

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, APRIL 16, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
 - Presentation of the Colors from Boy Scout Troop 10.
5. **Presentations**
 - Presentation of a Proclamation to honor Alex Kadolph in his achievement of obtaining the rank of Eagle Scout - Troop 10.
 - Presentation of a Proclamation to honor Jacob Kadolph in his achievement of obtaining the rank of Eagle Scout – Troop 10.
 - Presentation of a Proclamation declaring May 2018 as Mental Health Awareness month in the City of St. Charles.
 - Presentation by Jenna Sawicki, Executive Director of the Downtown Partnership of the St. Patrick's Day Parade Winners:

Children's

1. Girl Scouts of Northern IL Pottawatomie Service Unit
2. Marquee Youth Stage
3. St. Patrick's Preschool

Business

1. Pheasant Run Resort
2. St. Charles Public Library--St. Charles, IL
3. Fox Valley Model A Restorers Club

Non-Profit

1. St. Charles Women's Club
 2. Knights of Columbus Council #12497
 3. Lazarus House
- Presentation of a Proclamation declaring April 29, 2018 – May 5, 2018 as Small Business Week in the City of St. Charles.
 - Presentation of a Proclamation to declare April 27, 2018 as Arbor Day in the City of St. Charles.

6. **Omnibus Vote.** Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the Public Hearing held on April 2, 2018.
- *8. Motion to accept and place on file minutes of the regular City Council meetings held April 2, 2018.
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of March 12, 2018 – March 25, 2018 the amount of \$5,161,894.10.

I. New Business

- A. Presentation of a recommendation from Mayor Rogina to Appoint Sue Klinkhamer to the Visitors Cultural Commission.

II. Committee Reports

- A. **Government Operations**
 1. Motion to approve an **Ordinance** Adopting the Budget for the City of St Charles for the Fiscal Year Beginning May 1, 2018.
 - *2. Motion to approve Street Closure for the Annual Farmers Market taking place June, 2018 through October, 2018.
 - *3. Motion to Approve Use of Langum Park for the 2018 Train the Trooper Event.
 - *4. Motion to approve an Agreement with Sentinel Technologies to Provide Network Assessment and Design Services for a fixed cost of \$66,335.
 - *5. Motion to approve the Service Agreement and Funding for the Downtown St. Charles Partnership for FY 2018/2019.
 6. Motion to approve the Service Agreement and Funding for the Greater St. Charles Convention and Visitors Bureau for FY 2018/2019.
 - *7. Motion to approve the Service Agreement and Funding for the St. Charles History Museum for FY 2018/2019.
 - *8. Motion to accept and place on file Corridor Improvement Commission Resolution 2-2018 A Resolution Recommending Approval of a Corridor Improvement Grant Applicant (423 S. Second Street – Corcoran Commercial Real Estate).
 - *9. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Corridor Improvement Grant Agreement Between the City of St. Charles and Ryan Corcoran (423 S. Second Street (Ryan Corcoran – Corcoran Commercial Real Estate)).
 - *10. Motion to accept and place on file minutes of the Government Operations Committee meeting held on March 5, 2018.
 - *11. Motion to accept and place on file minutes of the Government Operations Committee meeting held on April 2, 2018.
- B. **Government Services**

None

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution No. 3-2018 A Resolution Recommending Approval of a Preliminary Plan for Building #3 Streetscape and Riverwalk Design for First Street Redevelopment PUD (City of St. Charles).
- *2. Motion to approve an **Ordinance** granting approval of a Preliminary Streetscape and Riverwalk Plan for First Street Building #3.

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



City of St. Charles
ILLINOIS

Proclamation

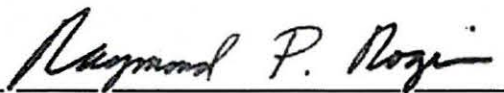
ALEXANDER KADOLPH

- WHEREAS,** ALEX began his scouting career in first grade alongside his twin brother, Jacob, as a Tiger Cub with Anderson Elementary School's Pack 151 where he enjoyed various scouting activities including camping and pinewood derbies. He crossed over to St. Patrick Church's Troop 10 in the 5th grade after he earned his Arrow of Light; and
- WHEREAS,** ALEX earned 31 merit badges, including 13 Eagle-required merit badges. Eagle Palms may be earned by active Eagle Scouts who earn greater than 21 merit badges. As a result, Alex was awarded the Eagle Bronze and Gold Palms. He is certified in Wilderness First Aid, CPR and AED. He held various positions in Troop 10, including Troop Guide, Troop Instructor, Troop Historian, Scribe, Librarian, Chaplain's Aide, and Patrol Leader; and
- WHEREAS,** ALEX is a senior at St. Charles North, Alex has been a proud member of the high school swim team for the past 4 years. His dedication to the sport has not only conditioned him mentally and physically but has also solidified his work ethic. He is a member of the Key Club, which is a service club. He plays the piano and participated in the American Grands Piano Concert at Elgin Community College; and
- WHEREAS,** ALEX'S Eagle Project was completed on November 4, 2017. His project beneficiary is Hesed House in Aurora. The landscaping project included weeding the garden, re-grading the soil, placement of landscape fabric and application of 22 cubic yards of mulch. Two drainage trenches were dug below downspouts and filled with a ton of landscape rocks to provide a natural rain water runoff to prevent soil erosion. Twenty-one volunteers (scouts, family, and friends) donated 131 man hours to help complete the project; and
- WHEREAS,** ALEX would like to thank Thomas Aguilar from Hesed House, Project Beneficiary, Chris Vonderhaar, his Eagle Mentor, Advanced Material Services, LLC in Aurora for donating the mulch, and Bob Evans Firewood and Mulch, Inc. in St. Charles for the delivery of rocks and mulch. To the Troop 10 scouts, leaders, committee members, family and friends, thank you for all you have done to help Alex succeed; and
- WHEREAS,** ALEX has grown into a well-rounded young man who realizes that discipline and always giving one's best achieves goals. He learned to give back to others through community service. As he moves on in life to pursue his interests in the fields of communication and health care, Alex's Catholic faith and the Scout Laws will no doubt guide his path.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, hereby proclaim that the highest congratulations are in order as **ALEXANDER KADOLPH** has worked very diligently to attain the highest honor of **EAGLE SCOUT!**

SEAL:




Raymond P. Rogina, Mayor



City of St. Charles
ILLINOIS

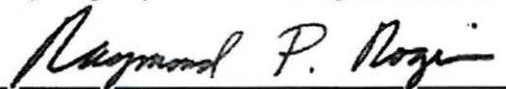
Proclamation

JACOB KADOLPH

- WHEREAS,** **JACOB** joined the Cub Scouts Pack 151 at Anderson Elementary School as a Tiger Cub at age 6. One of his favorite scouting events was the annual Pinewood Derby where his car won second place for speed in 2007. At age 11, he earned his Arrow of Light and crossed over to Boy Scout Troop 10 at St. Patrick's Church; and
- WHEREAS,** **JACOB** held various positions including Senior Patrol Leader, Assistant Senior Patrol Leader, Troop Guide, Chaplain's Aide, Patrol Leader, and Troop Historian. He regularly participated in the Cathoree, a Catholic-based campout, and annual ski trips. Jacob completed 31 merit badges and received the Eagle Bronze and Gold Palms; and
- WHEREAS,** **JACOB** truly enjoyed community service. For the past seven years, he participated in the Annual Walk to End Alzheimer's Disease in honor of his late grandmother, Patricia Ann Kadolph. He also volunteers at the Elgin Soup Kitchen, helping serve hot meals to homeless guests; and
- WHEREAS,** **JACOB** is a senior at St. Charles North High School. A member of the Key Club, he represented the service organization as part of the Homecoming Court in his senior year. He was also inducted into the National Society of High School Scholars. His hobbies include boxing and reading about American History; and
- WHEREAS,** **JACOB'S** love for American History led to the development and completion of his Eagle Scout project. His project beneficiary was the Knights of Columbus — St. Charles Council No. 12497 who saw a need within the community to honorably retire worn American flags. The flags were donated by parishioners from St. Patrick and St. John Neumann Churches. On August 20, 2016, with members of the Knights of Columbus and U. S. veterans in attendance, Jacob and Troop 10 honorably retired 850 American flags on the grounds of St. Patrick Church at Crane Road. The following day, the ashes were buried; and
- WHEREAS,** **JACOB** would like to thank Robert Gilmartin, Project Beneficiary, Monsignor Stephen Knox of St. Patrick Church, Rev. David Peck of St. John Neumann Church, and David Jacobs, his Eagle Mentor, who were each instrumental in the success of the Eagle Project. Finally, he would like to thank his fellow scouts, Troop 10 leaders and committee members and his family for all their help and support; and
- WHEREAS,** **JACOB** has grown into a young man guided by his Catholic faith, the Scout Oath and Scout Law. He has met so many challenges head on, with courage and humility. With the values that Scouting has taught him, he plans to pursue a career in secondary education.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, hereby proclaim that the highest congratulations are in order as **JACOB KADOLPH** has worked very diligently to attain the highest honor of **EAGLE SCOUT!**

SEAL:


Raymond P. Rogina, Mayor



City of St. Charles
ILLINOIS

Proclamation

MENTAL HEALTH MONTH 2018
Fitness #4Mind4Body

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong research that diet, exercise, sleep, and stress management can help all Americans protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, do hereby proclaim **MAY 2018**, as "**MENTAL HEALTH MONTH**" in the City of St. Charles. I call upon the citizens, government agencies, public and private institutions, businesses and schools in the City of St. Charles to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions before stage four. For more than 50 years, TriCity Family Services has been a leading area provider of counseling and mental health services for children, teens, families and community members across all life stages.

SEAL:



Raymond P. Rogina

Raymond P. Rogina, Mayor



City of St. Charles

I L L I N O I S

Proclamation

SMALL BUSINESS WEEK 2018

April 29 through May 5

- WHEREAS** entrepreneurs, small business owners and other business leaders work to grow their business, create jobs, drive innovation and invest in our communities; and
- WHEREAS** these business owners and leaders support the economic development, economic activity and business grown in our community at large; and
- WHEREAS** these passionate entrepreneurs, small business owners and other business leaders invest their time, talents and financial resources to contribute to making the greater St. Charles community a great place to live, work and locate a business; and
- WHEREAS** entrepreneurs, small business owners and other business leaders actively partner with the City of St. Charles, Downtown St. Charles Partnership and the St. Charles Chamber of Commerce, and other key community partners, to influence a growing, viable and prosperous business climate, for all business, big and small; and
- WHEREAS** without the commitment of these entrepreneurs, small business owners and other business leaders, the ability to sustain a prosperous and growing community would not be possible; and
- WHEREAS** the United States has issued a proclamation announcing National Small Business Week which recognizes the critical contributions of America's entrepreneurs and small business owners.

NOW, THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, along with the St. Charles City Council, do hereby proclaim **April 29 through May 5, 2018**, as "**Small Business Week**" in the City of St. Charles and encourage all citizens to recognize the accomplishments and contributions of our entrepreneurs, small business owners and other business leaders of our community.

SEAL:



Raymond P. Rogina, Mayor



City of St. Charles

I L L I N O I S

Proclamation

ARBOR DAY

April 27, 2018

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide a habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW THEREFORE, I, Raymond P. Rogina, Mayor of the City of St. Charles, do hereby proclaim **April 27, 2018** as **ARBOR DAY** in the City of St. Charles, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Further, I urge all citizens to plant trees and care for trees to gladden the heart and promote the well-being of this and future generations.

SEAL



Raymond P. Rogina
Raymond P. Rogina, Mayor

**MINUTES
PUBLIC HEARING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, APRIL 2, 2018
IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call to Order

Mayor Rogina called the Public Hearing to order at **6:45 P.M.**

2. Roll Call.

Present: Stellato, Silkaitis, Payleitner, Lemke, Turner
Bancroft, Gaugel, Bessner, Lewis

Absent: Vitek

3. Presentation.

Public Hearing concerning passage of the Proposed Annual City Budget for Fiscal Year 2018/2019

Chris Minick, Finance Director reviewed and discussed details of the Fiscal Year 2018/2019 proposed annual budget for the City of St. Charles.

The presentation of the Fiscal Year 2018/2019 Budget was given on March 19, 2018.

Mayor Rogina: Thank you Mr. Minick.

Have there been any written comments filed in the Clerks' Office?

a. Public Comment.

- No written comments received in Clerk's Office.

b. Council Comment.

Ald. Turner: Somewhere down the road if we enact the gas tax how does that affect the budget?

Chris Minick: If we were to implement the gas tax effective in 18/19 it would reduce the amount of reserves need to finance the capital programs. It would provide additional revenues and stand in for the reserves that we anticipate utilizing to fund the capital programs. It would have a positive impact.

Ald. Lewis: The \$212,000 coming from the reserves; that will go to the list of capital projects?

Chris Minick: It would fund the capital program over all. We don't necessarily identify specific revenue sources for most of the capital projects identified. In this particular case we would using in for roadway improvements.

Ald. Lewis: That's where you're short, for roadway improvements.

Chris Minick: If we were to remove the element of reserves; we would have to focus on expenditure reductions. I think it would be Council's prerogative or we would make some suggestions, it may or may not be roadway improvements, it may be some other

projects. If there were particular projects the Council had in mind to see reduced or removed that would be how we would get there.

Ald. Lewis: With this \$212,000; I don't want to see either done. I would prefer to see some sort of balance without using reserves or the gas tax. That's my opinion. But, with this \$212,000 you will be able to fully fund every one of those projects.

Chris Minick: Correct.

Mayor Rogina: In nine years there have been no new taxes on the levy, either property or sales. Yes, there have been license increases, and utility increases, but as far as the corporate budget is concerned there have been no new taxes in the last nine years.

Chris Minick: There was the alcohol tax.

Mayor Rogina: I didn't know if that was 2008 or 2009. Within the last 2 years because we levied \$12,055,000 flat, and because EAV has gone up in the last couple years the citizenry of St. Charles as far as their property tax is concerned received a tax decrease. The rate has gone down.

Also, regarding the sales tax, Mayor Burns, Mayor Scheilke and I had a meeting with Congressman Hultgren. We presented him with a letter stating that we would ask for federal assistance, and we'll ask our representative at the state level the same, to look at e-commerce as a means of a revenue source. The reason being is Amazon and the internet take over a lot of the sales tax. That sales tax issue is going to be, in my opinion, a challenging thing to expand.

4. Adjournment.

Motion by Stellato, seconded by Turner, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:06 P.M.

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

**MINUTES FOR THE MEETING OF THE ST. CHARLES CITY COUNCIL
MONDAY APRIL 2, 2018 – 7:00 P.M.
CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174
CITY COUNCIL CHAMBERS**

- 1. Call to Order** by Mayor Rogina at 7:07pm
- 2. Roll Call**
Present – Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
Absent - Vitek
- 3. Invocation** by Ald. Payleitner
- 4. Pledge of Allegiance** by Ald. Turner
- 5. Presentations**
- 6. Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7.** Motion Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meeting held March 19, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *8.** Motion Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file the Treasurer's Report for period ending February 28, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *9.** Motion Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 2/26/2018 – 3/11/2018 the amount of \$1,924,302.02.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

I. New Business

- A. Motion by Ald. Stellato and seconded by Ald. Bancroft to Approve **Ordinance** 2018-M-10 Authorizing the Execution of the Phase III (Building #2) Construction License Agreement between the City of St. Charles and First Street Development II, LLC.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

II. Committee Reports

A. Government Operations

- *1. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve a Request for Funding for the 2018 Heart of the Fox Races, Color Fun Run and “Runs, Tugs and Hugs” event.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

2. Motion by Ald. Bancroft and seconded by Ald. Gaugel to a approve **Ordinance** 2018-M-11 Amending Title 5, Entitled “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License - Classifications”, Section 5.08.100, “License Fees; Late Night Permit Fees; Fees Established, and Section 5.08.130 “License-Hours of Sale” of the St. Charles Municipal Code (New G-2 Liquor License Classification).

Ald. Payleitner – Has anything come up from the business that was applying for this license?

Dir. Tungare – There are a few outstanding permits and like items that are being finalized. The goal is to have this finished by the end of the week.

Mayor Rogina – With respect to Dir. Tungare and the process, Chief Keegan will jump in if I am incorrect, there is a zoning issue here plus there is work being done with the state. The passage of this item creates the G-2 license and has no impact, yet, on the site. If something were to fail there, we have a new license classification in place that someone could potentially use, but no impact upon that issue, yet.

Ald. Payleitner – I am just having an issue with visualizing the business in place, that’s all. It’s still not there. Thank you

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Lemke, Turner, Bancroft, Gaugel, Bessner

NAY: Payleitner, Lewis ABSENT: Vitek MOTION CARRIED

- *3. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Ordinance** 2018-M-12 Amending Title 5, Entitled “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License - Classifications”, Section 5.08.100, “License Fees; Late Night Permit Fees; Fees Established, and Section 5.08.130 “License-Hours of Sale” of the St. Charles Municipal Code (New E-8 Liquor License Classification/St. Charles History Museum).

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

- *4. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve Parking Lot Closure and Use of Amplification Equipment for the Heritage Center “Best of St. Charles Foodie Fest”.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

- *5. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve Street and Parking Lot Closures and an Amplification License for the Fine Arts Show.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

- *6. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve The Use of City Plazas/Property and an Amplification License for STC Live.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

- *7. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2018-22 for the Closure of Main Street for the Memorial Day Parade.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

- *8. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve Late Night Permits for Class B and C Liquor License Holders of the City of St. Charles for FY 2018/2019.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

9. Motion by Ald. Bancroft and seconded by Ald. Turner to approve an Application for a New Massage Establishment License for Restore and Recover located at 1121 E Main Street, St. Charles, IL 60174.

ROLL CALL VOTE: AYE: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED
ABSTAIN: Stellato

- *10. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2018- 23 Authorizing the Director of Human Resources to Execute a Letter of Agreement Between the City of St. Charles and HUB International Midwest Limited.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *11. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Ordinance** 2018-M-13 Authorizing the Disposal of Surplus Personal Property Owned by the City of St. Charles.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *12. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Ordinance** 2018-M-14 Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters Budget presentation.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *13. Motion Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the Government Operations Committee meeting held on March 19, 2018.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

B. Government Services

- *1. Motion Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file the Minutes of the February 26, 2018 Government Services Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis
NAY: 0 ABSENT: Vitek MOTION CARRIED

- *2. Motion Ald. Stellato and seconded by Ald. Silkaitis to approve **Resolution** 2018-17 Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

C. Planning and Development

- *1. Motion Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the March 12, 2018 Planning & Development Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Bancroft,
Gaugel, Bessner, Lewis

NAY: 0 ABSENT: Vitek MOTION CARRIED

D. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens

11. **Adjournment** motion by Ald. Lemke and seconded by Ald. Turner at 7:16 pm
VOICE VOTE: AYE - UNANIMOUS ABSENT: Vitek MOTION CARRIED

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

3/30/2018

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

3/12/2018 - 3/25/2018

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
112	ATHLETICO LTD					
			-155.00	03/15/2018	5801	CREDIT PER VENDOR
		91590	155.00	03/15/2018	6368	POST OFFER SCREENING
		96926	330.00	03/15/2018	6743	WS EVALUATIONS
	ATHLETICO LTD Total		330.00			
114	DG HARDWARE					
		91510	26.52	03/15/2018	71852/F	MISC SUPPLIES - PW
		91850	10.68	03/15/2018	71883/F	MISC SUPPLIES - FD
		91850	3.15	03/15/2018	71885/F	MISC SUPPLIES - FD
	DG HARDWARE Total		40.35			
128	HARDER CORP					
		96084	48.60	03/15/2018	R123985-01	INVENTORY ITEMS
	HARDER CORP Total		48.60			
139	AFLAC					
			24.92	03/16/2018	ACAN180316142602IS	AFLAC Cancer Insurance
			38.58	03/16/2018	ACAN180316142602PI	AFLAC Cancer Insurance
			97.37	03/16/2018	ACAN180316142602PV	AFLAC Cancer Insurance
			25.20	03/16/2018	ADIS180316142602FD	AFLAC Disability and STD
			123.02	03/16/2018	AVOL180316142602PI	AFLAC Voluntary Indemnity
			63.94	03/16/2018	AVOL180316142602PV	AFLAC Voluntary Indemnity
			57.23	03/16/2018	APAC180316142602FI	AFLAC Personal Accident
			16.32	03/16/2018	APAC180316142602FN	AFLAC Personal Accident
			47.30	03/16/2018	APAC180316142602PI	AFLAC Personal Accident
			13.38	03/16/2018	APAC180316142602PV	AFLAC Personal Accident
			13.57	03/16/2018	ASPE180316142602FN	AFLAC Specified Event (PRP)
			17.04	03/16/2018	ASPE180316142602PV	AFLAC Specified Event (PRP)
			26.21	03/16/2018	ADIS180316142602FN	AFLAC Disability and STD
			105.40	03/16/2018	ADIS180316142602PD	AFLAC Disability and STD
			20.08	03/16/2018	ADIS180316142602PV	AFLAC Disability and STD
			8.10	03/16/2018	AHIC180316142602FD	AFLAC Hospital Intensive Care
			8.10	03/16/2018	AHIC180316142602PD	AFLAC Hospital Intensive Care
			33.84	03/16/2018	AHIC180316142602PV	AFLAC Hospital Intensive Care

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	AFLAC Total		<u>739.60</u>			
140	CINTAS CORPORATION NO 2					
		96974	267.50	03/22/2018	0F94023920	FIRE EXT REPAIR/RECHARGE
		96941	840.00	03/22/2018	0F94526913	HOOD INSPECTION LAB
	CINTAS CORPORATION NO 2 Total		<u>1,107.50</u>			
145	AIR ONE EQUIPMENT INC					
		93517	5,370.00	03/15/2018	130374	MISC SUPPLIES - FD
	AIR ONE EQUIPMENT INC Total		<u>5,370.00</u>			
149	ALARM DETECTION SYSTEMS INC					
		91775	297.21	03/22/2018	30434-1184	QTRTRY CHRG - APR-JUN
	ALARM DETECTION SYSTEMS INC Total		<u>297.21</u>			
177	AL PIEMONTE CADILLAC INC					
		91725	444.00	03/15/2018	114855	V#1780 RO#59978
		96839	285.23	03/15/2018	213582	V#1780 RO#59991
	AL PIEMONTE CADILLAC INC Total		<u>729.23</u>			
231	MELINDA ANYON					
			18.00	03/22/2018	031218	PER DIEM 3/10/18
			60.00	03/22/2018	031218A	PER DIEM 3/12/18-3/16/18
	MELINDA ANYON Total		<u>78.00</u>			
246	AQUA BACKFLOW INC					
		97027	850.00	03/22/2018	2018-608	WATER SVC SURVEY
	AQUA BACKFLOW INC Total		<u>850.00</u>			
250	ARCHON CONSTRUCTION CO					
		93900	15,847.50	03/15/2018	17-619F	1213 HOWARD ST REPAIR
		94636	1,615.00	03/15/2018	17656F	DIRECTIONAL BORE @ 816 W 5
	ARCHON CONSTRUCTION CO Total		<u>17,462.50</u>			
252	MARK ARENSMEIER					
			90.83	03/22/2018	031418	BOOTS - MEIJER 3-14-18
	MARK ARENSMEIER Total		<u>90.83</u>			
254	ARISTA INFORMATION SYSTEMS INC					
		91975	5,278.54	03/22/2018	1330201803	POSTAGE FEBRUARY
		91975	1,950.87	03/22/2018	25053	PRINTING SERVICES FEBRUAF

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ARISTA INFORMATION SYSTEMS INC Total		<u>7,229.41</u>			
272	ASK ENTERPRISES & SON INC					
		95607	735.00	03/22/2018	23499	INVENTORY ITEMS
		95910	735.00	03/22/2018	23500	INVENTORY ITEMS
		94799	1,162.80	03/22/2018	23501	INVENTORY ITEMS
		96056	472.00	03/22/2018	23502	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		<u>3,104.80</u>			
282	ASSOCIATED TECHNICAL SERV LTD					
		97028	700.00	03/22/2018	29876	SVC @ 806 W MAIN ST
		97028	666.50	03/22/2018	29877	SVCS @ 408 JEWEL AVE
	ASSOCIATED TECHNICAL SERV LTD Total		<u>1,366.50</u>			
284	AT&T					
			55.38	03/22/2018	030518-627	MONTHLY BILLING 3/6-4/5
			65.46	03/22/2018	030518-678	MONTHLY BILLING 3/9-4/8
	AT&T Total		<u>120.84</u>			
285	AT&T					
			1,952.40	03/22/2018	3677601409	MONTHLY BILLING THRU 3/9/18
	AT&T Total		<u>1,952.40</u>			
298	AWARDS CONCEPTS					
		91591	47.94	03/15/2018	I0477442	B DEROSA
		91591	47.94	03/15/2018	I0477448	M EVANS
		91591	77.94	03/15/2018	I0479390	J CRAFT
	AWARDS CONCEPTS Total		<u>173.82</u>			
304	BACKGROUNDS ONLINE					
			359.25	03/22/2018	500162	BACKGROUND CHECKS
	BACKGROUNDS ONLINE Total		<u>359.25</u>			
305	BADGER METER INC					
		95504	3,606.48	03/15/2018	1218115	INVENTORY ITEMS
		95504	9,567.63	03/15/2018	1218568	INVENTORY ITEMS
	BADGER METER INC Total		<u>13,174.11</u>			
338	AIRGAS NORTH CENTRAL					
		96837	789.00	03/22/2018	9073319181	JTR894520
		91672	77.16	03/22/2018	9073371893	TANKS REFILL

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	AIRGAS NORTH CENTRAL Total		<u>866.16</u>			
346	BUSBY INDUSTRIES INC	96893	3,301.00	03/22/2018	18-0305	MOTOR & STARTER INSTALL
	BUSBY INDUSTRIES INC Total		<u>3,301.00</u>			
364	STATE STREET COLLISION	96876	873.00	03/15/2018	6610	SVC 2012 DODGE CHARGER
	STATE STREET COLLISION Total		<u>873.00</u>			
372	BLUFF CITY MATERIALS	91664	1,508.00	03/22/2018	185711	MIX LOADS DUMPING
		91664	416.00	03/22/2018	185864	DUMPING CHARGES
	BLUFF CITY MATERIALS Total		<u>1,924.00</u>			
393	BRICOR CONSULTING		2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
			2,400.00	03/15/2018	FY2018	FY 2018 GOV RELATIONS CONS
	BRICOR CONSULTING Total		<u>24,000.00</u>			
396	BROWNELLS INC	95817	96.20	03/15/2018	15224934-00	POWER 10 PLUS MAGAZINE
		95100	79.99	03/15/2018	15313394.00	AVAR15T TOOL
		94904	36.28	03/22/2018	15029638.01	MISC SUPPLIES - PD
	BROWNELLS INC Total		<u>212.47</u>			
398	TOM BRUHL		229.28	03/22/2018	032018	REIMBURSEMENT APPA RALLY
	TOM BRUHL Total		<u>229.28</u>			
408	BUILDING & FIRE CODE ACADEMY	97049	735.00	03/22/2018	50225	3 SEMINARS = M NEUMAIER

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	BUILDING & FIRE CODE ACADEMY Total		<u>735.00</u>			
424	ATLAN TECH RESELLERS INC	96358	4,126.32	03/15/2018	402452	IP PHONE 4-PACK
	ATLAN TECH RESELLERS INC Total		<u>4,126.32</u>			
463	ANTHONY CAVALLO		850.00	03/18/2018	17-23	3 DYSON CORDLESS VACUUMS
	ANTHONY CAVALLO Total		<u>850.00</u>			
467	PAHCS II		1,974.05	03/15/2018	216320,491-217203,60	216320-216491-217203-217604
	PAHCS II Total		<u>1,974.05</u>			
473	AT&T MOBILITY		32.00	03/15/2018	287258511326X03012C	MONTHLY BILLING THRU 2-23-1
	AT&T MOBILITY Total		<u>32.00</u>			
480	CERTIFIED AUTO REPAIR INC	91542	145.00	03/22/2018	156527	TOWING - PD
		91542	50.00	03/22/2018	157381	TOWING - PD
		91542	82.00	03/22/2018	157967	TOWING - PD
	CERTIFIED AUTO REPAIR INC Total		<u>277.00</u>			
517	CINTAS CORPORATION	91640	112.98	03/15/2018	344705289	UNIFORM SVC - FLEET
		91640	111.08	03/22/2018	344708661	UNIFORM SVC - FLEET
	CINTAS CORPORATION Total		<u>224.06</u>			
518	CLERK OF THE 18TH		150.00	03/22/2018	334987	BAIL BOND = J KO
	CLERK OF THE 18TH Total		<u>150.00</u>			
526	CLARKE ENVIRONMENTAL MOSQUITO		49,250.00	03/22/2018	031918	KNWLDG BSD ECON INCNTV 2C
	CLARKE ENVIRONMENTAL MOSQUITO Total		<u>49,250.00</u>			
564	COMCAST OF CHICAGO INC		159.85	03/15/2018	021518SUB2	SVC 2-19 THRU 3-18-18
			33.65	03/22/2018	022718PW	SVCS 3-7 THRU 4-6-18
			14.72	03/22/2018	031218PD	MONTHLY BILLING 3/19-4/18

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	COMCAST OF CHICAGO INC Total		<u>208.22</u>			
579	COMMUNICATIONS DIRECT INC					
		95850	3,510.00	03/15/2018	IN145838	INVENTORY ITEMS
		94239	2,460.00	03/22/2018	SR114119	RADIO REPAIR FIRE DEPT
	COMMUNICATIONS DIRECT INC Total		<u>5,970.00</u>			
633	LAWSON PRODUCTS INC					
		96784	63.24	03/15/2018	9305613475	MISC SUPPLIES - FLEET
	LAWSON PRODUCTS INC Total		<u>63.24</u>			
639	CUMMINS NPOWER LLC					
		94972	6,983.44	03/15/2018	711-35488	SVC/REPAIRS TRUCK 101
		96934	588.65	03/15/2018	711-37375	TRUCK 101 ENGINE LEAK
	CUMMINS NPOWER LLC Total		<u>7,572.09</u>			
642	CUSTOM WELDING & FAB INC					
		96933	886.40	03/15/2018	180028	V#1751 RO#600054
		97086	1,224.80	03/22/2018	180029	TRAILER 2191 REPAIR
		96765	1,865.60	03/22/2018	180031	TRAFFIC CONE BRACKETS
		96932	542.65	03/22/2018	180033	V#1798 RO#60055
	CUSTOM WELDING & FAB INC Total		<u>4,519.45</u>			
646	PADDOCK PUBLICATIONS INC					
			37.95	03/15/2018	T4494277	NOTICE TO BIDDERS
			37.95	03/22/2018	T4495011	NOTICE TO BIDDERS
	PADDOCK PUBLICATIONS INC Total		<u>75.90</u>			
673	DENICE BROGAN					
			101.00	03/22/2018	032118	REIMB - NEW EMP LUNCHES
	DENICE BROGAN Total		<u>101.00</u>			
683	DE MAR TREE & LANDSCAPE SVC					
		92444	6,482.00	03/15/2018	7816	ELECTRIC LINE CLEARING
		96033	8,690.00	03/15/2018	7817	ELECTRIC LINE CLEARING
	DE MAR TREE & LANDSCAPE SVC Total		<u>15,172.00</u>			
710	DISCOUNT TIRE					
		96857	339.00	03/15/2018	142392	V#1732 RO#59993
	DISCOUNT TIRE Total		<u>339.00</u>			

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714	DIVE RIGHT IN SCUBA INC					
		94000	479.89	03/22/2018	103187	MISC SUPPLIES - FD
		95559	150.00	03/22/2018	105821	ICE DIVER ERDI
	DIVE RIGHT IN SCUBA INC Total		629.89			
725	DON MCCUE CHEVROLET					
		96897	52.23	03/22/2018	404816	V#1988 RO#60015
	DON MCCUE CHEVROLET Total		52.23			
750	DUKANE CONTRACT SERVICES					
		91630	1,785.00	03/22/2018	126830	MONTHLY BILLING MARCH 2018
		91630	4,570.00	03/22/2018	126831	MONTHLY BILLING MARCH 2018
		91630	5,203.00	03/22/2018	126832	MONTHLY BILLING MARCH 2018
		91630	6,707.00	03/22/2018	126833	MONTHLY BILLING MARCH 2018
		91630	1,648.00	03/22/2018	126841	MONTHLY BILLING MARCH 2018
	DUKANE CONTRACT SERVICES Total		19,913.00			
767	EAGLE ENGRAVING INC					
		96886	291.45	03/15/2018	2018-949	COMMENDATION BAR
	EAGLE ENGRAVING INC Total		291.45			
789	ANIXTER INC					
		96851	1,284.00	03/15/2018	3823770-00	INVENTORY ITEMS
		96914	5.28	03/19/2018	3830551-01	MISC SUPPLIES - ELEC
		95745	725.20	03/23/2018	3799931-00	INVENTORY ITEMS
		96914	100.32	03/19/2018	3830551-02	MISC SUPPLIES - ELEC
		96914	619.76	03/19/2018	3830551-03	MISC SUPPLIES - ELEC
		96977	1,454.04	03/19/2018	3834966-00	INVENTORY ITEMS
		95959	549.00	03/21/2018	3804843-01	INVENTORY ITEMS
		96914	1,845.60	03/21/2018	3830551-00	ADAPTER PLATES
	ANIXTER INC Total		6,583.20			
826	BORDER STATES					
		96727	109.14	03/15/2018	914781471	INVENTORY ITEMS
		96966	159.07	03/22/2018	914910347	INVENTORY ITEMS
	BORDER STATES Total		268.21			
859	FEECE OIL CO					
		96895	54.18	03/22/2018	1726372	INVENTORY ITEMS
		96895	3,632.20	03/22/2018	1727712	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		96895	603.00	03/22/2018	3530543	INVENTORY ITEMS
	FEECE OIL CO Total		4,289.38			
870	FIRE PENSION FUND					
			384.54	03/16/2018	FP1%180316142602FL	Fire Pension 1% Fee
			2,828.07	03/16/2018	FRP2180316142602FL	Fire Pension Tier 2
			14,731.70	03/16/2018	FRPN180316142602FL	Fire Pension
	FIRE PENSION FUND Total		17,944.31			
888	J C SCHULTZ ENTERPRISES					
		96852	557.50	03/22/2018	0000409873	INVENTORY ITEMS
	J C SCHULTZ ENTERPRISES Total		557.50			
891	FLEET SAFETY SUPPLY					
		96741	650.43	03/15/2018	69786	6X4 LED
		91642	629.91	03/15/2018	69823	AUTO CHRG 2000 PLC
	FLEET SAFETY SUPPLY Total		1,280.34			
916	FOX VALLEY FIRE & SAFETY INC					
		91781	560.00	03/22/2018	IN00154855	SVC CALL @ FS#1
		91781	420.00	03/22/2018	IN00154856	SVC @ OAK ST WATER
		91781	315.00	03/22/2018	IN00154857	SVC @ WELL 9
	FOX VALLEY FIRE & SAFETY INC Total		1,295.00			
935	DOWNTOWN ST CHARLES					
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
			21,640.10	03/22/2018	FY 2018	AGREEMENT \$21,640.10 MONT
	DOWNTOWN ST CHARLES Total		216,401.00			
944	GALLS LLC					
		91820	348.46	03/15/2018	5155204-0118	PD UNIFORMS - JAN 2018
		91820	235.45	03/22/2018	5155204-0218	POLICE DEPT UNIFORMS FEB

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GALLS LLC Total		<u>583.91</u>			
981	MES ILLINOIS	94527	333.33	03/15/2018	IN1204093	FOV FAST FRAME BLUE
	MES ILLINOIS Total		<u>333.33</u>			
985	XYLEM DEWATERING SOLUTIONS INC	95649	1,456.00	03/15/2018	400785972	SCREEN
	XYLEM DEWATERING SOLUTIONS INC Total		<u>1,456.00</u>			
989	GORDON FLESCH CO INC		412.18	03/15/2018	IN12135448	SVCS 11-28 THRU 12-30-17
			606.17	03/22/2018	IN12192718	SVC MARCH 2018
			575.83	03/22/2018	IN12194495	SVC 1-30 THRU 2-27-18
	GORDON FLESCH CO INC Total		<u>1,594.18</u>			
1035	HANG & SHINE ULTRASONICS	96856	930.00	03/15/2018	10072	BLINDS FIRE STATION 1
	HANG & SHINE ULTRASONICS Total		<u>930.00</u>			
1036	HARRIS BANK NA		1,517.00	03/16/2018	UNF 180316142602FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,517.00</u>			
1089	ARENDS HOGAN WALKER LLC	96729	558.40	03/22/2018	1621394	V#1822 RO#60023
		96166	3.95	03/22/2018	1621396	BAR SCABBARD 18"
		96018	159.34	03/22/2018	1621397	V#1822 RO#60033
	ARENDS HOGAN WALKER LLC Total		<u>721.69</u>			
1097	WM HORN STRUCTURAL STEEL CO	96764	15.00	03/15/2018	95872F	ANGLE
		96783	12.00	03/15/2018	95872G	ANGLE
		96910	22.00	03/22/2018	95872H	ANGLE
	WM HORN STRUCTURAL STEEL CO Total		<u>49.00</u>			
1133	IBEW LOCAL 196		150.50	03/16/2018	UNE 180316142602PV	Union Due - IBEW
			668.56	03/16/2018	UNEW180316142602P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>819.06</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1136	ICMA RETIREMENT CORP					
			404.88	03/16/2018	031618	PLAN 109830 ICMA
			35.00	03/16/2018	RTHA180316142602HI	Roth 457 - Dollar Amount
			25.00	03/16/2018	RTHA180316142602IS	Roth 457 - Dollar Amount
			150.00	03/16/2018	RTHA180316142602PI	Roth 457 - Dollar Amount
			846.53	03/16/2018	RTHA180316142602PV	Roth 457 - Dollar Amount
			201.98	03/16/2018	RTHP180316142602FI	Roth 457 - Percent
			214.65	03/16/2018	RTHP180316142602PI	Roth 457 - Percent
			292.30	03/16/2018	ROTH180316142602HI	Roth IRA Deduction
			266.50	03/16/2018	ROTH180316142602IS	Roth IRA Deduction
			1,443.03	03/16/2018	ROTH180316142602PI	Roth IRA Deduction
			270.00	03/16/2018	ROTH180316142602PV	Roth IRA Deduction
			115.00	03/16/2018	RTHA180316142602CI	Roth 457 - Dollar Amount
			101.00	03/16/2018	RTHA180316142602FI	Roth 457 - Dollar Amount
			1,019.71	03/16/2018	ICMP180316142602IS	ICMA Deductions - Percent
			1,178.43	03/16/2018	ICMP180316142602PC	ICMA Deductions - Percent
			1,975.05	03/16/2018	ICMP180316142602PV	ICMA Deductions - Percent
			25.00	03/16/2018	ROTH180316142602CI	Roth IRA Deduction
			25.00	03/16/2018	ROTH180316142602FI	Roth IRA Deduction
			100.00	03/16/2018	ROTH180316142602FI	Roth IRA Deduction
			3,967.00	03/16/2018	ICMA180316142602PV	ICMA Deductions - Dollar Amt
			39.18	03/16/2018	ICMP180316142602CA	ICMA Deductions - Percent
			61.98	03/16/2018	ICMP180316142602CC	ICMA Deductions - Percent
			2,105.21	03/16/2018	ICMP180316142602FD	ICMA Deductions - Percent
			666.02	03/16/2018	ICMP180316142602FN	ICMA Deductions - Percent
			390.52	03/16/2018	ICMP180316142602HF	ICMA Deductions - Percent
			2,987.00	03/16/2018	ICMA180316142602CC	ICMA Deductions - Dollar Amt
			2,283.44	03/16/2018	ICMA180316142602FD	ICMA Deductions - Dollar Amt
			997.30	03/16/2018	ICMA180316142602FN	ICMA Deductions - Dollar Amt
			480.00	03/16/2018	ICMA180316142602HF	ICMA Deductions - Dollar Amt
			875.00	03/16/2018	ICMA180316142602IS	ICMA Deductions - Dollar Amt
			8,254.34	03/16/2018	ICMA180316142602PC	ICMA Deductions - Dollar Amt
			231.99	03/16/2018	E401180316142602HR	401A Savings Plan Employee
			329.21	03/16/2018	E401180316142602IS	401A Savings Plan Employee
			659.22	03/16/2018	E401180316142602PD	401A Savings Plan Employee
			949.63	03/16/2018	E401180316142602PV	401A Savings Plan Employee
			20.00	03/16/2018	ICMA180313144731PV	ICMA Deductions - Dollar Amt
			942.31	03/16/2018	ICMA180316142602CA	ICMA Deductions - Dollar Amt
			659.22	03/16/2018	C401180316142602PD	401A Savings Plan Company

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			886.39	03/16/2018	C401180316142602PV	401A Savings Plan Company
			200.32	03/16/2018	E401180316142602CA	401A Savings Plan Employee
			462.55	03/16/2018	E401180316142602CD	401A Savings Plan Employee
			371.94	03/16/2018	E401180316142602FD	401A Savings Plan Employee
			468.31	03/16/2018	E401180316142602FN	401A Savings Plan Employee
			220.60	03/16/2018	C401180316142602CA	401A Savings Plan Company
			442.27	03/16/2018	C401180316142602CD	401A Savings Plan Company
			371.94	03/16/2018	C401180316142602FD	401A Savings Plan Company
			531.55	03/16/2018	C401180316142602FN	401A Savings Plan Company
			231.99	03/16/2018	C401180316142602HR	401A Savings Plan Company
			329.21	03/16/2018	C401180316142602IS	401A Savings Plan Company
	ICMA RETIREMENT CORP Total		40,104.70			
1153	ILCMA					
			50.00	03/22/2018	1073	JOB AD POSTING DEV ENG II
	ILCMA Total		50.00			
1155	ILLINOIS FIRE CHIEFS ASSOC					
		97077	600.00	03/22/2018	18-1614-2	2018 ANNUAL MBRSHIP DUES -
	ILLINOIS FIRE CHIEFS ASSOC Total		600.00			
1171	ILLINOIS STATE POLICE					
			27.00	03/15/2018	06367-022818	LIQ LICENSING COST CNTR#06
	ILLINOIS STATE POLICE Total		27.00			
1175	MARBERRY CLEANERS					
		91534	54.00	03/15/2018	181282-184318	CLEANING SVCS - PD
		97014	10.00	03/15/2018	187782	CLEANING
	MARBERRY CLEANERS Total		64.00			
1194	ISAWWA					
			270.74	03/15/2018	031918	PER DIEM/MILES = T WILSON
	ISAWWA Total		270.74			
1215	ILLINOIS MUNICIPAL UTILITIES					
			3,064,363.14	03/13/2018	031318	IMEA FEB 2018 ELEC BILL
	ILLINOIS MUNICIPAL UTILITIES Total		3,064,363.14			
1216	INDUSTRIAL SYSTEMS LTD					
		96821	2,062.50	03/15/2018	21247	PROFESSIONAL ICE MELT

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	INDUSTRIAL SYSTEMS LTD Total		<u>2,062.50</u>			
1220	STAN IGLEHART		77.00	03/15/2018	87081810	EVT RE-CERT ASE
	STAN IGLEHART Total		<u>77.00</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY					
		91547	17.00	03/15/2018	12086	JACKET RE-DESIGN
		96716	373.16	03/22/2018	12079	INVENTORY ITEMS
		96794	64.45	03/22/2018	12173	INVENTORY ITEMS
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>454.61</u>			
1240	INTERSTATE BATTERY SYSTEM OF					
		96831	1,014.55	03/15/2018	60345242	INVENTORY ITEMS
		96836	205.90	03/15/2018	60345243	MISC PARTS
	INTERSTATE BATTERY SYSTEM OF Total		<u>1,220.45</u>			
1299	DEERE & COMPANY					
		96548	3,757.60	03/22/2018	116113130	HEAVY DUTY ROTARY BROOM
	DEERE & COMPANY Total		<u>3,757.60</u>			
1302	JOHNSON SEAT AND CANVAS					
		96739	400.00	03/15/2018	37463	REPAIR SHOCK CORD LOOPS
	JOHNSON SEAT AND CANVAS Total		<u>400.00</u>			
1325	KANE COUNTY CLERK					
			11.00	03/15/2018	030918	NOTARY LEAHY
	KANE COUNTY CLERK Total		<u>11.00</u>			
1327	KANE COUNTY FAIR					
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC

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			382.13	03/15/2018	FY 2018	DEBT PAYMENT MANNION PRC
	KANE COUNTY FAIR Total		4,585.56			
1342	KARA CO INC					
		96920	335.44	03/22/2018	334544	BOND AZON PLOTTER PAPER
	KARA CO INC Total		335.44			
1381	MARK KOENEN					
			50.00	03/22/2018	022518	TAXI EXPENSE - APPA RALLY
	MARK KOENEN Total		50.00			
1387	KONICA MINOLTA BUS SOLUTIONS					
			800.36	03/15/2018	9004338545	SVC 1-24 THRU 2-23-18
	KONICA MINOLTA BUS SOLUTIONS Total		800.36			
1403	WEST VALLEY GRAPHICS & PRINT					
		91541	111.00	03/15/2018	16454	TRESPASS WARING FORMS
		91541	198.50	03/22/2018	16489	STCPD TOW REPORTS
	WEST VALLEY GRAPHICS & PRINT Total		309.50			
1432	LAW ENFORCEMENT RECORDS					
			25.00	03/22/2018	031318MB	DUES = M BRYANT
			50.00	03/22/2018	041918	CONF SCHULT/BRYANT
	LAW ENFORCEMENT RECORDS Total		75.00			
1450	LEE JENSEN SALES CO INC					
		96762	295.00	03/15/2018	175366	CHAIN SLINGS/HOOKS
		96768	85.00	03/22/2018	175498	INVENTORY ITEMS
	LEE JENSEN SALES CO INC Total		380.00			
1489	LOWES					
		91746	6.92	03/15/2018	02182	MISC SUPPLIES
		91910	39.84	03/15/2018	02267/02-20-18	SUPPLIES - WELL #8
		91684	113.89	03/15/2018	02443	MISC SUPPLIES
		91684	50.17	03/15/2018	02560	MISC SUPPLIES
		91684	8.71	03/15/2018	02586	MISC SUPPLIES
		91910	59.30	03/15/2018	02692/02-23-18	MISC SUPPLIES - WATER DEPT
			-28.76	03/22/2018	15150	RETURN IN#02646/03-02-18
			-18.94	03/22/2018	16597	CRED IN#2423
		91515	28.47	03/22/2018	902973	MISC SUPPLIES - PS
		91848	56.97	03/15/2018	02856/02-24-18	MISC SUPPLIES - FD

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		91848	172.98	03/22/2018	02036/03-05-18	MISC SUPPLIES - FD
		91981	15.14	03/22/2018	02102	MISC SUPPLIES - METER
		91515	29.38	03/22/2018	02423/03-15-18	MISC SUPPLIES - PS
		91515	23.80	03/22/2018	02474/03-01-18	MISC SUPPLIES - PW
			28.76	03/22/2018	02646/03-02-18	ITEM RETURNED
	LOWES Total		586.63			
1582	MCMaster CARR SUPPLY CO					
		96017	13.94	03/15/2018	55778664	PLASTIC TUBING
		96943	31.75	03/15/2018	58026310	LIGHT BULB SOCKET
		96927	16.69	03/15/2018	58026522	HAIRPIN COTTER PIN
		97006	127.62	03/15/2018	58510360	MISC SUPPLIES - ELEC
		97097	41.38	03/22/2018	59179810	PIPE FITTING
	MCMaster CARR SUPPLY CO Total		231.38			
1585	MEADE ELECTRIC COMPANY INC					
		91631	1,000.00	03/15/2018	680130	REPAIR IL64 WEST OF TYLER
		91631	1,000.00	03/15/2018	680131	REPAIR 2ND AVE/WALNUT AVE
		91613	1,332.00	03/22/2018	688075	SGNL SVCS - FEB 2018
	MEADE ELECTRIC COMPANY INC Total		3,332.00			
1588	THOMAS M MEDERNACH					
			172.78	03/15/2018	031418	SAFETY BOOTS FARM/FLT 3/11
	THOMAS M MEDERNACH Total		172.78			
1604	METRO TANK AND PUMP COMPANY					
		96849	1,255.00	03/22/2018	14806	ANNUAL TESTING
	METRO TANK AND PUMP COMPANY Total		1,255.00			
1613	METROPOLITAN ALLIANCE OF POL					
			869.50	03/16/2018	UNP 180316142602PD	Union Dues - IMAP
			126.00	03/16/2018	UNPS180316142602PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		995.50			
1651	MNJ TECHNOLOGIES DIRECT INC					
		96846	320.00	03/15/2018	0003588251	HP ULTRASLIM DOCK
		96846	2,538.00	03/15/2018	0003588252	VIH18UT#ABA
	MNJ TECHNOLOGIES DIRECT INC Total		2,858.00			
1655	MONROE TRUCK EQUIPMENT					
		96787	1,765.22	03/15/2018	5370611	CURB GUARD KIT

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		96902	40.42	03/22/2018	5371799	INVENTORY ITEMS
	MONROE TRUCK EQUIPMENT Total		1,805.64			
1660	MEAGAN MOREIRA		80.94	03/15/2018	031218	COSTCO CC/HOUSING MTGS
	MEAGAN MOREIRA Total		80.94			
1664	TIM MORAN		182.73	03/22/2018	031618	BOOTS - RED WING 3-16-18
	TIM MORAN Total		182.73			
1704	NCPERS IL IMRF		16.00	03/16/2018	NCP2180316142602PV	NCPERS 2
	NCPERS IL IMRF Total		16.00			
1726	KEITH NIGHTLINGER		1,224.38	03/15/2018	022618A	REIMB EXPS LINK 2018 CONF F
	KEITH NIGHTLINGER Total		1,224.38			
1745	NICOR		149.74	03/15/2018	1000 1 MAR 6 2018	MONTHLY BILLING THRU 3/02/18
			31.16	03/15/2018	1000 6 MAR 06 2018	MONTHLY BILLING THRU 3/5/18
			811.95	03/15/2018	1000 7 MAR 06 2018	MONTHLY BILLING THRU 3-2-18
			1,027.03	03/15/2018	1000 9 25 FEB 23 2018	SVC 1-23 THRU 2-22-18
			33.60	03/15/2018	1968 1 FEB 27 2018	
			422.84	03/15/2018	2485 8 MAR 06 2018	MONTHLY BILLING THRU 3/2/18
			16.00	03/22/2018	9676 7 MAR 15 2018	MONTHLY BILLING THRU 3/5/18
	NICOR Total		2,492.32			
1747	COMPASS MINERALS AMERICA INC					
		70	7,635.36	03/15/2018	205183	ROAD SALT
		70	22,691.87	03/22/2018	205233	ROAD SALT
	COMPASS MINERALS AMERICA INC Total		30,327.23			
1770	OFFICE DEPOT					
		96809	15.92	03/15/2018	109571959001	LIQUID HIGHLIGHTER
	OFFICE DEPOT Total		15.92			
1772	OHALLORAN KOSOFF GEITNER &		1,219.81	03/22/2018	655309	RE: STRYKOWSKI CLAIM

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	OHALLORAN KOSOFF GEITNER & Total		<u>1,219.81</u>			
1775	RAY O'HERRON CO					
		91821	377.53	03/22/2018	01-60174PD-0218	UNIFORMS - PD
	RAY O'HERRON CO Total		<u>377.53</u>			
1783	ON TIME EMBROIDERY INC					
		91847	25.00	03/15/2018	45928	UNIFORMS - FD
		91847	30.00	03/15/2018	46416	UNIFORMS - FD
		91847	47.00	03/15/2018	E 47236	
		91847	32.00	03/15/2018	E 47929	UNIFORMS - FD
		91847	147.00	03/15/2018	O 48390	UNIFORMS - FD
		91847	117.00	03/15/2018	OE 48530	UNIFORMS - FD
		91847	179.00	03/15/2018	OES 48190	UNIFORMS - FD
	ON TIME EMBROIDERY INC Total		<u>577.00</u>			
1822	PDC LABORATORIES INC					
		96873	2,985.00	03/22/2018	890903	RAW WATER SAMPLES
		92801	75.00	03/22/2018	891439	FLUORIDE PROBE
	PDC LABORATORIES INC Total		<u>3,060.00</u>			
1861	POLICE PENSION FUND					
			5,004.44	03/16/2018	PLP2180316142602PD	Police Pension Tier 2
			13,854.29	03/16/2018	PLPN180316142602PE	Police Pension
	POLICE PENSION FUND Total		<u>18,858.73</u>			
1873	POSITIVE PROMOTIONS					
		93617	333.88	03/15/2018	05949817	H118 ACT-BK
	POSITIVE PROMOTIONS Total		<u>333.88</u>			
1880	POWER SYSTEM ENGINEERING					
		96531	15,046.26	03/22/2018	9026086	CIS & AMI BUSINESS CASE
	POWER SYSTEM ENGINEERING Total		<u>15,046.26</u>			
1883	POWER EQUIPMENT LEASING					
		96867	3,300.00	03/15/2018	26087-04	RENT 2-17 THRU 3-16-18
		96972	732.00	03/22/2018	205	RENTAL BUCKET TRK REPAIR
	POWER EQUIPMENT LEASING Total		<u>4,032.00</u>			
1890	LEGAL SHIELD					
			7.36	03/16/2018	PPLS180316142602FC	Pre-Paid Legal Services

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			8.75	03/16/2018	PPLS180316142602FN	Pre-Paid Legal Services
			124.60	03/16/2018	PPLS180316142602PC	Pre-Paid Legal Services
	LEGAL SHIELD Total		140.71			
1898	PRIORITY PRODUCTS INC					
		91729	9.07	03/15/2018	919677	MISC SUPPLIES - FLEET
		91729	6.84	03/15/2018	919677-001	MISC SUPPLIES - FLEET
		91729	21.70	03/15/2018	919693	MISC SUPPLIES - FLEET
		91729	98.26	03/15/2018	919752	MISC SUPPLIES - FLEET
		91729	170.78	03/22/2018	919856	MISC SUPPLIES - FLEET
	PRIORITY PRODUCTS INC Total		306.65			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	03/16/2018	POPT180316142602FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		26.76			
1946	RANDALL PRESSURE SYSTEMS INC					
		91720	51.96	03/15/2018	I-16811-1	FLEET SUPPLIES
		91720	110.96	03/15/2018	I-16974-0	MISC SUPPLIES - FLEET
		91676	45.85	03/15/2018	I-17052-0	CAM & GROOVE ALUMINUM
		96746	38.82	03/15/2018	I-17083-0	CAM & GROVE ALUMINUM
		91548	37.39	03/22/2018	I-17156-0	HOSE/FITTINGS
	RANDALL PRESSURE SYSTEMS INC Total		284.98			
1998	RURAL ELECTRIC SUPPLY CO OP					
		96935	365.54	03/15/2018	708044-00	INVENTORY ITEMS
		97042	330.19	03/22/2018	908992-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		695.73			
2010	RIGGS BROS INC					
		96901	395.00	03/22/2018	137326	V#1740 #193 RO#60028
	RIGGS BROS INC Total		395.00			
2026	ROCK N RESCUE J E WEINEL INC					
		96860	464.00	03/15/2018	183443	CARABINER/LINKS
	ROCK N RESCUE J E WEINEL INC Total		464.00			
2031	RAYMOND ROGINA					
			24.88	03/22/2018	022518	TAXI EXPENSE - APPA RALLY
	RAYMOND ROGINA Total		24.88			

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2032	POMPS TIRE SERVICE INC					
		91638	12.00	03/15/2018	640059149	SCRAP DISPOSAL FEE
		91638	33.00	03/15/2018	640059189	SCRAP DISPOSAL FEES
		96885	397.28	03/22/2018	640059147	INVENTORY ITEMS
		96888	41.00	03/22/2018	640059147A	REPAIR - FLEET
	POMPS TIRE SERVICE INC Total		483.28			
2034	RONDO ENTERPRISES TRUCK &					
		97068	27.86	03/22/2018	104700	SHACKLE BOLT
	RONDO ENTERPRISES TRUCK & Total		27.86			
2046	RUSSO POWER EQUIPMENT INC					
			479.99	03/22/2018	4690704	WRONG ITEM SENT
			-490.99	03/22/2018	4692195	CREDIT INV#4690704
		91732	506.97	03/22/2018	4780880	POLE SAW/WRAP
	RUSSO POWER EQUIPMENT INC Total		495.97			
2055	SAFETY-KLEEN					
		96805	100.00	03/15/2018	75667120	OIL SVC - FLEET
	SAFETY-KLEEN Total		100.00			
2109	SECRETARY OF STATE					
			6.00	03/15/2018	31418-2185	REPLACE PLATE #2185
			103.00	03/22/2018	032118-1766	TITLE/PLATE #1766
	SECRETARY OF STATE Total		109.00			
2137	SHERWIN WILLIAMS					
		91516	37.07	03/22/2018	0497-2	PAINT SUPPLIES
		91516	40.84	03/22/2018	0533-4	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		77.91			
2152	M E SIMPSON CO INC					
		96868	1,850.00	03/22/2018	31384	WTR METER TESTING SERVICE
	M E SIMPSON CO INC Total		1,850.00			
2156	SIRCHIE FINGERPRINT LABS					
		96862	681.84	03/15/2018	0338367-IN	MISC SUPPLIES - PD
	SIRCHIE FINGERPRINT LABS Total		681.84			
2157	SISLERS ICE & DAIRY LTD					
		91665	103.50	03/22/2018	391071	ICE DELIVERY

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	SISLERS ICE & DAIRY LTD Total		<u>103.50</u>			
2169	CLARK BAIRD SMITH LLP		7,537.50	03/22/2018	9610	SVCS FEBRUARY 2018
	CLARK BAIRD SMITH LLP Total		<u>7,537.50</u>			
2205	STATE FIRE MARSHAL	97070	225.00	03/22/2018	5125091060	ELEVATOR CERT OF OPERATIC
	STATE FIRE MARSHAL Total		<u>225.00</u>			
2219	ST CHARLES EAST HIGH SCHOOL		1,000.00	03/22/2018	031518-H	STC-E HS HOPE CLUB HUSTLE
			1,000.00	03/22/2018	031518-P	STC E HS POST PROM
	ST CHARLES EAST HIGH SCHOOL Total		<u>2,000.00</u>			
2235	STEINER ELECTRIC COMPANY					
		96760	649.50	03/15/2018	S005965562.001	INVENTORY ITEMS
		96055	506.10	03/22/2018	S005957413.001	INVENTORY ITEMS
		96714	6,955.60	03/22/2018	S005963193.001	INVENTORY ITEMS
		96731	6,955.60	03/22/2018	S005963736.001	INVENTORY ITEMS
	STEINER ELECTRIC COMPANY Total		<u>15,066.80</u>			
2238	STEPHEN A LASER ASSOCIATES	97112	1,650.00	03/22/2018	2006410	PD INDIVIDUAL ASSESSMENTS
	STEPHEN A LASER ASSOCIATES Total		<u>1,650.00</u>			
2273	SUPERIOR ASPHALT MATERIALS LLC	96882	2,549.86	03/22/2018	20180124	UPM PATCHING MATERIAL
	SUPERIOR ASPHALT MATERIALS LLC Total		<u>2,549.86</u>			
2300	TEMCO MACHINERY INC					
		91724	195.76	03/15/2018	AG61354	U-BOLT KIT
			-19.93	03/15/2018	AG61360	CREDIT INV AG60853 PO 91724
		94611	2,764.92	03/22/2018	AG61637	MESH GRILLE AMER FLAG
		94611	1,389.09	03/22/2018	AG61638	MESH KIT AMER FLAG
	TEMCO MACHINERY INC Total		<u>4,329.84</u>			
2301	GENERAL CHAUFFERS SALES DRIVER					
			49.50	03/16/2018	UNT 180313144731PV	Union Dues - Teamsters
			159.00	03/16/2018	UNT 180316142602CD	Union Dues - Teamsters
			2,301.00	03/16/2018	UNT 180316142602PV	Union Dues - Teamsters

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	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,509.50</u>			
2314	3M VHS0733					
		96798	3,321.00	03/15/2018	TP16889	INVENTORY ITEMS
		96798	612.00	03/22/2018	TP16888	INVENTORY ITEMS
	3M VHS0733 Total		<u>3,933.00</u>			
2316	APC STORE					
		96953	31.17	03/15/2018	478-458808	INVENTORY ITEMS
		96959	714.72	03/15/2018	478-458824	INVENTORY ITEMS
		97015	195.90	03/15/2018	478-458880	MISC SUPPLIES - FD
	APC STORE Total		<u>941.79</u>			
2329	DAVID TODD					
			50.00	03/15/2018	030718	JEANS - KOHLS 3-7-18
			250.00	03/22/2018	030718A	BALANCE DUE FROM 3-7-18 VC
	DAVID TODD Total		<u>300.00</u>			
2345	TRAFFIC CONTROL & PROTECTION					
		96825	485.00	03/22/2018	91855	ALUMINUM BLANKS
	TRAFFIC CONTROL & PROTECTION Total		<u>485.00</u>			
2363	TROTTER & ASSOCIATES INC					
		92668	434.50	03/22/2018	14280	ZYLSTRA LS & FM EVAL
	TROTTER & ASSOCIATES INC Total		<u>434.50</u>			
2373	TYLER MEDICAL SERVICES					
		95969	40.00	03/15/2018	394501	PFT 2-21-18
		91606	275.00	03/22/2018	394707	RANDOMS 2-27-18
	TYLER MEDICAL SERVICES Total		<u>315.00</u>			
2401	UNIVERSAL UTILITY SUPPLY INC					
		96942	519.60	03/15/2018	3026252	INVENTORY ITEMS
		97003	185.85	03/22/2018	3026299	INVENTORY ITEMS
		97083	535.90	03/22/2018	3026317	INVENTORY ITEMS
		96942	5,401.00	03/22/2018	3026318	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>6,642.35</u>			
2403	UNITED PARCEL SERVICE					
			22.59	03/22/2018	0000650961108	SHIPPING

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	UNITED PARCEL SERVICE Total		<u>22.59</u>			
2404	HD SUPPLY FACILITIES MAINT LTD					
		96859	265.90	03/15/2018	502101	REPLCMNT CAP LDO101XX
			37.95	03/22/2018	500779	CLAMP - RETURNED
			-37.95	03/22/2018	517071	CRED IN#500779
	HD SUPPLY FACILITIES MAINT LTD Total		<u>265.90</u>			
2410	VALLEY LOCK CO					
		92797	17.94	03/22/2018	62779	KEYS
		91512	193.85	03/22/2018	62797	KEYS PUBLIC SERVICES
		91512	193.85	03/22/2018	62797	KEYS PUBLIC SERVICES
		91512	-193.85	03/22/2018	62797	KEYS PUBLIC SERVICES
		91512	-193.85	03/22/2018	62797	KEYS PUBLIC SERVICES
	VALLEY LOCK CO Total		<u>17.94</u>			
2413	VALLEY FIRE PROTECTION SERVICE					
		96931	669.00	03/15/2018	151597	FIRE SPRINKLER REPAIR
	VALLEY FIRE PROTECTION SERVICE Total		<u>669.00</u>			
2429	VERIZON WIRELESS					
			7,994.39	03/15/2018	9802842627	MONTHLY BILLING 2/4/18-3/4/18
	VERIZON WIRELESS Total		<u>7,994.39</u>			
2463	WALMART COMMUNITY					
		96976	25.89	03/15/2018	01830	VEG OIL AND SPRAYER
	WALMART COMMUNITY Total		<u>25.89</u>			
2470	WAREHOUSE DIRECT					
		96843	19.92	03/15/2018	3188898-0	COFFEE SUPPLIES - IC
		92029	26.55	03/15/2018	3805695-0	OFFICE SUPPLIES
		91666	64.27	03/15/2018	3806201-0	OFFICE SUPPLIES PW
		91666	55.88	03/15/2018	3806201-1	OFFICE SUPPLIES PW
		91540	119.90	03/15/2018	3806703-0	OFFICE SUPPLIES POLICE DEF
		92031	13.16	03/15/2018	3807469-0	HOLDER
		91747	35.53	03/22/2018	3820368-0	OFFICE SUPPLIES - UB
		91666	59.24	03/22/2018	3814427-0	OFFICE SUPPLIES - PW
		91540	98.88	03/22/2018	3814977-0	OFFICE SUPPLIES - PD
		92028	116.88	03/22/2018	3818141-0	COFFEE SUPPLIES - BCE
		91495	2.32	03/22/2018	3819656-0	OFFICE SUPPLIES - CH

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		96912	33.18	03/22/2018	3820219-0	OFFICE SUPPLIES - IC
		91866	43.12	03/15/2018	3807519-0	OFFICE SUPPLIES FINANCE
		94271	39.04	03/15/2018	3808316-0	OFFICE SUPPLIES MAGNETS
		91495	154.74	03/15/2018	3810073-0	OFFICE SUPPLIES - CH
		92029	70.70	03/15/2018	3810702-0	OFFICE SUPPLIES - BCE
		91540	21.13	03/15/2018	3811119-0	OFFICE SUPPLIES - PD
		91495	45.16	03/15/2018	3813033-0	OFFICE SUPPLIES - CH
	WAREHOUSE DIRECT Total		1,019.60			
2478	WATER PRODUCTS AURORA					
		96816	5,719.00	03/15/2018	0278875	WATER DEPT SUPPLIES
	WATER PRODUCTS AURORA Total		5,719.00			
2485	WBK ENGINEERING LLC					
		96833	534.50	03/22/2018	18774	STC EAST SYNTHETIC TURF
		95797	945.00	03/22/2018	18775	CITY VIEW 895 GENEVA RD
		92345	3,276.00	03/22/2018	18777	PRAIRIE CENTRE
	WBK ENGINEERING LLC Total		4,755.50			
2495	WEST SIDE TRACTOR SALES CO					
		91722	263.38	03/15/2018	N63272	MISC FILTERS
	WEST SIDE TRACTOR SALES CO Total		263.38			
2506	EESCO					
		94967	950.00	03/15/2018	737015	INVENTORY ITEMS
		96052	241.50	03/15/2018	743478	INVENTORY ITEMS
		96865	3,502.00	03/22/2018	750314	INVENTORY ITEMS
		96715	1,592.00	03/22/2018	759664	UNDER GLASS POLY
		93530	685.00	03/22/2018	767207	TERMINAL BLOCKS
	EESCO Total		6,970.50			
2538	WORK AREA PROTECTION CORP					
		96930	1,561.00	03/22/2018	48837	CONES FOR CONSTRUCTION
	WORK AREA PROTECTION CORP Total		1,561.00			
2545	GRAINGER INC					
		96842	24.50	03/15/2018	9709122759	WORK PANTS
		96844	97.00	03/15/2018	9709138078	WORK PANTS
		96866	125.00	03/15/2018	9711884198	HAMMER DRILL BIT
			150.53	03/15/2018	9721705524	REPLACEMENT BOOTS

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			-127.80	03/15/2018	9724262283	BOOT RETURN
			-150.53	03/15/2018	9725917646	BOOTS RETURNED 2X
		96883	39.38	03/22/2018	9712806182	COIN CELL
		96884	81.85	03/22/2018	9712806190	SHARPS DISPOSAL BY MAIL
		96896	28.77	03/22/2018	9714300127	SINUS/ALLERGY TABLETS
		96923	900.88	03/22/2018	9717974142	INVENTORY ITEMS
		96940	25.11	03/22/2018	9719304405	TP HOLDER
	GRAINGER INC Total		1,194.69			
2637	ILLINOIS DEPT OF REVENUE					
			142,119.30	03/13/2018	031318	ELEC EXCISE TAX FEB 2018
			204.54	03/16/2018	ILST180313144731PW	Illinois State Tax
			752.05	03/16/2018	ILST180316142602CA	Illinois State Tax
			1,965.55	03/16/2018	ILST180316142602CD	Illinois State Tax
			8,255.65	03/16/2018	ILST180316142602FD	Illinois State Tax
			1,609.75	03/16/2018	ILST180316142602FN	Illinois State Tax
			856.60	03/16/2018	ILST180316142602HR	Illinois State Tax
			1,689.84	03/16/2018	ILST180316142602IS	Illinois State Tax
			9,822.04	03/16/2018	ILST180316142602PD	Illinois State Tax
			13,905.84	03/16/2018	ILST180316142602PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		181,181.16			
2638	INTERNAL REVENUE SERVICE					
			270.37	03/16/2018	FICA180313144731PV	FICA Employee
			1,145.29	03/16/2018	FICA180316142602CA	FICA Employee
			2,841.64	03/16/2018	FICA180316142602CD	FICA Employee
			449.08	03/16/2018	FICA180316142602FD	FICA Employee
			2,291.28	03/16/2018	FICA180316142602FN	FICA Employee
			1,220.49	03/16/2018	FICA180316142602HR	FICA Employee
			580.02	03/16/2018	MEDR180316142602IS	Medicare Employer
			3,386.95	03/16/2018	MEDR180316142602P	Medicare Employer
			4,425.11	03/16/2018	MEDR180316142602P	Medicare Employer
			63.23	03/16/2018	MEDR180313144731P	Medicare Employer
			286.05	03/16/2018	MEDR180316142602C	Medicare Employer
			646.31	03/16/2018	MEDR180316142602C	Medicare Employer
			2,817.04	03/16/2018	MEDR180316142602FI	Medicare Employer
			594.59	03/16/2018	MEDR180316142602FI	Medicare Employer
			285.42	03/16/2018	MEDR180316142602H	Medicare Employer
			2,822.98	03/16/2018	MEDE180316142602FI	Medicare Employee

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			535.87	03/16/2018	MEDE180316142602FI	Medicare Employee
			285.42	03/16/2018	MEDE180316142602H	Medicare Employee
			580.02	03/16/2018	MEDE180316142602IS	Medicare Employee
			3,382.60	03/16/2018	MEDE180316142602PI	Medicare Employee
			4,482.24	03/16/2018	MEDE180316142602P'	Medicare Employee
			3,417.80	03/16/2018	FIT 180316142602IS	Federal Withholding Tax
			23,793.14	03/16/2018	FIT 180316142602PD	Federal Withholding Tax
			32,427.22	03/16/2018	FIT 180316142602PW	Federal Withholding Tax
			63.23	03/16/2018	MEDE180313144731P'	Medicare Employee
			267.78	03/16/2018	MEDE180316142602C	Medicare Employee
			664.58	03/16/2018	MEDE180316142602C	Medicare Employee
			498.98	03/16/2018	FIT 180313144731PW	Federal Withholding Tax
			1,724.73	03/16/2018	FIT 180316142602CA	Federal Withholding Tax
			4,417.49	03/16/2018	FIT 180316142602CD	Federal Withholding Tax
			21,548.59	03/16/2018	FIT 180316142602FD	Federal Withholding Tax
			4,354.56	03/16/2018	FIT 180316142602FN	Federal Withholding Tax
			2,170.14	03/16/2018	FIT 180316142602HR	Federal Withholding Tax
			423.67	03/16/2018	FICE180316142602FD	FICA Employer
			2,542.36	03/16/2018	FICE180316142602FN	FICA Employer
			1,220.49	03/16/2018	FICE180316142602HR	FICA Employer
			2,480.08	03/16/2018	FICE180316142602IS	FICA Employer
			2,271.65	03/16/2018	FICE180316142602PD	FICA Employer
			18,921.16	03/16/2018	FICE180316142602PV	FICA Employer
			2,480.08	03/16/2018	FICA180316142602IS	FICA Employee
			2,253.05	03/16/2018	FICA180316142602PD	FICA Employee
			19,165.43	03/16/2018	FICA180316142602PV	FICA Employee
			270.37	03/16/2018	FICE180313144731PV	FICA Employer
			1,223.47	03/16/2018	FICE180316142602CA	FICA Employer
			2,763.46	03/16/2018	FICE180316142602CD	FICA Employer
			184,755.51			
	INTERNAL REVENUE SERVICE Total					
2639	STATE DISBURSEMENT UNIT					
			440.93	03/16/2018	0000000371803161426	IL Child Support Amount 1
			465.36	03/16/2018	0000000641803161426	IL Child Support Amount 2
			795.70	03/16/2018	0000001351803161426	IL Child Support Amount 1
			471.13	03/16/2018	0000001911803161426	IL Child Support Amount 1
			817.98	03/16/2018	0000001971803161426	IL CS Maintenance 1
			545.00	03/16/2018	0000002061803161426	IL Child Support Amount 1
			391.78	03/16/2018	0000002921803161426	IL Child Support Amount 1

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			369.23	03/16/2018	0000004861803161426	IL Child Support Amount 1
			700.15	03/16/2018	0000012251803161426	IL Child Support Amount 1
			180.00	03/16/2018	0000012671803161426	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		5,177.26			
2643	DELTA DENTAL					
			3,397.75	03/12/2018	031218	DELTA DENTAL CLAIMS
			2,608.84	03/19/2018	031918	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		6,006.59			
2648	HEALTH CARE SERVICE CORP					
			125,462.95	03/19/2018	031918	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		125,462.95			
2652	JPMORGAN CHASE BANK NA					
			150.00	03/13/2018	022618CM	CC CHARGES FEBRUARY 2018
			772.76	03/13/2018	022618EM	CC CHARGES FEBRUARY 2018
			575.18	03/13/2018	022618JM	CC CHARGES FEBRUARY 2018
			1,055.00	03/13/2018	022618KY	CC CHARGES FEBRUARY 2018
			762.27	03/13/2018	022618LG	CC CHARGES FEBRUARY 2018
		95868	901.08	03/13/2018	022618MS	CC CHARGES FEBRUARY 2018
			990.54	03/13/2018	022618SS	CC CHARGES FEBRUARY 2018
			537.64	03/13/2018	022618TB	CC CHARGES FEBRUARY 2018
			758.13	03/13/2018	022618TC	CC CHARGES FEBRUARY 2018
			480,332.20	03/13/2018	022618KD	CC CHARGES FEBRUARY 2018
	JPMORGAN CHASE BANK NA Total		486,834.80			
2656	DISH DBS CORP					
		91845	97.02	03/15/2018	030518	MONTHLY BILLING THRU 04/19/
	DISH DBS CORP Total		97.02			
2666	WINSTON ENGINEERING					
		91922	450.00	03/15/2018	0223CF779	PREP IEPA FORM 662
	WINSTON ENGINEERING Total		450.00			
2672	TRI-CITY AMBULANCE					
			91,872.85	03/16/2018	IN131	AMBULANCE BILLING 4TH QTR
	TRI-CITY AMBULANCE Total		91,872.85			
2674	VIKING CHEMICAL CO					
		64	1,012.00	03/22/2018	59385	CHEMICALS

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	VIKING CHEMICAL CO Total		<u>1,012.00</u>			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	03/16/2018	ACCG180316142602FI	AFLAC Accident Plan
			10.69	03/16/2018	ACCG180316142602IS	AFLAC Accident Plan
			113.00	03/16/2018	ACCG180316142602PI	AFLAC Accident Plan
			85.54	03/16/2018	ACCG180316142602P'	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		<u>269.12</u>			
2695	JOHNATHON N LOSURDO					
			12.00	03/22/2018	031618	PER DIEM 3-16-18
	JOHNATHON N LOSURDO Total		<u>12.00</u>			
2711	UNITED SEPTIC INC					
		92893	10,824.81	03/22/2018	2030	SS INSPECT/MAINT & CLEAN
	UNITED SEPTIC INC Total		<u>10,824.81</u>			
2738	TRI-R SYSTEMS INCORPORATED					
		95833	2,330.00	03/15/2018	004607	SERVICE REPAIR
	TRI-R SYSTEMS INCORPORATED Total		<u>2,330.00</u>			
2756	RXBENEFITS INC.					
			46,233.45	03/23/2018	80624	PRESCRIPTION CLAIMS/FEES
	RXBENEFITS INC. Total		<u>46,233.45</u>			
2778	CLIENT FIRST CONSULTING GROUP					
		93411	375.00	03/22/2018	8607	SVCS FEBRUARY 2018
	CLIENT FIRST CONSULTING GROUP Total		<u>375.00</u>			
2816	DALE FLOYD LAND SURVEYING LLC					
		92850	795.00	03/22/2018	218-7	SVC @ VALLEY SHOPPING CNTR
	DALE FLOYD LAND SURVEYING LLC Total		<u>795.00</u>			
2894	HAVLICEK ACE HARDWARE LLC					
		91509	21.50	03/15/2018	61517/1	MISC SUPPLIES - PW
		96832	311.40	03/15/2018	61523/1	INVENTORY ITEMS
		96921	86.18	03/22/2018	61734/1	INVENTORY ITEMS
	HAVLICEK ACE HARDWARE LLC Total		<u>419.08</u>			
2901	FLOW TECHNICS INC					
		93473	20,767.80	03/22/2018	INV000006386	PARTS FOR PUMP REPAIR

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		94630	4,180.00	03/22/2018	INV000006387	LABOR PUMP REPAIR
	FLOW TECHNICS INC Total		24,947.80			
2929	FOOTE MIELKE CHAVEZ & O'NEIL		3,200.00	03/22/2018	4212	SVCS FEB 2018
	FOOTE MIELKE CHAVEZ & O'NEIL Total		3,200.00			
2956	LAI LTD	95732	4,042.00	03/15/2018	18-15331	HOSE AND PUMP
	LAI LTD Total		4,042.00			
2963	RAYNOR DOOR AUTHORITY	96597	1,552.60	03/22/2018	129120	REPAIRS @ PW DOOR B
	RAYNOR DOOR AUTHORITY Total		1,552.60			
2974	HOSCHEIT MCGUIRK MCCracken &		1,000.00	03/22/2018	A25059-1-0228	LEGAL CHARGES FEB 2018
			483.00	03/22/2018	A25059-10-0218	LEGAL CHARGES FEB 2018
			5,985.00	03/22/2018	A25059-2-0218	LEGAL CHARGES FEB 2018
			735.00	03/22/2018	A25059-3-0218	LEGAL CHARGES FEB 2018
			231.00	03/22/2018	A25059-5-0218	LEGAL CHARGES FEB 2018
			63.00	03/22/2018	A25059-6-0218	LEGAL CHARGES FEB 2018
			1,218.00	03/22/2018	A25059-7-0218	LEGAL CHARGES FEB 2018
			2,331.00	03/22/2018	A25059-8-0218	LEGAL CHARGES FEB 2018
	HOSCHEIT MCGUIRK MCCracken & Total		12,046.00			
2985	S SCHROEDER TRUCKING INC	57	4,071.75	03/22/2018	33497	20-YARD DUMP TRAILER
	S SCHROEDER TRUCKING INC Total		4,071.75			
3002	JET SERVICES INC	91953	154.00	03/22/2018	990028879	SHREDDING SVCS
	JET SERVICES INC Total		154.00			
3064	VINCENT GROEZINGER	95692	402.00	03/22/2018	031518	BASIC ELECTRICITY CLASS
	VINCENT GROEZINGER Total		402.00			
3078	STEVEN DRIES		77.72	03/15/2018	030618	LIGHTS FOR EMA 193

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	STEVEN DRIES Total		<u>77.72</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		96812	428.93	03/15/2018	3009554277	V#1933 RO#59948
		96880	31.35	03/15/2018	3009556188	BEZEL TRIM
		96812	170.70	03/15/2018	3009569604	V#1933 RO#59948
		96824	74.90	03/15/2018	3009569607	V#1720 RO#59989
		96802	102.92	03/22/2018	3009639546	INVENTORY ITEMS
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>808.80</u>			
3107	DR SUDS LLC					
		91529	75.00	03/22/2018	10127	CAR WASHES - PD FEB 2018
	DR SUDS LLC Total		<u>75.00</u>			
3127	SHI INTERNATIONAL CORP					
		96834	55.00	03/15/2018	B07827247	PRINT CARTRIDGE - BLK
		96829	154.00	03/15/2018	B07833421	PRIVACY SCREEN
	SHI INTERNATIONAL CORP Total		<u>209.00</u>			
3131	VCNA PRAIRIE INC					
		63	968.00	03/15/2018	888450099	READY MIX
		63	605.00	03/22/2018	888455299	READY MIX
	VCNA PRAIRIE INC Total		<u>1,573.00</u>			
3153	CALL ONE					
			4,054.70	03/22/2018	1214530-1139933-038	MONTHLY BILLING
	CALL ONE Total		<u>4,054.70</u>			
3201	NORTHWEST POLICE ACADEMY					
			275.00	03/22/2018	030918	COMMAND CLASSES
	NORTHWEST POLICE ACADEMY Total		<u>275.00</u>			
3242	XYLEM WATER SOLUTIONS USA INC					
		93626	1,559.00	03/15/2018	3556999688	PUMP PULL/INSPECT
	XYLEM WATER SOLUTIONS USA INC Total		<u>1,559.00</u>			
3247	JWC ENVIRONMENTAL LLC					
		96818	2,203.13	03/15/2018	90924	3HP TEXP 230/460V
	JWC ENVIRONMENTAL LLC Total		<u>2,203.13</u>			
3268	LAW OFFICES OF GARY M VANEK PC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		96906	1,825.00	03/22/2018	030118	ETHICS ADVISOR SVCS
	LAW OFFICES OF GARY M VANEK PC Total		1,825.00			
3289	VISION SERVICE PLAN OF IL NFP					
			4.76	03/16/2018	VSP 180313144731PV	Vision Plan Pre-tax
			7.57	03/16/2018	VSP 180316142602CA	Vision Plan Pre-tax
			349.20	03/16/2018	VSP 180316142602PV	Vision Plan Pre-tax
			61.26	03/16/2018	VSP 180316142602CD	Vision Plan Pre-tax
			195.52	03/16/2018	VSP 180316142602FD	Vision Plan Pre-tax
			12.33	03/16/2018	VSP 180316142602FN	Vision Plan Pre-tax
			4.76	03/16/2018	VSP 180316142602HR	Vision Plan Pre-tax
			52.63	03/16/2018	VSP 180316142602IS	Vision Plan Pre-tax
			207.35	03/16/2018	VSP 180316142602PD	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		895.38			
3315	IRON MOUNTAIN INC					
		92137	580.35	03/22/2018	201551079	SVCS FEB 2018
	IRON MOUNTAIN INC Total		580.35			
3317	TEREX UTILITIES INC					
		96808	107.88	03/15/2018	90881045	PAD OUTRIGGER
		96848	978.94	03/22/2018	90882315	PTO MUNCIE
	TEREX UTILITIES INC Total		1,086.82			
3323	Nicholas Montalbano					
			118.00	03/15/2018	010418	RECERT TEST/FEES
	Nicholas Montalbano Total		118.00			
3336	NETWORKFLEET INC					
		91636	961.00	03/15/2018	OSV000001336423	MONTHLY BILLING 2/1/18-2/28/1
		91578	166.89	03/15/2018	OSV000001341031	MONTHLY BILLING 2/1/18-2/28/1
		91652	94.75	03/15/2018	OSV000001346851	MONTHLY BILLING 2/1/18-2/28/1
		97048	2,469.06	03/22/2018	INVE0168744	GPS DEVICES
	NETWORKFLEET INC Total		3,691.70			
3343	ILLINI POWER PRODUCTS COMPANY					
		96717	147.70	03/22/2018	SWO018813-1	COUNTRY CLUB REPAIR
		96717	497.37	03/22/2018	SWO018814-1	7TH&DIVISION REPAIR
		96717	361.10	03/22/2018	SWO018815-1	PHEASANT RUN REPAIR
		96806	840.59	03/22/2018	SWO018881-1	PHEASANT RUN REPAIR

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		96806	580.24	03/22/2018	SWO018882-1	COUNTRY CLUB REPAIR
	ILLINI POWER PRODUCTS COMPANY Total		2,427.00			
3346	STHEALTH BENEFIT SOLUTIONS					
		91605	32,755.68	03/22/2018	032018	SVCS APRIL 2018
	STHEALTH BENEFIT SOLUTIONS Total		32,755.68			
3436	MICHAEL RICE					
		96823	36.99	03/15/2018	D 24303	V#5299 RO#59987
	MICHAEL RICE Total		36.99			
3447	ELBURN & COUNTRYSIDE FIRE DIST					
		96042	40.00	03/15/2018	022218-AC	CLASS 2-22 A CAVALLO
		96185	40.00	03/15/2018	022218-DP	CLASS 2-22-18 D PETERSON
	ELBURN & COUNTRYSIDE FIRE DIST Total		80.00			
3505	Michael Redmann					
			18.00	03/22/2018	041117	PER DIEM 4-11-17
	Michael Redmann Total		18.00			
3543	SPX FLOW INC					
		94201	2,321.98	03/22/2018	92299957	LIGHTNIN ECL SHAFT
	SPX FLOW INC Total		2,321.98			
3561	ADVANCED ELEVATOR COMPANY					
		91734	500.00	03/22/2018	42855	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total		500.00			
3604	TRANSLATION TODAY NETWORK INC					
			456.25	03/22/2018	6514	TRANSLATION SERVICES
	TRANSLATION TODAY NETWORK INC Total		456.25			
3623	SARAH ELBERT					
		92158	300.00	03/22/2018	150	SVCS MARCH 2018
	SARAH ELBERT Total		300.00			
3624	STORAGE BATTERY SYSTEMS LLC					
		95760	4,498.50	03/22/2018	700382	ONSITE LOAD TEST SUBSTATIO
	STORAGE BATTERY SYSTEMS LLC Total		4,498.50			
3640	Daniel Mormino					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			52.83	03/15/2018	031018	JEANS - WALMART 3-10-18
	Daniel Mormino Total		52.83			
3642	Margaret Walsh		103.72	03/22/2018	031918	PETTY CASH EXP/INCREASE
	Margaret Walsh Total		103.72			
3658	LUTZCO INC					
		96772	160.43	03/15/2018	0040474-IN	COAT/OVERALLS
	LUTZCO INC Total		160.43			
3660	BADGER DAYLIGHTING CORP					
		94356	2,640.00	03/22/2018	AR00190216	LABOR AND MATERIALS
	BADGER DAYLIGHTING CORP Total		2,640.00			
3684	RESPECT TECHNOLOGY INC					
		91762	3,160.00	03/22/2018	11248	MONTHLY HOST/SUPPORT
	RESPECT TECHNOLOGY INC Total		3,160.00			
3730	ICE MILLER LLP					
			1,463.45	03/15/2018	1505967	CREATE VEBA FOR PD
	ICE MILLER LLP Total		1,463.45			
3766	PROVEN BUSINESS SYSTEMS					
		91960	10.00	03/15/2018	465667	SHIPPING FOR YELLOW TONEF
	PROVEN BUSINESS SYSTEMS Total		10.00			
3767	TRANSMISSION AND DISTRIBUTION					
		96915	665.00	03/22/2018	3223	REPAIRS AND MOBILIZATION C
	TRANSMISSION AND DISTRIBUTION Total		665.00			
3786	EMPLOYEE BENEFITS CORPORATION					
		92049	849.60	03/22/2018	2130418	SVCS-MARCH 2018 & RENEWAI
	EMPLOYEE BENEFITS CORPORATION Total		849.60			
3787	VIKING BROS INC					
		56	995.62	03/15/2018	INV_2018-122	LIMESTONE
		56	2,879.69	03/22/2018	INV_2018-139	LIMESTONE
	VIKING BROS INC Total		3,875.31			
3803	O'REILLY AUTO ENTERPRISES LLC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		92172	35.26	03/15/2018	4718-232541	MISC SUPPLIES - FLEET
	O'REILLY AUTO ENTERPRISES LLC Total		35.26			
3837	GERALD L HEINZ & ASSOCIATES					
		94349	2,600.00	03/22/2018	18507	WILD ROSE SANITARY SIPHON
		93348	9,430.50	03/22/2018	18512	RENAUX MANOR STORM SWR
	GERALD L HEINZ & ASSOCIATES Total		12,030.50			
3861	LEHMAN ELECTRICAL RESOURCES					
		95576	130.00	03/15/2018	020118-001	BATTERY CONNECTOR BOLTS
		95576	117.00	03/15/2018	021318-01	BATTERY CONNECTOR BOLTS
	LEHMAN ELECTRICAL RESOURCES Total		247.00			
3867	HOOPER CORPORATION					
		92849	83,472.36	03/22/2018	11986-04	OVHD CONTRACTOR SVCS
	HOOPER CORPORATION Total		83,472.36			
3876	ELECTRIC FENCE LIGHT CO LLC					
		95786	76.00	03/15/2018	1800239	ELEC FENCE LIGHT
	ELECTRIC FENCE LIGHT CO LLC Total		76.00			
3882	CORE & MAIN LP					
		96777	798.00	03/15/2018	I484993	INVENTORY ITEMS
	CORE & MAIN LP Total		798.00			
3885	KIMBERLY G ABATANGELO					
		93184	300.00	03/15/2018	02222018STC	RECORDING SVC 2-22-18
		93184	187.55	03/15/2018	02272018STC	RECORDING 2-27-18
	KIMBERLY G ABATANGELO Total		487.55			
3886	VIA CARLITA LLC					
		93196	391.20	03/15/2018	140240-0218	MONTHLY BILLING FEB 2018
		96748	83.36	03/15/2018	3148	INVENTORY ITEMS
	VIA CARLITA LLC Total		474.56			
3894	BURNS & MCDONNELL ENGINEERING					
		93382	17,050.00	03/15/2018	103492-2	ELEC WATER SEWER RATE ST
	BURNS & MCDONNELL ENGINEERING Total		17,050.00			
3900	C&A ENGLISH HOMES LLC					
		95744	15,223.06	03/22/2018	107006	REPAIRS @ FS#2

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	C&A ENGLISH HOMES LLC Total		<u>15,223.06</u>			
3901	SUPERIOR PLUMBING CORP	95790	5,780.00	03/15/2018	7320A	FS#2 BATHROOM
	SUPERIOR PLUMBING CORP Total		<u>5,780.00</u>			
3936	CORTLAND COMMUNITY	96881	760.00	03/22/2018	17062	ECARDS
		96954	275.00	03/22/2018	17063	ALIGNMENT/CLASS
	CORTLAND COMMUNITY Total		<u>1,035.00</u>			
3970	MIDWEST PAVING EQUIPMENT INC	96869	2,550.00	03/22/2018	1330	HOT BOX RENTAL
	MIDWEST PAVING EQUIPMENT INC Total		<u>2,550.00</u>			
3978	COLLEGE OF LAKE COUNTY	97001	1,450.00	03/22/2018	R20686	EVIDENCE TECH 2/26/18-3/9/18
	COLLEGE OF LAKE COUNTY Total		<u>1,450.00</u>			
3991	PRAETORIAN GROUP INC		900.00	03/22/2018	050318	CLASS 5-3 THRU 5-9-18
	PRAETORIAN GROUP INC Total		<u>900.00</u>			
9990007	WILLIAM DIGGORY		25.00	03/22/2018	P123065	DUPLICATE PAY PT#123065
	WILLIAM DIGGORY Total		<u>25.00</u>			
9990007	ASHER GITTLER & D'ALBA LTD		250.00	03/19/2018	2018219	LEGAL/TRAINING
	ASHER GITTLER & D'ALBA LTD Total		<u>250.00</u>			
9990008	MARK OELTGEN		75.00	03/22/2018	031318	MAILBOX DAMAGE - HIT BY PLC
	MARK OELTGEN Total		<u>75.00</u>			
9990008	MARK MACKENZIE		75.00	03/22/2018	031218	MAILBOX DAMAGE REIMB
	MARK MACKENZIE Total		<u>75.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
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<u>Grand Total:</u>	<u>5,161,894.10</u>
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The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date

_____	_____
Vice Chairman, Government Operations Committee	Date

_____	_____
Finance Director	Date

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Rogina to appoint Sue Klinkhamer to the Visitors Cultural Commission.

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: April 16, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Request favorable consideration to appoint Sue Klinkhamer to the Visitors Cultural Commission with a term ending April 30, 2021.

Attachments *(please list):*

Letter of interest

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to appoint Sue Klinkhamer to the Visitors Cultural Commission.

-----Original Message-----

From: Sue Klinkhamer [REDACTED]
Sent: Thursday, March 22, 2018 2:51 PM
To: Conti, Tracey
Subject: Visitors Cultural Commission

I am interested in the vacancy on the Visitors Cultural Commission. I am willing and eager to take on the task of serving St Charles in this capacity. I have lived in St Charles for 43 years. Thank you for your consideration.

Sincerely,

Sue Klinkhamer
[REDACTED]
St Charles IL 60174

Sent from my iPad

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIA1

Title:

Motion to approve an Ordinance Adopting the Budget for the City of St Charles for the Fiscal Year Beginning May 1, 2018

Presenter:

Chris Minick, Finance Director

Meeting: City Council

Date: April 16, 2018

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

☐**Executive Summary** *(if not budgeted please explain):*

Attached is an ordinance adopting the budget for the City for fiscal year 2018-2019 which begins, May1, 2018.

Staff has made a detailed presentation of the budget at the March 19 Government Operations Committee Meeting and a summary presentation was made in conjunction with the Public Hearing for the budget which was held on April 2, 2018.

In accordance with City Council direction, the budget projects the use of approximately \$212,000 in reserves to finance the capital program in its entirety. Additionally, per direction from the Government Operations Committee on April 2, the funding for the History Center has been adjusted to \$42,000 for fiscal year 2018-2019.

There are no new taxes nor any tax increases proposed for the 2018-2019 budget.

Staff will be available to answer any questions.

Attachments *(please list):***Ordinance****Recommendation/Suggested Action** *(briefly explain):*

Motion to approve an Ordinance Adopting the Budget for the City of St Charles for the Fiscal Year Beginning May 1, 2018

City of St. Charles, IL
Ordinance No. 2018-M-_____

**An Ordinance Providing for the Adoption of
the City of St. Charles Annual Budget
for Fiscal Year 2018/2019**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE
AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

WHEREAS, Chapter 35, Section 205/162 of the Illinois Compiled Statutes required the
City of St. Charles, Kane and DuPage Counties, Illinois, to

“file with the County Clerk within 30 days of their adoption a certified copy of its
appropriation and budget ordinances or resolutions, as well as an estimate, certified
by its chief fiscal officer, of revenues by source, anticipated to be received by the county,
taxing district or school district in the following fiscal year;” and

WHEREAS, Ordinance No. 1968-7 was passed by more than a two-thirds majority vote
of those members of the city of St. Charles Council then holding office to adopt Sections 8-2-9.2
through 8-2-9.10 of the Illinois Revised State Statutes.

NOW, THEREFORE, be it ordained by the Mayor and City Council of the City of St.
Charles, Kane and DuPage Counties, Illinois, that the budget shown in Exhibit “A”, attached
hereto and made a part hereof, is hereby adopted as the City of St. Charles budget for the period
of May 1, 2018 through April 30, 2019.

PRESENTED to the City Council of the City of St. Charles, Illinois this _____ day of
April 2018.

PASSED by the City Council of the City of St. Charles, Illinois this _____ day of April
2018.

APPROVED by the Mayor of the City of St. Charles, Illinois this _____ day of April
2018.

Raymond P. Rogina, Mayor

ATTEST:

Charles Amenta
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Summary of Revenues and Expenditures (Expenses) All Funds

Actual FY 16/17	Estimate FY 17/18		Proposed FY 18/19	Projected		
				FY 19/20	FY 20/21	FY 21/22
Revenues						
14,000,980	13,901,954	Property Taxes	14,145,325	14,310,117	14,203,731	13,808,022
17,964,815	18,536,222	Sales & Use Taxes	19,004,362	19,285,427	19,583,266	19,890,526
1,130,982	1,191,395	Liquor Tax	1,217,460	1,247,352	1,284,776	1,323,315
3,738,183	3,623,685	Franchise Fees	3,951,640	3,977,742	4,000,433	4,019,750
1,958,335	1,884,624	Hotel Occupation Tax	1,984,953	2,019,782	2,080,375	2,142,787
58,839	57,119	Admission Tax	76,644	77,330	78,023	78,723
901,280	866,870	Telecommunications Fee	862,259	825,000	800,000	772,000
557,836	730,867	Licenses & Permits	713,057	724,142	749,233	749,261
231,037	1,172,271	Connection Fees	361,000	361,000	241,000	241,000
77,831,031	78,487,406	User Charges	80,639,879	83,248,503	86,023,796	88,599,822
4,025,996	3,678,691	Intergovernmental Revenue	3,866,187	3,871,936	3,942,560	3,924,557
870,414	871,140	Motor Fuel Tax	845,000	845,000	845,000	845,000
934,624	1,251,325	Reimbursement for Improvements	185,000	182,000	182,500	1,183,500
552,401	530,822	Reimbursement for Services	592,720	428,983	410,550	408,133
4,386,997	5,031,087	Pension Contributions	5,722,346	5,988,076	6,266,462	6,558,154
368,726	422,750	Fines & Court Fees	426,470	431,970	437,470	442,970
5,724,254	3,857,089	Investment Income	2,302,084	2,353,458	2,420,711	2,477,535
3,388,090	3,587,673	Charges to Other Funds	4,008,966	4,267,925	4,335,533	4,534,853
2,649,881	2,687,815	Sale of Property	3,005,500	3,000,000	3,000,000	3,000,000
2,070,688	1,444,685	Miscellaneous Revenue	1,419,395	1,451,903	1,484,386	1,505,984
5,256,821	5,262,021	Insurance Premiums	5,324,000	5,449,102	5,626,772	5,813,263
27,521,012	36,930,265	Capital Financing Proceeds	14,955,081	30,038,512	21,172,359	11,443,397
176,123,222	186,007,776	Sub-Total	165,609,328	184,385,260	179,168,936	173,762,552
9,678,513	12,716,338	Transfers In	11,761,025	9,588,926	10,449,464	11,026,564
185,801,735	198,724,114	Total	177,370,353	193,974,186	189,618,400	184,789,116
Expenditures/Expenses						
35,545,511	19,476,603	General Government	22,688,843	23,216,600	24,211,960	24,853,403
28,002,279	32,952,083	Public Health and Safety	51,814,934	33,420,984	33,652,707	35,660,162
14,656,897	15,617,204	Public Works	16,433,907	15,888,752	19,934,072	18,255,670
76,226,133	96,914,456	Public Utilities	86,629,608	111,167,520	99,195,163	95,504,571
4,680,893	3,325,516	Community Development	5,366,573	3,966,716	3,545,764	3,198,415
159,111,713	168,285,862	Sub-Total	182,933,865	187,660,572	180,539,666	177,472,221
9,678,513	12,716,338	Transfers Out	11,761,025	9,588,926	10,449,464	11,026,564
168,790,226	181,002,200	Total	194,694,890	197,249,498	190,989,130	188,498,785
17,011,509	17,721,914	Excess (Deficiency) of Revenues over Expenditures/Expenses	(17,324,537)	(3,275,312)	(1,370,730)	(3,709,669)

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIA6

Title:

Recommendation to approve the Greater St. Charles Convention and Visitor's Bureau (GSCCVB) Funding Request of \$503,382 for Fiscal Year 2018/2019

Presenter:

Chris Minick, Finance Director

Meeting: Planning & Development Committee

Date: March 12, 2018

Proposed Cost: \$503,382

Budgeted Amount: TBD

Not Budgeted: ☐**Executive Summary** (if not budgeted please explain):**UPDATE FOR APRIL 2, 2018 GOC MEETING:**

The formal service and funding agreement for the GSCCVB is attached. The service Agreement proposes funding in the amount of \$503,382 for FY 2018-2019. This amount is in accordance with the direction provided from the Committee at the March 12, 2018 Planning and Development Committee Meeting. The GSCCVB made a formal funding request presentation and a presentation of its results for FY 17-18 to date at the March 12, 2018 Planning and Development Committee Meeting.

AIES from March 12 P&D Committee Meeting:

Representatives of the Greater St. Charles Convention and Visitors Bureau (GSCCVB) will make a presentation outlining their activities and Marketing Plan for the GSCCVB's upcoming fiscal year (2018-2019) and reviewing the organization's status and results for FY 2017-2018 to date. They will be requesting the annual allocation of hotel/motel tax revenue from the City for FY 2018-2019.

The CVB has requested funding in the amount of \$503,382 for fiscal year 2018-2019. Staff is seeking direction as to whether this level of funding is acceptable to the Committee and ultimately to the City Council.

The funding level for FY 17/18 is currently \$526,500 and incorporates previous direction to reduce the City funding to civic groups by 10%.

Staff has included the proposed fiscal year 2018 – 2019 service agreement based on the CVB's proposed funding level as well as a recent history of hotel/motel tax revenues.

This item was presented at the April 2, 2018 Government Operations Committee meeting where it received a vote of 7-1 in favor of this amendment.

Attachments (please list):

1. Funding Request Letter from the CVB
2. GSCCVB FY 2019 Budget
3. FY 19 Marketing Plan
4. Survey Data Results
5. Proposed 2018-19 Service Agreement
6. Hotel/Motel Tax History STC

Recommendation/Suggested Action (briefly explain):

Recommendation to approve the Greater St. Charles Convention and Visitor's Bureau (GSCCVB) Funding Request of \$503,382 for Fiscal Year 2018/2019

**AGREEMENT FOR SERVICES BETWEEN THE CITY OF ST. CHARLES AND
THE ST. CHARLES CONVENTION AND VISITORS BUREAU**

WHEREAS, the City of St. Charles, hereinafter referred to as "City," is desirous of promoting and developing tourism and conventions; and,

WHEREAS, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax," of the City of St. Charles, Illinois, Municipal Code (hereinafter referred to as "Hotel Tax Ordinance") provides for such activities in accordance with the limitations of the ordinance; and,

WHEREAS, the St. Charles Convention and Visitors Bureau, , (hereinafter referred to as "the Bureau") an Illinois not-for-profit organization certified by the State of Illinois to promote a designated service area including the City of St. Charles and St. Charles and Campton Townships, can provide marketing, sales, and convention servicing as required by the Illinois Bureau of Tourism to promote City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

- I. In consideration of the promises, terms and conditions set forth, the Bureau shall devote its energies to tourism promotion of the Greater St. Charles area including, but not limited to, meetings, conventions, sports events, motorcoach visits and individual leisure visits for the purpose of increasing hotel overnight stays and day trips. Activities to include, but not limited to:
 - A. Analyze the area's major attributes with the purpose of capitalizing on those characteristics;
 - B. Serve as an information source to those inquiring about St. Charles;
 - C. Create and execute an annual marketing plan to include its mission statement, situation analysis, defined goals and objectives for all target markets, past results of promotional initiatives based on tracking of leads generated, booked business, overnight leisure stays, convention servicing endeavors, advertising responses, future advertising placements, and anticipated return on investment;
 - D. Continue to provide convention services to meeting, event, and sports planners who have chosen St. Charles as a destination and to communicate specific needs to Greater St. Charles businesses, City, and other government units when appropriate;
 - E. Maintain and enhance existing relationships with St. Charles hotels. Continue to meet with the hotel community on a quarterly basis. Serve as a

resource to Greater St. Charles merchants, restaurants, and other hospitality-related venues;

F. Seek grants on all levels to assist in the funding of planned activities;

G. Interface with other local, state and regional tourist and convention bureaus;

H. Continue to assess the results of the Bureau's work and provide annual written reports to the City Council.

II. In consideration of the foregoing services provided by the Bureau, City agrees to pay to the Bureau Five Hundred Three Thousand, Three Hundred Eighty Two and no/100 cents (\$503,382) less the amount of any operating cash balance in excess of \$200,000 on hand at June 30, 2018 for the period beginning May 1, 2018 and ending April 30, 2019, subject to the provisions contained in Section II A below. Equal payments shall be made on a monthly basis, subject to deductions by City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any non-tourism, matching funds grants which the Bureau assists City in obtaining shall be treated as a separate matter.

III. In addition to the operating cash balance identified in Section II above, the Bureau shall be entitled to retain an additional reserve of \$30,000 for the purposes of mitigating poor financial performance of the Scarecrow Festival held in October of each year. Said reserve shall not count in the computation of the reserve identified in Section II above.

IV. The Bureau will not enter into any relationship, contractual or otherwise, which will subject City to any liability. The Bureau, an independent contractor, receives funding from City to provide consulting and planning services with respect to tourism development and has no authority to bind City in any matter. The Bureau further agrees to indemnify and hold harmless City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against City with respect to the collection of the special tax provided for by the Hotel Tax Ordinance.

V. The Bureau shall maintain records of all of its activities for a period of at least seven years, which records shall upon request be subject to inspection and copying by City or its designated agent at City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

- VI. This agreement shall terminate on April 30, 2019, and the consideration therefore may be renewed by a written instrument executed by both parties.
- VII. The Bureau shall provide City with a monthly financial report including a profit and loss statement, along with an annual balance sheet. The current profit and loss statement shall be provided to City within thirty (30) days after the end of the month for which the statement is prepared. The Bureau shall comply with the terms and conditions of City's Policy Regarding Funding for External Agencies, as it exists on May 1, 2018.
- VIII. The Bureau agrees that it will continue to identify, recruit, and appoint new and/or additional members to its Board of Directors to represent the hotel and restaurant industry of the City of St. Charles. The Bureau also agrees to maintain its by-laws so as to restrict the duration and number of terms of office members of the Board of Directors may serve.
- IX. Upon termination of this agreement, any funds paid to the Bureau and not used or otherwise subject to pending contract requirements of the Bureau shall be returned to the City.
- X. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving ten-day written notice upon the other party.
- XI. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.
- XII. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this _____ day of _____, 2018.

**ST. CHARLES CONVENTION AND
VISITORS BUREAU**

CITY OF ST. CHARLES

By _____
President

Mayor



March 5, 2018

Chris Minick, Finance Director, City of St. Charles
2 E. Main Street
St. Charles, Illinois 60174

Dear Chris:

On Monday, March 12, 2018, the Greater St. Charles Convention and Visitor Bureau will address the City of St. Charles' Government Operations Committee to request a local funding commitment of \$503,382.

Enclosed please find:

FY 2019 Marketing Plan
FY 2019 Summary Budget
Detailed 2018 Scarecrow Fest Tracking Initiatives Report

We look forward to our March 12th presentation. Should you or any St. Charles official have a question or comment you wish to share beforehand, please feel free to contact me.

Very best regards,

Tom Donahue, President Board of Directors

C/GSCCVB Board of Directors



	FY 19 Budget	FY 18 Budget
Estimated Income		
4010-0 Hotel/Motel Tax Fund Income	503,382.00	526,500.00
4030-0 Interest Income	600.00	600.00
4040-0 Visitors Magazine Income	15,000.00	11,700.00
4060-0 Other Misc. Income	1,000.00	1,000.00
4065-0 Local Coop Income	-	-
4070-0 Marketing Partner Grant Income	-	-
4075-0 Fox Valley Coop MPP Income	-	-
4090-0 LTCB State Grant Income	229,220.00	240,103.00
4100-0 In-Kind and Trade	540.00	540.00
4050-0 Scarecrow Fest Income	240,600.00	242,000.00
4150-0 Scarecrow Fest In-Kind and Trade	2,000.00	2,000.00
Total Income	992,342.00	1,024,443.00
Estimated Expenses		
Total Administrative	512,524.00	557,084.00
Total Meetings & Conventions	69,100.00	75,370.00
Total Tour and Travel	4,000.00	1,000.00
Total Leisure	66,500.00	81,000.00
Total Promotional	61,700.00	75,000.00
Total State	7,500.00	6,700.00
Total Scarecrow	242,600.00	244,000.00
Total Visitor Guide	41,000.00	46,000.00
Total Sports	23,550.00	30,820.00
Total International	-	1,000.00
Total Estimated Expense	1,028,474.00	1,117,974.00
Net Income or Loss	(36,132.00)	(93,531.00)

City of St Charles
Hotel Tax Receipts and CVB Contributions Analysis
3/6/2018

<u>Year</u> <u>Ended</u> <u>April 30</u>	<u>Hotel Tax</u> <u>Receipts</u>	<u>Change</u>	<u>Percentage</u> <u>Change</u>	<u>City</u> <u>Contributions</u> <u>to CVB</u>
2007	\$1,948,562	N/A	N/A	\$612,547
2008	\$2,047,977	\$99,415	5.10%	\$533,235
2009	\$1,737,237	(\$310,740)	-15.17%	\$585,000
2010	\$1,582,359	(\$154,878)	-8.92%	\$526,500
2011	\$1,612,461	\$30,102	1.90%	\$526,500
2012	\$1,749,895	\$137,434	8.52%	\$526,500
2013	\$1,778,810	\$28,915	1.65%	\$526,500
2014	\$1,630,810	(\$148,000)	-8.32%	\$526,500
2015	\$1,768,106	\$137,296	8.42%	\$585,000
2016	\$2,007,436	\$239,330	13.54%	\$526,500
2017	\$1,905,544	(\$101,892)	-5.08%	\$526,500
2018**	\$1,895,019	(\$10,525)	-0.55%	\$526,500

** 2018 Amount Estimated based on January Forecast amount.

All other amounts from the City's Comprehensive Annual Financial Report for the fiscal year indicated.

2017

Survey Data Results



www.scarecrowfest.com

Greater St. Charles
Convention & Visitors Bureau

SURVEY DATA RESULTS

SCARECROW FEST 2017

TOTAL SURVEYS OVERVIEW

Surveys completed: 252

Average # of people in party: 4.47

Surveyed people represented: 1,127 attendees

Number of States represented: 8

States include: Arizona, Colorado, Illinois, Indiana, Iowa, Kentucky, Michigan and Wisconsin

Number of Attendees in Illinois but OUTSIDE the Greater St. Charles CVB area:

(e.g. St. Charles, Elburn, and Campton Hills)

- ❖ 164 Surveyed
- ❖ 705 Attendees represented by Surveyed

Number of Attendees surveyed RESIDING in Greater St. Charles CVB area:

(e.g. St. Charles, Elburn, and Campton Hills)

- ❖ 76 Surveyed
- ❖ 348 Attendees represented by Surveyed

Total Number of Illinois Attendees Surveyed:

- ❖ 241 Surveyed
- ❖ 1,053 Attendees represented by Surveyed
- ❖ 69 Different Illinois communities identified
- ❖ 3 Unidentified communities were surveyed
- ❖ 6 Motor coach groups were surveyed (number is approximate as CVB assumes groups larger than 10 are a motor coach)

GREATER ST. CHARLES CVB ATTENDEE ESTIMATE: 80,000+ People

FIRST TIME SCARECROW FEST ATTENDEES

A total of 83 attendees surveyed reported that this was their First Time attending the fest (32.94%). This number of attendees represented 382 attendees within their group. A breakdown of how First Time attendees heard about the fest, and what they report as their “Favorite Thing” is indicated in the chart below:

Indicator #1: How did you hear about the Fest?			Indicator #2: What was your Favorite Thing?		
Characteristics	# Surveyed	# Attendees	Characteristics	# Surveyed	# Attendees
Advertising	1	8	Atmosphere	3	29
Community	2	6	Bubble Guy	1	5
Drive-by	4	33	Carnival	6	35
Facebook	5	24	Craft Fair	5	23
Family	18	101	Dog Friendly	1	2
Flyer	1	2	Everything	6	26
Friends	17	61	Family Friendly	1	2
Internet	4	17	Food	13	63
Media	11	46	Kid Activities	4	18
School	4	11	Music & Performances	6	19
Visitor Guide	1	5	MYOS	2	8
Volunteer	1	4	Petting Zoo	1	5
Website	1	3	Scarecrows	19	70
Word of Mouth	6	40	Variety of Reasons	7	23
Work	5	18	Vendors	2	5
Unknown	2	3	Volunteers	1	27
			Unknown/Other	5	22

Other Anecdotal Details:

Of the First Time attendees surveyed, 19 or (22.89%) report the Scarecrows continue to be their No. 1 “Favorite” component of the Fest. Food offered at the Fest coming in as a second favorite 13 (15.66%).

Of the First Time attendees surveyed, the vast majority 35 (42.17%) reported learning of the Scarecrow Fest through “non-traditional” advertising e.g. Family and Friends. As opposed to 12 (14.46%) through more “traditional” e.g. advertising and media.

RETURNING SCARECROW FEST ATTENDEES

A total of 169 attendees surveyed reported that this was NOT their first time attending the fest (67.06%). This number of attendees represented 746 attendees within their group. A breakdown of how Returning attendees were reminded about the fest and what they report as their “Favorite Thing” is indicated in the chart below:

Indicator #1: How did you hear about the Fest?			Indicator #2: What was your Favorite Thing?		
Characteristics	# Surveyed	# Attendees	Characteristics	# Surveyed	# Attendees
Advertising	8	18	Atmosphere	5	16
Always attend	19	96	Carnival	14	55
Community	56	238	Craft Fair	10	36
Drive-by	5	17	Everything	3	8
Facebook	4	12	Family Friendly	9	33
Family	13	62	Food	11	116
Flyer	1	4	Music & Performances	4	15
Friends	20	114	MYOS	2	11
Internet/Website	5	16	Petting Zoo	2	4
Media/Paper	11	37	Scarecrows	57	227
Return Visit	9	36	Variety of Reasons	32	143
School	3	9	Vendors	5	12
Participant/Vendor	3	13	Other	4	14
Word of Mouth	5	51	N/A	11	56
Work	3	8			
Unknown	4	15			

Other Anecdotal Details:

Of the Returning attendees surveyed, the vast majority 57 (33.73%) reported their “Favorite Thing” were the Scarecrows.

Of the Returning attendees surveyed that listed a “Variety” of reasons; the top four consisted of:

- ❖ Scarecrows (17) 53.13%
- ❖ Carnival/Rides (12) 37.5%
- ❖ Crafts/Craft Fair (10) 31.25%
- ❖ Food (9) 28.13%

Of the Returning attendees surveyed, the vast majority 56 (33.14%) reported being reminded of the Scarecrow Fest by Community. Community consists of people who live in the area or have lived in the area so they know that the Scarecrow Fest happens every year – it’s Tradition!

EXCITING ADDITIONS TO 2017 SCARECROW FEST

This year the GSCCVB decided to work with some of our local businesses and farms on creating “Events within The Event” with great success.

Farm Tours:

Five (5) local Farms opened up their locations for tours:

- ❖ Norton Farms (Fee \$5 Fri-Sun)
- ❖ Primrose Farms (FREE Fri-Sun)
- ❖ Garfield Farms (Fee \$3-\$5 Sat-Sun)
- ❖ Corron Farms (FREE Sat-Sun)
- ❖ Royal Lusitano Farm (\$6-\$12 Saturday only)
 - 84 Total Eventbrite Signups
 - 430 Total Eventbrite Views

“All Wheels In” Bike Ride

In collaboration with Sammy’s Bikes

- ❖ 132 Bike Entries
- ❖ Of those 132
 - approx. 70% were Distance riders
 - approx. 30% were Family riders

Farm to Table Dinner:

The Finery & Blacksmith Bar

(Sunday evening at the end of the fest)

- ❖ 69 Total Eventbrite Sign Ups
- ❖ 242 Total Eventbrite Views
- ❖ 47 Actuals from Finery
- ❖ \$40 pp++

Character Lunch:

Abby’s Breakfast & Lunch

(Wizard of Oz Characters, performances by Marquee Youth Stage performers “Into the Woods Jr.” & “Lion King Jr.” & the Chicago Steel mascot “Rusty”)

- ❖ 25 people attended
- ❖ \$15.00 per person incl. tax & gratuity

Grave Reminder Cemetery Walk:

In collaboration with St. Charles History Museum

- ❖ 75 people attended walk
- ❖ Price: RES \$5/NR \$8 per person
- ❖ Ages 5 & under are free
- ❖ Of those 75 – 12 (16%) took the bus provided by GSCCVB



Greater St. Charles Visitor and Conventions Bureau

2019 Marketing Plan

(Return On Investment)

FY 2018

HIGHLIGHTS

Digital Marketing (VisitStCharles.com)

FY 2018

- Actively authentic activities began to drive a 23% increase in new users since brand launch in October 2017.
- Visitors are looking for events, lodging, and dining options.
- Leisure destination promotions like “Home for the Holidays”, “Holiday Cheer”, “Sugar Crush”, and “Scarecrow Fest” drive high traffic to our website.
- International interest goes to 1,672 people from 65 people from same time last year.
- The increase primarily comes from the Spanish speaking population.

128,375

Impressions
(Views) to our
hometown website
since brand launch

Digital Marketing (Google AdWords)

FY 2018



GSCCVB's reach for keyword google searches tops 2.5 million people. 82% of our Visitors are looking for events in St. Charles and surrounding areas, and superior dining options.



Digital Marketing (Facebook)

FY 2018



GSCCVB's projection of sight-doers begins to grow. FY 2018, Facebook postings influence over 450,000 users that come to our city.



See it! Do it! LIVE it!

FY 2018

*Launched in October 2017, new brand strength
proves to be a winner*

3.5%

Increase in
engagement on
social media
post



10,000

New
destination
followers
on social
media
following
Actively
Authentic

FY 2018 Public Relations

Look at where this brand has traveled...



Indianapolis **Daily Herald**
MONTHLY

CHICAGO
MAGAZINE

KANE COUNTY
CHRONICLE



Midwest Living

illinois
meetings + events

M IDWEST
EETINGS

**Chicago
Tribune**

Patch

**USA
TODAY
TRAVEL**



Leisure

(Midwest Living)

FY 2018

Ads in Midwest Living have brought 7955 leads to GSCCVB, requesting visitor guides and destination inquiry.



Home for the Holidays

FY 2018

In December, our “Home for the Holidays” Facebook campaigns had an increase in views of 18%.

18%

Increase in
impressions
(Views)

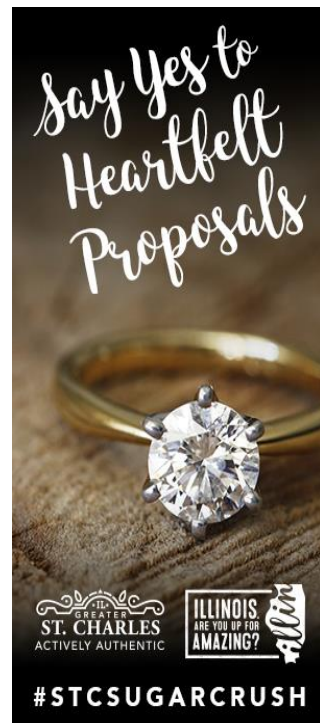
498

Engaging
Posts



Sugar Crush Leisure Campaign FY 2018

From FY 2016-2017, Sugar Crush returns as a lead campaign to “Say Yes in St. Charles” to the first crush, first date, romance, heartfelt proposals and perfect overnight weekends in St. Charles. Results showing a 12% average click through rate to www.visitstcharles.com which is 5% above industry average and a 30% open average with the industry average being 15%.



Destination Weddings

FY 2018

Since launching “Say Yes” in St. Charles as the CVB’s destination campaign for weddings, social media reports show increases of 15% year-over-year.

*Say Yes in
St. Charles!*

15%

Year-Over-Year
increase in
engagement
on social
media



A promotional graphic for destination weddings in St. Charles, IL. It features a collage of wedding photos at the top, including a bride and groom on a baseball field, a couple in a white truck, a bride and groom holding hands, a couple sitting on a bench, a couple sitting on a fire pit, a couple sitting on a bench, a couple sitting on a bench, and a couple sitting on a bench. Below the collage is the text "Say Yes in St. Charles!" in a large, white, cursive font. Underneath is a photo of a bride and groom jumping in the air. Below that is the text "Fall in love" in a cursive font, followed by a paragraph of text: "and host the destination wedding of your dreams in St. Charles, IL. Enjoy the mystique of our wide open prairies, enchanted forests, farm-to-fork spreads, our baseball field of dreams, country barn dances, English gardens, 1920s time traveling glamour, rustic barns or the traditional ceremony of a celebrity socialite. Whether you choose to roast s'mores in a designer dress or wear cowgirl boots to the country club, **you'll love saying yes in St. Charles!**". Below this is a small line of text: "photos by Hilda Burke, Angel Eyes Photography and Sarine Zurba". At the bottom is a purple banner with social media icons (Facebook, YouTube, Twitter, Pinterest) and the website "www.visitstcharles.com". To the right of the icons is the "GREATER ST. CHARLES ACTIVELY AUTHENTIC" logo. To the right of that is the "ILLINOIS ARE YOU UP FOR AMAZING?" logo with the state outline.

Say Yes in
St. Charles!

Fall in love and host the destination wedding of your dreams in St. Charles, IL. Enjoy the mystique of our wide open prairies, enchanted forests, farm-to-fork spreads, our baseball field of dreams, country barn dances, English gardens, 1920s time traveling glamour, rustic barns or the traditional ceremony of a celebrity socialite. Whether you choose to roast s'mores in a designer dress or wear cowgirl boots to the country club, **you'll love saying yes in St. Charles!**

photos by Hilda Burke, Angel Eyes Photography and Sarine Zurba

f y t p
www.visitstcharles.com

GREATER
ST. CHARLES
ACTIVELY AUTHENTIC

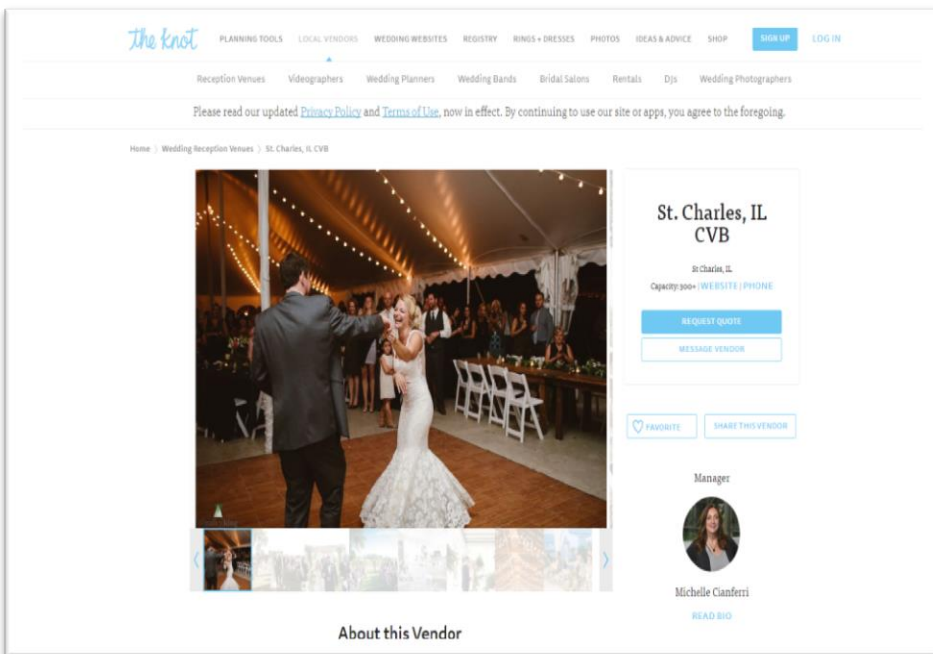
ILLINOIS
ARE YOU UP FOR
AMAZING?

Source: MCD Digital

Advertising

FY 2018

By creating a landing page on “The Knot”, planners, brides, and venues are entered through the CVB’s platform.



437

Click
Through

575

Engaging
Posts

1,035

Unique
Visitors

1,260

Impressions
(Views)

58

Required
Bureau
Assistance

66

Generated
Bureau
Inquiries

71

Storefront
Saves

Source: The Knot

10

Spreading Holiday Cheer Campaign

Working in collaboration with destination partner #TheJankGuitarStore, in facilitating a “Holiday Cheer” hometown Holiday Christmas Carol.

13,400
unique
website
visitors

EVENTS

[view all](#)



DINING

[view all](#)



SHOPPING

[view all](#)



SPREAD SOME HOLIDAY CHEER!

#THEJANKGUITARSTORE
DOWNLOAD OUR HOLIDAY CAROL, READ IDEAS AND INSPIRING PHOTOS THROUGHOUT THE ENTIRE HOLIDAY SEASON! COURTESY OF #THEJANK GUITAR STORE.



Scarecrow Fest 2017/Community Matters

“All Wheels In for Scarecrow” Bike Ride

- 132 Cyclists
- 70% were Distance riders
- 30% were Family riders



Farm to Table Dinner:

The Finery & Blacksmith Bar

- Total Eventbrite Sign Ups: 69
- Total Eventbrite Views: 242
- Actual Guests from Finery: 47



Thank you,
Sammy's Bikes &
The Finery

Scarecrow Fest Survey

FY 2018



6

Motor Coach
Groups
Surveyed

76

Attendees
Residing in
Greater St.
Charles
Surveyed

348

Attendees
represented by
surveyed

241

Illinois
Attendees
Surveyed

1,053

Attendees
Represented
by Surveyed

80,000+

Estimated
People
Attended

69

Different Illinois
Communities
Identified

Thank you, St. Charles Library & Aurora
University Students

Conventions, Meetings, & Events Advertising FY 2018

New advertisements in top meeting publications geared towards conferences and conventions.

illinois
meetings + events

**MIDWEST
MEETINGS®**

**GREATER
ST. CHARLES**
CONVENTION & VISITORS BUREAU

MEMORABLE MEETINGS
Inspire More
THAN OTHERS



SOME MEETINGS
Train Harder
THAN OTHERS

Meet You in St. Charles, IL

Sure, we have top-notch meeting facilities, the latest technology and big-city conveniences. But that's not why Greater St. Charles is one of the best place in northern Illinois to focus, train and get down to business. It's kayaking on the Fox River that pushes team building. It's our miles of trails that make for perfect meet and greets while you bike or run. It's hands-on cooking and art classes that foster new skills. And it's our small-town, midwestern ambience that has professionals wishing they could call us home. Our expert meetings planners, free parking and delicious farm-to-fork dishes are just added perks.

SEE IT. DO IT. LIVE IT.
visitstcharles.com/meetings
800-777-4373

**GREATER
ST. CHARLES**
ACTIVELY AUTHENTIC

ILLINOIS
AND YOU UP FOR
AMAZING?

ILLINOIS

CORPORATE TRAINING | MEGA CONFERENCES | VIP RETREATS | TRADE SHOWS | TEAM BUILDING
AND EVERY MEETING IN BETWEEN

Sports Advertising

FY 2018

Advertising advertorial in Sports Event Planner publications



ST. CHARLES, IL

Greater St. Charles, Illinois offers all the amenities, venues and attractions you need in a central location.

Facilities for Everything from Soccer to Horse Shows

1. East Side Sports Complex

Sports: Softball, baseball, soccer, volleyball, tennis, basketball
Located on the east side of St. Charles, this 102-acre park features a multi-sport complex that accommodates athletic events of all kinds. The park is home to the Baseball Association and is the site of the annual Comet Classic softball tournament. It features eight lighted softball and baseball fields, three lighted soccer fields, 10 multi-purpose play fields, four lighted sand volleyball courts, a lighted skate park, two lighted tennis courts and two lighted basketball courts.

2. Fox Valley Ice Arena

Sports: Hockey, ice skating
Hockey and ice skating events will find their home at Fox Valley Ice Arena. The venue features an NHL arena with seating for 3,000 and an international arena that seats 500. It has hosted numerous youth, USA Hockey and Figure Skating national and regional championships. It's home to the Cyclones Youth Hockey AA Club, Aurora University D3 Men's Hockey team and Chicago Steel UHL team. The arena also boasts a restaurant, fitness center, skate rental and a pro shop.

3. Lamplight Equestrian Center

Sports: Equestrian
A premier horse show facility, Lamplight Equestrian Center is a beautiful venue that provides competitors with a great experience. Lamplight hosts between 20-25 competitions every show season, including dressage shows and hunter/jumper shows. The 56-acre facility features eight competition dressage rings, warm-up rings, stabling for 1,200 horses, shaded viewing pavilions and bleacher seating for 750 spectators.

SportsPlanningGuide.com

Downtime Options Abound in Greater St. Charles

When it comes to live entertainment, see it, do it, live it in Greater St. Charles. The authentic 1920s **Arcada Theatre**, with 900 up-close seats, is considered by many to be the Midwest's No. 1 concert venue. Musical acts such as Vince Neil, Pat Benatar and Neil Giraldo, and Air Supply headline the fall 2017 calendar. While there, be sure to hit up **Club Arcada speakeasy**, too. Located on the third floor of the Arcada Theater, the new Club Arcada is an exclusive entertainment experience in the Midwest with a secret door, flapper girls, live music and true-to-time-period decor bringing Chicago's Roaring Twenties to life. Howe Mandel will also headline at the Arcada this fall, or you can find more laughs at Zanes Comedy Club at Pheasant Run where Eric Phillips, Gilbert Gottfried and Sinbad have all brought down the house. Plus, there's more! Catch a play at the **Steel Beam Theatre**, watch a movie or experience 3D virtual Reality at **3D Adventures**. The **Fox River** is an attraction in itself. Stroll along the banks and take in the scenery, or hop aboard a **St. Charles Paddlewheel Riverboat** for a picturesque cruise.

Visit **St. Charles Municipal Building**, an 84-foot-tall **Arts Modern** structure built in 1940 and constructed with black granite and white Georgian marble. Car fanatics will love the **Baltrix Vintage Auto Gallery**, which features classic and exotic automobiles from the last 100 years. In addition to the miles of trails, nature lovers will appreciate the exhibits on display at the **Hickory Knolls Discovery Center**, which houses some of Fox Valley's natural treasures, including a wetland exhibit, live animal displays and an indoor turtle pond. Then head over to **Garfield Farm and Inn Museum** to discover what life was like on an 1840s farm.

Easily Accessible from the Midwest

Located less than 50 miles from Chicago, the Greater St. Charles area is easy to reach from anywhere in the Midwest. It is served by a number of major highways, including I-90 and I-88, making it convenient for teams who are driving. The Greater St. Charles area is also close to two major airports, **Chicago O'Hare International Airport** and **Midway International Airport**, both of which are served by most major carriers.



GREATER ST. CHARLES
Risk Bank, Sports Tourism Development
630-377-6151 • info@stcharlesil.com
VisitStCharles.com

Sports Planning Guide

SPG
SportsPlanningGuide.com • 2018

Sports Industry Trends for 2018

Emerging Sports, Owned Events, Technology and Relationships Rule

The Future of Third-Party Housing

9 State Guides

Featuring Hundreds of Tournament-Ready Venues

Successful Sports Facilities

Your Blueprint From Concept to Concrete

The Stella Awards

HONORING EXCELLENCE IN THE MEETINGS INDUSTRY

- Competed in 16 different categories against 300 other CVB's.
- Named a finalist in the Midwest/Regional Best CVB/DMO.





ILLINOIS GOVERNOR'S
**Conference
on Travel
& Tourism**

**THE POWER
OF PEOPLE AND
TRAVEL**

GSCCVB received the Excellence in Tourism Award for *(Category A) Best Visitors Publication* at the *Illinois Governor's Conference on Travel and Tourism*.

Scarecrow Fest was named one of the *Best Festivals* in of Kane County competing with over 100 festivals. *Scarecrow Fest* continues to be a top attraction.

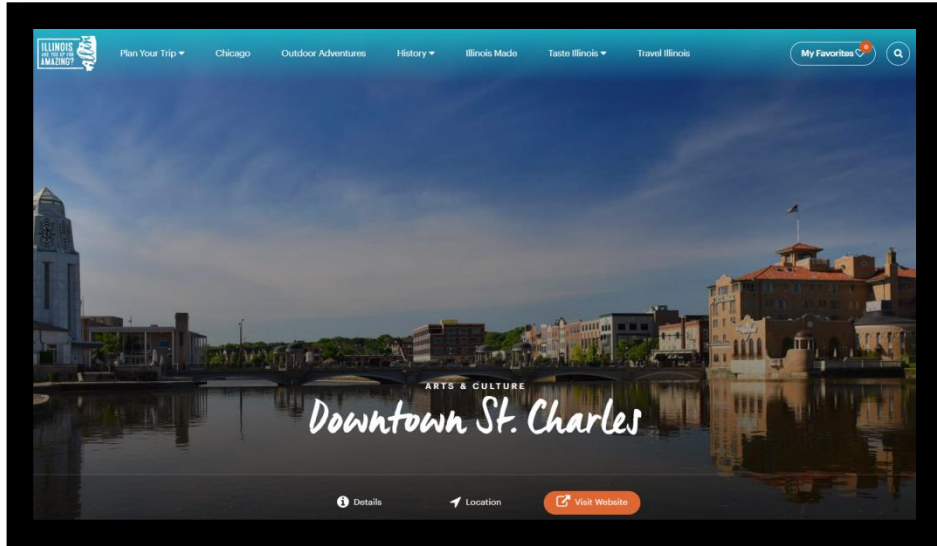


State of the Industry

(Tourism Investment)

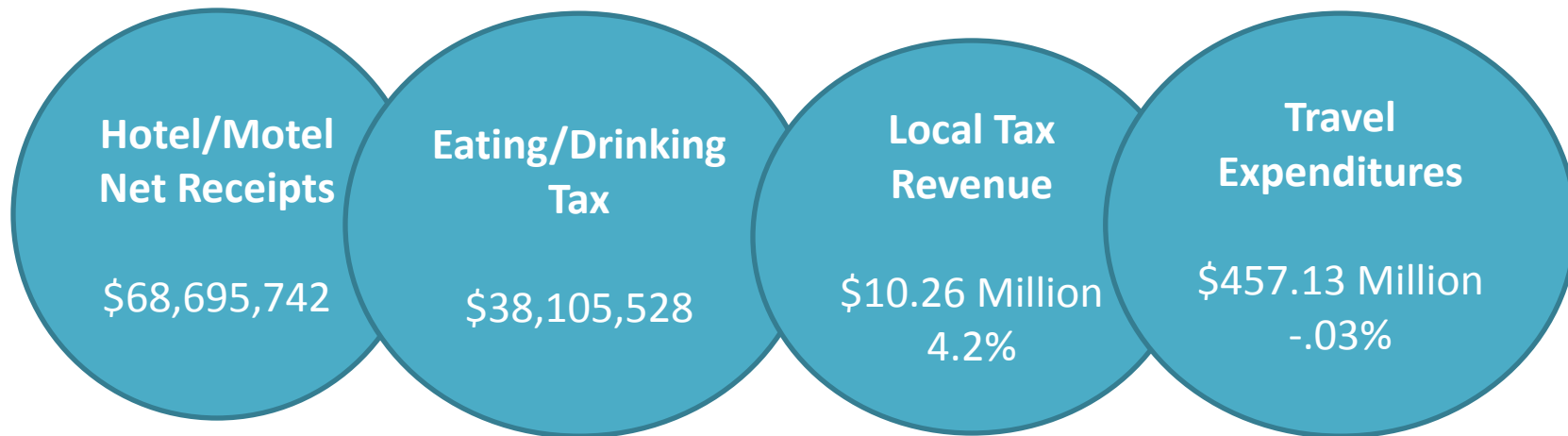
Illinois

- Every \$1 invested in Illinois tourism generates \$9 in economic impact
- Illinois welcomed 110 million domestic visitors (an additional one million visitors over 2015)
 - Of Illinois' 110 million domestic visitors, 17% were for business and 83% for leisure
 - In the past 10 years, domestic travel to Illinois has increased by 19 million visitors
- Domestic travelers spent nearly \$35.1 billion in Illinois during 2016, a 1.8% increase over 2015
 - In 2016, domestic travelers to Illinois generated \$2.6 billion in state and local tax revenue, an increase of \$122 million over 2015
- Length of stay per visitor increased by 3%, surpassing the US average of 2.4%



SOURCE: Illinois Department of
Commerce & Economic Development

Kane County, IL



Smith Travel Research-Yearly Occupancy Report: Calendar YTD Fox River Valley including Elgin and Aurora 2016-2017

Occupancy

54.0%

-1.4

ADR

93.78%

1.14

RevPar

50.63%

-0.73

St. Charles, IL

2016-2017

Hotel/Motel Net Receipts

\$42,880,346.91
62.42% of Kane
County

Eating/Drinking Tax

\$6,430,404.07
16.8% of Kane
County



THE ROAD AHEAD

FY 2019

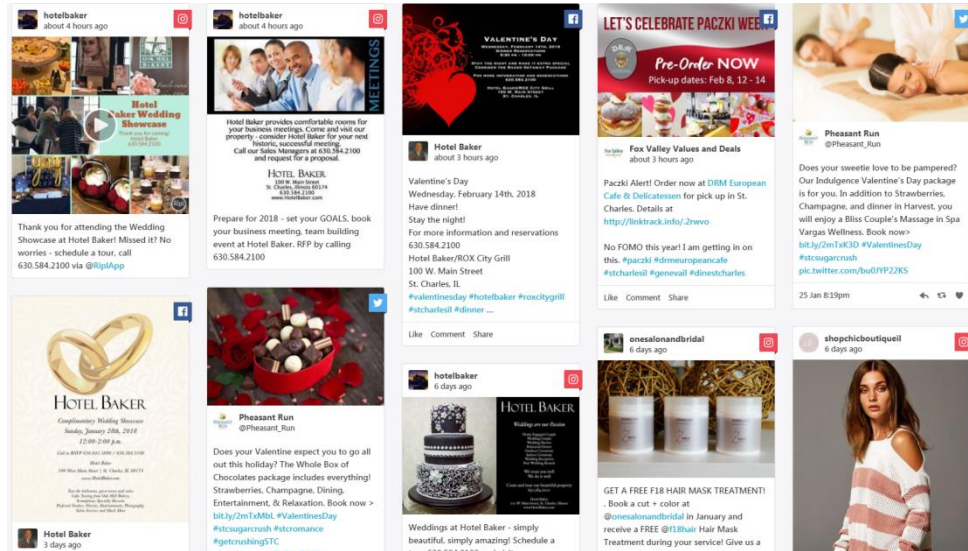


Leisure & the Visitor Experience- Marketing Plan FY 2019

The Greater St. Charles Convention and Visitors Bureau will continue to strengthen our tourism brand and align with our destination.

Strategies

- Target Gen X, Millennial groups. While still honing in on baby boomer niches – especially those who love the arts, outdoor activity, good food, music and culture.
- Focus on cities and market areas that offer convenient access to the St. Charles area.
- Building brand equity and powerful story telling.
- Attract new residents and investors who enhance the quality of life in the Greater St. Charles area.
- Boost visitor volume through targeted digital marketing that will reach the right potential visitors on multiple devices.



Distribution Centers

The GSCCVB has 18 distribution centers throughout the State of Illinois that are supplied with visitor guides and various pamphlets for businesses in the destination region.

1st Street Parking Garage

North & South Lobbies
St. Charles, IL 60174

Fox Valley Ice Arena

1996 S Kirk Rd
Geneva, IL 60134

Kane County Fairgrounds

525 Randall Rd
St Charles, IL 60174

Greater St. Charles Convention & Visitors Bureau

2 East Main Street
St. Charles, IL 60174

Cumberland Road Information Center

I-70 Rest Area-Westbound / Route 3
Marshall, IL 62441

DeKalb Oasis

2700 N. Crego Road
DeKalb, IL 60115

Fort Massac Information Center

5402 Highway 45
South
Metropolis, IL 62960

Homestead Information Center

I-55 Rest Area –
Northbound
Hamel, IL 60246

Mississippi Rapids Information Center

I-80 Rest Area -
Eastbound
Rapids City, IL
61278

Old State Capital Tourist Information Center

1 SW Old State
Capital Plaza
Springfield, IL 62701

Prairie View North Tourist Information Center

I-57 Rest Area - Northbound /
North of Peotone Entrance
Monee, IL 60449

Prairie View South Tourist Information Center

I-57 Rest Area-Southbound /
South of Monee Exit
Monee, IL 60449

Rend Lake North Information Center

80 N I-57 Rest Area Northbound
Whittington, IL 62897

Rend Lake South Information Center

I-57 Rest Area-Southbound
Whittington, IL 62897

Salt Kettle Information Center

I-74 Westbound
Oakwood, IL 61858

International Marketing Plan

FY 2019

Explore International markets already coming to Chicago and nearby suburbs for opportunities to visit or extend their overnight stay in the GSCCVB service area.

Strategies

- Host FAM for IL Office of Tourism's Agency to determine the level of opportunity with International Marketing
- Work with the Illinois Office of Tourism to be included on Travel Agent and International Fam tour stops

Group Tour, Agri-tourism, and Ecology-Marketing Plan

FY 2019

Provide group tour & travel experiences celebrating heritage, history, farming, and natural ecology.

Strategy 1: Promote programs to Illinois Universities and Colleges with organized itineraries

Strategy 2: Provide affordable tour and travel itineraries with organized trip itineraries offered the Boy Scouts, Girl Scouts, 4-H and other youth programs with educational content based within this segment.

Strategy 3: Establish energy, nature, and ecology itinerary programs.

Strategy 4: Utilize senior itinerary arts program with Elderhostel and Road Scholar offering photography, scenic painting and other activities.

Events-Marketing Plan

FY 2019

The GSCCVB recognizes the importance of connecting the destinations events with incoming tourist. This leisure segment influences 82% of the reason incoming social engagements flourish. Investments in this area will yield economic impact for all businesses, tourists, and stakeholders.

Strategy 1: List all local events, activities on the VisitStCharles.com website.

Strategy 2: Facilitate with the special events committee of the City of St. Charles all special events incoming to the St. Charles area requiring permits are made aware of the Greater St. Charles CVB and their services.

Strategy 3: Collaborate with Illinois Office of Tourism to promote events, activities and promotions in the GSCCVB service area at the state level on the www.enjoyillinois.com site.

Strategy 4: Partner with all destination stakeholders to carry the GSCCVB'S website link to secure greater occupancy in the service area.

Strategy 5: Distribute visitors guides

Destination Weddings-Marketing Plan

FY 2019

Strategy 1: Expand on the newly created and successful campaign “Say Yes” that encompasses all bridal themes and experiences found in one destination.

Strategy 2: In the new VisitStCharles.com website, include the “Say Yes in St. Charles” campaign dedicated to romance in venues in the Greater St. Charles and our service areas.

Strategy 3: The “Say Yes” campaign beginning January 2, 2019 to target newly & soon to be engaged.



Sports, Tournaments, & Events

FY 2019

The mission of the GSCCVB is to attract sporting events and tournaments that stimulate the tourism economic impact throughout our service area.

Strategy 1: Increase state, regional, and national tourism awareness in the GSCCVB brand of sports marketing for the service area by securing national sports events and tournaments.

Strategy 2: Target high-profile sporting events that utilize venues fitting the destinations profile.

Strategy 3: Develop a strong network of local and regional stakeholders to assist in capitalizing on increased sales opportunities.

Strategy 4: Use the platform of those events to gain more exposure by livestreaming major events happening in the Greater St. Charles area.

Strategy 5: Increase sales in amateur sports events held in the destination.



Conventions, Training Conferences, Trade Shows, & Expos-Marketing Plan

FY 2019

The Tourism Development team will promote the Greater St. Charles area as a high tech, high quality destination in hosting conventions, training conferences, team building experiences, meetings, trade shows and expos.

Strategy 1: Develop and increase the Illinois Association, National Association, religious, government, fraternal, social, multicultural and sports conventions held in the destination.

Strategy 2: Increase convention sales from Illinois meetings and convention market to be one of our strongest producing market segments in the destination.

Strategy 3: Support destination in weak occupancy times through increased meetings, conventions, and expos through niche markets and special interest groups.

Strategy 4: Promote the destination for entrepreneurial expos that seek high tech surroundings dedicated to teambuilding and collaborating efforts.

Strategy 5: Provide visitor convention information to support city wide efforts.

Scarecrow Fest

FY 2019

To grow a renewed interest within the youth of the GSCCVB service area community in the heritage of the Scarecrow Fest. Foster community pride in a festival that was in the running for “one of the best festivals in Illinois” at the Illinois Governors Tourism conference as well as the Kane County Chronicle. We strive to strengthen relationships with festival goers by providing families sight-doing experiences.

Strategy 1: Create, Develop, Deploy and Secure a plan to strengthen overnight accommodations during Scarecrow Fest weekend. Allowing Fest goers to experience the destination longer.

Strategy 2: Demonstrations and Education for crowds related to our community, heritage and culture.

Strategy 3: Improve stakeholder/GSCCVB service area community involvement in event & contest.

Greater St. Charles, Illinois Service Area Map

Along the final discovery as we approach the next journey, we learned that our destination is full of experiences to not only see, but to experience, enjoy and interact with.

As in the community and heritage of the GSCCVB service area, history has shown from the past, once a historical town of entrepreneurs and opportunities in economic growth and commerce. Through the growth and experiences surrounding our scenic beauty that you will see reflected in our marketing plan. We stay true to our historical roots. Created a tourism destination that is based on sight doing, experiencing, educating families, training corporations and providing settings for social events that the photography will be considered artistic works of art.



Authentic-Marketing Plan

FY 2019



Authentic St. Charles is a sub-brand that focuses on farm-to-table foods, and other locally sourced and made items, reaffirming the authenticity of the area and its way of life, while giving local artisans and makers a way to promote their connection to St. Charles and its rich culture and atmosphere. Developing authentic videos and photos will be key to our success in marketing creative experiences to visitors. Painting a canvas of what it is like to visit and interact with the people and attractions of the Greater St. Charles area and share that story across all media.



Destination Marketing Cooperative and Engagement-Marketing Plan

FY 2019

The GSCCVB seeks to engage and unify the destination in the pursuit of a higher tourism financial impact for the well-being of all, by developing a strategic destination cooperative that directly connects business to tourism.

- **Inform** the community and press of bureau campaigns, promotions, initiatives and events using all channels of media (newspaper, video, television, social sites).
- **Build** awareness and understanding amongst businesses, stakeholders, and tourism partners.
- **Connect** tourism partners growth for overall economic impact in businesses.
- Partner with Stakeholders in promotional opportunities that fit the mission.

New Growth: LinkedIn

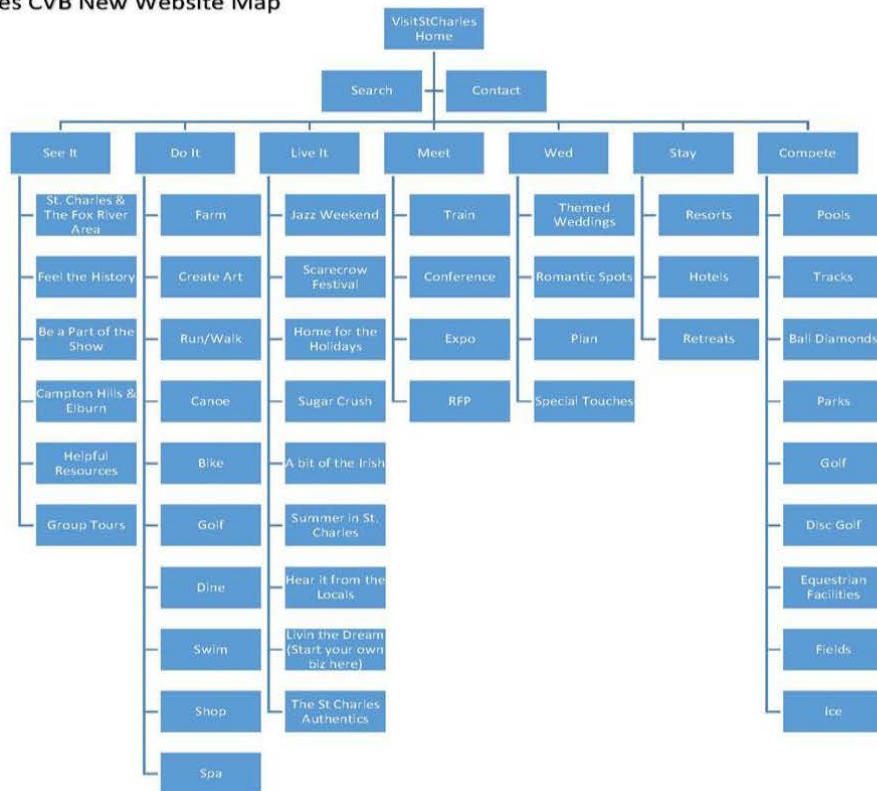


- Promotes our two largest meeting spaces, the MegaCenter at Pheasant Run Resort and Q Center.
- Gives insight to meetings and convention planners that we want them to experience our sight-doing team building experiences in conventions.
- Online “Book Now” option with convention service support.



New Growth: Website Layout Coming

St. Charles CVB New Website Map



Board of Directors

President

Tom Donahue
General Manager
Q Center

VP/Treasurer

Holly Cabel
Executive Director
St. Charles Park District

Secretary

France Langan
General Manager
Pheasant Run Resort

Director Ex Officio

Art Lemke, Alderman
City of St. Charles

Sue Henry

Owner
Mixology Salon Spa

Darius Grigaliunas

President
Baltria Vintage Auto Gallery

Joseph J. Klein

Attorney at Law
Klein, Daday, Aretos &
O'Donoghue

Rowena Salas

Owner
Hotel Baker

Ron Onesti

President and CEO
Onesti Entertainment

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIA7

Title:

Motion to Approve the Service Agreement and Funding for the History Center for FY 2018-2019

Presenter:

Meeting: Government Operations Committee

Date: April 2, 2018

Proposed Cost: \$ See Below

Budgeted Amount: \$ 42,000

Not Budgeted: ☐**UPDATE FOR 4/16/2018 CITY COUNCIL MEETING:**

The amount of funding recommended by the Government Operations Committee has been added to the Funding and Service Agreement. No other changes have been made to the document.

UPDATE FOR APRIL 2, 2018 GOC MEETING:

Representatives of the History Center (HC) are requesting to re-present the funding presentation made at the January 22, 2018 GOC. In that presentation the HC requested an increase in funding from the current level of \$31,500 to \$42,000 for FY 2018-2019. Additionally, the HC requested a commitment from the City that their funding level would incrementally increase until it reached \$50,000 in accordance with the schedule below. No direction was provided from the Committee at the January meeting.

At the City Council Budget Retreat in February, direction was given to restore the previous 10% funding cuts to outside civic organizations. This action would restore the HC's funding level to \$35,000 for FY 2018-2019. This level is \$7,000 less than the HC's Funding request.

Staff is seeking direction as to the Committee's formal recommendation for a funding level for the HC for the 2018-2019 funding year (\$35,000 or \$42,000). Staff has included a draft service agreement for FY 2018-2019 with the amount of funding left blank. After the Committee makes a recommendation for funding, Staff will fill in the appropriate amount and have the 2018-2019 Service Agreement available for formal consideration and possible approval at the April 16 City Council Meeting.

Per Council direction from the February Budget Retreat, funding in the amount of \$35,000 is currently included in the City's proposed 2018-2019 Budget draft.

AIES from January 22 GOC Meeting:**Executive Summary** *(if not budgeted please explain):*

Representatives of the History Museum will appear before the Government Operations Committee and present results of operations for the past year and outline relevant activities planned for its upcoming year of operations, as is required for organizations that receive more than \$25,000 in City funding support (the funding presentation). This year, we are holding the funding presentation prior to the finalization of the budget. Budget discussions are currently occurring at the staff level and the proper funding level directed by City Council will be reflected in the budget presented for approval later this winter/spring.

Historically the History Center has received an allocation from the Hotel Motel Tax revenue stream in an amount between \$30,000 and \$35,000 annually. This level of funding has been consistent for many

years. The allocation for the 2017-2018 City fiscal year is \$31,500. The History Center is seeking a funding increase to provide an ability to offer programs and services with small, incremental increases over a period of years:

- 2018-2019: \$42,000
- 2019-2020: \$44,000
- 2020-2021: \$46,000
- 2021-2022: \$48,000
- 2022-2023: \$50,000

The History Center has represented that the additional funding requested would free up time and resources to allow for additional tasks and programs to be undertaken. They will elaborate during the presentation. If the request is acceptable to the City Council, we would formally approve the \$42,000 for fiscal year 2018-2019 and the expectation would be that the funding level of \$44,000 would be approved in 2019 for the 2019-2020 funding allocation and so on, assuming results are satisfactory.

In the event that the increased funding is not approved, the History Museum requests that the \$31,500 funding allocation from the Hotel/Motel Tax line item be awarded to allow them to maintain the current programming and activity level

This item was presented at the April 2, 2018 Government Operations Committee meeting where it received a vote of 8-0 in favor of this amendment.

Attachments *(please list):*

History Center Funding Presentation

Recommendation/Suggested Action *(briefly explain):*

Motion to Approve the Service Agreement and Funding for the History Museum for FY 2018-2019.

**AGREEMENT FOR SERVICES BETWEEN THE CITY OF ST. CHARLES AND
THE ST. CHARLES HISTORY MUSEUM**

WHEREAS, the City of St. Charles, hereinafter referred to as " City," is desirous of promoting and the rich history and culture of St. Charles; and,

WHEREAS, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax," of the City of St. Charles, Illinois, Municipal Code (hereinafter referred to as "Hotel Tax Ordinance") provides for such activities in accordance with the limitations of the ordinance; and,

WHEREAS, the St. Charles History Museum, (hereinafter referred to as "the History Museum") an Illinois not-for-profit organization certified by the State of Illinois to collect, preserve, and present the history of the City of St. Charles and St. Charles Township, can provide research facilities, exhibits, and programs to residents and visitors to St. Charles.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

- I. In consideration of the promises, terms and conditions set forth, the History Museum shall devote its energies to presenting the history of the Greater St. Charles area including, but not limited to, museum exhibits, satellite exhibits, public programs, school programs on site and in the classrooms, and participation in community festivals when feasible. Activities to include, but not limited to:
 - A. Maintaining permanent and rotating exhibits on various St. Charles history subjects at the History Museum and other locations in the community;
 - B. Offer public programs for residents and visitors by working with other community groups to bring in speakers and experts on various topics relating to local, state, and regional history and culture;
 - C. Work with teachers and principals to create and offer programs for CUSD 303 schools to supplement the local history unit and other relevant units;
 - D. Work with local festival and event coordinators to offer services including bus tour guides, and to coordinate possible exhibit opportunities;
 - E. Maintain and enhance existing relationships with St. Charles community stakeholder organizations including the Convention and Visitor's Bureau, Chamber of Commerce, Downtown Partnership, St. Charles Community Unit School District 303, Public Library, Park District, St. Charles Township, and the City;
 - F. Seek grants on all levels to assist in the funding of planned activities;

- G. Interface with other local, state and regional museum organizations to ensure best practices are being met;
 - H. Continue to assess the results of the History Museum's work and provide annual written reports to the City Council.
- II. In consideration of the foregoing services provided by the History Museum, City agrees to pay to the History Museum \$42,000 (Forty-Two Thousand Dollars) for the period beginning May 1, 2018 and ending April 30, 2019. Payment shall be made on a monthly basis, subject to deductions by City for collection costs.
- III. The History Museum will not enter into any relationship, contractual or otherwise, which will subject City to any liability. The History Museum, an independent contractor, receives funding from City to provide programs and exhibits highlighting the history of St. Charles and has no authority to bind City in any matter. The History Museum further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorney's fees, arising from the execution or implementation of this agreement.
- IV. The History Museum shall maintain records of all of its activities for a period of at least seven years, which records shall upon request be subject to inspection and copying by City or its designated agent at City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.
- V. This agreement shall terminate on April 30, 2019, and the consideration therefore may be renewed by a written instrument executed by both parties.
- VI. The History Museum shall provide City with a monthly financial report including a profit and loss statement, along with an annual balance sheet. The current profit and loss statement shall be provided to City within thirty (30) days after the end of the month for which the statement is prepared. The History Museum shall comply with the terms and conditions of City's Policy Regarding Funding for External Agencies, as it exists on May 1, 2018.
- VII. The History Museum agrees that it will continue to identify, recruit, and appoint new and/or additional members to its Board of Directors to represent the entire community of the City of St. Charles. The History Museum also agrees to maintain its by-laws so as to restrict the duration and number of terms of office members of the Board of Directors may serve.

- VIII. Upon termination of this agreement, any funds paid to the History Museum and not used or otherwise subject to pending contract requirements of the History Museum shall be returned to the City.
- IX. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving ten-day written notice upon the other party.
- X. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.
- XI. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this _____ day of April, 2018.

ST. CHARLES HISTORY MUSEUM

CITY OF ST. CHARLES

By _____
President

Mayor

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, MARCH 5, 2018**

1. Call to Order

The meeting was convened by Chairman Bancroft at

2. Roll Call

Members Present: Chairman Bancroft, Ald. Stellato, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek, Bessner, Lewis

Absent: None

Ald. Payleitner: I'd like to make a comment on tonight's committee agenda along with a request for moving forward. I've made this request before, and I'm making it again. I'm 100% certain this isn't the case, but fear it hints at a lack of transparency when we list agenda items by the non-descript ordinance wording as with 4a and 4c. Unless someone digs into the packet they would have no idea we're looking to add another liquor license classification or are having a discussion on video gambling, which is one of the hottest most decisive topics this Council has seen in my 7 years. I would like there to be descriptive language and if necessary site the ordinance to be discussed, as it is in the case of item 6a and 6b on the agenda. Thank you.

3. Omnibus Vote

a. Budget Revisions – February, 2018

Motion by Ald. Turner, second by Gaugel to approve the omnibus items as presented.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

4. Police Department

a. Recommendation to approve an Ordinance Amending Title 5, Entitled "Business Licenses and Regulations" Chapter 5.08, "Alcoholic Beverages", 5.08.090, "License - Classifications", Section 5.08.100, "License Fees; Late Night Permit Fees; Fees Established, and Section 5.08.130 "License-Hours of Sale" of the St. Charles Municipal Code.

Chief Keegan: There are three subsections to this ordinance, creating the new D-9 license class, the fee schedule, we've asked the Council to consider \$500 per year, and the hours of operation which we have initially codified at 7 am – 12 pm, consistent with other B and C licenses. The applicant is here.

Besides the three elements I just discussed, the other two things that were the options of the liquor license. One of which is the special event license would allow a licensed caterer from the City of St. Charles, licensed as either B or C, and the other license, as a small event venue, is to proceed with the BYOB. They can't be co-mingled, you can't have the renter bringing their own alcohol in addition to having a licensed caterer.

We had John McGuirk take a look at the language. There were some concerns from the Council in reference to the ability to sell alcohol. The licensee, the D-9 applicant, will not be purchasing alcohol from a licensed distributor, therefore they can't sell it. Obviously if someone brings it in, it would be a caterer, or as an open bar, or cash bar. I believe this has been vetted appropriately. This is consistent with ordinances we've seen in Sycamore and Elgin.

Ald. Lewis: I thought I read that with a D-9 license a manager has to be on premise at all times.

Chief Keegan: A bit of both; not only does it cover that there has to be someone on premise at all times, it also addresses the alcohol upon delivery, whether it's the BYOB or the caterer has to be basset trained, have dram shop insurance, and someone has to be on site at all times.

Ald. Lewis: I hope it's clear that food has to be predominant.

Chief Keegan: That's codified as well.

Ald. Silkaitis: I appreciate that you listened to my comments and eliminated the sale.

Motion by Ald. Silkaitis second by Ald. Lemke to recommend approval of an Ordinance Amending Title 5, Entitled "Business Licenses and Regulations" Chapter 5.08, "Alcoholic Beverages", 5.08.090, "License - Classifications", Section 5.08.100, "License Fees; Late Night Permit Fees; Fees Established, and Section 5.08.130 "License-Hours of Sale" of the St. Charles Municipal Code.

Roll Call: Ayes: Stellato, Silkaitis, Lemke, Turner, Gaugel, Vitek, Bessner; Lewis; Stellato; Silkaitis; Payleitner; Lemke Nays: None Bancroft did not vote as Chair. **Motion Carried**

b. Recommendation to approve a Proposal for a New Class D-9 Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174.

Chief Keegan: Once again Karen Ramella is here to answer any questions. This would be to approve the D-9 license itself.

Motion by Ald. Turner second by Silkaitis to recommend approval of a Proposal for a New Class Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

c. Recommendation to approve an Ordinance amending Ordinance 2015-M-47 of the St. Charles Municipal Code.

Chief Keegan: We are here to discuss our video gaming ordinance as it relates to the sunset clause initially adopted by City Council on October 19, 2015. This sunset clause mandates the automatic repeal of our video gaming ordinance, which was supposed to go into effect on April 30, 2019 unless reauthorized by ordinance and enacted by City Council.

Some highlights of this program and ordinance outside of the trial period and sunset clause include the following:

We initially passed an ordinance in 2010, Ordinance M-14, prohibiting video gaming within our city

limits. Currently, 20 out of the 23 villages in Kane County allow video gaming, with Campton Hills, and Geneva abstaining. Although we opted in, and repealed our initial ordinance in 2015 we did not initiate gaming going live until September 2016, because a covenant within our ordinance tied to the State's budget and the video gaming tax rate.

We currently have 13 locations licensed in the City of St. Charles, 55 total machines. Three more locations are pending within the State's application portal. In addition 4 locations have either closed or eliminated video gaming since the ordinance went live.

Some nuances of our ordinance as a home rule community that are different or more restrictive than state law is the following:

- We do not allow advertising or signage.
- We mandate that a liquor license must be held and operated for 12 continuous months before a video gaming license is obtained.
- The fee schedule; we currently mandate a \$1000 initial licensing fee followed by a \$500 renewal fee. Each individual terminal is licensed at \$100 per year.

We are here to consider the sunset clause. From a law enforcement perspective I offer the following for your consideration:

During the last 18 months we have not brought any violations to the attention of the St. Charles Liquor Control Commission. We have not documented any concerns with video gaming or had any associated police reports during this trial period. Additionally, I brought monthly financial reports as requested.

My action item this evening is consideration by the committee to repeal section 6 and section 7 of the original ordinance as approved, Ordinance 2015-M-47, subsection 6 says that this ordinance shall be automatically repealed on April 30, 2018 unless reauthorized by ordinance enacted by the City Council. Subsection 7 says that this ordinance shall be in full force and effect at such time the State of Illinois budget that contemplates municipalities receiving a 1/6 share of the revenue attributable to video gaming.

Ald. Silkaitis: I'm still not in favor of this. To me it's not right for St. Charles.

Ald. Payleitner: Thank you for the information, it was very helpful. All my arguments remain the same, probably more so. The biggest being I take my role as a City father seriously. I feel we must take great pride and responsibility for the decisions we make; we must at all cost avoid any decisions that may cause harm. The Chief mentioned there was no crime per say, but unlike alcohol, there are laws that protect from the over use of alcohol, we don't for gambling. Last year \$1,923,794 was lost gambling in St. Charles. If it's truly disposable income being used, as has been argued, I'd venture to mention how much better those dollars could have been spent. The City's take, just under \$100,000 is a far cry from the \$250,000 promised by video gambling proponents last time this was up. I strongly feel no dollar amount brought in by video gambling to the city is can justify the detriment to even one family in St. Charles. This is not anecdotal, this is real, the projections made when this came to pass now have St. Charles names and faces on them. I say shame on us! It's been said that it's good for our local businesses. I think we have quite a few in the audience that will concur. I've yet to see promised business improvements or the plethora of jobs promised. I counter that it's even more profitable for the video gaming operators.

I've heard video gambling is the same as playing the lottery or a friendly game of poker. Ignoring the social ills of the science of the addictive, destructive behavior caused by video gambling doesn't make it less. Some say as long as we don't see the signage and lights often associated with video gambling in our town, the town's image won't be hurt. If it's okay, why are we hiding it? It's because deep down we know it's not good for our image. I believe this is an issue that causes us to vote our conscious; I'll be voting mine.

Ald. Vitek: There have been no violations from the business establishment perspective. City council just approved the contract for AID, for another year of mental health services for the City of St. Charles. These are services for the residents of the City of St. Charles to receive mental health counselling.

Chief Keegan: Yes, our social worker program does a lot of things. One of the things we look out for are folks that are in need of intervention. It could be alcohol, drugs, gambling, etc.

Ald. Vitek: Our ordinance has been in effect for 18 months. Over that period of time have you had or been advised of any calls for individuals seeking those services?

Chief Keegan: We have not. I did a search through our records management system associated with gaming that may have come in a police report. I did not see anything.

Ald. Gaugel: This is a difficult decision. We as a Council and a City should be independent of the State. We have many conversations revolving around the State of Illinois and reducing our dependence from the State. That said, at this time, and after this program has been in place for 2 years. I think it has been managed well, its aided the businesses in town, there have been little to no problems as reported by Chief, I think we'd do more harm than good by removing it at this point. I would vote in favor of continuing to keep it.

Ald. Bessner: I'll vote in favor of keeping as well. Keep the signage restrictions in place.

Ald. Keegan: The signage is status quo, nothing has been changed from the original ordinance.

Ald. Lewis: The last time this was discussed, was that we were going to extend the sunset clause, not remove it. I'm surprised to it being recommended for removal completely. I was left with the idea we were going to extend it another 3 years. I could go along with that. This is the first I've seen that section 2 was being removed. The 1/6 of the revenue, to remove it from the ordinance; I would think if the State starts taking more money away we would need some protection left. Why was that taken out?

Chief Keegan: Since the State law has been enacted that 1/6 share hasn't changed from the State's perspective. We did tether our ordinance to the State's budget and part of that budget discussion was that they were going to reduce municipalities' share of the tax rate. That has not changed.

Ald. Lewis: If it doesn't change we can leave it in.

I have ribbons who anyone who might want them. March is national problem gaming awareness month. This was sent to me by the Renz center. I served 12 years on the Mental Health Board, if you have an opportunity to serve as a liaison on the Mental Health Board, you should. They receive money by special tax. They just got done distributing over \$500,000 to about 16 different agencies. Once of them is Renz Center. With that money, and it needs to be spent on St. Charles residents, they are giving

out free assessments this month. Just call the Renz Center. You don't see the ravages of gambling as you might alcohol. We tax our residents and give the money to residents to help with addictive behavior, and we put in gaming. It seems completely backwards to me.

Ald. Turner: Chief you said this was a discussion item, but sounds like we're going to vote on this tonight.

Chrmn. Bancroft: Yes, we're voting.

Ald. Payleitner: How do we get our money, who do we get our money from?

Chris Minick: We get a wire transfer from the state monthly.

Ald. Payleitner: We're still dependent on the State of Illinois. What kind of crimes are we looking for here? In reference to Ald. Vitek's question; what would show up on a police report?

Ald. Vitek: I was referring seeking mental health services. I called the Renz Center to find out what their case loads are like. I spoke with a specialist, didn't seem like there has been a substantial increase seeking services.

Ald. Payleitner: You were just looking for services.

Ald. Vitek: Yes.

Chrmn. Bancroft: I appreciate the conversation and respected each other's views. I agree with the comment made by Ald. Gaugel. This has been managed very well Chief. If this goes to council I would vote in favor of it as well. From the standpoint of the discussion here:

1. The Signage issue, from my perspective, I saw that a lot more as an accommodation. Restricting the signage was important to everyone, and to the people who oppose this.
2. I'm not sure what crime you would look for because it's not a crime.

I'd like to open this for public comment.

Linda Litchfield: 1002 S. 5th Street, St. Charles. Many of you know me from a couple of years ago when I spoke to you in opposition of this because of what I went through personally. Before you start high-fiving yourselves and patting yourselves on the back and being happy of how well this has been managed and you haven't had any problems. How do you know there haven't been any problems? The problems are not at the establishments. I was a coach to someone about 6 months ago. This person is a relative of someone who works at an establishment that has video gambling. It's gambling, not gaming. This worker gambled on breaks, before work, after work, put his family in financial ruin. This person asked how this is allowed to happen. The supervisor of this person was approached and asked why he didn't stop him. The supervisor said because he was on his own time. At minimum there should have been a conversation with this person. There is no hotline or social worker that was called to intervene. I got a call from a Chicago Tribune reporter today doing an article on Cities in Illinois that have lifted this. Decatur is looking to limit their licenses or take it away. Why would you want to wait 8 – 10 years before you see the damage? Do the moral, ethical, and prudent thing now. That situation I told you about is not isolated. Why are the GA meetings quadruple the attendance? You don't think it has anything to do with this? Of course it does. I wish St. Charles would say enough is enough. You are

elected to protect the people. You don't need it here.

Steven Bryant: 708 South Avenue, St. Charles. I've been a resident for about 7 years. When we go out to eat we make St. Charles a priority. Gaming has been a big topic the last few months and is something I rarely notice. To me it makes no difference. I've never used these machines. It doesn't make any difference to me if this passes. When I think of all the incremental money our businesses would lose, and St. Charles would lose it does concern me. I hope we keep the gaming.

Bob Karas: 646 Lakeridge Drive, South Elgin. I Own Rookies and Alexanders Café here in town. Our experience has been positive as far as our financial situation. Haven't seen any adverse effects in our place or from customers. We haven't watched people lose money; we don't really pay attention to what people are doing. Some seem very private about that. Without gaming, specifically Rookies wouldn't be here today. The Valley Shopping Center is in bad shape. The way our business was we didn't have the means to improve. Our goal now is to purchase the building, and is in negotiations to do that. If this doesn't pass we would forgo that. We own 10 restaurants, two more coming down the road, without video gaming I don't think we would have those 10 restaurants. This is a difficult business. Costs are out of control. We try to manage it the best we can. It's something we need to survive. Everyone's concern is the social part. I don't see any difference from gaming, alcohol, gun control, legal marijuana. The list goes on and on. We all love America and its freedoms. It's up to us to manage what we do in our lives. We'd like to invest in rookies, we've been there 22 years, we're proud of it. We wouldn't survive without it at this point.

Rick Brown: 816 Crossing Way, St. Charles. 17 years. I own Alley 64. The money we generate from gaming allows us to give back to the community. We do a lot with charity's and Special Olympics, MS. Everything we get to do with this extra money helps us to give back. In today's society we label everything we do as harmful. We have kids going and shooting up schools. I understand what being said here. We're talking a lot about the negative. Has there been an increase of people with gaming issues. We are making judgements on people that can have a cocktail, but they can't game. It's another opportunity for entertainment. We're private in St. Charles, we aren't advertising, it's an alternate means of entertainment while inside.

Jim Buenrostro – 240 Culvert Ave, Batavia. I'm the Treasurer and Administrator of the St. Charles Moose Lodge. Video Gaming has helped us a lot; it allows us to give our hall free of charge for fundraising, and repair our building. I think if you don't do this, we'll lose business. Members will go to other lodges. Our machines, we have 5, we pay the City \$1,000 year. I haven't seen anyone sit for hours at a time. If the machines go away, food business goes away. I think it would be a great asset to keep it.

Meagan Hageman and Linda Hageman – 441 Stewart Street, Batavia. There are negative things about this. We brought an event to Alley 64. One of the big things is that these bars are getting involved. There are different pieces that go into it, but one of the big things I'm seeing is bars like Alley 64 that are taking the extra tickets and donating every single cent. When it comes down to it, these people are giving back to the community just as much as the community gives back to them.

Linda Hageman: I grew up in St. Charles. I've watched St. Charles grow and change. People are going to gamble. They will go outside of St. Charles. When you walk into Riverside, Rookies, Alley 64, those people are there, having dinner with family and friend, they may spend \$20 in a machine. You don't see people sitting for hours at the machines. People have to be responsible for themselves and make their own decisions. As a representative for Special Olympics can honestly say Alley and

several other business have donated money back to our cause and many others with money they get from gambling. We think it's a benefit, it's not hurting St. Charles, and it's bringing more people into your community.

Ald. Lemke: With respect to the state lottery. My losses have been infinite. If we didn't sell lottery tickets in St. Charles. I would put that money somewhere else. Fortunately I know when to stop. Could we revisit this issue without the sunset clause?

Atty. McGuirk: You can always revisit.

Ald. Lemke: I'm inclined to do that if the State takes any of our share. It's certainly not as punitive as the lottery and it does help our businesses.

Ald. Turner: If we recommend this we're taking away the sunset clause, and are we taking away anything else?

Chief Keegan: Yes, and for the purposes of this evenings discussion we did remove the 1/6 share that was tied to the state's budget.

Ald. Turner: I remember that being brought up at the very end because the State was in crisis. As a sort of compromise we weren't going to activate these licenses until the State passed the budget. There wasn't anything that said the State has to do that it came out of the discussion as it rolled forward.

Chrmn. Bancroft: I think that's correct.

Ald. Turner: If we make a vote for approval on this we also eliminate that part of the ordinance also.

Chief Keegan: That's correct.

Ald. Turner: This would be all in one motion, correct.

Chief Keegan: Yes.

Motion by Ald. Turner, second by Vitek to Recommend approval of an Ordinance amending Ordinance 2015-M-47 of the St. Charles Municipal Code.

Ald. Lewis: Thank you for the discussion tonight. I think we are all aware there are problems. I appreciate the civility of the conversation. I had the opportunity to hear former Governor Jim Edgar speak. He talked about compromise. He said compromise, but not your principles. Most things we talk about here are policy not principles. As a leader you need to find compromise and move on. I'll move on, but I'm finding it hard to compromise because of my principles.

Ald. Payleitner: Ms. Litchfield you said that Gamblers Anonymous meeting locally has quadrupled.

Ms. Litchfield: Correct.

Ald. Payleitner: That says there is a problem. It makes me really sad that your business survives on gambling and you wouldn't be here without gambling. We have laws that will counter over drinking, marijuana, gun usage; we don't have laws in place for over gambling. Please don't put those all in the same bucket because they're not.

Ald. Turner: I think Art made a good point. If this does become a visible problem, or we see more things coming to the social worker at the Police Department, that would be a red flag. We can, anytime we want, revisit this.

Atty. McGuirk: You can address it at any point.

Roll Call: Ayes: Turner, Gaugel, Vitek, Bessner, Stellato, Lemke Nays: Lewis, Silkaitis, Payleitner. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

5. Public Works

a. Recommendation to Approve Resolution Authorizing Application to Kane County Grant Program.

Peter Suhr: Last year the City received a \$71,000 Kane County Riverboat Grant for the 7th Avenue Creek storm water project, and also an additional \$61,000 grant the previous year. Building on that success we are requesting permission to apply for the same grant this year for the same purpose. We will be seeking the maximum \$100,000 to offset the cost of a culvert repair project proposed in next year's budget. To do so we're asking for approval of the resolution found in your packet.

Motion by Ald. Stellato, second by Silkaitis to Recommend Approval of a Resolution Authorizing Application to Kane County Grant Program.

Roll Call: Ayes: Turner, Gaugel, Vitek, Bessner, Stellato, Lemke, Lewis, Silkaitis Nays: Payleitner. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

6. Finance Department

a. Recommendation to Approve a One Year Proposal with Sikich, LLP to Perform the City's Financial Statement Audit for the Fiscal Year End April 30, 2018.

Chris Minick: Included in the packet tonight is a proposal from Sikich, LLC to perform the City's audit for FY ending April 30, 2018. The contract with Sikich expired at the end of the fiscal year 2017. Staff approached Sikich about the possibility of a one year extension for fiscal year 2018 audit. Sikich agreed to hold prices steady. It is the intent of staff at the conclusion of the audit cycle to do a full RFP process for fiscal year 2019.

Ald. Gaugel: What is the budgeted amount?

Chris Minick: The cost would be approximately \$89,000.

Motion by Ald. Stellato, second by Lemke to Recommend the Approval of a One Year Proposal with Sikich, LLP to Perform the City's Financial Statement Audit for the Fiscal Year End April 30, 2018.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

b. Recommendation to approve an Ordinance providing for the issue of not to exceed \$22,900,000 General Obligation Corporate Purpose Bonds, Series 2018A for capital project purposes and not to exceed \$4,800,000 Taxable General Obligation Corporate Purpose Refunding Bonds, Series 2018B for refunding purposes, authorizing the execution of a bond order and escrow agreement, providing for the levy of taxes to pay

said bonds, and authorizing the sale of each series of bonds to the purchaser thereof.

Chris Minick: These are capital projects the City has contemplated as part of the budget process over the last couple years. Primarily related to the construction and site acquisition related to the Police Station. Last week at the Government Services committee meeting we went through a detailed presentation of the Police Station Project and the status. This ordinance provides the next \$17M in funding. We have some reserve money already on hand. In addition there is approximately \$4.3M in funding related to land acquisition for flood mitigation projects related to 7th Avenue Creek as well as some electric system improvements, some water and wastewater system software improvements for the City.

If the ordinance is recommended for approval and ultimately approved by City Council I do expect that we would take deliver on those bond proceeds in about 60 – 90 days. Also included in the ordinance is the ability to issue refunding bonds \$4.8M. These are bonds that were issued series 2010-A. Each time we go to the bond market we look for potential bonds that can be refinanced and take advantage of lower interest costs. There is a slight advantage right now to potentially refunding the 2010-A bond series. However, the market conditions are not favorable enough to make that transaction feasible right now. We did include it in the ordinance in the event bond markets conditions change between now and the closing on the bonds so we can take advantage of that opportunity. If we did meet the minimum threshold of 3% of refunded par savings that would save the City about \$88,000 in interest costs between now and 2030.

Ald. Turner: You have on here reimburse the City for 7th Avenue Creek property purchases. Can you explain that?

Chris Minick: We accelerated the purchase of some properties for the 7th Avenue Creek Project that the public works department had advanced over time. We were always planning to bond for that. This reimburses us for the proceeds expended in that regard.

Ald. Lemke: If we don't have the cash flow immediately there is probably a surplus in the City treasury, what happens to that?

Chris Minick: We invest the proceeds of the bond issue until needed. We earn interest on those and roll the interest proceeds back into the project for which the bonds were taken out.

Ald. Lemke: I wanted to make sure it was clear we invest the proceeds that we receive.

Chris Minick: We absolutely do invest in interest bearing accounts.

Ald. Lewis: Page 3, C, having some trouble with including but not limited to street and roadway improvements, water sewer improvements, police station, electrical improvements, etc. all the things we might be able to do but aren't listing. Can you explain how most of the money is earmarked and is for over runs?

Chris Minick: The ordinance is what enables the City to borrow money for the various projects. One of the IRS regulations is we identify the purposes for which we would consider borrow for. Typically ordinances such as this are worded broadly. That's the language you see reflected in section C. This allows for flexibility in the event that the identified projects come in under budget. In the event a project would come in lower than we anticipate we would still have the money available within the

account. We earmark all of the bond proceeds for those specific projects as well as the cost of issuance. A bond is a lot like a mortgage, many closing costs are rolled into the mortgage itself. We identify approximately \$21.3M of projects and there is an additional amount of bond issuance cost to get to the \$22.9M. In the event we have money left over we would need to bring it forward to Council before we spend it on other items.

Ald. Turner: Do you have any idea what the interest rates are?

Chris Minick: They have been creeping up lately. They may a little more.

Ald. Lemke: I noticed there are roadway improvements. I drove Anderson Blvd. Geneva redid it about the same time we did. We're not holding up as well. With that improvement being about 20 years old and not holding up; I would want to have us look things like that.

Motion by Ald. Turner, second by Stellato to Recommend approval of an Ordinance providing for the issue of not to exceed \$22,900,000 General Obligation Corporate Purpose Bonds, Series 2018A for capital project purposes and not to exceed \$4,800,000 Taxable General Obligation Corporate Purpose Refunding Bonds, Series 2018B for refunding purposes, authorizing the execution of a bond order and escrow agreement, providing for the levy of taxes to pay said bonds, and authorizing the sale of each series of bonds to the purchaser thereof.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

Motion by Ald. Stellato, second by Silkaitis to enter into Executive session to discuss land acquisition and collective bargaining at 8:05 pm.

Roll Call: Ayes: Turner, Gaugel, Vitek, Bessner, Lewis, Stellato, Silkaitis, Payleitner, Lemke; Nays: None. Chair. Bancroft did not vote as Chairman. **Motion Carried.**

7. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
-

Motion by Ald. Stellato, second by Turner to come out of executive session 8:47 pm.

8. Additional Items from Mayor, Council, Staff, or Citizens.

9. Adjournment

Motion by Ald. Stellato, second by Turner to adjourn the meeting at 8:47 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

:tc

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
MONDAY, APRIL 2, 2018**

1. Call to Order

The meeting was convened by Chairman Bancroft at 7:24 pm

2. Roll Call

Members Present: Chairman Bancroft, Ald. Silkaitis, Payleitner, Lemke,
Turner, Gaugel, Bessner, Lewis, Stellato

Absent: Vitek

3. Omnibus Vote – None

4. Administrative

- a. Video Gaming Statistics – Information Only

5. Police Department

- a. **Recommendation to approve a Street Closure for the Annual Farmers Market taking place June, 2018 through October, 2018.**

Chief Keegan: As the Council knows this is an annual event on 4th Street adjacent to the Baker Memorial Church. I'd be happy to answer any questions.

Motion by Ald. Stellato, second by Silkaitis to recommend approval a Street Closure for the Annual Market taking place June, 2018 through October, 2018.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

- b. **Recommendation to Approve Use of Langum Park for the 2018 Train the Trooper Event.**

Chief Keegan: Kim Malay is here if you have any questions. The information is identified in your packet. It will take place Saturday, April 28. They are asking for use of the park adjacent to Public Works from 9 am – 5 pm.

Motion by Ald. Stellato, second by Ald. Lemke to recommend approval of the Use of Langum Park for the 2018 Train the Trooper Event.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

6. Information Systems

- a. **Recommendation to approve an Agreement with Sentinel Technologies to Provide Network Assessment and Design Services for a fixed cost of \$66,335.**

Steve Weishaar: The foundation of this project is the City's computer network, the collection of all computers, laptops, servers, firewalls, switches, routers, wireless access points, telephones, and the fiber that connects the City buildings. It's how we communicate with each other and exchange information; as a result the City's network is essential to business operations. The meet the needs for an updated network we release a request for qualifications (RFQ) to identify assessment design service consultants that met the required experience and qualifications. We received 3 responses. Two of those vendors were selected to receive the request for proposal (RFP). The scope of the project is outlined in the RFP, including the following:

1. The assessment piece – to document the current state of our network
2. The design piece – developing a comprehensive and updated design utilizing industry best practices.
3. Developing a bill of materials for future RFP used to procure the hardware and professional services needed to actually implement that design.
4. Evaluating the City's data center requirements and capabilities.

We received 2 responses from the RFP. The City's evaluation team which was comprised of staff from the IS department as well as public works electric division, reviewed and evaluated the proposals. Based on the top rank score and lowest cost the staff is recommending approval of an agreement with Sentinel Technologies to provide network assessment and design services for a fixed cost of \$66,335.

Ald. Gaugel: What was the cost of the other proposal received? The way I read this; they weren't the lowest but they were the highest weighted for the cost.

Steve Weishaar: The actual proposal cost was \$57,200.

Ald. Gaugel: What were the compensating factors why this vendor was chosen over the other, what were the things that were deficient in the other proposal?

Steve Weishaar: We had a number of evaluators looking at this. Sentinel received the higher evaluation score. We have worked with Sentinel Technologies in the past, they are a local company with very good local references, municipal referenced, have worked on assessment design services in the past. They're networking capabilities and certifications and engineers are at a higher level than what we received from the other vendor.

Motion by Ald. Turner, second by Lemke to recommend approval of an Agreement with Sentinel Technologies to Provide Network Assessment and Design Services for a fixed cost of \$66,335.

Chair. Bancroft: This looks like a proposal specifically for a redesign and update of the network. I assume within all of this you have subsets of security.

Steve Weishaar: This will tie in very nicely with the security program that we've developed. It will bring a lot of security enhancements.

Chair. Bancroft: Is that something specifically enumerated in the RFP?

Steve Weishaar: Not necessarily. There are pieces to security that are not in scope for this project. I did mention, any Council is probably aware, we are undergoing a security program development and we're in the final stages. There is going to be a lot of mediation steps needed. This network redesign is going to fix a lot of those issues.

Ald. Lemke: Would you segment the utility billing off from other parts of the network?

Steve Weishaar: There is a lot of segmentation we can do from a network standpoint.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.

Motion Carried.

7. Finance Department

a. Recommendation to approve the Service Agreement and Funding for the Downtown St. Charles Partnership for FY 2018/2019.

Chris Minick: Included in your packet tonight is the formalized service and funding agreement for the Downtown St. Charles Partnership (DSCP) for funding year 2018/2019, in the amount of \$245,000 from SSA 1B proceeds as well as an additional \$7,000 reimbursement for the holiday advertising program.

The DSCP made its annual funding presentation earlier this year in February; we're bringing back the formalized documents for your consideration.

Motion by Ald. Turner, second by Stellato to recommend approval of the Service Agreement and Funding for the Downtown St. Charles Partnership for FY 2018/2019.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair.

Motion Carried.

b. Recommendation to approve the Service Agreement and Funding for the Greater St. Charles Convention and Visitors Bureau for FY 2018/2019.

Chris Minick: The second item is similar to what was just presented. It's for the Greater St. Charles Convention and Visitors Bureau and their amount of funding is \$503,382 for fiscal year 18/19. I believe they presented at the March 12, 2018 Planning & Development Committee.

Ald. Payleitner: What was that amount?

Chris Minick: \$503,382.

Motion by Ald. Stellato, second by Gaugel to recommend approval of the Service Agreement and Funding for the Greater St. Charles Convention and Visitors Bureau for FY 2018/2019.

Roll Call: Ayes: Silkaitis, Lemke, Turner, Gaugel, Bessner, Lewis, Stellato; Nays: Payleitner. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

c. Recommendation to approve the Service Agreement and Funding for the St. Charles History Museum for FY 2018/2019.

Chris Minick: Also this evening the service agreement and funding agreement for the St. Charles History Museum is included for fiscal year 18/19. A request was made 2 weeks ago at the Government Operation Committee meeting for them to come forward and make a brief presentation.

Dianna Brown: 1436 S. Third Street, St. Charles. I'm speaking on behalf of the Museum Board. We appreciate the amount you've included in the proposed budget. I respectfully request that you give further consideration to increasing the amount to \$42,000 that was requested in an earlier presentation. I understand that the City can't commit to future years funding.

The Museum has made remarkable progress in the last few years. We've received grants and gifts to improve our exhibit hall giving it more flexibility and more technology. We've received over \$40,000 in estate requests. We've expanded our community outreach and programs, developed partnership with local groups and we've greatly improved our retail shop. We feel we need the \$42,000 to really sustain this momentum and the level of excellence. Even with 64,000 fundraising hours per year our staff can't fully focus on their responsibilities. Most of the time goes into fundraising.

The City's strategic plan recognizes the importance of heritage and community and our History Museum has a tangible connection to our shared paths that supports our sense of community.

Chris Minick: Staff would be seeking direction as to what level of funding would be appropriate for the Committee. We have included \$35,000 in the proposed draft budget for fiscal year 18/19, and I believe they are requesting \$42,000.

Ald. Bessner: I have no issue allotting them \$42,000. As was stated heritage, history is part of St. Charles. We just talked about a budget in which we have other big projects in the works, but I think for the amount of money they are looking for I would be willing to fund the difference.

Motion by Ald. Bessner, second by Lemke to recommend funding of \$42,000 for FY 18/19 and to approve the Service Agreement for the St. Charles History Museum.

Ald. Silkaitis: I like the idea but keep in mind we're adding \$7,000 to the budget that has to be balanced. I'm in favor of this.

Ald. Turner: If the gas tax would come to pass could that money be used to fill this gap?

Chris Minick: We would provide funding from another source to cover this based on the fact that the gas tax would be included. Right now we're proposing the gas tax be used for roadway improvements.

Ald. Stellato: I'm in favor of this.

Ald. Lewis: This would come from the hotel/motel tax normally, but not this year. Or can we use some of that if it wasn't designated to the CVB?

Chris Minick: The funding request is less than it has been in prior years. We have adjusted the budget to reflect that. There isn't an overage there.

Ald. Lewis: Is there a possibility of ever raising the hotel/motel tax to help fund these organizations?

Chris Minick: That's something we could take a look at.

Roll Call: Ayes: Silkaitis, Payleitner, Lemke, Turner, Gaugel, Bessner, Lewis, Stellato; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

d. Seeking Direction and a Recommendation on the Implementation of a Locally Administered Gasoline Tax at the rate of \$.02 per Gallon

Chris Minick: Two weeks ago we came forward, as part of the budget draft, a proposal for a municipal fuel tax. At that point the Government Operations Committee indicated that they weren't comfortable moving forward and asked for more discussion. Tonight I'll make a brief presentation and we'll be seeking your feedback.

We suggested an implementation of a tax of \$.02 per gallon of fuel sold within the city limits. We talked about a November, 2018 implementation date which equates to roughly half of our fiscal year. Tonight we're seeking your feedback as to whether this is an acceptable concept and is something you would like to explore further, or if at this point this isn't something that you're interested in implementing. If this is an acceptable concept and you would like to evaluate it more we would consider bringing back a formal enabling ordinance along with some additional analysis at a committee meeting in June, 2018.

Why are we discussing the local fuel tax? What is making this proposal come forward as a potential revenue enhancement? We talked about the slow growth in our revenue streams. Operational costs are continuing to climb. We're seeing increased pension costs, also undertaking some significant capital projects and are having some debt service costs that are increasing related to that. These two phenomena are coming together and creating a shortage of capital funds. This is not a new concept; we've known this was coming.

At a city council retreat in June, 2014 we started talking about the fact that we had limited capital projects expenditures historically. We continued to see that a lack of increase in operating revenues would squeeze out our ability to fund capital projects. We also talked about the extent of roadway and other projects anticipated undertaking through the end of this fiscal year. Since this discussion in June, 2014, substantially at all of our retreats and budget discussions this concept has been discussed in some way. We've been aware it's coming, however its implementation is starting to be a necessity; primarily because of those increased pension cost and projects.

Why a local fuel tax now? Roadway improvements compete with our other capital needs. We mentioned that \$45.2M stream of revenues and expenditures that comes out of the General Fund; that funds a myriad of things the City undertakes. It funds all our general governmental operations, our debt service cost, a substantial portion of our capital improvements, as well as roadway and drainage system improvements. Each year we have to defer, cut, or bond projects. Not just roadway, but all manner of capital projects. A fuel tax would provide a dedicated funding source for those roadway improvements in the amount of about \$450,000 a year.

When we talk about bonding our projects, we're actually going into the bond market to price some bonds tomorrow. We had a ratings call with Moody's a week ago, and they are beginning to caution about the rising city debt levels in the most recent analysis report. It's something they are going to be keeping an eye on going forward. Our AA rating was maintained, however it was brought up as something to keep an eye on going forward.

Because of all those funding sources that the General Fund's revenue streams finance it's not likely to get better in the future without some action. What we're looking to do with the implementation of the gas tax or other alternative revenue sources is to try to pull our revenue up towards our expenditures.

Some other reasons we're considering the local fuel tax, it's relatively minor in scope, it's a user tax, if you don't drive, you don't incur the cost. If you consume 20 gallons of fuel per week that equates to approximately a \$21 impact assuming a \$.02 tax rate per gallon sold. It applies to residents and non-residents. There are many communities in the area that have implemented a municipal fuel tax.

How does the revenue break down? Each penny of tax would likely generate somewhere between \$210,000 - \$270,000 annually. I've had some informal discussions with some area finance directors, and some others throughout the state, based on their experiences that's the range we would likely be. We've estimated the revenue to be about \$212,500 per penny on an annual basis. Those are initial and preliminary estimates. The precise amount of the tax is very hard to calculate before it's implemented because no one tracks the number of gallons sold by municipality. Once the tax is up and running you have your own experience you can rely on. We anticipate we'll get probably somewhere between \$425,000 - \$500,000 annually based on the conversations I've had.

I spoke with the Finance Director in Batavia and was provided with some information that allowed me to start to develop that range. Based on Batavia's experience when they're fuel tax was \$.02 per gallon, it's now \$.04 per gallon, they used to take in about \$35,000 in revenue per month from all 7 of their stations, meaning that each station generated on average \$5,000. If you divide the \$5,000 in tax revenue by the tax rate each station accounts for about 250,000 gallons of fuel sold on a monthly basis in Batavia.

In St. Charles there are currently 9 fueling stations, if we assume that each one has the same experience as Batavia, that would equate to about 2,250,000 gallons sold on a monthly basis, multiplied by a \$.01 tax, for perspective, that would generate about \$22,500 monthly, if the tax were at a \$.01 rate., or about \$270,000 on an annual basis. This is just one potential set of numbers. If we are going to move forward with the concept, I'd like the opportunity to refine

this estimate.

If we were to move forward with the concept when would we like to implement the tax? We talked about November 1, 2018, please keep in mind it's not as simple as deciding we want the tax and passing the ordinance. There are issues, because it's locally administered tax, we have to develop our own tax return and make them available to the filling stations. We would have to make sure we develop payment and verification policies and procedures in place, and also allow the filling stations time to make software changes and develop their own reporting system to provide information to the City.

If the concept is acceptable we would anticipate further discussion in about 60 days. There would be additional analysis, refine the revenue estimate and bring it back and enabling ordinance for the Committee's consideration. In the meantime we would work on developing our tax return and policy's. We would begin the process of notifying station management to keep them apprised of meetings happening, send FAQ's, and keep communication open.

We are seeking your comments and feedback on the concept of the local fuel tax, and again ultimately should we bring back that ordinance and have a future discussion in June?

Chrmn. Bancroft: You can get individual feedback on the concept but really tonight what you're looking for is if we want to move this forward as a motion to direct staff to provide information at the June meeting.

Chris Minick: That's correct.

Ald. Turner: I think we have to do this. The Moody's article you sent us raised a red flag. Any revenue that we can get that takes pressure off the General Fund, which is funded by the property tax, takes the pressure off the property tax. We're going to have to get this money one way or another. We can get it through a user tax, or we can raise the property tax. If this goes forward; it took Batavia 2 months to put this tax in, call them and get the forms.

Ald. Gaugel: I'm not in favor of this. When we're looking at putting new tax in place the 2 things I have to justify to myself are: Are we maximizing our existing revenue sources and are we spending appropriately. We heard testimony earlier from the Mayor in Council about our tax levy and how we've given the residents of St. Charles a tax cut the past 9 years. I'm confident our spending is appropriate. We should always be vigilant when it comes to our expenditures. When it comes to the existing revenue sources I can't say with 100% certainty that we are maximizing what we currently have. Part of our most recent debates with the video gaming, we haven't even let play out to its fullest. We haven't see a true full year with all of the potential establishments that want to have video gaming in place would add to the bottom line. Our estimates were high back at that time. We need to do the things that will enable our existing revenue sources to flourish. Part of that was in the most recent approval of the CVB funding, the Downtown St. Charles Partnership funding we spend this money because we feel it's an investment we will get back. We need to continue to do those things in order to maximize what we currently have out there in place.

For every community that has a gas tax, there are probably 1 if not 2 that don't have a gas tax. Going back to maximizing our revenue sources; if we were to put a gas tax in place we're not

doing anything to help our existing businesses. No one will be driven to the station because we have an additional \$.02 gas tax. If anything it will have the opposite effect. The numbers are rather staggering when you think about a gallon of gas, \$.19 the State of Illinois imposes on a gallon of gas, \$.18.4 federal, and our county is \$.04. Here we are already at \$.42 a gallon, just another \$.02, it's a minimal \$.02, isn't an argument I'm accepting of. I'm not in favor of this.

Ald. Lewis: What would the cost be to implement this program, monitor and maintain?

Chris Minick: There would be some staff time that we would incur. We'd have to follow up with stations not making payments in a timely fashion; additionally we'd have to process the payments. I'd like to be able to at some point work with IS to look at the possibility of having the filing of their returns and payment be online at some point. That would minimize the amount of processing time we have.

Ald. Lewis: Would it require more staff?

Chris Minick: No. I don't think so. Not for 9 stations. If we were to see an explosion in the number of stations, which I don't foresee, I don't think this would impact staffing.

Ald. Lewis: At this point in time I'm opposed to this.

Ald. Silkaitis: I'm still on the fence with this. When I look at the amount of \$500,000 per year, looking at the big picture, that's not much. We need other suggestions. I know you don't want to raise taxes, but how else do we cover the gap? I think we run a very lean machine here, and the State isn't helping the situation at all. We need a comprehensive plan on how we're going to balance the budget in the next 4 years when all these capital projects come due. Some are mandated by either federal or State EPA; we have to spend millions of dollars to improve phosphorus by 2%, being forced to spend this money. We have to pay these bills somehow. I don't know if I want to start with this; but I wouldn't mind doing more research on it.

Ald. Stellato: Thank you for the information you just presented. I'm leaning more towards approving this myself. I feel the impact is low enough, and Ald. Gaugel made some great points, but I believe at some point it may not be sustainable. It's a start, but at some point we have to be faced with the tax levy adjustment. This tax can always be repealed if it doesn't do what it says it does, but I believe we need to start somewhere. I'm most concerned about capital projects; I don't want to take any of those off. We've already cut back on the 7th Avenue Creek project, and I don't want to take away from the River Corridor project, those are things that are important to us. I'm okay with this; I'd like to see staff put together an ordinance for us to look at.

Ald. Lemke: My concern in the last meeting was that especially on the automotive side this doesn't appear to be a good long-term solution because the vehicle fleet is getting more fuel efficient. Given the number of units in town I think it would be unfair to have existing citizens cover with a fuel tax what should have been part of the growth of population. The only concern I have is could this happen sooner than applying a fixed rate to the property tax instead of a fixed dollar amount? Maybe that wouldn't happen as soon, but what we're hearing tonight is that it isn't immediate if we were to implement this gasoline tax.

Chris Minick: Just to remind the Committee; if there were an adjustment to be made to the property tax levy we would begin to see that revenue in approximately 1 year.

Ald. Payleitner: I'm grateful for the additional information and to my colleagues for this opportunity to have a conversation. In the meantime I was also able to put some feelers out. I found out the impact is minimal. I got more feedback saying it's not that big of a deal, especially if you put this towards road improvements. I think I could support this tax.

Ald. Bessner: I'm on the fence as well. My question is of the municipalities mentioned, can you provide information on how long the tax has been in place, what it started at of the communities that raised the tax. My concern would be that this could become a crutch when we need to raise it. It's minimum, but I don't want it to become one way to keep making adjustments for things we may not have looked at in our budget or revenue over the couple years. If we did have \$400,000 in revenue estimated in a year, if it was already enacted, that basically wipes out the 2% fee that the State charges us.

Chris Minick: The 2% administrative fee is intended to be permanent. I'm aware of legislative efforts to try to get that fee reduced. I don't know how successful they will be. The 10% income tax reduction was only intended to be for one fiscal year; however the Governor in his budget address is already indicated that he intends to request it again. It seem as though these reductions are likely to continue.

Ald. Gaugel: If the State were to wipe out all these funding cuts, and fund everything back to normal levels and we have this gas tax in place; my bet is it isn't going anywhere. One of the conversations we've had and it's been eluded to a couple of times was the levy. Looking at either a tax rate increasing the levy, to me this is one or the other. If this gets put in place we should take that off the table. We need to make sure if this is put in place it covers what we need. I don't think we can do both. That wouldn't be looked at very positively.

Mayor Rogina: Don't bet on the State. We have long-term and short-term solutions here. To your point about one or the other; whether or not you implement a gas tax is a question of if you want to fund this budget with reserves, and I don't like that idea. To your point about percentage vs. a flat amount; we as a city do take in if we do not go to a levy with a flat percentage and allow for the EAV growth, we're leaving money on the table. We're not allowing our growth to fund our future. We can have full conversation about that in the fall prior to the adoption of the levy in December. Some of you are very strong on your beliefs regarding the 7th Avenue Creek Project it's going to have to be bonded. Some are very strong advocates to move along the River Corridor project which is going to have to be bonded. Moody's is not stupid. They'll look at our ratios as see they're higher. I'm not opposed to a meaningful conversation regarding new sources of revenue. The gas tax is one that I don't think really upsets the general public. In my opinion we need to direct staff to come back with an ordinance, which we can discuss further in June.

Ald. Lewis: Are you going to do a comparison between the 2, the gas tax and the EAV?

Chris Minick: Yes we can do those types of comparisons.

Ald. Lewis: We need this money now to balance the budget. It's not going to add as doing new road projects; it's maintaining what we're trying to do. I don't see new things happening because of it, I see it maintaining the status quo. It will have to be raised; it won't ever be enough to bridge the gap. As much as I hate to do that \$200,000 plus from the reserves, I think that's the choice we have to do now and really decide for the long term what will help it along. If possible I'd like to see a comparison as to which would bring us the greater dollar.

Chrmn. Bancroft: The only thing on the floor right now is to discuss if we are going to approve a motion directing staff to bring us back a proposal in June.

Motion by Ald. Stellato, second by Turner to ask staff to prepare an ordinance for Committee to review in June, 2018 and answer questions that were proposed.

Roll Call: Ayes: Turner, Payleitner, Lemke, Gaugel, Bessner, Stellato; Nays: Gaugel, Lewis. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

8. Community Development

a. Recommendation to approve a Corridor Improvement Grant for 423 S. Second Street (Ryan Corcoran – Corcoran Commercial Real Estate)

Rita Tungare: At the March Planning and Development meeting there was a grant request for 423 S. Second Street. It came before you and we were asked to continue this item because the Committee wanted some further clarification and reconfirmation whether the requested items met the eligibility criteria from the program description. Since then we have re-verified that the proposed landscaping improvements do fall within the eligibility criteria of the program description. The property is within SSA-1B and therefore the improvements are eligible for a grant. The City's share of the grant would be \$8,050. I request approval of this grant.

Motion by Ald. Stellato, second by Gaugel to Recommend approval of a Corridor Improvement Grant for 423 S. Second Street (Ryan Corcoran – Corcoran Commercial Real Estate)

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Bancroft did not vote as Chair. **Motion Carried.**

9. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Additional Items from Mayor, Council, Staff, or Citizens.

11. Adjournment

Motion by Ald. Lemke, second by Turner to adjourn the meeting at 8:12 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair Bancroft did not vote as Chair. **Motion Carried.**

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIC2

Title:

Motion to approve An Ordinance Granting Approval of a Preliminary Streetscape and Riverwalk Plan for First Street Building # 3

Presenter:

Rita Tungare

Meeting: City Council

Date: April 16, 2018

Proposed Cost: \$362,500
(not to exceed)

Budgeted Amount: \$362,500
(per First Street Redev. Agrmt.)

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

On 3/12/18, the Planning & Development Committee unanimously recommended approval of plans for the First Street Streetscape and Riverwalk improvements adjacent to Building #3, subject to final plan revisions.

Revisions to the plans since the presentation to the P&D Committee include:

- Updated landscape plan with additional larger plantings.
- Stairs into the Illinois Street entrance to the building (in order to provide flatter sidewalk slopes)

Per the Redevelopment Agreement, the developer is to construct these improvements within the budgeted amount of \$362,500. The City and developer are finalizing the budget and expect the cost to be within budgeted amount.

Attachments (*please list*):

Motion to approve An Ordinance Granting Approval of a Preliminary Streetscape and Riverwalk Plan for First Street Building # 3

Recommendation/Suggested Action (*briefly explain*):

Vote on the ordinance.

City of St. Charles, Illinois
Ordinance No. 2018-Z-6

**An Ordinance Granting Approval of a Preliminary Streetscape and
Riverwalk Plan for First Street Building #3**

WHEREAS, on March 2, 2015, the City approved Ordinance No. 2015-Z-5 entitled “An Ordinance Granting Approval of a PUD Preliminary Plan for a portion of Phase 3 of the First Street Redevelopment PUD (Buildings 1, 2, 3 and Parking Deck)”; and,

WHEREAS, Section 3 of Ordinance No. 2015-Z-5 states that a Preliminary Plan for Streetscape and Riverwalk Improvements shall be submitted for review and approval; and,

WHEREAS, a Preliminary Streetscape and Riverwalk Plan for Illinois Street and the Riverwalk adjacent to Building #3 has been prepared by the City of St. Charles; and,

WHEREAS, the Plan Commission reviewed and recommended approval of the Preliminary Streetscape and Riverwalk Plan on or about March 6, 2018; and,

WHEREAS, the Planning & Development Committee of the City Council recommended approval of the Preliminary Streetscape Plan on or about March 12, 2018; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and Planning & Development Committee and has considered the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.

2. That passage of this Ordinance shall constitute approval of the Preliminary Streetscape and Riverwalk Plan, incorporated herein as Exhibit “A”, such that the following documents and illustrations are hereby approved, reduced copies of which are attached hereto, subject to satisfactory resolution of all outstanding staff review comments and compliance with such conditions, corrections, and modifications as may be required by the Director of Community & Economic Development and the Director of Public Works to comply with the requirements of the St. Charles Municipal Code:

- St. Charles Riverwalk Bldg 3 Site Improvements, prepared by WBK Engineering, LLC, dated 4/13/18

3. That the subject property may be developed and used only in accordance with all ordinances of the City now in effect or hereafter amended or enacted.

4. That after the adoption and approval hereof, the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 16th day of April, 2018.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 16th day of April, 2018.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 16th day of April, 2018.

Raymond P. Rogina, Mayor

Attest:

Chuck Amenta, City Clerk

Vote:

Ayes:

Nays:

Absent:

Abstain:

Date: _____

APPROVED AS TO FORM:

City Attorney

DATE: _____

EXHIBIT “A”

FINAL ENGINEERING FOR

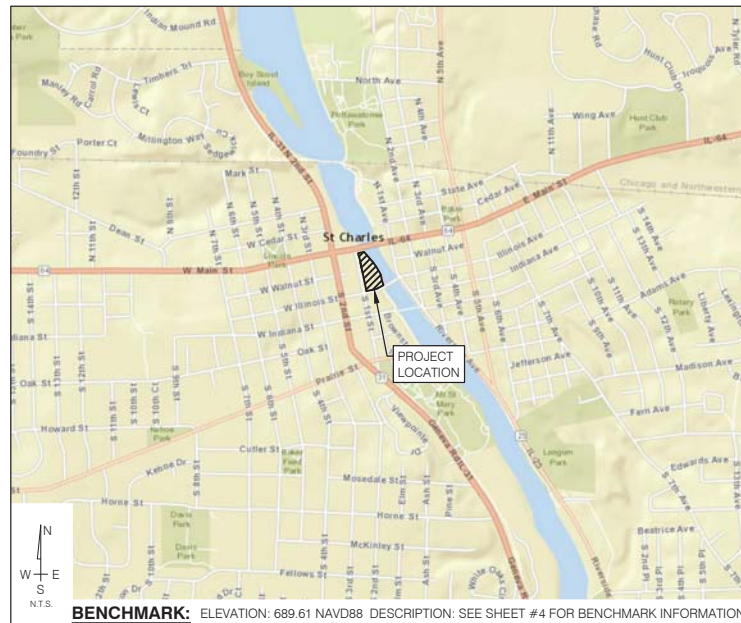
ST. CHARLES RIVERWALK BLDG 3

SITE IMPROVEMENTS

ST. CHARLES, ILLINOIS

WBK PROJECT NO. 170319

LOCATION MAP



BENCHMARK: ELEVATION: 689.61 NAVD88 DESCRIPTION: SEE SHEET #4 FOR BENCHMARK INFORMATION

PLAN LEGEND

EXISTING	LINETYPES	PROPOSED
	DRAIN TILE	
	STORM SEWER	
	SANITARY SEWER	
	WATER MAIN (W/ SIZE)	
	PIPE TRENCH BACKFILL	
	GAS MAIN	
	TELEPHONE LINES	
	ELECTRIC LINE	
	FENCE	
	RIGHT-OF-WAY	
	EASEMENT	
	PROPERTY LINE	
	SETBACK LINE	
	CENTERLINE	
	CONTOUR	
	GUARDRAIL	
	SANITARY MANHOLE	
	STORM MANHOLE	
	CATCH BASIN	
	INLET	
	SUMP STRUCTURE	
	FIRE HYDRANT	
	PRESSURE CONNECTION	
	VALVE & VAULT	
	FLARED END SECTION	
	STREET LIGHT	
	UTILITY POLE	
	CONTROL POINT	
	SIGN	
	SPOT ELEVATION	
	OVERLAND FLOW ROUTE	
	DRAINAGE SLOPE	
	TREE, EVERGREEN, SHRUB & PROPOSED TREE TO REMOVE	

PERMITS

AGENCY	DATE	PERMIT #

SHEET INDEX

#	TITLE	DESCRIPTION
1	CV1	COVER SHEET
2-3	GN1-GN2	GENERAL NOTES AND SCHEDULE OF QUANTITIES
4	EC1	EXISTING CONDITIONS AND REMOVAL PLAN
5	GM1	SITE AND GEOMETRIC PLAN
6	GR1	GRADING PLAN
7	ELEC1	LIGHTING AND ELECTRICAL PLAN
8	RW1	RETAINING WALL AND RAILING
9	LD1	LANDSCAPE PLAN
10-14	DT1-DT5	DETAILS

REVISIONS

#	SHEET #	DESCRIPTION	DATE

CLIENT

CITY OF ST. CHARLES
2 EAST MAIN STREET
ST. CHARLES, IL 60174
630.377.4400



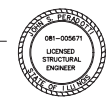
CIVIL ENGINEER

ENGINEER
DOUGLAS P. BREUNLIN, P.E.
ILLINOIS REGISTRATION NO.: 062-036608
EXPIRATION DATE: 11/30/2019



STRUCTURAL ENGINEER

ENGINEER
JOHN S. PERADOTTI, S.E.
ILLINOIS REGISTRATION NO.: 081-005671
EXPIRATION DATE: 11/30/2018



WBK ENGINEERING, LLC

116 WEST MAIN STREET, SUITE 201, ST. CHARLES, ILLINOIS 60174
P: 630.443.7755 F: 630.443.0533 WWW.WBKENGINEERING.COM

PROFESSIONAL DESIGN FIRM NO. 184.007317
EXPIRATION DATE: 04/30/2019



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48 HOURS BEFORE YOU DIG

CITY OF ST. CHARLES, KANE COUNTY
SW 1/4 SECTION 27 & NW 1/4 SECTION 34, T40N, R8E

1. REFERENCED SPECIFICATIONS AND CODES

11. ALL DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED BY THE CONTRACTOR IN THE FIELD PRIOR TO CONSTRUCTION. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER FOR DETERMINATION.

31. THE CONTRACTOR SHALL PERFORM LANDSCAPE MAINTENANCE FOR A PERIOD OF THREE YEARS FROM THE DATE ON THE CERTIFICATE OF COMPLETION.

A. HOLD HARMLESS: THE

- INSUREDS ON ALL LIABILITY INSURANCE POLICIES AND SHALL PROVIDE THE CITY AND WBK WITH CERTIFICATES OF INSURANCE PRIOR TO COMMENCEMENT OF ANY WORK.

1. COST FOR SHORING AND BRACING SHEET PILING UPRIGHT

4. UNDERGROUND WORK SHALL INCLUDE TRENCHING, INSTALLATION OF PIPE, CASTINGS, STRUCTURES, BACKFILLING

EXISTING DRAINAGE STRUCTURES AND SYSTEMS

12. DIRECT PUMPING INTO THE FOX RIVER WILL NOT BE PERMITTED.

2. TOPSOIL

- THE PROPOSED SUBGRADE ELEVATION. THE DECISION TO REMOVE SAID MATERIAL, AND TO WHAT EXTENT, SHALL BE MADE BY A SOILS ENGINEER WITH THE CONCURRENCE OF THE CITY.

CITY OF ST. CHARLES
2 EAST MAIN STREET
ST. CHARLES, IL 60174
630.377.4400



PROJECT NO. 170319

TRAFFIC CONTROL AND PROTECTION NOTES

1. ALL CONSTRUCTION SIGNING SHALL CONFORM TO THE LATEST STANDARDS IN THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND THE REQUIREMENTS OF THE CITY OF ST. CHARLES UNLESS OTHERWISE NOTED ON THE PLANS.
2. LOCATIONS OF TEMPORARY SIGNS SHALL BE ADJUSTED AS DIRECTED BY THE CITY SO AS NOT TO CONFLICT WITH EXISTING PERMANENT SIGNS. EXISTING SIGNS IN CONFLICT WITH TEMPORARY SIGNS SHALL BE COVERED OR RELOCATED AS DIRECTED BY THE CITY OF ST. CHARLES.
3. UPON COMPLETION OF THE PROJECT, ALL EXISTING SIGNS AND PAVEMENT MARKINGS WHICH ARE REMOVED IN ADVANCE OF CONSTRUCTION SHALL BE RE-ESTABLISHED AS DIRECTED BY THE CITY.
4. PORTABLE TEMPORARY SIGNS AND OTHER TEMPORARY TRAFFIC PROTECTIVE DEVICES SHALL REMAIN IN PLACE DURING ALL CONSTRUCTION ACTIVITIES AND NORMAL TRAFFIC OPERATIONS RESTORED AT THE END OF EACH WORK DAY AS DIRECTED BY THE CITY.
5. THE CONTRACTOR SHALL ENSURE THAT ALL CONSTRUCTION EQUIPMENT, MATERIALS AND DEBRIS ARE REMOVED FROM THE ACCESSWAY AND ROADWAY PRIOR TO THE REMOVAL OF THE SIGNAGE.
6. TRAFFIC CONTROL SIGNS SHALL BE MOUNTED ON POSTS WHEN FEASIBLE. POST MOUNTED TRAFFIC CONTROL SIGNS SHALL BE COVERED AT THE END OF EACH WORK DAY AS DIRECTED BY THE CITY.
7. THE CONTRACTOR SHALL NOTIFY THE CITY OF ST. CHARLES AT LEAST 14 DAYS IN ADVANCE OF HIS PLANS TO IMPLEMENT THE TRAFFIC CONTROL PLAN.
8. THE CONTRACTOR SHALL IMPLEMENT THE TRAFFIC CONTROL PLAN BEFORE THE START OF CONSTRUCTION.
9. THE CONTRACTOR IS TO INSTALL CONSTRUCTION FENCE (PLASTIC SAFETY FENCING) AROUND THE PERIMETER OF THE CONSTRUCTION AREA AND EQUIPMENT AT THE END OF EACH WORK DAY AS DIRECTED BY THE CITY.
10. ALL EXIT DOORS FROM BUILDINGS SHALL REMAIN UNOBSTRUCTED AND FUNCTIONAL AS BUILDING EMERGENCY EXITS.
11. THE CONTRACTOR SHALL MAINTAIN VEHICULAR ACCESS FOR EMERGENCY VEHICLES AT ALL TIMES. AT NO TIME SHALL ACCESS BE DENIED TO BUILDINGS AND ROADWAYS WITHIN THE SITE UNLESS APPROVED BY THE CITY OF ST. CHARLES.
12. THE CONTRACTOR SHALL MAINTAIN PEDESTRIAN TRAFFIC AT ALL TIMES WHICH SHALL INCLUDE TRAFFIC BARRICADES, FENCING, ETC. AS DIRECTED BY THE CITY. THIS WORK SHALL BE INCLUDED IN THE PAY ITEM FOR TRAFFIC CONTROL AND PROTECTION.
13. THE CONTRACTOR SHALL COORDINATE WITH THE ST. CHARLES FIRE AND POLICE DEPARTMENTS PRIOR TO ANY PAVEMENT OR SIDEWALK WORK.

LANDSCAPING NOTES

PLANTING NOTES

1. ALL PLANTS WILL CONFORM IN SIZE AND GRADE TO THE LATEST EDITION OF ANSI Z60.1, AMERICAN STANDARD FOR NURSERY STOCK.
2. ALL PLANTS WILL BE INSTALLED IN ACCORDANCE WITH THE MINIMUM TECHNICAL SPECIFICATIONS OF THE ILLINOIS LANDSCAPE CONTRACTORS ASSOCIATION, INCLUDING THE PROVISIONS FOR GUARANTEE AND REPLACEMENT.
3. THE APPROVED PLANT MATERIAL WILL BE ON SITE FOR INSPECTION BY THE LANDSCAPE ARCHITECT TO DETERMINE THE QUANTITY AND SIZE REQUIREMENTS HAVE BEEN MET. A POST PLANTING INSPECTION SHALL BE COMPLETED AND APPROVED PRIOR TO ISSUANCE OF FINAL ACCEPTANCE.
4. SPECIFIED VARIETIES OF ANY SPECIES WILL BE SPECIMEN TYPE AND WILL BE FIRST CLASS REPRESENTATIVES OF THEIR NORMAL SPECIES AND VARIETIES. THEY WILL HAVE WELL DEVELOPED ROOT AND BRANCH SYSTEMS, REASONABLY STRAIGHT STEMS AND A WELL DEFINED SINGLE LEADER.
5. ALL PLANTS WILL BE NURSERY GROWN WITH A GOOD COMPACT, FULLY DEVELOPED FIBROUS ROOT SYSTEM WHICH HAS BEEN DEVELOPED BY PROPER CULTURAL TREATMENT AND IS SUFFICIENT ENOUGH TO INSURE PLANT GROWTH.
6. TREES SHALL BE NORTHERN NURSERY GROWN (HARDINESS ZONE 5 USDA MAP). TREES SHALL HAVE BEEN TRANSPLANTED TWICE, THE LAST TRANSPLANTING NOT LESS THAN FOUR YEARS PRIOR TO PLANTING.
7. ALL TREES WILL BE TAGGED AND IDENTIFIED AS TO SPECIES, SIZE, AND PLACE OF ORIGIN. TAGS WILL REMAIN IN PLACE UNTIL INSPECTION AND APPROVAL BY THE LANDSCAPE ARCHITECT AT THE NURSERY AND AT THE FINAL PLANTING SITE.
8. ALL TREES WILL BE BALLED AND BURLAPPED, HAVE STRAIGHT TRUNKS AND GOOD BRANCHING. BRANCHES SHALL BEGIN FROM FIVE TO SIX FEET ABOVE THE GROUND LEVEL AND SHALL BE HIGH QUALITY REPRESENTATIVES OF THEIR SPECIES IN ALL REGARDS, INCLUDING GENERAL SHAPE.
9. ALL DIGGING OF TREES IN THE NURSERY AND ALL PLANTING WILL BE DONE DURING THE PROPER SEASON.
10. ALL TREES SHALL BE MAINTAINED UNTIL ESTABLISHED. ALL TREES NOT IN A VIGOROUS GROWING CONDITION AFTER ONE GROWING SEASON SHALL BE REPLACED AT THE BEGINNING OF THE NEXT SUCCEEDING PLANTING SEASON.
11. ALL TREES SHALL BE WRAPPED WITHIN SEVENTY TWO HOURS AFTER PLANTING. TRUNKS OF THE TREES SHALL BE WRAPPED SPIRALLY FROM TOP TO BOTTOM WITH WATERPROOF CREPE PAPER AND SHALL BE SECURELY TIED WITH HEMP CORD AT TOP AND BOTTOM AND AT TWELVE-INCH INTERVALS ALONG THE TRUNK. THE WRAP SHALL COVER THE TRUNK FROM THE GROUND TO THE FIRST BRANCH AND SHALL BE NEAT AND SNUG.

PAVING NOTES

1. GENERAL
- A. PAVING WORK INCLUDES FINAL SUBGRADE SHAPING, PREPARATION AND COMPACTION; PLACEMENT OF SUB-BASE OR BASE COURSE MATERIALS; BITUMINOUS BINDER AND/OR SURFACE COURSES; FORMING, FINISHING AND CURING CONCRETE PAVEMENT; CURBS AND WALKS; AND FINAL CLEAN-UP AND ALL RELATED WORK.
- B. COMPACTION REQUIREMENTS SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (SSRBC).
- C. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE PROPER BARRICADING, WARNING DEVICES AND THE SAFE MANAGEMENT OF TRAFFIC WITHIN THE AREA OF CONSTRUCTION.
- D. CONTRACTOR SHALL BE RESPONSIBLE FOR DISPOSAL OF ALL EXCAVATED MATERIAL, INCLUDING PAVEMENT, CONCRETE, ETC. FROM THE SITE.
- E. HOT-MIX ASPHALT AND PORTLAND CEMENT CONCRETE SHALL BE PLACED IN ACCORDANCE WITH THE SSRBC, CITY OF ST. CHARLES POLICIES, AND THE DETAILS CONTAINED IN THE PLANS.

2. SAW-CUTTING

- A. THE COST OF SAW-CUTTING FOR ITEMS TO BE REMOVED SHALL BE CONSIDERED AS INCIDENTAL TO THE COST OF THE ITEM BEING REMOVED. NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

3. SUB-GRADE PREPARATION

- A. EARTHWORK FOR PROPOSED PAVEMENT SUBGRADE SHALL BE FINISHED TO 0.1 FOOT OF PLAN SUBGRADE ELEVATION. THE CONTRACTOR SHALL SATISFY HIMSELF THAT THE SUBGRADE HAS BEEN PROPERLY PREPARED AND THAT THE FINISH TOP SUBGRADE ELEVATION HAS BEEN GRADDED WITHIN TOLERANCES ALLOWED IN THE SPECIFICATIONS. UNLESS THE CONTRACTOR ADVISES THE OWNER AND ENGINEER IN WRITING PRIOR TO FINE GRADING FOR BASE COURSE CONSTRUCTION, IT IS UNDERSTOOD THAT HE HAS APPROVED AND ACCEPTS THE RESPONSIBILITY FOR THE SUBGRADE.
- B. PRIOR TO THE PLACEMENT OF THE BASE COURSE, THE ENTIRE PAVED AREA MAY BE PROOF ROLLED AND INSPECTED FOR UNSUITABLE MATERIALS AND/OR EXCESSIVE MOVEMENT AT THE REQUEST OF THE CITY. IF UNSUITABLE SUBGRADE IS ENCOUNTERED, IT SHALL BE CORRECTED IN A MANNER APPROVED BY THE CITY OR ITS REPRESENTATIVE. THE PAVED AREA MUST AGAIN BE PROOFROLLED AND THE PROCESS REPEATED UNTIL THE SUBGRADE IS SATISFACTORY TO THE CITY OR ITS REPRESENTATIVE. THE SAME PROCEDURE MAY BE REQUIRED FOR THE BASE COURSE PRIOR TO PLACEMENT OF THE ASPHALT OR CONCRETE SURFACE COURSE.

4. CONCRETE CURB

- A. THIS WORK SHALL BE IN CONFORMANCE WITH SECTION 606 OF THE STANDARD SPECIFICATIONS INSOFAR AS APPLICABLE AND THE FOLLOWING PROVISIONS.
- B. THIS WORK SHALL INCLUDE CONSTRUCTION CONCRETE CURB IN CONFORMANCE WITH THE DETAILS SHOWN IN THE PLANS.
- C. THIS WORK SHALL INCLUDE CONSTRUCTING DEPRESSED CURBS WHERE SHOWN ON THE PLANS AND IN ACCORDANCE WITH THE DETAILS IN THE PLANS.
- D. CONTRACTION AND EXPANSION JOINTS SHALL BE INSTALLED IN THE PROPOSED CURB AND GUTTER IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

1. EXPANSION JOINTS- AT THE P.C. AND P.T. OF ALL CURB RETURNS AND ISLAND NOSES, AT RIGHT ANGLE BENDS, AND AT APPROXIMATE 50-FOOT (60' MAXIMUM) INTERVALS.
2. EXPANSION JOINT FILLER MATERIAL IN THE CURB AND GUTTER SHALL BE 1/2" THICK AND BE OF BITUMINOUS PREFORMED FIBER JOINT FILLER CONFORMING TO THE REQUIREMENTS OF AASHTO SPECIFICATION M-213.
3. CONTRACTION JOINTS- AT EVEN INTERVALS APPROXIMATING 15 FEET BETWEEN EXPANSION JOINTS.
4. CONTRACTION JOINTS SHALL BE SAWED TO A MINIMUM DEPTH OF 2" ON ALL EXPOSED FACES OF THE CURB SECTION.
5. ALL CONTRACTION JOINTS SHALL BE SEALED IN ACCORDANCE WITH SECTION 420.12 OF THE STANDARD SPECIFICATIONS.
6. A KEYWAY SHALL BE PROVIDED IN THE CURB AND GUTTER WHERE ADJACENT TO PROPOSED PCC SIDEWALK AS SHOWN IN THE DETAIL IN THE PLANS.
7. THE WORK RELATED TO THE CONSTRUCTION OF THE KEYWAY AND CONTRACTION AND EXPANSION JOINTS WILL NOT BE PAID FOR SEPARATELY.

- E. PROTECTIVE COAT WILL BE REQUIRED IN ACCORDANCE WITH ARTICLE 420.18 OF THE STANDARD SPECIFICATIONS AND SHALL BE INCLUDED IN THIS ITEM OF WORK.
- F. THE CRUSHED STONE BASE AS SHOWN ON THE CURB AND GUTTER DETAIL IN THE PLANS SHALL BE IDOT GRADATION CA-6 CRUSHED LIMESTONE (MINIMUM IBR-80).
- G. ALL REQUIRED EXCAVATION FOR CURB AND GUTTER CONSTRUCTION SHALL BE INCLUDED IN THE PAY ITEM "EARTH EXCAVATION, SPECIAL".

- H. ANY REQUIRED PAVEMENT REMOVAL AND REPLACEMENT REQUIRED FOR THE REMOVAL AND REPLACEMENT OF CURB AND GUTTER SHALL BE CONSIDERED INCIDENTAL TO THE CURB AND GUTTER REMOVAL AND REPLACEMENT. THE PAVEMENT REPLACEMENT SHALL CONSIST OF FULL DEPTH CONCRETE WITH 2" HMA N50 SURFACE COURSE TO FINISHED GRADE.

5. PCC SIDEWALK, 5"

- A. THIS WORK SHALL BE IN CONFORMANCE WITH SECTION 424 OF THE STANDARD SPECIFICATIONS INSOFAR AS APPLICABLE, THE DETAILS IN THE PLANS, AND THE FOLLOWING PROVISIONS.
- B. THE SUB-BASE GRANULAR MATERIAL, TYPE B AS SHOWN ON THE SIDEWALK DETAIL IN THE PLANS SHALL BE IDOT GRADATION CA-6 CURSHED LIMESTONE (MINIMUM IBR-80).
- C. SIDEWALK DEPRESSIONS ARE TO BE CONSTRUCTED IN ACCORDANCE WITH THE DETAILS IN THE PLANS AT THE LOCATIONS SHOWN ON THE PLANS.
- D. EXPANSION JOINT MATERIAL SHALL BE PLACED BETWEEN THE SIDEWALK AND HARD SURFACES AND AT APPROXIMATE 50-FOOT INTERVALS OR AS OTHERWISE DIRECTED. THE EXPANSION JOINT MATERIAL SHALL BE FULL-DEPTH 1/2" AND BE OF BITUMINOUS PREFORMED FIBER JOINT FILLER CONFORMING TO THE REQUIREMENTS OF AASHTO SPECIFICATION M-213. THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED.
- E. CONTRACTION JOINTS SHALL BE SET AT FOUR (4) FOOT CENTERS OR AS DIRECTED. THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED.
- F. A KEYWAY SHALL BE PROVIDED IN THE SIDEWALK WHERE ADJACENT TO PROPOSED CURB AND GUTTER AS SHOWN IN THE DETAIL IN THE PLANS. THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED.
- G. PROTECTIVE COAT WILL BE REQUIRED IN ACCORDANCE WITH ARTICLE 420.18 OF THE STANDARD SPECIFICATIONS AND SHALL BE INCLUDED IN THIS ITEM OF WORK.
- H. THIS ITEM OF WORK SHALL INCLUDE ALL REQUIRED EARTH EXCAVATION TO PROPOSED SUBGRADE ELEVATION FOR THE PROPOSED SIDEWALK AND DISPOSAL OFF-SITE OF ALL EXCESS EXCAVATED MATERIAL.

ELECTRICAL NOTES

REFER TO ELECTRICAL PLAN SHEET NO. 7 AND ELECTRICAL DETAIL SHEET NO. 13 FOR CITY OF ST. CHARLES ELECTRICAL INSTALLATION SPECIFICATIONS AND REQUIREMENTS.

MATERIAL LIST

BRICK: THE PROPOSED BRICK PAVERS SHALL MATCH THE EXISTING BRICK SIDEWALK OF FIRST STREET AND SHALL BE LAID IN THE SAME HERRINGBONE PATTERN AS THE EXISTING BRICK SIDEWALK PAVERS. INFORMATION AVAILABLE FROM THE CITY OF ST. CHARLES INDICATES THAT THE EXISTING BRICK PAVERS ARE "OLD TAVERN" (BY PINE HALL BRICK, WINSTON SALEM N.C.) FOR THE HERRINGBONE PAVEMENT FIELD AND "OLD SOUTH" (BY PINE HALL BRICK, WINSTON SALEM, N.C.) FOR THE BORDER - ALL 4"x8"x2-1/4" SIZE. HOWEVER, THE CONTRACTOR SHALL PROVIDE A SAMPLE OF EACH REFERENCED PINE HALL BRICK TYPE TO THE CITY FOR REVIEW AND APPROVAL PRIOR TO ORDERING THE SIDEWALK BRICK TO ENSURE THAT THEY MATCH THE EXISTING CROSSWALK BRICK.

SCHEDULE OF QUANTITIES		
	PAY ITEM DESCRIPTION	QUANTITY
1	COMBINATION CURB AND GUTTER REMOVAL	93.0 LF
2	SIDEWALK REMOVAL	865.0 SF
3	FENCE REMOVAL	19.0 LF
4	EARTH EXCAVATION, SPECIAL	1 CU YD
5	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-4.12, SPECIAL	105.0 LF
6	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-4.12, SPECIAL	11.0 LF
7	MANHOLE/INLET STRUCTURE ADJUSTMENT	6.0 EA
8	FRAME AND LID, TY 1 CLOSED	5.0 EA
9	FRAME AND LID, TY 2 BELLOVE	1.0 EA
10	DECORATIVE BRICK PAVERS	960.0 SF
11	PCC PAVEMENT BASE 5"	108.9 SF
12	PORTLAND CEMENT CONCRETE SIDEWALK 5"	536.9 SF
13	RETAINING WALL/ANCHOR	18.0 SF
14	CONCRETE RETAINING WALL	1.0 LS/AY
15	INTERPRETABLE RAILING - BASE BID	257.0 LF
16	INTERPRETABLE RAILING - ALTERNATE BID	257.0 LF
17	CONCRETE RIBBON CURB FOUNDATION FOR BENCH SEATING, B/W. WIDTH	62.6 LF
18	CONCRETE PLANTER CURB, B/W. WIDTH	234.4 LF
19	PLANTER EXCAVATION AND MATERIAL DISPOSAL	67.6 CY
20	TOPSOIL, FURNISH AND PLACE, BANK DEPTH	47.8 CY
21	TREE, COLUMNAR	6.0 EA
22	SPRUE, DECIDUOUS	22.0 EA
23	PERENNIAL PLANTS	594.0 EA
24	BULBS	610.0 EA
25	HARDWOOD BARK MULCH, 3/4" SHREDDED	67.8 SF
26	LIGHT POLE FOUNDATION, PRESTRESS	6.0 EA
27	BOLLARD FOUNDATION	4.0 EA
28	ILLINOIS OUTLET PRESTRESS FOUNDATION	1.0 EA
29	LIGHTING CONTROLLER FAD	1.0 EA
30	1" PVC CONDUIT	209.0 LF
31	2" PVC CONDUIT	148.0 LF
32	3" PVC CONDUIT	290.0 LF
33	4" PVC CONDUIT	124.0 LF
34	5" PVC CONDUIT	71.0 LF
35	6" PVC CONDUIT	36.0 LF
36	6" DIA. PVC CONDUIT	124.0 LF
37	SEAL WALL BRUSH	71.0 LF
38	INLET FILTERS	4.0 EACH
39	CONCRETE WALKOFF FACILITY	1.0 EACH
40	TRAFFIC CONTROL AND PROTECTION	1.0 LS/AY
41	MOBILIZATION	1.0 LS/AY

PROJECT NO. 170319

DATE : 03.01.2018

DRAWING NO. GN2

SHEET:

3 OF 14

CLIENT

CITY OF ST. CHARLES
2 EAST MAIN STREET
ST. CHARLES, IL 60174
630.377.4400

WBK ENGINEERING, LLC
116 WEST MAIN STREET, SUITE 201
ST. CHARLES, ILLINOIS 60174
(630) 443-7755



TITLE: ST. CHARLES RIVERWALK BLDG 3 SITE IMPROVEMENTS

DESIGN: DBP

DRAWN: MRP

CHECKED: DBP

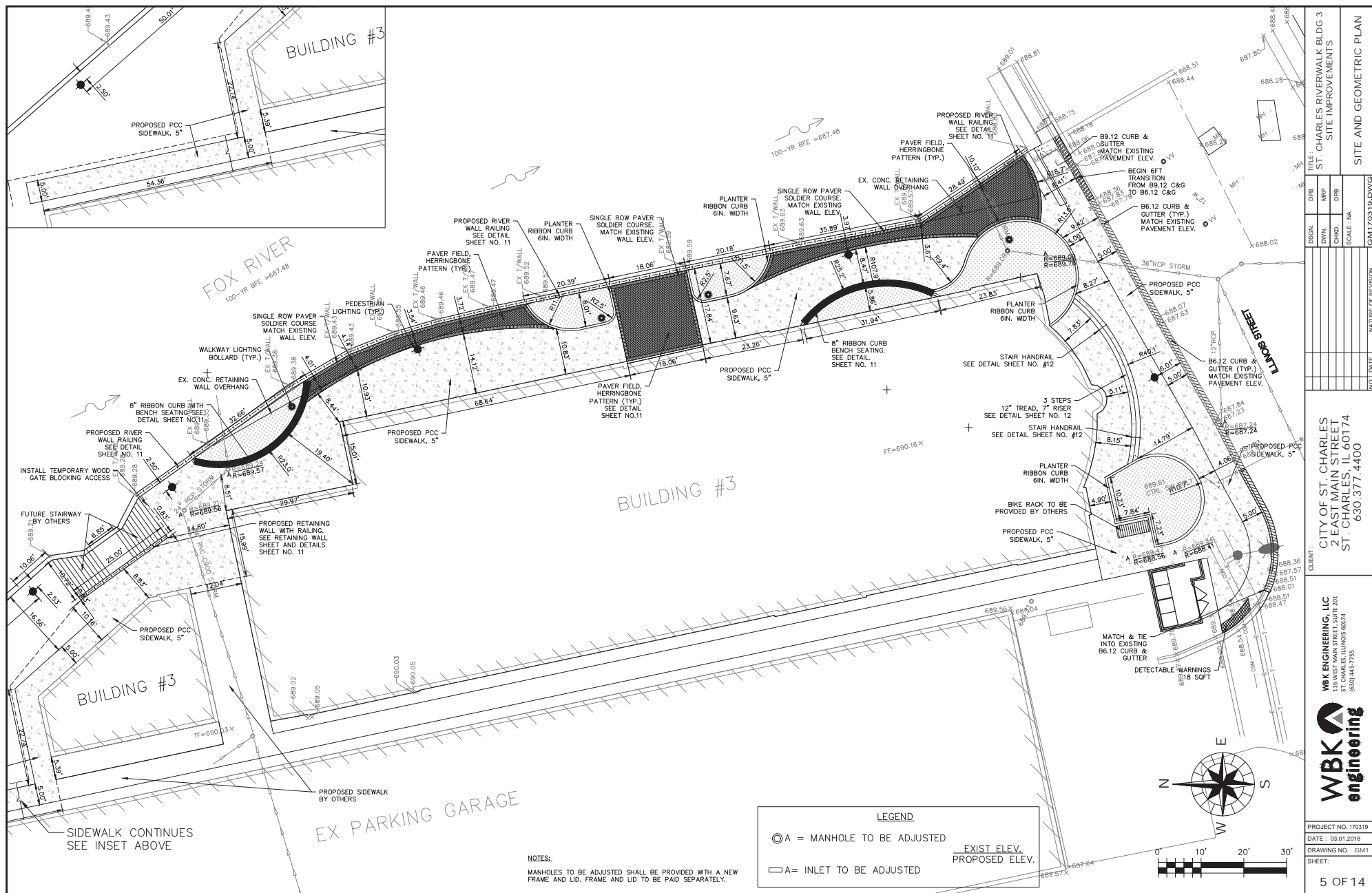
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PROJECT NO. GN170319.DWG

DATE

NATURE OF REVISION

GENERAL NOTES AND SCHEDULE OF QUANTITIES

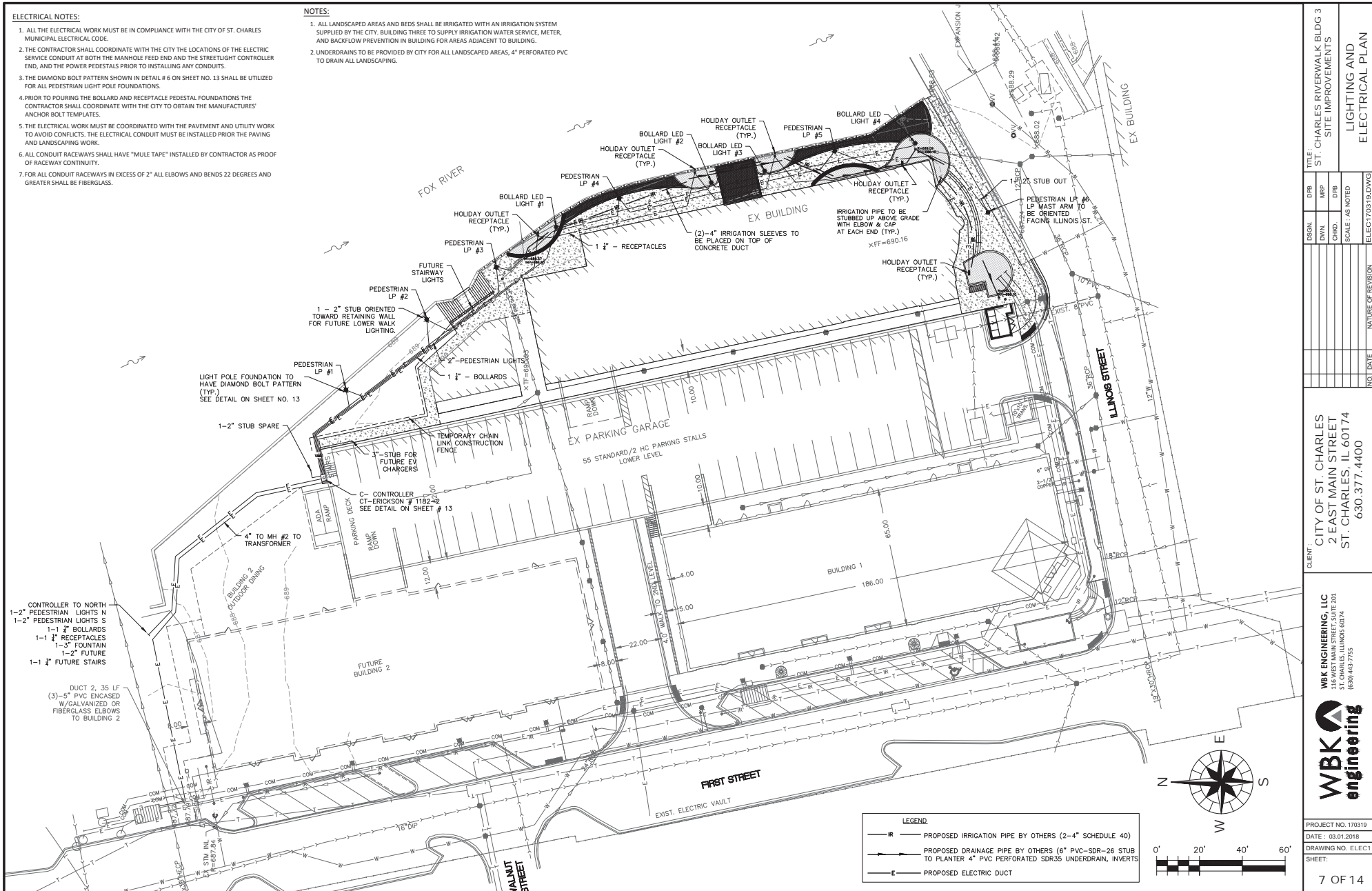


ELECTRICAL NOTES:

1. ALL THE ELECTRICAL WORK MUST BE IN COMPLIANCE WITH THE CITY OF ST. CHARLES MUNICIPAL ELECTRICAL CODE.
2. THE CONTRACTOR SHALL COORDINATE WITH THE CITY THE LOCATIONS OF THE ELECTRIC SERVICE CONDUIT AT BOTH THE MANHOLE FEED END AND THE STREETLIGHT CONTROLLER END, AND THE POWER PEDESTALS PRIOR TO INSTALLING ANY CONDUITS.
3. THE DIAMOND BOLT PATTERN SHOWN IN DETAIL # 6 ON SHEET NO. 13 SHALL BE UTILIZED FOR ALL PEDESTRIAN LIGHT POLE FOUNDATIONS.
4. PRIOR TO POURING THE BOLLARD AND RECEPTACLE PEDESTAL FOUNDATIONS THE CONTRACTOR SHALL COORDINATE WITH THE CITY TO OBTAIN THE MANUFACTURER'S ANCHOR BOLT TEMPLATES.
5. THE ELECTRICAL WORK MUST BE COORDINATED WITH THE PAVEMENT AND UTILITY WORK TO AVOID CONFLICTS. THE ELECTRICAL CONDUIT MUST BE INSTALLED PRIOR TO THE PAVING AND LANDSCAPING WORK.
6. ALL CONDUIT RACEWAYS SHALL HAVE "MULE TAPE" INSTALLED BY CONTRACTOR AS PROOF OF RACEWAY CONTINUITY.
7. FOR ALL CONDUIT RACEWAYS IN EXCESS OF 2" ALL ELBOWS AND BENDS 22 DEGREES AND GREATER SHALL BE FIBERGLASS.

NOTES:

1. ALL LANDSCAPED AREAS AND BEDS SHALL BE IRRIGATED WITH AN IRRIGATION SYSTEM SUPPLIED BY THE CITY. BUILDING THREE TO SUPPLY IRRIGATION WATER SERVICE, METER, AND BACKFLOW PREVENTION IN BUILDING FOR AREAS ADJACENT TO BUILDING.
2. UNDERDRAINS TO BE PROVIDED BY CITY FOR ALL LANDSCAPED AREAS, 4" PERFORATED PVC TO DRAIN ALL LANDSCAPING.



TITLE: ST. CHARLES RIVERWALK BLDG 3
SITE IMPROVEMENTS

LIGHTING AND
ELECTRICAL PLAN

DESIGN	DATE	BY	SCALE	AS NOTED
DRB		DRB		
DWN		DWN		
CHD		CHD		
DRB		DRB		
SCALE		AS NOTED		
ELECT	170319.DWG			

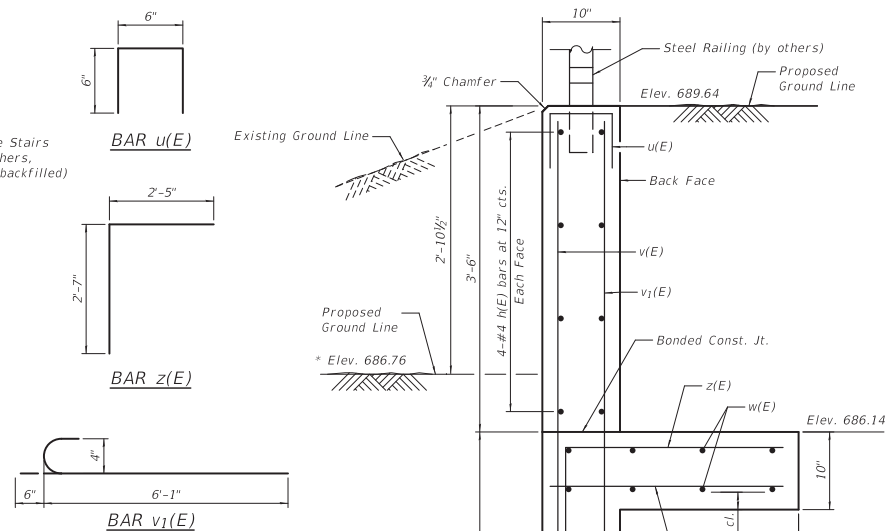
CITY OF ST. CHARLES
2 EAST MAIN STREET
ST. CHARLES, IL 60174
630.377.4400

WBK ENGINEERING, LLC
116 WEST MAIN STREET, SUITE 201
ST. CHARLES, ILLINOIS 60174
(630) 443-7755

WBK
engineering

PROJECT NO. 170319
DATE: 03.01.2018
DRAWING NO. ELEC1
SHEET:

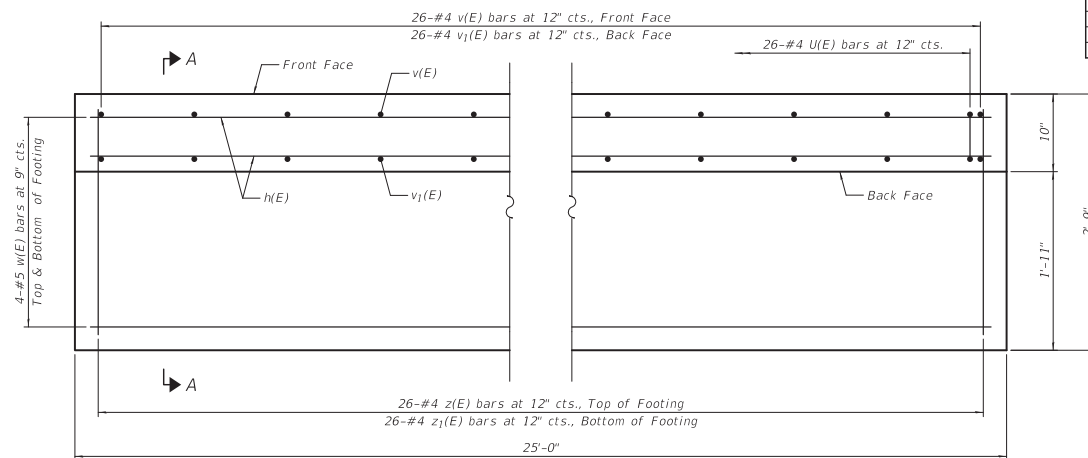
7 OF 14



PLAN

BAR LIST

Bar	No.	Size	Length	Shape
$h(E)$	11	#4	24'-8"	—
$u(E)$	26	#4	1'-6"	□
$v(E)$	26	#4	6'-1"	—
$v_1(E)$	26	#4	6'-7"	⌋
$w(E)$	8	#5	24'-8"	—
$z(E)$	26	#4	5'-0"	—
$z_1(E)$	26	#4	2'-5"	⌊



WALL PLAN

(Showing Reinforcement, N.T.S.)

SECTION A-A

* Proposed future elevation of stair landing.

DESIGN STRESSES
FIELD UNITS

$f'_c = 3,500 \text{ psi}$
 $f_y = 60,000 \text{ psi (Reinforcement)}$

Notes:

Concrete Structures, Reinforcement Bars, Epoxy Coated and Structure Excavation shall not be paid for separately but included in the cost of Lump Sum for "Concrete Retaining Wall."
All concrete shall be class SI.

Reinforcement bars shall conform to the requirements of ASTM A706 Gr. 60.

Reinforcement bars designated (E) shall be epoxy coated.

Reinforcement shall maintain a 2" concrete cover unless otherwise noted.

All construction joints shall be bonded.

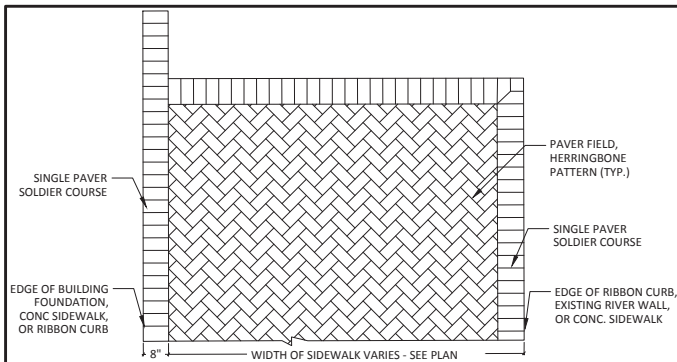
This work shall conform to the requirements of the applicable portions of Sections 502, 503 and 508 of the Standard Specifications.

Future stairwell in front of wall to be constructed at a later date. This area is to be backfilled at the direction of the Engineer/Owner.

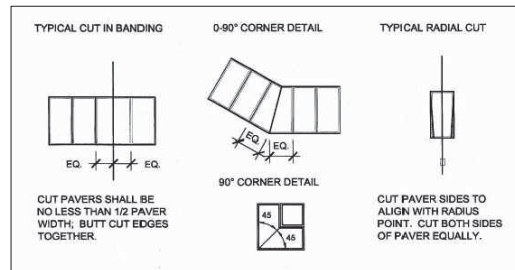
Contractor shall coordinate with Fencing Contractor prior to construction in order to verify wall geometry and rebar placement can accommodate the fence/posts. Any adjustments required to the retaining wall shall be approved by the Engineer/Owner.

Obstruction mitigation from boulders or solid rock strata shall be paid for in accordance with Section 109.04 of the IDOT Standard Specifications.

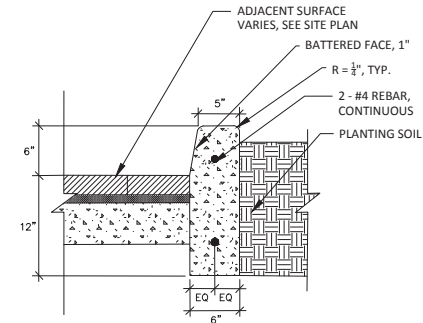
See Site Geometric Plan for wall location.



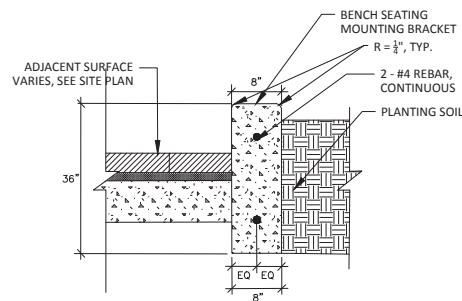
1 BRICK PAVER SURFACE PATTERNING
NO SCALE



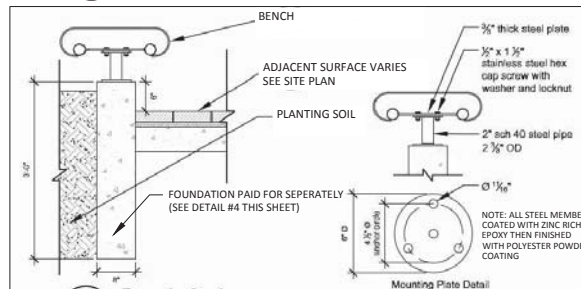
2 TYPICAL PAVER CUTS
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3 CONCRETE RIBBON CURB, 6" WIDTH
NO SCALE

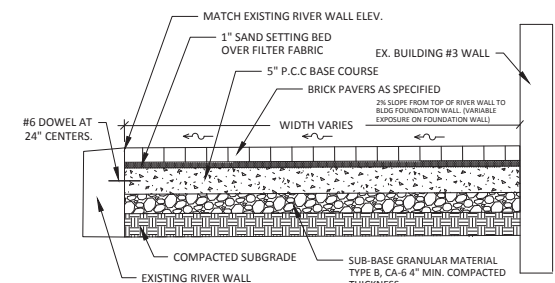


4 CONCRETE RIBBON CURB FOUNDATION FOR BENCH SEATING, 8" WIDTH
NO SCALE

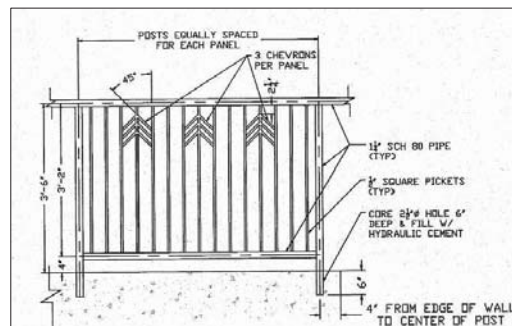


NOTE: SUBBASE GRANULAR MATERIAL, TYPE B, 4" FILTER FABRIC AND SAND SETTING BED SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE FOR BRICK PAVERS. THE 5" PCC BASE COURSE SHALL BE PAID FOR SEPARATELY.

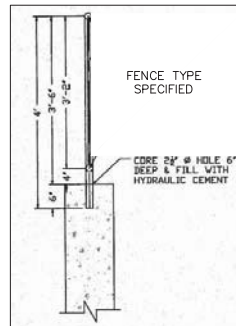
5 RIBBON CURB BENCH SEATING
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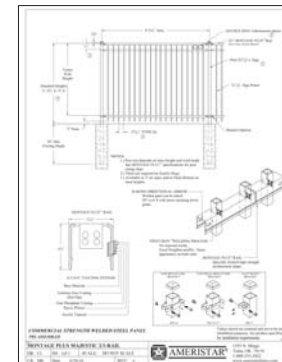
6 TYPICAL SECTION BRICK PAVERS AND GRADING ON EAST SIDE OF BUILDING
NO SCALE



7 ALTERNATE BID CHEVRON RAILING
NO SCALE

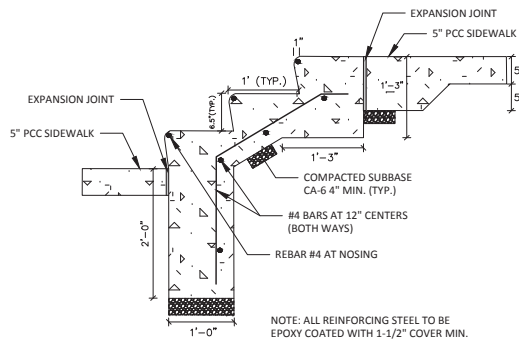


8 RAILING SIDE VIEW DETAIL
NO SCALE



9 BASE BID RAILING DETAIL
NO SCALE

TITLE: ST. CHARLES RIVERWALK BLDG 3 SITE IMPROVEMENTS				DETAILS	
DESIGN	DRB	MRP	DRB	SCALE: NA	DT1170319.DWG
DRAWN					
CHECKED					
DATE					
NATURE OF REVISION					
NO.					
DATE					
CLIENT: CITY OF ST. CHARLES 2 EAST MAIN STREET ST. CHARLES, IL 60174 630.377.4400					
WBK ENGINEERING, LLC 116 WEST MAIN STREET, SUITE 201 ST. CHARLES, ILLINOIS 60174 (630) 443-7755					
WBK engineering					
PROJECT NO. 170319					
DATE: 03.01.2018					
DRAWING NO. DT2					
SHEET:					
11 OF 14					



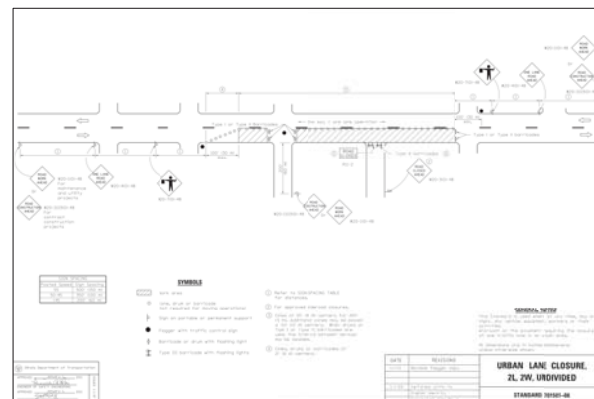
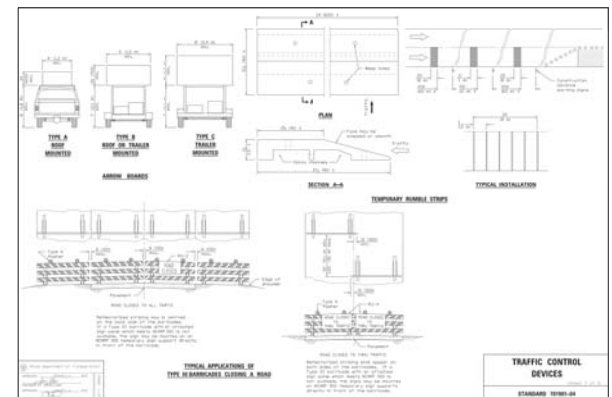
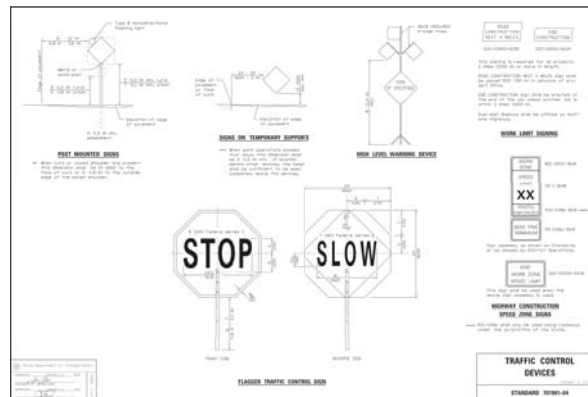
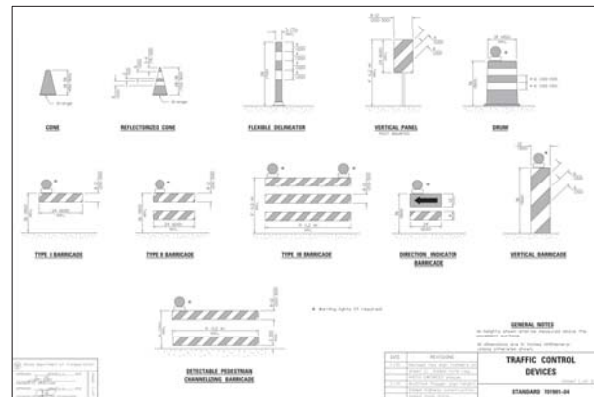
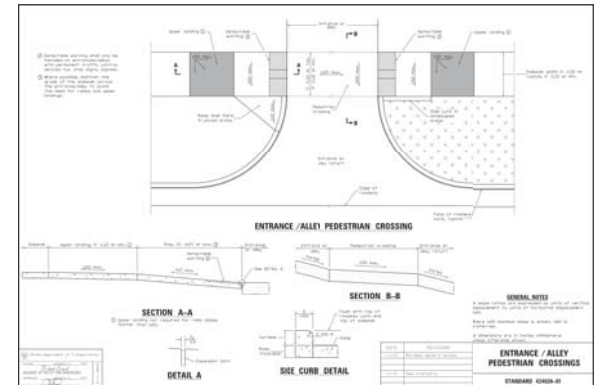
10 CONCRETE STAIR DETAIL
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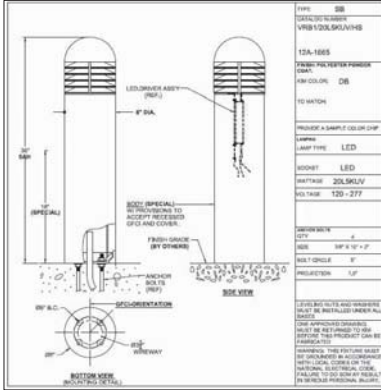


STEEL PIPE HANDRAIL FOR STAIRS

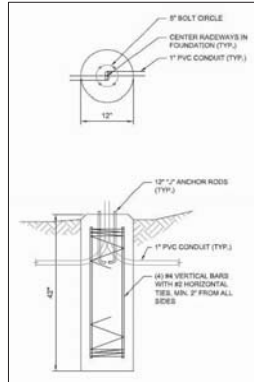
STEEL PIPE HANDRAIL SHALL MATCH THE EXISTING HANDRAIL AT THE NORTHWEST CORNER OF ILLINOIS AND FIRST STREET. HANDRAIL EXTENSIONS SHALL MEET ILLINOIS ACCESSIBILITY REQUIREMENTS. PIPE DIAMETER, COLOR, AND EMBEDMENT TYPE/DETAIL SHALL MATCH EXISTING

11 STEEL PIPE HANDRAIL DETAIL
NO SCALE

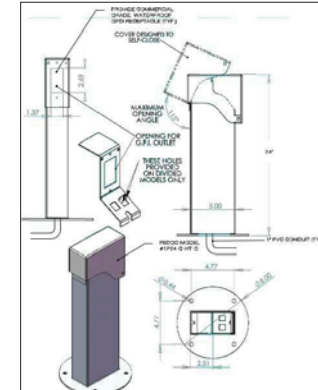




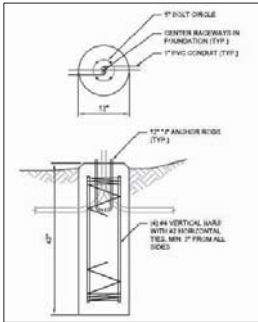
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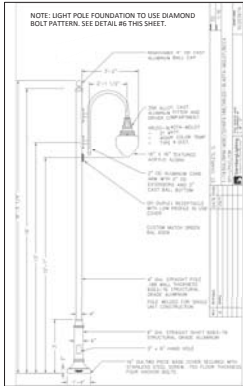
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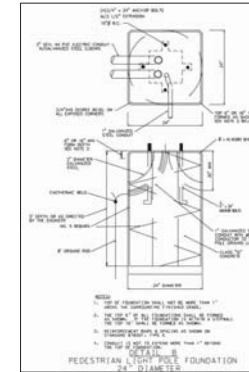
3 HOLIDAY OUTLET PEDESTAL DETAIL
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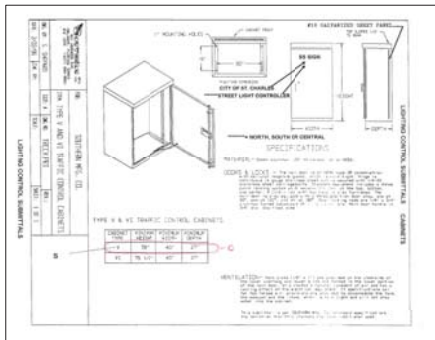
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5 PEDESTRIAN LIGHT POLE DETAIL
NO SCALE



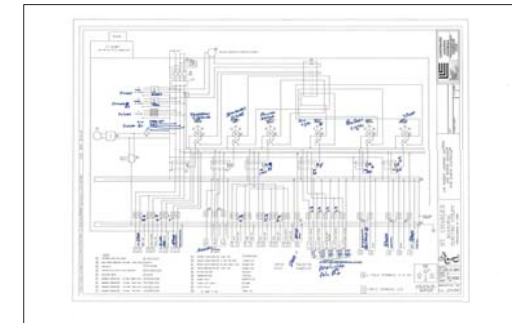
6 PEDESTRIAN LIGHT POLE FOUNDATION
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7 LIGHTING CONTROLLER CABINET DETAIL
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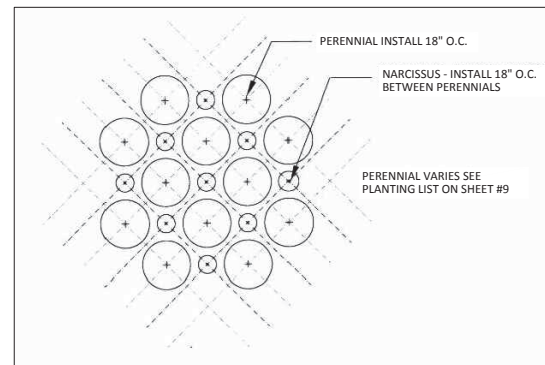
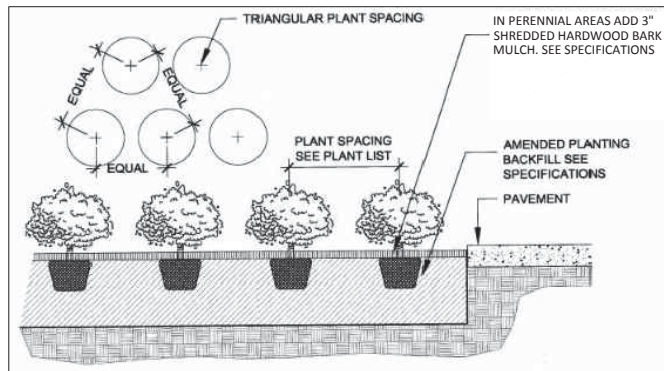
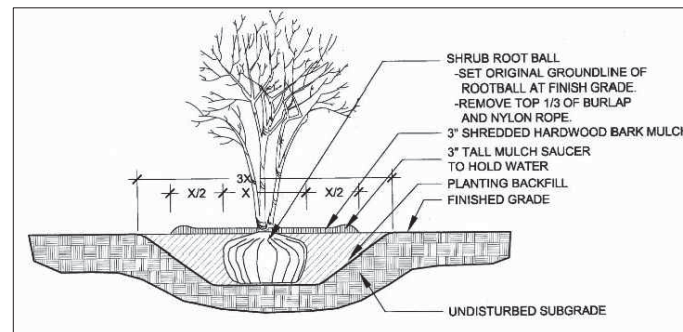
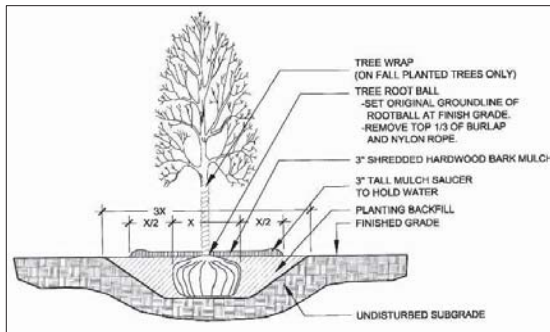


8 LIGHTING CONTROLLER CABINET DETAIL
NO SCALE



9 LIGHTING CONTROLLER WIRING DETAIL
PROVIDED BY CITY OF ST. CHARLES ELECTRICAL
ENGINEERING DEPARTMENT PHONE NO. (630) 377-4407

TITLE: ST. CHARLES RIVERWALK BLDG 3 SITE IMPROVEMENTS				DETAILS	
DESIGN	DRB	MRP	DRB	SCALE: NA	DATE: 01/17/2019
DRAWN	DWN	CHND	CHND	DATE: 01/17/2019	NATURE OF REVISION
CLIENT: CITY OF ST. CHARLES 116 WEST MAIN STREET, SUITE 201 ST. CHARLES, IL 60174 630.377.4400					
WBK ENGINEERING, LLC 116 WEST MAIN STREET, SUITE 201 ST. CHARLES, ILLINOIS 60174 (630) 443-7755					
PROJECT NO. 170319 DATE: 03.01.2018 DRAWING NO. DT1 SHEET: 13 OF 14					



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PROJECT NO. 170319		DESIGN		DRB	DETAILS	
DATE : 03.01.2018		DWN.		MRP		
DRAWING NO. DT-3		CHD.		DRB		
SHEET:		SCALE: NA				
14 OF 14						
		NO.	DATE	NATURE OF REVISION		DT170319.DWG