

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
TUESDAY, SEPTEMBER 6, 2011**

Members Present: Chair. Martin, Ald. Stellato, Monken, Carrignan, Payleitner, Turner, Rogina, Krieger, Bessner, and Lewis

Members Absent:

Others Present: Brian Townsend, Chris Aiston, Chief Mullen, Chris Minick, Peggy Forster, and Chief Lamkin

1. Opening of Meeting

The meeting was convened by Chair. Martin at 7:52 p.m.

2. Omnibus Vote

a. Budget revisions - July

Motion by Ald. Krieger, second by Stellato to approve the omnibus vote as presented.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

3. Fire Department

a. Recommend approval of an Ordinance Authorizing the Disposal of Surplus Property owned by the City of St. Charles.

Chief Mullen: This item deals with some fire hose that is no longer fit for continued use by the Fire Department whether it is through aged condition or state of repair.

Motion by Ald. Carrignan, second by Stellato to approve an Ordinance Authorizing the Disposal of Surplus Property owned by the City of St. Charles.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

4. Finance Department – Purchasing Division

a. Recommend approval of the low Illinois State Contract bid for the 2011/12 rock salt purchase.

Ross Wiegert: It's only 75 cents more a ton on the state bid this year than the last two years and we recommend approval of low state bid contract at \$59.87 a ton.

Motion by Ald. Carrignan, second by Krieger to approve the low Illinois State Contract bid

for the 2011/12 rock salt purchase.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- b. Recommend waiving the bid procedure and accept the proposal from Steiner Power Systems for three years of Level 2 generator preventive maintenance.**

Ald. Carrigan abstained on this item.

Ross Wiegert: We are currently in the fourth year of a 4-year preventive maintenance agreement with Steiner Power Systems and we looked at going for the next three years and they were much lower than the other three quotes we got and they also lowered the hourly repair costs, waived mileage, and waived travel time. The price will be firm for each of the next three years.

Motion by Ald. Stellato, second by Krieger to waive the bid procedure and accept the proposal from Steiner Power Systems for three years of Level 2 generator preventive maintenance.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- c. Recommend approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (various items-1).**

Ald. Stellato: Mr. Chairman, just point of order, can we vote on the next four items together on one vote or do they all have to be separate? It's all surplus property on various items.

Chrmn. Martin: We will cover items c, d, e, and f under one motion unless somebody has a question. I would assume everybody has read the agenda and the proposals that have been submitted. Are there any questions?

Motion by Ald. Stellato, second by Monken to approve items c, d, e, and f.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- d. Recommend approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (vehicles and backhoe).**

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- e. **Recommend approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (various items-2).**

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- f. **Recommend approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (End Loader).**

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

Chrmn. Martin: Ross, I understand this is your last presentation to us and would like to thank you for a job well done. Thanks from all aldermen.

5. Finance Department

- a. **Recommend approval of a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Certain Second Amendment to Loan Agreement – Kane County Fair.**

Chris Minick: Enclosed in the packet tonight is a second amendment to the loan agreement for the Kane County Fair. Several years ago the City borrowed funds to purchase property adjacent to the Kane County Fairgrounds at Randall and Oak Street and utilize that property for the intersection improvements out there. Additionally the City does grant an easement to the fairgrounds for their purposes for their events. What the proposed amendment entails is to take the remaining balance of the loan which is approximately \$91,700 and that amount is currently due to be paid off or mature on July 2012, and the proposed amendment would call for that amount to be re-amortized over a new 20 year period for the loan. What this has the impact of doing is taking these payments from approximately \$7K per month for the property down to about \$380 a month and frees up about \$86K of cash flow for the General Fund between now and July 2012. Additionally the Fair gets to maintain their easement for the period of the next 20 years. We are recommending approval.

Motion by Ald. Carrignan, second by Monken to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Certain Second Amendment to Loan Agreement – Kane County Fair.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

- b. **Monthly update regarding City's financial results for July.**

Chris Minick: The Financial results for the first quarter through July 31 are enclosed. Some highlights are that we do project roughly \$140K deficit for the General Fund. The revenues are essentially in line with expectations and we did expect the revenues to be somewhat flat and revenues in total for the General Fund are trending on a flat basis.

We do have some bright spots. Sales taxes, income taxes are up approximately 4% or were over 2010 amounts through July 31; however, hotel and telecommunications taxes have been lightened somewhat as compared to the estimates and the amounts for 20210/11. Also in the General Fund we expected total expenditures to be about 2% below the budgeted amount for the fiscal year.

Moving over to the Electric Fund – our charges for electric service are potentially in line with budget. Our non-operating charges have lagged budget expectations somewhat at this point. Personally I think it is a timing difference. We are going to keep an eye on it, but I expect it to pop up as we work our way through the fiscal year. Expenditures are in line with expectations.

In terms of the Water and Sewer Funds, things are going as we expected and budgeted. Right now there are not any significant variations from budget expectations.

6. Police Department

a. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Execute an Agreement for Police Services for School Year 2011/12.

Chief Lamkin: This is a similar contract that we have had with D303 from the past. It identifies the scope of services and identifies the base cost of what the School Resource Officers are. We have a different arrangement as how that money is paid at this point, but the only sections that were change was the language in items 4 and 18 and that recognizes that there is not actually a dollar that is paid to the City for the base cost. There still is overtime and things like that the School District is responsible for and we are recommending approval. It has also been approved by the School District.

Motion by Ald. Krieger, second by Bessner to approve a Resolution Authorizing the Mayor And City Clerk of the City of St. Charles to Execute an Agreement for Police Services for School Year 2011/12.

Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

7. Additional Items - None

8. Adjournment

Motion by Carrignan second by Stellato to adjourn meeting at 8:01 p.m.

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Voice vote: unanimous; Nays: None. Chair. Martin did not vote as Chair. **Motion carried.**

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