

**AGENDA
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
WILLIAM TURNER, CHAIRMAN**

**MONDAY, FEBRUARY 27, 2017, 7:00 P.M
CITY COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL 60174**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADMINISTRATIVE**
 - a. Electric Reliability Report – Information only.
 - b. Active River Project Update – Information only.
 - c. Tree Commission Minutes – Information only.
- 4. PUBLIC WORKS DEPARTMENT**
 - a. Presentation and Recommendation to Select a Project Site for the New Police Facility.
 - b. Presentation by MetroNet to Consider Alternative Fiber Optic Communication Services, Including High-Speed Fiber Internet, Phone and IPTV to St. Charles.
 - c. Recommendation to approve Contract with Trotter and Associates, Inc. for Phosphorus Project CE.
 - d. Consideration of Renovation or Demolition to City Owned Building at 107-109 East Main Street (Former George’s Sports).
 - e. Recommendation to award the Bid for an Electric Three Reel Trailer Replacement.
 - f. Recommendation to approve Resolution Authorizing Application to Kane County Grant Program.

5. EXECUTIVE SESSION

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL, STAFF OR CITIZENS

7. ADJOURNMENT

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at 630 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 3.a

Title: Electric Reliability Report – Information Only

Presenter: Tom Bruhl

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

For Information Only.

Attachments *(please list):*

* January 2017 Outage Report

Recommendation/Suggested Action *(briefly explain):*

For information only.

**City of St. Charles
January 2017 Outages**

OUTAGE No.	DATE	TIME OFF	TIME ON (Min)	AREA AFFECTED	CIRCUIT No.	CAUSE/RESPONSE	NO. OF CUST.	OUTAGE MINUTES	MAJOR CATEGORY	SUB CATEGORY
1	1/6/2017	1:30 p.m.	60	930 Spring Ave	311	City 1/2 power / Bad connection at pole / Replaced connections at pole	1	60	Equipment	Connector
2	1/11/2017	2:25 a.m.	138	100 block of Illinois St south side of street - Fox Island Square	312	Overhead to underground conversion / Scheduled / De-energized overhead feed & terminated & energized new underground feed	10	1,380	Scheduled	SCMEU
2	1/11/2017	2:25 a.m.	179	100 block of Indiana St	312	Overhead to underground conversion / Scheduled / De-energized overhead feed & terminated & energized new underground feed	6	1,074	Scheduled	SCMEU
3	1/16/2017	8:55 A.M.	30	1400 S 13th Ave (Munhall School)	311	Damaged meter base / Replaced meter base, restored power	1	30	Equipment	Metering
4	1/18/2017	9:30 a.m.	30	1512 Williams Ave	512	1/2 power / Faulted underground service cable / Excavated & repaired cable, restored power	1	30	Equipment	Service
5	1/18/2017	11:55 a.m.	10	1512 & 1514 Williams Ave	512	Bad secondary connector in pedestal / Replaced secondary connector & restored power	2	20	Equipment	Connector
6	1/27/2017	9:09 a.m.	53	102 S 13th Ave	316	Faulted arrester / Isolated arrestors, restored power	6	318	Equipment	Arrester
6	1/27/2017	9:09 a.m.	0	Cedar Street area and East Main Street Corridor from 11th Ave to Tyler.	315/316	Momentary recloser operation related to failed arrester at 102 S. 13th Ave	729	0	Equipment	Arrester
7	1/30/2017	9:00 a.m.	150	808 & 820 N 5th Ave	314	Shut off power / Replaced transformer, terminated new primary cable & metering equipment, restored power	2	300	Scheduled	SCMEU
8	1/31/2017	9:40 p.m.	60	Park Shore Apts	331	No power / Switch out circuit, isolate bad cable, re-energize from back up feed	112	6,720	Equipment	Cable
9	1/31/2017	9:40 p.m.	0	S Rt 31, 1st St, Indiana Ave south of Rt 64, east & west sides of river	331/332	331-332 Breaker trip & close / Single phase cable fault at 1000 Geneva Rd / Instantaneous breaker operation	1366	0	Equipment	Cable
						Total of Interrupted Minutes		9,932		
						Total SAIDI*	0.636			
						Total of ComEd Interrupted Minutes		0		
						Total SAIDI without ComEd	0.636			
						*System Average Interruption Duration Index (SAIDI)				



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 3.b

Title:	Active River Project Update – Information Only
Presenter:	Chris Adesso

Meeting: Government Services Committee Date: February 27, 2017

Proposed Cost: \$ N/A	Budgeted Amount: \$ N/A	Not Budgeted: <input type="checkbox"/>
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Executive Summary *(if not budgeted please explain):*

The Active River Task Force wishes to provide the Council Committee updates on the status of topics pertaining to the Active River Project/Concept. The Task Force offers the attached information to the Committee. A member of the Task Force will be available at each of the Government Services Committee meetings to respond to any questions or comments that the Council Committee may have.

Attachments *(please list):*

* January 9, 2017 - Task Force Meeting Minutes

Recommendation/Suggested Action *(briefly explain):*

None – For information only.

MINUTES

ACTIVE RIVER TASK FORCE MEETING

POTTAWATOMIE COMMUNITY CENTER, ST. CHARLES, ILLINOIS

JOHN RABCHUK, CHAIRMAN

JANUARY 9, 2017

Members Present: Holly Cabel, Chris Adesso, Trish Beckjord, Rick Brems, John Rabchuk, Jim Enck

Members Absent: Chris Bong, Monica Meyers, John Wessel

Others Present: Ed Werneke, Tony Zehnder, Tom Anderson, Candy Boulay, Phil Held

Visitors Present: none

Call to Order

The meeting was convened by John Rabchuk at 8:07 a.m.

Minutes Review and Approval

Motion to accept and place on file the minutes of the December 5, 2016 Active River Task Force Meeting. Motion by Chris Adesso, second by Rick Brems to accept and place the minutes on file.

Voice vote: unanimous; Nays – None; Absent: Monica Meyers, Chris Bong, and John Wessel

Motion carried at 8:07 a.m.

Update on Preliminary Meeting

John Rabchuk stated that he, Mark Koenen and Holly Cabel recently met with a potential sponsor with the intent of promoting the project as a fitness and wellness program. The meeting went well. Future meetings will be planned.

Trish Beckjord asked if it was possible to involve other government agencies into the discussion concerning project design elements as well as potential sponsors. John Rabchuk stated that may be looked at in the future. Based upon what other communities have experienced with similar projects, ARP will need to target something like \$4-5M in private or corporate philanthropic contributions to the project construction.

Member Organization Updates

St. Charles Park District

A discussion took place regarding the Boy Scout Island concept plans. Phil Held stated he recently spoke to David Yocca of Conservation Design Forum regarding the floating islands that CDF is building in Lake Ellyn in Glen Ellyn to investigate if such structures could be built in the logoon behind Boy Scout Island. Phil stated that in a project to be constructed on the north branch of the Chicago River this spring there will be 15-20 floating islands; they attract fishing; the materials are recyclable; they are tethered to anchors; there is some maintenance involved; the islands are floating mats.

Trish Beckjord discussed marshlands and the opportunity to create an ecosystem. Rick Brems stated the idea is similar to what is being construction on the Chicago River. Trish asked if the committee is fixed on floating or would consider alternative design elements for that site.

Trish Beckjord asked what the clear goals are for programming this area; how are we programming the site; are there possible grants; recreational ideas; how do ideas relate to goals? Ms. Beckjord asked if a bird sanctuary has been considered or other ideas which are ecologically focused. John Rabchuk stated the concept of floating islands may be a possible project for Kiwanians as the Kiwanis group has been involved in shoreline clean up over the last several years and is currently in the process of asking the community for ideas of potential “signature projects” that would help the clubs visibility in the community.

Holly Cabel stated recreational and ecological goals will be implemented in the plans. Ms. Beckjord stated it was important to consider all alternatives. Mr. Rabchuk noted that at this time there is not a completed design, only some broad concepts; but the current engineering feasibility study will help to bring design alternatives into focus.

Phil Held stated he would contact landscape architect David Yocca to seek advice and suggested that David might be able to attend a future ARP meeting where he could share design and cost information as well as to discuss alternative design elements that may be appropriate for the ARP.

City of St. Charles

Chris Adesso stated it would be important to develop a Watershed Master Plan. In order to receive grants it is highly recommended to present the plan; the committee should look into this further.

River Corridor Foundation

John Rabchuk reported the landscaping and furnishing project for the Bob Leonard Walkway is underway; furnishings will be installed as weather permits.

City of St. Charles

Tom Anderson stated plaques will be installed near the kinetic sculpture. Future plans may include a bench. Tom asked that Jim Enck create a plan for the site to present at the next meeting. Jim Enck stated a Master Plan should be created for the site to also include handicap accessibility.

Chris Adesso stated casing will be grouted for the installation of the kinetic sculpture. Trish Beckjord asked about pouring a bench pad.

Marketing

Rick Brems shared a revised marketing piece. Tom Anderson asked that two large buildings shown on the marketing piece be removed as they are not actually on the site. Trish Beckjord suggested the words “ecological and/or environmental improvement” be added to the marketing piece.

A Facebook page for the project will be discussed at the next meeting.

Adjournment

The next meeting is scheduled for February 6, 2017 at 8:00 a.m. at Baker Community Center in the Peterson Lounge.

Motion by Rick Brems, seconded by Jim Enck to adjourn the meeting.

Voice vote: unanimous; Nays – None; Absent: Chris Bong, Monica Meyers, and John Wessel

Motion carried at 9:14 a.m.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 3.c

Title: Tree Commission Minutes – Information only

Presenter: AJ Reineking

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$ N/A

Budgeted Amount: \$ N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

A duty of the Tree Commission is to advise and consult with the Government Services Committee. The November 10, 2016 Tree Commission meeting minutes are attached.

Attachments *(please list):*

* Tree Commission Minutes – November 2016 meeting minutes

Recommendation/Suggested Action *(briefly explain):*

For information only.

**MINUTES
CITY OF ST. CHARLES
TREE COMMISSION MEETING
RALPH GRATHOFF, CHAIRMAN
NOVEMBER 10, 2016**

Members Present: Chair. Ralph Grathoff, Valerie Blaine, Kathy Brens, Jon Duerr, Raymond Hauser, Suzi Myers, Pam Otto, Caroline Wilfong, Ron Ziegler

Members Absent: None

Others Present: Marcelline D'Argento, AJ Reineking

Visitors Present: Journalism students [three] enrolled at Elgin Community College

1. Call to Order & Pledge of Allegiance

The meeting was convened by Chair. Grathoff at 6: 32 p.m.

2. Introduction of Visitors: Journalism students from Elgin Community College were introduced to all present.

3. Minutes Review and Approval

Motion to approve the minutes of the September 8, 2016 Tree Commission meeting and the October 20, 2016 Joint Meeting of the Batavia and St. Charles Tree Commissions and the Geneva Natural Resources Committee. Motion by Comm. Brens second by Comm. Duerr to approve the minutes. Voice vote: unanimous; nays – none. Motion carried at 6:36 p.m.

4. Old Business

A. Update on Honeybee-Keeping

Comm. Otto reported the Planning and Development Committee asked the City's Code Enforcement Officer to form a panel to advise and provide education on the issue of honeybee-keeping in the City. The panel will include a bee-keeper, an individual opposed to neighbors' bee-keeping, an individual with health concerns related to bees, an environmentalist and a representative from the City's Park District, which will be Comm. Otto. Additional information will be provided to the Tree Commission at the February or March 2017 meeting.

B. Final Review of Urban Forestry Management Plan

Mr. Reineking indicated the Urban Forestry Management Plan will go to the City's Government Services Committee [GSC] for approval in January 2017. Chair. Grathoff noted a cover page to the document should be added. Comm. Ziegler noted some inconsistencies with the language of the UFMP and suggested additional editing may be needed. Mr. Reineking offered to ask the City's Communications Division Manager to edit the document for readability [not content]. Comm. Duerr suggested the Tree Commission should get the UFMP approved and begin using it. Comm. Grathoff asked what the intended uses for the UFMP might be. Comm. Myers suggested excerpts from the document could be used for Arbor Day. The Commissioners also suggested the UFMP could be used for brochures, for educational purposes and posted on the City's website in pdf form [as a few of the uses for the document]. Mr. Reineking explained that amendments could be made to the UFMP in the future; for example, to change the Tree Commission to the Natural Resources Commission.

Chair. Grathoff distributed a document developed by Chicago Region Trees Initiative and noted the document was concise and contained many interesting graphics. The document was reviewed by all present.

The Tree Commission will have the final review of the UFMP completed in January 2017.

5. New Business

A. News and Concerns from Public Works

Mr. Reineking reported fall planting will be completed next week. At the next meeting in January 2017 the final numbers will be provided to the Tree Commission.

Comm. Wilfong requested an update on Outlot B and the resident of Wayne, IL who had written a letter to the Tree Commission. Mr. Reineking explained the City's adjudication of this matter had been postponed.

B. News of Concerns from Tree Commission

Comm. Brens suggested a spring leaf collection because the leaves are falling late this year. Comm. Wilfong commented that she uses a leaf shredder to mulch her leaves so there is no need to rake the leaves into piles for pick up. Comm. Myers liked the idea of a spring leaf collection. Mr. Reineking explained in the past the City added an extra leaf collection and/or extended the yardwaste bag pick up schedule; Public Services could discuss an additional leaf collection with the contractor.

6. Committee Reports

A. Education Committee

None

B. Langum Park Clean Up

Comm. Otto reported Boy Scout Troup # 33 is interested in participating in a one year and/or multiple year project. Possible projects include invasive species removal and plant rescue.

7. Communications

Approval of Public Services Division Tree Activity Reports for September and October 2016

Motion by Chair. Grathoff to approve the above-referenced reports. Motion by Comm. Myers, second by Comm. Blaine. Voice vote: unanimous; nays – none. Motion carried at 7:20 p.m.

8. Additional Items

A. Commissioners

Congratulations were extended by all present to Comm. Otto on her NINA [Northern Illinois Newspaper Association] award for best columnist, third place.

Comm. Wilfong noted the City had received an award from America in Bloom for 2016 Outstanding Achievement in Landscaped Areas.

Comm. Myers expressed her appreciation for Public Services' clean-up of the area under the bridge near Mount Saint Mary Park.

Comm. Myers discussed her recent visit to the Schingoethe Museum at Aurora University and distributed materials on an exhibit of baskets woven from Green Ash tree bark. She noted an Emerald Ash Borer was also on display as part of the exhibit with information on its impact.

B. City Staff

None

C. Visitors

The Commissioners responded to questions from the visitors regarding the UFMP and the responsibilities of the Tree Commission.

9. Adjournment

Motion by Comm. Duerr to adjourn the meeting, second by Comms. Otto and Myers.
Voice vote: unanimous; nays – none. Motion carried at 7:35 p.m.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 4.a

Title:

Presentation and Recommendation to Select a Project Site for the New Police Facility

Presenter:

Peter Suhr & Jim Keegan

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Staff is prepared to continue the discussion that was held at the Special City Council Workshop on January 23rd in regard to selecting a site for the new Police Facility. Staff will reiterate information that was presented and shared at the Workshop, demonstrate a plan to have a Police Department presence in Downtown St. Charles and provide detailed information about current Police Department walk-in activity.

At the conclusion of the discussion, staff would seek your guidance and approval to move forward with Architectural Basic Services at a determined site as recommend below.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Select the Rt. 31 & Red Gate Site as the new location for the Police Facility and to direct Staff and FGM Architects to begin Basic Architectural Services.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4.b

Title:

Presentation by MetroNet to Consider Alternative Fiber Optic Communication Services, Including High-Speed Fiber Internet, Phone and IPTV to St. Charles

Presenter:

Peter Suhr

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: N/A

Budgeted Amount: N/A

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

MetroNet Inc. is a Fiber Optic Company headquartered in Evansville, Indiana. Their External Affairs Division, led by Kathy Scheller, recently contacted St. Charles staff to introduce their company and seek interest to provide fiber services in St. Charles. More specifically, MetroNet provides fiber optic high-speed internet, TV and phone services to businesses and homes. Their vision is to provide a world-class communications infrastructure to regional communities for the 21st century and beyond. Kathy Scheller will present the attached information as an introduction to their company, the services they provide and methods they have deployed in other communities to provide such fiber services. Staff would be interested in receiving your feedback and direction for continued engagement with MetroNet.

Attachments *(please list):*

* Presentation by MetroNet

Recommendation/Suggested Action *(briefly explain):*

For Discussion and Feedback Only.



O V E R V I E W

METRONET

Fiber Optic Internet, TV and Phone

Company Contact:
Kathy M. Scheller
External Affairs
812.760.9228
kathy.scheller@metronetinc.com



Visionary Statement:

A decorative network diagram in the top right corner, consisting of various sized circles (nodes) connected by thin lines (edges). Some nodes are solid grey, while others are hollow with a grey outline. The connections form a complex, branching structure that tapers towards the right.

Our vision is to provide a world-class communications infrastructure to regional communities for the 21st century and beyond. Broadband is critical infrastructure, on par with roads, water, sewer, and electricity. Every home, business, nonprofit organization, government entity, and educational institution within a community's boundaries should have the opportunity to connect affordably, easily, and securely. Providing equal access to communications infrastructure and service is essential to promoting equal opportunity in education, business, healthcare, and all other aspects of day-to-day life.



ABOUT METRONET

**A 100% Fiber Optic Company
Headquartered in Evansville, Indiana**



HISTORY



2004

MetroNet Established

2005

MetroNet Launches First Market in Greencastle, IN



2010

MetroNet Established 9 Additional Communities

2015

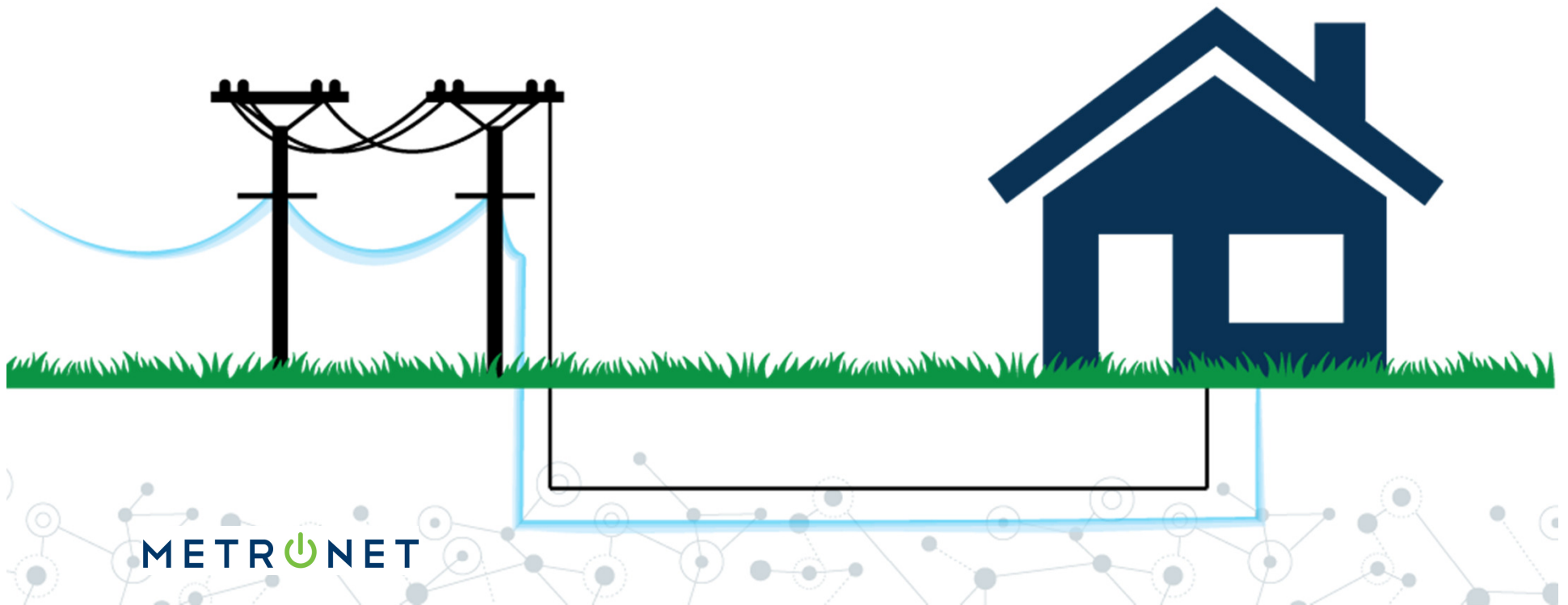
MetroNet Continues to Grow with 25+ Communities Established



MetroNet's

100% FIBER NETWORK

uses Fiber-to-the-home (FTTH) architecture to deliver fiber optic services directly to each home and business.



ABOUT METRONET:



- ◎ Headquartered in Evansville, IN
- ◎ Rapid growth over 200% in last 3 years
- ◎ Strong balance sheet
- ◎ Customer-focused: “Passion to Serve”
- ◎ Provider of fiber optic broadband - based voice, video and data services
- ◎ Fiber optic network
 - Coverage for more than 150,000 homes and businesses
 - 55,000 subscribers
 - Directly connected to each home and business using “next gen” fiber optic cable
 - Our communities are some of the first in the nation to receive access to a 100% fiber optic network



INDIANA & ILLINOIS GIGABIT COMMUNITIES

2005

Greencastle, IN

2007

Seymour, IN

2008

Vincennes, IN

2009

North Vernon, IN
Madison, IN

2010

Wabash, IN
North Manchester, IN
Huntington, IN
Connersville, IN
New Castle, IN

2011

Lebanon, IN
Ulen, IN

2012

Franklin, IN
Whiteland, IN
New Whiteland, IN

2013

Lafayette, IN
West Lafayette, IN
La Fontaine, IN

2014

Crawfordsville, IN

2014-15

Lafayette, IN
Roanoke, IN
Hanover, IN

2015

Greenwood, IN
Westfield, IN

2016

Plainfield, IL
Bloomington-Normal, IL
Romeoville, IL

2017

Montgomery, IL
Boulder Hill, IL
Oswego, IL



OUR APPROACH:



◎ **High Level of Customer Service**

◎ **Company Culture: “SERVING WITH PASSION”**

◎ **Local Presence – Retail Store**



○ Locally Hired Customer Service Representatives, Business Representatives and Service Technicians

○ Community Partner/Local Leadership



○ Local Community Involvement

○ Community events, school events, athletics & philanthropic sponsorships

◎ **Big Pipe – 1 Gig**



○ Best Technology Available

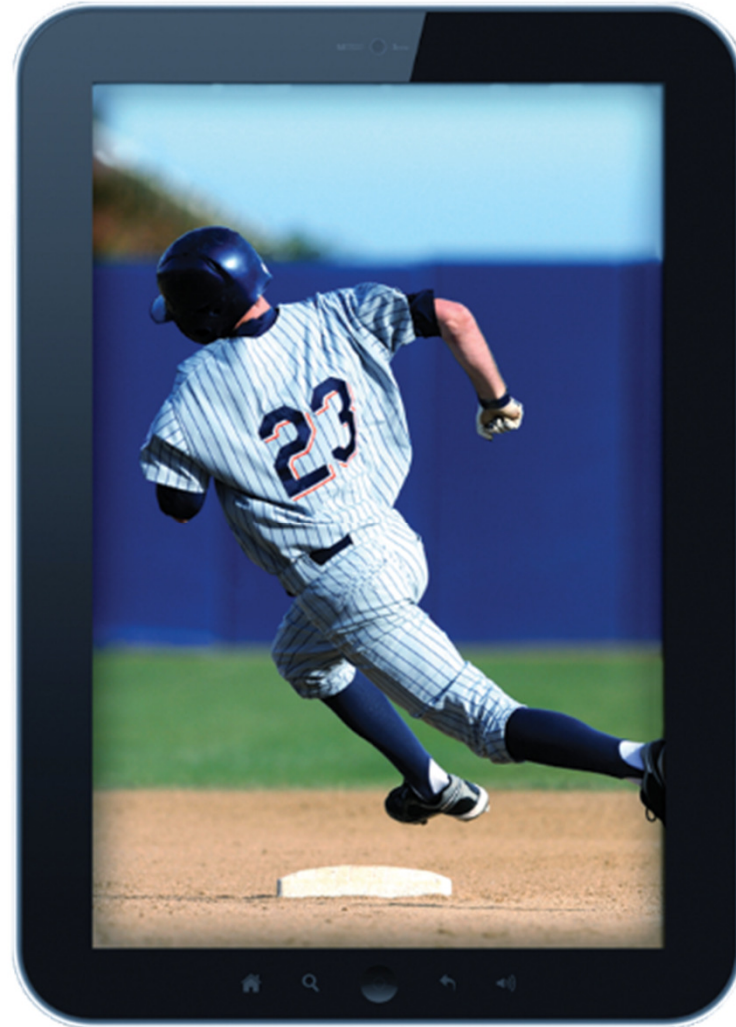
○ Attractive Pricing – “More for the Same”



RESIDENTIAL PRODUCTS: FIBER INTERNET

MetroNet's 100% fiber optic Internet delivers blazing-fast Internet speeds.

- Speeds from 100Mbps to 1 Gigabit
- Fiber Direct – Provides Purdue University students and professors living off campus with a direct 100Mbps/100Mbps connection to Purdue's network



RESIDENTIAL PRODUCTS: FIBER IPTV

With more data flowing through our 100% fiber optic connection, there is less TV compression which means a crystal-clear picture whether you're watching in HD or standard definition.

IPTV Features

- 240+ channels with 128 HD channels
- Additional Tiers: HD Elite, Sports Tier, Premium Channels (HBO, Cinemax, etc.)
- Smart Search & Fast Channel Change Technology
- WholeHome HD/DVR
- TV Everywhere
- QuickView
- Wireless Set-top boxes



RESIDENTIAL PRODUCTS: 100% FIBER PHONE

Crystal-clear, reliable Phone.

- 100% fiber phone service from MetroNet delivers crystal-clear, reliable quality
- 17 calling features and 1000 minutes of free domestic long distance



BUSINESS PRODUCTS:

⦿ Hosted PBX

⦿ PRI/MetroEthernet

- MetroNet's Fiber WAN offers a highly secure connection and the ability to connect to multiple worksites at various scalable bandwidths up to 10 Gig

⦿ Cell Back Haul

⦿ Next Gen Business Solutions Group

- Target medium-sized and enterprise customers





**CONSTRUCTION
COMMUNICATION**

CONSTRUCTION COMMUNICATION PLAN

Communication pieces put in place to alert residents that MetroNet will be coming into their neighborhood to start constructing our network.

- ⊙ Press release in newspaper about MetroNet coming to city
- ⊙ Email from willing HOAs with MetroNet Construction Expectations
- ⊙ Yard Markers
- ⊙ Large entrance & exit signs in each neighborhood
- ⊙ Locate Flags
- ⊙ Ambassadors providing information via social media outlets
- ⊙ City communication via social media, website, PEG channel, etc.

Each of these items point to MetroNet's construction website for more details and to better set expectations of the entire process. Residents can also submit questions or issues during the construction phase.



CONSTRUCTION COMMUNICATION WEBSITE

Resource for construction updates

- 🕒 Map of city build with each neighborhood's construction phase
- 🕒 Brief updates on construction plans

Resource for construction process and expectations

- 🕒 Details of construction phases including locates, when MetroNet crews begin their work, and restoration

METRONET CONSTRUCTION AREAS ASK QUESTIONS CONSTRUCTION PROCESS PRODUCTS TICKET LOOKUP

CONSTRUCTION AREA

CONSTRUCTION AREA: Greenwood, IN

Overall construction for Greenwood is 40% complete. Some areas on the western side of US HWY 31 have opened for service, and construction crews are continuing to open more areas in the coming weeks.

We are building the area's only 100% fiber optic network. After construction in your neighborhood is complete, you'll be able to enjoy Gigabit Internet, HD TV, and reliable phone.

Construction Question?

Have questions during our construction phase? Send us a message and we'll get back to you quickly!

[CONTACT US](#)

Click map to enlarge.

© Google Maps

LEGEND	
Green	CONSTRUCTION COMPLETE
Yellow	UNDER CONSTRUCTION
Blue	FUTURE CONSTRUCTION



CONSTRUCTION COMMUNICATION

METRONET

Fiber Optic Internet, TV and Phone

CONSTRUCTION NOTICE

**We're building the area's only
100% fiber optic network.**

You'll start to see our construction teams in the area.
Rest assured, the construction phase is temporary and
we'll do our best to minimize any impact to your property.

Questions? 1-877-386-3876

MetronetInc.com/construction

METRONET

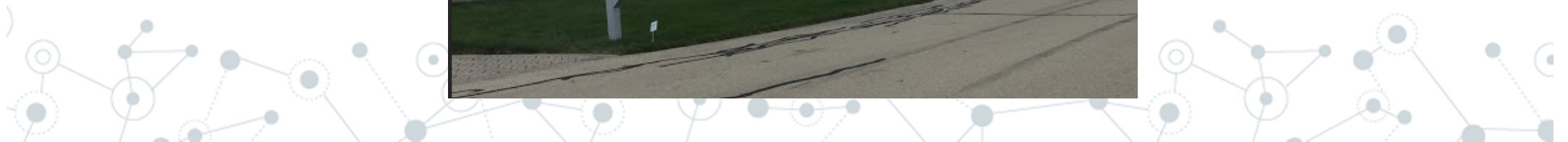
Fiber Optic Internet, TV and Phone

CONSTRUCTION UNDERWAY

We're building the area's only 100% fiber optic network.

You'll start to see our construction teams in the area.
Rest assured, the construction phase is temporary and we'll do
our best to minimize any impact to your property.

metronetinc.com/construction



Homes with fiber connections of up to 1 Gigabit can see an

INCREASE IN VALUE

UP TO **3%**

Appraisers are being advised to evaluate a home's access to broadband services as a factor in determining its value.

Source: University of Colorado and Carnegie





THANK YOU!

METR  NET

Questions?



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4.c

Title:

Recommendation to Approve Professional Services Agreement with Trotter and Associates for the Construction Engineering Phase of the Phosphorus Removal and Digester Improvement Project

Presenter:

Tim Wilson

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$ 816,000

Budgeted Amount: \$ 817,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The Public Works Department recommends approval of the construction engineering services for the Phosphorus Removal and Digester Improvement project to Trotter and Associates. The contract for the construction engineering phase of the project is a firm fixed fee of \$816,000 which was negotiated with Trotter and Associates by staff.

An agreement with Trotter & Associates for the Design Engineering Services phase of this project was approved earlier in 2016 when the City decided to combine the Phosphorus and Digesters projects in an effort to gain economy of scale and escalate the proposed project schedule to meet compliance guidelines set by the EPA. The City was able to reduce the cost of the engineering design phase of both projects by \$80,000 after combining them in to a single design effort. The city is receiving additional savings in the construction engineering phase in the amount of \$107,000.

The agreement includes 18 months of construction oversight. Over these 18 months the engineer will assist the city staff with overall project management, provide a resident project representative (RPR) onsite fulltime for the duration of the construction. The primary duties of the RPR will include general construction oversight, site layout, quality control, contract documentation and code and bid compliance. They will also be responsible for holding weekly construction meetings covering topics such as project progress and work change directives.

Staff has determined that the proposed fee for construction engineering services of under 6% of the construction cost to be fair and reasonable based on several factors. For example, in comparison to IEPA interest loan project data from the past several years; the average construction engineering fee is 7.20% of total construction cost. For our project the construction engineering fees are approximately \$174,000.00 less than the average IEPA project loan for the same phase. Also Public Staff has discussed real construction engineering expenditures for similar projects with municipalities in the area and verified these fees are competitive. The Trotter standard agreement has been reviewed by legal counsel and found to be acceptable.

Attachments *(please list):*

* Anticipated Project Construction Schedule

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Approve Professional Services Agreement with Trotter and Associates for the Bidding and Construction Engineering Phase of the Phosphorus Removal and Digester Improvement Project.

ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 1, 2017			Qtr 2, 2017			Qtr 3, 2017			Qtr 4, 2017			Qtr 1, 2018			Qtr 2, 2018			Qtr 3, 2018			Qtr 4, 2018			Qtr 1, 2019
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
0		2017 Phosphorus Removal and Digester Improvements	377 days	Mon 7/3/17	Tue 12/11/18																									
1		Site Work	175 days	Mon 7/3/17	Fri 3/2/18																									
2		Mobilization	2 wks	Mon 7/3/17	Fri 7/14/17																									
3		Chem-P Storage	150 days	Mon 7/17/17	Fri 2/9/18																									
10		Underground Utilities	145 days	Mon 8/14/17	Fri 3/2/18																									
26		Biological Process	249 days	Mon 7/3/17	Thu 6/14/18																									
27		Equipment	140 days	Mon 7/3/17	Fri 1/12/18																									
31		IR Pump Station	155 days	Mon 7/17/17	Fri 2/16/18																									
45		Process Control Building and Ferric Chloride Feed/Storage	150 days	Mon 7/17/17	Fri 2/9/18																									
60		Primary Sludge Fermenter	165 days	Mon 7/17/17	Fri 3/2/18																									
72		Blower Building	239 days	Mon 7/17/17	Thu 6/14/18																									
89		Lower Aeration Basins	146 days	Mon 7/17/17	Mon 2/5/18																									
100		Upper Aeration Basins	80 days	Mon 1/15/18	Fri 5/4/18																									
167		Digester Rehabilitation	357 days	Mon 7/3/17	Tue 11/13/18																									
168		Equipment	125 days	Mon 7/3/17	Fri 12/22/17																									
173		Digested Sludge Storage Tank	126 days	Mon 11/20/17	Mon 5/14/18																									
189		Waste Gas Burner	45 days	Mon 1/1/18	Fri 3/2/18																									
197		Digester Rehabilitation Phased	347 days	Mon 7/17/17	Tue 11/13/18																									
198		AD Control Building - Phase 1 (South)	80 days	Mon 10/23/17	Fri 2/9/18																									
212		Egg-Shaped Anaerobic Digester (ESAD) 1702	165 days	Mon 7/17/17	Fri 3/2/18																									
248		AD Control Building - Phase 2 (North)	182 days	Mon 3/5/18	Tue 11/13/18																									
266		Egg-Shaped Anaerobic Digester (ESAD) 1701	192 days	Tue 11/21/17	Wed 8/15/18																									
310		Project Closeout	84 days	Thu 8/16/18	Tue 12/11/18																									

2017 Phosphorus Removal and Digester Improvements
Thu 2/16/17

Task		Inactive Task		Manual Summary Rollup		External Milestone		Manual Progress	
Split		Inactive Milestone		Manual Summary		Deadline			
Milestone		Inactive Summary		Start-only		Critical			
Summary		Manual Task		Finish-only		Critical Split			
Project Summary		Duration-only		External Tasks		Progress			

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4.d

Title:

Consideration of Renovation or Demolition to City Owned Building at 107-109 East Main Street (Former George's Sport)

Presenter:

Peter Suhr

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$900,000 - \$1.1 M.

Budgeted Amount: \$1,100,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The City purchased the property at 107-109 Main Street otherwise known as the former George's Sport Building in 2012 with intent to utilize the building or land as a compliment to the adjacent Arcada Theatre. In 2012, the building was in fair condition, however has slowly continued to deteriorate over time. The Public Works Department is responsible for the care and maintenance of City owned buildings including George's Sport. Recognizing the continued deteriorating conditions of the building, Public Works recently retained Prairie Forge Architects to evaluate the structure and determine solutions including cost estimates for improvements. Public Works, with assistance from Prairie Forge, has concluded its study and is prepared to present two options to the Government Services Committee for your consideration. The first option is to renovate the exterior of the building to provide for a weather tight solution. Estimated costs for the first option are about \$1,100,000. The second option is to demolish the building in its entirety and construct a temporary City Plaza in its place until the property is redeveloped. Estimated costs for the second option are about \$900,000.

Public Works staff and Prairie Forge presented the two options to the Historic Preservation Commission on February 15, 2017 seeking their guidance for your consideration. Please find attached the meeting minutes from that meeting.

More detailed information will be presented to you at the Government Services Meeting. City staff is requesting your feedback and direction to move forward with either of the two options.

Attachments *(please list):*

* Historic Preservation Commission Meeting Minutes

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Provide Staff with Direction on the Existing Building at 107-109 Main Street

MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, FEBRUARY 15, 2017
CITY COUNCIL CHAMBERS

Members Present: Chairman Norris, Bobowiec, Gibson, Smunt, Pretz, Kessler, Malay

Members Absent: None

Also Present: Russell Colby, Planning Division Manager
Ellen Johnson, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Johnson called roll with all seven members present. There was a quorum.

3. Approval of Agenda

4. Presentation of minutes of the February 1, 2017 meeting

A motion was made by Ms. Malay and seconded by Mr. Bobowiec with a unanimous voice vote to approve the minutes as presented.

5. COA: 514 Indiana St. (new house)

6. Discussion Item: 218 Indiana St.

7. Preliminary Review: 107-109 E. Main St. (George's)

Peter Suhr, Director of Public Works for the City of St. Charles, and Tom Tristano, from Prairie Forge Group, were present.

Mr. Suhr said the City purchased the property that is known as the former George's Sport Building in 2012. The intent was for it to be used for the possible future expansion of the Arcada Theatre. Mr. Suhr said the Public Works department manages the upkeep of all City facilities and this building falls under their responsibility. The City has monitored this building since 2012 and has done some safety modifications. However, the building has deteriorated to the point where it would require significant funds to renovate, watertight it, or demolish it. Mr. Suhr

said the Prairie Forge Group was hired to study the possibility of properly making the building watertight and gutting it or demolishing it to get the site ready for development.

Chairman Norris asked what the City would like to have done with the building. Mr. Suhr said that would be a decision for City Council to make. Public Works is only interested in taking care of a deteriorating building, or getting it safe and ready for future development.

Mr. Tristano said Prairie Forge has been involved with this property for the past five years. He gave a presentation which included site conditions, building conditions, and options. The site contains an approximately 70 ft. x 50 ft. building known as the George's Sport Building, a courtyard, and an alleyway which contains a large amount of common utilities.

Mr. Tristano said one key element of the study they looked at was that this property would be the most significant asset to the Arcada theatre. They need space and utilities. Therefore, this was one conclusion they presented to City.

The findings/recommendations of the Watertight Option are as follows:

- Address/solve the water seepage issues
- Address/solve the structural deficiencies
- Replace the roof and roof insulation
- Remove the interior finishes – mold
- Replace the doors/windows/entries
- Repair brick walls and roof parapets
- Without a tenant or occupant there are no interior finishes or the ability to conform to a code compliant building or meet any MEP upgrades

The estimated cost of this option is \$1.10M.

The findings/recommendations of the Building Demolition Option are as follows:

- Address/solve the site water seepage issues
- Relocate the overhead utility/storm lines
- Address “Party Wall” influences:
 - Structural – walls, pockets, & future
 - Weatherproofing - below/above
 - Legal - “Party Wall” agreement
- Structural bracing - temporary & permanent
- Site access restrictions requires “Hand” demolition techniques
- Basement to be filled-in for an “open space”
- Add lighting, signage, and site furnishings

The estimated cost of this option is \$900K.

Mr. Tristano explained the reason this is so costly is due to site/access restrictions, drainage conditions, overhead utility lines, structural influences, party walls, and demolition methods.

Mr. Tristano said the only benefit of the watertight option would be to preserve a building and keep a downtown façade. The second option opens up the site for future use and is less expensive. It allows for nearly immediate use of the site once the building is torn down. Mr. Tristano noted the second option also provides short term improvements to the site with maximum flexibility for future development.

Chairman Norris asked if the Commissioners had any thoughts on fixing the existing elevation.

Mr. Bobowiec said if they left a shell someone could go in and begin a renovation.

Ms. Malay said the City has preservation ordinances in place and should be setting an example of preservation; especially in such a predominant location. She also felt the renovations being proposed were positive and would give someone a clean slate to begin future renovation.

Mr. Gibson agreed with Ms. Malay and also noted the building is part of what forms the vista of Main Street and not having it there would be significant.

Mr. Pretz was fine with all the repairs needed and said by keeping the shell the City would be setting an example of “heritage” as noted in the mission statement. He also felt the costs of each option were probably a bit closer together than stated and keeping the building shell may actually be the less expensive option.

Dr. Smunt was in favor of stabilizing the building and keeping it until a future use presents itself. He said the reason the City purchased the building was for the potential expansion of the Arcada Theatre. He felt that was still a valid reason to keep it. He also noted the building had a lot of history and was part of the whole look of Main Street.

Mr. Kessler said he preferred to preserve the façade and fix the shell in an effort to keep the streetscape intact.

Chairman Norris asked for feedback on keeping the front elevation up, but removing the back of the building.

Mr. Kessler said he would hate to see the back space empty, especially in the downtown area next to the Arcada.

Dr. Smunt said he does not support demolition unless he knows what is going to take its place. He does not think this is a good place for a plaza and questions how much it would be used in this location.

Mr. Pretz said both options are basically \$1M. If only the front façade is left, the City will have a difficult time selling what's left to a prospective buyer because the buyer will face increased costs to finish the build-out.

Mr. Gibson felt a gutted building would have more value than a vacant lot. He said they were already limited in authentic historic storefront space and to lose this structure would be a poor choice. However, on the other hand, he said the building would be more sellable if they gutted the whole thing and left the middle open except for what's needed for support purposes. This would allow the next buyer to have a blank slate that they could build out to their liking.

Ms. Malay said keeping just the front façade is worthless. She said she would prefer to see the whole building stay. She felt a gutted building would be more enticing to a future buyer.

Mr. Bobowiec preferred the gutted shell. He suggested the City needs to have a plan before they spend any money on either option. He would hate to see it sit for several more years without anything being done with it.

The Commissioners discussed their responsibility in this matter as it relates to the historic preservation ordinance.

Dr. Smunt said he hoped the City would keep the building. He also noted if there were any unique architectural elements inside the building, he would like them salvaged.

Mr. Bobowiec asked if the City set a timeline for when they would give up on having the Arcada utilize the space. Mr. Tristano said there may be some interest from the theatre, but the City would need to say they can't wait forever.

Mr. Bobowiec suggested an alternative option which includes only putting another \$250K-\$300K into the structure to fix the roof and remediate the mold, and then put it up for sale. He felt they might be able to get a buyer who would like to do the renovation, but didn't think they would ever recoup \$1M if it's a gutted shell.

8. Additional Business and Observations from Commissioners or Staff

9. Meeting Announcements: Historic Preservation Commission meeting Wednesday, March 1, 2017 at 7:00 P.M. in the Committee Room.

10. Public Comment

11. Adjournment

With no further business to discuss, the meeting adjourned at 8:05 p.m.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 4.e

Title:

Recommendation to award the Bid for an Electric Three Reel Trailer Replacement

Presenter:

Chris Adesso

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$ 55,545

Budgeted Amount: \$ 56,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Purchasing received bids to replace the three reel trailer that the Electric Division frequently uses. This specialized trailer will carry and control reels of wire or cable from Inventory at Public Works to the jobsites. The trailer is used on a very regular basis on a variety of new and replacement work, most frequently underground, but could be used for overhead if we had to build or repair such. The City received three bids. One of the bids failed to meet technical bid requirements and was rejected.

Attachments *(please list):*

Bid Tabulation

Recommendation/Suggested Action *(briefly explain):*

Recommendation to award the bid for a Three Reel Trailer to Sauber Manufacturing Company in the amount of \$55,545.

BID: 1-3 REEL TURRET TRAILER

#170110

DEALER	Sauber Manufacturing Co., 10 N. Sauber Rd., Virgil, IL 60151		Brooks Brothers Trailers & Equipment, 141 Francis Dr., Troy, MO 63379	Brooks/Technlgy. Internatl., Inc., 1349 S. Internatl. Pkwy., Ste. #2411, Lake Mary, FL 32746	
BID PRICE	\$55,545			\$59,395	
DELIVERY	12-16 Weeks (approx. 98 Days)			140-170 Days	
ALTERNATE			\$48,180		
This Alternate bid didn't meet the bid requirements.			50-70 Days		

MWS:cjb

1-3-RITurretTrailer 12-12161-1017



Proposed Trailer



Existing trailer

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4.f

Title:

Recommendation to Approve Resolution Authorizing Application to Kane County Grant Program

Presenter:

Karen Young

Meeting: Government Services Committee

Date: February 27, 2017

Proposed Cost: \$ n/a

Budgeted Amount: \$551,206

Not Budgeted: **Executive Summary** (*if not budgeted please explain*):

Each year Kane County offers grant programs to help improve the quality of life within Kane County. The City of St. Charles successfully received funding in the past from the Kane County Riverboat Grant Program to assist with the completion of the Bob Leonard Riverwalk Project, Municipal Center Parking Lot and most recently the 7th Avenue Creek Watershed Plan. Staff is proposing to submit two applications for Kane County Riverboat Grant funding for the 7th Avenue Creek Project and the IL Route 31 Culvert/Sidewalk Extension Project.

The 7th Avenue Creek project application includes the costs associated with the design engineering for the culvert replacement at the Public Works entrance off of 7th Avenue and the lining/repairs to the existing culvert under 7th Avenue. The total amount proposed in the budget for FY17/18 is \$138,706, with the grant application being proposed at \$100,000.

The IL Route 31 Culvert/Sidewalk Extension project is located at the southern City limits on IL Route 31 (Geneva Road) at the property located at 1336 Geneva Road. The project includes the extension of the roadway culvert to address erosion issues in this area, which will also provide for the opportunity to extend the sidewalk on the west side of the street. This improvement will provide for a much needed sidewalk connection between Willowgate Lane and the City of Geneva sidewalk to the south. The total amount proposed in the budget for FY17/18 is \$412,500, with the grant application being proposed at \$100,000.

The 2017 grant application will be requesting an amount of \$100,000 for each project, which is the maximum allowable amount under this grant. As part of the application submittal to the County, approval of the attached resolution is required. Staff has been working closely with Kane County staff on the submittal and for these reasons staff requests that the City Council approve the resolution to authorize the application of the grant and to allow staff to execute all documents upon receipt of grant monies.

Attachments (*please list*):

* Resolutions Authorizing Application to Kane County Riverboat Grants

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a Resolution Authorizing Application to Kane County Riverboat Grant and that the City Administrator be authorized to execute all necessary documents for both the 7th Avenue Creek Project and IL Route 31 Culvert/Sidewalk Extension Project.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing Application for Kane County Development
Funds and Execution of all Necessary Documents**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles has determined that it is in its best interests to submit an application for Kane County Riverboat Funds for the 7th Avenue Creek Project, and;

WHEREAS, said project will include design engineering for the 7th Avenue Creek and 7th Avenue Creek Tributary, and;

WHEREAS, the Kane County Board must approve said application and will require the City of St. Charles to execute a Funding Agreement and other necessary documents upon approval.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That Mark Koenen, City Administrator, is hereby authorized to execute an application for Kane County Riverboat Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the City of St. Charles to Kane County requesting the dispersal of funds.

SECTION TWO: That any changes to the above-stated project description must be approved by the City of St. Charles.

SECTION THREE: This Resolution shall be in full force and effect upon its passage and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2017.

Resolution No. _____

Page 2

Ray P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing Application for Kane County Development
Funds and Execution of all Necessary Documents**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles has determined that it is in its best interests to submit an application for Kane County Riverboat Funds for the 7th Avenue Creek Project, and;

WHEREAS, said project will include design engineering for the 7th Avenue Creek and 7th Avenue Creek Tributary, and;

WHEREAS, the Kane County Board must approve said application and will require the City of St. Charles to execute a Funding Agreement and other necessary documents upon approval.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That Mark Koenen, City Administrator, is hereby authorized to execute an application for Kane County Riverboat Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the City of St. Charles to Kane County requesting the dispersal of funds.

SECTION TWO: That any changes to the above-stated project description must be approved by the City of St. Charles.

SECTION THREE: This Resolution shall be in full force and effect upon its passage and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2017.

Resolution No. _____

Page 2

Ray P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: