

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, APRIL 4, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
 - Special presentation of the City of St. Charles Fire Department Citizen Award to Mr. Glenn Kennedy and Ms. Amalia Tavajian.
 - Presentation of the 2016 St. Patrick's Day Parade Winners:

Best of Show
Blue Goose Market

Children's Showcase
St. Patrick's Catholic Preschool & St. Patrick's Catholic School Girl Scouts (Tie)
Girl Scouts of Wildrose Elementary
Daisy Troop #99 & Girl Scouts of Northern Illinois - Pottawatomie Service Unit (Tie)

Non-Profit Showcase
Knights of Columbus
St. Charles Public Library
Congregational United Church of Christ

Business Showcase
Landmark Farms Inc.
Smallcakes
Abby's Breakfast & Lunch

- Presentation of a Proclamation declaring April 10 – 16, 2016 Week of the Young Child in the City of St. Charles.
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**

- *7. Motion to accept and place on file minutes of the regular City Council meeting held on March 21, 2016.
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 03/04/16 – 03/27/16 in the amount of \$4,251,998.41.

I. New Business

- A. Motion to approve a **Resolution** Providing for the Adoption of the City of St. Charles Annual Budget for Fiscal Year 2016/2017.
- B. Recommendation by the City Council to approve the revised Article V, Section 5.1, and Appendix A, Salary Ranges, to replace the existing Article V, Section 5.1, and Appendix A within the agreement between the City of St. Charles and Teamsters Local Union No. 330 for the period May 1, 2014, to April 30, 2018.

II. Committee Reports

A. Government Operations

- *1. Motion to approve a Massage Establishment license LeVisage Spa LLC, located at 475 Dunham Road, Ste. 2A, St. Charles.
- *2. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2016/17 Stone/Gravel Bid to C. H. Hager Excavating, Inc.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of St. Charles to Approve Award of 2016/17 Hauling Bid to S. Schroeder Trucking, Inc.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk to Approve Award of 2016/17 Concrete Reclamation Bid to Ozinga Ready Mix Concrete, Inc.
- *5. Motion to waive the bid procedure and approve a **Resolution** Authorizing the Mayor and City Clerk to Accept the Blanket Cable Quote from Anixter, Inc. for Okonite Cable for Fiscal Year 2016/17.
- *6. Motion to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a Hydraulic Telescopic Articulating Aerial Device to Altec Industries, Inc., and Approve the Trade-In of Replaced 2005 IHC 4300 Vehicle #1924.
- *7. Motion to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2017 Freightliner 114SD 6x4 66k Chassis, With Sewer Cleaning Equipment, to E J Equipment, Inc., and Approve Trade-in of Replaced 2012 Vactor 2112, Vehicle #1859.
- *8. Motion to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 International 7400 SFA 6x4 to Rush Truck Centers and Sell Replaced 1998 International 49004x2 Vehicle #1808.
- *9. Motion to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of

St. Charles to Approve the Award of a 2016 Ford F-250 Pick Up, With Snow Plow, to Currie Motors Fleet and Sell Replaced 2004 Ford F-350 SD Vehicle #1804.

- *10. Motion to approve **Ordinance** Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.
- *11. Motion to accept and place on file minutes of the March 21, 2016 Government Operations Committee meeting.
- 12a. Motion to approve the final decision of the disposition of payment for the 2015 outstanding invoice due to the City of St. Charles for services rendered to Pride of the Fox, Inc. (Riverfest).
- 12b. Motion to approve a request for funding Pride of the Fox for Festival to be held June 9-12, 2016.
- 12c. Motion to approve no parking restrictions for named streets/avenues, parking lot closures and use of amplification equipment for the Festival of the Fox to be held June 9-12

B. Government Services

- 1. Motion to approve moving the electrical switchgear on IL Route 31 100 feet to the north in an amount not to exceed \$45,000.
- *2. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Legacy Substation Civil Work and Cable Removal to Archon Construction.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Electric Duct and Streetscape Elements to Intren.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to increase the Maximum Contribution for the Homeowner Sewer Assistance Policy to \$3,500.
- *5. Motion to approve an **Ordinance** Authorizing Amendment of Title 3 “Revenue and Finance”, Chapter 3.38, “Yard Waste User Fee”, Section 3.38.010 “User Fee” of the St. Charles Municipal Code.
- *6. Motion to waive the formal bid procedure and approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Contract for the Resurfacing of South Riverside Avenue and Various Public Works Parking Lots to Schroeder Asphalt Services.
- *7. Motion to approve street and parking lot closures and use of amplification equipment for the 2016 Fox Valley Marathon.
- *8. Motion to approve a **Resolution** Requesting the Closure of Route 64 and 31 for the Memorial Day Parade on May 30, 2016 from 9:45 a.m. to 11:00 a.m.
- *9. Motion to approve parking lot, street closure and use of amplification equipment for St. Charles Cruise Nights.
- *10. Motion to approve street closures for the Annual Farmers Market from June through October.
- *11. Motion to approve street and parking lot closures and use of amplification equipment for the Fine Arts Show.
- *12. Motion to approve the use of City Plazas/Property and use of amplification equipment for STC Live.

- *13. Motion to approve a Tri-City Ambulance Resolution 2016-01 Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Tri-City Ambulance Association Budget in the capacity as lead agency for TCA.
- *14. Motion to approve a **Resolution** Authorizing the City of St. Charles, as Lead Agency, to Execute an Agreement Between Tri-City Ambulance and Paramedic Services of Illinois, Inc. for Paramedic Services on Behalf of Tri-City Ambulance.
- *15. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Award of Contract to Foster Coach for the Purchase of Ambulance Replacement for Tri-City Ambulance.

C. Planning and Development

- *1. Motion to accept and place on file minutes of the March 14, 2016 Planning & Development Committee Meeting.

9. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment



City of St. Charles
I L L I N O I S

Proclamation

**WEEK OF THE YOUNG CHILD™
APRIL 10 – 16, 2016**

WHEREAS, the City of St. Charles, St. Charles Park District, Community Unit School District 303, St. Charles Library, and all community-based early childhood providers and partners recognize the critical importance of the early childhood years, birth through five years of age; and

WHEREAS, St. Charles is working as a community to continually expand and improve early learning opportunities for all children in order to provide them with a strong early foundation for success in school and in life; and

WHEREAS, civic leaders, educators, family members and all other individuals that influence the lives of young children here in our community of St. Charles deserve thanks and recognition; and

WHEREAS, a focus on the needs of young children and their families support early learning for all young children and are crucial to our children's futures.

NOW THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, do hereby proclaim **April 10 - 16, 2016 as the Week of the Young Child™** in St. Charles, Illinois and encourage all citizens to work to make a good investment in our young children living within our community.

SEAL:



Raymond P. Rogina, Mayor

**MINUTES FROM THE MEETING OF THE ST. CHARLES CITY
COUNCIL
HELD ON MONDAY, MARCH 21, 2016 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. **Call To Order By Mayor Raymond Rogina at 7:01 P.M.**
2. **Roll Call.**
Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft
Krieger, Gaugel, Bessner
Absent: Lewis
3. **Invocation by Rita Payleitner.**
4. **Pledge of Allegiance.**
5. **Presentations**
None
6. **Motion by Krieger, seconded by Gaugel to approve the Omnibus Vote.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED
- *7. **Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the regular City Council meeting held on March 7, 2016.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED (Omnibus Vote)
- *8. **Motion by Krieger, seconded by Gaugel to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 02/29/2016 – 03/13/2016 in the amount of \$1,342,408.30.**
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED (Omnibus Vote)

I. New Business

None

II. Committee Reports

A. Government Operations

- *1. Motion by Krieger, seconded by Gaugel to accept and place on file minutes of the Government Operations Committee meeting held on March 7, 2016.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED (Omnibus Vote)
2. Motion by Stellato, seconded by Turner to approve Class B and C Late Night Permit requests (1:00 a.m. and 2:00 a.m.) for FY1617 renewal period.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner
NAY: Krieger ABSENT: Lewis
MOTION CARRIED

B. Government Services

None

C. Planning and Development

1. Motion by Bancroft, seconded by Bessner to A **Resolution 2016-21** Authorizing Professional Engineering Service Agreements by and between the City of St. Charles and Consultants for the Prairie Center Project.
ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner
NAY: Silkaitis ABSENT: Lewis
MOTION CARRIED
- *2. Motion by Krieger, seconded by Gaugel to approve a **Resolution 2016-22** to approve and execute a Release and Reimbursement Agreement between the City and 1500 Lincoln Highway LLC.
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED (Omnibus Vote)
- *3. Motion by Krieger, seconded by Gaugel to approve a Downtown Business Economic Incentive Award Agreement for 320 W. Main Street - Two Wild Seeds Baking Company, LLC. (Susan and Katie Kritzberg).
ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner
NAY: 0 ABSENT: Lewis
MOTION CARRIED (Omnibus Vote)
- *4. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-8** Amending Chapter 15.04 "Building Code", Section 15.04.010 "2015 International Building Code – Regulations Adopted and Modified" of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner

NAY: 0 ABSENT: Lewis

MOTION CARRIED (Omnibus Vote)

- *5. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-9** Amending Chapter 15.28 "Fire Prevention Code" of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner

NAY: 0 ABSENT: Lewis

MOTION CARRIED (Omnibus Vote)

- *6. Motion by Krieger, seconded by Gaugel to approve an **Ordinance 2016-M-10** Amending Chapter 15.04 "Building Code", Section 15.04.020 "One-Family and Two-Family Residences-Regulations Adopted and Modified" of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Krieger, Gaugel, Bessner

NAY: 0 ABSENT: Lewis

MOTION CARRIED (Omnibus Vote)

9. No Executive Session

10. Additional Items from Mayor, Council, Staff, or Citizens

- Alder. Stellato thanked Alder. Paylietner for substituting during recent illness.

11. Adjournment

Motion By Krieger, seconded by Bancroft, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:04 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

4/1/2016

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

3/14/2016 - 3/27/2016

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-----------------------------|------------------|---------------|-------------|--------------------|-------------------------------|
| 114 | DG HARDWARE | | | | | |
| | | 83729 | 10.32 | 03/17/2016 | 62515/F | MISC HARDWARE/SUPPLIES |
| | | 83729 | 12.36 | 03/17/2016 | 65200/F | MISC HARDWARE/SUPPLIES |
| | | 83729 | 1.98 | 03/17/2016 | 65201/F | FASTENERS |
| | | 83729 | 4.48 | 03/17/2016 | 65218/F | MISC HARDWARE/SUPPLIES |
| | DG HARDWARE Total | | <u>29.14</u> | | | |
| 139 | AFLAC | | | | | |
| | | | 13.57 | 03/18/2016 | ASPE160318144324FN | AFLAC Specified Event (PRP) |
| | | | 7.38 | 03/18/2016 | ASPE160318144324PD | AFLAC Specified Event (PRP) |
| | | | 17.04 | 03/18/2016 | ASPE160318144324PW | AFLAC Specified Event (PRP) |
| | | | 25.20 | 03/18/2016 | ADIS160318144324FD | AFLAC Disability and STD |
| | | | 26.21 | 03/18/2016 | ADIS160318144324FN | AFLAC Disability and STD |
| | | | 150.40 | 03/18/2016 | ADIS160318144324PD | AFLAC Disability and STD |
| | | | 20.08 | 03/18/2016 | ADIS160318144324PW | AFLAC Disability and STD |
| | | | 8.10 | 03/18/2016 | AHIC160318144324FD | AFLAC Hospital Intensive Care |
| | | | 8.10 | 03/18/2016 | AHIC160318144324PD | AFLAC Hospital Intensive Care |
| | | | 55.90 | 03/18/2016 | AHIC160318144324PW | AFLAC Hospital Intensive Care |
| | | | 24.92 | 03/18/2016 | ACAN160318144324IS | AFLAC Cancer Insurance |
| | | | 108.86 | 03/18/2016 | ACAN160318144324PD | AFLAC Cancer Insurance |
| | | | 108.29 | 03/18/2016 | ACAN160318144324PW | AFLAC Cancer Insurance |
| | | | 27.89 | 03/18/2016 | APAC160318144324FD | AFLAC Personal Accident |
| | | | 16.32 | 03/18/2016 | APAC160318144324FN | AFLAC Personal Accident |
| | | | 67.28 | 03/18/2016 | APAC160318144324PD | AFLAC Personal Accident |
| | | | 13.38 | 03/18/2016 | APAC160318144324PW | AFLAC Personal Accident |
| | | | 42.48 | 03/18/2016 | AVOL160318144324FN | AFLAC Voluntary Indemnity |
| | | | 77.96 | 03/18/2016 | AVOL160318144324PD | AFLAC Voluntary Indemnity |
| | | | 72.82 | 03/18/2016 | AVOL160318144324PW | AFLAC Voluntary Indemnity |
| | AFLAC Total | | <u>892.18</u> | | | |
| 145 | AIR ONE EQUIPMENT INC | | | | | |
| | | 83900 | 36.00 | 03/17/2016 | 110901 | DYNA FIT QR & PADDING |
| | | 86832 | 254.00 | 03/24/2016 | 111192 | MISC HAZMAT SUPPLIES |
| | AIR ONE EQUIPMENT INC Total | | <u>290.00</u> | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------------|------------------|------------------|-------------|----------------|------------------------------|
| 149 | ALARM DETECTION SYSTEMS INC | | | | | |
| | | 83907 | 294.00 | 03/24/2016 | 30434-1176 | QTRY CHARGES JUN 2016 |
| | ALARM DETECTION SYSTEMS INC Total | | 294.00 | | | |
| 160 | ALFA LAVAL INC | | | | | |
| | | 86961 | 766.21 | 03/24/2016 | 276012558 | MERETA |
| | ALFA LAVAL INC Total | | 766.21 | | | |
| 220 | NONDA ANDERSON | | | | | |
| | | | 32.67 | 03/17/2016 | 031016 | REIMB - LUNCH INTRVW PANEL |
| | | | 121.05 | 03/17/2016 | 031416 | PETTY CASH |
| | NONDA ANDERSON Total | | 153.72 | | | |
| 231 | MELINDA ANYON | | | | | |
| | | | 565.89 | 03/18/2016 | 031416 | UNIFORMS - PD |
| | MELINDA ANYON Total | | 565.89 | | | |
| 246 | AQUA BACKFLOW INC | | | | | |
| | | 84297 | 1,540.00 | 03/17/2016 | 2016-051 | FEBRUARY 2016 BILLING |
| | AQUA BACKFLOW INC Total | | 1,540.00 | | | |
| 250 | ARCHON CONSTRUCTION CO | | | | | |
| | | 86122 | 19,475.00 | 03/17/2016 | 15-659F | 225 RANDALL RD-12-11-16 |
| | | 86122 | 21,747.85 | 03/17/2016 | 15-701F | 11-30~12-11-15 STONEWOOD DR |
| | | 86122 | 3,741.14 | 03/17/2016 | 16005F | 1-21-16 @ 1028 5TH ST |
| | ARCHON CONSTRUCTION CO Total | | 44,963.99 | | | |
| 254 | ARISTA INFORMATION SYSTEMS INC | | | | | |
| | | 84491 | 5,453.31 | 03/17/2016 | 1330201603 | POSTAGE SVC - FEB 2016 |
| | | 84491 | 1,907.42 | 03/17/2016 | 20820 | PRINTING SVCS - FEB 2016 |
| | ARISTA INFORMATION SYSTEMS INC Total | | 7,360.73 | | | |
| 255 | ARIES INDUSTRIES INC | | | | | |
| | | 86908 | 1,262.42 | 03/17/2016 | 354926 | POLE/DRETRIEVAL KIT/ASSMBLY |
| | | 86934 | 443.60 | 03/24/2016 | 355150 | SCREW/STRAP/COVER |
| | ARIES INDUSTRIES INC Total | | 1,706.02 | | | |
| 264 | AMERICAN SOCIETY OF COMPOSERS | | | | | |
| | | 87095 | 336.00 | 03/24/2016 | 500694544-2016 | ANNUAL RENEWAL - MUSIC LICEN |
| | AMERICAN SOCIETY OF COMPOSERS Total | | 336.00 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------------------|------------------|------------------|-------------|----------------|---------------------------|
| 279 | ATLAS CORP & NOTARY SUPPLY CO | | 19.70 | 03/24/2016 | 022316RP | R PAUL - NEW NOTARY/STAMP |
| | ATLAS CORP & NOTARY SUPPLY CO Total | | 19.70 | | | |
| 282 | ASSOCIATED TECHNICAL SERV LTD | 85928 | 10,969.88 | 03/24/2016 | 27198 | LEAK DETECT SURVEY |
| | ASSOCIATED TECHNICAL SERV LTD Total | | 10,969.88 | | | |
| 285 | AT&T | | 1,930.00 | 03/24/2016 | 3557911308 | MONTHLY BILLING |
| | | | 1,930.00 | 03/17/2016 | 6574390307 | MONTHLY CHARGES |
| | AT&T Total | | 3,860.00 | | | |
| 304 | BACKGROUNDS ONLINE | | 47.00 | 03/17/2016 | 469713 | MONTHLY BILLING |
| | BACKGROUNDS ONLINE Total | | 47.00 | | | |
| 305 | BADGER METER INC | 86708 | 3,184.20 | 03/17/2016 | 1082386 | INVENTORY ITEMS |
| | BADGER METER INC Total | | 3,184.20 | | | |
| 312 | BARCO PRODUCTS CO | 86755 | 7,731.88 | 03/24/2016 | 021600458 | MISC SUPPLIES AND PRODUCT |
| | BARCO PRODUCTS CO Total | | 7,731.88 | | | |
| 330 | HEADCO INDUSTRIES INC | 86699 | 68.81 | 03/17/2016 | 5067391 | BI JUR 15320-1 |
| | HEADCO INDUSTRIES INC Total | | 68.81 | | | |
| 338 | AIRGAS NORTH CENTRAL | | 354.34 | 03/17/2016 | 9934414213 | MONTHLY TANK RENTAL |
| | AIRGAS NORTH CENTRAL Total | | 354.34 | | | |
| 367 | TOM BLUETT | | 60.00 | 03/17/2016 | 031516 | CDL REIMB |
| | TOM BLUETT Total | | 60.00 | | | |
| 372 | BLUFF CITY MATERIALS | 84041 | 100.00 | 03/24/2016 | 47080/45850 | ASPHALT DUMP |
| | BLUFF CITY MATERIALS Total | | 100.00 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------|------------------|------------------|-------------|-----------------------|---------------------------|
| 378 | BONNELL INDUSTRIES INC | 86812 | 600.00 | 03/24/2016 | 0168018-IN | 1X2X18 WEDGE |
| | BONNELL INDUSTRIES INC Total | | 600.00 | | | |
| 393 | BRICOR CONSULTING | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | | | 2,000.00 | 03/17/2016 | FY 2016 | SIGNED AGREEMENT FY 15/16 |
| | BRICOR CONSULTING Total | | 24,000.00 | | | |
| 395 | BRIDGEWELL RESOURCES LLC | 86768 | 13,480.00 | 03/17/2016 | 0224139101 | INVENTORY ITEMS |
| | BRIDGEWELL RESOURCES LLC Total | | 13,480.00 | | | |
| 398 | TOM BRUHL | | 169.00 | 03/24/2016 | 030716 | REIMB TRAVEL - APPA CONF |
| | TOM BRUHL Total | | 169.00 | | | |
| 473 | AT&T MOBILITY | | 31.65 | 03/17/2016 | 287258511326X03012016 | MONTHLY BILLING |
| | AT&T MOBILITY Total | | 31.65 | | | |
| 512 | NORTHWEST NEWS GROUP | 86390 | 830.40 | 03/17/2016 | 130061-0216 | CERT OF PUBLICATION |
| | | 84162 | 100.20 | 03/17/2016 | 130061-0216A | CERT OF PUBLICATION |
| | | 84161 | 93.00 | 03/17/2016 | 130061-0216B | CERT OF PUBLICATION |
| | | 86390 | 8,290.10 | 03/17/2016 | 134520-022916 | RESTAURANT WEEK |
| | NORTHWEST NEWS GROUP Total | | 9,313.70 | | | |
| 517 | CINTAS CORPORATION | 83739 | 93.79 | 03/17/2016 | 344355630 | UNIFORM SVC - FLEET |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--|------------------|-----------------|-------------|--------------------|-------------------------------|
| | | 83739 | 121.44 | 03/24/2016 | 344359064 | FLEET DEPT UNIFORM |
| | CINTAS CORPORATION Total | | 215.23 | | | |
| 518 | CLERK OF THE 18TH | | | | | |
| | | | 3,075.00 | 03/17/2016 | 334935 | BAIL BOND = J ZAMUDIO-GONZALE |
| | | | 150.00 | 03/17/2016 | 334937 | BAIL BOND M GOMEZ |
| | | | 1,075.00 | 03/17/2016 | 334938 | BAIL BOND = J ZAMUDIO-GONZALE |
| | | | 375.00 | 03/24/2016 | 334939 | BAIL BOND - K AGUILAR |
| | CLERK OF THE 18TH Total | | 4,675.00 | | | |
| 530 | CLEAN SWEEP ENVIRONMENTAL INC | | | | | |
| | | 85988 | 637.50 | 03/24/2016 | 13174 | SNOW REMOVAL 3-3-16 |
| | CLEAN SWEEP ENVIRONMENTAL INC Total | | 637.50 | | | |
| 561 | COMBINED CHARITIES CAMPAIGN | | | | | |
| | | | 6.00 | 03/18/2016 | CCCA160318144324CD | Combined Charities Campaign |
| | | | 4.00 | 03/18/2016 | CCCA160318144324FD | Combined Charities Campaign |
| | | | 26.75 | 03/18/2016 | CCCA160318144324FN | Combined Charities Campaign |
| | | | 4.00 | 03/18/2016 | CCCA160318144324HR | Combined Charities Campaign |
| | | | 40.00 | 03/18/2016 | CCCA160318144324PD | Combined Charities Campaign |
| | | | 3.00 | 03/18/2016 | CCCA160318144324PW | Combined Charities Campaign |
| | COMBINED CHARITIES CAMPAIGN Total | | 83.75 | | | |
| 564 | COMCAST OF CHICAGO INC | | | | | |
| | | | 33.77 | 03/17/2016 | 022716PW | SVC3-7 THRU 4-6-16 |
| | | | 14.77 | 03/24/2016 | 031216PD | SVC3-19 THRU 4-18-16 |
| | | | 8.46 | 03/24/2016 | 031616FD | SVC3-23 THRU 4-22-16 |
| | COMCAST OF CHICAGO INC Total | | 57.00 | | | |
| 579 | COMMUNICATIONS DIRECT INC | | | | | |
| | | 86831 | 130.00 | 03/17/2016 | SR109370 | PROGRAMMING BUNDLE |
| | COMMUNICATIONS DIRECT INC Total | | 130.00 | | | |
| 618 | TRENT MOSER | | | | | |
| | | 86932 | 485.00 | 03/17/2016 | 022516 | CPR/1ST AID CARDS |
| | TRENT MOSER Total | | 485.00 | | | |
| 643 | CYLINDERS INC | | | | | |
| | | 86909 | 362.50 | 03/24/2016 | 38665 | ELGIN SWEEPER CYLINDERS |
| | CYLINDERS INC Total | | 362.50 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|----------------------------------|------------------|------------------|-------------|----------------|------------------------|
| 681 | CDH DELNOR HEALTH SYSTEM | | | | | |
| | | 83921 | 0.62 | 03/17/2016 | 031516 | MISC MED SUPPLIES |
| | CDH DELNOR HEALTH SYSTEM Total | | 0.62 | | | |
| 725 | DON MCCUE CHEVROLET | | | | | |
| | | 83741 | 187.50 | 03/17/2016 | 386399 | VEH 1895 RO 54847 |
| | DON MCCUE CHEVROLET Total | | 187.50 | | | |
| 750 | DUKANE CONTRACT SERVICES | | | | | |
| | | 83862 | 2,334.00 | 03/17/2016 | 124485 | SVC CONTRACT MAR 2016 |
| | | 83862 | 5,262.00 | 03/17/2016 | 124486 | SVC CONTRACT MAR 2016 |
| | | 83862 | 5,676.00 | 03/17/2016 | 124487 | SVC CONTRACT MAR 2016 |
| | | 83862 | 7,062.00 | 03/17/2016 | 124488 | SVC CONTRACT MAR 2016 |
| | | 83862 | 1,591.00 | 03/17/2016 | 124504 | SVC CONTRACT MAR 2016 |
| | | 83860 | 120.00 | 03/17/2016 | 124518 | SVC CONTRACT MAR 2016 |
| | DUKANE CONTRACT SERVICES Total | | 22,045.00 | | | |
| 767 | EAGLE ENGRAVING INC | | | | | |
| | | 83774 | 12.40 | 03/24/2016 | 2016-047 | BLACK SIGNS |
| | | 83774 | 22.98 | 03/24/2016 | 2016-240 | NAME TAGS |
| | | 83774 | 274.00 | 03/17/2016 | 2016-639 | AWARDS |
| | | 83881 | 6.40 | 03/17/2016 | 2016-643 | FIREGROUND ID TAG |
| | | 83774 | 47.96 | 03/24/2016 | 2016-695 | POLLICE DEPT NAME TAGS |
| | EAGLE ENGRAVING INC Total | | 363.74 | | | |
| 776 | HD SUPPLY WATERWORKS | | | | | |
| | | 86839 | 356.00 | 03/17/2016 | F155070 | INVENTORY ITEMS |
| | | 86839 | 1,080.00 | 03/17/2016 | F171846 | INVENTORY ITEMS |
| | | 86839 | 251.50 | 03/17/2016 | F182055 | INVENTORY ITEMS |
| | HD SUPPLY WATERWORKS Total | | 1,687.50 | | | |
| 783 | ELDERDAY CENTER INC | | | | | |
| | | | 83.00 | 03/17/2016 | 031116 | GIVING FRIDAY |
| | ELDERDAY CENTER INC Total | | 83.00 | | | |
| 785 | ELECTRICAL CONTRACTORS INC | | | | | |
| | | 86896 | 60.00 | 03/24/2016 | 67594 | SAFETY SIGNS FOR GATE |
| | ELECTRICAL CONTRACTORS INC Total | | 60.00 | | | |
| 789 | ANIXTER INC | | | | | |
| | | 86711 | 130.00 | 03/17/2016 | 3127503-01 | INVENTORY ITEMS |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------------------|------------------|------------------|-------------|--------------------|--------------------------------|
| | ANIXTER INC Total | | <u>130.00</u> | | | |
| 806 | EMERGENCY VEHICLE SERVICE INC | | | | | |
| | | 86684 | 80.12 | 03/17/2016 | 4046 | TRANS TEMP GAUGE |
| | EMERGENCY VEHICLE SERVICE INC Total | | <u>80.12</u> | | | |
| 811 | E M & J AUTOMOTIVE | | | | | |
| | | 86972 | 28.00 | 03/24/2016 | 3866 | RO 54915 VEH 1905 |
| | E M & J AUTOMOTIVE Total | | <u>28.00</u> | | | |
| 813 | THOMAS ENGLISH | | | | | |
| | | | 235.39 | 03/24/2016 | 031916 | BOOTS-RED WING SHOES - 3-19-16 |
| | THOMAS ENGLISH Total | | <u>235.39</u> | | | |
| 815 | ENGINEERING ENTERPRISES INC | | | | | |
| | | 85768 | 16,852.20 | 03/24/2016 | 57836 | SVCS THRU 1-20-16 |
| | ENGINEERING ENTERPRISES INC Total | | <u>16,852.20</u> | | | |
| 820 | ENVIRONMENTAL RESOURCE ASSOC | | | | | |
| | | 85848 | 1,346.60 | 03/24/2016 | 784108 | MISC SUPPLIES WW |
| | ENVIRONMENTAL RESOURCE ASSOC Total | | <u>1,346.60</u> | | | |
| 826 | BORDER STATES | | | | | |
| | | 86842 | 233.65 | 03/17/2016 | 910846635 | INVENTORY ITEMS |
| | | 86940 | 582.84 | 03/24/2016 | 910881576 | INVENTORY ITEMS |
| | BORDER STATES Total | | <u>816.49</u> | | | |
| 830 | ESRI | | | | | |
| | | 86420 | 1,070.00 | 03/17/2016 | 93096880 | GEODATABASE K ROHRBACH |
| | ESRI Total | | <u>1,070.00</u> | | | |
| 870 | FIRE PENSION FUND | | | | | |
| | | | 349.88 | 03/18/2016 | FP1%160318144324FD | Fire Pension 1% Fee |
| | | | 1,363.87 | 03/18/2016 | FRP2160318144324FD | Fire Pension Tier 2 |
| | | | 15,383.13 | 03/18/2016 | FRPN160318144324FD | Fire Pension |
| | FIRE PENSION FUND Total | | <u>17,096.88</u> | | | |
| 876 | FIRST ENVIRONMENTAL LAB INC | | | | | |
| | | 83875 | 54.00 | 03/17/2016 | 126660 | MSTP EFFLUENT 2-16 |
| | FIRST ENVIRONMENTAL LAB INC Total | | <u>54.00</u> | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|------------------------------------|------------------|--------------------------|-------------|----------------|-------------------------------|
| 891 | FLEET SAFETY SUPPLY | 83743 | 325.46 | 03/17/2016 | 64982 | PARTS FOR V#1750 |
| | | 86885 | 735.29 | 03/24/2016 | 65036 | LIGHTS/PROGRAMMER |
| | | 83743 | 274.77 | 03/24/2016 | 65065 | 3X7 LED - RED |
| | FLEET SAFETY SUPPLY Total | | <u><u>1,335.52</u></u> | | | |
| 916 | FOX VALLEY FIRE & SAFETY INC | 83910 | 114.00 | 03/24/2016 | 974499 | QTRLY BILLING - CH |
| | | 83910 | 114.00 | 03/24/2016 | 974571 | QTRLY BILLING - PW |
| | | 83910 | 114.00 | 03/24/2016 | 974746 | QTRLY BILLING - WWT |
| | FOX VALLEY FIRE & SAFETY INC Total | | <u><u>342.00</u></u> | | | |
| 935 | DOWNTOWN ST CHARLES | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | | | 18,208.33 | 03/24/2016 | FY 2016 | AGREEMENT FY15/16 |
| | DOWNTOWN ST CHARLES Total | | <u><u>145,666.64</u></u> | | | |
| 942 | RAINIER GALLIANO | | 175.00 | 03/17/2016 | 022616 | BOOTS- FIREGRND SUPPLY 2-26-1 |
| | RAINIER GALLIANO Total | | <u><u>175.00</u></u> | | | |
| 944 | GALLS LLC | 83791 | 282.96 | 03/17/2016 | 004958877 | UNIFORMS - PD |
| | | 83791 | 91.91 | 03/17/2016 | 004964494 | UNIFORMS - PD |
| | GALLS LLC Total | | <u><u>374.87</u></u> | | | |
| 981 | MES ILLINOIS | 86804 | 896.78 | 03/24/2016 | IN1008261 | KOCHEK ADAPTERS |
| | | | 896.78 | | | |
| | MES ILLINOIS Total | | <u><u>896.78</u></u> | | | |
| 989 | GORDON FLESCH CO INC | 86593 | 950.00 | 03/17/2016 | IN11458900 | CD/ED COPY ROOM |
| | | | 1,521.47 | 03/17/2016 | IN11466502 | MONTHLY BILLING |
| | | | 55.95 | 03/24/2016 | IN11470101 | POLICE DEPT MONTHLY BILLING |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|------------------------------------|------------------|-----------------|-------------|----------------------|------------------------------|
| | GORDON FLESCH CO INC Total | | <u>2,527.42</u> | | | |
| 1026 | HACH COMPANY | 86910 | 30.64 | 03/17/2016 | 9816167 | MANGANESE STD |
| | HACH COMPANY Total | | <u>30.64</u> | | | |
| 1027 | JO HACKETT | | 59.91 | 03/17/2016 | 030316A | BALANCE FOR IN#030316 |
| | | | 177.43 | 03/17/2016 | 031216 | JEANS - FARM & FLEET 3-12-16 |
| | JO HACKETT Total | | <u>237.34</u> | | | |
| 1036 | HARRIS BANK NA | | 1,440.00 | 03/18/2016 | UNF 160318144324FD (| Union Dues - IAFF |
| | HARRIS BANK NA Total | | <u>1,440.00</u> | | | |
| 1038 | BMO HARRIS BANK NA | 84376 | 1,250.00 | 03/17/2016 | 4055316 | CUST SVCS - QTRLY TO 1-31-16 |
| | BMO HARRIS BANK NA Total | | <u>1,250.00</u> | | | |
| 1066 | STEVE HERRA | | 112.09 | 03/24/2016 | 030516 | JEANS KOHL'S 3-5 & 3-6-16 |
| | STEVE HERRA Total | | <u>112.09</u> | | | |
| 1106 | CAPITAL ONE NATIONAL ASSOC | | 165.00 | 03/17/2016 | 606400007547C | MEMBERSHIP RENEWAL- RECEIPT |
| | | 87127 | 91.90 | 03/24/2016 | 608100010699 | REFRESHMENT SUPPLIES |
| | CAPITAL ONE NATIONAL ASSOC Total | | <u>256.90</u> | | | |
| 1127 | INTERNATIONAL ASSOCIATION OF | 87002 | 209.00 | 03/17/2016 | 58323-16 | MBRSHIP - K CHRISTENSEN |
| | INTERNATIONAL ASSOCIATION OF Total | | <u>209.00</u> | | | |
| 1133 | IBEW LOCAL 196 | | 174.00 | 03/18/2016 | UNE 160318144324PW | Union Due - IBEW |
| | | | 708.08 | 03/18/2016 | UNEW160318144324PW | Union Due - IBEW - percent |
| | IBEW LOCAL 196 Total | | <u>882.08</u> | | | |
| 1136 | ICMA RETIREMENT CORP | | 359.10 | 03/18/2016 | 031816 | PLAN 109830 ICMA |
| | | | 146.43 | 03/18/2016 | C401160318144324CA (| 401A Savings Plan Company |
| | | | 498.12 | 03/18/2016 | C401160318144324CD (| 401A Savings Plan Company |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------|------------------|---------------|-------------|----------------------|------------------------------|
| | | | 442.90 | 03/18/2016 | C401160318144324FD (| 401A Savings Plan Company |
| | | | 519.94 | 03/18/2016 | C401160318144324FN (| 401A Savings Plan Company |
| | | | 150.52 | 03/18/2016 | C401160318144324HR (| 401A Savings Plan Company |
| | | | 340.83 | 03/18/2016 | C401160318144324IS 0 | 401A Savings Plan Company |
| | | | 653.07 | 03/18/2016 | C401160318144324PD (| 401A Savings Plan Company |
| | | | 746.45 | 03/18/2016 | C401160318144324PW | 401A Savings Plan Company |
| | | | 10.00 | 03/18/2016 | RTHA160318144324CD | Roth 457 - Dollar Amount |
| | | | 261.00 | 03/18/2016 | RTHA160318144324FD | Roth 457 - Dollar Amount |
| | | | 35.00 | 03/18/2016 | RTHA160318144324HR | Roth 457 - Dollar Amount |
| | | | 100.00 | 03/18/2016 | RTHA160318144324IS (| Roth 457 - Dollar Amount |
| | | | 25.00 | 03/18/2016 | RTHA160318144324PD | Roth 457 - Dollar Amount |
| | | | 752.31 | 03/18/2016 | RTHA160318144324PW | Roth 457 - Dollar Amount |
| | | | 407.15 | 03/18/2016 | RTHP160318144324FD | Roth 457 - Percent |
| | | | 94.55 | 03/18/2016 | RTHP160318144324PD | Roth 457 - Percent |
| | | | 26.27 | 03/18/2016 | RTHP160318144324PW | Roth 457 - Percent |
| | | | 146.43 | 03/18/2016 | E401160318144324CA (| 401A Savings Plan Employee |
| | | | 498.12 | 03/18/2016 | E401160318144324CD (| 401A Savings Plan Employee |
| | | | 442.90 | 03/18/2016 | E401160318144324FD (| 401A Savings Plan Employee |
| | | | 519.94 | 03/18/2016 | E401160318144324FN (| 401A Savings Plan Employee |
| | | | 150.52 | 03/18/2016 | E401160318144324HR (| 401A Savings Plan Employee |
| | | | 340.83 | 03/18/2016 | E401160318144324IS 0 | 401A Savings Plan Employee |
| | | | 653.07 | 03/18/2016 | E401160318144324PD (| 401A Savings Plan Employee |
| | | | 746.45 | 03/18/2016 | E401160318144324PW | 401A Savings Plan Employee |
| | | | 923.07 | 03/18/2016 | ICMA160318144324CA (| ICMA Deductions - Dollar Amt |
| | | | 1,858.00 | 03/18/2016 | ICMA160318144324CD (| ICMA Deductions - Dollar Amt |
| | | | 1,950.00 | 03/18/2016 | ICMA160318144324FD (| ICMA Deductions - Dollar Amt |
| | | | 867.31 | 03/18/2016 | ICMA160318144324FN (| ICMA Deductions - Dollar Amt |
| | | | 480.00 | 03/18/2016 | ICMA160318144324HR (| ICMA Deductions - Dollar Amt |
| | | | 925.00 | 03/18/2016 | ICMA160318144324IS 0 | ICMA Deductions - Dollar Amt |
| | | | 8,695.37 | 03/18/2016 | ICMA160318144324PD (| ICMA Deductions - Dollar Amt |
| | | | 6,927.21 | 03/18/2016 | ICMA160318144324PW | ICMA Deductions - Dollar Amt |
| | | | 205.51 | 03/18/2016 | ICMP160318144324CA (| ICMA Deductions - Percent |
| | | | 852.17 | 03/18/2016 | ICMP160318144324CD (| ICMA Deductions - Percent |
| | | | 2,126.19 | 03/18/2016 | ICMP160318144324FD (| ICMA Deductions - Percent |
| | | | 545.63 | 03/18/2016 | ICMP160318144324FN (| ICMA Deductions - Percent |
| | | | 1,872.30 | 03/18/2016 | ICMP160318144324IS 0 | ICMA Deductions - Percent |
| | | | 1,713.87 | 03/18/2016 | ICMP160318144324PD (| ICMA Deductions - Percent |
| | | | 1,096.23 | 03/18/2016 | ICMP160318144324PW | ICMA Deductions - Percent |
| | | | 236.53 | 03/18/2016 | ROTH160318144324FD | Roth IRA Deduction |

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|---------------|---|------------------|---------------------|-------------|----------------------|-------------------------------|
| | | | 25.00 | 03/18/2016 | ROTH160318144324FN | Roth IRA Deduction |
| | | | 292.30 | 03/18/2016 | ROTH160318144324HR | Roth IRA Deduction |
| | | | 211.50 | 03/18/2016 | ROTH160318144324IS (| Roth IRA Deduction |
| | | | 890.00 | 03/18/2016 | ROTH160318144324PD | Roth IRA Deduction |
| | | | 476.67 | 03/18/2016 | ROTH160318144324PW | Roth IRA Deduction |
| | ICMA RETIREMENT CORP Total | | 42,236.76 | | | |
| 1154 | ILLINOIS LAW ENFORCEMENT | | | | | |
| | | | 270.00 | 03/24/2016 | 061216 | KEEGAN-MCCOWAN-RUNKLE |
| | ILLINOIS LAW ENFORCEMENT Total | | 270.00 | | | |
| 1168 | IL FIRE INSPECTORS ASSOC | | | | | |
| | | 86562 | 350.00 | 03/24/2016 | 17631 | CLASS FEB/MAR = T CENTIMANO |
| | | 86818 | 350.00 | 03/17/2016 | 17836 | INSPECT CLS MAY 2016 = KESSLE |
| | IL FIRE INSPECTORS ASSOC Total | | 700.00 | | | |
| 1171 | ILLINOIS STATE POLICE | | | | | |
| | | | 238.00 | 03/17/2016 | 031416 | FINGERPRINT FEES - LICENSING |
| | ILLINOIS STATE POLICE Total | | 238.00 | | | |
| 1215 | ILLINOIS MUNICIPAL UTILITIES | | | | | |
| | | | 2,952,709.05 | 03/14/2016 | 031416 | IMEA ELEC BILL - FEB 2016 |
| | ILLINOIS MUNICIPAL UTILITIES Total | | 2,952,709.05 | | | |
| 1225 | INSIGHT PUBLIC SECTOR | | | | | |
| | | 86873 | 989.38 | 03/17/2016 | 1100462921 | AUTOCAD SUBSCRIPT |
| | INSIGHT PUBLIC SECTOR Total | | 989.38 | | | |
| 1240 | INTERSTATE BATTERY SYSTEM OF | | | | | |
| | | 86953 | 649.70 | 03/24/2016 | 60332563 | INVENTORY ITEMS |
| | INTERSTATE BATTERY SYSTEM OF Total | | 649.70 | | | |
| 1286 | JG UNIFORMS INC | | | | | |
| | | 83793 | 153.00 | 03/24/2016 | 41689 | VEST COVER |
| | | 83793 | 307.49 | 03/24/2016 | 41707 | VEST COVER |
| | JG UNIFORMS INC Total | | 460.49 | | | |
| 1327 | KANE COUNTY FAIR | | | | | |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |

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|---------------|---|------------------|-----------------|-------------|----------------|-------------------------------|
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | | | 382.13 | 03/17/2016 | FY 2016 | DEBT PAYMENT MANNION PROPE |
| | KANE COUNTY FAIR Total | | 4,585.56 | | | |
| 1334 | KANE COUNTY ANIMAL CONTROL | | | | | |
| | | 83778 | 125.00 | 03/17/2016 | 030816 | SVCS FEB 2016 |
| | KANE COUNTY ANIMAL CONTROL Total | | 125.00 | | | |
| 1381 | MARK KOENEN | | | | | |
| | | | 1,568.93 | 03/24/2016 | 030716 | TRAVEL REIMB = APPA LEG RALLY |
| | MARK KOENEN Total | | 1,568.93 | | | |
| 1403 | WEST VALLEY GRAPHICS & PRINT | | | | | |
| | | 86931 | 199.00 | 03/24/2016 | 13308 | BUSINESS CARDS MEDERNACH SI |
| | WEST VALLEY GRAPHICS & PRINT Total | | 199.00 | | | |
| 1450 | LEE JENSEN SALES CO INC | | | | | |
| | | 86814 | 750.00 | 03/24/2016 | 154981 | GAS DETECTOR |
| | LEE JENSEN SALES CO INC Total | | 750.00 | | | |
| 1463 | LINA | | | | | |
| | | 83849 | 9,341.42 | 03/24/2016 | 031616 | SVCS MARCH 2016 |
| | LINA Total | | 9,341.42 | | | |
| 1489 | LOWES | | | | | |
| | | 83779 | 30.37 | 03/17/2016 | 02035B | MISC HARDWARE/SUPPLIES |
| | | 83730 | 11.86 | 03/17/2016 | 02654B | MISC HARDWARE/SUPPLIES |
| | | 84232 | 51.10 | 03/17/2016 | 02784C | MISC HARDWARE/SUPPLIES |
| | | 83945 | 64.56 | 03/24/2016 | 09306 | MISC HARDWARE/SUPPLIES |
| | | 83945 | 14.25 | 03/24/2016 | 10513A | MISC HARDWARE/SUPPLIES |
| | | 86929 | 76.90 | 03/24/2016 | 1579 | ITEM 67535 |
| | | 86810 | 92.99 | 03/17/2016 | 74247 | CORDLESS IMPACT WRENCT |
| | | 86914 | 256.07 | 03/24/2016 | 76653 | INVENTORY ITEMS |

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|---------------|---|------------------|-----------------|-------------|----------------------|-----------------------------|
| | | 86914 | 424.62 | 03/24/2016 | 76654 | INVENTORY ITEMS |
| | | 86772 | 10.55 | 03/24/2016 | 77354 | INVENTORY ITEMS |
| | | 86971 | 217.73 | 03/24/2016 | 78073 | INVENTORY ITEMS |
| | LOWES Total | | 1,251.00 | | | |
| 1508 | ERIK MAHAN | | | | | |
| | | | 746.29 | 03/17/2016 | 031516 | UNIFORM - WEAPON PURCHASE |
| | ERIK MAHAN Total | | 746.29 | | | |
| 1571 | MCCANN INDUSTRIES INC | | | | | |
| | | 86933 | 196.23 | 03/17/2016 | 07203947 | FUEL PUMP |
| | | 86980 | 280.62 | 03/17/2016 | 07203948 | WATER TANK |
| | | 86933 | 63.68 | 03/24/2016 | 07204099 | V#2194 RO#54868 |
| | MCCANN INDUSTRIES INC Total | | 540.53 | | | |
| 1582 | MCMaster CARR SUPPLY CO | | | | | |
| | | 86970 | 59.08 | 03/24/2016 | 51681718 | INVENTORY ITEMS |
| | MCMaster CARR SUPPLY CO Total | | 59.08 | | | |
| 1585 | MEADE ELECTRIC COMPANY INC | | | | | |
| | | 85677 | 1,512.00 | 03/17/2016 | 673127 | MONTHLY BILLING |
| | MEADE ELECTRIC COMPANY INC Total | | 1,512.00 | | | |
| 1603 | METRO WEST COG | | | | | |
| | | | 70.00 | 03/17/2016 | 2499 | BOARD MTG 2-25-16 |
| | METRO WEST COG Total | | 70.00 | | | |
| 1613 | METROPOLITAN ALLIANCE OF POL | | | | | |
| | | | 922.50 | 03/18/2016 | UNP 160318144324PD (| Union Dues - IMAP |
| | | | 102.00 | 03/18/2016 | UNPS160318144324PD | Union Dues-Police Sergeants |
| | METROPOLITAN ALLIANCE OF POL Total | | 1,024.50 | | | |
| 1617 | MICRO SCIENTIFIC IND INC | | | | | |
| | | 86943 | 449.25 | 03/24/2016 | 438405 | INVENTORY ITEMS |
| | MICRO SCIENTIFIC IND INC Total | | 449.25 | | | |
| 1651 | MNJ TECHNOLOGIES DIRECT INC | | | | | |
| | | 86892 | 257.15 | 03/17/2016 | 0003447243 | TONER CARTRIDGE |
| | MNJ TECHNOLOGIES DIRECT INC Total | | 257.15 | | | |
| 1668 | FERGUSON ENTERPRISES INC | | | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|-------------|--------------------|-----------------------|
| | | 87028 | 20.37 | 03/24/2016 | 3288293 | INVENTORY ITEMS |
| | | 87028 | 118.15 | 03/24/2016 | 3288293-1 | INVENTORY ITEMS |
| | FERGUSON ENTERPRISES INC Total | | 138.52 | | | |
| 1686 | NAPA AUTO PARTS | | | | | |
| | | | 61.64 | 03/17/2016 | 493238 | POWER GRIP |
| | | | -61.64 | 03/17/2016 | 493987 | CRED INV 493238 |
| | NAPA AUTO PARTS Total | | 0.00 | | | |
| 1704 | NCPERS IL IMRF | | | | | |
| | | | 8.00 | 03/18/2016 | NCP2160318144324PD | NCPERS 2 |
| | | | 16.00 | 03/18/2016 | NCP2160318144324PW | NCPERS 2 |
| | NCPERS IL IMRF Total | | 24.00 | | | |
| 1705 | NEENAH FOUNDRY COMPANY CORP | | | | | |
| | | 86793 | 1,505.54 | 03/24/2016 | 158086 | INVENTORY ITEMS |
| | NEENAH FOUNDRY COMPANY CORP Total | | 1,505.54 | | | |
| 1745 | NICOR | | | | | |
| | | | 88.75 | 03/17/2016 | 8642 6 MAR 10 2016 | SVC 2-8 THRU 3-8-16 |
| | | | 32.00 | 03/17/2016 | 1968 1 MAR 14 2016 | SVC 2-10 THRU 3-10-16 |
| | | | 484.50 | 03/17/2016 | 2485 8 MAR 10 2016 | SVC 2-8 THRU 3-8-16 |
| | | | 34.99 | 03/17/2016 | 4625 3 MAR 4 2016 | SVC 2-1 THRU 3-3-16 |
| | | | 30.53 | 03/17/2016 | 1000 2 MAR 14 2016 | SVC 2-10 THRU 3-11-16 |
| | | | 31.15 | 03/17/2016 | 1000 3 MAR 8 2016 | SVC 2-4 THRU 3-7-16 |
| | | | 284.63 | 03/17/2016 | 1000 4 MAR 14 2016 | SVC 2-10 THRU 3-10-16 |
| | | | 86.37 | 03/17/2016 | 1000 8 MAR 14 2016 | SVC 2-10 THRU 3-10-16 |
| | | | 35.04 | 03/17/2016 | 0847 6 MAR 9 2016 | SVC 2-4 THRU 3-8-16 |
| | | | 87.29 | 03/17/2016 | 1000 0 MAR 14 2016 | SVC 2-10 THRU 3-10-16 |
| | | | 127.09 | 03/17/2016 | 1000 1 MAR 10 2016 | SVC 2-8 THRU 3-8-16 |
| | NICOR Total | | 1,322.34 | | | |
| 1747 | COMPASS MINERALS AMERICA INC | | | | | |
| | | 41 | 52,054.22 | 03/17/2016 | 71459749 | ROAD SALT |
| | | 41 | 26,429.19 | 03/17/2016 | 71460947 | ROAD SALT |
| | | 39 | 2,803.70 | 03/24/2016 | 71463778 | BULK COARSE LA ROCK |
| | | 39 | 2,940.40 | 03/24/2016 | 71464346 | COARSE ROCK SALT |
| | COMPASS MINERALS AMERICA INC Total | | 84,227.51 | | | |
| 1769 | OEI PRODUCTS INC | | | | | |

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|---------------|--------------------------------------|------------------|------------------|-------------|----------------------|--------------------------------|
| | | 86979 | 99.00 | 03/24/2016 | 4637 | INVENTORY ITEMS |
| | OEI PRODUCTS INC Total | | <u>99.00</u> | | | |
| 1772 | OHALLORAN KOSOFF GEITNER & | | 1,984.10 | 03/17/2016 | 150316W012-0001A | RE: S MURPHY 11-6 THRU 1-28-16 |
| | OHALLORAN KOSOFF GEITNER & Total | | <u>1,984.10</u> | | | |
| 1775 | RAY O'HERRON CO | | | | | |
| | | 83795 | 81.00 | 03/17/2016 | 1611549-IN | UNIFORMS - PD |
| | | 83795 | 223.90 | 03/17/2016 | 1611551-IN | UNIFORMS - PD |
| | | 83795 | 75.69 | 03/17/2016 | 1612198-IN | UNIFORMS - PD |
| | | 83795 | 1,014.96 | 03/24/2016 | 1612716-IN | MISC POLICE DEPT UNIFORMS |
| | | 83795 | 1,152.14 | 03/24/2016 | 1612718-IN | MISC POLICE DEPT UNIFORMS |
| | | 83795 | 23.39 | 03/24/2016 | 1612723-IN | MISC POLICE DEPT UNIFORMS |
| | | 83795 | 188.07 | 03/24/2016 | 1613973-IN | POLICE DEPT UNIFORMS |
| | | 83795 | 367.09 | 03/24/2016 | 1614049-IN | POLICE DEPT UNIFORMS |
| | RAY O'HERRON CO Total | | <u>3,126.24</u> | | | |
| 1783 | ON TIME EMBROIDERY INC | | | | | |
| | | 83919 | 65.00 | 03/17/2016 | 30631 | UNIFORMS - FD |
| | | 83919 | 62.00 | 03/17/2016 | 30632 | UNIFORMS - FD |
| | | 83919 | 60.00 | 03/17/2016 | E 28180 | FIRE DEPT UNIFORMS |
| | | 83919 | 60.00 | 03/17/2016 | E 29290 | FIRE DEPT UNIFORMS |
| | | 83919 | 60.00 | 03/17/2016 | E 29443 | FIRE DEPT UNIFORMS |
| | | 83919 | 126.00 | 03/17/2016 | E 30904 | UNIFORMS - FD |
| | ON TIME EMBROIDERY INC Total | | <u>433.00</u> | | | |
| 1786 | OPEN SYSTEMS INTERNATIONAL INC | | | | | |
| | | 86935 | 1,768.23 | 03/17/2016 | SCMEU4-AMS-02 | TRAVEL EXPENSES AND SHPPING |
| | | 84013 | 72,260.00 | 03/17/2016 | SCMEU4-AMS-02A | SYSTEM UPGRADE AND VOYAGEF |
| | OPEN SYSTEMS INTERNATIONAL INC Total | | <u>74,028.23</u> | | | |
| 1850 | PICTOMETRY INTERNATIONAL CORP | | | | | |
| | | 86539 | 1,575.40 | 03/24/2016 | 183593ILCSTC | DEPOSIT CHANGE FINDER |
| | PICTOMETRY INTERNATIONAL CORP Total | | <u>1,575.40</u> | | | |
| 1861 | POLICE PENSION FUND | | | | | |
| | | | 3,320.94 | 03/18/2016 | PLP2160318144324PD (| Police Pension Tier 2 |
| | | | 15,940.39 | 03/18/2016 | PLPN160318144324PD | Police Pension |
| | POLICE PENSION FUND Total | | <u>19,261.33</u> | | | |

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|---------------|------------------------------------|------------------|-----------------|-------------|--------------------|-------------------------------|
| 1890 | LEGAL SHIELD | | 28.98 | 03/18/2016 | PPLS160318144324FD | Pre-Paid Legal Services |
| | | | 8.75 | 03/18/2016 | PPLS160318144324FN | Pre-Paid Legal Services |
| | | | 166.45 | 03/18/2016 | PPLS160318144324PD | Pre-Paid Legal Services |
| | | | 8.75 | 03/18/2016 | PPLS160318144324PW | Pre-Paid Legal Services |
| | LEGAL SHIELD Total | | 212.93 | | | |
| 1898 | PRIORITY PRODUCTS INC | | | | | |
| | | 83754 | 123.67 | 03/17/2016 | 866526 | MISC PARTS FLEET DEPT |
| | | 83854 | 15.14 | 03/17/2016 | 866532 | MISC HARDWARE/SUPPLIES |
| | | 83754 | 84.52 | 03/24/2016 | 866794 | FLEET DEPT SUPPLIES |
| | PRIORITY PRODUCTS INC Total | | 223.33 | | | |
| 1900 | PROVIDENT LIFE & ACCIDENT | | | | | |
| | | | 26.76 | 03/18/2016 | POPT160318144324FD | Provident Optional Life |
| | PROVIDENT LIFE & ACCIDENT Total | | 26.76 | | | |
| 1940 | RADCO COMMUNICATIONS INC | | | | | |
| | | 83781 | 266.90 | 03/17/2016 | 81389 | SVC UNITS 23 & 20 |
| | RADCO COMMUNICATIONS INC Total | | 266.90 | | | |
| 1946 | RANDALL PRESSURE SYSTEMS INC | | | | | |
| | | 83755 | 913.13 | 03/17/2016 | 223001-0216 | MONTHLY BILLING FEB 2016 |
| | | 86897 | 206.70 | 03/17/2016 | I-01412-0 | INVENTORY ITEMS |
| | RANDALL PRESSURE SYSTEMS INC Total | | 1,119.83 | | | |
| 1993 | RENTAL MAX LLC | | | | | |
| | | 86253 | 275.00 | 03/17/2016 | 148866-3 | BACK HOE - WATER DEPT |
| | RENTAL MAX LLC Total | | 275.00 | | | |
| 2010 | RIGGS BROS INC | | | | | |
| | | 86918 | 245.00 | 03/17/2016 | 127142 | VEH 1724 RO 54851 SEAT REPAIR |
| | | 86967 | 175.00 | 03/24/2016 | 127215 | RO 54920 VEH 1841 |
| | | 87000 | 245.00 | 03/24/2016 | 127236 | V#1935 RO#54905 |
| | RIGGS BROS INC Total | | 665.00 | | | |
| 2031 | RAYMOND ROGINA | | | | | |
| | | | 65.36 | 03/17/2016 | 031416 | QRTRLY MAYOR'S CAUCUS - CHGI |
| | RAYMOND ROGINA Total | | 65.36 | | | |
| 2032 | POMPS TIRE SERVICE INC | | | | | |

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|---------------|---|------------------|-----------------|-------------|----------------|------------------------------|
| | | 83752 | 1,185.52 | 03/17/2016 | 640039168 | FLEET SERVICES |
| | POMPS TIRE SERVICE INC Total | | 1,185.52 | | | |
| 2033 | VILLAGE OF ROMEOVILLE | | | | | |
| | | 86563 | 330.00 | 03/17/2016 | 2016-108 | CLASS 2-29~3-4-16 = GRESSER |
| | VILLAGE OF ROMEOVILLE Total | | 330.00 | | | |
| 2043 | BRETT RUNKLE | | | | | |
| | | | 246.50 | 03/17/2016 | 0328516 | PER DIEM 3-28 THRU 4-1-16 |
| | BRETT RUNKLE Total | | 246.50 | | | |
| 2059 | SCOTT R SANDERS | | | | | |
| | | | 475.60 | 03/24/2016 | 032216 | PETTY CASH |
| | SCOTT R SANDERS Total | | 475.60 | | | |
| 2081 | JANIS SCHUESSLER | | | | | |
| | | | 15.00 | 03/24/2016 | 033116 | PER DIEM 3-31-16 |
| | | | 15.00 | 03/24/2016 | 040516 | PER DIEM 4-5-16 |
| | JANIS SCHUESSLER Total | | 30.00 | | | |
| 2091 | SCHOLLMAYER LANDSCAPING INC | | | | | |
| | | 85992 | 1,256.66 | 03/24/2016 | 4908 | SNOW REMOVAL 3/2/16 |
| | | 85992 | 1,190.52 | 03/24/2016 | 4911 | SNOW REMOVAL 3/4/16 |
| | SCHOLLMAYER LANDSCAPING INC Total | | 2,447.18 | | | |
| 2096 | SCHINDLER ELEVATOR CORPORATION | | | | | |
| | | 86966 | 1,705.36 | 03/17/2016 | 7152303087 | ELEVATOR REPAIR |
| | SCHINDLER ELEVATOR CORPORATION Total | | 1,705.36 | | | |
| 2099 | RANDAL J SCOTT | | | | | |
| | | | 106.05 | 03/24/2016 | 032016 | JEANS BLAIN'S 3-20-16 |
| | RANDAL J SCOTT Total | | 106.05 | | | |
| 2109 | SECRETARY OF STATE | | | | | |
| | | | 103.00 | 03/17/2016 | 10D42810142 | 1979-2016 CHEV TAHOE TRUCK |
| | SECRETARY OF STATE Total | | 103.00 | | | |
| 2123 | SERVICE MECHANICAL INDUSTRIES | | | | | |
| | | 87007 | 542.94 | 03/17/2016 | S55219 | SVC WELL #13 |
| | | 86907 | 968.75 | 03/17/2016 | S55250 | LABOR REPAIR WW DEPT |
| | | 87001 | 143.10 | 03/24/2016 | S55498 | SVC CENTURY STATION - BOILER |

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|---------------|--|------------------|-----------------|-------------|----------------|------------------------------|
| | | 86982 | 174.60 | 03/24/2016 | S55500 | SVC PW OFFICE |
| | | 87001 | 143.10 | 03/24/2016 | S55502 | SVC - PD |
| | | 83753 | 317.70 | 03/17/2016 | S55539 | LABOR REPAIR SLUDGE BUILDING |
| | | 86962 | 283.65 | 03/24/2016 | S55562 | LABOR CITY HALL REPAIR |
| | | 86504 | 2,380.00 | 03/17/2016 | 6307 | REPAIR OAK ST WELL |
| | SERVICE MECHANICAL INDUSTRIES Total | | 4,953.84 | | | |
| 2124 | STEVE'S EQUIPMENT SERVICE INC | | | | | |
| | | 86954 | 617.88 | 03/24/2016 | S88220 | REPAIR 2-22-16 |
| | STEVE'S EQUIPMENT SERVICE INC Total | | 617.88 | | | |
| 2137 | SHERWIN WILLIAMS | | | | | |
| | | 83906 | 32.59 | 03/24/2016 | 3362-5 | PAINT SUPPLIES |
| | | 83906 | 66.29 | 03/24/2016 | 3479-7 | MISC PAINT SUPPLIES |
| | | 83906 | 64.84 | 03/24/2016 | 3513-3 | MISC PAINT SUPPLIES |
| | | 83906 | 66.38 | 03/17/2016 | 3696-0 | PAINT SUPPLIES |
| | | 83906 | 32.59 | 03/17/2016 | 3746-3 | PAINT SUPPLIES |
| | SHERWIN WILLIAMS Total | | 262.69 | | | |
| 2150 | SIKICH | | | | | |
| | | 85730 | 2,000.00 | 03/24/2016 | 245534 | SVCS THRU 2-29-16 - PHASE 2 |
| | SIKICH Total | | 2,000.00 | | | |
| 2157 | SISLERS ICE & DAIRY LTD | | | | | |
| | | 83943 | 103.50 | 03/24/2016 | 239421 | ICE DELIVERY PW |
| | SISLERS ICE & DAIRY LTD Total | | 103.50 | | | |
| 2160 | SKARSHAUG TESTING LABORATORY | | | | | |
| | | 84134 | 135.48 | 03/17/2016 | 206713 | TESTING SVCS |
| | | 84134 | 930.52 | 03/17/2016 | 206817 | TESTING SVCS |
| | SKARSHAUG TESTING LABORATORY Total | | 1,066.00 | | | |
| 2163 | SKYLINE TREE SERVICE & | | | | | |
| | | 84015 | 397.50 | 03/24/2016 | 2893 | REMOVE TREE AND WOOD |
| | SKYLINE TREE SERVICE & Total | | 397.50 | | | |
| 2169 | CLARK BAIRD SMITH LLP | | | | | |
| | | | 2,625.00 | 03/24/2016 | 6932 | FIRE DEPT |
| | CLARK BAIRD SMITH LLP Total | | 2,625.00 | | | |
| 2201 | STANDARD EQUIPMENT CO | | | | | |

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|---------------|---|------------------|-----------------|-------------|--------------------|--------------------------|
| | | 86890 | 125.34 | 03/17/2016 | C10718 | SWEEPER PARTS |
| | | 86890 | 1,262.87 | 03/17/2016 | C10739 | SWEEPER PARTS |
| | STANDARD EQUIPMENT CO Total | | 1,388.21 | | | |
| 2229 | SOURCE ONE | | | | | |
| | | 86937 | 42.77 | 03/24/2016 | 404250 | BINDERS FOR BUDGET BOOK |
| | | 86976 | 124.04 | 03/24/2016 | 404399 | MISC OFFICE SUPPLIES |
| | SOURCE ONE Total | | 166.81 | | | |
| 2250 | STREICHERS | | | | | |
| | | 86350 | 35.00 | 03/17/2016 | I1197018 | UNIFORMS - PD |
| | | 83796 | 28.00 | 03/17/2016 | I1197724 | POLICE DEPT UNIFORMS |
| | | 83796 | 18.00 | 03/24/2016 | I1198010 | MAG POUCH |
| | | 86950 | 16.99 | 03/24/2016 | I1198088 | POLICE DEPT UNIFORMS |
| | STREICHERS Total | | 97.99 | | | |
| 2265 | RICHARD SULLIVAN | | | | | |
| | | | 15.00 | 03/24/2016 | 040516 | PER DIEM 4-5-16 |
| | RICHARD SULLIVAN Total | | 15.00 | | | |
| 2299 | TASER INTERNATIONAL | | | | | |
| | | 86856 | 123.28 | 03/17/2016 | SI1429582 | CONDUCTIVE TARGET |
| | TASER INTERNATIONAL Total | | 123.28 | | | |
| 2300 | TEMCO MACHINERY INC | | | | | |
| | | 83762 | 194.03 | 03/17/2016 | AG48741 | DISCHARGE VALVE KIT |
| | | 83762 | 423.36 | 03/24/2016 | AG48921 | VALVE BODY FLEET DEPT |
| | | 83762 | 167.02 | 03/24/2016 | AG48984 | FILTER ELEMENT/DESICCANT |
| | TEMCO MACHINERY INC Total | | 784.41 | | | |
| 2301 | GENERAL CHAUFFERS SALES DRIVER | | | | | |
| | | | 151.50 | 03/18/2016 | UNT 160318144324CD | Union Dues - Teamsters |
| | | | 127.50 | 03/18/2016 | UNT 160318144324FN | Union Dues - Teamsters |
| | | | 2,115.50 | 03/18/2016 | UNT 160318144324PW | Union Dues - Teamsters |
| | GENERAL CHAUFFERS SALES DRIVER Total | | 2,394.50 | | | |
| 2314 | 3M VHS0733 | | | | | |
| | | 86946 | 2,390.65 | 03/24/2016 | TP84692 | INVENTORY ITEMS |
| | | 86946 | 324.00 | 03/24/2016 | TP84694 | INVENTORY ITEMS |
| | 3M VHS0733 Total | | 2,714.65 | | | |

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|---------------|--------------------------------------|------------------|-----------------|-------------|----------------|------------------------------|
| 2316 | APC STORE | | | | | |
| | | 87090 | 398.02 | 03/24/2016 | 2-324899 | INVENTORY ITEMS |
| | | 83751 | 98.74 | 03/17/2016 | 395614 | CIRCULATION HEATER |
| | | 83815 | 1,437.90 | 03/17/2016 | 4177-0216 | SUPPLIES - FLEET FEB 2016 |
| | APC STORE Total | | 1,934.66 | | | |
| 2345 | TRAFFIC CONTROL & PROTECTION | | | | | |
| | | 86702 | 240.00 | 03/17/2016 | 85752 | INVENTORY ITEMST |
| | | 86714 | 477.45 | 03/17/2016 | 85780 | INVENTORY ITEMS |
| | TRAFFIC CONTROL & PROTECTION Total | | 717.45 | | | |
| 2363 | TROTTER & ASSOCIATES INC | | | | | |
| | | 86665 | 1,000.00 | 03/17/2016 | 1206 | PROJECT BILLING THRU 2-28-16 |
| | TROTTER & ASSOCIATES INC Total | | 1,000.00 | | | |
| 2373 | TYLER MEDICAL SERVICES | | | | | |
| | | 83811 | 360.00 | 03/17/2016 | 374044 | MONTHLY RANDOM TESTING |
| | | 85829 | 6,545.00 | 03/17/2016 | 374062 | WELLNESS HEALTH FAIR |
| | TYLER MEDICAL SERVICES Total | | 6,905.00 | | | |
| 2403 | UNITED PARCEL SERVICE | | | | | |
| | | | 14.98 | 03/17/2016 | 0000650961106 | SHIPPING |
| | | | 16.20 | 03/17/2016 | 0000650961116 | SHIPPING |
| | UNITED PARCEL SERVICE Total | | 31.18 | | | |
| 2404 | HD SUPPLY FACILITIES MAINT LTD | | | | | |
| | | 84230 | 42.61 | 03/24/2016 | 884607 | HACH PAN INDICATOR |
| | | 84230 | 25.85 | 03/24/2016 | 884608 | HACH ALKALINE CYANIDE |
| | | 84230 | 49.82 | 03/24/2016 | 884700 | ROCHELLE SALT SOLUTION |
| | HD SUPPLY FACILITIES MAINT LTD Total | | 118.28 | | | |
| 2406 | US IDENTIFICATION MANUAL | | | | | |
| | | | 82.50 | 03/17/2016 | 189676 | SUBSCRIPTION RENEW |
| | US IDENTIFICATION MANUAL Total | | 82.50 | | | |
| 2410 | VALLEY LOCK CO | | | | | |
| | | 83886 | 67.96 | 03/17/2016 | 60101 | KEYS FOR FIRE DEPT |
| | VALLEY LOCK CO Total | | 67.96 | | | |
| 2413 | VALLEY FIRE PROTECTION SERVICE | | | | | |
| | | 86784 | 365.00 | 03/17/2016 | 120252 | INSPECTION-10 STATE |

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|---------------|---|------------------|-----------------|-------------|----------------|----------------------------|
| | | 86784 | 185.00 | 03/17/2016 | 120253 | INSPECTIONS - PD |
| | | 86784 | 260.00 | 03/17/2016 | 120254 | INSPECTIONS - CITY HALL |
| | | 86784 | 365.00 | 03/17/2016 | 120255 | INSPECTIONS - PW |
| | VALLEY FIRE PROTECTION SERVICE Total | | 1,175.00 | | | |
| 2444 | XEROX CORPORATION | | | | | |
| | | 86865 | 750.00 | 03/24/2016 | 1243344 | FH INSPECTOR FOR IPAD |
| | XEROX CORPORATION Total | | 750.00 | | | |
| 2470 | WAREHOUSE DIRECT | | | | | |
| | | | -18.04 | 03/24/2016 | C3004175-0 | CRED INV#3004175-0 |
| | | 83807 | 537.26 | 03/17/2016 | 2948431-0 | 2 EASEL DRY ERASE BOARDS |
| | | 84165 | 7.80 | 03/17/2016 | 2984895-1 | OFFICE SUPPLIES - CDE |
| | | 83822 | 58.89 | 03/17/2016 | 2987169-0 | OFFICE SUPPLIES - CH |
| | | 83841 | 25.68 | 03/17/2016 | 2987188-0 | OFFICE SUPPLIES - PD |
| | | 83974 | 47.54 | 03/17/2016 | 2988129-0 | OFFICE SUPPLIES - PW |
| | | 83841 | 38.82 | 03/17/2016 | 298825-0 | OFFICE SUPPLIES - PD |
| | | 83974 | 58.19 | 03/17/2016 | 2988305-0 | OFFICE SUPPLIES - PW |
| | | 83822 | 9.83 | 03/17/2016 | 2989582-0 | OFFICE SUPPLIES - CH |
| | | 84359 | 54.25 | 03/17/2016 | 2990658-0 | OFFICE SUPPLIES - BCE |
| | | 83885 | 28.60 | 03/17/2016 | 2990905-0 | OFFICE SUPPLIES - FD |
| | | 83841 | 14.06 | 03/17/2016 | 2991189-0 | OFFICE SUPPLIES - FD |
| | | 83942 | 77.18 | 03/17/2016 | 2991429-0 | OFFICE SUPPLIES - PW |
| | | 84359 | 66.54 | 03/17/2016 | 2991473-0 | OFFICE SUPPLIES - BCE |
| | | 83841 | 47.36 | 03/17/2016 | 2991861-0 | OFFICE SUPPLIES - PD |
| | | 83885 | 98.65 | 03/24/2016 | 2994046-0 | CALCULATOR FIRE DEPT |
| | | 83942 | 29.43 | 03/24/2016 | 2996305-0 | OFFICE SUPPLIES PW |
| | | 83822 | 54.10 | 03/24/2016 | 2999736-0 | SUPPLIE FOR CITY HALL |
| | | 83942 | 16.70 | 03/24/2016 | 3001027-0 | MISC SUPPLIES PW DEPT |
| | WAREHOUSE DIRECT Total | | 1,252.84 | | | |
| 2473 | WASCO TRUCK REPAIR CO | | | | | |
| | | 83832 | 63.50 | 03/17/2016 | 133278 | TEST 1761,2161,2191 |
| | WASCO TRUCK REPAIR CO Total | | 63.50 | | | |
| 2478 | WATER PRODUCTS AURORA | | | | | |
| | | 84250 | 850.00 | 03/17/2016 | 0263524 | MAGNETIC LOCATOR |
| | | 84250 | 12.75 | 03/24/2016 | SC19655 | SERVICE CHARGE INV 0263524 |
| | WATER PRODUCTS AURORA Total | | 862.75 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-------------------------------------|------------------|-----------------|-------------|----------------|------------------------------|
| 2485 | WBK ENGINEERING LLC | | | | | |
| | | 84309 | 1,302.50 | 03/24/2016 | 16246 | PROJECT BILLING THRU 2-27-16 |
| | | 84309 | 1,302.50 | 03/24/2016 | 16246 | PROJECT BILLING THRU 2-27-16 |
| | | 84309 | -1,302.50 | 03/24/2016 | 16246 | PROJECT BILLING THRU 2-27-16 |
| | | 84309 | -1,302.50 | 03/24/2016 | 16246 | PROJECT BILLING THRU 2-27-16 |
| | | 84309 | 1,302.50 | 03/24/2016 | 16246A | SVC FEB 1 THRU 27 2016 |
| | | 86297 | 370.00 | 03/24/2016 | 16247 | SVCS FEB 1 THRU 27 2016 |
| | | 86182 | 3,808.00 | 03/24/2016 | 16248 | PROJECT BILLING THRU 2-27-16 |
| | | 84309 | 1,022.00 | 03/24/2016 | 16253 | PROJECT BILLING THRU 2-27-16 |
| | WBK ENGINEERING LLC Total | | 6,502.50 | | | |
| 2490 | WELCH BROS INC | | | | | |
| | | 86927 | 360.00 | 03/24/2016 | 1548056 | INVENTORY ITEMS |
| | WELCH BROS INC Total | | 360.00 | | | |
| 2506 | EESCO | | | | | |
| | | 85858 | 2,987.72 | 03/17/2016 | 828596 | INVENTORY ITEMS |
| | EESCO Total | | 2,987.72 | | | |
| 2526 | THE WILSON BOHANNAN CO | | | | | |
| | | 87036 | 62.52 | 03/24/2016 | 0128392-IN | INVENTORY ITEMS |
| | THE WILSON BOHANNAN CO Total | | 62.52 | | | |
| 2527 | WILLIAM FRICK & CO | | | | | |
| | | 86947 | 117.66 | 03/24/2016 | 500397 | INVENTORY ITEMS |
| | WILLIAM FRICK & CO Total | | 117.66 | | | |
| 2540 | WORLD POINT | | | | | |
| | | 86957 | 1,151.17 | 03/24/2016 | 5541617 | WORKBOOK/MANIKIN/MASK |
| | WORLD POINT Total | | 1,151.17 | | | |
| 2545 | GRAINGER INC | | | | | |
| | | 86878 | 162.56 | 03/17/2016 | 9034003674 | LANCE/PLUG/COUPLER |
| | | 86958 | 99.00 | 03/24/2016 | 9044510064 | Adamczyk SAFETY BOOTS GRAING |
| | | 86959 | 178.80 | 03/24/2016 | 9044613546 | BIB ORVERALLS |
| | GRAINGER INC Total | | 440.36 | | | |
| 2591 | MCHENRY COUNTY | | | | | |
| | | | 542.00 | 03/17/2016 | 20160310 | BODY ARMOR PURCHASE |
| | MCHENRY COUNTY Total | | 542.00 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------|------------------|-------------------|-------------|----------------------|-------------------------|
| 2637 | ILLINOIS DEPT OF REVENUE | | 140,066.25 | 03/14/2016 | 031416 | ELEC EXCISE TAX |
| | | | 583.74 | 03/18/2016 | ILST160318144324CA 0 | Illinois State Tax |
| | | | 1,373.37 | 03/18/2016 | ILST160318144324CD 0 | Illinois State Tax |
| | | | 6,824.80 | 03/18/2016 | ILST160318144324FD 0 | Illinois State Tax |
| | | | 1,657.43 | 03/18/2016 | ILST160318144324FN 0 | Illinois State Tax |
| | | | 406.58 | 03/18/2016 | ILST160318144324HR 0 | Illinois State Tax |
| | | | 1,144.64 | 03/18/2016 | ILST160318144324IS 0 | Illinois State Tax |
| | | | 7,491.88 | 03/18/2016 | ILST160318144324PD 0 | Illinois State Tax |
| | | | 9,585.90 | 03/18/2016 | ILST160318144324PW (| Illinois State Tax |
| | ILLINOIS DEPT OF REVENUE Total | | 169,134.59 | | | |
| 2638 | INTERNAL REVENUE SERVICE | | 1,229.64 | 03/18/2016 | FICA160318144324CA (| FICA Employee |
| | | | 2,627.47 | 03/18/2016 | FICA160318144324CD (| FICA Employee |
| | | | 405.12 | 03/18/2016 | FICA160318144324FD (| FICA Employee |
| | | | 3,075.38 | 03/18/2016 | FICA160318144324FN (| FICA Employee |
| | | | 783.76 | 03/18/2016 | FICA160318144324HR (| FICA Employee |
| | | | 2,303.82 | 03/18/2016 | FICA160318144324IS 0 | FICA Employee |
| | | | 2,192.60 | 03/18/2016 | FICA160318144324PD (| FICA Employee |
| | | | 17,579.75 | 03/18/2016 | FICA160318144324PW (| FICA Employee |
| | | | 1,229.64 | 03/18/2016 | FICE160318144324CA (| FICA Employer |
| | | | 2,627.47 | 03/18/2016 | FICE160318144324CD (| FICA Employer |
| | | | 403.88 | 03/18/2016 | FICE160318144324FD (| FICA Employer |
| | | | 3,075.38 | 03/18/2016 | FICE160318144324FN (| FICA Employer |
| | | | 783.76 | 03/18/2016 | FICE160318144324HR (| FICA Employer |
| | | | 2,303.82 | 03/18/2016 | FICE160318144324IS 0 | FICA Employer |
| | | | 2,193.84 | 03/18/2016 | FICE160318144324PD (| FICA Employer |
| | | | 17,579.75 | 03/18/2016 | FICE160318144324PW (| FICA Employer |
| | | | 1,997.83 | 03/18/2016 | FIT 160318144324CA 0 | Federal Withholding Tax |
| | | | 4,976.69 | 03/18/2016 | FIT 160318144324CD 0 | Federal Withholding Tax |
| | | | 30,436.54 | 03/18/2016 | FIT 160318144324FD 0 | Federal Withholding Tax |
| | | | 6,162.06 | 03/18/2016 | FIT 160318144324FN 0 | Federal Withholding Tax |
| | | | 1,336.94 | 03/18/2016 | FIT 160318144324HR 0 | Federal Withholding Tax |
| | | | 3,592.66 | 03/18/2016 | FIT 160318144324IS 0 | Federal Withholding Tax |
| | | | 27,478.58 | 03/18/2016 | FIT 160318144324PD 0 | Federal Withholding Tax |
| | | | 35,351.98 | 03/18/2016 | FIT 160318144324PW 0 | Federal Withholding Tax |
| | | | 287.61 | 03/18/2016 | MEDR160318144324CA | Medicare Employer |
| | | | 614.49 | 03/18/2016 | MEDR160318144324CD | Medicare Employer |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---------------------------------------|------------------|-------------------|-------------|-----------------------|---------------------------|
| | | | 2,938.20 | 03/18/2016 | MEDR160318144324FD | Medicare Employer |
| | | | 719.26 | 03/18/2016 | MEDR160318144324FN | Medicare Employer |
| | | | 183.32 | 03/18/2016 | MEDR160318144324HR | Medicare Employer |
| | | | 538.81 | 03/18/2016 | MEDR160318144324IS | Medicare Employer |
| | | | 3,418.56 | 03/18/2016 | MEDR160318144324PD | Medicare Employer |
| | | | 4,111.32 | 03/18/2016 | MEDR160318144324PW | Medicare Employer |
| | | | 287.61 | 03/18/2016 | MEDE160318144324CA | Medicare Employee |
| | | | 614.49 | 03/18/2016 | MEDE160318144324CD | Medicare Employee |
| | | | 2,938.49 | 03/18/2016 | MEDE160318144324FD | Medicare Employee |
| | | | 719.26 | 03/18/2016 | MEDE160318144324FN | Medicare Employee |
| | | | 183.32 | 03/18/2016 | MEDE160318144324HR | Medicare Employee |
| | | | 538.81 | 03/18/2016 | MEDE160318144324IS | Medicare Employee |
| | | | 3,418.27 | 03/18/2016 | MEDE160318144324PD | Medicare Employee |
| | | | 4,111.32 | 03/18/2016 | MEDE160318144324PW | Medicare Employee |
| | INTERNAL REVENUE SERVICE Total | | 197,351.50 | | | |
| 2639 | STATE DISBURSEMENT UNIT | | | | | |
| | | | 545.00 | 03/18/2016 | 000000206160318144324 | IL Child Support Amount 1 |
| | | | 580.00 | 03/18/2016 | 000000292160318144324 | IL Child Support Amount 1 |
| | | | 369.23 | 03/18/2016 | 000000486160318144324 | IL Child Support Amount 1 |
| | | | 334.16 | 03/18/2016 | 000001163160318144324 | IL Child Support Amount 1 |
| | | | 492.00 | 03/18/2016 | 000001225160318144324 | IL Child Support Amount 1 |
| | | | 440.93 | 03/18/2016 | 000000037160318144324 | IL Child Support Amount 1 |
| | | | 465.36 | 03/18/2016 | 000000064160318144324 | IL Child Support Amount 2 |
| | | | 795.70 | 03/18/2016 | 000000135160318144324 | IL Child Support Amount 1 |
| | | | 600.00 | 03/18/2016 | 000000191160318144324 | IL Child Support Amount 1 |
| | | | 817.98 | 03/18/2016 | 000000197160318144324 | IL CS Maintenance 1 |
| | | | 1,661.54 | 03/18/2016 | 000000202160318144324 | IL CS Maintenance 1 |
| | STATE DISBURSEMENT UNIT Total | | 7,101.90 | | | |
| 2643 | DELTA DENTAL | | | | | |
| | | | 4,645.50 | 03/14/2016 | 031416 | DELTA DENTAL CLAIMS |
| | DELTA DENTAL Total | | 4,645.50 | | | |
| 2652 | JPMORGAN CHASE BANK NA | | | | | |
| | | | 168.65 | 03/16/2016 | 022416CA | CC CHARGES FEB 2016 |
| | | | 208.25 | 03/16/2016 | 022416CM | CC CHARGES FEB 2016 |
| | | | 753.98 | 03/16/2016 | 022416DB | CC CHARGES FEB 2016 |
| | | | 1,281.16 | 03/16/2016 | 022416DK | CC CHARGES FEB 2016 |
| | | | 1,832.11 | 03/16/2016 | 022416JS | CC CHARGES FEB 2016 |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|---|------------------|------------------|-------------|--------------------|-----------------------------|
| | | | 4,547.38 | 03/16/2016 | 022416KD | CC CHARGES FEB 2016 |
| | | | 820.00 | 03/16/2016 | 022416KY | CC CHARGES FEB 2016 |
| | | | 68.85 | 03/16/2016 | 022416LC | CC CHARGES FEB 2016 |
| | | | 2,248.03 | 03/16/2016 | 022416LG | CC CHARGES FEB 2016 |
| | | | 75.02 | 03/16/2016 | 022416RT | CC CHARGES FEB 2016 |
| | | | 401.23 | 03/16/2016 | 022416SS | CC CHARGES FEB 2016 |
| | | | 707.62 | 03/16/2016 | 022416TB | CC CHARGES FEB 2016 |
| | | | 350.70 | 03/16/2016 | 022416TN | CC CHARGES FEB 2016 |
| | JPMORGAN CHASE BANK NA Total | | 13,462.98 | | | |
| 2656 | DISH DBS CORP | | | | | |
| | | 84085 | 86.99 | 03/17/2016 | 030516 | SVC 3-20 THRU 4-19-16 |
| | DISH DBS CORP Total | | 86.99 | | | |
| 2672 | TRI-CITY AMBULANCE | | | | | |
| | | | 77,543.50 | 03/21/2016 | IN91 | AMBULANCE BILLING - 4TH QTR |
| | TRI-CITY AMBULANCE Total | | 77,543.50 | | | |
| 2682 | INFRASTRUCTURE TECHNOLOGIES LL | | | | | |
| | | 85239 | 10,700.00 | 03/24/2016 | 14094 | PACP TRAINING CLASS |
| | | 85594 | 1,800.00 | 03/17/2016 | 14243D | CONVERT SANITARY/STORM |
| | INFRASTRUCTURE TECHNOLOGIES LL Total | | 12,500.00 | | | |
| 2683 | CONTINENTAL AMERICAN INSURANCE | | | | | |
| | | | 59.89 | 03/18/2016 | ACCG160318144324FD | AFLAC Accident Plan |
| | | | 17.47 | 03/18/2016 | ACCG160318144324FN | AFLAC Accident Plan |
| | | | 17.48 | 03/18/2016 | ACCG160318144324IS | AFLAC Accident Plan |
| | | | 156.12 | 03/18/2016 | ACCG160318144324PD | AFLAC Accident Plan |
| | | | 85.54 | 03/18/2016 | ACCG160318144324PW | AFLAC Accident Plan |
| | CONTINENTAL AMERICAN INSURANCE Total | | 336.50 | | | |
| 2695 | JOHNATHON N LOSURDO | | | | | |
| | | | 150.00 | 03/24/2016 | 040416 | PER DIEM 4-4 THRU 4-14-16 |
| | JOHNATHON N LOSURDO Total | | 150.00 | | | |
| 2740 | C H HAGER EXCAVATING INC | | | | | |
| | | 85991 | 1,073.00 | 03/17/2016 | 150 | SNOW PLOW 2-21-16 |
| | | 34 | 5,085.00 | 03/24/2016 | 151 | WHEEL/TRAILER DUMP |
| | | 35 | 2,943.91 | 03/24/2016 | 152 | LIMESTONE |
| | C H HAGER EXCAVATING INC Total | | 9,101.91 | | | |

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|---------------|--------------------------------------|------------------|------------------|-------------|----------------------|---------------------------|
| 2756 | RXBENEFITS, INC. | | 10.00 | 03/21/2016 | 41670 | TRANSACTION FEES |
| | | | 231.98 | 03/21/2016 | 42273 | PRESCRIPTION CLAIMS |
| | | | 41,265.49 | 03/21/2016 | 42796 | PRESCRIPTION CLAIMS/FEES |
| | RXBENEFITS, INC. Total | | 41,507.47 | | | |
| 2769 | GENWORTH LIFE INSURANCE COMPAN | | 61.46 | 03/18/2016 | LTCL160318144324CA 0 | Long Term Care Insurance |
| | GENWORTH LIFE INSURANCE COMPAN Total | | 61.46 | | | |
| 2778 | CLIENT FIRST CONSULTING GROUP | 86551 | 437.50 | 03/17/2016 | 6160 | SVCS 2-16-16 |
| | CLIENT FIRST CONSULTING GROUP Total | | 437.50 | | | |
| 2881 | SERVER SUPPLY.COM INC | 86924 | 1,380.00 | 03/24/2016 | 2811394 | CISCO AIRONET STADALONE |
| | | 86925 | 460.00 | 03/24/2016 | 2811403 | CISCO AIRONET STANDALONE |
| | SERVER SUPPLY.COM INC Total | | 1,840.00 | | | |
| 2883 | ADVANCED DISPOSAL SERVICES | 84296 | 1,156.31 | 03/17/2016 | T00001334543 | MONTHLY BILLING |
| | ADVANCED DISPOSAL SERVICES Total | | 1,156.31 | | | |
| 2894 | HAVLICEK ACE HARDWARE LLC | 86984 | 321.60 | 03/24/2016 | 41966/1 | INVENTORY ITEMS |
| | HAVLICEK ACE HARDWARE LLC Total | | 321.60 | | | |
| 2905 | GRAF TREE CARE INC | 87019 | 1,440.00 | 03/24/2016 | 8052 | REPORT=WOODS OF FOX GLEN |
| | GRAF TREE CARE INC Total | | 1,440.00 | | | |
| 2950 | MARY PORTER | 86855 | 323.60 | 03/17/2016 | 190259415 | INVENTORY ITEMS |
| | | 86855 | 45.48 | 03/24/2016 | 1902597804 | INVENTORY ITEMS |
| | MARY PORTER Total | | 369.08 | | | |
| 2968 | ROB VICICONDI | | 246.50 | 03/17/2016 | 032816 | PER DIEM 3-28 THRU 4-1-16 |
| | ROB VICICONDI Total | | 246.50 | | | |
| 2974 | HOSCHEIT MCGUIRK MCCracken & | | | | | |

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|---------------|---|------------------|-----------------|-------------|-----------------------|------------------------------|
| | | | 1,000.00 | 03/24/2016 | A25059-1-0216 | SVCS FEB 2016 |
| | | | 240.00 | 03/24/2016 | A25059-10-0216 | SVCS FEB 2016 |
| | | | 3,240.00 | 03/24/2016 | A25059-3-0216 | SVCS FEB 2016 |
| | | | 320.00 | 03/24/2016 | A25059-6-0216 | SVCS FEB 2016 |
| | | | 1,640.00 | 03/24/2016 | A25059-7-0216 | SVCS FEB 2016 |
| | HOSCHEIT MCGUIRK MCCracken & Total | | 6,440.00 | | | |
| 2990 | HAWKINS INC | | | | | |
| | | 36 | 1,254.56 | 03/24/2016 | 3847704 | WATER DEPT CHEMICALS |
| | HAWKINS INC Total | | 1,254.56 | | | |
| 3002 | JET SERVICES INC | | | | | |
| | | 84241 | 130.00 | 03/24/2016 | 990012723 | MONTHLY BILLING |
| | JET SERVICES INC Total | | 130.00 | | | |
| 3064 | VINCENT GROEZINGER | | | | | |
| | | | 264.99 | 03/24/2016 | 032016 | JEANS AMERICAN EAGLE 3-20-16 |
| | VINCENT GROEZINGER Total | | 264.99 | | | |
| 3102 | RUSH TRUCK CENTERS OF ILLINOIS | | | | | |
| | | 86988 | 1,584.00 | 03/17/2016 | 3001744047 | SUBSCRIPT-ON DEMAND PARTS |
| | | 86900 | 235.88 | 03/17/2016 | 3001762631 | INVENTORY ITEMS |
| | | 86906 | 519.75 | 03/17/2016 | 3001762697 | INVENTORY ITEMS |
| | | 83758 | 76.96 | 03/17/2016 | 3001803096 | VEH 1724 RO 54851 |
| | | 83758 | 49.50 | 03/17/2016 | 3001810241 | RO 54851 VEH 1724 |
| | | 83758 | 199.70 | 03/24/2016 | 3001829091 | LABOR AND SUPPLIES |
| | | 86977 | 112.14 | 03/24/2016 | 3001872927 | INVENTORY |
| | RUSH TRUCK CENTERS OF ILLINOIS Total | | 2,777.93 | | | |
| 3107 | DR SUDS LLC | | | | | |
| | | 83734 | 135.00 | 03/17/2016 | 10058 | MONTHLY BILLING POLICE |
| | DR SUDS LLC Total | | 135.00 | | | |
| 3132 | GLENN STEARNS CH 13 TRUSTEE | | | | | |
| | | | 976.50 | 03/18/2016 | 000000554160318144324 | Bankruptcy-Verhaeghe |
| | GLENN STEARNS CH 13 TRUSTEE Total | | 976.50 | | | |
| 3153 | CALL ONE | | | | | |
| | | | 3,207.17 | 03/17/2016 | 1139933-0316 | BILLING THRU 3-8-16 |
| | CALL ONE Total | | 3,207.17 | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|-----------------------------------|------------------|-------------------|-------------|----------------------|-------------------------------|
| 3175 | NALCO CROSSBOW WATER LLC | 83876 | 411.01 | 03/24/2016 | 2184227 | MONTHLY BILLING |
| | NALCO CROSSBOW WATER LLC Total | | <u>411.01</u> | | | |
| 3191 | TMDE CALIBRATION LABS INC | 83783 | 195.57 | 03/17/2016 | 25321 | DIAGNOSTICS/CALIBRATION |
| | TMDE CALIBRATION LABS INC Total | | <u>195.57</u> | | | |
| 3201 | NORTHWEST POLICE ACADEMY | | 125.00 | 03/17/2016 | 031016 | CLASS 3-10-16 |
| | NORTHWEST POLICE ACADEMY Total | | <u>125.00</u> | | | |
| 3210 | DANIELLE M WOODS-PILOTO | 84318 | 800.00 | 03/17/2016 | 022816 | SVCS MARCH 2016 DEN NEWSLET |
| | DANIELLE M WOODS-PILOTO Total | | <u>800.00</u> | | | |
| 3254 | COUNTY WIDE LANDSCAPING INC | 85990 | 900.00 | 03/17/2016 | 4506 | SNOW PLOW 2-14-16 |
| | COUNTY WIDE LANDSCAPING INC Total | | <u>900.00</u> | | | |
| 3258 | BEST DOCTORS INC | 83923 | 347.20 | 03/24/2016 | 020116 | FEBRUARY SERVICES |
| | BEST DOCTORS INC Total | | <u>347.20</u> | | | |
| 3288 | FGM ARCHITECTS INC | 82785 | -22,531.00 | 03/24/2016 | 15-1994.01-4 | PROJECT BILLING THRU 8/31/15 |
| | | 82785 | -22,531.00 | 03/24/2016 | 15-1994.01-4 | PROJECT BILLING THRU 8/31/15 |
| | | 82785 | 22,531.00 | 03/24/2016 | 15-1994.01-4A | SVCS 6-115~8-31-15 |
| | | 82785 | -5,617.50 | 03/24/2016 | 15-1994.02-1 | PROJECT BILLING THRU 12/31/15 |
| | | 82785 | -5,617.50 | 03/24/2016 | 15-1994.02-1 | PROJECT BILLING THRU 12/31/15 |
| | | 87130 | 5,617.50 | 03/24/2016 | 15-1994.02-1A | SVC DEC 2015 |
| | FGM ARCHITECTS INC Total | | <u>-28,148.50</u> | | | |
| 3289 | VISION SERVICE PLAN OF IL NFP | | 5.68 | 03/18/2016 | VSP 160318144324CA (| Vision Plan Pre-tax |
| | | | 59.59 | 03/18/2016 | VSP 160318144324CD (| Vision Plan Pre-tax |
| | | | 155.69 | 03/18/2016 | VSP 160318144324FD (| Vision Plan Pre-tax |
| | | | 36.04 | 03/18/2016 | VSP 160318144324FN (| Vision Plan Pre-tax |
| | | | 7.48 | 03/18/2016 | VSP 160318144324HR (| Vision Plan Pre-tax |
| | | | 46.64 | 03/18/2016 | VSP 160318144324IS 0 | Vision Plan Pre-tax |
| | | | 137.92 | 03/18/2016 | VSP 160318144324PD (| Vision Plan Pre-tax |

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|---------------|-------------------------------------|------------------|------------------|-------------|--------------------|-----------------------------|
| | | | 226.32 | 03/18/2016 | VSP 160318144324PW | Vision Plan Pre-tax |
| | VISION SERVICE PLAN OF IL NFP Total | | 675.36 | | | |
| 3309 | WAGeworks | 83922 | 492.75 | 03/17/2016 | 20160054261 | SVCS FEB 2016 |
| | WAGeworks Total | | 492.75 | | | |
| 3315 | IRON MOUNTAIN INC | 84416 | 434.92 | 03/17/2016 | 200905315 | SVCS FEBRUARY 2016 |
| | IRON MOUNTAIN INC Total | | 434.92 | | | |
| 3317 | TEREX UTILITIES INC | 83742 | 1,370.61 | 03/24/2016 | 90337182 | SINGLE STICK - HR3D - V10 |
| | TEREX UTILITIES INC Total | | 1,370.61 | | | |
| 3336 | NETWORKFLEET INC | 85220 | 689.85 | 03/24/2016 | OSV000000352563 | SVC FEB 2016 |
| | | 85220 | 683.20 | 03/17/2016 | OSV000000366500 | SVC FEB 2016 |
| | | 86421 | 58.60 | 03/17/2016 | OSV000000366500A | SVC FEB 2016 PRO-RATED |
| | | 86422 | 63.88 | 03/17/2016 | OSV000000366500B | SVC FEB 2016 PRO-RATED |
| | NETWORKFLEET INC Total | | 1,495.53 | | | |
| 3343 | ILLINI POWER PRODUCTS COMPANY | 87124 | 335.05 | 03/24/2016 | SWO010306-1 | PHEASANT RUN - PM |
| | | | -161.00 | 03/24/2016 | SWO011215-1 | CREDIT - DBL BILLED |
| | ILLINI POWER PRODUCTS COMPANY Total | | 174.05 | | | |
| 3346 | STHEALTH BENEFIT SOLUTIONS | 83930 | 25,438.91 | 03/24/2016 | 031716 | SVCS APRIL 2016 |
| | STHEALTH BENEFIT SOLUTIONS Total | | 25,438.91 | | | |
| 3347 | WAGeworks-ACH | | 3,213.28 | 03/15/2016 | R20160070061 | FLEX SPENDING CLAIMS |
| | | | 6,739.72 | 03/22/2016 | R20160074180 | FLEX SPENDING CLAIMS |
| | WAGeworks-ACH Total | | 9,953.00 | | | |
| 3349 | GREEN LIGHT NATIONAL | 86706 | 7,459.80 | 03/17/2016 | 900578 | 30% DEPOSIT PROPOSAL 122128 |
| | GREEN LIGHT NATIONAL Total | | 7,459.80 | | | |
| 3383 | PATRICK EUROPEAN | | | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------------|------------------|-------------------------|-------------|----------------|-------------------------------|
| | | | 5,759.83 | 03/24/2016 | 150608W009-001 | ADDTL SUPPLEMENTAL BODY WO |
| | PATRICK EUROPEAN Total | | <u><u>5,759.83</u></u> | | | |
| 3389 | CLEAN EARTH TREATMENT SOLUTION | | | | | |
| | | 84536 | 237.00 | 03/17/2016 | 10392 | SVC 2-25-16 |
| | CLEAN EARTH TREATMENT SOLUTION Total | | <u><u>237.00</u></u> | | | |
| 3392 | DULUTH HOLDINGS INC | | | | | |
| | | 86769 | 159.80 | 03/24/2016 | P588160401012 | CAB COMMANDER |
| | DULUTH HOLDINGS INC Total | | <u><u>159.80</u></u> | | | |
| 3406 | BUTTON MAN PRINTING INC | | | | | |
| | | 87089 | 100.00 | 03/24/2016 | 2963 | BUDGET BK COVERS, SPINES, TAI |
| | BUTTON MAN PRINTING INC Total | | <u><u>100.00</u></u> | | | |
| 3457 | ANCEL GLINK DIAMOND BUSH | | | | | |
| | | 85818 | 2,760.00 | 03/17/2016 | 020916 | SVC RE: PRAIRIE CNTR/STC MALL |
| | ANCEL GLINK DIAMOND BUSH Total | | <u><u>2,760.00</u></u> | | | |
| 3465 | Timothy Wilson | | | | | |
| | | | 277.88 | 03/24/2016 | 032316 | WATERCON - 3-23~3-24-16 |
| | Timothy Wilson Total | | <u><u>277.88</u></u> | | | |
| 3484 | MIDLAND STANDARD ENGINEERING | | | | | |
| | | 86375 | 5,857.50 | 03/17/2016 | 136031 | MFT PAVEMENT ANALYSIS |
| | MIDLAND STANDARD ENGINEERING Total | | <u><u>5,857.50</u></u> | | | |
| 3485 | AQUA VENTURES LTD | | | | | |
| | | 86379 | 2,815.00 | 03/24/2016 | 37356 | UNIFORMS/GEAR = FD |
| | AQUA VENTURES LTD Total | | <u><u>2,815.00</u></u> | | | |
| 3498 | FORWARD SPACE LLC | | | | | |
| | | 87014 | 400.00 | 03/24/2016 | 718618 | CHAIR UPHSTRY - IS |
| | FORWARD SPACE LLC Total | | <u><u>400.00</u></u> | | | |
| 3501 | SOLARWINDS INC | | | | | |
| | | 86875 | 10,000.00 | 03/17/2016 | IN263085 | NTWRK MONITOR/ANALYZER |
| | SOLARWINDS INC Total | | <u><u>10,000.00</u></u> | | | |
| 3503 | PUMPING SOLUTIONS INC | | | | | |
| | | 86917 | 122.38 | 03/24/2016 | PP80-1218A | ADAPTERS |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------------------|------------------|-----------------|-------------|----------------|--------------------------------|
| | PUMPING SOLUTIONS INC Total | | <u>122.38</u> | | | |
| 3506 | PAUL D BROOKS | 87013 | 3,190.00 | 03/17/2016 | 2016-002 | SOCIAL STYLE - FD |
| | PAUL D BROOKS Total | | <u>3,190.00</u> | | | |
| 3507 | EQUIPMENT TRADE SERVICE CO INC | 86879 | 195.32 | 03/17/2016 | 1030154 | WATER BROOM UNDERCAR |
| | EQUIPMENT TRADE SERVICE CO INC Total | | <u>195.32</u> | | | |
| 3510 | ASYNTRIA INC | 86891 | 612.87 | 03/17/2016 | 1884 | MOCKMEDS/MEDUCATON ORDER |
| | ASYNTRIA INC Total | | <u>612.87</u> | | | |
| 3518 | CABLEXPRESS CORPORATION | 86952 | 7,800.00 | 03/24/2016 | 6817619 | CISCO UNIFED PHONES |
| | CABLEXPRESS CORPORATION Total | | <u>7,800.00</u> | | | |
| 3519 | DAY ROBERT & MORRISON PC | | 5,756.45 | 03/24/2016 | 28550 | PHEASANT RUN/DUPAGE AIRPOR |
| | DAY ROBERT & MORRISON PC Total | | <u>5,756.45</u> | | | |
| 3523 | QBQ INC | | 7,500.00 | 03/17/2016 | 1411 | LEAD= 9-29 & 10-19-16 |
| | QBQ INC Total | | <u>7,500.00</u> | | | |
| 99900057 | MECHELLE LUDWIG | | 155.00 | 03/24/2016 | 16-22760 | REIMB OVRPYMNT #16-22760 |
| | MECHELLE LUDWIG Total | | <u>155.00</u> | | | |
| 99900057 | GINO'S EAST | | 6.46 | 03/24/2016 | 26186657 | DREFND OVRPD AL TAX - FEB 2016 |
| | GINO'S EAST Total | | <u>6.46</u> | | | |

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>PO NUMBER</u> | <u>AMOUNT</u> | <u>DATE</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------|------------------|---------------|-------------|----------------|--------------------|
|---------------|--------------------|------------------|---------------|-------------|----------------|--------------------|

| | |
|---------------------|---------------------|
| <u>Grand Total:</u> | <u>4,251,998.41</u> |
|---------------------|---------------------|

The above expenditures have been approved for payment:

| | |
|---|-------|
| _____ | _____ |
| Chairman, Government Operations Committee | Date |

| | |
|--|-------|
| _____ | _____ |
| Vice Chairman, Government Operations Committee | Date |

| | |
|------------------|-------|
| _____ | _____ |
| Finance Director | Date |



AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|--|
| Title: | Motion to Approve a Resolution Providing for the Adoption of the City of St. Charles Annual Budget for Fiscal Year 2016/2017 |
| Presenter: | Chris Minick, Finance Director |

Please check appropriate box:

| | | | |
|--------------------------|------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Government Operations | <input type="checkbox"/> | Government Services |
| <input type="checkbox"/> | Planning & Development | X | City Council (04/04/2016) |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | |

| | | | | | | |
|-----------------|--|-----------|-----|--------------------------|----|--------------------------|
| Estimated Cost: | | Budgeted: | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----------------|--|-----------|-----|--------------------------|----|--------------------------|

If NO, please explain how item will be funded:

Executive Summary:

In accordance with state statutes, staff is requesting approval of the Fiscal Year 2016-2017 budget. The amounts are consistent with and reflect the concepts discussed at tonight's public hearing.

Attachments: (please list)

Resolution

Recommendation / Suggested Action (briefly explain):

Motion to approve a Resolution Providing for the Adoption of the City of St. Charles Annual Budget for Fiscal Year 2016/2017.

| | |
|----------------------|------------------------|
| For office use only: | Agenda Item Number: 1A |
|----------------------|------------------------|

City of St. Charles, IL
Resolution No. _____

**A Resolution Providing for the Adoption of
the City of St. Charles Annual Budget
for Fiscal Year 2016/2017**

**Presented & Passed by the
City Council on _____ 2016**

WHEREAS, Chapter 35, Section 205/162 of the Illinois Compiled Statutes required the City of St. Charles, Kane and DuPage Counties, Illinois, to

“file with the County Clerk within 30 days of their adoption a certified copy of its appropriation and budget ordinances or resolutions, as well as an estimate, certified by its chief fiscal officer, of revenues by source, anticipated to be received by the county, taxing district or school district in the following fiscal year;” and

WHEREAS, Ordinance No. 1968-7 was passed by more than a two-thirds majority vote of those members of the city of St. Charles Council then holding office to adopt Sections 8-2-9.2 through 8-2-9.10 of the Illinois Revised State Statutes.

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the budget shown in Exhibit “A”, attached hereto and made a part hereof, is hereby adopted as the City of St. Charles budget for the period of May 1, 2016 through April 30, 2017.

PRESENTED to the City Council of the City of St. Charles, Illinois this _____ day of April 2016.

PASSED by the City Council of the City of St. Charles, Illinois this _____ day of April 2016.

APPROVED by the Mayor of the City of St. Charles, Illinois this _____ day of April
2016.

Raymond P. Rogina, Mayor

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Summary of Revenues and Expenditures (Expenses)

All Funds

| Actual FY 14/15 | Estimate FY 15/16 | | Proposed FY 16/17 | -----Projected----- | | |
|--|----------------------|-----------------------------------|----------------------|---------------------|--------------------|--------------------|
| | | | | FY 17/18 | FY 18/19 | FY 19/20 |
| <u>Revenues</u> | | | | | | |
| 14,109,182 | 13,984,990 | Property Taxes | 14,218,583 | 14,258,598 | 14,299,798 | 14,352,276 |
| 17,080,577 | 17,468,520 | Sales & Use Taxes | 18,363,111 | 18,749,504 | 19,197,633 | 19,671,348 |
| 1,062,211 | 1,067,695 | Liquor Tax | 1,092,248 | 1,125,015 | 1,158,203 | 1,192,370 |
| 3,485,932 | 3,612,068 | Franchise Fees | 3,703,904 | 3,814,079 | 3,946,318 | 4,062,741 |
| 1,834,358 | 2,078,395 | Hotel Occupation Tax | 1,918,936 | 1,965,854 | 2,013,574 | 2,062,843 |
| 72,067 | 71,304 | Admission Tax | 77,186 | 77,186 | 77,186 | 77,186 |
| 1,037,563 | 1,001,812 | Telecommunications Fee | 998,800 | 948,860 | 901,417 | 856,346 |
| 476,399 | 601,102 | Licenses & Permits | 533,318 | 536,536 | 539,690 | 542,883 |
| 154,966 | 278,399 | Connection Fees | 159,473 | 165,473 | 174,473 | 174,473 |
| 71,005,244 | 73,251,490 | User Charges | 78,681,684 | 82,154,522 | 86,294,582 | 89,726,895 |
| 3,612,922 | 4,366,540 | Intergovernmental Revenue | 4,104,036 | 5,169,080 | 4,479,177 | 4,848,111 |
| 1,119,133 | 814,803 | Motor Fuel Tax | 844,600 | 844,600 | 844,600 | 844,600 |
| 283,574 | 544,023 | Reimbursement for Improvements | 397,500 | 500 | 500 | 1,000,500 |
| 359,550 | 441,991 | Reimbursement for Services | 470,348 | 395,047 | 390,887 | 394,346 |
| 3,648,115 | 3,671,996 | Pension Contributions | 4,301,197 | 4,330,848 | 4,361,385 | 4,392,849 |
| 384,991 | 384,089 | Fines & Court Fees | 417,056 | 422,678 | 426,456 | 430,270 |
| 3,045,366 | 2,171,401 | Investment Income | 2,378,472 | 2,430,864 | 2,481,436 | 2,535,884 |
| 3,216,778 | 3,391,901 | Charges to Other Funds | 4,271,714 | 4,397,940 | 4,455,685 | 4,569,380 |
| 2,251,889 | 2,361,570 | Sale of Property | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| 4,002,589 | 1,875,537 | Miscellaneous Revenue | 1,556,352 | 1,502,714 | 1,535,556 | 1,563,950 |
| 5,177,478 | 5,251,467 | Insurance Premiums | 5,309,949 | 5,781,342 | 6,016,109 | 6,168,589 |
| 5,553,879 | 14,097,894 | Capital Financing Proceeds | 7,999,000 | 27,241,300 | 15,476,300 | 10,397,100 |
| 142,974,763 | 152,788,987 | Sub-Total | 154,797,467 | 179,312,540 | 172,070,965 | 172,864,940 |
| 9,584,222 | 13,228,273 | Transfers In | 9,571,224 | 9,745,009 | 9,697,271 | 9,241,078 |
| 152,558,985 | 166,017,260 | Total | 164,368,691 | 189,057,549 | 181,768,236 | 182,106,018 |
| <u>Expenditures/Expenses</u> | | | | | | |
| 19,636,902 | 19,474,863 | General Government | 20,777,280 | 21,026,595 | 21,076,944 | 22,090,813 |
| 25,319,907 | 27,182,063 | Public Health and Safety | 28,130,441 | 28,494,070 | 30,048,593 | 30,124,121 |
| 12,344,852 | 17,044,787 | Public Works | 19,027,468 | 31,643,143 | 23,337,635 | 19,754,394 |
| 72,354,452 | 84,260,301 | Public Utilities | 81,343,158 | 90,780,820 | 88,558,433 | 89,936,595 |
| 2,853,670 | 3,787,607 | Community Development | 3,095,663 | 3,094,249 | 2,981,472 | 2,526,104 |
| 132,509,783 | 151,749,621 | Sub-Total | 152,374,010 | 175,038,877 | 166,003,077 | 164,432,027 |
| 9,584,222 | 13,228,273 | Transfers Out | 9,571,224 | 9,745,009 | 9,697,271 | 9,241,078 |
| 142,094,005 | 164,977,894 | Total | 161,945,234 | 184,783,886 | 175,700,348 | 173,673,105 |
| Excess (Deficiency) of Revenues | | | | | | |
| 10,464,980 | 1,039,366 | over Expenditures/Expenses | 2,423,457 | 4,273,663 | 6,067,888 | 8,432,913 |



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|---|
| Title: | Presentation of Revised Article V, Section 5.1, and Appendix A of Agreement Between City of St. Charles and Teamsters Local Union No. 330 |
| Presenter: | Denice Brogan |

Please check appropriate box:

| | | | |
|--------------------------|------------------------|-------------------------------------|-------------------------|
| <input type="checkbox"/> | Government Operations | <input type="checkbox"/> | Government Services |
| <input type="checkbox"/> | Planning & Development | <input checked="" type="checkbox"/> | City Council – 4/4/2016 |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | |

| | | | | | | |
|-----------------|-----|-----------|-----|-----|----|-----|
| Estimated Cost: | N/A | Budgeted: | YES | N/A | NO | N/A |
|-----------------|-----|-----------|-----|-----|----|-----|

If NO, please explain how item will be funded:

Executive Summary:

The collective bargaining agreement approved by the members of Teamsters Local Union No. 330 and the City Council in 2014 included a wage re-opener provision to negotiate wages for fiscal years 2016/2017 and 2017/2018. The wage re-opener was negotiated and recently ratified by the union. The proposed revised Article V provides for a 2.5% wage increase for all City Teamsters employees on 5/1/2016 and 5/1/2017. The salary ranges will be adjusted accordingly.

Attachments: *(please list)*

Memorandum of Agreement
Revised Section 5.1 of Article V, Wages and Wage Rates

Recommendation / Suggested Action *(briefly explain):*

Recommendation by the City Council to approve the revised Article V, Section 5.1, and Appendix A, Salary Ranges, to replace the existing Article V, Section 5.1, and Appendix A within the agreement between the City of St. Charles and Teamsters Local Union No. 330 for the period May 1, 2014, to April 30, 2018.

For office use only:

Agenda Item Number: IB

MEMORANDUM OF AGREEMENT

The City of St. Charles, Illinois, ("City") and Teamsters Local Union No. 330 ("Union") hereby agree as follows, subject to ratification by the Union membership, and approval by the City Council:

1. Article V – Wages and Wage Rates states that through reopener negotiations, the amount of any adjustment of hourly rates for employees, for the fiscal year starting May 1, 2016; and May 1, 2017, shall be determined.
2. Employees shall receive a 2.5% wage increase on 5/1/2016 and a 2.5% wage increase on 5/1/2017. The revised wage scale for the years of the agreement is attached.
3. Employees in progression shall receive up to an additional step increase of 4.91% or maximum of the range, whichever is less, on the employee's anniversary date, per the current agreement.
4. This Memorandum of Agreement shall supercede any contrary provision of the existing collective bargaining agreement between the parties.

AGREED:

City of St. Charles, Illinois

Teamsters Local No. 330

By: _____

By: _____

Date: _____

Date: _____

City of St. Charles and Teamster Local 330 Wage Re-Opener

Article V – Wages and Wage Rates

Section 5.1 Rates, Progressions, and Increases.

| | |
|---------------------|--|
| FY 2016/2017 | <p>Based upon the wage reopener, all employees shall receive a 2.5% wage increase on 5/1/2016. The maximum salary for each range shall be adjusted accordingly. Minimum of the ranges are 75% of the maximum salary for each range.</p> <p>Employees in progression shall receive up to an additional step increase of 4.91% or maximum of the range, whichever is less, on the employee's anniversary date.</p> |
| FY 2017/2018 | <p>Based upon the wage reopener, All employees shall receive a 2.5% wage increase on 5/1/2017. The maximum salary for each range shall be adjusted accordingly. Minimum of the ranges are 75% of the maximum salary for each range.</p> <p>Employees in progression shall receive up to an additional step increase of 4.91% or maximum of the range, whichever is less, on the employee's anniversary date.</p> |

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, MARCH 21, 2016**

1. Opening of Meeting

The meeting was convened by Chairman Stellato at 7:05 p.m.

2. Roll Call

Members Present: Chairman Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner

Absent: Ald. Lewis

3. Omnibus Vote - None

4. Police Department

a. Recommendation to approve a Massage Establishment license LeVisage Spa LLC, located at 475 Dunham Road, Ste. 2A, St. Charles.

Chief Keegan: This item is to approve a massage establishment LeVisage Spa LLC, located at 457 Dunham Road, Ste. 2A, St. Charles. Elizabeth Feltes is here tonight and is the owner/operator of this business. Earlier this evening this agenda item was in front of the Liquor Control Commission where it received a favorable recommendation to move forward here tonight. As is customary procedure pursuant to our ordinance, the detectives of the Police Department worked with the applicant to look at her site, business model, and we're happy to report a recommendation to approve this as presented.

Elizabeth Feltes, 475 Dunham Road, Ste. 2A, St. Charles – introduced herself.

Ald. Silkaitis: After reading what was in the paper last week with two other massage parlors, how are you going to prevent that from happening as I have concerns?

Chief Keegan: We've taken some action to be pro-active as a city to pass the ordinances and we take that ordinance and the laws that are passed by the City Council very seriously. This has been passed and in place, we hold the businesses accountable and this applicant along with all the other businesses in town can expect a vigorous inspection and compliance check process on behalf of the Police Department. This is a three-prong approach. On the front end we've passed the ordinance and done all we can through the due diligence phase of the applicant. Once it's passed we hold them accountable with license inspections and compliance checks, and then if there are violations, it goes in front of the Liquor Control Commission and hope the penalties are swift in nature. After this is passed and the applicant is awarded the license, we'll make sure that she, along with the rest of the businesses in town, are held to that standard.

Ald. Silkaitis: I appreciate what you did with the sting, don't get me wrong. I guess what my concern is this is part of the problem with prostitution, you can't predict that, but when these businesses hire people without a license – that's concerns me. The business owner should not of hired those people, that's what concerns me.

Chief Keegan: Yes sir, and on behalf of the Police Department, we are going to do all we can with each and every business along with the patrons that patronize those establishments that they are following the laws established by both the State and City Council. I've had some off-line conversation with this applicant and am very impressed with her business model and she'll be an upstanding business person.

Ald. Payleitner: Thank you again, you had a very thorough packet that you put together and I understand that massage is just complementing your other services you have at your business. I've done my homework, researched your place, and heard from other people who are your customers and it's straight up legit. The issues we had that Ald. Silkaitis referred to is the reason they're doing this is to protect you. Thank you and welcome to town and continued success.

Mayor Rogina: The Liquor Commission has the obligation to oversee not only liquor but tobacco and massage. Today at the Liquor Commission meeting we had a long standing business here in town where one of their employees made a mistake and sold tobacco to a minor and we went into executive session and that business will be penalized. No difference between that and what's going to happen here and that will happen after due process takes place.

Motion by Ald. Tuner, second by Bancroft to recommend approval of a Massage Establishment license LeVisage Spa LLC, located at 475 Dunham Road, Ste. 2A, St. Charles.

Roll Call: Ayes: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner; Nays: Krieger; Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion carried.**

Chrmn. Stellato: I've had a request that we first go off the agenda a bit. We have an executive session tonight to discuss Collective Bargaining. We'll then come back and finish up with the rest of the agenda

Motion by Ald. Lemke, second by Krieger to move into Executive Session at 7:15 p.m. to discuss collective bargaining as permitted by ILCS 120/2(c)(1).

Roll Call: Ayes: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner; Nays: None; Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion carried.**

Motion by Ald. Lemke, second by Krieger to return from Executive Session at 7:26 p.m.

Roll Call: Ayes: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner; Nays: None; Absent: Lewis. Chrmn. Stellato did not vote as Chair. **Motion carried.**

5. Inventory Control Division

- a. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2016/17 Stone/Gravel Bid to C. H. Hager Excavating, Inc. (Two (2) Base Bid Types of Stone and Gravel and Nine (9) Alternate Types); award contingent on approval of budget.**

Mike Shortall: These first three items are contractual items that I bring forward every year and are bid items. This is for stone and gravel and bids were opened on February 23, 2016 and on behalf of the Public Services Department, I'm seeking approval to accept the low bid for stone and gravel to C.H. Hager Excavating for 2016 construction season.

Motion by Ald. Turner, second by Bancroft to recommend approval of a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2016/17 Stone/Gravel Bid to C. H. Hager Excavating, Inc. (Two (2) Base Bid Types of Stone and Gravel and Nine (9) Alternate Types); award contingent on approval of budget.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- b. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk of St. Charles to Approve Award of 2016/17 Hauling Bid to S. Schroeder Trucking, Inc.; award contingent on approval of budget.**

Mike Shortall: This item is for hauling and on behalf of the Public Service Department I'm seeking approval to accept the low bid for hauling contract to be awarded to S. Schroeder Trucking for the 2016 construction season.

Motion by Ald. Bancroft, second by Krieger to recommend approval of a Resolution Authorizing the Mayor and City Clerk of St. Charles to Approve Award of 2016/17 Hauling Bid to S. Schroeder Trucking, Inc.; award contingent on approval of budget.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- c. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk to Approve Award of 2016/17 Concrete Reclamation Bid to Ozinga Ready Mix Concrete, Inc.; award contingent on approval of budget.**

Mike Shortall: On behalf of the Public Service Department I'm seeking approval to accept the low bid for purchase of raw concrete materials to be awarded to Ozinga Ready Mix for the 2016 construction season.

Motion by Ald. Silkaitis, second by Krieger to recommend approval of a Resolution Authorizing the Mayor and City Clerk to Approve Award of 2016/17 Concrete Reclamation Bid to Ozinga Ready Mix Concrete, Inc.; award contingent on approval of budget.

Ald. Silkaitis: Over the years we have lost several concrete companies, is this the only left around here?

Mike: Yes, it's the only one around here that is local. We try to get local companies.

Ald. Silkaitis: I understand, so this could be a yearly thing where we only get one bid?

Mike: Yes.

Ald. Gangel: Do we ever verify the price they're charging us against other competitive markets? How do we know what their charging is fair and reasonable – a good price? Do we have a process to do this?

Mike: That's a good question and I do not have a process in place.

Chrmn. Stellato: Going forward we should implement that especially if we have the issue that we're talking about – maybe an industry standard or check with other communities.

Mike: Next to going toward the city – I can do that in the future.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

d. Recommendation to waive the bid procedure and approve a Resolution Authorizing the Mayor and City Clerk to Accept the Blanket Cable Quote from Anixter, Inc. for Okonite Cable for Fiscal Year 2016/17; award contingent on approval of budget.

Mike Shortall: I'm seeking approval to allow the purchasing manager to purchase Okonite cable and wire from Anixter, Inc. This blanket agreement has been a result of negotiating pricing and is a standard cable that the St. Charles Electric Department uses and they are already set up with tooling, etc. for this cabling. I ask that you please authorize this agreement and accept the blanket quote for Anixter, Inc.

Motion by Ald. Turner, second by Bancroft to recommend waiving the bid procedure and approve a Resolution Authorizing the Mayor and City Clerk to Accept the Blanket Cable Quote from Anixter, Inc. for Okonite Cable for Fiscal Year 2016/17; award contingent on approval of budget.

Ald. Turner: Is this wire strong enough to hold up trees, Peter?

Peter Suhr: Yes.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- e. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a Hydraulic Telescopic Articulating Aerial Device to Altec Industries, Inc., and Approve the Trade-In of Replaced 2005 IHC 4300 Vehicle #1924.**

Mike Shortall: On behalf of the St. Charles Electric Department I am seeking approval to accept the low bid for the purchase of a 2016 Articulating Aerial Device from Altec Industries, Inc. This vehicle has been passed through budget and passed through the City Fleet Committee and additionally I'm seeking approval to trade in the replaced vehicle #1924 for the said negotiated price.

Motion by Ald. Bancroft, second by Bessner to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a Hydraulic Telescopic Articulating Aerial Device to Altec Industries, Inc., and Approve the Trade-In of Replaced 2005 IHC 4300 Vehicle #1924.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- f. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2017 Freightliner 114SD 6x4 66k Chassis, With Sewer Cleaning Equipment, to E J Equipment, Inc., and Approve Trade-in of Replaced 2012 Vactor 2112 ,Vehicle #1859.**

Mike Shortall: On behalf of the Environmental Services Division I'm seeking approval to purchase a 2017 Freightline chassis with the said listed sewer equipment to be installed on this chassis. Quotes were taken through the cooperative Joint Purchasing Program. This vehicle has passed through City budget and the City Fleet Committee. Additionally I'm seeking approval to trade in the replaced vehicle #1859 for the said negotiated price.

Ald. Turner: Are we going to use the equipment on the present chassis now and move it to the new one or are we getting all new vacuum equipment?

Mike: The company we awarded to, this is a new type of equipment? They're using Deere equipment on the new piece of equipment which means the truck will drive off of the chassis engine and the equipment will be on a separate engine. With the other company's standard equipment, they do not offer that. This is something we thought would be beneficial to the City and probably less maintenance. This will be something that will come out of the wash and see how that goes.

Ald. Gaugel: I may be missing it in the note you had there about the trade value under the recommendation and suggested action. I don't see the trade value stated there, but I think we're below on their quote they have with that trade value included. So what they quoted is what we're asking for in terms of the trade?

Mike: Yes, EJ had quoted a trade of \$146,500 and Standard quoted \$148,500 and ultimately EJ comes in cheaper with the dual engines and we felt that was a good thing.

Ald. Gaugel: So the net is \$272,688 – correct?

Mike: EJ is \$272,688.

Motion by Ald. Turner, second by Bessner to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2017 Freightliner 114SD 6x4 66k Chassis, With Sewer Cleaning Equipment, to E J Equipment, Inc., and Approve Trade-in of Replaced 2012 Vactor 2112 ,Vehicle #1859.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- g. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 International 7400 SFA 6x4 to Rush Truck Centers and Sell Replaced 1998 International 49004x2 Vehicle #1808.**

Mike Shortall: On behalf of the St. Charles Environmental Services Division I'm seeking approval to purchase a 2016 International truck with a 15-foot dump body. This vehicle has been quoted through State of Illinois Joint Purchasing Program, has passed the City budget and City Fleet Committee. Additionally I'm seeking approval to sell the replacement vehicle #1808 via the city online auction service – publicservice.com.

Motion by Ald. Turner, second Krieger to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 International 7400 SFA 6x4 to Rush Truck Centers and Sell Replaced 1998 International 49004x2 Vehicle #1808.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- h. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-250 Pick Up, With Snow Plow, to Currie Motors Fleet and Sell Replaced 2004 Ford F-350 SD Vehicle #1804.**

Mike Shortall: On behalf of Public Services Department, I'm seeking approval to purchase a 2016 Ford F250 pickup and plow from Currie Motors. Two quotes were taken. One local – Zimmerman Ford, the other through the Suburban Purchasing Cooperative Program – Currie Motors. This vehicle passed the City budget and Fleet Committee and additionally I'm seeking approval to sell the replacement vehicle #1804 via on line auction service – publicservice.com.

Motion by Ald. Bessner, second by Gaugel to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-250 Pick Up, With Snow Plow, to Currie Motors Fleet and Sell Replaced 2004 Ford F-350 SD Vehicle #1804.

Ald. Turner: Mark, we've bought a lot of trucks in the last year and going forward into this year. Is this because of the recession that we got behind or what? We've bought some really big ticket trucks over the last couple of years which, to me, is unusual.

Mark: Actually the mechanism for buying trucks is based on need and we also have an analysis where we look at engine life in terms of hours of operation and also miles on the road. We have a fund that is set aside every year in our budget as terms of a rental fee, so when a truck comes due that is a lemon or its time to replace it because the maintenance is too high on it, we have the money to replace it. We're in a position the last of couple of years that we've just seen vehicles that need to be replaced because it's that time, as opposed to the results of economic times.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

6. Finance Department

a. Recommendation to approve an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

Chris Minick: This is a recommendation to approve an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bonds. Each year the City is allocated a \$100 per capita for private activity bonds, that's per IRS regulations. Private activity bonds allow developers of certain industrial facilities to tap into the City's tax exempt financing mechanism to allow them to borrow lower costs. We have approximately \$3.3M of allocated volume cap for fiscal year 2016. We either have to do an affirmative action to reserve that volume cap or it will automatically remand back to the state later on in this particular year. We currently have no plans to reutilize that volume cap or any of those private activities bonds; however, occasionally we are approached by other municipalities or developers later in the year and we do traditionally reserve this volume cap each and every year. In the event we are approached by other municipalities, we have been successful from time to time, to actually sell that volume cap to other entities who may have use for it. With that, I would recommend approval of this item and can answer any questions.

Motion by Ald. Bancroft, second by Krieger to recommend approval of an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

b. Presentation of fiscal year 2016-2017 budget – information only.

Chris Minick: Tonight we'll discuss the 2016/17 budget. This process began back in November with the entry of the department budgets into the computerized system. Since that time we've had a series of meetings and discussions to bring forward the balance budget proposal that you'll be reviewing tonight. The purpose of tonight's meeting is to review the highlights of the proposed budget, answer any questions you may have and receive any comments you may have related to the budget proposal as well. Subsequent to this evening, we will be distributing the budget books later on this week; and in conjunction with that we'll be having a Public Hearing prior the City Council meeting on April 4. Assuming there are no significant outstanding items on the night of the Public Hearing, we'll bring it forward for formal adoption of the budget at the April 4 City Council meeting. Under the Budget Act and the State statutes we do have to have a budget approved and in place prior to May 1, 2016 which is the beginning of our fiscal year. (This presentation can be found on the City's website under the Finance Department).

Slide #1: Tonight I'll be reviewing the financial trends and the positive impact they have on the City's financial performance, talk over highlights of the General Fund, Utility Fund, go over significant capital projects, discuss our staffing level, and answer any questions you may have.

Slides #3 & 4: As discussed in the past and as we've gone through the recession years afterwards, the prudent financial decisions we've made during that time period have resulted in a fiscally responsible St. Charles. You'll hear me talking a lot about the structural sound operations and results that we've been able to achieve as a result of that. We've gone through a period of the great recession, we've gone through the period of immediate recovery, we've increased economic activity to the City and this has had a very significant, positive impact on our financial operations. Our operational revenue streams have recovered. They are rising and going up as a result of that increased economic activity; however at the same time our operational expenditures have remained low when compared historically with other operating expenditures levels and more importantly they have remained in line or below those revenue levels. These two factors have resulted in a series of surpluses that has led to a healthy reserve level primarily in the General Fund but also in the utilities. One factor on the horizon that may be a bit of a challenge or an opportunity for us and a factor that's going to impact our financial performance is the significant level of capital expenditures that we anticipated. We've also seen a significantly improved Utility Fund performance. We've had a series of operating deficits in the 80's – mid-2000's. We undertook a rate study and the Council directed a slow, steady approach to implementing the recommendations and stabilizing the rate structures within those utility structures. We are getting to the point now that we are starting to see those rates stabilized primarily in the Electric and Water utilities. We've eliminated the operating deficits within the utilities and all the utility reserves are in the positive position.

Slide #5: The City's budget is BALANCED!!! No tax increases are proposed.

Slide #6: What's Ahead? Potential Challenges are State budget, pension reform, property tax freeze and capital projects, such as, aging of municipal infrastructure.

Slide #7: Showed summary of all funds (excludes transfers) for revenues and expenditures for FY14/15 Actual, FY15/17 Forecast, FY16/17 Proposed.

Slide #9: General Fund Highlights – revenue streams continue to recover. Property tax levy remains frozen and we increased economic activity with our sales taxes, hotel taxes, income tax shared with state, and alcohol tax revenue.

Slide #10: General Fund Revenues and Expenditures 2011-2017 line graph showing 2011-2015 amounts are from the City's Comprehensive Annual Financial Report for the fiscal year ended April 30 as indicated. Also showed 2016 amounts based on January 2016 projections and 2017 amounts reflect proposed budget totals.

Slide #11: General Fund showing revenues, operating expenditures, surplus (deficit), end of year reserves, and reserved percentages with was 40% for FY2015/16 and 39% for FY2016/17.

Slide #12: General Fund Revenues FY16/17 Budget Pie Chart.

Slide #13: General Fund Expenditures by Function FY16/17 Budget Pie Chart – total budgeted expenditures - \$43,398,010.

Slide #15: A quick look back: ongoing challenges in financial performance with revenues not covering expenses; operating deficits of consumption levels declining, wholesale power cost increase, Federal and State mandated improvements; and Council directed long-term corrective action.

Slide #16: Every Pictures Tells a Story... line graph of Utility Funds Performance for fiscal years 2007 – 2016.

Slide #17: Where we are currently: much more positive financial performance, rate structure changes enacted, and capital projected proposed.

Slide: #18: Utility Projections showing proposed budget 2016/17 for revenue, cost of service, surplus/(deficit), and reserves; along with annual billings for “average” residential customer for FY2015/16.

Slide #19: Recommended Rate Structure showing monthly charges and consumption rates for Electric Fund, Water, and Sewer. We will no longer have differential rates for summer vs. winter charges.

Slide #20: EPA Assessment: It will be a fixed monthly charge on the wastewater bill to finance projects necessary for compliance with environmental standards.

Slide #21: Utility Comparison Chart showing average annual utility charges as of February 2016 between St. Charles, Geneva, Batavia, Naperville and ComEd.

Slide #22: Impact of Increases to “Typical” Residential Customer (Monthly) – showed total monthly impact fees increases.

Slide #24: Significant Capital Improvement – Police Facility, Seventh Avenue Creek Project, Rehab of George’s Sports, and 1st Street Phase III Streetscaping Improvement.

Slide #25: Significant Capital Improvement – Cont’d – Stuarts Crossing detention area restoration and roadway improvements for Illinois Street bridge repairs and resurfacing of Kautz Road, Red Gate Road, Riverside Drive and MFT Street Resurfacing Program.

Slide #26: Significant Capital Improvements – Cont’d – On the utility side we have Electric Substation Number 9 work, Work Order, SCADA, and billing software; Digester Improvements (Wastewater) – which is a multi-year project, and Phosphorus removal engineering.

Slide #27: Staffing – this is consistent with FY2015/16 budget of approximately 269 FTE. Staffing costs represents 64% of General Fund expenditures and the City is currently recruiting to fill vacancies.

Slide #28: Showed Staffing Charts for Full Time Equivalent Employees (FTE) of all departments/divisions budgeted for FY16/17 vs. FY15/16.

Slide #29: Conclusion: Improving economic conditions have allowed the City to continue to thrive; outside forces continue to apply pressure, primarily the State’s fiscal crisis and lack of budget, and we have some infrastructure and capital that we’ll need to keep an eye on; so continued vigilance is essential as these things come to work themselves out.

Overall, the City is in a good place. We’ve taken several positive financial steps over the last several fiscal years and I anticipate we’ll be doing fine for some time to come.

Chrmn. Stellato: Good work! This is a lot to absorb but we’ll see this in a more comprehensive report at the budget hearing on April 4.

Ald. Turner: If with leave everything as is going forward, five years from now, we’re going to have \$17M in the General Fund. That’s fine, but we’re going to wind up with \$34M in the utilities. That’s \$50M of taxpayer money basically just sitting there. I know electric is a different animal and we’ve talked about this. Do you have experience in this in maybe combining your reserve fund for sewer and water? You told me other cities have had to do that?

Chris: There are other cities that do combine their water and wastewater operating funds. We could take a look at the reserves.

Ald. Turner: Could you take a look at that? In my experience of 11 years, we’ve only had one big draw on the water fund to replace a well and Mark told me in past history we’ve had one big draw on the electric prior to me. We definitely need reserves but maybe you could look at what do we need and what’s basically just sitting there.

Chris: This policy is yours and we can adjust the rates as we go to throttle that back; so it doesn't have to be \$34M in reserves. We can make conscience decisions that we don't want it to be that high and set it at a different level.

Ald. Turner: I know the City's policy is 25% of the General Fund. What's our policy on the reserves?

Chris: For utilities it's 25-50%.

Ald. Lemke: This Public Hearing starts at 6:45 p.m. on April 4.

7. Executive Session – None.

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

8. Additional Items from Mayor, Council, Staff or Citizens.

9. Adjournment

Motion by Ald. Kriger, second by Turner to adjourn meeting at 8:10 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Vice-Chair Payleitner did not vote as Vice Chairman. **Motion Carried.**

:tn



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|---|
| Title: | Request for Approval of Lot Closures, Amplification, and Financial Considerations Concerning the Festival of the Fox: Dragon Boat Races special event; formerly known as Pride of the Fox RiverFest |
| Presenter: | Chief Keegan, Police Department Chris Minick, Finance Director |

Please check appropriate box:

| | | | |
|--------------------------|------------------------|-------------------------------------|-----------------------|
| <input type="checkbox"/> | Government Operations | <input type="checkbox"/> | Government Services |
| <input type="checkbox"/> | Planning & Development | <input checked="" type="checkbox"/> | City Council (4/4/16) |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | |

| | | | | | | |
|-----------------|--|-----------|-----|--------------------------|----|--------------------------|
| Estimated Cost: | | Budgeted: | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----------------|--|-----------|-----|--------------------------|----|--------------------------|

If NO, please explain how item will be funded:

Executive Summary:

See attached memo of explanation.

Attachments: *(please list)*

Memo of Explanation (attention to update on outstanding invoice of 2015);
Special Event Application;
Carnival License Application;
Loudspeaker/Amplifier License Application;
Downtown St. Charles Event Review Proposal;
Response from the Downtown St. Charles Partnership Event Review Committee;
Event coordinator diagrams and detailed listing of event particulars (St. Charles Park District form).

Recommendation / Suggested Action *(briefly explain):*

See attached memo for list of recommendatons.

For office use only: Agenda Item Number: IIA12a,b,c



Memo

Date: 4/1/2016
To: City Council
From: Chief Keegan and Chris Minick
Re: Festival of the Fox

The purpose for this discussion is to consider a) the disposition of the 2015 invoice and b) the 2016 Festival of the Fox event.

Invoice from 2015 event: UPDATE FOR 4/4/2016 City Council Meeting: Still outstanding is the request from Riverfest to forgive the invoice payable for City services from the 2015 event. This invoice is in the amount of \$11,421.62 and is still payable as of March 29, 2016. As shared in prior meetings, the options to dispose of the 2015 invoice are:

1. Deny the request and seek payment in the amount of \$11,421.62.
2. Accept the request and forgive the payment.
3. Accept the request, forgive payment and reduce the amount of funding provided in subsequent year(s) funding (based on an anticipated funding level of \$27,000, the total cash paid to Riverfest would be \$15,578.38).

We have budgeted \$27,000 in fiscal year 2016-2017 for Pride of the Fox Festival (pursuant to the Municipal Code). If the Council decides to fund the event at the full \$27,000 level, we have sufficient funds to do so. In the event that the 3rd option is chosen and the City Council opts to forgive the 2015 invoice and fund the 2016 event for the difference, the \$11,421.62 will be utilized from the 2016-2017 budget to "pay" the invoice for the 2015 event, and \$15,578.38 would be paid to Pride of the Fox Festival in support of the 2016 event.

2016 Festival of the Fox Event: The event sponsor, Pride of the Fox, Inc., has renamed and revised the event for this year. The event is to be held June 9-12, 2016 and the event this year will be limited to two venues:

1. Pottawatomie Park: This venue will feature Dragon Boat Races, Water Ski Show, Auto Show, and family activities including live entertainment, inflatables, and a family movie night.
2. Carnival: Windy City Amusements Carnival to be set up in Municipal Lot "G" (River Plaza Parking Lot) near N. 2nd St. and Cedar St. and Municipal Lot "O" (VFW Parking Lot). The "Kidde Ride" area of the carnival which had previously been located on N. 3rd St. is now being moved to Lot "O."

The following closures and parking prohibitions are proposed for this event:

- Municipal Lot G: Closed Wednesday 6/9/16, 6:00 AM – Sunday 6/12/16, 11:00 PM
- Municipal Lot O: Closed Wednesday 6/9/16, 6:00 AM – Sunday 6/12/16, 11:00 PM
- Municipal Lot P (adjacent to the Police Department), will be reserved for Police/Fire employee parking only on Saturday 6/11/16 and Sunday 6/12/16.
- Cedar Street, between N. 2nd St and N. 3rd St: No Parking either side, Wednesday 6/9/16, 6:00 AM – Sunday 6/12/16, 11:00 PM
- North Avenue, between 5th Avenue and the entrance to Pottawatomie Park: No Parking Either side on Saturday 6/11/16 and Sunday 6/12/16.
- N. 2nd Avenue, between State Avenue and North Avenue: No Parking Either side on Saturday 6/11/16 and Sunday 6/12/16.

There will be no alcohol sales/service during this year's event.

The event sponsor has planned a "Families with Special Needs" night for the Carnival on Thursday night.

The Downtown St. Charles Event Review Proposal and response from the Downtown St. Charles Partnership Event Review Committee are attached. *Please read this information as the Downtown St. Charles Partnership reviewed this new event.*

Following are the estimated costs for city services concerning the proposed 2016 event:

| | |
|--------------------------|---------------------------|
| Police Department | \$ 1,100.00 |
| Public Works | \$ <u>2,673.57</u> |
| TOTAL: | \$ <u>3,773.57</u> |

(Total costs for 2015 event were: \$22,843.25)

The event sponsor making the request has met the Special Events application process relative to requests for lot closures and amplification.

Recommendations for Council Items:

- IIA12a.** Disposition of the 2015 invoice for Riverfest. Staff requests Council's decision.
- IIA12b.** 2016 Festival of the Fox request for funding. The amount for funding is tied to the Council decision in Council agenda item IIA12a.
- IIA12c.** Staff recommends approval for street/avenue and parking lot closures and use of amplification equipment. The staff recommendation is contingent on Council's decisions in items IIA12a and b.

RECEIVED
MAR 25 2016

Building & Code Enforcement
St. Charles, IL

CITY OF ST CHARLES

SPECIAL EVENT APPLICATION

THIS FORM MUST BE COMPLETED IN

FULL & SUBMITTED 90 or 30 DAYS PRIOR TO THE EVENT



Permit No. 110-22078

Date of Meeting: 9/27/2016

Revised date 01/28/2015

Name of the Event: Festival of The Fox:

Date(s) of Event: 9:30 AM
6/9, 6/10, 6/11, 6/12

Dragon Boat Races

Special Event Application – 90 Days

The Special Event Application is due to the City of St. Charles a minimum of ninety (90) days prior to the event if it requires closure of public streets, use of public parking lots, or the service of alcoholic beverages that requires a liquor license to be granted. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Special Event Application – 30 Days

The Special Event Application is due to the City of St. Charles, at a minimum, thirty (30) days prior to the event if it does not require closure of public streets, use of public parking lots, or the service of alcoholic beverages that requires a liquor license to be granted.

A copy of the Application and Funding of Special Events is attached for your information.

Special Event Submittal Check List

- **Special Event Application**

- ☒ Section 1 – Task List and Due Dates –90 day or 30 day submittal
- ☒ Section 2 – General Information
- ☐ Section 3 – Permits
- ☒ Section 4 – Site Plan and/or Route Map
- ☒ Section 5– Emergency Phone Tree and Contact
- ☒ Section 6 – Emergency Crisis Management Procedures
- ☒ Section 7 – Retail Merchants
- ☒ Section 8– Hold Harmless Agreement
- ☐ Any outstanding funds owed to the City of St. Charles

Application(s) for other permit(s) (See answers in Section 3)

- ☐ Outdoor Sales/Event Permit Application and Submittal Fee
 - ☐ \$65
- ☒ Loudspeaker/Amplifier License Application and Submittal Fee
 - ☐ \$5 per day paid
- ☐ Class E Liquor License Application and Submittal Fee
 - ☐ \$50 per day – E-1 (Not-for-Profit)
 - ☐ \$100 per day – E-2 (Special Civic Event)
- ☒ Carnival License Application and Submittal Fee WINDY CITY SUBMITTED
 - ☐ \$30 each – Rides
 - ☐ \$20 each – Amusement Stands, Food Stands, Entertainment Shows, Other

Received: 5/25/2016

Fee Paid: \$

Receipt #

Check #

Copies of application distributed to:

Police: 2/25/2016

Fire: 03/25/2016

PW: 03/25/2016

Electric: 03/25/2016

SECTION 1 - TASK LIST AND DUE DATES

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

| Task to be completed for Events that require 90 days (All items due to City unless noted) | Days Due Before Event | Due Date |
|--|-----------------------|------------|
| Date of the Special Event | - N/A - | 6/9 - 6/12 |
| If event takes place in downtown St. Charles you are to complete an application through the St. Charles Downtown Partnership. | 120 days | N/A |
| Submit Special Event Application | 90 days | 3/25/16 |
| Payment of any outstanding funds due to the City of St. Charles | At time of submittal | 2/26/16 |
| Provide verification of organization legal status, i.e. NFP, Partnership, Corporation A copy of 501(C)3 document is to be submitted with application. | At time of submittal | 2/26/16 |
| Submit Class E Liquor License Application | 90-days | N/A |
| Submit Outdoor Sales Permit Application | 90-days | N/A |
| Submit Loudspeaker/Amplifier License Application | 90-days | 2/26/16 |
| Submit Raffle Permit Application (Kane & DuPage County) | At time of submittal | N/A |
| Submit Carnival License Application | 90 days | received |
| Submit Fireworks Permit Application | 60 days | N/A |
| Submit Original Certificate of Insurance | 21 days | 5/18/16 |
| Submit copies of other required permits | At time of submittal | 2/26/16 |
| Emergency Phone Tree | At time of submittal | 2/26/16 |
| Emergency /Crisis Management Procedures | At time of submittal | 2/26/16 |
| Submit Listing of Participating Retail Merchants/Applicable Food Vendors to Finance Department using Pre-Defined Form in Excel format | 14 days | 5/24/16 |
| Notify residents/businesses of special event | 14 days | 5/24/16 |

| City Services Requested: | | | Comments |
|--------------------------|--------------------------------------|-------------------------------------|---------------------------|
| Police | Yes | <input checked="" type="radio"/> No | |
| Fire/EMS | Yes | <input checked="" type="radio"/> No | |
| EMA | Yes | <input checked="" type="radio"/> No | |
| Public Services | Yes | <input checked="" type="radio"/> No | |
| Electric | <input checked="" type="radio"/> Yes | No | |
| Water | <input checked="" type="radio"/> Yes | No | |
| Other: | Yes | <input checked="" type="radio"/> No | IF 2 FOOD VENDORS SECURED |

SECTION 2 - GENERAL INFORMATIONPermit No. 110-22678Name of Event: FESTIVAL OF THE FOX: DRAGON BOAT RACESType of Event: ☐ Parade ☐ Walk/Run/Bike ☒ Festival ☐ OtherLocation of Event: Pottawatomie ParkDate(s) of Event: 6/9 - 6/12 Hours of Event: 7am to 10pm Estimated Attendance: 5,000

Event Website: _____

Purpose of the event: 16TH ANNUAL DRAGON BOAT RACES & LIMITED FAMILY ACTIVITIES CENTERED ALONG THE FOX RIVERName of sponsoring organization(s): PRIDE OF THE FOX, LLC; CITY OF ST. CHARLESPlease list the organization's legal status (i.e. NFP, Partnership, and Corporation): **A copy of the 501(C)3 document is to be submitted with application.**

(Documentation will need to be submitted providing status)

| Type of Entity | Check Box that Applies | City Supporting - Existing Event | City Support - New Event |
|------------------------------------|-------------------------------------|----------------------------------|--------------------------|
| Governmental Entity | | 100% | 100% |
| Private/For Profit Entity | | 0% | 0% |
| Non-Governmental/Non-Profit Entity | <input checked="" type="checkbox"/> | 50% | 0% |

Contact person from sponsoring organization: Vanessa Bell-Lafata; Ed BessnerOrganizer address: 11610 HOWARD ST.City: St. Charles State: IL Zip: 60174Home Phone: 630-402-1919 Cell Phone: same E-mail: info@prideofthefox.comSecond contact person (emergency): Ed. Bessner Phone: 630-802-8824Is this an annual event? ☒ YES ☐ NO If yes, please provide event date(s) for next year: _____

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as sound amplification, neighborhood parking complaints, etc.

none

What, if anything, are you doing to rectify the problem(s)?

N/A

SECTION 3 - PERMITS

Will you be having a fireworks display at your event? ☐ YES ☒ NO

If yes, you have to submit a **Fireworks Permit Application** sixty (60) days prior to the event. Please contact the St. Charles Fire Department to complete the application.

Does your event include the use of a tent? ☒ YES ☐ NO

If yes, you must submit an **Outdoor Sales Permit Application** ninety (90) days prior to the event. Please visit www.stcharlesil.gov, or contact Building and Code Enforcement to obtain an outdoor sale permit application.

Will you be using speakers and/or sound equipment at your event? ☐ YES ☐ NO

If yes, you must submit a **Loudspeaker/Amplifier License Application** ninety (90) days prior to the event. Please visit www.stcharlesil.gov, or contact the Mayor's Office to obtain a loudspeaker/amplifier license application.

Are you holding a raffle at your event? ☐ YES ☒ NO

If yes, you may have to submit a **Raffle Permit Application**. For the raffle permit application for Kane County, please visit www.co.kane.il.us/COC, or contact the Kane County Clerk's Office at 630.232.5950. For the raffle permit application for DuPage County, please visit http://www.dupageco.org/countyclerk/generic.cfm?doc_id=631 or contact the DuPage County Clerk's Office at 630-407-5500.

Will you serve alcohol at your event? ☐ YES ☒ NO

If yes, you must submit **Class E Liquor License Application** ninety (90) days prior to the event. Please visit www.stcharlesil.gov, or contact the Mayor's Office to obtain a Class E liquor license application.

Will there be amusement rides at the event? ☒ YES ☐ NO

If yes, you must submit **Carnival License Application** ninety (90) days prior to the event. Please visit www.stcharlesil.gov or contact the Mayor's Office to obtain a carnival license application.

Will you serve food at your event? ☒ YES ☐ NO

If yes, please indicate the number of vendors Two

Note: A list of food vendors must be submitted prior to the inspection of your event.

Are you requesting the use of any other city-owned property, i.e. parking lots, etc.? ☐ YES ☒ NO

If yes, please indicate the property that you are requesting to use.

Would you like to request the closing of city streets? ☐ YES ☐ NO

If yes, please fill in the following information or submit a route map along with this application:

| STREET | FROM | TO | DATES | TIMES |
|--------|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Does your event require the use of city sidewalks?

☐ YES ☒ NO

Does your event require temporary electric service?

☒ YES ☐ NO

- If yes, please indicate location(s) electric is needed on next sheet.

Does your event require temporary water/hydrant meter? ?

☐ YES ☒ NO

- If yes, please indicate locations(s) for hydrant meter(s) on next sheet.

SECTION 4 - SITE PLAN AND/OR ROUTE MAP

Please use the space below to illustrate the layout for your event. If you need additional space, please attach a separate sheet.

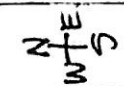
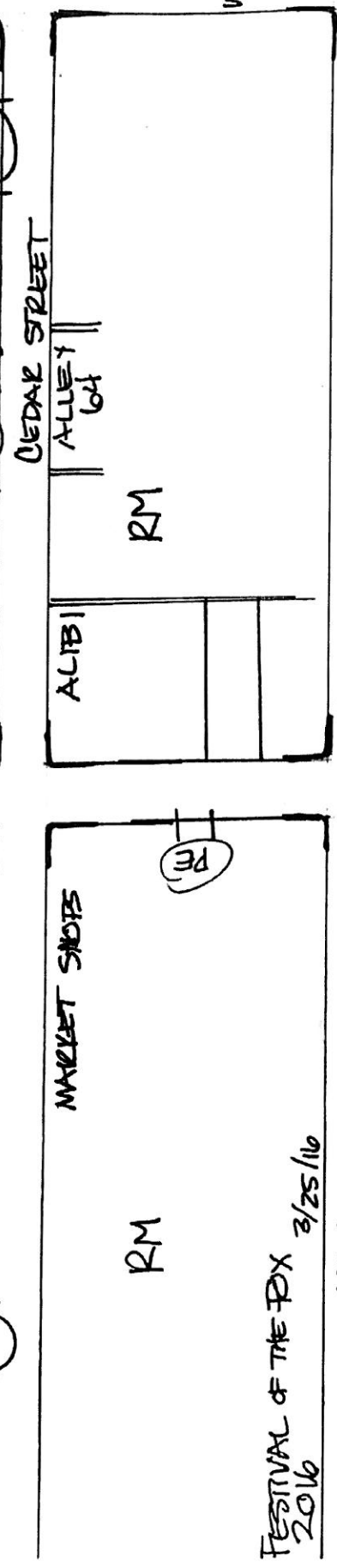
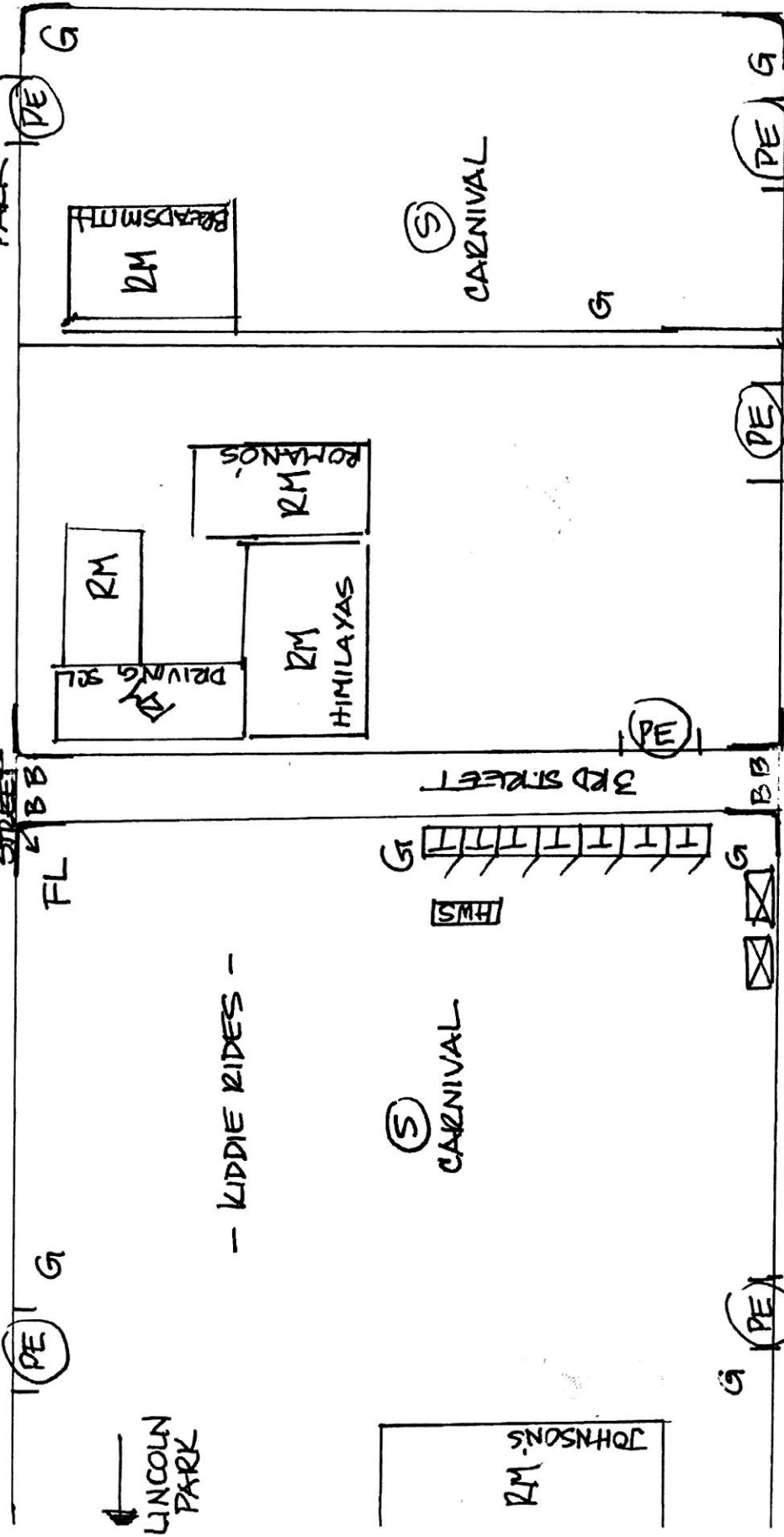
- 2 pages attached -

If applicable, the following must be included:

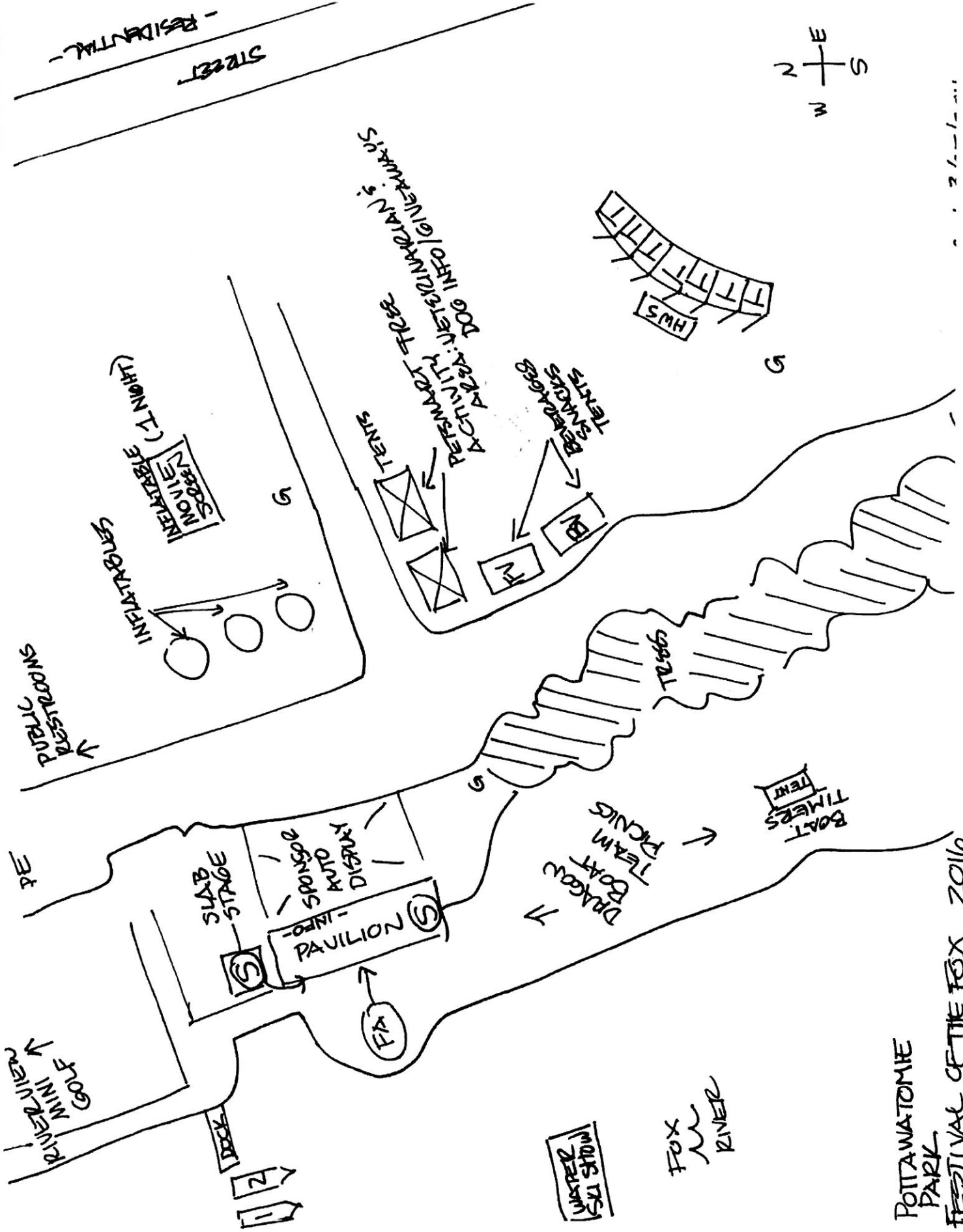
Location of food vendors (FV)
Location of beverage vendors (BV)
Location of garbage receptacles (G)
Location of toilets (T)
Location of hand washing sinks (HWS)
Location of retail merchants (RM)
Location of First Aid (FA)

Location and number of barricades (B)
Location of fire lane (FL)
Location of fire extinguishers (FE)
Public entrances and exits (PE)
Location of sound stages and amplified sound (S)
Location of residential streets surrounding events
Electric (E)
(Hydrant Meter (H20))

RESIDENCES
FIRE HYDRANT
PEDESTRIAN FOOT BRIDGE
TO POTAWATOMIE PARK



FESTIVAL OF THE PDX 3/25/16
2016



POTTAWATOMIE
PARK
FESTIVAL OF THE FOX 2016

... 21-1-...

Section 5 – Emergency Phone Tree

Please use the space below to illustrate the Emergency Phone Tree for your event or submit a separate form detailing your Emergency Phone Tree. If you need additional space, please attach a separate sheet.

Event Title FESTIVAL of the FOX Date(s) of Event 6/9 - 6/12

Emergency Contact Information

Primary Contact: Ed Bessner Secondary Contact: Vanessa Bell-LaSota

Title: President Title: EXECUTIVE BD.

Phone No: 630-802-8824 Phone no.: 630-402-1919

Tertiary Contact: KEVIN CARR Operations Manager: NONE

Title: EXEC. BD Title: _____

Phone No: 630-338-2533 Phone no.: _____

Site Managers and miscellaneous contacts

Location: Pottawatomie Location: _____

Date(s): 6/9 - 6/12 Date(s): _____

Name: JANET WILSON Name: _____

Phone # 630-476-0074 Phone #: _____

Location: Carnival Location: _____

Date(s): 6/9 - 6/12 Date(s): _____

Name: Ed Bessner Name: _____

Phone # 630-802-8824 Phone # _____

Location: _____ Location: _____

Date(s): _____ Date(s): _____

Name: _____ Name: _____

Phone #: _____ Phone # _____

Section 6- Emergency or Crisis Management Procedures

Please submit your Emergency or Crisis Management Procedures for your event or use the provided example. If you need additional space, please attach a separate sheet.

Emergency/Crisis Management Procedures

1. In the case of any incident, accident or anything deemed "out of the ordinary" (including inclement weather and its potential affects on patrons, property and/or equipment).
Pride of The Fox has designated Ed Bessner with the responsibility of being the CRISIS MANAGER (CM). This position will empower the designated person to make decisions on behalf of Pride of the Fox coordinate with local authorities for an action plan and to make any statements to the press (if applicable).
2. In the case of any incident, accident or anything deemed "out of the ordinary" (including inclement weather and its potential affects on patrons, property and/or equipment) ALL Pride of The Fox staff will be instructed to:
 - a. Act as quickly and professionally as possible;
 - b. To contact their immediate supervisor and/or the on-site volunteer management representative;
 - c. Have as much factual information available as possible – not to speculate as to the cause of the incident, accident, etc., unless requested by the CM;
 - d. Follow the directions of the immediate supervisor and/or the on-site Volunteer management representative explicitly;
 - e. Recommend that people leave the area first, or at the very least go to their vehicles. If unable to evacuate (staff, disabled, families, etc.) use the lower levels of the parking decks. (West Side, Walnut Street & 1st Street), (East Side, Walnut Avenue & 3rd Avenue). In the event of Tornado Warnings on Saturday and Sunday, Park District staff will open the Pottawatomie Park Community Center so people can seek shelter there, if desired;If at a location with food, vendors and/or ride operators: turn off all power, gas and grills so unattended energy sources do not catch on fire.
3. These steps should be taken immediately following any incident/accident:
 - a. Get medical help to the parties involved (if applicable);
 - b. Work with sound/announcer, lighting, etc. to inform the patrons of necessary information and/or divert the patron's attention;
 - c. Resume scheduled activity as soon as possible (subject to #5 below);
 - d. Call the police or other authorities and report any accident;
 - e. Identify witnesses to the incident to obtain statements if necessary;
 - f. Contact a Site Manager for an Incident Report.
4. The CM will communicate to all staff, volunteers, and other personnel that all communication with the press, police, or any other authority will be handled solely by the CM. Police may request information from event personnel and everyone associated with

Pride of The Fox will cooperate with the police department. We will not interfere with police investigations and/or action plans and we will provide the police with materials available upon their request. Any and all materials requested should not be given out until copies of all information can be reproduced for

Pride of The Fox.

5. The CM will consult with the local authorities. If it is determined conditions are so extreme the festival cannot continue, the CM will consult with Pride of The Fox to discuss alternatives.
6. An official statement will be written and given to the CM as soon as it can be formulated by Pride of The Fox management. No personnel or staff should offer any information to any media other than the provided statement. No media questions should be answered unless otherwise instructed.
7. Always remember to follow these guidelines:
 - a. Keep as cool and calm as possible;
 - b. Cooperate fully with the authorities. Be as accurate as possible, don't speculate with anyone, including Pride of The Fox personnel;
 - c. Direct any and all media questions to CM, and only read official statements prepared by Pride of The Fox Management;
 - d. Use common sense. Think before you act, and always be professional;
 - e. Fill out a Festival Incident Report as accurately as possible;
 - f. Get a copy of the Incident Report from the police and a report from the hospital (if applicable).

Additional Notes:

SECTION 7 – RETAIL MERCHANTS

It is the responsibility of the event organizer to ensure that all participating retail merchants are properly collecting, reporting and filing City sales taxes from sales generated at the event, in accordance with State Statutes. The City's current sales tax rate is 8%. Sales tax collections and forms are to be submitted to the State and not the City. For further information on how and where tax payments are to be submitted, please contact the Illinois Department of Revenue Registration Office at 1-800-732-8866.

Please answer the following question regarding the use of retail merchants in conjunction with your event:

Will your event include:

- Merchants selling retail merchandise? YES: _____ NO: X
- Food and/or beverages for immediate consumption? YES: X NO: _____

If no, no further action is necessary.

If yes to either, you must provide a list of all participating vendors, including business name, address and State IBT number to the City's Finance Department within 14 days of the event. A sample form in Excel format will be emailed to the event organizer's email address. In addition, you must read and sign the following certification:

I understand that it is my responsibility to ensure that all retail merchants and/or food and beverage vendors participating in this event are aware of the rules and requirements for properly collecting and remitting any City sales taxes generated from sales at this event. I will provide the City with a complete listing of all merchants, including their name, address and State IBT number, within 14 days of the event.

Signature: _____

Date: _____

3-25-2016

Name: _____

Vanessa A. Bell-LaSota

Title: _____

EXECUTIVE BOARD

SECTION 8 – INDEMNIFICATION/HOLD HARMLESS

In consideration of the City of St. Charles permitting the PRIDE OF THE FOX
(name of organization)
("Organization") to conduct FESTIVAL of THE FOX ("Event"), the Organization
(name of event)
recognizes, acknowledges and assumes any and all risks arising from or in any way
related to the Event.

To the fullest extent permitted by law, the Organization hereby agrees to defend,
indemnify and hold harmless the City of St. Charles, its officers, officials, employees and
agents from and against all injuries, deaths, losses, damages, claims, suits, liabilities,
judgments, cost, and expenses (including all attorney's fees and costs), arising from, or
resulting from or in any way related, directly and/or indirectly to the Event, except that
arising out of the sole legal cause of the City of St. Charles, its officers, officials,
employees and agents.

The Organization shall, at its own expense, appear, defend and pay all charges of
attorneys and all costs and other expenses arising there from or incurred in connection
therewith, and, if any judgment shall be rendered against the City of St. Charles, its
officers, officials, employees and/or agents, in any such action, the Organization at its
own expense shall satisfy and discharge same.

The invalidity of any provision(s) of this INDEMNIFICATION/HOLD
HARMLESS or unenforceability of any of its provisions shall not affect the validity or
enforceability of the remainder of this INDEMNIFICATION/HOLD HARMLESS.

The Organization and the authorized signatory below warrant and represent that
the authorized signatory below has full authority to execute and submit this application,
including, but not by way of limitation, the INDEMNIFICATION/HOLD HARMLESS

provisions contained herein.

The Organization and the authorized signatory below agree to inform the City of St. Charles of any changes in the application at least thirty (30) days prior to the event.

Pride of The Fox, Inc.
(Name of Organization)

2/26/16
(Date)

by [Signature]
Authorized Signatory

Signed and sworn to before me this 26th day of February, 2016.

[Signature]
Notary Public



All applications must be signed and notarized.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services and scheduling of other events.**

The City of St. Charles reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver All Completed Items to:
City of St. Charles
Attn: Building & Code Enforcement
2 E. Main Street
St. Charles, IL 60174

NON-REFUNDABLE
CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



DEPARTMENT: BUILDING & CODE ENFORCEMENT

PHONE: 630.377.4406

FAX: 630.443.4638

CARNIVAL LICENSE APPLICATION

Important: this application must be fully and accurately complete and notarized.

1. Applicant is: ☒ Corporation ☐ Partnership ☐ Individual
2. Name of Business Windy City Amusements Inc. Business Phone (630) 443-4547
Address of Business 914 W. Main St. St. Charles Business Fax (630) 443-4548
3. Applicant's Name Tony Salerno Title Manager / Pres
Address 914 W. Main St. St. Charles Phone 630 443-4547
4. If Corporation, provide name, address, and date of birth for each officer and director (use additional paper as needed):

| Name | Address | Date of Birth |
|----------------------------|--------------------------------------|----------------|
| <u>Tony Salerno (Pres)</u> | <u>365 Ashby Ct. Geneva IL 60134</u> | <u>6-7-30</u> |
| <u>Ruth Salerno (V.P.)</u> | <u>365 Ashby Ct. Geneva IL 60134</u> | <u>1-20-40</u> |

5. If Corporation, provide name, address, phone and date of birth for each person owning a record 5% or more of the stock list:

| Name | Address | Home Phone | Date of Birth |
|---------------------|-----------------------------|-----------------------|----------------|
| <u>Tony Salerno</u> | <u>365 Ashby Ct. Geneva</u> | <u>(630) 845-8137</u> | <u>6-7-30</u> |
| <u>Ruth Salerno</u> | <u>365 Ashby Ct. Geneva</u> | <u>(630) 845-8137</u> | <u>1-20-40</u> |

6. Has any officer, manager, director, or shareholder owning 5% or more of the stock of the corporation ever been convicted of a felony or ever forfeited an appearance bond on a felony charge: NO. If yes, please attach an explanation to this application.
7. Will this business be conducted by a manager or agent? If yes, provide name, address, phone, and date of birth:

| Name | Address | Home Phone | Date of Birth |
|---------------------|----------------------------|---------------------|------------------|
| <u>Tony Salerno</u> | <u>215 West St. Geneva</u> | <u>630 317-7152</u> | <u>11/3/1959</u> |

8. Location/address where carnival will be operated: Rt 31 & Cedar

9. Dates of carnival operation: Start June 9 Close 12, 2016

10. Amount of Insurance \$5,000,000 Expiration Date 2017

Name of Insurance Carrier Allied Specialty Insurance Business Phone (210) 341-1321
Address 85 N.E. Loop 410, Suite 600 City/State/Zip San Antonio Tx 78216
Illinois State Permit Number 1237-2994 Date Issued 1977

Total 640.00

11. List all rides, amusement stand, food stands, entertainment shows, and other attractions:

| Rides \$30 each | Amusement Stands \$20 each | Food Stands \$20 each |
|----------------------------------|--------------------------------|--------------------------|
| Freakout / Speedway | Duck Pond | Popcorn |
| Sky Rider / Balloons | Balloons | Funnel Cake |
| Dragon Wagon / Enterprise | Machine Gun | |
| Free Fall / Zipper | Cats | |
| Train / Predator | Water Race | |
| Pharaoh's Fury | Hi Striker | |
| Merry-go-Round | | |
| Slide / Funhouse | | |
| Raiders | | |
| Big Wheel | | |
| Entertainment Shows \$30 each | Other Attractions \$20 each | |
| | | |
| | | |
| | | |

Affidavit

State of Illinois)
) SS
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and that I/we will not violate any of the ordinances of the City of St. Charles or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein.

Applicant Cheyl Salem Applicant _____

I, Jane Deutsch, a Notary Public in and for said county in the state aforesaid, do hereby certify that the applicant(s) appeared before me this day in person and acknowledged that he/she/they signed the foregoing application as his/her/their free and voluntary act for the use and purposes therein set forth.

Given under my hand and notarial seal this 9th day of March 2016.

(Seal)



Notary Public

Jane Deutsch

To be completed by The City of St. Charles

Endorsement of the Chief of Police

Recommended Issuing: Yes _____ No _____ Date _____

Comments: _____

Signature _____

Endorsement of the Fire Chief

Recommended Issuing: Yes _____ No _____ Date _____

Comments: _____

Signature _____

Endorsement of the Building & Health Commissioner

Recommended Issuing: Yes _____ No _____ Date _____

Comments: _____

Signature _____

Endorsement of the Finance Director

Recommended Issuing: Yes _____ No _____ Date _____

Comments: _____

Signature _____

Endorsement of the Mayor

Recommended Issuing: Yes _____ No _____ Date _____

Comments: _____

Signature _____

For Office Use

Date Received 3/9

Fee Paid 640⁰⁰

Receipt No. 524832

Permit No. _____

Check # 36307
Windy City Amusement

ST. CHARLES
2014 JUNE 5-8
PRIDE OF
THE FOX

3RD STREET

FIREBALL
ATM
DRAGON WAGON
WHEEL GENERATOR
SPEEDWAY
TRAIN
HAMMOCK

PARKING
LOT

RESTAURANT

BUILDING

RESTAURANT

BREAD
STORE

RAIDERS

PINK SLIDE

DENSEY

GUNS/CAT

TICKET
BOX

M.G.R

WHEEL
TRAILER

RINGERS

CEEDAR ST

OFFICE
FOOD
TRUCK
ATM
T-PEAK
OUT
DUCK
BOAT
LIGHT POLE
POPPER
PREDATOR
FUNNEL
CAKE
GENERATOR
ZIPPER
WHEEL
CATER
RACE
DIRTY
DRAGON
WIND
ENTERPRISE
BRAVADO
RACE
BIG WHEEL

ROUTE 31





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|--|
| PRODUCER Allied Specialty Insurance, Inc. 85 N.E. Loop 410, Suite 600 San Antonio, TX 78216 210-341-1321 800-235-8774 | CONTACT NAME: PHONE (A/C, No., Ext): E-MAIL: ADDRESS: | |
| | INSURER(S) AFFORDING COVERAGE INSURER A: T.H.E. Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| INSURED Windy City Amusements, Inc. 914 W. Main Street St. Charles, IL 60174 | NAIC # 12866 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | CPP0100475-05 | 03/18/2015 | 03/18/2016 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | CPP0100475-05 | 03/18/2015 | 03/18/2016 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ | | | ELP0010132-05 | 03/18/2015 | 03/18/2016 | EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

EFFECTIVE FROM 3/18/15 THROUGH 3/18/16

ADDITIONAL INSURED: CITY OF ST. CHARLES, IL

AS RESPECTS TO THE OPERATIONS OF THE NAMED INSURED ONLY

FOOD PRODUCTS ARE INCLUDED IN PRODUCTS COMPLETED/OPERATIONS AGGREGATE

CERTIFICATE HOLDER**CANCELLATION**City of St. Charles
2 East Main Street
St. Charles, IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 03/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|-------------------------------------|----------------|
| PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Boulevard Treasure Island, FL 33706-4814 1-800-237-3355 | CONTACT NAME: | |
| | PHONE (A/C, No, Ext): | FAX (A/C, No): |
| INSURED Windy City Amusements, Inc. 914 W. Main Street St. Charles, IL 60174 | INSURER(S) AFFORDING COVERAGE | |
| | INSURER A: T.H.E. Insurance Company | NAIC # 12866 |
| | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| INSURER F: | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADOL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | CPP0100475-06 | 03/18/2016 | 03/18/2017 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$10,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | CPP100475-06 | 03/18/2016 | 03/18/2017 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | ELP0010132-06 | 03/18/2016 | 03/18/2017 | EACH OCCURRENCE \$4,000,000 AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N 0 N/A | | | | WC STATU-TORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks & Schedule, if more space is required)

ADDITIONAL INSURED AS RESPECTS TO THE GENERAL LIABILITY PERTAINING TO THE OPERATIONS OF THE NAMED INSURED ONLY:

CITY OF ST. CHARLES, IL

FOOD PRODUCTS ARE INCLUDED IN PRODUCTS COMPLETED/OPERATIONS AGGREGATE

DATES: 03/18/2016 THROUGH 03/18/2017

CERTIFICATE HOLDER

CANCELLATION

 CITY OF ST. CHARLES
 2 EAST MAIN STREET
 ST. CHARLES, IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



DEPARTMENT: BUILDING & CODE ENFORCEMENT

PHONE: 630.377.4406

FAX: 630.443.4638

LOUDSPEAKER/AMPLIFIER LICENSE APPLICATION

Important: this application must be fully and accurately complete.

1. License term: FROM JUNE 11, 2016 TO JUNE 12, 2016 Number of Days 2
2. Applicant is: ☐ Corporation ☐ Partnership ☒ Individual
3. Applicant's Name Vanessa A Bell - LaSota Telephone # 630-402-1919
D/B/A Pride of the Fox, Inc.
Address 1610 Howard Street City/State/Zip 60174
4. Device Owner's Name Kevin Call Telephone # 630-338-2533
Address 3132 St. Michel Lane City/State/Zip St. Charles, IL 60175
5. Device(s) to be used, specific to power amplification (wattage) and output:
Sound system for announcements and adjacent stage
entertainment ex: dance company program, open microphone
singing by local residents
6. Area where device(s) is/are to be used:
Inside the large pavillion at Pottawatomie Park
7. Amplification system will be used for:
☐ Music
☒ Public Speaking
☐ Other (describe) Announcements during Dragon Boat races
8. If used for music, what type (include name of artist/band if applicable):
Individuals at "open mic"; dance performers from local
dance company

9. Time of day device(s) is/are to be used: 8am - 6pm

By signing this application, the applicant agrees to all the provisions of Chapter 9.24 of the City of St. Charles Municipal Code.

Applicant

[Signature]
Signature

The fee for such a license will be \$5.00 per day, payable when the application is submitted for review. The city's police chief will reserve the right to review the application, and in conjunction with the Public Health and Safety Committee, either approve or deny the license request.

Approved: _____

Denied: _____

by: _____
Chief of Police

For Office Use

Date Received _____ Fee Paid _____ Receipt No. _____ Permit No. _____

Downtown St. Charles Event Review Proposal

1. Please describe the purpose of your event including proposed date(s)/time(s).

Riverfest; renamed & revised to "Festival of Blue Fox":
Dragon Boat Races

2. Explain how your event will comply with the evaluation criteria, as described in the

Downtown Events Evaluation summary.

- a. Benefit to Downtown Business
- b. Ease and Ability of Production
- c. Broad Popularity
- d. Coordination and Collaboration
- e. Expansion and Diversity of the Downtown Event Calendar

The rebranded & reduced event
is weather-proofed. It will draw
5000 attendees to local
restaurants, bars, businesses.

A Continuation of summer kick-off event on
2nd weekend of June & Dragon Boat Races

3. What distances will people travel to participate in the event? Please justify. (i.e. local participants who live within a 5 - 10 mile radius or regional event attracting people from 3 - 5 states with a 5 - 10 hour driving distance)

local participants and attendees

4. What is the estimated number of event a) Participants b) Attendees? Please justify.

Participants: 500 Dragon Boat racers
Attendees: 5000 for races; water ski show.
kids movie night; carnival; entertainment

5. Safety and the impact on downtown businesses, residents and the City are major priorities. Please describe what street closures, detours, and parking you would request and how you would address concerns from these stakeholders?

No street closures. Per City approval, VFW
parking lot closure for Carnival 4/9 - 6/12/16.
Parking lot closure at Municipal Building
back lot for 2-5 food trucks.

6. Please describe what makes this event unique to Downtown St. Charles.

Riverfest has a 34 year tradition
Dragon Boat Races is a unique event for 13-15 years.

7. How will you measure success?

- weatherproof
- sustainable
- attendees

8. If success, as you have defined it, is reached, please describe future plans for this event.

none pending at this time; 2nd weekend in June will be reserved for the event

9. Attach the business and marketing plans with expected revenue, expenses, and sponsors secured.

(sponsors not available at this time)
(marketing plan as per prior years)
Proposed budget is break-even

10. How will your organization secure funding necessary to pay for any requested or required City resources?

Carnival revenue agreement \$10,000 +
Dragon boat registrations \$10,000
Water Ski Show \$2,000 / Vendors \$2,000

11. Provide a list of downtown businesses you have identified as likely to be affected by your event/promotion and a brief summary of your communication with them to date.

none -

Vann, Bob

From: Lynne Schwartz <lschwartz@downtownstcharles.org>
Sent: Friday, March 18, 2016 12:05 PM
To: Vanessa Bell-LaSota
Cc: Koenen, Mark; Vann, Bob; Jon Olson (jon@jcolson.com)
Subject: DSCP Event Review: Festival of the Fox

Dear Vanessa,

On behalf of the DSCP Event Review Committee, I would like to thank you and Jon for taking time to meet with us and answer some additional questions regarding the Festival of the Fox proposal. Following is statement reflecting the Committee's position regarding Festival of the Fox (revised Riverfest) for 2016:

The DSCP Events Review Committee has had the opportunity to review the Festival of the Fox (revised Riverfest) application and meet with festival organizers. This was a very positive meeting, and the committee believes the approach in scaling back and rebranding the event is the right decision.

In reviewing the proposed event, most of the activity would take place on Park District property, with the exception of the carnival. The activities taking place in Pottawatomie Park do not close downtown streets or parking lots and, therefore, would not be subject to event review by the DSCP Committee, as other events limited to the park are not subject to review.

The element of the event that does fall under the review process is the carnival, which would close public parking lot(s) and/or streets. (As indicated through our discussion, no other street or parking lot closures are planned.) In reviewing the carnival as a part of the event, the DSCP Event Review Committee recommends against approval for the following reasons:

- The carnival is completely disconnected from the rest of the festival and is not in support of an event focused on the river as an asset of St. Charles
- The carnival is not in support of the City Side brand, rather it detracts from this brand
- This element is only being considered as a way to raise money to pay debts from the 2015 Riverfest event. While the committee is sympathetic to the situation, parking lot and street closures for 4 – 5 days would disrupt business for the surrounding businesses. The cost benefit is in favor of some, but will certainly negatively impact the existing businesses in the area of the carnival.

Again, the committee is in favor of a scaled-back event focused on the great asset of the Fox River. There were a number of ideas generated before and during previous meetings with Riverfest organizers. Should the event go forward in future years with more time the plan, the DSCP Event Review would be happy to share these river focused ideas that would enhance and support both the Festival of the Fox and the City Side brands.

Please feel free to contact me should you have any questions,

Sincerely,

Lynne Schwartz

Executive Director
Downtown St. Charles Partnership
Phone: 630.443.3962



Special Event Request Form
Department of Parks and Planning
8 North Avenue; St. Charles, IL 60174
(630) 584-1885 Phone, (630) 584-7413 Fax, stcparks.org

Return all special event requests to the Department of Parks and Planning

Contact Information

Name of Organization: Pride of The Fox, Inc. Application Date: 2/26/16
Type of Organization: ☐ Associate Group ☐ For Profit ☒ Non-Profit ☐ Individual ☐ Political ☐ Public Agency
Organizer Name: Vanessa A. Bell-LaSota Position: Executive Board/volunteer
Organization Address: 1610 Howard St City: St. Charles Zip Code: 60174
Primary Phone: 630-802-8824 Alternate Phone: 630-402-1919 Email Address: info@prideofthefoxcc

Event Information

Event Name: Festival of the Fox: Dragon Boat Races
Purpose: A traditional Dragon Boat Race event over 2 days; a family-friendly festival centered on the Fox River
Preferred Date for Event: June 10, 11, 12 Preferred Location: Pottawatomie Park
Event Setup Time: 6am Event Takedown Time: 10pm Actual Start Time for Event: 8am
Estimated Number of Participants: 500 Participants 25 Volunteers 5,000 Visitors

Park and Facility Details

Is the event open to the public? ☒ Yes ☐ No

☐ Extra Garbage/Recycle Containers: _____

Is this a new event in St. Charles Parks? ☐ Yes ☒ No

Other Park Permit Requests (add detail and list vendors):

Facility/Park Requests (add detail):

☒ Pavilion(s): large
☒ Open Space: adjacent
☐ Indoor Space: _____
☐ Athletic Court(s): _____
☐ Use of Park Trails/Paths: _____
☒ Access to Power: In pavilion
☒ Access to Water: docks/boats
☒ Early Access to Park: 6am

☒ Posting Signage in Park: banners
☒ Amplified Music/Sound: in pavilion area
☒ Entertainment: dog ring on grass, inf. mov screen
☒ Bouncehouse/Amusements: 2-3 inflatables
☐ Catering/Food Service: _____
☒ Tent/Temporary Structure(s): _____
☒ Other Vendors: Petsmart, 1-5 small vendors
☒ Vehicle Access to Park for Vendors: _____
☐ Generator(s): _____

Other event requests: would be possible to have 9-10pm (6/10) "kid's movie night" on grass

Event Request Checklist

- | | |
|--|---|
| <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> | Completed Special Event Request Form Valid certificate of insurance(s) listing the St. Charles Park District as additionally insured from requestor and all vendors <i>(pending)</i> Site map, layout, drawings and/or aerials that detail walking/running routes, placement of vendors, tents, etc. Permit fees for your event <i>(pending city approval)</i> Supporting documentation (may include detailed letter of request or add page to this document if more space is needed) |
|--|---|

Event Guidelines

1. Event organizers, hosting organizations, vendors, participants, supporters and volunteers are expected to **comply with all established park ordinances**. In addition, at its discretion, the park district may reschedule, relocate, and/or cancel events in the interest of public safety, in response to severe weather, emergency facility maintenance, misrepresentation of event purpose and activities, and/or other circumstances. **Permit fees are nonrefundable for outdoor rentals.**
2. **Special events must be approved by the Park Board in advance** of the event, and preferred dates are not guaranteed until the event is approved by the board, a permit has been generated, and permit fees are paid.
3. Event activities, site layout, and vendors **must be approved in advance** and included on your permit.
4. You are **free to choose your vendors** (music, tent rental, catering, etc.) and each will need to be added to the event permit.
5. The **park district will only provide permits for park areas**. If your event crosses agency boundaries, you may need to contact the other agency directly. Depending on the complexity of your event, this may include the City of St. Charles and Kane County Forest Preserve District. For events running along the Fox River Trail, this may also include any of the local agencies along the Fox River from Aurora to Elgin. The Fox River Trail Coordinator must also be notified when your event takes place on the Fox River Trail.
6. **Park areas, pavilions, gazebos, parking lots, athletic fields, and/or trails must be restored to the condition in which they were found.** This includes placing trash and recycling in the park containers, removal of all promotional signage and all decorations, removal of all equipment and fixtures, removal of all walking/running ground markers, and/or removal of all contracted services (tents, port-o-lets, etc).
7. **Trails, paths, parking lots, roads, park areas, pavilions, and other park amenities must not be permanently marked or changed.** Use materials that are easy to clean up, friendly to park settings, and free of residue.
8. **Organizations may be billed** for excessive clean up, property damage, or unscheduled staff labor.
9. **Certificates of insurance will be required** from the hosting organization, event partners, and vendors. Certificates must list the St. Charles Park District as additionally insured, and received no later than 10 business days before the event.
10. **Be specific in your request regarding any fundraising** that your organization is conducting. If you have a fundraising component to the event, include the purpose and whom it will benefit, how and when the fundraising will be conducted, whether the event be open to the public, and if there are any admission or entry fees to view or participate the event.
11. The **park district maintains the authority** to require qualified private security or sworn police officer(s) for the event.
12. **Parks always remain open to the general public.** Park paths, trails and roads must always remain clear.
13. **Personal vehicles are not permitted to drive inside any park.** Approved vendors may drive into park areas provided they are included on the event permit, observe all park ordinances, and have submitted a valid certificate of insurance.
14. Questions regarding available dates, ordinances, event guidelines, fees, and park amenities can be directed to the Parks Department.

Acknowledgement and Signature

As an authorized representative, I maintain that all the information submitted is accurate and complete to the best of my knowledge. It is understood that we must comply with all park ordinances, report any changes to our approved activities, and follow the event guidelines provided on this page.

Signature: *[Signature]* Title: *Executive Board Volunteer* Date: *9/26/16*

Park District Use Only

Board Meeting: _____

Approved: _____

Denied: _____

Special Notes: _____

Pride of the Fox, Inc. is prepared to offer and underwrite entertainment on Thursday, June 9th, 2016 for the Concerts in the Park series in Lincoln Park. We can provide a band of the calibre required and fitting for the program. We would expect the Park District to provide liability insurance for that event date. Please advise. In addition, we would like to place a custom banner in the area with the "Festival of the Fox" logo and dates, to inform the public of the revised "Festival of the Fox" event and the event location in Pottawatomie Park. For your information, the annual carnival (same location as in 2015) is awaiting approval by the City, for the dates: 6/9-12/2016. Thank you!

Please advise,

Pride of the Fox Board:

Ed Bessner

Vanessa Bell-LaSota

Jon Olsen

Jan Wilson

Kevin Call



SPECIAL USE PERMIT APPLICATION OUTDOOR USE

The special use permit application must accompany a park or facility rental agreement form and be forwarded for consideration to the office of the Director of Parks and Recreation, not less than thirty (30) days prior to the scheduled use. Applications that are illegible or not fully completed will not be considered.

Information on the application found to be inaccurate or untruthful will cause the application to be denied. If such a determination is found after said use, the Park District shall exercise the right to charge in full all applicable fees, process in full any security deposit and/or revoke any future privileges to use Park District parks, amenities and facilities. The special use permit application fee is \$150.00 payable to the St. Charles Park District.

Please indicate the Special Use Permits that you would like to be considered:

☐ Serving alcoholic beverages (allows consumption of beer and/or wine only. The sale of alcohol is prohibited).

☒ Artificial lighting

☒ Use of pavilion and park after dusk (city ordinance prohibits audible noise after 10pm)

☐ Other _____

Organization/Group: Pride of the Fox, Inc Rental Date: 6/10/16 - 6/12/16

Contact Person: Vanessa Bell-LaSota Time of Rental: 6am to 10pm

Address: 1610 Howard Street City: St Charles State: IL

Phone: 630-402-1919 E-mail: info@prideofthefox.com
vanessa.bellallasota@gmail.com

Event Type: Dragon Boat RACES # of Guests: 5000 Park/Pavilion: Pottawatomie

List of Liquor Supervisors (minimum of three)

| Name | Address | Birthdate | Drivers License Number |
|------|---------|-----------|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Please add any additional supervisors on back of this application or separate page

This application is to request permission to consume beer and/or wine (no other alcohol is permitted) but prohibits the selling or accepting of donations. Permit shall be considered subject to the user obtaining dram shop liability coverage for the premises in the amount that is at least equal to the maximum liability amount set out in the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., plus \$1 million in liability insurance, naming the St. Charles Park District, its Board members, officers, agents, employees, and assigns as an additional insured. The user shall provide certificates of insurance to the Director indicating conformity with the obligations imposed herein prior to the particular event. The applicant further hereby agrees to adhere to all City of St. Charles regulations, if applicable, including:

1. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operations. **Please provide a list of all supervisors with this application.**
2. Beer and/or wine are the only alcoholic beverages to be served.
3. Beer and/or wine cannot be served until 12 noon and not after dusk (parks close at dusk).
4. Permission to obtain license must be approved by the St. Charles Park District.
5. Alcohol must be contained within a roped/fenced off area approved and installed by the St. Charles Park District.
6. A sign limiting beer and/or wine consumption to the roped/fenced off area must be conspicuously displayed at all times.
7. Each patron must wear a wristband after having identification checked for legal alcohol consumption age.

I/We agree to comply with the City of St. Charles and St. Charles Park District policies and regulations regarding the service and consumption of alcoholic beverages on Park District premises. A summary of the policies are found on the reverse side of this application.

I/We shall indemnify and hold harmless the St. Charles Park District from any and all claims, demands, actions, or suits arising out of or in connection with rental. I certify that the information I provided in this contract is correct to the best of my knowledge and I further understand that if any information is found to be false I may forfeit my fee and/or deposit. I, as the authorized renter, have read, understand and accept all of the information stated on this contract, in its entirety, and agree to abide by it.

Applicant Signature  Date 2/17/2016
(must be over 21 years of age)

For Office Use Only

Approval ☐ Denial ☐

Director's Signature _____

Date of Approval: _____

St. Charles Park District Pavilion Rental Fees

Season Opens 1st Monday of December
Season runs from April 1st to October 31st

- ◊ **Delnor Woods**
 - ☐ Large Pavilion (\$75)
 - ☐ Small Pavilion (\$50)
- ◊ **East Side Sports Complex**
 - ☐ Pavilion (\$50)
- ◊ **Ferson Creek Park**
 - ☐ Pavilion (\$75)
- ◊ **Hickory Knolls Natural Area**
 - ☐ Pavilion (\$50)
- ◊ **James O. Breen Community Park**
 - ☐ Pavilion (\$50, limited availability)
- ◊ **Lincoln Park**
 - ☐ Gazebo (\$50)
- ◊ **Mt. St. Mary Park**
 - ☐ Pavilion (\$75)
 - ☐ Pergola (\$50)
 - ☐ Plaza (\$50)
- ◊ **Pottawatomie Park***
 - ☒ Large Pavilion (\$300 Sat/Sun)
 - ☐ Large Pavilion (\$200 Mon-Fri)
 - ☐ Small Pavilion (\$125)
 - ☐ Amphitheater (\$50)
- ◊ **Primrose Farm**
 - ☐ Picnic Pavilion (\$50)
 - ☐ Interpretive Pavilion (\$50)
- ◊ **Riverbend Community Park**
 - ☐ Pavilion (\$50)
- ◊ **Timber Trails Park**
 - ☐ Pavilion (\$50)

* From Memorial Day to Labor Day there is an entrance fee for parking on weekends at Pottawatomie Park for non-residents (\$1 per person or \$5 per car, \$15/\$30 per passenger van, or \$30/\$60 per bus). The fee may be paid at the time of reservation or closer to your event.



Visit the
Webpage

Park Pavilion Rental Permit Application



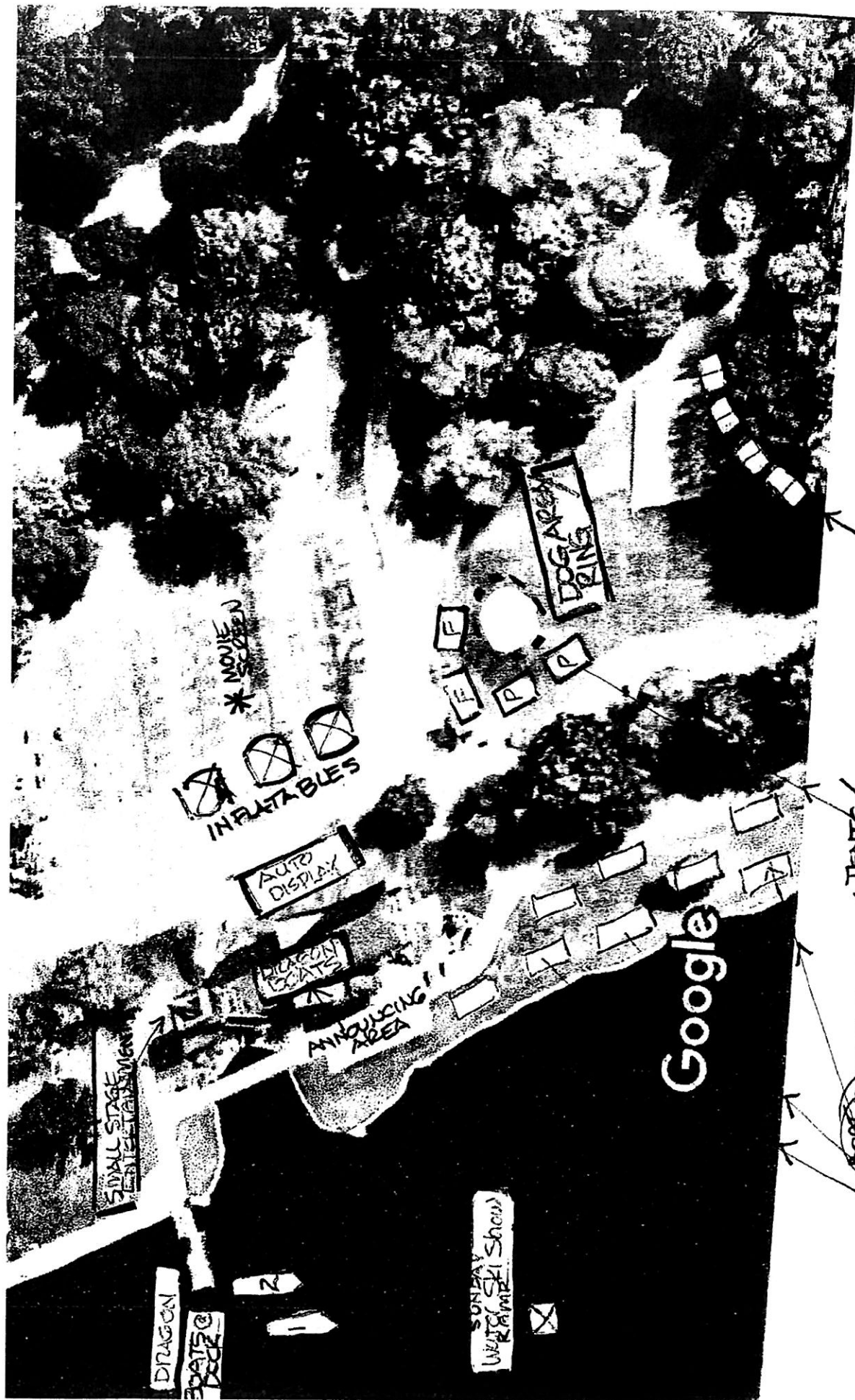
Applicant Name: Vanessa A. Bell-Lasota Title (if applicable): Executive Board
 Applicant Address: 11610 Howard Street City: St. Charles Zip: 60174
 Phone 1: 630-402-1919 Email: vanessabelllasota@gmail.com & info@prideofthefox.com
 Organization Name (if applicable): Pride of the Fox, Inc.
 Date of Event: 6/10/16 - 6/12/16 # of Guests Expected: 5000 Starting/Ending Times: 6am - 10pm
 Name of Event: Festival of The Fox: Dragon Boat Races
 Will you be hiring vendors? (caterer, chair, entertainment, tent, etc.): Yes - limited number of food vendors
 (All companies must provide the Park District with a Certificate of Liability Insurance no later than two weeks prior to the event naming the St. Charles Park District as additionally insured.)
 Electrical Needed: (Y) or N Additional Request(s): M-Th 5pm-8pm practise sessions
 Description of Event: Dragon Boat races with Water Ski Show and family-friendly activities and "open mic" on platform stage
 Signature of Applicant: [Signature] Date: 2-17-2016

All permits and contracts are subject to compliance with all applicable Park District ordinances, conditions and requirements. Facility rental requests must be made a minimum of 21 days in advance, only for the current rental season, and dependent on availability. Renters must be at least 21 years of age. The District shall have at least one business day after receiving a permit to review the application. The District reserves the right to take additional time to review any application. Permit holder/applicant must have a copy of the approved permit in their possession and be on site for the duration of the event including the final takedown. The District reserves the right to amend the rental rules as needed to serve the best interests of the District. The District reserves the right to relocate any meetings and/or events based on unforeseen circumstances. The District does not assume any liability for lost or stolen property on the District's premises, or for personal injuries sustained on the premises during the renter's use. Alcohol is not permitted in the parks or natural areas without an approved Special Use Permit. Parks and pavilions are open from dawn to dusk. **All rental fees are due at the time of reservation and are non-refundable.** Rental dates may be changed pending availability for a \$25 fee. Reservations may be taken over the phone and paid with a Visa, Mastercard or Discover.

OFFICE USE

Rental Fee: _____ Method of Payment: _____
 Extra Fees: _____ Date of Payment: _____
 Total Fees: _____ Rental/Permit Number: _____

Department of Parks and Planning; Pottawatomie Community Center; 8 North Avenue, St. Charles, IL 60174
 630-584-1885 Phone; 630-584-7413 Fax; stcparks.org Website



* IF APPROVED, FAMILY MOVIE NIGHT INFLATABLE SCREEN WOULD BE LOCATED ON GRASS IN INFLATABLES AREA

FESTIVAL OF THE FOX 2016

**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, MARCH 14, 2016 7:00 P.M.**

Members Present: Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Turner, Krieger, Gaugel, Bessner, Lewis

Members Absent: None.

Others Present: Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Russell Colby, Planning Division Manager; Bob Vann, Building & Code Enforcement Division Manager; Matthew O'Rourke, Economic Development Manager; Chris Bong, Development Engineering Division Manager; Ellen Johnson, Planner; Fire Chief Schelstreet; Asst. Chief Christensen; Lt. Brian Byrne

1. CALL TO ORDER

The meeting was convened by Chairman Bancroft at 7:00 P.M.

2. ROLL CALLED

Roll was called:

Present: Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Turner, Gaugel, Krieger, Bessner, Lewis

Absent: None.

3. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Presentation regarding Community Land Trusts and proposed exploratory process for creating a Community Land Trust.

Ms. Tungare said in 2014 Batavia, Geneva, North Aurora and St. Charles adopted the Homes for a Changing Region plan as a policy that would guide our affordable housing efforts; recognizing that our jurisdictional lines between the 4 communities are somewhat invisible when it comes to housing needs. She said the 4 communities are continuing to collaborate on implementation of the recommendations from this plan and one of the key recommendations is for the creation of a Community Land Trust between the 4 communities. She said the Community Land Trust could be a potential opportunity for the use of our housing trust funds to create affordable housing. She said since this is a new concept to the Fox Valley area, CMAP provided the technical assistance to the 4 communities on our homes plan and has assisted with connecting us with an expert who can serve as a consultant to guide us through this process-Betsy Lassar from Business and Professional People for the Public Interest (BPI) who has hands on experience in creating community land trust in Highland Park. She said the 4 communities have received a proposal from Ms. Lassar to conduct a 2 phased approach: 1-being a feasibility study to explore and understand, if and how, a community land trust will work for the Fox Valley and how to structure that to specifically meet

our needs, and the total cost of that phase is around \$12,000, which would be split equally amongst the 4 participating communities. She said if all 4 communities were to participate it would be approximately \$3,000 a piece, and if only 3 communities participated it would be split by \$4,000 each. She said procedurally phase 1 findings would be presented to City Council as well as the Housing Commission and then we would seek official approval to move forward with phase 2, which would be the actual creation of the Community Land Trust. She said she asks 2 things of Committee tonight; first that we all collectively listen and learn, we are learning side by side with the Council as well as the Housing Commission because this is isn't something staff has experience on. She said there are attendees present from some of the partnering communities as well as some Housing Commission members. She said her 2nd request is that staff be provided with direction as to whether phase 1 should be initiated. She said that the Housing Commission is keen to explore this concept further and they expressed strong support at their February meeting.

Betsy Lassar-1544 Sheraton Rd.-Highland Park-said she was delighted to be there tonight to discuss exploring the creation of a Community Land Trust (CLT). She then showed a PowerPoint Presentation which gave some background and context for BPI:

- A 47-year-old public interest law and policy center
- Strives to resolve compelling issues of social justice and quality of life in the Chicago region
- Housing and community development is a long-time focus area

She said they have worked with municipalities on a number of initiatives most recently in connection with vacant property issues as well as inclusionary zoning.

She said in terms of her own background she spent several years of her early career at BPI and returned a few years ago but before returning she spent several years working on affordable housing in Highland Park. She wore a number of volunteer and professional hats and had the privilege of working to develop and implement Highland Park's affordable housing plan which included establishing a CLT, which at the time was the first in Illinois. She said the organization they created is known as Community Partners for Affordable Housing (CPAH) and originally was Highland Park only but over the years has expanded its work beyond in neighboring communities of Lake Forest and Evanston and she thinks CPAH could be a useful model for this effort. She said since CPAH's inception they have about 75 permanently affordable homes in its inventory.

Ms. Lassar shared what a Traditional CLT is:

- A not-for-profit organization
- Acquires properties, then builds or rehabs affordable homes on the property
- Retains title to the underlying land
- Sells the improvements (the homes) at below-market prices to income-qualified buyers and leases them the underlying land for a nominal fee under a long-term (99-year) ground lease
- Ground lease governs use and resale
- At resale, home is sold back to CLT or to another income-qualified buyer at a formula price
- Formula price ensures fair return to homeowner and keeps home affordable to future buyers
- CLTs build a supply of permanently affordable homes for the community

Ms. Lassar walked through an example of an Acquisition & Rehab under CPAH's formulas.

Aldr. Gaugel asked what would happen in the event that the property value decreases. Ms. Lassar said they have seen a couple examples of that throughout the country during the downturn in the economy. She said an appraisal based formula such as the one CPAH uses buyers were actually cushioned in their loss because they did not bear the full value of the loss of market value, they just bore a fraction of it and In some cases they did not do too badly, CPAH didn't have a lot of resales during that time but there were a couple, but it's the exact same formula; there is no change, but that is really in the control of the CLT.

Ms. Lassar continued her PowerPoint presentation:

CLT Variations:

- More than 280 CLTs in 45 states and DC
- CLT can be a not-for-profit organization, a local government program, or a program of another not-for-profit
- Different legal mechanisms for controlling use and resale—e.g., ground lease, deed restriction
- Home ownership, rental, lease-to-purchase

Trends:

- Increased role of municipalities in initiating CLTs
- Expansion of CLT territory to multiple jurisdictions

How CLTs Benefit Communities:

- Provide housing for low- and moderate-income people
- Protect low- and moderate-income people from displacement in high cost or gentrifying areas
- Promote home ownership and wealth creation among lower income families
- Preserve existing housing stock and neighborhood character
- Establish and keep an inventory of housing that is affordable for future residents despite appreciating land values
- Maximize the value of the initial public investment by ensuring that the homes created continue to be affordable to succeeding buyers for many years without the investment of additional dollars beyond the original subsidy.

Core CLT Principles:

- Perpetual affordability—ensuring that CLT homes remain affordable for future generations of low- and moderate-income households.
- Stewardship—helping low- and moderate-income families succeed in maintaining and retaining their homes, monitoring and enforcing the conditions of eligibility and occupancy, and ensuring units remain affordable.
- Balanced structure of governance—A structure that represents and is accountable to the interests of CLT residents, residents of the CLT service area, and the larger community.

Exploring the Creation of a CLT (which would take place in phase 1 of the exploratory study)- Key Questions:

- What should be its mission/purpose?
- Who will it serve (what income levels)?
- What geographic area should it serve?
- What program activities will it undertake?
- What type of organizational entity will it be?
- Should it be a membership organization?
- How will it be governed?
- How will the start-up of the CLT be funded

Exploring the Creation of a CLT

Phase 1(If the communities decide to go forward) they would:

- Formation of Steering Committee
- Research and report
- Work through Key Questions
- Develop recommendations relating to Key Questions and Next Steps

Phase 2 (Based on Phase 1 Outcome. If decision made to go forward)

- Expand Steering Committee
- Engage a CLT practitioner consultant
- Take practical steps to establish a CLT

Aldr. Stellato thanked Ms. Lassar for her presentation and said the city has been a fan of some type of land trust and Council has been trying to figure out a way to do it, but a concern has always been the deed restriction; how do we keep the property affordable without violating some type of legal concern so he believes the ground lease makes a lot of sense. He said he has worked a lot with affordable housing, subsidized housing and IHDA, who all change formulas very rapidly and seeing as though CPAH has control of this formula, he asked how and how often is it adjusted. Ms. Lassar said that CPAH has had the same formula since conception; it is very rare for CLT's to change their re-sale formulas. She said CPAH has actually talked about doing a re-evaluation of its re-sale formula, but that would be done very carefully and there would be a lot of notice because that would apply across the board to all of the CPAH sales, but it has not been changed in 13 years. Aldr. Stellato asked if they do that by keeping up with market conditions and how prices go up and down. Ms. Lassar said they talked at different stages about re-evaluating it, particularly the downturn, but they did not do it, and now that the market is rebounding they are satisfied with the formula, but that is an issue that can be explored as part of the research in looking at how other CLT's handle that. Aldr. Stellato said he is encouraged by the board of directors being made up of people who actually live there; he feels that's very important.

Aldr. Lemke asked if the buyer would be making 60% in interest in the purchase price in the example from the presentation. Ms. Lassar said yes, in the example shared, but sometimes the buyer's interest can be greater or even less, it depends on the total development cost and what is the targeted income level that the organization wants to serve. She said a number of the funding sources from which the organization would be raising subsidies have their own income requirements which would always trump the CLT goals. Aldr. Lemke noted that in the example

the homeowner investment ratio was 60% and he asked if that means the appreciation attributes to the owners improvements in the capital decision to buy something else. Ms. Lassar said the owner doesn't realize the full share of appreciation that's attributable to the owner's initial investment, that's where the shared appreciation factor comes in; the owner is able to realize a portion of that appreciation. Aldr. Lemke asked if that means automatically in each case it would be the same formula. Ms. Lassar said the CLT formula would apply to all of the CLT sales; they do not change formulas unless the entire formula is changed. She said there is great variation in the types of resale formulas; some are indexed to the CPI or to some other index, as well as other median area income; there are different ways to do it and the shared appreciation factor varies depending on the market. Aldr. Lemke asked if the formula would be worked out between the 4 communities. Ms. Lassar said yes and that would be key component of phase 2.

Aldr. Lemke said one thing that strikes him is in regard to the base to keep a certain percentage affordable housing and he wondered if there is part of the setting to state what was found in the 4 communities or is that more based on the broad brush if we take 4-5 counties together. Ms. Lassar said she doesn't think that would play into the phase 1 feasibility study but if a CLT is formed they could then establish what their goals might be, but it wouldn't be part of the exploratory study. Aldr. Lemke said he struggles because the city used to have their own independent calculations which determined a nice base of affordable housing and then all of the sudden a number is being implied on us that really doesn't make sense to us and it would be helpful for him to have that information.

Aldr. Krieger asked if there were any age restrictions, do you have to be married, can you be a single person. Ms. Lassar said that is really up to the CLT to develop resident selection criteria which would be in compliance with the fair housing laws.

Aldr. Gaugel asked if the financing for the potential property owner is done through CPAH. Ms. Lassar said not the financing for the CPAH buyer; the homebuyer goes out and gets a mortgage. Aldr. Gaugel asked what obstacles the land trust vehicle plays into that process, because the person moving in doesn't assume the full value of the property and he wondered if that has presented problems in the past. Ms. Lassar said normally the lender has a very favorable loan to value ratio because the subsidy is contributed up front and what land trusts typically do, because it's a unique model, lenders need to understand the model, so land trusts do a lot of ground work to meet with lenders to explain the program. She said CPAH has not had any problems with their buyers getting mortgages but there are a handful of banks that have been making mortgages to CPAH from the beginning and they have continued to do that. Aldr. Gaugel said in regard to the example shared the tax bill would probably be somewhere between \$8,000-\$10,000 and he wondered if assistance would be offered to the homeowners for that. Ms. Lassar said the CLT homeowner pays property taxes but because it's a resale restricted property the value is determined by a formula, not by the market, so CLT's typically enter into an arrangement with their local accessors. So just like there is outreach to the banks there is also outreach to the local accessor to explain the model and resale restrictions. She said the accessor's office would do that by: 1) Valuing the property at the net sales price to the buyer; 2) Basing the taxes on the maximum amount they could realize at the sale under the resale formula, and 3) Determining the value of the underlying land.

Aldr. Bessner said if enacted, how a CLT would integrate with the Housing Commission and/or the Housing Ordinance, in addition to other towns that would be involved. Ms. Lassar said that would be explored as part of phase 1 in looking at what kind of organizational structure this entity

should have and what would be the role of the local governments with the organization. She said whatever form the CLT would take it would be a major partner in helping municipalities to meet their affordable housing objectives.

Aldr. Bessner referred to the example in regard to the lease that if the home is sold after 10 years, does that lease renew to a 99 year lease or does it start losing years. Ms. Lassar said it depends, it could be done either way, but she thinks most communities have start new with a new sale. Aldr. Bessner asked if there is monitoring in lack of upkeep on a home. Ms. Lassar said that is decision that the CLT makes in terms of how often they want to do inspections, but usually the ground lease gives the CLT the right to inspect and to drive around and keep an eye on those properties and if there seems to be a problem they could step in.

Aldr. Lewis said in terms of this helping people that cannot afford to live in their homes anymore, do they physically have to move out of their home into another home, or can the CLT rebuy that land they are currently in. Ms. Lassar said that could work and it would depend on the situation and she is sure there are examples of exactly that, but typically they would leave and move somewhere else, because most times they would be living in a home that would not be affordable for the CLT to acquire because most people find themselves in need of affordable housing due to an illness or a job loss. Aldr. Lewis said she was thinking more in terms of old people who are living on fixed incomes. Ms. Lassar said a lot of time they may be able to get more for their homes based on appreciation and how long they have lived in it; they may prefer to sell to a private buyer than to the CLT, but that could be decision that the local CLT would make, it's just a matter of the economics.

Aldr. Lewis asked how many members would be on a local CLT board. Ms. Lassar said it depends; you definitely want it to be representative of the various constituencies in the community but not so big that it's too cumbersome and you cannot get work done.

Chairman Bancroft asked what the phase 1 deliverable is and does that scope change depending on how many communities are involved. Ms. Lassar said the deliverable will be the deliverable regardless of the number of the communities; there would be a report presented to the steering committee, but the outcome would be a set of recommendations from the steering committee to the local governing bodies. She said if the recommendation were to proceed, that would include the organizational framework of the CLT based on the answers to the key questions so that it would set out the parameters to guide the formation of the CLT. She said it would also recommend next steps; it would come to each governing body in the form of a resolution that would be discussed within each participating community. Chairman Bancroft said organizing 4 municipalities presents a set of challenges, whereas if only 1 decided to go forward and already had infrastructure to go forward, he wonders whether that would really change what the steering committee looks like and would sort of move this process on a little faster. Ms. Lassar said if there were 1 community versus 3-4 communities it would change what the steering committee looks like because it would be looking to the single community for representation, but if there are several communities we would want representatives from each community. She suggested maybe having representation from the county or non-for profit housing organizations be part of the steering committee, regardless of the number of communities that participate.

John Glenn-Housing Commission member-asked regarding the example given, at the time of resale, why was the share of appreciation attributable to the owner's investment reduced by a

percentage. Ms. Lassar said the homeowner would not get the full amount because it would be impossible to keep the home affordable at resale, so there has to be some way of determining what portion of that amount will work in terms of being a fair return to the homeowner as well as meeting the community's goals to keep the homes affordable, and there would be research as to what would be the appropriate factor that balances those 2 key interests in a fair way. Chairman Bancroft said he appreciates the questions and he thinks the example in discussion has some assumptions of a hypothetical. He said if we were to go forward with a CLT, first thing would be the exploratory process, then the study, then the structure, then all the elements; so he is a little worried about getting bogged down into asking questions regarding a hypothetical that has no relation to what may be the eventual product once the governing structure is set up.

Vanessa Bell-Lasota-1610 Howard St.-asked what conditions in the community has preceded this call to action; has our affordable percentage been low because we have been meeting or exceeding the percentage of affordable housing year after year. Ms. Tungare said as indicated in her introductory remarks, the city had adopted a policy plan which was entitled Homes for a Changing Region study, which was a collaborative effort between the 4 communities. A key recommendation from the study was for the communities to explore a CLT to create affordable housing.

Ms. Bell-Lasota said regarding the property tax and approaching the accessors; if the property is taxed at a much lesser value or zero, where would those property taxes be made up for city services. She said what if someone moves in with 6 kids who use the school district and is paying no property taxes; she assumes something would have to be passed on somewhere along the way to homeowners in the city, and she wonders how much this will cost tax payers at a time where we are tightening our belts in so many way due to the state's need to cut 10% of our funds. She said she understands the value, but she would like to see a community improvement trust, much like the old Mid Valley Home Improvement, and we should be keeping seniors, singles and families in their homes. She said she lives in a mixed neighborhood where a lot housing stock for this would be found with homes ranging from \$150,000-\$500,000 and there are people moving in, renters of homes who cannot stay because they cannot afford the home upkeep. She said she would like to see more of a support system like a home equity program like Chicago has where grants are written for home repairs and upkeep to keep quality and character in the neighborhood and she is not sure the CLT is addressing all of that. Ms. Lassar said there would not be a \$0 property tax, the homeowner would pay property taxes, and it's a matter of assessing a home at the appropriate value and taking into consideration the restriction on resale and the fact that the homeowner will never be able to realize the full value of appreciation. Chairman Bancroft added that this is just one element of a to-be-created set of plans; we are just now deciding whether to move forward with the exploratory process.

Aldr. Stellato asked for clarification as to what amount for approval staff was looking for from Committee. Ms. Tungare said if we can split it with the other communities that would be great but if none of the others participate would we still be willing to move forward to spend the full \$12,000. Chairman Bancroft said in asking if this is something that the Committee is interested in, yes, we are interested, but in asking to spend \$3,000-\$12,000, he is more interested in how the other communities are going to come out on this. So he thinks before making a decision on what the study looks like, what we spend and what the scope of work looks like, we should figure out who's at the table and he would like to see a final result before agreeing to a number. Aldr. Turner

agreed and said since this may take a few months and this is a non-budgeted item it may roll into FY 2016/2017.

- b. Recommendation to approve Engineering Proposals for Prairie Center.
 - 1. Stormwater Report Review and Final Engineering Assistance by WBK Engineering
 - 2. Sanitary Sewer Evaluation by WBK Engineering
 - 3. Watermain Modeling by Trotter and Associates
 - 4. Traffic Impact Study by Hampton, Lenzini and Renwick

Mr. Bong said back in January, Shodeen presented the Prairie Center concept plan to the Committee. He said Shodeen is currently working on revised plans and the city has not yet received a formal application. He said Shodeen asked staff to independently collect some engineering study proposals, which was done. He said the contracts would be managed by city staff and the cost would be reimbursed by the developer, with the city requiring a full deposit.

Mr. Bong summarized the Stormwater Review & Final Engineering assistance by WBK.

Aldr. Payleitner asked if this was based on the current situation, because if we do not know what is going on there, how can we move forward. Mr. Bong said we do not know the exact layout yet, but we do have the concept plan and all the consultants based their proposals on that, and if the layout changes slightly, these are just general proposals to review whatever project comes along. Aldr. Payleitner wondered why this needs to be done ahead of time, before we know what's going to be there, if it changes a little she gets it, but if it changes a lot will this all have to be redone and will it be an added expense on the developer. Mr. Bong said staff wouldn't move forward on any of this until both the developer and the city were comfortable with it. Aldr. Payleitner said so they are basing their estimate on the cost of what we have and not the results. Mr. Bong said it's pretty clear what will need to be done and the layout wouldn't change things that dramatically for these proposals.

Aldr. Lemke said in regard to the ratio; they said there might be a demand for retail and initially the thought was for only half residential, and the impact of that may be on the water requirements, the sanitary sewer outflow and the traffic study; so it seemed to be uncertain to launch that. Mr. Bong said this wouldn't move forward until there is a submittal, and we are really collecting these proposals on behalf of the developer and would not move forward without their blessing.

Aldr. Stellato said in over 20 years he has never done this before and he questions why and what does this obligate us to. He said he understands the city is not obligated to pay the \$72,000, but we would be committing to put forth that money out of our budget, which would then be reimbursed by the developer, and unless the project is approved, we do not move forward; so he is not sure why, unless the developers are just looking for an idea of cost. He asked if staff was looking for a motion to approve the proposals at these numbers; and he wondered what happens after that. Mr. Bong said these are engineering study proposals so everything does not need to be completely laid out yet, and the developer asked staff to move forward to take a different approach than what was taken last time around, and they always wanted to find out what these scopes would be to come to an agreement as to what would be required.

Ms. Tungare said this is a little unusual, there is some history on this project, and it has a significant amount of visibility and interest from the community; last time this property was up for

consideration there was interest in modifying the scope of studies and analysis as it went through the public process. She said at that time there were questions as to whether the scope of those studies was comprehensive enough to address any impact that the project would have on the utilities or traffic, so this time she has chosen to take a different approach to be proactive and engage all the stakeholders in the establishment of the scope of any studies that will need to be conducted for this project. She said one could argue that we should wait until an application has been filed and a plan submitted to actually bring forward these proposals, and we could wait, but in communicating with the developer we thought it was prudent to at least initiate this process proactively to start gathering some base data. She said these studies could take anywhere from 3-4 months to conduct; for example, it would be nice to get some base traffic counts before schools close for the summer months, and the studies themselves will not be completed until a plan is received and we truly understand what the proportion of the land uses will be, because obviously the data could change based on whether it is residential or commercial and what proportions. She said the city would be fronting the studies and manage the consultants with the developer being completely responsible for reimbursing the city for any dollars spent which for that part of the process, that is not unusual. She said historically the city has managed traffic studies for projects and then are reimbursed by the developer, but what is unusual is that we are bringing forward proposals for Council approval ahead of having received applications. She said the other part is also procedural; anything above \$25,000 requires Council approval and since staff is managing the work, it is appropriate for staff to seek approval from that standpoint procedurally as well.

Aldr. Lewis said she is not sure she can jump on board with the change in the procedure without knowing the plan because the developer showed 2 different plans with complete different densities so we do not know which one they will finally submit and what the residential rate will be. She said she wondered if the costs will change depending on the density and that Committee asked the developer to come back with a plan with less apartments building to have lower density; so she is not sure why we are studying it at this level. Mr. Bong said these studies could be used for any of the 3 scenarios but all the studies will have different starting points with the current traffic counts starting now because that is really independent of the final layout of the site.

Chairman Bancroft said his view of this is that staff is trying to be transparent due to the history of this property to avoid questions of the past by stating here's what we are going to start looking at:

- City collecting a full deposit with staff not fronting any money, it will be a complete developer obligation.
- City will be the contracting party, not the developer, so these are our professionals.
- Providing the general level of scope from staff's standpoint.

He said doing a traffic study for one density versus another; we can talk about what the impact is, the analysis changes, but the raw traffic counts don't; so his discussions with staff and his view of this is that staff is trying to be transparent to state this is what we are thinking, give us comments because we are seeking approval, and judging from the reaction, we stop short of giving approval of these until there is an application pending. He said he feels the reaction from committee is "hey why are we doing this and what does this commits us to" and he doesn't think it commits us to doing anything.

Aldr. Turner said if we do these studies, all we are doing is finding out capacity; how much water can we pump in and out of there, how much traffic can we hold and does it hold 609 units, maybe it doesn't hold 609 units, which means maybe you can have 400 units with a certain amount of retail but no more; all we are doing is looking at capacity, not what's coming, but what can be

handled, which is good for everybody. Chairman Bancroft said nor are we passively accepting anybody's plan by virtue of looking at these scopes.

Aldr. Stellato asked if this would give staff more control. Ms. Tungare said definitely.

Aldr. Silkaitis said he is still not comfortable doing it this way, he doesn't see the point but if Committee goes along he would request getting the money up front. Ms. Tungare said the developer would be depositing the full upfront amount into a deferred revenue account before a contract is signed to initiate work. Aldr. Silkaitis said he still has a problem with doing anything before seeing a plan.

Aldr. Gaugel said if these costs all increase, his hesitation is not with the methodology, he thinks it's great we are out in front of it; his hesitation is with the potential for the cost to increase. He said the developer sent a nice letter that states "we do ask that this not be considered an open check book etc." so he wondered what the vehicle is to prevent the city from incurring additional costs that the developer won't. Mr. Bong said these are "not to exceed" contracts, so they would not be exceeded. Aldr. Gaugel said he would like to see that language clarified, and also realistically the amounts could end up less than the "not to exceed" amount, it's not a fixed amount. Mr. Bong said correct. Aldr. Gaugel asked what happens if one of these contractors comes back to say for what we are looking to have done it will cost an additional \$10,000. Ms. Tungare said an addendum to the proposal would be requested and then a conversation with the developer to be part of the decision, and if that addendum is significant enough where she needs to engage the Council, she would do so in the spirit of complete transparency. Aldr. Gaugel said what if the developer says no, would the study stop. Ms. Tungare said at that time we would use our professional judgement to determine if the additional works is necessitated or not for the Council and Plan Commission to have enough information to make an informed decision. She said if that is the case and there were a dispute between staff and the developer, she would then ask the developer to make that request to City Council as to whether they need relief from the work being done. Chairman Bancroft said in looking at something that has a number attached to it, circumstances happen, and say it's now 20% more and we get the developer who balks at giving us the full deposit, there is no work being done at the point, there is not money being fronted, nothing is happening. Mr. Bong said the consultants have instructions to not exceed that amount. Chairman Bancroft said but if there were more that would need to be done which would cost more money and we have another party disputing that, that would not come out of the city's pocket. Mr. Bong said no, that is not our intent.

Aldr. Lemke said it sounds like we give them an authorization to proceed if they came forward with a proposal to do more, but in terms of the traffic, he thinks it would be helpful to do a three dimensional analysis to look at the background of what's there now, what could be impacted by this development and to also realize there are other things that may happen along Rt. 38 that could impact traffic.

Mr. Bong asked if Committee wanted him to go through the 4 studies one-by-one. Committee agreed he didn't need to do that.

Mr. Koenen said St. Charles has always historically done these 4 studies, particularly for larger projects, but what is being seen tonight is different from the past because usually staff would not present items 1, 2 and 3 because they are all less than \$10,000; item 4 would have been presented

because it is more than \$25,000. He said in particular all 4 are being presented tonight is because we want to make sure people buy into the scope of services; that the studies are broad enough in their substance so the results that come back meet people needs so we are not playing catch up later in the process. He said we also want to get these processes started now because it's pretty clear based on conversations had with Shodeen that they will be submitting a preliminary plan for staff to review based on the concept plans submitted back in January. He said the timeliness of starting the traffic piece to get that foundational data is important to do before the school year closes to take that data and do it this spring while we have all the senior students driving rather than waiting till fall when we lose that piece of the population. He thinks by starting with this analysis now we collect the best data for traffic and allow staff to guide the consultants using their best judgement on developing that plan that makes sense based on the preliminary plan that's advanced shortly, and if that plan doesn't come in we will not get too much further in collecting base line data.

Aldr. Krieger said she agrees 100% on the traffic because it can be a real problem over there now and while this is a different approach she could agree to it just to have the base information.

Aldr. Stellato said he thinks it needs to be stated publicly that the perception is that he doesn't want to sound like this is a done deal. Aldr. Krieger said this is not in any way approving or disapproving any development on the property. Committee agreed.

Aldr. Bessner asked how the intersections would be determined for the traffic study because in the verbiage from the developer it stated that he didn't think certain intersections should be included. Mr. Bong said there are 13 intersections where a peak hour study is being done and the developer wanted to maybe not do all 13, but in his opinion we should go ahead and do all of them because we do not know exactly what the layout will be and all 13 of those intersections fall within the scope of the cost. He said there are also a few offsite Prairie St. intersections at 14th, 7th and 3rd, where a traffic signal warrant study which is a 13 hour study, and last time it was looked at whether they needed a signal, not necessarily that we would put one in, but just to do the analysis to see where we are. He said Brunidge Rd. is a mistake, he thinks they meant Bricher Rd.

Aldr. Lewis said she can accept the traffic study but she's not comfortable going forward with the other 2 proposals at this time, and she really wants to make herself clear that doing the traffic study in no way commits to building or not building something on this piece of property.

Aldr. Turner made a motion to approve all 4 Engineering Proposals (Stormwater Report Review and Final Engineering Assistance by WBK Engineering, Sanitary Sewer Evaluation by WBK Engineering, Watermain Modeling by Trotter and Associates, Traffic Impact Study by Hampton, Lenzini and Renwick) for Prairie Center. Seconded by Aldr. Lemke.

Roll was called:

Present: Stellato, Payleitner, Lemke, Turner, Krieger, Gaugel, Bessner

Absent:

Nays: Silkaitis, Lewis

Abstain:

Motion Carried 7-2

Aldr. Silkaitis clarified that before the traffic study is started the city would get the money from the developer first. Mr. Bong said correct. Chairman Bancroft said he knows this is out of the ordinary and he really applauds staff for the transparency on this one, he knows it takes a lot of work to get that done and he thanks them.

- c. Recommendation to approve and execute a release and reimbursement agreement between the City and 1500 Lincoln Highway LLC.

Mr. Bong said this is the future CVS site where the bank was just demolished on 14th and Lincoln Hwy. and joining the CVS there will be a smaller outlot commercial retail building right at the corner at 14th St. He said the building currently shows being 10 ft. away from the existing watermain that is in the right-of-way, and the City's engineering manual states its best to have it 20 ft. away; however going 20ft. away would create a physical hardship for the developer and the outlot would not be possible. He said there are 2 elements to the solution: 1-the Engineering element-to ask the developer to create a drop foundation to a lower vertical wall that would go down to the elevation of the watermain to keep the building from undermining and hold back the dirt. 2-The legal portion- which would be to ask for a release of reimbursement from the developer so that if there is ever any damage to the building or the watermain because of the location of the building, the city would be reimbursed and released from any liability, and tonight he is asking for approval of the legal portion of this and in his opinion 10ft. and 20ft. is a lot of room so we should be fine.

Aldr. Stellato made a motion to approve and execute a release and reimbursement agreement between the City and 1500 Lincoln Highway LLC. Seconded by Aldr. Turner. Approved unanimously by voice vote. Motion carried. 9-0

- d. Recommendation to approve a Downtown Economic Business Incentive Award for 320 W. Main Street (Two Wild Seeds Bakery).

Mr. O'Rourke said this property was formerly occupied by The Bend and since this is the first grant staff has brought forward to Committee based on the nature of how the program was designed, he then rehashed what was approved approximately a year ago. He said essentially it was a program to help new businesses coming to locate in town with build out assistance to help get them into vacant spaces, to help address the vacancy issues in downtown. He said there were some restrictions: the business had to be located in the SSA- 1B; the program does not receive funding from that district, but it does have a shared boundary because we look at that as the core of downtown. He said there are certain business uses that were incorporated in the program, mostly ones that generate pedestrian activity and had to be located on the first floor. He said there were also some restrictions on what type of improvements were eligible; things more permanent in nature and that will last with the unit beyond just the tenant we are working with at the time, so the unit is more marketable to future tenants. There were also 2 paths for approval included in the original program description: tier 1 is for grants that are \$10,000 less, and that is what the city matches up to, and tier 2, grants above that amount up to \$25,000 must come before Committee as this one is tonight. He said we have worked with 4 other businesses to receive grants this year and all were at or below the \$10,000 tier 1 limit, so they did not come before Committee. He said the grant tonight is for \$28,445, with the city's share being \$14,223 and essentially the existing space is built out very minimally and the health code through Kane County requires a number of

upgrades for this business to put their kitchen in, such as: fire resistant ceiling tiles, easy clean new flooring and to separate the kitchen space from the rest of the unit.

Aldr. Lewis said what she led to be the intent of the program a year ago has strayed a bit and she's not sure if maybe she didn't completely understand the intent, but that's something that can be discussed at a later date. But in this particular one, they have a 3 year lease, but they have to maintain the improvements for 5 years, so she has a little concern that if for some reason they decide not to renew their lease and someone new comes in, will those improvements still have to stay there for another 2 years. Mr. O'Rourke said that is correct, there is a 5 year maintenance period in the agreement for those improvements and in this case the applicant is the business owner but the property owner has to sign that agreement as well to also agree to maintain those improvements for the 5 year period. If the business or owner modifies the improvements in the five year period, they would owe the city that money that was granted back. Ms. Tungare added that in looking at the program description it allows the Council to place a restricted covenant limiting alterations at the time of approval for the incentive grant.

Chairman Bancroft said if the landlord is signing the agreement would we need to do anything like that; would the landlord be on the hook if the improvements are removed before the 5 years. Mr. O'Rourke said correct and that's why the property owner is party to the agreement as well and it would basically behoove them to find a tenant that matches those existing improvements and if not it becomes a cost of re-tenanting.

Aldr. Turner made a motion to approve a Downtown Economic Business Incentive Award for 320 W. Main Street (Two Wild Seeds Bakery). Seconded by Aldr. Lemke.

Roll was called:

Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Krieger, Gaugel, Bessner Lewis

Absent:

Nays:

Abstain:

Motion Carried 9-0

- e. Recommendation to approve the adoption of revised Building and Fire Codes.

Mr. Vann said the proposal tonight is to address 3 (International Building Code, International Residential Code and International Fire Code) of the 11 codes that will eventually be brought before Council and these 3 codes are kind of the nuts and bolts of the construction industry as far as codes go; the code cycles are a 3 year cycle and about every 6 years staff takes a look at the codes to see how beneficial they might be for us. He said construction of buildings has progressed over the centuries from stone buildings to steel and concrete monuments to industrial revolution in technology today, and people have an expectation that when they enter a building that it is constructed in such a manner that if an emergency situation occurs they are protected. He said as new building practices improve and new building technologies are developed the complexity of the buildings has increased and as these building regulations must keep up with the technology. He said the codes adopted by governmental agencies should not prohibit or limit the use of new materials or technologies; however buildings must be constructed to be safe for the occupants; therefore the building code must keep up with the complex building practices. He said last summer the fire and building staff started the review of the latest edition of international construction codes

along with the local amendments. He said their process was to review and understand the changes that have occurred and then review the local amendments along with these documents to match the city's economic development goals, which maintain the highest level of safety for the residents and what the public expects. He said this past November staff started the public meeting process with the Building Board of Review, which consists of local contractors, engineers and design professionals who bring a wealth of knowledge in their professions, but more importantly they bring their experiences in the application of these standards. He then introduced board members Dan Marshall-Architect, Dan Hardle-Fire Prevention practice, Thomas Lang-licensed plumber and Tom Ritchie-general contractor.

Chief Schelstreet said this has been a month's long process and one of our focuses has been on eliminating as many local amendments as possible to get closer and closer to the base code. He said when adopting the fire code in 2003, there were 65 local amendments and by the time we adopted the 2009 code they had been reduced to 34 and we are now down to 25.

Highlights of New Requirements (IBC)

- Code Review Process has focus on eliminating as many local amendments as possible.
- Lessen the requirements for the installation of sprinklers for change of uses
- More options to use wood frame construction
- Increase in types of occupancies in wood frame construction

Changes in the (IBC) Code that will increase construction cost

- A second sprinkler water supply in Seismic Zones C, D, E, F (St. Charles is in Zone B)
- New requirement for opening protective glazing (safety glass in all "Fire Resistance – Rated" doors)
- Use of limited sprinkler systems (reduces the number of sprinkler heads from 20 to 6)
- Requirements for smoke alarms in college and university buildings (provides specific locations and interconnected)

2015 International Fire Code (IFC) change:

- Reduced the threshold where fire sprinklers are required
 - Within an existing building when the use changes and stays the same hazard class
 - Within certain types of utility or "U" occupancies
 - Open parking garages are no longer required to have sprinklers
- Reduce the need for on-site fire hydrants

2015 International Residential Code (IRC)

- Covers 1&2 Family, Townhomes-up to 6.
- Designed Only Residential Construction
 - Intent to cover all regulations to construct a home (1 exception- Illinois state plumbing code)
 - Similar code amendments (Elburn, Sugar Grove, North Aurora, Batavia and Geneva).

Mr. Vann said St. Charles gets together with these surrounding towns at least once a month to discuss codes and how they are enforced. Each of those towns is going to propose going to the 2015 codes for the residential section and that will help builders and developers to have similar codes and amendments.

Highlights of New Requirements in (IRC)

- Continue moratorium on residential sprinkler to December 31, 2016.
- Townhouse separation – modification independent fire resistant walls can now be constructed as common walls to reduce construction cost
- Fire protection of floors (open floor framing construction (basement) shall require drywall)
- Battery operated smoke alarms are permitted for alteration, repairs, additions-requiring detectors to be brought up to current standards of new dwelling; meaning 1 in each sleeping room, 1 in each hallway on each level. Exemptions are anything constructed outside-roof, siding, windows, decks, furnace, hot water heater or removing drywall. New technology being seen is battery operated where if one goes off they all go off.

Aldr. Payleitner asked about interconnected smoke detectors. Mr. Vann said in the old code they had to be interconnected and hard wired, under the new code they all talk to each other through the battery, its wireless. He said if you have a house older than 10 years and have never changed the smoke detectors, they have lived their life; and the new requirement is a great opportunity to update your detectors because these are life saving devices. Aldr. Payleitner said she totally gets that with new construction or rentals but she had an instance where a resident in her ward was required to do this for a remodel of a bathroom, even though the homeowner was satisfied with the safety of their personal space, and she didn't feel it was right for the city come in and say they were not.

Aldr. Stellato asked if CO2 detectors are required for every level. Mr. Vann said CO2 is a state requirement but just for one level in the house outside the sleeping room; just follow the manufacturer's specs.

Aldr. Lemke asked if basement ceilings now need to have dry wall in new construction. Mr. Vann said in new construction yes, if your floors assembly is built out of anything less than 2 x 10s or are a manufactured and engineered product, those will need dry wall because they have a quick failure rate, but 2 x 10s and 2 x 12s will not.

Aldr. Stellato made a motion to approve the adoption of revised Building and Fire Codes. Seconded by Aldr. Bessner. Approved unanimously by voice vote. Motion carried. 9-0

4. ADDITIONAL BUSINESS-None.

5. EXECUTIVE SESSION

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)

- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)
- 6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS-NONE.**
 - 7. ADJOURNMENT – Aldr. Payleitner made a motion to adjourn at 8:58pm. Seconded by Aldr. Krieger. Approved unanimously by voice vote. Motion Carried. 9-0**