

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, FEBRUARY 3, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations**
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7.** Motion to accept and place on file minutes of the City Council Retreat meeting held September 14, 2019.
- *8.** Motion to accept and place on file minutes of the regular City Council meeting held January 21, 2020.
- *9.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 1/13/2020 - 1/26/2020 in the amount of \$5,935,986.78.
- *10.** Motion to accept and place on file the Treasurer's Report for period ending November 30, 2019.

I. New Business

- A.** Motion to approve an **Ordinance** Rescinding and Repealing the City of St. Charles' Prior Annexation, Zoning Entitlements and Subdivision of Certain Property Pursuant to Ordinance Nos. 2019-M-47 and 2019-Z-24 (Brooke Toria Estates).
- B.** Motion to approve an **Ordinance** Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois (Brooke Toria Estates).
- C.** Motion to approve an **Ordinance** Granting Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan, and Final Plat of Subdivision for Brooke Toria Estates.

- D.** Motion to Approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve Local Agency Agreement for Federal Participation with Illinois Department of Transportation for the South 7th Avenue Resurfacing Project.

II. Committee Reports

A. Government Operations

1. Motion to approve a Proposal for a new Class E2 Liquor License Application for McNally's St. Patrick's Day on the Plaza special event.
- *2. Motion to approve an **Ordinance** Amending Title 9, Entitled "Public Peace, Morals and Welfare," and Title 10, Entitled "Vehicles and Traffic," of The City of St. Charles Municipal Code Book (Sale of Drug Paraphernalia and Cannabis).
3. Motion to approve a Funding Request from Pride of the Fox (PTOF) in the Amount of \$22,000 for Sponsorship of Heart of the Fox Event and Various Operating Expenses.
- *4. Motion to Approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Memorandum of Understanding by and between R&B Development, LLC and the City of St. Charles (First Street Redevelopment- Building #7B).
- *5. Motion to accept and place on file minutes from the January 21, 2020 Government Operations Committee meeting.

B. Government Services

- *1. Motion to approve an **Ordinance** Amending Title 10 "Vehicles and Traffic", Chapter 10.11 "Rules of the Road", Section 10.11.2100 "Intersections Where Stop or Yield Required" of the City of St. Charles Municipal Code.
- *2. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the City of St. Charles Fox River Monitoring Policy.
- *3. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve the award of One 2020 Ford F550 to Sutton Ford and to Sell the Replaced Ford F550 #1956.
- *4. Motion to approve an **Ordinance** Appointing Peter J. Suhr to the Illinois Municipal Electric Agency Board of Directors.

C. Planning and Development

- *1. Motion to accept and place on file minutes of the January 13, 2020 Planning & Development Committee meeting.

11. Additional Items from Mayor, Council, Staff, or Citizens

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES OF THE MEETING OF THE ST. CHARLES CITY COUNCIL
TUESDAY, JANUARY 21, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174**

1. Call to Order

The meeting was called to order by Mayor Rogina at 7:00 pm.

2. Roll Call

Present: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

Absent: None

3. Invocation

The invocation was given by Ald. Payleitner

4. Pledge of Allegiance

Ald. Pietryla led the Pledge of Allegiance

5. Presentations

None

6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

- *7.** Motion to accept and place on file minutes of the regular City Council meeting held January 6, 2020.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *8.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 12/30/2019 - 1/12/2020 in the amount of \$2,224,233.62.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

I. New Business

None

II. Committee Reports

A. Government Operations

- *1. Recommendation to Approve an **Ordinance 2020-M-2** Abating a Portion of the 2019 Property Tax Heretofore Levied for the City of St. Charles.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *2. Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner, and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *3. Motion to approve a **Resolution 2020-1** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute an Amendment to a Service Agreement with Paymentus Corporation to include Services for Credit Card Transactions for Building Permit Fees.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *4. Motion to accept and place on file minutes from the January 6, 2020 Government Operations Committee meeting.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

B. Government Services
None

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution 1-2020 A Resolution Recommending Approval of a Special Use to Amend Ordinance 2018-Z-9 (Meijer PUD) to increase the permitted signage for Wahlburger's (Keyser Industries, Inc.).

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *2. Motion to approve an **Ordinance 2020-Z-1** Amending Ordinance 2018-Z-9 to modify the permitted signage for Building B (Wahlburger's) in the Meijer Outlot PUD.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *3. Motion to accept and place on file Plan Commission Resolution No. 19-2019 A Resolution Recommending Approval of a Special Use for Planned Unit Development and PUD Preliminary Plan for St. Charles Public Library (St. Charles Public Library District)

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- *4. Motion to approve an **Ordinance 2020-Z-2** granting approval of a Special Use for Planned Unit Development and PUD Preliminary Plan for the St. Charles Public Library and St. Mark's Lutheran Church (1 S. 6th Avenue & 101 S. 6th Avenue).

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

- 9.** Additional Items from Mayor, Council, Staff, or Citizens

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Adjournment

Motion by Ald. Stellato, second by Ald. Silkaitis to adjourn the meeting at 7:03 pm.

ROLL CALL VOTE:

AYE: Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato, Silkaitis, Payleitner and Lemke

NAY: NONE ABSENT: NONE ABSTAIN: NONE

MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

Minutes
City Council Fall Retreat
September 14, 2019, 8:00 AM

1. Call to Order

Mayor Rogina called the meeting to order at 8:00 am.

2. Roll Call

Members Present: Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Vitek, Pietryla, Bessner and Lewis

Others Present: M. Koenen, R. Tungare, L. Gunderson, J. McMahon, J. Keegan, J. Schelstreet, P. Suhr, C. Minick, B. Nielsen and T. Conti

3. Welcome Remarks

Mayor Rogina went over the agenda for the day and introduced Ben Nielson, City Administrator Intern.

Chief Keegan mentioned that the Police have moved into their new facility and the opening day is September 16, 2019.

Mark Koenen explained that Jeff Hartman is no longer with the Community Foundation of the Fox River Valley, the organization that assists with the St. Charles Initiative, and that the City will be working with another individual at the foundation. Mark informed the group that the City is going to be receiving a grant from Exelon in the amount of \$600,000 to be devoted to One West Main Street (1st Street Plaza- East). The Mayor offered his congratulations to both Mark and Ald. Vitek for their great work.

Mayor Rogina brought up the Municipal Center and said that the citizens would like the building preserved. He noted that it's a historical landmark and will be protected. However, the building could be used differently and much more by citizenry. The Mayor said if the Council decides to keep the Municipal Center in the same location the building needs a major security update.

Mayor Rogina reminded the Council Members that when the date for the winter retreat is posted they should do their best to be available.

4. Citizen Comment

Steve & Lisa Case joined the meeting and addressed the Council Members regarding Eric Ericson.

Mr. Case explained Mr. Ericson has signs up in his yard, a small airplane (in pieces) in his backyard, as well as an abandoned vehicle. Mr. Case said he understands the City has decided not to do anything because his mother lives there. Mayor Rogina said that it's inaccurate to say that the City decided not to do anything. Mr. Case indicated that he and his wife have been dealing with Mr. Ericson for over three years and he asked what he has to do to get help from the City. Mayor Rogina explained that the City Council is behind him, but that things have to be done according to legal process and that takes time. Mr. Case, asked Ald. Bancroft (Attorney Bancroft) if it's possible to foreclose on a lien? Ald. Bancroft said he's not familiar with the case enough and doesn't know the strategy and can't comment. Ald. Bancroft told Mr. Case that the Council supports them. Mayor Rogina said that staff will move forward on this Monday and try to start a process towards a resolution.

5. Open Forum

Utility Rate Discussion



Utility overview slides
final 09122019.pdf



Utility handouts
09122019.pdf

Chris Minick explained that there is a rate study being done for all three of the utilities. Some preliminary results have been received and a finalized report will be received in the next several weeks. This provides an opportunity to review the trends being seen in the utility funds and what the rate study suggests is likely to happen if all the programs, policies and capital projects identified within the study. Chris also told the group that he will be discussing the Roadway Program. He explained that the goal of his presentation is education. He said he will be reviewing the costs contained in the utilities (capital costs), and the projections and trends suggested in the rate study, the water softening project and the east side sewer. Chris said there is a significant project that may require moving the flows from that general location to the wastewater treatment plant. This would have some impact on rates we charge our customers.

Chris indicated that direction is needed on water softening and if that's a project the Council would like to see move forward. There are several projects budgeted in the next fiscal year that are dependent on that decision. Chris said there are 5 scenarios that will be discussed regarding water softening showing the impacts to the residents.

Chris reviewed the City's philosophy and how we apply and utilize a rate study. He said it's used as a guideline. Every year Council has directed that staff undergo an analysis of the utilities individually and collectively looking at the financial position and circumstances of the utilities.

Chris said that the Cost of Service Analysis suggests that we're going to need a series of fairly aggressive rate increases over time. Chris said that over the next 10 years the electric utility will rate will increase 2%, water will increase 7%, and sewer will increase 5%. This is an annual increase of \$110 based on the current billing rates, and compounded over time.

Chris said we need to start replacing our water mains, and the utility billing software and meter reading equipment is well past the end of life. He also indicated that there are some capacity projects on the water side that have a high price tag. There is also a need for additional wells to keep up with growth. These items have been incorporated into the rate study. What have not been incorporated in the study are the soft water options. Chris further explained that money needs to be put into the sewer mains, lift station replacements and anticipated additional mandates from the EPA. He said that the next phase of improvement and expansion of the west side wastewater treatment plant is going to be taking place.

Ald. Stellato asked if the talk in Washington about backing off on the standards put in place for wastewater tolerance level is true, and what the impact would be. Peter answered that it changes regularly and 6 months from now it could be completely different. Peter said that the numbers include some of those regulations, but the majorities are not regulated assumptions.

Ald. Bessner said that he noticed a lot of projects in the 4 – 5 million dollar range as well as roadways. He asked if everything is happening all at once a "perfect storm". Chris explained that maintenance projects were deferred in order to bring a balanced budget. There are some projects that don't make it to the final draft of the budget each year. Chris said he thinks these are all starting to catch up; the age of the infrastructure is part of the problem. The infrastructure is 30-40 years old.

Ald. Payleitner asked if other municipalities handle this through the Enterprise Fund vs. General Fund. Chris said most all handle it as part of the Enterprise Fund.

Chris discussed the utility rates. He went through several different scenarios based on the utility rate study. He went over past, current and projected rates (over 10 years) for the utilities. He also went over the projections, including Nano water softening, and explained that there would be an increase of \$50 per month to residential customers.

Ald. Vitek asked if a credit could be issued to customers if they get a softener. Chris said that could be done and would most likely spend less overall.

Ald. Turner said we should do what is best for the majority of the population. In his opinion the extra cost won't matter to the residents coming to St. Charles.

Ald. Vitek said that residents will most likely still purchase a water softener even if the water softening is done because the water still won't be soft enough.

Ald. Bancroft said he's met with residents upset with brown water. He said that residents want to do what Geneva does and Geneva softens their water.

Ald. Stellato asked if there is a way to isolate and treat only the area with the water issues. Peter said that it can't be done that way. The only way would be to treat the water for the entire City. Peter said that rusty water is due to the underground pipes and that goes to the water main replacement program identified over the next 10 – 15 years. That will bring better water quality. Soft water can't be tied to clear water although it would help. Lake Michigan water would be an option but is double the cost of Nano softening.

Ald. Stellato mentioned that residents will be paying for soft water if they want it or not. He said that a lot of residents don't care about water softening and asked that this be kept in mind as decisions are made.

Ald. Lewis said she thinks that the quality of the water should be the focus. She said that water softening sounds like an unfunded mandate imposed on the citizens.

Ald. Turner said that right now Geneva is paying over \$1000 a year for water if not more and will have to raise rates. He said we would still be cheaper than Geneva, and with water softening residents will save money on bottled water, softening systems, filters, etc.

Mark said the city of Geneva has soft water and it is due to the water having radium. The softening process treats the radium in the water. He said their decision wasn't motivated by anything other than that.

Chris continued by going over the projections for the East Side Sewer Capacity Project, and projections if both the Nano and east side projects were done.

Ald. Payleitner asked if the east side improvement is based on infrastructure or development. Peter said that it's based on capacity.

Mark said that part of the reason for the discussion of the east side trunk sewers is the redevelopment of the Charlestowne Mall. With the inclusion of residential at the Charlestowne Mall site it would require an increase in capacity.

Peter said that other developments tied to this project are Silverado, Charlestowne, Pheasant Run, AJR Filtration Expansion, it's beyond the mall.

Ald. Silkaitis asked this project would be bonded. Chris said yes, the bonds would finance the infrastructure and the rates increase over time to finance the bonds. Ald. Silkaitis asked what happens after 20 years when the bonds fall off. Chris answered that there will probably be additional maintenance needs.

Ald. Turner said he would do both right away to keep costs as low as possible. He said a vast majority of the residents can afford it.

Mayor Rogina asked for a show of hands as to how many of the Council Members would like to move ahead with some type of water softening in the budget. Informal vote: 2 in favor 8 against

Roadway Program



FINAL Road
09122019.pdf

Chris explained that this information is based on a presentation that Karen Young presented in 2018. The report was based on the 2017 Pavement Evaluation done by Infrastructure Management Services. It looked at all roadways in the system and graded them on a 100 scale. Chris said that the results indicated our roads were in overall good condition, but that the average roadway rating in St. Charles would fall to a 61 (fair) if we did not increase spending. It further noted that over 50% of the roadways would grade at 60 (poor or very poor) by 2022. The projection was that we would need to spend \$12M per year over the next 5 years to maintain the score of 71.

Staff discussed the idea of spending \$60M over 5 years and it was not realistic. Public Works put together a pavement management program. The goal of that program was preventative maintenance on our roadways. Chris said that we will be updating to this particular program in 2020.

Chris explained the cost and funding sources for the program including the State fuel tax, Local fuel tax, reserves, general operations and capital funding. Chris went over the road lifecycle costs and the road funding gap. Conclusion being there is a gap, and significant expenditures will be necessary either in preventative maintenance or reconstruction. Chris reiterated that we're going to need to be spending on infrastructure moving forward.

Ald. Lemke said that as roads deteriorate if maintenance isn't done the problems become greater.

Ald. Lewis asked if we're still using the same formula as we did 15-20 years ago or have there been new products introduced. Peter said that there are some higher quality materials, and with those come cost. You won't get a longer lifecycle by using higher quality materials.

Break - 9:28 am

Return - 9:39 am

Downtown Overlay District



Fall Retreat Dwtwn
Overlay Dist.pdf

Rita discussed the Downtown Overlay District. She explained that it's part of the zoning ordinance and allows only retail businesses to occupy first floor storefronts within the downtown area. Rita went over the location of the district, the exemption process, the criteria of the exemption process, as well as the office certification process. She explained that the office certification process grants some flexibility to the overlay district allowing the generation of pedestrian activity and that it's compatible with a pedestrian oriented shopping area. There are limitations to the Main Street environment which are the physical barriers (the river and busy streets), the retail area is not connected and banks no longer want storefronts. There seems to be more interest in entertainment and experiences. Rita asked the Council Members for their feedback on the Downtown Overlay District, if the overlay makes sense in the current environment, should it be modified, should we consider loosening up the office certification process, or eliminate the district all together. Rita told the group that if they decide to modify the Downtown Overlay District it would require an ordinance to change the retail zoning ordinance.

Mayor Rogina asked what the roll the City plays when businesses come in, vacate, etc., and if business licenses should be considered. He asked the Council Members to consider business licenses when giving their feedback.

Ald. Lemke said he would not want to eliminate the district without receiving input from the St. Charles Business Alliance. *Ald. Lemke requested staff to reach out to the Alliance.*

Ald. Payleitner said the purpose of the Downtown Overlay District was for businesses to generate pedestrian traffic. We've heard from residents that Main Street is not pedestrian friendly. She asked why pedestrian friendly businesses couldn't be applied to 1st Street, or businesses that back up to a plaza.

Ald. Bessner asked with the possibility of cannabis being sold, as well as vaping, and tobacco if it is possible to not allow visuals (signs) in the windows with either a special use or prohibited use in the downtown overlay area; where it's restricted for tobacco as a whole?

Rita explained that it's the Council's prerogative to prohibit certain businesses but it's not a zoning issue. She said the way to approach this is not through a special use. She said that if the Council were to, for example, not want to allow vape stores in our CB1 and CB2 zoning districts it could be broken out into a separate use category allowing it in our commercial zoning districts but not in downtown.

Ald. Bessner said what he is looking for is an ordinance to cover cannabis, vaping, tobacco, for signage.

Chief Keegan said that he thinks there are some opportunities there but we should talk to Nick Peppers to find out more.

Ald. Bancroft said he agrees with the approach but that it's not worth the time. He said that we have something in place that is being imposed on property owners who are trying to lease their space and generate income and we're requesting that they limit their use to something that in the last 15 years has changed. It not fair to the property owners. He said we should talk to the Alliance and see if there is a smaller area to do this, but the problem is what we want to exist there doesn't exist anymore.

Ald. Lewis said that she thinks it was put in place to generate sales tax. She asked if there has been an influx of businesses wanting to be on the first floors, but it's not allowed.

Rita confirmed that there have been some inquiries from businesses.

Ald. Lewis said we're losing out on sales tax. Ald. Lewis continued by mentioning that when we consider signs, there should be a limit on the number of neon signs allowed downtown as well.

Ald. Stellato said that over the years we've had people wanting to move downtown, and the ALE Solution situation was the pinnacle. It made us look very anti-business. It was so bad that the Chamber and the Partnership were having discussions with ALE trying to keep them. We needed a spark to get 1st street going and to get the retail focus off of Main Street and on to 1st Street. That's done. I think this has served the purpose.

Ald. Turner suggested that we make the Downtown Overlay District more of a mixed use area to bring in more housing.

Ald. Stellato said that he likes the idea of being more specific. However, if we make all businesses in town get licenses we're punishing all for one segment.

Mark summarized the discussion regarding the Downtown Overlay District:

- Reconsider the Downtown Overlay District
- Shrink the Downtown Overlay
- Not applicable anywhere else
- Signage and licensing as it relates to tobacco or unwanted uses.

Ald. Turner asked if we would like to establish more residents downtown.

Mayor Rogina said he's not against it.

Rita said that housing can be processed as development proposals come forward.

Former Police Station Site



Fall Retreat former
PD Site.pdf

Rita explained that the Downtown Comprehensive Plan process looks at both the east and the west sides of the river. The primary interest was the police station site. Rita mentioned that an open house was conducted in May, 2019 and received some good feedback. The feedback received was brought before the Planning and Development Committee on Monday, September 9, 2019. Rita went over the comments provided at the Open House and the direction received from the Plan Commission at their meeting on September 3, 2019.

Feedback from Open House:

- Riverfront should be open, green, publicly accessible

- Mixed use fronting on the river, upper floor hotel or residential
- Building height in 3 story range, set back from river
- Parking/parking decks on interior blocks
- Transition to residential neighborhoods

Plan Commission Direction

- Generally consistent with Open House comments
- More flexibility with building height – existing zoning or PUD
 - Allow developers to present something and decide
- Open space needs change with Active River Project
 - Could have an impact one way or another on the land planning component for the former police station site as far as the RFP process. Rita asked for direction from Council to find out if this is a project that they would like to plan for in the short term, long term, or not. That will help guide the RFP process.
- Master Planning might be beneficial

Rita went over the timeline for the site.

Ald. Lewis asked how long the project will take.

Rita answered that it will take a couple years or more.

Mark spoke about the RFP solicited for lot's 6, 7b and 8 on 1st Street. He said staff with Council input included criteria that should be included in the RFP. It gave the development community a sense of where we were headed. He said that staff needs guidance on how the Active River Project impacts this project. Including Active River allows for a bit more land that may be developable on the adjacent shores. If Active River is not included it can still be built on but we would have to be sensitive to flood waters. There would be an impact on the developable area. The question needs to be answered or we will move forward with an RFP that doesn't contemplate the Active River at all.

Ald. Turner said he would like to see a park on the site and asked why we would want to get rid of the water area from the dam to the trestle. He said it's the only place downtown where people can go to relax and recharge.

Ald. Vitek asked if the Active River Project and the Riverfront project now one in the same. She said she considers them one project, a redevelopment project on the river and it should include walkability and biking. People are hung up on zip lines and whitewater rapids but the market didn't tell us that's what is wanted. The Active River Project did. She said we should have developers give us ideas around the river, the PD, and the Municipal Center. That's the whole redevelopment project. It's no longer Active River, no longer PD, but the River Development.

Ald. Bancroft mentioned to make the RFP effective you have to include everything; you won't get meaningful responses if people don't understand the cost involved. Second, if you think the Active River Project dictates this project, don't waste the time now because we're years away. Whatever comes of a river project could be dealt with by someone who wants to develop the site. Ald. Bancroft suggested that we give a disclosure, the engineering information, the problems with the site, and the Active River Project.

Mayor Rogina mentioned that developers will submit proposals, and there will be more than one to choose from, assuming the RFP is carefully crafted. The Mayor said the faster we get to a resolution the faster we

reach the timeline of 2021, or it's going to sit in a prime area of our community.

Mayor Rogina said that from what he understands from a majority of Council is that we want a partner or partners for Active River, or we don't move forward.

Ald. Lewis said that she's not in favor of removing the dam. Whether the dam is there or not could change things. She said she agrees that both sides of the river can be more active with pedestrian walkways. Ald. Lewis said she walked it and it's in desperate need of repair. She said it's hard for her to think we wouldn't receive a lot of proposals for this project, and we can be specific on what goes there.

Ald. Stellato said we want to give them a guide, but don't want to be too specific.

Ald. Bancroft said he believes the proposals will come, it will not be the most lucrative site, and there is a lot of infrastructure that needs to be dealt with and buildings that need to come down. We are going to need help, support and will need to incentivize to get a project we will be proud of.

Ald. Lewis said the site, other than the buildings, is a nice site. People enjoy it and love the open space. The community wants open space and it needs to be incorporated.

Mark referred back to the 1st street project and said there were only 2 proposals received at that time. He said he hopes there will be more than 2 proposals for this project, but isn't quite as optimistic.

Rita showed the group the boundaries of the project area and asked for feedback on what land should be solicited in the RFP. She brought up the Municipal Center and said it's a national landmark but it's not limited to specific use. It is limited to the structure and what can be done to the outside of the building. There are ways to reuse historic structures. Rita asked the Council Members if they would like to include the Municipal Center building in the RFP.

Ald. Lemke said that in the area immediately east of Riverside there are some historic houses. We looked at the possibility of deck parking, south of the radium building. That's one thing we talked about and hadn't heard anyone say no.

Ald. Turner said he does not want to move City Hall off the river. Instead of building an entirely new campus he said he would rather see a redesign of the interior of the building to make it user friendly.

Ald. Silkaitis said that he agrees with Ald. Turner and he would like to keep the campus downtown. He said it's an icon in St. Charles. His concern is parking and that no one will be able to park when they go to City Hall. He said until a deck is built he'd like to keep the parking.

Ald. Stellato said that it's very expensive to reuse buildings and it's a challenge. He cautioned on the reuse of the building and said it would be more expensive than building another facility. He said that we should look at both options when budgeting.

Mayor Rogina asked if the best approach is to retrofit the municipal center building or include it in the RFP. He asked if Council would entertain a conversation about including it in the RFP.

Ald. Bancroft said that he thinks it should be included in the RFP. He said that he thinks that with the risk of redoing it, it's possible we will be stuck with it; no redeveloper is going to want to take it on.

Ald. Payleitner said that the sentimental value of the building is huge to the citizenry. This building was a gift to the City. There were stipulations when we accepted that gift and why we support the museum. That was part of the stipulation.

Ald. Vitek asked if there are other options that could be there that would benefit the citizenry better than the municipal building. There may be a better use.

Mayor Rogina said that the chamber is void of the opportunity to attend meetings remotely, and to take us into the future as a modern municipality. The Mayor said the building is under-utilized with respect to the public. He agreed that it's the symbol of St. Charles and that it will stay.

Ald. Payleitner said it's the symbol because it's the people's house.

The Mayor answered said that unless they are paying a utility bill, or going to a meeting, the residents are void of knowing that it's the Municipal Center. The residents don't go in and enjoy the beauty of the building. He asked if it could be enjoyed more by the residents if it were a public/private partnership, drawing people in to enjoy the building.

Ald. Stellato said that when you walk in City Hall everything to the left (west side) is part of the original structure, the tower, etc. The buildings to the right were not part of the tower building. A developer may be interested in the buildings to the right.

Ald. Bancroft said that he's concerned about saying that the building has to be in play. He said he isn't opposed to having a discussion with that as an option because they may have an idea we haven't thought of. He said that if we made the whole site what was in play with the Municipal Center he's afraid that would have a detrimental effect.

Ald. Lewis said that she sees both sides, but doesn't think this is the time. She said that in 20-30 years it may be different, but right now is not the time.

Ald. Silkaitis asked if we have funds in the budget to demolish the existing buildings on the police station site, and asked if we would do that first or have the developers look at the site as is.

Mark said he'd like to take it down and make it as attractive as possible.

Ald. Silkaitis agreed.

Mark summarized the key points of the discussion regarding the police station site:

- Go ahead with the RFP.
- Include Cedar Avenue north in the redevelopment area.
- We will not close the door when talking about other elements of the project including:
 - The Active River Project – makes sure people know it exists and how they may choose to use that at a function of their redevelopment proposal
 - The Municipal Center – Icon Structure to the South
 - Include Parking
- Demolish the former police station Site
- Let the market respond to what we're looking for but give the development community some criteria in terms of purpose, scope and height.

Mayor Rogina said that the majority of the Council would not want to move forward on the Active River Project without a partner. The Mayor said that an RFP would be brought back to Council to be looked at

before it went public, and that staff would have input.
Rita asked if the Council is open to offering incentives.

Ald. Lemke said that the incentive is that we will propose to take the police station down if there is a proposal to develop the site.

Ald. Turner said if we receive a proposal for a building that's 5 – 6 stories, we could lower the price to keep it to 3 -4 stories.

Ald. Pietryla said that he would be open to incentives.

Ald. Silkaitis suggested selling them the property for \$10.00 and be done. With incentives you just never know, the amount is variable.

11:01 – break

11:10 - return

Executive Session

Motion by Ald. Lemke, second by Ald. Turner to discuss collective bargaining as permitted by state statutes.

Roll Call: Ayes: Payleitner, Lemke, Turner, Bancroft, Vitek, Pietryla, Bessner, Lewis, Stellato and Silkaitis; Nays: None. Mayor Rogina did not vote as Mayor. **Motion Carried.**

Motion by Ald. Lemke, Second by Ald. Silkaitis to exit executive session at 11:41 pm.

Voice Vote: Ayes: Unanimous; Nays: None; Mayor Rogina did not vote as Mayor.
Motion Carried

Cannabis Discussion

Ald. Payleitner asked about the Public Hearing and Plan Commission meetings on Tuesday, September 17. She wanted to know if they are going to be limited to the findings and facts.

Rita said that with General Amendment they are not strictly limited to the findings and facts which are pretty broad. They have been provided the findings and facts generated by staff.

Ald. Payleitner verified that the Plan Commission is deciding if this will be allowed as zoning.

Rita agreed. She said the premise the Plan Commission is working on is if recreational marijuana were to be allowed which zoning districts it would be appropriate to allow it under.

Ald. Lewis asked if we have a motion that already states where it can be allowed.

Rita said direction was given from the Council and it's been incorporated into the proposed General Amendment. Rita said that an amendment has been prepared for the Plan Commission to consider and have taken advisement that direction will be received from the committee. The Plan Commission could limit them to that direction, forward a recommendation to Council Committee again, or may choose to broaden the scope of the recommendation. If they choose to broaden outside of where the Council Committee

recommended then the Planning and Development Committee would be advised and the Public Hearing would have to be re-noticed. The Plan Commission is not a decision-making body and can talk about other locations. They can forward it as a recommendation. However, they aren't a decision-making body, only a recommending body.

Ald. Lemke asked what the BC and BR are?

Rita answered the districts are predominantly outside of downtown. It's limited for example, to Randall Rd., Kirk Rd. those corridors.

Mark mentioned a drawing that was shared and said that it could be sent out to the Council Members.

Ald. Bessner said that we should earmark all this money before January 1, 2020.

Mayor Rogina asked if it got to Council, or in Committee, that process could be done easily to earmark funds from recreational cannabis for specific causes.

Chris indicated that can be done at any point during the process or as part of the budget process.

Ald. Bancroft said after having several conversations he thinks that 70% in favor, 30% not. He said one thing made him upset. He had a conversation with a resident and the resident said that she talked to someone on the Council and that Council Member said that we were "fast-tracking" this vote to allow retail sale, and insinuated the motive was because we didn't want people to know we were doing it.

Ald. Turner said he agrees with the percentages Ald. Bancroft mentioned. He said what bothers him is the implication from people that the Council is responsible for their kids using drugs. Ald. Turner said parents need to start taking responsibility. It's not the Council's responsibility to keep their kids off drugs.

Ald. Payleitner responded by saying that the message the Council is delivering is that this is okay. Not that we're responsible for kids using drugs, but that we're delivering a message as a City that it's okay.

Ald. Turner said he agrees but even if we don't have the stores here it will be here anyway.

Ald. Payleitner said she wanted to clarify her position. She said she received an email expressing disappointment in learning of Ald. Payleitner's early vote against bringing responsibly managed commercial cannabis sales to St. Charles. Ald. Payleitner said that's not her position and she's sorry that's being communicated. She said that her position is that it's not being responsibly managed; the State of Illinois is changing by the minute. She said because the rules are changing so rapidly she can't cast a vote to subject St. Charles to the uncertainty. She said her opposition is the State of Illinois. She said by agreeing it says we trust the State of Illinois and whatever happens, happens. That's a message she doesn't want to deliver to her constituents. What's our hurry?

Ald. Turner said that he does not trust the State of Illinois but is responding to covering the bases on the tax.

Ald. Lewis said she doesn't know if she's for or against having recreational marijuana, but that she does wonder why we're so rushed. Once the door is opened we can't go back. She said that she doesn't think all things are in place to make the right decisions. She said that one establishment at this time would be fine.

Mayor Rogina said he was against the law as a State statute. The community is reacting to an unfunded mandate. He said this is something we have to deal with. The Council will come to a decision and if it's yes, he won't veto, he supports the council either way. He said if there was a tie he does have his own

position.

Ald. Silkaitis said that just because we can make money shouldn't be a reason to bring this branding into our town.

Motion by Ald. Turner, second by Ald. Silkaitis to adjourn the meeting at 12:03 pm.

6. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

7. Additional Items from Mayor, Council, Staff, or Citizens.

8. Adjournment

Motion by Ald. Turner, second by Ald. Silkaitis to adjourn the meeting at 12:03 pm.

Voice Vote: Ayes: Unanimous; Nays: None; Mayor Rogina did not vote as Mayor.

Motion Carried

:tc

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

1/31/2020

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

1/13/2020 - 1/26/2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE					
		104085	2.97	01/16/2020	77100/F	FASTENERS
		104085	46.51	01/16/2020	77105/F	WASTEBASKET
		103989	25.10	01/16/2020	77115/F	MISC SUPPLIES PUBLIC WORK
	DG HARDWARE Total		74.58			
139	AFLAC					
			19.80	01/17/2020	ACAN200117140807FI	AFLAC Cancer Insurance
			38.58	01/17/2020	ACAN200117140807PI	AFLAC Cancer Insurance
			97.37	01/17/2020	ACAN200117140807PV	AFLAC Cancer Insurance
			25.20	01/17/2020	ADIS200117140807FD	AFLAC Disability and STD
			22.85	01/17/2020	ADIS200117140807FN	AFLAC Disability and STD
			92.20	01/17/2020	ADIS200117140807PD	AFLAC Disability and STD
			25.80	01/17/2020	APAC200117140807PV	AFLAC Personal Accident
			17.04	01/17/2020	ASPE200117140807PV	AFLAC Specified Event (PRP)
			77.96	01/17/2020	AVOL200117140807PI	AFLAC Voluntary Indemnity
			63.94	01/17/2020	AVOL200117140807PV	AFLAC Voluntary Indemnity
			75.82	01/17/2020	ADIS200117140807PV	AFLAC Disability and STD
			8.10	01/17/2020	AHIC200117140807FD	AFLAC Hospital Intensive Care
			8.10	01/17/2020	AHIC200117140807PD	AFLAC Hospital Intensive Care
			33.84	01/17/2020	AHIC200117140807PV	AFLAC Hospital Intensive Care
			57.23	01/17/2020	APAC200117140807FI	AFLAC Personal Accident
			55.50	01/17/2020	APAC200117140807PI	AFLAC Personal Accident
	AFLAC Total		719.33			
145	AIR ONE EQUIPMENT INC					
		106551	654.00	01/16/2020	151810	FUELS
	AIR ONE EQUIPMENT INC Total		654.00			
151	ALBAT PROGRAM					
		106781	475.73	01/16/2020	011620	3RD YEAR MATERIAL A FOWLE
	ALBAT PROGRAM Total		475.73			
176	ALMETEK INDUSTRIES INC					
		107183	164.35	01/23/2020	242332	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ALMETEK INDUSTRIES INC Total		164.35			
250	ARCHON CONSTRUCTION CO					
		106555	5,690.88	01/16/2020	19258P11	SVC @ VARIOUS LOCATIONS
		106327	4,348.22	01/16/2020	19697F	SVC @ GRAND RDG/TOWER HI
		106763	13,845.88	01/16/2020	19763F	SVC @ 300 S GENEVA RD
		106821	3,929.53	01/16/2020	19770F	SVC @ 603 FELLOWS
		105688	4,379.05	01/16/2020	19782F	SVC @ MAIN/RT 25
	ARCHON CONSTRUCTION CO Total		32,193.56			
254	ARISTA INFORMATION SYSTEMS INC					
		104449	4,894.61	01/23/2020	1330202001	MONTHLY POSTAGE
		104449	1,874.13	01/23/2020	28993	MONTHLY PRINTING
	ARISTA INFORMATION SYSTEMS INC Total		6,768.74			
279	ATLAS CORP & NOTARY SUPPLY CO					
			16.95	01/23/2020	906251-23	C PLEMONS
	ATLAS CORP & NOTARY SUPPLY CO Total		16.95			
282	ASSOCIATED TECHNICAL SERV LTD					
		104818	9,931.68	01/16/2020	32218	50% LEAK DETECTION
	ASSOCIATED TECHNICAL SERV LTD Total		9,931.68			
284	AT&T					
			62.82	01/16/2020	010520-627	MONTHLY BILLING 1/6/20-2/5/20
			78.53	01/23/2020	010820-878	MONTHLY INTERNET 1/9-2/8/20
	AT&T Total		141.35			
285	AT&T					
			1,875.60	01/23/2020	1249672501	MONTHLY BILL 12/10/19 TO 1/9/20
	AT&T Total		1,875.60			
298	AWARDS CONCEPTS					
		104205	363.50	01/16/2020	10548797	AWARDS STEVE BEDELL
	AWARDS CONCEPTS Total		363.50			
369	BLUE GOOSE SUPER MARKET INC					
		104010	54.83	01/16/2020	00090427	REFRESHMENTS POLICE CIT T
	BLUE GOOSE SUPER MARKET INC Total		54.83			
379	JASON BORN					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			69.88	01/23/2020	011920	BOOTS - 1-19-20 BLAIN'S
	JASON BORN Total		69.88			
393	BRICOR CONSULTING		2,400.00	01/16/2020	FY 2020	FY 2020 PER SIGNED AGREEMI
	BRICOR CONSULTING Total		2,400.00			
456	SARA CASS		23.00	01/23/2020	011620	PER DIEM 1/31/20 BLOOMINGT
	SARA CASS Total		23.00			
463	ANTHONY CAVALLO		131.50	01/16/2020	010920	NATIONAL FIRE ACADEMY PER
	ANTHONY CAVALLO Total		131.50			
513	CHRISTOPHER B BURKE ENG LTD	105714	1,032.66	01/23/2020	155380	BILLING THRU 12/31/19
	CHRISTOPHER B BURKE ENG LTD Total		1,032.66			
518	CLERK OF THE 18TH		150.00	01/16/2020	010920	BAIL BOND JASON HIBBING
	CLERK OF THE 18TH Total		150.00			
528	CLC LUBRICANTS CO	106840	79.50	01/23/2020	92922	CLC LUB BHF 46
	CLC LUBRICANTS CO Total		79.50			
563	CDW GOVERNMENT INC	106861	3.98	01/16/2020	WGZ8825	BUSINESS DIVIDERS
	CDW GOVERNMENT INC Total		3.98			
579	COMMUNICATIONS DIRECT INC	107037	150.00	01/16/2020	IN155930	KENWOOD SPEAKERS
		105599	7,435.97	01/16/2020	SR119528	INSTALL LIGHTING
		106430	400.00	01/16/2020	SR119549	SVC FOR #112
	COMMUNICATIONS DIRECT INC Total		7,985.97			
668	DEKALB COUNTY CLERK		36.00	01/16/2020	CFDK191220124020IS	DEKALB CO CLERK COLLECTIC
			10.00	01/23/2020	112119EM	NOTARY RENEW - MAHAN

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	DEKALB COUNTY CLERK Total		<u>46.00</u>			
674	DELL MARKETING LP	106747	21,912.46	01/23/2020	10359748727	SCADA/WIN 10 UPGRADES
	DELL MARKETING LP Total		<u>21,912.46</u>			
683	DE MAR TREE & LANDSCAPE SVC	107108	579.76	01/16/2020	7880	TREE TRIMING WTR DEPT
		104058	4,520.80	01/16/2020	7878	ELECTRIC LINE CLEARING
		104765	4,961.20	01/23/2020	7877	ELECTRIC LINE CLEARING
	DE MAR TREE & LANDSCAPE SVC Total		<u>10,061.76</u>			
710	DISCOUNT TIRE	106883	320.00	01/23/2020	162204	INVENTORY ITEMS
	DISCOUNT TIRE Total		<u>320.00</u>			
725	DON MCCUE CHEVROLET	106855	411.78	01/16/2020	420974	PARTS FOR FLEET
		106848	82.52	01/16/2020	420976	AUTO PARTS
		106997	676.05	01/16/2020	CTCS515350	VEH 1988 REPAIR/PARTS
	DON MCCUE CHEVROLET Total		<u>1,170.35</u>			
750	DUKANE CONTRACT SERVICES	104049	1,893.66	01/16/2020	128507	SVCS JAN 2020
		104049	4,848.47	01/16/2020	128508	SVCS JAN 2020
		104049	9,675.00	01/16/2020	128509	SVCS JAN 2020
		104049	7,115.84	01/16/2020	128510	SVCS JAN 2020
		104049	1,748.34	01/16/2020	128516	SVCS JAN 2020
	DUKANE CONTRACT SERVICES Total		<u>25,281.31</u>			
767	EAGLE ENGRAVING INC	104091	75.00	01/16/2020	2020-090	ENGRAVING FIRE DEPT
		104016	26.00	01/16/2020	2020107	ENGRAVING POLICE DEPT
	EAGLE ENGRAVING INC Total		<u>101.00</u>			
789	ANIXTER INC	107002	18,153.50	01/14/2020	4476604-00	INVENTORY ITEMS
		107002	6,896.55	01/16/2020	4476593-00	INVENTORY ITEMS
		107002	2,098.95	01/22/2020	4476598-00	INVENTORY ITEMS
		107002	5,997.00	01/22/2020	4476600-00	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ANIXTER INC Total		<u>33,146.00</u>			
859	FEECE OIL CO	106979	5,407.60	01/16/2020	1866141	INVENTORY ITEMS
	FEECE OIL CO Total		<u>5,407.60</u>			
870	FIRE PENSION FUND					
			483.59	01/17/2020	FP1%200117140807FI	Fire Pension 1% Fee
			4,451.28	01/17/2020	FRP2200117140807FC	Fire Pension Tier 2
			13,927.29	01/17/2020	FRPN200117140807FI	Fire Pension
	FIRE PENSION FUND Total		<u>18,862.16</u>			
876	FIRST ENVIRONMENTAL LAB INC	106304	256.50	01/16/2020	152383	MSTP BIOSOLIDS
	FIRST ENVIRONMENTAL LAB INC Total		<u>256.50</u>			
885	THE FITNESS CONNECTION CO	105105	250.00	01/16/2020	34404	PREV MAINT - FD
	THE FITNESS CONNECTION CO Total		<u>250.00</u>			
916	FOX VALLEY FIRE & SAFETY INC					
		104532	2,140.00	01/16/2020	IN00309091	SERVICE REPAIR HISTORY MU
		104532	114.00	01/16/2020	IN00312509	QRTLY BILLING FS#3
		104532	114.00	01/16/2020	IN00312510	QRTLY BILLING FS#2
		104532	114.00	01/16/2020	IN00312511	QRTLY BILLING RADIUM PLANT
		104532	114.00	01/16/2020	IN00312512	QRTLY BILLING POLICE DEPT
		104532	114.00	01/16/2020	IN00312513	QRTLY BILLING OAK STREET W
		104532	114.00	01/16/2020	IN00312520	QRTLY BILLING WW TREATMEN
		104532	114.00	01/16/2020	IN00312521	QRLY ALARM WWTREATMENT
		104532	114.00	01/16/2020	IN00312608	QRTLY BILLING WELL 9
		104532	114.00	01/16/2020	IN00312795	QRTLY BILLING DIGESTER
		104532	360.00	01/16/2020	IN00316112	SERVICE REPAIR OAK ST
		104532	354.00	01/16/2020	IN00317778	REPAIR PW GARAGE
		104532	114.00	01/16/2020	IN00312514	QRTLY BILLING WELL 11
		104532	114.00	01/16/2020	IN00312515	QRTLY BILLING WELL 8
		104532	114.00	01/16/2020	IN00312516	QRTLY BILLING SUB #2
		104532	114.00	01/16/2020	IN00312517	QRTLY BILLING SUB 7
		104532	114.00	01/16/2020	IN00312518	QRTLY BILLING WW LAB
		104532	114.00	01/16/2020	IN00312519	QRTLY BILLING EAST PARKING

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	FOX VALLEY FIRE & SAFETY INC Total		<u>4,564.00</u>			
980	GLOBAL EQUIPMENT COMPANY					
		107098	151.20	01/16/2020	115391448	INVENTORY ITEMS
		107151	467.90	01/23/2020	115421417	INVENTORY ITEMS
	GLOBAL EQUIPMENT COMPANY Total		<u>619.10</u>			
989	GORDON FLESCH CO INC					
			761.02	01/16/2020	IN12815407	MONTHLY COPIER CHARGES
			476.36	01/16/2020	IN12816804	POLICE DEPT COPY CHARGES
	GORDON FLESCH CO INC Total		<u>1,237.38</u>			
1036	HARRIS BANK NA					
			1,521.00	01/17/2020	UNF 200117140807FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,521.00</u>			
1055	HEINZ BROTHERS INC					
		106920	5,838.00	01/16/2020	215071002	WINTER PLANTINGS
	HEINZ BROTHERS INC Total		<u>5,838.00</u>			
1083	HITCHCOCK DESIGN GROUP					
		103398	1,500.00	01/16/2020	24136	PW LANDSCAPE DESIGN
	HITCHCOCK DESIGN GROUP Total		<u>1,500.00</u>			
1133	IBEW LOCAL 196					
			152.00	01/17/2020	UNE 200117140807PV	Union Due - IBEW
			653.75	01/17/2020	UNEW200117140807P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>805.75</u>			
1136	ICMA RETIREMENT CORP					
			705.00	01/17/2020	RTHA200117140807PI	Roth 457 - Dollar Amount
			810.00	01/17/2020	RTHA200117140807PV	Roth 457 - Dollar Amount
			253.45	01/17/2020	RTHP200117140807FI	Roth 457 - Percent
			225.77	01/17/2020	RTHP200117140807PI	Roth 457 - Percent
			50.00	01/17/2020	RTHA200117140807FI	Roth 457 - Dollar Amount
			10.00	01/17/2020	RTHA200117140807CI	Roth 457 - Dollar Amount
			100.00	01/17/2020	ROTH200117140807FI	Roth IRA Deduction
			211.50	01/17/2020	ROTH200117140807HI	Roth IRA Deduction
			230.00	01/17/2020	ROTH200117140807IS	Roth IRA Deduction
			1,620.76	01/17/2020	ROTH200117140807PI	Roth IRA Deduction
			455.00	01/17/2020	ROTH200117140807PI	Roth IRA Deduction

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			35.00	01/17/2020	RTHA200117140807HI	Roth 457 - Dollar Amount
			1,130.43	01/17/2020	ICMP200117140807FN	ICMA Deductions - Percent
			98.46	01/17/2020	ICMP200117140807IS	ICMA Deductions - Percent
			2,643.01	01/17/2020	ICMP200117140807PC	ICMA Deductions - Percent
			1,357.13	01/17/2020	ICMP200117140807PV	ICMA Deductions - Percent
			210.00	01/17/2020	ROTH200117140807CI	Roth IRA Deduction
			25.00	01/17/2020	ROTH200117140807FI	Roth IRA Deduction
			2,161.00	01/17/2020	ICMA200117140807IS	ICMA Deductions - Dollar Amt
			7,065.50	01/17/2020	ICMA200117140807PC	ICMA Deductions - Dollar Amt
			4,558.00	01/17/2020	ICMA200117140807PV	ICMA Deductions - Dollar Amt
			61.03	01/17/2020	ICMP200117140807CA	ICMA Deductions - Percent
			70.37	01/17/2020	ICMP200117140807CE	ICMA Deductions - Percent
			3,429.96	01/17/2020	ICMP200117140807FD	ICMA Deductions - Percent
			921.01	01/17/2020	E401200117140807PV	401A Savings Plan Employee
			300.00	01/17/2020	ICMA200117140807CA	ICMA Deductions - Dollar Amt
			2,896.54	01/17/2020	ICMA200117140807CE	ICMA Deductions - Dollar Amt
			2,980.77	01/17/2020	ICMA200117140807FD	ICMA Deductions - Dollar Amt
			1,090.00	01/17/2020	ICMA200117140807FN	ICMA Deductions - Dollar Amt
			1,350.00	01/17/2020	ICMA200117140807HF	ICMA Deductions - Dollar Amt
			403.12	01/17/2020	E401200117140807CD	401A Savings Plan Employee
			459.62	01/17/2020	E401200117140807FD	401A Savings Plan Employee
			550.06	01/17/2020	E401200117140807FN	401A Savings Plan Employee
			254.34	01/17/2020	E401200117140807HR	401A Savings Plan Employee
			299.26	01/17/2020	E401200117140807IS	401A Savings Plan Employee
			804.96	01/17/2020	E401200117140807PD	401A Savings Plan Employee
			550.08	01/17/2020	C401200117140807FN	401A Savings Plan Company
			254.34	01/17/2020	C401200117140807HR	401A Savings Plan Company
			299.26	01/17/2020	C401200117140807IS	401A Savings Plan Company
			804.96	01/17/2020	C401200117140807PD	401A Savings Plan Company
			921.01	01/17/2020	C401200117140807PV	401A Savings Plan Company
			221.02	01/17/2020	E401200117140807CA	401A Savings Plan Employee
			447.01	01/17/2020	011720	PLAN 109830 ICMA
			221.00	01/17/2020	C401200117140807CA	401A Savings Plan Company
			403.12	01/17/2020	C401200117140807CD	401A Savings Plan Company
			459.62	01/17/2020	C401200117140807FD	401A Savings Plan Company
			44,407.47			
	ICMA RETIREMENT CORP Total					
1165	IL DIVISION IAI					
			25.00	01/16/2020	010820	2020 MEMBERSHIP RENWAL BI

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	IL DIVISION IAI Total		<u>25.00</u>			
1179	ILLINOIS ASSOC CHIEF OF POLICE		95.00	01/16/2020	010820	MEMBERSHIP RENEWAL MAHA
	ILLINOIS ASSOC CHIEF OF POLICE Total		<u>95.00</u>			
1180	ILLINOIS FIRE & POLICE	107047	375.00	01/16/2020	01017	MEMBER RENEWAL FIRE DEPT
	ILLINOIS FIRE & POLICE Total		<u>375.00</u>			
1194	ISAWWA		40.00	01/16/2020	200048226	CLASS - C REBONE
			500.00	01/23/2020	200048301/48291	WATERCON = M & T WILSON
	ISAWWA Total		<u>540.00</u>			
1203	IL DEPT OF AGRICULTURE	106896	800.00	01/23/2020	7N002174	DEVICE FEE INSPECTION TALL
	IL DEPT OF AGRICULTURE Total		<u>800.00</u>			
1215	ILLINOIS MUNICIPAL UTILITIES		3,256,129.34	01/17/2020	010820	IMEA DEC 2019 ELEC BILL
	ILLINOIS MUNICIPAL UTILITIES Total		<u>3,256,129.34</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY	104042	25.30	01/16/2020	24717	EMBROIDERY POLICE DEPT
		104042	47.20	01/16/2020	24718	POLICE DEPT BADGES
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>72.50</u>			
1243	INTERIORS FOR BUSINESS	103674	11,065.80	01/23/2020	979235	STEEL CASES POLICE DEPT
	INTERIORS FOR BUSINESS Total		<u>11,065.80</u>			
1252	INTERNATIONAL ASSOC FOR		50.00	01/23/2020	010920	MEMBERSHIP RENEWAL WOJC
	INTERNATIONAL ASSOC FOR Total		<u>50.00</u>			
1286	JG UNIFORMS INC	104043	182.00	01/16/2020	66860	UNIFORMS - LAMELA
		104043	192.00	01/16/2020	66861	UNIFORMS - KEMPKE
	JG UNIFORMS INC Total		<u>374.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1316	KANE COUNTY CHIEF OF POLICE		300.00	01/16/2020	011020	2020 MEMBERSHIP COMMAND
	KANE COUNTY CHIEF OF POLICE Total		300.00			
1317	COUNTY OF KANE	105408	1,766.49	01/23/2020	2019-00000043	TRAFFIC SIGNAL MAINTENANC
	COUNTY OF KANE Total		1,766.49			
1320	ALAN KANE		50.00	01/23/2020	011720	PR ACH RETURN 1/17/20
	ALAN KANE Total		50.00			
1327	KANE COUNTY FAIR		382.13	01/16/2020	FY 2020	MANION PROPERTY DEBT PAY
	KANE COUNTY FAIR Total		382.13			
1363	KIESLER POLICE SUPPLY INC	106707	6,419.10	01/23/2020	IN122221	AMMO FOR POLICE DEPT
	KIESLER POLICE SUPPLY INC Total		6,419.10			
1380	KNOX ASSOCIATES	107058	524.00	01/16/2020	INV01973490	CLOUD LICENSE KNOXCONNEC
	KNOX ASSOCIATES Total		524.00			
1387	KONICA MINOLTA BUS SOLUTIONS		805.46	01/16/2020	9006363564	SVC 11-24 THRU 12-23
	KONICA MINOLTA BUS SOLUTIONS Total		805.46			
1403	WEST VALLEY GRAPHICS & PRINT	106989	76.50	01/16/2020	19257	BSNSS CRDS - M OCENASEK
		106988	76.50	01/16/2020	19258	BSNSS CRDS - C ADESSO
		107007	382.75	01/16/2020	19272	POCKET SHIFT CALENDARS
	WEST VALLEY GRAPHICS & PRINT Total		535.75			
1432	LAW ENFORCEMENT RECORDS		25.00	01/16/2020	010820	2020 MEMBERSHIP RENWAL SC
	LAW ENFORCEMENT RECORDS Total		25.00			
1489	LOWES	104529	187.08	01/16/2020	01355/12-26-19	MISC SUPPLIES - WATER DEPT
		107018	104.58	01/16/2020	01427/12-31-19	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		103990	19.32	01/16/2020	01457/01-02-20	SUPPLIES
		103990	36.48	01/16/2020	02030/12-30-19	MISC SUPPLIES
		104529	122.47	01/16/2020	02041/12-30-19	MISC SUPPLIES WATER DEPT
		104529	60.80	01/16/2020	02072/12-30-19	MISC SUPPLIES WATER DEPT
		103990	9.46	01/16/2020	02712/01-06-20	PUBLIC SERVICES PARTS
		103990	26.52	01/16/2020	02813/01-07-20	MISC SUPPLIES
		103990	17.52	01/16/2020	02875/01-07-20	MISC SUPPLIES
		106859	81.87	01/16/2020	901382	INVENTORY ITEMS
		106935	253.02	01/16/2020	901385	INVENTORY ITEMS
		103990	54.69	01/16/2020	02420/01-03-20	MISC SUPPLIES
		103990	141.55	01/16/2020	02577/12-26-19	MISC SUPPLIES - PS
		103990	47.28	01/16/2020	02579/12-26-19	MISC SUPPLIES - PS
		103990	28.49	01/16/2020	02671/12-27-19	MISC SUPPLIES - PS
		104022	37.48	01/16/2020	02691/12-27-19	MISC SUPPLIES - PD
		103990	69.45	01/16/2020	02701/12-27-19	PUBLIC SERVICES PARTS
	LOWES Total		1,298.06			
1585	MEADE ELECTRIC COMPANY INC					
		104048	1,406.34	01/16/2020	690881	TRAFFIC SIGNAL MAINTENANC
	MEADE ELECTRIC COMPANY INC Total		1,406.34			
1598	MENARDS INC					
		106814	599.84	01/23/2020	30606	LUMBER
	MENARDS INC Total		599.84			
1613	METROPOLITAN ALLIANCE OF POL					
			114.00	01/17/2020	UNPS200117140807PI	Union Dues-Police Sergeants
			1,053.50	01/17/2020	UNP 200117140807PD	Union Dues - IMAP
	METROPOLITAN ALLIANCE OF POL Total		1,167.50			
1704	NCPERS IL IMRF					
			16.00	01/17/2020	NCP2200117140807PV	NCPERS 2
			8.00	01/17/2020	NCP2200117140807FN	NCPERS 2
	NCPERS IL IMRF Total		24.00			
1745	NICOR					
			308.23	01/16/2020	0000 6 JAN 2 2020	MONTHLY BILLING THRU 12/28/
			496.98	01/16/2020	0000 7 DEC 30 2019	SVC 11-24 THRU 12-25-19
			41.99	01/16/2020	0847 6 JAN 2 2020	MONTHLY BILLING THRU 12/30/
			115.08	01/16/2020	1000 0 DEC 30 2019	SVC 11-24 THRU 12-25-19

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			102.85	01/16/2020	1000 0 JAN 2 2020	MONTHLY BILLING THRU 12/28/
			364.58	01/16/2020	1000 1 RA DEC 30 201	SVC 11-24 THRU 12-25-19
			121.53	01/24/2020	8642 6 DEC 2 2019	MONTHLY BILLING THRU 11/27/
			548.40	01/24/2020	9226 2 DEC 26 2019	SVC 11-21 THRU 12-21-19
			354.40	01/24/2020	9226 2 NOV 22 2019	SVC 10-21 THRU 11-21-19
			37.87	01/24/2020	9676 7 DEC 27 2019	SVC 11-21 THRU 12-23-19
			37.81	01/24/2020	9676 7 NOV 22 2019	SVC 10-23 THRU 11-21-19
			38.99	01/24/2020	4625 3 NOV 26 2019	SVC 10-25 THRU 11-24-19
			38.39	01/24/2020	5425 2 NOV 26 2019	SVC 10-25 THRU 11-24-19
			37.81	01/24/2020	7497 2 NOV 26 2019	SVC 10-23 THRU 11-21-19
			1,984.18	01/24/2020	7652 0 DEC 27 2019	SVC 11-22 THRU 12-23-19
			2,010.73	01/24/2020	7652 0 NOV 25 2019	SVC 10-22 THRU 11-22-19
			8,181.18	01/24/2020	8317 9 DEC 2 2019	MONTHLY BILLING THRU 11/25/
			39.78	01/24/2020	1968 1 NOV 26 2019	SVC 10-25 THRU 11-24-19
			777.12	01/24/2020	2485 8 DEC 4 2019	MONTHLY BILLING THRU 12/1/1
			220.32	01/24/2020	2485 8 JAN 6 2020	MONTHLY BILLING THRU 1/2/20
			1,259.73	01/24/2020	4428 3 DEC 27 2019	SVC 11-24 THRU 12-25-19
			1,171.69	01/24/2020	4428 3 NOV 25 2019	SVC 10-25 THRU 11-24-19
			39.58	01/24/2020	4606 2 DEC 3 2019	MONTHLY BILLING THRU 11/27/
			37.81	01/24/2020	1000 9 WR NOV 27 20	SVC 10-26 THRU 11-26-19
			86.46	01/24/2020	1000 9-12 DEC 27 201	SVC 11-22 THRU 12-23-19
			78.67	01/24/2020	1000 9-12 NOV 25 201	SVC 10-22 THRU 11-22-19
			40.48	01/24/2020	1000 9-NS DEC 26 201	SVC 11-21 THRU 12-21-19
			39.12	01/24/2020	1000 9-NS NOV 22 201	SVC 10-23 THRU 11-21-19
			37.91	01/24/2020	1584 1 DEC 3 2019	MONTHLY BILLING THRU 12/3/1
			54.34	01/24/2020	1000 8 NOV 26 2019	SVC 10-25 THRU 11-24-19
			878.36	01/24/2020	1000 9 25 DEC 26 201	SVC 11-21 THRU 12-21-19
			307.54	01/24/2020	1000 9 25 NOV 22 201	SVC 10-21 THRU 11-21-19
			99.76	01/24/2020	1000 9 NOV 26 2019	SVC 10-25 THRU 11-24-19
			461.41	01/24/2020	1000 9 PD DEC 27 201	SVC 11-21 THRU 12-23-19
			446.21	01/24/2020	1000 9 PD NOV 22 201	SVC 10-23 THRU 11-21-19
			38.45	01/24/2020	1000 3-10 DEC 27 201	SVC 11-22 THRU 12-23-19
			203.48	01/24/2020	1000 4 CH DEC 27 201	SVCS 11-22 THRU 12-23-19
			67.90	01/24/2020	1000 5 DEC 26 2019	SVC 11-21 THRU 12-21-19
			2.16	01/24/2020	1000 6 JAN 6 2020	MONTHLY BILLING THRU 1/2/20
			380.50	01/24/2020	1000 7 JAN 6 2020	MONTHLY BILLING THRU 1/2/20
			123.38	01/24/2020	1000 8 DEC 2 2019	MONTHLY BILLING THRU 11/27/
			6,825.19	01/16/2020	8317 9 JAN 3 2020	MONTHLY BILLING THRU 12/23/
			124.13	01/16/2020	8642 6 JAN 2 2020	MONTHLY BILLING THRU 12/31/

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			258.81	01/24/2020	0000 6 PW DEC 26 20	SVC 11-21 THRU 12-21-19
			4,981.21	01/24/2020	0929 6 DEC 26 2019	SVCS 11-22 THRU 12-21-19
			76.03	01/24/2020	1000 1 JAN 6 2020	MONTHLY BILLING THRU 1/2/20
			39.16	01/24/2020	1000 2 DEC 20 2019	SVC 11-17 THRU 12-19-19
			37.98	01/16/2020	1584 1 JAN 3 2020	MONTHLY BILLING THRU 01/2/2
			37.87	01/16/2020	1968 1 DEC 30 2019	SVC 11-24 THRU 12-25-19
			40.80	01/16/2020	4606 2 JAN 2 2020	MONTHLY BILLING THRU 12/29/
			40.23	01/16/2020	4625 3 DEC 31 2019	MONTHLY BILLING THRU 12/27/
			37.87	01/16/2020	5425 2 DEC 30 2019	SVC 11-24 THRU 12-25-19
			36.31	01/16/2020	7497 2 DEC 27 2019	MONTHLY BILLING THRU 12/23/
			43.41	01/16/2020	1000 3 DEC 31 2019	MONTHLY BILLING THRU 12/27/
			552.41	01/16/2020	1000 4 DEC 30 2019	SVC 11-24 THRU 12-25-19
			703.27	01/16/2020	1000 6 DEC 27 2019	MONTHLY BILLING THRU 12/23/
			118.22	01/16/2020	1000 8 JAN 2 2020	MONTHLY BILLING THRU 12/28/
			92.99	01/16/2020	1000 9 DEC 30 2019	SVC 11-24 THRU 12-25-19
			39.10	01/16/2020	1000 9 DEC 31 2019	MONTHLY BILLING THRU 12/27/
	NICOR Total		35,798.15			
1747	COMPASS MINERALS AMERICA INC					
		88	38,246.81	01/16/2020	563849	ROAD SALT
		88	44,344.63	01/16/2020	565461	ROAD SALT
		88	8,756.31	01/23/2020	568493	BULK SALT
	COMPASS MINERALS AMERICA INC Total		91,347.75			
1775	RAY O'HERRON CO					
		104044	476.21	01/16/2020	1972011-IN	UNIFORMS - KETELSEN
		104044	177.09	01/16/2020	1972564-IN	UNIFORMS - LARSEN
		104044	241.65	01/16/2020	2000101-IN	POLICE DEPT UNIFORMS
		104044	690.05	01/16/2020	2000102-IN	UNIFORMS POLICE DEPT
		104044	696.60	01/16/2020	2000104-IN	POLICE DEPT UNIFORMS
		104044	148.98	01/16/2020	2001052-IN	N ANSON UNIFORMS
		104044	145.50	01/16/2020	2001053-IN	J KEEGAN UNIFORMS
	RAY O'HERRON CO Total		2,576.08			
1783	ON TIME EMBROIDERY INC					
		104108	159.00	01/16/2020	69335	UNIFORMS J DAVILA
		104108	28.00	01/16/2020	69855	J PETERSON UNIFORMS
		104108	62.00	01/16/2020	70174	C VOELSCH UNIFORMS
		104108	28.00	01/16/2020	E 69874	M MOLS UNIFORMS
		104108	108.00	01/16/2020	ES 70462	UNIFORMS B PAUS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		104108	390.00	01/23/2020	70572	FIRE DEPT SHOULDER PATCH
		104108	70.00	01/16/2020	OE 68889	UNIFORMS J TARRO
		104108	342.00	01/16/2020	OE 69281	C VOELSCH UNIFORMS
		104108	174.00	01/16/2020	OE 69298	UNIFORMS B GORE
		104108	379.00	01/16/2020	OE 69594	UNIFORMS K MALONE
		104108	75.00	01/16/2020	OE 69644	UNIFORMS M FUNK
		106191	921.00	01/16/2020	OE 69739	UNIFORMS M CHMURA
	ON TIME EMBROIDERY INC Total		<u>2,736.00</u>			
1822	PDC LABORATORIES INC					
		104502	12.00	01/16/2020	I9398996	FLUORIDE BY PROBE
		104502	75.00	01/16/2020	I9399002	FLUORIDE/SAMPLE P/U FEE
		104502	190.00	01/16/2020	I9400100	BENZO TESTING SERVICES
	PDC LABORATORIES INC Total		<u>277.00</u>			
1861	POLICE PENSION FUND					
			8,880.94	01/17/2020	PLP2200117140807PD	Police Pension Tier 2
			14,019.70	01/17/2020	PLPN200117140807PL	Police Pension
			782.90	01/17/2020	PLPR200117140807PL	Police Pens Service Buyback
	POLICE PENSION FUND Total		<u>23,683.54</u>			
1867	POLICE EXEC RESEARCH FORUM					
			200.00	01/16/2020	010820	2020 MEMBERSHIP DUES POLI
	POLICE EXEC RESEARCH FORUM Total		<u>200.00</u>			
1890	LEGAL SHIELD					
			8.75	01/17/2020	PPLS200117140807FN	Pre-Paid Legal Services
			8.74	01/17/2020	PPLS200117140807IS	Pre-Paid Legal Services
			125.06	01/17/2020	PPLS200117140807PL	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>142.55</u>			
1898	PRIORITY PRODUCTS INC					
		106970	142.14	01/16/2020	945979	INVENTORY ITEMS
		107028	79.60	01/16/2020	945998	INVENTORY ITEMS
		104004	33.16	01/16/2020	946020	FLEET SUPPLIES
	PRIORITY PRODUCTS INC Total		<u>254.90</u>			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	01/17/2020	POPT200117140807FL	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1919	PUMP SUPPLY	106910	198.40	01/16/2020	70806-01	MARCH PRIMRING RESERVOIR
	PUMP SUPPLY Total		198.40			
1945	JOSEPH R RAMOS		1,825.00	01/16/2020	110-8-0120	ADMINISTRATIVE HEARINGS
	JOSEPH R RAMOS Total		1,825.00			
1946	RANDALL PRESSURE SYSTEMS INC	103987	205.56	01/16/2020	I-31231-0	MISC SUPPLIES
		103987	55.80	01/16/2020	I-31288-0	MISC PARTS FLEET DEPT
	RANDALL PRESSURE SYSTEMS INC Total		261.36			
1998	RURAL ELECTRIC SUPPLY CO OP	106648	321.84	01/16/2020	769648-01	CABLE STORAGE KIT
		107120	756.92	01/16/2020	773841-00	INVENTORY ITEMS
		107120	83.40	01/23/2020	773842-00	SCREWDRIVER
	RURAL ELECTRIC SUPPLY CO OP Total		1,162.16			
2032	POMPS TIRE SERVICE INC	106907	723.08	01/16/2020	640077613	INVENTORY ITEMS
		104039	20.00	01/16/2020	640077830	TRUCK SCRAP DISPOSAL FEE
		104039	40.00	01/16/2020	640077853	SCRAP DISPOSAL FEE
	POMPS TIRE SERVICE INC Total		783.08			
2055	SAFETY-KLEEN	107024	100.00	01/23/2020	81780440	OIL FLEET DEPT
	SAFETY-KLEEN Total		100.00			
2059	SCOTT R SANDERS		1,027.07	01/23/2020	011320	REIMBURSE PETTY CASH INVE
	SCOTT R SANDERS Total		1,027.07			
2080	JERRY SCHOMER		56.00	01/23/2020	012120	PER DIEM-CHILD SAFETY 2/5-2
	JERRY SCHOMER Total		56.00			
2086	SCHWEITZER ENGINEERING LABS	106925	958.07	01/16/2020	1159-27944	INVENTORY ITEMS
	SCHWEITZER ENGINEERING LABS Total		958.07			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2109	SECRETARY OF STATE		9.00	01/16/2020	010920	REPLACEMENT PLATE VEH 173
	SECRETARY OF STATE Total		<u>9.00</u>			
2156	SIRCHIE FINGERPRINT LABS	106993	192.90	01/16/2020	0429053-IN	MISC POLICE DEPT SUPPLIES
	SIRCHIE FINGERPRINT LABS Total		<u>192.90</u>			
2169	CLARK BAIRD SMITH LLP		1,096.25	01/16/2020	12143	SVCS DEC 2019
	CLARK BAIRD SMITH LLP Total		<u>1,096.25</u>			
2184	SOUTHERN KANE COUNTY TRAINING	107226	550.00	01/24/2020	202001	CLASS = P KUHN
	SOUTHERN KANE COUNTY TRAINING Total		<u>550.00</u>			
2227	ST CHARLES FLORIST	104211	70.00	01/16/2020	0000101	FLOWERS FOR EMPLOYEES
	ST CHARLES FLORIST Total		<u>70.00</u>			
2235	STEINER ELECTRIC COMPANY	106538	829.92	01/17/2020	S006500234.002	INVENTORY ITEMS
		106538	497.95	01/17/2020	S006500234.003	INVENTORY ITEMS
		103994	18.07	01/17/2020	S006530998.001	WHT TAMPER GFCI
		106265	14,809.80	01/23/2020	S006478240.001	INVENTORY ITEMS
		106405	11,490.00	01/23/2020	S006488894.001	INVENTORY ITEMS
		106837	3,375.00	01/23/2020	S006521916.001	INVENTORY ITEMS
		107045	1,243.65	01/23/2020	S006540859.001	MISC PRODUCT
		103994	104.02	01/23/2020	S006541101.001	ELECTRICAL PARTS
	STEINER ELECTRIC COMPANY Total		<u>32,368.41</u>			
2248	STORINO RAMELLO & DURKIN		1,000.00	01/23/2020	79492	LEGAL CHARGES DEC 2019
			6,580.70	01/23/2020	79493	LEGAL CHARGES DEC 2019
			168.75	01/23/2020	79494	LEGAL CHARGES DEC 2019
			1,012.50	01/23/2020	79495	LEGAL CHARGES DEC 2019
			168.75	01/23/2020	79496	LEGAL CHARGES DEC 2019
			450.00	01/23/2020	79497	LEGAL CHARGES DEC 2019
			2,418.75	01/23/2020	79498	LEGAL CHARGES DEC 2019
			1,068.75	01/23/2020	79499	LEGAL CHARGES DEC 2019

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			675.00	01/23/2020	79500	LEGAL CHARGES DEC 2019
			2,025.00	01/23/2020	79501	LEGAL CHARGES DEC 2019
	STORINO RAMELLO & DURKIN Total		15,568.20			
2255	SUBURBAN LABORATORIES INC					
		106927	328.00	01/16/2020	172499	THOR PAINT/COAT MONTHLY
		106927	35.00	01/16/2020	172616	LAB TESTING
	SUBURBAN LABORATORIES INC Total		363.00			
2274	ROBERT SURRETT					
			60.00	01/16/2020	123119	CDL REIMB
	ROBERT SURRETT Total		60.00			
2301	GENERAL CHAUFFERS SALES DRIVER					
			2,314.00	01/17/2020	UNT 200117140807PV	Union Dues - Teamsters
			163.50	01/17/2020	UNT 200117140807CD	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		2,477.50			
2316	APC STORE					
		103995	38.06	01/16/2020	478-508979	FLEET DEPT PARTS
		106943	28.13	01/16/2020	478-509082	INVENTORY ITEMS
		103995	13.60	01/16/2020	478-509266	MISC PARTS
		107136	361.67	01/16/2020	478-509300	INVENTORY ITEMS
		103995	110.90	01/23/2020	478-508830	LED SAR LAMP
		103995	235.77	01/23/2020	478-509441	VEH 1728
		103995	11.33	01/23/2020	478-509565	WIRE ACCESSORIES
		103995	25.17	01/23/2020	478-509743	LAMP/PLUG
		107224	130.18	01/23/2020	478-509853	INVENTORY ITEMS
		103995	9.78	01/23/2020	478-509856	FORWARD LIGHTING
		103995	1.92	01/23/2020	478-509919	MINIATURE LAMP
	APC STORE Total		966.51			
2343	TAPCO					
		106909	1,142.36	01/16/2020	I658384	BOLLARD/BASE/ANCHOR KIT
		106810	1,755.78	01/16/2020	I658734	AMBER LEDS
	TAPCO Total		2,898.14			
2345	TRAFFIC CONTROL & PROTECTION					
		106924	573.00	01/16/2020	103004	INVENTORY ITEMS
	TRAFFIC CONTROL & PROTECTION Total		573.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2349	TREE TOWNS REPROGRAPHICS INC					
		107125	811.00	01/16/2020	0000280922	POLICE DEPT PANELS
		107126	1,049.00	01/16/2020	0000280974	MISC PANELS
		107117	340.00	01/16/2020	0000281445	BOND SIGNS
	TREE TOWNS REPROGRAPHICS INC Total		2,200.00			
2363	TROTTER & ASSOCIATES INC					
		105488	36,134.25	01/16/2020	16584	WRF PHASE III BILLING
		106581	13,624.75	01/16/2020	16585	RIVERSIDE PUMP PROJECT
	TROTTER & ASSOCIATES INC Total		49,759.00			
2373	TYLER MEDICAL SERVICES					
			85.00	01/16/2020	412789	POST OFFER PHYSICALS
			281.00	01/16/2020	414190/414009	POST OFFER PHYSICALS
		107129	1,865.00	01/16/2020	414266	RETAINER FOR PFT'S - FD
	TYLER MEDICAL SERVICES Total		2,231.00			
2383	UNITED STATES POSTAL SERVICE					
			4,000.00	01/24/2020	6116619-0120	POSTAGE METER REIMBURSEI
	UNITED STATES POSTAL SERVICE Total		4,000.00			
2401	UNIVERSAL UTILITY SUPPLY INC					
		107090	1,040.00	01/16/2020	3030846	INVENTORY ITEMS
		107003	3,843.00	01/16/2020	3030847	INVENTORY ITEMS
		107003	1,843.14	01/16/2020	3030855	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		6,726.14			
2403	UNITED PARCEL SERVICE					
			26.72	01/16/2020	0000650961010	WEEKLY SHIPPING CHARGES
			359.45	01/16/2020	0000650961020	SHIPPING
			31.37	01/24/2020	0000650961030	SHIPPING COST
	UNITED PARCEL SERVICE Total		417.54			
2410	VALLEY LOCK CO					
		103996	10.36	01/16/2020	65564	KEYS
	VALLEY LOCK CO Total		10.36			
2428	VERMEER MIDWEST					
		106808	1,500.00	01/16/2020	R18522	RENTAL 12/9-12/12
	VERMEER MIDWEST Total		1,500.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2429	VERIZON WIRELESS		10,514.95	01/16/2020	9845554383	MONTHLY BILLING DEC-JAN
	VERIZON WIRELESS Total		10,514.95			
2455	RICHARD WADDA		61.35	01/23/2020	092819	CDL REIMB
	RICHARD WADDA Total		61.35			
2467	WALKER PARKING CONSULTANTS	105444	1,600.00	01/16/2020	31855300005	PROFESSIONAL SERVICES
	WALKER PARKING CONSULTANTS Total		1,600.00			
2470	WAREHOUSE DIRECT	104216	51.00	01/16/2020	4530953-0	OFFICE SUPPLIES - HR
		104033	30.09	01/16/2020	4531490-0	OFFICE SUPPLIES - PD
		104491	58.28	01/16/2020	4532424-0	OFFICE SUPPLIES - BCE
		104033	43.30	01/16/2020	4533032-0	OFFICE SUPPLIES POLICE DEF
		104012	40.92	01/16/2020	4534134-0	OFFICE SUPPLIES CITY HALL
		104033	46.43	01/16/2020	4534706-0	OFFICE SUPPLIES POLICE DEF
		104012	72.86	01/16/2020	4535571-0	OFFICE SUPPLIES CITY HALL
	WAREHOUSE DIRECT Total		342.88			
2504	C2 PUBLISHING INC	107179	750.00	01/23/2020	13475	RESTAURANT WEEK
	C2 PUBLISHING INC Total		750.00			
2506	EESCO	106346	14,160.00	01/16/2020	390479	INVENTORY ITEMS
		106151	2,080.00	01/16/2020	392874	INVENTORY ITEMS
	EESCO Total		16,240.00			
2527	WILLIAM FRICK & CO	106892	127.55	01/16/2020	553749	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		127.55			
2545	GRAINGER INC	106986	202.94	01/16/2020	9394464813	GOOSENECK CHROME BRASS
		107005	161.73	01/16/2020	9396687056	TUBING/SOLENOID/CABLE
		107012	96.40	01/16/2020	9396697972	JEANS
		107013	50.11	01/16/2020	9396697980	RELAXES FIT PANTS
		107009	229.06	01/16/2020	9397030421	CHANGING STATION

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		107022	40.26	01/16/2020	9397296048	RODENT STATION
		107009	276.66	01/16/2020	9403103626	FOAM HAND SOAP
		107033	29.40	01/16/2020	9397679862	LONG PIPE NIPPLE
		107009	246.00	01/16/2020	9397899536	CHANGING STATION
		107034	75.90	01/16/2020	9397906349	TRACKER TENDER KIT
		107029	1,871.93	01/16/2020	9398156191	INVENTORY ITEMS
		107005	67.08	01/16/2020	9401587895	CONNECTOR WIRE CABLE
		107009	984.00	01/16/2020	9402341581	CHANGING STATION POSTER
	GRAINGER INC Total		4,331.47			
2637	ILLINOIS DEPT OF REVENUE					
			126,483.63	01/13/2020	011320	ELEC EXCISE TAX DEC 2019
			998.41	01/17/2020	ILST200117140807CA	Illinois State Tax
			2,282.49	01/17/2020	ILST200117140807CD	Illinois State Tax
			9,197.93	01/17/2020	ILST200117140807FD	Illinois State Tax
			1,862.88	01/17/2020	ILST200117140807FN	Illinois State Tax
			863.32	01/17/2020	ILST200117140807HR	Illinois State Tax
			1,475.69	01/17/2020	ILST200117140807IS	Illinois State Tax
			11,590.32	01/17/2020	ILST200117140807PD	Illinois State Tax
			14,566.27	01/17/2020	ILST200117140807PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		169,320.94			
2638	INTERNAL REVENUE SERVICE					
			1,458.11	01/17/2020	FICA200117140807CA	FICA Employee
			3,261.19	01/17/2020	FICA200117140807CD	FICA Employee
			650.82	01/17/2020	FICA200117140807FD	FICA Employee
			2,656.68	01/17/2020	FICA200117140807FN	FICA Employee
			1,260.95	01/17/2020	FICA200117140807HR	FICA Employee
			2,200.16	01/17/2020	FICA200117140807IS	FICA Employee
			294.90	01/17/2020	MEDR200117140807H	Medicare Employer
			514.55	01/17/2020	MEDR200117140807IS	Medicare Employer
			3,992.44	01/17/2020	MEDR200117140807P	Medicare Employer
			4,710.71	01/17/2020	MEDR200117140807P	Medicare Employer
			3,992.44	01/17/2020	MEDE200117140807PI	Medicare Employee
			4,699.52	01/17/2020	MEDE200117140807PI	Medicare Employee
			340.96	01/17/2020	MEDR200117140807C	Medicare Employer
			751.50	01/17/2020	MEDR200117140807C	Medicare Employer
			3,127.07	01/17/2020	MEDR200117140807FI	Medicare Employer
			621.33	01/17/2020	MEDR200117140807FI	Medicare Employer

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			340.98	01/17/2020	MEDE200117140807C	Medicare Employee
			762.69	01/17/2020	MEDE200117140807C	Medicare Employee
			3,127.07	01/17/2020	MEDE200117140807FI	Medicare Employee
			621.31	01/17/2020	MEDE200117140807FI	Medicare Employee
			294.90	01/17/2020	MEDE200117140807H	Medicare Employee
			514.55	01/17/2020	MEDE200117140807IS	Medicare Employee
			26,643.70	01/17/2020	FIT 200117140807FD	Federal Withholding Tax
			4,866.64	01/17/2020	FIT 200117140807FN	Federal Withholding Tax
			2,217.63	01/17/2020	FIT 200117140807HR	Federal Withholding Tax
			3,250.47	01/17/2020	FIT 200117140807IS	Federal Withholding Tax
			29,340.67	01/17/2020	FIT 200117140807PD	Federal Withholding Tax
			35,251.62	01/17/2020	FIT 200117140807PW	Federal Withholding Tax
			1,260.95	01/17/2020	FICE200117140807HR	FICA Employer
			2,200.16	01/17/2020	FICE200117140807IS	FICA Employer
			2,415.91	01/17/2020	FICE200117140807PD	FICA Employer
			20,142.64	01/17/2020	FICE200117140807PV	FICA Employer
			2,890.80	01/17/2020	FIT 200117140807CA	Federal Withholding Tax
			5,862.71	01/17/2020	FIT 200117140807CD	Federal Withholding Tax
			2,415.91	01/17/2020	FICA200117140807PD	FICA Employee
			20,094.78	01/17/2020	FICA200117140807PV	FICA Employee
			1,458.04	01/17/2020	FICE200117140807CA	FICA Employer
			3,213.33	01/17/2020	FICE200117140807CD	FICA Employer
			650.82	01/17/2020	FICE200117140807FD	FICA Employer
			2,656.75	01/17/2020	FICE200117140807FN	FICA Employer
	INTERNAL REVENUE SERVICE Total		<u>207,028.36</u>			
2639	STATE DISBURSEMENT UNIT					
			471.13	01/17/2020	000000191200117140E	IL Child Support Amount 1
			545.00	01/17/2020	000000206200117140E	IL Child Support Amount 1
			391.78	01/17/2020	000000292200117140E	IL Child Support Amount 1
			1,555.35	01/17/2020	000000374200117140E	IL Child Support Amount 1
			369.23	01/17/2020	000000486200117140E	IL Child Support Amount 1
			700.15	01/17/2020	000001225200117140E	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		<u>4,032.64</u>			
2643	DELTA DENTAL					
			7,592.83	01/13/2020	011320	DELTA DENTAL CLAIMS
			3,514.60	01/21/2020	012020	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		<u>11,107.43</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2648	HEALTH CARE SERVICE CORP		87,148.46	01/21/2020	011720	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		87,148.46			
2652	JPMORGAN CHASE BANK NA		988.49	01/13/2020	122419CA	MONTHLY CREDIT CARD DECE
			30.00	01/13/2020	122419CM	MONTHLY CREDIT CARD DEC 2
			1,009.53	01/13/2020	122419DB	MONTHLY CREDIT CARD DEC 2
			119.88	01/13/2020	122419EM	CC CHARGES DEC 2019
			209,390.37	01/13/2020	122419KD	CC CHARGES DEC 2019
			1,718.73	01/13/2020	122419LG	CC CHARGES DEC 2019
			191.09	01/13/2020	122419MK	MONTHLY CREDIT CARD DEC 2
			395.00	01/13/2020	122419PS	CC CHARGES DEC 2019
			862.40	01/13/2020	122419SS	MONTHLY CREDIT CARD DEC 2
			108.43	01/13/2020	122419SSA	MONTHLY CREDIT CARD DECE
			763.69	01/13/2020	122419TB	MONTHLY CREDIT CARD DEC 2
			50.80	01/13/2020	122419TC	CC CHARGES DEC 2019
	JPMORGAN CHASE BANK NA Total		215,628.41			
2656	DISH DBS CORP	104095	112.03	01/16/2020	010520	1/20/20-2/19/20 BILLING
	DISH DBS CORP Total		112.03			
2683	CONTINENTAL AMERICAN INSURANCE		42.42	01/17/2020	ACCG200117140807FI	AFLAC Accident Plan
			84.84	01/17/2020	ACCG200117140807PI	AFLAC Accident Plan
			78.06	01/17/2020	ACCG200117140807P	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		205.32			
2712	ILLINOIS PROSECUTOR SERVICES		205.00	01/23/2020	012020	2020 OFFENSE GUIDE SET
	ILLINOIS PROSECUTOR SERVICES Total		205.00			
2730	RITZ SAFETY LLC	106958	1,565.08	01/16/2020	32334	CARHARTT
	RITZ SAFETY LLC Total		1,565.08			
2756	RXBENEFITS INC.		9,591.83	01/21/2020	012120	PRESCRIPTION CLAIMS/FEE/RE
	RXBENEFITS INC. Total		9,591.83			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
2818	APWA		120.00	01/16/2020	010720	REGISTRATION IPSI T MARCUC
	APWA Total		120.00			
2901	FLOW TECHNICS INC	106729	360.00	01/16/2020	INV000007683	SVC @ ROYAL FOX 2
	FLOW TECHNICS INC Total		360.00			
2985	S SCHROEDER TRUCKING INC	83	5,950.53	01/23/2020	35863	SEMI HOURLY 1-2-20
	S SCHROEDER TRUCKING INC Total		5,950.53			
3002	REDISHRED CHICAGO INC	104015	170.00	01/16/2020	990048124	MONTHLY SHREDDING SVC
	REDISHRED CHICAGO INC Total		170.00			
3099	MIDWEST SALT LLC	85	2,605.05	01/16/2020	P449454	INDUSTRIAL SALT
		85	2,562.81	01/16/2020	P449455	COARSE SALT
	MIDWEST SALT LLC Total		5,167.86			
3102	RUSH PARTS CENTERS OF ILLINOIS	106977	2,815.85	01/16/2020	3017747737	MISC SUPPLIES - FLEET
		104077	415.00	01/16/2020	3017826980	SERVICE BLOWER
	RUSH PARTS CENTERS OF ILLINOIS Total		3,230.85			
3111	EMERGENCY SERVICES MARKETING	107105	810.00	01/16/2020	010620	MEMBERSHIP RENEWAL FIRE I
	EMERGENCY SERVICES MARKETING Total		810.00			
3153	CALL ONE		5,113.07	01/23/2020	182161	MONTHLY CHARGES
	CALL ONE Total		5,113.07			
3169	CROSS MATCH TECHNOLOGIES INC	106922	94.37	01/16/2020	307058	FIREWIRE CARD
	CROSS MATCH TECHNOLOGIES INC Total		94.37			
3201	NORTHWEST POLICE ACADEMY		25.00	01/23/2020	896-33-1-ECEB	CLASS 1-16-20 - M GRIESBAUM

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	NORTHWEST POLICE ACADEMY Total		<u>25.00</u>			
3209	HOLMGREN ELECTRIC INC	107000	230.00	01/16/2020	7385	SVC @ KINGWOOD LIFT
	HOLMGREN ELECTRIC INC Total		<u>230.00</u>			
3289	VISION SERVICE PLAN OF IL NFP		14.98	01/17/2020	VSP 200117140807CA	Vision Plan Pre-tax
			44.46	01/17/2020	VSP 200117140807CD	Vision Plan Pre-tax
			211.66	01/17/2020	VSP 200117140807FD	Vision Plan Pre-tax
			28.92	01/17/2020	VSP 200117140807FN	Vision Plan Pre-tax
			12.22	01/17/2020	VSP 200117140807HR	Vision Plan Pre-tax
			36.66	01/17/2020	VSP 200117140807IS	Vision Plan Pre-tax
			240.16	01/17/2020	VSP 200117140807PD	Vision Plan Pre-tax
			357.76	01/17/2020	VSP 200117140807PW	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		<u>946.82</u>			
3315	IRON MOUNTAIN INC	105425	787.77	01/16/2020	202039837	MONTHLY BILLING STORAGE C
	IRON MOUNTAIN INC Total		<u>787.77</u>			
3346	STEALTH BENEFIT SOLUTIONS	104222	37,932.66	01/23/2020	011620	SVCS FOR FEB 2020
	STEALTH BENEFIT SOLUTIONS Total		<u>37,932.66</u>			
3474	TRAVELERS INDEMNITY		10,057.86	01/16/2020	010920	LEGAL WORK GAZZOLA/SURT#
	TRAVELERS INDEMNITY Total		<u>10,057.86</u>			
3490	HI-LINE UTILITY SUPPLY CO LLC	106315	285.95	01/23/2020	10144964	HDE MARK 2 SCR22
	HI-LINE UTILITY SUPPLY CO LLC Total		<u>285.95</u>			
3494	LORCHEM TECHNOLOGIES INC	106994	396.50	01/16/2020	70656	VEH 5299 REPAIR
	LORCHEM TECHNOLOGIES INC Total		<u>396.50</u>			
3501	SOLARWINDS INC	106835	3,730.00	01/16/2020	IN460157	NETFLOW TRAFFIC ANALYZR/M
	SOLARWINDS INC Total		<u>3,730.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
3561	ADVANCED ELEVATOR COMPANY					
		104628	500.00	01/16/2020	45150	ELEVATOR MAINTENANCE FY1
		104628	520.00	01/16/2020	46726	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total		<u>1,020.00</u>			
3597	GEOSTAR MECHANICAL INC					
		107118	4,186.20	01/16/2020	I32147	REPAIR PW HEAT
		107118	1,532.72	01/16/2020	I32491	SERVICE REPAIR FIRE STATION
		107042	967.60	01/16/2020	I32521	WW WEST TREATMENT PLANT
		107118	300.00	01/16/2020	I32640	REPAIR PUBLIC WORKS HEAT
		107118	600.00	01/16/2020	I32641	REPAIR CENTURY STATIONS
	GEOSTAR MECHANICAL INC Total		<u>7,586.52</u>			
3623	SARAH FLETCHER					
		104710	300.00	01/16/2020	204	GRAPHIC DESIGN JANUARY
	SARAH FLETCHER Total		<u>300.00</u>			
3653	TYLER TECHNOLOGIES INC					
		107207	15,662.06	01/23/2020	130-10972	NEW WORLD MAINT
	TYLER TECHNOLOGIES INC Total		<u>15,662.06</u>			
3670	ACTION LOCK & KEY INC					
		107102	160.00	01/16/2020	104997	LABOR LOCK REPAIR
	ACTION LOCK & KEY INC Total		<u>160.00</u>			
3684	RESPECT TECHNOLOGY INC					
		106013	3,360.00	01/16/2020	13960	MONTHLY SUPPORT
		106013	360.00	01/16/2020	13990	DECEMBER CONSULTING
	RESPECT TECHNOLOGY INC Total		<u>3,720.00</u>			
3747	KANE COUNTY SAFETY COALITION					
			50.00	01/23/2020	012120	Register Fee-Schomer2/5-2/8/20
	KANE COUNTY SAFETY COALITION Total		<u>50.00</u>			
3751	COLLINS LAW ENFORCEMENT SALES					
		104448	685.00	01/16/2020	12-03-2019-SCPD	POLICE DEPT SUPPLIES
	COLLINS LAW ENFORCEMENT SALES Total		<u>685.00</u>			
3756	BAUER BUILT INC					
		106939	2,539.50	01/16/2020	200127758	TIRES AND INSTALL

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	BAUER BUILT INC Total		<u>2,539.50</u>			
3766	PROVEN BUSINESS SYSTEMS					
		104647	407.50	01/16/2020	670002	MONTHLY SVCS
	PROVEN BUSINESS SYSTEMS Total		<u>407.50</u>			
3786	EMPLOYEE BENEFITS CORPORATION					
		104220	302.40	01/23/2020	2772122	BEST FLEX PLAN
	EMPLOYEE BENEFITS CORPORATION Total		<u>302.40</u>			
3799	LRS HOLDINGS LLC					
		104753	81.21	01/16/2020	0000071606	RECYCLED WOOD CHIPS
		104285	1,900.44	01/16/2020	0004328843	MONTHLY BILLING 1ST ST JAN
		104112	10,916.05	01/16/2020	PS306314	STREET SWEEPING
	LRS HOLDINGS LLC Total		<u>12,897.70</u>			
3806	HARD ROCK CONCRETE CUTTERS INC					
		106887	1,365.00	01/16/2020	180327	SAW CUTTING
	HARD ROCK CONCRETE CUTTERS INC Total		<u>1,365.00</u>			
3831	IMAGETEC L P					
		104215	519.00	01/16/2020	589264	MONTHLY BILLING
	IMAGETEC L P Total		<u>519.00</u>			
3882	CORE & MAIN LP					
		107020	128.00	01/16/2020	L725720	MISC PARTS
		107035	6,260.74	01/16/2020	L729309	INVENTORY ITEMS
			-34.56	01/16/2020	L755660	CREDITS INVOICE L729309
	CORE & MAIN LP Total		<u>6,354.18</u>			
3886	VIA CARLITA LLC					
		107068	2,260.84	01/16/2020	129656C	VEH 1926 PARTS/REPAIR
		104002	148.97	01/16/2020	22560	V#1986 RO#63383
		107153	84.48	01/16/2020	22674	INVENTORY ITEMS
		107123	224.50	01/23/2020	130798	V#1986 RO#63383
		104002	32.82	01/23/2020	22582	V#1986 RO#63383
	VIA CARLITA LLC Total		<u>2,751.61</u>			
3946	JENNIFER LARSEN					
			23.00	01/23/2020	011620	PER DIEM 1/31/20 BLOOMINGT

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	JENNIFER LARSEN Total		<u>23.00</u>			
3968	TRANSAMERICA CORPORATION		4,714.80	01/17/2020	RHFP200117140807PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		<u>4,714.80</u>			
3973	HSA BANK WIRE ONLY		50.00	01/17/2020	HSAF200117140807C/	Health Savings Plan - Family
			200.00	01/17/2020	HSAF200117140807CI	Health Savings Plan - Family
			1,371.14	01/17/2020	HSAF200117140807FI	Health Savings Plan - Family
			373.52	01/17/2020	HSAF200117140807HI	Health Savings Plan - Family
			1,117.69	01/17/2020	HSAF200117140807IS	Health Savings Plan - Family
			771.16	01/17/2020	HSAF200117140807PI	Health Savings Plan - Family
			247.69	01/17/2020	HSAS200117140807PI	Health Savings - Self Only
			300.00	01/17/2020	HSAF200117140807PI	Health Savings Plan - Family
			173.00	01/17/2020	HSAS200117140807C/	Health Savings - Self Only
			206.92	01/17/2020	HSAS200117140807CI	Health Savings - Self Only
			409.62	01/17/2020	HSAS200117140807FI	Health Savings - Self Only
			100.00	01/17/2020	HSAS200117140807FI	Health Savings - Self Only
			604.15	01/17/2020	HSAS200117140807PI	Health Savings - Self Only
	HSA BANK WIRE ONLY Total		<u>5,924.89</u>			
3988	Joseph Gaske		80.00	01/16/2020	010820	PER DIEM 1/13-1/17/20 EVIDENC
			55.00	01/23/2020	011720	REIMB PARKING FOR COURT
			16.00	01/23/2020	012220	PERDIEM-IVC-BLOOMINGDALE
	Joseph Gaske Total		<u>151.00</u>			
3993	CHARLES EQUIPMENT ENERGY					
		107101	4,605.00	01/16/2020	8130	WATER DEPT GENERATOR MA
		107091	174.75	01/16/2020	8343	RIVERSIDE STATION REPAIR
		107166	337.50	01/16/2020	8345	SVC @ LAB
		107095	135.00	01/16/2020	8346	REPAIR ZYLSTRA
	CHARLES EQUIPMENT ENERGY Total		<u>5,252.25</u>			
4071	Mark Chmura		65.00	01/16/2020	011320	MEMBERSHIP MARK CHMUR
	Mark Chmura Total		<u>65.00</u>			
4074	AMAZON CAPITAL SERVICES INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		106276	624.98	01/16/2020	13PM-KQDQ-YX31	PRINTER
		107010	47.99	01/16/2020	14HH-JTTK-6V4M	ELECTRICAL TAPE
		104009	931.81	01/16/2020	19QH-37JQ-7VJY	RANGE BAG SAN DISKS POLICI
		104009	50.00	01/16/2020	1CKL-KJH9-DMGQ	PRIVACY SIGN POLICE DEPT
		106276	28.69	01/16/2020	1CKL-KJH9-DNCX	FILE FOLDERS PW DEPT
		106276	38.93	01/16/2020	1CLC-R4J1-M1FY	OFFICE SUPPLIES - PW
		104009	71.43	01/23/2020	1M1K-LW9X-MMW1	POLICE DEPT OFFICE SUPPLIE
		107160	345.99	01/23/2020	1MM1-7Q6X-J4GC	MOBILE DIGITAL WIRELESS SY
		106947	251.06	01/23/2020	1PGG-K1XG-QTR6	OFFICE SUPPLIES - FD
		104009	37.98	01/23/2020	1Q9Q-3TRT-7MMV	POLICE DEPT HAND SANITIZEF
		104009	44.70	01/23/2020	1RPK-3HTT-6WWL	MISC SUPPLIES - PD
		106276	12.99	01/23/2020	1JKY-3VP4-3K1M	OFFICE SUPPLIES - PW
		106276	30.85	01/23/2020	1JKY-3VP4-9VNN	OFFICE SUPPLIES - PW
		107210	210.28	01/23/2020	1JKY-3VP4-CLXC	LED BULB/DOOR HOLDER
		104009	40.93	01/23/2020	1JX9-NCHM-97W6	MISC SUPPLIES - PD
		104009	94.10	01/23/2020	1JX9-NCHM-FG1J	MISC SUPPLIES - PD
		104009	39.69	01/23/2020	1K6T-7PC4-VMR3	FILE FOLDERS POLICE DEPT
		104009	16.23	01/23/2020	111L-9NKH-GNP9	PGM SUPER CLEAR DISPENSE
		104009	43.96	01/23/2020	136W-H6WX-LDWY	FOAM MOUNTING TAPE
		107171	846.70	01/23/2020	13XY-4FGW-3HTW	OFFICE SUPPLIES
		106948	333.14	01/23/2020	16TQ-9FT6-3FYP	DISPLAY PORT CABLES
		107165	47.94	01/23/2020	19GX-3QRR-7QTG	KLEIN TOOLS
		106276	15.31	01/23/2020	1JGL-JVRQ-3M97	OFFICE SUPPLIES - PW
		106722	16.53	01/16/2020	1YV9-KW67-N69Y	STICKERS
		107144	30.91	01/16/2020	1F74-9K1D-637H	TIRE INFLATOR GAUGE
		106276	35.94	01/16/2020	1F74-9K1D-J9H4	VOICE MAIL LOG
		106276	24.99	01/16/2020	1FJT-C7L7-PGK9	MISC SUPPLIES - PW
		104009	25.38	01/16/2020	1K6T-7PC4-VLWV	MAG CASE POLICE DEPT
		104009	5.89	01/16/2020	1L4X-DNGK-9474	SCREEN PROTECTOR POLICE
		106722	140.00	01/16/2020	1VJH-JG1H-3JJP	INVENTORY ITEMS
	AMAZON CAPITAL SERVICES INC Total		4,485.32			
4078	VALVOLINE LLC					
		106951	288.78	01/16/2020	132638679	INVENTORY ITEMS
	VALVOLINE LLC Total		288.78			
4089	SUTTON FORD INC					
		104471	42,831.00	01/23/2020	2020-F550	PREPAY 2020 FORD F550
	SUTTON FORD INC Total		42,831.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
4102	COSTCO ANYWHERE VISA					
			1,391.18	01/16/2020	011520	MONTHLY CITY WIDE/INVENTO
		106779	90.92	01/16/2020	933700006209	RETIREMENT REFRESHMENTS
		106779	-90.92	01/16/2020	933700006209	RETIREMENT REFRESHMENTS
	COSTCO ANYWHERE VISA Total		1,391.18			
4113	SNAP ON INDUSTRIAL					
		107039	19.43	01/16/2020	ARV/42508183	WATER DEPT PARTS
		107039	96.30	01/16/2020	ARV/42520945	WATER DEPT PARTS
	SNAP ON INDUSTRIAL Total		115.73			
4114	CHICAGO PARTS AND SOUND LLC					
		104074	228.50	01/16/2020	1-0123531	MISC SUPPLIES - FLEET
		104074	188.18	01/16/2020	1-0123843	PARTS FOR VEHICLES
		104074	289.74	01/16/2020	1-0123947	SENSOR TIRE
		104074	44.91	01/23/2020	1-0125786	AIR FILTER
		107208	162.27	01/23/2020	1-0126622	INVENTORY ITEMS
			-50.16	01/23/2020	1CR0020870	CRED IN#1-0123843
	CHICAGO PARTS AND SOUND LLC Total		863.44			
4129	ILLINOIS FIREFIGHTER PEER					
		107109	350.00	01/16/2020	S11020-2	SYMPOSIUM 2020
	ILLINOIS FIREFIGHTER PEER Total		350.00			
4144	GARTNER INC					
		106999	63,220.00	01/16/2020	1071117	MEMBERSHIP 1/2020-12/2020
	GARTNER INC Total		63,220.00			
4154	ALADTEC INC					
		107143	3,150.00	01/16/2020	2019-3720	ONLINE SCHEDULING - FD
	ALADTEC INC Total		3,150.00			
4174	UNIFIRST CORPORATION					
		103986	189.62	01/16/2020	1514480-1219	MONTHLY BILLING UNIFORMS
	UNIFIRST CORPORATION Total		189.62			
4185	DRELLISHAK AND DRELLISHAK INC					
		106731	151.76	01/16/2020	29630	SUPPLIES FOR POLICE DEPT
	DRELLISHAK AND DRELLISHAK INC Total		151.76			
4208	MOBILE SYSTEMS LLC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		107021	335.00	01/23/2020	8184	2019 PRIUS REMOTE START
		107021	-335.00	01/23/2020	8184	2019 PRIUS REMOTE START
	MOBILE SYSTEMS LLC Total		0.00			
4213	ALISA ANN ALLEN					
		106968	950.00	01/16/2020	2019.872	ASBESTOS INSPEC @ 112 S 9T
	ALISA ANN ALLEN Total		950.00			
4214	ARAMARK REFRESHMENT SERVICES					
		104390	299.30	01/16/2020	640207	COFFEE POLICE STATION
	ARAMARK REFRESHMENT SERVICES Total		299.30			
4282	ST CHARLES BUSINESS ALLIANCE					
			21,667.00	01/16/2020	FY 2020	AGREEMENT FY 2020 SSA TAX
			36,633.00	01/16/2020	FY 2020 HTL TAX	AGREEMENT FY 2020 HOTEL T.
	ST CHARLES BUSINESS ALLIANCE Total		58,300.00			
4292	GARDA CL GREAT LAKES INC					
		105616	188.62	01/16/2020	10536140	MONTHLY BILLING JANUARY 20
		105616	15.80	01/23/2020	20415304	DECEMBER 2019
		105616	-15.80	01/23/2020	20415304	DECEMBER 2019
	GARDA CL GREAT LAKES INC Total		188.62			
4298	CRAWFORD INTELLECTUAL					
		106742	940.00	01/16/2020	02099	STC IP MATTERS
	CRAWFORD INTELLECTUAL Total		940.00			
4304	Anthony Marcuccelli					
			165.00	01/16/2020	011020	BOOT REIMBURSEMENT
	Anthony Marcuccelli Total		165.00			
4312	Bradley Schumacher					
			95.00	01/23/2020	020320	PER DIEM 2-3 THRU 2-7-20
	Bradley Schumacher Total		95.00			
4315	MAKE WAVES SCUBA INC					
		107157	39.25	01/16/2020	33448	PONY BOTTLE GAUGE PSI
	MAKE WAVES SCUBA INC Total		39.25			
4320	DALE PENNINGTON III					
		106168	13,712.00	01/16/2020	5811	SERVICES THRU 12/31/19

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	DALE PENNINGTON III Total		<u>13,712.00</u>			
4323	AFL ACQUISITION LLC	106794	1,813.50	01/23/2020	15829	INVENTORY ITEMS
	AFL ACQUISITION LLC Total		<u>1,813.50</u>			
4327	TRANSYSTEMS CORPORATION	106286	17,306.96	01/16/2020	3528571-02	KAUTZ ROAD - DE PHASE 1
	TRANSYSTEMS CORPORATION Total		<u>17,306.96</u>			
4347	M HARDT AND ASSOCIATES INC	106665	20,635.00	01/16/2020	10912	PARTS/LABOR SAFETY FILM C
		107050	4,920.00	01/16/2020	10912-A	LABOR/PARTS CITY HALL WINE
	M HARDT AND ASSOCIATES INC Total		<u>25,555.00</u>			
4352	ZORO TOOLS INC	106868	419.93	01/16/2020	INV6974713	EYESALINE
	ZORO TOOLS INC Total		<u>419.93</u>			
4353	GALCO INDUSTRIAL ELECTRONICS	106990	69.11	01/16/2020	AE9356001	LED BULBS
		106990	149.99	01/16/2020	AE9356002	LED BULBS
	GALCO INDUSTRIAL ELECTRONICS Total		<u>219.10</u>			
4365	PELOTON INC	106918	-573.92	01/23/2020	89858	L LAUDADIO
			573.92	01/23/2020	89858-INTERNAL COF	VENDOR NAME CHANGE INTEF
	PELOTON INC Total		<u>0.00</u>			
4371	EMERGENCY VETERINARY SERVICES	107161	338.00	01/23/2020	121619	STRAY DOG HIT BY CAR (hbc)
	EMERGENCY VETERINARY SERVICES Total		<u>338.00</u>			
9990009	700 ST CHARLES DBA CY CHICAGO		821.48	01/24/2020	113119HTTX	OVERPAID NOVEMBER HOTEL
	700 ST CHARLES DBA CY CHICAGO Total		<u>821.48</u>			
9990010	SEBASTIAN LECHUGA		50.00	01/16/2020	P136400	OVERPAID PARK TICKET #P136
	SEBASTIAN LECHUGA Total		<u>50.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
9990010	ENVIRONMENTAL LEVERAGE INC		395.00	01/23/2020	030320	CLASS = S MATALLO
	ENVIRONMENTAL LEVERAGE INC Total		<u><u>395.00</u></u>			
9990010	LOUISE J BENEDETTO		200.00	01/24/2020	P135372	OVERPAID TICKET#P135372
	LOUISE J BENEDETTO Total		<u><u>200.00</u></u>			
9990010	PREMIER TITLE		994,467.80	01/17/2020	2020-00075-PT	PURCHASE ONE WEST MAIN S
	PREMIER TITLE Total		<u><u>994,467.80</u></u>			
	Grand Total:		<u><u>5,935,986.78</u></u>			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee

Date

Vice Chairman, Government Operations Committee

Date

Finance Director

Date

Treasurer's Report
December 31, 2019

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending December 31, 2019

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund - Generally, we collect approximately 99% of the levy request.

Sale Taxes, Corporate Fund - Sale Tax from retailers are received 90 days after the date of sale. Sales tax receipts year to date were higher than anticipated, making receipts \$358,723 higher than proposed budget.

Franchise Fees, Corporate Fund - Actual receipts are \$359,837 lower than the proposed budget.

Income Tax, Corporate Fund - Actual receipts are \$66,428 higher than the projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund - Actual receipts are \$101,867 higher than the proposed budget.

Intergovernmental Revenue, Corporate Fund - This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds - Revenue from user charges for the year are \$4,345,696 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds - Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and employer pension contributions.

Operating Expenses, All Funds - Operating expenses overall are lower than the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds - Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict.

Definitions

Reporting Periods - The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual - The amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being

Budget - The revised budget from the beginning of the fiscal year through the period shown.

Last Year - The amount of money actually received or expended last fiscal year for the same months shown under "actual".

Original Budget - The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget - This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast - The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance - A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance - A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Jo Krieger, Treasurer

Balance Sheet
As of December 31, 2019

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
December 31, 2019

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Assets</u>									
Cash & Investments	\$ 162,835,807	\$ 22,125,745	\$ 2,655,918	\$ 6,963,525	\$ 232	\$ 35,004,144	\$ 12,542,957	\$ 83,543,286	\$ -
Restricted Cash	7,865,988	-	-	1,903,924	1,697,526	4,264,538	-	-	-
Receivables									
Property Taxes	14,783,622	12,954,731	1,769,570	24,321	-	35,000	-	-	-
Customers - Net	9,618,539	490,371	-	134,531	-	8,991,329	2,308	-	-
Interest	170,419	5,550	-	-	-	3,203	1,647	160,019	-
Prepaid Expenses	436,015	58,368	-	-	-	156,699	173,982	46,966	-
Due from Other Governments	4,891,606	4,791,312	72,987	27,307	-	-	-	-	-
Due from Other Funds	1,122,343	217,436	-	-	904,907	-	-	-	-
Due from Other Companies	1,712	120	-	-	-	-	1,592	-	-
Inventory	3,917,611	-	-	-	-	-	3,917,611	-	-
Deferred Charges	24,160,279	-	-	-	-	3,518,945	3,275	-	20,638,059
Advances to Other Funds	6,270,284	4,882,754	-	-	-	739,960	647,570	-	-
Other Assets	382,748	382,748	-	-	-	-	-	-	-
Capital Assets									
Land	65,322,025	-	-	-	-	2,162,294	-	-	63,159,731
Intangibles	5,064,857	-	-	-	-	647,753	-	-	4,417,104
Buildings	118,233,703	-	-	-	-	66,026,930	-	-	52,206,773
Improvements	359,078,003	-	-	-	-	201,181,092	1,233,272	-	156,663,639
Equipment	12,693,436	-	-	-	-	6,944,826	565,654	-	5,182,956
Vehicles	15,328,563	-	-	-	-	4,581,842	10,746,721	-	-
Construction in Progress	34,016,035	-	-	-	-	17,411,441	103,033	-	16,501,561
Accumulated Depreciation	(256,947,934)	-	-	-	-	(135,550,298)	(6,709,261)	-	(114,688,375)
 Total Assets	 \$ 589,245,661	 \$ 45,909,135	 \$ 4,498,475	 \$ 9,053,608	 \$ 2,602,665	 \$ 216,119,698	 \$ 23,230,361	 \$ 83,750,271	 \$ 204,081,448

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet
December 31, 2019

		Governmental Funds				Proprietary Funds		Fiduciary Funds	Account Groups
	Total Memorandum Only	General Corporate	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Trust	General Fixed Assets & Debt
<u>Liabilities & Equity</u>									
Liabilities-									
Accounts Payable	\$ 5,122,987	\$ 637,970	\$ -	\$ 484,921	\$ -	\$ 3,864,929	\$ 134,417	\$ 750	\$ -
Contracts Payable	1,308,472	-	28,841	1,235,856	-	43,775	-	-	-
Claims Payable	1,307,557	-	-	-	-	111,090	1,196,467	-	-
Accrued Salaries	775,345	587,798	-	-	-	157,344	30,203	-	-
Accrued Interest	1,691,921	-	-	-	-	379,665	-	-	1,312,256
Escrows & Deposits	2,218,925	1,508,496	-	-	-	710,429	-	-	-
Due to Other Funds	1,122,343	904,907	-	-	217,436	-	-	-	-
Deferred Revenue	19,985,985	12,991,880	1,769,570	24,321	-	970,854	3,972	-	4,225,388
Due to Other Governments	682,366	-	-	-	-	114,222	-	-	568,144
Advances from Other Funds	6,270,284	-	2,926,653	1,743,671	-	860,000	739,960	-	-
Accrued Compensated Absences	3,824,795	-	-	-	-	398,919	92,413	-	3,333,463
Net OPEB Obligation	3,878,585	-	-	-	-	567,061	45,053	-	3,266,471
Net Pension Liability	74,119,525	-	-	-	-	5,800,683	-	-	68,318,842
General Obligation Bonds	107,906,972	-	-	-	-	17,120,817	-	-	90,786,155
Revenue Bonds	5,035,000	-	-	-	-	-	-	-	5,035,000
Installment Contracts	56,937	-	-	-	-	-	-	-	56,937
IEPA Loans	38,583,383	-	-	-	-	38,583,383	-	-	-
Total Liabilities	273,891,382	16,631,051	4,725,064	3,488,769	217,436	69,683,171	2,242,485	750	176,902,656
Equity-									
Fund Balance	64,180,355	29,278,084	(226,589)	5,564,839	2,385,229	-	-	-	27,178,792
Retained Earnings	251,173,924	-	-	-	-	146,436,527	20,987,876	83,749,521	-
Total Equity	315,354,279	29,278,084	(226,589)	5,564,839	2,385,229	146,436,527	20,987,876	83,749,521	27,178,792
Total Liabilities & Equity	\$ 589,245,661	\$ 45,909,135	\$ 4,498,475	\$ 9,053,608	\$ 2,602,665	\$ 216,119,698	\$ 23,230,361	\$ 83,750,271	\$ 204,081,448

**Summary of Revenue and Expenditures
for the Period Ending December 31, 2019**

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Corporate Fund						
Revenue						
12,893,492	12,985,461	12,395,459	Property Taxes	12,985,461	12,985,461	12,893,492
12,640,576	12,281,853	12,356,738	Sales & Use Taxes	18,379,300	18,379,300	18,738,023
32,254	43,800	37,764	Admission Taxes	58,000	58,000	46,454
2,240,285	2,600,122	2,457,025	Franchise Fees	3,960,282	3,960,282	3,600,445
1,826,995	1,725,128	1,670,548	Hotel Tax	2,352,169	2,352,169	2,454,036
493,931	538,418	527,193	Telecommunication Tax	801,901	801,901	757,414
1,352,730	1,323,502	981,980	Alcohol Tax	1,826,190	1,826,190	1,855,418
323,024	317,935	23,442	Local Fuel Tax	475,000	475,000	480,089
548,290	529,789	550,562	Licenses & Permits	640,445	640,445	658,946
356,360	307,256	288,766	Fines & Court Fees	460,877	460,877	509,981
2,390,490	2,324,062	2,082,181	State Tax Allotments	3,419,558	3,419,558	3,485,986
388,413	396,882	302,698	Intergovernmental Revenue	500,602	580,644	572,175
381,879	455,891	318,751	Reimbursement for Services	592,619	742,040	668,028
81,713	59,256	79,906	Miscellaneous Revenue	116,689	116,689	139,146
6,003	8,328	11,711	Sale of Property	12,500	12,500	10,175
225,733	125,672	200,815	Investment Income	188,500	188,500	288,561
205,000	205,000	-	Interfund Transfers	205,000	205,000	205,000
36,387,168	36,228,355	34,285,539	Total Revenue	46,975,093	47,204,556	47,363,369
Expenditures						
22,593,085	22,772,053	21,941,338	Personal Services	31,712,260	31,853,690	31,674,722
700,298	981,487	737,578	Commodities	1,547,302	1,595,108	1,313,919
6,236,815	7,442,357	5,862,588	Contractual Services	10,310,413	10,636,731	9,431,189
1,517,583	1,517,583	1,456,448	Replacement Reserves	1,497,583	1,517,583	1,517,583
170,517	190,988	59,782	Other Operating Expenditures	226,312	228,567	208,096
(3,506,808)	(3,506,808)	(3,438,128)	Allocations	(5,260,212)	(5,260,212)	(5,260,212)
73,792	73,792	30,448	Capital	185,800	236,636	236,636
3,057	3,057	3,057	Debt Service Costs	4,586	4,586	4,586
5,596,523	5,596,523	4,878,596	Interfund Transfers	7,073,641	7,124,529	7,124,529
33,384,862	35,071,032	31,531,707	Total Expenditures	47,297,685	47,937,218	46,251,048

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Electric Fund						
Revenue						
34,833	35,000	35,000	Property Taxes	35,000	35,000	34,833
39,871,343	43,329,396	44,346,641	User Charges	63,305,155	63,305,155	59,847,102
540,277	299,673	652,913	Reimbursement for Services	419,000	419,000	659,604
60,281	81,264	46,927	Miscellaneous Revenue	114,500	114,500	93,517
19,488	4,672	6,873	Sale of Property	7,000	7,000	21,816
392,376	392,376	331,188	Reserves	392,376	392,376	392,376
307,254	126,672	206,730	Investment Income	190,000	190,000	370,582
1,352,471	1,352,471	-	Financing Proceeds	2,351,250	1,352,471	1,352,471
320,120	320,120	178,038	Interfund Transfers	301,664	401,664	401,664
42,898,443	45,941,644	45,804,310	Total Revenue	67,115,945	66,217,166	63,173,965
Expenditures						
2,529,094	2,641,634	2,450,189	Personal Services	4,004,102	4,012,556	3,900,016
150,574	208,812	118,577	Commodities	319,231	315,203	256,965
29,686,308	32,029,380	30,015,144	Contractual Services	45,849,921	46,139,210	43,796,138
312,636	312,636	253,011	Replacement Reserves	312,636	312,636	312,636
3,401,720	4,502,632	3,640,483	Other Operating Expenditures	6,560,992	6,560,992	5,460,080
1,199,208	1,199,208	1,175,728	Allocations	1,798,812	1,798,812	1,798,812
2,466,030	2,466,030	2,494,158	Capital	6,572,250	7,257,331	7,257,331
797,268	797,268	888,363	Debt Service Costs	936,156	947,322	947,322
423,374	423,374	299,500	Interfund Transfers	423,374	423,374	423,374
40,966,212	44,580,974	41,335,153	Total Expenditures	66,777,474	67,767,436	64,152,674
Water Fund						
Revenue						
-	-	-	Intergovernmental Revenue	-	-	-
4,511,973	5,039,926	4,367,868	User Charges	7,029,147	7,029,147	6,501,194
15,895	18,064	16,119	Reimbursement for Services	27,100	27,100	24,931
105,920	93,900	86,643	Miscellaneous Revenue	140,900	140,900	152,920
32,000	30,739	70,422	Sale of Property	40,250	40,250	41,511
119,890	119,890	151,910	Reserves	119,890	119,890	119,890
76,605	39,000	57,591	Investment Income	58,500	58,500	96,105
2,306,039	2,306,039	-	Financing Proceeds	2,913,017	2,773,039	2,773,039
7,168,322	7,647,558	4,750,553	Total Revenue	10,328,804	10,188,826	9,709,590

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Water Fund Continued						
Expenditures						
965,406	1,046,866	993,608	Personal Services	1,588,424	1,588,424	1,506,964
301,684	489,477	381,294	Commodities	745,097	759,742	571,949
732,652	994,154	735,897	Contractual Services	1,500,563	1,547,791	1,286,289
80,863	80,863	113,648	Replacement Reserves	80,863	80,863	80,863
35,675	39,592	38,018	Other Operating Expenditures	59,387	59,387	55,470
887,816	887,816	870,424	Allocations	1,331,724	1,331,724	1,331,724
568,313	568,313	783,684	Capital	4,265,491	5,682,503	5,682,503
934,179	934,179	896,544	Debt Service Costs	1,483,642	1,502,400	1,502,400
189,092	189,092	106,650	Interfund Transfers	189,095	189,095	189,095
4,695,680	5,230,352	4,919,767	Total Expenditures	11,244,286	12,741,929	12,207,257
Wastewater Fund						
Revenue						
-	-	-	Intergovernmental Revenue	31,000	31,000	31,000
7,121,743	7,416,891	6,853,536	User Charges	11,008,578	11,008,578	10,713,430
18,591	20,000	18,584	Reimbursement for Services	30,000	30,000	28,591
103,068	78,064	111,996	Miscellaneous Revenue	120,700	120,700	145,704
46,650	-	8,200	Sale of Property	-	-	46,650
344,980	344,980	319,829	Reserves	344,980	344,980	344,980
85,201	32,672	54,096	Investment Income	49,000	49,000	101,529
3,895,753	3,895,753	5,048,456	Financing Proceeds	1,554,770	3,940,753	3,940,753
538,440	538,440	-	Interfund Transfers	-	538,440	538,440
12,154,426	12,326,800	12,414,697	Total Revenue	13,139,028	16,063,451	15,891,077
Expenditures						
1,265,078	1,419,218	1,316,644	Personal Services	2,126,579	2,126,638	1,972,498
266,967	345,200	192,689	Commodities	540,285	525,425	447,192
1,190,242	1,331,847	1,174,861	Contractual Services	2,410,321	2,460,981	2,319,376
242,856	242,856	219,707	Replacement Reserves	242,856	242,856	242,856
104,733	49,704	55,109	Other Operating Expenditures	74,568	74,568	129,597
904,584	904,584	886,864	Allocations	1,356,876	1,356,876	1,356,876
2,332,845	2,332,845	6,932,041	Capital	2,931,070	6,826,180	6,826,180
2,287,080	2,287,080	1,866,432	Debt Service Costs	3,248,089	3,261,800	3,261,800
851,494	851,494	192,690	Interfund Transfers	313,055	851,495	851,495
9,445,879	9,764,828	12,837,037	Total Expenditures	13,243,699	17,726,819	17,407,870

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Refuse Fund						
Revenue						
350,931	364,264	349,929	User Charges	546,400	546,400	533,067
-	-	-	Reimbursement for Services	-	-	-
78	7,400	6,996	Miscellaneous Revenue	7,500	7,500	178
4,632	6,000	14,313	Sale of Property	9,000	9,000	7,632
2,751	1,336	2,828	Investment Income	2,000	2,000	3,415
80,000	80,000	81,259	Interfund Transfers	80,000	80,000	80,000
438,392	459,000	455,325	Total Revenue	644,900	644,900	624,292
Expenditures						
3,680	4,160	3,057	Commodities	6,243	6,243	5,763
328,730	299,088	428,143	Contractual Services	563,408	563,408	593,050
-	920	-	Other Operating Expenditures	1,380	1,380	460
72,016	72,016	70,600	Allocations	108,024	108,024	108,024
404,426	376,184	501,800	Total Expenditures	679,055	679,055	707,297
TIF Funds						
Revenue						
1,691,911	1,741,150	1,616,042	Property Taxes	1,741,150	1,741,150	1,691,911
7,683	2,656	5,421	Investment Income	4,000	4,000	9,027
-	-	-	Interfund Transfers	-	-	-
1,699,594	1,743,806	1,621,463	Total Revenue	1,745,150	1,745,150	1,700,938
Expenditures						
-	-	-	Contractual Services	-	-	-
1,189,570	1,189,570	998,797	Interfund Transfers	1,178,800	1,189,570	1,189,570
1,189,570	1,189,570	998,797	Total Expenditures	1,178,800	1,189,570	1,189,570
Motor Fuel Tax Fund						
Revenue						
746,566	577,664	602,818	State Tax Allotments	866,500	866,500	1,035,402
23,805	12,864	24,669	Investment Income	19,300	19,300	30,241
-	-	-	Interfund Transfers	-	-	-
770,371	590,528	627,487	Total Revenue	885,800	885,800	1,065,643

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Motor Fuel Tax Fund Continued						
			Expenditures			
1,150,984	1,150,984	864,459	Capital	1,100,000	1,218,725	1,218,725
1,150,984	1,150,984	864,459	Total Expenditures	1,100,000	1,218,725	1,218,725
Capital Project Funds						
			Revenue			
24,321	25,000	23,522	Property Taxes	25,000	25,000	24,321
106,160	100,000	99,566	State Tax Allotments	150,000	150,000	156,160
227,341	50,000	-	Intergovernmental Revenue	283,897	283,897	461,238
12,192	-	-	Reimbursement for Services	-	-	12,192
600,000	-	2,000	Miscellaneous Revenue	-	-	600,000
287,791	287,791	283,719	Reserves	283,719	287,791	287,791
170,665	66,000	269,230	Investment Income	99,000	99,000	203,665
9,844,933	9,844,933	-	Financing Proceeds	7,599,067	9,844,933	9,844,933
1,195,623	1,195,623	711,455	Interfund Transfers	2,208,363	2,642,083	2,642,083
12,469,026	11,569,347	1,389,492	Total Revenue	10,649,046	13,332,704	14,232,383
			Expenditures			
-	-	-	Commodities	-	-	-
146,441	385,427	50,393	Contractual Services	118,800	425,027	186,041
717	-	1,813	Other Operating Expenditures	-	-	717
14,763,597	14,763,597	7,142,411	Capital	9,370,624	26,686,739	26,686,739
83,413	83,413	-	Debt Service Costs	2,350	83,413	83,413
782,650	782,650	1,131,402	Interfund Transfers	782,651	782,651	782,651
15,776,818	16,015,087	8,326,019	Total Expenditures	10,274,425	27,977,830	27,739,561
Debt Service Funds						
			Revenue			
-	-	-	Property Taxes	-	-	-
453,918	721,882	369,109	Sales & Use Taxes	1,100,000	1,100,000	832,036
25,123	16,664	21,328	Investment Income	25,000	25,000	33,459
-	-	-	Financing Proceeds	-	-	-
6,657,534	6,657,534	6,634,748	Interfund Transfers	7,129,603	6,657,541	6,657,541
7,136,575	7,396,080	7,025,185	Total Revenue	8,254,603	7,782,541	7,523,036
			Expenditures			
2,500	2,864	4,273	Contractual Services	4,300	4,300	3,936
6,758,234	6,758,234	6,746,473	Debt Service Costs	8,090,998	7,618,936	7,618,936
6,760,734	6,761,098	6,750,746	Total Expenditures	8,095,298	7,623,236	7,622,872

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Inventory Fund						
Revenue						
-	-	-	Miscellaneous Revenue	-	-	-
492,270	660,000	452,842	Charges to Other Funds	990,000	990,000	822,270
1,683,189	2,000,000	1,542,576	Sale of Inventory	3,000,000	3,000,000	2,683,189
1,493	-	-	Sale of Property	-	-	1,493
23,313	23,313	23,145	Reserves	23,313	23,313	23,313
425	-	409	Investment Income	-	-	425
2,200,690	2,683,313	2,018,972	Total Revenue	4,013,313	4,013,313	3,530,690
Expenditures						
363,328	358,117	331,646	Personal Services	545,929	545,929	551,140
1,701,875	2,037,976	1,631,732	Commodities	3,056,974	3,056,974	2,720,873
31,008	40,173	34,450	Contractual Services	67,416	67,416	58,251
14,760	14,760	14,760	Replacement Reserves	14,760	14,760	14,760
1,531	2,112	2,553	Other Operating Expenditures	3,166	3,166	2,585
159,192	159,192	156,080	Allocations	238,788	238,788	238,788
989	989	4,029	Capital	1,000	19,960	19,960
-	-	-	Interfund Transfers	-	-	-
2,272,683	2,613,319	2,175,250	Total Expenditures	3,928,033	3,946,993	3,606,357
Motor Vehicle Replacement Fund						
Revenue						
17,004	-	550	Miscellaneous Revenue	-	-	17,004
615,932	1,029,448	686,675	Charges to Other Funds	1,544,176	1,544,176	1,130,660
112,245	3,672	32,581	Sale of Property	5,500	5,500	114,073
1,263,226	1,263,226	1,205,687	Reserves	1,263,226	1,263,226	1,263,226
56,657	54,904	58,995	Investment Income	82,350	82,350	84,103
97,650	97,650	60,000	Interfund Transfers	97,650	97,650	97,650
2,162,714	2,448,900	2,044,488	Total Revenue	2,992,902	2,992,902	2,706,716
Expenditures						
383,907	387,994	387,996	Personal Services	583,525	583,525	579,438
252,812	278,016	237,494	Commodities	417,017	417,017	391,813
192,255	139,356	145,422	Contractual Services	212,256	214,711	267,610
9,147	9,147	9,147	Replacement Reserves	9,147	9,147	9,147
18,385	26,416	19,599	Other Operating Expenditures	39,622	39,622	31,591
184,920	184,920	181,304	Allocations	277,380	277,380	277,380
979,641	979,641	407,868	Capital	332,000	1,165,565	1,165,565
-	-	-	Interfund Transfers	-	-	-
2,021,067	2,005,490	1,388,830	Total Expenditures	1,870,947	2,706,967	2,722,544

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
Health Insurance Fund						
Revenue						
73	-	-	Miscellaneous Revenue	-	-	73
2,941,119	3,023,360	2,825,051	Insurance Premiums	4,535,000	4,535,000	4,452,759
30,317	20,000	26,674	Investment Income	30,000	30,000	40,317
2,971,509	3,043,360	2,851,725	Total Revenue	4,565,000	4,565,000	4,493,149
Expenditures						
14,555	22,936	12,204	Personal Services	34,400	34,400	26,019
(462)	1,368	(577)	Commodities	2,050	2,050	220
631,743	636,528	621,622	Contractual Services	954,781	958,781	953,996
2,268,872	2,418,475	2,171,779	Other Operating Expenditures	3,626,000	3,627,147	3,477,544
53,232	53,232	52,184	Allocations	79,848	79,848	79,848
-	-	-	Interfund Transfers	-	-	-
2,967,940	3,132,539	2,857,212	Total Expenditures	4,697,079	4,702,226	4,537,627
WC & Liability Fund						
Revenue						
52,883	-	29,456	Miscellaneous Revenue	-	-	52,883
900,116	900,000	1,000,000	Insurance Premiums	900,000	900,000	900,116
60,086	26,664	48,808	Investment Income	40,000	40,000	73,422
-	-	-	Interfund Transfers	-	-	-
1,013,085	926,664	1,078,264	Total Revenue	940,000	940,000	1,026,421
Expenditures						
463,142	384,467	438,986	Contractual Services	503,820	602,399	681,074
406,933	270,164	417,639	Other Operating Expenditures	406,000	405,500	542,269
17,272	17,272	16,928	Allocations	25,908	25,908	25,908
-	-	-	Interfund Transfers	-	-	-
887,347	671,903	873,553	Total Expenditures	935,728	1,033,807	1,249,251

Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
			Communications Fund			
			Revenue			
243,934	295,143	114,143	User Charges	530,041	711,041	659,832
12,504	12,504	12,349	Reserves	12,504	12,504	12,504
3,374	2,664	2,651	Investment Income	4,000	4,000	4,710
-	-	-	Interfund Transfers	-	-	-
259,812	310,311	129,143	Total Revenue	546,545	727,545	677,046
			Expenditures			
49,835	53,714	59,874	Personal Services	79,473	79,473	75,594
1,321	5,544	3,322	Commodities	8,320	8,320	4,097
29,085	73,915	26,830	Contractual Services	80,770	100,845	56,015
6,989	6,989	6,942	Replacement Reserves	6,989	6,989	6,989
22,145	2,864	10,150	Other Operating Expenditures	4,300	4,300	23,581
28,568	28,568	28,016	Allocations	42,852	42,852	42,852
283,434	283,434	96,149	Capital	236,000	525,912	525,912
61,664	61,664	61,664	Interfund Transfers	61,664	61,664	61,664
483,041	516,692	292,947	Total Expenditures	520,368	830,355	796,704

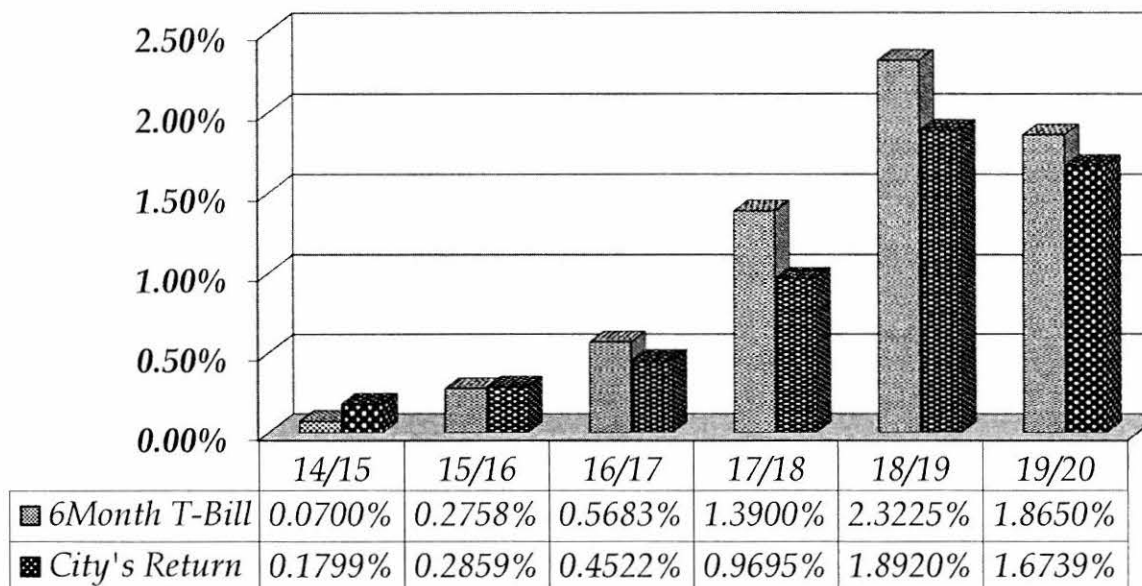
Monthly Council Treasurer's Report
May 1, 2019 - December 31, 2019

<u>Actual</u>	<u>Budget</u>	<u>Last Year</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>Forecast</u>
All Funds						
Revenue						
14,644,557	14,786,611	14,070,023	Property Tax	14,786,611	14,786,611	14,644,557
13,094,494	13,003,735	12,725,847	Sales & Use Tax	19,479,300	19,479,300	19,570,059
32,254	43,800	37,764	Admissions Tax	58,000	58,000	46,454
2,240,285	2,600,122	2,457,025	Franchise Fees	3,960,282	3,960,282	3,600,445
1,826,995	1,725,128	1,670,548	Hotel Tax	2,352,169	2,352,169	2,454,036
493,931	538,418	527,193	Telecommunication Tax	801,901	801,901	757,414
1,352,730	1,323,502	981,980	Alcohol Tax	1,826,190	1,826,190	1,855,418
323,024	317,935	23,442	Local Fuel Tax	475,000	475,000	480,089
548,290	529,789	550,562	Licenses & Permits	640,445	640,445	658,946
356,360	307,256	288,766	Fines & Court Fees	460,877	460,877	509,981
3,243,216	3,001,726	2,784,565	State Tax Allotments	4,436,058	4,436,058	4,677,548
615,754	446,882	302,698	Intergovernmental Revenue	815,499	895,541	1,064,413
52,099,924	56,445,620	56,032,117	User Charges	82,419,321	82,600,321	78,254,625
968,834	793,628	1,006,367	Reimbursement for Services	1,068,719	1,218,140	1,393,346
1,021,020	319,884	364,474	Miscellaneous Revenue	500,289	500,289	1,201,425
1,108,202	1,689,448	1,139,517	Charges to Other Funds	2,534,176	2,534,176	1,952,930
1,905,700	2,053,411	1,686,676	Sale Of Property	3,074,250	3,074,250	2,926,539
2,444,080	2,444,080	2,327,827	Reserves	2,440,008	2,444,080	2,444,080
3,841,235	3,923,360	3,825,051	Insurance Premiums	5,435,000	5,435,000	5,352,875
1,075,679	527,768	980,245	Investment Income	791,650	791,650	1,339,561
17,399,196	17,399,196	5,048,456	Financing Proceeds	14,418,104	17,911,196	17,911,196
9,094,367	9,094,367	7,665,500	Interfund Transfers	10,022,280	10,622,378	10,622,378
129,730,127	133,315,666	116,496,643	Total Revenue	172,796,129	177,303,854	173,718,315
Expenditures						
28,164,288	28,702,532	27,493,499	Personal Services	40,674,692	40,824,635	40,286,391
3,378,749	4,352,040	3,305,166	Commodities	6,642,519	6,686,082	5,712,791
39,670,921	43,759,556	39,538,609	Contractual Services	62,576,769	63,721,600	59,632,965
2,184,834	2,184,834	2,073,663	Replacement Reserves	2,164,834	2,184,834	2,184,834
6,431,228	7,503,867	6,416,925	Other Operating Expenditures	11,001,727	11,004,629	9,931,990
-	-	-	Allocations	-	-	-
22,619,625	22,619,625	18,755,247	Capital	24,994,235	49,619,551	49,619,551
10,863,231	10,863,231	10,400,869	Debt Service Costs	13,765,821	13,418,457	13,418,457
9,094,367	9,094,367	7,669,299	Interfund Transfers	10,022,280	10,622,378	10,622,378
122,407,243	129,080,052	115,653,277	Total Expenditures	171,842,877	198,082,166	191,409,357

Investment Summary
December 31, 2019

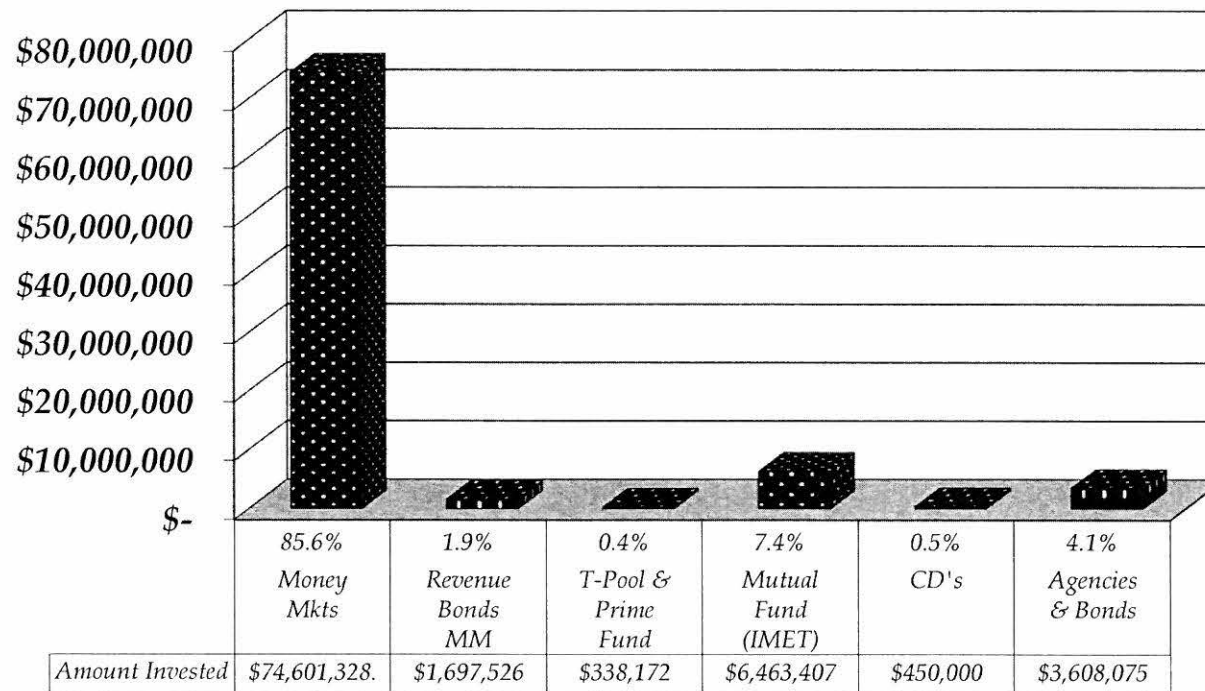


City of St. Charles Investment Portfolio Earnings Comparison



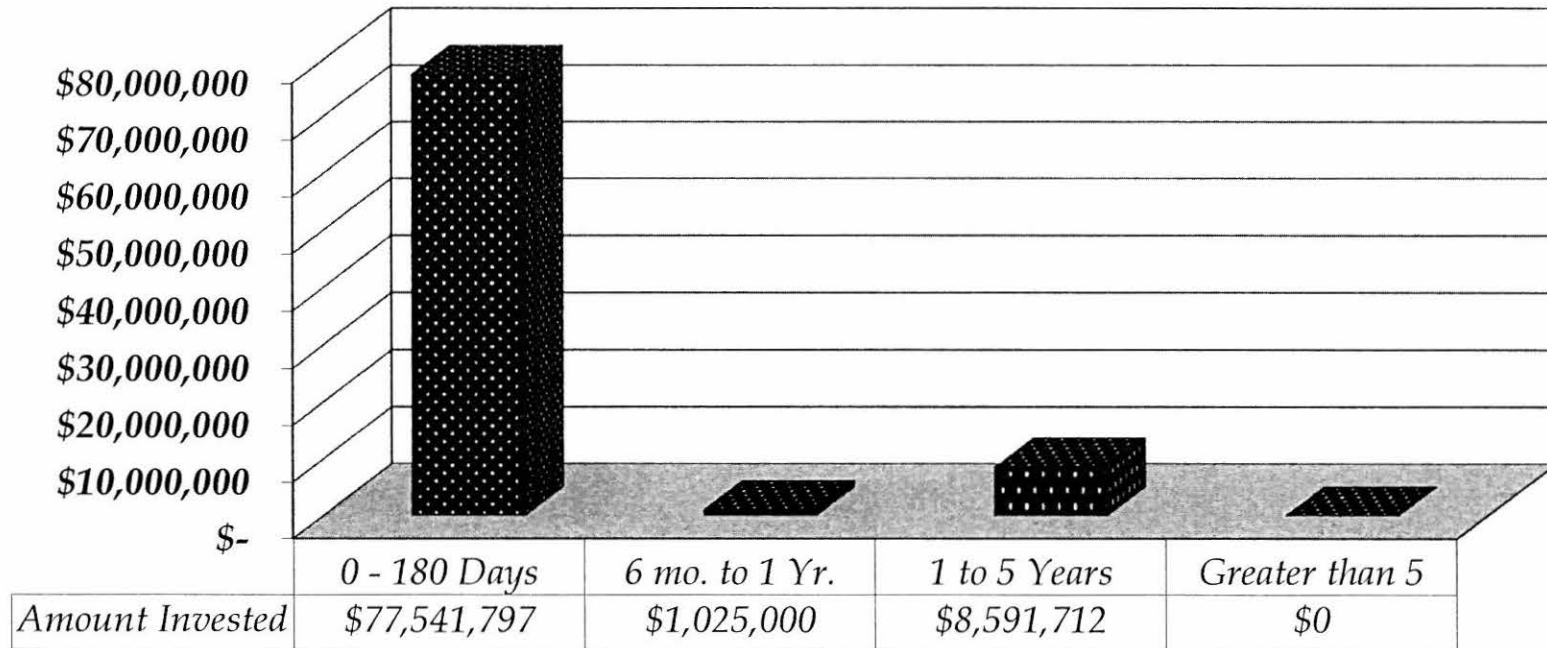
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - December 31, 2019



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. Revenue Bonds money markets are held by Amalgamated Bank in Chicago for investment for that bond issue. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - December 31, 2019



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Motion to approve an Ordinance Rescinding and Repealing the City of St. Charles' Prior Annexation, Zoning Entitlements and Subdivision of Certain Property Pursuant to Ordinance Nos. 2019-M-47 and 2019-Z-24 (Brooke Toria Estates).

Presenter:

Rita Tungare

Meeting: City Council

Date: February 3, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

On 12/16/19, City Council held a public hearing on a proposed annexation of a 4.4-acre, 16-lot single-family subdivision known as Brooke Toria Estates (also referred to as Smith Road Estates). Subsequent to the hearing and approval of a Resolution to enter into an Annexation Agreement, Council also approved Ordinance No. 2019-M-47, which annexed the property to the City, and Ordinance No. 2019-Z-24, which approved zoning entitlements and subdivision.

After City Council approval of the ordinances described above, it was discovered that written notice of the annexation was not effectively served upon the Fox River & Countryside Fire and Rescue District. Failure to effect proper notice as required by State statute rendered the annexation (Ord. 2019-M-47) and zoning entitlement/subdivision (Ord. 2019-Z-24) ineffective. Therefore, the City is required to rescind and repeal these ordinances. The previously approved Annexation Agreement remains in place and valid.

Ordinances re-approving the annexation and zoning entitlements/subdivision are on the Council agenda subsequent to this item.

Required written notice of the City's intent to annex the property has effectively been served to all required entities including the Fox River & Countryside Fire and Rescue District; staff has confirmed that all notices have been successfully delivered.

Attachments (*please list*):

Ordinance Rescinding Annexation, Zoning Entitlements & Subdivision for Brooke Toria Estates

Recommendation/Suggested Action (*briefly explain*):

Motion to approve An Ordinance Rescinding and Repealing the City of St. Charles' Prior Annexation, Zoning Entitlements and Subdivision of Certain Property Pursuant to Ordinance Nos. 2019-M-47 and 2019-Z-24 (Brooke Toria Estates).

City of St. Charles, Illinois
Ordinance No. 2020-_____

**An Ordinance Rescinding and Repealing the City of St. Charles’
Prior Annexation, Zoning Entitlements and Subdivision of Certain
Property Pursuant to Ordinance Nos. 2019-M-47 and 2019-Z-24**

WHEREAS, a valid petition, signed on behalf of the V&M Investment and Remodeling Group, LLC (the “Owner”) as legal owner of record of all land within the territory herein described in Exhibit “A” (the “Subject Property”), was filed with the City of St. Charles, Illinois (the “City”), requesting annexation of the Subject Property to the City pursuant to a mutually agreed annexation agreement; and

WHEREAS, on December 16, 2019, the City adopted Resolution No. 2019-124, entitled *A Resolution Authorizing the Mayor and City Council to Enter Into a Certain Annexation Agreement (Brooke Toria Estates)*, which Resolution duly authorized a valid and binding agreement ("Annexation Agreement") between the City and the Owner; and

WHEREAS, on December 16, 2019, the City also adopted Ordinance No. 2019-M-47, entitled *An Ordinance Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois (Brooke Toria Estates)*, which ordinance was passed proposing to annex the Subject Property in accordance with the provisions of the Annexation Agreement; and

WHEREAS, on December 16, 2019, the City also adopted Ordinance No. 2019-Z-24, entitled *An Ordinance Granting Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan and Final Plat of Subdivision for Brooke Toria Estates*, which ordinance was passed proposing to entitle and subdivide the Subject Property in accordance with the Annexation Agreement; and

WHEREAS, subsequent to the passage of Ordinance Nos. 2019-M-47 and 2019-Z-24, the City discovered that proper notice of the annexation was not perfected as required by the Illinois Municipal Code, 65 ILCS 5/7-1-1 *et seq.*; more specifically, written notice was not effectively served upon the trustees of the Fox River & Countryside Fire Rescue District and an affidavit of such service was not filed with the DuPage County Recorder; and

WHEREAS, the City's failure to effect proper notice as set forth in Section 7-1-1 of the Illinois Municipal Code (65 ILCS 5/7-1-1) rendered the attempted annexation of the Subject Property pursuant to Ordinance No. 2019-M-47 void and the subsequent entitlement and subdivision pursuant to Ordinance No. 2019-Z-24 ineffective; and

WHEREAS, the City, as a home rule municipality, possesses broad authority to “exercise any power and perform any function pertaining to its government and affairs” in accordance with Article VII, § 6 of the Illinois Constitution of 1970; and

WHEREAS, the City Council finds it necessary to declare that the attempted annexation of the Subject Property pursuant to the passage of Ordinance No. 2019-M-47 is null and void and

the entitlement and subdivision of the Subject Property pursuant to the passage of Ordinance No. 2019-Z-24 is ineffective.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS AS FOLLOWS:

1. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

2. That attempted annexation of the Subject Property pursuant to Ordinance No. 2019-M-47, entitled *An Ordinance Annexing Certain Unincorporated Territory to the City of St. Charles (Brooke Toria Estates)*, passed and approved on December 16, 2019, is hereby rescinded and repealed, and Ordinance No. 2019-Z-24, entitled *An Ordinance Granting Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan and Final Plat of Subdivision for Brooke Toria Estates*, is hereby rescinded and repealed.

3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 3rd day of February 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 3rd day of February 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 3rd day of February 2020.

Raymond P. Rogina, Mayor

ATTEST:

Charles Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT A

LEGAL DESCRIPTION

LOTS 16, 17 AND 18 IN PETRAUSKAS' SECOND SUBDIVISION OF PART OF SECTION 30, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1966 AS DOCUMENT R66-42231, IN DUPAGE COUNTY, ILLINOIS.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IB

Title:

Motion to approve an Ordinance Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois (Brooke Toria Estates).

Presenter:

Rita Tungare

Meeting: City Council

Date: February 3, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

The attached ordinance will annex the Brooke Toria Estates property to the City of St. Charles. The ordinance is unchanged from the version voted on at the 12/16/19 Council meeting.

Attachments *(please list):*

Annexation Ordinance for Brooke Toria Estates.

Recommendation/Suggested Action *(briefly explain):*

Motion to approve an Ordinance Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois (Brooke Toria Estates).

City of St. Charles, Illinois
Ordinance No. 2020-M-

An Ordinance Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois
(Brooke Toria Estates)

WHEREAS, V&M Investment and Remodeling Group, LLC (the “Owner”) is the Owner of record of the territory legally described in Exhibit “A” (the “Territory”) and has filed with the City Clerk a written petition, under oath, attached hereto as Exhibit “B” (the “Annexation Petition”) requesting that the Territory therein legally described be annexed into the City of St. Charles, Kane and DuPage Counties, Illinois; said Exhibits “A” and “B” are attached hereto and incorporated herein; and

WHEREAS, said Annexation Petition has been signed by all of the owners of record of the Territory and was signed by at least fifty-one percent (51%) of the electors residing on such Territory; and

WHEREAS, the statutes of the State of Illinois provide that upon the filing of such an Annexation Petition, the corporate authorities of the City may pass an ordinance annexing said Territory to the City, if said ordinance is passed by a majority vote of the corporate authorities; and,

WHEREAS, the Territory is not within the corporate limits of any municipality, but is contiguous to the corporate limits of the City of St. Charles and eligible for annexation thereto; and

WHEREAS, the City and the Owner have entered into a certain Annexation Agreement, consisting of approximately 17 pages, in addition to Exhibits “A” through “C”, which were attached thereto (“Annexation Agreement”); and

WHEREAS, said Annexation Agreement requires the City to annex the Territory; and

WHEREAS, the requirements of the laws of the State of Illinois, specifically 65 ILCS 5/7-1-1 and 5/7-1-8 of the Illinois Municipal Code, as amended, have been satisfied.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.

2. That the Territory be and the same is hereby annexed to the City of St. Charles, Kane and DuPage Counties, Illinois, together with all adjacent streets and highways contiguous to said Territory, so that the new boundaries of the Territory annexed shall extend to the far side of said adjacent streets and highways not within the corporate limits of any other municipality.

3. That the Mayor, City Clerk and any other necessary officers of the City are hereby authorized to execute the Plat of Annexation.

4. That the City Clerk is hereby authorized and directed to cause a certified copy of this Ordinance, together with an accurate map of the Territory annexed appended thereto, to be recorded with the Office of the Recorder Deeds, DuPage County, Illinois, and filed with the County Clerk of DuPage County.

5. That the City Clerk is hereby authorized and directed to cause a certified copy of this Ordinance, together with an accurate map of the Territory annexed appended thereto, to be filed with the postal service branch serving the Territory.

6. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

7. This Ordinance shall be in full force and effect upon its passage and approval according to law.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT A

LEGAL DESCRIPTION

LOTS 16, 17 AND 18 IN PETRAUSKAS' SECOND SUBDIVISION OF PART OF SECTION 30, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1966 AS DOCUMENT R66-42231, IN DUPAGE COUNTY, ILLINOIS.

EXHIBIT B

PETITION FOR ANNEXATION

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT/PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

PETITION FOR ANNEXATION APPLICATION



For City Use

Project Name: Smith Road Estates
Project Number: 2017 -PR- 015
Application Number: 2018 -AP- 015

Instructions:

To request annexation of property, complete this application and submit it with all required attachments to the Planning Division.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1. Property Information:	Location: <u>32 W 510 Smith Road</u>	
	Parcel Number (s): <u>01-30-100-002, 003 and 004</u>	
	Proposed Subdivision Name: <u>BROOKE TORIA ESTATES</u>	
2. Applicant Information:	Name: <u>VIM INVESTMENT AND REMODELING</u>	Phone: <u>630-674-7103</u>
	Address: <u>0 N 632 GABLES BLVD GROUP LLC</u>	Fax:
	<u>WHEATON IL 60157</u>	Email: <u>CHBVITO@COMCAST.NET</u>
3. Record Owner Information:	Name: <u>Same as applicant</u>	Phone:
	Address:	Fax:
		Email:

Application Checklist

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

- ☐ **APPLICATION:** Completed application form signed by the applicant
- ☐ **APPLICATION FEE:** Refer to attached Schedule of Application Fees (\$500, plus an additional \$500 when an annexation agreement is proposed).
- ☐ **REIMBURSEMENT OF FEES AGREEMENT:** An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City.
- ☐ **REIMBURSEMENT OF FEES INITIAL DEPOSIT:**

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

- ☐ **PROOF OF OWNERSHIP and DISCLOSURE:**

- a) A current title policy report; or
- b) A deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

NOTE: Private covenants and deed restrictions can limit private property rights with respect to the use of land even though the City's Zoning Ordinance may authorize the use or a less restrictive use. We strongly advise that you perform a title search on the property to determine if there any private covenants containing use restrictions or other deed restrictions. As those private covenants and deed restrictions may conflict with the City's Zoning Ordinance, it is further recommended that you consult with an attorney to obtain an opinion with respect to whether your intended use is compatible with those restrictions.

- ☐ **LEGAL DESCRIPTION:** For entire subject property, on 8 ½ x 11 inch paper
- ☐ **PLAT OF SURVEY:**

A current plat of survey for the Subject Realty showing all existing improvements on the property, prepared by a registered Illinois Professional Land Surveyor.

- ☐ **ANNEXATION PETITION (Complete either Form #1 for Electors, or Form #2 for No Electors).**

Petition to include the following information:

- Addressed to: Mayor and Members of the City Council, City of St. Charles, 2 E. Main Street, St. Charles, Illinois 60174
- A common address of the property and tax parcel number are included in the petition
- Signatures of all of the owners of record of the territory to be annexed and also by the majority of electors, if any, residing in the territory. Petition shall be signed under oath.

❑ **ONE MYLAR PRINT OF THE PLAT OF ANNEXATION.**

The Plat shall contain the following information:

- Survey of property to be annexed
- Legal description of property to be annexed
- Present corporate limits
- Number of acres to be annexed
- Name and address of person who prepared plat
- Indicate that the new boundary shall extend to the far side of any adjacent highway and shall include all of every highway within the area annexed.
- Certificate for signature by Mayor and the City Clerk as follows:

This is to certify that this Accurate Map of Territory Annexed is identified as that incorporated into and made a part of the City of St. Charles Ordinance No. _____ adopted by the City Council of said City on the _____ day of _____, 20____.

By: _____ Attest: _____
Mayor City Clerk

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

 5-25-18

Record Owner Date

Applicant or Authorized Agent Date

PETITION FOR ANNEXATION

See Exhibit "A" attached hereto and made a part hereof

32W 510 Smith Rd.

01-30-100-002, 01-30-100-002, 01-30-100-003

1. Your undersigned Petitioner (s) is (are) the sole owner (s) of record of the territory hereinbefore described, and *have) (has) also executed this Petition as such owner.
2. The territory hereinbefore described is not within the corporate limits of any municipality.
3. The territory hereinbefore described is contiguous to the City of St. Charles, Kane and DuPage Counties, Illinois.
4. There are no electors residing within the territory hereinbefore described.

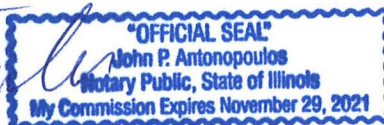
Dated this 25 day of May, 2018.

OWNER(S)

OWNER(S) W. B. Miller

Subscribed and sworn to
Before me this 25
Day of May, 2018

Day of May
John C.
Notary Public



NO ELECTORS

STATE OF ILLINOIS)
) ss:
COUNTY OF DUPAGE)

BEFORE THE MAYOR AND MEMBERS OF THE CITY COUNCIL
OF THE CITY OF ST. CHARLES, ILLINOIS

PETITION FOR ANNEXATION

The undersigned Petitioner, V & M INVESTMENT AND REMODELING GROUP, LLC, hereby respectfully petitions to annex to the City of St. Charles, DuPage County, Illinois, the territory described in Exhibit "A" attached hereto and made a part hereof as though fully set forth and under oath state as follows:

1. The Petitioner is the Owner of Record of all the territory hereinbefore described.
2. There are no electors residing in the hereinabove described territory.
3. The territory as described herein is not within the corporate limits of any municipality.
4. All the territory then hereinbefore described will be contiguous to the City of St. Charles, DuPage County, Illinois, or contiguous to other parcels which will be contiguous to the City of St. Charles at the time of annexation.

WHEREFORE, Petitioner makes the following requests:

1. That the corporate authorities of the City of St. Charles, DuPage County, Illinois, annex the territory hereinbefore described to said City.
2. That the annexation requested herein be contingent upon the execution of an Annexation Agreement by and between Petitioner and the City of St. Charles.

The undersigned being first duly sworn on oath, certify and state that the statements set forth in the Petition for Annexation above are true and correct.

Dated as of the 19 day of December, 2017.

Respectfully submitted,

V & M Investment and Remodeling Group, LLC

By:

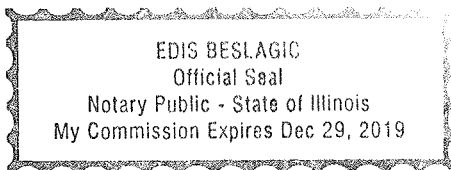

VITO MIULLI, SOLE MEMBER


vsm:Annexation/Petition/V & M Investment and Remodeling

STATE OF ILLINOIS)
) SS:
COUNTY OF De Pege)

I, EDIS BESLAGIC, a Notary Public in and for said County, in the State aforesaid, do hereby certify that V & M INVESTMENT AND REMODELING GROUP, LLC, By: VITO MIULLI, SOLE MEMBER, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledge that he signed and delivered the said instrument as his/her own free and voluntary act.

Given under my hand and notarial seal this 19th day of December, 2017.





Notary Public

EXHIBIT "A"

COMMON ADDRESS: 32 W 510 Smith Road, West Chicago, Illinois 60185

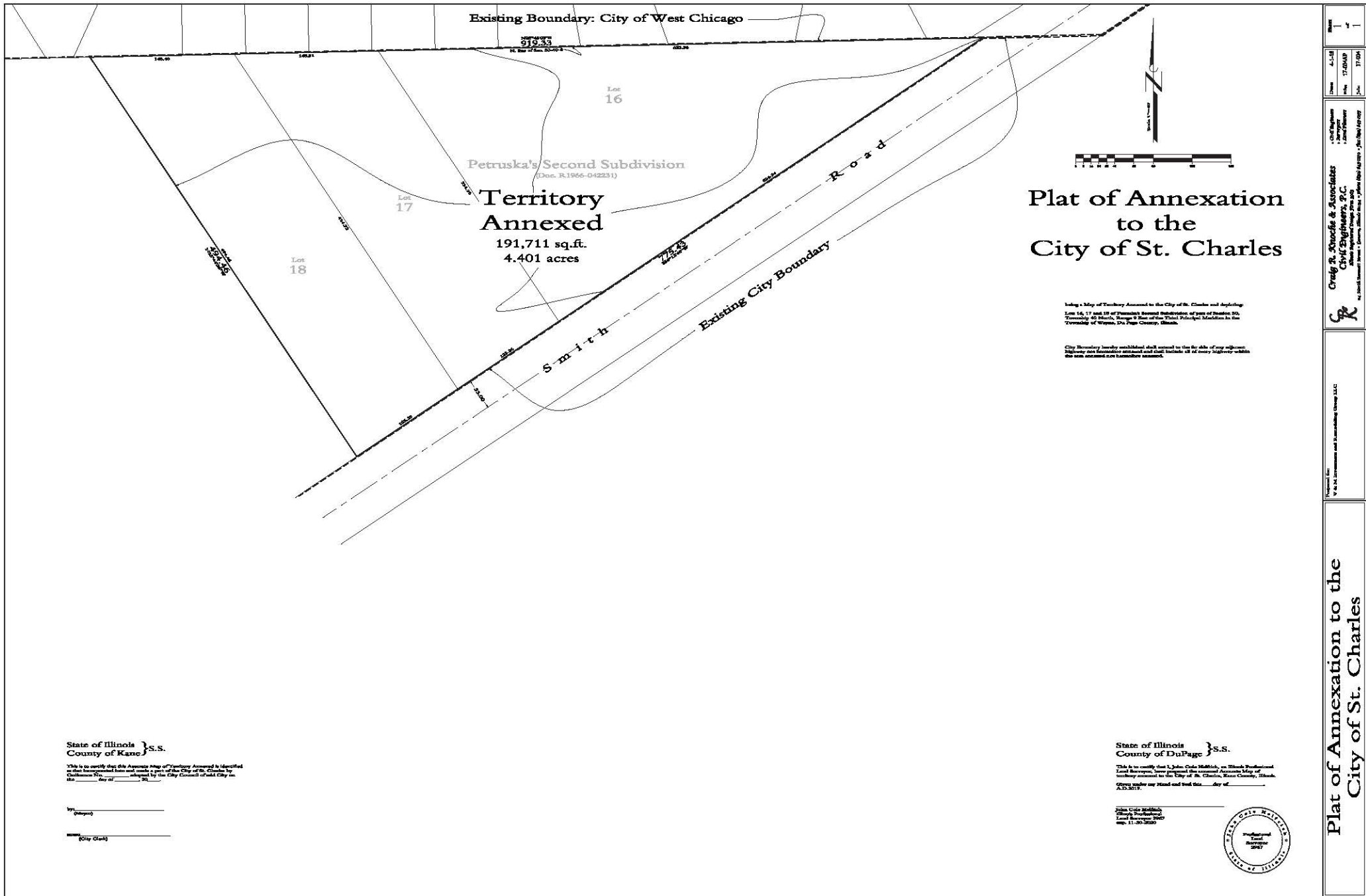
PERMANENT INDEX NUMBER: 01-30-100-002, 01-30-100-003 and 01-30-100-004

LEGAL DESCRIPTION:

Lots 16, 17 and 18 in Petrauskas' Second Subdivision of part of Section 30, Township 40 North, Range 9, East of the Third Principal Meridian, according to the Plat thereof recorded October 24, 1966 as Document R66-42231, in DuPage County, Illinois.

CONTACT PERSON

John P. Antonopoulos
Antonopoulos & Virtel, P.C.
15419 127th Street – Suite 100
Lemont, IL 60439
(630) 257-5816
john@avlawoffice.net



Plat of Annexation to the City of St. Charles

Being a Map of Territory Annexed to the City of St. Charles and depicting
Lots 16, 17 and 18 of Petruska's Second Subdivision of part of Section 25,
Township 40 North, Range 9 East of the Third Principal Meridian in the
County of Warren, Du Page County, Illinois.

City Boundary hereby established shall extend to the full of any adjacent
highway now or hereafter established and shall include all of every highway within
the said annexed city territory herein.

State of Illinois } S.S.
County of Kane }

This is to certify that this Annexation Map of Territory Annexed is identical
as then incorporated into and made a part of the City of St. Charles by
Ordinance No. _____ adopted by the City Council of said City on
the _____ day of _____, 2017.

(Signature)

(City Clerk)

State of Illinois } S.S.
County of DuPage }

This is to certify that John Criss Mathis, an Illinois Professional
Land Surveyor, has prepared the annexed Annexation Map of
territory annexed to the City of St. Charles, DuPage County, Illinois.
Given under my Hand and Seal this _____ day of _____
A.D. 2017.

John Criss Mathis
Illinois Professional
Land Surveyor No. 2007
Exp. 11-30-2020



Plat of Annexation to the
City of St. Charles

Prepared for:
City of St. Charles and DuPage County, Illinois

(Signature)

Gregory R. Shofie & Associates
Civil Engineers, P.C.
1400 South Main Street, Suite 100, St. Charles, Illinois 60154
Tel: 630.584.1100 Fax: 630.584.1101

Sheet
1 of 1

Date
11/11/2017

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IC

Title:

Motion to approve an Ordinance Granting Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan, and Final Plat of Subdivision for Brooke Toria Estates.

Presenter:

Rita Tungare

Meeting: City Council

Date: February 3, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

The attached ordinance will approve the zoning and subdivision applications for Brooke Toria Estates. The ordinance is unchanged from the version voted on at the 12/16/19 Council meeting.

Attachments *(please list):*

Ordinance Approving Zoning/Subdivision Applications

Recommendation/Suggested Action *(briefly explain):*

Motion to approve an Ordinance Granting Approval of a Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan, and Final Plat of Subdivision for Brooke Toria Estates.

City of St. Charles, Illinois
Ordinance No. 2020-Z-

**An Ordinance Granting Approval of a Map Amendment, Special Use for
Planned Unit Development, PUD Preliminary Plan, and Final Plat of
Subdivision for Brooke Toria Estates**

WHEREAS, on or about June 1, 2018, V&M Investment and Remodeling Group, LLC (the “Applicant”) filed petitions for: 1) Map Amendment from RE-1 Single-Family Estate District to RS-4 Suburban Single-Family Residential District; 2) Special Use for Planned Unit Development; 3) PUD Preliminary Plan; and 4) Final Plat of Subdivision, all for the real estate legally described on Exhibit “A” attached hereto and incorporated herein (the “Subject Property”), for the purpose of developing a 16-lot residential subdivision; and,

WHEREAS, Notice of Public Hearing on said petitions for Map Amendment and Special Use for Planned Unit Development was published on or about June 29, 2018 in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said Notice, the Plan Commission conducted a public hearing on or about July 17, 2018 and August 7, 2018 on said petitions in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said petitions and all interested parties had an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of said Map Amendment, Special Use for Planned Unit Development, PUD Preliminary Plan, and Final Plat of Subdivision petitions on or about August 7, 2018; and,

WHEREAS, the Planning & Development Committee of the City Council recommended approval of said petitions on or about August 13, 2018; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and Planning & Development Committee and has considered the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.

2. That passage of this Ordinance shall constitute approval of the petition for a Map Amendment for the Subject Property from the RE-1 Single-Family Estate District to the RS-4 Suburban Single-Family Residential District, and the Findings of Fact for Map Amendment

attached hereto and incorporated herein as Exhibit “B” are expressly adopted by the corporate authorities of the City.

3. That passage of this Ordinance shall constitute approval of a Special Use for Planned Unit Development pursuant to the provisions of Title 17 of the St. Charles Municipal Code, as amended, and based upon the Applicant’s petitions and the evidence presented at the Public Hearing, the City Council hereby finds that the Special Use for Planned Unit Development is in the public interest and adopts the Criteria for Planned Unit Developments, set forth on Exhibit “C”, which is attached hereto and incorporated herein.

4. That passage of this Ordinance shall constitute approval of the PUD Preliminary Plan, incorporated herein as Exhibit “D”, such that the following documents and illustrations are hereby approved, reduced copies of which are attached hereto, subject to satisfactory resolution of all outstanding staff review comments and compliance with such conditions, corrections, and modifications as may be required by the Director of Community & Economic Development and the Director of Public Works to comply with the requirements of the St. Charles Municipal Code:

- Final Engineering Plans; Craig R. Knoche & Associates; revisions dated 10/28/2019
- Landscape Plan, McCallum Associates; revisions dated 3/11/2019

5. That passage of this Ordinance shall constitute approval of a Final Plat of Subdivision, incorporated herein as Exhibit “E”, such that the following documents and illustrations are hereby approved, reduced copies of which are attached hereto, subject to satisfactory resolution of all outstanding staff review comments and compliance with such conditions, corrections, and modifications as may be required by the Director of Community & Economic Development and the Director of Public Works to comply with the requirements of the St. Charles Municipal Code:

- Plat of Resubdivision – Brooke Toria Estates of St. Charles; Craig R. Knoche & Associates; dated 10/30/2019

6. The Subject Property shall be developed only in accordance with all ordinances of the City as now in effect and as hereafter amended (except as specifically varied herein), and subject to the terms, conditions and restrictions set forth herein, as follows:

- a. Zoning: The Subject Property shall be subject to the requirements of the RS-4 Suburban Single-Family Residential District, as amended, and all other applicable requirements of the St. Charles Zoning Ordinance, as amended, except as specifically varied in the “PUD Deviations” attached hereto and incorporated herein as Exhibit “F”.

- b. Landscape Buffers:

1. Northern Landscape Buffer: A 30 foot wide landscape buffer along the northern property lines of Lots 9-16 as identified on the Final Plat of Subdivision shall be provided. The buffer shall consist of vegetation which provides opaque, year-round screening to a height of 6 ft. above the grade of the common property line, in accordance with Section 17.26.070

“Landscape Buffers”. Should existing vegetation be removed within the landscape buffer, plantings shall be added if necessary to provide the required screening. Should the landscape buffer be cleared of vegetation, plantings shall be installed in accordance with the Landscape Plan.

2. Smith Road Landscape Buffer: A 5 foot wide landscape buffer along the rear property lines of lots backing up to Smith Road (Lots 1-5 & 16) shall be provided, as depicted on the PUD Preliminary Plan. This area shall be planted in accordance with the Landscape Plan.
- c. Fence: The fence within the rear yards of lots backing up to Smith Road (Lots 1-5 & 16) shall be of a uniform height and design, as shown on the PUD Preliminary Plan.
- d. Owners’ Association: The Applicant shall create one or more Owners’ Associations and create a Declaration of Covenants, Conditions & Restrictions that clearly identifies all responsibilities of the Owners Associations with respect to the use, maintenance and continued protection of the common open space and improvements in the Subject Property, including, but not limited to, the landscape buffers, stormwater detention facilities, development identification sign, entrance island landscaping, fence along Smith Road, and the private storm sewer. Such Declaration shall be in a form reasonably acceptable to the City and shall be recorded immediately following the recording of the Final Plat of Subdivision for the Subject Property.
- e. Special Service Area: Following a recording of the Final Plat of Subdivision, the City shall initiate the formation of a Special Service Area for the purpose of maintaining and repairing stormwater management facilities and other facilities serving the Subject Property. Such Special Service Area shall be of perpetual duration with a maximum rate sufficient to provide for maintenance, repair, and reconstruction of such facilities. Such Special Service Area may provide for maintenance by the City in the event that stormwater management facilities or other facilities are not adequately maintained by the Owner or successors.
- f. School and Park Contributions: The Park and School contributions shall be provided by the Applicant as cash in lieu of land contribution in accordance with the provisions of Title 16 of the St. Charles Municipal Code, as the same may be amended from time to time.
- g. Inclusionary Housing: The Inclusionary Housing contribution shall be provided by the Applicant as a cash in lieu of affordable units in accordance with the provisions of Title 19 of the St. Charles Municipal Code, as the same may be amended from time to time.

7. That after the adoption and approval hereof, the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in

and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 3rd day of February 2020.

Raymond P. Rogina, Mayor

Attest:

Charles Amenta, City Clerk

Vote:

Ayes:

Nays:

Absent:

Abstain:

Date:_____

EXHIBIT "A"

LEGAL DESCRIPTION

LOTS 16, 17 AND 18 IN PETRAUSKAS' SECOND SUBDIVISION OF PART OF SECTION 30, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 24, 1966 AS DOCUMENT R66-42231, IN DUPAGE COUNTY, ILLINOIS.

EXHIBIT “B”

FINDINGS OF FACT FOR MAP AMENDMENT

1. The existing uses and zoning of nearby property.

Existing R-4 in DuPage County currently vacant. Surrounding use is single-family attached and single-family detached.

2. The extent to which property values are diminished by the existing zoning restrictions.

Proposed use is contiguous to existing single-family.

3. The extent to which the reduction of the property’s value under the existing zoning restrictions promotes the health, safety, morals or general welfare of the public.

Property is vacant and unable to be used for any productive purpose.

4. The suitability of the property for the purposes for which it is presently zoned, i.e. the feasibility of developing the property for one or more of the uses permitted under the existing zoning classification.

Property is unable to be developed in the county without utilities provided by St. Charles.

5. The length of time that the property has been vacant, as presently zoned, considered in the context of the land development in the area where the property is located.

Property has never been developed and has remained vacant.

6. The evidence, or lack of evidence, of the community’s need for the uses permitted under the proposed district.

Strong need for single-family and is permitted by St. Charles Ordinance 2014-M-31.

7. The consistency of the proposed amendment with the City’s Comprehensive Plan.

Proposed amendment is authorized by St. Charles Ordinance 2014-M-31

8. Whether the proposed amendment corrects an error or omission in the Zoning Map.

Property is currently outside the corporate limits of St. Charles.

9. The extent to which the proposed amendment creates nonconformities.

Proposed development is consistent with St. Charles Ordinance 2014-M-31.

10. The trend of development, if any, in the general area of the property in question.

Proposed development will provide access to strong demand for single-family housing.

EXHIBIT “C”

CRITERIA FOR PLANNED UNIT DEVELOPMENTS

- i. The proposed PUD advances one or more of the purposes of the Planned Unit Development procedure stated in Section 17.04.400.A:**
 - 1. To promote a creative approach to site improvements and building design that results in a distinctive, attractive development that has a strong sense of place, yet becomes an integral part of the community.**
 - 2. To create places oriented to the pedestrian that promote physical activity and social interaction, including but not limited to walkable neighborhoods, usable open space and recreational facilities for the enjoyment of all.**
 - 3. To encourage a harmonious mix of land uses and a variety of housing types and prices.**
 - 4. To preserve native vegetation, topographic and geological features, and environmentally sensitive areas.**
 - 5. To promote the economical development and efficient use of land, utilities, street improvements, drainage facilities, structures and other facilities.**
 - 6. To encourage redevelopment of sites containing obsolete or inappropriate buildings or uses.**
 - 7. To encourage a collaborative process among developers, neighboring property owners and residents, governmental bodies and the community.**

Developer intends on constructing single-family homes for an aging population to accommodate current demand.

- ii. The proposed PUD and PUD Preliminary Plans conform to the requirements of the underlying zoning district or districts in which the PUD is located and to the applicable Design Review Standards contained in Chapter 17.06, except where:**
 - A. Conforming to the requirements would inhibit creative design that serves community goals, or**
 - B. Conforming to the requirements would be impractical and the proposed PUD will provide benefits that outweigh those that would have been realized by conforming to the applicable requirements.**

Factors listed in Section 17.04.400.B shall be used to justify the relief from requirements:

- 1. The PUD will provide community amenities beyond those required by ordinance, such as recreational facilities, public plazas, gardens, public art, pedestrian and transit facilities.**
- 2. The PUD will preserve open space, natural beauty and critical environmental areas in excess of what is required by ordinance or other regulation.**
- 3. The PUD will provide superior landscaping, buffering or screening.**
- 4. The buildings within the PUD offer high quality architectural design.**
- 5. The PUD provides for energy efficient building and site design.**
- 6. The PUD provides for the use of innovative stormwater management techniques.**
- 7. The PUD provides accessible dwelling units in numbers or with features beyond what is required by the Americans with Disabilities Act (ADA) or other applicable codes.**
- 8. The PUD provides affordable dwelling units in conformance with, or in excess of, City policies and ordinances.**
- 9. The PUD preserves historic buildings, sites or neighborhoods.**

The buildings within the PUD offer high quality architectural design. The PUD provides affordable dwelling units in conformance with or in excess of city policies and ordinances.

iii. The proposed PUD conforms with the standards applicable to Special uses (section 17.04.330.C.0):

A. Public Convenience: The Special Use will serve the public convenience at the proposed location.

There is a strong demand for new construction of single-family homes.

B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.

Engineering site plans identify existing utilities.

C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.

The development has no effect on nearby property since it adjoins existing single-family.

D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

Proposed use is adjoining existing single-family.

- E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.**

Proposed subdivision is compatible with adjoining single-family.

- F. Conformance with Codes: That the proposed Special Use conforms to all existing Federal, State and local legislation and regulation and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.**

Development will be constructed and designed in accordance with existing codes except for requested lot variances.

- iv. The proposed PUD will be beneficial to the physical development, diversity, tax base and economic well-being of the City.**

There is a strong demand for single-family homes in St. Charles and will accommodate empty nesters.

- v. The proposed PUD conforms to the purposes and intent of the Comprehensive Plan.**

The proposed PUD is single-family as authorized by city of St. Charles ordinance 2014-M-31.

EXHIBIT “D”

**PUD PRELIMINARY PLAN
(20 pages)**

RESIDENTIAL DEVELOPMENT

SMITH ROAD ST. CHARLES, ILLINOIS

PREPARED FOR
V&M INVESTMENT & REMODELING GROUP, LLC
ON632 GABLES BLVD
WHEATON, ILLINOIS



DRAWINGS INDEX			
		REV	DATE
CD.1	TITLE & INDEX SHEET	6	10/28/19
CD.2	EXISTING CONDITIONS & DEMOLITION PLAN	2	10/17/19
C1.1	SITE PLAN	4	2/26/19
C1.2	TRUCK TURNING EXHIBIT	4	2/26/19
C2.1	GRADING PLAN	5	5/13/19
C2.2	STORMWATER POLLUTION PREVENTION PLAN	4	2/26/19
C2.3	SURPPP DETAILS	0	4/30/18
C2.4	FAITH LANE PLAN & PROFILE	4	2/26/19
C3.1	UTILITY PLAN	6	10/28/19
C3.2	SANITARY PROFILE	6	10/28/19
C3.3	WATERMAIN PROFILE	6	10/28/19
L1.0	LANDSCAPE PLAN	4	2/26/19
SL3.0	PHOTOMETRIC PLAN	4	2/26/19
SL3.1	SPECIFICATION SHEET	4	2/26/19
CB.1	MAINTENANCE OF TRAFFIC PLAN	0	10/28/19
CB.2	MAINTENANCE OF TRAFFIC PLAN	0	10/28/19
C7.1	GENERAL NOTES & SPECIFICATIONS	3	1/21/19
C7.2	SITE DETAILS	4	2/26/19
C7.3	UTILITY DETAILS	4	2/26/19
C7.4	ROAD DETAILS	0	10/28/19
	LATEST REVISION	6	10/28/19

CONTACTS	
CITY OF ST. CHARLES 2 EAST MAIN STREET ST. CHARLES, IL 60174	
COMMUNITY & ECONOMIC DEVELOPMENT MITA THANGAM - DIRECTOR	(630) 377-4443
PLANNING DIVISION RUSSELL COUNTY - COMMUNITY DEVELOPMENT DIVISION MANAGER	(630) 377-0443
PUBLIC WORKS PETER SWAR - DIRECTOR	(630) 377-4405
KAREN YOUNG - ASSISTANT DIRECTOR OF PW-ENGINEERING	(630) 377-4428

BENCHMARKS	
BENCHMARK #1014 OF IOWA THAT IS ON THE SOUTH SIDE OF SMITH ROAD JUST TO THE SOUTHWEST OF PLEASANT TRAIL, APPROX. 300' SOUTHWEST OF THE SITE'S SOUTHWEST PROPERTY CORNER. ELEVATION: 780.85	
BENCHMARK #1015 OF IOWA ON THE SOUTH SIDE OF SMITH ROAD, JUST EAST OF PLEASANT TRAIL, APPROX. 60' SOUTHWEST OF THE SITE'S SOUTHWEST PROPERTY CORNER. ELEVATION: 780.24	
ALL ELEVATIONS ARE MEASURES UNLESS OTHERWISE STATED, REFER TO CDS FOR BENCHMARK LOCATIONS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL BENCHMARKS.	

DRAINAGE OVERLAY CERTIFICATE	
STATE OF ILLINOIS	COUNTY OF DAVENPORT
TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATER WILL NOT BE CHANGED BY THE SUBMITTER OF THIS CERTIFICATE OR ANY PART THEREOF. WE SHALL BE RESPONSIBLE FOR THE DRAINAGE OF SURFACE WATER TO THE DRAINAGE OF THE CITY OF ST. CHARLES, ILLINOIS. WE SHALL BE RESPONSIBLE FOR THE DRAINAGE OF SURFACE WATER TO THE DRAINAGE OF THE CITY OF ST. CHARLES, ILLINOIS. WE SHALL BE RESPONSIBLE FOR THE DRAINAGE OF SURFACE WATER TO THE DRAINAGE OF THE CITY OF ST. CHARLES, ILLINOIS.	
DATED: 10/28/19	CITY OF ST. CHARLES, ILLINOIS
SIGNED: [Signature]	SEAL OF CITY ENGINEER
10/28/19	

WARNING CALL

Call 48 hours
before you dig
including
Sat, Sun &
Holidays



Excavate
at least 2 days
before you dig

BEFORE YOU DIG

CONTRACTORS SHALL CALL JULLIE
BEFORE START OF CONSTRUCTION.
CALL LOCAL AMERITECH OFFICE FOR
LOCATIONS OF FIBEROPTIC CABLES.
JULLIE DOES NOT MARK THESE
LOCATIONS.

REVISIONS		
REV	DATE	DESCRIPTION
1	10/17/19	PRELIMINARY
2	10/17/19	PRELIMINARY
3	10/17/19	PRELIMINARY
4	10/17/19	PRELIMINARY
5	10/17/19	PRELIMINARY
6	10/17/19	PRELIMINARY
7	10/17/19	PRELIMINARY
8	10/17/19	PRELIMINARY
9	10/17/19	PRELIMINARY
10	10/17/19	PRELIMINARY

TITLE & INDEX
SHEET

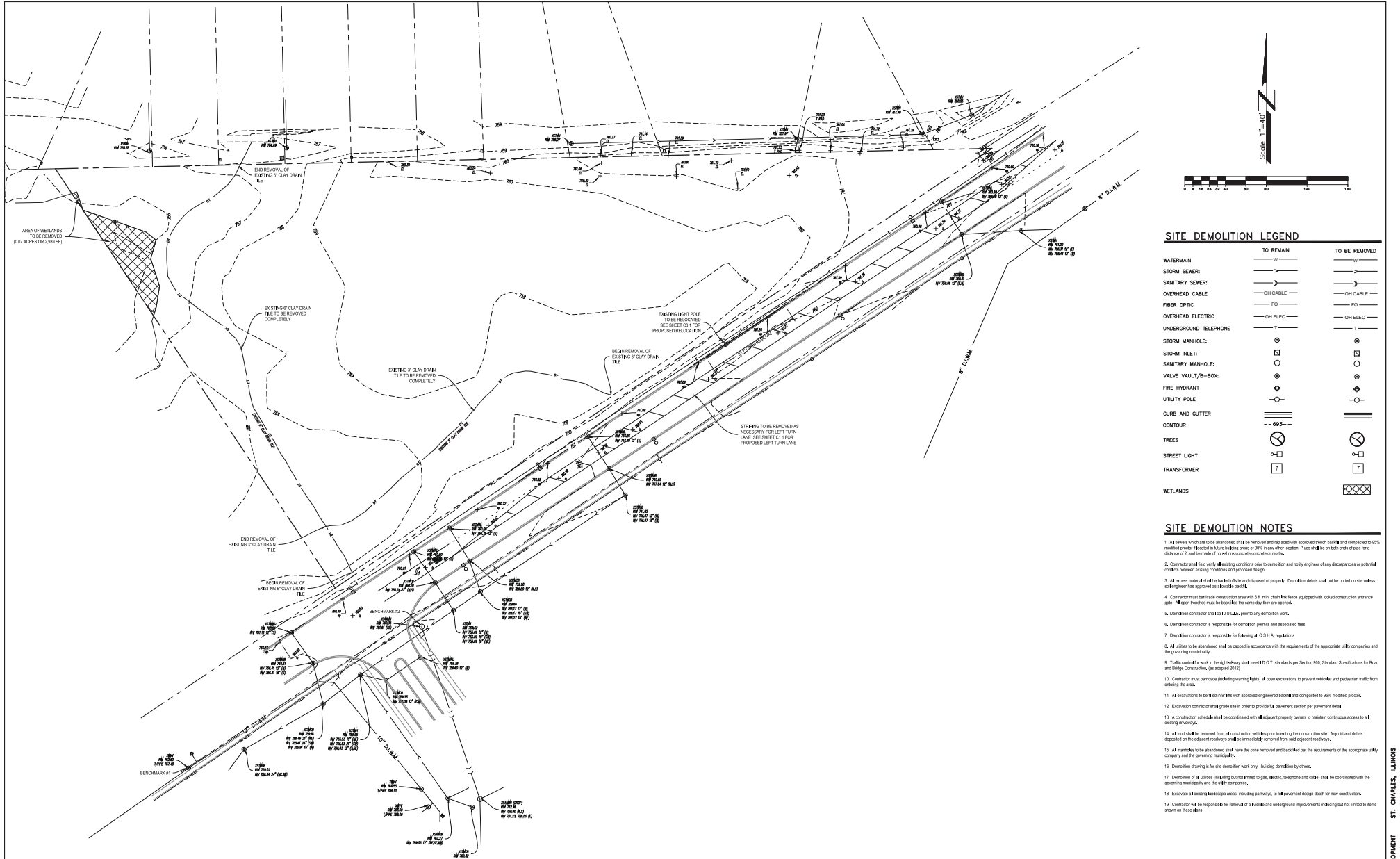
RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED UNDER MY
SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THEY
COMPLY WITH ALL CITY ORDINANCES AND THE CITY OF ST. CHARLES.
LOCAL DEVELOPMENT DIVISION (10/28/19)

Craig R. Knoche & Associates
Civil Engineers, P.C.
1000 West 10th Street • St. Charles, IL 60174 • Phone: (630) 377-4443 • Fax: (630) 377-4444

DATE: 4/30/19
FILE: 17-034_001
JOB NO: 17-034
SHEET NO: 17-034

RESIDENTIAL DEVELOPMENT ST. CHARLES, ILLINOIS



SITE DEMOLITION LEGEND

	TO REMAIN	TO BE REMOVED
WATERMAIN	—W—	—W—
STORM SEWER	—S—	—S—
SANITARY SEWER	—SS—	—SS—
OVERHEAD CABLE	—OH CABLE—	—OH CABLE—
FIBER OPTIC	—FO—	—FO—
OVERHEAD ELECTRIC	—OH ELEC—	—OH ELEC—
UNDERGROUND TELEPHONE	—T—	—T—
STORM MANHOLE:	⊗	⊗
STORM INLET:	⊙	⊙
SANITARY MANHOLE:	⊙	⊙
VALVE VAULT/B=BOX:	⊕	⊕
FIRE HYDRANT	⊙	⊙
UTILITY POLE	⊙	⊙
CURB AND GUTTER	=====	=====
CONTOUR	-- 69.5 --	
TREES	⊗	⊗
STREET LIGHT	□	□
TRANSFORMER	⌈	⌈
WETLANDS		⊗

SITE DEMOLITION NOTES

- All items which are to be abandoned shall be removed and replaced with approved trench backfill and compacted to 95% modified proctor finished in turn of the area or 90% in any other location. Trench shall be on both ends of pipe for a distance of 2' and be made of non-hydrate concrete or mortar.
- Contractor shall notify all existing conditions prior to demolition and notify engineer of any discrepancies or potential conflicts between existing conditions and proposed design.
- All access material shall be hauled offsite and disposed of properly. Demolition debris shall not be buried on site unless sub-engineer has approved an alternative method.
- Contractor must barricade construction area with 6 ft. max. chain-link fence equipped with locked construction entrance gate. All open trenches must be backfilled the same day they are opened.
- Demolition contractor shall follow all LULUE prior to any demolition work.
- Demolition contractor is responsible for obtaining all permits and associated fees.
- Demolition contractor is responsible for following all OSHA regulations.
- All utilities to be abandoned shall be capped in accordance with the requirements of the appropriate utility companies and the governing municipality.
- Traffic control for work in the right-of-way shall meet LULUE standards per Section 900, Standard Specifications for Road and Bridge Construction, (as adopted 2012).
- Contractor must barricade (including warning lights) all open excavations to prevent vehicular and pedestrian traffic from entering the area.
- All excavations to be 18" or less with approved engineered backfill and compacted to 95% modified proctor.
- Excavation contractor shall grade site in order to provide full pavement section per pavement design.
- A construction schedule shall be coordinated with all adjacent property owners to maintain continuous access to all existing driveways.
- All materials shall be removed from all construction vehicles prior to exiting the construction site. Any dirt and debris deposited on the adjacent roadway shall be immediately removed from road adjacent roadway.
- All materials to be abandoned shall have the same removed and backfilled per the requirements of the appropriate utility company and the governing municipality.
- Demolition drawing is for site demolition work only - building demolition by others.
- Demolition of all utilities (including but not limited to gas, electric, telephone and cable) shall be coordinated with the governing municipality and the utility companies.
- Excavate all existing landscape areas, including patios, walkways, to full pavement design depth for new construction.
- Contractor shall be responsible for removal of all mobile and underground improvements including but not limited to items shown on these plans.

REVISIONS					
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION
2	10/17/18	PER CITY COMMENTS			
1	8/29/18	PER CITY COMMENTS			

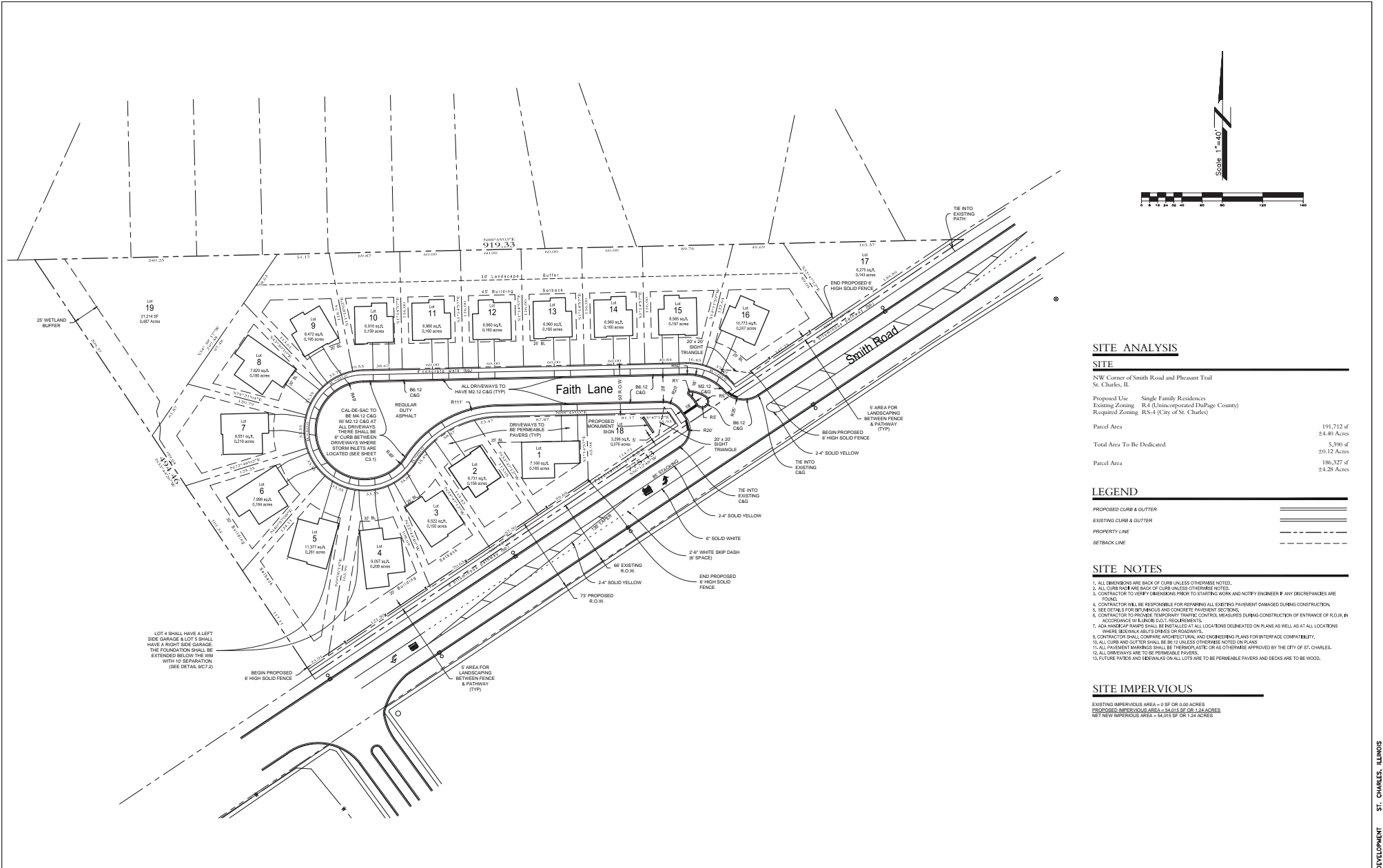
EXISTING CONDITIONS
& DEMOLITION PLAN

RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

11th Commerce Drive • Geneva, IL 60134 • phone (630) 449-1270 • fax (630) 449-1279

Craig R. Knoche & Associates • Civil Engineers
Civil Engineers, P.C.

DATE: 4/30/18
FILE: 17-034 C02
JOB NO: 17-034
SHEET NO: C0.2



SITE ANALYSIS

SITE

NW Corner of Smith Road and Pleasant Trail
St. Charles, IL

Proposed Use Single Family Residences
Existing Zoning R-4 (Unincorporated DuPage County)
Required Zoning RS-4 (City of St. Charles)

Parcel Area	191,712 sf \$4.40 Acres
Total Area To Be Dedicated	5,390 sf \$0.12 Acres
Parcel Area	186,322 sf \$4.28 Acres

LEGEND

PROPOSED CURB & GUTTER	=====
EXISTING CURB & GUTTER	=====
PROPERTY LINE	-----
SETBACK LINE	-----

SITE NOTES

1. ALL DIMENSIONS ARE BACK OF CURB UNLESS OTHERWISE NOTED.
2. ALL CURB R&R ARE BACK OF CURB UNLESS OTHERWISE NOTED.
3. CONTRACTOR TO VERIFY DIMENSIONS PRIOR TO STARTING WORK AND NOTIFY ENGINEER IF ANY DISCREPANCIES ARE FOUND.
4. CONTRACTOR WILL BE RESPONSIBLE FOR REPAIRING ALL EXISTING PAVEMENT DAMAGED DURING CONSTRUCTION.
5. SEE DETAIL FOR RETAINING AND CONCRETE PAVEMENT SECTIONS.
6. CONTRACTOR TO PROVIDE TEMPORARY TRAFFIC CONTROL MEASURES DURING CONSTRUCTION OF ENTRANCE OF FLOOR IN ACCORDANCE WITH ILLINOIS DOT REQUIREMENTS.
7. ADA HANDICAP RAMPS SHALL BE INSTALLED AT ALL LOCATIONS Delineated ON PLANS AS WELL AS AT ALL LOCATIONS WHERE SIDEWALK ABUTS CORNERS OR ROADWAYS.
8. CONTRACTOR SHALL COMPILE ARCHITECTURAL AND ENGINEERING PLANS FOR INTERFACE COMPATIBILITY.
9. ALL CURB AND GUTTER SHALL BE 36" C&G UNLESS OTHERWISE NOTED ON PLANS.
11. ALL PAVEMENT MARKINGS SHALL BE THERMOPLASTIC OR AS OTHERWISE APPROVED BY THE CITY OF ST. CHARLES.
12. ALL DRIVEWAYS ARE TO BE PERMEABLE PAVING.
13. FUTURE PATIOS AND SIDEWALKS ON ALL LOTS ARE TO BE PERMEABLE PAVING AND DECKS ARE TO BE WOOD.

SITE IMPERVIOUS

EXISTING IMPERVIOUS AREA = 0 SF OR 0.00 ACRES
PROPOSED IMPERVIOUS AREA = 54,015 SF OR 1.24 ACRES
NET NEW IMPERVIOUS AREA = 54,015 SF OR 1.24 ACRES

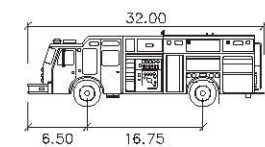
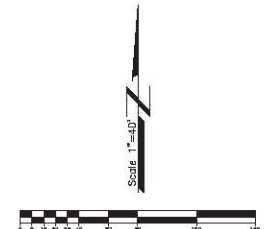
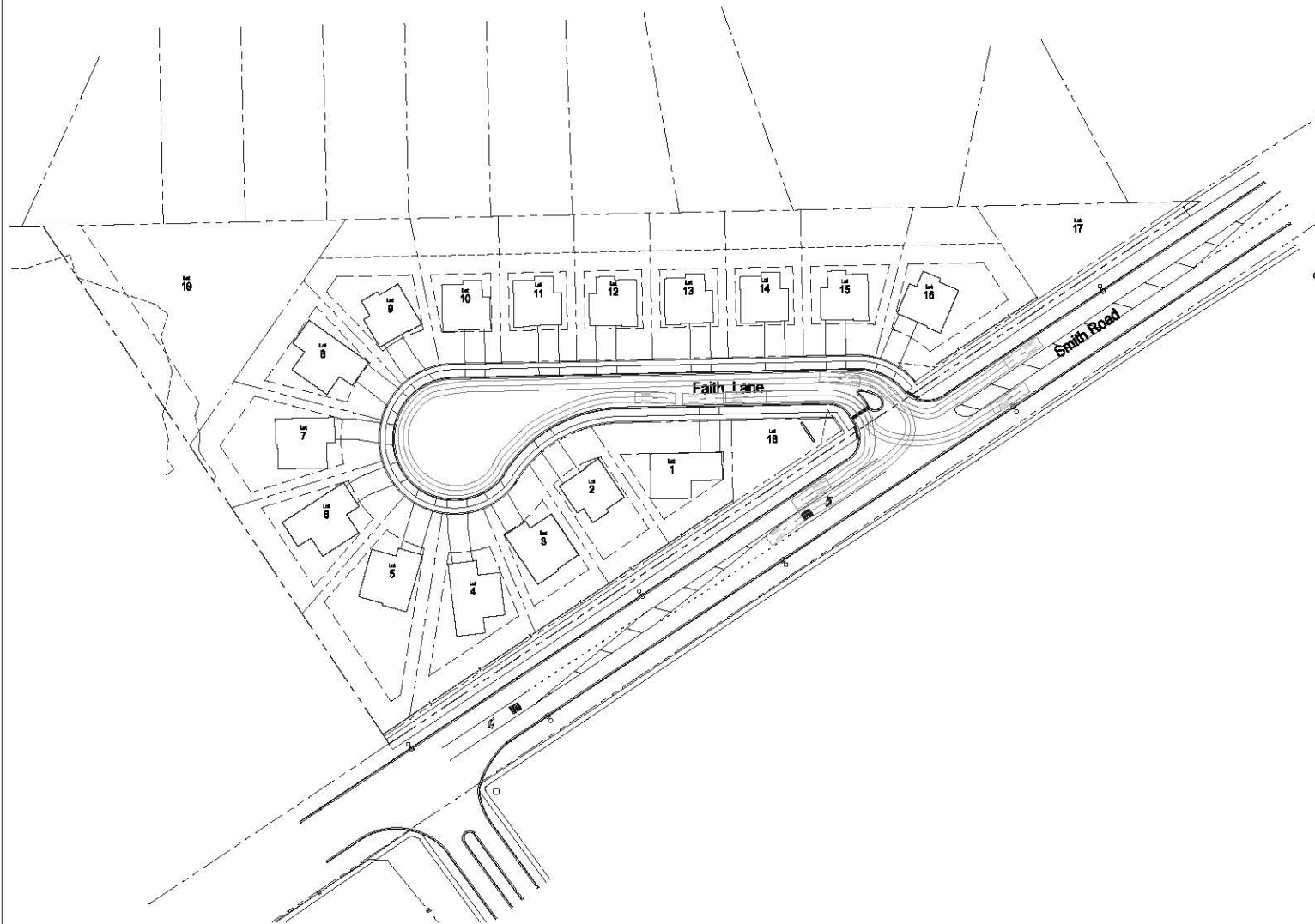
R E V I S I O N S					
4	2/28/19	PER CITY COMMENTS			
2	10/17/18	PER CITY COMMENTS			
1	8/28/18	PER CITY COMMENTS			
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

SITE PLAN

RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

Craig R. Knoche & Associates • Civil Engineers
Civil Engineers, P.C.
1116 Commerce Drive • Geneva, IL 60134 • phone (630) 449-2270 • fax (630) 449-2272

DATE: 4/30/18
FILES: 17-034 C10
JOB NO: 17-034
SHEET NO: C1.1



Fire Pumper feet
 Width : 8.50
 Track : 8.50
 Lock to Lock Time : 6.0
 Steering Angle : 45.0

REVISIONS			
NO.	DATE	DESCRIPTION	BY
4	3/28/18	PER CITY COMMENTS	
8	10/17/18	PER CITY COMMENTS	

TRUCK TURNING
EXHIBIT

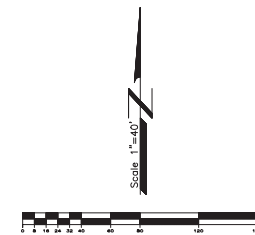
RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

Craig R. Knoche & Associates • Civil Engineers
 Civil Engineers, P.C.
 100 COMMUNITY DRIVE • GLENVIEW, IL 60025 • PHONE (847) 843-1270 • FAX (847) 843-1270

DATE: 8/26/18
 FILE: 17-034 C10
 SHEET NO. 17-034

C1.2

RESIDENTIAL DEVELOPMENT ST. CHARLES, ILLINOIS

[illegible]

<p>GRADING PLAN</p>	<p>RESIDENTIAL DEVELOPMENT SMITH ROAD ST. CHARLES, ILLINOIS</p>		<p>Craig R. Knoche & Associates Civil Engineers, P.C. 1111 Commerce Drive • Geneva, IL 60134 • phone (630) 449-2270 • fax (630) 449-2272</p>	<p>DATE: 4/30/18 FILE: 17-034 C20 JOB NO: 17-034</p>	<p>C2.1 SHEET NO.</p>
-------------------------	---	--	--	--	---------------------------



LEGEND	
EXISTING	PROPOSED
PAVEMENT GRADE	+45.00
WALK GRADE	+45.00
BACK OF CURB GRADE	+45.00
GROUND GRADE	+45.00
RM GRADE	+45.00
STORM STRUCTURE	⊙
CONTOURS	— 475 —
EMERGENCY OVERFLOW	→
FLOW DIRECTION	→
REDLINES	---
REVERSE CURB	~

- GRADING NOTES**
1. GENERAL CONTRACTOR SHALL VERIFY EXISTING CONTOURS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
 2. THE GENERAL CONTRACTOR SHALL SPREAD SPREAD FROM ANY CONTRACTOR WORK TO BALANCE THE SITE TO THE EXTENT POSSIBLE.
 3. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 4. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR EROSION CONTROL MEASURES. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION AND MAINTAIN SUCH MEASURES UNTIL EROSION CONTROL MEASURES ARE NO LONGER REQUIRED. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF EROSION CONTROL MEASURES.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF EROSION CONTROL MEASURES. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION AND MAINTAIN SUCH MEASURES UNTIL EROSION CONTROL MEASURES ARE NO LONGER REQUIRED. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF EROSION CONTROL MEASURES.
 6. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 7. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR EROSION CONTROL MEASURES. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION AND MAINTAIN SUCH MEASURES UNTIL EROSION CONTROL MEASURES ARE NO LONGER REQUIRED. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF EROSION CONTROL MEASURES.
 8. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 9. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 10. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 11. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 12. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 13. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 14. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 15. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 16. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 17. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.
 18. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS. EROSION CONTROL MEASURES SHALL BE PLACED ON ALL EXPOSED SOILS.

REVISIONS	
NO.	DATE
4	2/26/19
3	1/21/19
2	10/17/18
1	8/29/18

STORMWATER POLLUTION PREVENTION PLAN

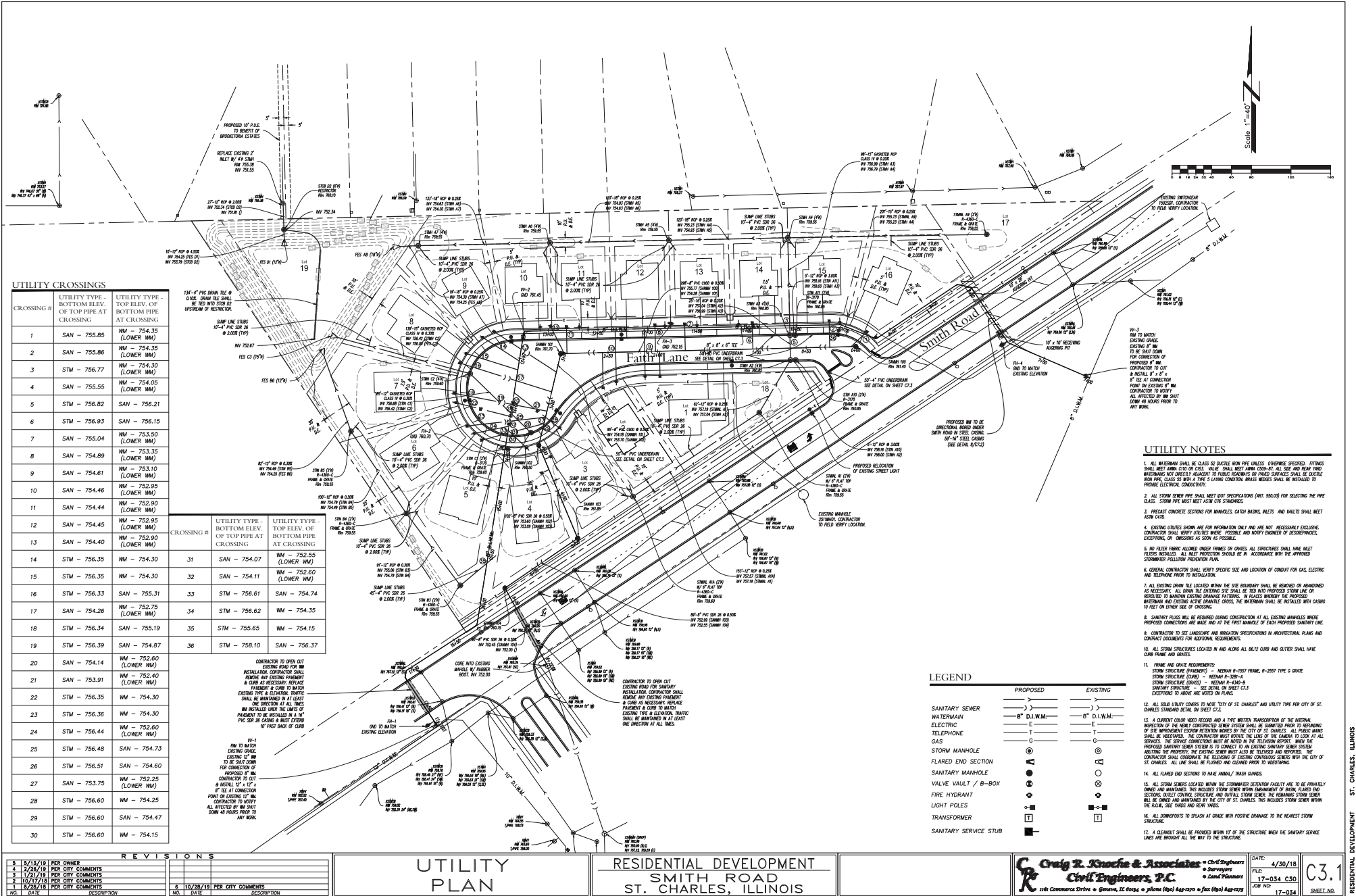
RESIDENTIAL DEVELOPMENT SMITH ROAD ST. CHARLES, ILLINOIS

11th Commerce Drive • Geneva, IL 60134 • Phone (630) 449-2270 • Fax (630) 449-2272

Craig Z. Knoche & Associates • Civil Engineers
Civil Engineers, P.C.
11th Commerce Drive • Geneva, IL 60134 • Phone (630) 449-2270 • Fax (630) 449-2272

DATE: 4/30/18
FILE: 17-034 C20
JOB NO: 17-034

C2.2
SHEET NO.



UTILITY CROSSINGS

CROSSING #	UTILITY TYPE - BOTTOM ELEV. OF TOP PIPE AT CROSSING	UTILITY TYPE - TOP ELEV. OF BOTTOM PIPE AT CROSSING
1	SAN - 755.85	WM - 754.35 (LOWER WM)
2	SAN - 755.86	WM - 754.35 (LOWER WM)
3	STM - 756.77	WM - 754.30 (LOWER WM)
4	SAN - 755.55	WM - 754.05 (LOWER WM)
5	STM - 756.82	SAN - 756.21
6	STM - 756.93	SAN - 756.15
7	SAN - 755.04	WM - 753.50 (LOWER WM)
8	SAN - 754.89	WM - 753.35 (LOWER WM)
9	SAN - 754.61	WM - 753.10 (LOWER WM)
10	SAN - 754.46	WM - 752.95 (LOWER WM)
11	SAN - 754.44	WM - 752.90 (LOWER WM)
12	SAN - 754.45	WM - 752.95 (LOWER WM)
13	SAN - 754.40	WM - 752.90 (LOWER WM)
14	STM - 756.35	WM - 754.30
15	STM - 756.35	WM - 754.30
16	STM - 756.33	SAN - 755.31
17	SAN - 754.26	WM - 752.75 (LOWER WM)
18	STM - 756.34	SAN - 755.19
19	STM - 756.39	SAN - 754.87
20	SAN - 754.14	WM - 752.60 (LOWER WM)
21	SAN - 753.91	WM - 752.40 (LOWER WM)
22	STM - 756.35	WM - 754.30
23	STM - 756.36	WM - 754.30
24	STM - 756.44	WM - 752.60 (LOWER WM)
25	STM - 756.48	SAN - 754.73
26	STM - 756.51	SAN - 754.60
27	SAN - 753.75	WM - 752.25 (LOWER WM)
28	STM - 756.60	WM - 754.25
29	STM - 756.60	SAN - 754.47
30	STM - 756.60	WM - 754.15

REVISIONS

NO.	DATE	DESCRIPTION
5	5/13/19	PER OWNER
4	2/28/19	PER CITY COMMENTS
3	1/7/19	PER CITY COMMENTS
2	10/17/18	PER CITY COMMENTS
1	8/29/18	PER CITY COMMENTS
NO.	DATE	DESCRIPTION
6	10/29/19	PER CITY COMMENTS

UTILITY PLAN

RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

LEGEND

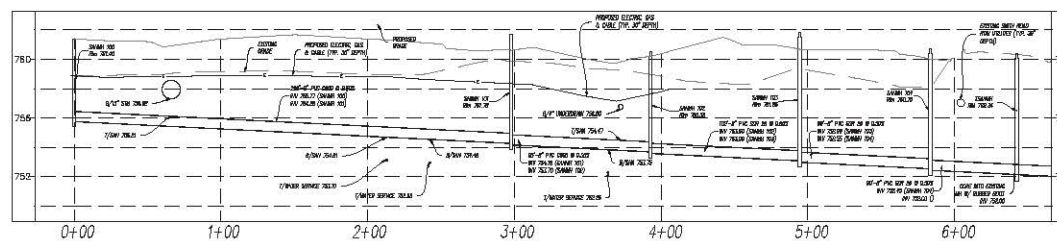
	PROPOSED	EXISTING
SANITARY SEWER	—	—
WATERMAIN	—	—
ELECTRIC	—	—
TELEPHONE	—	—
GAS	—	—
STORM MANHOLE	—	—
FLARED END SECTION	—	—
SANITARY MANHOLE	—	—
VALVE VAULT / B-BOX	—	—
FIRE HYDRANT	—	—
LIGHT POLES	—	—
TRANSFORMER	—	—
SANITARY SERVICE STUB	—	—

UTILITY NOTES

1. ALL WATERMAIN SHALL BE CLASS 50 DUCTILE IRON PIPE UNLESS OTHERWISE SPECIFIED. FITTINGS SHALL BE APPROPRIATE TO THE PIPE. VALVES SHALL BE APPROPRIATE TO THE PIPE. ALL SIZES AND SPACING SHALL BE AS SHOWN ON THE PLAN. ALL SIZES AND SPACING SHALL BE AS SHOWN ON THE PLAN.
2. ALL STORM SEWER PIPE SHALL MEET CITY SPECIFICATIONS (MAY 2000) FOR SELECTING THE PIPE CLASS. STORM PIPE MUST MEET WITH CITY SPECIFICATIONS.
3. PRECAST CONCRETE SECTIONS FOR MANHOLES, CATCH BASINS, INLETS, AND VALVES SHALL MEET CITY SPECIFICATIONS.
4. EXISTING UTILITIES SHOWN ARE FOR INFORMATION ONLY AND ARE NOT NECESSARILY EXCLUSIVE. CONTRACTOR SHALL VERIFY EXISTING UTILITIES, POSITIONS AND DEPTHS BY RECORD DRAWINGS, EXISTING UTILITIES, OR BY OTHER MEANS AS NECESSARY.
5. NO UTILITIES SHALL BE PLACED UNDER OR OVER ANY STRUCTURE. ALL UTILITIES SHALL BE PLACED UNDER OR OVER ANY STRUCTURE. ALL UTILITIES SHALL BE PLACED UNDER OR OVER ANY STRUCTURE.
6. GENERAL CONTRACTOR SHALL VERIFY SPECIFIC SIZE AND LOCATION OF CONDUIT FOR GAS, ELECTRIC AND TELEPHONE PRIOR TO INSTALLATION.
7. ALL EXISTING DRAIN TILE LOCATED WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY. ALL DRAIN TILE EXISTING WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY. ALL DRAIN TILE EXISTING WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY.
8. SANITARY PLUMBING SHALL BE REQUIRED DURING CONSTRUCTION AT ALL EXISTING MANHOLES WHERE PROPOSED CONNECTIONS ARE MADE AND AT THE FIRST MANHOLE OF EACH PROPOSED SANITARY LINE.
9. CONTRACTOR TO SEE LANDSCAPE AND ANTI-EROSION SPECIFICATIONS IN ARCHITECTURAL PLANS AND CONTRACT DOCUMENTS FOR ADDITIONAL REQUIREMENTS.
10. ALL STORM STRUCTURES LOCATED IN AND ALONG ALL BELT DRAINS AND OUTLET SHALL HAVE CONCRETE FRAME AND GRATES.
11. FRAME AND GRATE REQUIREMENTS: STORM STRUCTURE (MANHOLE) - NEIGHA R-1007 FRAME, R-2007 TYPE G GRATE. STORM STRUCTURE (CATCH BASIN) - NEIGHA R-430-B. SANITARY STRUCTURE (MANHOLE) - NEIGHA R-1007 FRAME, R-2007 TYPE G GRATE. EXCEPT AS ABOVE ARE NOTED ON PLANS.
12. ALL SLOPE UTILITIES LOCATED WITHIN THE CITY OF ST. CHARLES' AND UTILITY PER CITY OF ST. CHARLES' SHALL BE AS SHOWN ON THE PLAN.
13. A CURRENT COLOR PHOTOGRAPH AND A TRUE WRITTEN TRANSCRIPTION OF THE MATERIAL INSPECTION OF THE NEWLY CONSTRUCTED SEWER SYSTEM SHALL BE SUBMITTED PRIOR TO RETURNING OF THE IMPROVEMENTS TO THE CITY OF ST. CHARLES. THE CITY OF ST. CHARLES SHALL BE RESPONSIBLE FOR THE INSPECTION AND THE CITY OF ST. CHARLES SHALL BE RESPONSIBLE FOR THE INSPECTION AND THE CITY OF ST. CHARLES SHALL BE RESPONSIBLE FOR THE INSPECTION.
14. ALL PLUMBING AND SEWERING TO BE DONE BY THE CONTRACTOR. ALL PLUMBING AND SEWERING TO BE DONE BY THE CONTRACTOR. ALL PLUMBING AND SEWERING TO BE DONE BY THE CONTRACTOR.
15. ALL PLUMBING LOCATED WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY. ALL PLUMBING LOCATED WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY. ALL PLUMBING LOCATED WITHIN THE SITE BOUNDARY SHALL BE REMOVED OR REARMSHED AS NECESSARY.
16. ALL DOWNSPUTS TO SPLASH AT GRADE WITH POSITIVE DRAINAGE TO THE NEAREST STORM STRUCTURE.
17. A CLEARENCES SHALL BE PROVIDED WITHIN 10' OF THE STRUCTURE WHEN THE SANITARY SERVICE LINES ARE BROUGHT ALL THE WAY TO THE STRUCTURE.

Craig R. Knoche & Associates, Inc. Civil Engineers, P.C.
1116 Commerce Drive • Geneva, IL 60134 • Phone (630) 442-2270 • Fax (630) 442-2271

DATE: 4/30/18
FILE: 17-034_C30
JOB NO: 17-034
SHEET NO: C3.1



R E V I S I O N S			R E V I S I O N S		
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION
3	10/28/19	PER CITY COMMENTS			
4	2/28/19	PER CITY COMMENTS			
5	1/21/19	PER CITY COMMENTS			

SANITARY PROFILE

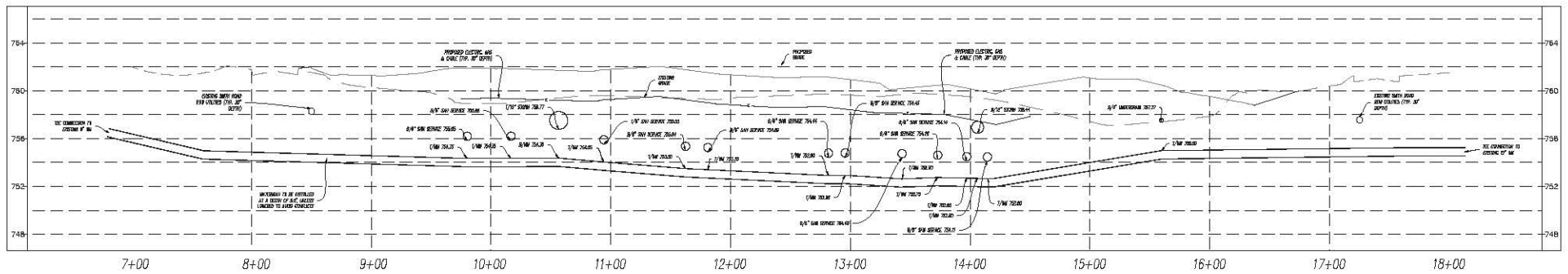
RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

VERTICAL SCALE: $1''=4'$
HORIZONTAL SCALE: $1''=40'$

Craig R. Knoche & Associates
Civil Engineers, P.C.
1101 Commercial Drive • Geneva, IL 60134 • phone (815) 847-5270 • fax (815) 847-5275
• Civil Engineers • Surveyors • Land Planners

DATE:	10/17/18
FILE:	17-034 C30
JOB NO:	17-034

C3.2



R E V I S I O N S					
8	10/28/19	PER CITY COMMENTS			
4	2/28/19	PER CITY COMMENTS			
1	8/21/18	PER CITY COMMENTS			
NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

**WATERMAIN
PROFILE**

**RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS**

VERTICAL SCALE: 1"=4'
HORIZONTAL SCALE: 1"=40'

Craig R. Knoche & Associates • Civil Engineers
• Surveyors
• Land Planners
100 Commercial Drive • Glenview, IL 60045 • Phone (847) 842-1270 • Fax (847) 842-1271

DATE: 10/17/18
FILE: 17-034 C30
SHEET NO.: 17-034
C3.3
SHEET NO.

RESIDENTIAL DEVELOPMENT ST. CHARLES, ILLINOIS

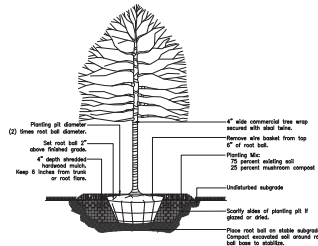


Diagram illustrating a 2" depth mushroom compost over ericaceae perennials bed. The diagram shows a cross-section of the planting bed with the following components labeled:

- 2" depth mushroom compost over ericaceae perennials bed.
- Perennial plant Spacing as noted on plan.
- Undisturbed subgrade.
- 12" depth planting mix: 75 percent clean loessil, 25 percent mushroom compost.

Diagram illustrating the planting method for the 4-inch depth strawed horizontal mulch over entire planting bed. The diagram shows two plants in a bed covered with a 4-inch depth of strawed horizontal mulch. The planting bed is a minimum of 2 inches below the mulch level. The planting hole is 2 inches deep, and the mulch is 4 inches deep. The planting hole is filled with a mixture of 20 percent vermiculite soil and 20 percent mushroom compost. The planting hole is 2 inches deep, and the mulch is 4 inches deep. The planting hole is filled with a mixture of 20 percent vermiculite soil and 20 percent mushroom compost. The planting hole is 2 inches deep, and the mulch is 4 inches deep. The planting hole is filled with a mixture of 20 percent vermiculite soil and 20 percent mushroom compost.

4" depth shredded hardwood mulch over entire planting bed.

Excavated planting bed a minimum of 2" beyond root ball or as shown on plan.

Remove top of burlap.

Set root ball 2" above finished grade.

Planting Mix:
25 percent existing soil
25 percent mushroom compost

Scatter sides of planting pit if glazed or dried.

Undisturbed subgrade

Place root ball on stable subgrade.
Compact excavated soil around root ball before stabilization.

[illegible]Sheet **L1.0**

On-Site Lighting & Survey, LLC

1111 HIGHWAY 25 NORTH
SUITE 201
BUFFALO MN 55313
PH:763.684.1548
FAX:763.682.9848

KNOCH & ASSOCIATES PC

24 NORTH BENNETT STREET
GENEVA, IL 60134
PH:630.845.1270

**BROOKE TORIA
ESTATES**
ST. CHARLES, IL

PROJECT INFO

ENGINEER INFO

#	DATE	INT	DESCRIPTION
1	01.21.2019	NM	SITE UPDATE
2	06.17.2019	NM	NEW FOOTING FOR CITY COMMENTS

LED PHOTOMETRIC PLAN

PROJECT #
KE181016

ISSUE DATE
10.16.2018

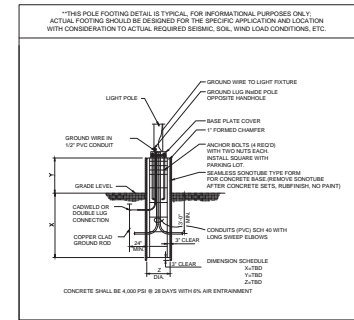
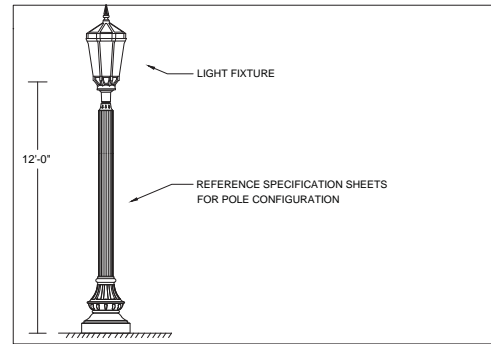
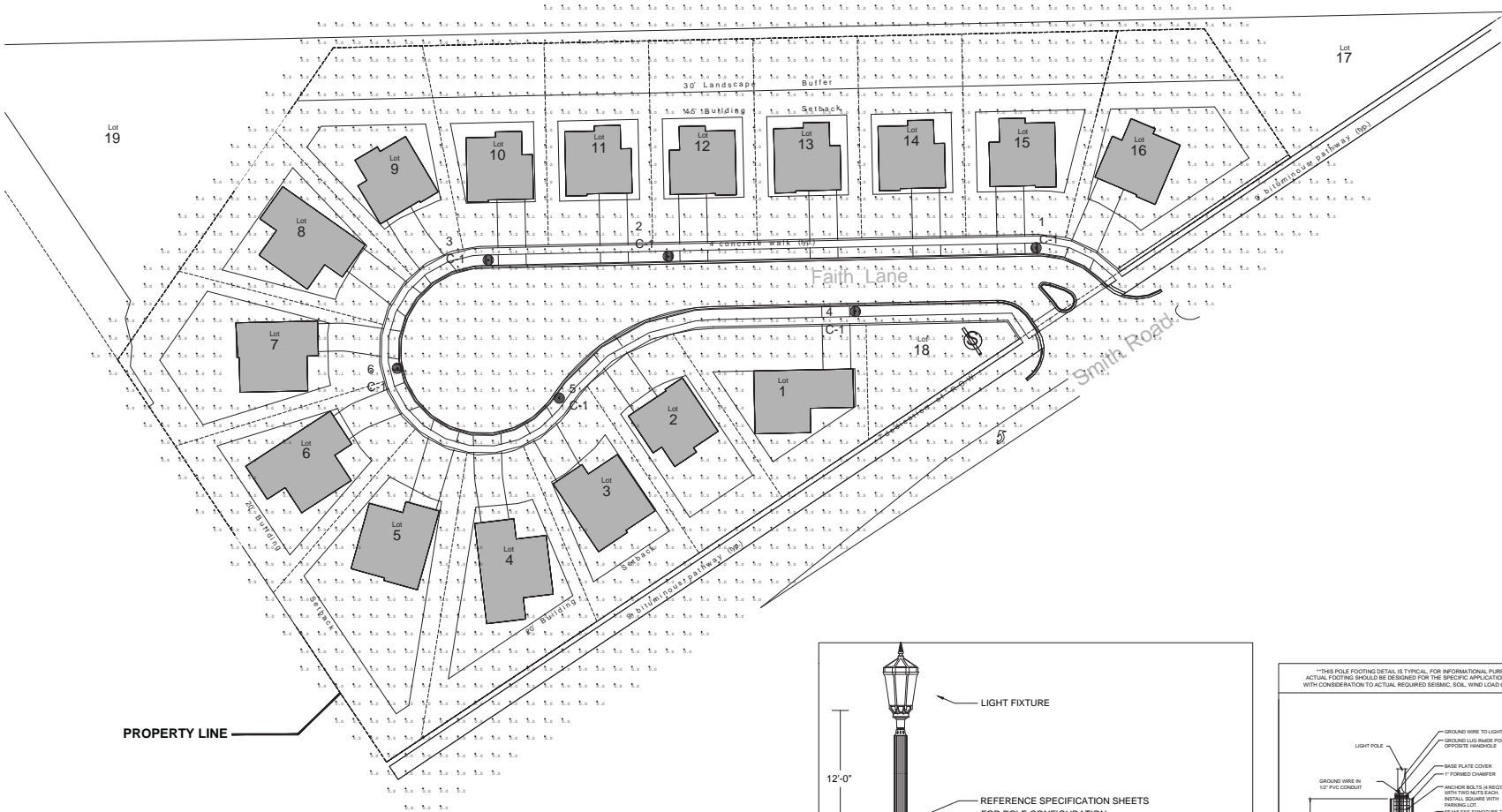
DESIGN LEVEL
NA

AUI
N.MOLENDA

CAE
N.MOLENDA

SHEET #
SL3.0

REV #
2



1 LED PHOTOMETRIC PLAN SCALE: 1" = 30'-0"



2 POLE DETAIL (TYP) SCALE: NTS

3 POLE BASE DETAIL (TYP) SCALE: NTS

Luminaire Schedule					
Symbol	Qty	Label	Arrangement	TLL	LLF
	6	C-1	SINGLE	N/A	0.90
New Base, Pole, Flat 32W LED T4 12' Hg Ht (4500K/2500 Lumens/2500mA) Sternberg Lighting, MS805LED-19H040574-MELUS-CTA					BUG Rating
					B1-L2-D1

Calculation Summary					
Label	Avg	Max	Min	Avg/Min	Max/Min
Footcandle	0.8	1.8	0.0	N/A	N/A

BASED ON THE INFORMATION PROVIDED, ALL DIMENSIONS AND LUMINANCE DATA REPRESENT RECOMMENDED POSITIONS. THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT TO EXISTING OR FUTURE FIELD CONDITIONS.

THE LIGHTING PATTERN REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER THE CONTROLLER'S CONDITIONS USING CURRENT MANUFACTURER'S LUMEN DATA AND IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURED LUMINAIRE MAY VARY DUE TO MANUFACTURING VARIATIONS, VOLTAGE TOLERANCE IN LUMINAIRE, AND OTHER UNPREDICTABLE FIELD CONDITIONS.

FOR ADDITIONAL LIGHTING INFORMATION CONTACT:

On-Site Lighting & Survey, LLC
PH: 763.684.1548

1 POLE TYPE C-1 SPECIFICATION SHEETS

2 POLE MOUNT FIXTURE TYPE C-1 SPECIFICATION SHEETS

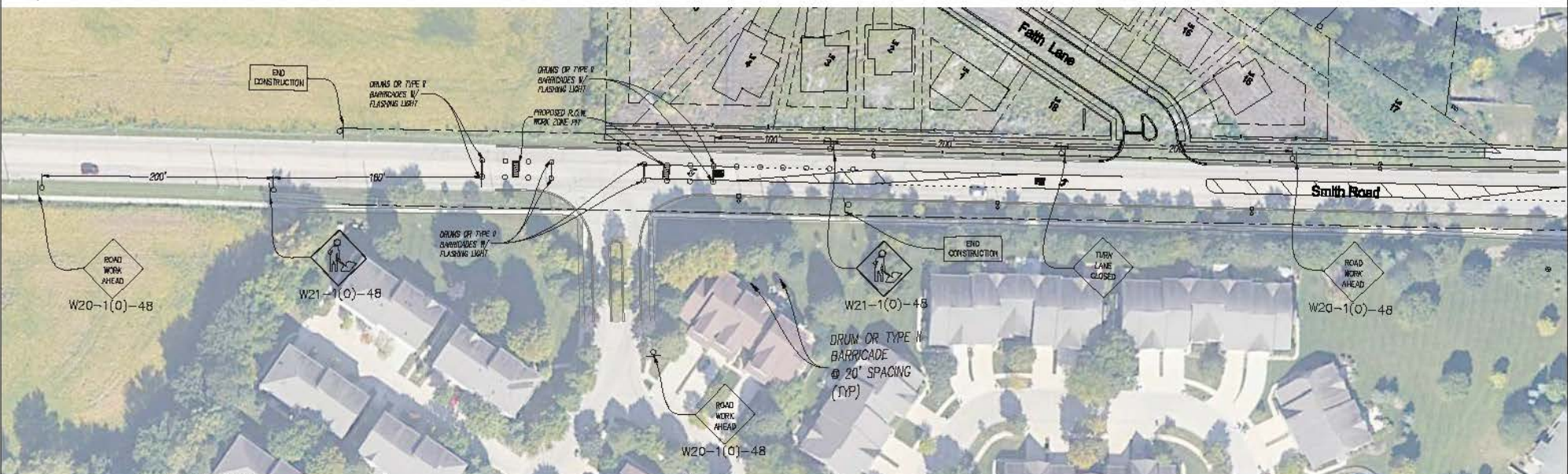
--	--	--	--

FIG. 203.004.15.40

PHASE 1



PHASE 2



REVISIONS			
NO.	DATE	DESCRIPTION	BY

MAINTENANCE OF TRAFFIC
PLAN

RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

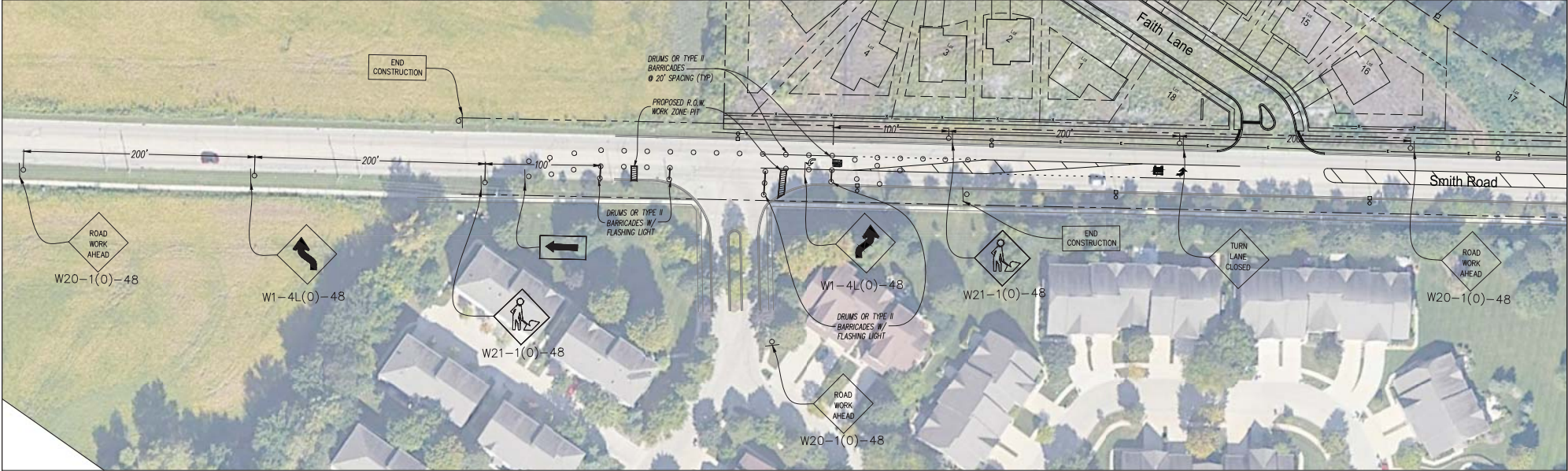


Craig R. Knoche & Associates
Civil Engineers, P.C.

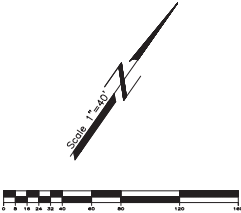
1401 N. Broadway Street • St. Charles, IL 62250 • Phone (618) 752-1234 • Fax (618) 752-1235

DATE: 10/28/18
FILE: 17-034.DSD
JOB NO: 17-034
SHEET NO: C6.1

PHASE 3



- NOTES:
1. ALL SIGNAGE AS REQUIRED BY IDOT STANDARD 701502 SHALL BE INSTALLED
 2. CONTRACTOR SHALL SCHEDULE MEETING WITH CITY AT LEAST FIVE (5) WORKING DAYS IN ADVANCE OF THE CONTRACTORS ANTICIPATED CLOSURE TO DISCUSS SEQUENCE OF OPERATIONS AND EMERGENCY VEHICLE NOTIFICATIONS.
 3. WORK SHALL BE COMPLETED IN FIVE (5) CONSECUTIVE DAYS OR LESS.
 4. CHANGEABLE MESSAGE BOARDS ARE REQUIRED SEVEN (7) DAYS IN ADVANCE OF THE LANE CLOSURES TO NOTIFY THE MOTORING PUBLIC. MESSAGES TO BE APPROVED BY THE COUNTY.



REVISIONS			
NO.	DATE	DESCRIPTION	

MAINTENANCE OF TRAFFIC
PLAN

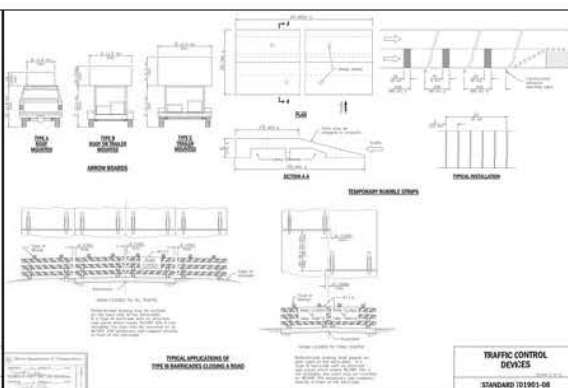
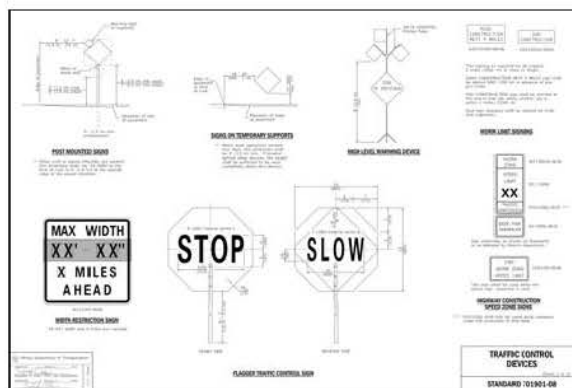
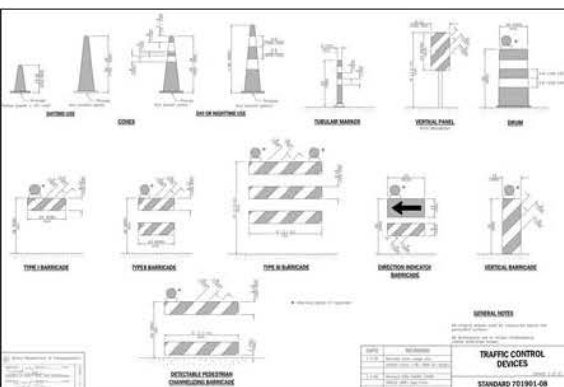
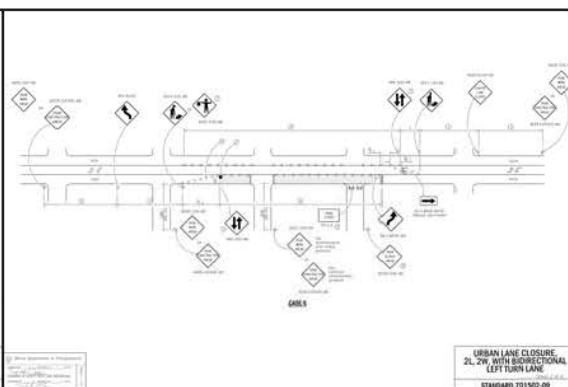
RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

Craig R. Knoche & Associates, P.C.
Civil Engineers, Surveyors, Land Planners
24 N. Bennett Street • Geneva, IL 60134 • Phone (815) 845-0270 • Fax (815) 845-0272

DATE: 10/28/19
FILE: 17-034 C60
JOB NO: 17-034

DATE: 10/28/19
FILE: 17-034 C60
JOB NO: 17-034

C6.2
SHEET NO.



REVISIONS		
NO.	DATE	DESCRIPTION

IDOT
DETAILS

RESIDENTIAL DEVELOPMENT
SMITH ROAD
ST. CHARLES, ILLINOIS

Craig R. Knochle & Associates
Civil Engineers, P.C.

1400 N. 1st Street • Phoenix, AZ 85004 • phone (602) 944-2200 • fax (602) 944-2201

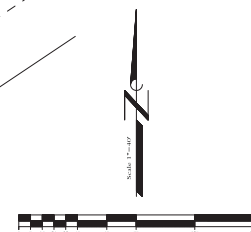
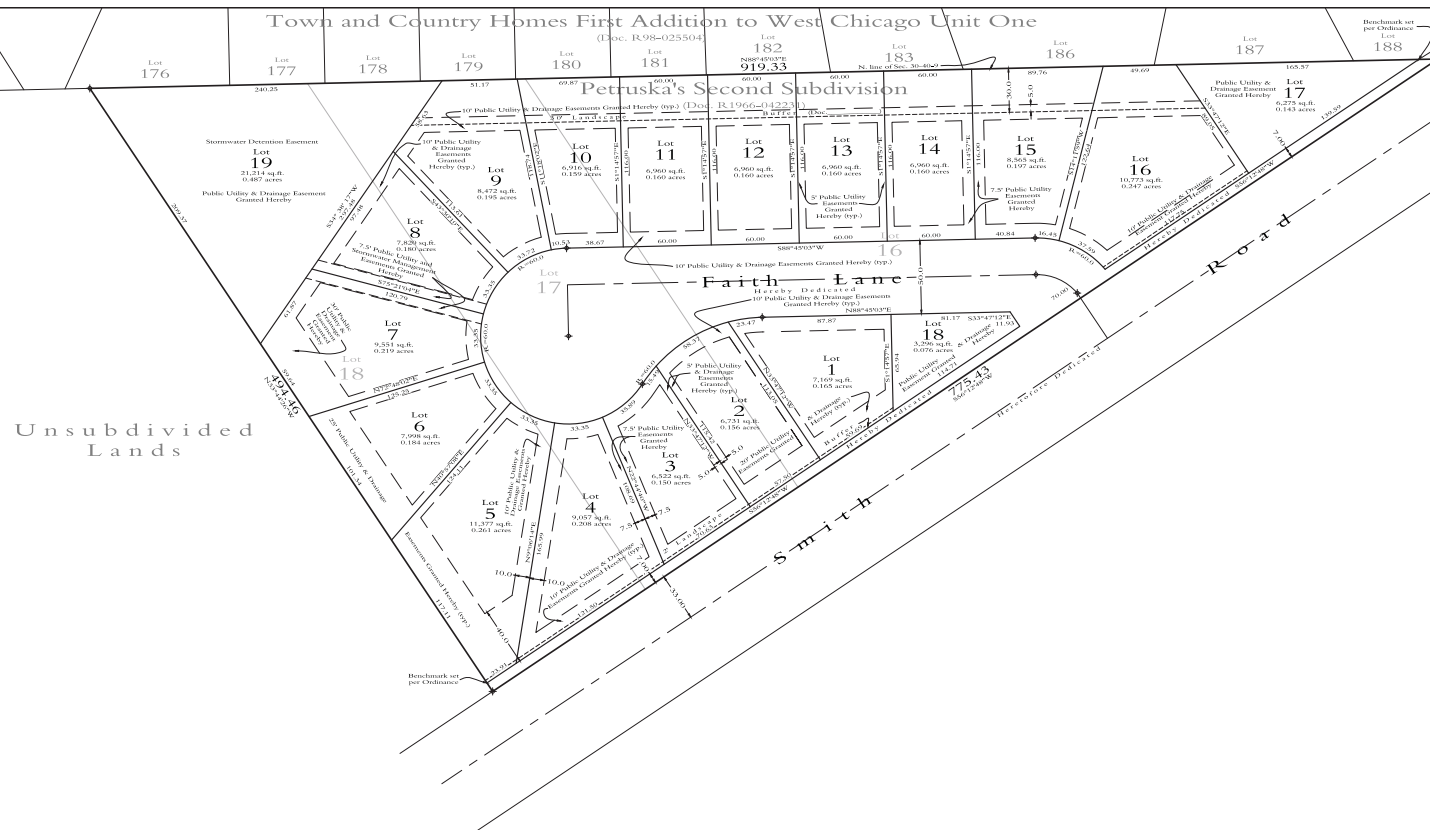
• Civil Engineering
• Surveying
• Land Planning

DATE:	10/28/19	C7.4
FILE:	17-034 C70	
JOB NO:	17-034	

SHEET NO.

EXHIBIT “E”

FINAL PLAT OF SUBDIVISION



Brooke Toria Estates
of St. Charles

Being a resubdivision of Lots 16, 17 and 18 of Petraska's Second Subdivision of part of Section 30, Township 40 North, Range 9 East of the Third Principal Meridian in the Township of Wayne, Du Page County, Illinois.

191,711 sq.ft., 4.401 acres



After recording, return to:

City of St. Charles
2 E. Main Street
St. Charles, Ill. 60174



Areas of Easements:

Public Utility & Drainage Easements - 73,683 sq.ft.
Stormwater Management Easements - 21,214 sq.ft.
Landscape Buffer Easements - 16,295 sq.ft.

notes:
Iron pipes at all lot corners except as noted.

Lots 17, 18 and 19 as platted herein are not buildable and are to be conveyed to the concurrently constituted Homeowners' Association and are also covered in their entirety with Public Utility Easements as declared herein and with Stormwater Detention Easements as granted hereby.

Owner:
V & M Investment and Remodeling Group LLC
602632 Cahles Blvd. M/beaton, Ill 60187

STORMWATER DETENTION EASEMENT DECLARATION

A PERMANENT NON-EXCLUSIVE EASEMENT IS HEREBY GRANTED TO THE CITY OF ST. CHARLES AND TO THEIR SUCCESSORS AND ASSIGNS, IN, UPON, ACROSS, OVER, UNDER, AND THROUGH THE AREAS SHOWN BY DASHED LINES AND LABELED "STORMWATER DETENTION AREA" ON THE ATTACHED MAP, TO THE CITY OF ST. CHARLES, FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, IMPROVING, INSPECTING, OPERATING, REPLACING, MAINTAINING, AND REPAIRING STORMWATER DETENTION BASINS, STORMWATER PUMPS, AND MAINTAINING STORM SEWERS, DRAINAGE WAYS, STORM WATER DETENTION AND COLLECTION SYSTEMS, AND OTHER STORMWATER CONTROL DEVICES, AND TO DO SO, AND WITHOUT LIMITATION, SUCH OTHER INSTALLATIONS AS MAY BE REQUIRED TO FURNISH STORMWATER DETENTION, THE RIGHT OF OCCUPANCY OF THE DETENTION AREA, AND HEREFOR, FOR THE PURPOSES OF THE EASEMENT, AND EQUIPMENT, TO TAKE ANY OR ALL OF THE ABOVE WORK, NO BUILDING SHALL BE PLACED ON SAID EASEMENT. THE CITY OF ST. CHARLES, ITS SUCCESSORS AND ASSIGNS, SHALL BE RESPONSIBLE FOR THE RESPONSIBILITY OF MAINTAINING THE DETENTION AREA EASEMENT SHALL BE THE RESPONSIBILITY OF THE CITY OF ST. CHARLES, ITS SUCCESSORS AND ASSIGNS OF THE LANDOWNERS, NO PERSON SHALL DESTROY OR MODIFY SLOPES OR, OTHER WISE, AFFECT THE DESIGN OR FUNCTION OF THE DETENTION AREA, AND FIRST, THE CITY OF ST. CHARLES, SHALL OBTAIN THE APPROVAL OF THE CITY OF ST. CHARLES, THE CITY OF ST. CHARLES HAS THE RIGHT BUT NOT THE OBLIGATION TO RESTORE ANY DETENTION VOLUME LOST THROUGH ANY UNAUTHORIZED ACTS.

Plat of Resubdivision

Brooke Toria Estates
of St. Charles

Owner's Certificate

State of Illinois }
County of DuPage } S.S.

This is to certify that V&M Investment and Remodeling Group, LLC is the owner of the lands shown and described on the annexed plat and by its duly authorized Manager has as such owner caused said lands to be surveyed, re subdivided and platted as shown thereon for the uses and purposes therein set forth and does hereby acknowledge and adopt the same under the style and title thereon shown. It is further certified that the lands platted hereby fall within the boundaries of St. Charles Community Unit School District 303.

Dated this ____ day of _____, A.D. 2019.

by: _____
Manager
for: V&M Investment and Remodeling Group, LLC

Notary's Certificate

State of Illinois }
County of DuPage } S.S.

I, _____, a notary public in and for the County and State aforesaid do hereby certify that _____ as Manager of V&M Investment and Remodeling Group, LLC, who is personally known to me to be the same person whose name is subscribed to the foregoing certificate, appeared before me this day in person and acknowledged the execution of the annexed plat and accompanying instrument as being pursuant to authority given and as their free and voluntary act and as the free and voluntary act of V&M Investment and Remodeling Group, LLC.

Given under my hand and material seal this ____ day of _____, A.D. 2019.

notary public

Certificate as to Special Assessments

State of Illinois }
County of Kane } S.S.
County of DuPage }

I do hereby certify that there are no delinquent or unpaid current or forfeited special assessments or any deferred installments thereof that have not been apportioned against the tract of land included in the annexed plat.

Dated at _____, Illinois, this ____ day of _____, A.D. 2019.

Collector of Special Assessments

Plan Commission Certificate

State of Illinois }
County of Kane } S.S.
County of DuPage }

Approved this ____ day of _____, A.D. 2019.

Chairman, Plan Commission

Director of Community Development Certificate

State of Illinois }
County of Kane } S.S.
County of DuPage }

I, _____, do hereby certify that the required improvements have been installed or the required guarantee bond has been posted for the completion of all required land improvements.

Dated at St. Charles, Illinois this ____ day of _____, A.D. 2019.

Director of Community Development

City Council Certificate

State of Illinois }
County of Kane } S.S.
County of DuPage }

Approved this ____ day of _____, A.D. 2019.

City Council of the City of St. Charles, Illinois

by: _____ attest: _____
Mayor City Clerk

PUBLIC UTILITY AND DRAINAGE EASEMENT DECLARATION

A PERMANENT NON-EXCLUSIVE EASEMENT IS HEREBY GRANTED TO THE CITY OF ST. CHARLES AND TO ALL PUBLIC UTILITY COMPANIES OF ANY KIND OPERATING UNDER FRANCHISE GRANTING THEM EASEMENT RIGHTS FROM SAID CITY OF ST. CHARLES, INCLUDING BUT NOT LIMITED TO, AMERITECH AND NICOR, AND TO THEIR SUCCESSORS AND ASSIGNS (HEREIN COLLECTIVELY REFERRED TO AS "GRANTEES"), IN, UPON, ACROSS, OVER, UNDER, AND THROUGH THE AREAS SHOWN BY DASHED LINES AND LABELED "PUBLIC UTILITY AND DRAINAGE EASEMENT" ON THE PLAT OF SUBDIVISION HEREBIN DRAWN FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, INSPECTING, OPERATING, REPLACING, RENEWING, ALTERING, ENLARGING, REMOVING, REPAIRING, CLEANING, AND MAINTAINING ABOVE GROUND AND UNDERGROUND ELECTRICAL SYSTEMS, CABLE TELEVISION, COMMUNICATION, GAS, TELEPHONE OR OTHER UTILITY LINES OR APPURTENANCES, SANITARY AND STORM SEWERS, DRAINAGE WAYS, STORM WATER DETENTION AND RETENTION, WATER MAINS AND ANY AND ALL MANHOLES, HYDRANTS, PIPES, CONNECTIONS, CATCH BASINS, BUFFALO BOXES AND WITHOUT LIMITATION, SUCH OTHER INSTALLATIONS AS MAY BE REQUIRED TO FURNISH PUBLIC UTILITY SERVICE TO ADJACENT AREAS TOGETHER WITH THE RIGHT OF ACCESS ACROSS THE REAL ESTATE PLATTED HEREBIN FOR THE NECESSARY PERSONNEL AND EQUIPMENT TO MAKE ANY OR ALL OF THE ABOVE WORK. THE PERMANENT NON-EXCLUSIVE EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE CITY OF ST. CHARLES AND THE RESPECTIVE SUCCESSORS AND ASSIGNS FOR MAINTAINING THE UNINTERRUPTED AND UNIMPEDED CONVEYANCE, FLOW AND RUNOFF OF SURFACE STORM WATER ACROSS AND UPON THE AREAS DESIGNATED ON THIS PLAT AS DRAINAGE EASEMENT. THE RIGHT IS HEREBY GRANTED TO SAID GRANTEE TO CUT DOWN, TRIM, OR REMOVE ANY TREES, SHRUBS, OR OTHER PLANTS THAT INTERFERE WITH THE DRAINAGE WAYS AND OPERATION OF OR ACCESS TO SAID UTILITY INSTALLATIONS, WITHOUT LIMITATION, IN, ON, UPON OR ACROSS, UNDER, OR THROUGH SAID EASEMENTS.

NO PERMANENT BUILDINGS, TREES, GARDENS, SHRUBS, OR BERMING SHALL BE PLACED ON OR IN SAID EASEMENTS, BUT THE EASEMENT AREAS MAY BE USED FOR PAVING, FENCES, SIDEWALKS, AND OTHER PURPOSES THAT DO NOT INTERFERE WITH THE AFORESAID USES AND RIGHTS, WHEREAN EASEMENT IS USED FOR STORM OR SANITARY SEWERS, OTHER UTILITY INSTALLATIONS SHALL BE SUBJECT TO THE PRIOR APPROVAL OF SAID CITY OF ST. CHARLES SO AS NOT TO INTERFERE WITH THE GRAVITY FLOW IN SAID SEWERS OR SEWERS, UTILITY INSTALLATIONS, OTHER THAN THOSE MANAGED BY THE CITY OF ST. CHARLES, SHALL BE SUBJECT TO THE APPROVAL OF THE CITY OF ST. CHARLES, AS TO DESIGN AND LOCATION, AND ALL OTHER INSTALLATIONS ARE SUBJECT TO THE ORDINANCES OF THE CITY OF ST. CHARLES. FOLLOWING ANY WORK TO BE PERFORMED BY THE GRANTEE IN THE EXERCISE OF ITS EASEMENT RIGHTS GRANTED HEREBIN, THE GRANTEE SHALL HAVE NO OBLIGATION WITH RESPECT TO SURFACE RESTORATION INCLUDING, BUT NOT LIMITED TO, THE RESTORATION, REPAIR, OR REPLACEMENT OF ANY LANDSCAPING PROVIDED, HOWEVER, THE GRANTEE SHALL BE OBLIGATED FOLLOWING ANY SUCH WORK, TO BACKFILL AND MOUND SO AS TO MAINTAIN SUITABLE DRAINAGE, REMOVE DEBRIS, AND LEAVE THE AREA IN GENERALLY CLEAN AND WORKMANLIKE CONDITION.

Surveyor's Certificate

State of Illinois }
County of DuPage } S.S.

This is to certify that I, John Cole Helfrich, an Illinois Professional Land Surveyor, have surveyed, re subdivided and platted the lands described as follows:

Lot 16, 17 and 18 of Petruska's Second Subdivision of part of Section 30, Township 40 North, Range 9 East of the Third Principal Meridian in the Township of Wayne, Du Page County, Illinois.

I further certify that the lands described above are located in zone "X" (determined to be outside the 0.2% annual chance floodplain) pursuant to Flood Insurance Rate Map 17043C0107H (effective 12-6-2004) issued by the Federal Emergency Management Agency.

All dimensions are given in feet and decimal parts thereof and are correct at 62° Fahrenheit.

Given under my Hand and Seal at Wheaton, Illinois this ____ day of _____, A.D. 2019.

Illinois Professional Land Surveyor 2967
exp 11-30-18

This professional service complies with the current Illinois Standards for a Boundary Survey

County Clerk's Certificate

State of Illinois }
County of DuPage } S.S.

I, Jean Kacmarek, County Clerk of Du Page County, Illinois, do hereby certify that there are no delinquent general taxes, no unpaid forfeited taxes and no redeemable tax sales against any of the land included in the annexed plat.

I further certify that I have received all statutory fees in connection with the annexed plat.

Given under my hand and seal at _____, Illinois, this ____ day of _____, A.D. 2019.

Du Page County Clerk

County Recorder's Certificate

State of Illinois }
County of DuPage }

I, Fred Bucholz, Recorder of Du Page County, Illinois, do hereby certify that this instrument was filed for record on the ____ day of _____, A.D. 2019 and was placed of record as Document _____.

Given under my hand at Wheaton, Illinois, this ____ day of _____, A.D. 2019.

Du Page County Recorder

Plat of Resubdivision

Notary Public
V & M Investment and Remodeling Group, LLC

Signature

John Cole Helfrich
Professional Land Surveyor
No. 2967
Exp. 11-30-18

Notary Public
State of Illinois
No. 11-00000000
Exp. 11-00-00

EXHIBIT “F”

PUD DEVIATIONS

Table 17.12-2 Residential District Bulk Requirements – RS-4 District	
Minimum Lot Area	6,522 sq. ft. (Lot 3) and as shown on the Final Plat of Subdivision
Minimum Lot Width	44 ft. and as shown on the Final Plat of Subdivision
Minimum Rear Yard	25 ft. (Lots 5-6) 20 ft. (Lots 1-4, 8)
Table 17.28-1 Permitted Signs for Residential Districts (RE, RS, RT, RM)	
Entryway Signs for Residential Development	5 ft. Minimum ROW setback

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: ID

Title:

Recommendation to Approve Local Agency Agreement for Federal Participation with IDOT for the South 7th Avenue Resurfacing Project

Presenter:

Ken Jay

Meeting: City Council

Date: February 3, 2020

Proposed Cost: \$962,745
(\$462,745 City Share)

Budgeted Amount: \$525,000

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

The City received \$500,000 in Local Agency Functional Overlay (LAFO) Federal funding for the resurfacing of South 7th Avenue between IL Route 64 and Division Street. The project will include pavement resurfacing, pavement patching, curb repairs, sidewalk ramp replacements to meet ADA standards and restoration. This project is currently on the Illinois Department of Transportation (IDOT) March 6, 2020 letting, with construction anticipated to start in May and to be completed by early August.

Since this project is partially funded with LAFO Federal Funding, the City is required to submit a draft Local Agency Agreement for Federal Participation for the IDOT review and approval, with the City executing the final documents approved by IDOT. The Local Agency Agreement for Federal Participation ensures IDOT that the City has sufficient funds set aside to cover the local share of the project costs. Below is a breakdown of the funding for this project:

	LAFO Funding	City Funding	Total Cost
Construction Cost	\$500,000*	\$462,745	\$962,745
*Max 75% of eligible project costs (Utility repairs are not eligible for federal funding)			

Attachments (*please list*):

* Local Agency Agreement for Federal Participation

Recommendation/Suggested Action (*briefly explain*):

Recommendation to Approve Local Agency Agreement for Federal Participation with IDOT for the South 7th Avenue Resurfacing Project.

CITY OF ST. CHARLES
Location: FAU 2951/S. 7th Avenue
Section No: 19-00112-00-RS
Project No: IVSJ(817)
Job No: C-91-387-19
Kane County

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to
approve Local Agency Agreement for Federal Participation with Illinois Department
of Transportation for the South 7th Avenue Resurfacing Project**

**Presented & Passed by the
City Council on February 3, 2020**

WHEREAS, the City of St. Charles endeavors to improve a segment of South 7th Avenue from IL Rt. 64 to Division Street that is known to the Illinois Department of Transportation as MFT Section Number 19-00112-00-RS and State Job Number C -91-387-19.

WHEREAS, the cost of said improvement has necessitated the use of federal funds.

WHEREAS, the federal fund source requires a match of local funds.

WHEREAS, the use of federal funds requires a joint funding agreement with the Department of Transportation.

NOW THEREFORE, BE IT RESOLVED by the City of St. Charles Council that the City of St. Charles authorized Four Hundred Sixty Two Thousand, Seven Hundred Forty Five dollars, (**\$462,745**) or as much may be needed to match federal funds in the completion of MFT Section Number 19-00112-00-RS.

BE IT FURTHER RESOLVED that Mayor is hereby authorized and directed to execute the above-mentioned agreement and any other such documents related to advancement and completion of said project.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 3rd day of February, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 3rd day of February, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 3rd day of February, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
City of St. Charles	Kane	19-00112-00-RS

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU	N/A	CMAQ	09-19-0003

☒ Construction on State Letting ☐ Construction Local Letting ☐ Day Labor ☐ Local Administered Engineering ☐ Right-of-Way

Construction

Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-387-19	IVSJ(817)				

Engineering

Right of Way

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The **STATE** and **LPA** jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	To
South 7th Avenue	FAU 2951	1.36 mi.	0.00	1.36

Location Termini
East Main Street (IL Route 64) to Division Street

Current Jurisdiction	Existing Structure Number(s)	Add Location
City of St. Charles	N/A	Remove

PROJECT DESCRIPTION

Resurfacing of South 7th Avenue from IL Route 64 South to Division Street. Project will include curb and sidewalk spot repairs and ADA improvements.

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA's** estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - **LPA's Share Balance** _____ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following **FHWA** authorization, the **LPA** will repay the **STATE** any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following **FHWA** authorization using right-of-way acquired this agreement, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
14. Certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
16. (**STATE** Contracts). That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the **LPA's** certification that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
 19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
 21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
 22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
 23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
 24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
 25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
 26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
 27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
 28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.

4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
 - a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
2. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors and assigns.
4. For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1. Location Map
<input checked="" type="checkbox"/>	2. Division of Cost
<input checked="" type="checkbox"/>	3. LPA Appropriation Resolution
<input checked="" type="checkbox"/>	4. GATA Reporting
Add Row	

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Ray Rogina

Title of Official

Mayor

Signature

Date

--	--

The above signature certifies the agency's Tin number is
366006090 conducting business as a Governmental Entity.

Duns Number 074579608

APPROVED

State of Illinois
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

--	--

By:

Director of Planning & Programming

Date

--	--

Director of Planning & Programming

Date

--	--

Philip C. Kaufmann, Chief Counsel

Date

--	--

Chief Fiscal Officer (CFO)

Date

--	--

NOTE: if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.



City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Addenda 1 - Location Map

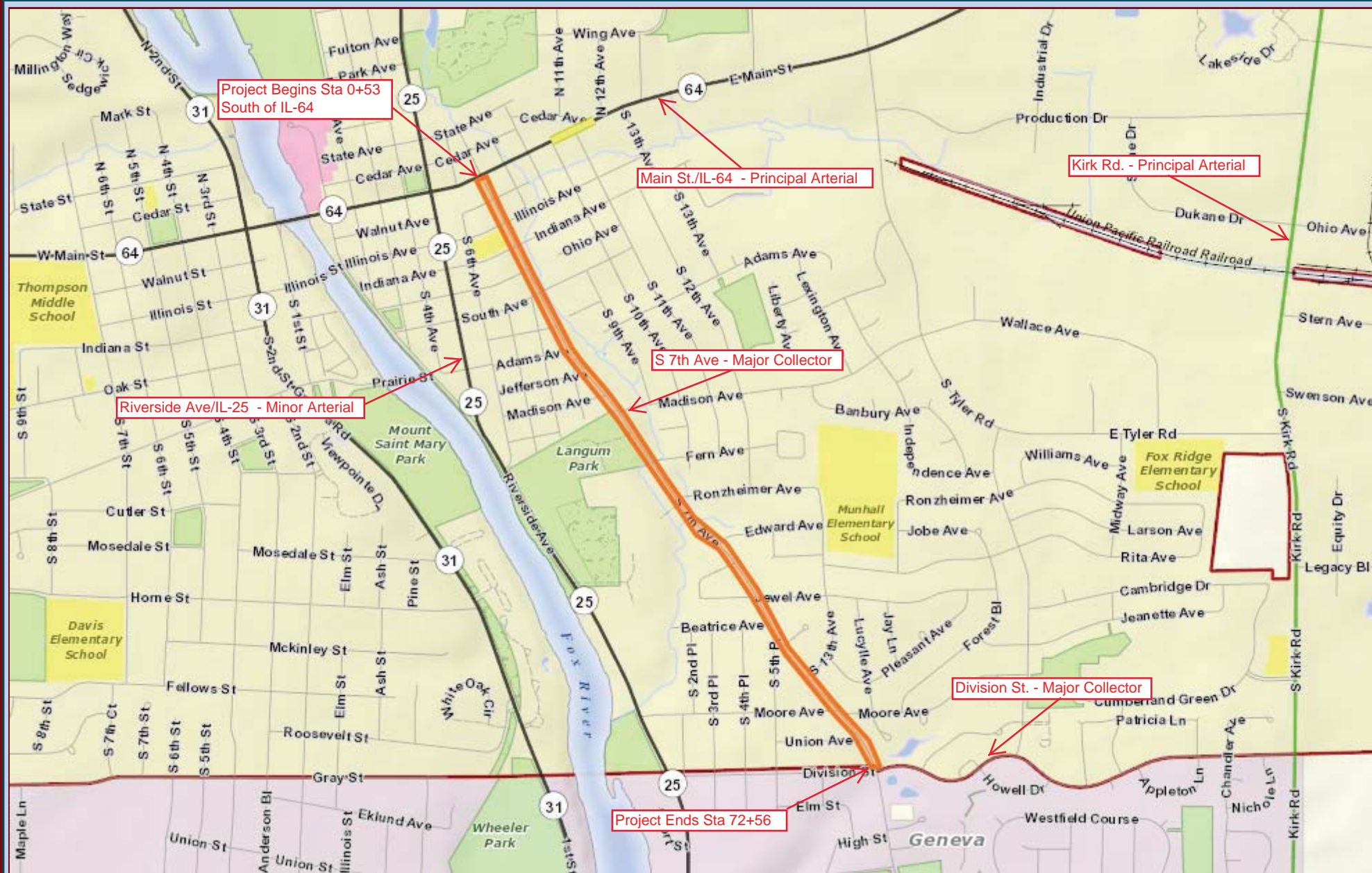
City of St. Charles, S. 7th Avenue CE1, 19-00112-00-RS

RAYMOND ROGINA

Mayor

MARK KOENEN

City Administrator



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: April 10, 2019 02:28 PM



0 667 1,333 Feet

Project extends from south of Main Street/IL-64 at the north to Division Street at the south.

This work was created for planning purposes only and is provided as is, without warranty of any kind, either expressed or implied. The information represented may contain proprietary and confidential property of the City of St. Charles, Illinois. Under United States Copyright protection laws you may not use, reproduce, or distribute any part of this document without prior written permission. To obtain written permission please contact the City of St. Charles at Two East Main Street, St. Charles, IL 60174.
Prepared by Precision GIS

ADDENDA NUMBER 2

Local Public Agency	County	Section Number
City of St. Charles	Kane	19-00112-00-RS

Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-387-19	IVSJ(817)				

DIVISION OF COST

	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
- Participating Construction	STU	\$500,000.00	*				LOCAL	\$200,000.00	BAL	\$700,000.00
- Non-Participating Construction							LOCAL	\$262,745.00	100%	\$262,745.00
-										
-										
-										
-										
-										
-										
-										
-										
Total		\$500,000.00		Total			Total		\$462,745.00	\$962,745.00

Add

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

*Maximum FHWA (STU) participation 75% not to exceed \$500,000

Non-Participating Construction includes but not limited to Utility Repairs

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

Addendum 4


Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's [BoBS 2832](#) form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports*" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIA1
	Title:	Recommendation to Approve an E-2 Temporary Liquor License as well as an Amplification Permit for a Special Event, “St. Patrick’s on the Plaza,” to be held on 1 st Street Plaza	
	Presenter:	Police Chief Keegan	
Meeting: City Council		Date: February 3, 2020	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>This is an application from McNally’s for a Class E-2 Temporary License, authorizing for consumption of beer, wine or alcoholic liquors on City property, specifically, 1st Street Plaza. This temporary license request is for “St. Patrick’s Day on the Plaza” to be held on March 17, 2020 from noon to 8:00 pm.</p> <p>McNally’s has reserved live entertainment in the 1st Street Plaza for this event; however, they will not play if there is inclement weather.</p> <p>The set-up for this event is similar to the “Unwind Wednesdays” that take place in the summer, except for the fact that McNally’s is solely responsible for this application, with the agreement of the three other plaza restaurants, as well as other area businesses. McNally’s will have extra security and wait staff dedicated to service the plaza during this event. Identification will be checked and wristbands distributed to all those intending to consume alcohol during this event.</p> <p><i>Pursuant to this item being presented at the Government Operations Committee Meeting on January 21 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled for 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council Meeting scheduled on February 3, 2019 for final approval.</i></p>			
Attachments <i>(please list):</i> Application, Layout of event, COI			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to approve an E-2 Temporary Liquor License and amplification permit for a Special Event, “St. Patrick’s on the Plaza,” to be held on the 1 st Street Plaza.			

For Office Use

Received:
Fee Paid: \$
Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984

NON-REFUNDABLE



**CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E2 - SPECIAL EVENTS**

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,
Class E2

Commencing 03/17/20 and ending 03/17/20
Time Starting Noon and ending 8pm
Location of Event 1ST ST. PLAZA

Name of Business MC NALLY'S IRISH PUB
Address of Business 109 W. MAIN ST. Business Phone (630) 513 6300
Has Applicant had a Class E2 License in the previous 365 days? YES If YES, on what date: 03/17/19
5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: LLC

Requirements of a Class E2 - Special Event License for B & C Liquor License Holders

1. The Class E2 license fee is \$100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? Y/N
8. A sign limiting beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified - need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

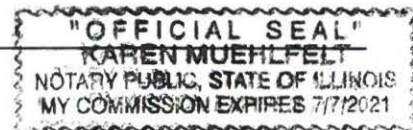
1. Name of Class B, Class C Liquor License: MC NALLY'S IRISH PUB
2. Has the applicant had a Class E2 license in the previous 365 days? YES If Yes, on what date? 03/17/19
3. Is license to be used in conjunction with a special event approved by the City Council? YES
If yes, provide name of event: ST. PATRICK'S ON THE PLAZA
4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? NO
5. Location/address of event. Important: Attached drawing of location to this application. 1ST PLAZA
6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency.

Affidavit

State of Illinois)
County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our own free will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature] Signed: _____
Sworn to before me this 13th day of Dec, 2019.
Notary Public Karen Muehlfelt

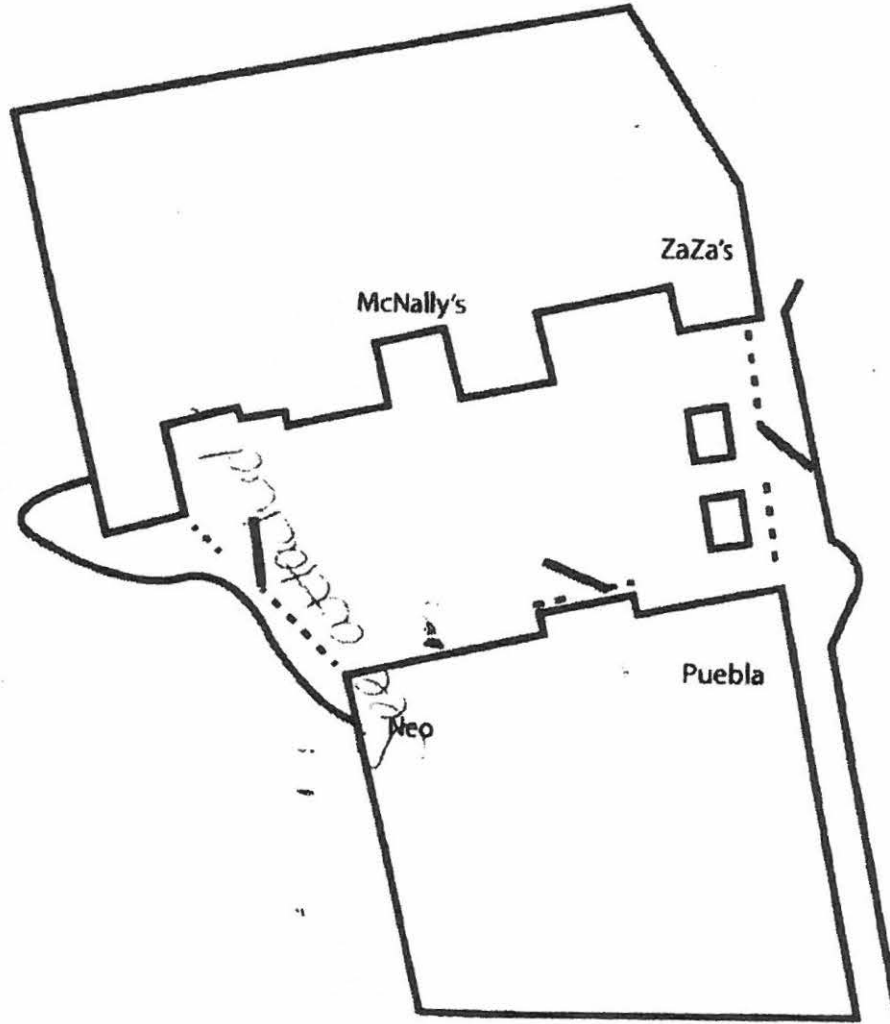


ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 1-14-20 Chief of Police: [Signature]
Approved: _____ Date: _____ Liquor Commissioner: _____

SECTION 4 - SITE PLAN AND/OR ROUTE MAP

Please use the space below to illustrate the layout for your event. If you need additional space, please attach a separate sheet.



First Street Plaza

Wine Down Wednesday

If applicable, the following must be included:

- Location of food vendors (FV)
- Location of beverage vendors (BV)
- Location of garbage receptacles (G)
- Location of toilets (T)
- Location of hand washing sinks (HWS)
- Location of retail merchants (RM)
- Location of First Aid (FA)

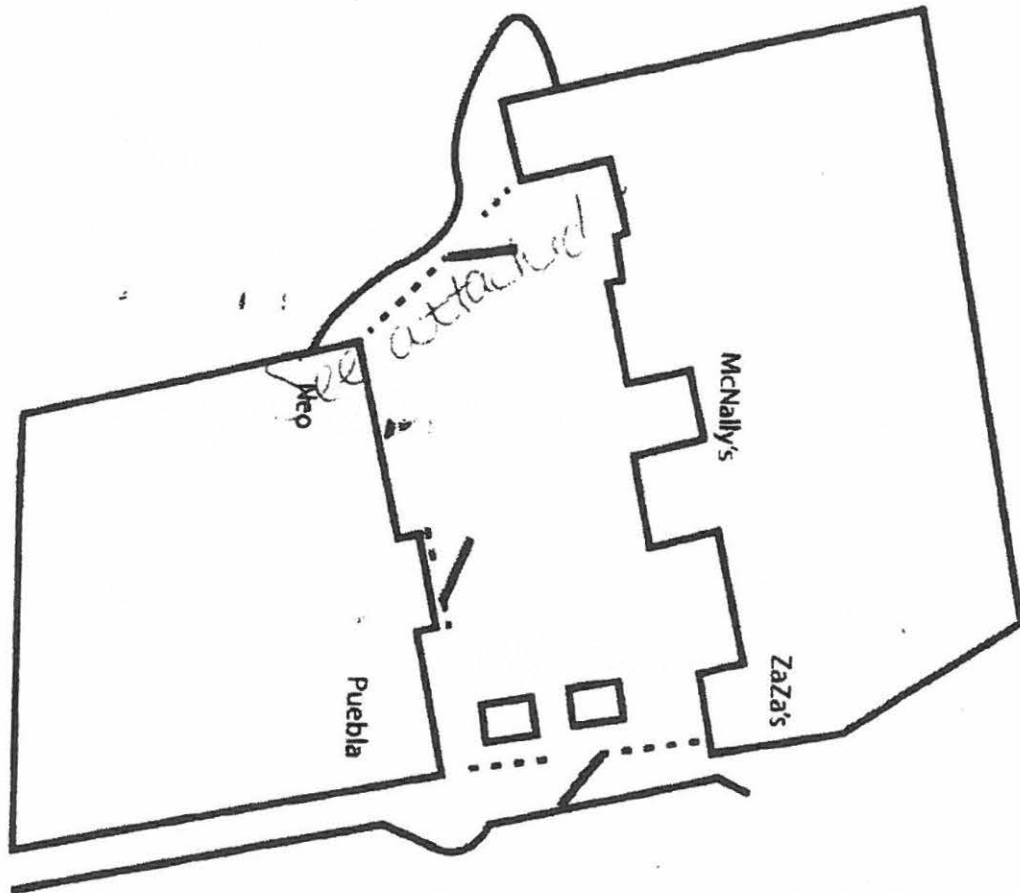
- Location and number of barricades (B)
- Location of fire lane (FL)
- Location of fire extinguishers (FE)
- Public entrances and exits (PE)
- Location of sound stages and amplified sound (S)
- Location of residential streets surrounding events
- Electric (E)
- Hydrant Meter (H20)

Entrance/Exit

Barry Fencing

SECTION 4 - SITE PLAN AND/OR ROUTE MAP

Please use the space below to illustrate the layout for your event. If you need additional space, please attach a separate sheet.



First Street Plaza

Wine Down Wednesday

If applicable, the following must be included:

- Location of food vendors (FV)
- Location of beverage vendors (BV)
- Location of garbage receptacles (G)
- Location of toilets (T)
- Location of hand washing sinks (HWS)
- Location of retail merchants (RM)
- Location of First Aid (FA)

- Location and number of barricades (B)
- Location of fire lanes (FL)
- Location of fire extinguishers (FE)
- Public entrances and exits (PE)
- Location of sound stages and amplified sound (S)
- Location of residential streets surrounding events
- Electric (E)
- (Hydrant Meter (H20))

Entrance/Exit

Temporary Fencing



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Joseph M Wiedemann & Sons Inc 505 E. Golf Road, Suite A Arlington Heights IL 60005		CONTACT NAME: PHONE (A/C, No, Ext): 847-228-8400 E-MAIL ADDRESS: cdecaro@jmwsons.com		FAX (A/C, No): 847-228-8505
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Society Insurance		15261
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 724707597

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			BP15037699	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA15037700	12/31/2019	12/31/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UM15037702	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	WC15037701	12/31/2019	12/31/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			CY17037648	12/31/2019	12/31/2020	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


CERTIFICATE HOLDER**CANCELLATION**

City of St. Charles
2 E Main St.
Saint Charles IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIA3
	Title:	Seeking Direction on a Funding Request from Pride of the Fox (PTOF) in the Amount of \$22,000 for Sponsorship of Heart of the Fox Event and Various Operating Expenses	
	Presenter:	Chris Minick, Finance Director	
Meeting: City Council		Date: February 3, 2020	
Proposed Cost: \$22,000		Budgeted Amount: TBD	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Attached is a funding request from the Pride of the Fox Organization (POTF) requesting funding in the amount of \$22,000 to sponsor the Heart of the Fox event to take place in June of 2020 and to fund various ongoing operating expenses of the POTF organization. The cover e-mail indicates that \$7,000 of the request will fund the 5K Run and Color Run races and the remaining \$15,000 will be utilized for the Dragon Boat Races, City and Park District Fees, and various ongoing operating expenses for POTF.</p> <p>During 2019, the City Council approved a funding request from POTF in the amount of \$7,000. The 2019 funding was approved for POTF to sponsor the Heart of the Fox 5K run held on June 15, 2019. The remaining \$2,000 of the funding request authorized was utilized to offset various POTF operating expenses.</p> <p>City Municipal Code Section 3.32.075 calls for an annual allocation of \$27,000 to the POTF Organization from the proceeds of the Hotel/Motel Tax revenue stream. This event would take place during the City's fiscal year 2020-2021. Should the Council approve the funding request, the requested funds would be included in the FY 2020-2021 Budget to be finalized in the upcoming weeks.</p> <p>Staff is seeking direction on the request and further understands that representatives of POTF and Heart of the Fox will be present to make a brief presentation and answer any questions that the Committee may have.</p>			
Attachments <i>(please list):</i> <ul style="list-style-type: none"> Funding Request Letter and Cover E-mail from POTF 			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Seeking Direction on a Funding Request from Pride of the Fox (PTOF) in the Amount of \$22,000 for Sponsorship of Heart of the Fox Event and Various Operating Expenses</p>			



Pride of the Fox, Inc.
P.O. Box 3475
St. Charles. IL 60174

City of St. Charles
Mayor Raymond C. Rogina
2 E. Main Street
St. Charles, IL 60174

Pride of the Fox is proposing to further partner with the Heart of the Fox organization in 2020, by providing sponsorship as well as by bringing Dragon Boat racing back to St. Charles during the Heart of the Fox event. To this end, Pride of the Fox would like to respectfully request \$22,000 for the Dragon Boat Races and our sponsorship of the Heart of the Fox program of events.

Pride of the Fox/Heart of the Fox have met to draft the complete program of events and coordinate the return of the Dragon Boats , employing volunteers from both of our organizations. Our 2019 sponsorship of Heart of the Fox, granted by the City of St. Charles, has allowed us to create a synergistic relationship, ensuring our ability to bring back the Dragon Boat Races and further support Heart of the Fox.

Would you please add this funding request to the Agenda of the next Committee meeting? We thank you deeply for your continued support of Pride of the Fox, because this enables us to continue to serve our St. Charles community with great events and to reach out to our fellow organizations, to build and to complement a strong event in Heart of the Fox.

Respectfully,

Ed Bessner, President
Vanessa Bell-LaSota, Secretary/Event Coordinator/ 2020 Dragon Boat Race Chairman

From: John Rabchuk <[REDACTED]>
Date: January 17, 2020 at 10:42:55 AM CST
To: "Minick, Chris" <cminick@stcharlesil.gov>
Cc: Vanessa Bell-LaSota <[v\[REDACTED\]@stcharlesil.gov](mailto:v[REDACTED]@stcharlesil.gov)>, "Koenen, Mark" <mkoenen@stcharlesil.gov>
Subject: Heart of the Fox - and Pride of the Fox

Chris - I apologize for not providing this information sooner as I know that your deadline for publication and distribution to the aldermen was yesterday afternoon, but Vanessa's father passed away yesterday and she only had a moment to forward this to me. Unfortunately, I was at the Art Institute in Chicago when I received this and was unable to respond immediately. We are still working on the graphical marketing materials, but the attached fact sheet should help the aldermen understand the scope and purpose of the event.

Important notes: The 2019 Heart of the Fox event included over 200 participants (at no charge) from the Fox Valley Special Recreation Association and the Western DuPage Special Recreation Association as well as another 500 community participants. These special needs organizations have been invited to participate in the 2020 HOF event at no charge as well. The Colonial Cafe Color Run is particularly popular with this group, but we believe that our new ninja obstacle course addition will be a hit with them as well.

With the return of the highly popular dragon boat races, the St. Charles Chamber of Commerce Health & Wellness Fair and the all new ninja obstacle course, we are anticipating over 3,000 participants and observers for our 'Family Fun Along the River'. We are attempting to build this event as a unique family friendly day in the park event without carnival rides, funnel cakes or beer tents - just fun events to participate in with a very special emphasis on children.

In previous years, The City and the STC Park District have been joint sponsors of Heart of the Fox, with each entity contributing \$1,500. The HOF committee will not be requesting this separate \$1,500 sponsorship from the City for the 2020 event. In 2019, the Pride of the Fox organization requested and received a separate financial contribution from the City of \$7,000 which was utilized to become a sponsor for the Bob Leonard 5K Run with the idea that in addition to supporting HOF would maintain brand recognition for Pride of the Fox in anticipation of returning the popular dragon boat races to St. Charles in 2020.

The \$22,000 funding requested by the Pride of the Fox organization is based on the costs associated with bringing these highly popular dragon boats back to St. Charles without having events and activities such as beer tents and carnival rides subsidizing those costs. In addition, this request includes the same level of funding to Heart of the Fox as was received from the City and Pride of the Fox in 2019.

Is there any additional information or answers to questions that I might be able to provide? I will be in attendance at the meeting on Tuesday evening at City Hall.

John Rabchuk
630.926.7548

Heart of the Fox 2020 - Website information

Event Highlights:

Date: Saturday, June 13, 2020

Sunday, June 14, 2020 - Dragon boat racing finals only

Location:

Pottawatomie Park St. Charles - 8 North Avenue, St. Charles IL

Purpose: Family Fun along the Fox

Brought to you by the River Corridor Foundation of St. Charles ([web site link](#)) and St. Charles Kiwanis ([web site link](#)) - supporting over 20 children focused charities in St. Charles and enhancements and improvements to the St. Charles river frontage

Events:

Bob Leonard 5K Run - new course along the eastern edge of the scenic Fox River

Colonial Cafe Color Run - all ages and accessible walk and run through clouds of neon colors

The Ivy Academy Kids Zone - obstacle and agility course for children aged 3 - 6

Ninja Obstacle Course (sponsor to be named) - children aged 6 - 16 can test and compete their ninja skills and strength

Pride of the Fox Dragon Boat Races - teams of 20 will compete in an ancient tradition based on power, teamwork and endurance on the Fox River.

St. Charles Chamber of Commerce Health and Wellness Fair - explore +40 local providers of products and services to enhance personal health and wellness.

Registration Fees:

Family Pass: \$100 Family Pass includes up to 5 family members for the Bob Leonard 5K Run, the Colonial Cafe Color Run, The Ivy Academy Kids Zone and Ninja Anywhere

Bob Leonard 5K Run (sponsor to be named):

- \$35/person

Colonial Cafe Color Run

- \$10/person

The Ivy Academy Kids Zone

- \$5/person

Ninja Obstacle Course (sponsor to be named):

- \$10/person

Pride of the Fox Dragon Boat Races

- registration link to Pride of the Fox website

Website verbiage:

Bob Leonard 5K Run - A +10 year St. Charles tradition with a new scenic twist. Start in one of St. Charles oldest neighborhoods overlooking the historic Pottawatomie Park and then enjoy the natural beauty of the Fox River shoreline.

Colonial Cafe Color Run - This inclusive event is a family favorite as participants walk or run through clouds of neon colors and emerge with unique tie-dye like shirts, faces and hair.

The Ivy Academy Kids Zone - A fun and challenging inclusive obstacle and agility course combined with children's games and activities.

Ninja Obstacle Course - A creative and fun ninja training challenge course and competition including a 20' climbing wall, side by side inflatable obstacle course and a 65' long inflatable ninja training course.

Pride of the Fox Dragon Boat Races - Return of the dragon boat races on the Fox River. An ancient Chinese competition of strength, endurance and team work as 20 rowers synchronize their paddles to the beat of a lion drum and strive to grasp the flag before their side by side competition. Racing instruction provided in the days leading to this two day competition.

Minick, Chris

From: Vanessa Bell-LaSota - [REDACTED]
Sent: Wednesday, January 15, 2020 11:08 AM
Subject: Pride of the Fox funding request
Attachments: POF funding request letter.docx

Pride of the Fox is requesting funding in the amount of \$22,000 called out in City Code, to be used to sponsor 2020 Heart of the Fox and Dragon Boat Races. The sponsorship of Heart of the Fox will provide \$7000 for their annual 5K Run and Color Run races and new features they are providing our community in Pottawatomie Park. Heart of the Fox will be held on Saturday, June 13, 2020 and Sunday June 14, 2020 .The balance of funds requested will pay expenses for the execution of two days of Chinese Dragon Boat Races, Park District and City fees and permits and also will fund Pride of the Fox (recurring) operating expenses including storage, mailings, P.O. Box, insurance and other miscellaneous expenses through 2020.

Respectfully Submitted,

Ed Bessner, Pride of the Fox
Vanessa Bell-LaSota, Pride of the Fox

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. MAUREEN LEWIS, CHAIR
TUESDAY, JANUARY 21, 2020
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

1. Call to Order

Chairman Lewis called the meeting to order at 7:04 pm.

2. Roll Call

Present: Ald. Turner, Bancroft, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner, Lemke

Absent: None

3. Administrative

a. Fuel Tax Receipts December, 2019 – Information Only

b. Video Gaming Statistics December, 2019 – Information Only

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Police Department

a. **Recommendation to approve a Proposal for a new Class E2 Liquor License Application for McNally's St. Patrick's Day on the Plaza special event.**

Chief Keegan explained the details of the upcoming St. Patrick's Day on the Plaza event to be held by McNally's. The event is the same as last year with no additions or changes. The necessary paperwork has been completed, dram shop insurance and a site plan is on file. This item advanced forward from the Liquor Control Commission meeting on Monday, January 22, 2020 with a vote of 4 – 0 in favor of the event.

Motion by Ald. Lemke, second by Ald. Pietryla to recommend the approval of a Proposal for a new Class E2 Liquor License Application for McNally's St. Patrick's Day on the Plaza Special Event.

Roll Call: Ayes: Turner, Bancroft, Vitek, Pietryla, Bessner, Silkaitis, Payleitner, Lemke; Nays: None; Abstain: Stellato. **Motion Carried**

b. **Recommendation to approve an Ordinance Amending Title 9, Entitled "Public**

Peace, Morals and Welfare,” and Title 10, Entitled “Vehicles and Traffic,” of The City of St. Charles Municipal Code Book (Sale of Drug Paraphernalia and Cannabis).

Chief Keegan gave an overview of the 5 ordinances being revised. St. Charles is one of the first municipalities passing cannabis related ordinances.

- Subsection (A)(12) of Section 9.45.020, entitled “Definitions,” of Chapter 9.45, entitled “*Nuisance Abatement*,” of Title 9, entitled “Public Peace, Morals and Welfare.”

Update: Definition of cannabis and applicable offenses

- Section 9.50.010; 9.50.020, entitled “Drug paraphernalia – Defined,” of Chapter 9.50, entitled “*Public Sale of Drug Paraphernalia*,” of Title 9, entitled “Public Peace, Morals and Welfare.”

Update: Follows state statute in regards to specific age requirements for the legal sale of cannabis related paraphernalia. It is illegal to possess drug or tobacco paraphernalia if under the age of 21.

- Section 9.51.010; 9.51.020; 9.51.030; 9.51.040 entitled “*Possession, Use, and Consumption of Cannabis*,” of Title 9, entitled “Public Peace, Morals and Welfare.”

Update: Expands the prohibitions for the illegal possession, use and consumption of cannabis pursuant to state statute.

Key points: 1. Depending on the circumstances cases can go to adjudication or the circuit court (misdemeanor or felony violation). 2. It is illegal to consume or use cannabis in a manner inconsistent with the cannabis control act. 3. It is illegal to use cannabis in a public place (private property only), including the use of cannabis in a vehicle moving or parked, or in any retail establishment where tobacco use is allowed, cannabis dispensaries. 4. It’s unlawful to use cannabis in close proximity to anyone under the age of 21.

- Section 9.53.010; 9.53.020; 9.53.030; 9.53.040; 9.53.050 entitled “Findings,” of Chapter 9.53, entitled “*Drug Paraphernalia*,” of Title 9, entitled “Public Peace, Morals and Welfare.” (follows state statute in regards to the specific age requirements for the legal possession of cannabis related paraphernalia)

Update: follows state statute in regards to the specific age requirements for the legal possession of cannabis related paraphernalia.

Chief Keegan spoke about the sale of pipes and paraphernalia sold in gas stations and vape shops. They are allowed to be sold as long as they are marketed for tobacco and are purchased by individuals over the age of 21. If it’s cannabis it must be sold only at a licensed facility by a certified employee.

- Subsection (6) of Section 10.04.022, entitled “***Seizure and impoundment of motor vehicles – Use in connection with illegal activity***,” of Chapter 10.04, entitled “General Provisions,” of Title 10, entitled “Vehicles and Traffic.” (modifies the possession limits when a vehicle can be impounded pursuant to a lawful arrest by a police officer)

Update: Modifies the possession limits when a vehicle can be impounded pursuant to a lawful arrest by a police officer.

There are certain offenses that would allow for vehicles to be impounded. The cannabis offence was at 10g, with what has been legalized at the State level, and after reviewing with legal staff, any amount of cannabis, delivery or possession, we would impound at that level.

Ald. Bancroft noted that there was some verbiage missing from 9.51.030 Possession, Use and Consumption Unlawful. Ald. Payleitner read the correct verbiage into the record:

It shall be unlawful for any person to use cannabis knowingly in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Program Act;

A discussion was had regarding public use of cannabis and several other scenarios involving use in the home, or in a vehicle. Chief Keegan indicated that there will be a zero tolerance approach to the law. The laws will be enforced and officers will be very diligent.

Motion by Ald. Pietryla, second by Ald. Payleitner to recommend the approval of an Ordinance Amending Title 9, Entitled “Public Peace, Morals and Welfare,” and Title 10, Entitled “Vehicles and Traffic,” of The City of St. Charles Municipal Code Book (Sale of Drug Paraphernalia and Cannabis).

Roll Call: Ayes: Turner, Bancroft, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner, Lemke; Nays: None. **Motion Carried**

6. Finance Department

- a. Seeking Direction on a Funding Request from Pride of the Fox (PTOF) in the Amount of \$22,000 for Sponsorship of Heart of the Fox Event and Various Operating Expenses.

Chris Mininck introduced John Rabchuk representative for The Pride of the Fox. Mr. Rabchuk indicated that The Pride of the Fox is requesting sponsorship for various operating expenses and The Heart of the Fox event which includes Dragon Boats and a Ninja Challenge Course.

Motion by Ald. Bancroft, second by Ald. Lemke to approve the Funding Request from Pride of the Fox (PTOF) in the Amount of \$22,000 for Sponsorship of Heart of the Fox Event and Various Operating Expenses.

Roll Call: Ayes: Turner, Bancroft, Vitek, Pietryla, Silkaitis, Stellato Payleitner, Lemke; Nays: None; Abstain: Bessner. **Motion Carried**

7. Community Development

- a. Consideration of a Memorandum of Understanding regarding a proposal for First Street Redevelopment Building 7B and designating R&B Development, LLC as developer

Rita Tungare spoke about Building 7B, the property east of the Blue Goose Supermarket. She indicated that there has been no other interest in the building other than that of R&B Development, LLC, and the City has worked with them for many years. There will be 21 apartments in the building and businesses. The developer suggests that the City design and pay for the streetscapes adjacent to the building. Rita presented conceptual drawings of the building and noted that this is not being approved at this meeting, but a preliminary plan will be presented at a P&D Meeting, and the be forwarded to City Council for final approval. This presents an opportunity to complete one of the last buildings in the First Street Redevelopment Project.

Ald. Payleitner expressed concern with parking and that parking might be lost for the businesses in the area.

Ald. Lemke said that there is parking in front of the Blue Goose Supermarket that isn't necessarily for the customers of the Blue Goose. There may be potential there for parking.

Ald. Stellato and Ald. Bancroft were in agreement that the ratios of parking aren't what they used to be not seeing 2 cars per unit anymore.

Ald. Vitek said that the interpretation of parking is skewed. Also, we want St. Charles to be a walkable City.

Ald. Pietryla indicated that he's good with the design.

Ald. Bessner said that he's concerned with the space between the building and the Blue Goose and what will be there.

Chairman Lewis said that parking is a perception. She is fine with the land use but the design needs some work.

Motion by Ald. Turner, second by Ald. Vitek to recommend the approval of a Memorandum of Understanding regarding a proposal for First Street Redevelopment

Building 7B and designating R&B Development, LLC as developer.

Roll Call: Ayes: Turner, Bancroft, Vitek, Pietryla, Bessner, Stellato, Silkaitis, Payleitner, Lemke; Nays: None. **Motion Carried**

8. Additional Items from Mayor, Council, Staff, or Citizens.

9. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Adjournment

Motion by Ald. Lemke second by Ald. Turner to adjourn the meeting at 7:45 pm.

Voice Vote: Ayes: Unanimous; Nays None; Chairman Lewis did not vote as chair.

Motion Carried

:tc

**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, JANUARY 13, 2020 7:00 P.M.**

Members Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Pietryla, Bessner, Lewis

Members Absent: Vitek

Others Present: Mayor Rogina, Mark Koenen; City Administrator, Rita Tungare; Director of Community & Economic Development, Russell Colby; Assistant Director of Community & Economic Development, Ellen Johnson; City Planner, Monica Hawk; Development Engineer, Ciara Miller; Econ. Dev. Planner, Mark LaChappell; Building & Code Enforcement Division Supervisor, Bob Vann; Building & Code Enforcement Manager, Fire Chief Swanson, Asst. Fire Chief Christensen

1. CALL TO ORDER

The meeting was convened by Chair Payleitner at 7:00 P.M.

2. ROLL CALLED

Roll was called:

Present: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Pietryla, Bessner, Lewis

Absent: Vitek

3. OMNIBUS VOTE

- *4a. Plan Commission recommendation to approve an Amendment to Special Use for PUD for Meijer Outlot PUD regarding Wahlburger's signage.

Aldr. Bessner made a motion to approve omnibus item *4a on the Agenda. Seconded by Aldr. Bancroft. Approved unanimously by voice vote. Motion carried 8-0.

Chair Payleitner noted there was a full house tonight and she feels it will be in no one's best interest to not allot enough time for all to speak and get information; we will keep things moving but she'd like to set a time limit; as we approach 9p.m. if she sees we won't be wrapping it up she will make the call to postpone until February.

4. COMMUNITY & ECONOMIC DEVELOPMENT

- b. Update regarding status of Redevelopment Agreement with STC Arcada, LLC regarding George's building, 107-109 E. Main St.

Mr. Colby presented the Executive Summary posted in the meeting packet.

Committee concurred with staff's direction to continue working with the developer based on the revised project schedule.

- c. Update regarding status of Redevelopment Agreement with STC Lot 4, LLC regarding First Street Building #8.

Mr. Colby presented the Executive Summary posted in the meeting packet.

Committee concurred with staff's direction to continue working with the developer based on the revised project schedule.

- d. Plan Commission recommendation to approve a General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) pertaining to Pet Care Facilities in the CBD-1 District.

Ms. Johnson presented the Executive Summary for items 4d and 4e.

John Karatheodore said the planned improvements to the site follow the Comprehensive Plan; they will be adding plants, trees, shrubs, curbs and earth toned color to the building. The south side of the property would be enclosed with solid fencing and additional curbing and plants for aesthetics and to absorb any noise. He noted that he had some experts with him from their facilities in Boston.

Karen Ray-The Dogfather, Boston-Owner – said they have 4 locations, 3 of which are in apartment complexes, and they offer a full service doggy day-care. She has 20 years' experience and has recently been approached by Boston developers to put their business into their apartment buildings; the first was 5 years ago and it brought a ton of value to the community, it's been a huge success and brings people to want to live in the city because of this amenity/service. As far as the concerns of noise and odor, we have solid fencing and the dogs are always supervised. We have turf which is cleaned daily by an enzymatic cleaner to neutralize odor. We are diligent to remove any waste immediately due to the apartments that are directly above us and we've never had any noise or odor complaints in 5 years. Dogs are there from 8am-7pm, but mostly during work hours. They have done studies on noise and odor and how it's contained and are working on 3 other locations within apartment buildings, in congested areas of Boston.

Mr. Karatheodore noted that there are a couple of concepts they use to address noise, based on reflection and absorption to contain sound, as a solid wall would for a highway. Inside the facilities we have reflective fabric panels that are placed angular to keep the sound inside the play area, as well as calming mechanisms for the dogs like music, water features, etc. Their goal is to keep their neighbors happy.

Chair Payleitner asked if the dogs are from residents within proximity to their other locations. Ms. Ray said the apartment complex was just an example to show how sound and odor is not an issue in such a close proximity. She has a location that's not in an apartment complex and people come from all around; we do pick-up/drop-off and private walking.

Mr. Karatheodore said the world is changing regarding dogs and dog facilities. He lives in the area and owns a pet and it'd be nice to run errands in the city or to go out to dinner and have a place that is easily accessible. It would add a great opportunity to the community to be forward-thinking and would benefit the town and its businesses. He said the proposed location is surrounded by 3-4 commercial buildings, and he's studied their concerns and he wants to address those issues and assure them that they promote a healthy, clean, organic facility with a fairly quiet environment.

Rebecca– General Manager for Fetch and The Dogfather, Boston- explained that the dogs are monitored constantly and they do not allow a dog to be consistently barking; they would remove a troublesome dog from the outside and move them indoors. The dogs are pretty happy and peaceful when they are outside and she doesn't feel noise is an issue and they haven't had any complaints at any of their facilities, all located in downtown Boston.

Mr. Karatheodore noted that if in time there were additional concerns from neighbors, he has spoken to the owner, Joe Salas, and we would be willing to enclose the outdoor space and facilitate the necessity of sprinklers, etc. to contain the dogs to eliminate any sound.

Aldr. Bancroft said he envisioned that from the last meeting to today that Mr. Karatheodore would have had meetings with the neighbors to make them happy so they would show up here to support this. Mr. Karatheodore said Mr. Salas has reached out to the neighbors.

Joe Salas- St. Charles- said he trusts the information shared from the experts and applicant. It's important they coexist with their neighbors. This is something new and he wants to try it. The noise issue is the most important thing for the surrounding community and the neighbors but he feels this can add a lot of value within the community. If needed, we will enclose the outdoor area and if given the opportunity that would be his responsibility to do what it takes. This is a commercial service that has some demand and this would be a great pilot. He added that maybe there is a way for the veterans to collaborate with them to be a part of the service that we can offer; we're very open and want to collaborate and will do what it takes to be compliant.

Aldr. Bessner asked if the location of this property being an island is creating an obstacle in the methods of controlling noise or odor. Mr. Karatheodore said he thinks the distance is the benefit; it is 150-200 yards away from other businesses so they would barely hear any barking.

Aldr. Lewis clarified that it's not this particular business; it's whether we want this type of business within downtown. Chair Payleitner said this is just an opportunity for the applicant to tell us how the possibility could be applied; this is not unique, another doggy day care could seek a Special Use. Mr. Karatheodore said he has scoured the city and hasn't seen any other areas in the downtown area that could qualify; the proposed property is unique and why not give people a place close to downtown to drop-off/pick-up their dogs while they run errands or a weekend trip. He thinks other day cares are out of reach and he feels this business will set the bar and set us apart from the competition.

Tom Anderson-owns property immediately to the south- asked for clarification regarding allowing pet care facilities in downtown; is that inside or outside as the zoning change. We already allow these outside of downtown; you don't need both.

Brent Lindberg-309 N. 2nd St. and 220 N. 4th St., adjacent properties- said there aren't any properties that fit this bill downtown and if this property doesn't work for the use, then none of them do. So many properties are adjacent to residential properties which are out; he doesn't feel there's enough properties downtown to justify a change.

Vanessa Bell-Lasota-1610 Howard St.- representing 311 N. 2nd St., unit 109, Veteran Center- said the proposed business comes from the Boston metropolitan area, that is not a fit for the Charleston Center community of businesses nor our Veteran Center. The kennel is not 150 yards away as stated by the applicant, it's exactly 51 ft. away from the front door of the Veteran Center. This use would be incongruous with the current uses of our building. The property owner has every right to lease/sell his building for use in compliance with current zoning. It would have been prudent for him to visit our Veteran Center before selecting the business use of the property. In doing so he would have learned that the veterans are a special population needing special consideration. She didn't receive a call from Mr. Salas until this very afternoon. The Veteran Center enjoys an atmosphere of peace and quiet. In October we consulted with a local psychiatrist who specifically treats first responders and PTSD and abrupt, sudden and random sounds are intrusive and elicit physiological reactions from those affected

by PTSD. She then read the violations/rules listed in Section 17.20.030 for “Kennels”. Ms. Johnson clarified that this business would be termed a “Pet Care Facility”, different than a Kennel, but the animal noise regulations still apply.

Ms. Bell-Lasota said many of our veterans are disabled and are in their mid-70s, walk with assisted devices and suffer with PTSD and related conditions and we ask that the exception to the current zoning not be approved. Chair Payleitner said these are all great arguments should we consider the Special Use. Rebecca noted that a dog would never be barking outside the facility for 7 minutes straight without being corrected; regardless of the noise ordinance, that would never happen.

Aldr. Stellato clarified that if the General Amendment is not approved then the Special Use is moot. Chair Payleitner said because it’s on the Agenda we still technically have to vote on it.

Aldr. Stellato made a motion to approve a General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) pertaining to Pet Care Facilities in the CBD-1 District. Seconded by Aldr. Silkaitis

Roll was called:

Ayes: Stellato

Absent: Vitek

Recused:

Nays: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Pietryla

Motion failed 1-7

Aldr. Pietryla made a motion to deny the General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) pertaining to Pet Care Facilities in the CBD-1 District. Seconded by Aldr. Bancroft.

Mr. Karatheodore clarified that enclosed or non-enclosed, it is not the Committee’s desire to bring a pet care facility anywhere near downtown because it will be a negative reflection upon the city of St. Charles. It’s not the noise or the smell; the business itself cannot conduct business anywhere close to the downtown district. Chair Payleitner said correct, we are prohibiting Pet Care Facilities within the CBD-1 district. Mr. Karatheodore noted that the Comprehensive Plan is laid out for businesses just like this to bring people downtown, and businesses that people need and want; we are one of those businesses. He moved here 3 years ago because he felt the area was up and coming and in touch with new things and technology; he doesn’t understand. We want to be conducive to our landlords and live in peace. As it is, the landlords surrounding the space have 50% access to the entire lot through an egress easement. There are very few tenants that Mr. Salas will be able to bring in. He said he flew in an expert for this meeting and by agreeing with surrounding neighbors and residents what are we really promoting in the city when 75% of the people in this room probably have pets; what specifically is it? Aldr. Bancroft said we extended this a month ago with the idea that the applicant would meet with all the neighbors and come back with a plan that had everybody happy; that didn’t happen. All of their businesses exist; you’re the one who is asking for something.

Aldr. Bessner said someday he could allow this use, he does think there could be a need for it, but this property is just not appropriate being right in the middle of the commercial district. Regardless of being able to lessen the odor and sound, he’s not willing to take that chance yet with his perception being that this is right in the middle of this entire area.

Mr. Karatheodore asked if he were to enclose the building would the noise and smell still be a concern. Chair Payleitner explained that he would have to come back, that's not the plan we are looking at tonight.

Aldr. Lewis said we are not a large town and there is a pet care facility 12 blocks away. She doesn't feel that's an unrealistic distance for someone to drop their pet off. She goes along with the zoning that is currently in place for the downtown. Mr. Karatheodore said wouldn't that be the same as a coffee shop opening on every corner for people to walk to. Aldr. Lewis said that's not a Special Use.

Roll was called to deny the General Amendment:

Ayes: Bessner, Lewis, Silkaitis, Lemke, Turner, Bancroft, Pietryla

Absent: Vitek

Recused:

Nays: Stellato

Motion passed 7-1

- e. Plan Commission recommendation to approve a Special Use for a Pet Care Facility for K-9 Country Club of St. Charles, 305 N. 2nd St.

Aldr. Lemke made a motion to deny the Special Use for a Pet Care Facility for K-9 Country Club of St. Charles, 305 N. 2nd St. Seconded by Aldr. Silkaitis.

Roll was called:

Ayes: Bessner, Lewis, Stellato, Silkaitis, Lemke, Pietryla, Turner, Bancroft

Silkaitis,

Absent: Vitek

Recused:

Nays:

Motion passed 8-0

- f. Plan Commission recommendation to approve a General Amendment to Title 17 of the St. Charles Municipal Code (Zoning Ordinance) to add Recreational Cannabis Dispensing Organizations as a Special Use in the M-2 District.
- g. Plan Commission recommendation to approve a Special Use for a Recreational Cannabis Dispensing Organization for Zen Leaf St. Charles, 3714 Illinois Ave.

Ms. Tungare suggested taking items 4f and 4g together since they are interrelated, but we will need two separate votes.

Ms. Johnson presented the Executive Summary for items 4f and 4g.

Chuck Hanlon-WBK Engineering-116 W. Main St.- shared a presentation stating that M-2 is the most appropriate zoning for a cannabis dispensary because there is already an existing use there and St. Charles has set a precedent by the fact that this has been operating successfully for four years in that location. Uses, operations, safety mechanisms and screening are really similar; the only difference is the access and credentials needed as to whether you are able to use the medical cannabis versus the

recreational cannabis. This will allow for regional economic activity and their distances apart from other dispensaries will become a regional draw here for a newly established industry for the recreational side of the business. There will be increased sales tax revenue to the city and these amendments as proposed will support the city's intent to allow two dispensaries, one on each side of the river. The proposed amendment supports the purposes listed in Ch. 17.02 of the Zoning Ordinance to maintain businesses in industrial areas that are attractive and economically viable. It will provide new economic activity with a newly established industry and a comparable use is already permitted by right, operating currently in the M-2 district; with this proposal being within the same facility. These amendments align with the Title and State of Illinois Recreational Cannabis Regulation and Tax Act and a change in City policy to add recreational cannabis dispensary organization. This is comparable to uses in the district and will be subject to the use standards approved by the City. Both of these applications were supported by the Plan Commission.

Anthony Marsico-Executive Vice Pres. of Retail-Zen Leaf-3714 Illinois Ave.- said the compatibility of use was mulled over quite a bit during Plan Commission and he believes there is no better fit than M-2 because this is the only district a cannabis dispensary currently exists. While BC and BR are inclusive in the Zoning Ordinance, they are not proven. He feels they have proven themselves to St. Charles, the residents and the community by operating a successful, compliant, secure, and without incident facility for the past 4 years. There is a statement by the Police Chief endorsing those facts. From an operational standpoint the two businesses are virtually identical; we report to the same governing body, products are the same and customer flow. The difference is credentials to enter the facility. Currently you need a state-issued Illinois valid medical card, accompanied by a valid state or federal I.D. Under an adult use dispensary only the valid state or federal I.D. would be needed. As a precaution, not a requirement, one of the protections put in place is to purchase scanners that have the ability to validate I.D.s from all 50 states as well as passports to be sure they're valid and that those entering the facility are 21+. There are no minors, we don't market to minors, they are not allowed in the facility; this is a non-issue for us. We have taken precautions and heard the concerns from neighbors and consulted with all of them and have made it clear that it's our goal to be a good partner, have a good working relationship and be sure we don't negatively impact any of the neighboring businesses. The most voiced objections had to do parking, traffic and access. We have secured additional parking to exceed the ordinance, as well as offered improvements to lighting and surveillance at our expense. If there's any other concerns we are going to work through it with the owners' association to have a happy environment for all. The conditions recommended by the Plan Commission will be up to the association's approval; something to keep in mind with respect to improvements to the common elements.

Chair Payleitner asked if they have approval from the association for additional lighting. Mr. Marsico said it was brought up at the last association meeting for specifics on what the lighting requirements would be. We've already added the verbiage on all of the parking signs to state on-site consumption is strictly prohibited. There hasn't been a call to service in 4 years of operation. It is a cannabis dispensary and he understands the concerns of increased access but the operation really doesn't change; we've experienced this in other markets. We are waiting for association board approval and specifics for the lighting, we would then have a proposal, but we are prepared to do that on the west side of the building as well as additional exterior cameras. Currently we do have exterior surveillance cameras and every inch of the interior has camera's that IDFP and Illinois State Police have 24-hour access to and can go back as far as 90 days; this is a requirement of Illinois. We are heavily regulated with respect to compliance. He noted that the security company and the traffic engineer were present for any questions.

Aldr. Lewis asked if they own their particular unit. Mr. Marsico said essentially yes; a common entity owns it.

Aldr. Bessner asked if they opened a facility anywhere else since January 1, because he has driven by the facilities in North Aurora and Addison. How would they control all the long lines and people to not disturb or block the neighboring businesses? Mr. Marsico said they have not opened another facility, but he does think January 1 was a bit of an anomaly and New Year's Day probably wasn't the best day to roll this out, due to everyone being off of work and the extreme excitement for the legalization. Driving by since January 1 crowds are extremely diminished. Some precautions we've put in place are increasing the point-of-sale stations to 9, as well as possibly purchasing the unit next to us which is currently up for sale, as well as secured additional parking.

Aldr. Lewis said she took a trip to the North Aurora facility to observe the cars and she counted 3-4 every minute. There wasn't much back-up on Rt. 31, but there was a man standing at the driveway stopping everyone coming in and they would then circle out. She found out the parking in front is only for medical patients, all others can park a few blocks away. She did notice that all surrounding businesses had signs restricting parking for their business only. There was a lot of activity and she's not sure it's died down; maybe since New Year's Day. Mr. Marsico said definitely since New Year's Day and he admits there were lines by both of those dispensaries on New Year's Day. He doesn't think there's any denying that there is going to be increased activity but we do have a traffic study prepared by our engineer, and with the experience of our other markets they are not seeing those large numbers anymore; it has significantly diminished since January 1.

Aldr. Bessner said he went by the Addison facility a couple days after January 1 and the line was down the street and around the corner; it wasn't chaos though. He asked how long the check-in process takes for the recreational side. Mr. Marsico said they scan in the I.D. and then allow them to come through. Aldr. Bessner said in Addison it seemed they were letting them in 10 at a time; again it will probably die down to a point, but it's still an unknown because currently Zen Leaf serves about 200 medical patients a day. Mr. Marsico said on a busy day, yes, but they do plan to extend their hours to dilute traffic, even with the medical base, and if you look at populations some of the areas where you're seeing lines are different because we do have competition. A lot of people going to North Aurora may be from the St. Charles area, so you're diminishing that demand for a specific market quite a bit. Same with those who are further east, they might be going to Addison. As more stores open we are diluting the area's market down. With respect to parking and traffic we have explored securing the location directly next to us whether we decide to expand there or not it does add parking. We also have an agreement in place for an extra parking lot directly to the south of us that has 56 spaces. He's just thinking proactively because we don't want to be reactive; if we do see that type of demand we want to be prepared for it. He's also seen people do a valet service for drop-off and pick-up to limit cars in the parking lot. It's a similar type situation at the dance school with the drop-off and pick-up and it seems to work, with 200 kids going through there a day from 10am-3pm. We're taking a proactive approach to not be reactive. That's a worst case scenario if people come out in the masses.

Aldr. Silkaitis asked if there is any other place this can go in town. Ms. Tungare said from a zoning standpoint the City has allowed recreational cannabis facilities in the BC and BR districts. Aldr. Silkaitis said can't they open a separate recreational facility, away from the medical. Mr. Marsico said that is possible, but their intent is to operate a medical and recreational facility at the current location. Aldr. Silkaitis said there are options in town, granted you'll have to spend more money, but he believes

this business is going to make a lot of money, therefore it's a compromise to put it where it's allowed instead of asking for an exception. Mr. Marsico said no matter where we go we are going to face opposition based on the opposition we've seen from the public. Aldr. Silkaitis said it's an opposition because it's a Special Use, if it's zoned for it we can't do anything about it as long as it meets all the zoning requirements. You don't have to come before this body, you can build and move in. Mr. Marsico said we'd still have to go through this process because it's permitted by a Special Use; it's not a permitted use. Aldr. Silkaitis said the problem is the zoning change. Put it where it's allowed and you'd make most people happy. Mr. Marsico said we do have an issue with IDFP that if we move the medical facility we lose the opportunity to co-operate forever. Aldr. Silkaitis said he's not asking them to move the medical, he's asking them to have a satellite facility to sell just recreational. Mr. Marsico said from an entrepreneurial standpoint, by having a medical facility we have an opportunity to co-operate medical and adult use at the current location and are allowed to open an additional +1 recreational dispensary. It's been a struggling business; the medical in Illinois didn't take off under Rauner. It's opened up since Pritzker but it's a very difficult and capital intensive business and he has his entire life leveraged and everything on line; he's not living lavishly. From a business standpoint we have an opportunity to co-operate a medical and adult use facility, as well as opening an additional adult use facility. If we just keep medical where it's at we lose out on the opportunity to operate two adult use facilities; that's a drastic blow to our business model. Aldr. Silkaitis said from a business standpoint he agrees and he would be doing the same thing, but as a compromise, since this is a hot button issue, he asks that they put it in a place that's zoned for it and then apply for a Special Use before this board and he suspects it will pass. The reality of this conversation is who they are close to; they were there first so he gives them a little more leverage; he's just asking for a compromise. Mr. Marsico said we've been there almost the same amount of time, a little over 4 years, and they've been there 5-6 years. The reality is that St. Charles set the precedent to put and allow dispensaries as a permitted use in M-2, we otherwise wouldn't be there. Aldr. Silkaitis said we didn't set the precedent, we were told by the State of Illinois that we had to allow it, we could not refuse you, but we could zone it within reason but not make it so restrictive that they couldn't build. That's why you're at where you're at, we had no choice and we were forced to accept it. But now you're asking for something different. If you want to be a good steward of St. Charles consider a different spot because there are other options. Mr. Marsico said from a business perspective it's not a realistic option, no one in our shoes would look at that as a viable option; he doesn't feel it's a reasonable compromise. With respect to the objector, Fowler School of Dance, there's nothing in the BC or BR or in the ordinance that says we can't open a dispensary in those districts right next to another dance school because they are not a part of what you put in the buffer zone. Aldr. Silkaitis said specifically yes, you're right, but that's not being a good steward. Mr. Marsico said he completely agrees but you brought up the fact that it can be put in there and no one can object or say anything. The reality is cannabis is something that we have to deal with and St. Charles has taken the approach to accept it in the community. He's a father of two and he has to have these conversations with his children and depending on his values he has to educate them on things like alcohol, cigarettes, cannabis and other illicit drugs. Chair Payleitner said we know; this is not a vote to repeal it, we accept it.

Aldr. Stellato said we're talking about two different issues: one, is this use okay in the M-2 district, not the location they're proposing; that's a separate discussion. Plan Commission recommended M-2 and we felt in the beginning that it was okay. He said in discussing them together they really are not connected because we need to discuss whether M-2, an industrial center setting, is okay for a recreational cannabis dispensary, if it was not next to a dance school. If this is a standalone building in the middle of the east side industrial park, is this okay. He doesn't want to get off track here; let's get

through one first because if it's a no, then it's a moot point for the next item. Chair Payleitner said she honors that request.

Aldr. Bancroft said he agrees with Aldr. Stellato and Silkaitis. Should we allow this in M-2, is it with all the same restrictions such as the allowed distance away from a school. He understands the safeguards in place but he's not there as far as medical and recreational being the same thing because the sale of recreational marijuana and the sale of alcohol have a whole lot of similarities and we wouldn't allow the sale of alcohol next to a school. Why should we allow the sale of recreational cannabis next to this school. He'd probably be in support of it going into M-2 but only if there's a bunch of restrictions going against the school. Mr. Marsico said Plan Commission, Committee and Council, none of which defined the definition of schools included in the ordinance, included are primary and secondary. The reason for that and the reason the State of Illinois has done that is because when you start to get into dance schools and daycares there is quite a few of these specialized businesses in a lot of municipalities. We are not next to a primary or secondary school which is the first definition of school, we are also not next to the second definition of school which is something along the lines of special education. Dance school is specifically stated in the third definition of school, which isn't included in the ordinance. If they went with the same restriction put in the ordinance, and no disrespect to the Fowler school, but they don't fall under the definition.

Aldr. Lewis said her feeling is that if we feel the need to start allowing retail in the very large M-2 district that is something that needs a little more planning to go back and decide instead of just changing it for one entity that has asked us to change it. I think it merits a discussion if we think our 16-year-old zoning map needs to be looked at to allow different things and she's not sure this is the meeting to make that decision to go forward to allow retail and other adult activity industries to be involved out there. Mr. Marsico said that exact point was made at Plan Commission about the many uses, he believes there's about 14 allowed uses in M-2, and there are retail uses allowed in M-2. Aldr. Lewis said she believes the retail uses are secondary to their original businesses. Aldr. Stellato said it's in our packet, we do have things like daycare center, hotel, motel, medical, dental, veterinary clinic. He said it wouldn't be a shopping center but there are uses that the public does go into. Mr. Marsico added outdoor equipment centers, plant nurseries and indoor amusement centers. Aldr. Lewis said she doesn't feel a veterinary clinic is a retail establishment. Aldr. Stellato said he gets that we wouldn't put a store like Jeans and Cute Top Shop in M-2 but there are uses that deal with the public. Aldr. Lewis said I get that but Zen Leaf could be considered a Jeans and a Cute Top Shop because they're just selling stuff, maybe not the medical side. Mr. Marsico said it's the same business just different customer base; it's the exact identical business with the difference of credentials to enter the facility. Aldr. Lewis said she thinks it's worthy of a conversation but not because one person has asked us.

Chair Payleitner said she knows that they consider their current business as retail, but she cannot go in to their place and buy anything so it is very limited retail. Mr. Marsico said we do call it retail. Chair Payleitner said it's very specific, but you do exchange money which I guess would make it retail. Aldr. Lewis said there's no sales tax for the City.

Aldr. Pietryla asked if it's fair to say that if the state hadn't made the decision to promulgate rules that existing medical cannabis dispensaries could not relocate to offer recreational cannabis we wouldn't be having this discussion right now. Mr. Marsico said it's possible, and with respect to the clarifications and omissions he doesn't think it has to do with the state's ruling, but more the fact that it's already a permitted use in M-2 and that is where the City has allowed them and we don't see them as different businesses outside of access. Also the Council directed staff or an applicant to add M-2 as a text

amendment to the ordinance, which was also suggested by Plan Commission, but staff directed them not to because expanding would have required notice. It was recommended by Plan Commission and Committee to look into adding M-2 because most people here are comfortable with our business and how we've operated for 4 years without any negative impact on the city or the neighbors, and he thinks it makes sense, especially with a new industry, to do business with a company you're comfortable with and have a history with, as opposed to someone who you may not know how they're going to operate.

Aldr. Bancroft said when we went through the vote on cannabis he was a proponent of it because he wanted to protect the existence of the medical facility because he believes the narrative that a medical facility and a recreational facility are different. He understands that physically the check-in/check-out procedure and the security measures are the same, with the exception that one has a prescription from a physician and one doesn't, but at the end of the day he doesn't view them as the same business. He thinks of one like a pharmacy and the other like a liquor store. Mr. Marsico said Illinois has quite a restrictive list of qualifying conditions to be a qualifying patient. There are people who suffer from ailments that cannabis helps and is a very strong alternative to painkillers and opioids. Chair Payleitner said that's a different conversation. Mr. Marsico said there are people that will walk in that don't have access under the medical act that are looking for relief from back pain, anxiety, migraines, etc. He understands what they're saying because there are some people that will walk in because they just want to have a good time. Aldr. Bancroft said people walk into liquor stores looking for some kind of relief too.

Chair Payleitner said when Council approved the zoning for BR and BC it's because those zones are more conducive to the parking needs and proximity needs. Mr. Marsico said we exceed the ordinance. Chair Payleitner said technically, not practically, as Aldr. Lewis and Bessner mentioned regarding other facilities. She thinks things have toned down now due to product depletion not because there's a lack of enthusiasm; she feels we will have long lines and parking issues for a long time. Mr. Marsico said if parking is the concern and the ordinance states that per our square footage we need 15, from a practical standpoint what would be an acceptable amount of spaces. Aldr. Lewis said she also looks at them as two different businesses; would they need parking for both. Mr. Marsico said if we are going to co-operate of course; but we've done the traffic study and we have data on what the average time that someone spends inside, so if we needed 100 parking spaces per hour, we handle that right now with the current space. Chair Payleitner said she is speaking to the M-2. Right now what you have is conducive to an M-2 zoning. The parking restrictions and zoning are very compatible, and to throw in a new big retail business in the mix of the M-2 that isn't conducive; she can't put a number on it. Mr. Marsico said if we had a facility in the BC or BR with the exact same number of parking spaces would that be okay. Chair Payleitner said they'd have a lot more spaces. Mr. Marsico said there are plenty of stores in BC or BR that have less parking. Ms. Tungare clarified that the parking ratio for recreational cannabis is similar to any other retail establishment, even within commercial zoning districts, it is 4 spaces per 1,000 sq. ft. Chair Payleitner said she concurs that they probably are hitting the letter of the law when it comes to zoning and parking. Mr. Marsico said if we're in the BC or BR with only 15-20 spaces, if parking is the concern, what's the number. Chair Payleitner said that's not the only concern. Mr. Marsico said that's one of the concerns and their goal is to satisfy all concerns and we're willing to do that and are confident that we could do that.

Aldr. Lewis said as the Planning & Development Committee we spoke briefly about the M-2 zoning but we did not add it into our recommendation that we sent to the City Council. Aldr. Stellato said it was the Plan Commission that recommended it to us. Aldr. Lewis said it was also talked about with Committee and we decided not to send it. Aldr. Pietryla said it was just in the notes, it wasn't formal.

Chair Payleitner said but we did discuss it. Mr. Marsico said he thinks at City Council after the vote happened there was direction to say staff or an applicant could apply for this, but maybe there was no clear direction given.

Beth Fowler-owner-Beth Fowler School of Dance for 37 years- She started dancing professionally and teaching at 13 and started her own school when she was 15; she worked very hard at a young age. 10 years later after opening her original location, she then had three going at one time when she was 25 and was doing this to reach out to the community to let them know who I was, my services and how much passion I have for children. It went so successfully that I was able to purchase my own 8,000 sq. ft. facility and consolidate all three locations together. When I spoke to the builder I told him this was going to be long term because my daughter will be taking it over after me; she is now 25 years old and purchased a home in the area. When we started our location at 3720 Illinois Ave. it was a very big move, very expensive, very committed to St. Charles. The first five years we were here we were in a strip mall on the corner of Rt. 64 and Dunham and the school grew very fast, that's why we decided we should invest in St. Charles and stay here more than a lifetime; generations of our family business. The location at the strip mall had a bar a couple doors down and parents were concerned because the dancers would walk past the bar on dinner breaks to 7-Eleven and would get hollers from people at the bar, so parents wanted them to stay in the studio and not leave. Yesterday we were at the studio from 10am-10pm, Saturdays the kids are there for 8 hours. These kids are so dedicated and amazing I just don't think that they should be exposed to this on a regular basis. The families are very conservative and want their kids to be in activities where they're disciplined and busy. We teach our kids about building great characters, work ethics, evaluations, they're not entitled to anything; they have to work for everything they get; that's the characters we are building. We have a mentor program, a big sister program; we are more than about just dance. She said she thinks it's a great idea that the dispensaries need to be a certain distance away from churches, but why not dance studios, because we are literally 90 ft. away. She thinks it was never talked about because it was never requested, and she does request that it be something to consider. She said they are the go-to studio in town, as well as being selected to train the St. Charles East dance team who qualified for state and won 1st place at sectionals. We are good for the community and we want to protect our children from being exposed to this on a regular basis. She noted that her and Mr. Marsico have a great relationship; he's very open-minded and easy to talk to. It's kind of like a failed marriage, we are trying so hard to make it work, but it doesn't. He tried to bring in security and then she gets a call from parents asking why there's a guy in the parking lot with a gun. The more he tries to help the more it hurts. We have rainbows and butterflies over here and marijuana and security guards on this side; it's not a marriage that works.

Chair Payleitner said that addresses the concern for granting the Special Use. Ms. Fowler said in regard to zoning she purchased her location because it was not retail due to the experience at her prior place in the strip mall by the bar, so she is opposed to it being changed to retail for that reason.

Linda Reilly Murphy-President of the association of St. Charles Commons-she's owned two units since 1998 and a business in the building- Our liability insurance is held by CNA and were advised by the executive V.P. of Rockwood that we should pursue, as an additional insured with Zen Leaf's insurance, a \$5 million policy for the association, which we were doing late last week. Then today we were advised that CNA would not renew our insurance in March. She then read an email explaining the reasons why: Not only is recreational federally still legal, the increase in exposure due to the high traffic presence of armed security are not what CNA is looking to cover in any commercial condo or even in a rental situation. They expect most standard carriers will deny coverage for recreational facilities for some time, but they will watch how claims in court go on this, for now there could be an

increased property exposure, the property could be damaged accidentally, or even deliberately, and also general liability; the association could be sued for numerous oversights and safety or law. CNA did state they were fine with medical-only facilities; they feel they are totally different. We do need insurance and we definitely need liability insurance as an association, so this is a big concern. Even if CNA was accepting recreational facilities per an underwriting review they don't think St. Charles Commons would get the okay once they did underwrite simply because the location can't handle the traffic that would be expected, even if parking were elsewhere it would be drop-off/pick-up and a lot of people waiting outside at least for a while. They'd like to see recreational at a different type of location, maybe a single building or even a strip mall.

Aldr. Stellato made a motion, based on the hour, to postpone this to the next Planning & Development Committee Meeting on February 10, 2020. Seconded by Aldr. Turner.

Roll was called:

Ayes: Bessner, Lewis, Stellato, Silkaitis, Lemke, Turner, Bancroft, Pietryla,

Absent: Vitek

Recused:

Nays:

Motion passed 8-0

5. ADDITIONAL BUSINESS - None

6. EXECUTIVE SESSION - None

7. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS-None.

8. ADJOURNMENT - Aldr. Lemke made a motion to adjourn at 9:05pm. Seconded by Aldr. Bancroft. Approved unanimously by voice vote. Motion Carried.