

**AGENDA – NEW BUSINESS
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR**

**MONDAY, MAY 1, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Presentations**
 - Mental Health Month Proclamation
 - National Public Service Recognition Week Proclamation

I. Old Business

- A. None

II. New Business

- A. Presentation of a recommendation from Mayor Vitek to approve appointments of Committee Chairmen and City Liaisons.
- B. City Council Membership Election of Mayor Pro Tem.
- C. Recommendation from Mayor Vitek to Approve the Appointments of New Members to City Boards and Commissions.
- D. Recommendation from Mayor Vitek to Approve the Reappointments of Members to City Boards and Commissions.
- E. Recommendation from Mayor Vitek to Approve the Appointment of City Administrator Heather McGuire.
- F. Recommendation from Mayor Vitek to appoint Department Directors as recommended by City Administrator Heather McGuire for Fiscal Year 2023/2024.
- G. Recommendation from Mayor Vitek to Approve the Reappointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2023/2024.
- H. Recommendation from Mayor Vitek to Approve the Reappointment of City Attorney Nicholas S. Peppers of the Law Firm Storino, Ramello & Durkin for Fiscal year 2023/2024.

- I. Recommendation from Mayor Vitek to Approve the Reappointment of Prosecuting Attorney Timothy O’Neil for Fiscal Year 2023/2024.
- J. Recommendation from Mayor Vitek to Approve the Appointment of Patrick Crimmins as the Prosecuting Attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2023/2024.

III. Committee Reports

A. Government Operations
None

B. Government Services
None

C. Planning and Development
None

4. Public Comment

5. Additional Items from Mayor, Council or Staff

6. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

7. Adjournment

OFFICE OF



THE MAYOR

PROCLAMATION

Mental Health Month 2023

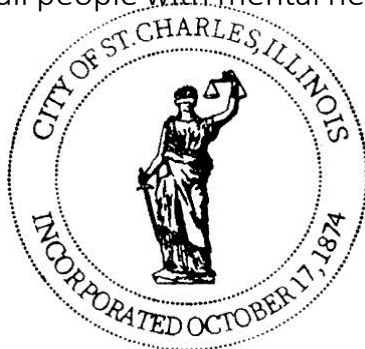
WHEREAS, mental health is essential to everyone's overall health and well-being. More than 1 in 5 adults live with mental illness, equaling over 50 million people; and

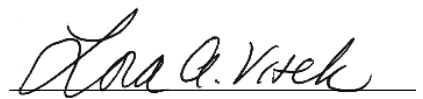
WHEREAS, Americans of all ages face challenges in life that can impact their mental health. Young adults ages 18-25 have the highest rate of mental health issues (30.9%); and

WHEREAS, destigmatization and increased accessibility to treatment can help combat the rising rates of depression, anxiety, and substance abuse; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen share the burden of the mental health crisis in our community and country and have a responsibility to promote awareness of and support mental health.

NOW THEREFORE, I, Lora Vitek, do hereby proclaim May 2023 as Mental Health Month in St. Charles, Illinois. As the Mayor, I also call upon our citizens, government agencies, private businesses, institutions and schools, to commit to our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.




Lora A. Vitek, Mayor

OFFICE OF



THE MAYOR

PROCLAMATION

Public Service Recognition Week Proclamation

In honor of the millions of public employees at the federal, state, county, and city levels:

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, Public employees take not only jobs, but oaths; and

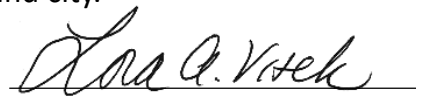
WHEREAS, Many public servants, including military personnel, police officers, firefighters, electric linemen, water and wastewater staff, public services laborers, health care professionals and others, risk their lives each day in service to the people of St. Charles, Illinois, the United States, and around the world; and

WHEREAS, Public servants include safety inspectors, arborists, computer technicians, community services officers, meter readers, crossing guards, accountants, administrative assistants, civil engineers, records specialists, community planners, storekeepers, electric lineworkers, mechanics, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

THEREFORE, I, Lora Vitek, Mayor of the City of St. Charles, do hereby announce and proclaim to all citizens, that May 1 through May 7, 2023, is Public Service Recognition Week. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.




Lora A. Vitek, Mayor



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Approve the Appointment of Committee Chairmen and City Liaisons

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted, please explain):*

Attached is a list of appointments, including Committee Chairmen and City Liaisons. These appointments are for 2-year terms and will expire on April 30, 2025.

Attachments *(please list):*

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve appointment of Committee Chairmen and City Liaisons.



Two East Main Street
St. Charles, IL 60174
630.377.4400

MEMO

Date: April 21, 2023
To: City Council Members
From: Mayor Vitek
CC: Heather McGuire
Re: Appointments

By virtue of this memorandum, I would request your favorable consideration for the following appointments:

1. Ald. Steve Weber as Chairman of the Government Operations Committee and Ald. Mark Foulkes as Vice-Chairman.
2. Ald. Todd Bancroft as Chairman of the Planning & Development Committee and Ald. Paul Lencioni as Vice-Chairman.
3. Ald. Ryan Bongard as Chairman of the Government Services Committee, and Ald. Jayme Muenz as Vice-Chairman.
4. Ald. Todd Bancroft and Ald. David Pietryla, Liquor Control Commission members
5. Ald. Ryan Bongard, St. Charles Business Alliance liaison.
6. Ald. Jayme Muenz, St. Charles 708 Mental Health Board liaison.
7. Ald. David Pietryla, Housing Commission liaison.
8. Ald. Steve Weber, Tri-Com Board.
9. Ald. Ron Silkaitis and Ald. David Pietryla, Tri-City Ambulance Board.
10. Ald. Bryan Wirball, St. Charles History Museum liaison.
11. Ald. Mark Foulkes, Norris Cultural Arts Center Board of Directors.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IB

Title: City Council membership election of Mayor Pro Tem

Presenter: City Administrator Heather McGuire

Meeting: City Council Date: May 1, 2023

Proposed Cost: \$NA Budgeted Amount: \$NA Not Budgeted:

Executive Summary *(if not budgeted, please explain):*

The State Statute as follows offers guidance regarding the selection of the Mayor Pro tem.

“If the mayor...is temporarily absent because of an incapacity to perform official duties, but the incapacity does not create a vacancy in the office, the corporate authorities shall elect one of their members to act as mayor...pro tem. The mayor ...pro tem during this absence or disability, shall perform the duties and possess all the rights and powers of the mayor... but shall not be entitled to vote both as mayor ...pro tem and as alderman...”

As a Home Rule community, the St. Charles practice has been to identify this person every two years with the Mayor’s appointment list, and the Mayor Pro Tem is ready for service as needed. The process this year follows the Statute providing for the Council to select the mayor pro tem.

Attachments *(please list):*

Recommendation/Suggested Action *(briefly explain):*

Staff recommends that the City Council select a Mayor Pro Tem.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IC

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Approve Appointments of New Members to City Boards and Commissions

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Request considerable consideration of appointments of new members to City Boards and Commissions to fill vacancies of respective positions noted in yellow on the attachment:

Mary Jo Knipp – Board of Fire & Police Commissioners

Milupa King – Housing Commission

Harvey Miller – Visitors Cultural Commission

Lauren Duddles – Youth Commission

These new members will hold the term of the vacancy they are filling, as noted in the attached document.

Attachments *(please list):*

Bios of New Members

Appointments - City Boards & Commissions for 2023/24 (new members)

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve appointments of new members to City Boards and Commissions for the noted terms.

Mary Jo Knipp

[REDACTED]
St. Charles, IL 60174
[REDACTED]

I am submitting my letter of interest for the position on the Board of Fire and Police Commissioners. I grew up on the southwest side of Chicago. I've been a resident of St. Charles for 42 years. I've raised my family here and have been very involved with the school district #303 and Neighborhood Watch (back in the day). I am very committed to our city and want the best for our citizens. I would greatly appreciate the opportunity to serve on this commission.

Experience: 1999 – 2005 School District 303 Board Member

2003 – 2005 School Board President

2001 – 2003 John B Norris Recreation Center Board Member

2007 – 2010 STC Thompson Middle School Campus Monitor

2010 – 2022 St. Charles North High School Dean's Assistant

Currently: Retired

Thank your for your consideration.

Mary Jo Knipp

Milupa King bio

Milupa's life journey began in Sri Lanka, but it was in Germany where she was born and raised. As a teenager, she immigrated to the United States. Settling in St. Charles, IL 12 years ago.

Milupa's passion for giving back to the community led her to consider to be involved on the housing commission, specifically wanting to work towards affordable housing solutions. Her dedication to this cause stems from her belief that everyone deserves a safe and stable home.

Milupa's diverse background, having been raised in multiple cultures and raising five children, has taught her many valuable life skills. She understands the importance of collaborating with others, being resilient, and adapting to changing circumstances. She is also an active listener and problem-solver, always asking clarifying questions to ensure effective solutions.

Milupa firmly believes that every individual is deserving of love and belonging, and she strives to create a community where everyone feels valued and supported. Her commitment to this mission is unwavering, and she continues to work towards making St. Charles a better place for all.

Harvey Miller

[REDACTED]

St. Charles, 60174

[REDACTED]

Education:

BS.ED in Art Education, Knox College

MA in Art, Northern Illinois University

Work Experience:

Jefferson Middle School District 129

West Aurora High School District 129

Henricksen Commercial Furniture

Primrose Farm

LAUREN DUDDLES

Saint Charles, IL <https://www.linkedin.com/in/lduddles/> | [REDACTED]

Mental Health advocate and Community Organizer with 6 years experience successfully teaching and mentoring the district's most academically and behaviorally challenging students along with the district's brightest AP/honors students. Specialization in intersectional coalition-building, and strategic planning to engage and advocate for community members.

EDUCATION

Roosevelt University

Master's Degree in Education: Curriculum and Instruction

Chicago, IL

Northeastern Illinois University

Bachelor of Arts in Political Science

Chicago, IL

RELEVANT EXPERIENCE

Lauren Underwood for Congress

1/2022-11/2022

Community Organizer

Aurora, IL

- Strategized and reached out to hundreds of active volunteers and identified and recruited several dozen new volunteers
- Coordinated data entry to organize voter contact and made 100+ calls to recruit volunteers on a daily basis
- Organized 40+ events (canvasses, phone banks and community events with the congresswoman) by coordinating logistics and communications, often on short notice
- Planned coordinated events with Everytown, Moms Demand and The Sierra Club to promote community engagement and activism

Illinois Department of Education¹

2019-2021

Long Term Substitute Teacher Illinois

- Successfully executed all teacher roles and responsibilities within days notice and quickly adapted to changing procedures and schedule adjustments
- Administered lessons in hybrid format (online & in person simultaneously) during the pandemic, instructing 5 classes of 30+ students
- Designed learning activities using technology such as Jamboard, Kahoot, Google Classroom and Pear Deck.

Dundee Crown High School

2017-2019

Alternative Education Teacher

Carpentersville, IL

- Developed and executed curriculum for academically deficient students in grades 9-12 and instructed as many as 50- 70 students at one time
- Constructed and facilitated individualized and blended instruction to target students of all learning levels and abilities
- Contributed to the graduation of over 250 at risk students in my 2 1/2 years with the program.

Gifford Street High School

2015 - 2016

High School Educator

Elgin, IL

- Directed learning in United States History and Civics to 5 classes of 30 at-risk students in an alternative environment
- Successfully prepared all 60 civics students to pass to Constitution Test
- Conducted restorative practices in small groups to build relationships among students and resolve conflict

RELEVANT LEADERSHIP

Moms Demand Action

2022

Member of Kane and Kendall Counties Chapter Illinois

- Persuaded legislators to pass common sense gun legislation

Fight The Stigma

2017-2019

Founding Member, Team Leader Carpentersville, IL

- Educated and empowered students and staff about mental health through orchestrated storytelling in small groups

ADDITIONAL INFORMATION

- **Digital Skills:** Microsoft Office; G-Suite; jamboard; kahoot; Google Classroom; peardeck; social media (Facebook, Twitter, Instagram)
- **Soft-Skills:** Event organizing; program/project management; logistics, communications; teamwork; conflict resolution (restorative practices); customer service; grassroots campaigns; strategic partnerships; advocacy.
- **Certifications:** Professional Educator License: State of Illinois, Developing a Learning Mindset, Communication Foundations, Outlook Quick Tips, Programming Foundations: Software Testing QA, Google Analytics, How to Increase Learner Engagement, Understanding Logistics, Managing Logistics, Teaching with Technology and Nonprofit Fundraising.

¹ Specifically taught at: Larkin High School, Glenbard North High School, Neuqua Valley High School and Lyons Township High School

BOARD OF FIRE & POLICE COMMISSIONERS (1987) 3-Year Term

Name	Position	Term Expiration
Wedge Lazenby	Chair	4-30-2023
Mary Jo Knipp	Member	4-30-2024
Anthony Stancati	Member	4-30-2023
Patrick Reed	Member	4-30-2025
Geoff Pretkelis	Member	4-30-2025

BUILDING BOARD OF REVIEW (2009) 3-Year Term

Name	Position	Term Expiration
Dan Marshall	Chair and Architect	4-30-2025
VACANT	General Contractor	4-30-2025
Dan Hartel	Fire	4-30-2026
Mark Marion	Electric	4-30-2026
John Wagner	Plumbing	4-30-2026

FIREMEN'S PENSION FUND BOARD 3-Year Term

Name	Position	Term Expiration
★ Brad Wilton	President	4-30-2026
★ Andrew Kidd	Secretary	4-30-2025
◆ Leo Veseling	Member	4-30-2024
Scott Swanson	Member	4-30-2024
William Hannah	Member	4-30-2024
★ Elected by Fire Department ◆ Elected by Retirees		

HISTORIC PRESERVATION COMMISSION (1994) 3-Year Term

Name	Position	Term Expiration
Kim Malay	Chair	4-30-2025
Steven Smunt	Vice Chair	4-30-2024
Tom Pretz	Member	4-30-2026
Margaret Kramer	Member and Architect	4-30-2024
Phil Kessler	Member	4-30-2025
Anita Dickerson	Member	4-30-2026
Laura Rice	Member	4-30-2024

HOUSING COMMISSION (2006) 3-Year Term

Name	Position	Term Expiration
Liz Eakins	Chair	4-30-2025
Karrsten Goettel	Park District Representative	4-30-2023
Jillian Barker	School Board Representative	4-30-2023
Sean Baker	Member	4-30-2026
John Glenn	Vice Chair	4-30-2026
Milupa King	Member	4-30-2026
Louis Dries	Member	4-30-2025
Jeff Funke	Plan Commission Representative	4-30-2024
Ald. David Pietryla	Alderman Member/Representative	4-30-2024

LIQUOR CONTROL COMMISSION 4-year Term

Name	Position	Term Expiration
Mayor Lora Vitek	Liquor Commissioner	4-30-2025
Ald. Todd Bancroft	Alderman Member/Representative	4-30-2025
Ald. David Pietryla	Alderman Member/Representative	4-30-2025
Fran Zollers	Member	4-30-2025
Robert Gehm	Member	4-30-2025

MENTAL HEALTH BOARD (1995) 4-Year Term

Name	Position	Term Expiration
Kaylynne Poremba	Chair	4-30-2024
Cheryl Denz	Member	4-30-2026
Molly Bryant	Vice-Chair	4-30-2024
Melynda Litchfield	Member	4-30-2026
Kelly Rosenberg	Member	4-30-2026
Ron Weddell	Member	4-30-2025
Ald. Jayme Muenz	Alderman Member/Representative	4-30-2025

NATURAL RESOURCES COMMISSION (1988) 4-year Term

Name	Position	Term Expiration
Thomas Galante	Member	4-30-2024
Ryan Johnson	Member	4-30-2026
Kathy Brens	Member	4-30-2024
Suzi Myers	Member	4-30-2026
Angela Churchill	Member	4-30-2024
Pam Otto	Member	4-30-2026
Michael Stroud	Member	4-30-2026
Laura Miller Hill	Member	4-30-2024
Lee Haggas	Member	4-30-2026
Loren Nagy	Chair	4-30-2026
Heather Goudreau	Member	4-30-2026
Morrighan Hayes	Student Member	6-30-202
Daniella Taylor	Student Member	6-30-202
Callie Ramirez	Student Member	6-30-202
Deetya Solanki	Student Member	6-30-202

PLAN COMMISSION (1997) 4-year Term

Name	Position	Term Expiration
Colleen Wiese	Member	4-30-2024
Dave Rosenberg	Member	4-30-2026
Jeffrey Funke	Member	4-30-2026
Zachary Ewoldt	Member	4-30-2026
Laurel Moad	Member	4-30-2025
Karen Hibel	Member	4-30-2024
Chris Studebaker	Member	4-30-2026
Peter Vargurlich	Chair	4-30-2025
Gary Gruber	Member	4-30-2026

Color Key

Commission
Term
Renewed

New
Appointment

Vacant
Position

**Commission
Term Length
At-a-Glance**

Board of Fire and Police
3 Years

Building Board of Review
3 Years

Firemen's Pension Fund
3 Years

Historic Preservation
3 Years

Housing Commission
3 Years

Liquor Control Commission
4 Years

Mental Health Board
4 Years

Natural Resources Commission
4 Years

Plan Commission
4 Years

Police Pension Board
2 Years

Visitors Cultural Commission
3 Years

Youth Commission
2 Years

Zoning Board of Appeals
5 Years

POLICE PENSION BOARD (1997) 2-Year Term

Name	Position	Term Expiration
★ Steve Heike	Secretary	4-30-2024
◆ Tim Beam	Member	4-30-2024
★ Ryan Carrigan	Member	4-30-2023
William Hannah	Member	4-30-2025
Chief Jim Keegan	Member	4-30-2024
★ Elected by Police Department ◆ Elected by Retirees		

VISITORS CULTURAL COMMISSION (1996) 3-Year Term

Name	Position	Term Expiration
Sally Stancati	Member	4-30-2025
Sharon Spero	Member	4-30-2025
Anne L. Becker	Chair	4-30-2026
Harvey Miller	Member	4-30-2026
Suzie Remitz	Member	4-30-2024
Jodi L. Manthei	Member	4-30-2024
Jamie Swenson	Member	4-30-2025
Kathy Melone	Member	4-30-2026
Lori Stahulak	Member	4-30-2024

YOUTH COMMISSION (1980) 2-Year Term

Name	Position	Term Expiration
Donna Clavelli	Member	4-30-2025
James Parker	Member	4-30-2024
Lauren Duddles	Member	4-30-2025
Erin Livermore	Member	4-30-2024
Daniel Kelly	Member	4-30-2025
John Stock	Member	4-30-2024
Meaghan Bishop	Member	4-30-2024
Lara Kristofer	Secretary	4-30-2024
Anthony Farinella	Member	4-30-2024
VACANT	Member	4-30-2025

ZONING BOARD OF APPEALS (1976) 5-Year Term

Name	Position	Term Expiration
VACANT	Member	4-30-2023
Laura Halpenny	Member	4-30-2027
Scott Buening	Secretary	4-30-2026
VACANT	Member	4-30-2027
Chris Studebaker	Member	4-30-2025
Elmer Rullman III	Chair	4-30-2025
Ross Totten	Member	4-30-2025

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: ID

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Approve Reappointments of Members to City Boards and Commissions Members for Fiscal Year 2023/24

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Request favorable consideration of annual reappointments for members of City Boards and Commissions whose current terms have expired for Fiscal Year 2023/24.

Wedge Lazenby – Board of Fire & Police Commissioners
Anthony Stancati - Board of Fire & Police Commissioners
Dan Hartel – Building Board of Review
Mark Marion – Building Board of Review
John Wagner - Building Board of Review
Tom Pretz – Historic Preservation Commission
Anita Dickerson – Historic Preservation Commission
Sean Baker – Housing Commission
John Glenn – Housing Commission
William Hannah – Police Pension Board
Anne L. Becker – Visitors Cultural Commission
Kathy Melone - Visitors Cultural Commission
Donna Clavelli – Youth Commission
Daniel Kelly – Youth Commission

Attachments *(please list):*

Appointments - City Boards & Commissions for 2023/24

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve reappointments of members to City Boards and Commissions members.

City of St. Charles
 Board & Commission Appointments
 2023 -2024

BOARD OF FIRE & POLICE COMMISSIONERS (1987) 3-Year Term

Name	Position	Term Expiration
Wedge Lazenby	Chair	4-30-2023
Mary Jo Knipp	Member	4-30-2024
Anthony Stancati	Member	4-30-2023
Patrick Reed	Member	4-30-2025
Geoff Pretkelis	Member	4-30-2025

BUILDING BOARD OF REVIEW (2009) 3-Year Term

Name	Position	Term Expiration
Dan Marshall	Chair and Architect	4-30-2025
VACANT	General Contractor	4-30-2025
Dan Hartel	Fire	4-30-2026
Mark Marion	Electric	4-30-2026
John Wagner	Plumbing	4-30-2026

FIREMEN'S PENSION FUND BOARD 3-Year Term

Name	Position	Term Expiration
★ Brad Wilton	President	4-30-2026
★ Andrew Kidd	Secretary	4-30-2025
◆ Leo Veseling	Member	4-30-2024
Scott Swanson	Member	4-30-2024
William Hannah	Member	4-30-2024
★ Elected by Fire Department	◆ Elected by Retirees	

HISTORIC PRESERVATION COMMISSION (1994) 3-Year Term

Name	Position	Term Expiration
Kim Malay	Chair	4-30-2025
Steven Smunt	Vice Chair	4-30-2024
Tom Pretz	Member	4-30-2026
Margaret Kramer	Member and Architect	4-30-2024
Phil Kessler	Member	4-30-2025
Anita Dickerson	Member	4-30-2026
Laura Rice	Member	4-30-2024

HOUSING COMMISSION (2006) 3-Year Term

Name	Position	Term Expiration
Liz Eakins	Chair	4-30-2025
Karrsten Goettel	Park District Representative	4-30-2023
Jillian Barker	School Board Representative	4-30-2023
Sean Baker	Member	4-30-2026
John Glenn	Vice Chair	4-30-2026
Milupa King	Member	4-30-2026
Louis Dries	Member	4-30-2025
Jeff Funke	Plan Commission Representative	4-30-2024
Ald. David Pietryla	Alderman Member/Representative	4-30-2024

LIQUOR CONTROL COMMISSION 4-year Term

Name	Position	Term Expiration
Mayor Lora Vitek	Liquor Commissioner	4-30-2025
Ald. Todd Bancroft	Alderman Member/Representative	4-30-2025
Ald. David Pietryla	Alderman Member/Representative	4-30-2025
Fran Zollers	Member	4-30-2025
Robert Gehm	Member	4-30-2025

MENTAL HEALTH BOARD (1995) 4-Year Term

Name	Position	Term Expiration
Kaylynne Poremba	Chair	4-30-2024
Cheryl Denz	Member	4-30-2026
Molly Bryant	Vice-Chair	4-30-2024
Melynda Litchfield	Member	4-30-2026
Kelly Rosenberg	Member	4-30-2026
Ron Weddell	Member	4-30-2025
Ald. Jayme Muenz	Alderman Member/Representative	4-30-2025

NATURAL RESOURCES COMMISSION (1988) 4-year Term

Name	Position	Term Expiration
Thomas Galante	Member	4-30-2024
Ryan Johnson	Member	4-30-2026
Kathy Brens	Member	4-30-2024
Suzi Myers	Member	4-30-2026
Angela Churchill	Member	4-30-2024
Pam Otto	Member	4-30-2026
Michael Stroud	Member	4-30-2026
Laura Miller Hill	Member	4-30-2024
Lee Haggas	Member	4-30-2026
Loren Nagy	Chair	4-30-2026
Heather Goudreau	Member	4-30-2026
Morrighan Hayes	Student Member	6-30-202
Daniella Taylor	Student Member	6-30-202
Callie Ramirez	Student Member	6-30-202
Deetya Solanki	Student Member	6-30-202

PLAN COMMISSION (1997) 4-year Term

Name	Position	Term Expiration
Colleen Wiese	Member	4-30-2024
Dave Rosenberg	Member	4-30-2026
Jeffrey Funke	Member	4-30-2026
Zachary Ewoldt	Member	4-30-2026
Laurel Moad	Member	4-30-2025
Karen Hibel	Member	4-30-2024
Chris Studebaker	Member	4-30-2026
Peter Vargurlich	Chair	4-30-2025
Gary Gruber	Member	4-30-2026

Color Key

Commission
Term
Renewed

New
Appointment

Vacant
Position

**Commission
Term Length
At-a-Glance**

Board of Fire and Police
3 Years

Building Board of Review
3 Years

Firemen's Pension Fund
3 Years

Historic Preservation
3 Years

Housing Commission
3 Years

Liquor Control Commission
4 Years

Mental Health Board
4 Years

Natural Resources Commission
4 Years

Plan Commission
4 Years

Police Pension Board
2 Years

Visitors Cultural Commission
3 Years

Youth Commission
2 Years

Zoning Board of Appeals
5 Years

POLICE PENSION BOARD (1997) 2-Year Term

Name	Position	Term Expiration
★ Steve Heike	Secretary	4-30-2024
◆ Tim Beam	Member	4-30-2024
★ Ryan Carrigan	Member	4-30-2023
William Hannah	Member	4-30-2025
Chief Jim Keegan	Member	4-30-2024
★ Elected by Police Department ◆ Elected by Retirees		

VISITORS CULTURAL COMMISSION (1996) 3-Year Term

Name	Position	Term Expiration
Sally Stancati	Member	4-30-2025
Sharon Spero	Member	4-30-2025
Anne L. Becker	Chair	4-30-2026
Harvey Miller	Member	4-30-2026
Suzie Remitz	Member	4-30-2024
Jodi L. Manthei	Member	4-30-2024
Jamie Swenson	Member	4-30-2025
Kathy Melone	Member	4-30-2026
Lori Stahulak	Member	4-30-2024

YOUTH COMMISSION (1980) 2-Year Term

Name	Position	Term Expiration
Donna Clavelli	Member	4-30-2025
James Parker	Member	4-30-2024
Lauren Duddles	Member	4-30-2025
Erin Livermore	Member	4-30-2024
Daniel Kelly	Member	4-30-2025
John Stock	Member	4-30-2024
Meaghan Bishop	Member	4-30-2024
Lara Kristofer	Secretary	4-30-2024
Anthony Farinella	Member	4-30-2024
VACANT	Member	4-30-2025

ZONING BOARD OF APPEALS (1976) 5-Year Term

Name	Position	Term Expiration
VACANT	Member	4-30-2023
Laura Halpenny	Member	4-30-2027
Scott Buening	Secretary	4-30-2026
VACANT	Member	4-30-2027
Chris Studebaker	Member	4-30-2025
Elmer Rullman III	Chair	4-30-2025
Ross Totten	Member	4-30-2025



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IE

Title:

Presentation of a Recommendation from Mayor Vitek to Approve Reappointment of City Administrator for Fiscal Year 2023/24

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration of reappointment of Heather McGuire as City Administrator for Fiscal Year 2023/2024.

Attachments *(please list):*

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Vitek to approve reappointment of City Administrator for Fiscal Year 2023/24.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IF

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Appoint Department Directors for Fiscal Year 2023/2024, as Recommended by City Administrator Heather McGuire

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration of appointments for Department Directors for Fiscal Year 2023/2024.

Attachments *(please list):*

Appointment Memo

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Lora Vitek to Appoint Department Directors for Fiscal Year 2023/2024, as Recommended by City Administrator Heather McGuire



Two East Main Street
St. Charles, IL 60174
630.377.4400

Date: April 21 2023
To: Mayor Vitek
From: Heather McGuire
Re: Director/Chief Reappointments

In accordance with Section 2.10.080, 2.30.020 and 2.32.020 of the City of St. Charles Code of Ordinances; I hereby submit my recommendations for appointment of staff officers for the City of St. Charles, Fiscal Year 2023/2024.

Subject to your approval, these appointments can be placed on the May 1, 2023 agenda (New Business) of the City Council meeting.

My recommendations are as follows:

Director of Information Systems:	Larry Gunderson
Chief of Police:	James Keegan
Director of Human Resources:	Jennifer McMahon
Director of Finance:	Bill Hannah
Chief of Fire:	Scott Swanson
Director of Public Works:	Peter Suhr
Director of Community Development:	Russ Colby
Director of Economic Development:	Derek Conley

I welcome the opportunity to discuss these recommendations at your convenience.

Thank you.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IG

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Approve Appointment of Deputy City Clerk for Fiscal Year 2023/24

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration of appointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2023/2024.

Attachments *(please list):*

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve appointment of Deputy City Clerk for Fiscal Year 2023/2024.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IH

Title:

Presentation of a Recommendation from Mayor Lora Vitek to Approve Reappointment of City Attorney for Fiscal Year 2023/2024

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration of reappointment of City Attorney Nicholas P. Peppers of the Law Firm Storino, Ramello & Durkin located in Rosemont, IL for Fiscal Year 2023/2024.

Attachments *(please list):*

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve reappointment of City Attorney for Fiscal Year 2023/24.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: III

Title:

Presentation of a recommendation from Mayor Lora Vitek to approve reappointment of Prosecuting Attorney Timothy O'Neil for Fiscal Year 2023/2024.

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration to approve the reappointment of Timothy O'Neil, of Foote, Mielke, Chavez & O'Neil, LLC, Geneva, IL as the Prosecuting Attorney for the City of St. Charles for fiscal year 2023/2024.

The Kane County State's Attorney's Office is responsible to prosecute all misdemeanor and felony cases initiated by the St. Charles Police Department. All ordinance violations are prosecuted by a private attorney under contract to the City with the approval of the State's Attorney.

Timothy O'Neil is an approved prosecutor of Kane County.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve reappointment of Prosecuting Attorney Timothy O'Neil for Fiscal Year 2023/2024.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IJ

Title:

Presentation of a recommendation from Mayor Lora Vitek to approve the appointment of Patrick Crimmins as the prosecuting attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2023/2024.

Presenter:

Mayor Lora Vitek

Meeting: City Council

Date: May 1, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

Request favorable consideration to approve the appointment of Patrick Crimmins, of Patrick Crimmins Law Firm, Geneva, IL as the Prosecuting Attorney for the St. Charles Liquor Control Commission, fiscal year 2023/2024.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Presentation of a recommendation from Mayor Lora Vitek to approve the appointment of Patrick Crimmins as the prosecuting attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2023/2024.