



**AGENDA ITEM EXECUTIVE SUMMARY**

Title:	Request to Approve a Resolution for Parade Road Closure and Approval of Parking Lot Closure and Amplification Equipment for the 2012 - St. Patrick's Day Parade
Presenter:	Chief Lamkin January 2012

*Please check appropriate box:*

	Government Operations		Government Services
X	Planning & Development (1/9/12)		City Council
	Public Hearing		

Estimated Cost:	\$7,897.42	Budgeted:	YES	X (parade)	NO (lot closure)	X
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If NO, please explain how item will be funded:

Parking lot closure: no City services are needed for this request as the festival committee will be in charge of the set-up and removal; only permission to close the parking lot and for amplification equipment, as described below.

**Executive Summary:**

- 1) A resolution is being submitted for the closing of Main Street on Saturday, March 10, 2012 for the St. Patrick's Day Parade.

In 2009, the cost to the City for this event was approximately \$6,124.00.  
 In 2010, the cost to the City for this event was approximately \$7,127.66.  
 In 2011, the cost to the City for this event was approximately \$6,783.32.

The Police Department is working with the parade committee to keep costs down and maintain safety for the parade participants and attendees.

- 2) The annual St. Patrick's Day parade is being held on March 10, 2012 at 11 a.m. until approximately noon. The parade and other requested events are sponsored by the St. Charles Festival Committee, a not-for-profit corporation. In addition to the parade, approval for an additional event is requested. The Committee requests a tent be constructed on the Checkboard lot to be used on Saturday March 10, 2012. The tent will be used for Irish bands playing music, dancers, along with other children's activities from 9 a.m. to 5 p.m. No alcohol is to be served.

Requested is for the Checkerboard lot to be closed March 9, 2012, from early morning hours for set up, until no later than midnight Saturday, March 10, 2012, once the tent is removed. The loud speaker permit is for the music as well as the viewing stand for the parade.

**Attachments:** *(please list)*

Resolution for St. Patrick's Day parade

**Recommendation / Suggested Action** *(briefly explain):*

The Police Department recommends approval as the Committee has met the Special Events requirements.

*For office use only:*

*Agenda Item Number: 2a*

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for the  
St. Patrick's Day Parade**

**Presented & Passed by the City Council**  
**on \_\_\_\_\_**

WHEREAS, the Chamber of Commerce is sponsoring a St. Patrick's Day Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, March 10, 2012 from 10:00 a.m. to 12:00 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: