87052	3,500.00	04/21/2016	5237	SVC INITIAL TREATMENT
	EARTH PEST CONTROL COMPANY Total		3,500.00			
3002	JET SERVICES INC	84241	555.00	04/21/2016	990013154	MONTHLY SVC - SHREDDING
	JET SERVICES INC Total		555.00			
3072	JAMES A SALETTA		400.00	04/14/2016	041116	FD ASSESSORS FEE
	JAMES A SALETTA Total		400.00			
3102	RUSH TRUCK CENTERS OF ILLINOIS	87120	3,033.90	04/14/2016	3002032027	V#1715 RO#55012

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		83758	197.16	04/14/2016	3002054802	V#1935 RO#55037
		83758	78.52	04/14/2016	3002057195	V#1935 RO#55037
		83758	199.51	04/14/2016	3002060651	V#1943 RO#55022
		83758	35.71	04/14/2016	3002099975	V#1808 RO#55074
		83758	64.92	04/21/2016	3002114061	V#1941 RO#55089
		83758	125.88	04/21/2016	3002130715	V#1941 RO#55089
		83758	16.40	04/21/2016	3002139439	V#1943 RO#55144
		83758	227.69	04/21/2016	3002141870	V#1715 RO#55105
		83758	888.60	04/14/2016	30012031867	V#1943 RO#55022
		83758	475.20	04/14/2016	30012091283	V#1715 RO#55012
		83758	102.15	04/14/2016	3001735932	V#1724 RO#54808
		83758	2,285.47	04/14/2016	3001755134	V#1724 RO#54808
		83758	111.62	04/14/2016	3001760583	V#1724 RO#54808
		83758	552.70	04/14/2016	3001761148	V#1724 RO#54808
		83758	56.33	04/14/2016	3001777174	V#1724 RO#54808
		83758	30.22	04/14/2016	3001781848	V#5299 RO#54852
		83758	28.12	04/14/2016	3001788494	V#1724 RO#54808
	RUSH TRUCK CENTERS OF ILLINOIS Total		8,510.10			
3107	DR SUDS LLC					
		83734	155.00	04/21/2016	10061	CAR WASHES - PD
	DR SUDS LLC Total		155.00			
3132	GLENN STEARNS CH 13 TRUSTEE					
			976.50	04/15/2016	000000554160415145249	Bankruptcy-Verhaeghe
	GLENN STEARNS CH 13 TRUSTEE Total		976.50			
3148	CORNERSTONE PARTNERS					
		85989	317.71	04/14/2016	CP05086	SNOW PLOW 2-15-16
	CORNERSTONE PARTNERS Total		317.71			
3153	CALL ONE					
			2,937.03	04/21/2016	1139933-0416	MONTHLY CHARGES
	CALL ONE Total		2,937.03			
3156	TRANSUNION RISK & ALTERNATIVE					
		83784	25.00	04/14/2016	252639-0316	MONTHLY CHARGES MARCH 2016
	TRANSUNION RISK & ALTERNATIVE Total		25.00			
3168	DELTA STAR INC					

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		87083	8,500.00	04/21/2016	PO1002805	BUSHING REPLACEMENT
	DELTA STAR INC Total		8,500.00			
3182	OZINGA READY MIX CONCRETE INC					
		40	1,330.50	04/14/2016	689306	READY MIX
		40	1,137.30	04/14/2016	690703	READY MIX
		40	786.50	04/21/2016	691842	READY MIX
	OZINGA READY MIX CONCRETE INC Total		3,254.30			
3198	TRACEY CONTI					
			104.48	04/21/2016	041216	PETTY CASH
	TRACEY CONTI Total		104.48			
3201	NORTHWEST POLICE ACADEMY					
			150.00	04/21/2016	041416	NUTS & BOLTS CLASS 4-14-16
	NORTHWEST POLICE ACADEMY Total		150.00			
3258	BEST DOCTORS INC					
		83923	352.00	04/21/2016	3/1/2016	MONTHLY SVCS
	BEST DOCTORS INC Total		352.00			
3275	MacNEIL AUTOMOTIVE PRODUCTS					
		87128	112.77	04/14/2016	9282412	FRONT FLOORLINERS
	MacNEIL AUTOMOTIVE PRODUCTS Total		112.77			
3280	PLANET DEPOS LLC					
		84163	338.00	04/21/2016	130102	SVCS 3-17-16
	PLANET DEPOS LLC Total		338.00			
3289	VISION SERVICE PLAN OF IL NFP					
			29.50	04/21/2016	031716	VSP RETIREES
			5.68	04/15/2016	VSP 160415145249CA (Vision Plan Pre-tax
			59.59	04/15/2016	VSP 160415145249CD (Vision Plan Pre-tax
			155.69	04/15/2016	VSP 160415145249FD (Vision Plan Pre-tax
			36.04	04/15/2016	VSP 160415145249FN (Vision Plan Pre-tax
			7.48	04/15/2016	VSP 160415145249HR (Vision Plan Pre-tax
			46.64	04/15/2016	VSP 160415145249IS 0	Vision Plan Pre-tax
			143.60	04/15/2016	VSP 160415145249PD (Vision Plan Pre-tax
			226.32	04/15/2016	VSP 160415145249PW (Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		710.54			

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3309	WAGeworks	83922	492.75	04/21/2016	20160082502	SVCS MARCH 2016
	WAGeworks Total		<u><u>492.75</u></u>			
3315	IRON MOUNTAIN INC	84416	471.02	04/21/2016	200927810	MONTHLY SERVICE
	IRON MOUNTAIN INC Total		<u><u>471.02</u></u>			
3317	TEREX UTILITIES INC	86806	24,444.82	04/21/2016	90343524	2015 FORD F550 REPAIR
	TEREX UTILITIES INC Total		<u><u>24,444.82</u></u>			
3327	HUB INTERNATIONAL MIDWEST LTD	83929	3,333.00	04/14/2016	301656	SVCS APRIL 2016
	HUB INTERNATIONAL MIDWEST LTD Total		<u><u>3,333.00</u></u>			
3336	NETWORKFLEET INC	85220	870.20	04/21/2016	OSV000000380926	MONTHLY CHARGES MAR 2016
	NETWORKFLEET INC Total		<u><u>870.20</u></u>			
3345	JOSEPH G POLLARD CO INC	87187	739.23	04/14/2016	0039451	FLASH CARDS/CABLE/CASE
	JOSEPH G POLLARD CO INC Total		<u><u>739.23</u></u>			
3347	WAGeworks-ACH		2,811.32	04/12/2016	R20160098187	FLEX SPENDING CLAIMS
			2,939.02	04/20/2016	R20160102329	FLEX SPENDING CLAIMS
	WAGeworks-ACH Total		<u><u>5,750.34</u></u>			
3418	BUCHANAN ENERGY (N) LLC	86901	10,104.00	04/14/2016	315294	INVENTORY ITEMS
	BUCHANAN ENERGY (N) LLC Total		<u><u>10,104.00</u></u>			
3445	NORA J ACKERLEY		825.00	04/21/2016	041516	CALEA TRAINING
	NORA J ACKERLEY Total		<u><u>825.00</u></u>			
3468	PARKREATION INC	86007	15,352.00	04/14/2016	5129	20'X44' GABLE SHELTER
	PARKREATION INC Total		<u><u>15,352.00</u></u>			

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3470	ILLINOIS LEAP		40.00	04/21/2016	051816A	TRAINING 5-18-16 = CEVALLOS
	ILLINOIS LEAP Total		<u>40.00</u>			
3506	PAUL D BROOKS	87191	3,927.49	04/14/2016	2016-003	SOCIAL STYLES/TEAM BLDG
	PAUL D BROOKS Total		<u>3,927.49</u>			
3513	EWORKS ELECTRONICS SERVICES	87151	2,250.00	04/21/2016	16-098	ELECTRONICS CLEAN-UP
	EWORKS ELECTRONICS SERVICES Total		<u>2,250.00</u>			
3527	CE SOLING & ASSOCIATES LLC	87085	1,958.80	04/14/2016	1057	MECH SEALS/COMPOUND/ROTOR
	CE SOLING & ASSOCIATES LLC Total		<u>1,958.80</u>			
3532	Andrew Messenger		50.00	04/15/2016	040616	CDL LICENSE
	Andrew Messenger Total		<u>50.00</u>			
3535	ONLINE CONSULTING INC	87224	2,795.00	04/21/2016	249542	MICROSOFT EXCHG = D GIOVANI
	ONLINE CONSULTING INC Total		<u>2,795.00</u>			
3539	PREVENTATIVE MAINTENANCE SYSTM	87269	64.00	04/21/2016	133855	TEST 1424,0043,1831
		87269	170.00	04/21/2016	133869	1707,13,85,97,1966,2016,2190,8
	PREVENTATIVE MAINTENANCE SYSTM Total		<u>234.00</u>			
3542	NORMAN J MALCOLM		400.00	04/14/2016	041116	FD ASSESSOR FEE
	NORMAN J MALCOLM Total		<u>400.00</u>			
3549	FIRST STREET DEVELOPMENT LLC		8,505.00	04/21/2016	141	MAGNOLIA BRIDAL BUILDOUT
	FIRST STREET DEVELOPMENT LLC Total		<u>8,505.00</u>			
99900000	ALZHEIMERS FOUNDATION AMERICA		76.00	04/14/2016	033116	GIVING FRIDAY
	ALZHEIMERS FOUNDATION AMERICA Total		<u>76.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
99900058:	CHURCH OF ST ANTHONY		25.00	04/14/2016	041116	MEMORIAL DONATION
	CHURCH OF ST ANTHONY Total		<u>25.00</u>			
99900058:	MARY ANNE TRUOG		357.38	04/21/2016	030716	CLAIM 214 S 1ST ST = 3-7-16
	MARY ANNE TRUOG Total		<u>357.38</u>			
99900058:	JAMES SHARKO		75.00	04/21/2016	041216	MAILBOX DAMAGE - REIMB
	JAMES SHARKO Total		<u>75.00</u>			
99900058:	GINNY GANNETT		970.89	04/21/2016	040516-1408	REIMB SEWAGE DAMAGE
	GINNY GANNETT Total		<u>970.89</u>			
	Grand Total:		<u><u>4,778,308.12</u></u>			

The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date
_____	_____
Vice Chairman, Government Operations Committee	Date
_____	_____
Finance Director	Date

Treasurer's Report
January 31, 2016

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending January 31, 2016

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are at today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund — Generally, we collect approximately 99% of the levy request.

Sales Taxes, Corporate Fund — Sales tax from retailers are received 90 days after the date of sale. For example, the City receives May sales taxes paid at a store in February. Sales tax receipts year to date were slightly higher than anticipated, making receipts \$278,189 higher than proposed budget.

Franchise Fees, Corporate Fund — Actual year to date receipts are \$185,075 lower than the proposed budget.

Income Tax, Corporate Fund — Actual receipts are \$311,171 higher than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund — Actual receipts are \$260,348 higher than the projected year to date budget.

Intergovernmental Revenue, Corporate Funds — This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds — Revenues from user charges for the year are \$1,848,553 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds — Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds — Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds — Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict. The financial reporting system does not show a monthly budget for capital.

Definitions

Reporting Periods — The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual — The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being reported.

Budget — The revised budget from the beginning of the fiscal year through the period shown.

Last Year — The amount actually received or expended last fiscal year for the same months shown under "actual."

Original Budget — The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget—This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast — The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance — A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance — A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Warren J. Drewes, Treasurer

Balance Sheet
As of January 31, 2016

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
January 31, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 114,309,166	\$ 21,425,658	\$ 2,858,365	\$ 4,036,286	\$ -	\$ 11,174,217	\$ 12,498,334	\$ 62,316,306	\$ -
Restricted Cash	5,526,019	-	-	973,057	1,728,411	2,791,634	32,917	-	-
Receivables									
Property Taxes	14,340,752	12,470,623	1,603,114	-	234,951	32,064	-	-	-
Customers - Net	8,116,478	322,587	4,803	25,000	-	7,764,088	-	-	-
Interest	167,631	20,895	-	-	-	13,204	865	132,667	-
Prepaid Expenses	461,468	50,475	-	-	-	115,338	241,056	54,599	-
Due from Other Governments	4,582,312	4,505,621	76,691	-	-	-	-	-	-
Due from Other Funds	1,027,054	217,054	-	-	810,000	-	-	-	-
Due from Other Companies	822	-	-	-	-	-	822	-	-
Inventory	4,150,907	-	-	-	-	-	4,150,907	-	-
Deferred Charges	3,029,544	-	-	-	-	28,457	-	-	3,001,087
Advances to Other Funds	6,231,052	5,244,436	-	-	-	986,616	-	-	-
Other Assets	799,955	799,953	-	-	-	-	2	-	-
Capital Assets									
Land	61,753,025	-	-	-	-	2,162,294	-	-	59,590,731
Intangibles	3,500,674	-	-	-	-	529,453	-	-	2,971,221
Buildings	111,342,458	-	-	-	-	61,482,295	-	-	49,860,163
Improvements	328,952,812	-	-	-	-	173,586,052	1,233,272	-	154,133,488
Equipment	12,045,907	-	-	-	-	6,670,917	392,018	-	4,982,972
Vehicles	12,239,029	-	-	-	-	3,958,855	8,280,174	-	-
Construction in Progress	2,460,885	-	-	-	-	2,351,997	-	-	108,888
Accumulated Depreciation	(214,660,910)	-	-	-	-	(113,419,204)	(5,687,940)	-	(95,553,766)
Total Assets	\$ 480,377,040	\$ 45,057,302	\$ 4,542,973	\$ 5,034,343	\$ 2,773,362	\$ 160,228,277	\$ 21,142,427	\$ 62,503,572	\$ 179,094,784

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
January 31, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Liabilities & Equity</u>									
Liabilities-									
Accounts Payable	\$ 7,942,325	\$ 423,630	\$ -	\$ 2,883,327	\$ -	\$ 4,542,182	\$ 93,186	\$ -	\$ -
Contracts Payable	1,728,873	-	426,407	387,003	-	915,463	-	-	-
Claims Payable	919,027	-	-	-	-	64,250	854,777	-	-
Accrued Salaries	1,244,785	932,713	-	-	-	270,457	41,615	-	-
Accrued Interest	1,631,126	-	-	-	-	393,701	-	-	1,237,425
Escrows & Deposits	1,800,889	1,332,567	-	-	-	468,322	-	-	-
Due to Other Funds	1,027,054	810,000	-	-	214,792	-	-	2,262	-
Deferred Revenue	14,387,200	12,492,065	1,603,114	25,006	234,951	32,064	-	-	-
Due to Other Governments	456,888	-	-	-	-	456,888	-	-	-
Advances from Other Funds	6,231,052	-	3,614,436	-	-	1,630,000	986,616	-	-
Accrued Compensated Absences	4,006,653	-	-	-	-	560,682	114,240	-	3,331,731
Net OPEB Obligation	5,903,702	-	-	-	-	872,009	213,753	-	4,817,940
General Obligation Bonds	85,810,000	-	-	-	-	16,528,283	-	-	69,281,717
Revenue Bonds	7,440,000	-	-	-	-	-	-	-	7,440,000
Installment Contracts	75,279	-	-	-	-	-	-	-	75,279
IEPA Loans	25,798,822	-	-	-	-	25,798,822	-	-	-
Unamortized (Discounts)/Premiums	2,830,683	-	-	-	-	257,436	-	-	2,573,247
Total Liabilities	169,234,358	15,990,975	5,643,957	3,295,336	449,743	52,790,559	2,304,187	2,262	88,757,339
Equity-									
Fund Balance	122,365,414	29,066,327	(1,100,984)	1,739,007	2,323,619	-	-	-	90,337,445
Retained Earnings	188,777,268	-	-	-	-	107,437,718	18,838,240	62,501,310	-
Total Equity	311,142,682	29,066,327	(1,100,984)	1,739,007	2,323,619	107,437,718	18,838,240	62,501,310	90,337,445
Total Liabilities & Equity	\$ 480,377,040	\$ 45,057,302	\$ 4,542,973	\$ 5,034,343	\$ 2,773,362	\$ 160,228,277	\$ 21,142,427	\$ 62,503,572	\$ 179,094,784

**Summary of Revenue and Expenditures
for the Period Ending January 31, 2016**

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
12,352,793	12,499,081	12,413,312	Property Tax	12,534,572	12,499,081	12,499,081
12,361,200	12,083,011	11,969,123	Sales & Use Tax	16,056,851	16,056,851	16,335,040
57,397	65,646	58,331	Admissions Tax	79,500	79,500	71,251
2,624,379	2,809,454	2,554,181	Franchise Fees	3,819,235	3,819,235	3,634,160
1,633,975	1,373,627	1,377,558	Hotel Tax	1,727,627	1,727,627	1,987,975
739,247	859,342	803,317	Telecommunication Tax	1,135,000	1,135,000	1,014,905
845,290	828,111	816,220	Alcohol Tax	1,055,312	1,055,312	1,072,491
516,767	444,520	410,939	Licenses & Permits	517,043	517,043	589,290
270,893	314,850	287,611	Fines & Court Fees	433,975	433,975	390,018
2,632,578	2,321,407	2,296,424	State Tax Allotments	3,264,426	3,264,426	3,575,597
212,635	227,195	233,780	Intergovernmental Revenue	266,722	266,722	252,162
251,567	321,226	225,312	Reimbursement for Services	468,721	487,599	413,460
102,357	100,641	146,669	Miscellaneous Revenue	115,100	115,100	116,816
5,462	6,408	16,078	Sale Of Property	12,700	12,700	11,754
96,678	89,830	94,705	Investment Income	95,300	95,300	102,148
185,000	185,000	180,000	Interfund Transfers	185,000	185,000	185,000
34,888,218	34,529,349	33,883,560	Total Revenue	41,767,084	41,750,471	42,251,148
Expenditures						
21,167,485	21,714,232	20,919,611	Personal Services	27,888,769	27,931,244	27,385,801
834,900	1,339,049	1,383,171	Commodities	1,860,659	1,886,758	1,592,736
6,399,052	7,142,651	6,762,712	Contractual Services	9,802,502	10,020,077	9,168,266
1,208,956	1,208,956	1,145,509	Replacement Reserves	1,208,956	1,208,956	1,208,956
135,827	165,256	173,769	Other Operating Expenditures	196,802	205,263	175,834
(3,647,943)	(3,647,943)	(3,557,142)	Allocations	(4,863,926)	(4,863,926)	(4,863,926)
74,421	74,421	123,855	Capital	141,245	177,299	177,299
3,439	3,439	3,439	Debt Service Costs	4,586	4,586	4,586
4,826,302	4,826,302	5,311,254	Interfund Transfers	6,011,827	6,213,543	6,213,543
31,002,439	32,826,363	32,266,178	Total Expenditures	42,251,420	42,783,800	41,063,095

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
32,064	32,064	30,228	Property Tax	32,063	32,064	32,064
45,576,357	46,833,183	44,667,767	User Charges	60,782,843	60,782,843	59,526,017
425,959	409,599	381,317	Reimbursement for Services	389,500	685,500	724,439
239,520	142,024	1,596,777	Miscellaneous Revenue	177,388	177,388	274,884
30,585	11,028	16,947	Sale Of Property	15,000	15,000	34,557
406,053	406,053	409,113	Reserves	406,053	406,053	406,053
3,353	15	54	Investment Income	200	200	3,538
-	-	-	Financing Proceeds	2,100,000	2,100,000	2,100,000
61,664	61,664	61,664	Interfund Transfers	285,164	285,164	285,164
46,775,555	47,895,630	47,163,867	Total Revenue	64,188,211	64,484,212	63,386,716
Expenditures						
2,910,640	2,881,349	2,706,824	Personal Services	3,795,651	3,820,116	3,849,408
157,419	212,880	161,950	Commodities	330,922	307,944	238,483
32,613,626	33,862,938	32,205,840	Contractual Services	43,880,237	43,995,695	42,696,385
206,053	206,053	209,112	Replacement Reserves	206,053	206,053	206,053
3,744,512	4,369,920	3,761,036	Other Operating Expenditures	6,056,714	6,056,714	5,421,306
1,444,104	1,444,104	1,401,201	Allocations	1,925,471	1,925,471	1,925,471
1,339,565	1,339,565	1,819,027	Capital	4,791,250	5,370,477	5,370,477
1,058,954	1,058,954	1,078,007	Debt Service Costs	1,059,610	1,059,610	1,059,610
501,318	497,246	549,205	Interfund Transfers	497,246	497,246	497,246
43,976,191	45,873,009	43,892,202	Total Expenditures	62,543,154	63,239,326	61,264,439
Water Fund						
Revenue						
3,993,919	4,281,900	3,695,738	User Charges	5,483,701	5,483,701	5,195,720
40,209	10,681	16,319	Reimbursement for Services	18,100	18,100	47,628
133,924	111,598	101,139	Miscellaneous Revenue	160,714	160,714	183,040
23,050	12,937	13,527	Sale Of Property	19,000	19,000	29,113
134,206	134,206	138,958	Reserves	134,206	134,206	134,206
29,115	37,120	37,661	Investment Income	35,000	35,000	26,995
2,748,044	2,748,044	-	Financing Proceeds	798,000	6,066,394	6,066,394
7,102,467	7,336,486	4,003,342	Total Revenue	6,648,721	11,917,115	11,683,096

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
1,057,454	1,098,643	1,062,230	Personal Services	1,447,063	1,454,867	1,413,678
282,245	320,201	299,166	Commodities	473,311	468,971	404,890
621,312	624,594	518,516	Contractual Services	930,717	998,795	974,014
59,206	59,206	63,855	Replacement Reserves	59,206	59,206	59,206
66,655	76,474	81,038	Other Operating Expenditures	84,801	97,103	87,283
647,982	647,982	628,659	Allocations	863,981	863,981	863,981
4,020,389	4,020,389	616,354	Capital	1,521,850	7,220,147	7,220,147
712,643	712,643	668,413	Debt Service Costs	934,499	934,499	934,499
157,549	161,619	171,640	Interfund Transfers	161,619	161,619	161,619
7,625,435	7,721,751	4,109,871	Total Expenditures	6,477,047	12,259,188	12,119,317
Wastewater Fund						
Revenue						
-	-	-	Intergovernmental Revenue	20,400	20,400	20,400
6,118,042	6,436,296	5,708,037	User Charges	8,493,905	8,493,905	8,175,651
20,418	14,856	19,028	Reimbursement for Services	25,000	25,000	30,562
71,871	48,591	24,733	Miscellaneous Revenue	62,421	62,421	96,711
10,450	1,872	17,922	Sale Of Property	2,500	2,500	11,078
339,034	339,034	297,370	Reserves	325,756	339,034	339,034
4,029	5,284	4,674	Investment Income	6,000	6,000	4,745
-	-	1,396,008	Financing Proceeds	2,520,000	2,520,000	2,520,000
6,563,844	6,845,933	7,467,772	Total Revenue	11,455,982	11,469,260	11,198,181
Expenditures						
1,619,830	1,553,682	1,494,568	Personal Services	2,037,182	2,037,002	2,103,151
168,105	220,085	209,210	Commodities	279,406	289,058	237,079
1,815,400	1,930,338	1,420,005	Contractual Services	2,337,421	2,333,286	2,209,581
189,034	189,034	147,183	Replacement Reserves	175,756	189,034	189,034
76,917	80,593	73,563	Other Operating Expenditures	90,479	90,479	86,803
968,292	968,292	942,957	Allocations	1,291,051	1,291,051	1,291,051
305,148	305,148	2,162,979	Capital	3,128,450	3,314,681	3,314,681
1,855,015	1,855,015	1,582,890	Debt Service Costs	2,087,920	2,162,122	2,162,122
304,435	304,435	322,950	Interfund Transfers	304,435	304,435	304,435
7,302,176	7,406,622	8,356,305	Total Expenditures	11,732,100	12,011,148	11,897,937

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
360,421	368,477	347,184	User Charges	493,544	493,544	485,488
-	437	20,500	Reimbursement for Services	2,700	2,700	2,263
7,343	10,066	36,380	Miscellaneous Revenue	10,400	10,400	7,677
3,737	5,106	3,933	Sale Of Property	6,500	6,500	5,131
280	521	363	Investment Income	575	575	334
-	-	177,581	Interfund Transfers	79,816	79,816	79,816
371,781	384,607	585,941	Total Revenue	593,535	593,535	580,709
Expenditures						
3,615	2,498	2,260	Commodities	5,000	5,000	6,117
460,277	477,647	542,423	Contractual Services	501,544	504,044	486,674
-	900	-	Other Operating Expenditures	1,200	1,200	300
64,341	64,341	62,127	Allocations	85,791	85,791	85,791
528,233	545,386	606,810	Total Expenditures	593,535	596,035	578,882
TIF Funds						
Revenue						
1,600,133	1,603,112	1,665,642	Property Tax	1,677,865	1,603,112	1,600,133
29,024	26,710	28,397	Sales & Use Tax	33,771	33,771	36,085
54,518	46,519	51,169	Hotel Tax	60,232	60,232	68,231
444	543	436	Investment Income	563	563	464
-	-	-	Interfund Transfers	-	-	-
1,684,119	1,676,884	1,745,644	Total Revenue	1,772,431	1,697,678	1,704,913
Expenditures						
-	-	263	Contractual Services	-	-	-
1,499,212	1,499,212	1,600,676	Interfund Transfers	1,587,705	1,587,705	1,587,705
1,499,212	1,499,212	1,600,939	Total Expenditures	1,587,705	1,587,705	1,587,705
Motor Fuel Tax Fund						
Revenue						
673,056	729,299	935,565	State Tax Allotments	860,000	860,000	803,757
2,142	2,486	2,554	Investment Income	3,000	3,000	2,656
-	-	-	Interfund Transfers	-	-	-
675,198	731,785	938,119	Total Revenue	863,000	863,000	806,413

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
Expenditures						
840,269	840,269	1,127,043	Capital	980,000	1,051,074	1,051,074
840,269	840,269	1,127,043	Total Expenditures	980,000	1,051,074	1,051,074
Capital Project Funds						
Revenue						
25,000	50,386	25,000	Intergovernmental Revenue	585,000	585,000	559,614
-	-	-	Reimbursement for Services	-	-	-
-	-	-	Miscellaneous Revenue	-	-	-
13,726	13,046	18,736	Investment Income	15,500	15,500	16,180
-	-	-	Financing Proceeds	3,411,500	3,411,500	3,411,500
2,277,470	2,277,470	662,255	Interfund Transfers	2,279,684	4,090,420	4,090,420
2,316,196	2,340,902	705,991	Total Revenue	6,291,684	8,102,420	8,077,714
Expenditures						
-	-	-	Commodities	-	-	-
70,215	24,800	(650)	Contractual Services	-	401,416	446,831
-	-	48	Other Operating Expenditures	-	-	-
2,257,748	2,257,748	2,110,736	Capital	7,558,450	8,193,834	8,193,834
-	-	-	Debt Service Costs	-	-	-
2,452,679	2,452,679	570,385	Interfund Transfers	843,662	2,452,682	2,452,682
4,780,642	4,735,227	2,680,519	Total Expenditures	8,402,112	11,047,932	11,093,347
Debt Service Funds						
Revenue						
234,951	234,951	238,966	Property Tax	230,244	234,951	234,951
704,138	656,891	657,195	Sales & Use Tax	1,035,000	1,035,000	1,082,247
126	90	157	Investment Income	100	100	136
-	-	-	Financing Proceeds	-	-	-
7,159,024	7,159,024	7,302,014	Interfund Transfers	7,158,494	7,158,494	7,158,494
8,098,239	8,050,956	8,198,332	Total Revenue	8,423,838	8,428,545	8,475,828
Expenditures						
7,188	7,100	7,188	Contractual Services	7,100	7,100	7,188
8,250,429	8,250,429	8,401,449	Debt Service Costs & Refunding	8,364,224	8,364,224	8,364,224
8,257,617	8,257,529	8,408,637	Total Expenditures	8,371,324	8,371,324	8,371,412

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	11	Miscellaneous Revenue	-	-	-
432,969	723,450	473,366	Charges to Other Funds	1,033,346	1,033,346	742,865
1,328,199	2,072,914	1,555,895	Sale of Inventory	3,000,000	3,000,000	2,255,285
-	-	139	Sale Of Property	-	-	-
20,204	20,204	20,152	Reserves	20,204	20,204	20,204
(69)	-	(52)	Investment Income	-	-	(69)
1,781,303	2,816,568	2,049,511	Total Revenue	4,053,550	4,053,550	3,018,285
Expenditures						
332,013	338,872	317,590	Personal Services	453,665	452,465	445,606
1,353,206	2,100,454	1,577,040	Commodities	3,032,141	3,031,907	2,284,659
36,829	41,964	48,414	Contractual Services	53,030	56,217	51,082
10,204	10,204	10,152	Replacement Reserves	10,204	10,204	10,204
1,523	1,441	1,570	Other Operating Expenditures	1,858	1,858	1,940
220,824	220,824	227,430	Allocations	294,432	294,432	294,432
37,896	37,896	5,089	Capital	-	38,277	38,277
1,992,495	2,751,655	2,187,285	Total Expenditures	3,845,330	3,885,360	3,126,200
Motor Vehicle Replacement Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
1,028,400	1,211,857	891,976	Charges to Other Funds	1,535,216	1,581,939	1,398,482
32,451	-	23,571	Sale Of Property	-	-	32,451
1,068,256	1,068,256	1,010,749	Reserves	1,068,256	1,068,256	1,068,256
2,196	4,873	2,740	Investment Income	5,500	5,500	2,823
2,131,303	2,284,986	1,929,036	Total Revenue	2,608,972	2,655,695	2,502,012
Expenditures						
422,017	514,981	412,328	Personal Services	686,673	686,673	593,709
309,841	337,336	385,910	Commodities	396,494	398,297	370,802
196,488	109,788	75,780	Contractual Services	139,668	188,584	275,284
10,644	10,644	14,109	Replacement Reserves	10,644	10,644	10,644
24,438	32,470	108,647	Other Operating Expenditures	40,408	40,408	32,376
205,578	205,578	200,763	Allocations	274,104	274,104	274,104
1,325,517	1,325,517	215,242	Capital	1,402,880	2,087,691	2,087,691
-	-	-	Interfund Transfers	-	-	-
2,494,523	2,536,314	1,412,779	Total Expenditures	2,950,871	3,686,401	3,644,610

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
-	153	-	Miscellaneous Revenue	200	200	47
3,206,582	3,296,828	3,169,412	Insurance Premiums	4,348,500	4,348,500	4,258,254
3,781	3,743	4,262	Investment Income	4,500	4,500	4,538
3,210,363	3,300,724	3,173,674	Total Revenue	4,353,200	4,353,200	4,262,839
Expenditures						
5,945	19,337	11,875	Personal Services	31,100	31,100	17,708
(29)	334	(19)	Commodities	1,800	1,800	1,437
573,899	563,130	546,966	Contractual Services	752,500	752,500	763,269
2,031,346	2,899,747	2,405,887	Other Operating Expenditures	3,872,000	3,872,000	3,003,599
79,902	79,902	77,571	Allocations	106,536	106,536	106,536
-	-	-	Interfund Transfers	320,000	320,000	320,000
2,691,063	3,562,450	3,042,280	Total Expenditures	5,083,936	5,083,936	4,212,549
WC & Liability Fund						
Revenue						
28,439	-	146,412	Miscellaneous Revenue	-	-	28,439
1,000,000	1,000,000	992,608	Insurance Premiums	1,000,000	1,000,000	1,000,000
9,757	13,668	5,366	Investment Income	14,800	14,800	10,889
120,000	120,000	180,000	Interfund Transfers	120,000	120,000	120,000
1,158,196	1,133,668	1,324,386	Total Revenue	1,134,800	1,134,800	1,159,328
Expenditures						
517,971	572,591	542,886	Contractual Services	581,000	580,400	525,780
190,126	356,638	509,545	Other Operating Expenditures	456,000	458,707	292,195
7,938	7,938	7,704	Allocations	10,584	10,584	10,584
-	-	-	Interfund Transfers	320,000	320,000	320,000
716,035	937,167	1,060,135	Total Expenditures	1,367,584	1,369,691	1,148,559

Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Communications Fund						
Revenue						
237,202	214,638	236,924	User Charges	280,804	280,804	303,368
42,309	42,309	227,063	Reserves	272,030	42,309	42,309
199	970	651	Investment Income	1,100	1,100	329
-	-	24,260	Interfund Transfers	-	-	-
279,710	257,917	488,898	Total Revenue	553,934	324,213	346,006
Expenditures						
101,319	122,618	109,411	Personal Services	161,907	161,907	140,608
2,537	6,183	3,415	Commodities	8,085	8,085	4,439
54,860	102,464	37,357	Contractual Services	81,765	114,191	66,587
1,037	1,037	319	Replacement Reserves	1,037	1,037	1,037
7,687	7,268	7,652	Other Operating Expenditures	8,608	8,608	9,027
8,982	8,982	8,730	Allocations	11,976	11,976	11,976
18,740	18,740	105,780	Capital	178,440	57,252	57,252
644,551	644,551	61,664	Interfund Transfers	61,664	673,594	673,594
839,713	911,843	334,328	Total Expenditures	513,482	1,036,650	964,520
IT Equipment Replacement Fund						
Revenue						
229,721	229,721	-	Reserves	-	229,721	229,721
364	-	-	Investment Income	-	-	364
582,887	582,887	-	Interfund Transfers	-	611,930	611,930
812,972	812,608	-	Total Revenue	-	841,651	842,015
Expenditures						
50,653	50,653	-	Capital	-	137,222	137,222
50,653	50,653	-	Total Expenditures	-	137,222	137,222

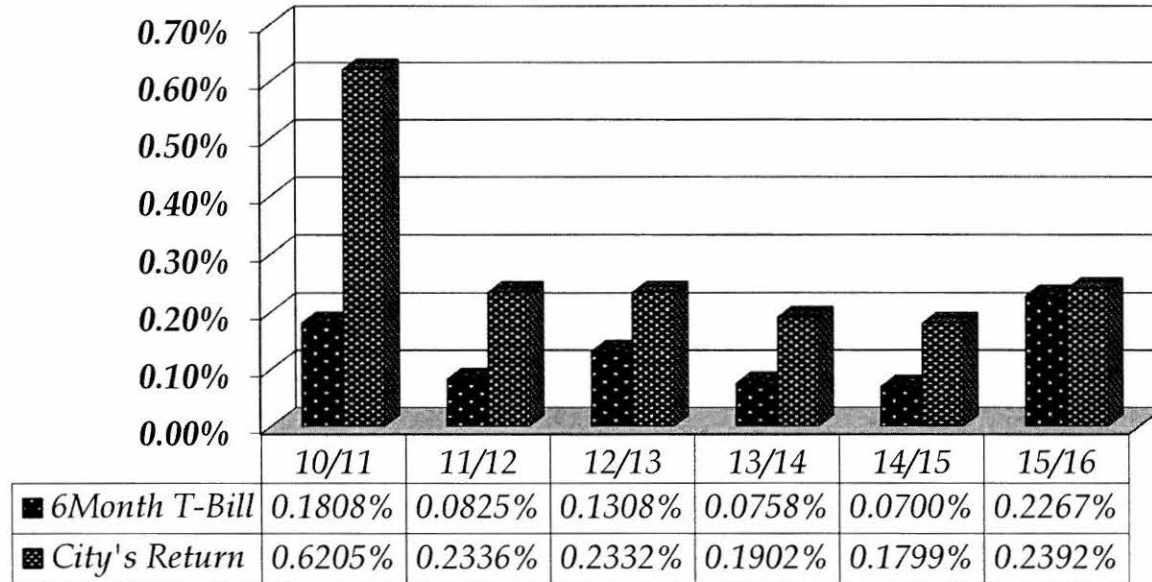
Monthly Council Treasurer's Report
May 1, 2015 - January 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
14,219,941	14,369,208	14,348,148	Property Tax	14,474,744	14,369,208	14,366,229
13,094,362	12,766,612	12,654,715	Sales & Use Tax	17,125,622	17,125,622	17,453,372
57,397	65,646	58,331	Admissions Tax	79,500	79,500	71,251
2,624,379	2,809,454	2,554,181	Franchise Fees	3,819,235	3,819,235	3,634,160
1,688,493	1,420,146	1,428,727	Hotel Tax	1,787,859	1,787,859	2,056,206
739,247	859,342	803,317	Telecommunication Tax	1,135,000	1,135,000	1,014,905
845,290	828,111	816,220	Alcohol Tax	1,055,312	1,055,312	1,072,491
516,767	444,520	410,939	Licenses & Permits	517,043	517,043	589,290
270,893	314,850	287,611	Fines & Court Fees	433,975	433,975	390,018
3,305,634	3,050,706	3,231,989	State Tax Allotments	4,124,426	4,124,426	4,379,354
237,635	277,581	258,780	Intergovernmental Revenue	872,122	872,122	832,176
56,285,941	58,134,494	54,655,650	User Charges	75,534,797	75,534,797	73,686,244
738,153	756,799	662,476	Reimbursement for Services	904,021	1,218,899	1,218,352
583,454	413,073	2,052,121	Miscellaneous Revenue	526,223	526,223	707,614
1,461,369	1,935,307	1,365,342	Charges to Other Funds	2,568,562	2,615,285	2,141,347
1,433,934	2,110,265	1,648,012	Sale Of Property	3,055,700	3,055,700	2,379,369
2,239,783	2,239,783	2,103,405	Reserves	2,226,505	2,239,783	2,239,783
4,206,582	4,296,828	4,162,020	Insurance Premiums	5,348,500	5,348,500	5,258,254
166,121	172,189	172,307	Investment Income	182,138	182,138	176,070
2,748,044	2,748,044	1,396,008	Financing Proceeds	8,829,500	14,097,894	14,097,894
10,386,046	10,386,046	8,587,774	Interfund Transfers	10,108,158	12,530,824	12,530,824
117,849,465	120,399,004	113,658,073	Total Revenue	154,708,942	162,669,345	160,295,203
Expenditures						
27,616,703	28,243,714	27,034,437	Personal Services	36,502,010	36,575,374	35,949,669
3,111,839	4,539,020	4,022,103	Commodities	6,387,818	6,397,820	5,140,642
43,367,117	45,460,005	42,707,700	Contractual Services	59,067,484	59,952,305	57,670,941
1,685,134	1,685,134	1,590,239	Replacement Reserves	1,671,856	1,685,134	1,685,134
6,279,031	7,990,707	7,122,755	Other Operating Expenditures	10,808,870	10,832,340	9,110,663
-	-	-	Allocations	-	-	-
10,270,346	10,270,346	8,286,105	Capital	19,702,565	27,647,954	27,647,954
11,880,480	11,880,480	11,734,198	Debt Service Costs	12,450,839	12,525,041	12,525,041
10,386,046	10,386,046	8,587,774	Interfund Transfers	10,108,158	12,530,824	12,530,824
114,596,696	120,455,452	111,085,311	Total Expenditures	156,699,600	168,146,792	162,260,868

Investment Summary
January 31, 2016

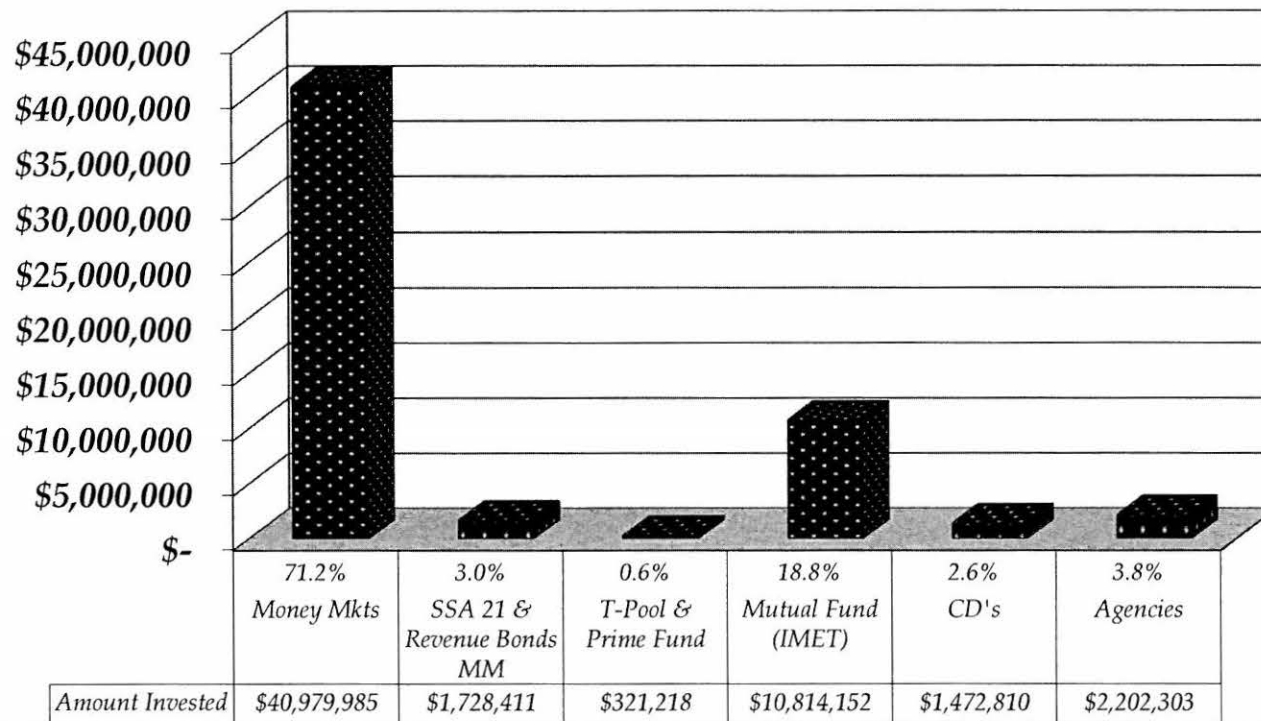


City of St. Charles Investment Portfolio Earnings Comparison



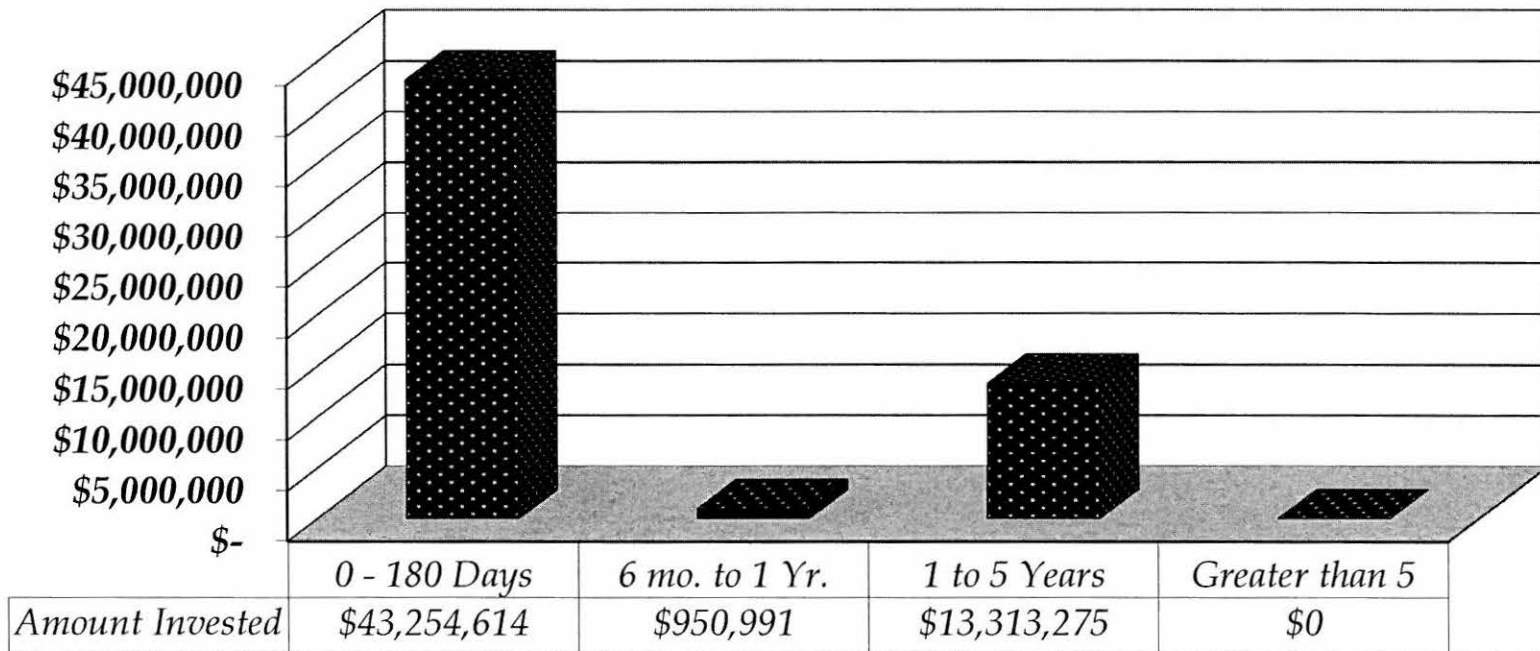
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - January 31, 2016



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 and Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for those bond issues. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - January 31, 2016



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.

Treasurer's Report
February 29, 2016

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending February 29, 2016

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are at today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund — Generally, we collect approximately 99% of the levy request.

Sales Taxes, Corporate Fund — Sales tax from retailers are received 90 days after the date of sale. For example, the City receives May sales taxes paid at a store in February. Sales tax receipts year to date were slightly higher than anticipated, making receipts \$355,910 higher than proposed budget.

Franchise Fees, Corporate Fund — Actual year to date receipts are \$207,167 lower than the proposed budget.

Income Tax, Corporate Fund — Actual receipts are \$262,265 higher than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund — Actual receipts are \$282,631 higher than the projected year to date budget.

Intergovernmental Revenue, Corporate Funds — This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds — Revenues from user charges for the year are \$2,309,580 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds — Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds — Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds — Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict. The financial reporting system does not show a monthly budget for capital.

Definitions

Reporting Periods — The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual — The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being reported.

Budget — The revised budget from the beginning of the fiscal year through the period shown.

Last Year — The amount actually received or expended last fiscal year for the same months shown under "actual."

Original Budget — The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget—This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast — The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance — A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance — A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Warren J. Drewes, Treasurer

Balance Sheet
As of February 29, 2016

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
February 29, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 114,099,342	\$ 19,975,312	\$ 2,914,865	\$ 5,142,984	\$ -	\$ 11,709,398	\$ 12,363,271	\$ 61,993,512	\$ -
Restricted Cash	5,527,463	-	-	973,422	1,728,420	2,792,704	32,917	-	-
Receivables									
Property Taxes	14,340,752	12,470,623	1,603,114	-	234,951	32,064	-	-	-
Customers - Net	7,744,209	415,376	4,803	25,000	-	7,299,030	-	-	-
Interest	172,782	24,895	-	-	-	14,355	865	132,667	-
Prepaid Expenses	506,503	95,460	-	-	-	115,388	241,056	54,599	-
Due from Other Governments	4,938,530	4,861,839	76,691	-	-	-	-	-	-
Due from Other Funds	1,278,824	267,408	-	-	1,011,416	-	-	-	-
Due from Other Companies	772	-	-	-	-	-	772	-	-
Inventory	4,283,450	-	-	-	-	-	4,283,450	-	-
Deferred Charges	3,029,544	-	-	-	-	28,457	-	-	3,001,087
Advances to Other Funds	7,059,993	6,073,377	-	-	-	986,616	-	-	-
Other Assets	799,853	799,745	-	-	-	-	108	-	-
Capital Assets									
Land	61,753,025	-	-	-	-	2,162,294	-	-	59,590,731
Intangibles	3,500,674	-	-	-	-	529,453	-	-	2,971,221
Buildings	111,342,458	-	-	-	-	61,482,295	-	-	49,860,163
Improvements	328,952,812	-	-	-	-	173,586,052	1,233,272	-	154,133,488
Equipment	12,045,907	-	-	-	-	6,670,917	392,018	-	4,982,972
Vehicles	12,239,029	-	-	-	-	3,958,855	8,280,174	-	-
Construction in Progress	2,460,885	-	-	-	-	2,351,997	-	-	108,888
Accumulated Depreciation	(214,660,910)	-	-	-	-	(113,419,204)	(5,687,940)	-	(95,553,766)
Total Assets	\$ 481,415,897	\$ 44,984,035	\$ 4,599,473	\$ 6,141,406	\$ 2,974,787	\$ 160,300,671	\$ 21,139,963	\$ 62,180,778	\$ 179,094,784

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
February 29, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Liabilities & Equity</u>									
Liabilities-									
Accounts Payable	\$ 7,357,824	\$ 409,863	\$ 80,282	\$ 2,976,411	\$ -	\$ 3,790,095	\$ 101,173	\$ -	\$ -
Contracts Payable	1,728,873	-	426,407	387,003	-	915,463	-	-	-
Claims Payable	919,027	-	-	-	-	64,250	854,777	-	-
Accrued Salaries	1,244,785	932,713	-	-	-	270,457	41,615	-	-
Accrued Interest	1,631,126	-	-	-	-	393,701	-	-	1,237,425
Escrows & Deposits	1,795,669	1,324,577	-	-	-	471,092	-	-	-
Due to Other Funds	1,278,824	1,011,416	-	-	265,146	-	-	2,262	-
Deferred Revenue	14,466,135	12,571,000	1,603,114	25,006	234,951	32,064	-	-	-
Due to Other Governments	456,888	-	-	-	-	456,888	-	-	-
Advances from Other Funds	7,059,993	-	3,594,436	848,941	-	1,630,000	986,616	-	-
Accrued Compensated Absences	4,006,653	-	-	-	-	560,682	114,240	-	3,331,731
Net OPEB Obligation	5,903,702	-	-	-	-	872,009	213,753	-	4,817,940
General Obligation Bonds	85,810,000	-	-	-	-	16,528,283	-	-	69,281,717
Revenue Bonds	7,440,000	-	-	-	-	-	-	-	7,440,000
Installment Contracts	75,279	-	-	-	-	-	-	-	75,279
IEPA Loans	25,798,822	-	-	-	-	25,798,822	-	-	-
Unamortized (Discounts)/Premiums	2,830,683	-	-	-	-	257,436	-	-	2,573,247
Total Liabilities	169,804,283	16,249,569	5,704,239	4,237,361	500,097	52,041,242	2,312,174	2,262	88,757,339
Equity-									
Fund Balance	122,345,880	28,734,466	(1,104,766)	1,904,045	2,474,690	-	-	-	90,337,445
Retained Earnings	189,265,734	-	-	-	-	108,259,429	18,827,789	62,178,516	-
Total Equity	311,611,614	28,734,466	(1,104,766)	1,904,045	2,474,690	108,259,429	18,827,789	62,178,516	90,337,445
Total Liabilities & Equity	\$ 481,415,897	\$ 44,984,035	\$ 4,599,473	\$ 6,141,406	\$ 2,974,787	\$ 160,300,671	\$ 21,139,963	\$ 62,180,778	\$ 179,094,784

**Summary of Revenue and Expenditures
for the Period Ending February 29, 2016**

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
12,352,793	12,499,081	12,413,312	Property Tax	12,534,572	12,499,081	12,352,793
13,661,348	13,305,438	13,179,573	Sales & Use Tax	16,056,851	16,056,851	16,412,761
58,188	66,384	58,975	Admissions Tax	79,500	79,500	71,304
2,962,064	3,169,231	2,886,125	Franchise Fees	3,819,235	3,819,235	3,612,068
1,768,258	1,485,627	1,523,892	Hotel Tax	1,727,627	1,727,627	2,010,258
815,459	948,647	886,800	Telecommunication Tax	1,135,000	1,135,000	1,001,812
930,778	918,395	905,207	Alcohol Tax	1,055,312	1,055,312	1,067,695
542,958	458,899	423,454	Licenses & Permits	517,043	517,043	601,102
296,804	346,688	315,946	Fines & Court Fees	433,975	433,975	384,091
2,988,796	2,726,531	2,697,188	State Tax Allotments	3,264,426	3,264,426	3,526,691
218,910	231,141	239,175	Intergovernmental Revenue	266,722	266,722	254,491
292,496	342,654	235,543	Reimbursement for Services	468,721	487,701	446,681
105,379	101,940	148,373	Miscellaneous Revenue	115,100	115,100	118,539
5,462	12,417	22,326	Sale Of Property	12,700	12,700	5,745
105,430	91,371	96,436	Investment Income	95,300	95,300	109,359
185,000	185,000	180,000	Interfund Transfers	185,000	185,000	185,000
37,290,123	36,889,444	36,212,325	Total Revenue	41,767,084	41,750,573	42,160,390
Expenditures						
22,869,094	23,532,567	22,669,514	Personal Services	27,888,769	27,931,574	27,268,100
1,131,222	1,479,355	1,527,157	Commodities	1,860,659	1,886,088	1,482,495
7,077,178	7,959,165	7,368,803	Contractual Services	9,802,502	10,023,137	9,141,156
1,208,956	1,208,956	1,145,509	Replacement Reserves	1,208,956	1,208,956	1,208,956
143,479	179,356	184,503	Other Operating Expenditures	196,802	205,365	169,488
(4,053,270)	(4,053,270)	(3,952,380)	Allocations	(4,863,926)	(4,863,926)	(4,863,926)
82,590	82,590	148,649	Capital	141,245	177,299	177,299
3,821	3,821	3,821	Debt Service Costs	4,586	4,586	4,586
5,273,138	5,273,138	5,324,132	Interfund Transfers	6,011,827	6,660,379	6,660,379
33,736,208	35,665,678	34,419,708	Total Expenditures	42,251,420	43,233,458	41,248,533

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
32,064	32,064	30,228	Property Tax	32,063	32,064	32,064
50,002,826	51,665,417	49,225,293	User Charges	60,782,843	60,782,843	59,120,252
467,442	448,545	392,023	Reimbursement for Services	389,500	685,500	704,397
244,931	143,927	1,599,145	Miscellaneous Revenue	177,388	177,388	278,392
47,469	11,445	16,947	Sale Of Property	15,000	15,000	51,024
406,053	406,053	409,113	Reserves	406,053	406,053	406,053
3,663	70	261	Investment Income	200	200	3,793
-	-	1,239,115	Financing Proceeds	2,100,000	2,100,000	2,100,000
61,664	61,664	74,543	Interfund Transfers	285,164	285,164	285,164
51,266,112	52,769,185	52,986,668	Total Revenue	64,188,211	64,484,212	62,981,139
Expenditures						
3,186,402	3,147,788	2,951,691	Personal Services	3,795,651	3,820,116	3,858,729
163,818	233,088	176,322	Commodities	330,922	307,943	238,672
35,608,689	37,150,005	35,333,514	Contractual Services	43,880,237	43,995,695	42,454,379
206,053	206,053	209,112	Replacement Reserves	206,053	206,053	206,053
4,128,076	4,843,294	4,157,562	Other Operating Expenditures	6,056,714	6,056,714	5,331,496
1,604,560	1,604,560	1,556,890	Allocations	1,925,471	1,925,471	1,925,471
1,384,998	1,384,998	1,861,443	Capital	4,791,250	5,429,900	5,429,900
1,058,954	1,058,954	1,099,548	Debt Service Costs	1,059,610	1,059,610	1,059,610
501,318	497,246	549,205	Interfund Transfers	497,246	497,246	497,246
47,842,868	50,125,986	47,895,287	Total Expenditures	62,543,154	63,298,748	61,001,556
Water Fund						
Revenue						
4,376,421	4,690,086	4,048,055	User Charges	5,483,701	5,483,701	5,170,036
41,899	11,726	17,923	Reimbursement for Services	18,100	18,100	48,273
154,989	136,863	121,522	Miscellaneous Revenue	160,714	160,714	178,840
28,105	13,891	14,525	Sale Of Property	19,000	19,000	33,214
134,206	134,206	138,958	Reserves	134,206	134,206	134,206
33,803	33,740	33,814	Investment Income	35,000	35,000	35,063
3,065,933	3,065,933	-	Financing Proceeds	798,000	6,066,394	6,066,394
7,835,356	8,086,445	4,374,797	Total Revenue	6,648,721	11,917,115	11,666,026

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
1,155,908	1,204,534	1,159,561	Personal Services	1,447,063	1,454,867	1,406,241
304,308	352,655	333,037	Commodities	473,311	468,321	409,974
714,414	695,191	578,301	Contractual Services	930,717	998,944	982,669
59,206	59,206	63,855	Replacement Reserves	59,206	59,206	59,206
71,030	81,104	83,981	Other Operating Expenditures	84,801	97,103	87,029
719,980	719,980	698,510	Allocations	863,981	863,981	863,981
4,089,977	4,089,977	696,216	Capital	1,521,850	7,220,147	7,220,147
886,853	886,853	842,623	Debt Service Costs	934,499	934,499	934,499
157,549	161,619	171,640	Interfund Transfers	161,619	161,619	161,619
8,159,225	8,251,119	4,627,724	Total Expenditures	6,477,047	12,258,687	12,125,365
Wastewater Fund						
Revenue						
25,743	20,400	23,959	Intergovernmental Revenue	20,400	20,400	25,743
6,778,489	7,124,740	6,319,031	User Charges	8,493,905	8,493,905	8,147,654
22,398	16,332	21,680	Reimbursement for Services	25,000	25,000	31,066
86,764	53,979	204,536	Miscellaneous Revenue	62,421	62,421	95,206
10,450	2,080	17,922	Sale Of Property	2,500	2,500	10,870
339,034	339,034	297,370	Reserves	325,756	339,034	339,034
5,644	5,444	4,815	Investment Income	6,000	6,000	6,200
-	-	1,396,008	Financing Proceeds	2,520,000	2,520,000	2,520,000
7,268,522	7,562,009	8,285,321	Total Revenue	11,455,982	11,469,260	11,175,773
Expenditures						
1,755,346	1,694,127	1,638,155	Personal Services	2,037,182	2,036,952	2,098,171
219,526	236,989	216,258	Commodities	279,406	289,108	271,645
1,947,720	2,054,966	1,552,688	Contractual Services	2,337,421	2,333,286	2,226,041
189,034	189,034	147,183	Replacement Reserves	175,756	189,034	189,034
78,599	83,127	75,051	Other Operating Expenditures	90,479	90,479	85,952
1,075,880	1,075,880	1,047,730	Allocations	1,291,051	1,291,051	1,291,051
307,643	307,643	2,242,817	Capital	3,128,450	3,314,681	3,314,681
2,162,114	2,162,114	1,837,680	Debt Service Costs	2,087,920	2,162,122	2,162,122
304,435	304,435	322,950	Interfund Transfers	304,435	304,435	304,435
8,040,297	8,108,315	9,080,512	Total Expenditures	11,732,100	12,011,148	11,943,132

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
400,486	410,123	386,423	User Charges	493,544	493,544	483,907
-	1,329	22,745	Reimbursement for Services	2,700	2,700	1,371
7,354	10,145	36,926	Miscellaneous Revenue	10,400	10,400	7,609
4,144	5,391	4,153	Sale Of Property	6,500	6,500	5,253
280	521	363	Investment Income	575	575	334
-	-	177,581	Interfund Transfers	79,816	79,816	79,816
412,264	427,509	628,191	Total Revenue	593,535	593,535	578,290
Expenditures						
3,615	2,498	2,260	Commodities	5,000	5,000	6,117
461,436	477,953	543,589	Contractual Services	501,544	504,044	487,527
-	1,000	-	Other Operating Expenditures	1,200	1,200	200
71,490	71,490	69,030	Allocations	85,791	85,791	85,791
536,541	552,941	614,879	Total Expenditures	593,535	596,035	579,635
TIF Funds						
Revenue						
1,600,133	1,603,112	1,665,642	Property Tax	1,677,865	1,603,112	1,600,133
30,093	28,219	30,001	Sales & Use Tax	33,771	33,771	35,645
59,178	51,273	56,398	Hotel Tax	60,232	60,232	68,137
444	543	436	Investment Income	563	563	464
-	-	-	Interfund Transfers	-	-	-
1,689,848	1,683,147	1,752,477	Total Revenue	1,772,431	1,697,678	1,704,379
Expenditures						
-	-	263	Contractual Services	-	-	-
1,499,212	1,499,212	1,600,676	Interfund Transfers	1,587,705	1,587,705	1,587,705
1,499,212	1,499,212	1,600,939	Total Expenditures	1,587,705	1,587,705	1,587,705
Motor Fuel Tax Fund						
Revenue						
744,935	790,132	1,013,604	State Tax Allotments	860,000	860,000	814,803
2,529	2,629	2,700	Investment Income	3,000	3,000	2,900
-	-	-	Interfund Transfers	-	-	-
747,464	792,761	1,016,304	Total Revenue	863,000	863,000	817,703

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
Expenditures						
920,552	920,552	1,127,043	Capital	980,000	1,051,074	1,051,074
920,552	920,552	1,127,043	Total Expenditures	980,000	1,051,074	1,051,074
Capital Project Funds						
Revenue						
25,000	50,386	25,000	Intergovernmental Revenue	585,000	585,000	559,614
-	-	-	Reimbursement for Services	-	-	-
-	-	-	Miscellaneous Revenue	-	-	-
15,823	13,843	19,871	Investment Income	15,500	15,500	17,480
-	-	1,206,141	Financing Proceeds	3,411,500	3,411,500	3,411,500
2,724,306	2,724,306	662,255	Interfund Transfers	2,279,684	4,537,256	4,537,256
2,765,129	2,788,535	1,913,267	Total Revenue	6,291,684	8,549,256	8,525,850
Expenditures						
-	-	-	Commodities	-	-	-
73,285	24,800	15,936	Contractual Services	-	401,416	449,901
-	-	48	Other Operating Expenditures	-	-	-
2,538,571	2,538,571	2,510,724	Capital	7,558,450	8,193,834	8,193,834
-	-	20,968	Debt Service Costs	-	-	-
2,452,679	2,452,679	570,385	Interfund Transfers	843,662	2,452,682	2,452,682
5,064,535	5,016,050	3,118,061	Total Expenditures	8,402,112	11,047,932	11,096,417
Debt Service Funds						
Revenue						
234,951	234,951	238,966	Property Tax	230,244	234,951	234,951
855,200	870,085	870,540	Sales & Use Tax	1,035,000	1,035,000	1,020,115
136	94	165	Investment Income	100	100	142
-	-	-	Financing Proceeds	-	-	-
7,159,024	7,159,024	7,302,014	Interfund Transfers	7,158,494	7,158,494	7,158,494
8,249,311	8,264,154	8,411,685	Total Revenue	8,423,838	8,428,545	8,413,702
Expenditures						
7,188	7,100	7,188	Contractual Services	7,100	7,100	7,188
8,250,429	8,250,429	8,401,449	Debt Service Costs & Refunding	8,364,224	8,364,224	8,364,224
8,257,617	8,257,529	8,408,637	Total Expenditures	8,371,324	8,371,324	8,371,412

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	11	Miscellaneous Revenue	-	-	-
471,894	785,992	516,048	Charges to Other Funds	1,033,346	1,033,346	719,248
1,430,590	2,237,515	1,679,442	Sale of Inventory	3,000,000	3,000,000	2,193,075
-	-	139	Sale Of Property	-	-	-
20,204	20,204	20,152	Reserves	20,204	20,204	20,204
(69)	-	(52)	Investment Income	-	-	(69)
1,922,619	3,043,711	2,215,740	Total Revenue	4,053,550	4,053,550	2,932,458
Expenditures						
365,058	371,868	347,988	Personal Services	453,665	452,465	445,655
1,460,746	2,268,053	1,702,007	Commodities	3,032,141	3,031,907	2,224,600
41,449	44,256	51,506	Contractual Services	53,030	56,217	53,410
10,204	10,204	10,152	Replacement Reserves	10,204	10,204	10,204
1,685	1,618	1,796	Other Operating Expenditures	1,858	1,858	1,925
245,360	245,360	252,700	Allocations	294,432	294,432	294,432
37,896	37,896	5,529	Capital	-	38,277	38,277
2,162,398	2,979,255	2,371,678	Total Expenditures	3,845,330	3,885,360	3,068,503
Motor Vehicle Replacement Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
1,141,207	1,324,869	975,158	Charges to Other Funds	1,535,216	1,581,939	1,398,277
32,451	-	30,279	Sale Of Property	-	-	32,451
1,068,256	1,068,256	1,010,749	Reserves	1,068,256	1,068,256	1,068,256
2,196	4,873	2,740	Investment Income	5,500	5,500	2,823
2,244,110	2,397,998	2,018,926	Total Revenue	2,608,972	2,655,695	2,501,807
Expenditures						
465,252	564,723	460,857	Personal Services	686,673	686,673	587,202
339,287	369,643	424,094	Commodities	396,494	398,297	367,941
210,935	112,341	78,484	Contractual Services	139,668	188,584	287,178
10,644	10,644	14,109	Replacement Reserves	10,644	10,644	10,644
28,023	34,847	118,887	Other Operating Expenditures	40,408	40,408	33,584
228,420	228,420	223,070	Allocations	274,104	274,104	274,104
1,363,671	1,363,671	216,071	Capital	1,402,880	2,087,691	2,087,691
-	-	-	Interfund Transfers	-	-	-
2,646,232	2,684,289	1,535,572	Total Expenditures	2,950,871	3,686,401	3,648,344

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
-	170	-	Miscellaneous Revenue	200	200	30
3,552,592	3,649,625	3,509,847	Insurance Premiums	4,348,500	4,348,500	4,251,467
4,533	3,953	4,502	Investment Income	4,500	4,500	5,080
3,557,125	3,653,748	3,514,349	Total Revenue	4,353,200	4,353,200	4,256,577
Expenditures						
12,516	19,337	11,875	Personal Services	31,100	31,100	24,279
520	967	161	Commodities	1,800	1,800	1,353
636,470	627,611	609,456	Contractual Services	752,500	752,500	761,359
2,266,070	3,171,651	2,633,838	Other Operating Expenditures	3,872,000	3,872,000	2,966,419
88,780	88,780	86,190	Allocations	106,536	106,536	106,536
-	-	-	Interfund Transfers	320,000	320,000	320,000
3,004,356	3,908,346	3,341,520	Total Expenditures	5,083,936	5,083,936	4,179,946
WC & Liability Fund						
Revenue						
76,911	-	148,086	Miscellaneous Revenue	-	-	76,911
1,000,000	1,000,000	992,608	Insurance Premiums	1,000,000	1,000,000	1,000,000
10,819	13,982	5,638	Investment Income	14,800	14,800	11,637
120,000	120,000	180,000	Interfund Transfers	120,000	120,000	120,000
1,207,730	1,133,982	1,326,332	Total Revenue	1,134,800	1,134,800	1,208,548
Expenditures						
518,814	574,345	544,842	Contractual Services	581,000	580,400	524,869
198,828	375,193	522,520	Other Operating Expenditures	456,000	458,707	282,342
8,820	8,820	8,560	Allocations	10,584	10,584	10,584
-	-	-	Interfund Transfers	320,000	320,000	320,000
726,462	958,358	1,075,922	Total Expenditures	1,367,584	1,369,691	1,137,795

Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Communications Fund						
Revenue						
237,202	214,638	236,924	User Charges	280,804	280,804	303,368
42,309	42,309	227,063	Reserves	272,030	42,309	42,309
199	970	651	Investment Income	1,100	1,100	329
-	-	24,260	Interfund Transfers	-	-	-
279,710	257,917	488,898	Total Revenue	553,934	324,213	346,006
Expenditures						
108,777	133,970	119,617	Personal Services	161,907	161,907	136,714
4,785	7,603	4,146	Commodities	8,085	8,085	5,267
56,851	107,169	39,847	Contractual Services	81,765	114,191	63,873
1,037	1,037	319	Replacement Reserves	1,037	1,037	1,037
8,023	7,553	8,064	Other Operating Expenditures	8,608	8,608	9,078
9,980	9,980	9,700	Allocations	11,976	11,976	11,976
18,686	18,686	107,607	Capital	178,440	57,252	57,252
644,551	644,551	61,664	Interfund Transfers	61,664	673,594	673,594
852,690	930,549	350,964	Total Expenditures	513,482	1,036,650	958,791
IT Equipment Replacement Fund						
Revenue						
229,721	229,721	-	Reserves	-	229,721	229,721
364	-	-	Investment Income	-	-	364
582,887	582,887	-	Interfund Transfers	-	611,930	611,930
812,972	812,608	-	Total Revenue	-	841,651	842,015
Expenditures						
53,212	53,212	-	Capital	-	137,222	137,222
53,212	53,212	-	Total Expenditures	-	137,222	137,222

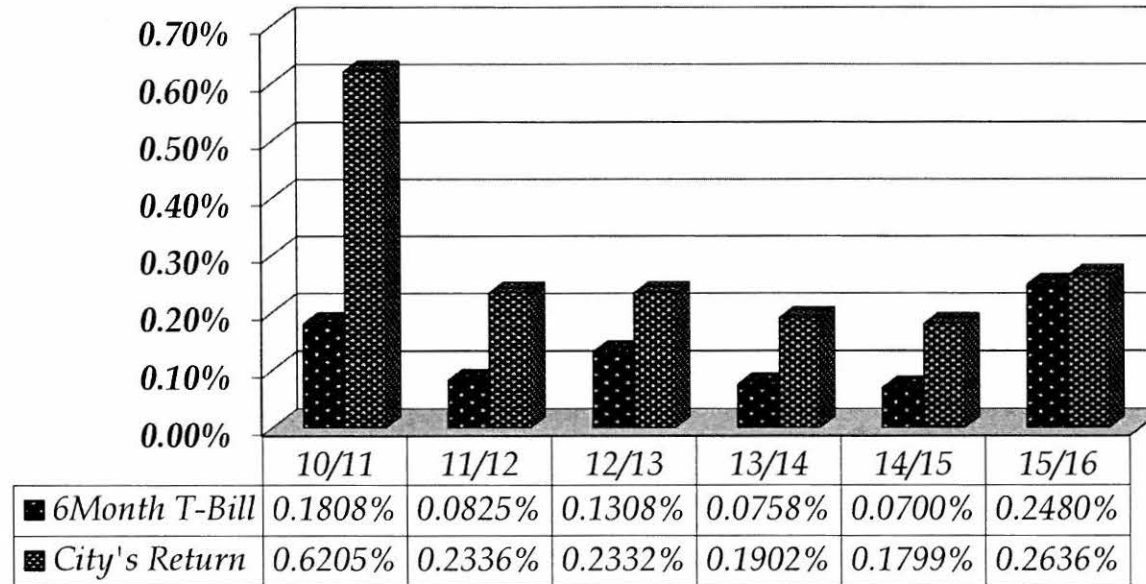
Monthly Council Treasurer's Report
May 1, 2015 - February 29, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
14,219,941	14,369,208	14,348,148	Property Tax	14,474,744	14,369,208	14,219,941
14,546,641	14,203,742	14,080,114	Sales & Use Tax	17,125,622	17,125,622	17,468,521
58,188	66,384	58,975	Admissions Tax	79,500	79,500	71,304
2,962,064	3,169,231	2,886,125	Franchise Fees	3,819,235	3,819,235	3,612,068
1,827,436	1,536,900	1,580,290	Hotel Tax	1,787,859	1,787,859	2,078,395
815,459	948,647	886,800	Telecommunication Tax	1,135,000	1,135,000	1,001,812
930,778	918,395	905,207	Alcohol Tax	1,055,312	1,055,312	1,067,695
542,958	458,899	423,454	Licenses & Permits	517,043	517,043	601,102
296,804	346,688	315,946	Fines & Court Fees	433,975	433,975	384,091
3,733,731	3,516,663	3,710,792	State Tax Allotments	4,124,426	4,124,426	4,341,494
269,653	301,927	288,134	Intergovernmental Revenue	872,122	872,122	839,848
61,795,424	64,105,004	60,215,726	User Charges	75,534,797	75,534,797	73,225,217
824,235	820,586	689,914	Reimbursement for Services	904,021	1,219,001	1,231,788
676,328	447,024	2,258,599	Miscellaneous Revenue	526,223	526,223	755,527
1,613,101	2,110,861	1,491,206	Charges to Other Funds	2,568,562	2,615,285	2,117,525
1,558,671	2,282,739	1,785,733	Sale Of Property	3,055,700	3,055,700	2,331,632
2,239,783	2,239,783	2,103,405	Reserves	2,226,505	2,239,783	2,239,783
4,552,592	4,649,625	4,502,455	Insurance Premiums	5,348,500	5,348,500	5,251,467
185,794	172,033	172,340	Investment Income	182,138	182,138	195,899
3,065,933	3,065,933	3,841,264	Financing Proceeds	8,829,500	14,097,894	14,097,894
10,832,881	10,832,881	8,600,652	Interfund Transfers	10,108,158	12,977,660	12,977,660
127,548,395	130,563,153	125,145,279	Total Revenue	154,708,942	163,116,283	160,110,663
Expenditures						
29,918,353	30,668,914	29,359,258	Personal Services	36,502,010	36,575,654	35,825,091
3,627,827	4,950,851	4,385,442	Commodities	6,387,818	6,396,549	5,008,064
47,354,429	49,834,902	46,724,417	Contractual Services	59,067,484	59,955,514	57,439,550
1,685,134	1,685,134	1,590,239	Replacement Reserves	1,671,856	1,685,134	1,685,134
6,923,813	8,778,743	7,786,250	Other Operating Expenditures	10,808,870	10,832,442	8,967,513
-	-	-	Allocations	-	-	-
10,797,796	10,797,796	8,916,099	Capital	19,702,565	27,707,377	27,707,377
12,362,171	12,362,171	12,206,089	Debt Service Costs	12,450,839	12,525,041	12,525,041
10,832,881	10,832,881	8,600,652	Interfund Transfers	10,108,158	12,977,660	12,977,660
123,502,404	129,911,392	119,568,446	Total Expenditures	156,699,600	168,655,371	162,135,430

Investment Summary
February 29, 2016

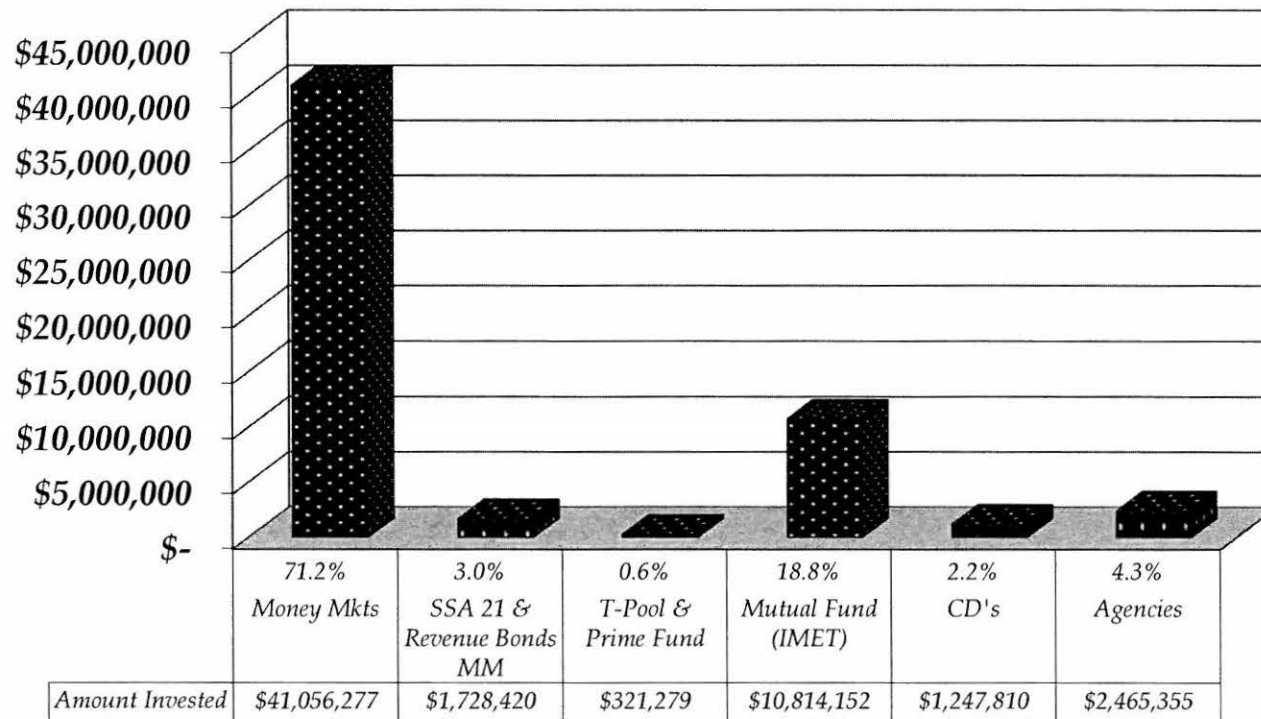


City of St. Charles Investment Portfolio Earnings Comparison



The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

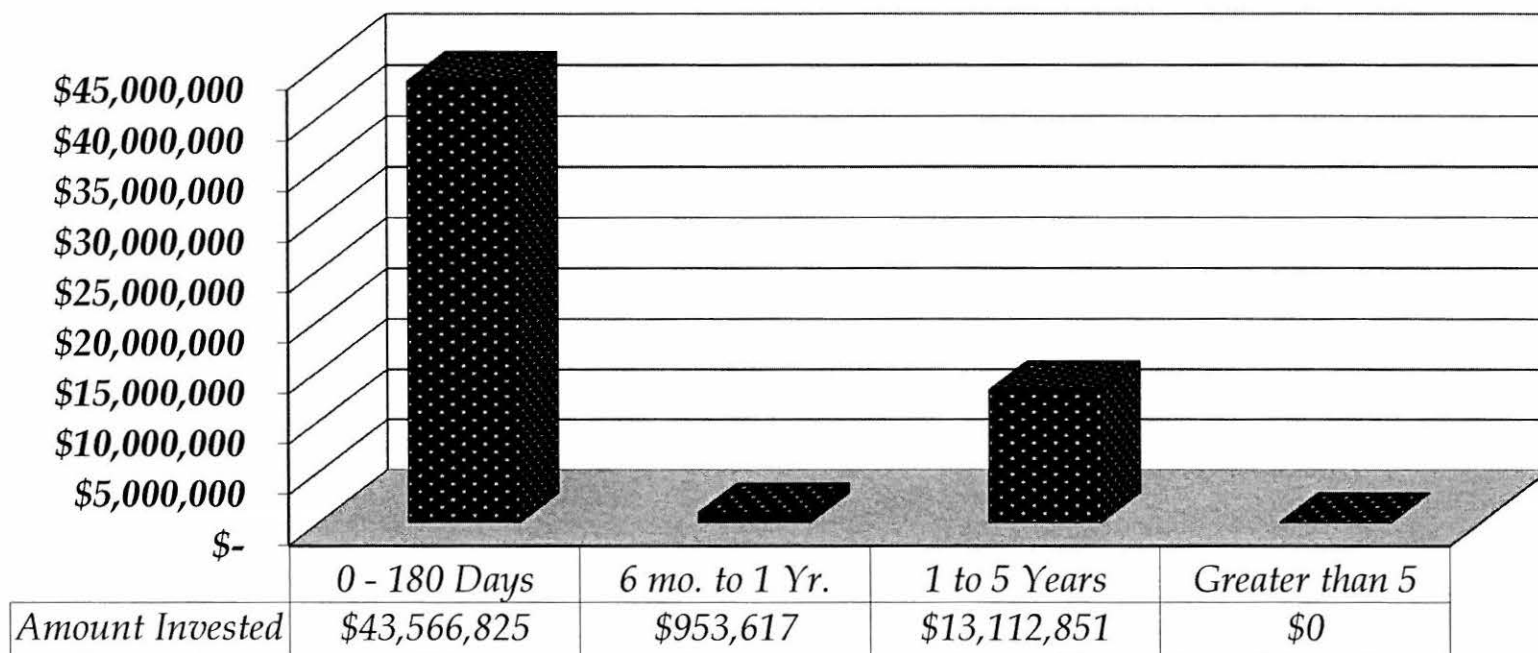
City of St. Charles Investment Portfolio by Type - February 29, 2016



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 and Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for those bond issues. This chart does not include pension funds.

City of St. Charles

Investment Portfolio Composition - February 29, 2016



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.

Treasurer's Report
March 31, 2016

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending March 31, 2016

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are at today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund — Generally, we collect approximately 99% of the levy request.

Sales Taxes, Corporate Fund — Sales tax from retailers are received 90 days after the date of sale. For example, the City receives May sales taxes paid at a store in February. Sales tax receipts year to date were slightly higher than anticipated, making receipts \$403,129 higher than proposed budget.

Franchise Fees, Corporate Fund — Actual year to date receipts are \$240,666 lower than the proposed budget.

Income Tax, Corporate Fund — Actual receipts are \$261,757 higher than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund — Actual receipts are \$289,592 higher than the projected year to date budget.

Intergovernmental Revenue, Corporate Funds — This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds — Revenues from user charges for the year are \$2,135,547 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds — Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds — Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds — Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict. The financial reporting system does not show a monthly budget for capital.

Definitions

Reporting Periods — The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual — The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being reported.

Budget — The revised budget from the beginning of the fiscal year through the period shown.

Last Year — The amount actually received or expended last fiscal year for the same months shown under "actual."

Original Budget — The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget—This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast — The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance — A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance — A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Warren J. Drewes, Treasurer

Balance Sheet
As of March 31, 2016

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
March 31, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 116,617,458	\$ 19,638,685	\$ 2,917,018	\$ 5,500,589	\$ -	\$ 13,184,135	\$ 12,231,216	\$ 63,145,815	\$ -
Restricted Cash	5,951,135	-	-	973,822	2,150,521	2,793,875	32,917	-	-
Receivables									
Property Taxes	14,340,752	12,470,623	1,603,114	-	234,951	32,064	-	-	-
Customers - Net	7,314,399	320,792	4,803	25,000	-	6,963,804	-	-	-
Interest	176,782	28,895	-	-	-	14,355	865	132,667	-
Prepaid Expenses	514,255	100,161	-	-	-	118,439	241,056	54,599	-
Due from Other Governments	4,819,238	4,742,547	76,691	-	-	-	-	-	-
Due from Other Funds	841,158	301,158	-	-	540,000	-	-	-	-
Due from Other Companies	689	-	-	-	-	-	689	-	-
Inventory	4,390,783	-	-	-	-	-	4,390,783	-	-
Deferred Charges	3,029,544	-	-	-	-	28,457	-	-	3,001,087
Advances to Other Funds	7,059,993	6,073,377	-	-	-	986,616	-	-	-
Other Assets	799,888	799,896	-	-	-	-	(8)	-	-
Capital Assets									
Land	61,753,025	-	-	-	-	2,162,294	-	-	59,590,731
Intangibles	3,500,674	-	-	-	-	529,453	-	-	2,971,221
Buildings	111,342,458	-	-	-	-	61,482,295	-	-	49,860,163
Improvements	328,952,812	-	-	-	-	173,586,052	1,233,272	-	154,133,488
Equipment	12,045,907	-	-	-	-	6,670,917	392,018	-	4,982,972
Vehicles	12,239,029	-	-	-	-	3,958,855	8,280,174	-	-
Construction in Progress	2,460,885	-	-	-	-	2,351,997	-	-	108,888
Accumulated Depreciation	(214,660,910)	-	-	-	-	(113,419,204)	(5,687,940)	-	(95,553,766)
 Total Assets	 \$ 483,489,954	 \$ 44,476,134	 \$ 4,601,626	 \$ 6,499,411	 \$ 2,925,472	 \$ 161,444,404	 \$ 21,115,042	 \$ 63,333,081	 \$ 179,094,784

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
March 31, 2016

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Liabilities & Equity</u>									
Liabilities-									
Accounts Payable	\$ 7,009,001	\$ 289,996	\$ -	\$ 2,899,642	\$ -	\$ 3,733,490	\$ 85,873	\$ -	\$ -
Contracts Payable	1,728,873	-	426,407	387,003	-	915,463	-	-	-
Claims Payable	919,027	-	-	-	-	64,250	854,777	-	-
Accrued Salaries	1,244,785	932,713	-	-	-	270,457	41,615	-	-
Accrued Interest	1,631,126	-	-	-	-	393,701	-	-	1,237,425
Escrows & Deposits	2,076,016	1,328,266	-	-	-	747,750	-	-	-
Due to Other Funds	841,158	540,000	-	-	298,896	-	-	2,262	-
Deferred Revenue	14,533,221	12,638,086	1,603,114	25,006	234,951	32,064	-	-	-
Due to Other Governments	456,888	-	-	-	-	456,888	-	-	-
Advances from Other Funds	7,059,993	-	3,594,436	848,941	-	1,630,000	986,616	-	-
Accrued Compensated Absences	4,006,653	-	-	-	-	560,682	114,240	-	3,331,731
Net OPEB Obligation	5,903,702	-	-	-	-	872,009	213,753	-	4,817,940
General Obligation Bonds	85,810,000	-	-	-	-	16,528,283	-	-	69,281,717
Revenue Bonds	7,440,000	-	-	-	-	-	-	-	7,440,000
Installment Contracts	75,279	-	-	-	-	-	-	-	75,279
IEPA Loans	25,798,822	-	-	-	-	25,798,822	-	-	-
Unamortized (Discounts)/Premiums	2,830,683	-	-	-	-	257,436	-	-	2,573,247
Total Liabilities	169,365,227	15,729,061	5,623,957	4,160,592	533,847	52,261,295	2,296,874	2,262	88,757,339
Equity-									
Fund Balance	122,792,631	28,747,073	(1,022,331)	2,338,819	2,391,625	-	-	-	90,337,445
Retained Earnings	191,332,096	-	-	-	-	109,183,109	18,818,168	63,330,819	-
Total Equity	314,124,727	28,747,073	(1,022,331)	2,338,819	2,391,625	109,183,109	18,818,168	63,330,819	90,337,445
Total Liabilities & Equity	\$ 483,489,954	\$ 44,476,134	\$ 4,601,626	\$ 6,499,411	\$ 2,925,472	\$ 161,444,404	\$ 21,115,042	\$ 63,333,081	\$ 179,094,784

**Summary of Revenue and Expenditures
for the Period Ending March 31, 2016**

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
12,352,793	12,499,081	12,413,312	Property Tax	12,534,572	12,499,081	12,352,793
15,332,178	14,929,049	14,787,747	Sales & Use Tax	16,056,851	16,056,851	16,459,980
61,886	70,043	61,758	Admissions Tax	79,500	79,500	71,343
3,191,537	3,432,203	3,120,352	Franchise Fees	3,819,235	3,819,235	3,578,569
1,887,219	1,597,627	1,608,704	Hotel Tax	1,727,627	1,727,627	2,017,219
924,705	1,045,591	977,424	Telecommunication Tax	1,135,000	1,135,000	1,014,114
1,005,771	988,505	974,310	Alcohol Tax	1,055,312	1,055,312	1,072,578
570,094	482,472	444,265	Licenses & Permits	517,043	517,043	604,665
322,979	381,789	347,708	Fines & Court Fees	433,975	433,975	375,165
3,195,022	2,933,265	2,872,021	State Tax Allotments	3,264,426	3,264,426	3,526,183
226,093	235,319	243,285	Intergovernmental Revenue	266,722	266,722	257,496
314,654	442,396	309,113	Reimbursement for Services	468,721	501,057	373,315
113,268	101,453	142,974	Miscellaneous Revenue	115,100	115,100	126,915
9,978	12,687	22,887	Sale Of Property	12,700	12,700	9,991
114,612	93,222	98,520	Investment Income	95,300	95,300	116,690
185,000	185,000	180,000	Interfund Transfers	185,000	185,000	185,000
39,807,789	39,429,702	38,604,380	Total Revenue	41,767,084	41,763,929	42,142,016
Expenditures						
24,631,436	25,294,822	24,376,937	Personal Services	27,888,769	27,926,752	27,263,366
1,233,498	1,598,768	1,588,958	Commodities	1,860,659	1,834,314	1,469,044
7,609,313	8,752,295	7,925,313	Contractual Services	9,802,502	10,091,842	8,948,860
1,208,956	1,208,956	1,145,509	Replacement Reserves	1,208,956	1,208,956	1,208,956
151,887	190,804	193,191	Other Operating Expenditures	196,802	205,377	166,460
(4,458,597)	(4,458,597)	(4,347,618)	Allocations	(4,863,926)	(4,863,926)	(4,863,926)
97,433	97,433	161,642	Capital	141,245	183,492	183,492
4,203	4,202	4,203	Debt Service Costs	4,586	4,586	4,586
5,763,138	5,763,138	5,324,132	Interfund Transfers	6,011,827	6,660,379	6,660,379
36,241,267	38,451,821	36,372,267	Total Expenditures	42,251,420	43,251,772	41,041,217

**Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016**

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
32,064	32,064	30,228	Property Tax	32,063	32,064	32,064
54,838,277	56,284,915	54,015,211	User Charges	60,782,843	60,782,843	59,336,205
524,802	498,839	481,071	Reimbursement for Services	389,500	685,500	711,463
249,254	152,082	1,658,688	Miscellaneous Revenue	177,388	177,388	274,560
47,469	12,805	19,144	Sale Of Property	15,000	15,000	49,664
406,053	406,053	409,113	Reserves	406,053	406,053	406,053
4,003	115	431	Investment Income	200	200	4,088
-	-	1,239,115	Financing Proceeds	2,100,000	2,100,000	2,100,000
61,664	61,664	74,543	Interfund Transfers	285,164	285,164	285,164
56,163,586	57,448,537	57,927,544	Total Revenue	64,188,211	64,484,212	63,199,261
Expenditures						
3,467,123	3,418,811	3,192,813	Personal Services	3,795,651	3,821,150	3,869,462
171,301	251,708	185,964	Commodities	330,922	306,909	226,502
38,673,656	40,516,933	38,555,414	Contractual Services	43,880,237	43,995,695	42,152,418
206,053	206,053	209,112	Replacement Reserves	206,053	206,053	206,053
4,526,764	5,335,780	4,572,523	Other Operating Expenditures	6,056,714	6,056,714	5,247,698
1,765,016	1,765,016	1,712,579	Allocations	1,925,471	1,925,471	1,925,471
1,546,047	1,546,047	2,077,512	Capital	4,791,250	5,598,350	5,598,350
1,058,954	1,058,954	1,099,548	Debt Service Costs	1,059,610	1,059,610	1,059,610
501,318	501,318	549,205	Interfund Transfers	497,246	497,246	497,246
51,916,232	54,600,620	52,154,670	Total Expenditures	62,543,154	63,467,198	60,782,810
Water Fund						
Revenue						
4,755,726	5,082,604	4,386,843	User Charges	5,483,701	5,483,701	5,156,823
45,307	15,440	23,626	Reimbursement for Services	18,100	18,100	47,967
159,510	140,271	132,384	Miscellaneous Revenue	160,714	160,714	179,953
31,390	16,205	16,945	Sale Of Property	19,000	19,000	34,185
134,206	134,206	138,958	Reserves	134,206	134,206	134,206
38,567	34,187	34,144	Investment Income	35,000	35,000	39,380
3,065,933	3,065,933	-	Financing Proceeds	798,000	6,066,394	6,066,394
8,230,639	8,488,846	4,732,900	Total Revenue	6,648,721	11,917,115	11,658,908

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
1,273,603	1,307,364	1,260,990	Personal Services	1,447,063	1,454,867	1,421,106
362,225	399,010	355,860	Commodities	473,311	459,321	422,536
781,540	830,505	680,108	Contractual Services	930,717	1,007,944	958,979
59,206	59,206	63,855	Replacement Reserves	59,206	59,206	59,206
85,786	92,550	88,984	Other Operating Expenditures	84,801	102,863	96,099
791,978	791,978	768,361	Allocations	863,981	863,981	863,981
4,374,346	4,374,346	929,702	Capital	1,521,850	7,251,485	7,251,485
886,853	886,853	842,623	Debt Service Costs	934,499	934,499	934,499
157,549	157,549	171,640	Interfund Transfers	161,619	161,619	161,619
8,773,086	8,899,361	5,162,123	Total Expenditures	6,477,047	12,295,785	12,169,510
Wastewater Fund						
Revenue						
25,743	20,400	23,959	Intergovernmental Revenue	20,400	20,400	25,743
7,437,376	7,810,451	6,927,382	User Charges	8,493,905	8,493,905	8,120,830
26,389	21,367	28,360	Reimbursement for Services	25,000	25,000	30,022
88,338	54,134	230,992	Miscellaneous Revenue	62,421	62,421	96,625
10,450	2,288	17,922	Sale Of Property	2,500	2,500	10,662
339,034	339,034	297,370	Reserves	325,756	339,034	339,034
6,308	5,599	4,953	Investment Income	6,000	6,000	6,709
-	-	1,432,561	Financing Proceeds	2,520,000	2,520,000	2,520,000
7,933,638	8,253,273	8,963,499	Total Revenue	11,455,982	11,469,260	11,149,625
Expenditures						
1,887,227	1,834,032	1,775,252	Personal Services	2,037,182	2,036,872	2,090,067
240,932	249,626	224,280	Commodities	279,406	289,688	280,994
2,058,053	2,150,727	1,638,792	Contractual Services	2,337,421	2,332,786	2,240,112
189,034	189,034	147,183	Replacement Reserves	175,756	189,034	189,034
79,995	86,789	78,461	Other Operating Expenditures	90,479	91,450	84,656
1,183,468	1,183,468	1,152,503	Allocations	1,291,051	1,291,051	1,291,051
314,436	314,436	2,253,300	Capital	3,128,450	3,364,681	3,364,681
2,162,114	2,162,114	1,837,680	Debt Service Costs	2,087,920	2,162,122	2,162,122
304,435	304,435	322,950	Interfund Transfers	304,435	304,435	304,435
8,419,694	8,474,661	9,430,401	Total Expenditures	11,732,100	12,062,119	12,007,152

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
440,457	451,977	425,858	User Charges	493,544	493,544	482,024
-	1,329	22,745	Reimbursement for Services	2,700	2,700	1,371
6,891	10,369	38,488	Miscellaneous Revenue	10,400	10,400	6,922
5,377	5,787	4,458	Sale Of Property	6,500	6,500	6,090
280	521	363	Investment Income	575	575	334
-	-	177,581	Interfund Transfers	79,816	79,816	79,816
453,005	469,983	669,493	Total Revenue	593,535	593,535	576,557
Expenditures						
3,615	2,498	2,260	Commodities	5,000	5,000	6,117
462,596	480,760	544,753	Contractual Services	501,544	504,044	485,880
-	1,100	-	Other Operating Expenditures	1,200	1,200	100
78,639	78,639	75,933	Allocations	85,791	85,791	85,791
544,850	562,997	622,946	Total Expenditures	593,535	596,035	577,888
TIF Funds						
Revenue						
1,600,133	1,603,112	1,665,642	Property Tax	1,677,865	1,603,112	1,600,133
31,271	30,106	32,008	Sales & Use Tax	33,771	33,771	34,936
67,487	54,625	60,085	Hotel Tax	60,232	60,232	73,094
444	543	436	Investment Income	563	563	464
-	-	-	Interfund Transfers	-	-	-
1,699,335	1,688,386	1,758,171	Total Revenue	1,772,431	1,697,678	1,708,627
Expenditures						
-	-	263	Contractual Services	-	-	-
1,499,212	1,499,212	1,600,676	Interfund Transfers	1,587,705	1,587,705	1,587,705
1,499,212	1,499,212	1,600,939	Total Expenditures	1,587,705	1,587,705	1,587,705
Motor Fuel Tax Fund						
Revenue						
817,376	836,310	1,072,842	State Tax Allotments	860,000	860,000	841,066
2,966	2,801	2,877	Investment Income	3,000	3,000	3,165
-	-	-	Interfund Transfers	-	-	-
820,342	839,111	1,075,719	Total Revenue	863,000	863,000	844,231

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
Expenditures						
920,552	920,552	1,127,043	Capital	980,000	1,051,074	1,051,074
920,552	920,552	1,127,043	Total Expenditures	980,000	1,051,074	1,051,074
Capital Project Funds						
Revenue						
25,000	50,386	90,000	Intergovernmental Revenue	585,000	585,000	559,614
-	-	-	Reimbursement for Services	-	-	-
-	-	-	Miscellaneous Revenue	-	-	-
18,119	14,608	21,037	Investment Income	15,500	15,500	19,011
-	-	1,206,141	Financing Proceeds	3,411,500	3,411,500	3,411,500
3,214,306	3,214,306	662,255	Interfund Transfers	2,279,684	4,537,256	4,537,256
3,257,425	3,279,300	1,979,433	Total Revenue	6,291,684	8,549,256	8,527,381
Expenditures						
-	-	-	Commodities	-	-	-
74,245	24,800	15,936	Contractual Services	-	401,416	450,861
-	-	48	Other Operating Expenditures	-	-	-
2,595,134	2,595,134	2,557,278	Capital	7,558,450	8,193,834	8,193,834
-	-	20,968	Debt Service Costs	-	-	-
2,452,679	2,452,679	570,385	Interfund Transfers	843,662	2,452,682	2,452,682
5,122,058	5,072,613	3,164,615	Total Expenditures	8,402,112	11,047,932	11,097,377
Debt Service Funds						
Revenue						
234,951	234,951	238,966	Property Tax	230,244	234,951	234,951
956,450	952,543	953,040	Sales & Use Tax	1,035,000	1,035,000	1,038,907
145	98	174	Investment Income	100	100	147
-	-	-	Financing Proceeds	-	-	-
7,159,024	7,159,024	7,302,014	Interfund Transfers	7,158,494	7,158,494	7,158,494
8,350,570	8,346,616	8,494,194	Total Revenue	8,423,838	8,428,545	8,432,499
Expenditures						
7,188	7,100	7,188	Contractual Services	7,100	7,100	7,188
8,434,754	8,434,754	8,579,749	Debt Service Costs & Refunding	8,364,224	8,434,754	8,434,754
8,441,942	8,441,854	8,586,937	Total Expenditures	8,371,324	8,441,854	8,441,942

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	11	Miscellaneous Revenue	-	-	-
522,822	868,600	570,183	Charges to Other Funds	1,033,346	1,033,346	687,568
1,585,707	2,473,522	1,856,584	Sale of Inventory	3,000,000	3,000,000	2,112,185
-	-	139	Sale Of Property	-	-	-
20,204	20,204	20,152	Reserves	20,204	20,204	20,204
(69)	-	(52)	Investment Income	-	-	(69)
2,128,664	3,362,326	2,447,017	Total Revenue	4,053,550	4,053,550	2,819,888
Expenditures						
398,792	404,095	379,279	Personal Services	453,665	452,465	447,162
1,602,606	2,504,657	1,878,998	Commodities	3,032,141	3,031,907	2,129,856
47,575	47,603	53,770	Contractual Services	53,030	56,217	56,189
10,204	10,204	10,152	Replacement Reserves	10,204	10,204	10,204
1,786	1,727	1,914	Other Operating Expenditures	1,858	1,858	1,917
269,896	269,896	277,970	Allocations	294,432	294,432	294,432
37,896	37,896	5,529	Capital	-	38,277	38,277
2,368,755	3,276,078	2,607,612	Total Expenditures	3,845,330	3,885,360	2,978,037
Motor Vehicle Replacement Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
1,271,170	1,446,093	1,064,384	Charges to Other Funds	1,535,216	1,581,939	1,407,016
32,451	-	39,254	Sale Of Property	-	-	32,451
1,068,256	1,068,256	1,010,749	Reserves	1,068,256	1,068,256	1,068,256
2,196	4,873	2,740	Investment Income	5,500	5,500	2,823
2,374,073	2,519,222	2,117,127	Total Revenue	2,608,972	2,655,695	2,510,546
Expenditures						
506,300	614,560	495,471	Personal Services	686,673	686,673	578,413
364,254	391,266	449,105	Commodities	396,494	398,297	371,285
231,013	124,198	85,946	Contractual Services	139,668	188,584	295,399
10,644	10,644	14,109	Replacement Reserves	10,644	10,644	10,644
31,525	36,961	123,772	Other Operating Expenditures	40,408	40,408	34,972
251,262	251,262	245,377	Allocations	274,104	274,104	274,104
1,363,892	1,363,892	216,071	Capital	1,402,880	2,087,691	2,087,691
-	-	-	Interfund Transfers	-	-	-
2,758,890	2,792,783	1,629,851	Total Expenditures	2,950,871	3,686,401	3,652,508

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
-	187	-	Miscellaneous Revenue	200	200	13
3,902,205	4,001,042	3,849,202	Insurance Premiums	4,348,500	4,348,500	4,249,663
5,356	4,189	4,770	Investment Income	4,500	4,500	5,667
3,907,561	4,005,418	3,853,972	Total Revenue	4,353,200	4,353,200	4,255,343
Expenditures						
19,176	30,757	18,888	Personal Services	31,100	31,100	19,519
634	1,776	391	Commodities	1,800	1,800	658
690,906	641,089	622,364	Contractual Services	752,500	752,500	802,317
2,563,809	3,598,610	2,992,304	Other Operating Expenditures	3,872,000	3,872,000	2,837,199
97,658	97,658	94,809	Allocations	106,536	106,536	106,536
-	-	-	Interfund Transfers	320,000	320,000	320,000
3,372,183	4,369,890	3,728,756	Total Expenditures	5,083,936	5,083,936	4,086,229
WC & Liability Fund						
Revenue						
91,638	-	148,086	Miscellaneous Revenue	-	-	91,638
1,000,000	1,000,000	992,608	Insurance Premiums	1,000,000	1,000,000	1,000,000
11,966	14,359	6,077	Investment Income	14,800	14,800	12,407
120,000	120,000	180,000	Interfund Transfers	120,000	120,000	120,000
1,223,604	1,134,359	1,326,771	Total Revenue	1,134,800	1,134,800	1,224,045
Expenditures						
522,221	574,569	545,182	Contractual Services	581,000	580,400	528,052
210,779	421,013	564,965	Other Operating Expenditures	456,000	458,707	248,473
9,702	9,702	9,416	Allocations	10,584	10,584	10,584
-	-	-	Interfund Transfers	320,000	320,000	320,000
742,702	1,005,284	1,119,563	Total Expenditures	1,367,584	1,369,691	1,107,109

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Communications Fund						
Revenue						
237,202	214,638	236,924	User Charges	280,804	280,804	303,368
42,309	42,309	227,063	Reserves	272,030	42,309	42,309
199	970	651	Investment Income	1,100	1,100	329
-	-	24,260	Interfund Transfers	-	-	-
279,710	257,917	488,898	Total Revenue	553,934	324,213	346,006
Expenditures						
114,590	145,322	129,931	Personal Services	161,907	161,907	131,175
4,910	7,713	4,202	Commodities	8,085	8,085	5,282
58,453	111,729	42,272	Contractual Services	81,765	114,191	60,915
1,037	1,037	319	Replacement Reserves	1,037	1,037	1,037
8,344	7,815	8,372	Other Operating Expenditures	8,608	8,608	9,137
10,978	10,978	10,670	Allocations	11,976	11,976	11,976
18,686	18,686	131,646	Capital	178,440	57,252	57,252
644,551	644,551	61,664	Interfund Transfers	61,664	673,594	673,594
861,549	947,831	389,076	Total Expenditures	513,482	1,036,650	950,368
IT Equipment Replacement Fund						
Revenue						
229,721	229,721	-	Reserves	-	229,721	229,721
364	-	-	Investment Income	-	-	364
582,887	582,887	-	Interfund Transfers	-	611,930	611,930
812,972	812,608	-	Total Revenue	-	841,651	842,015
Expenditures						
53,212	53,212	-	Capital	-	137,222	137,222
53,212	53,212	-	Total Expenditures	-	137,222	137,222

Monthly Council Treasurer's Report
May 1, 2015 - March 31, 2016

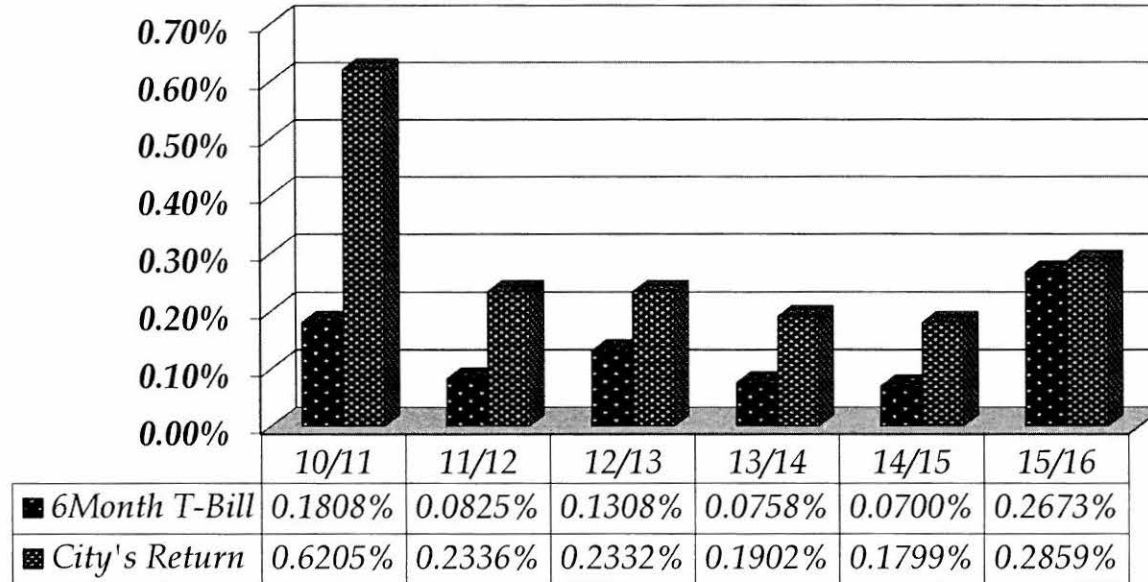
<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
14,219,941	14,369,208	14,348,148	Property Tax	14,474,744	14,369,208	14,219,941
16,319,899	15,911,698	15,772,795	Sales & Use Tax	17,125,622	17,125,622	17,533,823
61,886	70,043	61,758	Admissions Tax	79,500	79,500	71,343
3,191,537	3,432,203	3,120,352	Franchise Fees	3,819,235	3,819,235	3,578,569
1,954,706	1,652,252	1,668,789	Hotel Tax	1,787,859	1,787,859	2,090,313
924,705	1,045,591	977,424	Telecommunication Tax	1,135,000	1,135,000	1,014,114
1,005,771	988,505	974,310	Alcohol Tax	1,055,312	1,055,312	1,072,578
570,094	482,472	444,265	Licenses & Permits	517,043	517,043	604,665
322,979	381,789	347,708	Fines & Court Fees	433,975	433,975	375,165
4,012,398	3,769,575	3,944,863	State Tax Allotments	4,124,426	4,124,426	4,367,249
276,836	306,105	357,244	Intergovernmental Revenue	872,122	872,122	842,853
67,709,038	69,844,585	65,992,218	User Charges	75,534,797	75,534,797	73,399,250
911,152	979,371	864,915	Reimbursement for Services	904,021	1,232,357	1,164,138
708,899	458,496	2,351,623	Miscellaneous Revenue	526,223	526,223	776,626
1,793,992	2,314,693	1,634,567	Charges to Other Funds	2,568,562	2,615,285	2,094,584
1,722,822	2,523,294	1,977,333	Sale Of Property	3,055,700	3,055,700	2,255,228
2,239,783	2,239,783	2,103,405	Reserves	2,226,505	2,239,783	2,239,783
4,902,205	5,001,042	4,841,810	Insurance Premiums	5,348,500	5,348,500	5,249,663
205,456	176,085	177,121	Investment Income	182,138	182,138	211,509
3,065,933	3,065,933	3,877,817	Financing Proceeds	8,829,500	14,097,894	14,097,894
11,322,882	11,322,882	8,600,653	Interfund Transfers	10,108,158	12,977,660	12,977,660
137,442,914	140,335,605	134,439,118	Total Revenue	154,708,942	163,129,639	160,236,948
Expenditures						
32,298,247	33,049,763	31,629,561	Personal Services	36,502,010	36,571,786	35,820,270
3,983,975	5,407,022	4,690,018	Commodities	6,387,818	6,335,321	4,912,274
51,216,759	54,262,308	50,717,301	Contractual Services	59,067,484	60,032,719	56,987,170
1,685,134	1,685,134	1,590,239	Replacement Reserves	1,671,856	1,685,134	1,685,134
7,660,675	9,773,149	8,624,534	Other Operating Expenditures	10,808,870	10,839,185	8,726,711
-	-	-	Allocations	-	-	-
11,321,634	11,321,634	9,459,723	Capital	19,702,565	27,963,358	27,963,358
12,546,878	12,546,877	12,384,771	Debt Service Costs	12,450,839	12,595,571	12,595,571
11,322,882	11,322,882	8,600,652	Interfund Transfers	10,108,158	12,977,660	12,977,660
132,036,184	139,368,769	127,696,799	Total Expenditures	156,699,600	169,000,734	161,668,148

Investment Summary

March 31, 2016

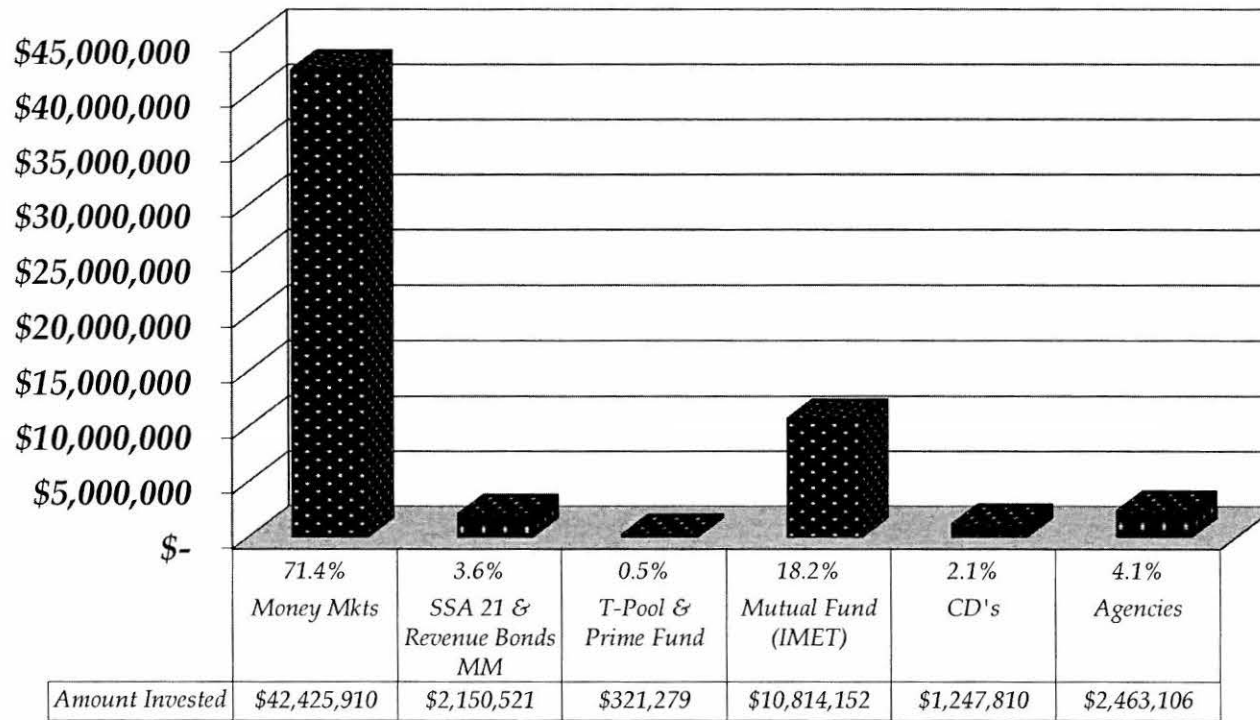


City of St. Charles Investment Portfolio Earnings Comparison



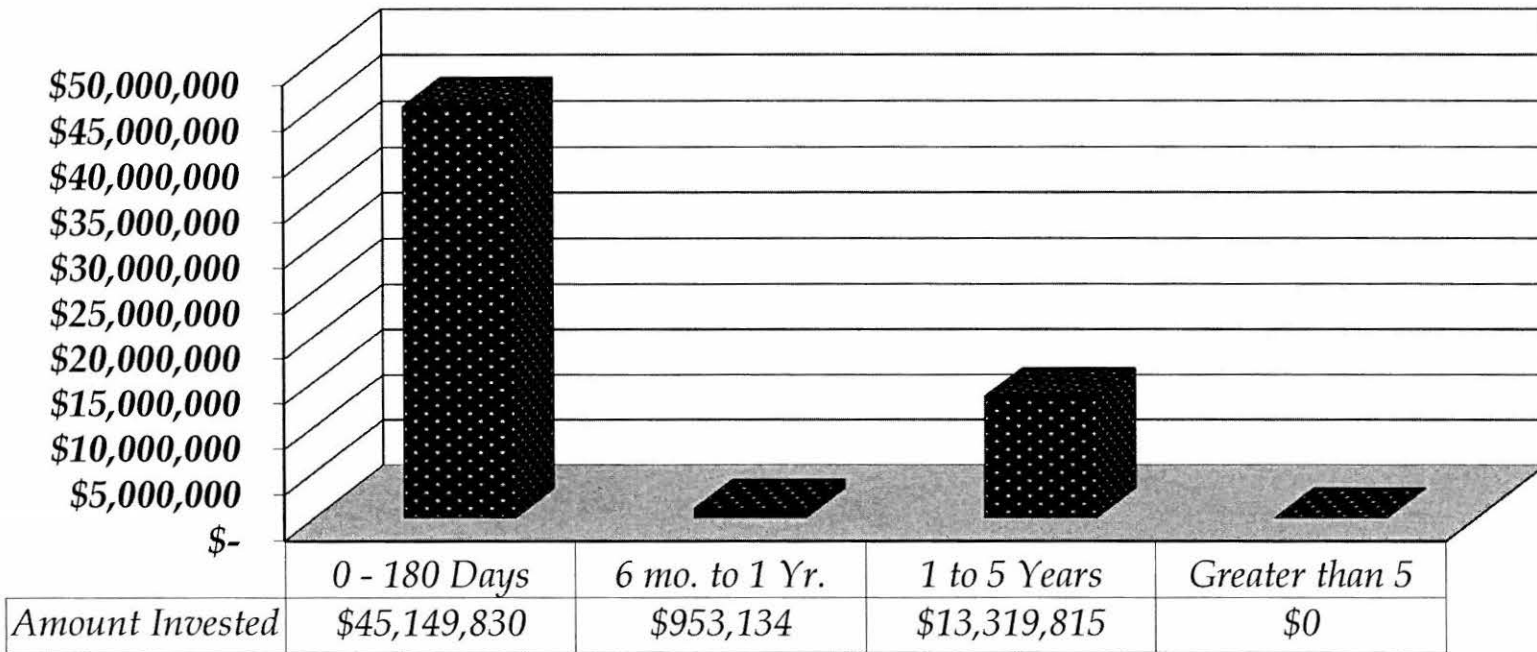
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - March 31, 2016



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 and Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for those bond issues. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - March 31, 2016



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Motion to Approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Endorse the Federal Railroad Administration's Crew Size Rule
Presenter:	Mark Koenen

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (5/2/16)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

This is a request from Metro West Council of Government asking municipalities to support this resolution for the Federal Railway Administration's (FRA) regarding proposed regulations to mandate staffing levels on trains. The FRA has become concerned that the railroads plan to phase in more operations that rely upon using only one crew member without properly considering and evaluating the risks associated with downsizing crew sizes. The FRA is seeking public comment about the proposed rules by May 16.

The City of St. Charles recommends supporting this resolution.

Attachments: *(please list)*

Resolution

Recommendation / Suggested Action *(briefly explain):*

Motion to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Endorse the Federal Railroad Administration's Crew Size Rule.

For office use only:

Agenda Item Number: 1A

**City of St. Charles, Illinois
Resolution No. _____**

**A Resolution Authorizing the Mayor and City Clerk
of the City of St. Charles to Endorse the
Federal Railroad Administration's Crew Size Rule**

**Presented & Passed by the
City Council on May 2, 2016**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same hereby endorse the Federal Railroad Administration's Crew Size Rule, by and on behalf of the City of St. Charles.

WHEREAS, the safe operation of freight and passenger trains is vital not only to interstate commerce but also to the health and welfare of local communities, and the City of St. Charles supports efforts to keep train operations safe in our state;

WHEREAS, the Federal Railroad Administration (FRA) has published a notice of proposed rulemaking (NPRM) to require minimum staffing on trains, a factor vital to ensuring safe train operations;

WHEREAS the FRA NPRM proposes two alternate options for permitting a railroad to operate with fewer than a two-person crew, the first of which is stronger because it requires FRA review and approve prior to commencement of those operation as opposed to after;

Resolution No. _____

May 2, 2016

WHEREAS, polling across the nation shows overwhelming bi-partisan support of two-person crews, with 83 to 87 percent of those polled in favor of mandating that trains be operated by a crew of at least two qualified individuals;

WHEREAS, national studies show that a minimum of two onboard crew members is vital to operate a train safely and minimize the likelihood of train-related accidents;

WHEREAS, the FRA proposal for a two-person minimum train crew recognizes that, while technologies like Positive Train Control (PTC) can improve safety, they do not perform several important physical and cognitive functions currently performed by a second crewmember;

WHEREAS, attending to a disabled train in a timely manner, opening a blocked crossing for an emergency vehicle to pass, and providing timely and accurate information to emergency responders are vital functions train crews perform;

WHEREAS, a railroad's use or reliance on new, innovative technology for its operations should not place new risks or burdens on local communities;

WHEREAS, metropolitan Chicago is the one of nation's largest and most significant rail hubs, making rail safety an important consideration for many of the region's municipalities and counties with rail lines within their boundaries;

WHEREAS, the Chicago metropolitan region is home to some 1,500 public at-grade highway-rail crossings, which account for some 7,800 hours of motorist delay each weekday;

Resolution No. _____

May 2, 2016

WHEREAS, over 280 collisions have occurred at the Chicago metropolitan region's highway-rail grade crossings between 2009-14, resulting in 65 fatalities and 146 injuries;

WHEREAS, rail safety issues have been particularly salient in recent years after a series of high-profile derailments, collisions, and releases of flammable liquids shipped by rail, as well as collisions at highway-rail grade crossings across the country and in Canada and has caused Canadian regulators to put in place a two-member crew requirement for any train transporting hazardous goods;

WHEREAS, virtually all trains in North America are already operated by crews of at least two individuals, making the economic impact of the FRA NPRM minimal;

WHEREAS, the public deserves the assurance that a thorough risk analysis has been completed, risks have been properly identified, and a rail carrier has mitigated these risks in advance of any approval for reduced crew staffing and borne the burden and cost to mitigate these risks;

THEN THEREFORE be it resolved, that the City of St. Charles does hereby support the FRA's train crew staffing NPRM, and encourages the FRA to strengthen the rule to ensure that communities around railroads are protected and safe by requiring FRA review and approval before a railroad is allowed to operate with less than a two-person crew.

BE IT FURTHER RESOLVED that this resolution be filed with the United States Department of Transportation in the form of comments to Docket Number FRA-2014-0033 and Regulatory Identification Number 2130-AC48 in support of a strong federal rule.

Presented to the City Council of the City of St. Charles, Illinois this 2nd day of May, 2016.

Passed by the City Council of the City of St. Charles, Illinois this 2nd day of May, 2016.

Resolution No. _____

May 2, 2016

Approved by the Mayor of the City of St. Charles, Illinois this 2nd day of May, 2016.

Mayor Raymond P. Rogina

ATTEST: _____
City Clerk

COUNCIL VOTE:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

ISSUE SUMMARY & ACTION REQUEST

on FRA-2014-0033 – Proposed FRA Regulation on Train Crew Staffing

ISSUE SUMMARY: On March 15, 2016 the Federal Railroad Administration (FRA) released a proactive and forward-looking Notice of Proposed Rulemaking (NPRM) that would institute minimum two-man crew size requirements for trains operating in the United States with certain enumerated exceptions for operations the FRA believes will pose minimal public safety risks. The FRA has become concerned that the railroads plan to phase in more operations that rely upon using only one crew member without properly considering and evaluating the risks associated with downsizing crew sizes. The FRA is seeking public comment about the proposed rules by May 16, 2016.

BACKGROUND: Currently, the FRA does not regulate minimum train crew sizes, as it has long been an industry operating practice to staff trains with two (or more) crew members. With the advent of mandated technology advances like Positive Train Control (PTC), however, the FRA is learning that railroads are increasingly seeking to substitute technology for a second trained “failsafe” crew member aboard the nation’s freight and passenger trains. Because there are many cognitive and manual functions undertaken by two crew members that cannot be accomplished by a combination of one crew member with the assistance of technology, the FRA is seeking to address any potential risk proactively *before* public safety is endangered by the widespread railroad adoption of one-crew member train operations that fail to achieve the same level of safety that is achieved through the use of two-person crews.

The NPRM contains two main provisions. The first provision establishes a general rule that each train operating in the country be assigned at least a two-person crew. The rule goes on to identify exceptions to this rule in various existing situations that the FRA considers low-risk, including for trains that are hauling less than 20 carloads of hazardous materials; for small railroads with trains operating at less than 25 mph; for tourist or other excursion trains; or, for trains assisting in railroad operations (e.g., track maintenance, train assistance, or moving locomotives). The second provision defines the role and responsibilities of the second crew member on a moving train to insure that this crew member has the experience and knowledge necessary to serve as an effective asset to the train’s crew team as incidents arise during train movements.

The new FRA rules are proposing two ways to handle railroad petitions to the FRA for use of one-person crews, for either the continuation of operations that were in existence as of January 1, 2015 or for the initiation of new operations. ***Option 1*** would require a railroad to submit an application to the FRA, which would then be reviewed and approved or rejected within 90 days of receipt. Existing one-person train operations would be allowed to continue during the 90-day review period. ***Option 2*** would require a railroad to submit documentation to the FRA demonstrating the safety of its proposed one-person train operations, but it would not require FRA approval before beginning or continuing any grandfathered operations. The FRA, however, would reserve the right to investigate subsequent safety issues and to discontinue unsafe single crew member train operations. ***Option 1 pre-approval*** places the burden of proving safety on the petitioning railroad before such operations commence (or continue if they were in existence prior to 2015) in order to obtain an affirmative sign-off from the FRA. ***Option 2 allows the railroad to commence single crew member operations*** as long as the railroad has submitted an “FYI” petition to the FRA and an officer of the company attests that the railroad undertook a safety evaluation of the operation covered in the petition.

In the NPRM, the FRA has explained the functions of crew members and its concerns surrounding operating trains with just one crew member based on knowledge gleaned from two major rail accident investigations and reviews of relevant crew-related safety research. The FRA’s concerns include cognitive overload when one crew member needs to operate a complex and heavy train while maintaining situational awareness of what is happening outside the train locomotive; potential for increases in impaired operation associated with drug use, alcohol use, fatigue, and unauthorized use of distracting electronics by the one crew member; the inability of a single crew member who is operating the train to operate manual switches or serve as a flagger if a crossing gate fails while in route; and, the extent to which a single crew member can perform necessary public safety duties in cases of train accidents and malfunctions.

In a 2014 research report conducted by the FRA involving five public surveys, the agency found that 77% of all respondents support federal legislation requiring freight trains to be operated by a crew of two. Another finding was that an overwhelming majority of those polled (between 83 to 87 percent in each of the five surveys) had the opinion that, generally speaking, when it comes to railroad safety and operations, a train operated by one operator cannot be as safe as a train operated by a crew of two individuals. While the public intuitively believes this to be the case, the FRA – as the experienced federal regulator of safe railroad operations – clearly shares these public concerns.

ISSUES OF CONCERN TO LOCAL GOVERNMENTS: Agencies of local government serve as first responders in the event of a public safety threat associated with railroad operations. Whether it be malfunctioning crossing gates, traffic back-ups stemming from blocked crossings, or in worst case scenarios of a rail derailment involving a hazmat release. As such, local governments are critical stakeholders in a railroad's train staffing decisions.

The quarter-century history of federal hindsight efforts to insure that flammable hazmat (like crude oil) be hauled in robust tank cars clearly serves as a cautionary tale in support of the FRA's current efforts to take a proactive approach when it comes to insuring that adequately staffed trains operate on the nation's 140,000-mile rail network. In the wake of a series of crude train derailments, the FRA described in Emergency Order 28 the chilling lack of non-compliance by railroads when it comes to train securement rules, so local governments believe that allowing industry to make staffing decisions without proper regulatory oversight in advance constitutes a clear and unacceptable risk to public safety. As a result, the Option 2 approach lacks the proactive regulatory review and approval that should be mandatory before any train operates with a single crew member.

Furthermore, local governments urge FRA to strengthen the train crew staffing rules laid out in FRA-2014-0033 by requiring that all trains hauling any number of carloads of flammable and/or explosive hazmat have at least a two-member crew. This would harmonize the U.S. with Canada's rules for crew sizes on all trains carrying dangerous goods.

ACTION REQUEST OF LOCAL GOVERNMENTS: In support of the FRA's approach to crew staffing levels, local governments across the country should weigh in on the positions described above. To that end, a sample resolution is attached that local units of government can adopt and forward to the FRA to indicate their support for new crew staffing rules that best protect public safety interests.

Once adopted, a copy of your government's resolution should be uploaded electronically **BY MAY 16, 2016** to docket FRA-2014-0033 by going to <https://www.regulations.gov/#!home> and typing "FRA-2014-0033" into the search box. Then please forward a copy of the resolution to your Members of Congress in the Senate and the House of Representatives.

Any questions you may have on this matter can be directed to FightRailCongestion@gmail.com. Thank you!



AGENDA ITEM EXECUTIVE SUMMARY

Title: Motion to Approve a Class B Liquor License for Main Street City Pub to be located at 104 E Main Street, St. Charles

Presenter: Chief Keegan

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (5/2/16)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Liquor Control Commission

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

This is an application request for a new Class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles (former River House BBQ). This went before the April 18, 2016 Government Operations Committee. At the time of this presentation, questions were asked of the applicant, Mr. Pete Zaikowski, regarding his business plan and seating site plan. Mr. Zaikowski distributed a revised business plan to the committee members at that time. Also at that time he had not yet met with Economic Development and the Fire Department to discuss his seating plan as there were questions on the number of seats of the floor plan. That too has been updated and the seat plan is within the occupancy limits of the building. Both are attached for a matter of record since they were not included in the original packet that was discussed at committee.

Attachments: (please list)

Site Plan and Business Plan

Recommendation / Suggested Action (briefly explain):

Motion to approve a Class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles.

For office use only:	Agenda Item Number: IIA1
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**MAIN STREET
CITY PUB
BUSINESS PLAN
104 E MAIN ST
ST. CHARLES IL 60174**

**PDS ENTERPRISES BARTLETT LLC.
PETE ZAIKOWSKI
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BARTLETT IL 60103
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APRIL 13TH 2016



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1.0 Executive Summary

The City Pub will be a unique gathering place in the suburb of St. Charles IL. By providing exemplary service (imagine walking into a cozy environment and being warmly greeted each day with a smile), a simple, yet unique, themed menu and atmosphere will create a sense of ‘belonging’ for locals and visitors alike. Our credo is: “happy enthusiastic employees create a happy enthusiastic guest”.

The success of the Bar is in its owners – with collectively 30+ years’ experience in the restaurant and bar industry. We are committed to making this operation a successful one. We are making this building our primary residence by occupying the apartment above, by living above the bar it will allow us to give the necessary attention to the bar starting up. I am keeping my current Job with The City of West Chicago and assisting my wife with the operations. We are planning to either sell or rent our current home in Bartlett IL. Employees have been hand selected and share the same views as the owners, that is, keeping the customer happy assures repeat business.

The City Pub has plans to capitalize on the excellent location.

The City Pub is looking to purchase the property in the City of St. Charles.

The following business plan summarizes the future of The City Pub, and its future plans for growth.

The City of St. Charles is also running a Downtown Business Incentive Award

The Downtown Business award is a 50/50 matching award designed to help new businesses renovate commercial 1st floor spaces needing upgrades. They will help us renovate with up to \$25,000 award. See attached at last page

1.1 Business Objectives

The City Pub will be capitalizing on a growing market in the city of St. Charles. The bar will cater to local resident and tourists during the day, and at night, the bar will cater to local patrons coming home from work for some relaxation. The bar will provide a menu featuring gourmet burgers and a variety of comfort foods for our patrons to enjoy.

To launch the venue with a highly publicized grand opening event in the spring of 2016.

The City Pub plans to generate a profit within the first 24 months of operations and add at least 4 jobs for the community.

The bar will accomplish these goals by holding itself apart from competition as a premium relaxing experience, offering a vast selection of beer and wine, by providing gourmet burgers and flat-breads in addition to standard fare, all in a relaxing environment designed to make patrons return.

1.2 Mission Statement

The City Pub will provide a comfortable place for locals to come for a premium relaxing experience, striving to be the bar of choice for the locals in the St. Charles neighborhood and surrounding suburbs. The City Pub will be known as the “Cheers Bar” – where everybody knows your name and the business will do this by: providing a relaxed atmosphere encouraging patrons to unwind specifically targeting professionals between the ages of 30 and 65 making \$50,000 annually. The City Pub is based on the guiding principles that life is to be enjoyed and this is reflected in its vast selection of beverages, it’s delicious food offerings and the professional team members. The City Pub wants to be synonymous with country singer Toby Keith’s song “*I Love This Bar*”.

1.3 Guiding Principles

The City Pub philosophy is simple: enjoy life and treat others as you’d want to be treated. These sound principles apply to all life’s situations, both personal and professional. At The City Pub, these principles are applied to management, employees, customers and suppliers alike.

Life is to be enjoyed! The City Pub employees love their jobs and their customers! This is not only reflected in the outstanding service – it is because management personally selects and trains each employee putting them in the position that is ideally suited for them.

Integrity – In the spirit of all great bartenders, treat each customer with utmost respect and professionalism. The City Pub bartenders and wait staff are trained to act professionally in all situations. If a regular patron happens to become disorderly say after a particularly stressful day, The City Pub staff is trained to promptly and discreetly order a cab or find a friend to drive them home. No one wants to work with drunken and disorderly individuals and the patrons do not want to be known as such either.

1.4 Keys to Success

The City Pub key to success will be based on:

- Outstanding customer services – The City Pub goal is be the place “where everyone knows your name” All team members are hand selected and love what they do.
- Customer Satisfaction – By providing a quiet and relaxed environment, where friends can meet and unwind and relax.
- Provide a vast offering of specialty beer and wine offerings – catering to the public’s increased requirement for variety and sophistication in alcoholic beverages.

2.0 Company Description

The City Pub will be a locally owned neighborhood bar Owned and operated under PDS Enterprises Bartlett LLC.

The City Pub will occupy a 2,200 square foot facility located in St. Charles.

The Bar will seat 30 to 80 pending City approval

2.1 Ownership

PDS Enterprises Bartlett LLC.

Daniela Zaikowski 20+ experience years in management and operations of four successful bar and restaurants businesses in the Chicagoland area.

Peter Zaikowski 10+ years' experience in the restaurant and bar industry managing 2 bars for over 10 years, located in Rosemount and Schiller Park Illinois.

2.2 Legal Form

TBA

2.3 Start-Up Summary

Following is a summary of required funds to establish the business:

Tenant improvement costs will be in the form of carpentry, flooring, and painting and new equipment.

Total starts costs are under \$70,000

2.4 Location and Facilities

The location was a key component for The City Pub. We specifically sought this location because the demographics aligned with their target customer.

With 2,200 square feet The City Pub is centrally located between Geneva, South Elgin, West Chicago and Campton Hills.

The Bar location specifically meets the needs of the owner's patron profile – that is professionals between the ages of 30-65 with incomes between \$30,000 to \$50,000. The following table briefly summarizes the population in the 5 and 10 mile radius:

Demographic neighboring town Geneva IL	
Population	19,515
Median Age	36
Est. Average Household Income	65,103

Demographic neighboring town South Elgin IL	
Population	16,100
Median Age	31
Est. Average Household Income	71,190

Demographic neighboring town West Chicago IL	
Population	27,086
Median Age	28
Est. Average Household Income	65,744

3.0 Products

The City Pub will have a high end the selection of the products, and will adjust to customer demand.

3.1 Products/Services Descriptions

The City Pub will offer a broad and deep variety of specialty beers and wines which will appeal to the public's ever changing and increasingly more sophisticated demands for variety in beer and wine.

Patrons desiring food will not be disappointed by the bar's food offerings either. We plan on starting with gourmet burgers and flat-breads along with weekly specials.

The kitchen will never close; patrons will always be able to have food

Competitive Comparison

Within a 2 mile radius of the subject are 3 comparable establishments:

The Office
201 E main St
St. Charles Il 60174

Pub 222
12 N 3rd St
St. Charles Il 60174

The House Pub
16 S Riverside Dr S. Charles Il 60174

3.2 Product/Service Sourcing

The key food suppliers for the business will be Sysco Foods

Alcoholic beverages will be purchased from local distributor.

3.3 Inventory Management

The POS system will be instrumental in The City Pub success. Bartender theft and employee theft can quickly be the financial demise of any business. The POS systems will alert the owner when inventory levels are low and the bar manager when to place his order.

3.4 Warehousing and Fulfillment

N/A

3.5 Future Products/Services

The owners of The City Pub realize the customer is the key to the success of the business and will work continually to improve/enhance the patron experience. Comment cards will be available throughout the bar and management will keenly review these comments, making adjustments as needed.

4.0 Market Analysis

The City Pub will be located next to existing business with an established customer base. We will be able to capitalize on the foot traffic as well as the car traffic.

4.1 Industry Analysis

Although people still gather to socialize in bars, just as they have for hundreds of years, other factors have come into play for the industry as well. Problems with driving while intoxicated have changed patterns of people in United States. The growing concern with health and fitness toward the end of the 20th century took its toll on the bar industry. Keeping tabs on this industry requires a look at the alcoholic beverage industry as a whole--what people buy in the store doesn't differ much from what they buy in a bar. The distilled spirits industry generates around \$100 billion in U.S. economic activity annually. (Distilled Spirits Council)

The US bar and nightclub industry includes about 45,000 establishments (single-location companies and branches of multi-location companies) with combined annual revenue of about \$20 billion. No major companies dominate; varying state liquor laws complicate the ability to form large chains. The industry is highly fragmented: the 50 largest companies account for about 5 percent of revenue. (First Research)

Personal income and entertainment needs drive demand. The profitability of individual companies depends on the ability to drive traffic and develop a loyal clientele. Large companies can offer a wide variety of food, drinks, and entertainment, and have scale advantages in purchasing, financing, and marketing. Small companies can compete

effectively by serving a local market, offering unique products or entertainment, or providing superior customer service. The industry is labor-intensive: average annual revenue per worker is about \$60,000. (First Research)

Major sources of revenue include beer (about 35 % of sales), distilled spirits or hard liquor (30 %), food and non-alcoholic beverages (20 %), and wine (7 %). (First Research).

4.1.1 Market Size

The US bar and nightclub industry includes about 45,000 establishments (single-location companies and branches of multi-location companies) with combined annual revenue of about \$20 billion. No major companies dominate; varying state liquor laws complicate the ability to form large chains. The industry is highly fragmented: the 50 largest companies account for about 5% of revenue. (First Research)

4.1.2 Industry Participants

There are few barriers to entry in the neighborhood bar industry, and the capital costs of starting a new neighborhood bar are low. However, competition among bars and taverns is intense due to the large number of bars in the target market. When combined with a small industry growth rate, market share gains by one bar will be at the expense of others.

Competing for the neighborhood bar are other small neighborhood bars and larger chain restaurants with full service bars. Additional competition for The City Pub is other types of bars, for example, sports bars, pubs, coffeehouses, and wine sellers. The slower economy resulted in some patrons purchasing from grocery stores, package stores and convenience stores.

4.1.3 Main Competitors

There are 3 competitors The Office, Pub222 and the House Pub

Market Segments

- Women age 30 – 65 is our target market
- Tourists and workers on their lunch hour – the Pub is located across the street from the Arcadia Theater an established businesses that will generate foot traffic making it an ideal location for both tourists and residence alike.
- Late night crowd seeking comfort food and libations – The City Pub will have offer a place to relax and enjoy premium gaming experience.

We the potential owners of The city Pub are targeting the following individuals for their target market:

- Household income of \$50,000
- Between the ages of 30 and 65
- Gender Demographic (75% Female, 25% Male)
- Lives within a 10 miles radius of the subject location

4.2 Market Tests

As potential owners we specifically targeted this location because of the established business in the area that would generate instant advertisement for our establishment. 'Neighborhood bar' in the suburbs – a Pub that is quaint and cozy – but also provides a great option for locals and visitors to enjoy.

While patrons can find similar Venues throughout the downtown area we believe that with the right atmosphere and attitude we can draw even their customers to the City Pub. Experienced in the business, we as potential owners listen to patrons and will create ideas based on their requests and needs.

The local distributors support this business venture as well and based on the area demographics and are anxious tap into this lucrative market.

4.3 Target Market Segment Strategy

The City Pub specifically targets individuals in the local market with incomes between \$30,000 and \$50,000 desiring a quiet neighborhood place to relax and unwind while enjoying premium relaxing experience.

This target group was selected primarily because of

- the location,
- the setting is designed to appeal to this target market and

- **Market Needs**

As the manager of two bars, Daniela Zaikowski was repeatedly told by her patrons, that they are visiting this type of establishment more and more.

4.3.1 Market Trends

- Recent market trends focus increasingly on healthier lifestyles. Studies have shown that although consumers are drinking less alcohol, their tastes are becoming more discriminating.
- A greater emphasis on technology (POS) and training (“Star Servers and Bartenders”) resulting in increased productivity and earnings.
- Upgrades in improvements and interior décor – the days of the dimly lit and dark smoky bar rooms are quickly becoming a thing of the past.

The City Pub is designed to embrace these trends. The City Pub will feature a vast assortment of locally crafted and imported beer offerings. The wine selection will be somewhat smaller but just as impressive. Food offerings will consist of gourmet burgers along with, finely prepared daily gourmet specials. The owners will rely on POS system for orders, inventory control, accounting functions, time management and other functions. All bartenders will be hand selected and trained to cross sell appetizers or higher margin items. The City Pub interior is designed to be a comfortable, sociable and enjoyable environment.

4.3.2 Market Growth

Liquor sales and the bar industry overall is demonstrating improving trends. The following is a summary from the February 2012 U.S. Distilled Spirits Council Report:

- Volume / revenue growth at pre-recession levels.
- Revenue up 6.3% to \$20.3 billion
- Volumes up 2.9% to 196 million 9-liter cases
- Growth driven by improving economy/consumer confidence, increase in restaurant sales, stable pricing environment and product innovation
- Improved economy = return of premiumization
- Sales growth has pushed market share to 34.1% of revenue, 33.8% of volume
- Future growth dependent upon state of economy (Industry Review Distilled Spirits Council 02/2012)

4.4 Positioning

The City Pub will position itself as the Bar of choice for patrons desiring a comfortable and relaxing experience. We will appeal to suburbanites living in the area who don’t care to travel more than a few minutes from home.

5.0 Marketing Strategy and Implementation

The City Pub will position itself as the Pub of choice by providing top notch service, offering a vast selection of beverages, and providing both gourmet burgers as well as daily market specials. The ambience and décor will be comfortable and relaxing, it will be a one of a kind experience in the suburbs. The owners and staff are constantly aware of patrons changing likes and dislikes and the bar and grille will act quickly to make changes to meet these needs.

5.1 SWOT Analysis

The following information summarizes the SWOT analysis. SWOT stands for strengths, weaknesses, opportunities and threats. A SWOT analysis is a method for strategic planning that evaluates these four elements as they relate to the business objectives.

5.1.1 Strengths

- Relatively easy entry and low capital outlay.
- Committed owners with combined 30 years industry experience.
- THE CITY PUB will be a unique one of a kind experience in its suburban location.
- Targeted, specific focus on its customers creates a memorable experience for its patrons resulting in repeat business.

5.1.2 Weaknesses

- Disorderly patrons can potentially harm both business reputations or cause collateral damage
- Employee theft can make or break a bar business. Management's exclusive use of the POS system mitigates this risk.
- Very specific target market – if the target market was broader the owners could increase market share in the segment that was the strongest.
- High turnover in bar industry – many bars are here today and gone tomorrow

5.1.3 Opportunities

- Opportunity to obtain a share of a \$16.7 million market

5.1.4 Threats

- Another new entrant could potentially hurt market share; competition is fierce

5.2 Strategy Pyramid

Strategy:	Be the neighborhood bar of choice
Tactics:	Provide exceptional customer service in a relaxed and inviting environment encouraging patrons to return again
Programs:	Extensive and ongoing employee training. Employees will be rewarded financially for providing impeccable service with opportunities to benefit in profit sharing. All staff are hand selected and share the same core beliefs of the owners; everyone will be trained to be keenly aware of patrons and anticipate their needs before the customer does, for example always offering to promptly show them to their table, graciously asking to hang their coats, and bring them their drinks expediently.

5.3 Unique Selling Proposition (USP)

The City Pub will be a small, casual local bar. The bar features a vast selection of hand crafted beers – both local and imported, as well as an impressive wine selection. The bar features gourmet burgers, flat-breads as well as daily specials.

5.4 Competitive Edge

The City Pub specifically caters to its target market and is truly a unique local experience. The Bar differs in its décor, its extensive beer and wine offerings, The City Pub patrons cannot get this experience in any other bar within a 5 mile radius.

5.5 Marketing Strategy and Positioning

The City Pub is located on Main St.. Traffic counts approximate 12,000 daily. In addition to its prime location, The City Pub will rely on:

- Advertising
 - Outdoor Signage
 - Grand Opening
- Word of Mouth

According to the Bob Johnson with Beverage Management Institute in Clearwater, South Carolina, the only cost-effective way to advertise a bar is word-of-mouth. "When you don't have word-of-mouth working for you, you are in serious trouble. It's not necessarily terminal. There are still ways to get some advertising and marketing out there without spending a ton of money. But anytime you reach into your own pocket to buy advertising for a bar, it's not good.

"Word-of-mouth advertising is priceless," he continues. "It means everything is right. Everything is happening. The bar is alive. Your employees love working there. They are talking and saying great things about the place, and that is passed on to your customers. The customers love being there, and they tell other customers. If you can get to that point, it's just priceless."

5.5.1 Positioning Statement

The owners have a combined 30+ year's industry experience in restaurant and bar management and fully support the operation. The City Pub will provide a vast collection of handcrafted beers and wine, and gourmet burgers and flat-breads, and will strive to be the premier bar 'where the locals go' in suburban Kane County. The City Pub will go above and beyond the call of duty making patrons come back and tell everyone they know.

5.5.2 Pricing Strategy

The City Pub pricing will be similar to the competitor's (competition based pricing) initially and management may consider lowering drink prices initially to attract initial patrons. However, near term, when The City Pub captures at least 2% of the local market, management plans to price alcohol and food to be more reflective of acquisition costs.

The menu items are moderately priced. Appetizer range from \$6-8, gourmet flat-breads wraps range from \$6-\$12 and the daily gourmet plates average \$8.00.

5.5.3 Promotion and Advertising Strategy

The City Pub primary promotion and advertising strategy will be outdoor street signage and word of mouth. Additionally the bar is planning a grand opening in summer of, 2016.

In addition, The City Pub will participate in select promotions annually. Once the bar is up and running, management will determine which nights need a boost. Historically, bars are busiest Friday and Saturday nights, with Thursdays coming in third place. The City Pub might decide to create a promotion night say on Tuesdays or Wednesday evenings. In addition, the Pub will have promotional events on holidays such as Cinco de Mayo and the 4th of July. Management anticipates profit to equate to 3X the cost of advertising the promotion. In order to maintain the high energy levels during the promotions, all prizes will be awarded at the end of the evening. That way, patrons will have to stay all night to see whether or not they've won the grand prize.

5.5.4 Website

The City Pub will have website featuring the menu items, phone number, hours of operation, events calendar and map. The website will also have links to its Facebook Page.

5.5.5 Marketing Programs

The owners of The City Pub will rely on a combination of customer feedback / sales reports captured from the POS to determine how well the bar is performing. Customer comment cards will be available tableside and guests will have the option to receive discounts on appetizers when the card is submitted. Additionally, the neighborhood market will utilize a local 'mystery shopper' company. All employees will be made aware of The City Pub commitment to customer service and this additional tool to be used to evaluate employee performance.

5.6 Sales Strategy

The patrons will be warmly greeted immediately upon entering the bar. The objective at The City Pub is to make everyone feel at home and be the place 'where everyone knows your name'. Upon finding a comfortable location either at the bar, table, patrons will be asked for their drink and food order. The City Pub truly values its employees and provides them with the very best training – and therefore the best service. Management believes that this investment in its employees ensures satisfied customers and in turn repeat business, leading to increased revenues.

The City Pub will be one of the few places that will truly make people happy. The employees will engage in a friendly conversation in hopes of building new relationships with the patrons.

At The City Pub, the staff goes above and beyond the call of duty which makes patrons come back and tell everyone they know.

5.6.1 Sales Forecast

The following table demonstrates the annual sales forecast:

Table 5.6.1 Annual Sales Forecast

Avg Sales forecast	Year 1	Year 2	Year 3
Avg Food & Drink	520,000	624,000	748,780
Year	1	2	3
Cost of sales	493,300	566,900	669,400
Total Income	26,700	57,200	79,380

5.6.2 Sales Programs

The City Pub employees will be the primary salespeople and will participate daily in the tip pool. Employees will participate in ongoing training and be compensated for their accomplishments as well. The City Pub has a strong belief that the business only performs as well its employees.

5.7 Legal

The City Pub will obtain the following licenses: liquor liability license, food service license, sales tax license, and entertainment permit.

5.8 Milestones

The following milestones will guide The City Pub to meet its goals:

Table 5.8 Milestones

Milestone	Date
Secure mortgage	April 2016
Obtain and meet necessary licensing requirements	April 2016
Furnish restaurant and bar area	May 2016
Complete Retrofit and Build-Out	June 2016
Purchase inventory, kitchen equipment and POS system	June 2016
Interview and hire employees	June 2016
Grand Opening	July 2016
Hire accountant when revenues exceed \$500,000	Year Five

5.9 Exit Strategy

In the event that sales drop more than 20% for more than four consecutive quarters, the bistro' will have to liquidate. After employee's compensation, furniture, and equipment will be sold at auction to repay lenders.

6.0 Organization and Management

The following information provides the organizational components germane to The City Pub.

6.1 Organizational Structure

The City Pub will be owned by PDS Enterprises Bartlett LLC.

General duties will include review of daily operations, inventory control, employee training, employee hiring and firing, ordering supplies, and routine maintenance and upkeep of the bar, equipment and facilities management.

The owners will also hire bartenders.

All full time employees will be compensated with benefits including health insurance and education and training.

6.2 Management Team

Daniela Zaikowski, with over 20 years' experience helped establish two neighborhood-based, independently owned bar and restaurants. These gathering places showcase fine wines with exemplary food offerings.

Peter Zaikowski has over two decades of experience in management, project development, and marketing providing the foundation for his business operations, including site selection,

6.3 Management Team Gaps

Until The City Pub reaches \$500,000 in annual revenues, they will utilize a part time bookkeeper to assist in payroll and income tax preparation (Reference legal and accounting line item on income statement).

6.4 Personnel Plan

The following chart shows employee salaries over the next three year period:

Table 6.4 Personnel Plan

Position	Year 1	Year 2	Year 3
Staff	70,000	80,000	90,000
owner	20,800	20,800	41,600
Total Personnel Cost	90,800	108,800	113,600

*While the salaries appear low, these employees all benefit from the daily tip pool. Average take home pay is \$24,000 and compares favorably with industry peers.

6.5 Board of Directors

N/A

7.0 Financial Plan

The financial plan will cover the following:

- Required Cost of Start-Up
- Profit and Loss
- Cash Flow
- Balance Sheet
- Financial Ratios

7.1 Important Assumptions

- All 5 employees will be hired from day one of operations (the analysis does not assume employee growth during the initial two years of operations)
- Zero growth in employees' salaries over the first two years, then after initial two years, employees' salaries will be re-evaluated.
- Management salaries remain constant as well - \$1,733 monthly over the initial two years of operations
- Average drink sales price: \$3.25
- Average appetizer sales price: \$5.00
- Average meal sales price: \$7.00

7.2 Startup Cost Details

Kitchen	
Fryer	699.00
Stove/Oven	1,336.00
Char/broiler	808.00
Broiler	799.00
Fire Suppression	2,200.00
Refrigerator	1,800.00
Freezer	1,100.00
Prep tables	561.00
Sink	525.00
Total	9,828.00

Bar	
Beer coolers	2,400.00
Ice bins and racks	840.00
sink	425.00
Total	3,665.00

Restaurant Furniture	
8 tables	1,376.00
40 chairs	1,318.00
Total	2,694.00

Bar Furniture	
20 Bar Stools	1,580.00
total	1,580.00

Supplies	
Kitchen Pot/pans etc.	2,300.00
Restaurant Plates forks etc.	3,150.00
Total	5,450.00

Bathrooms	
sinks	600.00
new tile	1,200.00
paint	300.00
Totals	2,100.00

7.3 Source and Use of Funds

Following is a summary of required funds to establish the business:

Use of Proceeds	BMO Harris Bank	Borrower	Total	Other
Purchase Real Estate	247,500.00	27,500.00	275,000.00	10,000 earnest
Improvements			0.00	
Bathroom and Floors		4,500.00	4,500.00	
Purchase FF & Light Equipment		4,274.00	4,274.00	
Purchase Inventory		4,500.00	4,500.00	
Permanent Working Capital	25,558.00	13,175.00	38,733.00	
SBA Guarantee Fee (approx.)	6,896.00		6,896.00	
Bank Packaging fee	500.00		500.00	
Appraisal Report (approx.)		2,000.00	2,000.00	
Environmental Study (approx.)	400.00		400.00	
Title, Survey etc. (approx.)	1,000.00		1,000.00	
Total	281,854.00	55,949.00	337,803.00	Project Cost
Percentage	83.44%	16.56%	100.00%	

7.4 Break-Even Analysis

Total fixed costs are estimated to be \$94,150. The variable cost (overhead) is estimated to be \$4.25 per unit. Units are assumed to be: the combined average of: the average drink, the average appetizer, and the average meal. Based on the assumption of \$12.00 as the average sales price per unit, plus the average use of video gaming of 40.00 the breakeven revenue then is 2,241 units. Or 6 units per day

7.4.1 Projected Profit and Loss

The City Pub estimated profit and loss for the initial three years of operations is reflected below:

7.4.2 Projected Cash Flow

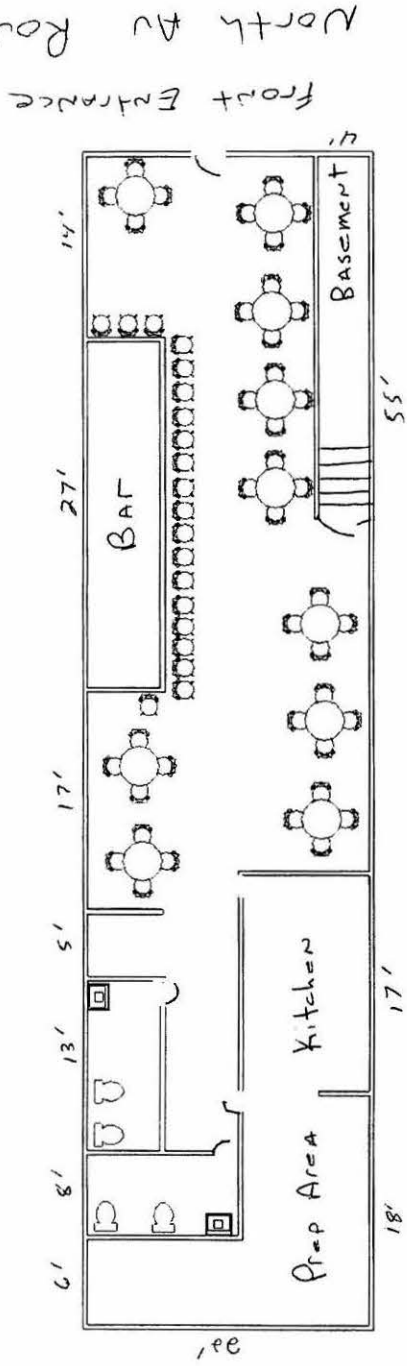
The statement of cash flow shows the incoming and outgoing cash of the business.

Avg Sales forecast	Year1	Year2	Year3
Avg Drink	\$208,000.00	\$249,600.00	\$299,500.00
Avg Food	\$312,000.00	\$374,400.00	\$449,280.00
Total Income	\$520,000.00	\$624,000.00	\$748,780.00
Cost of sales			
Avg Drink	\$104,000.00	\$124,000.00	\$148,000.00
Avg Food	\$218,400.00	\$262,000.00	\$314,500.00
Taxes			
Total Cost	\$322,400.00	\$386,000.00	\$462,500.00
Gross Margin	\$197,600.00	\$238,000.00	\$286,280.00
Expenses			
Owners			
Compensation	\$20,000.00	\$20,000.00	\$25,000.00
Salaries	\$70,000.00	\$80,000.00	\$90,000.00
Advertising	\$3,000.00	\$3,000.00	\$5,000.00
Insurance	\$4,000.00	\$4,000.00	\$4,000.00
Legal	\$1,000.00	\$1,000.00	\$1,000.00
Accounting	\$3,200.00	\$3,200.00	\$3,200.00
Office expense	\$2,000.00	\$2,000.00	\$2,000.00
Repairs	\$5,000.00	\$5,000.00	\$10,000.00
Telephone	\$500.00	\$500.00	\$500.00
Internet	\$3,000.00	\$3,000.00	\$3,000.00
Equipment Lease	\$7,200.00	\$7,200.00	\$7,200.00
Mortgage	\$36,000.00	\$36,000.00	\$36,000.00
Marketing	\$2,000.00	\$2,000.00	\$4,000.00
Utilities	\$12,000.00	\$12,000.00	\$14,000.00
Liquor license	\$2,000.00	\$2,000.00	\$2,000.00
Total expenses	\$170,900.00	\$180,900.00	\$206,900.00
Net Profit	\$26,700.00	\$57,200.00	\$79,380.00

Table 7.5.2 Pro Forma Cash Flow

Pro Forma cash Flow	Year 1	Year 2	Year 3
Beginning Cash Balance	0.00	26,700	83,800
Cash Flows			
Income from sales	197,600	238,000	286,280
Accounts Receivables			
Total Inflows			
Total cash outflows	170,900	180,900	206,900
	26,700	83,800	163,180

1st Floor



North Av
Route 64

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, APRIL 18, 2016**

1. Opening of Meeting

The meeting was convened by Chairman Stellato at 7:05 p.m.

2. Roll Call

Members Present: Chairman Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis

Absent: Ald. Krieger

3. Omnibus Vote

Budget Revisions – March 2016

Motion by Ald. Bancroft, second by Lemke to approve the omnibus items as presented.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

4. Police Department

a. Recommendation to approve a class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles.

Chief Keegan: This is a recommendation for a Class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles. This agenda item was presented earlier this evening at the Liquor Control Commission which is an advisory board. There it received a favorable 3 to 2 recommendation to move forward to advance this to committee. Mr. Peter Zaikowski and wife Daniella are here tonight. This business would like to open up in the former Thirsty Fox or most recently the River House BBQ. The petitioner has a contract to purchase the building and plans on closing the end of April. Both Peter and wife hope to occupy and habituate in the second floor apartment area, so it will be owner occupied. They are also requesting a 1:00 a.m. late night permit. All paperwork is in order.

It's important to note that at the Liquor Control Commission there were some discrepancies in the application materials presented. Each of you should have received this evening the most updated business plan.

Peter Zaikowski, 1572 Knoll Crest, Bartlett, IL: My apologies that in my haste to get on this agenda due to our closing at the end of the month, I gave a raw version of my business plan. There is no gaming in St. Charles and that was removed from the earlier version. My wife and I have been looking at other venues and one was in Fox Lake and Bartlett. The business plan that

we put together, as a whole, doesn't change, just the locations have changed. We've done extensive research on demographics and recently in St. Charles and apologize in giving you the wrong version.

Ald. Turner: Did you say you're not going to have video machines?

Peter Z: No, it's my understanding there is no video gaming in St. Charles and its not in our proposal.

Ald. Lewis: I brought up the question at the Liquor Commission meeting about the business plan because it kind of combined several different businesses. It appears to me like a business plan you used somewhere else. Now with this one I'm comparing it with the previous version we received, and you still only have six tables.

Peter Z: Right now we're not sure what the occupancy limit is. We haven't had a chance to meet with the Fire Marshall to find out the limitations. Whatever they give us we'll seat. We have not had a chance to sit down and work with Community Development or the fire inspector to get the capacity. In the proposal it says 70 to 80 and we're not sure yet.

Ald. Lewis: I didn't see a diagram. I was also curious how you came up with your new annual forecast, how do you come up with these numbers within two hours?

Peter Z: These were done with me and the bank over the last two weeks. We sat down with them and are applying for a government SPA loan. We met the criteria. The whole premise of our business plan is good service and great food. I apologize if I reiterate on it so much but it's a passion for us. My wife and I have been in the business for a number of years and great service and food is what's going to make us successful in St. Charles. We'll be open for lunch as well.

Ald. Lewis: I just felt it moved too quickly and we didn't have enough information to pass along to Government Operations, but it was voted on and its before you this evening.

Ald. Payleitner: There was a floor plan in our original packet and that doesn't apply anymore? And maybe I missed it but I didn't understand it was going to owner occupied as well. That speaks to an investment in the business. The official packet will have the seating chart in it?

Peter Z: Yes, I'll be meeting with the fire marshall and Community Development and will find out what my capacity is and get it updated.

Ald. Payleitner: Understand our goal is to make you successful and we don't want to put you right in the middle of everything to only have you fail and you're closing at the end of the month?

Peter Z: Yes.

Ald. Gaugel: Can you clarify the video gaming piece? The City passed an ordinance to allow

video gaming when the State of Illinois has a budget. So when that does take effect, do you plan on putting video gaming in?

Peter Z: I'm not sure, I'll make that decision later but right now as far the bank is concerned, and me as a businessman, I can't count on that. In the future, if you allow me to, I'll follow whatever procedures to apply and go from there. That's not in our original plan for us to be successful. Granted it would be a nice extra piece if it were allowed, but for this business plan and for us to get started, I can't wait. I have to worry about food, booze, and great service.

Ald. Gaugel: The second piece is the \$25K incentive you're asking from the City. Can you explain on what you're planning on doing to the business?

Peter Z: We're planning on rehabbing the whole inside, heating and air, the roof. The last tenant in there took everything so we have a lot of rehab with floors, walls, drains, plumbing. Don't know if we need the whole \$25K but we just put it in there. We took that out saying the startup cost was the City's \$25K because I don't know what I might receive. As I was working with the bank they stated I needed to take that out. I also know that if something should happen to us that this is a loan that we have to pay back to the City. We appreciate the incentive plan you offer and will take advantage of it if we receive it.

Ald. Lewis: Your target market is women – 75% women, 25% men and the target age for women is 30 – 65 and I'm curious about that.

Peter Z: We're catering the motif and design. We've hired someone to help make it more comfortable and relaxing. We're not going for the younger market. With women come their husbands.

Ald. Payleitner: You said you didn't put this in your financials' request from the City?

Peter Z: Correct, the quote is in there but I didn't put it in there as my startup cost.

Ald. Silkaitis: So you are going to request that money?

Peter Z: Yes, but I can't do that until I do the work and submit it then.

Ald. Silkaitis: In quickly reading this, your exit strategy is if you drop 20% for four consecutive quarters you are going to close.

Peter Z: An exit strategy had to be put in for the SPA loan in order for me to qualify for it. By no means should I lose 20% for four quarters in a row, but if I do, I had to put something in there for the Federal government and BMO Harris.

Ald. Silkaitis: I bring this up because if you are going to apply for this \$25K grant, we have a requirement that you have to pay it back but if you close how are you going to pay it back?

Peter Z: I'm on the hook whether I fail or not and I can't file bankruptcy with an SPA.

Motion by Ald. Lemke, second by Bessner to recommend approval of a class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles.

Roll Call: Ayes: Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Silkaitis; Nays: Lewis; Absent: Krieger. Chrmn. Stellato did not vote as chair. **Motion carried.**

b. Recommendation to approve a Resolution to Approve the Intergovernmental Agreement with the County of Kane for Animal Control Services for One Year.

Chief Keegan: This is a recommendation to approve a Resolution to Approve the Intergovernmental Agreement with the County of Kane for Animal Control Services for One Year. This is a housekeeping measure. It's a one-year contract negotiated by MetroWest and the various municipalities that make up Kane County. It's a one-year contract with two one-year renewal periods. This is pretty much status quo from previous years with two exceptions. One, there will be some reduction in fees for day time pickups for stray animals from 7:00 a.m. to 8:00 p.m. and there is a slight increase for after-hours overtime cost. It is important to note that in calendar year 2015 we only used the service six times.

Motion by Ald. Turner, second by Bancroft to recommend approval of a Resolution to Approve the Intergovernmental Agreement with the County of Kane for Animal Control Services for One Year.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

c. Recommendation to approve a Resolution for the Contract and Lease Agreement with AID (Association for Individual Development) for One Year.

Chief Keegan: This is a recommendation to approve a Resolution for the Contract and Lease Agreement with AID (Association for Individual Development) for One Year. I would like to introduce Yesnea Herrera, social worker for AID. The role of key social worker and expansion of this program is to liaison with the Police Department, the community and various social services agencies that serve our residents. A police social worker does not provide long term counseling but rather assesses quality of life issues brought to the attention of the Police Department, attempts to stabilize those issues, and provides the proper referrals necessary to bring the situation in hand to a successful conclusion or at least a manageable situation moving forward.

Examples of such issues that a police social worker may encounter but not limited to are mental health issues, chemical or substance abuse, victim advocacy, neighborhood mediation or conflict resolution, elderly services, youth services, domestic violence orders of protection, and city liaison with the various groups I just mentioned.

AID currently serves greater Kane County and the following communities, Aurora, North Aurora, Batavia, Huntley, Glenbard and DuPage County, South Elgin, City of St. Charles both police and fire, and Geneva. Currently the Police Department utilizes services of AID via a \$15K annual contract to provide victim services on an as needed 24/7 on call basis. This contract relationship has initiated upon my arrival as Chief of Police and has served both the City and our residents well. However, the situation presents that officers sometimes entertain obstacles and immediate referrals and interventions are necessary. This initiative is funded by an annual operating budget. Although this concept has worked well in its first year, we've seen extensive growth and development of the program. Just since FY15/16 initiated, 90 people have been helped thus far within the City with 57 total cases being referred to AID.

The items before you seek to bring a social worker into our day-to-day operations and have office hours within our police operations. This will start between 15-20 hours per week. The concept is to develop strong relationships with our staff, the community at large, and social service groups that service our greater area. I've budget \$30K in the upcoming 2016/17 operating budget to fund this service by seeking matching funds from the 708 Mental Health Board in the amount of \$15K. However, the on-call 24/7 services will remain and Yesenia will be available to my staff 2 to 3 days a week. She has been working for AID for several years and she is bi-lingual. Her skills have been a great addition to our services.

The contract before you this evening is a 50% split between the City and 708 Mental Health Board. This agenda seeks a recommendation to not only approve the resolution for the contract but also a lease agreement to staff AID within the Police Department. Current operations and the layout will not be affected.

To summarize, I really wanted to initiate this upon my arrival. I started slow and I crawled before I walked. The officers have seen the fruits of the labor of Yesenia in the group and we're here to take it to the next step. I've been given a favorable recommendation from the 708 Board and that grant will be announced in August. There are some processes in place if funding should not be established or awarded by the 708 Board; we can either rescind the contract or scale back the services.

Ald. Lewis: I think this a wonderful idea. I served on the 708 Board for 12+ years and this is a good place for this money to come from and good use of our 708 dollars. I see things in my neighborhood that this will help and I am very excited about it and support it whole heartedly.

Motion by Ald. Turner, second by Lewis to recommend to approval of a Resolution for the Contract and Lease Agreement with AID (Association for Individual Development) for One Year.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

5. Public Works Department

a. Consideration of change to Red Gate Water Tower logo and paint color.

Peter Suhr: This agenda item is in regard to the Red Gate Water Tower in particular for a consideration to approve the logo and/or the paint color requested by the Woods of Fox Glen Homeowners Association (HOA). Recognizing this project is underway and is scheduled for painting in the next couple of weeks, we respectfully request that you give us some direction tonight to avoid any unnecessary project delays. That being requested, I'm certainly going to try to give you as much detail tonight so that you can make an informed decision in moving forward. There are also some representatives here from the HOA tonight to talk as well.

Slide: Water Tower Project Background: This was part of the 2007 Water Utility Master Plan. When it's completed it will provide 1.5 million gallons storage to the system. This will assist with meeting peak water supplies and demands and provide redundancy needed to maintenance other towers. The other two water towers we have are in need of painting as well and are in the next 4-year budget. So once this water tower is on-line, it will give us the ability to drain one tower at a time and repaint. We had some discussion on the color and logo of this particular design that was to be the trend or example for the next two water towers for painting. This tower will also ensure fire flow reserves are adequate and this was financed through IEPA low interest loan.

Slide: Woods of Fox Glen HOA recently contacted the PW Department about some concerns they had. After several conversations and emails, we felt it was necessary to meet with them and understand what their requests were. We met a week ago and the basis of their concerns are the colors and appearance of the water tower itself. They've moved beyond the fact that the water tower is there to stay; it's more of an appearance discussion.

- They want a color that is more rustic or complements more of the natural surroundings. We made reference to the current condition of the water tower that is a rust and dark green that is the color of the steel before it's painted. They felt that was a better solution conceptually than the proposed color scheme.
- We discussed the orientation of the lettering and logo as it relates to facing east towards their community and I believe they would prefer no logos on the tower and have a solid natural color.
- They contacted their ward alderman Steve Gaugel who met with them recently in their neighborhood to see their perspective and recognize what they're requesting here.

In preparation for tonight, PW has been working diligently with the general contractor and engineer to piece together as much information as we can to provide you with details on perhaps the consequences of the changes at this stage of the game with regards to financial and scheduling impacts that might vary based on decisions that could be made tonight.

(Showed slides of examples of color combinations and schematics and the current chosen and approved water tower)

Slide: Around April 2014 is when we were presenting these two types of concepts to the committee in a public forum. This is when we started to talk about colors and graphics on the water tower. Through discussion and detail presentations of the PW Department and our engineers we can to one single solution (chosen/approved tower slide). This was selected and

approved on May 2014. This concept was chosen for the following reasons:

- There are two fox logos – one on each side – north and south – going down Rt. 25 going south you see the foxes.
- The words of St. Charles on the east and west sides of the tower which as people come across the Red Gate Bridge they would see the words on the tower.
- Colors – white is the base color and industry standard for most water towers. White is also the color of the existing towers that we currently own and also the least expensive paint. The darker the color, the more pigments need to be added; therefore that adds costs.
- The lighter colors don't fade as fast as the dark colors do; especially the top part of the bowl.
- The size of the letters and graphics; the 12-foot letters is an industry standard given to us by our engineers based on the height of the tower and distance. A smaller 8-foot graphic was discussed but felt 12 feet lettering was appropriate for St. Charles.
- Colors maroon and teal are the City's colors; and this also becomes the standard for the next two water towers that will be painted here in the future.
- The bottom band of the bowl is painted a darker color and that discussion was really about the visibility of the form of the water tower in that location. Dew forms and water evaporates down to that section of the tower and sits there. In lighter color water towers you can see that over time. Darker colors tend to hide that mildew. We're not so concern about the fading in that area because the tower, itself, casts a shadow on that area. So that's an appropriate location on the tower for a darker color.

Slide: Project Timeline on what's going on (showed a list of meetings). In May 2013, the engineering was approved. There were several meetings held that were specific to the lay of the design and color. In January 2015 that is when the construction started and the area became active with contractors and the City was well aware that the project was underway at that time.

Slide: Current Status – January 2016 the tower was erected and has been vacant over the recent winter months. The next stage is painting and now that the weather is nice enough painting has commenced inside the water tower. The outside of the tower is also getting prepared for paint such as sandblasting. One key date is April 22; our contractors and engineers have identified to us that the exterior paint needs to be order by that date to remain on the current schedule. There's a 2-3 week lead time for the paint to be ordered and they are planning to start painting this tower within the next few weeks. If we remain on scheduled April – July; we'll paint the exterior that is a very weather dependent process as moisture is a concern. It's less humid at that time. July – September we do electric work and fill the tank, do sterilization and test of water and site work all in preparation for a grand opening celebration in October.

Slide: If Change is Considered... potential impacts to schedule and project costs – if we decide tonight to change color or logo, we would need a week or two to meet with the HOA and determine what that definition of natural surroundings mean? Is it green, gray or rust? We also need to work with our engineers to provide drawings as they've done in the past so we can see a photograph and it could be approved based on an image. That will take another 2 – 3 weeks to get through that. Once that is approved, we need 2 – 4 weeks for the contractor to prepare shop

drawings on any major change to the logo or color; and if the logo changes significantly enough we may have to create new templates. Then another 2-3 weeks to order yet the new paint and the contractor to re-mobilize. By that I mean, the contractor has already identified they are extremely busy this summer and they will most likely move on to the next project. We'll have to remobilize and scheduled them back to this project to complete the work at a later date. So possible impact to the schedule is 7 – 12 weeks which means in the bigger picture in October of having our grand opening moved to December or beyond.

Slide: Options that will impact schedule and cost – these are little more difficult to determine at this current time because there's so many factors and until we make a decision we can't fill in the numbers to determine a cost.

- Paint color – darker colors are more expensive; we could be talking about an additional color. This could be in the range of \$3K to \$6K or \$7K.
- Engineering work – if our engineers need to be engaged for renderings/drawings, perhaps that a \$3K number.
- Template fabrication – I didn't get a solid number for a template cost, but if we do change it significantly and have to remake a template, there will be costs associated to that. If we're into this project enough, that may also require us to redo the paint preparation where rust might develop that was already painted.
- Contractor remobilization – if the contractors leave the site and pack up their gear and move to a new location and then remobilize to our site – there may be some cost impacts there.
- Weather – this is a good opportunity to get this complete in the prime season and if we delay that; you start to think about Fall and poorer conditions, etc.

In all fairness my portion of this conversation seems one-sided. This perspective is from Public Works and we've been tasked to complete this project on schedule that we presented to you and was approved back in 2014. That's why I'm providing you details here tonight. I understand you have a bigger decision to make and it impacts a larger range than what Public Works' vision is. I've put together four small impact suggestions that may not significantly impact the cost.

1. We could potentially make a decision today to rotate the logo. I can call the contractor tomorrow and there is no time delay or cost impacts for a decision like that.
2. We could eliminate the logo or eliminate the name St. Charles and that would not impact the project.
3. We could change a color to an already approved color, such as change the entire water tower to white or teal that has been selected – that's an easy change to make. Those colors have been vetted through our engineering process.
4. Reduction of the letters or logo size may have some cost impacts to do a new template but as they're preparing/painting the base color, they could do that new template design; therefore holding the schedule.

This completes my presentation and Laura and Denise are here from the HOA to speak.

Laura Hallpenny, 1002 Glenbriar Court, St. Charles: I understand the timing and financial schedules and everything else might not seem ideal. I'm on the HOA and I support all the

infrastructure and that's not what I'm here tonight for. I'm not sure where we missed the public notice where we could of come and spoke, but after it got built and we had time to look and digest it is when we started getting concern when we saw the color scheme. The concern lies with the colors and position of the logos. It does not add to the beautification of the area. I don't want us to make a hasty decision because of a business card. I'm asking for you to take into consideration some of the homework that Peter has done and come to a better decision on being a leader. We are all trending towards environmental friendly and beautification. We're trying to protect the environment and ask you to reconsider a color. Perhaps have the color in matt finish and reduce the logo size and keep the foxes but change the position to north and south. We are happy to meet with you just as soon as we can all get together. If we work quickly enough, it won't be detrimental to the overall budget. I think about people enjoying the water tank, let this be the trend to how we take in the natural surroundings and our beautiful community for the future tanks that are on the schedule for next 2, 3, 4 years. Let people say "Wow, City Council really thought this through to what would blend better in the community instead of making it look a business card."

(Round table discussion with the alderman, Peter and Ms. Hallpenny commenced. Concerns were expressed on having to go through this with other neighborhoods who may want something done differently when their area water tower gets painted down the road. Discussion regarding about not getting any public notice, how many people in Woods of Fox Glen are making complaints about this new tower. Other water towers in St. Charles residents have not come forward with complaints of the water tower in their neighborhood. There has been plenty of press and posted on the city website regarding this. Discussed the size scale of tower now that it's built and Ms. Hallpenny wants time to discuss possible changes for options that do not significantly impact scheduling and costs. This is not a matter of taste but blending in with the natural surroundings.)

Chrmn. Stellato: Point of order, Peter you are not looking for a motion tonight unless we want to change something? If we do nothing tonight, everything stays the way it is. My question is if we rotate the logo, you'll still see letters. Perhaps make the font smaller; we should put that in a motion.

Ms. Hallpenny: Could I ask if you're not going to change the color scheme that you at least consider going to a single color with the logo rotation and reduction as an amicable resolve?

Motion by Ald. Gaugel, second by Turner to rotate the logo to face east/west and the wording would face north/south to reduce the visibility from the east.

Peter: Rotating the logos would be free, the template is already made and to put the template in a different location on the tower is not a big deal. Changing the size of the template will incur some cost for a new template and I don't have the specific cost for that.

Roll Call: Ayes: Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis; Nays: None; Absent: Krieger. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

Motion by Ald. Gaugel to change the color scheme to a single color for the tank and a single color for the lettering to be recommended by Public Works. No second motion made – **Motion failed.**

Ms. Hallpenny: Since we can't have the color changed, can we have the font sized changed for the lettering.

Peter: We are looking at a new template and going back to the recommendation, we don't anticipate this being a significant cost or a significant time delay, but we don't have that verified today, so there may be a small cost increase for making a new template and may have a schedule delay if they can't get it completed in time when they're ready for it; but this is a low impact decision.

The lettering on the right in the slide are 8 feet high instead of 12 feet high. So you can see the comparison in the photograph of 8 feet versus 12 feet lettering. I think we can make it in time as they paint the base color, we could get the new template done, and the cost will be somewhere between \$3K - \$7K.

Ald. Lewis: Are our other water tower's lettering the same size?

Peter: No, they're different sizes and shapes. We would have to work on the concept of each one independently. The templates are not made to be saved. Once they're use they are scrapped.

Mark: If you're reducing one color right out of the equation, you are already saving some money there. If you're making the template smaller, you are saving money right there on the paint.

Chrmn. Stellato: You've heard the letter size is not going to significantly impact the job or the time. Motion has been made to lower the lettering from 12 feet to 8 feet.

Motion by Ald. Gaugel, second by Lemke to reduce the size of the lettering and logo.

Roll Call: Ayes: Payleitner, Lemke, Bancroft, Gaugel, Stellato; Nays: Turner, Bessner, Lewis, Silkaitis; Absent: Krieger. Chrmn. Stellato broke tie by voting yes. **Motion carried.**

Motion by Ald. Bancroft, second by Bessner to go into Executive Session to discuss Land Acquisition at 8:53 p.m.

Roll Call: Ayes: Payleitner, Lemke, Turner, Bancroft Gaugel, Bessner, Lewis, Stllato Silkaitis; Nays: None; Absent Krieger. Chrmn. Stellato broke tie by voting yes. **Motion carried.**

7. Executive Session – None.

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)

- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

Motion by Ald, Bancroft, second by Turner to come out of Executive Session at 9:28.

Voice Vote: Ayes: Unanimous; Nays: None. Vice-Chair Payleitner did not vote as Vice Chairman. **Motion Carried.**

8. Additional Items from Mayor, Council, Staff or Citizens.

9. Adjournment

Motion by Ald. Lemke, second by Gangel to adjourn meeting at 9:30 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Vice-Chair Payleitner did not vote as Vice Chairman. **Motion Carried.**

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**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, FEBRUARY 22, 2016, 7:00 P.M.**

Members Present: Chairman Turner, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Bancroft, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis

Members Absent: Aldr. Stellato

Others Present: Ray Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works -Engineering; A.J. Reineking, Public Works Manager; John Lamb, Environmental Services Manager; Tom Bruhl, Electric Services Manager; Dave Kintz, Deputy Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:02 p.m.

2. Roll Call

K. Dobbs:

Stellato: Absent

Silkatis: Present

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Absent

Krieger: Present

Gaugel: Present

Bessner: Present

Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

4.a. Presentation of Switchgear Location along IL Rt. 31 between Horne and Roosevelt – Information only.

Tom Bruhl presented. We are here this evening to discuss switchgear that was placed as part of a recent reliability project along IL Route 31.

I would first like to describe what a pad mounted switchgear is; it is a standard distribution item for underground areas. Its electrical function is that it is a junction box where cables come in and then get spread out to different areas. There are approximately 250 on the system, so this is not a rare item. They are most commonly found in areas that are all underground and it is approximately a six foot cube.

We have a reliability project that started in 2014, but it is based on a number of outages that date back to 2011 where large tree limbs have fallen along IL Rt. 31 and taken wires down. It caused a major outage for everyone south and west of there. The original plan for the reliability improvement was to install tree resistant Hendrix Overhead Cable System. The scope of the project extends north of Mosedale to Roosevelt. This was a budgeted project, so in 2014 we were working on engineering for the overhead work and identified there was not enough shoulder for the trucks to get off and work the poles from the shoulder, so that means that every day, trucks would be blocking the southbound lane of Route 31 with traffic and flaggers for six to eight weeks. This was at the same time that Route 25 was down to one lane, so there was a lot of angst with regard to doing that work. We talked to IDOT and the City Engineering Department and neither was very supportive of doing that and they asked if there was anything else we could do instead of the overhead work.

In early 2015, we designed a complimentary alternative with using underground cable instead of rebuilding the overhead with poles and in March 2015, to get a feel for the scope of the alternative costs between underground and overhead would be, we actually bid out the Hendrix work to a contractor to see what it would cost us to do that in order to have a good baseline for what the underground comparison would be. Those costs came back and the underground was very close to, if not less than the overhead and we had better reliability with underground and less traffic impact on Route 31. We feel underground is better because it removes the wires from the poles, it is more reliable, even compared to the Hendrix Cable System, it is much better in terms of safety for our crews and the general public, it moves all of the operations to the ground which is much safer than having to be in buckets and the switchgear replaced the function that a pole would normally have in the electrical system.

In August 2015, we submitted to IDOT and received a permit to do the work along Route 31 and then it started in November/December. The location we are talking about is west of the sidewalk between Horne and Roosevelt directly east of the back of The Oaks. There was an existing junction box there where cables came off of a pole, hit a junction box and then split off so that from an electrical standpoint it was an obvious place to put a junction of the same electric component.

We looked at easements to make sure we had legal rights to put the switchgear in that spot. This is not an easy area to work in and I mention this because later I will talk about an opportunity to move it about 100 feet north, but with converging sewers it makes it a little more challenging. We did our due diligence before we started; the Plat of Survey for The Oaks dates back to 1975 and there is easement language that provides for placing electric apparatus that are necessary for the purpose of providing that subdivision and adjacent properties with telephone and electric.

In this area, there are two tiered retaining walls with landscaping that was disturbed as part of the switchgear placement. There is another switchgear in the area, but that was there; we did not place that one as part of this project. This two tiered retaining wall and landscaping was a recent change for The Oaks. Some of the changes that they have made actually increased the visibility from the residents to the switchgear; obviously there was some opposition to the aesthetics and they have asked for us to move it 100 feet north.

The area in question had a number of trees that in 2013 might have blocked some of the view to this spot; today the trees are cleared so you can see the green switchgear box next to the two tiered retaining wall. The alternative location is about 100 feet north between sewer and if we couldn't get between the sewers, we might have to go slightly west. I'll admit that the coordination here was unfortunate in terms that they had just recently planted the landscaping when we started digging. I went back and reviewed when I interfaced with The Oaks plans that were turned in. Those plans came in in 2012/2013 prior to any of this work being designed. At that time, I reviewed them, we didn't have any conflicts and I let those plans go without comment. So while this work was designed in 2014/2015 – about the time they were constructing what they had designed in 2012/2013. I will say that I didn't have the foresight at the time in 2012/2013 to tell them that they shouldn't put anything in the first 20 feet behind the sidewalk. In hindsight, we could have done that so they didn't do the landscaping.

We had a couple good meetings with folks from The Oaks and we proposed landscape screening to the north, south and west so the residents and motorists wouldn't see it as much. We offered to use their same landscape company so the landscape design was complimentary with what they already put in the rest of the development. Our normal access would be to come in from the north or south, but because we would now put landscape there, we would install a gate in their fence at our expense.

We also looked at moving the switchgear; it is definitely possible, but there is increased potential conflict because the sewers come together and we might have to move it to the west. We would have to extend all the conduits that are in the junction now 100 feet north and some of the cables would come north and come right back south so there would be some doubling back. We don't favor having a lot of splices in our cables from a reliability standpoint, and also it seems that we would just be moving this into view for different residents. The cost of moving the switchgear is about \$40,000. If it was \$200, we wouldn't be here today, but it's about \$40,000 in directional boring and cable to move the gear 100 feet.

We acknowledge the perspective that the residents have at this box. They are not used to the big switchgear boxes because they have always had overhead along the road. With that, we are seeking the Council guidance as to whether we should move it or leave it be.

Chairman Turner: Let's take comment from Council, we will start with Aldr. Lewis and after Council has spoken, we will take comments from the public.

Aldr. Lewis: I don't think there is anybody who would disagree that the underground is preferable to the poles. I also don't think anyone disagrees that you have absolute legal right to be there; we are all on the same page with that. You did a very good presentation in favor of moving the box, actually. I do have a question about moving it from one view to another view; is anything being gained by the residents? I'm not sure where the electricity comes in to when Hillcroft starts getting built. How does that tie in? Would it be better to have it farther north?

Mr. Bruhl: Hillcroft is not going into that box.

Aldr. Lewis: If it were moved, would they go into that box?

Mr. Bruhl: No.

Aldr. Lewis: I've been involved in this since November and I saw the work starting down by Mosedale. When it finally got to The Oaks, they told me they had no idea that this project was happening and that their landscape just got put in. I think if we had a conversation with them during the time of construction, they might have been willing to move it then.

Mr. Bruhl: We acknowledge that.

Aldr. Lewis: This is in my ward and I sympathize with what is going on. They put \$2 million of their own money in. They originally came to us wanting an SSA and that was not the way to go, so the 75 townhomes have taken on this over \$2 million project on their own to make a beautiful gateway to the City of St. Charles. It is a sad situation, and I'm in favor of doing all we can for them.

Aldr. Bessner: I won't repeat everything Aldr. Lewis said, but I will say that it is fairly obtrusive as you drive by. I do have a question regarding the two retaining walls; are either of those walls on an easement?

Mr. Bruhl: Yes, they both are.

Aldr. Bessner: So was there communication from The Oaks to the City on the fact that there is a wall built there and at the same time on the part of the City to The Oaks telling them we were going to install the box?

Mr. Bruhl: That is the incoordination at the time. If their plans would have come in at the same time we were designing the underground, we certainly would have coordinated. But I last looked at those plans in 2012 before I had any idea we were going to be doing this and I didn't tell them not to put anything in the easement. This was a 2015 design relating to the plans I looked at in 2012. In a perfect world, we would have had this design on the table the same time they had their design, we certainly would have coordinated.

Aldr. Bessner: Then you stated about splicing and the reliability of the transformation of power with splices made. But you also said if it cost \$200, we wouldn't be having this conversation; do you still stand by the fact that if this was a \$200 move the reliability would be fine?

Mr. Bruhl: Yes, I would stand behind that. The splices are less reliable, but they are definitely not uncommon on our system. I think the issue is that it is an expensive move just for aesthetics.

Aldr. Bessner: With that said, I would agree with Aldr. Lewis in that we have two projects happening – we have a City project and a residential subdivision project and for whatever reason, they just didn't match up. It could have had a lot to do with the brush that was cleared and the aesthetics before and after. This could be a lesson learned moving forward, because I talked with Public Works and they made the comment that it's not standard protocol to necessarily communicate in regards to easement issues. But with the understanding that someone came back and built retaining walls on an easement somewhere in that area, this should have all been correlated, but I understand it was a three year project as well. Again, I agree with Aldr. Lewis that I would like to see the switchgear moved if it is the Committee's will.

Aldr. Gaugel: Is there any other alternative to the 6x6 box? Is there something lower profile that could stay at that location at less of a cost that would also be hidden by that wall?

Mr. Bruhl: There is a below grade option but it is \$140,000, rather than \$40,000. We have two of them on First Street; one in the Blue Goose parking lot and one by the parking deck so we have firsthand experience with them and we know what they cost.

Aldr. Gaugel: I think this is unfortunate; I've driven by it and noticed it. I would love to see a happy medium on this one. I don't like the fact of us spending \$40,000 to move it, but with that said, we ask our residents to be good neighbors by way of any changes they make with building permits and zoning variances and we ask them to come forward, and we should do the same. I think the whole thing is just unfortunate. I don't think there was any intention to mislead; I don't fault anyone on this one, it's just a bad situation. The cost to move it for aesthetics bothers me; I wish there could be a happy medium with the homeowners association that we could work out, but if the rest of the committee sees fit to move it, I would go along with that.

Aldr. Krieger: It is an unfortunate situation but, I agree with Aldr. Gaugel; \$40,000 is a lot of money and will the residents where you are going to move the box to be unhappy and want it moved from their view? I think the best thing to do is to heavily landscape it and consider it a lesson learned.

Aldr. Bancroft: I couldn't say any more than Aldr. Gaugel and Aldr. Krieger. I agree with them.

Aldr. Lemke: If it ends up in someone else's yard, we are still going to end up heavily landscaping it, so I would be in favor of an agreeable landscaping plan to minimize the vision.

Aldr. Payleitner: Would this \$40,000 have been saved if there was a conversation with the homeowners association?

Mr. Bruhl: The work is extra pipe and cable which would have been spent extending the system one way or another.

Aldr. Payleitner: So it still would have cost \$40,000 extra to move it.

Mr. Bruhl: Yes, because that junction was already there; instead of extending it, we just put the switchgear on top of the junction box.

Aldr. Payleitner: I would like to think that if there was going to be work on the easement behind my fence, the City would be knocking on my door. It sounds like that's not what happened here, correct?

Mr. Bruhl: Correct.

Aldr. Payleitner: Okay, so they weren't given the courtesy of a conversation. We have seen a lot of projects in town that neighbors ask what the City is going to do for them. These residents took this upon themselves and I want to honor that. There was a lot of planning, heartache and conversations that went into it and I think it's a great thing that they did. I look at this as it is our error, it is our expense. We spent nearly this to move a warning signal out by Wal-Mart, right Mark?

Mr. Koenen: Yes, it was a siren.

Aldr. Payleitner: Especially hearing that the \$40,000 is what it would cost us even if we had talked to them, I would like to see it moved if that is what the residents want.

Aldr. Silkaitis: My concern is that the weakest part of a circuit is a splice. We did this to prevent any kind of electrical problems and now we are going to potentially induce a failure with the splice. I drove by this, and what I think of it is my personal preference, but I have trouble spending \$40,000 to move it 100 feet and potentially induce more

problems down the road for any area served by that box. Could it have been handled better? Maybe. But I still think we would have ended up in the same place. I have no problem landscaping it, but I have a problem with agreeing to move it.

Chairman Turner: I would like to say that I agree with Aldr. Krieger and Aldr. Bancroft. I don't want to see this box moved, but you do have landscaping options. I have seen where these can be landscaped decently. I'm personally a little surprised that you built fences and terraces a City easement; you took a great chance because in the future who knows what work the City is going to need to do on that easement. The City has offered to landscape this for you with your own landscape company and that's where I'm headed. I don't think we are taking a vote tonight; you are looking for guidance. My suggestion would be to sit down with Public Works because we are pretty evenly split at this point that I would think we would have to get to a compromise here. Get your landscaping company involved and see if we can come up with a price to get this thing screened. Does anyone want to add anything?

Aldr. Lewis: In regard to the weakest point of the splice; do you find that this to be a big problem? Are you servicing them a lot?

Mr. Bruhl: Well, it's not a big problem. The first place you look at a cable fault is the splice. The number of insulation failures in a run is 1 out of a 100. The problems always end up at the termination or at the splice. So where you have disrupted the cable, you've cut the insulation and you've made a connector which creates electrical stress and space for water or anything else to get in there. It's not something that happens every day, but that's where it is going to eventually fail 40 years from now. Whenever end of life comes, that is likely going to be where the failure is.

Aldr. Lewis: So this isn't something you are going to see happen every year; you are looking out into the future.

Mr. Bruhl: Correct; that will be the suspect spot when this goes bad.

Aldr. Krieger: Those splices will be underground?

Mr. Bruhl: Correct.

Aldr. Krieger: So, you could potentially be digging holes in the landscaping to locate the splices so you would be better off leaving it alone.

Mr. Bruhl: The cables were there in a below grade box from the pole originally and we just placed the box there and took the cables and landed them on the gear.

Aldr. Krieger: But if you start moving it around, you are going to damage the landscaping anyway.

Mr. Bruhl: For right now, the landscaping has been wiped out, so under any circumstance we would be re-landscaping what we destroyed as part of just doing the job.

Aldr. Krieger: Do you think perhaps the barren landscape at this point makes it stand out that much more?

Mr. Bruhl: The landscaping that was taken out was to the north and the south of the gear and I personally would see the biggest aesthetic issue would be for the residents looking out the back of their property. There was no landscaping on the upper tier of the retaining wall that we would have touched.

Frank Esposito, 64 White Oak Circle: I am the President of the Homeowners Association at The Oaks. I would like to give you the history of this situation. In 2014, The Oaks of St. Charles began a storm water management project. The project included a storm sewer system to eliminate basement and garage flooding in addition to eliminating serious erosion and sedimentation onto Route 31 and other downstream properties. Driveways were reinforced and thicker asphalt was installed. The sidewalk around White Oak Circle was replaced and made ADA compliant. White Oak Circle, which is a private street was totally reconstructed. Street lights and walkway lighting were replaced with energy efficient LED lighting. Three additional street lights were installed for added safety. A retention basin was installed to accommodate the collection of storm water so as to not overburden the downstream properties.

Terracing and decorative retaining walls were installed along Route 31 to stop soil erosion. Ornamental fencing was installed to replace the nearly 40 year old perimeter fence to enhance the City's southern street scape. Extensive landscaping was undertaken; trees were trimmed or removed, grass replanted which was required due to the amount of excavation work that was done. Landscaping along Route 31 fence line was planned per City code. A \$1.7 million conventional loan was obtained to finance the project. Problems always develop in projects like this; we now have over \$2 million invested in this project.

The City of St. Charles code requires that we plant specific landscaping along the fence line along Route 31. We had just finished planting upwards of \$15,000 worth of trees, shrubs and plants in October 2015. In November 2015, without any notice, the City's Electric Department had a contractor bury the electric lines that were on the street poles along Route 31. The contractor dug up much of what had just been planted and disturbed the growth of other species. Had the City contacted us during its planning for the electrical improvements, we could have delayed our planting. It would have saved the City the cost of replacing everything since the Electric Department has agreed to restore everything. Then in December 2015, a switchgear box was installed in the middle of our new terracing along Route 31. We have been informed that a gate will need to be retrofitted into our new fence to provide access for maintenance. If the City had contacted us, they would have learned that there is already an 8 ft. section of the fence near the north end retention basin that could be easily opened for maintenance to the detention basin. It would therefore be a better place to install the switchgear to begin

with. As stated previously, we spent \$2 million of our money to improve the property with the expectation of increasing property values. It is our fear that the switchgear box detracts from our property values. The homeowners that live behind this box are extremely upset; they look down on this big ugly green box. In addition, City code required that we set back our fence line five feet from Route 31. This required that many of our trees had to be removed. We are very disappointed in the lack of communication from the City. What we were doing wasn't a secret; there were numerous permits and inspections required. Many City departments had personnel on our property during construction. We are a noble component of the southern gateway to the City and have spent a great deal of time, effort and expense to improve the appearance on our part for the City.

We have 75 families that take great pride in what they have been able to accomplish for the community and for the City. Therefore, we ask the City to do the following: move the switchgear box closer to the detention pond and replace all landscaping that was destroyed. We would also ask that the City institute better communication in the future because we probably are not the only ones to face something like this. Our plans go back five or six years so this is nothing new. Everyone knew we were doing this and we could have accommodated this switchgear somehow, but to install landscaping to screen it – there is nothing that will look as though it fits in with what has been put there to this point. So yes, you can put screening up, but it is going to stand out just as much as that green box does.

With me tonight are Carol Patterson, who is our association Secretary and John Thornhill, a homeowner in The Oaks and the main person who lead our storm water project; without him, we wouldn't have been able to do it.

John Thornhill, 44 White Oak Circle: I want to emphasize that we appreciate the work the City is doing to upgrade its infrastructure; it can become obsolete if you are not attentive to the needs of your residents. We are very glad to see the overhead wires go underground; that is a very positive thing and I'm confident that the outages will be minimized even further.

As Mr. Esposito mentioned, this project got underway in 2009. The board committed \$60,000 at the time for planning. A big problem that we had along the east side of Route 31 was erosion. We had a very difficult time getting grass to grow because there was no topsoil left. We felt that the terracing would be the only way to control that problem. The other issue that came up was screening to maintain privacy that the homeowners along that area had before the project. We considered a wall at one time; many of the folks that were invested in this project did not want the wall. Furthermore, we did not go about this issue with the fence unadvisedly. We checked with Bob Vann and told him we were considering a wall; he told us we couldn't have a wall because the post would be in the public utility easement and we agree with that. We went with the least intrusive facility we could find as a barrier to provide privacy, aesthetic enhancement and still give the residents sound attenuation from the traffic on Route 31.

We felt we accomplished all of those objectives and the last thing we considered was that the City would put in a switchgear box in that location. What makes this particularly out of place is the uniformity of the wall and the fence; we have no other trees to screen it. It's a very unique situation and we have considered many options and screening was one of them. Had we known about this project a year ago, we could have re-graded that area so it could be installed lower. Now, it's really too late because the wall is already built. The only way to resolve this issue is to relocate it.

I have examined that area myself about 110 feet north. There is an area that is about 20 feet from the opening in the fence that we already have that we installed so we can maintain the basin. That same panel of fence can be removed very easily to provide access for the City. In spite of the fact that we didn't know anything about this, we can still accommodate it, but only if it's in the northern end of the property where the terrain is much simpler. In that area, we can screen much more effectively than we would along Route 31 where it is now. I would hope you can consider all these issues very carefully; we are confident this is going to be a detriment to our property values and the goals we have set to enhance our values.

Mr. Esposito: I have photographs of the way the property looks right now. Can I approach to give this to you?

Aldr. Lewis: Yes, please. The issue has been raised that we are talking about moving this from one location to another location where someone else will be unhappy. Can you address that?

Mr. Esposito: It shouldn't affect anyone else. If you look at the third photograph I gave you, you can see that it is far enough away from the houses that it should not be of any concern.

Aldr. Lewis: Have you heard from those homeowners about relocating it there?

Mr. Esposito: I personally have not, but at least it will be out of the general eye line.

Aldr. Lewis: But they are not aware of it?

Mr. Esposito: Not that I'm aware of. Mr. Thornhill; have you talked to them?

Mr. Thornhill: I have not, but almost everyone in The Oaks comes and goes through the entrance from Roosevelt Street and nearly every one of them notices this box. There is a big difference if we move it to the proposed location because most people will not notice it there because it can be screened more effectively. It can be set back thoroughly from the street as well. There is a sanitary sewer and storm sewer that would be on each side of the facility to be relocated and there is about 10 feet distance between those two facilities.

The sketch that I gave you is a copy of our survey with the existing location of the switchgear and where we believe it could fit much better.

Chairman Turner: This meeting was for information only; what is our next step besides more conversation, or is someone going to propose a motion? Tom, why don't you try to take one more stab at a compromise with screening or give us better costs?

Aldr. Lewis: I would be happy to make a motion, but I obviously don't want to make a motion that is going to fail, so I would rather keep the conversation going than do that. I don't know what kind of compromise we could come to; I do prefer it to be relocated, but maybe we can come to a compromise on cost sharing. I would think if we do move it, the landscape screening would be up to The Oaks in the new location; I don't think that would be the City's obligation to screen it at the new location. I think we could have further conversation but it doesn't have to be solved tonight.

Mr. Bruhl: Well, we are trying to finish the project and get all of the overhead wires relocated to underground, so if we are going to move it, we would rather move it before we energize it. Right now we are waiting to take the overhead wires down pending this decision because if it's going to move, we are going to leave the overhead until we get it moved. So from that standpoint, there is a reason to make a decision sooner rather than later.

Chairman Turner: Why don't we table this until next month and make a decision then.

Mr. Bruhl: I can bring it as a budget addition to the March Government Services and then ask for approval for the budget addition and let you react to that, assuming we don't come to a compromise. I'm going to be honest; I don't think we are going to come to a landscape agreement. We have gone down that path. It's not an emotional issue for us, it's what we think would be a reasonable, least cost solution to this unfortunate location. I don't think any landscaping option is acceptable to them at this point.

Carol Patterson, 58 White Oaks Circle: I would like to address the issue about the landscaping. If you will notice, the homes behind the switchgear box are up high. No amount of landscaping is going to hide that from those people. That is their main floor and everyone along there looks down on that box. As Mr. Thornhill stated earlier, no amount of landscaping is going to hide it, in fact I think it is going to draw more attention to it because it doesn't fit in.

Chairman Turner: Tom, why don't you bring this back to us at the March Government Services Committee Meeting for the cost of this.

Mr. Bruhl: For the budget addition to move it?

Chairman Turner: Yes, for the budget addition to move it; but I would also say that if this budget addition fails, the ground for a compromise goes away also and we are just going to replace what was there. We are divided 50/50, but that's what you are looking at; if the budget addition does fail, we are just going to replace the landscaping and that's it - just as information for The Oaks.

Aldr. Bancroft: Depending on what happens over the next month; one thing I think the association should do is make sure if they are coming back and asking for that vote to happen here that with absolute certainty, this move will not create any ill will with other residents who don't know about it. I think the association has got to be in a position that they can say they have talked to those residents and they are fine with it.

Aldr. Krieger: I agree; I would like to see a letter acknowledging that in writing.

Mr. Esposito: Would it be okay if we produced a petition just like we have done with other situations?

Aldr. Bancroft: Yes, to me the mechanics are not important; it's just having the knowledge in writing.

Chairman Turner: Thank you for coming, and for the information and the photos; it was very helpful.

No further discussion.

4.b. Presentation of Status of Tree Commission and Possible Reorganization into a Natural Resources Commission.

Chris Adesso presented. This item has to do with the status of the Tree Commission and their interest in possibly reorganizing into something a little different that is commonly known in other communities as a Natural Resources Commission. The Tree Commission was established by ordinance in 1998 and that section of the City Code is attached is your packet. Basically they were established to serve as an advisory commission to this committee through the Public Works Office. That committee was established in Chapter 12 of the code.

Recently the tree commissioners have expressed an interest in expanding their purview beyond trees. Obviously the urban forest here in the City of St. Charles is comprehensive and influences things other than trees such as ground water and air quality. That has naturally drawn people with a lot of expertise to the tree commission; we have a commissioner that works for the Forest Preserve District and one for the Park District. Over the last several months we have been discussing this at Tree Commission meetings and they asked me to present this idea to you to gauge your feelings on this topic. Just to give you an idea of some of the topics that a Natural Resource Commission may be interested in pursuing would be things like invasive species infestations, sustainable

landscapes, water quality, water conservation and other social and educational programs mostly centering on sustainability and improve ecology around the City.

With that, I would like to open it up to any questions you might have. We are not asking for a motion tonight; we are here to ask your opinion and answer any questions you might have and inform you about the discussions that we have been having at Tree Commission over the last few months.

Aldr. Krieger: What will happen to the function of the Tree Commission?

Mr. Adesso: The focus of the Natural Resources Commission will remain the same in regard to forestry. They would still be the same group to provide guidance to Public Works in terms of matters of forestry; they are just interested in expanding that to other areas.

Aldr. Gaugel: I would imagine the new name, Natural Resources Commission, could encompass many things. Will there be a defined mission statement or scope that the new committee will undertake? Will it be clearly stated what it is as opposed to just the “Natural Resources Commission” so that when something doesn’t fit, it will just get pushed over to them? I think this is a good idea, but I’m concerned that if it is not clearly defined it is going to end up as either a dumping ground or a place to over reach authority.

Mr. Adesso: I think one of the first missions, if the concept is deemed appropriate and acceptable from this group will be to identify just that – what is the mission of a commission such as a Natural Resources Commission. The current chairperson, as well as some commissioners have done a lot of leg work and reached out to other communities to get an idea of what they are doing and they realize that this concept is much bigger than the nine of them can tackle. They know that it is deemed a good idea to expand the purview of the group that they are going to have to come up with a mission statement and identify scope as to what they are really interested in.

I will say that I know a lot of them are interested in educational programs and how they relate to sustainability and ecology.

Aldr. Bancroft: What are the other communities doing?

Mr. Adesso: We reached out to Wheaton, Glen Ellyn and Geneva. They all have Natural Resources Committees, although Geneva’s is not an official part of their city. Glen Ellyn’s is very active; they have a student liaison and an elected official liaison on their commission. If you are interested in more information, check out their website; you can get a lot of information there. This is the new trend with communities expanding their commissions to broader reaching topics.

Aldr. Lewis: I like the idea; one of the concerns I have is the size of the committee. Is it going to get larger? There was talk about sub-committees under committees.

Mr. Adesso: They haven't settled on a number, but one thing they did agree on was that they don't want to have a large 20 person commission. They are more interested in adding two people; they would really like to add a student liaison, and someone with experience that they don't have.

Aldr. Lewis: I read in the past minutes that they have gone away from sub-committees?

Mr. Adesso: That is correct.

Chairman Turner: I agree with Steve; I think it needs limits.

Mr. Adesso: Thank you for the feedback; I will bring this back to the commissioners so they can put together exactly what this idea is for them.

No further discussion.

4.c. Recommendation to authorize the use of City Property located at the Bob Leonard Walkway for Grant Applications.

Chris Adesso presented. This request is to authorize the use of City Property located adjacent to what is commonly known as the Bob Leonard Walkway. The River Corridor Foundation needs this authorization to make grant applications. The River Corridor Foundation is proposing to engage in an improvement project in a section of the Bob Leonard Walk from the Indiana Street dead end where the pedestrian bridge is, south to Prairie Street. Generally the project consists of the addition of benches and trash receptacles that are consistent with City standards throughout Downtown and additional landscaping. There is also a potential public art component to the project that hasn't been fully vetted, but is certainly in the mix.

There are two grants they are interested in pursuing; one is the Community Foundation and the other is the Kane County Riverboat Granting Program. Both need permission from the property owner before a grant application can be submitted. The River Corridor Foundation has asked me to ask the City for the permission to authorize the grant application. This is in no way authorizing the project; the project will come back through this Committee for approval.

Aldr. Krieger: Has anyone contacted the family that has placed the tree on the island?

Mr. Adesso: Yes, they have, recently. Tammy and Lance Honeyman were contacted and are aware of the project and they want to stay in the loop. They are aware, but they don't have any concerns that I'm aware of. We offered to replant the tree on the shore and put signage up because there is no signage now that it is a memorial for a family member. They thought that was great and would be a better spot to place the tree.

Mr. Adesso: One thing that just sparked my memory; the River Corridor Foundation representatives have also reached out to the Brownstone Homeowners Association for feedback from that group.

Aldr. Lemke: Is this east or west?

Mr. Adesso: This is the west side, the portion that was completed about two years ago. This proposed project is to finish it.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.d. Status of AT&T Pole Attachment Agreement – Information only.

Tom Bruhl presented. The City and AT&T entered into an agreement in 1984 that allowed AT&T to attach to City owned poles. Within that agreement, there were a number of things that we have not been able to come to terms with AT&T about, namely what they should pay each year for that right to attach to our poles and also the fact that they are not transferring from the old pole to the new pole in a timely fashion.

With regard to the pole transfers, it has been a two year project for me to try and get them to perform transfers. That obviously is a customer service issue, but more importantly, the liability for that old pole that we removed our cable from is because it is rotted and about to fall over and then two years later, it's still there with AT&T and when it falls on to something, it is still the City's pole.

In working with the City attorney, we did send AT&T a notice of default which gave them two 30 day windows to resolve, which they did not. This last week we met with them and notified them that the agreement has been terminated and we are in the process now of renegotiating those clauses which are of specific conflict for us. The three clauses that are on the table are the timely transfer of poles which we have recommended that if they don't transfer in 60 days, they own the pole and therefore they own the pole with all the liabilities. They will not want to do that because then they have the responsibility to remove the pole so that costs them extra money to not transfer in 60 days.

We are working through a number of Federal Communications Commission issues with what we are allowed to charge them, so we are working through those issues with respect to what is fair and allowable to charge them each year. The other issue is that we would like them to participate when we want to remove the poles and do an overhead to underground; we wish them to participate in that project.

Those are the three issues we are negotiating with them and I think it will probably be April before we bring a renewed pole attachment agreement for your consideration.

Aldr. Lewis: How long is this pole replacement program going to last? Is it just ongoing? It seems like all of a sudden there are poles everywhere.

Mr. Bruhl: Poles have a life of 30 – 40 years, so it is on a continual basis.

Aldr. Lewis: But you are saying the poles you did last year are still up.

Mr. Bruhl: They made a concerted effort to do many of them, but they certainly did not complete them all.

Aldr. Gaugel: I want to thank you very much; you kept me in the loop on this. This is important and I think this is a good thing long term for the City, so thank you.

Aldr. Payleitner: Are these phone or cable lines?

Mr. Bruhl: Telephone.

Aldr. Silkaitis: AT&T is located in St. Charles, so I don't see an excuse as to why they can't do it. If they can't do it, we take them to court.

Mr. Bruhl: I'm not here because they were one pole, for 61 days. The letter that they got from the City attorney had a number of poles that were up for years. I personally notified them four times about the poles to the point where they were complaining that I keep sending duplicates that were already in their system. Hopefully we will be able to negotiate some terms that Council can accept moving forward.

No further discussion.

4.e. Presentation of ComEd Reliability Report – Information only.

Tom Bruhl presented. We continue to meet with ComEd after every outage and also on a quarterly basis. Every single outage that happens in St. Charles, they dispatch a person to find the root cause. If that root cause results in something that needs to be repaired, they take that action, so I can't be anything but complimentary.

That said, they still are the number one cause of customer outage minutes for us, so we continue to work with them to improve, but when things happen, we do get a good response. We keep track of all of their historical cyclical reliability programs; tree trimming, thermal scanning, visual inspection. They are always up to date on all of those projects.

No further discussion.

4.f. Recommendation to approve Resolution Authorizing Application to Kane County Riverboat Grant Program.

Karen Young presented. The City is looking to apply for a grant for the 7th Avenue Creek Project. Each year, Kane County puts out funds through Riverboat Grant Funding to help improve quality of life in Kane County. We have been successful in the past in receiving funds for the Bob Leonard Riverwalk and the Municipal Center Parking Lot.

This year we are proposing a grant for the 7th Avenue Creek Project, specifically for the Watershed Master Plan which is an item that we have proposed in the budget this year and we are looking to supplement the City's budget with a grant. A Watershed is basically an area that drains to a creek and what this plan will do for us is show us where we can make improvements for water quality problems in the watershed; propose solutions and create a strategy for putting the solutions into action. That project would include public involvement, fact finding and analysis of proposed improvements for this area.

An added benefit to this is that a Watershed Master Plan is also required for the IEPA 319 Grant which we have talked about as part of our initial meetings for the 7th Avenue Creek Project. So getting the Watershed Master Plan approved through the EPA would make us eligible for that funding as well.

Staff recommends approval of a Resolution authorizing the application to Kane County Riverboat Grant and the City Administrator to be authorized to execute all necessary documents.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote.
Motion carried

4.g. Presentation of Proposed 2016 Roadway Projects.

Karen Young presented. This is for information only; these are the projects we are proposing for road construction throughout the community in 2016. In the past, we have brought to you just the MFT Projects. This year we want to show you everything we have planned for 2016 in terms of roadway projects for both our Motor Fuel Tax Funding projects and other roadway projects. One of the projects is the Red Gate Road resurfacing which will be funded with a LAFO funding grant that we received. Another major project is South Tyler Road; we are going to reconstruct half of south Tyler Road and resurface the remainder of that project. Kautz Road is going to be resurfaced also.

In terms of timelines, we are wrapping up the design of plans now and we are looking to have projects out to bid and awarded in April or May with construction to start sometime after June. These projects will be on different timelines and we will be sending out

notifications to residents impacted by the proposed construction and will also be providing information on our website as well. In addition to the resurfacing and reconstruction projects we have planned for this year. Our Public Services Division is also going to be working on patching locations that don't require full resurfacing.

Aldr. Payleinter: Mr. Pavella is here from the 2nd Ward and he would like to make a case that his road is due for resurfacing ahead of any of these that are offered.

Mr. Pavella: Jim Pavella, 2506 Dunham Woods Court. Our cul-de-sac is between Dunham Road and Kirk Road, just south of Royal Fox. We contacted Karen in June because we saw our neighboring street, Squire Lane, was recently resurfaced in 2014. The condition of our road is as bad as Squire Lane was, so my first call to Karen was to inquire when our road was going to be resurfaced. At the time, Karen came out and mentioned that our road was not on the list, so we asked for our street to be put on for 2016.

I just became aware that it wasn't on the list for this year; I took some pictures this evening and sent them to Aldr. Payleitner and Aldr. Lemke. We met with both of them to understand what our concerns are and we respectfully ask that greater consideration be given to resurface our small road. We take great pride in terms of upkeep of our property and we are all relatively older so we are net givers to the City when it comes to taxes and when you look at uses of resources of the City, we are generally a net provider rather than a net user of City services. Thank you for your time.

Aldr. Payleitner: Karen, when did you last look at Dunham Woods Court?

Mrs. Young: I actually drove all 166 miles of our community this summer and evaluated every single location. We have a couple different programs going, and I wanted to get a firsthand look at everything in our community to put my eyes on it firsthand because sometimes when looking at roads, it's not just the condition of the road, there are many factors that go into it. I also looked at our IMS data.

I did a ranking of the streets in town; very good, near term resurfacing and immediate need. That location fell into the middle tier. In the coming years it will need to have resurfacing done, but at this time could be addressed with patching in comparison to some of our other locations. When we look at roadway projects, we look at the community as a whole and we are trying to get to a tiered approach of patching in areas where we can to increase longevity of roads in addition to other things that we look at holistically and then surfacing and reconstruction.

Aldr. Payleitner: The road does look like it has deteriorated since you looked at it last so I'm just wondering when the next evaluation will be.

Mrs. Young: We are working now on patching locations and that is one of the locations we have identified. Once projects get out for this construction season we will be creating

a longer tiered program to identify roads for several years out and that's encompassing patching, resurfacing and reconstruction.

Aldr. Payleitner: So you have it on your schedule now to look at it and see what the current status is? It looks like it did go downhill since August.

Mrs. Young: When I was out there I was evaluating it for patching.

Aldr. Payleitner: As I look at the list, I noticed the 2nd Ward have three of the 15 streets as well. Is that a coincidence?

Mrs. Young: There are streets that need attention in that area for sure, yes.

Aldr. Lewis: How does this compare from year to year?

Mrs. Young: This year, we are doing a little more, taking the whole picture into consideration. Kautz Road is a significant length and very wide roadway, so I would think we are do more square footage. I don't have that exact number, but I can bring that for comparison when I bring the projects back.

Aldr. Lewis: So because that is a bigger, longer road that takes away from some of the smaller neighborhood type streets?

Mrs. Young: No, we look at things holistically, if you have been on Kautz Road, you will understand why we are resurfacing it, it is in horrible condition.

Aldr. Lewis: I understand, I'm just saying that if you weren't doing Kautz Road, you might have more money to do more neighborhood roads.

Mrs. Young: Certainly, but it is a road within our area that needs to be addressed.

Aldr. Lewis: I understand; I'm not questioning if you should do it, I'm just wondering how it compares from year to year. Are you getting the same amount of Motor Fuel Tax dollars every year?

Mrs. Young: Our Motor Fuel Tax dollars are going down slightly, but Kautz Road is actually a supplemental program. The areas you see in red are what the MFT Program is paying for. Everything in blue is what is being paid for with a grant or supplemental City funds.

Aldr. Gaugel: When these are bid out, are they bid out as a whole or an individual job basis?

Mrs. Young: The Red Gate Road LAFO project was bid out independently because Federal Funding has specific requirements and a specific process with IDOT to receive Federal Funding. Tyler Road is going to be bid out separately because it's a

reconstruction project and the process with IDOT. Everything else on the map in terms of our MFT in red and Kautz Road were bid together to get economy of scale.

Aldr. Gaugel: To follow on with Dunham Woods Court. In your opinion, is it not even a consideration to do it at this point, or if you added it as another location to see what the pricing comes in at, and if it's within budget it would be a consideration, or is that not even a consideration at this point?

Mrs. Young: Right now, the streets we have identified are what is within our budget. Certainly that is an option that you could make that decision. It was not our recommendation to include that location for this year's program, based on the overall picture of all the streets.

No further discussion.

4.h. Recommendation to approve Resolution with the Illinois Department of Transportation for the 2014 Street Rehabilitation Project.

Karen Young presented. This is a housekeeping item with IDOT; the original Resolution was approved in 2014 and the Council had determined to do additional work and approved that work, but the Resolution wasn't appropriate at the time. This Supplemental Resolution in the amount of \$128,531.63 will complete the project closeout with IDOT. This is not a change order, just paperwork closeout for IDOT.

Staff recommends approval of a Resolution with IDOT in the amount of \$128,531.63 to be used for the 2014 Street Program.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Stellato: Absent

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Bancroft: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Lewis: Yes

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

4.i. Recommendation to approve Illinois Department of Transportation Letter of Understanding for ADA Improvements on IL Rt. 38.

Karen Young presented. IDOT is proposing completing some American with Disability (ADA) Improvements on Route 38 within the City limits. The work includes sidewalk and curb removal and replacement, installation of detectable warnings to complete ADA standards and other associated work. IDOT is managing this contract and the City is required to maintain this sidewalk as we have in the past.

Staff recommends approval of a Letter of Understanding with IDOT for ADA sidewalk improvements on IL Rt. 38.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bancroft. Approved by voice vote.
Motion carried

4.j. Recommendation to award the Bid for City Hall Elevator Modernization.

AJ Reineking presented. The elevator equipment located at City Hall was installed and last updated in 1994. Over the last several years the reliability of the elevator has been inconsistent. In most instances, our staff had been able to do a hard reset of the elevator and it will go back into normal function immediately. This has happened several times in the past year, the most recent case being just this morning. Our maintenance contractor has not been able to identify this issue.

The scope of this work is to modernize the control systems, which is a hydraulic improvement to the pumps and motors. There will be a new button panel, telephone system and emergency lighting in the car and new call signal buttons in the lobby area.

We received two bids to complete this work; Colley Elevator of Bensenville, IL was the lowest responsive and responsible bidder. Colley has performed numerous, similar modernization projects in the past and provided a list of favorable references to utilize and open platform control system that will allow the City to solicit competitive maintenance contracts. Both bidders indicated there will be a 2-3 week service disruption while the work is being performed. I'm going to work with Colley to try to minimize downtime during public meetings.

Staff recommends awarding the bid for the City Hall Elevator Modernization to the lowest responsive and responsible bidder, Colley Elevator, in the amount of \$79,042.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

5.a. Recommendation to approve the Closure of Parking Lot J from 7:00 a.m. to 12:00 p.m. on April 9 2016 for the Fire Department Monument Dedication.

Fire Chief Schelstreet presented. The Fire Department would like to host a monument dedication ceremony on April 9, 2016. The ceremony will start at 10:00 a.m. We are requesting closure of Parking Lot J starting at 7:00 and it will be open by Noon.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

6. Additional Business.


None.

7. Executive Session.

None.

8. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Krieger, seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:	Motion to Approve a Class C1 Liquor License for Prohibition St. Charles to be located at 1 W Illinois Street, Ste. 170B, St. Charles				
	Presenter:	Chief Keegan				
Please check appropriate box:						
	Government Operations			Government Services		
	Planning & Development		X	City Council (5/2/16)		
	Public Hearing			Liquor Control Commission		
Estimated Cost:			Budgeted:	YES	NO	
If NO, please explain how item will be funded:						
Executive Summary:						
<p>This is an application request for a new Class C1 liquor license for Prohibition St. Charles to be located at 1W Illinois Street, Ste. 170B, St. Charles. This item went before the April 25, 2016 Government Services Committee. Although applicant, Marwan Taib, made his presentation and this item was recommended to move forward to City Council for final approval, the business plan document was not in the agenda packet at the time. The business plan is enclosed now for matter of record.</p>						
Attachments: (please list)						
Business Plan						
Recommendation / Suggested Action (briefly explain):						
Motion to Approve a Class C1 Liquor License for Prohibition St. Charles to be located at 1 W Illinois Street, Ste. 170B, St. Charles						
For office use only:		Agenda Item Number: IIB26				

Name: Prohibition Saint Charles

Address: 1 w Illinois suite 170 B Saint Charles IL 60174

Concept: Upscale Whiskey Bar

Food: Bar Snacks

Size: 1362 Sf

Patio: Yes

Synopsis:

The concept will be situated downtown Saint Charles surrounding the Entertainment and dining district. Prohibition Saint Charles will offer a unique upscale experience for downtown dwellers that will focus on whiskeys and Craft Cocktails. We will engage a mixologist who helped open similar concept downtown Chicago which have been very successful.

The Whiskey and Bourbon list will have 50 different types from different regions of the United States. the Craft cocktails will feature some of the whiskeys to add some flair to the list.

We feel the revitalization of downtown Saint Charles and the Fox river offer the town a unique charm and our concept will be different than any other establishment in the Tri Cities.

we will be catering to consumers looking for an upscale experience away from the usual bar scene downtown Saint Charles. Between Spotted Fox Ale House that has a great following on the East Side of Saint Charles and Charleston on the River we should be able to work some synergy between the three locations and use both established restaurants in town to help build the new place. We also feel the Wine Exchange has a great following of wine lovers that will appreciate an upscale experience after their events. We are looking forward to be a great addition to the downtown scene with a unique product that will add some value to the town.

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, MARCH 28, 2016, 7:00 P.M.**

Members Present: Chairman Turner, Aldr. Payleitner, Aldr. Lemke, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis

Members Absent: Aldr. Stellato, Aldr. Silkaitis, Aldr. Bancroft

Others Present: Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works -Operations; Karen Young, Asst. Director of Public Works -Engineering; A.J. Reineking, Public Works Manager; John Lamb, Environmental Services Manager; Tom Bruhl, Electric Services Manager; Dave Kintz, Deputy Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Absent

Silkaitis: Absent

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Absent

Krieger: Present

Gaugel: Present

Bessner: Present

Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Tree Commission Minutes – Information only.

3.c. Active River Project Update – Information only.

4.a. Presentation of Options Related to Switchgear on IL Route 31.

Tom Bruhl presented. This is a reliability project on Route 31 between Roosevelt and Mosedale. It was originally planned to be an overhead project where we were going to replace overhead wire. Sometime in mid-2015, we changed that from overhead to underground because of similar costs and the option that we wouldn't have to do lane closures on Rt. 31. It is a better reliability solution to go underground, but unfortunately it does require switchgear which is a six foot cube at the junction points.

The location in question is on the west of the sidewalk between Horne and Roosevelt; there had always been a box at that location, we decided to put switchgear there because it was the best engineering option and easements were in place to allow the legal location there.

Unfortunately The Oaks had made significant changes to their landscape along Route 31 and that increased the visibility of the switchgear for the residents and they have voiced opposition to the location based on aesthetics. The City has offered to move the switchgear to a different location approximately 100 feet north.

With respect to coordination, we want to make sure you understand we did not just blatantly not coordinate with them; their plans were based in 2012/2013 and if we were going to do an overhead job it wouldn't have been an issue. But when it changed to an underground project in 2015 it was actually after all of their design had been completed and almost installed. At the time in 2012, we didn't have the foresight to tell them not to work in the easement.

We have evaluated the proposed location and it is possible. There are converging sewers there so we would have to move it slightly west which is closer to the residents in order to avoid the sewer conflicts. It does make the system a lot more extensive because we have to bring all the cable north to that location and double back to where it's at now. We are not in favor of that because of the splices and also it moves it from one person's backyard to a different one. On top of that, it's a \$40,000 estimate to have a contractor move it.

In terms of the consideration for the alternate based on the feedback from this committee, The Oaks developed and routed a petition and received overwhelming majority and support of the relocation. The people who did not sign were related to other issues. The proposed location is behind Unit 21. At the last Committee meeting we also heard it would be nice if we could work out a landscape option for some type of screening to resolve the issue. The City engaged Countywide to create an extensive plan to try and screen the switchgear. They designed that and have come up with a preliminary cost of \$8,600 to do fairly elaborate landscaping; this is the ultimate design with the most expensive and biggest trees, so if things were changed to lower grasses, etc., this would be less expensive.

The City met with The Oaks after we got the landscape screening design to see if we could negotiate screening as an option. The Oaks continues to prefer that the Council authorize the additional costs to relocate the switchgear, and as such, we couldn't come up with an agreement. At this point, we are asking for guidance regarding the additional cost to either move the switchgear or provide extensive landscape screening.

Chairman Turner: It's my understanding that The Oaks does not want the landscape concept so we are not going to present that as a motion. It is up to a member of the Council to make a motion to move the switchgear not to exceed \$45,000. I would also like to say that because there are three committee members absent from the meeting tonight, it may be best that the people from The Oaks present at the full Council session next Monday night at 7:00 p.m. Any way you look at it, this committee is only going to make a recommendation to Council, this is not set in stone and it can change because there are still three people to vote on this.

Aldr. Lewis: Thank you, Tom, for the presentation. Unfortunately this is just one of those situations, but I would like to thank the members of The Oaks for doing what we asked of them – to get a petition for moving it. The woman whose backyard this will be in has a note attached in the packet and she is completely on board with the project. I think over the last two years the project that they have undertaken in their own homeowners association was trying to not only help their neighborhood, but the whole entryway to the City of St. Charles. I commend them for what they have done and the amount of money they have spent and I think this is a small concession we can make to move this and they will then take care of any landscaping themselves.

I move that we move the electrical box 100 feet to the north, not to exceed the cost of \$45,000.

Aldr. Payleitner: Aldr. Lewis, you mentioned something in the packet; that wasn't in our packet. Will we have a chance to see what it is you are talking about?

Aldr. Lewis: They had a presentation they were going to give, so I guess that will come at the Council meeting. Out of 75 homeowners, there were 66 in support; 2 were out of town, 2 were vacant and 2 were other issues, so there really was no negative.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Stellato: Absent

Silkaitis: Absent

Payleitner: Yes

Lemke: Yes

Turner: Abstain

Bancroft: Absent

Krieger: Yes

Gaugel: No

Bessner: Yes

Lewis: Yes

Chairman Turner: So the motion passes, it will go to Council with a positive recommendation on April 4 where it will be finalized.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

4.b. Presentation of Public Works Green Initiatives.

Tom Bruhl presented. We like to update you annually on our Green Initiatives.

The solar project is moving along; it is a demonstration project, we are the host city. IMEA, our power vendor, is commissioning the project and we have no maintenance responsibilities. It's going to start in April and hopefully by August the plant will be commissioned and ready to go. It has a semi-trailer size battery that is going to be incorporated to dispatch stored energy upon request.

Chairman Turner: Eventually we are going to have a new substation out there, is this going to interfere with that?

Mr. Bruhl: Not at all; it will be very complimentary in fact. The reason we are putting the additional substation there is for capacity and this will provide at least some capacity during peak hours.

Our electric vehicle charging station continues to be very popular. There are many times when both charging cords are in use.

Aldr. Lewis: I love this project; is there any way we can get another one or this one and make it more visible? It really is hidden. When I was with the America in Bloom judges last summer, we were looking for it and I know where it's at. Is there any way to put it more front and center in our community?

Mr. Bruhl: Moving this one would entail significant costs so at this point it would be easier to add one. The total cost for this one was \$13,000 and we got a grant for half of it, so it cost us \$6,500. For \$13,000 we can put one anywhere we want.

Aldr. Lewis: If we do have the opportunity for another one, I would like to see it in a more visible location.

Mr. Bruhl: The con of that is once you dedicate a parking spot to electric vehicles only, you've lost those two spots, so that is why we didn't want to put it on the first floor because there would be two spots partially occupied and people with regular cars can't use those spots; if you put it somewhere prominent, those spots will be encumbered for electric vehicles only. These two spaces are only occupied about 15% of the time.

Aldr. Lewis: I think that is fine now, but as we go forward, we need to continue thinking of that.

Mr. Bruhl: It is not that expensive to add one, so if the Council wanted to consider adding one, we can do that.

Aldr. Lewis: I think it sends a positive message.

Mr. Bruhl: We are active with LED street lights, although we do not have a change out program. We are doing it upon opportunity when the old lights fail. The LED lights are about 50% energy savings and they are not that much more expensive first cost, and they last a lot longer. The new garage is going to be all LED.

We did receive a grant for \$11,000 of the \$24,000 to relamp the west parking deck, levels one through four. We have previously done the top deck because of the maintenance issue. This project will start in April.

Through our supplier, IMEA funds energy efficiency grants. These are for City projects and our customers, mostly industrial and commercial if they want to buy a more energy efficient motor or do a lighting retrofit, we can through IMEA grant them matching funds to help lower the return on investment. To date, that has been over \$858,000 that IMEA has paid into both the City or to our customers to purchase more energy efficient lighting, motors, etc.

Mr. Adesso: The first thing I would like to talk about some projects which highlight some of the things we are working on; the first is ecological restoration and the maintenance of naturalized areas. One good example is the Norton Creek Project that Public Works Engineering successfully completed. The buffers of the creek have all been naturalized and when the vegetation grows in, it will be native to Illinois.

We have also undertaken initiatives in terms of trying to eliminate turf grass where possible for a few reasons; to increase habitat and to reduce the moving footprint that the City engages in. The Tyler Road Ditch is an example of one way we chose to do this. Last year we converted all the turf grass at the Public Works Satellite Garage, (commonly known as the IDOT Garage) to Prairie Grass in order to save money on mowing.

I highlighted the Bob Leonard Walkway both Phases 1 and 2 last year because I think it's a corner stone project for the City as it highlights sustainable landscapes and native BMP's, specifically the naturalized buffers. Phase 1 which is behind Fox Island Square and Phase 2 along the Brownstones both have permanent, naturalized buffers that provide

a landscape, but also ecological value in terms of stormwater value and buffering to the river. We are going to continue to maintain those with a professional vendor so that they know what belongs there and what shouldn't be there.

We have also engaged in sustainable landscapes like at the Jones Law Office. Unfortunately that project wasn't as successful as we had hoped, we are going to make another attempt at it this year and do supplemental planting, but our hope is that through strategic use of sustainable landscapes, we will be able to cut down on watering and maintenance.

We have installed new educational designs along the Bob Leonard Walk Phase 2 in an attempt to educate the public as to why we have what we have out there and what function it performs. We collaborated with the Park District and we were able to come up with signs that we could install along the walkway that complement the signs that are at Mt. St. Mary's Park to educate the public about why the buffers are naturalized, what functions they are providing, etc. We also installed a new sign at Riverside Park last year and we are also going to install new signs as we acquire new areas.

Aldr. Payleitner: I also noticed there are sustainable plants at the museum now with the signage.

Mr. Adesso: Yes, there are. Allison was very active in pursuing a more sustainable landscape and we are very proud to have worked with her on that; she did a great job getting those plants donated, so it was no cost to the museum and the City.

Aldr. Gaugel: Do we currently engage in any prairie burns?

Mr. Adesso: The last two years we have not because at Riverside Park specifically, we have a few invasive species – most notably thistle that is fire active so we have purposely been trying to avoid fire and high mow that in an attempt not to activate that invasive native. In the years to come, I think we probably will when we have a reason to.

Mr. Reineking: For the last several years, our winter operations have been at the forefront of the industry best management practices for salt application techniques. We have a very active anti-icing program which is the pre-brining of the streets before the event. We are constantly paying attention to our pavement temperatures to see if that is an applicable practice. If it's too cold, we will avoid putting liquid down on the road, but this year the temperatures were favorable quite a bit and we were able to do a lot of pre-treating of the roadways.

In addition, we made improvements to our de-icing program with the utilization of blue salt instead of traditional white or brown salt. We are getting our salt pre-treated from the manufacturer which is lowering the active point of the salt. Traditionally salt freezes and is inactive around 0 degrees, so the blue salt allows us to go to lower temperatures and it activates more quickly out of the truck. To that point, the last several years, our trucks have been outfitted with a spraying apparatus so we are able to have brine tanks in

addition to the salt spreader on the truck so we are spraying the truck with brine or a thermo-point organic solution before it leaves the truck which makes it sticky so it sticks to the road rather than bouncing in the parkway so we are able to use less and it activates before it even hits the ground.

We are utilizing our pavement monitoring system so we are able to use our liquids throughout the storm this year based on the weather conditions. Traditionally in the past, if it's snowing you want to curtail your use of liquids but this year we are able to watch the temperature forecast and pavement temperatures and actually utilize liquids throughout the duration of the storm.

To recap this big picture, this is an issue that is showing up on NPDES permits for communities for their storm water discharge permits, so being in the position we are in now, we are avoiding a big cost mandated on us in the future.

Aldr. Lewis: Thank you all for doing this, I think it is a very positive thing.

No further discussion.

4.c. Recommendation to award the Bid for Legacy Substation Civil Work and Cable Removal to Archon Construction.

Tom Bruhl presented. The City and ESI Consultants developed Civil Plans for concrete work related to the substation at Legacy. We optioned out some removal of cable; traditionally we do not have the manpower or the machines to removal a banding cable out of duct systems, we just pull new into an empty duct and abandon the old. Now, some of our duct banks are clogged and we have a number of abandoned cables but the process of pulling those out and chopping up the cable is labor intensive.

The plans included all the grading for our substation site and for the solar plant. At this time, the solar plant developer does not want to engage our contractor to do the stuff outside the fence. We did go out for bid, we advertised, it was posted on the City website and downloaded by a number of different contractors. We received two qualified bids, we evaluated all the costs provided with the bids and found all the units were reasonably priced. The vendor, Archon, is a current vendor for the City and met all the bid requirements.

Staff recommends awarding the bid for Legacy Substation Civil Work and Cable Removal to Archon Construction in the amount of \$981,440.

Aldr. Gaugel: Do we have any idea why we received six out of the eight no bids? Did we get any feedback as to what the hesitation was or why they didn't want to bid?

Mr. Bruhl: I contacted a number of vendors and there is a lot of work right now. Unfortunately ComEd has gotten a lot of money through their Smartgrid initiative so they are keeping the contractors really busy and they just didn't bid.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.d. Recommendation to award the Bid for Electric Duct and Streetscape Elements to Intren.

Tom Bruhl presented. This project involves installing City electric infrastructure to serve the development, but also some streetscape and street lighting elements at the same time. Due to the fact that it's a mixed project between the developer and City needs, the project is going to be split across a number of different budget and at different times. I have highlighted the portion that will be attributable to the developer as part of either Building 1, 2 or 3 and then there are the City portions which are attributable to the parking deck, streetscape or street lighting and also for fiber optic cable. We are going to bring fiber to the garage to back haul the liftstation from a SCADA standpoint and also provide a closed circuit ability for cameras for the Police Department.

We worked with WBK who is doing the streetscape and they developed the Civil Plans. We bid those out and it was advertised and posted. We received four bids. The low bidder was Intren; they have worked in the City before and met all bid requirements.

Staff recommends to award the bid for First Street Electric Duct and Streetscape in the amount of \$212,235.50.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.e. Recommendation to award Contract for Design and Construction Engineering Services for Phosphorus Removal Project.

ITEM REMOVED FROM AGENDA.

Peter Suhr: I wanted to take a minute to recognize that this is Mr. John Lamb's last Government Services Committee Meeting. After 18 of service to the City, he has decided to retire. On behalf of the Public Works Department and I'm sure the entire City, we are going to miss working with him on a daily basis and appreciate his dedication to Public Works, especially the Environmental Division which he has worked for his entire 18 years.

Chairman Turner: Congratulations, John. You were the spearheading person for the Radium Removal Plant and our new water tower; thank you very much.

4.f. Recommendation to Increase Maximum Contribution in Homeowner Sewer Assistance Policy.

John Lamb presented. Thank you very much, and thank you, Peter, for the very kind words. I would like to take the time to thank you, the Committee for your support, your trust and your foresight over these past eight years. I have brought forward a lot of expensive projects that you have approved. In doing so, I think you have shown the foresight to improve our infrastructure here at the City and the efficiency that has benefitted the City and our residents. It has been an honor and a pleasure working with you folks.

This item is a recommendation to approve our Homeowner Sewer Assistance Policy; back in 2010 the Committee approved this Policy which offers financial assistance to residents who experience flooding problems inside their home due to sanitary sewer backups that may be associated with the City sewer system. The Policy currently reimburses property owners 50% of the total project cost with a maximum contribution of \$2,500. Staff felt it appropriate to revise and update the maximum amount since it has been six years since the policy was implemented.

We contacted neighboring communities; a number of them have similar policies and they all have a maximum amount of \$3,000 so staff is recommending an increase to \$3,000 for the maximum contribution. In addition, there has been some minor revisions to some of the language for clarification purposes and housekeeping.

Aldr. Lewis: I would like to see the maximum contribution be \$3,500. I understand most of the estimates that come in are in the \$8k-\$10k range.

Mr. Lamb: \$7k-\$8k, yes.

Aldr. Lewis: The surrounding communities that have the \$3,000 maximum; have their policies been in place a long time, or did they just put this number in themselves?

Mr. Lamb: I don't know the dates their policies were updated.

Aldr. Lewis: I would like to see it go up by \$1,000 so we don't have to revisit this again for a few more years. We only budget a certain amount of dollars for this annually, right?

Mr. Lamb: Correct.

Aldr. Lewis: Do you use the entire amount that you budget for this?

Mr. Lamb: Not every year, it varies. This past year we had five, but we average two per year.

Chairman Turner: As proposed, the maximum cap is \$3,000. Aldr. Lewis, do you want to make it at \$3,500.

Aldr. Lewis: I move that we increase the maximum contribution amount up to \$3,500.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Absent

Silkaitis: Absent

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

4.g. Recommendation to approve Yard Waste Fee Increase.

AJ Reineking presented. The City has historically performed brush collection services from April through November. In 2014, we entered a five year agreement with Kramer Tree Service and both the brush and leaf collection cycles were each reduced by one cycle; we went from eight brush collection cycles to seven and from four leaf collection cycles to three. The leaf collection period is so tight and Kramer has been so flexible us that we haven't gotten a lot of feedback at all about the leaf program.

In 2014 the brush collection cycle was eliminated, and as many of you may recall, staff and elected officials received a lot of feedback that residents wanted the July collection back, so last year, on a trial basis, we reinstated the July collection and eliminated the November collection. This year, we were receiving numerous calls again for brush collection services. As the calls came in and our forestry crews were out doing their trimming activities, they were picking up brush piles, subsidizing the program.

Kramer Tree Services program cost \$22,888.86 per brush collection cycle. One additional collection cycle to bring it back to eight cycles would translate to a \$.20 per month

increase for the City's 9,535 residential utility billing customers. In the last two years, the feedback we have received has demonstrated that the service expectation in the community is such that this is a worthwhile investment to make.

Staff recommends approval reinstating the eighth brush collection cycle and approval of the increase to the Yard Waste Collection fee.

Aldr. Lewis: When they pick up the brush with the claw, they are taking a big patch of grass and leaving half the branches.

Mr. Reineking: I will certainly address that with them; I have not received that type of feedback, but they have been good at coming back and doing restoration after leaf pick up when there have been issues with the vacuums.

Chairman Turner: To summarize, this is being done because of feedback we have been receiving from residents, and if this passes, we will get one more brush pick up and have brush pick up from April through November, and it's going to cost an extra \$.20 per month and in subsequent years it will also go up.

Mr. Reineking: Correct

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Bancroft: Absent

Turner: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Absent

Silkaitis: Absent

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Payleitner. Approved by voice vote.

Motion carried

4.h. Recommendation to Waive the Formal Bid Procedure and approve Contract for the Resurfacing of South Riverside Avenue and Various Public Works Parking Lots.

Karen Young presented. We have a few projects we would like to kick off a little early this year, one being Riverside Avenue from Cedar to Illinois Avenue and various Public

Works parking lots. The reason we want to get these out in advance of our other projects if we have a lot of special events in the area of Riverside Avenue and we would like this work completed in May, prior to these events.

We talked to our contractor who completed the street program, Schroeder Asphalt Services, who is still under contract with the City and they have agreed to complete this work at last year's unit prices. The work is scheduled to be completed in May, prior to special events. We are coordinating with property and business owners and we have also been working with the Emergency Management, both Police and Fire to coordinate these projects. We will also be working on press releases and website information to notify the public as well.

Staff recommends approval to waive the formal bid procedure and approving a contract for the resurfacing of South Riverside Avenue and various Public Works Parking Lots with Schroeder Asphalt Services in the amount of \$259,744.95.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

5.a. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2016 Fox Valley Marathon.

Deputy Chief Kintz presented. This is a request to approve street and parking lot closures and use of sound amplification for the 2016 Fox Valley Marathon. This is the 7th Annual Advocate Dryer Fox Valley Marathon proposed for Sunday, September 18. The biggest change you will see in the packet is they will now finish on the Illinois Street Bridge where as previously they started on First Street, ran south through Aurora and then came back up Rt. 25, but now they will start and finish on the bridge.

The kids run will take place on the Saturday preceeding the regular marathon. One of the other changes is with the loss of use of green space on First Street, they are going to move the port-a-potties to the parking lot behind Chord On Blues.

There is a representative from the marathon if you have any questions. If not, Staff recommends approve of Street and Parking Lot Closures and Use of Amplification Equipment for the 2016 Fox Valley Marathon.

Aldr. Krieger: Please ask them to keep the sound as quiet as possible at 6:15 a.m.

Deputy Chief Kintz: I have already addressed that, and Commander Mahan will be there even earlier than that and he is well aware.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

5.b. Recommendation to approve a Resolution for the Closure of Main Street for the Memorial Day Parade.

Deputy Chief Kintz presented. The City will be sponsoring the Memorial Day Parade on Monday, May 30. The parade starts at 10:00 a.m. The total closure will last around 30 minutes.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

5.c. Recommendation to approve Parking Lot, Street Closure and Use of Amplification Equipment for St. Charles Cruise Nights.

Deputy Chief Kintz presented. St. Charles Cruise Nights will once again be held on Riverside Avenue south of Main Street between Main and Illinois and a brief section on Walnut Avenue. They start on July 19 and will be held on Tuesday evenings. They will have sound amplification for the announcements, etc. There is a little cost to this one for Public Works to set up the barricades and the electricity for the power, but essentially they drop off the barricades and we help close them off before the event in the turn lanes on Rt. 64.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

5.d. Recommendation to approve Street Closures for Annual Farmers Market from June through October.

Deputy Chief Kintz presented. This is a request for approval for street closures for the annual Farmers Market running from June through October. These will again be next to Baker Memorial Church for the closure of 4th Avenue between Main and Cedar on Fridays from 5:00 a.m. until 2:30 p.m. There will be no cost for this one, just barricades to close off the section.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

5.e. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the Fine Arts Show.

Deputy Chief Kintz presented. This is for approval for street and parking lot closures and amplification for the Annual Fine Arts Show which will run Memorial Day weekend. The street closures are on Riverside from Main Street to Illinois Avenue and a brief section on Walnut Avenue. Closures will take place on Friday, Saturday and Sunday, and the road will reopen Monday morning in time for the parade.

There is no request for a liquor license for this event; only street and parking lot closures and amplification.

Aldr. Krieger: You will be sure that Second Avenue is kept open? That has been an issue in the past.

Deputy Chief Kintz: Is that with vendor parking? There shouldn't be anything staged on that.

Aldr. Krieger: Okay, as long as it's kept passable.

No further discussion.

Motioned by Aldr. Lewis, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

5.f. Recommendation to approve the Use of City Plazas/Property and Use of Amplification Equipment for STC Live.

Deputy Chief Kintz presented. This is for the use of City plazas and amplification license for STC Live. This will be on the First Street Plaza and various spots downtown in front of private businesses. Last year they did something on volunteer plaza, and they will not be using that this year.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

6.a. Recommendation to approve the Tri-City Ambulance Association Budget in the capacity as lead agency for TCA.

Fire Chief Schelstreet presented. The next three items are all administrative housekeeping items based upon our role as lead agency for Tri-City Ambulance. For this item I am asking for approval as lead agency to adopt the budget for FY 16/17. During the March 11 meeting, the Tri City Ambulance board did indeed approve the operating

budget which has expenditures of approximately \$4.6 million, offset by approximately \$3.4 million in revenue as well as spend down of \$300,000 based upon higher call activity which led to increased revenue and excess in the reserve fund.

The share for the City of St. Charles is \$334,000 and as I mentioned, the Board did approve it at the March meeting. I am asking that the City adopt the budget.

Aldr. Krieger: Why does Geneva get by so cheap?

Fire Chief Schelstreet: The current funding agreement which will expire in May 2017 was a negotiated agreement. The last negotiation occurred when the fire district left in 2011. It is loosely based as part of the intergovernmental agreement on asset allocation.

Chairman Turner: So in other words, we use more assets than Geneva?

Fire Chief Schelstreet: We have two ambulances and Batavia has two ambulances, so if you look you will see that our contributions match. The City of Geneva has one ambulance that is headquartered in their East Side Fire Station and then the smaller agencies all have a very small amount of the administrative cost. That was based on the negotiated agreement and that is expiring in 2017 so we will begin talking about that around June.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote.

Motion carried

6.b. Recommendation to approve a Resolution Authorizing the City of St. Charles, as Lead Agency, to Execute an Agreement Between Tri-City Ambulance and Paramedic Services of Illinois, Inc. for Paramedic Services on Behalf of Tri-City Ambulance Service.

Fire Chief Schelstreet presented. This is a request for approval of the expenditure to Paramedic Services of Illinois. Paramedic Services of Illinois is the vendor for all of the contracted paramedics throughout the association. We have a five year agreement with PSI, and that agreement is expiring this year as well, so we will be going out to bid with an RFP for services. This year we have a 1% increase; total cost is approximately \$2.4 million which was approved by the Tri-City Ambulance Board at their March 11 meeting and I would ask that the City adopt the agreement.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved by voice vote.

Motion carried

6.c. Recommendation to approve Award of Contract to Foster Coach for Purchase of Ambulance Replacement for Tri-City Ambulance.

Fire Chief Schelstreet presented. This is a request for approval of the purchase of a new ambulance. This ambulance will be a replacement ambulance for the City of Batavia. Tri-City Ambulance purchases one ambulance every year based on usage and the bidding process. At the March 11 meeting the Tri-City Ambulance Board did approve the purchase of this ambulance and I am asking approval from the City as part of it's role as lead agency.

Aldr. Krieger: How long do they usually last?

Fire Chief Schelstreet: Approximately five years.

Aldr. Lemke: This is our share?

Fire Chief Schelstreet: This is the total cost; it is a budgeted amount in the Tri-City Ambulance budget, but since we are the lead agency it's necessary for the Council to approve. If you think of the Tri-City Ambulance Board as a smaller committee, it would go through our process as well, just as any expenditure for Tri-Com would go through the Geneva Council.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

7. Executive Session.

Chairman Turner: We do have an Executive Session to discuss probable or imminent litigation. Can I have a motion to enter Executive Session?

Aldr. Lemke: I so move to go into Executive Session to discuss probable or imminent litigation as permitted in 5 ILCS 120/2(c)(11).

Aldr. Payleitner: Second.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Lewis: Yes

Stellato: Absent

Silkaitis: Absent

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Krieger, seconded by Aldr. Bessner. No additional discussion.

Approved unanimously by voice vote. **Motion carried.**

**MINUTES FROM THE PUBLIC HEARING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY APRIL 4, 2016 – 6:45 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call To Order By Mayor Raymond Rogina At 6:45 P.M.

2. Roll Call.

Present: Stellato, Silkaitis, Payleitner, Turner
Bancroft, Krieger, Gaugel, Bessner, Lewis
Absent: Lemke

3. Presentation.

Public hearing concerning passage of the Proposed Annual City Budget For Fiscal Year 2016/2017.

In accordance with state statute a notice of this public hearing was published in the Kane County Chronicle on March 23, 2016. The budget was made available for public inspection on that date. The presentation of the 2016/2017 will begin shortly. After the public hearing, the City will have taken all necessary legal steps for adoption of this budget.

Chris Minnick, Finance Director

We will be taking the final steps for formal adoption for the proposed 2016/2017 budget. Later this evening, pending the outcome of public hearing, there is a resolution to formally adopt the budget for 2016-17 fiscal year.

This is a similar presentation given to the Government Operations committee. The numbers have not changed that much, so we are going to go through this quickly.

We will be discussion the recent financial trends the City has been experiencing and how those financial trends have impacted the General fund (primarily) along with the three main utility operating funds. We will go through a summary of the major capital projects in the budget. And we will answer any questions or take comments on the budget.

Over the last several fiscal years as the City has gone through and the City has made a recovery from the great recession. The City has made a series of financial decisions where the majority of these decisions have proven to be prudent from a financial standpoint. They have had significant impact and allowed the City to remain structurally sound in operations and results. As a result we have had a period of sustained surpluses in the general fund. And those surpluses have led to healthy reserve levels. Additionally, a lot of decisions have impacted the utility funds and utility fund performance. The City Council dictated that as we went through the great recession, we would have a slow steady approach to rate adjustments over time. We are not seeing the fruits of that labor. Our rate structures are beginning to stabilize. Operating deficits have been eliminated. All of utility funds have returned to a positive reserve position since we have come out of that. The FY 2016/2017 continues that tradition of fiscal conservatism and financial prudence. The budget is balanced. Staff is not proposing any tax increases. We are not proposing any new positions in the new budget, our staffing levels will continue at 2015/2016 levels. We do have some utility rate adjustments that are proposed, however, because of the work done in the past, those utility rate adjustments, the increases are anticipated to be smaller than we projected one year ago. We expect in a couple years to reduce again in terms of extent

and scope. We do have a new fee proposed on the utility side in the wastewater utility. We are proposing an EPA assessment. Essentially this is to finance and fund projects that are necessary to comply with environmental mandates imposed by state and federal government.

We discussed the good financial results that the City has experienced over the last fiscal years and the balanced budget concept. This bar chart puts numbers to that. This chart shows all the funds and financial activity that the City undertakes in a fiscal year. In FY2014/2015 we ended the year with just under \$143 million in revenue and \$132.5 million in expenditures. That good financial fortune carried forward into FY2015/2016, which will end at the end of the month. We are anticipating a \$1 million surplus citywide based on revenues of \$152.8 million and expenditures of \$151.8 million. The FY2016/2017 budget proposal contemplates and projects revenue of \$154.8 million and proposes expenditures of \$152.4 million. Another way to think of this is the essentially the City is at \$150 million to \$155 million corporation on an annual basis.

In terms of the general fund, this chart graphically shows the periods of surpluses that we have experienced. The blue line represents the revenue in the general fund; the red line represents the expenditures in the general fund. From 2012 and on to the projections in 2016, the City has enjoyed a period of surpluses in the general fund during that time. We do anticipate going forward that into 2017 budget we will be in a break-even position. That's how we budgeted the general fund for 2016/2017.

In a more tabular format, this represents the current fiscal year 2015/2016 which ends at the end of the month. We anticipate a \$1.1 million surplus. That's the only number in the presentation that has changed. Last time I presented, I had the January numbers up here. We have finalized the February numbers and the projected surplus has increased to about \$1.1 million. That would mean we would end the year with a reserve level of about \$17.7 million or about 43% of our annual expenditures on an annual basis. We do anticipate a break even budget in FY2016/2017 we will have budgeted about \$43 million in revenue and expenditures. Moving forward into 16/17 we would maintain that \$17 million in reserves that would equate to a reserve level of about 41%.

The next pie chart shows where the money comes from. Of the general fund revenues, about 70% of them come from two primary revenue sources. Property taxes represent about 30% of revenues in the General fund. And as the Council is aware, we have frozen the property tax levy for the seventh consecutive year for the next fiscal year upcoming. The sales tax, which we get from the State of Illinois and our locally imposed sales tax, is about 39-40% of revenue in general fund on an annual basis.

The next pie chart shows where the money goes. Of our budgeted expenditures of about \$43.4 million, a little over half goes to support the operations of police, fire and public safety. And public works represents another 18-19% on an annual basis.

The next slide discusses the history of the utility funds. For a variety of factors our revenues have not kept pace with expenses that we had in utility funds. In response to that in 2011/2012 timeframe, the City undertook a utility rate study in all three of the operating utilities. The recommendations that came out of that study were implemented by the City Council. During that rate study, the Council directed a long-term collective action. Making small manageable increases to utility rates over time to correct the financial situation that has occurred over the previous few years. In that strategy was an annual review of financial conditions and performances of all three operating utilities and a direction to staff to come forward to with a rate structure that mirrored the financial performance and condition of all three of those utilities. We

are now anticipating a surplus for all three utilities combined of \$600,000 for fiscal year that ends at the end of the month. That would leave us with a reserve level of about 10.3 million. Into 16/17 we anticipate the surplus to be approximately 1.9 million. Which would leave us with a reserve level of just under \$12.2 million. We do have some rate adjustments that are contemplated for 16/17. Our typical residential customer pays approximately \$2,329 for a year worth of utility service for all three utilities combined. We anticipate that to increase to about \$2,460 on an annual basis under our proposal this evening.

We did talk about the concept of the EPA assessment. That would represent a monthly fixed charge on a wastewater bill (15,500). That charge would finance projects need to meet environmental standards. Currently we have one project on our drawing board. We have a mandate from the EPA to comply with a more stringent phosphorus discharge standard. We anticipate that would be a \$7.5 million project. We would begin at \$.45/month and this would be added to the bills in June 2016 and we anticipate the \$.45 charge would increase over time dependent on project costs and depending on other projects the EPA would mandate that the City comply with over the next fiscal years. We anticipate that this would be an escrow type account where we would track revenues and expenditures separately so at any point in time, we can tell you what revenue was taken in and exactly what that money was spent on. Even with the rate adjustments in the EPA assessments, we anticipate that the proposal tonight will allow the City to retain its position as the lowest cost provider of utilities in the tri cities. We have annual billings for a typical customer at about \$2,460 annually; Geneva and Batavia go above \$2,500 and Naperville is slightly below what our City is. However Naperville is enacting rate to assess some rate increases that may catch our surpass us. Com Ed is comparable as well to the City of St. Charles.

In terms of capital projects, the following are capital projects that are projected in the budget for next fiscal year or next few fiscal years. We have discussed the police facility in recent public meetings, design beginning in FY17 and construction in FY18. In terms of Seventh Ave Creek flood mitigation project we have made funds available for continued property acquisition. We also anticipate in FY 16/17 we will begin developed of the plans and project analysis and design for the particular project with construction currently project during FY19 and continuing to FY20. Also contained in the 2017 budget, we have funds set aside for the rehab of the George's sports building. We also have streetscaping improvements budgeted for phase 3 of the First Street development. Additionally, we anticipate restoring the detention areas around the detention basins at Stuart Crossing and various bridge repairs and resurfacing of roadways. And there are several infrastructure projects related to the utilities including the phosphorus removal project. The engineering will begin soon and the construction to begin 2017/2018. Now it's appropriate to take any public comment or answer any questions.

Alder. Paylietner

We are voting tonight on the budget, down the road there will be votes on the expenditures, for the most part.

Chris Minick

For the most part. We approve significant contracts, construction projects, significant design engineering projects and things of that nature. Yes these will come back for separate votes once we have the quotes actually received. The budget is an estimate in a lot of cases, we do need to vote on individual expenditures once we get the quotes from vendors.

Alder. Krieger

Well done as usual.

Mayor Rogina

I concur.

No comments filed with Clerk Office

Robert L. Brown, 1 Southgate Course

I wanted to say, that Alderman Turner had a good observation at the last meeting. And that observation was regarding the reserve. In the last 10 years how many times have we had to use reserve dollars?

Chris Minick

I alluded to some instances where, the electric fund in particular, borrowed some money from General fund to subsidize some of the operations while we were going through the period of rate adjustments. Additionally, we anticipate that there would be a one-time expenditure of reserves for some of the streetscape implements for First Street development. We have programed those into the budget as well.

Mr. Brown

Those dollars will come out of the reserve funds?

Chris Minick

Yes

Mr. Brown

How much?

Chris Minick

The total improvements that we anticipate for First Street are approximately \$1 million.

Mr. Brown

So \$1 million out of the \$12 that we are forecasting?

Chris Minick

Twelve million is for the three utility funds combined. The General Fund is approximately \$17 million. The \$1 million is coming out of the General fund.

Mr. Brown

Wasn't there an observation by Alderman Turner, why don't we combine some of these reserve funds. And, I will add this, once we do that maybe we don't need as much in reserves, and maybe we don't need to hike our rates.

Chris Minick

There is a difference between the General fund and the utility funds. The utility funds are accounted for as their own separate business enterprises. They are intended to be totally self-supporting from the rate structure and the rates that the consumers pay. The utilities are not intended to be subsidized by any tax dollars. The general fund is different. It is not accounted for as if it were a business enterprise. It accounts for the general government things of the City. Things like police services, fire services and any expenses related to administration, community development, snow plowing, those kinds of things. So, I would avoid mixing the reserves of the two funds for that reason. It changes the nature of scope of the utility funds. You kind of corrupt the pure business accounting of making sure those utility funds are self supporting based on the revenue structure.

Mr. Brown

Do we have an analysis of reserve funds from other cities? What percentage of available capital they allocate to reserves?

Chris Minick

I don't have that kind of analysis under utility funds. We are in a position now with the electric fund that I believe we are more of in a maintenance mode. We wholesale purchase power from the IMEA and then redistribute it to all of our customers and we charge based on those power purchases. That accounts for roughly 70-75% of the expenditures in the electric fund. On the electric side, I think our cost increases will now mirror our power increases. We have only budgeted about a 2% increase in the rates for this coming fiscal year, because we anticipate our power cost increases of about 2%. I think that is going to be the trend in the electric fund over the next coming few years.

In terms of water fund and waste water fund. The Water fund is through its period of significant capital projects. It also had a period of it had to comply with some EPA mandates. We had some significant expenditures related to that. We have gone through that construction period and we are in the process of absorbing some of those cost increases but I think over the next couple of fiscal years we are going to see this occur. Then I think we are going to be able to step down significantly the rate we are going to see on the water side.

For waste water side is about where the water fund was three to five years ago. Its coming into a period, I mentioned the digesters will be a significant expense. The digesters are coming to the end of their operational life. We have this new phosphorus compliance standard, we have some infiltration standards. We are going to need to have some capital expenditures on the waste water side over the next fiscal years to comply with the mandates.

Mr. Brown

That has nothing to do with the reserves, my understanding. I suggest to the Council to charge staff to see an analysis of reserves compared to other municipalities in the area. What kind of percent are we running at 12%?

Chris Minnick

If we hit the numbers we project, we will be at about 12%.

Mr. Brown

And our reserves are going from \$10-12 million? So in an environment where our reserves are going from \$10-\$12 million we are asking for slight rate increases from our homeowners.

Mayor Rogina

Who said that?

Mr. Brown

Isn't that right Chris?

Mayor Rogina

You are talking about utilities?

Mr. Brown

Yes

Chris Minnick

In relation to level of reserves. The City has two policies. For general fund we are required to maintain a 25% reserve level as compared to our annual expenditures. Right now we are above that on the general fund side. On the utility side we are mandated to obtain a reserve between 25-50%. That was the policy that was put in many years ago.

Mr. Brown

But this is driven by City Council.

Chris Minnick

It is.

Mr. Brown

What I am suggesting is, it might be beneficial to look at other reserves set aside in other municipalities. And see if ours are we at the same level. If we are asking to homeowners to pay more we don't want to also defend increasing reserves \$10-\$12 million a year. Thanks

Chris Minnick

The auditors will also have some suggestions and some levels they would like to see those reserve levels at. As well as the bond rating agency.

Alder Turner

Chris what I would like to see, coming in from of my committee this year, I think that is a good idea a rate comparison with the other cities. I would also like a history of 10-15 years how much we have had to draw from reserves for an emergency. Policy is old, we should take a look at it

and maybe we should revise some of these policies as well. And maybe we can use the reserves to get a bond down. We should all take a look at it. Thank you.

4. Adjournment.

Motion By Stellato, seconded by Silkaitis, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:15 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk