

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

TUESDAY, SEPTEMBER 8, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
6. **Omnibus Vote.** Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the regular City Council meeting held August 17, 2020.
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/10/2020 – 8/23/2020 in the amount of \$6,968,601.44.

I. New Business

- A. Recommendation to approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (September 21, 2020).
- B. Recommendation to approve a **Resolution** Ratifying Executive Order 2020- 7 and Approving and Ratifying the Temporary Suspension of Late Night Liquor Permits and Closure of Restaurants/Bars and Other Entities at 12:00 Midnight.
- C. Seeking a Motion to Approve a **Resolution** Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in DuPage County Local Government COVID-19 Reimbursement Program.

II. Committee Reports

A. Government Operations

- *1. Motion to approve a Proposal for a New Class E-1 Temporary Liquor License for the St. Charles Park District Sip 'N Stroll Special Event to be held in Mt. St. Mary's Park on September 12, 2020, from 1:00 p.m. – 6:45 p.m. (Special events are being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.)
- *2. Motion to approve a Proposal for a New Massage License for The Healing Path located at 1121 E. Main Street, St. Charles.
- *3. Motion to approve a **Resolution** Accepting a Gift of the "Be You" Sculpture from the St. Charles Business Alliance.
- *4. Motion to approve an **Ordinance** Amending Title 2 "Administration and Personnel", Chapter 4 "City Council", Section 110 "Membership in Committees" of the City of St. Charles Municipal Code.
- *5. Motion to accept and place on file minutes from the August 17, 2020 Government Operations Committee meeting.

B. Government Services

- *1. Motion to approve the Use of Langum Park for the 2020 Train the Trooper Event.
- *2. Motion to Waive the Formal Bid Procedure for *3, *5, *6, *10.
- *3. Motion to approve a **Resolution** authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract for Storm Sewer Improvements at Walnut Street and S. 17th Street to Humir Construction.
- *4. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Budget Addition for Parking Deck Security Enhancements.
- *5. Motion to approve a **Resolution** authorizing the Mayor and City Clerk of the City of St. Charles to execute a Contract for Safety and Security Enhancements to the Parking Deck with J. Gill & Company.
- *6. Motion to approve a **Resolution** authorizing the Mayor and City Clerk of the City of St. Charles to execute a Contract to add Security Cameras and Corresponding Network Improvements in the Parking Deck with Griffon Systems.
- *7. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract for the 2020 Crack Filling Project with Denler, Inc.

- *8. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Construction Contract for the 2020 Pavement Rejuvenation Project with Corrective Asphalt Materials.
- *9. Motion to approve a **Resolution** authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for Electrostatic Painting Services to Superior Electrostatic Painting, Inc.
- *10. Recommendation to approve a **Resolution** authorizing the Mayor and City Clerk of the City of St. Charles to award a Service Contract for Emergency Repair to Well #13 to Leyden Electric.

C. Planning and Development

- *1. Motion to accept and place on file minutes of the August 10, 2020 Planning & Development Committee meeting.
- *2. Motion to accept and place on file Plan Commission Resolution No. 14-2020 A Resolution Recommending Approval of a Zoning Map Amendment for 1001 N. 5th Ave. (Jeffrey Johnson).
- 3. Motion to approve An Ordinance Conditionally Granting Approval of a Map Amendment from RS-1 Low Density Suburban Single-Family Residential District to RS-2 Suburban Single-Family Residential District for 1001 N. 5th Ave.

9. Additional Items from Mayor, Council, Staff, or Citizens

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES FOR THE
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR
MONDAY, AUGUST 17, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET**

1. Call to Order

At 7pm by Mayor Rogina

2. Roll Call

Present – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Absent - None

3. Invocation

By Ald. Payleitner

4. Pledge of Allegiance

All

5. Presentations

- Presentation of the Tri-City Dementia Friendly Recognition Proclamation

6. Omnibus Vote. Items with an asterisk (*)

These are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

- *7.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes of the regular City Council meeting held on August 3, 2020.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *8.** Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 7/27/2020 - 8/9/2020 in the amount of \$2,682,177.50.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file the Treasurer's Report for periods ending February 29, 2020, March 31, 2020, April 30, 2020, May 31, 2020 and June 30, 2020.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent – None

I. New Business

- A. Motion by Ald. Bessner and seconded by Ald. Bancroft for recommendation to approve an **Ordinance 2020-M-31** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (September 8, 2020).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent – None

- B. Motion by Ald. Bessner and seconded by Ald. Vitek for recommendation from Mayor Rogina to Appoint Ald. Ron Silkaitis to the Tri-Com Board of Directors as the Elected Official Representative for the City of St. Charles.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis
Opposed – None
Abstain – None
Absent – None

- C. Motion by Ald. Bessner and seconded by Ald. Bancroft for recommendation from Mayor Rogina to Appoint Ald. David Pietryla to the Tri-City Ambulance Board of Directors as the Elected Official Representative for the City of St. Charles.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Bessner, Lewis
Opposed – None
Abstain – Pietryla
Absent – None

II. Committee Reports

A. Government Operations

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-32** Authorizing Disposal of Surplus Property Owned by the City of St. Charles.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-64** Approving an Intergovernmental Agreement with the Cortland Community Fire Protection District.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve an **Ordinance 2020-M-33** Amending Title 1 “General Provisions”, Section 1.12 “Corporate Seal” of the City of St. Charles Municipal Code.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file minutes from the August 3, 2020 Government Operations Committee meeting.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

B. Government Services

None

C. Planning and Development

- *1. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Plan Commission Resolution No. 12-2020 A Resolution Recommending Approval of a Special Use to amend Ordinance 2006-Z-4 (Pine Ridge Park PUD), Special Use for a Pet Care Facility, and PUD Preliminary Plan for Petsuites, Lot 1 of Re-subdivision of Lots 8 & 9, Pine Ridge Park PUD (Charlie Haapala, Beta Equity Investments).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *2. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-Z-18** Amending Ordinance No. 2006-Z-4 (Pine Ridge Park PUD) and Granting Approval of a Special Use for a Pet Care Facility and PUD Preliminary Plan for Petsuites, Pine Ridge Park PUD (Lot 1 of the Re- subdivision of Lots 8 & 9).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *3. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Plan Commission Resolution No. 13-2020 A Resolution Recommending Approval of a General Amendment to Ch. 17.24 “Off-Street Parking, Loading and Access” and Ch. 17.30 “Definitions” regarding aircraft and rail transport rolling stock.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *4. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-Z-19** Amending Title 17 of the St. Charles Municipal Code Entitled “Zoning”, Ch. 17.24 “Off-Street Parking, Loading and Access” and Ch. 17.30 “Definitions” (Aircraft and Rail Transport Rolling Stock).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *5. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-M-34** Amending Title 8 “Health and Safety”, Chapter 8.04 “General Health Regulations”, Section 8.04.170 “Junk, Trash and Refuse Defined” of the St. Charles Municipal Code.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *6. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-Z-20** Granting Approval of a Minor Change to PUD Preliminary Plan for Building A, Meijer Outlot PUD.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *7. Motion by Ald. Stellato and seconded by Ald. Silkaitis to Approve and Execute an Acceptance Resolution for Public Utilities for the Meijer Outlots Development.

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *8. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Historic Commission Resolution No. 4-2020 A Resolution Recommending approval of a Façade Improvement Grant Application (115 Cedar Ave.)

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *9. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve a **Resolution 2020-65** Authorizing the Mayor and City Council to Execute a Façade Improvement Agreement between the City of St. Charles and Jeff Dawson/CWS Ingredients LLC (115 Cedar Ave.)

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *10. Motion by Ald. Stellato and seconded by Ald. Silkaitis to accept and place on file Historic Preservation Commission Resolution No. 5-2020 A Resolution Recommending Approval for Landmark Designation (1 S. 6th Ave. – The Carnegie Library).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *11. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-Z-21** Designating Certain Property as a Historic Landmark (1 S. 6th Ave.- The Carnegie Library).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *12. Motion by Ald. Stellato and seconded by Ald. **Silkaitis** to accept and place on file Historic Preservation Commission Resolution No. 6-2020 A Resolution Recommending Approval for Landmark Designation (505 S. 4th St. – Blomquist House).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

- *13. Motion by Ald. Stellato and seconded by Ald. Silkaitis to approve An **Ordinance 2020-Z-22** Designating Certain Property as a Historic Landmark (505 S. 4th St.- Blomquist House).

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

10. Additional Items from Mayor, Council, Staff, or Citizens

Rogina – Chief Swanson and I were part of a small ceremony that recognized Mary Kate Phillips, a North High School graduating senior, rescued a young girl, Brooke Bauman a second grader and neighbor from Corron Elementary School. The young girl was choking and turning blue and Ms. Phillips was able to free the object she was choking on and essentially saved her life. We would have loved to have them here tonight but with things as they are, we couldn't accommodate everyone in this building. I was honored to be able to give this young woman a plaque for her heroic efforts and actions in saving the young girl's life. Ms. Phillips will be attending Ball State and as no surprise, will major in medicine. Our community is very proud of Ms. Phillips. Thank you.

11. Executive Session

- Personnel –5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

- 12. Adjournment** at 7:15 motion by Ald. Lemke and seconded by Ald. Bessner

In Favor – Stellato, Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner, Lewis

Opposed – None

Abstain – None

Absent –None

Charles Amenta, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Charles Amenta, City Clerk

ADA Compliance

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8/28/2020

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

8/10/2020 - 8/23/2020

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE					
		108130	38.66	08/13/2020	78335/F	PARTS
		108130	167.09	08/20/2020	78377/F	HARDWARE SUPPLIES
		108130	14.39	08/20/2020	78390/F	PHILLIP TOOLS
	DG HARDWARE Total		220.14			
139	AFLAC					
			19.80	08/14/2020	ACAN200814141254FI	AFLAC Cancer Insurance
			38.58	08/14/2020	ACAN200814141254PI	AFLAC Cancer Insurance
			137.66	08/14/2020	ACAN200814141254PV	AFLAC Cancer Insurance
			25.20	08/14/2020	ADIS200814141254FD	AFLAC Disability and STD
			22.85	08/14/2020	ADIS200814141254FN	AFLAC Disability and STD
			94.96	08/14/2020	ADIS200814141254PD	AFLAC Disability and STD
			78.94	08/14/2020	ADIS200814141254PV	AFLAC Disability and STD
			8.10	08/14/2020	AHIC200814141254FD	AFLAC Hospital Intensive Care
			33.84	08/14/2020	AHIC200814141254PV	AFLAC Hospital Intensive Care
			57.23	08/14/2020	APAC200814141254FI	AFLAC Personal Accident
			36.54	08/14/2020	APAC200814141254PI	AFLAC Personal Accident
			45.30	08/14/2020	APAC200814141254PV	AFLAC Personal Accident
			17.04	08/14/2020	ASPE200814141254PV	AFLAC Specified Event (PRP)
			22.06	08/14/2020	AVOL200814141254PI	AFLAC Voluntary Indemnity
			39.88	08/14/2020	AVOL200814141254PV	AFLAC Voluntary Indemnity
	AFLAC Total		677.98			
145	AIR ONE EQUIPMENT INC					
		108874	200.00	08/13/2020	158770	FIRE HOOKS
		109086	175.00	08/13/2020	158869	ELECTRONICS CONTROL KIT
	AIR ONE EQUIPMENT INC Total		375.00			
159	ALFRED BENESCH AND COMPANY					
		108304	7,733.36	08/13/2020	162441	SERVICE 5/1/20 TO 7/19/20
	ALFRED BENESCH AND COMPANY Total		7,733.36			
182	ALTEC INDUSTRIES INC					
		108830	145,419.00	08/13/2020	8252471	STEEL TRAILER

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	ALTEC INDUSTRIES INC Total		145,419.00			
185	AL WARREN OIL CO INC	109030	11,948.00	08/13/2020	W1325445	INVENTORY ITEM
	AL WARREN OIL CO INC Total		11,948.00			
231	MELINDA ANYON		250.00	08/20/2020	081920MA	UNIFORM ALLOW-RIFLE SIGHT
	MELINDA ANYON Total		250.00			
250	ARCHON CONSTRUCTION CO	108661	3,784.36	08/13/2020	20215F	7TH & MOORE DIRECTIONAL B
		108858	1,865.10	08/13/2020	20255	BORING 512 S 4TH ST
	ARCHON CONSTRUCTION CO Total		5,649.46			
254	ARISTA INFORMATION SYSTEMS INC	108524	4,862.60	08/20/2020	1330202008	JULY POSTAGE UB
		108524	1,827.30	08/20/2020	30269	JULY PRINTING SERVICES
	ARISTA INFORMATION SYSTEMS INC Total		6,689.90			
279	ATLAS CORP & NOTARY SUPPLY CO		39.00	08/13/2020	072420TO	NEW NOTARY TIM OCASEK
	ATLAS CORP & NOTARY SUPPLY CO Total		39.00			
282	ASSOCIATED TECHNICAL SERV LTD	108665	663.00	08/13/2020	32792	LEAK LOCATION SERVICES 7/2
		108665	663.00	08/13/2020	32809	LEAK DET 2ND ST & PRAIRIE
	ASSOCIATED TECHNICAL SERV LTD Total		1,326.00			
298	AWARDS CONCEPTS	108187	238.05	08/13/2020	I0567609	AWARDS ANDREW LAMELA
		108187	275.45	08/13/2020	I0567702	FINTNESS WATCH PLAN
		108187	197.21	08/13/2020	I0568315	AIRFRYER PLN
		108187	189.21	08/13/2020	I0568316	GOLF BALLS DOZEN PK
		108187	192.38	08/20/2020	I0569195	AWARDS TERRY BARTH
	AWARDS CONCEPTS Total		1,092.30			
304	BACKGROUNDS ONLINE		581.05	08/13/2020	524222	BACKGROUND CHECK INV# 52
	BACKGROUNDS ONLINE Total		581.05			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
305	BADGER METER INC					
		108639	6,790.69	08/20/2020	1379761	ULTRASONIC METERS
		109011	1,340.42	08/20/2020	1380543	INVENTORY ITEMS
	BADGER METER INC Total		8,131.11			
325	BAXTER AND WOODMAN INC					
		108604	2,140.00	08/13/2020	0214912	GENERAL AOC ASSISTANCE PI
		108604	3,500.00	08/13/2020	0214917	IU PERMITS AOC ASSISTANCE
	BAXTER AND WOODMAN INC Total		5,640.00			
382	BOUND TREE MEDICAL LLC					
		108671	471.20	08/13/2020	83706639	INVENTORY ITEM
		108991	311.95	08/13/2020	83708132	MISC SUPPLIES
	BOUND TREE MEDICAL LLC Total		783.15			
393	BRICOR CONSULTING					
			2,400.00	08/20/2020	FY 2021	AGREEMENT 12 MONTHLY PAY
	BRICOR CONSULTING Total		2,400.00			
396	BROWNELLS INC					
		108251	5.35	08/20/2020	19053187.01	CLEANING PATCHES
	BROWNELLS INC Total		5.35			
429	SEDGWICK CLAIMS					
		108233	500.00	08/13/2020	400000038047	UNEMPLOYMENT COMPENSAT
	SEDGWICK CLAIMS Total		500.00			
473	AT&T MOBILITY					
			33.23	08/13/2020	287258511326X080120	MONTHLY BILLING
	AT&T MOBILITY Total		33.23			
491	CHADS TOWING & RECOVERY INC					
		108249	145.00	08/13/2020	68394	TOWING-SHEEPDG LANDROVE
	CHADS TOWING & RECOVERY INC Total		145.00			
528	CLC LUBRICANTS CO					
		109055	212.40	08/20/2020	96167	CLC LUBE BHF -68
	CLC LUBRICANTS CO Total		212.40			
555	COM ED					
			191.48	08/13/2020	7612664040/072420	SERVICE 6/24/20 TO 7/24/20

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	COM ED Total		<u>191.48</u>			
614	COSTAR REALTY INFORMATION INC	109189	4,610.00	08/13/2020	111278228-1	YEARLY SUBSCRIPTION
	COSTAR REALTY INFORMATION INC Total		<u>4,610.00</u>			
642	CUSTOM WELDING & FAB INC	109038	105.00	08/20/2020	200108	REPAIR WELDING
	CUSTOM WELDING & FAB INC Total		<u>105.00</u>			
668	DEKALB COUNTY CLERK		10.00	08/20/2020	081720NA	NOTARY RENWAL ANSON
	DEKALB COUNTY CLERK Total		<u>10.00</u>			
683	DE MAR TREE & LANDSCAPE SVC	108317	10,030.50	08/13/2020	7891	TREE SERVICE ELECTRIC
	DE MAR TREE & LANDSCAPE SVC Total		<u>10,030.50</u>			
710	DISCOUNT TIRE	108997	760.00	08/20/2020	167592	INVENTORY ITEMS
	DISCOUNT TIRE Total		<u>760.00</u>			
716	DIXON ENGINEERING INC	105517	1,795.96	08/20/2020	20-6436	10TH STREET WATER TOWER
		105517	1,868.62	08/20/2020	20-6622	10TH ST WATER TOWER
	DIXON ENGINEERING INC Total		<u>3,664.58</u>			
750	DUKANE CONTRACT SERVICES	108394	1,893.66	08/20/2020	128988	MONTHLY CONTRACT AUGUST
		108394	4,848.47	08/20/2020	128989	CITY HALL MONTHLY AUGUST
		108394	9,675.00	08/20/2020	128990	POLICE DEPT MONTHLY AUGU
		108394	6,970.84	08/20/2020	128991	PUBLIC WORKS MONTHLY AUC
		108394	1,190.34	08/20/2020	128996	EAST/WESTGARAGE MONTHLY
	DUKANE CONTRACT SERVICES Total		<u>24,578.31</u>			
762	DUPAGE COUNTY RECORDER		214.00	08/20/2020	080120	AGREEMENT ANNEXATION PL/
	DUPAGE COUNTY RECORDER Total		<u>214.00</u>			
767	EAGLE ENGRAVING INC	108283	155.23	08/13/2020	2020-3283	BADGE EAGLE TOP SHIELD

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		108283	-155.23	08/13/2020	2020-3283	BADGE EAGLE TOP SHIELD
		108221	155.23	08/13/2020	2020-3283A	BADGE EAGLE TOP SHIELD
	EAGLE ENGRAVING INC Total		155.23			
778	EJ EQUIPMENT INC					
		109020	1,097.00	08/13/2020	P24363	INVENTORY ITEM
	EJ EQUIPMENT INC Total		1,097.00			
789	ANIXTER INC					
		107253	13,009.00	08/13/2020	4507132-03	INVENTORY ITEM
		107748	50,999.40	08/13/2020	4546553-03	INVENTORY ITEMS
		108726	176.00	08/13/2020	4634986-01	INVENTORY ITEMS
		108976	380.00	08/13/2020	4660068-00	INVENTORY ITEM
		109054	991.13	08/13/2020	4663462-00	INVENTORY ITEMS
		108977	17,899.20	08/20/2020	4661394-00	INVENTORY ITEM
			-198.82	08/20/2020	4669930-00	CREDITS INV 4663462-00
	ANIXTER INC Total		83,255.91			
812	ENCAP INC					
		108716	815.00	08/20/2020	6383	SOLAR FACILITY # 18-1227B
		108716	815.00	08/13/2020	6180	SOLAR FACILITY SERVICES
	ENCAP INC Total		1,630.00			
815	ENGINEERING ENTERPRISES INC					
		105827	3,676.20	08/13/2020	69524	BASIN EASTERN 2 PHASE SSEI
		105822	431.75	08/13/2020	69525	CMOM ANUAL STATUS REPORT
		107745	6,284.50	08/13/2020	69526	EASTERN SANITARY SEWER S
		106992	48,573.89	08/13/2020	69527	RT 31 & ROOSEVELT TRUNK S
		108792	358.00	08/13/2020	69528	BASIN SC05-T2&C1 PHASE 1 FL
	ENGINEERING ENTERPRISES INC Total		59,324.34			
876	FIRST ENVIRONMENTAL LAB INC					
		108495	46.80	08/13/2020	155798	MSTP EFFLUENT MONITORING
		109122	234.00	08/13/2020	155441	MISC LAB SUPPLIES
	FIRST ENVIRONMENTAL LAB INC Total		280.80			
884	FISHER SCIENTIFIC					
		108466	600.09	08/13/2020	9531500	PIPET STER 25ML
	FISHER SCIENTIFIC Total		600.09			
905	FORCE AMERICA DISTRIBUTING LLC					

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		108618	225.00	08/20/2020	200-1026724	SUBSCRIPTION
	FORCE AMERICA DISTRIBUTING LLC Total		225.00			
956	CITY OF GENEVA					
		108729	122,468.00	08/13/2020	2021-00060015	TRI COM DISPATCH RATE PD/F
	CITY OF GENEVA Total		122,468.00			
989	GORDON FLESCH CO INC					
			690.75	08/20/2020	IN13013916	MONTHLY BILLING 8/1/20-8/31/2
			561.82	08/20/2020	IN13016385	1515 W MAIN ST SERVICES
	GORDON FLESCH CO INC Total		1,252.57			
1002	TERI GRANDT					
			80.00	08/13/2020	081220TG	GIT FIT PRIZES
	TERI GRANDT Total		80.00			
1031	HAMPTON LENZINI & RENWICK INC					
		108660	1,355.00	08/20/2020	000020201142	ST CHARLES GAS TIS REVIEW
	HAMPTON LENZINI & RENWICK INC Total		1,355.00			
1036	HARRIS BANK NA					
			1,560.00	08/14/2020	UNF 200814141254FD	Union Dues - IAFF
	HARRIS BANK NA Total		1,560.00			
1083	HITCHCOCK DESIGN GROUP					
		103398	3,520.00	08/20/2020	24938	ST CHARLES FACILITY LANDSC
	HITCHCOCK DESIGN GROUP Total		3,520.00			
1113	HUFF & HUFF INC					
		96845	754.38	08/20/2020	0799398	FIRST STREET
		108088	618.75	08/20/2020	0799399	FIRST STREET LTD PHASE II
	HUFF & HUFF INC Total		1,373.13			
1133	IBEW LOCAL 196					
			178.50	08/14/2020	UNE 200814141254PV	Union Due - IBEW
			748.17	08/14/2020	UNEW200814141254P	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		926.67			
1136	ICMA RETIREMENT CORP					
			469.64	08/14/2020	081420	PLAN 109830 PAYROLL 8/14/20

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	ICMA RETIREMENT CORP Total		<u>469.64</u>			
1140	IDEXX DISTRIBUTION INC					
		108989	229.33	08/13/2020	3068222740	UN3373-WQC COLIFORM
		108989	1,941.57	08/13/2020	3068574994	COLILERT/VESELS/STERILE W/
	IDEXX DISTRIBUTION INC Total		<u>2,170.90</u>			
1215	ILLINOIS MUNICIPAL UTILITIES					
			4,439,993.51	08/18/2020	081020	IMEA JULY 2020 ELECTRIC BILL
	ILLINOIS MUNICIPAL UTILITIES Total		<u>4,439,993.51</u>			
1225	INSIGHT PUBLIC SECTOR					
		108964	1,347.19	08/13/2020	1100750883	MICROSOFT SURFACE PRO
	INSIGHT PUBLIC SECTOR Total		<u>1,347.19</u>			
1240	INTERSTATE BATTERY SYSTEM OF					
		109031	255.90	08/13/2020	10082527	INVENTORY ITEMS
		109032	216.95	08/13/2020	10082527A	INVENTORY ITEMS
	INTERSTATE BATTERY SYSTEM OF Total		<u>472.85</u>			
1271	J A JOHNSON PAVING COMPANY					
		108882	22,257.64	08/20/2020	5421	ST. CHARLES PARKING LOT
		108322	125,749.80	08/20/2020	5426	NON MFT PORTION OF BID
		108322	455,787.24	08/20/2020	5426-MFT	MFT PAYOUT BID
	J A JOHNSON PAVING COMPANY Total		<u>603,794.68</u>			
1299	DEERE & COMPANY					
		109067	209.70	08/20/2020	10221317	RO 64155 VEH 3099
	DEERE & COMPANY Total		<u>209.70</u>			
1308	JRD DEVELOPMENT					
		105711	184,880.73	08/20/2020	4	1ST ST BUILDING 2 EAST PLAZ
		105712	8,888.50	08/13/2020	4-A	1ST ST BUILDING 2 EAST PLAZ
	JRD DEVELOPMENT Total		<u>193,769.23</u>			
1313	KANE COUNTY RECORDERS OFFICE					
			52.00	08/20/2020	402918	RECORDING FEE
	KANE COUNTY RECORDERS OFFICE Total		<u>52.00</u>			
1325	KANE COUNTY CLERK					
			11.00	08/13/2020	081220CC	NOTARY RENEWAL - C CRUMLI

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	KANE COUNTY CLERK Total		<u>11.00</u>			
1327	KANE COUNTY FAIR		382.13	08/20/2020	FY 2021	DEBT PAYMENT MANNION PRC
	KANE COUNTY FAIR Total		<u>382.13</u>			
1335	KANE COUNTY TREASURER		225.64	08/13/2020	081220PT	REFUND-INCORRECT PROPER
	KANE COUNTY TREASURER Total		<u>225.64</u>			
1363	KIESLER POLICE SUPPLY INC					
		108652	4,737.10	08/13/2020	IN142210	POLICE DEPT SUPPLIES
		108652	2,240.00	08/20/2020	IN142725	SPEER GOLD DO 9MM
	KIESLER POLICE SUPPLY INC Total		<u>6,977.10</u>			
1387	KONICA MINOLTA BUS SOLUTIONS		68.93	08/13/2020	9006974883	COPIER MONTHLY THRU 7/23/2
	KONICA MINOLTA BUS SOLUTIONS Total		<u>68.93</u>			
1403	WEST VALLEY GRAPHICS & PRINT					
		108377	398.50	08/13/2020	19864	DOORHANGER STCPD#68
	WEST VALLEY GRAPHICS & PRINT Total		<u>398.50</u>			
1441	LAYNE CHRISTENSEN COMPANY					
		108790	88,640.11	08/13/2020	1842200	WELL 10 PUMP REPAIR
	LAYNE CHRISTENSEN COMPANY Total		<u>88,640.11</u>			
1457	LEWIS PAPER INTERNATIONAL					
		109105	276.50	08/20/2020	461684	INVENTORY ITEMS
	LEWIS PAPER INTERNATIONAL Total		<u>276.50</u>			
1489	LOWES					
		108454	112.74	08/20/2020	01270/073020	MISC SUPPLIES WATER DEPT
		108227	27.52	08/20/2020	15098/080320	MISC SUPPLIES
		108197	6.26	08/13/2020	02676/072720	1 QT COVE BASE ADH
		108197	21.82	08/13/2020	02939/071720	FACILITIES SHOP SUPPLIES
		108197	25.59	08/13/2020	02980/072320	WAND FOR WTR CREW
		108173	32.48	08/13/2020	74152	STEEL REBAR PIN
		108173	161.61	08/13/2020	74153	LK 44HM LMSIL BULK
		108173	118.50	08/13/2020	74154	COMMERCIAL HINGE

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	LOWES Total		<u>506.52</u>			
1506	MAGID GLOVE MFG CO INC	108274	185.90	08/20/2020	2737385	MENS GOLD CHORE GLOVE
	MAGID GLOVE MFG CO INC Total		<u>185.90</u>			
1559	MAURINE PATTEN ED D	108966	310.00	08/13/2020	072920	SERVICES 7/7/20 TO 7/21/20
	MAURINE PATTEN ED D Total		<u>310.00</u>			
1582	MCMASTER CARR SUPPLY CO	108861	30.97	08/13/2020	42082052	INVENTORY ITEMS
		109146	682.39	08/13/2020	43610336	HIGH TRAFFIC DOOR CLOSER
	MCMASTER CARR SUPPLY CO Total		<u>713.36</u>			
1585	MEADE ELECTRIC COMPANY INC	108136	1,924.00	08/20/2020	693130	SIGNAL MAINTENANCE
	MEADE ELECTRIC COMPANY INC Total		<u>1,924.00</u>			
1613	METROPOLITAN ALLIANCE OF POL		0.00	08/14/2020	UNP 200814131444PD	Union Dues - IMAP
			1,029.00	08/14/2020	UNP 200814141254PD	Union Dues - IMAP
			114.00	08/14/2020	UNPS200814141254PI	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		<u>1,143.00</u>			
1651	MNJ TECHNOLOGIES DIRECT INC	109057	12,824.89	08/20/2020	0003738861	MAINTENANCE RENEWAL
		109026	470.00	08/13/2020	0003737675	LED LCD MONITOR
		108877	290.00	08/13/2020	0003737676	HD LED LCD MONITOR
	MNJ TECHNOLOGIES DIRECT INC Total		<u>13,584.89</u>			
1655	MONROE TRUCK EQUIPMENT	109098	38.08	08/20/2020	5435378	PARTS
	MONROE TRUCK EQUIPMENT Total		<u>38.08</u>			
1704	NCPERS IL IMRF		8.00	08/14/2020	NCP2200814141254FM	NCPERS 2
			16.00	08/14/2020	NCP2200814141254PV	NCPERS 2
	NCPERS IL IMRF Total		<u>24.00</u>			
1745	NICOR					

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			39.29	08/20/2020	1000 1 AUG 5 2020	ACCT: 00-69-30-1000-1 AUG 5
			38.62	08/20/2020	1000 6 AUG 5 2020	ACCT: 67-14-30-1000-6 AUG5
			135.68	08/20/2020	1000 7 AUG 5 2020	ACCT: 97-78-02-1000-7 AUG 5
			76.27	08/20/2020	1584 1 AUG 4 2020	ACCT: 76-25-37-1584-1 AUG 4
			45.87	08/20/2020	2485 8 AUG 5 2020	ACCT: 72-42-21-2485-8 AUG 5
			1,801.91	08/13/2020	1000 2 AUG 3 2020	ACCT: 53-14-51-1000-2 AUG 03
	NICOR Total		2,137.64			
1756	NORTH CENTRAL LABORATORIES					
		109003	142.58	08/13/2020	442107	INVENTORY ITEM
		108971	24.82	08/13/2020	442172	NCL9063 TRYPTIC SOY BROTH
		109097	242.36	08/20/2020	442598	MISC LAB SUPPLIES
	NORTH CENTRAL LABORATORIES Total		409.76			
1775	RAY O'HERRON CO					
		108256	50.74	08/20/2020	2042612-IN	POLICE UNIFORMS CLARK
		108256	247.98	08/13/2020	2040244-IN	UNIFORMS POLICE SQUILLO
		108256	117.83	08/13/2020	2040245-IN	UNIFORMS POLICE MCCOWAN
		108256	164.27	08/13/2020	2040246-IN	POLICE DEPT UNIFORMS
	RAY O'HERRON CO Total		580.82			
1783	ON TIME EMBROIDERY INC					
		108174	24.00	08/13/2020	75796	NAMEPLATE KASPEREK
		108174	209.00	08/13/2020	O 76155	FIRE DEPT UNIFORMS CHRISTI
		108174	329.00	08/13/2020	OE 76340	FIRE DEPT UNIFORMS CAVALL
		108174	254.00	08/13/2020	OE 76781	FIRE DEPT UNIFORMS TARRO
	ON TIME EMBROIDERY INC Total		816.00			
1890	LEGAL SHIELD					
			8.74	08/14/2020	PPLS200814141254CA	Pre-Paid Legal Services
			17.48	08/14/2020	PPLS200814141254CL	Pre-Paid Legal Services
			153.19	08/14/2020	PPLS200814141254FC	Pre-Paid Legal Services
			15.65	08/14/2020	PPLS200814141254FN	Pre-Paid Legal Services
			306.16	08/14/2020	PPLS200814141254PC	Pre-Paid Legal Services
			36.34	08/14/2020	PPLS200814141254PV	Pre-Paid Legal Services
	LEGAL SHIELD Total		537.56			
1897	PRIME TACK & SEAL CO					
		108155	544.48	08/20/2020	64879	HFE-90 TICKET 93465

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	PRIME TACK & SEAL CO Total		<u>544.48</u>			
1898	PRIORITY PRODUCTS INC					
		108984	60.06	08/20/2020	952169-001	INVENTORY ITEMS
		108353	27.60	08/20/2020	952491-001	FLEET DEPT SUPPLIES
		108353	401.71	08/13/2020	952491	MISC SUPPLIES
		108984	306.24	08/13/2020	952645	INVENTORY ITEMS
	PRIORITY PRODUCTS INC Total		<u>795.61</u>			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	08/14/2020	POPT200814141254FI	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		<u>26.76</u>			
1946	RANDALL PRESSURE SYSTEMS INC					
		109024	269.18	08/13/2020	I-34991-0	HOSE,CAM&GROOVE,CLAMP
		108210	4.48	08/13/2020	I-35007-0	TUBING
	RANDALL PRESSURE SYSTEMS INC Total		<u>273.66</u>			
1998	RURAL ELECTRIC SUPPLY CO OP					
		109143	85.96	08/13/2020	795097-00	WASHER
		108979	269.27	08/20/2020	793515-00	INVENTORY ITEMS
	RURAL ELECTRIC SUPPLY CO OP Total		<u>355.23</u>			
2032	POMPS TIRE SERVICE INC					
		109123	1,151.82	08/20/2020	640083117	INVENTORY ITEMS
		108272	12.00	08/13/2020	640082882	PASSENGER SCRAP DISPOSAL
	POMPS TIRE SERVICE INC Total		<u>1,163.82</u>			
2033	VILLAGE OF ROMEOVILLE					
		108208	750.00	08/20/2020	2020-191	GARZA CLASS 7/27-/731
	VILLAGE OF ROMEOVILLE Total		<u>750.00</u>			
2034	RONDO ENTERPRISES TRUCK &					
		109148	43.90	08/13/2020	138059	ROOF VENT REPLACEMENT
	RONDO ENTERPRISES TRUCK & Total		<u>43.90</u>			
2046	RUSSO POWER EQUIPMENT INC					
		108143	633.88	08/13/2020	SPI10351555	ROUND FILE, OIL, APRON CHAI
			-658.00	08/20/2020	PCM10022895	CREDIT INV#SPI10353718
		108143	658.00	08/20/2020	SOI10353727	LINE TRIMMER SOLID SHAFT
		108143	658.00	08/20/2020	SPI10353727	LINE TRIMMER SOLID SHAFT

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	RUSO POWER EQUIPMENT INC Total		<u>1,291.88</u>			
2118	SERVICE INDUSTRIAL SUPPLY INC	109120	160.76	08/20/2020	121321	INVENTORY ITEMS
	SERVICE INDUSTRIAL SUPPLY INC Total		<u>160.76</u>			
2157	SISLERS ICE & DAIRY LTD	108402	148.75	08/20/2020	589583	ICE DELIVERY CHARGES
	SISLERS ICE & DAIRY LTD Total		<u>148.75</u>			
2169	CLARK BAIRD SMITH LLP		85.00	08/20/2020	12931	LABOR GENERAL FILE # 12761
	CLARK BAIRD SMITH LLP Total		<u>85.00</u>			
2193	TREASURER STATE OF ILLINOIS		240.00	08/13/2020	081220MV	SAFETYSTICKER - MAX VANDE
	TREASURER STATE OF ILLINOIS Total		<u>240.00</u>			
2200	STATE TREASURER	105558	3,454.21	08/20/2020	59430	APRIL AGREEMENT
		109179	6,908.42	08/20/2020	59430A	MAY AND JUNE
	STATE TREASURER Total		<u>10,362.63</u>			
2205	STATE FIRE MARSHAL	109223	75.00	08/20/2020	5125111691	CERTIFICATE OF OPERATION
	STATE FIRE MARSHAL Total		<u>75.00</u>			
2235	STEINER ELECTRIC COMPANY	109021	506.00	08/13/2020	S006685676.001	INVENTORY ITEMS
		108574	545.02	08/13/2020	S006686094.001	INVENTORY ITEMS
	STEINER ELECTRIC COMPANY Total		<u>1,051.02</u>			
2248	STORINO RAMELLO & DURKIN		56.25	08/20/2020	80774	MONTHLY BILLING JUNE
	STORINO RAMELLO & DURKIN Total		<u>56.25</u>			
2301	GENERAL CHAUFFERS SALES DRIVER		166.50	08/14/2020	UNT 200814141254CD	Union Dues - Teamsters
			2,367.50	08/14/2020	UNT 200814141254PM	Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,534.00</u>			

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2314	3M VHS0733	108950	1,810.90	08/13/2020	9408197785	INVENTORY ITEMS
	3M VHS0733 Total		1,810.90			
2316	APC STORE	108279	24.74	08/13/2020	478-522533	LAMP KIT
		108279	11.77	08/13/2020	478-522623	CABIN AIR FILTER
		108279	32.10	08/13/2020	478-522731	PUEL LINE HOSE&CONNECTOF
		108279	56.66	08/13/2020	478-522766	2017 FORD F550 AIR FILTER
		108279	10.77	08/13/2020	478-522780	GREASE ADAPTER
		108176	27.17	08/20/2020	478-522451	CEM DEF0002-02
		109176	382.83	08/20/2020	478-522816	INVENTORY ITEMS
		109246	162.14	08/20/2020	478-523290	INVENTORY ITEMS
		108279	22.53	08/20/2020	478-523295	RADIAL SEAL OUTE
	APC STORE Total		730.71			
2345	TRAFFIC CONTROL & PROTECTION	108850	1,007.50	08/20/2020	104727	INVENTORY ITEM
		109005	293.85	08/13/2020	104726	INVENTORY ITEM
		109051	1,890.00	08/13/2020	33474	PRAIRIE ST CLOSURE & DETOL
	TRAFFIC CONTROL & PROTECTION Total		3,191.35			
2363	TROTTER & ASSOCIATES INC	109042	1,323.00	08/20/2020	17364	WELL NO 4 RELOCATION STUD
		109076	418.50	08/20/2020	17365	2020 ISO REPORT
		107239	2,501.25	08/20/2020	17380	WELL NO 9 GENERATOR
		108793	28,841.00	08/20/2020	17381	DESIGN PRELIM
		108924	1,900.00	08/20/2020	17382	Q CENTER WATER MAIN PROJ
		108924	2,400.00	08/20/2020	17383	SOUTH AVE WM MODELING
		109029	1,235.00	08/20/2020	17384	2020 ANNUAL WATER MODEL L
		105488	157,517.50	08/20/2020	17388	PROJECT BILLING WS WRF PH.
	TROTTER & ASSOCIATES INC Total		196,136.25			
2367	TSA ENTERPRISES INC DBA LAKE H	109081	3,200.00	08/20/2020	01-77804	REMOVE ALL DOCK SECTIONS
	TSA ENTERPRISES INC DBA LAKE H Total		3,200.00			
2373	TYLER MEDICAL SERVICES		175.00	08/20/2020	419747	INVOICE # 419747 RTW PHYSIC
			1,721.00	08/20/2020	419773/419852	INVOICE # 419773 & 419852

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		108957	992.00	08/13/2020	419069	PFT ONSITE TESTING
			246.00	08/13/2020	419469	POSTOFFER PHYSICAL INV# 41
	TYLER MEDICAL SERVICES Total		3,134.00			
2401	UNIVERSAL UTILITY SUPPLY INC					
		108974	488.80	08/20/2020	3032602	INVENTORY ITEMS
		109211	780.00	08/20/2020	3032628	INVENTORY ITEMS
		109210	2,470.00	08/20/2020	3032629	INVENTORY ITEMS
		108974	940.00	08/20/2020	3032636	INVENTORY ITEMS
		108636	390.00	08/20/2020	3032652	INVENTORY ITEM
	UNIVERSAL UTILITY SUPPLY INC Total		5,068.80			
2403	UNITED PARCEL SERVICE					
			18.26	08/20/2020	0000650961300	UPS CHARGES
			236.74	08/20/2020	0000650961320	WEEKLY SHIPPING CHARGES
			65.33	08/13/2020	0000650961290	SERVICES WEEK OF 7/18/20
			160.24	08/13/2020	0000650961310	SERVICES 6/20/20-7/25/20
	UNITED PARCEL SERVICE Total		480.57			
2404	HD SUPPLY FACILITIES MAINT LTD					
		109007	179.16	08/13/2020	303751	HACH FREE CHLORINE SWIFTE
		108999	308.38	08/13/2020	303767	INVENTORY ITEMS
		109027	264.96	08/20/2020	315425	NITRITE
		109027	264.78	08/20/2020	315426	NITRITE
	HD SUPPLY FACILITIES MAINT LTD Total		1,017.28			
2410	VALLEY LOCK CO					
		108259	303.60	08/20/2020	66937	LOCKS CHANGE AT OLD PD &)
	VALLEY LOCK CO Total		303.60			
2429	VERIZON WIRELESS					
			10,656.34	08/20/2020	9860008077	MONTHLY BILLING JULY
	VERIZON WIRELESS Total		10,656.34			
2453	VWR INTERNATIONAL INC					
		108981	2,653.98	08/20/2020	8801754611	MISC EQUIP
		108981	9.95	08/13/2020	8801726224	MISC EQUIP
	VWR INTERNATIONAL INC Total		2,663.93			
2467	WALKER PARKING CONSULTANTS					
		107234	1,302.49	08/20/2020	31855310007	PROFESSIONAL SERVICE THRI

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	WALKER PARKING CONSULTANTS Total		<u>1,302.49</u>			
2470	WAREHOUSE DIRECT					
		108237	21.12	08/20/2020	4728220-0	HOLDER WALL SIGN
		108247	15.22	08/20/2020	4732722-0	OFFICE SUPPLIES POLICE DEF
		108247	27.28	08/13/2020	4723445-0	POLICE DEPT OFFICE SUPPLIE
	WAREHOUSE DIRECT Total		<u>63.62</u>			
2478	WATER PRODUCTS AURORA					
		108985	650.29	08/13/2020	0296966	INVENTORY ITEMS
		108985	875.39	08/20/2020	0297103	INVENTORY ITEMS
	WATER PRODUCTS AURORA Total		<u>1,525.68</u>			
2485	WBK ENGINEERING LLC					
		106171	107.50	08/20/2020	21409	LIBRARY PRJ
		108946	1,602.50	08/20/2020	21410	PERFECT PLASTIC PRINTING
		108960	1,267.50	08/20/2020	21411	KIRK RD
	WBK ENGINEERING LLC Total		<u>2,977.50</u>			
2490	WELCH BROS INC					
		108941	2,547.40	08/20/2020	3097535	INVENTORY ITEMS
	WELCH BROS INC Total		<u>2,547.40</u>			
2495	WEST SIDE TRACTOR SALES CO					
		109113	329.73	08/20/2020	N96198	MISC SUPPLIES
		108910	11,924.28	08/13/2020	V97822	JD 544K 4WD LOADER
	WEST SIDE TRACTOR SALES CO Total		<u>12,254.01</u>			
2506	EESCO					
		108692	1,218.00	08/13/2020	850610	INVENTORY ITEMS
	EESCO Total		<u>1,218.00</u>			
2523	WILTSE GREENHOUSE LANDSCAPING					
		108364	432.00	08/20/2020	2321	MOWING & WEED BEDS
	WILTSE GREENHOUSE LANDSCAPING Total		<u>432.00</u>			
2527	WILLIAM FRICK & CO					
		108887	2,766.04	08/20/2020	562340	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>2,766.04</u>			
2545	GRAINGER INC					

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		109107	106.38	08/20/2020	9607527190	INVENTORY ITEMS
		109006	36.48	08/13/2020	9597156497	SAW FILES
		109036	931.04	08/13/2020	9598620855	SOAP DISPENSER/FLOOR STAI
		109047	22.75	08/13/2020	9598727601	TOGGLE BOLT ANCHOR
	GRAINGER INC Total		1,096.65			
2629	ZEP MANUFACTURING CO					
		109022	1,046.78	08/13/2020	9005377945	INVENTORY ITEMS
		108737	249.72	08/13/2020	9005393594	INVENTORY ITEM
	ZEP MANUFACTURING CO Total		1,296.50			
2630	ZIEBELL WATER SERVICE PRODUCTS					
		108899	943.60	08/13/2020	250724-000	INVENTORY ITEMS
		108995	6,395.73	08/13/2020	250725-000	INVENTORY ITEMS
		108986	332.35	08/13/2020	250726-000	INVENTORY ITEMS
	ZIEBELL WATER SERVICE PRODUCTS Total		7,671.68			
2637	ILLINOIS DEPT OF REVENUE					
			143,138.59	08/13/2020	081320	ELECTRICITY EXCISE TAX JUL'
	ILLINOIS DEPT OF REVENUE Total		143,138.59			
2639	STATE DISBURSEMENT UNIT					
			471.13	08/14/2020	0000001912008141412	IL Child Support Amount 1
			1,555.35	08/14/2020	0000003742008141412	IL Child Support Amount 1
			369.23	08/14/2020	0000004862008141412	IL Child Support Amount 1
			700.15	08/14/2020	0000012252008141412	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		3,095.86			
2643	DELTA DENTAL					
			3,970.20	08/11/2020	081020	DELTA DENTAL CLAIMS
			6,152.00	08/18/2020	081720	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		10,122.20			
2648	HEALTH CARE SERVICE CORP					
			193,491.64	08/18/2020	081420	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		193,491.64			
2683	CONTINENTAL AMERICAN INSURANCE					
			42.42	08/14/2020	ACCG200814141254FI	AFLAC Accident Plan
			67.37	08/14/2020	ACCG200814141254PI	AFLAC Accident Plan
			60.59	08/14/2020	ACCG200814141254PI	AFLAC Accident Plan

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	CONTINENTAL AMERICAN INSURANCE Total		<u>170.38</u>			
2713	CENTENNIAL COUNSELING CENTER	108621	1,170.00	08/20/2020	080320	COUNSELING SERVICES
	CENTENNIAL COUNSELING CENTER Total		<u>1,170.00</u>			
2738	TRI-R SYSTEMS INCORPORATED	108833	4,410.00	08/20/2020	005078	SERVICE REPAIR
		108646	10,000.00	08/13/2020	005076	STUDY MAIN WWT & LIFT STAT
	TRI-R SYSTEMS INCORPORATED Total		<u>14,410.00</u>			
2756	RXBENEFITS INC.		10.92	08/18/2020	INV127038	PRESCRIPTION CLAIMS
			37,840.89	08/18/2020	INV2017517	PRESCRIPTION CLAIMS
	RXBENEFITS INC. Total		<u>37,851.81</u>			
2894	HAVLICEK ACE HARDWARE LLC	108931	134.98	08/13/2020	82731/1	INVENTORY ITEM
	HAVLICEK ACE HARDWARE LLC Total		<u>134.98</u>			
2990	HAWKINS INC	93	7,135.18	08/20/2020	4766001	WATER DEPT CHEMICALS
	HAWKINS INC Total		<u>7,135.18</u>			
3010	PLOTE CONSTRUCTION INC	90	449.35	08/20/2020	230196	N50 D SURFACE
		90	1,010.35	08/20/2020	230407	N50 D SURFACE
		90	974.10	08/20/2020	230408	SURFACE & CAN EMULSION
	PLOTE CONSTRUCTION INC Total		<u>2,433.80</u>			
3099	MIDWEST SALT LLC	94	2,447.58	08/13/2020	P452496	INDUSTRIAL SOLAR COARSE S
		94	2,980.44	08/13/2020	P452497	MVP INDUSTRIAL SOLAR COAF
	MIDWEST SALT LLC Total		<u>5,428.02</u>			
3127	SHI INTERNATIONAL CORP	109048	46.00	08/13/2020	B12053882	KEYBOARD AND MOUSE SET
		109090	311.00	08/20/2020	B12074672	SECURE TONER FOR FINANCE
	SHI INTERNATIONAL CORP Total		<u>357.00</u>			
3131	VCNA PRAIRIE INC					

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		89	444.00	08/20/2020	889638709	FLAT AIR MRWR/FUEL
		89	666.00	08/20/2020	889646091	DUMP & DISPOSAL / FUEL
		89	943.50	08/13/2020	889623407	READY MIX
		89	804.75	08/13/2020	889625496	FLAT AIR MRWR
		89	888.00	08/13/2020	889625497	FLAT AIR MRWR
	VCNA PRAIRIE INC Total		3,746.25			
3147	DUPAGE TOPSOIL INC					
		108498	1,380.00	08/20/2020	050552	SEMIS PULV DELIVERY
	DUPAGE TOPSOIL INC Total		1,380.00			
3148	CORNERSTONE PARTNERS					
		108535	9,151.69	08/20/2020	CP21671	SEDGWICK TURF REPAIR
		108334	67.54	08/20/2020	CP21874	RESTORATION 1204 ELM ST
		108334	1,459.96	08/20/2020	CP21875	RESTORATION 1631 JAY LANE
		108334	2,271.90	08/20/2020	CP21876	RESTORATION 125 SMITH RD
		108203	261.17	08/13/2020	CP21839	904 SOUTH AVE REPAIRS
		108969	434.77	08/13/2020	CP21844	1745 WALLACE RESTORATION
		108291	431.30	08/13/2020	CP21851	MEADOW MOW AREA FOXFIELD
	CORNERSTONE PARTNERS Total		14,078.33			
3153	CALL ONE					
			5,898.07	08/20/2020	313408	MONTHLY BILLING
	CALL ONE Total		5,898.07			
3203	OUTDOOR HOME SERVICES HOLDINGS					
		108196	1,523.30	08/20/2020	126124948	LAWN SERVICE
	OUTDOOR HOME SERVICES HOLDINGS Total		1,523.30			
3209	HOLMGREN ELECTRIC INC					
		108834	230.00	08/13/2020	7749	6/17/20 SERVICE REPAIR LIFT
	HOLMGREN ELECTRIC INC Total		230.00			
3258	TELADOC HEALTH INC					
		108238	547.50	08/20/2020	8/1/2020	AUGUST SERVICES
	TELADOC HEALTH INC Total		547.50			
3289	VISION SERVICE PLAN OF IL NFP					
			10.40	08/14/2020	VSP 200814141254CA	Vision Plan Pre-tax
			43.22	08/14/2020	VSP 200814141254CD	Vision Plan Pre-tax
			208.12	08/14/2020	VSP 200814141254FD	Vision Plan Pre-tax

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			33.60	08/14/2020	VSP 200814141254FN	Vision Plan Pre-tax
			12.22	08/14/2020	VSP 200814141254HR	Vision Plan Pre-tax
			41.34	08/14/2020	VSP 200814141254IS	Vision Plan Pre-tax
			240.16	08/14/2020	VSP 200814141254PD	Vision Plan Pre-tax
			389.64	08/14/2020	VSP 200814141254PV	Vision Plan Pre-tax
	VISION SERVICE PLAN OF IL NFP Total		978.70			
3298	JENNIFER KUHN					
			2,362.50	08/20/2020	254	COORD. SEVICE JULY & AUG 20
			6.15	08/20/2020	254A	LEAD MILEAGE - JULY 2020
	JENNIFER KUHN Total		2,368.65			
3315	IRON MOUNTAIN INC					
		108628	715.26	08/20/2020	202176620	MONTHLY STORAGE FEE
	IRON MOUNTAIN INC Total		715.26			
3490	HI-LINE UTILITY SUPPLY CO LLC					
		109016	915.70	08/20/2020	10165202	INVENTORY ITEMS
	HI-LINE UTILITY SUPPLY CO LLC Total		915.70			
3501	SOLARWINDS INC					
		109058	328.00	08/13/2020	IN488286	12 MONTHS MAINTENANCE RE
	SOLARWINDS INC Total		328.00			
3527	CE SOLING & ASSOCIATES LLC					
		109049	3,124.67	08/20/2020	1149	ROTOR, O-RING,SCREW
	CE SOLING & ASSOCIATES LLC Total		3,124.67			
3562	PANTHEON SYSTEMS INC					
		108124	13,500.00	08/20/2020	13950	RENEWAL 5/24/20-5/23/21
	PANTHEON SYSTEMS INC Total		13,500.00			
3615	FOSTER & FOSTER ACTUARIES INC.					
			13,960.00	08/20/2020	17672	GASB 67/68 PENSION FUNDS
	FOSTER & FOSTER ACTUARIES INC. Total		13,960.00			
3663	DAHME MECHANICAL					
		108626	4,749.00	08/13/2020	20200291	EAST WRF 6' PLUG VALVE&SAI
	DAHME MECHANICAL Total		4,749.00			
3684	RESPECT TECHNOLOGY INC					

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		106013	2,720.00	08/20/2020	14517	MONTHLY SUPPORT
	RESPECT TECHNOLOGY INC Total		<u><u>2,720.00</u></u>			
3686	NATIONAL POWER RODDING CORP	108458	51,134.75	08/13/2020	51467	STORM SEWER MAINTENANCE
	NATIONAL POWER RODDING CORP Total		<u><u>51,134.75</u></u>			
3698	GMS LABORATORIES INC	108547	2,995.50	08/13/2020	40256	SOIL TESTING
	GMS LABORATORIES INC Total		<u><u>2,995.50</u></u>			
3742	STERNBERG LANTERNS INC	108912	21,465.00	08/13/2020	56239	INVETORY ITEMS
	STERNBERG LANTERNS INC Total		<u><u>21,465.00</u></u>			
3756	BAUER BUILT INC	109074	1,394.50	08/20/2020	200135341	ALUMIUM VALVE STEM TRUCK
	BAUER BUILT INC Total		<u><u>1,394.50</u></u>			
3786	EMPLOYEE BENEFITS CORPORATION	108240	543.60	08/20/2020	2982028	JULY AND AUGUST FLEX PLAN
	EMPLOYEE BENEFITS CORPORATION Total		<u><u>543.60</u></u>			
3787	VIKING BROS INC	92	1,413.61	08/20/2020	INV_2020-460	CA7 STONE
	VIKING BROS INC Total		<u><u>1,413.61</u></u>			
3799	LRS HOLDINGS LLC	108486	112.56	08/20/2020	0000075273	RECYCLED WOOD
		108994	1,985.31	08/20/2020	0004488005	1ST STREET/WALNUT
		108148	65.00	08/20/2020	PS331002	SERVICES 7/3/20-7/30/20
	LRS HOLDINGS LLC Total		<u><u>2,162.87</u></u>			
3843	FACTORY CLEANING EQUIPMENT INC	109012	14.47	08/13/2020	134138	O-RING
	FACTORY CLEANING EQUIPMENT INC Total		<u><u>14.47</u></u>			
3882	CORE & MAIN LP		520.00	08/13/2020	M662162	CREDIT ON INV M799615
			182.00	08/13/2020	M662215	CREDIT RECEIVED M799615
			-702.00	08/13/2020	M799615	CREDITS INV M662215/M662162

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		109092	65.23	08/20/2020	M754521	SADDLE EPOXY
	CORE & MAIN LP Total		65.23			
3915	B&W CONTROL SYSTEMS					
		105601	29,825.00	08/13/2020	0215214	SCADA UPGRADES PHASE 2
	B&W CONTROL SYSTEMS Total		29,825.00			
3916	BRETT M MUSCAT					
		108993	63,844.80	08/13/2020	07292020-1	FIRE HYDRANT RESTORATION
	BRETT M MUSCAT Total		63,844.80			
3948	UNIQUE PRODUCTS & SERVICE CORP					
		108919	691.20	08/20/2020	396229	INVENTORY ITEMS
	UNIQUE PRODUCTS & SERVICE CORP Total		691.20			
3993	CHARLES EQUIPMENT ENERGY					
		109184	825.11	08/20/2020	9027	INSPECT BLOCK HEATER-CEN
	CHARLES EQUIPMENT ENERGY Total		825.11			
4020	TREES R US INC					
		108362	20,926.08	08/20/2020	24433	BRUSH COLLECTION JULY 2020
	TREES R US INC Total		20,926.08			
4048	ZOLL MEDICAL CORPORATION					
		108990	87.90	08/20/2020	3111993	ELECTRODES
		108990	27.87	08/20/2020	3112745	PAPER THERMAL
		108990	99.21	08/20/2020	3115423	RECTANGULAR ELECTRODES
		109014	1,275.00	08/13/2020	90044716	PREVENTIVE MAINT JUL 20-JUL
	ZOLL MEDICAL CORPORATION Total		1,489.98			
4057	COPS TESTING SERVICE INC					
		108220	160.00	08/20/2020	105997	PRE EMPLOYMENT TESTING
	COPS TESTING SERVICE INC Total		160.00			
4058	HYDRA STOP HOLDINGS LLC					
		108949	234.00	08/13/2020	40651	AUTO E INSERTION TOOL RETI
	HYDRA STOP HOLDINGS LLC Total		234.00			
4074	AMAZON CAPITAL SERVICES INC					
		108370	75.73	08/13/2020	11XK-H63C-CC3K	OFFICE SUPPLIES
		108370	137.97	08/13/2020	16PJ-QWF6-4HM6	WEBCAMS FOR PW DEPT

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		108869	79.99	08/13/2020	1C6G-KF6Y-LM9H	FOLDING TABLE
		108370	13.26	08/13/2020	1RN1-XR7D-4T1R	POWER SUPPLY ADAPTER
		109037	20.99	08/13/2020	1YPG-M676-D97G	CARBURETOR
		108232	16.16	08/20/2020	13CH-Q7TM-1T4C	PODS LAUNDRY DETERGENT F
		108232	70.77	08/20/2020	141K-LYTR-HW61	POLICE DEPT UNIFORMS
		108232	8.48	08/20/2020	19PX-Y6DJ-MRLD	MOUSE PAD W/GEL
		108959	61.95	08/20/2020	1HJ1-W3D3-VMMQ	HARD CAPABLE LED LIGHT
		108232	32.56	08/20/2020	1QQJ-LY46-9GRP	POLICE DEPT SUPPLIES
		108232	7.99	08/20/2020	1QTV-PLW3-3K94	TOWEL DIPENSERS
		109195	49.99	08/20/2020	1TGJ-Q4HP-GJV3	UPS BATTERY BACKUP SURGE
		108748	27.93	08/20/2020	1V63-WWGG-QRCG	LIFE SAVERS MINTS HARD CAN
			-0.99	08/20/2020	1XJL-4RKX-Q4QK	FIRE DEPT SUPPLIES
		109037	61.92	08/20/2020	1XJL-6DD1-7W63	PETCOCK ASSEMBLY-HONDA
		109164	57.98	08/20/2020	1YQQ-7LJ7-4RTG	LOGITECH BLUETOOTH KEYBC
		108232	174.46	08/20/2020	1YQQ-7LJ7-YKRX	POLICE DEPT MISC OFFICE
	AMAZON CAPITAL SERVICES INC Total		897.14			
4084	NOVAK & PARKER HOME APPLIANCE					
		109053	464.21	08/20/2020	754726	DISWASHER-DOOR BROKEN
	NOVAK & PARKER HOME APPLIANCE Total		464.21			
4142	INTELLIAS INC					
		106620	700.00	08/20/2020	11961	ANALYSIS AND SUPPORT
	INTELLIAS INC Total		700.00			
4174	UNIFIRST CORPORATION					
		108571	223.89	08/20/2020	1514480-0730	JULY FLEET DEPT UNIFORMS
	UNIFIRST CORPORATION Total		223.89			
4196	NCNTF					
			59,568.27	08/13/2020	JAG417709	JAG 2017 PROGRAM GRANT 41
	NCNTF Total		59,568.27			
4242	MID AMERICA ENERGY SERVICES					
		108916	27,950.20	08/13/2020	20556	420 IROQUOIS AVE@4TH ST
	MID AMERICA ENERGY SERVICES Total		27,950.20			
4267	THE RESPONSIVE MAILROOM INC					
		109077	47.20	08/13/2020	55186	COVERS FOR CAFR
	THE RESPONSIVE MAILROOM INC Total		47.20			

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4292	GARDA CL GREAT LAKES INC		187.47	08/20/2020	10584010	MONTHLY SERVICES UB DEPT
	GARDA CL GREAT LAKES INC Total		187.47			
4332	ADVOMATIC STUDIO LLC					
		107728	892.00	08/20/2020	57615	MONTHLY MAINTENANCE
		107728	2,850.00	08/20/2020	57619	MONTHLY SUPPORT RETAINEF
	ADVOMATIC STUDIO LLC Total		3,742.00			
4352	ZORO TOOLS INC					
		109062	564.44	08/13/2020	INV8101704	CHAIN ASSEMBLY
	ZORO TOOLS INC Total		564.44			
4377	MACQUEEN EQUIPMENT LLC					
		108217	234.44	08/20/2020	P03667	FLEET PARTS
	MACQUEEN EQUIPMENT LLC Total		234.44			
4384	DACRA ADJUDICATION SYSTEMS LLC					
		108265	1,500.00	08/20/2020	2020-269	JULY SERVICES
	DACRA ADJUDICATION SYSTEMS LLC Total		1,500.00			
4412	WI SCTF					
			596.30	08/14/2020	0000012442008141412	WI Child Support Amount 1
	WI SCTF Total		596.30			
4430	P A CRIMSON FIRE					
		108659	7,145.56	08/20/2020	18672	PAC-FE FIRE EXTINGUISHER
	P A CRIMSON FIRE Total		7,145.56			
4441	RCM LABORATORIES INC					
		109052	700.00	08/20/2020	20796	ASBESTOS INSPECTION SERVI
	RCM LABORATORIES INC Total		700.00			
4442	HANNA INSTRUMENTS UNITED					
		109056	2,897.50	08/20/2020	#USA40049462-I	10 METER PROBE CARRYING C
	HANNA INSTRUMENTS UNITED Total		2,897.50			
9990010	SEAN McCURTAIN					
			3,500.00	08/13/2020	081220SM	REIMBURSE-SEWER ASSIT POI
	SEAN McCURTAIN Total		3,500.00			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
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<u>Grand Total:</u>	<u>6,968,601.44</u>
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The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date

_____	_____
Vice Chairman, Government Operations Committee	Date

_____	_____
Finance Director	Date



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IA

Title:

Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (September 21, 2020)

Presenter:

Mark Koenen, City Administrator

Meeting: City Council

Date: September 8, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

☐

Executive Summary *(if not budgeted please explain):*

As result of the recent COVID-19 pandemic and the anticipated future impacts of this world crisis, the City Council of St. Charles recognizes the potential disruption to City operations that will likely be caused by this public health emergency in the near future. The Illinois Municipal Code, 65 ILCS 5/11-1-6, provides for the declaration of a state of emergency and the grant of extraordinary authority to the Mayor by the corporate authorities; and the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, further provides for emergency local disaster declaration by the principal executive officer or his or her interim emergency successor.

It is the policy of the City of St. Charles that the City will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, Section 20 ILCS 3305/11 of the Illinois Emergency Management Agency Act and Sections 2.34, entitled "Civil Emergency," and 2.36, entitled "Emergency Management Agency of the Code of the City," it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the Mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects are mitigated and minimized and that residents and visitors in the City remain safe and secure.

On March 18, the City Council approved Ordinance 2020-M-11 Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City of St. Charles Code.

On April 6, 2020 the City Council approved Ordinance 2020-M-12 Confirming and Extending a Declared State of Emergency Within the City of St. Charles Due to the COVID-19 Pandemic.

City Council subsequently passed the following Ordinances confirming and extending the declared state of emergency within the City due to the COVID-19 pandemic.

Ordinance date	Ordinance number	Expiration date
April 27, 2020	2020-M-15	May 30, 2020
May 28, 2020	2020-M-22	June 15, 2020
June 15, 2020	2020-M-24	July 20, 2020
July 20, 2020	2020-M-27	August, 3, 2020
August, 3, 2020	2020-M-28	August 17, 2020
August 17, 2020	2020-M-31	September 8, 2020

Attachments *(please list):*

Ordinance

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting (September 21, 2020)

City of St. Charles, Illinois
Ordinance No.

**An Ordinance Confirming and Extending a Declared State of Emergency
within the City of St. Charles Due to the COVID-19 Pandemic**

WHEREAS, the City of St. Charles (“City”) has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation declaring a state of emergency throughout the State of Illinois as a result of the COVID-19 pandemic; and

WHEREAS, on March 18, 2020, the City passed Ordinance No. 2020-M-11, establishing temporary executive powers and the Mayor of the City declared a state of emergency within the City pursuant to 65 ILCS 5/11-1-6, 20 ILCS 3305/11 and Sections 2.34 and 2.36 of the City Code of the City; and

WHEREAS, on April 27, 2020, the City passed Ordinance No. 2020-M-15, confirming and extending to and until May 30, 2020 a declared state of emergency within the City due to the COVID-19 pandemic; and

WHEREAS, on May 28, 2020 the City passed Ordinance No. 2020-M-22, confirming and extending to and until June 15, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on June 15, 2020 the City passed Ordinance No. 2020-M-24, confirming and extending to and until July 20, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on July 20, 2020 the City passed Ordinance No. 2020-M-27, confirming and extending to and until, August 3, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 3, 2020 the City passed Ordinance No. 2020-M-28, confirming and extending to and until, August 17, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, on August 17, 2020 the City passed Ordinance No. 2020-M-31, confirming and extending to and until, September 8, 2020 a declared state of emergency within the City due to the COVID-19 Pandemic.

WHEREAS, while the City is currently responding to this COVID-19 pandemic, it is deemed necessary and in the interest of the people of the City, in accordance with the City's responsibility to ensure public health and safety and pursuant to the authority vested in the City pursuant to the Illinois Constitution, including Article VII, Section 6 of the 1970 Illinois Constitution, the laws of the State of Illinois, including Section 11 of the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, Sections 11-1-6, 11-20-5, 8-10-5 and 10-3-6, among others, of the Illinois Municipal Code and Sections 2.34 and 2.36 of the Code of the City, to consent to the declaration that an emergency exists within and a disaster exists in the City and renew and continue the emergency powers of the Mayor.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. RECITALS. The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

2. DECLARATION OF AN EMERGENCY AND DISASTER. It is hereby determined that it is advisable, necessary and in the best interest of the City that the findings, determination and declaration of the Mayor on March 18, 2020, as extended, that a state of emergency and a disaster exists in the City due to the coronavirus disease (COVID-19) outbreak continues to exist.

3. EXECUTIVE ORDER. The Mayor shall be and is hereby authorized and directed to continue to exercise by executive order the extraordinary emergency powers and authority as conferred and as may be reasonably necessary to respond to the emergency during the time that this state of emergency exists.

4. DURATION. This Ordinance shall remain in effect until the next regularly City Council meeting, provided that the Ordinance shall immediately cease to be effective upon a declaration by the Governor or the Mayor that the state of emergency related to the COVID-19 pandemic no longer exists.

5. AUTHORITY TO EXECUTE AND ENFORCE. The officials, officers, employees and agents of the City are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this Ordinance. The Mayor, police officers, and all other officers and employees of the City shall enforce the rules and regulations so adopted and orders issued by the Mayor pursuant to this Ordinance.

6. NOTICE. Upon issuing the proclamation herein authorized, the City Clerk shall notify the news media situated within the City, and shall cause copies of the proclamation declaring the existence of the emergency to be posted at the following places within the City: City Hall and the police station.

7. SEVERABILITY. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

8. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ___ day of September, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this ___ day of September, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ___ day of September, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IB
	Title:	Recommendation to Approve a Resolution Ratifying Executive Order 2020- 7 and Approving and Ratifying the Temporary Suspension of Late Night Liquor Permits and Closure of Restaurants/Bars and Other Entities at 12:00 Midnight	
	Presenter:	Mark Koenen	
Meeting: City Council		Date: September 8, 2020	
Proposed Cost: \$40,200		Budgeted Amount:	Not Budgeted: <input type="checkbox"/>
Executive Summary (if not budgeted please explain): <p>Please refer to the information defined in the first eleven “WHEREAS” statements in Executive Order 7 for details on the COVID-19 pandemic, the current state of emergency, and the Mayor’s extraordinary power during the emergency period.</p> <p>COVID-19 cases in Illinois and Kane County have been steadily increasing since entering Phase 4 of the reopening. The disease is known to spread in indoor spaces and requiring the late night closure past midnight of restaurants, bars and other entities at an earlier time will reduce the opportunity for individuals to gather for longer periods of time and help ensure individuals continue to maintain social distancing, as well as promote the health and safety of the public.</p> <p>Executive Order 7 contains the following provisions:</p> <ol style="list-style-type: none"> 1. All late night liquor permits issued by the City were suspended effective 12:00 midnight, August 28, 2020, and any and all late night permit fees paid by those holders (\$40,200) will be fully refunded. 2. All restaurants, bars, clubs, or any other entity with a suspended late night liquor permit in the City of St. Charles must close by 12:00 midnight. 3. Any restaurant, bar, or other entity that violates this Order will result in the issuance of a violation pursuant to the Municipal Code of the City of St. Charles, which will result in a fine between \$75.00 and \$750.00. In addition to the issuance of an ordinance violation, any restaurant, bar, or other entity that violates this Executive Order will be subject to the immediate suspension of their liquor license. Continuous violations may result in the revocation of the establishment's liquor license. <p>Along with the use of face coverings, diligent hand washing, and social distancing, it is believed that the actions in Executive Order 7 will reduce the opportunity for transmission of the COVID-19 disease. The goal is to allow businesses to remain open ongoing, rather than face a potential regression to Phase 3 and possible closure.</p>			
Attachments (please list): Resolution Executive Order 2020-7			
Recommendation/Suggested Action (briefly explain): Recommendation to Approve a Resolution Ratifying the Decision Made in Executive Order 2020-7 for Temporary Suspension of Late Night Liquor Permits and Closure of Restaurants/Bars and Other Entities at 12:00 Midnight.			

City of St. Charles
Resolution No.

**Ratifying Executive Order 2020- 7 and Approving and Ratifying the
Temporary Suspension of Late Night Liquor Permits and
Closure of Restaurants/Bars and Other Entities at 12:00 Midnight**

**Presented & Passed by the
City Council on _____**

WHEREAS, on March 18, 2020, Raymond P. Rogina, as Mayor of the City of St. Charles (“City”) issued a Declaration of a Local State of Emergency for the City to address the impact of COVID-19 on the City and its residents and businesses and property owners (“Emergency Declaration”); and,

WHEREAS, on August 25, 2020, the Mayor issued Executive Order No.7 directing the temporary suspension of late night liquor permits and closure of restaurants/bars and other entities at 12:00 midnight.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, to approve and ratify the actions taken by the Mayor pursuant to Executive Order 2020-7.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of September, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of September, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of September, 2020.

Raymond P. Rogina, Mayor

ATTEST:

Charles Amenta, City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

City of St. Charles
Office of the Mayor
St. Charles, Illinois

August 25, 2020

Executive Order 2020-7

**EXECUTIVE ORDER IN RESPONSE TO COVID-19 EMERGENCY
TEMPORARY SUSPENSION OF LATE NIGHT LIQUOR PERMITS
AND CLOSURE OF RESTAURANTS/BARS AND OTHER ENTITIES
AT 12:00 MIDNIGHT (COVID-19 EXECUTIVE ORDER NO. 7)**

WHEREAS, COVID-19 (a/k/a Novel Coronavirus) is a severe respiratory illness caused by the SARS-CoV-2 virus, a new strain of coronavirus that is spread from person to person, posing a threat to the health and safety of the residents of the City of St. Charles; and

WHEREAS, no drug or vaccine is currently available to treat or prevent COVID-19; and

WHEREAS, on January 27, 2020, United States Department of Health and Human Services Secretary Alex Azar declared a national public health emergency due to COVID-19; and

WHEREAS, on March 9, 2020, Illinois Governor J.B. Pritzker issued a Gubernatorial Disaster Proclamation declaring that all counties in the State of Illinois, including Kane and DuPage Counties, are disaster areas due to the Novel Coronavirus; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared COVID-19 to be a global pandemic; and

WHEREAS, on March 13, 2020, President of the United States Donald Trump issued a declaration of a national emergency due to the growing COVID-19 crisis in the United States, and on March 26, 2020, President Trump issued a major disaster declaration for the State of Illinois due to the COVID-19 crisis; and

WHEREAS, on March 18, 2020, Ordinance No. 2020-M-11, as extended, granted the Mayor the extraordinary power and authority granted pursuant to the Illinois Municipal Code (including but not limited to 65 ILCS 5/11-1-6) and the City Municipal Code (including Sections 2.34 and 2.36) during the state of emergency declared by this Ordinance as may be reasonably necessary to respond to the emergency; and

WHEREAS, on March 18, 2020, Raymond P. Rogina, as Mayor of the City of St. Charles (“City”) issued a Declaration of a Local State of Emergency for the City to address the impact of COVID-19 on the City and its residents and businesses and property owners (“Emergency Declaration”); and

WHEREAS, the Illinois Governor has established a five-phase plan, Restore Illinois, dated May 5, 2020, for the reopening of the State; and

WHEREAS, though the threat from COVID-19 to the public health, safety and welfare continues, the Restore Illinois Plan acknowledges the need to allow local and State economies to

begin to recover economically to minimize and reverse the adverse economic, social and psychological effects under the Plan; and

WHEREAS, all regions of the Restore Illinois Plan, including the Region in which the City is located, are in Phase 4 as of June 26, 2020; and

WHEREAS, the cases in Illinois and Kane County have been steadily increasing on the average since entering Phase 4 of the reopening and on August 14, 2020, the Kane County Health Department issued its warning that Kane County has been added to the Illinois Department of Public Health Watch Lists for the potential and significant increases of COVID-19 transmission; and

WHEREAS, COVID-19 is known to spread in indoor spaces and requiring the late night closure past midnight of restaurants, bars and other entities at an earlier time will reduce the opportunity for individuals to gather for longer periods of time and help ensure individuals continue to maintain social distancing; and

WHEREAS, in the interest of minimizing the spread of COVID-19, it is in the best interest of the health and safety of the public, generally, and the citizens of the City, in particular, to close restaurants, bars, and any other entities with late night liquor permits by 12:00 midnight, to ensure citizens continue to practice social distancing to mitigate the reduction of the spread of COVID-19.

THEREFORE, pursuant to the authority vested in the Office of Mayor by the Illinois Municipal Code (65 ILCS 5/11-1-6), the Illinois Emergency Management Agency Act (20 ILCS 3305/1), the City Code of the City (Secs. 2.34 and 2.36), the Emergency Declaration issued on March 18, 2020, as extended, and the findings set forth above, I, Raymond P. Rogina, Mayor of the City, do hereby order the following, effective 12:00 midnight on August 28, 2020, as follows:

1. **Late Night Permit.** All late night liquor permits issued by the City are hereby suspended, effective 12:00 midnight, August 28, 2020, and any and all late night permit fees paid by those holders shall be fully refunded.

2. **Closure of all Restaurants and Bars.** All restaurants, bars, gaming parlors, clubs, or any other entity with a suspended late night liquor permit in the City of St. Charles must close by 12:00 midnight, Monday through Sunday.

3. **Penalties.** Any restaurant, bar, or other entity that violates this Order will result in the issuance of a violation pursuant to the Municipal Code of the City of St. Charles, which will result in a fine between \$75.00 and \$750.00. In addition to the issuance of an ordinance violation, any restaurant, bar, or other entity that violates this Executive Order will be subject to the immediate suspension of their liquor license. Continuous violations may result in the revocation of the establishment's liquor license.

4. **Enforcement.** This Ordinance shall remain in effect until the Mayor has modified or terminated this Executive Order.

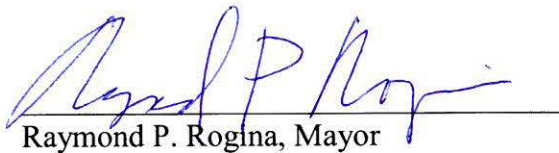
5. **Intent of this Executive Order.** The intent of this Executive Order is to ensure the health and safety of the citizens of St. Charles by requiring all restaurants, bars and other entities with certain late night liquor permits to close by 12:00 midnight to reduce the opportunity for individuals

to gather and to ensure individuals continue to practice social distancing to slow the recent rapid spread of COVID-19.

6. **Governor's Authority.** Nothing in this Order will be deemed to supersede the authority of the Governor and any orders that may be issued by the Governor.

7. **Severability.** If any provision of the Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

This Executive Order will be filed with the City of St. Charles Clerk as soon as practicable.



Raymond P. Rogina, Mayor

Issued by the Mayor of St. Charles on August 25, 2020. Filed with the City Clerk on August 25, 2020.



CITY OF
ST. CHARLES
ILLINOIS • 1834

AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: IC

Title:

Seeking a Motion to Approve a Resolution Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in DuPage County Local Government COVID-19 Reimbursement Program

Presenter:

Chris Minick

Meeting: City Council

Date: September 8, 2020

Proposed Cost: \$ N/A

Budgeted Amount: \$

Not Budgeted: ☐

Executive Summary *(if not budgeted please explain):*

On March 27, 2020 the US Government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The Act approved funding for units of local government to receive reimbursement for certain types of expenses related to response and mitigation of impacts related to the COVID-19 pandemic. Units of local government with populations in excess of 500,000 were authorized to submit direct requests for funding allocations through the Act. DuPage and Kane Counties received direct funding allocations of \$161,000,000 and \$92,900,000 respectively through the Act.

Both counties have decided to pass along allocations to smaller units of local government and have set aside portions of their allocations for that purpose. The amount of money that STC is eligible to receive is based on our population in each county and each county is free to set the amount for which they will reimburse eligible expenses.

DuPage County (DPC) has devised a program by which it will administer the distribution of reimbursement funds to municipalities in the county. The terms of the program are set forth in an Intergovernmental Agreement (IGA) which is attached. The maximum amount of eligible expenses that the City can claim for reimbursement from DuPage County is \$31,829.76 based on \$51.84 for each of STC's 614 residents in DuPage County. Kane County has not yet finalized the reimbursement terms nor the terms of the IGA, and staff intends to present the Kane County IGA once finalized.

In order to receive reimbursement the City must apply and submit documentation to DPC supporting the request for reimbursement of funds and that the expenses are eligible for reimbursement under the CARES Act guidelines. The City currently anticipates submitting funding requests for the maximum amount available under the DPC program. Our request must be approved by DPC and there is some difference in interpretation of expenses that might be eligible, particularly related to payroll. We are hoping for additional guidance from the US Treasury Department to clarify payroll eligibility.

The IGA governs the terms of the reimbursement process. Among the highlights of those terms:

- Expenses must be eligible under CARES Act Guidelines and DPC must find them eligible and approve reimbursement
- The City must maintain adequate documentation to support the amount of the expense and its eligibility
- The City agrees to indemnify and hold harmless the County
- In the event of an audit the City agrees to repay any reimbursed amount that the Treasury Department may find ineligible for reimbursement, including any related penalties and interest.

Staff recommends approval and will proceed to apply for funding reimbursement prior to the September 30 deadline if approved.

Attachments *(please list):*

- **Resolution including proposed IGA with DuPage County**

Recommendation/Suggested Action *(briefly explain):*

Seeking a Motion to Approve a Resolution Authorizing the Mayor to Execute an Intergovernmental Agreement Authorizing Participation in DuPage County Local Government COVID-19 Reimbursement Program

City of St. Charles, Illinois
Resolution No. 2020-

**A Resolution Authorizing the Mayor to Execute an Intergovernmental
Agreement Authorizing Participation in DuPage County Local
Government COVID-19 Reimbursement Program**

**Presented & Passed by the
City Council on**

WHEREAS, the City of St. Charles is a Home Rule Unit as provided in the 1970 Illinois Constitution, Article VII, Section 6(a) and this Resolution is an exercise of its powers and performance of the functions pertaining to its government and affairs; and

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege or authority conferred upon them by law; and

WHEREAS, the County of DuPage received approximately one-hundred sixty-one million dollars (\$161,000,000) from the United States government pursuant to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, the CARES Act provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund; and

WHEREAS, the CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover expenses which:

- (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and
- (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the City of St Charles has been impacted by the Coronavirus pandemic and has incurred significant unanticipated and unbudgeted expense to respond to and mitigate the impacts of the pandemic; and

WHEREAS, many employees of the City, including but not limited to, public safety employees, expended considerable effort and devoted substantial amounts of their work time responding to and mitigating the impacts of the COVID-19 pandemic, resulting in lost productivity to the City and the inability for those employees to perform their normal duties and the duties anticipated in and budgeted for the fiscal year 2019-2020 and fiscal year 2020-2021 budgets; and

WHEREAS, many of the City's expenses to respond to and mitigate the impacts of the coronavirus (COVID-19) pandemic are eligible for reimbursement under the dictates and conditions of the CARES Act; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS the County of DuPage has established the DuPage County Local Government COVID-19 Reimbursement Program (*the Program*) and has developed an Intergovernmental Agreement (*the IGA*) between the County of DuPage and eligible municipalities to govern the administration and application of the Program; and

WHEREAS, the disbursement of funds under the CARES Act to the City is in the best interests of the County of DuPage, the City of St Charles, and their residents.

NOW THEREFORE, be it resolved by the Mayor and City Council of St. Charles, Kane and DuPage Counties, Illinois that said Council hereby authorizes the Mayor to execute the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program (*the Program*), and further authorizes the

Resolution No. _____

Page 2

Mayor, City Administrator, and Staff to take such action as may be necessary to apply for reimbursement of eligible costs and to comply with documentation and administration requirements of the *Program* as outlined in the Intergovernmental Agreement attached hereto as Exhibit A and made part of this Resolution.

PRESENTED to the city Council of the City of St. Charles, Illinois, this _____ day of _____, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____, 2020.

APPROVED to the City Council of the City of St. Charles, Illinois, this _____ day of _____, 2020.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**INTERGOVERNMENTAL AGREEMENT FOR PARTICIPATION IN DUPAGE COUNTY
LOCAL GOVERNMENT COVID-19 REIMBURSEMENT PROGRAM.**

THIS AGREEMENT is made and entered into on this 14th day of July, 2020 by and between the County of DuPage, a body politic and corporate, hereinafter referred to as "COUNTY" and the municipality of City of St. Charles, an unit of municipal government, hereinafter referred to as "MUNICIPALITY", and collectively referred to as "the Parties".

RECITALS

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/ et. seq) authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege or authority conferred upon them by law; and

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1971 and the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 et seq. allow units of public entities to enter into intergovernmental agreements in the furtherance of their governmental purposes; and

WHEREAS, the County of DuPage received approximately one hundred sixty-one million dollars (\$161,000,000) from the United States Government pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"); and

WHEREAS, the CARES Act provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund; and

WHEREAS, the CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover expenses which: (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the County of DuPage was eligible to receive payments under the CARES Act, as it is a unit of local government in excess of 500,000 residents; and

WHEREAS, the United States Department of Treasury has issued guidelines with regards to the authorized use of funds allocated to local governments under the CARES Act; and

WHEREAS, neither the CARES Act, the United States Department of Treasury, nor state law, requires that the County disburse any funds to local municipalities within its geographic boundaries; and

WHEREAS, under the CARES Act, the County is ultimately responsible for any expenditures from CARES Act funds; and

WHEREAS, much uncertainty remains regarding future costs the County and local municipalities will be forced to bear related to the coronavirus emergency, and

WHEREAS, much uncertainty exists as to the potential for future allocations of federal or state monies to defray those future costs, and

WHEREAS, this agreement is intended to promote the most efficient distribution of resources which have been made available to the State of Illinois and the County of DuPage to benefit the citizens of DuPage County, and

WHEREAS, under the CARES Act, should the Office of the Inspector General determine that the funds were used in a manner contrary to the intent of the legislature or contrary to the United States' Department of Treasury guidelines, the CARES ACT provides that the federal government may recoup the improperly spent funds from the County; and

WHEREAS, the County, those municipalities within DuPage County, and their residents, have suffered secondary effects of the coronavirus emergency, as the State of Illinois has ordered the closure of non-essential businesses; and

WHEREAS, the County of DuPage, as the jurisdiction responsible for disbursement of funds under the CARES Act, finds that it is appropriate to use these funds to defray certain costs incurred by the Municipality related to the coronavirus emergency; and

WHEREAS, the disbursement of funds under the CARES Act to the Municipality is in the best interests of the County, the Municipality and their residents.

NOW, THEREFORE, in consideration of the mutual covenants and Agreements contained herein, the Parties hereby agree as follows:

1.0 Recitals, Definitions, and Purpose.

1.1 Recitals Incorporated. The recitals set forth above are incorporated in this Agreement by reference and made a part of this Intergovernmental Agreement ("IGA").

1.2 Definitions.

- A. "CARES Act funds"** shall refer to funds which have been allocated to DuPage County under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") of which DuPage County is responsible for the disposition.
- B. "Forms"** shall refer to forms or application documents used to seek reimbursement of coronavirus related expenses under this agreement.
- C. "Expenses"** shall refer to the cost of tangible goods and services which (1) were necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. Examples of "Tangible Goods" would include, but are not limited to, personal protection and medical equipment, sanitation and disinfectant products, software, laptops and technology equipment necessary for employees to telecommute. "Services" as used in this definition means actions or intangible things which were performed by individuals who are not municipal employees. Further, "Expenses" shall include payroll costs for municipal employees where such employees time was substantially dedicated to mitigating the spread or responding to the public

health emergency and/or who have been reassigned from their budgeted role to a different function to substantially support COVID-19 related activities. "Expenses" shall not include the complete payroll costs for employees who are not substantially dedicated to the mitigation or response to the public health emergency, except as set forth in 5.1 of this Agreement. Expenses may also include economic development programs designed to support and defray the costs of local businesses (within the geographic boundaries of DuPage County) negatively impacted by the executive orders which required such businesses be closed or have their operations seriously curtailed.

- D. All other words used in this agreement which are not specifically defined shall have their normal and ordinary meaning.

1.3 Purpose. The purpose of this Agreement is to establish a contractual relationship between the County and Municipality with regards to the proposed reimbursement of municipal expenses associated with the coronavirus emergency from federal CARES Act funds which the United States Federal Government has disbursed to the County. The County has, by resolution, created the DuPage County Local Government COVID-19 Reimbursement program. This agreement shall remain in effect between the parties to govern the form of applications for reimbursement, the review of applications, the criteria for reimbursable expenses, the retention of documents, and other material terms governing the processing of reimbursement applications.

2.0 Obligations of the County

2.1 Generally. The County, by and through its Finance Department or Third-Party Consultant hired by the County, shall process requests for reimbursement received by Municipality subject to the requirements set forth herein.

2.2 Submittal does not guarantee approval. The County, by receiving and processing the reimbursement requests of Municipality, does not guarantee approval of the reimbursement requests by the DuPage County Board, the DuPage County Finance Department, the United States

Department of Treasury, or the Office of the Inspector General.

2.3 No further obligations. The County shall have no further obligations under this IGA other than those expressly set forth.

3.0 Obligations of the Municipality

3.1 Generally. In order to submit requests for reimbursement of coronavirus emergency related expenditures, Municipality agrees to submit the forms, certifications and documentations set forth in this IGA for any expense for which Municipality seeks reimbursement under this Agreement. Municipality agrees that the sole and exclusive decision as to whether or not Municipalities request is granted lies within the discretion of the DuPage County Board, and that submission of expenses for reimbursement does not obligate the County to agree to reimburse those expenses. Municipality agrees that the County Board, through its Finance Department or Third-Party Administrator, may reject expenses which are clearly not permitted uses for CARES ACT funds such as using the funds for revenue replacement.

4.0 Form of Expense Submittals, Certification, failure to use form or comply with criteria

4.1 Generally. The Parties agree that expenses for which Municipality seeks reimbursement shall be submitted in a manner and on forms created by the Third Party Administrator hired by the County to process reimbursement requests. County and Third Party Administrator shall work collaboratively with Municipality and DuPage Mayors and Managers Conference to ensure that the forms and process properly balance administrative convenience to the Parties and provide sufficient information for the County Board to issue a reimbursement.

4.2 Certification. Each request for reimbursement shall be accompanied by a certification wherein the Mayor/President, certifies that the expenses for which Municipality seeks reimbursement: (i) are necessary expenditures incurred due to the public health emergency with response to the Coronavirus Disease 2019, (ii) which were not accounted for in the most recently approved budget of the municipality, as of March 27, 2020, (iii) were

incurred during the period between March 1, 2020 and December 30, 2020. By entering into the IGA, Municipality authorizes its Mayor or President to sign such certification on behalf of Municipality.

4.3 Failure to comply with Department of Treasury Guidelines. The County reserves the right to reject any reimbursement which it feels, in its sole and exclusive discretion, does not meet the criteria of the CARES Act or United States Department of Treasury guidelines associated with disbursement of funds under the CARES Act. Such rejection may be made by the DuPage County Board. This section shall not be held to restrict the County Finance Department or Third-Party Administrator from rejecting requests which clearly fail to comply with the CARES Act or with Department of Treasury guidelines.

5.0 Expenses to be reimbursed; Caps of maximum amount of reimbursements available to Municipality; prohibition on duplicate reimbursement.

5.1 Municipality may submit expenses as set forth in section 1.2(c) of this Agreement. Where submitted expenses are seeking reimbursement for employee payroll, the County requires that the expenses be separated into two categories. The first category shall be employees whose time was substantially dedicated to mitigating the spread or responding to the public health emergency and/or who have been reassigned from their budgeted role to a different function to substantially support COVID-19 related activities. For purposes of this section "substantially dedicated" shall mean that sixty percent (60%) or more of the employees' time was dedicated to mitigating the spread or responding to the public health emergency related to COVID-19. Municipality may submit, and the County Board will consider, reimbursing 100% of the salary of "substantially dedicated" employees. The second category shall consist of employees whose time is not "substantially dedicated" to mitigating the spread of or responding to the COVID-19 public health emergency, but who have spent some portion of their compensated time (but less than sixty percent (60%)) mitigating the spread of or responding to the COVID-19 Public Health Emergency. The Municipality may submit, and the County Board will

consider, reimbursing payroll in the amount of the proportion of the individual employees' time spent mitigating the spread of or responding to the COVID-19 public health emergency. For example, if an employee spent twenty percent (20%) of his or her compensated time mitigating the spread of or responding to the COVID-19 public health emergency, the municipality may submit for reimbursement of twenty percent (20%) of the employees' salary during the period of time in which the employee was engaging in COVID-19 related responses.

5.2 Municipality shall not be entitled to reimbursement of expenses for which it has received reimbursement from another County, State, or federal program designed to reimburse local government for costs associated with the coronavirus emergency or other emergencies. If Municipality receives reimbursement from any program referenced above, Municipality shall refund any duplicate reimbursement to the County.

5.3 Under this program, Municipality shall receive, in aggregate, no more than fifty-one dollars and eighty-four cents (\$51.84) for each resident of the Municipality who resides within the geographic boundaries of DuPage County as set forth in Schedule 1 attached to this Agreement. This section shall not bar future additional expenditures by County for specific municipalities which may be disproportionately impacted by COVID-19 and which, in the County's sole opinion, require additional resources to respond to the COVID-19 public health emergency.

5.4 Where Municipality is located, in part, in DuPage County and in part, in other Counties, Municipality should pro-rate their requested expense reimbursements based upon the population of their residents which reside within DuPage County. For Example, if Municipality has sixty percent (60%) of its population in DuPage County, a municipality may seek reimbursement for sixty percent (60%) of the total cost of the expense eligible for reimbursement. Municipality shall not pro-rate expenses which were used only to the benefit of DuPage County residents.

6.0 Cooperation

- 6.1 The County shall assist Municipality in complying with the requirements of the CARES Act and the United States Department of Treasury guidelines by preparing sample forms and providing feedback and guidance with regards to the type and quality of information required to complete such forms.
- 6.2 Municipality agrees to abide by the terms of the CARES Act and all United States Department of Treasury guidelines.
- 6.3 Municipality shall, at the County's request, supply County with all relevant information for the County to evaluate whether a request for reimbursement meets the criteria under the CARES Act and United States Department of Treasury guidelines.

7.0 Records

- 7.1 Municipality shall maintain all records relating to the expenses which Municipality seeks to have reimbursed by County from CARES Act funds for a period of at least ten (10) years or the period of time required by other state or federal law, whichever is longer.
- 7.2 At any time, DuPage County, the DuPage County Finance Department, or the DuPage County Auditor, may request that the Municipality provide records relating to the expenses which Municipality seeks to have reimbursed. Municipality agrees to provide records in response to such requests.
- 7.3 Failure to provide records may result in the denial of the reimbursement request. In circumstances where the reimbursement request has been granted and the records are needed to justify the reimbursement to the Office of the Inspector General or any other office, official, or department which may later become responsible for auditing disbursements of CARES Act funds, failure by Municipality to provide these records, for any reason including the prior destruction of these records, shall constitute a breach of this Agreement. The sole and exclusive remedy for such a breach is that Municipality shall be responsible for repayment of any disbursement which the Office of Inspector General, or its successor, finds improper, unsupported, or unable to be verified. Additionally, Municipality agrees to indemnify the County or make the County whole for any penalty assessed against the County

based upon Municipality's failure to retain or provide records.

8.0 Timeliness.

8.1 The Parties agree that time is of the essence in the processing of applications for reimbursement. The County shall use all reasonable speed and diligence in the processing of applications for reimbursement.

8.2 The Parties agree that time is of the essence in communications seeking supporting documents or requesting records under this agreement. The Parties agree that they shall use all reasonable speed and diligence in responding to requests for records or supporting documents.

9.0 Indemnity.

9.1 The Parties agree that where the County relied upon the certification of the Municipality that such expenses which Municipality sought to have reimbursed from CARES Act funds met the minimum requirements of the CARES Act, and where the Office of the Inspector General, or any other person, official, or department which is charged with the auditing and review of expenditures of CARES Act funds determines that such reimbursement was not permitted under the CARES Act, Municipality agrees to indemnify, reimburse and make whole the County for any funds which the United States Government or its agencies seeks to recoup or collect, either by litigation, or by withholding other federal funds owed to the County. Municipality further agrees to indemnify, reimburse, or make whole the County for any penalties associated with the federal government seeking to recoup the expended CARES Act funds which the County disbursed to Municipality including interest, or any penalty provided by law.

9.2 Municipality agrees to hold County harmless for any evaluation or advice which the County provided to Municipality as to whether the requested reimbursement is a permissible use of the CARES Act funds.

10.0 Term and termination

10.1 Term. This Agreement shall remain in effect until either party provides written notice of termination to the other. Such notice shall be effective 14 days after receipt of the termination.

10.2 Survival of Terms. Those terms relating to the party's obligation to maintain records and provide records, and the Municipality's indemnification of the County shall survive the termination of this Agreement.

11.0 Amendment

11.1 Amendments to this Agreement may be performed with the written consent of the DuPage County Board and Municipal governing board.

12.0 Notices and duplicate copies.

12.1 Written notices required pursuant to this Agreement and all other correspondence between the parties shall be directed to the following and shall be deemed received when hand-delivered or three (3) days after being sent by certified mail, return receipt requested or electronic mail:

DuPage County: Daniel J. Cronin,
DuPage County Board Chairman
421 N. County Farm Road
Wheaton, IL 60187

With a copy to:

DuPage County State's Attorney's Office
ATTN: ASA CONOR MCCARTHY
503 N. County Farm Road
Wheaton, IL 60187

Municipality: City of St. Charles

With Copies to: [ADDITIONAL RECIPIENT]

12.2 The Parties agree that this agreement may be entered into using identical counterparts, each of which when executed and delivered to the other party shall constitute

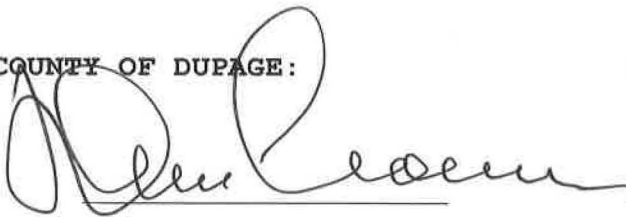
a duplicate original, but all counterparts together shall constitute a single agreement. Upon ratification by the governing board of the respective parties, the parties shall each transmit the signed counterparts of this agreement to the other using the recipients listed above in Section 12.1 of this Agreement. This agreement shall go into effect immediately upon the ratification of the last party to execute this agreement.

[Signature Page to Follow]

[THIS SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, using duplicate counterparts, on the dates listed below.

COUNTY OF DUPAGE:



Daniel J. Cronin

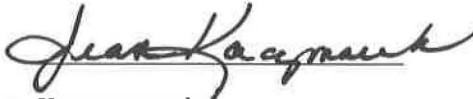
DuPage County Board Chairman

City of St. Charles:

[Name]

Mayor, [Municipality]

Attest:



Jean Kaczmarek

DuPage County Clerk

Date:

7-14-2020

Attest:

Village Clerk Name

Village Clerk

Date:

Revised Schedule 1

Name	Total Population	Data Source	Year of Special Census	Multiple Counties	\$51.84 per resident
Addison	36,482	2019 Census Estimate	NA	No	\$ 1,891,226.88
Bloomingtondale	21,779	2019 Census Estimate	NA	No	\$ 1,129,023.36
Carol Stream	39,203	2019 Census Estimate	NA	No	\$ 2,032,283.52
Clarendon Hills	8,752	2019 Census Estimate	NA	No	\$ 453,703.68
Darien	21,628	2019 Census Estimate	NA	No	\$ 1,121,195.52
Downers Grove	49,057	2019 Census Estimate	NA	No	\$ 2,543,114.88
Elmhurst	46,746	2019 Census Estimate	NA	No	\$ 2,423,312.64
Glen Ellyn	27,714	2019 Census Estimate	NA	No	\$ 1,436,693.76
Glendale Heights	33,617	2019 Census Estimate	NA	No	\$ 1,742,705.28
Itasca	9,805	2019 Census Estimate	NA	No	\$ 508,291.20
Lombard	44,303	2019 Census Estimate	NA	No	\$ 2,296,667.52
Oak Brook	8,016	2019 Census Estimate	NA	No	\$ 415,549.44
Villa Park	21,483	2019 Census Estimate	NA	No	\$ 1,113,678.72
Warrenville	13,174	2019 Census Estimate	NA	No	\$ 682,940.16
West Chicago	26,816	2019 Census Estimate	NA	No	\$ 1,390,141.44
Westmont	24,443	2019 Census Estimate	NA	No	\$ 1,267,125.12
Wheaton	52,745	2019 Census Estimate	NA	No	\$ 2,734,300.80
Willow brook	8,579	2019 Census Estimate	NA	No	\$ 444,735.36
Wood Dale	13,607	2019 Census Estimate	NA	No	\$ 705,386.88
Woodridge	33,432	2019 Census Estimate	NA	Yes	\$ 1,733,114.88
Oakbrook Terrace	2,912	ACS Census	NA	No	\$ 150,958.08
Aurora	49,100	2019 Census Estimate	NA	Yes	\$ 2,545,344.00
Bartlett	24,474	ACS Census	NA	Yes	\$ 1,268,732.16
Bensenville	18,400	ACS Census	NA	Yes	\$ 953,856.00
Bolingbrook	1,485	ACS Census	NA	Yes	\$ 76,982.40
Burr Ridge	6,871	ACS Census	NA	Yes	\$ 356,192.64
Hanover Park	17,597	ACS Census	NA	Yes	\$ 912,228.48
Hinsdale	15,387	ACS Census	NA	Yes	\$ 797,662.08
Roselle	19,139	ACS Census	NA	Yes	\$ 992,165.76
St Charles	614	ACS Census	NA	Yes	\$ 31,829.76
Wayne	1,555	ACS Census	NA	Yes	\$ 80,611.20
Lemont	24	ACS Census	NA	yes	\$ 1,244.16
Lisle	23,440	Special Census	2017	No	\$ 1,215,129.60
Naperville	96,667	Special Census	2017	Yes	\$ 5,011,217.28
Winfield	9,820	Special Census	2016	No	\$ 509,068.80
Totals	828,866				\$ 42,968,413.44

**MINUTES
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. MAUREEN LEWIS, CHAIR
MONDAY, AUGUST 17, 2020**

1. Call to Order

The meeting was called to order by Chairman Lewis at 7:15 p.m.

2. Roll Call

Present: Silkaitis, Lemke, Bancroft, Vitek, Pietryla, Bessner

By Phone: Stellato, Payleitner

Absent: None

3. Administrative

a. Fuel Tax Information – June, 2020

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

Motion by Ald. Bancroft, Second by Ald. Vitek to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.
Motion Carried.

5. Police Department

- a. **Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for the St. Charles Park District Sip 'N Stroll Special Event to be held in Mt. St. Mary's Park on September 12, 2020, from 1:00 p.m. – 6:45 p.m. (Special events are being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.)**

Chief Keegan explained that the St. Charles Park District is seeking a temporary E1 liquor license for their third annual Sip n' Stroll event being held in Mount St. Mary's park on September 12, 2020. The phase requirements of COVID-19 were discussed

with the event organizers. The event will proceed by having 4 groups of 40 people go through at a time. Participants will be credentialed and security will be in place, BASSET and insurance is in order. This advanced forward from the liquor Control Commission meeting earlier in the evening with a vote of 3-0 in favor.

Motion by Ald. Pietryla, second by Ald. Vitek to approve the recommendation of a Proposal for a New Class E-1 Temporary Liquor License for the St. Charles Park District Sip 'N Stroll Special Event to be held in Mt. St. Mary's Park on September 12, 2020, from 1:00 p.m. – 6:45 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.
Motion Carried.

b. Recommendation to Approve a Proposal for a New Massage License for The Healing Path located at 1121 E. Main Street, St. Charles.

Ald. Stellato was disconnected from the meeting

Chief Keegan let the Council Members know The Healing Path is relocating to St. Charles from Batavia. Chastity Jensen is the proprietor and only operator and will conduct therapeutic massages. This is an appointment only multi-tenant facility and is exempt from the security requirement. The Chief stated that there hasn't been a site inspection because the buildout is not complete, but an exterior visit was done. This advanced forward from the liquor Control Commission meeting earlier in the evening with a vote of 3-0 in favor.

Chairman Lewis asked what the COVID-19 restrictions are with massage. Chief Keegan answered that the patient and the therapist are required to wear masks, sessions are scheduled giving enough time to sanitize the room between appointments.

Motion by Ald. Lemke, second by Ald. Pietryla to recommend the approval of a proposal for a New Massage License for The Healing Path located at 1121 E Main Street, St. Charles.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.
Motion Carried.

6. Finance Department

***a. Budget Revisions July, 2020**

Motion by Ald. Bancroft, Second by Ald. Vitek to approve the omnibus vote.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried

b. Recommendation to Accept a Resolution Accepting a Gift of the “Be You” Sculpture from the St. Charles Business Alliance.

Chris Minick mentioned that in December, 2020 the St. Charles Business Alliance made a presentation to the Committee regarding a concept for construction for a piece of movable art to be placed in various places around the City. The St. Charles Business Alliance’s proposal was that they would fund the construction of the art piece and turn it over to the City for ownership, maintenance, as well as insurance expenditures. The piece is complete and is placed in the First Street East Plaza. Enclosed is a resolution allowing the City to take ownership as well as upkeep and insurance of the piece. We have a blanket insurance policy for all the pieces of art that the City owns, and adding this piece will not increase the cost significantly.

Motion by Ald. Bessner, second by Ald. Pietryla to recommend a Resolution Accepting a Gift of the “Be You” Sculpture from the St. Charles Business Alliance.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.
Motion Carried

7. City Administration

a. Recommendation to approve an Ordinance Amending Title 2 “Administration and Personnel”, Chapter 4 “City Council”, Section 110 “Membership in Committees” of the City of St. Charles Municipal Code.

Mark Koenen explained that this item is a clean-up of the City Code. When working on the process to fulfill the vacant position on the City Council, it was noticed that the information in the code pertaining to how we appoint committees isn't correct. The code was redrafted. Mark noted a change that was brought to his attention and that the document will be corrected to read chairperson, chairwoman, chairman and vice-chair removing the term co-chair. The final item presented at the September 7 City Council meeting will have these revisions.

Motion by Ald. Lemke, second by Ald. Silkaitis to recommend the approval of an Ordinance Amending Title 2 “Administration and Personnel”, Chapter 4 “City Council”, Section 110 “Membership in Committees” of the City of St. Charles Municipal Code, with the revision to remove the term co-chair and include vice chairman, vice chairperson, or vice chairwoman.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.
Motion Carried

b. Discussion to consider the possibility of a change to the City of St. Charles Municipal Code that would allow Council Members to hold a Liquor License.

Mark Koenen explained that staff is seeking direction on this discussion item. He said that the code currently states if you are mayor or council person you can't hold a liquor license in St. Charles. With the pending election it was suggested that we consider allowing people who would like to obtain or hold an existing license the opportunity to run for public office. Mark stated that staff checked the State Code, and it identifies that you can hold public office and hold a liquor license in the same municipality as long as your population is under 55,000. Some neighboring communities have had this conversation and have allowed for public officials to hold a liquor license. Mark said the downside to this is that if you are a council person and hold a liquor license the State Code says you can't vote on liquor related items. In St. Charles that would mean not voting on the annual late-night liquor permits, new liquor licenses, special events that include liquor, etc. Commonly our agendas include liquor related items.

Chairman Lewis said that she would like to have this discussion under the level of what it would mean for the entire City, not just this election or next appointment, but going forward. She asked for comments on why this should be changed.

Ald. Bessner said that he is fine with this either way. He asked if there are any other businesses that would restrict owners from running for public office. He also asked if an owner of a cannabis dispensary can run for office.

Atty. Peppers stated that he isn't aware of any such limitation in the St. Charles code. He stated that in other communities elected officials routinely hold business licenses for non-liquor establishments. He said that it's a unique provision in the State Liquor Control Act.

Ald. Bessner asked if it's prohibited for someone who holds a cannabis license to run for office. Mark answered that you can own a cannabis business and run for elected official in the City of St. Charles.

Ald. Vitek said that times have changed and she doesn't think being able to run for public office should be limited to people who don't hold a liquor license. She stated that ultimately the public chooses the candidate. There have been times there were conflicts of interest in some form, it comes down to ethics. There are plenty of smart business owners that should be given the opportunity to run for public office if they so choose.

Ald. Silkaitis stated that liquor has always been a controversial subject in St. Charles. He went on to say that if someone who holds a liquor license were elected they would have to abstain quite a bit. Almost every agenda item at a City Council or Government Services meeting pertains to liquor. It's not just a one-off abstention due to a conflict of

interest. This could be every other week. Ald. Silkaitis said he would not support the change.

Ald. Lemke said that the ability to have a video gaming license depends on holding a liquor license for a period of time. You could lose a vote on what could be a controversial issue. It would take a lot of votes off ten-person council.

Ald. Bancroft asked for confirmation that it's the State that requires someone to recuse themselves from a vote if they are elected. Mark answered yes. Ald. Bancroft then confirmed that the City would not be able to create an ordinance that is more permissive. Atty. Peppers agreed. Ald. Bancroft said that he feels it's unfortunate because a person with a liquor license could be allowed to vote on things that were not of self-interest, but the State doesn't allow it.

Ald. Pietryla said that he's not in favor of changing. He said it's important to insulate the Council from such conflicts, or even perceived conflicts.

Ald. Payleitner stated that she is not in favor of changing this. She asked about the language in the State Liquor Act pertaining to selling food and if it would apply to all liquor license holders? Atty. Peppers stated that there isn't an exemption for a tavern owner or liquor store as an eligible liquor license for an elected official. The State Liquor Control Act says the selling of food. He went on further to say we would have to look at the nuances of our categories of liquor licenses to see where food is a component. If it's just the sale of liquor it wouldn't be eligible. Mark indicated that class C liquor licenses would not be included.

Mark said staff would need direction from Council if they would like the code modified, and if not, it would remain as it is today.

Chairman Lewis said that liquor issues are discussed quite a bit. She said she agrees that it would be more than a onetime conflict of interest. With the State Law requirement, it puts them in a different position. Until things change with the State it would be her recommendation to take no action on this item.

Mayor Rogina said that in the absence of a motion the ordinance will remain the way it is. Chairman Lewis said based on the responses, that is what the Committee would like to do, and recommended that no action be taken at this time.

8. Additional Items from Mayor, Council, Staff, or Citizens.

9. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)

- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

10. Adjournment

Motion by Ald. Bessner, second by Ald. Pietryla to adjourn the meeting at 7:45 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chairman Lewis did not vote as Chairman.

Motion Carried

:tc

**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, AUGUST 10, 2020 7:00 P.M.**

Members Present: Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner

Members Absent: Stellato, Turner, Lewis

Others Present: Mayor Rogina, Mark Koenen; City Administrator, Rita Tungare; Director of Community & Economic Development, Russell Colby; Assistant Director of Community & Economic Development, Ellen Johnson; City Planner, Rachel Hitzemann; City Planner, Ciara Miller; Econ. Dev. Planner, Chris Minick; Director of Finance

1. CALL TO ORDER

The meeting was convened by Chair Payleitner at 7:00 p.m.

2. ROLL CALLED

Roll was called:

Present: Silkaitis, Payleitner, Lemke, Bancroft, Vitek, Pietryla, Bessner

Absent: Stellato, Turner, Lewis

Mayor Rogina announced Alderman Turner's resignation.

3. OMNIBUS VOTE

- *4e. Recommendation to approve amendments to the St. Charles Municipal Code pertaining to aircraft and rail rolling stock storage: 1) General Amendment to Title 17, Zoning Ordinance, as recommended by Plan Commission; and 2) Amendment to Title 8, Health and Safety.
- *4f. Recommendation to approve a Minor Change to PUD for Meijer Outlot, Building A.
- *4g. Recommendation to approve and Execute an Acceptance Resolution for Public Utilities for Meijer Outlots Development.
- *4h. Historic Preservation Commission recommendation to approve a Façade Improvement Grant for 115 Cedar Ave.
- *4i. Historic Preservation Commission recommendation to approve Historic Landmark Designation for 1 S. 6th Ave. (The Carnegie Library).
- *4j. Historic Preservation Commission recommendation to approve Historic Landmark Designation for 505 S. 4th St. (Blomquist House).

Aldr. Bessner made a motion to approve omnibus items *4e, *4f, *4g, *4h, *4i, *4j on the Agenda. Seconded by Aldr. Pietryla.

Roll was called:

Ayes: Vitek, Pietryla, Bessner, Silkaitis, Lemke, Bancroft

Absent: Stellato, Turner, Lewis

Recused:

Nays:

Motion passed 6-0

4. COMMUNITY & ECONOMIC DEVELOPMENT

a. St. Charles Initiative Update and Presentation of First Street Plaza Design Concept

Aldr. Vitek, Chair of the advisory committee, provided some background on the Initiative and introduced the committee members. She noted their immediate focus would be on the First Street Plaza. Mr. Koenen provided information on the timeline of the project. He talked about fundraising and how they needed some tangible evidence to show what they were raising funds for. They decided to have a rendering prepared to show the community what they wanted to build at this location, and worked with a local architect to design the concept and vision statement. John Hoscheit, committee member, introduced the architect, Marty Serena, and thanked him for his contributions to this project.

Mr. Serena presented the concept details and the site plan included in the materials posted in the meeting packet. Their viewpoint is that this could serve as a place that provides cultural continuity, urban regeneration, environmental responsibility and be a wonderful place for community engagement.

Aldr. Vitek noted they wanted to ensure they have utility throughout the year for all individuals in the community. The presentation packet includes the many ideas they came up with.

Aldr. Pietryla asked what the reflecting element of the tower would be used for. Mr. Serena said the idea is to reflect community and heritage. Aldr. Vitek said it could reflect on the city's history and capture views of the Baker Hotel and Municipal building.

Aldr. Bancroft liked the idea of having a focal point as an attention grabber and the multiple uses for the space. Aldr. Silkaitis said it's a very nice plan, but he needs some idea of the cost involved. Mr. Koenen noted this is a project of opportunity, but there are some challenges and cost may be one of those challenges. He doesn't know what the cost is at this point, but said there is about \$1 million in the budget.

Aldr. Lemke said it makes sense to have the plaza included in First Street. Aldr. Payleitner said Aldr. Lewis was disappointed not to see any green space. Aldr. Payleitner agreed and said the plan shows people just standing around. She said some green space would help families spend time downtown. She would like to see something for kids to do and something that draws people downtown during the day. Mr. Serena said the gathering place can be adjusted and the feedback received from the Committee gives them ideas to work off of.

Tom Anderson, 712 Horne St., commented on the concept. He said it was a very nice project and he especially liked the idea of expanding the bridge to connect the east and west side of Main Street.

- b. Plan Commission recommendation to approve a Map Amendment for 1001 N. 5th Ave.

Ms. Johnson presented the Executive Summary posted in the meeting packet.

Aldr. Pietryla met with the residents to hear their objections. The neighbors and the developers are very close to a mutually beneficial agreement.

Aldr. Pietryla made a motion to recommend forwarding the Zoning Map agreement for 1001 N. 5th Ave. to City Council, subject to staff receiving and reviewing an easement or covenant that is agreeable to both the applicant and the neighbors, Mr. & Mrs. Snodgrass, and the signed agreement being submitted to the City for recording. Seconded by Aldr. Vitek.

Roll was called:

Ayes: Vitek, Pietryla, Bessner, Silkaitis, Lemke, Bancroft

Absent: Stellato, Turner, Lewis

Recused:

Nays:

Motion passed 6-0

- c. Plan Commission recommendation to approve a Map Amendment, Special Use for Planned Unit Development, and PUD Preliminary Plan for Pride of Kane County, southeast corner of Kirk Rd. and E. Main St.

Ms. Johnson presented the Executive Summary posted in the meeting packet.

Aldr. Lemke asked if the access off of Kirk was a revision since they last reviewed this. Ms. Johnson said it was the same as before.

Aldr. Silkaitis asked the developer why the City should deviate from the requirement to install sidewalks. Dan Soltis, CIMA Developers, said this is a \$6 million investment that will generate approximately \$350,000 tax revenue to the City. Aldr. Silkaitis noted that he is not in favor of having the City contribute to the cost of the crosswalk or having an ordinance that forbids other gas stations in that area.

Aldr. Pietryla said he does not support these three requests. He said he is not sure this is in alignment with the Comprehensive Plan. Aldr. Bessner stated he would not agree to limiting other gas stations on Main Street, but he felt there could be some room for negotiating on the other two items. Mr. Soltis stated the owner will not move forward with the project if he does not receive the fuel restriction built into the annexation. Aldr. Silkaitis said nobody has ever asked to be the only one developed and he will not restrict another business from moving into town.

Chair Payleitner said this is a very limited opportunity to shape the entryway into the City. She questioned whether this is the highest and best use of the property and noted these four corners are destination locations. She doesn't see any quick-stop businesses there. Mr. Soltis said the broker had a lot of interest in this site, but mostly from convenience store type uses. He said other types of businesses might not be able to make that corner work due to the economics involved.

Aldr. Vitek said she is not opposed to this and they have a strong brand that doesn't deter from anything else. Aldr. Bancroft said they could decide to let it sit as is and wait for something better, but for how long. He noted the site has been sitting as is for quite some time. They may not be able to get what they want on that corner. Chair Payleitner mentioned that nothing has been brought before the Committee in 20 years, but felt they were settling for what is being presented. Aldr. Bancroft said it will sit the way it is, which is worse than if there was a vibrant, ongoing business there. Nothing better has been proposed.

Aldr. Bessner asked if there would be interest in considering a certain amount of footages between this business and other gas stations instead of having a non-compete agreement. Chair Payleitner said they would need to check into the legality of this. Aldr. Bancroft said it would be a bad decision to allow a radius restriction. Mr. Soltis mentioned he would like the opportunity to relay the message back to ownership.

Chair Payleitner asked about the tree deficit. Mr. Soltis said they do not want to add any other parkway trees because they don't want to lose visibility.

There was a discussion to continue this item to the next meeting to allow staff and applicant time to gather further information.

Aldr. Bessner made a motion to approve to continue discussion to the next Committee meeting. Seconded by Aldr. Vitek.

Roll was called:

Ayes: Pietryla, Bessner, Lemke, Bancroft, Vitek

Absent: Stellato, Turner, Lewis

Recused:

Nays: Silkaitis

Motion passed 5-1

- d. Plan Commission recommendation to approve an Amendment to Special Use for PUD, Special Use for a Pet Care Facility, and PUD Preliminary Plan for Petsuites, Pine Ridge Park PUD.

Ms. Johnson presented the Executive Summary posted in the meeting packet.

Aldr. Silkaitis made a motion to approve an Amendment to Special Use for PUD, Special Use for a Pet Care Facility, and PUD Preliminary Plan for Petsuites, Pine Ridge Park PUD. Seconded by Aldr. Vitek. Approved unanimously by voice vote. Motion Carried.

- 5. ADDITIONAL BUSINESS – None.**
- 6. EXECUTIVE SESSION – None.**
- 7. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS - None.**
- 8. ADJOURNMENT - Aldr. Bessner made a motion to adjourn at 8:26 p.m. Seconded by Aldr. Pietryla. Approved unanimously by voice vote. Motion Carried.**

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: IIC3

Title:

Motion to approve An Ordinance Conditionally Granting Approval of a Map Amendment from RS-1 Low Density Suburban Single-Family Residential District to RS-2 Suburban Single-Family Residential District for 1001 N. 5th Ave.

Presenter:

Rita Tungare

Meeting: City Council

Date: September 8, 2020

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):**Background:**

On August 10, 2020 Planning & Development Committee voted on a motion to continue discussion of an application for Map Amendment to rezone 1001 N. 5th Ave.

Proposed is to rezone two parcels at the northwest corner of N. 5th and Delnor Avenues from RS-1 to RS-2. This will render the vacant western parcel a buildable lot for a single-family home and will bring the corner parcel, which contains a single-family home, into zoning compliance.

The item was continued to allow additional time for the applicant and the neighboring property owner to the west (300 Delnor Ave.) to reach an agreement regarding the west side yard setback for the vacant property.

Legal Agreements

Two legal documents have been prepared by the applicant's attorney. City Staff and the City Attorney have reviewed these documents and find them acceptable. The neighboring property owner to the west (300 Delnor Ave.) is also in agreement with the documents.

1. Building Setback Agreement – This deed restriction imposes a 25 ft. setback from the west property line of the vacant parcel (This is in excess of the 6 ft. side yard setback required in the RS-2 District). The setback restriction will run with the land and shall not be modified without consent of the City.
2. Landscape Easement and Maintenance Agreement – This is an agreement between the owner of the vacant parcel and the neighbor to the west (300 Delnor Ave.). It reserves a perpetual landscape easement over the western 3 ft. of the vacant parcel and requires the property owner maintain trees within the easement and install evergreen screening. An enforcement provision states the City cannot issue a building permit for a new house on the vacant parcel until the plantings are installed.

Attached Ordinance:

Staff has prepared an ordinance for conditional approval of the Map Amendment. The ordinance states the Map Amendment shall not take effect until the two documents listed above are executed and recorded with the Kane County Recorder's Office. If this condition is not met within 45 days, the Map Amendment shall not be effective and the property shall remain zoned RS-1.

Attachments (*please list*):

Ordinance

Recommendation/Suggested Action (*briefly explain*):

Motion to approve An Ordinance Conditionally Granting Approval of a Map Amendment from RS-1 Low Density Suburban Single-Family Residential District to RS-2 Suburban Single-Family Residential District for 1001 N. 5th Ave.

City of St. Charles, Illinois
Ordinance No. 2020-Z-

**An Ordinance Conditionally Granting Approval of a Map Amendment from
RS-1 Low Density Suburban Single-Family Residential District to
RS-2 Suburban Single-Family Residential District for 1001 N. 5th Ave.**

WHEREAS, on or about May 14, 2020, Jeffrey Johnson (“Applicant”) filed a petition for Map Amendment from the RS-1 Low Density Suburban Single-Family Residential District to the RS-2 Suburban Single-Family Residential District for the property located at 1001 N. 5th Avenue, legally described on Exhibit “A” attached hereto and incorporated herein (“Subject Property”); and,

WHEREAS, the required Notice of Public Hearing on said petition for Map Amendment was published on or about June 18, 2020 in a newspaper having general circulation within the City, to-wit, the Daily Herald newspaper, as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said Notice, the Plan Commission conducted a public hearing on or about July 7, 2020, July 21, 2020, and August 4, 2020 on said petition in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said petition and all interested parties had an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of said petition for Map Amendment on or about August 4, 2020; and,

WHEREAS, the Planning & Development Committee of the City Council recommended approval of said petition for Map Amendment on or about August 10, 2020; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and Planning & Development Committee and has considered the same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as though fully set out in this Section 1.

2. That passage of this Ordinance shall constitute conditional approval of the petition for Map Amendment for the Subject Property from the RS-1 Low Density Suburban Single-Family Residential District to the RS-2 Suburban Single-Family Residential District, and said Map Amendment shall not be effective until the following documents are fully executed and recorded with the Kane County Recorder’s Office:

- a. A deed restriction imposing a principal Building Set Back Line of twenty-five (25) feet from the west property line of the Subject Property, in substantially the form attached as Exhibit "B"
- b. An agreement with the property owner to the west (300 Delnor Ave.) of the Subject Property regarding Landscape Installation and Maintenance, in substantially the form attached as Exhibit "C".

3. In the event the conditions outlined in Section 2 above not met to the satisfaction of the City by October 23, 2020 (45 days from approval of this ordinance), said Map Amendment shall not be effective and the Subject Property shall remained zoned RS-1.

4. Based upon the Applicant's petition and the evidence presented at the Public Hearing, subject to compliance with the conditions outlined in Section 2 above, the Findings of Fact for Map Amendment attached hereto and incorporated herein as Exhibit "D" are expressly adopted by the corporate authorities of the City.

5. That the Subject Property shall be developed only in accordance with all ordinances of the City as now in effect and as hereafter amended.

6. That after the adoption and approval hereof, the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 8th day of September 2020.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 8th day of September 2020.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 8th day of September 2020.

Raymond P. Rogina, Mayor

Attest:

Charles Amenta, City Clerk

Vote:

Ordinance No. 2020-Z-

Page 3

Ayes:

Nays:

Absent:

Abstain:

Date:_____

EXHIBIT "A"

LEGAL DESCRIPTION OF SUBJECT PROPERTY

Parcel 1:

THAT PART OF THE NORTH HALF OF SECTION 27, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF LOT 3 OF DELNOR PARK, ADDITION THREE, THENCE NORTH ALONG THE EAST LINE OF LOTS C AND D, 134.80 FEET TO A POINT 143 FEET SOUTH OF THE SOUTHEAST CORNER OF LOT A OF SAID DELNOR PARK, ADDITION THREE; THENCE EAST ALONG A LINE FORMING AN ANGLE OF 90 DEGREES 24 MINUTES MEASURED FROM SOUTH TO EAST, WITH THE LAST DESCRIBED LINE 90 FEET; THENCE SOUTH PARALLEL WITH THE EAST LINE OF SAID LOTS D AND C, 119.25 FEET TO THE NORTHERLY LINE OF DELNOR AVENUE; THENCE SOUTHWESTERLY ALONG SAID NORTHERLY LINE 91.45 FEET TO THE POINT OF BEGINNING, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

Permanent Tax No: 09-27-203-006

Parcel 2:

THAT PART OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT C OF DELNOR PARK, ADDITION THREE: THENCE NORTH ALONG THE EAST LINE OF LOTS C AND D OF SAID SUBDIVISION 134.80 FEET TO A POINT 143 FEET SOUTH OF THE SOUTHWEST CORNER OF LOT A OF SAID DELNOR PARK, ADDITION THREE; THENCE EAST ALONG A LINE FORMING AN ANGLE OF 90 DEGREES 24 MINUTES MEASURED FROM SOUTH TO EAST, WITH THE LAST DESCRIBED LINE 90 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING EAST ALONG THE LAST DESCRIBED LINE 148 FEET TO THE WEST LINE OF FIFTH AVENUE NORTH; THENCE SOUTH ALONG SAID WEST LINE 94 FEET TO THE NORTHERLY LINE OF DELNOR AVENUE; THENCE WESTERLY ALONG SAID NORTHERLY LINE OF 150.44 FEET TO A LINE DRAWN SOUTH PARALLEL WITH THE EAST LINE OF SAID LOTS D AND C FROM THE POINT OF BEGINNING.

Permanent Tax No: 09-27-203-007

EXHIBIT “B”

IMPOSITION OF BUILDING SETBACK LINE ON PARCEL OF REAL PROPERTY

Prepared by and return to:
John Hoscheit
Hoscheit, McGuirk, McCracken & Cuscaden PC
1001 E. Main St. Ste. G
St. Charles, IL 60174

IMPOSITION OF BUILDING SET-BACK LINE ON PARCEL OF REAL PROPERTY

_____, as owner of the vacant parcel real property located on
Delnor Avenue in the City of St. Charles, Illinois and Legally described as follows:

_____(hereinafter the "Property") hereby
imposes on said Property a building setback line of twenty-five (25) from the west property line thereof.
As a result, no building shall be constructed on the Property within twenty-five (25) feet of the westerly
property line thereof.

The setback line restriction established herein shall run with the land and shall be not be subject to
modification without the written consent of the City of St. Charles, Illinois.

Dated this __ day of _____, 2020

Owner:

State of Illinois)

County of Kane)

This Document has been subscribed and sworn to me on _____, 2020 by
_____ as their free and voluntary act.

Notary Public, State of Illinois

My commission expires _____

EXHIBIT “C”

LANDSCAPE EASEMENT AND MAINTENANCE AGREEMENT

LANDSCAPE EASEMENT AND MAINTENANCE AGREEMENT

THIS LANDSCAPE EASEMENT AND MAINTENANCE AGREEMENT (the "Agreement") is entered into as of this ____ day of ____, 2020, by and between JCS Refined Homes, L.L.C., a Limited Liability Company ("JCS"), and Kirsten R. Snodgrass, as Trustee of the Kirsten R. Snodgrass Declaration of Trust dated April 9, 2007 ("Trust").

RECITALS

WHEREAS, JCS owns that parcel of vacant real estate legally described on Exhibit "A" attached hereto and commonly known as ____ Delnor Avenue St. Charles, IL 60174 (the "JCS Parcel"); and

WHEREAS, Trust owns that parcel of improved real estate legally described on Exhibit "B" attached hereto and commonly known as 300 Delnor Avenue St. Charles, IL 60174 (the "Trust Parcel"); and,

WHEREAS, The JCS Parcel and the Trust Parcel are contiguous to each other and along the contiguous property line of said Parcels there are located certain trees and landscaping, and further in connection with the proposed development of the JCS Parcel JCS has agreed to install additional landscaping; and,

WHEREAS, Pursuant to the terms of this Agreement the JCS and Trust desire to provide each other certain rights and establish certain responsibilities with respect to the aforementioned trees and landscaping.

NOW, THEREFORE, in consideration of the mutual observance of the covenants, terms, and conditions contained in this Agreement, and of other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

AGREEMENT

1. **Grants of Easement.**

- (a) *Definitions.* The following term "Landscape Easement Parcel" shall mean that strip of the land consisting of the westerly three (3) feet of the JCS Parcel and the contiguous easterly lot line of the Trust Parcel.
- (b) *Landscape and Tree Maintenance Easement.* Subject to the provisions of paragraph 4 below, JCS and Trust do hereby grant each other a nonexclusive easement (the "Landscape Easement") over and upon the Landscape Easement Parcel for the sole and exclusive purpose of installing, constructing, inspecting, replacing, repairing, and maintaining, the landscape improvements now or hereafter located thereon, subject to the covenants and restrictions set forth in Paragraph 3 hereunder.

2. Permanent Nature of Easements. Subject to the provisions of paragraph 3 below, this Easement Agreement, the easements granted hereby and all of the rights, duties and obligations of the parties with respect thereto shall be deemed to run with the land in perpetuity, including the benefits and burdens, upon the property described herein. The easements granted hereby shall be non-exclusive, perpetual, permanent easement, appurtenant to the JCS Parcel and the Trust Parcel. It is the intention of the parties that the easements granted herein are appurtenant easements, and not easements in gross, and that this Easement Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective grantees, successors and assigns.

3. Covenants and Restrictions.

- (a) The Parties hereto shall exercise their easement rights hereunder only in such a manner as shall at all times comply with all applicable laws, rules, and regulations.
- (b) Except as expressly allowed herein, Grantor covenants and agrees that Grantor, its agents, servants, employees, tenants, invitees, legal representatives, successors and assigns shall not do anything which interferes with or obstructs the purposes for which the Fence Easement and the Landscape Easement are granted, or take any action which could interfere with said easements.
- (c) JCS agrees that it shall be solely responsible for the trimming, removal, and replacement of the trees located in the Landscape Easement. JCS agrees that it shall maintain said trees during the course of constructing said improvements. The maintenance of the trees located in the Landscape Easement shall be the responsibility of the owner of the JCS Parcel.
- (d) JCS agrees that weather permitting, within the current planting season (or as soon as is reasonably practical thereafter), JCS shall install (at the expense of JCS) landscape screening (consisting of evergreen coniferous trees such as arborvitae) appropriate for placement under the existing power line. The Screening plants shall be a minimum of six (6) feet tall when planted, shall be installed in accordance with industry standards, shall be installed at least two (2) feet away from any structures, and shall be centered within the Landscape Easement. The screening plants shall be installed beginning forty-eight (48) feet from the southerly lot line of the Parcels and continue in a row extending north within the Landscape Easement area for a distance of forty (40) feet. Once installed the maintenance of the screening plants shall be the responsibility of the owner of the JCS Parcel.

4. Indemnification. JCS hereto agrees to indemnify and hold harmless Grantor, its lessees, successors and assigns, from and against any and all liability, damage, expense and claims arising from (a) mechanics' liens filed with respect to work performed

them on the Landscape Easement Parcel by or for the Grantee, and (b) the injury or death of any person, or from the loss of or damage to any property, including without limitation, costs and reasonable attorneys' fees, arising from a Party's use of the Landscape Easement.

5. Enforcement. JCS shall not request, and the City of St. Charles shall not issue, a building permit for construction of a house on the parcel without demonstrating that the Covenants and Restrictions laid forth in this agreement have been complied with. The City of St. Charles shall have full authority to require JCS or future owners of the JCS parcel to comply with this agreement.

6. Miscellaneous Provisions.

(a) *Covenant of Ownership and Authority.* Each Party covenants and warrants unto the other Party that the Party is their respective Parcel and has the full right, title, capacity and authority to grant the easement and establish the responsibilities granted and created herein and that the consent of any other person or entity is not necessary for the execution and performance of this Agreement.

(b) *Compliance with Applicable Laws.* Both parties covenant and agree that they have complied with all applicable laws, statutes and regulations necessary and have all requisite power and authority to enter into this Agreement.

(c) *Severability.* If any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereto, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision and not been contained herein; provided however, that if permitted by applicable law, any invalid, illegal or unenforceable provision may be considered in determining the

intent of the parties with respect to the provisions of this Agreement.

(d) *Non-waiver.* The failure by a party to enforce any provision of this Agreement against the other party shall not be deemed to be a waiver of the right to do so thereafter

(e) *Modification of Agreement* This Agreement may be modified or amended only in a writing signed by both of the parties hereto, or their successors or assigns, as the case may be.

- (f) *Captions.* The paragraph captions are inserted for convenience of reference and are in no way to be construed as a part of this Agreement or as a limitation on the scope of the paragraphs to which they refer.
- (g) *Entire Agreement* All prior negotiations and agreements between the parties hereto are superseded by this Agreement, and there are no representations, warranties, understandings or agreements other than those expressly set forth herein.
- (h) *Joint Preparation.* This Agreement is and shall be deemed and construed to be the joint and collective work product of each Party and, as such, this Agreement shall not be construed against either party, as the otherwise purported drafter of same, by any court of competent jurisdiction in order to resolve any inconsistency, ambiguity, vagueness or conflict, if any, in the terms or provisions contained herein.
- (i) *Law Governing.* This Easement Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. In any legal proceeding between the parties hereto, venue shall exclusively lie in the Sixteenth Judicial Circuit of Kane County, Illinois. Each party hereby waives any objection it may have to commencement or transfer of any such proceeding to either of said venues and hereby affirmatively consents to same.
- (j) *Insurance.* JCS, or its contractors, at its own expense, shall be required to procure and maintain in full force and effect a policy or policies of commercial general liability insurance against any liability or claim for personal liability, wrongful death, property damage or contractual liability for which such Party is responsible under this agreement or by law, with financially responsible insurers authorized to transact business in the state of Illinois with a combined single limit of not less than One Million and 00/100 Dollars (1,000,000.00) per occurrence. JCS or its contractors must maintain this insurance throughout construction of the landscape screening, and during any tree trimming or removal operations. Certificates of insurance must be made available upon request of the Trust.
- (k) The Recitals set forth herein are incorporated into the Agreement.

IN WITNESS WHEREFORE, the undersigned has executed this Easement Agreement as ____ day of ____, 2020

JCS Refined Homes, L.L.C.

Kirsten R. Snodgrass Declaration of Trust
Dated April 9, 2007

By: _____
_____, Its' Manager
STATE OF ILLINOIS)
)SS.
COUNTY OF KANE)

By: _____
Kirsten R. Snodgrass, Trustee

I, the undersigned, a Notary Public, in and for the County and State aforesaid, do hereby certify that _____, Manager of JCS Refined Homes, L.L.C., an _____ limited liability company, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Manager, he/she signed and delivered the said instrument pursuant to authority given by the LLC as its free and voluntary act, and as the free and voluntary act and deed of said limited liability company, for the uses and purposes therein set forth.

Given under my hand and official seal, this ____ day of _____, 2020

NOTARY PUBLIC

STATE OF ILLINOIS)
)SS.
COUNTY OF KANE)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, do hereby certify that Kirsten R. Snodgrass, as Trustee of the Kirsten R. Snodgrass Declaration of Trust dated April 9, 2007 personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that she signed and delivered as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and official seal, this ____ day of _____, 2020

NOTARY PUBLIC

EXHIBIT A
JCS Parcel

THAT PART OF THE NORTH HALF OF SECTION 27, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:
BEGINNING AT THE SOUTHEAST CORNER OF LOT C OF DELNOR PARK, ADDITION THREE; THENCE NORTH ALONG THE EAST LINE OF LOTS C AND D, 134.80 FEET TO A POINT 143 FEET SOUTH OF THE SOUTHWEST CORNER OF LOT A OF SAID DELNOR PARK, ADDITION THREE; THENCE EAST ALONG A LINE FORMING AN ANGLE OF 90 DEGREES 24 MINUTES MEASURED FROM SOUTH TO EAST, WITH THE LAST DESCRIBED LINE 90 FEET; THENCE SOUTH PARALLEL WITH THE EAST LINE OF SAID LOTS D AND C, 119.25 FEET TO THE NORTHERLY LINE OF DELNOR AVENUE; THENCE SOUTHWESTERLY ALONG SAID NORTHERLY LINE 91.45 FEET TO THE POINT OF BEGINNING; IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

PIN: 09-27-203-006

EXHIBIT B
Trust Parcel

LOT C OF DELNOR PARK ADDITION 3, ST. CHARLES IN THE CITY OF ST. CHARLES,
KANE COUNTY, ILLINOIS

PIN: 09-27-129-006

EXHIBIT “D”

FINDINGS OF FACT FOR MAP AMENDMENT

1. The existing uses and zoning of nearby property.

The properties surrounding the subject property are zoned RS-1 on the north, east, and west sides, and all appear to be single family uses. The property to the southeast is zoned OR and is occupied by the St. Charles Episcopal Church. The property to the south is zoned RM-2, is listed as a Planned Unit Development, and is occupied by Delnor Assisted Living.

2. The extent to which property values are diminished by the existing zoning restrictions.

The property values of the subject properties are greatly reduced by the current zoning, because even though there are two tax parcels, both individual tax parcels are below the 18,000 square foot minimum lot size, creating a non-conforming use on the existing house parcel, and an unbuildable lot on the vacant parcel next door. If the two parcels are both rezoned to RS-2, our research leads us to believe that the market value of the bare land alone on each individual parcel would be \$120,000, or \$240,000 for both. The current listed asking price for both parcels is \$185,000, including the improvements on one parcel.

3. The extent to which the reduction of the property's value under the existing zoning restrictions promotes the health, safety, morals or general welfare of the public.

Because the current zoning of the subject properties does not allow the more western parcel to be built on, it may facilitate a picture of large and open lots in the neighborhood, though in their current overgrown and dilapidated state, we believe this effect is minimal. In their current state, we do not believe that the subject properties create any real value to the public

4. The suitability of the property for the purposes for which it is presently zoned, i.e. the feasibility of developing the property for one or more of the uses permitted under the existing zoning classification.

The properties are currently not suitable for the purposes for which they are zoned. A single-family residential use is appropriate, however the existing RS-1 zoning does not make development feasible, and creates a non-conforming use of the existing house. The subject properties can not be used for any of the uses currently permitted, because of the current zoning.

5. The length of time that the property has been vacant, as presently zoned, considered in the context of the land development in the area where the property is located.

As far as we were able to discern, the western parcel has always been vacant. It is one of

very few remaining vacant parcels in this highly desirable area of St. Charles.

6. The evidence, or lack of evidence, of the community's need for the uses permitted under the proposed district.

With the proposed RS-2 zoning, the use of the parcels will remain single-family residential. The neighborhood in which the properties are located is highly desirable, and home prices have steadily risen, proving a demand for more quality housing stock. Additionally, the change in zoning is the only thing that would make it make sense financially to restore the existing 1925 house to its former glory, creating an attractive entrance into downtown St. Charles along Rt. 25.

7. The consistency of the proposed amendment with the City's Comprehensive Plan.

The Comprehensive Plan dated 2013 recommends the following for detached single-family residential neighborhoods: "The City should investigate new methods to improve the conditions of all residential neighborhoods, including maintenance programs and incentives for developing vacant properties, while continuing to enforce building and design codes, regulations, and standards." The proposed RS-2 zoning will make it financially feasible for us to restore the 1925 house, therefore improving the condition of the neighborhood and bringing another house up to code. It will also allow for the future development of a single-family home on the vacant property.

8. Whether the proposed amendment corrects an error or omission in the Zoning Map.

To our knowledge, the current RS-1 zoning of the subject properties is not the result of an error or omission.

9. The extent to which the proposed amendment creates nonconformities.

The proposed amendment to the zoning map does not create any nonconformities. In fact, it corrects one, as the existing house is nonconforming under the current zoning.

10. The trend of development, if any, in the general area of the property in question.

There is a trend of development and improvement in the area. On the northern end of the same block as the subject properties, there are two homes that have recently been extensively rehabbed, and it appears that there is at least one custom home lot available from a local homebuilder.