

AGENDA  
St. Charles Tree Commission  
6:30 pm  
Council Committee Room  
January 12, 2011

- 1 Call to Order and Pledge of Allegiance
- 2 Roll Call: Blaine, Myers, Nau, Otto, Scott, Thomas, Zavitz, Ziegler
- 3 Introduction of Visitors and Their Comments and Concerns
- 4 Minutes: Review and Approval
- 5 Old Business
  - A. Commission Membership Requirements
  - B. Langum Park Follow Up
  - C. New Commissioner
  - D. Discussion on City Forestry Plan/Ordinance
- 6 New Business
  - A. Update on Emerald Ash Borer
  - B. EAB Grant
  - C. News or Concerns from Public Works
    - a. SOP's
- 7 Committee Reports
  - A. Education Committee
  - B. Publicity Committee
  - C. Arbor Day Committee
- 8 Communications
  - A. Electric Division/Public Services Division/Tree Activity Report for November/December.
- 9 Comments
  - A. Commissioners
  - B. Staff
  - C. Visitors
- 10 Adjournment

Next regular meeting will be March 9, 2010 at City Hall, Council Committee Rooms.  
Call 630-377-4405 with agenda items before the next meeting.

**MINUTES  
CITY OF ST. CHARLES, IL  
TREE COMMISSION  
WEDNESDAY NOVEMBER 10, 2010**

**Members Present:** Chair. Jim Nau, Vice-Chair. Suzi Myers, Pam Otto, Phil Zavitz, Ron Ziegler

**Members Absent:** Valerie Blaine, Chris Scott

**Others Present:** Pat Konishi, Peter Suhr

**1. Opening of Meeting**

The meeting was convened by Chair. Jim Nau at 6:30 p.m.

**2. Roll Call**

**3. Introductions of Visitors and Comments and Concerns**

**Omnibus Vote**

**4. Recommend approval of September 2010 Minutes**

Motioned by Phil Zavitz, second by Pam Otto to approve omnibus vote as presented.

**Voice vote:** unanimous; Nays – None; Absent: Valerie Blaine, Chris Scott. Motion carried.

**5. Old Business**

**A. Commission Membership Requirements**

Ben Deutsch will formalize an Executive Summary for presentation to the City Council; membership on the St. Charles Tree Commission will be open to residents of the City of St. Charles and/or St. Charles Township.

**B. Langum Park Follow Up**

**Jim Nau presented.** Dates for clean up would need to be in February or March and will be discussed in the January meeting. It was stated that Ben Deutsch had conversations with Dennis of the Park District regarding how Park District handles similar issues. A burn was suggested as a possible resource. The objective is to identify a larger volume of people who can help. This type of work is restricted to a limited number of weekends, and in the past a cleared area is overgrown by the time of the next work project. The goal is to clear the woods, possibly put in paths, and make it more user-friendly to citizens. Research of costs and practicality of upkeep of

Langum Woods could be conducted and budgeted for. As an additional note, the Historical Society does not currently have funds to use on the Farnsworth Mansion.

## **6. New Business**

### **A. Update on the Emerald Ash Borer (EAB)**

**Peter Suhr presented.** In September, Public Services presented to the Government Services Committee an additional 137 ash trees had been identified as infested with the emerald ash borer (EAB); of those 27 were removed in October. This fall there was an increase in the number of trees confirmed, owing in part to our crews being more active and residents becoming more aware. The average confirmed in the summer months was 50-60/month. The average monthly removals are approximately 30.

The City has planted 300 trees this fall, and will have a second planting of 100 trees for a total of 400 trees. The typical fall tree-planting program is 250-300 trees. The increase in trees is an effort to keep up with the increased removals due to the EAB.

In October, a joint meeting with the Batavia Tree Commission was held. The purpose of this meeting was to discuss common concerns. Suzi Myers stated that the Batavia Tree Commission was impressed with the City of St. Charles' efforts to combat this infestation. Members complimented the City's planning and budgeting. At present, Batavia is removing infected parkway trees, but is unable to replace them. Peter Suhr stated planning and budgeting for this issue began several years ago, and reviews of the program and budget revisions are ongoing.

In answer to questions raised by Commissioners, Peter Suhr stated that we generally plant a replacement tree in the same place as the removed tree; residents have input into the placement of trees. Some residents have chosen to plant two trees instead of one and others have upgraded the tree size; these residents have paid the additional costs. Peter Suhr also indicated that the City does watch the costs. The cost to replace a tree is approximately \$300, which includes installation. Actual tree price is approximately \$100 or less.

### **B. News or Concerns from Public Works**

**Presented by Peter Suhr.** A burn is scheduled for Riverside Park on November 11, 2010; a large burn is planned for the area at Ohio Avenue and Kautz Road as well as several smaller burns at various ponds. Discussion is also underway with the Park District for a burn at Langum Woods. Timing is not definite as it depends on the weather and conditions.

Jim Nau asked about budgets and the City's fiscal year. Peter Suhr responded that we are developing our budget submission at present. The City Council approves the budget request and the new budget is effective May 1. Peter Suhr agreed to make a presentation at the January meeting on Public Services budget requests as it relates to trees. The tree account includes costs for purchases, removals, plantings, and maintenance.

### **C. New Commissioner**

Suzi Myers asked a person and told person to contact the Mayor if there was any interest. She will try to contact this person a second time. It was mentioned that the Batavia Tree Commission is fully staffed, and that a number of the members are City employees. Discussion followed regarding this as a possibility. Peter Suhr will check to verify if City employees are permitted to sit on the Commission. The ways new members are recruited are word of mouth, City publications, and local newspapers. Pat Konishi indicated that any print information regarding the Commission would need to be sent to Beth Mund. If articles are written they could also be sent to Pat Konishi to then forward to Beth Mund.

Jim Nau commented a Chair. is needed for the Publicity Committee. Jim Nau and Suzi Myers will prepare a statement for publication and send to Pat Konishi, to be reviewed by Peter Suhr prior to publication.

### **D. Discussion from Joint Tree Commission Meeting**

**Presented by Jim Nau.** Joint meeting with the Batavia Tree Commission allowed both Commissions to discuss similar concerns and view the similarities and differences in the groups and how each operates. The members from Batavia were impressed with the relationship our Public Services Division has with the governing bodies of the City of St. Charles on issues regarding trees, in particular the EAB infestation. The City of Batavia Tree Commission could not offer any advice on dealing with "pesky" trees because no formal policy exists.

Jim Nau related that a request for tree removal from a resident on 4<sup>th</sup> Street went to the Government Services Committee (GSC). The Tree Commission had previously denied the request. Peter Suhr said that the GSC upheld the Tree Commission's position.

### **E. Discussion on City Forestry Plan/Ordinance**

**Presented by Jim Nau.** Discussions had been held with members of the Public Services Division and some of the Commissioners regarding development of an Urban Forestry Plan. Jim Nau has contacted Edith Makra of the Morton Arboretum regarding these types of plans. Peter Suhr and Ben Deutsch have also collected information from other communities. Local communities surveyed have only an ordinance; much of the information regarding urban forestry

plans has come from other states. Jim Nau feels we have core information that needs to be developed into a plan. It was determined that members of the Commission will meet with members of the Public Services Division to form an outline defining the concept of the plan, which would then be presented to the City Council. It was stressed this would be a concept of what the Commission would like to pursue. The final goal would be to develop an Urban Forestry Plan that would support the existing ordinance. One item that could be addressed in this plan would be handling of native, legacy trees that are now considered “nuisances”.

## **7. Committee Reports**

### **A. Education Committee**

None.

### **B. Publicity Committee**

Jim Nau would like to have a Chair. for this Committee by January 2011 in preparation for Arbor Day.

### **C. Arbor Day Committee**

**Presented by Jim Nau.** Discussion held regarding activities from last year that would be continued for Arbor Day 2011. Pat Konishi provided copies of information from last year’s activities including essay contest, coloring contest, e-Den article, Weekly Wire article, and an Arbor Day Press Release.

Ron Ziegler made suggestions of activities that would engage older children or even adults:

- Obtaining saplings to be distributed for planting. Last year the City did provide saplings to participants in the Arbor Day Celebration.
- Displaying posters with pictures of trees and use them as a challenge to identify the tree species.
- Photo contest.

Activities agreed to by the Commission for the 2011 Arbor Day Celebration:

- Rick Weals to provide music - Jim Nau will contact.
- Jim Nau will contact Midwest Groundcover regarding donating plants for participants.
- Color Guard
- Ask Graf Tree to provide an activity such as they have done in past.
- Peter Suhr and Ben Deutsch will research possible candidates to receive the Stewardship Plaque.
- Morton Arboretum will be asked to provide a speaker.

- Coloring event will continue.
- Essay contest will be put on hold this year; a new event, a photo contest, will be conducted instead.

Specific details on the activities will be developed in the January meeting to facilitate publicity. Publicity will be prepared when details are confirmed so that publication is done in a timely fashion. These will include: press releases, the City website, the Weekly Wire and the e-Den. Jim Nau will provide Pat Konishi with a short article on the Arbor Day celebration by December 2, 2010 for the Den to be published in January that covers January, February and March.

## **8. Communications**

### **Electric Division/Tree Activity Reports**

Motion by Phil Zavitz, second by Suzi Myers to accept the September/October 2010 Communications-Electric Division/Tree Activity Report as presented.

**Voice vote:** unanimous; Nays – None; Absent: Valerie Blaine, Chris Scott. Motion carried.

## **9. Comments**

### **A. Commissioners**

**Jim Nau indicated** that he and Suzi Myers would try to meet with Peter Suhr to continue discussion on the Urban Forestry Plan. In the January meeting he would like further discussion on that plan in addition to the Arbor Day celebration details.

### **B. Staff**

None

## **10. Adjournment**

Motion by Ron Ziegler, second by Phil Zavitz to adjourn meeting at 7:40 p.m.

**Voice vote:** unanimous; Nays – None; Absent: Valerie Blaine, Chris Scott. Motion carried.

**CITY OF ST CHARLES - STREET DIVISION  
TREE MAINTENANCE REPORT**

**RE-CAP**

Street Division - Removal		Contractor - Removal		Street Division - Emer. Remov.		Contractor - Emerg. Removal	
#	Month	#	Month	#	Month	#	Month
25	May-10	39	May-10	0	May-10	1	May-10
3	Jun-10	12	Jun-10	3	Jun-10	11	Jun-10
14	Jul-10	40	Jul-10	4	Jul-10	9	Jul-10
29	Aug-10	28	Aug-10	3	Aug-10	3	Aug-10
19	Sep-10	17	Sep-10	1	Sep-10	0	Sep-10
33	Oct-10	45	Oct-10	1	Oct-10	1	Oct-10
13	Nov-10	38	Nov-10	0	Nov-10	1	Nov-10
1	Dec-10	12	Dec-10	0	Dec-10	3	Dec-10
	Jan-11		Jan-11		Jan-11		Jan-11
	Feb-11		Feb-11		Feb-11		Feb-11
	Mar-11		Mar-11		Mar-11		Mar-11
	Apr-11		Apr-11		Apr-11		Apr-11
<b>137</b>	<b>Running Total</b>	<b>231</b>	<b>Running Total</b>	<b>12</b>	<b>Running Total</b>	<b>29</b>	<b>Running Total</b>
Street Division - Planted		Contractor - Planted		Street Division - Moved		Contractor - Moved	
#	Month	#	Month	#	Month	#	Month
0	May-10	100	May-10	0	May-10	0	May-10
0	Jun-10	0	Jun-10	0	Jun-10	0	Jun-10
0	Jul-10	0	Jul-10	0	Jul-10	0	Jul-10
0	Aug-10	0	Aug-10	0	Aug-10	0	Aug-10
0	Sep-10	0	Sep-10	0	Sep-10	0	Sep-10
0	Oct-10	370	Oct-10	0	Oct-10	0	Oct-10
0	Nov-10	0	Nov-10	0	Nov-10	0	Nov-10
0	Dec-10	0	Dec-10	0	Dec-10	0	Dec-10
	Jan-11		Jan-11		Jan-11		Jan-11
	Feb-11		Feb-11		Feb-11		Feb-11
	Mar-11		Mar-11		Mar-11		Mar-11
	Apr-11		Apr-11		Apr-11		Apr-11
<b>0</b>	<b>Running Total</b>	<b>470</b>	<b>Running Total</b>	<b>0</b>	<b>Running Total</b>	<b>0</b>	<b>Running Total</b>

**CITY OF ST CHARLES - STREET DIVISION  
TREE MAINTENANCE REPORT**

**RE-CAP**

Street Division - Trimmed		Contractor - Trimmed		COMMENTS: MFT (Motor Fuel Tax) funds spent to fix streets. Trees need to have canopy raised to avoid leaf damage during heat scarification.
#	Month	#	Month	
45	May-10	60	May-10	
80	Jun-10	88	Jun-10	
21	Jul-10	33	Jul-10	
34	Aug-10	37	Aug-10	
24	Sep-10	14	Sep-10	
13	Oct-10	32	Oct-10	
5	Nov-10	72	Nov-10	
0	Dec-10	7	Dec-10	
	Jan-11		Jan-11	
	Feb-11		Feb-11	
	Mar-11		Mar-11	
	Apr-11		Apr-11	
<b>222</b>	<b>Running Total</b>	<b>343</b>	<b>Running Total</b>	

**CITY OF ST CHARLES - STREET DIVISION  
TREE MAINTENANCE REPORT**

**SCHEDULED  
REMOVALS**

Street Division - Removal					Contractor - Removal				
#	Sz.	Loc.	Street Address	Comments	#	Sz.	Loc.	Street Address	Comments
			Month: November					Month: November	
1	10	S2	603 Ashbrooke Ct.	Ash, Cimmaron-EAB	1	25	F1	1230 Ash St.	Maple, Crimson King-Gird. Root
1	4	F1	1221 Wing Ave.	Locust, Thornless-Dead	1	20	F2	1728 Allen Ln.	Ash, Cimmaron-EAB
1	4	F2	206 Windsor Cir.	Ash, Cimmaron-EAB	1	21	F2	1113 S. 11th St.	Ash, Cimmaron-EAB
1	4	F5	206 Windsor Cir.	Ash, Windy City-EAB	1	13	F3	960 Persimmon Ct.	Ash, Cimmaron-EAB
1	4	F6	206 Windsor Cir.	Ash, Windy City-EAB	1	17	F11	899 X Dunham Rd.	Ash, Cimmaron-EAB
1	10	F3	960 Persimmon Ct.	Ash, Cimmaron-EAB	1	25	S1	203 N. 3rd Ave.	Mullberry-Dead
1	11	F1	1930 Division St.	Ash, Cimmaron-EAB	1	20	M1	1140 X Millburn Ct.	Ash, Cimmaron-EAB
1	8	F3	1805 Sterling Ct.	Ash, Cimmaron-EAB	1	15	F2	20 S. 14th St.	Maple, Crimson King-Dead
1	4	F1	4725 Grandfield Dr.	Maple, Marmo-Dead	1	15	F1	1534 Banbury Ave.	Maple, Crimson King-Dead
1	4	F2	407 Park Ave.	Cedar Hawthorne-Dead	1	30	F1	1113 Horne St.	Ash, Cimmaron-EAB
2	7	F1, F2	934 S. 2nd St.	Ash, Autumn Purple-EAB	1	20	F2	1113 S. 11th St.	Ash, Cimmaron-EAB
1	13	F1	1909 Forrest Blvd.	Maple, Sugar-Hollow, dead	1	21	S1	1811 Indiana St.	Ash, Cimmaron-EAB
					1	18	F1	1725 Patricia Ln.	Ash, Cimmaron-EAB
					1	6	F2	1725 Patricia Ln.	Ash, Cimmaron-EAB
					1	15	F2	1217 S. 4th St.	Linden, Basswood-Dead
					1	25	F2	1206 S. 4th St.	Maple, Crimson King-Dead
					1	10	F1	935 S. 3rd St.	Maple, Crimson King-Dead
					1	12	F1	1915 Fairfax Rd.	Ash, Cimmaron-EAB
					1	10	F1	1506 Patricia Ln.	Locust, Thornless-Dead
					1	15	F2	1903 Fairview Dr.	Maple, Sugar-1/2 Dead
					1	8	F1	17 S. 11th St.	Ash, Cimmaron-EAB
					1	18	F1	1240 Horne St.	Ash, Cimmaron-EAB
					1	15	F1	910 S. 2nd St.	Ash, Cimmaron-EAB
					1	10	S1	1203 Walnut St.	Ash, Cimmaron-EAB
					1	15	F1	1560 Jewel Ave.	Japanese, Zalkova-Dead
					1	17	F2	311 Jewel Ave.	Ash, Cimmaron-EAB
					1	15	F1	1213 Winners Cup Cir.	Ash, Cimmaron-EAB
					1	10	F2	1808 Sterling Ct.	Ash, Cimmaron-EAB
					1	13	F1	2005 Fairfax Rd.	Ash, Cimmaron-EAB
					1	14	F1	1865 Chandler Ave.	Ash, Cimmaron-EAB
					1	17	S1	1804 Sterling Ct.	Ash, Cimmaron-EAB
					1	10	F2	2206 Foxhill Ct.	Ash, Cimmaron-EAB
					1	14	F1	1925 Fairfax Rd.	Ash, Cimmaron-EAB









**CITY OF ST CHARLES - STREET DIVISION  
 TREE MAINTENANCE REPORT**

**TREES  
 PLANTED**

Street Division - Planted				Contractor - Planted			
#	Loc.	Street Address	Comments	#	Loc.	Street Address	Comments
		Month: November				Month: November	
0				0			

**CITY OF ST CHARLES - STREET DIVISION  
 TREE MAINTENANCE REPORT**

**TREES  
 PLANTED**

Street Division - Planted				Contractor - Planted			
#	Loc.	Street Address	Comments	#	Loc.	Street Address	Comments
		Month: December				Month: December	
0				0			

**CITY OF ST CHARLES - STREET DIVISION  
 TREE MAINTENANCE REPORT**

**TREES  
 MOVED**

Street Division - Moved				Contractor - Moved			
#	Loc.	Street Address	Comments	#	Loc.	Street Address	Comments
		Month: November				Month: November	
0				0			

**CITY OF ST CHARLES - STREET DIVISION  
 TREE MAINTENANCE REPORT**

**TREES  
 MOVED**

Street Division - Moved				Contractor - Moved			
#	Loc.	Street Address	Comments	#	Loc.	Street Address	Comments
		Month: December				Month: December	
<b>0</b>				<b>0</b>			





<b>Date Comp</b>	<b>Address</b>	<b>Parkway</b>	<b>Removed</b>	<b>Trimmed</b>
10/5/2010	4th st. N. Cutler St.	Yes	No	Yes
10/6/2010	Rt 25 N.of Main to Fox Glen Dr.	Yes	No	Yes
10/5/2010	Thornwood Dr. S. Red Haw Ln.	Yes	No	Yes
10/6/2010	Horne St. E. Rt.31 to 2nd St.	Yes	No	Yes
10/5/2010	214 Debruyne St	Yes	No	Yes
10/7/2010	316 Park Ave	Yes	No	Yes
10/11/2010	Rt. 25 N. Country Club Rd area	Yes	No	Yes

<b>Address</b>	<b>Parkway</b>	<b>Backyard</b>	<b>Removed</b>	<b>Not Our's</b>	<b>Trimmed</b>	<b>Date Comp</b>
4th st. N. Cutler St.	Yes	No	No	No	Yes	10/5/2010
Rt 25 N.of Main to Fox Glen Dr.	Yes	No	No	No	Yes	10/6/2010
Thornwood Dr. S. Red Haw Ln.	Yes	No	No	No	Yes	10/5/2010
Horne St. E. Rt.31 to 2nd St.	Yes	No	No	No	Yes	10/6/2010
214 Debruyne St	Yes	Yes	No	No	Yes	10/5/2010
316 Park Ave	Yes	Yes	No	No	Yes	10/7/2010
911 E. Main	No	Yes	No	No	Yes	10/7/2010
931 Madison Ave	No	Yes	No	No	Yes	10/7/2010
315 Bowman St	No	Yes	No	No	Yes	10/7/2010
Rt. 25 N. Country Club Rd area	Yes	No	No	No	Yes	10/11/2010
911 E. Main	No	Yes	No	No	Yes	10/15/2010

<b>Date Comp</b>	<b>Address</b>	<b>Parkway</b>	<b>Removed</b>	<b>Trimmed</b>
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Address	Parkway	Backyard	Removed	Not Our's	Trimmed	Date Comp
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