AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, JUNE 20, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
   - Swearing in of firefighter Andrew Perry to the St. Charles Fire Department.
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

***7.** Motion to accept and place on file minutes of the regular City Council meeting held June 6, 2016.

***8.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/23/2016 – 6/5/2016 the amount of $1,476,858.21.

I. New Business

None

II. Committee Reports

A. Government Operations

*1. Motion to approve **Funds Transfer Resolutions** Authorizing Budgeted Transfers in the Aggregate Amount of $2,550,669.14 for Debt Service Payments and Miscellaneous Transfers.

2. Motion to approve a Class B Liquor License for Main Street City Pub to be located at 104 E Main Street, St. Charles (former River House BBQ).

3. Motion to approve a proposal for a new Class E-4 Temporary Liquor License for a Special Event, "Wine Down Wednesday," for this series of three (3) events to be held on the 1st Street Plaza. The requested dates are: July 6, August 3, and September 7, 2016 from 5:00 p.m. to dusk. (The businesses involved are ZaZa's Trattoria, Puebla Modern Mexican, Pizzeria Neo, and McNally's Traditional Irish Pub.)

*4. Motion to approve funding allocations schedule of the Visitors Cultural Commission for the FY2016/17 and the related funding agreements.
*5. Motion to approve a **Resolution** of Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois.
*6. Motion to approve an **Ordinance** Amending Title 3 "Revenue and Finance", Chapter 3.42 "Alcohol Tax", Section 3.42.020 "Definitions", and Section 3.42.030 "Imposition of Tax" of the St. Charles Municipal Code.
*7. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2016/17 Engine Generator/Automatic Transfer Switch Bide to the Morse Group.
*8. Motion to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of Four (4) 2017 Ford Utility Police Interceptors to Currie Motors, through the Fleet Suburban Purchasing (SP) Cooperative and Sell Replaced Vehicles #1702, #1712, #1789 and #1790.
*9. Motion to approve **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve an ESRI Small Government Enterprise License Agreement for $35,000 a Year for Three Years.
*10. Motion to accept and place on file minutes of the June 6, 2016 Government Operations Committee meeting.

B. Government Services

*1. Motion to accept and place on file the Minutes of the May 23, 2016 Government Services Committee Meeting.

C. Planning and Development

*1. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Certain Agreement between the City of St. Charles and D&M Legacy, LLC. (Doran Scales, Inc.).
*2. Motion to approve a Commercial Corridor and Downtown Business Incentive Award Agreement for 116 W. Main St. (Dean Courser-Mixology).
*3. Motion to approve a Commercial Corridor and Downtown Business Incentive Award Agreement for 11 N. Third Street (Robert Mondi-Abby's Kitchen Expansion).
*4. Motion to accept and place on file Corridor Improvement Commission Resolution No. 2-2016 A Resolution Recommending approval of a Corridor Improvement Grant Application (11 N. Third Street-Terry Grove).
*5. Motion to approve a Corridor Improvement Grant Agreement for 11 N. Third Street-Terry Grove (Old St. Charles Building).
*6. Motion to accept and place on file Plan Commission Resolution No. 5-2016 A Resolution Recommending approval of a Final Plat of Subdivision for metro Storage PUD (2623 Lincoln Highway).
*7. Motion to approve an **Ordinance** Granting Approval of a Final Plat of Subdivision for Metro Storage PUD, 2623 Lincoln Hwy.

*8. Motion to accept and place on file Historic Preservation Commission Resolution No. 4-2016 A Resolution Recommending approval of a Façade Improvement Grant Application (221 W. Main St.).

*9. Motion to approve a Façade Improvement Agreement for 221 W. Main St. (Darius Grigalunias).

*10. Motion to accept and place on file Historic Preservation Commission Resolution No. 6-2016 A Resolution Recommending approval of a Façade Improvement Grant application (225 W. Main St. Homebrew Shop).

11. Motion to approve a Façade Improvement Agreement for 225 W. Main St. (Homebrew Shop).

*12. Motion to accept and place on file Historic Preservation Commission Resolution No. 5-2016 A Resolution Recommending approval of a Façade Improvement Grant Application (311 N. 2nd St.-Charleston Center).

13. Motion to approve a Façade Improvement Agreement for 311 N. 2nd St. (Charleston Center).

*14. Motion to accept and place on file Plan Commission Resolution No. 4-2016 A Resolution Recommending approval of a General Amendment to Title 17.08 "Nonconformities", Section 17.08.040 "Nonconforming Buildings and Structures"; Ch. 17.22 "General Provisions", Section 17.22.020 "Accessory Buildings and Structures" and Section 17.22.030 "Permitted Encroachments"; and Ch. 17.30 "Definitions", Section 17.30.030 "General Definitions" (multiple amendments applicable to residential and manufacturing zoning districts).

15. Motion to approve An **Ordinance** Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning", Ch. 17.08 "Nonconformities", Section 17.08.040 "Nonconforming Buildings and Structures"; Ch. 17.22 "General Provisions", Section 17.22.020 "Accessory Buildings and Structures" and Section 17.22.030 "Permitted Encroachments"; and Ch. 17.30 "Definitions", Section 17.30.030 "General Definitions" (Multiple amendments applicable to residential and manufacturing zoning districts).

*16. Motion to accept and place on file minutes of the June 13, 2016 Planning & Development Committee meeting.

D. Executive Session

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens

- Update from Curt Barrett regarding the Rotary Brew Fest Fundraiser on Saturday, June 25.

10. Adjournment

MINUTES FROM THE MEETING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, JUNE 6, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174

1. Call To Order By Mayor Raymond Rogina at 7:01 P.M.

2. Roll Call.
Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
Absent: None

3. Invocation by Rita Payleitner.

4. Pledge of Allegiance.
- Presentation of the Colors by Troop 10.

5. Presentations
- Presentation by Police Chief Keegan to Steven and Diane Spurling, residents of the City of St. Charles, to recognize their assistance and acts of valor in rendering aid to another St. Charles resident in her time of need.
- Proclamation honoring Adam Minh-Long Nguyen and his achievement of obtaining the rank of Eagle Scout.
- Presentation by Vanessa Bell-LaSota, representing the Festival of the Fox, to present this year's Festival of the Fox Dragon Boat Pins and Chinese Dragon Mascot.
  - Alder. Bessner also thanked the Council, department heads and staff, and Chiefs for the sponsorship and confidence in the rebranding of the festival. We have worked with many economic organizations and all have done a great job of working together. Thanks to entire Pride of the Fox organization.

6. Motion by Krieger, seconded by Gaugel to approve the Omnibus Vote.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED

***7. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the regular City Council meeting held May 16, 2016.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

***8. Motion by Krieger, seconded by Gaugel to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/9/2016 – 5/22/2016 the amount of $5,273,751.80.**

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

I. New Business

A. Motion by Stellato, seconded by Silkaitis to approve an **Ordinance 2016-M-26** Proposing the Enlargement of Special Service Area No. 7 in the City of St. Charles, Kane and DuPage Counties, Illinois, and Providing for a Public Hearing and Other Procedures in Connection Therewith (510 S. Tyler Rd.).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED

- Chris Bong presented the following:
  Ryder Truck Rental Inc. (Ryder) has applied for a building permit to construct a truck maintenance facility on the property at 510 S. Tyler Road. The property was formerly a lumber yard and a few years ago this site was contemplated as a golf entertainment facility.
  The site is comprised of 2 parcels under one common owner. The south parcel is included in Special Service Area 7 (SSA 7) and the north parcel is outside of SSA 7. The main function of SSA 7 is to fund the maintenance of the City owned regional detention pond directly adjacent to the Ryder site. Properties within SSA 7 may utilize the regional detention pond to satisfy stormwater requirements.
  During the civil engineering design process, the applicant inquired as to the feasibility of enlarging SSA 7 to include their entire parcel. This would allow Ryder to utilize the regional detention pond for their entire site, eliminating the need for on-site stormwater detention. Staff decided to consider this proposal under the stipulation that the applicant's engineer could prove that the overall stormwater flows from the regional pond would be reduced, resulting in an overall downstream stormwater improvement. The applicant proposed to accomplish this by performing grading modifications to the top of the detention pond berm, resulting in an increase in the capacity of the pond.
  After careful review of the applicants engineering plans and stormwater model by Staff and WBK Engineering, Staff confirmed that stormwater flows from the site will indeed be reduced by a significant amount, ranging from a 5% reduction during a 2-year storm and a 27% reduction during a 100-year storm. This results in a significant downstream stormwater benefit while at the same time allowing the proposed Ryder facility to utilize the regional detention pond.
  State statute requires the City Council pass an ordinance proposing the enlargement of the SSA and set a date for public hearing, which may be held no sooner than 60 days following passage of the ordinances. The hearing date will be set for August 15, 2016. Following the public hearing, the City Council can pass an ordinance formally enlarging the SSA no sooner than 60 days following the close of the public hearing. The earliest this could occur is the City Council meeting on October 17, 2016.

II. Committee Reports

A. Government Operations

1. Motion by Stellato, seconded by Silkaitis to approve an **Ordinance 2016-M-27** Amending Title 5 "Business License and Regulations", Chapter 5.08 "Alcoholic Beverages", Section 5.08.090 "License Classifications", and Section 5.08.100 "License Fees; Late Night Permit Fee; Fees Established" for a new D8 license of the St. Charles Municipal Code.
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
   NAY: Krieger ABSENT: 0
   MOTION CARRIED
2. Motion by Stellato, seconded by Silkaitis to approve a proposal for a new Class D-8 liquor license for The Painted Vine Cellar to be located at 1 West Illinois Street, Ste. 110, St. Charles.
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
   NAY: Krieger ABSENT: 0
   MOTION CARRIED
3. Motion by Stellato, seconded by Silkaitis to approve a proposal for a Class B liquor license for Alexander's Café 64 Inc. to be located at 1650 West Main Street, St. Charles (former Gabby's Restaurant).
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
   NAY: Krieger ABSENT: 0
   MOTION CARRIED

*4. Motion to approve a Massage Establishment License for International Medical Massage Association located at 2210 Dean Street #E-1, St. Charles.
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
   NAY: 0 ABSENT: 0
   MOTION CARRIED (Omnibus Vote)

*5. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-28** Ascertaining Prevailing Wages in the City of St. Charles for Kane and DuPage Counties.
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
   NAY: 0 ABSENT: 0
   MOTION CARRIED (Omnibus Vote)

*6. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the May 16, 2016 Government Operations Committee meeting.
   ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
   NAY: 0 ABSENT: 0
   MOTION CARRIED (Omnibus Vote)

B. Government Services

1. Motion by Turner, seconded by Bancroft to waive the formal bid procedure and approve a **Resolution 2016-59**Authorizing the Mayor and City Clerk of the City of St. Charles to award Purchase Order for Janitorial Services Agreement to DuKane Contract Services.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED

*2. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-60** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Mechanical Systems Maintenance and Service Contract to GeoStar Mechanical Inc.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*3. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-61** Authorizing the Mayor and City Clerk of the City of St. Charles to award the bid for Residential Sweeping Services to Hoving Clean Sweep.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*4. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution2016-62** Authorizing the Mayor and City Clerk of the City of St. Charles to award Purchase Order for Tree Pruning and Removal Services to DeMar Tree Service.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*5. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution2016-63** Authorizing the Mayor and City Clerk of the City of St. Charles to award Purchase Order for Tree Pruning and Removal Services to Skyline Tree Service.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*6. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution 2016-64** Authorizing the Mayor and City Clerk of the City of St. Charles to award Purchase Order for Sidewalk Maintenance to Safe Step.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*7. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-65** Authorizing the Mayor and City Clerk of the City of St. Charles to execute a Construction Contract for the 2016 Street Rehabilitation Program with Schroeder Asphalt Services, Inc.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*8. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-66** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Resolution with the Illinois

Department of Transportation for funds to be used for the 2016 Street Rehabilitation Program.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*9. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-67** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Construction Engineering Services Agreement for the 2016 Street Rehabilitation Program with WBK Engineering, LLC.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*10. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution 2016-68** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for the Red Gate Road Drainage Improvement Project to W.F. Johnston.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*11. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution 2016-69** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for a Sanitary Sewer Trailer Pump from Xylem/Godwin.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*12. Motion by Krieger, seconded by Gaugel to waive the formal bid procedure and approve a **Resolution 2016-70** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for a Lightnin Mixer Motor from Mills-Winfield Engineering Sales, Inc.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

*13. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-29** Authorizing the City of St. Charles of Kane and DuPage Counties, Illinois, to borrow funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: 0
MOTION CARRIED (Omnibus Vote)

C. Planning and Development

None

D. No Executive Session

None

E. Additional Items from Mayor, Council, Staff, or Citizens

- Alder. Krieger expressed thanks for the recent shredding event. It was organized and friendly. She received many nice comments.
- Mayor Rogina wished Happy Birthday to Alderman Bancroft. Mayor Rogina also described a Socrates club he attended and was encouraged by the focus on asking questions.

F. Adjournment

Motion By Krieger, seconded by Bessner, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:31 P.M.

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

_____

Nancy Garrison, City Clerk

CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST **5/23/2016 - 6/5/2016**

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
103	**ALLIED ASPHALT PAVING CO INC**					
		47	555.00	05/26/2016	199121	SURFACE
		37	2,871.16	05/26/2016	198872	ASPHALT SURFACE
	ALLIED ASPHALT PAVING CO INC Total		**3,426.16**			
114	**DG HARDWARE**					
			-21.57	06/02/2016	65906/F/A	CREDIT RETURNED PRODUCT
			-5.40	06/02/2016	65906/F	CREDIT RETURNED PRODUCT
		87588	24.26	06/02/2016	65904/F	PLUMBERS PUTTY
		87588	38.79	06/02/2016	65900/F	PUBLIC SERVICES SUPPLIES
	DG HARDWARE Total		**36.08**			
128	**HARDER HELSLEY ROCKFORD**					
		87788	262.88	06/02/2016	R111459	INVENTORY ITEMS
	HARDER HELSLEY ROCKFORD Total		**262.88**			
136	**AERO INDUSTRIES INC**					
		87604	341.91	05/26/2016	687434	SPRINGS
	AERO INDUSTRIES INC Total		**341.91**			
139	**AFLAC**					
			97.37	05/27/2016	ACAN160527135435PW	AFLAC Cancer Insurance
			16.32	05/27/2016	APAC160527135435FN	AFLAC Personal Accident
			25.20	05/27/2016	ADIS160527135435FD (	AFLAC Disability and STD
			16.43	05/27/2016	APAC160527135435FD	AFLAC Personal Accident
			33.84	05/27/2016	AHIC160527135435PW	AFLAC Hospital Intensive Care
			20.08	05/27/2016	ADIS160527135435PW	AFLAC Disability and STD
			7.38	05/27/2016	ASPE160527135435PD	AFLAC Specified Event (PRP)
			17.04	05/27/2016	ASPE160527135435PW	AFLAC Specified Event (PRP)
			8.10	05/27/2016	AHIC160527135435PD (	AFLAC Hospital Intensive Care
			13.38	05/27/2016	APAC160527135435PW	AFLAC Personal Accident
			150.40	05/27/2016	ADIS160527135435PD (	AFLAC Disability and STD
			13.57	05/27/2016	ASPE160527135435FN	AFLAC Specified Event (PRP)
			8.10	05/27/2016	AHIC160527135435FD (	AFLAC Hospital Intensive Care
			67.28	05/27/2016	APAC160527135435PD	AFLAC Personal Accident

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			26.21	05/27/2016	ADIS160527135435FN (	AFLAC Disability and STD
			42.48	05/27/2016	AVOL160527135435FN	AFLAC Voluntary Indemnity
			120.68	05/27/2016	AVOL160527135435PD	AFLAC Voluntary Indemnity
			24.92	05/27/2016	ACAN160527135435IS (	AFLAC Cancer Insurance
			21.46	05/27/2016	AVOL160527135435PW	AFLAC Voluntary Indemnity
			90.86	05/27/2016	ACAN160527135435PD	AFLAC Cancer Insurance
	AFLAC Total		**821.10**			
140	**CINTAS CORPORATION NO 2**					
			210.00	05/26/2016	F9400138680	SERVICE CALL
	CINTAS CORPORATION NO 2 Total		**210.00**			
149	**ALARM DETECTION SYSTEMS INC**					
		87591	360.63	05/26/2016	144000-1032	SVC MAY THRU JULY 2016
		87591	150.00	06/02/2016	46090-1174	SVC MAY-JULY 2016
		87591	180.00	05/26/2016	120197-1065	SVC JUN THRU AUG 2016
	ALARM DETECTION SYSTEMS INC Total		**690.63**			
177	**AL PIEMONTE CADILLAC INC**					
		87558	-1,994.49	06/02/2016	180799	V#1774 RO#55439
		87558	-1,994.49	06/02/2016	180799	V#1774 RO#55439
		87558	1,994.49	06/02/2016	180799	V#1774 RO#55439
		87558	1,994.49	06/02/2016	180799	V#1774 RO#55439
		83737	23.60	06/02/2016	106075	V#1900 RO#55271
			-50.00	06/02/2016	105935	CORE RETURN
		87812	1,994.49	06/02/2016	180799B	VEH 1774 RO 55439 REPAIR
	AL PIEMONTE CADILLAC INC Total		**1,968.09**			
221	**ANDERSON PEST CONTROL**					
			555.01	06/01/2016	3828936	MONTHLY BILLING JUNE 2016
	ANDERSON PEST CONTROL Total		**555.01**			
250	**ARCHON CONSTRUCTION CO**					
		86122	10,339.72	05/26/2016	16-194F	WHITE OAK/MOSEDALE
	ARCHON CONSTRUCTION CO Total		**10,339.72**			
272	**ASK ENTERPRISES & SON INC**					
		86836	556.00	06/02/2016	23111	INVENTORY ITEMS
		87153	1,578.50	05/26/2016	23112	INVENTORY ITEMS
		87288	124.20	05/26/2016	23113	INVENTORY ITEMS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87453	432.95	05/26/2016	23114	INVENTORY ITEMS
		87790	790.00	06/02/2016	32122	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		**3,481.65**			
275	**ASSOCIATION FOR INDIVIDUAL**					
		88032	15,000.00	06/02/2016	052516	1st INSTALLMENT
	ASSOCIATION FOR INDIVIDUAL Total		**15,000.00**			
282	**ASSOCIATED TECHNICAL SERV LTD**					
		84228	1,270.00	05/26/2016	27346	LEAK DETECTION SERVICES
	ASSOCIATED TECHNICAL SERV LTD Total		**1,270.00**			
284	**ILLINOIS BELL TELEPHONE CO**					
			52.00	05/26/2016	050516	MONTHLY BILLING APRIL 2016
			55.00	05/26/2016	050816	MONTHLY BILLING APRIL 2016
	ILLINOIS BELL TELEPHONE CO Total		**107.00**			
285	**AT&T**					
			1,930.00	05/26/2016	8297612307	MONTHLY BILLING APRIL 2016
	AT&T Total		**1,930.00**			
289	**AURORA AREA SPRINGS**					
		87637	102.08	05/26/2016	057240	V#1719 RO#55304
	AURORA AREA SPRINGS Total		**102.08**			
294	**AUTOMOTIVE PARTS SERVICE**					
			3,700.00	06/02/2016	I-2152	ANNUAL INVENTORY 2016
	AUTOMOTIVE PARTS SERVICE Total		**3,700.00**			
312	**BARCO PRODUCTS CO**					
		87377	203.28	05/26/2016	041600627	ADIRONDACK SIDE TABLE
	BARCO PRODUCTS CO Total		**203.28**			
331	**BECKWITH ELECTRIC COMPANY**					
		87667	925.52	05/26/2016	132721	LTC BACKUP CONTROL
	BECKWITH ELECTRIC COMPANY Total		**925.52**			
360	**B&K POWER EQUIPMENT INC**					
		87786	347.90	06/02/2016	150611	RO 55402 VEH 1819
	B&K POWER EQUIPMENT INC Total		**347.90**			

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
366	B & L LANDSCAPE CONTRACTORS					
		85772	94.00	06/02/2016	22835	1601 LARSON AVE
		85772	164.00	06/02/2016	22836	902 WOODCREEK CT
		85772	98.00	06/02/2016	22841	1302 S 3RD ST
		85772	146.50	06/02/2016	22843	71 MCKINLEY ST
	B & L LANDSCAPE CONTRACTORS Total		**502.50**			
369	BLUE GOOSE SUPER MARKET INC					
		87579	16.69	06/02/2016	00359340	REFRESHEMENTS
		88041	32.54	06/02/2016	00361791	IAFF REFRESHMENTS
		87579	12.38	06/02/2016	00359807	REFRESHMENTS
	BLUE GOOSE SUPER MARKET INC Total		**61.61**			
391	BREATHING AIR SYSTEMS DIVISON					
		83879	358.18	05/26/2016	1051073-IN	MAINTENANCE
	BREATHING AIR SYSTEMS DIVISON Total		**358.18**			
396	BROWNELLS INC					
		87256	88.00	05/26/2016	12422620.01	MISC PD SUPPLIES
		87403	99.30	05/26/2016	12468442.00	POWER PLUS MAGAZINE
	BROWNELLS INC Total		**187.30**			
407	BUILDERS ASPHALT LLC					
		46	373.00	06/02/2016	17519	RECYCLED SURFACE
	BUILDERS ASPHALT LLC Total		**373.00**			
481	CERTIFIED BALANCE & SCALE					
		87478	152.00	06/02/2016	22262	CALIBRATION/CLEANING LAB BAL/
	CERTIFIED BALANCE & SCALE Total		**152.00**			
491	CHADS TOWING & RECOVERY INC					
		87540	50.00	06/02/2016	53775	POLICE DEPT TOWING SERVICES
	CHADS TOWING & RECOVERY INC Total		**50.00**			
506	CHICAGO COMM SERVICE LLC					
		83732	1,482.00	05/26/2016	282386	TUBES/SPEAKER/EARPHONE
	CHICAGO COMM SERVICE LLC Total		**1,482.00**			
508	WEST PAYMENT CENTER					
		83786	374.14	05/26/2016	833760953	MONTHLY BILLING MAR 2016

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	WEST PAYMENT CENTER Total		**374.14**			
517	**CINTAS CORPORATION**					
		87561	86.41	05/26/2016	344389618	WEEKLY UNIFORM BILLING FLEET
		87561	86.41	06/02/2016	344392913	UNIFORM CLEANING FLEET
	CINTAS CORPORATION Total		**172.82**			
526	**CLARKE ENVIRONMENTAL MOSQUITO**					
		87697	24,779.00	05/26/2016	6356120	SVCS MAY 2016
		87697	24,779.00	06/02/2016	6356130	SVC JUNE 2016
	CLARKE ENVIRONMENTAL MOSQUITO Total		**49,558.00**			
530	**CLEAN SWEEP ENVIRONMENTAL INC**					
		87081	20,344.70	05/26/2016	13181	EAST/WEST DECKS
	CLEAN SWEEP ENVIRONMENTAL INC Total		**20,344.70**			
561	**COMBINED CHARITIES CAMPAIGN**					
			6.00	05/27/2016	CCCA160527135435CD	Combined Charities Campaign
			26.75	05/27/2016	CCCA160527135435FN	Combined Charities Campaign
			4.00	05/27/2016	CCCA160527135435FD	Combined Charities Campaign
			40.00	05/27/2016	CCCA160527135435PD	Combined Charities Campaign
			4.00	05/27/2016	CCCA160527135435HR	Combined Charities Campaign
			3.00	05/27/2016	CCCA160527135435PW	Combined Charities Campaign
	COMBINED CHARITIES CAMPAIGN Total		**83.75**			
563	**CDW GOVERNMENT INC**					
			-389.49	06/02/2016	DCF7249	RETURN RE:INV#CVG3191
			-608.83	06/02/2016	DBW4681	RETURN ITEM PO86951
		87731	1,349.82	06/02/2016	DBN7367	TENABLE NESSUS 1YR
	CDW GOVERNMENT INC Total		**351.50**			
564	**COMCAST OF CHICAGO INC**					
			8.46	05/26/2016	051616FD	MONTHLY BILLING 5/23-6/22
			149.85	06/02/2016	052116PW	MONTHLY BILLING THRU 6/27/16
			13.93	06/02/2016	052516CH	SVC 6-7 THRU 7-6-16
	COMCAST OF CHICAGO INC Total		**172.24**			
579	**COMMUNICATIONS DIRECT INC**					
		87785	93.75	06/02/2016	SR109745	LABOR
	COMMUNICATIONS DIRECT INC Total		**93.75**			

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
614	COSTAR REALTY INFORMATION INC					
		87586	4,039.73	05/26/2016	103688690	INFO AVAILABLE BUSNSS PROPEF
	COSTAR REALTY INFORMATION INC Total		4,039.73			
641	CURRIE MOTORS					
		86229	34,795.00	06/02/2016	H0212	2016 FORD F250
	CURRIE MOTORS Total		34,795.00			
642	CUSTOM WELDING & FAB INC					
		87764	166.85	05/26/2016	160084	REPAIR TRUCK STEP
	CUSTOM WELDING & FAB INC Total		166.85			
646	PADDOCK PUBLICATIONS INC					
			90.85	06/02/2016	T4438920	CERT OF PUBLICATION
	PADDOCK PUBLICATIONS INC Total		90.85			
714	DIVE RIGHT IN SCUBA INC					
		85718	260.00	05/26/2016	71769	HOOD/AQUA SEAL/STRAP
		85718	49.95	05/26/2016	72155	GLOVES FOR DRY GLOVE SYSTEM
	DIVE RIGHT IN SCUBA INC Total		309.95			
725	DON MCCUE CHEVROLET					
		87562	64.32	06/02/2016	388295	RO 55373 UNIT 1895
	DON MCCUE CHEVROLET Total		64.32			
767	EAGLE ENGRAVING INC					
		87641	41.60	05/26/2016	2016-1373	FIRE DEPT SUPPLIES
		87523	558.40	05/26/2016	2016-1129	COMMEDATION BARS/MEDAL
	EAGLE ENGRAVING INC Total		600.00			
776	HD SUPPLY WATERWORKS					
		87154	165.00	06/02/2016	F501842	INVENTORY ITEMS
		87791	117.00	06/02/2016	F530645	INVENTORY ITEMS
		87953	67.00	06/02/2016	F590733	INVENTORY ITEMS
	HD SUPPLY WATERWORKS Total		349.00			
789	ANIXTER INC					
		86677	46,404.00	06/02/2016	3121503-00A	INVENTORY ITEMS
		87439	2,306.00	06/02/2016	3195125-00	INVENTORY ITEMS
		87792	3,408.80	06/02/2016	3217678-00	INVENTORY ITEMS
		87421	1,153.00	06/02/2016	3194969-00	INVENTORY ITEMS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		86677	46,404.00	06/02/2016	3121503-01A	INVENTORY ITEMS
	ANIXTER INC Total		**99,675.80**			
790	**ELGIN PAPER CO**					
		87793	1,072.40	06/02/2016	586174	INVENTORY ITEMS
	ELGIN PAPER CO Total		**1,072.40**			
806	**EMERGENCY VEHICLE SERVICE INC**					
		87190	251.38	05/26/2016	4094	FIRE DEPT PARTS
	EMERGENCY VEHICLE SERVICE INC Total		**251.38**			
811	**E M & J AUTOMOTIVE**					
		87750	48.95	06/02/2016	3956	TRAILER DOOR CAM
	E M & J AUTOMOTIVE Total		**48.95**			
870	**FIRE PENSION FUND**					
			350.65	05/27/2016	FP1%160527135435FD	Fire Pension 1% Fee
			15,322.49	05/27/2016	FRPN160527135435FD	Fire Pension
			1,342.12	05/27/2016	FRP2160527135435FD	Fire Pension Tier 2
	FIRE PENSION FUND Total		**17,015.26**			
876	**FIRST ENVIRONMENTAL LAB INC**					
		87522	54.00	06/02/2016	128213	WATER SAMPLE TESTING
	FIRST ENVIRONMENTAL LAB INC Total		**54.00**			
880	**FIRST STREET DEVELOPMENT II**					
		85388	316,273.65	05/26/2016	DRAW-PARK-#6	1ST STREET PRK DECK #6
	FIRST STREET DEVELOPMENT II Total		**316,273.65**			
906	**FORESTRY SUPPLIERS INC**					
		87765	394.25	06/02/2016	889465-00	TREE ANCHOR KIT
	FORESTRY SUPPLIERS INC Total		**394.25**			
916	**FOX VALLEY FIRE & SAFETY INC**					
			301.00	05/26/2016	IN00003578	REPAIR
		87593	114.00	06/02/2016	IN00004888	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	979226	QRTRLY BILLING THRU JUNE 2016
		87593	114.00	06/02/2016	IN00004887	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004878	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004877	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004889	QTRLY MAY THRU JULY

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87593	114.00	06/02/2016	IN00004879	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004880	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004882	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	IN00004881	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	978827	QRTRLY BILLING THRU JUNE 2016
		87593	114.00	06/02/2016	IN00004883	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	979113	QRTRLY BILLING THRU JUNE 2016
		87593	114.00	06/02/2016	IN00004884	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	979198	QRTRLY BILLING THRU JUNE 2016
		87593	114.00	06/02/2016	IN00004886	QTRLY MAY THRU JULY
		87593	114.00	06/02/2016	979197	QRTRLY BILLING THRU JUNE 2016
		87593	114.00	06/02/2016	IN00004885	QTRLY MAY THRU JULY
	FOX VALLEY FIRE & SAFETY INC Total		**2,353.00**			
944	**GALLS LLC**					
		83791	47.66	05/26/2016	005325055	MIRAGE ULTRA DUTY BELT
		83791	44.98	05/26/2016	005366225	POLICE DEPT UNIFORMS
		83791	796.00	05/26/2016	005227250	POLICE DEPT UNIFORMS
		83791	172.48	05/26/2016	005225218	POLICE DEPT UNIFORMS
			-47.70	05/26/2016	6087385	CREDIT IN#005218744
	GALLS LLC Total		**1,013.42**			
989	**GORDON FLESCH CO INC**					
			72.02	06/02/2016	IN11543251	SVC 4-7 THRU 5-11-16
			71.32	06/02/2016	IN11545144	SVC 4-8 THRU 5-11-16
			84.03	05/26/2016	IN01532207	SVCS 4-3 THRU 5-3-16
	GORDON FLESCH CO INC Total		**227.37**			
1001	**SCOTT GRAY**					
			257.04	05/26/2016	050516	JEANS MEIJER 5-5-16
			118.79	05/26/2016	050516A	BOOTS MEIJER 5-5-16
	SCOTT GRAY Total		**375.83**			
1036	**HARRIS BANK NA**					
			1,404.00	05/27/2016	UNF 160527135435FD (	Union Dues - IAFF
	HARRIS BANK NA Total		**1,404.00**			
1038	**BMO HARRIS BANK NA**					
		84376	1,250.00	06/02/2016	4057037	QUARTERLY FEES

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	BMO HARRIS BANK NA Total		**1,250.00**			
1064	**DON HENRY**					
			154.06	05/26/2016	052016	SAFETY BOOTS ZAPPOS 5-13-16
	DON HENRY Total		**154.06**			
1074	**HERCULES INDUSTRIES INC**					
		87456	586.02	06/02/2016	93319	INVENTORY ITEMS
	HERCULES INDUSTRIES INC Total		**586.02**			
1104	**HOVING PIT STOP INC**					
		87832	65.00	06/02/2016	133892	WEEKLY SERVICE BILLING
		87935	300.00	06/02/2016	1338933	SPECIAL EVENT RENTAL
		83776	130.00	06/02/2016	133891	4-15 THRU 5-12-16
	HOVING PIT STOP INC Total		**495.00**			
1106	**CAPITAL ONE NATIONAL ASSOC**					
		87827	54.75	05/26/2016	62397	FUEL - AIRBOAT TRAINING
		87525	16.95	06/02/2016	614800006413	WATER
		88013	115.77	06/02/2016	613900011594	N ANDERSON RETIREMENT FOOD
		87827	71.44	05/26/2016	613700008123	REFRESHMENTS - FD
	CAPITAL ONE NATIONAL ASSOC Total		**258.91**			
1117	**JOHN HUVER**					
			162.36	05/26/2016	052316	BOOTS SEARS - 5-23-16
	JOHN HUVER Total		**162.36**			
1133	**IBEW LOCAL 196**					
			165.00	05/27/2016	UNE 160527135435PW	Union Due - IBEW
			688.27	05/27/2016	UNEW160527135435PW	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		**853.27**			
1136	**ICMA RETIREMENT CORP**					
			471.57	05/27/2016	E401160527135435FD (	401A Savings Plan Employee
			1,858.00	05/27/2016	ICMA160527135435CD	ICMA Deductions - Dollar Amt
			285.00	05/27/2016	ROTH160527135435PW	Roth IRA Deduction
			394.44	06/01/2016	052716	PLAN 109830 ICMA PAYROLL
			555.19	05/27/2016	E401160527135435FN (	401A Savings Plan Employee
			15,950.00	05/27/2016	ICMA160527135435FD (	ICMA Deductions - Dollar Amt
			540.24	05/27/2016	E401160527135435CD (	401A Savings Plan Employee
			923.07	05/27/2016	ICMA160527135435CA	ICMA Deductions - Dollar Amt

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			890.00	05/27/2016	ROTH160527135435PD	Roth IRA Deduction
			211.50	05/27/2016	ROTH160527135435IS (	Roth IRA Deduction
			206.51	05/27/2016	E401160527135435CA (	401A Savings Plan Employee
			966.62	05/27/2016	ICMP160527135435CD	ICMA Deductions - Percent
			321.78	05/27/2016	E401160527135435IS 0	401A Savings Plan Employee
			540.24	05/27/2016	C401160527135435CD (	401A Savings Plan Company
			480.00	05/27/2016	ICMA160527135435HR	ICMA Deductions - Dollar Amt
			817.31	05/27/2016	ICMA160527135435FN (	ICMA Deductions - Dollar Amt
			217.15	05/27/2016	ICMP160527135435CA	ICMA Deductions - Percent
			147.15	05/27/2016	E401160527135435HR (	401A Savings Plan Employee
			206.51	05/27/2016	C401160527135435CA (	401A Savings Plan Company
			690.90	05/27/2016	E401160527135435PW	401A Savings Plan Employee
			555.19	05/27/2016	C401160527135435FN (	401A Savings Plan Company
			586.81	05/27/2016	ICMP160527135435FN (	ICMA Deductions - Percent
			261.00	05/27/2016	RTHA160527135435FD	Roth 457 - Dollar Amount
			36,562.13	05/27/2016	ICMA160527135435PD	ICMA Deductions - Dollar Amt
			619.78	05/27/2016	E401160527135435PD (	401A Savings Plan Employee
			471.57	05/27/2016	C401160527135435FD (	401A Savings Plan Company
			1,974.27	05/27/2016	ICMP160527135435FD (	ICMA Deductions - Percent
			10.00	05/27/2016	RTHA160527135435CD	Roth 457 - Dollar Amount
			925.00	05/27/2016	ICMA160527135435IS 0	ICMA Deductions - Dollar Amt
			752.31	05/27/2016	RTHA160527135435PW	Roth 457 - Dollar Amount
			292.30	05/27/2016	ROTH160527135435HR	Roth IRA Deduction
			1,075.52	05/27/2016	ICMP160527135435PW	ICMA Deductions - Percent
			690.90	05/27/2016	C401160527135435PW	401A Savings Plan Company
			25.00	05/27/2016	RTHA160527135435PD	Roth 457 - Dollar Amount
			1,751.17	05/27/2016	ICMP160527135435PD	ICMA Deductions - Percent
			25.00	05/27/2016	ROTH160527135435FN	Roth IRA Deduction
			31.73	05/27/2016	RTHP160527135435PW	Roth 457 - Percent
			619.78	05/27/2016	C401160527135435PD (	401A Savings Plan Company
			997.40	05/27/2016	ICMP160527135435IS 0	ICMA Deductions - Percent
			236.53	05/27/2016	ROTH160527135435FD	Roth IRA Deduction
			107.75	05/27/2016	RTHP160527135435PD	Roth 457 - Percent
			321.78	05/27/2016	C401160527135435IS 0	401A Savings Plan Company
			100.00	05/27/2016	RTHA160527135435IS (	Roth 457 - Dollar Amount
			365.75	05/27/2016	ICMP160527135435HR	ICMA Deductions - Percent
			35.00	05/27/2016	RTHA160527135435HR	Roth 457 - Dollar Amount
			244.72	05/27/2016	RTHP160527135435FD	Roth 457 - Percent
			147.15	05/27/2016	C401160527135435HR (	401A Savings Plan Company

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			6,060.07	05/27/2016	ICMA160527135435PW	ICMA Deductions - Dollar Amt
	ICMA RETIREMENT CORP Total		**82,518.79**			
1153	**ILCMA**					
		87899	202.50	05/26/2016	2016-2017	ILCMA MBRSHP RENEW - J CMMAI
	ILCMA Total		**202.50**			
1157	**ILLINOIS TOLLWAY**					
			40.95	05/26/2016	G16718446-15645242	TRANSPONDER FEES
	ILLINOIS TOLLWAY Total		**40.95**			
1163	**ILLINOIS FOX VALLEY SHRM**					
			20.00	06/02/2016	060116	JUNE 16 LUNCH PROGRAM L. CRE
	ILLINOIS FOX VALLEY SHRM Total		**20.00**			
1203	**IL DEPT OF AGRICULTURE**					
		87892	800.00	05/26/2016	7N000720	STATE CERTIFICATION
	IL DEPT OF AGRICULTURE Total		**800.00**			
1220	**STAN IGLEHART**					
			50.00	06/02/2016	060116	EVT CERTIFICATION PROGRAM
	STAN IGLEHART Total		**50.00**			
1223	**INITIAL IMPRESSIONS EMBROIDERY**					
		87504	171.40	06/02/2016	2425	T SHIRT W/POCKET/SCREENING
	INITIAL IMPRESSIONS EMBROIDERY Total		**171.40**			
1225	**INSIGHT PUBLIC SECTOR**					
		87730	4,919.83	05/26/2016	1100474476	NETMOTION RENEWAL 6-29-17
	INSIGHT PUBLIC SECTOR Total		**4,919.83**			
1320	**ALAN KANE**					
			2,154.81	06/01/2016	052716	PR ACH RETURN
	ALAN KANE Total		**2,154.81**			
1335	**KANE COUNTY TREASURER**					
			6,260.28	05/26/2016	052016	1ST INSTALL PROP TAX 2015
	KANE COUNTY TREASURER Total		**6,260.28**			
1363	**KIESLER POLICE SUPPLY INC**					
		87323	1,183.08	06/02/2016	0790827B	MISC SUPPLIES - PD

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	KIESLER POLICE SUPPLY INC Total		**1,183.08**			
1381	**MARK KOENEN**					
			125.00	06/02/2016	052516TUITION	TUITION REIMBURSEMENT FINAL
	MARK KOENEN Total		**125.00**			
1395	**KRAMER TREE SPECIALISTS**					
		87620	22,888.85	06/01/2016	57784	MAY 2016 BRUSH REMOVAL
	KRAMER TREE SPECIALISTS Total		**22,888.85**			
1401	**KUSSMAUL ELECTRONICS**					
		87392	73.44	05/26/2016	0000074919	BENCH TEST
	KUSSMAUL ELECTRONICS Total		**73.44**			
1402	**DANIEL KUTTNER**					
			75.00	06/02/2016	061316	PER DEIM 6-13 THRU 6-17-16
	DANIEL KUTTNER Total		**75.00**			
1439	**LAW ENFORCEMENT TRAINING LLC**					
		87734	2,600.00	05/26/2016	050916	COURTSMART PROGRAM
	LAW ENFORCEMENT TRAINING LLC Total		**2,600.00**			
1448	**DARRIN LEE**					
			428.15	06/02/2016	060116	REIMBUREMENT FIRE ARM
	DARRIN LEE Total		**428.15**			
1463	**LINA**					
		87694	8,981.67	06/02/2016	053116	SVCS MAY 2016
	LINA Total		**8,981.67**			
1489	**LOWES**					
		87751	113.97	06/02/2016	94288	DW 20V MAX
		87831	225.88	06/02/2016	84283	INVENTORY ITEMS
		87587	215.40	06/02/2016	02114B	POTTING MIX
		87587	14.38	06/02/2016	02131	PUBLIC SERVICES
		87587	12.31	06/02/2016	02530B	PUBLIC SERVICES SUPPLIES
		87587	36.06	06/02/2016	02230B	MISC HARDWARE/SUPPLIES
		83884	56.84	05/26/2016	02137A	MISC HARDWARE/SUPPLIES
		87587	17.08	05/26/2016	02601C	MISC HARDWARE/SUPPLIES
			-106.20	06/02/2016	2797	CREDIT RETURNED PRODUCT
		87821	305.86	06/02/2016	94015	SMARTTOOL LVL GEN3

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87610	166.83	05/26/2016	91351	INVENTORY ITEMS
		87587	581.35	06/02/2016	20634	PUBLIC SERVICES SUPPLIES
		83730	43.62	05/26/2016	10146	MISC HARDWARE/SUPPLIES
		87587	121.60	06/02/2016	15870	MISC SUPPLIES
		87587	517.92	06/02/2016	19018	POTTING MIX
		83730	28.47	05/26/2016	02917A	MISC HARDWARE/SUPPLIES
	LOWES Total		**2,351.37**			
1518	**MANAGEMENT ASSOC OF ILLINOIS**					
		87677	2,165.00	05/26/2016	FY17-3550	MBRSHP = J MCMAHON
	MANAGEMENT ASSOC OF ILLINOIS Total		**2,165.00**			
1524	**DAVE MARTIN**					
			45.34	05/26/2016	052216	JEANS KOHLS 5-22-16
	DAVE MARTIN Total		**45.34**			
1534	**MARTIN IMPLEMENT SALES INC**					
		87745	10,000.00	05/26/2016	M01763	HYDRAULIC BREAKER
	MARTIN IMPLEMENT SALES INC Total		**10,000.00**			
1537	**MARTENSON TURF PRODUCTS INC**					
		87617	1,925.00	05/26/2016	50637	INVENTORY QUIK SOD
		87707	565.00	06/02/2016	50703	STAPLES
	MARTENSON TURF PRODUCTS INC Total		**2,490.00**			
1554	**EQUIPMENT DEPOT OF ILLINOIS**					
			690.00	05/26/2016	30492908	PNEUMATIC TIRES - IC ITEMS
	EQUIPMENT DEPOT OF ILLINOIS Total		**690.00**			
1564	**MICHAEL MCCOWAN**					
			12.00	06/02/2016	061216	PER DIEM 6-12 THRU 6-14-16
	MICHAEL MCCOWAN Total		**12.00**			
1582	**MCMASTER CARR SUPPLY CO**					
		87864	123.61	06/02/2016	60349350	L HOOK ANCHOR BOLT
		87322	80.00	05/26/2016	54380929	CONTROL CABLE
	MCMASTER CARR SUPPLY CO Total		**203.61**			
1585	**MEADE ELECTRIC COMPANY INC**					
		84133	1,512.00	05/26/2016	673127-ADJ	INTERNAL CORRECTION OF PO#
		85677	-1,512.00	05/26/2016	673127	MONTHLY BILLING

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		85677	-1,512.00	05/26/2016	673127	MONTHLY BILLING
	MEADE ELECTRIC COMPANY INC Total		**-1,512.00**			
1590	**MEDICAL SCREENING SERVICES INC**					
			99.00	06/02/2016	0323234-IN	MONTHLY BILLING MAY 2016
	MEDICAL SCREENING SERVICES INC Total		**99.00**			
1600	**MENDEL PLUMBING & HEATING INC**					
		87689	567.75	05/26/2016	W34140	SERVICE REPAIR 1405 S 7TH AVE
	MENDEL PLUMBING & HEATING INC Total		**567.75**			
1604	**METRO TANK AND PUMP COMPANY**					
		87909	307.66	06/02/2016	13490	REPAIR PUMP HANDLE ON #4
	METRO TANK AND PUMP COMPANY Total		**307.66**			
1613	**METROPOLITAN ALLIANCE OF POL**					
			922.50	05/27/2016	UNP 160527135435PD (	Union Dues - IMAP
			102.00	05/27/2016	UNPS160527135435PD	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		**1,024.50**			
1625	**MID AMERICAN WATER INC**					
		87459	1,024.00	05/26/2016	124101A	INVENTORY ITEMS
	MID AMERICAN WATER INC Total		**1,024.00**			
1637	**FLEETPRIDE INC**					
		87564	51.99	06/02/2016	77204782	SEAL GAP ROOF SEALER
	FLEETPRIDE INC Total		**51.99**			
1643	**MILSOFT UTILITY SOLUTIONS INC**					
		87513	9,600.00	05/26/2016	20161027A	NOTIFICATION/OCM SUBSCRPTNS
	MILSOFT UTILITY SOLUTIONS INC Total		**9,600.00**			
1651	**MNJ TECHNOLOGIES DIRECT INC**					
		87705	645.00	05/26/2016	0003461789	POWERWARE ASY-0529
		87705	430.00	05/26/2016	0003461790	POWERWARE ASY-0529
		87740	97.71	05/26/2016	0003462376	MICROSOFT KEYBOARD
		87705	2,268.00	05/26/2016	0003461791	SPLIT PHASE POWER MODULE
		87733	2,616.00	06/02/2016	0003462949	IPSWITCH SVC AGREEMENTS
		87705	645.00	05/26/2016	0003461788	POWERWARE ASY-0529
		87688	449.05	05/26/2016	0003461503	BLU-RAY DUPLICATOR

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	MNJ TECHNOLOGIES DIRECT INC Total		**7,150.76**			
1668	**FERGUSON ENTERPRISES INC**					
		87795	23.28	05/26/2016	3380674	INVENTORY ITEMS
		87795	84.90	05/26/2016	3380674-1	INVENTORY ITEMS
	FERGUSON ENTERPRISES INC Total		**108.18**			
1699	**NATIONAL ASSOCIATION OF SCHOOL**					
		88045	445.00	06/02/2016	18440IL	BASIC SCHOOL RESOURCE OFFIC
	NATIONAL ASSOCIATION OF SCHOOL Total		**445.00**			
1704	**NCPERS IL IMRF**					
			16.00	05/27/2016	NCP2160527135435PW	NCPERS 2
			8.00	05/27/2016	NCP2160527135435PD	NCPERS 2
	NCPERS IL IMRF Total		**24.00**			
1711	**NESTLE WATERS NORTH AMERICA**					
		87949	543.04	05/26/2016	06E0122067317	WATER DELIVERY MAY 2016
	NESTLE WATERS NORTH AMERICA Total		**543.04**			
1712	**NET FACILITIES INC**					
		87987	5,259.00	05/26/2016	4451	YEARLY SOFTWARE
	NET FACILITIES INC Total		**5,259.00**			
1745	**NICOR**					
			30.19	06/02/2016	7497 2 MAY 23 2016	SVC 4-20 THRU 5-19-16
			271.56	05/26/2016	9226 2 MAY 20 2016	MONTHLY BILLING THRU 5-19-16
			32.73	05/26/2016	4606 2 MAY 20 2016	MONTHLY BILLING THRU 5-19-16
			2,520.36	06/02/2016	8317 9 MAY 25 2016	SVC 4-21 THRU 5-20-16
			710.97	06/02/2016	7652 0 MAY 23 2016	SVC 4-20 THRU 5-20-16
			30.19	06/02/2016	9676 7 MAY 23 2016	SVC 4-20 THRU 5-19-16
			2,551.07	06/02/2016	0929 6 MAY 23 2016	SVC 4-21 THRU 5-23-16
			103.54	06/02/2016	1000 4 MAY 23 2016	SVC 4-20 THRU 5-20-16
			130.29	05/26/2016	1829 0 MAY 20 2016	MONTHLY BILLING THRU 5-18-16
	NICOR Total		**6,380.90**			
1756	**NORTH CENTRAL LABORATORIES**					
		87735	150.21	06/02/2016	372721	GLASS FIBER FILTERS
	NORTH CENTRAL LABORATORIES Total		**150.21**			
1769	**OEI PRODUCTS INC**					

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87638	1,620.60	05/26/2016	4756	INVENTORY ITEMS
	OEI PRODUCTS INC Total		**1,620.60**			
1772	**OHALLORAN KOSOFF GEITNER &**					
			3,844.90	06/02/2016	150608W009-0001A	RE: J WOLFF FEB THRU 4-25-16
	OHALLORAN KOSOFF GEITNER & Total		**3,844.90**			
1775	**RAY O'HERRON CO**					
		87545	189.99	05/26/2016	1627430-IN	UNIFORMS - PD
		87545	44.86	05/26/2016	1627183-IN	UNIFORMS - PD
		83795	61.27	05/26/2016	1626613-IN	BATTERY
		87545	288.95	06/02/2016	1628556-IN	UNIFORMS -PD
	RAY O'HERRON CO Total		**585.07**			
1783	**ON TIME EMBROIDERY INC**					
		87627	92.00	06/02/2016	32810	FIRE DEPT UNIFORMS
		87627	193.00	06/02/2016	31817	FIRE DEPT UNIFORMS
		87627	164.00	06/02/2016	32181	FIRE DEPT UNIFORMS
		87627	433.00	06/02/2016	32729	FIRE DEPT UNIFORMS
	ON TIME EMBROIDERY INC Total		**882.00**			
1797	**PACE SUBURBAN BUS**					
		85002	3,641.33	05/26/2016	425347	FEB RIDE IN KANE INVOICE
	PACE SUBURBAN BUS Total		**3,641.33**			
1814	**PATTEN INDUSTRIES INC**					
		87874	174.07	05/26/2016	P50C0949677	INVENTORY ITEMS
	PATTEN INDUSTRIES INC Total		**174.07**			
1861	**POLICE PENSION FUND**					
			16,459.25	05/27/2016	PLPN160527135435PD	Police Pension
			3,412.06	05/27/2016	PLP2160527135435PD	Police Pension Tier 2
	POLICE PENSION FUND Total		**19,871.31**			
1875	**POSTMASTER ST CHARLES**					
			25.00	05/26/2016	052416	REPLENISH ACCOUNT POSTAGE [
	POSTMASTER ST CHARLES Total		**25.00**			
1890	**LEGAL SHIELD**					
			14.26	05/27/2016	PPLS160527135435FD	Pre-Paid Legal Services
			8.75	05/27/2016	PPLS160527135435PW	Pre-Paid Legal Services

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			8.75	05/27/2016	PPLS160527135435FN	Pre-Paid Legal Services
			165.98	05/27/2016	PPLS160527135435PD	Pre-Paid Legal Services
	LEGAL SHIELD Total		**197.74**			
1898	**PRIORITY PRODUCTS INC**					
		87568	24.46	05/26/2016	869248	MISC FLEET SUPPLIES
		87568	14.50	06/02/2016	869584	FLEET DEPT SUPPLIES
		87568	39.57	05/26/2016	869313	FLEET SUPPLIES
	PRIORITY PRODUCTS INC Total		**78.53**			
1925	**QUALITY FASTENERS INC**					
		87699	31.44	06/02/2016	18297	INVENTORY ITEMS
		87666	969.16	06/02/2016	18296	INVENTORY ITEMS
		87418	124.80	05/26/2016	18291	INVENTORY ITEMS
	QUALITY FASTENERS INC Total		**1,125.40**			
1940	**RADCO COMMUNICATIONS INC**					
		87529	70.00	05/26/2016	81531	TICKET 86802 UNIT 25
		87529	214.82	05/26/2016	81530	PER QUOTE 13866 TICK 86803
	RADCO COMMUNICATIONS INC Total		**284.82**			
1946	**RANDALL PRESSURE SYSTEMS INC**					
		87640	298.00	05/26/2016	I-03083-0	INVENTORY ITEMS
	RANDALL PRESSURE SYSTEMS INC Total		**298.00**			
1953	**RBS PACKAGING INC**					
		87797	342.00	06/02/2016	2030417	INVENTORY ITEMS
		87805	440.00	06/02/2016	2030416	INVENTORY ITEMS
	RBS PACKAGING INC Total		**782.00**			
1957	**REAL WHEELS**					
		87259	18.78	05/26/2016	201963	CHROME PLASTIC LUG NUT
	REAL WHEELS Total		**18.78**			
2010	**RIGGS BROS INC**					
		87717	295.00	05/26/2016	128175	RO 55343 VEH 1751
	RIGGS BROS INC Total		**295.00**			
2032	**POMPS TIRE SERVICE INC**					
		87659	79.04	06/02/2016	640041055	TIRES

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	POMPS TIRE SERVICE INC Total		**79.04**			
2043	**BRETT RUNKLE**					
			12.00	06/02/2016	061216	PER DIEM 6-12 THRU 6-14-16
	BRETT RUNKLE Total		**12.00**			
2084	**SCHULHOF COMPANY**					
		87763	178.41	06/02/2016	2904130	CHICAGO CP FAUCET
	SCHULHOF COMPANY Total		**178.41**			
2112	**SEFCOR INC**					
		87257	592.55	05/26/2016	46503	MISC ELECTRIC PARTS
	SEFCOR INC Total		**592.55**			
2123	**SERVICE MECHANICAL INDUSTRIES**					
			882.32	06/02/2016	S55623	SVC @ PW GARAGE
			143.10	06/02/2016	S55748	SVC @ PD
		87774	402.14	05/26/2016	S55883	REPAIR CENTURY STATIONS
		87826	103.05	06/02/2016	S55888	REPAIR CITY HALL
	SERVICE MECHANICAL INDUSTRIES Total		**1,530.61**			
2137	**SHERWIN WILLIAMS**					
		87590	39.75	06/02/2016	6766-8	PUBLIC SERVICES PAINT SUPPLIE
		87590	789.90	06/02/2016	6865-8A	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		**829.65**			
2157	**SISLERS ICE & DAIRY LTD**					
		87650	103.50	05/26/2016	248162	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		**103.50**			
2163	**SKYLINE TREE SERVICE &**					
		87833	750.00	05/26/2016	5972	REMOVE TREES
	SKYLINE TREE SERVICE & Total		**750.00**			
2169	**CLARK BAIRD SMITH LLP**					
		86522	5,172.50	05/26/2016	7171	SVCS APRIL 2016
	CLARK BAIRD SMITH LLP Total		**5,172.50**			
2205	**STATE FIRE MARSHAL**					
		87925	375.00	05/26/2016	5125075186	CERT OF OPERATION - ELEVATOR

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	STATE FIRE MARSHAL Total		**375.00**			
2206	**STAPLES CONTRACT & COMMERCIAL**					
		87635	12.99	05/26/2016	8039229628	RIBBON LATHEM
		87624	25.98	05/26/2016	8039229628A	RIBBON LATHEM
	STAPLES CONTRACT & COMMERCIAL Total		**38.97**			
2212	**CITY OF ST CHARLES**					
		83924	8,070.85	05/25/2016	IN3699	COSC LEAD EXPENSES
	CITY OF ST CHARLES Total		**8,070.85**			
2216	**ST CHARLES PARK DISTRICT**					
			3,600.00	06/02/2016	050216	YOUTH COMM - UNDRGRND PROG
	ST CHARLES PARK DISTRICT Total		**3,600.00**			
2228	**CITY OF ST CHARLES**					
			80.67	05/31/2016	3-31-31065-6-1-0416	SVC 3-29 THRU 5-2-16
			44.37	06/02/2016	1-19-193448-0-2-0216	SVC 1-6 THRU 2-5-16
			110.00	05/31/2016	3-31-31067-2-1-0416	SVC 3-29 THRU 5-2-16
			82.01	05/31/2016	3-31-31068-0-2-0416	SVC 3-29 THRU 5-2-16
	CITY OF ST CHARLES Total		**317.05**			
2233	**KERRI STENGLER**					
			79.11	05/26/2016	051716	GANDER MNT 5-14-16 SUMMER BC
	KERRI STENGLER Total		**79.11**			
2235	**STEINER ELECTRIC COMPANY**					
		87719	19.24	06/02/2016	S005377967.001	ELECTRIC SUPPLIES
		87701	274.57	05/26/2016	S005374749.001	INVENTORY ITEMS
		87798	796.29	06/02/2016	S005380699.001	INVENTORY ITEMS
		87451	421.38	05/26/2016	S005360230.003	INVENTORY ITEMS
		87451	1,617.99	05/26/2016	S005360230.004	INVENTORY ITEMS
		87463	185.36	06/02/2016	S005358375.001	INVENTORY ITEMS
		87239	4,827.88	06/02/2016	S005344814.002	INVENTORY ITEMS
	STEINER ELECTRIC COMPANY Total		**8,142.71**			
2240	**STEWART SPREADING**					
		86771	7,962.72	06/02/2016	11335	DEWATERING FY 15/16
		86771	7,962.72	06/02/2016	11335	DEWATERING FY 15/16
		87868	16,947.74	06/02/2016	11335A	DEWATERING BIOSOLIDS MAY 16
			7,962.72	06/02/2016	11335-REV	DEWATERING FY 15/16

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		86771	-7,962.72	06/02/2016	11335	DEWATERING FY 15/16
		86771	-7,962.72	06/02/2016	11335	DEWATERING FY 15/16
	STEWART SPREADING Total		**24,910.46**			
2259	**SUBURBAN ACCENTS INC**					
		87531	1,075.00	06/02/2016	23607	GRAPHICS LETTERING SUV
	SUBURBAN ACCENTS INC Total		**1,075.00**			
2272	**CNS INDUSTRIES INC**					
		87433	1,296.98	05/26/2016	15035344	INVENTORY ITEMS
	CNS INDUSTRIES INC Total		**1,296.98**			
2300	**TEMCO MACHINERY INC**					
		87574	78.75	06/02/2016	AG49718	WEB STRAP CAB DR
		87647	69.14	06/02/2016	AG49847	INVENTORY ITEMS
		83762	76.85	05/26/2016	IG12133	SPRING PNEUMATIC
		83762	43.70	05/26/2016	AG49093	SPRING MTG BRACKET
		87135	127.54	06/02/2016	AG49350	INVENTORY ITEMS
	TEMCO MACHINERY INC Total		**395.98**			
2301	**GENERAL CHAUFFERS SALES DRIVER**					
			154.50	05/27/2016	UNT 160527135435CD (	Union Dues - Teamsters
			84.50	05/27/2016	UNT 160527135435FN (	Union Dues - Teamsters
			2,204.50	05/27/2016	UNT 160527135435PW	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		**2,443.50**			
2316	**APC STORE**					
		87984	65.82	06/02/2016	479-330140	INVENTORY ITEMS
		87901	38.69	06/02/2016	479-329908	INVENTORY ITEMS
		87107	234.22	06/02/2016	479-329888	COVERCRAFT
		87875	286.15	05/26/2016	479-329543	INVENTORY ITEMS
		87876	24.00	05/26/2016	479-329537	INVENTORY ITEMS
		87982	32.77	06/02/2016	478-406512	INVENTORY ITEMS
		87813	489.95	05/26/2016	478-405865	SERVICE JACK
			214.62	06/02/2016	2-326834	WELDING CART V#5299 RO#55307
		87822	167.58	06/02/2016	478-330046	INVENTORY ITEMS
	APC STORE Total		**1,553.80**			
2319	**THOMPSON ELEVATOR INSPECTION**					
		87942	240.00	06/02/2016	16-1600	ELEVATOR INSPECTIONS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	THOMPSON ELEVATOR INSPECTION Total		**240.00**			
2373	**TYLER MEDICAL SERVICES**					
		83811	40.00	05/26/2016	376143	SVCS PFT 5-3-16
			201.00	05/26/2016	376076	FOLLOW-UP EXAM
		87683	35.00	06/02/2016	376466	SVC 5-14-16
		87761	235.00	06/02/2016	376302	PFT TESTING ONSITE
		83811	40.00	05/26/2016	376210	PFT 5-6-16
		83811	40.00	06/02/2016	376401	PFT - FD
		87683	25.00	06/02/2016	376444	SVC 5-13-16
	TYLER MEDICAL SERVICES Total		**616.00**			
2401	**UNIVERSAL UTILITY SUPPLY INC**					
		87357	738.00	06/02/2016	3021951	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		**738.00**			
2403	**UNITED PARCEL SERVICE**					
			183.83	05/26/2016	0000650961206	SHIPPING
			202.74	06/02/2016	0000650961216	SHIPPING
			28.03	06/02/2016	0000650961226	SHIPPING
	UNITED PARCEL SERVICE Total		**414.60**			
2404	**HD SUPPLY FACILITIES MAINT LTD**					
		87351	26.31	05/26/2016	943783	WRIST TOOL LANYARD
		87738	1,990.05	05/26/2016	948674	SOLENOID VALVES
	HD SUPPLY FACILITIES MAINT LTD Total		**2,016.36**			
2413	**VALLEY FIRE PROTECTION SERVICE**					
		87656	250.00	05/26/2016	123158	WET RISER ANNUAL INSPECTION
	VALLEY FIRE PROTECTION SERVICE Total		**250.00**			
2416	**VALLEY HYDRAULIC SERVICE INC**					
		87814	128.94	06/02/2016	202966	HOSE ASSEMBLY
	VALLEY HYDRAULIC SERVICE INC Total		**128.94**			
2425	**VEHICLE MAINTENANCE PROGRAM**					
		87655	663.00	05/26/2016	INV-254582	INVENTORY ITEMS
	VEHICLE MAINTENANCE PROGRAM Total		**663.00**			
2428	**VERMEER MIDWEST**					
		87664	197.24	05/26/2016	P01723	INVENTORY ITEMS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87685	445.03	05/26/2016	P01749	MISC PARTS
		87741	28.92	06/02/2016	P01992	VBELT 180016682
	VERMEER MIDWEST Total		**671.19**			
2429	**VERIZON WIRELESS**					
			233.27	06/02/2016	9766022430	SVC 4-24 THRU 5-23-16
	VERIZON WIRELESS Total		**233.27**			
2432	**VESCO DIVISION OF THE STRAITS**					
		87726	842.14	05/26/2016	39404	MAINTENANCE XEROX 6604
	VESCO DIVISION OF THE STRAITS Total		**842.14**			
2446	**WALTER VOELSCH**					
			160.56	05/26/2016	052016	REFUND LIFE INSURANCE PREMIU
	WALTER VOELSCH Total		**160.56**			
2470	**WAREHOUSE DIRECT**					
		87772	139.15	06/02/2016	3070394-0	OFFICE SUPPLIES CITY HALL
		87600	26.03	06/02/2016	3070176-0	OFFICE SUPPLIES - HR
		87633	93.69	06/02/2016	3069654-0	OFFICE SUPPLIES - FD
		87633	19.43	06/02/2016	3068981-0	FIRE DEPT OFFICE SUPPLIES
		87653	34.53	06/02/2016	3068217-0	PUBLIC WORKS OFFICE SUPPLIES
		87534	101.24	06/02/2016	3066627-0	POLICE DEPT OFFICE SUPPLIES
		87534	451.11	05/26/2016	3064305-0	OFFICE SUPPLIES - PD
		87534	67.49	06/02/2016	3065881-0	OFFICE SUPPLIES - PD
		87534	68.44	05/26/2016	3062351-0	OFFICE SUPPLIES - PD
		87600	2.38	05/26/2016	3058853-0	OFFICE SUPPLIES - HR
	WAREHOUSE DIRECT Total		**1,003.49**			
2477	**WASCO LAWN & POWER INC**					
		87787	25.95	06/02/2016	195258	FUEL PUMP RO 55400 VEH 5299
	WASCO LAWN & POWER INC Total		**25.95**			
2478	**WATER PRODUCTS AURORA**					
		84250	165.00	05/26/2016	0265297	TUBING
		84250	816.52	05/26/2016	0265402	WATER DEPT PARTS
		84250	865.00	05/26/2016	0265734	36" EXTENSION
	WATER PRODUCTS AURORA Total		**1,846.52**			
2484	**SPX TRANSFORMER SOLUTIONS INC**					
		86669	39,860.00	06/02/2016	017840	MAINTENANCE SUBSTATIONS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	SPX TRANSFORMER SOLUTIONS INC Total		**39,860.00**			
2485	**WBK ENGINEERING LLC**					
		84877	2,179.96	06/02/2016	16489	SVCS FEB 28 THRU 4-30-16
		86662	4,300.00	06/02/2016	16488	SVC FEB 1 THRU APR 30 2016
		85409	575.50	06/02/2016	16461	SVC MAR 27 THRU APR 30 2016
		86182	1,072.03	06/02/2016	16368	SVCS FEB 28 THRU MAR 26
		86882	520.00	06/02/2016	16500	SVC MAR 27 THRU APR 30 2016
		84309	2,504.38	06/02/2016	16464	SVC 3-27 THRU 4-30-16
		85552	280.13	06/02/2016	16465	SVC MAR 27 THRU APR 30 2016
		84309	1,352.50	06/02/2016	16463	SVC 3-27 THRU 4-30-16
		84309	782.00	06/02/2016	16462	SVC 3-27 THRU 4-30-16
		86182	514.00	06/02/2016	16466	SVCS MAR 27 THRU APR 30
		87071	9,021.47	06/02/2016	16467	SVC MAR 27 THRU APR 30 2016
		87449	1,208.50	06/02/2016	16468	SVC MAR 27 THRU APR 30 2016
			2,863.54	06/02/2016	16487	OUTSIDE SCOPE PHS 3-1ST STR
	WBK ENGINEERING LLC Total		**27,174.01**			
2495	**WEST SIDE TRACTOR SALES CO**					
		87849	1,124.29	06/02/2016	V84915	LABOR/REPAIR
		87879	126.80	06/02/2016	N36780	INVENTORY ITEMS
	WEST SIDE TRACTOR SALES CO Total		**1,251.09**			
2506	**EESCO**					
		87663	354.12	05/26/2016	082998	INVENTORY ITEMS
		87662	162.50	06/02/2016	079808	INVENTORY ITEMS
		87662	80.40	06/02/2016	074715	INVENTORY ITEMS
	EESCO Total		**597.02**			
2526	**THE WILSON BOHANNAN CO**					
		87305	234.13	05/26/2016	0130212-IN	INVENTORY ITEMS
	THE WILSON BOHANNAN CO Total		**234.13**			
2527	**WILLIAM FRICK & CO**					
		87447	169.80	05/26/2016	502737	TREE FLAGS
	WILLIAM FRICK & CO Total		**169.80**			
2545	**GRAINGER INC**					
		87598	181.71	05/26/2016	9105934542	WORK BOOTS
		87722	115.43	05/26/2016	9105934559	WORK BOOTS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			-193.14	05/26/2016	9120806022	RETURN ITEM ON PO87749
		87859	375.06	06/02/2016	9114395172	BATTERIES
		87829	235.00	06/02/2016	9113936182	SINGLE MAGLOCK
			-193.14	05/26/2016	9113936190	CREDIT INV#9107629165
			193.14	05/26/2016	9107629165	RETURNED WORK BOOTS
		87768	175.32	06/02/2016	9109294281	INVENTORY ITEMS
		87749	193.14	05/26/2016	9110368652	WORK BOOTS
		87836	813.60	06/02/2016	9113267448	SPRING LOCK SEAL
	GRAINGER INC Total		**1,896.12**			
2631	**ZIMMERMAN FORD INC**					
		87894	110.22	05/26/2016	91354	INVENTORY ITEMS
	ZIMMERMAN FORD INC Total		**110.22**			
2637	**ILLINOIS DEPT OF REVENUE**					
			594.55	05/27/2016	ILST160527135435CA 0	Illinois State Tax
			1,585.19	05/27/2016	ILST160527135435CD 0	Illinois State Tax
			1,848.46	05/27/2016	ILST160527135435FN 0	Illinois State Tax
			5,876.01	05/27/2016	ILST160527135435FD 0	Illinois State Tax
			825.81	05/27/2016	ILST160527135435HR 0	Illinois State Tax
			1,200.27	05/27/2016	ILST160527135435IS 0	Illinois State Tax
			8,078.20	05/27/2016	ILST160527135435PD 0	Illinois State Tax
			9,906.25	05/27/2016	ILST160527135435PW (	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		**29,914.74**			
2638	**INTERNAL REVENUE SERVICE**					
			2,207.86	05/27/2016	FICA160527135435PD (	FICA Employee
			547.58	05/27/2016	MEDR160527135435IS	Medicare Employer
			3,619.42	05/27/2016	FIT 160527135435HR 0	Federal Withholding Tax
			2,215.31	05/27/2016	FICE160527135435PD (	FICA Employer
			2,899.25	05/27/2016	MEDE160527135435FD	Medicare Employee
			702.60	05/27/2016	MEDE160527135435CD	Medicare Employee
			2,341.33	05/27/2016	FICA160527135435IS 0	FICA Employee
			7,725.98	05/27/2016	FIT 160527135435FN 0	Federal Withholding Tax
			358.54	05/27/2016	MEDR160527135435HR	Medicare Employer
			2,341.33	05/27/2016	FICE160527135435IS 0	FICA Employer
			358.54	05/27/2016	MEDE160527135435HR	Medicare Employee
			29,862.14	05/27/2016	FIT 160527135435PD 0	Federal Withholding Tax
			4,228.52	05/27/2016	MEDR160527135435PW	Medicare Employer
			18,080.84	05/27/2016	FICA160527135435PW	FICA Employee

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			3,963.84	05/27/2016	MEDR160527135435PD	Medicare Employer
			3,956.38	05/27/2016	FIT 160527135435IS 0	Federal Withholding Tax
			18,080.84	05/27/2016	FICE160527135435PW (	FICA Employer
			794.19	05/27/2016	MEDE160527135435FN	Medicare Employee
			1,533.12	05/27/2016	FICA160527135435HR (	FICA Employee
			285.09	05/27/2016	MEDE160527135435CA	Medicare Employee
			23,383.31	05/27/2016	FIT 160527135435FD 0	Federal Withholding Tax
			794.19	05/27/2016	MEDR160527135435FN	Medicare Employer
			1,533.12	05/27/2016	FICE160527135435HR (	FICA Employer
			3,395.76	05/27/2016	FICA160527135435FN (	FICA Employee
			6,121.80	05/27/2016	FIT 160527135435CD 0	Federal Withholding Tax
			2,897.51	05/27/2016	MEDR160527135435FD	Medicare Employer
			3,395.76	05/27/2016	FICE160527135435FN (	FICA Employer
			3,004.13	05/27/2016	FICA160527135435CD (	FICA Employee
			285.09	05/27/2016	MEDR160527135435CA	Medicare Employer
			3,004.13	05/27/2016	FICE160527135435CD (	FICA Employer
			1,435.26	05/27/2016	FICA160527135435FD (	FICA Employee
			2,263.34	05/27/2016	FIT 160527135435CA 0	Federal Withholding Tax
			702.60	05/27/2016	MEDR160527135435CD	Medicare Employer
			1,427.81	05/27/2016	FICE160527135435FD (	FICA Employer
			1,218.91	05/27/2016	FICA160527135435CA (	FICA Employee
			1,218.91	05/27/2016	FICE160527135435CA (	FICA Employer
			4,228.52	05/27/2016	MEDE160527135435PW	Medicare Employee
			3,962.10	05/27/2016	MEDE160527135435PD	Medicare Employee
			37,640.48	05/27/2016	FIT 160527135435PW 0	Federal Withholding Tax
			547.58	05/27/2016	MEDE160527135435IS (	Medicare Employee
	INTERNAL REVENUE SERVICE Total		**208,563.01**			
2639	**STATE DISBURSEMENT UNIT**					
			334.16	05/27/2016	00000116316052713543	IL Child Support Amount 1
			817.98	05/27/2016	00000019716052713543	IL CS Maintenance 1
			440.93	05/27/2016	00000003716052713543	IL Child Support Amount 1
			832.38	05/27/2016	00000122516052713543	IL Child Support Amount 1
			1,661.54	05/27/2016	00000020216052713543	IL CS Maintenance 1
			465.36	05/27/2016	00000006416052713543	IL Child Support Amount 2
			545.00	05/27/2016	00000020616052713543	IL Child Support Amount 1
			580.00	05/27/2016	00000029216052713543	IL Child Support Amount 1
			795.70	05/27/2016	00000013516052713543	IL Child Support Amount 1
			369.23	05/27/2016	00000048616052713543	IL Child Support Amount 1

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			600.00	05/27/2016	00000019116052713543	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		**7,442.28**			
2643	**DELTA DENTAL**					
			4,632.10	06/01/2016	053116	DELTA DENTAL CLAIMS
			7,180.00	05/23/2016	052316	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		**11,812.10**			
2663	**LOU'S GLOVES INC**					
		87801	150.00	06/02/2016	013302	INVENTORY ITEMS
	LOU'S GLOVES INC Total		**150.00**			
2683	**CONTINENTAL AMERICAN INSURANCE**					
			76.45	05/27/2016	ACCG160527135435FD	AFLAC Accident Plan
			17.47	05/27/2016	ACCG160527135435FN	AFLAC Accident Plan
			141.16	05/27/2016	ACCG160527135435PD	AFLAC Accident Plan
			17.48	05/27/2016	ACCG160527135435IS (	AFLAC Accident Plan
			68.07	05/27/2016	ACCG160527135435PW	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		**320.63**			
2730	**SLATE ROCK SAFETY LLC**					
		87445	559.04	06/02/2016	11769	ELECTRIC DEPT UNIFORMS
	SLATE ROCK SAFETY LLC Total		**559.04**			
2740	**C H HAGER EXCAVATING INC**					
		34	9,391.25	05/26/2016	159	SEMI TRACTOR DUMP
		35	1,392.68	05/26/2016	158A	HAUL STONE
		42	715.09	05/26/2016	158	HAUL STONE
	C H HAGER EXCAVATING INC Total		**11,499.02**			
2778	**CLIENT FIRST CONSULTING GROUP**					
		86551	7,024.00	06/02/2016	6373	SVCS 4-30-16
	CLIENT FIRST CONSULTING GROUP Total		**7,024.00**			
2825	**PIZZO & ASSOCIATES LTD**					
		87235	2,750.00	05/26/2016	16082	RIVERSIDE PARK CLEANUP
	PIZZO & ASSOCIATES LTD Total		**2,750.00**			
2840	**ST CHARLES ARTS COUNCIL**					
			3,054.00	05/26/2016	VCCART0416	HOTEL TAX APRIL 2016

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	ST CHARLES ARTS COUNCIL Total		**3,054.00**			
2891	**SCHIROTT, LUETKEHANS, GARNER**					
			1,154.80	05/26/2016	4300-3744M-79	SVCS APRIL 2016
	SCHIROTT, LUETKEHANS, GARNER Total		**1,154.80**			
2894	**HAVLICEK ACE HARDWARE LLC**					
		87565	5.84	05/26/2016	43638/1	V#1793 RO#55324
	HAVLICEK ACE HARDWARE LLC Total		**5.84**			
2950	**MARY PORTER**					
		87802	30.60	06/02/2016	1902603328	INVENTORY ITEMS
	MARY PORTER Total		**30.60**			
2953	**SENTINEL TECHNOLOGIES INC**					
		87728	9,571.00	06/02/2016	P610202	HANS AGREEMENT THRU 5-19-17
		87729	15,600.00	06/02/2016	P610203	HANS AGREEMENT THRU 5-19-17
	SENTINEL TECHNOLOGIES INC Total		**25,171.00**			
2956	**LAI LTD**					
		87687	322.25	05/26/2016	16-13870	HOSE AMP/CT16 EPDM
	LAI LTD Total		**322.25**			
2974	**HOSCHEIT MCGUIRK MCCRACKEN &**					
			1,000.00	05/26/2016	A25059-1-0416	MONTHLY BILLING APRIL 2016
			1,860.00	05/26/2016	A25059-8-0416	LEGAL BILLING APRIL 2016
			3,040.00	05/26/2016	A25059-7-0416	LEGAL BILLING APRIL 2016
			220.00	05/26/2016	A25059-5-0416	LEGAL BILLING APRIL 2016
			320.00	05/26/2016	A25059-6-0416	LEGAL BILLING APRIL 2016
			3,160.00	05/26/2016	A25059-2-0416	LEGAL BILLING APRIL 2016
			3,720.00	05/26/2016	A25059-3-0416	LEGAL BILLING APRIL 2016
	HOSCHEIT MCGUIRK MCCRACKEN & Total		**13,320.00**			
2990	**HAWKINS INC**					
		87167	960.96	06/02/2016	3885410	LMI PUMP
	HAWKINS INC Total		**960.96**			
3006	**AMERICAN REPOGRAPHICS CO LLC**					
			810.00	06/02/2016	IL75004600	CANON PRINTHEAD
	AMERICAN REPOGRAPHICS CO LLC Total		**810.00**			

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
3102	RUSH TRUCK CENTERS OF ILLINOIS					
		87716	717.77	05/26/2016	3002534405	V#1828 RO#55345
		87571	24.40	05/26/2016	3002521293	V#1935 RO#55354
		87571	82.68	05/26/2016	3002494957	RO 55302 VEH 1886
		87571	504.33	05/26/2016	3002504733	RO 55321 PO 87571
		87571	63.56	06/02/2016	3002555853	V#1828 RO#55345
			-63.84	05/26/2016	3002549743	CREDIT IN#3002464728
		87571	125.34	05/26/2016	3002538885	V#1935 RO#55354
		87571	893.40	05/26/2016	3002534528	V#1828 RO#55345
		87329	218.50	05/26/2016	3002260772	SVC UNIT 1935
		87571	30.86	05/26/2016	3002490719	RO 55302 VEH 1886
		87571	176.85	05/26/2016	3002478585	V#1924 RO#55320
	RUSH TRUCK CENTERS OF ILLINOIS Total		**2,773.85**			
3127	SHI INTERNATIONAL CORP					
		86923	595.95	05/26/2016	B04884817	ACROBAT LICENSE
	SHI INTERNATIONAL CORP Total		**595.95**			
3148	CORNERSTONE PARTNERS					
		87904	3,380.00	06/02/2016	CP05241	2016 BED 1 OF 7
		87877	80.20	06/02/2016	CP06792	TRANSPLANT PLANTING BEDS
		87315	1,416.66	05/26/2016	CP06697	1ST STR/ISLAND PLANTINGS
		87752	320.06	06/02/2016	CP06785	NOTCH SHADE TREE ROOT FLARE
		87314	5,322.16	05/26/2016	CP06671	SVC THOMPSON MIDDLE SCHOOL
		87082	2,992.44	05/26/2016	CP05670	SPRING CLEAN UP 3-11-16
	CORNERSTONE PARTNERS Total		**13,511.52**			
3153	CALL ONE					
			2,991.22	05/26/2016	1139933-0516	MONTHLY BILLING MAY 2016
	CALL ONE Total		**2,991.22**			
3155	CBT NUGGETS LLC					
		87704	3,573.22	05/26/2016	1367848	IT TRAINING RENEWAL
	CBT NUGGETS LLC Total		**3,573.22**			
3158	CTC MACHINE SERVICE INC					
		87770	150.00	06/02/2016	21707	REPAIR TO SUBMERSIBLE PUMP
	CTC MACHINE SERVICE INC Total		**150.00**			
3175	NALCO CROSSBOW WATER LLC					

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87515	411.01	05/26/2016	2188204	MISC SUPPLIES
	NALCO CROSSBOW WATER LLC Total		**411.01**			
3182	**OZINGA READY MIX CONCRETE INC**					
		44	564.00	05/26/2016	708962	317 S 2ND ST
		44	780.50	06/02/2016	712609	2213 FOXHILL CT
		44	1,157.50	05/26/2016	710848	3103 KING ALFROD CT
		44	645.00	06/02/2016	715942	1808 RONZHEIMER AVE
	OZINGA READY MIX CONCRETE INC Total		**3,147.00**			
3184	**JIM KEEGAN**					
			12.00	06/02/2016	061216	PER DIEM 6-12 THRU 6-14-16
	JIM KEEGAN Total		**12.00**			
3227	**HARGRAVE BUILDERS INC**					
		87280	2,300.00	05/26/2016	18012	FIRE STATION 1 REPAIR
		87376	1,875.00	06/02/2016	18017	FURNISH/INSTALL DOOR
		87376	4,500.00	06/02/2016	18016	FURNISH/INSTALL METAL DOORS
	HARGRAVE BUILDERS INC Total		**8,675.00**			
3236	**HR GREEN INC**					
		84749	10,186.00	06/02/2016	104748	SVC 3-19 THRU 4-15-16
	HR GREEN INC Total		**10,186.00**			
3241	**NICHOLAS SHERIDAN**					
			93.96	05/26/2016	051516	JEANS TARGET 5-15-16
	NICHOLAS SHERIDAN Total		**93.96**			
3257	**ROBERT HALF INTERNATIONAL INC**					
		87922	543.25	06/02/2016	45833776RB	CONSULTANTS
		87922	543.25	06/02/2016	45833776	SVC WEEK END 5-20-16
	ROBERT HALF INTERNATIONAL INC Total		**1,086.50**			
3289	**VISION SERVICE PLAN OF IL NFP**					
			5.68	05/27/2016	VSP 160527135435CA (	Vision Plan Pre-tax
			56.76	05/27/2016	VSP 160527135435CD (	Vision Plan Pre-tax
			191.74	05/27/2016	VSP 160527135435PD (	Vision Plan Pre-tax
			301.35	05/27/2016	VSP 160527135435PW (	Vision Plan Pre-tax
			43.80	05/27/2016	VSP 160527135435IS 0	Vision Plan Pre-tax
			9.28	05/27/2016	VSP 160527135435HR (	Vision Plan Pre-tax
			38.97	05/27/2016	VSP 160527135435FN (	Vision Plan Pre-tax

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			198.53	05/27/2016	VSP 160527135435FD C	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		**846.11**			
3315	**IRON MOUNTAIN INC**					
		84416	570.77	05/26/2016	200948282	MONTHLY BILLING APRIL
	IRON MOUNTAIN INC Total		**570.77**			
3317	**TEREX UTILITIES INC**					
		87444	625.73	05/26/2016	90349078-83	VALVES AND SCREWS
	TEREX UTILITIES INC Total		**625.73**			
3323	**Nicholas Montalbano**					
			60.00	06/02/2016	060116	EVT CERTIFICATION PROGRAM
	Nicholas Montalbano Total		**60.00**			
3346	**STHEALTH BENEFIT SOLUTIONS**					
		87695	27,169.44	06/02/2016	052016	COVERAGE JUNE 2016
	STHEALTH BENEFIT SOLUTIONS Total		**27,169.44**			
3347	**WAGEWORKS-ACH**					
			3,412.89	06/01/2016	R20160150394	FLEX SPENDING CLAIMS
			3,350.14	05/24/2016	R20160146416	FLEX SPENDING CLAIMS
	WAGEWORKS-ACH Total		**6,763.03**			
3349	**GREEN LIGHT NATIONAL**					
		86706	17,406.20	05/26/2016	900656	WEST PARKING DECK LEDS PROJ
	GREEN LIGHT NATIONAL Total		**17,406.20**			
3392	**DULUTH HOLDINGS INC**					
		87619	218.00	05/26/2016	P596896101012	CARGO PANTS
		87599	129.00	05/26/2016	P596972201017	FIRE HOSE UTILITY PANTS
		87710	248.00	05/26/2016	P597388901018	UTILITY PANTS/CARGO PANTS BO
		87718	139.50	05/26/2016	P597410301013	COMPOSITE TOE BOOTS
	DULUTH HOLDINGS INC Total		**734.50**			
3411	**GENEVA ARCHIVE**					
		87712	232.51	05/26/2016	19218	FERGUSON BADGES
	GENEVA ARCHIVE Total		**232.51**			
3433	**INTERSTATE POWER SYSTEMS INC**					
		87665	589.28	05/26/2016	C042007268:01	INVENTORY ITEMS

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		87714	1,758.80	05/26/2016	R042004450:01	UNIT 101 REPAIRS
	INTERSTATE POWER SYSTEMS INC Total		**2,348.08**			
3445	**NORA J ACKERLEY**					
			1,175.00	06/02/2016	052516	REVIEW/TRAIN ACCRD MGR
	NORA J ACKERLEY Total		**1,175.00**			
3509	**ADVANCED WEIGHING SYSTEMS**					
		86883	625.00	06/02/2016	21630	SCALE TESTS
	ADVANCED WEIGHING SYSTEMS Total		**625.00**			
3512	**COLLEY ELEVATOR COMPANY**					
		87075	30,277.00	05/26/2016	150915	DEPT FOR MATERIAL PER CONTR/
	COLLEY ELEVATOR COMPANY Total		**30,277.00**			
3513	**EWORKS ELECTRONICS SERVICES**					
		87151	2,050.00	06/02/2016	16-208	ELECTRONIC CLEAN UP
	EWORKS ELECTRONICS SERVICES Total		**2,050.00**			
3517	**MCHENRY ANALYTICAL WATER**					
		87835	72.00	05/26/2016	390485	FLUORIDE SAMPLES
	MCHENRY ANALYTICAL WATER Total		**72.00**			
3532	**Andrew Messenger**					
			135.99	06/02/2016	060116	TRACTOR SUPPLY 5-30-16
	Andrew Messenger Total		**135.99**			
3539	**PREVENTATIVE MAINTENANCE SYSTM**					
		87269	42.50	06/02/2016	133576	VEHICLE TESTING 2017 & 14
		87551	74.00	06/02/2016	200453	TEST V#1804,2159,1701
		87551	95.50	06/02/2016	200292	V#1765,1808,1879,1886
		87551	1.00	06/02/2016	200462	TEST V#1886
	PREVENTATIVE MAINTENANCE SYSTM Total		**213.00**			
3548	**DATUM FILING SYSTEMS INC**					
		87434	3,485.82	06/02/2016	2910562	GUN CABINETS POLICE DEPT
	DATUM FILING SYSTEMS INC Total		**3,485.82**			
3550	**BECKER CUSTOM TRAILERS LLC**					
			20,000.00	06/01/2016	16-07	DEPOSIT = NEW DIVE TRAILER

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	BECKER CUSTOM TRAILERS LLC Total		**20,000.00**			
3561	**ADVANCED ELEVATOR COMPANY**					
		87817	500.00	05/26/2016	39109	ELEVATOR MAINTENANCE-MAY 20
	ADVANCED ELEVATOR COMPANY Total		**500.00**			
3562	**PANTHEON SYSTEMS INC**					
		87815	6,240.00	05/26/2016	4220	WEB HOSTING 1 YR
	PANTHEON SYSTEMS INC Total		**6,240.00**			
3570	**SWEET BABY RAY'S BARBECUE**					
		87928	1,394.00	05/26/2016	E#31332	HOLIDAY LUNCH 12-15-16
	SWEET BABY RAY'S BARBECUE Total		**1,394.00**			
3576	**CAROLE MURPHY**					
			42.68	06/02/2016	052716	NONDA'S RETIREMENT
	CAROLE MURPHY Total		**42.68**			
3591	**RBA INC**					
		87906	750.00	05/26/2016	3758	M4 RIFLE SERVICE
	RBA INC Total		**750.00**			
99900058	**RICHARD CHRISTENSEN**					
			573.93	05/26/2016	052616	IMRF MEDICAL PREMIUM REFUND
	RICHARD CHRISTENSEN Total		**573.93**			
99900059	**MIKE TOLKSON**					
			2,500.00	05/26/2016	052016	SEWER ASSIST POLICY
	MIKE TOLKSON Total		**2,500.00**			
99900059	**MS JANET SPATAFORA**					
			6,893.02	05/26/2016	052416	ESCROW REFUND
	MS JANET SPATAFORA Total		**6,893.02**			
99900059	**MR PATRICK O'RAHILLY**					
			7,642.08	05/26/2016	052416	ESCROW REFUND
	MR PATRICK O'RAHILLY Total		**7,642.08**			

VENDOR	VENDOR NAME	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		Grand Total:	**1,476,858.21**			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee — Date

Vice Chairman, Government Operations Committee — Date

Finance Director — Date

II A2

ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	
	Title:	Motion to Approve a Class B Liquor License for Main Street City Pub to be located at 104 E Main Street, St. Charles
	Presenter:	Chief Keegan

Please check appropriate box:

	Government Operations (4/18/16)		Government Services
	Planning & Development	X	City Council (6/20/16)
	Public Hearing		Liquor Control Commission

Estimated Cost:		Budgeted:	YES		NO	

If NO, please explain how item will be funded:

Executive Summary:

The petitioner returns to City Council seeking approval for a Class B Liquor License after this was vetted and advanced from the Liquor Control Commission and Government Operations Committee on April 18, 2016. The delay in advancing this agenda item forward was due to financing. All other outstanding matters appear to be in order and the applicant will be present to answer questions.

This is an application request for a new Class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles (former Riverhouse BBQ). This will be a standard class B license requesting a 1:00 a.m. late night permit. All paper work is in order, background checks have been completed by the Police Department as well as fingerprints have been taken, and BASSET certification is complete.

At the April 18, 2016 Government Operations Committee this was recommended to go forward for Council approval. The vote was Ayes: 7; Nays:1; Absent: 1.

Attachments: *(please list)*

Background Check

Recommendation / Suggested Action *(briefly explain)*:

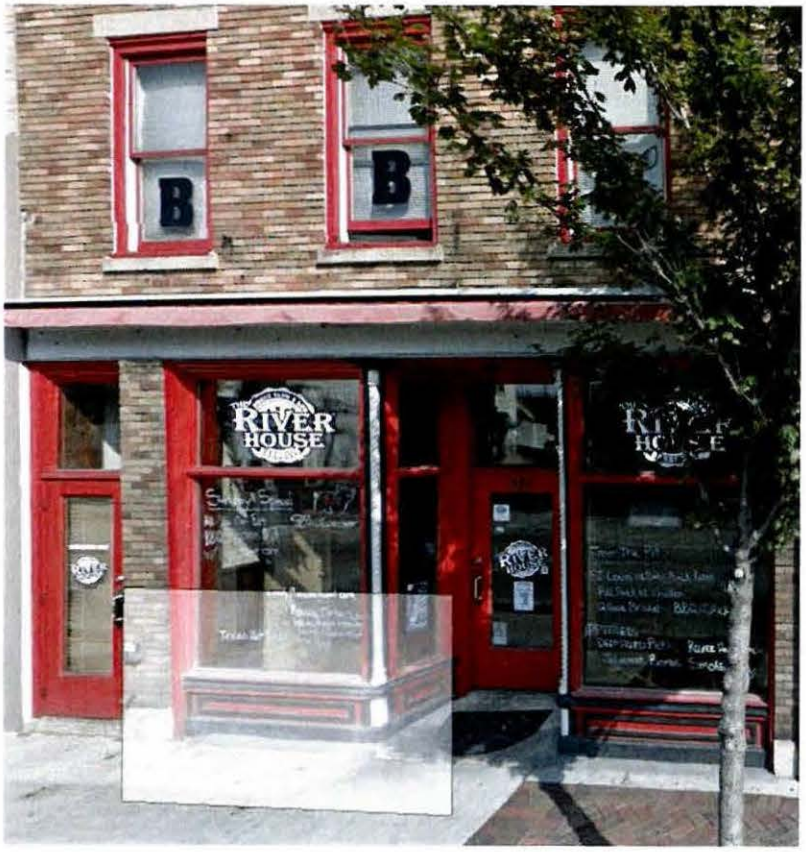
Motion to approve a Class B liquor license for Main Street City Pub to be located at 104 E Main Street, St. Charles.

For office use only:	*Agenda Item Number:* IIA2

MAIN STREET
CITY PUB
BUSINESS PLAN
104 E MAIN ST
ST. CHARLES IL 60174

PDS ENTERPRISES BARTLETT LLC.
PETE ZAIKOWSKI
1572 KNOLL CREST
BARTLETT IL 60103
EMAIL PETERZAIKOWSKI@GMAIL.COM
PHONE 630-512-7312

APRIL 13TH 2016



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1.0 Executive Summary

The City Pub will be a unique gathering place in the suburb of St. Charles IL. By providing exemplary service (imagine walking into a cozy environment and being warmly greeted each day with a smile), a simple, yet unique, themed menu and atmosphere will create a sense of 'belonging' for locals and visitors alike. Our credo is: "happy enthusiastic employees create a happy enthusiastic guest".

The success of the Bar is in its owners – with collectively 30+ years' experience in the restaurant and bar industry. We are committed to making this operation a successful one. We are making this building our primary residence by occupying the apartment above, by living above the bar it will allow us to give the necessary attention to the bar starting up. I am keeping my current Job with The City of West Chicago and assisting my wife with the operations. We are planning to either sell or rent our current home in Bartlett Il. Employees have been hand selected and share the same views as the owners, that is, keeping the customer happy assures repeat business.

The City Pub has plans to capitalize on the excellent location.

The City Pub is looking to purchase the property in the City of St. Charles.

The following business plan summarizes the future of The City Pub, and its future plans for growth.

The City of St. Charles is also running a Downtown Business Incentive Award

The Downtown Business award is a 50/50 matching award designed to help new businesses renovate commercial 1st floor spaces needing upgrades. They will help us renovate with up to $25,000 award. See attached at last page

1.1 Business Objectives

The City Pub will be capitalizing on a growing market in the city of St. Charles. The bar will cater to local resident and tourists during the day, and at night, the bar will cater to local patrons coming home from work for some relaxation. The bar will provide a menu featuring gourmet burgers and a variety of comfort foods for our patrons to enjoy.

To launch the venue with a highly publicized grand opening event in the spring of 2016.

The City Pub plans to generate a profit within the first 24 months of operations and add at least 4 jobs for the community.

The bar will accomplish these goals by holding itself apart from competition as a premium relaxing experience, offering a vast selection of beer and wine, by providing gourmet burgers and flat-breads in addition to standard fare, all in a relaxing environment designed to make patrons return.

1.2 Mission Statement

The City Pub will provide a comfortable place for locals to come for a premium relaxing experience, striving to be the bar of choice for the locals in the St. Charles neighborhood and surrounding suburbs. The City Pub will be known as the "Cheers Bar" – where everybody knows your name and the business will do this by: providing a relaxed atmosphere encouraging patrons to unwind specifically targeting professionals between the ages of 30 and 65 making $50,000 annually. The City Pub is based on the guiding principles that life is to be enjoyed and this is reflected in its vast selection of beverages, it's delicious food offerings and the professional team members. The City Pub wants to be synonymous with country singer Toby Keith's song *"I Love This Bar"*.

1.3 Guiding Principles

The City Pub philosophy is simple: enjoy life and treat others as you'd want to be treated. These sound principles apply to all life's situations, both personal and professional. At The City Pub, these principles are applied to management, employees, customers and suppliers alike.

Life is to be enjoyed! The City Pub employees love their jobs and their customers! This is not only reflected in the outstanding service – it is because management personally selects and trains each employee putting them in the position that is ideally suited for them.

Integrity – In the spirit of all great bartenders, treat each customer with utmost respect and professionalism. The City Pub bartenders and wait staff are trained to act professionally in all situations. If a regular patron happens to become disorderly say after a particularly stressful day, The City Pub staff is trained to promptly and discreetly order a cab or find a friend to drive them home. No one wants to work with drunken and disorderly individuals and the patrons do not want to be known as such either.

1.4 Keys to Success

The City Pub key to success will be based on:

- Outstanding customer services – The City Pub goal is be the place "where everyone knows your name" All team members are hand selected and love what they do.
- Customer Satisfaction – By providing a quiet and relaxed environment, where friends can meet and unwind and relax.
- Provide a vast offering of specialty beer and wine offerings – catering to the public's increased requirement for variety and sophistication in alcoholic beverages.

2.0 Company Description

The City Pub will be a locally owned neighborhood bar Owned and operated under PDS Enterprises Bartlett LLC.

The City Pub will occupy a 2,200 square foot facility located in St. Charles.

The Bar will seat 30 to 80 pending City approval

2.1 Ownership

PDS Enterprises Bartlett LLC.

Daniela Zaikowski 20+ experience years in management and operations of four successful bar and restaurants businesses in the Chicagoland area.

Peter Zaikowski 10+ years' experience in the restaurant and bar industry managing 2 bars for over 10 years, located in Rosemount and Schiller Park Illinois.

2.2 Legal Form

TBA

2.3 Start-Up Summary

Following is a summary of required funds to establish the business:

Tenant improvement costs will be in the form of carpentry, flooring, and painting and new equipment.

Total starts costs are under $70,000

2.4 Location and Facilities

The location was a key component for The City Pub. We specifically sought this location because the demographics aligned with their target customer.

With 2,200 square feet The City Pub is centrally located between Geneva, South Elgin, West Chicago and Campton Hills.

The Bar location specifically meets the needs of the owner's patron profile – that is professionals between the ages of 30-65 with incomes between $30,000 to $50,000. The following table briefly summarizes the population in the 5 and 10 mile radius:

Demographic neighboring town Geneva Il	
Population	19,515
Median Age	36
Est. Average Household Income	65,103

Demographic neighboring town South Elgin IL	
Population	16,100
Median Age	31
Est. Average Household Income	71,190

Demographic neighboring town West Chicago IL	
Population	27,086
Median Age	28
Est. Average Household Income	65,744

3.0 Products

The City Pub will have a high end the selection of the products, and will adjust to customer demand.

3.1 Products/Services Descriptions

The City Pub will offer a broad and deep variety of specialty beers and wines which will appeal to the public's ever changing and increasingly more sophisticated demands for variety in beer and wine.

Patrons desiring food will not be disappointed by the bar's food offerings either. We plan on starting with gourmet burgers and flat-breads along with weekly specials.

The kitchen will never close; patrons will always be able to have food

Competitive Comparison

Within a 2 mile radius of the subject are 3 comparable establishments:

The Office
201 E main St
St. Charles Il 60174

Pub 222
12 N 3rd St
St. Charles Il 60174

The House Pub
16 S Riverside Dr S. Charles Il 60174

3.2 Product/Service Sourcing

The key food suppliers for the business will be Sysco Foods

Alcoholic beverages will be purchased from local distributor.

3.3 Inventory Management

The POS system will be instrumental in The City Pub success. Bartender theft and employee theft can quickly be the financial demise of any business. The POS systems will alert the owner when inventory levels are low and the bar manager when to place his order.

3.4 Warehousing and Fulfillment

N/A

3.5 Future Products/Services

The owners of The City Pub realize the customer is the key to the success of the business and will work continually to improve/enhance the patron experience. Comment cards will be available throughout the bar and management will keenly review these comments, making adjustments as needed.

4.0 Market Analysis

The City Pub will be located next to existing business with an established customer base. We will be able to capitalize on the foot traffic as well as the car traffic.

4.1 Industry Analysis

Although people still gather to socialize in bars, just as they have for hundreds of years, other factors have come into play for the industry as well. Problems with driving while intoxicated have changed patterns of people in United States. The growing concern with health and fitness toward the end of the 20th century took its toll on the bar industry. Keeping tabs on this industry requires a look at the alcoholic beverage industry as a whole--what people buy in the store doesn't differ much from what they buy in a bar. The distilled spirits industry generates around $100 billion in U.S. economic activity annually. (Distilled Spirits Council)

The US bar and nightclub industry includes about 45,000 establishments (single-location companies and branches of multi-location companies) with combined annual revenue of about $20 billion. No major companies dominate; varying state liquor laws complicate the ability to form large chains. The industry is highly fragmented: the 50 largest companies account for about 5 percent of revenue. (First Research)

Personal income and entertainment needs drive demand. The profitability of individual companies depends on the ability to drive traffic and develop a loyal clientele. Large companies can offer a wide variety of food, drinks, and entertainment, and have scale advantages in purchasing, financing, and marketing. Small companies can compete

effectively by serving a local market, offering unique products or entertainment, or providing superior customer service. The industry is labor-intensive: average annual revenue per worker is about $60,000. (First Research)

Major sources of revenue include beer (about 35 % of sales), distilled spirits or hard liquor (30 %), food and non-alcoholic beverages (20 %), and wine (7 %). (First Research).

4.1.1 Market Size

The US bar and nightclub industry includes about 45,000 establishments (single-location companies and branches of multi-location companies) with combined annual revenue of about $20 billion. No major companies dominate; varying state liquor laws complicate the ability to form large chains. The industry is highly fragmented: the 50 largest companies account for about 5% of revenue. (First Research)

4.1.2 Industry Participants

There are few barriers to entry in the neighborhood bar industry, and the capital costs of starting a new neighborhood bar are low. However, competition among bars and taverns is intense due to the large number of bars in the target market. When combined with a small industry growth rate, market share gains by one bar will be at the expense of others.

Competing for the neighborhood bar are other small neighborhood bars and larger chain restaurants with full service bars. Additional competition for The City Pub is other types of bars, for example, sports bars, pubs, coffeehouses, and wine sellers. The slower economy resulted in some patrons purchasing from grocery stores, package stores and convenience stores.

4.1.3 Main Competitors

There are 3 competitors The Office, Pub222 and the House Pub

Market Segments

- Women age 30 – 65 is our target market
- Tourists and workers on their lunch hour – the Pub is located across the street from the Arcada Theater an established businesses that will generate foot traffic making it an ideal location for both tourists and residence alike.
- Late night crowd seeking comfort food and libations – The City Pub will have offer a place to relax and enjoy premium gaming experience.

We the potential owners of The city Pub are targeting the following individuals for their target market:

- Household income of $50,000
- Between the ages of 30 and 65
- Gender Demographic (75% Female, 25% Male)
- Lives within a 10 miles radius of the subject location

4.2 Market Tests

As potential owners we specifically targeted this location because of the established business in the area that would generate instant advertisement for our establishment. 'Neighborhood bar' in the suburbs – a Pub that is quaint and cozy – but also provides a great option for locals and visitors to enjoy.

While patrons can find similar Venues throughout the downtown area we believe that with the right atmosphere and attitude we can draw even their customers to the City Pub. Experienced in the business, we as potential owners listen to patrons and will create ideas based on their requests and needs.

The local distributors support this business venture as well and based on the area demographics and are anxious tap into this lucrative market.

4.3 Target Market Segment Strategy

The City Pub specifically targets individuals in the local market with incomes between $30,000 and $50,000 desiring a quiet neighborhood place to relax and unwind while enjoying premium relaxing experience.

This target group was selected primarily because of

- the location,
- the setting is designed to appeal to this target market and

- Market Needs

  As the manager of two bars, Daniela Zaikowski was repeatedly told by her patrons, that they are visiting this type of establishment more and more.

4.3.1 Market Trends

- Recent market trends focus increasingly on healthier lifestyles. Studies have shown that although consumers are drinking less alcohol, their tastes are becoming more discriminating.
- A greater emphasis on technology (POS) and training ("Star Servers and Bartenders") resulting in increased productivity and earnings.
- Upgrades in improvements and interior décor – the days of the dimly lit and dark smoky bar rooms are quickly becoming a thing of the past.

The City Pub is designed to embrace these trends. The City Pub will feature a vast assortment of locally crafted and imported beer offerings. The wine selection will be somewhat smaller but just as impressive. Food offerings will consist of gourmet burgers along with, finely prepared daily gourmet specials. The owners will rely on POS system for orders, inventory control, accounting functions, time management and other functions. All bartenders will be hand selected and trained to cross sell appetizers or higher margin items. The City Pub interior is designed to be a comfortable, sociable and enjoyable environment.

4.3.2 Market Growth

Liquor sales and the bar industry overall is demonstrating improving trends. The following is a summary from the February 2012 U.S. Distilled Spirits Council Report:

- Volume / revenue growth at pre-recession levels.
- Revenue up 6.3% to $20.3 billion
- Volumes up 2.9% to 196 million 9-liter cases
- Growth driven by improving economy/consumer confidence, increase in restaurant sales, stable pricing environment and product innovation
- Improved economy = return of premiumization
- Sales growth has pushed market share to 34.1% of revenue, 33.8% of volume
- Future growth dependent upon state of economy (Industry Review Distilled Spirits Council 02/2012)

4.4 Positioning

The City Pub will position itself as the Bar of choice for patrons desiring a comfortable and relaxing experience. We will appeal to suburbanites living in the area who don't care to travel more than a few minutes from home.

5.0 Marketing Strategy and Implementation

The City Pub will position itself as the Pub of choice by providing top notch service, offering a vast selection of beverages, and providing both gourmet burgers as well as daily market specials. The ambience and décor will be comfortable and relaxing, it will be a one of a kind experience in the suburbs. The owners and staff are constantly aware of patrons changing likes and dislikes and the bar and grille will act quickly to make changes to meet these needs.

5.1 SWOT Analysis

The following information summarizes the SWOT analysis. SWOT stands for strengths, weaknesses, opportunities and threats. A SWOT analysis is a method for strategic planning that evaluates these four elements as they relate to the business objectives.

5.1.1 Strengths

- Relatively easy entry and low capital outlay.
- Committed owners with combined 30 years industry experience.
- THE CITY PUB will be a unique one of a kind experience in its suburban location.
- Targeted, specific focus on its customers creates a memorable experience for its patrons resulting in repeat business.

5.1.2 Weaknesses

- Disorderly patrons can potentially harm both business reputations or cause collateral damage
- Employee theft can make or break a bar business. Management's exclusive use of the POS system mitigates this risk.
- Very specific target market – if the target market was broader the owners could increase market share in the segment that was the strongest.
- High turnover in bar industry – many bars are here today and gone tomorrow

5.1.3 Opportunities

- Opportunity to obtain a share of a $16.7 million market

5.1.4 Threats

- Another new entrant could potentially hurt market share; competition is fierce

5.2 Strategy Pyramid

Strategy: Be the neighborhood bar of choice

Tactics: Provide exceptional customer service in a relaxed and inviting environment encouraging patrons to return again

Programs: Extensive and ongoing employee training. Employees will be rewarded financially for providing impeccable service with opportunities to benefit in profit sharing.

All staff are hand selected and share the same core beliefs of the owners; everyone will be trained to be keenly aware of patrons and anticipate their needs before the customer does, for example always offering to promptly show them to their table, graciously asking to hang their coats, and bring them their drinks expediently.

5.3 Unique Selling Proposition (USP)

The City Pub will be a small, casual local bar. The bar features a vast selection of hand crafted beers – both local and imported, as well as an impressive wine selection. The bar features gourmet burgers, flat-breads as well as daily specials.

5.4 Competitive Edge

The City Pub specifically caters to its target market and is truly a unique local experience. The Bar differs in its décor, its extensive beer and wine offerings, The City Pub patrons cannot get this experience in any other bar within a 5 mile radius.

5.5 Marketing Strategy and Positioning

The City Pub is located on Main St.. Traffic counts approximate 12,000 daily. In addition to its prime location, The City Pub will rely on:

- Advertising
  - Outdoor Signage
  - Grand Opening
- Word of Mouth

According to the Bob Johnson with Beverage Management Institute in Clearwater, South Carolina, the only cost-effective way to advertise a bar is word-of-mouth. "When you don't have word-of-mouth working for you, you are in serious trouble. It's not necessarily terminal. There are still ways to get some advertising and marketing out there without spending a ton of money. But anytime you reach into your own pocket to buy advertising for a bar, it's not good.

"Word-of-mouth advertising is priceless," he continues. "It means everything is right. Everything is happening. The bar is alive. Your employees love working there. They are talking and saying great things about the place, and that is passed on to your customers. The customers love being there, and they tell other customers. If you can get to that point, it's just priceless."

5.5.1 Positioning Statement

The owners have a combined 30+ year's industry experience in restaurant and bar management and fully support the operation. The City Pub will provide a vast collection of handcrafted beers and wine, and gourmet burgers and flat-breads, and will strive to be the premier bar 'where the locals go' in suburban Kane County. The City Pub will go above and beyond the call of duty making patrons come back and tell everyone they know.

5.5.2 Pricing Strategy

The City Pub pricing will be similar to the competitor's (competition based pricing) initially and management may consider lowering drink prices initially to attract initial patrons. However, near term, when The City Pub captures at least 2% of the local market, management plans to price alcohol and food to be more reflective of acquisition costs.

The menu items are moderately priced. Appetizer range from $6-8, gourmet flat-breads wraps range from $6-$12 and the daily gourmet plates average $8.00.

5.5.3 Promotion and Advertising Strategy

The City Pub primary promotion and advertising strategy will be outdoor street signage and word of mouth. Additionally the bar is planning a grand opening in summer of, 2016.

In addition, The City Pub will participate in select promotions annually. Once the bar is up and running, management will determine which nights need a boost. Historically, bars are busiest Friday and Saturday nights, with Thursdays coming in third place. The City Pub might decide to create a promotion night say on Tuesdays or Wednesday evenings. In addition, the Pub will have promotional events on holidays such as Cinco de Mayo and the 4th of July. Management anticipates profit to equate to 3X the cost of advertising the promotion. In order to maintain the high energy levels during the promotions, all prizes will be awarded at the end of the evening. That way, patrons will have to stay all night to see whether or not they've won the grand prize.

5.5.4 Website

The City Pub will have website featuring the menu items, phone number, hours of operation, events calendar and map. The website will also have links to its Facebook Page.

5.5.5 Marketing Programs

The owners of The City Pub will rely on a combination of customer feedback / sales reports captured from the POS to determine how well the bar is performing. Customer comment cards will be available tableside and guests will have the option to receive discounts on appetizers when the card is submitted. Additionally, the neighborhood market will utilize a local 'mystery shopper' company. All employees will be made aware of The City Pub commitment to customer service and this additional tool to be used to evaluate employee performance.

5.6 Sales Strategy

The patrons will be warmly greeted immediately upon entering the bar. The objective at The City Pub is to make everyone feel at home and be the place 'where everyone knows your name'. Upon finding a comfortable location either at the bar , table, patrons will be asked for their drink and food order. The City Pub truly values its employees and provides them with the very best training – and therefore the best service. Management believes that this investment in its employees ensures satisfied customers and in turn repeat business, leading to increased revenues.

The City Pub will be one of the few places that will truly make people happy. The employees will engage in a friendly conservation in hopes of building new relationships with the patrons.

At The City Pub, the staff goes above and beyond the call of duty which makes patrons come back and tell everyone they know.

5.6.1 Sales Forecast

The following table demonstrates the annual sales forecast:

Table 5.6.1 Annual Sales Forecast

Avg Sales forecast	Year 1	Year 2	Year 3
Avg Food & Drink	520,000	624,000	748,780
Year	1	2	3
Cost of sales	493,300	566,900	669,400
Total Income	26,700	57,200	79,380

5.6.2 Sales Programs

The City Pub employees will be the primary salespeople and will participate daily in the tip pool. Employees will participate in ongoing training and be compensated for their accomplishments as well. The City Pub has a strong belief that the business only performs as well its employees.

5.7 Legal

The City Pub will obtain the following licenses: liquor liability license, food service license, sales tax license, and entertainment permit.

5.8 Milestones

The following milestones will guide The City Pub to meet its goals:

Table 5.8 Milestones

Milestone	Date
Secure mortgage	April 2016
Obtain and meet necessary licensing requirements	April 2016
Furnish restaurant and bar area	May 2016
Complete Retrofit and Build-Out	June 2016
Purchase inventory, kitchen equipment and POS system	June 2016
Interview and hire employees	June 2016
Grand Opening	July 2016
Hire accountant when revenues exceed $500,000	Year Five

5.9 Exit Strategy

In the event that sales drop more than 20% for more than four consecutive quarters, the bistro' will have to liquidate. After employee's compensation, furniture, and equipment will be sold at auction to repay lenders.

6.0 Organization and Management

The following information provides the organizational components germane to The City Pub.

6.1 Organizational Structure

The City Pub will be owned by PDS Enterprises Bartlett LLC.

General duties will include review of daily operations, inventory control, employee training, employee hiring and firing, ordering supplies, and routine maintenance and upkeep of the bar, equipment and facilities management.

The owners will also hire bartenders.

All full time employees will be compensated with benefits including health insurance and education and training.

6.2 Management Team

Daniela Zaikowski, with over 20 years' experience helped establish two neighborhood-based, independently owned bar and restaurants. These gathering places showcase fine wines with exemplary food offerings.

Peter Zaikowski has over two decades of experience in management, project development, and marketing providing the foundation for his business operations, including site selection,

6.3 Management Team Gaps

Until The City Pub reaches $500,000 in annual revenues, they will utilize a part time bookkeeper to assist in payroll and income tax preparation (Reference legal and accounting line item on income statement).

6.4 Personnel Plan

The following chart shows employee salaries over the next three year period:

Table 6.4 Personnel Plan

Position	Year 1	Year 2	Year 3
Staff	70,000	80,000	90,000
owner	20,800	20,800	41,600
Total Personnel Cost	90,800	108,800	113,600

*While the salaries appear low, these employees all benefit from the daily tip pool. Average take home pay is $24,000 and compares favorably with industry peers.

6.5 Board of Directors

N/A

7.0 Financial Plan

The financial plan will cover the following:

- Required Cost of Start-Up
- Profit and Loss
- Cash Flow
- Balance Sheet
- Financial Ratios

7.1 Important Assumptions

- All 5 employees will be hired from day one of operations (the analysis does not assume employee growth during the initial two years of operations)
- Zero growth in employees' salaries over the first two years, then after initial two years, employees' salaries will be re-evaluated.
- Management salaries remain constant as well - $1,733 monthly over the initial two years of operations
- Average drink sales price: $3.25
- Average appetizer sales price: $5.00
- Average meal sales price: $7.00

7.2 Startup Cost Details

Kitchen	
Fryer	699.00
Stove/Oven	1,336.00
Char/broiler	808.00
Broiler	799.00
Fire Suppression	2,200.00
Refrigerator	1,800.00
Freezer	1,100.00
Prep tables	561.00
Sink	525.00
Total	9,828.00

Bar	
Beer coolers	2,400.00
Ice bins and racks	840.00
sink	425.00
Total	3,665.00

Restaurant Furniture	
8 tables	1,376.00
40 chairs	1,318.00
Total	2,694.00

Bar Furniture	
20 Bar Stools	1,580.00
total	1,580.00

Supplies	
Kitchen Pot/pans etc.	2,300.00
Restaurant Plates forks etc.	3,150.00
Total	5,450.00

Bathrooms	
sinks	600.00
new tile	1.200.00
paint	300.00
Totals	2,100.00

7.3 Source and Use of Funds

Following is a summary of required funds to establish the business:

Use of Proceeds	BMO Harris Bank	Borrower	Total	Other
Purchase Real Estate	247,500.00	27,500.00	275,000.00	10,000 earnest
Improvements			0.00	
Bathroom and Floors		4,500.00	4,500.00	
Purchase FF & Light Equipment		4,274.00	4,274.00	
Purchase Inventory		4,500.00	4,500.00	
Permanent Working Capital	25,558.00	13,175.00	38,733.00	
SBA Guarantee Fee (approx.)	6,896.00		6,896.00	
Bank Packaging fee	500.00		500.00	
Appraisal Report (approx.)		2,000.00	2,000.00	
Environmental Study (approx.)	400.00		400.00	
Title, Survey etc. (approx.)	1,000.00		1,000.00	
Total	281,854.00	55,949.00	337,803.00	Project Cost
Percentage	83.44%	16.56%	100.00%	

7.4 Break-Even Analysis

Total fixed costs are estimated to be $94,150. The variable cost (overhead) is estimated to be $4.25 per unit. Units are assumed to be: the combined average of: the average drink, the average appetizer, and the average meal. Based on the assumption of $12.00 as the average sales price per unit, plus the average use of video gaming of 40.00 the breakeven revenue then is 2,241 units. Or 6 units per day

7.4.1 Projected Profit and Loss

The City Pub estimated profit and loss for the initial three years of operations is reflected below:

7.4.2 Projected Cash Flow

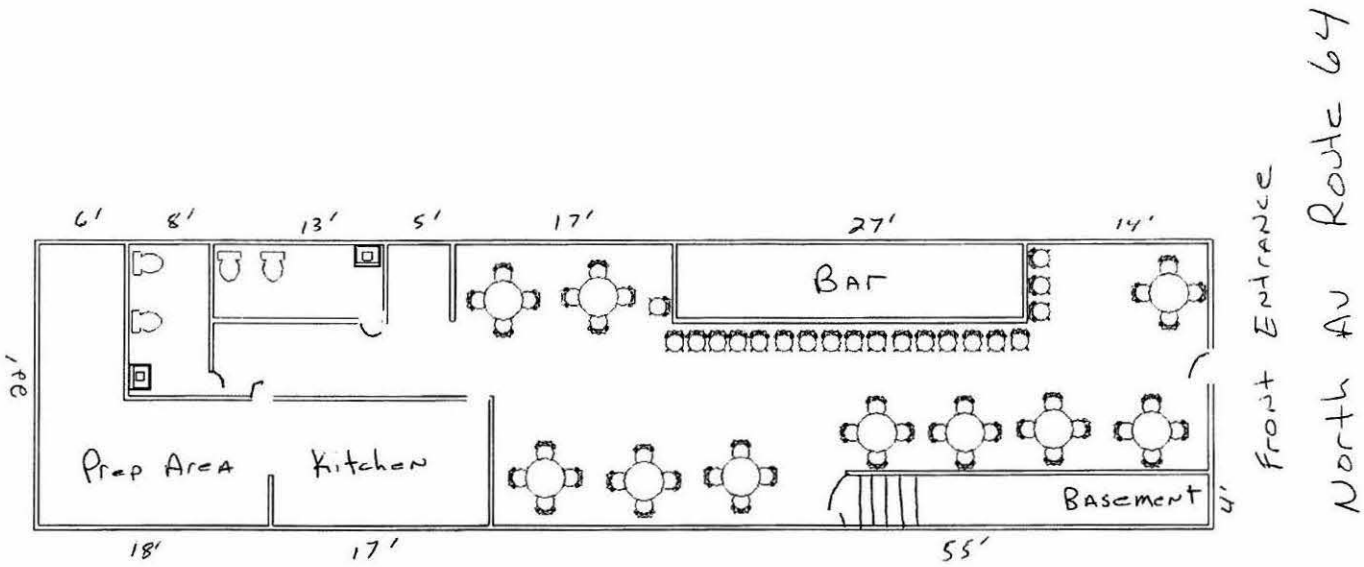
The statement of cash flow shows the incoming and outgoing cash of the business.

Avg Sales forecast	Year1	Year2	Year3
Avg Drink	$208,000.00	$249,600.00	$299,500.00
Avg Food	$312,000.00	$374,400.00	$449,280.00
Total Income	$520,000.00	$624,000.00	$748,780.00
Cost of sales			
Avg Drink	$104,000.00	$124,000.00	$148,000.00
Avg Food	$218,400.00	$262,000.00	$314,500.00
Taxes			
Total Cost	$322,400.00	$386,000.00	$462,500.00
Gross Margin	$197,600.00	$238,000.00	$286,280.00
Expenses			
Owners			
Compensation	$20,000.00	$20,000.00	$25,000.00
Salaries	$70,000.00	$80,000.00	$90,000.00
Advertising	$3,000.00	$3,000.00	$5,000.00
Insurance	$4,000.00	$4,000.00	$4,000.00
Legal	$1,000.00	$1,000.00	$1,000.00
Accounting	$3,200.00	$3,200.00	$3,200.00
Office expense	$2,000.00	$2,000.00	$2,000.00
Repairs	$5,000.00	$5,000.00	$10,000.00
Telephone	$500.00	$500.00	$500.00
Internet	$3,000.00	$3,000.00	$3,000.00
Equipment Lease	$7,200.00	$7,200.00	$7,200.00
Mortgage	$36,000.00	$36,000.00	$36,000.00
Marketing	$2,000.00	$2,000.00	$4,000.00
Utilities	$12,000.00	$12,000.00	$14,000.00
Liquor license	$2,000.00	$2,000.00	$2,000.00
Total expenses	$170,900.00	$180,900.00	$206,900.00
Net Profit	$26,700.00	$57,200.00	$79,380.00

Table 7.5.2 Pro Forma Cash Flow

Pro Forma cash Flow	Year 1	Year 2	Year 3
Beginning Cash Balance	0.00	26,700	83,800
Cash Flows			
Income from sales	197,600	238,000	286,280
Accounts Receivables			
Total Inflows			
Total cash outflows	170,900	180,900	206,900
	26,700	83,800	163,180

1st Floor


6'
8'
13'
5'
17'
27'
14'
Bar
Prep Area
Kitchen
Basement
4'
18'
17'
55'
Front Entrance
North Av Route 64

MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, JUNE 6, 2016

1. Opening of Meeting

The meeting was convened by Chairman Stellato at 7:32 p.m.

2. Roll Call

Members Present: Chairman Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

Absent:

3. Omnibus Vote

a. Recommendation to approve Funds Transfer Resolutions Authorizing Budgeted Transfers in the Aggregate Amount of $2,550,669.14 for Debt Service Payments and Miscellaneous Transfers.

Motion by Ald. Turner, second by Bancroft to recommend approval of Funds Transfer Resolutions Authorizing Budgeted Transfers in the Aggregate Amount of $2,550,669.14 for Debt Service Payments and Miscellaneous Transfers.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

4. Police Department

a. Recommendation to approve a proposal for a new Class E-4 Temporary Liquor License for a Special Event, "Wine Down Wednesday," for this series of three (3) events to be held on the 1st Street Plaza. The requested dates are: July 6, August 3, and September 7, 2016 from 5:00 p.m. to dusk. (The businesses involved are ZaZa's Trattoria, Puebla Modern Mexican, Pizzeria Neo, and McNally's Traditional Irish Pub.)

Chief Keegan: This is a **r**ecommendation to approve a proposal for a new Class E-4 Temporary Liquor License for a Special Event, "Wine Down Wednesday," for this series of three (3) events to be held on the 1st Street Plaza. The requested dates are: July 6, August 3, and September 7, 2016 from 5:00 p.m. to dusk. The businesses involved are ZaZa's Trattoria, Puebla Modern Mexican, Pizzeria Neo, and McNally's Traditional Irish Pub. This item was presented at the May16 Liquor Control Commission. In your packet is a site map indicating the layout of the event, there's an identification agreement that has been executed from the four businesses, and their paperwork is in order. There are a couple of outstanding issues that we want to discuss tonight. The Liquor Control Commission didn't' give consensus on the snow fencing or how they're going to contain the event; there's a difference of opinion. Some wanted some sort of

barrier and some didn't. This is modeled after what Dundee is doing up north. They haven't had any issues with alcohol leaving the exit points with police involvement. With that being said, we are going to try this for the first three months on Wednesdays in conjunction with our entertainment that performs in the courtyard. We are not going to have a police presence; rather we are going to ask the establishments to police themselves. Each of the four businesses are respected in downtown St. Charles. I feel comfortable with the plan but tonight we need to determine if we are going to fence it at all.

Shay Clark – McNally's Irish Pub: This is something we've been working on for several years. When we met last we were talking about having snow fence up to cordon the area and the commission thought it would not look very nice and I agreed as well. We thought we could put something up like theatre rope and the owner of McNally's agreed to make that for us.

Ald. Payleitner: As the Chief presented, I wanted to make clear that this was an aesthetics issue that we didn't want the snow fence and we're looking for something more attractive.

Ald. Lewis: I agreed as well. We also want to have dusk defined and I thought we agreed that last call would be 8:30 p.m. and 9:00 would end the event.

Shay: Yes that's exactly what was agreed upon.

Chief Keegan: Also it states in the memo that alcohol will not be served in the courtyard but it will be served and poured in the establishments and allowed in the courtyard so long as they're credential with wristbands and if there's a glass cup they are exiting with, it will be transferred to plastic. There won't be liquor sales taking place in the courtyard – just consumption.

Ald. Lewis: We also talked about the number of 2 or 3 and not doing it in September, do you have any more thought if you are going forward with September or wait and see?

Shay: What we talked about last time is if the first one is successful, we try a second one and that the number should not exceed three. July, August, September is what we've asked for. We all feel the same way that if it's not a wonderful thing then why bother doing it.

Motion by Ald. Turner, second by Bancroft to recommend approval of a proposal for a new Class E-4 Temporary Liquor License for a Special Event, "Wine Down Wednesday," for this series of three (3) events to be held on the 1st Street Plaza. The requested dates are: July 6, August 3, and September 7, 2016 from 5:00 p.m. to dusk. (The businesses involved are ZaZa's Trattoria, Puebla Modern Mexican, Pizzeria Neo, and McNally's Traditional Irish Pub.)

Roll Call: Ayes: Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis, Payleitner, Lemke; Nays: Krieger. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

5. **Finance Department**
   a. **Recommendation to approve funding allocations schedule of the Visitors Cultural Commission for the FY2016/17 and the related funding agreements.**

Chris Minick: We are seeking approval of the funding allocations of the Visitor's Cultural Commission (VCC) for FY2016/17 and the related funding agreements. Each year the City allocates a certain portion of the hotel/motel tax to the VCC. The VCC is then charged with allocating those funds out to groups that promote the arts and culture within the City limits of St. Charles. The process is that the VCC solicits applications from those types of groups. They meet typically twice a year; one to hear the presentations from the groups as to how they expect to spend the proceeds of the grants they will receive, and the second meeting is typically dedicated to allocations of the funding amongst the VCC members. Those two meetings were held on May 9 and May 16, 2016. There were eight groups that provided applications and asked for funding. We have funding available in the amount of $87,591 for FY16/17 and the proposed allocations are shown in the yellow column of the spreadsheet. The amount for St. Charles FY16/17 does include approximately $7,100 that was not utilized from FY15/16 as you may recall that Fox Valley Repertory ceased operations around October 1, 2015 and there was $7,100 that they did not utilize from their allocation. The amounts also reflect the committee and City Council's direction from 2015 to reduce funding to outside groups by the amount of 10%. So once the math was done that leaves a grand total of $87,591 to allocate. Dr. Anne Becker, Chair of the committee has a few remarks to make.

Dr. Anne Becker, Chair of the Visitor's Cultural Commission: I would like to thank the Council for all you support and I love the fact that you have a new mission statement with a focus on Community and Service which I embrace as well. We are piggybacking on that with the quality of our community. We have eight fabulous groups and we're all sad to see that we lost the Fox Valley Repertory Company. I wanted you to see a little bit that has taken place with the money that you help allocate for this particular group, so I've invited Lynn Caldwell, Executive Director of Fine Line to share some thoughts.

Lynn Caldwell, Executive Director of Fine Line Creative Arts Center: Thank you as well for everything you have done for us over these years. We've come a long way and have been in St. Charles for 30 years. Some of the monies you have provided to us, such as the postcard, which is a new program we started this year in March called "Original Fridays" which showcases three original musicians doing their own original works as well as three visual artists doing trunk show style shows. It is free and open to the public and gives an opportunity for those artists to showcase their work and have a really enjoyable evening. On the back of the postcard is a sticker I added which is the url; with part of the funding we also created a new promotional video for Fine Line. It's 1-1/2 minutes long that highlights everything we are and what we provide to the community. Another endeavor that we've started that will come out next summer and we also wrote a grant for is an outdoor sculpture show; so we hope to talk with the Sculpture in the Park people and get a coordinated effort together.

Ald. Payleitner: I like the chart in the packet showing the information; how do you come across resident benefit?

Lynn: When Mayor DeWitte was in office, we created with a group of members, an initial application form that every applicant gets. There are several questions that we focused on from which areas they are from. Larry Maholland, Kathy Melone, and myself are going to rework the

initial application form and data sheet. There are two/three questions that applied to residents benefit, such as, things for children, time for adults and seniors. We are going to look at that in a more definitive way.

Ald. Payleitner: I know when we do this for the Mental Health distribution of funds that they measure residents who use the facilities.

Lynn: There are some groups that are very good in doing that, but let's use the St. Charles Singers. When they fill Baker there are people from all different communities and we don't know who is from where. They do random surveys every now and then and get an idea of information.

Motion by Ald. Krieger, second by Payleitner to recommend approval of funding allocations schedule of the Visitors Cultural Commission for the FY2016/17 and the related funding agreements

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

b. **Recommendation to approve a Resolution of Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois.**

Chris Minick: Next we are seeking approval of a Resolution of Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois. When we passed the FY16/17 budget back in April, there were several projects that were intended to be financed with a bond issue. We are now in the process of putting that bond issue together, however there are certain preliminary expenditures for some of these projects that may precede the issuance of the bonds. In order to preserve the tax exempt status and allow the City to reimburse itself and the proceeds of the obligation, the IRS requires us to pass what is known as this Resolution of Official Intent. It does not obligate us to undertake any of the projects nor does it obligate us to issue bonds in any particular set amount. All it does is preserve our ability to issue the bonds and reimburse ourselves for any of the preliminary costs of those projects from the proceeds of the bonds once they're issued. We do anticipate bringing the bond issue forward in the next 90 to 120 days.

Motion by Ald. Bancroft, second by Turner to recommend approval of a Resolution of Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

c. **Recommendation to approve an Ordinance Amending Title 3 "Revenue and Finance", Chapter 3.42 "Alcohol Tax", Section 3.42.020 "Definitions", and**

Section 3.42.030 "Imposition of Tax" of the St. Charles Municipal Code.

Chris Minick: We are seeking a recommendation to approve an Ordinance Amending Title 3 "Revenue and Finance", Chapter 3.42 "Alcohol Tax", Section 3.42.020 "Definitions", and Section 3.42.030 "Imposition of Tax" of the St. Charles Municipal Code. Over the last several months, the City has received various applications for special events or events that are fundraisers or dinners, private tastings and typically these events will have alcohol service as part of their program of the evening. They'll have one admission price that covers admission, alcohol service and food that might be related to the event. We're seeking approval to change the alcohol tax code to codify our current practice of taking the 2% alcohol tax and applying it to the total costs of the admission ticket for that particular event. This item did go before the Liquor Commission on May 16. It was discussed and unanimous approval of this.

Motion by Ald. Silkaitis, second by Payleitner to recommend approval of an Ordinance Amending Title 3 "Revenue and Finance", Chapter 3.42 "Alcohol Tax", Section 3.42.020 "Definitions", and Section 3.42.030 "Imposition of Tax" of the St. Charles Municipal Code

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

6. **Inventory Control Division**
   a. **Recommendation to award bid to Morse Group for replacing lift-station packaged engine generator and automatic transfer switch.**

Mike Shortall: On behalf of the Public Services Department I am seeking approval to accept the only qualified bid for the replacement of the lift-station generator and automatic transfer switch. The qualified bid was received from the Morse Group and this replacement was approve for budget and we're recommending approval for this qualified bid.

Ald. Silkaitis: Out of all the people you sent requests to, only one came in? I'm surprised the Illinois Power Products didn't submit something. How come you only got one bid?

Mike: We actually had three. Two of the packets were not sealed and I talked with the City Attorney and it was agreed those two were non-qualified; so basically we had one. I can't disclose what the costs of those two were but one was fairly close to this bid and one was cheaper. The question would be to go back to that group and ask why their bid was so low? At this point we're stuck with one bid.

Ald. Silkaitis: Can't you just reject the bids and have them resubmitted?

Mike: We could but one reason I wouldn't do that is it's not really fair to the one bidder who did a good job and followed the rules. We had three bid meetings and all three were in attendance and all had an opportunity to ask questions. I did have a chance to talk to one of the vendors and they admitted they made a mistake. I guess it's up to you as a committee if you want me to take it back and rebid it, but I feel it's not fair to the one who had a good true bid.

Ald. Silkaitis: I see where you're coming from but looking at it from my point up here you only got one bid. I'm just iffy on that.

Ald. Lemke: Could you have an engineer's estimate what it might encompass or what the final bid might be?

Mike: I believe there is and I'm not sure what that number is.

Ald. Lemke: When I see at least 5 or 6 no bids, have we made an inquiry with any of those firms as to why or is there something we could do differently for them to participate?

Mike: I could pursue that in the future.

Ald. Gaugel: As is customary on these types of events, they probably waited until the 11th hour to bring in the proposal and didn't have a chance to go back and seal it – was that the case on these two?

Mike: True, they were stamped that morning and Morse was the only company at the bid opening in attendance. The others weren't in attendance so I couldn't even talk to them at that time.

Ald. Gaugel: What's the implication for accepting a bid that is unsealed? Why was it recommended not to accept that?

Atty. McGuirk: I think they actually disqualified them at the time but I agreed when I looked at them, it didn't conform to the specs. All that was published and available to bidders and they simply didn't comply with the requirements. Consequently they were disqualified.

Ald. Gaugel: There would be grounds for a bid protest from the one who did follow everything?

Atty. McGuirk: There would probably be some exposure if we turned down this bid and rebid the process.

Motion by Ald. Turner, second by Lemke to recommend awarding the bid to Morse Group for replacing lift-station packaged engine generator and automatic transfer switch.

Roll Call: Ayes: Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis, Silkaitis, Payleitner, Lemke; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

b. **Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of Four (4) 2017 Ford Utility Police Interceptors to Currie Motors, through the Fleet Suburban Purchasing (SP) Cooperative and Sell Replaced Vehicles #1702, #1712, #1789 and #1790.**

Mike: On behalf of the St. Charles Police Department I'm seeking approval to accept the low quote through the Suburban Cooperative Currie Motors for four identical 2017 Ford Utility Police Interceptors. Quotes were taken from a local vendor Zimmerman Ford and through the SBC Cooperative. All four vehicles have passed budget and were approve through the City Fleet Committee. Additionally I'm seeking approval to sell four replacement vehicles #1702, #1712, #1789, and #1790 and those will be sold here at the City's public auction at publicsurplus.com.

Motion by Ald. Turner, second by Bancroft to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of Four (4) 2017 Ford Utility Police Interceptors to Currie Motors, through the Fleet Suburban Purchasing (SP) Cooperative and Sell Replaced Vehicles #1702, #1712, #1789 and #1790.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

7. **Information Systems Department**
   a. **Recommendation to approve Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve an ESRI Small Government Enterprise License Agreement for $35,000 a Year for Three Years.**

Keith Nightlinger, GIS Manager, IS Department: This is a **r**ecommendation to approve Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve an ESRI Small Government Enterprise License Agreement for $35,000 a Year for Three Years.

Ald. Lemke: That's a software utilization license that comes with maintenance and regular releases of antivirus, etc.?

Keith: Yes.

Ald. Silkaitis: Why are we not purchasing this – what's the advantage of leasing it at $105K.

Keith: Over three years it turns out to be a cost benefit analysis. As we laid out on the form here, we pay maintenance every single year and there are certain items we need to provide redundancy to our servers and to continue providing the services that we do provide today, and should we purchase those additional licensing items that would put us over the mark where now it makes sense for us to buy this Enterprise License Agreement.

Ald. Silkaitis: So you actually crunched the numbers and this is the best way to do it as I'm not a fan of leasing.

Keith: Yes.

Motion by Ald. Lemke, second by Turner to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve an ESRI Small Government Enterprise License Agreement for $35,000 a Year for Three Years.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

Motion by Ald. Bessner, second by Gaugel to go into Executive Session at 7:57 p.m. to discuss Pending Litigation.

Roll Call: Ayes: Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis, Silkaitis, Payleitner, Lemke; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

7. Executive Session – None.

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

Motion by Ald, Lemke, second by Turner to come out of Executive Session at 8:17 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

8. Additional Items from Mayor, Council, Staff or Citizens.

9. Adjournment

Motion by Ald. Lemke, second by Turner to adjourn meeting at 8:17 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Vice-Chair Payleitner did not vote as Vice Chairman. **Motion Carried.**

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MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, MAY 23, 2016, 7:00 P.M.

Members Present:	**Chairman Turner, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis**
Members Absent:	**Aldr. Stellato, Aldr. Bancroft**
Others Present:	**Ray Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works -Engineering; A.J. Reineking, Public Works Manager; Tom Bruhl, Electric Services Manager; James Keegan, Police Chief; Joe Schelstreet, Fire Chief**

1. **Meeting called to order at 7:00 p.m.**

2. **Roll Call**

   K. Dobbs:

   Stellato: Absent
   Silkaitis: Present
   Payleitner: Present
   Lemke: Present
   Turner: Present
   Bancroft: Absent
   Krieger: Present
   Gaugel: Present
   Bessner: Present
   Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

3.c Tree Commission Minutes – Information only.

4.a. Update on the Active River Project Status.

Chris Adesso presented. I would like to introduce Mr. John Rabchuk, Chairman of the Active River Project Task Force. He would like to address the Committee this evening and give a presentation. With that, unless there are any questions from me, I would like to introduce John Rabchuk.

John Rabchuk, 914 Ash Street, St. Charles. Thank you for allowing us to make a presentation to you this evening; the last time we were formally here in January, you identified some steps that you would like us to take and some actions as well as investigation. We think we have done that, and we would like to give you an update. I have provided all this information to your packet, but since the audience has not seen this, I will go through it briefly.

Presentation by John Rabchuk.

Chairman Turner: Before we take comments from the public, we will take questions and comments from the Committee first.

Aldr. Krieger: Have you talked to IDOT about narrowing Route 64 to two lanes?

Mr. Rabchuk: No, narrowing Route 64 is not part of our plan. That would be impossible to accomplish in this town. That was never part of our concept. I mentioned it in Greenville as one of the elements they did, but every town looks at what they have to work with and I don't think we have the opportunity to work with a two lane road down Main Street.

Aldr. Krieger: You mentioned Greenville and Columbus; their weather pattern is entirely different from us.

Mr. Rabchuk: No, Greenville is almost the same because it's in the mountains, so their weather pattern is not much different; it's about three weeks different in terms of warmer weather.

Aldr. Krieger: I have relatives living in Greenville and they don't have as much solid freezing weather like we do.

Mr. Rabchuk: They don't have the amount of snow that we do, but they have ice storms. Certainly in those ice storms and during the months of December, January and February, you don't want to be outdoors at one of their restaurants.

Aldr. Krieger: How much money has the Active River Project raised to help fund this feasibility study?

Mr. Rabchuk: We have not allocated any money toward the feasibility study at this point in time. What we have done, however, is that normally an engineering firm such as WBK would have charged to put together this kind of estimate because it is very complex. They agreed to do it because they believe that Active River is a viable and essential project for St. Charles.

Aldr. Krieger: But you have not raised any money for this particular study?

Mr. Rabchuk: We raised money for the initial concept study; we have put $20k into the Bob Leonard Walkway as well as many other projects along the river.

Aldr. Krieger: I'm talking about the Active River Project; I know about the Bob Leonard Walk.

Mr. Rabchuk: As part of the Active River Project, we are doing this enhancement to the Bob Leonard Walkway and our next project which we intend to try and fund by ourselves, and I can't speak for the board, but our next project that we want to look at is to enhance the east side of the river from Prairie Street down to the Wastewater Treatment Plant. We have some concept ideas there on how we can approve the riverbank which is eroding and that we could also improve storm water management off of Route 25.

Aldr. Bessner: If this feasibility study moves forward and is successful, will any of the money that is invested in the study carry over to the next step which is the dam modification study? I'm trying to determine if we would see added benefits from not only the study at the north side of the trestle but either requirements that the Corp might want from us or if some of the money invested will cover some things for the dam modification part of it.

Greg Chismark, WBK Engineering, 116 West Main Street: The study and the values that you have seen are characterized as draft for this conversation. I've worked with John on the issues that you have all wrestled with, trying to find answers. It's a challenge in terms of the final study for this will be a significant investment, so how do we begin to answer questions without incurring that significant investment up front. There is some data collection in the scope. I believe you received an estimate of man hours and a fee that we put together and I'm going to tell you that is a draft for conversation purposes, for your review and comment. The estimate includes a variety of tasks, one of those being data collection and survey. We will be leveraging the River Bottom Survey that the Corp of Engineers recently performed. We will be able to utilize some of the data collected in this first step for future steps as well.

Aldr. Bessner: Will the Corp require this step in general, to even talk about any kind of modification?

Mr. Chismark: It's hard to have that conversation with the regulatory agencies until we can tell them what we are really talking about and define it geometrically, physically and

in a way that we are comfortable with and is feasible. This study will prove that it is feasible. The more definitive we are in approaching them, the better feedback we are going to get so they can define a process for us.

This is a limited study. There are some elements that we left off purposely, i.e. the sediment survey and environmental impacts. We didn't think it warranted the expense at this point until we can define it.

Aldr. Lemke: To Aldr. Krieger's point; I have traveled for business a lot and I would regularly go to the mountains of North Carolina for about seven years. I never recall having been in an ice storm, I think that is an event that they have once every 20 years. I think the weather is going to be better there than it is here on any given day. I think we need to cast the net a little wider and see if there are some places where it didn't work and why. I also think we need to look at the length of the runs if this going to be a whitewater experience.

Aldr. Gaugel: Over the last few months, we have talked about cost. You have now presented to us what a feasibility study would cost. This is 10% less of what was initially thought. I do not have any problem right now going forward with spending that; I think we should. I think this is something we need to move forward with, and as a Committee, we have asked the questions and got the answers. Now it is up to us to go the next step.

The $112,000; is that a fixed price if we were say to go for it? Is this something we can get done for that? I know you said it's just an estimate right now, but how firm of an estimate is it?

Mr. Chismark: Typically with our contracts we would enter into an hourly not to exceed, so that would be the maximum cap and as along as the scope remains the same, then that is the guaranteed maximum price unless there is a scope change.

Aldr. Gaugel: I'm not a fan of a not to exceed contract because it doesn't guarantee us that we will get a finished product. If you run out of money and we are only 60% done, do you come back and ask for that other 40%? I would be very in favor of supporting this at some level with the caveat that the other participating agencies such as the Park District would also match or pledge their support for it financially as well, as opposed to the City holding the financial bag for the whole thing. I personally don't have a problem with that, but I have a feeling it would be a tough sell to my Committee members.

Aldr. Payleitner: I agree, but I also know that a couple months ago when Mr. Rabchuk presented, we gave him a task. He did what we asked him to do and I see this whole thing improving our downtown jewel – the river. Not just by water sports, by improving it environmentally and improving our town economically; I think it's up to us to take the lead and take the first step.

Mr. Rabchuk: When we talked to the high school students about doing the water testing, the one comment we get back from them most often is that if we had this, the

students would come back here to live after college. As it is now, they don't want to come back here.

Aldr. Silkaitis: I'm still 100% for this project, but I would like to see the feasibility study done. Are you asking this body to pay the whole $112,000 or is the Park District going to participate?

Mr. Rabchuk: I can't speak for the Park District and I can't speak for the River Corridor Foundation; we would have to go to both those boards. As an alternative tonight, perhaps you would feel more comfortable to direct Mark Koenen to enter in discussions with the Park District and River Corridor and see if there is an amenable allocation of that $122,000 cost between those three bodies.

Aldr. Silkaitis: That is what I would like to see.

Mr. Rabchuk: If we got that motion, then we would start those discussions. I think Mark and Holly Cabel of the Park District have had many discussions about a wide variety of issues and they can sit down. I'm not sure it is understood the amount of money the Park District has already spent above and beyond what was spent for the concept plan. I see a conversation between Mark and Holly as a way to move forward and see if there is an allocation mechanism that would fit for all the parties.

Aldr. Krieger: I move that we send this analysis to Staff and have them give their feedback on the scope of the work while Mark, John Rabchuk, the Park District and the Forest Preserve put their heads together and see who is going to pay what, when, where and why.

Aldr. Silkaitis: I second that.

Aldr. Lewis: This proposal is just for the study of the river, just that one little component?

Mr. Rabchuk: It's not the river; it's the river park and whether this can be built and not have negative impacts.

Aldr. Lewis: So it's the river park that we are talking about?

Mr. Rabchuk: Yes, we are not talking about the bike trails, under the bridges or anything else like that.

Aldr. Lewis: I also think the study needs to be done, and I agree with my fellow Council members that the cost needs to be shared by other entities. I'm not so sure it's up to us to figure out who those other entities are; I think that is up to you to figure out who they are and bring them to us. I think we can put in a certain dollar amount and have that matched by the other entities.

Aldr. Lemke: If there is a cost sharing, it can work for me.

Aldr. Payleitner: We as a City are casting the vision. When it comes down to figuring out what part is recreation, what part is economic development – that's when we will share. I agree, there is a percentage to be had, but I don't think it needs to be equal necessarily; we need this piece of paper to go out and get funding and grants.

Mr. Rabchuk: We cannot move forward without this study. The City has to step forward; I'm not saying the Park District and River Corridor won't participate, but I think it's wrong to arbitrarily say that everyone should pay 1/3 of the cost. I think Mark and I will sit down Holly and come back to you with a firm proposal. But if you buy into the vision and you think that there is even a 50% chance that this can succeed, it's well worth the investment. This is much bigger than anything else we can do for Downtown St. Charles.

Aldr. Lewis: My understanding is everyone is in favor of going forward with the study; I don't feel that they're not. There is no money budgeted for it at this point in time, so that would have to be decided as to where the money could come from to do this out of this year's budget. I think it's just a matter of how much can we spend that is not budgeted for this at this point in time.

Aldr. Payleitner: We need to trust staff to do the leg work on that and have the conversations as John is recommending.

Chairman Turner: Is there a member of the public who would like to speak to this?

Jean O'Sullivan, 1603 Riverside Avenue, St. Charles: I want to say that John Rabchuk is an excellent salesman. I think St. Charles is already a very special place and I think that we have to look at the Fox River as our jewel, concrete is not going to become the jewel. Right now, it provides recreational activities. I live near the river and this past weekend, there were dozens of kayakers enjoying the river and there were plenty of bikers as well. What we have is a very slow moving, very flat river. We are not Colorado; we are not even South Carolina. What you see above ground is what you see on the river bed. We have a very flat river - you can walk across it at most places. The reasons the dams exist is to give enough water for boating and fishing. There are hundreds of fishermen who love the Fox River. The Fox River is the best fishing south of Canada and there are plenty of resources I can show you to prove that.

The river flows at about 300 cubic feet per second, up to 5,000 cubic feet per second but could be as slow as 100 cubic feet per second. Low flows happen in the summer. This proposal by Mr. Rabchuk should be considered in the light of our river. Any kind of concrete and turbulence and whitewater effects will be very local. If you want 100 foot piece of turbulence, you have to have 100 feet of concrete. Are we going to create a kiddie ride here? Do we really think we are going to build new hotels because there is a kiddie ride? Most people who come here to use their river in their kayaks probably

brought their lunch with them, so let's get a little realistic; let's not get too carried away with the vision.

The project that is being proposed does have serious consequences. There are issues of sediment and you mentioned this feasibility study wouldn't even talk about sediment. Sediment can destroy that fishery. If you look at the picture I passed around that was taken last year on the Fox River in Batavia; that is a 75 year old musky. Those are the breeders. If we do something irresponsible and send sediment down the river, we could kill the fisheries that we have so that should be taken into consideration.

I went to the meetings given last summer by Mr. Rabchuk and most of the public were concerned about safety and they wondered if they could still ride in their canoes with their children or if the white water causes safety issues. In the summer when we have the low flows, there might not even be enough water to cover the concrete and that was even discussed last year. I think the alderman have to be good stewards and have to recognize the responsibility you have to represent the people of this town, the tax payers and the river.

At 5,000 CFS, you don't know what could happen to those concrete structures. I don't know what the price would be to build a gigantic whitewater feature, but I do know that 5,000 CFS could dislodge a concrete structure. In fact, the concrete steps that have been put into the river are already showing scouring, so there are maintenance costs to this project. Do the aldermen really want to be responsible if this project turned into a catastrophe; would you really want that to be the legacy of St. Charles? I know we all want the best for St. Charles and we can do things with the river to make it better. It's already wonderful and beautiful and a lot of people enjoy it.

There could also be flood issues; Marseilles, IL did something with their dam and for the first time in its history the town has had flooding issues. Also, it does disturb me that Mr. Rabchuk is a Business Development Director for concrete companies.

Mr. Rabchuk: No, I am not.

Ms. O'Sullivan: Maybe you are not now, but I will bring you the website that talks about Villareal in Louisiana. There is a profit motive here and that is of concern. He is talking about a concrete project going to the wastewater treatment plant; my understanding is that it a big raised concrete bike path. I agree, we need to fix that part of the river, but instead of spending for a feasibility study, maybe we should spend that $100,000 to restore that side of the river. I'll finally say that we have world class river experts at the University of IL at Urbana Champagne. They are willing to do whatever we ask them to do. They have already done studies; they have done all kinds of river restorations. In fact, in 2003 when Batavia was considering removing their dam and the voters voted 62% to 38% against that, the Director of the Hydro Systems Laboratory in Civil Engineering at the University of IL has a laboratory where they have done model studies.

If you want a feasibility study, why not give it to the University of IL? They don't have a profit motive. As I say, they are the very best experts. I have serious concerns about the profit motives behind this.

Chairman Turner: Ms. O'Sullivan, I think you brought up some really good points, but I think this committee wants to move forward on the feasibility study and you brought up a lot of really good issues that we are going to have to face down the road. One of them is that we know the focus groups want this, but we don't know if the community wants this. There are several things that are going to be discussed if we want to change the demographic of St. Charles and that will have to come from the residents of St. Charles going forward. Thank you for the suggestion on the University of IL, but we are going to go with what we have here.

Ms. O'Sullivan: In Batavia, an engineering firm did a $1 million study, but they went to the University of IL who had already done studies that they charged the State $250,000 for and then they turned around and charged the State $1 million for it. As far as the demographics, you could easily spend that $100,000 on a PR Program to let the people in Chicago know what a beautiful river we have here. There are plenty of ways to do it without putting millions of dollars' worth of concrete in the river and enriching engineering firms and concrete companies.

Chairman Turner: Thank you; that is a long way off and as we move forward I would like to see you here. Okay, we have a motion and a second….

Aldr. Lewis: What was the motion?

Chairman Turner: To direct the staff to talk to the Park District and River Task Force about funding this project.

Aldr. Krieger: And have the staff look at the scope of the project and give us their feedback regarding whether or not we'll get the information that we truly need.

Aldr. Payleitner: What does that mean by "scope of the project", Jo; the bigger project or this portion?

Aldr. Krieger: This portion.

Chairman Turner: Okay, we have a motion and a second.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Silkaitis. Approved by voice vote.
Motion carried

4.b. Consideration of Installation of Floating Dock on the Fox River and Attachment to City Property for the St. Charles Rowing Club.

Peter Suhr presented. I'm here this evening to represent the St. Charles Rowing Club (SCRC) who would like you to consider the use of City property to install a privately owned removable floating dock to access the Fox River for the purpose of launching their competitive non-motorized rowing boats. The SCRC, who is represented tonight by Director Chris Meldrum is a St. Charles based, not for profit 501©3 organization who support a competitive Juniors Rowing Program for teenagers between the age of 15-18 and also a reintegration program for the Wounded Warrior Program. You may have noticed them practicing on the Fox River especially if you crossed the Red Gate Bridge lately. Chris is available tonight to answer any questions you might have about the organization.

I have photographs tonight to explain exactly what is proposed with this floating dock, specifically where it is proposed to be located. This is a floating dock, approximately 50 ft. long and about 8-10 feet wide. The dock sits flush to the water, its plastic with a non-slip surface on the top. The proposed dock is generally located on the east bank of the Fox River, directly under the Red Gate Bridge and would be attached to City owned property. The SCRC has an arrangement with the property owner, Mr. Larry Johnson, who is also in attendance tonight who is directly north of this City property. Mr. Johnson's property is located in the Village of Wayne and may be familiar to you because it used to be the Alpaca Farm.

The SCRC currently accesses the Fox River by picking up the boats from Mr. Johnson's property and proceeding to walk it across property owned by the Village of Wayne. Chris Meldrum and the SCRC is seeking a permanent, safer and convenient way to launch the boats, hence the request to use the City of St. Charles property to the south. There is an access gate on the general location of Mr. Johnson's property onto City property to access the dock location.

Other considerations are in regard to legal and liability exposure. I have reviewed the proposed plans with John McGuirk and also with Chris Minick. In general terms, they are not too concerned about the proposed dock. As discussed, the proposed plan is to have a private use (the dock) attached to public property (the land). This not an unfamiliar arrangement to the City of St. Charles; the Jones Law Office, the Visitors Bureau display in the parking garage and also the Arts display, which is also located in the parking garage, come to mind of past agreements that I have been involved with recently.

From a legal perspective and also reflecting back on those public/private agreements, one consideration was that if the private function provided a public benefit. In this case, for the SCRC, perhaps the public benefit is the rowing program itself. It certainly supports local kids from the community, and the SCRC has also offered the dock for public use, specifically to City organizations and perhaps even the park district and other public

entities. For example, in talking with the Fire Department, they may utilize this dock for training. From a liability perspective, Chris Minick said there may be very slight increases to our general liability insurance premiums, but again, this is not an unfamiliar situation to the City of St. Charles and would be very similar to the liability that we have for the Frank Gorham Canoe Dock just outside of the Municipal Building.

If the committee desires, Staff would certainly negotiate a License Agreement with at least the following terms and also any terms or considerations that you would desire. As identified, we would ask for an Indemnification Clause to minimize liability which would be extended also to the Park District and Forest Preserve if they so choose. We would want to define the actual site of the location with a Plat of Survey. SCRC has agreed to allow the City and Park District to use the property and we would also define what private ownership really means in this circumstance. For example, if there is any permitting required by the IDNR, the SCRC will be solely responsible. They would likely also be responsible for safety, maintenance and all costs associated with the dock. This would be no financial burden to the City of St. Charles. We would also define a limit on this agreement; perhaps one year makes sense for the first year to make sure that everything runs smoothly with an exit clause in case it does not.

City staff does not have a strong recommendation tonight; we are looking for feedback so we can continue to negotiate with the SCRC. Some suggestions are that we can deny the request tonight, if you need more information that we cannot provide to you tonight we can research that and bring it back to you, or, if you desire, we can certainly negotiate a License Agreement with the SCRC to be considered and approved at a future committee meeting.

I would like to introduce Chris Meldrum, and if you have any questions for Chris or me, we will try to answer them.

Chris Meldrum, 618 Timbers Court, St. Charles.

Aldr. Lewis: What are the hours that you would normally be using this?

Ms. Meldrum: Generally from sun up till 8:30 a.m. There might be one afternoon/evening program that I do with my veterans, but generally we do early morning rowing to stay out of boat traffic on the river.

Aldr. Lewis: So this is just for practice?

Ms. Meldrum: Yes, absolutely.

Aldr. Lewis: There won't be shows, etc?

Ms. Meldrum: Not yet; we have a long way to go before we reach that.

Aldr. Lewis: If I'm in a boat going down the river, can I pull up and dock and walk around?

Ms. Meldrum: No; there are no cleats to adhere boats to. This is a rowing specific dock, so there is no way to tether a boat. This is just a flat surface to launch competitive rowing shells.

Aldr. Silkaitis: Have you approached Wayne? Why don't you go through the narrow section of their property?

Ms. Meldrum: We have had a brief discussion with Wayne, but we felt it best to launch under the bridge where the water is calmer and safer.

Aldr. Silkaitis: Did they give you any response?

Ms. Meldrum: It was a very brief conversation; there was no movement with them.

Aldr. Silkaitis: In looking at the insurance that the property owner has I see there is $500,000 liability? That is not enough. I have a problem with this; as you said, no other boats can pull up to it – I don't see a benefit and I also see a downside for the liability if something should happen. Without more information, I will not agree to this at all.

Aldr. Payleitner: I'm very familiar with this area and there is a sandy beach area; I don't understand why that area wouldn't be a preference. It appears to be very calm – I see children playing there and pontoon boats going out without any effort.

Ms. Meldrum: We need a certain depth to put the boats in. The fin aka the skag, on the bottom of the rowing shell is about 11 inches, so not only do I have to clear the weight of the rowers, but I have to clear the skag to go through the water and it's just too shallow right there.

Aldr. Payleitner: Peter, did anyone contact Wayne to see what their concerns were?

Mr. Suhr: No, we did not contact Wayne.

Aldr. Payleitner: Chris, are you are saying that Wayne didn't say no?

Ms. Meldrum: Wayne didn't say no, they didn't say yes. They were non-responsive.

Aldr. Payleitner: I would like to see if they have any concerns with it.

Aldr. Krieger: Where are you going to park cars?

Ms. Meldrum: If the kids have a car, they are parked at the dog park. They ride their bike, use scooters or jog over. The kids actually have to exercise to get the location.

Aldr. Gaugel: I don't have a problem with this; I think it would be great. I would like to see what effect it would have on our liability insurance and I agree with Aldr. Silkaitis that $500,000 liability isn't enough insurance. However, I think this is great and I support it.

Aldr. Lewis: How many cars are parked at the dog park?

Ms. Meldrum: Most of the kids ride their bike or scooter, maybe 4 or 5, if that.

Aldr. Payleitner: It looks treacherous to get the boat to the river from where it's stored. Where do you usually go in to the water?

Ms. Meldrum: It's not treacherous; it's easy. We were launching directly in front of the property but that waterway is getting congested, so now we are launching off the south end of the property; it's calmer water and much more conducive to launching.

Aldr. Payleitner: So right now you are doing it on the side of the property?

Ms. Meldrum: Yes, the south side.

Chairman Turner: Is there a preference of the Committee? What is the issue for us; liability?

Aldr. Payleitner: Liability and a I would like Staff to make a phone call to Wayne to see if they have an issue. Maybe they know something we don't know about that particular area.

Aldr. Krieger: What would happen if Mr. Johnson sells his property?

Ms. Meldrum: Then we would vacate the property. That is our agreement.

Aldr. Krieger: Is there any other spot along the river, Ferson Creek, perhaps?

Ms. Meldrum: No, there is no access to the river; it's marshy and soft.

Chairman Turner: So what is our preference? Make a motion to approve this with the stipulation of the insurance and a phone call to Wayne?

Aldr. Payleitner: So moved.

Aldr. Lemke: Second.

Aldr. Lewis: As Peter suggested, should we direct staff to go back and put together a License Agreement with the phone call and liability issue and then take a vote?

Chairman Turner: I thought that's what we were doing.

Mr. Suhr: I will certainly make sure that all your points get in the agreement. If they are not able to be in the agreement, I will explain why.

Chairman Turner: Okay, so option three has been moved and seconded with stipulations of higher insurance and phone call to Wayne.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes
Bancroft: Absent
Krieger: Yes
Gaugel: Yes
Bessner: Yes
Lewis: Yes
Stellato: Absent
Silkaitis: No
Payleitner: Yes

Chairman Turner: Motion passes; I will be voting yes on this also.

No further discussion.

Motioned by Aldr. Payleitner, seconded by Aldr. Lemke. Approved by voice vote.
Motion carried

4.c. Recommendation to award the Bid for Mechanical Systems Maintenance and Service Contract.

AJ Reineking presented. The Public Works Department maintains a centralized contract for HVAC maintenance and repair services at all of its facilities. On May 9, the City opened bids for the maintenance and repair of the building mechanical systems. The program is laid out with a two year base contract with optional pricing for up to 3 additional years. Being a maintenance and repair contract, the basis of award factored the routine preventative maintenance as well as the bid labor and material mark-up rates.

We received five bids for the work with Geostar Mechanical of Rockford, IL, being the lowest responsive and responsible bidder. Geostar Mechanical does other work for municipal clients and public entities as well as other multi-site organizations and they received very favorable feedback from the reference verification.

It is my recommendation to award the bid for building and mechanical systems maintenance and service to Geostar Mechanical, Inc. in the submitted bid amount.

Aldr. Krieger: How quickly can they get here in an emergency?

Mr. Reineking: The bid called out a two hour maximum response time, so they have to meet that.

Aldr. Silkaitis: In looking at the bids, there is a bid discrepancy in prices; something doesn't look right. I'm not comfortable with this company.

Mr. Reineking: I saw that and had several very frank conversations with the owner, and we went through line by line and I explained the discrepancy between the next lowest bid and he told me that he bid the maintenance contract at his cost, so he is really hoping to make his money in any repair of the facilities. He said he stands by his numbers and he is firm with it. We are going to keep an eye on him and hold him to it.

Aldr. Gaugel: That point is right on, and that is the same thing I saw as well. Since we have option years, we don't have to exercise the option years which is one way to get out of the contract if we don't get good service. The other question I have is if the quality of his service fails after six months, do we have an out clause? Do we have a termination for convenience?

Mr. Reineking: We can terminate the contract at any time at our written notice.

Aldr. Gaugel: That is our answer. He is on the hook for performing to this schedule. If he doesn't, we'll pull the plug and you'll be back in front of us with the second bidder, Service Mechanical.

Aldr. Lemke: I have a similar concern and any time we see one of these line items exceed their bid, it should cause us to have concern.

Mr. Reineking: I will also note that their references were glowing, which also helped ease my apprehension.

Aldr. Gaugel: For clarification; we did go back to Geostar Mechanical and asked them to clarify the items that were out of line and we made sure their numbers were correct?

Mr. Reineking: Yes.

Aldr. Gaugel: I have a fine level of comfort going with them because we have the out clause, we gave them a second chance with the numbers and the references so far have panned out. I'm comfortable.

Aldr. Silkaitis: Who was our provider before?

Mr. Reineking: The second lowest bidder, Service Mechanical.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Bessner. Approved by voice vote.
Motion carried

4.d. Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for Janitorial Services Agreement.

AJ Reineking presented. Similar to the HVAC Bid, the Public Works Department maintains a centralized contract for Janitorial and Custodial services at all our occupied facilities with the exception of the Fire Departments which are maintained by the Fire Fighters. We issued an RFP to perform this work; the RFP was sent to select area vendors who inquired about the contract in the past, but it was also posted publically on the City's website. We received four proposals. In reviewing the proposals, we were looking for vendors who worked with similar organizations that maintain multiple facilities and with heightened security requirements like we have at our police facility and with our IS Departments.

The two vendors highlighted similar experiences, only one of those was determined to be a responsive and responsible contractor, that being DuKane Contract Services of Batavia. DuKane is our current janitorial service provider. After reviewing the market rates for these services, we negotiated a rate with DuKane which makes them the lowest responsive and responsible proposer in the first year of the contract and it also represents a 12% reduction from their current rates for the same services.

In my experience working with DuKane over the last year, they have been responsive to any operational changes that we have requested or any issues that we brought to their attention. It is my recommendation to waive the formal bid procedure and approve a three year contract with DuKane Contract Services in the submitted bid amounts.

Aldr. Gaugel: They were not the low bid; the phrase I'm not familiar with is "responsive and responsible bidder" what is it that disqualified the lowest bidder?

Mr. Reineking: I called the only two municipal references that they had and neither of them had anything nice to say about the services they were provided with. Communication is an issue with them; just in reading their proposal, I could tell the communication would be an issue. I don't have a strong comfort level, especially given the touchiness of custodial contracts, it's a hard contract to maintain at the various facilities as it is and to have 11 different staff members that didn't receive favorable results in other communities, I was apprehensive.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved by voice vote. **Motion carried**

4.e. Recommendation to award the Bid for Street Sweeping Services.

AJ Reineking presented. The City utilizes contractual services to perform a City wide street sweeping program. The program includes eight complete street sweeping cycles on residential streets which includes approximately 272 curb miles per cycle. On April 27, the City publically opened bids for the provision of these services. Hoving Clean Sweep was the only contractor to submit a bid for residential sweeping work. The bid was publically advertised and sent to previous bidders as well as potential contractors that I identified via internet search. Hoving has been our previous contractor for this work and has been responsive to corrections that we brought to their attention. Their bid this year is approximately $2,000 less than their bid in previous years.

In addition to residential sweeping services, we also requested pricing for the downtown parking lots. For these services we received three bids with Hoving being the lowest qualified contractor. However, after reviewing the bids and discussing the program with our Police Department, we determined these services may best be performed by the Community Restitution Group pending their availability.

It is my recommendation to award the bid for residential street sweeping services to Hoving Clean Sweep in the amount of $74,881.44 and approve their hourly rates and parking lot rates on an as needed basis. I will note that we will be having a joint meet prior to kicking off this season to go over our expectations with all their drivers. We are going to be giving a Public Works radio to their lead driver so anytime they are in town, we are going to be in constant communication with them and we are going to be checking in with them, particularly on non-curbed streets several times throughout the day.

Aldr. Lewis: In the past, I've received videos from constituents showing has fast they drive. I myself have complained and I've been pleased with their response to the complaints. However, I'm amazed that only one company bid. Do you have any idea why?

Mr. Reineking: I went to the previous bids and directly sent it to anyone who previously bid it and I tried to find additional contractors to supplement that list.

Aldr. Lewis: They came in $2,000 less, and we are demanding more of them – we have high standards and expectations. Do you think they are going to be able to step up?

Mr. Reineking: I think Hoving values this relationship and they are going to do whatever they can to keep us happy and that's why they have been so responsive to corrections.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

4.f. Recommendation to Waive the Formal Bid Procedure and award Purchase Orders for Tree Pruning and Removal Services.

AJ Reineking presented. Tree trimming and removal is a very important component of proper management of a city's urban forest as well as reliability of our Electric utility. The Electric utility and Public Services groups have different reasons why we do tree work, but we want to do it in the most cost effective and responsible way possible. Last year we requested 3 year hourly rate price proposals from qualified contractors to perform the work. We received six responses.

To allow for continuous operations of both groups – Public Services and Electric and to provide necessary redundancy in emergency situations, the contract was split between the two lowest responsive and responsible proposers being DeMar Tree Service and Skyline Tree Service. The prices that the two companies proposed are very competitive and created a diverse operational advantage for both the Electric and Public Service operations. While we didn't have any significant wind events last year, the ability to draw from both resources was advantageous for both divisions as we were able to run the companies in parallel based on our operations.

It is my recommendation to waive the formal bid procedure and authorize a purchase order with DeMar Tree Service and Skyline Tree Service in the amount not to exceed $100,000 each for urban forestry maintenance and for electric line tree trimming services.

Aldr. Gaugel: How do we decide who gets what job? Do we give everything to DeMar until we are out of money and then we go to Skyline? Or do we do 50/50?

Mr. Reineking: The Electric Utility has used DeMar, and Public Services has used Skyline. However, I will say that during ice storms over the winter, we were calling DeMar. I think we will be looking to utilize them more this year as we are getting out of EAB and more tree trimming and maintenance programs.

Aldr. Gaugel: The reason I ask is it's more cost effective for us to use DeMar. I understand the logic between having two companies and you want to make sure both of them stay happy, but I would say give 2/3 to DeMar until we run out of those funds and then move over to Skyline. We should default to DeMar when there is a question on who to call.

Mr. Reineking: I will talk with my Division Managers to make sure they are certainly worked in.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

4.g. Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for Sidewalk Maintenance.

AJ Reineking presented. The City sidewalk maintenance program is three pronged. We do removal and replacement of severely deteriorated sidewalk sections; some sunken sidewalk sections are mud jacked, and raised sidewalk sections (generally due to tree roots) are ground down. Concrete grinding in this application is a specialty field. The City has utilized the services of Safe Step for the last six years. They are the only known vendor in this area that does this type of work. Safe Step has held their municipal rates for the last several years as the economy has been slow. This year their municipal price reflects a 2% increase from the previous years.

In addition to sidewalk grinding, Safe Step also GPS locates all of their repairs and prescribes any different repairs that they encounter while they are doing their work. If they see a mudjack or remove and replace at a location, they'll let us know so we can dispatch those repairs as necessary. In this regard, they are a very responsive contractor and their documentation has been very useful during trip and fall claims.

It is my recommendation to waive the formal bid procedure and authorize a purchase order with Safe Step in the amount of $26.25 per inch/foot of sidewalk.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Payleitner. Approved by voice vote. **Motion carried**

4.h. Recommendation to approve Construction Contract for the 2016 Street Rehabilitation Program.

Karen Young presented. The locations for this program were presented earlier this year; bids were opened for this project on May 3. We received six bids with the Engineer's estimate at approximately $2 million. We are continuing to see lower prices on our asphalt projects. The low bid was received from Schroeder Asphalt Services in the amount of $1,761,733.65. Schroeder Asphalt Services was our successful contractor for last year's Street Program and we were happy with the work they provided the City. The construction schedule for this project is yet to be determined but we anticipate the project starting in June with our substantial completion date is August with final restoration in September. We are currently working on the notifications and press releases.

It is my recommendation to approve the construction contract with Schroeder Asphalt Services, Inc. for the 2016 Street Rehabilitation Program in the amount of $1,761,733.65.

Aldr. Lewis: Seeing as you came in under budget, are there extra projects you could possibly do?

Mrs. Young: We are currently evaluating that. If we determine it is something that's feasible, we will be back with a recommendation.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes
Bancroft: Absent
Krieger: Yes
Gaugel: Yes
Bessner: Yes
Lewis: Yes
Stellato: Absent
Silkaitis: Yes
Payleitner: Yes

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

4.i Recommendation to approve Resolution with the Illinois Department of Transportation for the 2016 Street Rehabilitation Program.

Karen Young presented. This compliments the approval for the street program; portions of the street program are paid for with Motor Fuel Tax funds so this is a Resolution with IDOT to appropriate the MFT funds which will be allocated to the project for this year. It is my recommendation to approve the Resolution with IDOT in the amount of $1,267,086.65.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes
Bancroft: Absent
Krieger: Yes
Gaugel: Yes
Bessner: Yes
Lewis: Yes
Stellato: Absent

Silkaitis: Yes
Payleitner: Yes

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lewis. Approved by voice vote. **Motion carried**

4.j Recommendation to Recommendation to approve Construction Engineering Services Agreement for the 2016 Street Rehabilitation Program.

Karen Young presented. This is also related to the 2016 street program. This project will require full time construction engineering services, typically handled by in house staff. Our staff member who completed this work for the City for many years recently retired. With that, to fill the void for this year's construction season, we are seeking approval to hire WBK for construction engineering services for this project.

WBK's team has extensive experience with street rehabilitation work and also will be utilizing our same engineer for some of our other projects who also has experience being that he is a former IDOT employee. Staff negotiated a price with WBK in the amount of $99,944 for a lump sum fee not to exceed contract. The scope of work, number of hours and hourly rates proposed for the construction engineering services are consistent with the type of work, our scope of work and the timeline for the work.

It is my recommendation to approve the construction engineering services agreement in the amount of $99,944 with WBK Engineering, LLC., for the 2016 Street Rehabilitation Program.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.k Update on the Red Gate Road LAFO Resurfacing Project – Information only.

Karen Young presented. This is information only; no action is required. As with the other projects, we continue to see savings on our roadway projects in this area as well. Bids were opened by IDOT for this project on April 22; eight bids were received. Our engineers estimate was approximately $270,000. The low bid was received by Geneva Construction Company in the amount of approximately $200,000. IDOT is currently in the process of awarding the contract and we are anticipating work to be completed by August, before school starts.

No further discussion.

4.l Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for the Red Gate Road Drainage Improvement Project.

Karen Young presented. We have determined that repairs are necessary to the drainage swale along Red Gate Road between the road, the water tower and our electric facilities. We have experienced erosion in this area that has caused sediment to travel down that drainage ditch onto the Fox River Bike Trail towards the river. The work that is proposed includes stabilization of the erosion banks and appropriate restoration. Proposals were received from three contractors who have had experience with this type of work.

The lowest responsive and responsible proposal was received by W.F. Johnston in the amount of $46,295. This contractor is also the same contractor that is going to be doing the earthwork for the water tower so it will be one contractor in the same location performing all the work out there. The construction will take place as part of the water main restoration work which is in June and July this summer.

Staff recommends waiving the formal bid procedure and approving a purchase order for the Red Gate Road Drainage Improvement Project with W.F. Johnston in the amount of $46,295.

Aldr. Lemke: What is the difference between the base bid and the alternate bid?

Mrs. Young: The scope of the work in the base bid includes leaving the soil on site. Instead of hauling it off, we were able to incorporate it into the earth work with the water tower to keep the soil on site instead of having to haul it off site.

Aldr. Lemke: Is that going to be the alternative bid?

Mrs. Young: It is; we bid two. We wanted to see what our options were.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

4.m Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for a Sanitary Sewer Trailer Pump.

Chris Adesso presented. As many of you may recall, over the last five years we have been purchasing new six inch trailer bypass pumps as part of a phase in program to replace our old equipment. Five years ago, Public Works made the decision to go with Godwin pumps for many reasons, but mostly because they are reliable, consistent and our staff is trained with them.

Over the last five years, we have made a significant investment in parts associated with those Godwin pumps, for that reason, as part of our last pump purchase we did obtain a quote from Xylem/Godwin who is the only pump distributor in Illinois that would be able to sell us a pump similar in nature to the ones that we already own and received a quote back with the same price that we received last year with no increase.

I would like to make a recommendation to Waive the Formal Bid Procedure and approve a Purchase Order for a Sanitary Sewer Trailer Pump from Xylem Godwin in the amount of $50,274.40.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

4.n Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for the purchase of a Lightnin Mixer Motor.

Chris Adesso presented. This is for a Mixer Motor for the sludge storage tank located at the Main Wastewater Treatment Plant. For those of who are not familiar with what that tank does, it stores about 83,000 of digested sludge and is a key component to the bio solids processing that takes place at the Main Plant prior to entering the centrifuges. Essentially it stores sludge that comes out of the digesters before it is spun and dewatered so we can haul it away.

This mixer motor is important to us because it keeps odor at a minimum and it keeps the sludge at a consistency which we can pump it up into the centrifuges. Because the system we have is more than just the gear motor, the only option for us to replace the aged gear box is a Lightnin Motor, who is the manufacturer that we currently have. We requested a quote from the manufacturer and received one in the amount of $39,958 and we would like to purchase said motor.

With that, I would like to make a recommendation to Waive the Formal Bid Procedure and approve a purchase order to buy a replacement Lightnin Mixer Motor in the amount of $39,958.

Aldr. Lemke: Does this give us the flexibility to vary the speed?

Mr. Adesso: At this time, this motor is a direct replacement and we don't have the capability now. As part of the digester improvement project, we are considering a different mixer and tank enlargement which would allow us to be able to run the mixer backwards which would give us an advantage to provide maintenance, so if something gets tangled up in the mixer, we can run the motor backwards and untangle it. But right now, we only have one speed and one direction.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Gaugel. Approved by voice vote. **Motion carried**

4.o Recommendation to approve an Ordinance Authorizing the City of St. Charles to borrow funds from the IEPA Water Pollution Control Loan Program for Phosphorus Removal and Digester Rehabilitation Projects.

Chris Adesso presented. As part of the four year Capital Improvement budget, the Wastewater Utility had four key projects identified as possibility to be funded through an IEPA Low Interest Loan. Those four projects are the Phosphorus Removal Improvements at the Wastewater Treatment Plan; a Three Phase Digester Rehabilitation Project for the two egg shaped digesters at the Main Wastewater Treatment Plant and the Rehabilitation of Two Lift Stations – one at 7th and Division and the other at Country Club Road.

It was identified by our Engineering Consultants and by the EPA that it would be in the City's best interest to include all four of these key projects in a project plan that could be used to submit application for a low interest loan to finance these projects. We are here this evening to ask for your approval to record an Ordinance which would allow the Mayor to sign a document to execute those loan agreements. One thing I would like to note is that the recording of this Ordinance will not commit the City in any way to securing the funding for these individual projects, but will allow us the ability to submit the project and start the paperwork being generated.

This is a large amount that we would like to submit as part of the project plan; the four projects over five years total a little over $17,000,000; we will apply for a project plan in the amount of $17,000,121.

Aldr. Silkaitis: The Phosphorus Removal project; this is mandated by the government, correct?

Mr. Adesso: That is correct.

Aldr. Silkaitis: We don't have a choice in the matter?

Mr. Adesso: Unfortunately not; we must do it, or be in violation of our permit.

Aldr. Lemke: Will we get competitive rates on this low interest loan?

Mr. Adesso: The rate right now is 1.86%. In discussions with Chris Minick and Julie Herr, typical bonding rates are around 3-3.5%, so it is anticipated that the rate may actually drop a bit more by the time our loan is secured. Chris Minick is very confident that it is in the City's best interest to apply for the low interest loan vs. securing an independent bond.

If there are no other questions, I would like to make a recommendation to approve an Ordinance authorizing the City of St. Charles to borrow funds from the IEPA Water Pollution Control Loan Program for Phosphorus Removal and Digester Rehabilitation projects.

No further discussion.

Motioned by Aldr. Payleitner, seconded by Aldr. Krieger. Approved by voice vote. **Motion carried**

5. Executive Session.

None.

6. Additional items from Mayor, Council, Staff or Citizens.

Aldr. Lemke: Do we have any International Harvester trucks and engines doing our snow plowing that you are aware of?

Mr. Adesso: Yes, we do have some International Trucks in our Fleet, especially in regards to snow plowing. The exact amount, I'm not sure of, but I can think of at least six. The Electric Utility also has International chassis and motors for their equipment.

Aldr. Lemke: We have had some catastrophic failures where I work, so I wonder if maybe further discussion on the side is necessary.

7. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Krieger, seconded by Aldr. Lewis. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**
Title:	Motion to approve a Façade Improvement Agreement for 225 W. Main St. (Homebrew Shop). Motion to approve a Façade Improvement Agreement for 311 N. 2nd St. (Charleston Center).
Presenter:	Rita Tungare

Please check appropriate box:

	Government Operations		Government Services
	Planning & Development	X	City Council (6/20/16)
	Public Hearing		

Estimated Cost:	$21,475	Budgeted:	YES		NO	X

If NO, please explain how item will be funded:

Staff has identified that savings from the FY 15-16 budget year in the amount of $21,475 is available for this purpose. These funds are available through an overage of sales tax revenues as compared to the FY 15-16 budget.

Executive Summary:

On 6/13/16, the Planning & Development Committee reviewed these two façade improvement agreements and recommended approval of the grants as follows:

- 225 W. Main St. (Homebrew Shop): $20,000 grant, approved 9-0. (The current budget would allow for $18,525 for this grant)
- 311 N. 2nd St. (Charleston Center): $20,000 grant, approved 8-1, contingent on funding being available.

The budget for the Façade Improvement Program for FY 16-17 is $40,000. With the other façade grants already approved, these two grants would exceed the budgeted amount, up to $61,475.

At the direction of the City Council, the additional funding could be utilized as follows:

- 225 W. Main St: $1,475 (increasing the grant amount up to $20,000)
- 311 N. 2nd St: $20,000

Attachments: *(please list)*

Façade Improvement Grant for 225 W. Main St. (Homebrew Shop).
Façade Improvement Agreement for 311 N. 2nd St. (Charleston Center).

Recommendation / Suggested Action *(briefly explain)***:**

Determine whether to utilize the additional funding.

If the Council does not wish to increase the grant program budget with use of these funds, it would be appropriate to then approve the 225 W. Main St. grant at $18,525 (remaining budgeted funds), and table the 311 N. 2nd St. grant.

For office use only:	*Agenda Item Number:* IIC11, IIC13

City of St. Charles
Facade Improvement Agreement

THIS AGREEMENT, entered into this 20th day of June, 2016, between the City of St. Charles, Illinois (hereinafter referred to as "CITY") and the following designated OWNER/LESSEE, to wit:

Owner/Lessee's Name:	Edward Seaman
Name of Business:	Home Brew Shop
Tax ID#/Social Security #	
Address of Property to be Improved:	225 W. Main St., St. Charles, IL 60174
PIN Number:	09-27-364-001

WITNESSETH:

WHEREAS, the CITY has established a Facade Improvement Program for application within the St. Charles Facade Improvement Business District ("District"); and

WHEREAS, said Facade Improvement Program is administered by the CITY with the advice of the Historic Preservation Commission and is funded from the general fund for the purposes of controlling and preventing blight and deterioration within the District; and

WHEREAS, pursuant to the Facade Improvement Program CITY has agreed to participate, subject to its sole discretion, 1) in reimbursing Owners/Lessees for the cost of eligible exterior improvements to commercial establishments within the District up to a maximum of one-half (1/2) of the approved contract cost of such improvements and 2) in reimbursing Owners/Lessees for 100% of the cost of the services of an architect for such facade improvements up to a maximum of $4,000 per building, as

set forth herein, but in no event shall the total CITY participation exceed ten thousand dollars ($10,000) per facade, as defined herein, for eligible improvements to the front and/or side of a building, and ten thousand dollars ($10,000) per building for eligible rear entrance improvements, with a maximum reimbursement amount of twenty thousand dollars ($20,000) per building; and

WHEREAS, the OWNER/LESSEE's property is located within the Facade Improvement Business District, and the OWNER/LESSEE desires to participate in the Facade Improvement Program pursuant to the terms and provisions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the CITY and the OWNER/LESSEE do hereby agree as follows:

SECTION 1:

A. With respect to facade improvements to the front and side of a building and related eligible improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of fifty percent (50%) of such cost, and shall reimburse OWNER/LESSEE for 100% of the cost of fees for architectural services pertaining to such improvements, up to a maximum amount of $4,000 per building as defined herein, provided that the total reimbursement for improvements to the front and side of a building and related eligible improvements and architectural services shall not exceed ten thousand dollars ($10,000) per facade as defined herein.

B. With respect to improvements to rear entrance(s) of a building and related eligible improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of fifty percent (50%) of such cost, and shall reimburse OWNER/LESSEE for 100 % of the cost of fees for architectural services pertaining to such improvements, up to a maximum amount of $4,000 per building, provided that reimbursement for landscaping materials and installation shall not exceed $1,000 per building, and provided that the total

reimbursement for rear entrance and related eligible improvements and architectural services shall not exceed ten thousand dollars ($10,000) per building.

The actual total reimbursement amounts per this Agreement shall not exceed **$20,000** for facade improvements to the front and side of a building and related eligible improvements and $0 for improvements to rear entrance(s) of a building and related eligible improvements. The improvement costs which are eligible for City reimbursement include all labor, materials, equipment and other contract items necessary for the proper execution and completion of the work as shown on the plans, design drawings, specifications and estimates approved by the City. Such plans, design drawings, specifications and estimates are attached hereto as Exhibit I.

SECTION 2: No improvement work shall be undertaken until its design has been submitted to and approved by the City Council. Following approval, the OWNER/LESSEE shall contract for the work and shall commence and complete all such work within six months from the date of such approval.

SECTION 3: The Director of Community and Economic Development shall periodically review the progress of the contractor's work on the facade improvement pursuant to this Agreement. Such inspections shall not replace any required permit inspection by the Building Commissioner and Building Inspectors. All work which is not in conformance with the approved plans, design drawings and specifications shall be immediately remedied by the OWNER/LESSEE and deficient or improper work shall be replaced and made to comply with the approved plans, design drawings and specifications and the terms of this Agreement.

SECTION 4: Upon completion of the improvements and upon their final inspection and approval by the Director of Community and Economic Development, the OWNER/LESSEE shall submit to the CITY a properly executed and notarized contractor statement showing the full cost of the work as well as each separate component amount due to the contractor and each and every subcontractor involved in

furnishing labor, materials or equipment in the work. In addition, the OWNER/LESSEE shall submit to the CITY proof of payment of the contract cost pursuant to the contractor's statement and final lien waivers from all contractors and subcontractors. The OWNER/LESSEE shall also submit to the CITY a copy of the architect's statement of fees for professional services for preparation of plans and specifications. The CITY shall, within fifteen (15) days of receipt of the contractor's statement, proof of payment and lien waivers, and the architect's statement, issue a check to the OWNER/LESSEE as reimbursement for one-half of the approved construction cost estimate or one-half of the actual construction cost, whichever is less, and for 100% of architectural services fee, subject to the limitations set forth in Section 1 hereof.

In the alternative, at its sole discretion, CITY may reimburse OWNER/LESSEE in two payments. The first reimbursement may be made only 1) upon completion of work representing 50% or more of the maximum reimbursement specified in Section 1 hereof and 2) upon receipt by CITY of the architect's invoices, contractor's statements, invoices, proof of payment and notarized final lien waivers for the completed work and 3) upon a determination by the Director of Community and Economic Development that the remainder of the work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the OWNER/LESSEE. The second, final reimbursement payment shall be made by CITY only upon submittal of all necessary documents as described herein.

SECTION 5: If the OWNER/LESSEE or his contractor fails to complete the improvement work provided for herein in conformity with the approved plans, design drawings and specifications and the terms of this Agreement, then upon written notice being given by the Director of Community and Economic Development to the OWNER/LESSEE, by certified mail to the address listed above, this

Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void.

SECTION 6: Upon completion of the improvement work pursuant to this Agreement and for a period of five (5) years thereafter, the OWNER/LESSEE shall be responsible for properly maintaining such improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the OWNER/LESSEE shall not enter into any Agreement or contract or take any other steps to alter, change or remove such improvements, or the approved design thereof, nor shall OWNER/LESSEE undertake any other changes, by contract or otherwise, to the improvements provided for in this Agreement unless such changes are first submitted to the Director of Community and Economic Development, and any additional review body designated by the Director, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement. OWNER/LESSEE shall execute and record a restrictive covenant, in a form substantially the same as Exhibit "II" hereto, at City's request.

SECTION 7: The OWNER/LESSEE releases the CITY from, and covenants and agrees that the CITY shall not be liable for, and covenants and agrees to indemnify and hold harmless the CITY and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the facade improvement(s), including but not limited to actions arising from the Prevailing Wage Act (820 ILCS 30/0.01 et seq.) The OWNER/LESSEE further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with

investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said facade improvement(s).

SECTION 8: Nothing herein is intended to limit, restrict or prohibit the OWNER/LESSEE from undertaking any other work in or about the subject premises which is unrelated to the facade improvement provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the CITY and upon the OWNER/LESSEE and its successors, to said property for a period of five (5) years from and after the date of completion and approval of the facade improvement provided for herein. It shall be the responsibility of the OWNER/LESSEE to inform subsequent OWNER(s)/LESSEE(s) of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

OWNER/LESSEE **CITY OF ST. CHARLES**

_____ _____

Mayor

ATTEST:_____

City Clerk

EXHIBIT "I"

Proposal from DK Build, Corp. dated 5/10/16

Total Estimated Cost:	$51,100
Maximum Grant:	$20,000

DK BUILD, CORP.

Dominik Kubiak
1505 Indian Hill Drive
Bensenville, IL 60106
Tel: 773-742-4447
jkdominik@yahoo.com

PROPOSAL # PR-32/2016

PREPARED FOR:
Home Brew Shop
Ed
225 W. Main St.
St. Charles, IL 60174
Tel: 224-238-9303

WORK TO BE PERFORMED AT:
225 W. Main St.
St. Charles, IL 60174

May 10, 2016

WE PROPOSE THE FOLLOWING WHERE DK BUILD CORP. WILL:

1. **INSTALL "SENERGY" STUCCO SYSTEM OVER THE PARTIAL EXTERIOR ELEVATION OF SOUTH REAR WALL ONLY (WHICH IS CLAD IN E.I.F.S, Drivit) IN ACCORDANCE WITH MANUFACTURE SPECIFICATIONS, AS FOLLOW:**

- **Furnish, set up, maintain, dismantle and remove all equipment necessary to complete the Stucco System.**
- **Remove and haul away all of the E.I.F.S debris.**
- **Furnish and apply SENERSHIELD liquid Air/Water- Resistive Barrier over existing masonry elevation.**
- **Furnish and install Corrosion-resistant wire lath/PermaLath, casing beads and corner beads.**
- **Furnish and install scratch and smooth/brown coat of Stucco, mixture of Portland Cement, Lime, Sand and Polymers in the mixture to add strength.**
- **Furnish and install reinforcing fiber mesh embedded in SENERGY® ALPHA BASE COAT, a 100% acrylic base coat that is field-mixed with Type I or Type II Portland cement over entire stucco area for extra strength.**
- **Furnish and install Senerflex acrylic-based textured color finish coat. SENERFLEX® FINISHES are 100% acrylic polymer finishes with advanced technology to improve long-term performance and dirt pick-up resistance.**
- **Furnish and install sealant Dow Cornig CWS or Dymonic FC with backer rod at all wall penetrations and transitions with other claddings over Stucco area only in accordance with the manufacturer specifications.**
- **All debris relating to our work will be hauled away.**

LABOR & MATERIAL: $9,300.00*

***ANY REQIRED REPAIR OF STRUCTURE/SUBSTRATE AFTER E.I.F.S REMOVAL WILL BECOME AN EXTRA CHARGE.**

ALL WORK WILL BE PROFESSIONALLY COMPLETED ACCORDING MANUFACTURERS SPECIFICATIONS

2. **INSTALL "SENERGY" STUCCO SYSTEM OVER THE PARTIAL EXTERIOR ELEVATION OF WEST SIDE WALL ONLY (WHICH IS CLAD IN E.I.F.S, Drivit) IN ACCORDANCE WITH MANUFACTURE SPECIFICATIONS, AS FOLLOW:**

- **Furnish, set up, maintain, dismantle and remove all equipment necessary to complete the Stucco System. EXCEPT CANOPY SCAFFOLDING IF REQUIRED BY THE CITY OF ST.CHARLES.**
- **Remove and haul away all of the E.I.F.S debris.**
- **Furnish and apply SENERSHIELD liquid Air/Water- Resistive Barrier over existing masonry elevation.**
- **Furnish and install Corrosion-resistant wire lath/PermaLath, casing beads and corner beads.**
- **Furnish and install scratch and smooth/brown coat of Stucco, mixture of Portland Cement, Lime, Sand and Polymers in the mixture to add strength.**
- **Furnish and install reinforcing fiber mesh embedded in SENERGY® ALPHA BASE COAT, a 100% acrylic base coat that is field-mixed with Type I or Type II Portland cement over entire stucco area for extra strength.**
- **Furnish and install Senerflex acrylic-based textured color finish coat. SENERFLEX® FINISHES are 100% acrylic polymer finishes with advanced technology to improve long-term performance and dirt pick-up resistance.**
- **Furnish and install sealant Dow Cornig CWS or Dymonic FC with backer rod at all wall penetrations and transitions with other claddings over Stucco area only in accordance with the manufacturer specifications.**
- **All debris relating to our work will be hauled away.**

LABOR & MATERIAL: $34,500.00*

***ANY REQIRED REPAIR OF STRUCTURE/SUBSTRATE AFTER E.I.F.S REMOVAL WILL BECOME AN EXTRA CHARGE.**

ALL WORK WILL BE PROFESSIONALLY COMPLETED ACCORDING MANUFACTURERS SPECIFICATIONS

OPTION FOR WAINSCOT WALL IN THIN CUT STONE VENEER OVER WEST SIDE WALL ONLY

INSTALL THIN CUT STONE VENEER OVER THE PARTIAL EXTERIOR ELEVATION OF WEST SIDE WALL UP TO 3 FEET HIGH ONLY (WHICH IS CLAD IN E.I.F.S, Drivit) IN ACCORDANCE WITH MANUFACTURE SPECIFICATIONS, AS FOLLOW:

- **Furnish, set up, maintain, dismantle and remove all equipment necessary to complete the E.I.F. System. EXCEPT CANOPY SCAFFOLDING IF REQUIRED BY THE CITY OF ST.CHARLES.**
- **Remove and haul away all of the E.I.F.S debris.**
- **Furnish and apply SENERSHIELD liquid Air/Water- Resistive Barrier over existing masonry elevation.**
- **Furnish and install Corrosion-resistant wire lath and casing beads.**
- **Furnish and install scratch coat of mortar, mixture of Portland Cement, Lime, Sand and Polymers in the mixture to add strength.**
- **Furnish and install Thin Cut Stone Veneer set in standard grey color mortar. ALLOWANCE FOR THIN STONE INCLUDED IN PRICE OF $3,600.00**
- **Pressure wash stone veneer after completion.**
- **Furnish and install Furnish and install sealant Dow Cornig CWS or Dymonic FC with backer rod at all wall penetrations and transitions with other claddings over new Stone area only in accordance with the manufacturer specifications.**
- **All debris relating to our work will be hauled away.**

LABOR & MATERIAL: $9,800.00 * , **

***ANY REQIRED REPAIR OF STRUCTURE/SUBSTRATE AFTER E.I.F.S REMOVAL WILL BECOME AN EXTRA CHARGE.**

**** WITH THIS OPTION STUCCO WILL COST $4,100.00 LESS OF TOTAL PRICE.**

ALL WORK WILL BE PROFESSIONALLY COMPLETED ACCORDING TO MANUFACTURERS SPECIFICATIONS

INSTALL ALUMINUM COPING OVER WEST PARAPET WALL ONLY, AS FOLLOW:

- **Remove clay copings from west wall only.**
- **Furnish and install aluminum coping over west parapet wall.**
- **All debris relating to our work will be hauled away.**

LABOR & MATERIAL: $1,600.00

PAYMENT TERMS AND OTHER CONDITIONS

Any alteration or deviation from above specifications that result in additional costs will be executed only upon written order and will become an extra charge over and above the contract price. All agreements contingent upon strikes, acccidents, acts of God, weather or delays beyound our control.
This contract may be terminated within three business days from the signing date with no obligation either to you or DK BUILD, CORP. Any deposits or money advanced will be refunded.
This contract may also be terminated by either you or DK BUILD, CORP, at any time before the work described is completed. In this event, under the Illinois law, you are obligated to pay for the portion of the work that was completed prior to the cancellation.
The customer agrees to pay the above specified balance upon completion of the job, and to secure the payment of said amount the customer hereby authorizes, irrevocably, any attorney of any Court of Record to appear for him in such court, at any time to confess a judgment, without process, in favor of the contractor or holder hereof, for such amount as may appear to be unpaid hereon, together with interest there on at 18% per annual or 1.5% per month from 30 days after the date of completion of the job , plus costs and reasonable attorney fees, and to waive release all errors which may intervene in any such proceedings and to consent to immediate execution upon such judgment, hereby ratifying and confirming all that my said attorney may do by virtue hereof after the first month job is completed.

PAYMENT SCHEDULE

- **25% DEPOSIT**
- **25% UPON MATERIAL DELIVER**
- **BALANCE DUE UPON COMPLETION**

NOTE – Above quoted proposal total is valid for 30 days from date issued. Storage chargers and/or price increases may occur due to fluctuating material cost if project is no initiated within 30 days after DK BUILD, CORP. receives signed contract. The offer may be withdrawn by us, if not accepted within 30 days.

Respectfully submitted by DK BUILD, CORP.

Name: _____

Signature: _____

Date: _____

ACCEPTANCE OF CONTRACT

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Name _____

Address _____

_____

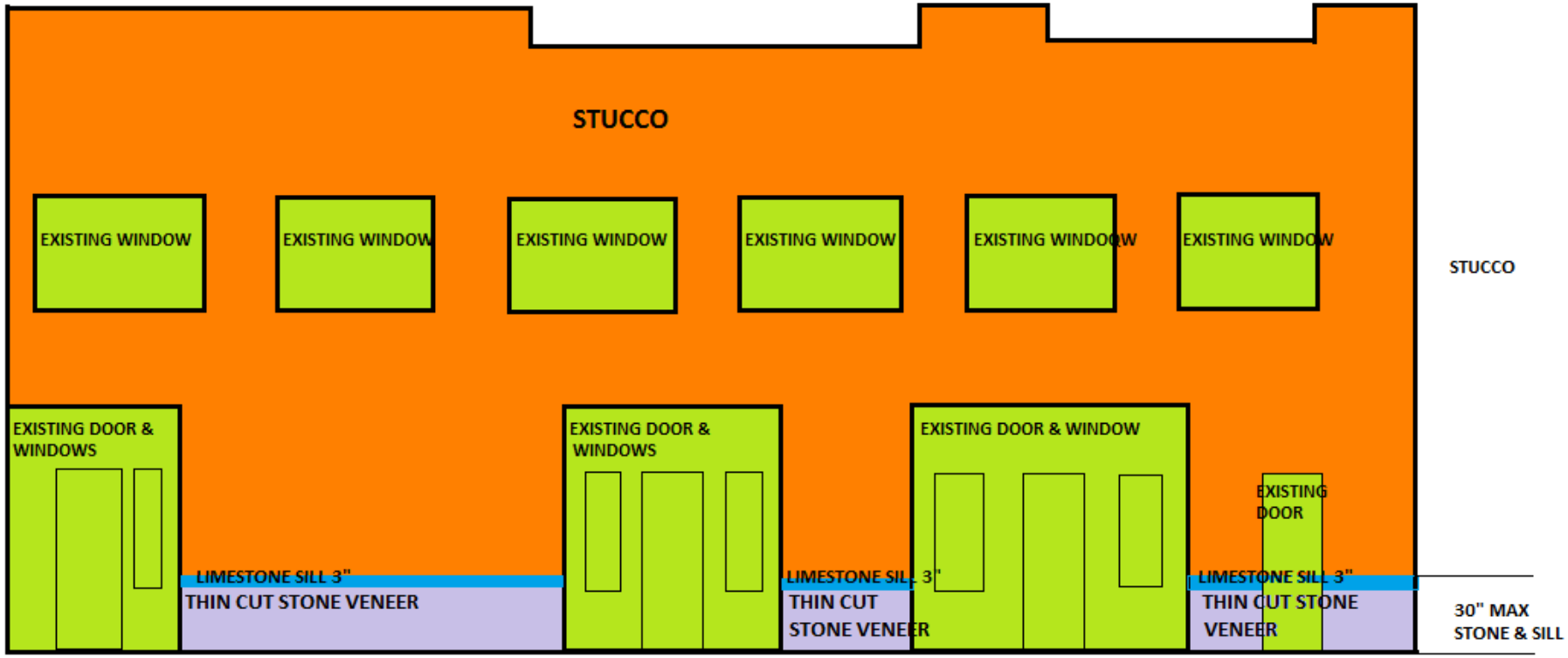
Signature _____

Date _____

FACADE RENOWATION

225 W. Main Street

St. Charles, IL 601074



WEST ELEVATION

City of St. Charles
Facade Improvement Agreement

THIS AGREEMENT, entered into this 20h day of June, 2016, between the City of St. Charles, Illinois (hereinafter referred to as "CITY") and the following designated OWNER/LESSEE, to wit:

Owner/Lessee's Name:	311 N. 2nd St. Partnership; Terry Grove
Name of Business:	Charleston Center
Tax ID#/Social Security #	
Address of Property to be Improved:	311 N. 2nd St., St. Charles, IL 60174
PIN Number:	09-27-353-008

WITNESSETH:

WHEREAS, the CITY has established a Facade Improvement Program for application within the St. Charles Facade Improvement Business District ("District"); and

WHEREAS, said Facade Improvement Program is administered by the CITY with the advice of the Historic Preservation Commission and is funded from the general fund for the purposes of controlling and preventing blight and deterioration within the District; and

WHEREAS, pursuant to the Facade Improvement Program CITY has agreed to participate, subject to its sole discretion, 1) in reimbursing Owners/Lessees for the cost of eligible exterior improvements to commercial establishments within the District up to a maximum of one-half (1/2) of the approved contract cost of such improvements and 2) in reimbursing Owners/Lessees for 100% of the cost of the services of an architect for such facade improvements up to a maximum of $4,000 per building, as

set forth herein, but in no event shall the total CITY participation exceed ten thousand dollars ($10,000) per facade, as defined herein, for eligible improvements to the front and/or side of a building, and ten thousand dollars ($10,000) per building for eligible rear entrance improvements, with a maximum reimbursement amount of twenty thousand dollars ($20,000) per building; and

WHEREAS, the OWNER/LESSEE's property is located within the Facade Improvement Business District, and the OWNER/LESSEE desires to participate in the Facade Improvement Program pursuant to the terms and provisions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the CITY and the OWNER/LESSEE do hereby agree as follows:

SECTION 1:

A. With respect to facade improvements to the front and side of a building and related eligible improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of fifty percent (50%) of such cost, and shall reimburse OWNER/LESSEE for 100% of the cost of fees for architectural services pertaining to such improvements, up to a maximum amount of $4,000 per building as defined herein, provided that the total reimbursement for improvements to the front and side of a building and related eligible improvements and architectural services shall not exceed ten thousand dollars ($10,000) per facade as defined herein.

B. With respect to improvements to rear entrance(s) of a building and related eligible improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of fifty percent (50%) of such cost, and shall reimburse OWNER/LESSEE for 100 % of the cost of fees for architectural services pertaining to such improvements, up to a maximum amount of $4,000 per building, provided that reimbursement for landscaping materials and installation shall not exceed $1,000 per building, and provided that the total

reimbursement for rear entrance and related eligible improvements and architectural services shall not exceed ten thousand dollars($10,000) per building.

The actual total reimbursement amounts per this Agreement shall not exceed **$20,000** for facade improvements to the front and side of a building and related eligible improvements and $0 for improvements to rear entrance(s) of a building and related eligible improvements. The improvement costs which are eligible for City reimbursement include all labor, materials, equipment and other contract items necessary for the proper execution and completion of the work as shown on the plans, design drawings, specifications and estimates approved by the City. Such plans, design drawings, specifications and estimates are attached hereto as Exhibit I.

SECTION 2: No improvement work shall be undertaken until its design has been submitted to and approved by the City Council. Following approval, the OWNER/LESSEE shall contract for the work and shall commence and complete all such work within six months from the date of such approval.

SECTION 3: The Director of Community and Economic Development shall periodically review the progress of the contractor's work on the facade improvement pursuant to this Agreement. Such inspections shall not replace any required permit inspection by the Building Commissioner and Building Inspectors. All work which is not in conformance with the approved plans, design drawings and specifications shall be immediately remedied by the OWNER/LESSEE and deficient or improper work shall be replaced and made to comply with the approved plans, design drawings and specifications and the terms of this Agreement.

SECTION 4: Upon completion of the improvements and upon their final inspection and approval by the Director of Community and Economic Development, the OWNER/LESSEE shall submit to the CITY a properly executed and notarized contractor statement showing the full cost of the work as well as each separate component amount due to the contractor and each and every subcontractor involved in

furnishing labor, materials or equipment in the work. In addition, the OWNER/LESSEE shall submit to the CITY proof of payment of the contract cost pursuant to the contractor's statement and final lien waivers from all contractors and subcontractors. The OWNER/LESSEE shall also submit to the CITY a copy of the architect's statement of fees for professional services for preparation of plans and specifications. The CITY shall, within fifteen (15) days of receipt of the contractor's statement, proof of payment and lien waivers, and the architect's statement, issue a check to the OWNER/LESSEE as reimbursement for one-half of the approved construction cost estimate or one-half of the actual construction cost, whichever is less, and for 100% of architectural services fee, subject to the limitations set forth in Section 1 hereof.

In the alternative, at its sole discretion, CITY may reimburse OWNER/LESSEE in two payments. The first reimbursement may be made only 1) upon completion of work representing 50% or more of the maximum reimbursement specified in Section 1 hereof and 2) upon receipt by CITY of the architect's invoices, contractor's statements, invoices, proof of payment and notarized final lien waivers for the completed work and 3) upon a determination by the Director of Community and Economic Development that the remainder of the work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the OWNER/LESSEE. The second, final reimbursement payment shall be made by CITY only upon submittal of all necessary documents as described herein.

SECTION 5: If the OWNER/LESSEE or his contractor fails to complete the improvement work provided for herein in conformity with the approved plans, design drawings and specifications and the terms of this Agreement, then upon written notice being given by the Director of Community and Economic Development to the OWNER/LESSEE, by certified mail to the address listed above, this

Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void.

SECTION 6: Upon completion of the improvement work pursuant to this Agreement and for a period of five (5) years thereafter, the OWNER/LESSEE shall be responsible for properly maintaining such improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the OWNER/LESSEE shall not enter into any Agreement or contract or take any other steps to alter, change or remove such improvements, or the approved design thereof, nor shall OWNER/LESSEE undertake any other changes, by contract or otherwise, to the improvements provided for in this Agreement unless such changes are first submitted to the Director of Community and Economic Development, and any additional review body designated by the Director, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement. OWNER/LESSEE shall execute and record a restrictive covenant, in a form substantially the same as Exhibit "II" hereto, at City's request.

SECTION 7: The OWNER/LESSEE releases the CITY from, and covenants and agrees that the CITY shall not be liable for, and covenants and agrees to indemnify and hold harmless the CITY and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the facade improvement(s), including but not limited to actions arising from the Prevailing Wage Act (820 ILCS 30/0.01 et seq.) The OWNER/LESSEE further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with

investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said facade improvement(s).

SECTION 8: Nothing herein is intended to limit, restrict or prohibit the OWNER/LESSEE from undertaking any other work in or about the subject premises which is unrelated to the facade improvement provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the CITY and upon the OWNER/LESSEE and its successors, to said property for a period of five (5) years from and after the date of completion and approval of the facade improvement provided for herein. It shall be the responsibility of the OWNER/LESSEE to inform subsequent OWNER(s)/LESSEE(s) of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

OWNER/LESSEE **CITY OF ST. CHARLES**

_____ _____

Mayor

ATTEST:_____

City Clerk

EXHIBIT "I"

Listing of quotes from John Wilson, Artisan Painting and Maintenance; Seyller's Tuckpointing & Masonry; Quality Aluminum Products, Inc.; Pat White Construction; and Acclaim Sign Company, dated 5/5/16: $43,635

Total Estimated Cost:	$43,635
Maximum Grant:	$20,000

GRANT FOR FOLLOWING ITEMS AT 311 N. 2nd STREET TO BE REPAIRED AND/OR REPLACED

311/Façade Grant Pricing List 5.5.16

1. Replace damaged wood paneling at storefront 109 including caulking and priming (about 20' x 2.5')
   Contractor: Jon Wilson, Artisan Painting and Maintenance
   Quote: $250

2. Scrape, sand, spot-prime and calk all wood paneling and trim around storefronts which is currently chipping (260' x 4'). Paint all with one coat of latex, low-luster paint. Caulk around all windows and frames (300') and between sidewalk and wood (300').
   Contractor: Jon Wilson, Artisan Painting and Maintenance
   Quote: $2,110

3. Hand clean ceiling above all storefronts and signage above storefronts that has become discolored due to dirt build up (about 1088 sqft).
   Contractor: Jon Wilson, Artisan Painting and Maintenance
   Quote: $450

4. Repair soffit edge in three locations that are sagging below signage. This entails cutting anchors, treating the sagging beam with clue after supporting with 2' x 4's. Caulk after repairs.
   Contractor: Jon Wilson, Artisan Painting and Maintenance
   Quote: $375

5. Cleaning of masonry on front elevations of building including east and side ends visible from public street/public easement – removal of dirt and stains, power wash all masonry and apply a maximum of 1 application of SureKlean Restoration Cleaner in areas of staining and rinse with a light power wash.
   Contractor: Seyller's Tuckpointing & Masonry
   Quote: $9,900

6. Tuckpointing and caulking on front elevations of building including east and side ends visible from public street/public easement – spot tuckpoint open, fractured and unsound mortar joints. Mortar joints to be cut back a minimum of 5/8" and cleaned of dust and loose material prior to pointing. Pointed mortar joints to match existing mortar joint profile and color as closely as possible. Tuckpoint all coping stone joints. Infill holes from old signage. Caulk base of wall where masonry meets sidewalk. Caulk expansion joints. Remove existing material and prep joints as required prior to installation of new sealant. Sealand to be used is Sonneborn NP-1
   Contractor: Seyller's Tuckpointing & Masonry
   Quote: $21,000

7. Remove and replace 6 pieces of soffit that are damaged on the walkway ceiling
   Contractor: Quality Aluminum Products, Inc.
   Quote: $750

8. Sawcut concrete entry way on both sides of curb in front of VFW that has deteriorated. Remove concrete 7'7" x 19'6" wide. Form edge – grade and compact stone base existing. Lay wire mesh – drill in rebar to foundation wall. Pour and finish 6" Tlick concrete. Seal when done with broom finish.
   Contractor: Pat White Construction
   Quote: $2,650

9. Acclaim Sign Company – Removal of all signs prior to cleaning and sealing the building. Reinstall all signs subsequent to cleaning and sealing the building.
   Quote: $6,150

Total = $43,635

MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, JUNE 13, 2016 7:00 P.M.

Members Present:	Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Turner, Krieger, Gaugel, Bessner, Lewis
Members Absent:	None
Others Present:	Mayor Raymond Rogina; Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Russell Colby, Planning Division Manager; Bob Vann, Building & Code Enforcement Division Manager; Matthew O'Rourke, Economic Development Manager; Chris Bong, Development Engineering Division Manager; Ellen Johnson, City Planner; Fire Chief Schelstreet; Asst. Chief Christensen; Lt. Brian Byrne

1. CALL TO ORDER

The meeting was convened by Chairman Bancroft at 7:00 P.M.

2. ROLL CALLED

Roll was called:

Present:	Stellato, Silkaitis, Payleitner, Lemke (7:03PM), Bancroft, Turner, Gaugel, Krieger, Bessner, Lewis
Absent:	None

3. COMMUNITY & ECONOMIC DEVELOPMENT

a. Recommendation to approve an Economic Development Incentive for Doran Scales, Inc.

Mr. O'Rourke said this is a draft incentive agreement for manufacturing company-Doran Scales who is looking to relocate to St. Charles.

Mark Podl-3131 E. Francis Circle- gave a brief history of the company and what they would be bringing to St. Charles.

- 40 years ago his father started the business.
- Manufacturer of scales
- Medical and Industrial Markets (Neo-natal care application as well)
- 250 dealers in US
- Known for heavy duty equipment, a long time in food processing environments with a wide range of products from physician offices to hospitals.
- Reason for the move-bringing items back to US from China which will increase their work force and they are excited about that.
- He and his wife really focus on culture and training
- Focus on high end products that are solution oriented for their customers-they have a lot of Engineers on staff to do so.

Project Summary

- Location - Legacy Business Park
- Build 33,000 sq. ft., 26-28' clear building

- Project approximate cost $3,125,000 – $3,500,000
- Timeline is immediate- start doing due diligence now on the land
- Completion estimated June of 2017-little lead time getting the pre-cast concrete walls
- Elevation will fit right in with Legacy's look and feel

Community Benefits

- 21 Employees and Growing
- Front office
  - 11, including 5 electrical and software engineers
  - Average Annual Compensation $75,772
- Production area
  - 8, including 3 service technicians
  - Average Annual Compensation $34,406
- External Sales – 2, located in in PA and CO
  - Average Annual Compensation $84,000
- 401K and health insurance

Aldr. Stellato asked if they had approached the School District. Mr. Podl said yes, they have progressed nicely with them and are in final discussions with 1 paragraph needing some fine tuning. Aldr. Stellato clarified that the city's share of the bill is estimated around $8,000 over 3 years. Mr. Podl said correct.

Aldr. Turner said he knows their product well; he worked at Johnson Controls so is in favor of their good product.

Aldr. Lewis asked if there were room to add on if they continue to grow. Mr. Podl said the land owner didn't want to sell them just the one lot, so in between the building is a shared wall for tenant 2 and they would plan to take that down at some point to grow.

Aldr. Stellato made a motion to approve an Economic Development Incentive for Doran Scales, Inc.. Seconded by Aldr. Payleitner. Approved unanimously by voice vote. Motion carried. 9-0

b. Recommendation to approve a Commercial Corridor and Downtown Business Economic Incentive Award for 116 W. Main Street (Dean Courser - Mixology).

Mr. O'Rourke said Mixology would be taking the eastern 1/3 of the building and the property owner has applied for this grant to help pay for some major system upgrades that would be needed to facilitate that becoming more than 1 tenant space. Modifications include the HVAC system and plumbing for bathrooms; with the total applied for being close to $58,000, but the owner would be putting a lot more than that into the facility, which brings it up to the maximum of the tier 2 grant of $25,000. Staff has reviewed that and finds that those improvements are in line with the grant and recommend approval.

Aldr. Stellato said he thinks the tenant is also putting in a lot of money. Mr. Courser said correct.

Aldr. Stellato made a motion to approve a Commercial Corridor and Downtown Business Economic Incentive Award for 116 W. Main Street (Dean Courser - Mixology). Seconded by Aldr. Turner. Approved unanimously by voice vote. Motion carried. 9-0

c. Recommendation to Approve a Commercial Corridor and Downtown Business Economic Incentive Award for 11 N. 3rd Street (Robert Mondi – Abby's Kitchen Expansion).

Mr. O'Rourke said Abby's Kitchen would be expanding into the unit direct east of them and in order to do so they require a significant amount of upgrades; in particular to the electrical systems, water, sewer and gas plumbing systems. The applicant is proposing well over $200,000 in improvements and though many of those were eligible for the program, staff has picked the most significant ones that would have the most lasting effect. He said the ones included in the grant application to receive city funding are highlighted in the agreement in the packet materials provided. He said their request is at the maximum $25,000-tier 2; staff has reviewed and it is in compliance with the grant and recommend approval.

Aldr. Lewis said she thinks it's wonderful that a business that's only been there a year is already expanding and she agrees that this building definitely needs the improvement and she supports it.

Aldr. Stellato made a motion to approve a Commercial Corridor and Downtown Business Economic Incentive Award for 11 N. 3rd Street (Robert Mondi – Abby's Kitchen Expansion). Seconded by Aldr. Silkaitis. Approved unanimously by voice vote. Motion carried. 9-0

d. Corridor Improvement Commission Recommendation to Approve a Corridor Improvement Grant for 11 N. 3rd Street (Terry Grove).

Mr. O'Rourke stated that this is the same building that Abby's Kitchen is located in, and this grant is with the property owner who has a number of small landscaping areas (all 4 sides) around the building and they propose to add a number of perennials and bushes to create more visual interest. The Corridor Commission reviewed the grant on May 4th and recommends approval, the total cost is $4,000 of which the city's share would not exceed $2,000.

Aldr. Turner said he would vote for this but said he thinks we are getting into the area of a façade improvement versus a corridor improvement. Mr. O'Rourke said this grant is just for landscaping and the materials so he thinks these improvements definitely fit into the corridor improvement program. He also noted that this building also did receive a façade grant for more building specific items.

Aldr. Stellato made a motion to approve a Corridor Improvement Grant for 11 N. 3rd Street (Terry Grove). Seconded by Aldr. Turner. Approved unanimously by voice vote. Motion carried. 9-0

e. Plan Commission recommendation to approve a Final Plat of Subdivision for Metro Storage, 2623 Lincoln Hwy.

Ms. Johnson said this past January the City Council approved a PUD Ordinance for development of a Metro Self Storage facility and the final plat that has been submitted is in conformance with the preliminary plat that was approved with the PUD Ordinance. Plan Commission recommended approval of the plat contingent upon resolution of staff comments which are outlined in the staff report.

Aldr. Turner made a motion to approve a Final Plat of Subdivision for Metro Storage, 2623 Lincoln Hwy. Seconded by Aldr. Lemke. Approved unanimously by voice vote. Motion carried. 9-0

f. Presentation regarding the Façade Improvement Grant Program.

Mr. Colby said a couple months back committee discussed the downtown incentive program and there were some questions regarding the status of the Façade Improvement Program. He then shared the background of the program as well as a PowerPoint presentation.

Façade Improvement Program:
- Started in 1994
- 50% reimbursement for exterior improvements
- $10,000 per 30 ft. building frontage
- Max. $20,000 per building in 5 year period
- Available to commercial properties in SSA 1B and Central Historic District
- Historic Preservation Commission review for the appropriateness of the architecture and also the scope of work being submitted to be sure it's a good investment of the city's funds.

Benefits of the Program:
- Assisted funding reinvestment in Downtown buildings over past 20 years
- Tool for:
  - Economic Development
  - Historic Preservation
  - Property Maintenance over and above what's required by minimum code standards
  - Improving community image
- Advances the City's mission of valuing the *Heritage* embodied in downtown buildings

Major projects over the past 5 years:
- 117 W. Main St.- new storefronts
  - Forever Yogurt, Diamondaire, Small Cakes
- 320 W. Main St- new storefronts
  - Two Wild Seeds, B-Shique Brow Boutique
- McNally's Irish Pub-major façade project
- Hotel Baker historic window restoration-grants over last 2 years to assist with restoring windows.

He said 117 W. Main St. (Szechwan) and 320 W. Main St. (former Park Side liquors) are both good examples where the storefronts were restored back to a state that was more typical of when the buildings were constructed and have also been successful business locations, as where before they were more tired and not as attractive to new businesses.

Budget:
- $40,000 for FY 16-17
  - Similar to previous few years
  - Funding has run out in May the last two years (start of the grant year)
- Late 1990s/early 2000s: $150,000+ year
  - No per-building grant cap-which means there were some fairly large project that the city funded.

Current Projects:

- Approved
    - 102 E. Main St., Riverside Pizza- windows, $950
    - 11 S. 2nd Ave.- awnings, $1525
    - 116 W. Main St., Mixology Aveda Salon: Construct new storefront, $15,000
- Requested
    - 221 W. Main St.: Repaint/restore brick façade, $,4000
    - 311 N. 2nd Ave., Charleston Center: Misc. repair of building façade, $20,000
    - 225 W. Main St., Homebrew Shop: Remove failing EIFS and replace with stucco and stone base, $20,000

He said the amount of funding that is being requested is in excess of the program budget, there's an unusual situation where 2 grant applications that are considered equal in terms of eligibility on the same day were received, but if both approved would exceed budget.

Questions from staff:

- Seeking direction on increasing the program budget to cover current grant requests
    - 6 grants (3 approved, 3 under review)
    - $61,475 requested
- Feedback for next year's program

Possible program changes:

- With a limited program budget:
    - 25% for "routine" maintenance
    - 50% reimbursement for "new" improvement or materials/methods unique to historic preservation
- Alternately, restructure as a competitive program based on criteria
    - Prioritize specific buildings or types of projects-applicants ranked based on having an application deadline.

Mr. Colby said he knows this has been discussed at various points in time but has remained as a first-come, first-serve grant program. Certain properties are prioritized if they have not had grants in the past, but the current situation is that for the most part, most buildings in the downtown have received a grant in the past. Typically they are not new applicants but may be new projects that come connected to a business or an opportunity that arises, so it can be difficult to try and separate those out in terms of priority.

Aldr. Bessner asked if there is a definitive line on what's being improved on the façade or any kind of maintenance that isn't the front of the façade. Mr. Colby said it has to be improvements related to the exterior, so the visible exterior of the wall or any kind of improvements related to the stability or condition of the wall; it must be exterior and visible from the street. Aldr. Bessner asked if the Hotel Baker's windows are all the ones fronting Main St. or the river. Mr. Colby said the grant was for all the windows on the front, side and rear elevation because all of those are visible from off-site of the property; it was kind of a unique situation where all 3 sides are visible.

Aldr. Lewis said if the committee supports the funding for this current year to cover all applications if that meant any additional coming in. Mr. Colby said no, only all applications that

have been submitted to date, because the ones received all represent the first round of applications that were submitted at the beginning of this grant year; staff is not suggesting extending anything beyond that unless committee had an interest in doing so.

Aldr. Lewis commented that she thinks the city is fine where we are at and it would be alright to honor both of the applicants this year, but she has served on other committees and there is only so much money to go around so she's not sure she is comfortable to keep expanding it because money then has to be taken from something else.

Aldr. Payleitner asked if committee were in the position to say no to one of those applications before us; Council discretion. Mr. Colby said yes, Council has the ability to approve or not approve the grant requests. Aldr. Payleitner said she feels committee should entertain some of the suggestions from staff and she sees this as not just helping with maintenance but as helping out a landlord or property owner to bring back historic charm and its original luster; but just because someone hasn't painted a building for 10 years, it's not the same category as someone who wants to return the historic image of their building. She questions if the 25% for maintenance should even be in there.

Aldr. Stellato said in looking back to the glory days when there were $150,000 in the budget, they realized a lot of money would be given out in the first couple years and as the improvements were made less would be given every year because all the buildings would be improved, but that's not the case, he gets it. He said he doesn't mind for this year, if they qualify, to make an exception for the 2 applications that came in on the same day. He added that he thought there was a discussion to expand the area going forward, and if that is done, the criteria should be set up as far as new maintenance and routine maintenance and that would probably require further discussion, but for now he is okay with giving staff the flexibility to expand the program this year because of the 2 applications, if its determined they qualify.

Chairman Bancroft said he welcomes this problem, great to have too much going on. He said to the extent of going forward to improve the program, all the suggestions by staff are fine, and from a personal standpoint, artificial limits on dollar amounts are always tough if you have good projects and he thinks the program should be focused on what we want to focus on and then be executed on.

Aldr. Turner said when you have something like repairing awnings or paint a building, you can kind of question that, but if you go to 225 W. Main where wall face is failing, those should be done. He thinks landlords should be more proactive when it comes to maintenance. He said he's not sure where we'd get the money but he would say yes to all 3 applicants, but they really need to be looked at as to whether its maintenance or is the building falling apart, because it's good for the city to not have a structure that is falling down.

Chairman Bancroft said the request is to provide a recommendation directing staff to increase the program budget.

Aldr. Silkaitis asked where we get the $21,475 from; something else will have to be cut because it has to come from somewhere. Mr. Colby said staff needs to determine that. Aldr. Lemke asked for staff to make a recommendation to committee as to where that might come from. Aldr. Silkaitis said we can talk about it but he's not going to approve anything until he knows where the money is coming from.

Aldr. Krieger said she supports the new improvements over the maintenance and she would like to see some additional information on that, she also hates to say no to those who have applied and suggested some budgetary guidance on that. She is in favor of reworking, fine tuning and restructuring the program for next year and at that time consider raising the budget a little bit depending on what it looks like next year.

Aldr. Stellato made a motion for a recommendation to Council that states "subject to staff finding the source of the budget change". Seconded by Aldr. Silkaitis.
Roll was called:
Present: Payleitner, Lemke, Turner, Krieger, Gaugel, Bessner, Lewis, Stellato, Silkaitis
Absent:
Nays:
Abstain:
Motion Carried 9-0

Ms. Tungare said that staff would work with the Finance Department to find the source.

Chairman Bancroft clarified that is not approving any particular grant; just the budget increase subject to further information at the Council level.

Aldr. Lewis commented that she feels we do need to be careful because there are many groups that ask us for more money than we have to give and we need to think through this very carefully.

Aldr. Lemke said until it's decided what to do about the grants on the table, we may want to close off additional consideration or advise additional applicants that we are already subscribed.

Aldr. Gaugel said in looking at some of the projects funded with this, they are all very successful; it's a program that works, the former Parkside liquor building, Szechwan, Diamondaire and McNally's are now tremendous assets to downtown; the end result is what we want to accomplish. He said all the questions and issues being brought up are very valid, but to keep in mind what the end result is-productive properties, it has worked. Aldr. Payleitner said right, but she sees what has been done on those properties as a definite improvement, there was construction done, so she would put all those examples in the improvement category, not maintenance. Aldr. Gaugel said he agrees that we need to find where the money is coming from but he is in favor of moving forward to give the opportunity and not discourage anyone from coming forward if the end result is what we have seen so far, it's a good thing.

g. Historic Perseveration Commission recommendation to approve a Façade Improvement Grant for 221 W. Main St. (Darius Grigalunias).

Mr. Colby said this is a grant to assist with some updates to the elevation of the building including the removal of awnings, power washing the building, tuckpointing, priming and painting of brick, window trim and door painting. This was reviewed by the Historic Preservation commission and recommended for approval, the total cost is $8,000 and the grant would fund up to $4,000 of the cost.

Aldr. Payleitner asked if there were new awnings or just removal. Mr. Colby said removal; there will no longer be awnings.

Aldr. Krieger made a motion to approve a Façade Improvement Grant for 221 W. Main St. (Darius Grigalunias). Seconded by Aldr. Gaugel. Approved unanimously by voice vote. Motion carried. 9-0

h. Historic Preservation Commission recommendation to approve a Façade Improvement Grant for 311 N. 2nd St. (Charleston Center).

Mr. Colby said the grant request includes repair, cleaning, painting of wood siding, soffit repair, masonry cleaning and tuckpointing. This has been reviewed by Historic Preservation Commission and they recommend approval, total cost of work is estimated around $43,000 and the grand would cover up to $20,000.

Aldr. Payleitner said she has an issue with this one; she doesn't see anything changing, new or improved. Mr. Colby said that is correct, and currently the program requirements do not make any distinction between the different types of projects, they are all eligible improvements. Aldr. Krieger said that needs to looked at more closely and revised. Mr. Colby agreed and said if we are looking at changes to the program they would start with the eligible improvements list to identify what might be identified as routing maintenance versus new improvement.

Aldr. Payleitner asked how old the building is. Mr. Colby said 1990.

Aldr. Stellato asked if this were contingent upon finding the money. Mr. Colby said yes, it would be advisable to include that condition.

Aldr. Stellato made a motion to approve a Façade Improvement Grant for 311 N. 2nd St. (Charleston Center) contingent upon staff finding the funding for the grant. Seconded by Aldr. Lemke.

Roll was called:
Present: Lemke, Turner, Krieger, Gaugel, Bessner, Lewis, Stellato, Silkaitis
Absent:
Nays: Payleitner
Abstain:
Motion Carried 8-1

i. Historic Preservation Commission recommendation to approve a Façade Improvement Grant for 225 W. Main St. (Homebrew Shop).

Mr. Colby said the proposal is to remove the EIFS/dryvit material that is covering the west and south elevations and replace it with a stucco material that is expected to hold up better than the EIFS material. He said there would also be a stone veneer wall added at the base along 3rd St. and Historic Preservation has reviewed this grant and recommends approval with the total cost being estimated at $51,000 with the grant covering up to $20,000.

Aldr. Turner asked if this one were approved without the contingency of finding money; does it fit in the budged of $40,000. Mr. Colby said yes, a substantial portion would. Aldr. Turner clarified that the only one contingent upon finding money then would be the one on 2nd St. Mr. Colby said correct.

Aldr. Turner made a motion to approve a Façade Improvement Grant for 225 W. Main St. (Homebrew Shop). Seconded by Aldr. Krieger.

Roll was called:
Present: Lemke, Turner, Krieger, Gaugel, Bessner, Lewis, Stellato, Silkaitis, Payleitner
Absent:
Nays:

Abstain:
Motion Carried 9-0

j. Plan Commission Recommendation to approve a General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) pertaining to multiple provisions applicable to residential and manufacturing zoning districts.

Ms. Johnson said this meant to address several issues with existing provisions in the zoning ordinance that staff has encountered, the amendments are detailed in the staff report but are related to the following: stoop encroachments, patio encroachments, definition of stories of a building, clarifying building coverage in relation to cantilevered portions, extending nonconforming walls is permitted only when an existing wall remains intact, rear yard coverage limitations, attached garage width and setbacks are measured and allowing fences and landscape buffer yards in the M2 district. She said the Plan Commission held a public hearing and recommended approval by a vote of 8-1 with the 2 conditions; which staff has modified the proposal to align with those conditions which are detailed in the staff report.

Aldr. Lewis said the basement concerns her a bit and asked if a house can now be built taller than before. Ms. Johnson said no, it's related to how we define a basement; currently the zoning ordinance counts a basement as a story of a building but the height limitation in the zoning ordinance for residential districts is based on the number of stories. She said so for most residential districts, a maximum of 2 stories is allowed and if you count the basement, then technically you could only have a basement on a 1 story building, which is not how it's been enforced in the past.

Aldr. Lemke said it seems we have some places where the basement is really out and they are using it as a garage so you end up with a 3 story; they throw dirt against the front of it to say "that's the front door, but nobody goes in and out" and he would be against calling that a 2 story. If you have a garage in the basement and full out garage upon one wall as far as he's concerned that's a 3 story walk up, you could have an elevator, and he would be in favor of making any allowance for any basement that has a garage.

Aldr. Stellato made a motion to approve a General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) pertaining to multiple provisions applicable to residential and manufacturing zoning districts. Seconded by Aldr. Bessner.

Roll was called:
Present: Turner, Krieger, Gaugel, Bessner, Lewis, Stellato, Silkaitis, Payleitner
Absent:
Nays: Lemke
Abstain:
Motion Carried 8-1

4. ADDITIONAL BUSINESS-None.

5. EXECUTIVE SESSION-None.

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS-NONE.

7. ADJOURNMENT- Aldr. Turner made a motion to adjourn at 8:21pm. Seconded by Aldr. Silkaitis. Approved unanimously by voice vote. Motion Carried. 9-0

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