

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. TODD BANCROFT, CHAIR**

**TUESDAY, JANUARY 22, 2019
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

1. Call to Order

2. Roll Call

3. Administrative

- a. FY 18/19 City of St. Charles Fuel Tax Receipts – Information Only
- b. Video Gaming Statistics – Information Only

4. Omnibus Vote

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. Fire Department

- *a. Recommendation to approve an Ordinance Authorizing the Disposal of Surplus Personal Property Owned by the City of St. Charles.
- *b. Recommendation to approve an Ordinance Authorizing the Disposal of Surplus Fire Department Equipment.

6. Police Department

- a. Recommendation to approve a proposal for a new massage establishment license for P & S Enterprises, Inc., dba Massage Lux located at 921 S Randall Road, St. Charles.
- b. Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code. (Class A2 package license – tasting.)
- c. Recommendation to approve Site Plan Modifications for The Blue Goose Supermarket located at 300 S 2nd Street, St. Charles.
- d. Recommendation to approve and Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.130 “License – Hours of Sale” of the St. Charles Municipal Code. (Class A, F, and G – hours of sale.)
- e. Recommendation to approve a proposal for a new class B1 liquor license including a 2:00 am late night permit for Flagship on the Fox, located at 100 S. Riverside Avenue, St. Charles.

- f. Recommendation to approve a proposal for a new class B1 liquor license including a 1:00 am late night permit for Jay's & N Inc., dba Pub 47, located at 1890 W. Main Street, Suite B1, St. Charles.
- 7. City Administrator**
 - a. Continued discussion concerning Carriage Oaks Senior Complex.
- 8. Finance Department**
 - *a. Recommendation to approve Funds Transfer Resolutions authorizing budgeted transfers in the aggregate amount of \$6,142,125.72 for miscellaneous transfers.
 - b. Recommendation to Approve an Ordinance Abating a Portion of the 2018 Property Tax Heretofore Levied for the City of St. Charles.
- 9. Information Systems**
 - *a. Recommendation to approve an agreement with MCC Innovations (MCCi) for Laserfiche support and maintenance in the amount of \$27,360.
 - b. Information Systems Capital Budget Plan Presentation.
- 10. Executive Session**
 - Personnel – 5 ILCS 120/2(c)(1)
 - Pending Litigation – 5 ILCS 120/2(c)(11)
 - Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
 - Property Acquisition – 5 ILCS 120/2(c)(5)
 - Collective Bargaining – 5 ILCS 120/2(c)(2)
 - Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- 11. Additional Item from Mayor, Council, Staff or Citizens**
- 12. Adjournment**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 3a

Title:

FY 18/19 City of St. Charles Fuel Tax Receipts –
Information Only

Presenter:

Chris Minick, Director of Finance

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

☐**Executive Summary** (*if not budgeted please explain*):**Attachments** (*please list*):

FY 18/19 City of St. Charles Local Fuel Tax Receipts


Recommendation/Suggested Action (*briefly explain*):

None – For Information Only

Fiscal Year 18-19**City of St. Charles
Local Fuel Tax Receipts**

LIABILITY PERIOD	PAYMENT RECEIVED	TOTAL REVENUE RECEIVED
May-18	June-18	\$ -
June-18	July-18	\$ -
July-18	August-18	\$ -
August-18	September-18	\$ -
September-18	October-18	\$ -
October-18	November-18	\$ -
November-18	December-18	\$ 42,212.80
December-18	January-19	\$ -
January-19	February-19	\$ -
February-19	March-19	\$ -
March-19	April-19	\$ -
April-19	May-19	\$ -
TOTALS		\$ 42,212.80

The local fuel tax rate is two cents per gallon (\$0.02/gallon) and applies to motor fuel retail purchases within the City of St. Charles.

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 3b
	Title:	Video Gaming Statistics – Information Only	
	Presenter:	Jim Keegan, Chief of Police	
Meeting: Government Operations Committee		Date: January 22, 2019	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Latest statistics on video gaming and what businesses have been approved by the state and city staff of the St. Charles Police Department, pending applications into the state for approval, and January, 2012 - December, 2018 report for St. Charles Video Gaming Revenue as of December, 2108.</p>			
Attachments <i>(please list):</i> <p>Table – Current Licensed Video Gaming Establishments/Pending Applicants Illinois Gaming Board Video Gaming Report – January, 2012 – December, 2018 Illinois Gaming Board Video Gaming Report - December 2018</p>			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>None – For Information Only</p>			

Video Gaming Statistics December, 2018

LICENSED ESTABLISHMENTS

Alexanders Cafe	1650 W. Main Street	St. Charles
ALIBI BAR & GRILL LTD.	12 N. 3rd Street	St. Charles
Alley 64	212 W. Main Street	St. Charles
Kane County Rookies	1545 W. Main Street	St. Charles
CRAZY FOX	104 E Main St	St. Charles
DAWNS BEACH HUT	8 N Third Street	St. Charles
DAWN'S BOATYARD	214 W Main St	St. Charles
THE FILLING STATION	300 W. MAIN ST.	St. Charles
ST. CHARLES BOWL	2520 W Main St	St. Charles
Second Street Tavern	221 S. 2nd Street	St. Charles
Brown's Chicken	1910 Lincoln Highway	St. Charles
The Evergreen Pub & Grill	1400 W Main St	St. Charles
Game On 3rd	11 N. 3rd Street	St. Charles
Riverside Pizza & Pub	102 E Main St	St. Charles
SPOTTED FOX ALE HOUSE	3615 E. MAIN ST	St. Charles
Tap House Grill	3341 W MAIN ST	St. Charles
St Charles Moose Lodge 1368	2250 W Rt 38	St. Charles
Pub 47	1890 W. Main St.	St. Charles

LICENSE PENDING

HDF Entertainment, LLC – Main Street Pub	204 W Main Street	St. Charles
ROMANO MERCATO ITALIANO INC.,	210 Cedar Street	St. Charles

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

December 2018

1/15/2019

3:35 pm

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$20,993.37	\$18,725.98	\$2,267.39	\$7,709.00	\$5,449.86	\$2,259.14	\$677.75	\$564.79	\$112.96
St. Charles	Alley 64, INC.	160702383	5	\$507,977.14	\$472,986.51	\$34,990.63	\$169,454.00	\$134,463.25	\$34,990.75	\$10,497.26	\$8,747.72	\$1,749.54
St. Charles	BK & MM VENTURES LLC	160702415	5	\$439,815.85	\$402,194.88	\$37,620.97	\$126,662.00	\$89,041.03	\$37,620.97	\$11,286.31	\$9,405.26	\$1,881.05
St. Charles	CRAZY FOX, LLC	170701805	4	\$124,390.43	\$109,126.28	\$15,264.15	\$43,284.00	\$28,019.60	\$15,264.40	\$4,579.41	\$3,816.18	\$763.23
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$22,985.97	\$20,753.87	\$2,232.10	\$7,514.00	\$5,281.94	\$2,232.06	\$669.65	\$558.05	\$111.60
St. Charles	HEALTH NUTS, LTD.	180702391	5	\$110,299.17	\$98,542.58	\$11,756.59	\$39,654.00	\$27,871.24	\$11,782.76	\$3,534.87	\$2,945.72	\$589.15
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$183,158.67	\$170,151.55	\$13,007.12	\$51,446.00	\$38,438.88	\$13,007.12	\$3,902.22	\$3,251.85	\$650.37
St. Charles	MARK VII HOSPITALITY LIMITED	170702225	5	\$530,921.81	\$487,330.80	\$43,591.01	\$155,462.00	\$111,850.89	\$43,611.11	\$13,083.40	\$10,902.83	\$2,180.57
St. Charles	NLHM Inc.	160702847	4	\$173,977.30	\$162,563.65	\$11,413.65	\$41,732.00	\$30,318.51	\$11,413.49	\$3,424.13	\$2,853.44	\$570.69
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$354,633.44	\$325,751.72	\$28,881.72	\$125,154.00	\$96,272.28	\$28,881.72	\$8,664.48	\$7,220.40	\$1,444.08
St. Charles	Pub 47 St Charles Inc.	180700422	5	\$119,305.76	\$109,815.66	\$9,490.10	\$38,516.00	\$29,025.90	\$9,490.10	\$2,847.06	\$2,372.55	\$474.51
St. Charles	Ram Restaurant Group Inc.,	180700820	5	\$60,620.10	\$54,460.57	\$6,159.53	\$22,181.00	\$16,021.97	\$6,159.03	\$1,847.74	\$1,539.79	\$307.95
St. Charles	Riverside Pizza, Inc.	160702553	4	\$191,152.46	\$172,385.43	\$18,767.03	\$68,172.00	\$49,404.97	\$18,767.03	\$5,630.15	\$4,691.80	\$938.35
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$307,397.75	\$289,204.92	\$18,192.83	\$89,456.00	\$71,263.17	\$18,192.83	\$5,457.91	\$4,548.26	\$909.65
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$196,023.54	\$177,922.80	\$18,100.74	\$58,265.00	\$40,164.21	\$18,100.79	\$5,430.27	\$4,525.22	\$905.05
St. Charles	TAP HOUSE GRILL ST. CHARLES, LLC	170702248	5	\$172,071.52	\$157,492.26	\$14,579.26	\$56,109.00	\$41,529.74	\$14,579.26	\$4,373.74	\$3,644.78	\$728.96
REPORT TOTAL:		16 Establishments	74	\$3,515,724.28	\$3,229,409.46	\$286,314.82	\$1,100,770.00	\$814,417.44	\$286,352.56	\$85,906.35	\$71,588.64	\$14,317.71

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

January 2012 - December 2018

1/15/2019

3:36 pm

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	NTI	NTI Tax Rate (30%)	State Share	Municipality Share
St. Charles	A'Salute' Inc.	160702452	2	\$2,091,601.88	\$1,923,949.67	\$167,652.21	\$577,279.00	\$409,626.79	\$167,652.21	\$50,296.35	\$41,913.65	\$8,382.70
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$203,320.20	\$186,000.75	\$17,319.45	\$74,630.00	\$57,310.55	\$17,319.45	\$5,148.44	\$4,290.38	\$858.06
St. Charles	Alley 64, INC.	160702383	5	\$14,465,257.18	\$13,418,665.83	\$1,046,591.35	\$5,009,460.00	\$3,962,794.28	\$1,046,665.72	\$314,001.08	\$261,667.60	\$52,333.48
St. Charles	BK & MM VENTURES LLC	160702415	5	\$10,623,506.84	\$9,814,800.12	\$808,706.72	\$3,191,561.00	\$2,382,773.08	\$808,787.92	\$242,637.31	\$202,197.80	\$40,439.51
St. Charles	CRAZY FOX, LLC	170701805	4	\$371,176.75	\$330,759.73	\$40,417.02	\$114,142.00	\$73,724.73	\$40,417.27	\$12,125.32	\$10,104.44	\$2,020.88
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$654,474.01	\$593,356.36	\$61,117.65	\$208,367.00	\$147,249.35	\$61,117.65	\$18,335.76	\$15,279.83	\$3,055.93
St. Charles	DAWN'S VOODOO ROOM, LTD.	170702226	3	\$131,639.05	\$114,092.97	\$17,546.08	\$48,098.00	\$30,551.92	\$17,546.08	\$5,263.94	\$4,386.62	\$877.32
St. Charles	GOLREN ENTERPRISES, INC.	160703386	5	\$2,363,441.27	\$2,169,177.13	\$194,264.14	\$822,559.00	\$628,294.86	\$194,264.14	\$58,279.92	\$48,566.66	\$9,713.26
St. Charles	HEALTH NUTS, LTD.	180702391	5	\$153,495.69	\$135,725.33	\$17,770.36	\$56,896.00	\$39,099.27	\$17,796.73	\$5,339.07	\$4,449.22	\$889.85
St. Charles	KILLOUGH LLC	160702650	4	\$323,128.13	\$297,527.05	\$25,601.08	\$127,669.00	\$102,067.92	\$25,601.08	\$7,680.48	\$6,400.40	\$1,280.08
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$2,802,945.26	\$2,551,293.62	\$251,651.64	\$838,613.00	\$586,961.36	\$251,651.64	\$75,496.77	\$62,914.03	\$12,582.74
St. Charles	MARK VII HOSPITALITY LIMITED	170702225	5	\$5,488,328.47	\$5,099,525.00	\$388,803.47	\$1,603,325.00	\$1,214,501.43	\$388,823.57	\$116,647.62	\$97,206.35	\$19,441.27
St. Charles	NLHM Inc.	160702847	4	\$1,459,100.28	\$1,344,868.42	\$114,231.86	\$392,161.00	\$277,929.14	\$114,231.86	\$34,270.27	\$28,558.55	\$5,711.72
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$8,601,822.16	\$7,886,313.75	\$715,508.41	\$2,831,513.00	\$2,116,004.59	\$715,508.41	\$214,653.69	\$178,878.12	\$35,775.57
St. Charles	Panman, LLC	160703257	5	\$20,167.79	\$17,246.68	\$2,921.11	\$8,129.00	\$5,207.89	\$2,921.11	\$876.43	\$730.36	\$146.07
St. Charles	Pub 47 St Charles Inc.	180700422	5	\$322,567.94	\$291,389.41	\$31,178.53	\$109,439.00	\$78,260.47	\$31,178.53	\$9,353.80	\$7,794.84	\$1,558.96
St. Charles	Ram Restaurant Group Inc.,	180700820	5	\$218,160.90	\$196,535.43	\$21,625.47	\$78,955.00	\$57,329.53	\$21,625.47	\$6,487.80	\$5,406.50	\$1,081.30
St. Charles	Riverside Pizza, Inc.	160702553	4	\$3,746,096.67	\$3,453,314.30	\$292,782.37	\$1,302,708.00	\$1,009,925.63	\$292,782.37	\$87,835.28	\$73,196.09	\$14,639.19
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$5,407,699.80	\$4,997,354.02	\$410,345.78	\$1,613,952.00	\$1,203,606.22	\$410,345.78	\$123,104.46	\$102,587.07	\$20,517.39
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$4,236,896.01	\$3,854,737.50	\$382,158.51	\$1,427,751.00	\$1,045,592.44	\$382,158.56	\$114,648.64	\$95,540.53	\$19,108.11
St. Charles	TAP HOUSE GRILL ST. CHARLES, LLC	170702248	5	\$976,338.97	\$888,840.00	\$87,498.97	\$318,827.00	\$231,328.03	\$87,498.97	\$26,250.06	\$21,875.05	\$4,375.01
REPORT TOTAL:		21 Establishments	93	\$64,661,165.25	\$59,565,473.07	\$5,095,692.18	\$20,756,034.00	\$15,660,139.48	\$5,095,894.52	\$1,528,732.49	\$1,273,944.09	\$254,788.40

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: *5a

Title:

Recommendation to approve an Ordinance Authorizing the Disposal of Surplus Personal Property Owned by the City of St. Charles

Presenter:

Fire Chief Joseph Schelstreet

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$0

Budgeted Amount: \$0

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

The Fire Department has an inventory of various Hurst Rescue Tools that have exceeded their useful life due to their age and condition. A complete list is contained within the attached ordinance. A draft agreement has been reached with the Romeoville Fire Academy that will offer tuition credits in exchange for the listed items. Staff believes that the City will receive more value through this barter agreement than by offering the equipment for sale. Additionally, the tools will be used to train new firefighters.

Attachments (*please list*): Proposed ordinance for the disposal of Fire Department surplus property**Recommendation/Suggested Action** (*briefly explain*): Staff requests approval of the ordinance disposing of surplus Fire Department property and the barter agreement.

City of St. Charles, Illinois
Ordinance No. 2019-M

**Ordinance Authorizing the Disposal of Surplus Personal
Property Owned by the City Of St. Charles**

WHEREAS, the City of St. Charles is owner of certain personal property; and

WHEREAS, in the opinion of a simple majority of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property; and

WHEREAS, the City of St. Charles deems the personal property as surplus;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS AS FOLLOWS:

SECTION ONE: Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that the following personal property now owned by the City of St. Charles is no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by declaring it surplus:

Item	Model	Serial Number
Hurst Power Plant		54910
Hurst Power Plant		86258
Hurst Power Plant	4008	E007286
Hurst Power Plant	4011	
Hurst Power Plant	4019	E006674
Hurst Combi Tool	4004	
Hurst Combi Tool	4016	
Hurst Combi Tool	4018	
Hurst Combi Tool	4022	
Hurst Cutting Tool	4026	
Hurst Cutting Tool	4046	
(3) Hurst Hydraulic Hose (Blue)		
(5) Hurst Hydraulic Hose (Orange)		

SECTION TWO: Pursuant to said Section 65ILCS 5/11-76-4, the Purchasing Manager be, and he is hereby authorized and directed to dispose of the foregoing described personal property in a manner that is in the best interest of the City of St. Charles.

SECTION THREE: That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or

Ordinance No. _____

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(ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2019.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2019.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2019.

Raymond P. Rogina, Mayor

Attest:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

Date:_____



Fire Chief

Kent A. Adams

12/27/2018

Chief Schelstreet,

Academy Executive

Director

Matt Campbell

The St. Charles Fire Department has donated vehicle extrication equipment and supplies to the Romeoville Fire Academy. The items donated are as follows:

(5) Hurst Power Plants:

(4) Hurst Combi tools

(2) Hurst Cutters

(3) Blue Hurst Hydraulic Hose

(5) Orange Hurst Hydraulic Hose

In exchange for the equipment listed above the St. Charles Fire Department will be granted a \$2,500.00 tuition credit for training courses delivered by the Romeoville Fire Academy. Simply register members of the St. Charles Fire Department for courses and the tuition credit will be applied. When a portion of the credit is applied a letter will be sent reflecting the remaining credit balance.

Thank you for partnering with the Romeoville Fire Academy and helping us acquire the equipment necessary to deliver high quality fire service training courses.


Sincerely,

Matt Campbell
Academy Executive Director
Romeoville Fire Academy

Academy Deputy

Director

Bryan Berlinguette

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *5b
	Title:	Recommendation to approve an Ordinance Authorizing the Disposal of Surplus Fire Department Equipment	
	Presenter:	Fire Chief Joseph Schelstreet	
Meeting: Government Operations Committee Date: January 22, 2019			
Proposed Cost: \$0		Budgeted Amount: \$0	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>The Fire Department has an inventory of various Dreager Self Contained Breathing Apparatus and miscellaneous accessories that have exceeded their useful life due to their age and condition. A complete list is contained within the attached ordinance. Staff will examine any possibility of sale of these items. If no purchaser is found, the equipment will be donated to either the State Fire Marshal or a local fire academy.</p>			
Attachments <i>(please list):</i> <p>Proposed ordinance for the disposal of Fire Department surplus property</p>			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Staff requests approval of the ordinance disposing of surplus Fire Department property.</p>			

City of St. Charles, Illinois
Ordinance No. 2019-M

**Ordinance Authorizing the Disposal of Surplus Personal
Property Owned by the City Of St. Charles**

WHEREAS, the City of St. Charles is owner of certain personal property; and

WHEREAS, in the opinion of a simple majority of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property; and

WHEREAS, the City of St. Charles deems the personal property as surplus;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS AS FOLLOWS:

SECTION ONE: Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that the following personal property now owned by the City of St. Charles is no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by declaring it surplus:

Used Draeger SCBA for Surplus

QT Y	Description	
24	1 hour SCBA Cylinders	
103	45 minute SCBA Cylinders	
10	45 minute SCBA Cylinders	
65	SCBA Harnesses	
8	Confined Space Escape SCBA	
101	Draeger SCBA Masks	
28	Scott SCBA Masks	
2	Gas Masks	
17	100 foot lengths of Air Hose	Various Colors
	Miscellaneous Draeger SCBA Parts	

Draeger SCBA Inventory

Bottles		Bottles	
Number	Size	Number	Size
1	45min (109cc)	50	45min (109cc)
2	45min (109cc)	51	45min (109cc)
3	45min (109cc)	52	45min (109cc)
4	45min (109cc)	53	45min (109cc)
5	45min (109cc)	55	45min (109cc)
6	45min (109cc)	56	45min (109cc)
7	45min (109cc)	57	45min (109cc)
8	45min (109cc)	58	45min (109cc)
9	45min (109cc)	59	45min (109cc)
13	45min (109cc)	60	45min (109cc)
14	45min (109cc)	61	45min (109cc)
15	45min (109cc)	62	45min (109cc)
16	45min (109cc)	63	45min (109cc)
17	45min (109cc)	64	45min (109cc)
18	45min (109cc)	65	45min (109cc)
19	45min (109cc)	66	45min (109cc)
21	45min (109cc)	67	45min (109cc)
22	45min (109cc)	68	45min (109cc)
23	45min (109cc)	69	45min (109cc)
24	45min (109cc)	70	45min (109cc)
25	45min (109cc)	71	45min (109cc)
26	45min (109cc)	72	45min (109cc)
27	45min (109cc)	73	45min (109cc)
28	45min (109cc)	74	45min (109cc)
31	45min (109cc)	75	45min (109cc)
34	45min (109cc)	76	45min (109cc)
35	45min (109cc)	77	45min (109cc)
36	45min (109cc)	78	45min (109cc)
37	45min (109cc)	79	45min (109cc)
38	45min (109cc)	81	45min (109cc)
39	45min (109cc)	82	45min (109cc)
40	45min (109cc)	84	45min (109cc)
41	45min (109cc)	85	45min (109cc)
42	45min (109cc)	86	45min (109cc)
43	45min (109cc)	87	45min (109cc)
44	45min (109cc)	88	45min (109cc)
45	45min (109cc)	89	45min (109cc)
46	45min (109cc)	90	45min (109cc)

Bottles	
Number	Size
94	45min (109cc)
95	45min (109cc)
97	45min (109cc)
98	45min (109cc)
99	45min (109cc)
100	45min (109cc)
101	45min (109cc)
102	45min (109cc)
103	45min (109cc)
105	45min (109cc)
106	45min (109cc)
107	45min (109cc)
108	45min (109cc)
110	45min (109cc)
111	45min (109cc)
112	45min (109cc)
113	45min (109cc)
114	45min (109cc)
115	45min (109cc)
116	45min (109cc)
1009	45min (109cc)

Bottles	
Number	Size
No #1	45min (109cc)
No #2	45min (109cc)
No #3	45min (109cc)
No #4	45min (109cc)
No #5	45min (109cc)
No #6	45min (109cc)
No #7	45min (109cc)
No #8	45min (109cc)
No #9	45min (109cc)
No #10	45min (109cc)

47	45min (109cc)	91	45min (109cc)
48	45min (109cc)	92	45min (109cc)
49	45min (109cc)	93	45min (109cc)

Draeger Miscellaneous Items	
Misc	
Type	Qty
Air Transfer Block	1
Exhalation Valve Shield (box)	1
Flow Tester w/ Head and Mask	1
Harness Shoulder Pad Assembly	7
Harness Strap - assorted (box)	1
Harness Waist Assembly	1
Mask - Feder Spring	20
Mask - HUD devices (box)	1
Mask Caps (box)	1
Mask CBRN Gaskets (bag)	1
Mask Covers (black-out) (bag)	1
Mask Eyeglass Frame Insert (box)	1
Mask Harness - Fabric	1
Mask Harness - Rubber (box)	2
Mask Lenses	19
Mask Lower Clamp	8
Mask Regulator	10
Mask Voice Amp Port Cover (box)	1
Mask-Canister RA/P Adaptors	67
Misc SCBA & Bottle Parts (box)	1
Remote Fill Hose	1
Rig Mounting Bases	19
Rig Mounting Bracket	20
Rig Mounting Bracket Clamps	65
RIT Pack - hose assembly	1
RIT Packs - bag only	4
RIT Packs w/fittings	6
Sentinel	2
TSI Model 8025-20 Fit Tester Adaptor Kit	1
Valve Maintenance Kit	5

Ordinance No. _____

Page 2

SECTION TWO: Pursuant to said Section 65ILCS 5/11-76-4, the Purchasing Manager be, and he is hereby authorized and directed to dispose of the foregoing described personal property in a manner that is in the best interest of the City of St. Charles.

SECTION THREE: That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2019.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2019.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2019.

Raymond P. Rogina, Mayor

Attest:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

Date:_____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6a

Title:

Recommendation to approve an Application for a New Massage Establishment License for Massage Lux located at 921 S Randall Rd, St. Charles, IL 60174.

Presenter:

Jim Keegan, Chief of Police

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

This is a request for a new Massage Establishment License for Massage Lux located at 921 S Randall Rd, St. Charles, IL 60174.

As is customary procedure, a detective was assigned to this investigation and reviewed not only the site location via an inspection, but also the corresponding application and applicant.

We also found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with a massage license, subject to City Council approval.

Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019, for final approval.

Attachments *(please list):*

Massage Establishment Application, Background Check, Site Plan, Business Plan

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Approve an Application for a New Massage Establishment License for Massage Lux located at 921 Randall Road, St. Charles, IL 60174.



Memo

To: Commander C. Pierce #323
From: Detective R. Vicicondi #368
Re: Massage Establishment Background / Parvinder S. Nanua and Surjit K. Nanua (Massage Lux / P & S Enterprises, Inc.)

The purpose of this memo is to document the background investigation of Parvinder S. Nanua and Surjit K. Nanua, pursuant to their application for a Massage Establishment License for Massage Lux (P&S Enterprises, Inc.).



PERSONAL INTERVIEW

- On 12/19/18, Cmdr. Pierce and I met with Parvinder S. Nanua and Surjit K. Nanua; they are in the process of opening Massage Lux in St. Charles. Parvinder signed a waiver in front of myself and Cmdr. Pierce; allowing the St. Charles Police Department to conduct this background investigation. *It should be noted that I later noticed that Parvinder did not date his signature correctly (he wrote his date of birth on the date line). Surjit had already filled out a waiver on a previous date. - See both waivers for further information.*

Service, Courage, Professionalism, Dedication



- Parvinder advised me that he was a U.S. citizen.
- Surjit is also a U.S. citizen (Cmdr. Pierce notified me of this information).
- Parvinder provided me with his Illinois Driver's License, which listed his current address as 24649 Woodstock Drive, Plainfield, IL. Parvinder estimated that they lived at the residence for apx five years. Prior to the Plainfield address, Parvinder and Surjit advised that they believed their address was [REDACTED] (Amli apartment complex) (for apx 2 years). Prior to the Naperville address, they lived at [REDACTED] from apx 2006 – 2011/12). *I later used TLOxp (L.E. Database) to research Surjit in regards to her and Parvinder's past Naperville address. TLO listed the address as 4240 Shady Trail Court, Naperville, IL – Apt 102.*
- In regards to Massage Lux, Parvinder and Surjit advised that the business is a franchise. They plan on having a main manager and two assistant managers for the business. They plan to open the business in apx March/April of 2019. Massage therapy and facials will be offered at the business; Surjit advised she has already applied for the facial license. Surjit explained that they would hire massage therapist employees from one of two schools; one being a school in Joliet, IL. Surjit advised that the employees will all be certified and licensed.
- Parvinder advised that he does not have a criminal history. Parvinder owns two gas stations (one in Auburn, IN and one in Fort Wayne, IN). Parvinder advised that there were no records of negative police activity at either business.
- I escorted Parvinder to PD Booking where he was fingerprinted as a Fee Applicant by evidence personnel.

ADDRESS HISTORY / CRIMINAL HISTORY

- [REDACTED] 12/26/18, I received a records response from the Plainfield Police Department (PPD), which indicated that they had no records for Parvinder or Surjit.
- [REDACTED]: On 12/27/18, I received a records response from the Naperville Police Department (NPD), which indicated that Parvinder and Surjit did not have a contact history with their department. There were contacts with the apartment complex, but the contacts did not directly correlate to Parvinder/Surjit and apartment 102.
- [REDACTED] / 1721 E. Tillman Road, Fort Wayne, IN (Marathon Gas Station): On 12/26/18, I received a records response from the Fort Wayne (IN) Police Department (FWPD) in regards to Parvinder and Surjit. Both Parvinder and Surjit had multiple contacts with the

FWPD as complainants and/or representatives. Surjit was also listed as a defendant for Disregarding Automatic Signal (08/02/07) and Front Seat Passenger Restraint (05/29/02). Parvinder was also listed as a defendant for: Warn: Speeding/Unreasonable and Warrant Arrest (both had date of 09/03/10), Speed Laws... (08/06/07), Speed Laws... (05/05/07), and Traffic Control Device Dis (06/13/97). I sent a memo to the FWPD requesting a copy of the police report in regards to Parvinder's "Warrant Arrest". On 12/27/18, I received a response from the FWPD, which indicated that the warrant arrest was a citation (a police report was not included in their response).

- [REDACTED] On 12/26/18, I received a records response from the Auburn Police Department (APD). The APD did not have records for Surjit or Parvinder in their system. The response indicated that the business had only "normal" reports for a gas station business.

-See the attached responses/documents for further details.

- According to the TLOxp database, Parvinder has a record for a speeding offense in Ohio in 2004. There was also a Fort Wayne speed ordinance violation in 2007, but it is unclear if the offense is actually related to Parvinder – (the last name on the record is spelled "Nanva" (unknown if accurate or misspelled).
- According to the TLOxp database, there is a "Surjit K. Nanua" who received a Failure to Wear Safety Belt violation in 2002 (there is no date of birth listed to confirm if it is the same Surjit Nanua).
- According to Aegis Link/New World (L.E. Database / Kane Co.), there are no police records for Surjit Nanua or Parvinder Nanua.
- According to CLEAR (L.E. Database), there are no police records for Surjit Nanua or Parvinder Nanua.
- I researched Parvinder and Surjit's phone numbers (260-312-9900, 260-925-1249, 260-312-1485) in Google; I did not locate anything of concern.
- On 01/04/19, I received the fingerprint card response from the FBI and ISP (Bureau of Identification). The responses indicated that both Parvinder and Surjit did not have criminal histories.

This concludes this background investigation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "R. Vicicondi", followed by the number "368".

Detective R. Vicicondi #368



City of St. Charles

Office of the Mayor

Two East Main Street
St. Charles, Illinois 60174-1984
Phone: 630-377-4445 • Fax: 630-377-6034

Office Use Only

Received: _____

Amount Paid: _____

Receipt: _____

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.

All fees must be paid at the time the application is submitted and a current certificate of insurance must be included with this application.

Annual License Application Fee: \$250.00

Fingerprint Fee: \$50.00 (if new owner)

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (2 x 2 inches, head and shoulders area, facing forward) with this application.

1. ☒ New License Application ☐ Renewal Application ☐ Application Change

2. Please select the option that best describes your business:

☒ Corporation

☐ Partnership

☐ Individual

3. Business Name: PES Enterprises, Inc Sales Tax#: _____

Business Address: _____ Business Phone: N/A

Email Address: N/A

4. Name of Applicant: _____ Home Phone: _____

Home Address: _____ City/Zip: Plaintfield, 60585

Social Security #: _____ Date of Birth: _____

Driver's License #: _____ Issuing State: IL

****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

☐ Yes

☒ No

6. If yes, explain in detail:

11. Has the manager ever been convicted of a criminal or ordinance violation (other than minor traffic offenses): ☐ Yes ☒ No

If yes, explain in detail:

12. Will you operate by appointment only? ☒ Yes ☐ No

13. If you answered Yes to #12, will walk-ins be accepted? ☒ Yes ☐ No

14. License and/or permit history. List all prior Massage Licenses/Permits and current status (use additional sheet if needed):

Issuing authority: N/A Status: _____

Issuing authority: N/A Status: _____

15. Have you or any of your licensed massage therapists been sanctioned by the Illinois Department of Professional Regulation concerning your licensure? **As a reminder and per Illinois law, all Massage Therapists practicing inside the State of Illinois must be licensed by State of Illinois. Out of state licensees are NOT valid in Illinois.** ☐ Yes ☒ No N/A

16. If any prior licenses/permits have been revoked/suspended, state the reason and disposition:

Reason: N/A Disposition: _____

Reason: N/A Disposition: _____

17. Describe the building and specific location within the building where the Massage business will be conducted:

****ATTACH A FLOOR LAYOUT/DIAGRAM OF THE BUSINESS****

Approximate floor area devoted to the principal business: 480 (Office + Lobby)

Approximate floor area devoted to Massage stations: 1000

Approximate total floor area of premises: 2860 sq

This Section for Corporate or Partnership Applications Only

1. List each officer, director or shareholder owning 20% or more stock or controlling interest of the corporation/partnership:

Name	Address	Home Phone #	Date of Birth
<u>Surjit K. Narula</u>	[REDACTED]	[REDACTED]	[REDACTED]
<u>Parvinder S. Narula</u>	[REDACTED]	[REDACTED]	[REDACTED]

2. Has any officer, manager, director or shareholder owning 20% or more of the stock of the corporation ever been convicted of a criminal or ordinance violation (other than minor traffic offenses)?

☐ Yes

☒ No

3. If yes, explain in detail:

Affidavit

State of Illinois)
) SS
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and that I/we will not violate any of the ordinances of the City of St. Charles or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein.

Signature of Applicant

Surjit K. Narula

Signature of Applicant

I, *RICHARD L. GEORGE*, a Notary Public in and for said county in the state aforesaid, do hereby certify that the applicant(s), appeared before me this day in person and acknowledged that he/she/they signed the foregoing application as his/her/their free and voluntary act for the use and purposes therein set forth.

Given under my hand and notarial seal this *19th* day of *October*, *2018*.



[Signature]
Notary Public

A1.1	PROJECT NO. 07-26-2016	CHECKED BY: BCP	DRAWN BY: BCP	PROJECT NAME CONTRACT DOCUMENTS	PROJECT NUMBER 16007	TENANT BUILD-OUT MESSAGE LUXE AT E 921 South Randall Road St. Charles, IL 60174 FLOOR PLAN
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ACORD™ EVIDENCE OF PERSONAL PROPERTY INSURANCEDATE (MM/DD/YYYY)
10/02/2018

THIS IS EVIDENCE THAT INSURANCE AS IDENTIFIED BELOW HAS BEEN ISSUED, IS IN FORCE, AND CONVEYS ALL THE RIGHTS AND PRIVILEGES AFFORDED UNDER THE POLICY.

AGENCY Missouri General Insurance Agency Scott Wiese 1227 Fern Ridge Parkway Saint Louis, MO 63141		PHONE (A/C, No, Ext): (314) 432-6464 FAX (A/C, No): (314) 993-2837 E-MAIL ADDRESS:		COMPANY Hartford Fire Insurance Co. One Harford Plaza Hartford, CT 06155-0001	
CODE: 84535080 SUB CODE:		AGENCY CUSTOMER ID #: P&SENTE-01		INSURED P&S Enterprises, Inc. 24649 Woodstock Dr Saint Charles, IL 60585	
LOAN NUMBER		POLICY NUMBER 84SBABC9644			
EFFECTIVE DATE 10/10/2018		EXPIRATION DATE 10/10/2019		<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED	
THIS REPLACES PRIOR EVIDENCE DATED:					

PROPERTY INFORMATION

LOCATION/DESCRIPTION

Loc # 1, Bldg # 1, 912 S Randall Rd., Saint Charles, IL 60174, Day Spa

COVERAGE INFORMATION

COVERAGE/PERILS/FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Loc # 1, Bldg # 1 Business Personal Property, Special (Including theft)-Replacement Cost	\$5,000	1,000


REMARKS (Including Special Conditions)**CANCELLATION**

THE POLICY IS SUBJECT TO THE PREMIUMS, FORMS, AND RULES IN EFFECT FOR EACH POLICY PERIOD. SHOULD THE POLICY BE TERMINATED, THE COMPANY WILL GIVE THE ADDITIONAL INTEREST IDENTIFIED BELOW 10 DAYS WRITTEN NOTICE, AND WILL SEND NOTIFICATION OF ANY CHANGES TO THE POLICY THAT WOULD AFFECT THAT INTEREST, IN ACCORDANCE WITH THE POLICY PROVISIONS OR AS REQUIRED BY LAW.

ADDITIONAL INTEREST

NAME AND ADDRESS	MORTGAGEE	ADDITIONAL INSURED
	LOSS PAYEE	<input checked="" type="checkbox"/> Lender's loss payable
LOAN #		
AUTHORIZED REPRESENTATIVE		
JPMorgan Chase Bank, NA Business Banking Loan Services IL1-0054 P.O. Box 6026 Chicago, IL 60680-6026		
<i>James W. Barendse</i>		



	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6b
	Title:	Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code. (Class A-2 Package License - tasting.)	
	Presenter:	Police Chief James Keegan	
Meeting: Government Operations Committee		Date: January 22, 2019	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>A local liquor license holder has requested modifications to the existing A-2 Liquor License section of the Ordinance.</p> <p>Amendments to the current A-2 license include:</p> <ul style="list-style-type: none"> • Allowing consumption on site utilizing tastings, single service cocktails (beer, wine and spirits); only sold only in a specified area and allowing consumption inside the store. • Alcohol sold inside the store that is not transacted in the aforementioned areas cannot be consumed on-site. • Because of the State’s provisions of not allowing alcohol to be consumed where merchandise is sold, this type of license would be limited to grocery stores only. <p><i>Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019, for final approval.</i></p>			
Attachments <i>(please list):</i> Summary, proposed ordinance with changes			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code.			

City of St. Charles
Ordinance No. 2017-M-_____

Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 5 “Business Licenses and Regulations,” Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 of the St. Charles Municipal Code, be and hereby is amended as follows:

A-2. Class A-2 licenses shall authorize the retail sale of alcoholic liquors in original packages only and not for consumption on the premises. The primary purpose of the premises shall be for retail sales other than the retail sales of alcoholic liquor, such as food store, drug store or mass merchandiser. The premises shall have a minimum gross area of ten thousand square feet (10,000’), and provided the square footage devoted to the retail sale of alcoholic liquor is ten percent (10%) or less, of the gross square footage.

Additional provisions include:

1. Alcohol sold in original packages and intended for off premises consumption shall not be opened or consumed on the premises or in any designated seating/serving area.
2. Wine/beer tasting shall be permitted on such premises in accordance with state law.
3. The sale of liquor intended for consumption on the premises shall be limited to individual servings of spirits, beer, wine or sake.
4. The sale of spirits, beer, wine or sake, for consumption on the premises, shall be served only in a designated seating/serving area, which includes an area where food is prepared and regularly served on the premises. Such food shall include hot or cold sandwiches, appetizers, tapas, sushi, baked goods or other similar foods.

Alcohol consumption and sales will be allowed outside at grilling stands/barbeque areas so long as store personnel are present at all times consumption/sales are taking place and consumption is limited to a designated patio area; approved in advance by the Liquor Commisioner.

5. The consumption of spirits, beer, wine and sake on the premises shall be permitted in the designated seating/serving area as well as the shopping areas throughout the premises or the aforementioned patio; however, the licensee shall mark, with conspicuous signage, the area past which consumption of spirits, beer, wine and sake is no longer permitted.

6. The designated seating/serving area for customers consuming spirits, beer, wine or sake on the premises shall be limited to five percent (5%) of the gross floor area.
7. It is intended that the service of spirits, beer, wine and sake is merely adjunct to the operation of a grocery store and that the facility shall not be advertised or otherwise held out to be a drinking establishment.
8. Hours for the sale of packaged alcoholic liquor, for consumption off the premises shall be in accordance with this code but in no case shall the sale of spirits, beer, wine or sake take place outside of the normal business hours of the grocery store.
9. The establishment does not engage in the retail sale of goods outside of groceries such as, but not limited to, clothing, shoes, home goods, electronics, and sporting goods.
10. The annual fee for such license shall be in accordance with our current fee schedule.

SECTION TWO: That after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form pursuant to the authority of the City Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this
____ day of _____, 2019.

PASSED by the City Council of the City of St. Charles, Illinois this
____ day of _____, 2019.

APPROVED by the Mayor of the City of St. Charles, Illinois, this
____ day of _____, 2019.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____

APPROVED AS TO FORM:

City Attorney

DATE: _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6c

Title:

Recommendation to approve Site Plan Modifications for The Blue Goose Located at 300 S 2nd Street, St. Charles.

Presenter:

Police Chief James Keegan

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Upon approval of the A-2 ordinance revisions, the attached site plan modifications are proposed by The Blue Goose, a long-time St. Charles business.

The Blue Goose is looking to model its consumption on-site alcohol model after other specialty grocery stores doing in business in nearby communities. Specifically, we looked at ordinances in both Carol Stream and Bloomingdale.

Because of the great success of warm weather grilling, the Blue Goose is also seeking outside consumption; sold from cash stands during their outside grilling events. Consumption would be limited to their outside seating area and staff from the Blue Goose would remain present at all times consumption is taking place to avoid alcohol being moved.

Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019 for final approval.

Attachments *(please list):*

Summary, Site Plan Modifications, Business Plan

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Proposal for site plan modifications for The Blue Goose, located at 300 S. 2nd Street, St. Charles.



City of St Charles Police, Liquor Commissioner, City Council,

Blue Goose Super Market, Inc. (Blue Goose) requests transition to the appropriate liquor license to allow sale of alcohol for on-premise consumption as well as off-premise consumption. For background, Blue Goose has sold liquor to its customers as part of a normal grocery store offering for off-premise consumption for over 10 years.

Our request to allow the addition of on-premise consumption is in response to innovation in grocery store industry as many of the most successful and esteemed grocery operators in the Chicago region are operating in-store wine bars. Blue Goose requests the on-premise to bring the St Charles community the same offering. We design to create a very culture-forward wine bar which provides opportunity for patrons to either sit and enjoy a glass of wine at the wine bar or take that wine bar experience and the glass of wine with them as they shop the retail floor of our store.

The total concept is that the offering will be focused on wine but allow for beer and liquor as well. Additionally, it is requested that the floor area where beverages will be permitted to be consumed include the sales floor so from the entry way of the store to the beginning of point of purchase. These requests are made to allow for cultural creativity and reasonable extensions to the concept of sophisticated, adult beverages consumed in a culinary/ grocery environment. This is a new and innovative concept that does not pose social risk and is not requested for a location which would be environmentally conducive to higher intensity alcohol consumption.

In addition as an extension to the brand element of a wine bar, Blue Goose also requests permission to serve in the patio seating area outside of the store during Blue Goose outdoor cook-out/brat stand/ food events. If the Blue Goose brand offers on premise sales, it becomes consistent with the market expectation that Blue Goose provides a comprehensive culinary experience wherein responsible adults can include liquor with their patio meal. The request to sell alcohol for patio on premise consumption would be contained to the hours of operation for a Blue Goose patio dining event so any alcohol would be in supplement to a full menu food offering with sales occurring on the patio. Blue Goose will staff basset trained supervision of the patio environment for all hours of operation. Blue Goose will also install attractive metal fencing with convenient gaps to indicate that alcohol consumption must be contained to the seating areas south of the boundary fencing. The fencing will be instructive more than for the purpose of containment as the patio area must be free for both ingress and egress to the inside store environment and to provide clear indication of the areas where alcohol consumption is permitted. This augmentation otherwise operates exactly with the wine bar concept further explained below.

The concept of having a wine bar in a supermarket will facilitate a few different uses. First, it provides a social space in the supermarket at the physical bar where patrons can drink a glass of wine and meet friends or even eat. Second, it provides a unique and progressive shopping experience where customers can try a wine they are considering purchasing for their home



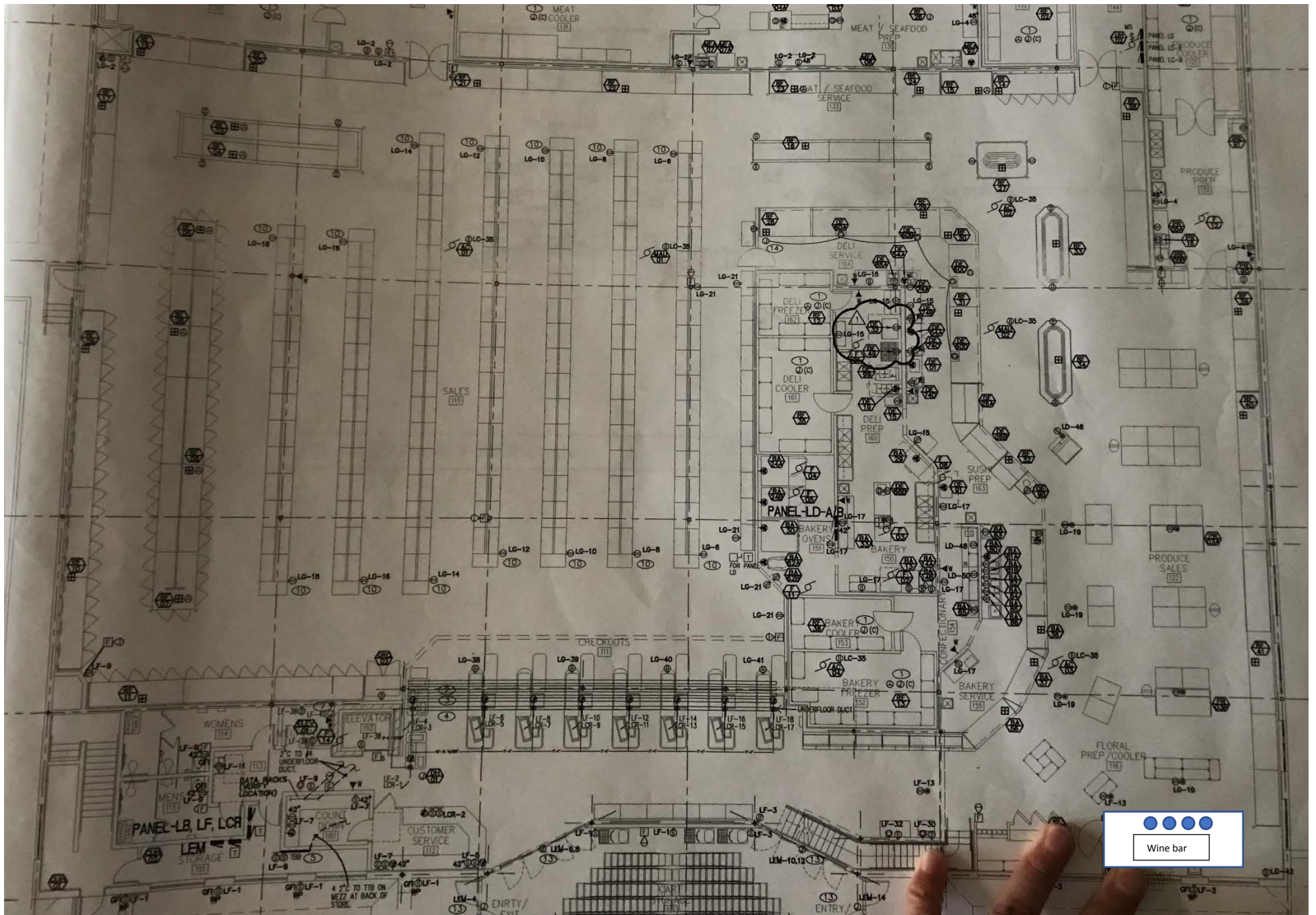
while they shop. Third, the wine bar offers a cultural space which can be used for small group demonstrations and small events. Each of these behavior concepts will drive commerce and attract customers who are looking for a more progressive lifestyle focused shopping experience.

The addition of a wine bar to Blue Goose is important and a valuable brand addition for many reasons. The greatest positive of a wine bar in our grocery market is to clearly, and boldly establish the cultural values of Blue Goose (and our community) in a method that is stylish and exciting. Blue Goose prides itself on our high-level and market-leading professional expertise in food and wine culture. This wine bar greatly strengthens and more loudly broadcasts our talents to the market. It is a very desirable and lifestyle affirming for progressive members of our current culture to have the opportunity to responsibly be included in a more immersive culinary, cultural experience while shopping for dinner. Having a wine bar in a supermarket provides this lifestyle element.

Blue Goose respectfully requests permission to add on-premise alcohol consumption. Orderly and safe operation of this privilege will not be outside of the competencies of the organization as evidenced by the Blue Goose's history of good citizenship and responsible conduct. For these reasons we humbly request approval of our request.

Respectfully,

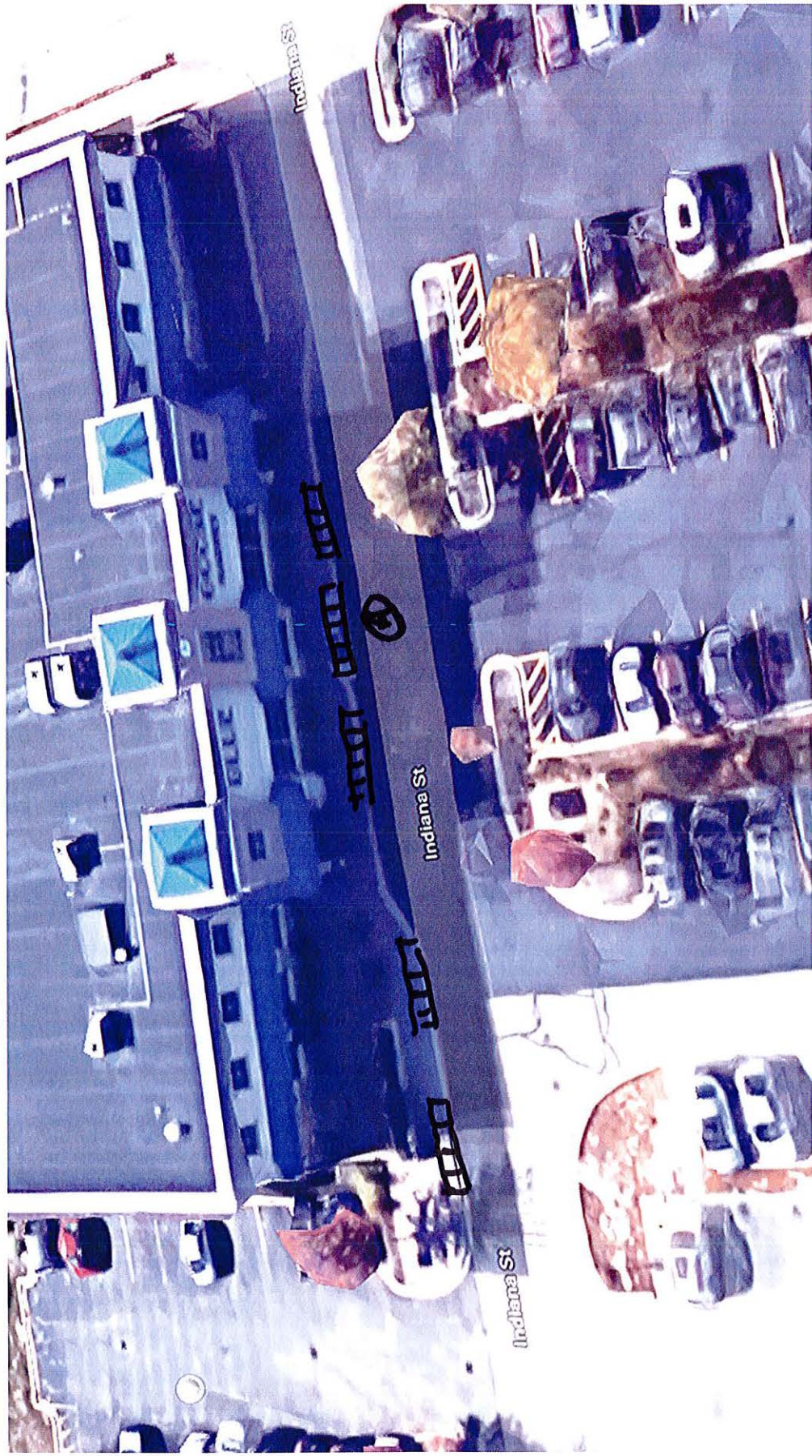
Paul Lencioni, CEO




Wine bar



Blue Goose - Blue Goose patio area



(A) - representation of boundary fencing providing indication of northern limit of patio seating where alcohol consumption is permitted.

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6d
	Title:	Recommendation to approve and Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.130 “License – Hours of Sale” of the St. Charles Municipal Code (Class A, F, and G –	
	Presenter:	Police Chief Keegan hours of sale.)	
Meeting: Government Operatins Committee		Date: January 22, 2019	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Currently, all our consumption on-site licenses sunset at midnight, with the option of applying for late permits; 1:00 a.m. or 2:00 a.m., respectively, while packaged liquor stores and BYOB licenses sunset at 10:00 p.m. In reviewing area municipalities, only Geneva mirrors St. Charles in this practice while other municipalities bordering St. Charles sell until midnight or in some cases, 1:00 a.m. or 2:00 a.m.</p> <p>In an effort to streamline the consistent sale of alcohol from an hours perspective and to remain competitive with bordering municipalities, the attached ordinance revision is being presented for both the Liquor Control Commission and Government Operations Committee consideration.</p> <p><i>Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019, for final approval.</i></p>			
Attachments <i>(please list):</i> Memo, ordinance with proposed changes,			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to approve and Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.130 “License – Hours of Sale” of the St. Charles Municipal Code			



Memo

Date: January 7, 2019
To: Raymond Rogina, Liquor Commissioner
From: James Keegan, Chief of Police
CC: Mark Koenen, City Administrator
Re: Closing Hours/Packaged Liquor

Issue

The issue at hand stems from a request from some of our A-licenses to remain open a little bit longer to remain competitive with surrounding communities.

Currently, all A-licenses, our BYOB licenses and one site license (Pride Stores) cease operations at 10:00 p.m. I took the liberty of reviewing the liquor codes of four (4) area municipalities in each direction of us and found that only Geneva mirrors St. Charles in shutting down packages sales at 10:00 p.m. while Campton Hills, South Elgin and West Chicago allow packaged retailers to stay open until at least midnight, if not 1:00 a.m. or 2:00 a.m. respectively.

Recommendation

I am comfortable in allowing all A-licenses to mirror consumption of on-site licenses (B-D licenses) in allowing sales to continue until midnight: Monday-Sunday; subject to City Council approval.

St. Charles

5.08.130 – License - Hours of Sale

7: 00 a.m. to 10:00 p.m.

Campton Hills

4-1-19: PROHIBITED HOURS OF SALE AND OCCUPANCY

A. Prohibited Hours of Sale: It shall be unlawful for any licensee hereunder to sell or offer for sale at retail any alcoholic liquor or furnish or give away or allow to permit the same to be consumed on the licensed premises or any other premises under the control, directly or indirectly, of the licensee, during the following hours:

1. Except on January 1 and except on Thanksgiving Day, between the hours of one o'clock (1:00) A.M. and six o'clock (6:00) A.M. on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays.
2. Except on January 1, between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. on Saturdays, and between the hours of two o'clock (2:00) A.M. and twelve o'clock (12:00) noon on Sundays; provided, that as to package stores, between the hours of two o'clock (2:00) A.M. and nine o'clock (9:00) A.M. on Sundays.
3. On January 1 and on Thanksgiving Day between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. unless January 1 is a Sunday, and then between the hours of two o'clock (2:00) A.M. and twelve o'clock (12:00) noon.

Geneva

4-2-11: - LICENSE CLASSIFICATIONS

4-2-14: - CLOSING HOURS

<u>Monday—Saturday</u>	<u>12:01 a.m. to 9:00 a.m.</u> <u>10:00 p.m. to 12:00 midnight</u>
<u>Sunday</u>	<u>12:01 a.m. to 10:00 a.m.</u> <u>9:00 p.m. to midnight</u>

South Elgin

111.31 CLASS "A" LICENSES.

(A) Class "A" licenses shall authorize the retail sale of alcoholic liquors in packages and not for consumption on the premises. Curb service or sale is prohibited. The annual license fee for such license shall be \$1,200. There shall be 13 Class "A" licenses. Hours of operation for Class "A" licenses shall be 7:00 a.m. to 1:00 a.m. each day except Friday and Saturday, when hours shall be 7:00 a.m. to 2:00 a.m. Sunday hours will be 9:00 a.m. to 1:00 a.m.

West Chicago

Sec. 3-23. - Closing hours

- (a) No person who has been issued a Class C license (of any type) hereunder as a seller of alcoholic liquor either personally or through his agents or employees, shall sell or permit to be sold, offer for sale, or give away any alcoholic liquor between the hours of

midnight and 6:00 a.m., except that however, no such sales shall be made between 6:00 a.m. and 10:00 a.m. on Sunday.

Amendments to Our Liquor Code

5.08.130 – License - Hours of Sale

1. It shall be unlawful for any person holding a Class A- 1, A- 2, A- 2B, A- 4, A- 5, A-6, F- 1, F- 2 or G-2 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises any alcoholic liquor prior to the hour of 7: 00 a.m. and after the hour of ~~10:00 p.m.~~ 12:00 a.m. (midnight).

City of St. Charles, Illinois
Ordinance No. 2019-M- _____

**An Ordinance Amending Title 5 “Business Licenses and Regulations”,
Chapter 5.08 “Alcoholic Beverages”; Section 5.08.130 “License –Hours of
Sale” of the St. Charles Municipal Code**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES,
KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

SECTION ONE: That Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.130 “License – Hours of Sale” of the St. Charles Municipal Code, be and is hereby amended as follows:

1. It shall be unlawful for any person holding a Class A- 1, A- 2, A- 2B, A- 4, A- 5, A-6, F- 1, F- 2 or G-2 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises any alcoholic liquor prior to the hour of 7: 00 a.m. and after the hour of 12:00 a.m. (midnight).

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2019.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2019.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2019.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6e

Title:

Recommendation to approve a proposal for a new class B1 liquor license including a 2:00 am late night permit for Flagship on the Fox, located at 100 S. Riverside Avenue, St. Charles

Presenter:

Police Chief James Keegan

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

This is a new liquor license request for the former Chord on Blues location, which is located on the 100 block of South Riverside Avenue. Flagship on the Fox will occupy the northern half of this business, and another business, yet to be confirmed, will be located in the southern half of the business.

Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019, for final approval.

Attachments *(please list):*

Summary, Floor Plan, Liquor License

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal for a new class B1 liquor license including a 2:00 am late night permit for Flagship on the Fox, located at 100 S. Riverside Avenue, St. Charles



Memo

Date: 1/15/2019

To: The Honorable Ray Rogina, Mayor-Liquor Commissioner

From: James Keegan, Chief of Police

A handwritten signature in blue ink, appearing to be "J. Keegan", written over the printed name of the Chief of Police.

Re: Background Investigation-Flagship on the Fox (Class B/2 a.m. Late Night Permit)

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

As you're aware, Flagship on the Fox (C & A Management Group, LLC) has submitted an application for a new high end sports bar to be located at 100 S. Riverside Avenue. The majority owner, Steve Mayer, is originally from St. Charles and owns and operates a similar concept in Chicago. For the last 15-years, he has either owned and/or operated Chicago bars to include: Good Bar, The Stretch, Flagship and Ironside.

The site itself has been closed for many years and formerly occupied Danny's Corner Pocket and Cord on Blues. The current ownership group, Frontier Development, LLC. has opted to divide the building into at least two units and is also working on a perspective tenant to lease the southern portion of the building. An expansive remodel is planned for both the exterior façade and interior buildouts.

The site location/floor plans and the corresponding application materials were reviewed by my staff. We also reviewed their business plan and associated material that accompanied their application material. We found nothing of a derogatory nature that would preclude either the site location or the applicant(s) from moving forward with liquors sales and on-site consumption, subject to City Council approval.

Thank you in advance for your consideration in this matter.



Memo

Date: 1/14/2019
To: Chief James Keegan
From: Detective David Ketelsen DK #328
Re: Liquor License Application/ C & A Management Group LLC

The purpose of this memo is to document the background investigation of C & A Management Group LLC and its owner/manager, Stephen A Mayer pursuant to the application for a new Class B liquor license. This would be for a business that's name would be Flagship On The Fox, which will be located at 100 S Riverside Ave, in St Charles.

Applicant

Mayer, Stephen A
DOB: 10/05/79
3250 N Leavitt #1B
Chicago, IL 60618
312-622-2762

- Mayer currently lives at the above address, and has resided there for the past 6 years.
- On 01/10/19 I met with Stephen Mayer at 100 S Riverside Ave. The inside of the building was still under construction. In speaking with Mayer I essentially learned the following information.
- Mayer currently partially owns and helps run another sports bar establishment in Chicago named the Flagship Tavern. He is also a minority owner in another tavern in Chicago called Ironside Bar & Grill. He said that he does not have anything to do with the day to day operations of that establishment, and is in the process of selling his shares in it. This should be done by 01/12/19. I was unable to find any liquor law violations that had been documented for either of the above listed establishments. Mayer stated that he owns the majority shares in Flagship On The Fox. He will now be involved in the day to day operations of this establishment and plans on moving into The View apartment complex in St Charles soon. None of the other minority owners will be involved with any of the operations at this establishment.



- Mayer has been B.A.S.S.E.T certified since 12/14/18. He received his certification through servesafe.com. See attached copy.
- Mayer advised the menu at Flagship On The Fox will consist of traditional comfort food cuisine. See attached preliminary menu. They plan on selling beer, wine, and liquor.
- Mayer advised that he wants this to be a high class sports bar looking to attract people over 25 and families to come and enjoy sporting events on dozens of televisions. See attached business plan for details and drawings.
- He advised that the preliminary hours of business at this point would be from Monday-Sunday, 11am to 2am.
- Mayer said that he is looking to open the business in St Charles by late March of 2019.
- No other employees have been hired at this time.
- Mayer was previously fingerprinted on January 4th 2018 for this application. The results of this showed a previous arrest for a Class A Misdemeanor in September of 2001. I found this charge to be out of Normal, Illinois. I had the Normal Police Department forward me the report made on this incident. Essentially Mayer was a young student at Illinois State University where he also held a job at a local convenient store while attending school. Mayer was caught stealing a case of beer from this store without paying for it. He made restitution, served 50 hours of community service, and after 24 months on supervision the charge was dropped. I spoke with Mayer about this incident. He seemed to be regretful it ever happened and advised that his actions at that time were that of an immature college student. He said that the last 19 years have helped him mature and become a well-respected business man and hoped this incident would not be held against him.
- In checking Mayer through the New World database I found no contacts.
- I checked Mayer in TLOxp, which is a law enforcement data base. It showed him as having no open liens, judgements, or bankruptcies.
- In checking Mayer through the New World database I found no contacts.
- Mayer was provided a packet that contained the complete liquor ordinance section for the City of St Charles. He also signed the release form allowing me to complete this background.
- This concludes my background investigation. See attached application.

DK #328

DK #328

City of St. Charles, Illinois Liquor Control Commissioner
CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
APPLICATION FEE IS NON-REFUNDABLE



Incomplete applications will not be accepted.

Completed applications may be submitted to:

Two East Main Street, St. Charles, IL 60174-1984

Date Application Received: 12-28-2018 ☒ New Application ☐ Renewal Application

APPLICATION CHECKLIST

Check items to confirm all are attached to this application	Applicant	Office Use Only
Application Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Lease/Proof of Ownership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Articles of Corporation, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager. It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating). <i>city parking lot</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects, such as pool tables, bar stools, vending/amusement machines; as well as all exits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input checked="" type="checkbox"/> Hours of Operation <input checked="" type="checkbox"/> Copy of Menu <input checked="" type="checkbox"/> Whether or not live music will be played at this establishment <input checked="" type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <input checked="" type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary for this business. <i>yes, permits applied</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor's office to be fingerprinted so the City's business files are appropriately updated. <i>not yet</i>	<input type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

☐ Approved* ☐ Denied Date Approved/Denied: _____ Customer Number: _____

Signature of Mayor, Liquor Control Commissioner

Date Issued

***ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.**

07.05.2016

APPLICANT INFORMATION

A. Type of Business: ☐ Individual ☐ Partnership ☒ Corporation ☐ Other (explain):

B. Business Name:

C+A Management Group LLC dba Flagship on the Fox

C. Business Address:

100 South Riverside Drive

D. IL Tax ID Number:

[REDACTED]

E. Business Phone:

312-622-2762

F. Business E-mail:

[REDACTED]

G. Business Website:

Flagshiponthefox.com

H. Contact Person:

Stephen Mayer

I. Title:

owner

J. Phone No.:

312-622-2762

K. If Corporation, Corporation Name:

C+A Management Group LLC

L. Corporation Address (city, state, zip code):

3250 N Leavitt #1B, Chicago IL 60618

BUSINESS ESTABLISHMENT LOCATION INFORMATION

A. Type of Establishment: ☐ Package ☐ Restaurant ☐ Tavern ☐ Hotel/Banquet/Arcade/Q-Center ☐ Other

B. Address applying for liquor license (exact street address):

100 S. Riverside Dr.

C. Number of Parking Spaces:

19

D. Outside Dining s.f. [17.20.020-R]:

1581

E. Holding Bar s.f. [5.08.010-F]:

J. Live Entertainment Area s.f. [5.08.010-H]:

P. Service Bar s.f. [5.08.010-O]:

F. Total Building s.f.:

6432

G. Total Number of Seats:

168

H. Number of Bar Seats:

19

I. Sale Counter s.f.:

O. Retail/public Area s.f.:

K. Kitchen s.f.:

712

L. Cooler s.f.:

M. Dry Storage s.f.:

N. Seating Area s.f.:

862

Q. Brief Business Plan description based on type of establishment listed above: Upscale neighborhood sports bar serving full menu. Open 11am - 2am 7 days/week. Live music for happy hours, outdoor seating and designated smoking area.

MANAGER INFORMATION

Full Name, include middle initial: Stephen A. mayer Title: Owner

[REDACTED]

Full Name, include middle initial:

Title:

Birthdate:

Birthplace:

Driver's License#:

Home Phone:

Home Address:

Full Name, include middle initial:

Title:

Birthdate:

Birthplace:

Driver's License#:

Home Phone:

Home Address:

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY**Mandatory: attach to this application a floorplan or layout of the proposed facility to include the following:****CLASS B LICENSES**

1.	Every application for a Class B license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following (<i>check off once complete</i>): <ul style="list-style-type: none">a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class B licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

CLASS C LICENSES

1.	Every application for a Class C license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale, showing the following (<i>check off once complete</i>): <ul style="list-style-type: none">a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;b. The designated use of each room or segregated area (e.g. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas, where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any licensee by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class C licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

****THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.**

CORPORATION / PREMISES QUESTIONS

1.	<p>If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is any individual a naturalized citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, print name(s), date(s), and place(s) of naturalization:</p>
2.	<p>List the type of business of the applicant (5.08.070-3):</p> <p>LLC</p>
3.	<p>Number of years of experience for the above listed type of business (5.08.070-4):</p> <p>13</p>
4.	<p>Amount of merchandise that normally will be in inventory when in operation (5.08.070-5): \$ 50,000</p>
5.	<p>Location/address and description of business to be operated under this applied for license (5.08.070-6):</p> <p>100 South Riverside Drive upscale sports bar serving full menu, open 11am - 2am 7 days / week.</p>
6.	<p>Is the premises owned or leased (5.08.070-6A)? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased</p>
7.	<p>If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):</p> <p>Name of Building Owner: Riverside LLC</p> <p>Address of Building Owner: 4n316 Rt. 31 St. Charles, IL 60174</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: 630-461-7075 E-mail Address: conrad@frontierdevelopmentgroup.com</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p>
8.	<p>Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please list the business name(s) and address(es):</p>

9.	<p>Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued.</p>
10.	<p>Are any improvements planned for the building and/or site that will require a building permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, has a building permit been applied for? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, date building permit was applied for with Building & Code Enforcement:</p>
11.	<p>Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, what was the disposition of the application? Explain as necessary:</p>
12.	<p>Has applicant (and all persons listed on page 1 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is applicant (and all persons listed on page 1 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
13.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit: City of Chicago</p> <p>Date: 11/16/17 Location, City/State: Chicago, IL</p> <p>Special Explanations: Retail Food establishment Tavern</p> <p>Government Unit: City of Chicago State of Illinois</p> <p>Date: 10/30/17 Location, City/State: Chicago, IL</p> <p>Special Explanations: State liquor license</p>
14.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>

15.	<p>Complete ONLY if yes was answered to the questions above (14):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____</p> <p>Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
16.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): <u>10/23/18</u></p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): _____</p>
17.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any liquor laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business(5.08.070-11)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p> <p>Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
18.	<p>Mandatory: All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 1 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).</p> <p>Has this been done? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date(s): _____</p>
19.	<p>Mandatory: Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If already furnished, date of delivery: <u>11/30/18</u></p> <p>NOTE: Insurance must be issued from May 1, 20XX – April 30, 20XX in accordance with City code 5.08.060. Request a prorated rate from your insurance company if you are applying for a new license during this timeframe.</p>

20. **Mandatory:** Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station **(5.08.230)**?
☐ Yes ☒ No

COMMENTS/ADDITIONAL INFORMATION

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. **Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.**

Name:

(First) Stephen (Last) Mayer (Middle) A. Manager

Date of Course: 12/14/18 Place Course was Taken: ServeSafe.com

Certificate Granted: 5A-0088394 Expiration: 12/14/21

Name:

(First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course:

Place Course was Taken:

Birthdate:

Certificate Granted:

Expiration:

Name:

(First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course:

Place Course was Taken:

Birthdate:

Certificate Granted:

Expiration:

Name:

(First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course:

Place Course was Taken:

Birthdate:

Certificate Granted:

Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

APPLICATION FOR LATE NIGHT PERMIT**SUPPLEMENTAL TO LIQUOR LICENSE FOR CLASS B/C****To: St. Charles Liquor Control Commission****Date:**

12/28/18

I now possess or have applied for a liquor license Class

B - Late Night 2AM

Applicant's Name:

Stephen H. Mayer

Name of Business:

Flagship on the Fox

Business Address:

100 S. Riverside Drive

Business Phone:

312-622-2762

SUPPLEMENTAL PERMIT APPLIED FOR**Payment of Late Night Permit fee is required at the time the permit is issued.**☐ 1:00 a.m. Late Night Permit – fee of \$800.00☒ 2:00 a.m. Late Night Permit – fee of \$2,300.00**NOTE:** Other permits that may be available upon request include:

- Class E – Special Event License (1 to 3-day event @ \$100.00 per day)
- Outdoor Dining Permit (Contact Community & Economic Development @ 630.377.4443)

SIGNATURES**Applicant's Signature**☐ Liquor Commissioner hereby directs City Clerk to issue permit indicated above.**Liquor Commissioner's Signature****Date**

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION**To be completed by the City of St. Charles Police Department**

Date:	Name of Applicant:
Name of Business:	
Address of Business:	Ward Number:

To Liquor Control Commissioner, City of St. Charles, Illinois

Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

1.	Date on which applicant will begin selling retail alcoholic liquors at this location:
2.	Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	<p>If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, answer a, b and c:</p> <ul style="list-style-type: none">a. State the kind of such business:b. Give date on which applicant began the kind of business named at this location:c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person? <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
4.	<p>If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
5.	Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.) <input type="checkbox"/> Yes <input type="checkbox"/> No
7.	If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: <input type="checkbox"/> Yes <input type="checkbox"/> No

8.	Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.	Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10.	Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11.	It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12.	From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:
13.	Have all persons named in this application been fingerprinted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Fingerprinted by: <u>SCPD</u> Date: <u>1/04/19</u>
14.	Other necessary data:

SIGNATURES

ENDORSEMENTS AND APPROVALS

INVESTIGATING OFFICER

<u>D. Keltner</u>	<u>328 / Detective</u>
Investigating Officer Signature	Badge Number & Rank

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing Liquor License: ☐ Yes ☐ No

_____ Signature Of Chief of Police	_____ Date
---------------------------------------	---------------



FLA105C

OP ID: NK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Serpe Insurance Agency 2538 N. Lincoln Avenue Chicago, IL 60614 Serpe Insurance Agency	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED C & A Management Group LLC Flagship On The Fox 100 S Riverside Street St. Charles, IL 60174	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Badger Mutual Insurance	
	NAIC # 13420	
	INSURER B :	
	INSURER C :	
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			455228	12/01/2018	12/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			455228	12/01/2018	12/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			455228	12/01/2018	12/01/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	455228	12/01/2018	12/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	<input checked="" type="checkbox"/> LIQUOR LIABILITY			455228	12/01/2018	12/01/2019	1,000,000 CSL

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: City of St. Charles

CERTIFICATE HOLDER

CANCELLATION

CITSCHA City of St. Charles 2 East Main Street St Charles, IL 60174	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

BASSET Card



December 19, 2018



Letter ID: L0351060432

STEPHEN MAYER
3250 N LEAVITT
CHICAGO IL 60618

License No.: 5A-0088394

Expiration Date: 12/14/2021

License Type: Basset Card

Your "Student ID number" is: 16522167

Your "Trainer's ID number" is: 5A-0088394

Your BASSET Card is located BELOW

**DO NOT throw away this letter as you will need your
"Student ID number" directly above to re-print your card.**

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

<p>ILLINOIS LIQUOR CONTROL COMMISSION 100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD Date of Certification: 12/14/2018 Expires: 12/14/2021 Trainer's IL Liquor License Number: 5A-0088394  **Card is not transferrable**</p>
--



CERTIFIED FOODSERVICE MANAGER

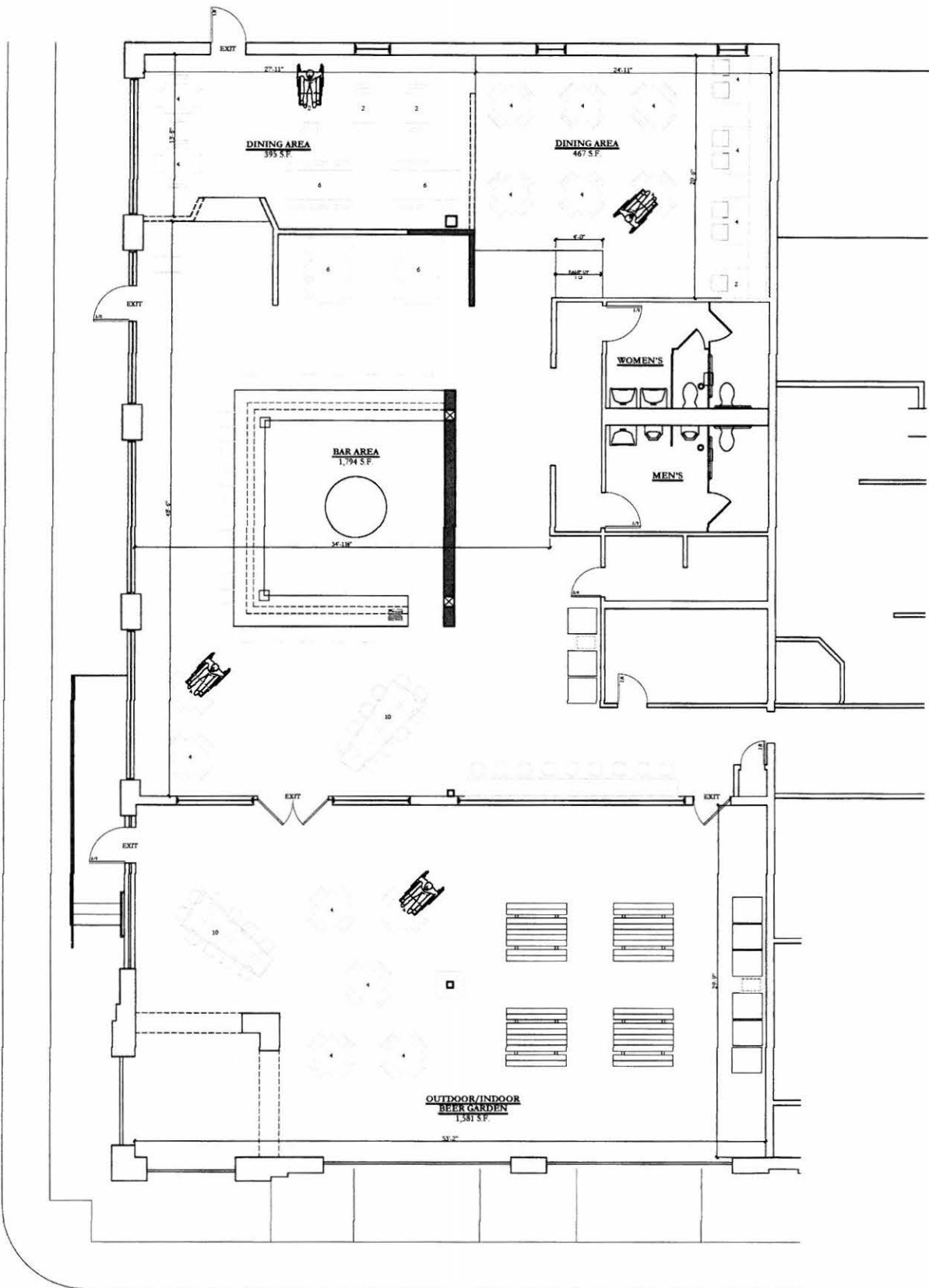


**HEALTHY
CHICAGO**

CHICAGO DEPARTMENT OF PUBLIC HEALTH

Steve Mayer

Cert. No.: **MX1-15165** Exam. Date: **4/9/2016** Expiration: **4/9/2021**



SEATING PLAN:
SCALE: 1/8" = 1'-0"

TOTAL ESTIMATED SEATING
168 SEATS
ADA REQUIRED: 8.4 AT 5%
ADA PROVIDED: 14

PAGE:	Date	Project	Revision	Drawing #
1	12.28.18	44.18	1	ASK-1.0
of 1				

FLAGSHIP ON THE FOX

100 S. RIVERSIDE DRIVE
ST. CHARLES, ILLINOIS



4009 THORNAPPLE RD.
ST. CHARLES, ILLINOIS 60174
630.352.0319
ManhattanArchitecture.com

From: Suzanne Hensley shensley@vmware.com

Date: Dec 28, 2018 at 1:43:00 PM

To: Steve Mayer stephenamayer@gmail.com

Flagship on the Fox Liquor Application Business Plan

Hours of Operation: Monday - Sunday, 11am-2am

Copy of Menu attached

Live music will be played

Outdoor seating and designated smoking areas available

FLAGSHIP ON THE FOX

Business Plan

October 2018

Prepared by

Stephen Mayer

COMPANY DESCRIPTION

"Flagship on the Fox" will be a high end sports bar located in St Charles. Our focus will be on sporting events, food, nightlife, and the community. Our target demographic will be 25 years old-?, and and creating an environment in nightlife that St Charles does not currently have.

Operator Bio

Steve Mayer has been in the Chicago bar scene for the last 15 years, owning and operating 4 separate bars (Goodbar, The Stretch, Flagship, and Ironside). His vast experience and knowledge in the industry as helped these bars reached their highest level of sales, while keeping low than industry standard overhead. Steve is a sports fanatic and believes that St Charles is missing a true sports bar, his mission is to bring that to the area. Originally from St Charles, Steve will be extremely excited to call it home once again.

Ownership and Investment Opportunity

"Flagship on the Fox" is a privately owned LLC in the state of Illinois. The company is seeking outside to raise \$450,000 for remodel, start up capital, and operating expenses. Investments are broken down into shares for \$25,000, with each share representing 2% ownership in the company.

Projected 3 Year Revenue

**Flagship on the Fox
Forecasted Profit & Loss Statement
For the Years Ended 2019, 2020 and 2021**

	12/31/2019		12/31/2020		12/31/2021	
	Amount	%	Amount	%	Amount	%
Revenues:						
Sales	\$ 1,690,000	100.0%	\$ 1,774,500	100.0%	\$ 1,863,225	100.0%
	-		-		-	
Cost of Goods Sold:						
Purchases	\$ 608,400	36.0%	\$ 638,820	36.0%	\$ 670,761	36.0%
Gross Margin:	\$ 1,081,600	64.0%	\$ 1,135,680	64.0%	\$ 1,192,464	64.0%
Operating Expenses:						
Salaries & Wages	\$ 169,000	10.0%	\$ 177,450	10.0%	\$ 186,323	10.0%
Rent	\$ 187,020	11.1%	\$ 190,760	10.8%	\$ 194,575	10.4%
Advertising	\$ 42,250	2.5%	\$ 44,363	2.5%	\$ 46,581	2.5%
Insurance	\$ 25,350	1.5%	\$ 26,618	1.5%	\$ 27,948	1.5%
Outside Services	\$ 202,800	12.0%	\$ 212,940	12.0%	\$ 223,587	12.0%
Bar Supplies	\$ 42,250	2.5%	\$ 44,363	2.5%	\$ 46,581	2.5%
Utilities	\$ 59,150	3.5%	\$ 62,108	3.5%	\$ 65,213	3.5%
Merchant Account Fees	\$ 33,800	2.0%	\$ 35,490	2.0%	\$ 37,265	2.0%
General Operating Expenses	\$ 25,350	1.5%	\$ 26,618	1.5%	\$ 27,948	1.5%
Total Operating Expenses:	\$ 786,970	46.6%	\$ 820,708	46.3%	\$ 856,020	45.9%
Net Operating Profit:	\$ 294,630	17.4%	\$ 314,973	17.7%	\$ 336,444	18.1%

**** Notes ****

Each year assumes an increase in sales and associated COGS of 5% from the prior year.

Projected Budget

1st/Last Month Rent Security	\$46,755	
Construction/Remode		
I	\$175,000	
Liquor and Food Inventory	\$25,000	
Audio/Visual/Security/Cameras	\$70,000	
Marketing	\$5,000	
Attorney Fees	\$5,000	
Permit/Additional Licenses	\$5,000	
Website	\$5,000	
Stools	\$10,000	
Kitchen Equipment	\$35,000	
Menu Design	\$5,000	
Architect	\$10,000	
POS	\$10,000	
Staff Payroll	\$15,000	
Bar Supplies	\$10,000	
Cushion	\$25,000	
Misc	\$20,000	
<u>Opening Operating Budget</u>	<u>\$40,000</u>	
	Minus	\$87,000 TI
Total \$ To Raise		\$439,755

Goals

- Increase Profitability, bringing significant return to investors/owners
- Increase brand awareness through cost effective marketing strategies and providing an unparalleled customer experience
- Provide a safe working environment for all staff

Objectives

1. Create a night life/dining experience unique to the St Charles.
Flagship on the Fox will bring its own feel to area, offering more tvs for sports, separate audio sections to play multiple game audios/music, an amazing patio (usable year round), great food, and amazing customer service.
2. Be a leader in the community and operate in a manner that reflects our values as owners. We will be working with the developmentally disabled community for employment opportunities, hosting charity happy hours, and giving back to St. Charles
3. Increase profits. Constantly looking to reduce operating costs, labor costs, food waste, and improve efficiency.

Keys to Success

- Our menu will become a staple in the Tri-Cities area. Approachable, delicious, and comforting
- Our service will be outstanding
- Constantly attacking new areas for revenue ie..... brunch, corporate events, private parties, happy hour, trivia night, lunch specials, food delivery.
- Staff will be properly trained, knowledgeable of the menu, and go out of their way to ensure customers feel that Flagship is their "Cheers"
- Ownership involvement and help

Additional Sources of Revenue

Not factored into 3 year financial projections

- Gambling machines
- Online Delivery
- Busniess generated from the crowds at The Arcada



APPETIZERS

BAJA FISH TACOS \$9

Three corn tortillas filled with beer battered spicy tilapia, baja slaw, avocado lime crema, pico de gallo, green onions and cilantro.

WAFFLE CHICKEN TENDERS \$9

Panko crusted chicken tenders, savory cheddar cheese and quinoa waffles, served with sriracha infused maple syrup.

SPICY POPCORN SHRIMP \$12

Half pound of bite-sized shrimp, lightly breaded, deep fried and served with buffalo style hot sauce and Dijon ranch dressing.

CALAMARI \$11

Grilled: marinated in olive oil and garlic then topped with balsamic vinaigrette and cherry peppers. Fried: seasoned and fried in panko bread crumbs. Both served with marinara and ranch dipping sauces.

NACHOS \$10

Fresh tortilla chips topped with spicy green chili with pork, Chihuahua cheese, sour cream, homemade guacamole, cilantro and green onions. Substitute chicken for \$2 or steak for \$3.

WINGS \$10

Eight meaty seasoned chicken wings, tossed in your choice of Maker's Mark-Chipotle BBQ or spicy buffalo sauce. Served with celery and ranch.

QUESADILLAS \$8

Grilled flour tortillas stuffed with melted Chihuahua cheese, topped with guacamole, sour cream and pico de gallo. Add tequila-lime chicken or spicy green chili with pork for \$2. Add steak for \$3.

SLIDERS \$11 (CHOOSE 3)

- Kobe burger, bourbon bacon jam, white cheddar, lettuce, tomato (cooked medium rare to medium)
- Pulled pork, Maker's Mark-chipotle BBQ, spicy coleslaw
- Pepper crusted hanger steak, Brie cheese, sautéed mushrooms, brandy-peppercorn sauce.

MAC N' CHEESE \$8

Cavatappi pasta baked in a creamy four cheese sauce. Add truffle oil or bacon for \$2. Add grilled buffalo chicken for \$3.

POUTINE \$9

Seasoned fresh cut fries topped with spicy green chili with pork and cheese curds.

ROASTED RED PEPPER HUMMUS \$9

Smooth housemade red pepper hummus served with toasted naan bread and fresh cut veggies.

SOUPS

CUP \$4 | BOWL \$6

Ask about our soup of the day.

CREAM OF POBLANO

Creamy roasted poblano pepper with garlic, topped with cilantro and crispy tortilla strips. Chef's Specialty!

FRENCH ONION

Caramelized onions in a beef broth with garlic croutons and melted Swiss cheese.

TOMATO FENNEL

Homemade cream of tomato with a hint of fennel and sour cream.

SPICY GREEN CHILI WITH PORK

Roasted green chiles, tomatillos, onions, tomato, garlic, braised pork, spices and herbs.

SALADS & WRAPS

All wraps are served with your choice of a side.

BBQ CHICKEN SALAD OR WRAP \$11

Grilled chicken breast basted in our Maker's Mark-chipotle BBQ sauce, on garden fresh greens, tomato, cucumber, avocado, Applewood smoked bacon, smoked Gouda cheese, crispy onion strings, Dijon ranch dressing.

BUFFALO CHICKEN SALAD OR WRAP \$11

Grilled chicken breast basted in our homemade buffalo sauce, garden fresh mixed greens, Applewood smoked bacon, carrot, celery, tomato, bleu cheese crumbles, Dijon ranch dressing and crispy tortilla strips.

ULTIMATE CHOPPED SALAD OR WRAP \$11

Romaine and Iceberg lettuce, avocado, tomatoes, cucumbers, Applewood smoked bacon, diced grilled chicken, bleu cheese crumbles, Acini Pasta, Kalamata olives, and homemade creamy Italian dressing.

TOMATO EGGPLANT SALAD \$10

Fried eggplant, beefsteak tomatoes, arugula, and fresh mozzarella stacked and drizzled with sweet balsamic glaze.

Dressings: Dijon ranch, creamy Italian, bleu cheese, red wine vinaigrette



Flagship policy requires all tables to order on one tab. Please visit Flagshipchicago.com for table reservations, sports team sponsorships, and private parties

 /FlagshipTavernGrill

 /FlagshipChicago

Please inform your server of any allergies or dietary restrictions that you may have. The Illinois Department of Public Health advises that eating raw or undercooked meat, poultry, eggs, or seafood poses a health risk to everyone, but especially to the elderly, young children under age 4, pregnant women, and other highly susceptible individuals with compromised immune systems



SANDWICHES

All sandwiches are served with your choice of a side.

GRILLED THREE CHEESE \$10

Rustic sourdough bread with layers of melted Swiss, American, and white Cheddar cheese, served with a cup of tomato fennel soup.

THREE LITTLE PIGS \$12

Pulled pork, black forest ham, Applewood smoked bacon, caramelized onions, Carolina BBQ sauce and roasted garlic spread on a brioche bun.

PEPPER CRUSTED HANGER STEAK \$12

Cracked pepper crusted grilled hanger steak, melted Brie cheese, sautéed mushrooms, brandy peppercorn sauce, served on a French baguette.

FLAGSHIP CLUB \$11

Classic club, triple stacked with grilled chicken breast, Black Forest ham, gribenes, lettuce, tomato, Swiss and sharp Cheddar cheese, tarragon mayo, served on toasted egg bread.

GRILLED BBQ SALMON \$12

Grilled salmon fillet, basted with Asian BBQ sauce, spicy slaw, crispy onions, served on a brioche bun.

GRILLED CHICKEN \$11

Herb marinated grilled chicken breast, Applewood smoked bacon, avocado, lettuce, tomato, white Cheddar cheese, citrus mayo, served on a potato bun. Try it with the chicken tossed in BBQ or buffalo style hot sauce.

MILANESE CHICKEN \$11

Panko breaded chicken breast with prosciutto, mozzarella, arugula, pepper Jam, roasted garlic tomato spread on a brioche bun.

CUBANO \$12

Slow roasted pork, black forest ham, Swiss cheese, spicy mustard aioli, pickles, and scrambled egg pressed in a crusty roll.

SIDES

FRESH CUT FRIES \$4

SWEET POTATO FRIES \$4

TATER TOTS \$4

WAFFLE FRIES \$4

SIDE SALAD \$4

SPICY COLESLAW \$4

TRUFFLE FRIES \$5

MAC N' CHEESE \$4

CHARRED BRUSSEL SPROUTS \$5

BURGERS

Our 8 oz. burgers are a special blend of beef ground fresh daily.

All burgers are served with a kosher dill pickle and your choice of a side. Cut the Carbs: any burger can be served open faced or on a bed of spring greens.

FLAGSHIP \$13

Applewood smoked bacon white Cheddar cheese, avocado, crispy onion strings, lettuce, tomato, mayo, on toasted old fashioned bun.

SOUTHWEST TURKEY BURGER \$12

Adobo turkey patty with Chihuahua cheese, pineapple pico de galo, avocado, lettuce, crispy tortilla strips, jalapeno aioli, served on jalapeno ciabatta bread.

GORGONZOLA PEAR \$12

Merlot poached pears, Gorgonzola cheese, caramelized onions, Applewood smoked bacon and walnut aioli, served on a brioche bun.

MAC N' CHEESE \$12

Creamy four cheese Mac N' Cheese, Cheddar cheese, Applewood smoked bacon, lettuce, tomato, on a toasted old fashioned bun.

VEGGIE \$11

Homemade veggie burger with chickpeas, lentils, brown rice, mushrooms, black beans, carrots, beets, topped with lettuce, tomato, avocado and chipotle mayo on a whole grain bun.

MERKT'S CHEDDAR BURGER \$12

Merkt's cheddar cheese spread, balsamic charred red onions, Applewood smoked bacon, lettuce and tomato, on toasted old fashioned bun.

BYO BURGER \$11

Lettuce, tomato, red onion on toasted old fashioned bun. Add your choice of cheese: Swiss, sharp Cheddar, white Cheddar, smoked Gouda, American, Gorgonzola, Parmesan, Brie, Feta, Merkt's Cheddar cheese.

Add \$1 for fried egg, crispy onion strings, caramelized onions, or sauteed mushrooms. Add \$2 for Applewood smoked bacon or avocado.

DESSERT


ROCKY ROAD BROWNIE \$7

Double layered dense chocolate brownie with toasted marshmallows, covered in a chocolate ganache and topped with vanilla ice cream.

FUNNEL FRIES \$6

Warm funnel cake sticks dusted with powdered sugar and served with dips. Choose Two: chocolate mousse, salted caramel, banana cinnamon puree or berry marmalade.

Please inform your server of any allergies or dietary restrictions that you may have. The Illinois Department of Public Health advises that eating raw or undercooked meat, poultry, eggs, or seafood poses a health risk to everyone, but especially to the elderly, young children under age 4, pregnant women, and other highly susceptible individuals with compromised immune systems

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 6f
	Title:	Recommendation to approve a proposal for a new class B1 liquor license including a 1:00 am late night permit for Jay's & N Inc., dba Pub 47, located at 1890 W. Main Street, Suite B1, St. Charles.	
	Presenter:	Police Chief James Keegan	
Meeting: Government Operations Committee		Date: January 22, 2019	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>This is a new liquor license request for the former Pub 47 location. Pub 47 is still open and the applicant would like to take over as soon as possible. This is the applicant's first business as an owner, but he does have previous bar and restaurant experience.</p> <p><i>Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, January 22, 2019, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on February 4, 2019, for final approval.</i></p>			
Attachments <i>(please list):</i> Summary, Floor Plan, Liquor License Application			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to approve a proposal for a new class B1 liquor license including a 1:00 am late night permit for Jay's & N Inc., dba Pub 47, located at 1890 W. Main Street, Suite B1, St. Charles.			

Police Department



Memo

Date: 1/17/2019
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: Background Investigation-Jay's & N Inc., 1890 W. Main Street (B-1) and 1 a.m. Late Night Permit

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

Mr. Agoston intends to open and operate a small brewery at the above location, which is the former Pub 47 location. The site location/floor plans and the corresponding application materials were reviewed by my staff. We feel this business and its unique offerings will be a nice addition to St. Charles.

We also found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with this business and on-site consumption, subject to City Council approval. They are applying for a class B-1 license, as well as a 1 a.m. late night permit.

Thank you in advance for your consideration in this matter.



Memo

Date: 1/17/2019
To: Chief James Keegan
From: Detective David Ketelsen DK #328
Re: Liquor License Application/ Jay's & N Inc.

The purpose of this memo is to document the background investigation of Jay's & N Incorporated and its owner/manager, Jason W Agoston pursuant to the application for a new Class B liquor license. This would be for a business that's name would be Pub 47, which will be located at 1890 W Main St, in St Charles.



- Agoston currently lives at the above address, and has resided there for the past 3 years. Before that he lived in Elmhurst since 2001.
- On 01/16/19 I spoke with Agoston and advised him I was doing his liquor background check. I essentially learned the following information from him.
- This will be the first establishment that Agoston will be an owner in. He is going to be involved in the day to day operations. He has purchased Pub 47 from the current owner along with 2 minority partners, Jason Herbers, and Nick Del-Giudice. Agoston said that these 2 subjects are silent partners who both own State Farm Insurance agencies and will not be involved in any management role.
- Agoston advised he has previously worked as a Manager simultaneously for the Corner Tap in Carol Stream and JT's Porch Saloon in Lombard. He had up until last month worked at those locations for approximately 1 year. I performed a Google search on both of these businesses and found both to have good ratings over 4 stars. Some of the comments complimented the establishments on the food, atmosphere, and employees. Before working at the above locations Agoston said he had worked at DeMitos Saloon in Villa



Park for 2 ½ years, and before that he was the General Manager at the Tap House Grill in St Charles for 3 years.

- Pub 47 is still open now and he would like to take over the business as soon as possible. He understood that and Gaming machines would not be allowed to be used for 1 year, and then he would have to apply for a permit to allow Gaming.
- Although the business is currently named Pub 47 Agoston is in the process of having the name changed to Throwbacks Sports Bar. He advised that he has his lawyer working on this paperwork for the name change and that he estimates the name change to happen in 3 months.
- Agoston said that there will be no structural changes to the business for now. He said that they would just be adding artwork to the walls. He advised that he did have the option to expand into an adjacent space attached to Pub 47 in one year, but he did not know if he was going to do that yet.
- Agoston has been B.A.S.S.E.T certified since 09/16/17. He received his certification through Learn2serve. See attached copy.
- The menu at Pub 47 will consist of traditional comfort food cuisine that is served in sports bars. See attached preliminary menu. (Note-the menu that Agoston provided already has the Throwbacks Sports Bar name on it.) The establishment plans on selling beer, wine, and liquor.
- Agoston wrote the following under Market Description in his business plan- *Pub 47 will have a target market of 25 to 70 years of age. Different times of the day present different opportunities for customers. Everything from a quick lunch rush from local business to younger night life needs will be met. Pub 47 will provide an interactive environment that encourages guests to take advantage of different activities from Gaming, Bags, Giant Jenga, Trivia, and DJ's. At any given time you will see a melting pot of ages at Pub 47. See attached business plan for details and drawings.*
- He advised that the hours of business at this point would be from Sunday-Thursday 11:00A.M till 1:00A.M. and Friday-Saturday 11:00A.M. till 1:00A.M.
- Most of the current employees at Pub 47 would be staying to work there.
- Agoston was previously fingerprinted on January 14th 2019 for this application. In checking with the Illinois State Police, Bureau of Identification Unit I learned that they never received these fingerprints. The SCPD Livescan was checked on 01/17/19 and showed they were sent on the 01/14/19, but have now been re-sent. When these results return I will

forward them to be attached to this application, and follow up on anything if necessary.

- I contacted the Villa Park Police Department and the Elmhurst Police Department to see if they had any negative contacts with Agoston. These are the 2 towns he has lived in for the past 10 years. Villa Park Police Department only had one report of note. On 02/13/17 2:45 A.M. VPPD were called to a noise complaint at a two flat residence where Agoston lived in the upper part of 519 Park St in Villa Park. The complainant was a subject who lived below Agoston. The report essentially says that Agoston appeared to be highly intoxicated to officers and refused to turn down his music. When the officers came back to Agoston's apartment after speaking with the complainant Agoston refused to answer the door. Agoston was issued a Nuisance Noise ticket which was left in his mailbox. After receiving this report from VPPD I called Agoston about it. He advised he was not intoxicated but always had problems with the upstairs neighbor calling the police on him for petty things. He advised that this neighbor was eventually evicted for being too much of a problem for the landlord. He did not deny that he received a Noise Nuisance ticket. See attached VPPD report. I asked Agoston if he had ever been arrested. He advised me that when he was 19 years old he was visiting a friend at a college in Iowa and while trying to break up a fight was arrested with several other subjects for Disorderly Conduct and Public Intoxication. He received supervision and a fine for this case. This incident did not appear in Agoston's criminal history check. He did not know what town this happened in so I am unable to obtain any report that may have been written on it.
- Agoston has no negative contacts with the Elmhurst Police Department.
- I checked Agoston in TLOxp, which is a law enforcement data base. It showed him as having no open liens, judgements, or bankruptcies.
- In checking Agoston through the New World database I found no contacts.
- Agoston was provided a packet that contained the complete liquor ordinance section for the City of St Charles when he handed in his application. He also signed the release form allowing me to complete this background.
- Agoston also provided the current scaled drawing of the layout of Pub 47, along with the proper insurance for liquor liability. See attached documents.
- This concludes my background investigation. See attached application.

DK #328

DK # 328

8.	Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.	Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10.	Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11.	It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12.	From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:
13.	Have all persons named in this application been fingerprinted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Fingerprinted by: <u>SCPD</u> Date: <u>1/14/19</u>
14.	Other necessary data:

SIGNATURES

ENDORSEMENTS AND APPROVALS

INVESTIGATING OFFICER

<u>D. Ketsen</u>	<u>328 / Detective</u>
Investigating Officer Signature	Badge Number & Rank

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing Liquor License: ☐ Yes ☐ No

Signature Of Chief of Police	Date
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City of St. Charles, Illinois Liquor Control Commissioner
CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
APPLICATION FEE IS NON-REFUNDABLE



Incomplete applications will not be accepted.

Completed applications may be submitted to:

Two East Main Street, St. Charles, IL 60174-1984

Date Application Received: 11/15/19 ☒ **New Application** ☐ **Renewal Application**

APPLICATION CHECKLIST

Check items to confirm all are attached to this application	Applicant	Office Use Only
Application Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Lease/Proof of Ownership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Articles of Corporation, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager . It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects , such as pool tables, bar stools, vending/amusement machines; as well as all exits .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input type="checkbox"/> Hours of Operation <input type="checkbox"/> Copy of Menu <input type="checkbox"/> Whether or not live music will be played at this establishment <input type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <input type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary for this business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor's office to be fingerprinted so the City's business files are appropriately updated.	<input type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

☐ Approved* ☐ Denied Date Approved/Denied: _____ Customer Number: _____

Signature of Mayor, Liquor Control Commissioner _____

_____ Date Issued

***ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.**

07.05.2016

APPLICANT INFORMATIONA. Type of Business: ☐ Individual ☐ Partnership ☒ Corporation ☐ Other (explain):

B. Business Name:

Jay's & N, Inc. DBA: Pub 47

C. Business Address:

1890 W Main Street, St Charles, IL 60174

D. IL Tax ID Number:

E. Business Phone:

630-251-5873

F. Business E-mail:

G. Business Website:

H. Contact Person:

Jason Agoston

I. Title:

Owner/General Manager

J. Phone No.:

630-251-5873

K. If Corporation, Corporation Name:

Jay's & N Inc. DBA: Pub 47

L. Corporation Address (city, state, zip code):

BUSINESS ESTABLISHMENT LOCATION INFORMATIONA. Type of Establishment: ☐ Package ☐ Restaurant ☒ Tavern ☐ Hotel/Banquet/Arcada/Q-Center ☐ Other

B. Address applying for liquor license (exact street address):

1890 W Main Street, St. Charles, IL 60174

C. Number of Parking Spaces:

100+

D. Outside Dining s.f. [17.20.020-R]:

400

E. Holding Bar s.f. [5.08.010-F]:

N/A

F. Total Building s.f.:

3500

G. Total Number of Seats:

95

H. Number of Bar Seats:

15

I. Sale Counter s.f.:

N/A

J. Live Entertainment Area s.f. [5.08.010-H]:

N/A

K. Kitchen s.f.:
1250L. Cooler s.f.:
200M. Dry Storage s.f.:
400N. Seating Area s.f.:
2250O. Retail/public Area s.f.:
2250P. Service Bar s.f. [5.08.010-O]:
N/A

Q. Brief Business Plan description based on type of establishment listed above:

To serve food and libations in a local town establishment while providing a place where patrons can enjoy good service, entertainment, and good company.

MANAGER INFORMATION

Full Name, include middle initial:

Title:

Birthdate:

Birthplace:

Driver's License#:

Home Phone:

Home Address:

Full Name, include middle initial:

Title:

Birthdate:

Birthplace:

Driver's License#:

Home Phone:

Home Address:

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY**Mandatory: attach to this application a floorplan or layout of the proposed facility to include the following:****CLASS B LICENSES**

1.	Every application for a Class B license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following (<i>check off once complete</i>): <ul style="list-style-type: none">a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class B licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

CLASS C LICENSES

1.	Every application for a Class C license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale, showing the following (<i>check off once complete</i>): <ul style="list-style-type: none">a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof;b. The designated use of each room or segregated area (e.g. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas, where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided);c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any licensee by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class C licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

****THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.**

CORPORATION / PREMISES QUESTIONS

1.	<p>If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is any individual a naturalized citizen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, print name(s), date(s), and place(s) of naturalization:</p>
2.	List the type of business of the applicant (5.08.070-3): Restaurant/Tavern
3.	Number of years of experience for the above listed type of business (5.08.070-4): 16
4.	Amount of merchandise that normally will be in inventory when in operation (5.08.070-5): \$ 22,000
5.	Location/address and description of business to be operated under this applied for license (5.08.070-6): 1890 W Main St, St. Charles, IL 60174. Restaurant/Tavern serving food and alcohol
6.	Is the premises owned or leased (5.08.070-6A)? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
7.	<p>If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):</p> <p>Name of Building Owner: [REDACTED]</p> <p>Address of Building Owner: [REDACTED]</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: 630-587-5555 E-mail Address: [REDACTED]</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p>
8.	<p>Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please list the business name(s) and address(es):</p>

9.	<p>Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued.</p>
10.	<p>Are any improvements planned for the building and/or site that will require a building permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, has a building permit been applied for? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, date building permit was applied for with Building & Code Enforcement:</p>
11.	<p>Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, what was the disposition of the application? Explain as necessary:</p>
12.	<p>Has applicant (and all persons listed on page 1 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is applicant (and all persons listed on page 1 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
13.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p>
14.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>

15.	<p>Complete ONLY if yes was answered to the questions above (14):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____</p> <p>Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
16.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): 11/19/2018</p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): _____</p>
17.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any liquor laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business(5.08.070-11)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p> <p>Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
18.	<p>Mandatory: All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 1 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).</p> <p>Has this been done? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date(s): _____</p>
19.	<p>Mandatory: Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If already furnished, date of delivery: _____</p> <p>NOTE: Insurance must be issued from May 1, 20XX – April 30, 20XX in accordance with City code 5.08.060. Request a prorated rate from your insurance company if you are applying for a new license during this timeframe.</p>

20. **Mandatory:** Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station **(5.08.230)**?
☐ Yes ☒ No

COMMENTS/ADDITIONAL INFORMATION

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. **Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.**

Name: Jason Agoston William Manager
(First) (Last) (Middle)
Home Street Address: [REDACTED]
City, State, Zip: [REDACTED]
Date of Course: 11/15/2017 Place Course was Taken: Village of Bloomingdale
Birthdate: [REDACTED] Certificate Granted: 07/07/2016 Expiration: 07/07/2019

Name: (First) (Last) (Middle) Manager
Home Street Address:
City, State, Zip:
Date of Course: Place Course was Taken:
Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager
Home Street Address:
City, State, Zip:
Date of Course: Place Course was Taken:
Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager
Home Street Address:
City, State, Zip:
Date of Course: Place Course was Taken:
Birthdate: Certificate Granted: Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

APPLICATION FOR LATE NIGHT PERMIT

SUPPLEMENTAL TO LIQUOR LICENSE FOR CLASS B/C

To: St. Charles Liquor Control Commission

Date:

I now possess or have applied for a liquor license Class **Yes**Applicant's Name: **Jason Agoston**Name of Business: **Jay's & N, Inc. DBA: Pub 47**Business Address: **1890 W Main St, St Charles, IL 60174**Business Phone: **630-251-5873****SUPPLEMENTAL PERMIT APPLIED FOR****Payment of Late Night Permit fee is required at the time the permit is issued.**

- ☐ 1:00 a.m. Late Night Permit – fee of \$800.00
- ☒ 2:00 a.m. Late Night Permit – fee of \$2,300.00

NOTE: Other permits that may be available upon request include:

- Class E – Special Event License (1 to 3-day event @ \$100.00 per day)
- Outdoor Dining Permit (Contact Community & Economic Development @ 630.377.4443)

SIGNATURES_____
Applicant's Signature☐ Liquor Commissioner hereby directs City Clerk to issue permit indicated above._____
Liquor Commissioner's Signature_____
Date

ADDENDUM TO RETAIL LIQUOR LICENSE APPLICATION**To be completed by the City of St. Charles Police Department**

Date:

N/A

Name of Applicant:

N/A

Name of Business:

N/A

Address of Business:

N/A

Ward Number:

N/A

To Liquor Control Commissioner, City of St. Charles, Illinois

Pursuant to the provision of the City of St. Charles Municipal Code, Chapter 5.08, Alcoholic Beverages, the following guide shall be in effect for the investigation of an applicant for a Retail Dealer's Liquor License:

1. Date on which applicant will begin selling retail alcoholic liquors at this location:
2. Is the location within 100 feet of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands or children; or any military or naval station? ☐ Yes ☐ No
3. If the answer to question 2 is yes, answer the following: Is applicant's place of business a hotel offering restaurant service, a regularly organized club, a restaurant, a food shop, or other place where the sale of alcoholic liquors is not the principal business? ☐ Yes ☐ No

If yes, answer a, b and c:
 - a. State the kind of such business:
 - b. Give date on which applicant began the kind of business named at this location:
 - c. Has the kind of business designated been established at this location for such purpose prior to February 1, 1934, and carried on continuously since such time by either the applicant or any other person?☐ Yes ☐ No
4. If premises for which an alcoholic liquor license is herein applied for are within 100 feet of a church, have such premises been licensed for the sale of alcoholic liquor at retail prior to the establishment of such church? ☐ Yes ☐ No

If yes, have the premises been continuously operated and licensed for the sale of alcoholic liquor at retail since the original alcoholic liquor license was issued therefore? ☐ Yes ☐ No
5. Is the place for which the alcoholic liquor license is sought a dwelling house, flat, or apartment used for residential purposes? ☐ Yes ☐ No
6. Is there any access leading from premises to any other portion of the same building or structure used for dwelling or lodging purposes and which is permitted to be used or kept accessible for use by the public? (Connection between premises and such other portion of building or structure as is used only by the applicant, his/her family and personal guests not prohibited.) ☐ Yes ☐ No
7. If applicant conducts or will conduct in the same place any other class of business in addition to that of City Retailer of Alcoholic Liquor, state the kind and nature of such business: ☐ Yes ☐ No

8.	Are all rooms where liquor will be sold for consumption on the premises continuously lighted during business hours by natural light or artificial white light so that all parts of the interior shall be clearly visible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.	Are premises located in any building belonging to or under the control of the State of Illinois or any other political subdivision thereof, such as county, city, etc.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10.	Are the premises for which license is herein applied for a store or place of business where the majority of customers are minors of school age or where the principal business transacted consists of school books, school supplies, food or drinks for such minors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11.	It is required by the City of St. Charles that all employees undergo BASSET training. Provide a copy of the certificate of training completion for each manager. All certificates for managers have been submitted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
12.	From your observation and investigation, has applicant—to the best of your knowledge—truthfully answered all questions? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:
13.	Have all persons named in this application been fingerprinted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Fingerprinted by: <u>SCPD</u> Date: <u>1/14/19</u>
14.	Other necessary data:

SIGNATURES

ENDORSEMENTS AND APPROVALS

INVESTIGATING OFFICER

<u>D. Ketsen</u>	<u>328 / Detective</u>
Investigating Officer Signature	Badge Number & Rank

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing Liquor License: ☐ Yes ☐ No

Signature Of Chief of Police	Date
------------------------------	------



JAYS&-1

OP ID: SM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mikkelsen, Kelly & Kipp Inc. 5534 Cal Sag Rd Alsip, IL 60803 Scott P Mikkelsen	708-389-6330	CONTACT NAME: Scott P Mikkelsen	
		PHONE (A/C, No, Ext): 708-389-6330	FAX (A/C, No): 708-389-8760
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Underwriters at Lloyd's London	15792
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED Jay's & N Inc. Jason Herbers 1890 W Main St St. Charles, IL 60174	
---	--

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			LIQ/229277	12/13/2018	12/13/2019	LL 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Saint Charles
2 Main Street
Saint Charles, IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Pub 47

Business Concept

To bring together the neighborhood with fresh from scratch food, handcrafted cocktails, and constantly changing drafts to inspire your palate throughout the changing seasons. Our environment will consist of wall to wall televisions to capture every local sports team. Local talent will also be utilized to provide entertainment with the use of Trivia, Bands, DJ's, Gaming, Charities, and Fundraises to ensure that we give back to the communities in which we do business.

Owners

Jason Herbers
Nick Del Giudice
Jason Agoston

Mission Statement

To love what we do and share our passion with our valued guests. We choose to be happy, healthy, and have fun. Respect our communities, guests, families, and the earth. To provide shared success with all team members. Provide a second to none experience which will guarantee success and growth in the communities in which we do business.

Hours of Operation

Sunday – Thursday 11:00 A.M. till 1:00 A.M.
Friday – Saturday 11:00 A.M. till 2:00 A.M.

Measurable Objectives

- Contribution Margin from Food 65%
- Contribution margin from Liquor 65%
- Contribution Margin from Beer 65%
- Contribution margin from wine 70%
- Slots Gaming machines provide \$7,500+ a month in RTI

All Measurable objectives will be monitored daily, weekly, and monthly by both Front of the house and Back of the house Management to ensure that our goals are on target quarterly and annually.

Personal Goals and Resources

With over 17 years of experience in the service industry in both Front of the house and back of the house experience I have studied with a watchful eye on all aspects of a bar and restaurant to learn how to implement the 10 steps of service to a customer flawlessly and ensure growth in sales in every establishment that I have managed.

- Business Management Degree with a concentration in marketing
- Network Communications Degree
- Basset Certification
- Level one Cicerone Certification
- Food Handlers Management Certification
- 17 years of Industry experience in fast paced environments 150+ capacity restaurants
- 7 Years Industry Management

Employment at *Throwbacks*

Employees are the most important and valuable resource in a successful restaurant operation. Certain policies, procedures and programs will be implemented to assure that every valued employee will be able to meet the requirements needed to provide exceptional service.

Our objective is to provide each guest with more than a place to eat and drink. To accomplish this, management will be very selective with our applicants as the person possessing the qualifications essential to providing the kind of service expected by our guests. Our unique difference will be our employees' obvious desire to make sure that EVERY guest leaves SATISFIED.

We encourage every employee to learn as much about their job as possible. Certifications and continued

education classes are just a few examples of how Pub 47 plans on investing in our employees to ensure product knowledge is above and beyond. Opportunity for advancement will always be available with plans of opening a new location every 2 years for the next 10 years.

Employee handbooks will be provided to every new member which will cover in greater detail the following

- **Welcome Letter**
 - A personal Letter from Jason Agoston
- **Acknowledgement**
 - Your Employment with Pub 47 and the use of this handbook
- **Who is this Job For?**
 - Expectations, introductions, mission statement
- **About Pub 47**
 - Concept statement, Owner Bio, and 10 Steps of Service
- **Employee Welfare**
 - Workers compensation, Leaves, Vacations, Holidays, Health Care, Family and Medical Leave

- **Employee Relations**
 - At-Will, Equal opportunity Employer, Discrimination and harassment policy, Open door policy, employment, training, in-store trainers, promotions, tardiness, absences, meetings, Bulletin boards, performance evaluations
- **Guest Relations**
 - Management Philosophy – You are our guest
- **Rules of Conduct and General Policies**
 - Standards of conduct, safety policies and rules, house policies, solicitation, uniforms, scheduling, “On-Call” Procedure, Moonlighting, Team Work, Assigned Work Areas, Employment of relatives, Off-Duty Employee policy, visitors, Housekeeping, Lost and Found, Alcohol management program, Alcohol management Certification, Administration of Discipline, Resignations
- **Payroll**
 - Payroll Checks and Taxes, Time Clock procedures, Overtime, Lost Paychecks, Tip Allocation, Tip Declaration, Change of Address
- **Local Orientation Information**
 - Unit Operation Spec Sheet, Unit Policies, Health Codes, Phones, Notes

Products

Beverages

- Beer
- Spirits
- Wine
- Soft drinks
- Tea
- Coffee

Food – Menu Concepts will include use of Craft beer

- Appetizers
- sides
- Salads
- Wings
- Sandwiches
- Wraps
- Burgers
- Entrees
- Pizza

Merchandise - Men and Women’s sized Attire with Pub 47 Logo

- Tee Shirts
- Tank Tops
- Hoodies

Market Description

Pub 47 will have a target market of 25 to 70 years of age. Different times of the day present different opportunities for customers. Everything from a quick lunch rush from local business to younger night life needs will be met. Pub 47 will provide an interactive environment that encourages guests to take advantage of different activities from Gaming, Bags, Giant Jenga, Trivia, Bands and DJ's. At any given time, you will see a melting pot of ages at Pub 47

Inventory and Storage

It will be our intention to only carry what our projected sales are going to be for the week with a 15% Buffer in expected needs. Product Pars will be closely monitored and adjusted weekly to meet the needs of an ever-changing environment with seasonal options.

Marketing Mix

- Social Media - Facebook, Twitter, Instagram
- Radio
- Newspaper
- Local Coupon Mailers

Appearance

Pub 47 will have a contemporary Sleek look that will be meticulously clean always. The outside of the building will be well manicured and lit up with distinctive Pub 47 logo. A Marquee in the front will be updated weekly to show upcoming events and live entertainment to keep the community informed.

Certificate of Completion

Presented to

Jason Agoston

for completion of the Village of Bloomingdale

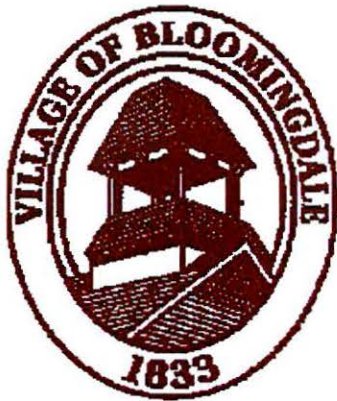
Liquor Awareness Training Seminar

State of Illinois Certified BASSET program - ILCC License number 10-5A-0093646

on

November 15, 2017

Presented by the Bloomingdale Police Department







Frank Giammarese
Director of Public Safety


Matthew Woleberg
Watch Commander

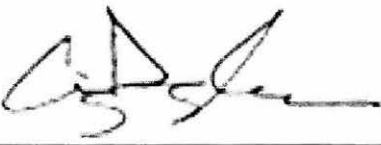


ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD
Date of Certification: 7/7/2016 Expires: 7/7/2019
Trainer's IL Liquor License Number: 5A-0093646

****Card is not transferrable****

Illinois BASSET SELLER / SERVER CERTIFICATION

Trainee Name: Jordan Threlhoff
Date of Completion: 09/16/2017

School Name:
360training.com dba Learn2Serve

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.




Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 877.881.2235

Illinois BASSET On-Premise SELLER / SERVER CERTIFICATION

Trainee Name: Sabian Reynosa
Date of Completion: 03/31/2017

School Name:
360training.com dba Learn2Serve

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.

learn²
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 877.881.2235

ILLINOIS LIQUOR CONTROL COMMISSION

**100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD**

Date of Certification: 7/24/2017 Expires: 7/24/2020

Trainer's IL Liquor License Number: 5A-0110606

BRITTANY GROH

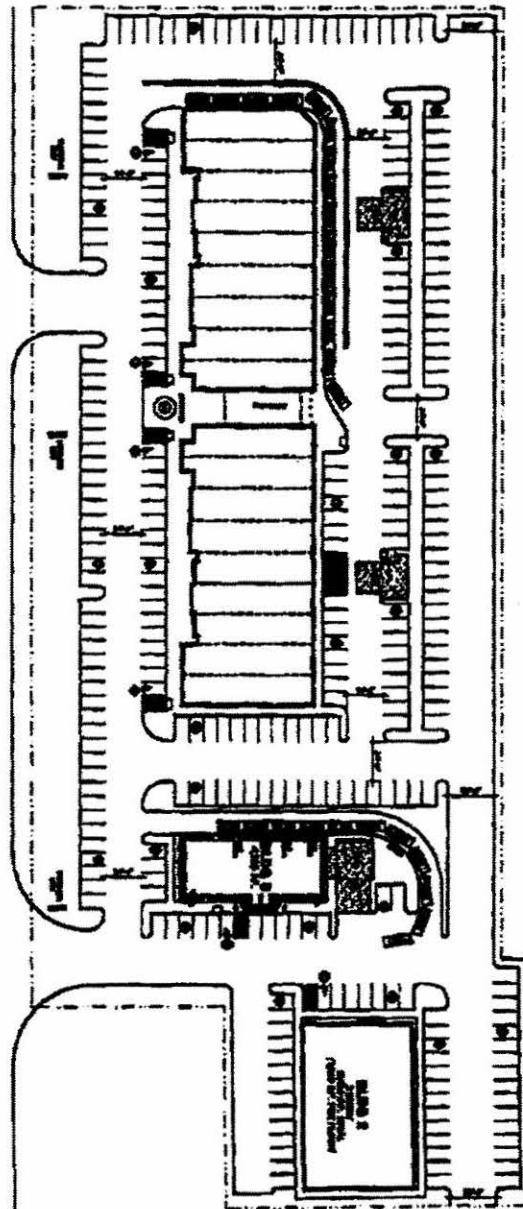
31105 VILLAGE GREEN CT

WARRENVILLE IL 60555

****Card is not transferrable****

EXHIBIT B

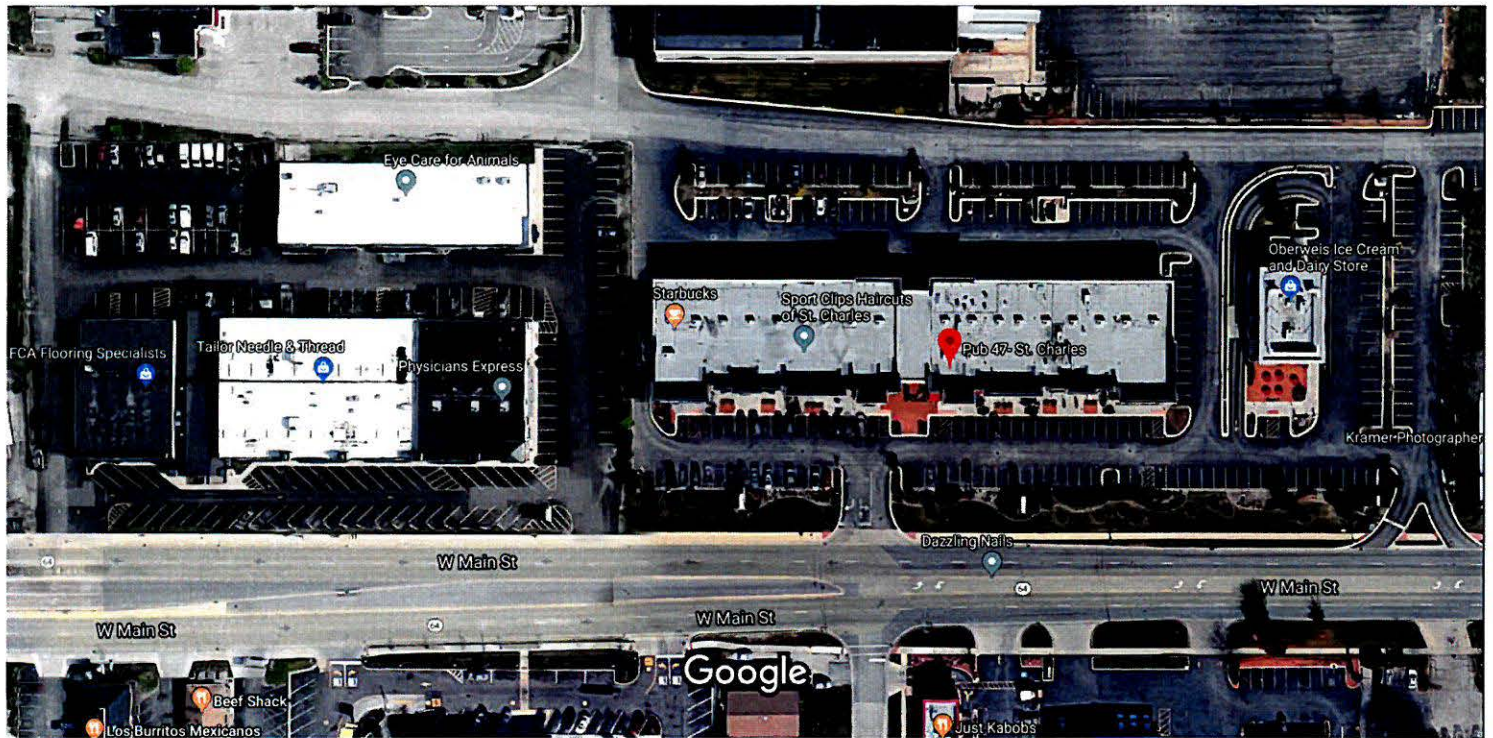
SITE PLAN





Pub 47- St. Charles

1890 W Main St, St Charles, IL 60174



Imagery ©2018 Google, Map data ©2018 Google 50 ft



Pub 47- St. Charles

4.1 ★★★★★ · 132 reviews · \$\$

Restaurant

Late-night food · Comfort food · Outdoor seating



You visited 2 months ago



1890 W Main St, St. Charles, IL 60174



WM77+69 St. Charles, St Charles Township, IL



pub47grill.com

ICTES

85. SHALL VISIT THE SITE AND THOROUGHLY FAMILIARIZE HIMSELF
WITH THE CONTRACTOR SHALL NOTIFY THE ARCHITECT IMMEDIATELY OF
ANY DISCREPANCIES BETWEEN THE DRAWINGS AND JOB SITE CONDITIONS.
THE ARCHITECT SHALL NOT RELIEVE THE CONTRACTOR OF HIS RESPONSIBILITIES
TO OBTAIN AND PAY FOR ALL REQUIRED PERMITS, BONDS, LICENSES, ETC.
THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY
PERMITS AND IN STRICT COMPLIANCE WITH ALL LOCAL, STATE,
FEDERAL AND ORDINANCES LATEST VERSIONS.
END OF CONTRACT DOCUMENTS - TITLE 8
1. GENERAL CONTRACT DOCUMENTS
2. SPECIFICATIONS
3. SCHEDULE
4. DRAWINGS
5. SUPPLEMENTAL SPECIFICATIONS
6. ADDENDUMS
7. CONTRACT AGREEMENT
8. CONDITIONS OF CONTRACT
9. BIDDING DOCUMENTS
10. CONTRACT DOCUMENTS
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NOT IN CONFORMANCE WITH THE CODES SHALL BE BROUGHT INTO COMPLIANCE.
 BE FURNISHED IN A FIRST CLASS WORKMANSHIP MANNER TO MEET THE STANDARDS
 SPECIFIED HEREIN.
 ALL MATERIALS, METHODS, SPECIFICATIONS AND SHOP DRAWINGS FOR REVEAL
 JOISTS AND TRUSS MEMBERS SHALL BE APPROVED BY THE OWNER.
 ALL JOISTS AND TRUSS BEAMS SHALL FRAYING TO BALL FRAYING.
 CHANGES REQUESTED IN DIFFERENCE TO THE
 PROJECTED CONTRACT SHALL BE APPROVED BY THE OWNER.
 ALL JOINTS SHALL BE REINFORCED WITH STEEL AND LUTTERES
 SHALL BE REINFORCED WITH STEEL AND LUTTERES SHALL BE REINFORCED WITH THE OWNER.
 CHANGES IF ANY SHALL BE REVIEWED BY THE ARCHITECT PRIOR TO WORK ON
 SET ON CONCRETE TO BE PREPARED TREATED.
 FRINGE PLANT AT THE INTERIOR AND EXTERIOR
 1. BATTERIES AND
 2. PREPARE CONSTRUCTION BATTERIES, FINISH AS REQUIRED
 PUBLIC WORKS PLANT SITE
 1. VAPOR BARRIER UNDER FLOOR SLAB

NICAL NOTES

[illegible]

BUILDING CRITERIA

5.	A-2
CTION TYPE:	3A
	Y88
1 UNIT AREA:	8426 S.F.

DESIGN OCCUPANT LOAD	
A-2, UFS eg. ft. * S eg. ft./person =	106 PEOPLE
WHEEL, SABLE, STORAGE, RESTROOMS AND STORAGE	
B, LWC eg. ft. * S eg. ft./person =	8 PEOPLE
L, STORAGE AND RESTROOMS	
OCCUPANT LOAD:	123 PEOPLE

SAFETY NOTE:

[illegible]

WALL TYPE KEY

[illegible]

FLOOR PLAN

SCALE: 1/4" = 1'-0"



NOTE:
LEASEABLE AREA IS MEASURED FROM
CENTER OF DEMISING WALL BETWEEN
UNITS TO OUTSIDE FACE OF ALL
EXTERIOR WALLS AND COMMON WALLS
(NOTE: DOES NOT INCLUDE MEZZANINE)

SPRINKLER NOTE:

SPRINKLER SYSTEM IS EXISTING. SPRINKLER CONTRACTOR SHALL RESPECT EXISTING SYSTEM AND UPGRADE AND MODIFY AS REQUIRED TO MEET LATEST CODES AND ORDINANCES.

SPRINKLER CONTRACTOR SHALL SUBMIT PLANS AND DETAILS TO THE CITY FOR REVIEW.

SPRINKLER DRAWINGS FOR OTHER TENANT SPACES TO BE SUBMITTED TO THE CITY FOR REVIEW AT THE TIME OF TENANT SPACE FIRST SUBMISSION.

SMOKE DETECTORS PER CODE (ALSO SEE NOTE 4 IN MECH. NOTES)

UNIT L
3424 SQ. FT.
(NOTE: DOES NOT
INCLUDE MEZZANINE)

NOTE:
EXISTING BAR COUNTER
AND CABINETRY TO REMAIN.
REPAIR/REPLACE AS REQ'D.
PER TENANT/G.C./HEALTH DEPT.

NOTE:

EXISTING EXTERIOR DOOR, WITH
PAINT HARDWARE, IS TO REMAIN.
ADDITIONAL LATCH AND/OR LOCK
SHALL NOT BE INSTALLED. (V.P.)

NOTE:
EXISTING STOREFRONT
WINDOWS AND DOORS
ARE TO REMAIN AS IS

EXISTING
DINING AREA

KEY PLAN

NOT TO SCALE

BLDG. 2 "WEST TOWNE MARKET"



DRAWING SHEET INDEX

SHEET NO.	DESCRIPTION
1	FLOOR PLAN (GENERAL NOTES)
2	KITCHEN EQUIPMENT PLAN (SCHEDULE AND PLUMBING DIAGRAMS)
3	ELECTRICAL PLAN, REFLECTED CEILING PLAN AND ACCESSIBILITY DIAGRAMS

SHEETS AS LISTED ABOVE WERE PREPARED
UNDER ARCHITECT'S SUPERVISION

Spirits

Vodka

- House
- Titos
- Kettle
- Absolut
 - Citron
 - Mandarin
 - Berry Acai
 - Vanilla
- Grey Goose
- Smirnoff
 - Cherry
 - Blueberry
 - Raspberry
 - Vanilla
- Sky/3 Olives
 - Cherry
 - Raspberry
 - Blueberry
 - Vanilla

Gin

- House
- Tanqueray
- Beefeater
- Bombay Sapphire
- Hendricks

Whiskey/Bourbon

- House
- Fireball
- Jim Beam
- Jack Daniels
 - Fire
 - Honey
- Jameson
- Tullamore Dew
- Bulleit
 - Bourbon
 - Rye
- Makers Mark

- Crown Royal
 - apple
- Seagram's 7
- Canadian Club
- Southern Comfort

Scotch

- Johnny Walker
 - Red
 - Black
- Chivas Regal
- Dewar's
- The Macallan
- Glenfiddich
- The Glenlivet

Rum

- Well
- Malibu
- Captain
- Bacardi
 - O
 - Limon

Tequila

- House
- Jose Cuervo
 - Silver
 - Gold
- 1800
- Patron
- Don Julio
 - Anejo
 - Blanco
 - Reposado
 - 1942

****Spirits list will be updated Seasonally****

Spirits

Liqueur

- Jager Meister
- Gold Schlager
- Baileys
- Rumplemintz
- Dr McGillicuddy
 - Menthol
 - Cherry
- Cointreau
- Grand Marnier
- Disaronno
- Kahlua
- Frangelico
- Godiva Chocolate
- Sweet & Dry Vermouth

Dekuyper

- Sour Apple
- Triple Sec
- Peachtree
- Amaretto
- Blue Curacao
- Watermelon
- Melon
- Razzmataz
- Pomegranate
- Blood Orange
- Grape
- Crème De Cacao

Throwback's Suggested Shots

- Pineapple Upside Down
- Red Headed Slut
- White Gummy Bear
- Jolly Rancher
- Buttery Nipple
- Mind Eraser
- Irish Car Bomb
- Kamikaze
- Lemon Drop
- Chocolate Cake

Throwbacks Drink List

- Gimlet
- Moscow Mule
- Irish Mule
- Margarita Rocks
- Whiskey Sour
- Old Fashioned
- Manhattan
- Amaretto Stone Sour
- Long Island
- Mai Tai
- Bloody Mary

Martini's

- Cosmopolitan
- Lemon Drop
- Sour Apple
- French
- Chocolate

Bottles and Can Inventory List

Domestics

- Miller lite
- MGD
- Highlife
- 64
- Bud light
- Budweiser
- Coors Light
- PBR
- Michelob Ultra

Imports

- Corona
- Corona Light
- Modelo
- Heineken
- Heineken light
- Dos XX Lager

******Craft Beers******

Pale Ales

- 3 Floyds Zombie Dust
- Sierra Nevada Pale Ale
- Deschutes Hop Trip
- Great Divide Fresh Hop

IPA's

- Founders All Day IPA
- 3 Floyds Gumball Head
- Revolution Anti Hero
- Two Brothers Wobble
- Lagunitas Little Sumpin

Wheats

- Blue Moon
- Allagash White
- Lost Coast Tangerine Wheat

Ambers

- 3 Floyds amber smash face
- Pipework's Blood of the Unicorn

Stouts

- Left hand
- Guinness

Porters

- Stone Smoked Porter
- Deschutes Black Butte Porter
- Ballast Point victory at sea

Drafts & Wine

Drafts (7) Always on Tap

- Miller Light
- Coors Light
- Stella
- Blue Moon
- Allagash White
- Guinness
- Angry Orchard

Rest of Tap Lines Rotate

House Wine – Canyon Road

- Pino Grigio
- Chardonnay
- Sauvignon Blanc
- Riesling
- Moscato
- White Zin
- Pino Noir
- Merlot
- Cabernet Sauvignon

Throwback's Sports Bar

Beverage Options

Coke	Diet Coke	Sprite	Dr. Pepper	Root Beer	Iced Tea	Coffee
Lemonade	Orange Juice	Pineapple Juice	Cranberry Juice			

Starting Line up

Chips & Salsa		\$5.99
	Add Queso +\$3 Add Guac +\$3	
French Fry Basket		\$5.99
Cheesy Garlic Bread		\$6.99
Mozzarella Stix (8)		\$8.99
Cheese Curds		\$8.99
Fried Pickle Chips		\$8.99
Jalapeno Poppers – Cheddar or Cream Cheese		\$8.99
Mac and Cheese Bites		\$8.99
Onion Ring Basket		\$8.99
Fried Mini Tacos		\$8.99
Southwestern Chicken Egg Rolls		\$9.99
Chicken Fingers (6)		\$9.99
Bavarian Soft Pretzels - (3) with Queso		\$9.99
Loaded skins (5) - Cheddar, Bacon, and Chives		\$9.99
Nachos (Queso, Lettuce, Tomato, Jalapenos, Salsa, & Sour Cream)		\$9.99
	Add Chicken or Ground Beef +\$3 Add Steak +\$4	

Sides

French Fries	\$2.99
Tots	\$2.99
Sweet Potato Fries	\$2.99
Homemade Potato Chips	\$2.99
Garlic Bread	\$2.99
Onion Rings	\$4.49

Salads

Add Chicken +\$3 Add Steak +\$4

****Dressing Options****

Italian, Ranch, Blue cheese, Honey Mustard, Sweet Vidalia, French, 1000, Oil & Vinegar

Side Salad	\$4.99
– Lettuce, Tomato, Cucumber, Mozzarella and Cheddar Cheese, Croutons, Choice of Dressing	
House Salad	\$8.99
– Lettuce, Tomato, Cucumber, Mozzarella, Cheddar, croutons, and side of Garlic Bread	
Cesar Salad	\$8.99
-Romaine Tossed in Cesar Dressing with Parmesan Cheese, Croutons, and a side of Garlic Bread	
Cobb Salad	\$11.99
-Romaine Blend, Bacon, Chicken, Blue Cheese Crumbles, Tomatoes, Cucumbers, Croutons, and a side of Garlic Bread	
BBQ Chicken Salad	\$11.99
-Romaine Blend, Bacon, Shredded Cheddar, Tomatoes, Cucumber, Corn and Black Bean Medley, Croutons, Ranch or Blue cheese dressing, and a side of Garlic Bread	
Marinated Skirt Steak and Blue Cheese Salad	\$12.99
-Romaine Blend, Blue Cheese Crumbles, Tomatoes, Cucumbers, Blue Cheese Dressing, and a side of Garlic Bread	

****Consuming raw or undercooked meats, poultry, seafood or eggs may increase your risk of foodborne illness.**

All Star Sandwiches

****Sandwiches include Homemade Potato Chips and Pickles****

Substitute; Fries \$2 Tots \$2 Sweet Potato Fries \$2 Onion Rings \$3 Side Salad \$3.99

****Bun Options****

French Roll, Brioche Bun, Pretzel Bun, Texas Toast, Marble Rye, or Ciabatta Bun

B.L.T.	\$8.99
Grilled Blackened Chicken Sandwich	\$9.99
Buffalo Chicken Sandwich (Grilled or Fried)	\$9.99
Parmesan Chicken Sandwich (Grilled or Fried)	\$9.99
Italian Beef Sandwich	\$8.99
Cheesy Italian Beef- Oven Baked with Mozzarella Cheese	\$9.99
BBQ Beef	\$9.99
Sautéed Green Peppers, Grilled Onions, or Hot Giardiniera available upon request with Italian Beef	
Philly Cheesesteak— Mozzarella, Green Peppers, Mushrooms, and onions	\$12.99
Skirt Steak Sandwich – Mozzarella, Caramelized Onions, Sautéed Mushrooms	\$14.99

Wraps

****Wraps Include Homemade Potato Chips and a Pickle****

Substitute; Fries \$2 Tots \$2 Sweet Potato Fries \$2 Onion Rings \$3 Side Salad \$3.99

****Complimentary Side of Ranch or Blue Cheese Upon Request****

Buffalo Chicken Wrap	\$8.99
-Buffalo Chicken tossed with, Romaine blend, Tomato, and Shredded Mozzarella	
Chicken Cesar Wrap	\$8.99
-Chicken tossed with, Romaine, Cesar dressing, Parmesan cheese, and Croutons	
BBQ Chicken Wrap	\$9.99
-BBQ Chicken Tossed with Bacon, Romaine blend, Tomato, and Shredded Cheddar	
Classic Chicken Wrap	\$9.99
-Chicken Tossed with Romaine Blend, Bacon, Tomato, Cucumber, Shredded Mozzarella and Cheddar Cheese, and Choice of Dressing!	
Italian Beef Wrap	\$8.99
-Italian Beef tossed with Shredded Mozzarella and Giardiniera. ***Sweet Peppers and Grilled onions available upon request!	
Steak and B/C Wrap	\$10.99
-Marinated Skirt Steak Tossed wth Bacon, Romaine, Tomatoes, Blue Cheese Crumbles, and Parmesan Cheese	

Hall of Fame Burgers

****½ lb. Burgers include side of Lettuce, Tomato, Red Onion, and Pickles with Homemade Potato Chips****

Substitute; Fries \$2 Tots \$2 Sweet Potato Fries \$2 Onion Rings \$3 Side Salad \$3.99

****Bun Options****

Brioche Bun, Pretzel Bun, Texas Toast, Marble Rye, Ciabatta Bun

Hamburger	\$8.99
Cheeseburger	\$9.99
Patty Melt	\$9.99
California (Cheddar, Bacon, Avocado, Ranch)	\$10.99
Hangover (Cheddar, Swiss, Bacon, Fried Egg)	\$10.99
Big Blue (Swiss, Sautéed Mushrooms, Caramelized onions)	\$10.99
Western (Cheddar, Bacon, BBQ Sauce, and Caramelized Onions)	\$10.99
Southwest (Pepper jack, Bacon, Pickled Jalapenos)	\$10.99
Picasso (Build your own burger up to 5 different toppings)	\$11.99

****Consuming raw or undercooked meats, poultry, seafood or eggs may increase your risk of foodborne illness.**

Throwback's Pizza

THIN CRUST

Cheese 10" \$10.50 • 12" \$13 • 14" \$14 • 16" \$16 • 18" \$18
1 Item 10" \$12.50 • 12" \$15.25 • 14" \$16.50 • 16" \$19 • 18" \$21.25
Each Additional Item 10" \$2 • 12" \$2.25 • 14" \$2.50 • 16" \$3 • 18" \$3.25

FRESH INGREDIENTS

Meat: Sausage, Pepperoni, Bacon, Ham, Ground Beef, Italian Beef (extra Charge) Chicken (extra Charge)

Veggies: Mushroom, Onions, Green Pepper, Jalapeno Pepper Slices, Giardiniera, Black Olives, Green Olives, Pineapple, Garlic, Tomato Slices

Specialty Pizza

THROWBACK'S

Sausage, Mushrooms, Green Peppers & Onion
10" \$16.50 • 12" \$19.75 • 14" \$21.50 • 16" \$25 • 18" \$27.75

BIG JAY'S

Italian Beef and Giardiniera
10" \$16.50 • 12" \$19.75 • 14" \$21.50 • 16" \$25 • 18" \$27.75

BBQ Chicken Pizza

Grilled Chicken, Red Onion, Bacon, BBQ Sauce
10" \$16.50 • 12" \$19.75 • 14" \$21.50 • 16" \$25 • 18" \$27.75

SUPREME

Pepperoni, Mushroom, Onion, Green Pepper, and Black Olives
10" \$16.50 • 12" \$19.75 • 14" \$21.50 • 16" \$25 • 18" \$27.75

VEGETARIAN PIZZA

Choose Any 4 Vegetables from Our Ingredient List
10" \$15.50 • 12" \$17.75 • 14" \$20.50 • 16" \$23 • 18" \$26

HAWAIIAN PIZZA

Pizza Sauce or BBQ Sauce, Pineapples & Ham
10" \$14.50 • 12" \$17 • 14" \$19.50 • 16" \$22 • 18" \$25.50

Panzerotti

Our Delicious Pizza Dough Stuffed with Your Choice of Ingredients and Oven Baked
Cheese \$7
Each additional Item \$1.25

**Consuming raw or undercooked meats, poultry, seafood or eggs may increase your risk of foodborne illness.

Legendary Wings

Signature Wing Sauces

Buffalo, BBQ, Thai Chili, Garlic Parmesan, Bourbon Chili, Tropical Habanero, Caribbean Jerk, Teriyaki

Dry Rubs

Mild, Medium, Hot, Lemon Pepper, Garlic Pepper, Cajun, Old Bay

Complimentary Side of Ranch or Blue Cheese & Celery Upon Request

Jumbo Wings

****Lightly hand Breaded and Fried to perfection****

****Please allow a minimum of 15 minutes per order****

6 Piece	\$7.99
12 Piece	\$14.99
18 Piece	\$19.99

Boneless Wings

****Lightly Hand Breaded and Fried to Perfection****

10 Piece (1/2 LB)	\$11.99
20 Piece (1 LB)	\$19.99

Classic Entrees

Quesadillas (cheese)	**Served with Salsa and Sour cream**	\$8.99
Add Veggies \$2 Add Chicken \$2 Add BBQ or Buffalo Chicken \$3 Add Steak \$4		
3 Taco Platter		
-Choice of Corn or Flour tortillas loaded with choice of meat, lettuce, tomato, and shredded cheese.		
Served with house made tortilla chips and salsa		
Chicken or Ground Beef Tacos		\$9.99
Marinated Skirt Steak Tacos		\$11.99
Veggie Fajitas		\$9.99
	Add Chicken \$3 Add Steak \$4	
Jumbo Fried Shrimp (10)		\$12.99
-Served with French Fries and side of our homemade cocktail sauce		
Chicken Fingers (6)		\$10.99
-Served with French fries and choice of dipping sauce		

****Consuming raw or undercooked meats, poultry, seafood or eggs may increase your risk of foodborne illness.**



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 7a

Title:

Continued Discussion Concerning Carriage Oaks Senior Affordable House.

Presenter:

Mark Koenen and John McGuirk

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$NA

Budgeted Amount: \$NA

Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*):

Request- Essex Corporation, proposed buyer, of d/b/a Carriage Oaks (1500 S. 14th Street), is requesting the City to approve their purchase of the senior independent living not-for-profit facility from Carriage Oaks of St Charles.

Background- In 1996 the City and Township of St Charles accepted the role of “sponsor member(s)” for Carriage Oaks. For your information, residents of the facility are “resident members”. Essex Corporation is looking for the City and Township to approve this property transaction. The City and Township have had representatives (sponsors) historically on the Carriage Oaks board. It appears the City engagement with Carriage Oaks has been limited and since 2013, City elected and staff members have had no involvement (other than an occasional social event) with the facility.

The City issued industrial revenue bonds (IRB) originally for this residential development to lower “buy-in” ownership for seniors. With a sale of Carriage Oaks the outstanding IRB would be paid off.

If the sale were to be approved by the Township, City and residents; Carriage Oaks would likely become property of Essex Corporation and exist like any market rate apartment complex. For your information, the resident members voted on November 15 (70 “yes” and 9 “no”) to approve the sale. The Township, sponsor member, at their December 15 meeting requested their legal counsel to secure indemnity language.

Discussion- At the December 17 Government Operations Committee meeting there was concern about taking action acknowledging our limited understanding of the facility’s financial and operational history. Like the Township there was also concern about liability. Atty. McGuirk has received and reviewed a document between among parties and the City entitled “Notice of Sponsor Member Resignation and Release and Agreement to Indemnify and Hold Harmless”. Signatories of this document (the *property owner*- Carriage Oaks of St Charles, Illinois, an Illinois nonprofit corporation, *facility operator/manager*- Essex Corporation, a Nebraska Corporation and *property purchaser*- Carriage Oaks STC, LLC, an Illinois limited liability company) would all provide the City with a release of liability and agree to indemnity, defend and hold the City harmless. Execution of this document is contingent on the City resigning as a sponsor member.

Attachments (*please list*):

Notice of Sponsor Member Resignation and Release and Agreement to Indemnify and Hold Harmless.

Recommendation/Suggested Action (*briefly explain*):

Staff recommends we accept the agreement and advance same to the Council meeting for approval.

NOTICE OF SPONSOR MEMBER RESIGNATION

RELEASE AND AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

THIS NOTICE AND AGREEMENT (collectively this "Agreement") is entered into among the City of St. Charles, Illinois, an Illinois municipality ("City"), Carriage Oaks of St. Charles, an Illinois nonprofit corporation, doing business as Carriage Oaks ("Carriage Oaks"), Essex Corporation, a Nebraska Corporation ("Essex"), and Carriage Oaks STC, LLC, an Illinois limited liability company (the "Buyer").

RECITALS:

- A. Carriage Oaks owns and operates a senior independent living facility located in St. Charles, Illinois, which has received a federal income tax exemption as a not for profit entity operated as an Internal Revenue Code section 501(c)(3) entity;
- B. At the time that the legal entity of Carriage Oaks was formed under the nonprofit corporation laws of the State of Illinois, the City was nominated to serve as a "sponsor member" of Carriage Oaks, as such sponsor member designation was identified under the bylaws and articles of organization for Carriage Oaks ("Sponsor Member");
- C. The rights, powers and authorities of the City to act as a Sponsor Member of Carriage Oaks included the right to appoint one or more persons to the board of directors for Carriage Oaks, and to vote on certain matters that may be brought to a membership vote from time to time;
- D. As of October 25, 2018, Carriage Oaks served notice on the Sponsor Member of a membership meeting (a meeting of the sponsor members and the resident members) to occur on November 15, 2018, wherein the vote of all members was to occur to either approve or decline to sell all or substantially all of the assets of Carriage Oaks, other than in the usual and regular conduct of its business, with an eventual liquidation of Carriage Oaks, to the Buyer ("Membership Meeting");
- E. On November 15, 2018, the resident member class of Carriage Oaks approved the sale of the sale of all or substantially all of the assets of Carriage Oaks, other than in the usual and regular conduct of its business, with an eventual liquidation of Carriage Oaks to the Buyer. The City has not taken any action as a Sponsor Member with respect to the Membership Meeting, nor did the City attend such meeting; and
- F. Since the date of formation of Carriage Oaks, and to the date hereof, the City has had nominal contact with the operations and activities of Carriage Oaks. The City is intending to resign as a Sponsor Member of Carriage Oaks in accordance with the terms and provisions of this Agreement in lieu of taking any action to either approve or disapprove of the pending member proposal for Carriage Oaks to sell its assets to the Buyer.

THEREFORE, the parties state and agree:

A. NOTICE OF RESIGNATION

Notice of Resignation. The undersigned City, being nominated as a Sponsor Member of Carriage Oaks, does hereby state that the City hereby resigns as a Sponsor Member for Carriage Oaks, and does further decline to act or serve in any such capacity as a Sponsor Member to Carriage Oaks. Such resignation shall be deemed to be effective as of November 15, 2018, despite the approval of, or execution of this document after November 15, 2018.

B. CARRIAGE OAKS RELEASE AND AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

1. **Release from Liability.** In consideration of this Agreement, Carriage Oaks hereby waives all claims and releases the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties"), from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against) related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting. In this regard, such waiver and release by Carriage Oaks shall include any and all actions, suits, proceedings, claims, demands, assessments, judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Carriage Oaks against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such waiver and release by Carriage Oaks shall not include any action or non-action by the City that involved willful or wanton conduct.
2. **Indemnification and Hold Harmless.** In consideration of this Agreement, Carriage Oaks hereby agrees to indemnify, defend and hold the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties") harmless, from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against) related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting, including any loss or expense related to any audit by the IRS with respect to the tax exempt status on the bonds. In this regard, such indemnification and hold harmless agreement by Carriage Oaks shall include any and all actions, suits, proceedings, claims, demands, assessments,

judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Carriage Oaks, or its members, against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such indemnification and hold harmless provision by Carriage Oaks shall not include any action or non-action by the City that involved willful or wanton conduct.

C. THE BUYER'S RELEASE AND AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

Each of the parties hereby consent and agree that the following two provisions under this heading C. shall only be effective and enforceable against the Buyer as of the closing of the transaction between Carriage Oaks and the Buyer, whereby Carriage Oaks is intending to sell all or substantially all of its assets to the Buyer, and Buyer is intending to purchase such assets. In the event that the said transaction between the Buyer and Carriage Oaks does not close as of August 1, 2019, the parties hereby consent and agree that the following two provisions under this heading C. shall be null and void, without any further force or effect.

3. **Release from Liability.** In consideration of this Agreement, Buyer hereby waives all claims and releases the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties"), from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against) related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting. In this regard, such waiver and release by Buyer shall include any and all actions, suits, proceedings, claims, demands, assessments, judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Buyer against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such waiver and release by the Buyer shall not include any action or non-action by the City that involved willful or wanton conduct.
4. **Indemnification and Hold Harmless.** In consideration of this Agreement, Buyer hereby agrees to indemnify, defend and hold the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties") harmless, from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against) related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting, including any loss or expense related

to any audit by the IRS with respect to the tax exempt status on the bonds. In this regard, such indemnification and hold harmless agreement by Buyer shall include any and all actions, suits, proceedings, claims, demands, assessments, judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Buyer against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such indemnification and hold harmless provision by Buyer shall not include any action or non-action by the City that involved willful or wanton conduct.

D. ESSEX'S RELEASE AND AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

Each of the parties hereby consent and agree that the following two provisions under this heading D. shall only be effective and enforceable against Essex as of the closing of the transaction between Carriage Oaks and the Buyer, whereby Carriage Oaks is intending to sell all or substantially all of its assets to the Buyer, and Buyer is intending to purchase such assets; and provided, however, that Essex is serving as manager or agent of the facility for the Buyer at the time that such demand is made by the City for indemnification, or to otherwise be held harmless as set forth below. In the event that the said transaction between the Buyer and Carriage Oaks does not close as of August 1, 2019, the parties hereby consent and agree that the following two provisions under this heading D. shall be null and void, without any further force or effect.

5. **Release from Liability.** In consideration of this Agreement, Essex hereby waives all claims and releases the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties"), from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against) related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting. In this regard, such waiver and release by Essex shall include any and all actions, suits, proceedings, claims, demands, assessments, judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Essex against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such waiver and release by Essex shall not include any action or non-action by the City that involved willful or wanton conduct.
6. **Indemnification and Hold Harmless.** In consideration of this Agreement, Essex hereby agrees to indemnify, defend and hold the City, its Mayor, its city council, and all related directors, officers, staff, volunteers and agents (collectively, "Released Parties") harmless, from any and all loss, liability or damage resulting: (i) from the City's resignation as Sponsor Member of Carriage Oaks under the terms and provisions of this Agreement, which such waiver and release shall occur incident to the City's resignation as a Sponsor Member of Carriage Oaks without taking any action (either for or against)

related to the meeting of the members of Carriage Oaks which occurred on November 15, 2018; (ii) from the action or non-action related to the appointment of a board member (or the failure to appoint a board member) by the City as authorized under the Bylaws for Carriage Oaks; and (iii) from the defeasance of the bonds which identify the real property owned by Carriage Oaks and the distribution of sales proceeds from the transaction approved in the Membership Meeting, including any loss or expense related to any audit by the IRS with respect to the tax exempt status on the bonds. In this regard, such indemnification and hold harmless agreement by Essex shall include any and all actions, suits, proceedings, claims, demands, assessments, judgments, costs and expenses, including, without limitation, legal fees and expenses, on the part of Essex against the Released Parties incident to any of the foregoing or incurred in investigating or attempting to avoid the same or to oppose the imposition thereof. Notwithstanding the foregoing, such indemnification and hold harmless provision by Essex shall not include any action or non-action by the City that involved willful or wanton conduct.

E. MISCELLANEOUS PROVISIONS

7. **Governing Law.** The validity, construction, and effect of this Agreement shall be determined in accordance with the laws of Illinois.
8. **Entire Agreement; Amendment.** This Agreement represents the complete expression of the intentions of the parties with regard to the matters set forth herein, constitutes the entire agreement between the parties, and supersedes all prior agreements, whether written or oral, between the parties. This Agreement shall not be altered, modified, or amended except by an express writing by the parties.
9. **Successors and Others Bound.** Each party agrees that this Agreement is fully binding upon the party's respective successors, heirs, assigns, transferees, representatives, agents, guardians, and personal representatives.
10. **Context of Words; Presumptions.** Whenever the context of this Agreement requires, the gender of all words shall include the masculine, feminine, and neuter, and the number of all words shall include the singular and plural. It is acknowledged that the parties and their respective legal counsel have participated in arm's-length negotiations in the preparation of this Agreement. As a consequence, the parties agree that no presumption shall be applied in any interpretation of this Agreement that the terms hereof shall be more strictly construed against any party by reason of any rule of construction that a document is to be more strictly construed against the party who prepared the same, whether through such party's legal counsel or otherwise.
11. **Further Action.** Each party agrees to take such further action as may be reasonably necessary to effectuate the consummation of this Agreement, including the execution of such documents as may be necessary to effectuate such consummation.
12. **Invalidity.** The parties agree the provisions of this Agreement are severable, and if any provision of this Agreement, as applied to any party or to any circumstance, shall be found by a court of competent jurisdiction to be void, invalid or unenforceable, the same shall in no way affect any other provision of this Agreement, the application of any such

provision in any other circumstance, or the validity or enforceability of this Agreement except as provided herein.

13. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by facsimile transmission or electronic mail shall be as effective as delivery of a manually executed counterpart thereof. For proof purposes, it shall not be necessary to produce or account for all counterparts, and copies, facsimile copies, and/or email copies of original signatures may be used.

Dated, _____

City of St. Charles

By: _____
_____,
Authorized Representative

Dated, _____

Carriage Oaks of St. Charles, an Illinois not for profit corporation

By: _____
_____,
Authorized Representative

Dated, _____

Carriage Oaks STC, LLC, an Illinois limited liability company

By: _____
_____,
Authorized Representative

Dated, _____

Essex Corporation, a Nebraska Corporation

By: _____
_____,
Authorized Officer



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *8a

Title:

Recommendation to approve Funds Transfer Resolutions authorizing budgeted transfers in the aggregate amount of \$6,142,125.72 for miscellaneous transfers

Presenter:

Christopher Minick, Finance Director

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$

Budgeted Amount: \$6,142,125.72

Not Budgeted: ☐

Executive Summary *(if not budgeted please explain):*

During the fiscal year, interfund transfers are sometimes necessary to fund activities/transactions in other funds. Most City revenues are recorded into the General Fund and transfers are periodically made to fund debt service payments, subsidize the activities of other funds, or for a special use. Funds Transfer Requests:

Fiscal Year 18/19:

Transfer of funds to cover principal and interest payments for General Obligation Bonds: 2008C; 2010C GO Refunding bond; 2011A; 2011C GO Refunding bond; 2011D GO Refunding bond; 2012A; 2012B GO Refunding bond; 2013A GO Refunding bond; 2013B; 2015A; 2016A; 2016B GO Refunding bond; and 2018A.

Transfer of funds from the General Fund (100) to the Foreign Fire Special Revenue Fund (340) for Public Surplus auction of Foreign Fire items; to the Motor Vehicle Fund (801) for police vehicles funded by escrow funds; and to the Capital Improvement Levy Fund (501) for transfer of levy funds collected.

Attachments *(please list):*

Funds Transfer Resolution Sheet

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve Funds Transfer Resolutions authorizing budgeted transfers in the aggregate amount of \$6,142,125.72 for miscellaneous transfers

Funds Transfer Resolution

No. _____

BE IT RESOLVED that the Finance Director and City Treasurer of the City of St. Charles be and are hereby authorized to make the following transfers during FY 18/19 and as shown in the budget during that year:


<u>Amount</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Purpose</u>
\$ 517,422.23	513-Capital Projects Fund	720-2008C GO Debt Service Fund	2008C GO debt payment
\$ 47,090.77	100-General Fund	720-2008C GO Debt Service Fund	2008C GO debt payment
\$ 34,527.05	322-TIF 3 (STC Mall) Special Revenue Fund	705-TIF 3 (Mall) Debt Service Fund	2010C GO refunding debt payment
\$ 162,297.95	100-General Fund	705-TIF 3 (Mall) Debt Service Fund	2010C GO refunding debt payment
\$ 199,357.16	100-General Fund	723-2011A GO Debt Service Fund	2011A GO debt payment
\$ 16,963.51	200-Electric Fund	723-2011A GO Debt Service Fund	2011A GO debt payment
\$ 11,309.01	210-Water Fund	723-2011A GO Debt Service Fund	2011A GO debt payment
\$ 11,309.01	220-Sewer Fund	723-2011A GO Debt Service Fund	2011A GO debt payment
\$ 417,662.50	100-General Fund	726-2011C GO Refunding Debt Service Fund	2011C GO refunding debt
\$ 137,703.50	100-General Fund	710-TIF 5 (STC Mfg) Debt Service Fund	2011D GO refunding debt
\$ 149,234.00	306-TIF 5 (STC Mfg) Special Revenue Fund	710-TIF 5 (STC Mfg) Debt Service Fund	2011D GO refunding debt
\$ 275,650.00	100-General Fund	721-2012A GO Debt Service Fund (EAB Project)	2012A GO debt payment
\$ 290,234.52	501-Capital Improvement Levy Fund	721-2012A GO Debt Service Fund (RG Bridge)	2012A GO debt payment
\$ 531,378.15	100-General Fund	727-2012B GO Refunding Debt Service Fund	2012B GO refunding debt
\$ 248,795.55	200-Electric Fund	727-2012B GO Refunding Debt Service Fund	2012B GO refunding debt
\$ 83,955.70	210-Water Fund	727-2012B GO Refunding Debt Service Fund	2012B GO refunding debt
\$ 159,720.60	220-Sewer Fund	727-2012B GO Refunding Debt Service Fund	2012B GO refunding debt
\$ 64,001.30	100-General Fund	713-TIF 4 (First Street) Debt Service Fund	2013A GO refunding debt

<u>Amount</u>	<u>From Fund</u>	<u>To Fund</u>	<u>Purpose</u>
\$ 196,308.29	305-TIF 4 (First Street) Special Revenue Fund	713-TIF 4 (First Street) Debt Service Fund	2013A GO refunding debt
\$ 186,790.41	308-TIF 7 (Central Downtown) Special Revenue Fund	713-TIF 4 (First Street) Debt Service Fund	2013A GO refunding debt
\$ 20,905.64	100-General Fund	728-2013B GO Debt Service Fund (Capital Projects)	2013B GO debt payment
\$ 188,150.83	501-Capital Improvement Levy Fund	728-2013B GO Debt Service Fund (Capital Projects)	2013B GO debt payment
\$ 82,799.45	100-General Fund	729-2015A GO Debt Service Fund (Capital Improv)	2015A GO debt payment
\$ 232,975.38	100-General Fund	730-2016A GO Debt Service Fund (Capital Improv)	2016A GO debt payment
\$ 192,725.00	100-General Fund	713-TIF 4 (First Street) Debt Service Fund	2016B GO refunding debt
\$ 140,767.33	100-General Fund	731-2016B GO Refunding Debt Service Fund	2016B GO refunding debt
\$ 766,836.25	100-General Fund	732-2018A GO Debt Service Fund (Capital Projects)	2018A GO debt payment
\$ 3,800.00	100-General Fund	340-Foreign Fire Special Revenue Fund	Public Surplus auction of Foreign Fire items
\$ 60,000.00	100-General Fund	801-Motor Vehicle Fund	For police vehicles funded by escrow funds
\$ 711,454.63	100-General Fund	501-Capital Improvement Levy Fund	Transfer levy funds collected
TOTAL:			
\$6,142,125.72			

THIS IS TO CERTIFY THAT THE ABOVE TRANSFER RESOLUTION was adopted by the City Council of the City of St. Charles, Illinois, at the meeting held on the _____ day of _____, 2019.

Charles Amenta, City Clerk

(SEAL)

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 8b
	Title:	Recommendation to Approve an Ordinance Abating a Portion of the 2018 Property Tax Heretofore Levied for the City of St. Charles	
	Presenter:	Chris Minick, Finance Director	
Meeting: Government Operations Committee Date: January 22, 2019			
Proposed Cost: \$ N/A		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Consistent with direction and prior policy, staff is requesting the Council to approve abating a portion of the 2018 property tax levy. The specific abatements requested pertain to the City's General Obligation bond issues. The principal and interest payments on these bond issues are traditionally paid from general revenue sources of the City other than property tax revenues. The property tax levies for the GO Bond Series have traditionally been abated.</p> <p>We do not have the final EAV numbers from the counties and therefore we cannot finalize the tax levy at this point. The numbers should be available toward the end of March or early in April and Staff will finalize the 2018 property tax levy at that time.</p>			
Attachments <i>(please list):</i> <p>Abatement Ordinance</p>			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Seeking a Motion to Approve an Ordinance Abating a Portion of the 2018 Property Tax Heretofore Levied for the City of St. Charles</p>			

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Abating a Portion of the Tax Heretofore Levied for the
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the
City Council on _____**

WHEREAS, the City Council of the city of St. Charles, Kane and DuPage Counties,
Illinois, did on the 3rd day of December, 2018, adopt an Ordinance entitled:

**"ANNUAL TAX LEVY ORDINANCE" of the City of St.
Charles, Kane and DuPage Counties, Illinois";**

and

WHEREAS, a duly certified copy of said Ordinance was filed with the County Clerks of
Kane and DuPage Counties, Illinois, in 2018; and

WHEREAS, revenue the city of St. Charles has received from other sources will be
sufficient to pay expenditures without any funds for debt service purposes being levied as set
forth in said Annual Tax Levy Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS
FOLLOWS:**

Section 1. That the tax heretofore levied in said Annual Tax Levy Ordinance, such tax
being levied to pay the city's annual debt service expenditures for general obligation bonds, be
abated by that amount representing revenue the city has received from other sources which will

be sufficient to pay expenditures for said general obligation bonds. The purposes for which such tax was so levied in said ordinance and the amount so levied for each purpose, the amount of such tax so levied which is to be abated for each purpose, and the remainder of such tax so levied which is to be extended for each purpose are as follows:

PURPOSE OF LEVY	TAX LEVIED IN SAID ORDINANCE	AMOUNT TO BE ABATED	REMAINDER OF LEVY TO BE EXTENDED
Fire Pension	\$1,955,183	\$0	\$1,955,183
Police Pension	\$2,892,514	\$0	\$2,892,514
Police Protection	\$1,750,000	\$0	\$1,750,000
Fire Protection	\$1,750,000	\$0	\$1,750,000
Mental Health	\$592,564	\$0	\$592,564
Corporate	\$3,596,915	\$0	\$3,596,915
GO Bond Series 2010 A	\$529,631	\$529,631	\$0
GO Bond Series 2010 C	\$220,775	\$220,775	\$0
GO Bond Series 2011 A	\$351,875	\$351,875	\$0
GO Bond Series 2011 C	\$474,375	\$474,375	\$0
GO Bond Series 2011 D	\$323,675	\$323,675	\$0
GO Bond Series 2012 A	\$751,575	\$751,575	\$0
GO Bond Series 2012 B	\$1,176,150	\$1,176,150	\$0
GO Bond Series 2013 A	\$894,200	\$894,200	\$0
GO Bond Series 2013 B	\$354,852	\$354,852	\$0

GO Bond Series 2015 A	\$195,546	\$195,546	\$0
GO Bond Series 2016A	\$554,025	\$554,025	\$0
GO Bond Series 2016B	\$842,850	\$842,850	\$0
GO TIF Bond Series 2016 B	\$149,885	\$149,885	\$0
GO Bond Series 2018A	\$1,503,018	\$1,503,018	\$0
	<u>\$20,859,608</u>	<u>\$8,322,432</u>	<u>\$12,537,176</u>

Section 2. That forthwith upon the passage of this Ordinance the City Clerk shall file a certified copy of this Ordinance with the County Clerks to ascertain the rate necessary to produce the remainder of the tax heretofore levied and as shown herein above and to extend the same for collection on the tax books against all of the taxable property situated within the city in connection with other taxes levied in 2018 for general corporate purposes and other purposes shown above, and for 2018 such annual tax shall be computed, extended and collected in the same manner as now or hereinafter provided by law for the computation, extension and collection of taxes for general corporate purposes and other purposes shown above, and when collected such taxes shall be used solely for the purpose of paying each of aforementioned specific purposes.

Section 3. That this Ordinance shall be in full force and effect forthwith upon its passage.

NOW THEREFORE, be it ordained by the Mayor and City Council of the
City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this
_____ day of January, 2019.

PASSED by the City Council of the City of St. Charles, Illinois, the
_____ day of January, 2019.

APPROVED by the Mayor of the City of St. Charles, Illinois this
_____ day of January, 2019.

Raymond P. Rogina, Mayor

ATTEST:

CITY CLERK

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: *9a

Title:

Recommendation to approve an agreement with MCC Innovations (MCCi) for Laserfiche support and maintenance for \$27,360

Presenter:

Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee

Date: January 22, 2019

Proposed Cost: \$27,360

Budgeted Amount: \$28,944

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Laserfiche is the Electronic Document Management System that was selected through the City's procurement process and approved by City Council on December 1, 2014.

Because the City originally purchased the software from MCCi, that company has become the provider for the continued ongoing software maintenance and support for Laserfiche. This maintenance contract provides technical support and product upgrades for the covered period of one year, February 19, 2019 to February 18, 2020.

MCCi has provided service to the expected level set by both Laserfiche Software and the City. We have received above average response time for technical support for both everyday support requests, as well as assistance with our custom workflows, and integration with other third party applications. In addition, any new software released from Laserfiche is tested fully by MCCi for performance and functionality. Once complete, we are then advised by MCCi as to whether we should install the new upgrade and what issues the upgrade will solve.


The base costs for maintenance and support have maintained stable since last year's agreement and have only increased due to the purchase of additional Laserfiche user licenses because of expanded use of Laserfiche.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an agreement with MCC Innovations (MCCi) for an annual contract for Laserfiche support and maintenance for \$27,360

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 9b
	Title:	Information Systems Capital Budget Plan Presentation	
	Presenter:	Larry Gunderson, Director of Information Systems	
Meeting: Government Operations Committee		Date: January 22, 2019	
Proposed Cost: N/A		Budgeted Amount: N/A	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>In FY 2020 the City is planning to begin the first year of a multi-year initiative to upgrade and modernize its computer systems. A presentation will be made to the Government Operations Committee outlining the plan that has been proposed in the FY 2020 capital budget. Three major components of the budget plan will be discussed, including:</p> <ul style="list-style-type: none"> • Enterprise software applications • Computer systems infrastructure • Information security <p>The presentation will outline how the proposed budget plan will provide the City with sustainable, secure and cost-effective information technology applications and infrastructure.</p>			
Attachments <i>(please list):</i> None			
Recommendation/Suggested Action <i>(briefly explain):</i> None.			