

AGENDA
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. STEVE WEBER, CHAIR
MONDAY, APRIL 1, 2024
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. **Call to Order**
2. **Roll Call**
3. **Administrative** - None
4. **Omnibus Vote**
Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
5. **City Administration**
 - a. Presentation of the final Eastbank Enhancement concept plan.
6. **Police Department**
 - a. Recommendation to approve a **Resolution** for the contract and license agreement with A.I.D. (Association for Individual Development) for one year.
 - b. Recommendation to Approve Use of Langum Park for the Spring 2024 Train the Trooper Event.
7. **Information Systems**
 - *a. Recommendation to approve a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725.
 - *b. Recommendation to approve a **Resolution** Authorizing the Purchase of HPE Aruba Network Equipment from CDW-G for \$30,135.
8. **Public Comment**
9. **Additional Items from Mayor, Council or Staff**


10. Executive Session

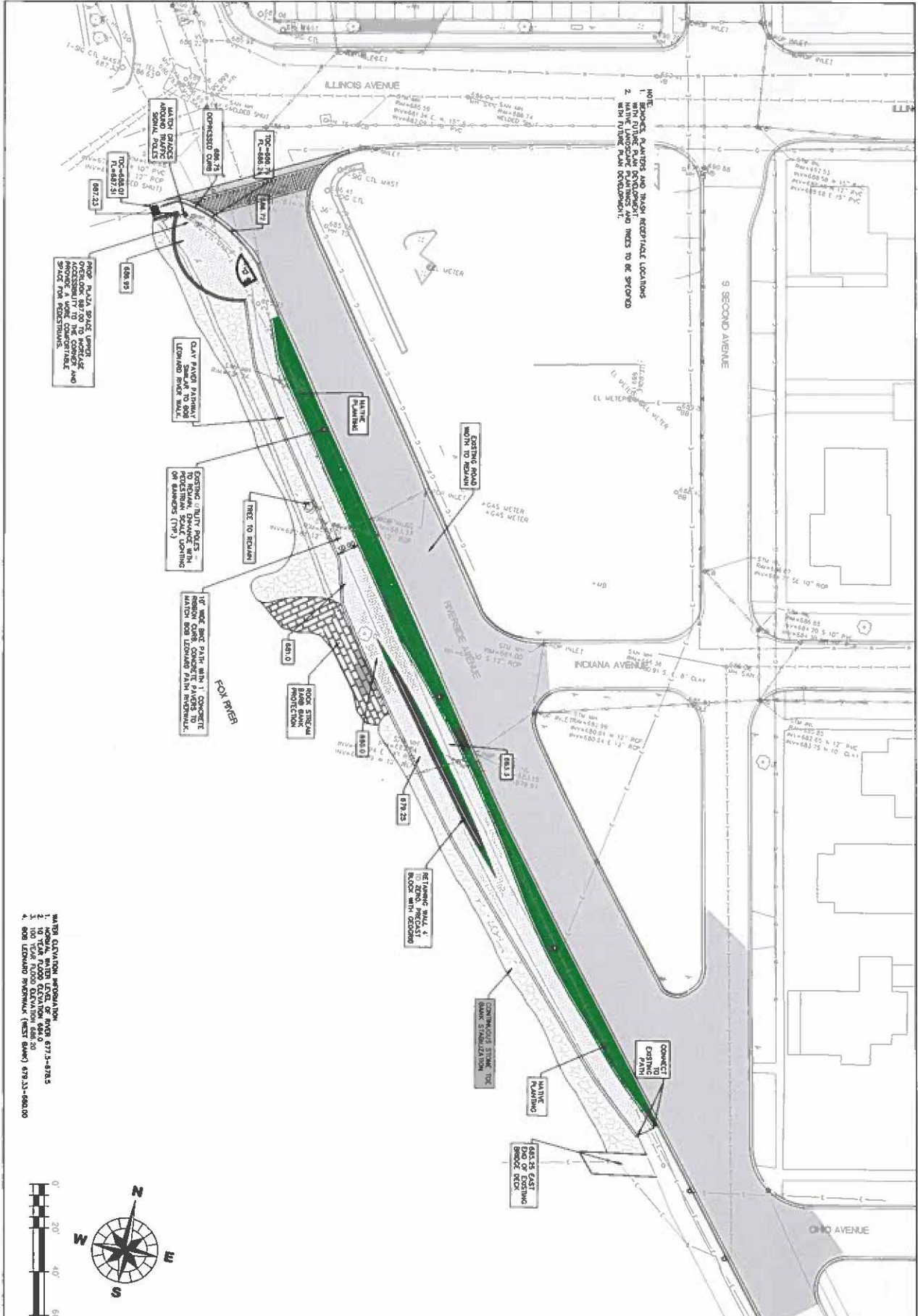
- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

11. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 5a
	Title:	Presentation of the Eastbank Enhancement Project by the River Corridor	
	Presenter:	John Rabchuk – River Corridor	
Meeting: Government Operations Committee		Date: April 1, 2024	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain): River Corridor will be presenting the final Eastbank Enhancement concept plan.			
Attachments (please list): Concept Plan			
Recommendation/Suggested Action (briefly explain): Informational / No Action Item			



NOTE:
 1. BRACKET PLANTERS AND PLANT RECEPTACLE LOCATIONS
 2. NAME LANDSCAPE PLANTERS AND TREES TO BE SPECIFIED
 WITH FUTURE PLAN DEVELOPMENT.

NON-PLANT SPACE (UNPLANTED) SHALL BE MAINTAINED FOR ACCESSIBILITY TO THE CORRIDOR AND SPACE FOR FUTURE DEVELOPMENT.

CLAY PAVING PATTERNS TO BE MAINTAINED WITH LEONARD BERRY WALL.

EXISTING UTILITY POLES TO BE MAINTAINED WITH POST-TENSION STAKE JOINTS OR BRACKETS (M/S).

1/2" CONC BRG PATH WITH 1" CONCRETE TO BE MAINTAINED WITH POST-TENSION STAKE JOINTS OR BRACKETS (M/S).

ROOM STRUCTURAL PROTECTION

RETAINING WALL WITH ROCK WITH GEOTEXTILE

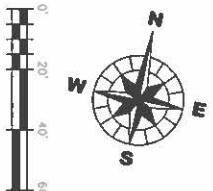
GABION STABILIZATION TO BANK STABILIZATION

PLANTING

BRG EAST END OF EXISTING BRG DECK

CONNECT TO EXISTING PATH

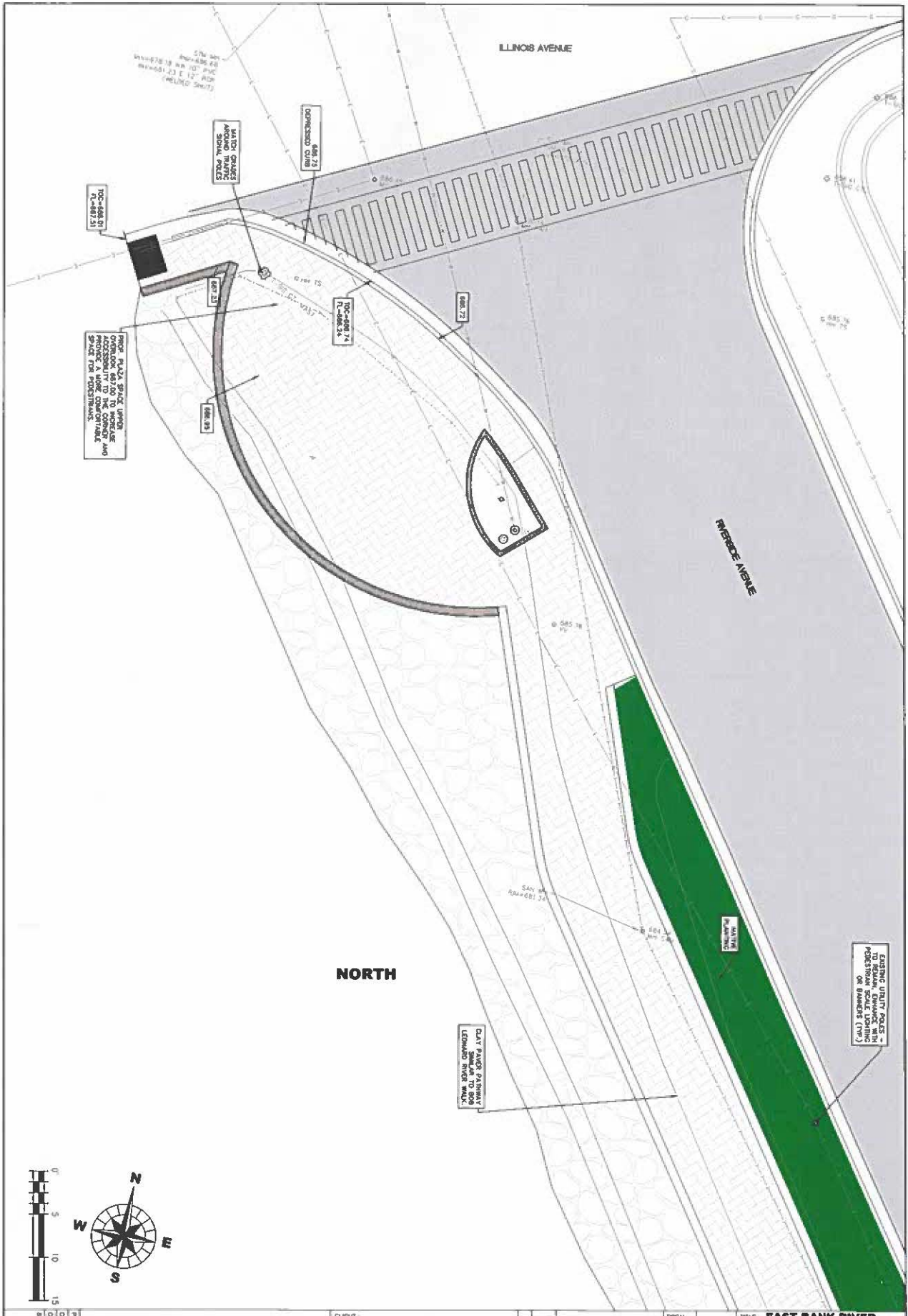
WATER QUALITY MONITORING
 1. 10 YEAR FLOOD ELEVATION (FE) OF RWYB 677.5-678.5
 2. 10 YEAR FLOOD ELEVATION (FE) OF RWYB 684.0
 3. 100 YEAR FLOOD ELEVATION (FE) OF RWYB 684.0
 4. 500 YEAR FLOOD ELEVATION (FE) OF RWYB 684.0



PROJECT NO. 230127 DATE: 01/15/2024 DRAWING NO. 04A4 SHEET 1 OF 4	WBK ENGINEERING, LLC 60 EAST 180-254N, AVE #102 WATERLOO, IOWA 50601-4901 P: (319) 224-6182	CLIENT RIVER CORRIDOR FOUNDATION OF ST. CHARLES 914 ASH STREET ST. CHARLES, IL 60174	DRGN	TITLE
			DWN	EAST BANK RIVER DEVELOPMENT ENHANCEMENT
			SCALE AS NOTED	CONCEPT PLAN A-5
			DATE: 01/15/2024	
			FILE: C:\PROJECTS\230127\DWG	



PROJECT NO. 230127 DATE: 11/10/2014 DRAWING NO. 4-4A SHEET 2 OF 4		WBK ENGINEERING, LLC 60 EAST N. WISCONSIN AVENUE SUITE 200E IN RICHMOND 49017 P: (262) 224-3182	CLIENT	DESIGN	TITLE
			RIVER CORRIDOR FOUNDATION OF ST. CHARLES 914 ASH STREET ST. CHARLES, IL 60174	DMM CHKD SCALE AS NOTED CP-40_230127.DWG	EAST BANK RIVER DEVELOPMENT ENHANCEMENT CONCEPT PLAN A-5



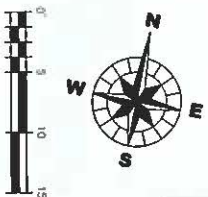
PROJECT NO. 230127
 DATE: 01/20/23
 DRAWING NO. 05-A5
 SHEET
3 OF 4

WBK ENGINEERING, LLC
 68 LASSI KNOX-22AN AVENUE
 94718 CRETE, ILLINOIS 60431-0077
 P (708) 324-3482


CLIENT: **RIVER CORRIDOR FOUNDATION OF ST. CHARLES**
 914 ASH STREET
 ST. CHARLES, IL 60174

NO.	DATE	NATURE OF REVISION	DESIGN

TITLE: **EAST BANK RIVER DEVELOPMENT ENHANCEMENT**
CONCEPT PLAN A-5
 SCALE: AS NOTED
 CP-A5_230127.DWG



<p>4 OF 4</p>	<p>WBK ENGINEERING</p>	<p>WBK ENGINEERING, LLC 68 EAST 800-85th AVENUE BATTLE CREEK, MICHIGAN 49817 P. 269.77-3182</p>	<p>CLIENT: RIVER CORRIDOR FOUNDATION OF ST. CHARLES 814 ASH STREET ST. CHARLES, IL 60174</p>	<p>DRGN: _____ DWN: _____ CHKD: _____ SCALE: AS SHOWN C-P-A5_230127.DWG</p>	<p>TITLE: EAST BANK RIVER DEVELOPMENT ENHANCEMENT CONCEPT PLAN A-5</p>
	<p>PROJECT NO. 230127</p>	<p>DATE: 03/17/2024</p>	<p>DRAWING NO. 044</p>	<p>NO. DATE REVISION</p>	<p>DATE: _____</p>
	<p>SHEET</p>	<p>PROJECT NO. 230127</p>	<p>DRAWING NO. 044</p>	<p>NO. DATE REVISION</p>	<p>DATE: _____</p>
	<p>SHEET</p>	<p>PROJECT NO. 230127</p>	<p>DRAWING NO. 044</p>	<p>NO. DATE REVISION</p>	<p>DATE: _____</p>

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6a
	Title:	Recommendation to Approve a Resolution for the One Year Contract and License Agreement with A.I.D. (Association for Individual Development)	
	Presenter:	Police Chief Keegan	
Meeting: Government Operations Committee		Date: April 1, 2024	
Proposed Cost: \$75,000.00		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The Police Department would like to continue to work with A.I.D. (Association for Individual Development) to provide a social worker in the day-to-day operations on a full-time basis. Funding is pending from the Mental Health 708 Board to help fund this recommendation. With a full-time social worker available, this will continue to develop strong relationships within the community and enhance rapport with officers and staff alike to enhance overall operational effectiveness.</p> <p>A.I.D. offers a multitude of programs and support. The program the Police Department partners with A.I.D. in is the Victims Services Program; in addition to having a counselor housed at the Department full-time. A one-year contract is what the Police Department is proposing with the contract dates effective May 1, 2024 through April 30, 2025. A license is also a part of this partnership as the Social worker is provided office space within our police facility. Last year, our in-house social worker had 588 client referrals.</p> <p>The City budgets for this expense through the police department’s annual operating budget. This contract also includes the 24/7 on-call services AID offers and the availability of other City departments to use the services for residents in need.</p> <p>This year’s agreement with A.I.D. is for \$75,000. The City hopes to receive an allocation from the 708 Mental Health Board for a portion of this amount. Last year, we were fully funded by the 708 Mental Health Board for the full amount at \$70,000.</p>			
<p>Attachments (please list):</p> <p>Resolution; Contract for License; Contract for Services</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommendation to approve a resolution for the contract and license agreement with A.I.D. (Association for Individual Development) for one year.</p>			

City of St. Charles, Illinois
Resolution No. _____

**A Resolution to approve a Social Worker Agreement for FY 2024-2025 with
the Association for Individual Development (A.I.D.)**

**Presented & Passed by the
City Council on _____**

WHEREAS the annual agreement with A.I.D. for social worker police services within the police department has been updated for the next fiscal year.

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane, and DuPage Counties, Illinois, that the Social Worker Agreement between the City of St. Charles and A.I.D. be executed.

Presented to the City Council of the City of St. Charles, Illinois this ____ day of April 2024.

Passed by the City Council of the City of St. Charles, Illinois this ____ day of April 2024.

Approved by the Mayor of the City of St. Charles, Illinois this ____ day of April 2024.

Mayor Lora Vitek

ATTEST:: _____
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Abstain:

Absent:

**Victims Services
Contract for Program Operation
By and Between the City of St. Charles ("City") and the
Association for Individual Development (A.I.D.)**

.01 Statement of Purpose:

A.I.D.'s Victims Services Program employees will respond to victim's psychological and emotional needs. This is achieved through crisis intervention, counseling, advocacy, education, information, and referral for victims of fire related events or incidents responded to by the City Police Department. In addition to these primary responsibilities, the program provides assistance to police personnel following traumatic incidents by providing critical incident stress debriefings when requested. The overall mission is to positively impact the quality of life for the citizens of the City by assisting victims/survivors, families/neighborhoods and City employees.

.02 Organization and Staffing:

The term of this contract, subject to the termination provision below, shall be from May 1, 2024 to April 30, 2025. The program evaluation will be done quarterly to ensure it is organized in such a way that it meets the changing needs of the City. This evaluation may result in changes, over time, to redistribute resources to optimally address contemporary issues and conditions. A.I.D. shall give the City reasonable notice prior to major redistribution of resources or termination of the program. The City may terminate for convenience by serving A.I.D. with a seven (7) day written notice specifying the effective date of termination. Termination for convenience does not necessitate a reason. On that specified termination date, this Contract and all contractual obligations will end. If this Contract is terminated by the City for convenience, the termination date controls the final invoice by A.I.D. for previous services under this Contract. The termination date controls all payment obligations of the City to A.I.D. Payment by the City to A.I.D. upon termination for convenience constitutes full satisfaction for services rendered. The Association for Individual Development (A.I.D.) will be in charge of, and responsible for, all staff. It is also the responsibility of A.I.D. to ensure the program is staffed to adequately handle the needs in the City. In addition, A.I.D. will provide an "on-site" Victims Services Case Manager for 40 hours per week. This Case Manager will optimally be the same individual and will be allowed to use the office space outside of the scheduled hours.

.03 Utilization and Deployment:

A.I.D.'s Victims Services Program will respond to requests for assistance from the City Police Department. There shall be no limit to the number of requests. Types of assistance shall include, but are not limited to: on-scene crisis stabilization counseling, case management, follow-up services, linkage and referral to community resources, and critical incident mental health response. In addition, the division provides training and presentations to volunteers, police personnel and other internal and external organizations as requested.

.04 Goals and Objectives:

Program goals and performance measures are the responsibility of A.I.D. and are tallied on a quarterly basis. Periodic reports indicating progress are available by contacting the Program Director and will be made to the City Police Department as required. A.I.D. program representatives will meet at least annually, upon request, with City Police Department staff in order to discuss and evaluate the program.

.05 Indemnification:

To the fullest extent permitted by law, A.I.D shall indemnify, defend and hold the City, its employees and agents, harmless from and against all demands, claims, suits, liabilities and costs including reasonable attorney’s fees and litigation costs caused by or arising out of the negligent acts, errors or omissions, or willful misconduct of A.I.D., its employees, agents or subcontractors except to the extent, if any, that any such Claims results from the negligent acts, errors or omissions, or willful misconduct of the City, its employees or agents.

.06 Insurance and Limitation of Liability.

A.I.D. shall maintain insurance coverage as set forth below:

- Worker's Compensation - Statutory
- Employer's Liability - \$1,000,000 per person/\$1,000,000 per disease/\$1,000,000 aggregate
- General Liability - \$1,000,000 per Occurrence/\$2,000,000 Aggregate
- Automotive Liability - \$1,000,000
- Professional Liability - \$1,000,000
- Umbrella-\$2,000,000 excess of Employer’s Liability, General Liability, Auto Liability and Professional Liability

Upon request, A.I.D. shall furnish copies of insurance certificates showing insurance coverage on its behalf in the amounts as set forth above, and further, showing that the City is an additional insured on said policies. Said insurance coverage shall remain in full force and effect during the term of this Agreement.

In consideration for the services to be provided, the City shall pay the Association for Individual Development the sum of \$75,000, payable in quarterly installments of \$18,750.00 on May 1, 2024, August 1, 2024, November 1, 2024 and February 1, 2025.

Approval: _____ Date: _____
Executive Director, Association for Individual Development

Approval: _____ Date: _____
City Administrator, City of St. Charles

LICENSE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the City of St. Charles, Kane and DuPage Counties, Illinois, an Illinois municipal corporation (the “Licensor” or “City”), AND THE Association for Individual Development (A.I.D.), an Illinois not-for-profit corporation (the “Licensee”);

WITNESSETH

WHEREAS, the Licensor is the owner of the St. Charles Police Station located at 1515 West Main Street, St. Charles, Illinois (the “Property”); and,

WHEREAS, THERE IS CERTAIN VACANT OFFICE SPACE LOCATED ON THE Property that the Licensor does not currently utilize, as more specifically described on Exhibit “A” attached hereto and incorporated herein as (“Office Space”), as well as certain office equipment that the City does not currently utilize, as listed on Exhibit “B” attached hereto and incorporated herein (“Equipment”); and,

WHEREAS, the Licensee was organized for the purpose of responding to the psychological and emotional needs of those in need. This is achieved through crisis intervention, counseling, advocacy, education, information, and referral for victims of fire related events or incidents responded to by the City of St Charles’ Police Department.

WHEREAS, Licensee requires office space and equipment in order to conduct its activities; and,

WHEREAS, Licensor is desirous of granting a license to Licensee, and Licensee is desirous of being granted a license from Licensor, for Licensee to utilize the Office Space and Equipment, pursuant to the terms and conditions contained herein.

NOW THEREFORE, in consideration of the foregoing recitals and of the terms and conditions hereinafter contained, the sum of One Dollar (\$1.00), and other good and valuable considerations, the adequacy and sufficiency of which the parties hereto hereby acknowledge the parties hereto hereby agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Agreement as if fully set out in this Section 1.

Section 2. Grant. Licensor agrees to grant, and does hereby grant, to Licensee, a license to use the Office Space and Equipment for the term of this Agreement for the purpose of conducting its activities as contemplated by its Articles of Incorporation.

Section 3. Exclusive Grant. The privilege granted herein is exclusive; provided, however, that Licensor reserves the right at any time to enter upon the Office Space.

Section 4. Liens. Licensee, its officers, agents, contractors, volunteers and/or employees, shall not suffer to permit any mechanic's lien, judgment lien or other lien of any nature whatsoever to attach or be against the Property, the Office Space, or the Equipment of any portion thereof. Should any such lien be filed, the Licensor shall have the right to contest same.

Section 5. Condition and Upkeep. Licensee has examined and knows the condition of the Office Space and Equipment and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof have been made by Licensor prior to all the execution of this Agreement that are not herein expressed; Licensee will keep the Office Space and Equipment in good repair, normal wear and tear excepted; and upon the termination of this Agreement, in any way, will yield up the Office Space and Equipment to Licensor, in good condition and repair, ordinary wear excepted and will deliver the keys therefor at the Property.

Licensee will not allow the Office Space or Equipment to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified, and will not permit the Office Space or Equipment for any unlawful purpose, or for any purpose that will increase the fire hazard of the Property. The Licensee will not permit any alteration of the Office Space except by written consent of the Licensor; all alterations to the Office Space shall remain for the benefit of the Licensor unless otherwise provided in said consent.

Section 6. Access. Licensee, its officers, contractors, agents, volunteers and/or employees, shall at all times have the right of access to the Office Space and such other areas of the Property as are necessary to access the Office Space. The Licensee, its officers, contractors, agents, volunteers and/or employees shall also have access to other areas of the Property as follows: (a) conference and meeting rooms shall be available during normal business hours provided that said rooms are not in use by, or needed by, the City, and (b) use of conference and meeting rooms during non-business hours shall be available on the same basis as the City makes such rooms available to other non-City users, by scheduling in advance and pursuant to the City's policy.

Section 7. Assignment. Licensee shall not assign or otherwise transfer its right in whole or in part under this Agreement without the express written consent of Licensor.

Section 8. Insurance. Licensee shall procure and maintain at its sole and exclusive expense, comprehensive personal injury, workman's compensation and property damage insurance in such amounts as Licensee deems necessary and Licensor deems satisfactory to adequately cover all operation under the exercise of the privileges herein granted. Evidence of insurance shall be provided by Licensee to Licensor.

Section 9. Hold Harmless and Indemnification. Licensee hereby indemnifies, releases and holds Licensor harmless, and agrees to defend Licensor from any and all liability, causes of action, suits, damages or demands of whatever nature arising out of the conduct of Licensee, its officers, contractors, agents, volunteers and/or employees under the exercise of the privileges herein granted. This indemnity is intended as a full and complete general indemnity and shall include Licensee's responsibility for any attorney's fees incurred by Licensor in defense of any claims or

actions brought by third parties against Licensor as a result of the privileges granted to Licensee herein.

Licensor hereby indemnifies releases and holds licensee harmless, and agrees to defend Licensee from any and all liability, causes of action, suits damages or demands of whatever nature arising out of the conduct of Licensor, its officers, agents and/or employees regarding the License Area. This indemnity is intended as a full and complete general indemnity and shall include Licensor's responsibility for any attorney's fees incurred by Licensee in defense of any claims or actions brought by third parties against Licensee as a result of the privileges granted to Licensor herein.

Section 10. Financial Responsibility/No Third-Party Beneficiaries. Licensor shall have no financial responsibility or obligation to Licensee or any third party as a result of Licensor's granting the privileges described herein to Licensee. This Agreement creates no rights, title or interest in any person or entity whatsoever (whether under a third party beneficiary theory or otherwise) other than the Licensee and the Licensor.

Section 11. No Lease or Easement. Licensee expressly acknowledges that nothing herein is intended to create a corporal or possessory interest of Licensee and, accordingly, this Agreement shall not be construed as a lease, easement or any other interest running with the land. Neither this Agreement nor any summary or memorandum thereof shall be recorded with any public authority.

Section 12. Relationship of the Parties. Under no circumstances shall this Agreement be construed to create a relationship of agency, partnership, joint venture, or employment between the Licensor and the Licensee.

Section 13. Term. Unless otherwise terminated pursuant to Section 14, this Agreement shall remain in effect until the Victim's Services Contract between A.I.D. and the City of St. Charles expires or upon mutual agreement of the parties hereto.

Section 14. Termination. If the Licensee breaches any of the provisions of this Agreement, or abandons or vacates the Office Space, the Licensor may declare this Agreement terminated upon thirty (30) days written notice to the Licensee. In addition, the Licensor may, for any reason and in its sole discretion, declare this Agreement terminated upon one hundred twenty (120) days written notice to the Licensee.

Section 15. Damage and Destruction. Licensor and its officers, contractors, agents and/or employees shall not be liable or responsible to Licensee for any loss or damage to any property or person occasioned by theft, fire, act of God, public enemy, injunction, riot, strike, insurrection, war, or court order, or for any damage or inconvenience which may arise from this Agreement.

Licensor and its officers, contractors, agents and/or employees shall not be liable for any damage occasioned by failure to keep the Office Space or Equipment in good repair, nor for any damage done or occasioned by or from plumbing, electricity, gas, water, sprinkler, steam or other pipes or sewerage of the bursting, leaking or running of any pipes, tank or plumbing fixtures, in,

above, upon or about Property or Office Space nor for any damage occasioned by water, snow or ice being upon or coming through the roof, windows or otherwise.

Section 16. Miscellaneous. This Agreement sets forth the entire understanding of the parties, and may only be amended, modified or terminated by a written instrument signed by the parties unless herein otherwise provided. Either party's waiver of any breach of failure to enforce any of the terms or conditions of the Agreement, at any time, shall not in any way affect, limit or waive that party's right thereafter to enforce or compel strict compliance with every term and condition hereof.

Section 17. Effective Date. This Agreement shall become effective upon execution by both parties hereto.

Section 18. Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

Section 19. Notices. All notices hereunder shall be in writing and must be served either personally or by registered or certified mail to:

A. Licensor at:

Association for Individual Development (A.I.D.)
309 New Indian Trail Court
Aurora, IL 60506
Attn: President

B. Licensee at:

City of St. Charles
2 E. Main Street
St. Charles, Illinois 60174
Attn: City Administrator

C. To such other person or place with either party hereto by its written notice shall designate for notice to it from the other party hereto.

Section 20. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first written.

CITY OF ST. CHARLES

By: _____
Mayor

ATTEST:

City Clerk

Association for Individual Development (A.I.D.)

By: _____

ATTEST:

License Agreement – Association for Individual Development


Exhibit B – Computer/Phone Equipment

The following equipment is assigned to the office and available for use by A.I.D.

Computer: Hewlett Packard PC DVD+-RW Z400
Phone: Cisco CP-7965G

The following is available for use in the common area

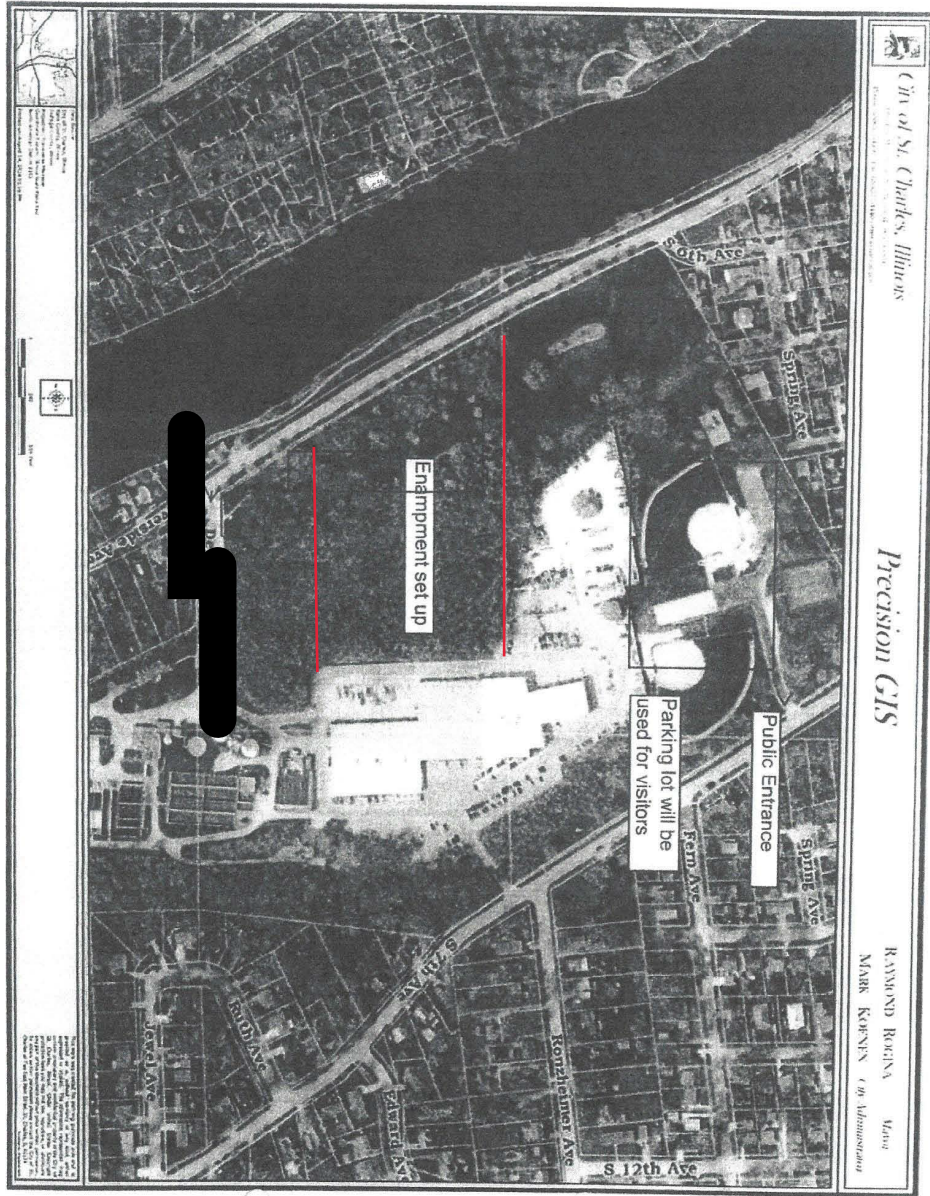
Printer/Copier/Fax: Canon Image Runner 17301F (Network Use)

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6b
	Title:	Recommendation to Approve Use of Langum Park for the Spring 2024 Train the Trooper Event	
	Presenter:	Jim Keegan, Chief of Police	
Meeting: Government Operations Committee		Date: April 1, 2024	
Proposed Cost:	Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>	
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The event organizers have this event scheduled from 10am to 3pm on Saturday, May 11, 2024. The purpose of this event is to perform what they call “spring drills” where they train the troopers for the season. They allow the public to come out and view and educate them on the history of the camp, the history of the Civil War, and what each unit represents.</p> <p>No food or drinks will be sold. They don’t require any City services, to include water or electricity, and they plan to fire a canon every hour on the hour between 10 and 2 o’clock.</p> <p>No road closures are required for this event. Camp members and visitors will park in the Langum Parking lot off of 7th Avenue. The construction area does not need to be used if not available or ready for use by this date. Public Works provided permission to utilize the restrooms at the new facility if they are ready in time for this event.</p> <p>A fire pit will not be used for this event and the event organizer will contact the Fire Department if they decide this is necessary. No large tents are planned for this event – only a few small tents to demonstrate how tents were utilized at the campsites.</p> <p>This group does plan to hold a similar event in the fall and continue with both a spring and fall event now that the area construction is almost complete.</p>			
Attachments (please list):			
Map			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a proposal for use of Langum Park for the Spring 2024 Train the Trooper event.			


Site Plan and/or Route Map

Please use the space provided to accurately outline the event's site plan. If requesting or using any of the resources shown, please indicate as such with the corresponding symbol below.

Welcome center will be in front of the retaining walls of the new memorial . Cannons will be away from law office. Everything will be laid out similar to past events just shifted north due to new construction on site



▲ Tent / Covered structure	— Event Perimeter	⌘ Restrooms	⋯ Race / Walk Route
E Electric / Power Generation	T Tables	B Barricade	FV Food Vendor
⊕ Paramedics/Aid Station	xxx Liquor Sales/Consumption Area	→ FL Fire Lane	→ Directional
V Volunteer	★ Security Checkpoint	G Garbage Can	D Dumpster
S Stage	WS Water Station	C Carnival / Midway Rides	

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *7a
	Title:	Resolution authorizing the approval of a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725	
	Presenter:	Penny Lancor, Enterprise Applications Manager	
Meeting: Government Operations Committee		Date: April 1, 2024	
Proposed Cost: \$25,725		Budgeted Amount: \$26,000	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City utilizes many on-premise and cloud software applications as part of its mission to provide services to the community. These applications provide City staff with the ability to maintain important information, deliver services to residents, and exchange information among internal and external stakeholders. Data integrations are points where two or more applications share data in support of business processes. Automated data integrations provide the ability for data to flow efficiently between applications with minimal, or no, manual intervention. Since May 2022, the City has utilized SnapLogic’s Integration as a Service Platform to develop automated data integrations for critical City software applications.</p> <p>An example automated data integration includes the City’s utility billing/customer information system application sharing billing data with the City’s bill printing and mailing application. A second data integration returns the individual bill documents to the utility billing application for customer access.</p> <p>This subscription renewal allows the City to continue using existing integrations and the ability to develop additional integrations. Each additional automated integration directly supports the Strategic Plan goal of implementing technology to improve internal and external processes and increase efficiencies. The proposed one-year subscription renewal with SnapLogic covers May 2024 through April 2025.</p>			
<p>Attachments (please list):</p> <p>Resolution, Bid Waiver Form</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725.</p>			

**City of St. Charles, Illinois
Resolution No.**

**A Resolution Authorizing an Annual Subscription of the
SnapLogic Integration as a Service Platform in the submitted
amount**

**Presented & Passed by the
City Council on**

WHEREAS, the City has used SnapLogic's Integration as a Service Platform since May 2022 to develop and implement automated application data integrations in support of critical business processes; and

WHEREAS, the City desires to continue to use the existing automated application data integrations in support of critical business processes; and

WHEREAS, the City desires to use SnapLogic's Integration as a Service Platform to develop additional automated application data integrations to further the Strategic Plan goal of implementing technology to improve internal and external processes and increase efficiencies; and

WHEREAS, SnapLogic submitted an annual renewal quote Q-08296 with a renewal cost below the City's budgeted amount;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an annual subscription renewal be approved with SnapLogic in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ___ day of _____, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this ___ day of _____, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____, 2024

Lora Vitek, Mayor

Resolution No. _____

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ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Bid Waiver One Time Today through April 30, 2025

Description: Annual SnapLogic Subscription Renewal

Requested Vendor: SnapLogic

Requested By: Penny Lancor Date: 3/26/24

Approval: Lawrence E. Gunderson Lawrence E. Gunderson Digitally signed by Lawrence E. Gunderson Date: 2024.03.26 11:20:19 -0500
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$25,725 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. **Justification for Bid Waiver:**

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

- These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement**. _____

Other: _____

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *7b
	Title:	Resolution authorizing the purchase of HPE Aruba Network Equipment from CDW-G for \$30,135	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: April 1, 2024	
Proposed Cost: \$30,135		Budgeted Amount: \$33,000	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City's computer network is a digital communications system that enables the City's personal computers, laptops, servers, and telephones to exchange information with each other and the internet. As a result, the City's computer network is essential to its business operations.</p> <p>Over time, as network equipment reaches the end of its useful service life, it is replaced. This recommendation is for the replacement of three network switches, and related equipment, that are located in Public Works Department utility buildings. Funding for this purchase is from the Equipment Replacement fund, a fund that has been put in place for replacement of the hardware components of the City's computer systems.</p> <p>The cost for the purchase of replacement Aruba network equipment is from Sourcewell cooperative purchasing agreement #3037653 (State of Illinois agreement 081419-CDW), which was awarded to CDW-G. Through the Sourcewell cooperative purchasing agreement, CDW-G provides competitively bid pricing on computer products and services to any Illinois state agency or local government.</p>			
<p>Attachments (please list):</p> <p>Bid Waiver Form, Resolution</p>			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>Recommend approval of a resolution authorizing the purchase of HPE Aruba Network Equipment from CDW-G for \$30,135</p>			

**City of St. Charles, Illinois
Resolution No.**

**A Resolution Authorizing the Purchase of HPE Aruba Network
Equipment from CDW-G in the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, the Information Systems Department solicited a request for quote for HPE Aruba network equipment;

WHEREAS, CDW-G submitted pricing through Sourcewell, a national government purchasing cooperative that may be used by governmental units of the State of Illinois;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that a purchase of HPE Aruba network equipment from CDW-G is approved in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2024

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

- 1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
- 2. This good/service has been competitively solicited within the past 24 months. YES NO
 If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

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These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

