

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, MARCH 19, 2018, 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
 - Proclamation to Recognize the 75th Anniversary of Reber and Foley Service Center.
 - Swearing in of Officers Nicole Diehl, Joseph Gaske and Richard Jackson to the City of St. Charles Police Department.
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7. Motion to accept and place on file minutes of the regular City Council meetings held March 5, 2018.**
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 2/12/2018 – 2/25/2018 the amount of \$5,205,264.18.**

I. New Business

- A. Recommendation to approve a **Resolution** Authorizing the Execution of an Agreement between the City of St. Charles and the Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers).**
- B. Motion to approve a **Resolution** Authorizing Publication and Sale of the 2018 City of St. Charles Official Zoning Map.**

II. Committee Reports

A. Government Operations

- *1. Motion to approve an **Ordinance** Amending Title 5, Entitled “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License - Classifications”, Section 5.08.100, “License Fees; Late Night Permit Fees; Fees Established, and Section 5.08.130 “License-Hours of Sale” of the St. Charles Municipal Code (New Class D-9 Liquor License).
- *2. Motion to approve a Proposal for a New Class D-9 Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174.
- 3. Motion to approve an **Ordinance** amending Ordinance 2015-M-47 of the St. Charles Municipal Code (Video Gaming).
- 4. Motion to Approve **Resolution** Authorizing Application to Kane County Riverboat Grant Program (7th Avenue Creek).
- *5. Motion to Approve a One Year Proposal with Sikich, LLP to Perform the City’s Financial Statement Audit for the Fiscal Year End April 30, 2018.
- *6. Motion to approve an **Ordinance** providing for the issue of not to exceed \$22,900,000 General Obligation Corporate Purpose Bonds, Series 2018A for capital project purposes and not to exceed \$4,800,000 Taxable General Obligation Corporate Purpose Refunding Bonds, Series 2018B for refunding purposes, authorizing the execution of a bond order and escrow agreement, providing for the levy of taxes to pay said bonds, and authorizing the sale of each series of bonds to the purchaser thereof.

B. Government Services

- *1. Motion to accept and place on file the Minutes of the January 29, 2018 Government Services Committee Meeting.

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution No. 2-2018 A Resolution Recommending Removal of a Special Use for PUD and approval Preliminary Plat of Subdivision for Cityview Subdivision (John Henry Builder Developer Inc.).
- *2. Motion to approve an **Ordinance** Removing a Special Use for Planned Unit Development and Granting Approval of a Preliminary Plat of Subdivision for Cityview Subdivision – 895 Geneva Road
- *3. Motion to accept and place on file Plan Commission Resolution No. 4-2018 A Resolution Recommending Approval for Final Plat of Subdivision for Building #2 for First Street Redevelopment PUD (City of St. Charles).
- *4. Motion to approve an **Ordinance** Granting Approval of a Plat of Vacation and Final Plat of Subdivision for Lot 2 of First Street Phase III.
- *5. Motion to approve a **Resolution** Establishing the 2018 Inclusionary Housing Fee In-lieu Amount.
- *6. Motion to accept and place on file minutes of the March 12, 2018 Joint City Council and Housing Commission meeting.

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



City of St. Charles

I L L I N O I S

Proclamation

Reber & Foley Service Center 75th Anniversary

WHEREAS, in 1944 Bud Foley and Vick Reber bought the business and started **Reber & Foley Service Center**; and

WHEREAS, today the business is co-owned by Bud's son Mark Foley and Joe Jacubaitis who became part owner in 1996 after working in the business as a mechanic and gas attendant while attending college; and

WHEREAS, **Reber & Foley Service Center** are committed to their ideals, but also adapting to the changes coming in the automotive industry; and

WHEREAS, **Reber & Foley Service Center** continually update their knowledge and equipment as technology has been incorporated into cars; and

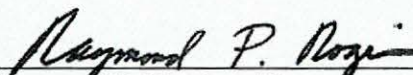
WHEREAS, **Reber & Foley Service Center** are already thinking about the next major change coming with the increase of electric cars on the road and they are ready to meet those challenges; and

WHEREAS, **Reber & Foley Service Center** value honesty most among all their customer service ideals and pride themselves on the dedication to great service at a fair price. This is the main reason they have remained open for almost 75 years.

NOW, THEREFORE, I, Raymond P. Rogina, do hereby proclaim March 19, 2018 as a very special day as we celebrate the joyous occasion of **Reber & Foley Service Center** upcoming 75th Anniversary.

SEAL:




Raymond P. Rogina, Mayor

**MINUTES FOR THE MEETING OF THE ST. CHARLES CITY COUNCIL
TUESDAY MARCH 5, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174
CITY COUNCIL CHAMBERS**

- 1. Call to Order** by Mayor Rogina at 7:00pm
- 2. Roll Call**
Present – Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis
Absent - None
- 3. Invocation** by Ald. Payleitner
- 4. Pledge of Allegiance** by Ald. Payleitner
- 5. Presentations**
- 6. Omnibus Vote.** Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meetings held February 20, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

I. New Business

II. Committee Reports

- A. Government Operations**
- *1.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a Proposal for a New Class A5 Liquor License for BOKE Enterprises, LLC dba The Wine Exchange, located at 1 Illinois Street, Unit 120, St. Charles.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the Government Operations Committee meeting held on February 20, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

B. Government Services

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-11 Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Contract and Lease Agreement with Association for Individual Development (AID) for One Year Beginning May 1, 2018 – April 30, 2019.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Street Closures and Use of the First Street Plaza for the Heart of the Fox “Runs, Tugs and Hugs” Event.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-12 Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Memorandum of Understanding between the City of St. Charles and the Red Cross.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Ordinance 2018-M-6 Amending Title 12 “Streets, Sidewalks, Public Places and Special Events”, Chapter 12.20 “Trees and Shrubs”, Section 12.20.010 “Definitions”, Section 12.20.020 “Purpose and intent”, Section 12.20.040 “Tree Commission: establishment, composition, appointment of members” and Section 12.20.050 “Tree Commission duties” of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-13 Authorizing the Director of Public Works to Execute Change Order No. 1 for the Phosphorus Removal and Digester Improvements Project to IHC for Internal Digester Coating.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-14 Authorizing the Mayor and City Clerk of the City of St. Charles to award a proposal to Advanced Disposal for 2018 Spring Clean Up at a flat fee of \$93,000 up to 300 tons and a \$55.00 per ton for every ton over 300 tons.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-15 Authorizing the Mayor and City Clerk of the City of St. Charles to award a proposal to Trotter and Associates, Inc. for Design Engineering for the 7th Avenue Lift Station Replacement.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-16 Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Award of a 2019 Peterbilt 567 Tractor and Mac Aluminum 32' Trailer to JX Peterbilt and Sell two replacement vehicles, a 2005 International 7400 6 wheeler dump truck, vehicle #1881 and a 2011 International 7400 4x2 dump truck, Vehicle #1765 via an online auction to the highest bidder.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Resolution 2018-17 Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles via an online Auction to the Highest Bidder.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek,
Bessner, Lewis (via telephone)
NAY: 0 ABSENT: None MOTION CARRIED

C. Planning and Development

None

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

- 11. Adjournment** motion by Ald. Bessner and seconded by Ald. Lemke at 7:03 pm
VOICE VOTE: AYE - UNANIMOUS ABSENT: None MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

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3/2/2018

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

2/12/2018 - 2/25/2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE					
		91850	43.81	02/15/2018	71622/F	MISC SUPPLIES - FD
		91850	18.30	02/15/2018	71629/F	MISC SUPPLIES - FD
		91510	1.71	02/22/2018	71659/F	FASTENERS
		91510	19.18	02/22/2018	71697/F	MISC SUPPLIES
		91510	19.33	02/22/2018	71701/F	MISC SUPPLIES
		91850	41.60	02/22/2018	71705/F	FIRE DEPT SUPPLIES
	DG HARDWARE Total		143.93			
128	HARDER CORP					
		95592	48.60	02/15/2018	R123675	INVENTORY ITEMS
	HARDER CORP Total		48.60			
139	AFLAC					
			24.92	02/16/2018	ACAN180216130846IS	AFLAC Cancer Insurance
			38.58	02/16/2018	ACAN180216130846PI	AFLAC Cancer Insurance
			97.37	02/16/2018	ACAN180216130846PV	AFLAC Cancer Insurance
			25.20	02/16/2018	ADIS180216130846FD	AFLAC Disability and STD
			123.02	02/16/2018	AVOL180216130846PI	AFLAC Voluntary Indemnity
			63.94	02/16/2018	AVOL180216130846PV	AFLAC Voluntary Indemnity
			57.23	02/16/2018	APAC180216130846FI	AFLAC Personal Accident
			16.32	02/16/2018	APAC180216130846FN	AFLAC Personal Accident
			47.30	02/16/2018	APAC180216130846PI	AFLAC Personal Accident
			13.38	02/16/2018	APAC180216130846PV	AFLAC Personal Accident
			13.57	02/16/2018	ASPE180216130846FI	AFLAC Specified Event (PRP)
			17.04	02/16/2018	ASPE180216130846PV	AFLAC Specified Event (PRP)
			26.21	02/16/2018	ADIS180216130846FN	AFLAC Disability and STD
			105.40	02/16/2018	ADIS180216130846PD	AFLAC Disability and STD
			20.08	02/16/2018	ADIS180216130846PV	AFLAC Disability and STD
			8.10	02/16/2018	AHIC180216130846FD	AFLAC Hospital Intensive Care
			8.10	02/16/2018	AHIC180216130846PD	AFLAC Hospital Intensive Care
			33.84	02/16/2018	AHIC180216130846PV	AFLAC Hospital Intensive Care
	AFLAC Total		739.60			
145	AIR ONE EQUIPMENT INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		95145	1,076.00	02/15/2018	129687	FIRE MAUL HANDLE
		95203	86.01	02/15/2018	129688	KEYLESS GARAGE ENTRY KIT
		95729	380.00	02/22/2018	129770	MISC SUPPLIES - FD
		95366	2,976.82	02/22/2018	129865	MISC SUPPLIES - FD
	AIR ONE EQUIPMENT INC Total		4,518.83			
149	ALARM DETECTION SYSTEMS INC					
		91775	185.43	02/22/2018	120197-1072	QUARTERLY CHARGES MAR-M
		91775	198.00	02/22/2018	136229-1039	QUARTERLY CHRGS - MAR~MA
	ALARM DETECTION SYSTEMS INC Total		383.43			
159	ALFRED BENESCH AND COMPANY					
		92236	2,898.56	02/22/2018	115282	17/18 BRIDGE INSPECTIONS
	ALFRED BENESCH AND COMPANY Total		2,898.56			
161	ARMY TRAIL TIRE & SERVICE					
		95881	296.00	02/22/2018	337572	INVENTORY ITEMS
	ARMY TRAIL TIRE & SERVICE Total		296.00			
176	ALMETEK INDUSTRIES INC					
		95638	107.74	02/15/2018	228463	INVENTORY ITEMS
	ALMETEK INDUSTRIES INC Total		107.74			
177	AL PIEMONTE CADILLAC INC					
			90,823.16	02/22/2018	2222018	SALES TAX MAY 2017-AUG 2017
	AL PIEMONTE CADILLAC INC Total		90,823.16			
202	AMERICAN SOCIETY OF					
			85.00	02/15/2018	ASSE123	MBRSHP RENEW - S HERRA
	AMERICAN SOCIETY OF Total		85.00			
241	APWA					
			775.00	02/22/2018	021618	SNOW CONFERENCE MAY 6-9 ;
	APWA Total		775.00			
246	AQUA BACKFLOW INC					
		92048	1,540.00	02/22/2018	2018-577	SVCS FEB 2018
	AQUA BACKFLOW INC Total		1,540.00			
250	ARCHON CONSTRUCTION CO					
		94094	10,749.05	02/22/2018	17641F	DIRECTIONAL BORE @ 37HT &

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		94094	2,790.00	02/22/2018	17642F	RESTORE @ 37TH AND OHIO
	ARCHON CONSTRUCTION CO Total		13,539.05			
254	ARISTA INFORMATION SYSTEMS INC					
		91975	5,251.99	02/22/2018	1330201802	UB - MONTHLY POSTAGE SVC
		91975	1,913.12	02/22/2018	24873	UB - MONTHLY PRINTING SVC
	ARISTA INFORMATION SYSTEMS INC Total		7,165.11			
255	ARIES INDUSTRIES INC					
		94512	3,856.10	02/22/2018	374807	REPAIR TR3300
		94512	466.37	02/22/2018	374808	REPAIR PE3500
	ARIES INDUSTRIES INC Total		4,322.47			
272	ASK ENTERPRISES & SON INC					
		93951	826.90	02/15/2018	23472	INVENTORY ITEMS
		93902	490.00	02/15/2018	23473	INVENTORY ITEMS
		94808	2,450.00	02/15/2018	23474	INVENTORY ITEMS
		94920	1,475.00	02/15/2018	23475	INVENTORY ITEMS
		95491	195.00	02/15/2018	23476	INVENTORY ITEMS
		95607	278.00	02/15/2018	23477	INVENTORY ITEMS
		95249	414.75	02/22/2018	23483	INVENTORY ITEMS
		95491	538.60	02/22/2018	23484	INVENTORY ITEMS
		95607	236.50	02/22/2018	23485	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		6,904.75			
279	ATLAS CORP & NOTARY SUPPLY CO					
			39.00	02/22/2018	021618ES	E SMITH
	ATLAS CORP & NOTARY SUPPLY CO Total		39.00			
282	ASSOCIATED TECHNICAL SERV LTD					
		92477	759.50	02/15/2018	29752	EMERGENCY @ 1840 ALLEN LN
		92477	668.25	02/22/2018	29781	SVC @ 1416 S 8TH ST
	ASSOCIATED TECHNICAL SERV LTD Total		1,427.75			
284	AT&T					
			55.38	02/22/2018	020518-627	MONTHLY BILLING
	AT&T Total		55.38			
298	AWARDS CONCEPTS					
		91591	351.04	02/15/2018	I0475909	D HENRY
		91591	284.35	02/15/2018	I0476167	AWARDS TIM BEAM

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	AWARDS CONCEPTS Total		<u>635.39</u>			
304	BACKGROUNDS ONLINE		177.00	02/22/2018	499859	BACKGROUND CHECKS
	BACKGROUNDS ONLINE Total		<u>177.00</u>			
333	RYAN BEETER		740.00	02/15/2018	020918	PER DIEM 2/26/18-3/9/18
	RYAN BEETER Total		<u>740.00</u>			
352	B&H PHOTO & ELECTRONIC CORP					
		95811	666.95	02/22/2018	138247002	CANON EOS/BATTERY
		96004	139.00	02/22/2018	138458861	SUREFIRE BACKUP LED
	B&H PHOTO & ELECTRONIC CORP Total		<u>805.95</u>			
364	STATE STREET COLLISION					
		95556	2,353.50	02/15/2018	6358	BODY WORK-EVIDENCE VAN
	STATE STREET COLLISION Total		<u>2,353.50</u>			
369	BLUE GOOSE SUPER MARKET INC					
		91526	63.55	02/15/2018	00642177	FGM ARCHITECTS MTG
	BLUE GOOSE SUPER MARKET INC Total		<u>63.55</u>			
376	INTERNATIONAL CODE COUNCIL INC					
		96740	1,062.36	02/22/2018	1000866853	BC&E BOOKS
	INTERNATIONAL CODE COUNCIL INC Total		<u>1,062.36</u>			
385	ELIOT BRADDY					
			183.60	02/15/2018	021218	SAFETY BOOTS MEIJER 2/8/18
	ELIOT BRADDY Total		<u>183.60</u>			
391	BREATHING AIR SYSTEMS DIVISON					
		95849	699.15	02/22/2018	1061825-IN	MISC PARTS
	BREATHING AIR SYSTEMS DIVISON Total		<u>699.15</u>			
393	BRICOR CONSULTING					
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CON
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CON
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CON
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CON
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CON

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	02/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
	BRICOR CONSULTING Total		21,600.00			
408	BUILDING & FIRE CODE ACADEMY					
		95494	345.00	02/15/2018	50124	CLASS FEB 20-21 = S HERRA
	BUILDING & FIRE CODE ACADEMY Total		345.00			
467	PAHCS II					
			891.35	02/15/2018	215459/216234	BACK UP IN HR
	PAHCS II Total		891.35			
478	CENTRAL PARTS WAREHOUSE					
		94852	521.25	02/15/2018	448152B	INVENTORY ITEMS/CRED=RTR
	CENTRAL PARTS WAREHOUSE Total		521.25			
501	CHICAGO SUN TIMES INC					
			374.40	02/22/2018	390048-18	SUBSCRIPTION 3-29~3-28-19
	CHICAGO SUN TIMES INC Total		374.40			
517	CINTAS CORPORATION					
		91640	112.98	02/15/2018	344674805	WEEKLY UNIFORM FLEET
		91640	112.98	02/15/2018	344691733	UNIFORM SVC - FLEET
		91640	112.98	02/22/2018	344695099	FLEET DEPT UNIFORMS
	CINTAS CORPORATION Total		338.94			
518	CLERK OF THE 18TH					
			575.00	02/22/2018	334984	BAILBND E HERNANDEZ 03TR0
			575.00	02/22/2018	334985	BAILBND E HERNANDEZ 05DT0
	CLERK OF THE 18TH Total		1,150.00			
549	COLLEGE OF DUPAGE					
			50.00	02/15/2018	8750	1-18-18 = CHURNEY
	COLLEGE OF DUPAGE Total		50.00			
550	COLE PARMER INSTRUMENT COMPANY					
		95286	250.22	02/15/2018	1383824	NIST TRACEABLE CALIBRATION
	COLE PARMER INSTRUMENT COMPANY Total		250.22			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
564	COMCAST OF CHICAGO INC		14.72	02/22/2018	021218PD	SVC 2-19 THRU 3-18-18
	COMCAST OF CHICAGO INC Total		14.72			
641	CURRIE MOTORS	93354	35,351.00	02/15/2018	H10813	2017 FORD F550
	CURRIE MOTORS Total		35,351.00			
642	CUSTOM WELDING & FAB INC	95812	992.70	02/15/2018	180013	REPAIR ROTARY SWEEPER
	CUSTOM WELDING & FAB INC Total		992.70			
643	CYLINDERS INC	95780	449.00	02/15/2018	42152	PLOW LIFT CYLINDER REBUILD
	CYLINDERS INC Total		449.00			
646	PADDOCK PUBLICATIONS INC		116.15	02/15/2018	T4492238/2194/2463	NOTICE TO BIDDERS
			73.60	02/22/2018	T4492806-T4492808	BIDDERS NOTICES
	PADDOCK PUBLICATIONS INC Total		189.75			
677	DELUXE TOWING INC	96008	375.00	02/22/2018	86876	TOWING
	DELUXE TOWING INC Total		375.00			
714	DIVE RIGHT IN SCUBA INC	96007	1,335.00	02/22/2018	106573	DIVE GALLIANO/THOMAS/REHA
	DIVE RIGHT IN SCUBA INC Total		1,335.00			
716	DIXON ENGINEERING INC	96820	534.60	02/22/2018	18-3394	LAB ANALYSIS
	DIXON ENGINEERING INC Total		534.60			
725	DON MCCUE CHEVROLET	95650	10.33	02/15/2018	403838	V#1857 RO#59773
	DON MCCUE CHEVROLET Total		10.33			
750	DUKANE CONTRACT SERVICES	91630	1,785.00	02/22/2018	126746	SVC FOR FEB 2018
		91630	4,570.00	02/22/2018	126747	SVC FOR FEB 2018
		91630	5,203.00	02/22/2018	126748	SVC @ PD

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		91630	6,707.00	02/22/2018	126749	SVC FEB 2018
		91630	1,648.00	02/22/2018	126758	SVC FEB 2018
	DUKANE CONTRACT SERVICES Total		19,913.00			
767	EAGLE ENGRAVING INC					
		91530	94.50	02/15/2018	2017-4547	POLICE DEPT BADGES
		95099	3.20	02/15/2018	2018-081	FIRE DEPT SUPPLIES
		91849	28.35	02/22/2018	2018-522	FIRE DEPT AWARDS
	EAGLE ENGRAVING INC Total		126.05			
789	ANIXTER INC					
		93331	31,701.12	02/13/2018	3699735-06	INVENTORY ITEMS
		95959	183.00	02/13/2018	3804843-00	INVENTORY ITEMS
		94282	11,331.74	02/15/2018	3750444-00	INVENTORY ITEMS
		94183	661.05	02/19/2018	3747735-00	COPPER CONNECTORS - ELEC
		96071	1,400.00	02/23/2018	3806734-00	INVENTORY ITEMS
		96803	1,338.62	02/23/2018	3817776-00	INVENTORY ITEMS
	ANIXTER INC Total		46,615.53			
790	ELGIN PAPER CO					
		95593	51.32	02/15/2018	600341	INVENTORY ITEMS
	ELGIN PAPER CO Total		51.32			
804	EMERGENCY SER CONSULTING					
		95708	1,375.00	02/15/2018	012518	CALL CONCURRENCY ANALYS
		95869	1,375.00	02/22/2018	020118	SCFD RMS DATA
	EMERGENCY SER CONSULTING Total		2,750.00			
806	EMERGENCY VEHICLE SERVICE INC					
		95108	444.69	02/15/2018	6211	SWITCH TURN SIGNAL
	EMERGENCY VEHICLE SERVICE INC Total		444.69			
826	BORDER STATES					
		95605	109.55	02/15/2018	914575904	INVENTORY ITEMS
		96728	136.40	02/22/2018	914729410	INVENTORY ITEMS
	BORDER STATES Total		245.95			
828	BOBBY ERD					
			65.00	02/15/2018	021418	CDL LICENSE RENEWAL
	BOBBY ERD Total		65.00			

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859	FEECE OIL CO	96034	9,649.64	02/22/2018	3527193	HIGHWAY BIODIESEL
	FEECE OIL CO Total		<u>9,649.64</u>			
870	FIRE PENSION FUND		381.20	02/16/2018	FP1%180216130846FI	Fire Pension 1% Fee
			2,828.07	02/16/2018	FRP2180216130846FI	Fire Pension Tier 2
			14,990.22	02/16/2018	FRPN180216130846FI	Fire Pension
	FIRE PENSION FUND Total		<u>18,199.49</u>			
891	FLEET SAFETY SUPPLY	95779	2,766.05	02/22/2018	69679	MISC SUPPLIES - FD
	FLEET SAFETY SUPPLY Total		<u>2,766.05</u>			
906	FORESTRY SUPPLIERS INC	95594	433.69	02/15/2018	298520-00	INVENTORY ITEMS
		95858	23.50	02/22/2018	302517-00	RIB SYSTEM FOR 36" SIGNS
	FORESTRY SUPPLIERS INC Total		<u>457.19</u>			
916	FOX VALLEY FIRE & SAFETY INC	91781	114.00	02/22/2018	IN00150350	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150351	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150352	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150353	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150354	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150355	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150362	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150452	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150356	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150357	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150358	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150359	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150360	QTR FIRE ALARM
		91781	114.00	02/22/2018	IN00150361	QTR FIRE ALARM
	FOX VALLEY FIRE & SAFETY INC Total		<u>1,596.00</u>			
935	DOWNTOWN ST CHARLES		21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	02/15/2018	FY 2018	AGREEMENT \$21,640.10 MONT
	DOWNTOWN ST CHARLES Total		216,401.00			
942	RAINIER GALLIANO					
			59.35	02/15/2018	020618	SAFETY BOOTS DICK POND 2/2
	RAINIER GALLIANO Total		59.35			
989	GORDON FLESCH CO INC					
			739.75	02/22/2018	IN12164502	MONTHLY BILLING 2/1-2/28
			510.22	02/22/2018	IN12166031	MONTHLY BILLING 12/30-01/30
	GORDON FLESCH CO INC Total		1,249.97			
996	GOVCONNECTION INC					
		94891	875.00	02/15/2018	55505851	DESKTOP SCANNER
		95449	225.84	02/15/2018	55509773	WALL MOUNT/PENDANT KIT
	GOVCONNECTION INC Total		1,100.84			
1002	TERI GRANDT					
			50.00	02/15/2018	020718	GIT FIT PRIZES
	TERI GRANDT Total		50.00			
1036	HARRIS BANK NA					
			1,517.00	02/16/2018	UNF 180216130846FD	Union Dues - IAFF
	HARRIS BANK NA Total		1,517.00			
1042	HARRIS COMPUTER SYSTEMS					
		94719	17,902.50	02/15/2018	CT036765	CITY VIEW
	HARRIS COMPUTER SYSTEMS Total		17,902.50			
1050	HEARTLAND SERVICES INC					
		95863	629.99	02/22/2018	INV176439	REPAIR TO TOUGHBOOK
	HEARTLAND SERVICES INC Total		629.99			
1066	STEVE HERRA					
			153.50	02/22/2018	058-121534-18	RENEW IL PLUMB LIC 2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	STEVE HERRA Total		<u>153.50</u>			
1089	ARENDTS HOGAN WALKER LLC	95422	372.48	02/22/2018	1611459	ROLLER CHAIN/GUIDE/GEAR
	ARENDTS HOGAN WALKER LLC Total		<u>372.48</u>			
1097	WM HORN STRUCTURAL STEEL CO	95685	160.00	02/22/2018	95872E	PIPE
	WM HORN STRUCTURAL STEEL CO Total		<u>160.00</u>			
1106	COSTCO	96726	912.14	02/13/2018	689664869	INVENTORY ITEMS
	COSTCO Total		<u>912.14</u>			
1113	HUFF & HUFF INC	92829	234.00	02/15/2018	0750832	STC FIRST ST BLDG 2
	HUFF & HUFF INC Total		<u>234.00</u>			
1126	IAEI		120.00	02/15/2018	13330-18	MBRSHP RENEW - T MEDERNA
	IAEI Total		<u>120.00</u>			
1133	IBEW LOCAL 196		150.50	02/16/2018	UNE 180216130846PV	Union Due - IBEW
			593.54	02/16/2018	UNEW180216130846P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>744.04</u>			
1136	ICMA RETIREMENT CORP		150.00	02/16/2018	RTHA180216130846PI	Roth 457 - Dollar Amount
			896.53	02/16/2018	RTHA180216130846PV	Roth 457 - Dollar Amount
			201.98	02/16/2018	RTHP180216130846FI	Roth 457 - Percent
			257.15	02/16/2018	RTHP180216130846PI	Roth 457 - Percent
			1,293.03	02/16/2018	ROTH180216130846PI	Roth IRA Deduction
			270.00	02/16/2018	ROTH180216130846PV	Roth IRA Deduction
			115.00	02/16/2018	RTHA180216130846CI	Roth 457 - Dollar Amount
			101.00	02/16/2018	RTHA180216130846FI	Roth 457 - Dollar Amount
			35.00	02/16/2018	RTHA180216130846HI	Roth 457 - Dollar Amount
			25.00	02/16/2018	RTHA180216130846IS	Roth 457 - Dollar Amount
			2,297.82	02/16/2018	ICMP180216130846PV	ICMA Deductions - Percent
			25.00	02/16/2018	ROTH180216130846CI	Roth IRA Deduction
			25.00	02/16/2018	ROTH180216130846FI	Roth IRA Deduction

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			100.00	02/16/2018	ROTH180216130846FI	Roth IRA Deduction
			292.30	02/16/2018	ROTH180216130846HI	Roth IRA Deduction
			266.50	02/16/2018	ROTH180216130846IS	Roth IRA Deduction
			99.23	02/16/2018	ICMP180216130846CC	ICMA Deductions - Percent
			2,551.48	02/16/2018	ICMP180216130846FD	ICMA Deductions - Percent
			666.02	02/16/2018	ICMP180216130846FN	ICMA Deductions - Percent
			390.52	02/16/2018	ICMP180216130846HF	ICMA Deductions - Percent
			1,074.08	02/16/2018	ICMP180216130846IS	ICMA Deductions - Percent
			1,169.46	02/16/2018	ICMP180216130846PC	ICMA Deductions - Percent
			997.30	02/16/2018	ICMA180216130846FN	ICMA Deductions - Dollar Amt
			480.00	02/16/2018	ICMA180216130846HF	ICMA Deductions - Dollar Amt
			875.00	02/16/2018	ICMA180216130846IS	ICMA Deductions - Dollar Amt
			7,679.34	02/16/2018	ICMA180216130846PC	ICMA Deductions - Dollar Amt
			4,037.00	02/16/2018	ICMA180216130846PV	ICMA Deductions - Dollar Amt
			58.78	02/16/2018	ICMP180216130846CA	ICMA Deductions - Percent
			329.21	02/16/2018	E401180216130846IS	401A Savings Plan Employee
			655.47	02/16/2018	E401180216130846PD	401A Savings Plan Employee
			949.63	02/16/2018	E401180216130846PV	401A Savings Plan Employee
			942.31	02/16/2018	ICMA180216130846CA	ICMA Deductions - Dollar Amt
			2,987.00	02/16/2018	ICMA180216130846CC	ICMA Deductions - Dollar Amt
			1,571.91	02/16/2018	ICMA180216130846FD	ICMA Deductions - Dollar Amt
			886.39	02/16/2018	C401180216130846PV	401A Savings Plan Company
			200.22	02/16/2018	E401180216130846CA	401A Savings Plan Employee
			499.74	02/16/2018	E401180216130846CD	401A Savings Plan Employee
			371.94	02/16/2018	E401180216130846FD	401A Savings Plan Employee
			467.86	02/16/2018	E401180216130846FN	401A Savings Plan Employee
			231.99	02/16/2018	E401180216130846HR	401A Savings Plan Employee
			481.75	02/16/2018	C401180216130846CD	401A Savings Plan Company
			371.94	02/16/2018	C401180216130846FD	401A Savings Plan Company
			531.10	02/16/2018	C401180216130846FN	401A Savings Plan Company
			231.99	02/16/2018	C401180216130846HR	401A Savings Plan Company
			329.21	02/16/2018	C401180216130846IS	401A Savings Plan Company
			655.47	02/16/2018	C401180216130846PD	401A Savings Plan Company
			404.88	02/16/2018	021618	PLAN 109830 ICMA
			218.21	02/16/2018	C401180216130846CA	401A Savings Plan Company
			39,747.74			
	ICMA RETIREMENT CORP Total					
1160	ILLINOIS WORKERS COMPENSATION					
			1,240.36	02/15/2018	123117	IL WCRATE ADJ - 7 THRU 12 20

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ILLINOIS WORKERS COMPENSATION Total		<u>1,240.36</u>			
1168	IL FIRE INSPECTORS ASSOC	95675	95.00	02/15/2018	19507	KEVIN, MICHAEL, RAINIER
	IL FIRE INSPECTORS ASSOC Total		<u>95.00</u>			
1170	IMPACT NETWORKING LLC	95595	1,199.60	02/15/2018	1019942	INVENTORY ITEMS
	IMPACT NETWORKING LLC Total		<u>1,199.60</u>			
1193	ILLINOIS DEPT OF		7,277.00	02/22/2018	021618	UNEMPLOYEMENT 10/1-12/31
	ILLINOIS DEPT OF Total		<u>7,277.00</u>			
1215	ILLINOIS MUNICIPAL UTILITIES		3,337,870.21	02/14/2018	021418	ELEC BILL JAN 2018
	ILLINOIS MUNICIPAL UTILITIES Total		<u>3,337,870.21</u>			
1216	INDUSTRIAL SYSTEMS LTD	94700	6,777.00	02/22/2018	21164	INFERNALMELT
	INDUSTRIAL SYSTEMS LTD Total		<u>6,777.00</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY	95221	616.32	02/15/2018	11309	INVENTORY ITEMS
		91497	13.05	02/15/2018	11617	STC ELEC ONE LINE
		91547	23.10	02/15/2018	11760	POLICE DEPT UNIFORMS
		91497	9.90	02/22/2018	11740	EMBROIDERY
		91497	14.85	02/22/2018	11741	EMBROIDERY
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>677.22</u>			
1225	INSIGHT PUBLIC SECTOR	95580	1,016.00	02/15/2018	1100577989	DATA CARTRIDGE
		95581	32.63	02/15/2018	1100578257	FIBER MEDIA CONVERTER
		95696	459.34	02/15/2018	1100578816	MAIL SECURITY ANITVIRUS
	INSIGHT PUBLIC SECTOR Total		<u>1,507.97</u>			
1240	INTERSTATE BATTERY SYSTEM OF	94813	127.60	02/15/2018	1915201019957	INVENTORY ITEMS
		95698	233.90	02/15/2018	60344857	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		<u>361.50</u>			

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1245	INTERNATIONAL COUNCIL		220.00	02/22/2018	032218	M O'ROURKE = 3-22-18
	INTERNATIONAL COUNCIL Total		<u>220.00</u>			
1286	JG UNIFORMS INC	91823	183.06	02/22/2018	31987	UNIFORMS - KRUPKE
	JG UNIFORMS INC Total		<u>183.06</u>			
1299	DEERE & COMPANY	95735	189.50	02/15/2018	1609201	V#1815 RO#59795
		95753	741.12	02/22/2018	1610596	BUSHING/SCREW/FORK
	DEERE & COMPANY Total		<u>930.62</u>			
1317	COUNTY OF KANE	96702	303.00	02/15/2018	2017-00000041	TRAFFIC SIGNAL MAINTENANC
		96702	303.00	02/22/2018	2017-00000030	3RD QTR TRAFFIC SGNL MAIN
	COUNTY OF KANE Total		<u>606.00</u>			
1327	KANE COUNTY FAIR		382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	02/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
	KANE COUNTY FAIR Total		<u>4,203.43</u>			
1403	WEST VALLEY GRAPHICS & PRINT	91541	76.50	02/15/2018	16308	BUSINESS CARDS - B TYNAN
		95564	76.50	02/15/2018	16318	BUSINESS CARDS - D ORTIZ
		95623	76.50	02/15/2018	16319	BUSINESS CARDS - R MYERS
		95680	78.00	02/15/2018	16320	STAMP - PW
	WEST VALLEY GRAPHICS & PRINT Total		<u>307.50</u>			
1409	ANDREW LAMELA					

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			150.00	02/15/2018	021918	PER DIEM 2-19 THRU 3-2-18
	ANDREW LAMELA Total		150.00			
1441	LAYNE CHRISTENSEN COMPANY					
		95644	3,077.00	02/15/2018	92085246	WELL HS#8 BOOSTERS B&C
		93205	18,980.00	02/22/2018	92085243	WELL HS#8 BOOSTER PUMP
		94540	24,600.00	02/22/2018	92085245	REPLACE WELL HS#8 BOOSTER
	LAYNE CHRISTENSEN COMPANY Total		46,657.00			
1450	LEE JENSEN SALES CO INC					
		95284	1,460.00	02/15/2018	174700	GAS DETECTOR/PUMP
		95326	730.00	02/22/2018	174701	GMI PO200 GAS DETECTOR
		96003	98.00	02/22/2018	174961	GUIDE POST FOR CORE BUDD'
		95813	191.50	02/22/2018	174962	CHAIN W/SLING HOOKS
	LEE JENSEN SALES CO INC Total		2,479.50			
1463	LINA					
		91600	9,585.41	02/22/2018	020118	MONTHLY BILLING FEB 2018
	LINA Total		9,585.41			
1489	LOWES					
		91515	163.40	02/15/2018	01613	MISC SUPPLIES - PW
		91533	119.52	02/15/2018	02271/01-24-18	MISC SUPPLIES
		91515	490.15	02/15/2018	02369/01-25-18	FIRE STATION 3 SUPPLIES
		95336	157.81	02/15/2018	02415/01-25-18	MISC SUPPLIES - PW
		95659	136.80	02/15/2018	02416/01-25-18	INVENTORY ITEMS
		91848	15.22	02/22/2018	09955/02-05-18	MISC SUPPLIES
			56.56	02/22/2018	971975	TAX CHARGED NO CREDIT REC
		94596	8.05	02/22/2018	978384	INVENTORY ITEMS
		91533	85.46	02/22/2018	02376	MISC SUPPLIES - PD
		91515	17.97	02/22/2018	02379/02-02-18	MISC HARDWARE/SUPPLIES
		91515	13.44	02/22/2018	02673/02-05-18	MISC SUPPLIES
		91515	6.63	02/22/2018	02694/02-05-18	MISC SUPPLIES
		91515	4.45	02/22/2018	02697/02-05-18	MISC SUPPLIES
		91746	6.07	02/22/2018	02829/02-06-18	MISC SUPPLIES
		91684	3.73	02/15/2018	902741	4 1/2 X 10 FT DRIP EDGE
		91515	35.11	02/15/2018	902908	MISC SUPPLIES - PW
		91515	54.21	02/15/2018	902972	MISC SUPPLIES - PW
		91684	20.00	02/15/2018	903846	DELIVERY FEE
		91515	128.24	02/22/2018	02270/02-01-18	TRUCK 1743 PARTS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		91515	104.39	02/22/2018	02368/02-02-18	MISC SUPPLIES SUB STATION :
		91981	16.82	02/15/2018	902463	MISC SUPPLIES - METER
		91981	63.27	02/15/2018	902480	MISC SUPPLIES - METER
		91982	14.20	02/15/2018	902574	MISC SUPPLIES - METER
		91982	10.34	02/15/2018	902596	MISC SUPPLIES - METER
		91515	18.36	02/15/2018	902618	MISC SUPPLIES - PW
		91746	3.79	02/15/2018	902720	MISC SUPPLIES - ELEC
		91515	79.93	02/15/2018	02980/02-07-18	MISC SUPPLIES - PS
			-5.92	02/15/2018	03876	CREDIT INV#02981/02-07-18
		91746	92.23	02/15/2018	901592	MISC SUPPLIES - ELEC
		91910	114.28	02/15/2018	902278/10/30/17	MISC SUPPLIES - WATER
		91515	6.39	02/15/2018	902300	MISC SUPPLIES - PW
		91515	34.30	02/15/2018	902419	MISC SUPPLIES - PW
	LOWES Total		2,075.20			
1558	JEREMY MAUTHE					
			12.00	02/22/2018	021718	REIMBURSEMENT HELMET DEI
	JEREMY MAUTHE Total		12.00			
1585	MEADE ELECTRIC COMPANY INC					
		91631	7,800.00	02/22/2018	680124	ST LT MAINT @ DUNHAM RD/PI
		91613	1,332.00	02/22/2018	685375	SVCS FOR JAN 2018
	MEADE ELECTRIC COMPANY INC Total		9,132.00			
1604	METRO TANK AND PUMP COMPANY					
		95941	956.12	02/22/2018	14737	REPAIR DIESEL PUMPS
	METRO TANK AND PUMP COMPANY Total		956.12			
1613	METROPOLITAN ALLIANCE OF POL					
			916.50	02/16/2018	UNP 180216130846PD	Union Dues - IMAP
			108.00	02/16/2018	UNPS180216130846PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		1,024.50			
1643	MILSOFT UTILITY SOLUTIONS INC					
		91595	85.00	02/22/2018	20180761	HOSTED OCM CALLS
	MILSOFT UTILITY SOLUTIONS INC Total		85.00			
1646	MINERAL MASTERS CORPORATION					
		95916	550.00	02/22/2018	00041321	AUTO TRK WASH
	MINERAL MASTERS CORPORATION Total		550.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1651	MNJ TECHNOLOGIES DIRECT INC					
		95701	462.00	02/15/2018	0003582799	WORK-FIT A DUAL MONITOR
		95658	255.00	02/15/2018	003582557	ERGOTRON KAREN YOUNG
	MNJ TECHNOLOGIES DIRECT INC Total		717.00			
1655	MONROE TRUCK EQUIPMENT					
		91718	122.45	02/15/2018	5367665	BODY UP LIMIT SWITCH
		91718	155.58	02/15/2018	5367821	FILTER IN TANK
		95488	926.68	02/15/2018	5367887	RW-CAN SWITCH
		93355	37,154.00	02/22/2018	1531586	2017 FORD 550
		91718	38.00	02/22/2018	5367564	GUAGE
		91718	123.40	02/22/2018	5368824	RATCHET ASSY
	MONROE TRUCK EQUIPMENT Total		38,520.11			
1664	TIM MORAN					
			215.95	02/22/2018	022018	(5) JEANS KOHLS 2-17-18
	TIM MORAN Total		215.95			
1668	FERGUSON ENTERPRISES INC					
		95597	180.39	02/15/2018	4306103	INVENTORY ITEMS
		95903	54.55	02/22/2018	4324443	RIGID STRUT CLAMP
	FERGUSON ENTERPRISES INC Total		234.94			
1704	NCPERS IL IMRF					
			8.00	02/16/2018	NCP2180216130846PI	NCPERS 2
			16.00	02/16/2018	NCP2180216130846PV	NCPERS 2
	NCPERS IL IMRF Total		24.00			
1724	NICOMM LLC					
		95836	250.00	02/15/2018	3866	SVC CALL 12-15-17
	NICOMM LLC Total		250.00			
1726	KEITH NIGHTLINGER					
			96.00	02/22/2018	022618	PER DIEM 2-26 THRU 3-1-18
	KEITH NIGHTLINGER Total		96.00			
1737	NORTH EAST MULTI REGIONAL TRNG					
			100.00	02/15/2018	230183	1-4 THRU 1-15-18 = SCHOMER
	NORTH EAST MULTI REGIONAL TRNG Total		100.00			
1738	NORTHERN ILLINOIS UNIVERSITY					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		95784	2,475.00	02/22/2018	CGS168213	PER AGREEMENT INTER AGEN
	NORTHERN ILLINOIS UNIVERSITY Total		<u>2,475.00</u>			
1745	NICOR					
			115.25	02/15/2018	1000 1 FEB 5 2018	MONTHLY BILLING THRU 2/1/18
			28.30	02/15/2018	1000 6 FEB 5 2018	MONTHLY BILLING THRU 2/1/18
			556.13	02/15/2018	1000 7 FEB 5 2018	MONTHLY BILLING THRU 2/1/18
			425.44	02/15/2018	2485 8 FEB 5 2018	SVC 1-3 THRU 2-1-18
	NICOR Total		<u>1,125.12</u>			
1747	COMPASS MINERALS AMERICA INC					
		70	12,151.08	02/15/2018	180215	CHEMICAL DELIVERY
		70	33,347.82	02/22/2018	180390	SALT DELIVERY
		70	13,523.00	02/22/2018	185649	SALT DELIVERY
		70	3,116.55	02/22/2018	185676	SALT DELIVERY
		70	6,134.04	02/22/2018	188206	SALT DELIVERY
	COMPASS MINERALS AMERICA INC Total		<u>68,272.49</u>			
1769	OEI PRODUCTS INC					
		95884	215.55	02/22/2018	5770	INVENTORY ITEMS
	OEI PRODUCTS INC Total		<u>215.55</u>			
1772	OHALLORAN KOSOFF GEITNER &					
			3,866.03	02/22/2018	655147	MURPHY CLAIM 11-16~1-3-18
	OHALLORAN KOSOFF GEITNER & Total		<u>3,866.03</u>			
1775	RAY O'HERRON CO					
		91821	2,014.81	02/22/2018	01-60174PD-0118	POLICE DEPT UNIFORMS
	RAY O'HERRON CO Total		<u>2,014.81</u>			
1783	ON TIME EMBROIDERY INC					
		91847	129.00	02/15/2018	45297	UNIFORMS - FD
		91847	129.00	02/15/2018	48189	UNIFORMS - FD
		91847	37.50	02/15/2018	48645	UNIFORMS - FD
		91847	364.82	02/22/2018	E 48557	UNIFORMS - FD
	ON TIME EMBROIDERY INC Total		<u>660.32</u>			
1797	PACE SUBURBAN BUS					
		93044	3,846.05	02/15/2018	497286	SVCS OCTOBER 2017
		93044	3,837.89	02/15/2018	497302	SVCS NOVEMBER 2017

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	PACE SUBURBAN BUS Total		<u>7,683.94</u>			
1814	PATTEN INDUSTRIES INC	95807	488.24	02/15/2018	P50C1030992	GLASS
	PATTEN INDUSTRIES INC Total		<u>488.24</u>			
1822	PDC LABORATORIES INC	92801	110.00	02/22/2018	888220	COURIER/VOC
		92801	60.00	02/22/2018	888872	FLUORIDE PROBE
	PDC LABORATORIES INC Total		<u>170.00</u>			
1837	JASON PETERSON		53.42	02/15/2018	020818	SAFETY BOOTS DICK POND 1/1
	JASON PETERSON Total		<u>53.42</u>			
1850	PICTOMETRY INTERNATIONAL CORP	95579	2,200.00	02/15/2018	US412750	PICTOMETRY CONNECT CA 50
	PICTOMETRY INTERNATIONAL CORP Total		<u>2,200.00</u>			
1861	POLICE PENSION FUND		4,972.26	02/16/2018	PLP2180216130846PD	Police Pension Tier 2
			14,115.68	02/16/2018	PLPN180216130846PC	Police Pension
	POLICE PENSION FUND Total		<u>19,087.94</u>			
1864	POLYDYNE INC	95311	10,810.00	02/15/2018	1206697	CLARIFLOC
	POLYDYNE INC Total		<u>10,810.00</u>			
1883	POWER EQUIPMENT LEASING	94233	3,300.00	02/15/2018	26087-03	BCKT TRK RENT 1-20~2-16-18
	POWER EQUIPMENT LEASING Total		<u>3,300.00</u>			
1890	LEGAL SHIELD		7.36	02/16/2018	PPLS180216130846FC	Pre-Paid Legal Services
			8.75	02/16/2018	PPLS180216130846FN	Pre-Paid Legal Services
			124.60	02/16/2018	PPLS180216130846PC	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>140.71</u>			
1898	PRIORITY PRODUCTS INC	95575	1,899.32	02/15/2018	918244	HEX HEAD CAP SCREW/NUTS &
		91729	22.64	02/15/2018	918465	MISC SUPPLIES - FLEET

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		91729	24.71	02/22/2018	918759	FLEET DEPT SUPPLIES
		96053	84.21	02/22/2018	919075	INVENTORY ITEMS
	PRIORITY PRODUCTS INC Total		<u>2,030.88</u>			
1900	PROVIDENT LIFE & ACCIDENT		26.76	02/16/2018	POPT180216130846FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1925	QUALITY FASTENERS INC	95627	414.70	02/15/2018	19208	INVENTORY ITEMS
	QUALITY FASTENERS INC Total		<u>414.70</u>			
1945	JOSEPH R RAMOS		2,200.00	02/15/2018	110-8-020218	SVCS SEPT 2017 THRU JAN 20'
	JOSEPH R RAMOS Total		<u>2,200.00</u>			
1946	RANDALL PRESSURE SYSTEMS INC	91548	19.06	02/15/2018	I-16466-0	MISC SUPPLIES - PW
		91720	24.26	02/15/2018	I-16512-0	MISC SUPPLIES - FLEET
	RANDALL PRESSURE SYSTEMS INC Total		<u>43.32</u>			
1993	RENTAL MAX LLC	91588	299.00	02/15/2018	278542-3	MISC SUPPLIES - PW
	RENTAL MAX LLC Total		<u>299.00</u>			
1998	RURAL ELECTRIC SUPPLY CO OP	96220	608.24	02/15/2018	705764-00	INVENTORY ITEMS
		96220	771.53	02/22/2018	705765-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		<u>1,379.77</u>			
2026	ROCK N RESCUE J E WEINEL INC	95195	3,075.36	02/22/2018	182723	ROPE MASTER GLOVES
	ROCK N RESCUE J E WEINEL INC Total		<u>3,075.36</u>			
2032	POMPS TIRE SERVICE INC	95560	480.92	02/15/2018	640058395	INVENTORY ITEMS
		95687	1,559.12	02/15/2018	640058396	INVENTORY ITEMS
		91638	18.00	02/15/2018	640058397	SCRAP DISPOSAL FEE
		91638	10.00	02/15/2018	640058418	SCRAP DISPOSAL FEE
		95792	316.80	02/22/2018	640058199	TIRE REPAIRS

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	POMPS TIRE SERVICE INC Total		<u>2,384.84</u>			
2046	RUSO POWER EQUIPMENT INC					
		91732	629.97	02/22/2018	4690679	HAYAUCHI POLE SAW
		95707	395.99	02/22/2018	4692207	BACKPACK BLOWER
	RUSO POWER EQUIPMENT INC Total		<u>1,025.96</u>			
2055	SAFETY-KLEEN					
		95793	421.90	02/22/2018	75777628	WASHER SOLVENT
	SAFETY-KLEEN Total		<u>421.90</u>			
2086	SCHWEITZER ENGINEERING LABS					
		95621	2,604.00	02/22/2018	000245114/00245454	INV 000245454 AND 000245114
	SCHWEITZER ENGINEERING LABS Total		<u>2,604.00</u>			
2089	SCHRAMM CONSTRUCTION					
		94492	57,344.00	02/22/2018	968518	ROOF REPLACEMENT GEORGE
	SCHRAMM CONSTRUCTION Total		<u>57,344.00</u>			
2137	SHERWIN WILLIAMS					
		91516	445.80	02/15/2018	1270-6	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		<u>445.80</u>			
2157	SISLERS ICE & DAIRY LTD					
		91665	103.50	02/22/2018	387621	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		<u>103.50</u>			
2169	CLARK BAIRD SMITH LLP					
			8,255.00	02/22/2018	9475	JANUARY BILLING
	CLARK BAIRD SMITH LLP Total		<u>8,255.00</u>			
2214	ST CHARLES CHAMBER OF COMMERCE					
			140.00	02/15/2018	176298140	2018 CHARLEMAGNE KEEGAN
	ST CHARLES CHAMBER OF COMMERCE Total		<u>140.00</u>			
2220	ST CHARLES PUBLIC LIBRARY DIST					
			750.00	02/22/2018	020518	YOUTH COMM = TEEN SMMR R
	ST CHARLES PUBLIC LIBRARY DIST Total		<u>750.00</u>			
2235	STEINER ELECTRIC COMPANY					
		95171	637.00	02/22/2018	S005934954.001	CARHARTT JAC/PANTS

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		95464	22,400.00	02/22/2018	S005939539.001	INVENTORY ITEMS
		95911	969.00	02/22/2018	S005955513.001	INVENTORY ITEMS
		96050	95.76	02/22/2018	S005957868.001	INVENTORY ITEMS
		96050	557.28	02/22/2018	S005957868.002	INVENTORY ITEMS
	STEINER ELECTRIC COMPANY Total		24,659.04			
2258	SUBURBAN BUILDING OFFICIALS					
			150.00	02/15/2018	030918	TRAIN INST 3-9-18 = B VANN
			150.00	02/22/2018	030918RS	TRAIN - 3-9-18 R SURRATT
			150.00	02/22/2018	032318	TRAIN 3-23-18 M LACHAPPELL
	SUBURBAN BUILDING OFFICIALS Total		450.00			
2283	SCOTT SWANSON					
			138.72	02/15/2018	021418	REIMB AWARD FRAMING
	SCOTT SWANSON Total		138.72			
2300	TEMCO MACHINERY INC					
		91724	19.93	02/15/2018	AG60853	CLAMPHOSE
		91724	246.80	02/15/2018	AG60877	VALVE BODY 2.5
		95034	344.82	02/22/2018	AG60365	MISC SUPPLIES - FD
	TEMCO MACHINERY INC Total		611.55			
2301	GENERAL CHAUFFERS SALES DRIVER					
			159.00	02/16/2018	UNT 180216130846CD	Union Dues - Teamsters
			2,349.00	02/16/2018	UNT 180216130846PV	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		2,508.00			
2314	3M VHS0733					
		95598	1,062.00	02/15/2018	TP13205	INVENTORY ITEMS
		95598	1,008.00	02/15/2018	TP13206	INVENTORY ITEMS
		95598	297.00	02/22/2018	TP13221	INVENTORY ITEMS
	3M VHS0733 Total		2,367.00			
2316	APC STORE					
		95989	234.81	02/15/2018	478-456652	INVENTORY ITEMS
		96087	287.38	02/15/2018	478-456738	INVENTORY ITEMS
		96719	670.83	02/15/2018	478-457149	INVENTORY ITEMS
		96743	114.39	02/15/2018	478-457203	INVENTORY ITEMS
		91673	16.73	02/22/2018	478-456576	RADIATOR CAP
		96797	397.85	02/22/2018	478-457558	INVENTORY ITEMS

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	APC STORE Total		<u>1,721.99</u>			
2319	THOMPSON ELEVATOR INSPECTION	96776	180.00	02/22/2018	18-0414	ANNUAL ELEVATOR INSPECTIC
	THOMPSON ELEVATOR INSPECTION Total		<u>180.00</u>			
2345	TRAFFIC CONTROL & PROTECTION	95415	3,199.00	02/22/2018	91630	MISC SUPPLIES
		95600	560.00	02/22/2018	91631	ALUMINUM PARTS
		95523	678.00	02/22/2018	91632	DICKE TOOL
	TRAFFIC CONTROL & PROTECTION Total		<u>4,437.00</u>			
2363	TROTTER & ASSOCIATES INC	92668	1,151.75	02/22/2018	14187	ZYLSTRA LS & FM EVALUATION
		93857	4,307.75	02/22/2018	14206	DUNHAM RD FM REPLAC FINAL
		93858	8,232.00	02/22/2018	14211	WTR UTILITY MASTER PLAN
		93858	28.00	02/22/2018	14212	WTR UTILITY MST PLAN REIMB
	TROTTER & ASSOCIATES INC Total		<u>13,719.50</u>			
2373	TYLER MEDICAL SERVICES	95969	1,887.00	02/15/2018	393743	PFT ONSITE FOR FIRE DEPT
		91606	380.00	02/22/2018	393936	RANDOMS JANUARY
	TYLER MEDICAL SERVICES Total		<u>2,267.00</u>			
2376	ULTRA STROBE COMMUNICATIONS	95844	162.45	02/22/2018	073583	LABOR POLICE DEPT VEH
	ULTRA STROBE COMMUNICATIONS Total		<u>162.45</u>			
2401	UNIVERSAL UTILITY SUPPLY INC	94204	4,740.00	02/22/2018	3026138	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>4,740.00</u>			
2403	UNITED PARCEL SERVICE		12.73	02/15/2018	0000650961058	WEEKLY SHIPPING CHARGES
			14.91	02/22/2018	0000650961068	WEEKLY SHIPPING
	UNITED PARCEL SERVICE Total		<u>27.64</u>			
2404	HD SUPPLY FACILITIES MAINT LTD	95890	158.80	02/22/2018	481267	INVENTORY ITEMS
	HD SUPPLY FACILITIES MAINT LTD Total		<u>158.80</u>			

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2410	VALLEY LOCK CO	91512	194.88	02/15/2018	62643	ATRIUM 2ND FLOOR WASHROC
	VALLEY LOCK CO Total		<u>194.88</u>			
2428	VERMEER MIDWEST	95211	157.58	02/22/2018	PR9676	MISC PARTS
	VERMEER MIDWEST Total		<u>157.58</u>			
2429	VERIZON WIRELESS		7,322.47	02/15/2018	9801026481	MONTHLY BILLING 1/4/18-2/3/18
	VERIZON WIRELESS Total		<u>7,322.47</u>			
2447	DAN VOGT		150.49	02/22/2018	021918	SAFETY BOOTS RWS 2/17/18
	DAN VOGT Total		<u>150.49</u>			
2464	THE WALL STREET JOURNAL		197.94	02/15/2018	021418RT	SBSCRPT = R TUNGARE
	THE WALL STREET JOURNAL Total		<u>197.94</u>			
2470	WAREHOUSE DIRECT	91540	10.06	02/15/2018	3772601-0	OFFICE SUPPLIES - PD
		92031	27.51	02/15/2018	3773020-0	OFFICE SUPPLIES - CA
		91495	76.77	02/15/2018	3775499-0	OFFICE SUPPLIES - CH
		91495	28.48	02/15/2018	3775687-0	OFFICE SUPPLIES - CH
		91540	29.07	02/15/2018	3777607-0	OFFICE SUPPLIES POLICE DEF
		92029	72.43	02/15/2018	3777861-0	OFFICE SUPPLIES BC&E
		91666	54.57	02/22/2018	3785438-0	OFFICE SUPPLIES - PW
		92029	52.26	02/22/2018	3785887-0	OFFICE SUPPLIES - BCE
		94271	61.68	02/22/2018	3786633-0	MISC FIRE DEPT SUPPLIES
		94271	98.08	02/22/2018	3783052-0	OFFICE SUPPLIES FIRE DEPT
		92029	45.52	02/22/2018	3783086-0	OFFICE SUPPLIES BC&E
		91540	15.87	02/15/2018	3779743-0	OFFICE SUPPLIES - PD
		91540	121.56	02/15/2018	3780322-0	OFFICE SUPPLIES - PD
			37.30	02/15/2018	3799094-0	CREDIT RECEIVED C3785438-0
			-37.30	02/15/2018	C3785438-0	ORIGINAL INV 3799094-0
	WAREHOUSE DIRECT Total		<u>693.86</u>			
2477	WASCO LAWN & POWER INC	91517	92.90	02/22/2018	203438	GASKET/CARBURETOR

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	WASCO LAWN & POWER INC Total		<u>92.90</u>			
2485	WBK ENGINEERING LLC					
		88769	189.00	02/22/2018	18674	PARKSIDE RESERVES 1-27-18
		91546	39.00	02/22/2018	18676	WOODS FOX GLEN 1-27-18
		92345	3,667.50	02/22/2018	18677	PRAIRIE FINAL ENG REVIEW 1/
		94805	7,257.50	02/22/2018	18678	RIVERWALK BLD 3 SITE 1-27-18
	WBK ENGINEERING LLC Total		<u>11,153.00</u>			
2506	EESCO					
		95015	255.00	02/15/2018	678595	INVENTORY ITEMS
		94786	789.00	02/22/2018	681497	MISC PARTS
		95440	1,036.80	02/22/2018	691235	INVENTORY ITEMS
	EESCO Total		<u>2,080.80</u>			
2523	WILTSE GREENHOUSE LANDSCAPING					
		93496	440.00	02/22/2018	020618	SNOW EVENT 2/5/18-2/6/18
	WILTSE GREENHOUSE LANDSCAPING Total		<u>440.00</u>			
2527	WILLIAM FRICK & CO					
		95481	55.85	02/22/2018	526696	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>55.85</u>			
2545	GRAINGER INC					
		95752	59.82	02/22/2018	9684627590	ROUND BASE EYEBOLT MAGNI
		95814	238.10	02/22/2018	9687658014	SPOTLIGHT
		95929	243.95	02/22/2018	9689175462	INVENTORY ITEMS
	GRAINGER INC Total		<u>541.87</u>			
2630	ZIEBELL WATER SERVICE PRODUCTS					
		95196	710.00	02/22/2018	240520-000	8" HENRY PTRATT WAFER VAL
	ZIEBELL WATER SERVICE PRODUCTS Total		<u>710.00</u>			
2637	ILLINOIS DEPT OF REVENUE					
			139,193.53	02/13/2018	021318	ELEC EXCISE TAX - JANUARY 2
			855.02	02/16/2018	ILST180216130846CA	Illinois State Tax
			2,229.30	02/16/2018	ILST180216130846CD	Illinois State Tax
			8,184.13	02/16/2018	ILST180216130846FD	Illinois State Tax
			1,587.26	02/16/2018	ILST180216130846FN	Illinois State Tax
			832.96	02/16/2018	ILST180216130846HR	Illinois State Tax
			1,749.00	02/16/2018	ILST180216130846IS	Illinois State Tax

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			10,096.24	02/16/2018	ILST180216130846PD	Illinois State Tax
			17,373.21	02/16/2018	ILST180216130846PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		182,100.65			
2638	INTERNAL REVENUE SERVICE					
			1,314.13	02/16/2018	FICA180216130846CA	FICA Employee
			3,192.36	02/16/2018	FICA180216130846CD	FICA Employee
			374.08	02/16/2018	FICA180216130846FD	FICA Employee
			2,262.10	02/16/2018	FICA180216130846FN	FICA Employee
			1,189.65	02/16/2018	FICA180216130846HR	FICA Employee
			587.79	02/16/2018	MEDR180216130846FI	Medicare Employer
			278.23	02/16/2018	MEDR180216130846H	Medicare Employer
			598.66	02/16/2018	MEDR180216130846IS	Medicare Employer
			3,463.76	02/16/2018	MEDR180216130846P	Medicare Employer
			5,565.94	02/16/2018	MEDR180216130846P'	Medicare Employer
			598.66	02/16/2018	MEDE180216130846IS	Medicare Employee
			3,458.84	02/16/2018	MEDE180216130846PI	Medicare Employee
			5,554.25	02/16/2018	MEDE180216130846P'	Medicare Employee
			323.52	02/16/2018	MEDR180216130846C	Medicare Employer
			659.97	02/16/2018	MEDR180216130846C	Medicare Employer
			2,793.99	02/16/2018	MEDR180216130846FI	Medicare Employer
			45,221.55	02/16/2018	FIT 180216130846PW	Federal Withholding Tax
			307.31	02/16/2018	MEDE180216130846C.	Medicare Employee
			746.60	02/16/2018	MEDE180216130846C	Medicare Employee
			2,798.91	02/16/2018	MEDE180216130846FI	Medicare Employee
			529.06	02/16/2018	MEDE180216130846FI	Medicare Employee
			278.23	02/16/2018	MEDE180216130846H	Medicare Employee
			5,460.39	02/16/2018	FIT 180216130846CD	Federal Withholding Tax
			21,648.43	02/16/2018	FIT 180216130846FD	Federal Withholding Tax
			4,288.48	02/16/2018	FIT 180216130846FN	Federal Withholding Tax
			2,113.85	02/16/2018	FIT 180216130846HR	Federal Withholding Tax
			3,527.31	02/16/2018	FIT 180216130846IS	Federal Withholding Tax
			25,048.50	02/16/2018	FIT 180216130846PD	Federal Withholding Tax
			2,513.18	02/16/2018	FICE180216130846FN	FICA Employer
			1,189.65	02/16/2018	FICE180216130846HR	FICA Employer
			2,559.75	02/16/2018	FICE180216130846IS	FICA Employer
			2,213.91	02/16/2018	FICE180216130846PD	FICA Employer
			23,799.00	02/16/2018	FICE180216130846PV	FICA Employer
			1,824.93	02/16/2018	FIT 180216130846CA	Federal Withholding Tax

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			2,559.75	02/16/2018	FICA180216130846IS	FICA Employee
			2,192.82	02/16/2018	FICA180216130846PD	FICA Employee
			23,748.97	02/16/2018	FICA180216130846PV	FICA Employee
			1,383.54	02/16/2018	FICE180216130846CA	FICA Employer
			2,821.84	02/16/2018	FICE180216130846CD	FICA Employer
			352.99	02/16/2018	FICE180216130846FD	FICA Employer
	INTERNAL REVENUE SERVICE Total		211,344.88			
2639	STATE DISBURSEMENT UNIT					
			440.93	02/16/2018	000000037180216130E	IL Child Support Amount 1
			465.36	02/16/2018	000000064180216130E	IL Child Support Amount 2
			795.70	02/16/2018	000000135180216130E	IL Child Support Amount 1
			471.13	02/16/2018	000000191180216130E	IL Child Support Amount 1
			817.98	02/16/2018	000000197180216130E	IL CS Maintenance 1
			545.00	02/16/2018	000000206180216130E	IL Child Support Amount 1
			391.78	02/16/2018	000000292180216130E	IL Child Support Amount 1
			369.23	02/16/2018	000000486180216130E	IL Child Support Amount 1
			700.15	02/16/2018	000001225180216130E	IL Child Support Amount 1
			180.00	02/16/2018	000001267180216130E	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		5,177.26			
2643	DELTA DENTAL					
			4,062.72	02/13/2018	021318	DELTA DENTAL CLAIMS
			3,125.13	02/20/2018	022018	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		7,187.85			
2648	HEALTH CARE SERVICE CORP					
			112,717.12	02/20/2018	022018	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		112,717.12			
2656	DISH DBS CORP					
		91845	97.02	02/15/2018	020518	MONTHLY BILLING FIRE DEPT
	DISH DBS CORP Total		97.02			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	02/16/2018	ACCG180216130846FI	AFLAC Accident Plan
			17.48	02/16/2018	ACCG180216130846IS	AFLAC Accident Plan
			113.00	02/16/2018	ACCG180216130846PI	AFLAC Accident Plan
			85.54	02/16/2018	ACCG180216130846PI	AFLAC Accident Plan

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	CONTINENTAL AMERICAN INSURANCE Total		<u>275.91</u>			
2717	GL NOBLE DENTON INC	95582	7,664.98	02/15/2018	870010010752	SYNERGI ELEC MAINT/SUPPOF
	GL NOBLE DENTON INC Total		<u>7,664.98</u>			
2730	SLATE ROCK SAFETY LLC	95165	445.56	02/15/2018	18947	WORK SHIRTS
	SLATE ROCK SAFETY LLC Total		<u>445.56</u>			
2738	TRI-R SYSTEMS INCORPORATED	95534	435.00	02/22/2018	004602	SERVICE REPAIR WWTP
		95534	435.00	02/22/2018	004603	SERVICE REPAIR WWTP
		95534	1,305.00	02/22/2018	004604	SERVICE REPAIR WWTP
		95643	1,595.00	02/22/2018	004605	TROUBLE SHOOT WELL 8
	TRI-R SYSTEMS INCORPORATED Total		<u>3,770.00</u>			
2756	RXBENEFITS INC.		45.44	02/16/2018	77734	TRANSACTION FEES
			41,783.24	02/22/2018	78541	PRESCRIPTION CLAIMS/FEES
	RXBENEFITS INC. Total		<u>41,828.68</u>			
2778	CLIENT FIRST CONSULTING GROUP	94535	2,250.00	02/22/2018	8556	SERVICES 1/25-1/26
	CLIENT FIRST CONSULTING GROUP Total		<u>2,250.00</u>			
2797	ARROWHEAD SCIENTIFIC INC	95374	204.90	02/15/2018	103177	FLUID TEST KITS
	ARROWHEAD SCIENTIFIC INC Total		<u>204.90</u>			
2896	PENGUIN MANAGEMENT INC	96287	1,548.00	02/22/2018	47887	SUBSCRIPTION 3/1/17-2/28/19
	PENGUIN MANAGEMENT INC Total		<u>1,548.00</u>			
2901	FLOW TECHNICS INC	95642	750.00	02/15/2018	INV000006317	LABOR/REPAIR
	FLOW TECHNICS INC Total		<u>750.00</u>			
2905	GRAF TREE CARE INC	94216	5,919.00	02/15/2018	10394	TREE INVENTORY

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	GRAF TREE CARE INC Total		<u>5,919.00</u>			
2950	MARY PORTER					
		95483	272.19	02/15/2018	1902644197	INVENTORY ITEMS
		95482	339.75	02/22/2018	1902644590	INVENTORY ITEMS
	MARY PORTER Total		<u>611.94</u>			
2952	FASTENAL COMPANY					
		95429	50.38	02/15/2018	ILSOU143944	1" 304 S/S RGD PC
		95307	145.52	02/22/2018	ILSOU144141	DISPENSING TOOL/BIT
	FASTENAL COMPANY Total		<u>195.90</u>			
2974	HOSCHEIT MCGUIRK MCCracken &					
			1,000.00	02/22/2018	A25059-1-0118	LEGAL BILLING JANUARY 2018
			483.00	02/22/2018	A25059-10-0118	LEGAL BILLING JANUARY 2018
			210.00	02/22/2018	A25059-13-0118	LEGAL BILLING JANUARY 2018
			6,195.00	02/22/2018	A25059-2-0118	LEGAL BILLING JANUARY 2018
			651.00	02/22/2018	A25059-3-0118	LEGAL BILLING JANUARY 2018
			336.00	02/22/2018	A25059-5-0118	LEGAL BILLING JANUARY 2018
			231.00	02/22/2018	A25059-6-0118	LEGAL BILLING JANUARY 2018
			2,499.00	02/22/2018	A25059-7-0118	LEGAL BILLING JANUARY 2018
			2,751.00	02/22/2018	A25059-8-0118	LEGAL BILLING JANUARY 2018
	HOSCHEIT MCGUIRK MCCracken & Total		<u>14,356.00</u>			
3002	JET SERVICES INC					
		91953	130.00	02/22/2018	990028157	MONTHLY BILLING FEBRUARY
	JET SERVICES INC Total		<u>130.00</u>			
3064	VINCENT GROEZINGER					
			116.51	02/22/2018	021918	4 JEANS AMERICAN EAGLE 2-1
	VINCENT GROEZINGER Total		<u>116.51</u>			
3085	SEI INC					
		95159	2,544.00	02/22/2018	245259	AGREEMENT 12218
		95159	720.00	02/22/2018	245260	AGREEMENT 12218
		95159	816.00	02/22/2018	245261	AGREEMENT 12218
		95159	624.00	02/22/2018	245262	AGREEMENT 12218
		95159	720.00	02/22/2018	245263	AGREEMENT 12218
		95159	936.00	02/22/2018	245264	AGREEMENT 12218
		95159	1,800.00	02/22/2018	245265	AGREEMENT 12218

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		95749	3,074.60	02/22/2018	958713	HP 16GB ECC DIMM
	SEI INC Total		11,234.60			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		95601	397.34	02/15/2018	3009223347	INVENTORY ITEMS
		95273	555.58	02/15/2018	3009239217	MIS SUPPLIES
		95677	79.90	02/15/2018	3009243351	V#1885 RO#59784
		95778	65.90	02/22/2018	3009312787	RO 59778 VEH 1797
		95791	354.60	02/22/2018	3009315610	DIGNOSTIC FEE V#1935
	RUSH PARTS CENTERS OF ILLINOIS Total		1,453.32			
3107	DR SUDS LLC					
		91529	130.00	02/22/2018	10123	CAR WASHES POLICE DEPT JA
	DR SUDS LLC Total		130.00			
3131	VCNA PRAIRIE INC					
		63	506.00	02/15/2018	888419210	READY MIX
		63	968.00	02/15/2018	888426622	READY MIX
	VCNA PRAIRIE INC Total		1,474.00			
3137	VEOLIA ES TECHNICAL SOLUTIONS					
		95942	96.53	02/15/2018	020818	RECYCLING PREPAYMENT
	VEOLIA ES TECHNICAL SOLUTIONS Total		96.53			
3139	MARMON WIRE & CABLE INC					
		95502	2,340.00	02/22/2018	111961	INVENTORY ITEMS
	MARMON WIRE & CABLE INC Total		2,340.00			
3148	CORNERSTONE PARTNERS					
		93512	9,207.69	02/15/2018	CP12719	1/15-1/16 SNOW REMOVAL
	CORNERSTONE PARTNERS Total		9,207.69			
3153	CALL ONE					
			3,777.01	02/22/2018	1214530-1139933-0218	MONTHLY SVCS
	CALL ONE Total		3,777.01			
3209	HOLMGREN ELECTRIC INC					
		91677	605.00	02/15/2018	5216	SVC @ ZYLSTRA LIFT STATION
	HOLMGREN ELECTRIC INC Total		605.00			
3252	ROBERT KLOSKOWSKI					

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		95706	97.90	02/15/2018	1691	STIFF WITCH BROOM
	ROBERT KLOSKOWSKI Total		97.90			
3259	ASSURANCE AGENCY LTD		8,908.00	02/15/2018	107870	EXCESS W/C ADDTL PREMIUM
	ASSURANCE AGENCY LTD Total		8,908.00			
3267	COMPASS GROUP USA INC	91528	290.80	02/22/2018	052560000084858	COFFEE SUPPLIES POLICE DEI
	COMPASS GROUP USA INC Total		290.80			
3289	VISION SERVICE PLAN OF IL NFP		7.57	02/16/2018	VSP 180216130846CA	Vision Plan Pre-tax
			65.92	02/16/2018	VSP 180216130846CD	Vision Plan Pre-tax
			198.53	02/16/2018	VSP 180216130846FD	Vision Plan Pre-tax
			12.33	02/16/2018	VSP 180216130846FN	Vision Plan Pre-tax
			4.76	02/16/2018	VSP 180216130846HR	Vision Plan Pre-tax
			52.63	02/16/2018	VSP 180216130846IS	Vision Plan Pre-tax
			210.26	02/16/2018	VSP 180216130846PD	Vision Plan Pre-tax
			353.96	02/16/2018	VSP 180216130846PV	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		905.96			
3298	JENNIFER KUHN		870.00	02/15/2018	212	COORD SVCS - JAN 2018
	JENNIFER KUHN Total		870.00			
3303	ELIZABETH SMITH		49.99	02/22/2018	022018	REIMBURSEMENT TOASTER O'
	ELIZABETH SMITH Total		49.99			
3315	IRON MOUNTAIN INC	92137	632.82	02/22/2018	201523405	MONTHLY BILLING JAN 2018
	IRON MOUNTAIN INC Total		632.82			
3317	TEREX UTILITIES INC	95292	135.71	02/15/2018	90874004	INVENTORY ITEMS
	TEREX UTILITIES INC Total		135.71			
3340	SIEMENS INDUSTRY INC	95068	3,452.70	02/15/2018	5602256020	RS416

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	SIEMENS INDUSTRY INC Total		<u><u>3,452.70</u></u>			
3346	STHEALTH BENEFIT SOLUTIONS	91605	68,939.28	02/22/2018	021918	MAR 2018 AND RETIREES JUN-
	STHEALTH BENEFIT SOLUTIONS Total		<u><u>68,939.28</u></u>			
3354	DITCH WITCH OF ILLINOIS INC	95653	1,458.00	02/15/2018	PSO054449-1	MISC SUPPLIES - FLEET
	DITCH WITCH OF ILLINOIS INC Total		<u><u>1,458.00</u></u>			
3382	DIAMOND SPRAY PAINTING INC	95716	450.00	02/22/2018	184844	POWDER COAT FRAME
	DIAMOND SPRAY PAINTING INC Total		<u><u>450.00</u></u>			
3408	ULINE INC	95717	31.38	02/15/2018	94329824	MAGNETIC STRIPS
		95723	206.69	02/15/2018	94336341	POP-UP CONE
	ULINE INC Total		<u><u>238.07</u></u>			
3411	GENEVA ARCHIVE	91535	458.82	02/22/2018	2-20639	OFFICER BEAM
	GENEVA ARCHIVE Total		<u><u>458.82</u></u>			
3429	Emily Kies		142.35	02/15/2018	021218	PER DIEM TRAINING
	Emily Kies Total		<u><u>142.35</u></u>			
3490	HI-LINE UTILITY SUPPLY CO LLC	95093	2,036.91	02/15/2018	10074819	INVENTORY ITEMS
	HI-LINE UTILITY SUPPLY CO LLC Total		<u><u>2,036.91</u></u>			
3509	ADVANCED WEIGHING SYSTEMS	95584	200.00	02/15/2018	24148	SCALE RE-CERT
	ADVANCED WEIGHING SYSTEMS Total		<u><u>200.00</u></u>			
3552	BOY IN THE TREE LLC	91597	59.95	02/15/2018	2824	FLORAL ARRANGEMENT
	BOY IN THE TREE LLC Total		<u><u>59.95</u></u>			
3561	ADVANCED ELEVATOR COMPANY	91734	500.00	02/22/2018	42695	ELEVATOR MAINTENANCE

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	ADVANCED ELEVATOR COMPANY Total		<u>500.00</u>			
3576	CAROLE MURPHY		28.23	02/22/2018	022118	REIMB - FIREHS USER GROUP
	CAROLE MURPHY Total		<u>28.23</u>			
3597	GEOSTAR MECHANICAL INC					
		94997	1,097.00	02/15/2018	14376	REPAIR BRINE SHED
		96031	1,587.00	02/15/2018	14377	REPAIR SLUDGE BUILDING 2
		96031	2,665.60	02/15/2018	14378	REPAIR RAZ BUILDING
		96031	522.50	02/15/2018	14379	REPAIR SLUDGE BUILDING 1
		96031	285.00	02/15/2018	14380	REPAIR PW FLEET MUA
		96790	2,422.50	02/22/2018	14431	LABOR REPAIR WATER TOWEF
	GEOSTAR MECHANICAL INC Total		<u>8,579.60</u>			
3623	SARAH ELBERT					
		92158	300.00	02/22/2018	147	GRAPHIC DESIGN FEBRUARY
	SARAH ELBERT Total		<u>300.00</u>			
3655	C. Maxfield Van De Mark					
			66.53	02/22/2018	021918	CDL LICENSE RENEWAL
	C. Maxfield Van De Mark Total		<u>66.53</u>			
3658	LUTZCO INC					
		95538	85.16	02/15/2018	0039866-IN	BID OVERALLS
		93863	64.99	02/22/2018	0037568-IN	BIB OVERALLS
		93965	79.22	02/22/2018	0037681-IN	BIB OVERALLS
			-77.05	02/22/2018	36837CM-CM	CREDIT RETURN PO#93548
		93638	81.58	02/22/2018	0037102-IN	SANDSTONE JACKET
		93548	85.14	02/22/2018	0037352-IN	BIB OVERALL REPLACE
	LUTZCO INC Total		<u>319.04</u>			
3684	RESPECT TECHNOLOGY INC					
		91762	3,160.00	02/22/2018	11121	MONTHLY HOST/SUPPORT
		91762	2,185.00	02/22/2018	11178	JANUARY BILLING
	RESPECT TECHNOLOGY INC Total		<u>5,345.00</u>			
3735	CMMS DATA GROUP					
		96396	1,800.00	02/22/2018	INV-152629	SUBSCRIPTION 3/1/18-2/28/19
		96339	1,800.00	02/22/2018	INV152626	SUBSCRIPTION 3/1/18-2/28/19

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	CMMS DATA GROUP Total		<u>3,600.00</u>			
3742	STERNBERG LANTERNS INC	93210	37,464.00	02/22/2018	44296	INVENTORY ITEMS
	STERNBERG LANTERNS INC Total		<u>37,464.00</u>			
3753	STANBRIDGE MASTER SADDLERS LLC	90815	10,520.25	02/22/2018	021318	INTERIOR WORK PAYOUT
	STANBRIDGE MASTER SADDLERS LLC Total		<u>10,520.25</u>			
3755	GREEN T LAWN CARE INC	96069	59.00	02/15/2018	1594247	LATE SUMMER APPLICATIONS
	GREEN T LAWN CARE INC Total		<u>59.00</u>			
3786	EMPLOYEE BENEFITS CORPORATION	92049	399.60	02/22/2018	2100964	ADMIN FEE
	EMPLOYEE BENEFITS CORPORATION Total		<u>399.60</u>			
3787	VIKING BROS INC	56	1,666.63	02/22/2018	INV_2018-116	CHEMICAL DELIVERY
	VIKING BROS INC Total		<u>1,666.63</u>			
3793	NEWCASTLE ELECTRIC INC	91443	7,950.00	02/15/2018	2068	FINAL VFD PROJECT
	NEWCASTLE ELECTRIC INC Total		<u>7,950.00</u>			
3799	LRS HOLDINGS LLC	92982	3.00	02/22/2018	0000058255	WOOD
	LRS HOLDINGS LLC Total		<u>3.00</u>			
3803	O'REILLY AUTO ENTERPRISES LLC	92172	142.44	02/22/2018	4718-230887	WIPER BLADES
	O'REILLY AUTO ENTERPRISES LLC Total		<u>142.44</u>			
3845	ACTUS MANUFACTURING INC	95686	135.62	02/22/2018	INV2856	MISC SUPPLIES
	ACTUS MANUFACTURING INC Total		<u>135.62</u>			
3886	VIA CARLITA LLC	96379	9.70	02/15/2018	2149	NOZZLE PART
		96362	94.80	02/15/2018	2149-A	EXHAUST PARTS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	VIA CARLITA LLC Total		<u>104.50</u>			
3894	BURNS & MCDONNELL ENGINEERING	93382	36,656.02	02/15/2018	103492-1	ELEC WATER SEWER RATE ST
	BURNS & MCDONNELL ENGINEERING Total		<u>36,656.02</u>			
3900	C&A ENGLISH HOMES LLC	95744	8,189.94	02/16/2018	106997	1/3 DOWN PAYMENT - FS#2 RE
	C&A ENGLISH HOMES LLC Total		<u>8,189.94</u>			
3913	RX AUTOMOTIVE INC	95772	128.30	02/15/2018	27335	SVC FOR SQUAD CAR - PD
		95856	155.35	02/15/2018	27367	SERVICE REPAIR VEH 1994
	RX AUTOMOTIVE INC Total		<u>283.65</u>			
3922	POWERFUL SIGNAL LLC	94383	4,432.36	02/15/2018	11295	NEW ANTENNA /INSTALLATION
	POWERFUL SIGNAL LLC Total		<u>4,432.36</u>			
3936	CORTLAND COMMUNITY	96814	75.00	02/22/2018	17053	ALIGNMENT FEE - HOFFRAGE
	CORTLAND COMMUNITY Total		<u>75.00</u>			
3956	RAINBOW GLASS & TRIM LTD	95662	863.00	02/22/2018	397871	N PARKDECK - GLASS DOOR
		96131	591.00	02/22/2018	397932	GLASS FOR ENDLOADER
	RAINBOW GLASS & TRIM LTD Total		<u>1,454.00</u>			
9990008	PARVIN-CLAUSS SIGN CO		10.00	02/15/2018	18-27103	REIMB OVRPMNT #18-27103
		96758	250.00	02/22/2018	78049	DESIGN FEE
	PARVIN-CLAUSS SIGN CO Total		<u>260.00</u>			
9990008	DOROTHY WILLIAMS		2,500.00	02/15/2018	101517	RE: TREE DAMAGE ON 10-15-17
	DOROTHY WILLIAMS Total		<u>2,500.00</u>			
9990008	TIMOTHY FARRELL		580.73	02/22/2018	021918	CLAIM 1-10-18 METER TRUCK
	TIMOTHY FARRELL Total		<u>580.73</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
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		<u>Grand Total:</u>	<u>5,205,264.18</u>			
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The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date

_____	_____
Vice Chairman, Government Operations Committee	Date

_____	_____
Finance Director	Date

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Resolution Authorizing the Execution of an Agreement between the City of St. Charles and the Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers)

Presenter:

Jennifer McMahon, Director of Human Resources

Meeting: City Council

Date: March 19, 2018

Proposed Cost: Based on wages noted in Appendix A of the CBA

Budgeted Amount: Based on wages noted in Appendix A of the CBA

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Attached for Council consideration, is a resolution authorizing execution of a collective bargaining agreement that was unanimously ratified by the Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers) following collective bargaining. The agreement would be effective from May 1, 2017, through April 30, 2020. The wage schedule specifies a 2.5% increase for each fiscal year of the contract. The wage increase will be applied retroactively to May 1, 2017.

Attachments *(please list):*

- A Resolution Authorizing the Execution of an Agreement between the City of St. Charles and Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers)
- Agreement Between the City of St. Charles and Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers)

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a resolution authorizing the execution of an agreement between the City of St. Charles and Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers)

**City of St. Charles, Illinois
Resolution No. 2018 - ____**

**A Resolution Authorizing the Execution of
an Agreement between the City of St. Charles and
Metropolitan Alliance of Police St. Charles Chapter 27**

**Presented & Passed by the
City Council on March 19, 2018**

WHEREAS, the Metropolitan Alliance of Police St. Charles Chapter 27 (MAP) completed bargaining and ratified the proposed agreement with the City that resulted from such bargaining; and

WHEREAS, the Mayor and City Council has reviewed and discussed the proposed agreement;

NOW THEREFORE, be it resolved by the authorities of the City of St. Charles that Mark Koenen, City Administrator, is hereby authorized to execute a contract between the City of St. Charles and the Metropolitan Alliance of Police St. Charles Chapter 27, effective May 1, 2017, through April 30, 2020.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 19th day of March, 2018.

PRESENTED by the City Council of the City of St. Charles, Illinois, this 19th day of March, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 19th day of March, 2018.

Raymond P. Rogina, Mayor

ATTEST:

Charles Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Agreement

Between

The City of St. Charles, Illinois

and



Metropolitan Alliance of Police

St. Charles Chapter 27

May 1, 2017 – April 30, 2020

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PREAMBLE

THIS AGREEMENT is entered into by the City and the Metropolitan Alliance of Police St. Charles Chapter 27 this 1st day of May, 2017, and has as its purpose the promotion of harmonious relations between the parties, the establishment of an orderly procedure for resolving differences arising out of the employment relationship, and the establishment of rates of pay, hours of work, and other conditions of employment for employees of the City in the unit described in Article I hereof.

ARTICLE I **RECOGNITION**

Section 1.1 Recognition of Bargaining Agency

Pursuant to the letter of Agreement between the City and Metropolitan Alliance of Police, St. Charles Chapter #27, dated August 3, 1990, the City agrees during the term of this Agreement to recognize the Metropolitan Alliance of Police as the sole and exclusive bargaining agent with respect to wages, hours, and conditions of employment for employees in the following units:

All employees of the City of St. Charles, Illinois, classified as police officers, excluding supervisory personnel, civilian employees of the police department, and all other employees of the City.

Unless the context indicates otherwise, the terms “police officer” “police officers” or “officer(s)” used herein shall refer exclusively to members of the above-described unit.

Section 1.2 Gender

In this contract, the pronouns he, him, and his shall refer to both male and female employees equally.

Section 1.3 MAP Bulletin Board

The City will make bulletin board space available in or proximate to the squad room for posting of MAP announcements and other items of legitimate MAP business, seniority roster, and education opportunities announcements.

Section 1.4 Representation Time

A police officer who is in a representative capacity during his scheduled working hours shall be excused from his regular duties for the purpose of attending a meeting, without incurring additional cost, between MAP and the City for the purposes(s) of negotiations, adjustments of grievances, or transmittal of notices, shall not suffer a loss in pay because of such attendance provided that the City must have agreed to hold the meeting at such time. There shall be no claim under this provision for pay for any other than in relation to the regularly scheduled hour(s) of the police officer claiming such pay. MAP recognizes the essential need to minimize lost work time and to avoid interference with the work of the department.

The employer agrees that officers shall be allowed to attend, without loss of pay, scheduled meetings of the chapter, provided that at least 48 hours notice is provided in writing,

and such meetings are within St. Charles city limits. Such officers must still respond to calls while on duty.

ARTICLE II **MANAGEMENT**

Section 2.1 Management of the City and Police Department

The City retains its authority to manage the City and police department in all respects including, but not necessarily limited to, the authority to direct and supervise police officers and their work; to plan, direct, control, and determine the operations and services to be conducted within or by the police department by employees of the City or by others; to determine the number of police officers to be employed; to promulgate, revise, and enforce lawful and reasonable rules and regulations; and to enforce discipline among police officers; to adopt new methods, equipment, and facilities or modify existing methods, equipment, and facilities; to determine the mission of the police department and otherwise carry out its statutory responsibility to provide police services to the full extent of its authority. The City will not exercise its authority in a manner that contravenes the lawful express provisions of this Agreement.

Section 2.2 Authority of the Board of Fire and Police Commissioners

Except as otherwise provided herein, this Agreement is not intended and shall not be construed to diminish or modify the statutory authority of the Board of Fire and Police Commissioners, St. Charles, Illinois, and the parties hereto expressly recognized the authority of the Board with respect to hiring and promotion of police officers.

ARTICLE III **NO STRIKE, NO LOCKOUT**

Section 3.1 No Strike

MAP agrees on behalf of itself and the police officers that neither it nor they will, singly or in concert, engage in, induce, call, authorize, support, promote, condone, or participate in any strike, work stoppage, intentional withholding of services, picketing of City offices, slow-down, sit-in, "blue-flu," "ticket-blitz," or intentional refusal to work at any time for any reason.

Section 3.2 No Lockout

The City will not lockout police officers, provided that a reduction in force, curtailment of operations, or individual termination or suspension shall not be construed as a lockout.

ARTICLE IV **GENERAL PROVISIONS**

Section 4.1 No Discrimination

Neither the City nor MAP shall unlawfully discriminate against any police officer because of race, sex, sexual orientation, creed, color, religion, or national origin. MAP shall

represent all police officers fairly without regard to association affiliation, non-affiliation, or disaffiliation. Any alleged violations of this section shall be processed through the appropriate federal or state agency, and shall not be subject to the grievance procedures.

Section 4.2 Bill of Rights

The City acknowledges its obligations under 50 ILCS 725/1 et seq., relative to actions taken by the department that are subject to said law.

The City further acknowledges that officers have rights to review their respective personnel files pursuant to Illinois Revised Statutes Chapter 48, Sections 2001-2012.

The sole remedy of any violation of the foregoing rights shall be to require that the procedure or access be followed or granted in line with legal requirements. In no case shall a violation of any of the foregoing serve to excuse officer misconduct or to mitigate or void any disciplinary or other action taken by the City to enforce discipline or to maintain efficiency.

Section 4.3 Review of Personnel File

All officers may review their respective personnel files pursuant to the authority of the Illinois Revised Statutes. See 17.1.

ARTICLE V **HOURS OF WORK: OVERTIME OF WORK**

Section 5.1 No Guarantee

Nothing in this Agreement shall be construed as a guarantee of a maximum or minimum daily or weekly work schedule. This Article VIII shall be used solely as a basis for computing overtime.

Section 5.2 Hours of Work

The work cycle for purposes of Section 7K of the Fair Labor Standards Act shall be seven days. The City may assign officers to an 8.2 hour work day (five consecutive days on, followed by two days off), or it may assign officers to a 10.25 hour work day, (four consecutive days on, followed by three consecutive days off), or it may assign officers to a 12 hour day during a seven-day period. Prior to the City initiating any change in schedule, the City must provide notice to the chapter, along with an opportunity to meet and discuss the reasons for said change. If the City changes the schedule to an 8.2-hour work day (five consecutive days on, followed by two days off), the City will return Election Day (Section 8.1) and the Education Incentive Pay (Section 13.4). Such change in schedule and return would be effective with the first shift selection cycle following the notice of the decision to change.

The Chief of Police or his designee, based on consecutive days, followed by consecutive days off, may assign scheduled hours for an officer in a specialty assignment or on transitional duty. Transitional duty assignments are recognition by the City, its departmental officials, and the employees that an employee is not able to perform at full capacity in his normal work assignment. An assignment to transitional duty shall be made at the discretion of the City by the Chief of Police with the best interest and operation of the department of primary concern. An

assignment to transitional duty may be required, subject to a doctor's approval, if an employee is recovering from a work-related or workers' compensation time off injury or illness. While an employee is on a transitional duty assignment, if the Chief determines that the City's operational needs are otherwise satisfied, the employee's hours of work may be adjusted so that the employee can attend physical therapy appointments related to his injury while on duty, provided however, that under no circumstances will attendance at such appointments result in overtime pay.

The parties agree that hours worked, as mentioned above, shall include all hours actually worked in any paid leave of absence, which shall include but shall not be limited to sick leave, vacation leave, holiday leave, and any other authorized paid time off, except that paid holiday pay for unworked holidays shall not be included in said calculation.

In addition, the Chief of Police or his designee, based on consecutive days, followed by consecutive days off, may assign scheduled hours for an officer in a specialty assignment or on transitional duty.

While the alternate work schedule is in place, holidays (as defined in this Agreement) that fall on a common day for both teams shall be separated from the scheduling process and be filled by seniority from those assigned to the patrol division, subject to department directives.

The parties agree that hours worked, as mentioned above, shall include all hours actually worked in any paid leave of absence, which shall include, but shall not be limited to, sick leave, vacation leave, holiday leave, held-time off, and any other authorized paid time off except that paid holiday pay for unworked holidays shall not be included in said calculation.

Section 5.3 Shift Changes

The parties acknowledge that a seniority system for shift selection, which is currently in effect, is mutually satisfactory and shall remain in effect for the duration of the Agreement.

Section 5.4 Overtime

Time worked by a patrol officer in excess of 10.25 hours a day or an officer otherwise assigned to 8.2 hours a day, consisting of a 24-hour period commencing each day at 12:01 a.m. or 41 hours per week (a seven-day period commencing each Monday at 12:01 a.m.), shall be paid for at time and one-half the police officer's regular straight-time hourly rate. Overtime pay shall not be paid more than once for the same hours worked. Overtime pay shall not be paid for hours worked in excess of 41 hours per week or 8.2/10.25 hours per day due to a shift change. There shall be no pyramiding of overtime, and under no circumstances shall the City be obligated to pay for time not actually worked by the police officer claiming pay unless agreed upon to settle a grievance or binding arbitration. If an officer is ordered to work beyond twelve and one quarter (12.25) continuous hours that officer shall be paid double time that officer's normal wage and that officer will continue to be paid double time the officer's normal wage until said officer's shift ends.

A covered officer shall receive overtime compensation when he works a designated overtime shift while utilizing vacation time scheduled as part of the officer's annual vacation selection only.

Section 5.5 Call Back Time

For the purpose of this provision, a police officer shall be deemed “called back” if notified after the expiration of a one-hour period following the scheduled end of his regularly scheduled straight-time work period or overtime extension thereof. For purposes of this section, “notification” shall mean direct, personal contact of the affected officer. A police officer who is called back to duty after leaving work and before the start of his next regular scheduled assignment shall be guaranteed no less than two hours work or, in lieu thereof, shall be guaranteed no less than two hours pay at one and one-half times his regular rate.

When an officer is called for hire-back that runs before his regularly scheduled shift hours, the officer may request to leave his regularly scheduled shift early, without having to use accrued benefit time, so that the total hours consecutively worked is the same as the length of his regularly scheduled work day. For example, if an officer reports to work four hours early on a hire-back, the officer may request to leave his regularly scheduled shift four hours early. The Chief of Police or his designee shall have sole discretion to grant or deny such requests based on the needs of the Department. If multiple officers request to leave early as a result of a hire-back, and if the Chief determines in his discretion that some but not all of the officers can leave their regularly scheduled shift early, the adjusted schedule shall be handled on a seniority basis amongst qualified officers as determined by the Chief or his designee.

Section 5.6 Court Time

Court time shall be counted to determine whether a police officer has worked more than 41 hours per week or 8.2/10.25 hours per day for purposes of determining overtime pay eligibility. A patrol officer who must report to court during his off-duty hours for reasons connected with departmental functions, and who must therefore, make an extra trip to work, shall be guaranteed a minimum of three hours pay at one and one-half times his regular rate, unless such time is part of the officer’s scheduled shift. An officer shall be paid for actual time spent in excess of three hours.

Section 5.7 Standby

If an officer is requested by the State Attorney's Office or any other outside agency to standby, said officer shall be treated as if on court time pursuant to Section 5.6 heretofore described and shall be treated and paid accordingly. Officers who receive a notice of trial from DuPage County will be compensated two hours straight time for complying with the notice while on standby. If the officer is subsequently called by DuPage County to attend court, the officer will be then paid per Section 5.6 above and the two hours straight time for standby will not apply.

Section 5.8 On Call Time

Any covered officer assigned to the Patrol Division who is not on “standby” status as described in Section 5.7, and is directed by the Chief of Police or his designee to be available to respond to a call to active duty shall receive two hours of paid time, at his regular rate of pay, for each one day on call. Officers assigned to the Patrol Division are not eligible for a hire-back originating from the Investigations Division.

Any officer assigned to the Investigations Division who is not on “standby” status as described in Section 5.7, and is directed by the Chief of Police or his designee to be available to respond to a call to active duty within a specific time period shall receive a minimum of one hour

held-time or one hour paid time, at his regular rate of pay, for each twelve hours (overnight) on call and two hours for each 24 hours on call (to include weekends or holidays). If the officer is called out to active duty during his on call time then he shall be compensated as set forth in Section 8.5 of this Agreement, in addition to the held-time received pursuant to this section. In order to be available to respond to a call-out within the Investigations Division, the on-call officer is not eligible for a hire-back for the Patrol Division or extra duty per Article VI, excluding festivals, parades, or IDOT traffic safety details.

Section 5.9 Smart Phone Compensation

Officers in the Investigations Division who are issued City cell phones, smart phones, and similar electronic devices shall be compensated for all time spent receiving and responding to City-related calls and emails outside of their normal work schedules. Time spent carrying and using the electronic devices shall not trigger the “call-back,” “standby,” or “on-call” pay minimums included in Sections 5.5, 5.7, and 5.8.

Officers in the Investigation Division who carry an electronic device will receive 10 minutes of pay at the overtime rate for every day they carry the device, except that officers will not receive such pay on any day that they do not attend work because they use benefit time and/or approved leave time (e.g., vacation, sick leave, FMLA leave, disability leave, etc.). If the officer uses benefit time and/or approved leave time, the officer is expected to turn off the electronic device and should not perform any work on behalf of the City. In addition, officers will not receive additional pay during any week when the officer is assigned to be “on-call.” Time spent while “on-call” shall be governed by Section 5.8. If any officer is required to respond to issues which take more than 10 minutes per day, the City will compensate the officer for all time spent responding to those issues. The officer is responsible for reporting the extra time to his supervisor.

ARTICLE VI **EXTRA DUTY**

Section 6.1 Definition

“Extra Duty” is worked by a sworn officer (Police Officer, Police Sergeant/Police Deputy Chief) in uniform on behalf of a governmental unit other than the City, a private business, or a private person which is paid for by such unit, business, or person through the City but which is subject to City regulations. In the case of special events, “extra duty” is an assignment, other than those involving control of traffic or pedestrians, or bike patrol, worked by a sworn officer (Police Officer, Police Sergeant, Police Deputy Chief) in uniform on behalf of a governmental unit other than the City, a private business, or a private person which is paid for by such unit, business, or person, in part or in its entirety through the City but which is subject to City regulations.

The administration will notify the chapter board president or board member of any extra duty opportunities that are received by the administration less than 72 hours from the requested duty for the purposes of notifying members of the extra duty opportunity.

As such, no member will be ordered to work extra duty for another entity other than the

City except as mandated by liquor law ordinance.

Section 6.2 Overtime Exclusion

Extra duty shall be construed as work performed for the person or agency who requests it and not for the City. Accordingly, time spent as such work shall not be counted for computing any sworn officer's daily or weekly hours for straight time or overtime purposes.

Section 6.3 Priority of Regular Duty

In all cases, a sworn officer's first and primary responsibility is the proper, efficient discharge of his police duties, and performance of extra duty will not be permitted to interfere with such duties.

Section 6.4 Pay for Extra Duty

Extra duty shall be compensated at the rate of one and one-half times the officer's current hourly rate of pay; however, the maximum rate of pay for extra duty shall be based on the master police officer's rate of pay times one and one-half, less applicable statutory deductions. The City acknowledges that it shall be responsible for compensation as set forth herein, to any sworn officer who, in good faith, works and extra duty detail. Extra duty compensation shall be paid for actual hours worked.

ARTICLE VII **VACATIONS**

Section 7.1 Eligibility and Allowances

All officers shall be eligible for paid vacation time after the completion of one year of continuous full-time employment. Officers start to earn vacation allowance as of their date of hire. Vacation allowances shall be earned yearly based on the following schedule:

Length of Continuous Service	Vacation Hours Per Year
1-4 years	82 hours
5-9 years	123 hours
10 years	131.20 hours
11 years	139.40 hours
12 years	147.60 hours
13 years	155.80 hours
14 years	164.00 hours
15 years	172.20 hours
16 years	180.40 hours
17 years	188.60 hours
18 years	196.80 hours
19 years	205.00 hours

Section 7.2 Vacation Pay

The rate of vacation pay shall be the officer's regular straight-time rate of pay in effect for the officer's regular job classification on the payday in which an officer actually takes vacation time.

Section 7.3 Time for Vacations

1. Vacation time earned during one full year of service may be used throughout the following year of service. An officer may, therefore, "carry over" all days earned during one year of service into the next year of service, except as allowed under Section 2 below.
2. Any full-time officer covered by this Agreement may not have more vacation accumulated than what the officer would earn in two years at the officer's anniversary date. In the event that an effected officer has in excess of the maximum amount of accumulated vacation at the officer's anniversary date, said vacation time shall be reduced to the maximum allowable accumulation amount.
3. No payment in lieu of vacation time taken will be made except as provided at the time of resignation or unless the excess vacation accumulation occurred because the officer was asked to postpone previously scheduled vacation by his Chief of Police/supervisor. Any such vacation payment shall require a written application for payment, signed by the respective Chief of Police, which specifically defines the circumstances that necessitated its usage and that only the amount of vacation time which was actually postponed at the City's request will be eligible for payment.
4. An officer may not utilize accumulated vacation time to extend creditable service during the twelve-month period following accrual.

Section 7.4 Scheduling

On or about November 15 the Chief of Police or his designee shall initiate the selection procedure to establish a schedule for vacation during the upcoming calendar year. The covered officers shall then select their vacation preferences in the order of their seniority within rank, with the most senior covered officer in rank having first choice, and schedule no less than one day, no more than 14 consecutive days, inclusive of scheduled days off, of vacation at a time, except that greater or lesser amounts may be scheduled at the request of and at the approval of the Chief of Police or his designee after the initial selection process is complete. The vacation period requested, pursuant to this procedure, shall be submitted to the Chief of Police or his designee for approval by December 15, and the request shall be reviewed and if necessary modified by the Chief of Police in a vacation schedule posted on or before January 1. Thereafter vacation requests shall be handled on in accordance with Section 11.3 and subject to the scheduling of the City.

Officers shall be allowed to extend requested vacation times utilizing holidays, personal days, and held-time, with prior permission of the Chief of Police or his designee.

Section 7.5 Separation

The parties agree that upon an officer's separation from the department he shall receive compensation at his then hourly rate for each hour of accumulated, unused vacation time. A patrol officer who resigns prior to receipt of an annual vacation benefit without giving at least 15 days notice to the City, or who is terminated by the City for cause shall forfeit vacation benefits.

Section 7.6 Blackout Dates

Although the chapter recognizes the City may designate special events during the calendar year where time off requests are restricted due to the nature of the event ("blackout dates"), the parties agree that such blackout dates will not impair officers' ability to schedule vacation for one officer per shift pursuant to Section 7.4. Officers shall not be allowed to overlap vacations during blackout dates. In addition, blackout dates shall not affect officers assigned to midnight shifts during said blackout date. The Chief of Police or his designee will make a reasonable attempt to ensure that there will be no O.I.C.'s during the blackout dates.

Section 7.7 Donation of Paid Leave

Any non-probationary bargaining unit employee is eligible to receive vacation and/or personal time from any other bargaining unit employee or to donate vacation and/or personal time to another bargaining unit employee. Up to a total of 48 hours of vacation and/or personal time may be donated to a bargaining unit employee by another bargaining unit employee if the bargaining unit employee is suffering from a non-work related, severe, or life threatening illness, injury, impairment, or physical or mental condition, documented by a medical doctor's certification, which has caused him to be unable to perform his regular duties and be without pay. The details of any such exchange of vacation and/or benefit time shall be committed to writing, include the acknowledgement of all parties involved, and submitted to the Chief of Police or his designee. Approval shall be at the discretion of the Chief of Police.

ARTICLE VIII HOLIDAYS

Section 8.1 Holidays Observed

The paid holidays to be observed shall be as follows:

New Year's Day (January 1)
Good Friday (Friday before Easter)
Memorial Day (fourth Monday in May)
Independence Day (July 4)
Labor Day (first Monday in September)
Veteran's Day (November 11)
Thanksgiving Day (fourth Thursday in November)
Day After Thanksgiving (fourth Friday in November)
Christmas Eve Day (full day) (December 24)
Christmas Day (December 25)

Section 8.2 Personal Days

All covered police officers shall be entitled to 32.8 hours of personal time off exclusive of holidays per calendar year. Said personal time off shall be taken upon written request to, and approval from, the Chief of Police or his designee. Requests for personal time shall not be unreasonably denied.

Section 8.3 Eligibility for Holiday Pay

A police officer shall be eligible for holiday pay (8.2 hours at straight time) if he works

his last scheduled shift before the holiday and the first scheduled shift after the holiday, provided that a police officer who fails to work on either of the qualifying days with respect to a holiday shall nevertheless receive a holiday benefit for that holiday if:

1. He has been excused from so working by his supervisor; and
2. He has worked at least one full shift or was on vacation during the pay period immediately preceding the holiday.

Section 8.4 Officers Working Holidays

The City at the start of each year shall announce calendar days that are recognized holidays. If an eligible police officer is scheduled to work during a holiday, he shall be paid for the actual time worked at time and one-half without option. In addition, he shall receive 8.2 hours pay at straight time (holiday pay) or, if he so elects, 8.2 hours of held-holiday time. Such held-holiday time may be taken in line with the provisions of Section 8.4 and 8.5. Hours worked in excess of 10.25 hours, (8.2 hours for officers working an 8.2-hour day schedule), on a holiday shall be paid at double time the normal hourly wage of said officer. If an officer works on a holiday that the officer is not regularly scheduled to work, that officer shall be paid double time the normal wage of said officer for all hours worked.

Section 8.5 Held-Time Off

The department command shall have the final responsibility for granting and scheduling specific requests for held-time off so that departmental services are not impaired. Requests for the use of accrued held-time off shall not be unreasonably denied. Requests for days off to compensate for a worked holiday shall be submitted no more than 14 nor less than one day prior to the date requested; such request shall be approved or disapproved no more than ten days or less than one day prior to the date requested. Such approval shall be based upon seniority. Each officer covered by this Agreement may maintain these hours and no more than 120 hours may be accumulated at any time. When an officer has 120 hours in his bank, any held time off in excess of that shall be paid out at the officer's straight time hourly rate. In lieu of using held time off, an officer may request payout of accrued time at the officer's applicable straight time hourly rate, in accordance with the current procedure established by the City.

A member may use any available held-time (except sick time) provided the member has the available time in his bank.

Section 8.6 Procedures To Be Continued

Current procedures for recording and applying the holiday benefit shall be continued except as modified above, provided that each police officer entitled to a deferred holiday benefit shall have said benefit reflected in the usual and customary method in effect on the date of the execution of this Agreement.

ARTICLE IX **SICK LEAVE**

Section 9.1 Purpose

The purpose of sick leave is to provide an officer with protection against loss of income

due to personal sickness or injury that prevents the performance of normal job duties. Officers may occasionally use accrued sick leave for the care of dependents of their household who may be afflicted with a short-term illness when no other person is available to provide care. Other provisions shall be made if the dependent requires extended care. Sick leave is not to be considered a privilege that an employee may use at his discretion, but shall be allowed only in cases of actual sickness or disability of the employee, or to meet physical examination appointments or other sickness prevention measures, which prevents him from working. If an employee demonstrates a pattern of sick leave use, the employee may be required to file a physician's certificate of illness.

Section 9.2 Sick Leave Accrual

Police officers will accumulate 8.2 hours per month (98.4 hours per year).

Section 9.3 Sick Leave Buyback

Upon separation from service, other than involuntary termination, police officers shall be compensated for all unused sick leave up to a maximum accrual of 600 hours. The parties agree that officers' current balance of sick leave will stand through the date of ratification of contract and the accrual methods as contained in this Agreement shall control all future accrual.

ARTICLE X **LEAVES OF ABSENCE**

Section 10.1 Leave of Absence

The City may implement and modify policies to comply with state and federal leave statutes, as those statutes may be amended from time-to-time (e.g., Family and Medical Leave Act, the Illinois Pension Code, etc.)

Section 10.2 Application For Leave

Any request for a leave of absence shall be submitted in writing by the officer to the Chief of Police or his designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the officer desires. Authorization for leave of absence shall, if granted, be furnished to the officer by his immediate supervisor and it shall be in writing.

Section 10.3 Jury Duty

An officer who is required to report for jury duty shall be excused from work without loss of pay for the period of time that he is required to be away from work and during which he would have otherwise been scheduled to work. Furthermore, an officer who is scheduled to perform jury duty just prior to or immediately following his regular work shift shall work his regular shift and receive held-time off or straight-time pay for the number of hours he is required to serve such jury duty on that day. An officer shall immediately notify the Police Chief or his designee if he is required to report for jury duty. The officer will keep all compensation received for performing jury duty service.

Section 10.4 Funeral Leave

In the event a police officer suffers a death in his immediate family (defined for purposes

of this section as spouse, child, parent, brother, sister, or grandparent, or parent, brother, sister or grandparent of spouse) an emergency paid leave of up to three work days may be granted by the Chief of Police or his designee. For death of spouse, child, or parent, an emergency paid leave of up to five workdays may be granted by the Chief of Police or his designee. Such time shall be used for the purpose of attending the funeral, necessary travel associated therewith, making funeral arrangements, and attending to other matters which cannot be attended to outside work time and arising directly in relation to the relative's death or funeral.

Exceptions to the foregoing may be made within the discretion of and by the consent of the Chief of Police upon written application of the police officer. Paid leaves of absence in addition to the foregoing arising in relation to death or serious illness of a police officer's immediate family shall be handled as requests for, and chargeable to, sick leave.

Officers who qualify for the benefit under this Act may receive up to two weeks of unpaid leave following the loss of a child, or paid leave if the officer elects to use available paid benefit time. Note the five days funeral time is inclusive of the time off. The City reserves the right to request verifying documentation in appropriate circumstances.

Section 10.5 Benefits While On Leave

Unless otherwise stated in this article or otherwise required by law, length of service shall not accrue for an officer who is on an approved non-pay leave status. Seniority will accrue if an employee is on an approved FMLA or military leave. Accumulated length of service shall remain in place during that leave and shall begin to accrue again when the officer returns to work on a pay status. Unless otherwise stated in this article, an officer returning from leave will have his seniority continued after the period of the leave. Upon the officer's return, the City will place the officer in his or her previous job if the job is vacant. If the job is not vacant, the officer will be placed in the first available opening in his classification or in a lower-rated classification according to the officer's seniority, where skill and ability to perform the work without additional training is equal.

1. If, upon expiration of a leave of absence, there is no work available for the officer or if the officer could have been laid off according to his seniority except for his leave, he shall go directly on layoff.
2. During the approved leave of absence or layoff under this Agreement, the officer shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the officer makes arrangements for the changes and arranges to pay the entire insurance premium involved, and any additional surcharges as allowed by law, including the amount of premium previously paid by the City.

ARTICLE XI **SENIORITY**

Section 11.1 Definition Acquisition and Retention

Seniority is the preference given in recognition of the relative length of continuous service among individual police officers, and shall be based upon length of continuous service

since each police officer's last date of hire. Newly hired police officers and police officers rehired following a break in continuous service lasting one year or more shall have no seniority prior to completion of one and a half-year probationary period required under regulations of the Board of Fire and Police Commissioners. Officers rehired within one year shall receive seniority credit for their previous actual years of service only. Upon completion of probation, a police officer's seniority shall relate back to his most recent date of hire and shall be retained until occurrence of one of the following:

1. Voluntary resignation;
2. Termination;
3. Retirement;
4. Layoff (including layoff because of medical or physical disability) extending for a period equal to seniority or one year, whichever is less; and
5. Unauthorized taking or over stay of leave of absence or vacation.

Section 11.2 Seniority Lists

An updated seniority roster shall be posted each six months, and a copy thereof shall be given to MAP.

Section 11.3 Purpose of Seniority

Employees shall be allowed preference for use of and scheduling of vacation time, work schedule selection, request for time off, and first choice for extra duty, and for first choice of hire-back according to seniority. First choice for hire back opportunities means a call down the seniority list to provide those opportunities to those officers not present when the opportunities present themselves. Any hire-back opportunities that arise less than 72 hours from assignment shall require a call down the seniority roster. Officers assigned to the Investigations Division who are on-call as defined in Section 5.8 shall not be available for hire-back or extra duty (per Article VI) opportunities, except festivals, parades, or IDOT traffic safety details in the Patrol Division.

Section 11.4 Layoffs

The City, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this Agreement will be laid off in accordance with their length of service as provided in Illinois law, 65 ILCS 5/10-2.1-18.

The City, in the exercise of its right, will not contract out for the performance of duties and tasks normally assigned to a police officer in lieu of recalling a police officer who has been laid off in accordance with the procedure specified above. The City will not be precluded from hiring additional personnel for special events.

Section 11.5 Recall

Employees who are laid off shall be placed on a recall list for a period of two years or the employee's length of service, whichever is less. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff. Employees who are eligible for recall shall be given 14 calendar days notice of recall and notice of recall shall be by certified or registered mail with a copy to MAP, provided that the employee must notify the Chief of Police or the Chief's designee of the employee's intention to return to work within seven calendar days after receiving notice of recall. The City shall be deemed to have fulfilled its

obligations by mailing the recall notice by certified or registered mail, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Chief of Police or the Chief's designee with the latest mailing address. If an employee fails to respond in a timely manner to a recall notice, the employee's name shall be removed from the recall list.

Section 11.6 Effects of Layoff

During the period of time that employees have recall rights as specified above, the following provisions shall be applicable to any non-probationary employees who are laid off by the City:

1. An employee shall be paid for any earned but unused vacation days.
2. An employee shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for single and, if desired, family coverage, in accordance with COBRA.
3. Upon recall, the employee's seniority shall be adjusted by the length of the layoff. Seniority will not be earned while on layoff.

ARTICLE XII

WAGES

Section 12.1 Wage Schedule

Increase wages by 2.5% effective May 1, 2017; by 2.5% effective May 1, 2018; and by 2.5% effective May 1, 2019, as reflected in Appendix A attached hereto and made a part hereof.

The City may assign a starting salary to a new employee at any level between the Stage 1 rate and the Stage 3 rate (as set forth in Appendix A), provided that said new officer thereafter shall be advanced to the next and succeeding stages in line with this Agreement. The assignment of an advanced starting rate shall not give rise to any claim for accelerated advancement of any other police officer, nor shall such assignment be deemed to create any precedent with respect to other newly hired police officers. Officers shall be compensated, at minimum, in accordance with the wage schedules attached to this Agreement as Appendix A.

Section 12.2 Officer in Charge (OIC)

When a patrol officer is assigned by competent authority to act as a shift supervisor in the absence of the sergeant from that shift, that police officer shall receive an increase in pay over his then current hourly rate in the amount of \$6.00 per hour.

Section 12.3 Master Police Officer

A master police officer grade is established after five years of service.

Section 12.4 Field Training Officer (FTO) Differential

A police officer who is field training officer-certified shall receive \$6.00 for each hour worked as an assigned FTO in addition to his regular rate of pay. FTO training includes supervising and evaluating a new officer during the assigned training period in addition to other FTO-related functions.

Section 12.5 Canine Officer

The canine officer shall be released early for one hour per duty day, operational conditions permitting, during his regular shift to perform canine care responsibilities. If, due to operational conditions, the officer is not able to be released from the shift, he will be compensated for one hour of pay at a rate of time and one half. On regularly scheduled days off, the canine officer will receive one hour of pay at the rate of time and one half to perform canine care responsibilities. For each benefit day used (vacation, sick, personal, other), the canine officer will reduce the amount of time used by one hour, when the canine is still under the direct care of the officer. If the canine is kenneled, then the officer will use time equal to a full shift. If a canine officer is approved for continuous FMLA leave, the Chief may reassign the canine during the duration of the FMLA leave. If a canine officer is approved for intermittent FMLA leave, the Chief will decide, in his sole discretion, on a case-by-case basis consistent with the officer's FMLA certification forms, whether to reassign the canine.

ARTICLE XIII **EDUCATION OPPORTUNITIES**

Section 13.1 Notice of Education Opportunities: Education Supervisor

The City will post and update monthly a list of all education opportunities known by the department to be available for police officers. A member of the command shall be designated as the education supervisor of the department, and the posting shall indicate that further information may be obtained from the education supervisor. The Chief of Police will post a list of any additional education and/or training classes deemed appropriate for career opportunities.

Section 13.2 Application Rules

The City shall make available an application form to be used by police officers who wish to participate in specific education programs to further their police work careers and skills. The Education Benefits Application form shall be used whenever expenses incurred are to be reimbursed by the City, leaves (paid or unpaid), or schedule changes are being sought. The application shall be submitted to the education supervisor. Such application is to be approved by the City prior to enrollment in an educational program by a police officer if changes in scheduling are anticipated, leaves (paid or unpaid) will be requested, or reimbursement of expenses will be requested by the police officer.

Specific action on such applications shall be based upon the following criteria: Availability of budgeted funds, work schedule disruption, equitable distribution of opportunities, sequence of applications made, and demonstrated effort by individual police officers to successfully complete and benefit from education programs. A police officer who fails to complete successfully an education opportunity shall be required to refund any monies allocated by the City toward such opportunity unless the City relieves the police officer of such obligation due to extenuating circumstances as determined by the City.

Section 13.3 Basic Required Education Programs

This Article shall not apply to basic education programs that may be required of police officers as a condition of continued employment.

Section 13.4 Educational Incentive Pay (Refer to 5.2 Hours of Work)

For police officers hired prior to May 1, 2006, a police officer is eligible for the police related college credit program subject to the following:

1. All college credits must be approved by the Chief of Police as police related or necessary toward the completion of a police-related accredited degree.
2. The individual must earn a grade of C, a percentage equal to a C as described by the college attended, or, if a pass or fail system of grading is utilized, a pass must be earned.
3. Verification of the course taken and documentation of the grade earned must be received by the Chief of Police from the accredited institution attended.
4. The individual will earn increment payments in the following manner:
 - A. One payment increment of \$300.00 will be paid for 30 semester hours of police-related college credit earned by an individual.
 - B. The individual can earn up to four one-time payment increments but can earn no more than one payment increment of \$300.00 in any fiscal year.
 - C. A maximum of 120 semester credit hours can be compensated for under the increment program in a period of not less than four fiscal years.
 - D. A maximum of \$1,200.00 worth of increment payments can be earned and made in a period of not less than four fiscal years.
 - E. The increment payment shall be made during the month of June.
 - F. The increment payment shall not be considered part of the police officer's salary.
 - G. All forms of deductions that the City is required to make by state, federal, or pension dictates will be made from the increment payment.
 - H. The police department college plan rules of the City of St. Charles shall be used as the policy to be followed by the Chief of Police in the administration of the program.
5. This Section 13.4 shall be in full force and effect and considered part of the Agreement between the City of St. Charles, Illinois, and the Metropolitan Alliance of Police St. Charles Chapter beginning May 1, 1991.

ARTICLE XIV **INSURANCE**

Section 14.1 Insurance

A health, life, and accident insurance program shall be provided during the term of this Agreement. The police officer shall receive the benefit of any improvements in the insurance program accorded generally to other employees of the City. Each police officer shall be given, upon being hired, a schedule or booklet outlining the benefits of the insurance program.

The City and the officer shall share the cost of the program. Officers will pay 25% of the insurance premium for dependents. The insurance co-payment will be based on the cost difference between single and family COBRA rates.

Officers will have the option of electing a flexible benefit plan to pay for deductibles and premiums with pre-tax dollars.

Officers shall have the right to participate in any wellness program being offered by the City to other employees of the City.

Section 14.2 Retirement Healthcare Funding Plan

The City shall establish and maintain a Retirement Healthcare Funding Plan (RHFP) for bargaining unit employees. The purpose of the plan is to provide the opportunity for these employees to accumulate assets to pay for medical and other eligible expenses at and during retirement. The plan shall be established in accordance with Section 501(c)(9) of the Internal Revenue Code. The City shall be responsible for set-up and administrative fees.

MAP Chapter 27-represented employees authorize the City to make contributions to the plan on their behalf as follows:

- To the extent permitted by the tax code, withhold a percentage of employees' pre-tax salary per pay period and deposit into the RHFP as outlined below.
 - Employees with 0 to 5 years of service will have 2% of their base pay withheld each pay period.
 - Employees with 5 to 15 years of service will have 2.5% of their base pay withheld each pay period.
 - Employees with 15 or more years of service will have 3% of their base pay withheld each pay period.
- To the extent permitted by the tax code, upon retirement, 100% of employees' accrued sick time eligible for payment, as defined in Article IX, Section 9.3, shall be withheld pre-tax and deposited into the RHFP.
- To the extent permitted by the tax code, upon retirement, 100% of employees' accrued vacation time eligible for payment, as defined in Article VII, Section 7.5, shall be withheld pre-tax and deposited into the RHFP.

The City and Union agree that any amendments to or termination of this RHFP is subject to collective bargaining. This includes amendments to the terms articulated above.

The Union agrees to indemnify and hold the City harmless against claims by employees arising out of the City's making and contributing the deductions specified in this Section, and any claims or liability with respect to the tax treatments of such amounts, provided that such deductions are made in accordance Section 14.2 and paid to the plan administrator in accordance with the Employer Participation Agreement established per Section 14.2.

ARTICLE XV **UNIFORM ALLOWANCE**

Section 15.1 Uniform Allowance

The City will provide to each officer assigned to the Patrol Division and covered by this Agreement a uniform benefit. The uniform benefit amount shall be as follows:

May 1, 2017	\$825.00
May 1, 2018	\$825.00
May 1, 2019	\$825.00

An officer may select approved uniform items from a vendor or vendors selected by the City, and the City will pay for such purchases directly, not to exceed the annual uniform allowance specified above. Orders must be placed by April 15th each year. Unused annual uniform benefits will not accumulate from one year to the next.

Officers assigned to Investigations will receive a payment in the gross amount of \$825.00 on the first regular pay date after May 1 in each calendar year. The Crime Prevention Officer allowance will be reviewed on a fiscal year basis to determine the amount to be issued from the \$825.00 due to the purchase of uniforms. These payments will be via direct deposit on their regularly issued paycheck. The City shall withhold all required deductions and withholdings from all uniform payments, per applicable IRS regulations.

When officers transfer from the Patrol Division to the Investigations Division, officers shall receive their uniform stipend based on their date of transfer:

- a) If the officer transfers into the Investigations Division between May 1 and November 1, the officer will receive one-half of any unused uniform stipend on the first paycheck after their transfer, and the remaining one-half of any unused uniform stipend on the first paycheck after November 1.
- b) If the officer transfers into the Investigations Division after November 1, the officer will receive the full amount of his unused uniform stipend on the first paycheck after his transfer.
- c) When officers transfer from the Investigations Division to the Patrol Division, they shall not receive any additional uniform payments until May 1.

The City will also provide an additional benefit amount of up to \$400.00 for a bulletproof vest the first year of employment and every five years thereafter. For the term of this Agreement, police officer vests shall be replaced as set forth in the vest replacement list, attached hereto as Appendix C.

Officers are responsible for cleaning and maintenance of their uniforms, including replacement necessitated by normal wear, and shall maintain a professional appearance at all times. Uniforms damaged during the line of duty shall be replaced at the City's expense.

Section 15.2 Equipment Allowance

The City may issue cell phones, smart phones, and similar electronic devices to officers in the Investigations Division. The City shall determine, in its sole discretion, which officers are required to carry a City-issued electronic device for police business.

The City shall pay the initial cost to purchase the electronic device and shall also pay the

monthly cost of any voice and/or data plan. Replacement devices will be made available pursuant to Section 15.3. Compensation for use of the phone off normal work hours shall be pursuant to Section 5.9.

Any officer who is issued an electronic device will sign the *Smart Phone Compensation Agreement for Non-exempt Employees* (Appendix D) regarding compensation for use of the electronic device. Any officer who does not consent to the *Smart Phone Compensation Agreement for Non-exempt Employees* agreement will not be issued the device and may be reassigned from Investigations to Patrol.

The use of a City-issued device shall be regulated by the City's policies regarding electronic communication devices, including but not limited to the Electronic Communications policy, Use of Technology policy, and all related provisions of the personnel policy manual, which may be modified from time to time.

Section 15.3 Reimbursement for Destruction of Personal Property

Personal property required to be carried on duty, such as a watch, glasses, etc., shall be repaired or replaced at the Chief's discretion at a reasonable price not to exceed \$250.00 in the event of damage pursuant to police duties.

ARTICLE XVI **GRIEVANCE PROCEDURE**

Section 16.1 Definition of Grievance

A grievance is a difference of an opinion between a police officer or MAP and the City, with respect to the meaning or application of the express terms of this Agreement. The Chapter 27 board of directors, in any combination, shall be designated to attend grievance meetings scheduled pursuant to steps three, four, and five. The chapter may appoint three stewards, one from each shift, who may be the same person(s) selected for the committee, to represent police officers in steps one and two of the grievance procedure. The City shall not be required to recognize as a representative for the chapter any police officer who has not completed his probationary period of employment or any period of lawful suspension. Accredited non-police officer representatives of MAP and/or the police officer's legal counsel may participate in meetings held in steps three, four, or five of the grievance procedure.

Prior to filing a Chapter grievance, the Chapter will arrange for a labor/management meeting within five administrative days of the first event giving rise to a possible grievance or within five administrative days of when the chapter, through the use of reasonable diligence, should have obtained knowledge of the first event giving rise to the possible grievance. If, through the labor/management meeting, there is no mutually agreed upon solution, then the chapter shall have the right to submit a grievance at step three of the grievance procedure if the grievance alleges a violation, misinterpretation, or misapplication of any of the express provisions of this Agreement that relates directly to chapter rights. Any such grievance shall be submitted within ten calendar days of the first meeting.

Section 16.2 Grievance Procedure

Recognizing that grievances should be raised and settled promptly, a grievance (Attachment B) must be raised within five administrative working days after the occurrence of the event giving rise to the grievance, or if the event giving rise to the grievance is such that the officer would not normally be aware of it within the applicable period, then the time would commence within five administrative working days after the officer reasonably should have been aware of that event, in accord with the following procedure:

Step One: The appropriate Commander by written notification from the police officer to the Commander setting forth the event giving rise to the grievance, the contract provision(s) involved, and the name of the police officer. The Commander shall answer in two administrative working days (administrative working days are defined as Monday, Tuesday, Wednesday, Thursday, and Friday between 8:00 a.m. and 4:30 p.m.) after hearing of the grievance and shall, if requested by the police officer, meet to discuss the grievance prior to answering it. If no Commander is available prior to the end of the initial five administrative working days, then the grievance shall move to step two.

Step Two: Appeal to Deputy Chief. If the grievance is not settled in step one or if an answer has not been made, the police officer may, within five administrative working days, following the Commander's answer, or expiration of the time limit set forth in step one, file with the Deputy Chief a written appeal signed by the patrol officer. The Deputy Chief shall give a written answer in five administrative working days after receipt of the written grievance.

Step Three: Appeal to Chief. If the grievance is not settled in step two or if an answer is not given within the time provided therefore and the police officer decides to appeal, the police officer shall, within five administrative working days from receipt of the step two answer, appeal in writing to the Chief. The police officer, the Chapter Board of Directors, and the Chief will discuss the grievance at a mutually agreeable time. The Chief will give his answer in writing within five administrative working days of the discussion to the grievant and Chapter President.

Step Four: Appeal to the City Administrator. If the grievance is not settled in step three and police officer decides to appeal, the police officer shall, within five administrative working days after receipt of the step three answer or expiration of time provided therefore, file a written appeal to the City Administrator. A meeting between the city administrator or his designee, the Chief of Police, the police officer, and the designated members of the Chapter 27 Board of Directors will be held at a mutually agreeable time. The City Administrator or his designee shall give his answer in writing within ten administrative working days of the meeting to the grievant and Chapter President.

Step Five: Binding arbitration. If the grievance is not settled in accordance with the foregoing procedure, MAP may refer the grievance to binding arbitration by giving written notice to the City Administrator within 21 administrative working days after receipt of the City's answer in step four. In the event the parties are unable to agree upon an arbitrator, they shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five arbitrators who maintain an office in Illinois, Indiana, Iowa, or Wisconsin. Upon receipt of the panel, the parties shall strike names alternately until only

one name remains, and the person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one panel of arbitrators. The arbitrator shall be notified of his selection by a joint letter from the City and MAP requesting that he set a time and a place for the hearing, subject to the availability of the City and MAP representatives. The arbitrator shall not, in his decision or award, amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. He shall consider and decide only the specific issue submitted to him, and his binding recommendation shall be based solely upon an interpretation of the meaning or application of the terms of this Agreement to the facts of the grievance presented. If the arbitrator finds that the alleged grievance does not involve an interpretation or application of this Agreement, he shall remand the matter to the parties without comment. The decision of the arbitrator shall be final and binding on the parties. The costs of the arbitration, including the fee and expenses of the arbitrator, shall be divided equally between the City and MAP.

Section 16.3 Time Limits

No grievance shall be entertained or processed unless it is filed within the time limits set forth in Section 16.2. If a grievance is not appealed within the time limits for appeal set forth above, it shall be deemed settled on the basis of the last answer of the City unless the parties have mutually agreed in writing to extend a relevant time limit. If the City fails to provide an answer within the time limits so provided, MAP may immediately appeal to the next step.

Section 16.4 Investigation and Discussion

All grievance discussions and investigations shall take place in a manner that does not interfere with City operations.

Section 16.5 Suspension or Termination

The parties agree that the Chief of Police or acting Chief of Police shall have the right to suspend a non-probationary officer for up to 30 days or dismiss a non-probationary officer for just cause without filing charges with the City Board of Fire and Police Commissioners. The decision of the Police Chief or the acting Chief of Police with respect to the suspension or dismissal action shall be deemed final, subject only to the review of said decision through the grievance and arbitration procedure, provided a grievance is filed in writing within five calendar days after such discipline is imposed. The sole recourse for appealing any such decision by the Chief of Police shall be for the employee to file a grievance as described herein.

If the employee elects to file a grievance as to his or her suspension or dismissal, the grievance shall be processed in accordance with Article VI of this Agreement, except that it shall be filed at step three of the procedure. If the grievance proceeds to arbitration and the arbitrator determines that the disciplinary action was not supported by just cause, the arbitrator shall have the authority to rescind or to modify the disciplinary action and order back pay or a portion thereof. No relief shall be available from the Board of Fire and Police Commissioners with respect to any matter which is subject to the grievance and arbitration procedure set forth in Article 6 of the Agreement. Any appeal of an arbitrator's award shall be in accordance with the provisions of the Uniform Arbitration Act as provided by Section 8 of the IPLRA.

Pursuant to Section 15 of the IPLRA and 65 ILCS 10-2.1-17, the foregoing provision with respect to the appeal and review of suspension or discharge decisions shall be in lieu of and

shall expressly supersede and preempt any provisions that might otherwise be contained in the rules and regulations of the City Board of Fire and Police Commissioners.

Discipline of probationary officers, as well as any verbal warnings, written reprimands, written warnings or other discipline not involving an unpaid suspension or dismissal shall not be subject to the grievance and arbitration procedure.

Section 16.6 Grievance Form

When filing grievances pursuant to this article, grievant shall utilize the grievance form attached to this Agreement as Appendix B, and shall specifically set forth the event giving rise to the grievance, the contract provision(s) allegedly violated, the relief desired and the name of the grievant(s). Written employer responses to all steps shall be documented on the form or written on a separate document and attached to the form.

ARTICLE XVII **PERSONNEL FILES**

Section 17.1 Personnel Files and Notice of Disciplinary Action

There shall be one official employee personnel file maintained in the human resources office of the City in relation to each police officer. Such file shall include, by way of illustration and not limitation, written evaluations, letters, memoranda, reports, and other materials bearing on the quality of the police officer's professional service.

A police officer may inspect the contents of his file at reasonable times upon request to human resources with a 24 hour notice. Personnel files must remain in human resources. Police officers shall receive copies of those materials placed in the file which are required by law to be furnished to them and may, if they desire, add materials to the files explaining or refuting materials contained there.

Logbooks used by supervisory personnel for the purpose of documenting officer performance and used as a basis for performance evaluations shall be made available for officers to review. Supervisors shall make a reasonable attempt to notify officers of any entry into the logbook, and covered officers may obtain from their supervisor a copy of the logbook entries pertaining to them.

Section 17.2 Purge of Personnel Files

Parties agree that should an officer receive a written reprimand or an oral reprimand that has been reduced to writing, and further, should said document be filed in the officer's personnel file, then the parties agree that should the officer not receive any further written reprimands or oral reprimands reduced to writing for a period of 18 consecutive months, then upon the officer's written request, his personnel file shall be purged of the previous written reprimand or oral reprimand reduced to writing, provided, however, that any such discipline pertaining to harassment (as defined by city policy), workplace violence or threats, theft, or misappropriation of property shall not be subject to purge from the employee's personnel file.

ARTICLE XVIII

LABOR-MANAGEMENT COMMITTEE/WRITTEN DIRECTIVES

Section 18.1 Scope

The Union and the employer mutually agree that in the interest of management and employee relations, it is desirable that meetings be held between Union representatives and responsible administrative representatives of the employer. Such meetings shall be held monthly as agreed by both parties at a mutual time and place. In addition to monthly meetings, each party may request a meeting at least 10 calendar days in advance by placing, in writing, a request to the other for a meeting of the labor-management committee and expressly providing the agenda for such meeting. Such meetings shall be held in the police department or other mutually agreed upon place and limited to:

- Discussing the implementation and general administration of this Agreement.
- A sharing of general information of interest to the parties.
- Notifying the Union of changes in conditions of employment contemplated by the employer that may affect the officers.
- Conferring on matters of mutual interest.
- Safety practices and procedures with the police department, equipment additions, and/or facility modifications
- Questions raised by police officers about supervisory practices of the departmental command.

Section 18.2 Conditions

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be considered at meetings of the labor-management committee, nor shall negotiations for the purpose of altering any or all terms of this Agreement be carried on at such meetings.

Section 18.3 Attendance

Attendance at meeting of the labor-management committee shall be voluntary on the officer's part, and attendance during such meetings shall not be considered time worked for compensation purposes, except for officers who attend during working hours, the officer shall be permitted to attend without loss of pay.

Normally, three persons from each side shall attend these meetings, schedules permitting.

Section 18.4 Departmental Written Directives

It is the department's right to issue written directives deemed necessary to maintain and/or improve professional and efficient department operations. To provide the Union an opportunity to comment on written directives before implementation, the Chief will provide the Union with a copy of all written directives at least seven calendar days before implementation, and will allow Union officers an opportunity to submit written comments relating to said directive during that seven-day period.

Each officer shall continue to receive copies of departmental written directives. Any change in departmental written directives shall be distributed prior to implementation to each

police officer. Charges for infraction(s) of the rules or the written directives of the Department will be brought within 30 days after command has knowledge of the events or circumstances upon which such charges are based. All investigations resulting from charges (other than criminal) shall be brought to a conclusion within 180 days of charge(s) being brought against the officer.

ARTICLE XIX **SAVINGS CLAUSE**

Section 19.1 Savings Clause

In the event any article, section, or portion of this Agreement should be held invalid and unenforceable by any board, agency, or court of competent jurisdiction, such decision shall apply only to the specific article, section, or portion thereof specifically specified in the board, court, or agency decision, and upon issuance of such a decision, the City and the Union agree to notify one another and to immediately begin negotiations on a substitute for the invalidated article, section, or portion thereof.

ARTICLE XX **UNION SECURITY**

Section 20.1 Dues Deductions

Upon receipt of proper written authorization from an employee, the employer shall deduct each month's Metropolitan Alliance of Police dues in the amount certified by the treasurer of Metropolitan Alliance of Police from the pay of said officers covered by this Agreement who, in writing, authorize such deductions. Such money shall be submitted to the Metropolitan Alliance of Police within 15 days after the deductions have been made on a semi-monthly basis.

Section 20.2 Union Indemnification

The Union shall indemnify, defend and hold harmless the City and its officials, representatives and agents against any and all claims, demands, suits, or other forms of liability (monetary or otherwise) and for all legal costs for counsel selected or approved by the Union that shall arise out of or by reason of action taken or not taken by the City in complying with the provisions of this article. If an improper deduction is made, the Union shall refund directly to the officer(s) any such amount.

The foregoing indemnification clause shall not require the chapter to indemnify or hold the City harmless in the event the City initiates a cause of action against the Chapter, unless the City initiates such an action in response to a claim or cause of action initiated by another party.

Section 20.3 Fair Share

During the term of this Agreement, police officers who are not members of Metropolitan Alliance of Police shall, commencing 30 days after the effective date of this Agreement, pay a fair share fee to Metropolitan Alliance of Police for collective bargaining and contract administration services tendered by Metropolitan Alliance of Police as the exclusive

representative of the officers covered by this Agreement. Such fair share fee shall be deducted by the City from the earnings of non-members and remitted to Metropolitan Alliance of Police each month. Metropolitan Alliance of Police shall annually submit to the City, a list of the officers covered by this Agreement who are not covered by Metropolitan Alliance of Police and an affidavit that specifies the amount of the fair share fee that shall be determined in accordance with the applicable law.

The parties agree that in the event of a legal challenge to the fair share agreement, the Union will bear the entire burden of defense, provided that the City does not initiate or prosecute such a legal challenge. Further, the parties agree that the provision will not take effect until the Union provides an accounting to the City showing what the fair share is based on.

ARTICLE XXI

RATIFICATION AND CHANGES

Section 21.1 Ratification And Amendment

This Agreement shall become effective when ratified by the City and the Union and signed by authorized representative(s) thereof and may be amended or modified during its term only with mutual written consent of both parties.

Section 21.2 Maintenance Of Economic Benefits

All direct and substantial economic benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect until such time as the City shall notify the Union of its intention to change them. Upon such notification and if requested by the Union, the City shall meet and discuss such change before it is finally implemented by the City. Any change made without such notice shall be considered temporary pending the completion of such meet and confer discussions. If the Union becomes aware of such a change and has not received notification from the City, the Union must notify the City within 14 days of the date the Union became aware of such change and request discussions or such inaction shall act as a waiver of the right to such discussions by the Union. If no agreement is reached within 30 calendar days after discussions begin, the Union shall have the right to refer the dispute over the change to arbitration as set forth in Section 1614 of the Illinois Public Labor Relations Act. The parties agree that the City shall have the right to temporarily implement the change during the period of such bargaining or arbitration.

ARTICLE XXII

COMPLETE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties and concludes collective bargaining between the parties for its term. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in this Agreement, it may be changed by the employer as provided in the management rights clause, Article II. The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or

matter not removed by law or ordinance from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercise of that right opportunity are set forth in this Agreement. The Union specifically waives any right it may have to impact or effects bargaining for the life of this Agreement.

ARTICLE XXIII

TERMINATION

Section 24.1 Termination in 2020

This Agreement shall be effective as of the day after it is executed by both parties and shall remain in force and effect until April 30, 2020. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least 120 days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than 90 days prior to the anniversary date. In the event that either party desires to terminate this Agreement, written notice must be given to the other party no later than ten days prior to the desired termination date, which shall not be before the anniversary date.

Executed this _____ day of _____, 2018. After receiving official approval by the President and Board of Directors and ratification by the Union's membership.

**Metropolitan Alliance of Police
St. Charles Chapter 27**

City of St. Charles

City Administrator

City Clerk

APPENDIX A
WAGE SCHEDULE

St. Charles Police Department Step Plan for MAP Contract

Tenure	Steps	Current	FY 17-18 2.5%	FY 18-19 2.5%	FY 19-20 2.5%
Stage 1	P-1	\$29.99	\$30.74	\$31.51	\$32.30
Stage 2	P-2	\$38.23	\$39.19	\$40.17	\$41.17
Stage 3	P-3	\$40.24	\$41.25	\$42.28	\$43.33
Stage 4	P-4	\$42.19	\$43.24	\$44.33	\$45.43
Stage 5	P-5	\$44.12	\$45.22	\$46.35	\$47.51
Stage 6	P-6	\$45.83	\$46.98	\$48.15	\$49.35

It is understood by the City and the Union that the above reflects the dollar value of each step under the step plan for patrolmen. The step for each year of service has been increased appropriately as per negotiated agreements contained in this contract. An officer's step raise (e.g. movement from Stage 1 to Stage 2 and so on), shall occur on the officer's anniversary date of hire.

STEP #1
ST. CHARLES POLICE DEPARTMENT
FORMAL GRIEVANCE COMPLAINT RECORD

Grievant's Name (Last, First, MI)		Badge #	Employee #
Contract Section(s) Violated		Incident Date	
Basis of Grievance (attach further documentation if requested)			
Remedy/Adjustment Desired			
Grievant's Signature		Date	
Responding Sergeant		Response Date	
Disposition			
Respondent's Signature		Date	

STEP #2
ST. CHARLES POLICE DEPARTMENT
FORMAL GRIEVANCE COMPLAINT RECORD

GRIEVANCE PROCEDURE: ARTICLE VI OF THE CONTRACT

STEP #2

Grievant's Name (Last, First, MI)	Incident Date
I am appealing to the level of Deputy Chief.	
Grievant's Signature	Date
Responding Deputy Chief	Response Date
Disposition	
Respondent's Signature	Date

STEP #3
ST. CHARLES POLICE DEPARTMENT
FORMAL GRIEVANCE COMPLAINT RECORD

GRIEVANCE PROCEDURE: ARTICLE VI OF THE CONTRACT

Grievant's Name (Last, First, MI)	Incident Date
I am appealing to the level of Chief.	
Grievant's Signature	Date
Responding Chief	Response Date
Disposition	
Respondent's Signature	Date

STEP #4
ST. CHARLES POLICE DEPARTMENT
FORMAL GRIEVANCE COMPLAINT RECORD

GRIEVANCE PROCEDURE: ARTICLE VI OF THE CONTRACT

Grievant's Name (Last, First, MI)	Incident Date
I am appealing to the level of City Administrator.	
Grievant's Signature	Date
Responding City Administrator	Response Date
Disposition	
Respondent's Signature	Date

APPENDIX C
VEST REPLACEMENT LIST

SCPD Sworn Officer Body Armor Replacement List

Fiscal Year	Officer(s)
2017/2018	Larsen, Haywood, Ocasek, Redmann, Vicicondi
2018/2019	Anyon, Bauwens, Schomer, Sheets, Tynan
2019/2020	Bennett, Boyce, Churney, Coryell, Heike, Kelly, Ketelsen, B. McCowan, Murawski, Rowoldt

SIDE LETTER

SUBSTANCE USE POLICY

The City of St. Charles is committed to providing a safe and productive work environment for all employees and visitors. Employee health and overall well-being of the mind and body are important. The adverse effects of drug and alcohol use by employees are unacceptable. Consistent with the spirit and intent of this commitment, the City of St. Charles has developed and is implementing the following substance use (drugs and alcohol) policy for the police officers in accordance with the MAP contract. All aspects of the City's drug/alcohol testing policy including, but not limited to, the collection, handling, shipping, receiving and storage of specimens, laboratory analysis procedures, record keeping and the reporting of test results shall comply with federal regulations. Any changes to the substance use policy will be discussed in labor/management and agreed to by both parties.

SUBSTANCE USE PROHIBITED

All locations, at which City business is conducted, are declared to be drug-free work places. The use, possession, (except, as required, in the line of duty) distribution and/or sale of drugs or alcohol on City premises or during work time by employees or visitors is prohibited. Employees are also prohibited from reporting to work or working under the influence of illegal drugs or alcohol. "Under the influence of drugs or alcohol" is defined as when test results are at or above the levels indicated in this policy. In accordance with this policy, urinalysis tests will be conducted to detect the six following substances for police officers: amphetamines, cocaine, marijuana, opiates, 6-Accetylmorphine, and phencyclidine (PCP). Suspected cases of illegal workplace drug/alcohol possession or the distribution or sale of drugs/alcohol will be referred to law enforcement authorities. Employees who use drugs/alcohol harm themselves, endanger others, and can affect the efficiency and effectiveness of City operations.

SUBSTANCE USE TESTING

DRUG TESTING

Employees may be randomly tested no more than two times per calendar year. All urine samples shall be split-samples. The "primary sample" shall be at least 30 ml. of urine; the "split sample" shall be at least 15 ml. Failure of the employee to provide that quantity even after a three-hour second opportunity following drinking up to 40 ounces of water, will cause the employee to be referred for a medical evaluation to develop pertinent information as to whether the employee's inability to provide a specimen is genuine or constitutes a refusal to test. The medical evaluation shall go to the Medical Review Officer (MRO) who will make a conclusion in writing to the City. While this process is being accomplished the employee shall not be working.

The employee will pay for all tests it directs.

The employee will be provided an eight-ounce glass of water every 30 minutes, but not to exceed a maximum of 40 ounces over a period of three hours or until the donor has provided a sufficient

urine specimen. The employee shall consume that amount which is not uncomfortable.

ALCOHOL TESTING

Two breath tests are required to determine if the employee has a prohibited alcohol concentration. A “screen” test shall be conducted first. Any results less than .04 alcohol concentration is considered a negative test and a second test is not required. If the alcohol concentration is .04 or greater, a second or “confirmation test” must be conducted. Within two days of receipt, the City shall provide an employee with a copy of any test results that the City received with respect to such employee. The employer will pay for all tests it directs. Time spent at the site and traveling to and from the testing site shall be treated as work time.

POST-OFFER TESTING

No one will be hired or re-hired until they take and pass a urine test for evidence of illegal drug use. All post-offer individuals will be scheduled at the City designated medical provider for substance use testing. The City designated medical provider uses only SAMHSA certified labs. The prospective employee will be required to sign a consent form, show a photo identification, and provide a urine specimen under the security requirements of the City designated medical provider. All positive screens for drug use will be confirmed by Gas Chromatography/Mass Spectrometry (GCMS) before specimens are regarded positive. Should a post-offer individual refuse a substance test or test positive, the offer will be rescinded. All results will be confidential.

TEST CUTOFF LEVELS DEFINED

The initial test cut-off levels are defined as at or above:

INITIAL TEST CUT-OFF LEVELS	
Marijuana metabolites	50 ng/ml
Cocaine metabolites	150 ng/ml
Opiate metabolites Codeine/Morphine	2000 ng/ml
6-Accetylmorphine	10 ng/ml
Phencyclidine (PCP)	25 ng/ml
Amphetamines AMP/MAMP (methamphetamine) MDMA (ecstasy)	500 ng/ml 500 ng/ml

A positive urine/blood test is defined as at or above these levels of GC/MS Confirmation:

DRUGS	
Marijuana metabolites	15 ng/ml
Benzoylcegonine	100 ng/ml
Codeine	2000 ng/ml
Morphine	2000 ng/ml
6-Accetylmorphine	10 ng/ml
Phencyclidine (PCP)	25 ng/ml

Amphetamines	250 ng/ml
Methamphetamine	250 ng/ml
MDMA (ecstasy)	250 ng/ml
MDA	250 ng/ml
MDEA	250 ng/ml

POST EMPLOYMENT DRUG TESTING

Once an applicant is hired, the employee may be subject to the following tests:

VEHICLE ACCIDENT

Employee(s) involved in a reportable accident must be tested for substance use if one or more of the following apply:

1. Fatality.
2. If the employee is the driver and receives medical treatment away from accident site (testing must occur within eight hours of the accident for alcohol and 32 hours of the accident for drugs).
3. If the employee is the driver and any vehicle is towed (testing must occur within 32 hours of the incident).
4. Reasonable suspicion of drug usage.

EMPLOYEE ACCIDENT

All employees will be tested for substance use if seeking medical treatment with a medical provider (hospital, clinic, or physician's office) following a work-related injury if there is a reasonable possibility that employee drug or alcohol use could have contributed to the reported injury or illness.

The substance use test must be performed within two hours following the accident. If a required alcohol test is not administered within eight hours following the accident, the employer shall cease attempts to administer an alcohol test. If a required controlled substance test is not administered within 32 hours following the accident, the employer shall cease attempts to administer a controlled substances test. If the employee refuses to submit to the substance use test, he will be treated as if he tested positive.

REASONABLE SUSPICION TESTING

Employees who are suspected of using drugs at any time or alcohol during work hours will be tested for substance use. This suspicion must be based on the supervisor's specific observations concerning the appearance, behavior, speech and/or body odors of the employee. Testing for alcohol must occur within eight (8) hours of the supervisor's observation. Testing for drugs can occur whenever there is suspicion.

Employees will be given a completed and signed copy of the reasonable suspicion checklist at the time that they are directed to undergo reasonable suspicion testing.

Employees selected for testing because of reasonable suspicion will be escorted to the City designated medical provider to provide a urine specimen(s) in accordance with the City policy

guidelines. All positive screens for drug use will be confirmed by Gas Chromatography/Mass Spectroscopy (GCMS) before specimens are regarded positive. All positive drug test results will also be reviewed by a Medical Review Officer before results are reported to the City.

RANDOM SELECTION TESTING

The City of St. Charles utilizes a computerized random selection program at the City designated medical provider to provide names to be tested for substance use. All employees in the random selection pool have an equal chance to be selected. Employees may be randomly tested no more than two times per calendar year unless otherwise specified in union contract. Results will be sent to employee within two days of receiving them in HR. A computer does the actual selection and provides two lists:

1. List of each employee in the City pool at the time of selection;
2. List of the actual employees selected at the time of selection.

POSITIVE EMPLOYEE POST-ACCIDENT, REASONABLE SUSPICION, RANDOM SELECTION TEST RESULTS

Positive test results for these tests are defined as:

1. An employee admission that he or she has used drugs and/or alcohol prior to reporting to work or while working.
2. A breath alcohol concentration of .04 or greater.
3. Positive urine test at or above levels stated in the pre-employment result section.
4. Refusal to be tested which may consist of attempting to adulterate sample; substitution of sample; or failure to cooperate in the testing process to include deliberate delay.

REFUSALS OR POSITIVE TEST - REMOVAL FROM THE JOB

Employees who refuse to be tested will be treated as if they tested positive. Refusal consists of attempting to adulterate sample, substitution of sample, or failure to cooperate in the testing process to include deliberate delay. The City may terminate the employee upon a positive test result. The employee, if testing positive, will be removed from his job immediately, required to have an evaluation and education with the Substance Abuse Professional (SAP) through the Employee Assistance Program (Tri-City Family Services), comply with and complete any recommended rehabilitation, and authorize the program to keep the City of St. Charles abreast of the employee's drug-free accomplishments. EAP services, beyond the group health benefits provided by the City of St. Charles, at the time of treatment, is the responsibility of the employee.

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Any employee violating this policy is subject to discipline including suspension and/or termination. However, should any employee be convicted of violating a criminal drug statute in the workplace, discipline of the employee will be termination, referral to law enforcement and/or participation in an approved rehabilitation or drug use employee assistance program (EAP). The Employee Assistance Program for City of St. Charles employees is Tri-City Family Services. If

such help is offered and accepted, the employee must satisfactorily take part in the program to continue employment. The City believes that rehabilitation is the preferred solution to any such problem as it both protects our investment in a trained employee and treats the employee concerned with dignity. Payment beyond the group health benefits provided by the City of St. Charles at the time of treatment is the responsibility of the employee.

EAP REQUIREMENTS

1. Employees in treatment due to a violation of this policy may be placed on medical leave at the discretion of the City. Employees who successfully complete rehabilitation will be reinstated to an available opening for which they are qualified.
2. All employees who have tested positive and completed an employee assistance/treatment program will be required to submit to testing with or without cause when ordered by the City for up to one year following completed rehabilitation.
3. Employees who fail to cooperate in an evaluation, fail to successfully complete rehabilitation, or test positive more than once will be terminated.
4. Some or all of the expenses of rehabilitation may be covered by the employee's insurance. Expenses not covered are the responsibility of the employee.
5. Employees may volunteer for rehabilitation and treatment but may not avoid discipline by volunteering. All rehabilitation provisions will still apply. No more than two such leaves for voluntary treatment will be granted to any employee.

DRUG EDUCATION

Employees have the right to know about the dangers of drug use in the workplace, the City policy regarding a drug-free workplace and what is available to help combat drug problems. Education programs on the dangers of drug use in the workplace will be made available on a regular basis. Employees will be made aware of the several kinds of help that are available on a voluntary basis.

These include:

1. Medical insurance benefits for substance use programs.
2. Information about community resources for assessment and treatment.
3. Tri-City Family Services (Employee Assistance Program).

We have established this help as part of our commitment to the health, safety, and well-being of our employees and their families; employees are encouraged to use it as needed.

POLICY ACKNOWLEDGEMENT

All employees must acknowledge in writing (see Substance Use Acknowledgement Form) that they have been informed of the above policy and agree to abide by it in all respects.

RIGHTS AND RESPONSIBILITIES UNDER THE CITY OF ST. CHARLES POLICY

EMPLOYEE RIGHTS

1. The City of St. Charles will tell the employee that he can't bring in, make, distribute or sell, use or even have with him/her any illegal drugs or alcohol when at work or on City premises.
2. The City of St. Charles will tell the employee what help the City has available to him/her for combating drug and alcohol problems.
3. The City of St. Charles will give the employee a written policy statement explaining the policy about drugs in the workplace.

CRIMINAL CONVICTION

If an employee is convicted by a court of a substance use related criminal violation, the employee may be:

1. Disciplined up to and including termination; or
2. Offered help available to combat the employee's involvement with drugs or alcohol in accordance with the City policy.

EMPLOYEE RESPONSIBILITIES

1. The employee must read the policy statement and certify that he has done so.
2. The employee must agree to abide by the guidelines of the City's policy. The City of St. Charles can terminate an employee if he does not agree.
3. The employee must satisfactorily complete all the steps associated with any offered rehabilitation program.

If an employee has any questions or comments about this policy, please contact the Human Resources Department.

SIDE LETTER OF AGREEMENT
DRUG TESTING FOLLOWING OFFICER INVOLVED SHOOTINGS

The City of St. Charles (“City”), the Metropolitan Alliance of Police Chapter #27, and the Metropolitan Alliance of Police Chapter #28 (Chapter 27 and Chapter 28 are collectively referred to herein as the “Union”) hereby agree to the following policy to be implemented in accordance with Illinois Public Act 100-389:

1. The Union agrees that its members shall be required to abide by the City’s General Order regarding “Use of Deadly Force Investigative Process,” including the section that requires each officer who is involved in an officer involved shooting to submit to drug and alcohol testing, so long as such testing is required by Public Act 100-389 or any similar state law.

2. For the purpose of clarity, the parties agree that a person “involved in” an officer involved shooting is defined to mean any officer who discharged a firearm thereby causing injury or death to a person or persons. If multiple officers discharged their firearm and it is unclear whose bullet struck the person or persons, then all officers who discharged their firearm in the direction of the subject shall be required to submit to drug and alcohol testing.

3. The parties agree that the term “involved in” an officer-involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Nor does the term “involved in” include officers who discharged their weapons when it is undeniably clear their projectiles did not actually strike any person or persons.

4. The parties agree that the provisions of the collective bargaining agreement regarding drug testing and standards for discipline shall regulate the drug testing procedures and the consequences for any positive drug test results.

5. The parties agree that any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action. Such testing shall only be done by urinalysis or breathalyzer. Blood tests shall only be administered with a warrant. This does not limit the City's right to obtain test results via other available legal process.

Metropolitan Alliance of Police, Chapter #27

City of St. Charles, Illinois

By: _____

By: _____

Date: _____

Date: _____

Metropolitan Alliance of Police, Chapter #28

By: _____

Date: _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Motion to approve a Resolution Authorizing Publication and Sale of the 2018 City of St. Charles Official Zoning Map

Presenter:

Rita Tungare

Meeting: City Council

Date: March 19, 2018

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

☐**Executive Summary** (*if not budgeted please explain*):

This is the annual publication of the zoning map, as required by State statute.

Attachments (*please list*):

Resolution; Updated Zoning Map

Recommendation/Suggested Action (*briefly explain*):

Motion to approve a Resolution Authorizing Publication and Sale of the 2018 City of St. Charles Official Zoning Map

City of St. Charles, Illinois
Resolution No. 2018 - _____

**A Resolution Authorizing Publication and Sale of the 2018
City of St. Charles Official Zoning Map**

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. Pursuant to 65 ILCS Section 5/11-13-19 entitled “Official Zoning Map Publication”, the City Council hereby authorizes the publication of the official zoning map entitled “Official Zoning Map” dated March 1, 2018; and
2. That public notice of the publication of said Official Zoning Map shall be published in the Daily Herald newspaper no later than March 31, 2018; and
3. That copies of said Official Zoning Map be made available for public inspection and sale.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

Raymond P. Rogina, Mayor

Attest:

City Clerk/Recording Secretary

Voice Vote:

Ayes:

Nays:

Absent:

Abstain:



City of St. Charles, Illinois

Two East Main Street, St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 www.stcharles.gov

Official Zoning Map

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator

Zoning Classifications

Residential Districts

- RE-1 - Single-Family Estate (+54,450 s.f.)
- RE-2 - Single-Family Estate (+25,000 s.f.)
- RS-1 - Low Density Suburban Single-Family (+18,000 s.f.)
- RS-2 - Suburban Single-Family (+11,000 s.f.)
- RS-3 - Suburban Single-Family (+8,400 s.f.)
- RS-4 - Suburban Single-Family (+6,600 s.f.)
- RT-1 - Traditional Single-Family (+8,400 s.f.)
- RT-2 - Traditional Single-Family (+6,600 s.f.)
- RT-3 - Traditional Single-Family (+5,000 s.f.)
- RT-4 - Traditional Single and Two-Family (+5,000 s.f.)
- RM-1 - Mixed Medium Density
- RM-2 - Medium Density Multi-Family
- RM-3 - General

Business and Mixed Use Districts

- BL - Local Business
- BC - Community Business
- BR - Regional Business
- CBD-1 - Central Business
- CBD-2 - Mixed Use Business

Office/Research, Manufacturing and Public Land Districts

- OR - Office/Research
- M-1 - Special Manufacturing
- M-2 - Limited Manufacturing
- PL - Public Land

Overlay Districts

- Downtown Overlay
- BT - Transitional Business Overlay

- Historic Landmark
- Special Use (number referenced in Special Use ordinance table)
- Planned Unit Development (number referenced in PUD ordinance table)

- Corporate Limits
- Parcels

Downtown Inset

Planned Unit Development Ordinance Table

Map Sheet	Map Section	Map Section	Map Section	Map Section	Map Section
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AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IIA3

Title:

Recommendation to approve an Ordinance amending Ordinance 2015-M-47 of the St. Charles Municipal Code (Video Gaming).

Presenter:

Jim Keegan, Chief of Police

Meeting: City Council

Date: March 19, 2018

Proposed Cost:

Budgeted Amount: \$

Not Budgeted: ☐

Executive Summary (if not budgeted please explain):

As you're aware, our current Video Gaming Ordinance was approved on October 19, 2015. As a result of some delays in the State of Illinois' budget, (tethered to the taxes collected on behalf of the local municipality-noted in Section Seven of our current ordinance) this ordinance did not become active and machines didn't go "live" until September of 2016.

In addition to the ordinance in place (attached for your review and consideration), Section Six states that "this ordinance shall be repealed on 4-30-18 unless reauthorized by ordinance." As a result of this "sunset clause", I bring the ordinance forward for further city council consideration.

Over the course of the last 18-months, I've consistently brought both revenue reports and licensing reports to either the Government Services Committee or the Government Operations Committee for "informational purposes". In addition, I serve as the police department's liaison to our Liquor Control Commission (commission responsible for licensing oversight) and routinely bring tobacco, massage, and alcohol violations to their attention. Over the course of the licensing period in question, I have not had the occasion to report any violations in regards to our video gaming ordinance. We also communicate and interact regularly with the Illinois State Police and its agents at the Illinois Gaming Board. They have not reported to us any concerns with our licensed establishments.

Areas of Concern

In addition to what I've discussed in regards to the "sunset clause" and the licensing activity, I have also attached two reports as frames of reference concerning this program and its implementation; specifically revenue.

- One such report is the revenue report (Attachment A) that outlines the distribution of "taxes" collected by the State of Illinois. This report covers the activity since the implementation of our ordinance going "live" in September of 2016. Keep in mind, most establishments came on line in the months following the ordinance being approved so the report varies based upon the length of time each establishment was "live".
- The second such report (Attachment B) is a specific business in St. Charles from the "establishment perspective". Although I am not highlighting the business per se, I am breaking down the revenue report in greater detail per the request of an elected official. The column and report reads as follows for the trial period:
 1. NTI (net terminal income) is \$148,023.00
 2. Our Share is \$7,401.19 (.16666 of collected taxes)
 3. States Share is \$37,006.09
 4. These two numbers equal a Tax Rate of 30% (state/municipality share) or \$44,407.28
 5. The remainder is then shared between both the terminal operator and the establishment 50/50 per ILCS 40/25 (Attachment C) as follows:
 6. \$148,023.00 (minus \$44,407.28) = \$103,615.72
 7. This number divided by 2 = \$51,807.86
 8. So, from inception of our ordinance and per the most recent distribution report, this specific business was distributed \$51,807.86 during our trial period.

Please see the attached reports for further information. As always, I stand ready to answer any questions you might have concerning this information.

This item was presented at the March 5, 2018 Government Operations Committee meeting where it received a vote of 6-3 in favor of this amendment.

Attachments (please list):

Attachments A, B & C, referenced above; Ordinance

Recommendation/Suggested Action (briefly explain):

Recommendation to approve an Ordinance amending Ordinance 2015-M-47 of the St. Charles Municipal Code (Video Gaming).

City of St. Charles, Illinois
Ordinance No. 2018-M- _____

**An Ordinance Amending Ordinance 2015-M-47, of the
St. Charles Municipal Code**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION ONE: That Ordinance 2015-M-47 of the St. Charles Municipal Code, be
and is hereby amended by removing the following:**

**"Section Six: That this Ordinance shall be automatically repealed on April 30, 2018
unless reauthorized by an Ordinance enacted by the City Council."**

**SECTION TWO: That Ordinance 2015-M-47 of the St. Charles Municipal Code, be
and is hereby amended by removing following:**

**"Section Seven: That this Ordinance shall be in full force and effect at such time
as the State of Illinois budget which contemplates municipalities receiving the 1/6th
of revenue attributable to video gaming for the current fiscal year is approved by
the State of Illinois approval, and publication in pamphlet form as provided by law."**

That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2018.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

January 2016 - January 2018

2/16/2018

11:18 am

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
St. Charles	A'Salute' Inc.	160702452	2	\$2,091,601.88	\$1,923,949.67	\$167,652.21	\$577,279.00	\$409,626.79	\$167,652.21	\$50,296.35	\$41,913.65	\$8,382.70
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$106,741.01	\$99,928.29	\$6,812.72	\$41,254.00	\$34,441.28	\$6,812.72	\$2,043.81	\$1,703.17	\$340.64
St. Charles	Alley 64, INC.	160702383	5	\$7,601,859.00	\$7,043,908.41	\$557,950.59	\$2,655,434.00	\$2,097,409.16	\$558,024.84	\$167,408.29	\$139,506.93	\$27,901.36
St. Charles	BK & MM VENTURES LLC	160702415	5	\$5,543,310.83	\$5,108,786.69	\$434,524.14	\$1,730,909.00	\$1,296,303.36	\$434,605.64	\$130,382.22	\$108,651.88	\$21,730.34
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$392,797.64	\$353,122.50	\$39,675.14	\$121,456.00	\$81,780.86	\$39,675.14	\$11,902.80	\$9,919.02	\$1,983.78
St. Charles	DAWN'S VOODOO ROOM, LTD.	170702226	3	\$33,968.66	\$29,946.69	\$4,021.97	\$13,175.00	\$9,153.03	\$4,021.97	\$1,206.60	\$1,005.50	\$201.10
St. Charles	GOLREN ENTERPRISES, INC.	160703386	5	\$1,360,903.53	\$1,251,657.99	\$109,245.54	\$500,718.00	\$391,472.46	\$109,245.54	\$32,774.08	\$27,311.77	\$5,462.31
St. Charles	KILLOUGH LLC	160702650	4	\$323,128.13	\$297,527.05	\$25,601.08	\$127,669.00	\$102,067.92	\$25,601.08	\$7,680.48	\$6,400.40	\$1,280.08
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$1,278,253.49	\$1,160,350.64	\$117,902.85	\$397,761.00	\$279,858.15	\$117,902.85	\$35,371.40	\$29,476.18	\$5,895.22
St. Charles	MARK VII HOSPITALITY LIMITED	170702225	5	\$81,805.59	\$77,791.85	\$4,013.74	\$26,358.00	\$22,344.21	\$4,013.79	\$1,204.19	\$1,003.49	\$200.70
St. Charles	NLHM Inc.	160702847	4	\$141,638.63	\$128,197.60	\$13,441.03	\$49,199.00	\$35,757.97	\$13,441.03	\$4,032.56	\$3,360.46	\$672.10
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$4,603,437.68	\$4,218,184.63	\$385,253.05	\$1,499,001.00	\$1,113,747.95	\$385,253.05	\$115,576.68	\$96,313.94	\$19,262.74
St. Charles	Panman, LLC	160703257	5	\$20,167.79	\$17,246.68	\$2,921.11	\$8,129.00	\$5,207.89	\$2,921.11	\$876.43	\$730.36	\$146.07
St. Charles	Riverside Pizza, Inc.	160702553	4	\$1,864,741.40	\$1,716,718.40	\$148,023.00	\$645,893.00	\$497,870.00	\$148,023.00	\$44,407.28	\$37,006.09	\$7,401.19
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$1,933,510.94	\$1,784,184.33	\$149,326.61	\$597,399.00	\$448,072.39	\$149,326.61	\$44,798.26	\$37,331.88	\$7,466.38
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$2,361,313.56	\$2,146,438.64	\$214,874.92	\$802,601.00	\$587,726.08	\$214,874.92	\$64,462.94	\$53,719.13	\$10,743.81
REPORT TOTAL:		16 Establishments	69	\$29,739,179.76	\$27,357,940.06	\$2,381,239.70	\$9,794,235.00	\$7,412,839.50	\$2,381,395.50	\$714,424.37	\$595,353.85	\$119,070.52

ILLINOIS GAMING BOARD VIDEO GAMING REPORT

Video Gaming Business A
September 2016 - January 2018

2/14/2018

1:47 pm

			VGT Wagering Activity			VGT Income			VGT Tax Distribution				Remaining Profits \$103,615.72	
Establishment	Municipality	# Terminals	Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share	Municipality Share + State Share = 30%	Terminal Operator 50%	Establishment (VG Business A) 50%
Video Gaming Business A	St. Charles	4	\$1,864,741.40	\$1,716,718.40	\$148,023.00	\$645,893.00	\$497,870.00	\$148,023.00	\$44,407.28	\$37,006.09	\$7,401.19	\$44,407.28	\$51,807.86	\$51,807.86



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Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

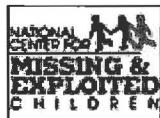
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(230 ILCS 40/25)

Sec. 25. Restriction of licensees.

(a) Manufacturer. A person may not be licensed as a manufacturer of a video gaming terminal in Illinois unless the person has a valid manufacturer's license issued under this Act. A manufacturer may only sell video gaming terminals for use in Illinois to persons having a valid distributor's license.

(b) Distributor. A person may not sell, distribute, or lease or market a video gaming terminal in Illinois unless the person has a valid distributor's license issued under this Act. A distributor may only sell video gaming terminals for use in Illinois to persons having a valid distributor's or terminal operator's license.

(c) Terminal operator. A person may not own, maintain, or place a video gaming terminal unless he has a valid terminal operator's license issued under this Act. A terminal operator may only place video gaming terminals for use in Illinois in licensed establishments, licensed truck stop establishments, licensed fraternal establishments, and licensed veterans establishments. No terminal operator may give anything of value, including but not limited to a loan or financing arrangement, to a licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment as any incentive or inducement to locate video terminals in that establishment. Of the after-tax profits from a video gaming terminal, 50% shall be paid to the terminal operator and 50% shall be paid to the licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment, notwithstanding any agreement to the contrary. A video terminal operator that violates one or more requirements of this subsection is guilty of a Class 4 felony and is subject to termination of his or her license by the Board.

(d) Licensed technician. A person may not service, maintain, or repair a video gaming terminal in this State

unless he or she (1) has a valid technician's license issued under this Act, (2) is a terminal operator, or (3) is employed by a terminal operator, distributor, or manufacturer.

(d-5) Licensed terminal handler. No person, including, but not limited to, an employee or independent contractor working for a manufacturer, distributor, supplier, technician, or terminal operator licensed pursuant to this Act, shall have possession or control of a video gaming terminal, or access to the inner workings of a video gaming terminal, unless that person possesses a valid terminal handler's license issued under this Act.

(e) Licensed establishment. No video gaming terminal may be placed in any licensed establishment, licensed veterans establishment, licensed truck stop establishment, or licensed fraternal establishment unless the owner or agent of the owner of the licensed establishment, licensed veterans establishment, licensed truck stop establishment, or licensed fraternal establishment has entered into a written use agreement with the terminal operator for placement of the terminals. A copy of the use agreement shall be on file in the terminal operator's place of business and available for inspection by individuals authorized by the Board. A licensed establishment, licensed truck stop establishment, licensed veterans establishment, or licensed fraternal establishment may operate up to 5 video gaming terminals on its premises at any time.

(f) (Blank).

(g) Financial interest restrictions. As used in this Act, "substantial interest" in a partnership, a corporation, an organization, an association, a business, or a limited liability company means:

(A) When, with respect to a sole proprietorship, an individual or his or her spouse owns, operates, manages, or conducts, directly or indirectly, the organization, association, or business, or any part thereof; or

(B) When, with respect to a partnership, the individual or his or her spouse shares in any of the profits, or potential profits, of the partnership activities; or

(C) When, with respect to a corporation, an individual or his or her spouse is an officer or director, or the individual or his or her spouse is a holder, directly or beneficially, of 5% or more of any class of stock of the corporation; or

(D) When, with respect to an organization not covered in (A), (B) or (C) above, an individual or his or her spouse is an officer or manages the business affairs, or the individual or his or her spouse is the owner of or otherwise controls 10% or more of the assets of the organization; or

(E) When an individual or his or her spouse furnishes 5% or more of the capital, whether in cash, goods, or services, for the operation of any business, association, or organization during any calendar year; or

(F) When, with respect to a limited liability company, an individual or his or her spouse is a member, or the individual or his or her spouse is a holder, directly or beneficially, of 5% or more of the membership interest of the limited liability company.

For purposes of this subsection (g), "individual" includes all individuals or their spouses whose combined interest would qualify as a substantial interest under this subsection (g) and whose activities with respect to an organization, association, or business are so closely aligned or coordinated as to constitute the activities of a single entity.

(h) Location restriction. A licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment that is (i) located within 1,000 feet of a facility operated by an organization licensee licensed under the Illinois Horse Racing Act of 1975 or the home dock of a riverboat licensed under the Riverboat Gambling Act or (ii) located within 100 feet of a school or a place of worship under the Religious Corporation Act, is ineligible to operate a video gaming terminal. The location restrictions in this subsection (h) do not apply if (A) a facility operated by an organization licensee, a school, or a place of worship moves to or is established within the restricted area after a licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment becomes licensed under this Act or (B) a school or place of worship moves to or is established within the restricted area after a licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment obtains its original liquor license. For the purpose of this subsection, "school" means an elementary or secondary public school, or an elementary or secondary private school registered with or recognized by the State Board of Education.

Notwithstanding the provisions of this subsection (h), the Board may waive the requirement that a licensed establishment, licensed truck stop establishment, licensed fraternal establishment, or licensed veterans establishment not be located within 1,000 feet from a facility operated by an organization licensee licensed under the Illinois Horse Racing Act of 1975 or the home dock of a riverboat licensed under the Riverboat Gambling Act. The Board shall not grant such waiver if there is any common ownership or control, shared business activity, or contractual arrangement of any type between the establishment and the organization licensee or owners licensee of a riverboat. The Board shall adopt rules to implement the provisions of this paragraph.

(i) Undue economic concentration. In addition to considering all other requirements under this Act, in deciding whether to approve the operation of video gaming terminals by a terminal operator in a location, the Board shall consider the impact of any economic concentration of such operation of video gaming terminals. The Board shall not allow a terminal operator to operate video gaming terminals if the Board determines such operation will result in undue economic concentration. For purposes of this Section, "undue economic concentration" means that a terminal operator would have such actual or potential influence over video gaming terminals in Illinois as to:

- (1) substantially impede or suppress competition among terminal operators;
- (2) adversely impact the economic stability of the video gaming industry in Illinois; or
- (3) negatively impact the purposes of the Video Gaming Act.

The Board shall adopt rules concerning undue economic concentration with respect to the operation of video gaming terminals in Illinois. The rules shall include, but not be limited to, (i) limitations on the number of video gaming terminals operated by any terminal operator within a defined geographic radius and (ii) guidelines on the discontinuation of operation of any such video gaming terminals the Board determines will cause undue economic concentration.


(j) The provisions of the Illinois Antitrust Act are fully and equally applicable to the activities of any licensee under this Act.

(Source: P.A. 97-333, eff. 8-12-11; 98-31, eff. 6-24-13; 98-77, eff. 7-15-13; 98-112, eff. 7-26-13; 98-756, eff. 7-16-14.)

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	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIA4
	Title:	Recommendation to Approve Resolution Authorizing Application to Kane County Riverboat Grant Program (7th Avenue Creek).	
	Presenter:	Karen Young/Peter Suhr	
Meeting: City Council		Date: March 19, 2018	
Proposed Cost: n/a		Budgeted Amount: \$1,621,233	Not Budgeted: <input type="checkbox"/>
<p>Each year Kane County offers grant programs to help improve the quality of life within Kane County. The City of St. Charles successfully received funding in the past from the Kane County Riverboat Grant Program to assist with the completion of the Bob Leonard Riverwalk Project, Municipal Center Parking Lot and most recently the 7th Avenue Creek Watershed Plan and design project. Staff is proposing to submit an application for the Kane County Riverboat Grant funding for the 7th Avenue Creek Project.</p> <p>The 7th Avenue Creek project application includes the costs associated with the construction for the culvert replacement at the Public Works entrance off of 7th Avenue and the lining/repairs to the existing culvert under 7th Avenue. The total amount proposed in the budget for FY18/19 is \$1,621,233, with the grant application being proposed at \$100,000.</p> <p>The 2018 grant application will be requesting an amount of \$100,000 for this project, which is the maximum allowable amount under this grant. As part of the application submittal to the County, approval of the attached resolution is required. Staff has been working closely with Kane County staff on the submittal and for these reasons staff requests that the City Council approve the resolution to authorize the application of the grant and to allow staff to execute all documents upon receipt of grant monies.</p> <p><i>This item was presented at the March 5, 2018 Government Operations Committee meeting where it received a vote of 8-1 in favor of this recommendation.</i></p>			
<p>Attachments (please list):</p> <p>* Resolutions Authorizing Application to Kane County Riverboat Grants</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommendation to approve a Resolution Authorizing Application to Kane County Riverboat Grant and that the City Administrator be authorized to execute all necessary documents for the 7th Avenue Creek Project.</p>			

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing Application for Kane County Development
Funds and Execution of all Necessary Documents**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles has determined that it is in its best interests to submit an application for Kane County Riverboat Funds for the 7th Avenue Creek Project, and;

WHEREAS, said project will include the construction for the 7th Avenue Creek and 7th Avenue Creek Tributary, and;

WHEREAS, the Kane County Board must approve said application and will require the City of St. Charles to execute a Funding Agreement and other necessary documents upon approval.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That Mark Koenen, City Administrator, is hereby authorized to execute an application for Kane County Riverboat Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the City of St. Charles to Kane County requesting the dispersal of funds.

SECTION TWO: That any changes to the above-stated project description must be approved by the City of St. Charles.

SECTION THREE: This Resolution shall be in full force and effect upon its passage and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2018.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2018.

Resolution No. _____

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Ray P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIC5

Title:

Motion to approve a Resolution Establishing the 2018 Inclusionary Housing Fee In-lieu Amount

Presenter:

Rita Tungare

Meeting: City Council

Date: March 19, 2018

Proposed Cost:

Budgeted Amount: N/A

Not Budgeted:

☐**Executive Summary** (*if not budgeted please explain*):

On March 12, 2018, a joint meeting of the City Council and Housing Commission was held. The Inclusionary Housing fee in-lieu amount for 2018 was discussed, pursuant to Title 19, the Inclusionary Housing Ordinance.

City Council voted 9-0 on a motion to direct staff to prepare a resolution setting the 2018 fee in-lieu amount at \$36,409.75 for all residential unit types.

This fee in-lieu amount is based on the cost of providing a 25% down-payment for one affordable unit priced at \$145,639, which is the affordable home price for St. Charles determined by the Illinois Housing Development Authority in the *Affordable Housing Planning and Appeal Act: 2013 Report on Statewide Local Government Affordability*.

Attachments (*please list*):

- Resolution

Recommendation/Suggested Action (*briefly explain*):

Motion to approve a Resolution Establishing the 2018 Inclusionary Housing Fee In-lieu Amount.

City of St. Charles, Illinois
Resolution No. 2018-_____

A Resolution Establishing the 2018 Inclusionary Housing Fee In-lieu Amount

**Presented & Passed by the
City Council on _____**

WHEREAS, Section 19.02.060 of Title 19 of the City Code, the Inclusionary Housing Ordinance, provides that the City Council shall determine annually the amount of the per-unit fee in-lieu of providing Affordable Units required by the Inclusionary Housing Ordinance.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois:

1. Pursuant to Section 19.02.060 of Title 19 of the City Code, the Inclusionary Housing Ordinance, the 2018 Inclusionary Housing Fee In-lieu is hereby \$36,409.75 per Affordable Unit required by the Inclusionary Housing Ordinance.
2. Pursuant to Section 19.02.060 of Title 19 of the City Code, the Inclusionary Housing Ordinance, said Inclusionary Housing Fee In-lieu shall remain in full force and effect for calendar year 2018.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 19th day of March, 2018.

Raymond P. Rogina

Attest:

City Clerk/Recording Secretary

Voice Vote:

Ayes:

Nays:

Resolution No. _____

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Absent:

Abstain:

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, JANUARY 29, 2018, 7:00 P.M.**

Members Present: Vice Chairman Gaugel, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Vitek, Aldr. Bessner, Aldr. Lewis (via telephone)

Members Absent: Aldr. Stellato

Others Present: Ray Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works – Engineering; Tom Bruhl, Electric Manager; Tim Wilson, Environmental Services Manager; AJ Reineking, Public Works Manager; Jim Keegan, Police Chief; Joe Schelstreet, Fire Chief; Chris Minick, Director of Finance

1. Meeting called to order at 7:00 p.m.

Aldr. Payleitner: I would like to make a Point of Privilege before the roll is called, but I would like to offer an explanation. I was supposed to be out of town and before I left, I asked Aldr. Gaugel to Chair tonight's meeting so since he is prepared, I hand over the gavel.

2. Roll Call

K. Dobbs:

Stellato: Absent

Silkaitis: Present

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Present

Gaugel: Present

Vitek: Present

Bessner: Present

Lewis: Present (via telephone)

3. Motion to approve Ald. Lewis to attend this meeting via telephone.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

4.a. Electric Reliability Report – Information only.

4.b. Active River Project Update – Information only.

5.a. Recommendation to approve Parking Lot, Street Closure and Use of Amplification Equipment for St. Charles Cruise Nights.

Police Chief Jim Keegan presented. This is the 8th year we have done St. Charles Cruise Nights. The information is contained in your packets; these run on consecutive Tuesdays and there are some rain dates identified.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.b. Recommendation to approve Street and Parking Lot Closures for the 2018 Sly Fox Half Marathon.

Police Chief Jim Keegan presented. This is the third annual Sly Fox Marathon to be held on April 21, 2018. There have been no issues with the two previous events.

Aldr. Payleitner: Did they close parking on Dean Street last year or is that new? I just want to make sure the neighbors have advance notice because that will probably mean no overnight parking for them.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Vitek. Approved unanimously by voice vote. **Motion carried**

6.a. Update Presentation for the New Police Facility – Information only.

Peter Suhr presented. Our last update to you was in November, so we wanted to bring you updated information. We have an aggressive schedule we are going to show you tonight that is going to require continual update at Committee level, most of which will require you to give a nod that we are doing the right thing so we can move from one phase of the project to the next.

As you know, Riley Construction joined our team a couple months ago and along with FGM Architects, the project team has been working diligently through the schematic design phase of the project. Tonight is an opportunity for us to give you a preview of the work we have been doing in this phase and present the latest project schedule to you as well. Next month we will be asking for your approval of the schematic design phase so that we can move on to the design development phase. The slide in front of you describes the linear project approach by phases. We will be asking for your approval at the end of each one of the phases in order to move on to the next one.

Presentation by Peter Suhr.

Aldr. Payleitner: Are we providing parking for the doctor's office?

Mr. Suhr: It is shown that way right now, we have not finalized that deal; but they do have rights to park on our property.

Aldr. Payleitner: How big is the community training room?

Chief Keegan: It seats 80 people.

Aldr. Silkaitis: Back to the doctor's office. If we are obligated to provide them parking, at what point do they have to pay for some of these improvements?

Attorney McGuirk: They have designated parking spaces on the south and they have general easement rights to parking beyond that but we do have to allow them to park somewhere. We have reached out to them to talk about where the parking should be. In those agreements, they do reimburse the City for their proportionate share of maintenance costs. I can't say how it's gone over the years, but there is language in there.

Aldr. Silkaitis: But since we are starting fresh we can enforce the rules that are already there?

Attorney McGuirk: Correct.

Aldr. Silkaitis: We are going to create entrances and exits for all these businesses. Do they have an obligation to participate in this improvement or not?

Mr. Suhr: The maintenance agreement that Attorney McGuirk was just speaking of will also include maintenance for those shared corridors for snow plowing and maintenance of those drives so yes, that is in place right now.

Aldr. Lemke: Is there any cross access allowed behind Rookies?

Mr. Suhr: We designed our facility within the redline to accommodate our needs so if there is any extra parking in the areas that you suggested and we can utilize those in the

interim that would be fine. Our team didn't want to plan for that recognizing the site may be developed and the parking might go away.

No further discussion.

6.b. Presentation of Pavement Management – Information only.

Karen Young presented. I'm here tonight to present the Public Works initiatives regarding the maintenance of the City's roadway infrastructure system and to memorialize our proposed Pavement Management Program. The Public Works Engineering Division has been working over the past year to gather data, evaluate information and research to come up with the proposed options for this program.

I would like to take a moment to thank our team; there have been a lot of people involved in putting this together. I also wanted to introduce Ken Jay, he comes to us from the Village of Elk Grove; Ken has been with us for about a year and he has been tasked with gathering a lot of the data and helped prepare the report that you are going to see tonight. Ken is also the person out in the field during construction with our street program.

Tonight's presentation does not have a formal recommendation, but we are happy to answer any questions that you have at the end of the presentation.

Presentation by Karen Young.

Vice Chairman Gaugel: Thank you, Karen; that is a lot of great information and a lot of hard work went into that.

Aldr. Lemke: I think this is great that we are entertaining a broader choice of options. But the pozz base is probably deteriorated already so I hope we don't ignore it and put money entirely in the crack sealing. The best take away from this is when someone calls us and says they have a pothole and they want the whole street replaced, we have a structured basis on which to say this is why we are doing crack sealing and not total replacement.

Mrs. Young: Absolutely. And this plan does not ignore the pozz; if anything, this plan is addressing it. This plan incorporates everything, it tries to balance and blend the entire program. It is going to take some time to get those streets completed and we are going to have some different techniques to get there.

Aldr. Lemke: Can some of the pozz base without high traffic be stretched?

Mrs. Young: We've done that already; for example, Highgate Course was in very poor condition and we had to make a choice to either forsake our whole program for one road or look at a different strategy. We are going to have to do maintenance strategies in the short term until we can get to reconstruction.

Aldr. Bessner: Is there an average or basis point in determining the overall age of the entire roadway system?

Mrs. Young: If I understand what you are asking, do we know the age of all our roadways?

Aldr. Bessner: Yes, that is part of the question. I'm just trying to determine if we have done this in the past; reconstruct, resurface or repair a majority of our roadways at any given time over five or ten years.

Mrs. Young: The City has been doing reconstruction and resurfacing over time. This program identifies exactly what the problems are. In the past, we have done things on a visual need and this takes into account a more holistic approach. We need to determine how much money we need to achieve the goals that City Council desires; if it's only what we have today, we have to come up with strategies on how to use that money, or if we determine that we increase it, then our plan is to have a holistic approach to try to touch everything.

One thing I didn't talk about is there was significant growth in Kane County and the City at one time. Some of the things that are coming down the pipe are major subdivision developments that we constructed at the same time. Those are things we really have to start projecting for. If we keep on the approach that we are going, those are going to hit us so fast we are not going to be able to address those needs.

If your question was in regard to the age of pavement, we have done a fantastic job on research to document it. Each year that we do a program, we input that data into the program.

Aldr. Bessner: Is a 50 year road more expensive overall because of its age?

Mrs. Young: Pavement design is typically a 20 year design, meaning you are going to resurface it after 25-30 years; you don't reconstruct the road after 20 years. We may do two surfacing in 50 years and then re-evaluate it again. If you have good drainage and good base under the pavement, it can last a really long time.

Aldr. Bessner: So a lot of this is maintenance.

Mrs. Young: Yes, there are roadways that were constructed during a time when pavement standards were different and we are finding that are really thin. Those are some of the things we have to start to look at when we go back to these roadways.

Aldr. Payleitner: Roads are one of the most important things that we do. If we ever get to the 25 year resurfacing cycle, at that point, is there ultimately a cost savings?

Mrs. Young: A cost savings in the term that we are able to do more. We will be able to distribute the funds across a greater amount of pavement and also changing the type of improvements we are doing.

Aldr. Payleitner: So that's the goal, it's not to get to a point where our maintenance costs are decreased or anything like that.

Mrs. Young: The more you maintain roads when they are newer; you are not getting to a point where you are doing bigger patches so you will see a savings in a different way.

Aldr. Turner: We need to keep assessments going to get money from the County; the only people who are being hurt by this are the residents because this is going to cost them more money down the road.

No further discussion.

6.c. Recommendation to approve Change Order with Hooper Corporation for Overhead Contractor Services.

Tom Bruhl presented. Hooper Corporation was the low evaluated bidder for Time and Equipment rate. They have been on staff working with us since November; right now they are on Rt. 31 working their way south from Red Gate. We finished our pole inspection program which resulted in a much bigger set of poles that we need to address. There are 14 that are priority which means they are so rotted they could fall over any day, and then 112 that are in varying stages of deterioration inside. On top of that, we have about 800 they found some other defect that requires some of type of remediation.

The original purchase order got us three months of their contract labor and that was partially an evaluation of how this crew was working, how their operations are, how their public relations are, how they deal with traffic control. All these finer points are things that can create significant problems. The goal is to extend them on the poles until April 30. It also keeps them on property in the event we have a spring storm, we would have first right of refusal.

It is my recommendation to approve a change order with Hooper Corporation for overhead contractor services for \$288,000.

Vice Chairman Gangel: 800 poles seems like a lot. What portion of that do you feel this \$288,000 would cover?

Mr. Bruhl: This \$288,000 will get us another 30-40 people off the reject list. These poles have our Three Phase on them, so if they were to fall over, it's going to be a major outage, widespread with major damage.

No further discussion.

Vice Chairman Gaugel: Kristi, could you call a roll please.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: No vote (Vice Chairman)

Vitek: Yes

Bessner: Yes

Lewis: Yes (via telephone)

Stellato: Absent

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by roll call vote. **Motion carried**

6.d. Recommendation to approve Purchase Order with Archon Construction for Legacy Substation Concrete Footer Work.

Tom Bruhl presented. We received four bids for the concrete footers. The low bidder was contacted because they were less than half of everyone else so we suspected something was missed and in fact there were four foundations they left off their bid and they provided an alternative to bring it up, but after the bid is open, that is an unfair thing to do. We talked to them about the fact that we couldn't accept their bid unless they were willing to do the whole scope of work for what the originally bid and they did not want to do that. We rejected their bid as not complete.

The next low bidder was Archon Construction who is the contractor who built the rest of the substation so they are familiar with it; they are familiar with the specs. We covered everything with them to make sure everything was included in their bid and it is all confirmed.

It is my recommendation to award a Purchase Order with Archon Construction for the Legacy Substation Concrete Footer work in the amount of \$107,300.

No further discussion.

Vice Chairman Gaugel: Kristi, please call a roll.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: No Vote (Vice Chairman)

Vitek: Yes

Bessner: Yes

Lewis: Yes (via telephone)

Stellato: Absent

Motioned by Aldr. Bessner, seconded by Aldr. Lemke. Approved unanimously by roll call vote. **Motion carried**

6.e. Phosphorus Removal and Digester Improvements Project Update – Information only.

Tim Wilson presented. I'm here to give the Committee an update on the Phosphorus Removal and Digester Improvements Project. We haven't had an update to this point because of the weather, but now the contractor is on site and we are moving forward with the project so you will see an update on a monthly basis, either in the Administrative Section of the Agenda or if I have something for your approval, there will be a presentation.

Presentation by Tim Wilson.

No further discussion.

6.f. Campton Hills Water Tower Painting Logo Design – Information only.

Tim Wilson presented. My intent of this conversation is to get your opinion about the logo and the painting of the Campton Hills Water Tower. The Campton Hills Water Tower is located at the intersection of Rt. 64 and Campton Hills Road. We are in the design phase now, getting the bid documents ready for the painting, and pending budget approval, we would like to go out to bid in May and paint it sometime between July and October. We are making it a bigger window so we can get competitive bids.

The project budget for this is \$850,000 which includes a complete sandblasting of the tank inside and out which will also including skirting. Our recommendation is to use the same logo design we used for the Red Gate Water Tower; there will be some minor differences because of the shape. The stem will be white, the underside of the tank will

be blue and there will be a larger area where “St. Charles” will be, so we are considering upsizing the lettering and the fox itself, and there will be a blue line at the top of the tank.

Aldr. Bessner: I think it is okay to stick with the same design. “St. Charles” is currently written on three sides; can you still do that?

Mr. Wilson: Yes, I believe so. We have a lot more space on this one so I believe we can look at the spacing differently to accomplish that.

Aldr. Lemke: I would agree with Aldr. Bessner’s comments.

Aldr. Gaugel: I would go off of lessons learned from the Red Gate Water Tower, since myself and Aldr. Krieger were called by residents who were within viewing range; are we doing something to notify the surrounding neighbors of the changes?

Mr. Wilson: We will definitely notify the neighborhoods of the construction because they will be concerned about the sandblasting operations and paint drifting. As far as the look, we weren’t planning on providing that, but we could put up a project page on the website.

Aldr. Gaugel: I would cover it in the DEN that there are changes coming to the water tower, to at least get the word out.

Aldr. Turner: My whole neighborhood sees that tower and I’ve never had any complaints about the design itself, so I would say if you want to do exactly what’s on the Red Gate Water Tower, I wouldn’t see anyone being angry about that.

No further discussion.

6.g. Refuse Contract Discussion – Information only.

Tim Wilson presented. I would like to present you with information about conversations we have been having with surrounding communities and a study that we did regarding refuse contracts and trends that we are seeing in the industry. At the end of the conversation, I will be looking for feedback on a fully automated refuse collection program.

Our current contract with Advanced Disposal expires June 30, 2018. Typical contract length is five years; the original contract started in 2008, we extended the contract in 2013. Batavia and Geneva have the same expiration date. We have had conversations with their Public Works Departments about a joint contract, much like our sewer lining program.

In preparation of the upcoming bid, we have reviewed about 13 other contracts in the Fox Valley area; we are seeing a lot of trends in services provided and the fees paid by

residents. Currently our program is a sticker and cart rental program. Contractors are starting phase out these programs by driving the costs up, and there are several reasons for that; higher labor costs, higher labor injuries, they need more equipment on the roads, a sticker program is the lowest productivity option and there is newer technology that has come along in the last ten years since we have rewritten our contracts.

Geneva and Batavia Public Works Departments are both presenting to their City Council this month also and then we will get back together to share what was discussed. In the Fox Valley area, several communities have moved away from the sticker program because of all the higher costs and increased sticker fees. The alternative to a sticker program is a fully automated program which is again driven by technology in the trucks. The fully automated program means that everyone has a uniform garbage and recycling bin. Our current program allows residents to have bags with stickers and different shapes and sizes of refuse cans which causes the operator to hop out at every stop. With the fully automated program, the driver can stay on the truck and quickly move down the street, increasing the economics of refuse pick up.

Regionally we see a reduction in cart rental costs by communities that have gone to a fully automated program. Because our contract is 10 years old, some of the language is outdated. There are additional services that other communities are receiving for that lower cost that we may want to add to our contract. There are options available for the half bag program that is in the contract now. Another benefit of going to the fully automated program is that it will promote City beautification.

Over the next several months, Public Works is going to work with Geneva and Batavia to see if we can update our contract language to meet the needs of all three communities and we are going to look at options that we might not be taking advantage of like other communities are such as yard waste, electronics, bulk items and emergency services. I would like to collect your general thoughts about us moving to a fully automated program.

Aldr. Silkaitis: How are you figuring the cost savings? Everyone buys stickers and uses them differently.

Mr. Wilson: The savings is for residents who are currently renting toters. We can provide plenty of options of different size toters for lower use residents. Those are the things we are going to work through and then come back to you with an update and ask for your feedback.

Aldr. Silkaitis: Where do you store these toters, the two big ones? A lot of times I see them and they are sitting on the side of the house. So the street is beautiful, but now the side of the houses look bad because there is no room to store them in the garage. That's one concern I have; you are fixing one problem, but you are creating another.

Mr. Wilson: We can continue to have a discussion about that and determine how we want to handle that.

Aldr. Payleitner: So there will be different sizes and they will still be efficient with the automation?

Mr. Wilson: Yes.

Aldr. Payleitner: I think this is great. My son lives in Glen Ellyn and they are 100% automated. It's amazing how efficient their garbage day is, but it took a lot of training; cans have to be so many feet from the curb, etc.

Mr. Wilson: We have those rules now, so our residents should be used to it.

Aldr. Lemke: If we have options for smaller toters, I think that would be good. I would like to know if they would be able to nest, one inside the other. Also, if they are going to be involved in leaf pick up, it would be helpful to know more about that. It would be helpful to know what other communities are doing about leaf pick up, either in bags or on the parkway and if brush pick up is included in that.

Aldr. Silkaitis: How can we recycle batteries?

Mr. Wilson: Kane County holds events; I believe there are flyers in the lobby of City Hall and at the Public Works facility. Also, Kristi is saying you can take them to Batteries Plus.

Vice Chairman Gaugel: Is there someone from the public who would like to address the Committee?

Tish Powell, I am the Municipal Marketing Manager with Advanced Disposal. I'm joined by Chris Rooney, General Manager for the Batavia Hauling Division. Our address is 1660 Hubbard Avenue, Batavia, IL. I would like to thank you for your business and your continued trust in us in providing services to your community. Obviously we have been your contracted service provider for a number of years and we appreciate the partnership. I also want to thank your Public Works team; it is always great working with them. They are very attentive and work very hard for your community.

We are here to answer any questions you have about our program. Tim did a great job talking about the trends in the industry. One thing I would add about why you are seeing communities move away from the sticker based program is that everyone doesn't participate in the cost and that's why you are seeing the sticker rates go up so much. Probably the best example of what that looks like for municipalities is your sewer and water service; regardless of how much water and sewer service you use, there is typically a service charge that everyone pays just to make sure that service is provided to each resident. With sticker based programs similar to what the Tri-Cities currently have, there

is no base fee that everyone pays regardless if they put out a bag every week, every other week or every month. Obviously we as a contractor have to run those expensive trucks up and down the street every week to pick up garbage. When you spread that cost more equitably across the board, that's why you are seeing the rates go down significantly in the fully automated programs because everyone is sharing in the cost of that service.

Vice Chairman Gaugel: So if you have someone who doesn't produce much garbage, maybe one bag a month, their cost presumably would go up. Like you said, everyone shares in the cost, but the cost could go up for someone who has limited garbage on a weekly basis.

Ms. Powell: But that is pretty rare. I'm big into sustainability and I recycle a lot myself at home but we still manage to fill up at least ½ a 64 gallon toter of trash every week. Unfortunately the reason a lot of people think they are recycling everything they possibly can and don't generate a lot of trash is because they are unfortunately throwing a whole lot of things in the recycling container that are truly not recyclable, which gets to another issue that is not unique to Advanced Disposal, but industry wide and that is the crisis in the recycling market where there is a lot of contamination coming from residential programs in particular. Volume based programs unfortunately contribute to that because there is a clear incentive for people to put non-recyclable items in their recycling cart to avoid paying for additional stickers. Obviously some of that may be intentional, but I also know that some of it is unintentional.

Aldr. Turner: I think it's going to be a must to get the smaller toters.

Ms. Powell: That is something we do in other communities. Several of them have this fully automated cart program. Obviously we are interested in continuing the partnership with the City and want to sit down and talk about what best serves your community.

Aldr. Lemke: My sense is if they don't nest, then it would be a violation of the contract. That's what I do now; the truck comes by, it's fully automated, it grabs one at a time depending on which truck it is and when he's done, I put the two of them together, one inside the other.

Ms. Powell: Unfortunately they are not designed to nest into each other because of the wheels that are on them. In my experience, most communities adopt Ordinances that regulate cart storage. Most communities will allow outside storage as long as they cannot be seen from the street. The footprint of those carts, believe it or not, is the same footprint as the random carts from the store.

Vice Chairman Gaugel: Tim, you were looking for feedback. Did you get what you were looking for?

Mr. Wilson: Yes. I will talk with Geneva and Batavia and see what comments they received and I will bring you an update in a couple months.

Vice Chairman Gaugel: Great. I would like to switch items 7 and 8 since we have a couple comments. Any objections? No objections noted.

Aldr. Payleitner: I would like to entertain a question of the Committee. The March Government Services Committee Meeting lands on the Monday of Spring Break at the end of March. After talking with Staff, I'm wondering if the Committee would be agreeable to cancelling our March Government Services Committee Meeting. That would give staff enough time to take any needed items to February or postpone to April.

Vice Chairman Gaugel: Are there any objections to skipping the March Government Services Committee Meeting? No objections noted.

No further discussion.

7. Executive Session.

Chairman Gaugel: There will be an Executive Session tonight.

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Motion to go in to Executive Session to discuss Property Acquisition.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: No Vote (Chairman Pro Tem)

Vitek: Yes

Bessner: Yes

Lewis: Yes (via telephone)

Stellato: Absent

Motion by Aldr. Bessner, seconded by Aldr. Turner. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

10. Motion to Adjourn Executive Session.

Motion by Aldr. Turner, seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

11. Move to Adjourn Government Services Committee Meeting.

Motion by Aldr. Lemke, seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

**MINUTES
CITY OF ST. CHARLES**

**JOINT MEETING OF
THE CITY COUNCIL &
ST. CHARLES HOUSING COMMISSION
MONDAY MARCH 12, 2018 – 5:45 P.M.**

City Council

Members Present: Mayor Rogina, Aldr: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

Members Absent: Bancroft

Housing Commission

Members Present: Chair Eakins, Glenn, Hansen, Payleitner, Goettel, Waibel, Dries

Members Absent: Pietryla, Pierog

Others Present: Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Ellen Johnson, Planner; Russell Colby, Community & Economic Development Division Manager

Martha Quetsch-Kane County Chronicle

1. Call to Order

The meeting was convened by Mayor Rogina at 5:45 P.M.

2. Roll Call

Roll was called:

City Council

Members Present: Mayor Rogina, Aldr: Stellato, Silkaitis, Payleitner, Lemke (5:54pm), Turner, Gaugel, Vitek, Bessner, Lewis

Members Absent: Bancroft

Housing Commission

Members Present: Chair Eakins, Glenn, Hansen, Payleitner, Goettel (5:48pm), Waibel, Dries

Members Absent: Pietryla, Pierog

3. Introductions

Louis Dries was introduced as a new member of the Housing Commission.

4. Kane County Affordable Housing Fund

Mayor Rogina asked Ms. Johnson for clarification as to how the City's Housing Trust Fund and the County's Affordable Housing Fund could work together to make some things happen. He noted that staff is looking for some direction as to which option (A, B or C) the City would like to take for project review/approval processes for projects that request use of City funds.

Ms. Johnson stated that a few weeks ago staff met with staff from the Kane County Office of Community Reinvestment which manages their Affordable Housing Fund. It was a productive meeting; it was discussed how the City's involvement in the County fund could work, what the process would be, as well as identified some questions that the Council will need to weigh in on, if we decide to go this route. She then went through the steps and the process:

- City makes Housing Trust Fund dollars available to Kane County Affordable Housing Fund (AHF). There is currently \$730,000 in the City's Housing Trust Fund. There are two items to consider:
 1. The city would need to determine how much to make available and how to make that money available.
 - a. Choose a lump sum amount to be utilized over multiple years.
 - b. Specify an amount to be available per year, potentially over multiple years.
 - c. Determine the amount on a yearly basis.
 2. Identify requirements for how City funds are to be used, if certain types of projects or locations are preferred.
- County would then conduct its annual application cycle, which is in line with what they currently do with their Affordable Housing Fund. Housing developers would provide proposals using County and City funds to assist in creating affordable housing.
- County staff would then evaluate the proposals and do the underwriting for the project financing, and then prepare staff recommendations based on their analysis.
- County staff recommendation would then move forward to a review committee. There are three options for the review/approval process:
 - A. (County's current process) Kane Elgin Home Commission reviews County staff's recommendations and approves the project financing. The County Board does not review or approve projects.
 - B. Kane Elgin Home Commission makes a recommendation to our Housing Commission, which would then approve the project financing. This would only be for projects requesting use of City funds, within the City of St. Charles.
 - C. Kane Elgin Home Commission and our Housing Commission would each provide a recommendation to City County, which would review and approve project financing.

Aldr. Turner asked if St. Charles gets credit for a housing project in Elgin. Ms. Tungare said our funding must be used within our corporate limits. That would be the stipulation in our contract with the County.

Mayor Rogina said if we contribute \$300,000 we will minimally have \$300,000 coming back to St. Charles; is it possible to have more? Ms. Johnson said yes, a developer could get funds from Kane County and St. Charles, for a project in St. Charles.

Mr. Glenn asked if it's a match of 1 for 1. Ms. Johnson said it's whatever the developer applies for and what County staff recommends. Ms. Tungare said it could be more than 1 for 1.

Mayor Rogina mentioned that Vice Chairman Tom Hansen of the Housing Commission is on the Kane Elgin Home Commission. He suggested someone else from the City taking over a second seat.

Aldr. Lewis said we have \$750,000 now. Are we up to date or is there money out there yet? Ms. Johnson said there are some smaller projects out there; we expect to get some funds for Crystal Lofts. Mr. Colby said funds have not been collected for future residential projects that have been conceptually discussed but not approved, or haven't started construction, but there are not any large approved projects that we're waiting for money on. Aldr. Lewis asked if we're expecting a big influx with some projects that are out there. Ms. Tungare said Shodeen has been required through the PUD Ordinance to apply for tax credits to be able to build units on site. After three cycles of applying for tax credits, if they wish they would have to come back to Council and ask to pay the fee in-lieu if they are not successful in getting those tax credits; it's at the Council's discretion.

Mr. Glenn asked if we would be competing with other parts of the county for the money, and if they agree to give us funds is it a 1 for 1 match of our funds and theirs. Ms. Johnson said the County would consider proposals submitted by developers; the developers would have to be doing a project in Kane County, but if the project is in St. Charles they could request City and County funds. Mr. Glenn said they basically consider those once a year. Ms. Tungare said her understanding is they have met more than once a year. Mr. Hansen said we typically meet twice a year, once at the beginning to review the budget of a lump sum of money spread over say, five projects, then again in fall to review the status of those projects. In addition to that if there's a County approved significant project (ex. Campana) the group reconvenes if necessary to act on that because approvals expire, which is good because the underwriting could change.

Mr. Glenn said if we participated in this fashion, would it help our case to kick in some money in other parts of the county? Mr. Hansen said it definitely makes St. Charles more attractive for developers.

Aldr. Bessner asked about smaller projects or home improvement type projects. Mr. Hansen said same thing, the projects the County looks at range from large projects to small builders that build maybe 2-3 houses per year, that have continually worked with the County and know how to work through the system to get the funding.

Aldr. Silkaitis asked if there are other towns doing this, besides Elgin. Mr. Hansen said Elgin is the only other municipality and by combining with Elgin the County could receive a lot more, which is why it's called Kane-Elgin Home Commission. Elgin is a significant part of it from a funding perspective.

Aldr. Silkaitis asked if that would increase our HUD reimbursement. Aldr. Payleitner said not ours, but the developer building in St. Charles. Mr. Hansen said a developer could receive more funds if they build in St. Charles versus, for example, South Elgin.

Mr. Glenn asked if \$100,000 is significant. Mr. Hansen said he thinks the County gave out \$2.1 million last year. Ms. Tungare said it's a really good way for us to leverage our Housing Trust Fund dollars to really make a bigger impact. \$700,000 sounds like a lot, but it's really not a lot when you're

thinking about development projects. Mayor Rogina said we would receive that \$700,000+ back on developments in St. Charles through funds that the County has received from HUD. Aldr. Turner said it's a way of increasing our overall money that is available.

Mayor Rogina asked if it were imperative tonight to discuss how much money would go in. Ms. Tungare suggested getting some direction on the process. We're all learning as we go and this will give staff a chance to go back to the County to start discussing the terms of the contract. Staff will then bring the contract back to Housing Commission and Planning & Development Committee, where we can then talk about the dollars.

Mayor Rogina asked for views on the review process options. He'd like to have things streamlined as much as possible. City Council will decide how much money goes in the pot and once that's done he has complete and total faith in the Housing Commission to allot that money accordingly; he promotes option B.

Aldr. Stellato said he agrees 100% on the funding. Council will be involved with the development regardless, but as far as whether a developer complies with the funding he feels that's up to the Housing Commission.

Aldr. Silkaitis agreed; he doesn't want to micromanage.

Aldr. Lewis agreed but said it's a great deal of our money and she wonders what we do with the 708 Board, because they have to come to the Council if they're getting more than \$25,000. She's having a little pause with just putting \$100,000 out there. Aldr. Silkaitis said this is not tax payer money, it's developer money. Aldr. Payleitner said that is a good distinction.

Group consensus was for option B.

5. 2018 Inclusionary Housing Fee In-lieu

Chair Eakins said it was obvious that the former fee in-lieu was not palatable to allow St. Charles to be competitive as far as interest in development. It's been clear from Council that it is important to maintain a certain level of affordable housing within the city limits. We wanted to make a recommendation that Council might support and to make it as uncomplicated as possible and to have a rationale behind it.

Mr. Hansen said originally the \$72,819.50 fee represented a 25% down-payment on two affordable units. The State defines affordable as a home price of \$145,639. The thought was that as we collect money we would then use that money to help developers or buyers of affordable housing within the city. This year we thought if we scale it back to one affordable unit and down-payment, which is half the amount, \$36,409.75, which ties into the value of an affordable unit and how the City may use this money to help builders or buyers with the down-payment portion. Chair Eakins added that the home price is established by IHDA every five years, so we expect the home price to change this year. We felt this calculation had some strong rationale and we recommend that there is no difference in fee in-lieu for multiple family units and single-family units, in order for fee contributions to have meaningful impact and maintain the level of affordable housing in the city. The potential for combination with the

Elgin Kane housing money as well as other sources developers can go to can lay right on top of these dollars to be invested in our city. We hope Council will agree.

Mr. Glenn said we first had one fee and then the first large project came up with a lot of units and the math came out to a big number which shocked Council, which lowered the number down to \$5,000 for multi-family which doesn't get us a lot of money or units. In looking at the different types of units it was too complicated and in just saying a unit is a unit and finding a good number, it's easier to do.

Chair Eakins said for example, The Quad concept plan proposal of 155 townhomes and 256 apartments units would be a development that would cost a developer over \$100 million. Looking at that frame of reference may offer some addition to the discussion.

Aldr. Payleitner said she believes it's a common thought from both groups that when we do get that multi-family project for The Quad, we do want the units, so the fee will not be quite that high. Aldr. Lewis asked if there could be a combination of units and fee. Ms. Tungare said it's at the Council's discretion.

Mayor Rogina said the concept plan for The Quad calls for townhouses (the \$72,000 fee would apply) and apartments (the \$5,000 would apply), coming in at \$1.2 million total fee in-lieu. If we went with the \$36,000 fee for all units we're at almost \$1.5 million; a difference of about \$250,000.

Aldr. Turner said if we work with the Kane Elgin Commission, can a developer use that money to build affordable? Chairman Eakins said yes, as well as other sources of funding, but the City has to allocate that first. Mr. Glenn said it's like a 401K; we're giving the developer money but so are they, it's a match.

Ms. Waibel said there's a majority right now, without a change in the housing structure, of multi-family housing development going on so for us to increase that price would behoove us, because we don't have much space left for single-family development as it stands today.

Chair Eakins said that IHDA would be coming out this year to look at the number of affordable units in town, and we feel that will drop significantly because their formula differs from ours and housing prices are going up. We will need the affordable stock and these multi-family developments will add significantly to the numbers in St. Charles.

Mayor Rogina stated that if the Council needs more time to digest this, staff could shape a resolution for discussion at the P&D meeting on April 9, to be approved at the following Council meeting on April 16. If we kept the current fees of \$72,000 and \$5,000, no action would be necessary.

Ms. Tungare suggested a vote either way to become a matter of record that the Council has set the fee for 2018. If the Council reaches a consensus tonight of what the fee in-lieu needs to be for 2018 staff can be directed to prepare a resolution to bring to a subsequent Council meeting to set the fee in-lieu.

Aldr. Stellato feels the single fee is cleaner, easier and he really likes the suggestion, and the number is fair. We as the City need to look at other uses for property where we know retail will not go as there are elements of the market not growing, to look at other areas and think outside the box to create areas where single-family would flourish.

Aldr. Turner said single-family starter homes are almost impossible to build due to all the fees and maybe we could not have fees for those to get those in here because the Comprehensive Plan calls for that. He mentioned Anthem Heights where “starter homes” are \$362,000. Mr. Glenn said this is a problem nationwide; builders cannot build cheap and he’s not sure how to address that. Aldr. Stellato agreed; labor and material are what they are. Maybe we can help by giving the land cheaper.

*Ms. Waibel left the meeting at 6:30pm.

Aldr. Lewis asked about teardowns and if builders could get funds toward that. Mr. Glenn said those are more expensive because you buy the land and the old building, raise it, and then put up another house. Aldr. Lewis asked if they could use the Trust Fund for that. She is concerned that in only worrying about the big developments, people trying to sell homes in the neighborhoods will be stuck. Aldr. Payleitner mentioned the small ranch homes in town that could be fixed up.

Aldr. Lemke said the single rate for 2018 makes sense.

Aldr. Silkaitis said in regards to the Shodeen property, we need to state fee in-lieu or building the units. We’re getting more money but we’re not necessarily getting the units, and that bothers him. Ms. Tungare said that option has not been committed on the part of the City. At this point Shodeen is obligated to provide the units on site; that is the contractual agreement they have with the City through a Housing Agreement. If they wish to make a change down the road they will have to come back before Council to do so. Aldr. Gaugel said if they do decide not to build the units and want to pay the fee in-lieu, it will be the new fee, not what the fee was at the time of application. Ms. Tungare said correct, it will be the current fee in place at the time. Mayor Rogina added that they are building units based upon tax credits they’ve applied for. Should that fall through they are still obligated under contract to build units, unless they change their minds which then requires them to come before Council. Aldr. Payleitner added that if the senior portion fails they don’t have to spread the units all out because they will already have buildings being built. If it doesn’t go through they have the option to still provide affordable units throughout. Mr. Colby said there is a three-year period where they have to apply for the tax credits. At the end of that period they can approach Council to modify, but by default they’d have to construct the units in compliance with the ordinance and spread them out. Mayor Rogina noted that they struck out during the first year, and if it happens again is it possible they could use the Housing Trust Fund as a basis for subsidizing? Ms. Tungare said yes, if we participate in the Kane Elgin fund a developer could apply for tax credits as well as the Affordable Housing Fund through the Kane Elgin Home Commission; they could get both. Aldr. Gaugel said in the event Shodeen doesn’t get the tax credits he feels the Shodeen scenario could use more conversation; he doesn’t want them coming back and stating they can’t build them through no fault of their own. Aldr. Lewis said she understands that there’s another company building the units. Mr. Koenen said they have a contract with GC. Staff visited a property they operate in Glendale Hts. Aldr. Lemke said he thought that wasn’t for the entire parcel, only two buildings. Mr. Koenen said two connected buildings, 67 units.

A motion was made by Aldr. Stellato to direct staff to prepare a Resolution setting the 2018 fee in-lieu as a single fee at the rate suggested by the Housing Commission of \$36,409.75. Seconded by Aldr. Payleitner.

Roll Call:

Ayes: Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

Nays:

Absent: Bancroft

Motion passed 9-0

Mayor Rogina said 2019 will roll around and the group will gather again to evaluate the fee in-lieu based upon market conditions and what's happening in St. Charles. Aldr. Payleitner added that once we address the Affordable Housing Fund distribution, we will have to gather as well.

6. Additional Business

7. Public Comment

8. Adjournment at 6:36pm