

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, APRIL 1, 2019 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
 - Cub Scout Pack 113
5. **Presentations**
 - Presentation of a Proclamation honoring the 75th Anniversary of Cub Scout Pack 113.
 - Presentation to recognize the State Champion St. Charles North High School Swim & Diving Team.
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the regular City Council meeting held March 18, 2019.
- *8. Motion to accept and place on file the Treasurer's Report for period ending February 28, 2019.

I. New Business

- A. Recommendation to approve a site plan modification for the Fine Arts Show on May 25-26, 2019.

II. Committee Reports

- A. **Government Operations**
- *1. Recommendation to approve Late Night Permits for Class B, C and D Licenses of the City of St. Charles for FY 2019/2020
- *2. Recommendation to approve a **Resolution** for the Closure of Main Street for the Memorial Day Parade.
- *3. Recommendation to approve an **Ordinance** Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Budget Addition for Department of Commerce and Economic Opportunity (DCEO) Grant Funding related to Alley Resurfacing Project.

- *5. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract with Briggs Paving for Alley Resurfacing.
- *6. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Engineering Agreement with HR Green, Inc. for the Rita and Nicholas Avenues Sanitary and Street Construction and Patricia Lane Reclamation Projects.
- *7. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract with Stark & Son Trenching Inc. for the Rita and Nicholas Avenues Sanitary and Street Reconstruction Project.
- *8. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Contract to Trees “R” Us for Brush Collection Services.
- *9. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award a Contract to Kramer Tree Specialists for Leaf Collection Services.
- *10. Motion to approve an **Ordinance** Amending Title 3 “Revenue and Finance”, Chapter 3.38, “Yard Waste User Fee”, Section 3.38.010 “User Fee” of the St. Charles Municipal Code.
- *11. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order to Electric Conduit Construction for Installation of Electric Manhole at Rear of 95 North 17th Street.

B. Government Services

- *1. Motion to accept and place on file the Minutes of the February 25, 2019 Government Services Committee Meeting.

C. Planning and Development

None

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens

10. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



City of St. Charles

ILLINOIS

Proclamation

75th Anniversary for Cub Scout Pack 113

WHEREAS, The Cub Scouts were originally chartered in **March 1944**; and

WHEREAS, with the generous and outstanding commitment of time and effort from hundreds of volunteers and leaders throughout the years; and

WHEREAS, the **Cub Scouts** have grown to be a vital force in the development of our youth through it's many programs which encourage the ability of its members to do things for themselves and others; and

WHEREAS, the efforts of **Pack 113** over the last 75 years have included service to their fellow man and the community, including the annual Memorial Day remembrance activities, support of their school and neighborhood, and participation at Feed My Starving Children in their efforts to live out their motto, "Do Your Best"; and

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles do hereby extend my congratulations for the last 75 years of success and wish you even more accomplishments in the next 75 years. Furthermore, in recognition of the aforementioned, I proclaim April 5th, 2019 as "Cub Scout Pack 113 day".

SEAL:



Raymond P. Rogina

Raymond P. Rogina, Mayor

**MINUTES FOR THE MEETING OF THE ST. CHARLES CITY COUNCIL
MONDAY MARCH 18, 2019 – 7:00 P.M.**

**CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174
CITY COUNCIL CHAMBERS**

1. **Call to Order** by Mayor Rogina at 7pm
2. **Roll Call**
Present –Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis
Absent – NONE
3. **Invocation** by Ald. Payleitner
4. **Pledge of Allegiance.**
 - Girl Scout Troop 368, Lincoln Elementary School
5. **Presentations**
 - Recognize St. Charles East High School students for 2019 IHSA Wrestling State Championship Awards.
 - Justin Benjamin State Champion for Individual Boys 138 lb. weight class and 4th individual state champion in St. Charles East history.
 - Justin Hull for 2nd place in 285 lb. weight class and Tommy Schroeder for 3rd place.
 - Proclamation in recognition of the 100th Centennial Anniversary of both the national American Legion as well as our local American Legion Post 342.
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meeting held
March 4, 2019.
- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of
vouchers from the Expenditure Approval List for the period of 2/25/2019-3/10/2019
in the amount of \$1,875,527.93.

I. New Business

II. Committee Reports

- A. **Government Operations**
- *1. Recommendation by Ald. Stellato and seconded by Ald. Silkaitis to approve an agreement with Plante Moran to provide enterprise software selection consulting services.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the Government Operations Committee meeting held March 4, 2019.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

B. Government Services
None

C. Planning and Development

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Plan Commission Resolution **No. 4-2019** a **Resolution** Recommending Approval of a Final Plat of Subdivision (Minor Subdivision) for 1812 Riverside Subdivision (Bob Rasmussen).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2019-Z-5** Granting Approval of a Final Plat of Subdivision 1812 Riverside Subdivision (1812 S. Riverside Ave.)

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2019-26** authorizing the Mayor and City Clerk of the City of St. Charles to execute a First Amendment to License Agreement between the City of St. Charles and First Street Development II, LLC (First Street Building #3 Balconies).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Plan Commission **Resolution No. 3-2019**, A Resolution Recommending Approval of a PUD Preliminary Plan for Building #8 of the First Street Redevelopment PUD (STC Lot 4, LLC/Frontier Development)

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2019-Z-6** Granting Approval of a PUD Preliminary Plan for First Street Building #8 (STC Lot 4, LLC)

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2019-M-10** Approving and Authorizing the Execution of the Redevelopment Agreement by and between STC Lot 4, LLC and the City of St. Charles, Kane and DuPage Counties, Illinois.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2019-M-11** Approving and Authorizing the Execution of the Fourth Amendment to the City of St. Charles Central Downtown Tax Increment Financing Redevelopment Agreement by and between First Street Development II, LLC and the City of St. Charles, Kane and DuPage Counties, Illinois (First Street Project).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Historic Preservation Commission **Resolution No. 4-2019 A** Resolution recommending approval for Landmark Designation (201 Delnor Ave. –G.E. Steckmesser-G.F. Brewer).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2019-Z-7** designating certain property as a Historic Landmark (201 Delnor Avenue- G.E. Steckmesser-G.F. Brewer).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *10. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a Limited Contractual Service Agreement with the Fox River and Countryside Fire Rescue District.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *11. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the March 11, 2019 Planning & Development Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: NONE

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

9. Additional Items from Mayor, Council, Staff, or Citizens

- Michelle Casile of 41W063 Saddlebrook Drive in Campton Hills spoke about the collaboration between the City and the School District. For the last two years, a Facebook group called Citizen for D303 Accountability has worked with the board and administration to increase communication, transparency and accountability for academic performance and fiscal decisions. The School Board will determine what to do with the empty Haines MS building and has eliminated the sale, leasing, and demolition options. The board asked for one repurposing option to be explored further, costing up to \$4M. The park district has reportedly shown interest too. Ms. Casile hopes to see a meeting in the future between the school board, City Council, and Mayor Rogina for the benefit of the community and its students.
- Mayor Rogina added that the Council has no jurisdiction in respect to the decisions that are made about Haines. D303 staff and the City work collaboratively on issues like this. At least two City Council members have requested a joint meeting with the school board on a number of topics. One is school safety. Our Police stand ready as does Fire and the schools are also committed to that. The Mayor also wants a joint public meeting with the school board regarding a variety of topics after the election.
- Mayor Rogina also mentioned his trip with City Administrator Koenen to Springfield which included a promising meeting with the UP Railroad. The Park District and the Forest Preserve are partners with respect to the 3.2 mile of abandoned track which goes through St. Charles. The discussion moved toward an agreement to acquire the land and create a 50 mile stretch between Sycamore and Lake Michigan for biking, walking, and running. The issue is whether or not the City can afford the land. He is cautiously optimistic after the meeting with Sen. Don DeWitte.
- Mayor Rogina sends well wishes to a former student and her brother in law who are undergoing kidney transplant surgery.

10. Adjournment motion by Ald. Gaugel and seconded by Ald. Lemke at 7:28

VOICE VOTE: AYE - UNANIMOUS ABSENT: None MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

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Treasurer's Report
February 28, 2019

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending February 28, 2019

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund - Generally, we collect approximately 99% of the levy request.

Sale Taxes, Corporate Fund - Sale Tax from retailers are received 90 days after the date of sale. Sales tax receipts year to date were lower than anticipated, making receipts \$816,639 lower than proposed budget.

Franchise Fees, Corporate Fund - Actual receipts are \$395,943 lower than the proposed budget.

Income Tax, Corporate Fund - Actual receipts are \$457,452 lower than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund - Actual receipts are \$99,481 higher than the proposed budget.

Intergovernmental Revenue, Corporate Fund - This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds - Revenue from user charges for the year are \$1,337,781 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds - Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds - Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds - Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict.

Definitions

Reporting Periods - The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual - The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being

Budget - The revised budget from the beginning of the fiscal year through the period shown.

Last Year - The amount of money actually received or expended last fiscal year for the same months shown under "actual".

Original Budget - The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget - This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast - The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance - A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance - A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Jo Krieger, Treasurer

Balance Sheet
As of February 28, 2019

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
February 28, 2019

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 149,201,532	\$ 24,163,701	\$ 2,571,470	\$ 3,784,347	\$ 229	\$ 32,219,441	\$ 11,464,337	\$ 74,998,007	\$ -
Restricted Cash	13,528,634	-	-	11,384,016	1,446,658	675,585	22,375	-	-
Receivables									
Property Taxes	14,443,652	12,461,883	1,683,724	24,192	238,853	35,000	-	-	-
Customers - Net	9,002,064	404,520	-	-	-	8,594,914	2,630	-	-
Interest	141,755	7,635	-	-	-	-	-	134,120	-
Prepaid Expenses	1,270,200	108,247	-	44,265	-	148,667	923,285	45,736	-
Due from Other Governments	4,605,497	4,503,517	75,486	26,494	-	-	-	-	-
Due from Other Funds	1,896,684	250,684	-	-	945,000	701,000	-	-	-
Due from Other Companies	1,200	-	-	-	-	-	1,200	-	-
Inventory	4,896,375	-	-	-	-	-	4,896,375	-	-
Deferred Charges	14,541,692	-	-	-	-	1,527,638	-	-	13,014,054
Advances to Other Funds	6,778,996	5,329,802	-	-	-	801,624	647,570	-	-
Other Assets	522,655	522,618	-	-	-	37	-	-	-
Capital Assets									
Land	65,078,192	-	-	-	-	2,162,294	-	-	62,915,898
Intangibles	5,014,857	-	-	-	-	647,753	-	-	4,367,104
Buildings	118,233,703	-	-	-	-	66,026,930	-	-	52,206,773
Improvements	347,260,253	-	-	-	-	189,571,394	1,233,272	-	156,455,587
Equipment	12,278,621	-	-	-	-	6,839,532	456,117	-	4,982,972
Vehicles	14,663,595	-	-	-	-	4,249,375	10,414,220	-	-
Construction in Progress	12,481,450	-	-	-	-	10,965,093	-	-	1,516,357
Accumulated Depreciation	(246,008,068)	-	-	-	-	(129,810,581)	(6,189,733)	-	(110,007,754)
Total Assets	\$ 549,833,539	\$ 47,752,607	\$ 4,330,680	\$ 15,263,314	\$ 2,630,740	\$ 195,355,696	\$ 23,871,648	\$ 75,177,863	\$ 185,450,991

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
February 28, 2019

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total <u>Memorandum Only</u>	General <u>Corporate</u>	Special <u>Revenue</u>	Capital <u>Projects</u>	Debt <u>Service</u>	Enterprise	Internal <u>Service</u>	Trust	General Fixed <u>Assets & Debt</u>
<u>Liabilities & Equity</u>									
Liabilities-									
Accounts Payable	\$ 4,062,525	\$ 579,408	\$ -	\$ 52,349	\$ -	\$ 3,306,834	\$ 123,934	\$ -	\$ -
Contracts Payable	473,662	-	1,039	9,551	-	463,072	-	-	-
Claims Payable	1,480,359	-	-	-	-	78,424	1,401,935	-	-
Accrued Salaries	635,151	496,471	-	-	-	118,938	19,742	-	-
Accrued Interest	1,451,423	-	-	-	-	379,294	-	-	1,072,129
Escrows & Deposits	2,048,943	1,537,798	-	-	-	511,145	-	-	-
Due to Other Funds	1,896,684	945,000	-	-	250,684	-	701,000	-	-
Deferred Revenue	27,724,622	12,542,421	1,683,724	24,192	238,853	3,421,833	584	-	9,813,015
Due to Other Governments	796,588	-	-	-	-	228,444	-	-	568,144
Advances from Other Funds	6,778,996	-	3,125,386	1,791,986	-	1,060,000	801,624	-	-
Accrued Compensated Absences	4,038,536	-	-	-	-	435,715	82,434	-	3,520,387
Net OPEB Obligation	3,430,419	-	-	-	-	501,538	39,847	-	2,889,034
Net Pension Liability	53,463,923	-	-	-	-	1,339,612	-	-	52,124,311
General Obligation Bonds	103,344,868	-	-	-	-	18,204,617	-	-	85,140,251
Revenue Bonds	5,770,000	-	-	-	-	-	-	-	5,770,000
Installment Contracts	61,523	-	-	-	-	-	-	-	61,523
IEPA Loans	31,707,172	-	-	-	-	31,707,172	-	-	-
Total Liabilities	249,165,394	16,101,098	4,810,149	1,878,078	489,537	61,756,638	3,171,100	-	160,958,794
Equity-									
Fund Balance	71,190,676	31,651,509	(479,469)	13,385,236	2,141,203	-	-	-	24,492,197
Retained Earnings	229,477,469	-	-	-	-	133,599,058	20,700,548	75,177,863	-
Total Equity	300,668,145	31,651,509	(479,469)	13,385,236	2,141,203	133,599,058	20,700,548	75,177,863	24,492,197
Total Liabilities & Equity	\$ 549,833,539	\$ 47,752,607	\$ 4,330,680	\$ 15,263,314	\$ 2,630,740	\$ 195,355,696	\$ 23,871,648	\$ 75,177,863	\$ 185,450,991

**Summary of Revenue and Expenditures
for the Period Ending February 28, 2019**

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
12,395,459	12,457,874	12,389,897	Property Taxes	12,457,873	12,457,873	12,395,458
15,405,253	16,221,892	14,516,607	Sales & Use Taxes	18,029,362	18,029,362	17,212,723
39,948	65,928	46,197	Admission Taxes	76,644	76,644	50,664
3,128,102	3,524,045	3,077,149	Franchise Fees	3,951,640	3,951,640	3,555,697
1,968,132	1,868,651	1,694,646	Hotel Tax	1,984,953	2,238,954	2,338,435
657,509	785,533	713,277	Telecommunication Tax	862,259	862,259	734,235
1,333,050	1,344,950	1,041,112	Alcohol Tax	1,217,460	1,617,460	1,605,560
107,322	107,322	-	Local Fuel Tax	-	245,170	245,170
596,314	660,540	673,452	Licenses & Permits	713,057	713,057	648,831
355,977	356,287	349,044	Fines & Court Fees	426,470	426,470	426,160
2,684,902	3,142,354	2,527,813	State Tax Allotments	3,369,023	3,369,023	2,911,571
1,702,648	1,698,421	252,209	Intergovernmental Revenue	228,164	1,717,496	1,721,723
410,349	490,202	421,215	Reimbursement for Services	592,720	592,720	512,867
114,655	101,912	90,199	Miscellaneous Revenue	116,669	116,669	129,412
25,106	11,969	5,817	Sale of Property	12,500	12,500	25,637
277,086	164,698	207,920	Investment Income	188,500	188,500	300,888
365,000	365,000	195,000	Interfund Transfers	365,000	365,000	365,000
41,566,812	43,367,578	38,201,554	Total Revenue	44,592,294	46,980,797	45,180,031
Expenditures						
25,964,748	26,161,446	24,661,352	Personal Services	30,878,484	30,933,279	30,736,585
1,043,669	1,343,751	1,181,524	Commodities	1,494,926	1,551,221	1,251,142
7,315,441	9,013,777	7,139,030	Contractual Services	9,936,143	10,481,834	8,783,501
1,342,071	1,349,106	1,373,189	Replacement Reserves	1,342,071	1,342,071	1,335,036
197,223	221,503	183,156	Other Operating Expenditures	232,272	237,578	209,498
(4,297,660)	(4,297,660)	(4,271,880)	Allocations	(5,157,192)	(5,157,192)	(5,157,192)
57,081	57,081	91,327	Capital	100,850	1,646,532	1,646,532
3,821	3,821	3,821	Debt Service Costs	4,586	4,586	4,586
5,979,801	5,979,801	6,466,202	Interfund Transfers	6,563,053	6,619,827	6,619,827
37,606,195	39,832,626	36,827,721	Total Expenditures	45,395,193	47,659,736	45,429,515

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
35,000	34,999	35,000	Property Taxes	35,000	35,000	35,001
54,050,510	53,839,371	52,567,584	User Charges	62,651,767	62,651,767	62,862,906
695,535	284,991	1,226,653	Reimbursement for Services	185,000	312,000	722,544
74,235	195,922	212,657	Miscellaneous Revenue	221,000	221,000	99,313
52,505	23,986	33,721	Sale of Property	42,500	42,500	71,019
331,188	331,188	304,927	Reserves	331,188	331,188	331,188
275,482	77,143	119,332	Investment Income	85,000	85,000	283,339
-	-	-	Financing Proceeds	1,400,000	1,400,000	1,400,000
210,551	210,551	61,664	Interfund Transfers	301,664	301,664	301,664
55,725,006	54,998,151	54,561,538	Total Revenue	65,253,119	65,380,119	66,106,974
Expenditures						
2,958,729	3,221,217	2,938,315	Personal Services	3,943,893	3,961,276	3,698,788
139,555	239,077	201,535	Commodities	288,526	288,895	189,373
36,320,455	39,429,618	36,336,997	Contractual Services	46,047,672	46,187,709	43,078,546
253,011	255,536	226,750	Replacement Reserves	253,011	253,011	250,486
4,515,528	5,431,341	4,441,643	Other Operating Expenditures	6,309,095	6,309,095	5,393,282
1,469,660	1,469,660	1,723,850	Allocations	1,763,592	1,763,592	1,763,592
3,252,148	3,252,148	2,959,143	Capital	3,571,000	5,402,378	5,402,378
907,058	907,058	1,282,762	Debt Service Costs	963,336	963,336	963,336
483,384	483,384	499,870	Interfund Transfers	483,384	483,384	483,384
50,299,528	54,689,039	50,610,865	Total Expenditures	63,623,509	65,612,676	61,223,165
Water Fund						
Revenue						
-	-	144,660	Intergovernmental Revenue	-	-	-
5,259,115	5,807,208	5,231,385	User Charges	6,494,689	6,494,689	5,946,596
22,489	24,378	20,611	Reimbursement for Services	27,100	27,100	25,211
113,567	213,400	420,339	Miscellaneous Revenue	227,081	227,081	127,248
75,462	36,021	56,478	Sale of Property	40,250	40,250	79,691
151,910	151,910	129,614	Reserves	151,910	151,910	151,910
67,824	33,305	44,508	Investment Income	39,000	39,000	73,519
-	-	-	Financing Proceeds	1,673,600	1,673,600	1,673,600
5,690,367	6,266,222	6,047,595	Total Revenue	8,653,630	8,653,630	8,077,775

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
1,191,070	1,260,101	1,164,860	Personal Services	1,543,489	1,547,509	1,478,478
447,578	549,109	406,442	Commodities	602,045	662,856	561,325
863,790	1,024,729	741,343	Contractual Services	1,217,816	1,224,516	1,063,577
113,648	113,648	91,352	Replacement Reserves	113,648	113,648	113,648
45,521	93,942	101,815	Other Operating Expenditures	76,920	76,920	28,499
1,088,030	1,088,030	756,980	Allocations	1,305,636	1,305,636	1,305,636
808,319	808,319	923,329	Capital	2,833,800	3,951,500	3,951,500
1,170,840	1,170,840	1,155,991	Debt Service Costs	1,301,319	1,301,319	1,301,319
217,737	217,737	159,509	Interfund Transfers	217,737	217,737	217,737
5,946,533	6,326,455	5,501,621	Total Expenditures	9,212,410	10,401,641	10,021,719
Wastewater Fund						
Revenue						
30,363	29,000	29,151	Intergovernmental Revenue	29,000	29,000	30,363
8,490,228	9,173,402	7,990,087	User Charges	10,506,466	10,506,466	9,823,292
26,043	27,643	24,113	Reimbursement for Services	30,463	30,463	28,863
134,514	168,657	732,569	Miscellaneous Revenue	180,700	180,700	146,557
8,200	-	-	Sale of Property	-	-	8,200
319,829	319,829	298,890	Reserves	319,829	319,829	319,829
71,485	20,019	31,171	Investment Income	22,000	22,000	73,466
6,492,831	6,492,831	2,371,369	Financing Proceeds	3,853,060	3,853,060	9,879,030
15,573,493	16,231,381	11,477,350	Total Revenue	14,941,518	14,941,518	20,309,600
Expenditures						
1,587,532	1,748,452	1,685,397	Personal Services	2,133,136	2,136,090	1,974,470
222,056	289,572	216,604	Commodities	373,575	373,545	306,729
1,424,684	1,655,963	1,343,036	Contractual Services	2,334,856	2,358,871	2,127,592
219,707	219,707	198,768	Replacement Reserves	219,707	219,707	219,707
58,122	71,492	65,019	Other Operating Expenditures	72,828	72,828	59,458
1,108,580	1,108,580	1,122,580	Allocations	1,330,296	1,330,296	1,330,296
7,951,827	7,951,827	1,979,336	Capital	5,352,110	15,889,929	15,889,929
2,182,735	2,182,735	2,162,322	Debt Service Costs	2,197,365	2,197,365	2,197,365
343,790	343,790	304,175	Interfund Transfers	343,790	343,790	343,790
15,099,033	15,572,118	9,077,237	Total Expenditures	14,357,663	24,922,421	24,449,336

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
438,919	490,522	432,913	User Charges	553,560	553,560	501,957
-	-	-	Reimbursement for Services	-	-	-
7,000	6,900	6,758	Miscellaneous Revenue	6,900	6,900	7,000
15,312	6,836	7,967	Sale of Property	9,000	9,000	17,476
3,591	1,800	1,764	Investment Income	1,800	1,800	3,591
81,259	81,259	80,000	Interfund Transfers	81,259	81,259	81,259
546,081	587,317	529,402	Total Revenue	652,519	652,519	611,283
Expenditures						
3,557	4,893	4,405	Commodities	6,120	6,120	4,784
595,380	658,363	531,455	Contractual Services	671,660	671,660	608,677
-	1,130	-	Other Operating Expenditures	1,356	1,356	226
88,250	88,250	58,120	Allocations	105,900	105,900	105,900
687,187	752,636	593,980	Total Expenditures	785,036	785,036	719,587
TIF Funds						
Revenue						
1,616,042	1,627,451	1,452,752	Property Taxes	1,627,452	1,627,452	1,616,043
6,975	2,869	2,857	Investment Income	2,872	2,872	6,978
-	-	-	Interfund Transfers	-	-	-
1,623,017	1,630,320	1,455,609	Total Revenue	1,630,324	1,630,324	1,623,021
Expenditures						
-	-	14,146	Contractual Services	-	-	-
998,797	998,797	1,152,352	Interfund Transfers	1,032,399	998,797	998,797
998,797	998,797	1,166,498	Total Expenditures	1,032,399	998,797	998,797
Motor Fuel Tax Fund						
Revenue						
745,976	705,000	744,045	State Tax Allotments	845,000	845,000	885,976
30,850	6,542	10,830	Investment Income	8,000	8,000	32,308
-	-	-	Interfund Transfers	-	-	-
776,826	711,542	754,875	Total Revenue	853,000	853,000	918,284

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
Expenditures						
932,509	932,509	856,524	Capital	1,110,000	1,390,538	1,390,538
932,509	932,509	856,524	Total Expenditures	1,110,000	1,390,538	1,390,538
Capital Project Funds						
Revenue						
23,522	25,000	24,305	Property Taxes	25,000	25,000	23,522
126,283	100,000	68,008	State Tax Allotments	120,000	120,000	146,283
70,477	120,000	82,890	Intergovernmental Revenue	120,000	120,000	70,477
-	-	-	Reimbursement for Services	-	-	-
2,000	-	108,230	Miscellaneous Revenue	-	-	2,000
283,719	283,719	294,971	Reserves	283,719	283,719	283,719
326,246	33,313	46,038	Investment Income	38,000	38,000	330,933
-	-	-	Financing Proceeds	8,028,421	8,028,421	8,028,421
3,800,897	3,800,897	5,387,892	Interfund Transfers	3,769,442	3,800,897	3,800,897
4,633,144	4,362,929	6,012,334	Total Revenue	12,384,582	12,416,037	12,686,252
Expenditures						
-	-	-	Commodities	-	-	-
87,560	505,089	191,546	Contractual Services	335,900	603,665	186,136
3,550	408,330	-	Other Operating Expenditures	490,000	490,000	85,220
9,792,472	9,792,472	4,197,695	Capital	28,596,737	35,268,422	35,268,422
-	-	-	Debt Service Costs	-	-	-
2,839,058	2,839,058	3,251,239	Interfund Transfers	2,830,776	2,839,059	2,839,059
12,722,640	13,544,949	7,640,480	Total Expenditures	32,253,413	39,201,146	38,378,837
Debt Service Funds						
Revenue						
232,234	-	238,455	Property Taxes	-	-	232,234
571,609	720,944	697,538	Sales & Use Taxes	975,000	975,000	825,665
32,985	1,870	11,842	Investment Income	2,000	2,000	33,115
-	-	-	Financing Proceeds	-	-	-
6,634,748	6,634,748	6,170,454	Interfund Transfers	7,183,660	7,183,660	7,183,660
7,471,576	7,357,562	7,118,289	Total Revenue	8,160,660	8,160,660	8,274,674
Expenditures						
7,273	7,424	7,273	Contractual Services	7,424	7,424	7,273
7,633,941	7,633,941	7,175,901	Debt Service Costs	8,378,598	8,378,598	8,378,598
7,641,214	7,641,365	7,183,174	Total Expenditures	8,386,022	8,386,022	8,385,871

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
630,630	654,219	551,948	Charges to Other Funds	921,492	921,492	897,903
2,181,683	1,979,448	1,756,766	Sale of Inventory	3,000,000	3,000,000	3,202,235
-	-	455	Sale of Property	-	-	-
23,145	23,145	23,964	Reserves	23,145	23,145	23,145
69	-	(1,537)	Investment Income	-	-	69
2,835,527	2,656,812	2,331,596	Total Revenue	3,944,637	3,944,637	4,123,352
Expenditures						
405,446	427,090	358,990	Personal Services	530,159	529,679	508,035
2,277,261	2,034,344	1,798,148	Commodities	3,056,275	3,056,275	3,299,192
46,964	57,729	51,987	Contractual Services	66,888	66,888	56,123
14,760	14,760	15,579	Replacement Reserves	14,760	14,760	14,760
2,846	3,145	3,179	Other Operating Expenditures	2,992	3,472	3,173
195,100	195,100	258,410	Allocations	234,120	234,120	234,120
4,029	4,029	989	Capital	1,500	23,500	23,500
14,755	14,755	-	Interfund Transfers	14,755	14,755	14,755
2,961,161	2,750,952	2,487,282	Total Expenditures	3,921,449	3,943,449	4,153,658
Motor Vehicle Replacement Fund						
Revenue						
1,035	-	-	Miscellaneous Revenue	-	-	1,035
857,623	1,454,613	866,807	Charges to Other Funds	1,625,879	1,625,879	1,028,889
32,581	2,131	8,031	Sale of Property	5,500	5,500	35,950
1,205,687	1,205,687	1,215,553	Reserves	1,205,687	1,205,687	1,205,687
74,531	21,962	33,228	Investment Income	25,000	25,000	77,569
60,000	60,000	-	Interfund Transfers	60,000	60,000	60,000
2,231,457	2,744,393	2,123,619	Total Revenue	2,922,066	2,922,066	2,409,130
Expenditures						
471,636	546,313	445,233	Personal Services	670,674	670,674	595,997
298,933	335,744	271,995	Commodities	410,191	410,136	373,325
171,109	164,498	132,316	Contractual Services	207,296	207,338	213,949
9,147	9,147	9,147	Replacement Reserves	9,147	9,147	9,147
26,530	37,245	101,120	Other Operating Expenditures	41,712	41,725	31,010
226,630	226,630	238,350	Allocations	271,956	271,956	271,956
407,868	407,868	754,896	Capital	1,627,888	1,746,390	1,746,390
18,467	18,467	-	Interfund Transfers	18,467	18,467	18,467
1,630,320	1,745,912	1,953,057	Total Expenditures	3,257,331	3,375,833	3,260,241

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
3,500,439	3,625,797	3,527,232	Insurance Premiums	4,324,000	4,324,000	4,198,642
34,429	19,556	20,436	Investment Income	22,000	22,000	36,873
3,534,868	3,645,353	3,547,668	Total Revenue	4,346,000	4,346,000	4,235,515
Expenditures						
12,938	32,100	13,005	Personal Services	3,000	32,600	13,438
(813)	2,000	1,923	Commodities	2,500	2,500	(313)
759,213	814,519	690,474	Contractual Services	926,200	926,200	870,894
2,759,004	3,214,266	2,889,534	Other Operating Expenditures	3,713,300	3,683,700	3,228,438
65,230	65,230	93,730	Allocations	78,276	78,276	78,276
-	-	-	Interfund Transfers	-	-	-
3,595,572	4,128,115	3,688,666	Total Expenditures	4,723,276	4,723,276	4,190,733
WC & Liability Fund						
Revenue						
77,083	-	28,405	Miscellaneous Revenue	-	-	77,083
1,000,000	1,000,000	1,000,000	Insurance Premiums	1,000,000	1,000,000	1,000,000
59,617	22,675	35,017	Investment Income	25,000	25,000	61,942
-	-	-	Interfund Transfers	-	-	-
1,136,700	1,022,675	1,063,422	Total Revenue	1,025,000	1,025,000	1,139,025
Expenditures						
522,334	563,553	483,959	Contractual Services	506,700	566,869	525,650
457,390	436,286	317,503	Other Operating Expenditures	456,000	462,702	483,806
21,160	21,160	9,310	Allocations	25,392	25,392	25,392
195,000	195,000	-	Interfund Transfers	195,000	195,000	195,000
1,195,884	1,215,999	810,772	Total Expenditures	1,183,092	1,249,963	1,229,848

Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
			Communications Fund			
			Revenue			
114,143	380,193	114,143	User Charges	433,397	433,397	167,347
12,349	12,349	11,510	Reserves	12,349	12,349	12,349
3,350	1,501	1,414	Investment Income	1,500	1,500	3,349
-	-	-	Interfund Transfers	-	-	-
129,842	394,043	127,067	Total Revenue	447,246	447,246	183,045
			Expenditures			
65,926	88,865	98,398	Personal Services	105,467	105,467	82,528
4,778	7,321	5,519	Commodities	7,470	7,470	4,927
31,127	63,128	26,185	Contractual Services	77,918	81,293	49,292
1,942	1,942	1,103	Replacement Reserves	1,942	1,942	1,942
16,782	11,785	8,420	Other Operating Expenditures	12,116	12,116	17,113
35,020	35,020	10,550	Allocations	42,024	42,024	42,024
102,330	102,330	102,825	Capital	234,000	250,000	250,000
61,664	61,664	61,664	Interfund Transfers	61,664	61,664	61,664
319,569	372,055	314,664	Total Expenditures	542,601	561,976	509,490

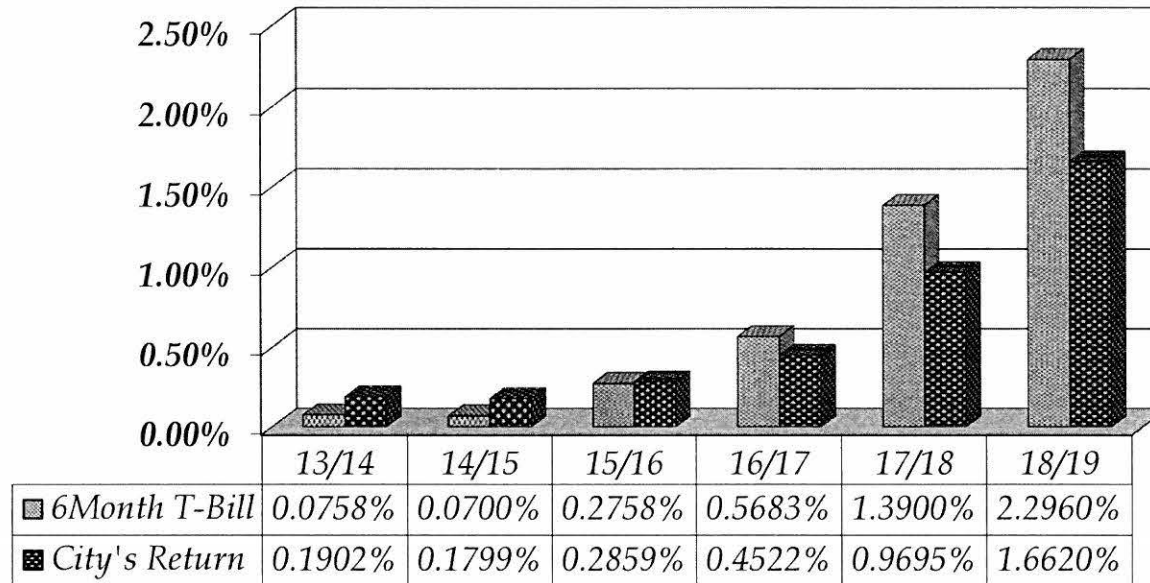
Monthly Council Treasurer's Report
May 1, 2018 - February 28, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
14,302,257	14,145,324	14,140,409	Property Tax	14,145,325	14,145,325	14,302,258
15,976,862	16,942,836	15,214,145	Sales & Use Tax	19,004,362	19,004,362	18,038,388
39,948	65,928	46,197	Admissions Tax	76,644	76,644	50,664
3,128,102	3,524,045	3,077,149	Franchise Fees	3,951,640	3,951,640	3,555,697
1,968,132	1,868,651	1,694,646	Hotel Tax	1,984,953	2,238,954	2,338,435
657,509	785,533	713,277	Telecommunication Tax	862,259	862,259	734,235
1,333,050	1,344,950	1,041,112	Alcohol Tax	1,217,460	1,617,460	1,605,560
107,322	107,322	-	Local Fuel Tax	-	245,170	245,170
596,314	660,540	673,452	Licenses & Permits	713,057	713,057	648,831
355,977	356,287	349,044	Fines & Court Fees	426,470	426,470	426,160
3,557,161	3,947,354	3,339,866	State Tax Allotments	4,334,023	4,334,023	3,943,830
1,803,488	1,847,421	508,910	Intergovernmental Revenue	377,164	1,866,496	1,822,563
68,352,915	69,690,696	66,336,112	User Charges	80,639,879	80,639,879	79,302,098
1,154,416	827,214	1,692,592	Reimbursement for Services	835,283	962,283	1,289,485
524,089	686,791	1,599,157	Miscellaneous Revenue	752,350	752,350	589,648
1,488,253	2,108,832	1,418,755	Charges to Other Funds	2,547,371	2,547,371	1,926,792
2,390,849	2,060,391	1,869,235	Sale Of Property	3,109,750	3,109,750	3,440,208
2,327,827	2,327,827	2,279,429	Reserves	2,327,827	2,327,827	2,327,827
4,500,439	4,625,797	4,527,232	Insurance Premiums	5,324,000	5,324,000	5,198,642
1,264,520	407,253	564,820	Investment Income	460,672	460,672	1,317,939
6,492,831	6,492,831	2,371,369	Financing Proceeds	14,955,081	14,955,081	20,981,051
11,152,455	11,152,455	11,895,010	Interfund Transfers	11,761,025	11,792,480	11,792,480
143,474,716	145,976,278	135,351,918	Total Revenue	169,806,595	172,353,553	175,877,961
Expenditures						
32,658,025	33,485,584	31,365,550	Personal Services	39,808,302	39,916,574	39,088,319
4,436,574	4,805,811	4,088,095	Commodities	6,241,628	6,359,018	5,990,484
48,145,330	53,958,390	47,689,747	Contractual Services	62,336,473	63,384,267	57,571,210
1,954,286	1,963,846	1,915,888	Replacement Reserves	1,954,286	1,954,286	1,944,726
8,082,496	9,930,465	8,111,389	Other Operating Expenditures	11,408,591	11,391,492	9,539,723
-	-	-	Allocations	-	-	-
23,308,583	23,308,583	11,866,064	Capital	43,427,885	65,569,189	65,569,189
11,898,395	11,898,395	11,780,797	Debt Service Costs	12,845,204	12,845,204	12,845,204
11,152,455	11,152,455	11,895,011	Interfund Transfers	11,761,025	11,792,480	11,792,480
141,636,144	150,503,529	128,712,541	Total Expenditures	189,783,394	213,212,510	204,341,335

Investment Summary
February 28, 2019

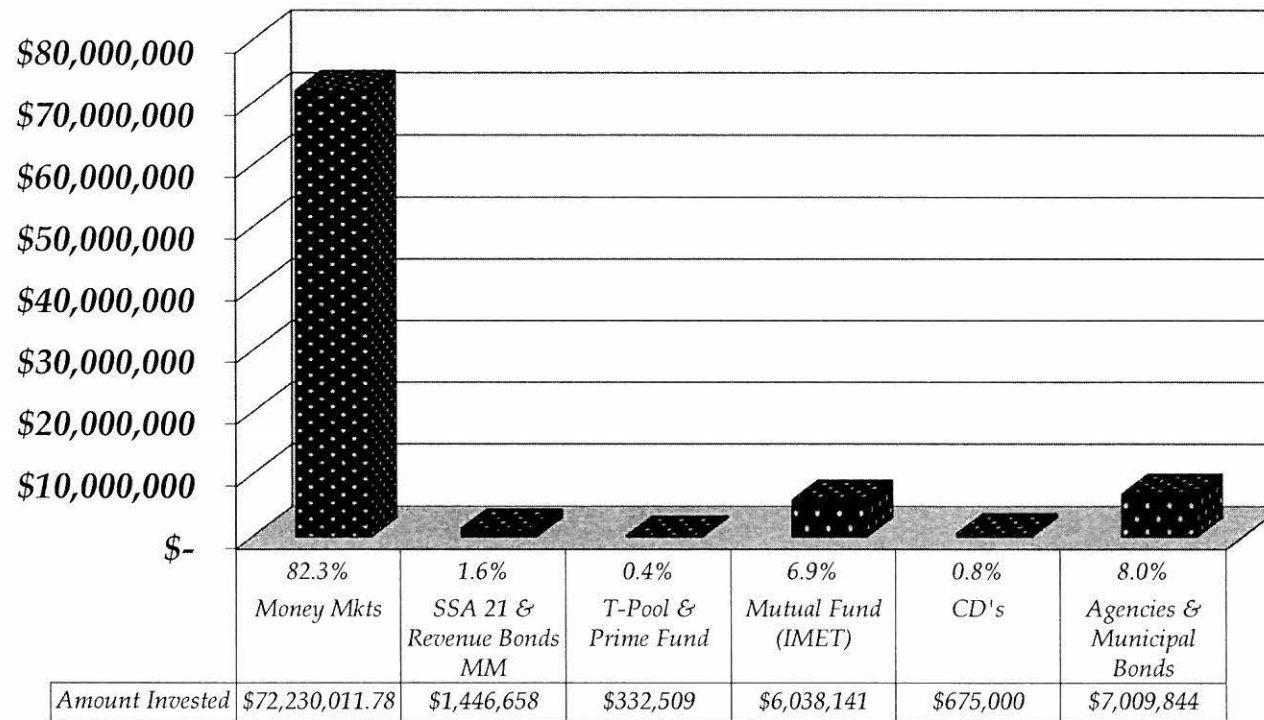


City of St. Charles Investment Portfolio Earnings Comparison



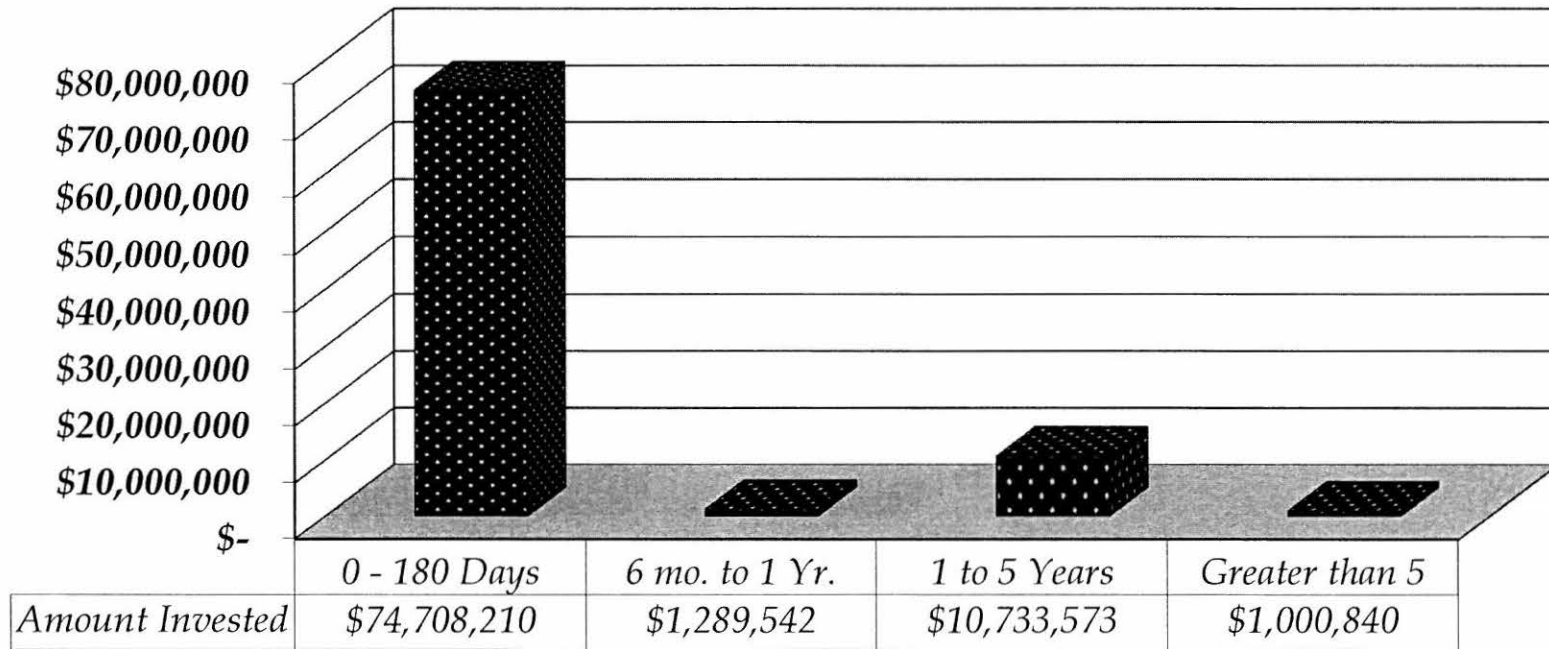
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - February 28, 2019




The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 and Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for those bond issues. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - February 28, 2019



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IA
	Title:	Recommendation for a Site Plan Modification for the Fine Arts Show	
	Presenter:	Chief Keegan	
Meeting: City Council		Date: April 1, 2019	
Proposed Cost: No Additional Cost		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>In addition to the requests below, which were approved at the March 4, 2019 City Council Meeting, the Fine Arts Show Committee would like to request that a tent be erected in front of the Municipal Building for the duration of the event, as depicted (in red) on the attached, revised site plan.</p> <p>The Fine Arts Show will again be held on South Riverside Avenue between: Main Street and Illinois Avenue; Walnut Avenue between Riverside Avenue and 2nd Avenue; and on 1st Street from the entrance to the parking garage north to Main Street, from Saturday, May 25th through Sunday, May 26th. The event will be open from 10 a.m. – 6 p.m. on both days; Friday will only be for set-up for the event. The amplification license is being requested for these time frames.</p> <p>The Downtown St. Charles Partnership is requesting the closure of the following streets for the duration of the event (including set-up and take-down):</p> <ul style="list-style-type: none"> • South Riverside Avenue from Main St. to Illinois Avenue from 5 a.m. on Friday, May 24th through 8 p.m. on Sunday, May 26th. • Walnut Avenue from 2nd Avenue to Riverside Avenue from 5 a.m. on Friday, May 24th through 8 p.m. on Sunday, May 26th. • The parking lot between Riverside and 2nd Avenue from 5 a.m. on Friday, May 24th through 8 p.m. on Sunday, May 26th. • 1st Street from the entrance to the parking garage north to Main St. from 5 a.m. on Saturday, May 25th through 8 p.m. on Sunday, May 26th. <p>The applicant has requested temporary electric service to that location. The applicant will be responsible for the actual time and material costs expended by the Electric Utility, as well as the electric energy consumption, for the requested temporary service.</p> <p>The event volunteers will remove all barricades from the street once all of the booths are gone. No changes to the event or set up have been requested from last year's event.</p>			
Attachments <i>(please list):</i> Revised site plan			
Recommendation/Suggested Action <i>(briefly explain):</i> The Police Department recommends approval of a site plan modification for the Fine Arts Show.			



**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, FEBRUARY 25, 2019, 7:00 P.M.**

Members Present: Chairman Payleitner, Aldr. Stellato, Aldr. Silkaitis, Aldr. Lemke, Aldr. Turner, Aldr. Gaugel, Aldr. Bessner, Aldr. Lewis

Members Absent: Aldr. Bancroft, Aldr. Vitek

Others Present: Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Tim Wilson, Environmental Services Manager; AJ Reineking, Public Services Manager; Ken Jay, Engineering Manager; Jim Keegan, Police Chief; Erik Mahan, Deputy Chief of Administration; Joe Schelstreet, Fire Chief; Chris Minick, Director of Finance

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present

Silkaitis: Present

Payleitner: Present

Lemke: Present – arrived at 7:02

Turner: Present

Bancroft: Absent

Gaugel: Present

Vitek: Absent

Bessner: Present

Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Natural Resources Commission Minutes – Information only.

3.c. Phosphorus Removal and Digester Improvements Project Update – Information only.

4. **OMNIBUS VOTE – Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion.**

Items *5.b, *5.c, *6.h, *6.i, *6.j, *6.k, *6.l

Motion by Aldr. Gaugel, seconded by Aldr. Stellato. No additional discussion. Approved unanimously by voice vote. **Motion carried.**

- 5.a. **Recommendation to approve Street Closures for the Bike MS Event at the Kane County Fairgrounds.**

Chief Keegan presented. Bike MS is proud to call St. Charles home for the second year in a row. Again this year, the festivities will take place at the Kane County Fairgrounds. A partial road closure has been requested by event organizers in order to safely deploy their riders each day.

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Silkaitis. No additional discussion. Approved by voice vote. **Motion carried.**

- *5.b. **Recommendation to approve Street and Parking Lot Closures and Amplification License for the Fine Arts Show.**

Approved by Omnibus vote.

- *5.c. **Recommendation to approve Use of City Plazas/Property and Amplification License for the STC Live and Jazz Weekend.**

Approved by Omnibus vote.

- 5.d. **Recommendation to approve a Resolution for the Contract and Lease Agreement with A.I.D. (Association for Individual Development).**

Chief Keegan presented. This is for a Contract and Lease Agreement with A.I.D. The contract is for a social worker in the day to day operations and the Lease for the office space. This is a very well received program.

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Lewis. No additional discussion. Approved by voice vote. **Motion carried.**

5.e. Recommendation to approve the Purchase and Project Implementation of Storage System Solutions for the New Police Department Facility.

Erik Mahan presented. Staff is seeking approval to purchase high density evidence storage systems, weapons storage systems, equipment lockers, and personnel locker systems for installation and use in the new police department facility.

A proposal was obtained from Bradford Systems Corporation. Pricing for these storage solutions has been competitively bid and publicly awarded through National Intergovernmental Purchasing Alliance, Contract #P15-150-DT. The total project bid is \$312,240.

No further discussion.

Chairman Payleitner: Kristi, would you call a roll, please?

K. Dobbs:

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Gaugel: Yes

Vitek: Absent

Bessner: Yes

Lewis: Yes

Stellato: Yes

Motion by Aldr. Gaugel, seconded by Aldr. Silkaitis. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

5.f. Recommendation to approve School Resource Officer Agreement for School Year 2019-2020.

Chief Keegan presented. District 303 has approached us and expressed their desire to expand our current School Resource Officer program into Thompson and Wredling Middle Schools.

Aldr. Lewis: Will the officers be utilized during the off months when they aren't at the school?

Chief Keegan: Yes; they will fill in for patrol and help out with shift shortages. They do take additional training and they are Certified Youth Officers so they are a benefit to both investigations and patrol.

Aldr. Payleitner: Do they get additional training to work with middle schoolers?

Chief Keegan: Yes.

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Gaugel. No additional discussion. Approved by voice vote. **Motion carried.**

6.a. Presentation of Langum Park Corridor Improvement Project by River Corridor Foundation of St. Charles.

Chris Adesso presented. This is a presentation of the Langum Park Corridor Improvement Project; I would like to introduce John Rabchuk who is representing the River Corridor Foundation of St. Charles.

John Rabchuk, 914 Ash Street. Our mission is to improve access to the river, especially while the Active River Project is ongoing. We are not asking for approval of anything tonight, we just want to give you information to see if we are on the right track.

Presentation by John Rabchuk.

Aldr. Lewis: Do you have to get permission from the State?

Mr. Adesso: Yes, no matter what is done, it will have to be permitted by the State.

Aldr. Stellato: You are looking for feedback; I'm good with everything we see here.

Aldr. Lemke: I would defer to the Camp Kane people on which option is best.

Aldr. Bessner: You mentioned the Active River Project; could this become part of that?

Mr. Rabchuk: It could; but we understand even if the Active River becomes a focus, to get to this point is a number of years out.

Jim Enck, 527 N. 5th Avenue: The sitting area is very similar to the ones that the Park District just did at Ferson Creek Park; they have benches and a trail to the water access.

Aldr. Turner: I'm very happy that we are doing something south of the Main Street bridge.

Aldr. Gaugel: I like the path idea.

Chairman Payleitner: I like that you are complimenting a current use.

No further discussion.

6.b. Consideration of Communications Equipment Installation on the Red Gate Water Tower.

Tim Wilson presented. Just a quick announcement that all our residents will receive two weeks of free yard waste pick up the weeks of March 18 and March 25 which means no stickers on any bundles of brush and no stickers on bags. This information has been posted on the website and will be in the March DEN.

Presentation by Tim Wilson.

Aldr. Bessner: There are currently antennas on a steel pole by the water tower. Are they going to get transferred back?

Mr. Wilson: Yes. In order for the City's contractor to safely paint the tower, they had to remove the antennas off the tower and put them on a temporary mast. It's taken them some time to transfer back on to the water tower, and that is one of the concerns City Staff has that we will talk about later.

If the Committee is interested in putting antennas on the water tower, this will be a long process. It's going to take 1-2 years for negotiation and there will be significant attorney fees and structural engineering fees involved. Some of the fees are reimbursable, some are not; generally one of year of income is lost to fees.

Tonight we would like to get your general thoughts on this; do you desire antennas on top of the tower or not? If yes, what is the desired location – on the top, or the stem or both? If you do want us to move forward, Public Works will put out an RFP to get firms interested so we can get the best offers to get the most rent.

Aldr. Silkaitis: After all the time and money we spent with this tower, as much as I like the income, I am not in favor of putting anything on this tower.

Aldr. Lemke: How would maintenance be done around the bowl?

Mr. Wilson: There is a ladder that goes up the center of the tower. Once you get to the bowl, there is a tube, so everything would be accessed by a ladder or by climbing to the top of the tower.

Aldr. Turner: I'm all for this; I would prefer the equipment on the top. I also think this is in the best interest of our residents to get them better coverage.

Aldr. Gaugel: To echo Aldr. Turner's comments, I'm absolutely all for it. Can we get more than one carrier on it? I like your approach to get an RFP out there to build the competition in.

Mr. Wilson: Yes, typically you'll see one carrier on the stem and one carrier on the top.

Aldr. Bessner: I'm indifferent, but if we are going to move forward, is there a chance the height of the antennas would be consistent around the top of the tower?

Mr. Wilson: If we decide to move forward, I'll get better pictures for Committee to see.

Aldr. Lewis: This is a no for me; as I was driving the other day I noticed that it's a really attractive water tower. Can you clarify about all the other equipment that's going on the electric poles – is that for cell phones also?

Mr. Wilson: Yes, that is for cell phones.

Chairman Payleitner: Will this eliminate the need for those on the electric poles?

Mr. Wilson: No, it will not eliminate the small cell antennas that Tom has been talking to you about; this will only be one or two service providers on the tower and there will be other service providers looking at this area trying to increase their coverage.

Aldr. Lewis: It's a lot of visual clutter and for the amount of money we might get five years from now after we recoup the money we spend in permits and fees – I say no.

Chairman Payleitner: Aldr. Gaugel – do we have contacts for the HOA across the street to find out how they feel before we even take a step?

Aldr. Gaugel: I can get that to you.

Chairman Payleitner: So we have two strong objections. Staff is looking to take a next step – do you have enough?

Mr. Wilson: Yes, we have enough for now; we will wait to hear from the HOA chair and then we'll make a decision.

No further discussion.

6.c. Recommendation to approve Notice of Award for the 7th and Division Lift Station Project.

Tim Wilson presented. These next two items are for the 7th and Division Lift Station Project. As you may remember, I brought this to City Council in November. This is an IEPA Loan; they have reviewed all the documents and have approved.

The next document for approval, which will allow us to move forward with construction, is the Notice to Award to Marc Kresmery Construction in the amount of \$642,500.
No further discussion.

Chairman Payleitner: Kristi, would you call a roll, please?

K. Dobbs:

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Gaugel: Yes

Vitek: Absent

Bessner: Yes

Lewis: Yes

Stellato: Yes

Motion by Aldr. Turner, seconded by Aldr. Lemke. No additional discussion. Approved by roll call vote. **Motion carried.**

6.d. Recommendation to approve Notice to Proceed and Contract Agreement for the 7th and Division Lift Station Construction Project.

Tim Wilson presented. This is the same project and this is the Notice to Proceed and Contract Agreement to Marc Kresmery Construction for the 7th and Division Lift Station Project in the amount of \$642,500.

No further discussion.

Chairman Payleitner: Kristi, would you call a roll, please?

K. Dobbs:

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Gaugel: Yes

Vitek: Absent

Bessner: Yes

Lewis: Yes

Stellato: Yes

Motion by Aldr. Stellato, seconded by Aldr. Silkaitis. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

6.e. Recommendation to approve Remaining Construction Costs and Guaranteed Maximum Price Proposal (GMP) for the Police Station Project.

Peter Suhr presented. This item is to approve the remaining construction costs associated with the culmination of multiple bid packages. As you are all very familiar, over the past year, dating back to November 2017, this Committee and City Council approved a Construction Management Agreement including pre-construction services, general conditions and construction management services and also construction bids in six separate bid packages totaling over \$22,000,000.

Tonight we are pleased to be presenting what could be considered the final summary of the total construction costs for the project; this comes in the form of a Guaranteed Maximum Price Proposal or GMP Agreement. This Agreement is between the City and Riley Construction. The GMP is the sum of the construction manager's estimate of the cost of work including contingencies and CMP. Since all of the construction bids have been opened and approved, our total financial forecast for this project is very clear at this point in time considering especially the stage of construction. We are very confident in the final cost projections identified in the GMP Proposal in front of you. We are also very pleased to announce that the total project construction costs have continued to trend down by about \$500,000 less than what was presented to you with our design development estimate in May 2018.

In addition to total construction costs, the GMP also solidifies the anticipated date of substantial completion and that is identified on September 9, 2019, so actually ahead of our original schedule. At this point of the project, our entire project team is confident we will have this building ready for our Police Officers in September and within the total construction costs identified within the GMP.

Therefore, Staff recommends approving the remaining construction costs and Guaranteed Maximum Price Proposal for the Police Station with Riley Construction in the amount of \$2,339,085.

Aldr. Lemke: The proposed GMP is equal to the budgeted amount. Was there a budget adjustment to reconcile?

Mr. Suhr: This is a project that spanned over a couple different budgets, so instead of using the word "budget", we use the words "cost estimate" which is a better term. We started with a cost estimate on this project back in 2015 and every presentation that I've brought forward - eight or nine of them, last year in particular; we have tended to adjust that cost estimate based on trends. At this point in time, based on that original cost estimate that was established in 2015, we are really close to that number. Recognizing that at the schematic design phase cost estimate which was over a year ago, we were trending \$2.3 million over that number, we brought this project all the way down from that deficit.

Aldr. Turner: Did you have enough bond proceeds?

Mr. Minick: In 2018 we knew there was a supplemental bond issue; we plan to finalize that when we do the upcoming bond issue this year. It was always planned to do it in two phases because of the way we bid the project.

No further discussion.

Chairman Payleitner: Kristi, would you call a roll, please?

K. Dobbs:

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Gaugel: Yes

Vitek: Absent

Bessner: Yes

Lewis: Yes

Stellato: Yes

Motion by Aldr. Turner, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by roll call vote. **Motion carried.**

6.f. Presentation of Parking Lot A “Checkerboard Lot” Design Concepts.

AJ Reineking presented. Parking Lot A, commonly referred to as the “Checkerboard” Parking Lot is located in front of City Hall at the intersection of Riverside Avenue and Main Street. The parking lot is scheduled for rehabilitation in FY20.

The City applied for a \$50,000 grant through the IL Department of Commerce and Economic Opportunity and although it is fully expected the City will receive that grant, it is unknown as to when, so our Public Works Department is looking to get a design finalized so the project is shovel ready when funding is received.

This presentation will outline three options for parking lot concepts and highlight several opportunities for site improvements in conjunction with the parking lot construction.

Presentation by AJ Reineking.

Aldr. Stellato: I vote for 2 first, if cost is an issue, then 1.

Aldr. Silkaitis: I vote for 2.

Aldr. Lemke: I vote for 1 or 2.

Aldr. Turner: I vote for 1 or 2.

Aldr. Gaugel: I vote for 1 or 2.

Aldr. Bessner: When you come to restriping, will it create more distance backing out?

Mr. Reineking: We have an opportunity to save some of the sidewalk which would widen the drive aisle.

Aldr. Lewis: You say your handicap parking spot is where the ramp will be. There are people who don't need to park in a handicap spot but need the ramp; how will they manage?

Mr. Reineking: This feedback is important, and we can work on that during the design.

Aldr. Lewis: I like option 2, but I would like to talk more about the ramp.

No further discussion.

6.g. Recommendation Authorize Natural Resources Commission Storm Drain Medallion Project.

AJ Reineking presented. The 2018 America in Bloom judges noted many of our storm drains didn't have the fish symbol that one would see straight out of the foundry on newer storm structures. The Natural Resources Commission has identified a means to convey the message without the requirement to immediately replace all the storm inlets in the area; their solution is to place a silicone medallion on the back of the structure or adjacent curb with an epoxy adhesive.

The Natural Resources Commission is proposing 75 installations until it is determined how the medallions hold up in our weather conditions and the program will be reevaluated after that.

Aldr. Lewis: This is the benefit of other people coming into our community and seeing things from a different perspective, so I'm pleased we are able to do this.

No further discussion.

Motion by Aldr. Stellato, seconded by Aldr. Silkaitis. No additional discussion.
Approved unanimously by voice vote. **Motion carried.**

***6.h. Recommendation to approve Changes to the Urban Forestry Management Plan and Update Chapter 12.20.030 of the City Code.**

Approved by Omnibus vote.

***6.i. Recommendation to Resolution Authorizing Application to Kane County Riverboat Grant Program.**

Approved by Omnibus vote.

***6.j. Recommendation to award Purchase Order for LED Cobrahead fixtures to Border States.**

Approved by Omnibus vote.

***6.k. Recommendation to award Purchase Order for Engineering of City Hall Substation 12kV Bus Improvements to Utility Design Services (UDS).**

Approved by Omnibus vote.

***6.l. Recommendation to award Purchase Order for Landscape Design Improvements for Electric Services and Environmental Services to Hitchcock Design Group.**

Approved by Omnibus vote.

6.m. Recommendation to award Purchase Order for Padmounted Capacitors to Wesco.

Chris Adesso presented. Purchasing received three bids and it was a standard bid. The only reason we are bringing this to you is that it is slightly over the \$100,000 limit for omnibus and the lowest bidder took some exceptions with the City's Terms and Conditions so they withdrew their bid; with those two subtleties we wanted to bring this to your attention.

Staff makes a recommendation to award a Purchase Order for Padmounted Capacitors to Wesco in the amount of \$124,042.

Aldr. Turner: Where are these going to be?

Mr. Adesso: Inside the substation.

No further discussion.

Chairman Payleitner: Kristi, would you call a roll, please?

K. Dobbs:

Silkaitis: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Gaugel: Yes

Vitek: Absent

Bessner: Yes

Lewis: Yes

Stellato: Yes

Motion by Aldr. Turner, seconded by Aldr. Bessner. No additional discussion. Approved by roll call vote. **Motion carried.**

7. Executive Session

None.

8. Additional items from Mayor, Council, Staff or Citizens.

None.

9. Move to Adjourn Government Services Committee Meeting.

Motion by Aldr. Stellato, seconded by Aldr. Lemke. No additional discussion. Approved unanimously by voice vote. **Motion carried.**