

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. TODD BANCROFT, CHAIR**

**TUESDAY, FEBRUARY 20, 2018
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**
- 4. Police Department**
 - a. Recommendation to approve and Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 8 “Alcoholic Beverages”, Section 090 “License – Classifications” of the City of St. Charles Municipal Code.
 - b. Recommendation to approve a Proposal for a New Class D-9 Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174. –
 - c. Recommendation to approve a Proposal for a New Class A5 License for BOKE Enterprises, LLC dba The Wine Exchange located at 1 Illinois Street, Unit 120, St. Charles.
 - d. Discussion to consider a “Site License/Market License” at 1825 Lincoln Highway (93 Octane Nano-Brewery). This concept would be in addition to Urban Counter and the Pride Liquor Store.
- 5. Executive Session**
 - Personnel – 5 ILCS 120/2(c)(1)
 - Pending Litigation – 5 ILCS 120/2(c)(11)
 - Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
 - Property Acquisition – 5 ILCS 120/2(c)(5)
 - Collective Bargaining – 5 ILCS 120/2(c)(2)
 - Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- 6. Additional Items from Mayor, Council, Staff, or Citizens.**
- 7. Adjournment**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov.

Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 4a

Title: Recommendation to approve an Ordinance Amending Title 5, Entitled “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License - Classifications” of the St. Charles Municipal Code

Presenter: Police Chief James Keegan

Meeting: Government Operations Committee

Date: February 20, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary (if not budgeted please explain):

City staff has been working with a business owner regarding a potential new business to be located at 210 Cedar Ave. The proposed business would be a small event space for private events, such as meetings, bridal showers, etc. The proposed business owners are seeking a liquor license which would allow for a caterer to provide service of alcohol at this business premises. As an option to their clients, the proposed business also requests the ability for some type of BYOB option. As a result of this request a new licenses classification for small event venues (D-9) is being proposed and recommended for approval. The proposed classification has the following limits or provisions:

- Size of the event limited to less than seventy five (75) persons
- Service of alcohol must be incidental to food service
- Alcohol service may be provided by a vendor who holds a current/valid Class B or C license with The City of St. Charles.
- As an alternative, alcohol may be brought on to the premises by the client or sponsor of the event but then service of the alcohol must be done by BASSET trained servers and in accordance with the Code. The client or event sponsor shall also be required to provide a certificate of insurance for that event. The service of food must predominate in this alternative situation as well.

The following amendment to Title 5 is recommended:

5.08.090 – License – Classifications (Proposed Language)

D-9. Class D-9 licenses shall authorize the sale or delivery of alcoholic liquors, for the consumption on the premises only at a Small Event Venue. Small Event Venues shall consist of a business for which the exclusive activity is to provide space for catered private parties of less than seventy five (75) persons, where there is service for consumption at tables of hors d’oeuvres, a buffet, or full multiple course meal, and at which alcoholic liquor may be served or sold incident to such food service. Each venue event at which alcoholic liquor may be served shall be prearranged under the sponsorship of a particular person or organization. Venue events shall not be open to the general public, but attendance shall be by appointment or special invitation of the sponsors. No admission charge shall be levied to guests at such event venues, except for an event sponsored by a non-for-profit corporation or association registered with the State of Illinois.

As an alternative to selling and servicing alcoholic liquor for a particular event on the premises, the holder of a Class D-9 license may instead engage the services of a vendor who holds a then current and otherwise valid Class B or Class C license for the purpose of supplying, opening, dispensing, selling, and/or serving alcoholic liquors for consumption on the premises where the service of food predominates.

As an alternative to selling alcoholic liquor for a particular event on the premises, the holder of a Class D-9 License may instead allow for the consumption of alcoholic liquors, on the premises, that have been brought onto the premises by a person or persons who have contracted for an event to be held on the premises where the service of food predominates, subject to the following:

1. The licensee shall take control of such alcoholic liquors promptly upon delivery thereof to the premises, and shall provide BASSET trained servers for the opening, dispensing, sale, and/or serving of such alcoholic liquors during the event.
2. Any and all alcoholic liquors shall be opened, dispensed, sold and/or served on the premises only by such servers, and only to attendees of the event.
3. A certificate of insurance reflecting coverage for general liability purposes in the amounts otherwise due from and in place for the licensee shall be provided to the licensee by the patron or patrons supplying the alcoholic liquors, and the City of St. Charles and the Local Liquor Control Commission of the City shall be named as an additional insured on the policy.
4. Any alcoholic liquor remaining unserved after the conclusion of the event may be returned to the person or persons who supplied them, to be transported off the premises only in accordance with law.

5.08.100 – License Fees; Late Night Permit Fees; Fees Established

Fees Established. The fees for the various Classes of local liquor licenses authorized in this chapter shall be as follows:

Class License	Annual License Fee	Comments
A-1	\$1,600.00	Package Liquor Stores Only
A-2	\$1,600.00	Grocery Stores
A-2B	\$1,600.00	Wine/Beer Sales Only
A-4	\$1,600.00	Brewery, Distillery, and Winery Sales
A-5	\$1,800.00	Wine by Glass & Bottle Sales
A-6	\$1,600.00	Gasoline Station with Convenience Store
B-1	\$1,200.00	Basic Restaurant Liquor License
B-2	\$1,800.00	Purchase Wine w/Takeout
B-3	\$1,800.00	On Premise Consumption & Retail Sale of Wine
C-1 & C2	\$1,200.00	Basic Tavern Liquor License
C-3	\$1,800.00	Sale of Bottled Wine
D-1	\$4,000.00	Pheasant Run
D-2	\$2,000.00	Hotels
D-3	\$2,000.00	Banquet Halls/Country Clubs

D-4	\$1,000.00	Moose/Clubs
D-5	\$2,000.00	Arcada
D-6	\$2,000.00	Q-Center
D-7	\$500.00	Steele Beam Theatre
D-8	\$1,200.00	Arts & Entertainment License
<u>D-9</u>	<u>\$500.00</u>	<u>Small Event Venues</u>
E-1	\$50.00 per day	Not for Profit
E-2	\$100.00 per day	Special Events B/C licensees
E-3	\$50.00 per day	Kane County Fair
E-4	\$100.00 per day	City Owned Premises
E-5	\$500.00 annual	Harley Davidson
E-6	\$100.00 per day	Special Late Night Permit Event
E-7	\$100.00 per day	Special Events A-2/A-2B licensees
F-1	\$100.00	BYOB Beer and Wine Only
F-2	\$250.00	BYOB Beer, Wine, and Spirits
G-1	\$1,600	Brewery/Restaurant
V	\$1000 - Initial License	Video Gaming
	\$500 - Each Renewal License	
	\$100 - Per each video gaming terminal	

Pursuant to this item being presented at the Government Operations Committee meeting on Tuesday, February 20, 2018 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on March 5, 2018 for final approval.

Attachments (please list):

Proposed Ordinance

Recommendation/Suggested Action (briefly explain):

Recommendation to approve an Ordinance Amending Title 5, Entitled "Business Licenses and Regulations" Chapter 5.08, "Alcoholic Beverages", 5.08.090, "License - Classifications" of the St. Charles Municipal Code

City of St. Charles
Ordinance No. 2086-M-_____

Ordinance Amending Title 5, Entitled “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License - Classifications” and Section 5.08.100, “License Fees; Late Night Permit Fees; Fees Established of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 5 “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, 5.08.090, “License – Classifications be amended by adding the following:

5.08.090 – License - Classifications

Local liquor licenses for the retail sale of alcoholic liquor shall be divided into the following classes and sub-classes:

4. **Class D – Specific Alcoholic Liquor Sales and Site Specific Licenses** -Class D licenses are divided into the following sub-classes:
 - **D-1. Class D-1** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises of any resort hotel or motel only and shall be issued only to the operator of said resort hotel or motel. The licensee shall be permitted sales of alcoholic liquors as permitted by Class B and C licenses. Additionally, each of the residence rooms of the resort hotel or motel may have a mini-bar that may be accessed only by a special key obtained from the hotel management by a patron that may be served alcoholic liquors. Class D-1 licenses shall authorize the sale of alcoholic liquors from one (1) halfway house and from two (2) motorized food and beverage cars operating on the eighteen (18) hole golf course for consumption on said golf course only, subject to the following restrictions: all alcoholic liquors shall be served in other than glass containers; all cars shall only operate on designated golf cart paths.
 - **D-2. Class D-2** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises of any hotel or motel only and shall be issued only to the operator of said hotel or motel. Additionally, each of the residence rooms of the hotel or motel may have a mini-bar that may be accessed only by a special key obtained from the hotel management by a patron that may be served alcoholic liquors.

- **D-3. Class D-3** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises of a golf club or any banquet hall at a golf club in conjunction with the service of sit down meals. One (1) or more portable or permanent bars are permitted, when the person who operates the banquet hall makes such retail sale of alcoholic liquor. Class D-3 licenses shall authorize the sale of alcoholic liquors from one (1) halfway house and from two (2) motorized food and beverage cars operating on eighteen (18) hole and nine (9) hole golf courses for consumption on said golf course only, subject to the following restrictions: all alcoholic liquors shall be served in other than glass containers; all cars shall only operate on designated golf paths.
- **D-4. Class D-4-1** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises only, of any club, provided, that such club shall have been in existence for at least six (6) months prior to the filing of an application for a license under this chapter and shall have maintained clubrooms for such period of time immediately preceding the filing of its application.
(Ord. 2015-M-14 § 1; Ord. 2010-M-29 § 1; Ord. 2008-M-80 § 1.)
- **D-5. Class D-5** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises only, of the theater premises located at 105 East Main St. The sale of alcoholic liquors shall be from one (1) permanent location in the vestibule, one (1) service bar in the balcony, and up to two (2) other service bars as dictated by the event.
- **D-6. Class D-6** licenses shall authorize the retail sale of alcoholic liquors for consumption on the premises only in conjunction with the operation of the Q Center, located on the premises at 1405 North Fifth Ave. Alcoholic liquor sales are limited to individuals and their guests who are participating in events under the direct control of the licensee. The license shall not be removed from the location at 1405 North Fifth Ave. without the approval of the City Council and consent of the Local Liquor Control Commissioner.
- **D-7 Class D7** licenses shall authorize the retail sale of wine and beer for consumption on the premises only for non-for-profit organization of such theatre located at 111 West Main Street. The sale of beer and wine shall be from one (1) permanent location in the vestibule and service will only be allowed when theatre events are being held on this premise.
- **D-8. Class D-8** licenses authorize the retail sale and consumption of beer and wine at an arts and entertainment studio, while the patron(s) are participating in an arts, crafts or other class that are offered by the licensee. The consumption of beer and wine is restricted to the licensed premises and shall be limited to members of a group assembled on the premises for the purpose of attending an art, crafts, or other classes offered by an

art studio, arts and crafts school, or similar leisure/entertainment business while the licensee is conducting classes.

Partially consumed bottles of wine can be removed from the premises but only securely sealed by the licensee or an agent of the licensee prior to removal from the premises and placed in a transparent, one-time use, tamperproof bag and not for public distribution or consumption.

- **D-9. Class D-9** licenses shall authorize the sale or delivery of alcoholic liquors, for the consumption on the premises only at a Small Event Venue. Small Event Venues shall consist of a business for which the exclusive activity is to provide space for catered private parties of less than seventy five (75) persons, where there is service for consumption at tables of hors d'oeuvres, a buffet, or full multiple course meal, and at which alcoholic liquor may be served or sold incident to such food service. Each venue event at which alcoholic liquor may be served shall be prearranged under the sponsorship of a particular person or organization. Venue events shall not be open to the general public, but attendance shall be by appointment or special invitation of the sponsors. No admission charge shall be levied to guests at such event venues, except for an event sponsored by a non-for-profit corporation or association registered with the State of Illinois.

As an alternative to selling and servicing alcoholic liquor for a particular event on the premises, the holder of a Class D-9 license may instead engage the services of a vendor who holds a then current and otherwise valid Class B or Class C license for the purpose of supplying, opening, dispensing, selling, and/or serving alcoholic liquors for consumption on the premises where the service of food predominates.

As an alternative to selling alcoholic liquor for a particular event on the premises, the holder of a Class D-9 License may instead allow for the consumption of alcoholic liquors, on the premises, that have been brought onto the premises by a person or persons who have contracted for an event to be held on the premises where the service of food predominates, subject to the following:

5. The licensee shall take control of such alcoholic liquors promptly upon delivery thereof to the premises, and shall provide BASSET trained servers for the opening, dispensing, sale, and/or serving of such alcoholic liquors during the event.
6. Any and all alcoholic liquors shall be opened, dispensed, sold and/or served on the premises only by such servers, and only to attendees of the event.

2. In addition to all other conditions and restrictions applicable to Class E-2 licenses, the Local Liquor Control Commissioner may impose such additional conditions and/or restrictions as he deems necessary; and
 3. The Local Liquor Control Commissioner may, with the advice and consent of the City Council waive or vary any conditions and/or restriction applicable to a Class E-2 license, if deemed appropriate under the circumstances.
- **E-3.** The Class E-3 license shall authorize the retail sale of beer and wine for consumption on the premises only and within the pre-designated area of the Kane County Fair Grounds. Class E-3 shall also authorize the retail sale of wine and/or beer in original packages only. The retail area and consumption areas must be pre-approved by the Chief of Police (with a site drawing) at the time of the liquor license application. Further, wine and beer tasting bars shall be permitted in accordance with St. Charles Municipal Code 5. 08. 260.
 - **Class E-3** license shall be issued solely to the Kane County Fair for the conduct of the annual Kane County Fair and not more than twenty (20) days of events that the Local Liquor Control Commissioner and Chief of Police deem licensable per calendar year. Each of the events shall be subject to approval by the Chief of Police so as to avoid conflicts between other events and festivals occurring in the City. The Class E-3 license shall be valid only for the scheduled dates as outlined above and are subject to daily fees in accordance with St. Charles Municipal Code 5. 08. 100.
 - **E-4.** Class E-4 licenses shall authorize at the Local Liquor Control Commissioner's discretion, and subject to prior approval by the City Council, either the sale or delivery of beer and wine, or alcoholic liquors, for consumption on City owned property, including but not by way of limitation, 1st Street Plaza. There shall be no Class E-4 licenses issued during the second full week of October, beginning 12:00 a.m. Friday and ending 12:00 a.m. Monday.
 - **E-5.** Class E-5 licenses shall authorize, at the Local Liquor Control Commissioner, with advice and consent of the City Council, either the sale or delivery of beer and wine or alcoholic liquors, for consumption on the premises only. The Class E-5 license shall be issued solely for the conduct of not more than twenty (20) days of events that the Local Liquor Control Commissioner, City Council and Chief of Police deem licensable per calendar year at specific premises. Each of the events may not be more than one day in duration. The schedule of such events shall be subject to

approval by the Chief of Police so as to avoid conflicts between said events and major festivals or events occurring in the City, including, but not limited to, Flea Market held at the Kane County Fairgrounds, Riverfest, Scarecrow Festival, and the St. Patrick's Day Parade. Such license shall be issued solely for specific premises that is open to the public and kept, used, maintained, advertised and held out to the public as a place where retail business activities or operations are conducted, other than the sale of alcoholic liquor. Events shall be permitted solely on such dates and during such times as are set forth in any Class E-5 license issued.

- **E-6. Class E-6** Temporary License Permits shall authorize the retail sale of beer and wine or the retail sale of alcoholic liquor for consumption on the premises only until 1:00 a.m. or 2:00 a.m. on a specified date. This license shall be issued to Class B and C license holders only for special events or catered functions with the dispensing of food. The issuance of the Class E-6 Temporary License Permit shall be at the discretion of the Local Liquor Control Commissioner, with advice and consent of City Council. Application for a Class E-6 Temporary License Permit shall be submitted 45 days in advance of a scheduled date. No more than four (4) permits shall be issued to any licensee per fiscal year. A license permit is per event during a 24-hour period. There shall be no Class E-6 Temporary License permits issued during the second full week of October beginning 12:00 a.m. on Friday and ending 12:00 a.m. on Monday.
- **E-7. Class E-7** Temporary License Permits shall authorize the retail sale of beer and wine for consumption on the premises only. Class E-7 licenses shall be issued to only Class A-2 and A-2B liquor licenses for special events or catered functions where the dispensing of food predominates. The issuance of the Class E-7 Temporary License Permit shall be at the discretion of the local Liquor Control Commissioner, with advice and consent of City Council. No more than four (4) permits shall be issued to any one licensee per fiscal year. Application for a Class E-7 Temporary License Permit shall be submitted at least 45 days prior to a scheduled event. The hours of service for beer and wine under the E-7 Temporary License Permit shall be restricted to the hours of 12:00 p.m. – 9:00 p.m., Monday through Sunday.” In the event any Class E license (with respect to any Class E-5 license, if required in whole or in part by the Local Liquor Control Commissioner, City Council or Chief of Police) is for an out of doors special event or catered function, the following shall apply, in addition to all other requirements:
 1. The license shall rope off or fence the licensed premises.

2. A sign limiting beer and wine (or alcoholic liquors if permitted by a Class E-1 or Class E-4 license) consumption to the roped off or fenced area shall be prominently displayed by licensee at all times.
3. The license shall provide for the pickup of all litter and trash.
4. The Local Liquor Control Commissioner, with the advice and consent of the City Council, in consultation with the Chief of Police, shall designate on each license issued the number of St. Charles police personnel and/or adult members of the licensee required to be present on the licensed premises at all times beer and wine (or alcoholic liquors if permitted by Class E-1 license) is being served, to supervise liquor sales and check identification of persons. The licensee shall be responsible for any and all compensation of police personnel at the then current over time rate. The licensee shall be required to post a cash deposit to secure the payment of such estimated compensation. If said deposit does not cover actual amount due, licensee is responsible for any balance due.
5. A tamper proof wrist band, of a design and in a color (a separate color must be used for each day) approved by the Chief of Police, or his designee, shall be placed on the wrist of each person eligible to purchase beer or wine (or alcoholic liquors if permitted by a Class E-1 license) prior to that person being given access to the licensed premises. Minors shall not be permitted in any licensed premises. Notwithstanding the foregoing, the Local Liquor Control Commissioner may, with the advice and consent of the City Council, and as designated in any license, permit minors to be present in a licensed premises where food is also served.

SECTION TWO: That Title 5 “Business Licenses and Regulations” Chapter 5.08, “Alcoholic Beverages”, Section 5.08.100, “License Fees; Late Night Permit Fees; Fees Established of the St. Charles Municipal Code be amended by adding the following:

Class License	Annual License Fee	Comments
A-1	\$1,600.00	Package Liquor Stores Only
A-2	\$1,600.00	Grocery Stores
A-2B	\$1,600.00	Wine/Beer Sales Only
A-4	\$1,600.00	Brewery, Distillery, and Winery Sales
A-5	\$1,800.00	Wine by Glass & Bottle Sales
A-6	\$1,600.00	Gasoline Station with Convenience Store

B-1	\$1,200.00	Basic Restaurant Liquor License
B-2	\$1,800.00	Purchase Wine w/Takeout
B-3	\$1,800.00	On Premise Consumption & Retail Sale of Wine
C-1 & C2	\$1,200.00	Basic Tavern Liquor License
C-3	\$1,800.00	Sale of Bottled Wine
D-1	\$4,000.00	Pheasant Run
D-2	\$2,000.00	Hotels
D-3	\$2,000.00	Banquet Halls/Country Clubs
D-4	\$1,000.00	Moose/Clubs
D-5	\$2,000.00	Arcada
D-6	\$2,000.00	Q-Center
D-7	\$500.00	Steele Beam Theatre
D-8	\$1,200.00	Arts & Entertainment License
<u>D-9</u>	<u>\$500.00</u>	<u>Small Event Venues</u>
E-1	\$50.00 per day	Not for Profit
E-2	\$100.00 per day	Special Events B/C licensees
E-3	\$50.00 per day	Kane County Fair
E-4	\$100.00 per day	City Owned Premises
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E-7	\$100.00 per day	Special Events A-2/A-2B licensees
F-1	\$100.00	BYOB Beer and Wine Only
F-2	\$250.00	BYOB Beer, Wine, and Spirits
G-1	\$1,600	Brewery/Restaurant
V	\$1000 - Initial License	Video Gaming
	\$500 - Each Renewal License	
	\$100 - Per each video gaming terminal	

SECTION THREE: That after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form pursuant to the authority of the City Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION FOUR: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2018.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____

APPROVED AS TO FORM:

City Attorney

DATE: _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4b

Title:

Recommendation to approve a Proposal for a New Class D-9 Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174.

Presenter:

Police Chief James Keegan

Meeting: Government Operations Committee

Date: February 20, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This is an application request for a New Class D-9 Liquor License for 210 Cedar, LLC to be located at 210 Cedar Avenue, St. Charles. The location will be used as a private event space; clients will pay by the hour to rent space for meetings/events. No food or beverages will be prepared or served by 210 Cedar, LLC. Clients will purchase food and beverages through licensed caterers/bar services that are vetted by 210 Cedar, LLC. There will always be a representative of 210 Cedar, LLC on site and available to serve as an event coordinator.

Pursuant to this item being presented at the Government Operations Committee meeting on Tuesday, February 20, 2018 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on March 5, 2018 for final approval.

Attachments *(please list):*

Liquor License Application; Background Check; Site Plan

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Proposal for a New Class D-9 Liquor License for 210 Cedar, LLC, to be located at 210 Cedar Avenue, St. Charles, Illinois 60174.

**City of St. Charles, Illinois Liquor Control Commissioner
CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
APPLICATION FEE IS NON-REFUNDABLE**



Incomplete applications will not be accepted.
Completed applications may be submitted to:
Two East Main Street, St. Charles, IL 60174-1984

Date Application Received: _____ New Application Renewal Application

APPLICATION CHECKLIST

Check items to confirm all are attached to this application

	Applicant	Office Use Only
Application Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Lease/Proof of Ownership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Articles of Corporation, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager . It is the business establishment’s responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating).	<input type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects , such as pool tables, bar stools, vending/amusement machines; as well as all exits .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input type="checkbox"/> Hours of Operation <input type="checkbox"/> Copy of Menu <input type="checkbox"/> Whether or not live music will be played at this establishment <input type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <input type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary for this business.	<input type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor’s office to be fingerprinted so the City’s business files are appropriately updated.	<input type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

Approved* Denied Date Approved/Denied: _____ Customer Number: _____

Signature of Mayor, Liquor Control Commissioner _____ Date Issued _____

***ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.**

APPLICANT INFORMATIONA. Type of Business: Individual Partnership Corporation Other (explain):B. Business Name:
210 Cedar, LLCC. Business Address:
210 Cedar Ave. St. Charles, IL 60174D. IL Tax ID Number:
E. Business Phone: 630-212-7898
F. Business E-mail:
G. Business Website:H. Contact Person: Karen Ramella
I. Title: Owner
J. Phone No.:

K. If Corporation, Corporation Name:

L. Corporation Address (city, state, zip code):

BUSINESS ESTABLISHMENT LOCATION INFORMATIONA. Type of Establishment: Package Restaurant Tavern Hotel/Banquet/Arcada/Q-Center OtherB. Address applying for liquor license (exact street address): 210 Cedar Ave. St. Charles, IL 60174
C. Number of Parking Spaces: public parking
D. Outside Dining s.f. [17.20.020-R]: N/A
E. Holding Bar s.f. [5.08.010-F]: N/AF. Total Building s.f.: 1245
G. Total Number of Seats: 48
H. Number of Bar Seats: N/A
I. Sale Counter s.f.: N/A
J. Live Entertainment Area s.f. [5.08.010-H]: N/AK. Kitchen s.f.: N/A
L. Cooler s.f.: N/A
M. Dry Storage s.f.: N/A
N. Seating Area s.f.: 1000
O. Retail/public Area s.f.: N/A
P. Service Bar s.f. [5.08.010-O]: N/A

Q. Brief Business Plan description based on type of establishment listed above:

210 Cedar is a private event venue available for rental, with an event coordinator, employed by 210 Cedar, LLC, present during the events to provide or facilitate the provision of services for the event. Clients will hire caterers and/or bar service to service their needs. 210 Cedar will not prepare, sell or serve food or beverage. Possible use of the space would include bridal showers, baby showers, celebratory dinners, holiday parties, corporate events, fundraising events, etc. Events will end by 11:00 pm.

MANAGER INFORMATIONFull Name, include middle initial: Karen L. Ramella
Title: OwnerBirthdate: Birthplace: Driver's License#: Home Phone:
Home Address:Full Name, include middle initial: Lance A. Ramella
Title: Co-OwnerBirthdate: Birthplace: Driver's License#: Home Phone:
Home Address:

Full Name, include middle initial: Title:

Birthdate: Birthplace: Driver's License#: Home Phone:
Home Address:

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY

Mandatory: attach to this application a floorplan or layout of the proposed facility to include the following:

CLASS B LICENSES

1.	Every application for a Class B license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following (check off once complete): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class B licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

CLASS C LICENSES

1.	Every application for a Class C license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale, showing the following (check off once complete): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (e.g. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas, where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any licensee by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class C licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

****THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.**

CORPORATION / PREMISES QUESTIONS

1.	<p>If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is any individual a naturalized citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, print name(s), date(s), and place(s) of naturalization:</p>
2.	<p>List the type of business of the applicant (5.08.070-3): Personal Services</p>
3.	<p>Number of years of experience for the above listed type of business (5.08.070-4): 0</p>
4.	<p>Amount of merchandise that normally will be in inventory when in operation (5.08.070-5): \$ N/A</p>
5.	<p>Location/address and description of business to be operated under this applied for license (5.08.070-6): 210 Cedar Ave. St. Charles, IL 60174</p>
6.	<p>Is the premises owned or leased (5.08.070-6A)? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased</p>
7.	<p>If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: _____ E-mail Address: _____</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: _____ E-mail Address: _____</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: _____ E-mail Address: _____</p>
8.	<p>Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please list the business name(s) and address(es):</p>

9.	<p>Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued.</p>
10.	<p>Are any improvements planned for the building and/or site that will require a building permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, has a building permit been applied for? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date building permit was applied for with Building & Code Enforcement:</p>
11.	<p>Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, what was the disposition of the application? Explain as necessary:</p>
12.	<p>Has applicant (and all persons listed on page 1 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is applicant (and all persons listed on page 1 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
13.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p>
14.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>

15.	<p>Complete ONLY if yes was answered to the questions above (14):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____</p> <p>Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
16.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): Nov. 3, 2017</p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation):</p>
17.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any liquor laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business(5.08.070-11)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p> <p>Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
18.	<p>Mandatory: All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 1 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).</p> <p>Has this been done? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date(s): _____</p>
19.	<p>Mandatory: Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If already furnished, date of delivery: _____</p> <p>NOTE: Insurance must be issued from May 1, 20XX – April 30, 20XX in accordance with City code 5.08.060. Request a prorated rate from your insurance company if you are applying for a new license during this timeframe.</p>

20.

Mandatory: Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station (5.08.230)?

Yes No

COMMENTS/ADDITIONAL INFORMATION

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. **Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.**

Name: Karen Ramella L
(First) (Last) (Middle) Manager

Home Street Address: [REDACTED]

City, State, Zip: Geneva, IL 60134

Date of Course: July 20, 2016 Place Course was Taken: online

Birthdate: 10-19-63 Certificate Granted: 5A-0105321 Expiration: 7/17/19

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

APPLICATION FOR LATE NIGHT PERMIT

SUPPLEMENTAL TO LIQUOR LICENSE FOR CLASS B/C

To: **St. Charles Liquor Control Commission**

Date:

I now possess or have applied for a liquor license Class

Applicant's Name:

Name of Business:

Business Address:

Business Phone:

SUPPLEMENTAL PERMIT APPLIED FOR

Payment of Late Night Permit fee is required at the time the permit is issued.

1:00 a.m. Late Night Permit – fee of \$800.00

2:00 a.m. Late Night Permit – fee of \$2,300.00

NOTE: Other permits that may be available upon request include:

- Class E – Special Event License (1 to 3-day event @ \$100.00 per day)
- Outdoor Dining Permit (Contact Community & Economic Development @ 630.377.4443)

SIGNATURES



Applicant's Signature

Liquor Commissioner hereby directs City Clerk to issue permit indicated above.

Liquor Commissioner's Signature

Date

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION**To be completed by the City of St. Charles Police Department**

Date: _____ Name of Applicant: _____

Name of Business: _____

Address of Business: _____

Ward Number: _____

To Liquor Control Commissioner, City of St. Charles, Illinois

Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

1. Date on which applicant will begin selling retail alcoholic liquors at this location: _____
2. Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? Yes No
3. If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? Yes No
If yes, answer a, b and c:
 - a. State the kind of such business:
 - b. Give date on which applicant began the kind of business named at this location:
 - c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person?
 Yes No
4. If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? Yes No
If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? Yes No
5. Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes?
 Yes No
6. Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.)
 Yes No
7. If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: Yes No

8.	Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input type="checkbox"/> No
11.	It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input type="checkbox"/> Yes <input type="checkbox"/> No
12.	From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:
13.	Have all persons named in this application been fingerprinted? <input type="checkbox"/> Yes <input type="checkbox"/> No Fingerprinted by: _____ Date: _____
14.	Other necessary data:

**SIGNATURES
ENDORSEMENTS AND APPROVALS**

INVESTIGATING OFFICER

_____	_____
Investigating Officer Signature	Badge Number & Rank

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing Liquor License: Yes No

_____	_____
Signature Of Chief of Police	Date

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Recommend Issuing: Yes No Date: _____

Comments

Liquor Commissioner

ENDORSEMENT OF THE FIRE CHIEF

Recommend Issuing: Yes No Date: _____

Comments:

Fire Chief

ENDORSEMENT OF THE BUILDING COMMISSIONER

Recommend Issuing: Yes No Date: _____

Comments:

Zoning Classification: _____

Building Commissioner

ENDORSEMENT OF THE FINANCE DIRECTOR

Recommend Issuing: Yes No Date: _____

Comments:

Finance Director

APPROVAL OF THE CITY COUNCIL

Approved for Issuing: Yes No Vote: Ayes _____ Nays _____

Attested to by City Clerk Date: _____

January 10, 2018

To Whom it May Concern,

210 Cedar, LLC is a private event space. Clients will pay an hourly fee to rent the space for events, meetings, etc. 210 Cedar will NOT prepare, sell or serve any food or beverage. Clients will purchase food and beverage through licensed caterers/bar services who have been vetted by 210 Cedar. An employee of 210 Cedar will always be on site to serve as an Event Coordinator. All events will require an application and contract.

210 Cedar is applying for a liquor license that will allow its clients to serve liquor at their private events. At the very least, we are asking for a license that allows licensed caterers or bar service companies to provide liquor for events hosted at 210 Cedar. If possible, we would also like to offer a BYOB package to our clients. Again, 210 Cedar will not provide, sell or serve the liquor. If allowed to offer a BYOB package, 210 Cedar will require Day of Event Insurance for host liquor liability, which will protect the client should any alcohol related incidents occur.

210 Cedar does not intend to have a permanent bar, rather we will have a small portable bar, allowing clients a flexible floor plan (some clients may not wish to serve liquor). Seating will also be very flexible to accommodate different needs. Events will end by 11:00 pm.

As weather permits, 210 Cedar would like to use the outdoor area as additional event space. How does this effect licensing?

Thank you for your consideration,
Karen and Lance Ramella

**TRUSTEE'S DEED
GENERAL**

THE GRANTORS Tony T. Herman and Cheryl A. Herman as Co Trustees of the Herman Trust No. 101 dated March 1, 2008 of 210 Cedar Avenue St. Charles, County of Kane, State of Illinois, for and in consideration of TEN DOLLARS in hand paid, and pursuant to the power and authority vested in the Grantors as co trustee, convey and quit claim to the Richard and Mary Ramella Family Trust u/t/a dated February 13th, 2002, (Grantee's Address) 108 7th Place Geneva.IL 60134 of the County of Kane, all interest in the following described real estate situated in the County of Kane in the State of Illinois, to wit:

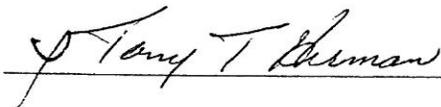
Lot 6 (Except the North 20 feet) in Block 21 of the Original Town of St. Charles, on the East side of the Fox River, in the City of St. Charles, Kane County, Illinois

SUBJECT TO: Covenants, conditions and restrictions of record, building lines, and easements, if any.

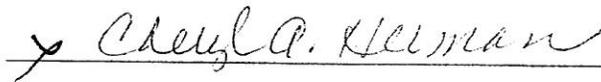
hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State of Illinois.

Permanent Real Estate Index Number(s): 09-27-384-011
Address of Real Estate: 210 Cedar Avenue St. Charles, IL. 60174

Dated this 17th day of November, 2017



Tony T. Herman, trustee

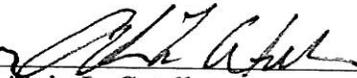


Cheryl A. Herman, trustee

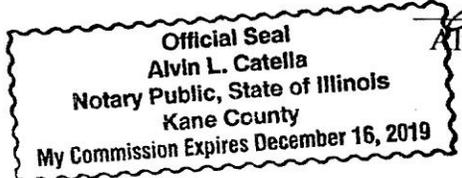
STATE OF ILLINOIS, COUNTY OF KANE ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT TONY T. HERMAN and CHERYL A. HERMAN co trustees personally known to me to be the person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed, and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 17th day of November, 2017



Alvin L. Catella (Notary Public)



Prepared By:
Alvin L. Catella 801 East Main Street St. Charles, IL. 60174

Mail To: Kate L McCracken, Esq. 1001 E. Main St. Suite G St. Charles, IL 60174

TAX PAYER ADDRESS: Richard E. Ramella and Mary M. Ramella Family Trust
C/o Karen & Lance Ramella
108 7th Place
Geneva, IL. 60134

QUOTE REFERENCE: LIQ/226788

ILLINOIS LIQUOR LIABILITY QUOTE

PLEASE READ CAREFULLY. THIS QUOTATION IS NOT A BINDER OF INSURANCE. IT DOES NOT NECESSARILY PROVIDE THE TERMS AND/OR COVERAGE REQUESTED IN YOUR PROPOSAL. THIS QUOTE IS VALID FOR 30 DAYS FROM: 07 September 2017

Coverholder:	Illinois RB Jones 155 North Wacker Suite 1830 Chicago IL 60506	Retail Broker:	Wine Sergi & Co LLC 225 Smith Road Saint Charles IL 60174
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1. Name and address of Assured (Licensee in respect of Location 1)

Ramella Family Trust
210 Cedar Ave
St. Charles
Illinois
60174

2. Sale or gifts of alcohol made by the licensee/s above limited to the following location

210 Cedar Ave
St. Charles
Illinois
60174

3. Period: From 01 November 2017 to 01 November 2018 both days at 12:01 a.m. Central Standard Time

4. Insurance to be effected with certain UNDERWRITERS AT LLOYD'S, LONDON: 100%

5. Classification of Risk	Amount of Gross Annual Receipts
HALL OPERATOR & OR CATERER (NO SALE)	\$0

Producer Commission 10.00% of Total Premium	Total Premium:	\$525.00
	Policy Fee:	\$150.00
	Total Payable:	\$675.00

LIMIT OF LIABILITY
Combined Single Limit **\$1,000,000**

FORMS ATTACHED:
LII 12 (01/07)
AIF 2273 Limited Common Law Coverage

COVERAGE IS SUBJECT TO SIGNED AND DATED APPLICATION. PLEASE REFER ANY REQUEST TO BIND TO COVERHOLDER.

Form **LLC-5.5**

Illinois
Limited Liability Company Act
Articles of Organization

FILE # **06562949**

Secretary of State **Jesse White**
Department of Business Services
Limited Liability Division
www.cyberdriveillinois.com

Filing Fee: \$500
Expedited Fee: \$100
Approved By: TLB

FILED
NOV 03 2017
Jesse White
Secretary of State

1. Limited Liability Company Name: 210 CEDAR, LLC

2. Address of Principal Place of Business where records of the company will be kept:

GENEVA, IL 60134

3. The Limited Liability Company has one or more members on the filing date.

4. Registered Agent's Name and Registered Office Address:

KAREN RAMELLA

GENEVA, IL 60134-2100

5. Purpose for which the Limited Liability Company is organized:

"The transaction of any or all lawful business for which Limited Liability Companies may be organized under this Act."

6. The LLC is to have perpetual existence.

7. Name and business addresses of all the managers and any member having the authority of manager:

RAMELLA, KAREN

GENEVA, IL 60134

RAMELLA, LANCE

GENEVA, IL 60134

8. **Name and Address of Organizer**

I affirm, under penalties of perjury, having authority to sign hereto, that these Articles of Organization are to the best of my knowledge and belief, true, correct and complete.

Dated: NOVEMBER 03, 2017

KAREN RAMELLA
108 7TH PLACE
GENEVA, IL 60134

BASSET Card



July 20, 2016



Letter ID: L1426538128

KAREN RAMELLA
108 7TH PLACE
GENEVA IL 60134

License No.: 5A-0105312
Expiration Date: 7/17/2019
License Type: Basset Card

Your "Student ID number" is: 2424792

Your "Trainer's ID number" is: 5A-0105312

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

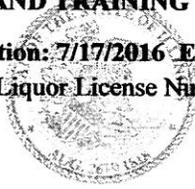
To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD

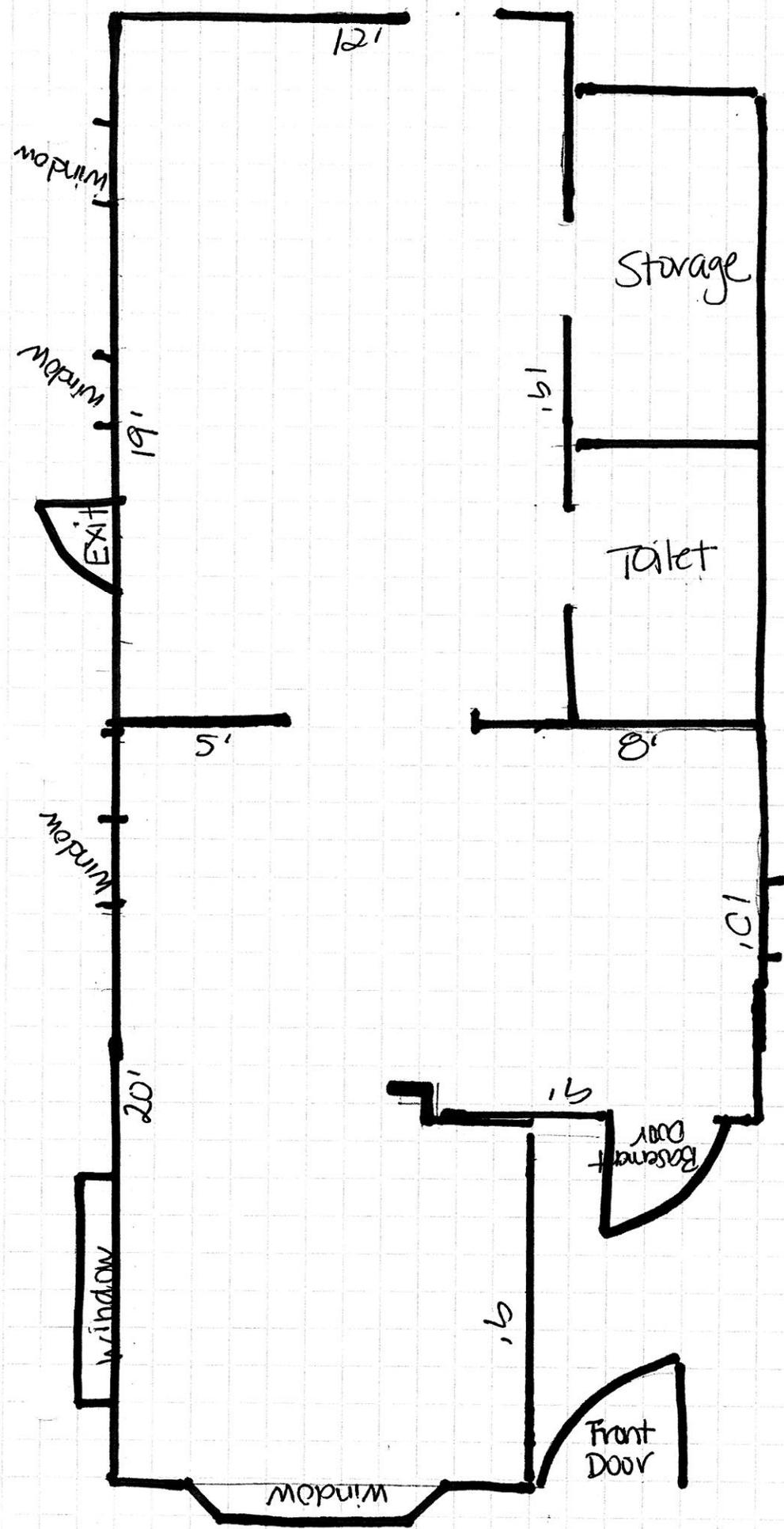
Date of Certification: 7/17/2016 Expires: 7/17/2019
Trainer's IL Liquor License Number: 5A-0105312

KAREN RAMELLA
108 7TH PLACE
GENEVA IL 60134

****Card is not transferrable****



210 Cedar Ave
St. Charles, IL



August 24, 2017



ST. CHARLES
SINCE 1834

#1 City for Families
by FamilyCircle 2011

Karen Ramella
Emailed to karenramella@gmail.com

Re: Proposed Private Event Venue business use at 210 Cedar Ave.
St. Charles, IL 60174

Ms. Ramella:

The property located at 210 Cedar Ave. is zoned CBD-2 Mixed Use Business District under the St. Charles Zoning Ordinance. The property is also located in the Downtown Overlay Zoning District, which further limits first floor uses; however the property received an exemption from the Downtown Overlay District restrictions in 2015. Therefore, the allowable uses of the property are those listed in the Zoning Ordinance for the CBD-2 district.

Per the description provided in your email on August 17, 2017 (attached), the proposed business will be a private event venue available for rental, with an event coordinator employed by the business present during the events to provide or facilitate the provision of services for the event.

The St. Charles Zoning Ordinance does not have a category for an event venue or banquet facility not associated with some other use (such as a hotel or restaurant).

The business can be categorized as a "Personal Services" use, provided the event coordinator is at the location providing some type of services to the persons renting the venue. "Personal Services" is a permitted use in the CBD-2 district and is therefore a permitted use at this property.

The property is located within the City's Historic District. Any exterior change, including changes to signs or awnings, requires a review by the City's Historic Preservation Commission prior to the issuance of a permit.

Please be aware that there may be other building or life safety code requirements that need to be met before this use can be established in the building. I understand you have already held a Chapter 34 review and should be receiving this information.

If you need further clarification regarding this information, please contact the Community & Economic Development Department at (630) 377-4443.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell Colby".

Russell Colby, Planning Division Manager
Community & Economic Development Department

C: Ann Dvorak, Murray Commercial

RAYMOND P. ROGINA Mayor

MARK KOENEN, P.E. City Administrator

Inspection Report



August 22, 2017

Panache (VACANT)
210 CEDAR AV
St. Charles, IL 60174

An inspection of your facility on Aug 22, 2017 revealed the violations listed below.

ORDER TO COMPLY: Since these conditions are contrary to law, you must correct them upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on Aug 22, 2017.

If you fail to comply with this notice before the reinspection date listed, you may be liable for the penalties provided for by law for such violations.

Violations

KNOX Existing Knox box

Note A Knox box will be required. Applications can be obtained at the Fire Department administration office, 112 N. Riverside Ave.

DOOR Conforming door hardware

Note Exit door shall not require special knowledge to open.
Recommend replacing keyed deadbolts with thumb latches.

For further information, please contact the Fire Prevention Bureau at (630)377-4457

A handwritten signature in black ink, appearing to read "John Kessler".

KESS01 John Kessler
Inspector

A handwritten signature in black ink, appearing to read "Lance Ramella".

Lance Ramella

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4c

Title:

Recommendation to approve a Proposal for a New Class A5 License for BOKE Enterprises, LLC dba The Wine Exchange located at 1 Illinois Street, Unit 120, St. Charles.

Presenter:

Police Chief James Keegan

Meeting: Government Operations Committee

Date: February 20, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This is a recommendation to approve a proposal for a New Class A5 Liquor License for Boke Enterprises, LLC dba The Wine Exchange located at 1 Illinois Street, Unit 120, St. Charles. The business is currently in the process of being sold.

Pursuant to this item being presented at the Government Operations Committee meeting on Tuesday, February 20, 2018 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on March 5, 2018 for final approval.

Attachments *(please list):*

Application, Business Plan, Site Plan

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Proposal for a New Class A5 License for BOKE Enterprises, LLC dba The Wine Exchange located at 1 Illinois Street, Unit 120, St. Charles.

City of St. Charles, Illinois Liquor Control Commissioner
 CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
 APPLICATION FEE IS NON-REFUNDABLE



Incomplete applications will not be accepted.
Completed applications may be submitted to:
 Two East Main Street, St. Charles, IL 60174-1984

Date Application Received: 02/08/18 New Application Renewal Application

APPLICATION CHECKLIST

Check items to confirm all are attached to this application	Applicant	Office Use Only
Application Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Lease/Proof of Ownership <i>In Process</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Articles of Corporation, if applicable. <i>N/A</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager. It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects , such as pool tables, bar stools, vending/amusement machines; as well as all exits .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input type="checkbox"/> Hours of Operation <input type="checkbox"/> Copy of Menu <input type="checkbox"/> Whether or not live music will be played at this establishment <input type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <input type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary for this business. <i>N/A</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor's office to be fingerprinted so the City's business files are appropriately updated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

Approved* Denied Date Approved/Denied: _____ Customer Number: _____

 Signature of Mayor, Liquor Control Commissioner

 Date Issued

***ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.**

APPLICANT INFORMATION

A. Type of Business: Individual ^{LLC} Partnership Corporation Other (explain):

B. Business Name: *BOKE Enterprises, LLC d/b/a The Wine Exchange*

C. Business Address: *1 West Illinois Street, St Charles, IL 60174*

D. IL Tax ID Number:	E. Business Phone: <i>630-513-5577</i>	F. Business E-mail: <i>Bob.Sommer@Outlook.com</i>	G. Business Website: <i>TheWineExchange.net</i>
H. Contact Person: <i>Bob Sommer</i>		I. Title: <i>President</i>	J. Phone No.: [REDACTED]

K. If Corporation, Corporation Name: *N/A*

L. Corporation Address (city, state, zip code): *N/A*

BUSINESS ESTABLISHMENT LOCATION INFORMATION

A. Type of Establishment: Package Restaurant Tavern Hotel/Banquet/Arcada/Q-Center Other

B. Address applying for liquor license (exact street address): <i>1 West Illinois Street,</i>	C. Number of Parking Spaces: <i>N/A</i>	D. Outside Dining s.f. [17.20.020-R]: <i>N/A</i>	E. Holding Bar s.f. [5.08.010-F]: <i>N/A</i>
F. Total Building s.f.: <i>2386</i>	G. Total Number of Seats: <i>30</i>	H. Number of Bar Seats: <i>N/A</i>	I. Sale Counter s.f.: <i>16</i>
J. Live Entertainment Area s.f. [5.08.010-H]: <i>N/A</i>	K. Kitchen s.f.: <i>N/A</i>	L. Cooler s.f.: <i>N/A</i>	M. Dry Storage s.f.: <i>N/A</i>
N. Seating Area s.f.: <i>N/A</i>	O. Retail/public Area s.f.: <i>2386</i>	P. Service Bar s.f. [5.08.010-O]: <i>N/A</i>	

Q. Brief Business Plan description based on type of establishment listed above:

WINE + Spirits Packaged Retail Sales + WINE by the GLASS

MANAGER INFORMATION

Full Name, include middle initial: *Robert A. Sommer, Jr* Title: *President*

Birthdate: Birthplace: Driver's License#: Home Phone: [REDACTED]

Full Name, include middle initial: Title:

Birthdate: Birthplace: Driver's License#: Home Phone:

Home Address:

Full Name, include middle initial: Title:

Birthdate: Birthplace: Driver's License#: Home Phone:

Home Address:

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY

Mandatory: attach to this application a floorplan or layout of the proposed facility to include the following:

CLASS B LICENSES

1.	Every application for a Class B license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following (check off once complete): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class B licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

CLASS C LICENSES

1.	Every application for a Class C license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale, showing the following (check off once complete): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (e.g. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas, where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any licensee by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class C licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

****THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.**

CORPORATION / PREMISES QUESTIONS

1.	<p>If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is any individual a naturalized citizen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, print name(s), date(s), and place(s) of naturalization:</p>
2.	<p>List the type of business of the applicant (5.08.070-3): <i>WINE & Spirits Retail Package Sales</i></p>
3.	<p>Number of years of experience for the above listed type of business (5.08.070-4): <i>N/A</i></p>
4.	<p>Amount of merchandise that normally will be in inventory when in operation (5.08.070-5): <i>\$90,000</i></p>
5.	<p>Location/address and description of business to be operated under this applied for license (5.08.070-6):</p> <p><i>Fox Island Square - 1 West Illinois Street, St Charles, IL 60174</i></p> <p><i>WINE & Spirits Retail Package Sales & WINE by the glass</i></p>
6.	<p>Is the premises owned or leased (5.08.070-6A)? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased</p>
7.	<p>If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):</p> <p>Name of Building Owner: <i>Shodden Management Company</i></p> <p>Address of Building Owner: <i>77 N 1st Street, Geneva, IL 60134</i></p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: <i>630-232-7893</i> E-mail Address: <i>Justin.Heinz@shodden.com</i></p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p>
8.	<p>Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please list the business name(s) and address(es):</p>

9.	<p>Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued.</p>
10.	<p>Are any improvements planned for the building and/or site that will require a building permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, has a building permit been applied for? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, date building permit was applied for with Building & Code Enforcement:</p>
11.	<p>Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, what was the disposition of the application? Explain as necessary:</p>
12.	<p>Has applicant (and all persons listed on page 1 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is applicant (and all persons listed on page 1 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
13.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit: <i>N/A</i></p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations: _____</p> <p>Government Unit: <i>N/A</i></p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations: _____</p>
14.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>

15.	<p>Complete ONLY if yes was answered to the questions above (14):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____</p> <p>Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
16.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): <i>In Process</i></p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): _____</p>
17.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any liquor laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business(5.08.070-11)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p> <p>Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
18.	<p>Mandatory: All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 1 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).</p> <p>Has this been done? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, date(s): <i>02/08/2018</i></p>
19.	<p>Mandatory: Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If already furnished, date of delivery: _____</p> <p>NOTE: Insurance must be issued from May 1, 20XX – April 30, 20XX in accordance with City code 5.08.060. Request a prorated rate from your insurance company if you are applying for a new license during this timeframe.</p>

20. **Mandatory:** Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station (5.08.230)?

Yes No

COMMENTS/ADDITIONAL INFORMATION

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. **Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.**

Name: Robert Sommer Jr Alvin President
(First) (Last) (Middle) Manager

Home Street Address: [REDACTED]

City, State, Zip: GENEVA, IL 60134

Date of Course: 01/28/2018 Place Course was Taken: ILLINOIS LIQUOR COMMISSION

Birthdate: [REDACTED] Certificate Granted: SA-0110606 Expiration: 01/28/2021

Name: _____
(First) (Last) (Middle) Manager

Home Street Address: _____

City, State, Zip: _____

Date of Course: _____ Place Course was Taken: _____

Birthdate: _____ Certificate Granted: _____ Expiration: _____

Name: _____
(First) (Last) (Middle) Manager

Home Street Address: _____

City, State, Zip: _____

Date of Course: _____ Place Course was Taken: _____

Birthdate: _____ Certificate Granted: _____ Expiration: _____

Name: _____
(First) (Last) (Middle) Manager

Home Street Address: _____

City, State, Zip: _____

Date of Course: _____ Place Course was Taken: _____

Birthdate: _____ Certificate Granted: _____ Expiration: _____

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

APPLICATION FOR LATE NIGHT PERMIT

SUPPLEMENTAL TO LIQUOR LICENSE FOR CLASS B/C

To: **St. Charles Liquor Control Commission**

Date:

I now possess or have applied for a liquor license Class

Applicant's Name:

Name of Business:

Business Address:

Business Phone:

SUPPLEMENTAL PERMIT APPLIED FOR

Payment of Late Night Permit fee is required at the time the permit is issued.

1:00 a.m. Late Night Permit – fee of \$800.00

2:00 a.m. Late Night Permit – fee of \$2,300.00

NOTE: Other permits that may be available upon request include:

- Class E – Special Event License (1 to 3-day event @ \$100.00 per day)
- Outdoor Dining Permit (Contact Community & Economic Development @ 630.377.4443)

SIGNATURES



Applicant's Signature

Liquor Commissioner hereby directs City Clerk to issue permit indicated above.

Liquor Commissioner's Signature

Date

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION**To be completed by the City of St. Charles Police Department**

Date:	Name of Applicant:
Name of Business:	
Address of Business:	Ward Number:

To Liquor Control Commissioner, City of St. Charles, Illinois

Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

1.	Date on which applicant will begin selling retail alcoholic liquors at this location:
2.	Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, answer a, b and c: a. State the kind of such business: b. Give date on which applicant began the kind of business named at this location: c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person? <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? <input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.) <input type="checkbox"/> Yes <input type="checkbox"/> No
7.	If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: <input type="checkbox"/> Yes <input type="checkbox"/> No

8.	Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input type="checkbox"/> No
11.	It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input type="checkbox"/> Yes <input type="checkbox"/> No
12.	From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:
13.	Have all persons named in this application been fingerprinted? <input type="checkbox"/> Yes <input type="checkbox"/> No Fingerprinted by: _____ Date: _____
14.	Other necessary data:

SIGNATURES

ENDORSEMENTS AND APPROVALS

INVESTIGATING OFFICER

_____	_____
Investigating Officer Signature	Badge Number & Rank

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing Liquor License: <input type="checkbox"/> Yes <input type="checkbox"/> No

Signature Of Chief of Police Date

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Recommend Issuing: Yes No Date: _____
Comments:

Liquor Commissioner

ENDORSEMENT OF THE FIRE CHIEF

Recommend Issuing: Yes No Date: _____
Comments:

Fire Chief

ENDORSEMENT OF THE BUILDING COMMISSIONER

Recommend Issuing: Yes No Date: _____
Comments:

Zoning Classification: _____

Building Commissioner

ENDORSEMENT OF THE FINANCE DIRECTOR

Recommend Issuing: Yes No Date: _____
Comments:

Finance Director

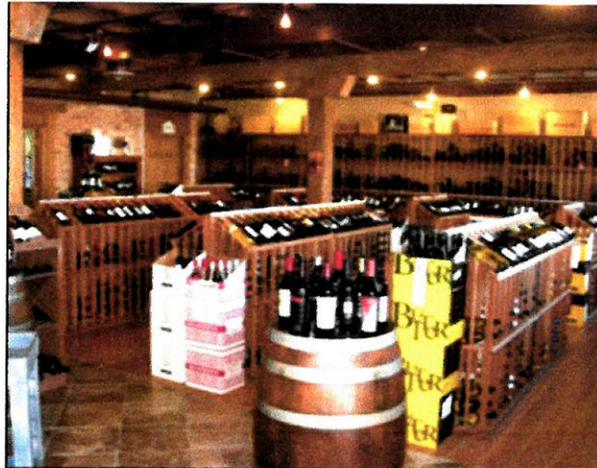
APPROVAL OF THE CITY COUNCIL

Approved for Issuing: Yes No Vote: Ayes _____ Nays _____

Date: _____
Attested to by City Clerk

BUSINESS PLAN

**BOKE Enterprises, LLC
d/b/a The Wine Exchange**



**Bob Sommer and Keri Foster
January 1, 2018**

1. EXECUTIVE SUMMARY

1.1 Product: The initial product offering is retail sales of fine wine by the bottle. There are over 700 varieties of wine in the store which are produced from Italy, France, Spain, Australia, USA, Chile and others. Some local Cheeses, Sparking wines and Spirits are also available.

1.2 Customers: Our main customers are located within the Tri-Cities of St Charles, Geneva, and Batavia. They enjoy wine and look for wine consultation and expert advice.

1.3 What Drives Us: Our customers are passionate about wine and what to learn more about wine, the regions, tastes, pairing, etc. They are looking for a customized experience when they come in to buy wine. We offer wine tasting and luxury wine dinners to educate and introduce new and exciting wines. We offer Wine Membership which include access to free wine tastings and discounts on their purchases of wine. The membership is \$50.00 for an individual and their spouse/significant other. We want to share our excitement for wines and educate our customers on all aspects of wine.

2. COMPANY DESCRIPTION

2.1 Mission Statement: The Wine Exchange is committed to provide the finest wine selection produced throughout the world to enhance the enjoyment and wine knowledge with our customers while providing the highest level of professionalism and service at the most competitive prices.

2.2 Principal Members: Keri Foster and Robert Sommer

2.3 Legal Structure: LLC under the name of BOKE Enterprises, LLC. Keri Foster - CFO and Bob Sommer -President

3.2 Customers: Our customers are middle to upper class living in the Tri-Cities. They enjoy wine and like to become more educated on specific wines, new wine producing regions and recommended wines based on quality at competitive prices.

3.3 Competitors: There are many competitors within the area. Geneva Wine Cellar, Costco, Jewel and Binny's.

3.4 Competitive Advantage: We are a fine wine store which provides personalized wine consultation at very competitive prices for our customers. We offer education through free wine tasting for our members and luxury wine tasting to increase the wine knowledge and appreciation for wines throughout the world. We are located in historic downtown St Charles with high retail traffic making it easy for people to walk or drive to the store.

3.5 Regulation: Highly Regulated Liquor Industry. In addition, there are State and local are permits which are required for Liquor/Wine and Food.

4. PRODUCT/SERVICE LINE

4.1 Product or Service: Fine wines from throughout the world, specializing in California, Italian, French, Spanish and Australian varieties. Highest purchased wine is the Cabernet from California.

Store Hours would remain the same:

- **Sunday/Monday:** Closed
- **Tuesday/Wed/Thurs:** 11:00AM-7:00PM
- **Friday/Saturday** 11:00AM-8:00PM

Food Menu: None

Live Music: None

Outdoor Seating:

Enclosed patio for our customers to enjoy their purchased wine.

4.3 Product/Service Life Cycle: Useful life for the wine is dependent upon the varieties but all the wines should be turned 7-8 times a year. The wine is stored at room temperature so there is no issues with any damage of the wine.

4.4 Intellectual Property Rights: Rights to the Wine Exchange name and membership lists with customer information and purchasing history.

Named Insureds

Named Insured	Entity Type
To Be Determined	Limited Liability

Nature of Business

Nature of Business/Description of Operations by Premise(s)

Retail Wine Sales, Including tastings and dinners.

Locations

Loc #	Bldg #	Address
0001	0001	1 Illinois St. Saint Charles, IL 60174

Summary of Coverage Lines

Commercial Property

General Liability

Liquor Liability

Umbrella Liability

Workers Compensation

Property Coverage

Loc #	Bldg #	Subject Of Insurance	Limit	Deductible	Valuation
0001	0001	Business Personal Property	100,000	1,000	Replacement Cost
		Business Income & Extra Expense	Actual Loss	Included	Replacement Cost
		Equipment Breakdown	Included		

COMMERCIAL PROPERTY COVERAGE DEFINITIONS

CONTENTS: Covers business personal property owned by the insured usual to the occupancy of the insured, at the premises described including: 1) similar property held by the insured and belonging in whole or part to others but not exceeding the amount the insured is legally liable and 2) tenant's improvements and betterments.

BUSINESS INTERRUPTION: Reimburses actual loss of business income sustained due to necessary suspension of business operations during the period of restoration. Interruption must be caused by direct damage to property at the location described in the policy and caused by perils insured against.

EXTRA EXPENSE: If your building were rendered untenable by fire or by an other insured peril, it would probably be deemed necessary to secure other quarters to continue business. However, the use of such buildings would undoubtedly involve many extra expenses such as rent, installation of telephones, etc. An Extra Expense policy would provide the necessary money for such expenditures.

Extra Expense means the excess of the total cost incurred during the period of restoration chargeable to the operation of the insured's business, over and above the total cost that would normally have been incurred to conduct the business during the same period had no damage or destruction occurred.

LOSS OF RENTS: Provides coverage for actual loss of rental income resulting from untenability of all, or a portion of the insured building due to damage or destruction of real or personal property by an insured peril. Insurance may be written subject to a 50%, 60%, 80%, 90% or 100% Contribution Clause.

COINSURANCE: Co-insurance is an arrangement by which the insured, in consideration of a reduced rate, agrees to carry an amount of insurance equal to a percentage of the total value of

the property insured. An example is if you have guaranteed to carry insurance up to 80% or 90% of the value of your building and/or contents, whatever the case may be. **If you don't**, the company pays claims only in proportion to the amount of coverage you do carry.

Commercial General Liability

General Liability Coverage Information

Liability Coverage Type: General Liability **Coverage Basis:** Commercial Occurrence

General Liability Coverage/Limits/Deductibles

Coverages	Limit 1	Deductible
General Aggregate	\$2,000,000	
Products/Completed Ops Aggregate	\$2,000,000	
Personal & Advertising Injury	\$1,000,000	
Each Occurrence	\$1,000,000	
Fire Damage	\$300,000	
Medical Expense	\$15,000	
Hired and Non-Owned Auto Liability	\$1,000,000	
Liquor Liability	\$1,000,000 Occurrence \$2,000,000 Aggregate	

General Liability Rating Detail

Classification	Premium Basis	Exposure
Beverage Store - Wine	Gross Sales	\$700,000

COMMERCIAL GENERAL LIABILITY

COVERAGES PROVIDED:

Commercial General Liability provides, in a single contract, insurance needed to cover liability or property damage sustained by members of the public. It covers accidents occurring on your premises, or away from your premises, as a result of business operations. It automatically covers certain hazards which do not now exist, but which may develop during the life of the policy.

Aggregate Limits

All coverage parts have an Aggregate Limit. The Aggregate Limit is the most money the company will pay under a coverage part for all claims occurring during the policy period.

Premises & Operations

Covers damages that arise out of the ownership, maintenance or use of the insured premises. It also covers damages arising out of operations performed by the insured business.

Products

Covers damages arising out of products manufactured, sold handled or distributed by the named insured.

Completed Operations

Covers damage which occurs after operations have been completed or abandoned. Damage has to occur away from the premises owned by or rented to the named insured.

Basis

The basis is the unit of exposure upon which the premium is calculated.

Example: Gross sales, payroll, area, etc.

Audit

The General Liability portion of the policy may be auditable. This audit could result in an additional or return premium based on the actual unit of exposure ascertained after the policy period has ended.

Workers Compensation

Part 1 - Workers Compensation

Part 2 - Employer's Liab Covs/Endorsements

Limits

WC & Employer's Liability

\$1,000,000 Accident
\$1,000,000 Policy Limit
\$1,000,000 Each Employee

Workers compenstion Rating Information

Loc.	Class Code	Categories, Duties & Classifications	Est Annual Remuneration	Est Annual Premium
001	8017	Store: Retail Beverage	50,000	1,404
		Catastrophe & Terrorism Acts		30
			<u>Total Estimated Premium:</u>	<u>\$ 1,448</u>

Umbrella Liability

Commercial Umbrella Limits

Each Occurrence: \$2,000,000

Aggregate: \$2,000,000

Retention / Deductible: \$10,000

Commercial Umbrella Underlying Insurance

Coverage Line	Carrier	Effective	Expiration	Limits	Type
General Liability	Liberty Mutual	TBD	TBD	1,000,000 2,000,000 2,000,000 1,000,000	Each Occurrence General Aggregate Prod /Comp Ops Personal Injury
Liquor Liability	Liberty Mutual	TBD	TBD	1,000,000 2,000,000	Each Occurrence General Aggregate
Employers Liability	Liberty Mutual	TBD	TBD	1,000,000 1,000,000 1,000,000	Each Accident Disease Policy Disease Each Employee

**Foster Wine Exchange (TBD)
Premium Summary**

Liberty Mutual

Package Incl. Liquor Liability: 2,818

Workers Compensation: 1,448

Umbrella: 1,111

Total Premium \$5,377

Billing: Direct Bill. Monthly EFT, or 1 Month Down + 9 installments.

Please be advised that the General Liability and Workers Compensation policies will be audited based on actual sales, and actual payrolls.

I have read this proposal in its entirety and have accepted the above coverages to be placed through Liberty Mutual to be effective 1/26/2018.

I have also initialed any changes to be made to my coverages on this proposal.

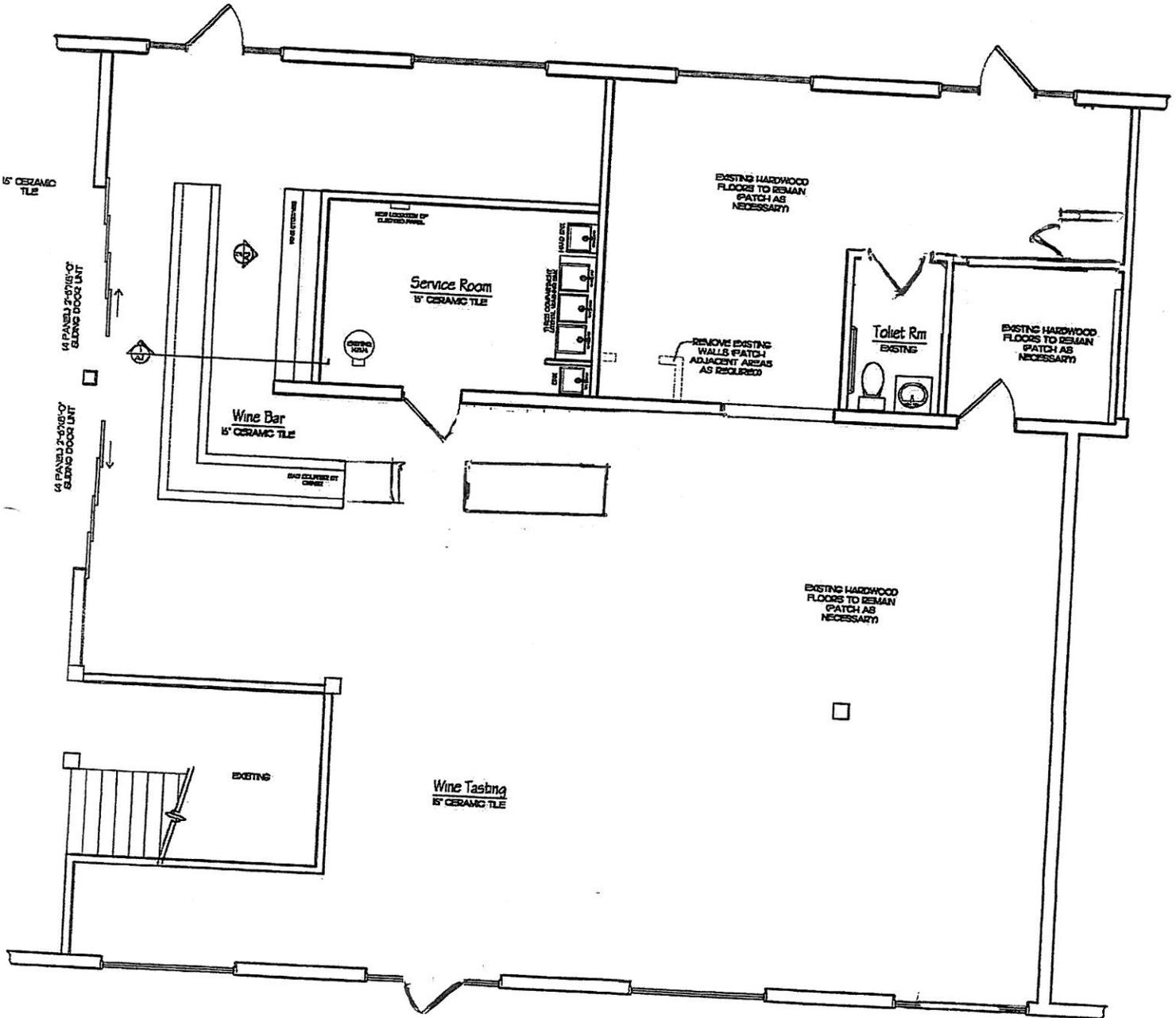
Signed by: _____ Date: _____

Insured

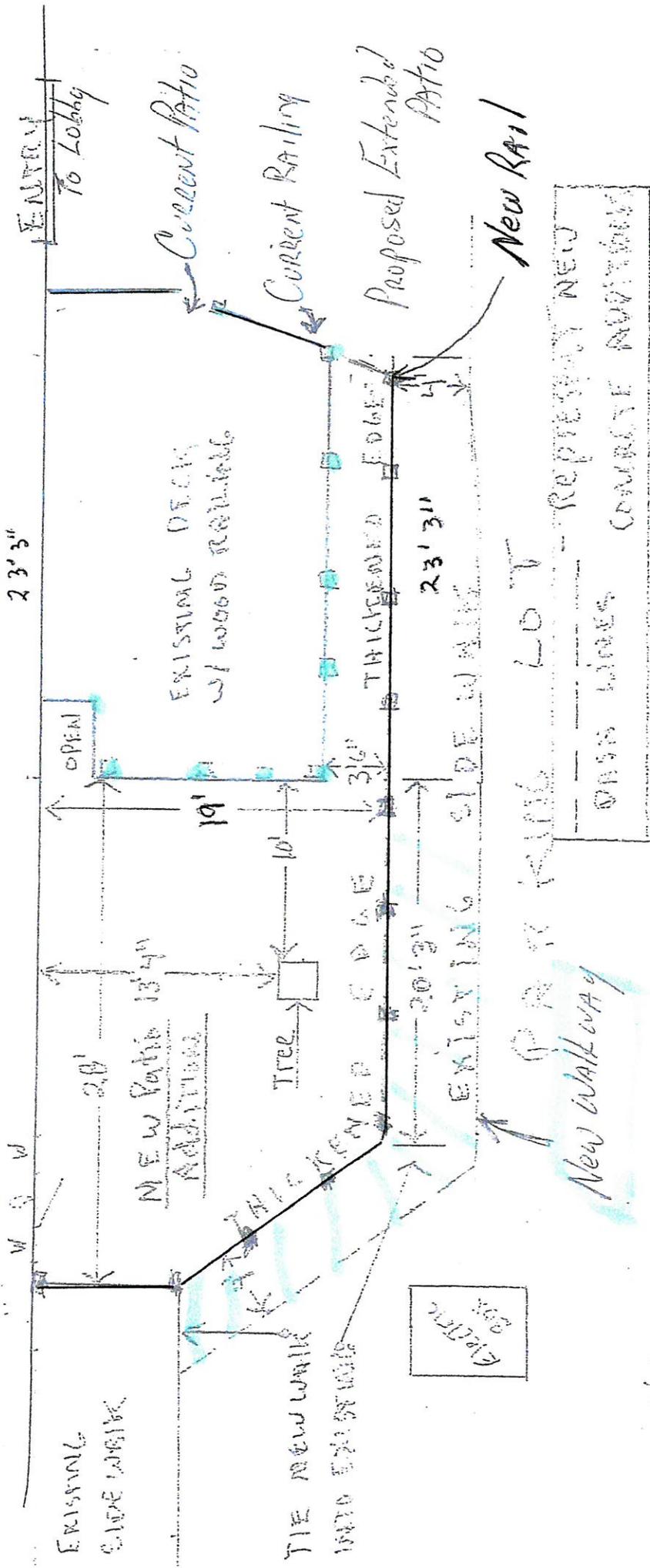
Signed by: _____ Date: _____ Producer

EXHIBIT "A"

FLOOR PLAN



First Floor Plan
SCALE: 1/4"=1'-0"



1/8" = 1 FOOT

WINE & CHARLIE
 1 ILLINOIS STREET
 ST CHARLES, IL

MIKE FORSNER
 630-779-1492
 GM FORSNER AS ATT, NCT
 5/11/16

Mike Forsner
 5/11/16

23'3"

W 9 W

ENTRY
 TO LOBBY

Current Patio

Current Railing

Proposed Extended
 PATIO

New Rail

EXISTING DECK
 w/ WOOD RAILINGS

THICKENED EDGE

23'3"

EXISTING SIDE WALK
 PARKING LOT

New Walkway

REPRESENT NEW
 CONCRETE ADDITIONS

EXISTING
 SIDE WALK

NEW PATIO 13'4"

NEW ADDITION

TREE

NEW SIDE

20'3"

EXISTING SIDE WALK

ELECTRIC
 BOX

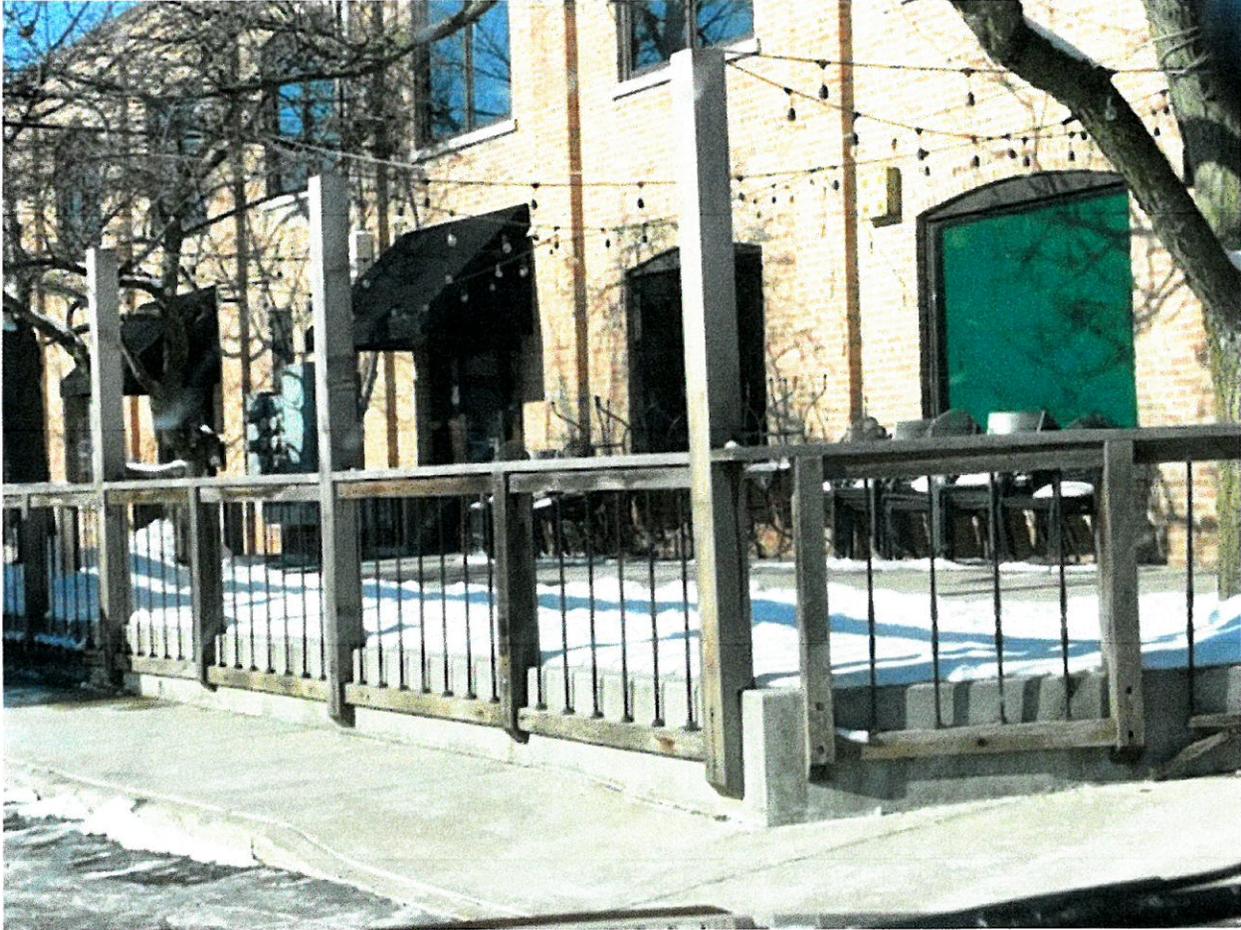
OPEN

19'

10'

3 1/2"

4"





AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 4d

Title:	Discussion to consider a “site license/market license” at 1825 Lincoln Highway (93 Octane Nano-Brewery). This concept would be in addition to Urban Counter and the Pride Liquor Store.
Presenter:	Police Chief James Keegan

Meeting: Government Operations Committee

Date: February 20, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The Pride Liquor Store and The Urban Counter restaurant occupy and operate side-by-side businesses at 1825 Lincoln Highway (all adjacent to the Pride Gas Station). Each of these businesses are owned and operated by Parent Petroleum under the “The Pride Store LLC”.

1825 Lincoln Highway was constructed two years ago after the demolition of the Jaws carwash. It was intended to operate under one roof with three businesses; the last of which (unit “c” or the western portion) as an Italian deli. The Pride LLC never materialized the deli concept and is now coming forward with a concept plan to seek approval in operating a nano-brewery named “Octane 93.” Currently, both The Urban Counter (B license) and The Pride Liquor Store (A license) operate independently of one another but share cross-access between both locations. Each of the three spaces share common bathroom facilities and cross access allows cross pollination of merchandise and food. The Pride LLC is now seeking to expand into a small nano-brewery-manufacturer and distribute beer with sales for off and on-site consumption.

This concept would mandate a “site license” being put into place (attached for LCC/GOC consideration) and the hours of operation mirroring one another amongst all three establishments. Staff has consulted with the management team of the Pride Store LLC and reviewed liquor codes in other municipalities. Although this concept is new to St. Charles, we do have site licenses at locations such as Pheasant Run, The Q Center and Hotel Baker. Each of these locations offers sales and consumption areas in different locations within their establishments.

Octane 93 is not seeking approval at this time but rather consideration in their licensing efforts. Unlike traditional liquor licenses that seek local approval first, production facilities need state and federal approvals before securing local licenses. Between construction and equipment costs, Octane 93 is looking to expend significant capitol on this project and before doing so, is willing to answer any questions or concerns. Staff has been working with representatives for the Pride Store LLC for several months.

The Pride Liquor Store and The Urban Counter restaurant occupy and operate side-by-side businesses at 1825 Lincoln Highway (all adjacent to the Pride Gas Station). Each of these businesses are owned and operated by Parent Petroleum under the “The Pride Store LLC”.

Pursuant to this item being presented at the Government Operations Committee meeting on Tuesday, February 20, 2018; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, to process and move it forward to this Committee.

Attachments *(please list):*

Draft of a new liquor license for this location, Floor Plan, Logo Concepts

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Proposal for a New Class A5 License for BOKE Enterprises, LLC dba The Wine Exchange located at 1 Illinois Street, Unit 120, St. Charles.



93 Octane Brewery

The PRIDE Stores, the retail division of Parent Petroleum, Inc. seeks city support in writing a new code to allow 93 Octane Brewery to do business as one with PRIDE Beer and Wine plus Spirits, and Urban Counter located at 1825 Lincoln Highway, St Charles. This addition of a nano-brewery would occupy the west part of the building that is currently vacant.

Throughout the last few years, the PRIDE Stores has increased their footprint in the craft beer arena, making themselves one of the largest and fastest growing convenience store supporters of the local craft beer industry. Currently the PRIDE stores and Urban Counter own and operate 11 state licenses, always with utmost care, benefiting the municipalities we have joined. Now, we feel it is the right time to open 93 Octane Brewery utilizing our locations, experience, and superior team.

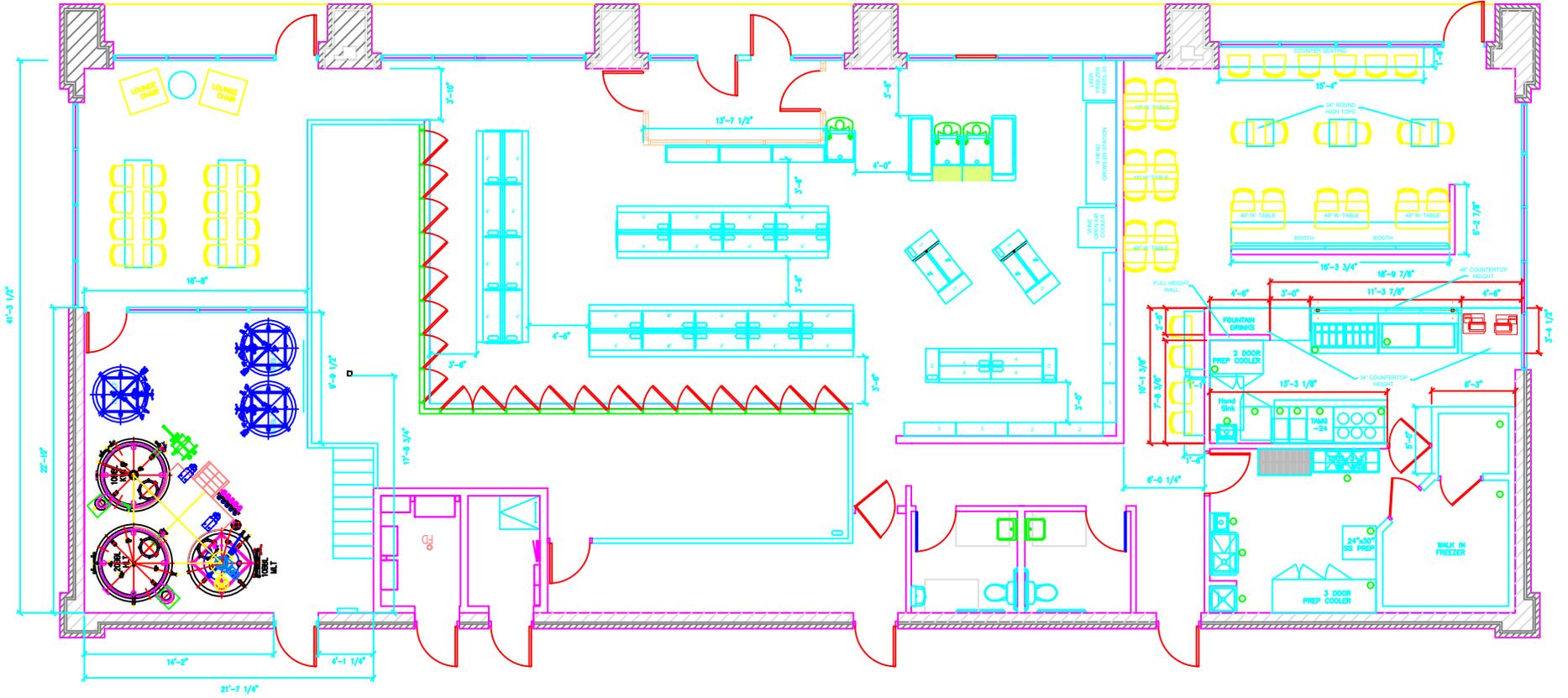
Executive Summary of 93 Octane Brewery

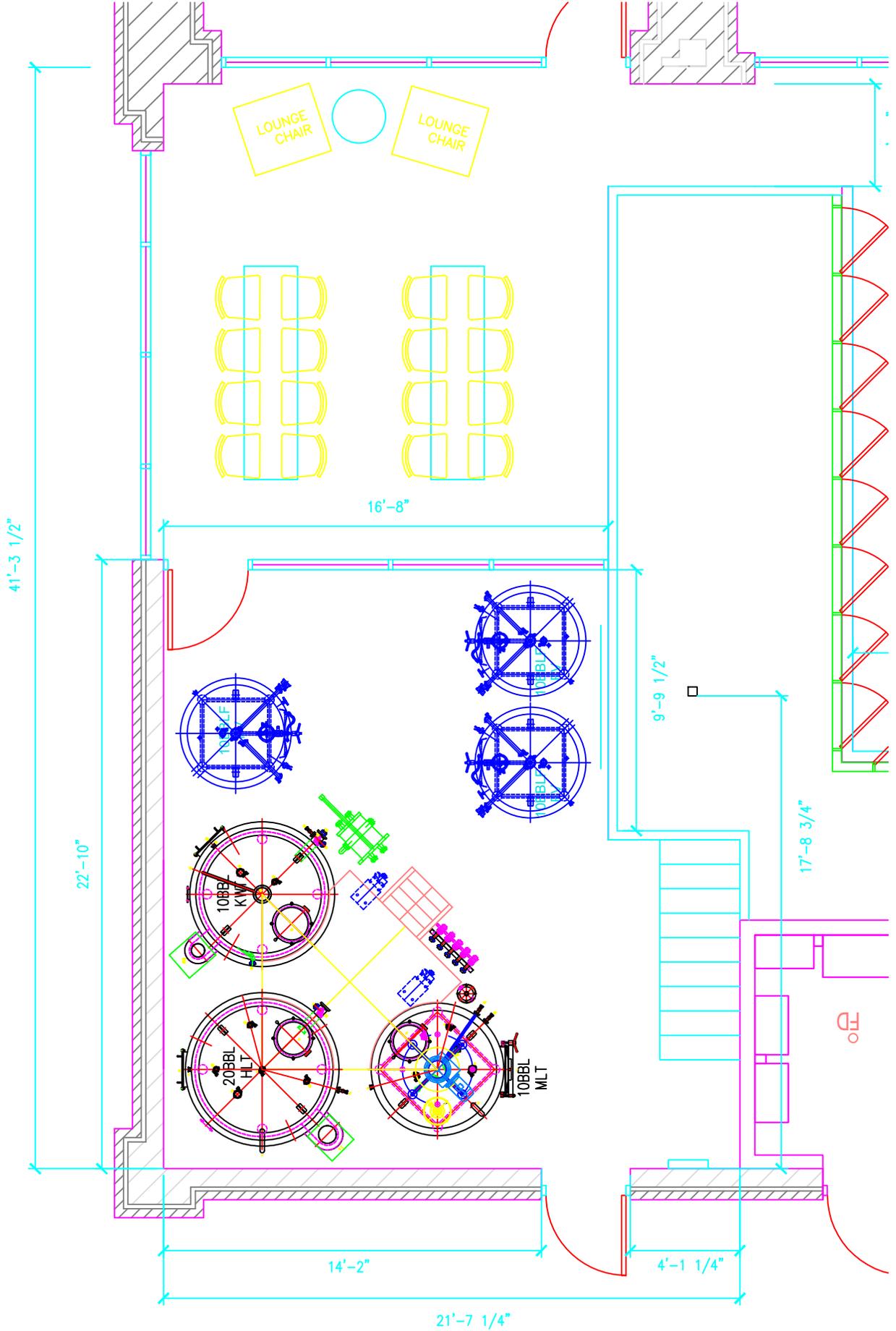
The craft brewery know as 93 Octane Brewery, is considered a nano-brewery due to the small size and ability to have one person oversee every single batch from recipe creation to quality control. Current estimates are about 700 barrels of production capacity, with the first year of operation closer to 200-500 barrels.

93 Octane will have a small tap room in front of the brewhouse, pulling about 60% of the square footage for brewing and equipment (bonded). The off-site sales will focus either in cans, bottles, or kegs, while the on-site sales will add draft and growlers during the estimated business hours of 11a.m. to 10p.m. Since we are small, approximately 15-20 seats, we hope customers come in to get the freshest beer in the area and take some home to enjoy with their friends and family. The Brewhouse customers will also be able to order food from the Urban Counter to enjoy with their brewery purchases.

93 Octane Brewery will focus on a couple every day drinking beers, but will have seasonal specialties and beer releases to keep intrigue high and create something desirable for everyone to consume. Right off the bat a barrel aging program will start, and space is already set aside to create these higher demand beers.

The major part of brewing will occur during the day, eventually offering tours, and selling other items like pint glasses, shirts, etc. We want to create a brand to drive people into our city focusing on our locations and the brewery.





93 Octane Brewery | Identity Concepts



Concept F

Single Color Variations



NimbleOne

93 Octane Brewery | Hot Rod Wall Art



Nimble One

G-2. Class G-2 Licenses shall authorize the retail sale of beer manufactured on premises for consumption on the premises of any nano-brewery market, or for consumption not on the premises in original sealed packaging only. The retail sales portion of the licensed premises shall be separate from the manufacturing portion of the premises. Food service shall be permitted in accordance with Class B or C Licenses. Class G-2 licenses shall further authorize the retail sale of crafted beers for consumption on the premises and the retail sale of alcoholic liquors in original packages only and not for consumption on the premises subject to the following provisions:

1. The products sold for consumption off the premises are not opened and consumed on the premises;
2. Permitted food service, goods, and merchandise, other than alcoholic liquor, are also offered for the retail sale on the premises.
3. The retail sale of beer, wine, or alcoholic liquor for consumption off the premises shall be in original packages only.

If the licensed premises consists of multiple shops or restaurants at one street address, alcohol sold for the purpose of consumption on the premises may be carried and consumed throughout the premises and only if such movement can be made wholly within the enclosed structure of the premises, or approved outdoor seating area. This license shall be a site license for the complete premises.

5.08.340 - Classification of licenses—Fees.

- A. Class "A" licenses shall permit the following:
 - 1. The retail sale on the premises specified of alcoholic liquors for consumption on the premises as well as other retail sales of such liquor;
 - 2. Live entertainment provided by musicians, vocalists and comedians or as provided by radio and television programs only;
 - 3. Dancing by customers only;
 - 4. Other retail sales shall be limited to packaged snack food such as popcorn, pretzels, gum, nonalcoholic beverages and the like. The sale of other foods prepared on the premises is allowed if a separate food license is issued. Sales of the right to use video games are permitted if a separate video game license is issued; and
 - 5. The display, modeling and sale of clothing is expressly prohibited. The annual fee for such license shall be two thousand one hundred fifty dollars (\$2,150.00) effective for licenses issued February 1, 2002, and two thousand six hundred fifty dollars (\$2,650.00) for licenses issued February 1, 2003.
- B. Class "B" licenses shall permit the following:
 - 1. The retail sale on the premises specified of alcoholic liquors for consumption on the premises as well as other retail sales of such liquor;
 - 2. Dancing by customers only;
 - 3. Live entertainment except for radio and television programming is expressly prohibited;
 - 4. Other retail sales shall be limited to packaged snack food such as popcorn, pretzels, gum, nonalcoholic beverages and the like. The sale of other foods prepared on the premises is allowed if a separate food license is issued. Sales of the right to use video games are permitted if a separate video game license is issued; and
 - 5. The display, modeling and sale of clothing is expressly prohibited. The annual fee for such license shall be one thousand six hundred dollars (\$1,600.00) effective for licenses issued February 1, 2002, and two thousand one hundred dollars (\$2,100.00) effective for licenses issued February 1, 2003.
- C. Class "C" licenses shall permit the retail sale of beer and wine only for consumption only on the premises for which such license is issued. The annual fee for such license shall be one thousand three hundred eighty dollars (\$1,380.00) effective for licenses issued February 1, 2002, and one thousand eight hundred eighty dollars (\$1,880.00) for licenses issued February 1, 2003.
- D. Class "D" licenses shall permit the retail sale of alcoholic liquor in original packages only, not for consumption on the premises where sold. The annual fee for such license shall be one thousand three hundred eighty dollars (\$1,380.00) effective for licenses issued February 1, 2002, and one thousand eight hundred eighty dollars (\$1,880.00) for licenses issued February 1, 2003.
- E. Class "E" licenses shall permit the retail sale of beer and wine only in the original package and not for consumption on the premises where sold. The annual fee for such license shall be one thousand three hundred eighty dollars (\$1,380.00) effective for licenses issued February 1, 2002, and one thousand eight hundred eighty dollars (\$1,880.00) for licenses issued February 1, 2003.
- F. Class "F" licenses shall permit the retail sale of beer only in the original package and not for consumption on the premises where sold. The annual fee

for such license shall be one thousand three hundred eighty dollars (\$1,380.00) effective for licenses issued February 1, 2002, and one thousand eight hundred eighty dollars (\$1,880.00) for licenses issued February 1, 2003.

- G. Class "G" licenses shall permit the retail sale of alcoholic liquor for consumption only on the premises, including in the clubhouse and on the golf course. The annual fee for such license shall be one thousand eight hundred eighty dollars (\$1,880.00).
- H. Supplemental Outside Liquor License: The annual fee for a supplemental outside liquor license shall be fifty dollars (\$50.00) in addition to the fee for the underlying liquor license effective for licenses issued on or after February 1, 2008.
- I. Class "I" Event Licenses. The following event licenses are available without limit to the number of licenses that can be issued in the village as follows:
 - 1. Class I-1 Non-Profit Special Events Liquor License: The annual fee for a non-profit special events liquor license subject to the provisions of Section 5.08.360 below shall be fifty dollars (\$50.00) per event issued effective January 1, 2011.
 - 2. Class I-2 Non-Profit Outdoor Special Events Liquor License: The annual fee for a non-profit outdoor special events liquor license subject to the provisions of Section 5.08.360 below shall be fifty dollars (\$50.00) per event issued effective January 1, 2011.
 - 3. Class I-3 Retail Special Use Permit Liquor License: The application fee for a retail special use permit liquor license shall be fifty dollars (\$50.00) for a one day event or one hundred dollars (\$100.00) for a two or more day event or series of events.
- J. Class "J" licenses shall have subclassifications which permit the following:
 - 1. Class J-1 "brewpub" license shall allow the holder of a state brew pub license for the manufacture and storage of beer on the premises to sell its beer at retail in original packaging and for consumption on the premises. The brewpub must maintain the licensed premises as a bona fide eating establishment and maintain suitable food preparation facilities.

Each Class J-1 license shall be subject to the following conditions:

 - a. The license holder must hold a valid brew pub license from the State of Illinois and follow all the requirements therein.
 - b. Retail sale of beer, including packaged beer, intended for consumption off the premises shall only occur if the container is sealed for transport and only during regular hours of operation. Beer intended for off-site consumption shall not be opened or consumed in the brewpub.
 - c. The license holder may sell alcoholic liquor not manufactured on the premises so long as it is purchased from a licensed distributor or importing distributor.
 - d. Tours and retail sales in original packages and for consumption on the premises shall be allowed consistent with the times for packaged liquor sales in Section 5.08.390(G).
 - e. Tours of the facility may be offered with complimentary tastings that shall not exceed three servings of four ounces each.
 - f. Licensee shall obtain a separate food license, if required.
 - g. Licensee shall obtain a supplemental outside liquor license if licensee desires to sell beer outside on the premises, as required by Section 5.08.345.
 - h. The portion of the licensed premises dedicated to the brewing of beer shall be segregated from the remainder of the premises and shall not

be generally accessible to the public.

i. The annual fee for the J-1 license shall be three thousand dollars (\$3,000.00).

2. Class J-2 "craft brewery" shall allow the holder of a state craft brewery license for the manufacture and storage of beer on the premises to sell its beer at retail in original packaging and for consumption on the premises so long as the sale at retail is secondary to the distribution of beer for retail sale off the premises to importing distributors, distributors, and to non-licensees as permitted by the State Liquor Code.

Each Class J-2 license shall be subject to the following conditions:

a. The license holder must hold a valid craft brewer's license from the State of Illinois and follow all requirements therein.

b. No sales of alcohol, for retail or consumption, of alcohol manufactured off the premises shall be permitted.

c. Tours of the facility may be offered with complimentary tastings that shall not exceed three servings of four ounces each.

d. Retail sale of beer intended for consumption off the premises shall only occur if the container is sealed for transport and only during regular hours of operation. Beer intended for off-site consumption shall not be opened or consumed on the premises.

e. Tours and retail sales for consumption on and off the premises shall be allowed consistent with the times for packaged liquor sales in Section 5.08.390(G).

f. The tasting room may have packaged or prepared foods available.

g. Licensee shall obtain a supplemental outside liquor license if licensee desires to sell beer outside on the premises, as required by Section 5.08.345.

h. The portion of the licensed premises dedicated to the brewing of beer shall be segregated from the remainder of the premises and shall not be generally accessible to the public.

i. The annual fee for the J-2 license shall be three thousand dollars (\$3,000.00).

3. Each brewery located in the village, even if owned by the same persons, must have a separate Class J license to sell beer at retail on the premises.

K. Class "L" licenses shall permit the retail sale of alcoholic liquor for consumption only on the premises of a business primarily selling salon, hairdresser, beautician, manicure, pedicure and/or barbershop services and products other than alcoholic liquor on the following conditions:

a. Alcoholic liquor shall be sold only in conjunction with the sale of services;

b. The price allocated to the sale of the alcoholic liquor shall be indicated if sold as a package together with the services being provided;

c. A notice shall be posted in a conspicuous place indicating that alcoholic liquor may only be purchased in conjunction with a purchase of services;

d. If the sale of salon, hairdresser, beautician, manicure, pedicure and/or barbershop services is not the primary business of the licensee:

i. The alcoholic liquor shall only be sold and consumed in the area of the business premises that is devoted to salon, hairdresser, beautician, manicure, pedicure and/or barbershop services;

ii. The area of the business premises that is devoted to salon, hairdresser, beautician, manicure, pedicure and/or barbershop services shall be separated from other areas of the business premises by barriers allowing one way into the area and one way out; and

iii. Signs shall be conspicuously posted at the entrance/exit stating in bold or capital letters: "No Alcohol Beyond This Point";

- e. The licensee shall comply with Section 5.08.400 and all other sections of Chapter 5.08 generally applicable to the retail sale of alcoholic liquor; and
- f. The annual fee for such license shall be one hundred dollars (\$100.00).

(Ord. 07-04-23-01 § 1; Ord. 02-01-28-02 § 2; Ord. 00-06-12-04 § 34)

(Ord. No. 10-12-06-16, § 1, 12-6-2010; Ord. No. 14-07-07-02, § 3, 7-7-2014; Ord. No. 16-03-21-02, § 3, 3-21-2016; Ord. No. 17-10-16-03, § 2, 10-16-2017)

3-2-7: LICENSE CLASSIFICATION, FEES, NUMBER:

Retail liquor licenses shall be and are hereby divided into the following classes, and none other: (Ord. 2043, 4-7-2003)

A. Class A1:

1. A license which shall authorize the retail sale of liquor for consumption on the premises. (Ord. 494, 3-17-1980)
2. The initial fee for a class A1 license shall be two thousand two hundred dollars (\$2,200.00). The fee for renewal of a class A1 license shall be one thousand two hundred dollars (\$1,200.00). For class A1 licenses renewed for the period beginning May 1, 1991, and thereafter, the fee for renewal shall be one thousand three hundred dollars (\$1,300.00). (Ord. 1083, 3-5-1990)
3. The number of such class A1 licenses is specifically limited to five (5). (Ord. 2896, 11-17-2014)

B. Class A2:

1. A license which shall authorize the retail sale of liquor for consumption on the premises as an adjunct to meals served. Such licenses shall be issued only to establishments having a seating capacity for not less than one hundred (100) customers and having kitchen, sanitary and parking lot facilities adequate for the seating capacity.
2. The initial fee for a class A2 license shall be three thousand six hundred dollars (\$3,600.00). The fee for renewal of a class A2 license shall be two thousand dollars (\$2,000.00). (Ord. 2245, 10-17-2005)
3. The number of such class A2 licenses is specifically limited to ten (10). (Ord. O2017-29, 6-5-2017)

C. Class A3:

1. A license which shall authorize the retail sale of liquor for consumption on the premises as an adjunct to meals served. Such licenses shall be issued only to establishments having a seating capacity of not less than forty (40) customers and having kitchen, sanitary and parking lot facilities adequate for the seating capacity.
2. The initial fee for a class A3 license shall be one thousand four hundred dollars (\$1,400.00). The fee for renewal of a class A3 license shall be eight hundred dollars (\$800.00). (Ord. 2706, 3-19-2012)
3. The number of such class A3 licenses is specifically limited to two (2). (Ord. 2814, 11-18-2013)

D. Class A4:

2. The initial fee for a class A6 license shall be two thousand two hundred dollars (\$2,200.00). The fee for renewal of a class A6 license shall be one thousand three hundred dollars (\$1,300.00).

3. The number of such class A6 licenses is specifically limited to one. (Ord. 1775, 8-2-1999)

D-3. Class A7:

1. A license which shall authorize the retail sale of alcoholic liquor in two (2) specified areas of the premises, which areas shall be physically separated from one another pursuant to a floor plan, as approved by the liquor commissioner. In the first area of the premises, only the retail sale of alcoholic liquor for consumption on the premises shall be allowed; provided, however, that liquor sales in such area of the premises shall comply with and are subject to all the terms and conditions applicable to either a class A1, class A2, class A3 or class C license, which classification shall be determined by the liquor commissioner at the time that the initial license is issued. In the second area of the premises, only the retail sale of alcoholic liquor for consumption off the premises shall be allowed.

2. The initial fee for a class A7 license shall be three thousand eight hundred dollars (\$3,800.00). For class A7 licenses renewed for the period beginning May 1, 2002, and thereafter, the fee for renewal shall be two thousand two hundred dollars (\$2,200.00). (Ord. 2091, 10-6-2003)

3. The number of such class A7 licenses is specifically limited to three (3). (Ord. 2904, 1-19-2015)

D-4. Class A8:

1. A license which shall authorize the retail sale of beer, wine, and mixed drinks ("alcoholic beverages") only for consumption on the licensed premises, as a secondary and accessory use to a principal movie theater business.

Service of alcoholic beverages shall be limited to a designated lobby area.

Service of alcoholic beverages may be made only to persons purchasing a movie ticket and wearing a tamper resistant wristband approved by the city. The wristband shall be valid only for the date on which it is obtained from the movie theater. Alcoholic beverages may only be drawn, poured, or served, and a wristband may only be issued, by theater personnel who are twenty one (21) years of age or older.

The containers in which alcoholic beverages are served must be of a different color, size and design than those in which nonalcoholic beverages are served.

1. A license which shall authorize the sale of alcoholic liquor in connection with the operation of a catering business within the city, which sale shall be made at the registered office of the licensee, which shall be the licensed premises, and nowhere else. Alcoholic liquor shall only be sold and served by the licensee in connection with the catering of foods.
2. The initial fee for a class A4 license shall be one thousand one hundred dollars (\$1,100.00). The fee for renewal of a class A4 license shall be seven hundred dollars (\$700.00). (Ord. 1638, 12-1-1997)
3. The number of such class A4 licenses is specifically limited to zero. (Ord. 2114, 2-2-2004)

D-1. Class A5:

1. A license which shall authorize the retail sale of liquor for consumption on the premises as an adjunct to meals served. The licensee shall also be permitted to maintain facilities on premises for the manufacture of beer, to make sales of the beer manufactured on the premises to importing distributors, distributors and to nonlicensees for use in consumption, to store the manufactured beer upon the premises, and to sell and offer for sale at retail from the licensed premises beer previously manufactured on premises; provided, however, that such licensee shall not sell for off premises consumption more than fifty thousand (50,000) gallons per year. The licensee shall obtain and maintain in good standing a state of Illinois brewpub license as authorized under section 5/5-1(n) of the Illinois liquor control act of 1934, as amended². In addition to all records required to be kept by the terms and conditions of the state brewpub license, licensee shall maintain accurate records as to the total gallonage of beer manufactured on premises and the total gallonage of beer manufactured on premises and sold for consumption off premises. That portion of the licensed premises dedicated to the brewing of beer shall be segregated from the remainder of the premises and shall not be generally accessible to the public. This class of license shall be issued only to establishments having a seating capacity of not less than one hundred (100) customers; having kitchen, sanitary, and parking lot facilities adequate for the seating capacity; having a current state of Illinois brewpub license issued pursuant to 235 Illinois Compiled Statutes 5/5-1(n); and having segregated on premises facilities for the manufacture of beer.
2. The initial fee for a class A5 license shall be four thousand dollars (\$4,000.00). The fee for renewal of a class A5 license shall be two thousand five hundred dollars (\$2,500.00).
3. The number of such class A5 licenses is specifically limited to one. (Ord. 1659, 3-2-1998)

D-2. Class A6:

1. A license which shall authorize the sale of alcoholic liquor to guests invited to private parties in connection with the operation of a banquet room facility within the city, which sale shall be made at the licensed premises and nowhere else. The license is designated as a banquet facility with hours open to the general public limited to no more than six (6) hours per week.

No more than one alcoholic beverage may be delivered to a customer in any one trip to the designated lobby area, and no customer shall be served more than three (3) alcoholic beverages on any day. The number of alcoholic beverages served to a customer each day shall be recorded on that customer's wristband.

There may be no service of alcoholic beverages unless the movie theater is actually open for the showing of movies. Under no circumstances may alcoholic beverages be served more than one hour prior to the advertised showing time of the first movie to be shown on any day, except for private rentals and events.

2. The initial fee for a class A8 license shall be three thousand six hundred dollars (\$3,600.00). The fee for renewal of a class A8 license shall be two thousand dollars (\$2,000.00).

3. The number of such class A8 licenses is specifically limited to one. (Ord. 2956, 9-8-2015)

E. Class B1:

1. A license which shall authorize the retail sale of liquor, but not for consumption on the premises. (Ord. 494, 3-17-1980; amd. Ord. 1638, 12-1-1997)

2. The initial fee for a class B1 license shall be two thousand four hundred dollars (\$2,400.00). The fee for renewal of a class B1 license shall be one thousand three hundred dollars (\$1,300.00). For class B1 licenses renewed for the period beginning May 1, 1991, and thereafter, the fee for renewal shall be one thousand four hundred dollars (\$1,400.00). (Ord. 1083, 3-5-1990; amd. Ord. 1638, 12-1-1997)

3. The number of such class B1 licenses is specifically limited to three (3). (Ord. 2745, 10-1-2012)

F. Class B2:

1. A license which shall authorize the retail sale of alcoholic liquor for consumption on or off the premises, provided that the principal use of the premises is as a tavern.

2. The initial fee for a class B2 license shall be three thousand dollars (\$3,000.00). For class B2 licenses renewed for the period beginning May 1, 2002, and thereafter, the fee for renewal shall be one thousand eight hundred dollars (\$1,800.00). (Ord. 2091, 10-6-2003)

3. The number of such class B2 licenses is specifically limited to two (2). (Ord. 2428, 1-28-2008)

G. Class B3:

1. A license which shall authorize the retail sale of beer, wine and premixed, bottled alcoholic beverages with an alcohol content not exceeding seven and one-half percent (7.5%) only, but not for consumption on the premises. (Ord. 1259, 6-7-1993; amd. Ord. 1638, 12-1-1997)
2. The initial fee for a class B3 license shall be one thousand three hundred dollars (\$1,300.00). The fee for renewal of a class B3 license shall be seven hundred fifty dollars (\$750.00). For class B3 licenses renewed for the period beginning May 1, 1991, and thereafter, the fee for renewal shall be eight hundred dollars (\$800.00). (Ord. 1083, 3-5-1990; amd. Ord. 1638, 12-1-1997)
3. The number of such class B3 licenses is specifically limited to two (2). (Ord. 2650, 6-20-2011)

H. Class B4:

1. A license which shall authorize the retail sale of beer and ale that has been produced on the premises of a microbrewery. No retail sales of beer or ale produced off the premises shall be permitted. Consumption of beer or ale on the premises is prohibited except that up to three (3) samples may be provided without charge to a customer in amounts which do not exceed two (2) fluid ounces per sample.
2. The initial fee for a class B4 license shall be one thousand three hundred dollars (\$1,300.00). The fee for renewal of a class B4 license shall be eight hundred dollars (\$800.00). (Ord. 1562, 1-20-1997; amd. Ord. 1638, 12-1-1997)
3. The number of such class B4 licenses is specifically limited to zero. (Ord. 2516, 6-1-2009)

I. Class C:

1. A license which shall authorize the retail sale of liquor for consumption on the premises, granted to a corporation of national scope, organized not for profit.
2. The initial fee for a class C license shall be one thousand one hundred dollars (\$1,100.00). The fee for renewal of a class C license shall be six hundred fifty dollars (\$650.00). For class C licenses renewed for the period beginning May 1, 1991, and thereafter, the fee for renewal shall be seven hundred dollars (\$700.00).
3. The number of such class C licenses is specifically limited to one.

I-1. Class C-1:

1. A license which shall authorize the retail sale of liquor for consumption on the premises of a special event, for which a temporary use permit has been authorized by the city council, granted to a not for profit organization.

2. The fee for a class C-1 license shall be two hundred dollars (\$200.00). The city council may waive said fee for an organization or institution organized and conducted on a not for profit basis with no personal profit incurring to anyone as a result of the operation.

3. The term of the class C-1 license shall not exceed the temporary use permit period. The hours of operation shall not exceed the operating hours allowed under the temporary use permit. (Ord. 2846, 6-2-2014)

J. Class D:

1. A license which shall authorize the retail sale of liquor for consumption on the premises specified for a period of twenty four (24) hours. (Ord. 494, 3-17-1980; amd. Ord. 1562, 1-20-1997; Ord. 1638, 12-1-1997)

2. The fee for a class D license shall be fifty dollars (\$50.00). The city council may waive said fee for an organization or institution organized and conducted on a not for profit basis with no personal profit incurring to anyone as a result of the operation. The city council shall consider waiver requests by established not for profit organizations on an annual basis at its last meeting in December. (Ord. 2562, 1-4-2010, eff. 2-15-2010)

3. No more than seven (7) such licenses shall be issued to any organization or person representing such organization in any calendar year. (Ord. 494, 3-17-1980; amd. Ord. 1562, 1-20-1997; Ord. 1638, 12-1-1997)

The fee for any license hereinabove set forth shall be submitted upon approval of a liquor license and prior to such license being issued to the applicant. Fees shall not be prorated except that the initial fee if a license is issued on or after October 1 shall be one-half (1/2) the stated fee. Forfeiture of a license, whether voluntary or involuntary, shall not be the basis for refund of any part of said fee. (Ord. 2699, 2-21-2012)