

AGENDA
CITY OF ST. CHARLES
NATURAL RESOURCES COMMISSION MEETING
RALPH GRATHOFF, CHAIRMAN

THURSDAY, SEPTEMBER 10, 2020 – 7:00 P.M.
PUBLIC WORKS OFFICE, TRAINING ROOM
1405 SOUTH 7TH AVENUE

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Introduction of Visitors, Comments and Concerns**
- 4. Minutes: Review and Approval**
 - A. Motion to accept and place on file minutes of the August 13, 2020 Natural Resources Commission meeting.
- 5. Old Business**
 - A. Greenest Region Compact
- 6. New Business**
 - A. New Student Commissioner – Anastasia Smith-Becker
 - B. Park District & River Corridor Foundation Clean-Up – Comm. Otto
- 7. Committee Reports**
 - A. Education Committee
 - B. Langum Woods Clean-Up Committee
 - C. New Committee [Name to be Determined]
 - D. Single-Use Bag Committee
- 8. Communications**
 - A. Motion to accept and place on file Public Services Division Tree Activity Reports for August 2020.
- 9. Additional Items**
 - A. Commissioners
 - B. City Staff
 - C. Visitors
- 10. Adjournment**

Next meeting – October 8, 2020

**MINUTES
CITY OF ST. CHARLES
NATURAL RESOURCES COMMISSION MEETING
RALPH GRATHOFF, CHAIRMAN
AUGUST 13, 2020**

Members Present: Tom Galante, Heather Goudreau, Ralph Grathoff, Suzi Myers, Pam Otto, Bryan Wirball. Present via WebEx: Ryan Johnson, Loren Nagy.

Members Absent: Kathy Brens, Angela Churchill, Lee Haggas.

Others Present: Marcelline D'Argento, AJ Reineking.

Visitors Present: None.

1. Call to Order & Pledge of Allegiance

The meeting was convened by Chair. Grathoff at 7:03 p.m.

2. Minutes Review and Approval

Motion to approve and place into the public record the minutes of the July 9, 2020 Natural Resources Commission [NRC] meeting. Motion by Comm. Myers, second by Comm. Goudreau to approve the minutes. Voice vote: unanimous; nays – none. Motion carried at 7:05 p.m.

3. Old Business

A. Greenest Region Compact II

Mr. Reineking reported on behalf of intern Jack Jordan [absent] regarding Mr. Jordan's discussion with Abby Beck, an alderwoman with the City of Batavia and former member of the Batavia Environmental Commission. The Batavia Commission condensed the information in the Greenest Region Compact [GRC] spreadsheet and presented it graphically to the Batavia City Council as a means to illustrate where Batavia had made progress and where additional work could be done. The Batavia Commission also developed a set of yearly sustainability goals. The presentation and goals may be viewed at: <http://cityofbatavia.net/AgendaCenter/ViewFile/Item/11983?fileID=8545>. The NRC may consider making a similar presentation to the St. Charles City Council.

B. Student Commissioners

Chair. Grathoff inquired as to the status of the NRC Student Commissioners. Ms. D'Argento reported all of the Student Commissioners resigned from the NRC in July as they have graduated from high school and will be attending college out of state. The Commissioners noted the positive contributions made by the students and the value of having students serve on the NRC.

There are four open positions for high school and/or college Student Commissioners. Comm. Goudreau stated she would contact the high school Eco Clubs, and Comm. Myers suggested the NRC also contact high school department chairpersons to fill the openings. Comm. Wirball stated he would speak to the St. Charles District 303 School Board in his capacity as a member of the district's Citizen's Advisory Committee.

4. New Business

A. Open Meetings Act Training

Ms. D'Argento informed the NRC that all members of the city's Boards and Commissions are required to complete Open Meetings Act training. The training is done through the Illinois Attorney General's website, and Certificates of Completion should be submitted to the city as soon as training is completed.

5. Committee Reports

A. Education Committee

Comm. Myers reviewed the upcoming articles the Commissioners are writing for *The Den*.

B. Langum Woods Clean-Up Committee

None.

C. New Committee

Comm. Goudreau reported the second annual NRC-sponsored pumpkin collection is scheduled for Saturday, November 7, 2020. Dumpsters will be obtained from Lakeshore Recycling Services, and signage made by Public Works for last year's event will be re-used.

D. Single-Use Bag Committee

Comm. Nagy reported on an initiative by the Illinois Environmental Council [IEC] requesting signatories on a letter to the Governor of Illinois to lift the restrictions on reusable bags. A copy of the letter is attached to and made a part of these minutes. Earlier this year, as part of its response to the pandemic, the State of Illinois directed retailers to discontinue the use of reusable bags. The basis of the IEC request to resume use of reusable bags as stated in the letter is: "no evidence exists of virus transmission from surfaces..." Comm. Nagy inquired as to whether the NRC could be among the signatories of the letter. Staff noted the NRC has an advisory role to the city's Government Services Committee [GSC], and the IEC letter could be further discussed with the Asst. Director of Public Works, who interfaces with the GSC.

6. Public Services Division Tree Activity Reports

Motion to approve and place into the public record the Public Services Division Tree Activity Reports for the months of June and July 2020. Motion by Comm. Myers, second by Comm. Galante to approve the reports. Voice vote: unanimous; nays – none. Motion carried at 7:22 p.m.

7. Additional Items

A. Commissioners

Chair. Grathoff acknowledged the dedicated service of former NRC Commissioner Caroline Wilfong, who recently resigned upon the expiration of her term. Comm. Wilfong was a member of the Tree Commission and NRC for several years, and was involved in planning and photographing the city's Arbor Day celebrations, among her many other contributions to the NRC. All present acknowledged Comm. Wilfong's service to the city, the Tree Commission and the NRC.

B. City Staff

None.

8. Adjournment

Motion to adjourn the meeting. Motion by Comm. Otto, second by Comm. Goudreau to adjourn the meeting. Voice vote: unanimous; nays – none. Motion carried at 7:25 p.m.

CITY OF ST CHARLES - PUBLIC SERVICES DIVISION
TREE MAINTENANCE REPORT

Summary FY 2020/2021

SUMMARY FY 2020/2021	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	TOTAL
Trimming - Public Services	241	44	96	25									406
Trimming - Contractor	0	0	2	0									2
Removal - Public Services	0	62	27	45									134
Removal - Contractor	1	0	3	4									8
Emergency Removal - Public Services	0	0	0	5									5
Emergency Removal - Contractor	0	0	0	0									0
Plantings - Public Services	0	0	0	0									0
Plantings - Contractor	116	0	0	0									116

COMMENTS:

TREE REPORT TOTALS AUGUST 2020
TRIMMING PUBLIC SERVICES - 25
TRIMMING CONTRACTOR - 0
REMOVALS PUBLIC SERVICES - 45
REMOVALS CONTRACTOR - 4

WORK	CREW	QUAD	ADDRESS		SIDE	SITE	COMPLETED				COUNT
Call - Storm Damage	Arborist	NW	103		Millington Way	Side	3	8	24	2020	1
Call - Storm Damage	Arborist	SW	924		3rd St /S	Front	2	8	17	2020	1
Call - Storm Damage	Arborist	SW	1400		3rd St /S	Side	1	8	24	2020	1
Call - Storm Damage	Arborist	NE	3107		Turnberry Rd	Front	2	8	24	2020	1
Call - Storm Damage	In-House Trimming	NE	1009		Keim Tr	Front	1	8	25	2020	1
Call - Storm Damage	In-House Trimming	NE	1925		Fairfax Rd	Front	2	8	17	2020	1
Call - Storm Damage	In-House Trimming	SE	922		Liberty Ave	Side	2	8	21	2020	1
Call - Storm Damage	In-House Trimming	FW	333		Tower Hill Dr	Front	1	8	21	2020	1
											8
Removal Emergency	In-House Removal	SW	800	X	Prairie St	Front	2	8	11	2020	1
Removal Emergency	In-House Removal	FW	502		Heritage Ct.	Side	1	8	12	2020	1
Removal Emergency	In-House Removal	FW	502		Heritage Ct.	Side	2	8	12	2020	1
Removal Emergency	In-House Removal	FW	502		Heritage Ct.	Side	3	8	12	2020	1
SD-Removal	In-House Removal	NE	3006		King Richard Cir	Front	5	8	14	2020	1
											5
Call - Trimming Request	In-House Trimming	SW	122		6th St /S	Front	1	8	20	2020	1
Call - Trimming Request	In-House Trimming	SW	122		6th St /S	Side	1	8	20	2020	1
Call - Trimming Request	In-House Trimming	SW	225		17th St /S	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SW	413		Indiana St	Front	1	8	20	2020	1
Call - Trimming Request	In-House Trimming	SW	520		15th Ct.	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SW	1115		6th St /S	Front	1	8	20	2020	1
Call - Trimming Request	In-House Trimming	SW	1123		12th St /S	Front	1	8	20	2020	1
Call - Trimming Request	In-House Trimming	NE	320		Persimmon Dr	Front	1	8	26	2020	1
Call - Trimming Request	In-House Trimming	NE	320		Persimmon Dr	Front	2	8	26	2020	1
Call - Trimming Request	In-House Trimming	NE	529		Post Rd	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	NE	535		Post Rd	Front	2	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	311		Ohio Ave	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	312		3rd Ave /S	Front	2	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	415		6th Ave /S	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	415		6th Ave /S	Front	2	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	415		6th Ave /S	Side	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	608		Jackson Ave	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	1535		Jobe Ave	Front	3	8	20	2020	1

WORK	CREW	QUAD	ADDRESS		SIDE	SITE	COMPLETED			COUNT	
Call - Trimming Request	In-House Trimming	SE	1604		Larson Ave	Front	1	8	31	2020	1
Call - Trimming Request	In-House Trimming	SE	1727		Riverside Ave	Front	5	8	31	2020	1
Call - Trimming Request	In-House Trimming	FW	3518		Matisse Dr	Front	1	8	28	2020	1
											21
Removal	In-House Removal	NW	110		3rd St /N	Side	2	8	3	2020	1
Removal	In-House Removal	NW	110		3rd St /N	Side	3	8	3	2020	1
Removal	In-House Removal	NW	119		3rd St /N	Side	1	8	3	2020	1
Removal	In-House Removal	SW	319		14th St /S	Front	1	8	26	2020	1
Removal	In-House Removal	NE	8		Stonewood Dr	Front	3	8	7	2020	1
Removal	In-House Removal	NE	138		11th Ave /N	Front	2	8	12	2020	1
Removal	In-House Removal	NE	255		Chasse Cir	Rear	1	8	24	2020	1
Removal	In-House Removal	NE	257		Chasse Cir	Rear	2	8	24	2020	1
Removal	In-House Removal	NE	257		Chasse Cir	Rear	3	8	24	2020	1
Removal	In-House Removal	NE	529	X	Longmeadow Cir	Median	8	8	7	2020	1
Removal	In-House Removal	NE	529	X	Longmeadow Cir	Median	9	8	7	2020	1
Removal	In-House Removal	NE	529	X	Longmeadow Cir	Median	10	8	7	2020	1
Removal	In-House Removal	NE	530		Tyler Rd /N	Front	1	8	24	2020	1
Removal	In-House Removal	NE	1845		Allen Ln	Front	1	8	24	2020	1
Removal	In-House Removal	SE	701		5th Ave /S	Front	1	8	27	2020	1
Removal	In-House Removal	SE	701		5th Ave /S	Front	2	8	7	2020	1
Removal	In-House Removal	SE	815		Monroe Ave	Front	1	8	7	2020	1
Removal	In-House Removal	SE	1215		Indiana Ave	Side	1	8	7	2020	1
Removal	In-House Removal	SE	1241		Rita Ave	Side	1	8	4	2020	1
Removal	In-House Removal	SE	1651		Tyler Rd /S	Front	1	8	7	2020	1
Removal	In-House Removal	SE	1651		Tyler Rd /S	Front	2	8	7	2020	1
											21
Removal	DeMar Removal Crew	SW	1401		7th St /S	Front	1	8	24	2020	1
Removal	DeMar Removal Crew	SW	1405		7th St /S	Front	1	8	24	2020	1
Removal	DeMar Removal Crew	NE	60		12th Ave /N	Front	1	8	10	2020	1
Removal	DeMar Removal Crew	SE	410		10th Ave /S	Front	2	8	14	2020	1
											4
Cut & Pull Tree In-House	In-House Removal	NW	4030		Meadow View Dr.	Front	2	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	221		Randall Rd	Side	2	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	221		Randall Rd	Side	6	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	221		Randall Rd	Side	12	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	221		Randall Rd	Side	13	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	221	X	Randall Rd	Side	11	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	1022		Prairie St	Front	1	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	SW	2710		Randall Rd	Side	4	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	201		Tyler Rd /N	Front	5	8	6	2020	1

WORK	CREW	QUAD	ADDRESS		SIDE	SITE	COMPLETED			COUNT	
Cut & Pull Tree In-House	In-House Removal	NE	201		Tyler Rd /N	Front	6	8	6	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	385		Persimmon Dr	Front	2	8	5	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	1015		3rd Ave /N	Front	4	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	1302		Fox Glen Dr	Front	2	8	6	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	1315		Persimmon Dr	Front	3	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	NE	2801		King James Ave	Front	2	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	FW	151		Monet Pl	Side	3	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	FW	301		Red Sky Dr.	Side	8	8	4	2020	1
Cut & Pull Tree In-House	In-House Removal	FW	301		Red Sky Dr.	Side	9	8	5	2020	1
Cut & Pull Tree In-House	In-House Removal	FW	506		Valley View Dr	Front	2	8	4	2020	1
											19