

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, OCTOBER 15, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
 - Presentation of a Proclamation to declare October 24, 2018 as World Polio Day in the City of St. Charles.
 - Presentation from Jennifer & Minor Mobley, Owners of Excel Automotive Repair, Regarding their 5th Annual Christmas Sponsorship for Children in District 303.
 - Presentation of an Award to City Council from American in Bloom (AIB).
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7.** Motion to accept and place on file minutes of the regular City Council meetings held October 1, 2018.
- *8.** Motion to accept and place on file the Treasurer’s Report for period(s) ending August 31, 2018.
- *9.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of September 10-23 in the amount of \$ 5,986,852.57.

I. New Business

- A.** Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code.

II. Committee Reports

- A. Government Operations**
None
- B. Government Services**

None

C. Planning and Development

- *1. Motion to approve an **Ordinance** Granting Approval of a Plat of Easement for Hillcroft.
- *2. Motion to accept and place on file Plan Commission Resolution No. **19-2018** A Resolution Recommending Approval of an Application for Special Use to Amend PUD Ordinance 1982-Z-6 for Saddlebrook Executive Offices, St. Charles Commercial Center PUD (Justin Heinz).
- *3. Motion to approve an **Ordinance** Amending Ordinance No. 1982-Z-6 to allow Personal Services at Saddlebrook Executive Offices (St. Charles Commercial Center PUD).
- *4. Motion to accept and place on file Historic Preservation Commission Resolution **4-2018** A Resolution Recommending Approval for Landmark Designation (516 N. 3rd Ave. - Franklin Curtis House).
- *5. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (516 N 3rd Ave. - Franklin Curtis House).
- *6. Motion to accept and place on file Historic Preservation Commission Resolution No. **5-2018** A Resolution Recommending Approval for Landmark Designation (203 N. 3rd Ave.-Burchell House).
- *7. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (203 N 3rd Ave. - Burchell House).
- *8. Motion to accept and place on file Historic Preservation Commission Resolution **6-2018** A Resolution Recommending Approval for Landmark Designation (515 Walnut St. - Elisha Freeman House).
- *9. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (515 Walnut St. - Elisha Freeman House).
- 10. Motion to approve a **Resolution** approving a Consultant Agreement for Services between HVS Convention, Sports & Entertainment Facilities Consulting and the City of St. Charles for an Economic Impact and Cost-Benefit Analysis of the For River Corridor Master Plan.
- *11. Motion to accept and place on file Historic Preservation Commission Resolution **7-2018** A Resolution Recommending Denial of a Certificate of Appropriateness for the construction of a three-story duplex at 207 Walnut Ave.
- 12. Motion to approve a **Resolution** Approving a Certificate of Appropriateness (207 Walnut Ave).

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment



City of St. Charles
ILLINOIS

Proclamation

World Polio Day October 24, 2018

- WHEREAS,** the St. Charles Breakfast Rotary Club and the St. Charles Noon Rotary Club are members of Rotary International, the world's first, and still one of its largest, non-profit service organizations, founded in Chicago, Illinois, in 1905; and
- WHEREAS,** the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and
- WHEREAS,** Rotary in 1985 launched PolioPlus and spearheaded the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF and the Bill & Melinda Gates Foundation, to immunize all the children of the world against polio; and
- WHEREAS,** polio cases have dropped by over 99.9 percent since 1988, and the world now stands on the threshold of eradicating this dread disease and thereby eliminating the threat of polio-caused paralysis to every child in the world; and
- WHEREAS,** members of the St. Charles Breakfast Rotary Club and the St. Charles Noon Rotary Club continue to contribute their time and their resources to support PolioPlus and the Global Polio Eradication Initiative; and
- WHEREAS,** their efforts are providing much needed operational support, medical personnel, laboratory equipment and educational materials for health workers and parents;

THEREFORE, I, Raymond Rogina, Mayor of the City of St. Charles do hereby proclaim October 24, 2018, as **World Polio Day** in the City of St. Charles, and do hereby encourage all residents to join the Rotarians of our local clubs in the fight for a polio-free world.



SEAL:

Raymond P. Rogina, Mayor

**MINUTES FOR THE MEETING OF THE ST. CHARLES CITY COUNCIL
TUESDAY OCTOBER 1, 2018 – 7:00 P.M.**

**CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174
CITY COUNCIL CHAMBERS**

- 1. Call to Order** By Mayor Rogina at 7pm
- 2. Roll Call**
Present – Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Vitek, Bessner, Lewis
Absent – None
- 3. Invocation** by Ald. Payleitner
- 4. Pledge of Allegiance** by Ald. Lemke
- 5. Presentations**
- 6. Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meetings held September 17, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *8.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/27/2018 – 09/09/2018 the amount of \$2,615,903.65.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

I. New Business

- A. Presentation of a Recommendation from Mayor Rogina to Approve the Appointment of Geoffrey Pretkelis to the St. Charles Board of Fire and Police Commissioners, motion to approve by Ald. Lemke and seconded by Ald. Turner.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- B. A motion by Ald. Turner and seconded by Ald. Bessner to approve a **Resolution 2018-113** Authorizing the Execution of an Agreement between the City of St. Charles and International Brotherhood of Teamsters Local Union No. 330

Payleitner –

I want to confirm, this takes us above our 75th percentile, correct?

Director McMahon-

It is above the 75th percentile but less so than the increases that they were proposing so what we're doing is slowly turning that and righting it so it is back in line with the 75th percentile.

Payleitner –

So you see that happening down the road?

McMahon –

I do, yes.

Payleitner –

Thank you.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Lemke, Turner, Bancroft,
Vitek, Bessner, Lewis

NAY: Payleitner, Gaugel

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

II. Committee Reports

A. Government Operations

1. Motion by Ald. Bancroft and seconded by Ald. Gaugel to Not Approve an **Ordinance** amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code. (Alcohol Delivery).

Rogina –

Before we vote on this, there needs some conversation and I'd like to start with the following, The Chief has provided for you, in the packet, that this proposal-let's go back to committee a few weeks ago when we had an interesting conversation and I sat in the bullpen and listened carefully and here are a few things I learned from this. Those who voted to not approve this ordinance felt that it can't be enforced. To some extent based on other testimony including my own, that's probably correct because we know that delivery of alcohol take place all the time in our community. I was an example of giving my two bottles of wine that came to my home by a common carrier for my birthday last year. For us to have an ordinance on the books that prohibits that when it is already going on, seems self defeating. That's the first point. Another individual said, not mentioning names but another said that it needs to be heavily regulated, its happening anyway and then I will point out that Ald. Payleitner carefully said, measured her words in saying if we go silent on the matter, silent and say nothing about delivery, we would have to strike the prohibition of it, but say nothing about it, it's allowable. Obviously following all state statutes and local ordinances. I believe, listing from over there, if I'm wrong you'll prove me so on the vote but I believe that most of you up here have no problem with an actual delivery system assuming that we follow state and local statutes and ordinances regarding any said delivery. The Chief verified that and said he and the police department could live with us going silent on the matter, and allow it. He also indicated in questioning by at least the liquor commission, that there is a possibility of making changes here or there but the face remains that it comes down to, what I think to be, a relatively harmless exercise but if in fact there are violations, we have the equipment through state statutes and local ordinance to prosecute or adjudicate a said matter. With that, I told the chief, if he wants to come to the microphone and if there are questions he can answer but, the way I see it and I'm not trying to force anyone to do anything, I'm suggesting that I think there are probably a desire to do that and not have a ton or regulation. Having said that, what we'd have to do is defeat this motion. It's on the table now and it would be defeated, the proposed ordinance defeated and taken away if you vote yes. If you vote no, you support the proposal of last week. I'll take any and all questions.

Lemke –

What I would suggest is that maybe more discussion on a committee level, that is okay, we might have two ordinances that we have looked at but I think if we do this properly we might become the model ordinance that other communities will pick up on and if there are any violations with this discussed at committee and brought back to council, I think we end up in a better position.

Rogina –

Art doesn't mind seeing something, at least as I interpret it, some regulation in the ordinance.

Turner –

I would like to see this completely taken off the books and let the state handle it. I think the problem comes in, maybe some others here are getting at, the UPS and FedEx know what's going on, its going to be at your door. I think what we're getting at is having the 7-11 and Blue Goose and everyone else is going to start delivering and I don't know if they are truly aware of the regulations when it comes to delivering alcohol and we don't have to put an ordinance on they just have to be informed that there is state statute on this. The city will enforce it if a violation is caught.

Rogina –

We also have ordinances relative to Bassett training and delivering to minors is a state statute. It's all there and I think that is what Ald. Payleitner is getting at back two weeks ago and that's why, I did have individual conversation with her and said that if we went silent, as you said, someone who delivers alcohol is going to bound by all the rules regarding alcohol. If they have a license in our town, they are following our licenses as well.

Payleitner –

To Ald. Turner's point, I would think that the next step after the dust settles on this is for the chief or the liquor commissioner to, what you're saying Bill, send out notice to all the licensees. A simple communication.

Rogina –

That would, we send out notices congratulating them on passing compliance checks all the time, there isn't a reason that we cannot send out notice indicating what the council has done and in one fell swoop, now they all would be notified of that. Good point.

Turner –

When I've worked for business around this city and when it came to delivering a bottle, when I was working for the florist, we couldn't deliver at 5th Avenue a bottle of liquor because they didn't have a liquor license but I think that we are getting a lot of people that are getting the license that slowly are expanding and they need to be really informed that this might be new to them but if they see others delivering and they would think that they can too but they ought to know the rules.

Rogina –

That's right and in fact there are maybe many of you up here, then I'll go to Ald. Lewis, there are probably many of you that have delivered a bottle of liquor as a gift to someone, in a bag-said Happy Birthday or whatever and handed them a gift that was liquor so I would consider that to be delivery.

Lewis –

I don't think that would be because we don't have liquor licenses, we're talking about, it's not illegal for me to take a bottle to someone, it would be...

Rogina –

Would it be for Bill, running a flower shop...

Lewis –

Probably

Rogina –

Running a flower shop, he brings a bottle of wine.

Lewis –

Probably because it's a business. When he's selling it and it's a business.

Turner –

I wouldn't have a liquor license

Rogina –

Were you selling the liquor? Selling the...

Turner –

No, we didn't do it.

Lewis –

I guess I have a question for the chief, is there any time that you would have wished you had an ordinance that you're thinking that would have been really helpful for me to have had this ordinance?

Keegan –

No, and frankly I was honest with both the liquor commission and committee, we haven't had anything brought to our attention. This is really more so that we have providers that want to do this and are contacting the police department asking for either regulations or best practices and some actually noticed in our ordinances that it is prohibited but no, we have not had any issues whatsoever.

Lewis –

Do you think it would be helpful if there was a little box that they might check that they want to deliver when they apply for their license and you might know the people who are delivering that this is what they want to do or is that redundant?

Keegan –

It might not hurt but truth be told, I think it is the common carriers that are doing this more than the business proprietors. So it is the third party companies that are driving this mainstream. Outside of FedEx and the others, I'm talking about Grub hub, Uber eats, and Errand up, the common carrier companies. Not really our license holders that are expressing the interest but these common carriers.

Lewis –

How would you ever be able to stop Uber Eats to see if they are 21 or wouldn't you have to have some cause to stop them in the first place?

Keegan –

If we were to investigate a matter brought to our attention that alcohol was delivered to a minor, that is always against the law, that is a state statute. Using Ald. Turner's example about the flower shop, it is always against the law, gift or not, to deliver alcohol to a minor. The law will always support us in that matter, regardless so if we were to be brought into an investigation – let's say a minor was intoxicated or was in possession of alcohol, if we determined that the common carrier or business that delivered it, yes there could be criminal repercussions for that, if not civil or ordinance violations if the business had a license.

Rogina –

I think it was said by one of 10 esteemed colleagues up here, one of the 10, that it would be good if we passed something. I'm looking at you directly when I say pass something that makes your life easier as the police chief and that we could enforce and still be business friendly at the same time. I want to ask the question, by going silent perhaps having the ordinance referencing that fact that you cannot violate any state statute or local ordinances, but stay silent on the matter so that alcohol delivery is allowed, is your life okay as the police chief?

Keegan –

Absolutely. I looked back through the discussions two weeks ago, I did look at our ordinances and under 250 section 17 there is clear language that says that delivery is prohibited. If we were to strike that language, and come up with some delivery language that pretty much mirrors what the Mayor is discussing about following all applicable ordinances and laws, I think that puts us in a better situation as far as from an enforcement standpoint but also we are not allowing a practice that our ordinance prohibits.

Payleitner –

Your Honor, after we take this standing vote, I'll make such a motion.

Rogina –

Okay, that's very good. Let's get it very clear what has to be done here. We have to get this item A-I off the table, the way to get that off the table here, because it was moved and seconded a negative recommendation, is to support the negative recommendation and vote yes on it. Vote yes and you are voting to take, not approve the ordinance proposed in committee. If you vote no, you are saying you want to keep it the way it was presented to us in committee. Is there any question on that before I have Chuck call the roll on that? The roll.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

Rogina –

If I may say something about that unanimous vote, I feel good about that. I didn't want to see a tie breaking vote on this issue, it's an important issue to our city and I didn't want to see something that was close that was 5-5, 6-4 something in that-I know that's okay but I feel good about this now Ald. Payleitner.

Payleitner –

Your Honor, I make a motion to direct staff to bring back to October 15 City Council meeting an updated ordinance on alcohol delivery, eliminating the prohibition of said alcohol delivery and indicating that all deliveries are governed by state statute and local ordinance.

Vitek –

Second.

Rogina –

Seconded by Vitek, if I understand the motion, basically it is to eliminate the prohibition of alcohol delivery, eliminate prohibition of alcohol delivery and the footnote there was to make sure that in the ordinance to be brought back to city council, that was the motion right? To city council in two weeks, an ordinance clarifies that all state statutes and local ordinances apply. Moved and seconded, any further conversation? Chuck, the roll.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

Item 2 was removed from the agenda by Mayor Rogina and approved by the council.

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve Funds Transfer **Resolution 2018-T-3** Authorizing Budgeted Transfers in the Aggregate Amount of \$1,349,135.58 for Miscellaneous Transfers.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

B. Government Services

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2018-M-35** Amending Title 10 “Vehicles and Traffic”; Chapter 10.40 “Stopping, Standing and Parking”; Section 10.40.010 “Parking Time Limits” of the St. Charles Municipal Code.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-114** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Bids for Bid Package #3A, Bid Package #2 Scope Changes and Unsuitable Soil Remediation Costs for the Police Station Project with Riley Construction.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-115** Authorizing the Mayor and City Clerk of the City of St. Charles to approve an Agreement for Demolition, Abatement and Exterior Improvements for the Renovation to City Owned Building at 107-109 East Main Street (Former George's Sports) to Schramm Construction.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-116** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Budget Addition for the Walnut Avenue Electric Improvements.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-117** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Purchase Order for the Walnut Avenue Electric Improvements with Archon Construction.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-118** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Contract Extension for the Fall 2018 and Spring 2019 Parkway Tree Planting Program to Pedersen Company.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-119** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for the 2018 and 2019 Storm Sewer Maintenance Program to National Power Rodding, Inc.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-120** Authorizing the Director of Public Works to Execute Change Order No. 4 for the Phosphorus Removal and Digester Improvements Project to IHC.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-121** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Temporary Construction Easement at 1040 Dunham Road.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *10. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-122** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Permanent Utility Easement at 1040 Dunham Road.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE

ABSTAIN: NONE

MOTION CARRIED

- *11. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-123** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the award of a 2019 Ford F-150 Police Responder to Sutton Ford.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0

ABSENT: NONE
ABSTAIN: NONE

MOTION CARRIED

- *12. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-124** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the award of a Gehl Model R165 Skid Loader to B&K Power Equipment, Inc.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0
ABSENT: NONE
ABSTAIN: NONE

MOTION CARRIED

- *13. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-125** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the Disposal of one lot of Retired Scrap Transformers and Switchgear by the City of St. Charles.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0
ABSENT: NONE
ABSTAIN: NONE

MOTION CARRIED

- *14. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2018-126** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Acceptance of Temporary Construction Easement at O'Reilly Auto Parts.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel,
Vitek, Bessner, Lewis

NAY: 0
ABSENT: NONE
ABSTAIN: NONE

MOTION CARRIED

C. Planning and Development
None

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment motion by Ald. Lemke and seconded by Ald. Bessner at 8:05
VOICE VOTE: AYE - UNANIMOUS ABSENT: NONE MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

Treasurer's Report

August 31, 2018

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending August 31, 2018

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund - Generally, we collect approximately 99% of the levy request.

Sale Taxes, Corporate Fund - Sale Tax from retailers are received 90 days after the date of sale. Sales tax receipts year to date were lower than anticipated, making receipts \$418,508 lower than proposed budget.

Franchise Fees, Corporate Fund - Actual receipts are \$184,157 lower than the proposed budget.

Income Tax, Corporate Fund - Actual receipts are \$238,014 lower than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund - Actual receipts are \$5,189 lower than the proposed budget.

Intergovernmental Revenue, Corporate Fund - This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds - Revenue from user charges for the year are \$504,526 higher than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds - Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds - Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds - Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict.

Definitions

Reporting Periods - The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual - The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being

Budget - The revised budget from the beginning of the fiscal year through the period shown.

Last Year - The amount of money actually received or expended last fiscal year for the same months shown under "actual".

Original Budget - The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget - This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast - The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance - A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance - A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Jo Krieger, Treasurer

Balance Sheet
As of August 31, 2018

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
August 31, 2018

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 144,058,654	\$ 21,791,483	\$ 2,205,576	\$ 3,250,881	\$ 2,112	\$ 26,810,361	\$ 14,148,225	\$ 75,850,016	\$ -
Restricted Cash	21,989,456	-	-	17,884,945	2,562,345	1,519,791	22,375	-	-
Receivables									
Property Taxes	14,443,652	12,461,883	1,683,724	24,192	238,853	35,000	-	-	-
Customers - Net	10,031,078	340,838	-	-	-	9,677,885	12,355	-	-
Interest	154,402	18,534	-	-	-	1,739	9	134,120	-
Prepaid Expenses	93,630	37,530	-	-	-	8,660	1,704	45,736	-
Due from Other Governments	4,605,497	4,503,517	75,486	26,494	-	-	-	-	-
Due from Other Funds	1,882,282	505,336	-	-	675,000	701,946	-	-	-
Due from Other Companies	1,476	-	-	-	-	-	1,476	-	-
Inventory	4,742,618	-	-	-	-	-	4,742,618	-	-
Deferred Charges	14,541,692	-	-	-	-	1,527,638	-	-	13,014,054
Advances to Other Funds	6,998,996	5,549,802	-	-	-	801,624	647,570	-	-
Other Assets	620,787	620,787	-	-	-	-	-	-	-
Capital Assets									
Land	65,078,192	-	-	-	-	2,162,294	-	-	62,915,898
Intangibles	5,014,857	-	-	-	-	647,753	-	-	4,367,104
Buildings	118,233,703	-	-	-	-	66,026,930	-	-	52,206,773
Improvements	347,260,253	-	-	-	-	189,571,394	1,233,272	-	156,455,587
Equipment	12,278,621	-	-	-	-	6,839,532	456,117	-	4,982,972
Vehicles	14,663,595	-	-	-	-	4,249,375	10,414,220	-	-
Construction in Progress	12,481,450	-	-	-	-	10,965,093	-	-	1,516,357
Accumulated Depreciation	(246,008,068)	-	-	-	-	(129,810,581)	(6,189,733)	-	(110,007,754)
Total Assets	\$ 553,166,823	\$ 45,829,710	\$ 3,964,786	\$ 21,186,512	\$ 3,478,310	\$ 191,736,434	\$ 25,490,208	\$ 76,029,872	\$ 185,450,991

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
August 31, 2018

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
Liabilities & Equity									
Liabilities-									
Accounts Payable	\$ 5,393,114	\$ 693,053	\$ -	\$ 65,001	\$ -	\$ 4,449,930	\$ 185,130	\$ -	\$ -
Contracts Payable	498,617	-	1,039	34,506	-	463,072	-	-	-
Claims Payable	1,480,359	-	-	-	-	78,424	1,401,935	-	-
Accrued Salaries	635,151	496,471	-	-	-	118,938	19,742	-	-
Accrued Interest	1,451,423	-	-	-	-	379,294	-	-	1,072,129
Escrows & Deposits	2,627,293	2,096,336	-	-	-	530,957	-	-	-
Due to Other Funds	1,882,282	675,946	-	-	505,336	-	701,000	-	-
Deferred Revenue	27,682,830	12,500,629	1,683,724	24,192	238,853	3,421,833	584	-	9,813,015
Due to Other Governments	811,240	-	14,652	-	-	228,444	-	-	568,144
Advances from Other Funds	6,998,996	-	3,345,386	1,791,986	-	1,060,000	801,624	-	-
Accrued Compensated Absences	4,038,536	-	-	-	-	435,715	82,434	-	3,520,387
Net OPEB Obligation	3,430,419	-	-	-	-	501,538	39,847	-	2,889,034
Net Pension Liability	53,463,923	-	-	-	-	1,339,612	-	-	52,124,311
General Obligation Bonds	103,344,868	-	-	-	-	18,204,617	-	-	85,140,251
Revenue Bonds	5,770,000	-	-	-	-	-	-	-	5,770,000
Installment Contracts	61,523	-	-	-	-	-	-	-	61,523
IEPA Loans	31,707,172	-	-	-	-	31,707,172	-	-	-
Total Liabilities	251,277,746	16,462,435	5,044,801	1,915,685	744,189	62,919,546	3,232,296	-	160,958,794
Equity-									
Fund Balance	74,784,405	29,367,275	(1,080,015)	19,270,827	2,734,121	-	-	-	24,492,197
Retained Earnings	227,104,672	-	-	-	-	128,816,888	22,257,912	76,029,872	-
Total Equity	301,889,077	29,367,275	(1,080,015)	19,270,827	2,734,121	128,816,888	22,257,912	76,029,872	24,492,197
Total Liabilities & Equity	\$ 553,166,823	\$ 45,829,710	\$ 3,964,786	\$ 21,186,512	\$ 3,478,310	\$ 191,736,434	\$ 25,490,208	\$ 76,029,872	\$ 185,450,991

**Summary of Revenue and Expenditures
for the Period Ending August 31, 2018**

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
7,155,944	7,155,944	6,697,363	Property Taxes	12,457,873	12,457,873	12,457,873
5,628,959	6,047,467	5,412,123	Sales & Use Taxes	18,029,362	18,029,362	17,610,854
27,094	39,913	27,015	Admission Taxes	76,644	76,644	63,825
1,251,867	1,436,024	1,206,808	Franchise Fees	3,951,640	3,951,640	3,767,483
831,911	837,100	781,317	Hotel Tax	1,984,953	1,984,953	1,979,764
266,704	322,040	292,418	Telecommunication Tax	862,259	862,259	806,923
407,956	421,661	404,219	Alcohol Tax	1,217,460	1,217,460	1,203,755
409,927	502,211	511,359	Licenses & Permits	713,057	713,057	620,773
138,132	120,296	121,231	Fines & Court Fees	426,470	426,470	444,306
1,150,995	1,389,009	1,117,365	State Tax Allotments	3,369,023	3,369,023	3,131,009
151,936	166,579	153,233	Intergovernmental Revenue	228,164	228,164	213,521
132,745	219,779	219,123	Reimbursement for Services	592,720	592,720	505,686
17,321	19,207	18,216	Miscellaneous Revenue	116,669	116,669	114,783
9,026	9,532	4,947	Sale of Property	12,500	12,500	11,994
76,701	39,409	56,931	Investment Income	188,500	188,500	225,792
-	-	-	Interfund Transfers	365,000	365,000	365,000
17,657,218	18,726,171	17,023,668	Total Revenue	44,592,294	44,592,294	43,523,341
Expenditures						
12,219,353	12,437,770	10,654,357	Personal Services	30,878,484	30,919,917	30,701,500
368,924	555,278	438,313	Commodities	1,494,926	1,544,921	1,358,567
2,824,230	4,198,597	3,107,126	Contractual Services	9,936,143	10,281,173	8,906,806
1,342,071	1,343,706	1,373,189	Replacement Reserves	1,342,071	1,342,071	1,340,436
143,272	159,197	137,272	Other Operating Expenditures	232,272	233,478	217,553
(1,719,064)	(1,719,064)	(1,708,752)	Allocations	(5,157,192)	(5,157,192)	(5,157,192)
17,786	17,786	38,394	Capital	100,850	120,572	120,572
1,529	1,529	1,529	Debt Service Costs	4,586	4,586	4,586
782,736	782,736	1,110,924	Interfund Transfers	6,563,053	6,563,053	6,563,053
15,980,837	17,777,535	15,152,352	Total Expenditures	45,395,193	45,852,579	44,055,881

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
19,908	19,865	19,866	Property Taxes	35,000	35,000	35,000
23,850,844	22,878,930	22,347,748	User Charges	62,651,767	62,651,767	63,623,681
206,933	81,641	854,557	Reimbursement for Services	185,000	185,000	310,292
37,489	68,974	72,136	Miscellaneous Revenue	221,000	221,000	189,515
-	13,866	18,738	Sale of Property	42,500	42,500	28,634
331,188	331,188	304,927	Reserves	331,188	331,188	331,188
86,006	26,580	41,116	Investment Income	85,000	85,000	144,426
-	-	-	Financing Proceeds	1,400,000	1,400,000	1,400,000
129,584	129,584	-	Interfund Transfers	301,664	301,664	301,664
24,661,952	23,550,628	23,659,088	Total Revenue	65,253,119	65,253,119	66,364,400
Expenditures						
1,326,926	1,422,045	1,182,652	Personal Services	3,943,893	3,955,524	3,860,405
55,913	63,104	42,724	Commodities	288,526	290,020	282,829
16,488,295	17,143,992	15,699,754	Contractual Services	46,047,672	46,181,709	45,526,012
253,011	253,997	226,750	Replacement Reserves	253,011	253,011	252,025
1,843,191	2,093,366	1,742,369	Other Operating Expenditures	6,309,095	6,309,095	6,058,920
587,864	587,864	689,540	Allocations	1,763,592	1,763,592	1,763,592
1,277,838	1,277,838	1,186,738	Capital	3,571,000	5,275,378	5,275,378
173,013	173,013	219,288	Debt Service Costs	963,336	963,336	963,336
33,741	33,741	39,524	Interfund Transfers	483,384	483,384	483,384
22,039,792	23,048,960	21,029,339	Total Expenditures	63,623,509	65,475,049	64,465,881
Water Fund						
Revenue						
-	-	-	Intergovernmental Revenue	-	-	-
2,288,825	2,391,859	2,154,523	User Charges	6,494,689	6,494,689	6,391,655
7,426	9,290	7,801	Reimbursement for Services	27,100	27,100	25,236
37,787	32,258	356,175	Miscellaneous Revenue	227,081	227,081	232,610
18,772	24,551	40,415	Sale of Property	40,250	40,250	34,471
151,910	151,910	129,614	Reserves	151,910	151,910	151,910
22,615	8,472	10,574	Investment Income	39,000	39,000	53,143
-	-	-	Financing Proceeds	1,673,600	1,673,600	1,673,600
2,527,335	2,618,340	2,699,102	Total Revenue	8,653,630	8,653,630	8,562,625

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
559,156	560,742	478,225	Personal Services	1,543,489	1,548,169	1,546,583
220,707	208,707	167,328	Commodities	602,045	662,196	674,196
399,870	433,997	336,701	Contractual Services	1,217,816	1,224,516	1,190,389
113,648	113,648	91,352	Replacement Reserves	113,648	113,648	113,648
21,063	36,981	76,020	Other Operating Expenditures	76,920	76,920	61,002
435,212	435,212	302,792	Allocations	1,305,636	1,305,636	1,305,636
326,092	326,092	830,280	Capital	2,833,800	3,951,500	3,951,500
459,022	459,022	475,341	Debt Service Costs	1,301,319	1,301,319	1,301,319
11,386	11,386	13,337	Interfund Transfers	217,737	217,737	217,737
2,546,156	2,585,787	2,771,376	Total Expenditures	9,212,410	10,401,641	10,362,010
Wastewater Fund						
Revenue						
-	-	-	Intergovernmental Revenue	29,000	29,000	29,000
3,436,198	3,672,378	3,197,763	User Charges	10,506,466	10,506,466	10,270,286
8,661	10,460	9,124	Reimbursement for Services	30,463	30,463	28,664
59,179	5,008	673,103	Miscellaneous Revenue	180,700	180,700	234,871
8,200	-	-	Sale of Property	-	-	8,200
319,829	319,829	298,890	Reserves	319,829	319,829	319,829
23,499	5,792	7,988	Investment Income	22,000	22,000	39,707
-	-	-	Financing Proceeds	3,853,060	3,853,060	3,853,060
3,855,566	4,013,467	4,186,868	Total Revenue	14,941,518	14,941,518	14,783,617
Expenditures						
734,548	800,424	705,633	Personal Services	2,133,136	2,136,090	2,070,214
67,351	97,240	75,772	Commodities	373,575	373,575	343,686
556,091	677,631	546,238	Contractual Services	2,334,856	2,355,341	2,233,801
219,707	219,707	198,768	Replacement Reserves	219,707	219,707	219,707
47,874	58,292	54,842	Other Operating Expenditures	72,828	72,828	62,410
443,432	443,432	449,032	Allocations	1,330,296	1,330,296	1,330,296
2,829,371	2,829,371	131,966	Capital	5,352,110	15,889,929	15,889,929
974,923	974,923	982,908	Debt Service Costs	2,197,365	2,197,365	2,197,365
21,661	21,661	25,373	Interfund Transfers	343,790	343,790	343,790
5,894,958	6,122,681	3,170,532	Total Expenditures	14,357,663	24,918,921	24,691,198

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
175,239	196,993	173,937	User Charges	553,560	553,560	531,806
-	-	-	Reimbursement for Services	-	-	-
55	252	132	Miscellaneous Revenue	6,900	6,900	6,703
8,258	3,001	3,484	Sale of Property	9,000	9,000	14,257
892	410	402	Investment Income	1,800	1,800	2,282
81,259	81,259	80,000	Interfund Transfers	81,259	81,259	81,259
265,703	281,915	257,955	Total Revenue	652,519	652,519	636,307
Expenditures						
1,257	2,391	2,153	Commodities	6,120	6,120	4,986
72,598	124,164	74,745	Contractual Services	671,660	671,660	620,094
-	452	-	Other Operating Expenditures	1,356	1,356	904
35,300	35,300	23,248	Allocations	105,900	105,900	105,900
109,155	162,307	100,146	Total Expenditures	785,036	785,036	731,884
TIF Funds						
Revenue						
888,904	796,349	709,984	Property Taxes	1,627,452	1,627,452	1,720,007
744	506	503	Investment Income	2,872	2,872	3,110
-	-	-	Interfund Transfers	-	-	-
889,648	796,855	710,487	Total Revenue	1,630,324	1,630,324	1,723,117
Expenditures						
-	-	-	Contractual Services	-	-	-
431,938	431,938	108,227	Interfund Transfers	1,032,399	1,032,399	1,032,399
431,938	431,938	108,227	Total Expenditures	1,032,399	1,032,399	1,032,399
Motor Fuel Tax Fund						
Revenue						
283,418	292,311	279,744	State Tax Allotments	845,000	845,000	836,107
14,096	1,671	2,931	Investment Income	8,000	8,000	20,425
-	-	-	Interfund Transfers	-	-	-
297,514	293,982	282,675	Total Revenue	853,000	853,000	856,532

**Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018**

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
			Expenditures			
860,618	860,618	191,473	Capital	1,110,000	1,390,538	1,390,538
860,618	860,618	191,473	Total Expenditures	1,110,000	1,390,538	1,390,538
Capital Project Funds						
			Revenue			
12,096	12,500	12,152	Property Taxes	25,000	25,000	24,596
51,358	40,000	15,407	State Tax Allotments	120,000	120,000	131,358
-	-	-	Intergovernmental Revenue	120,000	120,000	120,000
-	-	-	Reimbursement for Services	-	-	-
2,000	-	-	Miscellaneous Revenue	-	-	2,000
283,719	283,719	294,971	Reserves	283,719	283,719	283,719
132,361	16,569	18,444	Investment Income	38,000	38,000	153,792
-	-	-	Financing Proceeds	8,028,421	8,028,421	8,028,421
-	-	2,530,203	Interfund Transfers	3,769,442	3,769,442	3,769,442
481,534	352,788	2,871,177	Total Revenue	12,384,582	12,384,582	12,513,328
			Expenditures			
-	-	-	Commodities	-	-	-
8,121	199,867	53,124	Contractual Services	335,900	594,165	402,419
-	163,332	-	Other Operating Expenditures	490,000	490,000	326,668
2,541,725	2,541,725	2,562,715	Capital	28,596,737	31,453,840	31,453,840
-	-	-	Debt Service Costs	-	-	-
135,595	135,595	2,656,354	Interfund Transfers	2,830,776	2,830,776	2,830,776
2,685,441	3,040,519	5,272,193	Total Expenditures	32,253,413	35,368,781	35,013,703
Debt Service Funds						
			Revenue			
119,426	-	119,227	Property Taxes	-	-	119,426
405,000	418,592	405,000	Sales & Use Taxes	975,000	975,000	961,408
10,578	533	3,272	Investment Income	2,000	2,000	12,045
-	-	-	Financing Proceeds	-	-	-
1,267,877	1,267,877	1,343,536	Interfund Transfers	7,183,660	7,183,660	7,183,660
1,802,881	1,687,002	1,871,035	Total Revenue	8,160,660	8,160,660	8,276,539
			Expenditures			
-	1,673	1,773	Contractual Services	7,424	7,424	5,751
1,379,602	1,379,602	1,465,986	Debt Service Costs	8,378,598	8,378,598	8,378,598
1,379,602	1,381,275	1,467,759	Total Expenditures	8,386,022	8,386,022	8,384,349

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
241,193	228,023	191,990	Charges to Other Funds	921,492	921,492	934,662
922,763	700,056	621,302	Sale of Inventory	3,000,000	3,000,000	3,222,707
-	-	-	Sale of Property	-	-	-
23,145	23,145	23,964	Reserves	23,145	23,145	23,145
268	-	120	Investment Income	-	-	268
1,187,369	951,224	837,376	Total Revenue	3,944,637	3,944,637	4,180,782
Expenditures						
177,476	186,923	137,238	Personal Services	530,159	529,679	520,232
934,337	713,363	658,357	Commodities	3,056,275	3,056,275	3,277,249
15,234	17,693	16,252	Contractual Services	66,888	66,888	64,429
14,760	14,760	15,579	Replacement Reserves	14,760	14,760	14,760
839	1,029	1,094	Other Operating Expenditures	2,992	3,472	3,282
78,040	78,040	103,364	Allocations	234,120	234,120	234,120
989	989	989	Capital	1,500	23,500	23,500
-	-	-	Interfund Transfers	14,755	14,755	14,755
1,221,675	1,012,797	932,873	Total Expenditures	3,921,449	3,943,449	4,152,327
Motor Vehicle Replacement Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
349,251	623,344	371,452	Charges to Other Funds	1,625,879	1,625,879	1,351,786
32,803	932	4,500	Sale of Property	5,500	5,500	37,371
1,205,687	1,205,687	1,215,553	Reserves	1,205,687	1,205,687	1,205,687
27,045	5,514	8,452	Investment Income	25,000	25,000	46,531
-	-	-	Interfund Transfers	60,000	60,000	60,000
1,614,786	1,835,477	1,599,957	Total Revenue	2,922,066	2,922,066	2,701,375
Expenditures						
209,821	246,290	186,169	Personal Services	670,674	670,674	634,205
105,561	126,014	101,243	Commodities	410,191	410,191	389,738
62,360	67,114	50,142	Contractual Services	207,296	207,296	202,542
9,147	9,147	9,147	Replacement Reserves	9,147	9,147	9,147
10,220	13,731	10,256	Other Operating Expenditures	41,712	41,712	38,201
90,652	90,652	95,340	Allocations	271,956	271,956	271,956
29,734	29,734	680,588	Capital	1,627,888	1,734,638	1,734,638
-	-	-	Interfund Transfers	18,467	18,467	18,467
517,495	582,682	1,132,885	Total Expenditures	3,257,331	3,364,081	3,298,894

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
1,436,295	1,435,765	1,397,717	Insurance Premiums	4,324,000	4,324,000	4,324,530
12,306	7,188	7,449	Investment Income	22,000	22,000	27,118
1,448,601	1,442,953	1,405,166	Total Revenue	4,346,000	4,346,000	4,351,648
Expenditures						
1,450	30,600	819	Personal Services	3,000	32,600	3,450
(449)	2,002	1,924	Commodities	2,500	2,500	49
334,695	330,070	272,942	Contractual Services	926,200	926,200	930,825
964,764	1,324,809	1,208,614	Other Operating Expenditures	3,713,300	3,683,700	3,323,655
26,092	26,092	37,492	Allocations	78,276	78,276	78,276
-	-	-	Interfund Transfers	-	-	-
1,326,552	1,713,573	1,521,791	Total Expenditures	4,723,276	4,723,276	4,336,255
WC & Liability Fund						
Revenue						
16,832	-	14,729	Miscellaneous Revenue	-	-	16,832
1,000,000	1,000,000	1,000,000	Insurance Premiums	1,000,000	1,000,000	1,000,000
20,980	8,034	10,777	Investment Income	25,000	25,000	37,946
-	-	-	Interfund Transfers	-	-	-
1,037,812	1,008,034	1,025,506	Total Revenue	1,025,000	1,025,000	1,054,778
Expenditures						
268,659	268,749	251,751	Contractual Services	506,700	506,700	506,610
182,694	122,769	155,178	Other Operating Expenditures	456,000	459,522	519,447
8,464	8,464	3,724	Allocations	25,392	25,392	25,392
-	-	-	Interfund Transfers	195,000	195,000	195,000
459,817	399,982	410,653	Total Expenditures	1,183,092	1,186,614	1,246,449

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Communications Fund						
			Revenue			
114,143	220,563	114,143	User Charges	433,397	433,397	326,977
12,349	12,349	11,510	Reserves	12,349	12,349	12,349
915	419	395	Investment Income	1,500	1,500	1,996
-	-	-	Interfund Transfers	-	-	-
127,407	233,331	126,048	Total Revenue	447,246	447,246	341,322
Expenditures						
36,300	35,807	51,303	Personal Services	105,467	105,467	105,960
1,699	2,097	1,591	Commodities	7,470	7,470	7,072
13,695	32,353	13,212	Contractual Services	77,918	77,918	59,260
1,942	1,942	1,103	Replacement Reserves	1,942	1,942	1,942
11,950	6,782	6,078	Other Operating Expenditures	12,116	12,116	17,284
14,008	14,008	4,220	Allocations	42,024	42,024	42,024
25,922	25,922	65,636	Capital	234,000	250,000	250,000
61,664	61,664	-	Interfund Transfers	61,664	61,664	61,664
167,180	180,575	143,143	Total Expenditures	542,601	558,601	545,206

Monthly Council Treasurer's Report
May 1, 2018 - August 31, 2018

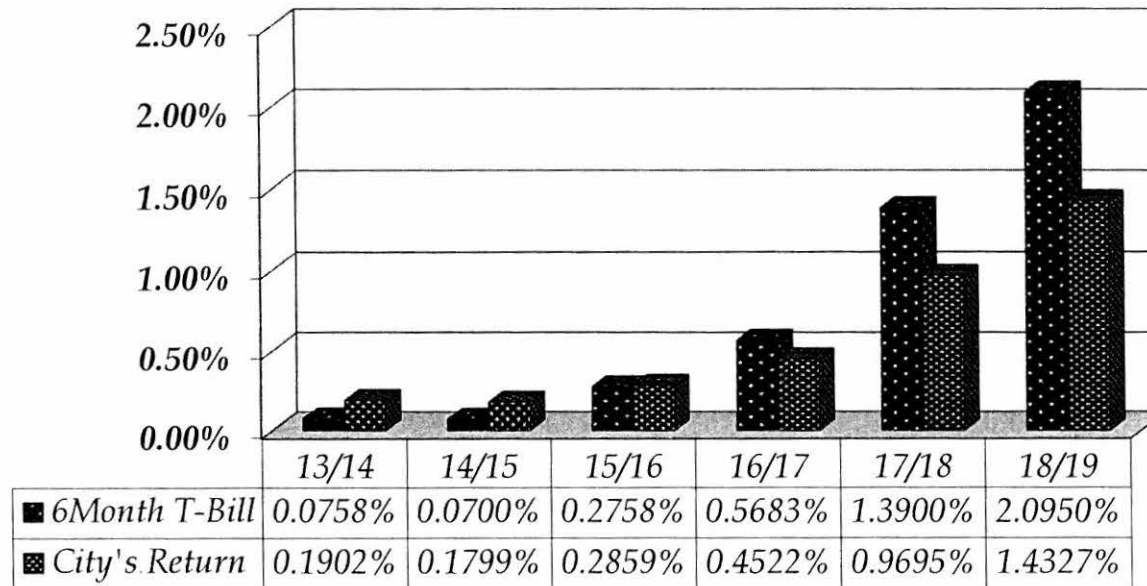
<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
8,196,278	7,984,658	7,558,592	Property Tax	14,145,325	14,145,325	14,356,902
6,033,959	6,466,059	5,817,123	Sales & Use Tax	19,004,362	19,004,362	18,572,262
27,094	39,913	27,015	Admissions Tax	76,644	76,644	63,825
1,251,867	1,436,024	1,206,808	Franchise Fees	3,951,640	3,951,640	3,767,483
831,911	837,100	781,317	Hotel Tax	1,984,953	1,984,953	1,979,764
266,704	322,040	292,418	Telecommunication Tax	862,259	862,259	806,923
407,956	421,661	404,219	Alcohol Tax	1,217,460	1,217,460	1,203,755
409,927	502,211	511,359	Licenses & Permits	713,057	713,057	620,773
138,132	120,296	121,231	Fines & Court Fees	426,470	426,470	444,306
1,485,771	1,721,320	1,412,516	State Tax Allotments	4,334,023	4,334,023	4,098,474
151,936	166,579	153,233	Intergovernmental Revenue	377,164	377,164	362,521
29,865,249	29,360,723	27,988,114	User Charges	80,639,879	80,639,879	81,144,405
355,765	321,170	1,090,605	Reimbursement for Services	835,283	835,283	869,878
170,663	125,699	1,134,491	Miscellaneous Revenue	752,350	752,350	797,314
590,444	851,367	563,442	Charges to Other Funds	2,547,371	2,547,371	2,286,448
999,822	751,938	693,386	Sale Of Property	3,109,750	3,109,750	3,357,634
2,327,827	2,327,827	2,279,429	Reserves	2,327,827	2,327,827	2,327,827
2,436,295	2,435,765	2,397,717	Insurance Premiums	5,324,000	5,324,000	5,324,530
429,006	121,097	169,354	Investment Income	460,672	460,672	768,581
-	-	-	Financing Proceeds	14,955,081	14,955,081	14,955,081
1,478,720	1,478,720	3,953,739	Interfund Transfers	11,761,025	11,761,025	11,761,025
57,855,326	57,792,167	58,556,108	Total Revenue	169,806,595	169,806,595	169,869,711
Expenditures						
15,265,030	15,720,601	13,396,396	Personal Services	39,808,302	39,898,120	39,442,549
1,755,300	1,770,196	1,489,405	Commodities	6,241,628	6,353,268	6,338,372
21,043,848	23,495,900	20,423,760	Contractual Services	62,336,473	63,100,990	60,648,938
1,954,286	1,956,907	1,915,888	Replacement Reserves	1,954,286	1,954,286	1,951,665
3,225,867	3,980,740	3,391,723	Other Operating Expenditures	11,408,591	11,384,199	10,629,326
-	-	-	Allocations	-	-	-
7,910,075	7,910,075	5,688,779	Capital	43,427,885	60,089,895	60,089,895
2,988,089	2,988,089	3,145,052	Debt Service Costs	12,845,204	12,845,204	12,845,204
1,478,720	1,478,720	3,953,739	Interfund Transfers	11,761,025	11,761,025	11,761,025
55,621,215	59,301,228	53,404,742	Total Expenditures	189,783,394	207,386,987	203,706,974

Investment Summary

August 31, 2018

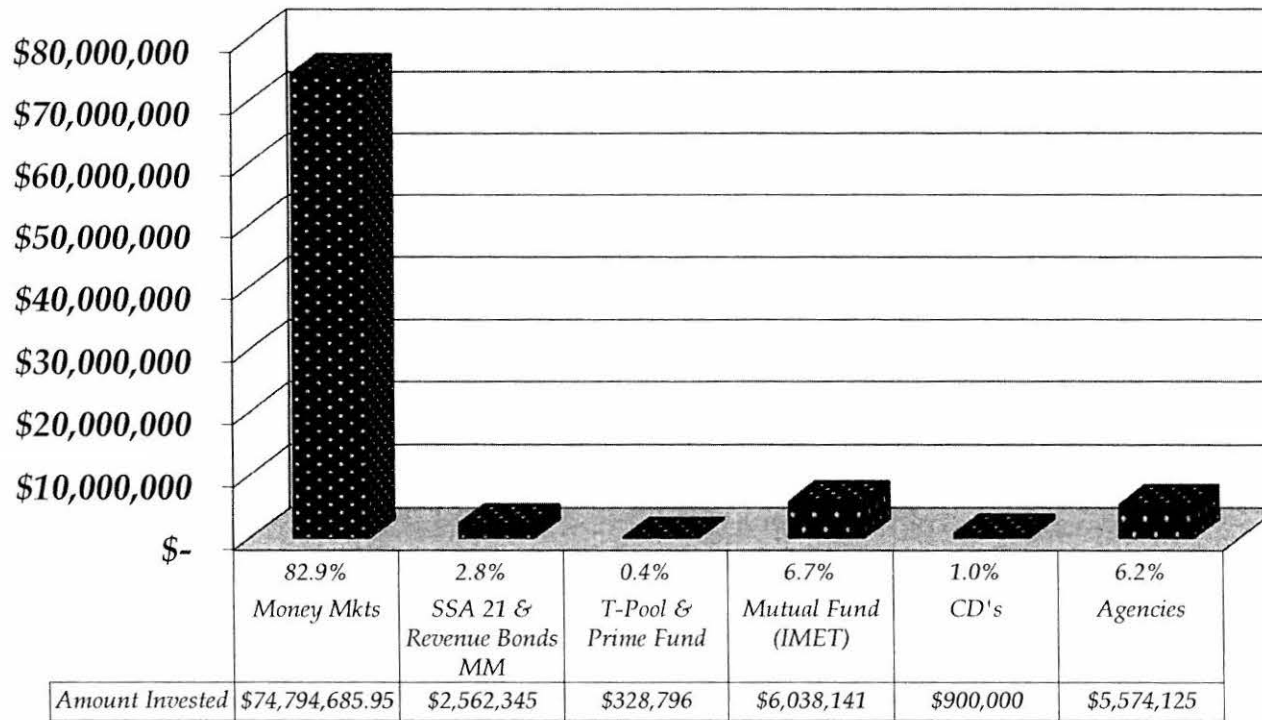


City of St. Charles Investment Portfolio Earnings Comparison



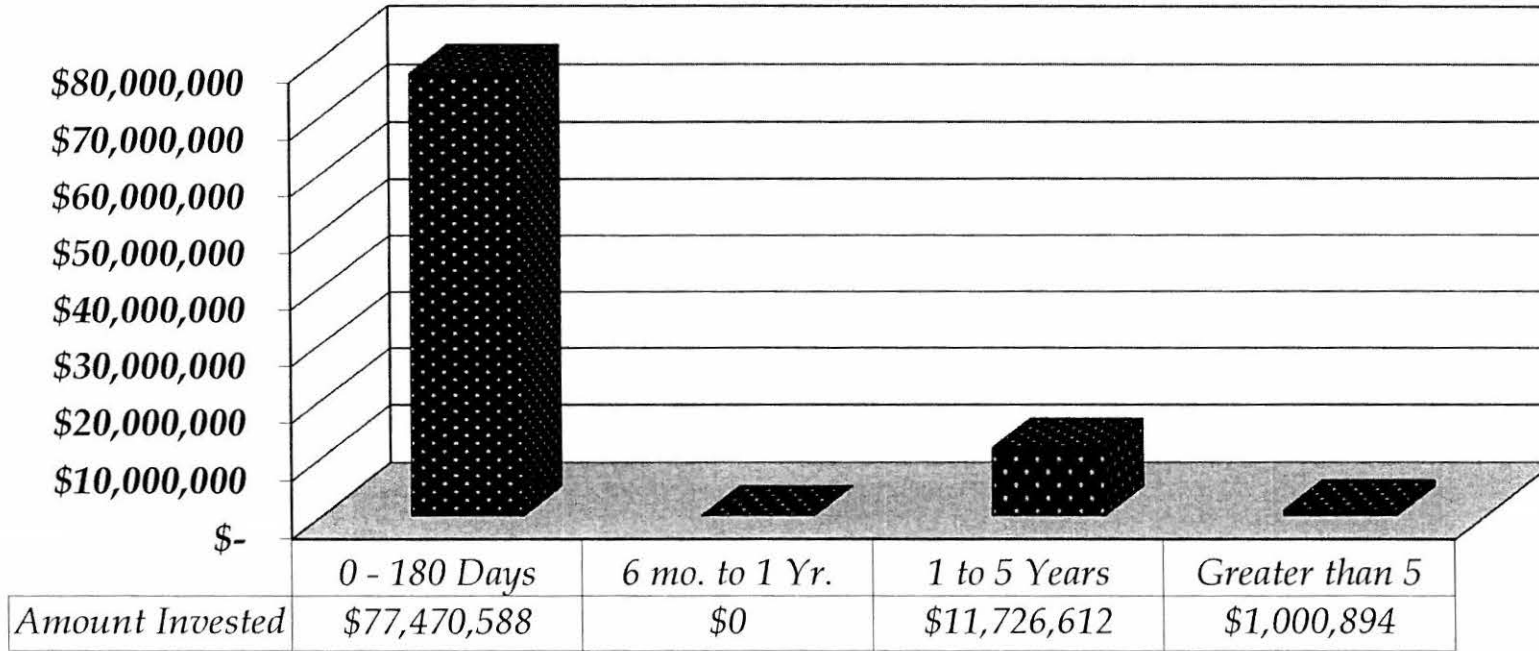
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - August 31, 2018



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 and Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for those bond issues. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - August 31, 2018



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.

9/28/2018

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

9/10/2018 - 9/23/2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
103	ALLIED ASPHALT PAVING CO INC					
		71	1,232.42	09/13/2018	218144	SURFACE
		71	1,881.66	09/20/2018	218385	SURFACE EMULSION
	ALLIED ASPHALT PAVING CO INC Total		3,114.08			
109	AREA BLACK SOIL INC					
		97798	3,264.00	09/20/2018	9116	TOPSOIL DELIVERY
	AREA BLACK SOIL INC Total		3,264.00			
114	DG HARDWARE					
		99537	32.81	09/13/2018	73472/F	WATER DEPT PARTS
		97534	13.98	09/13/2018	73492/F	SUPPLIES - PS
		97934	14.39	09/20/2018	73518/F	PARTS
	DG HARDWARE Total		61.18			
139	AFLAC					
			97.37	09/14/2018	ACAN180914135231PV	AFLAC Cancer Insurance
			25.20	09/14/2018	ADIS180914135231FD	AFLAC Disability and STD
			26.21	09/14/2018	ADIS180914135231FN	AFLAC Disability and STD
			92.20	09/14/2018	ADIS180914135231PD	AFLAC Disability and STD
			20.08	09/14/2018	ADIS180914135231PV	AFLAC Disability and STD
			8.10	09/14/2018	AHIC180914135231FD	AFLAC Hospital Intensive Care
			13.57	09/14/2018	ASPE180914135231FM	AFLAC Specified Event (PRP)
			17.04	09/14/2018	ASPE180914135231PV	AFLAC Specified Event (PRP)
			63.94	09/14/2018	AVOL180914135231PV	AFLAC Voluntary Indemnity
			77.96	09/14/2018	AVOL180914135231PI	AFLAC Voluntary Indemnity
			38.58	09/14/2018	ACAN180914135231PI	AFLAC Cancer Insurance
			19.80	09/14/2018	ACAN180914135231FI	AFLAC Cancer Insurance
			8.10	09/14/2018	AHIC180914135231PD	AFLAC Hospital Intensive Care
			33.84	09/14/2018	AHIC180914135231PV	AFLAC Hospital Intensive Care
			57.23	09/14/2018	APAC180914135231FI	AFLAC Personal Accident
			16.32	09/14/2018	APAC180914135231FM	AFLAC Personal Accident
			55.50	09/14/2018	APAC180914135231PI	AFLAC Personal Accident
			13.38	09/14/2018	APAC180914135231PV	AFLAC Personal Accident

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	AFLAC Total		<u>684.42</u>			
145	AIR ONE EQUIPMENT INC	98550	2,387.75	09/13/2018	135448	STC TAILS COAT/PANTS
	AIR ONE EQUIPMENT INC Total		<u>2,387.75</u>			
149	ALARM DETECTION SYSTEMS INC	97987	188.22	09/20/2018	120197-1074	MONTHLY BILLING RIVERSIDE
		97987	200.97	09/20/2018	136229-1042	QRTLY CHRGS = SEP-NOV
		97987	194.00	09/20/2018	SI-489225	PANIC BUTTONS TEST
	ALARM DETECTION SYSTEMS INC Total		<u>583.19</u>			
177	AL PIEMONTE CADILLAC INC	99867	164.88	09/20/2018	223902	RO61105 VEH 1900 PARTS
	AL PIEMONTE CADILLAC INC Total		<u>164.88</u>			
186	AMALGAMATED BANK OF CHICAGO		475.00	09/13/2018	1856215005A	REGISTRAR AND PAYING AGEI
			475.00	09/13/2018	1856216004A	REGISTRAR AND PAYING AGEI
	AMALGAMATED BANK OF CHICAGO Total		<u>950.00</u>			
205	AT&T CLAIMS		260.82	09/13/2018	AMER-21-201808-08-0	CLAIM FOR DAMAGES
	AT&T CLAIMS Total		<u>260.82</u>			
250	ARCHON CONSTRUCTION CO	97979	1,129.44	09/13/2018	18376P	RESTORE @ KIRK/TYLER
		95712	97,525.17	09/20/2018	18028F	DIRECTIONAL WOODS OF FOX
		97442	5,782.00	09/20/2018	18162F	RESTORE @ LANGUM PARK
		98615	1,333.17	09/20/2018	18512F	SVC@ PED BRDG LIGHT - INDI/
	ARCHON CONSTRUCTION CO Total		<u>105,769.78</u>			
254	ARISTA INFORMATION SYSTEMS INC	97640	4,872.56	09/20/2018	1330201809	MONTHLY POSTAGE - UB
		97640	1,886.37	09/20/2018	26115	MONTHLY PRINTING - UB
	ARISTA INFORMATION SYSTEMS INC Total		<u>6,758.93</u>			
272	ASK ENTERPRISES & SON INC	98496	1,570.60	09/13/2018	23615	INVENTORY ITEMS
		98604	531.00	09/13/2018	23616	INVENTORY ITEMS
		98838	303.00	09/13/2018	23617	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98979	2,950.00	09/13/2018	23618	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		5,354.60			
284	AT&T					
			60.42	09/20/2018	090518-627	MONTHLY SVC
			70.49	09/20/2018	090818-678	MONTHLY SVC
	AT&T Total		130.91			
285	AT&T					
			1,878.80	09/20/2018	5138793400	MONTHLY SVC
	AT&T Total		1,878.80			
298	AWARDS CONCEPTS					
		97599	295.00	09/13/2018	I0500841	AWARDS JIM KUNCHES
	AWARDS CONCEPTS Total		295.00			
300	AMERICAN WATER WORKS ASSOC					
			83.00	09/20/2018	091318	MEMBERSHIP DUES MATT WILSON
			767.00	09/20/2018	7001603914	T WILSON - STANDARD RVSN
	AMERICAN WATER WORKS ASSOC Total		850.00			
372	BLUFF CITY MATERIALS					
		97586	110.00	09/13/2018	218259	ASPHALT DUMP
		97586	208.00	09/13/2018	218734	MIXED LOAD
		97586	52.00	09/13/2018	219086	MIXED LOAD
	BLUFF CITY MATERIALS Total		370.00			
382	BOUND TREE MEDICAL LLC					
		99464	935.94	09/13/2018	82964126	MEDICAL SUPPLIES
		99521	339.68	09/20/2018	82965401	SUPPLIES FOR AMBULANCE
	BOUND TREE MEDICAL LLC Total		1,275.62			
393	BRICOR CONSULTING					
			2,400.00	09/20/2018	FY 2019	PER SIGNED AGREEMENT FY 2019
	BRICOR CONSULTING Total		2,400.00			
395	BRIDGEWELL RESOURCES LLC					
		99278	12,900.00	09/20/2018	0235802801	INVENTORY ITEMS
	BRIDGEWELL RESOURCES LLC Total		12,900.00			
396	BROWNELLS INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98620	391.87	09/20/2018	16086833.00	POLICE DEPT SUPPLIES
	BROWNELLS INC Total		391.87			
426	CADA POOLS & SPAS					
		99326	93.30	09/20/2018	41194	INVENTORY ITEMS
			-3.23	09/20/2018	CM38074	CREDIT FROM IN#38074
	CADA POOLS & SPAS Total		90.07			
497	CHICAGO TITLE AND TRUST CO					
		99293	700.00	09/13/2018	18013844GV	1545 MAIN ST PROPERTY
	CHICAGO TITLE AND TRUST CO Total		700.00			
506	CHICAGO COMM SERVICE LLC					
		97474	230.00	09/20/2018	304711	INSPECTION PORTABLES
		97474	276.00	09/20/2018	304712	PM CHECK MICS AND BATTERI
		97474	368.00	09/20/2018	304777	MONTHLY BILLING
	CHICAGO COMM SERVICE LLC Total		874.00			
517	CINTAS CORPORATION					
		97860	128.09	09/13/2018	344795370	WEEKLY UNIFORMS FLEET DEI
		97860	128.09	09/20/2018	344798994	WEEKLY UNIFORMS FLEET
	CINTAS CORPORATION Total		256.18			
526	CLARKE ENVIRONMENTAL MOSQUITO					
		99630	10,429.91	09/13/2018	001003825	DUET TRUCK CITY WIDE
	CLARKE ENVIRONMENTAL MOSQUITO Total		10,429.91			
531	THE TRANZONIC COMPANIES					
		99633	1,766.28	09/20/2018	IN02160351	INVENTORY ITEMS
	THE TRANZONIC COMPANIES Total		1,766.28			
564	COMCAST OF CHICAGO INC					
			54.69	09/13/2018	082718PW	MONTHLY BILLING
			14.72	09/20/2018	091218PD	SVC 9-19 THRU 10-18-18
	COMCAST OF CHICAGO INC Total		69.41			
602	COOPER POWER SYSTEMS LLC					
		98773	15,739.00	09/13/2018	933671099/933542509	INVOICES 933671099 & 9335425
	COOPER POWER SYSTEMS LLC Total		15,739.00			
666	DECKER SUPPLY CO INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		99101	1,672.88	09/20/2018	902432	INVENTORY ITEMS
	DECKER SUPPLY CO INC Total		1,672.88			
710	DISCOUNT TIRE					
		99507	544.00	09/13/2018	147565	GOODYEAR WRANGLER TIRES
	DISCOUNT TIRE Total		544.00			
725	DON MCCUE CHEVROLET					
		99578	35.64	09/13/2018	409069	FLEET DEPT FILTERS
	DON MCCUE CHEVROLET Total		35.64			
750	DUKANE CONTRACT SERVICES					
		98080	978.00	09/20/2018	127205	SVC @ SUBSTATIONS
		97497	1,838.50	09/20/2018	127325	MONTHLY SVC @ CS
		97497	4,707.25	09/20/2018	127326	MONTHLY SVC @ CITY HALL
		97497	5,358.58	09/20/2018	127327	MONTHLY SVC @ PD
		97497	6,908.58	09/20/2018	127328	MONTHLY SVC @ PW/LAB
		97497	1,697.42	09/20/2018	127336	MONTHLY SVC @ E & W GARAGE
	DUKANE CONTRACT SERVICES Total		21,488.33			
767	EAGLE ENGRAVING INC					
		97730	28.80	09/20/2018	2018-3983	ENGRAVING FIRE DEPT
	EAGLE ENGRAVING INC Total		28.80			
789	ANIXTER INC					
		98829	145.75	09/12/2018	3973222-02	INVENTORY ITEMS
		99538	794.28	09/12/2018	3997938-00	INVENTORY ITEMS
		99834	11,039.76	09/12/2018	4004378-00	INVENTORY ITEMS
		98526	16,310.00	09/17/2018	3943569-00	INVENTORY ITEMS
		98526	16,310.00	09/17/2018	3943569-01	INVENTORY ITEMS
	ANIXTER INC Total		44,599.79			
790	ELGIN PAPER CO					
		99327	3,187.50	09/13/2018	604643	INVENTORY ITEMS
	ELGIN PAPER CO Total		3,187.50			
815	ENGINEERING ENTERPRISES INC					
		98199	295.50	09/20/2018	64895	EAST INTERCEPTOR ANALYSIS
	ENGINEERING ENTERPRISES INC Total		295.50			
826	BORDER STATES INDUSTRIES INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		99178	2,197.19	09/13/2018	915932777	INVENTORY ITEMS
		98603	596.97	09/13/2018	915994948	INVENTORY ITEMS
		98685	1,162.70	09/13/2018	915994949	INVENTORY ITEMS
		99977	176.66	09/20/2018	916118606	INVENTORY ITEMS
	BORDER STATES INDUSTRIES INC Total		4,133.52			
859	FEECE OIL CO					
		99695	3,896.20	09/20/2018	3566519	INVENTORY ITEMS
	FEECE OIL CO Total		3,896.20			
870	FIRE PENSION FUND					
			440.09	09/14/2018	FP1%180914135231FI	Fire Pension 1% Fee
			3,536.54	09/14/2018	FRP2180914135231FI	Fire Pension Tier 2
			15,707.98	09/14/2018	FRPN180914135231FI	Fire Pension
	FIRE PENSION FUND Total		19,684.61			
876	FIRST ENVIRONMENTAL LAB INC					
		97495	517.50	09/20/2018	141990	WW LAB CHEMICALS
	FIRST ENVIRONMENTAL LAB INC Total		517.50			
885	THE FITNESS CONNECTION CO					
		99637	1,095.80	09/20/2018	31461	PARTS AND LABOR FITNESS E
	THE FITNESS CONNECTION CO Total		1,095.80			
911	FOUNTAIN TECHNOLOGIES LTD					
		97531	1,380.00	09/13/2018	12108	3 OF 5 FOUNTAIN INSTALLMEN
	FOUNTAIN TECHNOLOGIES LTD Total		1,380.00			
916	FOX VALLEY FIRE & SAFETY INC					
		97986	650.00	09/20/2018	IN00197334	ANNUAL INSPECTION
	FOX VALLEY FIRE & SAFETY INC Total		650.00			
935	DOWNTOWN ST CHARLES					
			22,272.73	09/20/2018	FY 2019A	FY 2019 AGREEMENT ON FILE
	DOWNTOWN ST CHARLES Total		22,272.73			
944	GALLS LLC					
		97491	460.06	09/20/2018	5155204-0718	UNIFORMS - JULY & AUG = PD
	GALLS LLC Total		460.06			
964	THOMAS G GETTE					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			188.70	09/20/2018	091418	BOOTS - WALMART
	THOMAS G GETTE Total		188.70			
989	GORDON FLESCH CO INC					
			767.89	09/20/2018	IN12365028	MONTHLY BILLING
			430.75	09/20/2018	IN12366511	COPIER CHARGES POLICE DEF
	GORDON FLESCH CO INC Total		1,198.64			
1031	HAMPTON LENZINI & RENWICK INC					
		97752	16,000.00	09/13/2018	000020181503	STC 3 YR SEC LOCATE
	HAMPTON LENZINI & RENWICK INC Total		16,000.00			
1036	HARRIS BANK NA					
			1,558.00	09/14/2018	UNF 180914135231FD	Union Dues - IAFF
	HARRIS BANK NA Total		1,558.00			
1097	WM HORN STRUCTURAL STEEL CO					
		99498	975.00	09/20/2018	95872J	BARS
	WM HORN STRUCTURAL STEEL CO Total		975.00			
1106	COSTCO					
		100021	764.58	09/10/2018	2018723017097	INVENTORY ITEMS
	COSTCO Total		764.58			
1133	IBEW LOCAL 196					
			141.50	09/14/2018	UNE 180914135231PV	Union Due - IBEW
			695.34	09/14/2018	UNEW180914135231P	Union Due - IBEW - percent
			162.00	09/20/2018	UNE 171222113021PV	Union Due - IBEW
			150.50	09/20/2018	UNE 180216130846PV	Union Due - IBEW
			844.53	09/20/2018	UNEW171222113021P	Union Due - IBEW - percent
			593.54	09/20/2018	UNEW180216130846P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		2,587.41			
1136	ICMA RETIREMENT CORP					
			200.00	09/14/2018	RTHA180914135231PI	Roth 457 - Dollar Amount
			821.53	09/14/2018	RTHA180914135231P	Roth 457 - Dollar Amount
			277.91	09/14/2018	RTHP180914135231FI	Roth 457 - Percent
			42.25	09/14/2018	RTHP180914135231IS	Roth 457 - Percent
			262.22	09/14/2018	RTHP180914135231PI	Roth 457 - Percent
			425.47	09/14/2018	091418	PLAN 109830 ICMA
			266.50	09/14/2018	ROTH180914135231IS	Roth IRA Deduction

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			1,388.03	09/14/2018	ROTH180914135231PI	Roth IRA Deduction
			290.00	09/14/2018	ROTH180914135231PI	Roth IRA Deduction
			10.00	09/14/2018	RTHA180914135231CI	Roth 457 - Dollar Amount
			50.00	09/14/2018	RTHA180914135231FI	Roth 457 - Dollar Amount
			35.00	09/14/2018	RTHA180914135231HI	Roth 457 - Dollar Amount
			1,328.35	09/14/2018	ICMP180914135231PC	ICMA Deductions - Percent
			1,163.31	09/14/2018	ICMP180914135231PV	ICMA Deductions - Percent
			175.00	09/14/2018	ROTH180914135231CI	Roth IRA Deduction
			25.00	09/14/2018	ROTH180914135231FI	Roth IRA Deduction
			100.00	09/14/2018	ROTH180914135231FI	Roth IRA Deduction
			311.50	09/14/2018	ROTH180914135231HI	Roth IRA Deduction
			5,488.00	09/14/2018	ICMA180914135231PV	ICMA Deductions - Dollar Amt
			57.77	09/14/2018	ICMP180914135231CA	ICMA Deductions - Percent
			66.04	09/14/2018	ICMP180914135231CE	ICMA Deductions - Percent
			2,836.78	09/14/2018	ICMP180914135231FD	ICMA Deductions - Percent
			838.90	09/14/2018	ICMP180914135231FN	ICMA Deductions - Percent
			1,202.51	09/14/2018	ICMP180914135231IS	ICMA Deductions - Percent
			4,259.00	09/14/2018	ICMA180914135231CE	ICMA Deductions - Dollar Amt
			2,571.53	09/14/2018	ICMA180914135231FD	ICMA Deductions - Dollar Amt
			960.00	09/14/2018	ICMA180914135231FN	ICMA Deductions - Dollar Amt
			1,201.53	09/14/2018	ICMA180914135231HF	ICMA Deductions - Dollar Amt
			850.00	09/14/2018	ICMA180914135231IS	ICMA Deductions - Dollar Amt
			7,754.34	09/14/2018	ICMA180914135231PC	ICMA Deductions - Dollar Amt
			533.62	09/14/2018	E401180914135231FN	401A Savings Plan Employee
			243.40	09/14/2018	E401180914135231HR	401A Savings Plan Employee
			341.67	09/14/2018	E401180914135231IS	401A Savings Plan Employee
			821.01	09/14/2018	E401180914135231PD	401A Savings Plan Employee
			998.13	09/14/2018	E401180914135231PV	401A Savings Plan Employee
			300.00	09/14/2018	ICMA180914135231CA	ICMA Deductions - Dollar Amt
			341.67	09/14/2018	C401180914135231IS	401A Savings Plan Company
			821.01	09/14/2018	C401180914135231PD	401A Savings Plan Company
			998.13	09/14/2018	C401180914135231PV	401A Savings Plan Company
			210.93	09/14/2018	E401180914135231CA	401A Savings Plan Employee
			517.43	09/14/2018	E401180914135231CD	401A Savings Plan Employee
			384.01	09/14/2018	E401180914135231FD	401A Savings Plan Employee
			227.77	09/14/2018	C401180914135231CA	401A Savings Plan Company
			500.60	09/14/2018	C401180914135231CD	401A Savings Plan Company
			384.01	09/14/2018	C401180914135231FD	401A Savings Plan Company
			533.61	09/14/2018	C401180914135231FN	401A Savings Plan Company

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			243.40	09/14/2018	C401180914135231HR	401A Savings Plan Company
	ICMA RETIREMENT CORP Total		43,658.87			
1149	ILLINOIS ENVIRONMENTAL		115,849.88	09/12/2018	L175203-4	DEBT SVC PROJ#L17-5203
	ILLINOIS ENVIRONMENTAL Total		115,849.88			
1175	MARBERRY CLEANERS		13.50	09/13/2018	199431	JAIL BLANKET CLEANING
	MARBERRY CLEANERS Total		13.50			
1215	ILLINOIS MUNICIPAL UTILITIES		3,999,209.99	09/13/2018	091318	IMEA ELEC BILL - AUG 2018
	ILLINOIS MUNICIPAL UTILITIES Total		3,999,209.99			
1223	INITIAL IMPRESSIONS EMBROIDERY	97492	15.00	09/20/2018	13666	POLICE BADGE
	INITIAL IMPRESSIONS EMBROIDERY Total		15.00			
1240	INTERSTATE BATTERY SYSTEM OF	99710	752.70	09/20/2018	60348403	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		752.70			
1245	INTERNATIONAL COUNCIL		370.00	09/20/2018	101718RC	R COLBY = ICSC REGISTRATIO
	INTERNATIONAL COUNCIL Total		370.00			
1320	ALAN KANE		149.84	09/13/2018	090618	(4) JEAN AMERICAN EAGLE 9/2
	ALAN KANE Total		149.84			
1324	KANE MCKENNA & ASSOCIATES	98582	1,575.00	09/20/2018	15771	AUGUST BILLING TIF 1
		98576	1,775.00	09/20/2018	15772	AUGUST BILLING RANDALL RD
	KANE MCKENNA & ASSOCIATES Total		3,350.00			
1327	KANE COUNTY FAIR		382.13	09/20/2018	FY 2019	MANION PROPERTY DEBT PAY
	KANE COUNTY FAIR Total		382.13			
1372	KIPLINGER LETTER					

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			108.00	09/20/2018	3600050565-18	RENEW SBSCRIPTN - B VANN
	KIPLINGER LETTER Total		108.00			
1387	KONICA MINOLTA BUS SOLUTIONS					
			407.24	09/13/2018	9004889984	MONTHLY BILLING THRU 8/23/1
	KONICA MINOLTA BUS SOLUTIONS Total		407.24			
1396	CORY KRUPKE					
			30.00	09/13/2018	090618	PER DIEM ICS 400 CLASS
			30.00	09/13/2018	090618A	PER DIEM ICS 300
	CORY KRUPKE Total		60.00			
1403	WEST VALLEY GRAPHICS & PRINT					
		99382	68.50	09/20/2018	17279	BUSINESS CARDS C LAVERY
		97487	76.50	09/20/2018	17280	BUSINESS CARDS B MCCOWAI
		99697	76.50	09/20/2018	17281	BUSINESS CARDS MARK CHML
	WEST VALLEY GRAPHICS & PRINT Total		221.50			
1450	LEE JENSEN SALES CO INC					
		99109	127.80	09/20/2018	181227	CSN NYLON SLING
	LEE JENSEN SALES CO INC Total		127.80			
1489	LOWES					
		97727	102.90	09/13/2018	01540/08-28-18	WATER DEPT PARTS
		99571	94.53	09/13/2018	01556/08-28-18	PRIMO HOT COLD DISPENSER
		97596	15.47	09/13/2018	02069/08-28-18	OUTLET INDOOR
		97727	10.29	09/13/2018	02113/08-28-18	WATER DEPT PARTS
		97532	236.55	09/13/2018	902799	DEHUMIDIFIER
		97532	18.95	09/20/2018	02403/08-30-18	AIRWICK WARM APPLE
		97941	113.98	09/20/2018	02645/08-31-18	EMA PARTS
		99659	153.78	09/20/2018	71825	INVENTORY ITEMS
		99722	16.60	09/20/2018	71988	INVENTORY ITEMS
		99342	806.55	09/20/2018	970095	MT FL WASHER
	LOWES Total		1,569.60			
1500	MABAS DIVISION 13					
		100104	1,680.00	09/13/2018	090518	MABAS DUES 18-19
	MABAS DIVISION 13 Total		1,680.00			
1534	MARTIN IMPLEMENT SALES INC					
		98391	3,270.00	09/13/2018	R18110	RENTAL 8/21/18-9/20/18

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	MARTIN IMPLEMENT SALES INC Total		<u>3,270.00</u>			
1582	MCMaster CARR SUPPLY CO					
		99921	28.32	09/13/2018	72725007	AIR CHUCK TUBE CONNECTOR
		100023	146.55	09/13/2018	72976685	INVENTORY ITEMS
		100057	41.53	09/13/2018	72976687	RECHARGEABLE BATTERIES
	MCMaster CARR SUPPLY CO Total		<u>216.40</u>			
1585	MEADE ELECTRIC COMPANY INC					
		97470	1,368.63	09/20/2018	687274	MONTHLY BILLING CONTRACT
	MEADE ELECTRIC COMPANY INC Total		<u>1,368.63</u>			
1600	MENDEL PLUMBING & HEATING INC					
		98257	18,383.00	09/13/2018	101625317	REPAIR PER QUOTE
	MENDEL PLUMBING & HEATING INC Total		<u>18,383.00</u>			
1613	METROPOLITAN ALLIANCE OF POL					
			916.50	09/14/2018	UNP 180914135231PD	Union Dues - IMAP
			108.00	09/14/2018	UNPS180914135231PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		<u>1,024.50</u>			
1615	MFSCO DIV OF KAK ENTERPRISES					
		99635	82.84	09/20/2018	140303	INVENTORY ITEMS
	MFSCO DIV OF KAK ENTERPRISES Total		<u>82.84</u>			
1626	MIDWEST AIR PRO					
		99721	611.26	09/13/2018	13290	NEDERMAN HOSE REPAIRS
	MIDWEST AIR PRO Total		<u>611.26</u>			
1640	MID AMERICA UNDERGROUND LLC					
		98865	15,570.00	09/13/2018	MAU2169	HYDRANT MOVE OHIO AVE
		98865	5,080.00	09/13/2018	MAU2170	HYDRANT OHIO AVE
		99500	5,000.00	09/13/2018	MAU2171	WING AVE/N 11TH AVE FIRE HY
		99499	8,920.00	09/13/2018	MAU2172	1000 GENEVA RD VALLEY VIEW
	MID AMERICA UNDERGROUND LLC Total		<u>34,570.00</u>			
1643	MILSOFT UTILITY SOLUTIONS INC					
		97457	143.60	09/20/2018	20183759	HOSTED CALLS
	MILSOFT UTILITY SOLUTIONS INC Total		<u>143.60</u>			
1651	MNJ TECHNOLOGIES DIRECT INC					

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		99461	290.00	09/13/2018	0003622116	MONITORS REPLACED
		99629	444.55	09/20/2018	0003623252	ERGOTRON C FORTE
	MNJ TECHNOLOGIES DIRECT INC Total		734.55			
1660	MEAGAN MOREIRA		46.17	09/20/2018	011618	REIMBURSE COSTCO CARD
	MEAGAN MOREIRA Total		46.17			
1686	NAPA AUTO PARTS					
		99678	21.55	09/13/2018	2285-590497	FILTERS
	NAPA AUTO PARTS Total		21.55			
1704	NCPERS IL IMRF		16.00	09/14/2018	NCP2180914135231PV	NCPERS 2
	NCPERS IL IMRF Total		16.00			
1705	NEENAH FOUNDRY COMPANY CORP					
		99473	1,337.45	09/13/2018	286507	INVENTORY ITEMS
		99823	1,057.50	09/13/2018	288172	INVENTORY ITEMS
		99591	2,082.59	09/20/2018	287256	INVENTORY ITEMS
	NEENAH FOUNDRY COMPANY CORP Total		4,477.54			
1722	NATIONAL FIRE PROTECTION ASSOC					
		99532	326.75	09/13/2018	7322476Y	BANNER/BAGS
	NATIONAL FIRE PROTECTION ASSOC Total		326.75			
1745	NICOR					
			32.16	09/13/2018	1000 1 SEP 4 2018	SVC 8-2 THRU 8-30-18
			32.16	09/13/2018	1000 6 SEPT 4 2018	MONTHLY BILLING THRU 8/31/1
			114.03	09/13/2018	1000 7 PR SEP 4 2018	SVC 8-2 THRU 8-30-18
			49.87	09/13/2018	2485 8 SEPT 4 2018	MONTHLY BILLING THRU 8/31/1
	NICOR Total		228.22			
1769	OEI PRODUCTS INC					
		99329	164.78	09/13/2018	6095	INVENTORY ITEMS
		99636	1,997.50	09/20/2018	6110	INVENTORY ITEMS
	OEI PRODUCTS INC Total		2,162.28			
1775	RAY O'HERRON CO					
		97494	662.16	09/20/2018	01-60174PD-0818	POLICE DEPT UNIFORMS

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	RAY O'HERRON CO Total		<u>662.16</u>			
1783	ON TIME EMBROIDERY INC					
		97961	159.00	09/13/2018	52488	FIRE DEPT UNIFORMS
		97961	159.00	09/13/2018	52686	FIRE DEPT UNIFORMS
		97961	205.00	09/13/2018	OE 54161	FIRE DEPT UNIFORMS
		97961	74.00	09/13/2018	OE 54433	FIRE DEPT UNIFORMS
		97961	118.00	09/13/2018	OES 54140	FIRE DEPT UNIFORMS
		97961	94.00	09/13/2018	54461	FIRE DEPT UNIFORMS
		97961	168.00	09/13/2018	E 53936	FIRE DEPT UNIFORMS
		97961	66.00	09/13/2018	E 54304	FIRE DEPT UNIFORMS
		97961	6.50	09/13/2018	E 54798	FIRE DEPT UNIFORMS
		97961	118.00	09/13/2018	ES 54797	FIRE DEPT UNIFORMS
		97961	407.00	09/13/2018	OE 54091	FIRE DEPT UNIFORMS
	ON TIME EMBROIDERY INC Total		<u>1,574.50</u>			
1797	PACE SUBURBAN BUS					
		97639	4,822.76	09/13/2018	519123	RIK APRIL 2018
	PACE SUBURBAN BUS Total		<u>4,822.76</u>			
1861	POLICE PENSION FUND					
			5,722.54	09/14/2018	PLP2180914135231PC	Police Pension Tier 2
			14,756.10	09/14/2018	PLPN180914135231PC	Police Pension
			782.90	09/14/2018	PLPR180914135231PC	Police Pens Service Buyback
	POLICE PENSION FUND Total		<u>21,261.54</u>			
1864	POLYDYNE INC					
		99054	9,200.00	09/20/2018	1271307	CLARIFLOC
	POLYDYNE INC Total		<u>9,200.00</u>			
1890	LEGAL SHIELD					
			7.36	09/14/2018	PPLS180914135231FC	Pre-Paid Legal Services
			8.75	09/14/2018	PPLS180914135231FN	Pre-Paid Legal Services
			124.60	09/14/2018	PPLS180914135231PC	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>140.71</u>			
1898	PRIORITY PRODUCTS INC					
		97977	65.33	09/13/2018	926986	FLEET SUPPLIES
		97977	134.46	09/20/2018	927339	FLEET DEPT PARTS
	PRIORITY PRODUCTS INC Total		<u>199.79</u>			

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1900	PROVIDENT LIFE & ACCIDENT		26.76	09/14/2018	POPT180914135231F	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		26.76			
1925	QUALITY FASTENERS INC					
		99222	432.00	09/13/2018	19495	INVENTORY ITEMS
		99383	223.02	09/13/2018	19496	INVENTORY ITEMS
	QUALITY FASTENERS INC Total		655.02			
1946	RANDALL PRESSURE SYSTEMS INC					
		98147	162.04	09/13/2018	I-21058-0	FLEET DEPT PARTS
		99277	48.82	09/13/2018	I-21072-1	CORRECTED BILLING 20623-1
		98814	72.35	09/20/2018	I-20577-2	INVENTORY ITEMS
		98147	24.44	09/20/2018	I-21058-1	FLEET DEPT PARTS
		98147	50.66	09/20/2018	P-21296-0	PARTS FOR VEH 1728
	RANDALL PRESSURE SYSTEMS INC Total		358.31			
1953	RBS PACKAGING INC					
		99638	676.80	09/20/2018	2033396	INVENTORY ITEMS
	RBS PACKAGING INC Total		676.80			
1998	RURAL ELECTRIC SUPPLY CO OP					
		100071	370.84	09/13/2018	727388-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		370.84			
2032	POMPS TIRE SERVICE INC					
		97861	12.00	09/13/2018	640063932	SCRAP DISPOSAL FEES
		97861	9.00	09/13/2018	640064044	PASSENGER SCRAP DISPOSAL
		99471	2,501.68	09/20/2018	640063654	INVENTORY ITEMS
	POMPS TIRE SERVICE INC Total		2,522.68			
2043	BRETT RUNKLE					
			36.00	09/20/2018	092618	PER DIEM 9-26~9-27-18
	BRETT RUNKLE Total		36.00			
2046	RUSSO POWER EQUIPMENT INC					
		98863	90.80	09/13/2018	5330563	CLIP GRAY AND AIR FILTER
		99716	22.30	09/20/2018	5339227	BELT HEXAGON NUT
	RUSSO POWER EQUIPMENT INC Total		113.10			
2118	SERVICE INDUSTRIAL SUPPLY INC					

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		99384	235.91	09/13/2018	111386	INVENTORY ITEMS
	SERVICE INDUSTRIAL SUPPLY INC Total		235.91			
2137	SHERWIN WILLIAMS					
		97701	49.08	09/13/2018	7952-9	PAINT SUPPLIES
		97701	41.58	09/20/2018	0128-7	PAINT SUPPLIES 7TH AVE FENI
		97701	327.64	09/20/2018	9999-2	PAINT GALLONS
	SHERWIN WILLIAMS Total		418.30			
2150	SIKICH					
		97557	30,031.00	09/13/2018	354764	AUDING SERVICES
		97557	-30,031.00	09/13/2018	354764	AUDING SERVICES
		97557	30,031.00	09/13/2018	354764-A	PO LINE ADJ AUDIT BILLING
	SIKICH Total		30,031.00			
2157	SISLERS ICE & DAIRY LTD					
		97556	160.25	09/13/2018	436840	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		160.25			
2169	CLARK BAIRD SMITH LLP					
			9,718.75	09/20/2018	12761-0818	ST CHARLES LABOR BILLING
	CLARK BAIRD SMITH LLP Total		9,718.75			
2172	JACOB SNOPKO					
			126.61	09/20/2018	091618	PANTS - DULUTH 9-16-18
	JACOB SNOPKO Total		126.61			
2212	CITY OF ST CHARLES					
		97617	1,992.93	09/11/2018	IN6267	COSC LEAD EXPENSES
	CITY OF ST CHARLES Total		1,992.93			
2235	STEINER ELECTRIC COMPANY					
		98961	432.70	09/13/2018	S006119491.001	INVENTORY ITEMS
		97595	497.99	09/20/2018	S006140393.001	ELECTRIC DEPT SUPPLIES
		97595	497.99	09/20/2018	S006140818.001	ELECTRIC SUPPLIES
	STEINER ELECTRIC COMPANY Total		1,428.68			
2240	STEWART SPREADING					
		99085	22,653.48	09/13/2018	12122	BIOSOLIDS WEST PLANT
	STEWART SPREADING Total		22,653.48			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2248	STORINO RAMELLO & DURKIN	96853	1,237.50	09/20/2018	76133-08/31/18	1ST STREET LEGAL
	STORINO RAMELLO & DURKIN Total		<u>1,237.50</u>			
2300	TEMCO MACHINERY INC	98097	193.83	09/20/2018	AG65237	SWITCH INDUCTIVE
	TEMCO MACHINERY INC Total		<u>193.83</u>			
2301	GENERAL CHAUFFERS SALES DRIVER		159.00	09/14/2018	UNT 180914135231CD	Union Dues - Teamsters
			2,301.00	09/14/2018	UNT 180914135231PV	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,460.00</u>			
2311	TESTING SERVICE CORP	97800	4,790.21	09/20/2018	IN110792	TESTING MFT PROGRAM
	TESTING SERVICE CORP Total		<u>4,790.21</u>			
2314	3M VHS0733	99113	210.77	09/13/2018	9401925050	INVENTORY ITEMS
	3M VHS0733 Total		<u>210.77</u>			
2316	APC STORE	97921	17.59	09/13/2018	478-472383	RO 61048 VEH 1797 FLEET DEF
		97921	0.97	09/13/2018	478-472845	RO 61094 VEH 1728
		100027	393.72	09/13/2018	478-473087	INVENTORY ITEMS
		97921	66.55	09/13/2018	478-473206	VEH 1761 RO 61132
		97921	34.85	09/20/2018	478-473483	V#1728 RO#61094
	APC STORE Total		<u>513.68</u>			
2363	TROTTER & ASSOCIATES INC	99318	1,000.00	09/20/2018	14870	WISE PLASTICS WTR MODELIN
	TROTTER & ASSOCIATES INC Total		<u>1,000.00</u>			
2373	TYLER MEDICAL SERVICES		35.00	09/13/2018	399847	BACK UP IN HR CONFIDENTIAL
		97607	380.00	09/20/2018	399764	RANDOM PROGRAM BILLING
		100257	1,400.00	09/20/2018	400234	FLU SHOTS
			522.00	09/20/2018	400246	BACKUP IN HR
	TYLER MEDICAL SERVICES Total		<u>2,337.00</u>			
2376	ULTRA STROBE COMMUNICATIONS					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		97485	95.00	09/13/2018	074529	REMOVE DOCKING STATION
	ULTRA STROBE COMMUNICATIONS Total		95.00			
2401	UNIVERSAL UTILITY SUPPLY INC					
		98839	2,329.40	09/13/2018	3027296	INVENTORY ITEMS
		98839	54,080.00	09/13/2018	3027305	INVENTORY ITEMS
		98862	418.00	09/13/2018	3027448	DEAD END ASSEMBLY
		99879	179.28	09/13/2018	3027449	INVENTORY ITEMS
		99969	210.00	09/13/2018	3027461	CABLE POSITIONER
		99829	1,095.00	09/13/2018	3027462	INVENTORY ITEMS
		99900	903.60	09/13/2018	3027468	DUCT SPACERS
		99650	2,813.83	09/20/2018	3027521	ELBOWS
		99879	1,637.50	09/20/2018	3027526	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		63,666.61			
2403	UNITED PARCEL SERVICE					
			253.74	09/20/2018	0000650961358	SHIPPING CHARGES
	UNITED PARCEL SERVICE Total		253.74			
2404	HD SUPPLY FACILITIES MAINT LTD					
		98905	322.68	09/13/2018	661551	TNT+COD LR 3 TO 150MG/L
	HD SUPPLY FACILITIES MAINT LTD Total		322.68			
2410	VALLEY LOCK CO					
		99483	5.98	09/13/2018	63406B	SVC ADD ON FOR KEYS
	VALLEY LOCK CO Total		5.98			
2428	VERMEER MIDWEST					
			969.40	09/13/2018	PC7079	ITEMS RETURNED
		99583	39.92	09/13/2018	PC7177	FUEL CAP
			-969.40	09/13/2018	PC7541	CREDIT INVOICE #PC7079
		99641	28.12	09/20/2018	PC7251	ELEMENT ASSEMBLY
		99506	2,162.85	09/20/2018	PC7287	FIBER ROPE
	VERMEER MIDWEST Total		2,230.89			
2429	VERIZON WIRELESS					
			8,390.51	09/20/2018	9813957978	MONTHLY SVC - 8-4 THRU 9-3-1
	VERIZON WIRELESS Total		8,390.51			
2463	WALMART COMMUNITY					
		100316	41.96	09/20/2018	07158	FOOT LOCKERS

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	WALMART COMMUNITY Total		41.96			
2470	WAREHOUSE DIRECT					
		97939	67.00	09/13/2018	4006301-0	OFFICE SUPPLIES - ELEC/ENG
		97486	11.92	09/13/2018	4008853-0	OFFICE SUPPLIES - PD
		98033	56.56	09/13/2018	4010437-0	OFFICE SUPPLIES BC&E
		99431	36.71	09/13/2018	4010502-0	LAMINATE POUCH
		97943	116.10	09/13/2018	4011318-0	OFFICE SUPPLIES - FD
		98044	19.08	09/13/2018	4013067-0	OFFICE SUPPLIES CITY HALL
		97472	36.13	09/20/2018	4014397-0	OFFICE SUPPLIES PW DEPT
		97481	23.10	09/20/2018	4015251-0	OFFICE SUPPLIES CITY ADMIN
		97610	11.97	09/20/2018	4015331-0	OFFICE SUPPLIES HR DEPT
		97486	123.82	09/20/2018	4016489-0	POLICE DEPT OFFICE SUPPLIE
		97521	100.65	09/13/2018	4013819-0	OFFICE SUPPLIES C FORTE
	WAREHOUSE DIRECT Total		603.04			
2478	WATER PRODUCTS AURORA					
		98948	178.64	09/20/2018	0282286	BEND/GASKET/LUG
		99632	175.00	09/20/2018	0282941	DUC-LUGS
	WATER PRODUCTS AURORA Total		353.64			
2479	WATER ENVIRONMENTAL FEDERATION					
			170.00	09/20/2018	9000535902	T WILSON - MBRSHP
	WATER ENVIRONMENTAL FEDERATION Total		170.00			
2485	WBK ENGINEERING LLC					
		95797	567.00	09/20/2018	19389	GENEVA RD PROJECT
		97585	436.50	09/20/2018	19390	WOODS FOX GLENN MONITOR
		92345	756.00	09/20/2018	19391	PRAIRIE CENTRE FINAL
		98796	1,198.50	09/20/2018	19392	PLAZA 1ST STR EVALUATION
		98795	1,836.50	09/20/2018	19393	RIVERWALK STAIRS SOUTH
		99828	1,684.00	09/20/2018	19402	SANITARY SWR PROJECT
		99849	638.00	09/20/2018	19412	FIRE STATION ONE BILLING
	WBK ENGINEERING LLC Total		7,116.50			
2490	WELCH BROS INC					
			-400.00	09/13/2018	3019438	CREDITS INV 3018764
		99577	945.00	09/13/2018	3022046	INVENTORY ITEMS
		98744	400.00	09/20/2018	3019175	36" WOOD STAKES 6/4

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	WELCH BROS INC Total		<u>945.00</u>			
2495	WEST SIDE TRACTOR SALES CO					
		99653	51.10	09/20/2018	N70660	FLEET DEPT RO 61069 VEH 183
	WEST SIDE TRACTOR SALES CO Total		<u>51.10</u>			
2506	EESCO					
		98903	5.25	09/13/2018	212024	INVENTORY ITEMS
		98040	3,468.00	09/20/2018	151076	INVENTORY ITEMS
		98470	1,666.00	09/20/2018	228055	INVENTORY ITEMS
		98039	23,427.00	09/20/2018	229451	INVENTORY ITEMS
		98254	1,090.00	09/20/2018	232714	SUPPORT CLAMP
	EESCO Total		<u>29,656.25</u>			
2523	WILTSE GREENHOUSE LANDSCAPING					
		97566	615.00	09/20/2018	090118	AUGUST MOWING AND WEEDING
	WILTSE GREENHOUSE LANDSCAPING Total		<u>615.00</u>			
2527	WILLIAM FRICK & CO					
		98301	320.48	09/20/2018	535683	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>320.48</u>			
2545	GRAINGER INC					
		99493	240.97	09/13/2018	9887104322	JACK BOLT
		99520	13.93	09/13/2018	9887168285	RODENT STATION W/BLOCKS
		99546	610.98	09/13/2018	9888204360	TRUCK RAMPS STEEL
		99553	61.49	09/13/2018	9888499077	WATER DISCH HOSE
		99607	295.06	09/20/2018	9889829827	INVENTORY ITEMS
		99608	299.00	09/20/2018	9890112254	ROTARY HAMMER
		99690	65.32	09/20/2018	9891992472	BINDER RED/YELLOW
		99715	96.11	09/20/2018	9892637837	WORK SHOES
		99470	1,392.96	09/20/2018	9893676990	PORTABLE GENERATOR
	GRAINGER INC Total		<u>3,075.82</u>			
2630	ZIEBELL WATER SERVICE PRODUCTS					
		99642	858.50	09/20/2018	242957-000	INVENTORY ITEMS
	ZIEBELL WATER SERVICE PRODUCTS Total		<u>858.50</u>			
2637	ILLINOIS DEPT OF REVENUE					
			168,545.23	09/13/2018	091318	ELEC EXCISE TAX - AUG 2018
			783.53	09/14/2018	ILST180914135231CA	Illinois State Tax

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			2,294.51	09/14/2018	ILST180914135231CD	Illinois State Tax
			9,622.75	09/14/2018	ILST180914135231FD	Illinois State Tax
			1,849.47	09/14/2018	ILST180914135231FN	Illinois State Tax
			837.04	09/14/2018	ILST180914135231HR	Illinois State Tax
			1,695.51	09/14/2018	ILST180914135231IS	Illinois State Tax
			11,100.66	09/14/2018	ILST180914135231PD	Illinois State Tax
			13,856.69	09/14/2018	ILST180914135231PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		210,585.39			
2638	INTERNAL REVENUE SERVICE					
			617.20	09/14/2018	FICA180914135231CA	FICA Employee
			3,279.91	09/14/2018	FICA180914135231CD	FICA Employee
			441.12	09/14/2018	FICA180914135231FD	FICA Employee
			2,602.38	09/14/2018	FICA180914135231FN	FICA Employee
			1,217.36	09/14/2018	FICA180914135231HR	FICA Employee
			608.67	09/14/2018	MEDR180914135231FI	Medicare Employer
			280.48	09/14/2018	MEDR180914135231H	Medicare Employer
			579.70	09/14/2018	MEDR180914135231IS	Medicare Employer
			3,787.95	09/14/2018	MEDR180914135231P	Medicare Employer
			4,483.15	09/14/2018	MEDR180914135231P	Medicare Employer
			579.52	09/14/2018	MEDE180914135231IS	Medicare Employee
			3,783.89	09/14/2018	MEDE180914135231PI	Medicare Employee
			4,483.15	09/14/2018	MEDE180914135231PI	Medicare Employee
			285.19	09/14/2018	MEDR180914135231C	Medicare Employer
			775.29	09/14/2018	MEDR180914135231C	Medicare Employer
			3,257.87	09/14/2018	MEDR180914135231FI	Medicare Employer
			32,707.21	09/14/2018	FIT 180914135231PW	Federal Withholding Tax
			270.02	09/14/2018	MEDE180914135231C	Medicare Employee
			786.46	09/14/2018	MEDE180914135231C	Medicare Employee
			3,261.93	09/14/2018	MEDE180914135231FI	Medicare Employee
			608.64	09/14/2018	MEDE180914135231FI	Medicare Employee
			284.69	09/14/2018	MEDE180914135231H	Medicare Employee
			5,336.38	09/14/2018	FIT 180914135231CD	Federal Withholding Tax
			27,741.67	09/14/2018	FIT 180914135231FD	Federal Withholding Tax
			4,845.70	09/14/2018	FIT 180914135231FN	Federal Withholding Tax
			2,144.64	09/14/2018	FIT 180914135231HR	Federal Withholding Tax
			3,706.59	09/14/2018	FIT 180914135231IS	Federal Withholding Tax
			28,847.60	09/14/2018	FIT 180914135231PD	Federal Withholding Tax
			2,602.42	09/14/2018	FICE180914135231FN	FICA Employer

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			1,199.30	09/14/2018	FICE180914135231HR	FICA Employer
			2,478.80	09/14/2018	FICE180914135231IS	FICA Employer
			2,364.50	09/14/2018	FICE180914135231PD	FICA Employer
			19,169.25	09/14/2018	FICE180914135231PV	FICA Employer
			1,973.34	09/14/2018	FIT 180914135231CA	Federal Withholding Tax
			2,478.00	09/14/2018	FICA180914135231IS	FICA Employee
			2,347.14	09/14/2018	FICA180914135231PD	FICA Employee
			19,169.25	09/14/2018	FICA180914135231PV	FICA Employee
			682.05	09/14/2018	FICE180914135231CA	FICA Employer
			3,232.28	09/14/2018	FICE180914135231CD	FICA Employer
			423.76	09/14/2018	FICE180914135231FD	FICA Employer
	INTERNAL REVENUE SERVICE Total		199,724.45			
2639	STATE DISBURSEMENT UNIT					
			465.36	09/14/2018	0000000641809141352	IL Child Support Amount 2
			471.13	09/14/2018	0000001911809141352	IL Child Support Amount 1
			545.00	09/14/2018	0000002061809141352	IL Child Support Amount 1
			391.78	09/14/2018	0000002921809141352	IL Child Support Amount 1
			369.23	09/14/2018	0000004861809141352	IL Child Support Amount 1
			700.15	09/14/2018	0000012251809141352	IL Child Support Amount 1
			180.00	09/14/2018	0000012671809141352	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		3,122.65			
2643	DELTA DENTAL					
			3,518.00	09/11/2018	091018	DELTA DENTAL CLAIMS
			4,254.30	09/18/2018	091718	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		7,772.30			
2644	IMRF					
			296,254.45	09/10/2018	091018	IMRF AUG 2018
	IMRF Total		296,254.45			
2648	HEALTH CARE SERVICE CORP					
			66,307.07	09/19/2018	091418	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		66,307.07			
2652	JPMORGAN CHASE BANK NA					
			165.00	09/13/2018	082418	CREDIT CARD AUGUST ACTIVIT
			366.63	09/13/2018	082418CA	CREDIT CARD AUGUST ACTIVIT
			750.00	09/13/2018	082418CM	CREDIT CARD AUGUST ACTIVIT

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			634.16	09/13/2018	082418DB	CREDIT CARD AUGUST ACTIVI
			788.15	09/13/2018	082418JM	CREDIT CARD AUGUST ACTIVI
			237.20	09/13/2018	082418TB	CREDIT CARD AUGUST ACTIVI
			800.06	09/13/2018	082418TC	CREDIT CARD AUGUST ACTIVI
			401.09	09/13/2018	082418JS	CREDIT CARD AUGUST ACTIVI
			8,033.24	09/13/2018	082418KD	CREDIT CARD AUGUST ACTIVI
			887.29	09/13/2018	082418LG	CREDIT CARD AUGUST ACTIVI
			150.00	09/13/2018	082418MS	CREDIT CARD AUGUST ACTIVI
			95.00	09/13/2018	082418RT	CREDIT CARD AUGUST ACTIVI
			909.38	09/13/2018	082418SS	CREDIT CARD AUGUST ACTIVI
	JPMORGAN CHASE BANK NA Total		14,217.20			
2656	DISH DBS CORP					
		97931	97.02	09/13/2018	090518	SVC 9-20 THRU 10-19-18
	DISH DBS CORP Total		97.02			
2669	KANE COUNTY CHRONICLE					
			78.00	09/20/2018	10317833-2019	52 WEEK SUBSCRIPTION
	KANE COUNTY CHRONICLE Total		78.00			
2672	TRI-CITY AMBULANCE					
			52,167.26	09/21/2018	IN141	AMBULANCE BILLING 2ND QTR
	TRI-CITY AMBULANCE Total		52,167.26			
2674	VIKING CHEMICAL CO					
		99944	2,392.50	09/20/2018	67476	SODA ASH
	VIKING CHEMICAL CO Total		2,392.50			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	09/14/2018	ACCG180914135231FI	AFLAC Accident Plan
			84.84	09/14/2018	ACCG180914135231PI	AFLAC Accident Plan
			85.54	09/14/2018	ACCG180914135231P'	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		230.27			
2691	UNITED STATES TREASURY					
			600.00	09/20/2018	091218	VEBA IMPLEMENTATION
	UNITED STATES TREASURY Total		600.00			
2717	GL NOBLE DENTON INC					
		97293	1,801.25	09/13/2018	870010035728	SYN MODEL UPDATES

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	GL NOBLE DENTON INC Total		<u>1,801.25</u>			
2730	SLATE ROCK SAFETY LLC					
		98331	147.61	09/13/2018	22075	STEEL TOE BOOTS
		98332	147.61	09/13/2018	22084	STEEL TOE BOOT
		99469	147.61	09/20/2018	22182	WORKHOG PATRIOT STEEL TO
	SLATE ROCK SAFETY LLC Total		<u>442.83</u>			
2756	RXBENEFITS INC.					
			30,880.81	09/11/2018	INV14724	PRESCRIPTION CLAIMS/FEEES
			116.23	09/11/2018	INV15667	PRESCRIPTION CLAIMS
	RXBENEFITS INC. Total		<u>30,997.04</u>			
2807	CHRIS ADESSO					
			493.36	09/13/2018	091018	PER DIEM AIB 9/27-9/29
	CHRIS ADESSO Total		<u>493.36</u>			
2894	HAVLICEK ACE HARDWARE LLC					
		99643	498.24	09/20/2018	66401/1	FUEL
	HAVLICEK ACE HARDWARE LLC Total		<u>498.24</u>			
2974	HOSCHEIT MCGUIRK MCCracken &					
			1,000.00	09/20/2018	A25059-1-0818	LEGAL BILLING AUGUST RETAI
			168.00	09/20/2018	A25059-10-0818	LEGAL BILLING AUGUST IS DEF
			2,268.00	09/20/2018	A25059-2-0818	LEGAL BILLING AUGUST GENE
			2,289.00	09/20/2018	A25059-3-0818	LEGAL BILLING AUGUST PW
			105.00	09/20/2018	A25059-5-0818	LEGAL BILLING AUGUST FIRE
			483.00	09/20/2018	A25059-6-0818	LEGAL BILLING AUGUST FINAN
			1,029.00	09/20/2018	A25059-7-0818	LEGAL BILLING AUGUST POLIC
			6,626.50	09/20/2018	A25059-8-0818	LEGAL BILLING AUGUST COM I
	HOSCHEIT MCGUIRK MCCracken & Total		<u>13,968.50</u>			
3015	MORAN CONSULTING INC					
		99252	1,386.00	09/20/2018	3363	SERVICE ESSENTIALS BOOKLE
	MORAN CONSULTING INC Total		<u>1,386.00</u>			
3099	MIDWEST SALT LLC					
		79	2,454.12	09/20/2018	P440602	SALT DELIVERY COARSE
	MIDWEST SALT LLC Total		<u>2,454.12</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					

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		99447	1,075.36	09/13/2018	3011695993	FLEET DEPT RO 61055 VEH 172
		98058	103.80	09/13/2018	3011793628	HOSE STRG
		98058	480.00	09/20/2018	3011892233	RO 61097 VEH 1793
		98058	30.84	09/20/2018	3011851539	RO 61048 VEH 1797 FLEET DEF
		100077	138.00	09/20/2018	3011860674	VEH 1711 REPAIR
		100077	138.00	09/20/2018	3011860738	VEH 1710 REPAIR
		99501	4,963.18	09/20/2018	3011868145	FLEET DEPT PARTS AND FREIK
		99651	284.56	09/20/2018	3011876594	INVENTORY ITEMS
		98058	7.70	09/20/2018	3011876746	VEH 1728 RO 61094
		99615	216.82	09/20/2018	3011848239	RO 61065 VEH 1728 PARTS
		99679	200.00	09/20/2018	3011848247	TUBE O COMP
		98058	275.60	09/20/2018	3011848295	RO 61091 VEH 5099 PARTS
		98058	384.16	09/20/2018	3011849188	RO 61048 VEH 1797 FLEET DEF
	RUSH PARTS CENTERS OF ILLINOIS Total		8,298.02			
3107	DR SUDS LLC					
		97476	75.00	09/20/2018	10140	SVCS JULY 2018
	DR SUDS LLC Total		75.00			
3127	SHI INTERNATIONAL CORP					
		99257	34.00	09/13/2018	B08728071	ADAPTER/CABLE
		99271	34.00	09/13/2018	B08729157	APPLE 5W POWER ADAPTER/C
		99391	373.00	09/13/2018	B08738357	ACROBAT LICENSE
		99432	62.00	09/13/2018	B08751078	INK CARTRIDGE
		98986	30.00	09/20/2018	B08766578	EPSON PRINT CARTRIDGE
		98986	-30.00	09/20/2018	B08766578	EPSON PRINT CARTRIDGE
		98986	30.00	09/20/2018	B08766578A	CARTRIDGE T157820
	SHI INTERNATIONAL CORP Total		533.00			
3131	VCNA PRAIRIE INC					
		76	513.00	09/13/2018	888725178	READY MIX
		76	648.00	09/13/2018	888731458	READY MIX
		76	540.00	09/13/2018	888735819	READY MIX
		76	810.00	09/20/2018	888737964	READY MIX
		76	540.00	09/20/2018	888737965	READY MIX
		76	270.00	09/20/2018	888740422	READY MIX
	VCNA PRAIRIE INC Total		3,321.00			
3148	CORNERSTONE PARTNERS					
		97682	3,114.26	09/13/2018	CP15222	ADDITIONAL MOWING AUGUST

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		97682	19,756.00	09/20/2018	CP14461	MONTHLY MOWING AUGUST
		97683	4,440.14	09/20/2018	CP14468	MONTHLY BED MAINTENANCE
		97682	356.57	09/20/2018	CP14475	MONTHLY MOWING AUGUST
	CORNERSTONE PARTNERS Total		27,666.97			
3153	CALL ONE					
			4,623.81	09/20/2018	1214530-1139933-0918	MONTHLY CHRGS 9-15 THRU 1
	CALL ONE Total		4,623.81			
3182	OZINGA READY MIX CONCRETE INC					
		98745	800.00	09/13/2018	1134748	BRICK PAVERS
	OZINGA READY MIX CONCRETE INC Total		800.00			
3202	ENGINEERING RESOURCE ASSOCIATE					
		98418	3,436.50	09/13/2018	180617.01	GUARDRAIL INSPECTION
	ENGINEERING RESOURCE ASSOCIATE Total		3,436.50			
3236	HR GREEN INC					
		99598	7,457.00	09/13/2018	120772	POLICE STATION THRU 7/31/18
		87838	500.00	09/20/2018	120952	7TH AVE PROJECT
	HR GREEN INC Total		7,957.00			
3258	BEST DOCTORS INC					
		97611	355.20	09/13/2018	080118	SERVICES MONTH OF AUGUST
	BEST DOCTORS INC Total		355.20			
3259	ASSURANCE AGENCY LTD					
			12,458.00	09/20/2018	122241	BLDRS RISK POLICY-NEW PD S
	ASSURANCE AGENCY LTD Total		12,458.00			
3268	LAW OFFICES OF GARY M VANEK PC					
			250.00	09/20/2018	090418	LEGAL BILLING CITY ADMIN
	LAW OFFICES OF GARY M VANEK PC Total		250.00			
3280	PLANET DEPOS LLC					
		97525	1,122.20	09/13/2018	232788	MINUTES 8/7/18
	PLANET DEPOS LLC Total		1,122.20			
3284	A J REINEKING					
			104.58	09/13/2018	090418	REIMBURSEMENT APWA TRIP

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	A J REINEKING Total		<u>104.58</u>			
3288	FGM ARCHITECTS INC	91318	95,219.18	09/13/2018	16-2234.01-10-REV	STC NEW PD STATION
	FGM ARCHITECTS INC Total		<u>95,219.18</u>			
3289	VISION SERVICE PLAN OF IL NFP		7.57	09/14/2018	VSP 180914135231CA	Vision Plan Pre-tax
			67.08	09/14/2018	VSP 180914135231CD	Vision Plan Pre-tax
			210.76	09/14/2018	VSP 180914135231FD	Vision Plan Pre-tax
			24.66	09/14/2018	VSP 180914135231FN	Vision Plan Pre-tax
			12.43	09/14/2018	VSP 180914135231HR	Vision Plan Pre-tax
			52.63	09/14/2018	VSP 180914135231IS	Vision Plan Pre-tax
			225.50	09/14/2018	VSP 180914135231PD	Vision Plan Pre-tax
			356.87	09/14/2018	VSP 180914135231PW	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		<u>957.50</u>			
3298	JENNIFER KUHN		574.89	09/13/2018	223	LEAD COOR SVC/MILES = JULY
			223.51	09/13/2018	224	LEAD BC/EC BRKFST
	JENNIFER KUHN Total		<u>798.40</u>			
3315	IRON MOUNTAIN INC	98396	612.93	09/20/2018	201687138	IS STORAGE MONTHLY
	IRON MOUNTAIN INC Total		<u>612.93</u>			
3327	HUB INTERNATIONAL MIDWEST LTD	97618	3,667.00	09/20/2018	1190263	SVCS SEPT CONSULT
	HUB INTERNATIONAL MIDWEST LTD Total		<u>3,667.00</u>			
3356	BRADLEY J LUNDSTEEN	99589	295.00	09/13/2018	82818B	SERVICE CALL PS DEPT
	BRADLEY J LUNDSTEEN Total		<u>295.00</u>			
3382	DIAMOND SPRAY PAINTING INC	98788	335.00	09/13/2018	185268	LADDER SIGN POWDER COATE
		99640	375.00	09/20/2018	185276	POWDER COATED SATIN WHIT
	DIAMOND SPRAY PAINTING INC Total		<u>710.00</u>			
3392	DULUTH HOLDINGS INC	99658	148.50	09/20/2018	CINV002272414	CARPENTER PANTS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	DULUTH HOLDINGS INC Total		<u>148.50</u>			
3419	Jose Jacobo		45.00	09/20/2018	092618	PER DIEM 9-26-18
	Jose Jacobo Total		<u>45.00</u>			
3433	INTERSTATE POWER SYSTEMS INC					
		99396	85.90	09/13/2018	C042028248:01	SENSOR/KIT
	INTERSTATE POWER SYSTEMS INC Total		<u>85.90</u>			
3436	MICHAEL RICE					
		99696	7.77	09/20/2018	D 29273	FLEET DEPT RO 61083 VEH 52C
	MICHAEL RICE Total		<u>7.77</u>			
3465	TIMOTHY WILSON					
			12.50	09/20/2018	072517A	REIMB TRAVEL EXP 7-25~7-26-
	TIMOTHY WILSON Total		<u>12.50</u>			
3474	TRAVELERS INDEMNITY					
			3,282.72	09/13/2018	2045395	MESSNER FIRE/M CRISTINO
	TRAVELERS INDEMNITY Total		<u>3,282.72</u>			
3561	ADVANCED ELEVATOR COMPANY					
		99821	1,593.00	09/13/2018	43827	SMOKE AND HEAT SENSORS
		97564	500.00	09/20/2018	43908	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total		<u>2,093.00</u>			
3597	GEOSTAR MECHANICAL INC					
		99822	622.82	09/13/2018	15718	LABOR CENTURY STATION
	GEOSTAR MECHANICAL INC Total		<u>622.82</u>			
3668	RONALD COOK					
		98311	400.00	09/20/2018	18-0830	TRAINING TRANSFORMER SAF
	RONALD COOK Total		<u>400.00</u>			
3684	RESPECT TECHNOLOGY INC					
		97923	3,160.00	09/20/2018	12057	MONTHLY BILLING SEPTEMBER
	RESPECT TECHNOLOGY INC Total		<u>3,160.00</u>			
3715	GAS DEPOT INC					
		99740	17,796.82	09/20/2018	60569	FUEL DELIVERY

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GAS DEPOT INC Total		<u>17,796.82</u>			
3786	EMPLOYEE BENEFITS CORPORATION					
		97613	345.60	09/20/2018	2306450	ADMIN FEES
	EMPLOYEE BENEFITS CORPORATION Total		<u>345.60</u>			
3787	VIKING BROS INC					
		75	1,942.42	09/13/2018	INV_2018-514	CA7 STONE DELIVERY
		98881	338.28	09/20/2018	INV_2018-483A	TORPEDO SAND
		75	1,548.19	09/20/2018	INV_2018-555	LIMESTONE
	VIKING BROS INC Total		<u>3,828.89</u>			
3799	LRS HOLDINGS LLC					
		98270	83.67	09/20/2018	0000062033	WOOD CHIPS
		98270	96.09	09/20/2018	0000062660	RECYCLED WOOD
		97551	65.00	09/20/2018	PS22482	RENTAL
		97479	130.00	09/20/2018	PS224881	RENTAL 8/3/18-8/30/18
		97558	10,702.02	09/20/2018	PS227994	SWEEPING
	LRS HOLDINGS LLC Total		<u>11,076.78</u>			
3837	GERALD L HEINZ & ASSOCIATES					
		93348	-13,463.50	09/13/2018	18482	RENAUX MANOR PROJECT
		93348	13,463.50	09/13/2018	18482-ADJ	PO CORRECTION ONLY
		99547	19.07	09/20/2018	18646	OVERNIGHT MAIL
	GERALD L HEINZ & ASSOCIATES Total		<u>19.07</u>			
3882	CORE & MAIN LP					
		98043	2,589.42	09/13/2018	I943780	INVENTORY ITEMS
		98665	60.35	09/13/2018	J164456	SADDLE EPOXY STRAPS
		98899	1,560.20	09/13/2018	J302669	INVENTORY ITEMS
		98825	325.00	09/13/2018	J382945	INVENTORY ITEMS
		99448	536.00	09/13/2018	J401030	INVENTORY ITEMS
		99448	1,199.20	09/20/2018	J401043	INVENTORY ITEMS
		99430	1,517.32	09/20/2018	J401056	INVENTORY ITEMS
	CORE & MAIN LP Total		<u>7,787.49</u>			
3886	VIA CARLITA LLC					
		99397	555.88	09/13/2018	109331	V#1998 RO#61033
		98057	85.88	09/13/2018	8161	RO 61076 VEH 1977 FLEET DEF
		98057	203.72	09/13/2018	8259	RO61093 VEH 1757

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		98057	155.60	09/13/2018	8295	RO 61103 VEH 1776
		98057	117.09	09/13/2018	8329	RO 61110 VEH 1942
		100175	337.89	09/20/2018	110233	VEH 1984 RO 61147
		98057	68.70	09/20/2018	8468	V#1841 RO#61151
		98057	80.20	09/20/2018	8501	V#1761 RO#61132
		100051	84.48	09/13/2018	8497	INVENTORY ITEMS
		99868	2,033.94	09/20/2018	109810	RO 61106 VEH 1833
		99974	3,684.20	09/20/2018	109881	VHE 1824 RO 61128
		99884	181.58	09/20/2018	109942	VEH 1757 RO 61111
		100181	49.18	09/20/2018	110039C	V#1942 RO#61152
		98057	155.60	09/13/2018	8336	RO 61110 VEH 1942
		99910	466.80	09/13/2018	8341	INVENTORY ITEMS
		98057	37.12	09/13/2018	8349	RO 6110 VEH 1942
		98057	280.90	09/13/2018	8374	RO 61137 VEH 1796
		100051	84.48	09/13/2018	8456	INVENTORY ITEMS
		98057	62.98	09/13/2018	8486	VEH 1761 RO 61132
	VIA CARLITA LLC Total		8,726.22			
3968	TRANSAMERICA CORPORATION		4,496.39	09/14/2018	RHFP180914135231PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		4,496.39			
3973	HSA BANK		642.29	09/14/2018	HSAF180914135231FI	Health Savings Plan - Family
			151.92	09/14/2018	HSAF180914135231HF	Health Savings Plan - Family
			230.77	09/14/2018	HSAF180914135231IS	Health Savings Plan - Family
			685.00	09/14/2018	HSAF180914135231PI	Health Savings Plan - Family
			285.00	09/14/2018	HSAF180914135231PV	Health Savings Plan - Family
			38.46	09/14/2018	HSAS180914135231C/	Health Savings - Self Only
			132.69	09/14/2018	HSAS180914135231CI	Health Savings - Self Only
			250.00	09/14/2018	HSAS180914135231FI	Health Savings - Self Only
			143.75	09/14/2018	HSAS180914135231FI	Health Savings - Self Only
			132.69	09/14/2018	HSAS180914135231HI	Health Savings - Self Only
			588.40	09/14/2018	HSAS180914135231PI	Health Savings - Self Only
		98198	52.00	09/14/2018	W111751	MONTHLY HSA SERVICE FEE
	HSA BANK Total		3,332.97			
3980	ENGINEERED SOLUTIONS MIDWEST					
		97036	8,396.70	09/20/2018	2262	LABOR AND MATERIALS WO 11

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ENGINEERED SOLUTIONS MIDWEST Total		<u>8,396.70</u>			
4020	TREES R US INC	97760	1,690.00	09/20/2018	22231	2018 PARKWAY TREE MAINTEN
	TREES R US INC Total		<u>1,690.00</u>			
4028	CITY LIMITS SYSTEMS INC	98060	1,128.73	09/13/2018	9298	VEHICLE SOAP
	CITY LIMITS SYSTEMS INC Total		<u>1,128.73</u>			
4033	J & F CONCRETE LIFTING CORP	98069	10,116.00	09/20/2018	1390	CONCRETE LIFTING PROJECT
	J & F CONCRETE LIFTING CORP Total		<u>10,116.00</u>			
4043	BEVERLY A MILLER	98177	1,200.00	09/20/2018	113 N 2ND AVE	FACADE IMPROVE - TRANQUIL
	BEVERLY A MILLER Total		<u>1,200.00</u>			
4044	KLEIN THORPE & JENKINS LTD	98207	5,652.40	09/13/2018	197612	RE: SMALL CELL IMPLEMENTA
	KLEIN THORPE & JENKINS LTD Total		<u>5,652.40</u>			
4050	DEANGELO BROTHERS LLC	98325	1,595.00	09/20/2018	3002423	HERBICIDE APPLICATION
	DEANGELO BROTHERS LLC Total		<u>1,595.00</u>			
4068	ARCADIAN INC	98754	6.57	09/20/2018	43716	BOOT FOR ANTENNA
	ARCADIAN INC Total		<u>6.57</u>			
4074	AMAZON	100174	28.46	09/13/2018	111-2421319-9362620	PERFORMANCE TOOL
		100404	25.32	09/20/2018	111-4201439-2520269	TAPE HANDBAND DISPENSER
		100481	154.99	09/21/2018	111-7705388-6158629	STEEL TOE BOOTS
		100454	117.37	09/20/2018	112-3406732-2768212	OFFICE SUPPLIES/BOOKS HR
		100416	51.39	09/20/2018	111-08045558-737866	CONNECTOR LEC REPAIR
		100414	10.69	09/20/2018	111-2913423-0335417	BOONE LEADERS
		100414	14.42	09/20/2018	111-9224168-0091463	BILLFISHER DSS
		100404	102.90	09/20/2018	111-9850477-1389831	POP-UP TAPE REFILLS
		100345	14.98	09/18/2018	111-0666524-6209047	NICKEL PLATED VALVE CAPS
		100343	375.00	09/18/2018	111-4600571-5858610	QUIET IMPACT TOOL

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		100355	49.96	09/19/2018	113-9381192-9877001	WHEEL MASTERS
	AMAZON Total		945.48			
4078	VALVOLINE LLC	99006	275.28	09/20/2018	132211326	VPS FUEL RAIL AND TBC
	VALVOLINE LLC Total		275.28			
4083	ESCH CONSTRUCTION SUPPLY INC	99482	249.00	09/13/2018	590917	DIAMOND BLADE
	ESCH CONSTRUCTION SUPPLY INC Total		249.00			
4084	NOVAK & PARKER HOME APPLIANCE	99596	1,824.00	09/13/2018	125372	DISHWASHER FIRE DEPT
	NOVAK & PARKER HOME APPLIANCE Total		1,824.00			
4093	GATE AMERICA INC		250.00	09/20/2018	10-16-17-18	PIO TRNG = MAHAN/PIERCE
	GATE AMERICA INC Total		250.00			
9990002	NIABPA		120.00	09/13/2018	090718	REGISTRATION S HERRA ABPA
	NIABPA Total		120.00			
9990008	TIMOTHY J SULLIVAN AND COMPANY		625.00	09/13/2018	18306-SUM	APPRASAL HOME 903 E MAIN S
	TIMOTHY J SULLIVAN AND COMPANY Total		625.00			
9990008	BERNIE'S BOOKS		66.00	09/13/2018	090718	GIVING FRIDAY CHARITY
	BERNIE'S BOOKS Total		66.00			
9990008	MATTHEW RYAN BUILDERS INC		1,095.00	09/20/2018	18-27822	ELEC SVC UPGRADE CXCLD
	MATTHEW RYAN BUILDERS INC Total		1,095.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
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<u>Grand Total:</u>	<u>5,986,852.57</u>
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The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date

_____	_____
Vice Chairman, Government Operations Committee	Date

_____	_____
Finance Director	Date

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code.

Presenter:

Police Chief Keegan

Meeting: City Council

Date: October 15, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Pursuant to previous discussions at the Liquor Control Commission, Government Operations Committee, and City Council, a previous ordinance revision pertaining to “alcohol delivery” was sent back to staff for further revisions. The attached ordinance revision reflects the direction of the City Council and meets both the needs of the proprietors and the interests of the City.

Attachments *(please list):*

Section of Ordinance with suggested revisions.

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.250 “Regulations Applicable Generally” of the St. Charles Municipal Code.

City of St. Charles, Illinois
Ordinance No. 2018-M- _____

**An Ordinance amending Title 5 "Business Licenses and Regulations",
Chapter 5.08 "Alcoholic Beverages", Section 5.08.250 "Regulations
Applicable Generally" of the St. Charles Municipal Code**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

SECTION ONE: That Title 5 "Business Licenses and Regulations", Chapter 5.08 "Alcoholic Beverages", Section 5.08.250 "Regulations Applicable Generally" of the St. Charles Municipal Code, be and is hereby amended as follows:

17. Licenses – Curb/Drive-Through Service

No license issued under this chapter authorizes the sale, gift or delivery of alcoholic liquor utilizing curb service or a drive-through window without City Council approval.

24. Delivery of Alcohol

Alcoholic liquor delivered to any address located within the corporate limits of the City of St. Charles must adhere to all state statutes and city ordinances that apply to a liquor license within the City of St. Charles.

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2018.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIC12

Title:

Motion to approve a Resolution Granting a Certificate of Appropriateness (207 Walnut Avenue)

Presenter:

Rita Tungare

Meeting: City Council

Date: October 15, 2018

Proposed Cost:

Budgeted Amount: N/A

Not Budgeted:

☐**Executive Summary** (*if not budgeted please explain*):

Historic Preservation Commission recommended denial of a Certificate of Appropriateness (COA) requested by Greg Derrico for construction of a new building at 207 Walnut Ave.

On October 8, 2018, Planning & Development Committee reviewed the Historic Preservation Commission's recommendation and voted 4 to 3 to recommend approval of the COA, subject to Mr. Derrico providing a streetscape view of the building.

Mr. Derrico has provided the attached streetscape drawing.

Per the Committee recommendation, staff has prepared a resolution granting the COA, with revised findings to support the approval.

The Council has the following options to consider:

1. Motion to approve the Resolution Granting the Certificate of Appropriateness.
2. Motion to direct staff to prepare a Resolution Denying the Certificate of Appropriateness, to be considered at the next City Council meeting.
3. Motion to direct the COA application back to either Historic Preservation Commission or Planning & Development Committee for further review.

Attachments (*please list*):

- Streetscape plan submitted by Mr. Derrico on Oct. 12, 2018
- Meeting materials from Planning & Development Committee on Oct. 8, 2018
- Resolution Approving the COA

Recommendation/Suggested Action (*briefly explain*):

Motion to approve a Resolution Granting a Certificate of Appropriateness (207 Walnut Avenue)



APPROX STREETSCAPE - SOUTH SIDE OF WALNUT AVE BETWEEN 2ND AVE & 3RD AVE - ST. CHARLES, IL.
FOR: GREG TENDRICO BY: MARSHALL ARCHITECTS, INC. APPROX 1" = 20.0' 10.11.18

City of St. Charles, Illinois

Historic Preservation Commission Resolution No. 7-2018

**A Resolution Recommending Denial of a Certificate of Appropriateness
for the construction of a three-story duplex at 207 Walnut Ave.**

WHEREAS, it is the responsibility of the Historic Preservation Commission to review applications for Certificates of Appropriateness in accordance with the requirements of the St. Charles Municipal Code, Title 17 “Zoning”, Chapter 17.32 “Historic Preservation”; and

WHEREAS, the Historic Preservation Commission reviewed a request to construct a three-story duplex at 207 Walnut Avenue on October 3rd 2018; and

WHEREAS, the Historic Preservation Commission finds the work proposed in the application for Certificate of Appropriateness does not meet the applicable criteria of Section 17.32.080(G) “Certificate of Appropriateness: Criteria” and will therefore adversely affect or destroy historically or architecturally significant features of a block within a designated historic district, based on the findings listed in Exhibit “A”.

NOW THEREFORE, be it resolved by the Historic Preservation Commission to recommend to the City Council denial of the Certificate of Appropriateness for 207 Walnut Avenue based on the findings listed in Exhibit “A”.

Roll Call Vote:

Ayes: Malay, Mann, Krahenbuhl, Smunt,
Nays: Kessler, Pretz
Abstain: None
Absent: None

PASSED, this 3rd day of October, 2018.

Chairman

Exhibit "A"

Findings for Denial of Certificate of Appropriateness

17.32.080.G. Certificate of Appropriateness: Criteria

In making a determination whether to approve or to recommend denial of an application for a Certificate of Appropriateness, the Historic Preservation Commission shall be guided by the following criteria:

1. Significance of a Site, Structure or Building

- a. The Historic Preservation Commission shall apply the maximum flexibility allowed by this Chapter in its review of applications for new construction and for alteration, removal or demolition of structures that have little architectural or historic significance. However, if the new construction, alteration, removal or demolition would seriously impair or destroy historically or architecturally significant features of a landmark or of a building, structure or site within a designated historic district, the Historic Preservation Commission shall give due consideration to protection of those historically and architecturally significant features.
- b. The following properties are presumed to have architecturally or historically significant features:
 - i. Properties within a designated historic district that are classified as architecturally or historically significant by a survey conducted pursuant to Section 17.32.070.
 - ii. Properties designated as landmarks pursuant to Section 17.32.300.
 - iii. All properties listed on the National Register of Historic Places.
- c. The following properties will sometimes have architecturally or historically significant features - properties within a designated historic district that are classified as architecturally or historically contributing by a survey conducted pursuant to Section 17.32.070.
- d. The following properties will usually have little architectural or historic significance - properties within a designated historic district that are classified as architecturally or historically non-contributing by an architectural survey conducted pursuant to Section 17.32.070.

The vacant lot is located in the Central Historic District, but has no historic rating.

2. General Architectural and Aesthetic Guidelines

- a. Height

The height of any proposed alteration or construction should be compatible with the style and character of the structure and with surrounding structures.

Based upon the drawings submitted, the proposed building height would dominate all adjacent structures on the block. A requested streetscape drawing showing the adjacent buildings on the block was not submitted for review.
- b. Proportions of the Front Facade

The relationship between the width of a building and the height of the front elevation should be compatible with surrounding structures.

The combined height and width of the proposed structure are out of proportion to the surrounding structures. The front elevation of the building is comprised mostly of the two garages. The front elevation is not compatible with the front elevations of the surrounding structures
- c. Proportions of Windows and Doors

The proportions and relationships between doors and windows should be compatible with the architectural style and character of the building.

N/A

- d. Relationship of Building Masses and Spaces
The relationship of a structure to the open space between it and adjoining structures should be compatible.
A requested setback drawing showing footprints of adjacent buildings was not submitted for review.
- e. Roof Shapes
The design of the roof, fascia and cornice should be compatible with the architectural style and character of the building and with adjoining structures.
N/A
- f. Scale
The scale of the structure after alteration, construction or partial demolition should be compatible with its architectural style and character and with surrounding structures
Based upon the drawings submitted, the proposed building height would dominate all adjacent structures on the block. A requested streetscape drawing showing the adjacent buildings on the block was not submitted for review. The front elevation of the building is comprised mostly of the two garages. The front elevation is not compatible with the front elevations of the surrounding structures
- g. Directional Expression
Facades in historic districts should blend with, and reflect, the dominant horizontal or vertical expression of adjacent structures. The directional expression of a building after alteration, construction or partial demolition should be compatible with its original architectural style and character.
The neighboring structures have smaller vertical expressions than those proposed for this project. The façade of this new building will not reflect or blend in with those already located in the neighborhood.
- h. Architectural Details
Architectural details, including types of materials, colors and textures, should be treated so as to make a building compatible with its original architectural style and character, and to enhance the inherent characteristics of surrounding structures.
N/A
- i. New Structures
New structures in an historic district shall be compatible with, but need not be the same as, the architectural styles and general designs and layouts of the surrounding structures.
N/A

3. Secretary of the Interior's Standards for Rehabilitation

- a. Every reasonable effort shall be made to provide a compatible use for a property that requires minimal change to the defining characteristics of the building, structure or site, and its environment, or to use the property for its originally intended purpose.
N/A
- b. The distinguishing original qualities or historic character of a building, structure or site, and its environment, shall be retained and preserved. The removal or alteration of any historic materials or distinctive architectural features should be avoided when possible.
N/A

- c. All buildings, structures or sites shall be recognized as physical records of their own time, place and use. Alterations that have no historical basis, or which seek to create an earlier appearance, shall be avoided.
N/A
- d. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
N/A
- e. Distinctive stylistic features, finishes and construction techniques or examples or skilled craftsmanship, which characterizes a building, structure or site, shall be preserved.
N/A
- f. Deteriorated historical features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be based on accurate duplications substantiated by documentary, physical or pictorial evidence, and not conjectural designs or the availability of different architectural elements from other buildings or structures.
N/A
- g. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible. Sandblasting and other physical or chemical treatments which will damage the historic building materials shall not be used.
N/A
- h. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
N/A
- i. New additions, exterior alterations or related new construction shall not destroy historic materials that characterize a property. Contemporary design for the new work shall not be discouraged when such alterations and additions are differentiated from the old, and are compatible with the massing, size, scale, color, material and character of the property and its environment.
Based on the drawings submitted, the mass and scale of the proposed new construction is not compatible with the size, mass and scale of the environment (surrounding structures in the neighborhood). A requested streetscape drawing showing elevations of adjacent buildings on the block was not submitted for review.
- j. New additions, and adjacent or related new construction, shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
N/A

4. Code Conflicts

Where there are irreconcilable differences between the requirements of the building code, life safety code, or other codes adopted by the City and the requirements of this Chapter, conformance with those codes shall take precedence, and therefore the Historic Preservation Commission shall approve a Certificate of Appropriateness. In so doing, however, the Historic Preservation Commission shall be obligated only to approve those portions of the proposed work that are necessary for compliance with the applicable codes, as determined by the Building Commissioner or Fire Chief.

N/A

Homeowner Mr. Shuki Moran was present at the meeting. He is proposing changing the front exterior stairway to treated wood, replacing stone stairs that are in need of repair. A new wood railing would also be installed to replace an unstable metal railing. In addition, a wood railing would be added to side exterior stairs where no railing exists. Mr. Moran included a photograph of what he would like the wood stairs and railings to look like from a home located at Illinois and 4th Streets in St. Charles. The improvements made at that home were approved by the Historic Preservation Commission. Ms. Malay added that she would like approval contingent upon the design that they approved for that home.

A motion was made by Ms. Malay and seconded by Mr. Krahenbuhl with a unanimous voice vote to approve the COA contingent upon use of the design that was implemented at the home located at Illinois and 4th Streets.

c. 107–109 E. Main Street (Exterior Renovation)

Mr. Chris Adesso, Assistant Public Works Director, stated that the City purchased this building in 2012 with budgeted repairs to be conducted in phases to prepare for future tenancy or adapted reuse of the interior space. Fred Schramm, Schramm Construction and Paul Lankenau, Schramm Construction consulting architect, were also in attendance at this meeting.

Mr. Lankenau said that the wood double hung windows are in terrible shape. The intention is to replace all the windows in the building with thermal-paned, aluminum clad windows with an aluminum storefront. A door will be added on the south side of the building as well as an internal exit stairway. A retaining wall will be added to provide a level sidewalk exit at the south side of the building. The existing courtyard in this area could be built up to meet the new floor/sidewalk level. The upper bay windows in the front of the building will be restored to their original look. At this time, there is minor tuck pointing that needs to be done to the brickwork and upon removal of the ivy, additional brickwork may be needed. On the first floor, the entire storefront will be replaced and it will have the same look as it does today. Above the windows, there is a paneled space for signage that will be restored. The outside front stoop will be replaced with a ramp and there will only be one entrance into the main lobby of the building. There will be structural changes to the roof to accommodate rooftop mechanical units which will not be visible from the street. They will determine if the entire roof needs to be replaced.

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the COA.

d. 207 Walnut Avenue (Duplex)

Mr. Colby said this is a proposal to construct a duplex on a vacant lot. Mr. Greg Derrico, of Derrico Custom Homes, was present at the meeting. Mr. Derrico said the sloping of Walnut Avenue provides the opportunity to offset the roof line. The structure will consist of deep and narrow dimensions along with roof-top use.

Commissioners stated that the style of garage doors displayed in the drawings does not offer consistency with the rest of the architecture. Dr. Smunt said this structure will have a Craftsman architectural style and that there are garage doors offering a more craftsman style look. Mr. Derrico added that the garage doors, as they are drawn, are not wide enough to be functional. The doors meet the single and multi-family City requirements of 50% maximum on the front of a building and they are set back 5 feet from the front of the building. A variance from City code may be needed for an additional 2 feet that would enable vehicles to get in & out of the garage more easily. Mr. Derrico will look more closely at the window sizes that are proposed throughout this structure.

Overall, Commission members are in favor of the design. However, they are not comfortable with granting COA approval at this point. Ms. Malay explained that they ensure that any new construction does not negatively impact the Historic District. The concerns that they have are with the size of the outside staircase and the look of the front elevation as a whole. Before a COA will be recommended, the Commission requested a streetscape elevation of other structures adjacent to this one be provided to better understand the setbacks and also to ensure this structure is not overpowering neighbors on both sides.

Dr. Smunt made a motion and seconded by Ms. Malay to table this until a streetscape rendering displaying the elevations of all buildings on entire square block is provided as well as a plat showing neighborhood setbacks.

e. 619 W. Main Street (Garage Door)

Mr. Eric Larson, property owner, is proposing the installment of two sets of carriage doors be installed to cover the existing garage doors. The current garage doors will remain intact and hidden behind the carriage doors. The new doors will swing open and the current garage doors will lift open to gain access into the garage.

A motion was made by Ms. Malay and seconded by Mr. Pretz with a unanimous voice vote to approve the COA.

f. 521 Indiana Street (Pergola)

David Prentiss, property owner, would like to construct a freestanding pergola to cover the existing deck located at the rear of his home. The pergola is intended to be six inches from the house wall. No vines will be grown on it. Two ceiling fans will be in place. The posts beneath the deck are large however, Mr. Prentiss will work with Building & Code Enforcement to ensure proper reinforcement of the deck floor.

A motion was made by Ms. Malay and seconded by Mr. Krahenbuhl with a unanimous voice vote to approve the COA.

7. Grant Applications

DRAFT
MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, October 3, 2018
COMMITTEE ROOM

Members Present: Norris, Smunt, Malay, Norris, Kessler, Mann, Pretz, Krahenbuhl

Members Absent: None

Also Present: Russell Colby, Community Development Division Manager
Rachel Hitzemann, Planner

7. Certificate of Appropriateness (COA) applications

d. 207 Walnut Ave (duplex)

This COA Application was presented at the 9/3/18 meeting by Mr. Greg Derrico. The application was tabled and the Commission requested the applicant provide a streetscape of the whole block displaying elevations of all buildings, as well as a plat showing setbacks of all other homes on the block. No new information has been submitted. Mr. Derrico requested that this item be placed back on the agenda for review.

Mr. Derrico stated that he felt the information requested by the Commission was not needed, as it would support their conclusions that the proposed structure would tower over the rest of the buildings on the block. However, he noted that across the street the parking structure also placed a large presence over the buildings, and that further down the street the back of the Arcada has a large tower like brick building. He stated that the proposed drawings fit in with the height and general streetscape feeling of other buildings further down the street. He further stated that the proposed building has a similar front setback to those other buildings on the street. Mr. Derrico expressed that his design fits into the standards and concepts laid out in the Zoning Ordinance for the CBD-2 District, in which this property is located. He noted that the Zoning Ordinance and the Historic Preservation Ordinance were in conflict with each other. He reiterated that his proposed building is what the future of this block looks like with the zoning allowed.

After clarifying that no new information was presented to the Commission, Chairman Norris referenced the Review Criteria Guidelines found in the Historic Preservation Ordinance. The guidelines are there to guide the Commission to determine whether or not to approve or recommend to the City Council denial of a COA.

Ms. Malay stated that the Zoning Ordinance was amended in 2006, but the Historic Preservation Ordinance was amended after that date and did take into account the current Zoning Ordinance when they revised the historic review criteria.

Chairman Norris explained that the Commission will go through all of the COA review criteria and allow for Commission members to make comments based on the project information provided by the applicant.

The first review guideline is “Significance of a site, structure or building”. Mr. Colby stated that since there is no building on the site, it does not have a rating.

Chairman Norris moved to the second item, 2a “height”. Ms. Malay commented that proposed project appears to tower over all of the neighboring structures and that is why the Commission requested streetviews with elevations of the block. She stated that she could not approve the COA because of the sheer height of the building in relation to its neighbors. Vice Chairman Smunt agreed with Ms. Malay, stating that the height dominates adjacent structures. Mr. Krahenbuhl added that the Commission cannot make decisions based on what the block could look like in the future, but rather base decisions on what is there now.

The Commission moved to item 2b “Proportions of the Front Façade”. Ms. Malay reiterated that the height is much larger than everything around the proposed building, but did not take issue with the width. Vice Chairman Smunt agreed with Ms. Malay, that the height combined with the width of the building is out of proportion of anything else on the block.

Mr. Derrico commented that item 2b does not correspond to the City Zoning Ordinance in any way. He stated that this property is located in the transitional zone between downtown and residential districts, and the Historic Preservation Ordinance does not allow for a transition structure to be placed.

Chairman Norris moved to item 2c “Proportions of Windows and Doors”. Ms. Malay stated that the two garage doors take up more than half of the front façade of the building. She said the garage doors are the front elevation of the building and a garage dominant façade isn’t the ideal appearance in a Historic District. Mr. Krahenbuhl said that the garage doors added to the height of the structure. He noted that if those were taken out, the relationship between the height and the front elevation appearance would be more appropriate with the surrounding structures.

The Commission moved to Item 2d “Relationship of Building Masses and Spaces”. Ms. Malay stated that it was hard to tell how the proposed building relates to masses and spaces on the block, because they did not receive the additional information they requested. Mr. Kessler noted that from what the Commission received, he did not see any information showing that the proposed structure was incompatible.

Mr. Derrico commented that the parking structure across the street from his lot has a larger mass and size than his proposed building. He also stated that the view the parking structure causes should outweigh the view of his proposed front façade garages.

The Commissioners had no issue concerning item 2e “Roof Shapes”, as they were supportive of the roof.

For item 2f “Scale”, the Commission deferred back to their previous comments regarding height and mass. Mr. Derrico commented that there was no compatibility in terms of masses of structures on the block. He stated that the proposed building fits in line with the Zoning Ordinance. Therefore, his building would be in harmony with the masses of future structures as the neighborhood changes to reflect the standards of the Ordinance.

Vice Chairman Smunt commented on item 2g “Directional Expression” that the new construction would be the dominate vertical and horizontal expression, overpowering the other building expressions of the block. He noted that the vertical expression of the new structure is excessive and that it was hard to determine how large the horizontal expression is compared to other structures on the block, because they were not provided with the additional information they requested.

The Commission had no issues with item 2h “Architectural Details”, stating that they were in favor of the details. Ms. Malay noted that no list of materials was given. Mr. Derrico stated that the materials would be the same as some of the other homes he has built around the City.

The Commission felt the structure was compatible to the neighborhood in terms of architectural style and therefore has no issues with item 2i “New Structure”.

Under review criteria 3 “Secretary of the Interior’s Standards for Rehabilitation”, the Commission felt that all of the standards, except for 3i, did not apply since the proposed project is new construction. The Commission noted that the size, mass and scale of the new construction were not compatible with the surrounding environment (the other structures on the block).

The Commission noted that no Code Conflicts existed between the City Code and the proposed design.

Mr. Derrico introduced a neighbor of the subject property. Thomas Sieck, owner of the home at 211 Walnut Ave. Mr. Sieck stated that he was in favor of the proposed building. He said that the building would dwarf his house, but he doesn’t believe his house will be there in the future. He believes that when he leaves his home in the next five-six years, another house like the one being proposed will go up. He said that before long, the whole neighborhood will be redeveloped with similar structures to the one being proposed. Mr. Sieck expressed that the height of the structure would not be as towering as the Commission envisions, because the block is located on a hill. The Commission voiced that they were unable to determine the impact the hill would have on the height of the structure, because Mr. Derrico did not provide them with the elevation drawings they requested. Vice Chairman Smunt asked Mr. Sieck if he felt the proposed building met the Historic Preservation Commission Review Guidelines. Mr. Sieck said he believed the project did not.

Chairman Norris asked Mr. Derrico if he would provide the additional information the Commission was requesting regarding streetscape elevations and site plans of the block; or if he would be willing to revise his design. Mr. Derrico stated that he would not provide additional information and that he would not revise his drawings unless the Commission provided him with

a height they would feel comfortable approving. The Commission members expressed that because they were not given the additional elevation information they requested, they would not feel comfortable giving an exact height.

Mr. Derrico said that he was providing a plan that displayed a height the City was allowing with the Zoning Ordinance.

Mr. Kessler asked if there was a height outside of the Historic Ordinance for the property. Mr. Colby clarified that there are two Ordinances that provide building guidelines for this property. The first is the Zoning Ordinance that Mr. Derrico is conforming to with his proposed plans. The second is the Historic Preservation Ordinance, where the conflict with the design occurs.

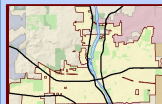
Mr. Pretz commented that conflict isn't the right word. He said that the design is compliant with one guideline, but there are two guidelines that affect that property.

A motion was made by Vice Chairman Smunt and seconded by seconded by Ms. Malay to recommend a COA denial to City Council based on review criteria 2a, 2b, 2f, 2g, and 3i. There was a voice vote of 4-2 for approval to recommend denial, with Mr. Pretz and Mr. Kessler voting against the motion.



Aerial Location of 207 Walnut Ave.

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: October 5, 2018 10:20 AM



0 42 83 Feet

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City of St. Charles, Illinois
Resolution No. 2018-_____

A Resolution Approving a Certificate of Appropriateness
(207 Walnut Ave)

Presented & Passed by the
City Council on October 15th, 2018

WHEREAS, Greg Derrico has requested a Certificate of Appropriateness for the construction of a structure at 207 Walnut Avenue as described in the application attached hereto as Exhibit “E”; and

WHEREAS, the Historic Preservation Commission reviewed the request in accordance with the St. Charles Municipal Code, Title 17 “Zoning”, Chapter 17.32 “Historic Preservation”, Section 17.32.080 “Certificates of Appropriateness”, and recommended to the City Council denial of the Certificate of Appropriateness on October 3rd, 2018; and

WHEREAS, the Planning & Development Committee of the City Council reviewed the recommendation of the Historic Preservation Commission, the Historic Preservation Commission meeting minutes of September 5th and October 3rd, 2018, and the Application for Certificate of Appropriateness as required under Section 17.32.080(E) of the Zoning Ordinance, and recommended approval of the Certificate of Appropriateness on October 8th, 2018; and

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Historic Preservation Commission and Planning and Development Committee and has considered the same.

WHEREAS, the City Council of the City of St. Charles hereby makes the following findings:

4. Significance of a Site, Structure or Building

- a. The Historic Preservation Commission shall apply the maximum flexibility allowed by this Chapter in its review of applications for new construction and for alteration, removal or demolition of structures that have little architectural or historic significance. However, if the new construction, alteration, removal or demolition would seriously impair or destroy historically or architecturally significant features of a landmark or of a building, structure or site within a designated historic district, the Historic Preservation Commission shall give due consideration to protection of those historically and architecturally significant features.
- b. The following properties are presumed to have architecturally or historically significant features:
 - i. Properties within a designated historic district that are classified as architecturally or historically significant by a survey conducted pursuant to Section 17.32.070.
 - ii. Properties designated as landmarks pursuant to Section 17.32.300.
 - iii. All properties listed on the National Register of Historic Places.

- c. The following properties will sometimes have architecturally or historically significant features – properties within a designated historic district that are classified as architecturally or historically contributing by a survey conducted pursuant to Section 17.32.070.
- d. The following properties will usually have little architectural or historic significance – properties within a designated historic district that are classified as architecturally or historically non-contributing by an architectural survey conducted pursuant to Section 17.32.070.

The vacant lot is located in the Central Historic District, but has no historic rating.

2. General Architectural and Aesthetic Guidelines

- a. Height
The height of any proposed alteration or construction should be compatible with the style and character of the structure and with surrounding structures.
The proposed height is compatible with surrounding structures.
- b. Proportions of the Front Façade
The relationship between the width of a building and the height of the front elevation should be compatible with surrounding structures.
The proposed height and width is compatible with surrounding structures.
- c. Proportions of Windows and Doors
The proportions and relationships between doors and windows should be compatible with the architectural style and character of the building.
N/A
- d. Relationship of Building Masses and Spaces
The relationship of a structure to the open space between it and adjoining structures should be compatible.
The proposed building mass is compatible with adjoining structures.
- e. Roof Shapes
The design of the roof, fascia and cornice should be compatible with the architectural style and character of the building and with adjoining structures.
N/A
- f. Scale
The scale of the structure after alteration, construction or partial demolition should be compatible with its architectural style and character and with surrounding structures
The proposed building scale is compatible with surrounding structures.
- g. Directional Expression
Facades in historic districts should blend with, and reflect, the dominant horizontal or vertical expression of adjacent structures. The directional expression of a building after alteration, construction or partial demolition should be compatible with its original architectural style and character.
The proposed building is compatible with the expressions of adjacent structures.
- h. Architectural Details
Architectural details, including types of materials, colors and textures, should be treated so as to make a building compatible with its original architectural style and character, and to enhance the inherent characteristics of surrounding structures.
N/A
- i. New Structures
New structures in an historic district shall be compatible with, but need not be the same as, the architectural styles and general designs and layouts of the surrounding structures.
N/A

3. Secretary of the Interior's Standards for Rehabilitation

- a. Every reasonable effort shall be made to provide a compatible use for a property that requires minimal change to the defining characteristics of the building, structure or site, and its environment, or to use the property for its originally intended purpose.

N/A

- b. The distinguishing original qualities or historic character of a building, structure or site, and its environment, shall be retained and preserved. The removal or alteration of any historic materials or distinctive architectural features should be avoided when possible.

N/A

- c. All buildings, structures or sites shall be recognized as physical records of their own time, place and use. Alterations that have no historical basis, or which seek to create an earlier appearance, shall be avoided.

N/A

- d. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

N/A

- e. Distinctive stylistic features, finishes and construction techniques or examples or skilled craftsmanship, which characterizes a building, structure or site, shall be preserved.

N/A

- f. Deteriorated historical features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials.

Replacement of missing features shall be based on accurate duplications substantiated by documentary, physical or pictorial evidence, and not conjectural designs or the availability of different architectural elements from other buildings or structures.

N/A

- g. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible. Sandblasting and other physical or chemical treatments which will damage the historic building materials shall not be used.

N/A

- h. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

N/A

- i. New additions, exterior alterations or related new construction shall not destroy historic materials that characterize a property. Contemporary design for the new work shall not be discouraged when such alterations and additions are differentiated from the old, and are compatible with the massing, size, scale, color, material and character of the property and its environment.

The proposed new structure will be compatible with its environment (surrounding structures).

- j. New additions, and adjacent or related new construction, shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

N/A

4. Code Conflicts

Where there are irreconcilable differences between the requirements of the building code, life safety code, or other codes adopted by the City and the requirements of this Chapter, conformance with those codes shall take precedence, and therefore the Historic Preservation Commission shall approve a Certificate of Appropriateness. In so doing, however, the Historic

Preservation Commission shall be obligated only to approve those portions of the proposed work that are necessary for compliance with the applicable codes, as determined by the Building Commissioner or Fire Chief.

N/A

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois to approve the Certificate of Appropriateness for construction of a structure at 207 Walnut Avenue, attached hereto at Exhibit "E".

PRESENTED to the City Council of the City of St. Charles, Illinois, this 15th day of October, 2018.

PASSED by the City Council of the City of St. Charles, Illinois, this 15th day of October, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 15th day of October, 2018.

Raymond P. Rogina, Mayor

ATEST:

Chuck Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Exhibit “A”

**Application for Certificate of Appropriateness
Dated 8/31/18**

APPLICATION FOR COA REVIEW
HISTORIC PRESERVATION "CERTIFICATE OF APPROPRIATENESS"



COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT / CITY OF ST. CHARLES

(630) 377-4443

To be filled out by City Staff

Permit #: _____ Date Submitted: 8/31/18 COA # _____ Admin. Approval: _____

APPLICATION INFORMATION

Address of Property: 207 WALNUT AVE

Use of Property: ☐ Commercial, business name: _____

☒ Residential ☐ Other: _____

Project Type:

- ☐ Exterior Alteration/Repair
 - ☐ Windows
 - ☐ Doors
 - ☐ Siding - Type: _____
 - ☐ Masonry Repair
 - ☐ Other _____
- ☐ Awnings/Signs

- ☒ New Construction
 - ☒ Primary Structure
 - ☐ Additions
 - ☐ Deck/Porch
 - ☐ Garage/Outbuilding
 - ☐ Other _____

- ☐ Demolition
 - ☐ Primary Structure
 - ☐ Garage/Outbuilding
 - ☐ Other _____
- ☐ Relocation of Building

Description:

REPLICA RESIDENTIAL NEW CONSTRUCTION

Applicant Information:

Name (print): DERRIDO CUSTOM HOMES

Address: 311 WALNUT AVE

Phone: 630 377 8100

Email: HOMES@DERRIDOCUSTOMHOMES.COM

Applicant is (check all that apply):

- ☐ Property Owner
- ☐ Business Tenant
- ☒ Project contractor
- ☒ Architect/Designer

Property Owner Information (if not the Applicant)

Name (print): MADELEINE HOWE TRUST

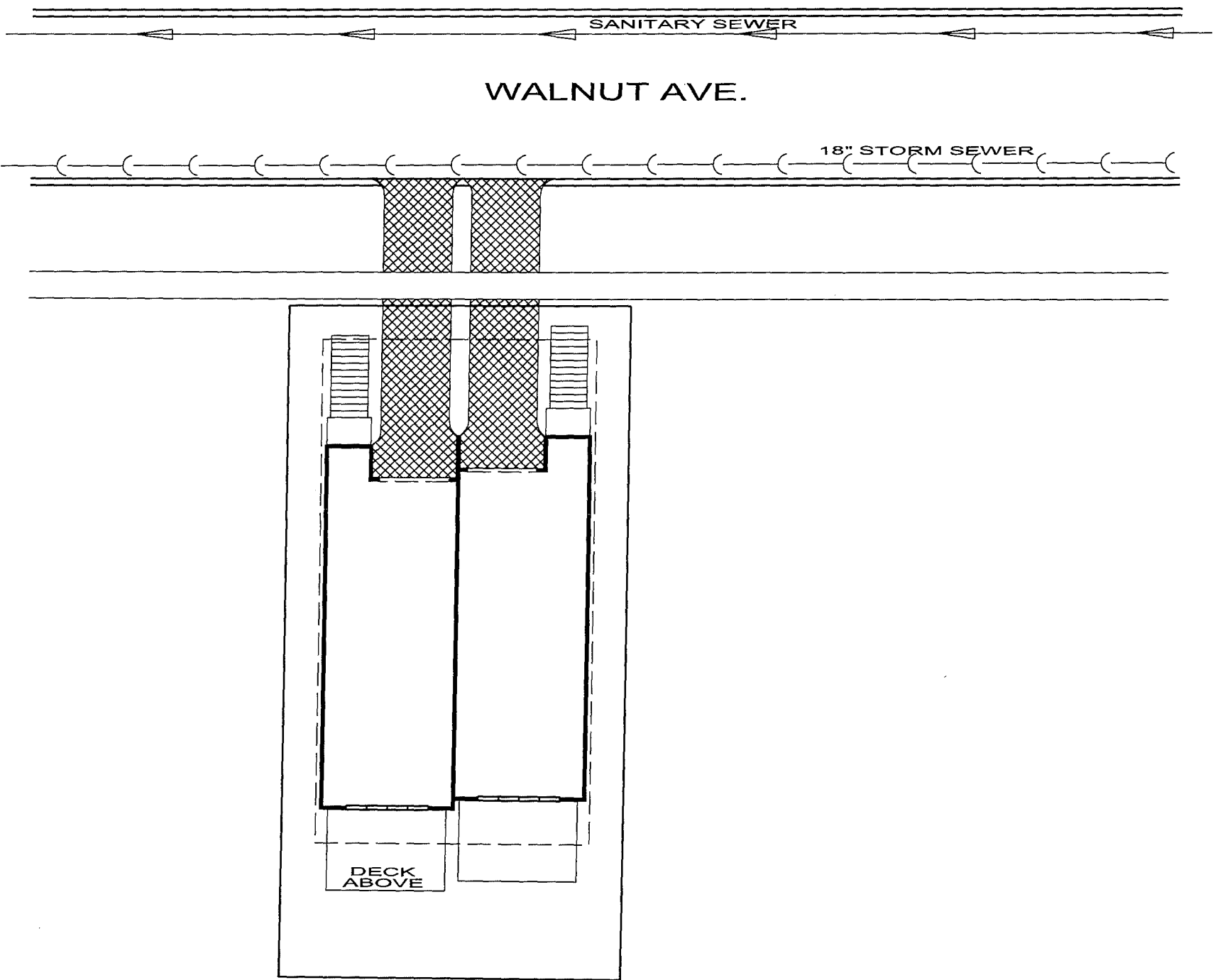
Address: 411011 DILLONFIELD DR.

Signature: ELBURN, ILLINOIS 60119

APPLICANT/AUTHORIZED AGENT SIGNATURE

I agree that all work shall be in accordance with the plans, specifications and conditions which accompany this application, and I have read and understand the Historic Preservation COA General Conditions.

Signature: [Signature] Date: 8/30/18

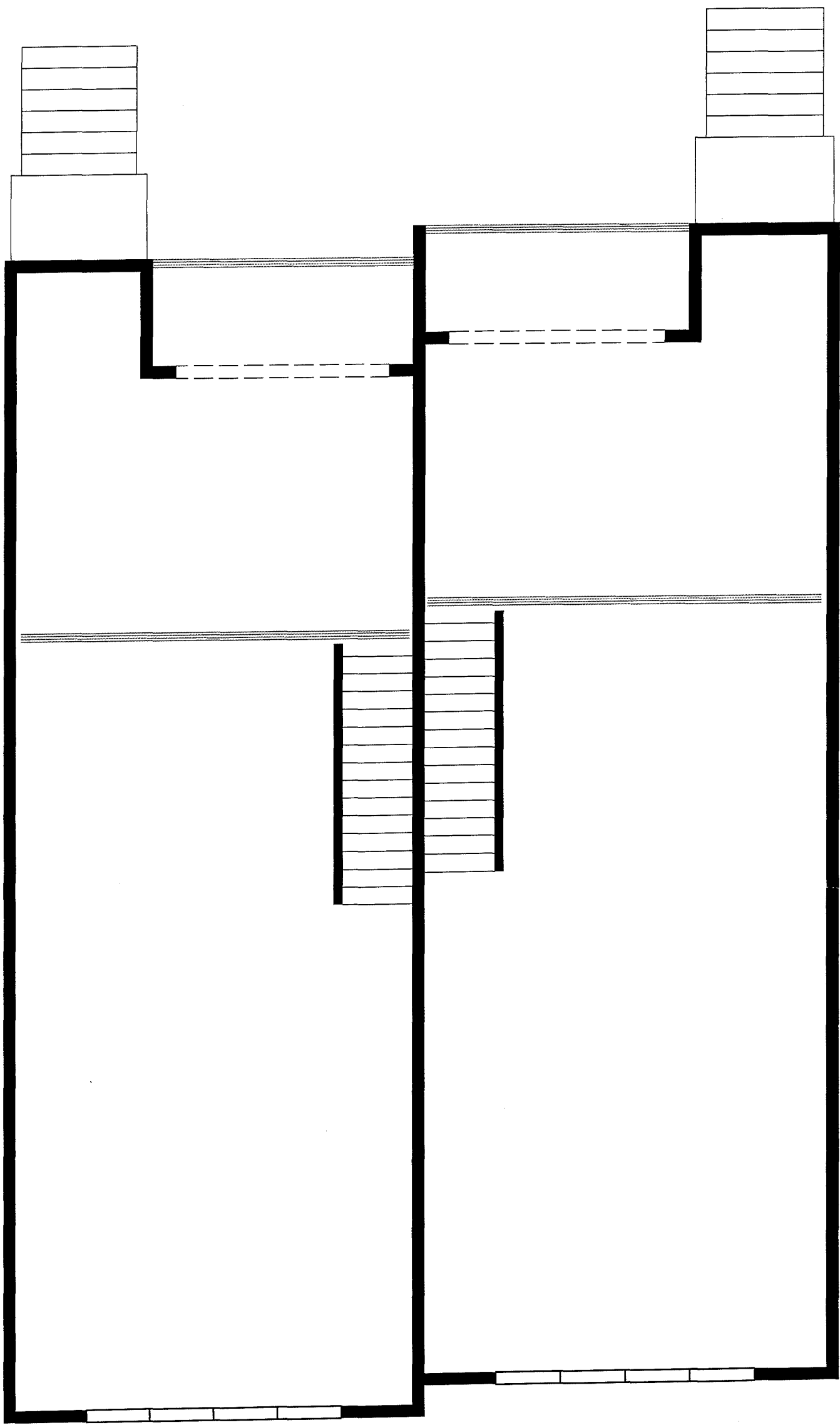


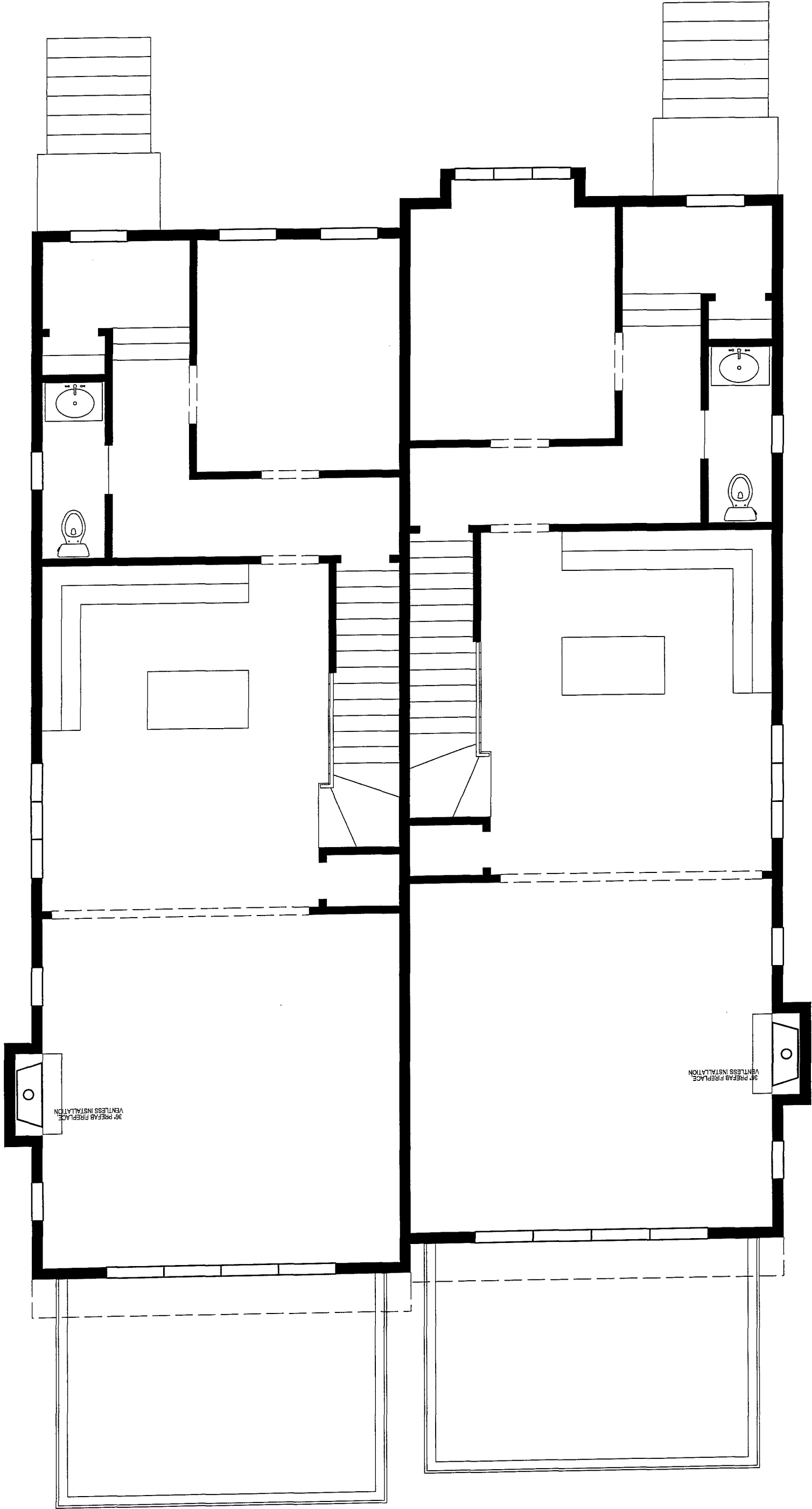


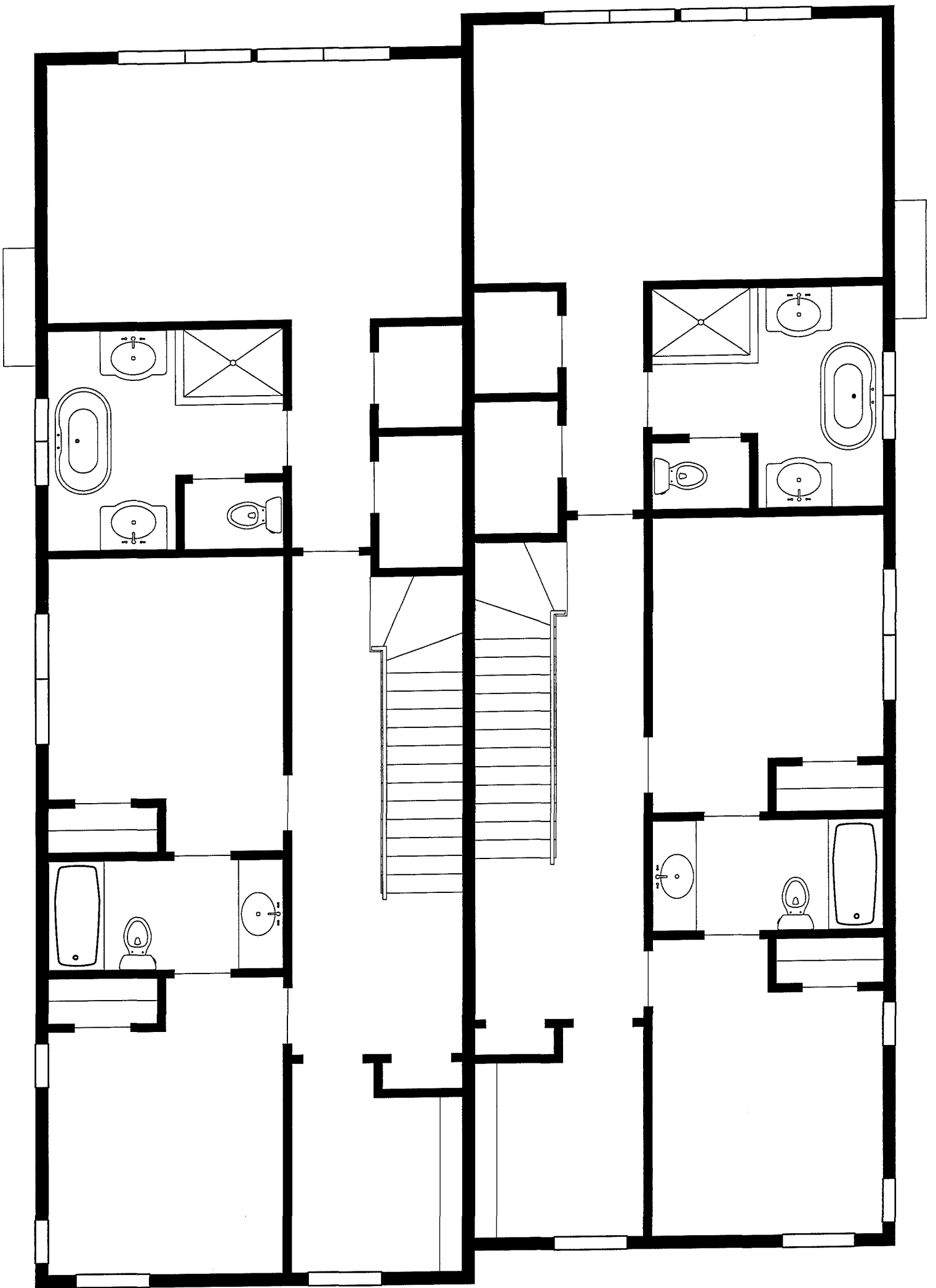















APPROX STREETSCAPE - SOUTH SIDE OF WALNUT AVE BETWEEN 2ND AVE & 3RD AVE - ST. CHARLES, IL.
FOR: GREG TENDRICO BY: MARSHALL ARCHITECTS, INC. APPROX 1" = 20.0' 10.11.18

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIC10
	Title:	Motion to approve a Resolution approving a Consultant Agreement for Services between HVS Convention, Sports & Entertainment Facilities Consulting and the City of St. Charles for an Economic Impact and Cost-Benefit Analysis of the Fox River Corridor Master Plan	
	Presenter:	Rita Tungare	
Meeting: City Council		Date: October 15, 2018	
Proposed Cost: \$72,000 plus max. \$5,500 out-of-pocket expenses		Budgeted Amount: \$400,000 for the Active River Preliminary Engineering	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>In May 2018, the City issued a Request for qualifications (RFQ) from professional consultants to assist with conducting an economic impact analysis for attraction improvements outlined in the 2015 updated Fox River Master Plan. City Council had expressed a strong interest in understanding through an economic and cost-benefit analysis what the return on investment would be, before committing to preliminary engineering design work for the Active Fox River project.</p> <p>The City received three responses to the RFQ and conducted interviews with all 3 consultants. St. Charles Park District staff participated in a review of the responses as well as in the interview process.</p> <p>Based on the methodology and approach and an understanding of the firm's professional reputation and experience with other similar projects, staff recommends engaging HVS Convention, Sports and Entertainment Facilities Consulting.</p> <p>On October 8, 2018, Planning & Development Committee viewed the presentation given by Tom Hazinski, Managing Director of HVS, and recommended approval of HVS's proposal by a vote of 4-3.</p> <p>The Consulting Agreement is a Not to Exceed contract for \$72,000 plus \$5,500 out of pocket expenses.</p>			
Attachments <i>(please list):</i> <ul style="list-style-type: none"> • October 2018 HVS Convention, Sports & Entertainment Facilities Consultant Agreement. • Resolution 			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Motion to approve a resolution approving a Consultant Agreement for Services between HVS Convention, Sports & Entertainment Facilities Consulting and the City of St. Charles for an Economic Impact and Cost-Benefit Analysis of the Fox River Corridor Master Plan.</p>			

CONSULTANT AGREEMENT

THIS CONSULTANT AGREEMENT (this "Agreement") is made as of this date October 9, 2018 by and between HVS Convention, Sports and Entertainment Facilities Consulting (the "Consultant") and the City of St. Charles, Illinois (the "City of St. Charles"). The Consultant and the City of St. Charles, hereinafter sometimes are referred to, individually, as a "Party" and collectively, as "Parties").

In consideration of the following premises and the mutual consents and undertakings herein, each Party agrees as follows:

1. Appointment

Subject to the terms and conditions of this Agreement, the City of St. Charles hereby engages the Consultant and the Consultant hereby agrees to perform on behalf of the City of St. Charles the services described in Appendix A entitled "Scope of Services," which is attached hereto and made part of this Agreement. The term of this engagement shall be for a defined period, which also shall be set forth in Appendix A.

2. Compensation

In consideration of the performance by the Consultant or the Consultant's duties and obligations under this Agreement and subject to the terms and conditions set forth in this Agreement, the City of St. Charles agrees to compensate the Consultant as provided in Appendix B, with is attached hereto and made a part of this Agreement.

3. Termination

(a) The City of St. Charles may, by written notice to the Consultant terminate this Agreement at any time, either for the City of St. Charles's convenience or because of the failure of the Consultant to fulfill its obligations hereunto. Upon receipt of such notice, Consultant shall,

(i) Immediately discontinue all services affected unless, the notice directs otherwise, and

(ii) Upon written request of the City of St. Charles, deliver to the City of St. Charles, at no charge to the City of St. Charles, all data, reports, drawings, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing its obligations under this Agreement, whether completed or in process, excluding HVS proprietary databases and financial models. If the termination is for the convenience of the City of St. Charles, the Consultant shall be paid compensation for services performed to the date of termination.

(b) If the termination is due to the failure of the Consultant to fulfill its obligation under this Agreement, the City of St. Charles may take over the work and prosecute the same to completion. The Consultant shall not be liable for any additional costs occasioned by the failure of the Consultant to fulfill its obligations, if failure to perform arises out of causes beyond its reasonable control. Such causes may include, but are not limited to, acts of nature or of the public enemy, acts of the City of St. Charles in either its sovereign or contractual capacity City of St. Charles, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, but, in every case, the failure to perform must be beyond the reasonable control of the Consultant.

(c) If, after notice of termination for failure to fulfill its obligations, it is determined that Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the City of St. Charles.

4. Quality Assurance

(a) The findings and recommendations of the Consultant's research will reflect analyses of primary and secondary sources of information. Estimates and analyses presented in the Consultant's report will be based on economic trends, market assumptions, and financial data that are subject to variation. The Consultant will use sources that the Consultant deems reliable but will not guarantee their accuracy. Recommendations will be made from information developed by the consulting team, provided by analyses, internal databases, and from information provided by the City of St. Charles.

(b) The Consultant will have no responsibility to update its report unless requested by the City of St. Charles for events and circumstances occurring after the date of its report. If substantial events transpire after issuance of the report, consultant will be paid reasonable costs to prepare such updates.

(c) The consultant shall carry the following insurance coverage:

- Commercial General Liability with a combined limit of not less than \$1,000,000 per occurrence.
- Automobile Liability Insurance with a combined limit of not less than \$1,000,000 per occurrence
- Statutory Workers' Compensation and Employers' Liability Insurance with the Alternate Employer Endorsement WC 000301.
- Other insurance as required by City of St. Charles.

5. Applicable Law

This agreement shall be governed by the laws of the Illinois.

6. Indemnification

The Consultant shall indemnify and hold the City of St. Charles and their respective officers, servants, employees, and agents harmless of any loss, cost, damage or injury of any of the Consultant's employees or agents or to third persons, arising directly or indirectly out of, or in the course of, performance of the services under this Agreement unless caused by the willful misconduct or gross negligence of the City of St. Charles.

The City of St. Charles shall indemnify and hold the Consultant and their respective officers, servants, employees, and agents harmless of any loss, cost, damage or injury of any of the City of St. Charles's employees or agents or to third persons, arising directly or indirectly out of, or in the course of, performance of the services under this Agreement unless caused by the willful misconduct or gross negligence of the Consultant.

7. Notices

Any and all notices required in connection with this Agreement shall be deemed adequately given only in writing and (a) personally delivered, or sent by first class, registered or certified mail, postage prepaid, return receipt requested, or by recognized overnight courier, (b) sent by facsimile, provided a hard copy is mailed on that date to the party for whom such notices are intended, or sent by other means at least as fast and reliable as first class mail. A written notice shall be deemed to have been given to the recipient party on the earlier of (a) the date it shall be delivered to the address required by this Agreement; or (b) the date deliver shall have been refused at the address required by this Agreement; (c) with respect to notices sent by mail or overnight courier, the date as of which the Postal Service or overnight courier, as the case may be, shall have indicated such notice to be undeliverable at the address required by this Agreement; or (d) with respect to a facsimile, the date on which the facsimile is sent and receipt of which is confirmed. Any and all notices referred to in this Agreement, or which either party desires to give to the other, shall be addressed as follows:

To the Consultant: Thomas Hazinski
 HVS Convention, Sports & Entertainment Facilities Consulting
 205 West Randolph, Suite 1650
 Chicago, Illinois 60606
 Telephone: 312-587-9900
 Fax: 312-488.3631
 Email: thazinski@hvs.com

For the City of St. Charles: Rita Tungare, AICP
 City of St. Charles
 Two East Main Street
 St. Charles, IL 60174
 630-377-4400
 rtungare@stcharlesil.gov

8. Construction

(a) This Agreement shall be the entire, full and complete agreement between the Parties concerning the subject matter hereof and shall supersede all prior agreements. There are no valid or binding representations, inducements, promises or agreements, oral or other wise, between the Parties that are not embodied herein. No amendment, change, or variance of or from this Agreement shall be binding on either Party unless agreed to in writing signed by both of the Parties.

(b) The headings appearing at the beginning of each paragraph of this Agreement are for convenience only and do not define, limit or construe the contents of any such paragraph. Whether expressly indicated or not, the singular usage includes the plural, and the neuter usage includes the masculine or the feminine or both the masculine and the feminine. This Agreement may be executed in counterparts, each of which so executed shall be deemed to be an original and such counterparts together shall constitute one and the same agreement.

8. Intellectual Property

City of St. Charles acknowledges that Consultant may own or hold proprietary information and technology including licenses to pre-existing materials such as development tools, compilers, algorithms, files, models, specifications, and documentation (Consultant IP). City of St. Charles agrees that all Consultant IP is proprietary to Consultant and shall remain Consultant's exclusive property.

9. Waiver

The City of St. Charles and the Consultant only in writing may waive an obligation of or restriction upon the other under this Agreement. No failure, refusal, neglect, delay, forbearance or omission of the City of St. Charles or the Consultant to exercise any right or remedy under this Agreement or to insist upon full compliance by the other with his, her or its obligation hereunder shall constitute a waiver of any provisions(s) of the Agreement.

10. Severability

Each provision of this Agreement or part thereof shall be severable. If, for any reason, any provision or part thereof in this Agreement is finally determined to be invalid and contrary to, or in conflict with, any existing or future law or regulation, such determination shall not impair the operation or affect the remaining provisions of this Agreement, and such remaining provisions will continue to be given full force and effect and bind each Party. Each invalid provision or part thereof shall be deemed not to be a part of this Agreement.

11. Assignability

The Consultant may not assign its rights or obligations hereunto without the prior consent of the City of St. Charles, which consent may be withheld in the City of St. Charles sole and absolute discretion.

Accepted by:

HVS Convention, Sports & Entertainment Facilities Consulting (the "Consultant")

By: _____

Its _____

Date: _____

City of St. Charles, Illinois (the "City of St. Charles")

By: _____

Its _____

Date: _____

Appendix A – Scope of Services

SUMMARY OF THE SCOPE OF SERVICES

Task	Description
Phase 1	
1	Project Orientation and Fieldwork
2	Market Assessment
3	Interviews
4	Participation Trends
5	Comparable Venue Analysis
6	Building Program Review and Recommendations
7	Demand and Attendance Projections
8	Hotel Room Night Projections
9	Interim Workshop
10	Financial Projections
11	Economic and Fiscal Impact Analysis
12	Cost Benefit Ranking
13	Reporting

HVS will conduct the following analysis on the following attractions:

- Riverpark Concept
- Riverpark Concept Alternative
- River Walk and Connectivity
- Bridgeview
- Recreational Assets
- Cultural Assets

Task 1: Project Orientation and Fieldwork

We will meet with you and/or your representatives to discuss our study in more detail and to formulate a schedule for performing the engagement. At this time, we will gather any information from you that may assist us in performing this assignment, including data and key contacts. We will conduct interviews with business and government representatives, collect statistical data, and investigate the market area. During our initial visit HVS will:

1. Meet with client representatives to discuss the goals of the project and the parameters our analysis;
2. Tour the sites, downtown, and surrounding area;
3. Obtain previous studies and reports relevant to this project;

4. Assess the site potential for access and the supportive nature of surrounding land uses as they relate to the facility;
5. Gather statistical data relating to general economic and demographic trends that indicate future demand potential;
6. Identify existing venues in the market area and plans for expansions, upgrades, or new facilities; and
7. Gather data and research on revenue and expense factors relating to local conditions such as rental rates, food and beverage revenue, labor costs, energy rates, and other factors.

Task 2: Market Assessment

HVS will assess key market variables and economic data, culminating in an analysis of the following:

- Local area conditions
- Demographic and economic characteristics
- Work force characteristics
- Projected economic growth
- Business climate and major employers
- Corporate presence
- Colleges and universities
- Sport and event facilities
- Arts, culture, and entertainment
- Leisure and tourism and future expected trends
- Proposed development initiatives

The resident population surrounding an attraction facility is an important indicator of demand potential for all types of usage. Drive times, access to public transit, and overall accessibility of a venue are good indicators of potential patronage. The success of a recreational and sports facility lies in its ability to develop programming that appeal to a broad cross-section of the marketplace. A market's age distribution can be a decisive factor in determining potential event demand and provide insight into the types of events and programs that the market will support. HVS will assess the economic and demographic characteristics of the local population in terms of these factors.

Because tourism visitation is critical to the analysis of potential demand for the proposed attractions, HVS will gather visitor statistics from local tourism. HVS will assess historical and future trends. Key market variables and economic data would include:

- Trends in market-wide visitation and its relationship to overall economic conditions and per-capita spending for visitors
- Demographic and economic characteristics of visitors
- Geographic sources of visitation
- Means of transportation
- Seasonal patterns of visitation
- Hotel supply and demand
- Proposed development of new tourism amenities in area
- Comparison with other tourism destinations
- Future expectation for growth in tourist visitation

This tourism analysis will provide a basis for estimating the market penetration of the proposed attractions.

Task 3: Interviews

HVS will interview key informants to better assess the future demand levels of the proposed Whitewater Park project. HVS may interview the following:

- Representatives of the City of St. Charles and the Greater St. Charles CVB to gather data related to visitors and trends.
- Business and government officials to collect and discuss relevant market data.
- Local tourism, chamber of commerce representatives, economic development agencies and other related organizations, to gather information about future economic growth, stability, or decline.
- Event promoters/planners that are active in the market to solicit their views on the proposed attractions.
- Representatives of kayaking, rafting, paddle board and related associations that may plan or sponsor competitions and events. We will seek information the potential utilization of the proposed facility.
- Persons representing other possible local demand sources to discuss their potential utilization of the venue.

Task 4: Participation Trends

HVS will research participation trends in the three primary water activities taking place at whitewater parks: kayaking, rafting, and stand-up paddling. This analysis will provide background information necessary to assess the demand potential of the proposed Riverpark in St. Charles. For this analysis, HVS will utilize a variety of data sources, including the 2017 survey of outdoor sports participation conducted by the Outdoor

Foundation and a 2015 survey of paddlesport participation also conducted by the Outdoor Foundation in association with The Coleman Company, among other sources.

Task 5: Comparable Facilities

HVS will analyze comparable river-based recreation facilities and attractions. Facility attributes to be compared include:

- Facility size, amenities, and overall quality,
- Unique destination appeal and theme characteristics,
- Numbers and types of sports/recreation uses,
- Levels of event demand and other performance variables,
- Attendance data by event type and demand segment,
- Pricing strategies and schedules for entry or per use of amenity,
- Data for other events held at the venues,
- Other operational characteristics as available,
- Marketing resources, and
- Other factors that may affect each facility's demand potential.

Task 6: Building Program Review and Recommendations

HVS will review the existing development plans and provide recommendations based on our market research, user interviews, input from facility operators, and what we learn in our evaluation of comparable facilities, which will culminate in facility recommendations that may be appropriate for St. Charles.

Task 7: Demand and Attendance Projections

HVS will quantify the attendance and event demand for the proposed attractions from opening through a stabilized year of demand. HVS will conduct a market segment/attendance origins analysis in order to define the potential market segments for the attractions, to include overnight stays, local resident, and visitor markets.

HVS will provide the attendance/demand for a ten-year projection period. We will estimate potential future attendance for the attractions, including early year and stabilized attendance.

Task 8: Room Night Projections

HVS will estimate the number of attendees that would require overnight stays in the local market and the number of room nights generated. Our analysis will provide room night projections through a stabilized year of demand.

Task 9: Interim Findings Workshop

Upon completion of the above market and demand analysis, HVS will hold a workshop with client representatives to present and discuss our initial findings and recommendations. Assuming that the recommendations are positive and that a consensus is reached, HVS will proceed with following analysis.

Task 10: Financial Projections

HVS uses sophisticated and proprietary software, the HVS CSE Venue Model© (the “Venue Model”) to model venue/attraction financial operations. The HVS Model is a Microsoft Excel based program that facilitates the analysis and presentation of facility demand and financial projections. The Venue Model is extremely flexible, allowing the user to specify the appropriate building program, event types and characteristics, financial parameters, and revenue and expense line items that uniquely describe the operations of any public assembly venue. It produces forecasts of demand and financial operations for a ten-year period.

HVS will incorporate demand, revenue, and expense assumptions into the Venue Model to reflect the recommended improvements and their demand and operating implications. HVS enters the estimated number of events and average attendance by type of event into the operating Venue Model, which produces estimates of revenue and expense annually over the projection period. The description of financial projections will include a detailed line-by-line account of all revenue sources and expenses. The forecast of financial operations covers the same five-year period as the demand projections.

Task 11: Economic and Fiscal Impact Analysis

The key to an accurate impact analysis is to estimate the net new activity in St. Charles caused by the development of the proposed attractions. HVS uses the HVS CSE Impact Model© (the “Impact Model”). The Impact Model allows the user to input spending estimates that reflect the levels of spending that are unique to the local community. HVS will measure the new visitation to the community and the resulting new economic impacts.

HVS will calculate the associated spending and measure the following types of new spending impacts:

- Overnight visitor spending
- Day visitor spending
- Event organizer spending

HVS will estimate the following types of spending impacts in the analysis:

- **Direct impacts** include the visitor expenditures, payroll, and employment resulting from the events and operations occurring at the venue.

- **Indirect impacts** are the supply of goods and services resulting from the initial direct facility-related spending.
- **Induced impacts** represent the change in local consumption due to the personal spending by employees whose incomes are affected by direct and indirect spending.

HVS will use the IMPLAN input-output model to estimate indirect and induced impacts. IMPLAN is a nationally recognized model commonly used to estimate economic impacts. An input-output model generally describes the commodities and income that normally flow through the various sectors of the economy. The indirect and induced expenditure, payroll, and employment effects result from the estimated changes in the flow of income and goods caused by the projected direct impacts. IMPLAN data are available by state, county, and zip code levels.

Fiscal impacts represent the incremental tax revenue collected by the City associated with the net new spending related to the activity at the proposed property. For example, our analysis estimates the hotel tax revenue from an overnight stay and considers this a fiscal impact. HVS will gather data from the municipality on tax rates. Combining this tax rate information with our spending projections, HVS will estimate the impact on a variety of state and local taxes, including sales, income, hotel, food & beverage, car rental, property, and others as applicable. The analysis will result in an estimate of new tax revenue associated with the project in inflated dollars for a stabilized year of demand.

Intangible Impacts: While spending estimates provide an important measure of the economic impact of the developments, it does not measure other important social benefits of the proposed attractions. The attractions not only host events and create visitor spending, but also serves to create development opportunities, enhance life of the community, and enrich the lives of its citizens.

HVS will discuss the role that the proposed attractions can play in the lives of the citizens of St. Charles. We will consider:

- increase in the developing a sense of community/community image,
- increase opportunity for additional development along the river corridor,
- educational opportunities,
- ability for community to attract and retain workers with unique knowledge of the sports and recreation,
- strengthening relationships among public and private organizations, government, and neighborhood groups and building community connections among elected officials, staff, volunteers and interested residents,
- media exposure for St. Charles associated with the proposed attractions; and
- others as identified with client representatives.

Task 12: Cost Benefit Ranking

HVS assumes that building cost estimates will be provided by client architects. We will provide a cost benefit ranking based on which attractions will generate a positive value proposition when comparing the anticipated capital costs of the improvement to the increase in interest in visitors/tourism, redevelopment opportunities, and tax generation (i.e. which proposed improvement will create the most interest in redevelopment and tourism for the lowest cost).

Reporting

Before our initial fieldwork, we will provide a detailed information request letter, establish an agenda for a project kick-off meeting, and schedule all other necessary meetings. After completion of the market and demand analysis, we will issue a draft report and convene an in-person meeting to discuss our interim findings. We make any necessary adjustments to the remaining scope of work. Upon completion of our study, we will submit a draft report and convene an in-person meeting to discuss our findings. We will provide a fully-documented narrative report that will explain our findings, assumptions, and recommendations. Reports will be provided electronically in PFD format.

Project Schedule

Task Description	W-1	W-2	W-3	W-4	W-5	W-6	W-7	W-8	W-9	W-10	W-11	W-12
Project Orientation and Fieldwork	M											
Market Assessment												
Interviews												
Participation Trends												
Comparable Venue Analysis												
Building Program Review and Recommendations						CC						
Demand and Attendance Projections												
Hotel Room Night Projections												
Interim Workshop								M				
Financial Projections												
Economic and Fiscal Impact Analysis												
Cost Benefit Ranking												
Reporting											CC	DR, M

M=Meeting

CC=Conference Call

DR=Draft Report

Appendix B - Fees

Fee for the scope of services presented above is \$72,000. A retainer of \$18,000 will be due upon authorization to proceed. After this initial payment, HVS will invoice monthly for fees based on the percentage of work completed and for the expenses incurred during the previous month. The final balance of fees and expenses is due upon receipt of the final report. All outstanding invoices must be paid in full before delivery of report products.

In addition to the fees presented above, you agree to reimburse us for reasonable out-of-pocket expenses incurred on your behalf. We will bill expenses at cost. Expenses will include all travel related expenditures for 5-person trips, the cost of all data from third-party data sources including ESRI (\$350), STR (\$550), IMPLAN (\$1,200-\$2,000 depending on impact area), and Longwoods (\$1,000) data, and the production of presentation materials and reports. HVS agrees to a not-to-exceed expense budget of \$5,000.

Rates

The following are our hourly rates for HVS staff for services requested outside our scope of services:

HVS HOURLY RATES	
Position	Hourly Rat
Managing Director	\$350
Senior Director	\$300
Director	\$250
Project Manager	\$200
Associate	\$150
Staff	\$90

City of St. Charles, Illinois
Resolution No. 2018-

**A Resolution Approving a Consultant Agreement for Services between
HVS Convention, Sports & Entertainment Facilities Consulting and the
City of St. Charles for an Economic Impact and Cost-Benefit Analysis
of the Fox River Corridor Master Plan**

**Presented & Passed by the
City Council on _____**

NOW THEREFORE, be it resolved by the Mayor and City Council that the Consultant Agreement with HVS Convention, Sports & Entertainment Facilities Consulting and the City of St. Charles dated October 9, 2018 (attached hereto as Exhibit "A"), be approved.

PRESENTED to the City Council of the City of St. Charles, Illinois this 15th day of October 2018.

PASSED by the City Council of the City of St. Charles, Illinois, this 15th day of October 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 15th day of October 2018.

Raymond P. Rogina, Mayor

ATEST:

Chuck Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT “A”

Consultant Agreement for Services between HVS Convention, Sports & Entertainment
Facilities Consulting and The City of St. Charles for an Economic Impact and Cost-
Benefit Analysis of the Fox River Corridor Master Plan, dated October 9, 2018