

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR
MONDAY, DECEMBER 18, 2017 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7. Motion to accept and place on file minutes of the regular City Council meeting held December 4, 2017.**
- *8. Motion to accept and place on file minutes of the December 4, 2017 Public Hearing concerning the passage of the Proposed 2017 Tax Levy for the City of St. Charles.**
- *9. Motion to accept and place on file minutes of the December 4, 2017 Public Hearing concerning the passage of the Proposed 2017 Special Service Area Property Tax Levies for the City of St. Charles.**
- *10. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/20/2017 – 12/03/2017 the amount of \$1,489,101.74.**

I. New Business

- A. Recommendation to approve a Class E6 liquor license for The Finery & Blacksmith Bar located at 305 W. Main Street.**
- B. Recommendation to award Additional Leaf Collection Services to Kramer Tree Specialists, Inc.**

II. Committee Reports

A. Government Operations

- *1. Motion to place on file the Non-union Compensation Report from Sikich, LLP.
- *2. Motion to award a contract to Schramm Construction Corporation for Partial Building Demolition (George's) and Waive the Public Bid Process.
- *3. Motion to accept and place on file minutes of the December 4, 2017 Government Operations Committee meeting.

B. Government Services

- *1. Motion to accept and place on file the Minutes of the November 27, 2017 Government Services Committee Meeting.

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution 18-2017 A Resolution Recommending Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan and Final Plat of Subdivision for Crystal Loft Townhomes, 214 S. 13th Ave. (Jeffrey Funke).
- *2. Motion to approve an Ordinance Granting Approval of a Map Amendment, Special Use for Planned Unit Development and PUD Preliminary Plan for Crystal Lofts (214 S. 13th Ave.)
- *3. Motion to accept and place on file Plan Commission Resolution 19-2017 A Resolution Recommending Approval of a General Amendment regarding Pet Care Facilities in the M1 District and Off-Premise Signs in Business and Manufacturing Districts.
- 4. Motion to approve An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning", Ch. 17.16 "Office/Research, Manufacturing and Public Land Districts", Table 17.16-1 "Permitted and Special Uses" and Chapter 17.28 "Signs", Section 17.28.080 "Prohibited Signs", Section G. "Off-Premise Signs" (Pet Care Facilities in M1 District, Off-Premise Signs for lots without street frontage in business and manufacturing districts)
- *5. Motion to accept and place on file Plan Commission Resolution 20-2017 A Resolution Recommending Approval of a Special Use for a Pet Care Facility, Fydoland, 1311 E. Main St.
- 6. Motion to approve An Ordinance Granting Approval of Special Use for a Pet Care Facility for Fydoland, 1311 E. Main St.
- *7. Motion to approve an Ordinance Granting Approval of a Minor Change to PUD Preliminary Plan for Saddlebrook Executive Offices (St. Charles Commercial Center PUD)
- *8. Motion to approve a Resolution Approving a Proposal for Professional Engineering Services from WBK Engineering for First Street Building #3 Streetscape and Riverwalk Improvements in an amount not to exceed \$32,974.
- *9. Motion to accept and place on file minutes of the December 11, 2017 Planning & Development Committee meeting.

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens

10. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

- *8 Motion by Ald Stellato and seconded by Ald. Silkaitis to accept and place on file the Report for period ending October 31, 2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *9. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/6/2107 – 11/19/2017 the amount of \$6,145,130.22.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

I. New Business

- A. Motion by Ald. Lewis and seconded by Ald. Bessner to approve **Ordinance** 2017-M-35 for the Annual Tax Levy.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- B. Motion by Ald. Bessner and seconded by Ald. Vitek to approve **Ordinance** 2017-M-36 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 1A (Central Business District).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- C. Motion by Ald. Vitek and seconded by Ald. Gaugel to approve **Ordinance** 2017-M-37 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 1B (Downtown District).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- D. Motion by Ald. Gaugel and seconded by Ald. Bancroft to approve **Ordinance** 2017-M-38 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 5 Central Manufacturing District).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- E. Motion by Ald. Bancroft and seconded by Ald. Turner to approve **Ordinance** 2017-M-39 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 6 (Cambridge East).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- F. Motion by Ald. Turner and seconded by Ald. Lemke to approve **Ordinance** 2017-M-40 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 7 (Central Manufacturing District).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- G. Motion Ald. Lemke and seconded by Ald. Payleitner to approve **Ordinance** 2017-M-41 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 10 (Royal Fox I).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- H. Motion Ald. Payleitner and seconded by Ald. Silkaitis to approve **Ordinance** 2017-M-42 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 13 (Red Gate).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- I. Motion by Ald. Silkaitis and seconded by Ald. Stellato to approve **Ordinance** 2017-M-43 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 21.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- J. Motion by Ald. Stellato and seconded by Ald. Lewis to approve **Ordinance** 2017-M-44 for the Levy and Assessment of Taxes for the Year 2017 in and for the City of St. Charles Special Service Area Number 57 (Legacy Business Center).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

Mayor Rogina: We may kid around a little here with the roll calls but at the end of the day we just approved a number of tax levy's and reflected in our books is simply this, a movement and a cause to continue fiscal responsibility in the City of St. Charles, and I'm very proud of that as we continue to do so. Thank you very much and thank you to Director Minick for laying all this out for us tonight.

II. Committee Reports

A. Government Operations

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an Agreement with Power System Engineering, Inc. for Utility Billing/Customer Information System Requirements Consulting Services for a not-to-exceed cost of \$58,150.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the Government Operations Committee Meeting held on November 20, 2017.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

B. Government Services

1. Motion by Ald. Payleitner and seconded by Ald. Turner to approve **Resolution** 2017-145 awarding a Contract to Riley Construction for Professional Construction Management Services related to the Police Facility.

Ald. Gaugel: This created a little bit of debate in the committee meeting this past Monday. I had a few different conversations, one with Pete Suhr (Public Works Director) another with Ald. Bancroft in regards to this issue. There were some concerns and those concerns are still out there for me in terms of the contract recipient, Riley Construction, being awarded and then self performing on some of this work. However, that said, Peter (Suhr) laid out a very good memo to all of us on council that explained why this shouldn't be a concern and explained the rationale for it. With that said, I'm going to change my vote from a no in committee to a yes tonight, but I still think we need to be vigilant if this vendor were to self perform those two functions, I think it was concrete as well as the carpentry, and again with that said I think it is in the best interest of the city. I think we've done our due diligence to pick the correct vendor and it is in the best interest of our police force to move this forward and I'm confident that this vendor will be able to perform adequately with an increased oversight in that specific area. Therefore, I would support this.

Mayor Rogina: Thank you Ald. Gaugel, I appreciate that statement. Anyone else?

Ald. Turner: I voted yes on this to begin with and think that sometimes we're being over cautious. Some of these proposals that are being brought forth by public works and so on, when you look at this whole picture, we have a company here that is well respected in a highly competitive industry and has a proven track record. I realize what Ald. Gaugel and Ald. Stellato have said, but I can't see this company risking its long-term reputation for a short-term and rather minimal gain. This is why I've voted yes.

Mayor Rogina: Thank you Ald. Turner, Ald. Lemke?

Ald. Lemke: I always err on the side of having more bidders, especially if they understand that it is not just a courtesy bid and that they have a chance to win. An additional bidder on each of these sub-contractors is helpful, I think.

Ald. Silkaitis: I voted no in committee and I still disagree with Ald. Turner, I don't think I'm over cautious about this, I really don't. On the other hand, I will be keeping an eye on this to make sure that there isn't anything happening, not that I don't trust them, it is just that the perception out there, is that they are awarding themselves work and that just still bothers me. I will vote yes to keep the project going, but I will be very vigilant on it.

Ald. Stellato: I'll echo what Ald. Gaugel said and I couldn't have said it better myself, so nice work and I appreciate what you said and agree 100%, I'm a yes vote as well.

Mayor Rogina: Anyone else? It's been moved and seconded and of there are no further conversations, Clerk Amenta, please call roll.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *2. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-146 awarding the Bid for Snow and Ice Removal Services for the 2017/2018 Winter Season.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *3. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-147 awarding a Purchase Order to Industrial Systems, LTD for Anti-Icing Materials.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *4. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-148 awarding a Purchase Order to Von's Electric for Substation Emergency Generators.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *5. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-149 awarding a Purchase Order to Border States for Substation Reclosers.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *6. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-150 approving a Pole Attachment Agreement with MCI metro Access Transmissions Service Corp. (Verizon).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *7. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-151 to Terminate a Pole Attachment Agreement with Wide Open West LLC (WOW).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *8. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-152 approving a Master Services Agreement between the City of St. Charles and EX2 Technology LLC.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *9. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-153 approving an Amendment to the Pole Attachment Agreement between the City of St. Charles and ComEd.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *10. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-154 approving the Acceptance of Electric Easement at 875 Country Club Road.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis

NAY: 0 ABSENT: None MOTION CARRIED

- *11. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-155 awarding the Bid for Wild Rose Valley Siphon Rehabilitation.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *12. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-156 approving a Budget Addition to the 7th Avenue Creek Project.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *13. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-157 approving a Real Estate Purchase Agreement for Lots 5 & 6 in Block 2 G.W. Minards' Resubdivision located at the southeast corner of East Main Street and South 9th Avenue.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *14. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2017-158 awarding the Bid for Roof Replacement on George's Sports Building to Schramm Construction.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *15. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Ordinance** 2017-M-45 Amending the St. Charles Municipal Code Title 15, "Buildings and Construction", Chapter 15.04 "Building Code", Section 15.04.020 "One-Family and Two-Family Residences".

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

C. Planning and Development

- *1. Motion by Ald Stellato and seconded by Ald. Silkaitis to approve **Ordinance** 2017-M-46 Amending Title 15 "Building and Construction" of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

- *2. Motion by Ald Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the November 13, 2017 Planning & Development Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis
NAY: 0 ABSENT: None MOTION CARRIED

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens

Ald. Payleitner: I had the opportunity to engage one of the students from our gallery here about the one of the projects their group is working on and it happens to be in my ward (2nd Ward) and I offered to give a little insight into it, but at the same time, in exchange for that I, with apologies to our Planning and Development Team, I offered them our sheet of the process in hoping to educate the students to know that you don't have a developer presenting a project and then it comes right to city council. There are a lot of steps, very valuable steps, in the process. In addition to that, I gifted them, with pertinent pages from our Comprehensive Plan. This is our guide. This is what they have to go by when they are approving a project and so I am thrilled by the opportunity for the students to learn our process and hopefully some day to be engaged in it.

Mayor Rogina: That couldn't have been said any better, Ald. Payleitner, number one. Number two, I would say to the students-you know this house is an open house for you to attend any time and I'll go one step further, we don't hide from the public up here, our emails are public information, they are on the website and any time you have a question for me or any member of the council, its important that you reach out and ask any time you'd like. The only thing we can't do is divulge anything confidential, but otherwise we're more than happy to oblige all of you. We're happy that you come here on a regular basis and educate yourselves more. Thank you

Ald. Stellato: I wanted to share something that happened earlier this evening and it restored my faith in the real youth, 4th and 5th graders that were here with the Cub Scouts. I gave them a tour of the facility as the Mayor was tied up in a meeting so I subbed for him and it was an enlightening experience and I wanted to share something with you. I asked them if they had any questions, in the form of a statement as opposed to a questions a couple of them walked me through where we are putting the police station, how much it costs, and what's going in place of the current station. You know what, they got it all right. These are 4th and 5th graders and they got it right. On to of that, they told me about the river corridor development and they knew all about that project as well. Quite a group out there and I just have to say it makes me feel really good about what 9 and 10 year olds, you know I learned more from them then I taught them today.

Ald. Lewis: I think there was someone who had a special birthday last week and we were not able to wish him a happy birthday. I would like to take this opportunity to wish you a happy birthday Mr. Mayor to you.

10. Adjournment motion by Ald. Bessner and seconded by Ald. Turner at 7:55

VOICE VOTE: AYE - UNANIMOUS ABSENT: None MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

**MINUTES FROM THE PUBLIC HEARING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, DECEMBER 4, 2017
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call to Order by Mayor Raymond Rogina 6:50 PM

2. Roll Call.

Present: Vitek, Lewis, Stellato, Silkaitis, Payleitner, Lemke
Turner, Bancroft, Gaugel

Absent: Bessner

3. Presentation.

Public Hearing concerning passage of the Proposed 2017 Tax Levy for the City of St. Charles.

Chris Minick: This is the public hearing for the 2017 tax levy. The 2017 tax levy represents property taxes that will be billed to and paid by our residents, and collected by the City during calendar year 2018. The public hearing is a statutorily required part of the process of levying taxes each year. In accordance with state statute the notice was published in the Daily Herald on November 22, 2017. Staff will give a brief presentation followed by an opportunity for questions and public comments regarding the property tax levy for the City of St. Charles for 2017. At the conclusion of the public hearing tonight all of the steps that are legally necessary will have been taken to adopt the tax levy for the City for the 2017 tax levy year, and we will have a formal tax levy ordinance for consideration at the City Council meeting tonight.

The 2017 tax levy request is in the amount of \$19,038,000; we'll talk more about that and the changes from the 2016 levy. We are proposing to continue the tradition of freezing the operating levy for the 9th consecutive year. The operating levy has been frozen at \$12,055,000 since 2009 and if passed as proposed it would mark the 9th straight year we would maintain the City's operating levy at that level. We are expecting an increase in the equalized assessed valuation (EAV). Over the last couple years we've seen that EAV inching up as we come out of, and recover from, the Great Recession. We are expecting that for the 2017 tax levy the EAV will increase by about 3%. If we do see a 3% increase in the EAV we would see a corresponding decrease in the City's tax rate, and because of those offsetting impacts we would actually expect that the majority of the tax payers within the City would see no change in the City portion of the tax bill they would pay in 2017 as it compares to the 2016 levy. We will propose to continue the long standing practice of debt service abatement, or removal of the debt service levies from the City's property tax levy. We're proposing that the pension funds be funded in accordance with the actuarial studies that the City has performed on an annual basis.

As I mentioned we are expecting about a 3% increase in the EAV. That would take the taxable value of the property contained within City limits to approximately \$1,042,700,000 for the tax levy year 2017. I also mentioned that the proposed tax levy is in the amount of \$19,038,000. This represents an approximate 3.6% decline from the 2016 levy request of about \$20,112,000. The City has a long standing tradition of removing the debt service levies from the tax bills of its residents. During 2016 we removed \$8,000,000 in debt service levies via a series of resolutions and ordinances that were proposed and presented in January 2017. We do anticipate following that exact same process in January of 2018 in removing the \$7,300,000 from the tax bills of the residents of the City of St. Charles leaving the property tax levy at the consistent \$12,055,000 level.

Because we are freezing the amount of the operating levy between the 2016 and 2017 levies; if we do indeed see that 3% increase in the EAV, we would see a corresponding 3% decline in the City's tax rate of about 2.5 cents. This would take the tax rate from approximately 88 cents per \$100 of EAV down to about 85.4 cents per \$100 of valuation.

What that means for the owner of a property with a market value of \$300,000 is that over the 8-year period ending with the 2016 levy we generated savings of approximately \$540. This represents the savings that the owner experienced by the City keeping the property tax levy frozen, as compared to what the tax bills would have been had the City increased the amount of the property tax levy by the amount of inflation or CPI annually. By keeping the rate frozen instead of following the Tax Cap Law, we saved that owner \$540 over that 8 year period.

Mr. Minick discussed a slide that showed, on a macro basis, what the impact of keeping the tax levy consistent over that time frame has been. For the 2017 levy we would have had property tax levy of about \$13,800,000 had it been increased by the amount of CPI each year.

The operating levy has six detail line items:

1. General Corporate Levy
2. Fire Protection
3. Fire Pension
4. Police Protection
5. Police Pension
6. Mental Health Levy – Levied by the City on an annual basis.

Those individual lines, once those taxes are extended; the dollars associated with those line items can only be expended for those purposes from a legal standpoint. Those are the individual components of the \$12,055,000 operating levy we have on an annual basis.

Each year we present a distribution of the typical property tax bill for residents. It is very common in Illinois municipalities that the majority of the tax bill is the school district. St. Charles is no exception with District 303 making up about 2/3 of the total tax bill.

The City's portion of the tax levy is maintained at a relatively consistent level of about 10% of the property taxes each year. The remaining 25% of the tax levy being made up of such entities as the Park District, the Community College, the County, the Library, the Forest Preserve and the Township.

The next steps in achieving the 2017 tax levy, as mentioned a moment ago, we will have a formal ordinance for City Council approval as part of the Council meeting this evening. We will file the ordinance with the County Clerks of Kane and DuPage Counties, by the last Tuesday in December as required by state statute. We'll bring forward the series of resolutions and ordinances to abate the debt service levies during January of 2018. The 2017 levy will be finalized and tax bills will be mailed during spring of 2018.

We are at a public hearing; it would be appropriate if any members of the public would like to make any comments this evening.

- No written comments received in the Clerk's office.
- No additional comments by Staff, Council or citizens.

Motion by Ald. Lemke, second by Ald. Turner to adjourn meeting.

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:00 pm.

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

**MINUTES FROM THE PUBLIC HEARING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, DECEMBER 4, 2017
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call to Order by Mayor Raymond Rogina 6:50 PM

2. Roll Call.

Present: Vitek, Lewis, Stellato, Silkaitis, Payleitner, Lemke
Turner, Bancroft, Gaugel

Absent: Bessner

3. Presentation.

Public Hearing concerning passage of the Proposed 2017 Special Service Area Property Tax Levies for the City of St. Charles.

Chris Minick: The Special Service Areas are created and established to provide services over and above those services that the City typically provides its residents. Special Service Area represents a geographic area where those services are provided and there is typically an additional tax that goes along with providing and funding those services. This is what we're presenting this evening.

SSA-1A is generally located in the downtown area. It's for the provision and maintenance of parking in downtown. This included construction and maintenance of off street parking facilities. During 2016 we collected \$71,244.00, we're requesting \$77,500.00. This particular SSA has a maximum rate of 40 cents per \$100 of EAV. We are anticipating that once the maximum rate is applied we will only collect approximately \$73,000.00 in taxes. We do add a bit of a cushion to make sure we maximize the collections on the SSA.

SSA-1B has essentially the same geographic boundaries as 1A, but its purpose is downtown revitalization and economic development. The majority of these property tax collections go to support the activities of the Downtown St. Charles Partnership. For the 2016 levy we collected \$240,446.00, we're requesting \$255,000.00. This SSA is subject to a maximum rate of 90 cents per \$100 EAV. We anticipate we'll collect about \$245,000.00 for this SSA.

SSA-5A is the central manufacturing district common area maintenance. It was established for mowing and maintenance of common areas and detention areas. We are requesting a slight increase in the 2017 levy of \$5,575.00.

SSA-6 is Cambridge East. It was established for mowing and maintenance of common and some water detention areas within the Cambridge East subdivision. We've been

experiencing a reduction in the maintenance cost over time for this particular SSA. We are requesting a lower amount of \$1000.

SSA-7 is the central manufacturing district. It was established for common area and some water detention area maintenance and mowing. We're requesting the same amount as we requested for 2016, \$6,800.00.

SSA-10 Royal Fox, Unit 1, established for mowing and maintenance of common and storm water detention areas. We are requesting an increase of approximately \$3,475.00 for the 2017 levy bringing this to \$11,475.00. During the last fiscal year there were some sections of fence along Royal St. George Street that needed to be rebuilt. The General Fund paid for those expenses; they should be reimbursed out of the SSA. That represents the additional \$3,475.00.

SSA-13 Red Gate SSA. It was established for maintenance and mowing of common and detention areas of the Red Gate subdivision. We're requesting a small increase of up to \$13,025.00 for the mowing and maintenance of the common and stormwater retention areas.

SSA-21 has 2 elements. It is generally the northeast corner of Rt. 64 and Kirk Rd. There is a commercial development there that terminates at the Charlestowne Mall. There was a bond issued in the mid 90's for several of the public improvements that were related to that particular commercial development. The project is complete. We still have some bond payments. We're requesting \$235,038.00 to make those bond payments for SSA-21, for the 2017 levy.

Also, in SSA-21 around 2015 the General Fund undertook a significant capital project to reconstruct the stormwater detention areas. We enacted the operating and maintenance portion of the levy during the 2015 levy year. We've collected approximately \$24,000.00 annually to repay the General Fund. We are expecting to collect again about \$24,000.00 - \$25,000.00 for the 2017 levy.

SSA-57 the east side, Legacy Business Park. We're requesting \$35,000.00 for the SSA. The purpose of the SSA is acquisition, design, engineering, operation, and maintenance of the electric substation for Legacy Business Park.

We are at a public hearing; it would be appropriate to answer and council questions or any questions from members of the public.

Ald. Turner: SSA-1A that was used to pay for the parking deck on the east side. That's been paid for?

Chris Minick: Yes.

Ald. Turner: What's this money being used for?

Chris Minick: For ongoing maintenance of the deck as well as the maintenance in the downtown with any snow removal needed.

- No written comments received in the Clerk's office.
- No additional comments by Staff, Council or citizens.

Motion by Ald. Turner, second by Ald. Gaugel to adjourn meeting.

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:08 pm.

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

12/8/2017

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

11/20/2017 - 12/3/2017

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
103	ALLIED ASPHALT PAVING CO INC	59	206.04	11/30/2017	213610	SURFACE ASPHALT
		59	212.16	11/30/2017	213435	ASPHALT_SURFACE
		59	82.62	11/24/2017	212638	ASPHALT-SURFACE
		ALLIED ASPHALT PAVING CO INC Total		500.82		
109	AREA BLACK SOIL INC	91521	1,632.00	11/30/2017	9063	TOPSOIL DELIVERY
		AREA BLACK SOIL INC Total		1,632.00		
112	ATHLETICO LTD	91590	155.00	11/30/2017	5532	POST OFFER SCREEN
		91590	310.00	11/30/2017	14438-NOV	HR INJURY
		ATHLETICO LTD Total		465.00		
114	DG HARDWARE	91850	3.99	11/30/2017	71038/F	MISC HARDWARE/SUPPLIES
		91510	12.50	11/30/2017	71032/F-A	MISC HARDWARE/SUPPLIES
		91850	62.99	11/30/2017	71021/F	MISC HARDWARE/SUPPLIES
		91510	31.87	11/30/2017	70968/F	MISC HARDWARE/SUPPLIES
		91510	34.14	11/30/2017	70958/F	MISC HARDWARE/SUPPLIES
		91510	6.43	11/30/2017	70937/F	FASTENERS
		DG HARDWARE Total		151.92		
139	AFLAC		16.32	11/24/2017	APAC171124101028FN	AFLAC Personal Accident
			25.20	11/24/2017	ADIS171124101028FD	AFLAC Disability and STD
			97.37	11/24/2017	ACAN171124101028PI	AFLAC Cancer Insurance
			65.94	11/24/2017	ACAN171124101028PI	AFLAC Cancer Insurance
			24.92	11/24/2017	ACAN171124101028IS	AFLAC Cancer Insurance
			33.84	11/24/2017	AHIC171124101028PV	AFLAC Hospital Intensive Care
			8.10	11/24/2017	AHIC171124101028PD	AFLAC Hospital Intensive Care
			47.30	11/24/2017	APAC171124101028PI	AFLAC Personal Accident
			13.38	11/24/2017	APAC171124101028PI	AFLAC Personal Accident
			13.57	11/24/2017	ASPE171124101028FN	AFLAC Specified Event (PRP)

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			17.04	11/24/2017	ASPE171124101028PV	AFLAC Specified Event (PRP)
			8.10	11/24/2017	AHIC171124101028FD	AFLAC Hospital Intensive Care
			57.23	11/24/2017	APAC171124101028FI	AFLAC Personal Accident
			26.21	11/24/2017	ADIS171124101028FN	AFLAC Disability and STD
			105.40	11/24/2017	ADIS171124101028PD	AFLAC Disability and STD
			20.08	11/24/2017	ADIS171124101028PV	AFLAC Disability and STD
			42.48	11/24/2017	AVOL171124101028FM	AFLAC Voluntary Indemnity
			123.02	11/24/2017	AVOL171124101028PI	AFLAC Voluntary Indemnity
			21.46	11/24/2017	AVOL171124101028PV	AFLAC Voluntary Indemnity
	AFLAC Total		766.96			
140	CINTAS CORPORATION NO 2					
		93829	596.09	11/30/2017	OF94522361	MISC INSPECTIONS/REPAIRS
		93829	282.51	11/30/2017	OF94522421	EXTINGUISHER
	CINTAS CORPORATION NO 2 Total		878.60			
145	AIR ONE EQUIPMENT INC					
		93536	375.90	11/30/2017	127415	LED LITE YELLOW
		93395	276.00	11/30/2017	127418	VP FUELS
	AIR ONE EQUIPMENT INC Total		651.90			
149	ALARM DETECTION SYSTEMS INC					
		91775	185.43	11/30/2017	120197-1071	SVC DEC-FEB
		91775	198.00	11/30/2017	136229-1038	QTR CHARGES DEC-FEB
	ALARM DETECTION SYSTEMS INC Total		383.43			
161	ARMY TRAIL TIRE & SERVICE					
		93633	736.38	11/30/2017	334821	INVENTORY ITEMS
		93712	1,194.39	11/30/2017	334966	INVENTORY ITEMS
	ARMY TRAIL TIRE & SERVICE Total		1,930.77			
177	AL PIEMONTE CADILLAC INC					
		91725	17.96	11/30/2017	113515	V#1774 RO#59246
		93681	1,031.95	11/30/2017	207637	V#1777 RO#59272
	AL PIEMONTE CADILLAC INC Total		1,049.91			
205	AT&T CLAIMS					
		93767	1,958.45	11/30/2017	AMER-21-201709-08-0	DAMAGE 925 S 7TH ST
	AT&T CLAIMS Total		1,958.45			
221	ANDERSON PEST CONTROL					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			571.66	12/01/2017	4546695	MONTHLY BILLING
	ANDERSON PEST CONTROL Total		<u>571.66</u>			
254	ARISTA INFORMATION SYSTEMS INC					
		91975	5,217.79	11/24/2017	1330201711	MONTHLY POSTAGE OCTOBER
		91975	1,899.56	11/24/2017	24343	PRINTING SERVICES
	ARISTA INFORMATION SYSTEMS INC Total		<u>7,117.35</u>			
272	ASK ENTERPRISES & SON INC					
		93350	203.70	11/30/2017	23411	INVENTORY ITEMS
		93462	134.10	11/30/2017	23412	INVENTORY ITEMS
		93831	236.88	11/30/2017	23417	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		<u>574.68</u>			
279	ATLAS CORP & NOTARY SUPPLY CO					
			39.00	11/30/2017	112917	NOTARY FOR MIRANDA HOLLO
	ATLAS CORP & NOTARY SUPPLY CO Total		<u>39.00</u>			
284	ILLINOIS BELL TELEPHONE CO					
			55.32	11/24/2017	110517	MONTHLY BILLING THRU 12-5-1
			65.38	11/30/2017	110817	MONTHLY BILLING THRU 12/8/1
	ILLINOIS BELL TELEPHONE CO Total		<u>120.70</u>			
298	AWARDS CONCEPTS					
		91591	92.19	11/30/2017	I0467428	K DOBBS
		91591	47.74	11/30/2017	I0467434	J ROWE
	AWARDS CONCEPTS Total		<u>139.93</u>			
305	BADGER METER INC					
		93365	11,449.77	11/30/2017	1199664	METERS
	BADGER METER INC Total		<u>11,449.77</u>			
331	BECKWITH ELECTRIC COMPANY					
		93588	2,298.49	11/30/2017	141178	MISC SUPPLIES
	BECKWITH ELECTRIC COMPANY Total		<u>2,298.49</u>			
332	STEVEN M BEDELL					
			12.00	11/30/2017	113017	PER DIEM 11-30-17
	STEVEN M BEDELL Total		<u>12.00</u>			
338	AIRGAS NORTH CENTRAL					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		94027	158.50	11/24/2017	9067777656	SUPPLIES FOR TORCH
		94028	158.50	11/24/2017	9067777657	AIRGAS SUPPLIES
	AIRGAS NORTH CENTRAL Total		317.00			
364	STATE STREET COLLISION					
		93546	572.00	11/30/2017	6045	BODY REFINISH 2012 ESCAPE
	STATE STREET COLLISION Total		572.00			
369	BLUE GOOSE SUPER MARKET INC					
		91526	9.70	11/30/2017	00018710	APARTMENT MTG
		91526	12.62	11/30/2017	00609586	NOV DETECTIVE MTG
	BLUE GOOSE SUPER MARKET INC Total		22.32			
382	BOUND TREE MEDICAL LLC					
		92246	786.00	11/30/2017	82680017	INVENTORY ITEMS
	BOUND TREE MEDICAL LLC Total		786.00			
480	CERTIFIED AUTO REPAIR INC					
		91542	145.00	11/30/2017	153848	TOWING - PD
	CERTIFIED AUTO REPAIR INC Total		145.00			
506	CHICAGO COMM SERVICE LLC					
		91527	155.00	11/30/2017	296890	REPAIR STARCOM 21 RADIO
	CHICAGO COMM SERVICE LLC Total		155.00			
517	CINTAS CORPORATION					
		91640	112.98	11/30/2017	344650855	UNIFORM SVC - FLEET
		91640	112.98	11/30/2017	344654225	UNIFORM SVC - FLEET
	CINTAS CORPORATION Total		225.96			
564	COMCAST OF CHICAGO INC					
			14.74	11/24/2017	111217PD	MONTHLY BILLING THRU 12/18/
			12.68	11/30/2017	111617FD	SVC 11-23 THRU 12-22-17
	COMCAST OF CHICAGO INC Total		27.42			
590	CONTINENTAL WEATHER SERVICE					
		93488	750.00	11/30/2017	16341	WINTER WEATHER NOV17-MAF
	CONTINENTAL WEATHER SERVICE Total		750.00			
633	LAWSON PRODUCTS INC					
		93812	166.76	11/30/2017	9305382218	CONNECTORS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	LAWSON PRODUCTS INC Total		<u>166.76</u>			
642	CUSTOM WELDING & FAB INC	93591	1,865.80	11/30/2017	170229	TREE STANDS
	CUSTOM WELDING & FAB INC Total		<u>1,865.80</u>			
666	DECKER SUPPLY CO INC	93498	50.18	11/30/2017	898821	INVENTORY ITEMS
	DECKER SUPPLY CO INC Total		<u>50.18</u>			
681	CDH DELNOR HEALTH SYSTEM	91851	0.72	11/24/2017	112117	PHARMACY SUPPLIES
	CDH DELNOR HEALTH SYSTEM Total		<u>0.72</u>			
683	DE MAR TREE & LANDSCAPE SVC	93173	2,065.00	11/30/2017	7798	TREE REMOVAL
		92444	18,256.00	11/30/2017	7811	ELECTRIC LINE CLEARING
	DE MAR TREE & LANDSCAPE SVC Total		<u>20,321.00</u>			
690	BENJAMIN DEVOL		65.00	11/30/2017	120417	PER DIEM 12-4 THRU 12-8-17
	BENJAMIN DEVOL Total		<u>65.00</u>			
725	DON MCCUE CHEVROLET	93908	105.00	11/30/2017	402115	V#1884 RO#59281
	DON MCCUE CHEVROLET Total		<u>105.00</u>			
750	DUKANE CONTRACT SERVICES	91630	1,785.00	11/30/2017	126484	MONTHLY BILLING NOVEMBER
		91630	4,570.00	11/30/2017	126485	MONTHLY BILLING NOVEMBER
		91630	5,203.00	11/30/2017	126486	MONTHLY BILLING NOVEMBER
		91630	6,707.00	11/30/2017	126487	MONTHLY BILLING NOVEMBER
		91630	1,648.00	11/30/2017	126496	MONTHLY BILLING NOVEMBER
	DUKANE CONTRACT SERVICES Total		<u>19,913.00</u>			
767	EAGLE ENGRAVING INC	91530	35.70	11/30/2017	2017-3723	SIGNS
	EAGLE ENGRAVING INC Total		<u>35.70</u>			
789	ANIXTER INC	92350	10,856.00	11/29/2017	3610102-01	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		93510	759.00	11/30/2017	3727618-00	INVENTORY ITEMS
	ANIXTER INC Total		<u>11,615.00</u>			
790	ELGIN PAPER CO					
		93611	90.24	11/30/2017	598728	INVENTORY ITEMS
		93820	506.35	11/30/2017	598792	INVENTORY ITEMS
	ELGIN PAPER CO Total		<u>596.59</u>			
806	EMERGENCY VEHICLE SERVICE INC					
		93399	652.10	11/30/2017	5009	GAUGES - FD
	EMERGENCY VEHICLE SERVICE INC Total		<u>652.10</u>			
815	ENGINEERING ENTERPRISES INC					
		89031	-8,760.75	11/24/2017	62137	BASIN SC02 FLOW STUDY 5-20-
		89031	-8,760.75	11/24/2017	62137	BASIN SC02 FLOW STUDY 5-20-
		89031	8,760.75	11/24/2017	62137-PO CORRECTIC	INTERNAL CORRECTION OF PC
		89031	5,210.97	11/24/2017	62276	BASIN SC02 FLOW MNTR STDY
		89031	12,727.00	11/24/2017	62488	BASIN SC02 FLOW MNTR STUD
		89031	22,097.28	11/24/2017	62645	PROJ SR1602 - BASIN SC02 FLC
		92474	886.50	11/30/2017	62489	SCO2 PHASE 2 SSES
		92474	886.50	11/30/2017	62489	SCO2 PHASE 2 SSES
		92474	-886.50	11/30/2017	62489	SCO2 PHASE 2 SSES
		92474	-886.50	11/30/2017	62489	SCO2 PHASE 2 SSES
		89031	6,753.00	11/30/2017	62930	BASIN SC02 FLOW MONITOR S
	ENGINEERING ENTERPRISES INC Total		<u>38,027.50</u>			
826	BORDER STATES					
		92351	37,340.00	11/30/2017	914127162	INVENTORY ITEMS
		93278	8,561.15	11/30/2017	914146691	INVENTORY ITEMS
	BORDER STATES Total		<u>45,901.15</u>			
836	EVIDENT CRIME SCENE PRODUCTS					
		93443	2.00	11/30/2017	124828B	BLUE FLAGGING TAPE
	EVIDENT CRIME SCENE PRODUCTS Total		<u>2.00</u>			
842	JOHN P FAHY					
		94052	400.00	11/24/2017	102417	ASSESSMENT CENTER EXERC
	JOHN P FAHY Total		<u>400.00</u>			
859	FEECE OIL CO					
		93656	134.93	11/30/2017	1702603	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	FEECE OIL CO Total		<u>134.93</u>			
870	FIRE PENSION FUND					
			2,501.06	11/24/2017	FRP2171124101028FC	Fire Pension Tier 2
			410.96	11/24/2017	FP1%171124101028FL	Fire Pension 1% Fee
			16,204.43	11/24/2017	FRPN171124101028FL	Fire Pension
	FIRE PENSION FUND Total		<u>19,116.45</u>			
891	FLEET SAFETY SUPPLY					
		93641	227.73	11/30/2017	69175	MISC SUPPLIES
	FLEET SAFETY SUPPLY Total		<u>227.73</u>			
916	FOX VALLEY FIRE & SAFETY INC					
		93653	155.55	11/30/2017	IN00113210	RECHARGE/VLV STEM/O RING
		93653	69.50	11/30/2017	IN00113664	ANSUL SINGLE TANK SYSTEM
	FOX VALLEY FIRE & SAFETY INC Total		<u>225.05</u>			
928	FRANKS EMPLOYMENT INC					
		93030	669.13	11/30/2017	87992	SVCS 10-30 THRU 11-3-17
		93030	675.75	11/30/2017	88015	SVC 11-6 THRU 11-10-17
	FRANKS EMPLOYMENT INC Total		<u>1,344.88</u>			
935	DOWNTOWN ST CHARLES					
		93859	275.00	11/24/2017	4517	2017 FALL BRANDED MAILER
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	11/30/2017	FY 2018	AGREEMENT \$21,640.10 MONT
	DOWNTOWN ST CHARLES Total		<u>151,755.70</u>			
961	GENEVA CONSTRUCTION CO INC					
		93783	3,710.00	11/30/2017	20170202	ASPHALT REPAIR-735 LIBERTY
	GENEVA CONSTRUCTION CO INC Total		<u>3,710.00</u>			
989	GORDON FLESCH CO INC					
		92684	795.95	11/30/2017	IN12076757	SVCS NOVEMBER 2017
			370.48	11/30/2017	IN12079363	SVC OCTOBER 2017

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GORDON FLESCH CO INC Total		<u>1,166.43</u>			
991	ILLINOIS GFOA		60.00	11/24/2017	111717	IGFOA 2017 WEBINAR GRANT M
	ILLINOIS GFOA Total		<u>60.00</u>			
996	GOVCONNECTION INC					
		93673	71.44	11/30/2017	55307867	LABEL MAKER
		93729	240.00	11/30/2017	55322936	MAINTENANCE KIT
		93839	464.93	11/30/2017	55330076	SMART UPS LCD
	GOVCONNECTION INC Total		<u>776.37</u>			
1026	HACH COMPANY					
		93662	623.07	11/30/2017	10707525	GEL PROBE RUGGED CABLE
	HACH COMPANY Total		<u>623.07</u>			
1036	HARRIS BANK NA					
			1,443.00	11/24/2017	UNF 171124101028FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,443.00</u>			
1038	BMO HARRIS BANK NA					
		93031	1,250.00	11/30/2017	4065461	ANNUAL TRUSTEE FEES
	BMO HARRIS BANK NA Total		<u>1,250.00</u>			
1055	HEINZ BROTHERS INC					
		93645	800.00	11/30/2017	159105001	TULIPS
	HEINZ BROTHERS INC Total		<u>800.00</u>			
1106	CAPITAL ONE NATIONAL ASSOC					
		94102	52.85	11/24/2017	732000009712	REFRESHMENTS
		94190	899.99	11/30/2017	733100013037	AREA CAMERA BUNDLE
	CAPITAL ONE NATIONAL ASSOC Total		<u>952.84</u>			
1133	IBEW LOCAL 196					
			162.00	11/24/2017	UNE 171124101028PV	Union Due - IBEW
			762.46	11/24/2017	UNEW171124101028P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>924.46</u>			
1136	ICMA RETIREMENT CORP					
			292.30	11/24/2017	ROTH171124101028HI	Roth IRA Deduction
			772.31	11/24/2017	ICMA171124101028FN	ICMA Deductions - Dollar Amt

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			480.00	11/24/2017	ICMA171124101028HF	ICMA Deductions - Dollar Amt
			875.00	11/24/2017	ICMA171124101028IS	ICMA Deductions - Dollar Amt
			9,195.07	11/24/2017	ICMA171124101028PC	ICMA Deductions - Dollar Amt
			5,810.07	11/24/2017	ICMA171124101028PV	ICMA Deductions - Dollar Amt
			125.00	11/24/2017	ROTH171124101028FI	Roth IRA Deduction
			831.58	11/24/2017	C401171124101028PV	401A Savings Plan Company
			218.53	11/24/2017	C401171124101028CA	401A Savings Plan Company
			508.18	11/24/2017	C401171124101028CD	401A Savings Plan Company
			923.07	11/24/2017	ICMA171124101028CA	ICMA Deductions - Dollar Amt
			2,045.00	11/24/2017	ICMA171124101028CC	ICMA Deductions - Dollar Amt
			1,675.00	11/24/2017	ICMA171124101028FD	ICMA Deductions - Dollar Amt
			531.25	11/24/2017	C401171124101028FN	401A Savings Plan Company
			231.99	11/24/2017	C401171124101028HR	401A Savings Plan Company
			329.21	11/24/2017	C401171124101028IS	401A Savings Plan Company
			589.10	11/24/2017	C401171124101028PD	401A Savings Plan Company
			231.99	11/24/2017	E401171124101028HR	401A Savings Plan Employee
			329.21	11/24/2017	E401171124101028IS	401A Savings Plan Employee
			589.10	11/24/2017	E401171124101028PD	401A Savings Plan Employee
			831.58	11/24/2017	E401171124101028PV	401A Savings Plan Employee
			2,950.81	11/24/2017	ICMP171124101028FD	ICMA Deductions - Percent
			55.62	11/24/2017	ICMP171124101028CA	ICMA Deductions - Percent
			1,217.27	11/24/2017	ICMP171124101028CC	ICMA Deductions - Percent
			200.32	11/24/2017	E401171124101028CA	401A Savings Plan Employee
			526.39	11/24/2017	E401171124101028CD	401A Savings Plan Employee
			371.94	11/24/2017	E401171124101028FD	401A Savings Plan Employee
			531.25	11/24/2017	E401171124101028FN	401A Savings Plan Employee
			390.52	11/24/2017	ICMP171124101028HF	ICMA Deductions - Percent
			1,063.11	11/24/2017	ICMP171124101028IS	ICMA Deductions - Percent
			1,153.03	11/24/2017	ICMP171124101028PC	ICMA Deductions - Percent
			927.24	11/24/2017	ICMP171124101028PV	ICMA Deductions - Percent
			236.53	11/24/2017	ROTH171124101028FI	Roth IRA Deduction
			35.00	11/24/2017	RTHA171124101028HI	Roth 457 - Dollar Amount
			266.50	11/24/2017	ROTH171124101028IS	Roth IRA Deduction
			1,343.03	11/24/2017	ROTH171124101028PI	Roth IRA Deduction
			245.00	11/24/2017	ROTH171124101028PV	Roth IRA Deduction
			115.00	11/24/2017	RTHA171124101028CI	Roth 457 - Dollar Amount
			307.00	11/24/2017	RTHA171124101028FI	Roth 457 - Dollar Amount
			1,508.87	11/24/2017	ICMP171124101028FN	ICMA Deductions - Percent
			25.00	11/24/2017	RTHA171124101028IS	Roth 457 - Dollar Amount

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			100.00	11/24/2017	RTHA171124101028PI	Roth 457 - Dollar Amount
			752.31	11/24/2017	RTHA171124101028PI	Roth 457 - Dollar Amount
			283.91	11/24/2017	RTHP171124101028FI	Roth 457 - Percent
			206.61	11/24/2017	RTHP171124101028PI	Roth 457 - Percent
			404.88	11/24/2017	112417	PLAN 109830 ICMA
			371.94	11/24/2017	C401171124101028FD	401A Savings Plan Company
	ICMA RETIREMENT CORP Total		<u>43,003.62</u>			
1143	ID ENHANCEMENTS INC					
		93657	315.00	11/30/2017	2017-557168	PROXIMITY CARDS
	ID ENHANCEMENTS INC Total		<u>315.00</u>			
1158	ILLINOIS CITIZENS POLICE					
			25.00	11/30/2017	2018JB	MBRSHP = CPO BURDEN
	ILLINOIS CITIZENS POLICE Total		<u>25.00</u>			
1170	IMPACT NETWORKING LLC					
		93730	1,199.60	11/30/2017	961812	INVENTORY ITEMS
	IMPACT NETWORKING LLC Total		<u>1,199.60</u>			
1185	ILLINOIS MUNICIPAL LEAGUE					
		94035	2,000.00	11/24/2017	2018	YEARLY MBRSHIP CITY OF ST C
	ILLINOIS MUNICIPAL LEAGUE Total		<u>2,000.00</u>			
1193	ILLINOIS DEPT OF					
			5,388.00	11/30/2017	112317	7-117 THRU 9-30-17
	ILLINOIS DEPT OF Total		<u>5,388.00</u>			
1220	STAN IGLEHART					
			35.00	11/30/2017	091717	REIMB F1 TEST - EVT CERT
	STAN IGLEHART Total		<u>35.00</u>			
1231	TESTING FOR PUBLIC SAFETY LLC					
		94051	400.00	11/24/2017	102417	ASSESSMENT CENTER EXERC
	TESTING FOR PUBLIC SAFETY LLC Total		<u>400.00</u>			
1240	INTERSTATE BATTERY SYSTEM OF					
		93655	689.70	11/30/2017	60343066	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		<u>689.70</u>			
1245	INTERNATIONAL COUNCIL					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			100.00	11/30/2017	194415-18	MBSHIP R TUNGARE
	INTERNATIONAL COUNCIL Total		100.00			
1255	IPAC					
			31.30	11/30/2017	120817	MTG 12-8-17
	IPAC Total		31.30			
1286	JG UNIFORMS INC					
		91823	407.19	11/30/2017	28184	UNIFORMS - PD
	JG UNIFORMS INC Total		407.19			
1313	KANE COUNTY RECORDERS OFFICE					
			102.00	11/30/2017	272462	2017K060930 PLAT
			470.00	11/30/2017	112717-FP	RECORD 47 FENCE PERMITS
	KANE COUNTY RECORDERS OFFICE Total		572.00			
1320	ALAN KANE					
			42.19	11/30/2017	112417	JEANS - FARM & FLEET 11-24-1
	ALAN KANE Total		42.19			
1333	KANE GRAPHICAL CORP					
		93682	95.26	11/30/2017	INV1183408	NAME BADGES
	KANE GRAPHICAL CORP Total		95.26			
1364	KIEFT BROTHERS INC					
		92546	378.21	11/30/2017	227169	RISER
	KIEFT BROTHERS INC Total		378.21			
1395	KRAMER TREE SPECIALISTS					
		91635	163,956.50	11/27/2017	71422	1 OF 2 LEAF REMOVAL
	KRAMER TREE SPECIALISTS Total		163,956.50			
1403	WEST VALLEY GRAPHICS & PRINT					
		91541	229.50	11/30/2017	16028	BSNS CARDS - PD
		93636	229.50	11/30/2017	15986	BSNSS CARDS - BCE
		91541	153.00	11/30/2017	15985	BUSINESS CARDS BAUWENS/C
		93658	68.50	11/30/2017	16029	BSNSS CRDS = M SHORTALL
	WEST VALLEY GRAPHICS & PRINT Total		680.50			
1463	LINA					
		91600	9,629.14	11/30/2017	113017	SVC NOV 2017

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	LINA Total		<u>9,629.14</u>			
1482	ARTHUR J LOOTENS & SON INC					
		93918	3,277.50	11/30/2017	32567	HAULING BIO SOIL/OT
		94025	2,760.00	11/30/2017	32561	BIO SOIL HAULING
		94025	1,840.00	11/30/2017	32555	HAULING BIO-SOIL
	ARTHUR J LOOTENS & SON INC Total		<u>7,877.50</u>			
1489	LOWES					
		91684	11.36	11/30/2017	02266/11-13-17	MISC HARDWARE/SUPPLIES
		91848	126.56	11/30/2017	02303/11-13-17	MISC HARDWARE/SUPPLIES
		91515	223.55	11/30/2017	02416	MISC HARDWARE/SUPPLIES
		91515	379.05	11/30/2017	02434/11-07-17	MISCH HARDWARE/SUPPLIES
		91515	67.69	11/30/2017	02580/11-08-17	MISC HARDWARE/SUPPLIES
		93814	127.56	11/30/2017	93740	INVENTORY ITEMS
		93780	137.74	11/30/2017	93742	INVENTORY ITEMS
		93805	190.64	11/30/2017	93745	INVENTORY ITEMS
		93273	22.16	11/30/2017	985793	SOS BRN RNG HOOD ACCY BP
		93310	215.08	11/30/2017	986636	INVENTORY ITEMS
		93308	85.36	11/30/2017	986641	INVENTORY ITEMS
		91684	12.35	11/30/2017	02891	MISC HARDWARE/SUPPLIES
		93628	10.40	11/30/2017	1686	INVENTORY ITEMS
		91515	379.05	11/30/2017	16911	MISCH HARDWARE/SUPPLIES
		93497	341.28	11/30/2017	90592	INVENTORY ITEMS
		93628	315.60	11/30/2017	92315	INVENTORY ITEMS
		92971	130.76	11/30/2017	92317	INVENTORY ITEMS
		91910	45.54	11/30/2017	02658/11-01-17	MISCH HARDWARE/SUPPLIES
		91746	12.73	11/30/2017	02665	MISC HARDWARE/SUPPLIES
		91515	8.54	11/30/2017	02743/11-09-17	MISC HARDWARE/SUPPLIES
		91515	18.01	11/30/2017	02748/11-09-17	MISC HARDWARE/SUPPLIES
		91515	101.87	11/30/2017	02769/11-02-17	MISC HARDWARE/SUPPLIES
		91746	6.88	11/30/2017	02784/11-02-17	MISC HARDWARE/SUPPLIES
		93777	28.39	11/30/2017	02048/11-04-17	MISCH HARDWARE/SUPPLIES
	LOWES Total		<u>2,998.15</u>			
1532	MARSHALLS TOWING & RECOVERY					
		91544	50.00	11/30/2017	21879	TOWING - PD
		91544	290.00	11/30/2017	21858	TOWING - PD
	MARSHALLS TOWING & RECOVERY Total		<u>340.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1537	MARTENSON TURF PRODUCTS INC	93642	580.00	11/30/2017	61553	SINGLE NET ROLL
	MARTENSON TURF PRODUCTS INC Total		580.00			
1554	EQUIPMENT DEPOT OF ILLINOIS	93433	485.56	11/30/2017	30627954	6X72 FORKS
	EQUIPMENT DEPOT OF ILLINOIS Total		485.56			
1556	NIKOS TOOLS LLC	93718	215.00	11/30/2017	112919	V#5299 RO#59290
	NIKOS TOOLS LLC Total		215.00			
1558	JEREMY MAUTHE	94041	1,850.00	11/30/2017	102717	COURSE TUITION REIMB
	JEREMY MAUTHE Total		1,850.00			
1582	MCMASTER CARR SUPPLY CO	94249	47.09	11/30/2017	51262526	INVENTORY ITEMS
		94225	108.37	11/30/2017	51263032	INVENTORY ITEMS
	MCMASTER CARR SUPPLY CO Total		155.46			
1590	MEDICAL SCREENING SERVICES INC		99.00	11/30/2017	0337246-IN	MONTHLY BILLING THRU 12/14/
	MEDICAL SCREENING SERVICES INC Total		99.00			
1600	MENDEL PLUMBING & HEATING INC	93823	910.00	11/30/2017	290084	SVC @ RIVERSIDE LIFT STATIC
	MENDEL PLUMBING & HEATING INC Total		910.00			
1603	METRO WEST COG		70.00	11/24/2017	3227	2017 NOV BD MEETING MAYOR
	METRO WEST COG Total		70.00			
1604	METRO TANK AND PUMP COMPANY	94114	1,062.25	11/30/2017	14596	SVC FOR VEEDER ROOT ASSE
	METRO TANK AND PUMP COMPANY Total		1,062.25			
1610	DTN SERVICES HOLDINGS LLC	93949	3,384.00	11/30/2017	5209407	WEATHER SVC ONLINE
	DTN SERVICES HOLDINGS LLC Total		3,384.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1613	METROPOLITAN ALLIANCE OF POL		119.00	11/24/2017	UNPS171124101028PI	Union Dues-Police Sergeants
			967.50	11/24/2017	UNP 171124101028PD	Union Dues - IMAP
	METROPOLITAN ALLIANCE OF POL Total		<u>1,086.50</u>			
1626	MIDWEST AIR PRO					
		93518	942.40	11/30/2017	13120	TRANSMITTER/ANCHOR PLATE
	MIDWEST AIR PRO Total		<u>942.40</u>			
1637	FLEETPRIDE INC					
		91575	371.64	11/30/2017	88808454	NEW AIR DRYER/DRAIN VALVE
	FLEETPRIDE INC Total		<u>371.64</u>			
1651	MNJ TECHNOLOGIES DIRECT INC					
		93375	2,012.00	11/30/2017	0003562505	BARRACUDA UPDATES
		93651	1,494.00	11/30/2017	0003567093	HP Z440 WORKSTATION
		93651	103.00	11/30/2017	0003567094	GRAPHIC CARD
		93916	167.00	11/30/2017	0003569318	HP ULTR SLIM DOCK
	MNJ TECHNOLOGIES DIRECT INC Total		<u>3,776.00</u>			
1655	MONROE TRUCK EQUIPMENT					
		93625	90.32	11/30/2017	5359633	INVENTORY ITEMS
	MONROE TRUCK EQUIPMENT Total		<u>90.32</u>			
1681	MUTUAL AID BOX ALARM SYS IL					
		93824	5.00	11/30/2017	T20002524	TIER 2 CREDENTIALING CARD
		94101	5.00	11/30/2017	T20002529	CREDENTIALING CARD
	MUTUAL AID BOX ALARM SYS IL Total		<u>10.00</u>			
1686	NAPA AUTO PARTS					
		91719	72.72	11/24/2017	2285-553854	V#1701 RO#59244
	NAPA AUTO PARTS Total		<u>72.72</u>			
1704	NCPERS IL IMRF					
			16.00	11/24/2017	NCP2171124101028PV	NCPERS 2
			8.00	11/24/2017	NCP2171124101028PI	NCPERS 2
	NCPERS IL IMRF Total		<u>24.00</u>			
1711	NESTLE WATERS NORTH AMERICA					
		91954	705.48	11/30/2017	07K0122067317	MONTHLY BILLING 10/13-11/12

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	NESTLE WATERS NORTH AMERICA Total		<u>705.48</u>			
1745	NICOR					
			514.69	11/24/2017	2485 8 NOV 10 2017	BILLING THRU 11/1/17
			31.08	11/24/2017	1000 3 OCT 30 2017	BILLING THRU 10-30-17
			43.08	11/24/2017	1000 1 NOV 6 2017	MONTHLY BILLING THRU 11/2/1
			29.07	11/24/2017	1000 6 NOV 6 2017	BILLING THRU 11/1/17
			28.25	11/30/2017	1000 2 NOV 20 2017	SVC 10-19 THRU 11-17-17
			174.31	11/24/2017	1000 7 NOV 6 2017	MONTHLY BILLING THRU 11/2/1
	NICOR Total		<u>820.48</u>			
1756	NORTH CENTRAL LABORATORIES					
		93614	46.79	11/30/2017	397778	INVENTORY ITEMS
	NORTH CENTRAL LABORATORIES Total		<u>46.79</u>			
1769	OEI PRODUCTS INC					
		93615	1,260.00	11/30/2017	5637	INVENTORY ITEMS
	OEI PRODUCTS INC Total		<u>1,260.00</u>			
1775	RAY O'HERRON CO					
		91821	1,281.27	11/30/2017	01-60174PD-1017	MONTHLY CHRGS - PD UNIFOF
	RAY O'HERRON CO Total		<u>1,281.27</u>			
1783	ON TIME EMBROIDERY INC					
		93115	350.00	11/30/2017	44797	UNIFORMS - FD
		91847	12.00	11/30/2017	45719	FIRE DEPT UNIFORMS
		91847	258.00	11/30/2017	45741	FIRE DEPT UNIFORMS
		91847	12.00	11/30/2017	45742	FIRE DEPT UNIFORMS
		91847	30.00	11/30/2017	46344	FIRE DEPT UNIFORMS
	ON TIME EMBROIDERY INC Total		<u>662.00</u>			
1797	PACE SUBURBAN BUS					
		93044	3,888.17	11/30/2017	489976	AUGUST RIDE IN KANE
	PACE SUBURBAN BUS Total		<u>3,888.17</u>			
1842	P F PETTIBONE & CO					
		93174	1,084.50	11/30/2017	173171	TICKETS
	P F PETTIBONE & CO Total		<u>1,084.50</u>			
1844	PHILLIP D YOUNG & ASSC INC					
			750.00	11/30/2017	6116	875 COUNTRY CLUB RD EASEM

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	PHILLIP D YOUNG & ASSC INC Total		<u>750.00</u>			
1851	CHARLES PIERCE		54.00	11/30/2017	112917	PER DIEM 11-29 THRU 12-1-17
	CHARLES PIERCE Total		<u>54.00</u>			
1861	POLICE PENSION FUND		469.66	11/24/2017	POLP171124101028PI	Police Pension - non deferred
			5,172.31	11/24/2017	PLP2171124101028PD	Police Pension Tier 2
			14,888.55	11/24/2017	PLPN171124101028PI	Police Pension
	POLICE PENSION FUND Total		<u>20,530.52</u>			
1867	POLICE EXEC RESEARCH FORUM		200.00	11/30/2017	4272	MBRSHP - KEEGAN
	POLICE EXEC RESEARCH FORUM Total		<u>200.00</u>			
1890	LEGAL SHIELD		7.36	11/24/2017	PPLS171124101028FC	Pre-Paid Legal Services
			8.75	11/24/2017	PPLS171124101028FN	Pre-Paid Legal Services
			124.60	11/24/2017	PPLS171124101028PC	Pre-Paid Legal Services
			8.75	11/24/2017	PPLS171124101028PV	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>149.46</u>			
1897	PRIME TACK & SEAL CO					
		91522	648.90	11/30/2017	55290	EMULISON DELIVERY
		91522	534.57	11/30/2017	55464	HFE-90
	PRIME TACK & SEAL CO Total		<u>1,183.47</u>			
1898	PRIORITY PRODUCTS INC					
		91729	21.11	11/30/2017	915429	MISC HARDWARE/SUPPLIES
		91524	16.52	11/30/2017	915582	MISC HARDWARE/SUPPLIES
		91729	108.80	11/30/2017	915739	LAMPS/RIVETS
	PRIORITY PRODUCTS INC Total		<u>146.43</u>			
1900	PROVIDENT LIFE & ACCIDENT		26.76	11/24/2017	POPT171124101028FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1925	QUALITY FASTENERS INC					
		93619	110.76	11/30/2017	19095	INVENTORY ITEMS
		93675	123.63	11/30/2017	19096	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	QUALITY FASTENERS INC Total		<u>234.39</u>			
1943	RAINMAKERS IRRIGATION INC	91576	3,510.00	11/30/2017	BW102017-38	WINTERIZATION - MLTPL LOC
	RAINMAKERS IRRIGATION INC Total		<u>3,510.00</u>			
1946	RANDALL PRESSURE SYSTEMS INC	91720	139.99	11/30/2017	I-15222-0	MISC SUPPLIES - FLEET
		91720	12.75	11/30/2017	P-15132-0	MISC PARTS - FLEET
		92379	149.00	11/30/2017	I-15011-0	INVENTORY ITEMS
		92379	74.50	11/30/2017	I-15011-1	INVENTORY ITEMS
	RANDALL PRESSURE SYSTEMS INC Total		<u>376.24</u>			
1953	RBS PACKAGING INC	93817	1,014.45	11/30/2017	2032416	INVENTORY ITEMS
		93817	1,014.45	11/30/2017	2032416	INVENTORY ITEMS
		93817	-1,014.45	11/30/2017	2032416	INVENTORY ITEMS
		93817	-1,014.45	11/30/2017	2032416	INVENTORY ITEMS
		93817	1,014.45	11/30/2017	2032416-REV	INVENTORY ITEMS
	RBS PACKAGING INC Total		<u>1,014.45</u>			
1985	REHM ELECTRIC SHOP INC	93568	895.00	11/30/2017	11027	RESET LIGHT POLE
	REHM ELECTRIC SHOP INC Total		<u>895.00</u>			
1993	RENTAL MAX LLC	91588	130.00	11/30/2017	267853-3	FOLDING CHAIRS
	RENTAL MAX LLC Total		<u>130.00</u>			
2032	POMPS TIRE SERVICE INC	91638	61.00	11/30/2017	640056558	SCRAP DISPOSAL FEE
	POMPS TIRE SERVICE INC Total		<u>61.00</u>			
2055	SAFETY-KLEEN	93763	100.00	11/30/2017	74865573	OIL SERVICE
		93741	421.90	11/30/2017	75050739	PARTS WASHER SERVICE
	SAFETY-KLEEN Total		<u>521.90</u>			
2079	SCHROEDER CRANE RENTAL	93700	900.00	11/30/2017	3543	CRANE RENTAL 11-2-17

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	SCHROEDER CRANE RENTAL Total		<u>900.00</u>			
2099	RANDAL J SCOTT		55.18	11/30/2017	111217	JEANS - FARM & FLEET 11-12-1
	RANDAL J SCOTT Total		<u>55.18</u>			
2109	SECRETARY OF STATE		95.00	11/30/2017	10290	RE TITLE 2HGEJ6611XH510290
	SECRETARY OF STATE Total		<u>95.00</u>			
2137	SHERWIN WILLIAMS					
		91516	220.20	11/30/2017	8705-4	PAINT SUPPLIES
		91516	36.94	11/30/2017	8993-6	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		<u>257.14</u>			
2150	SIKICH					
		92564	1,300.00	11/24/2017	316722	SVCS DRE: AUDIT THRU 10-31-
	SIKICH Total		<u>1,300.00</u>			
2157	SISLERS ICE & DAIRY LTD					
		91665	51.75	11/30/2017	376533	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		<u>51.75</u>			
2163	SKYLINE TREE SERVICE &					
		93715	19,000.00	11/30/2017	4132	MAIN ST HOLIDAY LIGHTING
		91519	684.00	11/30/2017	4133	SVC @ 810 S 7TH STR
	SKYLINE TREE SERVICE & Total		<u>19,684.00</u>			
2166	SMITTY'S ON THE CORNER					
			37.97	11/30/2017	111617	COMMANDER INTERVIEWS
	SMITTY'S ON THE CORNER Total		<u>37.97</u>			
2200	STATE TREASURER					
		93745	7,897.50	11/30/2017	52131	TRFC SGNL MAINT-JUL, AUG, S
	STATE TREASURER Total		<u>7,897.50</u>			
2201	STANDARD EQUIPMENT CO					
		93751	50.41	11/30/2017	P02585	CURTAIN
		93832	66.57	11/30/2017	P02670	INVENTORY ITEMS
	STANDARD EQUIPMENT CO Total		<u>116.98</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2214	ST CHARLES CHAMBER OF COMMERCE	94072	2,500.00	11/24/2017	176297682	CHARLEMAGNE AWARD SPON:
	ST CHARLES CHAMBER OF COMMERCE Total		<u>2,500.00</u>			
2228	CITY OF ST CHARLES		118.15	11/30/2017	3-31-31067-2-1-1117	SVC 9-28 THRU 10-30-17
			109.11	11/30/2017	4-60-92833-6-0-1117	SVC 10-4 THRU 10-31-17
			133.12	11/30/2017	3-31-31068-0-2-1117	SVC 9-28 THRU 10-30-17
			145.25	11/30/2017	3-31-31065-6-1-1117	SVC 9-28 THRU 10-30-17
	CITY OF ST CHARLES Total		<u>505.63</u>			
2235	STEINER ELECTRIC COMPANY					
		93996	164.20	11/24/2017	S005888599.001	INVENTORY ITEMS
		93236	3,538.00	11/30/2017	S005841948.001	CANVAS PANTS
		93409	95.09	11/30/2017	S005856380.001	SAFETY UNIFORMS - ELEC
		93409	95.09	11/30/2017	S005856380.001	SAFETY UNIFORMS - ELEC
		93874	446.36	11/30/2017	S005885475.001	INVENTORY ITEMS
		93996	14.20	11/30/2017	S005888599.002	INVENTORY ITEMS
		93527	415.29	11/30/2017	S005864948.001	RTU CABINETS
		93572	256.50	11/30/2017	S005867607.002	INVENTORY ITEMS
		93571	14.88	11/30/2017	S005867622.001	INVENTORY ITEMS
		93571	44.64	11/30/2017	S005867622.002	INVENTORY ITEMS
		91751	43.93	11/30/2017	S005879561.001	2" STR LIQ-TITE CONN
		91751	157.60	11/30/2017	S005879561.002	GRNDG BAR KIT
		93409	-95.09	11/30/2017	S005856380.001	SAFETY UNIFORMS - ELEC
		93409	-95.09	11/30/2017	S005856380.001	SAFETY UNIFORMS - ELEC
		93409	528.00	11/30/2017	S005856380.003	SAFETY UNIFORMS - ELEC
		93409	528.00	11/30/2017	S005856380.003	SAFETY UNIFORMS - ELEC
		93409	-528.00	11/30/2017	S005856380.003	SAFETY UNIFORMS - ELEC
		93409	-528.00	11/30/2017	S005856380.003	SAFETY UNIFORMS - ELEC
		93451	741.30	11/30/2017	S005859176.003	INVENTORY ITEMS
		93441	870.00	11/30/2017	S005859759.001	UNIFORMS FOR ELECTRIC
		93556	202.62	11/30/2017	S005862296.002	CONTROL WIRE
	STEINER ELECTRIC COMPANY Total		<u>6,909.52</u>			
2240	STEWART SPREADING	93405	19,679.22	11/30/2017	11864	DEWATERING BIOSOLIDS WES
	STEWART SPREADING Total		<u>19,679.22</u>			
2248	STORINO RAMELLO & DURKIN					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			500.00	11/30/2017	73763	SVCS RE: ARCADA
	STORINO RAMELLO & DURKIN Total		500.00			
2249	STEVE STREICH		149.78	11/30/2017	111817	BOOTS - FARM & FLEET 11-18-
	STEVE STREICH Total		149.78			
2263	PETER SUHR		225.00	11/30/2017	4399048	CERTIFICATION RENEWAL - RE
	PETER SUHR Total		225.00			
2300	TEMCO MACHINERY INC					
		91724	28.62	11/30/2017	AG59183	3/4 BALL VALVE
		91724	79.37	11/30/2017	AG59424	VALVE CHECK
	TEMCO MACHINERY INC Total		107.99			
2301	GENERAL CHAUFFERS SALES DRIVER					
			159.00	11/24/2017	UNT 171124101028CD	Union Dues - Teamsters
			128.00	11/24/2017	UNT 171124101028FN	Union Dues - Teamsters
			2,265.00	11/24/2017	UNT 171124101028PM	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		2,552.00			
2304	TEE JAY SERVICE COMPANY INC					
		93338	949.00	11/30/2017	148164	DOOR UPGRADE INSTALL CITY
	TEE JAY SERVICE COMPANY INC Total		949.00			
2316	APC STORE					
		93975	79.90	11/30/2017	478-451450	INVENTORY ITEMS
		94012	61.14	11/30/2017	478-451458	INVENTORY ITEMS
		91587	638.17	11/30/2017	4780004177-1117	MONTHLY SUPPLIES - FLEET
	APC STORE Total		779.21			
2342	TRAFFIC CONTROL CORPORATION					
		93472	225.00	11/30/2017	102394	Q SEAL
	TRAFFIC CONTROL CORPORATION Total		225.00			
2345	TRAFFIC CONTROL & PROTECTION					
		93621	547.10	11/30/2017	90892	INVENTORY ITEMS
	TRAFFIC CONTROL & PROTECTION Total		547.10			
2367	TSA ENTERPRISES INC DBA LAKE H					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		93368	3,200.00	11/30/2017	65396	2017 FALL REMOVAL DOCKS
	TSA ENTERPRISES INC DBA LAKE H Total		<u>3,200.00</u>			
2373	TYLER MEDICAL SERVICES					
		91606	345.00	11/30/2017	391711	RANDOM PROG - MONTHLY
	TYLER MEDICAL SERVICES Total		<u>345.00</u>			
2376	ULTRA STROBE COMMUNICATIONS					
		93604	75.00	11/30/2017	073242	LIGHT INSTALLATION - WARRA
	ULTRA STROBE COMMUNICATIONS Total		<u>75.00</u>			
2401	UNIVERSAL UTILITY SUPPLY INC					
		93993	2,501.50	11/24/2017	3025664	INVENTORY ITEMS
		93719	169.40	11/24/2017	3025681	INVENTORY ITEMS
		93702	984.00	11/30/2017	3025697	INVENTORY ITEMS
		93369	123.00	11/30/2017	3025698	INVENTORY ITEMS
		93719	206.90	11/30/2017	3025725	INVENTORY ITEMS
		93913	365.89	11/30/2017	3025740	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>4,350.69</u>			
2403	UNITED PARCEL SERVICE					
			23.86	11/24/2017	0000650961457	SHIPPING
	UNITED PARCEL SERVICE Total		<u>23.86</u>			
2404	HD SUPPLY FACILITIES MAINT LTD					
		93646	321.17	11/30/2017	410474	ELECTRODE WITH BNC
	HD SUPPLY FACILITIES MAINT LTD Total		<u>321.17</u>			
2410	VALLEY LOCK CO					
		92797	23.92	11/24/2017	62063	KEYS FOR INVENTORY CONTR
		91512	28.50	11/30/2017	62040	KEYS FOR PUBLIC SERVICES
	VALLEY LOCK CO Total		<u>52.42</u>			
2452	VULCAN CONSTRUCTION MATERIALS					
		93610	151.06	11/30/2017	31549951	CA 16 CHIPS
	VULCAN CONSTRUCTION MATERIALS Total		<u>151.06</u>			
2455	RICHARD WADDA					
			349.82	11/30/2017	112517	JEANS - KOHLS 11-25-17
	RICHARD WADDA Total		<u>349.82</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2470	WAREHOUSE DIRECT					
		92028	107.85	11/30/2017	3686183-0	COFFEE SUPPLIES - BCE
		91540	44.52	11/30/2017	3689129-0	OFFICE SUPPLIES - PD
		91858	18.70	11/30/2017	3690880-0	OFFICE SUPPLIES - CDE
		91755	114.05	11/30/2017	3691389-0	OFFICE SUPPLIES - ELEC/ENG
		91755	16.07	11/30/2017	3692606-0	OFFICE SUPPLIES - ELEC/ENG
		92031	162.58	11/30/2017	3696709-0	COFFEE SUPPLIES
		91540	25.68	11/30/2017	3678764-0	OFFICE SUPPLIES - PD
		91666	153.62	11/30/2017	3679970-0	OFFICE SUPPLIES - PW
		91557	16.04	11/30/2017	3680001-0	OFFICE SUPPLIES - HR
		92031	51.16	11/30/2017	3683367-0	OFFICE SUPPLIES - CA
		91540	144.72	11/30/2017	3685234-0	OFFICE SUPPLIES - PD
		92029	79.63	11/30/2017	3686164-0	OFFICE SUPPLIES - BCE
		92029	50.06	11/30/2017	3676887-0	OFFICE SUPPLIES - BCE
	WAREHOUSE DIRECT Total		984.68			
2485	WBK ENGINEERING LLC					
		91546	97.50	11/30/2017	18379	WOODS OF FOX GLEN MONITC
		92345	10,678.50	11/30/2017	18380	PRAIRIE CENTRE FINAL REVIE\
		92749	666.00	11/30/2017	18425	RYDER TRUCK MAINT FAC
		92832	11,523.55	11/30/2017	18369	IL31 CUVERT@ S CORP LIMITS
		93075	98.00	11/30/2017	18377	IL31 DITCH MAINT
		93078	1,323.00	11/30/2017	18378	RIVER PARK PROJ
	WBK ENGINEERING LLC Total		24,386.55			
2495	WEST SIDE TRACTOR SALES CO					
			-1,400.00	11/30/2017	119699	CREDIT PO 93495
		91722	136.90	11/30/2017	N58862	CYLINDER
			510.55	11/30/2017	N58864	FUEL FITLER RETURNED
			-510.55	11/30/2017	N58905	RETURNED CREDIT INV0N5886
		91722	463.85	11/30/2017	N58906	ADAPTER ORINGS
		93666	122.90	11/30/2017	N58958	FILTER ELEMENT
		93695	247.60	11/30/2017	N59084	INVENTORY ITEMS
		93696	779.52	11/30/2017	N59085	INVENTORY ITEMS
		91722	93.58	11/30/2017	N59086	V#1839 RO#59248
		93716	762.54	11/30/2017	N59088	OIL, FILTERS, ELEMENTS
		91722	148.03	11/30/2017	N59149	FILTER
		91722	16.69	11/30/2017	N59183	FILTER
	WEST SIDE TRACTOR SALES CO Total		1,371.61			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2506	EESCO	93550	3,107.00	11/30/2017	501830	INVENTORY ITEMS
	EESCO Total		<u>3,107.00</u>			
2523	WILTSE GREENHOUSE LANDSCAPING	91838	447.00	11/30/2017	110117	SEPTEMBER MOWING
	WILTSE GREENHOUSE LANDSCAPING Total		<u>447.00</u>			
2527	WILLIAM FRICK & CO	93435	631.48	11/30/2017	523323	4 x 5 FLAG INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>631.48</u>			
2545	GRAINGER INC	93660	250.13	11/30/2017	9606437342	FUEL XFR NOZZLE/METER
		93733	275.50	11/30/2017	9609039137	INVENTORY ITEMS
		93771	393.78	11/30/2017	9610930746	CORDLESS GREASE GUN
		93779	1,830.60	11/30/2017	9610930753	INVENTORY ITEMS
		93601	89.98	11/30/2017	961180598	BOOTS
		93870	148.90	11/30/2017	9614416410	INVENTORY ITEMS
			-240.02	11/30/2017	9617100988	CREDIT INV# 9551939565
			-216.88	11/30/2017	9617100996	CRED INV#9576336615
			216.88	11/30/2017	9576336615	INCORRECT ITEM
		93622	655.18	11/30/2017	9602594625	INVENTORY ITEMS
		93650	107.84	11/30/2017	9604598228	FIBER OPTIC CABLE STRIPPER
		93676	53.34	11/30/2017	9606071554	STRETCH WRAP FILM
	GRAINGER INC Total		<u>3,565.23</u>			
2630	ZIEBELL WATER SERVICE PRODUCTS	93334	4,339.56	11/30/2017	239400-00	INVENTORY ITEMS
		93456	6,844.00	11/30/2017	239700-000	INVENTORY ITEMS
	ZIEBELL WATER SERVICE PRODUCTS Total		<u>11,183.56</u>			
2635	CLERK OF THE CIRCUIT COURT		36.00	11/24/2017	CFEE171124101028FL	Kane Co Clerk Collection Fee
	CLERK OF THE CIRCUIT COURT Total		<u>36.00</u>			
2637	ILLINOIS DEPT OF REVENUE		941.74	11/24/2017	ILST171124101028HR	Illinois State Tax
			13,295.12	11/24/2017	ILST171124101028PW	Illinois State Tax
			1,699.90	11/24/2017	ILST171124101028IS	Illinois State Tax

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			10,766.65	11/24/2017	ILST171124101028PD	Illinois State Tax
			762.19	11/24/2017	ILST171124101028CA	Illinois State Tax
			1,916.51	11/24/2017	ILST171124101028CD	Illinois State Tax
			9,358.73	11/24/2017	ILST171124101028FD	Illinois State Tax
			2,272.28	11/24/2017	ILST171124101028FN	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		41,013.12			
2638	INTERNAL REVENUE SERVICE					
			16,483.09	11/24/2017	FICE171124101028PV	FICA Employer
			2,681.02	11/24/2017	FICE171124101028PD	FICA Employer
			721.60	11/24/2017	FICE171124101028CA	FICA Employer
			2,326.94	11/24/2017	FICE171124101028CD	FICA Employer
			404.82	11/24/2017	FICE171124101028FD	FICA Employer
			584.86	11/24/2017	MEDE171124101028IS	Medicare Employee
			3,698.21	11/24/2017	MEDE171124101028PI	Medicare Employee
			288.15	11/24/2017	MEDR171124101028C	Medicare Employer
			4,324.33	11/24/2017	MEDR171124101028P	Medicare Employer
			4,316.45	11/24/2017	MEDE171124101028P	Medicare Employee
			584.86	11/24/2017	MEDR171124101028IS	Medicare Employer
			3,705.45	11/24/2017	MEDR171124101028P	Medicare Employer
			655.13	11/24/2017	MEDE171124101028C	Medicare Employee
			3,175.72	11/24/2017	MEDE171124101028FI	Medicare Employee
			757.06	11/24/2017	MEDE171124101028FI	Medicare Employee
			273.71	11/24/2017	MEDE171124101028H	Medicare Employee
			38,372.71	11/24/2017	FIT 171124101028PW	Federal Withholding Tax
			271.74	11/24/2017	MEDE171124101028C	Medicare Employee
			638.72	11/24/2017	MEDR171124101028C	Medicare Employer
			3,160.60	11/24/2017	MEDR171124101028FI	Medicare Employer
			757.06	11/24/2017	MEDR171124101028FI	Medicare Employer
			273.71	11/24/2017	MEDR171124101028H	Medicare Employer
			2,151.05	11/24/2017	FICA171124101028IS	FICA Employee
			2,650.02	11/24/2017	FICA171124101028PD	FICA Employee
			16,449.41	11/24/2017	FICA171124101028PV	FICA Employee
			2,802.08	11/24/2017	FIT 171124101028HR	Federal Withholding Tax
			4,285.70	11/24/2017	FIT 171124101028IS	Federal Withholding Tax
			32,454.94	11/24/2017	FIT 171124101028PD	Federal Withholding Tax
			2,397.23	11/24/2017	FICA171124101028CD	FICA Employee
			469.50	11/24/2017	FICA171124101028FD	FICA Employee
			31,243.77	11/24/2017	FIT 171124101028FD	Federal Withholding Tax

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			2,847.53	11/24/2017	FICA171124101028FN	FICA Employee
			6,853.66	11/24/2017	FIT 171124101028FN	Federal Withholding Tax
			957.46	11/24/2017	FICA171124101028HR	FICA Employee
			2,847.53	11/24/2017	FICE171124101028FN	FICA Employer
			957.46	11/24/2017	FICE171124101028HR	FICA Employer
			2,151.05	11/24/2017	FICE171124101028IS	FICA Employer
			2,123.37	11/24/2017	FIT 171124101028CA	Federal Withholding Tax
			5,459.75	11/24/2017	FIT 171124101028CD	Federal Withholding Tax
			651.31	11/24/2017	FICA171124101028CA	FICA Employee
	INTERNAL REVENUE SERVICE Total		208,208.76			
2639	STATE DISBURSEMENT UNIT					
			700.15	11/24/2017	000001225171124101C	IL Child Support Amount 1
			180.00	11/24/2017	000001267171124101C	IL Child Support Amount 1
			440.93	11/24/2017	000000037171124101C	IL Child Support Amount 1
			465.36	11/24/2017	000000064171124101C	IL Child Support Amount 2
			795.70	11/24/2017	000000135171124101C	IL Child Support Amount 1
			471.13	11/24/2017	000000191171124101C	IL Child Support Amount 1
			817.98	11/24/2017	000000197171124101C	IL CS Maintenance 1
			1,661.54	11/24/2017	000000202171124101C	IL CS Maintenance 1
			545.00	11/24/2017	000000206171124101C	IL Child Support Amount 1
			391.78	11/24/2017	000000292171124101C	IL Child Support Amount 1
			369.23	11/24/2017	000000486171124101C	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		6,838.80			
2643	DELTA DENTAL					
			3,471.76	11/20/2017	112017	DELTA DENTAL CLAIMS
			2,953.75	11/28/2017	112817	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		6,425.51			
2648	HEALTH CARE SERVICE CORP					
			94,886.34	11/20/2017	112017	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		94,886.34			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	11/24/2017	ACCG171124101028FI	AFLAC Accident Plan
			17.47	11/24/2017	ACCG171124101028FI	AFLAC Accident Plan
			17.48	11/24/2017	ACCG171124101028IS	AFLAC Accident Plan
			113.00	11/24/2017	ACCG171124101028PI	AFLAC Accident Plan
			68.07	11/24/2017	ACCG171124101028P'	AFLAC Accident Plan

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	CONTINENTAL AMERICAN INSURANCE Total		<u>275.91</u>			
2711	UNITED SEPTIC INC	92893	24,430.88	11/30/2017	2026	STORM/SEWER MAINTENANCE
	UNITED SEPTIC INC Total		<u>24,430.88</u>			
2730	SLATE ROCK SAFETY LLC	93240	162.82	11/30/2017	17661	FLEECE JACKET
	SLATE ROCK SAFETY LLC Total		<u>162.82</u>			
2756	RXBENEFITS INC.		34,303.69	11/21/2017	71856	PRESCRIPTION CLAIMS/FEEES
	RXBENEFITS INC. Total		<u>34,303.69</u>			
2816	DALE FLOYD LAND SURVEYING LLC	89994	1,690.00	11/24/2017	217-22	SRVY/PLAT 315 KIRK RD
		92648	1,005.00	11/24/2017	717-75	PRMT PLT - RT38 IDOT#045-76E
		92850	345.00	11/24/2017	916-35A	RVSD PLAT ESMNT - FOX ISLD
	DALE FLOYD LAND SURVEYING LLC Total		<u>3,040.00</u>			
2818	APWA		695.00	11/30/2017	042218	MATT WILSON 4-22-18
	APWA Total		<u>695.00</u>			
2832	RR DONNELLEY	93373	175.96	11/30/2017	373564974	CHECK STOCK
	RR DONNELLEY Total		<u>175.96</u>			
2878	JASON ROWE		49.65	11/30/2017	112417	JEANS - MENARDS 11-24-17
	JASON ROWE Total		<u>49.65</u>			
2894	HAVLICEK ACE HARDWARE LLC	93734	311.40	11/30/2017	58792/1	INVENTORY ITEMS
	HAVLICEK ACE HARDWARE LLC Total		<u>311.40</u>			
2929	FOOTE MIELKE CHAVEZ & O'NEIL		1,961.00	11/24/2017	4063	RE: SHANGRI-LA MASSAGE/SP.
	FOOTE MIELKE CHAVEZ & O'NEIL Total		<u>1,961.00</u>			
2950	MARY PORTER					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		93492	113.25	11/30/2017	1902639573	TRAFFIC WAND ATTACHMENT
	MARY PORTER Total		<u>113.25</u>			
2963	RAYNOR DOOR AUTHORITY					
		93746	586.00	11/30/2017	127202	SVC @ FS#3
	RAYNOR DOOR AUTHORITY Total		<u>586.00</u>			
2974	HOSCHEIT MCGUIRK MCCRACKEN &					
			1,000.00	11/30/2017	A25059-1-1017	LEGAL CHARGES OCT 2017
			315.00	11/30/2017	A25059-10-1017	LEGAL CHARGES OCT 2017
			4,977.00	11/30/2017	A25059-2-1017	LEGAL CHARGES OCT 2017
			1,239.00	11/30/2017	A25059-3-1017	LEGAL CHARGES OCT 2017
			105.00	11/30/2017	A25059-5-1017	LEGAL CHARGES OCT 2017
			1,050.00	11/30/2017	A25059-6-1017	LEGAL CHARGES OCT 2017
			3,696.00	11/30/2017	A25059-7-1017	LEGAL CHARGES OCT 2017
			3,213.00	11/30/2017	A25059-8-1017	LEGAL CHARGES OCT 2017
	HOSCHEIT MCGUIRK MCCRACKEN & Total		<u>15,595.00</u>			
2985	S SCHROEDER TRUCKING INC					
		57	1,023.50	11/30/2017	33236	DUMP TRUCK
		93968	308.75	11/30/2017	33255	MOVE J DEERE COMBO
	S SCHROEDER TRUCKING INC Total		<u>1,332.25</u>			
3002	JET SERVICES INC					
		91953	130.00	11/30/2017	990026095	MONTHLY SHREDDING SERVIC
	JET SERVICES INC Total		<u>130.00</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		91518	1,805.85	11/30/2017	3007379314	V#1701 RO#59244
		91518	423.56	11/30/2017	3008394065	V#1701 RO#59244
		91518	752.46	11/30/2017	3008394334	V#1701 RO#59244
		93773	653.91	11/30/2017	3008425486	INVENTORY ITEMS
		91518	11.78	11/30/2017	3008440237	V#1725 RO#59280
		91518	681.82	11/30/2017	3008474996	VALVE ASSEMBLY
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>4,329.38</u>			
3107	DR SUDS LLC					
		91529	75.00	11/30/2017	10114	CAR WASHES - PD
	DR SUDS LLC Total		<u>75.00</u>			
3131	VCNA PRAIRIE INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		63	506.00	11/30/2017	888318532	READY MIX
		63	506.00	11/30/2017	888305546	READY MIX - CALCIUM CHLORI
		63	433.13	11/30/2017	888323751	READY MIX
	VCNA PRAIRIE INC Total		<u>1,445.13</u>			
3153	CALL ONE					
			3,693.17	11/24/2017	1214530-1139933/1117	MONTHLY BILLING NOV 2017
	CALL ONE Total		<u>3,693.17</u>			
3207	J HOFERT CO					
		93791	2,428.20	11/30/2017	91934	INVENTORY ITEMS
	J HOFERT CO Total		<u>2,428.20</u>			
3209	HOLMGREN ELECTRIC INC					
		91677	385.00	11/30/2017	5098	SVC @ WEST CLARIFIER
	HOLMGREN ELECTRIC INC Total		<u>385.00</u>			
3236	HR GREEN INC					
		92506	8,186.58	11/30/2017	115176	37TH & 38TH AVE STREET REH
	HR GREEN INC Total		<u>8,186.58</u>			
3246	KEVIN BOOTZ					
			125.80	11/30/2017	111817	JEANS - WALMART 11-18-17
	KEVIN BOOTZ Total		<u>125.80</u>			
3258	BEST DOCTORS INC					
		91593	355.20	11/30/2017	100117	SVCS OCTOBER 2017
	BEST DOCTORS INC Total		<u>355.20</u>			
3267	COMPASS GROUP USA INC					
		91528	266.85	11/30/2017	052560000067210	COFFEE SUPPLIES
	COMPASS GROUP USA INC Total		<u>266.85</u>			
3285	RICK MURAWSKI					
			36.00	11/30/2017	112817	PER DIEM 11-28 THRU 11-29-17
	RICK MURAWSKI Total		<u>36.00</u>			
3289	VISION SERVICE PLAN OF IL NFP					
			93.35	11/30/2017	111717	COBRA/RETIREE NOV 2017
			222.59	11/24/2017	VSP 171124101028PD	Vision Plan Pre-tax
			52.63	11/24/2017	VSP 171124101028IS	Vision Plan Pre-tax

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			4.76	11/24/2017	VSP 171124101028HR	Vision Plan Pre-tax
			35.24	11/24/2017	VSP 171124101028FN	Vision Plan Pre-tax
			198.53	11/24/2017	VSP 171124101028FD	Vision Plan Pre-tax
			58.25	11/24/2017	VSP 171124101028CD	Vision Plan Pre-tax
			7.57	11/24/2017	VSP 171124101028CA	Vision Plan Pre-tax
			318.62	11/24/2017	VSP 171124101028PV	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		991.54			
3298	JENNIFER KUHN					
			177.24	11/30/2017	208	EC MTG/SUPPLIES/BK CLB 11-2
			21.83	11/30/2017	207A	MILEAGE OCT 2017
			1,544.25	11/30/2017	207	COORD SVCS OCT 2017
	JENNIFER KUHN Total		1,743.32			
3316	J&S CONSTRUCTION SEWER & WATER					
		93085	2,899.50	11/30/2017	1705401	RT 31 DITCH PROJECT BILLING
	J&S CONSTRUCTION SEWER & WATER Total		2,899.50			
3346	STHEALTH BENEFIT SOLUTIONS					
		91605	25,645.92	11/24/2017	111617	SERVICE FOR DEC 2017
	STHEALTH BENEFIT SOLUTIONS Total		25,645.92			
3422	SUPERIOR ELECTROSTATIC					
		93163	6,725.00	11/24/2017	01 102	REPAINT MAIN ST BRIDGE
	SUPERIOR ELECTROSTATIC Total		6,725.00			
3429	Emily Kies					
			107.77	11/30/2017	111517	REIMB - SUPPLIES PARADE
	Emily Kies Total		107.77			
3433	INTERSTATE POWER SYSTEMS INC					
		91501	110.92	11/30/2017	C042020752:01	V#1962 RO#59254
		91501	31.56	11/30/2017	C042021160:01	V#1962 RO#59254
	INTERSTATE POWER SYSTEMS INC Total		142.48			
3436	MICHAEL RICE					
		93634	20.99	11/30/2017	D 21766	V#5299 RO#59235
	MICHAEL RICE Total		20.99			
3440	EXCLAIMER LTD					
		93412	445.00	11/30/2017	222303	SUBSCRIPTION 11/13/17-11/13/17

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	EXCLAIMER LTD Total		<u>445.00</u>			
3542	NORMAN J MALCOLM	94053	400.00	11/24/2017	102417	ASSESSMENT CENTER EXERC
	NORMAN J MALCOLM Total		<u>400.00</u>			
3561	ADVANCED ELEVATOR COMPANY	91734	500.00	11/30/2017	42095	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total		<u>500.00</u>			
3592	CAMBRIDGE ELECTRIC INC	94017	1,246.00	11/30/2017	7479	SVC 9-29 AND 11-10-17
		94017	147.00	11/30/2017	7480	SVC 10-27-17
	CAMBRIDGE ELECTRIC INC Total		<u>1,393.00</u>			
3593	B & B CONCRETE LIFTING INC	93287	160.00	11/30/2017	250	SVC @ AUBURN CT, OHIO, CIT
	B & B CONCRETE LIFTING INC Total		<u>160.00</u>			
3596	GRAYBAR ELECTRIC CO INC	93800	100.88	11/30/2017	9301044556	ELKTRG VIDEO DISTRIBUTION
	GRAYBAR ELECTRIC CO INC Total		<u>100.88</u>			
3597	GEOSTAR MECHANICAL INC	93964	700.48	11/30/2017	13813	LABOR PW URINALS
		93964	137.30	11/30/2017	13814	LABOR POLICE DEPT GUAGE
		93891	365.00	11/30/2017	13815	REPAIR WELL 8 HEATER
		94067	260.86	11/30/2017	13855	PRAIRIE ST WELL
		93964	190.00	11/30/2017	13816	REPAIR CENTURY STATIONS
		93964	389.78	11/30/2017	13817	CENTURY STATIONS COOLER
		93964	285.00	11/30/2017	13818	WASTEWATER REPAIR
		94067	905.46	11/30/2017	13852	RT 25 WELL REPAIR
		94067	1,682.50	11/30/2017	13853	ENVIROMENTAL SERVICES AH
		94067	380.00	11/30/2017	13854	WW OUT BUILDING
	GEOSTAR MECHANICAL INC Total		<u>5,296.38</u>			
3619	HELM INCORPORATED	93663	650.00	11/30/2017	INV10041239	SOFTWARE
	HELM INCORPORATED Total		<u>650.00</u>			
3658	LUTZCO INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		93717	85.14	11/30/2017	0037283-IN	BIB OVERALLS
	LUTZCO INC Total		85.14			
3684	RESPECT TECHNOLOGY INC					
		91762	3,160.00	11/30/2017	10747	MONTHLY SUPPORT/HOSTING
		91762	2,040.00	11/30/2017	10754	REFRESH TEST ENVIRONMENT
	RESPECT TECHNOLOGY INC Total		5,200.00			
3737	ALEXANDER'S CONTRACT SERVICES					
		93647	82.97	11/24/2017	101391	MAGNETIC MOUNT ANTENNA
	ALEXANDER'S CONTRACT SERVICES Total		82.97			
3755	GREEN T LAWN CARE INC					
		93408	300.00	11/30/2017	1668380	AERATION AND SEEDING
	GREEN T LAWN CARE INC Total		300.00			
3763	DIRECT PATH LLC					
		91609	836.25	11/30/2017	AT37890	SVCS DECEMBER 2017
	DIRECT PATH LLC Total		836.25			
3766	PROVEN BUSINESS SYSTEMS					
		91960	164.64	11/30/2017	440160	MONTHLY BILLING THRU 11-19
	PROVEN BUSINESS SYSTEMS Total		164.64			
3805	EMPLOYEE BENEFITS CORP - ACH					
			18,509.90	11/30/2017	C98632-201711	FLEX SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total		18,509.90			
3824	FULLIFE LLC					
		93284	275.50	11/30/2017	37357	HARNESS
	FULLIFE LLC Total		275.50			
3837	GERALD L HEINZ & ASSOCIATES					
		93348	1,202.50	11/30/2017	18387	RENAUX MANOR SEWER PROJ
	GERALD L HEINZ & ASSOCIATES Total		1,202.50			
3863	KOVILIC CONSTRUCTION CO INC					
		92823	154,067.13	11/30/2017	002	IL31 CULVERT @ S CORP LIMIT
	KOVILIC CONSTRUCTION CO INC Total		154,067.13			
3882	CORE & MAIN LP					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		93774	514.00	11/30/2017	I089127	INVENTORY ITEMS
		93624	926.76	11/30/2017	I103575	INVENTORY ITEMS
	CORE & MAIN LP Total		<u>1,440.76</u>			
3885	KIMBERLY G ABATANGELO					
		93184	168.75	11/30/2017	STC2_11022017	MEETING MINUTES - MHB
	KIMBERLY G ABATANGELO Total		<u>168.75</u>			
3886	VIA CARLITA LLC					
		93584	130.80	11/30/2017	17991	INVENTORY ITEMS
	VIA CARLITA LLC Total		<u>130.80</u>			
3898	GRACE POWER AND CONTROL LLC					
		93726	400.00	11/30/2017	3305	RUN ELEC ABOVE CEILING
	GRACE POWER AND CONTROL LLC Total		<u>400.00</u>			
3902	AFC INTERNATIONAL INC					
		93882	333.50	11/30/2017	51220	ADAPTER
	AFC INTERNATIONAL INC Total		<u>333.50</u>			
3903	B&B HOLIDAY DECORATING LLC					
		93544	1,445.00	11/30/2017	2132	LABOR HOLIDAY TREES
	B&B HOLIDAY DECORATING LLC Total		<u>1,445.00</u>			
9990003	CARRIAGE OAKS OF ST CHARLES					
			19,919.90	11/24/2017	20171116	PRINCIPAL AND INTEREST ESC
	CARRIAGE OAKS OF ST CHARLES Total		<u>19,919.90</u>			
9990007	PATRICIA DESIDERI					
			45.00	11/30/2017	17-26625	REIMB - APP WITHDRAWN
	PATRICIA DESIDERI Total		<u>45.00</u>			

VENDOR VENDOR NAME PO NUMBER AMOUNT DATE INVOICE DESCRIPTION

Grand Total: 1,489,101.74

The above expenditures have been approved for payment:

Chairman, Government Operations Committee _____ Date

Vice Chairman, Government Operations Committee _____ Date

Finance Director _____ Date



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IA

Title:	Recommendation to Approve and E6 Special Late Night Permit for the Finery & Blacksmith Bar Located at 305 W Main Street, St. Charles
Presenter:	Chief Keegan, Police Department

Meeting: City Council Date: December 18, 2017

Proposed Cost: \$ 0 Budgeted Amount: N/A Not Budgeted:

Executive Summary *(if not budgeted please explain):*

This is a request for an E6 special late night permit for The Finery & Blacksmith Bar located at 305 W Main Street. The Finery is a standard Class B license holder and is requesting a permit for a 2:00 a.m. closing on January 1, 2018 for the New Year’s Eve celebration.

Ordinance 2015-M-14 was created March 2, 2015 for an E6 license and states as follows:

Class E-6 Temporary License Permits shall authorize the retail sale of beer and wine or the retail sale of alcoholic liquor for consumption on the premises only until 1:00 a.m. or 2:00 a.m. on a specified date. This license shall be issued to Class B and C license holders only for special events or catered functions with the dispensing of food. The issuance of the Class E-6 Temporary License Permit shall be at the discretion of the Local Liquor Control Commissioner, with advice and consent of City Council. Application for a Class E-6 Temporary License Permit shall be submitted 45 days in advance of a scheduled date. No more than four (4) permits shall be issued to any licensee per fiscal year. A license permit is per event during a 24-hour period. There shall be no Class E-6 Temporary License permits issued during the second full week of October beginning 12:00 a.m. on Friday and ending 12:00 a.m. on Monday. (Ord. 2015-M-14 § 1).

Attachments *(please list):*

E6 Special Late Night Permit Event Application

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Approve and E6 Special Late Night Permit for the Finery & Blacksmith Bar Located at 305 W Main Street, St. Charles

For Office Use
Received: 12/11/17
Fee Paid: \$100.00
Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET NON-REFUNDABLE
ST. CHARLES, ILLINOIS 60174-1984



CITY LIQUOR DEALER LICENSE APPLICATION CLASS E6 – SPECIAL LATE NIGHT PERMIT EVENT

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,
Commencing 12/31/17 and ending 1/1/18.
1:00 am Permit _____ 2:00 am Permit X

Name of Business The Envy & Blacksmith Bar
Address of Business 305 W. Main St. Business Phone (630) 815-1887 / (630) 440-2380
5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: LLC

Has Applicant had a Class E6 License in the current fiscal year? _____. If YES, on what date: _____

Requirements of a Class E6 – Special Late Night Permit Event

- Class E6 licenses are restricted to B and C license holders.
- The Class E6 license fee is \$100.00 per day.**
- Class E-6 Temporary License Permits shall authorize the retail sale of beer and wine or the retail sale of alcoholic liquor for consumption on the premises only until 1:00 a.m. or 2:00 a.m. on a specified date.
- This license shall be issued to Class B and C license holders only for special events or catered functions with the dispensing of food.
- The issuance of the Class E6 Temporary License Permit shall be at the discretion of the Local Liquor Control Commissioner, with advice and consent of City Council. Application for a Class E6 Temporary License Permit shall be submitted 45 days in advance of a scheduled date.
- No more than four (4) permits shall be issued to any licensee per fiscal year. A license permit is per event during a 24-hour period.
- There shall be no Class E-6 Temporary License permits issued during the second full week of October beginning 12:00 a.m. on Friday and ending 12:00 a.m. on Monday.

Affidavit

State of Illinois)
County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our own free will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: _____ Signed: _____

Sworn to before me this 12 day of December

Notary Public Rebecca Paul



ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: ✓ Date: 12-13-17 Chief of Police: [Signature]

Approved: _____ Date: _____ Liquor Commissioner: _____



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IB

Title:

Recommendation to Award Additional Leaf Collection Services to Kramer Tree Specialists, Inc.

Presenter:

Peter Suhr

Meeting: City Council

Date: December 18, 2017

Proposed Cost: \$28,400

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The City’s regularly scheduled leaf collection program concluded on December 06, 2017. The weather conditions that we’ve experienced, combined with our diverse tree canopy have made this another eventful year.

The program was altered after last season to push the final collection cycle to the week after Thanksgiving, while the program has historically ended the day before the holiday. This move initially caused consternation from some residents as the area experienced drought conditions through September and October which resulted in several tree species dumping their leaves early, despite warm temperatures. As the season progressed, however, the late frost kept many leaves on trees throughout most of our traditional fall season, and the warm temperatures over the Thanksgiving holiday weekend allowed many residents to move their leaves to the parkway for what proved to be a very large final collection cycle.

Our contractor, Kramer Tree Service, was unable to complete the final collection in one week, pushing the last west side collection to the week of December 4th. While there was no precipitation forecast through that week, heavy winds experienced early in that week created a different kind of adversity for the program as leaf piles staged in parkways blew into adjacent streets and yards, and caused the majority of the remaining leaves on trees to fall.

Residents on the east side of the City requested additional services to be provided to collect the late falling leaves, and residents on the west side of the City requested that Kramer come back to collect leaves that the wind blew back into their yards.

The City’s leaf program costs \$109,304 per collection cycle. Kramer quoted us a price of \$3,550 per crew per day, not to exceed \$109,304, to perform one final comprehensive sweep of the City. With three crews working, they felt that they could complete each side of the City in two to three days, assuming that it did not snow. With three crews working that timeline, the estimated cost to the City was \$42,600 – \$63,900.

The goal of the Public Works Department is always to provide exceptional customer service. The call volume that we received indicated that there was a need for additional services in isolated areas. However, after doing a windshield survey of the east side, and recognizing the impact of the wind on the west side, Public Works authorized Kramer to do a final, community-wide leaf collection starting on Monday, December 11th.

Even though estimated costs were as much as \$109,304, Kramer was able to assemble eight (8) separate crews on Monday to complete the community-wide leaf collection in a single day before a snow event that evening. Their total cost for additional services is \$28,400 which we propose to be paid from the City reserve.

Attachments *(please list):*

Kramer Tree Specialist Invoice

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Award Additional Leaf Collection Services to Kramer Tree Specialists, Inc.



Kramer Tree Specialists, Inc.
 300 Charles Court
 West Chicago, IL 60185
 Office: (630) 293-5444
 Fax: (630) 293-7667 www.kramertree.com

INVOICE

December 13, 2017

Page 1

Invoice #: 71716
Customer #: 3256
Invoice Date: 12/12/2017
Proposal #: 386213
Sales Rep: OFFICE

City of St. Charles
 2 E. Main Street
 St. Charles, IL 60174-1984

Purchase Order #:

Item#	Service(s) Performed	Qty	Plant Species	Completed	Unit Price	Item Amount
1	Municipal Leaf Removal	8	Leaves	12/12/17	\$3,550.00	\$28,400.00

Invoice Due Date: 1/11/2018
Payment DUE IN FULL within 30 Days of receipt of Invoice
Payment by cash, check or credit card accepted

Visit our website and pay online here -
<https://www.kramertree.com/checkout.php>

Or
 Click Below



Invoice Due 30 Days



Card #: _____
 Exp Date: _____ 3 Digit Code: _____
 Name: _____
 Signature: _____

If you prefer, you may call our office with credit card information.

Sub Total: 28,400.00
 Winter Discount: 0.00
 Invoice Adjustment: 0.00
 Invoice Total: 28,400.00
 Deposits/Credits Applied: 0.00
 Finance Charges: 0.00
Invoice Balance: 28,400.00

Please include your invoice number 71716 on your payment.

If payment in full is not received, customer will be liable for a late fee of 1.5% per month (24% per annum) with a \$5.00 minimum Finance Charge, and a \$10.00 Service Fee. Customer will be liable for ALL costs of collection including but not limited to attorney's fees incurred in collecting past due invoices.

Thank you for your business and entrusting the care of your trees with Kramer Tree Specialists, Inc.

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. TODD BANCROFT, CHAIR**

**MONDAY, DECEMBER 4, 2017
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

1. Opening of Meeting

The meeting was convened by Chairman Bancroft at 7:57 pm.

2. Roll Call

Members Present: Chairman Bancroft, Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

Absent: None

3. Omnibus Vote

None

4. City Administrator

- a. **Recommendation to award contract to Schramm Construction Corporation for partial building demolition (George's) and waive the public bid process.**

Mark Koenen: We have been working with Schramm Construction to assist us with quotes for the work being done in the George's Building. There were 3 quotes provided and it was based on a non-prevailing wage. We have a quality assurance group in our finance area and they call out people not following rules. In that particular case I was that person and I apologize. It demonstrates the efficiency of how our finance department works, and that they don't discriminate in terms of people not following rules.

I'm presenting this tonight because it needs to be approved by City Council, and because we are now approving it based on a prevailing wage value. The analytical part of the conversation is for everyone to observe what a non-prevailing wage job costs for demo and cleanup vs. a prevailing wage demo project.

I would ask that you approve this and if there are any questions I'll be glad to answer.

Ald. Turner: This isn't actually the cost of the roof is it?

Mark Koenen: No. This is the interior cleanup that we did to facilitate seeing the roof from the inside of the building.

Motion by Ald. Stellato, second by Lemke to approve recommendation to award contract to

Schramm Construction Corporation for partial building demolition (George's) and waive the public bid process.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair.

Motion Carried.

Ald. Lemke: I would like to have this group entertain a discussion. Due to the later fall, the leaves haven't been showing up on the curbs until the last 2 weeks. The City has been good about having the contractor collect the leave, but I've noticed across several wards there are still a lot of leaves. People didn't know the time was up, and it's starting to flow into the gutters. I did have a couple of calls from folks. One in particular, tonight, that stated if they knew they would retain their lawn service to make sure their leaves are also at the curb. I wonder if the City staff has any comments, and if there is any flexibility in requiring that we close this tomorrow?

Peter Suhr: The leaf program continues. We actually just got started on the west side today. We were supposed to be done last week according to the original plan. As you mentioned mother nature was a bit hard on us this year as she always is every year for leaf pickup. The amount of leaves on the east side were so much we were delayed about 1 week. We started on the west side today and we anticipate that work to be complete by the end of this week. We also, and what I think you're referring to, is Advance Disposal as they were picking up garbage recognized that several folks on the east and west side had bags of leaves on the curb. Their program ended last month as well, and they did not pick up those bags today. However, at about 4:00 pm today they called and said they are willing to pick up the bags tomorrow. They will pick up the bags on the west side tomorrow, and bags with stickers will be collected. They have also agreed to, at their cost, go and pickup stickered bags on the east side as well. That press release went out about 4:35 pm today. We are continuing to evaluate the program; we go out and look to see where the leaf piles are every day. We typically don't leave the leaves unattended.

Ald. Lemke: The call I had was that it would be hard to retain a lawn service overnight to collect the leaves. He's not the only one. Generally, in the Fox Chase area there are a lot of mature trees. I did see on the website the 5th of December note. It's a little short for the person who called and his neighbors as well. They would need a couple days of notice if there is any way that could be done.

Ald. Silkaitis: There are still a lot of leaves on the trees in my neighborhood. They haven't come down. There are people who have them on the curb waiting for pick up. I didn't know anything about the bag pickup tomorrow. There are going to be leaves falling down this week. We need to think about having another pickup. We went through this last year if I remember correctly. It's not cheap, but we need to consider this. It needs to be investigated and more notice given.

Peter Suhr: At the end of our evaluation we will send out an email, or try to contact you to make a decision on a future pickup. We might be having leaves fall three weeks from

now the way the season seems to be going. There is a bit of a timing influence as well. Do we do the next pick up starting next week or is that too early? We'll try to evaluate everything and provide you with some solid recommendations. Just an FYI this program is over \$100,000 for a single pick up. There are some significant dollars we're talking about.

Ald. Silkaitis: Are stickers required for the pickup tomorrow?

Peter Suhr: Yes. Stickers are required.

Motion by Ald. Gaugel, second by Lewis to move into Executive Session to discuss Land Acquisition under Property Acquisition at 8:11 pm.

Roll Call: Ayes: Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis, Payleitner, Lemke; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

5. Executive Session

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

Motion by Ald. Lemke, second by Silkaitis to come out of executive session 8:53 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

6. Additional Items from Mayor, Council, Staff, or Citizens.

7. Adjournment

Motion by Ald. Turner, second by Lemke to adjourn the meeting at 8:54 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

:tc

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, NOVEMBER 27, 2017, 7:00 P.M.**

Members Present: Chairman Payleitner, Aldr. Stellato, Aldr. Silkaitis, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Gaugel, Aldr. Vitek, Aldr. Bessner, Aldr. Lewis

Members Absent: None

Others Present: Ray Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works – Engineering; Tom Bruhl, Electric Manager; AJ Reineking, Public Works Manager; Jim Keegan, Police Chief; Dave Kintz, Deputy Police Chief; Joe Schelstreet, Fire Chief; Chris Minick, Director of Finance

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present
Silkaitis: Present
Payleitner: Present
Lemke: Present
Turner: Present
Bancroft: Present
Gaugel: Present
Vitek: Present
Bessner: Present
Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Active River Project Update – Information only.

3.c. Tree Commission Minutes – Information only.

4.a. 2021 Scarecrow Fest Parade – for Discussion Only.

Police Chief Jim Keegan presented. Mr. Fred Martin is here; he came to the City a couple weeks ago because they hope to host the Shriners Convention in 2021 at Pheasant Run. He would like to do a short presentation and then ask the Committee if they would entertain the Shriners putting on a parade to coincide with Scarecrow Fest that same weekend.

Fred Martin, 7 Woods Creek Court, Algonquin, IL: Thank you; I appreciate your time this evening. As Chief stated, I met with him and a couple City Fathers to have a brief discussion about what is going to happen here in four years.

Power Point presentation by Mr. Martin.

Aldr. Lewis: About how many entries would there be?

Mr. Martin: Around 150.

Aldr. Lewis: So this would be about a two hour parade?

Mr. Martin: Approximately. We are looking to see if we can see include the high schools, etc. to make this a family parade

Aldr. Lewis: We have never had a parade this big; can we stage one this big?

Deputy Chief Kintz: We have plenty of experience with this; by comparison, St. Patrick's Day is our largest parade with 90-100 units. There are only two other places we know of that we run a major parade with a major festival; one is Geneva with Swedish Days and the other is Sycamore with Pumpkin Fest. I already spoke with Geneva; they have about 130 entries and it's about 2 ½ hours and goes 18 blocks. Our total path is 9 blocks. This is going to be rather large for our staging areas, and we are going to have to look at a completely different route.

Aldr. Lewis: With the highway closed, how do we bring people into St. Charles for Scarecrow Fest on Saturday?

Deputy Chief Kintz: I have a feeling the people coming in will stay from the parade for the Fest. There won't be a separation of events. But we are going to have to look at something completely different from our current model.

Aldr. Gaugel: I think this is great. I would love to see this happen. What time are you thinking for the parade?

Mayor Rogina: Mr. Martin and I talked about an early parade, 9:00 a.m. and be done before the Noon hour. We have four years to work on this so it makes all the sense to make this happen.

Aldr. Vitek: I think this is great. My only comment is different than Swedish Days, this parade will be one time and we won't have it again. So my comment to the planners is to be cognizant if we build around this for four years, it's going to go away. It's not negative, just something to be aware of.

Aldr. Stellato: I read something about 4,000 people attending the convention at Pheasant Run, so I see the economic impact being great. I would like to make this happen however we have to do it.

Aldr. Turner: Just don't forget about parking.

Deputy Chief Kintz: Absolutely; that's why I say the model is going to have to change, not only for the staging area but for the exit.

Aldr. Lewis: Thank you for thinking of St. Charles. I'm just curious why you picked St. Charles to have this conference, I'm very flattered.

Mr. Martin: Because this is where I have my business.

Chief Keegan: Just a reminder that the Police Station will be constructed by then with additional parking and additional staging areas.

Chairman Payleitner: Sounds good; everyone is in favor, no concerns.

No further discussion.

5.a. Recommendation to award Contract to Riley Construction for Professional Construction Management Services related to the Police Facility.

Peter Suhr presented. A couple months ago, we reported to you that our Architects, FGM were diligently completing the design of the new Police Station and we are also finalizing the purchase of the Valley Shopping Center site. While those efforts are continuing, tonight we would like to focus on securing the third and final component to our project team which includes the owner, architect and now the construction manager.

Unlike a traditional design/bid/build scenario, we are recommending that the construction manager be hired as part of the architect and owner team early on in the process for several reasons. First, the construction manager will provide specialized project management techniques to oversee the planning, design and construction of the project. In other words, the construction manager has an expertise and a pulse on the construction market to help our team make really good decisions on things like building materials, site

design and phasing of the project. Also, the construction manager will provide much more detailed schedules and cost estimates and will be responsible for competitively bidding all the various trades.

In search of a qualified construction management company, City staff prepared a Request for Qualifications and we were very fortunate to receive responses from 11 very qualified CM Firms. The project executive committee includes me, Chief Keegan, Commander Eric Mahan, Chris Adesso, Chris Minick, and FGM Architects and we reviewed every written proposal. Based on qualifications, we short listed that group to the top four firms to be interviewed. Based on their written proposal and interview, Riley Construction Company was selected by our Committee to be the Construction Manager best suited for our project for several reasons.

Riley Construction is based in Kenosha, WI and is also currently building an office in Mt. Prospect. They have extensive project management experience, a vast resume of similar police projects and have been respected as a leader in their field for the past 52 years. Some of the projects they recently completed include Police facilities for Skokie, Glenview, Lake Zurich, Kenosha, Arlington Heights and Lake Forest. One of the other things that set them apart is their project team that they assembled specifically for our project. We were also impressed with their use of sophisticated construction management techniques and technology which will result in substantial cost savings by utilizing a process called LEAN and 3D computer modeling software called BIM. Riley is estimating project cost reduction as much as \$350,000 and a faster overall construction schedule – 14 months instead of 16 months which will also yield another estimated \$100,000 in estimated total project savings.

It is important to note that Riley Construction self performs both carpentry and concrete work. What this means is that they'll have an opportunity to competitively bid on each one of these trade packages and if successfully awarded that work, they have also agreed to reduce their total fee by an additional combined \$50,000. Riley Construction will provide all these services at a very competitive price compared to the other proposals we received; more specifically, they will provide construction services for a lump sum fee of \$51,176, they will provide construction management services for a lump sum fee of \$1.6% of the total project construction costs which equates to about a \$272,000 based on a \$17 million construction cost and they will also provide general conditions for construction for an estimated cost of \$972,000. After negotiations with Riley, all these fees are the lowest we received from the top four qualified lowest proposers and are under the original budget that we established for these services.

For that reason and for all the reasons mentioned, if there are no questions, we recommend award of the contract for Professional Construction Management Services for the Police Facility to Riley Construction Company.

Aldr. Gaugel: I think this is a good way to go. By hiring this firm, we are trading off change orders in the long run, so I think it's a good decision. Can you clarify how they

are going to bid on certain aspects of the actual work? How will they be an impartial respondent?

Mr. Suhr: For the work they self-perform or for all of it?

Aldr. Gaugel: For the work they self-perform.

Mr. Suhr: It won't be their selection; it will be our team's selection. Ultimately it will be your decision, and they are sealed bids, so we go back to a traditional model. The bid packages are set up for each trade group – for concrete for example, it's the construction manager's responsibility to put the bid package together to explain the scope of work based on the architect's drawings. Once that bid package is established, it goes out to competitively sealed bids to many different concrete companies. If Riley happens to be the lowest bid at that particular time, we can select them. If not, we don't select them as the lowest bidder.

Aldr. Gaugel: Makes sense, but my direct question is how can it not be seen that they wouldn't have a competitive advantage to anybody else bidding on that?

Aldr. Bancroft: I'm going to put another question on that – why would anyone else waste their time knowing they have a competitive advantage?

Mr. Suhr: This isn't new to them, but typically they don't get all the work they bid on. It's a 50/50 win ratio. Perhaps there is a competitive advantage, but the good thing is a \$50,000 savings to us and it is still competitively bid, so the other trades are competitively bidding the work and we are truly seeing the lowest price.

Aldr. Gaugel: If I was another firm knowing they were fully engaged in this process, I would be reluctant to submit a proposal. I'm not questioning the integrity of it; I'm just telling you my thought of what I see as the other firms and how we might be limited in responses. I think once we get to that process I would proceed with as much caution as possible to ensure its fair for everybody who would potentially be submitting proposals.

Mr. Koenen: I would add when we built the Public Works Garage in 2005 and when we remodeled Fire Station 1 using a Construction Management firm, there was an element of self-performance as Peter refers to on both those projects. At the time, the economy was relatively strong and what impacted bidding had less to do with the fact that the construction manager was submitting but more of how much work was out there and what their back log was. But we did get competitive numbers.

Mr. Suhr: It is something we can take into consideration at a later date. The way we have the contract set up, Riley isn't guaranteed that they can bid that work; if they are too busy at the time they may not bid the work. That is certainly a discussion we can continue to have.

Aldr. Gaugel: Again, I'm not opposed to them; it's just a potential inequitable balance on submitting proposals and I would like to proceed with caution.

Aldr. Stellato: How many opportunities are there for them to self-perform?

Mr. Suhr: Concrete and carpentry; that's it.

Aldr. Stellato: What if we pulled those two out to satisfy Aldr. Gaugel and Aldr. Bancroft's concerns and said they could not bid on those; what would their fee be?

Mr. Suhr: We can look at that as an alternative. The fee will not change; it's actually a reduction in fee if they do get the work, but it's the same fee if they don't.

Aldr. Silkaitis: This sounds like a conflict to me. I would like to proceed, but I'm not comfortable with the process as it is.

Aldr. Turner: Is this a turnkey project?

Mr. Suhr: No. We still have \$17 million worth of subcontractor's bids to open and every one of those will be approved by you.

Aldr. Lemke: Are the subcontractors in the local area?

Chris Siefert, Riley Construction, 219 N. Maple Street, Mt. Prospect, IL: Yes, all the subcontractors are local to this area.

Aldr. Bancroft: How many people did you beat out when you were awarded a contract?

Mr. Siefert: There was an average of two to six, depending on the time of year.

Aldr. Bancroft: How do you assure me of two things; since you are my owner's rep, what if I have an issue with the concrete that you are now pouring for us; how do you resolve that conflict when you win a bid? Second, how do you make me feel good about the fact that your participation doesn't quell competition?

Mr. Siefert: Ultimately as the construction manager we are responsible for it anyway, so we have even more responsibility having our own crews doing the work. In terms of ensuring the participation and integrity of it, we have gone so far as making sure that everyone knows we are bidding it and then we make sure we submit at least 24 hours early and all bids are opened publicly and read aloud so there are no games that can be played.

Aldr. Lemke: With respect to the concrete, would you have an independent firm like TSC on site to test the deliveries and cure times?

Mr. Siefert: Absolutely, we always have third party testing; it is part of the local building code.

Chairman Payleitner: So we have a top notch organization that is under budget. Moving forward Peter, you heard the concerns; just make sure there is extra scrutiny.

Mr. Suhr: Understood.

Aldr. Turner: Move for approval.

Aldr. Lemke: Second.

Aldr. Stellato: If you are asking for a vote tonight, I'm going to vote no. I think we need to go back and ask the construction manager if they will take a look and withdraw their offer of self-performance just because of objectivity, transparency and the concern if something does goes wrong. I have no problem with the firm; not at all. If we can award the contract without those issues on there, I'm ok.

Aldr. Bancroft: Maybe under the contract itself, if it's still the option of the owner to choose to allow them to bid, then maybe it's not about voting no on this and more about them having to come back to us.

Aldr. Stellato: There is still the concern about competition.

Chairman Payleitner: What would you advise, Peter?

Mr. Suhr: We still have a week before City Council approval; we can talk about it between now and next Monday to finalize that decision.

Aldr. Stellato: I think you just have to take a vote and we'll see how it goes Monday night.

No further discussion.

Chairman Payleitner: Kristi, could you call a roll please.

K. Dobbs:

Stellato: No

Silkaitis: No

Lemke: Yes

Turner: Yes

Bancroft: No

Gaugel: No

Vitek: Yes

Bessner: Yes

Lewis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved 5 to 4 by roll call vote.

Motion carried

5.b. Recommendation to award the Bid for Snow and Ice Removal Services for the 2017/2018 Winter Season.

AJ Reineking presented. The Public Works Department utilizes contractual assistance for Downtown parking lots and sidewalks as well as eight cul-de-sac and alley routes throughout the City. We generally call them in when we experience two inches or more.

Last year we bid this work and awarded it to six individual contractors; Schollmeyer Landscaping, Clean Sweep Environmental, Skyline Tree Service, Cornerstone Partners, Countywide Landscaping and Tovar Snow Professionals. Tovar was used as back up to our staff drivers in our commercial manufacturing district and they have indicated that they require a more consistent utilization than we are prepared to give them for this coming year so they will not be returning. The other five contractors were very pleased with the utilization and have offered to maintain their 16/17 rates for the upcoming season.

Based on their listed available equipment, staff resources and past performance, it is my recommendation to extend the contract for snow removal services to the five aforementioned bidders in their submitted bid rates not to exceed the budgeted amount of \$154,000.

Aldr. Gaugel: What we are really approving is the rates, because if we were to get blasted in the next four weeks and we use up the whole \$154,000, you will be back us asking for more anyway, correct?

Mr. Reineking: Yes; each contractor provided their individual rate. We are going to utilize them simultaneously based on those rates. If we get close to our budgeted amount, I will be back here.

Aldr. Silkaitis: Since Tovar isn't participating, will the price be going down?

Mr. Reineking: No, the ceiling is still the budgeted amount.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Yes

Motioned by Aldr. Gaugel, seconded by Aldr. Silkaitis. Approved unanimously by roll call vote. **Motion carried**

5.c. Recommendation to authorize a Purchase Order for Anti-Icing Chemicals for the 2017/2018 Winter Season.

AJ Reineking presented. The City of St. Charles was an early embracer of liquid technology utilization in its snow fighting arsenal. Liquids are used to pre-treat roadways before a storm as conditions warrant, and well as to treat salt prior to spreading from the truck. A typical anti-icing liquid contains an organic material, salt brine, and a chloride – such as calcium chloride.

In addition, last year staff began researching and sampling chloride free products for utilization on concrete surfaces, such as parking decks and sidewalks. Because each manufacturer and supplier has their own special blend, or utilizes their own proprietary material, we met with three area suppliers to review their product offerings and to get apples to apples comparison.

After reviewing the information and price quotes from these vendors, staff determined that Industrial Systems Limited, of Lakemoor, IL, provided the lowest pricing quote for premium products in both a traditional as well as a chloride-free anti-icing material. The City has utilized Industrial Systems anti-icing material in the past and had good results.

It is my recommendation to authorize a Purchase Order for anti-icing materials to Industrial Systems, Ltd. not to exceed the budgeted amount of \$40,000.
No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

5.d. Recommendation to approve Purchase Order with Von's Electric for Substation Emergency Generators.

Tom Bruhl presented. Each of our substations has a small emergency generator in the event we lose total power to the substation from ComEd; it keeps our communications up to get the station back up and running. This year we have to replace the unit at the DuKane Drive Substation and also the Legacy Substation so we combined those two units on a single bid.

Purchasing received five bids; Von's Electric of St. Charles was the low bidder. We validated that they understood the bid requirements.

I make a recommendation to award a Purchase Order with Von's Electric for Substation Generators in the amount of \$35,397.20.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.e. Recommendation to approve Purchase Order with Border States for Substation Reclosers.

Tom Bruhl presented. Substation reclosers are a key element in our system; we have about 45 of them. These devices sense problems on the system and create those momentary blinks. We have had a number of catastrophic failures over the last couple years, some from wildlife, some mechanical. When we looked at that and saw the reliability statistics and looked at our fleet, one of them is turning 50 years old this year. We developed a program to go through and replace the oldest reclosers. We also need three for the Legacy Substation.

Purchasing received five bids; one bid offered only one small part which is an alternate control device for the reclosers and this did include both the replacements which do not need a controller and the brand new ones which do need a controller.

Border States, which is an Eaton Manufacturer, met all the bid requirements and there were no exceptions. With that, I make a recommendation to approve a Purchase Order with Border States for Substation Reclosers in the amount of \$285,912.

Aldr. Gaugel: Are you familiar with this vendor at all? I looked them up and it appears as though they have been in business for quite a long time.

Mr. Bruhl: Yes, they are an Eaton distributor out of Wisconsin.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried**

5.f. Recommendation to approve Pole Attachment Agreement with MCImetro Access Transmissions Service Corp. (Verizon).

Tom Bruhl presented. The next two items relate to an agreement we have with Wide Open West to string fiber on our poles for the purpose of back hauling communications to the Verizon mini cells. There are six Verizon mini cells which increase the 4G capacity for the residents in those neighborhoods. They had done an evaluation of dead spots and they selected six locations of these mini cells.

Verizon has negotiated with WOW to take over that fiber and as such, we started with a brand new Pole Attachment Agreement modeled on the one we just did with MetroNet, it made a couple of enhancements to the WOW Agreement and if this is approved, subsequently we will terminate the WOW Agreement.

The agreement is attached, Attorney McGuirk has reviewed it. My recommendation is to authorize the Mayor and City Clerk to execute this Pole Attachment Agreement with MCImetro Access Transmission Service Corp.

Aldr. Lemke: Will this be a seamless transition? One won't be turned off until the other is ready to go?

Mr. Bruhl: They will not be turned off at all; only the ownership is going to change.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

5.g. Recommendation to Terminate Pole Attachment Agreement with Wide Open West LLC (WOW).

Tom Bruhl presented. Assuming the Verizon Agreement is approved, WOW will no longer need pole attachment rights, and this is an agreement that will terminate the previous WOW agreement.

I make a recommendation to authorize the Mayor and City to execute a Pole Attachment Termination Agreement with Wide Open West, LLC.

Chairman Payleitner: Where are the six mini cells?

Mr. Bruhl: The Fire Station, Public works, First Street just north of Prairie, 6th and Oak, Walnut and 4th, and 13th by the tracks.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

5.h. Recommendation to approve Master Services Agreement between the City of St. Charles and EX2 Technology LLC.

Tom Bruhl presented. The City has an extensive fiber network that extends to all the City buildings, District 303 schools, two County facilities, substations, wells, lift stations, and Tri-Com. We have not had any major fiber related issues that we couldn't handle with staff, but during a major tornado or similar catastrophe, our five meter and communication staff would quickly become overwhelmed and would not be able to restore critical communication services.

I reached out to other municipalities who have fiber related services to inquire about municipal aid opportunities in the event we had a problem. In talking to Batavia, they use a company called EX2 for this exact service and they have engaged with them a number of times to perform fiber splicing and commissioning.

Batavia shared with me their Master Services Agreement; I contacted EX2 to see if they would extend their same terms to the City of St. Charles and with minor customizations, we moved forward. We will not be using this vendor; they are just sitting on the bench in the event we had a major catastrophe. If needed on an emergency basis, any Purchase Orders would be coming to you for approval.

It is my recommendation to authorize the Mayor and City Clerk to execute the Master Services Agreement with EX2 Technology, LLC.

Aldr. Gaugel: The terms were the same as Batavia; does that include the rates?

Mr. Bruhl: Yes.

Aldr. Gaugel: Do we know when those rates were negotiated? Was it recently?

Mr. Bruhl: They change every year. That's why they would only hold them until May, 31, 2018. So I will have to bring this back if we decide to use continue this. I am also investigating the vendor the County uses to see if there are more opportunities.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried**

5.i. Recommendation to approve Amendment to the Pole Attachment Agreement between the City of St. Charles and ComEd.

Tom Bruhl presented. Similar to the pole attachment agreements that other organizations have with us to use our poles, we have a commitment with District 303 to provide fiber maintenance to their schools, some of which are outside City limits. For the schools outside City limits, we typically get there via ComEd poles. As part of the pole attachment work we have been doing, we realized the rates we had in the 2001 ComEd Agreement were no longer competitive, in fact, they were up to \$52 a year with a 5% escalator on them every year and this gets them down to \$13 which is consistent with what we are charging MetroNet and all the others. The School District saved \$6,000 by doing this.

It is my recommendation to authorize the Mayor and City Clerk to execute the pole attachment agreement amendment.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.j. Recommendation to approve Acceptance of Electric Easement at 875 Country Club Road.

Tom Bruhl presented. We have extended our Electric systems to serve this property within the last two years. The owner has provided an easement for the new underground lines and equipment and this gives us the right to go in and maintain those lines.

It is my recommendation to authorize the Mayor and City Clerk to execute the Electric Utility Easement at 875 Country Club Road.

Aldr. Turner: We had a cold November; did we sell more power to make up for the summer?

Mr. Bruhl: September was a good month, but we were 3% below estimated for August. The cold weather doesn't provide us as much revenue as the hot weather does.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.k. Recommendation to award the Bid for Wild Rose Valley Siphon Rehabilitation.

Chris Adesso presented. The City has been working systematically through the rehabilitation of our siphons which carry wastewater from primarily the west side of the river to the east side of the river interceptor sewers and then down to the main treatment plant. There are several siphons that carry wastewater under the river and the City has been working systematically rehabilitating them through the last couple years.

About four years ago the City competitively bid this work and received one bid from Marc Kresmery Construction. Since that time, John Lamb had been presenting to you essentially an extension to that contract to rehab the next two siphons. This time, Staff decided to competitively bid the work since we hadn't been out to test the market in a few years. We did send out a Public Bid Notification in October, unfortunately we only received one bid even though we contacted more than 12 vendors. The good news is that Marc Kresmery is the bid we received and we are confident he can do the work; we are familiar with him, he is familiar with our siphons and we think we have a fair and equitable deal with Marc Kresmery.

This work is cleaning, televising, testing and identification of possible repairs. You'll notice the proposed cost for this contract is substantially less than the budgeted amount; that's because of the unknown repair amount. Kresmery may identify areas that need to be lined or repaired and then the remaining budget is to take care of those repairs. Any lining work that is to be done later will either be done by Marc Kresmery and quoted out by other contractors or be tagged on to our larger sewer lining project that comes later in the year.

Unless there are any questions, I would like to make a recommendation to award the Wildrose Valley Siphon Rehab in the amount of \$72,930 to Marc Kresmery Construction.

Aldr. Lemke: How are the rates compared with the prior experience with Kresmery?

Mr. Adesso: I believe the proposed cost is within 5% of the last time we did it. The last one we did was Illinois which is a much larger siphon, however, this siphon has a very inconvenient location and the only access to it is easement trails.

No further discussion.

Chairman Payleitner: Kristi, please call a roll.

K. Dobbs:

Stellato: Yes

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Gaugel: Yes

Vitek: Yes

Bessner: Yes

Lewis: Yes

Motioned by Aldr. Turner, seconded by Aldr. Silkaitis. Approved unanimously by roll call vote. **Motion carried**

5.l. Recommendation to approve Budget Addition to the 7th Avenue Creek Project.

Karen Young presented. The next two items on the agenda relate to the purchase of properties for the 7th Avenue Creek project, which were identified in the development of the overall master plan.

The first item relates to the Budget Addition for the purchase of the properties. As part of the budget process, funding was added as a placeholder as we weren't sure the extent of properties that we would be able to acquire to achieve the goals of this project in the first year.

It is my recommendation to approve a Budget Addition for the 7th Avenue Creek Project in the amount of \$40,000 for property acquisition.

Chairman Payleitner: How many properties have we bought so far?

Mrs. Young: We bought nine that we are demolishing, this one specifically is vacant property. We haven't been actively pursuing them, it's more recently been people inquiring about their properties being purchased and they happen to be properties that fall in these areas. For next year's budget, we do have funds to continue the process.

Chairman Payleitner: We are still looking at how to long term budget this, correct? I have had some concerns with that. When I asked about it in the summer, you said it was ok because if nothing else, the people whose properties we are taking, they are getting relief. Now this one, it's vacant, so we aren't offering any relief. Then when I saw the land is to be used as open space....

Mrs. Young: If you recall, we were here a while ago applying for the funding for the next stage of the project. This is the next stage of the project that we applied for the grant for, so it will remain open space, this just happens to be property that doesn't have homes on it. We won't have demolition costs that we had associated with the other properties, but this is the next piece of the puzzle needed. This is the epicenter area that we talked about.

Aldr. Turner: Are we about half way through purchasing the properties?

Mrs. Young: We are probably a little ahead of that. We have some that we are going to hold off until more toward the end of the project. But in this immediate area, we are definitely half way done.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried**

5.m. Recommendation to approve Real Estate Purchase Agreement for Lots 5 & 6 in Block 2 G.W. Minards' Resubdivision located at the southeast corner of East Main Street and South 9th Avenue.

Karen Young presented. This is for the purchase of the properties for Lots 5 & 6 in the Minards' Resubdivision at the southeast corner of East Main and South 9th Avenue.

It is my recommendation to approve the Real Estate Agreement for Lots 5 & 6 of the G.W. Minards' Resubdivision to the City of St. Charles in the amount of \$40,000 with Lorna Meiresonne with the Public Works Director authorized to execute all appropriate documents.

Aldr. Turner: Karen, I just want to say you did a great job on the Rt. 31 sidewalk project.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried**

5.n. Recommendation to award the Bid for Roof Replacement on George's Sports Building to Schramm Construction.

Peter Suhr presented. In February/March 2017 we had several discussions about the George's property in regards to its condition. We are pushing up against another winter season; therefore, staff is recommending we move forward with the replacement of the roof as we continue to evaluate the piece of the George's building.

Staff hired Schramm construction to help us manage the bidding and coordination of that work, and Schramm received five competitive bids and are recommending Langlois Roofing to do the work based on their ability and lowest overall bid.

Aldr. Stellato: Great job, Peter. I would be prefer to go with the original quote of \$56,744 without the deduct.

Mr. Suhr: We agree.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried**

6.a. Recommendation to approve an Ordinance Extending the Residential Sprinkler Moratorium until December 31, 2019.

Fire Chief Schelstreet presented. On January 1, 2012, the Residential Building Code requirement for the installation of fire sprinklers in all new constructed single family structures within the City went into effect. That was done in accordance with the provisions of the 2009 edition of the International Residential NFPA Safety Code as adopted in 2010.

However, at that time, the economic conditions were not favorable for development purposes and the Council adopted a temporary moratorium on the residential fire sprinkler provision. Since that time, we have adopted to the updated 2015 of the International Residential Code. I have been in communication with our peers in Geneva and Batavia as we desire to have a similar language in all three communities. The feeling at this time is while economic conditions are starting to improve, we are not at the point currently where we believe that lifting the moratorium is the appropriate course of action.

At this time, I would like to propose and request the Mayor to be authorized to execute an Ordinance extending the Residential Sprinkler moratorium until December 31, 2019.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried**

7. Executive Session.

None.

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Move to Adjourn Government Services Committee Meeting.

Motion by Aldr. Turner, seconded by Aldr. Bessner. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, DECEMBER 11, 2017 7:00 P.M.**

Members Present: Silkaitis, Payleitner, Lemke, Bessner, Bancroft, Gaugel, Vitek, Lewis, Turner

Members Absent: Stellato

Others Present: Mayor Raymond Rogina; Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Russell Colby, Community Development Division Manager; Matthew O'Rourke, Economic Development Division Manager; Bob Vann, Building & Code Enforcement Manager; Fire Chief Schelstreet, Asst. Chief Christensen

1. CALL TO ORDER

The meeting was convened by Chairman Bessner at 7:00 P.M.

2. ROLL CALLED

Roll was called:

Present: Silkaitis, Payleitner, Lemke, Bessner, Bancroft Gaugel, Vitek, Lewis, Turner

Absent: Stellato

3. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Plan Commission recommendation to approve a Final Plat of Subdivision for Valley Shopping Center Resubdivision.

Mr. Colby said this is a proposed resubdivision of the Valley Shopping Center and some of the adjacent outlot buildings, which are owned by Plank Road LLC, which is controlled by First Midwest Bank. The largest lot, Lot 4, is under contract to be purchased by the City as a location to construct a new police station. The other 3 lots are outlots along Main Street for commercial uses, including a lot for two existing buildings (Rookies and Olympia Chiropractic) and a lot that includes the former carwash and former Grimms building that could be redeveloped. A Plat of Abrogation has been provided to remove the existing blanket easements on the site, which would require the sign-off from the owner of the Fox Title lot. New perimeter utility easements and a cross access easement are proposed on the new plat. The Plan Commission reviewed the Subdivision Plat and recommended approval subject to resolution of outstanding staff review comments. Staff is further recommending that the Committee recommendation be contingent on obtaining the signature of Fox Title on the abrogation plat, otherwise the easement notes will need to be revised.

Aldr. Silkaitis made a motion to approve a Final Plat of Subdivision for Valley Shopping Center Resubdivision. Seconded by Aldr. Bancroft.

Aldr. Lemke clarified that the motion was contingent upon Fox Title's agreement. Mr. Colby said correct, the recommendation put forth by staff states that.

Roll was called:

Ayes: Silkaitis, Payleitner, Lemke, Bancroft, Gaugel, Vitek, Lewis, Turner

Absent: Stellato

Recused:

Nays:

Motion carried 8-0

- b. Plan Commission recommendation to approve General Amendments to Title 17 (Zoning Ordinance) regarding Pet Care Facilities in the M1 zoning district and off-premise signs in commercial and manufacturing districts.
- c. Plan Commission recommendation to approve a Special Use for Pet Care Facility at 1311 E. Main St.- Fydoland.

Mr. Colby said Applications for agenda items 3b and 3c were filed by Robin Massey, owner of the business Fydoland, a Pet Care Facility, proposing to locate in a building at 1311 E. Main St. Item 3b. Ms. Massey has requested two General Amendments to modify the Zoning Ordinance:

1. To add "Pet Care Facility" as an allowable Special Use in the M1 district. This amendment is necessary for the business to be able to locate at 1311 E. Main St., under Item 3c on the agenda. The Plan Commission recommended approval of this General Amendment in a 9-0 vote with no significant issues raised.
2. The second request is to amend the sign regulations in order to permit off-site signs for commercial or industrial properties without street frontage. This amendment would enable the proposed Fydoland to post an offsite sign on an adjacent property with Main Street frontage.

The Plan Commission recommended approval of the sign amendment, 9-0, with conditions that:

- Freestanding signs would continue be limited to one per lot, even if signage is provided for an off-site business
- Additional sign face area on the freestanding sign will be granted to display signage for an off-site business, up to 50% of the square footage otherwise permitted on a given sign, based on how the property is currently zoned; that's the conclusion of the item 3b.

Item 3c is an application to approve a Special Use for a Pet Care Facility for Fydoland at 1311 E. Main St. This was recommended for approval by the Plan Commission, 9-0.

Aldr. Payleitner said she has concerns with adding petcare facilities to M1 zoning. Due to the proposed redevelopment of the Lamp Factory, the BEI- Cedar Ave. property, and the printing plant, she doesn't feel we need to settle anymore for filler uses, like a kennel would be. She has new eyes now with the potential of these buildings, especially with the future recreational amenity of open parks spaces where the abandoned railroad is, that will add value and we can have a better use for those properties. She also had concerns with the proposed amendment that reads:

"Pet Care Facilities shall comply with the following standards:

- Outdoor exercise areas shall not be located on a property that abuts a residentially zoned property.
- Outdoor exercise areas that directly abut or face any residentially zoned properties, commercially zoned properties, and any public street shall be screened with a 100%

opaque non-see-through fence or wall.”

Aldr. Payleitner asked for clarification. Mr. Colby said it does seem contradictory, he would suggest that outdoor exercise areas are not allowed on a property that abuts residential and under item 2 it should only state: “Outdoor exercise areas that *face* any residentially zoned properties”. The original conversation at Plan Commission was that even though the adjacent property may not be residential, there may be an impact because it’s on the side of the building. Aldr. Payleitner said those are her concerns and she probably won’t vote to approve this.

Aldr. Lewis asked how many animals are allowed in the facility at one time. Mr. Colby said there’s not a specific limit. Robin Massey-703 N. 3rd Ave.-Fydoland Owner-stated that the old facility had 17 kennels and they’d be looking to have 30 kennels at the new location.

Aldr. Lemke said he hopes that the sign doesn’t require rebuilding the sign for Dimple Donuts, and he feels that the Plexiglas space currently available is adequate. Although he hasn’t heard of any complaints from residents in regard to the current location, he feels the proposed location is a better fit and he supports it.

Aldr. Silkaitis made a motion to approve General Amendments to Title 17 (Zoning Ordinance) regarding Pet Care Facilities in the M1 zoning district and off-premise signs in commercial and manufacturing districts. Seconded by Aldr. Lemke.

Roll was called:

Ayes: Silkaitis, Lemke, Bancroft, Gaugel, Vitek, Turner

Absent: Stellato

Recused:

Nays: Payleitner, Lewis

Motion carried 6-2

Aldr. Payleitner said she still doesn’t feel it’s the best use of the property. She has spoken to the city engineer-Karen Young regarding the flooding potential of that building, and she was curious if Ms. Massey is aware of that, because it’s pretty serious. Mr. Massey said absolutely, the owner is here to discuss things put in place to be sure there’s no flooding in that building at all, including all flood doors and gates, which had no problems in the most recent flood. Aldr. Payleitner said Ms. Young stated that the proposed map and revisions have the property and building structure within the 100 year floodplain and a portion of the building in the floodway. She asked what portion of the building is in the floodway; it’s one thing to have boxes or equipment but animals that will be alone overnight is very different. Ms. Massey said it’s already been addressed; it was one of her concerns when she first looked at the building. Terry Mauger-Managing partner at Brulin Carter, LLC-said there’s been 3 floods down there, we had a 100 year rain and 2 years later a 60 year rain, we flooded on both of those and at that point we researched and invested in flood control measures. When the flood doors were put in, the next flood the only water that came in was seepage around the foundation. The man doors look like any steel door except they use special seals that swell when they get wet; there are 3 other gate doors and there is really not an issue there. Whether it’s in the floodplain or floodway, he doesn’t think anyone can answer that; FEMA is studying that. We flooded 3 times, 2 times was enough and it was a very expensive rework. Aldr. Payleitner said it came to her attention because we are currently working on the 7th Ave. creek and because this property is at the top of the creek and all the work needs to be done at the bottom first, this property will not be removed from the floodplain until that work is done, which probably won’t get this property remedied

until 2025-2026; relief is a ways away. Mr. Mauger said his experience is that the bottom is where it starts and works its way back, if there are remedies at the bottom end it will get better at the top end. His only concern with all the work being done is the part that goes under the old railroad track, it's not in very good shape and somebody is going to get hurt there. Aldr. Payleitner said unfortunately we don't own that, the railroad does. She has no issues with the previous use, but now we're talking animals. Mr. Mauger said there is the flood alarm which is 6" before it hits the floor level, another alarm that goes off 1" above the flood level; him and Robin would both have 6" of warning before any water got into the building.

Aldr. Payleitner said there was not a lot of discussion recorded from the Plan Commission conversations and she assumes that all the neighbors have been notified, and not just the landowners but also the tenants. Mr. Colby said the requirement under the code is for the property owners to be notified, not the tenant. Aldr. Payleitner said she knows it's not required, but she thought maybe a courtesy was extended to them. She asked where in proximity would the Lamp Factory redevelopment be and if they were in on any of that. Mr. Colby referred to an aerial photo and identified an industrial property south of the railroad tracks; this is immediately north of the Lamp Factory building. Aldr. Payleitner asked if anyone heard from the construction company tenants in the little brick building on 13th Ave. Mr. Mauger said they rents from us and they have been notified and he has no problem, as well as the other tenant who is also in that building.

Aldr. Lewis asked what would be moving into the current Fydoland location. Unknown.

Aldr. Turner mad a motion to approve a Special Use for Pet Care Facility at 1311 E. Main St.- Fydoland. Seconded by Aldr. Bancroft.

Roll was called:

Ayes: Silkaitis, Lemke, Bancroft, Gaugel, Vitek, Turner

Absent: Stellato

Recused:

Nays: Payleitner, Lewis

Motion carried 6-2

- d. Recommendation to approve a Minor Change to PUD for Saddlebrook Office, St. Charles Commercial Center PUD.

Mr. Colby said Saddlebrook Executive Offices are located 1400 & 1700 Lincoln Hwy., generally located behind CVS off of 14th Street. The Shodeen Group is proposing an exterior renovation of the building, which includes adding larger entry porches, changes to the building materials to add shingle and cultured stone, and replacement of the monument signs. Staff has reviewed the Minor change and is recommending approval.

Aldr. Turner made a motion to approve a Minor Change to PUD for Saddlebrook Office, St. Charles Commercial Center PUD. Seconded by Aldr. Gaugel. Approved unanimously by voice vote. Motion carried. 8-0

- e. Continued discussion regarding Design Guidelines and Standards for Traditional Residential Zoning Districts.

Mr. Colby said Committee last spoke on this back in October-Minutes are included in the packet. The Plan Commission has suggested revising the Design Standards and Guidelines for the RT zoning districts. This came about in response to the discussion of the “container house” proposed on S. 3rd St. The Plan Commission suggested that the Standards and Guidelines be revised to require traditional architectural style as a baseline, and require non-traditional designs to be reviewed by the Plan Commission. The Committee asked for additional information during the last discussion. Staff prepared an outline of the process as discussed by Plan Commission. The critical element will be the finding that the Commission is to make. Staff has proposed wording for the Plan Commission finding which states “the design is compatible with the surrounding neighborhood” and then they can reference elements of the design that make it compatible, such as materials or colors. Staff is look for direction from the Committee to either: move ahead with the conceptual amendment proposed by Plan Commission; look into other changes to the design review process; or leave the code as is.

Chairman Bessner said to leave the code as is, is an option, as well as looking at it more intensively to not focus on 1 particular aspect and taking the time to pay attention to every detail, and not rushing to put something together quickly. If we do decide to do something it will create an environment within the Plan Commission to be a more formal setting when an applicant comes in and has to follow this design guideline review. Mr. Colby said the existing guidelines and standards are open to interpretation; Plan Commission has proposed a new process where they’d actually be reviewing the designs that don’t comply with the guidelines. Another alternative would be to simply clarify the existing guidelines we have in place with more specifics to not be open to interpretation, in which case we wouldn’t have the type of appeal process that went before Plan Commission, but there wouldn’t be anything in the code that would address the issues we run into with a modern style building and trying to apply traditional design guidelines.

Aldr. Silkaitis said we need to get over yesterday and feels were starting to go too far now; my definition of traditional building styles may be different from yours; same with non-standard building materials. We have a system in place and he thinks were overreaching, people want to design their own house on their own property, how far do we go to tell them what they can and can’t do; it’s questionable for him. Mr. Colby said if Committee did want this to advance we would need to identify those individuals things, both style and material, in order for this to be effective and enforceable. Aldr. Silkaitis said that’d be tough to do, to go over every piece and corner of the house.

Aldr. Lemke referenced a house near Crane Rd. and Rt. 31 where guidelines and standards are not met. It leaves a lot of opening, not that the Plan Commission wouldn’t be able to discuss and make recommendations, but it seems that more than those 3, or more inclusions within those 3 guidelines regarding traditional architecture that are suggested in the outline. There can be a concern and he doesn’t like the idea that we’ll have container houses.

Aldr. Payleitner agrees with Aldr. Silkaitis in the overstretch comment; she likes option #3-to leave as is. She would welcome staff to propose changes to further clarify, to her that would simply solve the problem.

Aldr. Vitek asked if we went with option #1, would that answer option #3, meaning not having to go back. Mr. Colby said yes, we’d be reassessing how all of the standards and guidelines are

written because they need to be set up to fit in this process. Aldr. Vitek said in speaking with a Plan Commission member; it's not so much being more strict and limiting, but more providing design feedback, not in a code sense, but more suggestions. She's see it more like what the Historic Pres. Commission does, it's about design, not rules to follow. Mr. Colby said correct, but we would still need to establish baseline rules regarding materials as far as what's allowed without going through the Plan Commission review; what would constitute a traditional style building that staff could approve administratively to bypass that Plan Commission process. However if someone is proposing to use different materials or style then there would be a discussion about design.

Aldr. Lewis said she feels this pertains more to teardowns than any other type and she likes the idea of having a little more in place to begin with because as much as people understand things need to be improved, people move into neighborhoods because they like the look and feel. She noted that in older neighborhoods some houses look over the top and until other houses are torn down to look the same it looks out of place. She agrees with #1.

Aldr. Turner asked how often something like this comes before staff or Plan Commission. Mr. Colby said 10-12 permits per year for new residences within the RT districts, so not many, and majority of them follow traditional design. He estimates maybe 2-3 that do not follow the guidelines and would then go before Plan Commission.

Aldr. Silkaitis said if we start doing this we're going to be telling people what color they can and can't paint their houses. That is a road he doesn't want to go down and we're now starting to migrate toward that.

Aldr. Payleitner said she worries that Plan Commission has their rules in front of them, and their doing the findings of fact, but when we start giving them permission to give their opinions, she's concerned. How many of them are really in the planning/building/architect business. She worries about putting that kind of responsibility in the hands of non-professionals for opinion; on "findings of fact" they do a great job of that.

Aldr. Lemke said Historic Preservation doesn't go demanding color, they usually provide opportunities for improvement. It doesn't mean having a group that's seen other development would be arbitrary or capricious, but the Committee has the opportunity to override that, as we should. We could be more finite in terms of what requires on extra review but so far he doesn't see a problem, and if we find they're getting too aggressive we are able to override.

Aldr. Payleitner asked if everything that goes to Plan Commission comes before Committee. Mr. Colby said no, most items do, but this process as proposed would not come before Committee unless there was an appeal or denial, but it could be setup in a different way. Aldr. Payleitner said her desire is #3.

Aldr. Lewis asked Aldr. Payleitner if her concern was that Plan Commission would be making decisions and the Council wouldn't have input; because she can understand that, and she feels we should have final say, like everything else they do. She's not sure if that makes the process too long.

Aldr. Silkaitis said he doesn't want to tell people no, I don't like that style, you can't do it. It's going to be subjective; you know your guidelines and it's still going to be in that gray area; he believes #3 is the correct option.

Chairman Bessner said if there were guidelines in place and say there were 6 of them, could it be straight forward that if they met majority of them the project would go through. Mr. Colby said for staff review they would all have to be complied with, it would depend how they're written. When it's reviewed in a Commission format then it's possible to weigh certain options on the list, rather than others.

Chairman Bessner said in regard to doing something, or nothing, he's not in favor of that completely; he'd like to see time take and do it so it encompasses a number of different projects or properties that may come to us to plan further out ahead, to get all aspects of what could come our way, versus reacting quickly.

Aldr. Turner said option #3 states sometime next year staff will clarify or make changes to the code, he thinks we should wait to see what those modifications are. The committee agreed.

- f. Recommendation to approve a proposal from WBK Engineering for First Street Building #3 streetscape and riverwalk design engineering services.

Mr. Colby said that at the October Government Services Committee, staff presented a Conceptual Plan for streetscape and Riverwalk improvements along First Street Building #3. Staff has obtained a proposal from WBK Engineering to complete final engineering plans for the project. WBK is very familiar with the First Street project and has the necessary background and base information to complete the plans efficiently. The proposed cost is above the budgeted amount, but funds are available in the First Street Design Engineering budget to cover the cost. The scope of the engineering design increased as certain elements anticipated to occur with the later phases need to be designed now with this project. Based on the Committee review in October, the proposal includes additional services to study a potential Illinois Street pedestrian crossing. Staff is looking for feedback regarding whether to include the additional services.

Aldr. Turner said to continue on with the Illinois St. crossing, we have to keep that in the background at all times when everything eventually gets connected; it's a good time to do it now.

Aldr. Silkaitis made a motion to approve a proposal from WBK Engineering for First Street Building #3 streetscape and riverwalk design engineering services. Seconded by Aldr. Vitek.

Roll was called:

Ayes: Silkaitis, Payleitner, Lemke, Bancroft, Gaugel, Vitek, Lewis, Turner

Absent: Stellato

Recused:

Nays:

Motion carried 8-0

4. ADDITIONAL BUSINESS-None.

5. **EXECUTIVE SESSION-None.**
6. **ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS-None.**
7. **ADJOURNMENT- Aldr. Lemke made a motion to adjourn at 7:40 pm. Seconded by Aldr. Turner. Approved unanimously by voice vote. Motion Carried. 8-0**