

AGENDA
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. STEVE WEBER, CHAIR
MONDAY, MAY 20, 2024
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. Call to Order

2. Roll Call

3. Administrative - None

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Finance Department

- a. Recommendation to approve the Visitors Cultural Commission Funding Allocations for FY 24-25 and the Related Funding Agreements.

6. Information Systems

- *a. Recommendation to approve a **Resolution** authorizing CityView annual support and maintenance services from Harris Computer Systems for \$37,187.
- *b. Recommend to approve a **Resolution** authorizing software subscription with Granicus, LLC for a cost of \$28,528.

7. Police Department

- a. Recommendation to approve a Proposal for a Sound Amplification Permit and a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mt. Saint Mary’s Park on October 5, 2024.

8. Fire Department

- a. Recommendation to approve fireworks at St. Charles Country Club on July 3, 2024.
- b. Recommendation to approve the annual July 4th Fireworks display as presented by the St. Charles Park District from Langum Park.
- c. Recommendation to approve the purchase of a Pierce Enforcer PUC pumper fire engine for the Fire Department.

9. Public Comment

10. Additional Items from Mayor, Council or Staff


11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

<p style="text-align: center;">a</p>  <p style="text-align: center;">CITY OF ST. CHARLES ILLINOIS • 1834</p>	<p style="text-align: center;">AGENDA ITEM EXECUTIVE SUMMARY</p>		<p style="text-align: right;">Agenda Item number: 5a</p>
<p>Title:</p>	<p style="text-align: center;">A Recommendation to Approve the Visitors Cultural Commission Funding Allocations for FY 24-25 and the Related Funding Agreements</p>		
<p>Presenter:</p>	<p style="text-align: center;">Bill Hannah, Finance Director</p>		
<p>Meeting: Government Operations Committee</p>		<p style="text-align: right;">Date: May 20, 2024</p>	
<p>Proposed Cost: \$103,500</p>	<p>Budgeted Amount: \$103,500</p>	<p>Not Budgeted: <input type="checkbox"/></p>	
<p>TIF District: None</p>			
<p>Executive Summary (if not budgeted, please explain):</p> <p>The City annually budgets funds from a portion of the City’s hotel/motel tax revenue to allocate to St. Charles-based nonprofit organizations providing programs that promote the arts and cultural events within the City. The allocation of these funds is determined by the City’s Visitors Cultural Commission.</p> <p>Organizations providing relevant programs within the community submit funding requests to the Visitors Cultural Commission in April, after the Budget is approved by the City. The Visitors Cultural Commission then meets to review applications from these groups and then recommend/allocate funding based on established criteria using a scoring matrix. On April 24, 2024, the Visitors Cultural Commission heard presentations from nine (9) organizations that requested funding. The Visitors Cultural Commission then met again on May 1, 2024 to discuss the FY 24-25 funding requests and to decide on the final funding allocations.</p> <p>The recommended funding allocations are attached.</p> <p>Dr. Anne Becker will be present to outline highlights of the Visitors Cultural Commission’s allocation process and answer any questions that they Committee may have.</p>			
<p>Attachments (please list):</p> <ul style="list-style-type: none"> *Resolution Authorizing the City to Execute Service Agreements Based on Recommendations from the Visitors Cultural Commission *Recommended Funding Allocations Schedule for FY 24-25 *Funding Agreements with Each Organization 			
<p>Recommendation/Suggested Action (briefly explain):</p> <p>A motion to Recommend Approval of the Resolution Authorizing the Mayor and City Clerk to Execute Service Agreements with the Organizations Selected by the Visitors Cultural Commission for Funding in the Total Amount of \$103,500 for Fiscal Year 2024-25.</p>			

**City of St. Charles
Visitors Cultural Commission
Funding for FY 2024-25
Summary of Average Scores**

Organization	Rating Criteria						Total	% of Total	Calculated Award 24-25	2024-25 Funding Requested	Final Award 2024-25	2023-24 Final Funding
	Economic impact	Enhance Community Culture	Resident benefit	Enhance St. Charles Reputation								
Fineline Creative Arts Center	8	9	7	8			32	11.64%	12,044	15,500	12,254	10,674
Fox Valley Concert Band	7	7	7	7			28	10.18%	10,538	12,000	10,538	9,101
Preservation Partners	7	9	8	8			32	11.64%	12,044	18,360	12,044	10,113
St Charles Art Council	7	8	8	8			31	11.27%	11,666	20,000	11,876	10,673
Norris Cultural Arts Center	7	7	8	8			30	10.91%	11,291	20,000	11,291	9,775
Sculpture in the Park	7	8	8	9			32	11.64%	12,044	15,000	12,044	10,000
St Charles Singers	8	8	8	9			33	12.00%	12,420	12,000	12,000	10,788
Kane Repertory Theatre	7	7	7	7			28	10.18%	10,538	20,000	10,538	9,775
Marquee Youth Stage	7	8	7	7			29	10.55%	10,915	20,000	10,915	9,101
TOTAL							275	100.00%	103,500	152,860	103,500	90,000

Evaluation Instructions
Use the below scale and correlate the rating criteria to each organization.
1 = Remote
3 = Moderate
5 = Strong
7 = Direct
9 = Direct and strong

Funds to Allocate **103,500**

**City of St. Charles, Illinois
Resolution No. _____**

**A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to
Execute Service Agreements with the Organizations Selected by the Visitors
Cultural Commission for Funding in the Total Amount of \$103,500 for Fiscal
Year 2024-2025**

**Presented & Passed by the
City Council on June 3, 2024**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to execute certain Agreements, in substantially the form attached hereto and incorporated herein as Exhibit “A”, by and on behalf of the City of St. Charles.

Presented to the City Council of the City of St. Charles, Illinois this 3rd day of June, 2024.

Passed by the City Council of the City of St. Charles, Illinois this 3rd day of June, 2024.

Approved by the Mayor of the City of St. Charles, Illinois this 3rd day of June, 2024.

Lora A. Vitek, Mayor

ATTEST: _____

City Clerk

COUNCIL VOTE:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the The Fine Line Creative Arts Center, an Illinois not-for-profit corporation, (hereinafter referred to as "the Arts Center,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Arts Center shall devote its exclusive energies to promote a quality image of St. Charles by providing various art forms in the City.

II. In consideration of the foregoing services provided by the Arts Center, the City agrees to pay to the Arts Center, the amount of Twelve Thousand Two Hundred Fifty-Four dollars and no/100 cents (\$12,254.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Arts Center assists the City in obtaining shall be treated as a separate matter.

III. The Arts Center will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Arts Center is an independent contractor and has no authority to bind the City in any matter. The Arts Center further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Arts Center shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Arts Center will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Arts Center and not used or otherwise subject to pending contract requirements of the Arts Center shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____ 2024.

THE FINE LINE CREATIVE ARTS CENTER

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Fox Valley Concert Band, an Illinois not-for-profit corporation, (hereinafter referred to as the "the Band,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Band shall devote its exclusive energies to provide volunteer adult community concert band entertainment in accordance with the presentation of St. Charles based artists.

II. In consideration of the foregoing services provided by the Band, the City agrees to pay to the Band, the amount of Ten Thousand Five Hundred and Thirty-Eight dollars and no/100 cents (\$10,538.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Band assists the City in obtaining shall be treated as a separate matter.

III. The Band will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Band is an independent contractor and has no authority to bind the City in any matter. The Band further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Band shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Band will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Band and not used or otherwise subject to pending contract requirements of the Band shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____ 2024.

**FOX VALLEY
CONCERT BAND**

CITY OF ST. CHARLES

By: _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Preservation Partners of the Fox Valley, an Illinois not-for-profit corporation, (hereinafter referred to as "the Preservation Partners,")) can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Preservation Partners shall devote its exclusive energies to promote a quality image of St. Charles by providing historic restoration services desired by the City.

II. In consideration of the foregoing services provided by the Preservation Partners, the City agrees to pay to the Preservation Partners, the amount of Twelve Thousand and Forty-Four dollars and no/100 cents (\$12,044.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Preservation Partners assists the City in obtaining shall be treated as a separate matter.

III. The Preservation Partners will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Preservation Partners is an independent contractor and has no authority to bind the City in any matter. The Preservation Partners further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Preservation Partners shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Preservation Partners will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Preservation Partners and not used or otherwise subject to pending contract requirements of the Preservation Partners shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

PRESERVATION PARTNERS

By: _____
Executive Director

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St. Charles Arts Council, an Illinois not-for-profit corporation, (hereinafter referred to as "the Arts Council,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Arts Council shall devote its exclusive energies to provide various art forms within the City of St. Charles.

II. In consideration of the foregoing services provided by the Arts Council, the City agrees to pay to the Arts Council, the amount of Eleven Thousand Eight Hundred and Seventy-Six dollars and no/100 cents (\$11,876.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Arts Council assists the City in obtaining shall be treated as a separate matter.

III. The Arts Council will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Arts Council is an independent contractor and has no authority to bind the City in any matter. The Arts Council further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Arts Council shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Arts Council will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Arts Council and not used or otherwise subject to pending contract requirements of the Arts Council shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

ST. CHARLES ARTS COUNCIL

CITY OF ST. CHARLES

By _____
Executive Director

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the Dellora A. Norris Cultural Arts Center, an Illinois not-for-profit corporation, (hereinafter referred to as the "Cultural Center,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Cultural Center shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by the Cultural Center, the City agrees to pay to the Cultural Center, the amount of Eleven Thousand Two Hundred Ninety-One dollars and no/100 cents (\$11,291.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Cultural Center assists the City in obtaining shall be treated as a separate matter.

III. The Cultural Center will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Cultural Center is an independent contractor and has no authority to bind the City in any matter. The Cultural Center further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Cultural Center shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefor may be renewed by a written instrument executed by both parties.

VI. The Cultural Center will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Cultural Center and not used or otherwise subject to pending contract requirements of the Cultural Center shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

DELLORA A. NORRIS
CULTURAL ARTS CENTER

CITY OF ST. CHARLES

By: _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St Charles Parks Foundation, an Illinois not-for-profit corporation sponsoring the Sculpture in the Park event, (hereinafter referred to as "the Sculpture,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Sculpture shall devote its exclusive energies to promote a quality image of St. Charles by providing various art forms in the City.

II. In consideration of the foregoing services provided by the Sculpture, the City agrees to pay to the Sculpture, the amount of Twelve Thousand and Forty-Four dollars and no/100 cents (\$12,044.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Sculpture assists the City in obtaining shall be treated as a separate matter.

III. The Sculpture will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Sculpture is an independent contractor and has no authority to bind the City in any matter. The Sculpture further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Sculpture shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Sculpture will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Sculpture and not used or otherwise subject to pending contract requirements of the Sculpture shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

ST CHARLES PARKS FOUNDATION

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, the St. Charles Singers, an Illinois not-for-profit corporation, (hereinafter referred to as "the Singers,") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Singers shall devote its exclusive energies to providing subscription series concerts and benefit concerts for worthy causes.

II. In consideration of the foregoing services provided by the Singers, the City agrees to pay to the Singers, the amount of Twelve Thousand dollars and no/100 cents (\$12,000.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the Singers assists the City in obtaining shall be treated as a separate matter.

III. The Singers will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Singers is an independent contractor and has no authority to bind the City in any matter. The Singers further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Singers shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Singers will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the Singers and not used or otherwise subject to pending contract requirements of the Singers shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____ 2024.

ST. CHARLES SINGERS

By: _____
President

CITY OF ST. CHARLES

By: _____
Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, Kane Repertory Theatre, an Illinois not-for-profit corporation, (hereinafter referred to as "The Theatre") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the Theatre shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by The Theatre, the City agrees to pay to The Theatre, the amount of Ten Thousand Five Hundred Thirty-Eight dollars and no/100 cents (\$10,538.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which The Theatre assists the City in obtaining shall be treated as a separate matter.

III. The Theatre will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The Theatre is an independent contractor and has no authority to bind the City in any matter. The Theatre further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The Theatre shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The Theatre will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to The Theatre and not used or otherwise subject to pending contract requirements of The Theatre shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

KANE REPERTORY THEATRE

CITY OF ST. CHARLES

By: _____
President

Mayor

AGREEMENT FOR SERVICES

WHEREAS, the City of St. Charles, hereinafter referred to as "the City," is desirous of promoting and developing an awareness of art, history and culture; and,

WHEREAS, the City has determined it would use the "Municipal Hotel Operators' Occupation Tax," hereinafter referred to as "the tax," to pay for services from groups promoting these activities; and,

WHEREAS, Marquee Youth Stage, an Illinois not-for-profit corporation, (hereinafter referred to as "MY Stage") can provide those services desired by the City.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. In consideration of the promises, terms and conditions set forth, the MY Stage shall devote its exclusive energies to provide performances and exhibits of a cultural nature within the City of St. Charles.

II. In consideration of the foregoing services provided by the MY Stage, the City agrees to pay to the MY Stage, the amount of Ten Thousand Nine Hundred and Fifteen dollars and no/100 cents (\$10,915.00) for the period beginning May 1, 2024 and ending April 30, 2025. Payment shall be made on a quarterly basis, subject to deductions by the City for collection costs (including expenses of litigation to defend the imposition or collection of the tax). Any grants which the MY Stage assists the City in obtaining shall be treated as a separate matter.

III. The MY Stage will not enter into any relationship, contractual or otherwise, which will subject the City to any liability. The MY Stage is an independent contractor and has no authority to bind the City in any matter. The MY Stage further agrees to indemnify and hold harmless the City from any and all liability, losses or damages, including reasonable attorneys' fees, arising from the execution or implementation of this agreement, including any action against the City with respect to the collection of the special tax provided for by the St. Charles Municipal Code, Chapter 3.32, "Municipal Hotel Operators' Occupation Tax."

IV. The MY Stage shall maintain records of all of its activities for the period of at least seven years, which records shall upon request be subject to inspection and copying by the City or its designated agent at the City's sole expense at any reasonable time or times during the operation of this agreement and for a period of three years thereafter.

V. This agreement shall terminate on April 30, 2025, and the consideration therefore may be renewed by a written instrument executed by both parties.

VI. The MY Stage will abide by City's policy for externally funded organizations.

VII. Upon termination of this agreement, any funds paid to the MY Stage and not used or otherwise subject to pending contract requirements of the MY Stage shall be returned to the City.

VIII. In the event of a default by either party under this agreement, the other party may elect to terminate the agreement by serving a ten-day written notice upon the other party.

IX. The foregoing is the entire agreement made by and between the parties hereto and has been examined by each of the said parties.

X. Any amendment to this agreement shall be effective only if evidenced by a written instrument executed by the parties hereto.


IN WITNESS WHEREOF, the undersigned have hereto set their hands and seals this ____ day of _____, 2024.

MARQUEE YOUTH STAGE

CITY OF ST. CHARLES

By _____
President

Mayor

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *6a
	Title:	Recommendation authorizing CityView annual support and maintenance services from Harris Computer Systems for \$37,187	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost: \$37,187		Budgeted Amount: \$42,430	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain):			
<p>The City's community development tracking and permitting software system, CityView, has been in use since 2004. CityView software is used by the Community Development Department to track and manage the submittal, review and approval of development projects, the review and issuance of building permits, and the management of code enforcement violations. In addition, the software is used by the City Administrator's office and the Police Department for managing the liquor license application process.</p> <p>This maintenance contract provides technical support and product upgrades for CityView software for the covered period of one year, July 1, 2024 to June 30, 2025. Since CityView software is only licensed and supported by Harris Computer Systems, Harris is the sole provider of these services.</p>			
Attachments (please list):			
Resolution, Bid Waiver Form			
Recommendation/Suggested Action (briefly explain):			
Recommend approval of a resolution authorizing annual CityView support and maintenance services from Harris Computer Systems for \$37,187.			

City of St. Charles, Illinois
Resolution No.

A Resolution Authorizing the purchase of Annual CityView Software Support and Maintenance Services from Harris Computer Systems in the submitted amount

**Presented & Passed by the
City Council on**

WHEREAS, since 2004, Harris Computer Systems, and its predecessor, Municipal Software, have provided Community Development Management software to the City;

WHEREAS, Harris Computer Systems, as the owner and developer of the software, is the sole provider of software maintenance and support for the CityView software application;

WHEREAS, Harris Computer Systems submitted pricing for CityView software maintenance and support for the period of one year, July 1, 2024 to June 30, 2025;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Harris Computer Systems in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2024

Lora Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Bid Waiver One Time Today through 6/30/2024

Description: Annual software maintenance for Harris CityView Community Development Software

Requested Vendor: Harris Software

Requested By: Lawrence E. Gunderson Date: 5/20/2024

Approval: Lawrence E. Gunderson Lawrence E. Gunderson Digitally signed by Lawrence E. Gunderson Date: 2024.05.14 14:17:43 -05'00'
Department Head Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ _____ for this one-time order, and/or \$ 37,187 for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. **Justification for Bid Waiver:**

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.


These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

- Other:** Annual software maintenance for CityView is only available from Harris Software.

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *6b
	Title:	Resolution authorizing software subscriptions with Granicus, LLC for a cost of \$28,528	
	Presenter:	Penny Lancor, Enterprise Applications Manager	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost: \$28,528		Budgeted Amount: \$29,000	Not Budgeted: <input type="checkbox"/>
TIF District: None			
<p>Executive Summary (if not budgeted, please explain): Beginning July 2023, City staff began executing on the three-phase Public Engagement Platform project by configuring and implementing Phase I and select Phase II Granicus application components. The three phases of the project are:</p> <ul style="list-style-type: none"> • Phase I: Replacement of City websites and initiation of digital forms and communications • Phase II: Digital public meeting management, and a citizen engagement application (similar to the one used for the Strategic Planning process) • Phase III: Digital public records request management <p>In-progress and completed components include those utilizing govDelivery (public communication application), OpenForms (online form building application), OpenCities (website building application), and EngagementHQ (a community engagement site builder). Completed components are being published as they are finished. Remaining components of Phase I are expected to be completed in the second half of 2024. Remaining components of Phase II are expected to begin configuration and implementation in the second half of 2024.</p> <p>The initial software subscription for EngagementHQ and the first annual software subscription renewal for govDelivery, OpenCities, and OpenForms are now due.</p> <p>Staff is recommending approval of Granicus, LLC software subscriptions for OpenCities, OpenForms, EngagementHQ, and govDelivery in the amount of \$28,528.</p>			
<p>Attachments (please list): Resolution, Bid Waiver Form</p>			
<p>Recommendation/Suggested Action (briefly explain): Recommend approval of a resolution authorizing software subscriptions with Granicus, LLC for a cost of \$28,528.</p>			

**City of St. Charles, Illinois
Resolution No.**

**A Resolution authorizing software subscription with Granicus, LLC in
the submitted amount**

**Presented & Passed by the
City Council on**

WHEREAS, a strategic goal of the City's 2023-2027 Strategic Plan is to modernize the City's digital presence to increase accessibility, information sharing, and services online; and

WHEREAS, the City Council authorized an Agreement with Granicus, LLC for software subscriptions in May 2023; and

WHEREAS, Granicus, LLC software and services have enabled City staff to configure and implement application components utilizing the software subscriptions; and

WHEREAS, the City desires to continue to use, and expand usage of, the configured and implemented application components;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, an Agreement be approved with Granicus, LLC in the submitted amount.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of ____, 2024

PASSED by the City Council of the City of St. Charles, Illinois, this ___ day of ____, 2024

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of ____, 2024

Lora Vitek, Mayor

ATTEST:

City Clerk

Resolution No. _____

Page 2

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
2. This good/service has been competitively solicited within the past 24 months. YES NO
If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

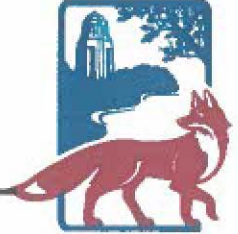
These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 7a
	Title:	Recommendation to Approve a Proposal for a Sound Amplification Permit and a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mt. Saint Mary’s Park on October 5, 2024	
	Presenter:	Police Chief Keegan	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost per parade: Proposed Cost: \$1,252.68 (PD) \$410.72 (PW) \$57.00 (EMA) TOTAL \$1,720.40		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>This is an application request for a Class E-1 Temporary Liquor License, authorizing dispensing and consumption of craft beer on Park District property, as indicated on a proposed 5K road race route. This temporary license is requested for a single, one-day event, to be held on Saturday, October 5, 2024.</p> <p>The event, known as “Hops for Hope 5K,” will take place on October 5, 2024, in Mount St. Mary’s Park from 10:00 a.m. to 4:00 p.m. and extend into Wheeler Park in Geneva. The estimated attendance is 1,000 participants (last event had 1,000). Project Mobility is a Non-for-Profit organization in partnership with the Bike Rack of St. Charles, with the goal of raising funds to provide adaptive cycling for subjects with physical disabilities.</p> <p>Two EMA members will be present to cross traffic on Route 31 and two Officers will oversee the patrons at the beer fest. Event volunteers will monitor alcohol consumption (beer only) and credential runners (all pre-paid and registered) inside the designated consumption areas. They are also expected to have two members from a private security company (unarmed) to assist with event control.</p> <p>Runners will be allowed to sample a total of six 3 oz. tastings on the running route. The “beer fest” portion of this event is scheduled to begin at 12:30 and last until 4 pm. Runners and those registered just for this portion will receive tickets for six 2 oz. beer samples with their prepaid purchase for consumption inside a fenced-in area near the award tent at the end of the race route. Food will be served by local vendors. No additional service or beer purchases will be permitted once the attendees use up their tickets.</p> <p>All participants must be 21 or older and each will receive an event-specific wristband confirming their identification and age were verified. Each “beer stop” will be fenced with a single point of ingress and egress. The sample will be issued in a plastic cup which would be disposed of at the stop prior to egress. The event will have a fenced in area in Mt. Saint Mary’s Park that will include a tent, awards stand, and a dispensing area for craft beer.</p> <p>A sound amplification permit has been applied for to accommodate a public address system and a band for event entertainment. This event has been approved by the St. Charles Park District Board.</p>			
Attachments (please list):			
E-1 Liquor License Application; Site Plan			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Sound Amplification Permit and a proposal for a new Class E-1 Temporary Liquor License for the Hops for Hope 5K to be held at Mt. Saint Mary’s Park on October 5, 2024.			

For Office Use
 Received:
 Fee Paid: \$
 Receipt #

NON-REFUNDABLE
CITY OF ST. CHARLES
 TWO EAST MAIN STREET
 ST. CHARLES, ILLINOIS 60174-1984



CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E1 – NOT-FOR-PROFIT LICENSE
CLASS E3 – KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair
 Commencing 10/5/24 and ending 10/5/24
 Time Starting 10 am and ending 4 pm
 Location of Event Mount Saint Mary Park

Name of Business Project Mobility
 Address of Business 2930 Campton Hills Road St. Charles 60175 Business Phone 6307629807
 Is the Applicant a Not-For-Profit Organization: Yes
 Authorized Agent Katherine Reda Title Event Director
 Has Applicant had a Class E1 License in the previous 365 days? Yes If YES, on what date: 10/14/23
 Does Applicant have Dram Shop Insurance? Yes If YES, attach evidence of insurance. See attached!

Requirements of a Class E1 / E3 – Not-For-Profit License

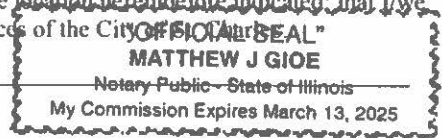
1. The Class E1 license fee is \$50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? Y/N
8. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

Affidavit

State of Illinois)
 County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature] Signed: _____
 Sworn to before me this 17 day of April, 2024
 Notary Public [Signature]



ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 4.22.24 Chief of Police: [Signature]
 Approved: _____ Date: _____ Liquor Commissioner: _____

Site Plan and/or Route Map

Please use the space provided to accurately outline the event's site plan. If requesting or using any of the resources shown, please indicate as such with the corresponding symbol below.

See attached

▲ Tent / Covered Structure	— Event Perimeter	R Restrooms	----- Race / Walk Route
E Electric / Power Generation	T Tables	B Barricade	FV Food Vendor
⊕ Paramedics/Aid Station	xxx Liquor Sales/Consumption Area	→ FL Fire Lane	→ Directional
V Volunteer	★ Security Checkpoint	G Garbage Can	D Dumpster
S Stage	WS Water Station	C Carnival / Midway Rides	

BEER STOP 1



BEER STOP 2



BEER STOP 3



BEER STOP 4



BEER STOP 5



BEER STOP 6



WATER STOP



Road Running Technical Council & USA Track and Field Certification Code: IL17026NM



Map from 2023
Map will be the same for 2024, breweries and their order may change



START/FINISH

6



5

MILE 3

Mount Saint Mary Park
ST. CHARLES

1



MILE 2

MILE 1

2

4



Wheeler Park
GENEVA

NEW!
WATER STOP



3



FOOD TENT 4



FOOD TENT 3



VEGAN FOOD OPTIONS

Map from 2023
Map will be the same for 2024, breweries and their order may change



BUY RAFFLE TICKETS & PRETZEL NECKLACES

SEATING AREA

MUSIC STAGE
Adaptive Bike GIVEAWAY
project mobility

BREWERY & SPONSOR ENTRANCE

SECURITY ★ ENTER/EXIT

FIRST AID STATION

BEER GLASS PICK-UP
LIQUOR & WINE TASTING CARD PICK-UP



BEER STOP #6

5K ID CHECK
10am-11:45am



BREW FEST ID CHECK
Opens 12:30pm

5K START/ FINISH

ANNOUNCER

WOODBEACH FINISH LINE WATER

BÂTIR FINISHER MEDAL PICK-UP


Ticket Sales
Check-In
Gear Check
Shirts for Purchase

PARKING LOT

- SPONSOR CHECK-IN
- BREWERY CHECK-IN

DUMPSTER



 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 8a
	Title:	Recommendation to Approve the St. Charles Country Club July 3rd, 2024 Fireworks Display	
	Presenter:	Deputy Chief Tony Cavallo	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost: \$ <i>N/A</i>		Budgeted Amount: \$ <i>N/A</i>	Not Budgeted: <input type="checkbox"/>
<p>The annual Independence Day fireworks display on July 3rd as presented by the St. Charles Country Club. This display will be launched from the Country Club by Pyrotechnico Fireworks, Inc., a licensed and insured pyrotechnic distributor. This display will consist of approximately 3,114 shells ranging in size from 2 inches to 4 inches in line with their previous July 3rd fireworks displays.</p> <p>The Fire Department has reviewed all of the relevant documents and believes that this display is within codes and requirements.</p>			
Attachments (please list):			
St. Charles Country Club Fireworks Permit			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve the annual July 3 rd display as presented by the St. Charles Country Club at 1250 Country Club Road.			

St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
630-377-4458



Permit #: 20240702
Effective: July 3, 2024
Set-up Time 1530
Expires: July 3, 2024
2300 hrs (11:00 pm.)

FIREWORKS PERMIT

Permit Issued to:

St. Charles Country Club
1250 Country Club Road
St. Charles, IL. 60174

Pyrotechnic Distributor:

Pyrotecnico Fireworks, Inc.
P.O. Box 149
299 Wilson Road
New Castle, PA 16103

Pursuant to the requirements of the Municipal Code of the City of St. Charles, Kane and DuPage Counties, Illinois and the Fire Prevention Code contained therein, and with the NFPA standards adopted and amended by the OSFM rules, part 235, this **Fireworks Permit** is issued to the above address.

This permit is subject to the Special Conditions shown hereinafter and all other applicable laws, ordinances, regulations, or rules of the United States, the State of Illinois, the respective County in which the subject activity is to occur, and the City of St. Charles.

Special Conditions:

- The site shall be inspected by the St. Charles Fire Department prior to the display.
- Notification of all neighbors within 1000 feet of display site is required.
- A copy of the permit shall be kept at display site at all times.

This permit is valid only for the dates and times stated within, and is issued and accepted on condition that all Code provisions adopted shall be complied with.

This permit does not take the place of any other licenses or other permit that may be required and is not transferable.

THIS PERMIT MUST BE POSTED AT THE DISPLAY SITE AT ALL TIMES

Issued By: Deputy Chief Tony Cavallo
St. Charles Fire Department

Date



Instructions for Outdoor Pyrotechnic Displays

1. The applicant shall submit a written application for a permit at least 60 days in advance of the date of the pyrotechnic display.
2. A pyrotechnic distributor, licensed by the Office of the State Fire Marshal, shall provide the pyrotechnic display service. A lead pyrotechnic operator, licensed by the Office of the State Fire Marshal, shall conduct the display.
3. The applicant shall provide proof of liability insurance in a sum not less than \$1,000,000 with an insurance company authorized to do business in Illinois.
4. The applicant is required to post a bond in the sum of \$1000.00, conditioned upon compliance with all State and local regulations.
5. The St. Charles Fire Department shall inspect the display site. The site and display shall be in full compliance with the NFPA standards adopted and amended by the OSFM Rules, Part 235, for the type of Pyrotechnic Display to be performed. As well as any codes & ordinances adopted by the City of St. Charles.
6. The lead operator must be in possession of, and be able to produce, his/her license upon request at all times during the delivery, setup, and performance of the display.
7. Provide photo identification for lead operator and assistants.
8. Provide a site map. Map shall include: Display site, location of fireworks storage area, fall-out area, North arrow, location of roadways including access points. Location of emergency vehicle staging area.
9. Provide copy of pyrotechnic distributor license.
10. Provide copy of the lead pyrotechnic operators license.
11. Notify all property owners within 1000 feet of the display site, and provide list of owners notified along with the method of notification.
12. The Chief of the St. Charles Fire Department or his designee shall authorize the display permit.

- **Consumer fireworks displays and Indoor pyrotechnic displays are not included in this application packet.**

Definitions

"1.3G fireworks" means those fireworks used for professional outdoor displays and classified as fireworks UN0333, UN0334, or UN0335 by the United States Department of Transportation under 49 C.F.R. 172.101.

"Consumer fireworks" means those fireworks that must comply with the construction, chemical composition, and labeling regulations of the U.S. Consumer Products Safety Commission, as set forth in 16 CFR 1500 and 1507, and classified as fireworks UN0336 or UN0337 by the United States Department of Transportation under 49 C.F.R. 172.101.

"Consumer fireworks display" or "consumer display" means the detonation, ignition, or deflagration of consumer fireworks to produce a visual or audible effect.

"Consumer operator" means an adult individual who is responsible for the safety, setup, and discharge of the consumer fireworks display and who has completed the training required in Section 2.2 of this Act.

"Consumer retailer" means any person who offers for sale, sells, or exchanges for consideration consumer fireworks in Illinois directly to any person with a consumer display permit.

"Display fireworks" means 1.3G or special effects fireworks or as further defined in the Pyrotechnic Distributor and Operator Licensing Act.

"Lead pyrotechnic operator" means an individual who is responsible for the safety, setup, and discharge of the pyrotechnic display or pyrotechnic service and who is licensed pursuant to the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic display" means the detonation, ignition, or deflagration of display fireworks or flame effects to produce visual or audible effects during an exhibition before the public, invitees, or licensees, regardless of whether admission is charged, and as may be further defined in the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic distributor" means any person who distributes display fireworks for sale in the State of Illinois or provides them as part of a pyrotechnic display service in the State of Illinois or provides only pyrotechnic services and is licensed by the Office pursuant to the Pyrotechnic Distributor and Operator Licensing Act.

"Pyrotechnic service" means the detonation, ignition or deflagration of display fireworks, special effects or flame effects to produce a visual or audible effect.

Application for Permit
Outdoor Pyrotechnic Displays

We hereby make application for a permit to conduct an Outdoor Pyrotechnic Display
3rd Day of July, 2024

Set-up start time: 3:30 pm

Display start time: approximately 9:15 pm

Maximum Aerial Shell Size: 4 Inch

Number of Devices: Approximately 3,114

The Outdoor Pyrotechnic Display is to be held at St Charles Country Club.

Address: 1250 Country Club Rd.

St. Charles, IL 60174

Name of licensed pyrotechnic distributor:

Pyrotecnico Fireworks, Inc. License # IL07-OPF-00036

Name of Lead Pyrotechnic Operator:

Michael Shoaf License # IL22-O-00036-01741

Signature of Applicant: Wanda Schoof Date: 4/25/24

Title: Administrative Assistant



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100		FAX (A/C, No): 216-658-7101
	E-MAIL ADDRESS: info@brittongallagher.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	2299		INSURER A : Everest Indemnity Insurance Co. 10851
			INSURER B : Everest Denali Insurance Company 16044
			INSURER C : Arch Speciality Ins Co 21199
			INSURER D : Pennsylvania Insurance Company
			INSURER E : INSURER F :

COVERAGES

CERTIFICATE NUMBER: 2130780801

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	SI8ML00891-232	10/14/2023	10/14/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00141-232	10/14/2023	10/14/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	Y	Y	UXP1035252-04	10/14/2023	10/14/2024	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A			82-872096-04-35	10/14/2023	10/14/2024	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Excess Liability #2	Y	Y	SI8EX01314-232	10/14/2023	10/14/2024	Each Occ/ Aggregate Total Limits	\$5,000,000 \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced policies where required by written agreement.


Fireworks Display Date: July 3, 2024

Location: St. Charles Country Club, 1250 Country Club Road, St. Charles, IL 60174

Additional Insured: St. Charles Country Club Ken and its officers, officials, employees, volunteer and agents; City of St. Charles, IL and its officers, officials, employees, volunteer and agents

*Includes Hold Harmless and Indemnity Agreement St. Charles Country Club

CERTIFICATE HOLDER**CANCELLATION**

St. Charles Country Club 1250 Country Club Road St. Charles IL 60174	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2010 ACORD CORPORATION. All rights reserved.

Show Name: St. Charles Country Club
Location: 1250 Country Club Rd. St Charles, IL
Date Created: 07/09/20

Fall-Out Radius: 280'
Distance To Audience: 620'



Launch Location: 

Setup area Dimensions: 50'x50'



Illinois Office of the State Fire Marshal
Division of Fire Prevention

THIS IS TO CERTIFY THAT
MICHAEL SHOAF
Pyrotechnic Operator License

Has completed all the requirements under the
Pyrotechnic Distributor and Operator Act 225
ILCS 227 and is employed by

PYROTECNICO FIREWORKS INC

d/b/a:

License #

IL22-O-00036-01741

Expires: 02/14/2025



Matt Perez

STATE FIRE MARSHAL



STATE OF ILLINOIS
OFFICE OF THE STATE FIRE MARSHAL
DIVISION OF FIRE PREVENTION



1035 Stevenson Drive • Springfield, IL 62703-4259

Pyrotechnic Distributor License

PYROTECNICO FIREWORKS INC
299 WILSON ROAD
NEW CASTLE, PA 16101

IL07-OPF-00036

License #

A handwritten signature in black ink, appearing to read "Matt Perez".

Matt Perez

STATE FIRE MARSHAL

06/15/2025

EXPIRATION DATE

OPF

CLASSIFICATION

This license may be revoked by
the Office of the State Fire Marshal
for failure to comply with the lawful
rules regulating this program.



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:53 PM

Weinmann, Charles

Wells, James

Welton, Dustin

Wensel, James

Wild, Timothy

Williamson, Eric

Wilson Jr, David

Wilson, Kristopher

Wilson, Matthew

Wilson, Michael

Wilson, Richard

Wiltfong, Bryan

Winters Jr, Michael

Winters, Michael

Wise, Madison

Witt, Jordan

Witvoet, Daniel

Wodarczyk, Michael

Wolf, Cassandra

Wolf, Malgorzata

Wolf, Peter

Wright, Brian

Wright, Pamela

Wright, Timothy

Wrona, Joseph

York, Christopher

Zajac, Chelsea

Zajac, Jesse

Zajac, Jonny

Zamot, James

Zandy, Nicole

Zaragoza, Travis

Zasada, Marcin

Zekoff, Glenn

Zekoff, Levi

Zelinski, James

Zimmerman, Richard

Zon, James

Zordan, Joseph

Zucca, Harold

Pyrotechniq Inc

Bershadsky, Robert

Breen, Elizabeth

Castanedo, Jaime

Cerullo IV, Michael

Cozzi, Melissa

Garza Jr, Cecilio

Gibson, Derick

Haines, Stephen

Konkel, Skye

Parquette, Donielle

Segal, Jason

Sipos, Eric

Pyrotecnico Fireworks Inc

Adams, Robert

Aguilar, Jayson

Alvarez, David

Alvarez, Erik

Amato, Anthony

Amm, Alan

Anderson, Scott

Annabel, Peter

Atkinson, Trisha

Auriemma, Michael

Avery, Nathan

Barbone, Tyler

Beeson, Nathan

Behanish, Chad

Bell, Bryan

Bell, Samuel

Belon, Spencer

Benson, Skylar

Bentley, Crystal

Bernat, Christine

Bernth, Brady

Bibbs, Gilliuam

Bildhauser, Kalob

Billick, Daniel

Birge, Brandon

Bladecki III, George

Blonski, Mateusz

Boily, Christopher

Boles, James

Book, Benjamin

Boothe, Mark

Bounds Jr, Darryl

Bozarth, John

Braidigan, Bryndon

Brasher, Carl

Broadway, Douglas

Broeker, Nicholas

Broeker, Tristan

Brown, Alyssa

Brown, Bishop

Brown, David

Brown, Kevin

Bruce, William

Bryan, Jeremy

Budrick Diaz, James

Buenrostro, Triston

Byler, Dannie

Caldera Solares, Samuel

Cantu, Nathaniel

Carlson, Michael

Cartolano, Michael

Cartolano, Vincent

Caufield II, Robert

Cermak, Justin

Chambers, Walter

Chase, Robert

Christensen, Ashley



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants

as of 5/3/2024 4:24:53 PM

Churlin, Arie	Eilers, Cassandra	Grant, Miranda
Cizewski, Evan	Eilers, Serenity	Grant, Ronnie
Clements, Clifton	Ellers, Brian	Gray, Brian
Coari, Jason	Elliott, Robert	Green, Michael
Comstock, Kathryn	English, James	Greer, Karlie
Comstock, Michael	Estes, Adam	Gregory Jr, James
Conrad, Daniel	Evans, Alex	Griffith, Mallory
Coonce, Jeffrey	Evans, Andrew	Groner Jr, Tommy
Cottrell, David	Everitt, Keith	Gucciardi, Douglas
Crane, Brady	Faust, David	Gunter, Eric
Crowe, Justin	Featherston, Jessica	Hack, Brandon
Cullum, Eddy	Ferguson, Javante	Hall, Dylan
Culp, Stephen	Ferrante, John	Hall, Richard
Cunningham, Edward	Fields, Korey	Hamilton, Mark
Dallmann, Andrew	Fitzgerald, Liam	Hart, Mark
Davis Metcalf, Kelli	Florentine, Jesse	Hassett, Gina
Davis, Bryce	Flowers, Trenton	Haubner, Brian
Davis, Shane	Folliard, Brett	Haubner, Bruce
Dayhoff, David	Folliard, John	Hautley, Jennifer
DeBoer, Derek	Folliard, Patrice	Hautly, Jennifer
Deimeke, Blake	Forti, Vincenzo	Heasley, Jaycob
Delaney, Bradley	Franco, Patrick	Helander, Timothy
Delaney, Kevin	Franklin, Paul	Hennegan, Jonathon
Dell, Clayton	Freeman, Connor	Henriott, Kamden
DelMuro, Amy	Freeman, Trena	Hernandez, Immer
DelMuro, Eric	Gaar, Vincent	Hickman, Alec
DelMuro, Joseph	Garcia, Cristian	Hickman, Kyle
DeLude, Christyna	Gavras, Brandon	Higgins, Mason
Devlin, Kathryn	Gearing, Jonathon	Holben Jr, Christopher
DiCola, Damian	Gleason, Christopher	Holben, Kyle
Diehl, Blake	Glick, Austin	Holland, Brandi
Dinkins, Jesse	Glogowski, Joseph	Holly, Ryan
Dominik, Daniel	Goldenstein, Aaron	Hubert, Brian
Donaldson, Jennifer	Goldman, Eric	Huckelberry, Josef
Duffee III, Milton	Gomez, Anne	Huegen, Brian
Dzuricko, George	Gorski, James	Hughes, Lamont
Easto, Timothy	Goushaw, Adam	Hughes, Robert
Egerstaffer, Nick	Grant, Jason	Hunter, Meghan



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants

as of 5/3/2024 4:24:54 PM

Huntsman, April	Lepley, David	Millard, John
Hupe, Stephen	Leslie, Timothy	Miller, Jason
Huth, Jason	Letizia, Steven	Miller, Lucas
Ithaca, Miranda	Liberatore, Christopher	Miller, Randy
Jacobson, Marc	Linn, Caitlyn	Mills, Kyle
Janezic, Kristof	Linn, Shiela	Mitzel, Megan
Jankowski, Donald	Linn, Trina	Mlynarczyk, Nathan
Jaramillo, Enrique	Lipp, Jonathan	Moisan Jr, Glen
Jarmillo, Enrique	Lobosky, Lauren	Montalto Jr, Michael
Johnson, Todd	Lockett, Steven	Montalto, Daniel
Jordan, Joseph	Long, Austin	Montalto, John
Kamperman, Jeffrey	Lopez, Jose	Moore, Joseph
Kealoha, William	Loska, Andrew	Moore, Sean
Kelsey, Alexander	Lowe, Hayden	Morgan, James
Kent, William	Lutz, Matthew	Morrison, Trevor
Kerns Jr, Robert	Magruder, Joshua	Motelet, Gregory
Killingsworth, Mary	Malloy, John	Mrozinski, Zachary
King Jr, Bruce	Malloy, Michael	Mulpas, Charles
Kleinow, Ashley	Maloy, Steven	Murphy, Lucas
Kleinow, Jacob	Mangino, Albert	Murphy, Moira
Klibinski, Brighton	Mangubat, Rey	Negray, Jacob
Klinger, Devin	Marks, David	Neihoff, James
Knaak III, Harold	Marquez, Daniel	Nelessen, Christopher
Koch, Tyler	Martin, Kemo	Nell, Clayton
Kohlmann, Michael	Martinez, Juaquin	Nenia, Elise
Kowalski, Benjamin	Mays Jr, Robert	Newman, James
Krachinski, Jordan	Mays, Rebecca	Nguenoni-Ickias, Christ Etienne
Kraus, Joseph	McClellan, Gabriel	Nichols, Austin
Krawczyk, Julie	McEvers, Larry	Nickerson, Adam
Krawiecki, Cortney	McEwen, Christopher	Nockari, Maya
Krebs, Kyle	McGarry, Michael	Norris, Heather
Kreush, Tyler	McGarry, Thomas	Notting, Allan
Kroha, Jillin	Meinders, Daniel	Novak, George
Krupecki, Mark	Mele, Christopher	Nowak, Donovan
Kuhn Trobentar, Cruz	Mendicino, Riley	Nudelman, Todd
Kurpecki Jr, Mark	Metcalfe, James	O'Connell, Joseph
Ladd, Robert	Mighell, Samuel	O'Rear, Rachel
Leek, Curtis	Mignini, Caitlyn	Ortlieb, April



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants

as of 5/3/2024 4:24:54 PM

Orzechowicz, David	Rocha, Steven	Smith, Daniel
Pace, Mitchell	Rompa, Robbie	Smith, Marcus
Pacella, Robert	Root, Brandon	Smith, Travis
Palumbo, Emiliano	Rosansky, Ben	Snyder, Lindsey
Parchim, Brian	Rosansky, Natasha	Solomano, Brett
Parker, Jesse	Russell, James	Soucie, Joseph
Pasnicky, Peter	Russell, Matthew	Stewart, Phillip
Paxson, Anthony	Sanchez, David	Stewart, Willie
Payton, Austin	Sandage, Emily	Stiles, Seth
Perdomo, Pedro	Sanicola, James	Stofel, Cameron
Perkins, Jacob	Sawtell, Danielle	Stoller, Samuel
Peterson, Parker	Schaefer, Lance	Stoltz, Jacob
Phelps, Kevin	Schaible, John	Stoor, Mason
Pierson, Dawson	Schmieg, Carl	Stout, Timothy
Podlasek, Vincent	Schoof, Christopher	Strebeck, Rudiger
Popko, Alexander	Schoof, Wanda	Stuebinger, Larry
Preacely, Branden	Schultz, Austin	Stuebinger, Paul
Prince Sr, Jabari	Scott, Brian	Stuebinger, Robert
Pullins, Chase	Scott, Connor	Stuebinger, Scott
Quahliero, Ryan	Seehoffer, Jim	Stuebinger, Sophie
Redemske, Ryan	Seehoffer, Ronnie	Sturgeon, Andrew
Reed, Jeremy	Seiber, Blake	Styles, Charles
Reinhart, Avery	Sellado, Roper	Summerfield Jr, James
Resczenski, Michael	Sener, Daniel	Swafford, Samuel
Reuteler, Zayne	Settles, Nicholas	Swanson Jr, Robert
Rice, Anthony	Sharp, David	Swanson, Todd A
Rice, Debbra	Sharp, Kevin	Szatko, Joseph
Richardson, Dylan	Shoemaker, James	Taylor, Calyn
Richey, Seth	Sibley Jr, Ronald	Tecza, Christian
Ridenbaugh, Russell	Sibley, Daniel	Teliszczak, Cody
Ridinger, Tasha	Sipes, Michelle	Thompson, Rebecca
Riley, Zachary	Siuchninski III, Donald	Thurston, Xavier
Rites, Ryder	Sleeman, Brendan	Tigelman Jr, Steven
Roberts, David	Slings, Caleb	Tomski, James
Roberts, Thorin	Slings, Craig	Traylor V, Eddie
Robinson, Micheal	Slusarski, Trent	Trimmer, Kenneth
Robles, Ray	Smith, Alexander	Trott, Eugene
Robles, Veronica	Smith, Brian	Tucker, Braden




Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants

as of 5/3/2024 4:24:55 PM

Tuey, Austin	Woock, Jared	Black, James
Urbano, Samuel	Wood, Eric	Blackwell, Trevor
Valdillez Jr, Ricardo	Wood, Matthew	Bobrick, Jason
VanDerHam, Kyle	Workman Jr, Jesse	Bolivar, Christian
Vasquez IV, Jose	Workman, Jesse	Bolton, Douglas
Vendl, Michael	Worst, Christopher	Byczek, Brian
Villarreal Jr, Gabriel	Worst, Gregory	Bylon, Luke
Vitale III, Rocco	Wozniak, Joseph	Cavazos Jr, Adrian
Vitale, Mia	Wroblewski, Jeremy	Chambers, Walter
Vivas, Brandon	Yannett, Nicholas	Cherry, Lindsey
Walker, Danielle	Yarbrough, David	Clausen, Andrew
Wallace, Cory	Yunker, Eric	Clayton, Lisa
Walter, Jared	Zauche, Timothy	Coladipietro, Franco
Ward, Christopher	Zeibert, Megan	Colin, Keith
Ward, Daniel A	Zeibert, Tyler	Connerty, Adam
Ward, Daniel G	Zeniecki, Margaret	Connerty, Jeffrey
Warfield, Madylyn	Ziarko, Grzegorz	Cox, Calvin
Washington, Toby	Zoellner, Kirk	Cybulko, Patrick
Washinton, Latarius	Zuzock, Marliza	Czupryn Jr, Jerome
Wasser, James	RKM Fireworks Company	Daniels, Randy
Waystedt, Aron	Alden, William	Dexter, Chance
Waystedt, John	Allen, Daniel	Dimiceli, Joseph
Weaver, Peyton	Andersen, James	Dosmann, Jason
Wegrzyn, Joana	Andre, Thomas	Doyle, Dylan
Whipple, Romoand	Anglin, Amanda	Drake, Christopher
Whipple, Wesley	Anglin, David	Druagelis, Allen
White, Augustus	Barron, Justin	Duerkes, John
White, Phillip	Barski, Roger	Duerkes, Michael
Wiegmann, Beth	Barton, Samuel	Dykstra, Bradley
Wiegmann, Nathan	Beard, Morris	Eichelberger, Ryan
Wieland, Mike	Berquist III, Robert	Englund, Amy
Williams, Brandon	Berquist, Kelly	Espinoza, Peter
Williams, Brent	Besich II, Michael	Evans, Alex
Williams, Chesley	Besich, Madison	Farah, Patrick
Williams, Indris	Besich, Michael	Fenolio, John
Wilson, Gary	Bikoma, Sulaka	Foster Sr, Steven
Wise, Donnie	Binder, Theresa	Foster, Schuyler
Wojtowicz, Peter		Foster, Steven

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 8b
	Title:	Recommendation to approve the St. Charles July 4th Fireworks Display	
	Presenter:	Deputy Chief Tony Cavallo	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
TIF District: Choose an item.			
Executive Summary (if not budgeted, please explain):			
<p>The annual Independence Day fireworks display on July 4th as presented by the St. Charles Park District. To better address safety and security concerns, the event has been relocated to the Langum Park and Mount St. Mary's Park areas in the City. This display will be launched from Langum Park by Mad Bomber Fireworks, a licensed and insured pyrotechnic distributor. This display will consist of shells ranging in size from 2" to 6" in line with previous July 4th fireworks displays.</p> <p>The Fire Department has reviewed all of the relevant documents and believes that this display is within codes and requirements,</p>			
Attachments (please list):			
St. Charles Park District Fireworks Permit			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve the annual July 4 th Fireworks display as presented by the St. Charles Park District from Langum park.			

St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
630-377-4458



Permit #: 20240701
Effective: July 4, 2024
Set-up Time-1100 hrs
Expires: July 4, 2024
2300 hrs

FIREWORKS PERMIT

Permit Issued to:

St. Charles Park District
8 North Avenue
St. Charles, IL. 60174

Pyrotechnic Distributor:

Mad Bomber (Planet Productions)
Dan Miller 847-812-9298, Cell
3999 E. Hupp Road
LaPorte, IN 46350
847.464.1442

Pursuant to the requirements of the Municipal Code of the City of St. Charles, Kane and DuPage Counties, Illinois and the Fire Prevention Code contained therein, and with the NFPA standards adopted and amended by the OSFM rules, part 235, this **Fireworks Permit** is issued to the above address.

This permit is subject to the Special Conditions shown hereinafter and all other applicable laws, ordinances, regulations, or rules of the United States, the State of Illinois, the respective County in which the subject activity is to occur, and the City of St. Charles.

Special Conditions:

- The site shall be inspected by the St. Charles Fire Department prior to the display.
- Notification of all neighbors within 1000 feet of display site is required.
- A copy of the permit shall be kept at display site at all times.

This permit is valid only for the dates and times stated within, and is issued and accepted on condition that all Code provisions adopted shall be complied with.

This permit does not take the place of any other licenses or other permit that may be required and is not transferable.

THIS PERMIT MUST BE POSTED AT THE DISPLAY SITE AT ALL TIMES

Issued By: Deputy Chief Tony Cavallo
St. Charles Fire Department

Date

MAD BOMBER

FIREWORKS PRODUCTIONS

3999 E. HUPP ROAD BLDG. R-3-1 LAPORTE, IN 46350

11N485 HUNTER TRAIL, ELGIN, IL 60124 Ph.(847) 464-1442 Fax 847 464-1388

PG. 1 of 7

To: ST. CHARLES FIRE DEPT. Fax #630 762-7035

ATTN: CAROL MURPHY

Re; FIREWORKS DISPLAY – THURS. 07/04/24

- (Permit Application)
- Certificate of Insurance #24-0037
- Largest shell size is 6" Diameter
- 420' Distance N.F.P.A. #1123

WE HAVE A DEDICATED FAX LINE
PLEASE RE-SUBMIT YOUR FAX TO THIS # 847 464-1388

THANK YOU, DAN P. MILLER
E-Mail dan@madbomberfireworks.com

P.S. PLEASE CALL ME IF YOU HAVE ANY QUESTIONS AT ALL...

Application for Permit
Outdoor Pyrotechnic Displays

We hereby make application for a permit to conduct an Outdoor Pyrotechnic Display on the FIFTH day of MAY, 2024.

Date of display: THURSDAY 07/04/24

Set-up start time: 11AM

Display start time: 9:30 PM

Maximum Aerial Shell Size: 6" Dia.

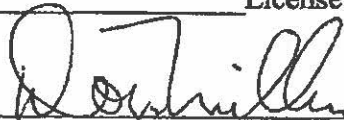
Number of Devices: 8,782

The Outdoor Pyrotechnic Display is to be held at LANGUM PARK
7th AVENUE & MADISON AVENUE

Address: 1100 RIVERSIDE ST. CHARLES ILLINOIS

Name of licensed pyrotechnic distributor:
MIAND, INC. PLANET PRODUCTIONS IL06-OP-00029
MAD BOMBER FIREWORKS License # IL06-OP-00029

Name of Lead Pyrotechnic Operator:
DON MILLER License # IL06-0-00029-00285

Signature of Applicant:  Date: 05/05/24

Title: LEAD PYROTECHNIC OPERATOR



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		CONTACT NAME: PHONE (AC, No, Ext): 216-658-7100 FAX (AC, No): 216-658-7101 E-MAIL: info@brittongallagher.com ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Everest Indemnity Insurance Co.	10851
INSURED Mland, Inc. dba Mad Bomber Fireworks Planet Productions 3999 E. Hupp Rd, Building R-3-1 La Porte IN 48350		INSURER B: Everest Denali Insurance Company	18044
#24-0037		INSURER C: Liberty Mutual Insurance Co	
		INSURER D: Liberty Mutual Insurance Co	25035
		INSURER E: Axis Surplus Ins Company	28620
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 1877279374 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADD'L SUBRS		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	RVD					
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	88GLD1480-241	2/4/2024	2/4/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	88CA00188-241	2/4/2024	2/4/2025	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
E	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	P-001-000243093-05	2/4/2024	2/4/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$	
COD	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCS888-714634-013 WCS-345-524913-022 WCS-345-S11635-053	2/4/2024 2/4/2024 2/4/2024	2/4/2025 2/4/2025 2/4/2025	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000	
A	Excess Liability #2	Y	Y	818EXD1319-241	2/4/2024	2/4/2025	Each Occ/Aggregate Total Limits \$5,000,000 \$10,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

OPERATIONS: FIREWORKS DISPLAY

CITY OF ST. CHARLES ILLINOIS
ST. CHARLES PARK DISTRICT
ST. CHARLES FIRE DEPARTMENT

CERTIFICATE HOLDER		CANCELLATION	
ST. CHARLES PARK DISTRICT 8 NORTH AVENUE ST. CHARLES IL 60174 ... c/o MIKE KIES		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE 	



**STATE OF ILLINOIS
OFFICE OF THE STATE FIRE MARSHAL
DIVISION OF FIRE PREVENTION**



1035 Stevenson Drive • Springfield, IL 62703-4259

Pyrotechnic Distributor License

**PLANET PRODUCTIONS/MAD BOMBER FIREWORKS
3999 E HUPP RD BLDG R-3-1
LA PORTE, IN 46350**

IL06-OPF-00029

License #

05/15/2027

EXPIRATION DATE

**James A Rivera
STATE FIRE MARSHAL**

OPF

CLASSIFICATION

This license may be revoked by the Office of the State Fire Marshal for failure to comply with the lawful rules regulating this program.

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit (18 U.S.C. Chapter 40)

STANDARD FORM NO. 602 (REV. 10-2009)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53. See "WARNINGS" and "NOTICES" on reverse.**

Direct ATF: ATF - Chief, FELC
Correspondence To: 244 Needy Road
Martinsburg, WV 25405-9431

License/Permit Number: **4-IN-091-51-6L-00872**

Chief, Federal Explosives Licensing Center (FELC)

Expiration Date: **November 1, 2026**

Mama Howard

Name: **PLANET PROD/MAD BOMB FWKS/NIGHT MAG DISP/SKY MAJ**

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**3999 E HUPP RD MIDWEST WAREHOUSING BLDG R-3-1
LA PORTE, IN 46350-**

Type of License or Permit:
51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above, under "Type of License or Permit."

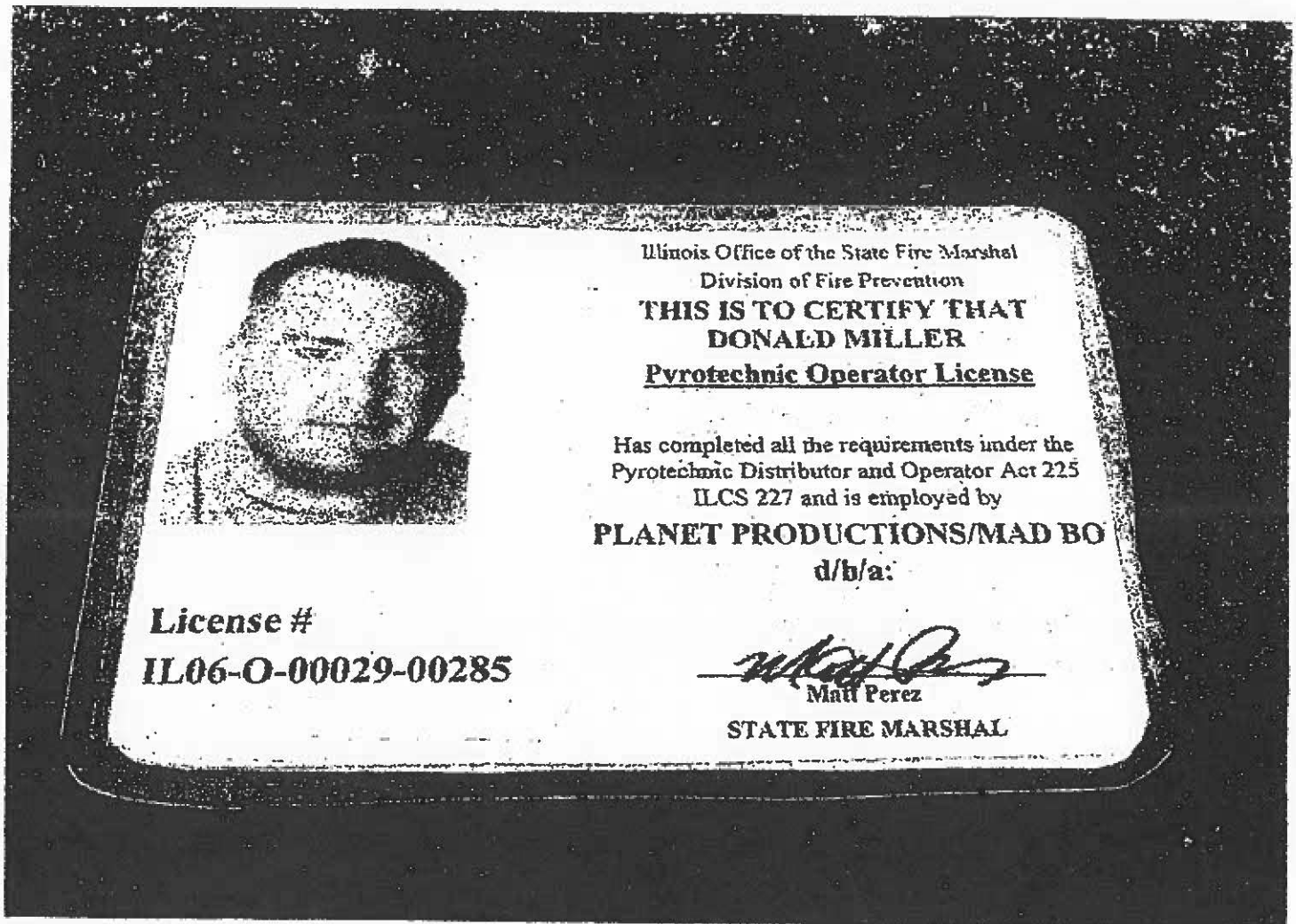
Mailing Address (Changes? Notify the FELC of any changes.)

**MIAND INC
PLANET PROD/MAD BOMB FWKS/NIGHT MAG
DISP/SKY MAJ
3999 E HUPP RD MIDWEST WAREHOUSING BLDG
R-3-1
LA PORTE, IN 46350-**

Specimen
Licensee/Permittee Responsible Person Signature _____ Position/Title _____

Printed Name _____ Date _____


ATF Form 5400.14-5470.15 Part 1
Revised September 2011



Illinois Office of the State Fire Marshal
Division of Fire Prevention
**THIS IS TO CERTIFY THAT
DONALD MILLER**
Pyrotechnic Operator License

Has completed all the requirements under the
Pyrotechnic Distributor and Operator Act 225
ILCS 227 and is employed by
PLANET PRODUCTIONS/MAD BOY
d/b/a:

License #
IL06-O-00029-00285

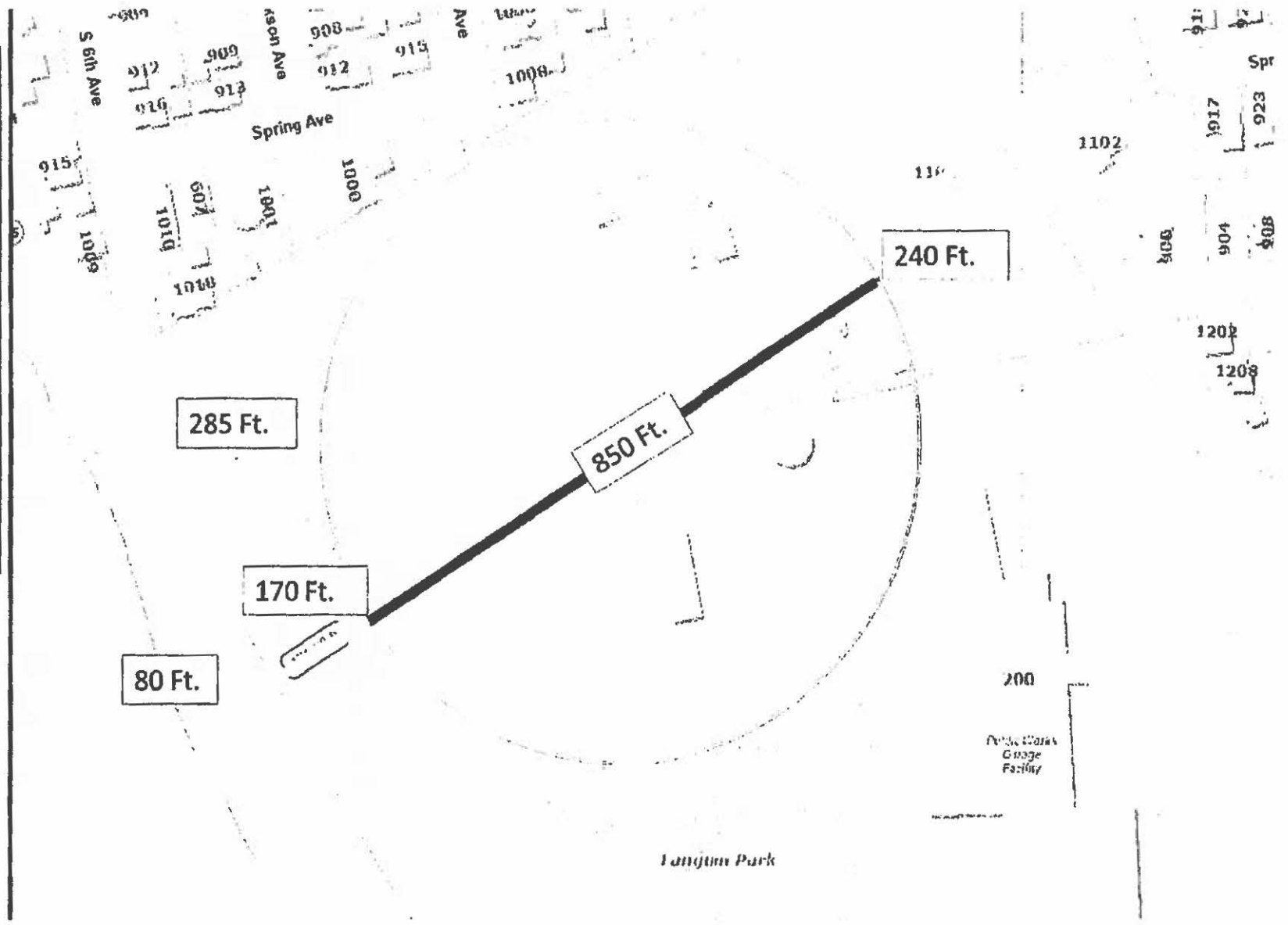

Matt Perez
STATE FIRE MARSHAL

LEAD PYROTECHNIC OPERATOR/
CELL PHONE 847 456-9746

OSFM REGISTERED PYROTECHNIC ASSISTANT
DANNY KENNEY

NOTE:

- 240 Ft. viewing area on the east side.
- 170 Ft. viewing area, plus 80 additional Ft. on the west side.
- 285 Ft. Viewing area to the northwest.

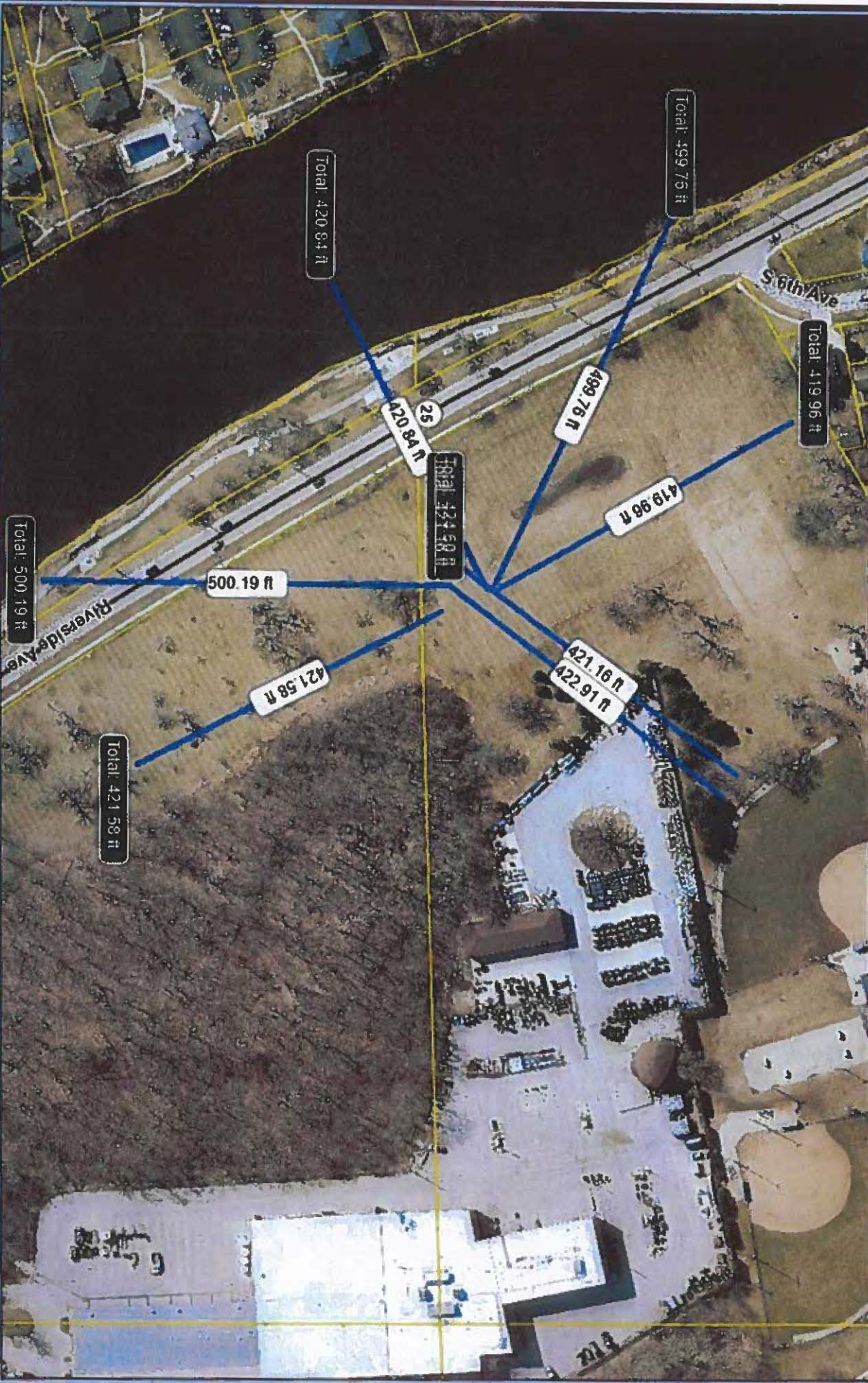




City of St. Charles,
Illinois

Precision GIS

Two East Main Street St. Charles, IL 60174-1984
Phone: 633-377-4400 Fax: 633-377-4440 • www.stcharles.il.gov



City of St. Charles, Illinois
Precision GIS
Map Date: 11/11/2011 10:00 AM



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Scale:
 City of St. Charles, Illinois
 Kane County, Illinois
 DuPage County, Illinois
 Projection: Transverse Mercator
 Coordinate System: Illinois State Plane East
 North American Datum 1983
 Printed on: June 7, 2023 02:08 PM



2023 Fireworks Launch



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Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:50 PM

McFalls, Samantha

Morgante, Robert

Pizzuto, Richard

Rodriguez, Alberto

Schwartz, David

Smith, Lynn

Tuftedal, Erik

Tuftedal, Sean

Turner, Jennifer

Turner, Terence

Nostalgia Pyrotechnics, Inc.

Aldridge, Joseph

Antonio, Joseph

Blaser, Justin

Bonnette, Cadyn

Burrell, James

Burrell, Jesse

Byrd, Larry

Campbell, Kerry

Chase, Louis

Daugherty, Dave

Deverman, Christopher

Dowler, Shawn

Duckwiler, Eric

Dugas, Andrew

Fehlhafer Chase, Susan

Hamer, Jason

Harrison, Johnnie

Hawkins, Shane

Hawkinson, Chad

Hawkinson, Dennis

Hoerr, Daron

Hoerr, Keith

Houston, Alecia

Howland, Cynthia

Howland, Justin

Howland, Sean

Jacobs, Phillip

Jameson, Richard

Johnson, William

Johnson, Zachary

Kelley, Kaitlyn

Kelley, Matthew

Kraus, Andrew

Kraus, Jeffrey

Kraus, Nathan

Lawler, Jeffrey

Magedanz, Daniel

Morgan, Larry

Olsen, James

Olson, James

Olt Jr, James

Olt, Taylor

Priddy, Kaitlyn

Priddy, Zachary

Rose Jr, Alvin

Smith, Cody

Smith, Jenna

Smith, Rick

Springer, Shadrach

Thompson, Duane

Tuttle, Michael

Wagle, Scott

Wagle, Seth

White, Michael

Williams, Steven

Wolters, Brett

Wolters, Emily

Woodside, Heather

Zimmerman, Paul

Open 4 Business Productions, LLC

Strong, Peter

Palladin Productions LLC

Bottger, Matthew

Gianneschi, Jordan

Kelly, Ryan

Robertson, Kaitlyn

Planet Productions/Mad Bomber

Abraham, Eric

Allen, Michael

Anderson Jr, Micheal

Anderson, Michael

Anderson, Micheal

Anderson, Robert

Annefeld, Anthony

Appel, Derek

Arreguin, Adrian

Astroski, Emily

Astroski, Jacob

Astroski, Rebecca

Audette, Brian

Austin, Mark

Badali, Christina

Bailey, Ryan

Baillie, Anthony

Barel, Derek

Barnhart, Michael

Bassett, Alex

Baumert, Carl

Bauwens, Eric

Baxter, Gwendolen

Bean, Amber

Bedell, Jeffrey

Beese, Russell

Beese, Rusty

Beiger, Frank

Belcher, Jamaal

Belsanti, Patrick



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:50 PM

Benitez, Cesar

Bergstrom, James

Bernal, Nancy

Bernardo, Brandon

Bernardo, Charles

Berry Bedell, JoAnne

Berson, Eric

Bezrouch, Daniel

Bishop, Austin

Blackford, Dan

Blackwood, Ryan

Blaul, Alexander

Blaul, Ronald

Blaundin, Amy

Boal, Sara

Boardman, Charles

Boje, Kevin

Boje, Steve

Bold, James

Boling, Bryan

Botma, Shane

Bowers, John

Boyle, Kayla

Boyle, Kyle

Boyle, Thomas

Braley, Grady

Breeden, William

Bremer, Kevin

Brennan, Michael

Brewer, Kaycee

Brikha, Naram

Bronkala, Jamie

Brown, Cody

Brown, Zachary

Bruno, Patrick

Brzezinski, Jacob

Buczowski, Daniel

Burckle, Jack

Burger, Brent

Burger, Bridget

Burgess, Melissa

Burke, Brandon

Burke, Nicholas

Burrows, Brandon

Busboom, Jordan

Busche, Michael

Candell, James

Cannon, Bradley

Carlsen, Roger

Carlson, Erik

Carlson, Michael

Cartee, Nickolas

Castillo, Casandra

Casto, Luis

Cavazos Jr, Adrian

Cervantes, Samuel

Chase, Austin

Cherim, Robert

Chesney, Jared

Christophel, Matthew

Ciarlo, Joseph

Cirincione, Michael

Clark, Donald

Clark, Travis

Cleary, Patrick

Cleveland, Kimberly

Cobb, Randall

Condon, Mitchell

Connell, Chad

Cooksey, J Michael

Cooksey, Megan

Corona, Frank

Corona, Mitchell

Counihan, James

Counihan, Jamie

Cowan, Scott

Cox, Chris

Creighton, Vito

Crist, Andrew

Cruz, Paula

Cruz, Susan

Cuevas, Jeffery

Curtis, James

Dagenais, Mark

Dahl, Cory

Dandurand, Anthony

Daugherty, Brian

Daugherty, Damianne

Daugherty, John P

Daugherty, Livia

Daugherty, Powell

Daugherty, Sean

Daugherty, Shannon

David, Jacob

Davis, Jacob

DeJong, Felecia

DeJong, Veronica

Delaney, Kyle

Delano, Megan

Denekas, Jacob

Denham, Boris

Dennis Jr, Kevin

Dennis Sr, Kevin

DesJardins, Jacob

DesJardins, Jake

Diedrick, Jason

Djordjevich, Mark

Dobson, Matthew

Doherty, Leigha

Doherty, Patrick

Donna Jr, Timothy

Douglas, Josh

Doyle, Craig

Dreiling, Michael



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:51 PM

Driskell, Jacob

Dubuque, Jeffrey

Dugan, Tate

Dugo, Daniel

Duperow, Donald

Dworak, Josef

Dworak, Walter

Dykstra, Correy

Earl, Ryan

Ebert, Alec

Echavarria, Crystopher

Edgeworth, Brian

Efimetz, Derek

Einert, Bryce

Elam, Blair

Ellis, Roderick

Emanuelson, Justin

Erickson, Christopher

Erickson, Colin

Erskine, Gary

Estrada, Mayra

Evanson, Patrick

Feldmeier, Brianna

Feldmeier, Lucas

Feltman, Jeffrey

Fialko, Ethan

Fife IV, James

Fife, Ryan

Flowers, Aaron

Foth, Naomi

Foust, Isaac

Frost, Kaden

Fuller, Luanne

Furmanek, Kaleb

Gaba, Robert

Galan, Thania

Gallandez, Anthony

Gamez, Mauricio

Gancarz, Joseph

Garceau, Carol

Garis, James

Garland, Kyle

Gaskill, Robert

Gaskill, Victoria

George, J Scott

Geotsalitis III, Steven

Geotsalitis, Steven

Gerek, Kevin

Gervais, Gregory

Giebelhausen, Ryan

Gillis, Vince

Gober, Aiden

Goldasich, Joseph

Gomez, Ismael

Gonsch, James

Gorny, Kody

Graefen, Jeffrey

Grajek, Michael

Grajek, Phillip

Grajek, Steven

Graves, Connor

Griffin, Josiah

Griffin, Phillip

Groth, Jim

Groth, John

Guarino, Ryan

Guevara, Brian

Gutierrez, Jose

Guzman, Paul

Haase, Aaron

Haase, Michael

Hagstrom, Mercedes

Hansen, Ian

Hanson, Callie

Hanson, Cole

Hare, James

Hargis, Jeremy

Harris, Donna

Harrold II, Timothy

Hart, Robert

Hash, Codi

Hazi, Jacob

Heinz, Patrick

Helander, Timothy

Henkle, Justin

Herman, Skyler

Hernandez, Pablo

Hestetler, Dean

Hilado, Alejandro

Hlousek, Tyler

Horvath, James

Horvath, Michael

Hostetler, Hope

Huey, Hannah

Huey, William

Hughes, Michael

Hukill, James

Humenik, James

Humenik, Kenneth

Huspek, Seth

Insurriaga, Amanda

Ixtacuy, Mario

Ixtacuy, William

Jaglinski, Johnathan

James, Andrew

James, Christian

James, Josh

James, Richard

Jamka, David

Jenkins, Laurie

Jeske, David

Jeske, William

Jeski, Michale

Jughes, Michael



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:51 PM

Kalnins, Mason

Kampy II, Frank

Kash, Josef

Katzelis, Logan

Kazort, Michael

Kelley, Aaron

Kelley, Paul

Kenny Jr, Daniel

Kepner, James

Kiel III, William

Kituli, Christopher

Klapperich, Michael

Klich, Henry

Knippen, Phillip

Knoll, Ken

Koch, Marc

Koch, Nicholas

Koch, Thomas

Kocur, Michael

Koeppel, William

Kolodziej Vratanina, Laura

Koppenhoefer, Jaimie

Kosiek, Ryan

Kotlowski, Pete

Kowalski, Benjamin

Kragulj, Milojko

Kray Jr, Gerald

Kudrna, Richard

Kulik, Christopher

Kus, Jack

Larson, Bradley

Larson, Thomas

Leibow, Daniel

Leinenbach, Dustin

Leiser, Maxwell

Lem, Giordy

Lenz, James

Lenz, Michael

Letchner, Justin

Levernz, Gregory

Lewis, Jonathan

Lewkowich, Thomas

Liguari, Michelle

Lipp, Matthew

Loewe, Cynthia

Loewe, Nicole

Logan, Kyle

Lopez, Melissa

Luety, Kathleen

Luety, Mark

Lukes, Ian

Lynk, Samantha

Lyons, Peter

Malecky, James

Manteufel, Carrie

Mapes, Robert

Marotta, Jake

Marsh, James

Martin, Ashlee

Martinez, Carlos

Marto, Eric

Mathein, David

Maves, Duane

Maves, Jennifer

Mayer, Michael

Mazylewski, David

Mazylewski, Jonathon

McCasland, Madison

McCasland, Taylor

McCay Bonczyk, Jack

McClelland, Lucas

McGrath, Scott

McGuire, Thomas

McNicholas, Matt

McSweeney, Kathleen

Meader, Jay

Meeuwes, Christian

Mendoza, Jacob

Merar, Rebecca

Mertzenich, Andrew

Mesich, William

Messina, Dominic

Metcalf, Dequan

Metcalf, Terrence

Metzger, Phil

Meyer, Christian

Meyer, Julia

Mhagama, Laurent

Miksich, Amanda

Miksich, Brandon

Miksich, Janice

Miksich, Samantha

Mikulcik, Benjamin

Miller, Brittany

Miller, Deandra

Miller, Don

Miller, Keith

Miller, Rachel

Miraglia, Shane

Mirtl Jr, Mike

Misch, Tyler

Mlinar, Emelie

Mlinar, James

Mlinar, Jerome

Monet, Jeffery

Montesdeoca, Maria

Moody, Alexander

Morris, Steven

Mosca, Nick

Mosher, Michael

Mullen, Sean

Murphy, Daniel

Murray, Richard

Nachowitz, Mark



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:52 PM

Nardulli, John

Nauert, Matt

Nava Jr, Javier

Nelson, Bridget

Nelson, Marty

Newcom, Daniel

Nigliaccio, Wayne

Nolan, Abby

Nolan, Alexander

Nolan, Bob

Nolin, Chad

Noort, Steven

Norman, Philip

Novak, Chris

Nowak, Jerome

Nurczyk, Michael

O'Brien, Charles

O'Brien, Wayne

Odewald, Mark

Olds, Jacob

Olds, Matthew

Olds, Scott

Oleson, John

Ossewaarde, David

Ostrozovich, Gregory

Padgett, Janette

Palmer, Josh

Palmer, Joshua

Parker, Don

Parsons, Christopher

Partipilo, Michael

Patterson, Brittany

Patterson, Maia

Patterson, Tanya

Pauling, Jen

Pehrson, Tierah

Perez, Daniel

Perry, Rick

Perry, Virgil

Peterson, Marisa

Philp, Christopher

Piasky, Hannah

Picou, Justin

Pierce, Dakota

Pierce, Michael

Pilarski, Spencer

Pippenger, Curtis

Pittenger, Jessica

Pleasnick, Robert

Plotkin, Jonathon

Pluta, Kevin

Poces, Cameron

Polek, James

Pollnow, Donald

Popp, Zachary

Porter, Brandon

Poull, Eugene

Praner, Brian

Prater, Shane

Prescott, Heather

Price, Marina

Pries Jr, Gary

Pringle, Matt

Purcell, Nicholas

Purdy, Bryor

Queen, Benjamin

Quintana, Antonio

Quintana, Jose

Radcliffe, Ian

Radke, Brian

Raney, Gabriel

Ranger, Scott

Raymond, Giovann

Read, James

Rechten, Christine

Rechten, Hermann

Rechten, Hermann Paul Jeffrey

Reeves, Bryan

Reilly, Ryan

Reshel, Elizabeth

Reshel, Mark

Richey, Aaron

Richey, Seth

Rinker, Verlyn

Riojas, Ruben

Rivera, Victor

Robb, Richard

Rocchino, Michael

Rodriguez, Alvaro

Rogers, Ryan

Rohaley, Richard

Ronan, Chris

Ronan, Laura

Rosales, Javier

Rose, Samantha

Rosenwinkel, Mike

Ross, Benjamin

Rouch, Trevor

Routhier, Cody

Ruiz, Eric

Russell, Joel

Ruzak, John

Saavedra, David

Sanchez, Noel

Sanchez, Stephanie

Sawallisch Sr, Bill

Sawallisch, Kaitlyn

Sawyer, Lennie

Scardina, Dustin

Scharff, Richard

Schatz, Alexander

Schatz, Christopher

Schieckel, Walter

Schiesser, Craig



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:52 PM

Schoenborn, Ryan

Scholz, Joshua

Scholz, Tyler

Schryver, James

Schultz, Marcella

Schulz, Louis

Schurg, Darden

Schurg, Daylan

Schurg, Denton

Schutte, Melanie

Scofield, Griffin

Scofield, Jackson

Scofield, John

Scofield, Kristen

Scofield, Kristine

Scofield, Noah

Scofield, Tate

Scott, Brandon

Scott, David

Seyller, Timothy

Shaughnessy, Joseph

Sheeler, Cody

Sheldon, Darren

Shola, Michael

Shong, Caleb

Shong, Daniel

Short, Alexis

Shouse, Kyle

Shreve, Adam

Shula Jr, William

Shula, David

Shula, Martin

Shula, Michael

Siergey, David

Simmons, Noah

Simonsen, Mitchell

Sisk, Alan

Sisk, Rachel

Skarr, Dave

Skowron, Joseph

Slamkowski, Tyler

Smeberg, Christopher

Smeberg, Deborah

Smith, Darren

Smith, Jeffrey

Smith, Katrina

Smith, Melissa

Smith, Michael

Smith, Mike

Smith, Shane

Snook, Cody

Soto, Jesus

Southard, Jessica

Souvign, Richard

Spence, Tom

Spindler, Matthew

Standeven, Jeffrey

Stankus, Tim

Stearns II, William

Steele, Jordan

Steichmann, Nicholas

Stelford, Robert

Stinnett, Josh

Stirneman, Kenneth

Stonerock, Dedric

Stonerock, Raymond

Storm, Floyd

Storm, Jelina

Stratton, Patrick

Sullivan, Daniel

Sullivan, Shawn

Svitak, Christopher

Swiderski, Anthony

Szany, Jonathan

Szany, Kelly

Taber, Beth

Tabler, Michael

Templeton, Harold

Tessema, Ryan

Thompson III, Lawrence

Thompson, Tyler

Thornton, Hunter

Thornton, Jamey

Tiberi, Deborah

Tran, Cung

Truex, Connor

Trybula, Sara

Trzeciak, Richard

Tucker, Austin

Turner, James

Tysl, Frank

Utter, George

Van Duyn, Jonathan

Vargus Castro, Luis

Vaughn, Sarah

Vermilyer, Jason

Voss, Cory

Voss, Ronald

Wade, Brady

Wagner, Jennifer

Walczak, Donna

Walczak, Nicole

Walczak, Sean

Walczak, Shelli

Wales, Shane

Wallin, Michael

Walsh, Teegan

Warren, Nathan

Washington, Jamari

Weaver, Joseph

Webb, Gordon

Weddington, Logan

Weger, Thomas

Weingart III, John



Office of the Illinois State Fire Marshal

Division of Fire Prevention

Registered Pyrotechnic Assistants
as of 5/3/2024 4:24:53 PM

Weinmann, Charles

Wells, James

Welton, Dustin

Wensel, James

Wild, Timothy

Williamson, Eric

Wilson Jr, David

Wilson, Kristopher

Wilson, Matthew

Wilson, Michael

Wilson, Richard

Wiltfong, Bryan

Winters Jr, Michael

Winters, Michael

Wise, Madison

Witt, Jordan

Witvoet, Daniel

Wodarczyk, Michael

Wolf, Cassandra

Wolf, Malgorzata

Wolf, Peter

Wright, Brian

Wright, Pamela

Wright, Timothy

Wrona, Joseph

York, Christopher

Zajac, Chelsea

Zajac, Jesse

Zajac, Jonny

Zamot, James

Zandy, Nicole

Zaragoza, Travis

Zasada, Marcin

Zekoff, Glenn

Zekoff, Levi

Zelinski, James

Zimmerman, Richard

Zon, James

Zordan, Joseph

Zucca, Harold

Pyrotechniq Inc

Bershadsky, Robert

Breen, Elizabeth

Castanedo, Jaime

Cerullo IV, Michael

Cozzi, Melissa

Garza Jr, Cecilio

Gibson, Derick

Haines, Stephen

Konkel, Skye

Parquette, Donielle

Segal, Jason

Sipos, Eric

Pyrotecnico Fireworks Inc

Adams, Robert

Aguilar, Jayson

Alvarez, David

Alvarez, Erik

Amato, Anthony

Amm, Alan

Anderson, Scott

Annabel, Peter

Atkinson, Trisha

Auriemma, Michael

Avery, Nathan

Barbone, Tyler

Beeson, Nathan

Behanish, Chad

Bell, Bryan

Bell, Samuel

Belon, Spencer

Benson, Skylar

Bentley, Crystal

Bernat, Christine

Bernth, Brady

Bibbs, Gilliumam

Bildhauser, Kalob

Billick, Daniel

Birge, Brandon

Bladecki III, George

Blonski, Mateusz

Boily, Christopher

Boles, James

Book, Benjamin

Boothe, Mark

Bounds Jr, Darryl

Bozarth, John

Braidigan, Bryndon

Brasher, Carl

Broadway, Douglas

Broeker, Nicholas

Broeker, Tristan

Brown, Alyssa

Brown, Bishop

Brown, David

Brown, Kevin

Bruce, William

Bryan, Jeremy

Budrick Diaz, James

Buenrostro, Triston

Byler, Dannie

Caldera Solares, Samuel

Cantu, Nathaniel

Carlson, Michael

Cartolano, Michael

Cartolano, Vincent


Caufield II, Robert

Cermak, Justin

Chambers, Walter

Chase, Robert

Christensen, Ashley

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 8c
	Title:	Recommendation to Approve the purchase of a Pierce Enforcer PUC Pumper Fire Engine for the Fire Department	
	Presenter:	Fire Chief Scott Swanson	
Meeting: Government Operations Committee		Date: May 20, 2024	
Proposed Cost: \$ 1,228,000		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
<p>A recommendation to purchase the fire engine apparatus, a Pierce Enforcer PUC pumper, budgeted for purchase in the fire apparatus replacement fund. The fire engine is a planned long-term investment in public safety for St. Charles. Approval at this time is needed as there is currently an ever-increasing delay in delivery, currently estimated at 45 to 48 months after the contract approval.</p> <p>Once received, the new fire engine will replace a 2002 Seagrave pumper. That fire engine was projected to have a 20-year service life and will have been in service for 26 years, if it is still able to be maintained in service into 2028. Having been in-service substantially longer than anticipated, it is doubtful there will be any substantial value remaining, but will still be considered for sale or donation at that time.</p> <p>The City is a participant in the Houston-Galveston Purchasing Cooperative, (HGAC Buy) and the Fire Department desires to use this organization to complete this purchase utilizing their bidding agreement with Macqueen Emergency for a Pierce Enforcer PUC pumper fire engine. Utilizing the HGAC buy process allowed an additional \$22,700.00 reduction in the final costs.</p>			
<p>Attachments (please list): Bid quote from Macqueen Emergency</p>			
<p>Recommendation/Suggested Action (briefly explain): Recommendation to approve the purchase of a Pierce Enforcer PUC pumper fire engine for the Fire Department.</p>			



PERFORM LIKE NO OTHER

MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

EM-102

April 16, 2024

Fire Chief Scott Swanson
City of St. Charles
112 N Riverside Ave
St Charles, IL 60174

Subject: **Proposal for One (1) Pierce Enforcer PUC Pumper
Proposal / Bid 1185**

Dear Fire Chief Swanson,

With regard to the above subject, please find attached our completed proposal.
Pricing is as follows, including 100% prepay option.

Pricing Summary:

Sale Price – **\$1,228,000.00***
**Houston-Galveston Area Council (HGAC) Consortium Pricing.*

100% Performance Bond:

Should the City of St. Charles elect to have us provide a Performance Bond, \$3,470.00 will need to be added to the above sale price.

100% Prepayment Option:

Should the City of St. Charles elect to make a 100% prepayment at contract signing, a discount of **(\$121,526.00)** can be subtracted from the above "Sale Price" resulting in a revised contract price of **\$1,106,474.00 OR \$1,109,944.00 with Performance Bond.**

Terms and Conditions:

Taxes – Not Applicable
Freight – F.O.B. – Appleton, WI / Shipping to St. Charles, IL
Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due at Contract signing for **Prepay discount** to be applicable.
Delivery* – 45 to 48 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*



PERFORM LIKE NO OTHER

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Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid **until May 31, 2024.**

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 630-303-8776 or john.kenna@macqueengroup.com.

We wish to thank the City of St. Charles for the opportunity to submit our proposal.

Respectfully,

John Kenna

John Kenna
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group