

**AGENDA
CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSION MEETING**

**MONDAY, SEPTEMBER 19, 2016
CITY COUNCIL CHAMBERS @ 4:30 PM
2 E MAIN STREET**

1. Call to Order.
2. Roll Call.
3. Motion to approve and accept the minutes of the June 20, 2017 Liquor Control Commission meeting and minutes of the July 18, 2016 Liquor Control Commission meeting.
4. Recommendation to approve a proposal of a Massage Establishment for Tapped in Massage & EFT to be located at 311 S 2nd Street, St. Charles.
5. Recommendation to approve a proposal of a new Class A-2 liquor license for CVS Pharmacy #10660 to be located at 1500 Lincoln Highway, St. Charles.
6. Recommendation to approve a proposal of a new Class B-3 liquor license for Copper's Hawk Winery & Restaurant to be located at 3710 E Main Street, St. Charles.
7. Recommendation to approve a proposal of a new Class C liquor license for Global Craft Tap House to be located at 2100 Prairie Street, St. Charles.
8. Discussion and presentation of new business The Wine Bar to be located on 1st Street.
9. Other Business.
10. Public Comment
11. Executive Session (5 ILCS 120/2 (c)(4)).
12. Adjournment.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

**MINUTES
CITY OF ST. CHARLES, IL
LIQUOR CONTROL COMMISSION MEETING
MONDAY, JUNE 20, 2016**

1. Opening of Meeting

The meeting was convened by Liquor Commissioner Rogina at 4:30 p.m.

2. Roll Call

Members Present: Liquor Commissioner Rogina, Robert Ghem, Ald. Payleitner, Ald. Lewis and Chuck Amenta

Others Present: Police Chief Keegan, Atty. John McGuirk, Mark Koenen, Tina Nilles and Tracy Conti

3. Recommendation to accept and place on file minutes of the Liquor Control Commission meeting held on May 16, 2016.

Motion by Robert Ghem, second by Ald. Payleitner to accept and place on file minutes of the Liquor Control Commission meeting held on May 16, 2016.

Voice Vote: Ayes: unanimous, Nays: none. **Motion carried.**

4. Recommendation to approve a proposal contingent on manager background/fingerprinting being completed for a Class B Liquor License for Noodles & Company to be located at 3875 E Main Street, St. Charles (former TGIF Restaurant).

Chief Keegan: The petitioner is running late. We can table or I can proceed.

Mayor Rogina: Unless there is an objection; I think we can move them down on the Agenda.

Ald. Lewis: I think it's important that they be here.

Chief Keegan: The local manager from the Geneva store is going to be transferred to St. Charles and either the manager or an employee from the new establishment should be here. They're just running a couple of minutes late.

5. Recommendation to approve a Class E-2 Temporary Liquor License for a series of six (6) individual events to be held at Riverside Avenue (Walnut & Second Avenues) for St. Charles Cruise Nites sponsored by the St. Charles Chamber of Commerce. Request dates are: July 19 & 26, and August 2, 9, 16, and 23 from 5:00 pm – 8:00

pm. The Finery & Blacksmith Bar will be the local business licensee providing the alcohol.

Chief Keegan: This is a class E2 temporary license that's been requested by the Chamber. Amanda is here from the Chamber and can answer any questions the Commission may have. The sponsor is the Finery located on W. Main St. The Mayor gave the dates in question and the location. This is an expansion of the previous Cruise Nite Model. This year they would like to partner with the Finery and Blue Goose Market to use the patio area of the Cord on Blue, which is the vacant business just south of the Arcada. They would like to offer not only beer and wine but also some food sales. Last year I believe they had Riverside Pizza, Buona Beef and the Bend. This year it looks like Blue Goose is on board and they are looking to get some additional restaurants as well. They want to offer beer, wine and food sales from 5:00 pm – 8:00 pm. It would be restricted to the patio area only, the Finery being responsible for credentialing. I'll let Amanda fill in any gaps or answer any questions the Liquor Commission might have.

Amanda Lutz: 155 Deutch Road, Burlington, IL. The Chamber is looking for another way to get people interested in Cruise Nites. Not just car enthusiasts. We thought bringing food and beer would be something that people would enjoy, help to get more Chamber Members involved, and more foot traffic to the area. Any questions I can answer?

Mayor Rogina: I looked at the application and initially you weren't going to be serving food. The E2 license requires the service of food in this particular case, that's a point I'd like to make.

To your point about having other restaurants, businesses, etc. The Finery, as the Chief indicated, will be the licensee that would assume the liability and the Dram Shop Insurance. The thought was to throw out the idea of finding out if other licensees are interested in partaking so that the playing field is spread out. It sounds like the Finery is the exclusive licensee for beer and wine sales. My question is whether or not it's fair that other licensees have the opportunity to partake?

Amanda Lutz: We did reach out to other restaurants, The Office, Riverside Pizza, to see if they were interested in doing the alcohol sales and The Office was not, Riverside might be interested in food again this year if this passes. Last year their sales were not what they expected. We reached out to McNally's as well. We put it out there. We sent an email for the liquor part of this.

Mayor Rogina: As far as the food is concerned it sounds like it could be a potpourri of possibilities, brats, pizza?

Amanda Lutz: Yes. We have Smitty's interested, they have participated in the past and would participate most likely. Riverside is still on the fence. Buona Beef is someone who wants to participate.

Mayor Rogina: Just to make sure this is clear. All liquor consumption is confined to the Patio. There is no movement onto the street. Anyone who is coming to observe the cars can do that on

the street, but they aren't going to have a beer in their hand.

Amanda Lutz: Correct. That's why using the Patio at Cord on Blue seemed like the perfect location. After getting permission from the owner, it's blocked off at the gates, and the Finery would have some type of security at the gate to make sure no one leaves with alcohol. They are carding and giving wristbands at that point also.

Ald. Lewis: I had a question if children will be allowed in and you said yes. I guess that's because there's food. You're thinking of yourselves as restaurants now that children will be in?

David Reyes: 305 W Main Street, with the Finery & Blacksmith Bar. We allow children in the restaurant we even allow them in the bar area, not at the bar stools. It will be the same standard.

Ald. Lewis: I had concerns that you are allowing children in. Why didn't you ask for a liquor license back in February with your original request?

Amanda Lutz: It wasn't thought of at that point. It was something the Chamber staff came up with and needed board approval. We did get it from the Chamber Board.

Ald. Lewis: It seems to me that maybe because of a decision that was made here a few weeks ago that maybe you decided to do this. It is in the minutes. We talked about it.

Mayor Rogina: You're talking about Wine down Wednesdays. Amanda and Laura Macklin-Purdy from the Chamber both came into my office at least a month ago and inquired. They we're looking at different angles to perhaps improve attendance, and brought the concept of Cord on Blues and the Patio. One of the first things I thought of was that we are showcasing a shuttered building right in our downtown. In their defense they were here before Wine Down Wednesdays even came to the table.

Amanda Lutz: Trying to get other business on board. Something that we heard from them was having a beer tent would be a good idea and they would like to get involved if something like that could happen. We heard that from several people, and that's how it started. I didn't even know about Wine Down Wednesday.

Ald. Lewis: Why wasn't anybody else interested if they all wanted to be a part of this? Do you have any idea why they might not be interested?

David Reyes: It is quite an investment just to set it up and do it the right way. We have to bring somebody in that knows how to check I.D.'s, and has experience doing so, the flow of the room, all that is part of an investment that hopefully we'll get back, but will certainly enhance the experience at the event.

Ald. Lewis: I have a different opinion on this, a personal experience that I had several years ago when I owned a business downtown. I had a paint it yourself art studio. They closed down the parking lots in front of my business twice a year, and in the parking lot they would put up a

competing business from Geneva, another paint it yourself pottery studio right in front of my business. I could never figure out why they would do that to my business. It hurt my sales, it hurt my customers. I see the same thing. The House Pub is right there. We're closing the street in front of their business only to put up other businesses. I don't see the benefit for the other businesses in the area.

David Reyes: I was proposed to partner with a Geneva business that makes beer and I chose to keep it ours and have us decide who we want to bring in and us run the beer and food sales. It will be a St. Charles business. I've talked to Steve at The House Pub, who is one of the owners. With our license we're looking for a 9:00 pm, which is about an hour after the event comes to a conclusion. The House Pub really never gets going until after that. His business is driven mostly after 9:00 pm. He likes the idea of having a lot of people in the area that could possibly go over to The House Pub.

Ald. Lewis: He hasn't had Cruise Nites in front of his business for the last couple of years.

David Reyes: No, but when I talked to him about it and once he found out we were only trying to go until 9:00 pm.

Ald. Lewis: I thought it was 8:00 pm.

David Reyes: It ends at 8:00 pm. We want an hour for everyone to be able to finish their drinks.

Ald. Lewis: Beer service goes until 9:00 pm.? That's new. I didn't see that in the packet.

David Reyes: Regardless, his business doesn't get going until much later.

Mayor Rogina: It says the event will be held from 5:00 pm - 8:00 pm.

Ald. Lewis: There is nothing in there that says what time you will quit.

Ald. Payleitner: Yes, it does, it's 9:00 pm.

Chuck: You specifically asked for 9:00 pm to allow an hour to clear out the patio and let the patrons finish their drinks, so basically doing a last call around 8:00 pm and 9:00 pm ceasing all operations.

Ald. Lewis: It's nothing against your business. It's just not something I'm comfortable with supporting. It's going to Council tonight?

Mayor Rogina: No, not tonight, Government Operations Committee.

Ald. Lewis: I think we're moving a little quickly on this new concept. That's what was in the minutes last week of our last Liquor Commission. Who will come before us next wanting the

same thing? Are there other streets in town that will want to close for mini festivals and events? I don't know but I think the possibility is there. I'm just not comfortable in this point in time closing City streets and then giving temporary liquor licenses. I want to move slower on that.

Chuck: I don't have any questions. I personally like the concept, being a classic car owner, to have a chance to meet with other folks with similar interests and share a beer. I know that crowd is pretty reserved most likely. I don't see over service as being an issue. Having food there makes it more advantageous to stick around longer. If you are able to get more businesses involved with food; I think it showcases the City's restaurants. After the first couple, they get going and get a good reputation and people come from all over. The nicer the cars, the better the clientele, the better the advertising; I think it's a pretty cool idea. No further questions.

Bob: You talk about the Cord on Blue and the patio area that is kind of already set up for security. Would you do anything additional for people being carded, credentialing and making sure they stay on that patio and not spilling over onto the street with a drink in their hand?

David Reyes: At your suggestion we can certainly provide more security than one person checking I.D.'s as people enter. That would be easy for us to do. Do you think we would need more than 2 people?

Bob: Is this similar to the one that is held outside Rookies once a month?

David Reyes: I've never been to that event.

Amanda Lutz: It is similar to the ones at Rookies, but a different night of the week.

Mayor Rogina: At Rookies they just go into the bar and have a drink.

Chief Keegan: Mr. Ghem what we would mandate is probably two on security, and we'd have wristbands for credentialing, but we're not going to mandate a law enforcement officer be present. We think the crowd that cruise night attracts is an older more mature crowd. We would ask the Finery and Chef David that they do the proper credentialing.

Ald. Payleitner: The packet was huge. I got mixed up with what was Cruise Nite paperwork and what was the liquor license application paperwork. Chief will there be additional services required by the police or by the City that will be an expense?

Chief Keegan: Not for the liquor and food consumption. We aren't going to mandate a law enforcement officer be present. We'll do walk-throughs and drive-by.

Ald. Payleitner: The Chamber is non-profit and they get a 50% cut. I wasn't sure if this was part of that?

Chief Keegan: The E2 charge is not a prorated charge. It's \$100 per day or \$600 for the event even though the Chamber is a 508C3 the sponsor of this is the Finery. It's an E2. Not the prorated license.

Ald. Payleitner: It's really the Finery. The patio is right on Riverside, right? It's not behind the building? Will the car show be going in front of it, or does it stop and then you have Cord on Blues?

Amanda Lutz: The car show goes all down Riverside from Main to Illinois and Walnut just until Second.

Ald. Payleitner: People sitting on the patio will see the cars.

Amanda Lutz: Correct.

Mayor Rogina: The Cruise Nite's have been in place for a while. It's become a known entity downtown for a number years. It takes the model of Wine Down Wednesday and the beer tasting we're having in Lincoln Park this Saturday. My respectful rebuttal on the small events is: I think that's what we're hearing from the downtown businesses. Riverfest and Scarecrow Fest tends to really drive business down. To that end, the businesses have been telling us they want smaller events, bring the people downtown. I'll repeat what I said earlier, this spotlights a shuttered building. I think that's a benefit of this particular proposal.

Mayor Rogina: I would entertain a motion to recommend to Government Operations Committee a proposal for a Class E2 Temporary liquor license for a special event for St. Charles Cruise Nites being sponsored by the St. Charles Chamber of Commerce.

Motion by Mr. Amenta, second by Mr. Ghem to move this application to the July 5, 2016 Government Operations Committee meeting.

Roll Call Vote: Ayes: Ghem, Payleitner and Amenta. Nays: Lewis. Mayor Rogina did not vote as Chairman. **Motion carried.**

Ald. Payleitner: I want to comment that I am very comfortable with this. It sounds like it's been well thought out and certainly the Chamber has proven them self, as has the Finery. Compliments to you and your business sir, I feel you're very trustworthy.

Ald. Lewis: I think they have a wonderful business and I think the Chamber is doing a great job. That's not my reason that I have mistrust in anybody for my voting no.

6. Recommendation to approve an Ordinance Amending Title 5 "Business Licenses and Regulations", Chapter 5.20 "Massage Establishments", Sections 5.20.010 "Definitions", 5.20.080 (B), "Issuance and Denial of Licenses", 5.20.110 "Conditions and Restrictions of Licenses", 5.20.170 "Notice" and 5.20.180 (C) "Revocation or Suspension of Licenses" of the St. Charles Municipal Code.

Chief Keegan: I came before you last month with some modifications to our massage licensing. Commander Gatlin is here and Mike Devo who is going to make a public comment. We're the trail blazers in this regard. We have taken a stance as a City to really capitalize on a 3-prong approach. First prong of that approach is what we've done, and that's our ordinance. This will hopefully solidify the practices. We have the endorsement and the support of not only the Massage Association, but also business owners like Mr. Devo. The second piece of that 3-prong approach is the compliance piece or inspection piece. That's to make sure businesses that are licensed are dotting their i's and crossing their t's to follow the practices that you've established as not only a Liquor Commission, or in this particular case, an Alcohol, Tobacco and Massage Commission, but also the City Council upon final approval. The last phase of that 3-prong approach is the due process piece. We do the best we can to codify our ordinances, make sure the ordinances are being followed, and if there are infractions we hold the licensee and the businesses accountable. With that in mind, not only did I look at this as a first annual renewal to see what we've learned but what we can do better. I also, through the Investigations Division, and talking to business owners like Mr. Devo, I listened. I knew when we passed this ordinance last year we might have a little bit of growing pains and learn a little bit from trial and error.

I'm recommending not only some of the amendments you saw last month, but also some additions. I want to go through the ordinance memo that I prepared to walk you through it; then if Mr. Devo could join me to comment and answer any questions that would help.

The definition piece which is 5.20.010, we've added a term and defined the term 'Premises'. We worked with Mr. McGuirk and our investigations division. We defined what premises is. Furthermore, 5.20.080 (B) we had some issues with zoning and PUD's, we worked with Community Development and Mr. McGuirk and codified some additional measures to make sure our Building and Zoning Department looks at each application. We're also doing that with Alcohol and Tobacco. We've put some processes in place. I'm going to come back in front of the Commission in July and roll out a new application packet along with some provisions that we're going to look at implementing moving forward.

Mr. Devo was really instrumental in the 3rd piece I want to talk about. The third part of the memorandum, 5.20.110 "Conditions and Restrictions of Licenses". When we do our compliance checks and inspections we encourage dialogue between the businesses and the proprietors to make sure that we're meeting their needs as well as protecting ourselves as a city, and the folks that patronize these businesses. One of the things we've heard from Mr. Devo is some of the massage facilities are appointment only. It makes our supervision piece sometimes difficult to carry out. Looking at other business models and other ordinances from other municipalities, we've put some provisions in place that so long as a massage facility is appointment only they will be exempt from the requirement of having another person on staff to do supervision duties. I'll explain in further detail in a little bit.

Another piece we have expanded carrying on that same subsection 5.20.110, "Provisions and Restrictions of Licenses", we've added a component I'll call sections L & M. The clear view from the street component. We've have 4 massage revocations since we started this ordinance and 2 more hearings will take place this afternoon. What we've seen is at times a propensity for

some of these folks to operate in the cover of darkness. We want to prohibit that. We want to be able to drive by the facility, as police officers, look in the facility and make sure we can see what's going on. We often use this in package liquor stores, convenience stores, it's a way for us to make sure our patrons and proprietors are safe. What we saw in a few instances is that these were strip-mall type facilities and we couldn't see inside. We did put some exemptions in place that protect the folks that might be inside another business. If you have a salon with a licensed massage therapist on staff there will be some exemptions put in place. It's not a free standing massage facility.

The last piece is what I call the repeat offenders piece. Sometimes we see repeat offenders and if the tenant is not going to be a responsible business owner then it rolls down to the landlord. After we make an arrest and a tenant decides to go elsewhere we've seen a propensity of some landlords to rent again to the same type of business. We then have incidents that occur at that same location. What we're asking for is a sunset clause of 5 years. If there is a revocation that license location is exempt for licensure status for a 5-year period. We've seen this in some adjoining municipalities.

Before I take any questions, Mike would you like to introduce yourself?

Mike Devo: International Medical Massage, 912 Mohawk Drive, Elgin. First of all I want to thank Chief Keegan. He's done a lot of work on this. We had a lot of dialogue after our last meeting and I did explain that it's hard for a small business to have someone sitting there all day. Especially when you have regular clients and you've had appointments with them for 3 years. Having someone sit there; it's a hard thing to do for a small business. The other addition with the zoning, I think that's really important because I did have to go through a lot of extra paperwork, but anyone who's going to go through that extra paperwork you know is a massage therapist. They aren't going to go through all that and do something illegal. I think it's a really good extra safeguard. The blinds, I have a glass door, the window is open. If I'm there, I'm there, if I'm not, there is nobody there. I think the Chief put some important safeguards in there and it helped me tremendously. I worked hard to get this, but I didn't want to have to hire on an extra person just to babysit the front door. I really appreciate all the work he's put in.

Mayor Rogina: I think this is good language here. I want to commend you for that.

Bob: I think it's well done. It culminates the discussion we've had for the last 2 or 3 meetings. I really like the idea of keeping it open and not having everything covered with black paper. I commend the Chief, the staff, and Mr. Devo for coming forward and helping us to put that out there.

Mr. Devo: I've seen those places too. It says massage, there are no windows, its all blinds.

Ald. Payleitner: Nice job Chief. How are you deciding if it's by appointment only?

Chief Keegan: We will work with each application and each proprietor. The test we're going to use is inspections or compliance checks. We're not going to make appointments. It's in the

ordinance; they must open up their doors to us and allow us entry to inspect what's going on. Obviously, with that being said, if we can get in on a compliance check that just throws any argument towards being an appointment only establishment.

Mike Devo: I can help you with that. I use an online service called Schedulicity. My clients love it. They look to see when I'm going to be there that works with their schedule and they book online. It's becoming increasingly more popular.

Ald. Payleitner: I understand. I just wonder how the police will know which business is an appointment only and which is a walk-in.

Mike Devo: It would be easy enough for the Chief to ask for a business card and have a detective or someone check on line to see what their schedule is. If it's legit, it will be there, if not then go to question number 2.

Ald. Lewis: Regarding covering the windows. Isn't that in the code we have already that windows can't be covered completely, or is that only for liquor?

Chief Keegan: Not to the extent we would like it. I worked with Mr. McGuirk, Commander Gatlin and the Mayor; we saw it as a problem. There is a little bit of the language, but not what we would like it to be. There are some exemptions. There might be a business or two that are exempt from the requirements. If it's a freestanding, stand-alone massage facility that is ground level, there is no reason why we shouldn't have a clear view from the street.

Ald. Lewis: I agree. I just wondered if we already had it somewhere else. Help me think back to when you came before us a while ago. I thought you said something about having a part-time employee come in. With an appointment only is there still going to be someone else besides you or are you the only one?

Mike Devo: No. We'll all be appointment only.

Ald. Lewis: That's covered in the language. It doesn't have to be the owner.

Chief Keegan: Once again, we try to listen. Working with Mike we actually went around to some of the local massage facilities that often times, whether its walk-in's welcome, or what Mr. Devo talked about the scheduling software, most of the establishments we've licensed are stand-alone massage facilities. A large portion of their business are walk-ins. They are advertised on a major thoroughfare and people walk-in at will. There are some different business models out there where they don't take walk-ins. An appointment only type facility will know the clientele and will be able to determine a legitimate customer. If they sense that the customer has other intentions they aren't going to allow the appointment to take place.

Ald. Lewis: I have no problem with you Mike.

Mike Devo: To your point. It made me think as well. If I had one of my associates and someone books online and we don't know the person; I will make sure I'm there. It's common sense with this.

Ald. Lewis: But we don't require that in our ordinance.

Chief Keegan: We won't moving forward so long as the Liquor Commission and the City Council is okay with the language proposed. We want to have an exemption or modifications for businesses like Mr. Devo's that operate in a completely different fashion.

Mayor Rogina: I think the key to your point is the fact there will be, by his designation, somebody who is supervising and that person supervising is a licensed massage therapist. That to me is the key.

Ald. Lewis: If there is another establishment that comes before us and wants appointment only you're saying they cannot take walk-in's if they're there with an appointment and somebody walks up.

Chief Keegan: They can take walk-in's but then they would be required to have a secondary person there to act as a supervisor. If we go to do a compliance check or inspection as a walk-in customer and there is only one person in the establishment they would be accountable to the provisions in our ordinance that says they must have a secondary person there to supervise what's going on.

Chuck: Chief it's clear that you've listened to a lot of different people. I commend you and staff for putting this all together and being flexible. I've read it 2 or 3 different times and I can't find any questions.

Ald. Payleitner: This is effective as of when? Council approval?

Chief Keegan: Ten days after council approval, I believe.

Ald. Payleitner: There's no grandfathering in.

Chief Keegan: No.

Mayor Rogina: I would entertain a motion to recommend to Government Operations Committee preparatory an ordinance amending Title 5 "Business Licenses and Regulations", Chapter 5.20 "Massage Establishments", Sections 5.20.010 "Definitions", 5.20.080 (B), "Issuance and Denial of Licenses", 5.20.110 "Conditions and Restrictions of Licenses", 5.20.170 "Notice" and 5.20.180 (C) "Revocation or Suspension of Licenses" of the St. Charles Municipal Code.

Motion by Mr. Gehm, second by Mr. Amentato move this application to the July 5, 2016 Government Operations Committee meeting.

Roll Call Vote: Ayes: Ghem, Payleitner, Lewis, Amenta. Nays: None. Mayor Rogina did not vote as Chairman. **Motion carried.**

Ald. Payleitner: I see that the revocation and suspension of license shall be deemed effective 3 business days. Was that a change too?

Chief Keegan: Yes.

Ald. Payleitner: That was included in what the Mayor read.

Chief Keegan: Yes. Mr. McGuirk, I apologize for the oversight, there is a new provision that the revocation or suspension of license shall be effective three (3) business days after personal service or after the morning of the written notice as provided here. That's more of a housekeeping measure. I apologize that I didn't discuss that in my remarks.

Mr. McGuirk: We determined it was best that it go into effect immediately so we made that change.

Ald. Payleitner: Thank you.

7. Discussion regarding Tobacco Establishment Citation and Hearing Notice for ABHY, Inc. d/b/a St. Charles Shell located at 307 W. Main Street, St. Charles.

Mayor Rogina: The Petitioner, James Keegan, Chief of Police of the City of St. Charles, Illinois and files this complaint before the Local Liquor Control Commission of the City of St. Charles, Illinois, and states as follows: that on or about May 18, 2016, at approximately 4:45 p.m., the Licensee, ABHY, INC., d/b/a St. Charles Shell, by and through its employees, officers and /or agents committed the following violation of the St. Charles Liquor Code: sold tobacco to a minor in violation of Sections 5.16.070 and 5.16.100 of the St. Charles Municipal Code. On or about May 18, 2016, ABHY, INC., d/b/a St. Charles Shell, was operating under a Tobacco License issued by the City of St. Charles.

I think the rest need not be put into the record. Before the Chief makes any comments I will say that the licensee pleaded guilty to this offense and did not request any hearing or appearance before this body. Chief, unless you have anything further to add we will take care of appropriate penalty in the Executive Session. Are there any questions from anyone on the Committee?

8. Discussion regarding Massage Establishment Citation and Hearing Notice for U Spa located at 615 S Randall Road, Suite 100, St. Charles.

Mayor Rogina: The Petitioner, James Keegan, Chief of Police of the City of St. Charles, Illinois and files this complaint before the Local Liquor Control Commission of the City of St. Charles, Illinois, and states as follows: that on or about May 20, 2016, at approximately 9:45 p.m., the Licensee, U Spa Massage, by and through its employees, officers and/or agents,

committed the following violation of the St. Charles Massage Establishment Code: violated Section 5.20.130(D) of the Massage Establishment Act which states:

“No person shall advertise, promote, or refer to himself or herself as a massage therapist as herein defined without being a massage therapist as provided in this chapter or Illinois statute.”

Violated Section 5.20.110(A) of the Massage Establishment Act which states:

“Supervision. A licensee of a licensed massage establishment shall have the premises supervised at all times when open for business. Any business rendering massage services shall have at least one person who is a licensed massage therapist on the premises at all times while the establishment is open. The licensee shall personally supervise the business, or shall delegate such supervisory responsibility to a manager whose name is listed on the massage business license and shall not violate, or permit others to violate, any applicable provisions of the chapter. The violation of any provision of this chapter by any agent or employee of the licensee shall constitute a violation by the licensee.”

Before I go to Council and or the licensee I would say for the record that the arraignment form we received nothing originally, but then a supplement was sent stating that the licensee was going to plead guilty, but did request an appearance before the Liquor Commission in mitigation giving an opportunity to present evidence in support of the position to minimize any penalty.

Name and address for the record.

Jessica Finley: Scott Sheen and associates, 713 E Main St., St. Charles. On behalf of the licensee Ju Teng Xian; I want to give you some background as far as what happened with this particular violation. My client has been in business for 2 years and 1 month with no previous violations. On the night in question she had run to a friend’s house to drop off a few items. She is in fact a licensed massage therapist in the State of Illinois and is normally the individual supervising the business. The officer showed up at 9:45 p.m., typical closing time for them is 10:00 p.m. The individual that she left to supervise the business for her was on her second, and last day of employment. Actually did hold a valid massage license, unfortunately that license was for the State of Indiana, however, if you look at the Illinois Code and Indiana massage licensing requirements they are substantially similar. Under the Illinois Code had she only applied to Illinois she should have been able to be accepted given that she had met all the other requirements as far as criminal background check. She was in fact licensed in the State of Indiana which has provisions as far as the \$500 per practice. This individual is no longer with the business. Again, Mrs. Xian misunderstood the state requirements. State of Indiana vs. the State of Illinois, she took the employees representation on its face that she was in fact licensed. She was only gone for about 10 – 15 minutes and actually returned to the business while the officer was still there at about 9:50 p.m.

Mayor Rogina: Is it fair to say that at the time of the offense; I say offense as opposed to alleged offense because you pleaded guilty. Is it fair to say the place was unsupervised by a licensed Illinois massage therapist and that the person who was conducting massage therapy in

the establishment did not have, whether there are parallels or not, a valid State of Illinois massage license?

Jessica Finley: Yes.

Mayor Rogina: Are there any questions by the panel? I think as I indicated with the previous offense we will go to executive session for discussion. There is no need for you to stay because I have 10 – 14 days to issue a penalty and I will do that. I appreciate you coming in today.

Jessica Finley: Would my client anticipate receiving notification of the decision by mail?

Mayor Rogina: It's personal service.

Jessica Finley: Thank you, your honor.

9. Discussion regarding Massage Establishment Citation and Hearing Notice for Massage World located at 2460 W Main Street, St. Charles.

Mayor Rogina: Ahead of reading the complaint as indicated on the arraignment form; Mr. Sellars has sent along council, has pleaded guilty, but seeks hearing argument and mitigation which you will have the opportunity after reading the offense.

The Petitioner, James Keegan, Chief of Police of the City of St. Charles, Illinois and files this complaint before the Local Liquor Control Commission of the City of St. Charles, Illinois, and states as follows: that on or before May 13, 2016, at approximately 10:25 p.m., the Licensee, Massage World, by and through its employees, officers, and/or agents, committed the following violation of the St. Charles Massage Establishment Code: operated the business premises as a massage establishment after 10:00 p.m. providing massages to two (2) male patrons.

That the act detailed in Section 2 of this Complaint of Violation is prohibited and is in violation of and contrary to Sections 5.20.110(J) of the St. Charles Municipal Code.

That on or about May 13, 2016, Massage World was operating under a Massage Establishment License issued by the City of St. Charles.

That the Licensee, Massage World, is responsible for the acts of its employees, officers and agents and is required to ensure that no violations of state law or ordinances of the City of St. Charles take place on said premises.

Nick Iगतutta: Thank you. For the record my client does accept full responsibility. She was fully aware that they had the time limitation. On that specific evening she was not there, however there was a licensed massage therapist. What happened was that there were 2 massages that were scheduled at approximately 9:00 p.m. They came late at approximately 9:15 p.m., and were not done until approximately 9:45 p.m. Subsequent to that 2 other gentlemen who had massages scheduled for 9:30 p.m. were put back to 9:45 p.m., and they indeed were not completed until 10:15 p.m. We are accepting full responsibility for that. I believe the proprietor

is a licensed massage therapist, Jun Sellars, I believe she's had her license for approximately 4 years. This is the first complaint that she's ever had in this village. We have met with the employees and I have instituted, along with the owner, a new schedule whereby to stop this from happening in the future. They are not going to start any half hour massages after 9:00 p.m., and any 1 hour massages won't be started after 8:30 p.m. They have appointments and they do have walk-in's, but they are not going to take any walk-in's if they come after those times. Hopefully, that will alleviate the problem.

I did put together an instruction sheet for her. She is going to go over it with her employees to make sure that from this time forward no massages will start after 8:30 p.m. for an hour appointment or after 9:00 p.m. for a half hour appointment. She admitted her employees did the wrong thing. I don't think there was any intent. The appointments were not scheduled after that time they arrived late and caused them to be late. I've instructed Ms. Sellars and her employees that if they are running late they have to cancel the other appointments if they are going to run over. Just by the fact that she has no violations over the 4 years she is accepting responsibility. We would ask for some leniency from the commissioners. Thank you.

Mayor Rogina: I have one question. It's in reference to a memo that was sent to Commander Jerry Gatlin from the detective investigating this case, Detective Drew Lamella. In his memo he states he spoke with the two male customers who stated that this was their first time at the establishment. Then he asked subjects if they had appointments and they stated they did not. There is inconsistency with the 2 gentlemen that were in the establishment and the story that they had 9:00 p.m. appointments.

Nick Iगतutta: Objection, your honor. There were the people prior to these two gentlemen coming in, they came in late, that's why they were running late. There were appointments, not for those two gentlemen, but the appointments before that that were scheduled at 9:00 p.m. Those were the gentlemen that came late. Consequently, the two other gentlemen that walked in, they took them, which they shouldn't have done because it was now 9:45 p.m. and the people who had the appointments were late.

Mayor Rogina: There were people who were supposed to be there at 9:00 p.m. and they showed up at 9:15 p.m.

Nick Iगतutta: They started with them late and they shouldn't have taken the two walk-ins.

Mayor Rogina: One last question. If they came in at 9:15 p.m. for a massage, was that a half hour appointment, until 9:45 p.m.?

Nick Iगतutta: Yes. That's my understanding.

Ald. Lewis: There were people in there when these two men came in?

Nick Iगतutta: Correct.

Ald. Lewis: Were they seen leaving, these two people?

Nick Iगतutta: When these two gentlemen came in with the investigation, the two people before them were still there and they were over their time because they started late. They should not have taken the two walk-ins.

Ald. Lewis: I understand what you're saying. I don't read anywhere where it states that anyone was observed leaving the facility at 9:45 p.m. They only see two men walking in.

Nick Iगतutta: I don't have that report. I don't know what time the officers were there; my understanding was that they came after 10:00 p.m. I never received the report.

Chuck: At 9:40 p.m. the detective observed two males entering.

Mayor Rogina: If they are entering at 9:40 p.m., and they have a half hour appointment they are going to be there after hours. You've already suggested that the owner takes responsibility for that. I'm content with that unless there is any other comment. We have the reports here and they have pleaded guilty. He's articulated it's their first offense and they are looking for leniency as indicated in his comments.

Nick Iगतutta: Thank you very much.

Mayor Rogina: That takes us back to item number 4. Chief, we don't have anyone here for this, but I'm trying to be business friendly and at the same time respect the Liquor Commission.

Chief Keegan: I can present the material we have, and hopefully with a phone call we could have somebody here for Government Operations.

Mayor Rogina: Why don't we do that; two of the four members of the Commission are on the City Council Committee. I trust they'll provide a barrage of questioning if need be, and if the person is not here at 7:00 p.m. tonight, we move them along to next month.

Ald. Lewis: I think it does a disservice to all those applicants who do come and make the time to get here. I think it's a disservice to Chuck and Bob because they won't be at the next meeting to speak with the person making the application for this. I think we have to set some policy and stay with that policy. One of the requirements should be they are here when they apply; not that Chief wouldn't do an excellent job, he's very through, but they should be here.

Mayor Rogina: I agree. Noodles, Pot Belly and ATI are three reputable established businesses around the area and the State. If they don't show tonight they will be put back one month. To your point of Bob and Chuck, I'd entertain their comments.

Bob: Those are all good points. The other thing is based on the recommendation, there is still the background check and fingerprinting that hasn't happened either. They don't even have that put together, plus if they don't show up. Not that it sends a bad message, but if we put them

back a month are we really being detrimental to their business, if they're not here and they have that contingency already? It would be a conditional approval, at best, to move forward tonight anyway. All the ducks are not in a row. Other applicants have everything done, fingerprints, backgrounds, dram insurance, BASSET training. We don't have that right now as far as I'm seeing.

Chuck: It's not unprecedented that we pass a conditional approval, but the applicants have been here.

Chief Keegan: Point well taken from all five of you. In mitigation, this is a Colorado corporation, a very large corporation, in fact I know from talking to Ms. Nilles, we've been told that the Geneva manager is going to come and speak to the business plan and business model. Obviously that hasn't happened.

Tina: It's my understanding that a representative from Noodles & Company would show, if they're not here for 4:30 pm, I don't know if they will be here for 7:00 pm.

Mayor Rogina: If they aren't here we can't move the process along until next month.

Chief Keegan: This is the old TGI Friday's, there's an addition that's been constructed. Pot Belly's is going to be on one side, ATI in the middle, and Noodles & Company on the other side. It's not yet built out, and we haven't had a chance to walk through. We have the architectural renderings, a local manager hasn't been selected, but I can tell you it's called fast-casual, which is a theme of a lot of the restaurants that are popping up here. They have a large following and we're excited about bringing them into St. Charles. I know they are excited to be here, however they're not here. I feel very comfortable with the business plan and what their intent is moving forward, we just don't have anybody here.

Ald. Payleitner: The manager from Geneva is coming over; as I understand they don't have a liquor license in Geneva. Is that correct?

Chief Keegan: A number of them do, but not the Geneva location.

Ald. Lewis: The one at The Commons? I've had a beer there.

Mayor Rogina: I've gone to that location and was under the impression they do not.

Ald. Payleitner: As far as applicant attendance at our meeting, is it required or is it a courtesy?

Chief Keegan: It's a courtesy. I don't believe it's required.

Tina: I always tell them it's important that they come.

Mayor Rogina: I'd like to see them here tonight and I think a call can be made. We can then move along. I think Maureen's correct. I'd like an opportunity to discuss the issue. Sounds like

Chuck and Bob are okay under the condition that we have to make sure the fingerprints and background check is done.

Chuck: Do they have a scheduled open date? They haven't even done the buildout yet.

Mark: In their business plan it says they plan to open July, 2016.

10. Other Business

11. Executive Session (5 ILCS 120/2 (c) (4)).

Mayor Rogina: I would entertain a motion to in pursuant to 5ILCS 120/2 (c) (4) to move to Executive Session.

Motion by Mr. Ghem, second by Mr. Amenta to move to Executive Session at 5:40 p.m.

Roll Call: Ayes: Ghem; Payleitner; Lewis; Amenta. Nays: None. Mayor Rogina did not vote as Chair. **Motion carried.**

Motion by Payleitner, second by Gehm to come out of Executive Session at 6:10 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Rogina did not vote as Chair. **Motion Carried.**

12. Adjournment

Motion by Gehm, second by Amenta to adjourn at 6:10 p.m.

Voice Vote: Ayes: Unanimous; Nays: None. Chrmn. Rogina did not vote as Chair. **Motion Carried.**

**MINUTES
CITY OF ST. CHARLES, IL
LIQUOR CONTROL COMMISSION MEETING
MONDAY, JULY 18, 2016**

1. Opening of Meeting

The meeting was convened by Liquor Commissioner Rogina at 4:30 p.m.

2. Roll Call

Members Present: Liquor Commissioner Rogina, Robert Gehm, Ald. Payleitner, and Chuck Amenta

Absent: Ald. Lewis

Others Present: Police Chief Keegan, Mark Koenen, Atty. John McGuirk, Tina Nilles

3. Recommendation to approve a proposal contingent on manager background being completed for a Class B Liquor License for Noodles & Company to be located at 3875 E Main Street, St. Charles (former TGIF Restaurant).

Chief Keegan: This is a recommendation to approve a new liquor license. There is a representative from Noodles & Company present. This is a new business that will occupy the former TGIF on the east gateway. It's a multi-tenant building. They are asking for a B liquor license consistent with their business plan in various other Illinois municipalities. We have initiated a background, fingerprints are still forth coming; we don't anticipate any problems. There is some outdoor dining contingent upon the license being passed. Alcohol cannot pass by the fenced in the area and will be contained in the seating area.

Anna King: I'm the area manager for Noodles and Company, 3875 E Main Street.

Chrmn. Rogina: I'm happy you're coming to St. Charles. Does the Geneva location have a liquor license?

Anna King: Yes

Ald. Payleitner: The manager from the Geneva location is moving to the St. Charles location?

Anna King: Yes. The general manger that was at the Geneva location will be taking over the St. Charles location.

Ald. Payleitner: You're aware, similar rules, and are on top of it?

Anna King: Yes.

Ald. Payleitner: Thank you. Welcome

Motion by Ald. Payleitner, second by Mr. Amenta to move this application to the July 18, 2016 Government Operations Committee meeting.

Roll Call: Ayes: Ghem, Payleitner, Amenta. Absent: Lewis. Nays: None. Chrmn. Rogina did not vote as Chairman. **Motion carried.**

4. **Recommendation to approve a proposal of a Class C liquor license for Dawn's VooDoo Room to be located at 214 W. Main Street, St. Charles (former Acquaviva Winery).**

Chief Keegan: Dawn Humer is present. This is the former Acquaviva Winery located at 214 W Main Street. Dawn is looking to expand another business here in St. Charles. Dawn and I have talked a number of times. I went out to the site and visited the patio in particular. Dawn is asking for a late night permit to accompany a Class C liquor license. We talked about what Dawn would like to do with the business model. You'll see in your packet there is a floor plan. Food is an item of concern. Dawn is contemplating a menu, what form and fashion is still being determined. She's going to work in conjunction with the Kane County Health department. There is not a commercial kitchen in the establishment.

Dawn Humer: 12890 Rock Creek Circle, Huntly, Illinois.

Chrmn. Rogina: You are taking over a vacated spot on our Main Street. It's a small tavern/bar, some minor food. During my tenure here, you as a licensee in our community, hold one of the finer, if not one of the finest records in terms of ability to maintain a peaceful, professional business establishment. The Chief attested to that in the comments made in his summary.

Bob: It's great to see that space being reused on Main St. I know you don't have a patio at Dawn's Beach Hut. What will be the security to protect that area outside.

Dawn Humer: It's actually bordered on both sides by the wall of Alley 64, and fence and shrubbery by Pub 222 and there is a gate that will be locked. I have had four previous businesses and one of them had quite a large patio; much larger than the space at 214 Main Street. I didn't have any problems with that.

Ald. Payleitner: I'm glad business is good. I think the last time you were before us you were having some issues.

Dawn Humer: I'm opening the other spot to fill in the lack of income from the Beach Hut.

Ald. Payleitner: Your honor, 85 capacity, that's a good sized establishment, and seasoned, correct?

Dawn Humer: There are only 37 seats inside. That's very seasonal.

Chrmn. Rogina: If memory recalls, Acquaviva had the same capacity back there. I never saw it full.

Ald. Payleitner: I thought he served appetizers there?

Dawn Humer: He had food in there and was doing it illegally. He was not supposed to be serving food. Eventually, the health department did catch up to him and shut him down. I think a lot of the food was being transferred from the location in Maple Park. He was doing some cooking on premises that was not legal.

Chuck: The only question/concern I have is the food menu and it looks like it's to be determined.

Dawn Humer: I was basically going to have snacks available all the time. Peanuts, pretzels, popcorn, that type of thing.

Chuck: I know that sugary drinks do metabolize faster and you get intoxicated quicker. My concern is if you are serving that type of menu to have something to help soak that up. Larger soft pretzels, as it's being addressed I don't see it being a long term issue.

Chief Keegan: We've had some conversations, Dawn and I, with the patio she does know that I as the Chief would like her to have some sort of food element. She's going to research that and work with the health department and expand that as necessary. I would like her to expand and have some food offerings.

Chrmn. Rogina: I think, should something in your professional opinion go awry it will come out pretty clearly, and you made the appropriate recommendations. Dawn's smart enough, given her track record running a business in this community, to go along with that same concept. To me, I'm not that concerned.

Chuck: My concern is minimal. You know how to handle those things.

Dawn Humer: You're worried about sugary drinks. In my menu there is a big portion of desert drinks, I want to appeal to the people going to restaurants and come to my place after, those have a huge percent of ice cream in them. That ice cream is in place of solid liquor that the other places around me are serving.

Chuck: That's a different type of concoction from a Hurricane or something like that.

Dawn Humer: Hurricanes have a lot of juice in them in place of a lot of liquor you'd find in other drinks. Really in all actuality they aren't getting intoxicated more quickly because they aren't consuming as much liquor.

Ald. Payleitner: Do you have kitchen at your current place?

Dawn Humer: I wouldn't call it a kitchen. We have a limited menu and serve pizza. It's like a toaster oven type of thing.

Chrmn. Rogina: This will go before the Government Operations Meeting this evening.

Motion by Mr. Gehm, second by Mr. Amenta to move this application to the July 18, 2016 Government Operations Committee meeting.

Roll Call: Ayes: Ghem, Payleitner, Amenta. Absent: Lewis. Nays: None. Chrmn. Rogina did not vote as Chairman. **Motion carried.**

5. Recommendation to approve a proposal of a Massage Establishment for St. Charles Park District to be located at 1050 Dunham road, St. Charles.

Chief Keegan: This is the Norris Center. It's a joint venture. The St. Charles Park District is assuming operations of the Norris Center from the school district. I don't see Ms. Masoncup who's the general manager, but there has been some correspondence. In you packet is the site and business plan. They want to offer massage as a complimentary service in conjunction with the fitness center. A detective did meet with the massage therapist, vetted her background, unfortunately neither are in attendance today. We can pass and see if we can get a hold of them or depending on the pleasure of the commission I'll act accordingly.

Chrmn. Rogina: I'll let the rest of the Commission guide this, but I would say that this is a fellow government body and I have faith in the Park District, and as you indicated you've done the background check.

Chief Keegan: We'll make every attempt to make contact with somebody and get them to the Committee meeting this evening.

Chrmn. Rogina: This is a lot different from any of our others. It's non-for-profit.

Ald. Payleitner: I have no problem with the Park District. How many massage therapists are they planning on having on site?

Chief Keegan: To the best of my knowledge, just one. That's all we have vetted thus far. To remind the Commission we license the establishment, not the therapist, that's done by the Regulatory Board through the State of Illinois Department of Professional Regulation. We would look at the host site management which in this case is the Park District, it's an ancillary service in conjunction with the fitness center. I don't have any concerns. Ms. Masoncup is well known to the police department. I believe her husband is an educator for the school district. I feel comfortable advancing it, but I'll stand at your direction.

Ald. Payleitner: She is the massage therapist, she's the manager?

Chief Keegan: She's the manager of the Norris Center, but she's not the massage therapist.

Chrmn. Rogina: You've vetted the massage therapist.

Chief Keegan: Investigations has.

Chrmn. Rogina: This concept is a lot like what we've had with other establishments by appointment only, or would it be as needed? In a place like this there is plenty of supervision.

Motion by Ald. Payleitner, second by Mr. Ghem to move this application to the July 18, 2016 Government Operations Committee meeting.

Roll Call: Ayes: Ghem, Payleitner, Amenta. Absent: Lewis. Nays: None. Chrmn. Rogina did not vote as Chairman. **Motion carried.**

6. Discussion of a proposal of a new liquor classification for mani/pedi salons.

Chrmn. Rogina: This would be a D9 license. After your preliminary remarks I see our friends from salon Agape are here who triggered this conversation. They aren't the only ones who have had conversations with me, and I think you've had some conversations other places as well. Based upon this discussion, depending upon how it goes, we would bring back to this body some formal ordinance.

Chief Keegan: Correct. Typically when we do a rewrite or look at expanding into another classification that accompanies an application coming forward. In this particular case we decided to change the plans midstream. When I started working on this concept and looking at other municipalities, I discovered that there is a broad range of what is done. What I've prepared for discussion is you are allowed to sell alcohol in conjunction with services, but not product. That's a state law. You can't have alcohol consumption taking place where there is sales occurring. When I drafted the language I looked at a few different things. If you allow this it has to be in conjunction with a service, manicure, pedicure, haircut, etc. We have a massage ordinance that clearly states alcohol is not allowed in massage establishments. Some of the salons/boutiques will offer massage as an ancillary service. I codified in some of the remarks that alcohol will not be allowed in massage rooms.

I want to talk about the hours. We try to be friendly to businesses and work with them. I saw it all over the board. Some ordinances specified only a certain number of drinks are allowed to be consumed. I decided to look at more of an hour restriction. For the sake of discussion I listed 10:00am – 10:00pm as the allowable hours for consumption, and banning it from 10:00pm – 10:00am. I included, just for discussion purposes, salons, pedicures, manicures, haircuts, spas. We've had some inquiries from bridal shops that do trunk sales, or private events where they aren't selling products, but bridal parties are coming in to try on for fittings and things, not to purchase. For now we've looked at language from municipalities reaching from Batavia, Glen Ellyn, Hinsdale, Lincolnshire, Park Ridge, there are number of communities that allows this.

Agape is here to answer some questions, but really some of the things I'd like to discuss and get some answers on before I come back are hours and how far we would expand this or allow it at all. I'd be happy to answer any questions, this is strictly a topic for discussion, and Agape can also step forward.

Ald. Payleitner: As I see it, you can upsell services. You come in for at \$15 pedicure and the next thing you know you have a \$60 pedicure. I'm just wondering if in the context of the state statute if they say it's okay with services.

Chief Keegan: There are a number of communities that are doing this. I reached out for the State Liquor Control Commission and read their bylaws online, and talked to an agent that I deal with from time-to-time, it's allowed in other municipalities and the State has given them licenses. One of the things that Agape would have to understand is although it would probably be an ancillary part of their business practices they still would have to go get BASSET training, dram shop insurance and all their liquor would have to be purchased from a licensed distributor because you can't tax people twice. Illinois mandates that you go through a licensed distributor.

Ald. Payleitner: Where does the BYOB come in? Is that already allowed for salons?

Chief Keegan: We have 2 different classifications for BYOB in St. Charles. One is in conjunction with food sales; the other is a social club setting. We didn't look at this concept because what we were asked of was to present a full blown liquor license for retail and on-site consumption. That's an alternative we can look at if that's the pleasure of the Commission.

Chrmn. Rogina: If we had someone come in suggesting they want a BYOB then we would address that at the time. It wouldn't fall into our current BYOB license.

Chief Keegan: It wouldn't. We'd have to expand the F licenses to include an F3.

Ald. Payleitner: Prior to our having an F license was it allowed. I thought it was and barber shops could have a mini fridge for customers to keep beers, correct?

Chief Keegan: It was. We never regulated it, we were silent on it.

Bob: All the things we do with a normal liquor license would apply in this case as well so there would be some control over making sure it's done correctly if it were to be allowed?

Chief Keegan: You need to get licensed locally first before you go down to the State Building. We know this is an ancillary service to complement their business practice. The cost I'm proposing is a \$500.00 a year license which mirrors, for instance, the Harley Davidson license, which is an E5, also the Steel Beam Theater. Someone can't come in and ask for a martini or a glass of wine, it has to be purchased in conjunction with a service. I stress in the language I presented that it's not to be done in conjunction with product.

Bob: The idea being you're there for a service and the buying of beer or wine is ancillary.

Chief Keegan: Correct.

Chuck: What we brought up with the service and product issues are concerns. I see other industries coming to us with this kind of thing down the road. It seems as a municipality we're taking it on an individual basis. It's not appropriate to bring up my concerns on where it could go. As it is here I see a lot of work has gone into this and I think it makes sense.

Chrmn. Rogina: The fact that one of our sister cities, Batavia, already has one. I'd like to put the people in our business community to at least to be competitive with the sister cities. That would be my comment. You mentioned haircuts so theoretically, manicure, pedicure. If somebody comes in and they're scheduled for a massage, they're waiting and have a cocktail while their waiting. They can't go into the massage therapy room with a drink. Can they be served while waiting? I would be against that, personally. If you shape the ordinance, how might that be addressed from your perspective as Chief?

Chief Keegan: For right now in the language itself, I indicated that alcohol wouldn't be allowed in the rooms, but I think as we draft this moving forward and if you want me to come back with a more concrete description, I'll do that. The other concept I thought of; a wife is getting a pedicure or manicure and the husband is waiting, that's something I talked with Mr. Koenen about and said we would foster some discussion on and get feedback.

Ald. Payleitner: You'll get wedding parties where the bride is having services done and the bridesmaids are there not getting anything. If it was a BYOB they might all share a bottle of wine.

Chrmn. Rogina: That would be if we decided to go to a BYOB concept. I like the idea of focusing on the service itself and not on the sale of products. I think it has to be in conjunction with a service.

Chuck: There would also have to be some thought into how long is too long to stay afterwards and have another 2 or 3 drinks. At what point does the establishment say enough?

Chief Keegan: A couple of ordinances that I looked at specified that a patron couldn't consume more than 3 or 4 drinks. None of the licenses had hour restrictions. I included the hour restriction to foster some discussion, because we stipulate hours here in St. Charles. I don't know of any liquor classification that says how many drinks you can consume. I saw that in other ordinances and I wanted to get some feedback from the Liquor Commission.

Chuck: As the proprietor would that be an easier enforcement? If I come in get a manicure and have 6 drinks, then I go out and get hit by a car, my family is going to come back to you. How do we make it easier for you?

Aaron Perez – Salon Agape: It would probably be easier to do an hour's restriction rather than a drink restriction. If you have wedding party come in at 12:00 pm can they have 4 drinks over the span of 4 hours, you can limit them easily.

Ald. Payleitner: Would you ever consider BYOB or do you want to be on the liquor sales end?

Aaron Perez: The liquor sales end. I think the BYOB would limit who you can sell to. Not everybody would just want beer or wine or would want to bring that in.

Ald. Payleitner: Chief did you read the Batavia ordinance?

Chief Keegan: I did.

Ald. Payleitner: It's not a BYOB?

Chief Keegan: It's retail.

Ald. Payleitner: Same with Glen Ellyn? I know there is a spot in Glen Ellyn that is a BYOB.

Chief Keegan: Most of the restrictions I included I didn't see in some of those. For instance, I didn't see the hour restrictions. The only ones that come to mind were Park Ridge and Hinsdale that had no more than 3 or 4 drinks. The 10:00 am restriction, we use 7:00 am Monday – Saturday for most restrictions for our package stores, but for onsite consumption 10:00 am on Sunday's. The 10:00 am was probably more stringent on my part. I don't know what time bridal parties come in. That's something you may want to think about, rolling back towards 8:00 am. That's something we can talk about.

Chrmn. Rogina: I've had more than these here come into my office to talk about that. It hasn't happen yet but my suspicion would be that once the conversation begins, or at least once the Chief and staff bring back an ordinance to the Liquor Commission and ultimately the City Council we'll see some finality to the issue one way or the other.

Ald. Payleitner: What about a cooler with beer available or little bottles of wine? I don't envy you taking on a bartender roll in addition to your other responsibilities.

David A. Mulder: My daughter runs Salon Agape. This idea was born out of a need to bring more sales into the place. I agree with the 10:00 am – 10:00 pm, that's a good time. We had a discussion before we got here to see if we were all on the same page. I called in some other business experts to get the input on doing this. Would you consider a wine tasting room such as in Napa or Sonoma and have four wines represented there and pour the wines for the tasting and if patrons wanted to order that wine, we need to find out about tax ramifications, but we could set up the order right there and have it shipped to their house; or maybe we have 4 or 5 different bottle beers.

Chrmn. Rogina: You did mention that in my office and I mentioned you would have to have a conversation with staff; so I'm not sure about having a city ordinance that allows for sales, but then also tastings, orders, etc. It's an evolving process and at the end of the day the staff has to come back here at some point forward and put something on the table for Liquor Commission, then Committee and ultimately City Council for final approval.

Mr. Mulder: We don't have a massage therapist there so we can certainly circumvent that.

Chrmn. Rogina: But we suspect there might be places that this could be the case and we have an ordinance in place. We want to do whatever we can to make your business successful and competitive and at the same time protect our flight from any liability, safety standpoint, and just provide a good business practice. I believe you have some good information to move along with – no action required on this item.

Could I have motion to direct staff to bring back to the Liquor Commission a model ordinance for a liquor classification for mani/pedi salons? There's no rush on this – say a couple of months or by September Liquor Commission.

Motion by Gehm, second by Amenta to direct staff to bring back to the Liquor Commission a model ordinance for a liquor classification for mani/pedi salons?

Roll Call: Ayes: Gehm, Payleitner, Amenta; Nays: None; Absent: Lewis. Chrmn. Rogina did not vote at Chair. **Motion Carried.**

7. Discussion and review of the new liquor license application and requirements of old business plan guidelines.

Chrmn. Rogina: I would like to throw out some kudos to Chief, along with Sara Cass, and Tina Nilles who all put together a pretty solid and extremely well-done new application that hopefully addresses Commission's issues, all the staff issues as it relates to putting a liquor license in place, and obviously City Council's concerns and issues. Procedurally if you were to approve this document tonight, it would go to the August 1 Government Operations Committee for review. It's not going anywhere tonight. Lastly, I like the fact that all of us were somewhat culpable and let it get away from us a bit, only because people started putting things in their business plans about market, finances, etc. and all of sudden it grew a little too big. I was happy to see a statement in the packet that we are not asking anyone to put together a marketing plan or financials in here. That's up to the business – they can sink or swim on their own merits on that basis. I like that in there a lot. I found this to be a pretty solid document.

Ald. Payleitner: To add on to what the Mayor just said, I had questioned when someone puts in a lot of extra information, it's kind of for lack of a better term, laziness. This is the packet they gave to the bank so this is the packet they gave to the Chief. Is Tina happy with this application format.

Tina: Yes, I feel it's very comprehensive and captures everything thus far. We are also taking it to another level that all approved signatories on the application will receive a copy of this application in tandem to make any noted comments of concern through the approval process.

Ald. Payleitner: It looks very clear with no fuzziness to the applicant.

Chrmn. Rogina: If they come in and some commissioner of council member blisters them on some issue, it's because they didn't provide what was asked of them on the application.

Chief Keegan: Ms. Cass sent out a survey to the Chief's Association and got 30 responses back. We looked at the application material from 30 municipalities, met with all the key stakeholders here in the City; it was a labor of love, it's going to be circulated to all signatories, contained in a database so there can be access to it off-hours if needed; and the onus is on the applicant. They need to jump through some hoops to complete this so that we don't have questions at the podium.

Tina: This is also very user-friendly where the applicant can fill it out on-line and print it out.

Motion by Payleitner, second by Gehm to send the proposed new liquor application to Government Operations on August 1.

Roll Call: Ayes: Gehm, Payleitner, Amenta; Nays: None; Absent: Lewis. Chrmn. Rogina did not vote at Chair. **Motion Carried.**

8. Recommendation to approve an Ordinance Amending Title 5 “Business License and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.100 – “License Fees; Late Night Permit Fees; Fees Established”, and Section 5.08.130 “License – Hours of Sale” of the St. Charles Municipal Code.

Chrmn. Rogina: This is cleanup work plus some requests have been made by some of our licensees on the flip of giving some people leeway on certain nights of the year and about certain mornings of the year.

Chief Keegan: In the packet there is one typo that talks about some dispensation that was allowed on Christmas Eve and New Year's Eve; it should say Christmas Eve and Christmas Day. How this started is we were approached by a couple of establishments that do breakfasts and brunches and obviously the holidays are a key component of their business if not the busiest brunches of the year. All of our B establishments that are restaurants or D establishments that are banquet halls or Pheasant Run allows consumption on site from 7:00 am forward depending on their license classification. Some go to midnight or later with a late night permit to 1:00 a.m., 2:00 a.m., and in Pheasant Run's case 3:00 a.m. Monday through Saturdays. On Sundays package and all B and D, etc. started at 10:00 a.m. We gave some dispensation through the years to package in sliding it back to 8:00 a.m. on Christmas Eve and Christmas Day; so when I looked at the code and had staff and business owner conversations, I put a proposal together looking at some key or highly attended Sunday type brunches and that would be New Year's Eve, New Year's Day, Easter, Mother's Day, Father's Day, Christmas Eve, and Christmas to allow them the same hour accommodations that they get Monday through Saturday. We would scale back consumption from 10:00 a.m. to 7:00 a.m. for the mimosas, bloody Mary's, some of the things that are historically ordered on holidays with larger brunches. To be fair and level the playing field, I also looked at the rest of the code under hour of sale and looked at package liquor and afforded them the same opportunity because a lot of times folks who are hosting at their homes

oftentimes forgets something and is running out to the store. If you are having a family party, 10:00 a.m. restrictions hurts us a little bit on holidays. To be candid, we did not get any requests from the package stores to scale it back but when I looked at some of the requests from the sit-down establishments, I thought it only fair to look at the code and make a recommendation accordingly.

Chrmn. Rogina: Your point is nondiscriminatory and fair to all our liquor licensees. It's twofold about the fact that people do have to go out last minute on those days and it's fair across the board to all our licensees. We have allowed the earlier openings on Christmas Eve and Christmas Day, so really we're only talking here about three traditional Sunday days: Easter, Mother's Day, and Father's Day because if Christmas falls on any other day than a Sunday, it falls on the old rule anyways of 7:00 a.m. – 10:00 p.m.

Chief Keegan: We're only talking about five Sundays, so there are 47 other Sundays in the year that this wouldn't apply to.

Chrmn. Rogina: So with the Commission's recommendation, we would send this to August 1 Government Operations Committee.

Motion by Mr. Gehm, second by Ald. Payleitner to recommend approval of an Ordinance Amending Title 5 "Business License and Regulations", Chapter 5.08 "Alcoholic Beverages", Section 5.08.100 – "License Fees; Late Night Permit Fees; Fees Established", and Section 5.08.130 "License – Hours of Sale" of the St. Charles Municipal Code.

Chrmn. Rogina: Chief could you talk very briefly about the cleanup on licensing schedule?

Chief Keegan: Tina and I went through this with a fine tooth comb and because we have a pretty comprehensive liquor code here; you'll see C2 is a classification alone, B3 is the Cooper Hawks model, combo sit-down with a winery and retail component. That's classified at a higher rate because there are two licenses in one and copies Francesca's and Pizzeria Neo because they are allowed to take wine out with takeout orders. The changes the Mayor indicated were part of the hours of sale 5.08.130 and when we did that Tina and I made sure the classification in the table of the fee schedule was according to our code.

Ald. Payleitner: You said we have a comprehensive liquor code; my question is to Tina – does this make your job easier or more complicated?

Tina: Yes this helps as the application captures everything.

Roll Call: Ayes: Gehm, Payleitner, Amenta; Nays: None; Absent: Lewis. Chrmn. Rogina did not vote at Chair. **Motion Carried.**

9. Other Business

10. Public Comment

Ald. Payleitner: When Dawn came in for her second license, is there a limit to how many licenses a signal party can have in town? I know Marwan has three now.

Tina: It is not stated in our code.

Chief Keegan: I also had some conversation with Dawn about fees, and she is well aware of our stances as a City going forward on some of the things we collect on.

11. Executive Session (5 ILCS 120/2 (c)(4)).

12. Adjournment

Motion to adjourn by Mr. Gehm, second Ald. Payleitner at 5:30 p.m.

Voice Vote: Ayes: Unanimous; Nays: none. Chrmn. Rogina did not vote as Chairman. **Motion carried.**

:tt

**AGENDA ITEM EXECUTIVE SUMMARY**Agenda Item number: **4**

Title:	Recommendation to Approve a Proposal of a Massage Establishment for Tapped In Massage & EFT to be Located at 311 S 2nd Street, St. Charles
Presenter:	Chief Keegan, Police Department

Meeting: Liquor Control Commission

Date: September 19, 2016

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This is a request for a new Massage Establishment license for Tapped In Massage & EFT to be located at 311 S 2nd Street, St. Charles. Background investigation was conducted by a detective of the St. Charles Police Department and also reviewed the site inspection. Through this investigation, we determined that all the requirements have been met and the applicant, Dana Seite, is eligible for licensing subject to City Council approval. This business will also be operating by appointment only.

Attachments *(please list):*

Massage Establishment Application
Background Check
Site Plan

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal of a Massage Establishment for Tapped In Massage & EFT to be located at 311 S 2nd Street, St. Charles



City of St. Charles
 Office of the Mayor
 Two East Main Street
 St. Charles, Illinois 60174-1984
 Phone: 630-377-4455 • Fax: 630-377-44400

44598

Office Use Only	
Received:	_____
Amount Paid:	_____
Receipt:	_____

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.
All fees must be paid at the time the application is submitted.

Annual License Application Fee: \$250.00 **Fingerprint Fee:** \$50.00 (if new owner)

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (1" x 1.5" head and shoulders area, face forward) with this application.

1. New License Application Renewal Application Application Change

2. Please select the option that best describes your business:

Corporation Partnership Individual

3. Business Name: Tapped In Massage & EFT Sales Tax#: 471294745

Business Address: 311 S. 2nd Street Business Phone: (630) 272-3262

4. Name of Applicant: Dana Seite Home Phone: [REDACTED]

Home Address: [REDACTED] City/Zip: Geneva 60134

Social Security # [REDACTED] Date of Birth: [REDACTED]

Driver's License [REDACTED] Issuing State: [REDACTED]

****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

Yes No

6. If yes, explain in detail:

7. Will the business be supervised and conducted by a manager:

Yes

No

8. Name of Manager: Dana Seite Home Phone: [REDACTED]

Home Address: [REDACTED] City/Zip: Geneva 60134

Social Security #: [REDACTED] Date of birth: [REDACTED]

9. Has the manager ever been convicted of a criminal or ordinance violation (other than minor traffic offenses):

Yes

No

10. If yes, explain in detail:

11. License and/or permit history. List all prior Massage Licenses/Permits and current status (use additional sheet if needed):

Issuing authority: Illinois Status: Active

Issuing authority: Missouri Status: Inactive

12. If any prior licenses/permits have been revoked/suspended, state the reason and disposition:

Reason: _____ Disposition: _____

Reason: _____ Disposition: _____

13. Describe the building and specific location within the building where the Massage business will be conducted:

****ATTACH A FLOOR LAYOUT/DIAGRAM OF THE BUSINESS****

Approximate floor area devoted to the principal business: 5910 sq. feet

Approximate floor area devoted to Massage stations: 138 sq. feet

Approximate total floor area of premises: 3200 sq. ft

7. Days/Hours of Operation: Mon-Thurs 8am - 9pm Fri 8am - 5pm
Sat. 9am - 3pm

8. Will the business be supervised and conducted by a manager:

Yes No

If no, please explain:

9. Name of Manager: _____ Home Phone: _____
Home Address: _____ City/Zip: _____
Social Security #: _____ Date of birth: _____

10. ~~As indicated~~ previous three years' employment history:

Employer: _____ Phone: _____
Address: _____ Occupation: _____
Dates of employment: From: _____ To: _____

Employer: _____ Phone: _____
Address: _____ Occupation: _____
Dates of employment: From: _____ To: _____

Employer: _____ Phone: _____
Address: _____ Occupation: _____
Dates of employment: From: _____ To: _____

11. Has the manager ever been convicted of a criminal or ordinance violation (other than minor traffic offenses): Yes No

If yes, explain in detail:

12. Will you operate by appointment only? Yes No

13. ~~If you answered Yes to #12~~ will walk-ins be accepted? Yes No

14. License and/or permit history. List all prior Massage Licenses/Permits and current status (use additional sheet if needed):

Issuing authority: _____ Status: _____

Issuing authority: _____ Status: _____

15. ~~Have you~~ or any of your licensed massage therapists been sanctioned by the Illinois Department of Professional Regulation concerning your licensure? **As a reminder and per Illinois law, all Massage Therapists practicing inside the State of Illinois must be licensed by State of Illinois. Out of state licensees are NOT valid in Illinois.** Yes No

16. If any prior licenses/permits have been revoked/suspended, state the reason and disposition:

Reason: _____ Disposition: _____

Reason: _____ Disposition: _____

17. Describe the building and specific location within the building where the Massage business will be conducted:

****ATTACH A FLOOR LAYOUT/DIAGRAM OF THE BUSINESS****

Approximate floor area devoted to the principal business: _____

Approximate floor area devoted to Massage stations: _____

Approximate total floor area of premises: _____

14. Describe other activities or business conducted at this location:

American Family Insurance
Tiffany Lewis Skin Care
Alex Clancy Photography

15. List as indicated previous three years' employment history:

Employer: Tranquility Spa Phone: [Redacted]
Address: 113 N 2nd Ave, St. Charles IL Occupation: Massage Therapist
Dates of employment: From: [Redacted] to: [Redacted]

Employer: Connected You Massage by Dana Phone: [Redacted]
Address: 175 W. Jackson Naperville Occupation: Massage Therapist & owner
Dates of employment: From: [Redacted] to: [Redacted]

Employer: On the Border Phone: [Redacted]
Address: 1915 Glacier Park Naperville IL Occupation: Server
Dates of employment: From: [Redacted] to: [Redacted]

16. List as indicated all massage therapists and employees. This list must be updated with the office of the Liquor Commissioner within 10 days of any employment change.

Name: Dana Seite Home phone: [Redacted]
Address: [Redacted] City/Zip: Geneva IL 60134
Position employed: Massage Therapist, owner
State of Illinois License number: 227014883

This Top section for Corporate or Partnership Applications Only

1. List each officer, director or shareholder owning 20% or more stock or controlling interest of the corporation/partnership:

Name	Address	Home Phone #	Date of Birth

2. Has any officer, manager, director or shareholder owning 20% or more of the stock of the corporation ever been convicted of a criminal or ordinance violation (other than minor traffic offenses)?

Yes No

3. If yes, explain in detail:

Affidavit

State of Illinois)
) SS
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and that I/we will not violate any of the ordinances of the City of St. Charles or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein.

Signature of Applicant *Dan Di*

Signature of Applicant _____

I, *Tracey Conti*, a Notary Public in and for said county in the state aforesaid, do hereby certify that the applicant(s), appeared before me this day in person and acknowledged that he/she/they signed the foregoing application as his/her their free and voluntary act for the use and purposes therein set forth.

Given under my hand and notarial seal this *26* day of *July*, *2016*.

Tracey R. Conti
Notary Public



TO BE COMPLETED BY THE CITY OF ST. CHARLES

ENDORSEMENT OF THE CHIEF OF POLICE

Recommend Issuing: Yes No Date: _____

Comments: _____

Signature

ENDORSEMENT OF THE BUILDING & HEALTH COMMISSIONER

Recommend Issuing: Yes No Date: _____

Comments: _____

Signature

ENDORSEMENT OF THE FINANCE DIRECTOR

Recommend Issuing: Yes No Date: _____

Comments: _____

Signature

ENDORSEMENT OF THE MAYOR

Recommend Issuing: Yes No Date: _____

Comments: _____

Signature



Memo

Date: 8/24/2016

To: The Honorable Ray Rogina, Mayor-Liquor Commissioner

From: James Keegan, Chief of Police

Re: Background Investigation: Tapped in Massage & EFT-311 S. 2nd Street (2nd Floor)

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

As is customary procedure, a detective was assigned to this investigation and reviewed not only the site location via an inspection, but also the corresponding application and applicant. We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with a massage license, subject to Council/Commission approval.

In addition, other city departments reviewed this application to ensure conformance with existing codes, ordinances and regulations. The business in question will occupy a multi-tenant building that also houses an insurance company, photography studio and a skin care facility. Tapped in Massage & EFT is a wellness initiative that specializes in therapeutic/relaxing massage services utilizing an "Emotional Freedom Technique" or EFT.

Thank you in advance for your consideration in this matter.

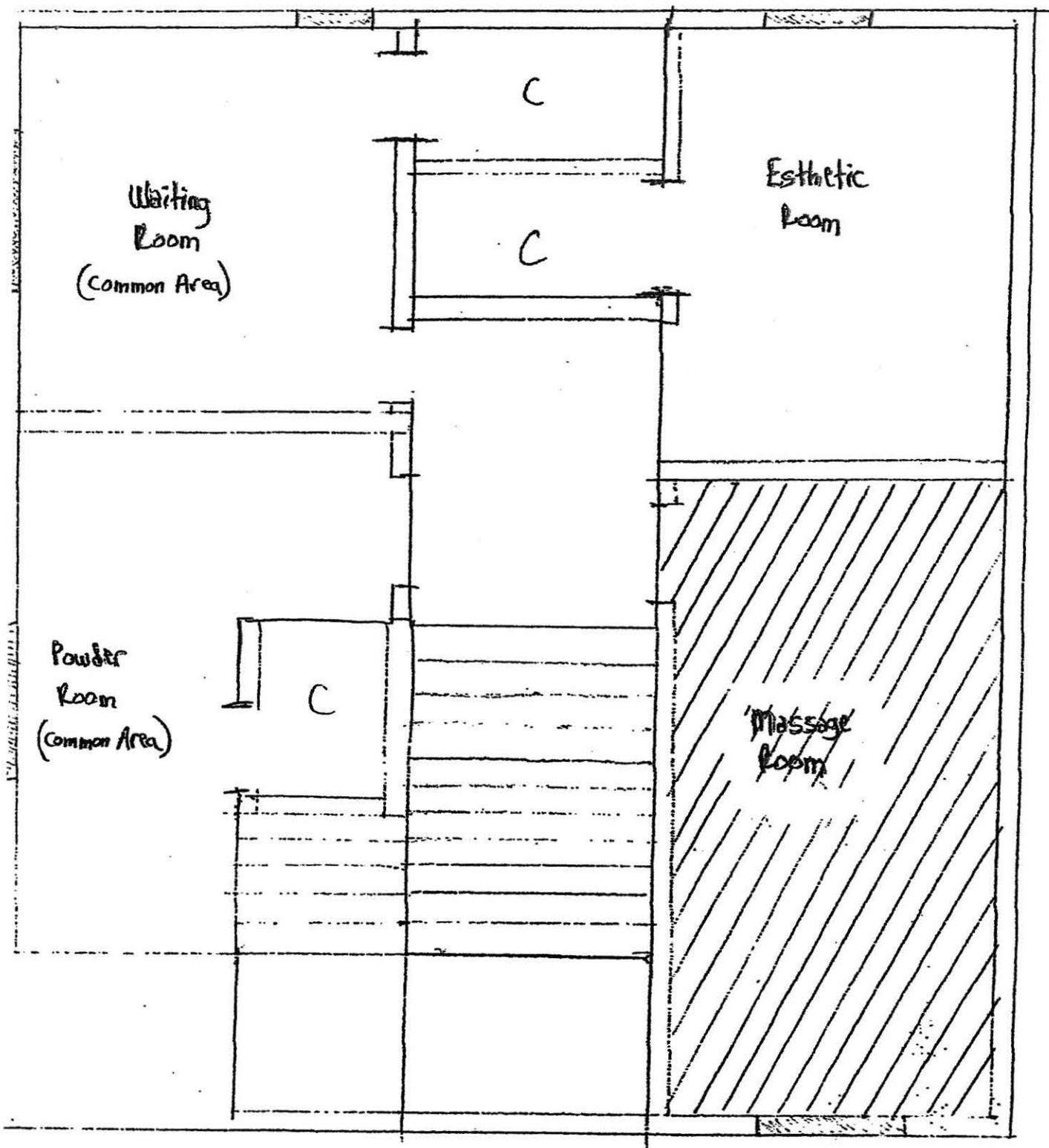
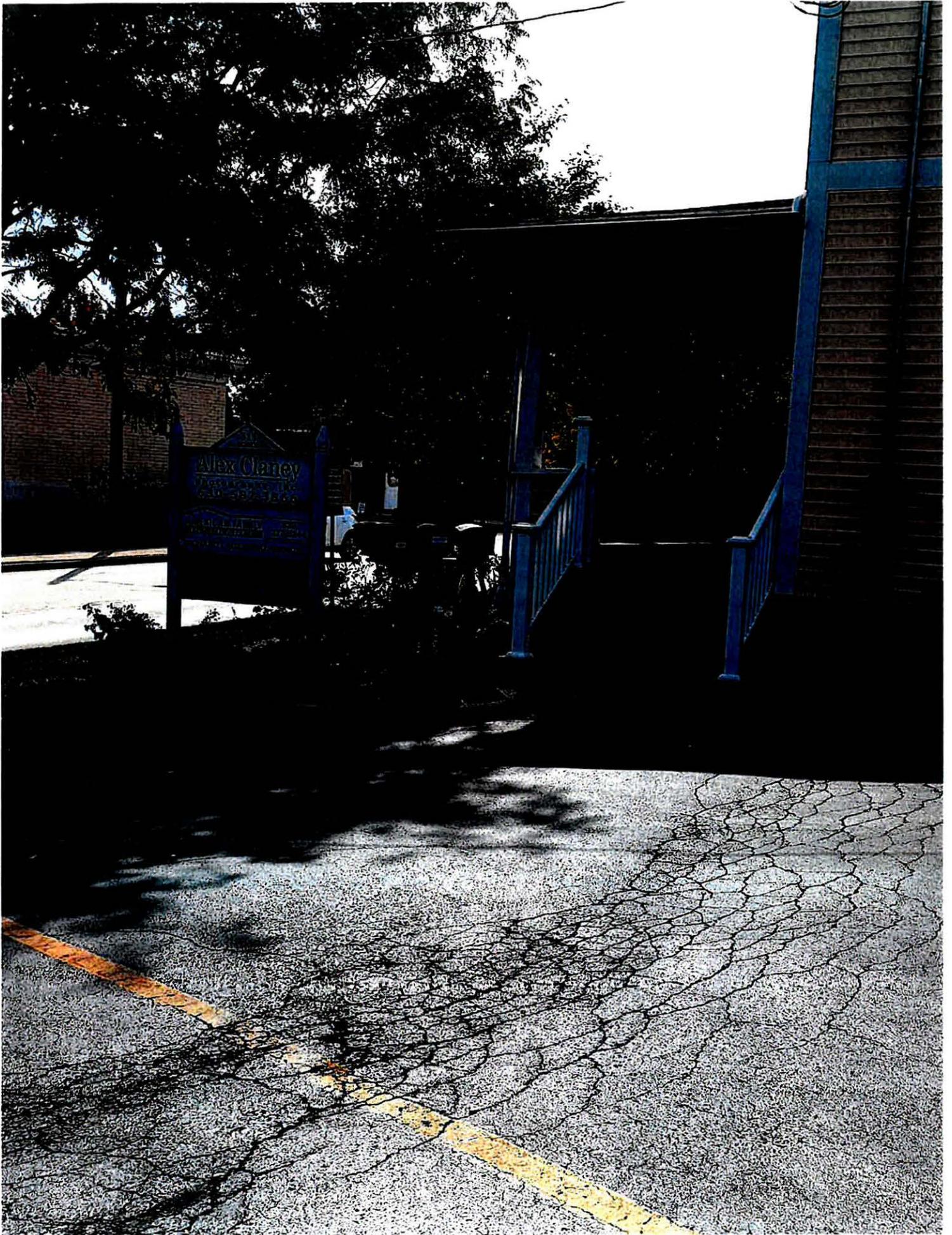
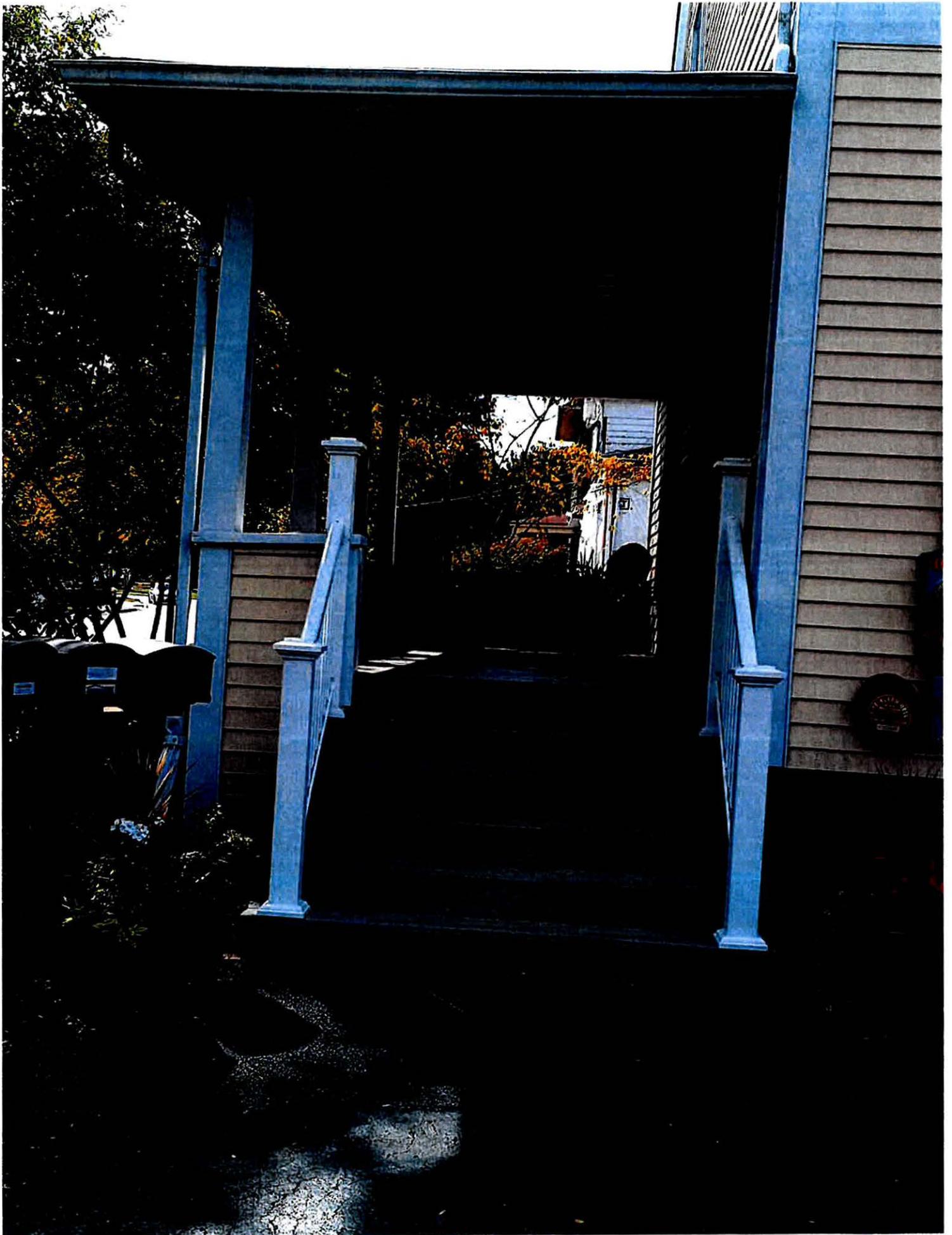
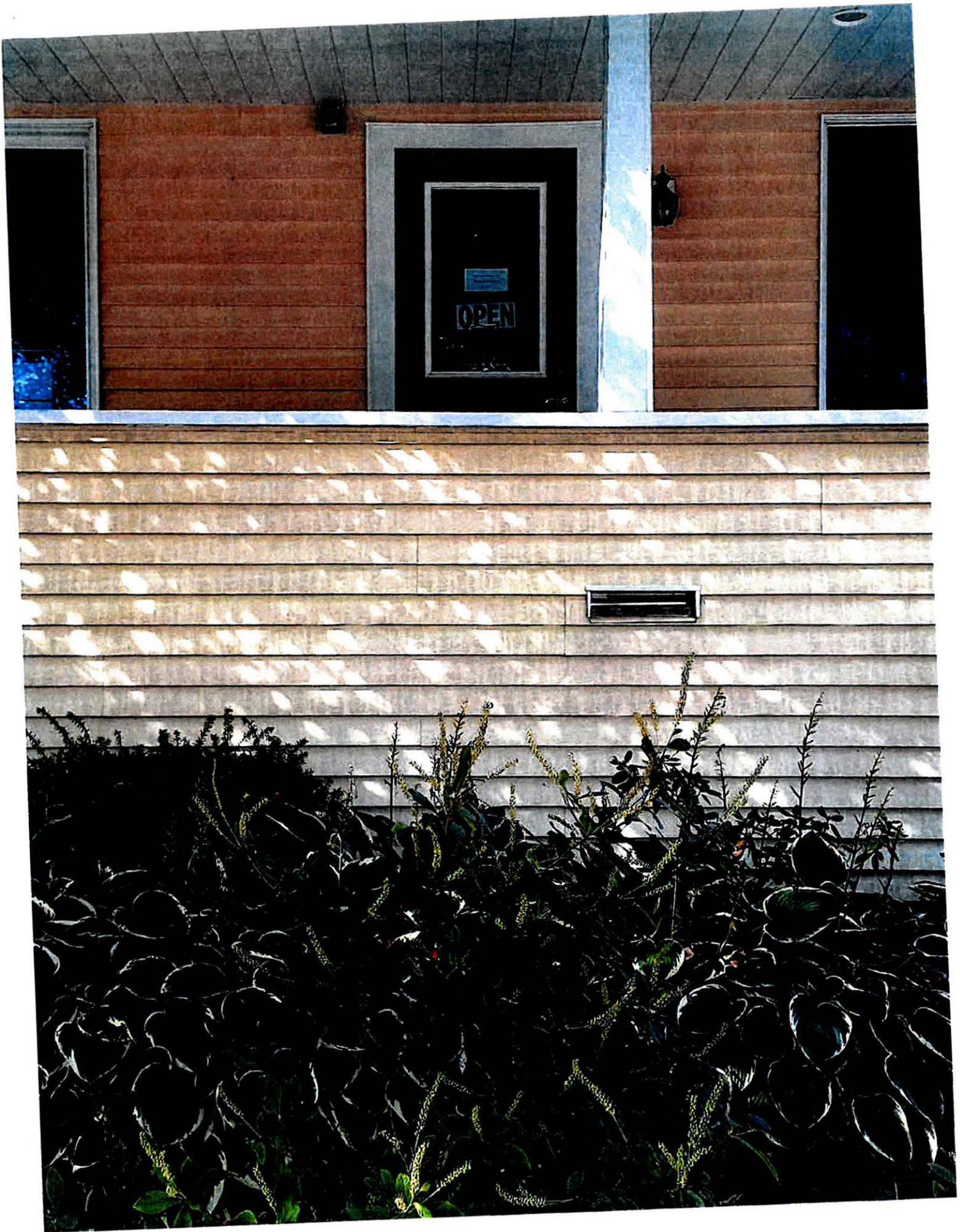
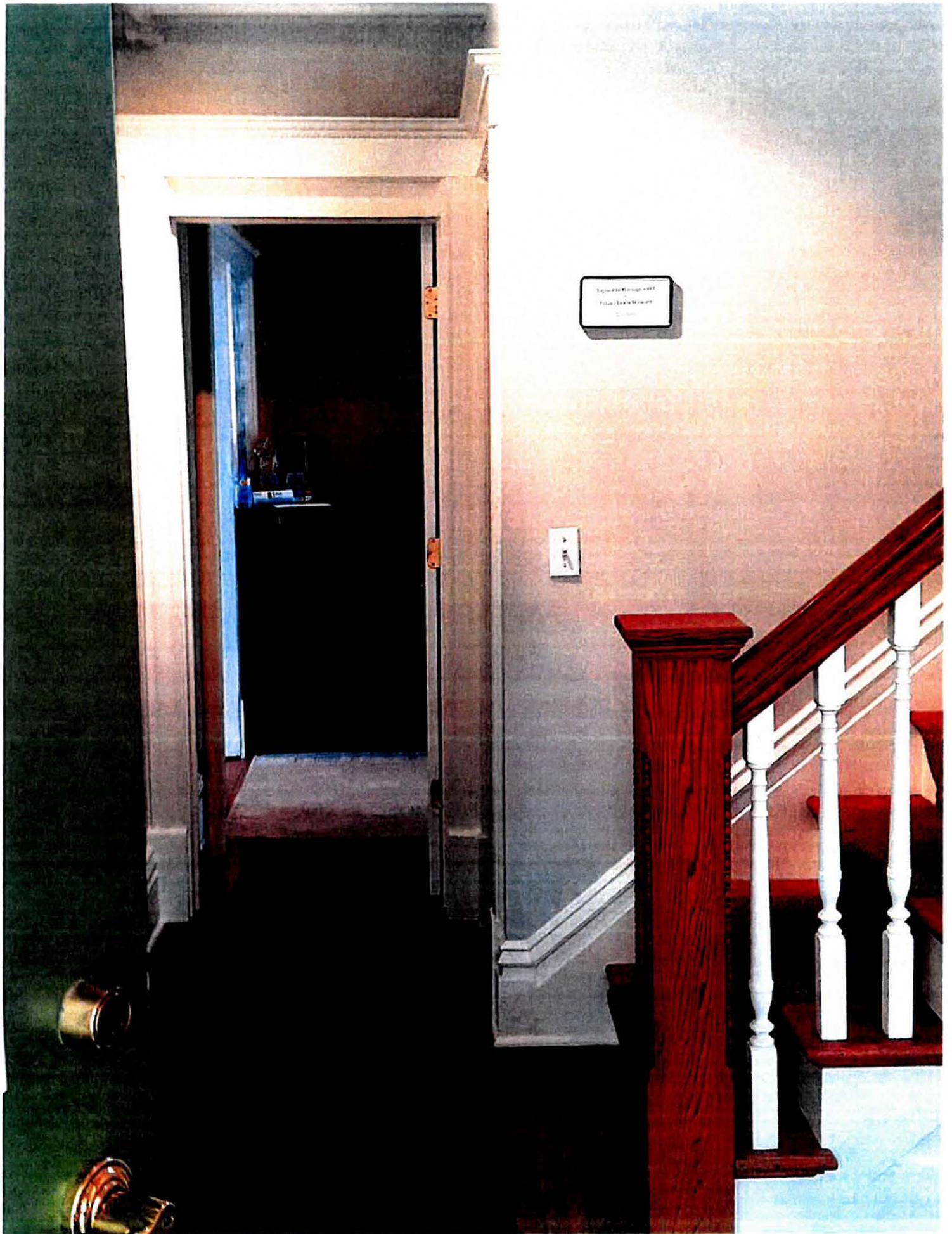


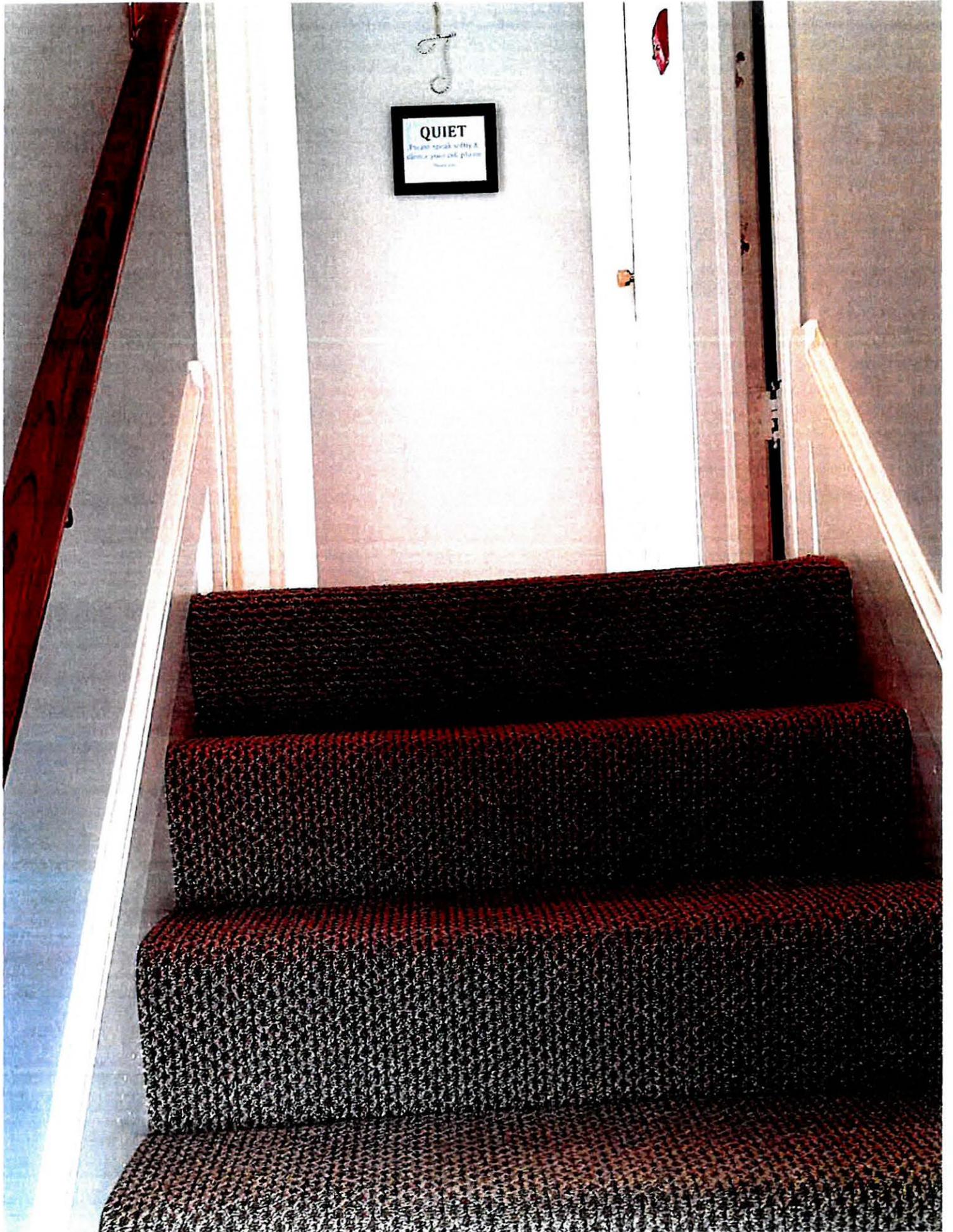
EXHIBIT A
(Upstairs)
Principle Business





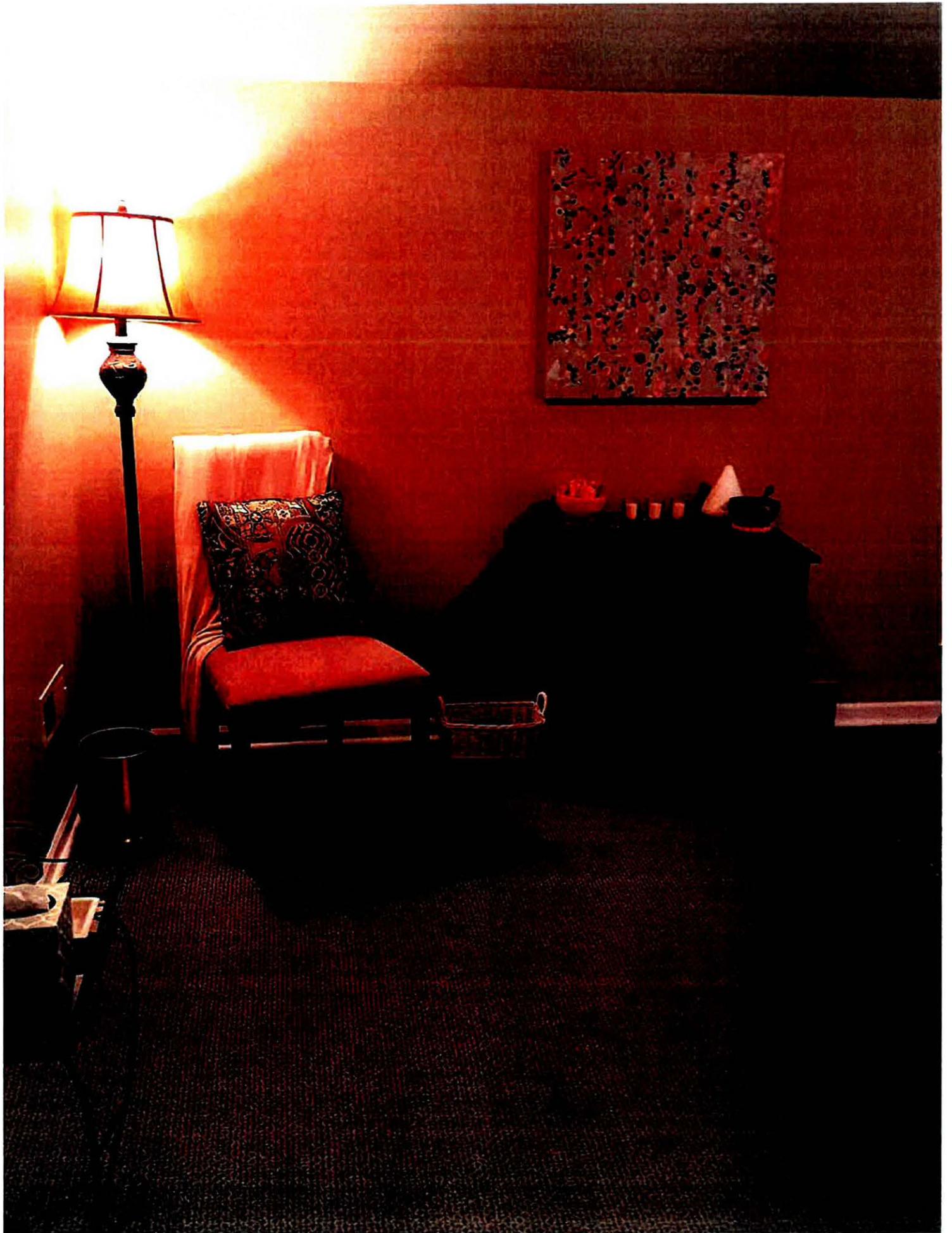






QUIET
Please speak softly &
please your neighbors.
Thank you.













**AGENDA ITEM EXECUTIVE SUMMARY**Agenda Item number: **5**

Title:	Recommendation to Approve a Proposal of a New Class A-2 Liquor License for CVS Pharmacy #10660 to be Located at 1500 Lincoln Highway, St. Charles
Presenter:	Chief Keegan, Police Department

Meeting: Liquor Control Commission Date: September 19, 2016

Proposed Cost: \$ Budgeted Amount: \$ Not Budgeted: **Executive Summary** (*if not budgeted please explain*):

CVS is a corporate retail sales of medications, health and beauty aids, and pre-packaged food items including alcohol and is submitting an application to request a Class A2 liquor license, which is for retail sale of alcoholic liquors in their original packages only and not for consumption on premises. Primary purpose of the premises shall be for retail sales other than the retail sales of alcohol, such as food store, drug store, or mass merchandiser.

All paper work is in order and background check and prints of the manager have been conducted by the Police Department

Attachments (*please list*):

Liquor License Application (front page)
Background Check

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a proposal of a new Class A-2 liquor license for CVS Pharmacy #10660 to be located at 1500 Lincoln Highway, St. Charles.

44597

Date: 7/19/2016
(X) New Application
() Renewal Application

CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSIONER
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



City Retail Liquor Dealer License Application Non-Refundable

Ordinance 5.08.050.A1 Application must be completed in full Incomplete applications will be rejected

Business Type: Circle one Individual Partnership Corporation Other _____

Business Name CVS/pharmacy #10660 Sales Tax # 3381-7006

Business Address 1500 Lincoln Hwy., St. Charles, IL 60194 74 Business Phone # PENDING

Contact Person Jennifer Fredette Title Licensing Coord. Phone # [REDACTED]

If Corporation, Corporate Name Highland Park CVS, L.L.C.

Corporation Address One CVS Drive, Woonsocket, RI 02895

Corporate Officers, plus Manager of Establishment, Officers must include President, Vice President, Secretary and Treasurer Or Sole Proprietor

Have you had a business within the City of St. Charles under any other corporate name: ___ Yes X No
If yes, list address of business _____

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Full Name, include Middle Initial _____ **PLEASE SEE ATTACHED DOCUMENT** _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Type of Establishment: () Package () Restaurant () Tavern () Hotel/Banquet/ Arcada/Q-Center (X) Other Retail Pharmacy

Check as Applicable to () Holding Bar [5.08.010-F] () Service Bar [5.08.010-O] () Live Entertainment [5.08.010-H]
Type of Establishment: () Outside Dining [17.20.020-R]

Brief Business Plan Description based on type of establishment listed above:
Retail sales of medications, health & beauty aids and pre-packaged food items including alcohol.

Initial: Liq Comm _____
Police Chief _____

ENTITY NAME: Highland Park CVS, L.L.C.

Personnel Name	Management Title	Home Address	Business Address	Driver License.	Date of Birth	Place of Birth	Phone
Thomas S. Moffatt	President	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED]	[REDACTED]	Lawrence, MA	[REDACTED]
Carol A. DeNale	Senior Vice President/Treasurer	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED] 72	[REDACTED]	McKeesport, PA	[REDACTED]
Melanie K. Luker	Secretary	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED]	[REDACTED]	Pawtucket, RI	[REDACTED]
Jeffrey E. Clark	Assistant Treasurer	[REDACTED] MA	One CVS Drive, Woonsocket, RI 02895	[REDACTED] 72	[REDACTED]	Milford, CT	[REDACTED]
Sheelagh M. Beaulieu	Assistant Treasurer	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED] 02	[REDACTED]	New Bedford, MA	[REDACTED]
Linda M. Cimbron	Assistant Secretary	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED]	[REDACTED]	Fall River, MA	[REDACTED]
Kimberley M. DeSousa	Assistant Secretary	[REDACTED]	One CVS Drive, Woonsocket, RI 02895	[REDACTED]	[REDACTED]	Pawtucket, RI	[REDACTED]



Memo

Date: 8/31/2016
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: Background Investigation-Liquor Establishment/CVS-1500 Lincoln Hwy.

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the new CVS Pharmacy located at 1500 Lincoln Hwy.

As is customary procedure, a detective was assigned this investigation and reviewed both the site location/floor plans and the corresponding applicant. CVS has applied for a full-service A-2 retailer's license. The manager will be transferred from the Elgin store to our new location and has 25-years of experience in retail (liquor sales). This location is set to open on September 25th, 2016.

We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with liquors sales, subject to City Council approval.

Thank you in advance for your consideration in this matter.

Date: August 1, 2016
 New Application
 Renewal Application

CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSIONER
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



City Retail Liquor Dealer License Application Non-Refundable

Ordinance 5.08.050.A1 Application must be completed in full Incomplete applications will be rejected

Business Type: Circle one Individual Partnership Corporation Other Limited Liability Company

Business Name Cooper's Hawk Winery & Restaurant Sales Tax # 4223-0195

Business Address 3710 E. Main Street, St. Charles, IL 60174 Business Phone # not yet connected

Contact Person Jennifer Gallery Title Attorney Phone # 312-658-2000, ext. 3

If Corporation, Corporate Name Cooper's Hawk St. Charles, LLC

Corporation Address 5325 9th Avenue, Countryside, IL 60525

Corporate Officers, plus Manager of Establishment, Officers must include President, Vice President, Secretary and Treasurer Or Sole Proprietor

Have you had a business within the City of St. Charles under any other corporate name: Yes No
If yes, list address of business _____

Full Name, include Middle Initial Timothy M. McEnery Title LLC Manager / Principal

Birth Date [REDACTED] Birthplace Oak Lawn, IL Driver's License # [REDACTED] Home Phone # [REDACTED]

Home Address [REDACTED]

Full Name, include Middle Initial Paula M. Morales Title General Manager

Birth Date [REDACTED] Birthplace Evanston, IL Driver's License # [REDACTED] Home Phone # [REDACTED]

Home Address [REDACTED]

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Type of Establishment: () Package () Restaurant () Tavern () Hotel/Banquet/ Arcada/Q-Center Other Restaurant, retail wine store and tasting bars.

Check as Applicable to () Holding Bar [5.08.010-F] () Service Bar [5.08.010-O] () Live Entertainment [5.08.010-H]
Type of Establishment: Outside Dining [17.20.020-R]

Brief Business Plan Description based on type of establishment listed above:
Full service restaurant with retail wine and merchandise area and tasting bars (Class B-3 License). Premises will also have outdoor dining and winemaking operations.

Initial: Liq Comm _____
Police Chief _____



Memo

Date: 9/6/2016
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: 3710 E. Main Street (Class B-3) Cooper's Hawk Winery & Restaurant

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

As you are aware, Cooper's Hawk is constructing a new winery/restaurant at an out lot on the exterior ring road of "The Quad" in the City's east gateway. Cooper's Hawk is an upscale dining experience with an adjoining winery. Our B-3 licensure specifically designates this type of business model as an acceptable license practice. In addition, Cooper's Hawk operates several locations within the Chicagoland area; Arlington Heights, Naperville, South Barrington and Wheeling with great success.

The site location/floor plans and the corresponding application materials were reviewed by my staff. We also reviewed the business plan and corporate paperwork of Cooper's Hawk. We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with an on-site consumption license, subject to City Council approval with the following contingency:

- This site is not yet built out but building plans and seating plans appear to adequate and sufficient (see attachment). The Liquor license would be contingent upon an occupancy permit being issued from the Fire Department and final inspection by the Building Department.

I am recommending a liquor license subject to the above mentioned contingencies. Thank you in advance for your consideration in this matter.



COOPER'S HAWK™
WINERY & RESTAURANTS

APPETIZERS

CRISPY CRAB BEIGNETS BIN 75
Asian Slaw, Classic Mustard Sauce, Burnt Lemon *11.99*

THAI LETTUCE WRAPS BIN 78
Sweet Chili-Glazed Chicken, Julienne Vegetables,
Crunchy Wontons, Bibb Lettuce,
Peanut, Cashew, and Soy Caramel Sauces *12.99*

~Award Winning~

ASIAN PORK BELLY TOSTADAS BIN 94
Scallions, Sesame Seeds, Cilantro, Radish,
Sweet Chili BBQ Sauce *10.99*

AHI TUNA* TACOS BIN 78
Blackened and Seared Rare, Citrus Slaw, Sriracha Cream,
Pico de Gallo, Avocado, Cilantro, Wasabi Cream *11.99*

MEXICAN DRUNKEN SHRIMP
Bacon-Wrapped Shrimp, Tequila Lime Butter Sauce,
Fresh Guacamole *13.99*

BIN 73

ASIAN AHI TUNA* SASHIMI BIN 73
Served Raw, Ponzu-Ginger Vinaigrette, Avocado,
Radish, Wasabi Cream, Sriracha *12.99*

BLACKENED AHI TUNA* BIN 77
Seared Rare, Wasabi Sauce, Pickled Ginger *13.99*

CHEF MATT'S MEDITERRANEAN SHARE PLATE BIN 78
Classic Hummus, Cucumber-Feta Cream,
Triple Pepper Hummus, Toasted Pita *8.99*

HOUSE-MADE MEATBALLS BIN 90
Rich Tomato Sauce, Whipped Ricotta, Basil,
Extra Virgin Olive Oil *8.99*

COOPER'S HAWK CALAMARI BIN 73
Sweet Chili-Ponzu Glaze, Cilantro,
Sesame-Sriracha Aioli *12.99*

CHICKEN POTSTICKERS BIN 73
Sweet and Spicy Mustard, Ginger Soy Sauce *9.99*

OVER THE BORDER EGG ROLLS BIN 71
Southwest Chicken, Corn and Black Bean Relish, Cilantro,
Cheese, Tomatillo Salsa, Cilantro Ranch Dressing,
Cashew Dipping Sauce, Asian Slaw *10.99*

SOUP

CRAB & LOBSTER BISQUE BIN 74
Cup *5.99* | Bowl *6.99*

TORTILLA SOUP BIN 91
Vegetarian available upon request.
Cup *4.99* | Bowl *5.99*

ARTISAN SOUP OF THE DAY
Ask your server for today's selection.
Cup *4.99* | Bowl *5.99*

 Cooper's Hawk Favorites

Please inform your server of any allergy or dietary restrictions as menu items can contain unlisted ingredients.

APPETIZERS

BRUSCHETTA

BURRATA, GOLDEN BEET & ARUGULA BIN 66

Whipped Ricotta, Extra Virgin Olive Oil, Balsamic Glaze *10.99*

CLASSIC TOMATO

Burrata, Basil, Extra Virgin Olive Oil, Arugula *9.99*

BIN 71

BURRATA, PROSCIUTTO & ARUGULA BIN 37

Whipped Ricotta, Oven-Roasted Grape Tomatoes,
Balsamic Glaze *10.99*

HUMMUS, FETA &

MEDITERRANEAN RELISH BIN 78

Arugula, Lemon, Extra Virgin Olive Oil *8.99*

SHAVED BRUSSELS SPROUTS & ROASTED BEET BIN 76

Whipped Ricotta, Marcona Almond,
Shaved Parmesan, Balsamic Glaze *9.99*

FLATBREAD

CAPRESE BIN 96

Ripe Tomatoes, Mozzarella, Red Onion, Pesto,
Basil, Balsamic Glaze *8.99*

ROASTED VEGETABLE & GOAT CHEESE BIN 85

Mozzarella, Roasted Grape Tomatoes, Pesto,
Basil, Balsamic Glaze *8.99*

CARNE ASADA BIN 96

Sliced Skirt Steak, Pesto, Mozzarella,
Roasted Chili Sauce, Onions, Cilantro *10.99*

ITALIAN SAUSAGE & RICOTTA DOLCE BIN 98

Giardiniera, Pesto, Mozzarella,
Grated Parmesan *9.99*

APPETIZER SALADS

PLAIN OL' HOUSE BIN 78

Cucumbers, Carrots, Croutons, Tomatoes,
Dressing on the Side *5.99*

ROASTED BEETS & WHIPPED GOAT CHEESE BIN 91

Arugula, Candied Walnuts, Balsamic Glaze,
Extra Virgin Olive Oil *7.99*

CAESAR PESTO BIN 70

Romaine, Shaved Parmesan, Croutons,
Creamy Caesar Pesto Dressing, Parmesan Lavash *6.99*

CHOPPED WEDGE BIN 76

Applewood Smoked Bacon, Bleu Cheese,
Red Onion, Sweet Grape Tomatoes,
Italian Vinaigrette, Bleu Cheese Dressing *6.99*

SHAVED BRUSSELS SPROUTS BIN 98

Extra Virgin Olive Oil, Shaved Parmesan, Lemon,
Marcona Almonds, Balsamic Glaze *7.99*

ENTRÉES

BEEF & PORK

BOURBON LACQUERED BBQ PORK CHOP BIN 91

Chipotle Mashed, Tomato-Braised Kale,
Buttermilk Onion Rings **24.99**

RED WINE BRAISED SHORT RIBS BIN 94

Mustard Sauce, Mary's Potatoes,
Roasted Vegetables, Crispy Onion Strings **24.99**

CHURRASCO GRILLED STEAK* BIN 96

Chimichurri Rubbed Skirt Steak, Cilantro-Lime Aioli,
Parmesan Fries, Roasted Vegetables **26.99**

FILET MIGNON* BIN 89

Steak Butter, Crispy Onion Strings, Grilled Broccoli,
Choice of Side **32.99**

TRIO OF MEDALLIONS* BIN 80

Horseradish, Bleu Cheese, and
Parmesan-Crusted Filet Medallions,
Mary's Potatoes, Asparagus **29.99**

MAPLE, MUSTARD & PRETZEL-CRUSTED BONELESS PORK CHOP BIN 97

Mary's Potatoes, Roasted Vegetables **22.99**

SHORT RIB RISOTTO

Carnaroli Rice, Mushrooms, Sweet Onions, White Wine,
Shaved Parmesan, White Truffle Oil **23.99**

BIN 81

GRILLED PRIME SIRLOIN* BIN 84

Fingerling Potatoes, Roasted Corn and Sweet Tomato Salsa,
Charred Asparagus **29.99**

Add a Maple Mustard Pretzel, Bleu Cheese, Horseradish, or Parmesan Crust to any Steak for 2.99

SIGNATURE SIDES

All sides are 3.99

ROASTED VEGETABLES

ASIAN SLAW
Shaved Cabbage, Cilantro,
Creamy Dressing

GRILLED BROCCOLI

MARY'S POTATOES
Whipped Potatoes,
Butter, Cream

WASABI-BUTTERED POTATOES

**SHERRY-GLAZED
MUSHROOMS**

ASPARAGUS

BETTY'S POTATOES
Shredded Potatoes,
White Cheddar, Scallions

**Consumer Advisory: Contains or may contain raw or undercooked ingredients. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness, especially if you have certain medical conditions.*

 Cooper's Hawk Favorites



CREATE YOUR OWN

SURF & TURF

CHOOSE ONE

Maple, Mustard &
Pretzel-Crusted Boneless Pork Chop
28.99

Parmesan-Crusted Filet Medallions*
29.99

CHOOSE ONE

Soy Ginger Salmon*

Crab Cakes

Pistachio-Crusted Grouper

Mexican Drunken Shrimp

*Served with Roasted Vegetables
and Mary's Potatoes.*

ENTRÉES

SEAFOOD

SOY GINGER SALMON* BIN 66
Wasabi-Buttered Potatoes, Asian Slaw 22.99

CRAB CAKES BIN 79
Classic Mustard Sauce, Fries, Asian Slaw 24.99

PISTACHIO-CRUSTED GROUPEL
Mustard Sauce, Mary's Potatoes, Asparagus 27.99

BIN 74

SOUTHERN GRILLED SHRIMP & POLENTA BIN 85
Andouille, Corn, White Cheddar, Tomato-Braised Kale,
Smoked Paprika Cilantro Oil 19.99

BLACKENED AHI TUNA* BIN 77
Seared Rare with Wasabi Sauce, Cilantro Citrus Rice, Asian Slaw 27.99

SAUTÉED SHRIMP WITH SWEET
BLISTERED TOMATOES BIN 89
Kalamata Olives, Roasted Eggplant, Spinach,
Feta, Bucatini Pasta 21.99

FISH & CHIPS BIN 71
Beer-Battered Cod, Sriracha Mayo, Herb Tartar, Fries, Asian Slaw 16.99

JAMBALAYA BIN 75
Chicken, Shrimp, Andouille, Onions, Tomatoes, Peppers, Jasmine Rice 18.99

ENTRÉES

PASTA

Ask about our Gluten-Free options.

‡ **SHRIMP CAMPANELLE BIN 95**

Sausage, Caramelized Onion,
Tomato-Parmesan Cream **19.99**

**GNOCCHI WITH ROASTED
BUTTERNUT SQUASH BIN 85**

Roasted Portabello Mushrooms, Sage-Brown Butter Cream,
Shaved Parmesan **17.99**

COUNTRY RIGATONI BIN 87

Italian Sausage, Mushrooms, Chicken, Roasted Grape Tomatoes,
Herbs, Tomato Garlic Cream Sauce **16.99**

**GNOCCHI BOLOGNESE
WITH BRAISED SHORT RIB**

San Marzano Tomatoes, Pancetta, Burrata Dolce,
Extra Virgin Olive Oil **21.99**

BIN 87

**SPAGHETTI & HOUSE-MADE
MEATBALLS BIN 91**

Chef Matt's Favorite Pasta; Bucatini, Rich Tomato-Bolognese,
Burrata Dolce, Basil, Extra Virgin Olive Oil **17.99**

‡ **GNOCCHI CARBONARA BIN 74**

Pancetta, Chicken, Sage, Peas,
Parmesan Garlic Cream Sauce **18.99**

CHICKEN

CHICKEN MADEIRA BIN 90

Mushrooms, Fontina, Mary's Potatoes, Asparagus **18.99**

**DANA'S PARMESAN-CRUSTED
CHICKEN**

Tomato Basil Relish, Lemon Butter,
Betty's Potatoes, Garlic Green Beans **17.99**

BIN 79

‡ **COOPER'S HAWK CHICKEN
GIARDINIERA BIN 70**

Parmesan Breaded Chicken, Shaved Parmesan,
Mary's Potatoes **17.99**

ELLIE'S CHICKEN PICCATA BIN 74

Lemon Butter Caper Sauce, Angel Hair Pasta **16.99**

ENCHILADAS

ROASTED VEGETABLE ENCHILADAS BIN 96

Corn Tortillas, Butternut Squash, Black Beans, Melted Cheese,
Sweet Corn, Avocado, Ancho Cream, Pico de Gallo,
Chipotle Tomato Sauce, Corn-Jicama Salad **16.99**

BURGERS & SANDWICHES

Served with your choice of Seasoned Fries, Fresh Fruit, or Asian Slaw. Any beef patty may be substituted with a turkey or black bean patty.

CLASSIC CHEESEBURGER* BIN 95
Lettuce, Tomato, Choice of Cheese, Seasoned Mayo,
Crispy Onion Strings *11.99*

BLACK BEAN BURGER BIN 92
Toasted Rolled Oats, Cilantro, Cumin, Lettuce,
Tomato, Roasted Garlic Mayo *11.99*

‡ **BLEU CHEESE & CRISPY
ONION BURGER* BIN 99**
Bleu Cheese, Lettuce, Tomato,
Chipotle Mayo, Crispy Onion Strings *12.99*

CHICKEN CHORIZO BURGER BIN 77
Applewood Smoked Bacon, Pepperjack Cheese,
Roasted Peppers and Onions, Avocado, Arugula, Tomato,
Chipotle Mayo *12.99*

THE LEONARD*
American Cheese, Caramelized Onion, Lettuce,
Tomato, Signature Sauce *13.99*

BIN 99

TURKEY BURGER BIN 97
Fresh Ground All-Natural Turkey, Herbs, Lemon,
Lettuce, Tomato, Red Onion, Seasoned Mayo *11.99*

PEPPERCORN RANCH BURGER* BIN 81
Pepperjack Cheese, Crispy Onion Strings, Lettuce, Tomato,
Caramelized Onion-Bacon Mayo *12.99*

CRISPY FISH SANDWICH BIN 75
Beer-Battered Cod, Crispy Slaw, Avocado, Sriracha Mayo *11.99*

THE PRIME*
Slow-Roasted Prime Rib, Seasoned Mayo,
House-Made Steak Jus, Horseradish Cream *17.99*

BIN 84

**CRISPY BUTTERMILK
CHICKEN SANDWICH BIN 76**
Crispy Slaw, Sriracha-Bacon Ranch, Spicy Honey *12.99*

‡ **CILANTRO RANCH CHICKEN
SANDWICH BIN 79**
Cheddar, Applewood Smoked Bacon, Avocado,
Cilantro Ranch, Seasoned Mayo *11.99*

**CRISPY CAESAR
CHICKEN SANDWICH BIN 94**
Romaine, Oven-Roasted Tomato,
Roasted Peppers and Onions, Shaved Parmesan *10.99*

CHOPPED SALADS

NAPA CHICKEN BIN 75

Apples, Goat Cheese, Dried Cherries, Corn,
Avocado, Toasted Almonds, Cilantro, Tomatoes,
Honey Mustard Vinaigrette **14.99**

BBQ RANCH CHICKEN BIN 66

Tomatoes, Cucumbers, Avocado, Cheddar, Corn and Black Bean Relish,
Cilantro, Crispy Onion Strings, Tortilla Strips, Ranch Dressing,
BBQ Sauce **12.99**

GRILLED CHICKEN CAESAR PESTO BIN 70

Shaved Parmesan, Croutons, Creamy Caesar Pesto Dressing,
Parmesan Lavash **13.99**

MEDITERRANEAN WITH SHRIMP BIN 78

Cucumbers, Red Onion, Asparagus, Kalamata Olives, Giardiniera,
Sweet Grape Tomatoes, Feta Cheese, Mediterranean Vinaigrette **15.99**

CITRUS-GLAZED SALMON & KALE

Apple, Cucumber, Red Pepper, Cabbage, Orange,
Toasted Cashews, Ginger-Ponzu Vinaigrette **16.99**

BIN 72

BLACKENED BLEU SKIRT STEAK* BIN 76

Applewood Smoked Bacon, Bleu Cheese, Red Onion,
Sweet Grape Tomatoes, Italian Vinaigrette, Bleu Cheese Dressing **17.99**

 Cooper's Hawk Favorites



CREATE YOUR OWN

FLATBREAD & SALAD COMBINATION

14.99

FLATBREADS

Italian Sausage & Ricotta Dolce
Caprese · Carne Asada
Roasted Vegetable & Goat Cheese

SALADS

Plain Ol' House Salad
Caesar Pesto Salad
Chopped Wedge Salad

SOUP & SALAD COMBINATION

10.99

SOUPS

Crab & Lobster Bisque · Tortilla Soup
Artisan Soup of the Day

SALADS

Plain Ol' House Salad
Caesar Pesto Salad
Chopped Wedge Salad

LUNCH-SIZED ENTRÉES

Available daily 11:00 a.m. until 3:30 p.m.

‡ **SOY GINGER SALMON* BIN 66**

Wasabi-Buttered Potatoes, Asian Slaw *15.99*

ELLIE'S CHICKEN PICCATA BIN 74

Lemon Butter and Caper Sauce, Angel Hair Pasta, Asparagus *12.99*

DANA'S PARMESAN-CRUSTED CHICKEN

Tomato Basil Relish, Lemon Butter, Mary's Potatoes, Garlic Green Beans *13.99*

BIN 79

‡ **COOPER'S HAWK CHICKEN GIARDINIERA BIN 70**

Parmesan Breaded Chicken, Shaved Parmesan, Mary's Potatoes *13.99*

CHICKEN MADEIRA BIN 90

Mushrooms, Fontina, Mary's Potatoes, Asparagus *14.99*

MAPLE, MUSTARD & PRETZEL-CRUSTED

BONELESS PORK CHOP BIN 97

Mary's Potatoes, Roasted Vegetables *13.99*

SPAGHETTI & HOUSE-MADE MEATBALLS BIN 91

Chef Matt's Favorite Pasta; Bucatini, Rich Tomato-Bolognese,
Burrata Dolce, Basil, Extra Virgin Olive Oil *13.99*

‡ **GNOCCHI CARBONARA BIN 74**

Pancetta, Chicken, Sage, Peas, Parmesan Garlic Cream Sauce *13.99*

LIFE BALANCE

by COOPER'S HAWK

Each dish on our *Life Balance Menu* is under 600 calories and is designed to accommodate our guests looking to enjoy mindful portions when dining out. All of our menu items are made fresh by our chefs, using only the highest quality ingredients. We take extra care in measuring portion sizes during preparation to ensure the best possible accuracy of the calorie counts.

APPETIZERS

LIFE BALANCE

CHICKEN POTSTICKERS BIN 73

Sweet and Spicy Mustard, Ginger Soy Sauce, Asian Slaw 9.99

570 Calories

LIFE BALANCE

BLACKENED AHI TUNA* BIN 77

Seared Rare, Wasabi Sauce, Pickled Ginger 12.99

391 Calories

LIFE BALANCE AHI TUNA * TACOS

Blackened and Seared Rare, Sriracha Cream,
Pico de Gallo, Avocado, Cilantro, Asian Slaw 10.99

442 Calories

BIN 78

LIFE BALANCE ASIAN

AHI TUNA* SASHIMI BIN 73

Served Raw, Ponzu-Ginger Vinaigrette, Avocado, Radish,
Cucumber, Wasabi Cream, Sriracha 12.99

300 Calories

APPETIZER SALADS

LIFE BALANCE HOUSE SALAD BIN 78

Cucumbers, Carrots, Croutons, Tomatoes,

Italian Vinaigrette on the Side 5.99

333 Calories

LIFE BALANCE ROASTED BEETS & WHIPPED GOAT CHEESE BIN 91

Arugula, Candied Walnuts, Balsamic Glaze,

Extra Virgin Olive Oil 7.99

370 Calories

LIFE BALANCE SHAVED

BRUSSELS SPROUTS BIN 98

Extra Virgin Olive Oil, Shaved Parmesan, Lemon,

Marcona Almonds, Balsamic Glaze 7.99

600 Calories

LIFE BALANCE

CHOPPED SALADS

LIFE BALANCE BBQ RANCH CHICKEN BIN 66

Tomatoes, Cucumbers, Avocado, Chicken, Cheddar,
Cilantro, Corn and Black Bean Relish, BBQ Sauce,
Ranch Dressing, Fresh Lime on the Side *12.99*

580 Calories

LIFE BALANCE MEDITERRANEAN SALAD WITH SHRIMP

Cucumbers, Red Onion, Asparagus, Kalamata Olives,
Giardiniera, Sweet Grape Tomatoes, Feta Cheese,
Mediterranean Vinaigrette *15.99*

520 Calories

BIN 78

BURGERS

LIFE BALANCE ZESTY GIARDINIERA BURGER* BIN 95

Lettuce, Tomato, Red Onion, Fresh Fruit, Side Salad *10.99*

596 Calories

LIFE BALANCE TURKEY BURGER BIN 97

Fresh Ground All-Natural Turkey, Herbs, Lemon,
Lettuce, Tomato, Red Onion, Seasoned Mayo,
Fresh Fruit, Side Salad *10.99*

549 Calories

ENTRÉES

LIFE BALANCE HERB-ROASTED CHICKEN GIARDINIERA BIN 70

Spinach, Mushrooms, Tomatoes, Capellini *15.99*

518 Calories

LIFE BALANCE GRILLED TENDERLOIN MEDALLIONS* BIN 80

Ancho Chili, Garlic, Tomato-Braised Kale, Yukon Gold Potatoes,
Sweet Grape Tomatoes *23.99*

570 Calories

LIFE BALANCE GRILLED ATLANTIC SALMON*

Sautéed Spinach, Oven-Roasted Yukon Gold Potatoes,
Sweet San Marzano Tomato Sauce *19.99*

594 Calories

BIN 66

LIFE BALANCE BLACKENED AHI TUNA* BIN 77

Seared Rare with Wasabi Sauce, Cilantro Citrus Rice,
Asian Slaw *26.99*

590 Calories

DESSERT

LIFE BALANCE CHOCOLATE TRUFFLE BIN 61

Finish your meal with one of our signature

Chocolate Truffles *2.49*

250 Calories

HOUSE-MADE DESSERTS

All desserts are made in-house daily by our chefs and are large enough to be shared.

All desserts are 7.99

OOEY GOOEY BUTTER CAKE BIN 63

Citrus Cream, Balsamic-Glaze Berries

S'MORE BUDINO

Caramel Custard, Valrhona Chocolate Mousse,
Brown-Butter Toasted Graham Cracker

BIN 61

BANOFFEE PIE BIN 61

Graham Cracker Crust, Bananas,
Toffee Filling, Fresh Whipped Cream

UPSIDE DOWN KEY LIME PIE BIN 35

Fresh-Squeezed Citrus, Brown-Butter Toasted Graham Cracker,
Whipped Cream, Lime Dust

CONFECTIONS

Chocolate-Covered Strawberry 2.99

Chocolate Truffle 2.49

Cheesecake Lollipop 2.99

Candied Walnut Turtle 2.99

Truffle of the Month 2.49

COOPER'S HAWK CHOCOLATE CAKE BIN 61

Valrhona Chocolate, Hazelnut Ganache, Vanilla Ice Cream

CARAMEL BANANA BREAD SUNDAE BIN 63

Caramelized Bananas, Vanilla Ice Cream, Rum Caramel,
Candied Walnuts

SALTED CARAMEL CRÈME BRÛLÉE

Fresh Berries, Flaky Sea Salt

BIN 63

REESE'S ICE CREAM COOKIE BIN 61

Warm Chocolate Chip Cookie Baked
with Reese's Peanut Butter Cups,
Vanilla Ice Cream

WINE & CHOCOLATES

Chocolates and Truffles from
our bakery paired with a flight of
three sweet wines. 12.99

Without Wine 6.99

Prices subject to change.

WINE

No Risk Policy: Ask for a taste before ordering a glass so you don't have to worry about trying something new!

BIN	SPARKLING	glass	bottle
30	Lux Sparkling	9.50	37.99
31	Sparkling Rosé	8.00	27.99
32	Prosecco	8.00	27.99
37	Blanc de Blanc	7.00	23.99
36	Moscato	7.00	23.99
35	Almond	7.00	23.99
33	Raspberry	7.00	23.99
39	Sweet Sparkling Red	7.00	23.99

BIN	WHITE	glass	bottle
78	Sauvignon Blanc	7.25	27.99
71	Pinot Gris	7.50	25.99
70	Unoaked Chardonnay	7.50	25.99
79	Chardonnay	7.50	25.99
74	Lux Chardonnay	10.50	37.99
76	Viognier	7.50	25.99
75	Cooper's Hawk White <i>A blend of Pinot Gris and Riesling; spiced pear, apricot, passion fruit, and sweet melon are joined by honey and floral notes.</i>	6.75	22.99
77	Riesling	7.75	26.99
72	Moscato	7.75	26.99
73	Gewürztraminer	7.50	25.99

BIN	BLUSH	glass	bottle
66	White Zinfandel	6.50	21.99

BIN	RED	glass	bottle
85	Pinot Noir	8.75	30.99
98	Sangiovese	7.75	26.99
87	Lux Pinot Noir	13.00	47.99
90	Barbera	8.75	30.99
97	Merlot	7.75	26.99
96	Malbec	8.75	30.99
81	Shiraz	7.75	26.99
91	Cooper's Hawk Red	7.00	23.99

A blend of Cabernet Sauvignon, Merlot, and Syrah; fruit forward with aromas of red raspberry, black cherry, blackberry, tobacco, vanilla bean, and cracked pepper.

95	Zinfandel	7.75	26.99
94	Cabernet Zinfandel	8.75	30.99
92	Petite Sirah	7.75	26.99
99	Cabernet Sauvignon	8.75	30.99
89	Lux Cabernet Sauvignon	12.00	43.99
84	Lux Meritage	13.00	47.99

BIN	SWEET RED	glass	bottle
86	Sweet Red	6.75	22.99
83	Romance Red <i>Concord grapes with hints of maraschino cherry and spice.</i>	6.75	22.99

WINEMAKER'S BARREL RESERVE

Handcrafted Bordeaux blend straight from the barrel. glass 9.00 | 750 ml Decanter 31.99

BIN 80

WINE

FRUIT

Rhubarb · Cranberry · Raspberry · Blueberry

glass *bottle*
6.75 22.99

BIN DESSERT

63 Ice Wine (375 ml)

glass *bottle*
9.50 37.99

61 Nightjar (375 ml)
Port-Style Wine

8.00 27.99

SPECIALTIES

 Sangria

Classic Red · White · Peach · Raspberry · Passion Fruit

glass *pitcher*
7.25 23.99

Cooper's Hawk Bellini

Blood Orange Puree, Grand Marnier, Sparkling Moscato

8.25

Champagne Cocktail

Blanc de Blanc, Remy Martin V.S.O.P., Bitters, Lemon Peel

8.25

Cooper's Hawk Mimosa

Fresh-Squeezed Orange Juice, Sparkling Moscato

7.25

LARGE FORMAT

Available in select locations. Check for availability.
Cabernet Sauvignon only.

bottle

MAGNUM 1.5 liter

43.99

DOUBLE MAGNUM 3 liter

131.99

IMPERIAL 6 liter

175.99

SALMANAZAR 9 liter

263.99

There is an \$8 corkage fee for all wines not purchased in the dining room.



FLIGHTS

SPARKLING

Blanc de Blanc · Sparkling Rosé

Almond · Raspberry

13.99

WHITE

Sauvignon Blanc · Pinot Gris

Cooper's Hawk White · Chardonnay

13.99

RED

Sangiovese · Zinfandel

Petite Sirah · Cabernet Sauvignon

14.99

LUX

Lux Chardonnay · Lux Pinot Noir

Lux Cabernet Sauvignon · Lux Meritage

18.99

DESSERT

Rhubarb · Sweet Red

Raspberry · Blueberry

12.99

CREATE YOUR OWN

15.99

BEVERAGES

SPECIALTY COCKTAILS

COOPER'S HAWK CLASSIC MOJITO

Mount Gay Rum, Mint, Lime 8.25

ISLAND MOJITO

Malibu Rum, Mint, Passion Fruit, Lime 9.00

AMERICAN MULE

Tito's Handmade Vodka, Ginger Beer, Lime 9.00

COOPER'S HAWK MARGARITA

Cazadores Reposado Tequila, Triple Sec, Sour,
Passion Fruit, Sparkling Wine 10.00

PIÑA COLADA

Blend of Malibu and Mount Gay Rum, Disaronno,
Myers's Rum, Coconut, Pineapple Juice 10.25

NEGRONI

Beefeater Gin, Sweet Vermouth, Campari, Orange 9.25

SUNSET PUNCH

Mount Gay Rum, Lime, Ginger, Mint, Red Sangria 9.50

COOPER'S HAWK BLOODY MARY

Svedka Vodka, Skewer of Cheese, Shrimp,
Bleu Cheese Stuffed Olive, Grape Tomato, Pickle,
Sidecar of Local Craft Beer 9.50

BIN 61 SOUR

Woodford Reserve Bourbon, Lemon Sour, Nightjar 9.50

(212) MANHATTAN

Knob Creek, Sweet Vermouth, Bitters 11.25

SOUTHERN HOCH

Moonshine, Pineapple Juice, Lemon, Passion Fruit,
Sugared Rim 9.50

BACK PORCH LEMON TEA

Moonshine, Lemon, Iced Tea, Blood Orange 9.50

ORIGINAL MAI TAI

Bacardi, Amaretto, Citrus Juices, Myers's Rum 8.25

BEER

DRAFT 6.00

Cooper's Hawk Ale · Local Craft Selections

PREMIUM BOTTLES 5.50

Amstel Light · Corona · Corona Light · Heineken
Guinness (Pub Can) · Samuel Adams

DOMESTIC BOTTLES 5.00

Miller Lite · Coors Light · Budweiser
Bud Light · Michelob Ultra

CRAFT BOTTLES 6.50

Please ask your server for local craft beer selections.
Matilda · 312 · Fat Tire

NON-ALCOHOLIC

O'Doul's 4.00
Kaliber 4.50

BEVERAGES

MARTINIS

DANA'S PINEAPPLETINI

Svedka Vodka, Pineapple Juice, Sparkling Wine 9.75

LA PALOMA

Cazadores Reposado Tequila, Pink Grapefruit Juice, Lime 11.25

LEMON DROP

Absolut Citron, Cointreau, Sugared Rim 9.75

PEARTINI

Grey Goose La Poire, Disaronno,
Pineapple Juice, Sour 12.25

ESPRESSO

Absolut Vanilla, Espresso, Baileys Irish Cream,
Frangelico Liqueur 12.25

DARK CHOCOLATE

Grey Goose, Godiva Dark Chocolate Liqueur, Baileys Irish Cream,
Whipped Cream, Shaved Dark Chocolate 12.25

DIRTY NASTY

Belvedere, Bleu Cheese Olives 12.50

POMEGRANATE

Absolut Citron, PAMA Liqueur, Cranberry Juice,
Sparkling Wine 9.75

PINK GRAPEFRUIT

Belvedere Pink Grapefruit Vodka,
St. Germain Elderflower Liqueur,
Pink Grapefruit Juice, Lime 12.50

JEN'S FRENCH

Effen Vodka, Chambord Black Raspberry Liqueur,
Sparkling Wine 11.25

CLASSIC COSMOPOLITAN

Absolut Citron, Cointreau, Sour,
Cranberry Juice 9.75

NON-ALCOHOLIC

ESPRESSO

Also available with decaffeinated espresso.

Espresso 2.49

Cappuccino 3.49

Café Mocha 3.99

Latte 3.49

HOT

Hot Chocolate 2.49

Regular or Decaffeinated Coffee 2.99

Hot Tea 2.99

COLD

Fresh-Squeezed Lemonade 3.29

Strawberry, Passion Fruit, Raspberry, or Peach Lemonade 3.49

Fresh-Brewed Iced Tea 2.99

Raspberry Hibiscus Iced Tea 2.99

Fiji Bottled Water 3.99

San Pellegrino Sparkling Water

Small 2.99 Large 5.99

Soft Drinks 2.99

We proudly serve  products.

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7

Title:

Recommendation to approve a Proposal of a New Class C Liquor License for Global Craft Tap House to be Located at 2100 Prairie Street, St. Charles

Presenter:

Chief Keegan, Police Department

Meeting: Liquor Control Commission

Date: September 19, 2016

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This is a request for a new Class C liquor license for Global Craft Tap House to be located at 2100 Prairie Street, St. Charles. It will have a selection of 50 craft beers on tap and up to 200 bottled/canned beers. Patrons are allowed and encourage to bring food in, order in, etc. as there is no food prep or service and only a small selection of prepackaged snacks available. This is a franchise establishment coming into our west gateway. They are also requesting a 1:00 a.m. late night permit.

Corresponding application materials have been reviewed by police staff and are in order. A local manager and staff have not been hired, therefore the entire liquor licensing process has yet to be completely vetted and until such time the liquor license will be contingent upon successful completion of the entire background investigation process, occupancy permit, and Dram shop insurance.

Attachments *(please list):*

Liquor License Application
Background Check
Site Plan
Menu

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a proposal of a new Class C liquor license for Global Craft Tap House to be located at 2100 Prairie Street, St. Charles.

City of St. Charles, Illinois Liquor Control Commissioner
 CITY RETAIL LIQUOR DEALER LICENSE APPLICATION
 APPLICATION FEE IS NON-REFUNDABLE



Incomplete applications will not be accepted.
 Completed applications may be submitted to:
 Two East Main Street, St. Charles, IL 60174-1984

Class C

Date Application Received: 9/6/16 New Application Renewal Application

APPLICATION CHECKLIST

Check Items to confirm all are attached to this application	Applicant	Office Use Only
Application Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed Application for all questions applicable to your business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Lease/Proof of Ownership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Dram Shop Insurance or a letter from insurance agent with a proposed quote.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Articles of Corporation, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Completed B.A.S.S.E.T. (Beverage Alcohol Sellers & Servers Training) form – filled out for all employees. A copy of the B.A.S.S.E.T. certificate is only needed for each manager. It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for all of their employees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Site Plan for Establishment (Drawn to scale including the parking lot, patio and/or deck, outdoor seating).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Floor Plan for Establishment (Drawn to scale and must include the layout of the establishment with tables, chairs, aisles, displays, cash register, bar, and lounge area with dimensions, percentage, and square footage noted for each space). Be sure to also include all fixed objects , such as pool tables, bar stools, vending/amusement machines; as well as all exits .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Copy of Business Plan, to include: <input checked="" type="checkbox"/> Hours of Operation <input type="checkbox"/> Copy of Menu <input type="checkbox"/> Whether or not live music will be played at this establishment <input type="checkbox"/> Will there be outdoor seating and/or outdoor designated smoking area <input type="checkbox"/> Do not include a marketing or financial plan with this business plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are any building alterations planned for this site? If not sure, please contact Building & Code Enforcement at 630.377.4406 and/or Fire Prevention Bureau at 630.377.4458 to discuss whether or not a walk-thru and/or permit are necessary for this business.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All managers have been fingerprinted who are employed by your establishment. When new management is hired, it is imperative you contact the Mayor's office to be fingerprinted so the City's business files are appropriately updated.	<input type="checkbox"/>	<input type="checkbox"/>

OFFICIAL USE ONLY

Approved* Denied Date Approved/Denied: _____ Customer Number: _____

Signature of Mayor, Liquor Control Commissioner

Date Issued

*ISSUANCE OF THIS LICENSE IS CONTINGENT ON MEETING ALL REQUIRED BUILDING AND FIRE DEPARTMENT REQUIREMENTS.

APPLICANT INFORMATION

A. Type of Business: Individual Partnership Corporation Other (explain):

B. Business Name:
Global Brew Taphouse

C. Business Address:
2100 Prairie St. St. Charles, Illinois 60174

D. IL Tax ID Number: 81-3145442	E. Business Phone: NA	F. Business E-mail: NA	G. Business Website: NA
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H. Contact Person: Geoffrey Newton	I. Title: Member/Manager	J. Phone No.: [REDACTED]
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K. If Corporation, Corporation Name:
Newtopia LLC

L. Corporation Address (city, state, zip code):
731 Lake Ridge Dr. South Elgin, Illinois, 60177

BUSINESS ESTABLISHMENT LOCATION INFORMATION

A. Type of Establishment: Package Restaurant Tavern Hotel/Banquet/Arcada/Q-Center Other

B. Address applying for liquor license (exact street address): 2100 Prairie St.	C. Number of Parking Spaces: 325	D. Outside Dining s.f. [17.20.020-R]: 1500	E. Holding Bar s.f. [5.08.010-F]:
F. Total Building s.f.: 4600	G. Total Number of Seats: 150	H. Number of Bar Seats: 20	I. Sale Counter s.f.:
J. Live Entertainment Area s.f. [5.08.010-H]:	K. Kitchen s.f.:	L. Cooler s.f.:	M. Dry Storage s.f.:
N. Seating Area s.f.: 2250	O. Retail/public Area s.f.:	P. Service Bar s.f. [5.08.010-O]:	

Q. Brief Business Plan description based on type of establishment listed above:
 Craft beer taphouse. Selection of 50 craft beers on tap, and up to 200 bottled/canned beers. Patrons are allowed/encouraged to bring food in, order in, etc., as there is no food prep or service and small selection of prepackaged snacks available.

MANAGER INFORMATION

Full Name, include middle initial: Geoffrey M Newton	Title: Manager
Birthdate: [REDACTED]	Birthplace: New York
Driver's License#: [REDACTED]	Home Phone: [REDACTED]
Home Address: [REDACTED]	

Full Name, include middle initial:	Title:
Birthdate:	Birthplace:
Driver's License#:	Home Phone:
Home Address:	

Full Name, include middle initial:	Title:
Birthdate:	Birthplace:
Driver's License#:	Home Phone:
Home Address:	

PROPOSED FLOOR PLAN/LAYOUT OF PROPERTY

Mandatory: attach to this application a floorplan or layout of the proposed facility to include the following:

CLASS B LICENSES

1.	Every application for a Class B license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale showing the following (<i>check off once complete</i>): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (i.e. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Control Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any license by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class B licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

CLASS C LICENSES

1.	Every application for a Class C license, whether an initial application or a renewal application, shall have attached thereto a site drawing of the proposed licensed premises, drawn to scale, showing the following (<i>check off once complete</i>): a. The location of all rooms, segregated areas, including outdoor seating areas and the square footage thereof; b. The designated use of each room or segregated area (e.g. dining room, holding bar, service bar, kitchen, restrooms, outdoor seating areas, all rooms and segregated areas, including outdoor areas, where alcoholic liquor may be served or consumed and all locations where live entertainment may be provided); c. The proposed seating capacity of rooms or segregated areas where the public is permitted to consume food and/or alcoholic beverages and/or live entertainment may be provided.**
2.	The site drawing is subject to the approval of the Local Liquor Commissioner. The Local Liquor Commissioner may impose such restrictions as he deems appropriate on any licensee by noting the same on the approved site drawing or as provided on the face of the license.
3.	A copy of the approved site drawing shall be attached to the approved license and is made a part of said license.
4.	It shall be unlawful for any Class C licensee to operate and/or maintain the licensed premises in any manner inconsistent with the approved site drawing.

****THE FIRE PREVENTION BUREAU WILL FURNISH ALL FINAL, PERMITTED OCCUPANCY NUMBERS FOR THIS LICENSE.**

CORPORATION / PREMISES QUESTIONS

1.	<p>If applicant is an individual or partnership, is each and every person a United States citizen (5.08.070-2)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Is any individual a naturalized citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, print name(s), date(s), and place(s) of naturalization:</p>
2.	List the type of business of the applicant (5.08.070-3): Craft Beer Taphouse
3.	Number of years of experience for the above listed type of business (5.08.070-4): 12 years experience in liquor sales
4.	Amount of merchandise that normally will be in inventory when in operation (5.08.070-5): \$ 18,000
5.	Location/address and description of business to be operated under this applied for license (5.08.070-6): 2100Prairie St. St. Charles, Illinois 60174
6.	Is the premises owned or leased (5.08.070-6A)? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
7.	<p>If the premises are leased, list the names and addresses of all direct owners or owners of beneficial interests in any trusts, if premises are held in trust (5.08.070-6B):</p> <p>Name of Building Owner: Angel Associates, LP</p> <p>Address of Building Owner: 30w180 Butterfield Rd. Warrenville, Illinois 60555</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number:  ✓ E-mail Address:  ✓</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p> <p>Name of Building Owner:</p> <p>Address of Building Owner:</p> <p>Mailing Address of Building Owner (if different):</p> <p>Phone Number: E-mail Address:</p>
8.	<p>Does the applicant currently operate, or operated in the past, any other establishment within the City of St. Charles that requires a liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please list the business name(s) and address(es):</p>

9.	<p>Does applicant have any outstanding debt with the City of St. Charles, including, but not limited to, utility bills, alcohol tax, and permit fees, for any current or previous establishment owned, operated or managed by the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please note the City of St. Charles requires all debt to be paid in full before consideration of a new or renewed liquor license is issued.</p>
10.	<p>Are any improvements planned for the building and/or site that will require a building permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, has a building permit been applied for? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date building permit was applied for with Building & Code Enforcement:</p>
11.	<p>Has applicant applied for a similar or other license on the premises other than the one for which this license is sought (5.08.070-7)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, what was the disposition of the application? Explain as necessary:</p>
12.	<p>Has applicant (and all persons listed on page 1 of this application) ever been convicted of a felony under any Federal or State law, or convicted of a misdemeanor opposed to decency or morality (5.08.070-8)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Is applicant (and all persons listed on page 1 of this application) disqualified from receiving a liquor license by reason of any matter contained in Illinois State law and/or City of St. Charles Municipal Ordinances? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
13.	<p>List previous liquor licenses issued by any State Government or any subdivision thereof (5.08.070-9). Use additional paper if necessary.</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p> <p>Government Unit:</p> <p>Date: _____ Location, City/State: _____</p> <p>Special Explanations:</p>
14.	<p>Have any liquor licenses possessed ever been revoked (5.08.070-9)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, list all reasons on a separate, signed letter accompanying this application.</p> <p>Has any director, officer, shareholder, or any of your managers, ever been denied liquor license from any jurisdiction?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, proceed to Question 15. If more space is needed, please attach a separate sheet of paper with the information.</p>

15.	<p>Complete ONLY if yes was answered to the questions above (14):</p> <p>Name: _____ Name of Business: _____</p> <p>Position with the Business: _____</p> <p>Date(s) of Denial: _____</p> <p>Reason(s) for Denial of License: _____</p>
16.	<p>Date of Incorporation (Illinois Corporations) (5.08.070-10): 7/5/2016</p> <p>Date qualified under Illinois Business Corporation Act to transact business in Illinois (Foreign Corporation): _____</p>
17.	<p>Has the applicant and all designated managers read and do they all understand and agree not to violate any liquor laws of the United States, the State of Illinois, and any of the ordinances of the City of St. Charles in conducting business(5.08.070-11)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you, or in the case of a corporation, the local manager, or in the case of a partnership any of the partners, ever been convicted of any violation of any law pertaining to alcoholic liquor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you, or in the case of a corporation the local manager, or in the case of a partnership any of the partners, ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Have you ever been convicted of a gambling offense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If a partnership or corporation, include all partners and the local manager(s).)</p> <p>Will you and all your employees refuse to serve or sell alcoholic liquor to an intoxicated person or to a minor?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
18.	<p>Mandatory: All individual owners, partners, officers, directors, and/or persons holding directly or beneficially more than five (5) percent in interest of the stock of owners by interest listed on page 1 of this application must be fingerprinted by the City of St. Charles Police Department (5.08.070-A12).</p> <p>Has this been done? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, date(s): _____</p>
19.	<p>Mandatory: Has the applicant attached proof of Dram Shop Insurance to this application or already furnished it to the City of St. Charles (5.08.060)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If already furnished, date of delivery: _____</p> <p>NOTE: Insurance must be issued from May 1, 20XX – April 30, 20XX in accordance with City code 5.08.060. Request a prorated rate from your insurance company if you are applying for a new license during this timeframe.</p>

20. **Mandatory:** Is the premises within 100 feet of any real property of any church; school; hospital; home for the aged or indigent persons; home for veterans, their wives/husbands, or children; and/or any military or naval station (5.08.230)?
 Yes No

COMMENTS/ADDITIONAL INFORMATION

B.A.S.S.E.T. TRAINING

Please list employees required to have B.A.S.S.E.T training on this page – include all managers, assistant managers, bartenders, and clerks who are permitted to make alcoholic liquor sales. Include copies of certificates for managers only and mark Manager if applicable. Add another page, if needed.

Name: **Geofrey** **Newton** **Michael** **General Manager**
(First) (Last) (Middle) Manager

Home Street Address: [REDACTED]

City, State, Zip [REDACTED]

Date of Course: **8/25/2016** Place Course was Taken: **360training.com dba Learn2Serve**

Birthdate: [REDACTED] Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

Name: (First) (Last) (Middle) Manager

Home Street Address:

City, State, Zip:

Date of Course: Place Course was Taken:

Birthdate: Certificate Granted: Expiration:

NEW MANAGEMENT REQUIREMENTS

Whenever a new manager comes on board, the City must be notified and that person must be fingerprinted.

It is the business establishment's responsibility to keep copies of all B.A.S.S.E.T. certificates on file for their employees.

APPLICATION FOR LATE NIGHT PERMIT

SUPPLEMENTAL TO LIQUOR LICENSE FOR CLASS B/C

To: **St. Charles Liquor Control Commission**

Date:

I now possess or have applied for a liquor license Class **NO**

Applicant's Name: **Geoffrey Newton**

Name of Business: **Global Brew Taphouse**

Business Address: **2100 Prairie St. St. Charles, Il 60174**

Business Phone: **NA**

SUPPLEMENTAL PERMIT APPLIED FOR

Payment of Late Night Permit fee is required at the time the permit is issued.

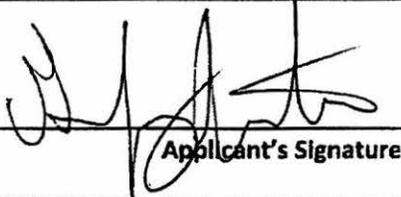
1:00 a.m. Late Night Permit – fee of \$800.00

2:00 a.m. Late Night Permit – fee of \$2,300.00

NOTE: Other permits that may be available upon request include:

- Class E – Special Event License (1 to 3-day event @ \$100.00 per day)
- Outdoor Dining Permit (Contact Community & Economic Development @ 630.377.4443)

SIGNATURES



Applicant's Signature

Christine Nilles 9/6/16



Liquor Commissioner hereby directs City Clerk to issue permit indicated above.

Liquor Commissioner's Signature

Date



Memo

Date: 9/12/2016
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: Background Investigation-2100 Prairie Street (Class C) Global Craft Tap House

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

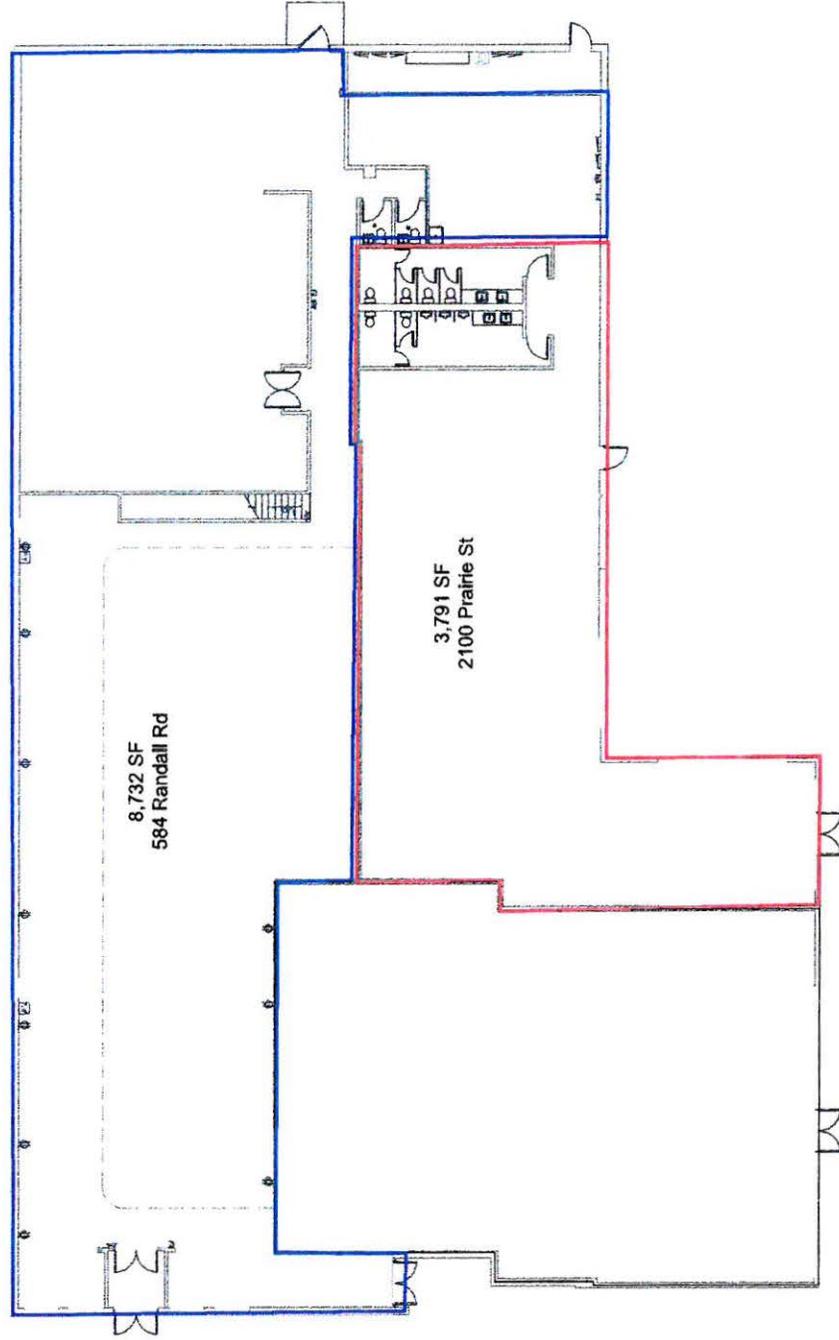
Global Craft Tap House is seeking to expand into the greater Chicagoland area from the St. Louis, MO. area and specifically into St. Charles. The applicant, a franchisee, is hoping to bring a craft beer establishment into our west gateway. Global Craft Tap House is applying for C license with bar snacks only and is requesting a 1:00 a.m. late night permit.

The site location/floor plans and the corresponding application materials were reviewed by my staff. We also reviewed the business plan and corporate paperwork of the applicant. We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with an on-site consumption license, subject to City Council approval with the following contingencies:

- This site is not yet built out but building plans and seating plans appear to adequate and sufficient (see attachment). The Liquor license would be contingent upon an occupancy permit being issued from the Fire Department and final inspection by the Building Department.
- Although the franchisee has initiated the application process, a local manager and staff has not been hired. Therefore, the entire liquor licensing process has yet to be completely vetted. Once those selections are made, a liquor license will be contingent upon successful completion of the entire background investigation process.

I am recommending a liquor license subject to the above mentioned contingencies. Thank you in advance for your consideration in this matter.

2 ←



FLOOR PLAN - OPTION 1

← PRAIRIE ST. →

DATE: 11/11/2011
PROJECT: RANDALL PIZZA REMODEL
DRAWN BY: J. B. [unreadable]
CHECKED BY: [unreadable]
SCALE: 1/8" = 1'-0"

11/11/2011

11/11/2011

11/11/2011

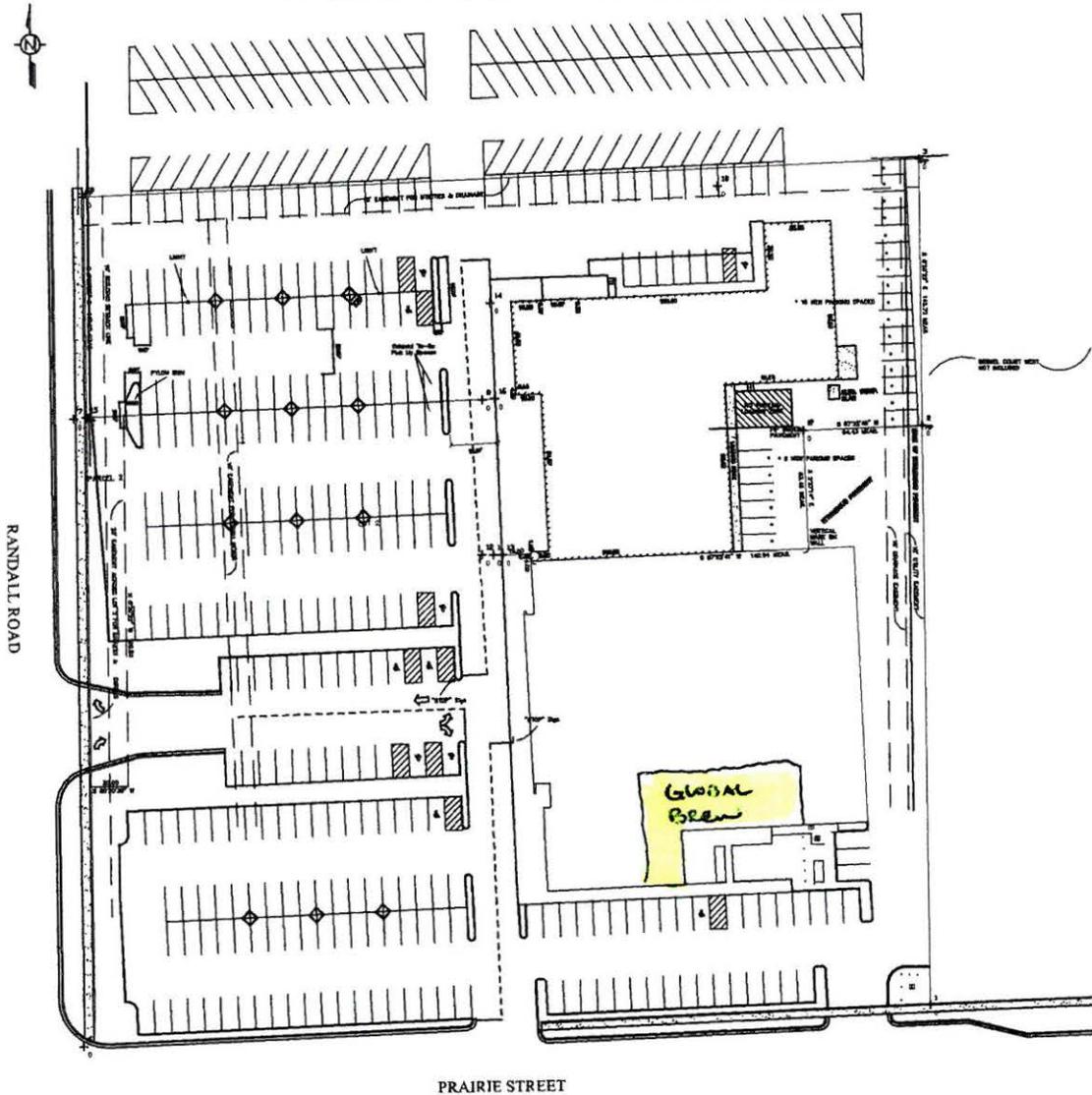
11/11/2011

DATE: 11/11/2011
PROJECT: RANDALL PIZZA REMODEL
DRAWN BY: J. B. [unreadable]
CHECKED BY: [unreadable]
SCALE: 1/8" = 1'-0"

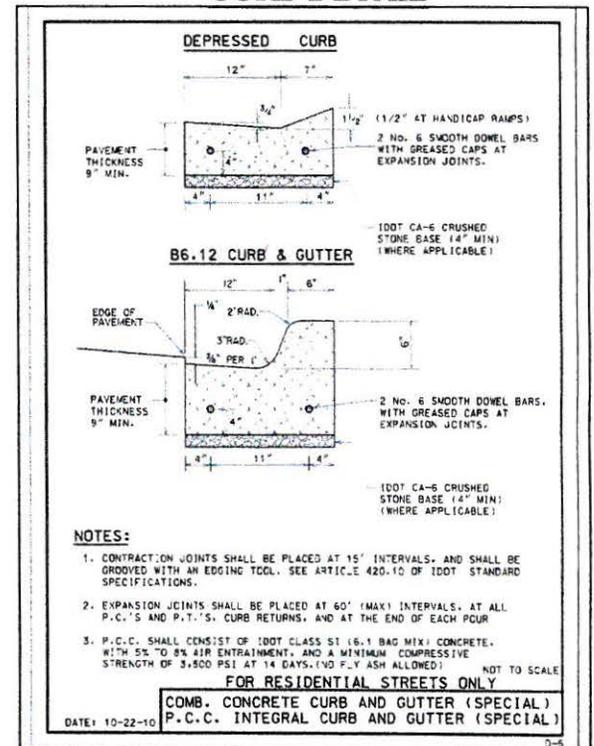
FLOOR PLAN

A1

REVISED PARKING AREA



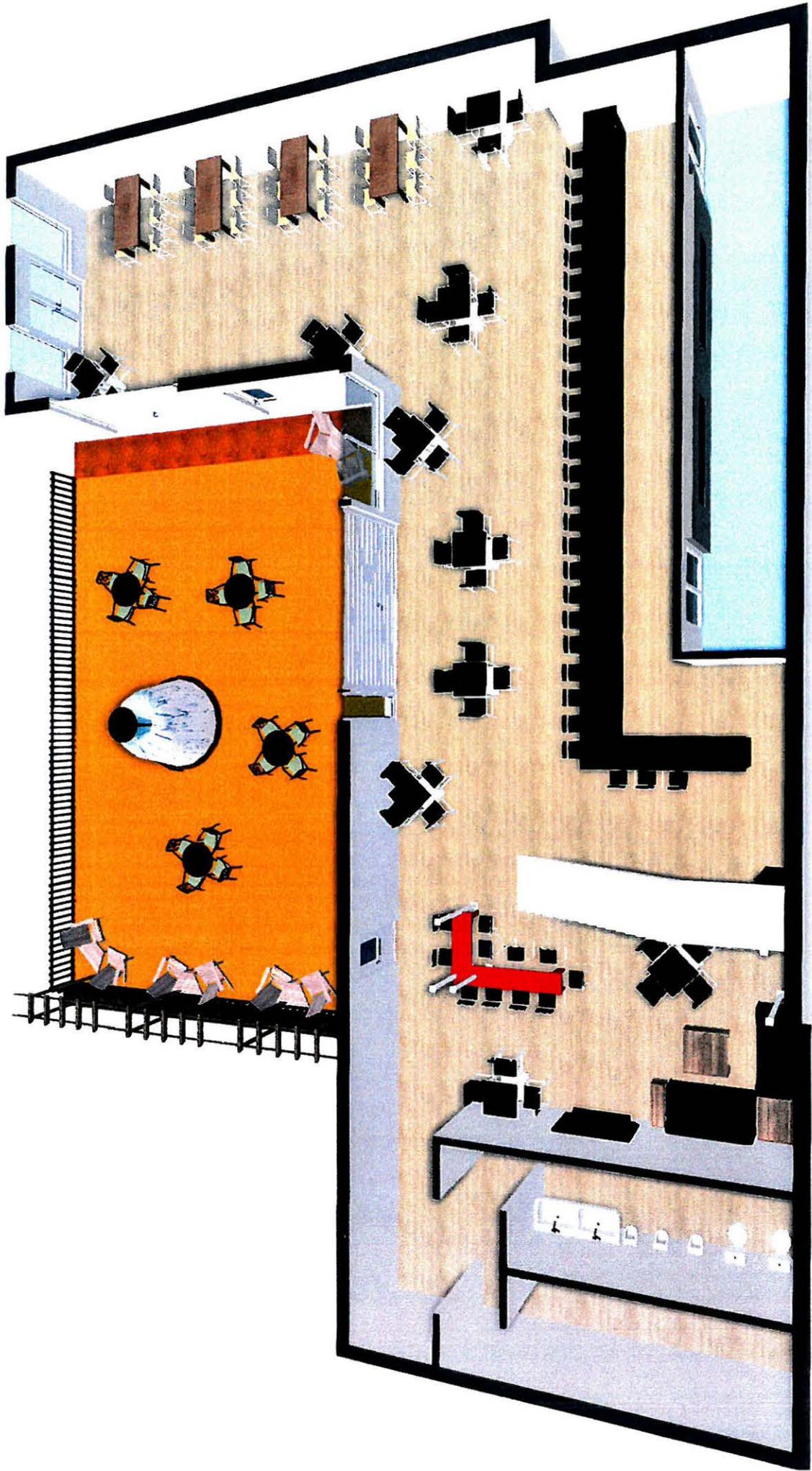
CURB DETAIL



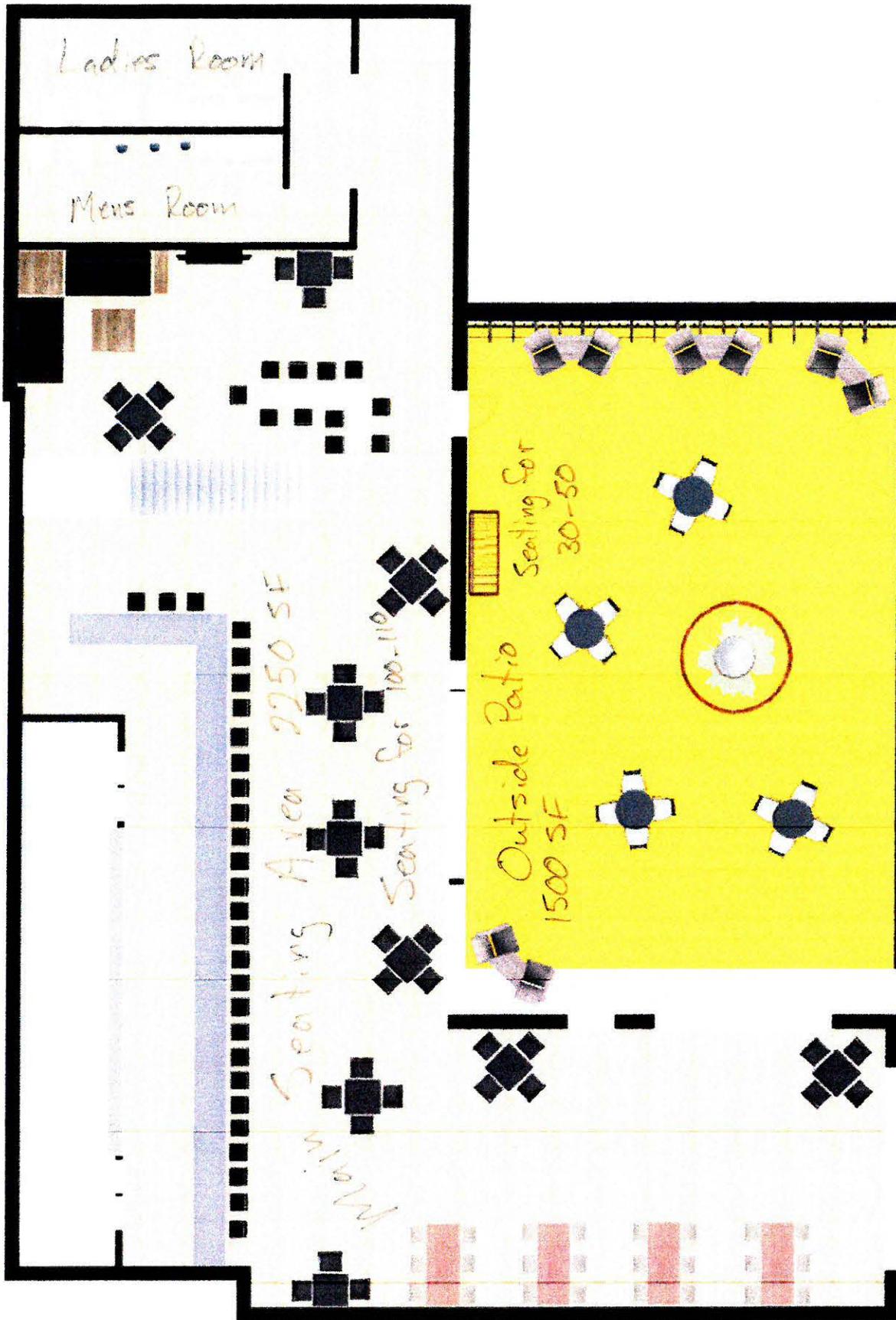
LANDSCAPING

- Pear Trees (26 Total)
 - 15 Current
 - 11 NEW
- Gold Cedar Mulch

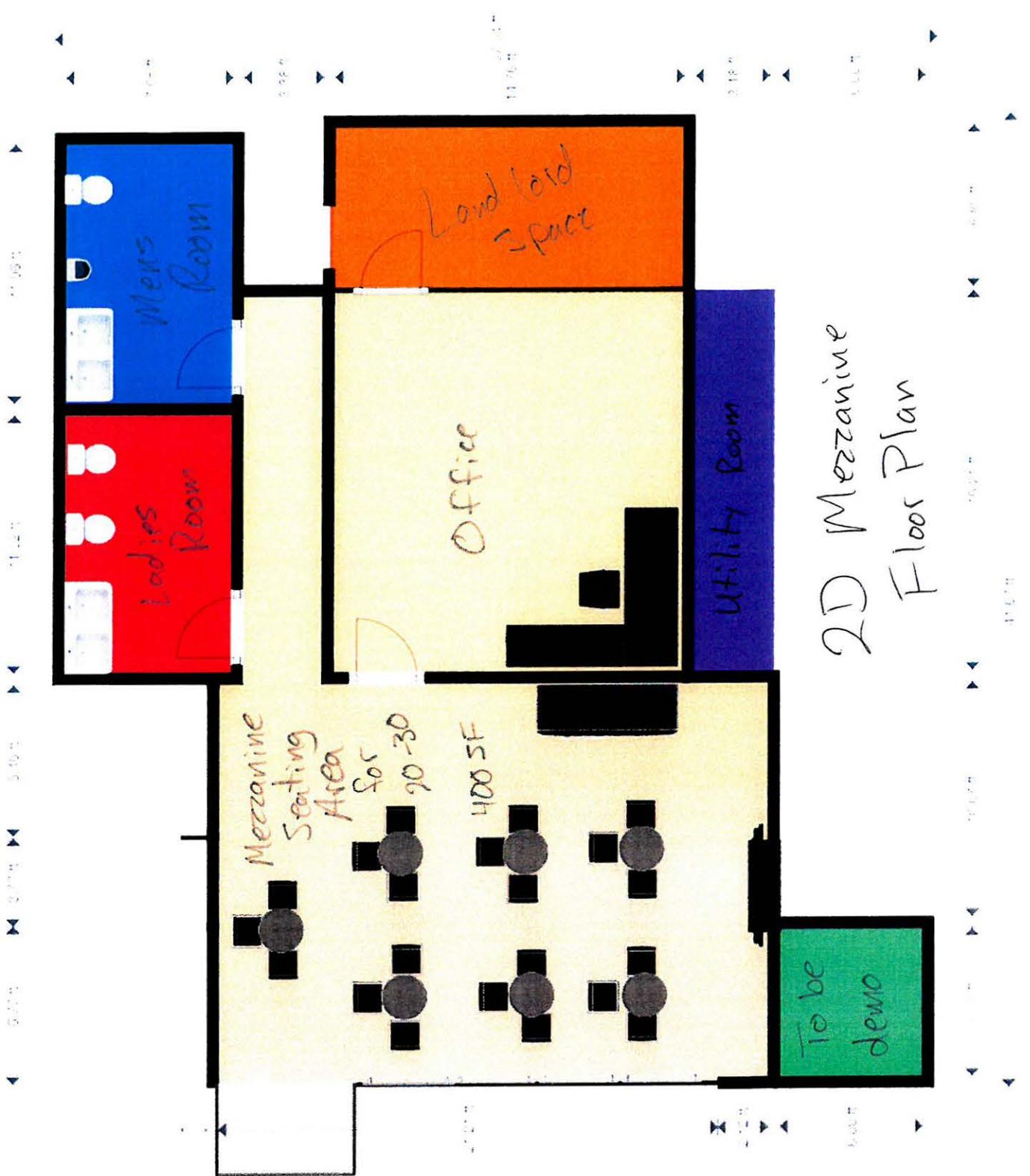
1" = 30'



3D First Level
Floor Plan



2D First level
Floor Plan



2D Mezzanine
Floor Plan

Global Brew

- TAP HOUSE -



2100 Prairie St.

St. Charles, Illinois 60174

HOURS :

MONDAY 3PM – 12AM

TUESDAY 3PM – 12AM

WEDNESDAY 3PM – 12AM

THURSDAY 3PM – 12AM

FRIDAY 1PM – 1AM

SATURDAY 11AM – 1AM

SUNDAY 11AM – 12AM

MENU :

FOOD – PREPACKAGED SNACKS

BEVERAGE – CRAFT BEER, CRAFT WINE, CANNED SODA

LIVE MUSIC WILL BE PLAYED OCCASIONALLY

PATIO WILL BE UTILIZED ONLY FOR PATRON SEATING/LOUNGING