

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, DECEMBER 18, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
 - Recognition of St. Charles North High School Girls Swim/Dive State Champions Izzy Beu & Maya Townsend.
 - Presentation by the St. Charles Business Alliance of the Electric Christmas Parade Winners.
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7.** Motion to accept and place on file minutes of the regular City Council meeting held December 4, 2023.
- *8.** Motion to accept and place on file minutes of the Public Hearing for Proposed 2023 Property Tax Levy – City Operating Levy held December 4, 2023.
- *9.** Motion to accept and place on file minutes of the Public Hearing for 2023 Special Service Area 5 Proposed Property Tax Levy (Central Manufacturing District) held December 4, 2023.
- *10.** Motion to accept and place on file minutes of the Public Hearing for 2023 Special Service Area 13 Proposed Property Tax Levy (Red Gate Common Area Maintenance) held December 4, 2023.
- *11.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/27/2023 – 12/10/2023 in the amount of \$ 2,681,335.84.
- *12.** Motion to approve the Budget Revisions for November 2023.
- *13.** Motion to approve and place on file the Treasurer and Finance Report for the period ending November 30, 2023.

I. Old Business

- A. None

II. New Business

- A. Presentation of a **Resolution** Authorizing the Purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000.
- B. Presentation of an **Ordinance** Abating a Portion of the 2023 Property Tax Heretofore Levied for the City of St. Charles.
- C. Presentation of an **Ordinance** Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service for the Special Service Area 21 (SSA 21) Bonds for the City of St. Charles.
- D. Presentation of a **Resolution** Authorizing the Mayor and City Clerk to Execute a Settlement Agreement and General Mutual Release Agreement between the City of St. Charles and Omni-Tech, LLC, regarding the Reserve of St. Charles Phase 2 – Unit 3.
- E. Presentation of a **Resolution** Awarding the Bid for the North Western Sanitary Trunk Line and Watermain Replacement Project.

III. Committee Reports

- A. Government Operations
 - *1. Motion to approve a **Resolution** Authorizing the Purchase of Microsoft Server Licensing from Dell Marketing LP for \$73,768.
 - *2. Motion to approve an **Ordinance** Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024.
 - *3. Motion to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police Body-Worn Cameras from Axon Enterprise, Inc.
 - *4. Motion to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police In-Car Video Systems from Axon Enterprise, Inc.

- *5. Motion to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police Tasers from Axon Enterprise, Inc., and the Subsequent Declaration of Current Tasers as Surplus Property for the Purposes of Trade-In/Credit.
- *6. Motion to approve a **Resolution** Authorizing Approval of a Contract for the Construction of the St. Charles Police Tactical Training Center with KWCC Construction, Inc.
- *7. Motion to approve an **Ordinance** Amending Title 2, "Administration and Personnel," Chapter 2.24, "Board of Fire and Police Commissioners," Section 2.24.060, "Rules and Regulations," of the St. Charles Municipal Code.
- *8. Motion to accept and place on file minutes of the December 4, 2023, Government Operations Committee meeting.

B. Government Services
None

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission **Resolution** No. 09-2023 A Resolution Recommending Approval of a Final Plat of Subdivision (Minor Subdivision) for Norway Maple Resubdivision (Avondale Custom Homes).
- *2. Motion to approve an **Ordinance** Granting Approval of a Final Plat of Subdivision for Norway Maple Resubdivision.
- *3. Motion to accept and place on file Historic Preservation Commission **Resolution** No. 9-2023 A Resolution Recommending Approval for Landmark Designation (720 Prairie St. – Bernard Snelting).
- *4. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (720 Prairie St. - Bernard Snelting).
- *5. Motion to accept and place on file Historic Preservation Commission **Resolution** No. 10-2023 A Resolution Recommending Approval for Landmark Designation (838 N. 5th Ave. – Saxony Terrace).
- *6. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (838 N. 5th Ave. - Saxony Terrace).

- *7. Motion to approve a **Resolution** Authorizing Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC, and approval of Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development.
- *8. Motion to approve an **Ordinance** Amending Title 18, “Stormwater Management,” Section 18.04.010, “Stormwater Management Ordinance - Adopted – Modifications,” Section C (Fences) of the St. Charles Municipal Code.
- *9. Motion approve an **Ordinance** Amending Title 15, “Buildings and Construction,” Section 15.101.150, “Permit and Inspection fees,” Subsection B. “Fee Schedule” and Title 18, “Stormwater Management,, Section 18.04.010, “Stormwater Management Ordinance- Adopted – Modifications,” Section A. “Permit Fees- Schedule” of the St. Charles Municipal Code (Site Development/Stormwater Permit Fees).
- *10. Motion to approve an **Ordinance** Amending Title 15, “Buildings and Construction,” Section 15.101.010, “Administration provisions adopted,” Subsections 107 through 111 of the St. Charles Municipal Code (Engineering Requirements for Building Permit projects).
- *11. Motion to accept and place on file minutes of the December 11, 2023, Planning & Development Committee meeting.

9. Public Comment

10. Additional Items from Mayor, Council or Staff

11. Executive Session

- Personnel –5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

MINUTES
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, DECEMBER 04, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:01 pm.

2. Roll Call.

Present: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

3. Pledge of Allegiance.

4. Presentations

- Pearl Harbor Day Proclamation

5. Motion by Ald. Bessner second by Ald. Lencioni to approve the Omnibus Vote.

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the regular City Council meeting held November 20, 2023.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

***8. Motion by Ald. Bessner second by Ald. Lencioni to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/13/2023 – 11/26/2023 in the amount of \$6,636,665.86.**

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

I. Old Business

- A. None

II. New Business

- A. Motion by Ald. Lencioni, second by Ald. Gehm to enter Public Hearing – 2023 Property Tax Levy – City Operating Levy at 7:05.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Motion by Ald. Lencioni, second by Ald. Wirball to exit Public Hearing – 2023 Property Tax Levy – City Operating Levy at 7:30.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- B. Motion by Ald. Lencioni, second by Ald. Muenz to approve an **Ordinance 2023-M-24** Levying Taxes for the 2023 Levy Year for the City of St. Charles.

Roll Call Vote: Ayes: Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Bessner; Nays: Ald. Silkaitis, Ald. Pietryla, Ald. Wirball, Ald. Weber.

Motion Carried

- C. Motion by Ald. Wirball, second by Ald. Lencioni to enter Public Hearing – 2023 Special Service Area 5 Property Tax Levy (Central Manufacturing District) at 7:31.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Motion by Ald. Bessner, second by Ald. Lencioni to exit Public Hearing – 2023 Special Service Area 5 Property Tax Levy (Central Manufacturing District) at 7:31.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- D. Motion by Ald. Lencioni, second by Ald. Gehm to approve an **Ordinance 2023-M-25** for the Levy and Assessment of Taxes for the Year 2023 for Special Service Area 5 (Central Manufacturing District) for the City of St. Charles.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- E. Motion by Ald. Lencioni, second by Ald. Bessner to enter Public Hearing – 2023 Special Service Area 13 Property Tax Levy (Red Gate Common Area Maintenance) at 7:32.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- Motion by Ald. Lencioni, second by Ald. Bessner to enter Public Hearing – 2023 Special Service Area 13 Property Tax Levy (Red Gate Common Area Maintenance) at 7:32.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- F. Motion by Ald. Wirball, second by Ald. Lencioni to approve an **Ordinance 2023-M-26** for the Levy and Assessment of Taxes for the Year 2023 for Special Service Area 13 (Red Gate Common Area Maintenance) for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- G. Motion by Ald. Bessner, second by Ald. Wirball to approve an **Ordinance 2023-M-27** for the Levy and Assessment of Taxes for the year 2023 for the SSA 1A (Central Business District) for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- H. Motion by Ald. Lencioni, second by Ald. Gehm to approve an **Ordinance 2023-M-28** for the Levy and Assessment of Taxes for the year 2023 for the SSA 1B (Downtown District) for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- I. Motion by Ald. Weber, second by Ald. Bessner to approve an **Ordinance 2023-M-29** for the Levy and Assessment of Taxes for the year 2023 for the SSA 6 (Cambridge East) for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- J. Motion by Ald. Gehm, second by Ald. Muenz to approve an **Ordinance 2023-M-30** for the Levy and Assessment of Taxes for the year 2023 for the SSA 7 (CMD Midwest) for the City of St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- K. Motion by Ald. Muenz, second by Ald. Wirball to approve an **Ordinance 2023-M-31** for the Levy and Assessment of Taxes for the year 2023 for the SSA 10 (Royal Fox I) for the City of St. Charles.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- L. Motion by Ald. Bessner, second by Ald. Weber to approve an **Ordinance 2023-M-32** for the Levy and Assessment of Taxes for the year 2023 for the SSA 57 (Legacy Business Center) for the City of St. Charles.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

III. Committee Reports

A. Government Operations

- *1. Motion by Ald. Bessner second by Ald. Lencioni to approve a Proposal for a B-1 Liquor License Application for Tonichi Ramen, Located at 3843 E. Main St., St. Charles.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. Motion by Ald. Bessner second by Ald. Lencioni to approve An **Ordinance 2023-M-33** Amending Title 5, "Business Licenses and Regulations," Section 5.08, "Alcoholic Beverages," of the St. Charles Municipal Code.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. Motion by Ald. Bessner second by Ald. Lencioni to approve an **Ordinance 2023-M-34** amending Title 5 "Business Licenses and Regulations," Chapter 5.16 "Tobacco," Section 5.16.180 "Tobacco Commissioner; Tobacco Commission; Suspension, Revocation of License; Fines, Costs" of the St. Charles Municipal Code.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *4. Motion by Ald. Bessner second by Ald. Lencioni to approve an **Ordinance 2023-M-35** amending Title 5 "Business Licenses and Regulations," Chapter 5.20 "Massage Establishments," Section 5.20.150 "Massage Business Commissioner; Massage Business Commission; Suspension; Revocation of License; Fines, Costs" of the St. Charles Municipal Code.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

- *5. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-121** Authorizing an Annual Agreement with Gartner Consulting for Information Technology Research and Consulting Services for \$48,000.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *6. Motion by Ald. Bessner second by Ald. Lencioni to approve an **Ordinance 2023-M-36** excluding the City of St. Charles as a Municipal Employer from Coverage Under the Paid Leave for All Workers Act and Amending the City Code to Require a Form of Paid Leave for City Employees.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *7. Motion by Ald. Bessner second by Ald. Lencioni to accept and place on file minutes of the November 20, 2023 Government Operations Committee meeting.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

B. Government Services

- *1. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-122** Authorizing a Professional Service Agreement for Well #8 Expansion and Rehabilitation Design and Bidding.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *2. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-123** Authorizing a Purchase Order to Electric Power Engineers, LLC for Electric Utility Ten Year Study and System Analysis.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *3. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-124** Authorizing a Purchase Order for Substation SEL Breakers and SEL Engineering Services for Programming.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *4. Motion by Ald. Bessner second by Ald. Lencioni to waive the Formal Bid Procedure and Approve a **Resolution 2023-125** authorizing a Construction Contract for the Public Works Facility Parking Lot Paving Improvement.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *5. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-126** awarding the Bid for Winter Rock Salt Purchase through the State of Illinois Central Management Services.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *6. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-127** authorizing an Agreement for Wastewater Force Main Piggings.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *7. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-128** authorizing a Budget Addition and Purchase of an Air Handling Unit.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *8. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-129** authorizing a Temporary Easement with the DuPage Airport Authority Parcel 0009.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *9. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-130** authorizing a Temporary and Permanent Easement with the DuPage Airport Authority Parcel 0013.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried
- *10. Motion by Ald. Bessner second by Ald. Lencioni to approve a **Resolution 2023-131** authorizing a Contract Amendment with HR Green for Stormwater Design Services.
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

- *11. Motion by Ald. Bessner second by Ald. Lencioni to waive the Formal Bid Procedure and approve a **Resolution 2023-132** authorizing a Construction Contract for Parking Lot R Paving Improvement.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

C. Planning and Development

None

9. **Public Comment**

Letter from Hewlett Prucher:

Hello,

I'm Hewlett Prucher. I've lived at 747 Westfield Drive, St. Charles for 25 years.

I would like to bring to your attention to a matter that I'm very concerned about: the issue of an IMEA contract renewal and extension. St. Charles buys all the electricity from IMEA, the Illinois Municipal Energy Agency. I'm concerned because IMEA buys its electricity from two coal-burning power plants Prairie State in Illinois and Trimble County in Kentucky. For environmental and health reasons, I am opposed to the heavy use of coal to generate electricity.

An incremental plan to decrease the amount of coal and replace it with clean energy such as solar, wind, and/or nuclear is critical to reducing our greenhouse gas emissions. If St. Charles renews and extends the current contract, we will have no say in where our electricity is generated.

Our current contract with IMEA ends in 2035 but we are being asked to renew and extend this contract in 2024 for 20 years, until 2055. This request is being made 6 years before we are required to decide about our energy future.

The energy field is constantly changing and has entered an era of high tech. We want to be in a position to take advantage of new technology such as a utility grade battery storage and small nuclear reactors. Locking us into a 20-year contract extension now would not give us the flexibility to consider alternatives that would benefit St. Charles citizens from both an environmental and cost perspective.

It's difficult to see how renewing this contract now is in St. Charles' best interests. We would be locked into the heavy use of coal for electric generation before we know what new, less polluting technologies will become available. I believe this IMEA contract renewal and extension is premature. I request that the City Council vote NO to renewal and extension.

I also request that City Council hold informational sessions and public hearings to educate the public and find out what your constituents want to do.

Thank you.

Letter from Henry J. Renken

Dear Mayor Vitek & Members of the City Council

12/4/2023

I am the owner of a manufacturing company in the St Charles industrial park. Many of our employees, including my son, are residents of St. Charles. Also, this year our company's average monthly electric bill has been \$11,000 which is a total of \$132,000 per year. These are the reasons why I have written this letter.

Recently it has come to our attention that approximately 78% of the electricity procured by St. Charles under its current contract with IMEA is generated by coal fired power plants. This gives rise to two major concerns.

1. Coal fired electrical plants are amongst the largest contributors of CO2 in our atmosphere. They are a significant cause of global warming, and the burning of coal has been contaminating our water ways with mercury for more than a century. Coal fired plants are a very dirty form of electric production and very harmful to the environment.
2. The cost of producing electricity with green or clean energy has been dropping rapidly over the last decade. Last Monday, the Wall Street Journal published an article called "Good News". In that article it pointed out that in 2023 the cost of wind and/or solar energy has dropped to 50% of the cost of coal fired energy in the United States. There has also been exciting progress in other forms of green energy that will be coming soon and should be considered in the long term.

IMEA is asking for a contract extension nearly a decade early and sticking with the status quo does nothing to reduce pollutants including CO2 emissions that cause global warming. Nor does it do anything to reduce the cost of electricity.

Any future contract with IMEA should include the following:

1. A transition plan to clean energy.
2. Incremental elimination of all coal generated electricity by a specific date.
3. Public hearings throughout the planning process.

Please do not vote to renew or extend the IMEA contract without these requirements. Thank you.

Respectfully yours,

Henry J. Renken

Advance Lifts Inc.

701 Kirk Rd. St. Charles IL. 60174

Phone: 630-584-9881 Fax: 630-584-6837

E-mail: Hank@Advancelifts.com

10. Additional Items from Mayor, Council or Staff

- Mayor Vitek explained the following:
 - We have received other emails regarding the renewal of the IMEA contract. The City has been in conversations about this for over two years. The contract will be discussed over the next 18 to 24 months. There will be future meetings where the public will be invited.

- Mayor Vitek also mentioned the City Council will be back on December 18. She encouraged all to enjoy the holiday season. Mayor Vitek informed all that the City will be closed on December 22 and 25 and January 1, 2024. The next City Council meeting is on January 18, 2024. Finally, she invited all to the First Street ribbon cutting ceremony on January 24, 2024.
- Mayor Vitek thanked Susan Kempf and Tara Strachan for all of their help.
- Ald. Muenz wished Mayor Vitek a happy birthday on December 18th.

11. No Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

Motion by Ald. Lencioni, second by Ald. Gehm to adjourn the meeting at 7:45 pm.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting.

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MINUTES
PUBLIC HEARING
LORA A. VITEK, MAYOR
MONDAY, DECEMBER 04, 2023 – 7:05 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:05 pm.

2. Motion by Ald. Lencioni, second by Ald. Gehm to enter into to enter Public Hearing – 2023 Property Tax Levy – City Operating Levy at 7:05.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Discussion:

- Ald. Weber explained that last year there was an increase of 3%. And he would like Staff to research a better solution to the budget that takes advantage of new sources of revenue. He will be voting no.
- Ald. Wirball explained his desire for a budget meeting before raising the tax levy. He asked about tapping into the reserves. He mentioned that continuing to raise taxes is not an option and would like the City to look into other ways to address the budget. He will be voting no.
- Ald. Lencioni stated that the proposed budget is conservative increase and will be supporting the vote. However, he would like a bi-monthly meeting to discuss the budget so that alternatives can be discussed.
- Ald. Bongard expressed concern about being creative with the budget. He explained that the Council needs to direct Staff as to what services could be pulled back. I would also like more discussion. He will be supporting.
- Ald. Wirball said that discussions happen in budget meetings and would like those to happen.
- Ald. Foulkes expressed concern about not passing the budget this evening and how much will be lost. He stated that this is a small step. He will be supporting.
- Ald. Silkaitis does not want to ask the public to pay for unfunded items. He will not support.
- Ald. Muenz explained that many of the Staff are residents and taxpayers and this is taken into account when putting together the budget. She also mentioned that our residents expect a level of service and cutting things is concerning. She will be voting yes.
- Ald. Bessner explained that we can't come up with band-aid solutions that will lead to bigger problems in the future. He will be supporting.
- Mayor Vitek thanked all the directors for their work on the budget as well as all the alderman for their research and preparation for this discussion.

3. **Motion by Ald. Lencioni, second by Ald. Wirball to exit Public Hearing at 7:30.**
Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

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**MINUTES
PUBLIC HEARING
LORA A. VITEK, MAYOR
MONDAY, DECEMBER 04, 2023 – 7:31 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:31 pm.

2. Motion by Ald. Wirball, second by Ald. Lencioni to enter Public Hearing – 2023 Special Service Area 5 Property Tax Levy (Central Manufacturing District) at 7:31.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

No discussion.

3. Motion by Ald. Bessner, second by Ald. Lencioni to exit Public Hearing at 7:32.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Nancy Garrison, City Clerk

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**MINUTES
PUBLIC HEARING
LORA A. VITEK, MAYOR
MONDAY, DECEMBER 04, 2023 – 7:32 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. Call to Order.

The meeting was called to order by Mayor Vitek at 7:31 pm.

2. Motion by Ald. Lencioni, second by Ald. Bessner to enter Public Hearing – 2023 Special Service Area 13 Property Tax Levy (Red Gate Common Area Maintenance) at 7:32.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

No discussion.

3. Motion by Ald. Wirball, second by Ald. Gehm to exit Public Hearing at 7:33.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.

Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

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12/15/2023

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

11/27/2023 - 12/10/2023

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	ST CHARLES ACE LLC		119423	8.10	11/30/2023	85143/3	CABLE 1/16 7X7
			119423	103.14	11/30/2023	85205/3	FIRE DEPT SUPPLIES
	ST CHARLES ACE LLC Total			111.24			
139	AFLAC			21.45	12/01/2023	ACAN231201084519FI	AFLAC Cancer Insurance
				15.54	12/01/2023	ACAN231201084519PI	AFLAC Cancer Insurance
				35.46	12/01/2023	ACAN231201084519PV	AFLAC Cancer Insurance
				78.30	12/01/2023	ADIS231201084519PD	AFLAC Disability and STD
				8.78	12/01/2023	AHIC231201084519FD	AFLAC Hospital Intensive Care
				93.79	12/01/2023	APAC231201084519FI	AFLAC Personal Accident
				95.30	12/01/2023	APAC231201084519PI	AFLAC Personal Accident
				89.78	12/01/2023	APAC231201084519PV	AFLAC Personal Accident
				18.46	12/01/2023	ASPE231201084519PV	AFLAC Specified Event (PRP)
				23.25	12/01/2023	AVOL231201084519PV	AFLAC Voluntary Indemnity
		AFLAC Total			480.11		
149	ALARM DETECTION SYSTEMS INC			226.50	11/30/2023	136229-1068	QUARTERLY CHARGES-DEC-FE
	ALARM DETECTION SYSTEMS INC Total			226.50			
159	ALFRED BENESCH AND COMPANY		119281	7,186.16	11/30/2023	262834	PROFESSIONAL SERVICES BRI
	ALFRED BENESCH AND COMPANY Total			7,186.16			
221	ANDERSON PEST CONTROL			681.40	11/30/2023	53627325	MONTHLY BILLING
	ANDERSON PEST CONTROL Total			681.40			
233	AMERICAN PLANNING ASSOCIATION			688.00	11/30/2023	123978-202401	APA MEMBERSHIP RENEWAL
	AMERICAN PLANNING ASSOCIATION Total			688.00			
279	ATLAS CORP & NOTARY SUPPLY CO						

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
				44.00	11/30/2023	111423	NOTARY APPL-DALTON SERVAT
				88.00	11/30/2023	112223	NOTRY-FRNCE CEVALLOS&BEI
	ATLAS CORP & NOTARY SUPPLY CO Total			132.00			
284	AT&T			94.23	11/30/2023	110823	ACCT: 109916878
	AT&T Total			94.23			
285	AT&T			1,308.08	11/30/2023	1252263800	ACCOUNT # 831-001-0978 608
	AT&T Total			1,308.08			
298	AWARD CONCEPTS INC						
			119117	43.96	11/30/2023	I0702498	AWARDS WESSENDORF
			119117	89.08	11/30/2023	I0702499	AWARDS TINSLEY
			119117	190.00	11/30/2023	I0702501	AWARDS MALONE
	AWARD CONCEPTS INC Total			323.04			
499	CHICAGO METROPOLITAN AGENCY						
			121463	1,500.04	11/30/2023	2024MUN239	LOCAL CONTRIBUTION
	CHICAGO METROPOLITAN AGENCY Total			1,500.04			
518	CLERK OF THE 18TH						
				375.00	11/30/2023	475442	BAIL BOND-KENNETH A LUCAS
	CLERK OF THE 18TH Total			375.00			
555	COMED						
				253.81	11/30/2023	7612664040/112123	MONTHLY BILLING 10/23-11/21
	COMED Total			253.81			
564	COMCAST OF CHICAGO INC						
				10.53	11/30/2023	111623FD	ACCT: 8771-20-044-0113831
	COMCAST OF CHICAGO INC Total			10.53			
590	CONTINENTAL WEATHER SERVICE						
			121185	750.00	11/30/2023	195379	WINTER WEATHER SERVICE
	CONTINENTAL WEATHER SERVICE Total			750.00			
683	DEMAR TREE & LANDSCAPE SVC						
			119355	10,760.00	11/30/2023	7993	ELECTRIC LINE CLEARING

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	STAT PROC					
	DEMAR TREE & LANDSCAPE SVC Total		<u>10,760.00</u>			
767	EAGLE ENGRAVING INC					
		119146	41.13	11/30/2023	2023-5752	NAME TAGS & AWARD
	EAGLE ENGRAVING INC Total		<u>41.13</u>			
778	EJ EQUIPMENT INC					
		121313	305.38	11/30/2023	P10890	TUBE 8X72
	EJ EQUIPMENT INC Total		<u>305.38</u>			
789	ANIXTER INC					
		121124	83.86	11/30/2023	227400686	BRACKET FOR MOUNTING
		121124	993.16	11/30/2023	227400779	HID MULTICLASS SE PROXIMIT
		121125	348.53	11/30/2023	227400780	HID MULTICLASS SE PROXIMIT
		121288	176.76	11/30/2023	227401135	MAGLOCK
		119533	8,576.64	11/30/2023	5707058-04	ELSTER AND LOADBUSTER
		120858	42.00	11/30/2023	5861870-00	COUPLING SLEEVE PVC
			-374.00	11/30/2023	5861870-00A	CREDIT ORG INV # 5832025-00
		121205	390.00	11/30/2023	5862468-00	DUCT SHIELD
	ANIXTER INC Total		<u>10,236.95</u>			
826	BORDER STATES INDUSTRIES INC					
		121203	303.00	11/30/2023	927334790	INVENTORY ITEMS
		121271	135.19	11/30/2023	927351638	INVENTORY ITEMS
	BORDER STATES INDUSTRIES INC Total		<u>438.19</u>			
859	FEECE OIL CO					
		121355	711.61	11/30/2023	4031467	INVENTORY ITEMS
	FEECE OIL CO Total		<u>711.61</u>			
870	FIRE PENSION FUND					
			862.91	12/01/2023	FP1%231201084519FI	Fire Pension 1% Fee
			9,275.28	12/01/2023	FRP2231201084519FC	Fire Pension Tier 2
			13,766.92	12/01/2023	FRPN231201084519FI	Fire Pension
	FIRE PENSION FUND Total		<u>23,905.11</u>			
875	FIRST AID CORP					
		121266	387.36	11/30/2023	PSI656149	LOW VOC BRAKE PARTS CLEAI
	FIRST AID CORP Total		<u>387.36</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	STAT PROC					
961	GENEVA CONSTRUCTION COMPANY	119485	70,441.31	11/30/2023	60875	ST CHARLES 2023 NON MFT
	GENEVA CONSTRUCTION COMPANY Total		70,441.31			
1002	TERESA L GRANDT		1,312.50	11/30/2023	101923TG	ADMIN CONTRACT WORK IN HF
	TERESA L GRANDT Total		1,312.50			
1026	HACH COMPANY	121211	51.38	11/30/2023	13804821	TUBING SAMPLER
	HACH COMPANY Total		51.38			
1089	ARENDS HOGAN WALKER LLC	121213	462.08	11/30/2023	11765065	ELECTRIC MOTOR
	ARENDS HOGAN WALKER LLC Total		462.08			
1133	IBEW LOCAL 196		196.50	12/01/2023	UNE 231201084519PV	Union Due - IBEW
			1,047.99	12/01/2023	UNEW231201084519P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		1,244.49			
1136	ICMA RETIREMENT CORP		102.54	12/01/2023	C401231201084519CA	401A Savings Plan Company
			254.65	12/01/2023	C401231201084519CD	401A Savings Plan Company
			526.03	12/01/2023	C401231201084519FD	401A Savings Plan Company
			491.10	12/01/2023	C401231201084519FN	401A Savings Plan Company
			291.11	12/01/2023	C401231201084519HR	401A Savings Plan Company
			647.39	12/01/2023	C401231201084519IS	401A Savings Plan Company
			829.50	12/01/2023	C401231201084519PD	401A Savings Plan Company
			1,039.38	12/01/2023	C401231201084519PV	401A Savings Plan Company
			102.54	12/01/2023	E401231201084519CA	401A Savings Plan Employee
			254.65	12/01/2023	E401231201084519CD	401A Savings Plan Employee
			525.13	12/01/2023	E401231201084519FD	401A Savings Plan Employee
			491.10	12/01/2023	E401231201084519FN	401A Savings Plan Employee
			291.11	12/01/2023	E401231201084519HR	401A Savings Plan Employee
			648.29	12/01/2023	E401231201084519IS	401A Savings Plan Employee
			829.50	12/01/2023	E401231201084519PD	401A Savings Plan Employee
			1,039.38	12/01/2023	E401231201084519PV	401A Savings Plan Employee
			2,013.46	12/01/2023	ICMA231201084519CC	ICMA Deductions - Dollar Amt
			3,493.76	12/01/2023	ICMA231201084519FD	ICMA Deductions - Dollar Amt

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
				2,105.00	12/01/2023	ICMA231201084519FN	ICMA Deductions - Dollar Amt
				1,573.84	12/01/2023	ICMA231201084519HF	ICMA Deductions - Dollar Amt
				4,635.84	12/01/2023	ICMA231201084519IS	ICMA Deductions - Dollar Amt
				10,437.64	12/01/2023	ICMA231201084519PC	ICMA Deductions - Dollar Amt
				2,246.00	12/01/2023	ICMA231201084519PV	ICMA Deductions - Dollar Amt
				154.60	12/01/2023	ICMP231201084519CA	ICMA Deductions - Percent
				89.82	12/01/2023	ICMP231201084519CC	ICMA Deductions - Percent
				4,918.73	12/01/2023	ICMP231201084519FD	ICMA Deductions - Percent
				74.14	12/01/2023	ICMP231201084519HF	ICMA Deductions - Percent
				435.38	12/01/2023	ICMP231201084519IS	ICMA Deductions - Percent
				2,338.30	12/01/2023	ICMP231201084519PC	ICMA Deductions - Percent
				1,203.96	12/01/2023	ICMP231201084519PV	ICMA Deductions - Percent
				25.00	12/01/2023	ROTH231201084519FI	Roth IRA Deduction
				110.00	12/01/2023	ROTH231201084519FI	Roth IRA Deduction
				269.23	12/01/2023	ROTH231201084519HI	Roth IRA Deduction
				150.00	12/01/2023	ROTH231201084519IS	Roth IRA Deduction
				1,359.23	12/01/2023	ROTH231201084519PI	Roth IRA Deduction
				275.00	12/01/2023	ROTH231201084519PI	Roth IRA Deduction
				550.00	12/01/2023	RTHA231201084519FI	Roth 457 - Dollar Amount
				250.00	12/01/2023	RTHA231201084519IS	Roth 457 - Dollar Amount
				1,630.00	12/01/2023	RTHA231201084519PI	Roth 457 - Dollar Amount
				110.00	12/01/2023	RTHA231201084519PV	Roth 457 - Dollar Amount
				1,188.87	12/01/2023	RTHP231201084519FI	Roth 457 - Percent
				62.63	12/01/2023	RTHP231201084519PV	Roth 457 - Percent
				122.84	12/01/2023	RTIP231201084519PD	Roth IRA - Percent
	ICMA RETIREMENT CORP Total			<u>50,186.67</u>			
1149	ILLINOIS ENVIRONMENTAL			48,946.03	12/01/2023	L173327-26	IEPA PROJECT# L173327
				16,005.83	12/01/2023	L175564-04	IEPA DEBT SERVICE PROJ#L17
				518,916.74	12/01/2023	L175739-02	DEBT SERVICE PROJ # L175739
	ILLINOIS ENVIRONMENTAL Total			<u>583,868.60</u>			
1179	IL ASSOC OF CHIEFS OF POLICE						
			121209	115.00	11/30/2023	13814	MEMBERSHIP RENEWAL-MEDI
			121209	265.00	11/30/2023	14283	MEMBERSHIP RENEWAL-MEDI
			121209	115.00	11/30/2023	14774	MEMBERSHIP RENEWAL-MEDI
	IL ASSOC OF CHIEFS OF POLICE Total			<u>495.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1223	LMC ENTERPRISES		121231	320.42	11/30/2023	47035	INVENTORY ITEMS
	LMC ENTERPRISES Total			<u>320.42</u>			
1240	INTERSTATE BATTERY SYSTEM OF		121210	901.25	11/30/2023	10001095	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total			<u>901.25</u>			
1267	IT SOLUTIONS GROUP INC		119075	4,900.00	11/30/2023	6421	MONTHLY BILLING OCT/NOV
	IT SOLUTIONS GROUP INC Total			<u>4,900.00</u>			
1313	KANE COUNTY RECORDERS OFFICE			2,494.00	11/30/2023	102523	38 FENCE & 5 COVENANT RUNI
	KANE COUNTY RECORDERS OFFICE Total			<u>2,494.00</u>			
1333	KANE GRAPHICAL CORP		121096	92.10	11/30/2023	INV1232474	NAME BADGE W/ MAGNETIC
	KANE GRAPHICAL CORP Total			<u>92.10</u>			
1335	KANE COUNTY TREASURER			212.00	11/30/2023	112223	REFUND-PROPTAX PAID INCOF
	KANE COUNTY TREASURER Total			<u>212.00</u>			
1342	KARA CO INC		119343	75.00	11/30/2023	379431	AT&T SIM CARD RENTAL
	KARA CO INC Total			<u>75.00</u>			
1353	SUSAN KEMPH			264.47	11/30/2023	112823	REIMBURSEMENT PETTY CASH
	SUSAN KEMPH Total			<u>264.47</u>			
1363	KIESLER POLICE SUPPLY INC		121131	3,778.00	11/30/2023	IN227494	AMMUNITION
	KIESLER POLICE SUPPLY INC Total			<u>3,778.00</u>			
1395	KRAMER TREE SPECIALISTS		121422	167,235.50	11/30/2023	10094	MUNICIPAL LEAF REMOVAL 1 O
	KRAMER TREE SPECIALISTS Total			<u>167,235.50</u>			
1403	WEST VALLEY GRAPHICS & PRINT						

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			121322	176.00	11/30/2023	11266	BUSINESS CARDS
			121424	137.00	11/30/2023	11385	BUSINESS CARDS - INSPECTOI
	WEST VALLEY GRAPHICS & PRINT Total			313.00			
1450	LEE JENSEN SALES CO INC		121196	1,770.00	11/30/2023	0024778-00	SAFETY CHAINS
	LEE JENSEN SALES CO INC Total			1,770.00			
1482	ARTHUR J LOOTENS & SON INC		119015	6,080.00	11/30/2023	34995	WATER TOWER-EAR OUT BLKT
			119015	19,033.07	11/30/2023	34997	WATER TOWER ASPHALT
	ARTHUR J LOOTENS & SON INC Total			25,113.07			
1489	LOWES		121201	70.24	11/30/2023	901040/110223	INVENTORY ITEMS
			119430	66.40	11/30/2023	901064/110523	FIRE DEPT SUPPLIES
				-32.28	11/30/2023	901072/110223	CREDIT - ORG INV 901040/1102
			119491	75.97	11/30/2023	901092/110823	PARTS FOR EQUIPMENT
			119053	16.13	11/30/2023	901104/110923	MISC FASTENER SUPPLIES
			121244	429.03	11/30/2023	961701/110623	INVENTORY ITEMS
			121270	46.95	11/30/2023	961708/110823	MISC FASTENER SUPPLIES
			121324	316.46	11/30/2023	961724/111423	INVENTORY ITEMS
			119053	68.24	11/30/2023	970676/111023	MISC FASTENER SUPPLIES
			121310	349.80	11/30/2023	971657/111023	INVENTORY ITEMS
			119053	54.62	11/30/2023	980222/111423	MISC SUPPLIES
			119430	46.53	11/30/2023	980821/111423	MISC FASTENER SUPPLIES
			121201	42.75	11/30/2023	983579/110223	INVENTORY ITEMS
			119071	39.81	11/30/2023	992618/110623	OFFICE SUPPLIES
			119491	114.92	11/30/2023	992666/110623	MISC SUPPLIES
			119358	34.08	11/30/2023	995879/110723	PREM ELASTOMERIC SEAL
			119053	17.06	11/30/2023	998408/110923	MISC FASTENER SUPPLIES
			119358	21.79	11/30/2023	998504/110923	MISC FASTENER SUPPLIES
			119053	255.44	11/30/2023	998757/110923	MISC FASTENER SUPPLIES
			119053	9.48	11/30/2023	998780/110923	MISC FASTENER SUPPLIES
			119071	13.98	11/30/2023	999522/110923	MISC FASTENER SUPPLIES
	LOWES Total			2,057.40			
1582	MCMMASTER CARR SUPPLY CO		121432	227.90	11/30/2023	17961767	INVENTORY ITEMS

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	STAT PROC		<u>227.90</u>			
	MCMaster CARR SUPPLY CO Total					
1604	METRO TANK AND PUMP COMPANY	121315	366.00	11/30/2023	19436	SERVICE CALL
	METRO TANK AND PUMP COMPANY Total		<u>366.00</u>			
1613	METROPOLITAN ALLIANCE OF POL		1,204.00	12/01/2023	UNP 231201084519PD	Union Dues - IMAP
			157.50	12/01/2023	UNPS231201084519PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		<u>1,361.50</u>			
1637	FLEETPRIDE INC	121232	214.14	11/30/2023	112391377	FILTER
	FLEETPRIDE INC Total		<u>214.14</u>			
1643	MILSOFT UTILITY SOLUTIONS INC	119521	471.10	11/30/2023	20236242	MONTHLY BILLING
	MILSOFT UTILITY SOLUTIONS INC Total		<u>471.10</u>			
1651	MNJ TECHNOLOGIES DIRECT INC	121085	2,637.00	11/30/2023	CINV004026301	SUB UPG1 DEVICE SUB 12MO F
	MNJ TECHNOLOGIES DIRECT INC Total		<u>2,637.00</u>			
1704	NCPERS IL IMRF		16.00	12/01/2023	NCP2231201084519C/	NCPERS 2
			8.00	12/01/2023	NCP2231201084519FM	NCPERS 2
			8.00	12/01/2023	NCP2231201084519PV	NCPERS 2
	NCPERS IL IMRF Total		<u>32.00</u>			
1737	NORTH EAST MULTI REGIONAL TRNG	119160	125.00	11/30/2023	338628	CANCELLED CLASS MURAWSK
		119160	200.00	11/30/2023	338770	CANCELLED CLASS BONIFAS 1
		119160	100.00	11/30/2023	340523	JACOBO VEHICULAR RESCUE
	NORTH EAST MULTI REGIONAL TRNG Total		<u>425.00</u>			
1745	NICOR		402.78	11/30/2023	0000 6 NOV 22 2023	ACCT: 55-00-99-0000-6
			6,322.90	11/30/2023	0929 6 NOV 22 2023	ACCT: 17-18-43-0929-6
			53.06	11/30/2023	1000 2 NOV 20 2023	ACCT: 24-53-60-1000-2
			575.15	11/30/2023	1000 2 NOVEMBER 22	ACCT # 53-14-51-1000 2

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				87.78	11/30/2023	1000 5 NOV 22 2023	ACCT: 50-85-00-1000-5
				72.38	11/30/2023	1000 9 NOV 27 2023	ACCT: 99-38-20-1000-9
				4,741.99	11/30/2023	8317 9 NOV 22 2023	ACCT: 81-44-33-8317-9
				436.50	11/30/2023	9226 2 NOVEMBER 22	ACCT # 84-32-13-9226 2
	NICOR Total			12,692.54			
1756	NCL OF WISCONSIN INC						
			121318	319.84	11/30/2023	495278	BULK PIPET FOR PB-272
	NCL OF WISCONSIN INC Total			319.84			
1775	RAY OHERRON CO INC						
			119159	96.76	11/30/2023	2305015	UNIFORMS
			119159	435.23	11/30/2023	2305355	UNIFORMS POLICE DEPT
			119159	34.10	11/30/2023	2306985	UNIFORM - JOSEPH BONIFAS
			119159	169.94	11/30/2023	2306987	UNIFORM - JOSEPH BONIFAS
	RAY OHERRON CO INC Total			736.03			
1783	ON TIME EMBROIDERY INC						
			120806	1,461.00	11/30/2023	116263	EMA CLOTHING
			119432	54.00	11/30/2023	116635	UNIFORMS MAUTHE
			119432	166.00	11/30/2023	117621	UNIFORMS MOLS
			119432	202.00	11/30/2023	117622	UNIFORMS THOMAS
			119432	550.00	11/30/2023	117623	UNIFORMS KASPEREK
	ON TIME EMBROIDERY INC Total			2,433.00			
1861	POLICE PENSION FUND						
				16,320.41	12/01/2023	PLP2231201084519PD	Police Pension Tier 2
				9,776.82	12/01/2023	PLPN231201084519PC	Police Pension
	POLICE PENSION FUND Total			26,097.23			
1898	PRIORITY PRODUCTS INC						
			121111	346.68	11/30/2023	996042	JOBBER POINT
			119036	523.61	11/30/2023	996211	FLEET DEPT PARTS
			121150	1,448.03	11/30/2023	996238	SCREWS
			119036	5.18	11/30/2023	996397	FLEET PARTS
			119036	131.18	11/30/2023	996566	PARTS FOR FLEET
			121247	30.42	11/30/2023	996597	INVENTORY ITEMS
			119036	3.77	11/30/2023	996842	MISC FLEET PARTS
			119036	1.18	11/30/2023	996847	MISC FLEET PARTS

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	PRIORITY PRODUCTS INC Total			<u>2,490.05</u>			
1998	RURAL ELECTRIC SUPPLY CO OP						
			121147	414.79	11/30/2023	3010736	INVENTORY ITEMS
			120856	641.64	11/30/2023	3012843	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total			<u>1,056.43</u>			
2018	RJN GROUP INC						
			117949	58,235.20	11/30/2023	39370101	MANHOLE INSPECTIONS
	RJN GROUP INC Total			<u>58,235.20</u>			
2033	VILLAGE OF ROMEOVILLE						
			120035	1,200.00	11/30/2023	2023-616	COMPANY FIRE OFFICER
	VILLAGE OF ROMEOVILLE Total			<u>1,200.00</u>			
2043	BRETT RUNKLE						
				15.00	11/30/2023	112123BR	PER DIEM-CRIME SCENE 12/1/2
	BRETT RUNKLE Total			<u>15.00</u>			
2046	RUSSO HARDWARE						
				-27.43	11/30/2023	PCM20011019	CREDIT - ORG INV SPI2028384E
			119082	122.92	11/30/2023	SPI20434436	MISC SUPPLIES
			121316	257.97	11/30/2023	SPI20444469	INVENTORY ITEMS
	RUSSO HARDWARE Total			<u>353.46</u>			
2055	SAFETY-KLEEN SYSTEMS INC						
			121208	464.75	11/30/2023	92974854	PARTS WASHER SERVICE
	SAFETY-KLEEN SYSTEMS INC Total			<u>464.75</u>			
2076	ST CHARLES HISTORY MUSEUM						
				4,166.67	11/30/2023	FY 2024	HOTEL TAX DISBURSEMENT M
	ST CHARLES HISTORY MUSEUM Total			<u>4,166.67</u>			
2117	SEPS INC						
			120986	6,143.00	11/30/2023	263529	ON SITE SERVICE PLAN
	SEPS INC Total			<u>6,143.00</u>			
2126	SEWER EQUIPMENT CO OF AMERICA						
			121334	305.62	11/30/2023	0000214793	CHARGER, CABLE
	SEWER EQUIPMENT CO OF AMERICA Total			<u>305.62</u>			

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2137	SHERWIN WILLIAMS						
			119034	82.87	11/30/2023	4630-8	PAINT SUPPLIES
			119034	150.07	11/30/2023	5142-9	PAINT SUPPLIES
	SHERWIN WILLIAMS Total			232.94			
2150	SIKICH LLP						
			119922	8,100.00	11/30/2023	36268	FINAL BILLING FOR AUDIT
	SIKICH LLP Total			8,100.00			
2163	SKYLINE TREE SERVICE &						
			120785	22,496.25	11/30/2023	15206	HOLIDAY LIGHT INSTALL
	SKYLINE TREE SERVICE & Total			22,496.25			
2200	STATE TREASURER						
			119277	22,769.85	11/30/2023	64257	TRAFFIC SIGNAL JUL-SEPT
	STATE TREASURER Total			22,769.85			
2201	STANDARD EQUIPMENT CO						
			121202	51.01	11/30/2023	P46461	NOZZLE RUBBER
	STANDARD EQUIPMENT CO Total			51.01			
2212	CITY OF ST CHARLES						
				60.00	12/01/2023	110203	CC REIMB-COSTCO MEMBERSI
	CITY OF ST CHARLES Total			60.00			
2219	ST CHARLES EAST HIGH SCHOOL						
				1,000.00	11/30/2023	112123	DR STEPIEN YOUTH COMM-OC
	ST CHARLES EAST HIGH SCHOOL Total			1,000.00			
2248	STORINO RAMELLO & DURKIN						
				1,250.00	11/30/2023	89883	MONTHLY RETAINER OCTOBEF
				5,733.80	11/30/2023	89884	CITY ADMIN LEGAL OCTOBER
				283.25	11/30/2023	89885	ST CHARLES MALL TIF # 3 LEG,
				283.35	11/30/2023	89886	MOLINE TIF # 2
				283.25	11/30/2023	89887	ST CHARLES TIF # 5
				508.25	11/30/2023	89888	FIRST ST TIF # 4 LEGAL
				283.25	11/30/2023	89889	LEXINGTON TIF #6 LEGAL
				1,462.50	11/30/2023	89890	PW LEGAL OCTOBER
				283.55	11/30/2023	89891	CENTRAL TIF # 7 LEGAL
				1,912.50	11/30/2023	89892	LIQUOUR CONTROL OCTOBER

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				2,002.50	11/30/2023	89893	COM DEV OCTOBER LEGAL
				337.50	11/30/2023	89894	LEGAL OCTOBER BILLING
				112.50	11/30/2023	89895	HR LEGAL OCTOBER
				281.25	11/30/2023	89896	POLICE LEGAL OCTOBER
				112.50	11/30/2023	89897	IS DEPT LEGAL OCTOBER
				450.00	11/30/2023	89898	HR LEGAL OCTOBER
				1,068.75	11/30/2023	89899	PHEASANT RUN TIF
				1,856.25	11/30/2023	89900	ECON DEV LEGAL OCTOBER
				7,731.59	11/30/2023	89901	PHEASANT RUN FIRE LEGAL O
				168.75	11/30/2023	89902	CHARLESTOWN MALL TIF
				540.00	11/30/2023	89903	SAINT CHARLES RESORT LLC I
	STORINO RAMELLO & DURKIN Total			26,945.29			
2263	PETER SUHR			270.00	11/30/2023	112023PS	REIMBURSE FOR NCARB RENE
	PETER SUHR Total			270.00			
2273	SUPERIOR ASPHALT MATERIALS LLC						
			113	1,789.48	11/30/2023	20231701	N50 SURFACE
			113	2,136.66	11/30/2023	20231709	N50 SURFACE
			113	249.86	11/30/2023	20231737	N50 SURFACE
			113	694.40	11/30/2023	20231775	N50 SURFACE
	SUPERIOR ASPHALT MATERIALS LLC Total			4,870.40			
2301	GENERAL CHAUFFERS SALES DRIVER			174.00	12/01/2023	UNT 231201084519CD	Union Dues - Teamsters
				2,666.00	12/01/2023	UNT 231201084519PV	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total			2,840.00			
2306	RILEIGHS OUTDOOR LLC						
			120784	25,371.00	11/30/2023	INV11478	INSTALL LABOR
	RILEIGHS OUTDOOR LLC Total			25,371.00			
2316	APC STORE						
			119056	26.45	11/30/2023	478-585711	DEFOG REPAIR KIT
			119056	501.47	11/30/2023	478-585761	CONTROL ARM
			119056	9.89	11/30/2023	478-585791	DRAIN PLUGS
			119056	39.12	11/30/2023	478-585882	FLEET PARTS
			119056	76.42	11/30/2023	478-585946	LED SST LAMP
			119056	10.57	11/30/2023	478-586130	OIL FILTER VEH 8001

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			119056	70.35	11/30/2023	478-586348	GLASS HINGE
			119056	84.89	11/30/2023	478-586393	CONTROL ARM
			119056	156.79	11/30/2023	478-586422	VAPOR CANISTER
			121389	33.30	11/30/2023	478-586494	INVENTORY ITEMS
			119056	275.40	11/30/2023	478-586552	BATTERY
			121403	17.61	11/30/2023	478-586564	INVENTORY ITEMS
				-21.56	11/30/2023	478-586614	CREDIT-ORG INV 583465 & 584
			121485	370.09	11/30/2023	478-586929	MERCON
	APC STORE Total			<u>1,650.79</u>			
2345	TRAFFIC CONTROL & PROTECTION						
			121325	13,620.00	11/30/2023	376824	KIRK RD & ILLINOIS AVE-WATEF
	TRAFFIC CONTROL & PROTECTION Total			<u>13,620.00</u>			
2363	TROTTER & ASSOCIATES INC						
			118421	4,557.00	11/30/2023	22544	AWWA WATER LOSS AUDIT
	TROTTER & ASSOCIATES INC Total			<u>4,557.00</u>			
2376	ULTRA STROBE COMMUNICATIONS						
			121274	364.32	11/30/2023	084114	LED RED STOP/TAIL
	ULTRA STROBE COMMUNICATIONS Total			<u>364.32</u>			
2401	UUSCO OF ILLINOIS INC						
			121398	1,279.74	11/30/2023	3041154	INVENTORY ITEMS
	UUSCO OF ILLINOIS INC Total			<u>1,279.74</u>			
2403	UNITED PARCEL SERVICE						
				71.66	11/30/2023	0000650961453A	UB SHIPPING
				35.83	11/30/2023	0000650961463A	WEEKLY SHIPPING CHARGES
	UNITED PARCEL SERVICE Total			<u>107.49</u>			
2410	VALLEY LOCK COMPANY INC						
			121480	174.75	11/30/2023	71132	KEYS
	VALLEY LOCK COMPANY INC Total			<u>174.75</u>			
2467	WALKER PARKING CONSULTANTS						
			121498	2,000.00	11/30/2023	310092291005	WALNUT AVE PARKING DECK
	WALKER PARKING CONSULTANTS Total			<u>2,000.00</u>			
2478	WATER PRODUCTS COMPANY						

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			121239	4,466.59	11/30/2023	0319504	INVENTORY ITEMS
				-4,079.66	11/30/2023	0319505	CREDIT - ORG INV 0318973
			121251	633.00	11/30/2023	0319534	MEGA LUG
	WATER PRODUCTS COMPANY Total			1,019.93			
2485	WBK ENGINEERING LLC						
			121346	1,100.00	11/30/2023	24908	STC HEIGHTS SERVICE-10/1-10
			120380	2,400.00	11/30/2023	24948	CHARLESTOWNE LAKES LOT C
			120797	7,080.00	11/30/2023	24951	SPRINGS AT STC-FORCE MAIN
			120855	11,925.00	11/30/2023	24980	ON CALL ENG REVIEW AND INS
	WBK ENGINEERING LLC Total			22,505.00			
2490	WELCH BROS INC						
			120907	8,649.00	11/30/2023	3252607	MANHOLE STEPS
			120907	249.00	11/30/2023	3252608	SANITARY MANHOLE
			121114	1,056.00	11/30/2023	3255520	INVENTORY ITEMS
			121286	480.00	11/30/2023	3255522	INVENTORY ITEMS
	WELCH BROS INC Total			10,434.00			
2495	WEST SIDE TRACTOR SALES CO						
			121296	2,126.75	11/30/2023	N45652	HYDRAULIC COMPO
			121336	12.54	11/30/2023	N45725	INVENTORY ITEMS
				845.44	11/30/2023	N45726	DUPLICATE INVOICE-CREDITS
				39.93	11/30/2023	N45728	MISC - SHIM
				-829.56	11/30/2023	N45729	CREDITS-ORG INV N45726
				-15.88	11/30/2023	N45734	CREDITS-ORG INV N45726
	WEST SIDE TRACTOR SALES CO Total			2,179.22			
2506	EESCO						
			120695	1,836.00	11/30/2023	001003	INVENTORY ITEMS
			121063	400.00	11/30/2023	001004	INVENTORY ITEMS
	EESCO Total			2,236.00			
2523	WILTSE GREENHOUSE LANDSCAPING						
			119405	325.00	11/30/2023	5188	CLEAN UP
	WILTSE GREENHOUSE LANDSCAPING Total			325.00			
2545	GRAINGER INC						
			121198	1,236.80	11/30/2023	9891126352	FIRE EXTINGUISHER
			121219	290.64	11/30/2023	9892183709	MISC SUPPLIES

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			121219	178.16	11/30/2023	9892183717	BOTTLE CARRIER OVERALL
			120777	2,098.08	11/30/2023	9896439438	INVENTORY ITEMS
			121287	102.12	11/30/2023	9899156344	SLIP HOOK
			121311	96.50	11/30/2023	9901543141	INVENTORY ITEMS
			121333	33.00	11/30/2023	9902838045	INVENTORY ITEMS
			121338	480.88	11/30/2023	9903387232	INVENTORY ITEMS
			121353	149.20	11/30/2023	9905006129	INVENTORY ITEMS
	GRAINGER INC Total			<u>4,665.38</u>			
2629	ZEP MANUFACTURING CO						
			121116	701.39	11/30/2023	9009144034	ZEP
			121246	276.69	11/30/2023	9009163120	MISC SUPPLIES
	ZEP MANUFACTURING CO Total			<u>978.08</u>			
2637	ILLINOIS DEPT OF REVENUE						
				1,067.57	12/01/2023	ILST231201084519CA	Illinois State Tax
				2,186.00	12/01/2023	ILST231201084519CD	Illinois State Tax
				313.21	12/01/2023	ILST231201084519ED	Illinois State Tax
				12,258.58	12/01/2023	ILST231201084519FD	Illinois State Tax
				2,304.12	12/01/2023	ILST231201084519FN	Illinois State Tax
				1,029.31	12/01/2023	ILST231201084519HR	Illinois State Tax
				2,467.67	12/01/2023	ILST231201084519IS	Illinois State Tax
				14,333.65	12/01/2023	ILST231201084519PD	Illinois State Tax
				19,729.00	12/01/2023	ILST231201084519PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total			<u>55,689.11</u>			
2638	INTERNAL REVENUE SERVICE						
				869.46	12/01/2023	FICA231201084519CA	FICA Employee
				3,048.08	12/01/2023	FICA231201084519CD	FICA Employee
				367.25	12/01/2023	FICA231201084519ED	FICA Employee
				990.87	12/01/2023	FICA231201084519FD	FICA Employee
				3,180.20	12/01/2023	FICA231201084519FN	FICA Employee
				1,076.19	12/01/2023	FICA231201084519HR	FICA Employee
				3,246.07	12/01/2023	FICA231201084519IS	FICA Employee
				2,588.39	12/01/2023	FICA231201084519PD	FICA Employee
				24,827.79	12/01/2023	FICA231201084519PV	FICA Employee
				795.10	12/01/2023	FICE231201084519CA	FICA Employer
				2,990.03	12/01/2023	FICE231201084519CD	FICA Employer
				367.25	12/01/2023	FICE231201084519ED	FICA Employer

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				1,054.85	12/01/2023	FICE231201084519FD	FICA Employer
				3,180.20	12/01/2023	FICE231201084519FN	FICA Employer
				1,076.19	12/01/2023	FICE231201084519HR	FICA Employer
				3,242.32	12/01/2023	FICE231201084519IS	FICA Employer
				2,596.79	12/01/2023	FICE231201084519PD	FICA Employer
				24,891.57	12/01/2023	FICE231201084519PV	FICA Employer
				2,880.99	12/01/2023	FIT 231201084519CA	Federal Withholding Tax
				6,214.24	12/01/2023	FIT 231201084519CD	Federal Withholding Tax
				1,144.30	12/01/2023	FIT 231201084519ED	Federal Withholding Tax
				35,711.58	12/01/2023	FIT 231201084519FD	Federal Withholding Tax
				6,643.85	12/01/2023	FIT 231201084519FN	Federal Withholding Tax
				3,353.59	12/01/2023	FIT 231201084519HR	Federal Withholding Tax
				6,421.10	12/01/2023	FIT 231201084519IS	Federal Withholding Tax
				37,647.31	12/01/2023	FIT 231201084519PD	Federal Withholding Tax
				52,353.46	12/01/2023	FIT 231201084519PW	Federal Withholding Tax
				422.71	12/01/2023	MEDE231201084519C	Medicare Employee
				712.88	12/01/2023	MEDE231201084519C	Medicare Employee
				85.89	12/01/2023	MEDE231201084519E	Medicare Employee
				4,134.91	12/01/2023	MEDE231201084519FI	Medicare Employee
				745.11	12/01/2023	MEDE231201084519FI	Medicare Employee
				349.10	12/01/2023	MEDE231201084519H	Medicare Employee
				863.33	12/01/2023	MEDE231201084519IS	Medicare Employee
				4,929.46	12/01/2023	MEDE231201084519PI	Medicare Employee
				6,218.59	12/01/2023	MEDE231201084519P	Medicare Employee
				321.28	12/01/2023	MEDR231201084519C	Medicare Employer
				699.31	12/01/2023	MEDR231201084519C	Medicare Employer
				85.89	12/01/2023	MEDR231201084519E	Medicare Employer
				4,149.89	12/01/2023	MEDR231201084519FI	Medicare Employer
				745.11	12/01/2023	MEDR231201084519FI	Medicare Employer
				349.10	12/01/2023	MEDR231201084519H	Medicare Employer
				862.45	12/01/2023	MEDR231201084519IS	Medicare Employer
				4,931.44	12/01/2023	MEDR231201084519P	Medicare Employer
				6,233.50	12/01/2023	MEDR231201084519P	Medicare Employer
				269,598.97			
	INTERNAL REVENUE SERVICE Total						
2639	STATE DISBURSEMENT UNIT						
				369.23	12/01/2023	000004862312010845	IL Child Support Amount 1
				289.84	12/01/2023	0000012252312010845	IL Child Support Amount 1
				596.30	12/01/2023	0000012442312010845	IL Child Support Amount 1

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				640.15	12/01/2023	000001412231201084E	IL Child Support Amount 1
				499.84	12/01/2023	000001527231201084E	IL Child Support Amount 1
				277.87	12/01/2023	000001539231201084E	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total			<u>2,673.23</u>			
2644	IMRF			170,717.76	12/04/2023	120423	IMRF PAYROLL NOVEMBER
	IMRF Total			<u>170,717.76</u>			
2659	UTILITY SUPPLY & CONSTRUCTION						
			121149	301.87	11/30/2023	56781283	CONNECTOR
			120708	933.15	11/30/2023	56781284	RAM ASSEMBLY
			120789	455.50	11/30/2023	56781287	KIT SPLICE MOLDED RUBBER P
			120789	67.04	11/30/2023	56781289	KIT SPLICE MOLDED RUBBER P
			121272	316.82	11/30/2023	56781846	BOLT MACHINE
	UTILITY SUPPLY & CONSTRUCTION Total			<u>2,074.38</u>			
2666	WINSTON ENGINEERING LLC						
			119209	725.00	11/30/2023	1110CF1902	SOIL TESTING
	WINSTON ENGINEERING LLC Total			<u>725.00</u>			
2695	JOHNATHON N LOSURDO						
				20.00	11/30/2023	111323JL	PER DIEM DEATH BENEFITS
	JOHNATHON N LOSURDO Total			<u>20.00</u>			
2724	HENDERSON PRODUCTS INC						
			121145	314.66	11/30/2023	386921	CAMERA BOX
	HENDERSON PRODUCTS INC Total			<u>314.66</u>			
2825	PIZZO & ASSOCIATES LTD						
			119216	2,366.32	11/30/2023	3157-2	NATIVE RESTORATION-RIVERS
			119216	1,029.60	11/30/2023	3165-2	NATIVE RESTORATION-TYLER I
			119216	587.62	11/30/2023	3220-4	REVENUE STEWARDSHIP T&M
			119216	627.47	11/30/2023	4053	STEWARDSHIP T AND M
	PIZZO & ASSOCIATES LTD Total			<u>4,611.01</u>			
2929	FOOTE MIELKE CHAVEZ & ONEIL						
				6,400.00	11/30/2023	173	SEPTEMBER AND OCTOBER SE
	FOOTE MIELKE CHAVEZ & ONEIL Total			<u>6,400.00</u>			

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2950	SAFETY SUPPLY ILLINOIS LLC						
			121136	201.65	11/30/2023	1902788199	INVENTORY ITEMS
			121135	358.11	11/30/2023	1902788266	GLOWEAR JACKET
			121129	865.65	11/30/2023	1902788267	GLOWEAR JACKETS
			121245	65.69	11/30/2023	1902788516	INVENTORY ITEMS
			121224	112.75	11/30/2023	1902788723	GLO WEAR JACKET
			121200	93.00	11/30/2023	1902788724	GLO WEAR JACKET
			121183	338.36	11/30/2023	1902788725	GLO WEAR JACKET
			121176	169.18	11/30/2023	1902788726	GLO WEAR JACKET
			121168	169.18	11/30/2023	1902788727	GLO WEAR JACKET
			121207	338.36	11/30/2023	1902788728	GLO WEAR JACKETS
	SAFETY SUPPLY ILLINOIS LLC Total			2,711.93			
2990	HAWKINS INC						
			112	2,091.90	11/30/2023	6613543	CHLORINE CYLINDER
				-33.50	11/30/2023	6619047	CREDIT-ORG INV 6611672
				-2,477.00	11/30/2023	6619048	CREDIT-ORG INV 6554313
			112	12,832.01	11/30/2023	6619129	FERRIC CHLORIDE
	HAWKINS INC Total			12,413.41			
3002	REDISHRED CHICAGO INC						
				30.25	11/30/2023	1207121	SERVICE 36" EXECUTIVE CONE
				174.87	11/30/2023	1277385	SERVICE EXECUTIVE CONSOLI
	REDISHRED CHICAGO INC Total			205.12			
3093	NINA WESTHOFF						
				150.00	11/30/2023	111023NW	BOOT REIMBURSEMENT REI-10
	NINA WESTHOFF Total			150.00			
3099	MIDWEST SALT LLC						
			111	2,926.30	11/30/2023	P470505	MVP-IND COARSE SOLAR
	MIDWEST SALT LLC Total			2,926.30			
3102	RUSH PARTS CENTERS OF ILLINOIS						
			119057	57.97	11/30/2023	3034755134	FUEL AND AIR FILTER
			121233	170.40	11/30/2023	3034848565	INVENTORY ITEMS
			121265	339.99	11/30/2023	3034879244	HD EXTENDER LIFE
			121265	255.84	11/30/2023	3034886567	NANONET LUBE FILTER
	RUSH PARTS CENTERS OF ILLINOIS Total			824.20			

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3106	CIVILTECH ENGINEERING INC		119982	1,498.70	11/30/2023	53202	RIVERSIDE AVE DESIGN PLANS
	CIVILTECH ENGINEERING INC Total			<u>1,498.70</u>			
3127	SHI INTERNATIONAL CORP		120647	789.00	11/30/2023	B17375531	CREATIVE CLOUD FOR TEAMS
	SHI INTERNATIONAL CORP Total			<u>789.00</u>			
3131	VCNA PRAIRIE INC		119179	1,047.05	11/30/2023	891290642	READY MIX
	VCNA PRAIRIE INC Total			<u>1,047.05</u>			
3147	DUPAGE TOPSOIL INC		119308	770.00	11/30/2023	056453	SEMIS OF DIRT
	DUPAGE TOPSOIL INC Total			<u>770.00</u>			
3156	TRANSUNION RISK & ALTERNATIVE		119148	184.60	11/30/2023	252639-202310-1	OCTOBER 2023 BILLING
	TRANSUNION RISK & ALTERNATIVE Total			<u>184.60</u>			
3182	OZINGA READY MIX CONCRETE INC		121374	2,761.22	11/30/2023	ARI00860012	S KIRK & ILLINOIS WORK
	OZINGA READY MIX CONCRETE INC Total			<u>2,761.22</u>			
3236	HR GREEN INC		116137	7,506.64	11/30/2023	168592	7TH AVE CREEK
	HR GREEN INC Total			<u>7,506.64</u>			
3280	PLANET DEPOS LLC		119043	654.80	11/30/2023	621059	APPLICATION 722 SOUTH 9TH /
	PLANET DEPOS LLC Total			<u>654.80</u>			
3285	RICK MURAWSKI			20.00	11/30/2023	111323RM	PER DIEM FINANCIAL WELLNES
	RICK MURAWSKI Total			<u>20.00</u>			
3288	FGM ARCHITECTS INC		120364	7,304.00	11/30/2023	23-3855.01-2	ST CHARLES CHAMBER INTERI
	FGM ARCHITECTS INC Total			<u>7,304.00</u>			
3408	ULINE INC						

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			121259	214.21	11/30/2023	170555778	WORK GLOVES
	ULINE INC Total			214.21			
3526	PATSON INC		121294	297.58	11/30/2023	X101415199:01	KIT BELT TENSIONER
	PATSON INC Total			297.58			
3561	ADVANCED ELEVATOR COMPANY		119505	593.40	11/30/2023	54812	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total			593.40			
3570	SWEET BABY RAYS BARBECUE			3,697.88	11/30/2023	112823	E56772 CONTRACT FINAL BILLI
	SWEET BABY RAYS BARBECUE Total			3,697.88			
3596	GRAYBAR ELECTRIC CO INC		121297	170.40	11/30/2023	9334755118	MISC SUPPLIES
	GRAYBAR ELECTRIC CO INC Total			170.40			
3678	MOTOROLA SOLUTIONS INC		119164	120.00	11/30/2023	7954020231002	MONTHLY BILLING
	MOTOROLA SOLUTIONS INC Total			120.00			
3684	RESPECT TECHNOLOGY INC		120830	1,900.00	11/30/2023	20814	MONTHLY BILLING FOR NOVEN
			120011	500.00	11/30/2023	20820	MIGRATION ASSISTANCE
	RESPECT TECHNOLOGY INC Total			2,400.00			
3694	Brandon Paus		119794	2,620.00	11/30/2023	110723BP	TUITION REIMBURSEMENT
			119794	-2,620.00	11/30/2023	110723BP	TUITION REIMBURSEMENT
	Brandon Paus Total			0.00			
3786	EMPLOYEE BENEFITS CORPORATION		119126	230.58	11/30/2023	4240671	BEST FLEX PLAN-ADMIN FEE
	EMPLOYEE BENEFITS CORPORATION Total			230.58			
3787	VIKING BROS INC		115	6,048.47	11/30/2023	INV_2023-936	BINS CON/FRQ CA7
	VIKING BROS INC Total			6,048.47			

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	STAT PROC					
3805	EMPLOYEE BENEFITS CORP - ACH		11,176.20	11/30/2023	C98632-202311	FLEXIBLE SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total		11,176.20			
3882	CORE & MAIN LP					
		121187	1,672.50	11/30/2023	T873581	INVENTORY ITEMS
		121235	182.50	11/30/2023	T876505	INVENTORY ITEMS
		121268	4,048.00	11/30/2023	T891165	WATER DEPT PARTS
		121268	2,005.62	11/30/2023	T893471	MISC SUPPLIES
		121268	148.50	11/30/2023	T894661	MISC SUPPLIES
	CORE & MAIN LP Total		8,057.12			
3886	VIA CARLITA LLC					
		119035	25.83	11/30/2023	74726	ARM ASSEMBLY
	VIA CARLITA LLC Total		25.83			
3948	UNIQUE PRODUCTS & SERVICE CORP					
		121227	1,159.20	11/30/2023	457870	INVENTORY ITEMS
	UNIQUE PRODUCTS & SERVICE CORP Total		1,159.20			
3965	COOPER CONSTRUCTION AND GLASS					
		120596	3,997.00	11/30/2023	2321	DOOR REPLACEMENT
	COOPER CONSTRUCTION AND GLASS Total		3,997.00			
3968	TRANSAMERICA CORPORATION					
			28,822.14	12/01/2023	RHCB231201084519FI	Retiree Health Converted Benef
			5,339.42	12/01/2023	RHFP231201084519PI	Retiree Healthcare Funding Pla
			1,383.87	12/01/2023	S115231201084519FD	Sect 115 Retiree Health Plan
	TRANSAMERICA CORPORATION Total		35,545.43			
3973	HSA BANK WIRE ONLY					
			216.67	12/01/2023	HSAF231201084519C/	Health Savings Plan - Family
			364.58	12/01/2023	HSAF231201084519CI	Health Savings Plan - Family
			3,801.87	12/01/2023	HSAF231201084519FI	Health Savings Plan - Family
			245.83	12/01/2023	HSAF231201084519FI	Health Savings Plan - Family
			1,004.17	12/01/2023	HSAF231201084519HF	Health Savings Plan - Family
			737.50	12/01/2023	HSAF231201084519IS	Health Savings Plan - Family
			1,538.14	12/01/2023	HSAF231201084519PI	Health Savings Plan - Family
			863.74	12/01/2023	HSAF231201084519PV	Health Savings Plan - Family
			202.08	12/01/2023	HSAS231201084519C/	Health Savings - Self Only

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				160.42	12/01/2023	HSAS231201084519CI	Health Savings - Self Only
				1,078.76	12/01/2023	HSAS231201084519FI	Health Savings - Self Only
				852.09	12/01/2023	HSAS231201084519PI	Health Savings - Self Only
				328.11	12/01/2023	HSAS231201084519PV	Health Savings - Self Only
	HSA BANK WIRE ONLY Total			11,393.96			
3994	NORMAN MICRO LAMPS INC						
			119033	12.00	11/30/2023	766463	LIGHTING SUPPLIES
	NORMAN MICRO LAMPS INC Total			12.00			
3998	DTN LLC						
			121182	4,296.00	11/30/2023	6381767	WXSENTRY FCST ONLINE ROA
	DTN LLC Total			4,296.00			
4001	TRYAD SOLUTIONS						
			121293	1,750.00	11/30/2023	43423	2023 PAFR REPORT
	TRYAD SOLUTIONS Total			1,750.00			
4033	J & F CONCRETE LIFTING CORP						
			119247	6,264.00	11/30/2023	1733	CONCRETE LIFTING
	J & F CONCRETE LIFTING CORP Total			6,264.00			
4048	ZOLL MEDICAL CORPORATION						
			121193	408.00	11/30/2023	3849147	CABLE ASSEMBLY
	ZOLL MEDICAL CORPORATION Total			408.00			
4074	AMAZON CAPITAL SERVICES INC						
			119168	58.99	11/30/2023	13MX-R99W-H43T	DUAL RIFLE BAG FOR GUN
				-37.61	11/30/2023	13TQ-H4DL-39N1	CREDIT - ORG INV 1MF6-1C9Q-
			121397	199.99	11/30/2023	144C-WX37-9NTW	SANDISK PORTABLE SSD DRIV
			121372	35.90	11/30/2023	14G4-7W7K-1RFN	HDMI ADAPTER CABLE
			119112	125.44	11/30/2023	14QN-3K9V-371R	GENERAL OFFICE SUPPLIES
			119168	25.75	11/30/2023	1677-HWGG-KL3W	PAINT SUPPLIES
			119168	21.99	11/30/2023	17GY-1VXC-GD7T	BIKE ACCESSORIES
			119168	109.99	11/30/2023	17VT-JJXY-1RLC	POLICE VEHICLE SEAT
			119112	26.71	11/30/2023	17VT-JJXY-XFLT	LAB SUPPLIES
			119112	46.89	11/30/2023	1D74-FY66-3F4Q	GENERAL OFFICE SUPPLIES
			119168	138.08	11/30/2023	1DN7-1GJK-J7YH	COMPUTER SUPPLIES
			120679	25.58	11/30/2023	1G9H-XKH3-L4TQ	OFFICE SUPPLIES
			119112	11.99	11/30/2023	1H73-DQQ1-V66G	WALL CALENDAR

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			121380	66.10	11/30/2023	1K6H-N7C3-4LCN	MISC SUPPLIES
			121267	43.61	11/30/2023	1K6Y-MNJC-11HJ	ENTERPRISE CLEANING CARTI
			121361	279.98	11/30/2023	1L9R-VKFR-61FR	CARHARTT MENS JACKET & O
				306.61	11/30/2023	1MF6-1C9Q-1MPD	MICROPHONE CABLE
			121378	65.36	11/30/2023	1MFY-KW7T-1R7P	BULLDOG CASES
			121437	221.80	11/30/2023	1MTD-13FK-MW19	INVENTORY ITEMS
			119168	21.20	11/30/2023	1N96-4NRH-79MF	MEDICAL SUPPLIES
			121173	12.61	11/30/2023	1NHK-QC1P-31GV	DRY ERASE MARKERS
			121371	182.06	11/30/2023	1NRY-Q4WM-39D4	WATER COOLER DISPENSER
			119168	32.09	11/30/2023	1P6N-HVMJ-PRLW	OFFICE SUPPLIES
			121421	79.98	11/30/2023	1PJ1-3VKN-4LMX	DELIGHT COFFEE CREAMERS
			119116	33.43	11/30/2023	1QG9-P4YG-JMNR	OFFICE SUPPLIES
			119112	91.90	11/30/2023	1QM9-NH7F-1RT6	OFFICE SUPPLIES
			121428	34.87	11/30/2023	1QRG-L9Y6-GH7J	COFFEE POT
			119112	1,010.71	11/30/2023	1TLN-4DDV-H4Q9	OFFICE SUPPLIES
			119116	227.98	11/30/2023	1WLD-36RP-6FXV	OFFICE SUPPLIES
			121391	369.98	11/30/2023	1YF9-N9XC-3NF7	CARHARTT MENS JACKET & BII
			119116	24.56	11/30/2023	1YF9-N9XC-3Y4F	OFFICE SUPPLIES
	AMAZON CAPITAL SERVICES INC Total			<u>3,894.52</u>			
4121	HSA BANK						
			119127	76.00	11/30/2023	W500976	HSA SERVICE FEE
	HSA BANK Total			<u>76.00</u>			
4135	ILLINOIS PUBLIC RISK FUND						
				14,488.00	11/30/2023	86207	MONTHLY FEE DECEMBER 202
	ILLINOIS PUBLIC RISK FUND Total			<u>14,488.00</u>			
4142	INTELLIAS INC						
			120275	740.00	11/30/2023	13829	CRYSTAL SERVER UPGRADE E
	INTELLIAS INC Total			<u>740.00</u>			
4145	PANGAEA USA CORP						
			121128	248.52	11/30/2023	INV-005499	MAX HOOK AND STEEL ROD
	PANGAEA USA CORP Total			<u>248.52</u>			
4174	UNIFIRST CORPORATION						
			119320	144.10	11/30/2023	1320080103	UNIFORMS
			119320	136.31	11/30/2023	1320082780	UNIFORMS

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	UNIFIRST CORPORATION Total			<u>280.41</u>			
4184	Joseph Bonifas			20.00	11/30/2023	111323JB	PER DIEM FINANCIAL WELLNES
	Joseph Bonifas Total			<u>20.00</u>			
4196	NCNTF			86,559.16	11/30/2023	112823	JAG GRANT 419209 Q-4 16.738
	NCNTF Total			<u>86,559.16</u>			
4242	MID AMERICA ENERGY SERVICES						
			121323	3,780.90	11/30/2023	23237	515 S 6TH AVE NEW WATER SE
			119243	15,788.54	11/30/2023	23240	CC SEWER CAMERA SANITARY
			119241	5,168.00	11/30/2023	23241	HYDRANT REPLACE-1710 OAK
	MID AMERICA ENERGY SERVICES Total			<u>24,737.44</u>			
4282	ST CHARLES BUSINESS ALLIANCE			58,216.66	11/30/2023	FY2024	SSA & MOTEL TAX MONTHLY DI
	ST CHARLES BUSINESS ALLIANCE Total			<u>58,216.66</u>			
4292	GARDA CL GREAT LAKES INC			347.37	11/30/2023	10757962	MONTHLY BILLING NOVEMBER
	GARDA CL GREAT LAKES INC Total			<u>347.37</u>			
4313	NOELLE WOLD			48.00	11/30/2023	111323NW	PER DIEM INTERNET PRESENT
	NOELLE WOLD Total			<u>48.00</u>			
4352	ZORO TOOLS INC						
			121164	108.54	11/30/2023	INV13249480	RHINO LABEL CARTRIDGE
			121191	590.40	11/30/2023	INV13255162	INVENTORY ITEMS
			121197	964.00	11/30/2023	INV13258606	ELECTRIC WALL UNIT
	ZORO TOOLS INC Total			<u>1,662.94</u>			
4381	CULLIGAN TRI CITY						
			119591	686.90	11/30/2023	27906	PW WATER DELIVERY
			119515	259.21	11/30/2023	27933	WATER DELIVERY CITY HALL
			119515	133.84	11/30/2023	27937	WATER DELIVERY CENTURY ST
	CULLIGAN TRI CITY Total			<u>1,079.95</u>			
4384	DACRA ADJUDICATION SYSTEMS LLC						

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			119283	1,622.25	11/30/2023	DT2023-10-111	MONTHLY SERVICE FEES
			119283	47.25	11/30/2023	MS 2023-08-122	MAY 2023 FEE
			119283	1,622.25	11/30/2023	MS 2023-08-124	JUNE MONTHLY FEE
			119283	47.25	11/30/2023	MS 2023-08-126	JULY FEE
	DACRA ADJUDICATION SYSTEMS LLC Total			<u>3,339.00</u>			
4415	Christina Smith			220.00	12/01/2023	T000012444	PER DIEM CONFERENCE
	Christina Smith Total			<u>220.00</u>			
4452	ELEVATOR INSPECTION SERVICE						
			121261	175.00	11/30/2023	119452	INSPECTION-200 WALNUT
			121261	175.00	11/30/2023	119453	INSPECTION - PASSED H008870
	ELEVATOR INSPECTION SERVICE Total			<u>350.00</u>			
4545	TPI BUILDING CODE CONSULTANTS						
			119623	5,427.50	11/30/2023	202310	CONSULTING SERVICES
			119630	3,411.00	11/30/2023	202310A	CONSULTING SERVICES
	TPI BUILDING CODE CONSULTANTS Total			<u>8,838.50</u>			
4590	JOHN J MILLNER & ASSOCIATES						
			119677	2,400.00	11/30/2023	218	CONSULTING SERVICES SEPT
	JOHN J MILLNER & ASSOCIATES Total			<u>2,400.00</u>			
4592	FOUR KITCHENS LLC						
			121073	6,500.00	11/30/2023	4134	SUBSCRIPTION
	FOUR KITCHENS LLC Total			<u>6,500.00</u>			
4600	AMERICAN ENERGY ANALYSIS INC						
			121450	6,620.00	12/01/2023	24374	MISC ELECTRICAL WORK
			121450	7,115.00	12/01/2023	24375	MISC ELECTRICAL WORK
	AMERICAN ENERGY ANALYSIS INC Total			<u>13,735.00</u>			
4632	LAKESIDE INTERNATIONAL LLC						
			121169	1,563.61	11/30/2023	7248039PX1	MISC PARTS
			121169	61.25	11/30/2023	7248039PX2	BELT
			121264	838.00	11/30/2023	7248618FX1	FILTER AND ELEMENT
			121264	54.98	11/30/2023	7248618P	INVENTORY ITEMS
	LAKESIDE INTERNATIONAL LLC Total			<u>2,517.84</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
4646	CENTER FOR INTERNET		121258	27,600.00	11/30/2023	INV-231107-0052601	CIS SERVICES
	CENTER FOR INTERNET Total			27,600.00			
4672	A5 GROUP INC		121299	2,600.00	11/30/2023	23-1168	ADVERTISING-WGN RADIO
			119594	2,100.00	11/30/2023	23-1172	COMMUNICATION SERVICE-OC
	A5 GROUP INC Total			4,700.00			
4680	PACE ANALYTICAL SERVICES LLC		119385	61.20	11/30/2023	I9574594	WATER DEPT TESTING SERVIC
			119385	61.20	11/30/2023	I9574595	WATER DEPT TESTING SERVIC
			121369	48.00	11/30/2023	I9575335	TOTAL OIL & GREASE SPE
	PACE ANALYTICAL SERVICES LLC Total			170.40			
4708	SAMS CLUB		121538	189.80	12/04/2023	10123899237	
	SAMS CLUB Total			189.80			
4715	IPBC			438,675.46	12/01/2023	120123	MONTHLY IPBC
	IPBC Total			438,675.46			
4723	INDUSTRIAL STEAM CLEANING		119436	55.00	11/30/2023	CHI16689	FILTER RENTAL
	INDUSTRIAL STEAM CLEANING Total			55.00			
4765	EWING SAFETY AND INDUSTRIAL		121137	233.82	11/30/2023	27055	INVENTORY ITEMS
	EWING SAFETY AND INDUSTRIAL Total			233.82			
4783	ST CHARLES PROF FIREFIGHTERS			1,717.60	12/01/2023	UNF 231201084519FD	Union Dues - IAFF
	ST CHARLES PROF FIREFIGHTERS Total			1,717.60			
4803	Derek Mortensen			184.50	11/30/2023	112523DM	DUTY PANTS
	Derek Mortensen Total			184.50			
4805	FIFTH ASSET INC		121177	9,750.00	11/30/2023	DB2003505-A	PROFESSIONAL SERVICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	FIFTH ASSET INC Total			<u>9,750.00</u>			
4812	TEKLAB INC		120058	33.40	11/30/2023	297436	TESTING SERVICES
			120058	987.85	12/01/2023	296315	THOR PAINTING AND COATING
	TEKLAB INC Total			<u>1,021.25</u>			
4821	FN PLOW LLC		121248	112.56	11/30/2023	1491	SOFT START MODULE
	FN PLOW LLC Total			<u>112.56</u>			
4846	SCN FRIENDS OF MUSIC			500.00	11/30/2023	112123	MUSIC YOUTH COMMISSION-O
	SCN FRIENDS OF MUSIC Total			<u>500.00</u>			
4859	LANDSCAPE MATERIAL		114	1,952.50	11/30/2023	40461	HAULING SERVICE
			121390	8,140.00	11/30/2023	40674	HAULING - KIRK ROAD
			121335	6,875.00	11/30/2023	40711	BIOWASTE HAULING
	LANDSCAPE MATERIAL Total			<u>16,967.50</u>			
4864	RYAN LLC		119585	56.25	11/30/2023	810456	SERVICE FOR OCTOBER 2023
	RYAN LLC Total			<u>56.25</u>			
4865	OMEGA SERVICES INC		119589	600.00	11/30/2023	674	OCTOBER SERVICES
			119589	120.00	11/30/2023	675	WINDOW CLEANING
	OMEGA SERVICES INC Total			<u>720.00</u>			
4870	HD SUPPLY INC		121351	666.76	11/30/2023	INV00195635	SMOKE CANDLE
	HD SUPPLY INC Total			<u>666.76</u>			
4885	COLLIFLOWER INC		121189	455.88	11/30/2023	02177472	INVENTORY ITEMS
	COLLIFLOWER INC Total			<u>455.88</u>			
4915	DESMAN INC		119762	6,562.50	11/30/2023	C23262	DOWNTOWN PARKING STUDY

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>STAT PROC</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	DESMAN INC Total			<u>6,562.50</u>			
4943	ATLAS FIRST ACCESS LLC		121365	150.53	11/30/2023	Q69460	SERVICE REPAIR HYDRAULIC \
	ATLAS FIRST ACCESS LLC Total			<u>150.53</u>			
999001419	ACI PAYMENTS INC			68.93	11/30/2023	111623	ACCT: 2805165886 RETURN ACI
	ACI PAYMENTS INC Total			<u>68.93</u>			
999001431	DAMIAN URBINA			500.00	11/30/2023	I23-22384	REFUND PENALTY BY HEARING
	DAMIAN URBINA Total			<u>500.00</u>			
999001432	MICHAEL J WALKER			360.88	12/05/2023	120523	DEPOSIT REFUND
	MICHAEL J WALKER Total			<u>360.88</u>			
999001433	PLYMOUTH 3940 STERN LLC			3,127.55	12/05/2023	120523	DEPOSIT REFUND
	PLYMOUTH 3940 STERN LLC Total			<u>3,127.55</u>			
	Grand Total:			<u><u>2,681,335.84</u></u>			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee

Date

Vice Chairman, Government Operations Committee

Date

Finance Director

Date

CITY OF ST. CHARLES
Budget Revision Listing

November 2023

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
Budget Addition	52	100	1000	2024	7	11/28/2023	100300	54646	\$ 86,560.00	NCNTF Grant Pass-Thru
Budget Addition	52	100	1000	2024	7	11/28/2023	100999	44204	\$ (86,560.00)	NCNTF Grant Pass-Thru
52 Total									\$ -	
Grand Total									\$ -	

The revisions shown herewith have been approved by the City Council, except as noted below.

 Chairman, Government Operations Committee

 Date

 Vice Chairman, Government Operations Committee

 Date

 Finance Director

 Date

Exceptions:



**City of St. Charles, Illinois
Monthly Treasurer's and Finance Report
FY 2023-24**



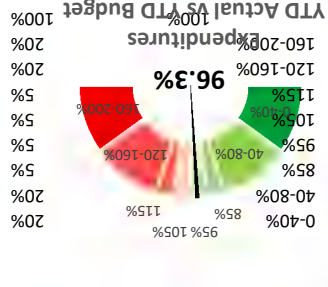
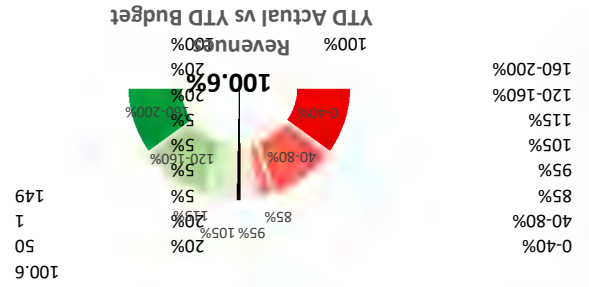
Month of: November, 2023

John Harrill

Date

City of St. Charles
 Monthly Financial Report / Summary
 General Fund Summary

Revenue Type	Total Annual	Current Month	Current Month	Actual	% Variance	Year-to-Date	Year-to-Date	Year-to-Date	YTD Actual vs. Budget
	Budget	Budget	Actual	Budget		Budget	Actual	Budget	
Property Tax	\$ 14,621,368	\$ 75,134	\$ 111,091	\$ 14,532,976	100.0%	\$ 14,532,976	\$ 14,560,037	\$ 14,560,037	100.2%
Sales & Use Tax	26,908,000	2,377,493	2,435,055	14,832,426	2.4%	15,249,557	15,249,557	15,249,557	102.8%
Other Taxes	10,958,125	784,466	800,136	6,646,808	2.0%	6,268,460	6,268,460	6,268,460	94.3%
Franchise Fees	3,618,000	398,410	338,472	2,112,698	-15.0%	2,055,918	2,055,918	2,055,918	97.3%
Charges for Services	1,079,545	48,533	152,205	552,316	213.6%	711,259	711,259	711,259	128.8%
Other Revenues	2,772,575	198,465	238,437	1,663,351	20.1%	1,741,638	1,741,638	1,741,638	104.7%
Transfers In	799,132	-	-	799,132	-100.0%	799,132	799,132	799,132	0.0%
Total	\$ 60,756,745	\$ 3,882,501	\$ 4,075,396	\$ 41,139,707	5.0%	\$ 41,386,001	\$ 41,386,001	\$ 41,386,001	100.6%



Expenditure Type	Total Annual	Current Month	Current Month	Actual	% Variance	Year-to-Date	Year-to-Date	Year-to-Date	YTD Actual vs. Budget
	Budget	Budget	Actual	Budget		Budget	Actual	Budget	
Personnel Services	\$ 39,579,060	\$ 2,494,314	\$ 2,380,286	860,331	-4.6%	26,040,090	24,670,726	26,040,090	94.7%
Materials and Supplies	1,759,786	166,853	120,304	7,291,570	-27.9%	650,196	7,291,570	650,196	75.6%
Contractual Services	12,364,991	1,097,505	1,051,409	7,171,716	-4.2%	7,171,716	7,291,570	7,171,716	101.7%
Other Operating	2,229,405	19,115	7,884	2,133,805	-58.8%	2,167,388	2,167,388	2,167,388	101.6%
Departmental Allocations	(2,775,870)	(231,323)	(231,322)	(1,619,261)	0.0%	(1,619,261)	(1,619,261)	(1,619,261)	100.0%
Capital	130,550	10,583	-	77,631	-100.0%	35,863	77,631	35,863	46.2%
Transfers Out	7,428,860	4,648,887	4,611,693	6,145,529	-0.8%	6,110,113	6,110,113	6,110,113	99.4%
Total	\$ 60,716,782	\$ 8,205,934	\$ 7,940,254	\$ 40,809,841	-3.2%	\$ 39,306,602	\$ 39,306,602	\$ 39,306,602	96.3%
Revenues Over/(Under) Expenditures	\$ 39,963	\$ (4,323,433)	\$ (3,864,858)	\$ 329,866		\$ 2,079,399	\$ 2,079,399	\$ 2,079,399	

General Fund Year-to-Date Budget and Actual



Revenues	YTD Budget	\$41,139,707	YTD Actual	\$41,386,001
Expenditures	YTD Budget	\$40,809,841	YTD Actual	\$39,306,602

City of St. Charles
Monthly Financial Report / Summary
Other Funds Summary

	Current	Current Month			Year-to-Date		
	Annual Budget	Budget	Actual	% Variance	Budget	Actual	% Variance
ENTERPRISE FUNDS							
Electric Fund							
Revenues							
User Charges	\$ 61,543,000	\$ 4,828,583	\$ 4,869,758	0.9%	\$ 36,600,081	\$ 36,859,893	0.7%
Connection Fees	50,000	4,167	5,050	21.2%	29,169	37,058	27.0%
Reimbursement for Projects	6,200,000	116,667	38,873	-66.7%	2,916,669	2,793,358	-4.2%
Investment Income	1,157,695	96,474	133,874	38.8%	675,318	748,918	10.9%
Other Revenues	563,616	46,391	16,577	-64.3%	343,357	354,103	3.1%
Transfers In	200,000	16,667	8,066	-51.6%	116,669	79,613	-31.8%
Total Revenues	69,714,311	5,108,949	5,072,198		40,681,263	40,872,943	
Expenditures							
Personnel Services	4,376,691	336,669	320,131	-4.9%	2,527,581	2,406,048	-4.8%
Commodities	279,700	23,308	20,728	-11.1%	163,156	142,325	-12.8%
Contractual Services	45,871,835	3,522,652	3,035,669	-13.8%	26,458,564	25,382,156	-4.1%
Other Operating	5,111,510	425,961	416,888	-2.1%	2,981,727	3,082,611	3.4%
Capital	11,969,844	497,488	278,260	-44.1%	4,482,416	2,328,817	-48.0%
Debt Service	1,386,045	1,192,035	1,193,483	0.1%	1,386,045	1,386,045	0.0%
Department Allocations	1,084,830	90,402	90,402	0.0%	632,814	632,814	0.0%
Total Expenditures	70,080,455	6,088,515	5,355,561		38,632,303	35,360,816	
Excess (Deficiency)	\$ (366,144)	\$ (979,566)	\$ (283,363)		\$ 2,048,960	\$ 5,512,127	
Water Fund							
Revenues							
User Charges	\$ 9,702,750	\$ 808,563	\$ 708,545	-12.4%	\$ 5,959,941	\$ 6,080,998	2.0%
Connection Fees	225,000	18,750	18,390	-1.9%	131,250	96,296	-26.6%
IEPA Loans	7,360,000	-	-	0.0%	1,339,999	1,399,953	0.0%
Investment Income	78,079	6,507	18,367	182.3%	45,549	102,171	124.3%
Other Revenues	205,345	17,112	27,107	58.4%	119,784	133,500	11.5%
Total Revenues	17,571,174	850,932	772,409		7,596,523	7,812,918	
Expenditures							
Personnel Services	1,418,642	108,945	148,070	35.9%	819,995	1,094,231	33.4%
Commodities	862,087	71,844	56,059	-22.0%	502,908	576,594	14.7%
Contractual Services	2,297,656	191,470	156,656	-18.2%	1,340,290	1,553,776	15.9%
Other Operating	63,310	5,276	6,016	14.0%	36,932	58,407	58.1%
Capital	13,152,258	796,023	150,249	-81.1%	4,672,161	3,751,702	-19.7%
Debt Service	2,275,728	894,416	908,442	1.6%	1,472,894	1,472,893	0.0%
Department Allocations	739,930	61,661	61,661	0.0%	431,627	431,627	0.0%
Total Expenditures	20,809,611	2,129,635	1,487,153		9,276,807	8,939,230	
Excess (Deficiency)	\$ (3,238,437)	\$ (1,278,703)	\$ (714,744)		\$ (1,680,284)	\$ (1,126,312)	
Wastewater Fund							
Revenues							
User Charges	\$ 12,837,200	\$ 1,069,767	\$ 1,044,071	-2.4%	\$ 7,488,369	\$ 7,466,659	-0.3%
Connection Fees	285,000	23,750	15,617	-34.2%	166,250	150,881	-9.2%
ARPA Funding	882,554	170,000	168,999	-0.6%	611,278	615,608	0.7%
IEPA Loans	11,179,000	1,263,166	1,232,910	-2.4%	3,894,749	3,871,464	0.0%
Investment Income	246,103	20,509	50,408	145.8%	143,563	336,264	134.2%
Other Revenues	156,444	8,037	4,637	-42.3%	56,259	42,331	-24.8%
Total Revenues	25,586,301	2,555,229	2,516,642		12,360,468	12,483,207	
Expenditures							
Personnel Services	2,231,106	171,175	125,467	-26.7%	1,290,428	972,872	-24.6%
Commodities	662,159	55,179	44,356	-19.6%	386,253	259,978	-32.7%
Contractual Services	2,921,967	205,997	209,431	1.7%	1,554,479	1,249,364	-19.6%
Other Operating	67,105	5,592	1,769	-68.4%	39,144	61,498	57.1%
Capital	18,917,594	645,967	224,830	-65.2%	6,382,769	5,610,619	-12.1%
Debt Service	4,481,864	1,577,807	1,591,767	0.9%	3,380,324	3,395,738	0.5%
Department Allocations	951,110	79,259	79,259	0.0%	554,813	554,813	0.0%
Total Expenditures	30,232,905	2,740,976	2,276,879		13,588,210	12,104,882	
Excess (Deficiency)	\$ (4,646,604)	\$ (185,747)	\$ 239,763		\$ (1,227,742)	\$ 378,325	

City of St. Charles
Monthly Financial Report / Summary
Other Funds Summary

	Current Annual Budget	Current Month			Year-to-Date		
		Budget	Actual	% Variance	Budget	Actual	% Variance
Refuse Fund							
Revenues							
User Charges	\$ 529,750	\$ 44,146	\$ 44,342	0.4%	\$ 309,022	\$ 310,145	0.4%
Other Revenues	21,115	1,760	9,968	466.4%	12,320	20,794	68.8%
Transfers In	105,000	-	-	0.0%	105,000	105,000	0.0%
Total Revenues	655,865	45,906	54,310		426,342	435,939	
Expenditures							
Commodities	4,200	350	-	-100.0%	2,450	6,343	158.9%
Contractual Services	570,800	193,952	192,900	-0.5%	333,182	309,159	-7.2%
Total Expenditures	575,000	194,302	192,900		335,632	315,502	
Excess (Deficiency)	\$ 80,865	\$ (148,396)	\$ (138,590)		\$ 90,710	\$ 120,437	

TAX INCREMENT FINANCING DISTRICT FUNDS

TIF 3 - St. Charles Mall Fund

Revenues	\$ 1,350,700	\$ 70	\$ 2,259	3127.1%	\$ 1,350,490	\$ 1,354,302	0.3%
Expenditures	799,702	570	283	-50.4%	799,702	799,415	0.0%
Excess (Deficiency)	\$ 550,998	\$ (500)	\$ 1,976		\$ 550,788	\$ 554,887	

TIF 4 - Fist St. Development Fund

Revenues	\$ 424,700	\$ 150	\$ 1,052	601.3%	\$ 423,950	\$ 488,486	15.2%
Expenditures	424,700	143,096	298,158	108.4%	424,700	425,208	0.1%
Excess (Deficiency)	\$ -	\$ (142,946)	\$ (297,106)		\$ (750)	\$ 63,278	

TIF 5 - St. Charles Manufacturing Fund

Revenues	\$ 223,315	\$ 9,000	\$ 460	-94.9%	\$ 223,315	\$ 222,122	-0.5%
Expenditures	223,315	220,990	219,349	-0.7%	223,315	221,674	-0.7%
Excess (Deficiency)	\$ -	\$ (211,990)	\$ (218,889)		\$ -	\$ 448	

TIF 7 - Downtown Fund

Revenues	\$ 1,226,000	\$ 40,500	\$ 33,747	-16.7%	\$ 1,223,500	\$ 1,428,096	16.7%
Expenditures	593,507	438,953	439,238	0.1%	593,507	593,792	0.0%
Excess (Deficiency)	\$ 632,493	\$ (398,453)	\$ (405,491)		\$ 629,993	\$ 834,304	

MOTOR FUEL TAX FUND

Motor Fuel Tax Fund

Revenues	\$ 1,502,512	\$ 125,545	\$ 126,205	0.5%	\$ 878,815	\$ 953,587	8.5%
Expenditures	2,525,000	-	133,983	100.0%	2,525,000	2,215,091	-12.3%
Excess (Deficiency)	\$ (1,022,488)	\$ 125,545	\$ (7,778)		\$ (1,646,185)	\$ (1,261,504)	

City of St. Charles
Monthly Financial Report / Summary
Other Funds Summary

	Current Annual Budget	Current Month			Year-to-Date		
		Budget	Actual	% Variance	Budget	Actual	% Variance
CAPITAL PROJECT FUNDS							
Capital Projects Fund							
Revenues							
Home Rule Sales Tax	3,667,000	\$ 366,700	\$ 432,496	17.9%	\$ 733,400	\$ 794,692	0.0%
Video Gaming Revenue	360,000	30,000	26,506	-11.6%	210,000	205,693	-2.1%
Transfers In	1,200,000	-	-	0.0%	-	-	0.0%
Other	230,905	13,000	47,231	263.3%	114,800	615,247	435.9%
Total Revenues	\$ 5,457,905	\$ 409,700	\$ 506,233		\$ 1,058,200	\$ 1,615,632	
Expenditures	7,133,691	550,000	303,468	-44.8%	2,635,000	1,502,133	-43.0%
Total Expenditures	\$ 7,133,691	\$ 550,000	\$ 303,468		\$ 2,635,000	\$ 1,502,133	
Excess (Deficiency)	\$ (1,675,786)	\$ (140,300)	\$ (303,468)		\$ (2,635,000)	\$ (1,502,133)	
Central Downtown (TIF 7) Capital Project Fund							
Revenues	\$ -	\$ -	\$ 2,534	100.0%	\$ -	\$ 16,739	100.0%
Expenditures	5,470	-	-	0.0%	-	-	0.0%
Excess (Deficiency)	\$ (5,470)	\$ -	\$ 2,534		\$ -	\$ 16,739	
Central Downtown (TIF 7) 1st Street Plaza							
Revenues	\$ 587,321	\$ -	\$ 8,576	100.0%	\$ 587,321	\$ 773,158	31.6%
Expenditures	4,483,601	696,720	684,568	-1.7%	3,138,521	3,200,981	0.0%
Excess (Deficiency)	\$ (3,896,280)	\$ (696,720)	\$ (675,992)		\$ (2,551,200)	\$ (2,427,823)	
REPLACEMENT FUND							
Equipment Replacement							
Revenues	\$ 441,401	\$ 1,250	\$ 2,947	135.8%	\$ 435,151	\$ 448,813	3.1%
Expenditures	163,225	10,000	1,334	-86.7%	81,625	81,121	-0.6%
Excess (Deficiency)	\$ 278,176	\$ (8,750)	\$ 1,613		\$ 353,526	\$ 367,692	
DEBT SERVICE FUNDS							
Debt Service							
Revenues							
Sales & Use Tax	\$ 1,320,000	\$ 110,000	\$ 387,121	251.9%	\$ 770,000	\$ 1,247,627	62.0%
Other Revenues	20,000	1,666	13,448	707.2%	11,662	69,589	496.7%
Transfers In	7,448,143	6,245,328	6,245,327	0.0%	7,448,143	7,448,140	0.0%
Total Revenues	8,788,143	6,356,994	6,645,896		8,229,805	8,765,356	
Expenditures							
Debt Service	8,405,544	6,245,329	6,245,328	0.0%	7,484,344	7,484,341	0.0%
Contractual Services	4,300	4,300	2,500	-41.9%	4,300	2,500	0.0%
Total Expenditures	8,409,844	6,249,629	6,247,828		7,488,644	7,486,841	
Excess (Deficiency)	\$ 378,299	\$ 107,365	\$ 398,068		\$ 741,161	\$ 1,278,515	
INTERNAL SERVICE FUNDS							
Inventory							
Revenues	\$ 3,886,555	\$ 323,865	\$ 317,727	-1.9%	\$ 2,267,060	\$ 2,051,688	-9.5%
Expenditures	3,526,860	286,952	282,965	-1.4%	2,042,509	1,891,131	-7.4%
Excess (Deficiency)	\$ 359,695	\$ 36,913	\$ 34,762		\$ 224,551	\$ 160,557	

City of St. Charles
Monthly Financial Report / Summary
Other Funds Summary

	Current Annual Budget	Current Month			Year-to-Date		
		Budget	Actual	% Variance	Budget	Actual	% Variance
Fleet Services							
Revenues	\$ 3,407,160	\$ 117,264	\$ 148,180	26.4%	\$ 2,820,848	\$ 2,990,901	6.0%
Expenditures	2,468,891	297,408	324,003	8.9%	1,759,855	1,378,796	-21.7%
Excess (Deficiency)	\$ 938,269	\$ (180,144)	\$ (175,823)		\$ 1,060,993	\$ 1,612,105	
Workers Compensation & Liability							
Revenues	\$ 913,685	\$ 13,640	\$ 28,780	111.0%	\$ 845,480	\$ 856,803	1.3%
Expenditures	949,025	227,440	214,138	-5.8%	733,845	734,275	0.1%
Excess (Deficiency)	\$ (35,340)	\$ (213,800)	\$ (185,358)		\$ 111,635	\$ 122,528	
Communications							
Revenues	\$ 371,393	\$ 2,507	\$ 5,878	134.5%	\$ 131,692	\$ 322,185	144.7%
Expenditures	381,364	25,284	11,571	-54.2%	246,521	342,617	39.0%
Excess (Deficiency)	\$ (9,971)	\$ (22,777)	\$ (5,693)		\$ (114,829)	\$ (20,432)	

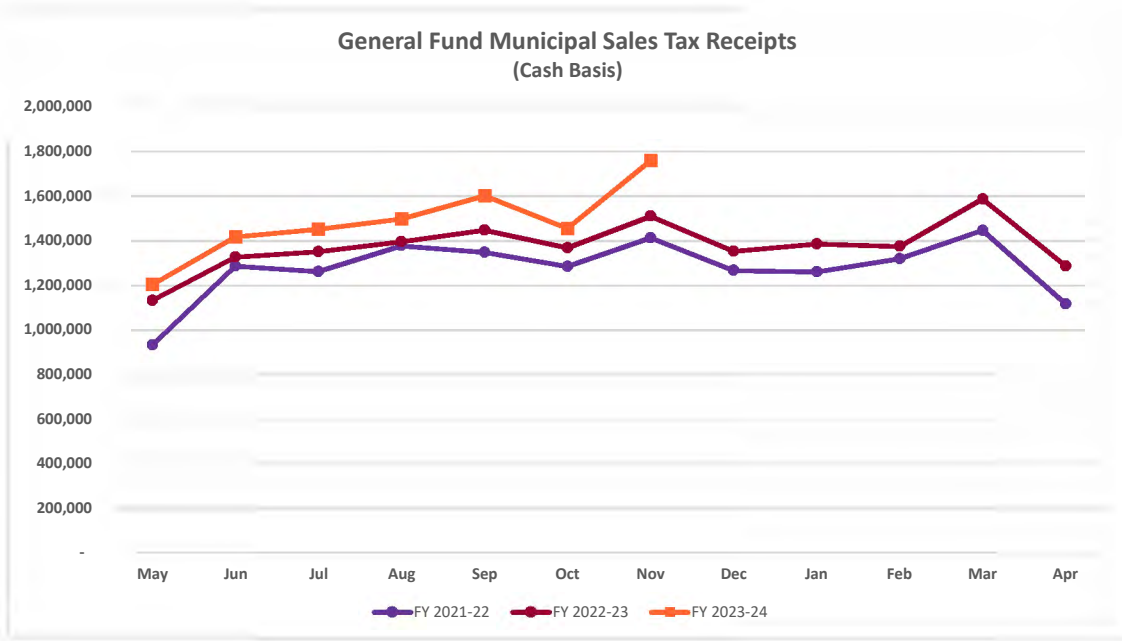
City of St. Charles
Monthly Financial Report / General Fund Revenue
Municipal 1% Sales Tax Revenue

FY 2023-24 Budget:

\$ 17,380,000

Percentage of General Fund Revenues:

28.6%



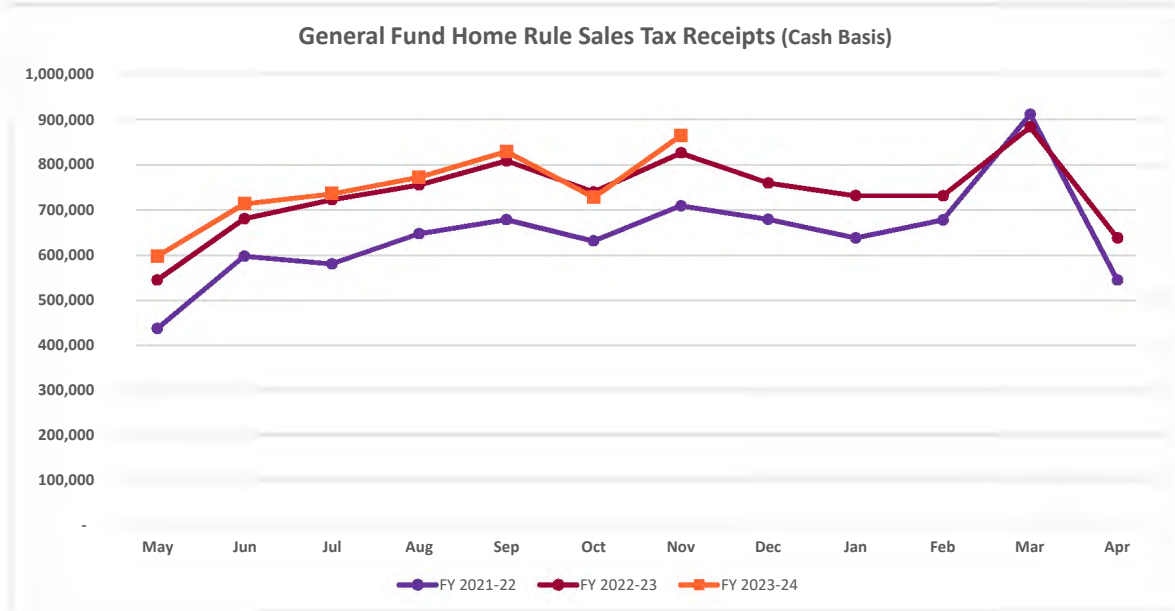
<u>Liability</u>	<u>Disbursement</u>	<u>Actual</u> <u>FY 2021-22</u>	<u>Actual</u> <u>FY 2022-23</u>	<u>Percent</u> <u>Change</u>	<u>Actual</u> <u>FY 2023-24</u>	<u>Percent</u> <u>Change</u>	<u>Budget</u> <u>FY 2023-24</u>	<u>Budget</u> <u>Variance</u>	<u>Percent</u> <u>Variance</u>
February	May	934,336	1,133,874	21.4%	1,203,717	6.2%	1,161,085	42,632	3.7%
March	June	1,287,014	1,327,445	3.1%	1,418,136	6.8%	1,360,923	57,213	4.2%
April	July	1,262,466	1,351,542	7.1%	1,452,005	7.4%	1,351,430	100,575	7.4%
May	August	1,378,540	1,396,924	1.3%	1,498,175	7.2%	1,432,651	65,524	4.6%
June	September	1,349,223	1,447,582	7.3%	1,601,642	10.6%	1,444,041	157,601	10.9%
July	October	1,286,485	1,369,152	6.4%	1,455,684	6.3%	1,364,340	91,344	6.7%
August	November	1,413,533	1,510,600	6.9%	1,758,497	16.4%	1,462,812	295,685	20.2%
September	December	1,268,068	1,354,112	6.8%	-	-100.0%	-	-	0.0%
October	January	1,262,049	1,386,959	9.9%	-	-100.0%	-	-	0.0%
November	February	1,319,971	1,375,770	4.2%	-	-100.0%	-	-	0.0%
December	March	1,446,954	1,587,911	9.7%	-	-100.0%	-	-	0.0%
January	April	1,118,215	1,287,941	15.2%	-	-	-	-	-
	Total	15,326,854	16,529,812		10,387,856		9,577,282		

Note - The amounts above include the sales tax revenue pledged to pay the principal and interest due on the Series 2016 Senior Lien Limited Sales Tax Revenue Refunding Bonds.

City of St. Charles
Monthly Financial Report / General Fund Revenue
Home Rule 1% Sales Tax Revenue

FY 2023-24 Budget: \$ 9,355,000

Percentage of General Fund Revenues: 15.4%



Liability	Disbursement	Actual	Actual	Percent	Actual	Percent	Budget	Budget	Percent
		FY 2021-22	FY 2022-23	Change	FY 2023-24	Change	FY 2023-24	Variance	Variance
February	May	437,810	545,244	24.5%	597,974	9.7%	556,634	41,340	7.4%
March	June	597,956	681,414	14.0%	714,443	4.8%	696,705	17,738	2.5%
April	July	580,918	722,991	24.5%	736,280	1.8%	719,163	17,117	2.4%
May	August	647,838	755,994	16.7%	772,924	2.2%	773,422	(498)	-0.1%
June	September	679,307	809,045	19.1%	830,076	2.6%	801,672	28,404	3.5%
July	October	631,922	740,120	17.1%	728,014	-1.6%	730,242	(2,228)	-0.3%
August	November	709,819	826,723	16.5%	864,991	4.6%	905,593	(40,602)	-4.5%
September	December	680,055	760,256	11.8%	-	-100.0%	-	-	0.0%
October	January	638,791	732,102	14.6%	-	-100.0%	-	-	0.0%
November	February	678,451	731,621	7.8%	-	-100.0%	-	-	0.0%
December	March	912,078	884,170	-3.1%	-	-100.0%	-	-	0.0%
January	April	545,228	638,203	17.1%	-	-100.0%	-	-	0.0%
	Total	7,740,173	8,827,883		5,244,702		5,183,431		

Notes:

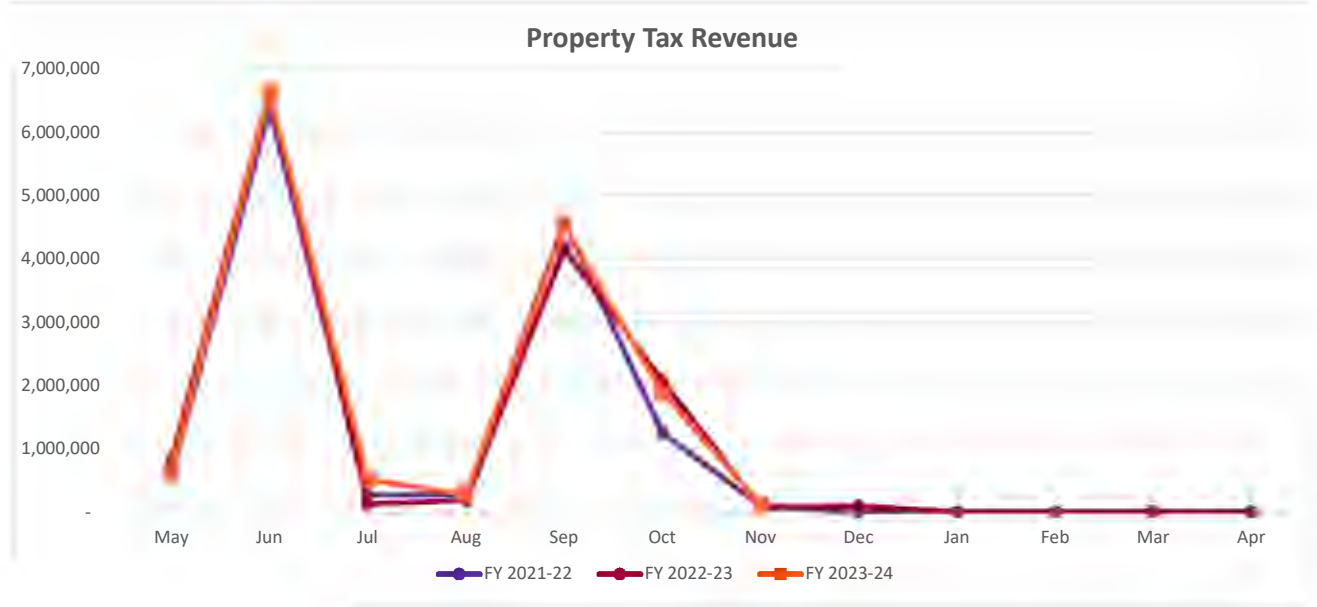
The 1% home rule sales tax revenue is not applicable to sales of food prepared for immediate consumption, drugs and titled vehicles.

The amounts above include the sales tax revenue pledged to pay the principal and interest due on the Series 2016 Senior Lien Limited Sales Tax Revenue Refunding Bonds.

City of St. Charles Monthly Financial Report / General Fund Revenue Property Taxes

FY 2023-24 Budget: \$ 14,621,368

Percentage of General Fund Revenues: 24.1%



<u>Disbursement</u>	<u>Actual</u> <u>FY 2021-22</u>	<u>Actual</u> <u>FY 2022-23</u>	<u>Percent</u> <u>Change</u>	<u>Actual</u> <u>FY 2023-24</u>	<u>Percent</u> <u>Change</u>	<u>Budget</u> <u>FY 2023-24</u>	<u>Budget</u> <u>Variance</u>	<u>Percent</u> <u>Variance</u>
May	589,459	805,400	36.6%	654,988	-18.7%	831,913	(176,925)	-21.3%
June	6,390,064	6,646,309	4.0%	6,611,985	-0.5%	6,669,411	(57,426)	-0.9%
July	266,973	132,928	-50.2%	507,889	282.1%	337,299	170,590	50.6%
August	278,408	183,783	-34.0%	281,190	53.0%	189,498	91,692	48.4%
September	4,564,047	4,148,327	-9.1%	4,494,281	8.3%	4,286,492	207,789	4.8%
October	1,250,673	2,072,622	65.7%	1,898,613	-8.4%	2,143,229	(244,616)	-11.4%
November	108,492	72,733	-33.0%	111,091	52.7%	75,134	35,957	47.9%
December	-	99,240	100.0%	-	100.0%	-	-	0.0%
January	-	-	0.0%	-	0.0%	-	-	0.0%
February	-	-	0.0%	-	0.0%	-	-	0.0%
March	-	11,794	100.0%	-	100.0%	-	-	0.0%
April	-	-	0.0%	-	-	-	-	-
	13,448,116	14,173,136		14,560,037		14,532,976	27,061	

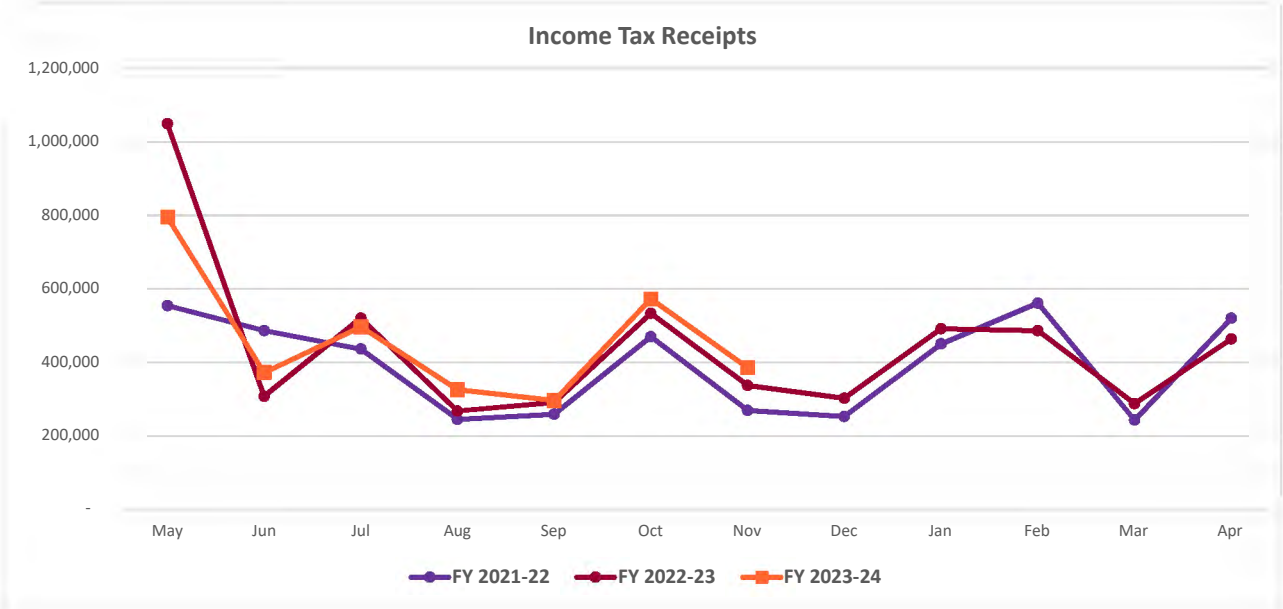
City of St. Charles
Monthly Financial Report / General Fund Revenue
State Shared Income Tax Revenue

FY 2023-24 Budget:

\$ 5,600,000

Percentage of General Fund Revenues:

9.2%

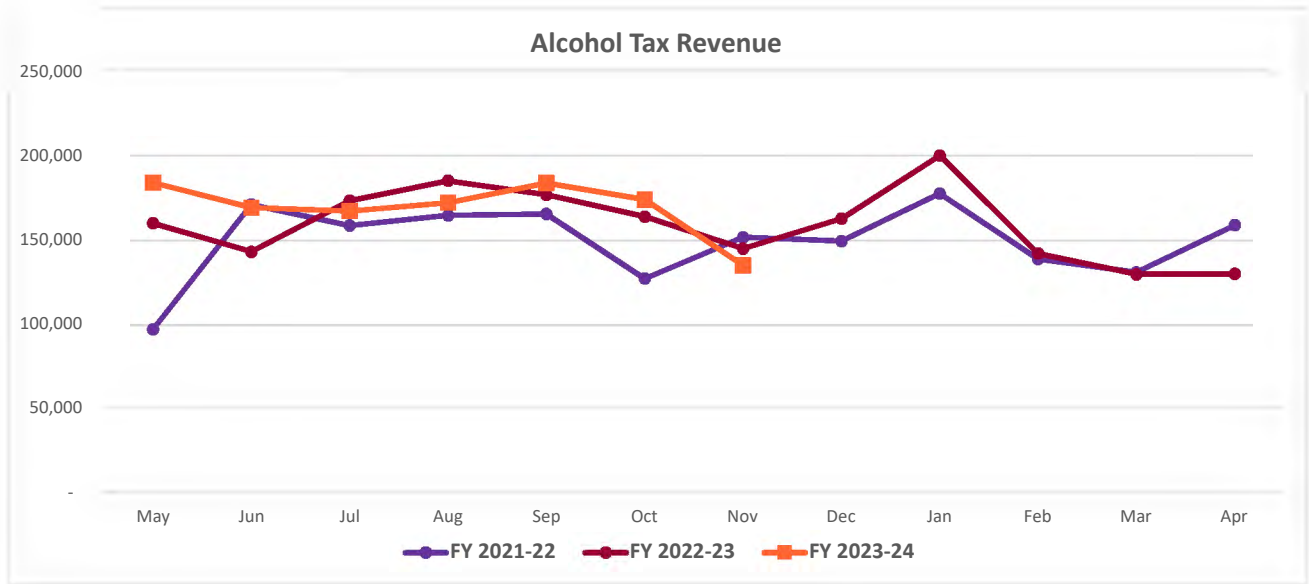


Disbursement	Actual	Actual	Percent Change	Actual	Percent Change	Budget	Budget	Percent Variance
	FY 2021-22	FY 2022-23		FY 2023-24		FY 2023-24	Variance	
May	554,856	1,050,063	89.2%	795,772	-24.2%	700,124	95,648	13.7%
June	486,830	308,462	-36.6%	373,143	21.0%	423,168	(50,025)	-11.8%
July	436,730	520,737	19.2%	497,140	-4.5%	545,563	(48,423)	-8.9%
August	245,231	268,209	9.4%	326,739	21.8%	380,996	(54,257)	-14.2%
September	258,977	291,471	12.5%	296,567	1.7%	305,366	(8,799)	-2.9%
October	470,622	533,624	13.4%	573,264	7.4%	559,063	14,201	2.5%
November	269,787	337,909	25.3%	386,147	14.3%	354,019	32,128	9.1%
December	253,159	303,185	19.8%	-	-100.0%	-	-	0.0%
January	450,736	492,345	9.2%	-	-100.0%	-	-	0.0%
February	562,026	486,811	-13.4%	-	-100.0%	-	-	0.0%
March	243,606	288,320	18.4%	-	-100.0%	-	-	0.0%
April	520,430	464,039	-10.8%	-	-	-	-	-
	4,752,990	5,345,175		3,248,772		3,268,299	(19,527)	

City of St. Charles
Monthly Financial Report / General Fund Revenue
3% Local Alcohol Tax

FY 2023-24 Budget: \$ 2,150,000

Percentage of General Fund Revenues: 3.5%

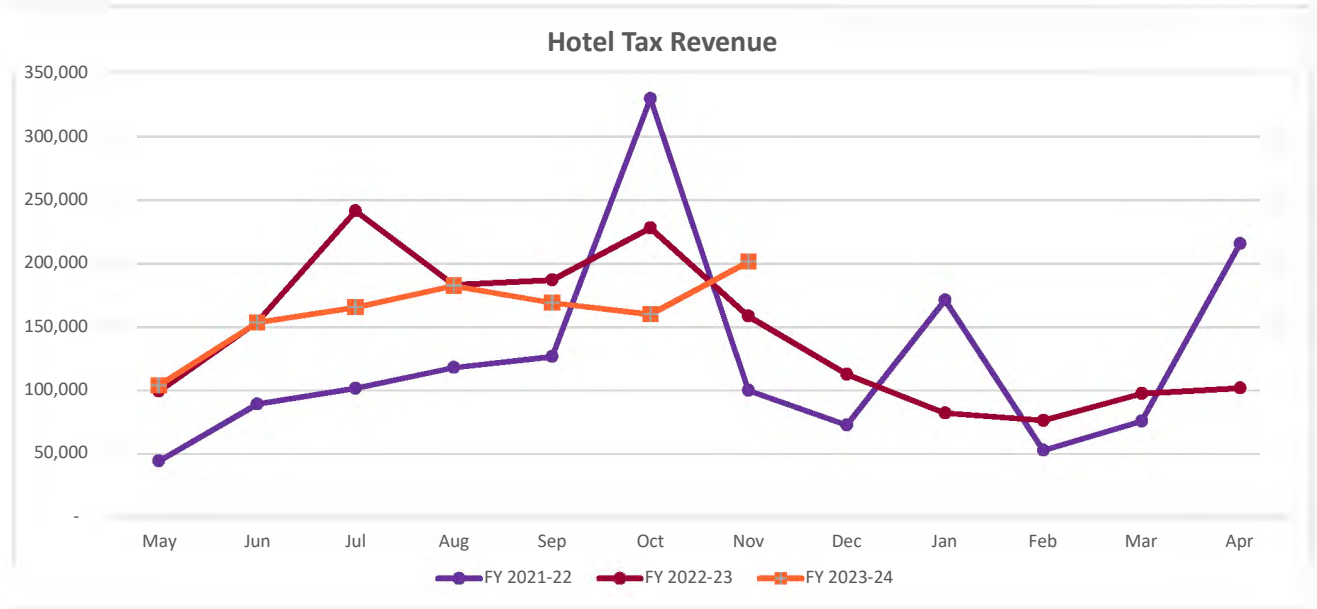


Liability Period	Actual			Actual		Budget		Budget	
	FY 2021-22	FY 2022-23	Percent Change	FY 2023-24	Percent Change	FY 2023-24	Variance	Percent Variance	
May	97,476	160,178	64.3%	184,227	15.0%	179,417	4,810	2.7%	
June	171,217	143,384	-16.3%	169,452	18.2%	160,607	8,845	5.5%	
July	158,935	173,516	9.2%	167,393	-3.5%	194,358	(26,965)	-13.9%	
August	164,869	185,337	12.4%	172,346	-7.0%	207,598	(35,252)	-17.0%	
September	165,718	177,052	6.8%	183,970	3.9%	198,319	(14,349)	-7.2%	
October	127,533	164,086	28.7%	174,144	6.1%	183,795	(9,651)	-5.3%	
November	151,927	145,258	-4.4%	135,332	-6.8%	162,706	(27,374)	-16.8%	
December	149,687	162,908	8.8%	-	-100.0%	-	-	0.0%	
January	177,763	200,113	12.6%	-	-100.0%	-	-	0.0%	
February	139,110	142,345	2.3%	-	-100.0%	-	-	0.0%	
March	131,264	130,108	-0.9%	-	-100.0%	-	-	0.0%	
April	159,027	130,339	-18.0%	-	-100.0%	-	-	0.0%	
	1,794,526	1,914,624		1,186,864		1,286,800	(99,936)		

City of St. Charles Monthly Financial Report / General Fund Revenue 6% Local Hotel Tax

FY 2023-24 Budget: \$ 2,000,000

Percentage of General Fund Revenues: 3.3%

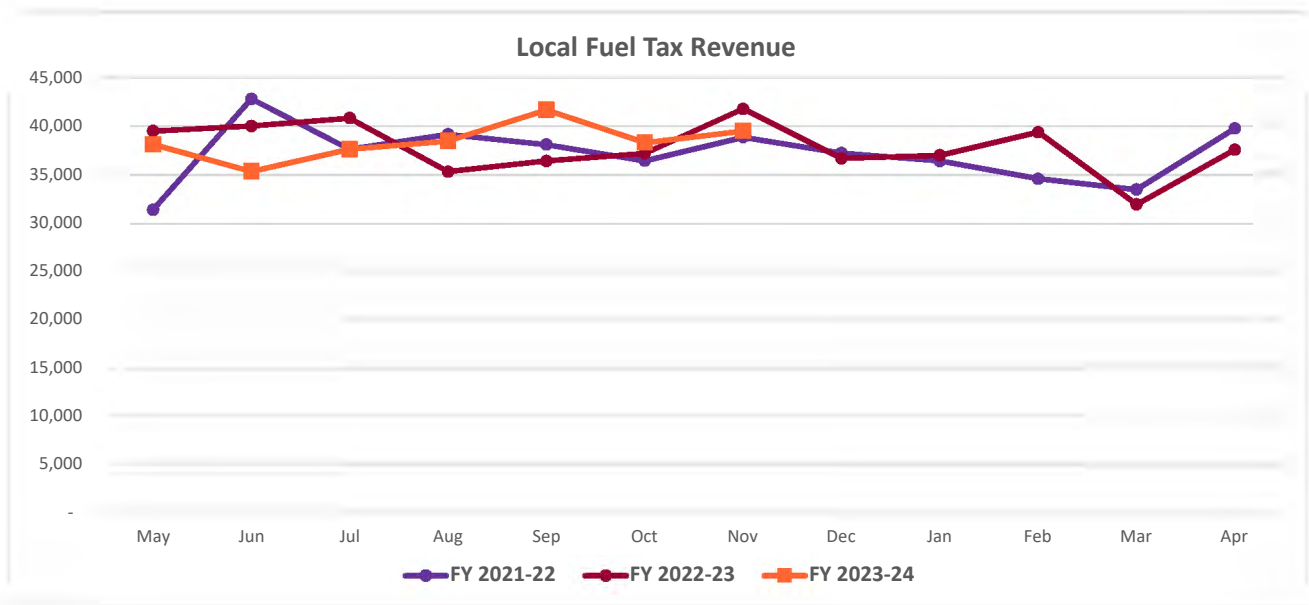


<u>Disbursement</u>	<u>Actual</u> <u>FY 2021-22</u>	<u>Actual</u> <u>FY 2022-23</u>	<u>Percent</u> <u>Change</u>	<u>Actual</u> <u>FY 2023-24</u>	<u>Percent</u> <u>Change</u>	<u>Budget</u> <u>FY 2023-24</u>	<u>Budget</u> <u>Variance</u>	<u>Percent</u> <u>Variance</u>
May	44,623	99,596	123.2%	104,085	4.5%	115,534	(11,449)	-9.9%
June	89,379	154,015	72.3%	153,539	-0.3%	178,662	(25,123)	-14.1%
July	101,762	241,433	137.3%	165,732	-31.4%	200,069	(34,337)	-17.2%
August	118,152	183,344	55.2%	182,551	-0.4%	212,684	(30,133)	-14.2%
September	126,638	187,037	47.7%	169,256	-9.5%	216,968	(47,712)	-22.0%
October	329,771	227,867	-30.9%	160,046	-29.8%	264,333	(104,287)	-39.5%
November	100,173	158,647	58.4%	201,449	27.0%	184,035	17,414	9.5%
December	73,070	112,933	54.6%	-	-100.0%	-	-	0.0%
January	171,290	82,301	-52.0%	-	-100.0%	-	-	0.0%
February	53,104	76,543	44.1%	-	-100.0%	-	-	0.0%
March	76,119	97,736	28.4%	-	-100.0%	-	-	0.0%
April	215,684	101,953	-52.7%	-	-100.0%	-	-	0.0%
	<u>1,499,765</u>	<u>1,723,405</u>		<u>1,136,658</u>		<u>1,372,285</u>	<u>(235,627)</u>	

City of St. Charles
Monthly Financial Report
\$0.02 Local Fuel Tax Revenue

FY 2023-24 Budget: \$ 454,000

Percentage of General Fund Revenues: 0.7%

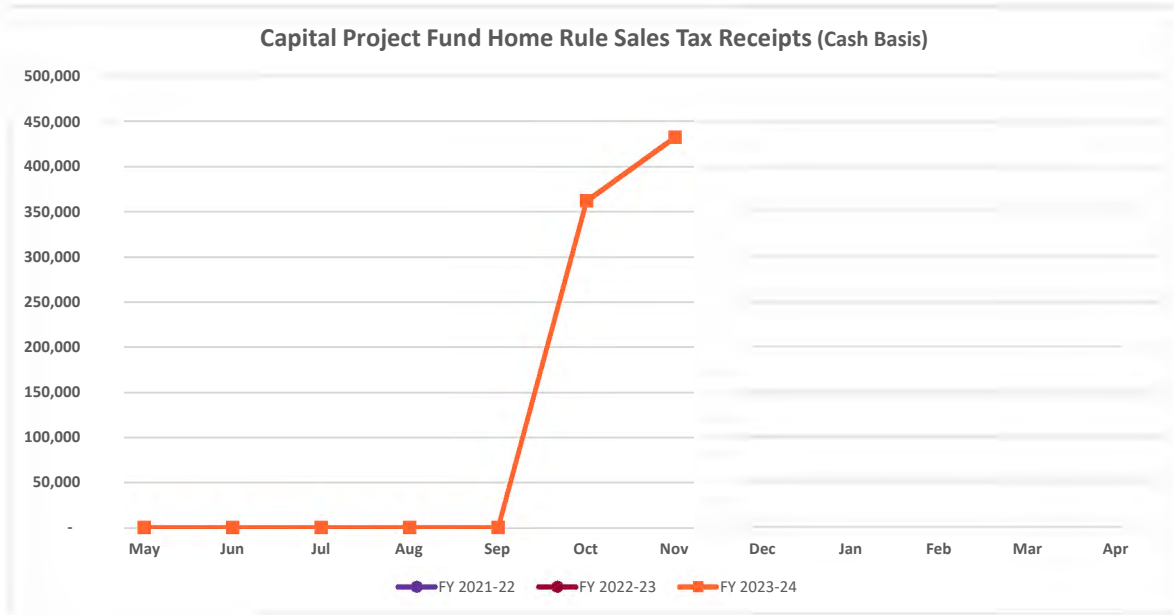


<u>Liability Period</u>	<u>Actual</u> FY 2021-22	<u>Actual</u> FY 2022-23	<u>Percent</u> <u>Change</u>	<u>Actual</u> FY 2023-24	<u>Percent</u> <u>Change</u>	<u>Budget</u> FY 2023-24	<u>Budget</u> <u>Variance</u>	<u>Percent</u> <u>Variance</u>
May	31,430	39,516	25.7%	38,141	-3.5%	37,833	308	0.8%
June	42,812	40,031	-6.5%	35,369	-11.6%	37,833	(2,464)	-6.5%
July	37,662	40,835	8.4%	37,644	-7.8%	37,833	(189)	-0.5%
August	39,176	35,358	-9.7%	38,486	8.8%	37,833	653	1.7%
September	38,125	36,449	-4.4%	41,665	14.3%	37,833	3,832	10.1%
October	36,471	37,223	2.1%	38,331	3.0%	37,833	498	1.3%
November	38,883	41,784	7.5%	39,523	-5.4%	37,833	1,690	4.5%
December	37,270	36,714	-1.5%	-	-100.0%	-	-	0.0%
January	36,450	37,031	1.6%	-	-100.0%	-	-	0.0%
February	34,627	39,400	13.8%	-	-100.0%	-	-	0.0%
March	33,516	31,992	-4.5%	-	-100.0%	-	-	0.0%
April	39,776	37,611	-5.4%	-	-100.0%	-	-	0.0%
	446,198	453,944		269,159		264,831	4,328	

City of St. Charles
Monthly Financial Report / Capital Fund Revenue
Home Rule 0.5% Sales Tax Revenue

FY 2023-24 Budget: \$ 3,667,000

Percentage of Capital Fund Revenues: 67.2%

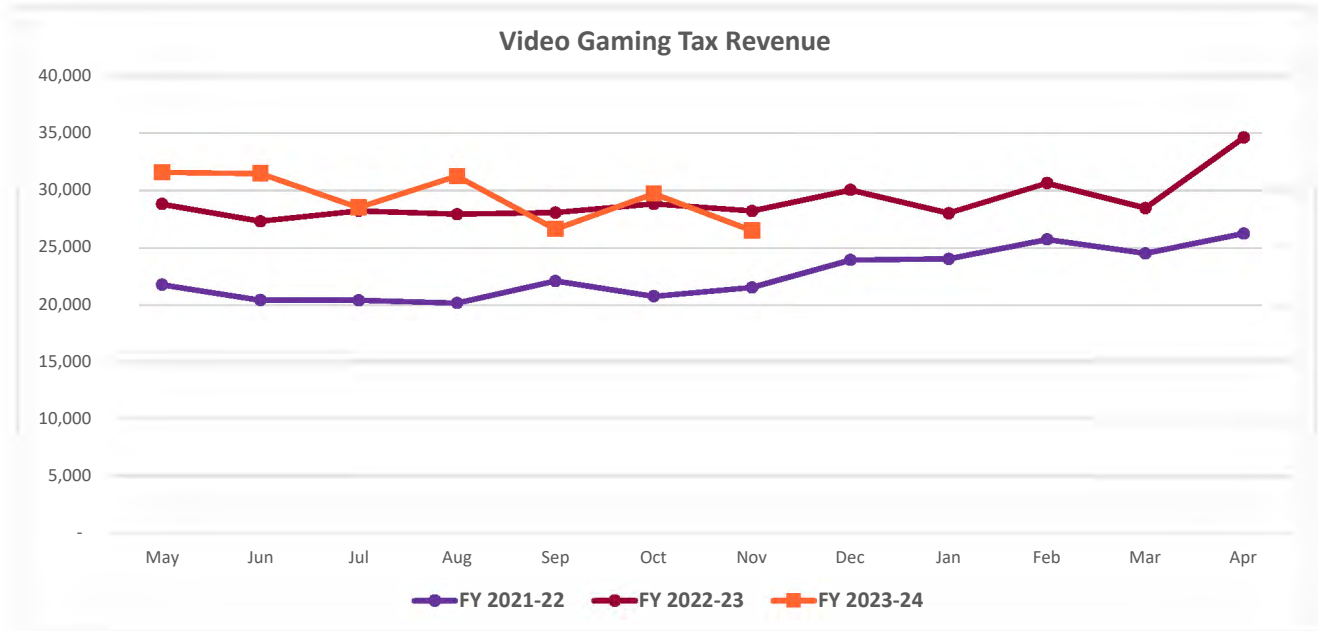


Liability	Disbursement	Actual	Actual	Percent Change	Actual	Percent	Budget	Budget	Percent Variance
		FY 2021-22	FY 2022-23		FY 2023-24	Change	FY 2023-24	Variance	
February	May			N/A	-	N/A	-	-	N/A
March	June			N/A	-	N/A	-	-	N/A
April	July			N/A	-	N/A	-	-	N/A
May	August			N/A	-	N/A	-	-	N/A
June	September			N/A	-	N/A	-	-	N/A
July	October			N/A	362,196	100.0%	366,700	(4,504)	-1.2%
August	November			N/A	432,496	100.0%	366,700	65,796	17.9%
September	December			N/A			-	-	0.0%
October	January			N/A			-	-	0.0%
November	February			N/A			-	-	0.0%
December	March			N/A			-	-	0.0%
January	April			N/A			-	-	0.0%
	Total				794,692		733,400		

Notes:

Effective July 1, 2023, the City's local home rule sales tax was increased from 1.0% to 1.5%. The revenue generated by this increase is being recorded in the Capital Improvements Fund. Council formally committed these revenues to funding the City's road and pedestrian network system, including but not limited to right-of-way improvements and related infrastructure.

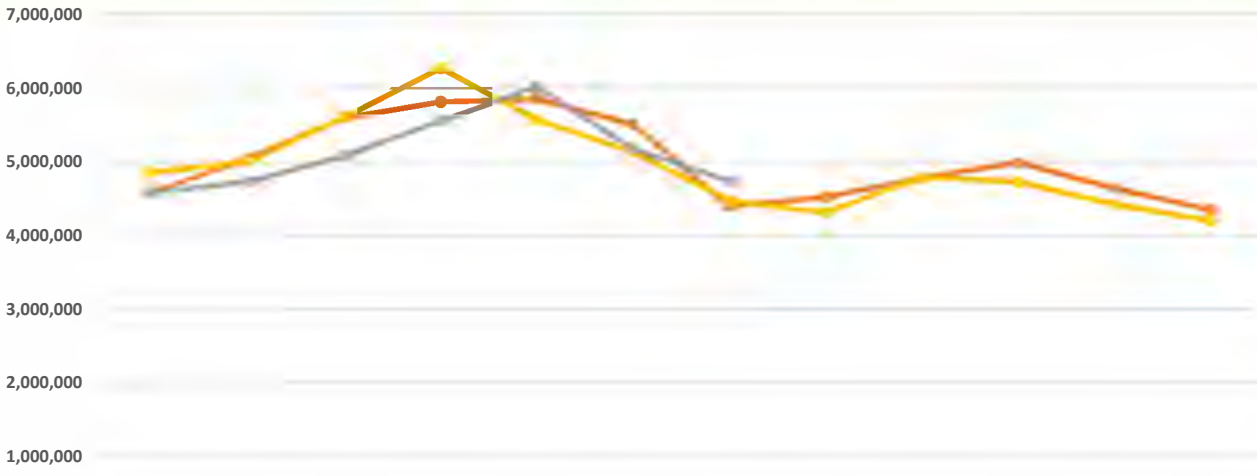
City of St. Charles
Monthly Financial Report
Video Gaming Tax Revenue



<u>Liability Period</u>	<u>Actual</u>			<u>Actual</u>		<u>Budget</u>		
	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>Percent Change</u>	<u>FY 2023-24</u>	<u>Percent Change</u>	<u>FY 2023-24</u>	<u>Variance</u>	<u>Percent Variance</u>
May	21,804	28,833	32.2%	31,574	9.5%	30,000	1,574	5.2%
June	20,469	27,327	100.0%	31,481	15.2%	30,000	1,481	4.9%
July	20,450	28,238	100.0%	28,511	1.0%	30,000	(1,489)	-5.0%
August	20,207	27,944	100.0%	31,249	11.8%	30,000	1,249	4.2%
September	22,126	28,086	26.9%	26,648	-5.1%	30,000	(3,352)	-11.2%
October	20,806	28,840	38.6%	29,724	3.1%	30,000	(276)	-0.9%
November	21,568	28,223	30.9%	26,506	-6.1%	30,000	(3,494)	-11.6%
December	23,967	30,054	25.4%	-	-100.0%	-	-	0.0%
January	24,060	28,033	16.5%	-	-100.0%	-	-	0.0%
February	25,758	30,640	100.0%	-	-100.0%	-	-	0.0%
March	24,540	28,480	16.1%	-	-100.0%	-	-	0.0%
April	26,270	34,625	31.8%	-	-	-	-	0.0%
	272,025	349,323		205,693		210,000	(4,307)	

City of St. Charles
Monthly Financial Report / Summary
Electric User Charges and Consumption

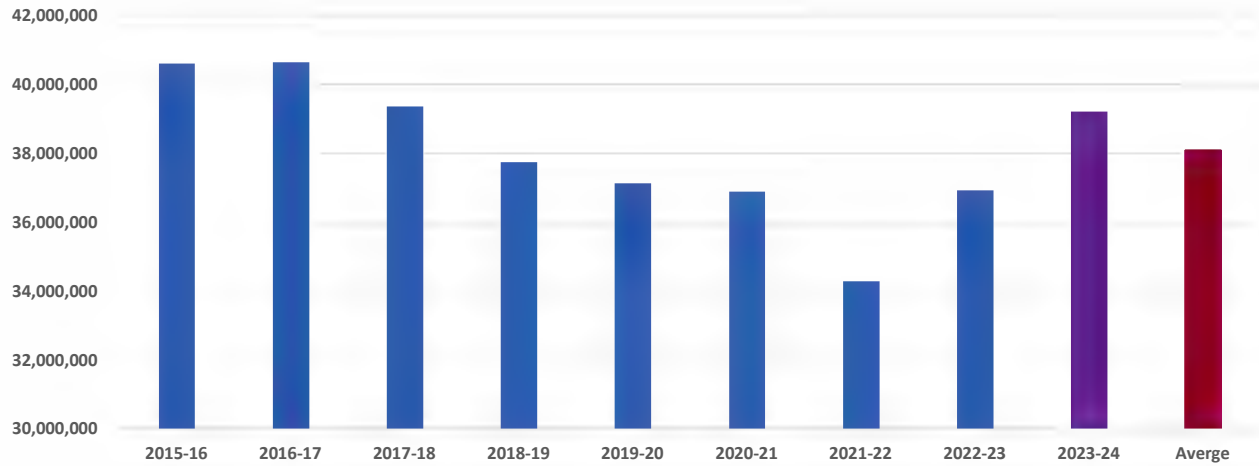
Electric Fund User Chargers



	May	June	July	August	September	October	November	December	January	February	March	April
FY 2021-22	4,583,824	5,049,645	5,599,999	5,818,046	5,850,912	5,510,051	4,396,041	4,520,840	4,782,972	4,988,260	4,640,599	4,351,173
FY 2022-23	4,860,838	5,000,082	5,612,241	6,276,914	5,572,005	5,134,322	4,476,845	4,314,032	4,796,241	4,729,664	4,427,759	4,202,195
FY 2023-24	4,583,429	4,728,820	5,079,857	5,560,163	6,016,229	5,170,636	4,737,898					

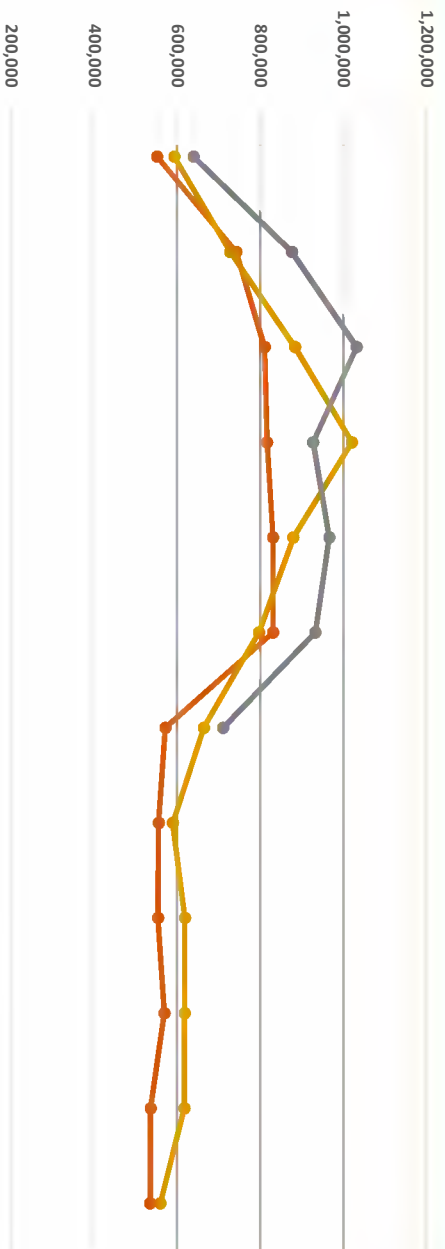
Electric Consumption for Month of: November, 2023

Kilowatt Hours Consumption



City of St. Charles
 Monthly Financial Report / Summary
 Water Fund User Charges and Consumption

Water Fund User Charges

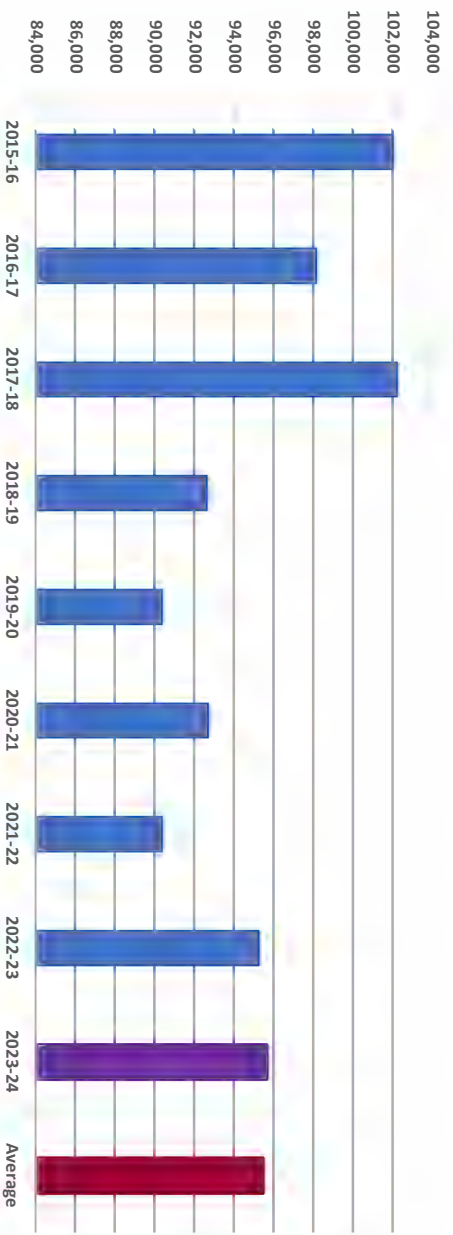


	May	June	July	August	September	October	November	December	January	February	March	April
FY 2021-22	552,710	742,556	810,890	816,601	831,091	830,836	572,332	556,269	554,776	569,908	536,874	535,764
FY 2022-23	594,062	728,268	883,972	1,020,700	879,874	796,916	664,876	590,152	619,501	618,401	617,643	560,120
FY 2023-24	640,133	876,401	1,032,289	927,418	966,305	932,861	711,170					

FY 2021-22 FY 2022-23 FY 2023-24

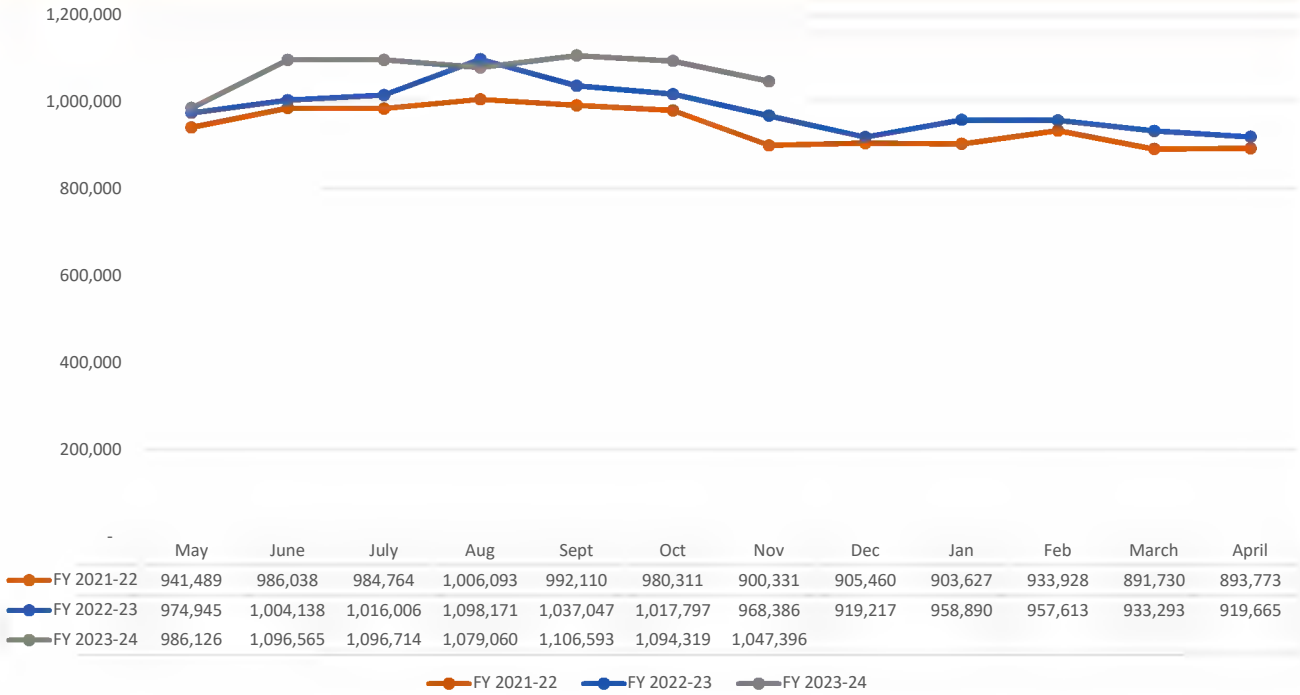
Water Consumption for Month of: November, 2023

Water Gallons (1000s) Consumption



City of St. Charles
Monthly Financial Report / Summary
Wastewater Fund User Charges and Consumption

Wastewater Fund User Chargers



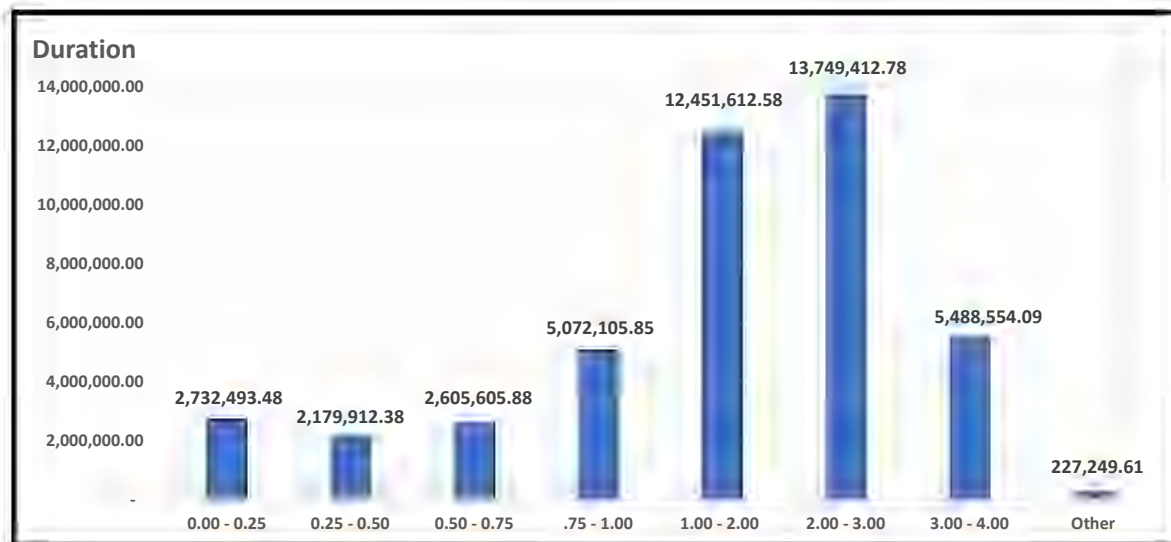
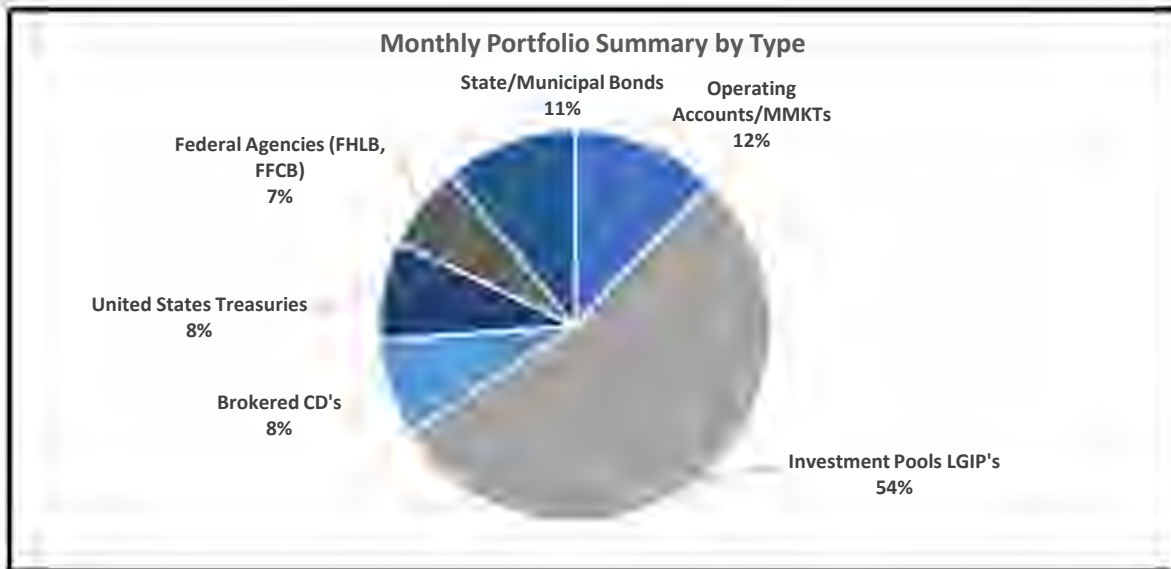
Wastewater Consumption for Month of: November, 2023




City of St. Charles
Monthly Investment Summary
November 30, 2023

Total Portfolio Size: 128,871,022.65
Fixed Income Portfolio: 44,018,770.90 **34.2% Percent of Total**
Fixed Income Yield: 3.78% **End of Month 6 Month Treasury:** 5.38%
Fixed Income Avg Duration: 1.807 Years **Fixed Income Avg Credit Rating:** AA/Aa2/AA

<u>Category</u>	<u>Amount</u>	<u>Percent</u>
Operating Accounts/MMKTs	15,430,909.97	12.0%
Investment Pools LGIP's	69,421,341.78	53.9%
Brokered CD's	10,330,013.60	8.0%
United States Treasuries	10,571,401.00	8.2%
Federal Agencies (FHLB, FFCB)	9,089,190.00	7.1%
State/Municipal Bonds	14,028,166.30	10.9%
	<u>128,871,022.65</u>	-



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIA
	Title:	Resolution authorizing the purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: City Council		Date: December 18, 2023	
Proposed Cost: \$43,000		Budgeted Amount: \$38,450	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City’s computer network is a digital communications system that enables the City’s personal computers, laptops, servers, and telephones to exchange information with each other and the internet. As a result, the City’s computer network is essential to its business operations.</p> <p>In FY 21, Information Systems staff replaced the City’s core computer network infrastructure, which includes network switches, wireless access points, and supporting hardware and software, with HPE Aruba network equipment. Included with that purchase was the cost of hardware and software maintenance for three years. Maintenance includes updates to network equipment operating systems, including security patches, as well as the software that supports network equipment operations. With the initial three-year purchase of network equipment maintenance concluded, the IS Department has budgeted the annual cost of HPE Aruba maintenance in its FY 24 operating budget.</p> <p>The cost for the purchase of Aruba network equipment maintenance is from Sourcewell cooperative purchasing agreement #3037653 (State of Illinois agreement 081419-CDW), which was awarded to CDW-G. Through the Sourcewell cooperative purchasing agreement, CDW-G provides competitively bid pricing on computer products and services to any Illinois state agency or local government.</p>			
<p>Attachments (please list):</p> <p>Bid Waiver Form, Resolution</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a resolution authorizing the purchase of HPE Aruba Network Equipment Maintenance from CDW-G for \$43,000</p>			



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

**City of St. Charles, Illinois
Resolution No.**

**A Resolution Authorizing the Purchase of HPE Aruba Network
Equipment Maintenance from CDW-G in the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, the Information Systems Department solicited a request for quote for HPE Aruba network equipment maintenance;

WHEREAS, CDW-G submitted contract pricing through Sourcewell, a national government purchasing cooperative that may be used by governmental units of the State of Illinois;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that a purchase of HPE Aruba network equipment maintenance from CDW-G is approved in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIB												
	Title:	Seeking a Motion to Approve an Ordinance Abating a Portion of the 2023 Property Tax Heretofore Levied for the City of St. Charles													
	Presenter:	Bill Hannah, Director of Finance													
Meeting: City Council		Date: December 18, 2023													
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>												
TIF District: None															
Executive Summary (if not budgeted, please explain):															
<p>Consistent with past practice and prior direction, staff is requesting the Council to approve the attached ordinance which would abate the property taxes levied to pay the principal and interest payments on the outstanding general obligation bonds that the City has issued. The annual debt payment on these bonds will be paid from a variety of sources based on the projects funded with those bonds such as electric, water or sewer utility charges, increment generated from the City's tax increment financing districts as well as General Fund revenues.</p> <p>The attached ordinance would abate all of the \$9,852,931 in upcoming debt service. The sources of revenues that will be used to pay the principal and interest of the various bond issuances listed are as follows:</p>															
<p>Source</p> <table> <tr> <td>General Fund</td> <td>\$6,122,583</td> </tr> <tr> <td>Electric Fund</td> <td>\$1,089,748</td> </tr> <tr> <td>Water Fund</td> <td>\$ 919,691</td> </tr> <tr> <td>Sewer Fund</td> <td>\$ 700,051</td> </tr> <tr> <td>TIF #4 Fund</td> <td><u>\$1,020,857</u></td> </tr> <tr> <td>Total</td> <td><u>\$9,852,931</u></td> </tr> </table>				General Fund	\$6,122,583	Electric Fund	\$1,089,748	Water Fund	\$ 919,691	Sewer Fund	\$ 700,051	TIF #4 Fund	<u>\$1,020,857</u>	Total	<u>\$9,852,931</u>
General Fund	\$6,122,583														
Electric Fund	\$1,089,748														
Water Fund	\$ 919,691														
Sewer Fund	\$ 700,051														
TIF #4 Fund	<u>\$1,020,857</u>														
Total	<u>\$9,852,931</u>														
Attachments (please list):															
Abatement Ordinance															
Recommendation/Suggested Action (briefly explain):															
Seeking a Motion to Approve an Ordinance Abating a Portion of the 2023 Property Tax Heretofore Levied for the City of St. Charles															

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Abating a Portion of the Tax Heretofore Levied for the
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the
City Council on _____**

WHEREAS, the City Council of the city of St. Charles, Kane and DuPage Counties, Illinois, did on the 4th day of December, 2023, adopt an Ordinance entitled:

**"ANNUAL TAX LEVY ORDINANCE" of the City of St.
Charles, Kane and DuPage Counties, Illinois";**

and

WHEREAS, a duly certified copy of said Ordinance was filed with the County Clerks of Kane and DuPage Counties, Illinois, in 2023; and

WHEREAS, revenue the city of St. Charles has received from other sources will be sufficient to pay expenditures without any funds for debt service purposes being levied as set forth in said Annual Tax Levy Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

Section 1. That the tax heretofore levied in said Annual Tax Levy Ordinance, such tax being levied to pay the city's annual debt service expenditures for general obligation bonds, be abated by that amount representing revenue the city has received from other sources, which will be sufficient to pay expenditures for said general obligation bonds. The purposes for which such

tax was so levied in said ordinance and the amount so levied for each purpose, the amount of such tax so levied which is to be abated for each purpose, and the remainder of such tax so levied which is to be extended for each purpose are as follows:

PURPOSE OF LEVY	TAX LEVIED IN SAID ORDINANCE	AMOUNT TO BE ABATED	REMAINDER OF LEVY TO BE EXTENDED
GO Bond Series 2012 A	\$449,525	\$449,525	\$0
GO Bond Series 2012 B	\$1,155,700	\$1,155,700	\$0
GO Bond Series 2013 B	\$357,891	\$357,891	\$0
GO Bond Series 2015 A	\$196,118	\$196,118	\$0
GO Bond Series 2016 A	\$554,750	\$554,750	\$0
GO Bond Series 2016 B	\$1,167,850	\$1,167,850	\$0
GO Bond Series 2016 B (TIF)	\$333,100	\$333,100	\$0
GO Bond Series 2018 A	\$1,518,793	\$1,518,793	\$0
GO Bond Series 2019 A	\$1,056,000	\$1,056,000	\$0
GO Bond Series 2020 A	\$822,800	\$822,800	\$0
GO Bond Series 2020 B	\$455,000	\$455,000	\$0
GO Bond Series 2021 A	\$1,097,647	\$1,097,647	\$0

GO Bond Series 2021 B (TIF)	\$687,757	\$687,757	\$0
Total	<u>\$9,852,931</u>	<u>\$9,852,931</u>	<u>\$0</u>

Section 2. The intention of this Ordinance is to abate all of the property taxes from each debt service issuance listed in this Ordinance in its entirety for the 2023 levy year, with the remainder of levy to be extended as \$0. In the event the County has a larger amount on file for a specific bond issuance for the 2023 tax levy year other than the amount listed above, the County is instructed and directed by the Ordinance to abate the 2023 levy amount in full and in its entirety.

Section 3. That this Ordinance shall be in full force and effect forthwith upon its passage.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of January, 2024.

PASSED by the City Council of the City of St. Charles, Illinois, the ____ day of January, 2024.

APPROVED by the Mayor of the City of St. Charles, Illinois this ____ day of January, 2024.

Lora Vitek, Mayor

ATTEST:

CITY CLERK


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIC
	Title:	Seeking a Motion to Approve an Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service for the Special Service Area 21 (SSA 21) Bonds for the City of St. Charles	
	Presenter:	Bill Hannah, Director of Finance	
Meeting: City Council		Date: December 18, 2023	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain):			
<p>In 1998 the City created Special Service Area 21 and issued \$3,705,000 in special service area bonds to fund certain infrastructure improvements within the SSA. The bonds were originally issued with a final maturity date of March 1, 2028. The SSA encompasses the property generally known as Stuart’s Crossing on the east-side of the City.</p> <p>In 2012, the City determined that sufficient funds were on hand to partially redeem certain maturities of the Special Service Area 21 bonds, and all of the maturities for 2026, 2027 and 2028 were redeemed, and a partial redemption was made for the 2025 maturities due March 1, 2025, leaving only \$130,000 of principal remaining due March 1, 2025.</p> <p>As staff has been going through the process of analyzing the funds on hand in the SSA, it was determined that the final debt service payments due March 1, 2025 can be made without levying the final tax levy on the SSA. The final 2023 tax levy of \$138,613 is therefore abated in the attached Ordinance which would be submitted to the County if approved by the City Council.</p>			
Attachments (please list):			
Abatement SSA 21 Ordinance			
Seeking a Motion to Approve an Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service for the Special Service Area 21 (SSA 21) Bonds for the City of St. Charles			

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay
Debt Service for the Special Service Area 21 (SSA 21) Bonds, for the
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the
City Council on _____**

WHEREAS, the City previously approved the issuance of \$3,705,000 in Special Service Area 21 Bonds via Ordinance 1998-M-115 on December 21, 1998 and said bonds had a final maturity date of March 1, 2028; and

WHEREAS, the City subsequently determined in 2012 that sufficient funds were on hand to partially redeem certain maturities of the Special Service Area 21 bonds and said Ordinance numbered 2012-M-50 was approved on November 19, 2012; and

WHEREAS, the revised final maturity date for the Special Service Area 21 Bonds was changed to March 1, 2025 as a result of the partial redemption;

WHEREAS, it has been determined that sufficient funds are on hand in order to pay the debt service on the remaining payments of the Special Service Area 21 Bonds and it is in the best interests of the City of St. Charles that the tax heretofore levied for the year 2023 to pay the debt service due on Special Service Area 21 Bonds be abated in its entirety.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

Section 1. That the tax heretofore levied for SSA 21 in said Annual Tax Levy Ordinance for the 2023 tax levy year is abated in its entirety as sufficient funds in the SSA 21 are on hand in order to make the final payment and should be abated as follows:

PURPOSE OF LEVY	TAX LEVIED IN SAID ORDINANCE	AMOUNT TO BE ABATED	REMAINDER OF LEVY TO BE EXTENDED
SSA 21 Bonds	\$138,613	\$138,613	\$0
Total	<u>\$138,613</u>	<u>\$138,613</u>	<u>\$0</u>

Section 2. The intention of this Ordinance is to abate all of the property taxes from SSA 21 in its entirety for the 2023 levy year, with the remainder of levy to be extended as \$0. In the event the County has a larger amount on file, the County is instructed and directed by the Ordinance to abate the 2023 levy amount in full and in its entirety.

Section 3. That this Ordinance shall be in full force and effect forthwith upon its passage.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of January, 2024.

PASSED by the City Council of the City of St. Charles, Illinois, the ____ day of January, 2024.

APPROVED by the Mayor of the City of St. Charles, Illinois this ____ day of January, 2024.

Lora Vitek, Mayor

ATTEST:

CITY CLERK


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IID
	Title:	A Resolution Authorizing the Mayor and City Clerk to Execute a Settlement Agreement and General Mutual Release Agreement between the City of St. Charles and Omni-Tech, LLC regarding the Reserve of St. Charles Phase 2 – Unit 3	
	Presenter:	Russell Colby, Community Development Director	
Meeting: City Council		Date: December 18, 2023	
Proposed Cost:		Budgeted Amount:	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain):			
<p>Attached is a Settlement and General Mutual Release Agreement between the City and Omni-Tech, LLC, the developer of the Reserve of St. Charles Phase 2 – Unit 3.</p> <p>The City has obtained the developer Financial Guarantee to complete the remaining street improvements within the subdivision. There is an anticipated shortfall of \$19,721.</p> <p>Per the agreement:</p> <ul style="list-style-type: none"> • Omni-Tech, LLC will provide an additional payment of \$25,000. This amount would cover the City’s anticipated construction costs, plus an amount for contingency and construction oversight. • Omni-Tech will provide a Bill-of-Sale and the City will accept the existing street improvements and assume maintenance responsibility going forward. Omni-Tech, LLC will have no further obligations with respect to the Reserve development. <p>The City has a contract in place with a paving contractor to complete the street improvements in Spring 2024.</p> <p>The agreement has been reviewed by the City Attorney. Staff recommends approval of the agreement as presented.</p>			
Attachments (please list):			
Resolution			
Recommendation/Suggested Action (briefly explain):			
Motion to Approve			

**City of St. Charles, Illinois
Resolution No. 2023-_____**

A Resolution Authorizing the Mayor and City Clerk to Execute a Settlement Agreement and General Mutual Release Agreement between the City of St. Charles and Omni-Tech, LLC regarding the Reserve of St. Charles Phase 2 – Unit 3

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk are hereby authorized to execute that certain Settlement Agreement and General Mutual Release Agreement, insubstantially the form attached hereto and incorporated herein as Exhibit “A” by and on behalf of the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 18th day of December 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 18th day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 18th day of December 2023.

Lora A. Vitek, Mayor

Attest:

City Clerk/Recording Secretary

Voice Vote:

Ayes:

Nays:

Absent:

Abstain:

Resolution No. _____

Page 2

EXHIBIT "A"

Settlement Agreement and General Mutual Release Agreement

SETTLEMENT AGREEMENT AND GENERAL MUTUAL RELEASE

This Settlement Agreement and General Mutual Release (the “Agreement”) is entered into by and between the City of St. Charles, Illinois, (the “City”), and Omni-Tech LLC, an Illinois limited liability company (“Omni-Tech”), as of this 19th day of December, 2023.

RECITALS:

A. Omni-Tech purchased a partially-developed residential subdivision known as the Reserve of St. Charles Phase 2 – Unit 3 (the “Reserve”) located in the City, and then entered into a Land Improvement Agreement with the City dated July 20, 2009 regarding the remaining improvements to be completed at the Reserve (the “Land Improvement Agreement”).

B. Pursuant to the terms of the Land Improvement Agreement, Omni-Tech established Irrevocable Letter of Credit No. 70505 with Morton Community Bank in the amount of \$343,248.86 for the purpose of securing and paying for the installation of, among other things, the streets (pavements and curbs) (the “Street Improvements”) in the Reserve (the “Letter of Credit”).

C. The City has asserted that: (i) the binder on the streets in the Reserve needs to be removed and replaced in its entirety before a final lift of asphalt is placed on the streets; (ii) such binder removal and replacement is included in Omni-Tech’s responsibility to complete the Street Improvements; (iii) Omni-Tech’s failure to pay all costs associated with the binder removal and replacement is a breach of the Land Improvement Agreement; and (iv) the Letter of Credit is not the full and complete extent of Omni-Tech’s financial obligations with respect to the Street Improvements and all other public improvements described in the Land Improvement Agreement.

D. Omni-Tech has: (i) denied that the binder needs to be removed and replaced in its entirety; (ii) denied that it is in breach of the Land Improvement Agreement; (iii) asserted that the City is in breach of the Land Improvement Agreement due to its refusal to allow Omni-Tech to put the final lift of asphalt on the streets as may be required under the Land Improvement Agreement; and (iv) asserted that the Letter of Credit is the full and complete extent of Omni-Tech’s financial obligations with respect to the Street Improvements and all other public improvements described in the Land Improvement Agreement.

E. On October 10, 2023, the City drew on the Letter of Credit, but has continued to insist that Omni-Tech remains responsible for any additional expenses incurred by the City in relation to the Land Improvement Agreement, including but not limited to the Street Improvements.

F. Omni-Tech has continued to insist that the City is responsible for any damage to the binder and that the City’s draw on the Letter of Credit has fully satisfied Omni-Tech’s obligations to the City.

G. To avoid the costs, expense and risk of the litigation, the City and Omni-Tech, after communicating with their own freely-chosen counsel, wish to resolve and settle all claims or potential claims, allegations, assertions or causes of action, known or unknown, that the City may have against Omni-Tech or that Omni-Tech may have against the City, in accordance with the terms set forth herein.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference and the mutual promises, covenants and obligations hereinafter set forth, the parties hereto agree as follows:

1. Payment. Omni-Tech agree to pay the City the total sum of Twenty Five Thousand and no/100 Dollars (\$25,000.00) upon the execution and delivery of this Agreement.

2. Bill of Sale. Omni-Tech shall execute and deliver to the City a Bill of Sale, in the form attached hereto as Exhibit "A" and made a part hereof ("Bill of Sale"), upon execution and delivery of this Agreement.

3. Assumption of Street Maintenance. Upon the execution and delivery of this Agreement and delivery of the Bill of Sale, the City shall assume all obligations and expenses with respect to both the Street Improvements and the maintenance of the streets, including snow plowing.

4. Termination. With the execution of this Agreement and delivery of the Bill of Sale, the parties agree that any obligations they may have to each other with respect to the Land Improvement Agreement, the Letter of Credit, the Street Improvements and any other public improvements described in the Land Improvement Agreement, are hereby terminated, and that the City hereby accepts all public improvements on the Reserve.

5. Release. Upon the execution and delivery of this Agreement:

a. Omni-Tech on behalf of itself, its parents, subsidiaries, and affiliates and their respective officers, directors, members, agents, employees, attorneys, servants, insurers, representatives, successors, heirs and assigns, including but not limited to Meritus Homes, Inc., Janko Group LLC, and Gary Janko (the "Omni-Tech Releasing Parties"), does hereby remise, release and forever discharge the City and its parents, subsidiaries, and affiliates and their respective officers, directors, members, agents, employees, attorneys, servants, insurers, representatives, successors and assigns (the "the City Released Parties"), from all claims, demands, rights and causes of action (inchoate or otherwise), which the Omni-Tech Releasing Parties now have or may have against the City Released Parties, whether known or unknown, as of the date of this Agreement, which were or could have been asserted with respect to the Reserve, the Land Improvement Agreement, the Letter of Credit or the Street Improvements.

b. the City on behalf of itself and its parents, subsidiaries, and affiliates and their respective officers, directors, members, agents, employees, attorneys, servants, insurers, representatives, successors and assigns (the "the City Releasing Parties"), does hereby remise, release and forever discharge Omni-Tech and its parents, subsidiaries, and affiliates and their respective officers, directors, members, agents, employees, attorneys, servants, insurers, representatives, successors, heirs and assigns, including but not limited to Meritus Homes, Inc., Janko Group LLC, and Gary Janko (the "Omni-Tech Released Parties") from all claims, demands, rights and causes of action (inchoate or otherwise), which the City Releasing Parties now have or may have against the Omni-Tech Released Parties, whether known or unknown, as of the date of this Agreement, which were or could have been asserted with respect to the Reserve, the Land Improvement Agreement, the Letter of Credit or the Street Improvements.

6. Additional Terms.

a. This Agreement constitutes the entire agreement between the parties hereto and supersedes all agreements, representations, warranties, statements, promises and understandings, whether oral or written, with respect to the subject matter of this

Agreement. No party hereto has in any way relied, nor shall in any way rely, upon any oral or written agreements, representations, warranties, statements, promises or understandings made by any other party, any agent or attorney of any other party or any other person unless such agreement, representation, warranty, statement, promise or understanding is specifically set forth in this Agreement. No party hereto nor any of its attorneys shall be bound by or charged with any statements, promises, or understandings not specifically set forth in this Agreement.

b. Each party has relied upon the advice and representation of counsel of its own selection and has been fully advised as to the legal effect of this Agreement and has executed this Agreement as its own free and voluntary act.

c. The provisions contained in this Agreement shall bind and inure to the benefit of the parties, and their respective employees, partners, agents, representatives, successors, assigns, affiliates and legal representatives.

d. This Agreement is executed by the parties for the sole purpose of compromising and settling matters described in this Agreement. It is expressly understood and agreed, as a condition of this Agreement, that this Agreement shall not constitute nor be construed to be an admission of any liability, nor shall this Agreement indicate in any degree an admission of the truth or correctness of any of the allegations referenced in this Agreement.

e. The parties hereby agree to cooperate and to take further action as may be necessary to effectuate the terms and purposes of this Agreement.

f. This Agreement may be executed in counterparts, and any number of counterparts signed in the aggregate by the parties will constitute a single, original instrument, and signatures of the parties by facsimile and e-mail shall be binding.

g. This Agreement is governed by and to be construed in accordance with internal laws of Illinois.

h. This Agreement may not be modified or amended except by a writing signed by the party against whom the enforcement of such modification or amendment is sought.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and caused this Agreement to be executed in their respective corporate names by a proper officer or representative duly authorized to do so as of the date indicated.

CITY OF ST. CHARLES, ILLINOIS

OMNI-TECH, LLC

By: _____
Its: _____

By: _____
Gary R. Janko, Manager

EXHIBIT "A"

BILL OF SALE

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS, that Omni-Tech, LLC ("Seller"), in consideration of One (\$1.00) Dollar and other good and valuable consideration, does hereby grant, sell, transfer and deliver unto the CITY OF ST. CHARLES, an Illinois municipal corporation in Kane County, Illinois, ("City") all of Seller's right, title and interest in and to the following goods, chattels or other items of personal property, to wit:

ONE: Each and every part of Reserve Drive west of Rosebud Drive, Greywood Drive, Hilldale Lane, and Foley Lane, all located with the Reserve of St. Charles Subdivision- Phase 2 / Unit 3, including Sidewalks, Curb and Gutter, Binder Pavement Course, Parkway Trees, and Public Storm Sewer and appurtenances located within right-of-way, as fully described in a certain set of plans and specifications attached hereto and incorporated herein as Exhibit "A" as Final Site Development Plans for Reserve of St. Charles, prepared by Cemcon Ltd. dated August 3, 2006.

TWO: The object of this Bill of Sale is to grant, sell, transfer and deliver to the CITY the ownership in all items of personalty, which comprise Reserve Drive west of Rosebud Drive, Greywood Drive, Hilldale Lane, and Foley Lane, all located with the Reserve of St. Charles Subdivision (Phase 2 / Unit 3), including Sidewalks, Curb and Gutter, Binder Pavement Course, Parkway Trees, and Public Storm Sewer and appurtenances located within right-of-way by SELLER to date within the CITY.

IN WITNESS WHEREOF, SELLER has signed and sealed this Bill of Sale at

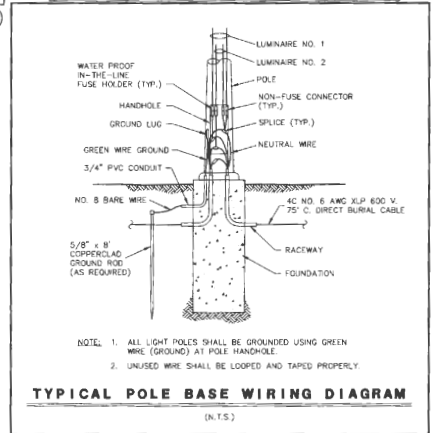
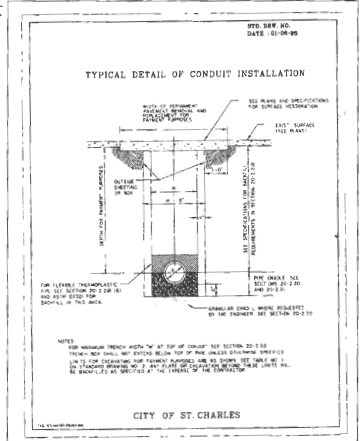
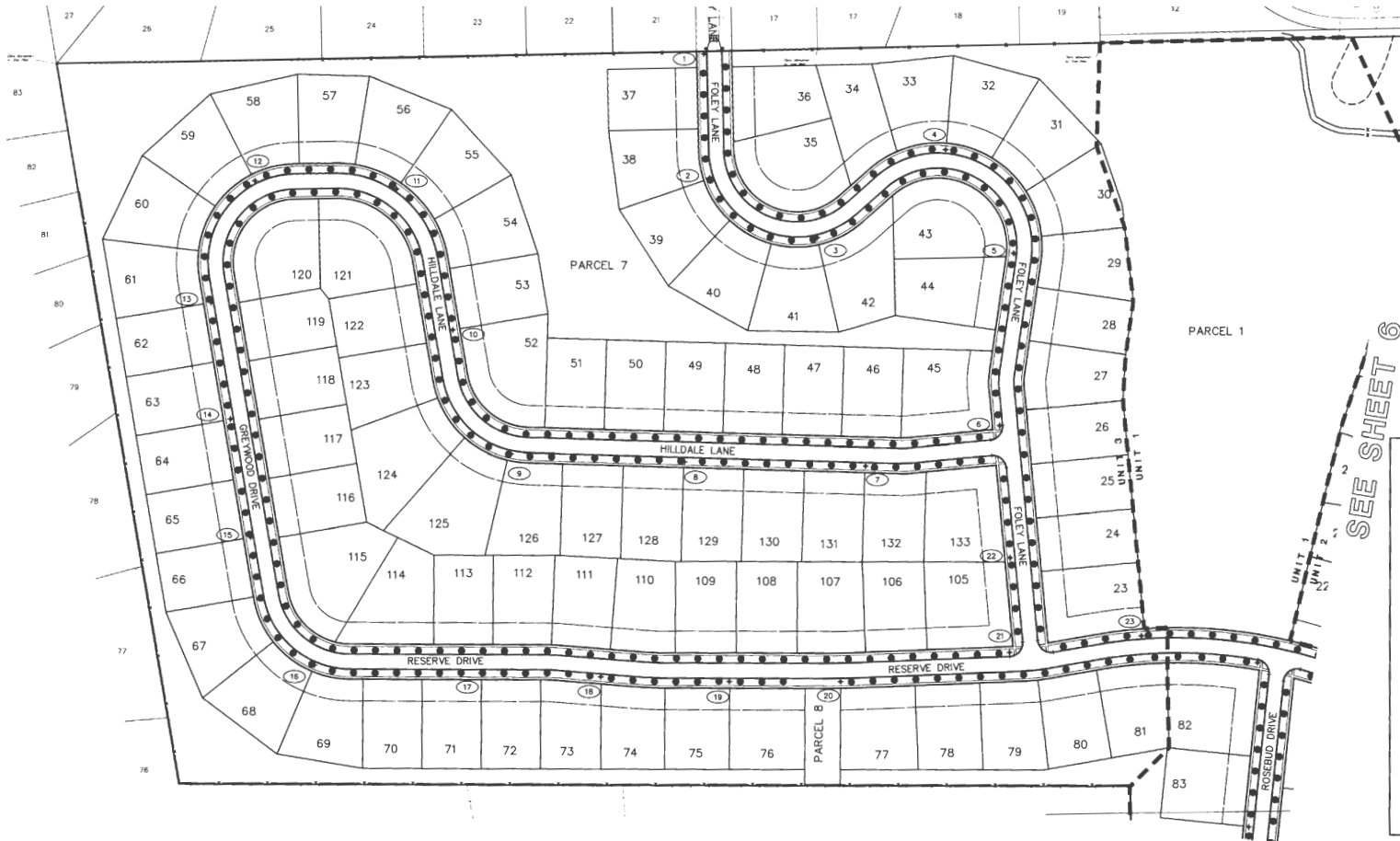
_____, this _____ day of _____, 2023.

(SELLER)
Omni-Tech, LLC

BY: Gary Janko Manager

ATTEST:

Exhibit "A"



LEGEND

SYMBOL	DESCRIPTION
⊠	DECORATIVE STREET LIGHT LOCATION
⊠	COBRA HEAD STREET LIGHT LOCATION
—	COMM. EDISON CO. ELECTRIC SERVICE
▨	CONDUIT CROSSING, 4" PVC SCH. 40
⊙	PARKWAY TREE 2 1/2' DIAMETER MINIMUM
⊙	NUMBERING SYSTEM USED FOR LIGHT POLE/STREET LIGHT IDENTIFICATION.

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PREPARED FOR:
THE RYLAND GROUP INC.
 1141 EAST MAIN STREET
 EAST DUNDEE, ILLINOIS
 (224) 293-3100

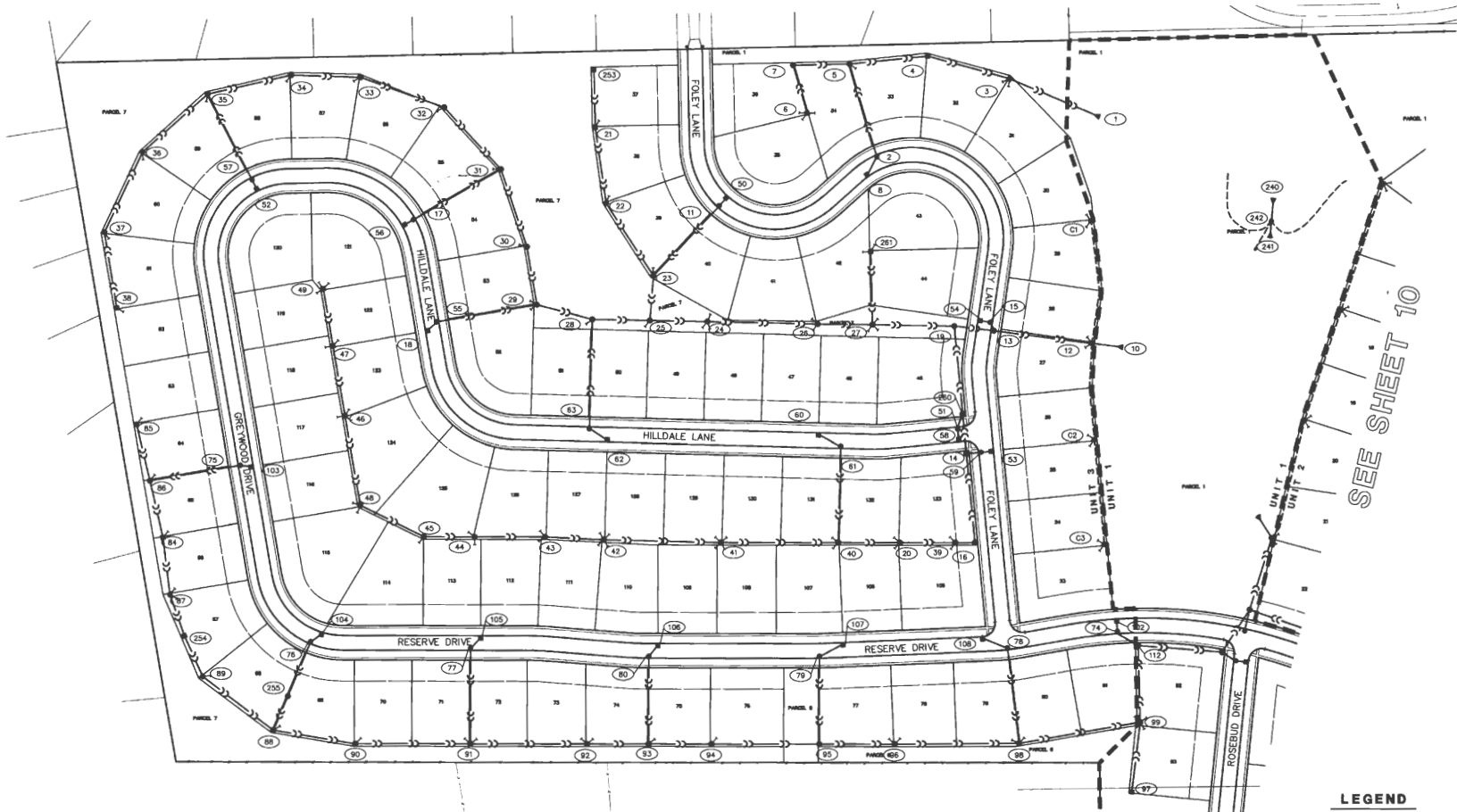


PREPARED BY:
CEMCON, Ltd.
 Consulting Engineers, Land Surveyors & Planners
 2280 White Oak Circle, Suite 100
 Aurora, Illinois 62504-9875
 Ph: 630.862.2100 Fax: 630.862.2199
 E-Mail: cadd@cemcon.com Website: www.cemcon.com

REVISIONS					
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION
1	06-21-05/AG	REMOVED PER CITY REVIEW LETTER DATED 05-17-05			
2	02-27-06/WH	PER CLIENT REVIEW			

OVERALL STREET LIGHTING, TREE PLANTING PLAN AND DETAILS
RESERVE OF ST. CHARLES

FILE NAME: OVR UTIL	DSGN. BY: CRM	JOB NO.: 608.068	FLD. BK./PG.: ---	SHEET NO.
DR: 608068	DRN. BY: SJH	DATE: 04-20-05	SCALE: 1" = 100'	5 of 40



SEE SHEET 10

LEGEND

EXISTING	PROPOSED	DESCRIPTION
○	●	MANHOLE
□	■	CATCH BASIN
	●	INLET
	●	SUMP PUMP JUNCTION
	■	SLOPE INLET BOX
	— —	HEADWALL
	— —	END SECTION
	— —	STORM SEWER
	— —	SUMP DRAIN CONDUIT
	○ NO	NUMBERING SYSTEM USED ON PLANS FOR DRAINAGE STRUCTURE IDENTIFICATION
	○ C NO	NUMBERING SYSTEM USED ON PLANS FOR SUMP PUMP JUNCTION IDENTIFICATION

TAB: STM01
XREF: OVERALL

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PREPARED FOR:
THE RYLAND GROUP INC.
 1141 EAST MAIN STREET, SUITE 108
 EAST DUNDEE, ILLINOIS
 (224) 293-3100




PREPARED BY:
CEMCON, Ltd.
 Consulting Engineers, Land Surveyors & Planners
 2280 White Oak Circle, Suite 100
 Aurora, Illinois 60504-9675
 Ph: 630.862.2100 Fax: 630.862.2199
 E-Mail: cadd@cemcon.com Website: www.cemcon.com

NO.		DATE	DESCRIPTION	REVISIONS	
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION
1	08-01-05/DM	REVISED PER CITY REVIEW LETTER DATED 08-17-05			
2	08-24-05/MS	REVISED PER CITY REVIEW LETTER DATED 08-04-05			
3	02-27-06/MS	PER CLIENT REVIEW			

OVERALL STORM SEWER PLAN
RESERVE OF ST. CHARLES

FILE NAME: OVR UTIL	DSGN. BY: CRM	JOB NO.: 608.068	FLD. BK./PG.: ---	SHEET NO.
DIR: 608068	DRN. BY: SJH	DATE: 04-20-05	SCALE: 1" = 100'	9 of 40

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIE
	Title:	Recommendation to Approve a Resolution Awarding the Bid for the North Western Sanitary Trunk Line and Watermain Replacement Project	
	Presenter:	Tim Wilson	

Meeting: City Council

Date: December 18, 2023

Proposed Cost: \$ 954,908

Budgeted Amount: \$ 800,000

Not Budgeted:

TIF District: None

Executive Summary (if not budgeted, please explain):

The majority of this replacement project is budgeted in FY23/24. The remainder of the funds will be budgeted in FY 24/25. The proposed sanitary main project located along State Street Creek between N. 9th Street and N. 6th Street will replace a 63 year-old main line that is in poor condition. The majority of the work will be adjacent to the creek and will require significant tree and scrub brush removal along the creek. City staff will notify the neighboring community. This project will also replace about 300 feet of century old water main on N. 6th Street which will help to improve fire protection in the area.

On December 7th 2023, the City received 7 bids for this project. The bid results are as followed:

Martam Construction	\$ 954,908.00
Swallow Construction	\$ 1,246,625.25
Fox Excavating	\$ 1,266,180.00
Millennium Contracting	\$ 1,267,461.00
Trine Construction Corp	\$ 1,293,556.50
H. Linden & Sons Sewer and Water	\$ 1,648,898.00
Performance Construction	\$ 1,658,858.00

Upon approval of the construction contract, the project is expected to start as soon as the proposed low bidder has staff available. The majority of the construction will be completed during the winter with final restoration and road paving completion this spring. Martam Construction is currently the general contractor on First Street and has successfully completed similar trunk sewer and water main work for the City on Rt. 31 and Roosevelt Street. Based on the bid submittal including past performance, City Staff recommends awarding the contract to Martam Construction.

Attachments (please list):

*Area Map

Recommendation/Suggested Action (briefly explain):

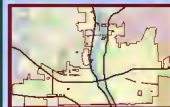
Recommendation to approve a Resolution awarding the bid to Martam Construction for North Western Trunk Main and Watermain Replacement Project in the amount of \$954,908.



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Data Source:

City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: December 12, 2023 09:24 AM



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Powered by Precision GIS

**City of St. Charles, Illinois
Resolution No. _____**

**A Resolution Awarding the Bid to Martam Construction for the North
Western Trunk Main and Watermain Replacement Project in the amount
of \$954,908**

**Presented & Passed by the
City Council on December 18, 2023**

WHEREAS, on December 7, 2023, the City received 7 bids for this project;

WHEREAS, Martam Construction was the lowest bid;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, to award the Bid for the North Western Trunk Main and Watermain Replacement Project to Martam Construction in the amount of \$954,908.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA1
	Title:	Recommendation to approve a Resolution authorizing the purchase of Microsoft Server licensing from Dell Marketing LP for \$73,768	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$73,768		Budgeted Amount: \$	Not Budgeted: <input checked="" type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City utilizes Microsoft software as the core operating system software for its on-premise computer servers. To stay current with the latest server operating system software, the past practice has been to purchase new operating system software on a case-by-case basis as servers have been upgraded. Although this process has enabled staff to maintain our systems adequately, the result has been that multiple versions of server operating system software are in place at any given time. This leads to inefficiencies in management of our server operating systems, among other issues.</p> <p>With the proposed purchase of Microsoft Server 2022 licensing we will be standardized on one server operating system across our data centers. In addition, since Microsoft Server 2022 is the most up-to-date server operating system, the City will not have to purchase server operating system software again for several years.</p> <p>The cost for Microsoft Server 2022 licensing is from State of Illinois master contract #CMT1176800, which was awarded to Dell Marketing LP. Through the master contract with Dell, Microsoft provides discounted volume pricing on all Microsoft products to any Illinois state agency or local government. The purchase will be funded through the FY 24 Information Systems operating budget, utilizing funds for a project that has been deferred.</p>			
<p>Attachments (please list):</p> <p>Bid Waiver Form, Resolution</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a resolution authorizing the purchase of Microsoft Server licensing from Dell Marketing LP for \$73,768</p>			



BID WAIVER

One Time

Today through

Description: _____

Requested Vendor: _____

Requested by: _____

Date: _____

Approval: _____

Department Head

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ _____ for this one time order, and/or
\$ _____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other:

**City of St. Charles, Illinois
Resolution No.**

**A Resolution Authorizing the Purchase of Microsoft Server 2022 software
licensing from Dell Marketing LP in the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.) the City may purchase personal property, supplies and services joining with other governmental units; and Illinois State Statutes authorize municipal governments to jointly purchase supplies; and

WHEREAS, the State of Illinois has publicly and competitively bid for a Joint Purchase Master Contract for a Microsoft Licensing Solutions Provider; and

WHEREAS, the State of Illinois awarded master contract #CMT1176800 to Dell Marketing LP of Round Rock, TX, the lowest priced responsive and responsible bidder, for the provision of Microsoft products, support and services and has made the contract available to other public entities; and

WHEREAS, the City solicited a quote for Microsoft Server 2022 Datacenter operating system software licensing from Dell Marketing LP; and

WHEREAS, Dell Marketing LP submitted contract pricing through State of Illinois master contract #CMT1176800;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Dell Marketing LP in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of __, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2023

Resolution No. _____

Page 2

Lora Vitek, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:


Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA2
	Title:	Recommendation to approve an Ordinance Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$0		Budgeted Amount: \$0	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>As older computer equipment and miscellaneous peripherals are replaced the Information Systems Department accumulates a surplus of unused equipment. IS staff have determined that the most economical approach to dispose of surplus computers and other electronic equipment is through donations or recycling.</p> <p>The proposed ordinance authorizes the Information Systems Department to donate or recycle the City's surplus electronic equipment. Equipment that the IS Department deems appropriate for secondary use can be donated to a number of organizations that can reuse, refurbish and redistribute the equipment. Equipment that is determined to be non-functional can be recycled.</p>			
<p>Attachments (please list):</p> <p>Ordinance</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Approve an Ordinance Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024</p>			

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number:
	Title:	Ordinance Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$0		Budgeted Amount: \$0	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>As older computer equipment and miscellaneous peripherals are replaced the Information Systems Department accumulates a surplus of unused equipment. IS staff have determined that the most economical approach to dispose of surplus computers and other electronic equipment is through donations or recycling.</p> <p>The proposed ordinance authorizes the Information Systems Department to donate or recycle the City's surplus electronic equipment. Equipment that the IS Department deems appropriate for secondary use can be donated to a number of organizations that can reuse, refurbish and redistribute the equipment. Equipment that is determined to be non-functional can be recycled.</p>			
<p>Attachments (please list):</p> <p>Ordinance</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Approve an Ordinance Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024</p>			

City of St. Charles, Illinois
Ordinance No. 2023-M- _____

**Ordinance Authorizing Disposal of Computer and Other Electronic
Equipment for Fiscal Year 2024**

WHEREAS, the City of St. Charles is the owner of computer and other electronic equipment that has exhausted its usable life and is obsolete; and

WHEREAS, computer and other electronic equipment often contain heavy metals and other hazardous materials that might adversely affect the environment if not disposed of properly. Additionally, such equipment may contain personal, confidential or legally protected information that, if not erased or destroyed, may lead to inappropriate disclosure, identity theft and liability to the City of St. Charles; and

WHEREAS, the City of St. Charles intends to ensure that computer and other electronic equipment disposal is performed in an environmentally friendly and secure manner; and

WHEREAS, the City of St. Charles recognizes that organizations exist to help facilitate the recycling or refurbishing of unused computer and other electronic equipment; and

WHEREAS, the administrative regulations contained herein will apply to any computer equipment or peripheral device that is no longer needed by the City. This includes, but is not limited to, personal computers, servers, hard drives, laptops, tablets, printers, scanners and portable storage devices; and

WHEREAS, the Corporate Authorities of the City of St. Charles have decided that it is no longer necessary or useful for the City of St. Charles to retain ownership of surplus computer and other electronic equipment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that computer and other electronic equipment now owned by the City of St. Charles no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by its donation or recycling.
2. Pursuant to said Section 65ILCS 5/11-76-4, the Director of Information Systems is hereby authorized to and may direct the disposal of the computer and other electronic equipment by either donating or recycling said computer and other electronic equipment free of charge. The computer and other electronic equipment is to be disposed of "AS-IS" without warranties of any kind. In particular, the City of St. Charles makes no warranties or representations expressed or implied about the performance ability of the equipment, about its present state of repair, about its condition or maintenance, or its fitness for a particular purpose.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2023.

Lora Vitek, Mayor

ATTEST:

City Clerk


Council Vote:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA3
	Title:	Recommendation to Approve a Resolution Authorizing Approval of a Master Services and Purchasing Agreement for Police Body-Worn Cameras from Axon Enterprise, Inc.	
	Presenter:	Chief James Keegan	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$ <i>1,023,168.80</i>		Budgeted Amount: \$ See Attachment	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>To comply with the provisions of the Illinois SAFE-T Act, which mandates municipalities with populations under 50,000 to implement body-worn cameras (BWC) for all law enforcement by 2025, the Police Department undertook an extensive study of various body-worn camera platforms over the last year.</p> <p>Staff determined Axon was the best fit for police operations as it uses cloud-based retention and redaction software via Evidence.Com (used by State’s Attorney Offices in DuPage/Kane) and its ease of operation, quality, and program integration with our existing technologies and support this recommendation.</p> <p>The recommended purchase from Axon is through a purchasing agreement with the Sourcewell Cooperative Purchasing Group (Contract #010720-AXN). In addition, staff is recommending to proceed before the end of calendar year 2023 as pricing increases and longer-term contracts provide the City with several benefits to include locked-in inflation escalators, bundled pricing, warranty and software support, and an equipment upgrade in the middle of the contract term.</p> <p>Each of our sixty (60) sworn officers will be assigned a BWC. The purchasing agreement also provides for two (2) spare cameras and the associated charging stations and ancillary equipment.</p> <p>Funding for the project will be off-set by a grant obtained by the U.S. Department of Justice for Body-Worn Cameras (\$120,000.00), set aside funds previously budgeted for this expense (\$117,000.00), and City funding incorporated within our operating budget in the out years of this 10-year contract.</p>			
Attachments (please list):			
Master Services and Purchasing Agreement			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Resolution authorizing approval of a master services and purchasing agreement for police body-worn cameras from Axon Enterprise, Inc.			



St. Charles Police Body Worn Camera Acquisition Project

PROJECT OVERVIEW



Safe T Act

A new Illinois law, HB 3653, signed in February 2021, required all police officers in the state to wear body worn cameras (BWC). The use of body worn cameras will help collect evidence while improving transparency and accountability, and strengthen public trust.

Body Camera Requirement

The Illinois State Police and law enforcement in the smallest municipalities and counties, with populations under 50,000, must have them in place by January 1, 2025. They must be equipped with pre-event recording of least the 30 seconds prior to camera activation and be capable of recording for a period of at least 10 hours. By law, recordings made on a BWC must be retained for a minimum of 90 days and must be destroyed unless it is considered a flagged encounter such as an arrest, a use of force incident, a complaint against the officer, or an event that will be used in a criminal proceeding.

Body Worn Camera (BWC) Operation Summary

BWC must be activated when an officer:

- Is engaged in law enforcement encounter activities, which include but are not limited to: traffic stops, pedestrian stops, arrests, searches, interrogations, investigations, pursuits, crowd control, traffic control, non-community caretaking interactions with an individual while on patrol, or any other instance in which the officer is enforcing the laws of the municipality, county, or State.

BWC need not be activated when an officer:

- Receives a request to not be recorded by a victim or witness reporting a crime not in progress.
- Engaging in a community care-taking function such as helping a lost child, well-being checks on the sick or elderly, providing death notifications, participating in town halls, or community outreach.
- While working on paperwork alone or only in the presence of other officers.

Body Worn Camera Systems

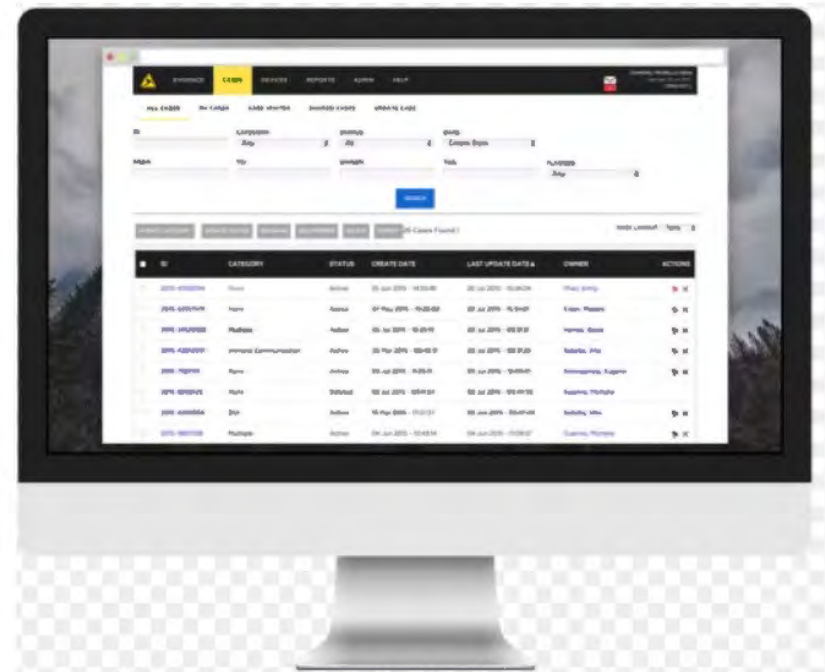
Hardware

- BWC and Docking Station to charge device and download footage



Software

- Cloud Based Platform for video upload, viewing, storage, and redaction application



Body Worn Camera Mounting



**City of St. Charles, Illinois
Resolution No. _____**

A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Authorize the Purchase of 60 Police Body-Worn Cameras from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative #010720-AXN in the amount of \$1,023,168.80

**Presented & Passed by the
City Council on December 18, 2023**

WHEREAS, to comply with the provisions of the State of Illinois SAFE-T Act, which mandates municipalities with populations under 50,000 to implement body-worn cameras for all law enforcement by 2025, and after extensive research, the Police Department has identified the body-worn camera platform that best suits the needs of the department;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the purchase of 60 Body-Worn Cameras in the amount of \$1,023,168.80 be approved from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative # 010720-AXN.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Squad Car Camera Systems

Front Windshield Camera



Rear seat/Prisoner Camera



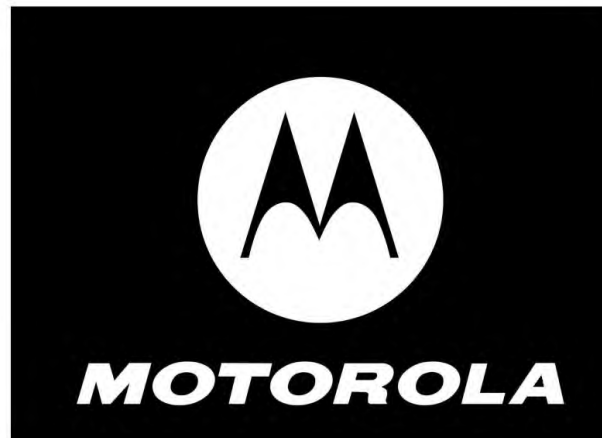
- Squad Camera and Officer BWC will pair and footage from cameras will be linked and can be viewed simultaneously
- Squad camera recording can be initiated by emergency light activation which will automatically activate the BWC of the assigned officer

Body Worn Camera/Squad Camera Beta Testing Process



BWC

Beginning in August of 2023, SCPD conducted testing with three different BWC vendors: Axon, Motorola, and Midwest Public Safety. Officers, supervisors, evidence, and records staff participated in various phases of the testing process by learning the functionality of the camera to record along with viewing, downloading, and redaction of the footage. The testing lasted about 30 days per vendor and was completed on November 24, 2023.



Squad Car Cameras

Safe T Act

- The Safe T Act does not require agencies to have squad car cameras, only body worn cameras. However, having both capabilities will be beneficial for evidentiary purposes, particularly for prosecuting DUI cases, along with increased transparency and accountability.

Midwest Public Safety

- SCPD tested one squad car camera with Midwest Public Safety. Only officers assigned to use the body worn cameras utilized the squad car camera. The squad car was equipped with two camera views; one out the front windshield and the other for the back seat prisoner transport seat.

BWC Beta Testing Evaluations



BWC Rankings by officers in order: #1 Axon, #2 Midwest Public Safety, #3 Motorola

- Officers ranked Axon #1 for overall ease of use, best system to tag events, highest quality video, camera was rugged, Axon phone app, and access online to view the footage was convenient. Officers also found the function of the actual camera to be user-friendly in addition to the mounting options for their vest carriers.

BWC Rankings by supervisors and records staff in order: #1 Axon, #2 Midwest Public Safety, #3 Motorola

- Staff ranked Axon #1 due to the detailed training presentation, the Evidence.com platform is easy to use from low-end user (Officers) to high-end user (Records Supervisor/Deputy Chief) and, most importantly in relation to FOIA requests, the redaction software was by far the most advanced and easy to use.
- Axon's overall customer service from sales representatives to service managers were very knowledgeable and responsive.

Axon Body 4 (released in 2023)

Features Include

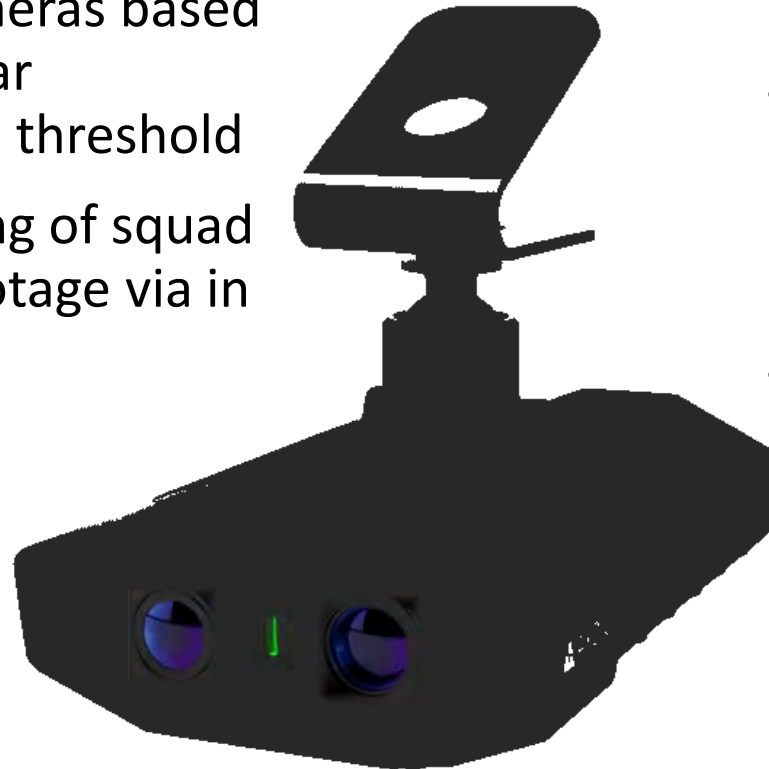
- More expansive images and video with increased visibility and 160-degree field of view
- Secure, clearer, and more detailed images for improved evidence collection
- Faster, more convenient charging
- Enhanced collaboration with two-way communication feature enabling field personnel to share body camera livestreams with support teams



Axon Fleet 3 Basic + TAP

Features Include

- Two cameras; front windshield and rear seat prisoner view
- Fleet 3 activates cameras based on events like lightbar activation and speed threshold
- Wireless downloading of squad camera and BWC footage via in car computer (MDC)



TAP (Technology Assurance Plan)

- Provides warranty coverage for existing Axon cameras for a present number of years, after which they're replaced by the next models
- Additional onsite spares ensure officers are equipped with the tools they need and stay up to date with the newest Axon camera technology
- Replacement devices sent with 24 hours

Evidence.com

Features Include

- Video management software for BWC and Squad camera footage
- Redaction application to assist with FOIA request for video footage
- Manage users with varying access capabilities
 - Officers can only access their own recorded footage
 - Supervisors and Administration can view all footage
- All footage contains an audit trail which reveals the viewing history, date, and user
- SCPD is already using Evidence.com per Kane County and DuPage County State's Attorney mandate. All police reports, supporting documents, along with evidence in photo and video form, are uploaded per request by KCSAO/DPCSAO



Axon Taser Update

Previous Taser Model XP26P



New Model Taser 7



Taser 7 Features

- New rapid arc technology outperforms all previous Energy Weapons
- Spiral darts fly straighter and faster with nearly double the kinetic energy to compress loose and hanging clothing
- 93% increased probe spread at close range, where 85% of deployments occur
- New Taser platform allows training and on-duty deployment tracking via Evidence.com
- Contains two cartridges which can be changed by tilting the device versus X26P cartridges which have to be manually changed



Funding



- Purchasing Cooperative
 - Sourcewell Contract #010720-AXN
 - Additional savings through AXON for 10-year contract
- Grant Funding
 - Department of Justice (DOJ) Bureau Of Justice Assistance (BJA)
 - Body-worn Camera Policy and Implementation Program to Support Law Enforcement Age
 - Awarded in September 2023
 - **\$120,000 over 3 years**
 - Illinois Law Enforcement Training and Standards Board (ILETSB)
 - SCPD will be seeking this in 2024
 - This is a reimbursement grant for 100% of the costs of In Car Cameras (up to \$5,752 per camera)
 - **Approximately \$115,000 potential award**
- Budgeted Funds
 - \$117,000 has been budgeted for In-car camera purchases
 - \$300,000 available in Police Department escrow funds (statutory court fine/fees distribution)

Quote Summaries

St. Charles Police Department

Quote Summary - December 2023

Axon Enterprise, Inc.

Item	Term	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total Cost	Avg Savings per YR	Total Savings
TASER	60 months	\$13,198.33	\$13,726.26	\$14,275.31	\$14,846.32	\$15,440.18						\$71,486.40	\$1,321.92	\$6,609.60
In-car Camera	120 months	\$42,860.19	\$44,574.59	\$46,357.58	\$48,211.88	\$50,140.36	\$52,145.97	\$54,231.81	\$56,401.08	\$58,657.13	\$61,003.41	\$514,584.00	\$14,467.20	\$144,672.00
Body-worn Camera	120 months	\$153,058.25	\$82,219.35	\$85,508.12	\$88,928.45	\$92,485.59	\$96,185.01	\$100,032.41	\$104,033.71	\$108,195.05	\$112,522.86	\$1,023,168.80	\$3,023.28	\$30,232.80
TOTALS		\$209,116.77	\$140,520.20	\$146,141.01	\$151,986.65	\$158,066.13	\$148,330.98	\$154,264.22	\$160,434.79	\$166,852.18	\$173,526.27	\$1,609,239.20	\$18,812.40	\$181,514.40

Project Design and Implementation



The St. Charles Police Department Body-Worn Camera Transparency and Accountability Program (BWC-TAP) will be a comprehensive program to implement the use of not only body-worn cameras, but police in-car cameras, as well. The program will be designed to ensure that SPCD complies with the State of Illinois mandate for the implementation of body-worn cameras prior to January 1, 2025. Implementation will be through a planned and phased approach involving key stakeholders such as prosecutors from the Kane and DuPage County State's Attorney Offices, City of St. Charles executive staff members and elected officials, police officer and sergeant union representatives, police command staff and regional policing partners, as well as citizens of the St. Charles community.

Implementation Steps




- Assignment of a BWC-PIP Grant Coordinator
- Assignment of a Camera Implementation Coordinator
- Establishment of policies and written directives related to implementation and use of body-worn cameras and in-car cameras
- Coordination with the SCPD Police Records Division and the property/evidence custodian regarding procedures for:
 - Media storage
 - Review, redaction, inspection, and distribution
 - Sharing with prosecutors and other court officials
 - Retention and destruction
- Identifying employee responsibilities from each section and identifying roles

Implementation Steps cont.



- Purchase and Installation
 - Solicitation and Procurement
 - Installation of in-car cameras
 - Vendor provided train the trainer sessions
- Implementation and Training
 - Training on use of in-car camera systems – all personnel
 - Issuance and training: body-worn cameras
- Full Implementation and Use
 - Go-Live date for all sworn personnel
 - All policies signed and acknowledged by all personnel
- Compliance with FOIA and applicable records retention laws
- Community outreach and public education regarding camera systems in use
- Maintain annual reporting on use-of-force incidents and citizen complaints.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA4
	Title:	Recommendation to Approve a Resolution Authorizing Approval of a Master Services and Purchasing Agreement for Police In-car Video Systems from Axon Enterprise, Inc.	
	Presenter:	Chief James Keegan	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$ 514,584.00		Budgeted Amount: \$ See Attachment	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>To comply with the provisions of the Illinois SAFE-T Act, which mandates municipalities with populations under 50,000 to implement body-worn cameras for all law enforcement by 2025, the police department undertook an extensive study of various body-worn camera platforms over the last year. As we progressed in our research, it became apparent that in-car video systems would also greatly enhance and compliment the recording of police personnel and their interactions.</p> <p>Staff determined Axon was the best fit for police operations as it uses cloud-based retention and redaction software via Evidence.Com and its ease of operation, quality and integration with our existing technologies support this recommendation.</p> <p>The recommended purchase from Axon is through a purchasing agreement with the Sourcewell Cooperative Purchasing Group (Contract #010720-AXN). In addition, staff is recommending to proceed before the end of calendar year 2023 as pricing increases and longer-term contracts provide the City with several benefits to include locked-in inflation escalators, bundled pricing, warranty and software support, and an equipment upgrade in the middle of the contract term.</p> <p>Funding for the project will be off-set by a pending reimbursement grant by the State of Illinois Law Enforcement Standards and Training Board (\$115,000.00) and City funds via our yearly operating budget. We will also be able to utilize fine monies designated for the use of in-car equipment as a means to fund and off-set this expenditure in the outyears of this 10-year contract.</p> <p>A total of twenty (20) in-car video systems will be purchased and installed by Axon Enterprise, Inc. to outfit all of our front-line police vehicles.</p>			
Attachments (please list):			
Master Services and Purchasing Agreement			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Resolution authorizing approval of a master services and purchasing agreement for police in-car video systems from Axon Enterprise, Inc.			

**City of St. Charles, Illinois
Resolution No. _____**

A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Authorize the Purchase of 20 Police In-Car Video Systems from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative #010720-AXN in the amount of \$514,584.00

**Presented & Passed by the
City Council on December 18, 2023**

WHEREAS, to comply with the provisions of the State of Illinois SAFE-T Act, which mandates municipalities with populations under 50,000 to implement body-worn cameras for all law enforcement by 2025, and after extensive research, the Police Department has identified need to compliment the body-worn cameras with in-car video systems to enhance the recording of police personnel and their interactions;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the purchase of 20 Police In-Car Video Systems in the amount of \$514,584.00 be approved from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative # 010720-AXN.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA5
	Title:	Recommendation to Approve a Resolution Authorizing Approval of a Master Services and Purchasing Agreement for Police Tasers from Axon Enterprise, Inc and the Subsequent Declaration of Current Tasers as Surplus Property for the Purposes of Trade-in/credit.	
Presenter:	Police Chief James Keegan		
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$ 71,486.40		Budgeted Amount: \$ See Attachment	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The Police Department has utilized police tasers for about 15 years through three five-year contracts with Axon Enterprise, Inc. Our current contract has expired and our tasers (12), used by all front-line police officers (X-26P models), are no longer warranted or supported.</p> <p>As part of our recommendation in utilizing Axon for both body-worn cameras and in-car video systems, Axon offered “bundled” incentives to also secure and renew a five-year master services and purchasing agreement to upgrade our current platform of tasers to the Taser-7 model. Our current tasers will be returned to Axon and credit provided as part of this agreement.</p> <p>Staff is recommending approval and execution of this contract before the end of calendar year 2023 as pricing increases appear significant. The five-year contract is the longest-term Axon provides for tasers and this agreement includes locked-in inflation escalators, a bundle signing incentive, warranty and software support, and all of our training and in-service cartridges. This pricing is also publicly bided through the Sourcewell Purchasing Cooperative (Contract #010720-AXN).</p> <p>Funding for this purchase will be integrated into our yearly operating budget.</p>			
Attachments (please list):			
Master Services and Purchasing Agreement			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Resolution authorizing approval of a master services and purchasing agreement for police tasers from Axon Enterprise, Inc and the subsequent declaration of current tasers as surplus property for the purposes of trade-in/credit.			

**City of St. Charles, Illinois
Resolution No. _____**

A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Authorize the Purchase of Twelve Tasers Model 7 from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative #010720-AXN in the amount of \$71,486.40 and the Corresponding Trade-In of Twelve Model X-26P Taser

**Presented & Passed by the
City Council on December 18, 2023**

WHEREAS, the Police Department has identified a need to replace the current police tasers. The current X-26P taser model is no longer supported or under warranty;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the purchase of 12 Model 7 Tasers in the amount of \$71,486.40 be approved from Axon Enterprise, Inc. through the Sourcewell Joint Purchasing Cooperative # 010720-AXN and the Corresponding Trade-In of 12 existing X-26P Tasers.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA6
	Title:	Recommendation to Approve a Resolution Authorizing Approval of a Contract for the Construction of the St. Charles Police Tactical Training Center with KWCC Construction, Inc.	
	Presenter:	Police Chief James Keegan	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$ <i>1,239,000.00</i>		Budgeted Amount: \$ See Attachments	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The Police Department owns and operates an outdoor firing range and has done so for many years. This range is used by numerous agencies throughout our region via rental agreements and features over 100-yards of firing space. As part of the overall planning of this range, a pavilion was constructed several years ago, but the range building as initially envisioned never materialized.</p> <p>Through a grant, made possible by the State of Illinois (Department of Commerce and Economic Opportunity-DECO), and private donations from both the Kara Foundation and Wayne Jimerson, \$1,265,000.00 was raised for the project.</p> <p>FGM Architects worked with City staff incorporating basic design features of the project into several scope documents and was publicly bided pursuant to City purchasing policies. The plan features a approximate 90x40 building to include a classroom, virtual training center, bathroom facilities, and a garage/storage area.</p> <p>A total of three (3) bids were received for this project with KWCC Construction Inc. (Montgomery, IL) being selected as the lowest bid at \$1,239,000.00. This bid and the subsequent construction of this project comes at no cost to the City and is completely absorbed by grant funding.</p> <p>Staff recommends approval as presented. A construction schedule outlines substantial completion of the project and the building being operational in June of 2024.</p> <p><u>Bids Received</u> KWCC \$1,239,000.00 Paul Borge Construction \$1,281,000.00 Harbour Contractors \$1,337,172.00</p>			
Attachments (please list): RTTC Presentation, Bid Tabulation			
Recommendation/Suggested Action (briefly explain): Recommendation to approve a Resolution authorizing approval of a contract for the construction of the St. Charles Police Tactical Training Center with KWCC Construction, Inc.			

Tabulation Sheet

Agency Name City of St. Charles

Bid Number ITB-PD2023-40-0-2024/BP

Bid Name Tactical Training Facility

Bid Due Date 11/17/2023 10:00:00 Central

Bid Opening Closed

3 responses found.

✔ online,
 📧 offline,
 ● not submitting,
 🚫 not received

Company	Responded	Address	Bid Amount	Alt Bid Amount	Declared Attributes	Documents	Sent
Complete							
1.	HARBOUR CONTRACTORS	11/17/2023 09:32:31 Central	23830 WEST MAIN STREET, PLAINFIELD, IL, 60544	\$1337172.0000	0.0000		Cover Page ✔ Signature Page ✔ Price Proposal ✔ Certification of Compliance ✔ Service Provider Response Requirements ✔ References ✔ Bid Bond ✔ Financial Report ✔ Certificate of Insurance ✔ W-9 ✔ Exhibit E ✔ Bid Form 004100 ✔
2.	KWCC Inc. Construction	11/17/2023 09:42:40 Central	111 S. Lake Street, Suite 102, Montgomery, IL, 60538	\$1239000.0000	0.0000		Cover Page ✔ Signature Page ✔ Price Proposal ✔ Certification of Compliance ✔ Service Provider Response Requirements ✔ References ✔ Bid Bond ✔ Financial Report ✔ Certificate of Insurance ✔ W-9 ✔ Exhibit E ✔ Bid Form 004100 ✔
3.	Paul Borg Construction Co	11/17/2023 09:10:15 Central	2007 S. Marshall Blvd., Chicago, IL, 60623	\$1281000.0000	0.0000		Cover Page ✔ Signature Page ✔ Price Proposal ✔ Certification of Compliance ✔ Service Provider Response Requirements ✔ References ✔ Bid Bond ✔ Financial Report ✔ Certificate of Insurance ✔ W-9 ✔ Exhibit E ✔ Bid Form 004100 ✔

St. Charles Police Department Regional Tactical Training Center



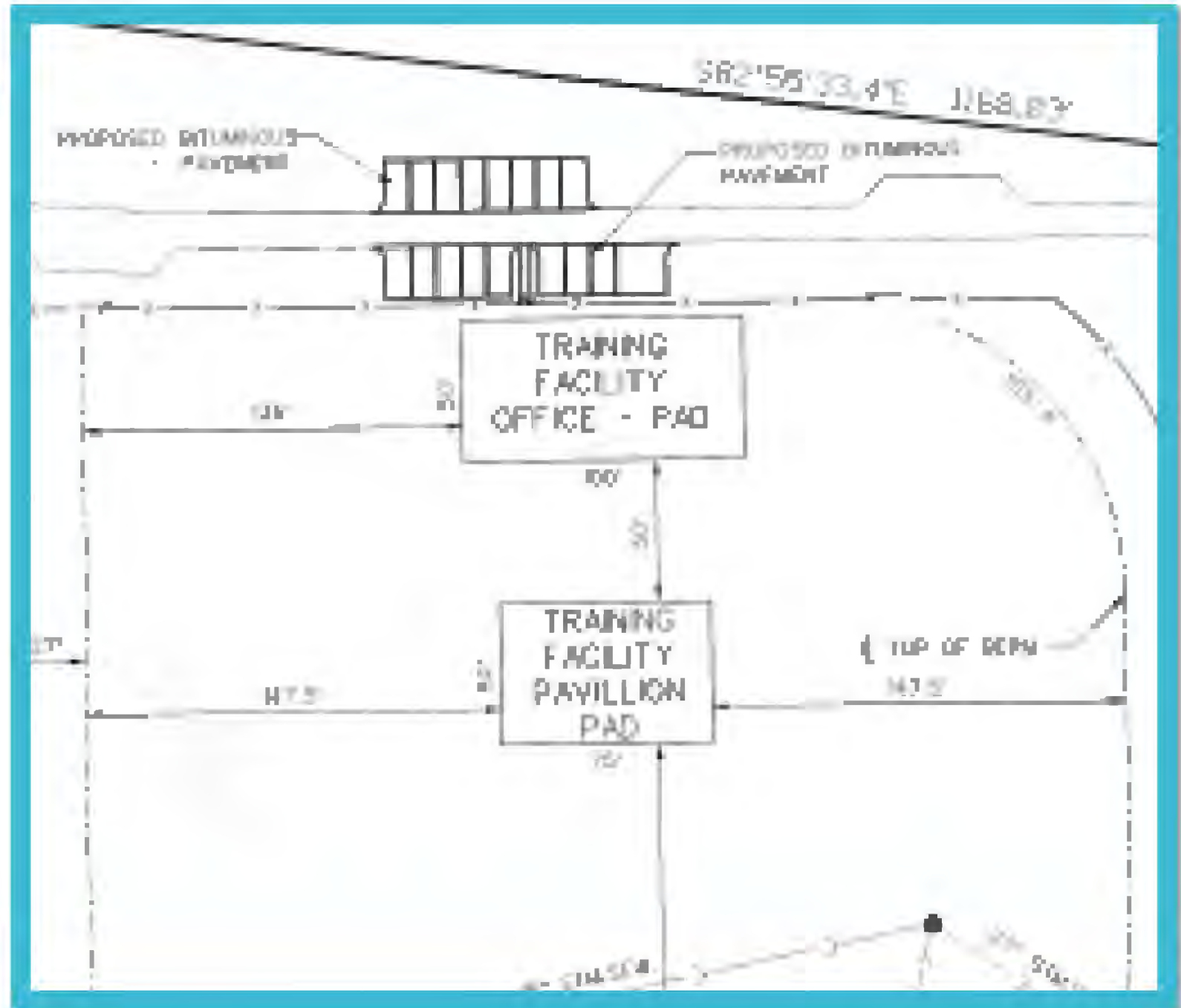
Agencies which currently utilize the St. Charles Police Department's Regional Tactical Training Center

Aurora Police Department
Aurora SRT
Bartlett Police Department
Batavia Police Department
Cortland Police Department
Dupage County Sheriff
Dupage County State's Attorney
Elburn Police Department
Elgin Police Department
Elmhurst Police Department
Geneva Police Department
Glen Ellyn Police Department
Gilberts Police Department
Hanover Park Police Department
Itasca Police Department
Kane County Forest Preserve
Kane County Sheriff
Kane County WMD/SRT

Lake in the Hills Police Department
Lombard Police Department
Metro SWAT (Dupage County)
Northlake Police Department
Pingree Grove Police Department
Roselle Police Department
Schaumburg Police Department
South Barrington Police Department
South Elgin Police Department
Streamwood Police Department
Sugar Grove Police Department
Wayne Police Department
West Chicago Police Department
West Dundee Police Department
Wheaton Police Department
Winfield Police Department
Wooddale Police Department



Original Plans - Including the Building Site





City of St. Charles

City of St. Charles

Illinois Department of Corrections

Westside Water Reclamation Facility

Tri-Com

Stormwater Management Area

Prairie Green Area

Tri-City Public Safety Training Facility
 Earthwork Improvements
 Utility and Geometric Plan
 City of St. Charles, Kane County, Illinois



PROJECT NO.	110001
DATE	09/12/11
PROJECT TITLE	TRAINING FACILITY
PROJECT LOCATION	110001
PROJECT OWNER	ILLINOIS DEPARTMENT OF CORRECTIONS
PROJECT MANAGER	DAVID J. TROTTER
PROJECT ENGINEER	DAVID J. TROTTER
PROJECT SURVEYOR	DAVID J. TROTTER
PROJECT DRAFTER	DAVID J. TROTTER
PROJECT CHECKER	DAVID J. TROTTER
PROJECT APPROVER	DAVID J. TROTTER

St. Charles
Police
Department
Regional
Tactical
Training
Center

- **3,600 Square Foot**

- 90X40
- Classroom
- Virtra System Room
- Bathrooms (4)
- Garage/Gun Cleaning Area & Storage



St. Charles
Police
Department
Regional
Tactical
Training
Center



10/10/2023 1:55:16 PM
 C:\temp\102223\3824.ctb St.CharlesPD_FringRangeBuilding_2022_CD_iberet.rvt
 Copyright © 2012 Autodesk, Inc.

DOOR SCHEDULE											
DOOR NUMBER	EXT.	INT.	LEAF WIDTH	HEIGHT	TYPE	DOOR		FRAME		HARDWARE	
						MATL.	FINISH	MATL.	FINISH		
100A	•	1	3'-0"	7'-0"	A	HM	PT-3	A	HM	PT-3	7
100C	•	1	3'-0"	7'-0"	E	STL	PT				
101A	•	1	3'-0"	7'-0"	B	HM	PT-3	B	HM	PT-3	3
101B	•	1	3'-0"	7'-0"	A	HM	PT-3	A	HM	PT-3	7
102A	•	1	3'-0"	7'-0"	B	HM	PT-3	B	HM	PT-3	3
104A	•	1	3'-0"	7'-0"	D	HM	PT-3	D	HM	PT-3	7
104B	•	1	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	1
104C	•	2	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	2
105A	•	1	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	2
105A	•	1	3'-0"	7'-0"	B	HM	PT-3	B	HM	PT-3	5
107A	•	1	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	4
109A	•	1	3'-0"	7'-0"	F	HM	PT-3	A	HM	PT-3	6
109B	•	1	3'-0"	7'-0"	D	HM	PT-3	B	HM	PT-3	6
109C	•	1	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	4
110A	•	1	3'-0"	7'-0"	D	HM	PT-3	B	HM	PT-3	5
111A	•	1	3'-0"	7'-0"	C	HM	PT-3	C	HM	PT-3	3

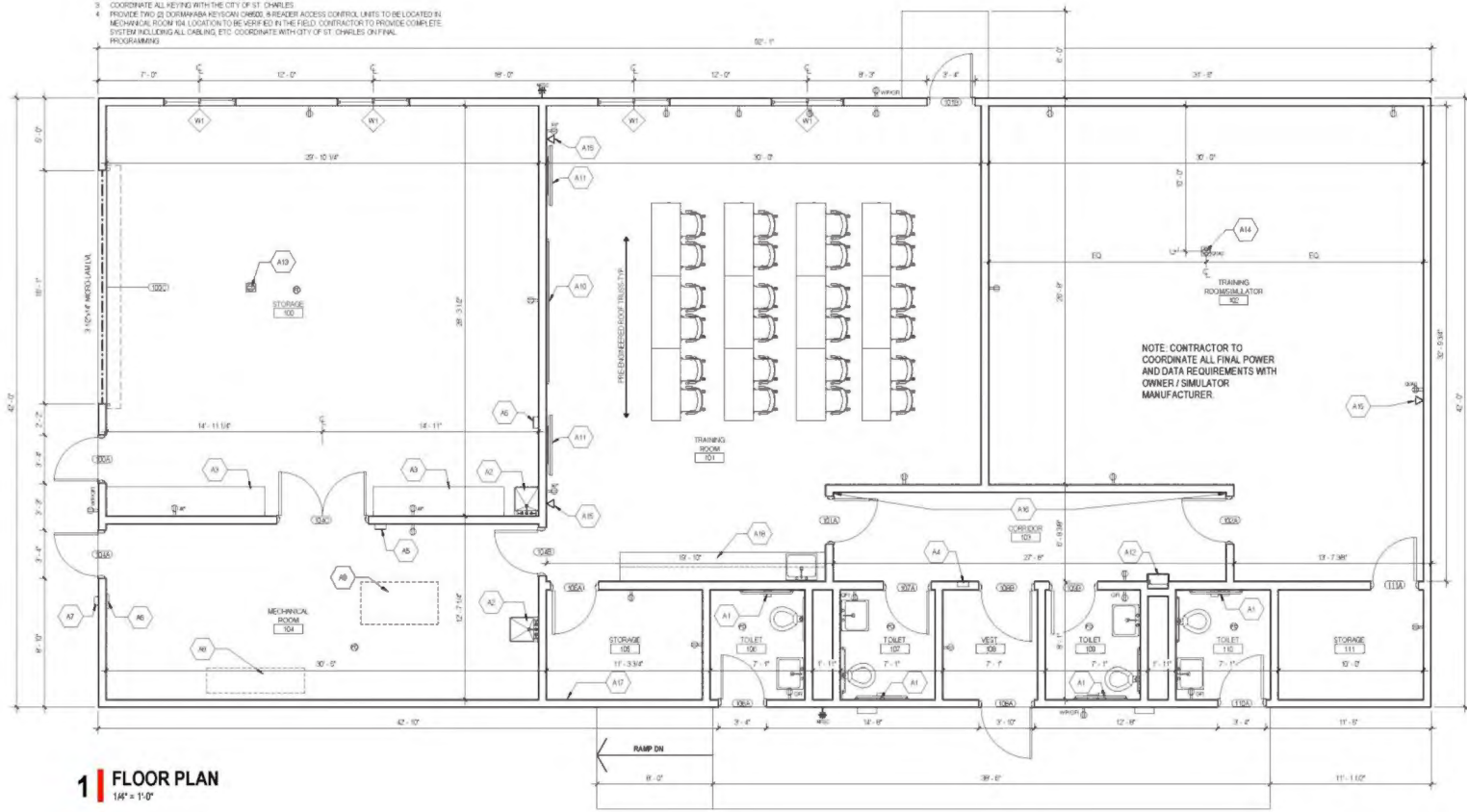
DOOR TYPES:
 DOOR TYPE A: INTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH. PROVIDE 2" WIDE X 48" HIGH INSULATED GLASS LITE.
 DOOR TYPE B: INTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH. PROVIDE 7" WIDE X 48" HIGH TEMPERED GLASS LITE.
 DOOR TYPE C: INTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH.
 DOOR TYPE D: EXTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH.
 DOOR TYPE E: INSULATED SECTIONAL OVERHEAD DOOR WITH OPERER.
 DOOR TYPE F: EXTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH. BLUE PAINT AT EXTERIOR OF DOOR WITH BLACK PAINT AT INTERIOR. FRAME TO BE PAINTED BLACK. DOOR TO INCLUDE TWO (2) GLASS LITES SEPARATED WITH INTERIOR RAIL. DESIGNER TO PROVIDE INSULATED GLASS LITES.
 DOOR TYPE G: INTERIOR FLUSH-HM DOOR AND FRAME WITH PAINTED FINISH. DOOR TO INCLUDE TWO (2) GLASS LITES SEPARATED WITH INTERIOR RAIL. DESIGNER TO PROVIDE INSULATED GLASS LITES.
 DOOR HARDWARE SETS:
 SET 1: STOREROOM FUNCTION LOCKSET, ASSA ABLBY 108050000 ELECTRIC STRIKE WITH DORMA-MABA HIKENASE ACCESS CONTROL READER. COORDINATE WITH CITY OF ST. CHARLES ON FINAL PROGRAMMING.
 SET 2: STOREROOM FUNCTION LOCKSET, INACTIVE LEAF TO HAVE FLUSH BOLT AT TOP AND BOTTOM.
 SET 3: CLASSROOM FUNCTION LOCKSET.
 SET 4: PRIVATE FUNCTION LOCKSET WITH OCCUPANCY INDICATOR.
 SET 5: PRIVATE FUNCTION LOCKSET WITH OCCUPANCY INDICATOR, CLOSER, ASSA ABLBY 108050000 ELECTRIC STRIKE WITH DORMA-MABA HIKENASE ACCESS CONTROL READER. COORDINATE WITH CITY OF ST. CHARLES ON FINAL PROGRAMMING.
 SET 6: ENTRANCE MAIN LOCKSET WITH INTERIOR PANEL, CLOSER, ASSA ABLBY 108050000 ELECTRIC STRIKE WITH DORMA-MABA HIKENASE ACCESS CONTROL READER. COORDINATE WITH CITY OF ST. CHARLES ON FINAL PROGRAMMING.
 SET 7: PASSAGE FUNCTION LOCKSET WITH INTERIOR PANEL, CLOSER, CLOSER.
 SET 8: ENTRANCE MAIN LOCKSET, CLOSER, ASSA ABLBY 108050000 ELECTRIC STRIKE WITH DORMA-MABA HIKENASE ACCESS CONTROL READER. COORDINATE WITH CITY OF ST. CHARLES ON FINAL PROGRAMMING.

- NOTES:
 1. ALL LOCKSETS TO BE MORTISE TYPE.
 2. ALL HARDWARE FINISHES TO BE SATIN STAINLESS STEEL.
 3. COORDINATE ALL KEYING WITH THE CITY OF ST. CHARLES.
 4. PROVIDE TWO (2) DORMA-MABA HIKENASE CLOSER ACCESS CONTROL UNITS TO BE LOCATED IN MECHANICAL ROOM RAIL (DOOR) TO BE SERVED IN THE FIELD. CONTRACTOR TO PROVIDE COMPLETE SYSTEM INCLUDING ALL CABLES, ETC. COORDINATE WITH CITY OF ST. CHARLES ON FINAL PROGRAMMING.

ROOM FINISH SCHEDULE									
ROOM NUMBER	ROOM NAME	FLOORING FINISHES		WALL FINISHES			CEILING FINISH		REMARKS
		FLOOR	BASE	NORTH	EAST	WEST	SOUTH	CEILING	
100	STORAGE	SC	SB	PT-4	PT-4	PT-4	PT-4	SPRFT	
101	TRAINING ROOM	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	
102	TRAINING ROOM/SIMULATOR	SC	RE	PT-4	PT-4	PT-4	PT-4	SPRFT	
103	CORRIDOR	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	WALL PROTECTION PANEL 40M WITH PAINTED WALL ABOVE
104	MECHANICAL ROOM	SC	SB	PT-4	PT-4	PT-4	PT-4	SPRFT	
105	STORAGE	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	
106	TOILET	EP	RE	PT-4	PT-4	PT-4	PT-4	ACT	
107	TOILET	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	
109	VEST	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	
110	TOILET	SVT	RE	PT-4	PT-4	PT-4	PT-4	ACT	
111	STORAGE	EP	RE	PT-4	PT-4	PT-4	PT-4	ACT	

NOTE: CONTRACTOR IS RESPONSIBLE FOR PROVIDING MOISTURE MITIGATION FOR ALL SPACES WITH FLOOR FINISHES.
 PAINT COLORS:
 PT-1: WHITE CEILING PAINT
 PT-2: BLACK CEILING PAINT
 PT-3: BLACK SEMI GLOSS PAINT AT THE DOORS AND FRAMES
 PT-4: TYPICAL FLAT WALL PAINT. COLOR TO BE SELECTED BY OWNER.
 PT-5: BLUE SEMI GLOSS PAINT AT EXTERIOR OF MAIN ENTRY DOOR

FLOOR PLAN KEYED NOTES	
TAG	DESCRIPTION
A1	TOILET ACCESSORIES. SEE PROJECT SPECIFICATIONS.
A2	FIBERGLASS 24" SQ. FREE STANDING ULTY V-SHM.
A3	MANUFACTURED BASE CABINETS WITH STAINLESS STEEL. COLLECTOR OF CABINET BRAGS OF DESIGN. NEWARDS MASTERFLOOR.
A4	QU-METAL GARAGE STORAGE CABINET SYSTEM OR EQUIV.
A5	NECESSED FIRE EXTINGUISHER CABINET.
A6	FLUORESCENCE MOUNTED FIRE EXTINGUISHER CABINET.
A7	ELECTRICAL PANEL. FINAL LOCATION TO BE DETERMINED IN-FIELD.
A8	ELECTRICAL METER. FINAL LOCATION TO BE DETERMINED IN-FIELD.
A9	WATER SINK AND CUPBOARD. FINAL LOCATION TO BE DETERMINED IN-FIELD.
A10	WALL MOUNTED 48" HIGH X 120" LONG MIRROR BOARD.
A11	WALL MOUNTED MIRROR DIMENSIONED BY OWNER. CONTRACTOR TO PROVIDE WOOD BLOCKING AS REQUIRED.
A12	WATER COOLER. SEE PROJECT SPECIFICATIONS.
A13	ELECTRIC OUTLET AT CEILING FOR GARAGE DOOR OPERATOR.
A14	QUAD ELECTRIC OUTLET AT CEILING FOR TRAINING EQUIPMENT.
A15	PROVIDE CROWN MOULDING FOR MIRROR LOCATION TO SERVICE ROOM 106. COORDINATE FINAL LOCATION WITH OWNER.
A16	WALL TO RECEIVE FULL HEIGHT WALL GRAPHIC SUPPLIED BY OWNER. INSTALLED BY CONTRACTOR.
A17	CONTRACTOR TO COORDINATE FIBER-OPTIC FIBER INTO RAILING.
A18	PROVIDE 18" LINEAR FEET OF 18" HIGH CABINETS WITH STAINLESS STEEL SINK AND 18" LINEAR FEET OF 10" HIGH UPPER CABINETS. CABINETS TO BE FLUSH PANEL LAMINATE OR EQUIV.



1 FLOOR PLAN
 1/4" = 1'-0"

fgma
 FGM Architects Inc.
 1211 W 22nd St, Suite 700
 Oak Brook, Illinois 60523
 630.574.8300 office
 630.574.7070 fax
 ILLINOIS PROFESSIONAL DESIGN
 FIRM #18-00020

NOT FOR CONSTRUCTION

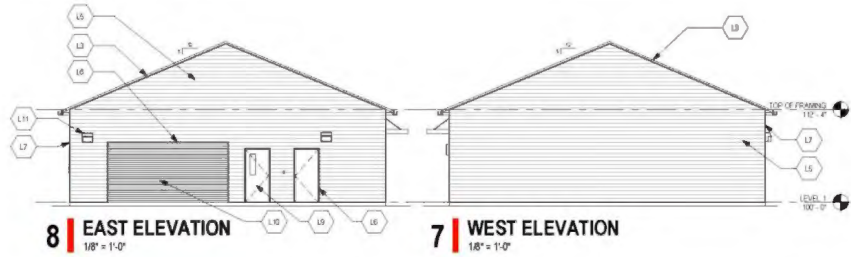
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ISSUANCE		
NO.	DATE	DESCRIPTION

ST. CHARLES POLICE TACTICAL TRAINING BUILDING
 CITY OF ST. CHARLES
 3825 Karl Madsen Dr.
 St. Charles, IL 60174
 FOR REVIEW ONLY

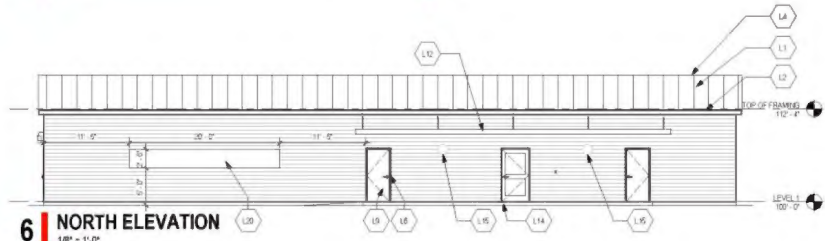
FLOOR PLAN
 SHEET NO.
A1.1
 JOB NO. 23-3624-01
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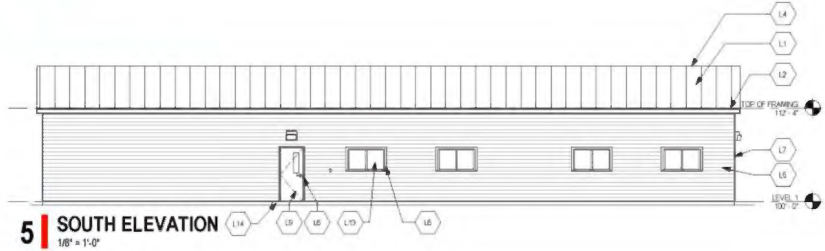


8 EAST ELEVATION
18' x 1'-0"

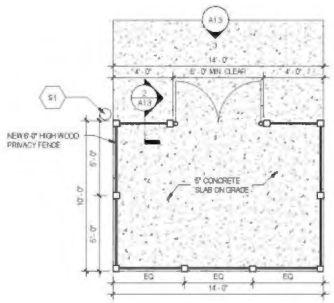
7 WEST ELEVATION
18' x 1'-0"



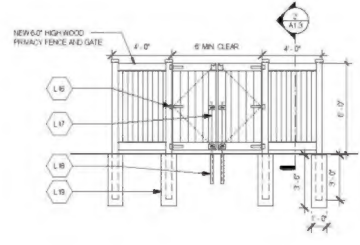
6 NORTH ELEVATION
18' x 1'-0"



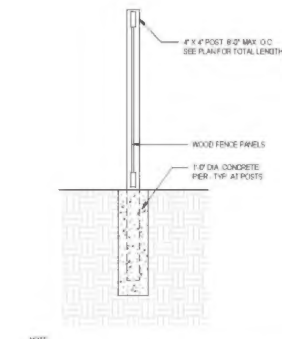
5 SOUTH ELEVATION
18' x 1'-0"



4 TRASH ENCLOSURE PLAN
14' x 1'-0"



3 TRASH ENCLOSURE
14' x 1'-0"

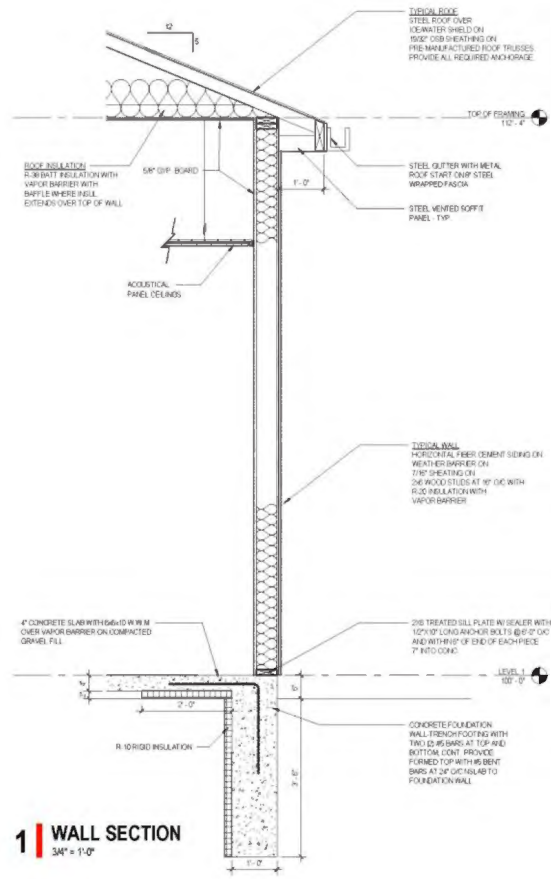


- NOTE**
- PROVIDE METAL WOOD PRIVACY FENCE AS SHOWN ON PLAN. ALL POSTS TO BE SET IN SLEEVES ANCHORED IN CONCRETE ON EDGE OF REPLACEMENT. SEE PLAN FOR LAYOUT.
 - PROVIDE REINFORCING BRACING & ALL HARDWARE AS REQUIRED PER MANUF. REQUIREMENTS.

2 TYPICAL ENCLOSURE WALL DETAIL
12' x 1'-0"

EXTERIOR ELEVATIONS KEYED NOTES

TAG	DESCRIPTION
L1	PRE-FINISHED GALVANIZED STEEL ROOF
L2	1/2" METAL OUTLET WITH LEAK SENSORS ON METAL WRAPPED FACIA WITH VENTED METAL SOFFIT. COLOR: BLACK
L3	METAL WRAPPED VAPOR BARRIER
L4	ROOF VENT
L5	PRE-FINISHED FIBER CEMENT SIDING WITH 2" EPS INSULATION. COORDINATE COLOR WITH THE OWNER
L6	PRE-FINISHED FIBER CEMENT TRIM 3/4" WIDE
L7	PRE-FINISHED FIBER CEMENT CORNER BOARDS 3/4" WIDE
L8	EXTERIOR DOOR AND FRAME
L9	SECTIONAL OVERHEAD DOOR
L11	EXTERIOR WALL PACK LIGHT FIXTURE
L12	MAPPER ARCHITECTURAL CANOPY, SUPER LUMINOX PRE-ENGINEERED ALUMINUM CANOPY SYSTEM SUPPORTED WITH HUBS
L13	FIBERGLASS SLIDING WINDOW UNITS
L14	CONCRETE STOMP
L15	2" COURSE EXTERIOR LIGHT SPRIT POLICE BLUE (SPRIT-10) AND 1" COURSE POLICE BLUE WITH WALL BRACKET. METAL BRACKETS BY SENTRY ELECTRIC AT WWW.SENTRYELECTRIC.COM
L16	GATE HINGE
L17	316 STAINLESS STEEL LOCKWASHERS
L18	PROVIDE KEEPER ROD AND SHIM AT OPEN AND CLOSED POSITIONS FOR EACH GATE
L19	MIN. 42" DEEP DOOR, PIER AT GATE, FRENCH POST. COORD. PIER SIZE WITH GATE POST DESIGN/ MANUFACTURER
L20	PROVIDE 20" OF LONG 7/8" HIGH RATED FIBER CEMENT PANEL, REGRATED TO THE EXTERIOR SLOPE FOR THE INSTALLATION OF BUILDING SIGNAGE. SIGN INSTALLATION BY OTHERS PER SIGNAGE ALLOWANCE



1 WALL SECTION
34' x 1'-0"



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ISSUANCE		
NO.	DATE	DESCRIPTION

ST. CHARLES POLICE TACTICAL TRAINING BUILDING
CITY OF ST. CHARLES
3825 Karl Madsen Dr.
St. Charles, IL 60174

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EXTERIOR ELEVATIONS

SHEET NO.
A1.3

JOB NO. 23-3824-01
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St. Charles
Police
Department
Regional
Tactical
Training
Center

Budget & Bids

- State of Illinois DECO Grant (Department of Commerce and Economic Opportunity) 1.1 Million
- Private Grant/Donations (Kara Foundation and Wayne Jimerson) \$165,000
- Total outside funding: \$1,265,000.00
- Bid awarded to KWCC Construction for \$1,239,000.00



**City of St. Charles, Illinois
Resolution No.**

**A Resolution Awarding the Bid for the Construction of the St. Charles
Police Department Tactical Training Center to KWCC Construction, Inc.**

**Presented & Passed by the
City Council on December 18, 2023**

WHEREAS, the City bid this project on November 17, 2023 with three companies providing bids;

WHEREAS, KWCC Construction, Inc. provided the low bid and City staff has evaluated the bid submittal and the firm's references;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the bid be awarded to KWCC Construction, Inc. for the construction of the St. Charles Police Department Tactical Training Center.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023

Lora Vitek, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIIA7
	Title:	Recommend Approval of the Ordinance Amending Title 2 "Administration and Personnel"; Chapter 2.24 "Board of Fire and Police Commissioners"; Section 2.24.060 "Rules and Regulations".	
	Presenter:	Fire Chief Scott Swanson	
Meeting: Government Operations Committee		Date: December 4, 2023	
Proposed Cost: \$ 0		Budgeted Amount: \$ 0	Not Budgeted: <input type="checkbox"/>
<p>Title 2 "Administration and Personnel"; Chapter 2.24 "Board of Fire and Police Commissioners "; Section 2.24.060 "Rules and Regulations" has been updated. City staff has reviewed and recommended the amendments to the Board of Fire and Police Commissioners. The Board has reviewed the amended rules and approved the updated Rules and Regulations of the St. Charles, Illinois Board of Fire and Police Commissioners at their November 27, 2023 special meeting.</p> <p>This Ordinance, upon City Council adoption, will place these Rules and Regulations into effect. The adopted Rules and Regulations will be incorporated into and made part of Chapter 2.24, Section 2.24.060 – Rules and Regulations and Ordinance by reference.</p>			
<p>Attachments (please list): Ordinance Amending Title 2 “Administration and Personnel”; Chapter 2.24 “Board of Fire and Police Commissioners”; Section 2.24.060 _ Rules and Regulations.</p> <p>Appendix A – Rules and Regulations of the Board of Fire and Police Commissioners</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommendation for approval of the Ordinance and placing the amended Rule and Regulations Board of Fire and Police Commissioners in effect.</p>			

City of St. Charles, Illinois

Ordinance No. 2023-M-

An Ordinance Amending Title 2 “Administration and Personnel”; Chapter 2.24 “Board of Fire and Police Commissioners”; Section 2.24.060 Rules and Regulations

WHEREAS, the City of St. Charles (the "City") is a home rule municipality duly organized and existing pursuant to the Illinois Constitution of 1970 and the laws of the State of Illinois; and,

WHEREAS, the City has provided for a Board of Fire and Police Commissioners pursuant to the City's statutory and home rule authorities; and

WHEREAS, The Board of Fire and Police Commissioners has approved certain Rules and Regulations; and

WHEREAS, the City finds it necessary to amend Title 2, Chapter 2.24 and adopt updated Board of Fire and Police Commission Rules and Regulations section 2.24.060.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: Exhibit A, attached hereto and made part of, is hereby approved as the Rules and Regulations of the City of St. Charles, Illinois Board of Fire and Police Commissioners under Title 2, Chapter 2.24, Section 2.24.060 of the St. Charles Municipal Code and shall be adopted as presented and incorporated as by reference.

SECTION 3: If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof.

SECTION 4: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage and approval in accordance with law.

Ordinance No. _____

Page 2

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of December 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of December 2023.

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Appendix A

Amended

Rules & Regulations of the
Board of Fire & Police Commissioners
2023



ST. CHARLES
SINCE 1834

**RULES AND REGULATIONS OF THE BOARD OF
FIRE AND POLICE COMMISSIONERS CITY OF
ST. CHARLES STATE OF ILLINOIS**

APPROVED by the Board of Fire and Police Commissioners: November 27, 2023

ADOPTED by City Council: December 18, 2023

PUBLISHED: December 18, 2023

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CITY OF ST. CHARLES STATE OF ILLINOIS1**

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**RULES AND REGULATIONS OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS OF THE
CITY OF ST. CHARLES STATE OF ILLINOIS**

As approved by the Board of Fire and Police Commissioners of the City of St. Charles, Illinois, and adopted by the City Council of the City of St. Charles, effective December 18, 2023.

CHAPTER I - ADMINISTRATION

SECTION 1 - SOURCE OF AUTHORITY

The Board of Fire and Police Commissioners of the City of St. Charles, Illinois derives its power and authority from an Act of the General Assembly entitled, "Division 2.1 Board of Fire and Police Commissioners", of Chapter 65 of the Illinois Compiled Statutes. (65 ILCS 5/10-2.1 et seq.), the City of St. Charles Code and the Home Rule Authority of the City of St. Charles derived from the Illinois Constitution, Article VII, Section 6.

SECTION 2 - DEFINITIONS

The word "Commission" and/or "Board" wherever used shall mean the Board of Fire and Police Commissioners of the City of St. Charles, Illinois. The word "Officer" shall mean any person holding a permanent office in the Police or Fire Department of the City of St. Charles, Illinois. The singular includes the plural, and the plural the singular.

SECTION 3 - OFFICERS OF BOARD AND THEIR DUTIES

The Board shall annually, on the first meeting in May elect a Chairperson and a Secretary. They shall hold office until the end of the fiscal year of the municipality and until their successors are duly elected and qualified. The Chairperson shall be the presiding officer at all meetings. The Secretary or City staff designee shall maintain the Minutes of all meetings of the Board and shall be the custodian of all the forms, papers, books, records and completed examinations of the Board.

SECTION 4 - MEETINGS

- A. Regular meetings shall be held monthly, notice shall be posted and meetings shall be open to the public.
- B. Special meetings shall be called for by the Chairperson upon request of the board or City staff. The meeting shall be open and notice thereof to be posted forty-eight (48) hours prior to convening. This notice shall contain an agenda of the business to be submitted for the consideration of the Board at such special meetings, and shall set forth the time and place of such special meeting, and no other business shall be considered at such special meeting unless by unanimous consent of the Board.
- C. During any regular or special meeting, a closed session may be held upon a proper motion made by any single member of the Board for any lawful purpose. Closed sessions may be limited to Board members and such invited persons as the Board may deem necessary. The minute taker will record the motion to close the meeting, record the roll call vote of the members on said motion and keep minutes of the closed session. An audio or video record of each closed session will be maintained by the Secretary of the Board and, after a minimum of 18 months, shall be disposed of in accordance with the provisions of the Open Meetings Act.
- D. If a member is unable to be physically present at a meeting of the Board, whether it be for health related reasons, the need to conduct personal business or the business of the Board, or due to a personal or family emergency, that member may attend and participate at a Board meeting by telephonic or other

electronic means provided that a quorum of the Board's members are physically present at the meeting and vote to approve the attendance of the missing member(s) by way of telephonic or other electronic means. The minutes of the meeting shall reflect, by name, those members of the Board who are physically present as well as those attending by telephonic or other electronic means. Notice that a board member will be in attendance and participating at a Board meeting, not in person but electronically, shall be provided to the Board's recording secretary or City staff designee at least 48 hours prior to the scheduled meeting.

- E. The agenda for a "Regular Meeting" shall allow for an "Open Forum" to permit individuals to appear before and address their concerns to the members of the Commission. The commission may limit those individuals appearing during the open forum to a presentation not to exceed three (3) minutes and may require an individual to be seated if the individual addresses those present in a disrespectful or discourteous manner or the subject matter being presented is not relevant to the duties and responsibilities of the Fire and Police Commission.

SECTION 5 - QUORUM

A majority of the members of the Board shall constitute a quorum for the conduct of all business.

SECTION 6 - ORDER OF BUSINESS

The order of business at any meeting shall be:

- a) Call to Order
- b) Roll Call
- c) Public Forum (Citizen Comments)
- d) Approval of Minutes
- e) Old Business
- f) New Business
- g) Executive (Closed) Session
- h) Other Business
- i) Adjournment

SECTION 7 - PROCEDURE

The parliamentary procedure prescribed in Robert's "Rules of Order" shall be followed as far as applicable.

SECTION 8 - AMENDMENTS

Amendments to the rules of the Board may be made at any meeting of the Board. All amendments to these rules and regulations must be adopted and approved by ordinance of the City Council before taking effect.

SECTION 9 - ANNUAL REPORT AND BUDGET REQUEST

The Board may submit an Annual Report of its activities and a Budget Request for the ensuing year as outlined by §5/10-2.1-19 of the Board of Fire and Police Commissioners Act and local ordinance.

SECTION 10 – OATH OF OFFICE

The members of the Board of Fire and Police Commissioners shall have such qualifications as are now or may hereafter be required of them by law. Each member of the Board of Fire and Police Commissioners shall take the oath or affirmation of office as administered by the Mayor. The members of the Board of Fire and Police Commissioners shall be subject to removal from office in the same manner as other officers of the City.

Date: _____

I, _____, do solemnly swear or affirm that I will faithfully and impartially perform the duties of a member of the City of St. Charles Board of Fire and Police Commissioners as prescribed by law and to the best of my ability and that I will support and maintain the Rules and Regulations of the Board, the Ordinances of the City of St. Charles, and the laws and constitutions of the State of Illinois and the United States of America.

Member

Mayor

City Clerk

CHAPTER II - APPLICATIONS

SECTION 1 - RESIDENCE

Applicants for examination for Police Officer must be a citizen of the United States. An individual who is not a citizen but is legally authorized to work in the United States under federal law or is an individual against whom immigration action has been deferred by the U.S. Citizenship and Immigration Services under the federal Deferred Action for Childhood Arrivals (DACA) process is authorized to apply for the position of police officer, subject to (i) all requirements and limitations, other than citizenship, to which other applicants are subject and (ii) the individual being authorized under federal law to obtain, carry, or purchase or otherwise possess a firearm.

Applicants for examination for Firefighter must be citizens of the United States.

SECTION 2 - APPLICATION

Applications for a position must be completed and submitted as directed by the Commission, and applicants must comply with the requirements of said process in every respect. The application must be completed and submitted prior to taking an examination.

Every applicant must be of good moral character, of temperate habits, and must be physically able to perform the duties of the position applied for. The burden of establishing these facts rests upon the applicant.

All applicants shall furnish with the application a copy of Birth Certificate and High School Diploma or G.E.D. Certificate.

Those seeking military and/or education preference points shall additionally furnish with their application; a copy of their military service record and discharge papers U.S. Form DD214 (copy #4) for all periods of military service; and/or a copy of College or University Degree and, if requested, a copy of a transcript of course work. Certified transcripts may be requested at any time. If this documentation is not provided at the time of application the Commission will not consider preference points.

Applicants may be required to submit themselves to a physical aptitude test. Candidates applying for the position of a firefighter must provide proof of current Candidate Physical Ability Test (CPAT) certification with ladder climb issued within the twelve months immediately preceding the written test, by a provider licensed and approved by the International Fire Chief's Association and the International Association of Fire Fighters. Police officer applicants must provide proof of a valid and current Police Officer Wellness Evaluation Report (POWER) proficiency card issued within the past 12 months. Such proof will be required at time of application or prior to the written examinations.

A false statement knowingly made by a person in an application for examination, connivance in any false statement made in any certificate which may accompany such application or complicity in any fraud touching the same, shall be regarded as good cause for exclusion from the examination.

SECTION 3 - DISQUALIFICATION

The Rules and Regulations of the St. Charles Board of Fire and Police Commissioners (BFPC) govern the testing and hiring process. According to the Rules, the BFPC may refuse to examine or, after examination, refuse to certify as eligible, or refuse to hire, any candidate who qualifies for any of the criteria listed on the Disqualification Notice, which is furnished in the application packet and vetted by the City of St. Charles Human Resources Department. Any applicant, or eligible, deemed disqualified hereunder, shall be notified by the Board.

SECTION 4 - AGE REQUIREMENTS

Applicants must be at least 20 years of age and under 35 years of age at the time of application, unless exempt from such age limitation as provided in Section 5/10-2.1-6 of the Fire and Police Commissioner's Act. Applicants must be 21 years of age at the time of appointment. Proof of birth date will be required at time of application.

SECTION 5 - NOTICE OF ACCEPTANCE

The Board shall authorize the notification of all applicants whose applications have been accepted by the Board to be present for orientation and subsequent examinations.

CHAPTER III - EXAMINATIONS

SECTION 1 - NOTICE OF EXAMINATIONS

Examinations for original appointment shall be held on the dates fixed by the Board and advertised in accordance with the Statutes of the State of Illinois. Examinations may be postponed, however, by order of the Commission, which order shall state the reason for such postponement and shall designate a new date for said examination. Applicants shall be notified of the postponement of any examination and of the new date fixed for said examination.

SECTION 2 - EXAMINATIONS

The Board shall call examinations to fill vacancies in the class of service in which vacancies are liable to occur. A call for such examination shall be entered in the Minutes of the Board and shall include a statement

of:

- a) The position to be filled from the resulting eligibility list.
- b) The time and place where such examination will be held.
- c) How applications may be obtained and the date by which applications must be submitted.

SECTION 3 - TYPE OF EXAMINATIONS

Applicants must attend the orientation program sponsored by the Board, the written examination, and oral interviews as determined by the Board and as more particularly set forth in section 4 below.

SECTION 4 – EXAMINATION PROCESS SCORING

The following examinations may be conducted by the Board. The sequence of testing may vary at the discretion of the Board. Failure to achieve the minimum passing grade in any examination disqualifies the applicant from any further participation. Each weighted component of the examination process shall be based upon a scale of 1 to 100. The board, at its discretion, may employ a testing vendor(s) to conduct any of the examinations administered pursuant to these rules.

<u>Examinations</u>	<u>% of Total Score</u>	<u>Passing Score</u>
Physical Aptitude Test		CPAT/POWER Card
Orientation		Attendance Mandatory
Written Test	50%	70%
Oral Interview	50%	70%
Background Investigation		Recommend or Not Recommend
Polygraph Test*		

*Authorities agree that polygraph examinations or other instruments for the detection of deception should be used only as an investigative aid. An admission during pre-test, test, or post-test interviews, together with other information, may only support decisions relevant to employment status.

Examinations Upon Conditional Offer of Employment

Psychological Examination	Recommend or Not Recommend
Medical and Functional Capacity Examination	Capable or Not Capable

SECTION 5 – PREFERENCE POINTS

Application of preference points shall follow current state statute or collective bargaining agreement. Preference points must be requested and may be added to the scores of those candidates who have successfully completed the Physical Ability Test, the Written Examination and the Oral Interview Process as follows:

A. Police Applicants

1. Educational Preference Points

Applicants who have successfully obtained an Associate’s Degree or 60 semester hours of credit from an accredited college or university are eligible to receive 1.75 educational preference points. Applicants who have successfully obtained a Bachelor’s Degree from an accredited college or university are eligible to receive 3.50 educational preference points. Preference points under this subsection shall not be cumulative.

2. Military Preference Points

Any applicant who was engaged in the military service of the United States for total period of at least one year and who was honorably discharged therefrom, or who is now or may hereafter be on inactive or reserve duty in such military service for at least one year shall upon request, be awarded five (5) preference points. It shall be the responsibility of the

applicant to provide evidence of qualifying military service as listed above with the original application for employment in order to be considered for preference points. Acceptable evidence of qualifying military service shall be an official Department of Defense document such as a DD 214 Copy #4, DD 214 Copy #1 and proof of honorable service from the Department of Defense such as a DD 256 A/N/AF or other official Department of Defense documentation as deemed acceptable by the Board of Fire and Police Commissioners.

B. Fire Applicants

1. Educational Preference Points

Applicants who have successfully obtained an Associate's Degree in Fire Science or Emergency Medical Services from an accredited college or university or a Bachelor's Degree in any field are eligible to receive 5.00 educational preference points.

2. Military Preference Points

Any applicants who have served a minimum of 12 months on active duty in the service of the U. S. Military and who have either been honorably discharged or, in lieu of an honorable discharge, are still serving in an active or inactive reserve status are eligible for 5.00 preference points.

SECTION 6 - ORIGINAL APPOINTMENT - WRITTEN EXAMINATIONS

Information as to the type of written examination employed by the Board will be provided as part of the orientation program. All examination papers shall be and remain the property of the Board and the grading thereof by the Board shall be final and conclusive and not subject to review by any other board or tribunal of any kind or description. Candidates who fail to achieve a passing grade will be notified and eliminated from all further consideration.

SECTION 7- ORIGINAL APPOINTMENT - ORAL INTERVIEWS

A quorum of the board shall participate in the oral interviews. In no event shall more than a majority of the Commissioners conduct these oral interviews. Additionally, a designee from the command staff level of the respective department may represent the Chief of that department in the oral interview as well as a representative of Human Resources. Said designees shall have equal grading authority. Questions shall be asked of each candidate that will enable the interviewers to properly evaluate qualifications for the position. Upon completion of each oral interview, the Commissioners and staff designees will discuss and score the candidates. Candidates who fail to successfully complete the oral interview will be notified and eliminated from all further consideration. Notwithstanding anything to the contrary herein, the Board, at its discretion may provide for the oral interview to be conducted by an outside testing agency or testing vendor.

The Board shall select a number of applicants for oral interview using the minimum passing requirements of any written examinations (example: applicants with the top 20 scores on the written examinations) if all candidates will not be interviewed initially; the number of candidates to be interviewed will be announced at the orientation session for the process. Except in the case of ties, in no instance shall the group (or pool) of candidates being interviewed exceed 30 applicants at any one time.

SECTION 8 - INITIAL ELIGIBILITY LIST – POLICE OFFICER

- A. The Commissioners will prepare an "Initial Eligibility Register" of the Candidates successfully completing the orientation, physical ability test (if any) and written test. Candidates shall be placed on the eligibility list in order of their relative excellence as determined by their test scores. The Candidates will be listed in order of excellence based on their final score.
- B. This register is subject to change with the addition of any claimed preference points as prescribed in

5/10-2.1-8 and 5/10-2.1-9 (a) of the Act. Preference points will not be added to any candidate's score if that candidate failed to obtain a minimum passing score. Candidates who are eligible for any preference points, shall make a claim in writing with proof thereof within ten (10) days after the date of the first posting of the initial eligibility list or such claim shall be deemed waived.

- C. A dated copy of the Initial Eligibility Register, duly adjusted with preference points awarded, shall be sent to each person appearing thereon.
- D. A candidate's name shall be stricken from an initial eligibility register or a subsequent final eligibility register after the name has been on the initial eligibility register for a period exceeding two (2) years.

SECTION 9 – FINAL ELIGIBILITY REGISTER – POLICE OFFICER

- A. Final appointment for the Police Department shall be from the names appearing on the “Final Eligibility Register.”
- B. The Board shall select a number of candidates (the number to be determined at the discretion of the Board and announced at orientation) from the top of the Initial Eligibility List who shall be required to submit to an oral interview to be conducted by the Board and, if successful, whose names will be included on the “Final Eligibility Register.”
- C. The names of the applicants shall be placed upon the “Final Eligibility Register” in rank order, highest first. Rank order shall be based upon the applicant's total cumulative score which shall be calculated as follows:
 - 1) Original written test score multiplied by 50%; and,
 - 2) Oral interview score multiplied by 50%.
- D. In the event a “Final Eligibility Register” is exhausted prior to the expiration of the “Initial Eligibility Register,” the Board may establish another “Final Eligibility Register” in accordance with subsections a) through c) above.
- E. Applicants shall be appointed from the final eligibility list in descending order. Notwithstanding anything to the contrary contained within these rules and regulations, the Board may, at its discretion, choose to appoint an applicant, for a police officer's position, who has been awarded a certificate attesting to their successful completion of the Minimum Standards Basic Law Enforcement Training Course, as provided in the Illinois Police Training Act, ahead of non-certified applicants.
- F. Appointment from the Final Eligibility Register is subject to satisfactorily completing an in-depth background investigation, which may include a polygraph, a psychological examination, and a thorough medical examination (which may include a test of the applicant's vision and hearing, a test for the presence of communicable diseases as well as a test to screen for the use of drugs and/or narcotics). A conditional offer of employment shall be made prior to an applicant submitting to the in-depth psychological examination and the medical exam.

SECTION 10 - CERTIFIED/ELIGIBLE POLICE OFFICERS

Qualifications

All persons possessing certification from the Illinois Law Enforcement Training and Standards Board may be considered for accelerated entry (referred to as “certified entry candidates”). Certified entry candidates selected must first meet all of the following criteria:

- Status as a sworn municipal, Illinois state trooper or county Sheriff's deputy for one year after completion of a probationary period, and

- In good standing in the police department in which the person serves served or laid off due to budgetary restraints, and
- Possesses substantially equivalent skills and abilities as a City of St. Charles Police Officer who has completed the probationary period, as determined by the City, and
- Possesses an Associate Degree or 60 semester hours of credit from an institution accredited by the U.S. Department of Education, and
- Taken and passed such examinations as the Commission deems necessary to determine fitness for duty as a police officer.

Certified entry candidates who have been determined by the Commission to meet the aforementioned requirements will not be required to attend the orientation or take the written examination. For such candidates, the examination process may consist of oral interview(s), a background investigation, polygraph, psychological, physical agility examination (or valid POWER Card) and medical examination prior to appointment.

Upon successful completion of the aforementioned criteria, a pool of eligible candidates will be maintained and depending upon the needs of the Police Department, the Chief of Police can ask for justification from the City Administrator to select from any candidate within this pool or elect to hire from the traditional hiring list.

SECTION 11 – PRELIMINARY ELIGIBILITY LIST - FIREFIGHTERS

The Commissioners will prepare a "Preliminary Eligibility Register" of the Candidates who have attended the orientation and passed the written test. Candidates shall be placed on the preliminary eligibility list in the order of their relative excellence as determined by their written test scores.

SECTION 12 – INITIAL ELIGIBILITY LIST - FIREFIGHTERS

- A. The Board shall select a number of candidates (the number to be determined at the discretion of the Board and announced at orientation) from the top of the Preliminary Eligibility List who shall be required to successfully submit to an oral interview to be administered by the Board and, if successful, their names will be included on the "Initial Eligibility Register."
- B. The names of the applicants shall be placed upon the "Initial Eligibility Register" in rank order, highest first. All scored examinations shall be based upon a scale of 1 to 100. Rank order shall be based upon the applicant's total cumulative score which shall be calculated as follows:
 - 1) Original written test score multiplied by 50%; and,
 - 2) Oral interview score multiplied by 50%.

SECTION 13 – FINAL ELIGIBILITY LIST - FIREFIGHTER

- A. Within ten (10) days after the posting of the Initial Eligibility Register, applicants, whose names appear thereon, shall make a claim for preference points. Failure to timely make a claim for preference points shall constitute a waiver thereof. Preference points shall be awarded as follows:
 - 1) Military Preference – 5 points. Awarded to applicants who have served a minimum of 12 months on active duty in the service of the U. S. Military and who have either been honorably discharged or, in lieu of an honorable discharge, are still serving in an active or inactive reserve status.
 - 2) Education Preference – 5 points. Candidates must have an Associate's Degree in Fire Science or Emergency Medical Services from an accredited Community or Junior College or a Bachelor's Degree in any field from an accredited College or University.

- B. Applicants shall be appointed from the Final Eligibility Register in descending order. Notwithstanding anything to the contrary contained herein, the Commission, at its discretion, may bypass a higher ranking candidate and appoint a lower ranking candidate if, in the Commission's opinion, the lower ranking candidate is more qualified for the position and that candidate's name appears within the top 5% of the names remaining on the list or, if there is less than 100 names remaining on the list, the applicant's name is within the top 5 names remaining on the list.
- C. Appointment from the Final Eligibility Register is subject to satisfactorily completing an in-depth background investigation, psychological examination, and a thorough medical examination (which may include a test of the applicant's vision and hearing, a test for the presence of communicable diseases as well as a test to screen for the use of drugs and/or narcotics). A conditional offer of employment shall be made prior to an applicant submitting to the in-depth psychological examination and the medical exam.
- D. In the event a "Final Eligibility Register" is exhausted prior to the expiration of the "Initial Eligibility Register," the Board may establish another "Final Eligibility Register" in accordance with Section 11 above. Names will be stricken from the "Final Eligibility List" and the Initial Eligibility List after the names have appeared on the original "Initial Eligibility List" in excess of two years.

SECTION 14 - PROFESSIONAL EXAMINATIONS AND TESTS

- A. Each applicant for original appointment shall submit to a Psychological Examination by such psychologist or psychiatrist as the Board may designate. Such examination shall be without expense to the applicant. Failure of the applicant to take or successfully complete such test shall eliminate the applicant from further consideration.
- B. Any applicant for original and certified appointment to the Police Department may be required to submit to a Polygraph Device Deceptive Test, commonly known as a Lie Detector Test as a component of the background investigation. Such test shall be given without expense to the applicant. Failure to complete such test shall disqualify the applicant from further consideration.
- C. Medical Examinations shall be performed by a licensed physician.

SECTION 15 - PROBATIONARY APPOINTMENT

- A. All vacancies in the Police or Fire Department shall be filled by individuals from the Final Eligibility Registers in the order in which their names appear on the register and having met all requirements previously listed. Pursuant to Section 5/10-2.1-14 of the Board of Fire and Police Commissioners Act, the Board may choose to appoint a certified police officer applicant ahead of non-certified applicants.
- B. All original appointments to the police department shall be on a probationary basis commencing upon the date of hire and continuing for a period of twelve (12) months for certified eligible officers and eighteen (18) months for traditional officers.
- C. All original appointments to the fire department shall be for a probationary period of twelve (12) months from the date of hire and in accordance with state statute 65 ILCS 5/10-2.1-6.3.
- D. Any person whose name appears on the Final Eligibility Register may decline appointment once. Should a candidate decline appointment a second time, their name shall be struck from the Final Eligibility Register.
- E. Probationary employees may be summarily dismissed by the Board and are not entitled to the protection afforded to other full-time officers or fire fighters by statute or these rules.

SECTION 16 - CERTIFICATION

A. Final certification of probationary Police Officers shall be subject to successful completion of the Basic Training Course, as mandated by the State of Illinois, as well as successfully completing all requirements of the departments field training program within the prescribed probationary period. Inability to successfully complete the course and the FTO program shall be grounds for dismissal.

CHAPTER IV - PROMOTIONAL EXAMINATIONS

SECTION 1 - GENERAL

The Board, by its rules, shall provide for promotion in the Police and Fire Departments on the basis of ascertained merit and seniority in service and examination, and shall provide in all cases, where it is practicable, that vacancies shall be filled by promotion. All examinations for promotion shall be competitive among such eligible as desire to submit themselves to examination. The method of examination and the rules governing examinations for promotion are specified below. For the purpose of determining that a vacancy exists, the Board must have received notice from the appropriate corporate authorities to fill an existing vacancy prior to the date the name(s) are to be stricken from a promotional eligibility register.

SECTION 2 - PROMOTIONAL VACANCY

Upon notice from the appropriate corporate authority that a promotional vacancy exists, the Board shall select the individual to be promoted in the manner specified in Section 1 of this Chapter IV.

SECTION 3–PROMOTIONAL TESTING - FIRE DEPARTMENT

Promotions within the Fire Department shall be accomplished in accordance with the Fire Department Promotion Act and as further specified within Article 18 of the Collective Bargaining Agreement between the City of St. Charles and the St. Charles Professional Firefighters Association Local 3322 of the International Association of Fire Fighters (IAFF), A.F.F.I., AFL/CIO, effective at the time of commencement of the promotional testing process, and subject to any amendments thereto. Promotional vacancies within the Fire Department that are governed by the Fire Department Promotion Act shall be appointed in rank order from the promotional list in accordance with the Act.

SECTION 4 – PROMOTIONAL TESTING POLICE DEPARTMENT

Candidates for promotion must have served a minimum of five (5) full years of certified service as a full-time law enforcement officer at a lower rank prior to the written test being administered in order to be eligible to test for promotion to the next higher rank. All promotions within the police department shall be made from the three (3) individuals having the highest ranking at the time of the promotional opening, and where there are less than three (3) names on the promotional eligibility register, as originally posted, or remaining thereon after appointments have been made there from, appointments to fill existing vacancies shall be made from those names or the name remaining on the promotional register. The Board shall strike off the names of candidates for promotional appointment after they have remained thereon for more than two (2) years, provided there is no vacancy existing which can be filled from the promotional register.

Each weighted component of the examination process shall be based upon a scale of 1 to 100.

- a) The final Promotional Examination score for positions within the police department shall be determined as follows:

<u>Examination</u>	<u>Weight</u>	<u>Passing Grade</u>
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- Written Essay 10% 70%
- Written Test 30% 70%
(to be created and customized specific to the City of St. Charles using department directives, City codes, personnel policy manual and one reference book)
- Oral Interview 40% 70%
(A designee from the command staff as well as a representative of Human Resources may represent the Chief in the oral interview of candidates, and said designees shall have equal grading authority)
- Departmental Merit and Efficiency (Chief's Points) 20%

- b) In the event no candidate from the immediate next lower rank qualifies for promotion, the Board in determining next in order of rank in promotional examinations herewith determines a policy of extending the examination successively through all the orders of rank in the services in an endeavor to qualify suitable eligible or eligibles for the vacancy or vacancies existing before extending the examination to the general public.
- c) Candidates who are otherwise qualified and have timely requested credit for prior military service shall be granted veterans preference points as provided by state statute pursuant to guidelines previously mentioned within these rules and regulations.
- d) Applicants who have successfully obtained an Associate's Degree or 60 semester hours of credit from an accredited college or university are eligible to receive 1.75 educational preference points. Applicants who have successfully obtained a Bachelor's Degree from an accredited college or university are eligible to receive 3.50 educational preference points. Any promotional exam candidate who is eligible for educational preference points shall make a claim in writing with proof thereof within ten (10) calendar days after the date of the posting of the initial eligibility register or such claims shall be deemed waived. The preference points shall not be cumulative. No person shall receive the educational preference points for a promotional appointment after receiving one promotion from an eligibility list on which allowed such preference.

Total Score

A Candidate's total score shall consist of the combined scores of the written examination, written essay and BFPC oral interview and Chief's preference points plus veteran's preference/educational points, if applicable. Candidates shall take rank upon a promotional eligibility register in the order of their relative excellence as determined by their total score. In the event of a tie score, the placement of the tied candidates' names on the eligibility list shall be determined by lot, in the presence of a quorum of the Board, in whatever manner the Board deems appropriate.

SECTION 5 - PROBATIONARY APPOINTMENT – POLICE SUPERVISOR

All promotional appointments to the police department shall be for a probationary period of twelve (12) months. A probationary period may be tolled for those periods of time a probationary employee, is unable or unavailable to perform their assigned duties due to required training or due to injury or illness (whether or not job-related) if such periods of absence exceed 30 days.

A person whose name appears on the Final Eligibility Register may decline appointment once. It shall be the option of the Board, should a candidate decline appointment a second time, to strike from or maintain upon the register the name of such candidate without otherwise altering the candidate's original position on the Final Eligibility Register.

Promotional appointments may have their probationary period extended by the Board as recommended by the respective Police Chief or demoted to their previous position by the Board while on probation.

CHAPTER V - ORDER OF RANK, CLASSIFICATION AND OATH OF OFFICE

SECTION 1 - RANK.

The order of rank in the Police Department shall be as provided by ordinance and municipal budget. The order of rank in the Fire Department shall be as provided by ordinance and municipal budget.

SECTION 2 - CLASSIFICATION.

The Board classifies such offices in the fire and police departments for the purpose of establishing and maintaining standards of examinations and promotions based upon job descriptions and departmental regulations.

SECTION 3 - OATH OF OFFICE.

Before entering duty or upon promotion, any person about to become a member of the Fire or Police Department, shall take the following oath, before any person authorized to administer oaths in the State of Illinois:

Oath of Office

I, _____, do solemnly swear or affirm that I will support the Constitution of the United States, the laws of the State of Illinois, the ordinances of the City of St. Charles, and the Rules and Regulations of the Board of Fire and Police Commissioners, and that I will faithfully discharge the duties of the office of _____ to the best of my ability.

Affirmant

Date

Chairperson
Board of Fire & Police Commissioners

Date

Signed and Sworn to before me this ____ day of _____, 20 ____.

City Clerk

CHAPTER VI – HEARING OF CHARGES, REMOVALS, SUSPENSIONS AND DISCHARGES

This chapter applies, unless otherwise stipulated in a collective bargaining agreement.

SECTION 1 - HEARING OF CHARGES

- A. Hearings before the Board are not common law proceedings. The provisions of the "Code of Civil Procedure" do not apply to hearings before the Board.
- B. "Counsel" as used herein means: One who has been admitted to the bar as an attorney-at-law in this State.
- C. No rehearing, reconsideration, modification, vacation, or alteration of a decision of the Board shall be allowed.
- D. "Cause" is some substantial shortcoming which renders continuance in employment in some way detrimental to the discipline and efficiency of the public service and something which the law and sound public opinion recognize as cause for the officer or fire fighter no longer occupying their position. The right to determine what constitutes cause is in the Board.
- E. The complainant or appellant initiating any proceedings which call for a hearing before the Board shall have the burden of proof to establish by a preponderance of the evidence that cause for discipline exists or that a suspension, previously imposed by the Chief of a department, is unwarranted. Should the question of a crime be involved, the rule of "reasonable doubt" shall not control.
- F. The phrase "preponderance of evidence" is defined as the greater weight of the evidence, that is to say, it rests with that evidence which, when fairly considered produces the stronger impression, and has a greater weight, and is more convincing as to its truth when weighed against the evidence in opposition thereto.
- G. Probationary employees may be summarily dismissed by the Board and are not entitled to the protection afforded to other full-time officers or fire fighters by statute or these rules.
- H. All hearings shall be public, in accordance with the Open Meetings Act.
- I. At the time and place of hearing, both parties may be represented by counsel, if they so desire.
- J. All proceedings before the Board during the conduct of the hearing shall be recorded by a court reporter to be employed by the Board.
- K. The records of all hearings will not be transcribed by the court reporter unless requested to do so by the Board or any party of interest.
- L. All witnesses shall be sworn prior to testifying and the matter will be decided by the Board solely on evidence presented at the hearings.
- M. The Board will first hear the witnesses either substantiating the charges which have been made against the respondent or in support of an appeal brought by a suspended fire fighter or police officer. Thereafter the other party may present and examine those witnesses whom they desire the Board to hear. All parties shall have the right to cross-examine witnesses presented by the opposite party.

SECTION 2 - HEARING PROCEDURE

- A. **Complaints:** In all cases, written complaints shall be filed in quintuple, setting forth a plain and concise statement of the facts upon which the complaint is based.
- B. **Probable Cause:** The Board shall have the right to determine whether there is or is not probable cause

for hearing a complaint and may conduct such informal hearings as may be necessary for such purpose.

- C. **Notification of Hearing:** Upon the filing of a complaint in quintuple with the Secretary of the Board, and the determination by the Board of probable cause for entertaining said complaint, the Secretary of the Board shall notify both the complainant and the respondent, either by registered or certified mail, return receipt requested, or personally, of the time and place of the hearing of the charges contained in the Complaint. The respondent shall also be served with a copy of the Complaint, and if an Order of Suspension Pending a Hearing is entered by the Board, the respondent, the complainant, the Chief of the Department, the treasurer, comptroller, manager, or other finance officer of the municipality shall be notified of the entry of such Order of Suspension Pending a Hearing, and be served either personally or by registered or certified mail, return receipt requested, with a copy of such Order.
- D. **Continuances:** The matter of granting or refusing to grant a continuance of a hearing is within the discretion of the Board.
- E. **Stipulations:** Parties may, on their own behalf, or by Counsel, stipulate and agree in writing, or on the record, as to evidenced guilt. The facts so stipulated shall be considered as evidence in the proceeding. In the event a respondent has been suspended pending a hearing and desires a continuance, it shall also be stipulated and agreed that in the event said respondent is to be retained in their position as a result of a decision of the Board following a hearing of the cause, then no compensation shall be paid to said respondent during the period of said continuance.
- F. **Sufficiency of Charges-Objections to:** Motions or objections to the sufficiency of written charges must be filed or made prior to or at the hearing before the Board.

SECTION 3 - SUBPOENAS

- A. Any party to an administrative hearing may, at any time before the hearing, make application to the Board by filing with it a written request for subpoenas for any individual to appear for a hearing or have them produce books, papers, records, accounts and other documents as may be deemed by the Board to be relevant to the hearing. On the filing of such application, subpoenas will be issued for the named persons. Subpoenas may be served by any person 21 years of age or older designated by the party requesting the subpoenas. Application for subpoenas should contain the names and addresses of the individuals to be subpoenaed, and the identity of any documents which they are to produce. Subpoenas will not be issued for anyone residing outside of the State of Illinois.
- B. Any request for continuance by reason of inability to serve subpoenas shall be filed in the office of the Board at least three (3) days before the date set for such hearing, provided, however, that the Board in its discretion may waive this rule.

SECTION 4 - SERVICE

All papers required by these Rules and Regulations to be served shall be delivered personally to the party designated or mailed, by United States mail in an envelope properly addressed with postage prepaid, to the designated party at their last known residence as reflected by the complaint filed with the Board, except as herein otherwise provided. Proof of service of any paper may be made by the certification of any person so mailing the paper or delivering the same to the designated party personally, or by filing a return receipt showing that a paper was mailed, by either registered or certified mail, return receipt requested, to a party's address where it was received by a named party.

SECTION 5 - FILING

All documents shall be filed as directed by the Secretary of the Board at the City of St. Charles, Illinois. For the purpose of these Rules and Regulations, the filing date of document shall be the date it was received

by the Board's Office, in the event documents are delivered personally or by messenger. In the event a document is forwarded by mail, then the filing date shall be the date which is postmarked on the envelope of such paper.

SECTION 6 - COMPUTATION OF TIME

The time within which any act under these Rules is to be done shall be computed by excluding the first day and including the last, unless the last day is Sunday or is a holiday as defined or fixed in any statute now or hereafter in force in the State, and then it shall also be excluded. If the day succeeding such Sunday or holiday is also a holiday or a Sunday then such succeeding day shall also be excluded.

SECTION 7 - DEMOTIONS

Promoted sergeants are subject to a probationary period and potential demotion to the next lowest rank pursuant to the terms of the collective bargaining agreement then in effect between the City and the labor organization representing the sergeants.

SECTION 8 – SUSPENSION

The Board may suspend any member of the Fire or Police Department, against whom charges have been proffered, pending a hearing of the charges by the Board, but not to exceed thirty (30) days, without pay, at any one time except those members whose disciplinary procedures are determined by separate collective bargaining agreements. The Chief of the Fire or Police Department shall have the right to suspend any officer under the Chief's command for a period of not to exceed ten (10) days without pay, providing no charges on the same offense have been filed and are pending before the Board, and the Chief shall notify the Board in writing within twenty-four (24) hours of the time of such suspension. Any police officer or firefighter/paramedic so suspended may appeal to the Board for a review of the suspension within five (5) days after receiving notice of such suspension by filing notice of such appeal in writing with the Chairperson of the Board of Fire and Police Commissioners. A hearing shall be had upon such appeal, and due notice given to the Chief of the Department who suspended such officer and to the officer so suspended. The burden of establishing that a suspension is unwarranted shall be upon the individual bringing the appeal. Upon such appeal, the Board may sustain the action of the Chief of the Department, may reverse it with instructions that the officer so suspended receive pay for the period involved, may suspend the officer for a period of not more than thirty (30) days without pay, or discharge the officer, depending on the evidence presented.

SECTION 9 - DISCHARGE OR SUSPENSION AFTER HEARING

- A. Discharge from office or suspension from service in the Fire or Police Department shall follow the Fire and Police Commissioners Act of the State of Illinois, 65 ILCS 5/10-2.1, or the appropriate collective bargaining agreement.
- B. The Board shall, within a reasonable time after the hearing is completed, enter its findings on the records of the Board.

SECTION 10 - DATE OF HEARING

The time for the hearing of charges shall be set by the Board, within thirty (30) days of the time of the filing of such charges. Continuances may be granted from time to time upon motion of any party to the proceeding by order of the Board. This time limitation is not applicable to hearings conducted to review suspensions of five (5) days or less imposed by a Chief of a department on one of its members

SECTION 11 - FINDINGS AND DECISION

In case any member of the Fire or Police Department shall be found guilty of the charges preferred against them after a hearing by the Board, the member may be removed, discharged, or suspended for a period not exceeding thirty (30) days, without pay. Upon an appeal, the Board may sustain the action of the Chief, may reverse it, in whole or in part, or may suspend the officer or firefighter for an additional period of not more than thirty (30) days, or discharge the officer or firefighter, depending on the facts presented.

SECTION 12 - RULES - CONFLICT

The personnel of the Fire and Police Department shall be governed by the Rules as adopted by the Commission and the Regulations of the Fire and Police Departments as adopted by ordinance. In case of conflict, the rules of the Board shall govern unless otherwise stipulated in a collective bargaining agreement.

SECTION 13 - VIOLATION OF RULES

All members of the Police and Fire Departments shall be subject to the regulations of such Department, and the Rules of the Board, and a violation of such rules or regulations may be cause for filing of charges before the Board, a subsequent hearing and action by the Board on such charges.

SECTION 14 - VIOLATION OF LAW

Any violation of the laws of the municipality or state or federal law, by any member of the Police or Fire Department of such municipality may be cause for the filing of charges against said fire fighter or officer, except as herein otherwise provided.

CHAPTER VII - GENERAL

SECTION 1

The Board shall have such other powers and duties as are given it by the Statutes of the State of Illinois or by ordinance.

SECTION 2

Any Chapters, Sections and/or Subsections of the foregoing Rules for the operation of the Board that are in conflict with the State Statute or with any amendments thereto that may hereafter be enacted are null and void. This, however, does not invalidate any other Chapters, Sections and/or Subsections of said Rules.

SECTION 3 - AMENDMENTS

Amendments to the Rules of the Board may be made at any meeting of the Board. A notice shall be published, in a newspaper of general circulation in the municipality, specifying where such Rules are available for inspection. The notice shall specify the date, not less than ten (10) days subsequent to the date of such publication when said Rules shall become effective. All amendments to these rules and regulations must be adopted and approved by ordinance of the City Council before taking effect

SECTION 4 - LEAVE OF ABSENCE

Leaves of Absence shall be granted by reason of military service or duty-related disability as specified in Illinois Compiled Statutes, Chapter 65, Section 5/10-2.1-23. If a Leave of Absence is granted during a probationary period, such probationary period shall be tolled until the probationary employee returns from their leave of absence.

SECTION 5 - POLITICAL CONTRIBUTIONS

No person in the Police or Fire Departments of the City of St. Charles, Illinois, shall be under any obligation to contribute any funds to render any political service, and no such person shall do so or be removed or otherwise prejudiced for refusing to do so. No person in the Fire or Police Departments of the City of St. Charles, Illinois, shall discharge or promote or reduce, or in any manner change the official rank or compensation of any other person in such service, or promise or threaten so to do, for withholding or refusing to make any contribution of money or service or any other valuable thing for any political purpose, or in any other manner, directly or indirectly, use their official authority or influence to compel or induce any other person to pay or render any political assessment, subscription, contribution or service.

Approved and adopted, this 27th day of November, 2023 by motion of the Board of Fire and Police Commissioners.

Vote: 5
Ayes: 5
Nays: 0
Absent: 0

5

MINUTES
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. STEVE WEBER, CHAIR
MONDAY, DECEMBER 4, 2023
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. Call to Order.

The meeting was called to order by Ald. Weber at 7:48 pm.

2. Roll Call.

Present: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner

Absent: None

3. Administrative – None

4. Motion by Ald. Gehm second by Ald. Wirball to approve the Omnibus Vote.

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner; Nays: None.

Motion Carried

5. Information Systems Department

a. Motion by Ald Wirball, seconded by Ald. Wirball to approve recommendation to approve a **Resolution** authorizing the purchase of Microsoft Server licensing from Dell Marketing LP for \$73,768.

Voice Vote Unanimous

Motion Carried

- Ald. Silkaitis asked about the \$74,000 that is not budgeted and there is no indication of where the money is going to come from. In addition, he is wondering why this is not budgeted.
- Larry Gunderson explained that there is a project that is being deferred and that is where the money is coming from. And the money was budgeted last fiscal year and it wasn't spent.
- Ald. Wirball asked what project is being deferred.
- Mr. Gunderson mentioned the time entry software, but the money will not be spent on that this year.
- Ald. Bongard asked for the January/February workshop to get a refresher of the dollars

needed from the IT department.

- Mr. Gunderson said that this will be in the budget detail.
- Heather McGuire said they will work on a capital expenditure list.

*b. Motion by Ald. Gehm second by Ald. Wirball to approve recommendation to approve an **Ordinance** Authorizing the Disposal of Computer and Other Electronic Equipment for Fiscal Year 2024.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner; Nays: None.

Motion Carried

6. Police Department

a. Motion by Ald. Bongard, second by Ald. Gehm to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police Body-Worn Cameras from Axon Enterprise, Inc.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner; Nays: None.

Motion Carried

- Chief Keegan, Deputy Chief Mahan, and Deputy Chief Majewski presented information on the Body Worn Cameras, in car cameras, and tasers via a PowerPoint presentation. The presentation described the equipment, pricing, and how the equipment would be paid for.

b. Motion by Ald. Wirball, second by Ald. Bongard to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police In-car Video Systems from Axon Enterprise, Inc.

Voice Vote Unanimous

Motion Carried

c. Motion by Ald. Bongard, second by Ald. Gehm to approve a **Resolution** Authorizing Approval of a Master Services and Purchasing Agreement for Police Tasers from Axon Enterprise, Inc and the Subsequent Declaration of Current Tasers as Surplus Property for the Purposes of Trade-in/credit.

Voice Vote Unanimous

Motion Carried

d. Motion by Ald Pietryla, second by Ald. Wirball to approve a **Resolution** Authorizing Approval of a Contract for the Construction of the St. Charles Police Tactical Training Center with KWCC Construction, Inc.

Voice Vote Unanimous

Motion Carried

7. Fire Department

a. Motion by Ald Wirball, second by Ald. Pietryla to approve an **Ordinance** Amending Title 2 "Administration and Personnel"; Chapter 2.24 "Board of Fire and Police Commissioners";

Section 2.24.060 Rules and Regulations of the St. Charles Municipal Code.

Voice Vote Unanimous

Motion Carried

- Chief Swanson explained his request for an ordinance to update the news rules and regulations. The changes were minimal but needed for legal requirements.

8. No Public Comment

9. Additional Items from the Mayor, Council or Staff

10. No Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

11. Adjournment

Motion by Ald. Lencioni, second by Ald. Gehm to adjourn the meeting at 8:45 pm.

Voice Vote Unanimous

Motion Carried

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

City of St. Charles, Illinois
Plan Commission Resolution No. 9-2023

A Resolution Recommending Approval of a Final Plat of Subdivision (Minor Subdivision) for Norway Maple Resubdivision, 505 & 511 Prairie Street (Maurice McNally, Avondale Custom Homes)

Passed by Plan Commission on December 5, 2023

WHEREAS, it is the responsibility of the St. Charles Plan Commission to review requests for Final Plat of Subdivision; and

WHEREAS, the Plan Commission has reviewed the Final Plat of Subdivision (Minor Subdivision) for Norway Maple Resubdivision, 505 & 511 Prairie Street (Maurice McNally, Avondale Custom Homes); and

WHEREAS, the Plan Commission finds the Final Plat of Subdivision to be in conformance with the requirements of Title 16 of the City Code entitled, "Subdivisions and Land Improvement" and Title 17, Chapter 17.12-Residential Districts.

NOW, THEREFORE, be it resolved by the St. Charles Plan Commission to recommend to the City Council approval of the Final Plat of Subdivision (Minor Subdivision) for Norway Maple Resubdivision, 505 & 511 Prairie Street (Maurice McNally, Avondale Custom Homes); contingent upon the resolution of all staff comments prior to City Council action.

Roll Call Vote:

Ayes: Moad, Hibel, Ewoldt, Studebaker, Vargulich

Nays:

Absent: Funke, Wiese, Rosenberg, Gruber

Motion carried: 5-0

PASSED, this 5th day of December 2023.

Chairman
St. Charles Plan Commission

City of St. Charles
Ordinance No. 2023-Z-_____

**An Ordinance Granting Approval of a Final Plat of Subdivision for
Norway Maple Resubdivision (505 & 511 Prairie St.)**

WHEREAS, a petition to approve a Final Plat of Subdivision for Norway Maple Resubdivision was filed with the City of St. Charles (“City”) on or about October 19, 2023, by Avondale Custom Homes, property owner; and,

WHEREAS, the Plan Commission reviewed said petition in accordance with law and recommended approval on December 5, 2023; and,

WHEREAS, the Planning and Development Committee of the City Council recommended approval of the petition on December 11, 2023; and,

WHEREAS, the City Council of the City of St. Charles received the recommendations of the Plan Commission and the Planning and Development Committee of the City Council, and has considered the same; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. That passage of this Ordinance shall constitute approval of the following documents, incorporated herein as Exhibit “A”, such that the following documents and illustrations are hereby approved, reduced copies of which are attached hereto, subject to satisfactory resolution of all outstanding staff review comments and compliance with such conditions, corrections, and modifications as may be required by the Director of Community Development and the Director of Public Works to comply with the requirements of the St. Charles Municipal Code:

- Plat of Subdivision for Norway Maple Resubdivision; dated 11/30/2023; prepared by Taurus Engineering LLC.

2. That the Subject Property may be developed and used only in accordance with all ordinances of the City now in effect or hereafter amended or enacted

3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties,

Illinois this 18th day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois
this 18th day of December 2023.

Lora A. Vitek, Mayor

Attest:

Nancy Garrison, City Clerk

Vote:

Ayes:

Nays:

Absent:

Abstain:

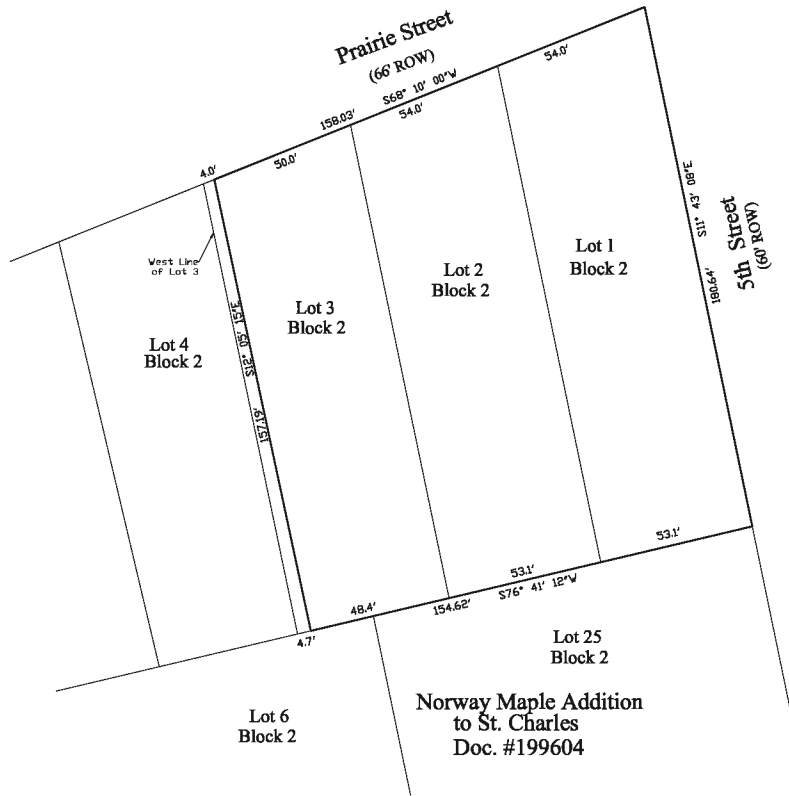
Date: _____

EXHIBIT "A"

PLAT OF SUBDIVISION

Plat of Resubdivision of Lots 1, 2 and part of Lot 3 in Norway Maple Addition to St. Charles

Being a Subdivision of part of the Southwest Quarter of the Northwest Quarter of Section 34 Township 40 North, Range 8 East of the Third Principal Meridian, in the City of St. Charles, Kane County, Illinois.

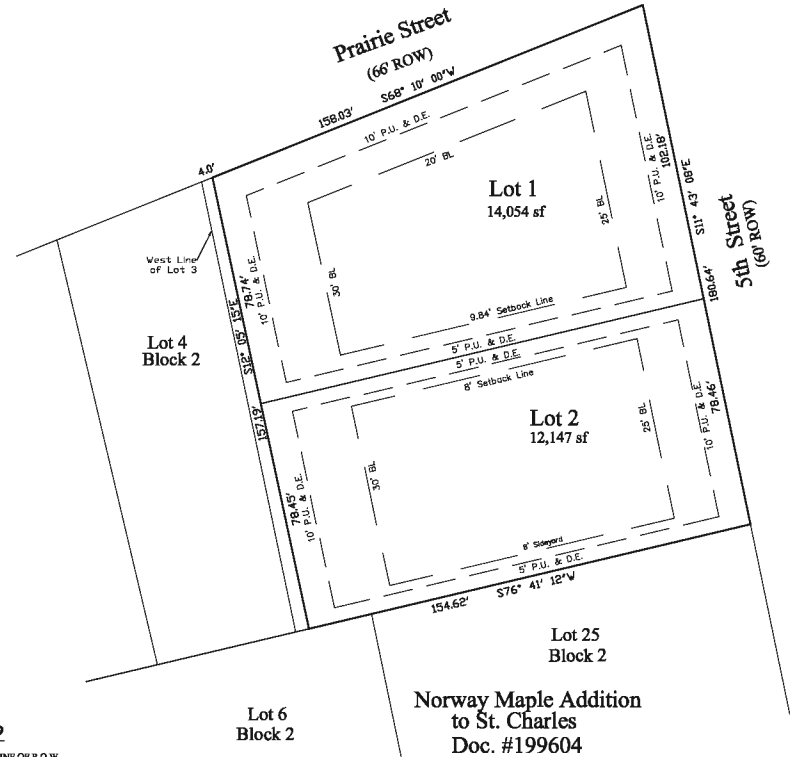


Norway Maple Addition to St. Charles
Doc. #199604

Original Lot Configuration

NOTES:

Interior lot corners shall be monumented prior to the conveyance thereof. All monuments shall be set upon the completion of the construction operations but no later than 12 months after the recording of the plat of subdivision. 3/4 inch iron pipe stakes shall be placed at all lot corners and at all curve control points as permanent monuments from which future surveys may be made. All measurements are shown in feet and decimal parts of a foot.



Norway Maple Addition to St. Charles
Doc. #199604

Resubdivided Lot Configuration

LEGEND

- CENTERLINE OF R.O.W.
- LOT LINES
- BOUNDARY
- ADJACENT PROPERTY LINES
- SECTION LINES
- BUILDING LINES
- EASEMENT LINES
- sf SQUARE FEET
- L = ARC LENGTH
- R = RADIUS LENGTH
- C = CHORD LENGTH
- CB = CHORD BEARING
- D = CURVE DELTA
- P.U.E. PUBLIC UTILITY & DRAINAGE EASEMENT
- HL BUILDING LINE
- FOUND IRON PIPE
- SET CONCRETE MONUMENT
- ⊗ SECTION CORNER

Final PLAT		
Resubdivisions of Norway Maple Addition to St. Charles		
August 28, 2023	Scale 1" = 20'	Sheet Number: 1 of 2
Prepared For: Avedale Custom Homes, Inc. 122 N. 11th Avenue St. Charles, IL 60194	Revised: per City review	Date 11-30-23
Project #23-105		

Taurus Engineering, L.L.C.

52557 Route 59
Bartlett, IL 60103
630-549-5506
tauruseng@taurusglobal.net

PREPARED FOR:
Avalonide Custom Homes, Inc.
125 N 11th Avenue
St. Charles, IL 60174
Phone: 630-584-7106

PREPARED BY:
TAURUS ENGINEERING
5N57 Route 59
Bartlett, IL 60103
Phone: 630-549-5506

P.I.N. 09-34-157-003
09-34-157-004

Plat of Resubdivision of Lots 1, 2 and part of Lot 3 in Norway Maple Addition to St. Charles

Being a Subdivision of part of the Southwest Quarter of the Northwest Quarter of Section 34 Township 40 North, Range 8 East of the Third Principal Meridian, in the City of St. Charles, Kane County, Illinois.

Owner's Certificate

State of Illinois)
County of Kane) ss

This is to certify that the undersigned is the owner of the land described in the annexed plat, and that he has caused the same to be surveyed and subdivided as indicated therein, for the uses and purposes therein set forth, and does hereby acknowledge and accept the same under the style and title therein indicated.

Also, this is to certify that property being subdivided aforesaid, and to the best of the owner's knowledge and belief, said subdivision lies entirely within the limits of

St. Charles Community Unit School District 303

Dated this ____ day of _____, A.D. 202__

Notary Certificate

State of Illinois)
County of Kane) ss

I, _____, a Notary Public in and for said County in the State aforesaid, do hereby certify that _____ who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument as his own free and voluntary act, as given under my hand and notarial seal.

This ____ day of _____, A.D., 2023.

My commission expires _____.

Notary Public _____

County Clerk's Certificate

State of Illinois)
County of Kane) ss

I, _____, County Clerk of Kane County, Illinois, do hereby certify that there are no delinquent general taxes, no unpaid current general taxes, no unpaid forfeited taxes, and no redeemable tax sales against any of the land included in the annexed plat.

I further certify that I have received all statutory fees in connection with the annexed plat.

Given under my name and seal of the County Clerk at _____, Kane County, Illinois, this ____ day of _____, A.D., 2023.

By: _____
County Clerk

Recorder's Certificate

State of Illinois)
County of Kane) ss

This instrument was filed for record in the Recorder's Office of Kane County, Illinois, this ____ day of _____, A.D., 2023, at ____ o'clock ____ m., and recorded in Map Book _____, Page _____, ss Document No. _____.

By: _____
County Recorder

City Council Certificate

State of Illinois)
County of Kane) ss

Approved and accepted this ____ day of _____, A.D. 2023.

City Council of City of St. Charles, Illinois.

By: _____
Mayor

Attest: _____
City Clerk

Plan Commission Certificate

State of Illinois)
County of Kane) ss

Reviewed by the Plan Commission of the City of St. Charles, Kane County, Illinois this ____ day of _____, A.D. 2023.

By: _____
Plan Commission Chairman

Attest: _____
Secretary

Certificates as to Special Assessments

State of Illinois)
County of Kane) ss

I do hereby certify that there are no delinquent or unpaid current or forfeited special assessments or any deferred installments thereof that have been apportioned against the tract of land included in the annexed plat.

Dated this ____ day of _____, A.D. 2023.

By: _____
Collector of Special Assessments

Director of Community Development

State of Illinois)
County of Kane) ss

I, _____, the Director of Community Development for the City of St. Charles, Kane County, Illinois, certify that the required improvements have been installed, or that the required guarantee bond has been posted for the completion of all required land improvements.

Dated this ____ day of _____, A.D. 2023.

Director of Community Development _____

Public Utility Easement Provisions:

A perpetual easement is hereby granted to the City of St. Charles, Kane County, Illinois, its successors and assigns, over, upon, across, through and under those portions of the above described real estate designated Public Utility Easement on this plat, for the purpose of installing, laying, constructing, operating, maintaining, repairing, renewing and replacing watermains, sanitary sewer lines, storm sewer lines, street light cables and any other Village utilities, together with all appurtenant structures, including, but not limited to: manholes, wet wells, lift stations, fire hydrants, valve vaults, street lights and any and all other fixtures and equipment required for the purpose of serving the above described real estate with water service, sanitary sewer service, storm water collection, street lighting and other municipal services and for the purpose of providing ingress to and egress from the property shown hereon for emergency vehicles of any and all types whatsoever. In no event shall any permanent building(s) be placed upon the said easement areas, but the easement areas may be used for gardens, shrubs, landscaping and other such purposes that do not, and will not in the future, interfere unreasonably with the easement rights herein granted to the City of Geneva.

A non-exclusive easement is also hereby reserved for and granted to Ameritech, Northern Illinois Gas Company, Comcast, other public utilities, and holders of existing franchises granted by the City of Geneva, Illinois, and their respective successors and assigns within the areas shown on the plat as "Public Utility Easement" to construct, install, reconstruct, repair, remove, replace, inspect, maintain, and operate underground transmission and distribution systems and lines under the surface of the "Public Utility Easement", including without limitation telephone cables, gas mains, electric lines, and cable together with the right of access thereto for the personnel and equipment necessary and required for such uses and purposes, and together with the right to install required service connections under the surface of each lot to serve improvements thereon.

DRAINAGE EASEMENT PROVISIONS

A NON-EXCLUSIVE EASEMENT IS HEREBY GRANTED TO THE CITY OF ST. CHARLES AND TO THEIR SUCCESSORS AND ASSIGNS TO HAVE THE RIGHT, BUT NOT THE DUTY, TO INSTALL AND MAINTAIN SURFACE DRAINAGE, SUBSURFACE DRAINAGE AND/OR STORM SEWERS, WITH ALL NECESSARY MANHOLES, CONNECTIONS, AND OTHER APPURTENANCES IN, UPON, OVER OR ALONG THE STRIPS OF LAND DESIGNATED ON THE PLAT MARKED "DRAINAGE EASEMENT" FOR THE PURPOSE OF PROVIDING, INSTALLING AND MAINTAINING SURFACE DRAINAGE, SUBSURFACE DRAINAGE AND STORM SEWER SERVICE TO THE PUBLIC IN GENERAL, TOGETHER WITH THE RIGHT TO, BUT NOT THE DUTY, ENTER UPON THE SAID EASEMENT AT ALL TIMES FOR ANY AND FOR ALL OF THE PURPOSES AFORESAID AND TO TRIM AND KEEP TRIMMED ANY TREES, SHRUBS OR SAPLINGS THAT INTERFERE WITH SUCH STORM SEWERS AND/OR DRAINAGE. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING, AND OTHER PURPOSES THAT DO NOT INTERFERE WITH THE USE OF SAID EASEMENT FOR DRAINAGE AND STORM SEWER PURPOSES INCLUDING ANY PURPOSES APPROVED BY THE CITY OF GENEVA WITH THIS DEVELOPMENT PLAN.

PLEASE RETURN RECORDED MYLAR TO:
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Drainage Overlay Certificate

State of Illinois)
County of Kane) ss

To the best of our knowledge and belief the drainages of surface waters will not be changed by the construction of such subdivision or any part thereof, or, that if such surface water drainage will be changed, reasonable provision has been made for collection of such surface waters into public areas, or drains which the subdivider has a right to use, and that such surface waters will be planned for in accordance with generally accepted engineering practices so as to reduce the likelihood of damage to the adjoining property because of the construction of the subdivision.

Dated this ____ day of _____, 2023.

Raymond G. Ulrich
Raymond G. Ulrich

Design Engineer _____

Owner or Attorney _____

Surveyor Certificate

This is to certify that I, Raymond G. Ulrich, an Illinois Professional Land Surveyor, have surveyed, subdivided and plotted for the Owners thereof the following parcels of land that are located in the Southwest Quarter of the Northeast Quarter of Section 34, Township 39 North, Range 8 East of the Third Principal Meridian, described as follows:

Lots 1, 2 and the westerly 50 feet of Lot 3 (measured along the Northerly line) in Block 2 of Norway Maple Addition to St. Charles, in the City of St. Charles, Kane County, Illinois.

Total Area of Survey - 26,201 square feet (0.6015 Acres) more or less.

I further certify that iron stakes have been set at all lot corners, points of curvature and tangency, except where concrete monuments are indicated, and that the plat hereon drawn correctly represents said survey and subdivision. Dimensions are given in feet and decimal parts thereof.

I further certify that the foregoing property falls within the corporate limits of the City of St. Charles, and I further certify that no part of the property covered by this subdivision is located within a Special Flood Hazard Area as identified by the Federal Emergency Management Agency per Flood Insurance Rate Map, Community Panel Number 17089C0264H, effective date August 3, 2009.

Dated at Bartlett, Illinois, this 22nd day of November, 2023.

Raymond G. Ulrich
Raymond G. Ulrich

Illinois Land Surveyor Number: #2674



Expires 11-30-2024

City of St. Charles, Illinois

Historic Preservation Commission Resolution No. 9-2023

A Resolution Recommending Approval for Landmark Designation (720 Prairie St. – Bernard Snelting)

WHEREAS, per Section 17.32.060 of the St. Charles Zoning Ordinance, it is the responsibility of the St. Charles Historic Preservation Commission to evaluate applications for Landmark Designation and to make recommendations to the City Council regarding them; and

WHEREAS, the Historic Preservation Commission has reviewed the application for designation of 720 Prairie St. and hereby finds that the Landmark nomination meets one or more of the criteria for Landmark Designation listed in Section 17.32.060.C of the St. Charles Zoning Ordinance based on the historical and architectural significance as described in the following findings:

1. The property has character, interest or value which is part of the development, heritage or cultural character of the community.

Good representative of the Early Modern Era- Automobile period. The house is located on Prairie St., which is was an early connecting street from downtown to Lincoln Highway. Collectively with its neighbors, the house is one of the first homes on the block built before electricity.

2. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.

The structure is built in the Colonial Revival Style. The structure contains many of the distinguishing architectural elements including a center gable over the front door that is covered by an open porch with a pediment centered below.

3. Property has a unique location that make it a familiar visual feature.

Property is part of the North Side Prairie St. Expansion. The house is very visible and sets itself apart architecturally from its neighbors.

4. The property is suitable for preservation or restoration.

Yes.

NOW THEREFORE, be it resolved by the St. Charles Historic Preservation Commission to recommend to the City Council that the property known as 720 Prairie St. as

legally described in Exhibit “A”, be designated as a Landmark, and that it be referred to as the
“Bernard Snelting”, with a construction date of circa 1930.

Roll Call Vote:

Ayes: Malay, Kessler, Pretz, Smunt, Rice, Kramer

Nays: None

Absent: Dickerson

Abstain: None

Motion Carried.

PASSED, this 18th day of October, 2023.

Chairman

Exhibit "A"
Legal Description

THAT PART OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT 13 IN MOODY'S ADDITION TO THE TOWN OF ST CHARLES: THENCE WESTERLY ALONG THE NORTHERLY LINE OF PRAIRIE STREET 314.34 FEET TO THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO JAMES L. RICH AND ALLIE RICH BY DOCUMENT 399653 FOR A POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID RICH TRACT FORMING AN ANGLE OF 82 DEGREES 02 MINUTES 53 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 119.41 FEET; THENCE WESTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 19.19 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 187 DEGREES 57 MINUTES 07 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 46.24 FEET; THENCE SOUTHWESTERLY ALONG A LINE FORMING AN ANGLE OF 214 DEGREES 37 MINUTES 15 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 21.17 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 129 DEGREES 15 SECONDS 06 MINUTES WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM) 109.25 FEET TO SAID NORTHERLY LINE; THENCE EASTERLY ALONG SAID NORTHERLY LINE 74.97 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS

PIN #09-33-277-061

City of St. Charles, Illinois
Ordinance No. 2023-Z-_____

**An Ordinance Designating Certain Property as a Historic Landmark
(720 Prairie St.- Bernard Snelting)**

WHEREAS, a nomination for Landmark Designation for the real estate legally described in Exhibit "A", attached hereto and made a part hereof ("Subject Realty"), commonly known as 720 Prairie St., was filed with the City of St. Charles ("City") on or about September 13, 2023, by Brandon Gerber and Amy Petrak ("Petitioner"); and,

WHEREAS, Notice of Public Hearing on said nomination was published on or about October 2, 2023, in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by Section 17.32.060 of the St. Charles Zoning Ordinance; and,

WHEREAS, pursuant to said notice, the Historic Preservation Commission conducted a public hearing on October 18, 2023, on said nomination, as required by Section 17.32.060 of the St. Charles Zoning Ordinance; and,

WHEREAS, at said Public Hearing, the Petitioners presented testimony in support of said nomination and all interested parties had an opportunity to be heard; and,

WHEREAS, the Historic Preservation Commission made the required findings and recommended approval of the nomination on October 18, 2023; and,

WHEREAS, the Planning and Development Committee of the City Council recommended approval of the nomination on December 11, 2023; and,

WHEREAS, the City Council of the City of St. Charles received the recommendations of the Historic Preservation Commission and the Planning and Development Committee, and has considered the same; and,

WHEREAS, the City Council of the City of St. Charles hereby makes the following findings for Landmark designation:

1. The property has character, interest or value which is part of the development, heritage or cultural character of the community.

Good representative of the Early Modern Era- Automobile period. The house is located on Prairie St., which is was an early connecting street from downtown to Lincoln Highway. Collectively with its neighbors, the house is one of the first homes on the block built before electricity.

2. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.

The structure is built in the Colonial Revival Style. The structure contains many of the distinguishing architectural elements including a center gable over the front door that is covered by an open porch with a pediment centered below.

3. Property has a unique location that make it a familiar visual feature.

Property is part of the North Side Prairie St. Expansion. The house is very visible and sets itself apart architecturally from its neighbors.

4. The property is suitable for preservation or restoration.

Yes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles and findings set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as if fully set out in this Section One.

2. That the real estate legally described in Exhibit "A", commonly known as 720 Prairie St., is hereby designated as a Landmark pursuant to the St. Charles Municipal Code, Title 17 "Zoning", Chapter 17.32 "Historic Preservation", with a noted construction date of circa 1930.

3. That this ordinance shall become effective from and after its passage and approval in accordance with law.

4. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023.

Lora A. Vitek, Mayor

ATTEST:

Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PART OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT 13 IN MOODY'S ADDITION TO THE TOWN OF ST CHARLES: THENCE WESTERLY ALONG THE NORTHERLY LINE OF PRAIRIE STREET 314.34 FEET TO THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO JAMES L. RICH AND ALLIE RICH BY DOCUMENT 399653 FOR A POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID RICH TRACT FORMING AN ANGLE OF 82 DEGREES 02 MINUTES 53 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 119.41 FEET; THENCE WESTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 19.19 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 187 DEGREES 57 MINUTES 07 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 46.24 FEET; THENCE SOUTHWESTERLY ALONG A LINE FORMING AN ANGLE OF 214 DEGREES 37 MINUTES 15 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 21.17 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 129 DEGREES 15 SECONDS 06 MINUTES WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM) 109.25 FEET TO SAID NORTHERLY LINE; THENCE EASTERLY ALONG SAID NORTHERLY LINE 74.97 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS

PIN #09-33-277-061

EXHIBIT "B"

**LANDMARK NOMINATION
(28 pages)**

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT/PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

HISTORIC LANDMARK NOMINATION

Instructions:

To nominate a property for Historic Landmark Designation, complete this application and submit all required documentation to the Planning Division. Based on a review of the application by City staff and the Historic Preservation Commission, additional detailed information to support this application may be required.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

Received Date
RECEIVED

SEP 13 2023

City of St. Charles
Community Development

1. Property Information:	Parcel Number(s): <p align="center">09-33-277-061</p>	
	Property Name (Historic or common name of the property): <p align="center">BERNARD SNELTING HOME</p>	
	Property Site Address <p align="center">1720 PRAIRIE STREET</p>	
2. Record Owner:	Name <p align="center">BRANDON GERBER / AMY PETRAK</p>	Phone <p align="center">815-503-1292</p>
	Address <p align="center">SAME</p>	Email <p align="center">AMYKPETRAK@GMAIL.COM</p>
3. Applicant (if different from record owner):	Name	Phone
	Address	Email
4. Legal Description of Property: The legal description should be obtained from the deed, mortgage, title insurance, or other recorded document (attach sheets if necessary). <p align="center">SEE ATTACHED</p>		

I. Classification of Property (Check all that apply):

a) Ownership:

- private
 public-local
 public-state

b) Category:

- building
 district
 site

c) Integrity:

- original site
 moved: date _____
 unaltered

d) Function or Use:

Historic/Current

- / agriculture
 / commercial
 / educational
 / government
 / entertainment

Historic/Current

- / industrial
 / military
 / museum
 / private residence
 / park

Historic/Current

- / religious
 / scientific
 / transportation
 / other(specify

e) Architecture: (Based on "A Field Guide to American Houses")

National Folk Style
 circa 1850-1930

Romantic Styles: circa 1820-1880

Greek Revival
 Gothic Revival
 Italianate
 Exotic Revival

Victorian Styles: circa 1860-1910

Second Empire
 Stick
 Queen Anne
 Shingle
 Richardsonian Romanesque
 Folk Victorian

Eclectic Styles: 1880-1940

Colonial Revival
 Neoclassical, Classical Revival
 Tudor Revival
 Chateausque
 Beaux Arts
 French Eclectic
 Italian Renaissance
 Mission
 Spanish Revival
 Monterey
 Pueblo Revival

Modern Styles: circa 1900- present

Prairie
 Craftsman
 Modernistic
 Minimal Traditional
 Ranch
 Split-Level
 International
 Contemporary
 Shed
 Other 20th Century Modern
 21st Century Modern

Styled Houses since 1935:

Mansard
 Styled Ranch
 Millenium Mansion
 New Traditional
 American Vernacular

Other Architecture:

*A FIELD GUIDE TO
 AMERICAN HOUSES
 PAGES 321-341*

II. Building Materials:

Please mark the appropriate boxes listing the materials that exist on the building. Possible options are provided below.

Inventory of Original Architectural Elements

Item:	Original (yes only)	Material	Location if Required
Chimney	X	BRICK	
Door(s)	X	WOOD	
Exterior Walls	X	CLAP BOARD	
Foundation	X	CONCRETE BLOCK LIKE	
Roof		ASPHALT	
Trim	X	WOOD	
Window (s)	X	WOOD	

Materials List

Adobe	Aluminum	Asbestos	Asphalt	Brick	Bronze
Canvas	Cast Iron	Ceramic	Clapboard	Cloth	Concrete
Concrete Board	Copper	Dryvit	EIFS	Engineered	Fiberglass
Glass	Granite	Iron	Lead	Limestone	Log
Marble	Metal	Nickel	Plastic	Plywood	Rubber
Sandstone	Shake	Shingle	Slate	Steel	Stone
Stucco	Synthetics	Terra Cotta	Tin	Vinyl	Weatherboard
Wood	Other:				

III. Significance of Property:

Please indicate source of documentation, if available.

- a) Original Owner: BERNARD SNEETING
- b) Architect/ Builder: BERNARD SNEETING
- c) Significant Person(s): _____
- d) Significant Dates (i.e., construction dates): 1930

e) Criteria for Designation:

Please indicate which of the following criteria apply to the property and attach supporting documentation for each criteria. (check all that apply)

- 1. Property has character, interest, or value which is part of the development, ~~heritage~~, or ~~cultural character of the community, county, or nation~~.
Notes:
- 2. Property is the site of a significant local, county, state, or national event.
Notes:
- 3. Property is identified with a person who significantly contributed to the development of the community, county, state, or nation.
Notes:
- 4. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, ~~type, method of construction, or use of indigenous materials~~.
Notes:
- 5. Property is identified with the work of a master builder, designer, architect, or landscape architect whose work has influenced the development of the area, the county, the state, or the nation.
Notes:

6. ___ Structure embodies elements of design, detailing, materials, or craftsmanship that are of architectural significance.

Notes:

7. ___ Structure embodies design elements that make it structurally or architecturally innovative.

Notes:

8. Property has a unique location or ~~physical characteristics~~ that make it a familiar visual feature.

Notes:

NORTH SIDE PRAIRIE ST. EXPANSION

9. ___ Structure is a particularly fine or unique example of a utilitarian structure with a high level of historical or architectural significance.

Notes:

10. Property is suitable for preservation or restoration.

Notes:

11. ___ Property is included on the ___ Illinois and/or ___ National Register of Historic Places.

Notes:

12. ___ Property has yielded, or is likely to yield information important to prehistory, history, or other areas of archaeological significance.

Notes:

IV. Attachments

1. Descriptive Statement: Attach a narrative statement describing the property and its historical architectural significance as indicated in Sections I, II, and III above. Describe structural changes, additions, and decorative modifications or material changes and dates of such work if known. State the reasons it should be designated as a Historic property. *SEE ATTACHED*
2. Plat of Survey: Attach a plat of survey showing the boundaries and location of the property. This may be obtained from the County Recorder (630-232-5935) at the Government Center. You may also have one from your house closing. *SEE ATTACHED*
3. Photographs: Attach photographs showing the important structures or features of the property and a photograph as viewed from the public way. Black and white or color prints. A minimum of one photograph of the structure as viewed from the public way is required. *SEE ATTACHED*
4. Chronological list of historical owners. *SEE ATTACHED*

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

Applicant Date

If Owner authorizes application to be filed for their property:

[Signature] _____ *06/27/23*
Owner Date

amykpetrek@gmail.com
(815) 503-1292

Description – 720 Prairie Street

Built in 1930 by Bernard Snelting for his own family, this Colonial Revival (“A Field Guide to American Houses, pages 321-341”) is the westward expansion beyond Third Street (known as the Early Modern Era movement to the suburbs influenced by the automobile, Frank Lloyd Wright, and Le Corbusier, and sometimes called Carchitecture) in St Charles along the north side of Prairie Street. The Snelting family building business was an established company operating in and around St. Charles in the early 1900’s. With the advent of the 1929 financial market crash it was common for builders at that time to use their existing wood inventory for personal construction as demand for commercial construction had disappeared. The “Architectural Features” description used in the 1990’s STC survey can be applied to the home today. “The center gable is on axis with the front door that is covered by an open porch with a pediment centered below. The pediment is not elaborately detailed having only a niche where a fan detail might have been and a small acroterion at the peak. Two full height square columns support it. There is leaded glass in the windows of the center gable. The rest of the porch is supported at the corners with partial height square columns. The front elevation also features paired windows, which are sometimes seen in this style.” This is a contributing structure for architectural significance to the neighborhood. Original exterior features are chimney (brick), doors (wood), exterior walls (clapboard), foundation (concrete like block), trim (wood), and windows (wood).

The criteria used include a contributing, original material Colonial Revival and a fine representative of the Early Modern Era – automobile period.

Additionally, the following Criteria for Designation apply:

Property has character, interest, or value which is part of the development of the community - #1.

Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period - #4.

Property has a unique location that makes it a familiar visual feature - #8.

Property is suitable for preservation or restoration - #10.















ST. CHARLES
SINCE 1820

ST. CHARLES HISTORIC PRESERVATION COMMISSION

ARCHITECTURAL SURVEY
NEAR WEST HISTORIC DISTRICT
ST. CHARLES, ILLINOIS

Primary Structure

ADDRESS 720 Prairie Street

ROLL-IMAGE # 70549 - 11

CD-IMAGE # 0601 - 16



ARCHITECTURAL SIGNIFICANCE

- Significant
- Contributing
- Non-Contributing
- Potential for Individual National Register Designation

BUILDING CONDITION

- Excellent
- Good
- Fair
- Poor

ARCHITECTURAL INFORMATION

Architectural Style/Type: Colonial Revival

Exterior Walls (Current): Clapboard

Architectural Features: _____

Exterior Walls (Original): Clapboard

Date of Construction: 1929

Foundation: Concrete

Source: Township Assessor's Office

Roof Type/Material: Side gable w/ lower center gable /Asphalt shingle

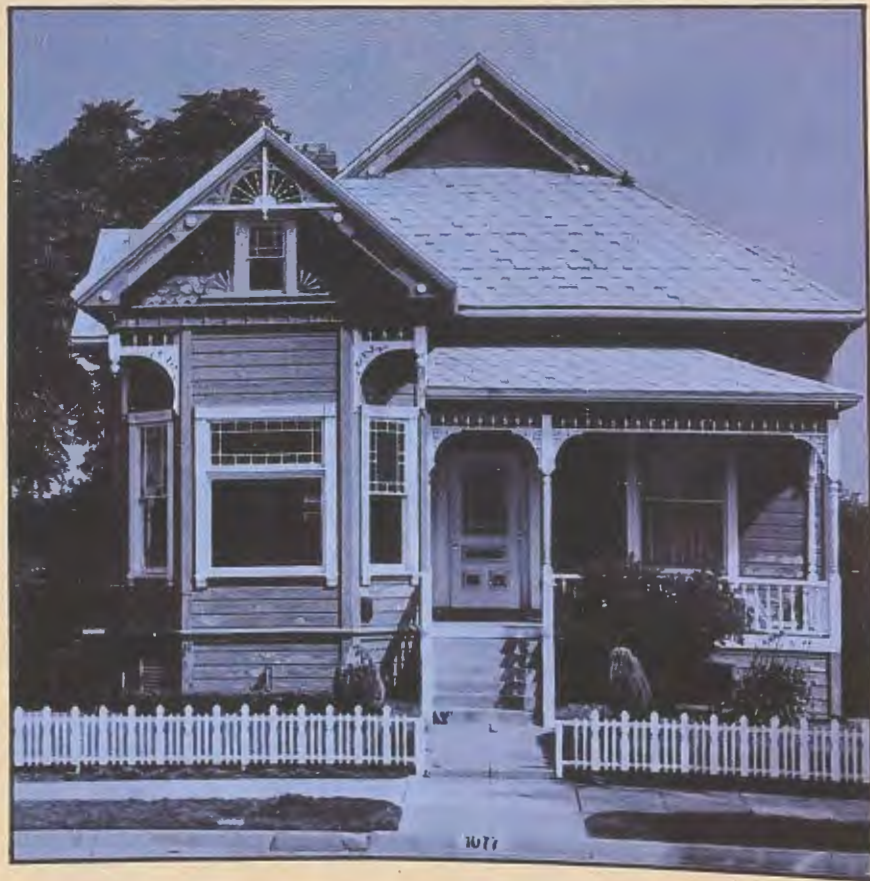
Overall Plan Configuration: Simple rectangle

Window Material/Type: Wood/Alum/Dbl. Hung

ARCHITECTURAL FEATURES: The center gable is on axis with the front door that is covered by an open porch with a pediment centered below. The pediment is not elaborately detailed having only a niche where a fan detail might have been and a small acroterion at the peak. Two full height square columns support it. There is leaded glass in the windows of the center gable. The rest of the porch is supported at the corners with partial height square columns. The front elevation also features paired windows, which are sometimes seen in this style.

A FIELD GUIDE TO AMERICAN HOUSES

THE GUIDE THAT ENABLES YOU TO IDENTIFY, AND PLACE IN THEIR HISTORIC AND ARCHITECTURAL CONTEXTS, THE HOUSES YOU SEE IN YOUR NEIGHBORHOOD OR IN YOUR TRAVELS ACROSS AMERICA—HOUSES BUILT FOR AMERICAN FAMILIES (RICH, POOR, AND IN-BETWEEN), IN CITY AND COUNTRYSIDE, FROM THE 17TH CENTURY TO THE PRESENT



*PAGES
321-341*

VIRGINIA & LEE MCALESTER

IDENTIFYING FEATURES

Accentuated front door, normally with decorative crown (pediment) supported by pilasters, or extended forward and supported by slender columns to form entry porch; doors commonly have overhead fanlights or sidelights; facade normally shows symmetrically balanced windows and center door (less commonly with door off-center); windows with double-hung sashes, usually with multi-pane glazing in one or both sashes; windows frequently in adjacent pairs.

PRINCIPAL SUBTYPES

Nine principal subtypes can be distinguished. Some examples may be almost identical to their colonial (particularly Georgian and Adam) prototypes. Clues for distinguishing Revival copies from early originals are given below under Variants and Details.

ASYMMETRICAL—About 10 percent of Colonial Revival houses have asymmetrical facades, a feature rarely seen on their colonial prototypes. These asymmetrical examples range from rambling, free-form houses resembling the free classic Queen Anne style (see pages 276-9) to simple boxes with asymmetrical window or porch arrangements. Prior to 1900 this subtype accounted for about one-third of all Colonial Revival houses. After 1910 few examples were constructed until the 1930s, when irregular facades reappeared with less elaborate detailing. These were, in part, inspired by the desire for attached garages, which were difficult to incorporate within a balanced facade.

HIPPED ROOF WITH FULL-WIDTH PORCH—About one-third of Colonial Revival houses built before about 1915 are of this subtype, which is sometimes called the Classic Box. These have a one-story, full-width porch with classical columns, which is added to a symmetrical, two-story house of square or rectangular plan. Two-story pilasters are common at the corners; dormers, hipped or gabled, are usually present. Doors may be centered or placed to the side. These houses have both Neoclassical and Colonial Revival influences, but lack the full-height porches of typical Neoclassical houses.

HIPPED ROOF WITHOUT FULL-WIDTH PORCH—About 25 percent of Colonial Revival houses are simple two-story rectangular blocks with hipped roofs; porches are usually absent or, if present, are merely small entry porches covering less than the full facade width. This subtype, built throughout the Colonial Revival era, predominates before about 1910. On early examples, the colonial detailing tended to be highly exaggerated and of awkward

Eclectic Houses: Colonial Revival

HIPPED ROOF WITH FULL-WIDTH PORCH
1. Galveston, Texas; ca. 1911. Lawrence House. On narrow urban lots a front-gabled roof occasionally replaces the more common hipped roof.

2. Dallas, Texas; ca. 1910. This early, two-ranked house with an off-center entrance is adapted from the simple four-square folk plan with a pyramidal roof.

3. Ashe County, North Carolina; ca. 1920. Livesy House. This example, like figures 5, 6, and 7, has a centered entrance and a three-ranked facade, indicating the likelihood of a central-hall plan rather than the simple four-square plan seen in figures 2 and 4.

4. Buffalo, New York; ca. 1900. Foster House. A simple, early two-ranked example; note the corner pilasters.

5. Union Springs, Alabama; ca. 1910. Note the elaborate pedimented entranceway moved to the front of the porch, rather than around the doorway as in Colonial examples. Less grand pediments are seen in figures 2 and 3.

6. Winston-Salem, North Carolina; ca. 1910. Note the grouped columns on pedestals. This pattern of porch supports was uncommon before about 1900.

7. Brooklyn, New York; 1900. John J. Petit, architect. Paired windows and a front door with sidelights, but no fanlight, are common Revival details seen clearly in this example.

8. Buffalo, New York; ca. 1900. White House. An unusually elaborate example with roof and upper porch balustrades, upper-story bay windows, and a heavily detailed cornice with a solid railing above.



720 Prairie Street

09-33-277-061

Sec 33/40/8

1841 United States to F. Connor
1842 Darwin Millington to Cicero Millington
1844 Cicero Millington to Darwin Millington
1845 Darwin Millington to Robert Moody
1847 Robert Moody to James Miller
1869 Alexander Miller ET AL to Charles A. Miller
1885 Charles A. Miller and wife to Martha Carlisle
1885 Charles A. Miller and wife to Alfred L. Carlisle
end of Miller family ownership
1917 Alfred L. Carlisle to Burke E. Thompson
1922 Burke E. Thompson to John H. Olsen
1922 John H. Olsen to Edward E. Keating
1923 WD Edward E. Keating to Jennie N. Tilton
1929 WD Jennie N. Tilton to Bernard G. Snelting and wife
1929 MTG Mortgage structure built
1969 WD Theodore Snelting to Anthony C. and Diana M. Valent
end of Snelting family ownership
1994 WD Anthony C. Valent to Mary P. Jungels
2007 WD Mary P. Jungels to Prairie Development Partners LLC
2015 WD Prairie Development Partners LLC to Linda M. Koenig
2022 WD Linda M. Koenig to Brandon Gerber

All support documents located at Kane County Recorder Office

Exhibit A

Legal Description

THAT PART OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT 13 IN MOODY'S ADDITION TO THE TOWN OF ST. CHARLES: THENCE WESTERLY ALONG THE NORTHERLY LINE OF PRAIRIE STREET 314.34 FEET TO THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO JAMES L. RICH AND ALLIE RICH BY DOCUMENT 399653 FOR A POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID RICH TRACT FORMING AN ANGLE OF 82 DEGREES 02 MINUTES 53 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 119.41 FEET; THENCE WESTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 19.19 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 187 DEGREES 57 MINUTES 07 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 46.24 FEET; THENCE SOUTHWESTERLY ALONG A LINE FORMING AN ANGLE OF 214 DEGREES 37 MINUTES 15 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 21.17 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 129 DEGREES 15 SECONDS 06 MINUTES WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM) 109.25 FEET TO SAID NORTHERLY LINE: THENCE EASTERLY ALONG SAID NORTHERLY LINE 74.97 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

720 Prairie Street, St. Charles, IL 60174

09-33-277-061-0000

1925 7/9/179

W9

85561

179

WARRANTY DEED

~~This instrument is hereby~~ the Grantors, Edward E. Keating and Minnie Keating, his wife,

of the - of Huntley in the County of McHenry and State of Illinois

for and in consideration of ~~the sum of~~ One Dollar, and other good and valuable considerations ~~the sum of~~

in hand paid CONVEY and WARRANT to Jennie N. Tilton

of the City of St., Charles County of Kane and State of Illinois

the following described Real Estate, to-wit:

Part of Lot 13 of Moody's Addition to St. Charles, and part of the Northeast quarter of Section 33, Township 40 North, Range 8 East of the Third P.M., described as follows, commencing at the South East corner of Lot 13 aforesaid for place of beginning, thence North 10 degrees 5' West along the Westerly line of West Seventh Street 151.1 feet to the Southerly line of the premises conveyed to Harry G. Hempstead and Georgia Hempstead by deed dated August 29, 1911 and recorded September 1, 1911 as Document 118808 in Book 536, page 172, thence South 79 degrees 55' West along the Southerly line of said premises 302.5 feet, thence South 74 degrees 57' West along the said Southerly line 234.6 feet, thence South 10 degrees 5' East 228.96 feet to the Northerly line of Prairie Street, thence North 69 degrees 30' East along the Northerly line of said Street 539.88 feet to the place of beginning in the City of St. Charles, Kane County, Illinois.

Subject to trust deed thereon to Oscar Nelson, Trustee, dated June 1, 1922, with interest thereon from and after March 1, 1923, said mortgage or trust deed being given to secure the principal sum of Thirty five hundred dollars.

Subject also to unpaid special assessments against said premises, with the interest thereon from and after January 1, 1923.

Subject to general taxes levied or assessed subsequent to the year 1922.

Situated in the City of St. Charles, in the County of Kane in the State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this 26 day of May A. D. 1923.

Edward E. Keating [Seal]

Minnie Keating [Seal]

[Seal]

[Seal]

Revenue \$3.50

STATE OF ILLINOIS, }
County of McHenry } ss.

I, Edward H. Cook, -

in and for said county, in the state aforesaid, DO HEREBY CERTIFY, That Edward E. Keating and Minnie Keating, his wife.

~~WARRANTY DEED~~ ~~JOINT TENANCY.~~

~~THIS INDENTURE WITNESSETH~~ ~~XXXXXXX~~ the Grantor Jennie N. Tilton, widow,

1929

W9

10/1/29

of the City of St. Charles in the County of Kane and State of Illinois
for and in consideration of ~~XXXXXX~~ other good and valuable considerations and Ten (\$10.00) DOLLARS

in hand paid, CONVEYS and WARRANTS to

Bernard G. Snelting and Anne Snelting, husband and wife,
of the City of St. Charles, County of Kane and State of Illinois
not in tenancy in common, but in joint tenancy,
the following described Real Estate, to-wit:

That part of the Northeast quarter of Section 33, Township 40 Range 8 East of the 3d. Principal Meridian, bounded and described as follows: Commencing at the Northwest corner of Prairie Street and Seventh Street South in the City of St. Charles, Kane County, Illinois, (said corner being also the Southeast corner of Lot 13 of Moody's Addition to St. Charles), thence running South 68°32' West along the North line of said Prairie Street 314.65 feet for a place of beginning, thence North 9°11' West 206.7 feet, thence South 73°24' West 98.5 feet, thence South 9°11' East 215.3 feet to the said North line of Prairie Street, thence North 68° 32' East 100.0 feet along the said North line to the place of beginning.

Situated in the City of St. Charles ~~xxxx~~ County of Kane in the State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of ~~xxxx~~ the State of Illinois.

To have and to hold the above granted premises unto the said parties of the second part forever, not in tenancy in common, but in joint tenancy.

Witness the hand and seal of the said Grantor,
~~xxxx~~ this seventeenth day of August

A. D. 1929.

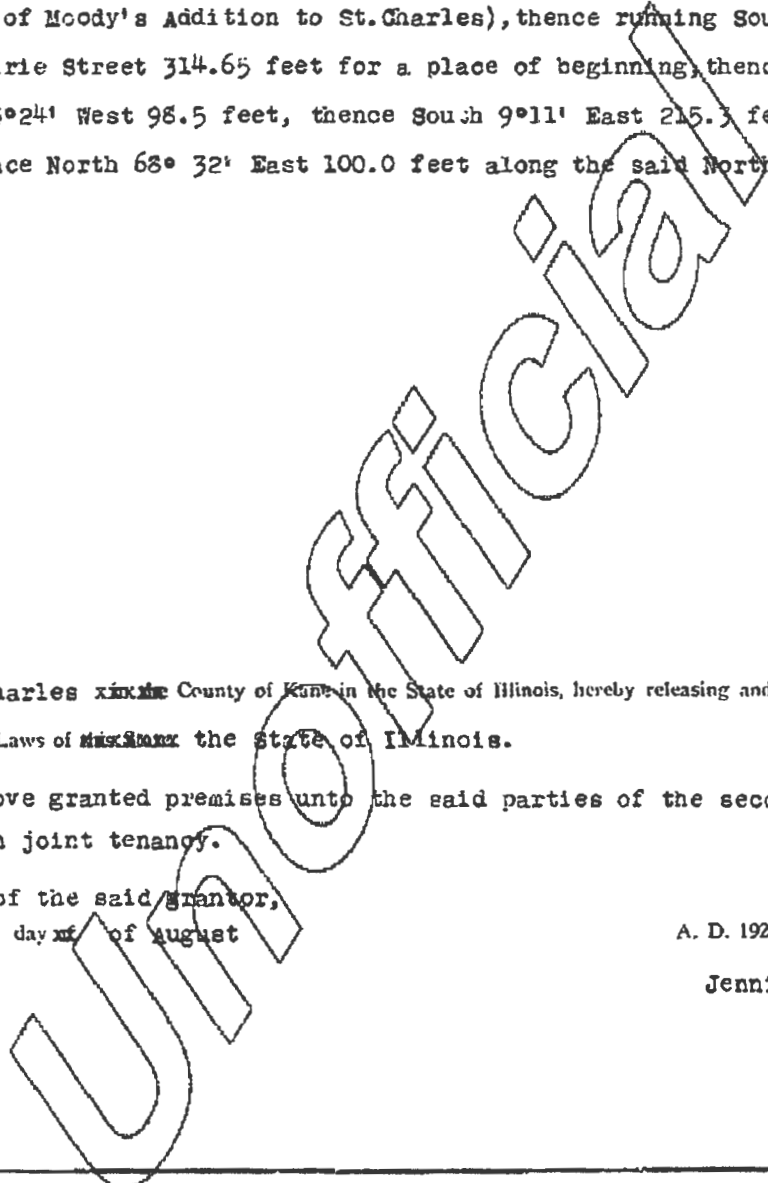
Jennie N. Tilton [SEAL]
[SEAL]
[SEAL]
[SEAL]

STATE OF ILLINOIS, }
County of Kane } ss.

I, James H. Rockwell a Notary Public
and residing in
in and for said County, in the State aforesaid, DO HEREBY CERTIFY, That

Jennie N. Tilton, widow,

James H. Rockwell
Notary Public
(Kane County, Illinois)



This Indenture, Witnesseth that the mortgagee, JENNIE N. TILTON, widow,

of the Township of St. Charles, in the County of Kane and State of Illinois, mortgages and warrants to the ST. CHARLES BUILDING & LOAN ASSOCIATION, a Corporation, of St. Charles, Kane County, Illinois, to secure the payment of a certain principal promissory note, executed by said Jennie N. Tilton, widow,

bearing even date herewith, payable to the ST. CHARLES BUILDING & LOAN ASSOCIATION, for the sum of

Twenty-six Hundred (\$2600.00)

Dollars, together with interest thereon at the rate of seven and one-half percent per annum, payable in equal monthly installments of sixteen & 25/100 Dollars, on or before the 15th of each month, according to the tenor and effect of said note;

Also to secure the payment on or before the 15th of each month of thirteen and no/100 Dollars, being fifty cents per share on 26 shares of the capital stock of said Association, this day transferred to said Association by said mortgagee as collateral security, said payments to continue until said principal note is fully paid, or until said shares of stock shall have reached par value of one hundred dollars per share.

The following described real estate, to-wit: The Westerly 65 feet of the following described premises, viz: part of Lot 13 of Maddy's Addition to St. Charles, and part of the North East quarter of Section 33, Township 40 North, Range 8 East of the Third Principal Meridian, described as follows: beginning at the South East corner of Lot 13 aforesaid, thence North 10°05' West along the West line of West Seventh Street 151.1 feet to the South line of the premises conveyed to Harry G. Remstead and Georgia E. Remstead by deed dated August 29, 1911, and recorded September 1, 1911 as Document 118608 in Book 536, Page 178; thence South 78° 22' West along the South line of said premises 302.5 feet; thence South 73° 24' West along the South line of said premises 234.6 feet; thence South 10°05' East 226.96 feet to the Northerly line of Prairie Street; thence North 85°00' East along the Northerly line of said Street 539.88 feet to the point of beginning

1930
MTC
875/131

sheweth the City of St. Charles, County of Kane, State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

The mortgagee covenants and agrees as follows: (1) to pay said indebtedness, and the interest thereon, and all fees assessed in accordance with by-laws of said Association, as herein and in said note provided; (2) to pay, prior to the first day of May in each year, all taxes and assessments against said premises, and as directed, to exhibit receipts thereof; (3) within sixty days after destruction or damage by fire or other cause to buildings or improvements on said premises that may have been destroyed or damaged; (4) that no title to said premises shall not be committed or abandoned; and (5) to keep all buildings on said premises insured against loss by fire in Companies to be approved of by the holder of, and in amount equal to, said indebtedness, and deliver to the holder of said indebtedness the insurance policies, so written as to require all loss to be applied in reduction of said indebtedness. In the event of failure to insure, or pay taxes or assessments, the mortgagee may secure such insurance, or pay taxes or assessments, or discharge or purchase any lien, or take any action on said premises, and all money so paid, the mortgagee agrees to repay immediately without demand, and the same, with interest thereon from the date of payment at a legal interest rate, shall be so much additional indebtedness secured hereby.

It is expressly provided and agreed that if default for the cause of any herein is made in the payment of the monthly installments on the principal note herein described or any part thereof, or the interest thereon, or any part thereof, or any fees assessed by said Association, or in case of waste or non-payment of taxes or assessments levied on said premises, or breach of any of the covenants of this mortgage herein contained, then, in such case, the whole of such principal sum remaining unpaid, and the interest thereon remaining unpaid, secured by this mortgage instrument, shall thereupon, at the option of said mortgagee, his successors, assigns or Attorneys, become immediately due and payable, and the mortgagee may immediately foreclose to pay the same, and the mortgagor, his heirs, assigns and Attorneys, shall be liable to the satisfaction of the said mortgagee, his successors, assigns and Attorneys, to pay the same, and the mortgagor, his heirs, assigns and Attorneys, shall be liable to the satisfaction of the said mortgagee, his successors, assigns and Attorneys, to pay the same, and the mortgagor, his heirs, assigns and Attorneys, shall be liable to the satisfaction of the said mortgagee, his successors, assigns and Attorneys, to pay the same.

IT IS AGREED by the mortgagee that all costs and disbursements, paid or incurred in behalf of complainant in connection with the foreclosure hereof, including reasonable attorney's fees, outlays for documentary stamps, recorder's charges, cost of procuring or completing abstract showing the whole title to said premises embraced in the foreclosure decree, shall be paid by the mortgagee and the like expenses and disbursements, occasioned by any suit or proceeding against the mortgagee, or any holder of any part of said indebtedness, if lost, may be paid by a party, shall also be paid by the mortgagee. All such expenses and disbursements shall be an additional lien upon said premises, shall be taxed as costs of litigation in any decree that may be entered in such foreclosure proceedings which proceedings, whether decree of sale shall have been entered or not, shall not be dissolved, nor a release therefrom, until all such expenses and disbursements, and the costs of suit, including solicitor's fees, have been paid. The Mortgagee waives all rights to the possession of, and income from said premises, pending such foreclosure proceedings, and until the period of redemption from any sale thereunder expires, and agrees that, upon the filing of any bill to foreclose this mortgage, a Receiver shall and may at once be appointed to take possession or charge of said premises, and collect such income, and the same, less receiving expenses, including repairs, insurance premiums, taxes, assessments, and his commissions, to be disbursed in accordance with the order of the Court appointing said Receiver.

Witness the hands and seals of the mortgagee this Eighth day of February, 1930.

Jennie N. Tilton (SEAL)

(SEAL)

(SEAL)

(SEAL)

STATE OF ILLINOIS, I, Katherine M. Rockwell, a Notary Public, in and for said county, in the state aforesaid, DO HEREBY CERTIFY, That

JENNIE N. TILTON, widow,

Katherine M. Rockwell, Notary Public, St. Charles, Kane Co. Ill. personally knows to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth, including the release and waiver of the right of redemption. GIVEN under my hand and Notarial Seal, this 6th day of February, A. D. 1930.

My Commission Expires May 31, 1932

Katherine M. Rockwell, Notary Public.

No. 332526 Filed for Record this 3rd day of March, A. D. 1930, at 8 o'clock A. M. Charles Doetschman, Recorder

1134285

FEB 27 1969

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429
429

131765

INDENTURE made this 12th day of January, A.D. 1969, between Theodore Snelting, of the City of Batavia, County of Kane, State of Illinois, hereinafter referred to as grantor, and Anthony C. Valenti and Diana M. Valenti, Husband and Wife, of the City of St. Charles, County of Kane, State of Illinois, hereinafter referred to as grantee, not as tenants in common but in JOINT TENANCY, with right of survivorship,

WITNESSETH:

WHEREAS, the grantor, Theodore Snelting was duly appointed Conservator Anna Snelting, incompetent, by the Circuit Court of the Sixteenth Judicial Circuit, located in Geneva, Illinois on the 30th day of April, A.D. 1968, and has duly qualified as such conservator, and

WHEREAS, the conservator on the 23rd day of October, A.D. 1968 filed his petition in said Court for an order to sell the real estate belonging to said Anna Snelting, incompetent, and

WHEREAS, the Circuit Court for the Sixteenth Judicial Circuit has approved by order of said Court Dated the 23rd day of October, A.D. 1968 the sale of the real estate of said incompetent described as follows, to-wit:

That part of the Northeast quarter of Section 33, Township 40 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the Northwest corner of Prairie Street and Seventh Street South in the City of St. Charles, as located by Survey of E. Roy Wells, County Surveyor, dated May 1, 1922; being also the Southeast corner of Lot 13 of Moody's Addition to St. Charles; thence South 68° 32' West along the Northerly line of the said Prairie Street, 411.89 feet for a point of beginning; thence North 68° 32' East along said Northerly line of Prairie Street 100 feet; thence North 9° 11' West 208.55 feet to the Southerly line of the premises conveyed to Harry G. Hempstead and Georgia E. Hempstead by deed dated Aug. 29, 1911 and recorded Sept. 1, 1911 as Document 118808 in Book 536, Page 172; thence Southwesterly along the Southerly line of said premises 98.5 feet; thence South 9° 11' East 217.87 feet to the point of beginning, in the City of St. Charles, Kane County, Illinois, and

WHEREAS the grantee has complied with the terms of the decree of sale and posted the necessary bond as required,

NOW THEREFORE, this indenture witnesseth, that the grantor, in consideration of the premises and Twenty Four Thousand Five Hundred and no/100 Dollars (\$24,500.00) to him in hand paid, the receipt whereof is hereby acknowledged, does grant, bargain and sell, to the grantees, Anthony C.

2507

June, 1993

WARRANTY DEED
Joint Tenancy
Statutory (ILLINOIS)
(Individual to Individual)

94K064197

FILED FOR RECORD
KANE COUNTY, ILL.

94 AUG 17 AM 11:00

Synda M. Quinn
RECORDER

CAUTION: Consult a lawyer before using or acting under this form. Neither the publisher nor the seller of this form makes any warranty with respect thereto, including any warranty of merchantability or fitness for a particular purpose.

THE GRANTOR(S), ANTHONY C. VALENTI and DIANA M. VALENTI, his wife, a/k/a ANTHONY C. VALENT and DIANA M. VALENT, in joint tenancy,

City St. Charles County of Kane
of the Illinois State of Illinois for and in consideration of
TEN AND NO/100 (\$10.00) DOLLARS,
and other good and valuable considerations _____

_____ in hand paid,
CONVEY(S) _____ and WARRANT(S) _____ to ANTHONY C. VALENT, JR., divorced and not remarried and MARY JUNGELS,
328 North Fifth Street, St. Charles, IL 60174

(NAMES AND ADDRESS OF GRANTEE(S))

not in Tenancy in Common, but in JOINT TENANCY, the following described Real Estate situated in the County of Kane in the State of Illinois, to wit:

See attached Legal Description.

SUBJECT TO general real estate taxes accrued, but not yet payable on July 28, 1994; special assessments confirmed after May 17, 1994; building set-back lines and use or occupancy restrictions; covenants, conditions and restrictions of record provided they are not violated nor contain a reverter or the right of re-entry; zoning laws and ordinances; easements for public utilities, provided they do not underlie existing improvements except fences and portable sheds; drainage ditches, feeders, laterals and drain tile, pipe or other conduit

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois. TO HAVE AND TO HOLD said premises not in tenancy in common, but in joint tenancy forever.
~~SUBJECT TO: covenants, conditions, and restrictions of record.~~

Document No.(s) _____ and to General Taxes
for _____ and subsequent years.

Permanent Real Estate Index Number(s): 09-32-277-028

Address(es) of Real Estate: 720 Prairie Street, St. Charles, IL 60174

PLEASE PRINT OR TYPE NAME(S) BELOW SIGNATURE(S)
Anthony C. Valenti DATED this 28th day of July 19 94
X *a/k/a Anthony C. Valenti* (SEAL) *X* *Diana M. Valenti a/k/a* (SEAL)
Anthony C. Valenti Diana M. Valenti a/k/a
a/k/a Anthony C. Valenti Diana M. Valenti

State of Illinois, County of Kane ss. I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Anthony C. Valenti a/k/a Anthony C. Valent and Diana M. Valenti a/k/a Diana M. Valent

IMPRESS
SEAL
HERE

personally known to me to be the same person s whose name s are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that t hey signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the

60159114/9411085

NE 33/408

1994
WD

0927 0224

STAMPS HERE
KANE COUNTY ILLINOIS
REAL ESTATE TRANSFER TAX
\$ 0.50
\$ paid

2789
KANE COUNTY ILLINOIS

INSURANCE CO.
Geneva, IL 60134



Chicago Title Insurance Company

2007K049324

SANDY WEGMAN
RECORDER - KANE COUNTY, IL

RECORDED: 5/7/2007 11:49 AM
REC FEE: 25.00 RHSPS FEE: 10.00
PAGES: 4

**WARRANTY DEED
ILLINOIS STATUTORY**

**INDIVIDUALS TO
LIMITED LIABILITY COMPANY**

HMP347651

27032838

2007
WD

THE GRANTORS, Anthony C. Valent, Jr. and Mary P. Valent of St. Charles, County of Kane, State of Illinois, for and in consideration of TEN & 00/100 DOLLARS, and other good and valuable consideration in hand paid, CONVEY(S) and Warrant(s) to Prairie Development Partners, LLC of St. Charles, County of Kane, State of Illinois all interest in the following described Real Estate situated in the County of Kane in the State of Illinois, to wit:

*i.e.a. Mary Pat Jungels, husband and wife,

** an Illinois limited liability company

SEE ATTACHED EXHIBIT "A"

SUBJECT TO: General real estate taxes, special assessments; building set-back lines and use or occupancy restrictions; covenants, conditions and restrictions of record; zoning laws and ordinances; easements for public utilities, provided they do not underlie the existing improvements except fences and portable sheds; drainage ditches, feeders, laterals and drain tile, pipe or other conduit.

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Permanent Real Estate Index Number(s): 09-33-277-028
Address(es) of Real Estate: 720 Prairie Street, St. Charles, IL

STATE & COUNTY TAX

STATE OF ILLINOIS



MAY -4.07

KANE COUNTY

0000034796

REAL ESTATE
TRANSFER TAX

0050250

FP326704

Chicago Title Insurance Company
1795 West State Street
Geneva, IL 60134

4

35

15NW57950480V



ACT 1/2

Chicago Title Insurance Company
**WARRANTY DEED
ILLINOIS STATUTORY**



**2015K021524
SANDY WEGMAN
RECORDER - KANE COUNTY, IL**

RECORDED: 4/28/2015 03:32 PM
REC FEE: 48.00 RHSPS FEE: 9.00
STATE TAX: 337.00 C
COUNTY TAX: 168.50 C
PAGES: 4

2015
W 9

THE GRANTOR(S), Prairie Development Partners, LLC, of the City of St. Charles, County of Kane, State of IL for and in consideration of TEN & 00/100 DOLLARS, and other good and valuable consideration in hand paid, CONVEY(S) and Warranty to Linda M. Koenig (GRANTEE'S ADDRESS) 707 S. 2nd St. St. Charles, IL 60174 of the County of Kane, all interest in the following described Real Estate situated in the County of Kane in the State of Illinois, to wit:

THAT PART OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT 13 IN MOODY'S ADDITION TO THE TOWN OF ST. CHARLES; THENCE WESTERLY ALONG THE NORTHERLY LINE OF PRAIRIE STREET 314.34 FEET TO THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO JAMES L. RICH AND ALLIE RICH BY DOCUMENT 399653 FOR A POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID RICH TRACT FORMING AN ANGLE OF 82 DEGREES 02 MINUTES 53 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 119.41 FEET; THENCE WESTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE 19.19 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 187 DEGREES 57 MINUTES 07 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 46.24 FEET; THENCE SOUTHWESTERLY ALONG A LINE FORMING AN ANGLE OF 214 DEGREES 37 MINUTES 15 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 21.17 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 129 DEGREES 15 SECONDS 06 MINUTES WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM) 109.25 FEET TO SAID NORTHERLY LINE; THENCE EASTERLY ALONG SAID NORTHERLY LINE 74.97 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

SUBJECT TO: Covenants, conditions and restrictions of record, Private, public and utility easements and roads and highways, Any confirmed special tax or assessment, General taxes for the year 2014 and subsequent years including taxes which may accrue by reason of new or additional improvements during the years

4

Chg

CHICAGO TITLE INSURANCE COMPANY
1785 W. STATE STREET
GENEVA, ILLINOIS 60134

57

SANDY WEGMAN
RECORDER - KANE COUNTY, IL
RECORDED: 4/18/2022 10:34 AM
REC FEE: 53.00 RHSPS: 9.00
STATE TAX: 470.00
COUNTY TAX: 235.00
PAGES: 4

1 of 2 226NW742092GV

STATE OF ILLINOIS)
) ss
COUNTY OF KANE)

Prepared by:

Jerome L Bettag, Esq.
GRIFFIN WILLIAMS MCMAHON & WALSH LLP
21 N. Fourth Street
Geneva, IL 60134

Return after recording to:

Thomas S. Brown, Esq.
340 St. Mihiel
Winfield, IL 60190

PIN: 09-33-277-061-0000

(above space reserved for recorder's use)

WARRANTY DEED

The GRANTOR, **Linda M. Koenig n/k/a Slaten**, a married person, having an address of 720 Prairie Street, St. Charles, Illinois 60174 ("**Grantor**"), for the consideration of Ten Dollars and no/100ths (\$10.00) and other good and valuable consideration in hand paid, does hereby CONVEY AND WARRANT to: **Brandon M. Gerber and Amy Petrek**, husband and wife, not as tenants in common, nor as joint tenants, but as tenants by the entirety, having an address of 709 W. Ridge Road, Villa Park, Illinois 60181 ("**Grantees**"), the following described real estate situated in the County of Kane, in the State of Illinois, to wit:

See Attached Exhibit "A" for Legal Description

Common Address: 720 Prairie Street, St. Charles, Illinois 60174

Subject only to: General real estate taxes for 2022 and subsequent years, not yet due or payable; Covenants, Conditions and Restrictions of record; building lines, setbacks and easements of record.

Chicago Title Insurance Co
1795 West State Street
Geneva, Illinois 60134

2022
WJ

City of St. Charles, Illinois

Historic Preservation Commission Resolution No. 10-2023

A Resolution Recommending Approval for Landmark Designation (838 N. 5th Ave. – Saxony Terrace)

WHEREAS, per Section 17.32.060 of the St. Charles Zoning Ordinance, it is the responsibility of the St. Charles Historic Preservation Commission to evaluate applications for Landmark Designation and to make recommendations to the City Council regarding them; and

WHEREAS, the Historic Preservation Commission has reviewed the application for designation of 838 N 5th Ave. and hereby finds that the Landmark nomination meets one or more of the criteria for Landmark Designation listed in Section 17.32.060.C of the St. Charles Zoning Ordinance based on the historical and architectural significance as described in the following findings:

1. The property has character, interest or value which is part of the development, heritage or cultural character of the community.

In 1896, an Elgin trolley streetcar route was extended as an interurban south to St Charles and Geneva. It was later joined by an Aurora trolley route extending north through Batavia to become the Elgin, Aurora and Southern Traction Company. The company operated an interurban along the Fox River route from Carpentersville on the north to Yorkville on the south. The Fox River interurban was later merged into the Aurora, Elgin, & Chicago RR (A,E & C), and operated as The Fox River Division. The A,E & C was a high speed interurban which operated mostly upon private right-of-way, and mainly used a third rail for electrical pickup. The house is along that path.

2. Property is identified with a person who significantly contributed to the development of the community.

Carol and Gertrude Norris, parents of Lester, purchased the home from the original owners in 1924. However, they did not live in the structure, but Lester and Dellora did reside in the structure.

Dellora was the niece of Col. E. J. Baker and heir to the Texaco fortune. Along with her husband she formed the St. Charles Charities (now the Dellora A. and Lester J. Norris Foundation) in 1924 and funded multiple civic improvements throughout their lives including; the St. Charles Country Club, Arcada Theatre, Delnor Hospital, the Dellora A. Norris Cultural Arts Center, and the John B. Norris Recreation Center.

3. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.

The home is built in the Prairie style. The identifying features are low pitched, hipped roof; wide overhanging eaves; two story with one story porch or wing; eaves; cornices; horizontal lines; and square porch supports.

4. Property is identified with the work of a master builder, designer, architect, or landscape architect whose work has influenced the development of the area, the county, the state, or the nation.

The current owners believe that August and Oscar Wilson (Chicago Tribune May 18, 2008) built this home. The Wilson Brothers worked with Frank Lloyd Wright and built as many as 100 structures throughout the valley during the first half of 1900 under their own Wilson name.

5. Structure embodies elements of design, detailing, materials, or craftsmanship that are of architectural significance.

Massive square piers to support the porch roof; horizontal decorative emphasis; small pane window glazing; broad flat chimney; contrasting wall and trim materials that emphasize the upper story; and decorative door surrounds.

6. Property has a unique location that make it a familiar visual feature.

The property is one the Norris Family Estates along North Fifth Avenue.

The landscape of the entire lot provides the proper mass, size, and space required for this structure, which should be considered as part of the overall landmark designation.

7. The property is suitable for preservation or restoration.

Yes. The home remains original both exterior and interior with any interior improvements keeping within the prairie style architecture. An interesting item is that the current ceramic tiles covering the roof which was added in 1926 still covers the original shake material when the home was constructed in 1913. Exterior brick, stucco, wood windows/doors/storms remain today.

NOW THEREFORE, be it resolved by the St. Charles Historic Preservation Commission to recommend to the City Council that the property known as 838 N 5th Ave. as legally described in Exhibit "A", be designated as a Landmark, and that it be referred to as the "Saxony Terrace", with a construction date of circa 1913.

Roll Call Vote:

Ayes: Malay, Kessler, Pretz, Smunt, Rice, Kramer
Nays: None
Absent: Dickerson
Abstain: None

Motion Carried.

PASSED, this 18th day of October, 2023.

Chairman

Exhibit "A"
Legal Description

THAT PART OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF LOT 7, DELNOR PARK ADDITION ONE, ST. CHARLES, KANE COUNTY, ILLINOIS, BEING ON THE WEST LINE OF SIXTH AVENUE NORTH; THENCE SOUTHERLY ALONG SAID WEST LINE EXTENDED 790.16 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 27' WITH THE LAST DESCRIBED COURSE, MEASURED COUNTER- CLOCKWISE THEREFROM 331.82 FEET TO THE EAST LINE OF FIFTH AVENUE NORTH; THENCE SOUTHERLY ALONG SAID EAST LINE FORMING AN ANGLE OF 88 DEGREES, 27' WITH THE LAST DESCRIBED COURSE, MEASURED CLOCKWISE THEREFROM, 66.02 FEET; THENCE SOUTHERLY ALONG SAID EAST LINE FORMING ANGLE OF 180 DEGREES 06' 10" WITH THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM 183.74 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING SOUTHERLY ALONG SAID EAST LINE 230 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 15' 20" WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM, 295 FEET; THENCE NORTHERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 15' 20" WITH THE LAST DESCRIBED COURSE, MEASURED CLOCKWISE THEREFROM, 230 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREE 15' 20" WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM, 295 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

PIN #09-27-253-006

City of St. Charles, Illinois
Ordinance No. 2023-Z-_____

An Ordinance Designating Certain Property as a Historic Landmark
(838 N. 5th Ave. – Saxony Terrace)

WHEREAS, a nomination for Landmark Designation for the real estate legally described in Exhibit "A", attached hereto and made a part hereof ("Subject Realty"), commonly known as 838 N 5th Ave., was filed with the City of St. Charles ("City") on or about September 6, 2023, by Joyce Cregier ("Petitioner"); and,

WHEREAS, Notice of Public Hearing on said nomination was published on or about October 2, 2023, in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by Section 17.32.060 of the St. Charles Zoning Ordinance; and,

WHEREAS, pursuant to said notice, the Historic Preservation Commission conducted a public hearing on October 18, 2023, on said nomination, as required by Section 17.32.060 of the St. Charles Zoning Ordinance; and,

WHEREAS, at said Public Hearing, the Petitioners presented testimony in support of said nomination and all interested parties had an opportunity to be heard; and,

WHEREAS, the Historic Preservation Commission made the required findings and recommended approval of the nomination on October 18, 2023; and,

WHEREAS, the Planning and Development Committee of the City Council recommended approval of the nomination on December 11, 2023; and,

WHEREAS, the City Council of the City of St. Charles received the recommendations of the Historic Preservation Commission and the Planning and Development Committee, and has considered the same; and,

WHEREAS, the City Council of the City of St. Charles hereby makes the following findings for Landmark designation:

1. The property has character, interest or value which is part of the development, heritage or cultural character of the community.

In 1896, an Elgin trolley streetcar route was extended as an interurban south to St Charles and Geneva. It was later joined by an Aurora trolley route extending north through Batavia to become the Elgin, Aurora and Southern Traction Company. The company operated an interurban along the Fox River route from Carpentersville on the north to Yorkville on the south. The Fox River interurban was later merged into the Aurora, Elgin, & Chicago RR (A,E & C), and operated as The Fox River Division. The A,E & C was a high speed interurban which operated mostly upon private right-of-way, and mainly used a third rail for electrical pickup. The house is along that path.

2. Property is identified with a person who significantly contributed to the development of the community.

Carol and Gertrude Norris, parents of Lester, purchased the home from the original owners in 1924. However, they did not live in the structure, but Lester and Dellora did reside in the structure.

Dellora was the niece of Col. E. J. Baker and heir to the Texaco fortune. Along with her husband she formed the St. Charles Charities (now the Dellora A. and Lester J. Norris Foundation) in 1924 and funded multiple civic improvements throughout their lives including; the St. Charles Country Club, Arcada Theatre, Delnor Hospital, the Dellora A. Norris Cultural Arts Center, and the John B. Norris Recreation Center.

3. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.

The home is built in the Prairie style. The identifying features are low pitched, hipped roof; wide overhanging eaves; two story with one story porch or wing; eaves; cornices; horizontal lines; and square porch supports.

4. Property is identified with the work of a master builder, designer, architect, or landscape architect whose work has influenced the development of the area, the county, the state, or the nation.

The current owners believe that August and Oscar Wilson (Chicago Tribune May 18, 2008) built this home. The Wilson Brothers worked with Frank Lloyd Wright and built as many as 100 structures throughout the valley during the first half of 1900 under their own Wilson name.

5. Structure embodies elements of design, detailing, materials, or craftsmanship that are of architectural significance.

Massive square piers to support the porch roof; horizontal decorative emphasis; small pane window glazing; broad flat chimney; contrasting wall and trim materials that emphasize the upper story; and decorative door surrounds.

6. Property has a unique location that make it a familiar visual feature.

The property is one the Norris Family Estates along North Fifth Avenue.

The landscape of the entire lot provides the proper mass, size, and space required for this structure, which should be considered as part of the overall landmark designation.

7. The property is suitable for preservation or restoration.

Yes. The home remains original both exterior and interior with any interior improvements keeping within the prairie style architecture. An interesting item is that the current ceramic

tiles covering the roof which was added in 1926 still covers the original shake material when the home was constructed in 1913. Exterior brick, stucco, wood windows/doors/storms remain today.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles and findings set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as if fully set out in this Section One.

2. That the real estate legally described in Exhibit "A", commonly known as 838 N 5th Ave., is hereby designated as a Landmark pursuant to the St. Charles Municipal Code, Title 17 "Zoning", Chapter 17.32 "Historic Preservation", with a noted construction date of circa 1913.

3. That this ordinance shall become effective from and after its passage and approval in accordance with law.

4. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023.

PASSED by the City Council of the City of St. Charles, Illinois, this 18th day of December, 2023.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 18th day of December, 2023.

Lora A. Vitek, Mayor

ATTEST:

Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PART OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF LOT 7, DELNOR PARK ADDITION ONE, ST. CHARLES, KANE COUNTY, ILLINOIS, BEING ON THE WEST LINE OF SIXTH AVENUE NORTH; THENCE SOUTHERLY ALONG SAID WEST LINE EXTENDED 790.16 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 27' WITH THE LAST DESCRIBED COURSE, MEASURED COUNTER- CLOCKWISE THEREFROM 331.82 FEET TO THE EAST LINE OF FIFTH AVENUE NORTH; THENCE SOUTHERLY ALONG SAID EAST LINE FORMING AN ANGLE OF 88 DEGREES, 27' WITH THE LAST DESCRIBED COURSE, MEASURED CLOCKWISE THEREFROM, 66.02 FEET; THENCE SOUTHERLY ALONG SAID EAST LINE FORMING ANGLE OF 180 DEGREES 06' 10" WITH THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM 183.74 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING SOUTHERLY ALONG SAID EAST LINE 230 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 15' 20" WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM, 295 FEET; THENCE NORTHERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 15' 20" WITH THE LAST DESCRIBED COURSE, MEASURED CLOCKWISE THEREFROM, 230 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREE 15' 20" WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE, MEASURED COUNTER-CLOCKWISE THEREFROM, 295 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

PIN #09-27-253-006

EXHIBIT “B”

**LANDMARK NOMINATION
(29 pages)**

1/1/27

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT/PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

HISTORIC LANDMARK NOMINATION

Instructions:

To nominate a property for Historic Landmark Designation, complete this application and submit all required documentation to the Planning Division. Based on a review of the application by City staff and the Historic Preservation Commission, additional detailed information to support this application may be required.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

Received Date
RECEIVED
SEP 06 2023
City of St. Charles
Community Development

1. Property Information:	Parcel Number(s): 09-27-253-006	
	Property Name (Historic or common name of the property): SAXONY TERRACE	
	Property Site Address 838 N. 5TH AVENUE ST. CHARLES, IL 60174	
2. Record Owner:	Name JOYCE CREGIER	Phone 630-212-7933
	Address	Email JOYCECREGIER@ATT.NET
3. Applicant (if different from record owner):	Name	Phone
	Address	Email

4. Legal Description of Property: The legal description should be obtained from the deed, mortgage, title insurance, or other recorded document (attach sheets if necessary).

SEE ATTACHED

I. Classification of Property (Check all that apply):

2)

a) Ownership:
 private
 public-local
 public-state

b) Category:
 building
 district
 site

c) Integrity:
 original site
 moved: date _____
 unaltered

d) Function or Use:

Historic/Current
 / agriculture
 / commercial
 / educational
 / government
 / entertainment

Historic/Current
 / industrial
 / military
 / museum
 / private residence
 / park

Historic/Current
 / religious
 / scientific
 / transportation
 / other(specify

e) Architecture: (Based on "A Field Guide to American Houses")

National Folk Style
 circa 1850-1930

Romantic Styles: circa 1820-1880
 Greek Revival
 Gothic Revival
 Italianate
 Exotic Revival

Victorian Styles: circa 1860-1910
 Second Empire
 Stick
 Queen Anne
 Shingle
 Richardsonian Romanesque
 Folk Victorian

Eclectic Styles: 1880-1940
 Colonial Revival
 Neoclassical, Classical Revival
 Tudor Revival
 Chateausque
 Beaux Arts
 French Eclectic
 Italian Renaissance
 Mission
 Spanish Revival
 Monterey
 Pueblo Revival

Modern Styles: circa 1900- present
 Prairie "A FIELD GUIDE TO AMERICAN HOUSES" PAGES 438++
 Craftsman
 Modernistic
 Minimal Traditional
 Ranch
 Split-Level
 International
 Contemporary
 Shed
 Other 20th Century Modern
 21st Century Modern

Styled Houses since 1935:
 Mansard
 Styled Ranch
 Millenium Mansion
 New Traditional
 American Vernacular

Other Architecture:

3.)

II. Building Materials:

Please mark the appropriate boxes listing the materials that exist on the building. Possible options are provided below.

Inventory of Original Architectural Elements

Item:	Original (yes only)	Material	Location if Required
Chimney	YES	BRICK	
Door(s)	YES	WOOD	
Exterior Walls	YES	BRICK STUCCO	
Foundation	YES	BRICK CEMENT	
Roof UNDER: SHAKE OVER: CERAMIC TILE	YES	UNDER SHAKE VISIBLE CERAMIC TILE 1926	
Trim	YES	WOOD	
Window (s)/ Stoems	YES	WOOD	

Materials List

Adobe	Aluminum	Asbestos	Asphalt	Brick	Bronze
Canvas	Cast Iron	Ceramic	Clapboard	Cloth	Concrete
Concrete Board	Copper	Dryvit	EIFS	Engineered	Fiberglass
Glass	Granite	Iron	Lead	Limestone	Log
Marble	Metal	Nickel	Plastic	Plywood	Rubber
Sandstone	Shake	Shingle	Slate	Steel	Stone
Stucco	Synthetics	Terra Cotta	Tin	Vinyl	Weatherboard
Wood	Other:				

4.)

III. Significance of Property:

Please indicate source of documentation, if available.

- a) Original Owner: CHARLES JACOB SCHMIDT
- b) Architect/ Builder: UNKNOWN
- c) Significant Person(s): NORRIS FAMILY & CREGIER FAMILY
- d) Significant Dates (i.e., construction dates): 1913

e) Criteria for Designation:

Please indicate which of the following criteria apply to the property and attach supporting documentation for each criteria. (check all that apply)

- 1. Property has character, interest, or value which is part of the development, ~~heritage~~, or ~~cultural character~~ of the community, ~~county~~, or ~~nation~~.
Notes: NORTH EASTERN EXPANSION OF CITY.
- 2. Property is the site of a significant local, county, state, or national event.
Notes:
- 3. Property is identified with a person who significantly contributed to the development of the community, ~~county~~, ~~state~~, or ~~nation~~.
Notes: NORRIS FAMILY
- 4. Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, ~~method of construction~~, or use of indigenous materials.
Notes: PRAIRIE STYLE ARCHITECTURE
WILSON BROTHERS CONSTRUCTION
- 5. Property is identified with the work of a master builder, designer, ~~architect~~, or ~~landscape architect~~ whose work has influenced the development of the area, the county, the state, or the nation.
Notes: FRANK LOYD WRIGHT / WILSON BROTHERS

5.)

6. Structure embodies elements of design, detailing, materials, or craftsmanship that are of architectural significance.

Notes:

7. Structure embodies design elements that make it structurally or architecturally innovative.

Notes:

8. Property has a unique location or physical characteristics that make it a familiar visual feature.

Notes:

NORRIS FAMILY ESTATES ALONG NORTH
FIFTH AVENUE

9. Structure is a particularly fine or unique example of a utilitarian structure with a high level of historical or architectural significance.

Notes:

10. Property is suitable for preservation ~~or restoration~~.

Notes:

11. Property is included on the ___ Illinois and/or ___ National Register of Historic Places.

Notes:

12. Property has yielded, or is likely to yield information important to prehistory, history, or other areas of archaeological significance.

Notes:

6)

IV. Attachments

- 1. Descriptive Statement: Attach a narrative statement describing the property and its historical architectural significance as indicated in Sections I, II, and III above. Describe structural changes, additions, and decorative modifications or material changes and dates of such work if known. State the reasons it should be designated as a Historic property. *SEE ATTACHED*
- 2. Plat of Survey: Attach a plat of survey showing the boundaries and location of the property. This may be obtained from the County Recorder (630-232-5935) at the Government Center. You may also have one from your house closing. *SEE LEGAL DESCRIPTION*
- 3. Photographs: Attach photographs showing the important structures or features of the property and a photograph as viewed from the public way. Black and white or color prints. A minimum of one photograph of the structure as viewed from the public way is required. *SEE ATTACHED*
- 4. Chronological list of historical owners. *SEE ATTACHED*

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

Applicant Date

If Owner authorizes application to be filed for their property:

Yvonne Chugier *8-15-23*

Owner Date

838 N. 5th Avenue – Description

“Saxony Terrace”, built near the end of 1913 for Charles and Lillie Schmidt, is a fine example of the Prairie Style Architecture (A Field Guide to American Houses – pages 438++) influenced by Frank Lloyd Wright and others. The current owners believe that August and Oscar Wilson (Chicago Tribune May 18, 2008) built this home. The Wilson Brothers worked with Wright and built as many as 100 structures throughout the valley during the first half of 1900 under their own Wilson name.

The home remains original both exterior and interior with any interior improvements keeping within the prairie style architecture. An interesting item is that the current ceramic tiles covering the roof which was added in 1926 still covers the original shake material when the home was constructed in 1913. Exterior brick, stucco, wood windows/doors/storms remain today. Carol and Gertrude Norris (parents of Lester) purchased the home from the Schmidt’s in 1924 however they did not live in this structure. However, Lester and Dellora did reside in this structure.

Today, Joyce Cregier (remember the Early Modern – auto driven growth of the city west of Third Street and south of Prairie Street in the 1920’s-30’s was the Cregier Addition is the current owner for 47 years. She has been an excellent caretaker for this site.

The criteria used is as follows:

#1 Property has character, interest, or value which is part of the development of the community. In the early portion of the 20th century, Route 25 or 5th Avenue was a spur for the Chicago Aurora and Elgin Railroad. This was an electric rail line which was known as a first-class operation providing high speed service to Chicago. This rail line ran down this very prominent, brick paved street in the City

of St. Charles. When this home was built electricity was put on entry columns at a time when electricity was in its very early stages and common homes still had not installed this feature. Today 5th Avenue is still a main entry point into the city where this home sits proudly. By 1924 the motor car would have been entering the property to the amazement and curiosity of the public.

#3 Property is identified with a person who significantly contributed to the development of the community.

#4 Structure embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, or use of indigenous materials. The identifying features are low pitched, hipped roof; wide overhanging eaves; two story with one story porch or wing; eaves; cornices; horizontal lines; and square porch supports.

#5 Property is identified with the work of a master builder, designer whose work has influenced the development of the area, the county, the state, and the nation. While no proof has surfaced yet, the owners believe the Wilson Brothers built this home.

#6 Structure embodies elements of design, detailing, materials, or craftsmanship that are of architectural significance. Massive square piers to support the porch roof; horizontal decorative emphasis; small pane window glazing; broad flat chimney; contrasting wall and trim materials that emphasize the upper story; and decorative door surrounds.

#8 Property has a unique location of physical characteristics that make it a familiar visual feature. The landscape provides the proper mass, size, and space required for this structure, which should be considered as part of the overall landmark designation.

#10 Property is suitable for preservation.

9.)

838 N. 5th Avenue – Ownership

09-27-253-006

40/27/8 NE

*****All support documents located at Kane County Recorder office*****

- 1851 WD Ira Minard to Bela Hunt
- 1913 WD Frank and Barret Hunt to Lillie Schmidt
- 1924 WD Lillie Schmidt to Carroll and Gertrude Norris (Lester's parents)
- 1970 Trust Lester and Dellora Norris (for the purpose of selling)
- 1972 WD T-188 Trust to Robert and Lucille Cerny
- 1976 WD Robert and Lucille Cerny to Fred and Joyce Cregier

193291. QUIT CLAIM DEED

1367423

1976 JUN 21 PM 12:45

1976

Joint Tenancy Illinois Statutory

(Individual to Individual)

Eleanor E. Jung
(The Above Space For Recorder's Use Only)
RECORDER OF DEEDS

THE GRANTOR s, ROBERT KAUS and ROBERTA KAUS, his wife

of the City of St. Charles County of Kane State of Illinois
for the consideration of Ten and No/100 DOLLARS.
and other good and valuable consideration in hand paid.
CONVEY and QUIT CLAIM to FRED CREGIER and JOYCE A. CREGIER, his
wife

of the _____ of _____ County of _____ State of _____
not in Tenancy in Common, but in JOINT TENANCY, all interest in the following described Real Estate
situated in the County of KANE in the State of Illinois, to wit:

That part of the Northeast quarter of Section 27, Township 40 North,
Range 8 East of the Third Principal Meridian, described as follows:
Commencing at the Southeast corner of Lot 7, Delnor Park Addition
One, St. Charles, Kane County, Illinois, being on the West line of
Sixth Avenue North; thence Southerly along said West line extended
790.16 feet; thence Westerly along a line forming an angle of 88°
27' with the last described course, measured counter-clockwise therefrom,
331.82 feet to the East line of Fifth Avenue North; thence Southerly
along said East line forming an angle of 88° 27' with the last
described course, measured clockwise therefrom, 66.02 feet; thence
Southerly along said East line forming angle of 180° 06' 10" with the
last described course, measured counter-clockwise therefrom 183.74
feet for the point of beginning; thence continuing Southerly along
said East line 230 feet; thence Easterly along a line forming an angle
of 88° 15' 20" with the prolongation of the last described course,
measured counter-clockwise therefrom, 295 feet; thence Northerly along
a line forming an angle of 88° 15' 20" with the last described course,
measured clockwise therefrom, 230 feet; thence Westerly along a line
forming an angle of 88° 15' 20" with the prolongation of the last
described course, measured counter-clockwise therefrom, 295 feet
to the point of beginning; in the City of St. Charles, Kane County,
Illinois.

LEGAK

1367423 - 3

Unofficial

Streetcar Neighborhood Development in St. Charles

A **streetcar suburb** is a residential community whose growth and development was strongly shaped by the use of **streetcar** lines as a primary means of transportation.¹

Historically St. Charles and the neighboring communities along the Fox River developed as mill towns. Early Steam R.R. lines connected Chicago with the self-contained rail-stop cities of Elgin and Aurora. The first Railroad Suburbs developed along these routes.²

The Town of St. Charles at Mid-19th Century was platted circa 1837, and a dam was constructed to harness water power for industry. Moving forward, water powered industries continued to develop and mature in the downtown. Factories located away from water power often used coal-fired, steam boilers to provide the power to operate machinery.

During this mill and factory town development, horse drawn commercial transportation was prevalent, but horse & buggy use for personal transportation was limited to wealthier citizens. Many of the working-class, factory workers commuted to downtown jobs by walking. The early residential neighborhoods were limited in size due to walking distance to the industrial downtown and to the steam railway stations.

Working Class residential neighborhoods were dominated by smaller detached houses sited on narrow lots. Larger lots with corresponding spacious houses tended to develop along the outer boundaries of the city neighborhoods, along the main streets, or in the outlying township. The more affluent owners could own or hire horse drawn vehicles for private transport thus negating the need to walk.

The Late-19th Century, 1890's growth spurt in St. Charles coincides with the development of the Streetcar Suburbs. "The introduction of the first electric-powered streetcar system in Richmond, Virginia, in 1887 by Frank J. Sprague, ushered in a new period of suburbanization. The electric streetcar, or trolley, allowed people to travel in 10 minutes as far they could walk in 30 minutes. It was quickly adopted in cities from Boston to Los Angeles. By 1902, 22,000 miles of streetcar tracks served American cities; from 1890 to 1907, this distance increased from 5,783 to 34,404 miles." "By 1890, streetcar lines began to foster a tremendous expansion of suburban growth in cities of all sizes. In older cities, electric streetcars quickly replaced horse-drawn cars, making it possible to extend transportation lines outward and greatly expanding the availability of land for residential development. Growth occurred first in outlying rural villages that were now interconnected by streetcar lines, and, second, along the new residential corridors created along the streetcar routes."³

In 1896, an Elgin trolley streetcar route was extended as an interurban south to St Charles and Geneva. It was later joined by an Aurora trolley route extending north through Batavia to become the Elgin, Aurora and Southern Traction Company. The company operated an interurban along the Fox River route from Carpentersville on the north to Yorkville on the south. The Fox River interurban was later merged into the Aurora, Elgin, & Chicago RR (A,E & C), and operated as The Fox River Division. The A,E & C was a high speed interurban which operated mostly upon private right-of-way, and mainly used a third rail for electrical pickup. After WW I,

¹ Wikipedia, https://en.wikipedia.org/wiki/Streetcar_suburb

² A Field Guide to American Houses, Virginia McAlester, Knopf, New York, 2013, p.64

³ https://www.livingplaces.com/Streetcar_Suburbs.html

Streetcar Neighborhood Development in St. Charles

the Fox River Lines were split off as the Aurora, Elgin & Fox River Electric, and operated as an independent interurban until 3-31-1935.⁴ The Chicago, Aurora & Elgin RR operated on the Geneva-St. Charles route until 10-31-1937. The electric interurban allowed the working commuter to buy a home farther from downtown St. Charles, within walking distance of the streetcar route.



In the growing City of St. Charles, the 4 decades from 1890 to 1930 became a dominant era of new home construction. South of downtown, new neighborhoods within The Moody's and Wilcox's Additions developed a few blocks to each side along the streetcar route. The Wilcox's Addition is the best example of a streetcar neighborhood where new houses infill into the narrow lots fronting the streetcar line, and carriage barns or garages are accessed via alleys.⁵ More infill construction occurred in the Moody's Addition, west of 3rd Street and up hill to 7th St.

The prevalent and popular architectural styles of this time period were Queen Ann, Colonial Revival, National/Homestead, Craftsman, and Prairie. The prevalent early 20th Century house types and forms were Bungalow, Foursquare, Gable Front, and Catalog/Plan-book.

Even though efficient, electric transportation was within a 10 minute walk, some residents dabbled with the early automobile for personal transport, and constructed small garages to house the family car. Henry Ford's revolutionary mass production of the Model T allowed the middle-class affordable automobile ownership. By the 1920's, the ownership and use of the private automobile, along with extensive paving of streets and county roads, allowed people to live further from the downtown without the need for public transportation. Ridership on electric streetcars began to decline with the rise of the Early Automobile Neighborhood.⁶

Streetcar Neighborhood Development in St. Charles was researched and authored by Dr. Steven W. Smunt, St. Charles, IL., 02/28/2022

⁴ Aurora-Elgin Area Street Cars & Interurbans, V.1, Fox River Division, Hopkins Stolp Peffers, American Slide-Chart Corp, Wheaton IL,1993, p.7-8

⁵Aurora-Elgin Area Street Cars & Interurbans, V.1, Fox River Division, Hopkins Stolp Peffers, American Slide-Chart Corp, Wheaton IL,1993, p. inside front cover map

⁶A Field Guide to American Houses, Virginia McAlester, Knopf, New York, 2013, p.67-68

A FIELD GUIDE TO AMERICAN HOUSES

THE GUIDE THAT ENABLES YOU TO IDENTIFY, AND PLACE IN THEIR HISTORIC AND ARCHITECTURAL CONTEXTS, THE HOUSES YOU SEE IN YOUR NEIGHBORHOOD OR IN YOUR TRAVELS ACROSS AMERICA—HOUSES BUILT FOR AMERICAN FAMILIES (RICH, POOR, AND IN-BETWEEN), IN CITY AND COUNTRYSIDE, FROM THE 17TH CENTURY TO THE PRESENT



PAGES 438+x

VIRGINIA & LEE MCALESTER

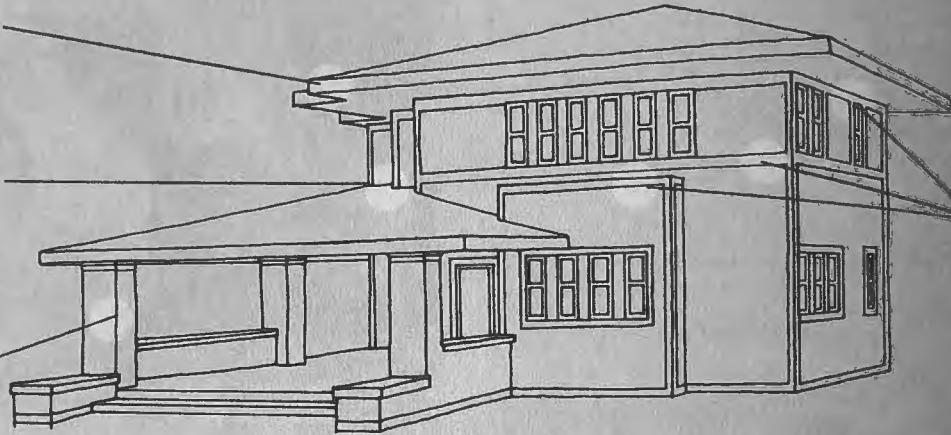
(12)

low-pitched roof with widely overhanging eaves

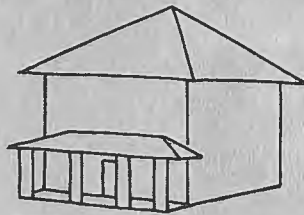
two stories with one-story porches or wings

massive square porch supports

detail emphasizing horizontal lines

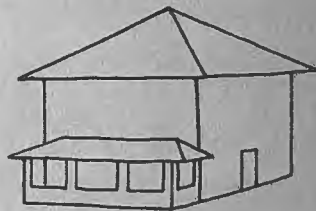


HIPPED ROOF, SYMMETRICAL, WITH FRONT ENTRY



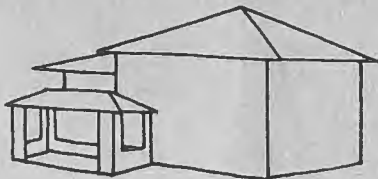
pages 444-5

HIPPED ROOF, SYMMETRICAL, NO FRONT ENTRY



pages 446-7

HIPPED ROOF, ASYMMETRICAL



pages 448-9

GABLED ROOF



pages 450-1

PRINCIPAL SUBTYPES

(3.)

ECLECTIC HOUSES

Prairie

1900-1920

IDENTIFYING FEATURES

Low-pitched roof, usually hipped, with widely overhanging eaves; two stories, with one-story wings or porches; eaves, cornices, and facade detailing emphasizing horizontal lines; often with massive, square porch supports.

PRINCIPAL SUBTYPES

Four principal subtypes can be distinguished:

HIPPED ROOF, SYMMETRICAL, WITH FRONT ENTRY—This subtype, which is sometimes called the Prairie Box or American Foursquare, has a simple square or rectangular plan, low-pitched hipped roof, and symmetrical facade. One-story wings, porches, or carports are clearly subordinate to the principal two-story mass. The entrance, which may be centered or off-center, is a conspicuous focal point of the facade. This was the earliest Prairie form and developed into the most common vernacular version. In vernacular examples, hipped dormers are common, as are full-width, single-story front porches and double-hung sash windows. Many show Mission or Italian Renaissance secondary details, such as tiled roofs or cornice-line brackets.

HIPPED ROOF, SYMMETRICAL, NO FRONT ENTRY—Similar to the type just described but with inconspicuous entrances and facades dominated by horizontal rows of casement windows having sharply defined vertical detailing. This is a favorite form for smaller, architect-designed Prairie houses and also for those built on narrow urban lots.

HIPPED ROOF, ASYMMETRICAL—Most high-style examples are of this form. Typically a single two- or three-story, hipped-roof mass is contrasted with equally dominant, but lower, wings, porches, or carports with hipped roofs. The front entrance is usually inconspicuous, the facade being dominated by horizontal rows of casement windows having sharply defined vertical detailing. Many variations occur, but in all cases the facade is asymmetrical; most have masonry walls.

GABLED ROOF—In this subtype, gables replace the more typical hipped roofs. High-style examples typically have both front-facing and side gables, each with exaggerated eave overhangs. In some, the gables have swept-back profiles with the peaks projecting beyond the lower edges. The pitch of the roof edges may also be flattened to give a pagoda-like effect. Vernacular examples usually have simple front- or side-gabled roofs. Tudor secondary influences are common, particularly false half-timbering in gables.

detail emphasizing horizontal lines

(14)

1914



*May your Christmas Season be
a bright and happy one and may
the coming year be filled with the highest
joys of life is the sincerest wish of
Mr. and Mrs. Charles Jacob Schmidt
Laxony Terrace
Saint Charles, Illinois*

(15.)

May your Christmas Season be
a bright and happy one and may
the coming year be filled with the highest
joys of life is the sincerest wish of
Mr. and Mrs. Charles Jacob Schmidt
Saxony Terrace
Saint Charles, Illinois

(16)





Built to Last

By Annemarie Mannion and TRIBUNE REPORTER
Chicago Tribune

•

Published May 18, 2008 at 12:00 am

August and Oscar Wilson -- not Owen and Luke -- are names with cachet in west suburban Geneva.

Unlike the Wilson Brothers of film fame, the duo from Geneva merely built houses and commercial structures in the first half of the 20th Century that are still lauded for their quality today.

Living in a house that the brothers built is a point of pride in this city where approximately 70 of the structures still stand.

The Wilson Brothers built about 100 structures overall, some as far away as Wisconsin (where they built a creamery), according to Liz Safanda, director of Preservation Partners of the Fox Valley.

"People are still proud to say they live in a Wilson Brothers house," said David Oberg, director of the Geneva History Center.

Ask Betty Watanabe and her husband, Peter Barickman. Two years ago, they moved into a house built by Oscar Wilson for himself, his wife and six children in 1912.

Watanabe calls it "a Bungalloyd," showing the Wilsons' heavy influence by architect Frank Lloyd Wright. "It's done in the Arts and Crafts style."

She points to its charms -- ornate wood trim and a first-floor room with a concrete floor dubbed the "canary room" because Wilson kept the colorful birds.

Wide eaves, long and narrow windows, interior wood trim and glass bookcases common to Wilson houses further show the influence of Wright.

Another element borrowed from Wright, an internal gutter system, has not met Watanabe's fancy.

"The internal gutters are famous for not working well and leaking," she said.

That quirk aside, the Wilsons "have a reputation for being great builders," said Safanda.

18)

The Wilsons were immigrants from Sweden. August, the elder of the two, came in 1893 to Chicago to work in the Swedish Pavilion at the World's Columbian Exposition. Oscar followed six years later and joined August in the building business in 1903.

According to the Geneva history center, the Wilsons worked for approximately 40 years and built many of Geneva's older buildings including many Craftsman-style bungalows, Foursquare and Colonial-style homes, as well as larger houses on the south side.

Two of the brothers' homes were designed by Wright: the Hoyt House on Fifth Street in Geneva and the Gridley-Snow house on Batavia Avenue in Batavia. The Wilsons also built the Avery Coonley House in Riverside (this sentence as published has been corrected in this text).

In a house so built to last "every piece of woodwork has been redone," Watanabe said, pointing to the Douglas fir floor boards that you just don't find in contemporary construction.

"They go the length of the room. You just don't see them anymore. And the attention to detail, you don't see that anymore," she said.

The family also has replaced those Wright-inspired leaky gutters, gutted a bathroom to make it part of a master suite and added another bathroom.

"We stumbled into it," said Watanabe of the finding the house after living in a contemporary home in a golf-course community.

"It's been an expensive experience and an interesting lifestyle change. We call ourselves urban suburbanites."

And just as Oscar Wilson did, they call the room where he kept his birds the "canary room," which is still complete with a bird cage.

"We're trying to be good stewards and take care of the house so it will be here another 100 years," Watanabe said.

The Wright way

The Wilson Brothers built these structures for architect Frank Lloyd Wright:

Hoyt House: 1906, Prairie-style at 318 S. Fifth St. in Geneva

Joshel House: 1916, Brick Foursquare with Prairie influences at 127 S. Second St. in Geneva

(9.)

Avery Coonley House: 1907-08, Prairie-style at 281 Bloomingbank Rd. in Riverside

Riverbank: 1907, Farmhouse at 1511 Batavia St. in Geneva

OTHER WILSON STRUCTURES INCLUDE:

August Wilson House: 1907, Foursquare style at 202 N. Fourth St. in Geneva

Henry Bond Fargo House: 1898-1900, Mission style at 316 Elizabeth Pl. in Geneva

20.
1851

This Indenture, Made this First day of September in the year of our Lord One Thousand Eight Hundred and Ninety Eighty Five BETWEEN Ira Minard

of the Town of St Charles, Kane Co Ill. & Sarah Minard by Winfield F. Degood Conservator party of the first part, and Pela J. Hunt also of the Town of St Charles, Kane County aforsaid party of the second part.

WITNESSETH, that the said party of the first part for and in consideration of the sum of Six Hundred and Thirty One Dollars, in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, and the said party of the second part forever released and discharged therefrom, has granted, bargained, sold, remised, released, conveyed, aliened and confirmed, and by these presents do grant, bargain, sell, remise, release, convey, alien and confirm unto the said party of the second part, and to his heirs and assigns FOREVER, all the following described lot, piece or parcel of land, situate in the County of Kane and State of Illinois, and known and described as follows, to-wit:

Being part of the North East quarter of Section No. 27 in Town 40 North Range 8 East 3rd principal meridian, and bounded as follows viz: Commencing at a stake having North 11 West 6 chains 81 links and North 13 chains 63 links from a point in the center of the road South 79 West and 45 links from the North West corner of Block 36 as laid down and recorded in the Town plat of St Charles on the East side of 3rd Street running thence South 88 East 20 chains 33 links to Mahlon Minards West line thence North 1 West 6 chains 23 links, thence North 78 West 20 chains 24 links to the center of the Road leading to Elgin, thence South down said Road 6 chains 23 links to the place of beginning, containing 12 63/100 acres to the same more or less.

and especially under the Act entitled "An Act to Exempt Homesteads from sale on execution," passed by the General Assembly of the State of Illinois, A. D. 1851 and approved February 11, A. D. 1851, and an Act entitled "An Act to amend an Act entitled, 'Confer to Exempt Homesteads from sale on execution.'" passed by said Assembly A. D. 1851 - A. D. 1857

TOGETHER WITH ALL AND SINGULAR the hereditaments and appurtenances thereto belonging or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and all the estate, right, title, interest, claim, or demand whatsoever, of the said party of the first part, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances, TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the said party of the second part

his heirs and assigns FOREVER. And the said Ira Minard party of the first part, for himself his heirs, executors and administrators, do so covenant, grant, bargain and agree, to and with the said party of the second part, his heirs and assigns, that at the time of the enrolling and delivery of these presents, that he is well seized of the premises above conveyed, as of a good, sure, perfect, absolute and indefeasible estate of inheritance in law, in fee simple, and has a good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments and encumbrances, of what kind or nature soever; and the above bargained premises, in the quiet and peaceable possession of the said party of the second part, his heirs and assigns, against all and every other person or persons lawfully claiming or to claim the whole or any part thereof, the said party of the first part shall and will WARRANT AND FOREVER DEFEND.

Ira Minard And the said party of the first part hereby expressly waive, and release any and all right, benefit, privilege, advantage and exemption, under or by virtue of any and all Statutes of the State of Illinois, providing for the exemption of homesteads from sale on execution or otherwise, that he is IN WITNESS WHEREOF, the said party of the first part has hereto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered in the Presence of

(Revised \$1.00)

Ira Minard
Sarah Minard
By Winfield F. Degood
conservator



1913
WD
564/229

217

6303
229
229

~~This Indenture Witnesseth,~~ That the Grantor - Frank B. Hunt and Berret Hunt, his wife,

of the City of St. Charles ~~in the~~ County of Kane and State of Illinois
for and in consideration of the sum of Fifty Two Hundred and Fifty (\$5250.00) DOLLARS,
in hand paid, CONVEY and WARRANT to

Lillie B. Schmidt

of the City of Elgin County of Kane and State of Illinois
the following described Real Estate, to-wit:

Part of the Northeast quarter of Section 27, Township 40th North Range 6 East of the Third P.M., bounded as follows, to-wit: Commencing at a stake bearing North eleven degrees West, six chains and eighty one links, and North thirteen chains and sixty three links from a point in the centre of the road, South seventy nine degrees West, and forty five links from the Northwest corner of Block 36 as laid down and recorded in the Town Plat of St. Charles, on the East side of Fox River, running thence South, eighty eight degrees East, twenty chains and thirty three links, to the West line of the premises formerly owned by Mahlon Minard, thence North one degree West, six chains and twenty three links, thence North eighty eight degrees West, twenty chains and twenty four links, to the centre of the road leading to Elgin, thence South down said road, six chains and twenty three links to the place of beginning, containing twelve and 63/100 acres more or less.
Also the following described premises, to-wit: Commencing at the Southeast corner of premises formerly owned by George W. Alarich, which point bears West sixteen chains and seven links, and South, one degree East, eighteen chains and twenty eight links from the Northeast corner of Section 27 aforesaid running thence North eighty eight degrees West, six chains and eighty eight links, thence South one degree West, twelve chains and twenty two links, thence South eighty eight degrees East, ten chains and four links to the West line of premises formerly owned by Mahlon Minard, thence North 2/3 degree East, twelve chains and twenty two links to the place of beginning, containing twelve acres, more or less. All in the Township of St. Charles, Kane County, Illinois, situated in the City of St. Charles,

under and by virtue of the Homestead Exemption Laws of the State of Illinois, hereby releasing and waiving all rights

Dated this 26th day of June A. D. 1915.

Signed, Sealed and Delivered in the Presence of Frank B. Hunt
Berret Hunt



STATE OF ILLINOIS } ss I, Frank C. Hunt a Notary Public
County of Kane
In and for said County, in the State aforesaid, DO HEREBY CERTIFY, That

Frank C. Hunt
Notary Public
St. Charles
Kane Co. Ill.

Frank B. Hunt and Berret Hunt, his wife, who are,
personally known to me to be the same person whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.
Given under my hand and Notarial Seal, this 9th day of July A. D. 1915.

Frank C. Hunt,
Notary Public

My commission expires Oct. 28, 1916.

No. 132800 filed for record this 12th day of July A. D. 1915, at 9 o'clock A. M.
Frank E. George Recorder
S&G.

1924

27

WARRANTY DEED-JOINT TENANCY

732 / 327

The Grantor, Lillie G. Schmidt, a widow,
of the City of St. Charles, in the County of Kane and State of Illinois,
FOR AND IN CONSIDERATION of Ten Dollars and other good and valuable considerations
in hand paid, CONVEY - and WARRANT - to Carroll W. Norris and Gertrude M. Norris, being husband and wife,

of the City of St. Charles, County of Kane and State of Illinois,
as JOINT TENANTS, but not as tenants in common, the following described Real Estate, to-wit:

Part of the north East quarter of Section 27, Township 40 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the North West corner of Block 36 of the Original Town of St. Charles, thence South 79° West 45 links to the center of Fifth Avenue; thence North 11° west along the center of said Fifth Avenue 6.81 chains, thence North along the center of said Avenue 13.63 chains to the North line if extended Westerly, of premises conveyed by Margaret Crawford to Dellora A. Norris, for a point of beginning, thence South 88° East 325 feet, thence North 1° West parallel to the center of said Street 215 feet, thence North 88° West 325 feet to the center of Fifth Avenue, thence southerly along the center of said Avenue 215 feet to the point of beginning.

City of St. Charles, situated in the County of Kane, in the State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

TO HAVE AND TO HOLD the above premises ~~unto the said parties of the second part forever,~~ granted ~~unto the said parties of the second part forever,~~ not in tenancy in common, but in joint tenancy

Subject to all taxes and special assessments.

DATED, this Second day of April A. D. 1924.

Lillie G. Schmidt. [SEAL]
[SEAL]
[SEAL]
[SEAL]

6-81 449-46

Revenue \$16.50

STATE OF ILLINOIS, } public,
Charles L. Hunt, a Notary in and for said county, in the state aforesaid, DO HEREBY CERTIFY. that

452 29.7

zh.

- Identify
- D
- Reports
- Print
- Clear
- FullScreen
- About
- Help
- Layers

Kane County Illinois (8/3/2023)

1939

Pictometry

PinList

- Acreage Widget
- SubRealign Widget
- Change Widget
- Oblique Widget
- PinList Widget

1939Aerials



X: 992386.5247015578 Y: 1913538.2120382932 Lat: 41.920279 Lng: -88.303442
 XMin: 990358.74 YMin: 1912610.10 XMax: 992908.50 YMax: 1914475.13 (1689) Developed by GIS-Technologies

24.)

- Identify
- D**
- Reports
- Print
- Clear
- FullScreen
- About
- Help
- Layers

Kane County Illinois (8/3/2023)

1956



PinList

- Acreage Widget
- SubRealign Widget
- Change Widget
- Oblique Widget
- PinList Widget

Pin	Name
2023	Pictometry 300
Tax Parcel Information (2)	
Parcel	09-27-253-00 (0927253006)
Construx/Ag	Active / N
Owner	JOHNSON, FRANK PIER TRUST & CREGIER JC A TRUST
Township	ST CHARLES
UseCode	0040 Resider Improved Lot
TaxCode	SC005
Acres/SqFt	1.56 / 67,953 (deed acreag
Acreege	1.56 / 67,953 (measured acreage)
Document	2001K110704 10/23/2001
Legal	
CountyBoard	12 Bill Rott
Municipality	Saint
CensusTract	852005
Permanent Address (GI	
Address	838 N 5TH A
City	SAINT CHAF IL 60174-122
Mailing Address (Tax Rec	
Address1	% JOHNSON FRANK PIER TRUSTEE
Address2	838 N FIFTH
City	ST CHARLES 60174

1956Aerials

X: 992320.6066530987 Y: 1914446.7145925944 Lat: 41.922772 Lng: -88.303683
 XMIn: 990589.48 YMIn: 1913008.19 XMMax: 992718.50 YMax: 1914565.47 (1410)
 Developed by GIS-Technologies

1970
Trust

188

2593/497

25

Deed in Trust - Quit Claim

THIS INDENTURE WITNESSETH that the Grantors **LESTER JAMES NORRIS and DELLORA A. NORRIS**, his wife,

of the County of **Kane** and State of **Illinois**, for and in

consideration of **Ten and no/100 (\$10.00)** Dollars, and other good and valuable considerations ~~to be hereinafter~~ **CONVEY AND QUIT CLAIM** unto **STATE BANK OF ST. CHARLES**, an Illinois corporation organized as a banking association with trust powers, of St. Charles, Illinois, as trustee under the provisions of a trust agreement dated the **15th** day of **January 19 70**, known as **Trust Number T-188**, the ~~trust agreement~~

~~trust agreement~~ **real estate in the county of Kane and State of Illinois which is legally described on Exhibit A attached hereto and hereby incorporated and made a part of this deed by this reference.**

JUN 26 1970

1167208

The Grantee's address is **One East Main Street, St. Charles, Illinois.**

TO HAVE AND TO HOLD the said premises with the appurtenances upon the trusts and for the uses and purposes herein and in said trust agreement set forth.

Full power and authority is hereby granted to said trustee to improve, manage, protect and subdivide said premises or any part thereof, to dedicate parks, streets, highways or alleys and to vacate any subdivision or part thereof, and to resubdivide said property as often as desired, to contract to sell, to grant options to purchase, to sell on any terms, to convey either with or without consideration, to convey said premises or any part thereof to a successor or successors in trust and to grant to such successor or successors in trust all of the title, estate, powers and authorities vested in said trustee, to donate, to dedicate, to mortgage, pledge or otherwise encumber said property, or any part thereof, to lease said property, or any part thereof, from time to time, in possession or reversion, by leases to commence in presenti or futuro, and upon any terms and for any period or periods of time, not exceeding in the case of any single demise the term of 198 years, and to renew or extend leases upon any terms and for any period or periods of time and to amend, change or modify leases and the terms and provisions thereof at any time or times hereafter, to contract to make leases and to grant options to lease and options to renew leases and options to purchase the whole or any part of the reversion and to contract respecting the manner of fixing the amount of present or future rentals, to partition or to exchange said property, or any part thereof, for other real or personal property, to grant easements or charges of any kind, to release, convey or assign any right, title or interest in or about or easement appurtenant to said premises or any part thereof, and to deal with said property and every part thereof in all other ways and for such other considerations as it would be lawful for any person owning the same to deal with the same, whether similar to or different from the ways above specified, at any time or times hereafter.

In no case shall any party dealing with said trustee in relation to said premises, or to whom said premises or any part thereof shall be conveyed, contracted to be sold, leased or mortgaged by said trustee, be obliged to see to the application of any purchase money, rent, or money borrowed or advanced on said premises, or be obliged to see that the terms of this trust have been complied with, or be obliged to inquire into the necessity or expediency of any act of said trustee, or be obliged or privileged to inquire into any of the terms of said trust agreement; and every deed, trust deed, mortgage, lease or other instrument executed by said trustee in relation to said real estate shall be conclusive evidence in favor of every person relying upon or claiming under any such conveyance, lease or other instrument, (a) that at the time of the delivery thereof the trust created by this indenture and by said trust agreement was in full force and effect, (b) that such conveyance or other instrument was executed in accordance with the trusts, conditions and limitations contained in this indenture and in said trust agreement or in some amendment thereof and binding upon all beneficiaries thereunder, (c) that said trustee was duly authorized and empowered to execute and deliver every such deed, trust deed, lease, mortgage or other instrument and (d) if the conveyance is made to a successor or successors in trust that such successor or successors in trust have been properly appointed and are fully vested with all the title, estate, rights, powers, authorities, duties and obligations of its, his or their predecessors in trust.

The interest of each and every beneficiary hereunder and of all persons claiming under them or any of them shall be only in the earnings, avails and proceeds arising from the sale or other disposition of said real estate, and such interest is hereby declared to be personal property, and no beneficiary hereunder shall have any title or interest, legal or equitable, in or to said real estate as such, but only an interest in the earnings, avails and proceeds thereof as aforesaid.

If the title to any of the above lands is now or hereafter registered, the Registrar of Titles is hereby directed not to register or note in the certificate of title or duplicate thereof, or memorial the words "in trust", or "upon condition", or "with limitations", or words of similar import, in accordance with the statute in such case made and provided.

And the said grantor B hereby expressly waive and release any and all right or benefit under and by virtue of any and all statutes of the State of Illinois, providing for the exemption of homesteads from sale on execution or otherwise.

In Witness Whereof, the grantor B aforesaid have hereunto set their hand B and seal B this 26th day of JUNE 19 70.

JUNE 19 70
Dellora A. Norris (SFAI)

Lester James Norris

1221709 APR 3 1972

160544

1972

This Indenture, made this 6th day of March, 19 72

between STATE BANK OF ST. CHARLES, an Illinois corporation duly organized and existing as a banking association with trust powers, of St. Charles, Illinois, not personally but as Trustee under the provisions of a deed or deeds in trust duly recorded and delivered to said banking association in pursuance of a certain Trust Agreement, dated the 15th day of January, 1970, and known as Trust Number T-188, party of the first part, and ROBERT CERNY and LUCILLE E. CERNY, husband and wife, of St. Charles, Illinois, party of the second part, not in Tenancy in Common but in **JOINT TENANCY**.

WITNESSETH, that said party of the first part, in consideration of the sum of TEN and no/100 (\$10.00) Dollars, and other good and

valuable considerations in hand paid, does hereby grant, sell and convey unto said party of the second part,

Robert Cerny and Lucille E. Cerny, not in Tenancy in Common but in JOINT TENANCY,

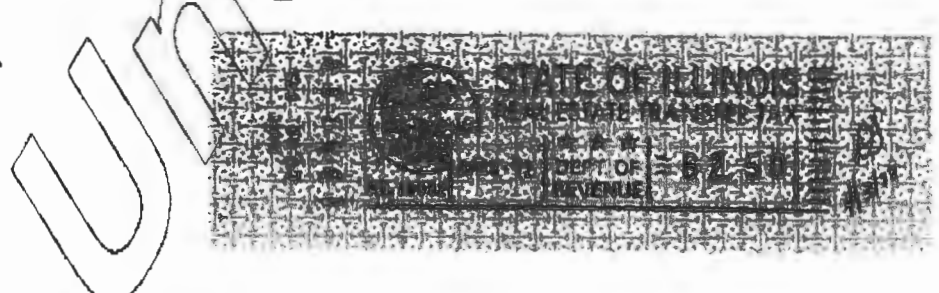
the following described real estate, situated in Kane County, Illinois, to-wit:

That part of the Northeast Quarter of Section 27, Township 40 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the Southeast corner of Lot 7, DeLor Park Addition One, St. Charles, Kane County, Illinois, being on the West line of Sixth Avenue North; thence Southerly along said West line extended 790.16 feet; thence Westerly along a line forming an angle of 88° 27' with the last described course (measured counter-clockwise therefrom) 331.82 feet to the East line of Fifth Avenue North; thence Southerly along said East line forming an angle of 88° 27' with the last described course (measured clockwise therefrom) 66.02 feet; thence Southerly along said East line forming an angle of 180° 06' 10" with the last described course (measured counter-clockwise therefrom) 183.74 feet for the point of beginning; thence continuing Southerly along said East line 230.0 feet; thence Easterly along a line forming an angle of 88° 15' 20" with the prolongation of the last described course (measured counter-clockwise therefrom) 295.0 feet; thence Northerly along a line forming an angle of 88° 15' 20" with the last described course (measured clockwise therefrom) 230.0 feet; thence Westerly along a line forming an angle of 88° 15' 20" with the prolongation of the last described course (measured counter-clockwise therefrom) 295.0 feet to the point of beginning, in the City St. Charles, Kane County, Illinois.

together with the tenements and appurtenances thereto belonging.

TO HAVE AND TO HOLD the same unto said party of the second part, and to the proper use, benefit and behoof, forever, of said party of the second part.

This conveyance subject to: (1) General taxes for the year 1971 and subsequent years; (2) Zoning and building laws; and (3) Covenants, Easements and Restrictions of record.



This deed is executed by the party of the first part, as Trustee, as aforesaid, pursuant to and in the exercise of the power and authority granted to and vested in it by the terms of said Deed or Deeds in Trust and the provisions of said Trust Agreement above mentioned, and of every other power and authority thereunto enabling, SUBJECT, HOWEVER, to the following: liens of all trust deeds and/or mortgages upon said real estate, if any, of record in said county; all unpaid general taxes and special assessments and other liens and claims of any kind; pending litigation, if any, affecting the said real estate; building lines; building, liquor and other restrictions of record, if any; party walls, party wall rights and party wall agreements, if any; Zoning and Building Laws and Ordinances; mechanic's lien claims, if any; easements of record, if any; and rights and claims of parties in possession.

IN WITNESS WHEREOF, said party of the first part has caused its corporate seal to be hereunto affixed, and has caused its name to be signed to these presents by its _____ President and attested by its _____, the day and year first above written.

WARRANTY DEED

1367422

1976 JUN 21 PM 12:45

Joint Tenancy Illinois Statutory

(Individual to Individual)

Robert E. Cerny

(The Above Space For Recorder's Use Only)
RECORDED BY DEEDS

1976

THE GRANTOR ROBERT CERNY and LUCILLE E. CERNY, his wife

of the City of Tucson County of Pima State of Arizona
for and in consideration of TEN AND NO DOLLARS.
and other good and valuable consideration in hand paid,
CONVEY and WARRANT to FRED CREGIER and JOYCE A. CREGIER,
his wife,

of the City of Geneva County of Kane State of Illinois
not in Tenancy in Common, but in JOINT TENANCY, the following described Real Estate situated in the
County of Kane in the State of Illinois, to wit:

That part of the Northeast quarter of Section 27, Township 40 North,
Range 8 East of the Third Principal Meridian, described as follows:
Commencing at the Southeast corner of Lot 7, Delnor Park Addition
One, St. Charles, Kane County, Illinois, being on the West line of
Sixth Avenue North; thence Southerly along said West line extended
790.16 feet; thence Westerly along a line forming an angle of 88°
27' with the last described course, measured counter-clockwise therefrom,
331.82 feet to the East line of Fifth Avenue North; thence Southerly
along said East line forming an angle of 88° 27' with the last
described course, measured clockwise therefrom, 66.02 feet; thence
Southerly along said East line forming angle of 180° 06' 10" with the
last described course, measured counter-clockwise therefrom 183.74
feet for the point of beginning; thence continuing southerly along
said East line 230 feet; thence Easterly along a line forming an angle
of 88° 15' 20" with the prolongation of the last described course,
measured counter-clockwise therefrom, 295 feet; thence Northerly along
a line forming an angle of 88° 15' 20" with the last described course,
measured clockwise therefrom, 230 feet; thence Westerly along a line
forming an angle of 88° 15' 20" with the prolongation of the last
described course, measured counter-clockwise therefrom, 295 feet
to the point of beginning; in the City of St. Charles, Kane County,
Illinois.

1367422-2

Unofficial Copy

**City of St. Charles, Illinois
Resolution No. 2023-_____**

Resolution Authorizing Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC, and approval of Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development

**Presented & Passed by the
City Council on _____**

WHEREAS, the Community Development Department is seeking consultant services for Engineering Plan Review and Construction Inspection Services for Private Development, which will substantially be reimbursed by development applicants; and

WHEREAS, on August 3, 2023, the City issued an RFP for these services and received 10 responses with three-year contract terms and pricing; and

WHEREAS, the City interviewed 5 firms and based on the RFP criteria, selected 3 firms, which will provide staff with greater flexibility to assign an engineering task based on the firm's current workload.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, to authorize Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC, and approval of Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this __ day of __ 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this __ day of __ 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this __ day of __ 2023.

Lora A. Vitek, Mayor

Attest:

City Clerk/Recording Secretary

Resolution No. _____

Page 2

Voice Vote:

Ayes:

Nays:

Absent:

Abstain:

City of St. Charles, IL
Ordinance No. 2023-M-_____

An Ordinance Amending Title 18, “Stormwater Management”, Section 18.04.010 “Stormwater Management Ordinance - Adopted – Modifications”, Section C (Fences) of the St. Charles Municipal Code

BE IT ORDAINED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. That Sections 18.04.010.C of Title 18, “Stormwater Management” be deleted in its entirety and replaced by the following:

See Exhibit A

2. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 28th day of December 2023.

Lora Vitek, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Ordinance No. 2021-M-_____

Page 2 of 4

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

Exhibit A

C. Article IV, 9-83.L shall be appended to Article IV, 9-83 and shall read as follows:


“Fences.

1. Fences within drainage routes: Fences shall be restricted or prohibited:
 - a. where they have the potential to impede the flow of storm water, or drainage; or,
 - b. when below the high water elevation of a detention storage facility; and/or
 - c. within regulatory floodplain.
2. Fences within Easements – Affidavit and Release Certificate: Applications for fences installed in or across a drainage or utility easement shall have an affidavit and release attached, prepared by the property owner, stating that they have read the requirements for fences located in easements and agree to comply with them and that they as owner, their heirs, successors and assigns indemnify and hold harmless the City from any liability asserted by others in connection with the placement of the fence and that they permit the removal of any fence or any other structure or form of landscaping or patio structures within the easement area by the City if the fence, landscaping or patio impedes the flow of storm water or drainage. The affidavit shall be recorded at the owner’s expense by the City in the County Recorder of Deeds Office. In the event the City shall determine it necessary to excavate or have access across the easement, or require the fence to be modified or removed to provide for necessary flow of stormwater, the owner shall modify or remove the fence at the City’s direction and in the event of failure thereof, the City may remove the same at owner’s expense and the City shall not be required to replace same.
3. Vertical Clearance: A minimum vertical clearance from the ground surface to the bottom of the fence shall be maintained per Table 9-83.L. The vertical clearance shall be maintained for the entire length of that portion of the fence that is subject to the Vertical Clearance requirement.

Table 9-83.L

Minimum Vertical Clearance above ground

Fence Type	Inside Easement	Outside Easement	In Floodplain
<p>Privacy:</p> <p>Less than 50% open surface area</p>	2"	None	not allowed
<p>Non-Privacy:</p> <p>More than 50% open surface area and able to pass a one (1") inch diameter sphere</p>	2"	None	2"
<p>Chainlink:</p> <p>More than 50% open surface area and able to pass a two (2") inch diameter sphere</p>	None	None	None

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIC9
	Title:	Motion approve An Ordinance Amending Title 15, “Buildings and Construction”, Section 15.101.150 “Permit and Inspection fees”, Subsection B. “Fee Schedule” and Title 18, “Stormwater Management”, Section 18.04.010 “Stormwater Management Ordinance - Adopted – Modifications”, Section A. “Permit Fees- Schedule” of the St. Charles Municipal Code (Site Development/Stormwater Permit Fees)	
Presenter:	Russell Colby, Community Development Director		
Meeting: City Council		Date: December 18, 2023	
Proposed Cost:		Budgeted Amount:	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain): <p>The item was unanimously recommended for approval at the December 11, 2023 Planning & Development Committee, subject to a modification to add an additional deposit amount to be paid with the fee.</p> <p>(Fee equal to 2.5% of the approved Engineer’s Estimate for Probable Cost, plus deposit equal to 0.5% of the approved Engineer’s Estimate for Probable Cost).</p> <p>The code text has been revised per the Committee recommendation.</p>			
Attachments (please list): Ordinance			
Recommendation/Suggested Action (briefly explain): Motion to Approve			

City of St. Charles, IL
Ordinance No. 2023-M-_____

An Ordinance Amending Title 15, “Buildings and Construction”, Section 15.101.150 “Permit and Inspection fees”, Subsection B. “Fee Schedule” and Title 18, “Stormwater Management”, Section 18.04.010 “Stormwater Management Ordinance - Adopted – Modifications”, Section A. “Permit Fees-Schedule” of the St. Charles Municipal Code (Site Development/Stormwater Permit Fees)

BE IT ORDAINED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. That Section 15.101.150.B of Title 15, is hereby amended by adding the following row the Fee Schedule table:

Permit Type	Fee
Site Development / Stormwater Permit	Payment due upon permit issuance equal to 3.00% of the approved Engineer’s Estimate of Proposed Construction (EOPC), comprised of 2.50% as a non-refundable permit fee, plus 0.50% deposit to cover additional costs.

2. That Sections 18.04.010.A of Title 18, “Stormwater Management” be deleted in its entirety and replaced by the following:

See Exhibit A

3. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 28th day of December 2023.

Lora Vitek, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

Exhibit A

A. Article II, 9-28.D is deleted in its entirety and the following inserted therefore:

“Fees for Site Development/Stormwater Permits

1. Review of Site Development/Stormwater Permits

Reimbursement shall be provided, either through a Reimbursement of Fees Agreement under Title 17, or through direct payment for:

- a. City staff review at the cost per productive work hour of each City staff member involved in reviews, meetings, or any associated task relative to a stormwater permit application.
- b. Fees for consultant’s review and consultation in connection with the review of the proposed work including meetings and associated tasks. Consultants may include but are not to be limited to Engineers and Wetland specialists.

The applicant shall pay all fees within 30 days of invoice by the City subsequent to performance of said tasks. Any dispute of payment shall be sent in writing to the Administrator within 30 days of invoice by the City. Failure to respond within the 30-day period shall result in a default of permit obligation and allow the Administrator to revoke the permit.

2. Fee and Deposit for issuance for Site Development/Stormwater Permits

Payment due upon permit issuance equal to 3.00% of the approved Engineer’s Estimate of Proposed Construction (EOPC), comprised of 2.50% as a non-refundable permit fee, plus 0.50% deposit to cover additional costs.

Fees are intended to cover all costs for any task associated with construction oversight, inspection and testing of the improvements approved under the Site Development / Stormwater permit. Professional services may be provided by City Staff or Consultants working on behalf of the City, including Construction Managers, Engineers, Wetland and Ecological Specialists.

In the event the total costs for Professional Services exceeds the permit fee, the additional 0.50% deposit shall be utilized to pay for any excess costs. Additional increments of 0.50% may be requested thereafter.

Any request for additional fees or use of the deposit shall be accompanied by an accounting of the fees incurred. Any portion of the deposit remaining after the completion of the project shall be returned to the applicant.”

City of St. Charles, IL
Ordinance No. 2023-M-_____

An Ordinance Amending Title 15, “Buildings and Construction”, Section 15.101.010 “Administration provisions adopted”, Subsections 107 through 111 of the St. Charles Municipal Code (Engineering Requirements for Building Permit projects)

BE IT ORDAINED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. That Sections 15.101.010 of Title 18, “Stormwater Management”, Subsections 107 through 111, be deleted in its entirety and replaced by the following:

See Exhibit A

2. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of December 2023.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 28th day of December 2023.

Lora Vitek, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Ordinance No. 2023-M-_____

Page 2 of 4

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

Exhibit A

Add Sections 107.2.5.2 and 107.2.5.3 as follows:

Section 107.2.5.2 Engineering Plan.

For building permit applications that include Land Improvements as defined in Title 16 “Subdivisions and Land Improvement”, an Engineering Plan shall be submitted with the Site Plan. The Engineering Plan shall be in substantial conformance to and show the necessary items identified in Title 16, “Appendix E - Drawing Requirements Checklist – Final Engineering Plans.” of the St. Charles Municipal Code.

For all other building permit applications that involve any grading or site improvements, an engineering plan shall be submitted showing information necessary to review the proposed project, as determined by the Building Official. The minimum required information shall be listed in the building permit application.

Section 107.2.5.3 Guarantee for Completion of Land Improvements. For building permit applications that include public Land Improvements, a Guarantee for Completion of the Land Improvements shall be provided in accordance with the procedures and requirements of Title 16, “Subdivisions and Land Improvements”, Chapter 16.04 “Procedures”.

Section 110: Delete Section 110.3.5 “Lath and gypsum board inspections” (including the Exception paragraph), and amend Section 110.5 “Inspection Requests” to read as follows:

110.5 Inspection Requests. It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code. At least twenty-four hours' notice shall be given to the Building and Code Enforcement Division by the permit holder for each required inspection.

Section 111: Add Section 111.5, as follows:

111.5 Grading Survey and As-Built Elevation Certification.

1. Requirement: This section applies to single- and multi-family dwelling units and commercial structures. A topographical survey of the construction site, as finally graded, prepared, and certified by a professional land surveyor or a registered professional engineer, shall be submitted to demonstrate compliance with approved plans, and that adequate provisions for drainage have been constructed. Required information on the survey shall be as determined by the Building Official, and shall be listed within the building permit application.
2. Submittal: The survey document shall be submitted as follows:
 - a. Foundation Spot Survey: To be submitted after construction of a foundation to verify foundation location and elevations. Construction shall not continue beyond the backfill of the foundation until the spot survey is approved to be in compliance with approved site grading/engineering plans.
 - b. Final As-Built Survey: To be submitted, reviewed and approved by the Development Engineer, along with a satisfactory site inspection, prior to final occupancy approval.

3. Deviation from Approved Plans: If there are deviations from approved plans, the site shall be revised to comply with the approved plans, and the survey shall be updated and resubmitted. Alternately, the Development Engineer may approve revisions to the approved plans, subject to the builder or developer having a Licensed Professional Engineer render an opinion and certify the as-built is in compliance with all applicable code requirements.
4. Temporary Occupancy prior to completion of Final Grading or Site Improvements: When weather or other conditions prohibit or delay the final grading of the site in accordance with the approved plans, and/or prevents an as-built survey from certifying the same, the Building Official may allow Temporary Occupancy provided the following conditions are met:
 - a. The site/building has been inspected and the Inspector or Building Official has determined that the building may be occupied safely without endangering life or public welfare.
 - b. A cash deposit or other suitable guarantee as determined by the Building Official is posted for each lot where grading or other site improvements cannot be completed or verified.
 1. Single Family Dwelling Units: \$5,000 or the cost of the remaining grading work and site improvements.
 2. Multi-family Dwelling Units and Commercial structures: \$50,000, or as determined by the Building Official or Development Engineer, based upon the cost of remaining grading work and site improvements.
 - c. Occupancies allowed prior to completion of grading and site improvements, and verification of the same, shall have a strict completion date as established by the Building Official at the time of occupancy. The City shall return the guarantee for the full amount (no interest) after completion of the lot grading or improvements, submittal of a final survey, and acceptance by the Development Engineer.
 - d. In the event that the final grading and site improvements are not completed prior to the expiration of the Temporary Occupancy, the cash deposit may be utilized to complete the remaining grading and site improvements. The builder or developer will receive the remainder of the deposit with an itemized invoice of work completed within thirty days (30) of completion of work activities. A 10% administrative fee will be added to the direct services provided.

**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, DECEMBER 11, 2023 7:00 P.M.**

Members Present: Silkaitis, Foulkes, Bongard, Muenz, Lencioni, Gehm, Pietryla, Wirball, Bessner, Weber

Members Absent: None

Others Present: Heather McGuire, City Administrator; Russell Colby, Director of Community Development; Derek Conley, Director of Economic Development; Bruce Sylvester, Assistant Director of Community Development-Planning & Engineering; Allen Fennell, Assistant Director of Community Development-Building Services; Rachel Hitzemann, City Planner; Peter Suhr, Director of Public Works; Deputy Fire Chief Jeremy Mauthe; Nick Peppers, City Attorney

1. CALL TO ORDER

The meeting was convened by Chair Lencioni at 7:00 p.m.

2. ROLL CALLED

Roll was called:

Present: Silkaitis, Foulkes, Bongard, Muenz, Lencioni, Gehm, Pietryla, Wirball, Bessner, Weber

Absent: None

3. OMNIBUS VOTE

*4b. Historic Preservation Commission recommendation to approve Historic Landmark Designation for 720 Prairie St., “Bernard Snelting”

*4c. Historic Preservation Commission recommendation to approve Historic Landmark Designation for 838 N. 5th Ave., “Saxony Terrace”

Motion by Ald. Bessner, second by Ald. Wirball to approve omnibus items *4b and *4c on the agenda.

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

4. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Plan Commission recommendation to approve a Minor Subdivision Final Plat for Maple Norway Resubdivision (505 & 511 Prairie St.)

Rachel Hitzemann, City Planner, presented the Executive Summary and materials posted in the meeting packet.

Ald. Wirball asked about water accumulation on nearby properties. Ms. Hitzemann noted the engineering review did not show any outstanding concerns.

Ald. Gehm asked about access to the second parcel on 511 Prairie Street. Both homes will have driveways on south 5th Street.

Motion by Ald. Pietryla, second by Ald. Wirball to approve a Minor Subdivision Final Plat for Maple Norway Resubdivision (505 & 511 Prairie St.)

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

- d. Recommendation to authorize Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC and approve Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development.

Russell Colby, Director of Community Development, presented the Executive Summary and materials posted in the meeting packet.

Ald. Pietryla noted the materials state the contract is for three years and asked about the starting date that is listed as October 2023. Mr. Colby explained the review process took longer than anticipated so the starting date will begin with Council approval.

Ald. Wirball liked the concept of utilizing three different engineering firms and felt this was important to avoid any potential conflicts of interest.

Motion by Ald. Wirball, second by Ald. Gehm to authorize Master Engineering Services Agreements with Clark-Dietz, Inc.; Thomas Engineering Group; and WBK Engineering, LLC and approve Flat and Hourly Rates for Engineering Plan Review and Construction Inspection Services for Private Development.

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

- e. Recommendation to approve an amendment to Title 18 “Stormwater Management Ordinance”, Section 18.04.010 “-Stormwater Management Ordinance – Adopted – Modifications”, Section C (Fences)

Russell Colby, Director of Community Development, presented the Executive Summary and materials posted in the meeting packet.

Ald. Bessner asked if picket fences always had a 4-inch clearance. Mr. Colby noted picket fences that are 50% open have a 2-inch clearance and that will not change.

Ald. Wirball expressed his thanks for changing this ordinance.

Ald. Silkaitis felt it was a good idea to bring down the clearance another 2 inches.

Motion by Ald. Weber, second by Ald. Wirball to approve an amendment to Title 18 “Stormwater Management Ordinance”, Section 18.04.010 “-Stormwater Management Ordinance – Adopted – Modifications”, Section C (Fences)

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

- f. Recommendation to amend Title 15 “Buildings and Construction” and Title 18 “Stormwater Management Ordinance” to establish a Site Development/Stormwater Permit fee.

Russell Colby, Director of Community Development, presented the Executive Summary and materials posted in the meeting packet.

Ald. Pietryla expressed his support and asked for clarification regarding the concept of the resident engineer not protecting the City’s interests. Mr. Colby said they are hired by the developer and it has been inconsistent as to when they would be required to be on-site based on the type of work. Sometimes there has been a difference of opinion as to who would determine if the engineer needed to be there or not. The intent was to rely on that resident engineer to monitor what is being constructed. It’s more in the City’s interest to have someone who is objective and is working for us.

Ald. Muenz said this is a great process improvement and helps with the upfront costs.

Ald. Wirball asked if it would be possible to have a hybrid model that includes the 2.50% fee and another 0.5% refundable deposit. Mr. Colby said they could work with a system like that.

Motion by Ald. Wirball, second by Ald. Pietryla to amend the proposed amendment to Title 15 and Title 18 “Stormwater Management Ordinance” to establish a Site Development/Stormwater Permit fee to include both a 2.50% fee and an additional 0.5% refundable deposit fee.

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

Motion by Ald. Wirball, second by Ald. Pietryla to approve an amendment to Title 15 and Title 18 “Stormwater Management Ordinance” to establish a Site Development/Stormwater Permit fee as amended.

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

- g. Recommendation to amend Title 15 “Buildings and Construction” regarding Engineering requirements for Building Permits.

Russell Colby, Director of Community Development, presented the Executive Summary and materials posted in the meeting packet.

Ald. Gehm asked if the temporary permit would cover something similar to the street paving issue they had with another development. Mr. Colby said this would cover if it’s specifically related to the permit for one of the houses.

Motion by Ald. Muenz, second by Ald. Gehm to approve amending Title 15 “Buildings and Construction” regarding Engineering requirements for Building Permits.

Roll was called:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Nays: None

Motion carried: 9-0

5. PUBLIC COMMENT - None

6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL OR STAFF - None

7. EXECUTIVE SESSION

Motion by Ald. Gehm, second by Ald. Pietryla to enter executive session at 7:18 p.m. for discussion of Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)

Roll Call:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Absent: None

Nays: None

Motion Carried: 9-0

8. The regular session was reconvened at 7:32 p.m.

Motion by Ald. Wirball, second by Ald. Pietryla to end the executive session.

Roll Call:

Ayes: Wirball, Bessner, Weber, Silkaitis, Foulkes, Bongard, Muenz, Gehm, Pietryla

Absent: None

Nays: None

Motion Carried: 9-0

9. ADJOURNMENT

Motion by Ald. Gehm, second by Ald. Pietryla to adjourn at 7:33 p.m.

Unanimously approved by voice vote.