

Date posted: July 6, 2016

**City of St. Charles
Employment Opportunity
External Posting
Civil Engineer II**

Job Description

This newly created position applies superior customer service skills and professional engineering and construction knowledge to manage, design and administer civil/municipal engineering projects, assist internal and external customers, review/prepare engineering plans and contracts, conduct construction inspection in the field, and train and lead others. Work is performed with considerable independence under the general supervision of the Assistant Director of Public Works – Engineering. This position requires exercise of considerable professional judgment and initiative, the ability to participate in public meetings by presenting and/or supporting Public Works projects, and directing consultant engineers regarding the preparation of studies, plans and specifications and construction inspection on municipal-sponsored Public Works projects/programs.

Requirements

Strong leadership and project management skills to effectively and efficiently organize, direct, and coordinate projects, personnel, and equipment are a must. This position requires thorough knowledge of the principles, practices, laws, ordinances, statues, and regulatory requirements for IDOT, KDOT, MFT, IEPA, etc. Effective skills in written and verbal communication, negotiating, public speaking, consulting, report writing, editing of written materials, interpretation and analysis of technical and statistical information, and proficiency with software programs such as Microstation CADD or Autocad, GIS, Windows, Word, Excel are also required.

Must possess a Bachelor's degree in civil engineering or construction engineering, a minimum of five (5) years of civil engineering experience in construction inspection related positions, with surveying experience preferred, and three (3) years of experience managing various design and construction projects. Professional Engineering license preferred or ability to obtain within two (2) years of commencing employment. IDOT Documentation Certified or the receipt of such within twelve (12) months of commencing employment will also be required.

Applicants must be able to lift 50 lbs. If selected, successful completion of a background investigation, physical, functional capacity evaluation and drug screen are required.

Salary

The salary range is \$75,000 - \$105,000 and starting salary will be commensurate with experience.

Apply on line at www.stcharlesil.gov/jobs by Sunday, July 31, 2016.

Complete the employment application including salary history. Resumes should be attached in the on-line application. Any additional documents may be sent to hr@stcharlesil.gov. If you are unable to apply online, or for other assistance, please contact 630-377-4446.

The City of St. Charles is an Equal Opportunity Employer.