

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. MAUREEN LEWIS, CHAIR**

**MONDAY, JANUARY 6, 2020
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET**

- 1. Call to Order**
- 2. Roll Call**
- 3. Administrative**
 - a. Video Gaming Statistics – Information Only
- 4. Omnibus Vote**

Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- 5. Finance Department**
 - *a. Budget Revisions – December 2019
 - b. Recommendation to Approve an Ordinance Abating a Portion of the 2019 Property Tax Heretofore Levied for the City of St. Charles.
- 6. Information Systems**
 - *a. Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance.
- 7. Community & Economic Development**
 - a. Recommendation to approve an amendment to a Service Agreement with Paymentus Corporation to include services for credit card transactions for Building Permit fees.
- 8. Additional Items from Mayor, Council, Staff, or Citizens.**
- 9. Executive Session**
 - Personnel – 5 ILCS 120/2(c)(1)
 - Pending Litigation – 5 ILCS 120/2(c)(11)
 - Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
 - Property Acquisition – 5 ILCS 120/2(c)(5)
 - Collective Bargaining – 5 ILCS 120/2(c)(2)
 - Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- 10. Adjournment**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov.

Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 3a

Title:

Video Gaming Statistics – Information Only

Presenter:

Jim Keegan, Chief of Police

Meeting: Government Operations Committee

Date: January 6, 2020

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Latest statistics on video gaming and what businesses have been approved by the state and city staff of the St. Charles Police Department, pending applications into the state for approval, and January 2012 – November 2019 report for St. Charles Video Gaming Revenue as of November, 2019.

Attachments *(please list):*

Table – Current Licensed Video Gaming Establishments/Pending Applicants
Illinois Gaming Board Video Gaming Report – January 2012 – November 2019
Illinois Gaming Board Video Gaming Report - November 2019

Recommendation/Suggested Action *(briefly explain):*

None – For Information Only

City of St. Charles
Video Gaming Statistics
November, 2019

LICENSED ESTABLISHMENTS	CORPORATION NAME	ADDRESS	
Alexanders Café	Alexanders Café, Inc.	1650 W. Main St.	St. Charles
Alibi Bar & Grill	Alibi Bar & Grill, Ltd.	12 N. 3rd St.	St. Charles
Alley 64	Alley 64, Inc.	212 W. Main St.	St. Charles
Rookies	BK & MM Ventures, LLC	1545 W. Main St.	St. Charles
Crazy Fox	Crazy Fox, LLC	104 E Main St	St. Charles
Dawn's Beach Hut	Dawn's Café, LTD	8 N Third St.	St. Charles
Main Street Pub	Main Street Pub	204 W Main St	St. Charles
The Filling Station	Health Nuts, Ltd.	300 W Main St.	St. Charles
St. Charles Bowl	LA Manson Corp.	2520 W Main St	St. Charles
Second Street Bar & Grill	Mark VII Hospitality, Ltd.	221 S. 2nd Street	St. Charles
Brown's Chicken	NLHM, Inc.	1910 Lincoln Highway	St. Charles
The Evergreen Pub & Grill	Northwoods Pub and Grill, LLC	1400 W Main St	St. Charles
Riverside Pizza & Pub	Riverside Pizza, Inc.	102 E Main St	St. Charles
Spotted Fox Ale House	St. Charles Sports LLC	3615 E. Main St.	St. Charles
Tap House Grill	Tap House Grill St. Charles, LLC	3341 W Main St.	St. Charles
St. Charles Moose Lodge 1368	St Charles Moose Lodge 1368	2250 W Rt. 38	St. Charles
PENDING ESTABLISHMENTS	CORPORATION NAME	ADDRESS	
Yummy Place	Yummy Place Burrito Los Asaderos, Inc.	2400 E. Main Street	St. Charles
R House	SCMC Enterprises, Inc.	214 W Main Street	St. Charles

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

November 2019

12/14/2019

2:38 pm

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	Net Terminal Income	NTI Tax	State Share	Municipality Share
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$21,641.08	\$19,142.15	\$2,498.93	\$7,449.00	\$4,950.27	\$2,498.73	\$824.56	\$699.63	\$124.93
St. Charles	Alley 64, INC.	160702383	5	\$581,582.21	\$551,334.26	\$30,247.95	\$194,080.00	\$163,832.05	\$30,247.95	\$9,981.80	\$8,469.41	\$1,512.39
St. Charles	BK & MM VENTURES LLC	160702415	5	\$474,748.17	\$443,068.39	\$31,679.78	\$135,397.00	\$103,717.22	\$31,679.78	\$10,454.35	\$8,870.35	\$1,584.00
St. Charles	CRAZY FOX, LLC	170701805	4	\$176,471.86	\$163,748.43	\$12,723.43	\$52,325.00	\$39,601.57	\$12,723.43	\$4,198.68	\$3,562.52	\$636.16
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$14,046.75	\$12,077.96	\$1,968.79	\$5,191.00	\$3,222.56	\$1,968.44	\$649.59	\$551.17	\$98.42
St. Charles	HDF Entertainment, LLC	180702511	5	\$115,257.90	\$109,267.20	\$5,990.70	\$39,347.00	\$33,357.01	\$5,989.99	\$1,976.66	\$1,677.17	\$299.49
St. Charles	HEALTH NUTS, LTD.	180702391	5	\$105,348.06	\$97,845.45	\$7,502.61	\$38,786.00	\$31,283.39	\$7,502.61	\$2,475.87	\$2,100.74	\$375.13
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$152,749.75	\$143,547.65	\$9,202.10	\$49,360.00	\$40,157.90	\$9,202.10	\$3,036.65	\$2,576.55	\$460.10
St. Charles	MARK VII HOSPITALITY LIMITED	170702225	5	\$553,592.75	\$512,375.24	\$41,217.51	\$159,789.00	\$118,571.69	\$41,217.31	\$13,601.72	\$11,540.85	\$2,060.87
St. Charles	NLHM Inc.	160702847	4	\$99,428.01	\$95,806.82	\$3,621.19	\$25,183.00	\$21,561.81	\$3,621.19	\$1,194.98	\$1,013.92	\$181.06
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$331,705.96	\$299,864.23	\$31,841.73	\$121,831.00	\$89,989.32	\$31,841.68	\$10,507.75	\$8,915.67	\$1,592.08
St. Charles	Riverside Pizza, Inc.	160702553	4	\$231,785.30	\$211,336.11	\$20,449.19	\$71,601.00	\$51,151.86	\$20,449.14	\$6,748.20	\$5,725.75	\$1,022.45
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$269,530.58	\$244,850.30	\$24,680.28	\$84,815.00	\$60,136.11	\$24,678.89	\$8,143.98	\$6,910.05	\$1,233.93
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$104,425.66	\$93,648.21	\$10,777.45	\$39,086.00	\$28,308.55	\$10,777.45	\$3,556.55	\$3,017.68	\$538.87
St. Charles	TAP HOUSE GRILL ST. CHARLES, LLC	170702248	5	\$231,245.40	\$214,528.13	\$16,717.27	\$71,078.00	\$54,360.50	\$16,717.50	\$5,516.86	\$4,680.97	\$835.89
REPORT TOTAL:		15 Establishments	69	\$3,463,559.44	\$3,212,440.53	\$251,118.91	\$1,095,318.00	\$844,201.81	\$251,116.19	\$82,868.20	\$70,312.43	\$12,555.77

**ILLINOIS GAMING BOARD
VIDEO GAMING REPORT**

St. Charles

January 2012 - November 2019

12/14/2019

2:39 pm

Municipality	Establishment	License Number	VGT Count	VGT Wagering Activity			VGT Income			VGT Tax Distribution		
				Amount Played	Amount Won	Net Wagering Activity	Funds In	Funds Out	Net Terminal Income	NTI Tax	State Share	Municipality Share
St. Charles	A'Salute' Inc.	160702452	2	\$2,091,601.88	\$1,923,949.67	\$167,652.21	\$577,279.00	\$409,626.79	\$167,652.21	\$50,296.35	\$41,913.65	\$8,382.70
St. Charles	ALIBI BAR & GRILL LTD.	150704430	5	\$379,528.33	\$347,315.38	\$32,212.95	\$137,192.00	\$104,979.05	\$32,212.95	\$9,833.04	\$8,230.32	\$1,602.72
St. Charles	Alley 64, INC.	160702383	5	\$19,297,758.18	\$17,898,527.56	\$1,399,230.62	\$6,748,855.00	\$5,349,550.13	\$1,399,304.87	\$425,035.76	\$355,070.28	\$69,965.48
St. Charles	BK & MM VENTURES LLC	160702415	5	\$15,216,253.89	\$14,040,214.67	\$1,176,039.22	\$4,560,617.00	\$3,384,496.54	\$1,176,120.46	\$357,585.65	\$298,779.45	\$58,806.20
St. Charles	CRAZY FOX, LLC	170701805	4	\$1,790,982.72	\$1,611,798.15	\$179,184.57	\$560,463.00	\$381,278.43	\$179,184.57	\$55,843.22	\$46,883.95	\$8,959.27
St. Charles	DAWN'S CAFE, LTD.	160702454	2	\$873,317.63	\$796,962.84	\$76,354.79	\$279,552.00	\$203,195.86	\$76,356.14	\$23,156.45	\$19,338.58	\$3,817.87
St. Charles	DAWN'S VOODOO ROOM, LTD.	170702226	3	\$131,639.05	\$114,092.97	\$17,546.08	\$48,098.00	\$30,551.92	\$17,546.08	\$5,263.94	\$4,386.62	\$877.32
St. Charles	GOLREN ENTERPRISES, INC.	160703386	5	\$2,363,441.27	\$2,169,177.13	\$194,264.14	\$822,559.00	\$628,294.86	\$194,264.14	\$58,279.92	\$48,566.66	\$9,713.26
St. Charles	HDF Entertainment, LLC	180702511	5	\$638,437.21	\$586,159.09	\$52,278.12	\$239,280.00	\$187,001.88	\$52,278.12	\$16,649.75	\$14,035.85	\$2,613.90
St. Charles	HEALTH NUTS, LTD.	180702391	5	\$1,315,668.41	\$1,200,717.43	\$114,950.98	\$504,392.00	\$389,441.02	\$114,950.98	\$35,554.98	\$29,807.35	\$5,747.63
St. Charles	KILLOUGH LLC	160702650	4	\$323,128.13	\$297,527.05	\$25,601.08	\$127,669.00	\$102,067.92	\$25,601.08	\$7,680.48	\$6,400.40	\$1,280.08
St. Charles	L. A. MANSON CORPORATION	160703156	5	\$4,297,780.21	\$3,919,786.32	\$377,993.89	\$1,291,219.00	\$913,225.11	\$377,993.89	\$114,607.55	\$95,707.65	\$18,899.90
St. Charles	MARK VII HOSPITALITY LIMITED	170702225	5	\$11,107,044.82	\$10,279,331.44	\$827,713.38	\$3,253,557.00	\$2,425,819.12	\$827,737.88	\$254,785.42	\$213,398.40	\$41,387.02
St. Charles	NLHM Inc.	160702847	4	\$3,044,806.61	\$2,809,987.72	\$234,818.89	\$810,836.00	\$576,017.11	\$234,818.89	\$71,803.99	\$60,062.91	\$11,741.08
St. Charles	Northwoods Pub & Grill Inc.	160702493	5	\$12,137,271.13	\$11,115,820.50	\$1,021,450.63	\$4,048,291.00	\$3,026,840.22	\$1,021,450.78	\$310,271.52	\$259,198.83	\$51,072.69
St. Charles	Panman, LLC	160703257	5	\$20,167.79	\$17,246.68	\$2,921.11	\$8,129.00	\$5,207.89	\$2,921.11	\$876.43	\$730.36	\$146.07
St. Charles	Pub 47 St Charles Inc.	180700422	5	\$451,127.23	\$407,893.79	\$43,233.44	\$150,077.00	\$106,843.56	\$43,233.44	\$12,970.29	\$10,808.58	\$2,161.71
St. Charles	Ram Restaurant Group Inc.,	180700820	5	\$332,529.45	\$302,216.78	\$30,312.67	\$121,311.00	\$90,998.02	\$30,312.98	\$9,094.21	\$7,578.51	\$1,515.70
St. Charles	Riverside Pizza, Inc.	160702553	4	\$6,180,898.89	\$5,669,789.35	\$511,109.54	\$2,085,293.00	\$1,573,954.40	\$511,338.60	\$156,773.72	\$131,206.70	\$25,567.02
St. Charles	SAINT CHARLES SPORTS, LLC	160702605	5	\$8,926,580.61	\$8,239,371.19	\$687,209.42	\$2,619,261.00	\$1,932,049.93	\$687,211.07	\$209,914.09	\$175,553.43	\$34,360.66
St. Charles	St. Charles Lodge No. 1368, Loyal Order of Moose	160802392	5	\$5,756,776.55	\$5,231,447.74	\$525,328.81	\$1,947,078.00	\$1,421,749.19	\$525,328.81	\$159,339.82	\$133,073.12	\$26,266.70
St. Charles	TAP HOUSE GRILL ST. CHARLES, LLC	170702248	5	\$3,700,074.44	\$3,423,456.64	\$276,617.80	\$1,156,389.00	\$879,770.97	\$276,618.03	\$85,567.69	\$71,736.62	\$13,831.07
REPORT TOTAL:		22 Establishments	98	\$100,376,814.43	\$92,402,790.09	\$7,974,024.34	\$32,097,397.00	\$24,122,959.92	\$7,974,437.08	\$2,431,184.27	\$2,032,468.22	\$398,716.05

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: *5a

Title:	Budget Revisions for the City of St. Charles – December, 2019
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Presenter:	Chris Minick, Finance Director
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Meeting: Government Operations Committee

Date: January 6, 2020

Proposed Cost: \$ -0-

Budgeted Amount:

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

December, 2019 listing of monthly budget revisions for the City of St. Charles.

Attachments *(please list):*

Budget Revisions –December, 2019

Recommendation/Suggested Action *(briefly explain)*

Budget Revisions for the City of St. Charles – December, 2019

CITY OF ST. CHARLES

Budget Revision Listing

December 2019

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
Budget Transfer	88	100	1000	2020	8	12/03/2019	220551	52305	\$ (15,000.00)	Air valve piping
Budget Transfer	88	100	1000	2020	8	12/03/2019	220551	54467	\$ 15,000.00	Air valve piping
88 Total									\$ -	
Budget Addition	89	100	1000	2020	8	12/11/2019	220800	57314	\$ 538,440.00	Funding of WW connection proj
Budget Addition	89	100	1000	2020	8	12/11/2019	220900	31199	\$ (538,440.00)	Funding of WW connection proj
Budget Addition	89	100	1000	2020	8	12/11/2019	221800	49220	\$ (538,440.00)	Funding of WW connection proj
Budget Addition	89	100	1000	2020	8	12/11/2019	221900	31199	\$ 538,440.00	Funding of WW connection proj
Budget Addition	89	100	1000	2020	8	12/11/2019	220999	48300	\$ (1,244,461.00)	IEPA loan proceeds
Budget Addition	89	100	1000	2020	8	12/11/2019	220900	31199	\$ 1,244,461.00	IEPA loan proceeds
89 Total									\$ -	
Budget Adjustment	90	100	1000	2020	8	12/17/2019	705800	49100	\$ 20,903.07	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	705800	49300	\$ (20,903.07)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100800	57003	\$ (20,903.07)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100900	31199	\$ 20,903.07	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	322800	57003	\$ 20,903.07	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	322900	31199	\$ (20,903.07)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	710800	49100	\$ 1,381.43	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	710800	49300	\$ (1,381.43)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100800	57005	\$ (1,381.43)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100900	31199	\$ 1,381.43	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	306800	57005	\$ 1,381.43	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	306900	31199	\$ (1,381.43)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	713800	49100	\$ (11,514.87)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	713800	49300	\$ 11,514.87	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100800	57004	\$ 11,514.87	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100900	31199	\$ (11,514.87)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	305800	57004	\$ 1,007.33	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	305900	31199	\$ (1,007.33)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	308800	57004	\$ (12,522.20)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	308900	31199	\$ 12,522.20	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	799800	49100	\$ 472,062.00	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100800	57107	\$ (472,062.00)	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100900	31199	\$ 472,062.00	Adj D/S Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	501800	49100	\$ (60,109.10)	Adj Levy Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	501900	31199	\$ 60,109.10	Adj Levy Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100800	57308	\$ 60,109.10	Adj Levy Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	100900	31199	\$ (60,109.10)	Adj Levy Transfer
Budget Adjustment	90	100	1000	2020	8	12/17/2019	799700	55300	\$ (472,062.00)	Adj D/S Transfer
90 Total									\$ -	

CITY OF ST. CHARLES
Budget Revision Listing

December 2019

JE TYPE	JE #	BUDGET #	COMPANY	FISCAL YEAR	PERIOD	DATE	ACCT-UNIT	ACCOUNT	AMOUNT	DESCRIPTION
Budget Addition	91	100	1000	2020	8	12/17/2019	100200	54189	\$ 15,000.00	Temporary Staffing
Budget Addition	91	100	1000	2020	8	12/17/2019	100900	31199	\$ (15,000.00)	Temporary Staffing
91 Total									\$ -	
Budget Transfer	92	100	1000	2020	8	12/19/2019	100601	51300	\$ (8.00)	Transfer to membership
Budget Transfer	92	100	1000	2020	8	12/19/2019	100601	51304	\$ 8.00	Transfer to membership
92 Total									\$ -	
Budget Addition	93	100	1000	2020	8	12/23/2019	100601	54180	\$ 2,235.00	Transcription Services
Budget Addition	93	100	1000	2020	8	12/23/2019	100900	31199	\$ (2,235.00)	Transcription Services
93 Total									\$ -	
Budget Transfer	94	100	1000	2020	8	12/30/2019	221553	56170	\$ 15,000.00	Trunk Main Study
Budget Transfer	94	100	1000	2020	8	12/30/2019	221553	56150	\$ (15,000.00)	Trunk Main Study
94 Total									\$ -	
Grand Total									\$ -	

The revisions shown herewith have been approved by the City Council, except as noted below.

Chairman, Government Operations Committee

Date


Vice Chairman, Government Operations Committee

Date

Finance Director

Date

Exceptions:

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 5b
	Title:	Seeking a Motion to Approve an Ordinance Abating a Portion of the 2019 Property Tax Heretofore Levied for the City of St. Charles	
	Presenter:	Chris Minick, Finance Director	
Meeting: Government Operations Committee		Date: January 6, 2020	
Proposed Cost: \$ N/A		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>Consistent with direction and prior policy, staff is requesting the Council to approve abating a portion of the 2019 property tax levy. The specific abatements requested pertain to the City's General Obligation bond issues. The principal and interest payments on these bond issues are traditionally paid from general revenue sources of the City other than property tax revenues. The property tax levies for the GO Bond Series have traditionally been abated.</p> <p>We do not have the final EAV numbers from the counties and therefore we cannot finalize the tax levy at this point. The numbers should be available toward the end of March or early in April and Staff will finalize the 2019 property tax levy at that time.</p>			
Attachments <i>(please list):</i> <p>Abatement Ordinance</p>			
Recommendation/Suggested Action <i>(briefly explain):</i> <p>Seeking a Motion to Approve an Ordinance Abating a Portion of the 2019 Property Tax Heretofore Levied for the City of St. Charles</p>			

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Abating a Portion of the Tax Heretofore Levied for the
City of St. Charles, Kane and DuPage Counties, Illinois.**

**Presented and Passed by the
City Council on _____**

WHEREAS, the City Council of the city of St. Charles, Kane and DuPage Counties,
Illinois, did on the 2nd day of December, 2019, adopt an Ordinance entitled:

**"ANNUAL TAX LEVY ORDINANCE" of the City of St.
Charles, Kane and DuPage Counties, Illinois";**

and

WHEREAS, a duly certified copy of said Ordinance was filed with the County Clerks of
Kane and DuPage Counties, Illinois, in 2019; and

WHEREAS, revenue the city of St. Charles has received from other sources will be
sufficient to pay expenditures without any funds for debt service purposes being levied as set
forth in said Annual Tax Levy Ordinance;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS
FOLLOWS:**

Section 1. That the tax heretofore levied in said Annual Tax Levy Ordinance, such tax
being levied to pay the city's annual debt service expenditures for general obligation bonds, be
abated by that amount representing revenue the city has received from other sources which will

be sufficient to pay expenditures for said general obligation bonds. The purposes for which such tax was so levied in said ordinance and the amount so levied for each purpose, the amount of such tax so levied which is to be abated for each purpose, and the remainder of such tax so levied which is to be extended for each purpose are as follows:

PURPOSE OF LEVY	TAX LEVIED IN SAID ORDINANCE	AMOUNT TO BE ABATED	REMAINDER OF LEVY TO BE EXTENDED
Fire Pension	\$2,245,665	\$0	\$2,245,665
Police Pension	\$3,296,585	\$0	\$3,296,585
Police Protection	\$1,750,000	\$0	\$1,750,000
Fire Protection	\$1,750,000	\$0	\$1,750,000
Mental Health	\$623,000	\$0	\$623,000
Corporate	\$3,110,132	\$0	\$3,110,132
GO Bond Series 2010 A	\$531,831	\$531,831	\$0
GO Bond Series 2010 C	\$222,450	\$222,450	\$0
GO Bond Series 2011 A	\$353,275	\$353,275	\$0
GO Bond Series 2011 C	\$474,175	\$474,175	\$0
GO Bond Series 2011 D	\$322,875	\$322,875	\$0
GO Bond Series 2012 A	\$749,975	\$749,975	\$0
GO Bond Series 2012 B	\$1,159,150	\$1,159,150	\$0
GO Bond Series 2013 A	\$894,200	\$894,200	\$0
GO Bond Series 2013 B	\$358,701	\$358,701	\$0

GO Bond Series 2015 A	\$197,318	\$197,318	\$0
GO Bond Series 2016A	\$550,100	\$550,100	\$0
GO Bond Series 2016B	\$1,441,850	\$1,441,850	\$0
GO TIF Bond Series 2016 B	\$272,743	\$272,743	\$0
GO Bond Series 2018A	\$1,498,642	\$1,498,642	\$0
GO Bond Series 2019 A	<u>\$1,054,000</u>	<u>\$1,054,000</u>	<u>\$0</u>
	<u>\$22,856,667</u>	<u>\$10,081,285</u>	<u>\$12,775,382</u>

Section 2. That forthwith upon the passage of this Ordinance the City Clerk shall file a certified copy of this Ordinance with the County Clerks to ascertain the rate necessary to produce the remainder of the tax heretofore levied and as shown herein above and to extend the same for collection on the tax books against all of the taxable property situated within the city in connection with other taxes levied in 2019 for general corporate purposes and other purposes shown above, and for 2019 such annual tax shall be computed, extended and collected in the same manner as now or hereinafter provided by law for the computation, extension and collection of taxes for general corporate purposes and other purposes shown above, and when collected such taxes shall be used solely for the purpose of paying each of aforementioned specific purposes.

Section 3. That this Ordinance shall be in full force and effect forthwith upon its passage.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of January, 2020.

PASSED by the City Council of the City of St. Charles, Illinois, the ____ day of January, 2020.

APPROVED by the Mayor of the City of St. Charles, Illinois this ____ day of January, 2020.

Raymond P. Rogina, Mayor

ATTEST:

CITY CLERK

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 6*a

Title:

Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance for \$27,360

Presenter:

Michael Drake, Sr. Systems Analyst

Meeting: Government Operations Committee

Date: January 6, 2020

Proposed Cost: \$27,360

Budgeted Amount: \$29,520

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Laserfiche is the Electronic Document Management System that was selected through the City's procurement process and approved by City Council on December 1, 2014.

Because the City originally purchased the software from MCCi, that company has become the provider for ongoing software maintenance and support for Laserfiche. This maintenance contract provides technical support and product upgrades for the covered period of one year, February 19, 2020 to February 18, 2021.

MCCi has provided service to the expected level set by both Laserfiche Software and the City. We have received above average response time for technical support for both everyday support requests, as well as assistance with our custom workflows, and integration with other third party applications. In addition, any new software released from Laserfiche is tested fully by MCCi for performance and functionality. Once complete, we are then advised by MCCi as to whether we should install the new upgrade and what issues the upgrade will solve.


The base costs for maintenance and support have maintained stable since last year's agreement and have only increased due to the purchase of additional Laserfiche user licenses because of expanded use of Laserfiche.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Authorize staff to award MCC Innovations (MCCi) an annual contract for Laserfiche support and maintenance for \$27,360

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 7a
	Title:	Recommendation to approve an amendment to a Service Agreement with Paymentus Corporation to include services for credit card transactions for Building Permit fees	
	Presenter:	Rita Tungare, Director of Community & Economic Development	
Meeting: Government Operations Committee Date: January 6, 2020			
Proposed Cost: \$3,500 annual service fees plus one-time equipment costs of \$625		Budgeted Amount:	Not Budgeted: <input checked="" type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>During the past couple of years, the Building & Code Enforcement Division has received requests from customers wishing to pay their building permit fees using credit cards. Over the past few months, I have been working with the Finance and Information Systems Departments to explore opportunities for providing this service to our customers. It provides an opportunity to further enhance our customer service by offering a convenient payment method. My staff surveyed surrounding comparable communities and found that Campton Hills and St. Charles are the only communities that do not currently accept credit cards.</p> <p>In 2017, the City entered into a Service Agreement with Paymentus Corporation for payment processing services for Utility Billing customers. Based on Council direction at the time, Utility Billing does not charge customers a convenience fee; the service fees are absorbed by the City.</p> <p>Attached for your consideration is an amendment to the Service Agreement with Paymentus. The attached amendment to the Agreement is consistent with the structure of the original agreement. The City will be charged a flat service fee of \$1.75 per credit card transaction for building permits. Based on an estimated 2,000 permits being processed with credit card payments, the total anticipated cost is \$3,500 annually. There is a one-time cost of \$625 for the purchase of equipment including the card swipe device and receipt printer.</p> <p>We anticipate being able to commence offering this service to customers by spring 2020.</p> <p>I am seeking the Committee's direction whether the City should absorb the service fee paid to Paymentus or if it should be passed onto the customer as a convenience fee.</p>			
Attachments <i>(please list):</i> Amendment to Agreement with Paymentus Corporation			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to approve an amendment to a Service Agreement with Paymentus Corporation to include services for credit card transactions for Building Permit fees			

AMENDING AGREEMENT

Customer:	City of St. Charles (IL)
Customer Address:	2 East Main Street St. Charles, IL 60174
Contact for Notices to Customer:	Penny Lancor

This Amending Agreement is entered into as of the below signature date, by and between the Customer ("City of St. Charles") identified above and **Paymentus Corporation**, a Delaware Corporation ("Paymentus").

WHEREAS:

A - The parties entered into a Master Services Agreement originally dated September 15, 2017.

B - The parties now wish to amend Schedule A of the Master Services Agreement to include Miscellaneous Governmental Services (Building Permits) Absorbed Fee Model.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows:

Except Schedule A which is replaced in its entirety with the following revised Schedule A as provided in this Amending Agreement. All provisions of the Master Service Agreement remain in full force and effect, un-amended.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives

Customer:

By: _____

Name: _____

Title: _____

Date: _____

Paymentus:

By: _____

Name: _____

Title: _____

Date: _____

Schedule A – Paymentus Service Fee Schedule

Paymentus Service Fee shall be charged based on the following models:

Utility Payments
<ul style="list-style-type: none"><input type="checkbox"/> Absorbed Model<input type="checkbox"/> Average Utility Bill Amount: \$250.00<input type="checkbox"/> Paymentus Service Fee per qualified utility rate transaction<ul style="list-style-type: none">• Credit/Debit Cards \$2.35 (Visa®, MasterCard®, Discover® Utility Program Rate)• ACH/eCheck \$0.50• Scheduled ACH/eCheck \$0.10 (Auto-Pay Channel Only)
Miscellaneous Government Payments (Non-Utility)
<ul style="list-style-type: none"><input type="checkbox"/> Non-Absorbed Model<input type="checkbox"/> Citation Bills<input type="checkbox"/> Paymentus Service Fee per transaction. Average Bill Amount: \$50.00<ul style="list-style-type: none">• Credit/Debit Card \$1.75 (Visa®, MasterCard®, Discover®)• ACH/eCheck \$0.50
<ul style="list-style-type: none"><input type="checkbox"/> Non-Absorbed Model<input type="checkbox"/> Other Government Bills<input type="checkbox"/> Paymentus Service Fee per transaction. Average bill Amount: \$50.00<ul style="list-style-type: none">• Credit/Debit Card \$1.75 (Visa®, MasterCard®, Discover®)• ACH/eCheck \$0.50
<ul style="list-style-type: none"><input type="checkbox"/> Absorbed Model<input type="checkbox"/> Building Permits<input type="checkbox"/> Paymentus Service Fee per transaction. Average bill Amount: \$50.00<ul style="list-style-type: none">• Credit/Debit Card \$1.75 (Visa®, MasterCard®, Discover®)• ACH/eCheck \$0.50

- ☐ New Bill email, text or voice messages – no charge
- ☐ Processed Payment email, text or voice messages – no charge
- ☐ Customer initiated Payment Due reminder email, text or voice messages – no charge
- ☐ Other email messages over 5,000 per month - \$0.05 each
- ☐ Other text messages over 5,000 per month - \$0.15 each
- ☐ Other voice messages over 5,000 per month - \$0.15 each

Note: Maximum Amount per Account Payment is \$10,000.00 Multiple payments can be made.
Paymentus may apply different limits per transactions for user adoption.