

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR
MONDAY, JULY 20, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order

2. Roll Call

3. Invocation

4. Pledge of Allegiance

5. Presentations

- Presentation of the Daffodil Program by John Rabchuk.

6. Omnibus Vote. Items with an asterisk (*)

These are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

- *7.** Motion to accept and place on file minutes of the regular City Council meeting held on June 29, 2000.
- *8.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 6/15/2020 - 6/28/2020 in the amount of \$5,313,037.14.
- *9.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 6/29/2020 - 7/12/2020 in the amount of \$1,497,309.61.

I. New Business

- A. Presentation of a Recommendation from Mayor Rogina to appoint Brian Wirball to the Natural Resources Commission.
- B. Recommendation to Approve the Visitors Cultural Commission Funding Allocations Schedule for FY20-21 and the Related Funding Agreements.

- C. Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles due to the COVID-19 Pandemic.
- *D. Motion to accept and place on file Plan Commission Resolution No. No. 9-2020 A Resolution Recommending Approval of a Special Use for a Place of Worship for Bartlett United Pentecostal Church, 525 S. Tyler Rd. Unit L (Chance Badertscher, Lavelle Law Ltd.)
- E. Motion to approve An Ordinance Granting Approval of a Special Use for a Place of Worship (525 S. Tyler Rd., Unit L – Bartlett United Pentecostal Church)
- *F. Motion to accept and place on file Plan Commission Resolution No. Plan Commission Resolution No. 10-2020 A Resolution Recommending Approval of a General Amendment to Ch. 17.14 “Business and Mixed-Use Districts” to add Non-Accessory Drive-Through Facilities as a Special Use in the CBD-1 District.
- G. Motion to approve An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled “Zoning”, Ch. 17.14 “Business and Mixed-Use Districts”, Table 17.14-1 “Permitted and Special Uses” to add Drive-Through Facility as a Special Use in the CBD-1 Central Business District.
- *H. Motion to accept and place on file Plan Commission Resolution No. Resolution No. 11-2020 A Resolution Recommending Approval of an Application for Special Use for a Non-Accessory Drive-Through Facility at the Southeast corner of Riverside Ave. and Illinois Ave. (STC Morse, LLC)
- I. Motion to approve An Ordinance Granting Approval of a Special Use for a Drive Through Facility in the CBD-1 Central Business District (Southeast corner of Riverside Ave. and Illinois Ave.)
- *J. Motion to Approve a Resolution Authorizing the Execution of a Plat of Vacation for a portion of an Electric Easement (1125 Fern Ave)
- *K. Motion to accept and place on file Historic Preservation Commission Resolution No. 3-2020 A Resolution Recommending Approval of A Façade Improvement Grant Application (307 Illinois Ave.)
- *L. Motion to Approve a Resolution Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Samantha Cocroft (307 Illinois Ave.)
- *M. Motion to Approve and Execute an Acceptance Resolution for Public Utilities for the Anthony Place Development (Prairie Centre senior affordable units).

II. Committee Reports

A. Government Operations

B. Government Services

C. Planning and Development

10. Additional Items from Mayor, Council, Staff, or Citizens

11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

Project Daffodil

Presented by:



Project Daffodil

- Daffodils – symbolize rebirth and new beginnings
 - Just what St. Charles needs for the spring of 2021
 - Imagine this along Mt. St. Mary Park and Rt. 31



Project Daffodil



- Planting 5,000 naturalized daffodil bulbs for blooming in spring 2021 & more later
- Focus around Mr. Eggward, the most photographed sculpture in St. Charles

Project Daffodil



Golden Roads Project



Lewisboro, NY (90 miles north of NYC)

Community plants 4,000 daffodil bulbs/year

**Now over 100,000 bulbs bloom every spring drawing
visitors from near and far.**

Project Daffodil

Planting Day: Saturday, October 17, 2020

Three ways to participate:

- **Volunteers – 20 planting teams of 4-6 people w/augers**
- **Donors – monetary contributions to River Corridor Foundation to cover costs and for future projects – 501(C)3 organization**
- **Sponsors – corporate and groups**



All contributors will be recognized on project website – accessible via QR tag signage at planting site

Project Daffodil

Completely automated process for:

- ✓ Volunteers
- ✓ Donors
- ✓ Sponsors

projectdaffodilstc.com



**MINUTES FOR THE SPECIAL MEETING OF THE
ST. CHARLES CITY COUNCIL MONDAY, JUNE 29, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBER, CITY OF ST. CHARLES
2 E. MAIN STREET, ST. CHARLES, IL 60174**

1. **Call to Order** at 7pm by Mayor Rogina
2. **Roll Call**
Present –Silkaitis, Stellato, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner, Lewis
Absent – Bancroft
3. **Invocation** by Ald. Payleitner
4. **Pledge of Allegiance.**
5. **Presentations**
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meeting held June 15, 2020.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
Lewis
NAY: NONE
ABSENT: Bancroft
ABSTAIN: NONE

MOTION CARRIED

- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 6/1/2020 – 6/14/2020 in the amount of \$1,799,587.84.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
Lewis
NAY: NONE
ABSENT: Bancroft
ABSTAIN: NONE

MOTION CARRIED

I. New Business

- A. Motion by Ald. Turner and seconded by Alderman Pietryla to approve Funds **Transfer Resolutions 2020-T-3 and 2020-T-4** authorizing budgeted transfers in the aggregate amount of \$3,594,771.29 for miscellaneous transfers.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner, Lewis

NAY: NONE

ABSENT: Bancroft

ABSTAIN: NONE

MOTION CARRIED

- B. Discussion and Feedback Regarding First Street Plaza Sidewalk Cafes Outdoor Dining.

Lead by Director Tungare

-Discussion regarding past months worth of information regarding the usage of the two city plazas and sidewalks for expansion of outdoor dining in regards to COVID-19.

Rogina – All these next few topics are related and Item B is a discussion only item, it is an administration item, no action taken for Item B.

- C. Motion by Ald. Stellato and seconded by Ald. Payleitner to approve a **Resolution 2020-58** Authorizing the Closure of First Street for Expanded Outdoor Dining Opportunities through October 31, 2020.

Rogina – We will discuss this topic in the dais first then anyone in the audience will be welcomed to discuss. This can be a meld of these couple of items. The dates, as suggested, July 24th, Labor Day, or Halloween, the issues are, what do you say about the current situation, secondly, with a motion, in respect to the closure of roadways.

Bessner – Regarding the plaza as it is now, I know it's a temporary setup because of the fast timing, there seems to be bar tables out there so this isn't to pick on one business specifically and I know we had chains there too, do you know if that changes or if extended, can we have a more firm plan that cannot really be changed once the footprint is set? I think things are going very well down there each time I've been there, I just notice that some of these tables just recently appeared and form a barrier.

Tungare – We can enforce and monitor that more closely.

Bessner – I'm all for the October 31 date, I think it will be a great expansion on what we have and even with the weather changing in the fall, we should have decent weather for the remainder for this to be used well. Finally, I don't see any conflicts with Arcada or with Scarecrow Fest, are there and I would assume they all could work together to work that out.

Rogina – We will deal with that separately.

Pietryla – No specific questions, thank you for answering all I had before. I also support 10/31 for the outdoor usage and I'll give the benefit to the businesses and they have quickly implemented this launch and some adjustments are able to be made.

Vitek – All for it all, I think the minimum date should be October 31, I'd like to see it go on.

Turner – I'll agree with the October 31, I don't think the crowd will be too heavy as the weather cools down, but it should stay open for Scarecrow Festival. As for the setup, I think that is fine, some places might push it a bit, but we'll have to go in and look at that, like we're doing. We seem to be getting complaints and we need maybe more enforcement.

Lemke – It get chilly at the end of October but that is up to the patrons and businesses. Through Halloween is good by me.

Payleitner – I agree with Ed with what he was saying and I was made to look like a goof last time we met, because we had a little bit of the tail wagging the dog, the adjustment came later so my nose is a little out of joint, shall we say in that the businesses exerted themselves and changed our plan. All that said, I think it is a successful venture and I like the original plan mostly because it allows for more space to the public and a buffer between the businesses. IT looks now like a 250 person gathering, whereas the original plan had more of a buffer between the establishments and I thought that appeared to be a safer layout. As for the date, I was prepared to say go through the art festival, jazz fest, and now everyone is saying Halloween, that's fine as the weather will dictate the actual day. If we are talking about the streets, all that I am okay with as it is.

Silkaitis – I'm okay with the date but as Ald. Payleitner said, I am concerned that they actually made us change the plan, that kind of concerns me, as Rita said, I'd like to keep it original actually. I don't want to have it too much into the plaza, I would like to keep the original plan as we did in may. Besides that, I'm okay with everything else.

Stellato – I'm okay with the day, and the design. I said before, I walked through there and thought it was open and accessible; I am comfortable with that layout.

Lewis – I'm comfortable with what everyone is saying. I would like to see it shortened to October 1, but if you all want to go to October 31, that's fine.

Rogina – Is there anyone in the crowd that wants to make comments? We are talking about items B and C, the dining plan on the plaza and the closure of 1st Street.

Ken Hendrix, Alter Brewing 12 South 1st Street – First off, I want to thank the city and everyone involved in the decision, because what you have done with 1st street is not only visionary and is an incredible amenity to St. Charles and I can tell you that among the Alter community that has traveled to St. Charles, investors, friends and the like, they are blown away with what the city has done. People have likened it to an Piazza in Italy. I applaud you all for that. I also want to thank you for the decision to open it up for businesses to use because I can't and don't want to imagine where we'd all be today. In the phase 3, without the additional seating at Alter, I can tell you that we would have been at 20% of our total capacity, with the added seating, for us, we are at just 45% of our planned seating. The optics are that it looks like all these businesses are

thriving, we are very happy with the support and out pouring we are receiving, we are still all very challenged and as we look forward, we see what's happening in Florida, Texas, and LA, we are not out of the woods yet. All the operators on this street are of the mindset that we need to maximize and hoard cash in case there is another spike, that we would have enough to get through that. I understand the concerns about pushing the boundaries, we have not but I can see what some might and even would. That should be taken into account also, but we are nowhere near out of the woods yet. Thank you.

Rogina – I wanted to make this point at the end but, I'll make it now. I appreciate you saying this. Five of us in a letter to everyone of the businesses here, the chamber, and to the alliance, sent a letter co-signed by 5 of us basically saying our future success is based on what happens now. With what's happening in Texas, Florida, Arizona, and in California, if we are going to avoid that, we have to follow the rules and there is no question about that fact. It is incumbent upon our businesses to follow the rules and everyone is, that is going to be the key to us keeping this thing rolling thought the summer and into the fall and I hope that this can bring the businesses back to some semblance of what could have been without the pandemic. I appreciate your comments and I continue to pray and hope that all of our business will model that kind of example as we move forward, if that happens, then you'll be right we'll hit it big here and the future will be bright on 1st Street and all else in St. Charles because of what we're doing. Thank you.

Turner – A question for Jenna with the businesses alliance, I touched on this before, your group should really send out a strong letter that they are really pushing the boundaries here. I'm sure we are going to go through with this but that doesn't mean that at any time, someone up here can say this is not working. The businesses need to understand that they need to follow what the city is saying and don't go over it.

Rogina – Jenna was one of the co-signers of the letter, and if we have to reinforce that again, we will.

Sawicki – We're all in line with that and understand that we cannot go backwards and we have sent that message out and will continue to send it out as much as we can and as much as we need. We've done this in person, text messages, phone calls at 10:30 at night with the different businesses. We're in agreement and we all need to be together in this and do it the right way.

Turner – I'd say self-policing is better than the city policing this.

Lemke – To add to that, having the ability, even if restricted, the number of inside tables and seating, the outside takes the pressure off of that but likewise, we shouldn't push the outside boundaries.

Payleitner – Your Honor, you stated it well and the gentleman from Alter Brewing, I wanted to offer them a compliment as well, as to how well they are abiding by the rules and regulations. So, thank you I'm guessing it costs you a couple of tables but I felt very safe and I appreciate that, thank you.

Pietryla – Following up and echoing the prior statements, I hear what you're saying and I hear also, and understand that predicament of the restaurants also, we need to remember that we have

the opportunity to discuss this further, I think maybe later this summer to talk about making this an annual even. We have an opportunity to be pretty detailed in our approach and expectations and at this time, I am hearing what you're saying and I think we are in unique times and have to tread lightly right now.

Rogina – The offer to dialog at the end of the summer is right on the money and I'm glad we will have an opportunity to do just that.

Bessner – I wanted to add that I am fine with the revised plan, I didn't state that earlier but I'm fine with the plan.

Rogina – You have received feedback and direction as to the direction.

Tungare – That is correct, we will stick to the revised plan and we will continue to monitor the function and respectfully ask them to limit themselves to their respective areas.

Rogina – I need a motion to approve item C.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
Lewis
NAY: NONE
ABSENT: Bancroft
ABSTAIN: NONE

MOTION CARRIED

- D. Motion by Ald. Payleitner and seconded by Ald. Vitek to approve an **Ordinance 2020-M-26** Establishing a Temporary Outdoor Dining Permit Program through October 31, 2020.

Turner – Is this an ordinance that could carry over into next year? I'm not sure I am ready to go that far.

Tungare – It doesn't have to, we can and will be setting a sunset on this ordinance. This is why your motion will recommend approval for temporary outdoor dining and extending it to a date specific.

Payleitner – In fairness, October 31 seems to make sense and I'll be happy to make this motion.

Pietryla – I am going to support this, we have to have to have the dates for this but I would support it regardless and would comment only that this will spark more interest in making sure of the structures for dividing space, it may end up helping it look less temporary. There was guidance needed and now that we are providing that, I think this is a good next step for the businesses there.

Rogina – In light of COVID, we have an opportunity to run a little experiment here. Work out the kinks and figure out what works well and not well, at to the point we can slap wrists if necessary and move forward.

Hector Lopez, Francesca's in St. Charles – I'd like to also thank everyone to allow us the chance to be able to bring back more staff. If not for the outdoor dining, we wouldn't be anywhere near where we are now. We are blessed to be busy and keeping everything going. I have worked very hard and it's getting better and better. We are excited for the chance to be able to go on to October 31. As long as we all follow the guidelines, it's all for safety and that's all there is too it and we all have to be safe to keep it going. Thank you.

Turner – I'm noticing this, some places are requiring masks and some offices are not. Is it up to the proprietor or restaurateur to say 'my restaurant will have masks' or can they under guidelines?

Tungare – I think that is up to the restaurant, the city does not enforce masks. If there is a patron that is uncomfortable or a customer that has a complaint, it is a public health issue so the Illinois Department of Public Health would be responsible for enforcing that.

Rogina – It is our sincere hope, as a council, that no individual in the community feels it necessary to contact the health department for a complaint. They would come out and make an evaluation to that. The motion is on the floor, and it is extended until October 31, 2020.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
NAY: NONE
ABSENT: Bancroft
ABSTAIN: NONE
INAUDABLE: Lewis

MOTION CARRIED

- E. Motion by Ald. Payleitner and seconded by Ald. Pietryla to approve a **Resolution 2020-59** authorizing the Closure of Walnut Avenue for Flagship on the Fox's Temporary Outdoor Dining through October 31, 2020.

Stellato – Just a little history lesson, Ald. Payleitner and I were in a room years ago and we had a developer come in and actually wanted to close off Walnut and connect the two properties and it would have helped the theater get a dock, and I'm comfortable with the move, in fact this was the exact length of the closure we are talking about, up to that courtyard area so people could access from the parking lot over there so I have no issues.

Payleitner – I think the communication was made that I was worried about. As long as Mr. Hurst is okay that there is nothing conflicting, for now that is access to the Arcada and I agree with Ald. Stellato, I think that long term that would have been that closure.

Rogina – If this council were to approve that closure until October 31, hypothetically, throwing the date out, or September, what if there was a need to use that and the Arcada is back open for business and they need to put trailers back there, just raising the what if. Are we in a position to rescind that resolution?

Tungare – This is a resolution and I would venture to say that as long as the businesses, Flagship on the Fox and the owner of the Arcada are willing to work together, their communication with

the city we can make that work. My understanding is the request is only until right after Labor Day weekend because they anticipate that the Arcada might be opening back up after that.

Vitek – Given what we've done with the other restaurants, and since I know the Flagship owner and the owner of the Arcada are here, maybe there would be interest in paralleling with the other restaurants are now able to do.

Kurt Hurst 4N316 Rt. 31, St. Charles – Thank you, first of all, you have done an amazing job and I echo all the comments made tonight as to what it has done for the businesses to thrive. Without, the picture would have been much less successful, thank you all. We would be in favor of October 31, instead of Labor Day and that is because Steve and Ron and everybody that I am affiliated with over there have been very cooperative and there will be likely, a chance to open prior to October 31 in some capacity. We will be opening things other than the theater, but the theater is likely to open as well at some capacity depending on the phase movement. There is an opportunity for that to happen and that we would have some logistics to work through but with Steve and Ron and the rest, we have no problem going through the October 31 date. I think it would be a bit of a disadvantage to our side if we didn't have the mirrored dates. No question that with the way everyone is working together, this has brought the community closer together all around in many ways.

Bessner – With that said, I also agree that we should have the same dates for Walnut as we do 1st Street, my only question is do you think it will be completely utilized through that time frame of 10/31?

Hurst – Yes. We are moving thought and everyone can see the activity, we hope to have the patio in the back open soon and we will fully utilize it.

Bessner – Okay, fair enough.

Turner – I'd like to compliment you on what you're doing and this is one of the areas, we let you stay there until October 31, that is as far as we will go and you guys all need to work together and figure out how to do it. You guys know your businesses, you can work that better that we can. It sounds like you already are, so I say keep on that same path and I'm in full agreement with October 31 across the city.

Hurst – To that point, it's not just Ron and Steve, but everybody from Pollyanna and House Pub, we meet regularly and talk about collectively what we can do for that area and the community at large.

Lemke – Perhaps, on Walnut, as groups need to unload equipment, you might have to split Walnut for each side to the extent that you move tables to allow for that when the weather permits.

Hurst – That is exactly what I mean by us cooperating with each other.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
Lewis
NAY: NONE

ABSENT: Bancroft
ABSTAIN: NONE

MOTION CARRIED

II. Committee Reports

A. Government Operations

None

B. Government Services

None

C. Planning and Development

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the June 8, 2020 Planning & Development Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Silkaitis, Payleitner, Lemke, Turner, Vitek, Pietryla, Bessner,
Lewis

NAY: NONE

ABSENT: Bancroft

ABSTAIN: NONE

MOTION CARRIED

9. Additional Items from Mayor, Council, Staff, or Citizens

Steve Mayer, Flagship on the Fox, 100 S Riverside Ave, St. Charles – The gentleman from Alter hit this on the head, I think you need to be applauded for having the foresight to actually do this. He said it well, we are not out of the woods, not even close but this is a reality that you guys, the city council that would be looking at vacant buildings, and we would not make it. The PPP program is great but I have 70 employees that we tried to keep employed, we have 68 coming back, the two were that did not come back by their choice. I look at everything in Chicago, the neighborhoods specifically, and I think they are going to take a step backwards and I think that is a very real thing. What we are seeing and noticing, customer are still nervous to dine inside and on a weekend we would have a 45 minute wait for our patio and outside with the heat, people would be filling in the tables. The businesses need you guys, you are helpful for us to maintain our business and we appreciate it, and thank you.

Turner – I have a point of order question, are we going to be meeting ever two weeks now?

Rogina – Our next meeting will be July 20, as a council, there are committee meetings July 13, that's for P&D.

Tonight we have been all in agreement on all these issues and we are executing this and we are the star of the western suburbs, that's for sure. I sat at my desk this morning and began thinking about tonight and I said, all of our businesses are important to us. Every last one, they generate the economics of why St. Charles is successful, and as a footnote, our restaurants and bars do have a unique position in our

fabric. What is it? I'll try to list it, these places, old and new, are likely to be a place that someone will have their first date, a homecoming dance, prom, a proposal, an engagement party, maybe a rehearsal dinner, a wedding reception like we did for my son and daughter-in-law after they were married at St. Patrick's Church. We celebrate someone's birthday, bar mitzvah, retirement dinner, and even funeral luncheons. These are just some of the things that our restaurants mean to us in the long and short runs and all the runs in the middle, we can't ever forget that because this is a great restaurant town. In the 7 plus years as mayor, I have always bragged about that, I have great reason to brag about that.

In another matter, I asked Chief Keegan to be in the room tonight, many of you know that on the 6th and the 19th of June, we had – however you want to call it, protestors, demonstrators, even a rally, I will say that as someone who was involved in a passive way, with the Chief who was very actively involved, is the fact that these demonstrations, some people say that protests have a strong meaning to them, maybe even negative, the fact is that the 1st Amendment allows protest and if those protests are professional and dignified and meaningful or they turn into some kind of horrible activity, a lot depends on the two parties, the organizers and in our case the police who sit down and bring organization to these events. In both cases on the 6th of June and the 19th of June, those activities took place and I'm simply proud to have allowed these individuals to exercise their 1st amendment rights in a very positive and dignified way and that our businesses can see that and say this is how this works without worrying about damages and riots to their businesses. Chief, thank you and to your staff for working with these groups and helping to make sure and keep these orderly and peaceful, well done and thank you!

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

- 10. Adjournment** motion by Ald. Bessner and seconded by Ald. Turner at 7:55pm
VOICE VOTE: AYE – Unanimous, NAY – None, Absent – Bancroft, Abstain – None
MOTION CARRIES

Charles Amenta, City Clerk

Charles Amenta, City C

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

7/6/2020

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

6/15/2020 - 6/28/2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
112	ATHLETICO LTD		516.00	06/25/2020	2670	INVOICE # 2670
	ATHLETICO LTD Total		<u>516.00</u>			
114	DG HARDWARE					
		108150	66.65	06/18/2020	78026/F	MISC SUPPLIES
		108130	3.31	06/18/2020	78025/F	FASTENERS
		108150	2.66	06/18/2020	78012/F	FASTENERS
		108130	3.66	06/18/2020	78004/F	CEILING HOOK WHITE
		108130	4.13	06/25/2020	78047/F	PHILIP FH WS
		108130	1.46	06/25/2020	78048/F	MARKER - SUPPLIES
		108130	11.01	06/25/2020	78076/F	GORILLA SHIPPING TAPE
	DG HARDWARE Total		<u>92.88</u>			
139	AFLAC					
			94.96	06/19/2020	ADIS200619093744PD	AFLAC Disability and STD
			78.94	06/19/2020	ADIS200619093744PV	AFLAC Disability and STD
			25.20	06/19/2020	ADIS200619093744FD	AFLAC Disability and STD
			22.85	06/19/2020	ADIS200619093744FN	AFLAC Disability and STD
			19.80	06/19/2020	ACAN200619093744FI	AFLAC Cancer Insurance
			14.34	06/19/2020	ACAN200619093744PI	AFLAC Cancer Insurance
			45.30	06/19/2020	APAC200619093744PV	AFLAC Personal Accident
			57.23	06/19/2020	APAC200619093744FI	AFLAC Personal Accident
			17.04	06/19/2020	ASPE200619093744PV	AFLAC Specified Event (PRP)
			137.66	06/19/2020	ACAN200619093744PV	AFLAC Cancer Insurance
			8.10	06/19/2020	AHIC200619093744FD	AFLAC Hospital Intensive Care
			33.84	06/19/2020	AHIC200619093744PV	AFLAC Hospital Intensive Care
			36.54	06/19/2020	APAC200619093744PI	AFLAC Personal Accident
			22.06	06/19/2020	AVOL200619093744PI	AFLAC Voluntary Indemnity
			39.88	06/19/2020	AVOL200619093744PV	AFLAC Voluntary Indemnity
	AFLAC Total		<u>653.74</u>			
145	AIR ONE EQUIPMENT INC					
		108051	1,371.50	06/18/2020	157096	CARTRIDGES

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	AIR ONE EQUIPMENT INC Total		<u>1,371.50</u>			
149	ALARM DETECTION SYSTEMS INC	108246	320.82	06/25/2020	30434-1195	QUARTERLY CHARGES-JUL-SE
	ALARM DETECTION SYSTEMS INC Total		<u>320.82</u>			
159	ALFRED BENESCH AND COMPANY	104670	679.84	06/18/2020	156771	2019 INSPECTION-RED GATE B
	ALFRED BENESCH AND COMPANY Total		<u>679.84</u>			
185	AL WARREN OIL CO INC	108520	9,432.56	06/18/2020	W1313403	INVENTORY ITEMS
	AL WARREN OIL CO INC Total		<u>9,432.56</u>			
254	ARISTA INFORMATION SYSTEMS INC	108524	4,976.95	06/25/2020	1330202006	POSTAGE UB DEPT
		108524	1,863.57	06/25/2020	29907	PRINTING SERVICES UB
	ARISTA INFORMATION SYSTEMS INC Total		<u>6,840.52</u>			
255	ARIES INDUSTRIES INC	108548	895.57	06/25/2020	397602	PARTS SERVICE
	ARIES INDUSTRIES INC Total		<u>895.57</u>			
298	AWARDS CONCEPTS	108187	155.95	06/18/2020	10562079	ELECTRIC LEAF PLAN
	AWARDS CONCEPTS Total		<u>155.95</u>			
305	BADGER METER INC	107989	1,042.68	06/18/2020	1363935	METERS
		107896	2,662.98	06/18/2020	1362141	METERS
	BADGER METER INC Total		<u>3,705.66</u>			
347	BERGLUND CONSTRUCTION	108022	71,758.50	06/25/2020	2	CITY HALL FACADE REPAIRS 20
	BERGLUND CONSTRUCTION Total		<u>71,758.50</u>			
364	STATE STREET COLLISION	108578	81.00	06/25/2020	10399	REPAIR FORD 2014 PICKUP
	STATE STREET COLLISION Total		<u>81.00</u>			
369	BLUE GOOSE SUPER MARKET INC					

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		108366	64.00	06/25/2020	060320	REFRESHMENT SERVICE 6/3/20
	BLUE GOOSE SUPER MARKET INC Total		64.00			
372	BLUFF CITY MATERIALS					
		108200	65.00	06/25/2020	312690	2020 STC JUNE STOCKPILE
		108200	2,420.00	06/25/2020	313077	2020 STC JUNE STOCKPILE
	BLUFF CITY MATERIALS Total		2,485.00			
382	BOUND TREE MEDICAL LLC					
		108502	187.16	06/18/2020	83641809	MERET DEEP STUFF/FILL PRO
		108330	186.08	06/18/2020	83641810	INVENTORY ITEMS
		108508	6.08	06/18/2020	83647214	MISC SUPPLIES
		108509	158.97	06/25/2020	83649011	MISC SUPPLIES
	BOUND TREE MEDICAL LLC Total		538.29			
393	BRICOR CONSULTING					
			2,400.00	06/18/2020	FY 2021	AGREEMENT 12 MONTHLY PAY
	BRICOR CONSULTING Total		2,400.00			
428	CALEA					
		108616	4,645.00	06/18/2020	INV33874	ANNUAL CONTINUATION FEE
	CALEA Total		4,645.00			
491	CHADS TOWING & RECOVERY INC					
		108249	145.00	06/25/2020	68028	TOWING SERVICES POLICE DE
	CHADS TOWING & RECOVERY INC Total		145.00			
526	CLARKE ENVIRONMENTAL MOSQUITO					
		108231	18,368.25	06/18/2020	001010878	MOSQUITO SERVICE FOR JUNI
		108231	18,368.25	06/25/2020	001011117	MOSQUITO MANAGEMENT SEF
	CLARKE ENVIRONMENTAL MOSQUITO Total		36,736.50			
528	CLC LUBRICANTS CO					
		108449	229.65	06/18/2020	95377	CLC LUBE RE 460
	CLC LUBRICANTS CO Total		229.65			
563	CDW GOVERNMENT INC					
		108505	5,400.00	06/25/2020	ZBC3080	NETMOTION MOBILITY RENEW.
		108534	20,766.43	06/25/2020	ZBC3209	CISCO SMARNET RENEWAL
	CDW GOVERNMENT INC Total		26,166.43			

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579	COMMUNICATIONS DIRECT INC					
		106899	1,218.00	06/25/2020	SR120375	INSTALL AND PARTS
		108452	200.00	06/25/2020	SR120383	PARTS AND LABOR
	COMMUNICATIONS DIRECT INC Total		<u>1,418.00</u>			
696	DICKEY MANUFACTURING CO					
		108463	471.44	06/25/2020	112440	INVENTORY ITEMS
	DICKEY MANUFACTURING CO Total		<u>471.44</u>			
716	DIXON ENGINEERING INC					
		105517	594.00	06/18/2020	20-6718	PAINT INSPECTION-BASE SER
	DIXON ENGINEERING INC Total		<u>594.00</u>			
750	DUKANE CONTRACT SERVICES					
		108080	632.12	06/18/2020	128776	janitorial services 4/27/20
		108394	1,495.66	06/18/2020	128853	JUNE MONTHLY BILLING
		108394	4,288.47	06/18/2020	128854	JUNE MONTHLY BILLING
		108394	9,675.00	06/18/2020	128855	JUNE MONTHLY BILLING
		108394	7,115.84	06/18/2020	128856	JUNE MONTHLY BILLING
		108394	1,190.34	06/18/2020	128862	JUNE MONTHLY BILLING
		108529	1,040.00	06/25/2020	128781	SUBSTATIONS CLEANING 5/11/
	DUKANE CONTRACT SERVICES Total		<u>25,437.43</u>			
778	EJ EQUIPMENT INC					
		108450	164.42	06/18/2020	P23339	GLUE GRIP LOCK WASHER
	EJ EQUIPMENT INC Total		<u>164.42</u>			
789	ANIXTER INC					
		107830	7,250.00	06/18/2020	4592397-00	INVENTORY ITEMS
		108475	6,767.00	06/18/2020	4610971-00	INVENTORY ITEMS
	ANIXTER INC Total		<u>14,017.00</u>			
806	EMERGENCY VEHICLE SERVICE INC					
		108278	768.65	06/18/2020	10406	V#1751 MISC PARTS FOR GAR/
	EMERGENCY VEHICLE SERVICE INC Total		<u>768.65</u>			
813	THOMAS ENGLISH					
			65.00	06/18/2020	061220TE	CDL RENEWAL
	THOMAS ENGLISH Total		<u>65.00</u>			
815	ENGINEERING ENTERPRISES INC					

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		105822	1,301.25	06/18/2020	69061	BILLING THRU 4/20/20
		107745	21,125.00	06/18/2020	69062	PROJECT BILLING THRU 4/20/20
		106992	4,218.00	06/18/2020	69063	PROJECT BILLING THRU 4/20/20
	ENGINEERING ENTERPRISES INC Total		<u>26,644.25</u>			
826	BORDER STATES INDUSTRIES INC					
		108465	634.02	06/18/2020	920035654	INVENTORY ITEM
	BORDER STATES INDUSTRIES INC Total		<u>634.02</u>			
827	ERA VALDIVIA CONTRACTORS INC					
		106987	201,150.00	06/18/2020	19135002	PROJECT BILLING THRU 4/30/20
	ERA VALDIVIA CONTRACTORS INC Total		<u>201,150.00</u>			
859	FEECE OIL CO					
		108540	346.25	06/25/2020	3706023	BLUEDEF EXHAUST FLUID BUL
	FEECE OIL CO Total		<u>346.25</u>			
870	FIRE PENSION FUND					
			456.35	06/19/2020	FP1%200619093744FI	Fire Pension 1% Fee
			4,483.93	06/19/2020	FRP2200619093744FC	Fire Pension Tier 2
			13,405.79	06/19/2020	FRPN200619093744FI	Fire Pension
	FIRE PENSION FUND Total		<u>18,346.07</u>			
876	FIRST ENVIRONMENTAL LAB INC					
		108495	54.00	06/25/2020	154934	LAB DEPT SERVICES
		108495	54.00	06/25/2020	154935	LAB DEPT SERVICES
		108495	31.50	06/25/2020	154936	LAB TESTING SERVICES
	FIRST ENVIRONMENTAL LAB INC Total		<u>139.50</u>			
891	FLEET SAFETY SUPPLY					
		108041	3,323.32	06/25/2020	75011	ION PARTS
		108287	951.80	06/25/2020	75016	TRAFFIC ADVISOR LED LIGHT
		108287	326.10	06/25/2020	74223	VEH 1728 RO 63965
	FLEET SAFETY SUPPLY Total		<u>4,601.22</u>			
905	FORCE AMERICA DISTRIBUTING LLC					
		108618	225.00	06/18/2020	200-1025929	FLAT DATA PLAN US W/NAF
	FORCE AMERICA DISTRIBUTING LLC Total		<u>225.00</u>			
916	FOX VALLEY FIRE & SAFETY INC					
		108587	150.00	06/18/2020	IN00354358	FIRE SPRINKDLER

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		108587	150.00	06/18/2020	IN00354361	FIRE SPRINKLER
		108587	150.00	06/18/2020	IN00354362	FIRE SPRINKLER
		108587	150.00	06/18/2020	IN00354363	FIRE SPRINKLER
		108587	150.00	06/18/2020	IN00354364	ANNUAL SPRINKLER
	FOX VALLEY FIRE & SAFETY INC Total		<u>750.00</u>			
956	CITY OF GENEVA					
		108729	122,468.00	06/25/2020	2021-00060004	POLICE AND FIRE DISPATCH
	CITY OF GENEVA Total		<u>122,468.00</u>			
989	GORDON FLESCH CO INC					
			684.36	06/18/2020	IN12953565	BILLING 6/1/20-6/30/20
			602.20	06/25/2020	IN12956400	BILLING 4/29/20 TO 5/30/20
	GORDON FLESCH CO INC Total		<u>1,286.56</u>			
996	GOVCONNECTION INC					
		108338	819.86	06/18/2020	70021476	MISC PRODUCT
	GOVCONNECTION INC Total		<u>819.86</u>			
1031	HAMPTON LENZINI & RENWICK INC					
		108258	21,862.50	06/25/2020	000020200988	7TH AVE PROJECT
	HAMPTON LENZINI & RENWICK INC Total		<u>21,862.50</u>			
1036	HARRIS BANK NA					
			1,560.00	06/19/2020	UNF 200619093744FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,560.00</u>			
1042	HARRIS COMPUTER SYSTEMS					
		108752	27,405.07	06/25/2020	MN00129112	SOFTWARE 7/1/20-6/30/21
	HARRIS COMPUTER SYSTEMS Total		<u>27,405.07</u>			
1113	HUFF & HUFF INC					
		96845	10,422.23	06/25/2020	0796391	
		108088	4,778.32	06/25/2020	0796392	FIRST ST PLAZA PHASE II INVE
		108088	639.54	06/25/2020	0794577	BILLING THRU 4/30/20
	HUFF & HUFF INC Total		<u>15,840.09</u>			
1133	IBEW LOCAL 196					
			700.84	06/19/2020	UNEW200619093744P	Union Due - IBEW - percent
			178.50	06/19/2020	UNE 200619093744PV	Union Due - IBEW

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	IBEW LOCAL 196 Total		<u>879.34</u>			
1136	ICMA RETIREMENT CORP					
			836.42	06/19/2020	E401200619093744PD	401A Savings Plan Employee
			475.73	06/19/2020	E401200619093744FD	401A Savings Plan Employee
			530.25	06/19/2020	E401200619093744FN	401A Savings Plan Employee
			265.70	06/19/2020	E401200619093744HR	401A Savings Plan Employee
			231.42	06/19/2020	E401200619093744CA	401A Savings Plan Employee
			372.95	06/19/2020	E401200619093744IS	401A Savings Plan Employee
			230.00	06/19/2020	ROTH200619093744IS	Roth IRA Deduction
			1,451.53	06/19/2020	ROTH200619093744PI	Roth IRA Deduction
			469.64	06/19/2020	061920	PLAN 109830 PAYROLL
			1,400.00	06/19/2020	ICMA200619093744HF	ICMA Deductions - Dollar Amt
			505.00	06/19/2020	ROTH200619093744PI	Roth IRA Deduction
			330.00	06/19/2020	ROTH200619093744CI	Roth IRA Deduction
			25.00	06/19/2020	ROTH200619093744FI	Roth IRA Deduction
			80.00	06/19/2020	ROTH200619093744FI	Roth IRA Deduction
			211.50	06/19/2020	ROTH200619093744HI	Roth IRA Deduction
			1,601.04	06/19/2020	ICMP200619093744PV	ICMA Deductions - Percent
			252.28	06/19/2020	RTHP200619093744FI	Roth 457 - Percent
			62.29	06/19/2020	ICMP200619093744CA	ICMA Deductions - Percent
			76.49	06/19/2020	ICMP200619093744CC	ICMA Deductions - Percent
			2,980.77	06/19/2020	ICMA200619093744FD	ICMA Deductions - Dollar Amt
			6,070.00	06/19/2020	ICMA200619093744FN	ICMA Deductions - Dollar Amt
			240.76	06/19/2020	RTHA200619093744HF	Roth 457 - Dollar Amount
			3,305.09	06/19/2020	ICMP200619093744FD	ICMA Deductions - Percent
			634.39	06/19/2020	ICMP200619093744FN	ICMA Deductions - Percent
			1,326.74	06/19/2020	ICMP200619093744IS	ICMA Deductions - Percent
			3,425.00	06/19/2020	ICMA200619093744PV	ICMA Deductions - Dollar Amt
			2,735.84	06/19/2020	ICMP200619093744PC	ICMA Deductions - Percent
			60.00	06/19/2020	RTHA200619093744PI	Roth 457 - Dollar Amount
			300.00	06/19/2020	ICMA200619093744CA	ICMA Deductions - Dollar Amt
			2,986.54	06/19/2020	ICMA200619093744CC	ICMA Deductions - Dollar Amt
			505.00	06/19/2020	RTHA200619093744PI	Roth 457 - Dollar Amount
			200.00	06/19/2020	RTHA200619093744FI	Roth 457 - Dollar Amount
			322.12	06/19/2020	RTHP200619093744PI	Roth 457 - Percent
			475.73	06/19/2020	C401200619093744FD	401A Savings Plan Company
			530.23	06/19/2020	C401200619093744FN	401A Savings Plan Company
			265.70	06/19/2020	C401200619093744HR	401A Savings Plan Company

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			230.26	06/19/2020	C401200619093744CA	401A Savings Plan Company
			2,550.00	06/19/2020	ICMA200619093744IS	ICMA Deductions - Dollar Amt
			7,840.50	06/19/2020	ICMA200619093744PC	ICMA Deductions - Dollar Amt
			990.71	06/19/2020	E401200619093744PV	401A Savings Plan Employee
			301.80	06/19/2020	E401200619093744CD	401A Savings Plan Employee
			372.95	06/19/2020	C401200619093744IS	401A Savings Plan Company
			837.60	06/19/2020	C401200619093744PD	401A Savings Plan Company
			301.80	06/19/2020	C401200619093744CD	401A Savings Plan Company
			990.71	06/19/2020	C401200619093744PV	401A Savings Plan Company
	ICMA RETIREMENT CORP Total		<u>50,187.48</u>			
1215	ILLINOIS MUNICIPAL UTILITIES					
			3,143,902.88	06/16/2020	060920	IMEA MAY ELECTRIC BILL
	ILLINOIS MUNICIPAL UTILITIES Total		<u>3,143,902.88</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY					
		108182	1,163.22	06/18/2020	26787	INVENTORY ITEMS
		108730	9.90	06/25/2020	26782	EMBROIDERY
		108730	2.70	06/25/2020	26813	EMBROIDERY
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>1,175.82</u>			
1225	INSIGHT PUBLIC SECTOR					
		108489	1,349.85	06/18/2020	1100734941	SURFACE KEYBOARD/CASE CC
	INSIGHT PUBLIC SECTOR Total		<u>1,349.85</u>			
1240	INTERSTATE BATTERY SYSTEM OF					
		108510	511.80	06/18/2020	50342447	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		<u>511.80</u>			
1271	J A JOHNSON PAVING COMPANY					
		108322	15,510.60	06/25/2020	5388	WATER/STORM PORTION OF M
		108322	97,826.67	06/25/2020	5388-MFT	MFT PORTION OF PROJECT BIL
	J A JOHNSON PAVING COMPANY Total		<u>113,337.27</u>			
1317	COUNTY OF KANE					
		105408	1,302.90	06/25/2020	2020-00000002	TRAFFIC LIGHT DEC19-FEB20
	COUNTY OF KANE Total		<u>1,302.90</u>			
1327	KANE COUNTY FAIR					
			382.13	06/18/2020	FY 2021	DEBT PAYMENT MANNION PRC

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	KANE COUNTY FAIR Total		<u>382.13</u>			
1334	KANE COUNTY ANIMAL CONTROL					
		108226	130.00	06/25/2020	061520	MAY SERVICES
	KANE COUNTY ANIMAL CONTROL Total		<u>130.00</u>			
1342	KARA CO INC					
		108549	356.38	06/25/2020	351758	PLOTTER PAPER
	KARA CO INC Total		<u>356.38</u>			
1363	KIESLER POLICE SUPPLY INC					
		108652	1,645.00	06/25/2020	IN137591	POLICE DEPT SUPPLIES
	KIESLER POLICE SUPPLY INC Total		<u>1,645.00</u>			
1387	KONICA MINOLTA BUS SOLUTIONS					
			38.90	06/18/2020	9006809433	BILLING 4/24/20 - 5/23/20
	KONICA MINOLTA BUS SOLUTIONS Total		<u>38.90</u>			
1439	LAW ENFORCEMENT TRAINING LLC					
		108555	2,600.00	06/18/2020	INV-0240	MONTHLY COURTSMART-PERM
	LAW ENFORCEMENT TRAINING LLC Total		<u>2,600.00</u>			
1463	LINA					
		108242	8,979.11	06/25/2020	063020	PREMIUM DUE 6/1/20-6/30/20
	LINA Total		<u>8,979.11</u>			
1482	ARTHUR J LOOTENS & SON INC					
		102101	6,403.00	06/18/2020	33662	HAULING SERVICES
	ARTHUR J LOOTENS & SON INC Total		<u>6,403.00</u>			
1489	LOWES					
		108197	38.86	06/18/2020	02586/052820	MISC SUPPLIES
		108328	64.92	06/18/2020	02638/052820	HARWARE SUPPLIES
		108501	730.84	06/18/2020	01662/05-27-20	CLEAR ACRYLIC CASE
		108197	26.17	06/18/2020	02540/052820	PARTS SERVICES
		108197	5.97	06/18/2020	02577/060220	FACILITIES SHOP
		108197	45.52	06/18/2020	02467/060120	PW & CITY HALL SUPPLIES
		108227	18.99	06/25/2020	10748/060620	GENERAL SUPPLIES POLICE D
		108197	209.86	06/18/2020	02439/051120	MISC SUPPLIES
		108197	23.36	06/18/2020	02423/060120	PW AND CITY HALL SUPPLIES
		108197	29.28	06/25/2020	02509/050820	PUBLIC SERVICES SUPPLIES

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		108197	15.16	06/25/2020	02082/060420	MISC SUPPLIES
		108149	608.56	06/25/2020	901091	INVENTORY ITEMS
	LOWES Total		<u>1,817.49</u>			
1510	ERIC MAJEWSKI					
			76.24	06/25/2020	061720EM	UNIFORM ALLOWANCE TAXABI
	ERIC MAJEWSKI Total		<u>76.24</u>			
1530	MARTAM CONSTRUCTION COMPANY					
		107963	6,187.77	06/25/2020	13338	MARTAM JOB 1308 PHASE 200C
		107963	6,893.20	06/25/2020	13339	MARTAM JOB 1308 PHASE 200C
	MARTAM CONSTRUCTION COMPANY Total		<u>13,080.97</u>			
1532	MARSHALLS TOWING & RECOVERY					
		108250	145.00	06/18/2020	23462	TOWING SERVICES POLICE DE
	MARSHALLS TOWING & RECOVERY Total		<u>145.00</u>			
1582	MCMASTER CARR SUPPLY CO					
		108732	26.48	06/25/2020	41358730	PLASTIC COUPLINGS
	MCMASTER CARR SUPPLY CO Total		<u>26.48</u>			
1585	MEADE ELECTRIC COMPANY INC					
		108136	1,924.00	06/18/2020	692511	TRAFFICSIGNALMAINTENANCE
	MEADE ELECTRIC COMPANY INC Total		<u>1,924.00</u>			
1604	METRO TANK AND PUMP COMPANY					
		108530	295.00	06/18/2020	16479	REPLACED LEAKY SWIVEL ANI
	METRO TANK AND PUMP COMPANY Total		<u>295.00</u>			
1613	METROPOLITAN ALLIANCE OF POL					
			114.00	06/19/2020	UNPS200619093744PI	Union Dues-Police Sergeants
			1,078.00	06/19/2020	UNP 200619093744PD	Union Dues - IMAP
	METROPOLITAN ALLIANCE OF POL Total		<u>1,192.00</u>			
1615	MFSCO DIV OF KAK ENTERPRISES					
		108511	91.00	06/25/2020	166544	HD DISPENSER
	MFSCO DIV OF KAK ENTERPRISES Total		<u>91.00</u>			
1637	FLEETPRIDE INC					
		108286	211.99	06/25/2020	53087539	NEW AIR DRYER 12V

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	FLEETPRIDE INC Total		<u>211.99</u>			
1651	MNJ TECHNOLOGIES DIRECT INC	108451	348.54	06/25/2020	0003730003	APPLE MAGIC KEYBOARD
	MNJ TECHNOLOGIES DIRECT INC Total		<u>348.54</u>			
1655	MONROE TRUCK EQUIPMENT	108496	109.60	06/18/2020	5432472	TANK STRAINER
	MONROE TRUCK EQUIPMENT Total		<u>109.60</u>			
1668	WOLSELEY INVESTMENTS INC	108517	49.28	06/18/2020	5587483	GEL BOTTLE FREEZING
	WOLSELEY INVESTMENTS INC Total		<u>49.28</u>			
1704	NCPERS IL IMRF		8.00	06/19/2020	NCP2200619093744FN	NCPERS 2
			16.00	06/19/2020	NCP2200619093744PV	NCPERS 2
	NCPERS IL IMRF Total		<u>24.00</u>			
1737	NORTH EAST MULTI REGIONAL TRNG		150.00	06/18/2020	272195	TUTION-RANKOVICH/WASMONI
	NORTH EAST MULTI REGIONAL TRNG Total		<u>150.00</u>			
1756	NORTH CENTRAL LABORATORIES	108552	205.57	06/25/2020	440117	LAB SUPPLIES
	NORTH CENTRAL LABORATORIES Total		<u>205.57</u>			
1772	OHALLORAN KOSOFF GEITNER &		3,703.07	06/18/2020	061720	LEGAL SEPT 2019-MAY 2020
	OHALLORAN KOSOFF GEITNER & Total		<u>3,703.07</u>			
1783	ON TIME EMBROIDERY INC	108174	52.00	06/18/2020	E 74731	UNIFORMS CHRISTENSEN
		108174	159.00	06/25/2020	73398	UNIFORMS PETERSON
		108174	102.00	06/25/2020	OE 73227	VOELSCH UNIFORMS
	ON TIME EMBROIDERY INC Total		<u>313.00</u>			
1786	OPEN SYSTEMS INTERNATIONAL INC	108436	19,041.00	06/18/2020	SCMEU1M-SUP-16	OSI PROGRAM 5-29-20 TO 5/28/
		104312	12,438.90	06/18/2020	SCMEU5-AMS03-03FY	APRIL BILLING PROJECT MONA
		104312	2,195.10	06/18/2020	SCMEU5-AMS03-03FY	MAY BILLING MONARCH PROJE

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	OPEN SYSTEMS INTERNATIONAL INC Total		<u>33,675.00</u>			
1822	PDC LABORATORIES INC					
		104502	48.00	06/18/2020	I9418245	NITRATE AS N BY IC
	PDC LABORATORIES INC Total		<u>48.00</u>			
1827	PEERLESS ENTERPRISES INC					
		107997	3,215.00	06/18/2020	88977	FENCE 1631 JAY LANE
		107994	2,099.00	06/18/2020	88978	FENCE 421 S 12TH ST
	PEERLESS ENTERPRISES INC Total		<u>5,314.00</u>			
1861	POLICE PENSION FUND					
			413.05	06/19/2020	POLP200619093744PC	Police Pension - non deferred
			782.90	06/19/2020	PLPR200619093744PC	Police Pens Service Buyback
			13,685.50	06/19/2020	PLPN200619093744PC	Police Pension
			9,359.66	06/19/2020	PLP2200619093744PD	Police Pension Tier 2
	POLICE PENSION FUND Total		<u>24,241.11</u>			
1890	LEGAL SHIELD					
			8.74	06/19/2020	PPLS200619093744CA	Pre-Paid Legal Services
			36.34	06/19/2020	PPLS200619093744PV	Pre-Paid Legal Services
			306.63	06/19/2020	PPLS200619093744PC	Pre-Paid Legal Services
			8.74	06/19/2020	PPLS200619093744CC	Pre-Paid Legal Services
			144.44	06/19/2020	PPLS200619093744FC	Pre-Paid Legal Services
			8.75	06/19/2020	PPLS200619093744FN	Pre-Paid Legal Services
	LEGAL SHIELD Total		<u>513.64</u>			
1897	PRIME TACK & SEAL CO					
		108155	683.92	06/25/2020	63811	EMULSION HFE 90
	PRIME TACK & SEAL CO Total		<u>683.92</u>			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	06/19/2020	POPT200619093744FC	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1919	PUMP SUPPLY					
		108033	2,104.71	06/18/2020	72922-01	PARTS FOR PUMP AND PUMP I
	PUMP SUPPLY Total		<u>2,104.71</u>			
1946	RANDALL PRESSURE SYSTEMS INC					
		108210	13.91	06/18/2020	I-33959-0	MISC SUPPLIES

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		108210	54.09	06/18/2020	I-33978-0	AN68NA-12-08 CONN
	RANDALL PRESSURE SYSTEMS INC Total		68.00			
1953	FORT DEARBORN ENTERPRISES					
		108542	565.00	06/25/2020	120919-01	INVENTORY ITEM
		108542	577.80	06/25/2020	120919	INVENTORY ITEMS
	FORT DEARBORN ENTERPRISES Total		1,142.80			
2026	ROCK N RESCUE J E WEINEL INC					
		108008	815.84	06/25/2020	INV202499	MISC SUPPLIES
	ROCK N RESCUE J E WEINEL INC Total		815.84			
2032	POMPS TIRE SERVICE INC					
		108516	1,242.12	06/18/2020	640081212	VEH#1788 SERVICES
		108513	713.66	06/18/2020	640081237	TIRES
		108514	771.76	06/18/2020	640081356	INVENTORY ITEMS
		108447	685.64	06/25/2020	640081171	INVENTORY ITEM
	POMPS TIRE SERVICE INC Total		3,413.18			
2034	RONDO ENTERPRISES TRUCK &					
		108717	89.95	06/25/2020	135800	PINTLE RING V#2017 RO 63989
	RONDO ENTERPRISES TRUCK & Total		89.95			
2091	SCHOLLMEYER LANDSCAPING INC					
		108360	250.00	06/25/2020	20044	TOP SOIL AND LABOR
	SCHOLLMEYER LANDSCAPING INC Total		250.00			
2096	SCHINDLER ELEVATOR CORPORATION					
		108492	8,700.43	06/18/2020	8105346475	FIRST STREET PARKING GARA
	SCHINDLER ELEVATOR CORPORATION Total		8,700.43			
2169	CLARK BAIRD SMITH LLP					
			5,015.00	06/25/2020	12715	ST CHARLES/LABOR GENERAL
	CLARK BAIRD SMITH LLP Total		5,015.00			
2214	ST CHARLES CHAMBER OF COMMERCE					
		108753	5,000.00	06/25/2020	176303333	PLATINUM MEMBERSHIP JULY
	ST CHARLES CHAMBER OF COMMERCE Total		5,000.00			
2216	ST CHARLES PARK DISTRICT					
		107993	2,400.00	06/18/2020	0000000655	AGREEMENT WITH PARK DISTI

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	ST CHARLES PARK DISTRICT Total		<u>2,400.00</u>			
2235	STEINER ELECTRIC COMPANY	108389	40.00	06/25/2020	S006638123.001	HARDWARE U079902
	STEINER ELECTRIC COMPANY Total		<u>40.00</u>			
2301	GENERAL CHAUFFERS SALES DRIVER		166.50	06/19/2020	UNT 200619093744CD	Union Dues - Teamsters
			2,410.00	06/19/2020	UNT 200619093744PV	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,576.50</u>			
2304	TEE JAY SERVICE COMPANY INC	108497	73.00	06/18/2020	170729	MATERIAL FOR JOB
	TEE JAY SERVICE COMPANY INC Total		<u>73.00</u>			
2316	APC STORE	108279	103.47	06/18/2020	478-518287	MISC PART
		108279	52.80	06/18/2020	478-518294	FUEL AND OIL FILTER
		108279	68.46	06/18/2020	478-518300	PM SYNTH 5W40
		108279	134.25	06/18/2020	478-518317	BATTERY ASM STOR
		108279	6.16	06/18/2020	478-518330	RTV CLR SILICONE
		108279	121.71	06/18/2020	478-518528	VEH 1890 RO 63951
			-17.64	06/18/2020	478-518539	CREDITS INV 478-518317
		108418	103.47	06/18/2020	478-516483	CAR PARTS
		108279	89.85	06/25/2020	478-518734	AIR FILTER
		108279	179.69	06/25/2020	478-519036	FLEET DEPT PARTS 9599
	APC STORE Total		<u>842.22</u>			
2345	TRAFFIC CONTROL & PROTECTION	108546	292.45	06/25/2020	104243	OCTOAGON SIGNS
	TRAFFIC CONTROL & PROTECTION Total		<u>292.45</u>			
2363	TROTTER & ASSOCIATES INC	105488	68,980.88	06/18/2020	17131	MAY BILLING WS WRF PHASE I
		108047	1,441.75	06/18/2020	17132	MAY BILLING RIVERSIDE PUMP
		108064	6,143.25	06/18/2020	17133	MAY BILLING TANK REHAB
		107239	687.00	06/18/2020	17119	MAY BILLING WELL 9 GENERAT
	TROTTER & ASSOCIATES INC Total		<u>77,252.88</u>			
2373	TYLER MEDICAL SERVICES		270.00	06/25/2020	418104,418248,418204	INVOICE # 418104,418248,418204

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	TYLER MEDICAL SERVICES Total		<u>270.00</u>			
2383	UNITED STATES POSTAL SERVICE		4,000.00	06/25/2020	6116619-0620	POSTAGE METER REIMBURSEI
	UNITED STATES POSTAL SERVICE Total		<u>4,000.00</u>			
2401	UNIVERSAL UTILITY SUPPLY INC	108636	3,240.00	06/18/2020	3032074	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>3,240.00</u>			
2403	UNITED PARCEL SERVICE		127.47	06/18/2020	0000650961230	UPS DELIVERY CHARGES
			179.73	06/25/2020	0000650961240	UPS BILLINGS 6-9 TO 6-10-20
	UNITED PARCEL SERVICE Total		<u>307.20</u>			
2410	VALLEY LOCK CO	108259	14.99	06/18/2020	66418	KEYS
	VALLEY LOCK CO Total		<u>14.99</u>			
2429	VERIZON WIRELESS		11,950.94	06/18/2020	9855906414	MONTHLY BILLING 5/4/20-6/3/20
	VERIZON WIRELESS Total		<u>11,950.94</u>			
2452	VULCAN CONSTRUCTION MATERIALS	108401	304.98	06/25/2020	32314697	CA16 CHIPS
	VULCAN CONSTRUCTION MATERIALS Total		<u>304.98</u>			
2467	WALKER PARKING CONSULTANTS	107234	2,283.90	06/18/2020	31855310005	BILLING THRU 5/28/20
	WALKER PARKING CONSULTANTS Total		<u>2,283.90</u>			
2470	WAREHOUSE DIRECT	108523	35.01	06/25/2020	4686943-0	OFFICE SUPPLIES UB DEPT
	WAREHOUSE DIRECT Total		<u>35.01</u>			
2478	WATER PRODUCTS AURORA	108411	384.00	06/25/2020	0295761	INVENTORY ITEMS
		108572	4,614.20	06/25/2020	0295826	HYDRANT PARTS
	WATER PRODUCTS AURORA Total		<u>4,998.20</u>			
2485	WBK ENGINEERING LLC					

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		107492	2,717.50	06/25/2020	21243	PROF SERV-EAST PLAZA EXPA
	WBK ENGINEERING LLC Total		<u>2,717.50</u>			
2486	ARAMARK					
		108367	257.97	06/25/2020	10407740	COFFEE POLICE DEPT
	ARAMARK Total		<u>257.97</u>			
2490	WELCH BROS INC					
		108537	822.00	06/25/2020	3087597	INVENTORY ITEMS
	WELCH BROS INC Total		<u>822.00</u>			
2506	EESCO					
		108557	855.00	06/25/2020	749172	MISC PARTS
		107898	3,264.00	06/25/2020	753546	10 WEEKS FROM USCO/HPS
	EESCO Total		<u>4,119.00</u>			
2523	WILTSE GREENHOUSE LANDSCAPING					
		108364	900.00	06/18/2020	2187	MOWING SERVICES
	WILTSE GREENHOUSE LANDSCAPING Total		<u>900.00</u>			
2545	GRAINGER INC					
			-219.60	06/18/2020	9503022841CM	CREDIT FOR HPS BULB
		108438	26.78	06/18/2020	9537916919	LED SOLDERING IRON KIT
		108499	76.56	06/18/2020	9543498274	SDS BINDER W/A-Z DIVIDERS
		108500	564.40	06/18/2020	9543721824	BARRIER 31DW18
		108507	74.88	06/18/2020	9544273304	FLOOR CLEANER LIQUID
		108515	284.55	06/18/2020	9545054570	BUBL RECYCLING KITS
		108512	42.57	06/18/2020	9545060767	INVENTORY ITEM
		108550	35.03	06/25/2020	9549972264	RECHARGEABLE BATTERY
		108440	95.88	06/25/2020	9555015438	COMPRESSOR OIL
		108407	810.60	06/25/2020	9555275891	SHEET STOCK POLYCARBONA
		108192	962.62	06/25/2020	9522741678	INVENTORY ITEMS
	GRAINGER INC Total		<u>2,754.27</u>			
2637	ILLINOIS DEPT OF REVENUE					
			3,029.79	06/19/2020	ILST200619093744IS	Illinois State Tax
			12,008.08	06/19/2020	ILST200619093744PD	Illinois State Tax
			15,031.99	06/19/2020	ILST200619093744PW	Illinois State Tax
			919.24	06/19/2020	ILST200619093744CA	Illinois State Tax
			2,036.25	06/19/2020	ILST200619093744CD	Illinois State Tax

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			8,695.71	06/19/2020	ILST200619093744FD	Illinois State Tax
			2,006.53	06/19/2020	ILST200619093744FN	Illinois State Tax
			882.06	06/19/2020	ILST200619093744HR	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		44,609.65			
2638	INTERNAL REVENUE SERVICE					
			31,246.16	06/19/2020	FIT 200619093744PD	Federal Withholding Tax
			36,449.32	06/19/2020	FIT 200619093744PW	Federal Withholding Tax
			5,466.36	06/19/2020	FIT 200619093744CD	Federal Withholding Tax
			23,939.84	06/19/2020	FIT 200619093744FD	Federal Withholding Tax
			5,909.74	06/19/2020	FIT 200619093744FN	Federal Withholding Tax
			2,346.94	06/19/2020	FIT 200619093744HR	Federal Withholding Tax
			4,351.57	06/19/2020	FICA200619093744IS	FICA Employee
			301.54	06/19/2020	MEDR200619093744H	Medicare Employer
			1,017.71	06/19/2020	MEDR200619093744IS	Medicare Employer
			4,119.05	06/19/2020	MEDR200619093744P	Medicare Employer
			299.69	06/19/2020	MEDE200619093744C	Medicare Employee
			2,972.31	06/19/2020	MEDR200619093744FI	Medicare Employer
			732.99	06/19/2020	MEDR200619093744FI	Medicare Employer
			832.25	06/19/2020	FICA200619093744FD	FICA Employee
			3,134.04	06/19/2020	FICA200619093744FN	FICA Employee
			1,289.38	06/19/2020	FICA200619093744HR	FICA Employee
			4,118.01	06/19/2020	MEDE200619093744PI	Medicare Employee
			832.25	06/19/2020	FICE200619093744FD	FICA Employer
			1,281.54	06/19/2020	FICA200619093744CA	FICA Employee
			2,948.50	06/19/2020	FICA200619093744CD	FICA Employee
			689.57	06/19/2020	MEDR200619093744C	Medicare Employer
			4,823.32	06/19/2020	MEDE200619093744P'	Medicare Employee
			689.57	06/19/2020	MEDE200619093744C	Medicare Employee
			2,972.31	06/19/2020	MEDE200619093744FI	Medicare Employee
			2,948.50	06/19/2020	FICE200619093744CD	FICA Employer
			732.96	06/19/2020	MEDE200619093744FI	Medicare Employee
			301.54	06/19/2020	MEDE200619093744H	Medicare Employee
			1,017.71	06/19/2020	MEDE200619093744IS	Medicare Employee
			1,289.38	06/19/2020	FICE200619093744HR	FICA Employer
			4,351.57	06/19/2020	FICE200619093744IS	FICA Employer
			2,261.55	06/19/2020	FICE200619093744PD	FICA Employer
			20,623.54	06/19/2020	FICE200619093744PV	FICA Employer
			4,823.32	06/19/2020	MEDR200619093744P'	Medicare Employer

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			298.62	06/19/2020	MEDR200619093744C	Medicare Employer
			12,256.23	06/19/2020	FIT 200619093744IS	Federal Withholding Tax
			2,921.86	06/19/2020	FIT 200619093744CA	Federal Withholding Tax
			1,277.06	06/19/2020	FICE200619093744CA	FICA Employer
			2,257.16	06/19/2020	FICA200619093744PD	FICA Employee
			20,623.54	06/19/2020	FICA200619093744PV	FICA Employee
			3,134.13	06/19/2020	FICE200619093744FN	FICA Employer
	INTERNAL REVENUE SERVICE Total		223,882.63			
2639	STATE DISBURSEMENT UNIT					
			1,555.35	06/19/2020	0000003742006190937	IL Child Support Amount 1
			471.13	06/19/2020	0000001912006190937	IL Child Support Amount 1
			369.23	06/19/2020	0000004862006190937	IL Child Support Amount 1
			545.00	06/19/2020	0000002062006190937	IL Child Support Amount 1
			700.15	06/19/2020	0000012252006190937	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		3,640.86			
2643	DELTA DENTAL					
			6,015.80	06/16/2020	061520	DELTA DENTAL CLAIMS
			4,736.40	06/22/2020	062220	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		10,752.20			
2648	HEALTH CARE SERVICE CORP					
			75,030.16	06/22/2020	061920	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		75,030.16			
2656	DISH DBS CORP					
			107.04	06/18/2020	060520	ACCT: 8255-1010-1017-8789
	DISH DBS CORP Total		107.04			
2669	KANE COUNTY CHRONICLE					
			117.00	06/18/2020	10317833/052820	52 WEEKS NEWSPAPER SUBSC
	KANE COUNTY CHRONICLE Total		117.00			
2672	TRI-CITY AMBULANCE					
			54,576.50	06/18/2020	IN178	AMBULANCE BILLING 1ST QRTI
	TRI-CITY AMBULANCE Total		54,576.50			
2683	CONTINENTAL AMERICAN INSURANCE					
			42.42	06/19/2020	ACCG200619093744FI	AFLAC Accident Plan
			59.89	06/19/2020	ACCG200619093744PI	AFLAC Accident Plan

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			60.59	06/19/2020	ACCG200619093744P1	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		<u>162.90</u>			
2730	RITZ SAFETY LLC					
		108484	2,433.69	06/25/2020	35762	T-SHIRTS/JACKET/JEAN CARH/
	RITZ SAFETY LLC Total		<u>2,433.69</u>			
2756	RXBENEFITS INC.					
			11.08	06/16/2020	INV117182	PRESCRIPTION CLAIMS
			54,435.87	06/17/2020	INV117912	PRESCRIPTION CLAIMS
	RXBENEFITS INC. Total		<u>54,446.95</u>			
2797	ARROWHEAD SCIENTIFIC INC					
		108416	114.58	06/25/2020	126836	GUNPOWDER TEST KIT
	ARROWHEAD SCIENTIFIC INC Total		<u>114.58</u>			
2803	MATTHEW WILSON					
			151.19	06/25/2020	061920MW	REIMBURSEMENT ALLOWANCE
	MATTHEW WILSON Total		<u>151.19</u>			
2816	DALE FLOYD LAND SURVEYING LLC					
		104407	1,615.00	06/25/2020	220-39	CABLE REPLACEMENT SURVE'
	DALE FLOYD LAND SURVEYING LLC Total		<u>1,615.00</u>			
2894	HAVLICEK ACE HARDWARE LLC					
		108129	34.16	06/18/2020	81526/1	CITY HALL SUPPLIES
		108541	670.80	06/25/2020	81659/1	INVENTORY ITEMS
		108129	14.39	06/25/2020	81708/1	STREET MAINTENANCE SUPPL
	HAVLICEK ACE HARDWARE LLC Total		<u>719.35</u>			
2963	RAYNOR DOOR AUTHORITY					
		108456	228.00	06/18/2020	32319	PW LABOR
		108181	1,928.00	06/18/2020	32356	REPAIR POLICE DEPT
	RAYNOR DOOR AUTHORITY Total		<u>2,156.00</u>			
3010	PLOTE CONSTRUCTION INC					
		90	221.10	06/18/2020	228697	SURFACE WTER AND PS
	PLOTE CONSTRUCTION INC Total		<u>221.10</u>			
3099	MIDWEST SALT LLC					
			2,792.82	06/18/2020	P451818	INDUSTRIAL SOLAR SALT WELI

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	MIDWEST SALT LLC Total		<u>2,792.82</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		108293	127.60	06/18/2020	3019473033	FLEET SERVICES
		108293	41.80	06/18/2020	3019482854	MISC FLEETS
		108293	255.00	06/18/2020	3019465895	VEH # 1957 RO 63880 HOSE KIT
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>424.40</u>			
3131	VCNA PRAIRIE INC					
		89	444.00	06/18/2020	889529105	READY MIX
		89	682.00	06/18/2020	889524462	ENVIRONMENTAL CH FUEL SUI
		89	832.50	06/18/2020	889528519	READY MIX
		89	777.00	06/18/2020	889529104	READY MIX
	VCNA PRAIRIE INC Total		<u>2,735.50</u>			
3147	DUPAGE TOPSOIL INC					
		108498	690.00	06/18/2020	050120	SEMIS DIRT
		108498	1,380.00	06/25/2020	050199	SEMIS DIRT
	DUPAGE TOPSOIL INC Total		<u>2,070.00</u>			
3148	CORNERSTONE PARTNERS					
		108291	798.03	06/18/2020	CP20369	MOWING SERVICES RG WRT T
		108291	219.43	06/18/2020	CP20392	MOWING SERVICES TRI COM M
		108291	18,971.69	06/18/2020	CP20362	MONTHLY MOWING SERVICES
		108203	364.76	06/25/2020	CP21485	START UP REPAIRS
	CORNERSTONE PARTNERS Total		<u>20,353.91</u>			
3203	OUTDOOR HOME SERVICES HOLDINGS					
		108196	1,622.00	06/18/2020	121538802	LAWN TREATMENTS
	OUTDOOR HOME SERVICES HOLDINGS Total		<u>1,622.00</u>			
3209	HOLMGREN ELECTRIC INC					
		108303	1,193.88	06/18/2020	7647	108 ILLINOIS ST REPAIR
	HOLMGREN ELECTRIC INC Total		<u>1,193.88</u>			
3242	XYLEM WATER SOLUTIONS USA INC					
		108477	675.00	06/18/2020	3556B23423	QUOTE 2020-CHI-0538
	XYLEM WATER SOLUTIONS USA INC Total		<u>675.00</u>			
3247	JWC ENVIRONMENTAL INC					
		108551	1,816.05	06/25/2020	102409	ASSY BRUSH AND SET SCREW

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	JWC ENVIRONMENTAL INC Total		<u>1,816.05</u>			
3289	VISION SERVICE PLAN OF IL NFP					
			10.40	06/19/2020	VSP 200619093744CA	Vision Plan Pre-tax
			41.58	06/19/2020	VSP 200619093744CD	Vision Plan Pre-tax
			215.66	06/19/2020	VSP 200619093744FD	Vision Plan Pre-tax
			28.92	06/19/2020	VSP 200619093744FN	Vision Plan Pre-tax
			12.22	06/19/2020	VSP 200619093744HR	Vision Plan Pre-tax
			48.88	06/19/2020	VSP 200619093744IS	Vision Plan Pre-tax
			241.88	06/19/2020	VSP 200619093744PD	Vision Plan Pre-tax
			392.50	06/19/2020	VSP 200619093744PV	Vision Plan Pre-tax
			5.50	06/25/2020	061820AK	VISION-ANDREW KIDD 3/27 & 4/
			122.67	06/25/2020	062320VSP	VISION PLAN FOR RETIREES-JI
	VISION SERVICE PLAN OF IL NFP Total		<u>1,120.21</u>			
3298	JENNIFER KUHN					
			240.00	06/18/2020	252	COORDSERVICES MAY 2020
	JENNIFER KUHN Total		<u>240.00</u>			
3315	IRON MOUNTAIN INC					
		108628	869.55	06/25/2020	202141696	MONTHLY OFF SITE STORAGE
	IRON MOUNTAIN INC Total		<u>869.55</u>			
3317	TEREX USA LLC					
		108544	115.31	06/25/2020	5002770863	INVENTORY ITEMS
	TEREX USA LLC Total		<u>115.31</u>			
3330	ACRES ENTERPRISES INC					
		108096	31,940.00	06/25/2020	AEI_0371817	SRING PLANTING TREES
	ACRES ENTERPRISES INC Total		<u>31,940.00</u>			
3336	NETWORKFLEET INC					
			213.85	06/18/2020	OSV000002131142	MONTHLY BILLING MAY ELECT
			628.05	06/25/2020	OSV0000021285686	MONTHLY BILLING MAY PUBLIC
	NETWORKFLEET INC Total		<u>841.90</u>			
3346	STEALTH BENEFIT SOLUTIONS					
		108243	48,918.35	06/25/2020	JULY-20	MONTHLY BILLING JULY
		108243	48,918.35	06/25/2020	MAY-20	MAY SERVICES
	STEALTH BENEFIT SOLUTIONS Total		<u>97,836.70</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
3408	ULINE INC	108531	2,935.53	06/18/2020	120569298	PORTABLE SAFETY BARRIER
	ULINE INC Total		<u>2,935.53</u>			
3555	THE BANK OF NEW YORK MELLON		2,250.00	06/25/2020	252-2293892	SERIES 2015A ARBITRAGE
	THE BANK OF NEW YORK MELLON Total		<u>2,250.00</u>			
3561	ADVANCED ELEVATOR COMPANY	108365	520.00	06/18/2020	47528	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total		<u>520.00</u>			
3597	GEOSTAR MECHANICAL INC	108539	3,624.07	06/18/2020	I33045	COLLING SERVICES
			300.00	06/18/2020	I33460	REPAIR PW MAU FLEET
			462.94	06/18/2020	I33462	REPAIR PW WATER HEATER
			200.00	06/18/2020	I33490	REPAIR CENTURY STATIONS
			300.00	06/18/2020	I33494	REPAIR PW AHU D2 DOWN
			150.00	06/18/2020	I33495	REPAIR PW
		108539	119.14	06/18/2020	I33619	INSTALLED RTU AND UNIT
		108718	892.92	06/25/2020	I33771	PUBLIC WORKS-1509 RIVERSIC
	GEOSTAR MECHANICAL INC Total		<u>6,049.07</u>			
3602	WILL COUNTY CIRCUIT		36.00	06/19/2020	WCFE200619093744P	Will Co Clerk Collection Fee
	WILL COUNTY CIRCUIT Total		<u>36.00</u>			
3684	RESPECT TECHNOLOGY INC	106013	2,720.00	06/18/2020	14362	MONTHLY PAYMENT JUNE 2021
	RESPECT TECHNOLOGY INC Total		<u>2,720.00</u>			
3787	VIKING BROS INC	92	2,531.60	06/18/2020	INV_2020-279	BINS FRQ CA6&7
		92	2,580.16	06/25/2020	INV_2020-297	CA7 AND CA6 STONE
	VIKING BROS INC Total		<u>5,111.76</u>			
3799	LRS HOLDINGS LLC	108148	65.00	06/25/2020	PS323231	SERVICES 5/8/20-6/4/20
		108486	63.75	06/25/2020	0000073683	WOOD CHIPS
	LRS HOLDINGS LLC Total		<u>128.75</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
3806	HARD ROCK CONCRETE CUTTERS INC	108094	475.00	06/25/2020	181785	DIESEL SLAB SAWING
	HARD ROCK CONCRETE CUTTERS INC Total		475.00			
3831	IMAGETEC L P	108236	579.00	06/25/2020	601976	CONTRACT 7/5/20 - 10/4/20
	IMAGETEC L P Total		579.00			
3866	BECKY COURTNEY	107739	2,204.86	06/18/2020	201164	MISC SUPPLIES
	BECKY COURTNEY Total		2,204.86			
3867	HOOPER CORPORATION	108490	27,263.64	06/25/2020	11986-15-01	OVERHEAD CONTRACTOR MA`
	HOOPER CORPORATION Total		27,263.64			
3882	CORE & MAIN LP	108413	1,279.00	06/18/2020	M383147	INVENTORY ITEMS
	CORE & MAIN LP Total		1,279.00			
3885	KIMBERLY G ABATANGELO	108118	150.00	06/25/2020	STC06092020	MINUTES MHB 6/9/20
	KIMBERLY G ABATANGELO Total		150.00			
3886	VIA CARLITA LLC	108746	677.75	06/25/2020	136220	RO 63999 VEH 1810 SERVICE
		108277	23.16	06/25/2020	27073	VEH 1970 RO 63967
		108693	479.78	06/25/2020	27110	INVENTORY ITEMS
	VIA CARLITA LLC Total		1,180.69			
3915	B&W CONTROL SYSTEMS	105601	9,200.00	06/18/2020	0213429	APRIL BILLING
		105601	30,650.00	06/18/2020	0213890	APRIL BILLING SCADA PROJEC
	B&W CONTROL SYSTEMS Total		39,850.00			
3916	BRETT M MUSCAT	105969	28,235.22	06/25/2020	05262020-1	FIRE HYDRANT PAINTING LABC
		105969	34,361.73	06/25/2020	06082020-2	FIRE HYDRANT PAINTING
	BRETT M MUSCAT Total		62,596.95			
3948	UNIQUE PRODUCTS & SERVICE CORP					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108470	89.28	06/18/2020	392022	INVENTORY ITEM
	UNIQUE PRODUCTS & SERVICE CORP Total		<u>89.28</u>			
3965	TIMOTHY E COOPER					
		108417	3,769.69	06/18/2020	1169	LABOR INSTALL GLASS IN UB I
	TIMOTHY E COOPER Total		<u>3,769.69</u>			
3968	TRANSAMERICA CORPORATION					
			4,778.93	06/19/2020	RHFP200619093744PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		<u>4,778.93</u>			
3973	HSA BANK WIRE ONLY					
			271.16	06/19/2020	HSAS200619093744CI	Health Savings - Self Only
			633.08	06/19/2020	HSAS200619093744FI	Health Savings - Self Only
			200.00	06/19/2020	HSAF200619093744CI	Health Savings Plan - Family
			1,342.30	06/19/2020	HSAF200619093744FI	Health Savings Plan - Family
			662.61	06/19/2020	HSAS200619093744PI	Health Savings - Self Only
			100.00	06/19/2020	HSAS200619093744FI	Health Savings - Self Only
			457.70	06/19/2020	HSAF200619093744HI	Health Savings Plan - Family
			352.69	06/19/2020	HSAF200619093744IS	Health Savings Plan - Family
			1,097.31	06/19/2020	HSAF200619093744PI	Health Savings Plan - Family
			29.16	06/19/2020	HSAF200619093744PV	Health Savings Plan - Family
			175.00	06/19/2020	HSAS200619093744CI	Health Savings - Self Only
			147.69	06/19/2020	HSAS200619093744PV	Health Savings - Self Only
	HSA BANK WIRE ONLY Total		<u>5,468.70</u>			
4020	TREES R US INC					
		108362	20,926.08	06/18/2020	24091	BRUSH COLLECTION MAY 2020
	TREES R US INC Total		<u>20,926.08</u>			
4048	ZOLL MEDICAL CORPORATION					
		108503	167.03	06/18/2020	3078405	ELECTRODES
	ZOLL MEDICAL CORPORATION Total		<u>167.03</u>			
4074	AMAZON CAPITAL SERVICES INC					
		108601	128.53	06/18/2020	16XG-F194-MMF1	OFFICE SUPPLIES FOR FIRE DI
		108622	44.99	06/18/2020	1CGX-XJLF-TL16	AUTOMATIC SOAP DISPENSER
		108583	13.05	06/18/2020	1FHX-VVX7-GD1D	TERRO LIQUID ANT BAIT
		108134	135.60	06/18/2020	1GRD-MPYR-3LQ6	GLOVES
		108370	55.58	06/18/2020	1H66-4LVD-W6P9	OSCILLATING SPACE HEATER

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108690	179.09	06/25/2020	1WDN-LC1V-3HVK	INVENTORY ITEM
		108654	134.94	06/25/2020	1Y6C-7LRF-9917	THERMOMETER
		108186	18.95	06/25/2020	14HD-VCPV-3QKT	FLEXZION KEY CABINET
		108695	119.00	06/25/2020	17C9-KWLH-MVHT	PROJECTOR LAMP
		108629	308.32	06/25/2020	17LM-6YDJ-CNML	ADD ON COMPUTER
		108658	13.99	06/25/2020	1G4C-FFKL-1PNP	HONDA GX340 CARBURETOR
		108445	14.99	06/25/2020	1TCQ-6NYF-J6DW	CARABINER CLIPS
		108232	24.99	06/25/2020	1JM6-RM3F-WD1M	LOGITECH WIRELESS MOUSE
		108669	9.99	06/25/2020	1P3V-FYC1-GXXR	ENERGIZER WATCH BATTERIE
		108186	58.99	06/25/2020	1P3V-FYC1-QKGM	HP WEBCAM - COMP SUPPLY
		108601	31.99	06/25/2020	1KDY-D4ML-3NJX	HEAVY DUTY STAND
		108748	11.28	06/25/2020	1NQ1-RT4Y-PYCN	COFFEE MATE LIQUID CREAM
			14.99	06/25/2020	1RXQ-6NYF-J6DW	FLEET DEPT PARTS/RETURNEI
		108654	177.90	06/25/2020	11QF-3YMX-33V9	INVENTORY ITEM
		108622	329.90	06/25/2020	16XG-F194-Y4GP	SNEEZE GUARD
		108232	149.99	06/25/2020	1HLX-1NH4-T9FK	SPORT MAT MOP KIT
		108654	75.98	06/25/2020	1NWN-LLTL-6QGH	INVENTORY ITEMS
		108370	9.95	06/18/2020	1J91-CYHT-H6LY	HEFTY SLIDER BAGS PW DEPT
		108320	56.45	06/18/2020	1RQ7-6L1C-JNK1	AMMEX X3 GLOVES BX3D4410C
		108232	229.73	06/18/2020	197T-T61W-D9CR	POLICE DEPT UNIFORMS
		108615	17.32	06/18/2020	1VMX-VL99-6XFF	GEARWRENCH OIL FILTER
	AMAZON CAPITAL SERVICES INC Total		<u>2,366.48</u>			
4090	INTEGRITY ENVIRONMENTAL					
		100195	4,940.00	06/18/2020	18-12015A	PROJECT BILLING IES NO984-0
	INTEGRITY ENVIRONMENTAL Total		<u>4,940.00</u>			
4106	CHICAGO TESTING LABORATORY INC					
		107741	17,000.00	06/25/2020	20-5-000008	GEOTECHNICAL INVESTIGATIC
	CHICAGO TESTING LABORATORY INC Total		<u>17,000.00</u>			
4174	UNIFIRST CORPORATION					
		108571	253.00	06/18/2020	1514480/MAY	FLEET DEPT UNIFORMS MAY
	UNIFIRST CORPORATION Total		<u>253.00</u>			
4196	NCNTF					
			14,254.00	06/18/2020	AC0316730	INVESTIGATION CRMNL PA 10C
	NCNTF Total		<u>14,254.00</u>			
4210	GALLAGHER BENEFIT SERVICES INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108766	4,000.00	06/25/2020	202880	HIPAA PRIVACY CONSULTING
	GALLAGHER BENEFIT SERVICES INC Total		<u>4,000.00</u>			
4224	BERLA CORPORATION					
		108556	2,500.00	06/18/2020	20-J02-0529	RENEWAL JUNE6,20-JUNE 6, 20
	BERLA CORPORATION Total		<u>2,500.00</u>			
4247	LEYDEN ELECTRIC INC					
		108663	4,959.50	06/25/2020	15872	2595 OAK ST REPAIR
	LEYDEN ELECTRIC INC Total		<u>4,959.50</u>			
4282	ST CHARLES BUSINESS ALLIANCE					
			58,216.66	06/18/2020	FY 2021-A	SSA TAX&HOTEL TAX MONTHL
	ST CHARLES BUSINESS ALLIANCE Total		<u>58,216.66</u>			
4292	GARDA CL GREAT LAKES INC					
			187.47	06/18/2020	10572098	COURIER SERVICE
	GARDA CL GREAT LAKES INC Total		<u>187.47</u>			
4293	MIDWEST WATER GROUP INC					
		105610	118,985.50	06/18/2020	3-FINAL	2019 MANHOLE REHAB PROJE
	MIDWEST WATER GROUP INC Total		<u>118,985.50</u>			
4323	AFL ACQUISITION LLC					
		108471	3,897.00	06/18/2020	16236	INVENTORY ITEMS
	AFL ACQUISITION LLC Total		<u>3,897.00</u>			
4332	ADVOMATIC STUDIO LLC					
		107728	2,850.00	06/18/2020	57476	MONTHLY SUPPORT RETAINEE
		107728	892.00	06/18/2020	57498	MONTHLY MAINTENANCE FEE
	ADVOMATIC STUDIO LLC Total		<u>3,742.00</u>			
4333	TOTAL FIRE & SAFETY INC					
		108356	185.40	06/25/2020	156042	FIRST AID SUPPLIES
	TOTAL FIRE & SAFETY INC Total		<u>185.40</u>			
4384	DACRA ADJUDICATION SYSTEMS LLC					
		108265	1,500.00	06/18/2020	2020-208	DACRA SOFTWARE SERVICE
	DACRA ADJUDICATION SYSTEMS LLC Total		<u>1,500.00</u>			
4412	WI SCTF					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			596.30	06/19/2020	0000012442006190937	WI Child Support Amount 1
	WI SCTF Total		<u>596.30</u>			
4416	DEKRA SERVICES INC					
		108333	1,513.00	06/18/2020	6009010647	LIFT STANDARD INSPECTION
	DEKRA SERVICES INC Total		<u>1,513.00</u>			
4417	ELLWYN DARLENE SCHROEDER					
		91	4,961.27	06/25/2020	3317	JOB 13020 SEMI HAULING
	ELLWYN DARLENE SCHROEDER Total		<u>4,961.27</u>			
4418	TRIMARK MARLINN LLC					
		108384	2,611.49	06/18/2020	2651123	ICE MAKER,CUBE,AIR COOLED
		108384	650.00	06/18/2020	2651900	INSTALL FOR ICE MACHINES
	TRIMARK MARLINN LLC Total		<u>3,261.49</u>			
4421	QUADIENT LEASING USA INC					
		108425	4,032.24	06/18/2020	N8296513	POSTAGE MACHINE LEASE 6-8
	QUADIENT LEASING USA INC Total		<u>4,032.24</u>			
4422	NATIONAL SWITCHGEAR SYSTEMS					
		108441	612.06	06/18/2020	51557	ABB MECHANICAL COUNTER N
	NATIONAL SWITCHGEAR SYSTEMS Total		<u>612.06</u>			
4427	DEVELOPMENT PROPERTIES INC					
			1,350.00	06/18/2020	20-005	LAND DEV SERVICES FY2020
	DEVELOPMENT PROPERTIES INC Total		<u>1,350.00</u>			
99900010	ROYAL BUILDERS OF IL INC					
		108024	8,000.00	06/18/2020	2546	PLYWOOD FRAMING CONTRAC
		108024	-8,000.00	06/18/2020	2546	PLYWOOD FRAMING CONTRAC
	ROYAL BUILDERS OF IL INC Total		<u>0.00</u>			
9990010	CRYSTAL LOFT TOWNHOMES					
			10.00	06/18/2020	061620	REFUND-214S13TH AVE #2017F
	CRYSTAL LOFT TOWNHOMES Total		<u>10.00</u>			
9990010	CAC UNDERGROUND LLC					
			3.10	06/25/2020	IN7558	OVERPAID INVOICE # IN7558
	CAC UNDERGROUND LLC Total		<u>3.10</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
9990010:	BOB ABRAHAM		67.50	06/25/2020	061820	DAMAGED IRRIGATION PART&S
	BOB ABRAHAM Total		<u>67.50</u>			
9990010:	DENNIS OR JULIE SHARKEY		300.00	06/25/2020	8694	REFUND-PARKWAY TREENOT I
	DENNIS OR JULIE SHARKEY Total		<u>300.00</u>			
	Grand Total:		<u>5,313,037.14</u>			

The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date
_____	_____
Vice Chairman, Government Operations Committee	Date
_____	_____
Finance Director	Date

7/17/2020

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

6/29/2020 - 7/12/2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE					
		108130	5.02	07/02/2020	071803/F	EXT SNAP CORR COUP 4"
		108130	21.98	07/02/2020	78082/F	CEILING HOOK WHITE
		108130	5.02	07/02/2020	78103/F	EXT SNAP CORP COUP
		108130	14.02	07/09/2020	78127/F	PVC PRESSURE PIPES
		108130	2.99	07/09/2020	78162/F	COMPRESSION CAP/FASTENER
	DG HARDWARE Total		<u>49.03</u>			
139	AFLAC					
			19.80	07/02/2020	ACAN200703102430FI	AFLAC Cancer Insurance
			14.34	07/02/2020	ACAN200703102430PI	AFLAC Cancer Insurance
			137.66	07/02/2020	ACAN200703102430PV	AFLAC Cancer Insurance
			25.20	07/02/2020	ADIS200703102430FD	AFLAC Disability and STD
			22.85	07/02/2020	ADIS200703102430FN	AFLAC Disability and STD
			94.96	07/02/2020	ADIS200703102430PD	AFLAC Disability and STD
			78.94	07/02/2020	ADIS200703102430PV	AFLAC Disability and STD
			8.10	07/02/2020	AHIC200703102430FD	AFLAC Hospital Intensive Care
			33.84	07/02/2020	AHIC200703102430PV	AFLAC Hospital Intensive Care
			57.23	07/02/2020	APAC200703102430FI	AFLAC Personal Accident
			36.54	07/02/2020	APAC200703102430PI	AFLAC Personal Accident
			45.30	07/02/2020	APAC200703102430PV	AFLAC Personal Accident
			17.04	07/02/2020	ASPE200703102430PV	AFLAC Specified Event (PRP)
			22.06	07/02/2020	AVOL200703102430PI	AFLAC Voluntary Indemnity
			39.88	07/02/2020	AVOL200703102430PV	AFLAC Voluntary Indemnity
	AFLAC Total		<u>653.74</u>			
145	AIR ONE EQUIPMENT INC					
		108166	744.00	07/02/2020	157519	PREVENTIVE MAINTENANCE SI
	AIR ONE EQUIPMENT INC Total		<u>744.00</u>			
149	ALARM DETECTION SYSTEMS INC					
		108655	1,863.45	07/09/2020	SI-529389	SERVICE REPAIR 100 ILLINOIS
	ALARM DETECTION SYSTEMS INC Total		<u>1,863.45</u>			
177	AL PIEMONTE CADILLAC INC					

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		108768	391.50	07/09/2020	260908	RO 64014 VEH 1836 PARTS
	AL PIEMONTE CADILLAC INC Total		391.50			
185	AL WARREN OIL CO INC					
		108575	13,173.60	07/02/2020	W1315504	GASOHOL UNLEADED
	AL WARREN OIL CO INC Total		13,173.60			
202	AMERICAN SOCIETY OF					
			85.00	07/02/2020	063020SH	MEMBERSHIP RENEWAL HERR
	AMERICAN SOCIETY OF Total		85.00			
221	ANDERSON PEST CONTROL					
			630.03	07/02/2020	5559656	MONTHLY BILLING JUNE
	ANDERSON PEST CONTROL Total		630.03			
282	ASSOCIATED TECHNICAL SERV LTD					
		108665	752.50	07/02/2020	32633	717 ARROWHEAD LN LEAK DET
		108665	652.50	07/02/2020	32653	LEAK LOCATION SERVICES
	ASSOCIATED TECHNICAL SERV LTD Total		1,405.00			
284	AT&T					
			82.82	07/02/2020	121016627-060520	BILLING JUN 6-JUL 5, 2020
	AT&T Total		82.82			
285	AT&T					
			1,875.60	07/02/2020	6607665502	MONTHLY BILLING 5/10-6/9
	AT&T Total		1,875.60			
298	AWARDS CONCEPTS					
		108187	186.14	07/02/2020	I0563302	AWARDS ERIC MAJEWSKI
		108187	186.14	07/02/2020	I0563303	AWARDS JERALD SCHOMER
	AWARDS CONCEPTS Total		372.28			
325	BAXTER AND WOODMAN INC					
		108604	1,145.00	07/09/2020	0214205	MONTHLY BILLING JUNE
		108604	2,760.00	07/09/2020	0214206	MONTHLY BILLING JUNE
	BAXTER AND WOODMAN INC Total		3,905.00			
338	AIRGAS NORTH CENTRAL					
		108403	94.00	07/09/2020	9102242692	REFILL

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	AIRGAS NORTH CENTRAL Total		<u>94.00</u>			
382	BOUND TREE MEDICAL LLC	108330	23.26	07/09/2020	83666723	INVENTORY ITEM
	BOUND TREE MEDICAL LLC Total		<u>23.26</u>			
395	BRIDGEWELL RESOURCES LLC	108576	14,972.00	07/09/2020	0243445602	SOUTHERN PINE PENTA
	BRIDGEWELL RESOURCES LLC Total		<u>14,972.00</u>			
408	BUILDING & FIRE CODE ACADEMY	108832	195.00	07/02/2020	51891	GALLIANO EVENT 7/22/20
	BUILDING & FIRE CODE ACADEMY Total		<u>195.00</u>			
473	AT&T MOBILITY		33.23	07/09/2020	287258511326X07012	MONTHLY BILLING
	AT&T MOBILITY Total		<u>33.23</u>			
531	THE TRANZONIC COMPANIES	108672	1,883.79	07/09/2020	IN02554862	INVENTORY ITEMS
	THE TRANZONIC COMPANIES Total		<u>1,883.79</u>			
555	COM ED		169.07	07/02/2020	062420	ACCT: 7612664040 MAY/JUNE B
	COM ED Total		<u>169.07</u>			
564	COMCAST OF CHICAGO INC		173.35	07/02/2020	061520SUB	ACCT: 8771-20-044-0537419
			143.35	07/02/2020	062120OFC	ACCT: 8771-20-044-0383848 6/2
			13.93	07/09/2020	062520CITY	SERVICE JUL 7, 2020-AUG 6, 20
			66.83	07/09/2020	062520FD	SERVICE JUL7, 2020-AUG 6, 20
			65.53	07/09/2020	062720PW	ACCT: 8771-20-044-0021190
	COMCAST OF CHICAGO INC Total		<u>462.99</u>			
579	COMMUNICATIONS DIRECT INC	108820	4,917.88	07/02/2020	SR120455	2020 FORD F150 CSO SQUAD#
	COMMUNICATIONS DIRECT INC Total		<u>4,917.88</u>			
642	CUSTOM WELDING & FAB INC	108747	2,765.00	07/09/2020	200080	RO 64000 TRAILER 2007

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	CUSTOM WELDING & FAB INC Total		<u>2,765.00</u>			
646	PADDOCK PUBLICATIONS INC		224.60	07/02/2020	211831	ACCT#211831-6/25/20-6/23/21
	PADDOCK PUBLICATIONS INC Total		<u>224.60</u>			
657	DAVEY RESOURCE GROUP	108201	3,120.00	07/09/2020	914750519	PREMIUM MULCH
	DAVEY RESOURCE GROUP Total		<u>3,120.00</u>			
767	EAGLE ENGRAVING INC	108221	59.00	07/02/2020	2020-2728	POLICE DEPT AWARDS
	EAGLE ENGRAVING INC Total		<u>59.00</u>			
789	ANIXTER INC	108475	487.20	07/02/2020	4610971-01	INVENTORY ITEMS
		107748	49,335.00	07/09/2020	4546553-00	INVENTORY ITEMS
		107748	107,308.00	07/09/2020	4546553-01	INVENTORY ITEMS
		107748	48,750.00	07/09/2020	4546553-02	INVENTORY ITEMS
		107830	3,684.96	07/09/2020	4592418-00	INVENTORY ITEMS
		108475	188.70	07/09/2020	4610971-02	INVENTORY ITEMS
	ANIXTER INC Total		<u>209,753.86</u>			
807	EMPHASYS		10,663.87	07/09/2020	11520	DESKTOP SUPPORT 8/1/20-7/31
	EMPHASYS Total		<u>10,663.87</u>			
826	BORDER STATES INDUSTRIES INC	108634	255.50	07/09/2020	920157548	INVENTORY ITEMS
		108723	748.89	07/09/2020	920181887	INVENTORY ITEMS
		108634	474.86	07/02/2020	920140965	INVENTORY ITEMS
		108634	196.28	07/02/2020	920149256	INVENTORY ITEMS
	BORDER STATES INDUSTRIES INC Total		<u>1,675.53</u>			
859	FEECE OIL CO	108598	3,260.40	07/02/2020	3707861	FUEL DELIVERY
		108598	1,265.25	07/02/2020	3707862	FUEL
	FEECE OIL CO Total		<u>4,525.65</u>			
870	FIRE PENSION FUND		465.02	07/03/2020	FP1%200703102430FL	Fire Pension 1% Fee

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			4,591.59	07/03/2020	FRP2200703102430FC	Fire Pension Tier 2
			13,364.38	07/03/2020	FRPN200703102430FC	Fire Pension
	FIRE PENSION FUND Total		<u>18,420.99</u>			
876	FIRST ENVIRONMENTAL LAB INC					
		108627	318.00	07/09/2020	155211	LAB TESTING SERVICES AND F
	FIRST ENVIRONMENTAL LAB INC Total		<u>318.00</u>			
891	FLEET SAFETY SUPPLY					
		108287	750.89	07/09/2020	75111	LED LENS
		108287	589.93	07/09/2020	75112	LED LENS
		108287	168.56	07/02/2020	75060	FLEET DEPT PARTS
		108287	600.00	07/02/2020	75064	VEH 1857 RO 63941 SERVICE
		108287	345.60	07/02/2020	75068	VEH 1857 RO 63941 SERVICES
	FLEET SAFETY SUPPLY Total		<u>2,454.98</u>			
916	FOX VALLEY FIRE & SAFETY INC					
		108395	114.00	07/02/2020	IN00357725	QRTY ALARMS JUNE
		108395	114.00	07/02/2020	IN00357726	QRTY ALARMS JUNE
		108395	114.00	07/02/2020	IN00357727	QRTY ALARMS JUNE
		108395	114.00	07/02/2020	IN00357950	QTRLY FIRE ALARM JUNE
		108783	5,790.00	07/09/2020	IN00360150	ELEVATOR CARD READER
	FOX VALLEY FIRE & SAFETY INC Total		<u>6,246.00</u>			
944	GALLS LLC					
		108253	207.40	07/02/2020	015850346	POLICE DEPT UNIFORMS
	GALLS LLC Total		<u>207.40</u>			
989	GORDON FLESCH CO INC					
			81.70	07/02/2020	IN12967098	CANON iR ADV C5235A S#RRB1
			98.83	07/02/2020	IN12968605	CANON iR ADV C5235A S#RRB1
		108722	148.00	07/09/2020	IN12973845	STAPLE
	GORDON FLESCH CO INC Total		<u>328.53</u>			
1036	HARRIS BANK NA					
			1,560.00	07/02/2020	UNF 200703102430FD	Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,560.00</u>			
1055	HEINZ BROTHERS INC					
		108091	3,850.00	07/09/2020	191481001	CUSTOM PLANTER

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	HEINZ BROTHERS INC Total		<u>3,850.00</u>			
1089	ARENDS HOGAN WALKER LLC	108673	36.50	07/09/2020	10194905	AIR FILTER
	ARENDS HOGAN WALKER LLC Total		<u>36.50</u>			
1133	IBEW LOCAL 196		178.50	07/02/2020	UNE 200703102430PV	Union Due - IBEW
			728.45	07/02/2020	UNEW200703102430P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>906.95</u>			
1136	ICMA RETIREMENT CORP		230.55	07/03/2020	C401200703102430CA	401A Savings Plan Company
			301.80	07/03/2020	C401200703102430CD	401A Savings Plan Company
			491.96	07/03/2020	C401200703102430FD	401A Savings Plan Company
			477.64	07/03/2020	C401200703102430FN	401A Savings Plan Company
			265.70	07/03/2020	C401200703102430HR	401A Savings Plan Company
			372.95	07/03/2020	C401200703102430IS	401A Savings Plan Company
			837.27	07/03/2020	C401200703102430PD	401A Savings Plan Company
			990.71	07/03/2020	C401200703102430PV	401A Savings Plan Company
			231.42	07/03/2020	E401200703102430CA	401A Savings Plan Employee
			301.80	07/03/2020	E401200703102430CD	401A Savings Plan Employee
			491.96	07/03/2020	E401200703102430FD	401A Savings Plan Employee
			477.62	07/03/2020	E401200703102430FN	401A Savings Plan Employee
			265.70	07/03/2020	E401200703102430HR	401A Savings Plan Employee
			372.95	07/03/2020	E401200703102430IS	401A Savings Plan Employee
			836.42	07/03/2020	E401200703102430PD	401A Savings Plan Employee
			990.71	07/03/2020	E401200703102430PV	401A Savings Plan Employee
			300.00	07/03/2020	ICMA200703102430CA	ICMA Deductions - Dollar Amt
			2,986.54	07/03/2020	ICMA200703102430CE	ICMA Deductions - Dollar Amt
			2,980.77	07/03/2020	ICMA200703102430FD	ICMA Deductions - Dollar Amt
			1,070.00	07/03/2020	ICMA200703102430FN	ICMA Deductions - Dollar Amt
			1,400.00	07/03/2020	ICMA200703102430HF	ICMA Deductions - Dollar Amt
			2,550.00	07/03/2020	ICMA200703102430IS	ICMA Deductions - Dollar Amt
			7,990.50	07/03/2020	ICMA200703102430PC	ICMA Deductions - Dollar Amt
			3,425.00	07/03/2020	ICMA200703102430PV	ICMA Deductions - Dollar Amt
			24.91	07/03/2020	ICMP200703102430CA	ICMA Deductions - Percent
			76.49	07/03/2020	ICMP200703102430CE	ICMA Deductions - Percent
			3,274.28	07/03/2020	ICMP200703102430FD	ICMA Deductions - Percent
			634.39	07/03/2020	ICMP200703102430FN	ICMA Deductions - Percent

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			1,326.74	07/03/2020	ICMP200703102430IS	ICMA Deductions - Percent
			2,620.88	07/03/2020	ICMP200703102430PC	ICMA Deductions - Percent
			1,457.75	07/03/2020	ICMP200703102430PV	ICMA Deductions - Percent
			330.00	07/03/2020	ROTH200703102430CI	Roth IRA Deduction
			25.00	07/03/2020	ROTH200703102430FI	Roth IRA Deduction
			80.00	07/03/2020	ROTH200703102430FI	Roth IRA Deduction
			211.50	07/03/2020	ROTH200703102430HI	Roth IRA Deduction
			1,451.53	07/03/2020	ROTH200703102430PI	Roth IRA Deduction
			505.00	07/03/2020	ROTH200703102430PI	Roth IRA Deduction
			200.00	07/03/2020	RTHA200703102430FI	Roth 457 - Dollar Amount
			240.76	07/03/2020	RTHA200703102430HI	Roth 457 - Dollar Amount
			505.00	07/03/2020	RTHA200703102430PI	Roth 457 - Dollar Amount
			60.00	07/03/2020	RTHA200703102430PI	Roth 457 - Dollar Amount
			243.42	07/03/2020	RTHP200703102430FI	Roth 457 - Percent
			217.59	07/03/2020	RTHP200703102430PI	Roth 457 - Percent
			469.64	07/03/2020	070320	PAYROLL PLAN 109830 ICMA
	ICMA RETIREMENT CORP Total		44,594.85			
1153	ILCMA		50.00	07/02/2020	2179	JOB AD POSTING PW DIV MNGI
	ILCMA Total		50.00			
1170	IMPACT NETWORKING LLC	108653	339.90	07/09/2020	1817626	INVENTORY ITEMS
	IMPACT NETWORKING LLC Total		339.90			
1202	ILLINOIS EPA	108864	1,000.00	07/09/2020	FY2021-ILR400454	BILLING JULY 1, 20-JUNE 30, 21
		108828	7,500.00	07/02/2020	IL0026808A	ANNUAL NPDES FEE DOM SEW
	ILLINOIS EPA Total		8,500.00			
1240	INTERSTATE BATTERY SYSTEM OF	108614	1,651.40	07/02/2020	50342511	INVENTORY ITEMS
		108709	487.80	07/09/2020	30095052	TIRES
	INTERSTATE BATTERY SYSTEM OF Total		2,139.20			
1363	KIESLER POLICE SUPPLY INC	108652	2,012.50	07/02/2020	IN138406	AMMO FOR POLICE DEPT
	KIESLER POLICE SUPPLY INC Total		2,012.50			

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1387	KONICA MINOLTA BUS SOLUTIONS		257.78	07/09/2020	9006870295	COVERGE PERIOD 5/19/20-6/18
			61.33	07/09/2020	9006870460	COVERGE PERIOD 5/19/20-6/18
	KONICA MINOLTA BUS SOLUTIONS Total		<u>319.11</u>			
1403	WEST VALLEY GRAPHICS & PRINT					
		108687	76.50	07/09/2020	19753	BUSINESS CARDS-ALLEN FENN
		108377	306.00	07/09/2020	19754	BC-OCASEK,LARSN,MURWSKI,
		108377	696.00	07/09/2020	19756	M ISC OFFICES
	WEST VALLEY GRAPHICS & PRINT Total		<u>1,078.50</u>			
1482	ARTHUR J LOOTENS & SON INC					
		108109	12,537.26	07/02/2020	33663	HAULING SERVICE WORKED
	ARTHUR J LOOTENS & SON INC Total		<u>12,537.26</u>			
1489	LOWES					
		108641	1,069.97	07/02/2020	01031/061320	GENERAC PORTABLE GE
		108328	42.41	07/02/2020	902533	MISC PARTS ELECTRIC METER
		108582	1,255.31	07/02/2020	75723/061020	INVENOTY ITEMS
		108197	20.89	07/02/2020	02576/061120	SAW BLADE
		108454	18.99	07/02/2020	02575/061120	NON ARBRD HOLE
		108306	19.67	07/02/2020	02472/061120	SUB 2 & 8 SERVICE
		108674	127.65	07/09/2020	01159/061720	INVENTORY ITEMS
		108197	178.79	07/09/2020	02099/061920	MISC SUPPLIES
		108197	47.49	07/09/2020	02685/061720	FACILITIES SHOP SUPPLIES
		108454	142.35	07/09/2020	02828/062320	MISC SUPPLIES
		108173	591.02	07/09/2020	16065/061920	FIRE DEPT SUPPLIES
	LOWES Total		<u>3,514.54</u>			
1537	MARTENSON TURF PRODUCTS INC					
		108600	160.00	07/02/2020	76821	INVENTORY ITEMS
	MARTENSON TURF PRODUCTS INC Total		<u>160.00</u>			
1582	MCMASTER CARR SUPPLY CO					
		108732	122.46	07/02/2020	41638629	MANIFOLD VALVE
	MCMASTER CARR SUPPLY CO Total		<u>122.46</u>			
1598	MENARDS INC					
		108154	16.93	07/09/2020	43246	TWIN LOOP/WALL TAP
	MENARDS INC Total		<u>16.93</u>			

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1604	METRO TANK AND PUMP COMPANY	108703	230.00	07/02/2020	16508	SERVICE-BROKEN HOSE
	METRO TANK AND PUMP COMPANY Total		<u>230.00</u>			
1613	METROPOLITAN ALLIANCE OF POL		1,078.00	07/02/2020	UNP 200703102430PD	Union Dues - IMAP
			114.00	07/02/2020	UNPS200703102430PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		<u>1,192.00</u>			
1637	FLEETPRIDE INC	108286	89.92	07/02/2020	53242761	VEHICLE 1751 AIR PRMY
		108286	80.10	07/09/2020	53896412	FLEET DEPT PARTS
	FLEETPRIDE INC Total		<u>170.02</u>			
1651	MNJ TECHNOLOGIES DIRECT INC	108696	290.00	07/09/2020	0003732362	HP BUSINESS LCD MONITOR
		108617	397.34	07/09/2020	0003732565	HP TONER CARTRIDGE BLACK
		108602	503.18	07/09/2020	0003732914	TOWER SMART CONNECT SMT
	MNJ TECHNOLOGIES DIRECT INC Total		<u>1,190.52</u>			
1668	WOLSELEY INVESTMENTS INC	108675	95.48	07/09/2020	5614195	INVENTORY ITEMS
		108675	14.69	07/09/2020	5614195-1	GALV STL NIP
	WOLSELEY INVESTMENTS INC Total		<u>110.17</u>			
1704	NCPERS IL IMRF		8.00	07/02/2020	NCP2200703102430FN	NCPERS 2
			16.00	07/02/2020	NCP2200703102430PV	NCPERS 2
	NCPERS IL IMRF Total		<u>24.00</u>			
1711	NESTLE WATERS NORTH AMERICA		724.00	07/02/2020	10F0122067317	MONTHLY BILLING JUNE 2020
	NESTLE WATERS NORTH AMERICA Total		<u>724.00</u>			
1745	NICOR		49.36	07/02/2020	0000 6 JUN 25 2020	ACCT: 55-00-99-0000-6 JUN 25
			1,104.91	07/02/2020	0929 6 JUN 25 2020	ACCT: 17-18-43-0929-6 JUN 25
			40.00	07/02/2020	1000 2 JUN 23 2020	ACCT: 24-53-60-1000-2 JUN 23
			39.12	07/02/2020	1000 3 JUN 26 2020	ACCT: 20-68-91-1000-3 JUN 26
			41.86	07/02/2020	1000 4 JUN 26 2020	ACCT: 11-31-51-1000-4 JUN 26
			40.48	07/02/2020	1000 5 JUN 25 2020	ACCT: 50-85-00-1000-5 JUN 25

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			130.85	07/02/2020	1000 6 JUN 26 2020	ACCT: 67-46-50-1000-6 JUN 26
			41.17	07/02/2020	1000 9 JUN 25 2020	ACCT: 65-84-51-1000-9 JUN 25
			40.51	07/02/2020	1000 9 JUN 26 2020	ACCT: 99-38-20-1000-9 JUN 26
			1,462.31	07/02/2020	7652 0 JUN 26 2020	ACCT: 01-08-77-7652-0 JUN 26
			1,562.45	07/02/2020	8317 9 JUN 5 2020	ACCT: 81-44-33-8317-9 JUN 25
			124.27	07/09/2020	0000 6 JUL 1 2020	ACCT: 30-31-79-0000-6 JUL 1
			151.45	07/09/2020	0000 7 JUN 29 2020	ACCT: 61-00-69-0000-7 JUN 29
			41.55	07/09/2020	0847 6 JUL 1 2020	ACCT: 19-39-03-0847-6 JUL 1
			120.61	07/09/2020	1000 0 JUN 29 2020	ACCT: 68-82-40-1000-0 JUN 29
			38.51	07/09/2020	1000 1 JUN 29 2020	ACCT: 53-92-02-1000-1 JUN 29
			48.79	07/09/2020	1000 2 JUN 29 2020	ACCT: 53-14-51-1000-2 JUN 29
			41.37	07/09/2020	1000 3 JUN 30 2020	ACCT: 30-28-40-1000-3 JUN 30
			120.76	07/09/2020	1000 8 JUL 1 2020	ACCT: 03-73-20-1000-8 JUL 1
			41.52	07/09/2020	1000 8 JUN 29 2020	ACCT: 28-08-50-1000-7 JUN 29
			40.52	07/09/2020	1000 9 JUN 29 2020	ACCT: 64-67-50-1000-9 JUN 29
			39.89	07/09/2020	1000 9 JUN 30 2020	ACCT: 57-14-10-1000-9 JUN 30
			140.88	07/09/2020	1000 9PD JUN 29 2020	ACCT: 62-11-51-1000-9 JUN 29
			38.51	07/09/2020	1968 1 JUN 29 2020	ACCT: 70-22-68-1968-1 JUN 29
			416.88	07/09/2020	4428 3 JUL 1 2020	ACCT: 19-51-90-4428-3 JUL 1
			40.95	07/09/2020	4606 2 JUL 1 2020	ACCT: 74-34-63-4606-2 JUL 1
			38.51	07/09/2020	4625 3	ACCT: 39-82-30-4625-3 JUN 29
			38.51	07/09/2020	5425 2 JUN 29 2020	ACCT: 28-06-38-5425-2 JUN 29
			125.97	07/09/2020	9226 2 JUN 29 2020	ACCT: 84-32-13-9226-2 JUN 29
			38.49	07/09/2020	9676 7 JUN 29 2020	ACCT: 39-18-86-9676-7 JUN 29
	NICOR Total		6,240.96			
1751	NORLAB INC					
		108591	416.00	07/02/2020	83399	LIQ POWDER TRACING DYE
	NORLAB INC Total		416.00			
1756	NORTH CENTRAL LABORATORIES					
		108619	184.73	07/02/2020	440438	GLASS FIBER FILTER
		108676	142.58	07/09/2020	440640	NCL GLASS FIBER FILTERS
	NORTH CENTRAL LABORATORIES Total		327.31			
1775	RAY O'HERRON CO					
		108256	57.99	07/09/2020	2033812-IN	PICK UP MISC SUPPLIES
		108256	47.00	07/09/2020	2033814-IN	PICKED UP MISC SUPPLIES
		108256	579.25	07/09/2020	2033815-IN	PICKED UP MISC SUPPLIES
		108256	51.04	07/02/2020	2032196-IN	DUTY MULTI ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		108256	49.99	07/02/2020	2032710-IN	POLICE DEPT UNIFORMS VICIC
		108256	101.48	07/02/2020	2033111-IN	ALTERATION UNIFORM
	RAY O'HERRON CO Total		886.75			
1783	ON TIME EMBROIDERY INC					
		108174	337.00	07/02/2020	OE 73226	KURCZEK UNIFORMS
		108174	159.00	07/09/2020	73757	GRESSER UNIFORMS
		108174	132.00	07/09/2020	OE 74864	UNIFORMS KASPEREK
		108174	54.00	07/09/2020	OE 75061	UNIFORMS SHEEHAN
		108174	337.00	07/09/2020	OE73226	STRUCTURED TWLL CAP ALTE
		108174	91.00	07/09/2020	S 75060	UNIFORMS SHEEHAN
	ON TIME EMBROIDERY INC Total		1,110.00			
1786	OPEN SYSTEMS INTERNATIONAL INC					
		107067	5,720.00	07/02/2020	SCMEU6-AMS02-02	GIS DATA ASSESSMENT WORK
	OPEN SYSTEMS INTERNATIONAL INC Total		5,720.00			
1814	ALTORFER INDUSTRIES INC					
		108757	23.27	07/02/2020	P50C1127518	MISC SUPPLIES
	ALTORFER INDUSTRIES INC Total		23.27			
1861	POLICE PENSION FUND					
			9,359.66	07/03/2020	PLP2200703102430PD	Police Pension Tier 2
			13,685.50	07/03/2020	PLPN200703102430PE	Police Pension
			782.90	07/03/2020	PLPR200703102430PE	Police Pens Service Buyback
			413.05	07/03/2020	POLP200703102430PE	Police Pension - non deferred
	POLICE PENSION FUND Total		24,241.11			
1890	LEGAL SHIELD					
			8.74	07/02/2020	PPLS200703102430CA	Pre-Paid Legal Services
			8.74	07/02/2020	PPLS200703102430CI	Pre-Paid Legal Services
			170.69	07/02/2020	PPLS200703102430FC	Pre-Paid Legal Services
			15.65	07/02/2020	PPLS200703102430FN	Pre-Paid Legal Services
			306.63	07/02/2020	PPLS200703102430PE	Pre-Paid Legal Services
			36.34	07/02/2020	PPLS200703102430PV	Pre-Paid Legal Services
	LEGAL SHIELD Total		546.79			
1897	PRIME TACK & SEAL CO					
		108155	717.12	07/09/2020	64072	HFE-90 TICKET 92525
	PRIME TACK & SEAL CO Total		717.12			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1898	PRIORITY PRODUCTS INC					
		108624	85.80	07/09/2020	951354-002	INVENTORY ITEMS
		108353	95.32	07/09/2020	951408	FLEET DEPT PARTS
		108592	535.92	07/02/2020	951227	INVENTORY ITEMS
		108353	151.67	07/02/2020	951255	FASTENERS AND SCREWS
		108353	83.46	07/02/2020	951262	SNAP HOOK ZINC PLATED
		108624	632.18	07/02/2020	951354	INVENTORY ITEMS
		108624	495.54	07/02/2020	951354-001	INVENTORY ITEMS
	PRIORITY PRODUCTS INC Total		<u>2,079.89</u>			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	07/02/2020	POPT200703102430FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1946	RANDALL PRESSURE SYSTEMS INC					
		108210	43.58	07/09/2020	I-34325-0	HYDRAULIC TUBING/NUT/SLEE
	RANDALL PRESSURE SYSTEMS INC Total		<u>43.58</u>			
1953	FORT DEARBORN ENTERPRISES					
		108527	58.88	07/02/2020	120838	REPLACEMENT IMPELLER
	FORT DEARBORN ENTERPRISES Total		<u>58.88</u>			
1993	RENTAL MAX LLC					
			-39.18	07/09/2020	414321-3CM	CREDITS INVOICE 414321-3
		108198	27.49	07/09/2020	415682-3	RENTAL SERVICE-FUEL
		108198	638.61	07/09/2020	421187-3	BACKHOE RENTAL 6/17-6/19
		108706	368.00	07/09/2020	421783-3	BACK HOE RENTAL WTR DEPT
		108198	152.00	07/09/2020	422482-8	WASHERS
	RENTAL MAX LLC Total		<u>1,146.92</u>			
1998	RURAL ELECTRIC SUPPLY CO OP					
		107453	24,362.81	07/02/2020	776976-00	TRANSFORMER PAD
		108725	562.52	07/02/2020	790284-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		<u>24,925.33</u>			
2032	POMPS TIRE SERVICE INC					
		108649	538.10	07/02/2020	640081475	TRAILER 2015 LIC MU92020
		108606	1,464.46	07/02/2020	640081532	TIRE SERVICE VEH 1873
	POMPS TIRE SERVICE INC Total		<u>2,002.56</u>			
2055	SAFETY-KLEEN					

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		108638	217.00	07/02/2020	83254804	DISPOSAL FEE
	SAFETY-KLEEN Total		217.00			
2076	ST CHARLES HISTORY MUSEUM		3,833.33	07/09/2020	VCCHSM0520	HOTEL TAX DISBURSEMENT M.
	ST CHARLES HISTORY MUSEUM Total		3,833.33			
2079	SCHROEDER CRANE RENTAL		1,730.00	07/09/2020	3999	CRANE RENTAL 6/2 AND 6/15
	SCHROEDER CRANE RENTAL Total		1,730.00			
2096	SCHINDLER ELEVATOR CORPORATION		1,410.96	07/09/2020	7153150294	ELEVATOR MAINTENANCE
	SCHINDLER ELEVATOR CORPORATION Total		1,410.96			
2137	SHERWIN WILLIAMS		51.64	07/09/2020	4097-6A	
		108199	125.77	07/09/2020	4353-3	PAINT SUPPLIES
		108199	388.35	07/02/2020	2386-9	HL2152 FDTP WB WH
	SHERWIN WILLIAMS Total		565.76			
2150	SIKICH		9,500.00	07/09/2020	451127	PROGRESS BILLING AUDIT
	SIKICH Total		9,500.00			
2157	SISLERS ICE & DAIRY LTD		61.25	07/09/2020	567025	PW ICE DELIVERY
		108402	192.50	07/02/2020	569272	ICE DELIVERY CHARGES
	SISLERS ICE & DAIRY LTD Total		253.75			
2201	STANDARD EQUIPMENT CO		215.56	07/09/2020	P22649	INVENTORY ITEMS
	STANDARD EQUIPMENT CO Total		215.56			
2228	CITY OF ST CHARLES		63.18	06/30/2020	3-31-31065-6-1-0620	MONTHLY BILLING THRU 6/01/20
			125.07	06/30/2020	3-31-31067-2-1-0620	MONTHLY BILLING THRU 6/1/20
			95.05	06/30/2020	3-31-31068-0-2-0620	MONTHLY BILLING THRU 6/1/20
	CITY OF ST CHARLES Total		283.30			
2235	STEINER ELECTRIC COMPANY					

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		108574	177.20	07/09/2020	S006665062.001	INVENTORY ITEMS
		108308	151.63	07/02/2020	S006628380.001	MISC SUPPLIES
	STEINER ELECTRIC COMPANY Total		328.83			
2301	GENERAL CHAUFFERS SALES DRIVER					
			166.50	07/02/2020	UNT 200703102430CD	Union Dues - Teamsters
			2,367.50	07/02/2020	UNT 200703102430PV	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		2,534.00			
2316	APC STORE					
		108279	21.06	07/02/2020	478-518668	MISC SUPPLIES
		108682	842.23	07/02/2020	478-518954	INVENTORY ITEMS
		108279	134.25	07/02/2020	478-519225	BATTERY ASM STOR
		108279	17.35	07/02/2020	478-519270	SCREW CLAM
		108279	2.36	07/02/2020	478-519295	OE STANDARD
		108743	321.54	07/02/2020	478-519319	INVENTORY ITEMS
		108279	110.69	07/02/2020	478-519380	INTERSTATE BATTERY
			-16.00	07/02/2020	478-519384	INV# 478-519380 ON 6/24/20
		108279	22.80	07/02/2020	478-519443	LED FLASHER
		108279	34.97	07/02/2020	478-519445	MARK CLEAR PLUG/LED MARK
		108279	17.86	07/02/2020	478-519497	CONTROL MODULE
		108279	40.18	07/02/2020	478-519524	12V BT JUNIOR
		108279	17.34	07/02/2020	478-519546	CABIN AIR FILTER
			-17.64	07/02/2020	478-519550	PURCHASED INVOICE# 519225
		108279	2.69	07/02/2020	478-519605	PARTS FOR FLEET
		108279	7.58	07/02/2020	478-519748	EXACT FIT BLADE
		108279	17.81	07/09/2020	478-519653	ELECTRIC FLASHER FLEET
		108279	34.95	07/09/2020	478-519709	FLASHER
		108279	41.14	07/09/2020	478-519711	ULTINON LED
		108279	70.55	07/09/2020	478-519815	2008 FORD F350 TRACK ARM
		108279	30.03	07/09/2020	478-519821	ALUM LOAD EQUAL
		108279	34.39	07/09/2020	478-519957	FLEET DEPT PARTS
		108279	13.91	07/09/2020	478-520003	PIGTAIL AND SOCKET
		108279	43.49	07/09/2020	478-520043	HD XL V BELT
	APC STORE Total		1,845.53			
2345	TRAFFIC CONTROL & PROTECTION					
		108612	1,990.00	07/02/2020	33163	7TH AVE CLOSURE-DETOUR
	TRAFFIC CONTROL & PROTECTION Total		1,990.00			

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2389	UNIVERSITY OF ILLINOIS-GAR		200.00	07/02/2020	063020	TUITION MCCOWAN/SCHOMER
	UNIVERSITY OF ILLINOIS-GAR Total		200.00			
2401	UNIVERSAL UTILITY SUPPLY INC					
		108821	1,180.00	07/02/2020	3032209	INVENTORY ITEM
		108636	3,309.90	07/09/2020	3032228	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		4,489.90			
2403	UNITED PARCEL SERVICE					
			188.91	07/09/2020	0000650961260	UPS SERVICE-SHIPPER 650961
	UNITED PARCEL SERVICE Total		188.91			
2410	VALLEY LOCK CO					
		108259	123.00	07/09/2020	66772	MAIN SEWAGE PLANT KEY SEF
	VALLEY LOCK CO Total		123.00			
2428	VERMEER MIDWEST					
		108633	90.02	07/02/2020	PF0384	RO 63950 VEH 2188 SPRING EX
	VERMEER MIDWEST Total		90.02			
2470	WAREHOUSE DIRECT					
		108247	114.49	07/02/2020	4691896-0	OFFICE SUPPLIES
		108351	24.52	07/09/2020	4693554-0	OFFICE SUPPLIES
		108247	19.40	07/09/2020	4694361-0	OFFICE SUPPLIES
		108247	19.40	07/09/2020	4694361-1	OFFICE SUPPLIES
		108698	142.27	07/09/2020	4695110-0	FOLDER/TAPE OFFICE SUPPLIE
		108247	132.50	07/09/2020	4695892-0	MISC OFFICE SUPPLIES POLIC
		108247	54.98	07/09/2020	4695892-1	OFFICE SUPPLIES
	WAREHOUSE DIRECT Total		507.56			
2478	WATER PRODUCTS AURORA					
		108679	73.00	07/09/2020	0296189	SS BAND REPAIR CLAMP
		108679	78.00	07/09/2020	0296190	REPAIR CLAMP
	WATER PRODUCTS AURORA Total		151.00			
2479	WATER ENVIRONMENTAL FEDERATION					
			170.00	07/02/2020	RE30BE	MEMBERSHIP RENEWAL
	WATER ENVIRONMENTAL FEDERATION Total		170.00			
2485	WBK ENGINEERING LLC					

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		107538	4,825.16	07/09/2020	21317	CHECKERBOARD PIII MAY1-30,
	WBK ENGINEERING LLC Total		<u>4,825.16</u>			
2490	WELCH BROS INC					
		108610	31.20	07/09/2020	3090395	GALVANIZED PIPE
		108694	451.00	07/09/2020	3090396	INVENTORY ITEMS
		108610	721.00	07/02/2020	3088980	CONCRETE MALE FES/PIPE GA
		108597	630.00	07/02/2020	3088981	INVENTORY ITEM
	WELCH BROS INC Total		<u>1,833.20</u>			
2495	WEST SIDE TRACTOR SALES CO					
		108701	52.09	07/09/2020	N94391	BATTERY CABLE
	WEST SIDE TRACTOR SALES CO Total		<u>52.09</u>			
2506	EESCO					
		107844	5,200.00	07/09/2020	776774	INVENTORY ITEMS
		107675	5,680.00	07/02/2020	768642	INVENTORY ITEM
		108631	1,245.00	07/02/2020	768643	INVENTORY ITEM
	EESCO Total		<u>12,125.00</u>			
2527	WILLIAM FRICK & CO					
		108469	51.78	07/02/2020	560221	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>51.78</u>			
2545	GRAINGER INC					
		107991	13.33	07/02/2020	9557527034	INVENTORY ITEM
		107991	53.32	07/02/2020	9558693447	FACESHIELD FRAME
		108595	287.90	07/02/2020	9560661317	INVENTORY ITEM
		108579	31.79	07/02/2020	9560661325	NOZZLE ASSEMBLY
		108650	98.50	07/02/2020	9561369324	SAFETY PIN WIRE SNAP
		108579	352.00	07/09/2020	9563636449	MID ARC CHROME AMER STND
		108561	111.38	07/09/2020	9563832642	ABSORBENT PAD
		108684	102.08	07/09/2020	9564751379	INVENTORY ITEMS
		108448	724.52	07/09/2020	9564918929	INVENTORY ITEMS
		108589	39.16	07/09/2020	9566284791	SILT FENCE
		108741	202.45	07/09/2020	9569582696	INVENTORY ITEMS
	GRAINGER INC Total		<u>2,016.43</u>			
2637	ILLINOIS DEPT OF REVENUE					
			932.94	07/03/2020	ILST200703102430CA	Illinois State Tax

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			2,019.14	07/03/2020	ILST200703102430CD	Illinois State Tax
			8,583.97	07/03/2020	ILST200703102430FD	Illinois State Tax
			1,740.88	07/03/2020	ILST200703102430FN	Illinois State Tax
			882.66	07/03/2020	ILST200703102430HR	Illinois State Tax
			1,459.64	07/03/2020	ILST200703102430IS	Illinois State Tax
			11,219.52	07/03/2020	ILST200703102430PD	Illinois State Tax
			14,493.01	07/03/2020	ILST200703102430PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		41,331.76			
2638	INTERNAL REVENUE SERVICE					
			1,340.85	07/03/2020	FICA200703102430CA	FICA Employee
			2,926.56	07/03/2020	FICA200703102430CD	FICA Employee
			664.64	07/03/2020	FICA200703102430FD	FICA Employee
			2,391.80	07/03/2020	FICA200703102430FN	FICA Employee
			1,290.15	07/03/2020	FICA200703102430HR	FICA Employee
			2,292.01	07/03/2020	FICA200703102430IS	FICA Employee
			2,227.31	07/03/2020	FICA200703102430PD	FICA Employee
			19,940.37	07/03/2020	FICA200703102430PV	FICA Employee
			1,337.62	07/03/2020	FICE200703102430CA	FICA Employer
			2,926.56	07/03/2020	FICE200703102430CD	FICA Employer
			664.64	07/03/2020	FICE200703102430FD	FICA Employer
			2,391.91	07/03/2020	FICE200703102430FN	FICA Employer
			1,290.15	07/03/2020	FICE200703102430HR	FICA Employer
			2,292.01	07/03/2020	FICE200703102430IS	FICA Employer
			2,230.43	07/03/2020	FICE200703102430PD	FICA Employer
			19,940.37	07/03/2020	FICE200703102430PV	FICA Employer
			2,957.63	07/03/2020	FIT 200703102430CA	Federal Withholding Tax
			5,393.74	07/03/2020	FIT 200703102430CD	Federal Withholding Tax
			23,856.32	07/03/2020	FIT 200703102430FD	Federal Withholding Tax
			4,706.88	07/03/2020	FIT 200703102430FN	Federal Withholding Tax
			2,348.64	07/03/2020	FIT 200703102430HR	Federal Withholding Tax
			3,106.45	07/03/2020	FIT 200703102430IS	Federal Withholding Tax
			28,060.95	07/03/2020	FIT 200703102430PD	Federal Withholding Tax
			34,950.14	07/03/2020	FIT 200703102430PW	Federal Withholding Tax
			319.68	07/03/2020	MEDE200703102430C	Medicare Employee
			684.45	07/03/2020	MEDE200703102430C	Medicare Employee
			2,935.80	07/03/2020	MEDE200703102430FI	Medicare Employee
			559.35	07/03/2020	MEDE200703102430FI	Medicare Employee
			301.74	07/03/2020	MEDE200703102430H	Medicare Employee

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			536.03	07/03/2020	MEDE200703102430IS	Medicare Employee
			3,887.14	07/03/2020	MEDE200703102430PI	Medicare Employee
			4,663.41	07/03/2020	MEDE200703102430P'	Medicare Employee
			318.95	07/03/2020	MEDR200703102430C	Medicare Employer
			684.45	07/03/2020	MEDR200703102430C	Medicare Employer
			2,935.80	07/03/2020	MEDR200703102430FI	Medicare Employer
			559.35	07/03/2020	MEDR200703102430FI	Medicare Employer
			301.74	07/03/2020	MEDR200703102430H	Medicare Employer
			536.03	07/03/2020	MEDR200703102430IS	Medicare Employer
			3,887.87	07/03/2020	MEDR200703102430P	Medicare Employer
			4,663.41	07/03/2020	MEDR200703102430P'	Medicare Employer
	INTERNAL REVENUE SERVICE Total		199,303.33			
2639	STATE DISBURSEMENT UNIT					
			471.13	07/03/2020	0000001912007031024	IL Child Support Amount 1
			545.00	07/03/2020	0000002062007031024	IL Child Support Amount 1
			1,555.35	07/03/2020	0000003742007031024	IL Child Support Amount 1
			369.23	07/03/2020	0000004862007031024	IL Child Support Amount 1
			700.15	07/03/2020	0000012252007031024	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		3,640.86			
2643	DELTA DENTAL					
			4,180.11	07/07/2020	070720	DELTA DENTAL CLAIMS
			2,409.10	06/29/2020	062920	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		6,589.21			
2644	IMRF					
			235,262.16	07/08/2020	070820	IMRF JUNE 2020
	IMRF Total		235,262.16			
2648	HEALTH CARE SERVICE CORP					
			56,074.82	07/07/2020	070220	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		56,074.82			
2683	CONTINENTAL AMERICAN INSURANCE					
			42.42	07/02/2020	ACCG200703102430FI	AFLAC Accident Plan
			59.89	07/02/2020	ACCG200703102430PI	AFLAC Accident Plan
			60.59	07/02/2020	ACCG200703102430P'	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		162.90			

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2713	CENTENNIAL COUNSELING CENTER	108621	130.00	07/02/2020	061020	COUNSELLING FOR MARCH-PC
	CENTENNIAL COUNSELING CENTER Total		130.00			
2730	RITZ SAFETY LLC		-396.21	07/09/2020	35849	RETURNED PRODUCT ELECTR
			396.21	07/09/2020	35924	UNIFORMS METER DEPT
	RITZ SAFETY LLC Total		0.00			
2894	HAVLICEK ACE HARDWARE LLC	108577	202.47	07/09/2020	82060/1	INVENTORY ITEMS
	HAVLICEK ACE HARDWARE LLC Total		202.47			
2929	FOOTE MIELKE CHAVEZ & O'NEIL		525.00	07/09/2020	6043	LEGAL TIMOTHY MCMILLIAN
			550.00	07/09/2020	6044	LEGAL BRADFORD JONES
			475.00	07/09/2020	6045	LEGAL EVAN JAMES DUFFY
	FOOTE MIELKE CHAVEZ & O'NEIL Total		1,550.00			
2950	MARY PORTER	108681	82.35	07/09/2020	1902703329	GLASSES CLEAR LENS
		108553	150.45	07/02/2020	1902702617	DRIVERS GLOVE
		108566	95.43	07/02/2020	1902702862	SAFETY GLASSES AF LENS
	MARY PORTER Total		328.23			
2990	HAWKINS INC		-16,621.92	07/09/2020	4726173	CREDITS INVOICE 4715722
		108562	1,276.29	07/09/2020	4727748	SODA ASH GRADE CHEMICALS
		93	1,464.55	07/09/2020	4727750	MISC CHEMICALS
		93	1,009.35	07/09/2020	4735602	ALUMINUM SURFATE LIQUID
		108605	1,242.40	07/09/2020	4740341	SWITCHOVER SOH 250
		93	5,735.67	07/09/2020	4740374	CHIORINE CYLINDER
		93	6,921.67	07/09/2020	4741458	BULK DRINKING WATER GRADI
	HAWKINS INC Total		1,028.01			
3002	REDISHRED CHICAGO INC	108480	235.00	07/09/2020	990058785	EXECUTIVE CONSOLES
	REDISHRED CHICAGO INC Total		235.00			
3010	PLOTE CONSTRUCTION INC	90	315.15	07/02/2020	229097	SURFACE

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		90	960.85	07/02/2020	229098	SURFACE
	PLOTE CONSTRUCTION INC Total		<u>1,276.00</u>			
3085	SEI INC					
		108504	2,544.00	07/02/2020	298757	3/1/20-2/28/21 ANNUAL BILLING
		108504	720.00	07/02/2020	298758	3/1/20-2/28/21 ANNUAL BILLING
		108504	816.00	07/02/2020	298759	3/1/20-2/28/21 ANNUAL BILLING
		108504	624.00	07/02/2020	298760	3/1/20-2/28/21 ANNUAL BILLING
		108504	936.00	07/02/2020	298762	3/1/20-2/28/21 ANNUAL BILLING
		108504	2,520.00	07/02/2020	298763	3/1/20-2/28/21 ANNUAL BILLING
	SEI INC Total		<u>8,160.00</u>			
3099	MIDWEST SALT LLC					
		94	2,981.66	07/02/2020	P451894	INDUSTRIAL SOLAR COARSE S
		94	2,619.72	07/02/2020	P451981	INDUSTRIAL SOLAR COARSE S
			-2,166.15	07/02/2020	P452144	CREDITS INV P451763
		94	2,351.82	07/02/2020	P452145	INDUSTRIAL SOLAR COARSE S
			-2,792.82	07/02/2020	P452146	CREDITS INV P451818
		94	3,015.75	07/02/2020	P452147	INDUSTRIAL SOLAR COARSE S
		94	2,335.86	07/09/2020	P452116	INDUSTRIAL SOLAR COARSE S
	MIDWEST SALT LLC Total		<u>8,345.84</u>			
3102	RUSH PARTS CENTERS OF ILLINOIS					
		108293	213.22	07/09/2020	3019709393	RO 64019 VEH 1791 PARTS
		108691	1,565.60	07/09/2020	3019722275	MISC PARTS FOR FLEET
		108648	1,090.00	07/09/2020	3019746717	REGULATOR DOOR GLASS
		108594	212.70	07/09/2020	3019761927	FILTER KIT
		108373	141.80	07/02/2020	3019627659	INVENTORY ITEMS
		108293	311.90	07/02/2020	3019640526	RO 63939 VEH 1933
		108293	420.00	07/02/2020	3019643406	RO 63930 VEH 1933
		108293	45.95	07/02/2020	3019657694	MUDFLAP VEH 2068 RO 63968
	RUSH PARTS CENTERS OF ILLINOIS Total		<u>4,001.17</u>			
3127	SHI INTERNATIONAL CORP					
		108689	64.00	07/09/2020	B11887359	HP ULTRIUM CLEANING CARTF
	SHI INTERNATIONAL CORP Total		<u>64.00</u>			
3131	VCNA PRAIRIE INC					
		89	638.25	07/09/2020	889539373	READY MIX
		89	555.00	07/09/2020	889547477	READY MIX

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		89	693.75	07/09/2020	889553601	READY MIX
		89	555.00	07/09/2020	889553602	READY MIX
		89	888.00	07/09/2020	889564770	READY MIX
		89	527.25	07/09/2020	889567446	READY MIX
	VCNA PRAIRIE INC Total		<u>3,857.25</u>			
3138	SUBSURFACE SOLUTIONS					
		108711	1,865.56	07/09/2020	15551	BATPACK/BATTERYPACK-LION
	SUBSURFACE SOLUTIONS Total		<u>1,865.56</u>			
3139	MARMON WIRE & CABLE INC					
		108378	2,460.00	07/02/2020	133752	INVENTORY ITEM
	MARMON WIRE & CABLE INC Total		<u>2,460.00</u>			
3148	CORNERSTONE PARTNERS					
		108482	665.20	07/02/2020	CP21621	YARD OF TOPSOIL INSTALLED
		108482	36.36	07/02/2020	CP21622	YARD OF TOPSOIL INSTALLED
	CORNERSTONE PARTNERS Total		<u>701.56</u>			
3185	SEMOTUS INC					
		108630	3,129.00	07/02/2020	20-6716631	SUPPORT RENEWAL 7/20-7/21
	SEMOTUS INC Total		<u>3,129.00</u>			
3209	HOLMGREN ELECTRIC INC					
		108623	695.57	07/02/2020	7665	108 ILLINOIS ST REPAIR
		108532	1,066.79	07/02/2020	7666	2 E MAIN STREET REPAIR
		108708	485.07	07/09/2020	7681	WEST PLANT REPAIR
		108708	337.05	07/09/2020	7682	RENAUX MANOR REPAIR
	HOLMGREN ELECTRIC INC Total		<u>2,584.48</u>			
3214	B & F CONSTRUCTION CODE SERVCS					
		108567	195.00	07/02/2020	51891	SEMINAR GALLIANO
		108567	-195.00	07/02/2020	51891	SEMINAR GALLIANO
	B & F CONSTRUCTION CODE SERVCS Total		<u>0.00</u>			
3236	HR GREEN INC					
		108479	1,704.98	07/02/2020	135922	STREET PORTION FOR CE 5/1-
		108479	-1,704.98	07/02/2020	135922	STREET PORTION FOR CE 5/1-
		108479	1,704.98	07/02/2020	135922A	2ND DELNOR BILLING MAY 202
		102552	65,272.93	07/02/2020	135927	7TH AVE#2 MARCH 23-APRIL 30
		102552	6,776.34	07/02/2020	170818A	7TH AVE#2 MAY 1-31 2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	HR GREEN INC Total		<u>73,754.25</u>			
3258	TELADOC HEALTH INC	108238	550.00	07/02/2020	6/1/2020	MONTHLY SERVICES
	TELADOC HEALTH INC Total		<u>550.00</u>			
3259	ASSURANCE AGENCY LTD		16,250.00	07/02/2020	166927	1st INSTALLMNT JUNE 20-JUNE
	ASSURANCE AGENCY LTD Total		<u>16,250.00</u>			
3289	VISION SERVICE PLAN OF IL NFP		10.40	07/02/2020	VSP 200703102430CA	Vision Plan Pre-tax
			43.22	07/02/2020	VSP 200703102430CD	Vision Plan Pre-tax
			215.66	07/02/2020	VSP 200703102430FD	Vision Plan Pre-tax
			28.92	07/02/2020	VSP 200703102430FN	Vision Plan Pre-tax
			12.22	07/02/2020	VSP 200703102430HR	Vision Plan Pre-tax
			41.34	07/02/2020	VSP 200703102430IS	Vision Plan Pre-tax
			241.88	07/02/2020	VSP 200703102430PD	Vision Plan Pre-tax
			389.64	07/02/2020	VSP 200703102430PV	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		<u>983.28</u>			
3298	JENNIFER KUHN		360.00	07/09/2020	253	COORDINATOR SERVICES JUN
			5.87	07/09/2020	253A	LEAD-MILEAGE JUNE 2020
	JENNIFER KUHN Total		<u>365.87</u>			
3336	NETWORKFLEET INC		618.17	07/09/2020	OSV000002153335	FLEET 36 DEVICES FOR PW
			210.47	07/09/2020	OSV000002158738	FLEET 13 DEVICES FOR ELECT
	NETWORKFLEET INC Total		<u>828.64</u>			
3409	HAMPTON EQUIPMENT INC	108584	74.64	07/09/2020	06182020	OIL PRESSURE SENSOR
	HAMPTON EQUIPMENT INC Total		<u>74.64</u>			
3419	Jose Jacobo		268.80	07/09/2020	070620	UNIFORM ALLOWANCE RIFLE
	Jose Jacobo Total		<u>268.80</u>			
3484	MIDLAND STANDARD ENGINEERING	108137	1,049.50	07/02/2020	240506	7THAVE RESURFACING 5/1-5/3

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	MIDLAND STANDARD ENGINEERING Total		<u>1,049.50</u>			
3533	P&M HOLDING GROUP LLP	104643	6,195.46	07/09/2020	1860567	MAY SERVICES
	P&M HOLDING GROUP LLP Total		<u>6,195.46</u>			
3616	SHERWIN INDUSTRIES INC	108280	560.00	07/02/2020	SS084502	TRAFFIC PAINT
	SHERWIN INDUSTRIES INC Total		<u>560.00</u>			
3623	SARAH FLETCHER	108704	300.00	07/09/2020	214	NEWSLETTER LAYOUT JUNE
	SARAH FLETCHER Total		<u>300.00</u>			
3670	ACTION LOCK & KEY INC	108607	1,784.51	07/02/2020	106375	PARKING GARAGE REPAIR
	ACTION LOCK & KEY INC Total		<u>1,784.51</u>			
3763	DIRECT PATH LLC	108239	908.75	07/02/2020	AT45703	MONTHLY FEE JULY 2020
	DIRECT PATH LLC Total		<u>908.75</u>			
3766	PROVEN BUSINESS SYSTEMS		346.25	07/02/2020	712132	MONTHLY BILLING 5/20/20-6/19
	PROVEN BUSINESS SYSTEMS Total		<u>346.25</u>			
3787	VIKING BROS INC	92	3,892.92	07/02/2020	INV-2020-343	BINS FRQ/LCQ
		92	1,878.48	07/02/2020	INV_2020-317	BINS FRQ CA7 M+D
	VIKING BROS INC Total		<u>5,771.40</u>			
3799	LRS HOLDINGS LLC	108138	11,112.54	07/02/2020	PS325769	WO # 146135-146137
	LRS HOLDINGS LLC Total		<u>11,112.54</u>			
3805	EMPLOYEE BENEFITS CORP - ACH		16,684.12	07/01/2020	C98632-202006	FLEXIBLE SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total		<u>16,684.12</u>			
3882	CORE & MAIN LP	108731	1,508.00	07/09/2020	M551805	CPLG STRONGBACK

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	CORE & MAIN LP Total		1,508.00			
3886	VIA CARLITA LLC					
		108277	60.51	07/09/2020	27415	VEH 1864 RO 64027 REPAIR
	VIA CARLITA LLC Total		60.51			
3894	BURNS & MCDONNELL ENGINEERING					
		93382	2,508.00	07/09/2020	103492-5	RATE STUDY THRU 4-30-18
		93382	1,897.30	07/09/2020	103492-6	RATE STUDIES
	BURNS & MCDONNELL ENGINEERING Total		4,405.30			
3915	B&W CONTROL SYSTEMS					
		105601	105,550.00	07/09/2020	0214461	SCADA PROJECT BILLING
	B&W CONTROL SYSTEMS Total		105,550.00			
3940	Diane Miller					
			15.48	07/02/2020	063020	REIMBURSEMENT BOB VANN F
	Diane Miller Total		15.48			
3948	UNIQUE PRODUCTS & SERVICE CORP					
		108744	1,024.00	07/09/2020	386552	INVENTORY ITEMS
	UNIQUE PRODUCTS & SERVICE CORP Total		1,024.00			
3965	TIMOTHY E COOPER					
		108588	3,500.00	07/02/2020	1172	COVID BARRIERS FOR COUNC
	TIMOTHY E COOPER Total		3,500.00			
3968	TRANSAMERICA CORPORATION					
			4,326.70	07/03/2020	RHFP200703102430PI	Retiree Healthcare Funding Pla
	TRANSAMERICA CORPORATION Total		4,326.70			
3973	HSA BANK WIRE ONLY					
			200.00	07/03/2020	HSAF200703102430C/	Health Savings Plan - Family
			1,342.30	07/03/2020	HSAF200703102430FL	Health Savings Plan - Family
			457.70	07/03/2020	HSAF200703102430HF	Health Savings Plan - Family
			352.69	07/03/2020	HSAF200703102430IS	Health Savings Plan - Family
			1,097.31	07/03/2020	HSAF200703102430PI	Health Savings Plan - Family
			329.16	07/03/2020	HSAF200703102430PV	Health Savings Plan - Family
			175.00	07/03/2020	HSAS200703102430C/	Health Savings - Self Only
			271.16	07/03/2020	HSAS200703102430CI	Health Savings - Self Only
			633.08	07/03/2020	HSAS200703102430FL	Health Savings - Self Only

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			100.00	07/03/2020	HSAS200703102430FI	Health Savings - Self Only
			662.61	07/03/2020	HSAS200703102430PI	Health Savings - Self Only
			97.69	07/03/2020	HSAS200703102430PI	Health Savings - Self Only
	HSA BANK WIRE ONLY Total		<u>5,718.70</u>			
4074	AMAZON CAPITAL SERVICES INC					
		108370	47.95	07/02/2020	17Y6-P96R-LM69	PW COFFEE POT SUPPLIES
		108789	17.33	07/02/2020	1HTD-Q79J-TKWC	PURELL HEALTHY SOAP FINAN
		108232	73.10	07/02/2020	1KMT-YFN7-4Y7D	3.0 FLASH ULTRA MEMORY DR
		108232	20.70	07/02/2020	1KMT-YFN7-HXGC	OFFICE SUPPLIES
		108232	49.99	07/02/2020	1PYR-MVFQ-33FH	DOLLAMUR MAT CLEANER
		108443	219.96	07/02/2020	1RJM-LCVW-6N3V	SPIC N SPAN CLEANER
		108186	531.90	07/02/2020	1RLF-JHYL-1G7C	HD WEBCAM W/MOCROPHONE
		108802	80.34	07/02/2020	1X11-T4JX-TCC7	OFFICE SUPPLIES CITY HALL/F
		108658	16.79	07/02/2020	1XRV-6GRH-WM1R	
		108370	21.95	07/02/2020	1XRV-6GRH-YVRT	OFFICE CHAIR LOW BACK SUP
		108232	178.99	07/02/2020	1YTG-GPR6-K6NK	LED FLASHLIGHT BK
		108789	15.76	07/09/2020	11CR-7CLK-VPDM	SOFTSOAP
		108232	19.52	07/09/2020	14J6-GV1K-1HHL	NIGHT VISION GOGGLE BATTE
		108232	115.76	07/09/2020	1LRQ-XRKF-9T7P	POLICE DEPT OFFICE SUPPLIE
	AMAZON CAPITAL SERVICES INC Total		<u>1,410.04</u>			
4089	SUTTON FORD INC					
		107485	37,406.00	07/09/2020	070820	PREPAYMENT 2020 FORD CHA
	SUTTON FORD INC Total		<u>37,406.00</u>			
4114	CHICAGO PARTS AND SOUND LLC					
			-129.63	07/02/2020	1-012722CM	CREDITS INVOICE 1-012722
		108369	267.60	07/02/2020	1-0145853	INVENTORY ITEMS
		108218	49.61	07/02/2020	1-0147033	HARDWARE SUPPLIES
		108369	32.49	07/02/2020	10-0105990	INVENTORY ITEMS
	CHICAGO PARTS AND SOUND LLC Total		<u>220.07</u>			
4135	ILLINOIS PUBLIC RISK FUND					
			10,977.00	07/02/2020	59050	MONTHLY IPRF FEE-AUGUST 2
	ILLINOIS PUBLIC RISK FUND Total		<u>10,977.00</u>			
4143	Laurel Wintersteen					
			30.21	07/02/2020	063020	REIMBURSEMENT BOB VAN RE

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	Laurel Wintersteen Total		<u>30.21</u>			
4150	BOFREBO INDUSTRIES INC	108667	2,473.56	07/09/2020	J202583-3	REPLACEMENT FILERS
	BOFREBO INDUSTRIES INC Total		<u>2,473.56</u>			
4242	MID AMERICA ENERGY SERVICES	108699	5,600.00	07/09/2020	20524	1108 EDWARD AVE SANITARY S
	MID AMERICA ENERGY SERVICES Total		<u>5,600.00</u>			
4247	LEYDEN ELECTRIC INC	108662	270.00	07/09/2020	15885	VFD WELL 11 REPAIR
	LEYDEN ELECTRIC INC Total		<u>270.00</u>			
4298	CRAWFORD INTELLECTUAL	108705	60.00	07/02/2020	02430	IP MATTERS REVIEW & EMAIL
	CRAWFORD INTELLECTUAL Total		<u>60.00</u>			
4306	BARNES & THORNBURG LLP		315.00	07/02/2020	2329124	LEGAL FEES FOR SERVICES W
	BARNES & THORNBURG LLP Total		<u>315.00</u>			
4321	REMPE SHARPE & ASSOCIATES	106211	12,123.70	07/09/2020	27478	TYLER RD WATER MAIN REPLA
	REMPE SHARPE & ASSOCIATES Total		<u>12,123.70</u>			
4352	ZORO TOOLS INC	108491	179.56	07/02/2020	INV7840155	DRAIN SPADE HANDLE
	ZORO TOOLS INC Total		<u>179.56</u>			
4377	MACQUEEN EQUIPMENT LLC	108217	90.13	07/09/2020	P02811	TUBE ASSY PRIMER TANK
		108761	348.75	07/09/2020	W00352	ARROW XT AERIAL
	MACQUEEN EQUIPMENT LLC Total		<u>438.88</u>			
4412	WI SCTF		596.30	07/02/2020	0000012442007031024	WI Child Support Amount 1
	WI SCTF Total		<u>596.30</u>			
4417	ELLWYN DARLENE SCHROEDER	91	1,471.76	07/09/2020	3338	HAULING CONCRETE

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ELLWYN DARLENE SCHROEDER Total		<u>1,471.76</u>			
4424	ROYAL BUILDERS OF IL INC	108024	7,760.00	07/02/2020	2555	FINAL PAYMENT PER CONTRA
	ROYAL BUILDERS OF IL INC Total		<u>7,760.00</u>			
4433	KANE COUNTY OFFICE OF		42,839.00	07/02/2020	062520	1432 DEAN HOUSING TRUST FI
			10,500.00	07/02/2020	062520A	1220 BROOK ST HOME REHAB
	KANE COUNTY OFFICE OF Total		<u>53,339.00</u>			
4435	FIFTH THIRD BANK	108822	37.83	07/02/2020	18GJ54A	SUBPOENA BILLING-ANDREA M
	FIFTH THIRD BANK Total		<u>37.83</u>			
9990010	ANTHONY ABATE		250.00	07/02/2020	062420AA	7TH AVE PROJ-LAND 108 S8TH
	ANTHONY ABATE Total		<u>250.00</u>			
	Grand Total:		<u>1,497,309.61</u>			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee

Date

Vice Chairman, Government Operations Committee

Date

Finance Director

Date



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IA

Title:

Presentation of a Recommendation from Mayor Rogina to appoint Brian Wirball to the Natural Resources Commission

Presenter:

Mayor Raymond P. Rogina

Meeting: City Council

Date: July 20, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Request favorable consideration to appoint Brian Wirball to the Natural Resources Commission with a term ending date of April 30, 2024.

Attachments *(please list):*

Letter of interest

Recommendation/Suggested Action *(briefly explain):*

Presentation of a Recommendation from Mayor Rogina to appoint Brian Wirball to the Natural Resources Commission.

Bryan Wirball



St. Charles, IL 60174

April 29th, 2020

Dear Mayor Rogina,

I have been a resident of the St. Charles community for almost four years. In those four years I have been serving on the Zoning Board of Appeals for the city which has been an honor and a rewarding experience. I enjoy serving our community and I would like to explore more opportunities. While browsing on the St. Charles website I noticed that there is a vacancy on the Natural Resources Commission.

I would be honored to have the opportunity to serve on the Natural Resources Commission for the city of St. Charles.

Thank you for your consideration.

Respectfully,

Bryan Wirball



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IB

Title:

A Recommendation to Approve the Visitors Cultural Commission Funding Allocations Schedule for FY20-21 and the Related Funding Agreements

Presenter:

Chris Minick, Finance Director

Meeting: Government Operations Committee

Date: July 20, 2020

Proposed Cost: \$90,000

Budgeted Amount: \$ 90,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Annually, the City budgets funds to promote the arts and cultural events in the City from the proceeds of the hotel/motel tax. Groups supporting the arts and culture within the community submit funding requests for grants to support their programs on an annual basis. The Visitors Cultural Commission meets annually to receive applications from these groups and recommends funding allocations based on established criteria identified for funding and a scoring matrix. The Visitors Cultural Commission met on June 17, 2020 to discuss the FY 20-21 funding requests by 10 organizations. Due to COVID-19 social distancing restrictions, organizations were released from making presentations this year.

The recommended funding allocations are attached.

Dr. Anne Becker will be present to outline highlights of the Visitors Cultural Commission's activities and groups supported through the funding allocations.

Attachments *(please list):*

- *Visitors Cultural Commission Recommended Funding Allocations Schedule for FY 20-21
- *Funding Agreements

Recommendation/Suggested Action *(briefly explain):*

A Motion to Recommend Approval of the Visitors Cultural Commission Funding Allocations Schedule for FY 20-21 and the related Funding Agreements.

FINAL FUNDING 20-21

Summary of Average Scores

Organization	Rating Criteria						Total	% of Total	Calculated Award	2020-21 Funding Requested	Final Award
	Economic impact	Enhance Community Culture	Resident benefit	Enhance St. Charles Reputation							
Fineline Creative Arts Center	7	9	8	7			31	12.15%	10,932	15,000	10,932
Sculpture in the Park	7	7	8	9			31	12.10%	10,887	10,000	10,000
St. Charles Singers	7	7	8	8			29	11.55%	10,397	12,000	10,397
St Charles Art Council	6	8	8	7			28	11.16%	10,040	14,400	10,040
Steel Beam Theater	7	7	7	7			28	11.16%	10,040	20,000	10,927
Preservation Partners of Fox Valley	6	8	7	7			27	10.66%	9,593	12,500	9,593
Norris Cultural Arts Center	6	6	7	7			27	10.66%	9,593	10,000	9,593
Marquee Youth Stage	6	8	7	6			26	10.46%	9,415	19,902	9,415
Fox Valley Concert Band	6	7	7	6			26	10.11%	9,103	10,000	9,103
Kane Repertory Theatre	6	6	6	6			0	0.00%	-	-	-
TOTAL							0	100.00%	90,000	123,802	90,000

90,000

Funds to Allocate
Remainder to Allocate

90,000

-

Evaluation Instructions
Use the below scale and correlate the rating criteria to each organization.
1 = Remote
3 = Moderate
5 = Strong
7 = Direct
9 = Direct and strong

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the The Fine Line Creative Arts Center, an Illinois not-for-profit corporation, (hereinafter referred to as "the Arts Center,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Arts Center shall devote its exclusive energies to promote a quality image of St. Charles by providing various art forms in the City.

II. In consideration of the foregoing services provided by the Arts Center, the City agrees to pay to the Arts Center, the amount of Ten Thousand Nine Hundred Thirty-Two dollars and no/100 cents (\$10,932.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Arts Center assists the City in obtaining shall be treated as a separate matter.

III. The Arts Center will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Arts Center is an independent contractor and has no authority to bind the City in any matter. The Arts Center further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Arts Center shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Arts Center will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Arts Center and not used or otherwise subject to pending contract requirements of the Arts Center shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

THE FINE LINE CREATIVE ARTS CENTER

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Fox Valley Concert Band, an Illinois not-for-profit corporation, (hereinafter referred to as the "the Band,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Band shall devote its exclusive energies to provide volunteer adult community concert band entertainment in accordance with the presentation of St. Charles based artists.

II. In consideration of the foregoing services provided by the Band, the City agrees to pay to the Band, the amount of Nine Thousand One Hundred and Three dollars and no/100 cents (\$9,103.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Band assists the City in obtaining shall be treated as a separate matter.

III. The Band will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Band is an independent contractor and has no authority to bind the City in any matter. The Band further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Band shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Band will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Band and not used or otherwise subject to pending contract requirements of the Band shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____ 2020.

**FOX VALLEY
CONCERT BAND**

CITY OF ST. CHARLES

By: _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, Marquee Youth Stage, an Illinois not-for-profit corporation, (hereinafter referred to as "MY Stage") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the MY Stage shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by the MY Stage, the City agrees to pay to the MY Stage, the amount of Nine Thousand Four Hundred Fifteen dollars and no/100 cents (\$9,415.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the MY Stage assists the City in obtaining shall be treated as a separate matter.

III. The MY Stage will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The MY Stage is an independent contractor and has no authority to bind the City in any matter. The MY Stage further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The MY Stage shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The MY Stage will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the MY Stage and not used or otherwise subject to pending contract requirements of the MY Stage shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

MARQUEE YOUTH STAGE

CITY OF ST. CHARLES

By _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Dellora A. Norris Cultural Arts Center, an Illinois not-for-profit corporation, (hereinafter referred to as the "Cultural Center,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Cultural Center shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by the Cultural Center, the City agrees to pay to the Cultural Center, the amount of Nine Thousand Five Hundred Ninety-Three dollars and no/100 cents (\$9,593.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Cultural Center assists the City in obtaining shall be treated as a separate matter.

III. The Cultural Center will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Cultural Center is an independent contractor and has no authority to bind the City in any matter. The Cultural Center further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Cultural Center shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefor may be renewed by a written instrument executed by both parties.

VI. The Cultural Center will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Cultural Center and not used or otherwise subject to pending contract requirements of the Cultural Center shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

DELLORA A. NORRIS
CULTURAL ARTS CENTER

CITY OF ST. CHARLES

By: _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Preservation Partners of the Fox Valley, an Illinois not-for-profit corporation, (hereinafter referred to as "the Preservation Partners,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Preservation Partners shall devote its exclusive energies to promote a quality image of St. Charles by providing historic restoration services desired by the City.

II. In consideration of the foregoing services provided by the Preservation Partners, the City agrees to pay to the Preservation Partners, the amount of Nine Thousand Five Hundred and Ninety-Three dollars and no/100 cents (\$9,593.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Preservation Partners assists the City in obtaining shall be treated as a separate matter.

III. The Preservation Partners will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Preservation Partners is an independent contractor and has no authority to bind the City in any matter. The Preservation Partners further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Preservation Partners shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Preservation Partners will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Preservation Partners and not used or otherwise subject to pending contract requirements of the Preservation Partners shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

PRESERVATION PARTNERS

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St Charles Parks Foundation, an Illinois not-for-profit corporation sponsoring the Sculpture in the Park event, (hereinafter referred to as "the Sculpture,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Sculpture shall devote its exclusive energies to promote a quality image of St. Charles by providing various art forms in the City.

II. In consideration of the foregoing services provided by the Sculpture, the City agrees to pay to the Sculpture, the amount of Ten Thousand dollars and no/100 cents (\$10,000.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Sculpture assists the City in obtaining shall be treated as a separate matter.

III. The Sculpture will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Sculpture is an independent contractor and has no authority to bind the City in any matter. The Sculpture further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Sculpture shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Sculpture will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Sculpture and not used or otherwise subject to pending contract requirements of the Sculpture shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

ST CHARLES PARKS FOUNDATION

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St. Charles Singers, an Illinois not-for-profit corporation, (hereinafter referred to as "the Singers,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Singers shall devote its exclusive energies to providing subscription series concerts and benefit concerts for worthy causes.

II. In consideration of the foregoing services provided by the Singers, the City agrees to pay to the Singers, the amount of Ten Thousand Three Hundred and Ninety-Seven dollars and no/100 cents (\$10,397.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Singers assists the City in obtaining shall be treated as a separate matter.

III. The Singers will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Singers is an independent contractor and has no authority to bind the City in any matter. The Singers further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Singers shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Singers will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Singers and not used or otherwise subject to pending contract requirements of the Singers shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____ 2020.

ST. CHARLES SINGERS

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St. Charles Arts Council, an Illinois not-for-profit corporation, (hereinafter referred to as "the Arts Council,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Arts Council shall devote its exclusive energies to provide various art forms within the City of St. Charles.

II. In consideration of the foregoing services provided by the Arts Council, the City agrees to pay to the Arts Council, the amount of Ten Thousand Forty dollars and no/100 cents (\$10,040.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Arts Council assists the City in obtaining shall be treated as a separate matter.

III. The Arts Council will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Arts Council is an independent contractor and has no authority to bind the City in any matter. The Arts Council further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Arts Council shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Arts Council will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Arts Council and not used or otherwise subject to pending contract requirements of the Arts Council shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

ST. CHARLES ARTS COUNCIL

CITY OF ST. CHARLES

By _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Steel Beam Theatre, an Illinois not-for-profit corporation, (hereinafter referred to as "the Theatre,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Theatre shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by the Theatre, the City agrees to pay to the Theatre, the amount of Ten Thousand Nine Hundred Twenty-Seven dollars and no/100 cents (\$10,927.00) for the period beginning May 1, 2020 and ending April 30, 2021. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Theatre assists the City in obtaining shall be treated as a separate matter.

III. The Theatre will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Theatre is an independent contractor and has no authority to bind the City in any matter. The Theatre further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Theatre shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2021, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Theatre will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Theatre and not used or otherwise subject to pending contract requirements of the Theatre shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2020.

STEEL BEAM THEATRE

CITY OF ST. CHARLES

By _____
President

Mayor



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IC

Title:

Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (August 3, 2020)

Presenter:

Mark Koenen, City Administrator

Meeting: City Council

Date: July 20, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

As result of the recent COVID-19 pandemic and the anticipated future impacts of this world crisis, the City Council of St. Charles recognizes the potential disruption to City operations that will likely be caused by this public health emergency in the near future. The Illinois Municipal Code, 65 ILCS 5/11-1-6, provides for the declaration of a state of emergency and the grant of extraordinary authority to the Mayor by the corporate authorities; and the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, further provides for emergency local disaster declaration by the principal executive officer or his or her interim emergency successor.

It is the policy of the City of St. Charles that the City will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, Section 20 ILCS 3305/11 of the Illinois Emergency Management Agency Act and Sections 2.34, entitled "Civil Emergency," and 2.36, entitled "Emergency Management Agency of the Code of the City," it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the Mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects are mitigated and minimized and that residents and visitors in the City remain safe and secure.

On March 18, the City Council approved Ordinance 2020-M-11 Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City of St. Charles Code.

On April 6, 2020 the City Council approved Ordinance 2020-M-12 Confirming and Extending a Declared State of Emergency Within the City of St. Charles Due to the COVID-19 Pandemic.

On April 27, 2020, the City passed Ordinance 2020-M-15, confirming and extending to and until May 30, 2020 a declared state of emergency within the City due to the COVID-19 pandemic.

On May 28, 2020 the City passed Ordinance 2020-M-22, confirming and extending to and until June 15, 2020 a declared State of Emergency Within the City of St. Charles due to the COVID-19 Pandemic.

On June 15, 2020 the City passed Ordinance 2020-M-24, confirming and extending to until July 20, 2020 a declared state of Emergency Within the City of St. Charles due to the COVID-19 Pandemic.

Attachments *(please list):*

Ordinance

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (August 3, 2020)

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Confirming and Extending a Declared State of Emergency
within the City of St. Charles Due to the COVID-19 Pandemic**

WHEREAS, the City of St. Charles (“City”) has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation declaring a state of emergency throughout the State of Illinois as a result of the COVID-19 pandemic; and

WHEREAS, on March 18, 2020, the City passed Ordinance No. 2020-M-11, establishing temporary executive powers and the Mayor of the City declared a state of emergency within the City pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City Code of the City; and

WHEREAS, on April 27, 2020, the City passed Ordinance No. 2020-M-15, confirming and extending to and until May 30, 2020 a declared state of emergency within the City due to the COVID-19 pandemic; and

WHEREAS, on May 28, 2020 the City passed Ordinance No. 2020-M-22, confirming and extending to and until June 15, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on June 15, 2020 the City passed Ordinance No. 2020-M-24, confirming and extending to and until July 20, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, while the City is currently responding to this COVID-19 pandemic, it is deemed necessary and in the interest of the people of the City, in accordance with the City’s responsibility to ensure public health and safety and pursuant to the authority vested in the City pursuant to the Illinois Constitution, including Article VII, Section 6 of the 1970 Illinois Constitution, the laws of the State of Illinois, including Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, Sections 11-1-6, 11-20-5, 8-10-5 and 10-3-6, among others, of the Illinois Municipal Code and Sections 2.34 and 2.36 of the Code of the City, to consent to the declaration that an emergency exists within and a disaster exists in the City and renew and continue the emergency powers of the Mayor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. RECITALS. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

2. DECLARATION OF AN EMERGENCY AND DISASTER. It is hereby determined that it is advisable, necessary and in the best interest of the City that the findings, determination and declaration of the Mayor on March 18, 2020, as extended, that a state of emergency and a disaster exists in the City due to the coronavirus disease (COVID-19) outbreak continues to exist and that the actions taken by the Mayor resulting from and in furtherance of that declaration, including but not limited to COVID-19 Executive Order No. 5, allowing with ample outdoor lighting outdoor dining to close no later than as permitted under the applicant's current liquor license in keeping with Phase 4 of the Governor's Restore Illinois Plan, dated June 26, 2020, as amended, be and is hereby ratified and affirmed.

3. EXECUTIVE ORDER. The Mayor shall be and is hereby authorized and directed to continue to exercise by executive order the extraordinary emergency powers and authority as conferred and as may be reasonably necessary to respond to the emergency during the time that this state of emergency exists.

4. DURATION. This Ordinance shall remain in effect until the next regularly City Council meeting, provided that the Ordinance shall immediately cease to be effective upon a declaration by the Governor or the Mayor that the state of emergency related to the COVID-19 pandemic no longer exists.

5. AUTHORITY TO EXECUTE AND ENFORCE. The officials, officers, employees and agents of the City are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Ordinance. The Mayor, police officers, and all other officers and employees of the City shall enforce the rules and regulations so adopted and orders issued by the Mayor pursuant to this Ordinance.

6. NOTICE. Upon issuing the proclamation herein authorized, the City Clerk shall notify the news media situated within the City, and shall cause copies of the proclamation declaring the existence of the emergency to be posted at the following places within the City: City Hall and the police station.

7. SEVERABILITY. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

8. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 20th day of July, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 20th day of July, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 20th day of July, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IE

Title:

Motion to approve An Ordinance Granting Approval of a Special Use for a Place of Worship (525 S. Tyler Rd., Unit L – Bartlett United Pentecostal Church).

Presenter:

Russell Colby

Meeting: City Council -New Business

Date: July 20, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Chance Badertscher of Lavelle Law Ltd., on behalf of United Pentecostal Church of Schaumburg, Inc., has requested approval of a Special Use to establish a Place of Worship in Unit L of the Tyler Ridge Business Park.

In 2019, the City approved a Special Use for the same church to locate in Units M1 and M2. The church is under contract to sell its existing units and has purchased Unit L.

Services will be held on Sundays from 1-4 p.m. and Thursdays from 7-9:30 p.m.

No changes to the exterior of the building or site are proposed.

Special Use approval is required to permit a Place of Worship in the M-2 Limited Manufacturing zoning district.

Plan Commission Recommendation

Plan Commission held a public hearing on the Special Use application on 7/7/20. There was no significant items of discussion and no public comment. Plan Commission voted 7-0 to recommend approval subject to the following conditions, as recommended by staff:

1. The maximum number of people at any given church service shall not exceed 97.
2. Church services shall not be held before 7:00 p.m. on weekdays or before 12:00 p.m. on Saturdays.
3. The Special Use for a Place of Worship granted for Units M1 and M2 under Ordinance No. 2019-Z-14 shall be terminated.

The attached ordinance approving the Special Use is included on tonight’s agenda.

Attachments *(please list):*

Plan Commission Resolution, Staff Report, Application, Ordinance

Recommendation/Suggested Action *(briefly explain):*

Motion to approve An Ordinance Granting Approval of a Special Use for a Place of Worship (525 S. Tyler Rd., Unit L – Bartlett United Pentecostal Church).

City of St. Charles, Illinois
Plan Commission Resolution No. 9-2020

**A Resolution Recommending Approval of a Special Use for a Place of
Worship for Bartlett United Pentecostal Church, 525 S. Tyler Rd. Unit L
(Chance Badertscher, Lavelle Law Ltd.)**

Passed by Plan Commission on July 7, 2020

WHEREAS, it is the responsibility of the St. Charles Plan Commission to hold public hearings and review requests for Special Use; and,

WHEREAS, the Plan Commission held a public hearing and reviewed the application for Special Use for a Place of Worship for Bartlett United Pentecostal Church, 525 S. Tyler Rd. Unit L (Chance Badertscher, Lavelle Law Ltd.); and,

WHEREAS, the Plan Commission adopts the following Findings of Fact for Special Use in accordance Section 17.04.330.C of the Zoning Ordinance:

- A. Public Convenience: The Special Use will serve the public convenience at the proposed location.**
This space is located in a business park off Tyler Rd., south of Main St. The business park has adequate parking available to accommodate the attendees of Sunday services. Petitioner only intends to use the space on Sundays between the hours of 1:00 p.m. and 4:00 p.m. and 7:00 p.m. to 9:30 p.m. on Thursdays.
- B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.**
Unit L is a commercial condo unit. The unit has been outfitted with all necessary utilities, access roads and necessary facilities.
- C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.**
The space will be used for a small church with up to 97 attendees. The church will not place a burden on the surrounding properties due to its small size and minimal affect on Sunday traffic in the vicinity of the business park.
- D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.**
The establishment of a special use for this property will not impede the normal and orderly development and improvement of the surrounding property because of the minimal day to day affect of the church on current businesses. The church plans on only

occupying the space on Sundays and Thursdays evenings, resulting in very minimal impact on the surrounding properties. The church currently holds services in Unit M of the same complex, but wishes to move the services to Unit L.

E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

The space is intended to be used as a church that will provide any attendees a place of refuge and spiritual comfort. The public health, safety, comfort and general welfare will not be endangered.

F. Conformance with Codes: That the proposed Special Use conforms to all applicable provisions of the St. Charles Municipal Code and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.

The church conforms to all existing federal, state and local legislation and regulation and meets or exceeds all applicable provisions.

NOW, THEREFORE, be it resolved by the St. Charles Plan Commission to recommend to City Council approval of a Special Use for a Place of Worship for Bartlett United Pentecostal Church, 525 S. Tyler Rd. Unit L (Chance Badertscher, Lavelle Law Ltd.), subject to the following conditions:

1. The maximum number of people at any given church service shall not exceed 97.
2. Church services shall not be held before 7:00 p.m. on weekdays or before 12:00 p.m. on Saturdays.
3. The Special Use for a Place of Worship granted for Units M1 and M2 under Ordinance No. 2019-Z-14 shall be terminated.

Roll Call Vote:

Ayes: Kessler, Funke, Holderfield, Melton, Pretz, Purdy, Vargulich

Nays: 0

Absent: Wallace, Becker

Recused: 0

Motion carried: 7-0

PASSED, this 7th day of July 2020.

Chairman
St. Charles Plan Commission

Community & Economic Development
 Planning Division

Phone: (630) 377-4443
 Fax: (630) 377-4062



Staff Report

TO: Chairman Rita Payleitner
 And the Members of the Planning & Development Committee

FROM: Ellen Johnson, Planner

RE: Special Use for a Place of Worship – 525 S. Tyler Rd. Unit L

DATE: July 8, 2020

I. APPLICATION INFORMATION:

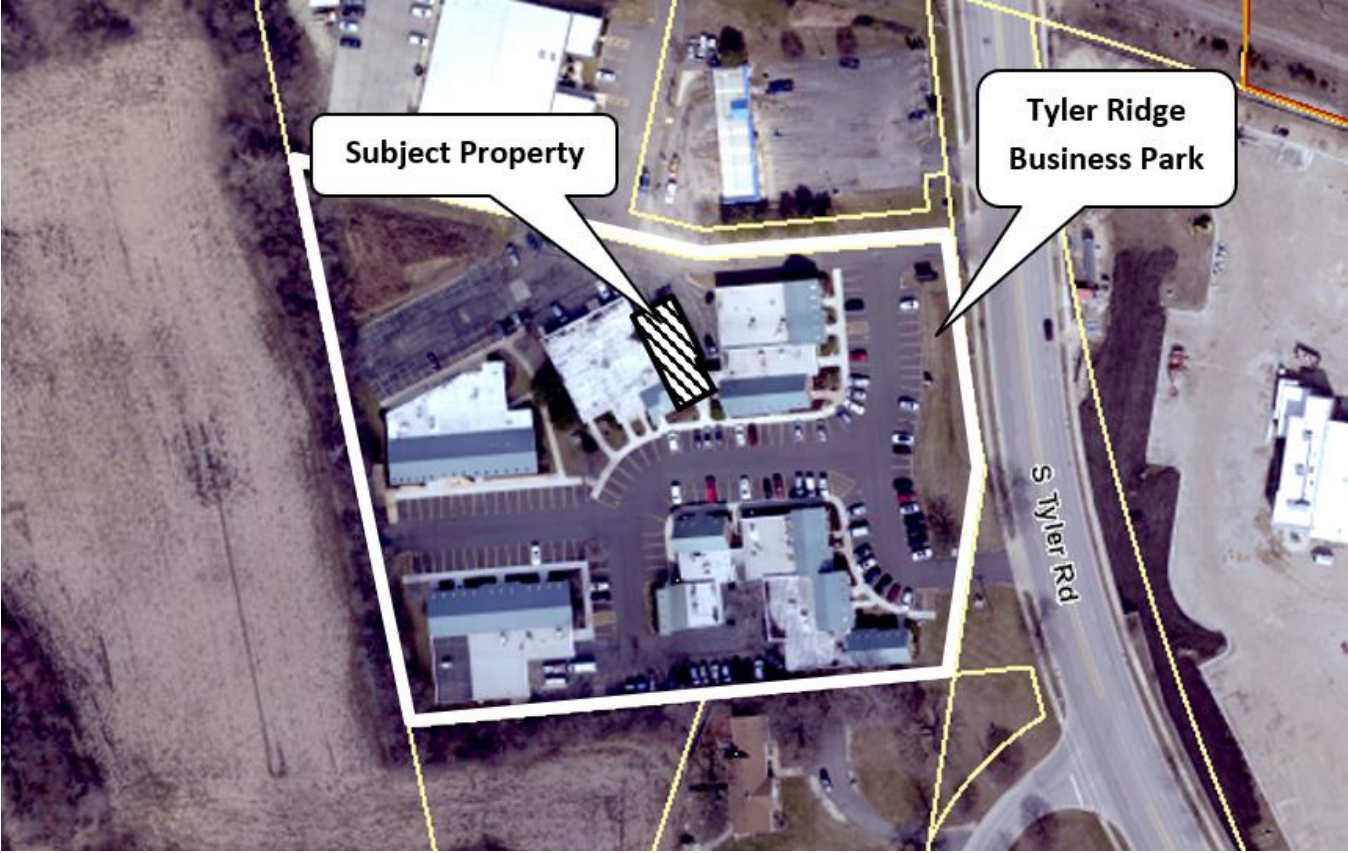
Project Name: Bartlett United Pentecostal Church- Unit L

Applicant: Chance Bedertscher, Lavelle Law Ltd.

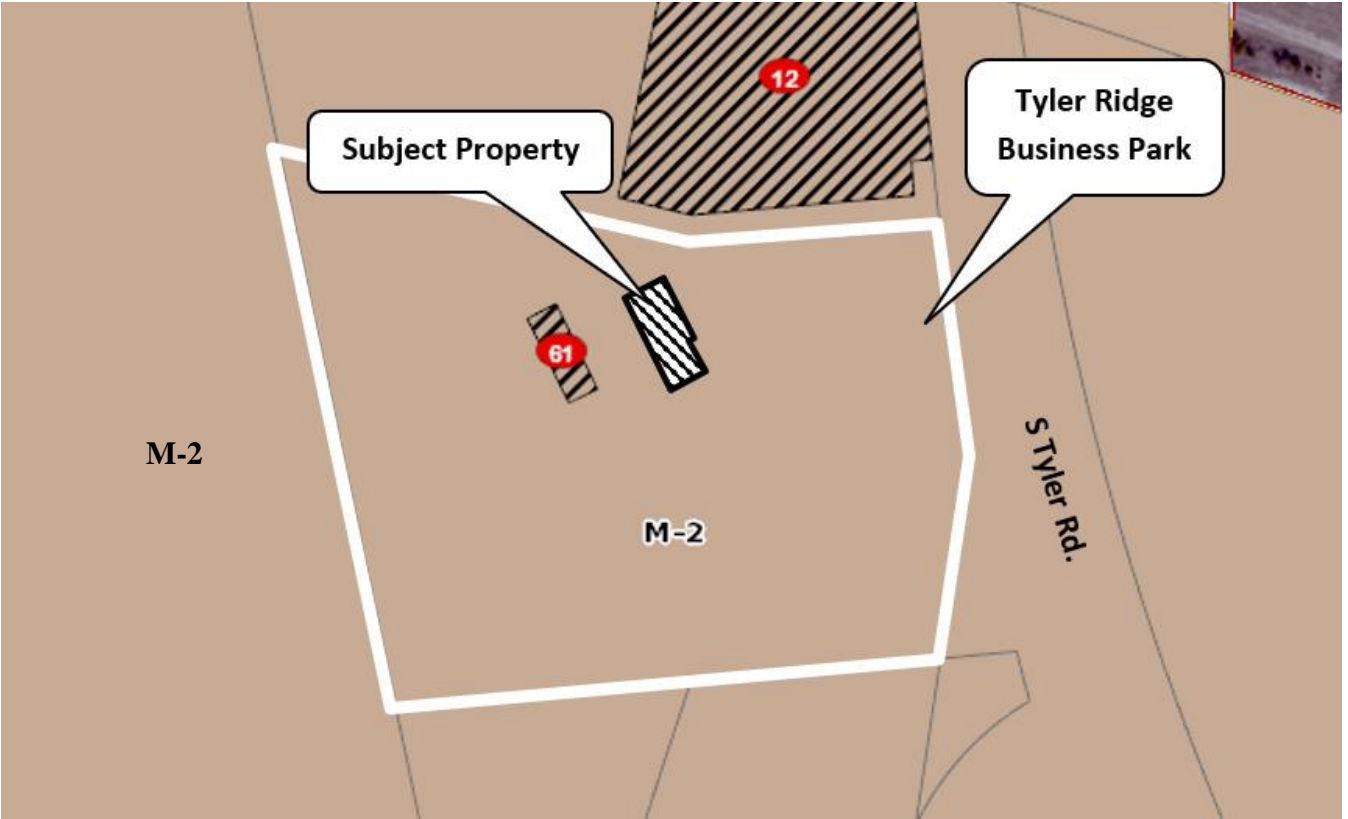
Purpose: Special Use for a Place of Worship

General Information:		
Site Information		
Location	525 S. Tyler Rd. Unit L (Tyler Ridge Business Park)	
Acres	4.3 acres (entire business park)	
Applications	Special Use for a Place of Worship	
Applicable Ordinances and Zoning Code Sections	17.04.330 – Special Uses and Amendments to Special Uses 17.16 Office/Research, Manufacturing and Public Lands Districts 17.24 Off Street Parking, Loading & Access	
Existing Conditions		
Land Use	Multi-tenant office building	
Zoning	M-2 Limited Manufacturing	
Zoning Summary		
North	M-2 Limited Manufacturing & Special Use for Car Wash	Office, Tyler Car Wash
East	M-2 Limited Manufacturing	Ryder Truck Rental
South	M-2 Limited Manufacturing	Vacant, single-family home
West	M-2 Limited Manufacturing	Vacant
Comprehensive Plan Designation		
Industrial/Business Park		

Aerial



Zoning



II. OVERVIEW

A. PROPERTY HISTORY

Tyler Ridge Business Park consists of five buildings. The eastern three buildings were constructed in 1990 while the western two buildings were completed in 1996. The buildings are divided into several units which are separately owned as condominium units. Most of the units house general offices and medical clinics.

In 2016, the City approved a Special Use for Place of Worship for Units O and N-2 in the business park (Maranatha House of Prayer). In 2019, the City approved a Special Use for a place of Worship for Units M1 and M2 (Bartlett United Pentecostal Church) under Ordinance No. 2019-Z-14.

B. PROPOSAL

Chance Badertscher of Lavelle Law Ltd., representing United Pentecostal Church of Schaumburg, Inc. has requested approval of a Special Use to utilize Unit L in the Tyler Ridge Business Park for a Place of Worship.

The church currently occupies Units M1 and M2, which they are under contract to sell. Unit L is located directly east of Units M1 and M2. The church has purchased Unit L which is 1,911 sf in size.

The application materials state the church desires to move units because Unit L better facilitates church gathering. The church plans to hold services on Sundays from approximately 1:00 to 4:00 p.m. and Thursdays from 7:00 to 9:30 p.m.

Approximately 25 individuals currently attend the church's Sunday services. Proposed is to accommodate up to 95 individuals.

No changes to the exterior of the building or the site are proposed.

III. ANALYSIS

Staff has performed an analysis of the Special Use application for conformance with all relevant standards in the Zoning Ordinance. No physical changes are proposed to the exterior of the building or to the site. As such, the two review items to be considered are the Special Use itself and whether there is adequate parking provided on site to accommodate the proposed use.

A. SPECIAL USE

The property is zoned M-2 Limited Manufacturing. A Place of Worship is a Special Use in the M-2 district, meaning that the use may be acceptable if established in an appropriate manner and location with the zoning district.

The Zoning Ordinance defines "Place of Worship" as follows:

A church, temple, synagogue, mosque or other religious place of assembly, which may or may not include schools and/or meeting facilities and accessory uses such as a parish house, recreational facilities and other non-profit operations that serve members of the religious organization.

The applicant has provided Findings of Fact to support the Special Use request.

B. PARKING

Parking for the Tyler Ridge Business Park is shared among the various businesses. Based on the current tenant mix and square footage of the units, a total of 220 parking spaces are required to meet the Zoning Ordinance requirement. Only 180 spaces are provided on-site. It is not certain why the business park was initially approved with the amount of parking provided, however it is an existing non-conforming condition.

The parking requirement for a Place of Worship is based on the maximum capacity of the worship space. The table below compares the parking requirement with the proposed use:

	Requirement	Proposed Use
Parking Requirement	1 per 3 seats based on the maximum capacity in the main place of worship	Based on Fire Dept. Max. Occupancy of 97 people: 32 parking spaces required

The applicant has provided a floor plan indicating the layout of the space which includes a sanctuary. The applicant has stated about 25 people currently attend Sunday services, but they plan to set up the space to accommodate up to 95 people. The Fire Dept. estimated the maximum occupancy load for the assembly area is 97 people. The parking requirement will be based on the maximum occupancy load.

While there are not 32 parking spaces available to be dedicated solely to the church, the Zoning Ordinance allows shared parking to be approved under certain conditions, per Section 17.24.050 “Shared Parking”, as follows:

“The same off-street parking spaces may be shared between two or more separate use on the same lot, but only to the extent that the demand for such spaces by the separate uses will not occur at the same hours during the same days of the week.”

The applicant has indicated that church services will be held on Sundays between the hours of 1:00 and 4:00 p.m. and Thursdays from 7:00 to 9:30 p.m.

The applicant has provided information on the hours of operation of the existing businesses in the park to determine if adequate parking will be available on Sundays and Thursdays during those times. No businesses are open on Sundays other than Maranatha House of Prayer, which offers Sunday services from 9:30 a.m. to 12:30 p.m.; the church service times do not overlap. Regardless, the parking requirement for Maranatha House of Prayer is 15 parking spaces, leaving the remainder of the spaces in the business park available.

On Thursday evenings when the church is proposed to hold services from 7-9:30 p.m., only Katrina’s Hair & Nails is open, until 8:00. There is adequate parking to accommodate both uses.

Due to the existing nonconforming parking count for the business park, it would be appropriate to place a limitation on the times that church services may be held should the church choose to change their service days/times, in order to ensure availability of adequate parking for the church and other businesses in the park.

IV. PLAN COMMISSION RECOMMENDATION

Plan Commission held a public hearing on the Special Use application on 7/7/2020 and voted 7-0 to recommend approval, subject to the following conditions which were recommended by staff:

1. The maximum number of people at any given church service shall not exceed 97.
2. Church services shall not be held before 7:00 p.m. on weekdays or before 12:00 p.m. on Saturdays.
3. The Special Use for a Place of Worship granted for Units M1 and M2 under Ordinance No. 2019-Z-14 shall be terminated.

V. ATTACHMENTS

- Application for Special Use; received 6/9/20

CITY OF ST. CHARLES

TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY & ECONOMIC DEV./PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

SPECIAL USE APPLICATION

(To request a Special Use or Amendment, or a Special Use for PUD or Amendment)

For City Use	
Project Name:	Bartlett United Pentecostal Church 2020
Project Number:	2020-PR-008
Application Number:	PLSU 202000029



To request a Special Use for a property, or to request to amend an existing Special Use Ordinance for a property, complete this application and submit it with all required attachments to the Planning Division.

City staff will review submittals for completeness and for compliance with applicable requirements prior to establishing a public hearing date for an application.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1. Property Information:	Location: 525 S. TYLER ROAD, UNIT L	
	Parcel Number (s): 09-26-378-013	
	Proposed Name: BARTLETT UNITED PENTECOSTAL CHURCH	
2. Applicant Information:	Name Chance Badertscher, Lavelle Law Ltd.	Phone 847-241-1779
	Address 1933 N. Meacham Suite 600 Schaumburg, IL 60173	Fax 847-241-1780
		Email cbadertscher@lavellelaw.com
3. Record Owner Information:	Name United Pentecostal Church of Schaumburg, Inc.	Phone 847-241-1779
	Address 525 S. TYLER ROAD, UNIT L	Fax
		Email cbadertscher@lavellelaw.com

Please check the type of application:

- Special Use for Planned Unit Development - PUD Name:** _____
 - New PUD
 - Amendment to existing PUD- Ordinance #: _____
 - PUD Preliminary Plan filed concurrently

- Other Special Use (from list in the Zoning Ordinance):** Place of Worship _____
 - Newly established Special Use
 - Amendment to an existing Special Use Ordinance #: _____

Information Regarding Special Use:

Comprehensive Plan designation of the property: Industrial/Business Park

Is the property a designated Landmark or in a Historic District? No

What is the property's current zoning? M2

What is the property currently used for? Office

If the proposed Special Use is approved, what improvements or construction are planned?

For Special Use Amendments only:

Why is the proposed change necessary?

What are the proposed amendments? (Attach proposed language if necessary)

Note for existing buildings:

If your project involves using an existing building, whether you plan to alter it or not, please contact the St. Charles Fire Department (630-377-4458) and the Building and Code Enforcement Division (630-377-4406) for information on building, life safety and other code requirements. Depending on the proposed use, size of structure and type of construction, these requirements can result in substantial costs.

Attachment Checklist:

If multiple zoning or subdivision applications will be submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

❑ APPLICATION FEE:

Application fee in accordance with Appendix B of the Zoning Ordinance. (Special Use for PUD \$1,000; all other Special Use requests \$750)

❑ REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

❑ REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

❑ PROOF OF OWNERSHIP and DISCLOSURE:

- a) A current title policy report; or
- b) A deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

NOTE: Private covenants and deed restrictions can limit private property rights with respect to the use of land even though the City's Zoning Ordinance may authorize the use or a less restrictive use. We strongly advise that you perform a title search on the property to determine if there any private covenants containing use restrictions or other deed restrictions. As those private covenants and deed restrictions may conflict with the City's Zoning Ordinance, it is further recommended that you consult with an attorney to obtain an opinion with respect to whether your intended use is compatible with those restrictions.

❑ LEGAL DESCRIPTION: For entire subject property, on 8 1/2 x 11 inch paper

❑ PLAT OF SURVEY:

A current plat of survey for the Subject Realty showing all existing improvements on the property, prepared by a registered Illinois Professional Land Surveyor.

❑ FINDINGS OF FACT:

Fill out the attached forms or submit responses on a separate sheet (*Submit "Criteria for PUD" for any PUD application; "Findings for Special Use" for all other Special Use applications.*)

❑ LIST OF PROPERTY OWNERS WITHIN 250 FT.:

Fill out the attached form or submit on a separate sheet. The form or the list must be signed and notarized.

❑ **SOIL AND WATER CONSERVATION DISTRICT APPLICATION:**

Copy of completed Land Use Opinion application as required by state law, as submitted to The Kane-Dupage Soil and Water Conservation District. <http://www.kanedupageswcd.org/>

Submit the application form and fee directly to the Kane-DuPage Soil and Water Conservation District. Provide a copy with this application.

❑ **ENDANGERED SPECIES REPORT:**

Copy of Endangered Species Consultation Agency Action to be filed with the Illinois Department of Natural Resources. <http://dnr.illinois.gov/EcoPublic/>

Fill out the online form, print the report and submit with this application.

❑ **TRAFFIC STUDY:** If requested by the Director of Community Development.

Staff will advise you whether a traffic study is recommended based on the project. Regardless, the Plan Commission or City Council may request a traffic study as a part of the review process.

❑ **PLANS:**

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Initial Submittal - Ten (10) full size copies, Three (3) 11" by 17", and a PDF electronic file (On a CD-ROM or may be emailed to the Project Manager). For subsequent submittals, please contact the Project Manager to determine how many copies are required.

❑ **SITE PLAN (Note: For a Special Use for PUD, submit PUD Preliminary Plan Application in lieu of Site Plan)**

A plan or plans showing the following information:

1. Accurate boundary lines with dimensions
2. Streets on and adjacent to the tract: Name and right-of-way width
3. Location, size, shape, height, and use of existing and proposed structures
4. Location and description of streets, sidewalks, and fences
5. Surrounding land uses
6. Date, north point, and scale
7. Ground elevation contour lines
8. Building/use setback lines
9. Location of any significant natural features
10. Location of any 100-year recurrence interval floodplain and floodway boundaries
11. Location and classification of wetland areas as delineated in the National Wetlands Inventory
12. Existing zoning classification of property
13. Existing and proposed land use
14. Area of property in square feet and acres
15. Proposed off-street parking and loading areas
16. Number of parking spaces provided, and number required by ordinance
17. Angle of parking spaces
18. Parking space dimensions and aisle widths
19. Driveway radii at the street curb line
20. Width of driveways at sidewalk and street curb line

21. Provision of handicapped parking spaces
22. Dimensions of handicapped parking spaces
23. Depressed ramps available to handicapped parking spaces
24. Location, dimensions and elevations of freestanding signs
25. Location and elevations of trash enclosures
26. Provision for required screening, if applicable
27. Exterior lighting plans showing:
 - a. Location, height, intensity and fixture type of all proposed exterior lighting
 - b. Photometric information pertaining to locations of proposed lighting fixtures

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

Record Owner	Date
	5-1-2020
Applicant or Authorized Agent	Date

This is a general building use statement for St Charles UPC and the 525 Tyler Rd unit L property, we are moving our church from unit M to unit L because it better facilitates the church gathering.

The Church will hold gatherings on Sunday afternoons from approximately 1PM until 4PM and Thursday evenings from 7:00PM until 9:30PM

Sundays services consist of prayer, worship, teaching / preaching the word of God and another time of prayer. There is generally a time of fellowship following.

On Thursday evenings would be fairly similar except that the fellowship might include light snacks and is at the beginning of the gathering.

There may be times where meetings may be held but they would be as needed and would generally only include a few people.

The occupancy limit for unit L would be 97 according to the St Charles Fire Dept as long as the panic hardware is installed on the exits. Or current Sunday afternoon attendance is about 25, we would like to set up the new space to seat 95. There should be plenty of parking available since only two places of business are open at the times we use the building.

A summary of planned renovations

The 525 Tyler Rd unit L property is currently divided into a warehouse and office. As we are converting the property into a Church the warehouse portion will be set up as the sanctuary and the office will be unchanged.

Renovations to the warehouse portion are intended to be as follows:

1. Build an insulating cap over the garage doors
2. Build a 10' by 6' platform (6" raised) for the pulpit and keyboard.
3. Carpet the floor, paint the ceiling.
4. Updating the exit doors with panic hardware - fire code
5. Bathroom(s) added and updated for ADA compliance and occupancy - will work with architect

FINDINGS OF FACT – SPECIAL USE

Use this form for all Special Uses, except for PUDs or PUD Amendments

The St. Charles Zoning Ordinance requires the Plan Commission to consider the factors listed below in making a recommendation to the City Council.



As the applicant, the “burden of proof” is on you to show how your proposed Special Use will comply with each of the applicable standards. Therefore, you need to “make your case” by explaining specifically how your project meets each of the following standards.

525 S. TYLER ROAD, UNIT L
Project Name or Address

5/1/2020
Date

From the Charles Zoning Ordinance, Section 17.04.430.C.2:

No Special Use or amendment to Special Use shall be recommended by the Plan Commission unless it finds that the proposed Special Use or amendment to Special Use will conform with each of these standards. The Plan Commission shall submit its written findings together with its recommendations to the City Council after the conclusion of the Public Hearing, and also may recommend such conditions as it may deem necessary to ensure conformance with these standards.

On the basis of the evidence presented at the public hearing, the Plan Commission shall record its reasons for recommending approval or denial of the petition (findings of fact) in accordance with the following standards:

A. Public Convenience: The Special Use will serve the public convenience at the proposed location.

THIS SPACE IS LOCATED IN A BUSINESS PARK OFF TYLER ROAD, SOUTH OF MAIN STREET. THE BUSINESS PARK HAS ADEQUATE PARKING AVAILABLE TO ACCOMMODATE THE ATTENDEES OF SUNDAY SERVICES.
PETITIONER ONLY INTENDS TO USE THE SPACE ON SUNDAYS BETWEEN THE HOURS OF 1:00pm AND 4:00pm ON SUNDAYS AND FROM 7:00PM UNTIL 9:30PM ON THURSDAYS.

B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.

UNIT L IS COMMERCIAL CONDO UNITS.
UNIT HAS BEEN OUTFITTED WITH ALL NECESSARY UTILITIES, ACCESS ROADS AND NECESSARY FACILITIES.

C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.

THE SPACE WILL BE USED FOR A SMALL CHURCH WITH UP TO 97 ATTENDEES.
THE CHURCH WILL NOT PLACE A BURDEN ON THE SURROUNDING PROPERTIES DUE TO ITS
SMALL SIZE AND MINIMAL AFFECT ON SUNDAY TRAFFIC IN THE VICINITY OF THE BUSINESS PARK.

D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

THE ESTABLISHMENT OF A SPECIAL USE FOR THIS PROPERTY WILL NOT IMPEDE THE NORMAL AND ORDERLY DEVELOPMENT AND IMPROVEMENT OF THE SURROUNDING PROPERTY BECAUSE OF THE MINIMAL DAY TO DAY AFFECT OF THE CHURCH ON CURRENT BUSINESSES. THE CHURCH PLANS ON ONLY OCCUPYING THE SPACE ON SUNDAYS AND THURSDAY EVENINGS, RESULTING IN VERY MINIMAL IMPACT ON THE SURROUNDING PROPERTIES. THE CHURCH CURRENTLY HOLDS SERVICES IN UNIT M OF THE SAME COMPLEX, BUT WISHES TO MOVE THE SERVICES TO UNIT L.

E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

THE SPACE IS INTENDED TO BE USED AS A CHURCH THAT WILL PROVIDE ANY ATTENDEES A PLACE OF REFUGE AND SPIRITUAL COMFORT. THE PUBLIC HEALTH, SAFETY, COMFORT AND GENERAL WELFARE WILL NOT BE ENDANGERED.

F. Conformance with Codes: That the proposed Special Use conforms to all existing Federal, State and local legislation and regulation and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.

THE CHURCH CONFORMS TO ALL EXISTING FEDERAL, STATE AND LOCAL LEGISLATION AND REGULATION AND MEETS OR EXCEEDS ALL APPLICABLE PROVISIONS.

**OWNERSHIP DISCLOSURE FORM
CORPORATION**

STATE OF ILLINOIS)
) SS.
KANE COUNTY)

I, Jeff Jenneman, being first duly sworn on oath depose and say that I am the **TREASURER** of UNITED PENTECOSTAL CHURCH OF SCHAUMBURG, INC., an (Illinois) (NOT FOR PROFIT) Corporation and that the following persons are all of the shareholders of 7% or more of the common stock of said Corporation:

_____	_____
_____	_____
_____	_____
_____	_____

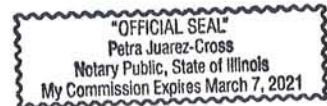
BY: Jeff Jenneman
TITLE: TREASURER



Subscribed and Sworn before me this 21 day of May, 2020.



Notary Public



TYLER RIDGE CONDOMINIUM ASSOCIATION
525 TYLER ROAD, SUITE Q2
ST. CHARLES, IL 60174

April 20, 2020

City of St. Charles
Zoning Board
2 E. Main Street
St. Charles, IL 60174

RE: Special Use Permit for the United Pentecostal Church of Bartlett

To Whom It May Concern:

The United Pentecostal Church of Bartlett is the owner of a unit in our business condominium park, Tyler Ridge Condominium Association. The church is planning to hold their religious services only at night after 5:00 P.M. and on weekends at this location. The owner notified our Board of Directors of this and requested feedback on any concerns the board might have regarding such an owner.

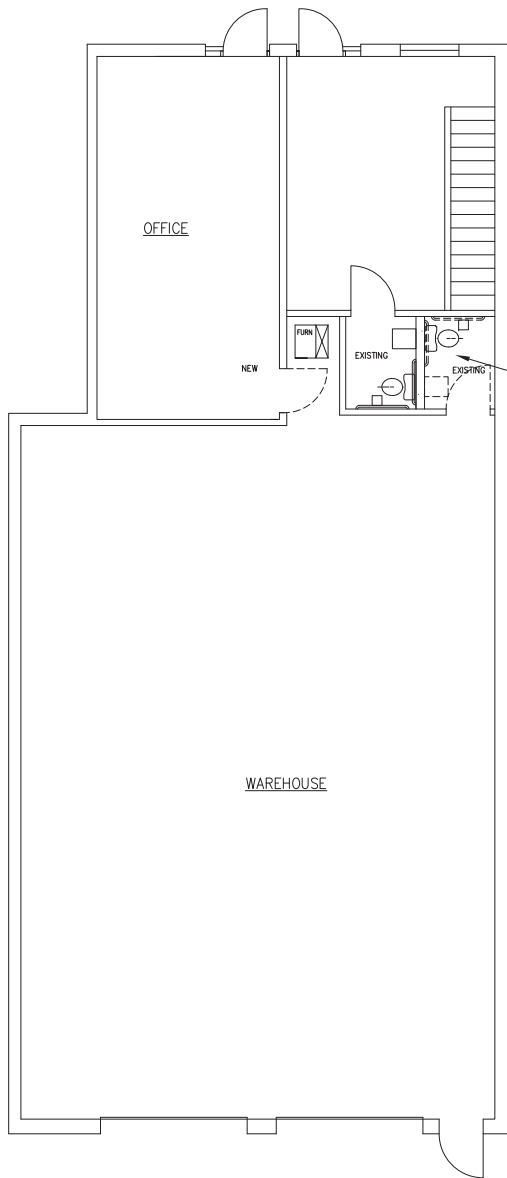
We asked and received assurances from the church on three issues of concern to us:

1. This is not a cult organization.
2. The group size is reasonable for the premises.
3. The activities will not affect parking for other businesses in the complex, as they will be limited to nights after 5:00 P.M. and weekends only.

After discussion following their answer confirming these issues, we see no problem having this organization as an owner in Unit M. We have no objection to the issuance of a Special Use Permit for their church.

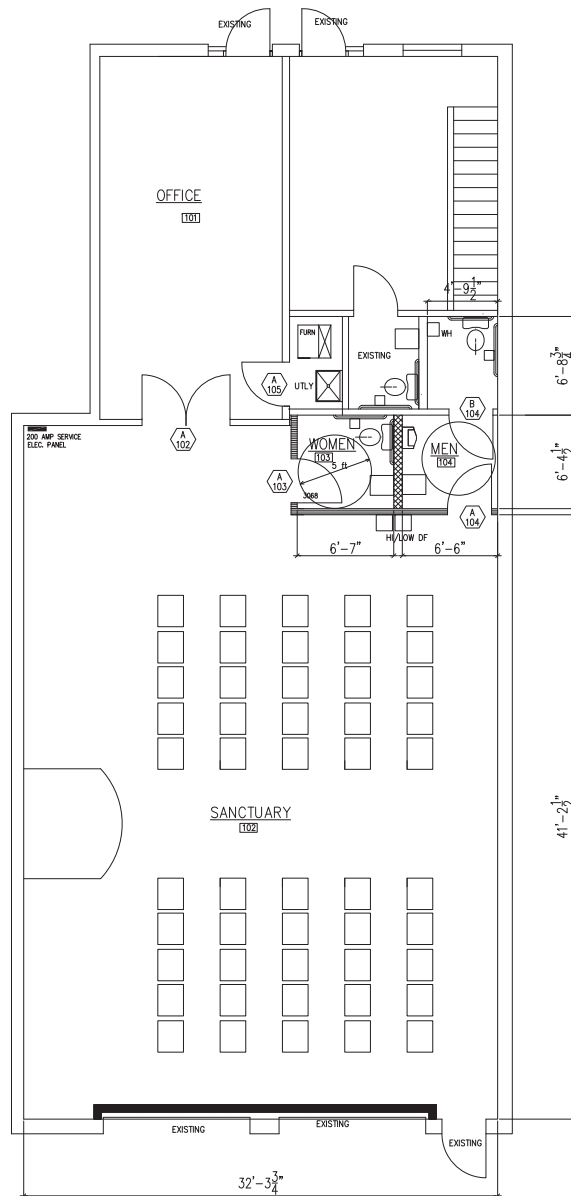


Timothy W. Sheehan, President
Tyler Ridge Condominium Association



EXISTING FLOOR PLAN
SCALE: 1/4"=1'-0"

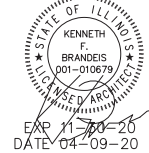
REMOVE EXISTING
TOILET PLUMBING
FIXTURES WHERE
INDICATED



PROPOSED FLOOR PLAN
SCALE: 1/4"=1'-0"

LEGEND

- EXISTING WALL CONSTRUCTION
- NEW WALL CONSTRUCTION SEE DETAIL A/A-4
- - - - EXISTING WALL CONSTRUCTION TO BE REMOVED
- NEW WALL CONSTRUCTION SEE DETAIL B/A-4
- NEW PLUMBING WALL CONSTRUCTION



JAKL BRANDEIS ARCHITECTS LTD.
1800 HAWTHORNE LANE
WEST CHICAGO, ILLINOIS 60185
PH. (630) 562-3900 FAX (630) 562-2570

ISSUE	DATE
PRELIMINARY	05-15-20
FOR PERMIT	06-12-20
CODE REVISION	

NEW CHURCH
525 TYLER ROAD—UNIT L
ST CHARLES, ILLINOIS

City of St. Charles
Ordinance No. 2020-Z-_____

**An Ordinance Granting Approval of Special Use for a Place of Worship
(525 S. Tyler Rd., Unit L – Bartlett United Pentecostal Church)**

WHEREAS, on or about June 9, 2020, Chance Badertscher, Lavelle Law Ltd. (“the Applicant”) filed a petition for Special Use for a Place of Worship for the real estate commonly known as 525 S. Tyler Rd. Unit L and legally described and depicted in Exhibit “A”; said Exhibit being attached hereto and incorporated herein (the "Subject Property"), for the purpose of allowing a Place of Worship on the Subject Property; and,

WHEREAS, Notice of Public Hearing on said petition for Special Use was published on or about June 18, 2020, in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said Notice, the Plan Commission conducted a public hearing on July 7, 2020 on said petition in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said petition and all interested parties were afforded an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of said petition on or about July 7, 2020; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendation of the Plan Commission and has considered the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.
2. That the Special Use for a Place of Worship heretofore granted with respect to the property addressed as 525 S. Tyler Rd. Units M1 and M2 by Ordinance No. 2019-Z-14, “An Ordinance Granting Approval of a Special Use for a Place of Worship (525 S. Tyler Rd., Units M1 & M2 – St. Charles United Pentecostal Church)”, shall be null, void and of no further force or effect.
3. That passage of this Ordinance shall constitute approval of a Special Use for a Place of Worship with respect to the Subject Property pursuant to the provisions of Title 17

of the St. Charles Municipal Code, as amended, and based upon the Applicant's petition and the evidence presented at the Public Hearing, the City Council hereby adopts the Findings of Fact for Special Use, set forth in Exhibit "B", which is attached hereto and incorporated herein.

4. That the Subject Property shall be developed and used only in accordance with all ordinances of the City as now in effect and as hereafter amended, and subject to the following conditions:

- a. The maximum number of people at any given church service shall not exceed 97.
- b. Church services shall not be held before 7:00 p.m. on weekdays or before 12:00 p.m. on Saturdays.

4. That after the adoption and approval hereof, the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

Raymond P. Rogina, Mayor

Attest:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

Exhibit "A"

Legal Description & Location Map

UNIT L IN TYLER RIDGE CONDOMINIUM IN SECTION 26, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE DECLARATION OF CONDOMINIUM OWNERSHIP AND PLAT OF SURVEY ATTACHED THERETO AS EXHIBIT "A", RECORDED FEBRUARY 20, 1990 AS DOCUMENT 90K08890, IN KANE COUNTY, ILLINOIS; TOGETHER WITH AN UNDIVIDED PERCENTAGE INTEREST IN THE COMMON ELEMENTS APPURTENANT TO SAID UNIT AS SET FORTH IN SAID DECLARATION, AS AMENDED FROM TIME TO TIME.

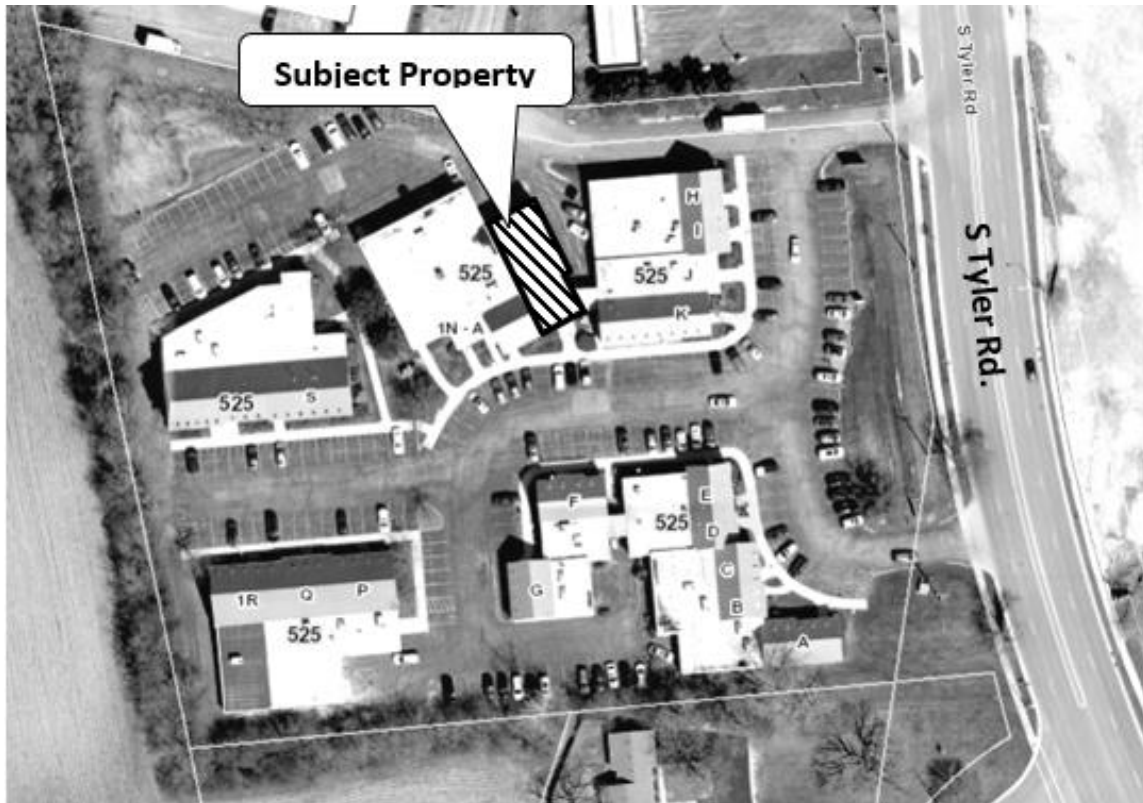


Exhibit “B”

Findings of Fact for Special Use

- A. Public Convenience: The Special Use will serve the public convenience at the proposed location.**

This space is located in a business park off Tyler Rd., south of Main St. The business park has adequate parking available to accommodate the attendees of Sunday services. Petitioner only intends to use the space on Sundays between the hours of 1:00 p.m. and 4:00 p.m. and 7:00 p.m. to 9:30 p.m. on Thursdays.

- B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.**

Unit L is a commercial condo unit. The unit has been outfitted with all necessary utilities, access roads and necessary facilities.

- C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.**

The space will be used for a small church with up to 97 attendees. The church will not place a burden on the surrounding properties due to its small size and minimal affect on Sunday traffic in the vicinity of the business park.

- D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.**

The establishment of a special use for this property will not impede the normal and orderly development and improvement of the surrounding property because of the minimal day to day affect of the church on current businesses. The church plans on only occupying the space on Sundays and Thursdays evenings, resulting in very minimal impact on the surrounding properties. The church currently holds services in Unit M of the same complex, but wishes to move the services to Unit L.

- E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.**

The space is intended to be used as a church that will provide any attendees a place of refuge and spiritual comfort. The public health, safety, comfort and general welfare will not be endangered.

- F. Conformance with Codes: That the proposed Special Use conforms to all applicable provisions of the St. Charles Municipal Code and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.**

The church conforms to all existing federal, state and local legislation and regulation and meets or exceeds all applicable provisions.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IG

Title:	Motion to approve An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled “Zoning”, Ch. 17.14 “Business and Mixed-Use Districts”, Table 17.14-1 “Permitted and Special Uses” to add Drive-Through Facility as a Special Use in the CBD-1 Central Business District
Presenter:	Russell Colby

Meeting: City Council- New Business **Date:** July 20, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Curt Hurst, on behalf of STC Morse LLC, has submitted an application for a General Amendment requesting to add Non-Accessory Drive-Through Facilities as a Special Use in the CBD-1 Central Business District.

Currently, Drive-Through Facilities are permitted as a special accessory use in the CBD-1, but are not permitted as standalone structures. However, standalone Drive-Through Facilities are permitted as a Special Use in other Business Districts, such as the BL, BC, and BR.

STC Morse LLC is in the process of purchasing property from BMO Harris Bank. The parcels in the purchase include the old bank building on Main St., a portion of the parking lot behind Flagship and Pollyanna and the parking lot on Riverside Ave. and Illinois Ave., where the ATM is being proposed. As part of the purchase agreement, BMO has asked Mr. Hurst to install the ATM, so the Bank can maintain a presence in the area.

The applicant has also filed an application for Special Use to establish a Non-Accessory Drive-Through Facility for an Automated Teller Machine (ATM) at the Southeast corner of Riverside Ave. and Illinois Ave. The General Amendment would need to be approved in order for the City to grant the Special Use.

Plan Commission Recommendation

Plan Commission held a public hearing on 7/7/2020. The Commission unanimously voted to recommend approval of the General Amendment. There were no significant items of discussion and no public comment offered during the hearing.

Attachments *(please list):*

Plan Commission Resolution, Staff Memo, Application, Ordinance

Recommendation/Suggested Action *(briefly explain):*

Motion to approve An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled “Zoning”, Ch. 17.14 “Business and Mixed-Use Districts”, Table 17.14-1 “Permitted and Special Uses” to add Drive-Through Facility as a Special Use in the CBD-1 Central Business District

City of St. Charles, Illinois
Plan Commission Resolution No. 10-2020

**A Resolution Recommending Approval of a General Amendment to
Ch. 17.14 “Business and Mixed-Use Districts” to add Non-Accessory Drive-
Through Facilities as a Special Use in the CBD-1 District.**

Passed by Plan Commission on July 7, 2020

WHEREAS, it is the responsibility of the St. Charles Plan Commission to hold public hearings and review requests for amendments to Title 17, “Zoning”; and

WHEREAS, the Plan Commission held a public hearing and has reviewed the petition for a General Amendment to 17.14 “Business and Mixed-Use Districts” to add Non-Accessory Drive-Through Facilities as a Special Use in the CBD-1 District; and

WHEREAS, in accordance with Section 17.04.320.C, the Plan Commission has considered the following criteria for General Amendment:

1. The Consistency of the proposed amendment with the City’s Comprehensive Plan.

As demonstrated in the attached site plans, the proposed amendment supports the Downtown Sub Area Comprehensive Plan by enhancing the streetscaping and southern gateway with landscaping improvements consistent with the ordinances.

It also preserves the parking capacity and side street access in the downtown area.

2. The Consistency of the proposed amendment with the intent and general regulations of this Title.

The proposed amendment supports Section 17.02.020 of the Zoning Ordinance by providing convenient private access which reduces traffic congestion and promotes public safety. It also enhances the quality of life for residents and visitors by providing convenient and safe access to banking services.

3. Whether the proposed amendment corrects an error or omission, adds clarification to existing requirements, is more workable than the existing text, or reflects a change in policy.

The proposed amendment would be a change in policy to allow ATMs to be standalone use in addition to the current policy of allowing ATMs as special accessory use.

4. The extent to which the proposed amendment would be in the public interest and would not serve solely the interest of the applicant.

Brick and mortar bank buildings are slowly disappearing and this location will be more easily accessed by the general public. Smart(er), standalone ATMs are becoming a more integral part

of banking services allowing customers to more fully utilize them for most of their banking needs.

5. The extent to which the proposed amendment creates nonconformities.

None- A Drive-Through Facility is currently allowed as a Special Accessory use in the CBD-1 Zoning District.

6. The implications of the proposed amendment on all similarly zoned property in the City.

The proposed amendment will apply to all properties in the CBD-1 district.

NOW, THEREFORE, be it resolved by the St. Charles Plan Commission to recommend to City Council approval of a General Amendment to Ch. 17.14 “Business and Mixed-Use Districts” to add Non-Accessory Drive-Through Facilities as a Special Use in the CBD-1 District.

Roll call vote:

Ayes: Holderfield, Vargulich, Melton, Kessler, Purdy, Pretz, Funke

Nays:

Absent: Wallace, Becker

Motion carried 7-0

PASSED, this 7th day of July 2020.

Chairman

Community & Economic Development
Planning Division
Phone: (630) 377-4443



STAFF REPORT

TO: Mayor Raymond Rogina
And Members of the City Council

FROM: Rachel Hitzemann, Planner

RE: General Amendment to Title 17 (Zoning Ordinance): Standalone Drive-Through Facility as a non-accessory Special Use in CBD-1

DATE: July 8, 2020

I. GENERAL INFORMATION

Project Name: General Amendment – BMO Atm

Applicant: STC Morse, LLC

Purpose: Add “Drive-Through Facility” as a non-accessory Special Use in the CBD-1 district

II. BACKGROUND

The parking lot on the Southeast corner of Riverside Ave. and Illinois Ave. is currently owned by the BMO Harris Bank. Curt Hurst, as part of STC Morse, LLC, is looking to acquire the parking lot from the bank. BMO Harris has asked Mr. Hurst to install a standalone Automated Teller Machine (ATM) as a condition of the sale.

Curt Hurst is proposing to locate the standalone ATM on the West side of the parking lot, and has submitted the following General Amendment request in connection with the proposed ATM installation:

- Add “Drive-Through Facility” as a non-accessory Special Use in the CBD-1 Central Business District.

Mr. Hurst has separately submitted a Special Use application to permit the Standalone Drive-Through Facility for an ATM at this location on the Southeast corner of Riverside Ave and Illinois Ave. That application, which is being considered under a separate agenda item, is contingent on approval of the General Amendment regarding Standalone Drive-Through Facilities as a non-accessory Special Use.

III. DRIVE- THROUGH FACILITIES GENERAL AMENDMENT

Drive-Through Facility Use

A “Drive- Through Facility” is currently a special use in the BL, BC and BR zoning districts. It is also an accessory special use in the CBD-1 and CBD-2 zoning districts, meaning a drive-through can only be established as accessory to an otherwise permitted principal use, such as a bank. All of the city’s current drive-through facilities are accessory uses to restaurants, banks, or coffee rooms.

Definition of a Drive-Through Facility (17.30.020)

A facility or part thereof that provides goods or services to patrons while they remain in a motor vehicle. Also commonly referred to as a drive-in or drive-up facility.

Use Standards for Drive- Through Facilities (17.24.100)

Drive-Through Facilities shall comply with the following standards:

A. Design

Drive-Through Facilities and Car Wash establishments shall be designed so that:

- 1. The minimum dimension of stacking spaces shall be nine (9) feet in width and twenty (20) feet in length.*
- 2. Stacking spaces shall be placed in a single line up to the point of service.*
- 3. Stacking spaces shall be located so that, when in use, they do not obstruct ingress/egress to the site, they do not obstruct access to required parking or loading spaces, and do not otherwise interfere with vehicle circulation on the site.*
- 4. Vehicle stacking and equipment associated with the Drive-Through or Car Wash shall be concealed from view from public streets and surrounding property to the greatest extent possible by their orientation, design or by screening. This will often involve orienting the Drive-Through or Car Wash to the side or rear of the building, away from the public street.*
- 5. On a lot in the CBD-1 District, if a Drive-Through Facility adjoins a public street, the building shall be designed to extend over the Drive-Through lanes with windows located on this building extension facing the street, in order to maintain the street wall. In the CBD-1 District, establishments shall be limited to two (2) Drive-Through lanes.*

B. Number of Required Spaces

- 1. The number of required stacking spaces shall be in accordance with Table 17.24-3 (Required Off-Street Parking).*
- 2. For a Car Wash, stacking spaces shall begin behind the last vehicle being washed. For all other drive-through uses, stacking spaces shall include the vehicle stopped at a last point of service, such as a window.*

C. Reduction of Required Spaces

The number of required stacking spaces may be reduced by the City Council, after receiving a recommendation from the Plan Commission, if the petitioner presents a study with quantifiable evidence based on comparable facilities that demonstrates that the number of stacking spaces may be reduced without affecting the ability of the proposed

facility to meet the applicable requirements. The approval of a reduced number of stacking spaces shall apply only to the specific business for which the study was conducted.

D. Maintenance

The operator of the drive-through facility shall provide adequate on-site outdoor waste receptacles and shall provide daily litter clean-up along the rights-of-way abutting the property.

Proposal to add Standalone Drive-Through Facility as a non-accessory Special Use in CBD-1

The applicant is proposing that Drive-Through Facilities be added as a non-accessory Special Use in the CBD-1-Central Business District.

CBD-1 District Purpose Statement (17.14.010)

The purpose of the CBD-1 Central Business District is to provide for the maintenance and orderly growth of a mixed use, pedestrian friendly, compact district of retail, service, office, and higher density residential uses in the central area of the City. Development within the CBD-1 District is intended to promote the upgrade and full utilization of existing older structures as well as appropriate redevelopment.

The CBD-1 district covers the commercial core of downtown St. Charles, including Main St. frontage from 4th St. to 4th Ave. and 2nd St. (Rt. 31) frontage from Prairie St. to the railroad bridge. Permitted uses in the CBD-1 district include multi-family dwellings, entertainment uses, offices, banks, retail, personal services, restaurants, and taverns, among others.

If this General Amendment is approved, a Special Use application would need to be filed prior to the establishment of a Standalone Drive-Through Facility in the CBD-1 zoning district. Special Use applications require a public hearing before the Plan Commission and approval by City Council. Classifying the use as a Special Use provides the City the opportunity to review the plans for the establishment of a business in order to make a determination whether the business will meet the applicable ordinance standards (i.e. the finding of fact for Special Use).

Definition of a Special Use (17.04.330.A)

Special Uses listed within the various zoning districts include those uses that may be acceptable if established in an appropriate manner and location within a zoning district, but may not be acceptable if established in a different manner or location. Special Uses may include, but are not limited to, public and quasi-public uses affected with the public interest, and uses that may have a unique, special or unusual impact upon the use or enjoyment of neighboring property.

Comprehensive Plan

The Comprehensive Plan designates the downtown area as Mixed Use. It describes the intention for Mixed Use areas as follows (p. 47):

Mixed Use areas should have strong pedestrian orientation and seek to create a more interesting and engaging pedestrian experience, accommodating pedestrian generating uses on the ground floor, and other uses above. Retail, entertainment and dining uses are ideally suited for the ground floor with residential and/or office uses located on the upper floors. The primary objective is to provide an appropriate and compact mix of uses to foster an active and interesting district.

IV. PLAN COMMISSION RECOMMENDATION

Plan Commission held a public hearing on the General Amendment application on 7/7/2020 and unanimously voted to recommend approval of the General Amendment.

V. ATTACHMENTS

- Application for Zoning Text Amendment; received 5/15/2020
- Table 17.14-1 Business & Mixed-Use Districts- Permitted and Special Use list

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT DIVISION

PHONE: (630) 377-4443

EMAIL: cd@stcharlesil.gov

GENERAL AMENDMENT APPLICATION

CITYVIEW	
Project Name:	<u>BMO ATM</u>
Project Number:	<u>2020 -PR- 007</u>
Cityview Project Number:	<u>PLGA 202000026</u>



Instructions:

To request an amendment to the text of the St. Charles Zoning Ordinance (City Code Title 17), complete this application and submit it with all required attachments to the Planning Division.

City staff will review submittals for completeness and for compliance with applicable requirements prior to establishing a meeting or public hearing date for an application.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

Applicant:	Name	STC Morse, LLC	Phone	630-330-7215
	Address	4N316 Route 31 St. Charles, IL 60174	Fax	
			Email	curt@frontierdevelopmentgroup.com

Attachment Checklist

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

- APPLICATION FEE:** Application fee in accordance with Appendix B of the Zoning Ordinance (\$500)
- REIMBURSEMENT OF FEES AGREEMENT:**
An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.
- REIMBURSEMENT OF FEES INITIAL DEPOSIT:**
Deposit of funds in escrow with the City. (For a General Amendment application only: \$1,000 deposit.)
- FINDINGS:** Fill out the attached form or submit responses on a separate sheet.

□ **WORDING OF THE REQUESTED TEXT AMENDMENT**

What is the amendment regarding?

Identifying Drive-Through Facility as a Special Use in the CBD-1 Zoning District.

What sections are proposed for amendment?

Chapters(s): Ch. 17.14 "Business and Mixed Use Districts"

Section(s): Table 17.14-1

The wording of the proposed amendment: Insert below or attached wording on a separate page.

Identify in Table 17.14-1 that "Drive -Trough Facility" is a permitted use in the CBD-1 District.

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.



04/23/2020

Applicant

Date

FINDINGS OF FACT – GENERAL AMENDMENT



The St. Charles Zoning Ordinance requires the Plan Commission to consider factors listed below in making a recommendation to the City Council.

As an applicant, the “burden of proof” is on you to show why the proposed amendment is appropriate. Therefore, you need to “make your case” by explaining how the following factors support your proposal. If a factor does not apply to the amendment in question, indicate “not applicable” and explain why it does not apply.

Identify in Table 7-14.1 that “Drive Thru Facility” is a permitted use in CBD-1 Zoning District 04/23/2020
 Amendment Description/Ordinance Section Number Date

From the Charles Zoning Ordinance, Section 17.04.320.C:

In making its recommendation to grant or deny an application for a Zoning Text Amendment, the Plan Commission shall consider:

1. The consistency of the proposed amendment with the City’s Comprehensive Plan.

—As demonstrated in the attached site plans, the proposed amendment supports the Downtown Sub Area
 —Comprehensive Plan by enhancing the streetscaping and southern gateway with landscaping —
 —improvements consistent with the ordinances. —
 —It also preserves the parking capacity and side street access in the downtown area. —
 — —

2. The consistency of the proposed amendment with the intent and general regulations of this Title.

—The proposed amendment supports Section 17.02.020 by providing convenient private access which —
 —reduces traffic congestion and promotes public safety. It also enhances the quality of life for —
 —residents and visitors by providing convenient and safe access to banking services. —
 — —

3. Whether the proposed amendment corrects an error or omission, adds clarification to existing requirements, is more workable than the existing text, or reflects a change in policy.

—The proposed amendment would be a change in policy to allow ATMs to be stand alone —
 —use in addition to the current policy of allowing ATMs as a special accessory use. —
 — —

4. The extent to which the proposed amendment would be in the public interest and would not serve solely the interest of the applicant.

—Brick and mortar bank buildings are slowly disappearing and this location will be more —
 —easily accessed by the general public. Smart(er), stand alone ATMs are becoming a —
 —more integral part of banking services allowing customers to more fully utilize them for —
 —most of their banking needs. —
 — —

5. The extent to which the proposed amendment creates nonconformities.

None - a drive thru is currently allowed as a special accessory use in the CBD-1 Zoning District

6. The implications of the proposed amendment on all similarly zoned property in the City.

The proposed amendment will apply to all properties in the CBD-1 district.

BUSINESS AND MIXED USE DISTRICTS

TABLE 17.14-1

PERMITTED AND SPECIAL USES

P=Permitted Use S=Special Use A=Permitted Accessory Use SA=Special Use, Accessory Only	ZONING DISTRICT							SPECIFIC USE STANDARDS
	BL	BC	BR	CBD-1	DOWNTOWN OVERLAY FIRST FLOOR		CBD-2	
					CBD1	CBD2		
Drive-Through Facility	S	S	S	SA			SA	Section 17.24.100
Financial Institution	P	P	P	P	P*	P*	P	*Section 17.14.020
Gas Station		P	P					Section 17.20.030
Heavy Retail and Service		P	S					
Home Improvement Center		P	P					
Hotel/Motel		P	P	P	P			
Medical/Dental Clinic	P	P	P	P	P*	P*	P	*Section 17.14.020
Motor Vehicle Rental	P	P	P				P	
Motor Vehicle Service and Repair, Minor	P	P	P					Section 17.20.030
Motor Vehicle Sales and Leasing		P	P					Section 17.20.030
Office, Business and Professional	P	P	P	P	P*	P*	P	*Section 17.14.020
Outdoor Sales, Permanent	SA	SA	SA	S	S			Section 17.20.030
Outdoor Sales, Temporary	A	A	A	A	A		A	Section 17.20.040, 050
Pawn Shop			S					
Personal Services	P	P	P	P	P	P	P	
Pet Care Facility	S	S	S					
Coffee or Tea Room	A	P	P	P	P	A	A	
Recreational Cannabis Dispensing Organization		S	S					Section 17.20.030
Restaurant	S	P	P	P	P			
Retail Sales	P	P	P	P	P	P	P	
Tattoo Parlor			S					
Tavern/Bar	S	P	P	P	P			
Theater		P	P	P	P			
Veterinary Office/Animal Hospital		P	P					
INDUSTRIAL/STORAGE USES								
Mini-Warehouse		P	P					
Temporary Motor Vehicle Storage		P	P					Section 17.20.030
OTHER USES								
Accessory Uses	A	A	A	A	A	A	A	Chapter 17.20, 17.22
Parking Garage/Structure			A	S	S	S	SA	Chapter 17.24
Parking Lot, Private	A	A	A	A	A	A	A	Chapter 17.24
Parking Lot, Public				P	P	P	P	Chapter 17.24
Planned Unit Development	S	S	S	S	S	S	S	Chapter 17.04
Transportation Operations Facility		S	P	S				
Communication Tower*		S	S					Section 17.22.020
Communication Antenna	P	P	P	P			P	Section 17.22.020
Utility, Community/Regional		S	S				S	
Utility, Local	P	P	P	P	P	P	P	
Wind Turbine, Structure Mounted	A	A	A					Section 17.22.020.G
Wind Turbine, Tower Mounted		S	S					Section 17.22.020.H

* Communication Towers that are Wireless Support Structures supporting Small Wireless Facilities, as defined in Chapter 13. 24 " Small Cell Wireless Facilities", are permitted uses in any Right- of-Way within the City, and, in conformance with State law, are permitted uses in the BL, BC and BR Zoning Districts when all other applicable zoning requirements and the requirements of Chapter 13. 24 are met.

(Ord. 2019-Z-19 § 2; Ord. 2018-Z-22 § 2; Ord. 2018-Z-20 § 2; Ord. 2016-Z-5 § 2; Ord. 2014-Z-5 § 2; Ord. 2013-Z-20 § 3; Ord. 2011-Z-11 § 2; Ord. 2008-Z-24 § 4, 5; Ord. 2008-Z-3 § 2; Ord. 2003-Z-13 § 4, 6, 7; Ord. 2001-Z-42 § 1; Ord. 2001-Z-40 § 1; Ord. 2001-Z-11 § 2, 3; Ord. 1999-Z-20 § 1; Ord. 1998-Z-19 § 1; Ord. 1996-Z-12 § 11-13; Ord. 1995-Z-5 § 1; Ord. 1993-Z-19 § 4; Ord. 1993-Z-4 § 1 (B, D); Ord. 1990-Z-7 § 1; Ord. 1989-Z-6 § 1; Ord. 1986-Z-11 § XI; Ord. 1986-Z-4; Ord. 1985-Z-2 § 1; Ord. 1984-Z-6 § 2; Ord. 1984-Z-4 § 1; Ord. 1984-Z-3 § 1; Ord. 1983-Z-9 § 1; Ord. 1982-Z-3 § 1; Ord. 1982-M-16 § 1; Ord. 1981-Z-7 § 2; Ord. 1981-Z-3 § 1; Ord. 1980-Z-13 § 1; Ord. 1980-Z-3 § 1; Ord. 1978-Z-3; Ord. 1976-Z-15 § 2; Ord. 1975-Z-8 § 1; Ord. 1973-Z-1 § 1; Ord. 1972-Z-56 § 1, 2; Ord. 1972-Z-46 (A, B, C (part)); Ord. 1968-31 (part); Ord. 1967-14 (part); Ord. 1966-33 § 1, 2; Ord. 1961-

City of St. Charles, IL
Ordinance No. 2020-Z-_____

**An Ordinance Amending Title 17 of the St. Charles Municipal Code
Entitled “Zoning”, Ch. 17.14 “Business and Mixed-Use Districts”.**

WHEREAS, on or about May 15, 2020, STC Morse, LLC (“the Applicant”) filed an Application to amend Title 17 of the St. Charles Municipal Code, the Zoning Ordinance of the City of St. Charles regarding the regulation of Drive-Through Facilities; and,

WHEREAS, Notice of Public Hearing on said Application was published on or about June 18, 2020, in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, all as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said notice, the Plan Commission conducted a public hearing on or about July 7, 2020 on said Application in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said Application and all interested parties had an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of the Application on or about July 7, 2020; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and has considered the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as if fully set out in this Section One.

2. That Title 17, “Zoning”, Chapter 17.14 “Business and Mixed-Use Districts”, Table 17.14-1 “Permitted and Special Uses” of the St. Charles Municipal Code is hereby amended by adding Drive-Through Facilities as a Special Use in the CBD-1, as shown below:

TABLE 17.14-1 BUSINESS AND MIXED USE DISTRICTS PERMITTED AND SPECIAL USES		
P=Permitted Use S=Special Use A=Permitted Accessory Use SA=Special Use, Accessory Only	ZONING DISTRICT	SPECIFIC USE STANDARDS

	BL	BC	BR	CBD-1	DOWNTOWN OVERLAY FIRST FLOOR		CBD-2	
					CBD-1	CBD-2		
RETAIL AND SERVICE USES								
Drive-Through Facilities	S	S	S	S			SA	Section 17.24.100

3. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

Raymond P. Rogina, Mayor

Attest:

Charles Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: II

Title: Motion to approve An Ordinance Granting Approval of a Special Use for a Drive-Through Facility in the CBD-1 Central Business District (Southeast corner of Riverside Ave. and Illinois Ave.)

Presenter: Russell Colby

Meeting: City Council- New Business **Date:** July 20, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Curt Hurst, on behalf of STC Morse LLC, has submitted an application requesting Special Use approval to establish a Non-Accessory Drive-Through Facility at the Southeast corner of Riverside Ave. and Illinois Ave. for an Automated Teller Machine (ATM).

As part of the installation of the ATM, the applicant will install a landscape island and landscape along Riverside Ave. Mr. Hurst plans to continue to use the property as a public parking lot.

STC Morse LLC is in the process of purchasing property from BMO Harris Bank. The parcels in the purchase include the old bank building on Main St., a portion of the parking lot behind Flagship and Pollyanna and the parking lot on Riverside Ave. and Illinois Ave., where the ATM is being proposed. As part of the purchase agreement, BMO has asked Mr. Hurst to install the ATM, so the Bank can maintain a presence in the area.

The property is zoned CBD-1 Central Business District. The applicant has submitted a General amendment application to add Non-Accessory Drive-Through Facilities as a Special Use in the CBD-1 District. The General Amendment would need to be approved for a Special Use to be granted for the subject property.

Plan Commission Recommendation

Plan Commission held a public hearing on 7/7/2020. The Commission unanimously voted to recommend approval of the Special Use. There were no significant items of discussion and no public comment offered during the hearing.

Attachments *(please list):*

Plan Commission Resolution, Staff Memo, Application, Correspondence from neighboring property owner, Ordinance

Recommendation/Suggested Action *(briefly explain):*

Motion to approve An Ordinance Granting Approval of a Special Use for a Drive-Through Facility in the CBD-1 Central Business (Southeast corner of Riverside Ave. and Illinois Ave.)

City of St. Charles, Illinois
Plan Commission Resolution No. 11-2020

**A Resolution Recommending Approval of an Application for Special Use for a
Non-Accessory Drive-Through Facility at the Southeast corner of Riverside
Ave. and Illinois Ave.
(STC MORSE, LLC)**

Passed by Plan Commission on July 7, 2020

WHEREAS, it is the responsibility of the St. Charles Plan Commission to hold public hearings and review requests for Special Use; and,

WHEREAS, the Plan Commission held a public hearing and reviewed the application for Special Use for a non-accessory Drive-Through Facility at the Southeast corner of Riverside and Illinois Ave. (STC Morse, LLC); and,

WHEREAS, the Plan Commission adopts the following Findings of Fact for Special Use provided by the Applicant, in accordance Section 17.04.330.C of the Zoning Ordinance:

A. Public Convenience: The Special Use will serve the public convenience at the proposed location.

Brick and mortar banking is disappearing and this ATM will be conveniently accessed by the general public. The proposed design provides for no loss in available parking.

B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.

This site is located at an intersection with sufficient visibility and access is readily available. Access in to the parking lot is from a secondary street and will not interfere with traffic. Drainage will be designed per appropriate storm water ordinance during engineering for permitting.

There is ample room for stacking cars in the ATM queue that will not negatively impact parking users to access the parking lot.

C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.

Drive-Through ATMs are currently allowed as a special accessory use in the CBD-1 Zoning District. The site is currently used as a parking lot and constructing the ATM will not change this use nor will there be any loss in available parking spaces. There is adequate access from a secondary street that will not negatively impact traffic flow.

D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

None- The proposed ATM has minimal physical footprint in both size and height that will be entirely confined to the existing parking lot that will continue to be used as a parking lot with no loss in total available parking count. As a result, any normal development that could be proposed by any surrounding properties will not be impacted.

E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

The ATM will be maintained privately so there will be no burden on public resources. Access to the ATM will be from currently existing drive way from a secondary street and ample stacking is provided.

F. Conformance with Codes: That the proposed Special Use conforms to all applicable provisions of the St. Charles Municipal Code and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.

Drive-Through ATMs are currently allowed as a special accessory use in the CBD-1 Zoning District.

Concurrent with this request we are also requesting a General Amendment to the Zoning Ordinance to allow for this use.

NOW, THEREFORE, be it resolved by the St. Charles Plan Commission to recommend to City Council approval of a Special Use for a Non-Accessory Drive-Through Facility for STC Morse, LLC, Southeast corner of Riverside Ave. and Illinois Ave.

Roll Call Vote:

Ayes: Holderfield, Kessler, Melton, Funke, Pretz, Purdy, Vargulich

Nays: Absent: Wallace, Becker

Recused: 0

Motion carried: 7-0

PASSED, this 7th day of July 2020.

Chairman
St. Charles Plan Commission

Community & Economic Development
 Planning Division
 Phone: (630) 377-4443



Staff Report

TO: Mayor Raymond Rogina
 And Members of the City Council

FROM: Rachel Hitzemann
 Planner

RE: Special Use for a standalone Drive-Through Facility at the Southeast corner of Riverside Ave and Illinois Ave.

DATE: July 8, 2020

I. APPLICATION INFORMATION:

Project Name: BMO Atm

Applicant: STC Morse, LLC

Purpose: Permit a Special Use for a standalone Drive-Through Facility for a bank Automated Teller Machine (ATM) at the Southeast corner of Riverside Ave and Illinois Ave. (Conditioned upon approval of a General Amendment to permit non-accessory Drive-Through Facilities as a Special Use in the CBD-1 zoning district)

General Information:		
Site Information		
Location	Southeast corner of Riverside Ave. and Illinois Ave.	
Acres	0.293	
Applications	Special Use for a Standalone Drive-through Facility	
Applicable Code Sections	17.14 "Business and Mixed-Use Districts"	
Existing Conditions		
Land Use	Parking Lot	
Zoning	CBD-1- Central Business District	
Zoning Summary		
North	CBD-1 - Central Business	Flagship/ Pollyanna
East	RT-4- Traditional Residential/ BT- Transitional Business Overlay	Wilson Travel & Cruise
South	CBD-1- Central Business	Chamber of Commerce
West	CBD-1- Central Business	Fox River and Commercial Building
Comprehensive Plan Designation		
Mixed Use		

Aerial Photograph



Zoning Map



II. BACKGROUND

Curt Hurst, as part of STC Morse LLC, has submitted an application for a Special Use for a Drive-Through Facility at the corner of Riverside Ave. and Illinois Ave., pending approval of a General Amendment to permit Drive-Through Facilities as a non-accessory Special Use in the CBD-1 zoning district.

The subject property is currently owned by BMO Harris Bank and is used as a parking lot. The Bank is in the process of selling the property to Mr. Hurst and a condition of the sale is that an Automated Teller Machine (ATM) be installed on the property.

III. PROPOSAL

The details of the Special Use are as follows:

- Install a drive-through ATM and landscape island on the West side of the parking lot.
- Landscape the frontage along Riverside Ave.
- Install monument sign on the Northeast corner of the lot.
- Relocate one parking stall.
- The applicant will continue to use the property as a parking lot and will not be reducing the number of stalls on the lot.

IV. STAFF ANALYSIS

A. ZONING

The site is zoned CBD-1- Central Business District. Based on the propose General Amendment to the Zoning Ordinance, if approved, Drive-Through Facilities will be a non-accessory Special Use in the CBD-1 District.

B. STANDARDS FOR DRIVE-THROUGH FACILITIES

The applicant has submitted a site plan and landscape plan to demonstrate compliance with the Zoning Ordinance use standards.

Definition of a Drive-Through Facility (17.30.020)

A facility or part thereof that provides goods or services to patrons while they remain in a motor vehicle. Also commonly referred to as a drive-in or drive-up facility.

Use Standards for Drive-Through Facilities (17.20.030)

Drive-through Facilities shall comply with the following standards:

A. *Design*

Drive-Through Facilities and Car Wash establishments shall be designed so that:

- 1. The minimum dimension of stacking spaces shall be nine (9) feet in width and twenty (20) feet in length.*
- 2. Stacking spaces shall be placed in a single line up to the point of service.*
- 3. Stacking spaces shall be located so that, when in use, they do not obstruct ingress/egress to the site, they do not obstruct access to required parking or loading spaces, and do not otherwise interfere with vehicle circulation on the site.*

4. *Vehicle stacking and equipment associated with the Drive-Through or Car Wash shall be concealed from view from public streets and surrounding property to the greatest extent possible by their orientation, design or by screening. This will often involve orienting the Drive-Through or Car Wash to the side or rear of the building, away from the public street.*
 5. *On a lot in the CBD-1 District, if a Drive-Through Facility adjoins a public street, the building shall be designed to extend over the Drive-Through lanes with windows located on this building extension facing the street, in order to maintain the street wall. In the CBD-1 District, establishments shall be limited to two (2) Drive-Through lanes.*
- B. Number of Required Spaces**
1. *The number of required stacking spaces shall be in accordance with Table 17.24-3 (Required Off-Street Parking).*
 2. *For a Car Wash, stacking spaces shall begin behind the last vehicle being washed. For all other drive-through uses, stacking spaces shall include the vehicle stopped at a last point of service, such as a window.*
- C. Reduction of Required Spaces**
- The number of required stacking spaces may be reduced by the City Council, after receiving a recommendation from the Plan Commission, if the petitioner presents a study with quantifiable evidence based on comparable facilities that demonstrates that the number of stacking spaces may be reduced without affecting the ability of the proposed facility to meet the applicable requirements. The approval of a reduced number of stacking spaces shall apply only to the specific business for which the study was conducted.*
- D. Maintenance**
- The operator of the drive-through facility shall provide adequate on-site outdoor waste receptacles and shall provide daily litter clean-up along the rights-of-way abutting the property.*

Stacking

The Drive-Through Facility will require five stacking spaces that must be 9x20ft. The current site plan provides those required stacking spaces.

Parking

The current parking lot provides 38 parking stalls. The installation of the Atm will not reduce the number of available stalls in the lot. According to Code, use standard A.3 states that no required parking spaces shall be obstructed by drive-through stacking spaces. The plan shows the atm stacking obstructing access to several parking stalls. However, since this parking lot does not serve a specific use, there are no required parking stalls in this lot. Therefore, the plan does not violate standard A.3.

Circulation

The required stacking spaces have the potential to obstruct ingress/egress and vehicular circulation on the site, depending on the number of vehicles stacking at the ATM. However, as noted above, this parking lot does not serve a specific use, and therefore access to the lot does not need to continually be available.

C. LANDSCAPING AND SCREENING

Screening of Parking Lots, Motor Vehicle Displays, and Drive-Throughs (17.26.100)

Parking lots with more than five spaces, a Motor Vehicle Display, or a Drive-Through facility abutting a public street shall be screened to a minimum height of thirty inches (30”) for no less

than 50% of public street frontage measured horizontally along the lot line abutting the street and adjoining the parking lot, Motor Vehicle Display, or Drive-Through facility, except where driveways and walkways generally perpendicular to the street are located. Screening shall be designed to soften and partially conceal the view of vehicles in parking or stacking spaces from the street.

The current parking lot has no landscape screening. As part of the ATM proposal, the applicant will install landscaping along Riverside Ave. and the corner of Riverside and Illinois Ave. according to the provided landscape plan to screen the parking lot and ATM.

V. HISTORIC COMMISSION APPROVAL

The Historic Preservation Commission reviewed the proposed project on 5/6/2020 and unanimously approved a Certificate of Appropriateness.

VI. PLAN COMMISSION RECOMMENDATION

Plan Commission held a public hearing on 7/7/2020 and unanimously recommended approval of the Special Use.

VII. ATTACHMENTS

- Application for Special Use, received 5/15/2020

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT DIVISION

PHONE: (630) 377-4443 EMAIL: cd@stcharlesil.gov

SPECIAL USE APPLICATION

(To request a Special Use or Amendment, or a Special Use for PUD or Amendment)

For City Use	
Project Name:	<u>BMO ATM</u>
Project Number:	<u>2020 -PR- 007</u>
Cityview Project Number:	<u>PLSU 202000027</u>



To request a Special Use for a property, or to request to amend an existing Special Use Ordinance for a property, complete this application and submit it with all required attachments to the Planning Division.

City staff will review submittals for completeness and for compliance with applicable requirements prior to establishing a public hearing date for an application.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1. Property Information:	Location: SE corner of Illinois Ave and Riverside Ave	
	Parcel Number (s): 09-34-130-005	
	Proposed Name: N/A	
2. Applicant Information:	Name: STC Morse, LLC	Phone: 630-330-7215
	Address: 4N316 Rt 31 St. Charles, IL 60174	Fax:
		Email: curt@frontierdevelopmentgroup.com
3. Record Owner Information:	Name: BMO Harris Bank, N.A.	Phone: 312-907-2310
	Address: 111 W Monroe St CRE - 4 Center Chicago, IL 60603	Fax:
		Email: Hettie.ensign@bmo.com

Please check the type of application:

- Special Use for Planned Unit Development - PUD Name:** _____
 - New PUD
 - Amendment to existing PUD- Ordinance #: _____
 - PUD Preliminary Plan filed concurrently

- Other Special Use (from list in the Zoning Ordinance):** Drive- Through Facility _____
 - Newly established Special Use
 - Amendment to an existing Special Use Ordinance #: _____

Information Regarding Special Use:

Comprehensive Plan designation of the property: Mixed Use _____

Is the property a designated Landmark or in a Historic District? Yes _____

What is the property's current zoning? CBD-1 _____

What is the property currently used for? Parking Lot _____

If the proposed Special Use is approved, what improvements or construction are planned?

New electric primary from STC transformer run to new meter servicing a new ATM kiosk constructed on a new concrete pad along; directional signage for easy traffic flow; additional lighting for safety; and a new landscaping buffer.

For Special Use Amendments only:

Why is the proposed change necessary?

N/A _____

What are the proposed amendments? (Attach proposed language if necessary)


N/A _____

Note for existing buildings:

If your project involves using an existing building, whether you plan to alter it or not, please contact the St. Charles Fire Department (630-377-4458) and the Building and Code Enforcement Division (630-377-4406) for information on building, life safety and other code requirements. Depending on the proposed use, size of structure and type of construction, these requirements can result in substantial costs.

- 21. Provision of handicapped parking spaces
- 22. Dimensions of handicapped parking spaces
- 23. Depressed ramps available to handicapped parking spaces
- 24. Location, dimensions and elevations of freestanding signs
- 25. Location and elevations of trash enclosures
- 26. Provision for required screening, if applicable
- 27. Exterior lighting plans showing:
 - a. Location, height, intensity and fixture type of all proposed exterior lighting
 - b. Photometric information pertaining to locations of proposed lighting fixtures

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

Record Owner	Date
	04/23/2020
Applicant or Authorized Agent	Date

April 27, 2020

City Planner
2 E. Main Street
St. Charles, IL 60174

Re: Parcel # 09-34-130-005 General Amendment & Special Use

Dear Sir or Madam:

Please accept this letter as authorization for STC Morse, LLC (Petitioner) to act as applicant for BMO Harris Bank, N.A. (record property owner) for the General Use Amendment and Special Use applications submitted herewith.

Hettie B Ensign Digitally signed by Hettie B Ensign
DN: cn=Hettie B Ensign, o=BMO Harris Bank, ou=Corporate
Real Estate, email=hettie.ensign@bmo.com, c=US
Date: 2020.04.27 18:51:37 -0500

Signature

4/27/2020

Date

Hettie B. Ensign
Printed

FINDINGS OF FACT – SPECIAL USE

Use this form for all Special Uses, except for PUDs or PUD Amendments

The St. Charles Zoning Ordinance requires the Plan Commission to consider the factors listed below in making a recommendation to the City Council.



As the applicant, the "burden of proof" is on you to show how your proposed Special Use will comply with each of the applicable standards. Therefore, you need to "make your case" by explaining specifically how your project meets each of the following standards.

BMO ATM drive Thru at SE corner of Illinois Ave & Riverside Ave
Project Name or Address

03/18/2020
Date

From the Charles Zoning Ordinance, Section 17.04.430.C.2:

No Special Use or amendment to Special Use shall be recommended by the Plan Commission unless it finds that the proposed Special Use or amendment to Special Use will conform with each of these standards. The Plan Commission shall submit its written findings together with its recommendations to the City Council after the conclusion of the Public Hearing, and also may recommend such conditions as it may deem necessary to ensure conformance with these standards.

On the basis of the evidence presented at the public hearing, the Plan Commission shall record its reasons for recommending approval or denial of the petition (findings of fact) in accordance with the following standards:

A. Public Convenience: The Special Use will serve the public convenience at the proposed location.

Brick and mortar banking is disappearing and this ATM will be conveniently accessed by the general public. The proposed design provides for no loss in available parking.

B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.

This site is located at an intersection with sufficient visibility and access is readily available. Access in to the parking lot is from a secondary street and will not interfere with traffic. Drainage will be designed per appropriate storm water ordinance during engineering for permitting.

There is ample room for stacking cars in the ATM que that will not negatively impact parking users to access the parking lot.

C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.

— Drive through ATMs are currently allowed as a special accessory use in the CBD-1 _____
— Zoning District. The site is currently used as a parking lot and constructing the _____
— ATM will not change this use nor will there be any loss in available parking spaces. _____
— There is adequate access from a secondary street that will not negatively impact _____
— traffic flow. _____

D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

— None - The proposed ATM has a minimal physical footprint in both size & height that will be-
— entirely confined to the existing parking lot that will continue to be used as a parking lot -
— with no loss in total available parking count. As a result, any normal development that -
— could be proposed by any surrounding properties will not be impacted. _____

E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.

— The ATM will be maintained privately so there will be no burden on public resources.
— Access to the ATM will be from currently existing drive way from a secondary street and
— ample stacking is provided.

F. Conformance with Codes: That the proposed Special Use conforms to all applicable provisions of the St. Charles Municipal Code and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.

— Drive through ATMs are currently allowed as a special accessory use in the CBD-1 _____
— Zoning District. _____
— Concurrent with this request we are also requesting a General Amendment to the _____
— Zoning Ordinance to allow for this use. _____

Hitzemann, Rachel

From: Colby, Russell
Sent: Wednesday, June 17, 2020 4:04 PM
To: Hitzemann, Rachel
Cc: Sanchez, Christine
Subject: FW: Proposed BMO Atm

Follow Up Flag: Follow up
Flag Status: Flagged

Russell Colby | Assistant Director of Community & Economic Development
2 E. Main Street, St. Charles, IL 60174-1984
phone: 630.762.6925 | fax: 630.377.4062 | www.stcharlesil.gov
rcolby@stcharlesil.gov

CITY OF ST CHARLES, ILLINOIS

From: Michelle Kovac <mmk@strategicsoftware.com>
Sent: Wednesday, June 17, 2020 3:48 PM
To: CD <cd@stcharlesil.gov>
Subject: Proposed BMO Atm

We'd like to comment on the proposed BMO Harris ATM at the southeast corner of Riverside Ave. and Illinois Ave.

We are not in favor of allowing an ATM at this location. Please consider the following:

1. BMO Harris already has a branch and ATM located at 409 S. 1st St. Doing a little research on Google Maps shows this is merely two tenths of a mile from the proposed location – a short 5 minute walk or 1 minute drive away. We don't see a need for this proposed, additional location.
2. An ATM, regardless of landscaping around it, would detract from the scenic view that currently exists.

Thank you,
Paul and Michelle Kovac
10 Illinois St., Ste. 2C
St. Charles, IL 60174

City of St. Charles
Ordinance No. 2020-Z-_____

An Ordinance Granting Approval of a Special Use for a Drive-Through Facility for a Automated Teller Machine (ATM), Southeast corner of Riverside Ave. and Illinois Ave.

WHEREAS, on or about May 15, 2020, STC Morse, LLC (“the Applicant”) filed a petition for Special Use for the property located at the corner of Riverside Ave. and Illinois Ave. and legally described in Exhibit “A” attached hereto and incorporated herein (the "Subject Property"), for the purpose of establishing a Drive-Through Facility for an Automated Teller Machine (ATM) on the Subject Property; and,

WHEREAS, Notice of Public Hearing on said petition for Special Use was published on or about June 18, 2020, in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said Notice, the Plan Commission conducted a public hearing on July 7, 2020 on said petition in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said petition and all interested parties were afforded an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of said petition on or about June 7, 2020; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and has considered the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.

2. That passage of this Ordinance shall constitute approval of a Special Use for a Drive-Through Facility with respect to the Subject Property pursuant to the provisions of Title 17 of the St. Charles Municipal Code, as amended, and based upon the Applicant’s petition and the evidence presented at the Public Hearing, the City Council hereby adopts the Findings of Fact for Special Use, set forth in Exhibit “B”, which is attached hereto and incorporated herein.

3. That approval of said Special Use for a Drive-Through Facility is subject to substantial compliance with the plans attached hereto and incorporated herein as Exhibit "C".

4. The Subject Property shall be developed and used only in accordance with all ordinances of the City as now in effect and as hereafter amended.

5. That after the adoption and approval hereof, the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of July, 2020.

Raymond P. Rogina, Mayor

Attest:

Charles Amenta, City Clerk

Vote:

Ayes:

Nays:

Absent:

Abstain:

Date: _____

APPROVED AS TO FORM:

City Attorney

DATE: _____

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PART OF BLOCK 15 OF THE ORIGINAL TOWN OF ST. CHARLES, ON THE EAST SIDE OF FOX RIVER, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID BLOCK, 103.35 FEET FOR THE POINT OF BEGINNING; THENCE EASTERLY ALONG A LINE, IF EXTENDED, WOULD INTERSECT THE EASTERLY LINE OF SAID BLOCK, 94.7 FEET NORTHERLY OF THE SOUTHEAST CORNER THEREOF, TO A POINT ON SAID LINE, 79 FEET WESTERLY OF THE EASTERLY LINE OF SAID BLOCK; THENCE NORTHERLY PARALLEL WITH THE EASTERLY LINE OF SAID BLOCK, 17 FEET TO A LINE DRAWN PARALLEL WITH AND 11.7 FEET NORTHERLY OF, AS MEASURED ALONG THE EAST LINE, THE SOUTHERLY LINE OF SAID BLOCK; THENCE EASTERLY ALONG SAID PARALLEL LINE, 70 FEET TO THE EASTERLY LINE OF SAID BLOCK; THENCE NORTHERLY ALONG SAID EASTERLY LINE 88.3 FEET TO THE NORTHEAST CORNER THEREOF; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID BLOCK TO THE NORTHWEST CORNER THEREOF; THENCE SOUTHERLY ALONG THE WESTERLY LINE OF SAID BLOCK TO THE POINT OF BEGINNING; EXCEPT THAT PART CONVEYED TO OAK PARK TRUST AND SAVINGS BANK AS TRUSTEE UNDER TRUST NUMBER, 9168 BY DEED RECORDED OCTOBER 9, 1984 AS DOCUMENT 1697993 AND ALSO EXCEPT THAT PART CONVEYED TO THE CITY OF ST. CHARLES, BY WARRANTY DEED RECORDED MAY 23, 1984 AS DOCUMENT 16808421, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

PIN #09-34-130-005

EXHIBIT “B”

FINDINGS OF FACT FOR SPECIAL USE

- A. Public Convenience: The Special Use will serve the public convenience at the proposed location.**

Brick and mortar banking is disappearing and this ATM will be conveniently accessed by the general public. The proposed design provides for no loss in available parking.

- B. Sufficient Infrastructure: That adequate utilities, access roads, drainage and/or necessary facilities have been, or are being, provided.**

This site is located at an intersection with sufficient visibility and access is readily available. Access in to the parking lot is from a secondary street and will not interfere with traffic. Drainage will be designed per appropriate storm water ordinance during engineering for permitting.

There is ample room for stacking cars in the ATM queue that will not negatively impact parking users to access the parking lot.

- C. Effect on Nearby Property: That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood.**

Drive-Through ATMs are currently allowed as a special accessory use in the CBD-1 Zoning District. The site is currently used as a parking lot and constructing the ATM will not change this use nor will there be any loss in available parking spaces. There is adequate access from a secondary street that will not negatively impact traffic flow.

- D. Effect on Development of Surrounding Property: That the establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.**

None- The proposed ATM has minimal physical footprint in both size and height that will be entirely confined to the existing parking lot that will continue to be used as a parking lot with no loss in total available parking count. As a result, any normal development that could be proposed by any surrounding properties will not be impacted.

- E. Effect on General Welfare: That the establishment, maintenance or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort or general welfare.**

The ATM will be maintained privately so there will be no burden on public resources. Access to the ATM will be from currently existing drive way from a secondary street and ample stacking is provided.

- F. Conformance with Codes: That the proposed Special Use conforms to all applicable provisions of the St. Charles Municipal Code and meets or exceeds all applicable provisions of this Title, except as may be varied pursuant to a Special Use for Planned Unit Development.**

Drive-Through ATMs are currently allowed as a special accessory use in the CBD-1 Zoning District.

Concurrent with this request we are also requesting a General Amendment to the Zoning Ordinance to allow for this use.

EXHIBIT "C"

Land Title Survey Dated 4/24/2020
Site Plan
Site Plan with Stacking Spaces
Landscape Plan
Atm Designs Dated 3/26/2020

A.L.T.A./A.C.S.M. LAND TITLE SURVEY

SHEET 1 OF 1



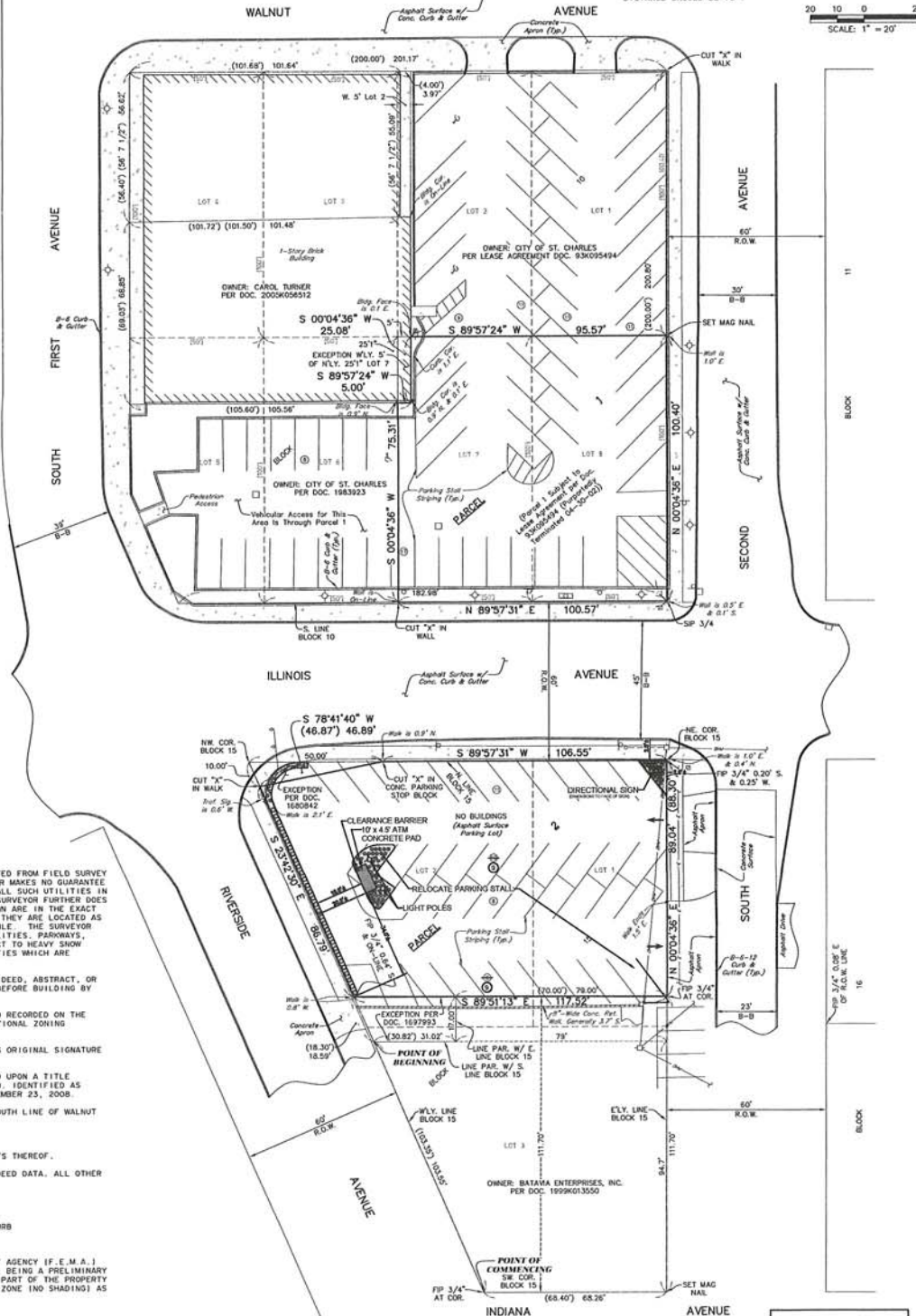
SITE LOCATION

PARCEL ONE:
LOT 7 (EXCEPT THE WESTERLY 5 FEET OF THE NORTHERLY 25 FEET AND ONE INCH THEREOF) AND LOT 8 IN BLOCK 10 OF THE ORIGINAL TOWN OF ST. CHARLES, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS

PARCEL TWO:
THAT PART OF BLOCK 15 OF THE ORIGINAL TOWN OF ST. CHARLES, ON THE EAST SIDE OF FOX RIVER, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK; THENCE NORTHERLY ALONG THE WESTERLY LINE OF SAID BLOCK, 103.35 FEET FOR THE POINT OF BEGINNING; THENCE EASTERLY ALONG A LINE, IF EXTENDED, WOULD INTERSECT THE EASTERLY LINE OF SAID BLOCK, 84.7 FEET NORTHERLY OF THE SOUTHEAST CORNER THEREOF, TO A POINT ON SAID LINE, 79 FEET WESTERLY OF THE EASTERLY LINE OF SAID BLOCK; THENCE NORTHERLY PARALLEL WITH THE EASTERLY LINE OF SAID BLOCK, 17 FEET TO A LINE DRAWN PARALLEL WITH AND 111.7 FEET NORTHERLY OF, AS MEASURED ALONG THE EAST LINE, THE SOUTHERLY LINE OF SAID BLOCK; THENCE EASTERLY ALONG SAID PARALLEL LINE, 70 FEET TO THE EASTERLY LINE OF SAID BLOCK; THENCE NORTHERLY ALONG SAID EASTERLY LINE 89.3 FEET TO THE NORTHEAST CORNER THEREOF; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID BLOCK TO THE NORTHEAST CORNER THEREOF; THENCE SOUTHERLY ALONG THE WESTERLY LINE OF SAID BLOCK TO THE POINT OF BEGINNING (EXCEPT THAT PART CONVEYED TO OAK PARK TRUST AND SAVINGS BANK AS TRUSTEE UNDER TRUST NUMBER, 9169 BY DEED RECORDED OCTOBER 9, 1994 AS DOCUMENT 1607993 AND ALSO EXCEPT THAT PART CONVEYED TO THE CITY OF ST. CHARLES, BY WARRANTY DEED RECORDED MAY 23, 1994 AS DOCUMENT 1680842), IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

POSSIBLE SCRIVENER'S ERROR IN DESCRIPTION AS SET FORTH IN DEED RECORDED 12-05-66 AS DOC. 1810210. DISTANCE SHOULD BE 79.

VICINITY MAP



PARCEL 2 PARKING COUNT

# of Existing Stalls	37
# of Proposed Stalls	37

SURVEYOR'S NOTES

- THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES STATE THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES, PARKWAYS, SIDEWALKS, AND CURBS SURROUNDING PARCELS SUBJECT TO HEAVY SNOW COVER AND PILES, PROHIBITING LOCATION OF UTILITIES WHICH ARE NORMALLY VISIBLE ON THE SURFACE.
- COMPARE THE DESCRIPTION ON THIS PLAT WITH YOUR DEED, ABSTRACT, OR CERTIFICATE OF TITLE, ALSO COMPARE ALL POINTS BEFORE BUILDING BY SAME, AND REPORT ANY DIFFERENCE IMMEDIATELY.
- BUILDING LINES ARE SHOWN ONLY WHERE THEY ARE SO RECORDED ON THE MAPS. REFER TO YOUR DEED OR ABSTRACT FOR ADDITIONAL ZONING RESTRICTIONS.
- THIS SURVEY IS NOT VALID WITHOUT THE SURVEYOR'S ORIGINAL SIGNATURE AND IMPRESSED SEAL.
- EASEMENTS AND SERVITUDES SHOWN HEREON ARE BASED UPON A TITLE COMMITMENT ISSUED BY CHICAGO TITLE INSURANCE CO., IDENTIFIED AS NUMBER 080007239 WITH AN EFFECTIVE DATE OF DECEMBER 23, 2008.
- THE BEARINGS SHOWN HEREON ARE BASED UPON THE SOUTH LINE OF WALNUT AVENUE BEING S 87°57'11" W.
- DIMENSIONS ALONG CURVES ARE ARC DISTANCES.
- MEASUREMENTS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
- DIMENSIONS ENCLOSED IN () INDICATE RECORD OR DEED DATA, ALL OTHER DIMENSIONS ARE MEASURED.
- | | | |
|---------|---|---------------------------------------|
| 10. FIP | = | FOUND IRON PIPE (# AS SHOWN) |
| FR | = | FOUND IRON ROD |
| SIP | = | SET IRON PIPE (# AS SHOWN) |
| B-B | = | DISTANCE BACK OF CURB TO BACK OF CURB |
| R.O.W. | = | RIGHT OF WAY |
| PAR | = | PARALLEL |
- BASED ON REVIEW OF FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.) FLOOD INSURANCE RATE MAP PANEL NO. 17089C0266, BEING A PRELIMINARY PANEL (NOT DATED), IT IS OUR OPINION THAT SOME PART OF THE PROPERTY DESCRIBED HEREON FALLS WITHIN A SPECIAL HAZARD ZONE (NO SHADING) AS DESIGNATED AND DEFINED BY F.E.M.A.
- PARCEL 1 CONTAINS 9,971 S.F., MORE OR LESS.
PARCEL 2 CONTAINS 11,942 S.F., MORE OR LESS.

SURVEYOR'S CERTIFICATE

TO: CHICAGO TITLE INSURANCE CO.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE "MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS," JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS IN 2005. PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA AND NSPS AND IN EFFECT ON THE DATE OF THIS CERTIFICATION, UNDERSIGNED FURTHER CERTIFIES THAT IN MY PROFESSIONAL OPINION, AS A LAND SURVEYOR REGISTERED IN THE STATE OF ILLINOIS, THE RELATIVE POSITIONAL ACCURACY OF THIS SURVEY DOES NOT EXCEED THAT WHICH IS SPECIFIED THEREIN.

DATED THIS 29TH DAY OF JANUARY, 2009.

LINE LEGEND

- PROPERTY LINE (Heavy Solid Line)
- - - ADJACENT PROPERTY LINE OR RIGHT-OF-WAY LINE (Light Solid Line)
- - - UNDERLYING PARCEL LINE (Light Dashed Line)
- - - DIMENSIONAL TIE (Short Dashed Line)

SYMBOL LEGEND

- - MANHOLE
- - CATCH BASIN
- - INLET
- ◇ - STREET LIGHT
- - UTILITY POLE
- - STREET SIGNAL
- - TRAFFIC SIGNAL W/ MAST
- - OVERHEAD WIRES
- - UNDERGROUND ELECTRIC CABLE
- - NUMBER OF PARKING STALLS
- - DEPRESSED CURB
- - CONCRETE SURFACE
- - STREET SIGN
- - TELEPHONE CANTISER

ANNOTATED BY
WOLFPACK DEVELOPMENT INC.
4-24-2020

PREPARED BY:
CEMCON, Ltd.
Consulting Engineers, Land Surveyors & Planners
2280 White Oak Circle, Suite 100
Aurora, Illinois 60502-9675
PH: 630.862.2100
E-Mail: cemcon@cemcon.com
FAX: 630.862.2199
Website: www.cemcon.com

DISC NO.: R\686023 FILE NAME: ALTA
DRAWN BY: RJA FLD BK. / PG. NO.: 089/70-72
COMPLETION DATE: 01-29-09 JOB NO.: 686023
REFERENCE JOB NO.: 686022

ILLINOIS

Asphalt Surface w/
Conc. Curb & Gutter

R.O.W. 60'

AVENUE

45'
B-B

S 78°41'40" W
(46.87') 46.89'

Walk is 0.9' N.

NE. COR.
BLOCK 15

NW. COR.
BLOCK 15

50.00'

S 89°57'31" W 106.55'

Walk is 1.0' E.
& 0.4' N.
FIP 3/4" 0.20' S.
& 0.25' W.

CUT "X"
IN WALK

EXCEPTION
PER DOC.
1680842

Walk is 2.1' E.

CUT "X" IN
CONC. PARKING
STOP BLOCK

N. LINE
BLOCK 15

DIRECTIONAL SIGN
(DIMENSIONS TO FACE OF SIGN)

Traf. Sig.
is 0.6' W.

NO BUILDINGS
(Asphalt Surface
Parking Lot)

CLEARANCE BARRIER
10' x 4.5' ATM
CONCRETE PAD

LOT 2

LOT 1

RELOCATE PARKING STALL

LIGHT POLES

PARCEL

FIP 3/4" 0.64' S.
& ON-LINE

Parking Stall
Striping (Typ.)

Walk Ends
1.5' E.

Asphalt
Apron

Concrete
Surface

Asphalt Drive

B-6-12
Curb &
Gutter (Typ.)

23'
B-B

RIVERSIDE

S 23°42'30" E
86.79'

18.0'±
20.0'±

34.0'±

2.5'±

20'±

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

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(88.30')

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89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

89.04'

(88.30')

Walk is
0.8' W.

Concrete
Apron

(18.30')
18.59'

EXCEPTION PER
DOC. 1697993

(30.82') 31.02'

POINT OF
BEGINNING
BLOCK

LINE PAR. W/ E.
LINE BLOCK 15

LINE PAR. W/ S.
LINE BLOCK 15

(70.00') 79.00'

S 89°51'13" E 117.52'

8"-Wide Conc. Ret.
Wall. Generally 3.7' S.

79'

79'

79'

79'

79'

79'

79'

79'

FIP 3/4"
AT COR.

Asphalt
Apron

Asphalt
Apron

Asphalt
Apron

Asphalt
Apron

Asphalt
Apron

Asphalt
Apron

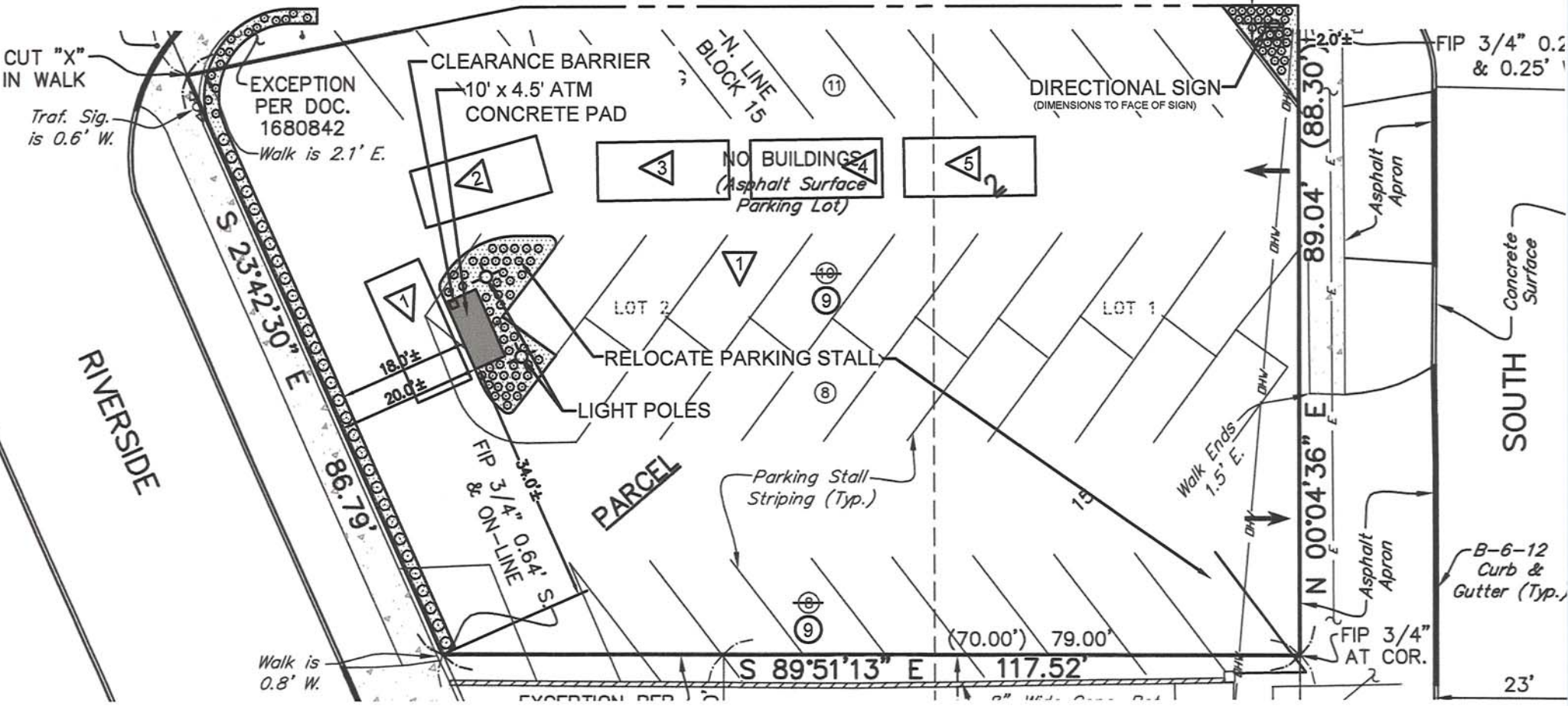
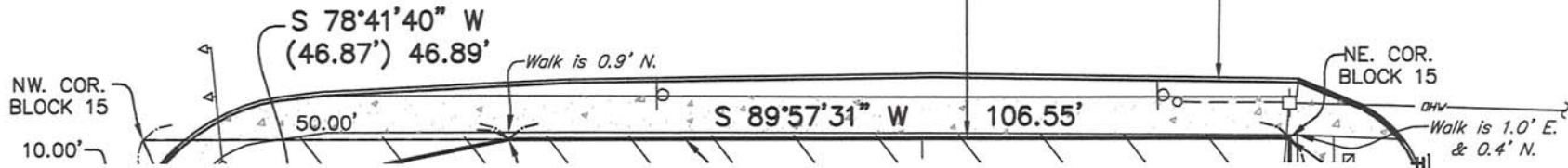
Asphalt
Apron

Asphalt
Apron

Asphalt
Apron

ILLINOIS

AVENUE



CUT "X" IN WALK

Traf. Sig. is 0.6' W.

EXCEPTION PER DOC. 1680842

Walk is 2.1' E.

CLEARANCE BARRIER
10' x 4.5' ATM
CONCRETE PAD

N. LINE
BLOCK 15

DIRECTIONAL SIGN
(DIMENSIONS TO FACE OF SIGN)

NO BUILDINGS
(Asphalt Surface
Parking Lot)

LOT 2

RELOCATE PARKING STALL

LIGHT POLES

PARCEL

Parking Stall
Striping (Typ.)

LOT 1

Walk Ends
1.5' E.

FIP 3/4" 0.2
& 0.25'

Asphalt
Apron

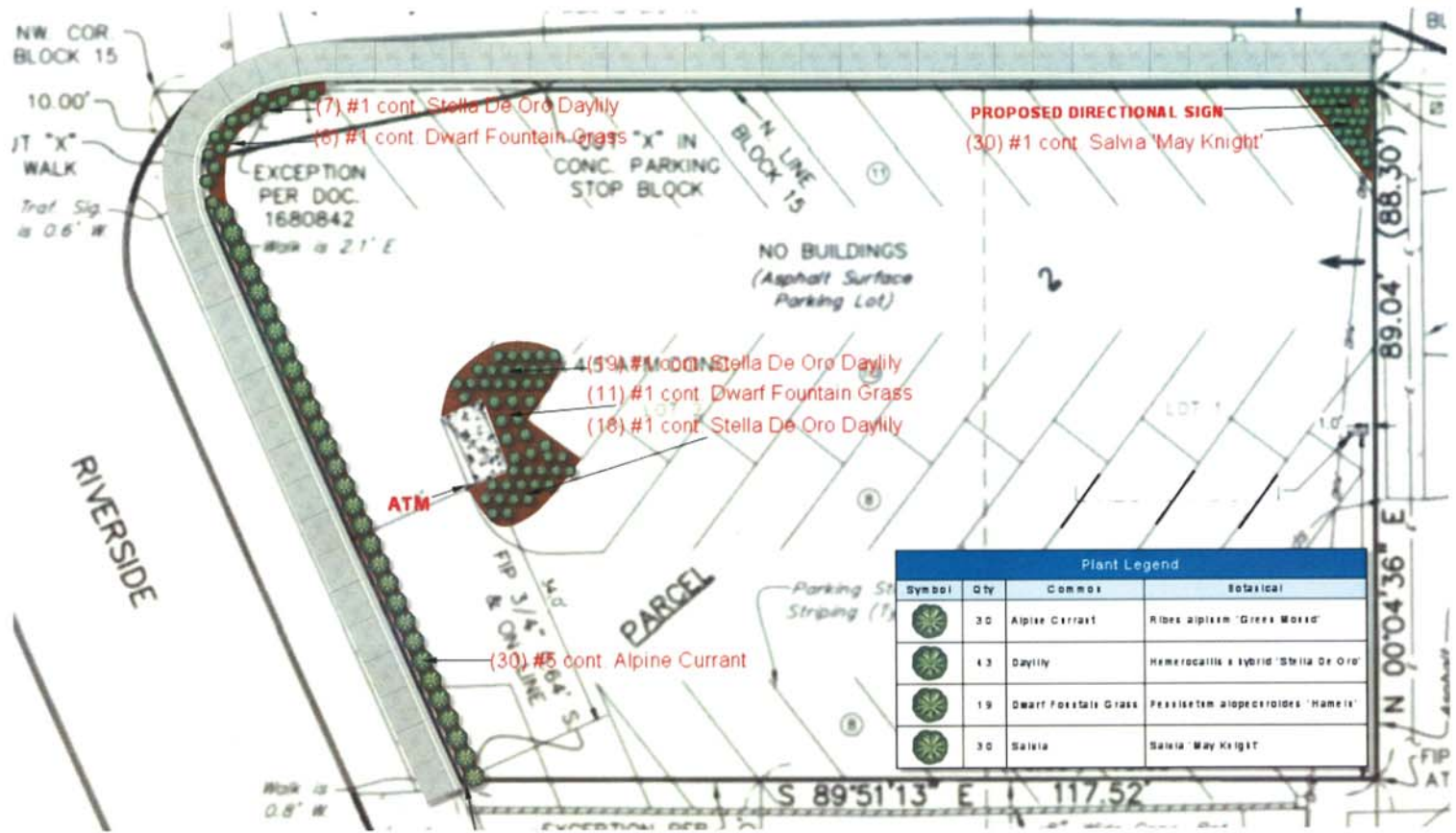
Concrete
Surface

SOUTH

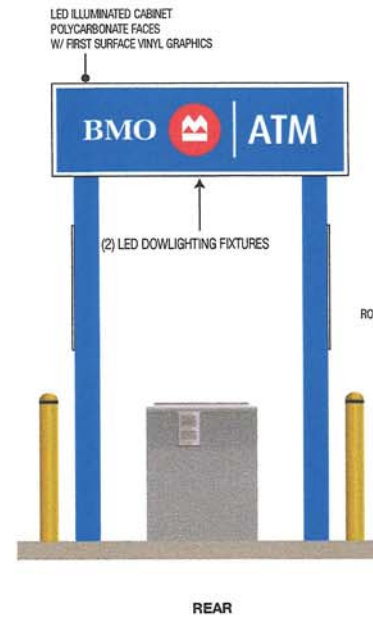
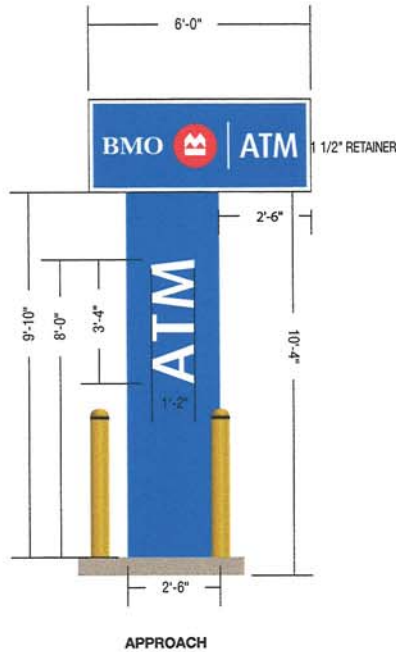
B-6-12
Curb &
Gutter (Typ.)

FIP 3/4"
AT COR.

23'

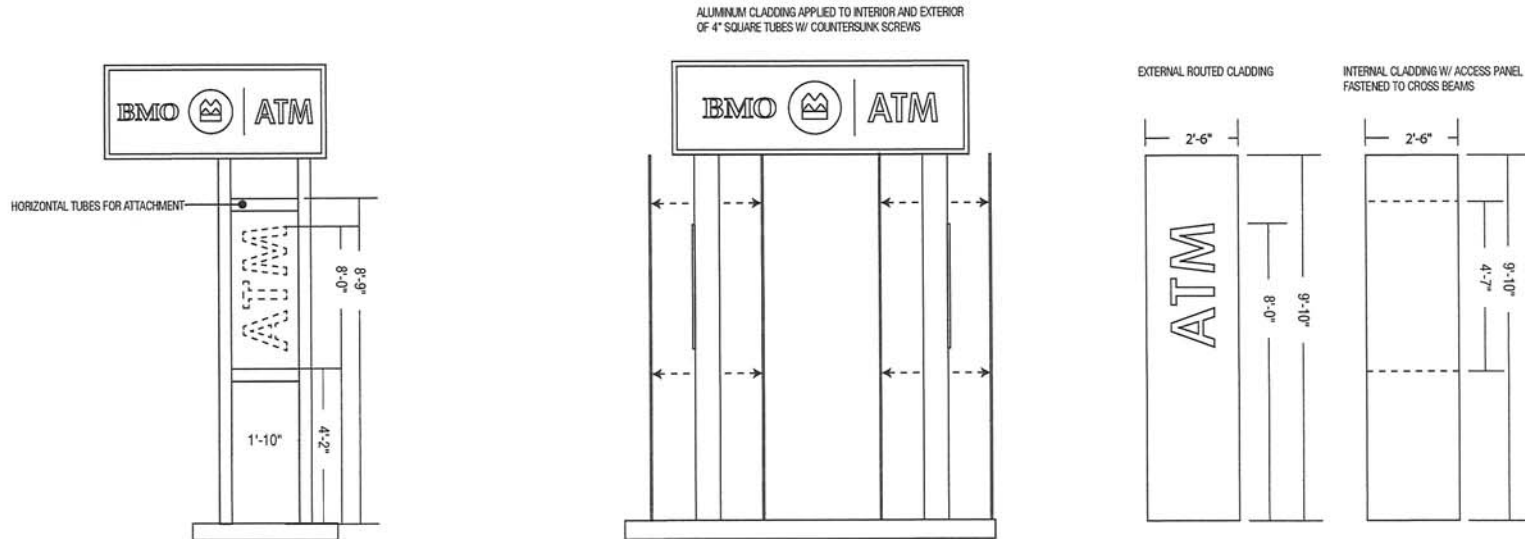


4 POST CANOPY



REVISION DATES:	
1. <u>3/13/20</u>	4. _____
2. <u>3/26/20</u>	5. _____
3. _____	6. _____

INTERNAL VIEW



START DATE: 10/22/19 SCALE: 1/4" = 1'

DESIGNED BY: TW APPROVED BY: ET

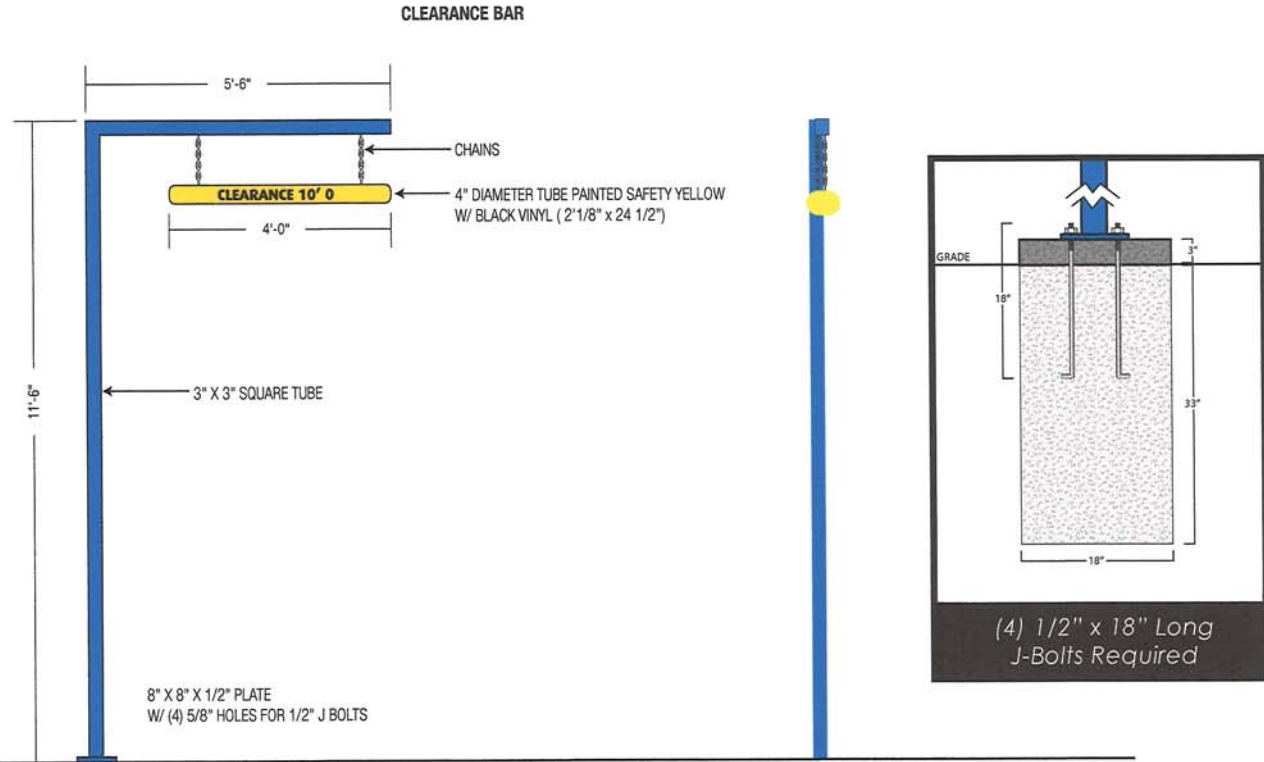
REVISION DATES:	
1 3/13/20	4 _____
2 3/26/20	5 _____
3 _____	6 _____

COMPANY NAME: BMO Harris Bank

ADDRESS: 1 East Main St., St. Charles, IL 60174,

APPROVED BY: _____ DATE: _____

BMO HARRIS BANK




TRIUMPH
signs & consulting, inc.

480 Milford Parkway • Milford, OH 45150
phone 513-576-8090 • fax 513-576-8095
visit us at www.triumphsigns.com

START DATE: 10/22/19 SCALE: 1/4" = 1'
 DESIGNED BY: TW APPROVED BY: ET

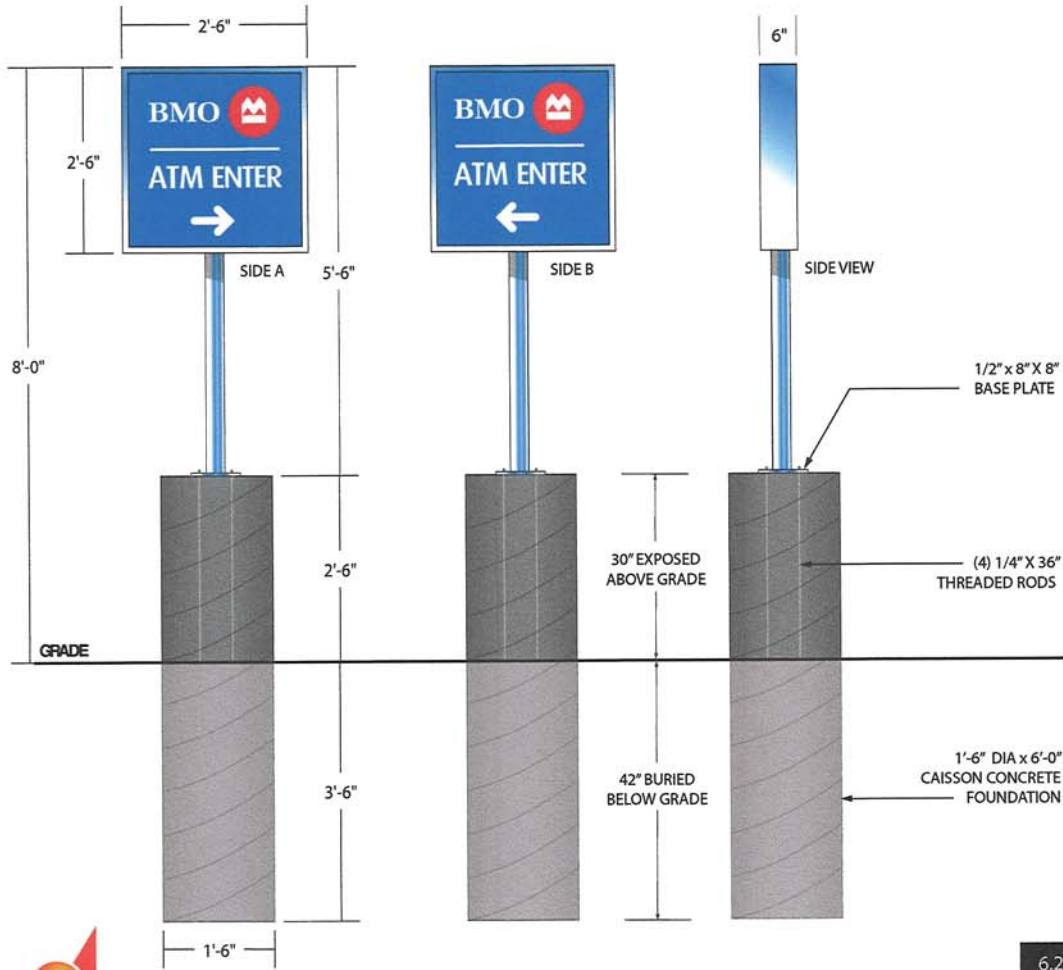
REVISION DATES:	
1 <u>3/13/20</u>	4 _____
2 <u>3/26/20</u>	5 _____
3 _____	6 _____

- PMS 300
3M3432-8308 B
- Safety Yellow

COMPANY NAME: BMO Harris Bank
 ADDRESS: 1 East Main St., St. Charles, IL 60174,
 APPROVED BY: _____ DATE: _____

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BMO HARRIS BANK



**LED ILLUMINATED ALUMINUM CONSTRUCTED DIRECTIONAL SIGN
FIRST SURFACE VINYL GRAPHICS**



DIRECTIONAL LOCATION

6.25 SQ. FT.

TRIUMPH
signs & consulting, inc.
480 Milford Parkway • Milford, OH 45150
phone 513-576-8090 • fax 513-576-8095
visit us at www.triumphsigns.com

START DATE: 10/22/19 SCALE: 1/2"=1'

DESIGNED BY: TW APPROVED BY: ET

REVISION DATES:	
1 <u>3/13/20</u>	4 _____
2 <u>3/26/20</u>	5 _____
3 _____	6 _____

- WHITE
- PMS 300 c
- PMS 485 c

COMPANY NAME: BMO Harris Bank

ADDRESS: 1 East Main St., St. Charles, IL 60174,

APPROVED BY: _____ DATE: _____

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**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IJ

Title:	Motion to Approve a Resolution Authorizing the Execution of a Plat of Vacation for a portion of an Electric Easement (1125 Fern Ave)
Presenter:	Russell Colby

Meeting: City Council- New Business Date: July 20, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: **Executive Summary** *(if not budgeted please explain):***Background**

In 2019, the detached garage located at 1125 Fern Ave. was destroyed in a fire. The owner, Nathan Roberts, would like to construct a new garage on the old garage's foundation. During building permit review, it was discovered that a small portion of the old garage, approximately 27.5sf, was located within an Electric Utility Easement. Per section 17.22.020 of the Zoning Ordinance,

"No accessory building shall be located in whole or in part on or over an easement for utilities, drainage, access, or related purposes."

Proposal

Mr. Roberts has submitted a request for the easement area to be vacated by the City in order to permit the construction of the new garage on the already existing building foundation. Electric Utility has reviewed the building permit plans and the plat of vacation and have determined that the current pad and design would not interfere the overhead lines. Electric Utility has given their approval to move forward with the following conditions:

1. The electric meter will need to be accessible
2. All service wires are in conduit the entire way from the pole to the house meter pedestal.

Mr. Roberts has acknowledged and agreed to adhere to Electric Utilities' conditions.

Attachments *(please list):*

Resolution, Plat of Easement Vacation, Letter from Mr. Roberts acknowledging and accepting conditions

Recommendation/Suggested Action *(briefly explain):*

Motion to Approve a Resolution Authorizing the Execution of a Plat of Vacation for a portion of an Electric Easement (1125 Fern Ave)

City of St. Charles, Illinois
Resolution No. 2020-_____

**A Resolution Authorizing the Execution of a Plat of Vacation for a
portion of an Electric Easement
(1125 Fern Ave)**

**Presented & Passed by the
City Council on _____**

NOW THEREFORE, be it resolved by the authorities of the City of St. Charles that the Mayor and City Clerk are hereby authorized to execute A Plat of Vacation for a portion of an electric easement, attached hereto as Exhibit "A".

PRESENTED to the City Council of the City of St. Charles, Illinois this 20th day of July 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this 20th day of July 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 20th day of July 2020.

Raymond P. Rogina, Mayor

ATEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

EXHIBIT "A"

Plat of Vacation for 1125 Fern Ave.

PLAT OF VACATION OF

THAT PART OF A 10 FOOT WIDE ELECTRIC EASEMENT IN PART OF LOT 10 OF SEVENTH AVENUE, UNIT NUMBER 3, IN THAT PART OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS AND DESCRIBE AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 10 AND RUNNING THENCE NORTH 00 DEGREES 11 MINUTES 00 SECONDS EAST ON AND ALONG THE WEST LINE OF THAT PART ELECTRIC EASEMENT OF SAID LOT 10, A DISTANCE OF 10.05 FEET TO A POINT ON THE NORTHERLY LINE OF A 10 FOOT WIDE ELECTRIC EASEMENT; THENCE NORTH 84 DEGREES 26 MINUTES 00 SECONDS EAST ON AND ALONG SAID NORTHERLY LINE, A DISTANCE OF 5.55 FEET TO A POINT OF INTERSECTION WITH THE WEST EDGE OF A CONCRETE FOUNDATION; SAID POINT ALSO BEING THE POINT OF BEGINNING OF A TRACT AS DESCRIBED AS FOLLOWS:

WITH THE WEST EDGE OF A CONCRETE FOUNDATION; THENCE CONTINUING NORTH 84 DEGREES 26 MINUTES 00 SECONDS EAST ON AND ALONG SAID NORTHERLY LINE, A DISTANCE OF 21.95 FEET TO A POINT OF INTERSECTION WITH THE EAST EDGE OF SAID CONCRETE FOUNDATION; THENCE SOUTH 00 DEGREES 38 MINUTES 44 SECONDS WEST ON AND ALONG SAID EAST EDGE, A DISTANCE OF 5.56 FEET TO THE SOUTHWEST CORNER OF SAID CONCRETE FOUNDATION; THENCE NORTH 89 DEGREES 34 MINUTES 43 SECONDS WEST ON AND ALONG THE SOUTH EDGE OF SAID CONCRETE FOUNDATION, A DISTANCE OF 21.55 FEET TO THE SOUTHWEST CORNER OF SAID CONCRETE FOUNDATION; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ON AND ALONG THE WEST EDGE OF THAT PART OF ELECTRIC EASEMENT OF LOT 10 OF SEVENTH AVENUE, UNIT 3 IN ST. CHARLES, ILLINOIS OF SAID CONCRETE FOUNDATION, A DISTANCE OF 0.26 FEET TO THE POINT OF BEGINNING.

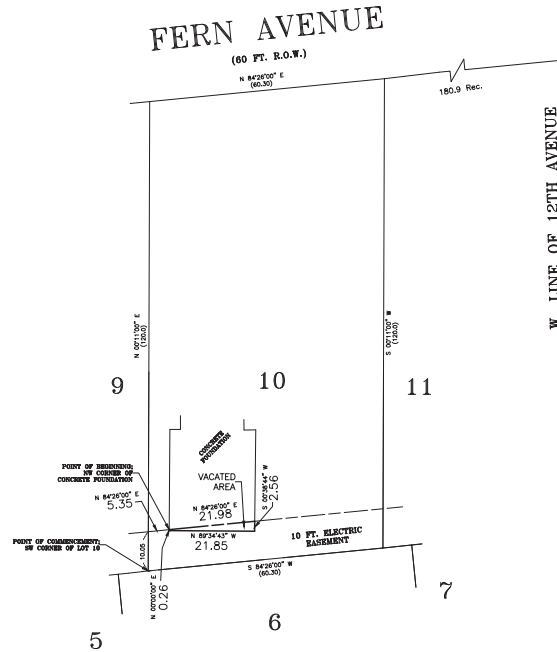
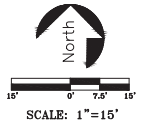
SAID TRACT CONTAINS 31 SQUARE FEET, MORE OR LESS, AND IS SUBJECT TO EASEMENTS, RESTRICTIONS AND RESERVATIONS OF RECORD, IF ANY.
ADDRESS: 1125 FERN AVENUE, ST. CHARLES, ILLINOIS

P.I.N. 09-35-157-010

**1125 FERN AVENUE
ST. CHARLES, IL.**

PLEASE RETURN THE RECORDED
MYLAR TO:

NAME: CITY OF ST. CHARLES
ADDRESS: 2 E. MAIN STREET
ST. CHARLES, IL 60174



CITY COUNCIL CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF KANE)

*APPROVED AND ACCEPTED THIS _____ DAY
OF _____ A.D. 2020
CITY COUNCIL OF CITY OF
ST. CHARLES, ILLINOIS

BY: _____
MAYOR

ATTEST: _____
CITY CLERK

COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF KANE)

THIS PLAT WAS FILED FOR RECORD IN THE
RECORDER'S OFFICE OF KANE COUNTY, ILLINOIS, ON
THE _____ DAY OF _____
A.D. 2020 AT _____ O'CLOCK _____ M. AS
DOCUMENT NUMBER _____

COUNTY RECORDER _____

DESIGNATION TO RECORD

STATE OF ILLINOIS) S.S.
COUNTY OF KANE)

I, GARY HOLT, ILLINOIS LAND SURVEYOR NO. 2880, IN
ACCORDANCE WITH THE PLAT ACT (765ILCS295/2) DO HEREBY
DESIGNATE THE CITY CLERK OF THE CITY OF ST. CHARLES TO
RECORD THIS PLAT. THE REPRESENTATIVE SHALL PROVIDE THE
SURVEYOR WITH A RECORDED COPY OF THIS PLAT.

THIS 14TH DAY OF MAY A.D. 2020

GARY HOLT
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2880
MY LICENSE EXPIRES ON NOVEMBER 30, 2020



SURVEYOR'S CERTIFICATION

STATE OF ILLINOIS) S.S.
COUNTY OF KANE)

THIS IS TO CERTIFY THAT I, GARY HOLT, AN ILLINOIS PROFESSIONAL LAND
SURVEYOR DO HEREBY CERTIFY THAT THE PLAT OF VACATION HEREON DRAWN WAS
PREPARED AT AND UNDER MY DIRECTION. ALL DIMENSIONS SHOWN ARE IN FEET
AND DECIMAL PART THEREOF.

GIVEN UNDER OUR HAND AND SEAL AT BRIDGVIEW, ILLINOIS, THIS
14TH DAY OF MAY A.D. 2020

GARY HOLT - LIC.#035402880 - EXPIRES 11/30/20

P.S.I. No. 200980



P.S.I. DESIGN FIRM LAND SURVEYOR CORPORATION
LIC.#194-02795 - EXPIRES 04/30/20

Professional Design Registration #184-008795

**Preferred
SURVEY, INC.**
7846 W. 70TH STREET, BRIDGEVIEW, IL 60455
Phone 708-458-7845 / Fax 708-458-7855
www.psisurvey.com

Field Book Completed	10/24/2019	FILED DATE	10/29/2019
Lead Area Surveyed	St. Charles, IL	CAD	MD
Drawing Revised			

FIELD SURVEY
PERFORMED: 10/24/2019

To whom it may concern,

I am formally recognizing the requests made by the St. Charles Electric Department regarding the garage being rebuilt for my property (1125 Fern Ave.) I will be complying with the 2 requests noted below:

1. The electric meter will be accessible
2. Conduit will be used for the electric wire between the house and the garage

These conditions will be met before final inspection is conducted for the garage building permit

Nathan Roberts

(Signature)

6/2/20

(Date)



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IL

Title: Motion to Approve a Resolution Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Samantha Cocroft (307 Illinois Ave.)

Presenter: Russell Colby

Meeting: City Council

Date: July 20, 2020

Proposed Cost: \$5,000

Budgeted Amount: \$10,000
(for residential Grant program)

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Program Description

The Façade Improvement Grant program provides assistance to property owners and business tenants to rehabilitate and restore the exterior of buildings in the downtown. Grant funding is available for buildings located in Special Service Area 1B (Downtown Revitalization) or in a Historic District or designated Historic Landmark site. Applications are first reviewed by the Historic Preservation Commission for appropriateness of design.

Beginning in 2017, the program was expanded to single-family residential structures. The residential grants are provided as a reimbursement for up to 50% of the funds invested into an exterior rehabilitation project involving new improvements or maintenance using historic preservation practices. Residential grants are capped at \$5,000.

Proposal

Samantha Cocroft, owner of 307 Illinois Ave. has requested a Residential Façade Improvement Grant to assist in funding the replacement of her vinyl siding and trim with a more appropriate siding material for the home. Ms. Cocroft is proposing to install James Hardie siding and trim, which would complement the style and architecture of the home more appropriately than the current vinyl siding.

The Historic Commission reviewed the grant for 307 Illinois Ave. and unanimously recommended approval on 6/17/2020.

The cost of eligible improvements is estimated at \$10,350. The grant would cover up to \$5,000.

Attachments *(please list):*

Historic Commission Resolution, City Council Resolution, Grant Agreement, Façade Improvement Grant Application

Recommendation/Suggested Action *(briefly explain):*

Motion to Approve a Resolution Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Samantha Cocroft (307 Illinois Ave.)

City of St. Charles, Illinois

Historic Preservation Commission Resolution No. 3-2020

**A Resolution Recommending Approval of
A Façade Improvement Grant Application
(307 Illinois Ave.)**

WHEREAS, it is the responsibility of the St. Charles Historic Preservation Commission to review applications for the Façade Improvement Grant Program; and

WHEREAS, the Historic Preservation Commission has reviewed the Façade Improvement Grant Application for 307 Illinois Ave. and has found said application to be architecturally appropriate and in conformance with the Downtown Design Guidelines and the Historic Preservation Ordinance, Chapter 17.32 of the Zoning Ordinance; and

WHEREAS, the Historic Preservation Commission finds said Façade Improvement Grant Application to be in conformance with the program requirements.

NOW THEREFORE, be it resolved by the St. Charles Historic Preservation Commission to recommend to the City Council approval of the Façade Improvement Application; because the scope of work will allow for the home to have a siding material that will be more appropriate to the original structure and architectural style of the home.

Roll Call Vote:

Ayes: Norris, Smunt, Pretz, Malay, Mann, Kirsininkas, Kessler

Nays: None.

Abstain: None

Absent: None.

Motion Carried.

PASSED, this 17th day of June, 2020.

Chairman

**City of St. Charles, Illinois
Resolution No. 2020- __**

**A Resolution Authorizing the Mayor and City Council to Execute a Façade
Improvement Agreement between the City of St. Charles and Samantha
Cocroft
(307 Illinois Ave.)**

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk are hereby authorized to execute that certain Façade Improvement Agreement, in substantially the form attached hereto and incorporated herein as Exhibit “A” by and on behalf of the City of St. Chares.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of July, 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of July, 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 20th day of July, 2020.

Raymond P. Rogina

Attest:

City Clerk/Recording Secretary

Voice Vote:

Ayes:

Nays:

Absent:

Abstain:

Resolution No. _____

Page 2

Exhibit "A"

Façade Improvement Agreement between the City of St. Charles and Samantha Cocroft

**CITY OF ST. CHARLES
FACADE IMPROVEMENT AGREEMENT**

Program Year: May 1, 2020 to April 30, 2021

THIS AGREEMENT, entered into this 20th day of July, 2020, between the City of St. Charles, Illinois (hereinafter referred to as "CITY") and the following designated OWNER/LESSEE, to wit:

Owner/Lessee's Name: Samantha Cocroft

Tax ID# or Social Security #

For the following property:

Address of Property: 307 Illinois Ave.

PIN Number: 09-34-202-002

WITNESSETH:

WHEREAS, the CITY has established a Façade Improvement Program adopted by City Ordinance No. 2017-M-7 ; and

WHEREAS, CITY has agreed to participate, subject to its sole discretion, in reimbursing Owners/Lessees for the cost of eligible exterior improvements to buildings through the Façade Improvement Program; and

WHEREAS, the OWNER/LESSEE desires to participate in the Façade Improvement Program pursuant to the terms and provisions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the CITY and the OWNER/LESSEE do hereby agree as follows:

SECTION 1:

A. With respect to Commercial Façade Grant improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of up to twenty five (25%) of the cost of Routine Maintenance Improvements, up to fifty percent (50%) of the cost of Historic Preservation Improvements and other Building Improvements, and up to one hundred percent (100%) of the cost of fees for Architectural Services pertaining to such improvements, provided that the total reimbursement for eligible improvements and architectural services shall not exceed the amount shown in Exhibit I, "Total Reimbursement Amounts", attached hereto.

B. With respect to Residential Façade Grant improvements, the CITY shall reimburse OWNER/LESSEE for the cost of improvements to the OWNER/LESSEE's property at the rate of up to fifty percent (50%) of the cost of Historic Preservation Improvements, and up to one hundred percent (100%) of the cost of fees for Architectural Services pertaining to such improvements, provided that the total reimbursement for eligible improvements and architectural services shall not exceed the amount shown in Exhibit I, "Total Reimbursement Amounts", attached hereto.

The actual total reimbursement amounts per this Agreement shall not exceed the amounts shown in Exhibit I. The improvement costs which are eligible for City reimbursement include all labor, materials, equipment and other contract items necessary for the proper execution and completion of the work as shown on the plans, design drawings, specifications and estimates approved by the City. Such plans, design drawings, specifications and estimates are attached hereto as Exhibit II.

SECTION 2: No improvement work shall be undertaken until its design has been submitted to and approved by the City Council. Following approval, the OWNER/LESSEE shall contract for the work and shall commence and complete all such work within the Program Year, ending April 30.

SECTION 3: The Director of Community Development shall periodically review the progress of the contractor's work on the facade improvement pursuant to this Agreement. Such inspections shall not

replace any required building permit inspection. All work which is not in conformance with the approved plans, design drawings and specifications shall be immediately remedied by the OWNER/LESSEE and deficient or improper work shall be replaced and made to comply with the approved plans, design drawings and specifications and the terms of this Agreement.

SECTION 4: Upon completion of the improvements and upon their final inspection and approval by the Director of Community Development, the OWNER/LESSEE shall submit to the CITY a properly executed and notarized contractor statement showing the full cost of the work as well as each separate component amount due to the contractor and each and every subcontractor involved in furnishing labor, materials or equipment in the work. In addition, the OWNER/LESSEE shall submit to the CITY proof of payment of the contract cost pursuant to the contractor's statement and final lien waivers from all contractors and subcontractors. The OWNER/LESSEE shall also submit to the CITY a copy of the architect's statement of fees for professional services for preparation of plans and specifications. The CITY shall, within fifteen (15) days of receipt of the contractor's statement, proof of payment and lien waivers, and the architect's statement, issue a check to the OWNER/LESSEE as reimbursement, subject to the limitations set forth in Exhibit "I".

In the alternative, at its sole discretion, CITY may reimburse OWNER/LESSEE in two payments. The first reimbursement may be made only 1) upon completion of work representing 50% or more of the maximum reimbursement specified in Exhibit I hereof ; 2) upon receipt by CITY of the architect's invoices, contractor's statements, invoices, proof of payment and notarized final lien waivers for the completed work; and 3) upon a determination by the Director of Community Development that the remainder of the work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the

OWNER/LESSEE. The second, final reimbursement payment shall be made by CITY only upon submittal of all necessary documents as described herein.

SECTION 5: If the OWNER/LESSEE or his contractor fails to complete the improvement work provided for herein in conformity with the approved plans, design drawings and specifications and the terms of this Agreement, or if the improvements are not completed by the end of the Program Year on April 30, this Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void. The CITY may, at its sole discretion, grant a single one-year extension to the end of the following program year due to unforeseen circumstances that have prevented the completion of the project.

SECTION 6: Upon completion of the improvement work pursuant to this Agreement and for a period of five (5) years thereafter, the OWNER/LESSEE shall be responsible for properly maintaining such improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the OWNER/LESSEE shall not enter into any Agreement or contract or take any other steps to alter, change or remove such improvements, or the approved design thereof, nor shall OWNER/LESSEE undertake any other changes, by contract or otherwise, to the improvements provided for in this Agreement unless such changes are first submitted to the Director of Community Development, and any additional review body designated by the Director, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement. If requested by the CITY, OWNER/LESSEE agrees to execute and record a restrictive covenant regarding the maintenance of improvements completed per this agreement.

SECTION 7: The OWNER/LESSEE releases the CITY from, and covenants and agrees that the CITY shall not be liable for, and covenants and agrees to indemnify and hold harmless the CITY and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the facade improvement(s), including but not limited to actions arising from the Prevailing Wage Act (820 ILCS 30/0.01 et seq.) The OWNER/LESSEE further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said facade improvement(s).

SECTION 8: Nothing herein is intended to limit, restrict or prohibit the OWNER/LESSEE from undertaking any other work in or about the subject premises which is unrelated to the facade improvement provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the CITY and upon the OWNER/LESSEE and its successors, to said property for a period of five (5) years from and after the date of completion and approval of the facade improvement provided for herein. It shall be the responsibility of the OWNER/LESSEE to inform subsequent OWNER(s)/LESSEE(s) of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

OWNER/LESSEE

CITY OF ST. CHARLES

Mayor

ATTEST: _____

City Clerk

EXHIBIT "I"

Total Reimbursement Amounts

Commercial Façade Grants:

	Total Estimated Cost	Reimbursement Percentage	Total Maximum Grant Amount
Routine Maintenance Improvements	\$	25%	
Historic Preservation Improvements	\$	50%	\$
Building Improvements	\$	50%	\$
Architectural Services	\$	100% (not to exceed \$4000)	\$
TOTAL	\$	-	\$

Residential Façade Grants:

	Total Estimated Cost	Reimbursement Percentage	Total Maximum Grant Amount
Historic Preservation Improvements	\$10,350	50%	\$5,175
Architectural Services	\$	100% (not to exceed \$2000)	\$
TOTAL	\$10,350	-	\$5,175eligible/ \$5,000 max. grant

EXHIBIT “II”

Plans, Design drawings, Specifications and Estimates

Attachments:

Project Plans/ Scope of Work

Estimate from Contractor

FAÇADE IMPROVEMENT GRANT APPLICATION



ST. CHARLES
SINCE 1834

COMMUNITY & ECONOMIC DEVELOPMENT DEPT. / PLANNING DIVISION

CITY OF ST. CHARLES

Grant Type (select one):

Commercial

Residential



Property Information:

Building or establishment for which the reimbursement grant is requested:

Address:

307 Illinois Ave

Property Identification Number:

Applicant Name:

Roosevelt & Samantha Covert

Project Description:

Front Porch Facade and Side Yard Renovation
- See Detailed Scope of work

Total Cost Estimate:

\$ 39,970.00

Submittal Checklist:

\$50 Application Fee (will drop off)

Detailed Scope of Work: Must identify all improvements, construction methods, building materials to be used. Costs must be broken down and itemized by task. In general, this scope of work should be prepared by the contractor(s) who will be completing the project.

Documentation on Existing Conditions: Reports or photographs to demonstrate need for improvements.

W-9 Form: Filled out and signed by the grant applicant, with a Federal Tax ID Number (or a Social Security Number for an individual)

Applicant Contact Information:

Phone Number: (217) 549-4877 (Rosevelt) (331) 248-2345 (Samartha)

Email Address: sam.cocroft@gmail.com

RECEIVED
St. Charles, IL

Statement of Understanding:

- I agree to comply with the guidelines and procedures of the Façade Improvement Grant Program. I have read and understand the "Terms and Conditions".
- I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, receipts, and contractor's final waivers of lien upon completion of the approved improvements.
- I understand that work done before a Façade Improvement Agreement is approved by the City Council is not eligible for a grant.
- I understand the Façade Improvement reimbursement grants are subject to taxation and that the City is required to report the amount and recipient of said grants to the IRS

Signature: *Samuel Cocroft* Date: 6/14/2020
Applicant

Owner Authorization (if applicable):

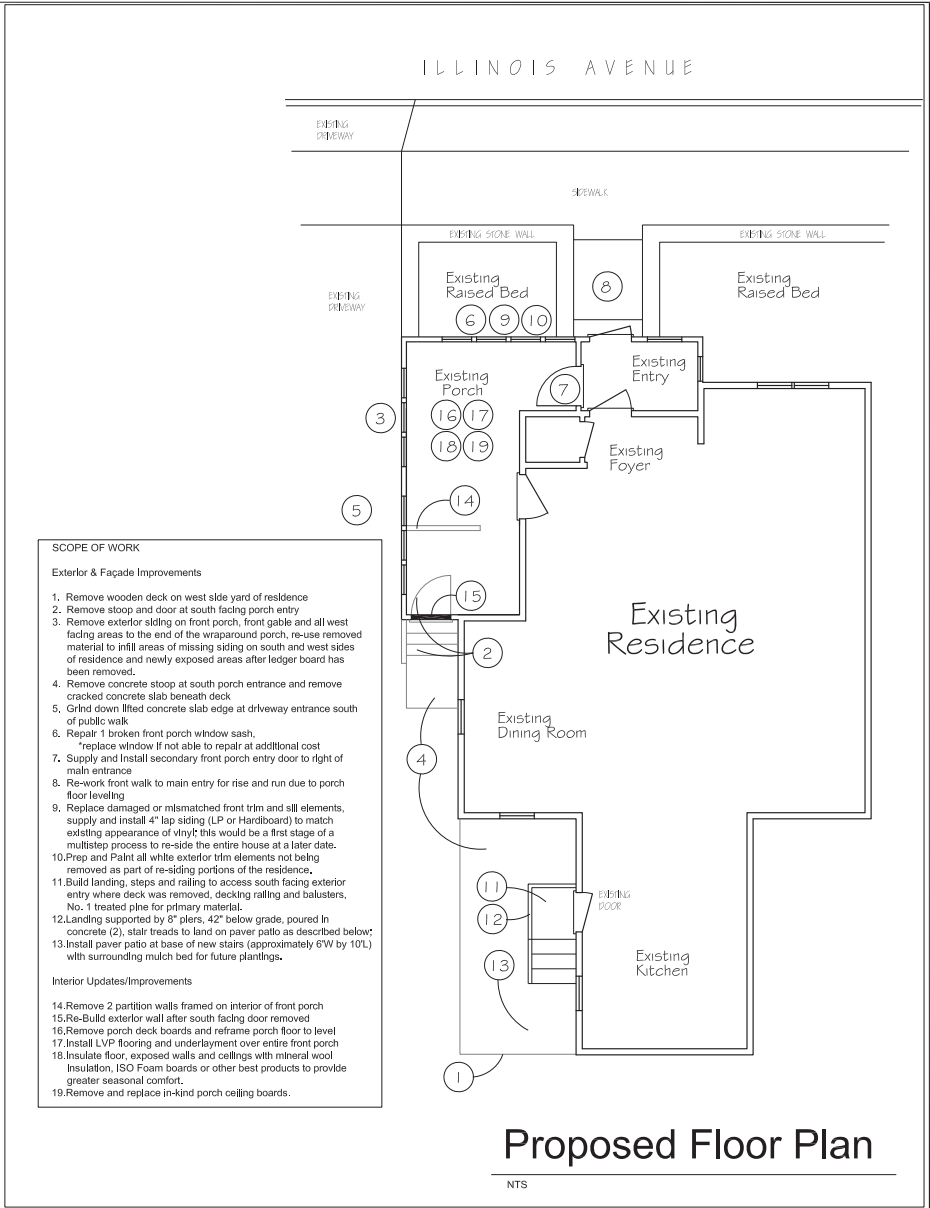
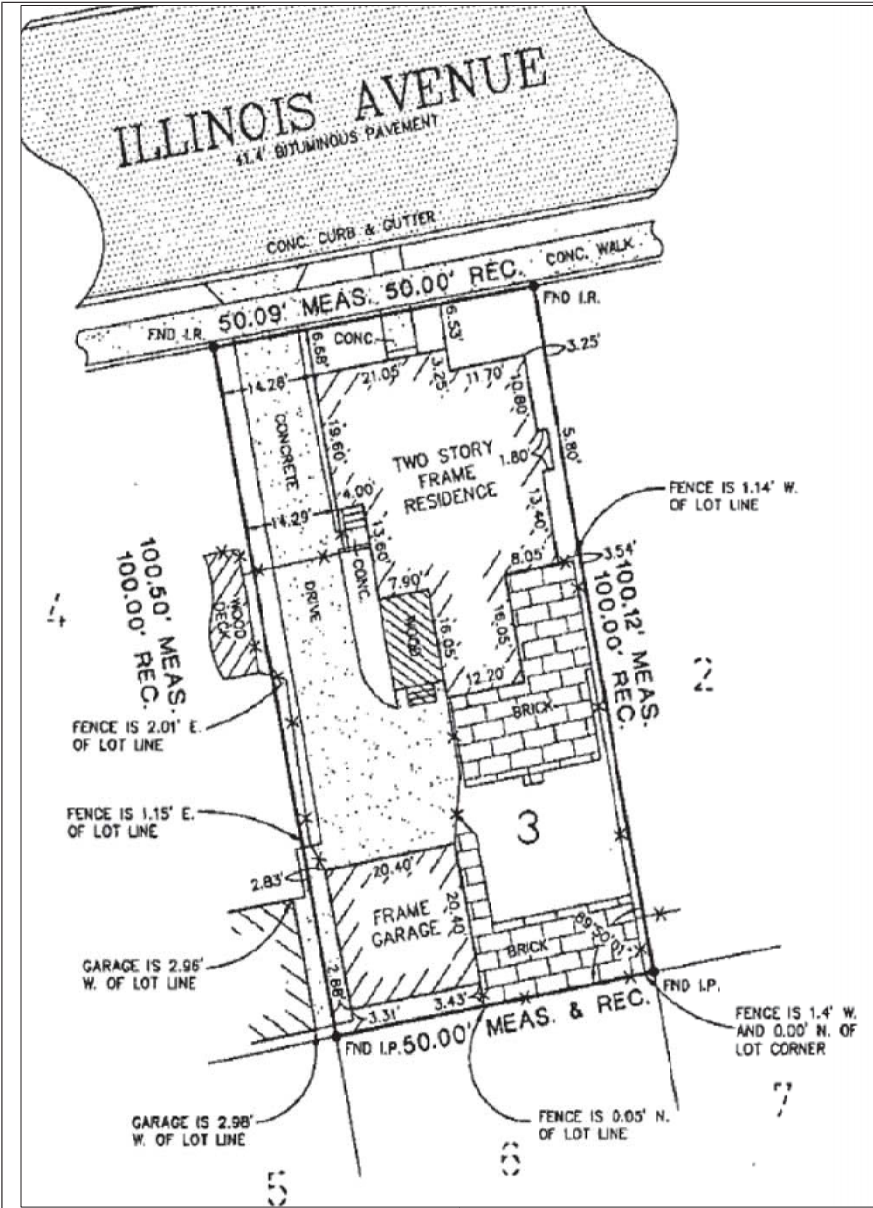
If the applicant is other than the owner, you must have the owner complete the following certificate:

I certify that I am the owner of the property at 307 Illinois Ave, and that I authorize the applicant to apply for a reimbursement grant under the St. Charles Façade Improvement Program and undertake the approved improvements.

Signature: *R. Cocroft* Date: 6/14/2020
Owner







- SCOPE OF WORK**
- Exterior & Façade Improvements**
1. Remove wooden deck on west side yard of residence
 2. Remove stoop and door at south facing porch entry
 3. Remove exterior siding on front porch, front gable and all west facing areas to the end of the wraparound porch, re-use removed material to infill areas of missing siding on south and west sides of residence and newly exposed areas after ledger board has been removed.
 4. Remove concrete stoop at south porch entrance and remove cracked concrete slab beneath deck
 5. Grind down lifted concrete slab edge at driveway entrance south of public walk
 6. Repair 1 broken front porch window sash.
*replace window if not able to repair at additional cost
 7. Supply and install secondary front porch entry door to right of main entrance
 8. Re-work front walk to main entry for rise and run due to porch floor leveling
 9. Replace damaged or mismatched front trim and sill elements, supply and install 4" lap siding (LP or Hardboard) to match existing appearance of vinyl; this would be a first stage of a multistep process to re-side the entire house at a later date.
 10. Prep and Paint all white exterior trim elements not being removed as part of re-siding portions of the residence.
 11. Build landing, steps and railing to access south facing exterior entry where deck was removed, decking railing and balusters, No. 1 treated pine for primary material.
 12. Landing supported by 8" plers, 42" below grade, poured in concrete (2), stair treads to land on paver patio as described below;
 13. Install paver patio at base of new stairs (approximately 6W by 10L) with surrounding mulch bed for future plantings.
- Interior Updates/Improvements**
14. Remove 2 partition walls framed on interior of front porch
 15. Re-Build exterior wall after south facing door removed
 16. Remove porch deck boards and reframe porch floor to level
 17. Install LVP flooring and underlayment over entire front porch
 18. Insulate floor, exposed walls and ceilings with mineral wool insulation, ISO Foam boards or other best products to provide greater seasonal comfort.
 19. Remove and replace in-kind porch ceiling boards.



June 13th, 2020

Front Porch, Façade and Side Yard Renovation
Updated Estimate

Samantha Cocroft
315 South 5th Avenue
St. Charles, IL 60174
Sam.cocroft@gmail.com
331.248.2345 cell

MH Development Group Inc. proposes to perform the following scope of work at the above address;

Exterior & Façade Improvements

Remove wooden deck on west side yard of residence

Remove stoop and door at south facing porch entry

Remove exterior siding on front porch, front gable and all west facing areas to the end of the wraparound porch, re-use removed material to infill areas of missing siding on south and west sides of residence and newly exposed areas after ledger board has been removed.

Remove concrete stoop at south porch entrance and remove cracked concrete slab beneath deck

Grind down lifted concrete slab edge at driveway entrance south of public walk

Repair 1 broken front porch window sash, **replace window if not able to repair at additional cost*

Supply and install secondary front porch entry door to right of main entrance

Re-work front walk to main entry for rise and run due to porch floor leveling

Replace damaged or mismatched front trim and sill elements, supply and install 4" lap siding (LP or Hardiboard) to match existing appearance of vinyl; this would be a first stage of a multistep process to re-side the entire house at a later date.



Prep and Paint all white exterior trim elements not being removed as part of re-siding portions of the residence.

Build landing, steps and railing to access south facing exterior entry where deck was removed, decking railing and balusters, No. 1 treated pine for primary material.

Landing supported by 8" piers, 42" below grade, poured in concrete (2), stair treads to land on paver patio as described below;

Install paver patio at base of new stairs (approximately 6'W by 10'L) with surrounding mulch bed for future plantings.

Interior Updates/Improvements

Remove 2 partition walls framed on interior of front porch

Re-Build exterior wall after south facing door removed

Remove porch deck boards and reframe porch floor to level

Install LVP flooring and underlayment over entire front porch

Insulate floor, exposed walls and ceilings with mineral wool insulation, ISO Foam boards or other best products to provide greater seasonal comfort.

Remove and replace in-kind porch ceiling boards

Build landing, steps and railing to access south facing exterior entry where deck was removed, decking railing and balusters, No. 1 treated pine for primary material.

City permit fees by owner.

Total Estimated Cost \$39,970.00

See Appendix A attached for financial breakdown of above scope.

**Please note that this is a preliminary estimate and not an official contract; it has been provided by MH Development Group to facilitate discussions and review by the City of St. Charles Historical review board and or the St. Charles Building/Engineering Department(s). Final scope and cost will be determined upon receipt of review comments and or discussions with the owners of the residence and said City departments.*

APPENDIX A

Eligible Facade Grant work is highlighted below

Cocroft Porch Remodel		307 Illinois Avenue, St. Charles IL 60174	
Category	Scope Description	General Estimate	
Exterior Work			
<i>*this is a rough estimate and not an official proposal</i>			
Removal of Back Deck	Complete tear out and removal of back deck	\$	1,040.00
Hauling	Removing and disposing of all construction debris offsite	\$	250.00
Concrete Work	Remove stoop, remove cracked slab, haul off and grind down raised portion of driveway	\$	1,400.00
New Concrete work	Pour 2 piers to support stoop and slab to receive risers down to patio	\$	700.00
Construct new Landing and stairs	Materials and labor to build landing, railing and grab rail down from side entry (No. 1 Treated Pine)	\$	1,900.00
Exterior door Supply	Supply and install matching exterior door for front porch entry, including hardware and closer	\$	1,800.00
Exterior Trim and siding	Remove existing vinyl siding, supply and install exterior siding/trim materials; north façade and 2nd story west facing elevation to the return of front porch building line, includes 1/4" foam board and Tyvek or equal vapor barrier	\$	8,250.00
Landscaping/Patio work	Install paver patio where old deck was removed, 12' by 6' with mulch bed perimeter	\$	3,500.00
Window sash repair	Repair Broken window pane	\$	450.00
Carpentry Labor	Install 1 exterior door & hardware, porch flooring and porch ceiling boards	\$	1,400.00
Exterior Painting	touch up and prep all exterior trim elements at front façade, re-seal and paint	\$	2,100.00
Re-configure concrete at front entry	Due to leveling of porch floor, tear out or re-work front concrete walk/steps to due to increase in	\$	1,900.00
General Contracting & Project Admin.	Materials purchase/delivery, financials, subcontractor scheduling, design and implementation	\$	2,000.00
		Subtotal for all Exterior Work	\$ 26,690.00
Interior Work			
Construction Debris Container	Estimation of 1 20 yard container for all construction waste over course of project	\$	450.00
General Contracting Project Admin.	Materials purchase/delivery, financials, subcontractor scheduling, design and implementation	\$	1,520.00
General Demolition and Removal	Remove porch partition walls, flooring, drywall, cabinetry, ceiling boards etc.	\$	2,630.00
Framing of porch floor	Labor to complete rough framing (to level) and sheathing of porch floor	\$	1,560.00
Framing materials	2*6 floor joists, 3/4" T&G subfloor, required misc. materials and hardware	\$	780.00
Insulation Work * before installing subfloor	Supply and install ceiling and flooring insulation batts, supported by 1/2" foam insulation board from beneath	\$	1,940.00
Porch Ceiling	Supply and install 1*4 T&G ceiling boards Pine or fir	\$	1,900.00
Misc. drywall repair and painting	Mold/mildew resistant drywall materials for all repairs	\$	1,400.00
New porch Flooring	Supply and install Luxury Vinyl plank flooring over installed subfloor	\$	1,100.00
		Subtotal for all Interior Work	\$ 13,280.00
		General Estimate for Costs for Scope as outlined above	\$ 39,970.00



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: IM

Title: Motion to Approve and Execute an Acceptance Resolution for Public Utilities for the Anthony Place Development (Prairie Centre senior affordable units).

Presenter: Russell Colby

Meeting: City Council- New Business Date: July 20, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Public sanitary sewer and appurtenances were constructed by the developer to service the improvements for the Anthony Place development.

Said utilities have undergone and passed all required testing. Developer has resolved all punchlist items and submitted record drawings.

Attachments *(please list):*

- Acceptance Resolution
- Bill of Sale
- Exhibit

Recommendation/Suggested Action *(briefly explain):*

Staff recommends approval and execution of an acceptance resolution.

(Sanitary Sewer)

**City of St. Charles
Kane and DuPage Counties**

ACCEPTANCE RESOLUTION

**Subdivision Name: Anthony Place (Lot 2- St. Charles Prairie Centre
Resubdivision No. 1)**

Whereas Anthony Place St. Charles L.P., the Developer of Anthony Place, constructed public sanitary sewer and appurtenances in easements as described in the attached exhibits in the aforesaid Subdivision; and

Whereas, the Developer has constructed public sanitary sewer and appurtenances in accord with the plans and specifications, heretofore approved by the City of St. Charles; and

Whereas, the constructed public sanitary sewer and appurtenances have been inspected by the Engineer for the sub divider and by a representative for the City of St. Charles and are found to be satisfactory;

Now, Therefore, Be It Resolved by the City Council of St. Charles, that said Council hereby approves and accepts the constructed public sanitary sewer and appurtenances. It being understood that this acceptance and/or approval in no way relieves the Developer of his Surety of any obligation for maintenance for a period of one (1) year as provided for in said Contract.

Passed by the City Council of the City of St. Charles, this ____ day of _____, 2020, and APPROVED by the Mayor of said City of St. Charles, this ___ day of _____, 2020.

MAYOR

ATTEST:

CITY CLERK

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS, that Anthony Place St. Charles, LP ("Seller"), in consideration of One (\$1.00) Dollar and other good and valuable consideration, does hereby grant, sell, transfer and deliver unto the CITY OF ST. CHARLES, an Illinois municipal corporation in Kane County, Illinois, ("City") the following goods, chattels or other items of personal property, to wit:

ONE: Each and every part of a Public Sanitary Sewer Systems and appurtenances, as fully described in a certain set of plans and specifications attached hereto and incorporated herein as Exhibit "A".

TWO: The object of this Bill of Sale is to grant, sell, transfer and deliver to the CITY, with the exceptions noted, the ownership in all items of personalty, which comprise the Public Sanitary Sewer Systems and appurtenances by SELLER to date within the CITY.

SELLER does hereby covenant and warrant to the CITY that SELLER is the lawful owner of the aforescribed goods, chattels and personalty; that such items are free and clear from all encumbrances; that SELLER has the absolute right to sell the same as aforesaid; and that SELLER warrants and will defend the same against the claims and demands of all persons; and that the execution of this Bill of Sale is an authorized act of said SELLER.

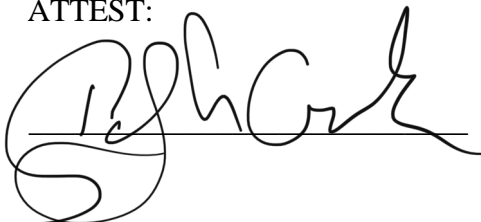
IN WITNESS WHEREOF, SELLER has signed and sealed this Bill of Sale at

343 Wainwright Drive, Suite B, Northbrook, Illinois 60062, this 20th day of May, 2020.

Anthony Place St. Charles, an Illinois limited partnership

By GC Housing Development St. Charles, LLC, an
Illinois limited liability company, its managing general
partner

ATTEST:

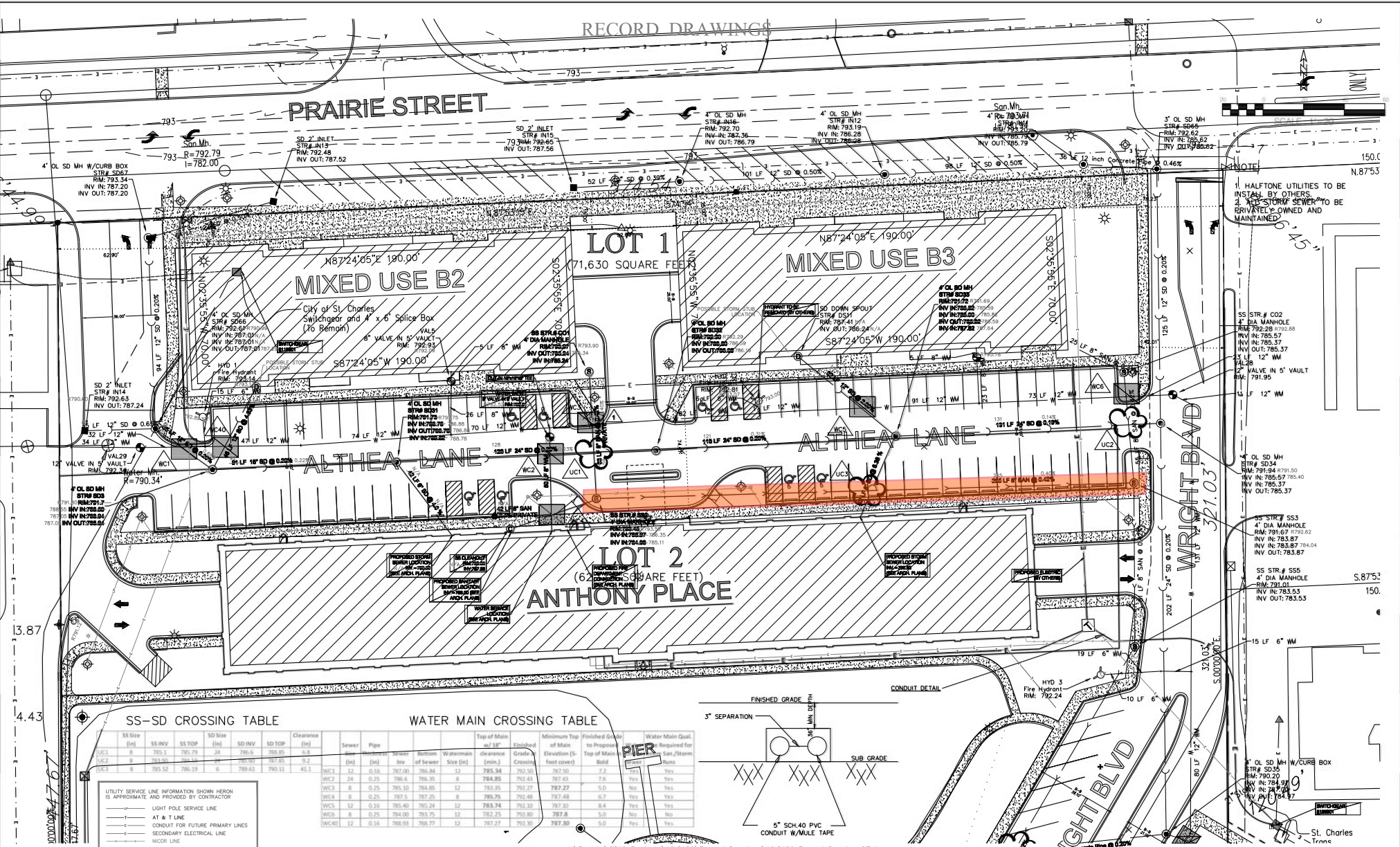


A handwritten signature in black ink, appearing to be 'S. H. Crane', written over a horizontal line.

By 
Jeffrey D. Crane, its Manager

EXHIBIT A - Public Sanitary Sewer

RECORD DRAWINGS



- NOTE
1. HALFTONE UTILITIES TO BE INSTALLED BY OTHERS
 2. ALL STORM SEWERS TO BE PRIVATELY OWNED AND MAINTAINED

SS-SD CROSSING TABLE

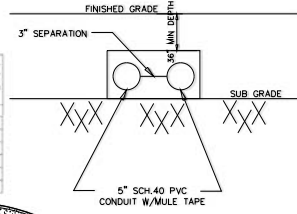
SS Size (in)	SS INV	SS TOP	SD Size (in)	SD INV	SD TOP	Clearance (in)
12" S	795.1	795.29	24"	795.0	798.00	2.71
12" S	793.00	793.19	30"	792.75	795.75	0.44
12" S	795.12	795.31	6"	799.01	799.11	4.11

WATER MAIN CROSSING TABLE

Sewer Pipe	Depth (ft)	Watermain Size (in)	Watermain Depth (ft)	Minimum Top of Main Elevation (5'-feet cover)	Finished Grade to Top of Main (ft)	Water Main Qual. (Yes/No)
SWC12	12	12	12	797.50	797.50	Yes
SWC24	24	12	12	798.85	797.43	Yes
SWC36	36	12	12	797.27	797.27	Yes
SWC48	48	12	12	795.99	797.68	Yes
SWC60	60	12	12	798.74	797.32	Yes
SWC72	72	12	12	792.25	797.8	Yes
SWC84	84	12	12	797.27	797.30	Yes

UTILITY SERVICE LINE INFORMATION SHOWN HEREIN IS APPROXIMATE AND PROVIDED BY CONTRACTOR

- LIGHT POLE SERVICE LINE
- AT & T LINE
- CONDUIT FOR FUTURE PRIMARY LINES
- SECONDARY ELECTRICAL LINE
- NICKER LINE



PREPARED FOR:
ANTHONY PLACE, ST. CHARLES, LP
 343 WAINWRIGHT DRIVE
 NORTHBROOK, IL 60062

PREPARED BY:
ESM CIVIL SOLUTIONS, LLC
 Civil Engineering - Land Establishment - Project Feasibility
 4320 Winfield Drive - Suite 200 Warrenville, Illinois 60555
 P: 630-300-0933 C: 630-624-0520

NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION
1	9-7-2018	ADDED SANITARY SEWER PER OWNERS COMMENTS			
2	11-04-18	CHANGES MADE PER CITY AND WRK COMMENTS			
3	2-2-19	CHANGES MADE PER CITY COMMENTS DATED 1-14-2019			

UTILITY DESIGN

ANTHONY PLACE AT PRAIRIE CENTRE

FILE NAME: UTILITY DESIGN DESGN BY: ESM JOB NO: 19-0129-SD PLD BK: SHEET NO: C7 of C14
 DISC NAME: DRN BY: TWA DATE: 8-26-2018 SCALE: 1"=20'