

**AGENDA
CITY OF ST. CHARLES
TREE COMMISSION MEETING
RALPH GRATHOFF, CHAIR**

**THURSDAY, JULY 14, 2016 – 6:30 PM
LANGUM WOODS – LANGUM PARK
RIVERSIDE DRIVE & DEVEREAUX WAY**

- 1. Call to Order**
- 2. Roll Call: Blaine, Brens, Duerr, Grathoff, Hauser, Myers, Otto, Wilfong, Ziegler**
- 3. Introduction of Visitors, Comments and Concerns**
- 4. Minutes: Review and Approval**
 - A. Motion to accept and place on file the minutes of the May 12, 2016 Tree Commission Meeting
- 5. Old Business**
 - A. Update on Urban Forestry Management Plan
 - B. Reorganization of the Tree Commission to Natural Resources Committee
- 6. New Business**
 - A. News or Concerns from Public Works
 - i. Tree Trimming Update
 - ii. Update on Fall Planting
 - iii. Other
- 7. Committee Reports**
 - A. Education Committee
 - B. Publicity Committee
 - C. Langum Park Clean Up
 - D. October Joint Meeting (Batavia, Geneva, St. Charles)
- 8. Communications**
 - A. Approval of the Electric and Public Services Division Tree Activity Report for May and June 2016
- 9. Additional Items from Commissioners, Staff or Citizens**
 - A. Commissioners
 - B. Staff
 - C. Visitors
- 10. Adjournment**

Next meeting will be held on September 8, 2016 at City Hall, Council Committee Room.

**MINUTES
CITY OF ST. CHARLES
TREE COMMISSION MEETING
RALPH GRATHOFF, CHAIRMAN
MAY 12, 2016**

Members Present: Chair. Ralph Grathoff, Valerie Blaine, Kathy Brens, Jon Duerr, Raymond Hauser, Pam Otto,
Members Absent: Suzi Myers, Caroline Wilfong, Ron Ziegler

Others Present: Isabel Soderlind

Visitors Present:

1. Call to Order & Pledge of Allegiance

The meeting was convened by Chair. Grathoff at 7:06 p.m

2. Introductions of Visitors: None

3. Minutes Review and Approval

Motion to accept and place on file the minutes of the April 14, 2016 Tree Commission meeting. Motion made by Comm. Brens second by Comm. Otto to accept and place the minutes on file.

Voice vote: unanimous; Nays – None; Absent: Suzi Myers, Caroline Wilfong, Ron Ziegler

- Motion carried at 7:09 p.m.

4. Old Business

A. Update on the Urban Forestry Management Plan

AJ Reineking emailed Comm. Blaine and Comm. Brens the Urban Forestry Management Plan on April 25, 2016. They are currently proofreading the document and will email it to Mr. Reineking when completed. The document will then be returned to Graf Tree Care to finalize the document which will include images, charts, etc.

The Tree Commissioners would like to view the finalized copy that will be presented to the Government Services Committee and were also interested on how the document will be distributed. Once it is approved by Council will the document be available to the public on the City's website for public or will the document be more of an internal document for Public Works Department to utilize?

B. Reorganization of the Tree Commission into a Natural Resources Commission

The Commissioners briefly discussed the reorganization of the Tree Commission into a Natural Resources Commission. Comm. Duerr mentioned the scope of the Tree Commission has been very defined all these years, but the scope of the NRC could be broad and extensive. He pointed out how the ecosystem is all interrelated and expansive. Overall, he is eager to see how the focus of this committee will come together and how this committee will determine it's focus.

Comm. Otto viewed the DuPage Symposium video. She observed how each of the Natural Environmental Commissions presenting at the symposium started with a single focus and then expanded to other environmental initiatives.

Commissioners agreed that the focus should begin with one environmental issue the City is facing and then expand. Comm. Duerr mentioned he would like to discuss this further with Chris Adesso and

Mark Koenen; a meeting with them might assist in to narrowing the focus for the Commission. Their assistance would be an asset in establishing the purpose and mission of this Commission. Comm. Otto recommended the mission of the NRC should be better defined.

NRC INITIATIVE IDEAS:

Fuel usage of City vehicle
Salt utilization
Trees
Bioswales
Rain Barrels
Refuse and recycling
Nightlight friendly lighting
Involvement in the Active River Project

Chair. Grathoff stated that he would write a mission statement and present it at the July meeting. This could be discussed with Mr. Adesso at the July meeting and the Committee could then focus on one initiative.

5. New Business

A. News and Concerns from Public Works:

i. Spring Planting Update:

All trees have been planted for the spring. According to the yearly summary of the Tree Report, approximately 3,500 trees were trimmed around town this past fiscal year.

Comm. Duerr complimented the City staff on their great trimming/pruning efforts this past year.

ii. Woods of Fox Glen Tree Damage

Comm. Brens requested an update to this situation from Mr. Reineking at the next meeting. She was anxious to find out how this situation was resolved and if the City had addressed the safety issues in this area, i.e., were the girdled trees taken down.

6. Committee Reports

A. Education Committee:

Kuddos was given to the Suzi Myers and the Education Committee for ordering "Why Would Anyone Cut a Tree Down?" It was a great gesture to distribute a book to each of the schools in honor of Arbor Day.

B. Publicity Committee: None

C. Langum Park Clean Up:

Comm. Otto mentioned she had nothing planned for Langum Park at this time. She has not been contacted by any volunteer groups recently. She also mentioned that most of the non-natives are gone and a decision needs to be made as to next steps on this project.

Kathy Brens mentioned that a group from her church might be interested in volunteering. They may be able to volunteer the first Sunday in August.

The Commission discussed meeting at Langum Park for the July meeting. Weather permitting the Commission could meet at 6:30 p.m., walk the grounds and determine the next steps for Langum Woods. The group could conduct the formal meeting at 7:00 p.m at the Public Works Facility. Isabel

Soderlind will move the meeting to 6:30 p.m. on the website and determine if the Public Works Facility could be utilized for the meeting.

D. Arbor Day:

Arbor Day went well this year. Mrs. Tieche and the 4th grade students from Munhall did a great job on the original play and song. Their participation in the Arbor Day festivities has definitely assisted in drawing a larger crowd to the event.

Andie Romano and the Cub Scout Pack 113 from Lincoln School also did a great job on presenting the colors. She mentioned the Cub Scout Pack would like to participate again next year.

The tent was set up very well this year and the side panels were tied down well so they were not flapping in the wind.

It was recommended that Chris Scott, in charge of the Interactive Tree Climbing activity, be recognized for his extra effort to accommodate all the children who wanted to experience the tree interactive activity. Mr. Scott was there until 5:45 p.m. making sure all the children that stood in line had their turn.

The Tree Planting event at Fox Ridge School went well. Approximately 75 children watched and participated in the event while the tree was being planted. Several children researched and wrote their ideas how to take care of trees. These were written on "seeded" paper and left at the base of the tree to help it grow.

In addition, Comm. Wilfong arranged for Comms. Duerr, Otto and Blaine to speak at several classes at Davis and Lincoln School in honor of Arbor day. According to the commissioners everything went well and they had a great time educating the children on trees.

7. Communications

Electric Division Tree Activity Reports

Motion to accept and place on file the Public Services and Electric Services Tree Activity Reports for April of 2016. Motion made by Comm. Otto second by Comm. Brens to accept and place on file the reports as presented.

Voice vote: unanimous; Nays – None; Absent: Suzi Myers, Caroline Wilfong, Ron Ziegler
- Motion carried at 8:04 p.m.

8. Additional Items – Comments

A. Commissioners:

Comm. Duerr: The City staff is doing a great job trimming, great job.

Comm. Brens: The Museum is sponsoring a "Foodie Fest" on July 30, and on the 31st there will be a family event. Tickets for members are \$40; \$50 for non-members. The event will be held on the upper deck of the parking garage behind the Museum. Contact Comm. Brens if you, or someone you know, is interested in purchasing tickets. There will be three (3) \$1,000 raffle tickets given away. Raffle tickets are \$10 each and you do not have to be present to win.

Comm. Blaine: The Kane County Forest Preserve District Natural Resources Director called Valerie regarding a tree ordinance. The Village of Bannockburn had contacted the director indicating that they have a tree ordinance that bans the cutting of "any woody vegetation". Now, Bannockburn is having a serious problem with buckthorn. It is getting very large and they are not allowed to cut it down. The intention of the ordinance was most likely was for a good cause,

but now the city is facing this issue. Valerie was never aware of such an ordinance and wondered if anyone else on the Commission was aware of one. Comm. Duerr mentioned that the City of Geneva has a similar ordinance even on private property.

B. City Staff:

Isabel Soderlind: None

11. Adjournment

Motion by Comm. Duerr to adjourn the meeting, second by Comm. Brens.

Voice vote: unanimous; Nays – None; Absent: Suzi Myers, Caroline Wilfong, Ron Ziegler

- Motion carried at 8:09 p.m.

/ims

Month	Trimmed: Public Services Division	Trimmed: Contractor	Removal: Public Services Division	Removal: Contractor	Emergency Removal: Public Services Division	Emergency Removal: Contractor	Plantings: Public Services Division	Plantings: Contractor	Moved: Public Services Division	Moved: Contractor	Comments:
May-16	11		8	5							
Jun-16	44		14	3							
Jul-16											
Aug-16											
Sep-16											
Oct-16											
Nov-16											
Dec-16											
Jan-17											
Feb-17											
Mar-17											
Apr-17											
Running Total	55	0	22	8	0	0	0	0	0	0	

Quadrant	Address	Suffix	Street	Side	Site	Species	WorkType	Completed Date			Completed By
								MM	DD	YY	
NE	912		3rd Ave /N	Front	1	Maple: Pacific Sunset	Trimming-Internal Request	6	7	2016	In-House Trimming
NE	912		3rd Ave /N	Front	3	Maple: Pacific Sunset	Trimming-Internal Request	6	7	2016	In-House Trimming
NE	1015		3rd Ave /N	Front	3	Maple: Silver	Call - Trimming Request	6	14	2016	In-House Trimming
NE	1840		Allen Ln	Front	1	Maple: Crimson King	Call - Trimming Request	6	28	2016	In-House Trimming
NE	255	X	Canidae Ct	Median	1	Maple: Red Sunset	Call - Trimming Request	5	19	2016	In-House Trimming
NE	3101		Charlemagne Ln	Front	1	Hackberry Common	Call - Trimming Request	6	22	2016	In-House Trimming
NE	3602		Charlemagne Ln	Front	1	Linden: Littleleaf	Call - Trimming Request	6	23	2016	In-House Trimming
NE	3602		Charlemagne Ln	Front	2	Linden: Littleleaf	Call - Trimming Request	6	23	2016	In-House Trimming
NE	2502		Dunham Woods Ct	Rear	1	Locust: Thornless Skyline	Call - Trimming Request	6	8	2016	In-House Trimming
NE	2502		Dunham Woods Ct	Rear	2	Locust: Thornless Skyline	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502	X	Dunham Woods Ct	Side	2	Locust: Thornless Skyline	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502	X	Dunham Woods Ct	Side	3	Locust: Thornless Shademaster	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502		Dunham Woods Ct	Rear	4	Locust: Thornless Skyline	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502	X	Dunham Woods Ct	Side	1	Locust: Thornless Shademaster	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502		Dunham Woods Ct	Rear	3	Locust: Thornless Skyline	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502	X	Dunham Woods Ct	Front	1	Locust: Thornless Shademaster	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502		Dunham Woods Ct	Rear	5	Locust: Thornless Skyline	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2502	X	Dunham Woods Ct	Front	2	Maple: Marmo Freeman	Prune - Crown Clean NE	6	8	2016	In-House Trimming
NE	2130		Fairfax Rd	Front	1	Maple: Crimson King	Call - Trimming Request	6	17	2016	In-House Trimming
NE	1700		Forest Ridge Rd	Front	3	Maple: Crimson King	Call - Trimming Request	6	8	2016	In-House Trimming
NE	2120		Forest Ridge Rd	Front	3	Maple: Crimson King	Call - Trimming Request	5	2	2016	In-House Trimming
NE	2120		Forest Ridge Rd	Front	1	Maple: Crimson King	Call - Trimming Request	5	2	2016	In-House Trimming
NE	2120		Forest Ridge Rd	Front	2	Maple: Crimson King	Call - Trimming Request	5	2	2016	In-House Trimming
NE	2226		Foxhill Ct	Front	1	Linden: Littleleaf	Call - Storm Damage	6	1	2016	In-House Trimming
NE	517		Longmeadow Cir	Front	1	Locust: Thornless Shademaster	Call - Storm Damage	6	14	2016	In-House Trimming
NE	4401		Royal Fox Dr	Front	2	Pear Chanticleer	Call - Trimming Request	5	2	2016	In-House Trimming
NE	4401		Royal Fox Dr	Front	1	Stump	Call - Trimming Request	5	2	2016	In-House Trimming
NW	908		Carrol Ct	Front	1	Maple: Crimson King	Call - Trimming Request	5	16	2016	In-House Trimming
NW	105		Carrol Rd	Front	1	Maple: Crimson King	Call - Trimming Request	6	6	2016	In-House Trimming
SE	304		3rd Ave /S	Front	1	Linden: Littleleaf	Call - Storm Damage	6	12	2016	In-House Trimming
SE	1717		Cambridge Dr	Front	1	Maple: Crimson King	Call - Trimming Request	6	14	2016	In-House Trimming
SE	1719		Cambridge Dr	Front	1	Maple: Crimson King	Call - Trimming Request	6	7	2016	In-House Trimming
SE	1719		Cambridge Dr	Front	2	Chokecherry Canada Red	Call - Trimming Request	6	7	2016	In-House Trimming
SE	1855		Chandler Ave	Front	1	Linden Littleleaf Greenspire	Call - Trimming Request	6	14	2016	In-House Trimming
SE	1865		Chandler Ave	Front	1	Elm Frontier	Call - Trimming Request	6	14	2016	In-House Trimming
SE	1830		Forrest Blvd	Front	1	Locust: Thornless Shademaster	Call - Storm Damage	6	16	2016	In-House Trimming
SE	1814		Larson Ave	Front	1	Locust: Thornless Shademaster	Call - Trimming Request	5	2	2016	In-House Trimming
SE	902		Liberty Ave	Front	1	Locust: Thornless Shademaster	Call - Trimming Request	6	14	2016	In-House Trimming
SE	1465		Liberty Ct	Front	1	Locust: Thornless Shademaster	Call - Trimming Request	6	13	2016	In-House Trimming
SE	725		Madison Ave	Front	1	Apple: Common	Call - Trimming Request	6	7	2016	In-House Trimming

May 2016 Electric Tree Report

Address

Date Started

Parkway

Trimme

Completed



June 2016 Electric Tree Report

Address	Date Started	Parkway	Trimmed	Date Completed
Iroquios Ave. from N. 3rd Ave. to N. 2nd Ave.	6-13-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/13/2016
Iroquois Ave. from N. 3rd Ave. to 4th Ave.	6-14-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/14/2016
Bent Ave. from N. 2nd Ave. to N. 4th Ave.	6-14-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/15/2016
Indiana Ave. from 14th Ave. East; Spot Trimming	6-17-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/17/2016
403 S. 13th Ave.; Spot trimming	6-17-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/17/2016
507 S. 12th Ave.	6-17-16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6/17/2016