

**MINUTES
CITY OF ST. CHARLES IL
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, JULY 20, 2011
COUNCIL COMMITTEE ROOM**

Members Present: Pro-Tem Chairman Withey, Bobowiec, Norris, Prestidge, Pretz, and Weals

Members Absent: Chairman Smunt

Also Present: Russell Colby, Planner
Debbie Graffagna, Recording Secretary

1. Call to order.

Pro-Tem Chairman Withey called the meeting to order at 7:00 p.m. and requested that all electronic devices be turned off or placed in silent mode.

2. Approval of agenda.

A motion was made by Mr. Pretz and seconded by Mr. Prestidge with a unanimous voice vote to approve the agenda as presented.

3. Presentation of minutes of the July 6, 2011 meeting.

A motion was made by Mr. Prestidge and seconded by Ms. Weals with a unanimous voice vote to approve the minutes as presented. Mr. Norris abstained from the vote.

4. COA: 317 Fulton Avenue (siding)

Mr. Colby reviewed that the owner proposes to replace portions of the existing cedar siding and trim with new cedar siding and trim. Ms. Elizabeth White, the owner of the property and Mr. Andrew Chiplis with AC Custom Construction, Inc. were present. Ms. White addressed to the Commission that the house was built in 1935 and a picture had been published in the Tribune and that the house has gone through some remodeling and residing. She stated that she wants to re-side the house with the same style of siding that is currently on the house and there will only be portions of the siding either replaced or repaired. Currently with the condition of the existing siding the house is experiencing water damage. Ms. White and Mr. Chiplis brought to the meeting a sample of the siding. Ms. White explained that she had other bids for the proposed work, but only Mr. Chiplis was able to find the extra siding that is currently on the house. The material is cedar and has a rough texture and will be gray and is exactly the same that is currently on the house. Ms. White expressed that she loves the house and wants to keep it as original as possible and further added the flooring inside the house was the original.

A motion was made by Mr. Norris and seconded by Mr. Prestidge with a unanimous voice vote to approve the COA for 317 Fulton Avenue, as presented.

Mr. Norris questioned if the house has gutters. Ms. White answered that the house does not have gutters, but there is a built in gutter over the front door. Mr. Bobowiec suggested that they think about installing flashing. Mr. Chiplis answered that was their intention. Mr. Withey questioned if the shutters were going to be re-installed. Ms. White responded that the shutters were to be re-installed. Mr. Norris questioned Ms. White if she has found the architect signature of a spider web. Ms. White stated that as of yet she has not found the spider web.

5. Administrative Approval List.

Mr. Colby advised that an approval needs to be added to the list for administrative approval. The addition would be for replacement of basement stairwell, where there is no replacing of the foundation wall. Mr. Colby advised that he will write a draft for the Commission to review.

6. Discussion: Main Street Display Window (July 25th to August 1, 2011).

Mr. Prestidge explained that he had contacted Frank Rojas in regard to the window display, however, Frank never called back to make the arrangements. Mr. Prestidge stated that he felt that the people who are viewing the window display would enjoy seeing the pictures of local historic homes with information on these homes, similar to the window display that was in the lobby of the Municipal Building. Mr. Colby advised that they could have the poster made larger to fit the window and reference the districts and landmarks map. It was agreed upon to also have written information available in the lobby for any parties that were interested. The Commission discussed who would be setting up the window. It was questioned on what day the current display would be removed. Mr. Colby advised that he would check on this and would email everyone.

7. Announcements: Historic Preservation Commission meeting Wednesday, August 3, 2011 at 7:00 p.m. in the Committee Room.

Mr. Bobowiec advised that he would not be at the August 3, 2011 meeting.

8. Additional Business.

There was no additional business.

9. Adjournment.

A motion was made by Mr. Prestidge and seconded by Ms. Weals with a unanimous voice vote to adjourn the meeting.

Nothing further was discussed and the meeting ended at 7:16 p.m.

Respectfully submitted,
Hal Withey, Pro-Tem Chairman
Historic Preservation Commission

/dlg