

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. TODD BANCROFT, CHAIR**

**MONDAY, JANUARY 8, 2018
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**
 - a. Budget Revisions – December, 2017
- 4. Administrative**
 - a. Video Gaming Statistics – Information Only
- 5. City Administrator**
 - a. Recommendation to approve an Ordinance Amending Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.010, “Generally,” Section 1.28.020, “First Ward Established,” Section 1.28.030, “Second Ward Established,” Section 1.28.040, “Third Ward Established,” Section 1.28.050, “Fourth Ward Established,” and Section 1.28.060, “Fifth Ward Established” of the St. Charles Municipal Code.
- 6. Police Department**
 - a. Recommendation to approve a Resolution and Amplification Equipment for the 2018 St. Patrick’s Day Parade.
- 7. Finance Department**
 - a. Recommendation to approve a Resolution Abating a Portion of the 2017 Property Tax Heretofore Levied for the City of St. Charles.
 - b. Presentation Update Regarding the City’s Preliminary Financial Results for 2nd Quarter ending October 31, 2017.
- 8. Information Systems**
 - a. Recommendation to authorize staff to award MCC Innovations (MCCi) and annual contract for Laserfiche support and maintenance for \$26,748.
- 9. Executive Session**
 - Personnel – 5 ILCS 120/2(c)(1)
 - Pending Litigation – 5 ILCS 120/2(c)(11)
 - Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
 - Property Acquisition – 5 ILCS 120/2(c)(5)
 - Collective Bargaining – 5 ILCS 120/2(c)(2)
 - Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- 10. Additional Items from Mayor, Council, Staff, or Citizens.**
- 11. Adjournment**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

CITY OF ST. CHARLES

Dec 2017

Budget Revision Listing

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
Budget Addition	110	100	1000	2018	8	12/01/2017	100800	57308	26,731.00	Add'l Cap Imp Levy Proceeds
Budget Addition	110	100	1000	2018	8	12/01/2017	501800	49100	(26,731.00)	Add'l Cap Imp Levy Proceeds
110 Total									-	
Budget Transfer	111	100	1000	2018	8	12/06/2017	802210	54170	99,175.00	For health ins admin fees
Budget Transfer	111	100	1000	2018	8	12/06/2017	802210	55100	(49,175.00)	For health ins admin fees
Budget Transfer	111	100	1000	2018	8	12/06/2017	802210	55102	(50,000.00)	For health ins admin fees
111 Total									-	
Budget Transfer	112	100	1000	2018	8	12/07/2017	100110	52300	40.00	Janitorial/Kitchen supplies
Budget Transfer	112	100	1000	2018	8	12/07/2017	100110	52101	(40.00)	Janitorial/Kitchen supplies
Budget Transfer	112	100	1000	2018	8	12/07/2017	100120	54180	803.00	Transcript Svc-Liquor Commissi
Budget Transfer	112	100	1000	2018	8	12/07/2017	100120	54110	(803.00)	Transcript Svc-Liquor Commissi
Budget Transfer	112	100	1000	2018	8	12/07/2017	100123	54530	1,000.00	Correct JE#106-Wrong AU
Budget Transfer	112	100	1000	2018	8	12/07/2017	100122	54530	(1,000.00)	Recording & Filing Fees-Clerk
Budget Transfer	112	100	1000	2018	8	12/07/2017	100300	52300	200.00	Janitorial/Kitchen supplies
Budget Transfer	112	100	1000	2018	8	12/07/2017	100300	52400	(200.00)	Janitorial/Kitchen supplies
Budget Transfer	112	100	1000	2018	8	12/07/2017	210540	54361	505.00	From Risk Ins Prem to WC Prem
Budget Transfer	112	100	1000	2018	8	12/07/2017	210540	54360	(505.00)	From Risk Ins Prem to WC Prem
Budget Transfer	112	100	1000	2018	8	12/07/2017	800223	55150	20.00	WC Medical Payments
Budget Transfer	112	100	1000	2018	8	12/07/2017	800223	54480	(20.00)	WC Medical Payments
Budget Transfer	112	100	1000	2018	8	12/07/2017	803400	55180	625.00	Liability Claims-Messner
Budget Transfer	112	100	1000	2018	8	12/07/2017	803300	54110	(625.00)	Liability Claims-Messner
Budget Transfer	112	100	1000	2018	8	12/07/2017	803500	55180	900.00	Liability Claim-Trip & Fall
Budget Transfer	112	100	1000	2018	8	12/07/2017	803300	54110	(900.00)	Liability Claim-Trip & Fall
Budget Transfer	112	100	1000	2018	8	12/07/2017	100500	52101	100.00	Lunch-PD Bldg RFP Review
Budget Transfer	112	100	1000	2018	8	12/07/2017	100500	52319	(100.00)	Lunch-PD Bldg RFP Review
112 Total									-	
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	100604	54160	567.00	R/F 88769 V2485/18284
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	100900	31198	(567.00)	R/F 88769 V2485/18284
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200520	54189	1,690.00	R/F 89994 V2816/217-22
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200900	31198	(1,690.00)	R/F 89994 V2816/217-22
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200521	56206	10,397.00	R/F 87819 V250/16-500F
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200900	31198	(10,397.00)	R/F 87819 V250/16-500F
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200521	56203	178,520.00	R/F 91351 V484/2252673
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200900	31198	(178,520.00)	R/F 91351 V484/2252673
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200521	56203	44,630.00	R/F 91351 V484/2252700
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	200900	31198	(44,630.00)	R/F 91351 V484/2252700
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	513500	56099	40,000.00	R/F 91296 V3764/10033
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	513900	31198	(40,000.00)	R/F 91296 V3764/10033
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	801510	56001	37,154.00	R/F 91478 V1655/74657
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	801900	31198	(37,154.00)	R/F 91478 V1655/74657
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	801510	56001	37,154.00	R/F 91478 V1655/74658
Roll Forward of Budget for Enc	113	100	1000	2018	8	12/07/2017	801900	31198	(37,154.00)	R/F 91478 V1655/74658

CITY OF ST. CHARLES
Budget Revision Listing

Dec 2017

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
113 Total									-	
Budget Addition	114	100	1000	2018	8	12/08/2017	521300	56200	1,295,279.00	FY 18/19 Budget-PD Bldg CMgmt
Budget Addition	114	100	1000	2018	8	12/08/2017	521900	31199	(1,295,279.00)	FY 18/19 Budget-PD Bldg CMgmt
114 Total									-	
Budget Addition	115	100	1000	2018	8	12/08/2017	220551	54464	21,100.00	Unexpected failure-ES Lift Sta
Budget Addition	115	100	1000	2018	8	12/08/2017	220900	31199	(21,100.00)	Unexpected failure-ES Lift Sta
115 Total									-	
Budget Transfer	116	100	1000	2018	8	12/12/2017	210999	48505	60,000.00	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	211999	48505	(60,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	210900	31199	(60,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	211900	31199	60,000.00	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	220999	48507	15,000.00	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	220900	31199	(15,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	221999	48507	(15,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	221900	31199	15,000.00	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	220999	48508	100,000.00	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	220900	31199	(100,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	221999	48508	(100,000.00)	Trsf Connect Fee Rev Budget
Budget Transfer	116	100	1000	2018	8	12/12/2017	221900	31199	100,000.00	Trsf Connect Fee Rev Budget
116 Total									-	
Roll Forward of Budget for Enc	117	100	1000	2018	8	12/13/2017	100510	52802	155,269.00	R/F Remain 16/17 Rd Salt Contr
Roll Forward of Budget for Enc	117	100	1000	2018	8	12/13/2017	100900	31198	(155,269.00)	R/F Remain 16/17 Rd Salt Contr
117 Total									-	
Budget Transfer	118	100	1000	2018	8	12/13/2017	100110	52002	55.00	For KCC Subscription
Budget Transfer	118	100	1000	2018	8	12/13/2017	100110	54110	(55.00)	For KCC Subscription
Budget Transfer	118	100	1000	2018	8	12/13/2017	200522	52000	50.00	For Elec Meter Office Supplies
Budget Transfer	118	100	1000	2018	8	12/13/2017	200522	52001	(50.00)	For Elec Meter Office Supplies
Budget Transfer	118	100	1000	2018	8	12/13/2017	210541	52701	500.00	Lab Supplies
Budget Transfer	118	100	1000	2018	8	12/13/2017	210541	52314	(500.00)	Lab Supplies
Budget Transfer	118	100	1000	2018	8	12/13/2017	800223	52310	50.00	Small tools and equipment
Budget Transfer	118	100	1000	2018	8	12/13/2017	800223	52100	(50.00)	Small tools and equipment
Budget Transfer	118	100	1000	2018	8	12/13/2017	800223	54513	7.00	Equipment Rental
Budget Transfer	118	100	1000	2018	8	12/13/2017	800223	54480	(7.00)	Equipment Rental
118 Total									-	
Budget Transfer	119	100	1000	2018	8	12/18/2017	100110	54399	300.00	For holiday lunch
Budget Transfer	119	100	1000	2018	8	12/18/2017	100110	54110	(300.00)	For holiday lunch
Budget Transfer	119	100	1000	2018	8	12/18/2017	100510	52307	300.00	For plumbing supplies
Budget Transfer	119	100	1000	2018	8	12/18/2017	100510	52306	(300.00)	For plumbing supplies
Budget Transfer	119	100	1000	2018	8	12/18/2017	800223	52314	100.00	For inventory parts for equipm
Budget Transfer	119	100	1000	2018	8	12/18/2017	800223	52100	(100.00)	For inventory parts for equipm
119 Total									-	
Budget Addition	120	100	1000	2018	8	12/20/2017	230560	54302	28,400.00	Add'l leaf pickup-CC app 12.18
Budget Addition	120	100	1000	2018	8	12/20/2017	230900	31199	(28,400.00)	Add'l leaf pickup-CC app 12.18

CITY OF ST. CHARLES

Dec 2017

Budget Revision Listing

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
	120 Total								-	
Budget Reduction	121	100	1000	2018	8	12/27/2017	210541	56101	(145,746.00)	Balance of Fellows/13th Projec
Budget Reduction	121	100	1000	2018	8	12/27/2017	210900	31199	145,746.00	Balance of Fellows/13th Projec
	121 Total								-	
Budget Transfer	122	100	1000	2018	8	12/29/2017	100121	54693	240.00	River Corridor Volunteer Datab
Budget Transfer	122	100	1000	2018	8	12/29/2017	100121	54110	(240.00)	River Corridor Volunteer Datab
Budget Transfer	122	100	1000	2018	8	12/29/2017	100123	51104	50.00	For Medicare for City Clerk
Budget Transfer	122	100	1000	2018	8	12/29/2017	100123	51105	(50.00)	For Medicare for City Clerk
Budget Transfer	122	100	1000	2018	8	12/29/2017	100220	52300	50.00	Janitorial/kitchen supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	100220	52100	(50.00)	Janitorial/kitchen supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	100300	50104	900.00	For PD Other Wages
Budget Transfer	122	100	1000	2018	8	12/29/2017	100300	50204	(900.00)	For PD Other Wages
Budget Transfer	122	100	1000	2018	8	12/29/2017	100401	52308	100.00	Lumber supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	100401	52306	(100.00)	Lumber supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	100510	52401	900.00	Vehicle Fluids
Budget Transfer	122	100	1000	2018	8	12/29/2017	100510	52311	(900.00)	Vehicle Fluids
Budget Transfer	122	100	1000	2018	8	12/29/2017	100650	54693	940.00	St Charles Arts
Budget Transfer	122	100	1000	2018	8	12/29/2017	100650	54540	(940.00)	St Charles Arts
Budget Transfer	122	100	1000	2018	8	12/29/2017	200520	54361	900.00	WC Excess Premium
Budget Transfer	122	100	1000	2018	8	12/29/2017	200520	54360	(900.00)	WC Excess Premium
Budget Transfer	122	100	1000	2018	8	12/29/2017	210541	52000	100.00	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	210541	52101	(100.00)	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220551	52000	100.00	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220551	52304	(100.00)	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220552	52000	100.00	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220552	52100	(100.00)	Office Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220552	52307	950.00	Plumbing Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	220552	52314	(950.00)	Plumbing Supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	800223	52000	100.00	Office supplies
Budget Transfer	122	100	1000	2018	8	12/29/2017	800223	52100	(100.00)	Office supplies
	122 Total								-	
Budget Addition	123	100	1000	2018	8	12/29/2017	100300	52100	250.00	For D. Kintz Retirement party
Budget Addition	123	100	1000	2018	8	12/29/2017	100900	31199	(250.00)	For D. Kintz Retirement party
Budget Addition	123	100	1000	2018	8	12/29/2017	100210	54110	1,000.00	For HR Legal
Budget Addition	123	100	1000	2018	8	12/29/2017	100900	31199	(1,000.00)	For HR Legal
Budget Addition	123	100	1000	2018	8	12/29/2017	100210	54120	2,000.00	HR Labor Negotiations Legal
Budget Addition	123	100	1000	2018	8	12/29/2017	100900	31199	(2,000.00)	HR Labor Negotiations Legal
	123 Total								-	
Roll Forward Budget for Non PO	124	100	1000	2018	8	12/29/2017	801400	56001	604,268.00	For new pumper ordered FY16/17
Roll Forward Budget for Non PO	124	100	1000	2018	8	12/29/2017	801900	31199	(604,268.00)	For new pumper ordered FY16/17
	124 Total								-	

CITY OF ST. CHARLES
Budget Revision Listing

Dec 2017

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
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The revisions shown herewith have been approved by the City Council, except as noted below.

Chairman, Government Operations Committee

Date


Vice Chairman, Government Operations Committee

Date

Finance Director

Date

Exceptions:

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 4a
	Title:	Video Gaming Statistics – Information Only	
	Presenter:	James Keegan, Police Chief	
Meeting: Government Operations Committee		Date: January 8, 2018	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Latest statistics on video gaming of what businesses have been approved by the state and city staff of the St. Charles Police Department, pending applications into the state for approval, and September 2016 – November 2017 report for St. Charles Video Gaming Revenue as of January 8, 2017.</p>			
Attachments <i>(please list):</i> <p>Table – Video Gaming Establishments/Pending Applicants Illinois Gaming Board Video Gaming Report – November 2017 Illinois Gaming Board Video Gaming Report – September 2016 – November 2017</p>			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>None – For Information Only</p>			

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

September 2016 - November 2017

1/4/2018

7:55 am

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
St. Charles	A'Salute' Inc.	160702452	5	\$2,062,762.81	\$1,896,768.56	\$165,994.25	\$570,725.00	\$404,730.75	\$165,994.25	\$49,798.95	\$41,499.15	\$8,299.80
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$106,741.01	\$99,928.29	\$6,812.72	\$41,254.00	\$34,441.28	\$6,812.72	\$2,043.81	\$1,703.17	\$340.64
St. Charles	Alley 64, INC.	160702383	5	\$6,259,673.96	\$5,789,477.15	\$470,196.81	\$2,200,240.00	\$1,729,968.94	\$470,271.06	\$141,082.08	\$117,568.42	\$23,513.66
St. Charles	BK & MM VENTURES LLC	160702415	5	\$4,777,149.79	\$4,415,727.82	\$361,421.97	\$1,493,556.00	\$1,132,052.53	\$361,503.47	\$108,451.48	\$90,376.26	\$18,075.22
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$347,964.53	\$312,915.69	\$35,048.84	\$105,856.00	\$70,807.16	\$35,048.84	\$10,514.90	\$8,762.43	\$1,752.47
St. Charles	DAWN'S VOODOO ROOM, LTD.	170702226	3	\$13,063.00	\$11,703.35	\$1,359.65	\$5,506.00	\$4,146.35	\$1,359.65	\$407.89	\$339.91	\$67.98
St. Charles	GOLREN ENTERPRISES, INC.	160703386	5	\$1,068,074.99	\$978,824.31	\$89,250.68	\$402,097.00	\$312,846.32	\$89,250.68	\$26,775.48	\$22,312.93	\$4,462.55
St. Charles	KILLOUGH LLC	160702650	4	\$323,128.13	\$297,527.05	\$25,601.08	\$127,669.00	\$102,067.92	\$25,601.08	\$7,680.48	\$6,400.40	\$1,280.08
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$925,649.17	\$841,750.10	\$83,899.07	\$297,848.00	\$213,948.93	\$83,899.07	\$25,170.20	\$20,975.18	\$4,195.02
St. Charles	NLHM Inc.	160702847	4	\$44,132.39	\$38,442.94	\$5,689.45	\$17,177.00	\$11,487.55	\$5,689.45	\$1,707.01	\$1,422.50	\$284.51
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$3,869,259.16	\$3,538,805.02	\$330,454.14	\$1,250,365.00	\$919,910.64	\$330,454.36	\$99,136.91	\$82,614.13	\$16,522.78
St. Charles	Panman, LLC	160703257	5	\$20,167.79	\$17,246.68	\$2,921.11	\$8,129.00	\$5,207.89	\$2,921.11	\$876.43	\$730.36	\$146.07
St. Charles	Riverside Pizza, Inc.	160702553	4	\$1,568,887.56	\$1,446,057.83	\$122,829.73	\$532,256.00	\$409,426.27	\$122,829.73	\$36,849.26	\$30,707.73	\$6,141.53
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$1,421,571.52	\$1,311,126.88	\$110,444.64	\$447,127.00	\$336,681.39	\$110,445.61	\$33,133.95	\$27,611.62	\$5,522.33
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$2,031,127.97	\$1,847,218.78	\$183,909.19	\$685,878.00	\$501,968.81	\$183,909.19	\$55,173.10	\$45,977.60	\$9,195.50
REPORT TOTAL:		15 Establishments	67	\$24,839,353.78	\$22,843,520.45	\$1,995,833.33	\$8,185,683.00	\$6,189,692.73	\$1,995,990.27	\$598,801.93	\$499,001.79	\$99,800.14

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

November 2017

1/4/2018

7:54 am

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
St. Charles	A'Salute' Inc.	160702452	5	\$194,248.98	\$181,907.77	\$12,341.21	\$44,431.00	\$32,089.79	\$12,341.21	\$3,702.38	\$3,085.32	\$617.06
St. Charles	Alley 64, INC.	160702383	5	\$529,139.35	\$482,547.27	\$46,592.08	\$190,055.00	\$143,462.92	\$46,592.08	\$13,977.71	\$11,648.10	\$2,329.61
St. Charles	BK & MM VENTURES LLC	160702415	5	\$355,919.44	\$334,595.45	\$21,323.99	\$106,567.00	\$85,242.71	\$21,324.29	\$6,397.31	\$5,331.09	\$1,066.22
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$33,542.41	\$31,220.20	\$2,322.21	\$11,312.00	\$8,989.79	\$2,322.21	\$696.69	\$580.58	\$116.11
St. Charles	DAWN'S VOODOO ROOM, LTD.	170702226	3	\$7,248.00	\$6,421.57	\$826.43	\$3,257.00	\$2,430.57	\$826.43	\$247.92	\$206.60	\$41.32
St. Charles	GOLREN ENTERPRISES, INC.	160703386	5	\$110,776.55	\$102,646.62	\$8,129.93	\$42,622.00	\$34,492.07	\$8,129.93	\$2,438.99	\$2,032.50	\$406.49
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$152,115.22	\$138,816.90	\$13,298.32	\$44,951.00	\$31,652.68	\$13,298.32	\$3,989.60	\$3,324.67	\$664.93
St. Charles	NLHM Inc.	160702847	4	\$19,622.68	\$15,740.04	\$3,882.64	\$7,813.00	\$3,930.36	\$3,882.64	\$1,164.84	\$970.70	\$194.14
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$368,799.83	\$337,084.31	\$31,715.52	\$126,786.00	\$95,070.26	\$31,715.74	\$9,514.77	\$7,928.97	\$1,585.80
St. Charles	Riverside Pizza, Inc.	160702553	4	\$183,699.61	\$172,302.60	\$11,397.01	\$57,280.00	\$45,882.99	\$11,397.01	\$3,419.13	\$2,849.28	\$569.85
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$242,926.40	\$227,069.47	\$15,856.93	\$62,928.00	\$47,070.27	\$15,857.73	\$4,757.37	\$3,964.48	\$792.89
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$178,823.29	\$159,611.91	\$19,211.38	\$60,173.00	\$40,961.72	\$19,211.28	\$5,763.37	\$4,802.81	\$960.56
REPORT TOTAL:		12 Establishments	53	\$2,376,861.76	\$2,189,964.11	\$186,897.65	\$758,175.00	\$571,276.13	\$186,898.87	\$56,070.08	\$46,725.10	\$9,344.98

Video Gaming Statistics as of November 30, 2017

Approved Establishments		
Name	# Machines	Address
A'Salute Lounge & Grill	5	2400 E Main Street, St. Charles
Alibi Bar & Grill Ltd.	5	12 N 3 rd Street, St. Charles Machines Removed
Alley 64	5	212 W Main Street, St. Charles
Alexanders Café	5	1650 W Main Street, St. Charles
Brown's Chicken	5	1910 Lincoln Highway
Corfu Restaurant (Golren Ent., Inc.)	5	2520 E Main Street, St. Charles
Dawn's Beach Hut	2	8 N 3 rd Street, St. Charles
Dawn's Voodoo Room	3	214 W Main Street, St. Charles
Kane County Rookies (BK & MM Ventures)	5	1545 W Main Street, St. Charles
Riverside Pizza & Pub	4	102 E Main Street, St. Charles
Spotted Fox Alehouse	5	3615 E Main Street, St. Charles
St. Charles Bowl (LA Manson Corp.)	5	2520 W Main Street, St. Charles
St. Charles Moose	5	2250 W Rt. 38, St. Charles
The Evergreen Pub & Grill (Northwoods)	5	1400 W Main Street, St. Charles
Pending Establishments		
Name	# Machines	Address
CRAZY FOX, LLC	TBD	104 E Main St, St. Charles
MARK VII HOSPITALITY LIMITED	TBD	221 S. 2nd Street, St. Charles
Onesti Entertainment Corporation	TBD	105 E Main St, St. Charles
Pasavre, Inc.	TBD	5 S. First St., St. Charles
TAP HOUSE GRILL ST. CHARLES, LLC	TBD	3341 W MAIN ST, St. Charles

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6a

Title:

Recommendation to Approve a Resolution and Amplification Equipment for the 2018 St. Patrick's Day Parade

Presenter:

Chief Keegan

Meeting: Government Operations Committee

Date: January 8, 2018

Proposed Cost: PD \$5,962.90

PW \$7,294.35

TOTAL: \$13,257.25

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

A resolution has been requested for the closing of Main Street on Saturday, March 10, 2018 for the annual St. Patrick's Day Parade. The parade will be held on Main Street, beginning at 6th St. and ending at 4th Ave.

In 2015, the cost to the City for this event was approximately \$10,325.89.

In 2016, the cost to the City for this event was approximately \$11,772.85.

In 2017, the cost to the City for this event was approximately \$14,393.00.

The Police Department is working with the parade committee to maintain safety for the parade participants and attendees. No changes have been proposed from last year's parade proposal.

Main Street will be closed (between 5th Avenue and 7th Street) from 1:45 p.m. – 3:30 p.m. No parking will be allowed on the parade and detour routes beginning at 11:00 a.m. The following streets will be closed beginning at 12:00 p.m. for parade staging:

- Walnut Street (between 3rd St. and 7th St.)
- N. 6th St. and N. 5th St. (between State St. and Main St.)
- S. 6th St., S. 5th St., and S. 4th St. (between Main St. and Illinois St.)
- Cedar St. (between 7th St. and 5th St.)

Two parking spaces will be coned off in the checkerboard parking lot for parade preparation. The loud speaker permit is for the music as well as the viewing stand for the parade.

Attachments (*please list*):

Resolution for St. Patrick's Day parade

Recommendation/Suggested Action (*briefly explain*):

Recommendation to Approve a Resolution and Amplification Equipment for the 2018 St. Patrick's Day Parade.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Routes 64 and 31 for the St. Patrick's
Day Parade**

Presented & Passed by the City Council on _____

WHEREAS, the Chamber of Commerce is sponsoring a St. Patrick's Day Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, March 10, 2018 from 1:30 p.m. to 3:30 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

Resolution No. _____

Page 2

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of January 2018.

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of January 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of January 2018.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5a

Title:

Recommendation to approve an Ordinance Amending Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.010, “Generally”, Section 1.28.020, “First Ward Established”, Section 1.28.030, “Second Ward Established”, Section 1.28.040, “Third Ward Established”, Section 1.28.050, “Fourth Ward Established”, and Section 1.28.060, “Fifth Ward Established” of the St. Charles Municipal Code.

Presenter:

Mark Koenen, City Administrator

Meeting: Government Operations Committee

Date: January 8, 2018

Proposed Cost: N/A

Budgeted Amount: \$ N/A

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

This municipal code update is a housekeeping matter. In reviewing the words of the present code, we noticed the defining ward boundaries were not consistent with the mapping. This corrects and clarifies the ward boundaries.

Attachments *(please list):*

Proposed ordinance and maps

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance Amending Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.010, “Generally”, Section 1.28.020, “First Ward Established”, Section 1.28.030, “Second Ward Established”, Section 1.28.040, “Third Ward Established”, Section 1.28.050, “Fourth Ward Established”, and Section 1.28.060, “Fifth Ward Established” of the St. Charles Municipal Code.

City of St. Charles, Illinois
Ordinance No. _____

**Ordinance Amending Title 1 “General Provisions,” Chapter 1.28
“Wards,” Section 1.28.010, “Generally”, Section 1.28.020, “First Ward
Established”, Section 1.28.030, “Second Ward Established”,
Section 1.28.040, “Third Ward Established”, Section 1.28.050, “Fourth
Ward Established”, and Section 1.28.060, “Fifth Ward Established”
of the St. Charles Municipal Code.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS
FOLLOWS:

1. That Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.010,
“Generally” of the St. Charles Municipal Code, be amended by deleting the City of
St. Charles Wards Map, dated March 15, 2002, exhibit 1.28.010, and replacing the same
with the following:

City of St. Charles, Map of All Wards - Attached

2. That Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.020,
“First Ward Established” of the St. Charles Municipal Code, be and is hereby amended by
deleting in its entirety and replacing the same with the following:

First Ward Map - Attached

3. That Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.030,
“Second Ward Established” of the St. Charles Municipal Code, be and is hereby amended
by deleting in its entirety and replacing the same with the following:

Second Ward Map - Attached

4. That Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.040,
“Third Ward Established” of the St. Charles Municipal Code, be and is hereby amended by
deleting in its entirety and replacing the same with the following:

Third Ward Map - Attached

5. That Title 1 “General Provisions,” Chapter 1.28 “Wards,” Section 1.28.050,
“Fourth Ward Established” of the St. Charles Municipal Code, be and is hereby amended by
deleting in its entirety and replacing the same with the following:

Fourth Ward Map – Attached

Ordinance No. _____

Page 2

6. That Title 1 "General Provisions," Chapter 1.28 "Wards," Section 1.28.060, "Fifth Ward Established" of the St. Charles Municipal Code, be and is hereby amended by deleting in its entirety and replacing the same with the following:

Fifth Ward Map - Attached

7. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2017.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2017.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

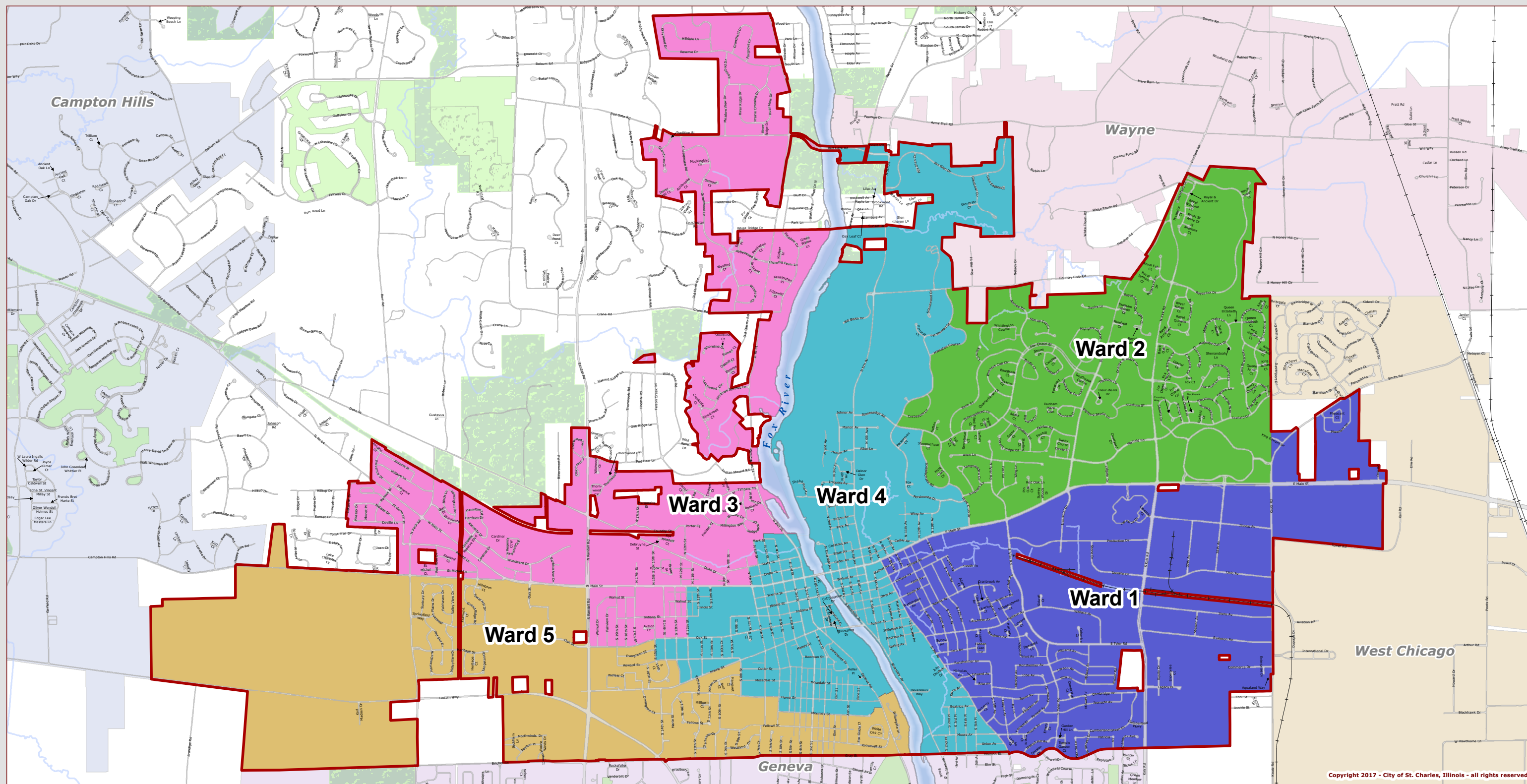


City of St. Charles, Illinois

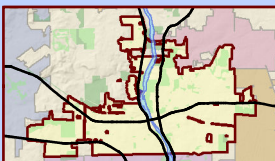
Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Wards

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*



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Publication Date:
November 17, 2017
Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Ticket #:1724



0 0.25 0.5 1
Miles

Ward

- | | | |
|---|---|---|
| 1 | 3 | 5 |
| 2 | 4 | |

Municipal Boundary

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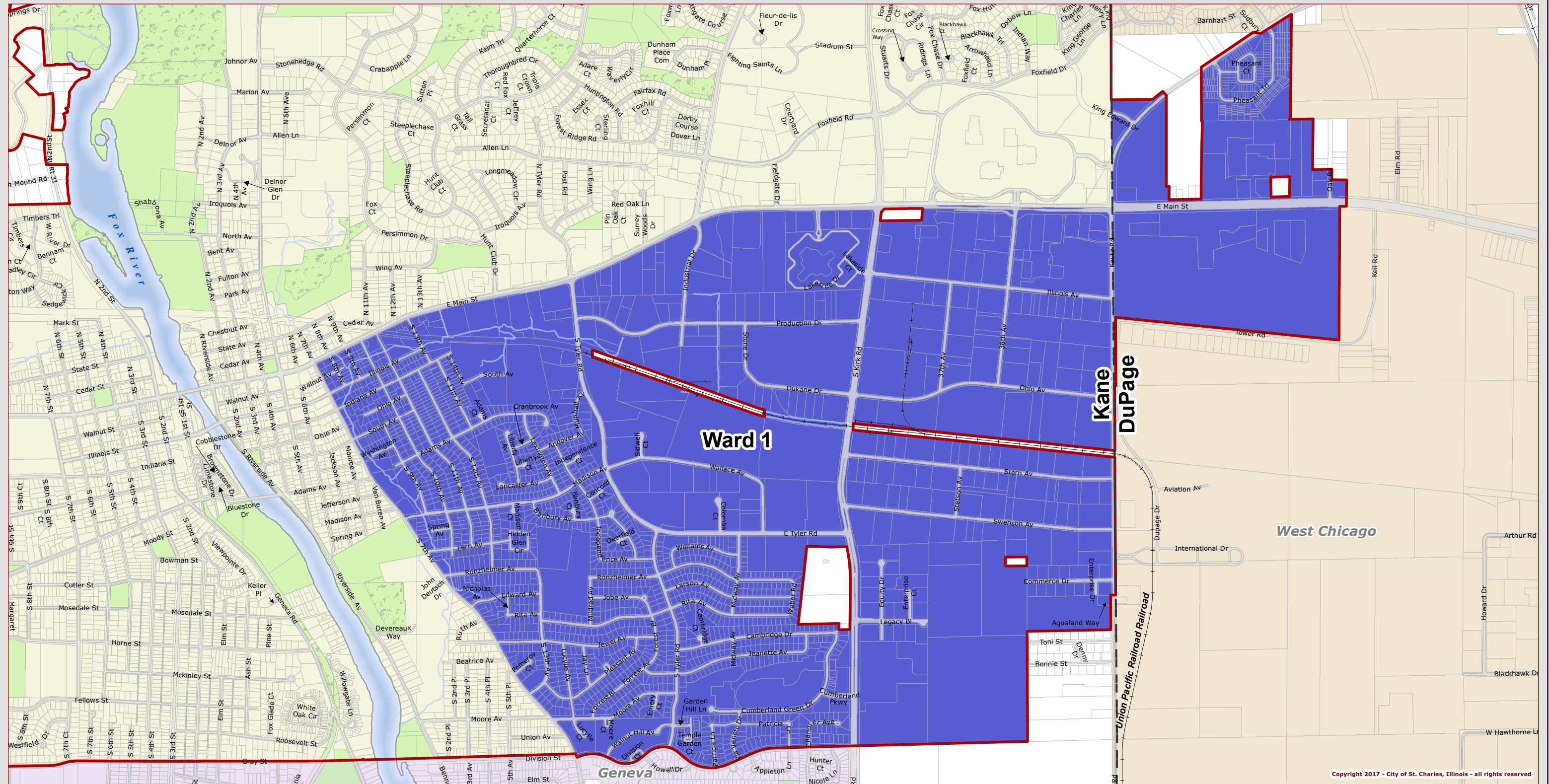


City of St. Charles, Illinois

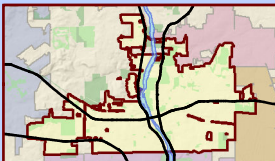
Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Ward 1

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*



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Publication Date:
November 17, 2017
Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Ticket #:1724



0 0.125 0.25 0.5
Miles

Ward

1

Parcels

Municipal Boundary

County Boundary

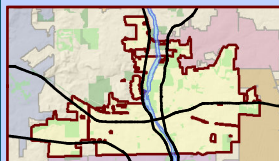
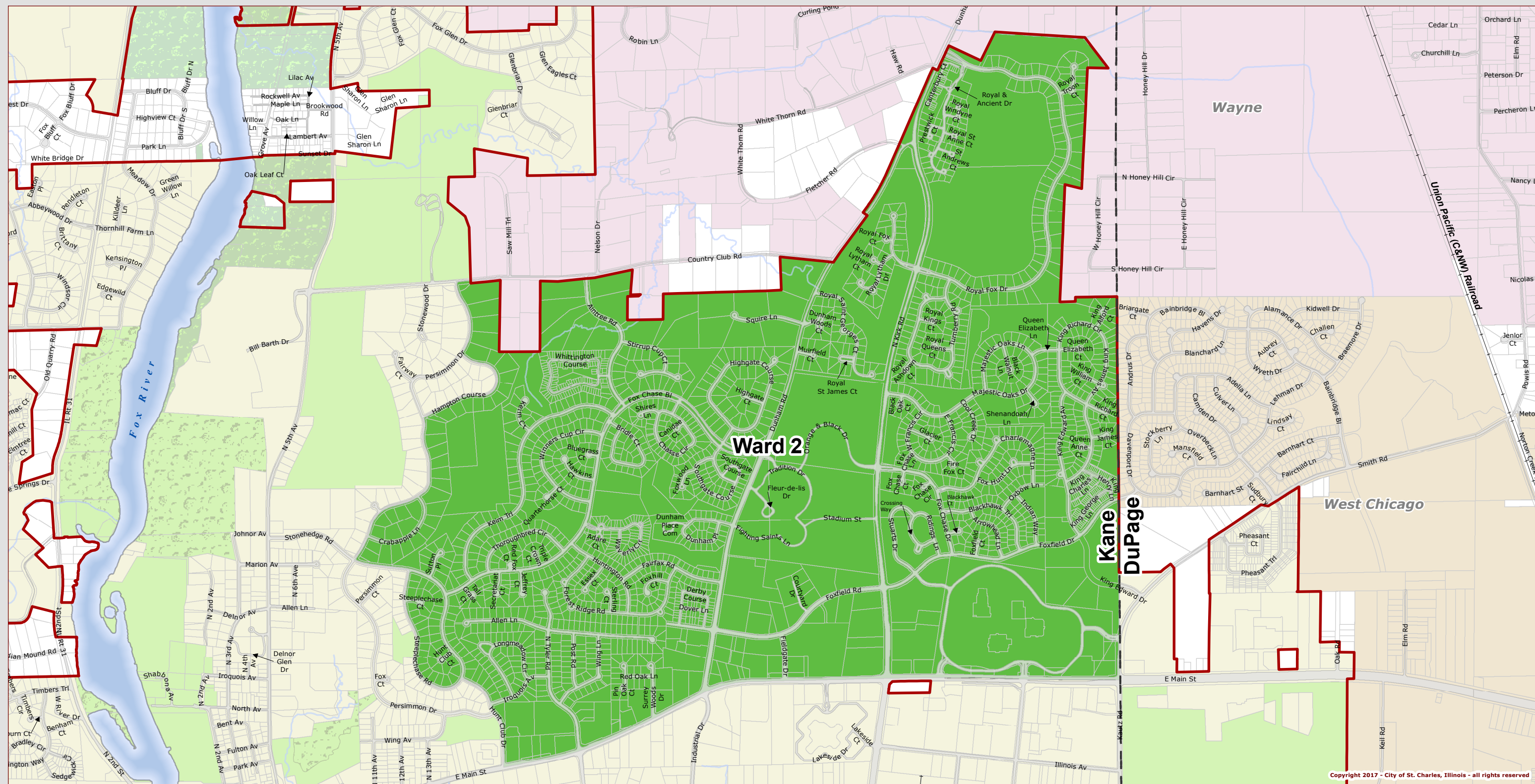
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Ward 2

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*



Publication Date:
November 17, 2017

Data Source:
City of St. Charles, Illinois
Kane County, Illinois
Dupage County, Illinois

Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983

Ticket #:1724



A horizontal scale bar with a dark teal background and white markings. The markings are labeled 0, 0.125, 0.25, and 0.5. The word "Miles" is written in white at the right end of the bar.

Ward

2

Parcels

Municipal Boundary

County Boundary

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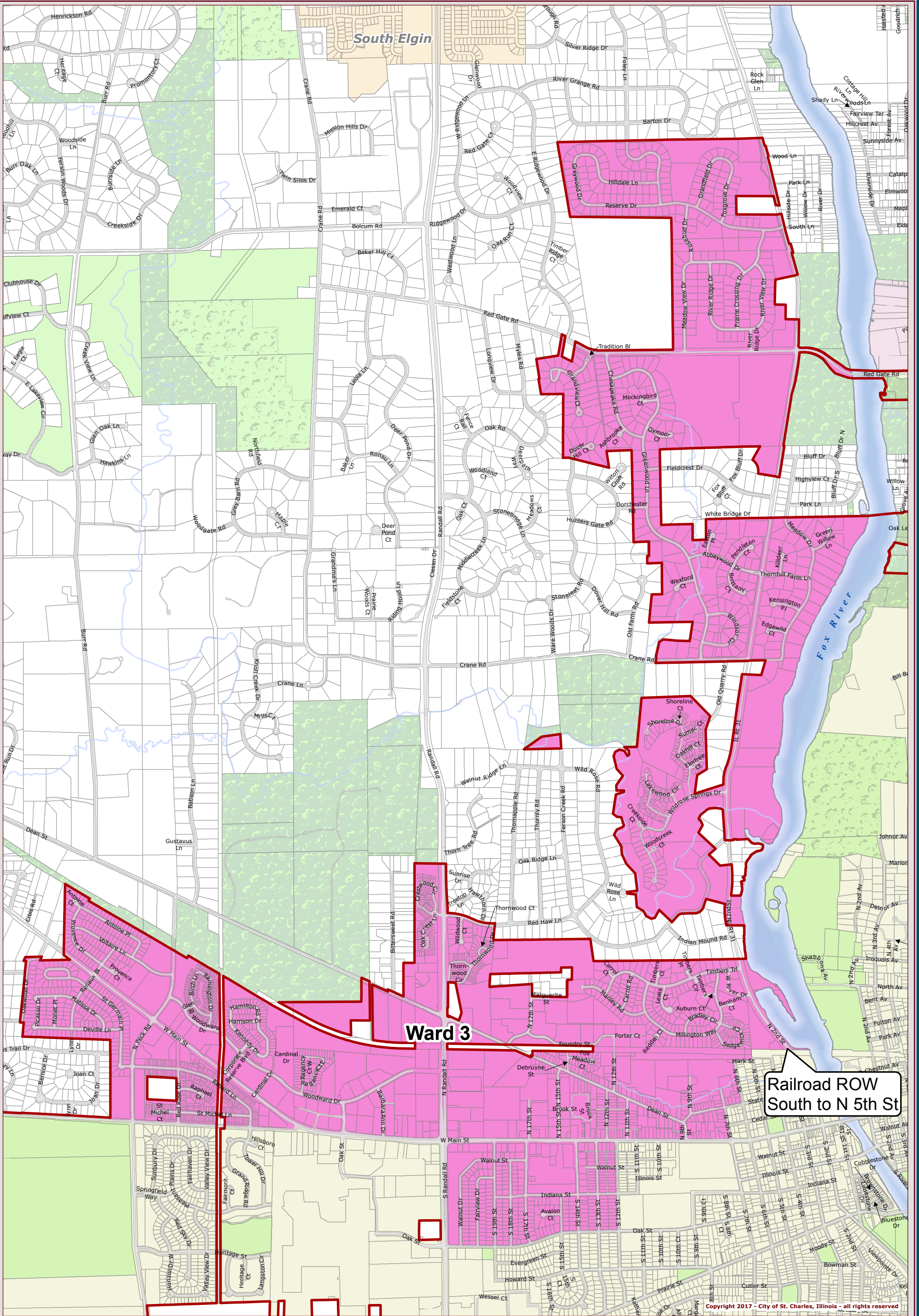


City of St. Charles, Illinois

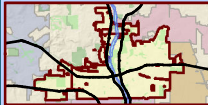
Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Ward 3

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator



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Publication Date: November 27, 2017
Data Source: City of St. Charles, Illinois
County: St. Charles County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Ticket #: 1724



0 0.125 0.25 0.5 Miles

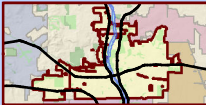
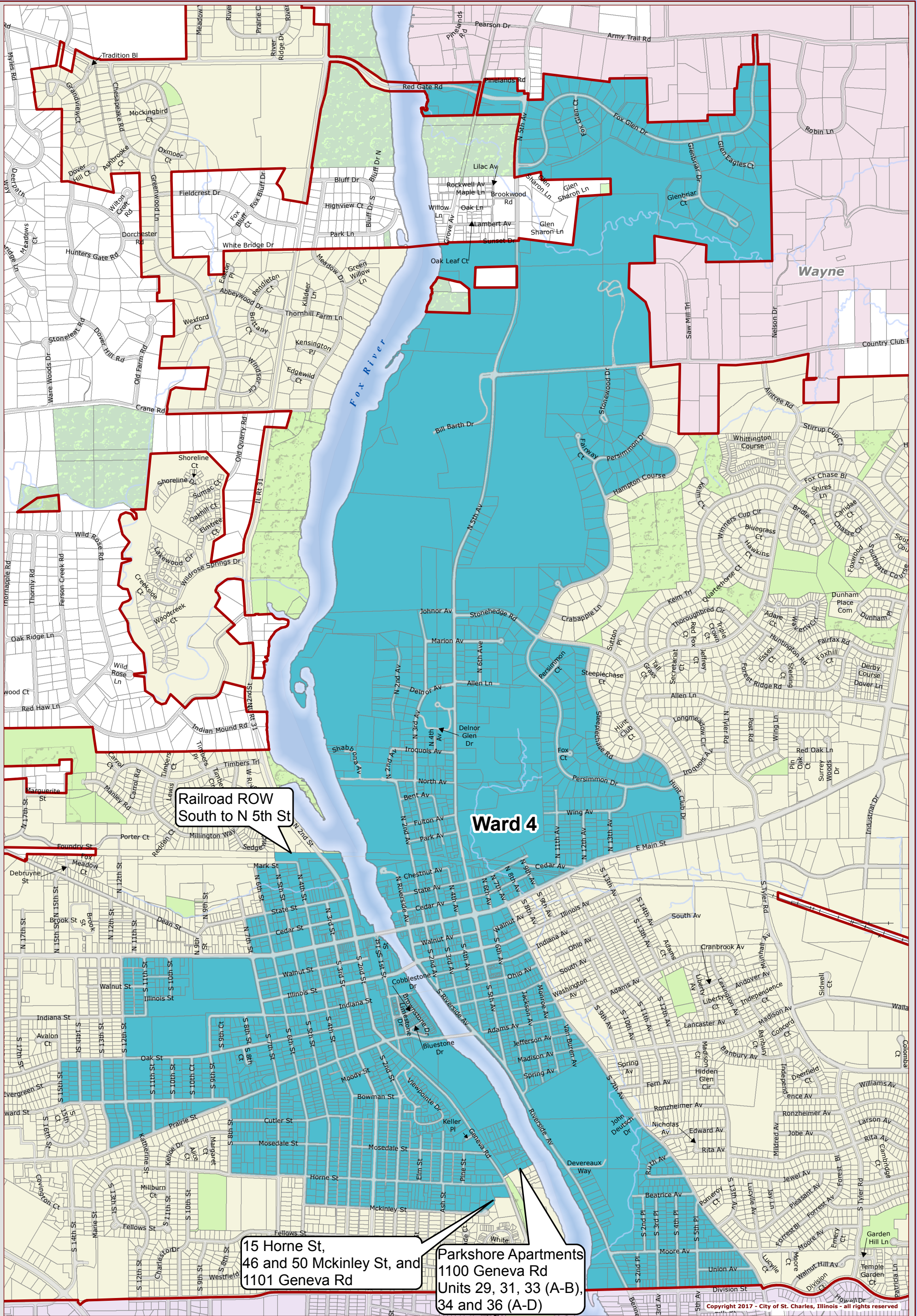
Ward

3

Parcels

Municipal Boundary

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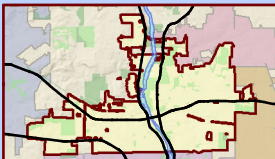
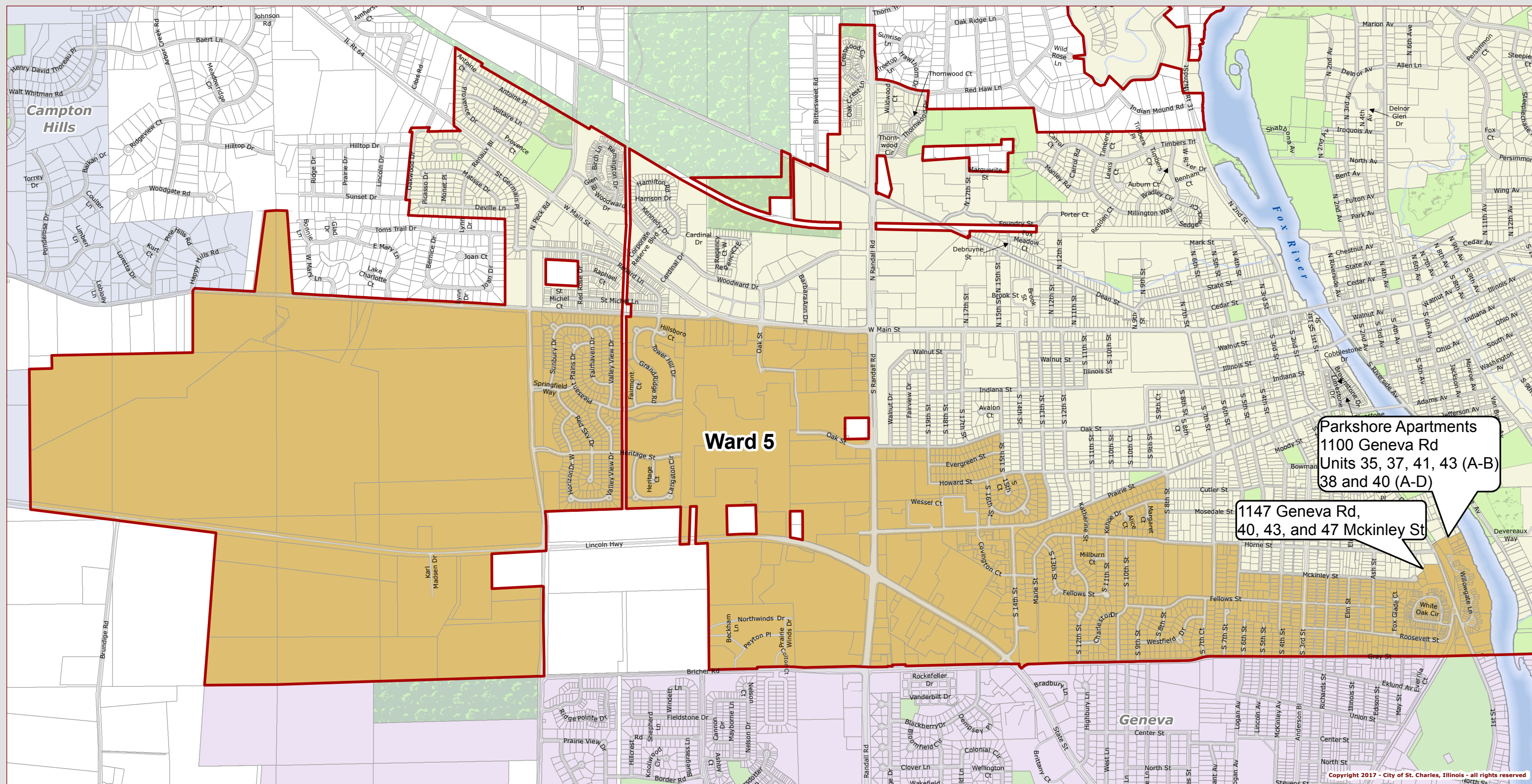


City of St. Charles, Illinois

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Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Ward 5

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator



Publication Date:
December 29, 2017
Data Source:
City of St. Charles, Illinois
Kane County, Illinois
Dupage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Ticket #:1724



0 0.125 0.25 0.5
Miles


Ward

5

Parcels

Municipal Boundary

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	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 7a
	Title:	Recommendation to Approve a Resolution Abating a Portion of the 2017 Property Tax Heretofore Levied for the City of St. Charles	
	Presenter:	Chris Minick, Finance Director	
Meeting: Government Operations Committee		Date: January 8, 2018	
Proposed Cost: \$ N/A		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Consistent with direction and prior policy, staff is requesting the Council to approve abating a portion of the 2017 property tax levy. The specific abatements requested pertain to the City's General Obligation bond issues. The principal and interest payments on these bond issues are traditionally paid from general revenue sources of the City other than property tax revenues. The property tax levies for the GO Bond Series have traditionally been abated.</p> <p>We do not have the final EAV numbers from the counties and therefore we cannot finalize the tax levy at this point. The numbers should be available toward the end of March or early in April and Staff will finalize the 2017 property tax levy at that time.</p>			
Attachments <i>(please list):</i> Abatement Resolution			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to Approve a Resolution Abating a Portion of the 2017 Property Tax Heretofore Levied for the City of St. Charles			

City of St. Charles, Illinois
Resolution No. 2018-_____

**A Resolution Abating a Portion of the Tax Heretofore Levied for the
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the
City Council on _____**

WHEREAS, the City Council of the city of St. Charles, Kane and DuPage Counties, Illinois, did on the 4th day of December, 2017, adopt an Ordinance entitled:

**"ANNUAL TAX LEVY ORDINANCE" of the City of St.
Charles, Kane and DuPage Counties, Illinois"; and**

WHEREAS, a duly certified copy of said Ordinance was filed with the County Clerks of Kane and DuPage Counties, Illinois, in 2017; and

WHEREAS, revenue the city of St. Charles has received from other sources will be sufficient to pay expenditures without any funds for debt service purposes being levied as set forth in said Annual Tax Levy Ordinance;

NOW, THEREFORE, Be It Resolved by the City Council of the city of St. Charles, Kane and DuPage Counties, Illinois, as follows:

Section 1. That the tax heretofore levied in said Annual Tax Levy Ordinance, such tax being levied to pay the city's annual debt service expenditures for general obligation bonds, be abated by that amount representing revenue the city has received from other sources which will be sufficient to pay expenditures for said general obligation bonds. The purposes for which such tax was so levied in said ordinance and the amount so levied for each purpose, the amount of

such tax so levied which is to be abated for each purpose, and the remainder of such tax so levied which is to be extended for each purpose are as follows:

PURPOSE OF LEVY	TAX LEVIED IN SAID ORDINANCE	AMOUNT TO BE ABATED	REMAINDER OF LEVY TO BE EXTENDED
Fire Pension	\$2,026,276	\$0	\$2,026,276
Police Pension	\$2,676,082	\$0	\$2,676,082
Police Protection	\$1,750,000	\$0	\$1,750,000
Fire Protection	\$1,750,000	\$0	\$1,750,000
Mental Health	\$564,647	\$0	\$564,647
Corporate	\$3,288,112	\$0	\$3,288,112
GO Bond Series 2008 C	\$711,960	\$711,960	\$0
GO Bond Series 2010 A	\$530,481	\$530,481	\$0
GO Bond Series 2010 C	\$218,650	\$218,650	\$0
GO Bond Series 2011 A	\$350,075	\$350,075	\$0
GO Bond Series 2011 C	\$470,325	\$470,325	\$0
GO Bond Series 2011 D	\$318,875	\$318,875	\$0
GO Bond Series 2012 A	\$752,325	\$752,325	\$0
GO Bond Series 2012 B	\$1,162,700	\$1,162,700	\$0
GO Bond Series 2013 A	\$894,200	\$894,200	\$0
GO Bond Series 2013 B	\$353,851	\$353,851	\$0
GO Bond Series	\$195,725	\$195,725	\$0

2015 A			
GO Bond Series			
2016A	\$554,150	\$554,150	\$0
GO Bond Series			
2016B	\$815,700	\$815,700	\$0
	<u>\$19,384,134</u>	<u>\$7,329,017</u>	<u>\$12,055,117</u>

Section 2. That forthwith upon the passage of this Resolution the City Clerk shall file a certified copy of this Resolution with the County Clerks to ascertain the rate necessary to produce the remainder of the tax heretofore levied and as shown herein above and to extend the same for collection on the tax books against all of the taxable property situated within the city in connection with other taxes levied in 2017 for general corporate purposes and other purposes shown above, and for 2017 such annual tax shall be computed, extended and collected in the same manner as now or hereinafter provided by law for the computation, extension and collection of taxes for general corporate purposes and other purposes shown above, and when collected such taxes shall be used solely for the purpose of paying each of aforementioned specific purposes.

Section 3. That this Resolution shall be in full force and effect forthwith upon its passage.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this 8th day of January, 2018.

PASSED by the City Council of the City of St. Charles, Illinois, the

8th day of January, 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois this

8th day of January, 2018.

Raymond P. Rogina, Mayor

ATTEST:

CITY CLERK

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7b

Title:

Presentation Update Regarding City's Preliminary Financial Results for 2nd Quarter Ending October 31, 2017

Presenter:

Chris Minick, Finance Director

Meeting: Government Operations Committee

Date: January 8, 2018

Proposed Cost: \$ N/A

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

A brief summary of the financial results for the 2nd Quarter ending October, 2017 for the City's main operating funds will be presented. A comparison of actual amounts to budget amounts and major financial trends will be discussed.

Attachments (*please list*):

Narrative Explanation

Summary Spreadsheets

Recommendation/Suggested Action (*briefly explain*):

Presentation Update Regarding City's Preliminary Financial Results for 2nd Quarter Ending October 31, 2017

November 21, 2017

October 2017 Monthly Financial Results

In an effort to improve communications regarding the City's financial results, we have consolidated and simplified the various financial reports provided to City Council as well as City employees. It is our goal to provide meaningful financial data in a format that is easy to read and understand. This report will be prepared monthly and will be presented to City Council as well as made available to all City employees.

It is important to note that the results are presented on the cash basis of accounting (revenues are booked when cash is received and expenditures are booked when cash is disbursed). The City will convert results to a modified accrual basis of accounting (revenues are recognized when available and expenses are recognized as the liability is incurred) as required by generally accepted accounting principles. This conversion takes place during the fiscal year end audit process.

The report consists of 3 sections:

1. A brief narrative that summarizes the financial highlights for the quarter. The narrative follows the overview of the report format.
2. Charts and graphs that give a view of the financial performance of the City's General Fund, Electric Fund, Water Fund and Wastewater Fund.
3. Summary financial statements that document the status of the City's General Fund, Electric Fund, Water Fund, and Wastewater Fund.

Any questions regarding this report may be submitted to your department director, Chris Minick, or Mark Koenen.

Overview of the Report

Charts

The Charts section consists of information that was previously presented in the quarterly snapshot report. These charts are intended to give a quick, high-level summary of the financial performance of each of the major revenue and expenditure streams and the individual funds.

Chart #1 is a summary of Revenues for each of the 4 major operating funds: General Fund, Electric Fund, Water Fund and Wastewater Fund. Chart #1 compares the current year revised budgeted amount, the current year annual forecast amount, and the previous fiscal year's actual amount of revenue.

Chart #2 is a summary of Expenditures for each of the 4 major operating funds. It also compares the current year annual revised budget, the current year annual forecast amount, and the previous fiscal year's actual expenditures.

Chart #3 highlights the Top 7 Revenue Sources of the General Fund, the City's main operating fund. It includes the current year annual revised budget, the current year forecast amount, and the previous fiscal year's actual.

Charts #4-7 are a comparison of Revenues and Expenditures for each of the 4 major operating funds. It also compares the current year revised budget, the current year forecast, and the previous year's actual.

Reports

The reports reflect the monthly financial results for each of the City's four main operating funds. Each fund is represented on a separate page. These reports present the same information that had been contained in the employee financial report. These reports have been summarized somewhat for ease and convenience of use. Additionally, one-time revenue sources and expenditures are no longer segregated but appear in the proper revenue or expense category for ease of use and to present the information in a more understandable format.

The reports include a revenue section, an expenditure section, and a net surplus or (deficit). The revenue section is made up of the major revenue sources for that fund. Expenditures are broken down by Personal Services, Commodities, Contractual Services, Other Operating Expenses, Departmental Allocations, Capital, Debt Service, and Transfers Out.

The surplus or deficit is the net result of revenues over or under expenditures.

The columns are presented uniformly throughout the reports. Below is a description of each column:

Column 1 (Original Budget) represents the current fiscal year's original budget as passed in April.

Column 2 (Revised Budget) reflects the original budget and the impact of any budgetary transfers, additions, or deletions that have occurred since the beginning of the fiscal year. This is the budget as it stands as of the end of the month.

Column 3 (Year to Date (YTD) Actual) reflects the actual revenues received or expenses incurred for the current fiscal year through the end of the month. This column reflects the actual operating results of the fund for the fiscal year to date.

Column 4 (YTD Actual vs Budget %) calculates what percentage of the revised annual budget has been received or spent for the fiscal year to date. It is a percentage determined by Column 3 divided by Column 2.

Column 5 (Prior YTD Actual) reflects the revenues received or expenses incurred as of the same month from the prior fiscal year.

Column 6 (Inc/Dec from Prior Year %) calculates how our current YTD results compare with prior YTD results for the same period. Percentages greater than 100 indicate that we have received/spent more in the current fiscal year to date than in the prior fiscal year; whereas percentages below 100 indicate that we have received/spent less in the current year than in the previous year. It is a percentage determined by taking the difference between Column 3 and Column 5 and then dividing that amount by Column 5).

Column 7 (Fiscal Year Forecast) represents the forecasted financial results based on the year-to-date actual amounts reflected in Column 3 and the anticipated results of the remainder of the fiscal year. In other words, this column reflects our current projection of the financial results for each line item for the fiscal year. The City will place great importance on the numbers in this column to track and evaluate the anticipated results of operations for the fiscal year. The amounts in this column are tracked and analyzed to try to discern any trends that would require the City to take action during the fiscal year.

Column 8 (Forecast vs Revised Budget) is the difference between the forecasted amount and the revised budget. Positive differences indicate that we are projected to receive/spend more than the revised annual budget. Negative differences indicate that we are projected to receive/spend less than the revised annual budget for the fiscal year.

Column 9 (Forecast vs Budget %) reflects the same information as in Column 8, but in percentage format. Percentages greater than 100 indicate that we are projected to receive/spend more than the revised annual budget whereas percentages less than 100 indicate that we are projected to receive/spend less than the revised annual budget. It is a percentage determined by Column 8 divided by Column 2).

Column 10 (FY 16-17 Actual) represents the total amount of revenue received or expense incurred for the previous fiscal year for the line item indicated. It is possible that this number will change between now and October as the results of the City's annual audit are finalized. The City will utilize audited numbers in this column as soon as they become available.

Discussion of October 2017 Results

General Fund

The General Fund is where the vast majority of City operations are accounted for. This includes almost all of the services provided by the City, as well as expenses needed to support most departments and employees.

Through October, General Fund revenues are forecasted to be slightly below the revised budget by 0.6%. The City's largest revenue stream, Sales and Use Tax, is above last year's amount by 2.8% but yet is trending slightly below budget by 0.7%. Hotel Tax and Alcohol Tax are both ahead of where they were last year and are also above budgeted amounts at this point in time. Income tax disbursements from the State, Telecommunication tax and Electric Franchise Fees are below last year's amounts and are also below budget. The 18.0% increase in Other Revenues as compared to last year is primarily due to an increase in building permit

related fees, as a result of an uptick in residential and commercial construction within the City. Property tax collections are below where they were last year due to the timing of property tax disbursements from both Kane and DuPage counties. These timing differences will work themselves out over the next couple of months.

It should be noted that the October results reflect the reductions included in the State's approved FY 18 budget. The budget for State Income Tax disbursements was reduced for the 10% reduction in LGDF (Local Government Distributive Fund) and the budget for Home Rule sales tax was reduced to reflect the 2% administrative fee implemented by the State.

Forecast expenditures through October are currently 3.1% below the revised budget. Personal services, commodities and contractual services are all currently projected to be below the revised budget. Other operating expenses are on track with budget at this point in time.

As of October 31, the General Fund is projected to end the year with a deficit of \$196,271. This compares to a projected deficit of \$650,000 when the budget was approved in April. It is important to keep in mind that the projected deficit will be offset by the use of General Fund reserves that have been earmarked for specific General Fund expenditures.

It is also important to note that October results only reflect a portion of the "roll forward" of budgets for projects that were not completed during FY 16-17. These "roll forwards" will have a direct impact on the General Fund's projected surplus/deficit. In continuation of a new process implemented last fiscal year, roll forwards are being tracked and will be posted as necessary rather than automatically being rolled forward in May. The purpose of this process is to provide a more accurate level of anticipated expenditures and fiscal results during the entire year.

It is extremely important to bear in mind that continued vigilance in monitoring revenues and expenditures will be crucial to maintain the City's fiscal health.

Electric Fund

Through October, electric sales are behind FY 16-17 year-to-date sales by approximately 2.9% and are below budget for the fiscal year by 1.3%. These decreases can be mostly attributed to milder summer temperatures experienced this summer. As of October 31, total Expenses are projected to be below budgeted amounts by 2.9% for the year. The Contractual Services expense category is projected to be below budget by \$1,304,378. This is due to Wholesale Power costs coming in below budgeted amounts through October. Personal Services, Commodities, and Other Operating Expenses are also projected to be under budget at this point in time.

These preliminary results indicate a projected surplus of \$791,948 for the fiscal year. There are two key points to keep in mind when looking at the projected surplus. The first key point is that there are capital expenses included in the forecast that are to be funded by prior year capital financing proceeds or by motor vehicle reserves. After taking into account

these funding sources, the adjusted surplus is estimated to be \$1,691,019. This compares to a projected surplus of \$1,305,504 at the time the budget was approved. The second key point is that October results do not reflect all of the budget “roll forwards” for uncompleted projects from FY 16-17. These “roll forwards” will have a direct impact on the Electric Fund’s operating results as these projects are completed. Some of these project roll forwards will be funded with prior bond proceeds as well as an internal borrowing that took place in a prior year.

Over the last decade, the City’s electric consumption patterns have changed while costs for wholesale power have increased. The rate structure had not kept pace with both the rates that the City is charged for wholesale power as well as the cost increases that have occurred because of the manner in which customer consumption trends have changed. The City Council has directed staff to take a long term approach to rectify that situation and assure that the City’s rate structure is adequate to provide for operating and capital needs of the utility system. To that end, the rate structure for all City utilities was analyzed as part of the budget process for fiscal year 2011-2012. Staff recommended changes to the rate structure for that fiscal year which were essentially consistent with the rate study that was completed in April of 2011. These changes included increasing fixed monthly service charges for all classes of customer as well as changes to the non-summer rates. These concepts have been incorporated into the City’s rates every year since 2011, including the rate adjustments for fiscal year 2017-18 that were approved in April of 2017 and were effective beginning with June 2017 billings. The City will be undergoing a new rate study during FY 17-18. It is anticipated that the rate study will be completed and any resulting recommendations will be presented to City Council prior to the end of the fiscal year.

Water Fund

Water user charge revenue through the end of October is 7.1% higher than the same time frame last year, due to rate increases that were implemented with the June 2017 billings. However, the effect of these rate increases is partially offset by a decrease in consumption, due to the wetter summer we have experienced this year. Operating expenses are currently projected to be under budgeted amounts by 1.9%. It is currently projected that the Water Fund will end the year with a deficit of \$1,307,477, as compared to the original budgeted deficit of \$698,884. It should be noted that these results do not reflect all of the budget “roll forwards” for uncompleted projects from FY 16-17. These “roll forwards” will have a direct impact on the Water Fund’s operating results. Some of these project roll forwards will be funded with prior bond proceeds as well as an internal borrowing that took place in a prior year.

The water rate structure has also been adjusted as part of the rate study process that was completed during FY 11-12. The City wants to assure a rate structure adequate to allow for operating and capital cost recapture. Based on current costs, the unadjusted rate structure was not adequate to provide for operations and capital projects, including the construction of a third water tower as well as replacement of the North 5th Ave waterline. The rate adjustments approved in May of 2017 (effective with June billings) are continuing the multi-year process of rate structure adjustments to bring the revenues in line with the costs of

operating the system. The City will be undergoing a new rate study during FY 17-18. It is anticipated that the rate study will be completed and any resulting recommendations will be presented to City Council prior to the end of the fiscal year.

Wastewater Fund

User charge revenue in the Wastewater Fund is higher than prior year to date by 6.4%, due to the rate increase that went into effect with the June 2017 billings. However, similar to the situation with the Water Fund, since Wastewater is billed on water consumption, the impact of these rate increases have been lessened due to the wetter summer we have experienced this year. Total Wastewater expenses are projected to be slightly below budget. Currently, the Wastewater Fund is projected to end the year with a surplus of \$491,739. Similar to the Electric Fund, there are other financing sources that are intended to fund current year capital expenses. These include prior year bond proceeds and motor vehicle reserves. After taking into account these funding sources, the adjusted surplus is estimated to be \$786,739. This compares to a projected surplus of \$959,568 at the time the budget was approved. It should also be noted that these results do not reflect all of the budget “roll forwards” for uncompleted projects from FY 16-17. These “roll forwards” will have a direct impact on the Wastewater Fund’s operating results as these projects are completed.

As with the Water Fund, the rate structure of the Wastewater Fund is being changed over a multi-year period to assure that operating and anticipated future capital expenses can be recovered through the rates charged for services. Current results indicate that the rate structure is insufficient to meet these costs. Significant capital projects are anticipated in FY 17-18 as well as over the next three years as the City works toward compliance with new phosphorus discharge standards as promulgated by the Illinois Environmental Protection Agency. Additionally, significant maintenance and replacement projects are anticipated as various components of the wastewater treatment plant are nearing the ends of their operational lives. Staff has investigated various funding options for these necessary improvements as part of the 2017-2018 budget process and recommended appropriate changes to the rate structure to meet current and future operating and capital needs. These rate structure changes, including the continuation of the EPA Mandate Compliance Fee established in June 2016, were implemented beginning with June 2017 billings to residents. The City will be undergoing a new rate study during FY 17-18. It is anticipated that the rate study will be completed and any resulting recommendations will be presented to City Council prior to the end of the fiscal year.

Connection Fee Funds

Beginning in October 2017, connection fee revenue for the Water and Wastewater utilities has been reclassified to new Connection Fee Funds for Water and Wastewater. The purpose of this reclassification is to remove one-time connection fee revenues and expenses from ongoing operations and segregate them for the purpose of funding the expansion as well as increasing capacity of these utility systems. Beginning with the fiscal year 2018-2019 budget, staff will also identify expenditures for the water and sewer system utilities that increase capacity and/or expand the system. These expenditures will be charged and

financed by the Connection Fee Funds so that a true accounting can be made between one-time revenue and expenses for construction and expansion of the utilities and ongoing operations.

City of St. Charles
Monthly Financial Report
October 31, 2017
General Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 17-18 Original Budget	FY 17-18 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 17-18 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 16-17 Actual
Revenues										
Property Taxes	\$ 12,498,375	\$ 12,498,375	\$ 12,300,809	98.4%	\$ 12,353,284	-0.4%	\$ 12,498,375	\$ -	0.0%	\$ 12,447,464
Sales and Use Taxes	17,766,634	17,663,964	8,347,092	47.3%	8,122,299	2.8%	17,547,991	(115,973)	-0.7%	17,025,806
State Income Tax	3,546,146	3,267,161	1,547,302	47.4%	1,633,822	-5.3%	3,065,870	(201,291)	-6.2%	3,116,862
Electric Franchise Fee	3,199,843	3,199,843	1,581,081	49.4%	1,636,875	-3.4%	3,048,453	(151,390)	-4.7%	3,023,278
Hotel Tax	1,885,532	1,885,532	1,141,250	60.5%	1,117,873	2.1%	1,895,772	10,240	0.5%	1,905,544
Telecommunication Tax	958,848	958,848	434,831	45.3%	471,373	-7.8%	903,309	(55,539)	-5.8%	901,280
Alcohol Tax	1,159,725	1,159,725	611,296	52.7%	586,613	4.2%	1,171,899	12,174	1.0%	1,130,982
Video Gaming Tax*			-	0.0%	862	0.0%	1,080	1,080	0.0%	40,672
Other	2,937,034	2,943,747	1,681,921	57.1%	1,424,977	18.0%	3,190,636	246,889	8.4%	2,901,172
Transfers In	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Total Revenues	\$ 43,952,137	\$ 43,577,195	\$ 27,645,582	63.4%	\$ 27,347,978	1.1%	\$ 43,323,385	\$ (253,810)	-0.6%	\$ 42,493,060
<i>*Beginning May 1, 2017, Video Gaming Tax revenue is recorded in the Capital Improvement Fund</i>										
Expenditures										
Personal Services	\$ 30,003,305	\$ 29,998,715	\$ 16,959,133	56.5%	\$ 15,823,209	7.2%	\$ 29,510,620	\$ (488,095)	-1.6%	\$ 27,568,787
Commodities	1,526,661	1,598,350	650,442	40.7%	533,957	21.8%	1,479,081	(119,269)	-7.5%	1,281,332
Contractual	10,043,644	10,362,371	4,186,238	40.4%	4,354,278	-3.9%	9,570,696	(791,675)	-7.6%	9,004,874
Other Operating Expenses	1,549,473	1,597,745	1,522,146	95.3%	1,502,653	1.3%	1,597,505	(240)	0.0%	1,367,041
Departmental Allocations	(5,126,250)	(5,126,250)	(2,563,128)	50.0%	(2,502,384)	2.4%	(5,126,250)	-	0.0%	(5,004,768)
Capital	136,350	144,011	47,528	33.0%	47,896	-0.8%	144,011	-	0.0%	121,453
Debt Service	4,586	4,586	2,293	50.0%	2,293	0.0%	4,586	-	0.0%	4,586
Transfers Out	6,464,368	6,339,407	1,164,962	18.4%	1,311,340	-11.2%	6,339,407	-	0.0%	6,232,518
Total Expenditures	\$ 44,602,137	\$ 44,918,935	\$ 21,969,614	48.9%	\$ 21,073,242	4.3%	\$ 43,519,656	\$ (1,399,279)	-3.1%	\$ 40,575,823
Surplus (Deficit)	\$ (650,000)	\$ (1,341,740)	\$ 5,675,968		\$ 6,274,736		\$ (196,271)	\$ 1,145,469		\$ 1,917,237

City of St. Charles
Monthly Financial Report
October 31, 2017
Electric Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 17-18 Original Budget	FY 17-18 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 17-18 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 16-17 Actual
Revenues										
User Charges	\$ 61,799,564	\$ 61,799,564	\$ 32,977,526	53.4%	\$ 33,957,086	-2.9%	\$ 61,010,778	\$ (788,786)	-1.3%	\$ 62,273,904
Connection Charges	55,500	55,000	77,485	0.0%	20,170	284.2%	77,485	22,485	0.0%	27,795
MV/Equip/WC Reserve	304,927	304,927	304,927	100.0%	287,192	6.2%	304,927	-	0.0%	287,192
Reimbursement for Projects	100,000	405,000	864,064	213.3%	821,282	5.2%	874,414	469,414	115.9%	762,448
Other Operating Revenues	388,000	388,000	288,190	74.3%	243,553	18.3%	454,246	66,246	17.1%	495,595
Bond Proceeds	2,230,000	2,230,000	-	0.0%	3,121,983	0.0%	2,230,000	-	0.0%	(9,486)
Non-Operating Revenue	61,664	61,664	-	0.0%	61,664	0.0%	61,664	-	0.0%	
Transfers In	234,000	101,000	-	0.0%	-	0.0%	101,000	-	0.0%	257,048
Total Revenues	\$ 65,173,655	\$ 65,345,155	\$ 34,512,192	52.8%	\$ 38,512,930	-10.4%	\$ 65,114,514	\$ (230,641)	-0.4%	\$ 64,094,496
Expenses										
Personal Services	\$ 3,875,812	\$ 3,875,312	\$ 1,854,879	47.9%	\$ 1,838,550	0.9%	\$ 3,754,896	\$ (120,416)	-3.1%	\$ 2,571,392
Commodities	292,443	306,404	75,144	24.5%	80,515	-6.7%	262,989	(43,415)	-14.2%	184,176
Contractual	44,741,814	44,953,827	22,792,802	50.7%	23,058,387	-1.2%	43,649,449	(1,304,378)	-2.9%	42,344,813
Other Operating Expenses	6,442,473	6,442,573	2,940,179	45.6%	2,963,641	-0.8%	5,975,616	(466,957)	-7.2%	9,315,779
Departmental Allocations	2,068,619	2,068,619	1,034,310	50.0%	985,848	4.9%	2,068,619	-	0.0%	1,484,186
Capital	4,664,350	6,828,357	1,802,020	26.4%	1,889,527	-4.6%	6,828,357	-	0.0%	
Debt Service	1,282,771	1,282,771	219,288	17.1%	192,836	13.7%	1,282,771	-	0.0%	377,098
Transfers Out	499,869	499,869	39,524	7.9%	45,113	-12.4%	499,869	-	0.0%	386,729
Total Expenses	\$ 63,868,151	\$ 66,257,732	\$ 30,758,146	46.4%	\$ 31,054,417	-1.0%	\$ 64,322,566	\$ (1,935,166)	-2.9%	\$ 56,664,173
Surplus (Deficit)	\$ 1,305,504	\$ (912,577)	\$ 3,754,046		\$ 7,458,513		\$ 791,948	\$ 1,704,525		\$ 7,430,323
Motor Vehicle Reserves to be Spent in FY 17/18							\$ 225,589			
Prior Year Capital Financing Proceeds to be Spent in FY 17/18							\$ 673,482			
Net Surplus (Deficit)							\$ 1,691,019			

City of St. Charles
Monthly Financial Report
October 31, 2017
Water Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 17-18 Original Budget	FY 17-18 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 17-18 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 16-17 Actual
Revenues										
User Charges	\$ 6,276,524	\$ 6,276,524	\$ 3,438,669	54.8%	\$ 3,209,973	7.1%	\$ 6,174,295	\$ (102,229)	-1.6%	\$ 5,711,490
Connection Charges	60,000	-	-	0.0%	51,374	-100.0%	-	-	0.0%	74,931
MV/Equip/WC Reserve	129,614	129,614	129,614	100.0%	132,868	-2.4%	129,614	-	0.0%	132,868
Donations/Contributions	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Bond/IEPA Proceeds	672,000	672,000	-	0.0%	1,046,651	0.0%	672,000	-	0.0%	-
Other	416,670	416,670	284,609	68.3%	121,036	135.1%	364,570	(52,100)	-12.5%	516,993
Transfers In	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Total Revenues	\$ 7,554,808	\$ 7,494,808	\$ 3,852,892	51.4%	\$ 4,561,902	-15.5%	\$ 7,340,479	\$ (154,329)	-2.1%	\$ 6,436,282
Expenses										
Personal Services	\$ 1,536,932	\$ 1,536,932	\$ 737,422	48.0%	\$ 725,547	1.6%	\$ 1,486,896	\$ (50,036)	-3.3%	\$ 1,463,804
Commodities	573,154	595,982	261,321	43.8%	219,261	19.2%	536,863	(59,119)	-9.9%	416,820
Contractual	1,100,752	1,152,607	453,580	39.4%	465,558	-2.6%	1,102,184	(50,423)	-4.4%	1,217,642
Other Operating Expenses	163,964	219,414	176,292	80.3%	132,272	33.3%	209,969	(9,445)	-4.3%	1,208,527
Departmental Allocations	908,373	908,373	454,188	50.0%	448,008	1.4%	908,373	-	0.0%	896,012
Capital	2,570,192	3,003,346	1,108,503	36.9%	1,171,380	-5.4%	3,003,346	-	0.0%	-
Debt Service	1,240,816	1,240,816	577,719	46.6%	428,288	34.9%	1,240,816	-	0.0%	296,552
Transfers Out	159,509	159,509	13,337	8.4%	15,223	-12.4%	159,509	-	0.0%	136,116
Total Expenses	\$ 8,253,692	\$ 8,816,979	\$ 3,782,362	42.9%	\$ 3,605,537	4.9%	\$ 8,647,956	\$ (169,023)	-1.9%	\$ 5,635,473
Surplus (Deficit)	\$ (698,884)	\$ (1,322,171)	\$ 70,530		\$ 956,365		\$ (1,307,477)	\$ 14,694		\$ 800,809

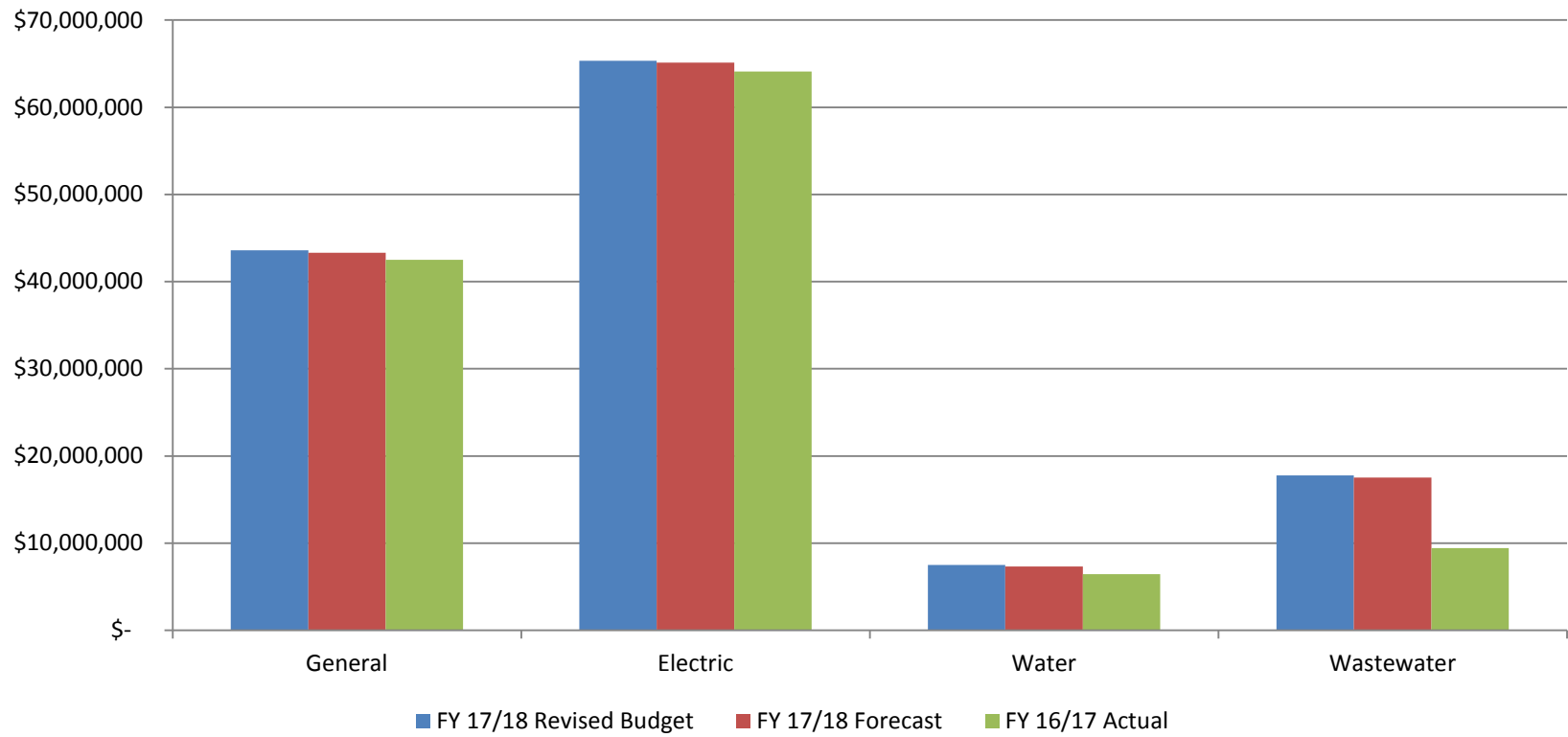
Note: Beginning October 2017, Connection Fee revenue has been reclassified to a new Connection Fee Fund. The purpose of this reclassification is to remove connection fees from operations and segregate them for the purpose of funding the expansion as well as increasing capacity of the utility system.

City of St. Charles
Monthly Financial Report
October 31, 2017
Wastewater Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 17-18 Original Budget	FY 17-18 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 17-18 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 16-17 Actual
Revenues										
User Charges	\$ 9,926,701	\$ 9,926,701	\$ 4,872,665	49.1%	\$ 4,580,489	6.4%	\$ 9,663,413	\$ (263,288)	-2.7%	\$ 8,891,308
Connection Charges	115,000	-	-	0.0%	94,399	-100.0%	-	-	0.0%	128,311
MV/Equip/WC Reserve	298,890	298,890	298,890	100.0%	306,671	-2.5%	298,890	-	0.0%	306,671
Bond/IEPA Loan Proceeds	7,108,000	7,477,000	-	0.0%	-	0.0%	7,477,000	-	0.0%	-
Other	77,550	77,550	29,823	38.5%	20,209	47.6%	76,196	(1,354)	-1.7%	102,518
Non-Operating Revenue				0.0%		0.0%		-	0.0%	-
Transfers In	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Total Revenues	\$ 17,526,141	\$ 17,780,141	\$ 5,201,378	29.3%	\$ 5,001,768	4.0%	\$ 17,515,499	\$ (264,642)	-1.5%	\$ 9,428,808
Expenses										
Personal Services	\$ 2,108,982	\$ 2,108,982	\$ 1,075,259	51.0%	\$ 1,051,207	2.3%	\$ 2,082,345	\$ (26,637)	-1.3%	\$ 2,102,845
Commodities	288,210	304,497	124,514	40.9%	85,400	45.8%	309,468	4,971	1.6%	263,210
Contractual	2,180,966	2,245,838	778,611	34.7%	716,361	8.7%	2,125,657	(120,181)	-5.4%	2,153,265
Other Operating Expenses	284,616	284,616	257,662	90.5%	263,563	-2.2%	280,350	(4,266)	-1.5%	2,356,507
Departmental Allocations	1,347,093	1,347,093	673,548	50.0%	666,084	1.1%	1,347,093	-	0.0%	1,332,164
Capital	7,890,200	8,412,341	297,907	3.5%	675,821	-55.9%	8,412,341	-	0.0%	-
Debt Service	2,162,331	2,162,331	982,908	45.5%	994,105	-1.1%	2,162,331	-	0.0%	516,521
Transfers Out	304,175	304,175	25,373	8.3%	28,961	-12.4%	304,175	-	0.0%	248,692
Total Expenses	\$ 16,566,573	\$ 17,169,873	\$ 4,215,782	24.6%	\$ 4,481,502	-5.9%	\$ 17,023,760	\$ (146,113)	-0.9%	\$ 8,973,204
Surplus (Deficit)	\$ 959,568	\$ 610,268	\$ 985,596		\$ 520,266		\$ 491,739	\$ (118,529)		\$ 455,604
Motor Vehicle Reserves to be Spent in FY 17/18							\$ 145,000			
Prior Year Capital Financing Proceeds to be Spent in FY 17/18							\$ 150,000			
Net Surplus (Deficit)							\$ 786,739			

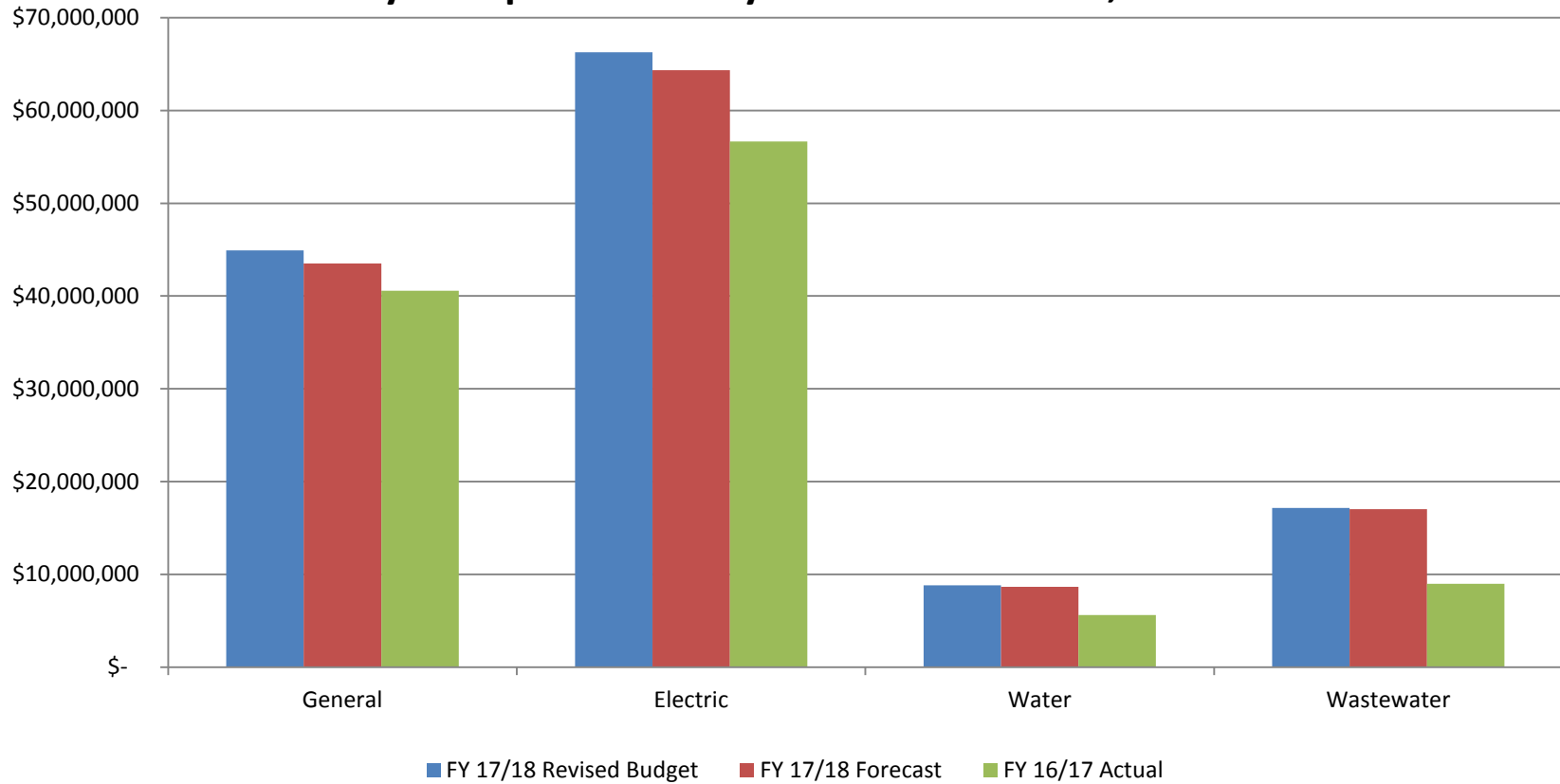
Note: Beginning October 2017, Connection Fee revenue has been reclassified to a new Connection Fee Fund. The purpose of this reclassification is to remove connection fees from operations and segregate them for the purpose of funding the expansion as well as increasing capacity of the utility system.

Summary of Revenues by Fund - October 31, 2017



	Revenues		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
General	\$ 43,577,195	\$ 43,323,385	\$ 42,493,060
Electric	\$ 65,345,155	\$ 65,114,514	\$ 64,094,496
Water	\$ 7,494,808	\$ 7,340,479	\$ 6,436,282
Wastewater	\$ 17,780,141	\$ 17,515,499	\$ 9,428,808

Summary of Expenditures by Fund - October 31, 2017



	Expenditures		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
General	\$ 44,918,935	\$ 43,519,656	\$ 40,575,823
Electric	\$ 66,257,732	\$ 64,322,566	\$ 56,664,173
Water	\$ 8,816,979	\$ 8,647,956	\$ 5,635,473
Wastewater	\$ 17,169,873	\$ 17,023,760	\$ 8,973,204

General Fund Top 7 Revenue Sources - As of October 31, 2017

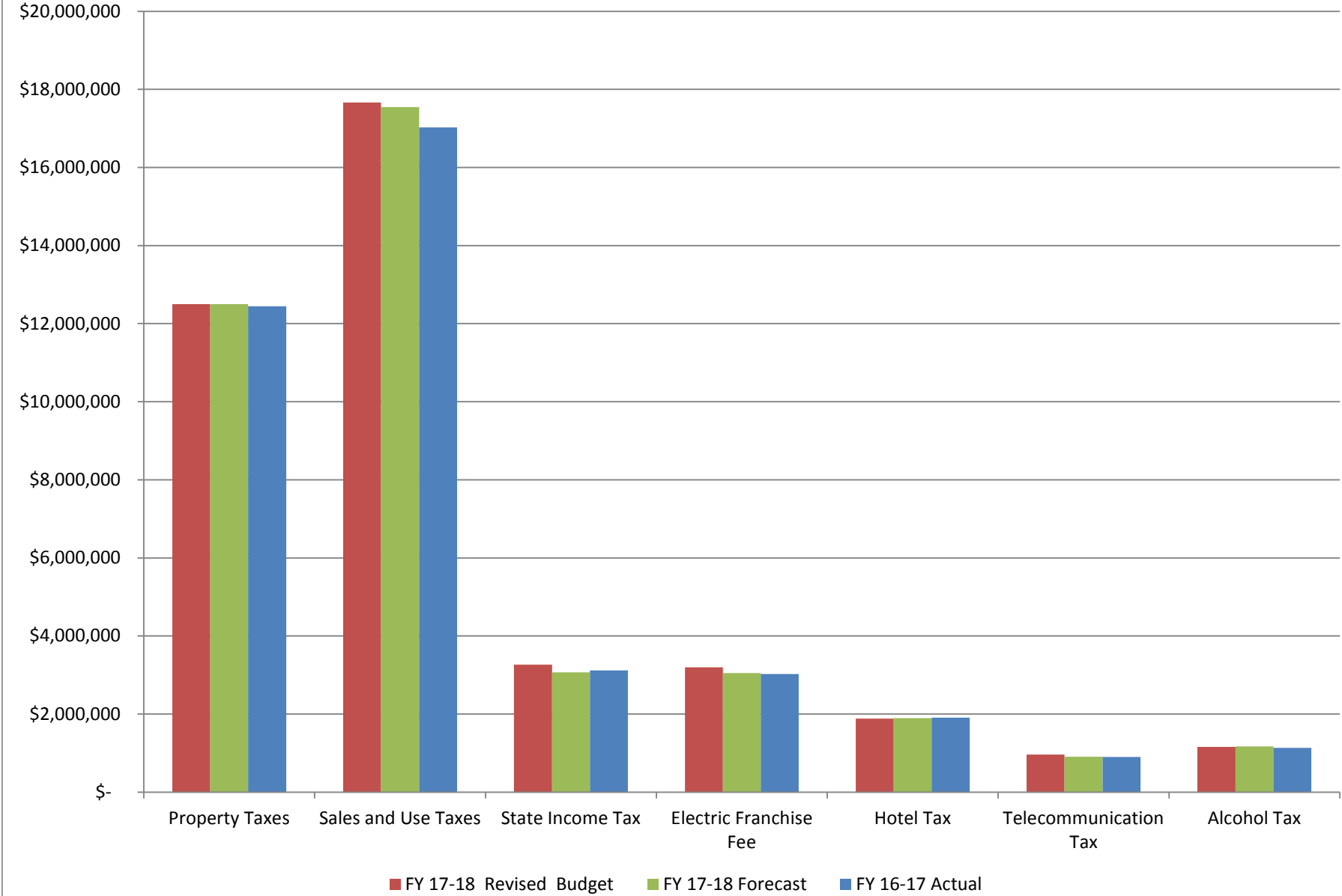
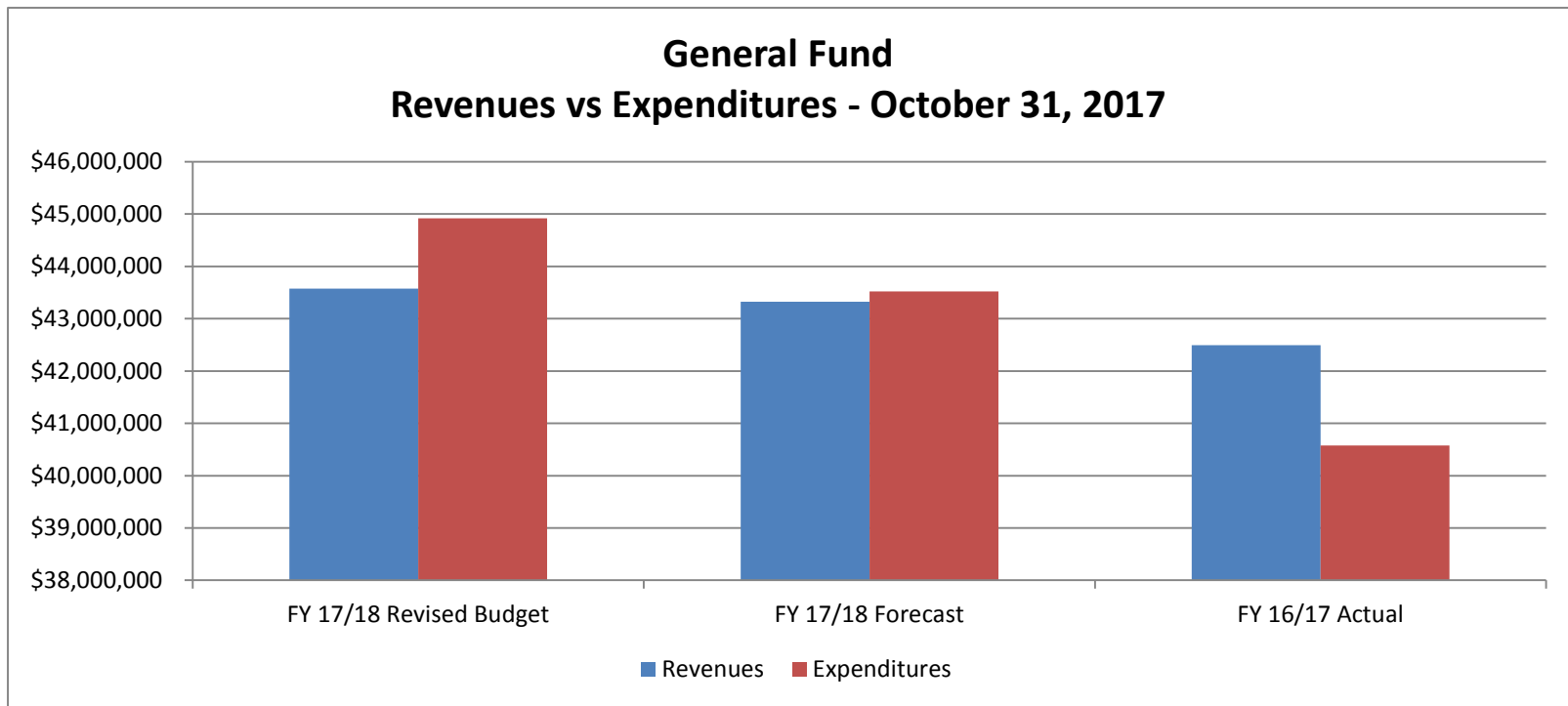
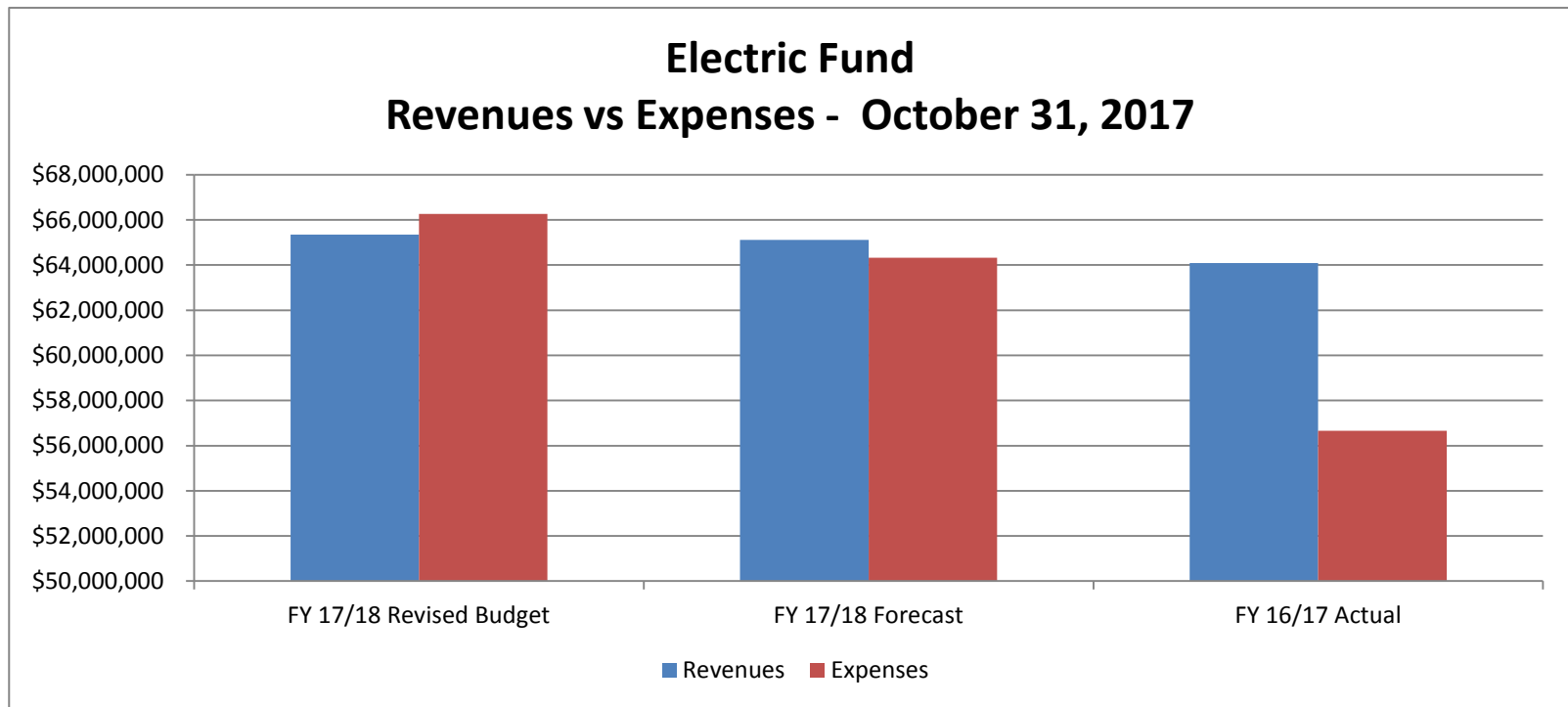


Chart 3

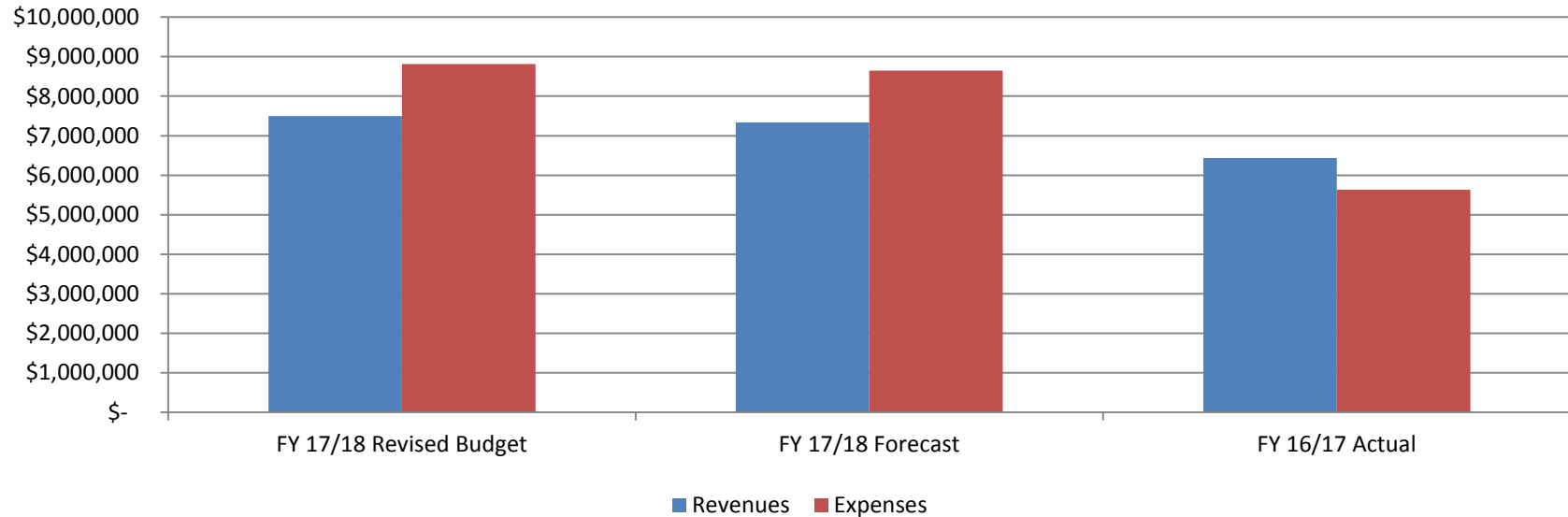


	General Fund		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
Revenues	\$ 43,577,195	\$ 43,323,385	\$ 42,493,060
Expenditures	\$ 44,918,935	\$ 43,519,656	\$ 40,575,823
Surplus/Deficit	\$ (1,341,740)	\$ (196,271)	\$ 1,917,237



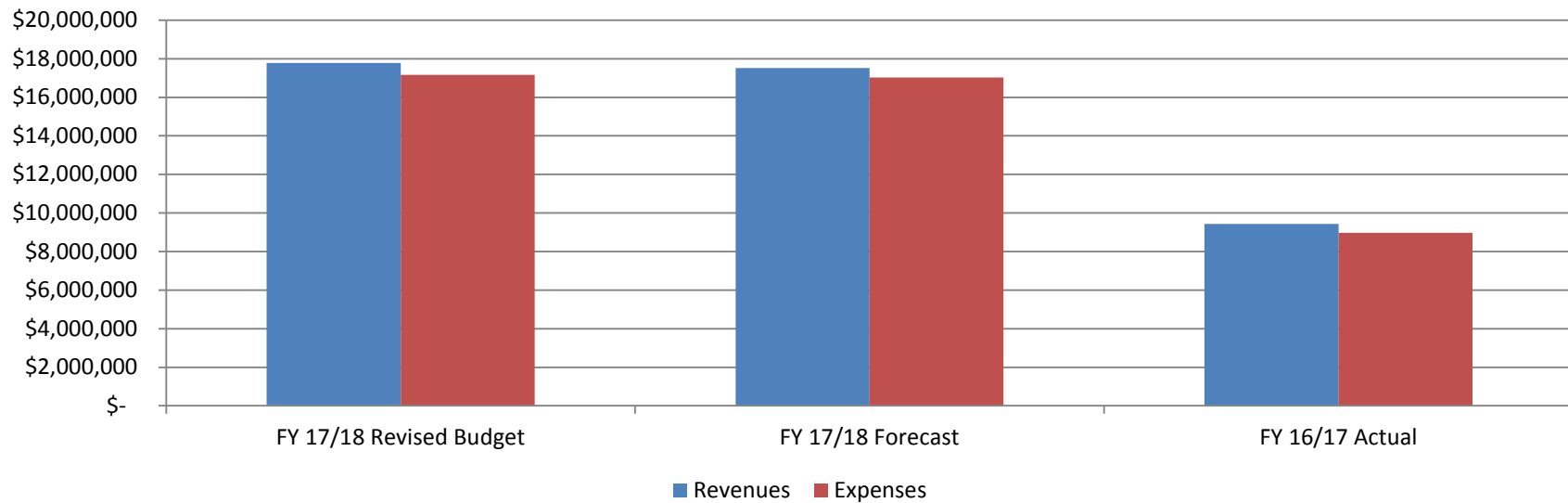
	Electric Fund		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
Revenues	\$ 65,345,155	\$ 65,114,514	\$ 64,094,496
Expenses	\$ 66,257,732	\$ 64,322,566	\$ 56,664,173
Surplus/Deficit	\$ (912,577)	\$ 791,948	\$ 7,430,323

Water Fund Revenues vs Expenses - October 31, 2017



	Water Fund		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
Revenues	\$ 7,494,808	\$ 7,340,479	\$ 6,436,282
Expenses	\$ 8,816,979	\$ 8,647,956	\$ 5,635,473
Surplus/Deficit	\$ (1,322,171)	\$ (1,307,477)	\$ 800,809

Wastewater Fund Revenues vs Expenses - October 31, 2017



	Wastewater Fund		
	FY 17/18 Revised Budget	FY 17/18 Forecast	FY 16/17 Actual
Revenues	\$ 17,780,141	\$ 17,515,499	\$ 9,428,808
Expenses	\$ 17,169,873	\$ 17,023,760	\$ 8,973,204
Surplus/Deficit	\$ 610,268	\$ 491,739	\$ 455,604

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 8a

Title:

Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance for \$26,748

Presenter:

Michael Drake, Senior Systems Analyst

Meeting: Government Operations Committee

Date: January 8, 2018

Proposed Cost: \$26,748

Budgeted Amount: \$27,564

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Laserfiche is the Electronic Document Management System that was selected through the City's procurement process and approved by City Council on December 1, 2014.

Because the City originally purchased the software from MCCi, that company has become the provider for the continued ongoing software maintenance and support for Laserfiche. This maintenance contract provides technical support and product upgrades for the covered period of one year, February 19, 2018 to February 18, 2019.

MCCi has provided service to the expected level set by both Laserfiche Software and the City. We have received above average response time for technical support for both everyday support requests, as well as assistance with our custom workflows, and integration with other third party applications. In addition, any new software released from Laserfiche is tested fully by MCCi for performance and functionality. Once complete, we are then advised by MCCi as to whether we should install the new upgrade and what issues the upgrade will solve.

The base costs for maintenance and support have maintained stable since last year's agreement and have only increased due to the purchase of additional Laserfiche user licenses because of expanded use of Laserfiche.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance for \$26,748