



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to waive the bid procedure and approve the purchase of a 2012 Sprinter van

Presenter: Deputy Chief David Kintz

*Please check appropriate box:*

X	Government Operations (02/06/2012)		Government Services
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$52,233.53	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

The police department utilizes a van for specific use related to crime scene processing and evidence collection. The existing vehicle was purchased in 1999 and is due for replacement. The replacement has been reviewed and approved by the city fleet committee with funds budgeted in the vehicle replacement fund. Requested is the purchase of a 2012 Sprinter commercial cargo van. The vehicle is replacing the old cargo van with numerous repair/reliability issues. This vehicle is assigned to the forensic unit will provide on-site management for crime scene processing. The replacement van also has the capability to be used as an incident command vehicle when needed.

The cost is about \$7500 less than a similarly equipped van with a semi-custom box. The Sprinter will also get up to 15 mpg greater gas mileage due to the new diesel engine. (Please note, the Sprinter is no longer available under the Dodge label as a result of the split of the two companies, it is now under Mercedes Benz.)

Mercedes-Benz of St. Charles is a local vendor, with no alternative State contract bid or suburban purchasing cooperative bid, and no comparable similar vehicle covered under those programs.

**Attachments:** *(please list)*

1. Dealer Price Summary
2. Bid Waiver form

**Recommendation / Suggested Action** *(briefly explain):*

Recommend waiving the bid procedure and ask for approval to purchase a 2012 Sprinter van from Mercedes-Benz of St. Charles for \$52,233.53.

*For office use only:*

*Agenda Item Number: 4a*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Mercedes Benz of St Charles  
\_\_\_\_\_  
\_\_\_\_\_

For the purchase of: \_\_\_\_\_ Sprinter Van \_\_\_\_\_.

At a cost not to exceed: \_\_\_\_\_ \$52,233.53 \_\_\_\_\_.

Reason for the request to waive the bid procedure: \_\_\_\_\_

Mercedes Benz of St Charles is regional dealership so no other bids would be received. This price is less than a similarly equipped van with a custom box  
\_\_\_\_\_

Other Quotations Received: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ 020612 \_\_\_\_\_

Requested by: \_\_\_\_\_ Deputy Chief David Kintz \_\_\_\_\_

Department Director: \_\_\_\_\_ Chief James Lamkin \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



# Mercedes-Benz of St. Charles

Michael Hilmers | 630-485-2309 | mhilmers@resnickautogroup.com

## [Retail] 2012 Mercedes-Benz Sprinter Cargo Vans (M2CA144) 2500 144" (13)

### Quote Worksheet

	<b>MSRP</b>
Base Price	\$36,290.00
Dest Charge	\$995.00
Adjustments	\$0.00
Total Options	\$9,310.00
<b>Subtotal</b>	<b>\$46,595.00</b>
Doc Fee	\$161.38
V36: Roof Trim (Included as factory option)	\$1,060.00
Custom Workbench, Shelving Package, Inverter and Awning per St. Charles Police Dept. specifications	\$6,084.15
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$7,305.53</b>
Less Customer Discount	(\$1,667.00)
<b>Subtotal Discount</b>	<b>(\$1,667.00)</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$52,233.53</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$52,233.53</b>

Dealer Signature / Date

Customer Signature / Date

[Retail] 2012 Mercedes-Benz Sprinter Cargo Vans (M2CA144) 2500 144" (13)

**Selected Model and Options**

**MODEL**

CODE	MODEL	MSRP
M2CA144	2012 Mercedes-Benz Sprinter Cargo Vans 2500 144"	\$36,290.00

**COLORS**

CODE	DESCRIPTION	MSRP
147	Arctic White	\$0.00

**PAINT**

CODE	DESCRIPTION	MSRP
147	Arctic White	\$0.00

**ADDITIONAL EQUIPMENT**

CODE	DESCRIPTION	MSRP
D03	High roof	\$2,355.00
ED4	95-amp deep discharge battery	Inc.
F68	Heated pwr mirrors	\$230.00
FR8	Rear backup camera	\$910.00
FZ9	(2) additional keys	\$105.00
H04	Front insulation	Inc.
HZ9	Heater booster	Inc.
PH3	Rear heater pkg I -inc: 5kW heater booster, front/rear insulation, rear aux heater	\$1,320.00
PH8	High performance air conditioning pkg - inc: 95 amp deep-discharge battery, HD passenger compartment air cond	\$3,535.00
PW2	Window pkg II -inc: fixed front right side window, rear door storage net, rear door windows	\$305.00
PY1	Additional battery pkg -inc: additional battery for retrofit, aux battery disconnect relay	\$380.00
V25	Half-height load compartment trim	\$170.00
VA7	Rear doors stowage compartments w/cargo nets	Inc.
W17	Front right side window w/fixd glass	Inc.

Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided. Data Version: 241, Data updated Jan 8, 2012 10:25:00 PM PST



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[Retail] 2012 Mercedes-Benz Sprinter Cargo Vans (M2CA144) 2500 144" (13)

### SEAT TRIM

CODE	DESCRIPTION	MSRP
VH5	Black, Cloth seat trim	\$0.00
<b>Options Total</b>		<b>\$9,310.00</b>

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