



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Contract Extension for Traffic Signal Maintenance

Presenter: James Bernahl

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations – 3-19-12		Government Services
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$33,500	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

As part of the city’s annual traffic signal maintenance obligations the city will need to enter into a new multi-year contract agreement. Historically, the city would enter into a maintenance agreement which offered the flexibility to extend services offered for a period of three-years. Based on Meade’s performance throughout the previous year the City would either elect to utilize it’s option or go back out to bid for a new contractor. In 2009 the City of St. Charles entered into a three-year agreement with Meade Electric to perform traffic signal maintenance for all traffic signals owned and maintained by the City of St. Charles which includes almost all traffic signals along the IL Rte. 64 corridor.

As the Illinois Department of Transportation (IDOT) begins to enter into the major reconstruction of East Main Street from 7th Avenue to IL 59 many of these signals are scheduled to be upgraded and replaced. As part of the awarding of the contract all traffic signals within the construction limits will be required to be maintained by the contractor awarded the IDOT contract. For this reason the city will not be obligated to perform maintenance to these traffic signals during this work as would be typical. Upon the completion of the IDOT project the city will transfer maintenance of these signals to IDOT in perpetuity based on previous discussions.

Because of the transition between the city and IDOT will interfere with the typical contract agreement staff is recommending that for the interim period that the existing traffic signal maintenance agreement be extended for an additional three years with Meade Electric. Staff feels that the services provided were admirable and no notable circumstances were made during the previous three-year contract term. It should be noted that Meade Electric currently performs all traffic signal maintenance for IDOT along this corridor which should help to ensure a smooth transition in the future.

Meade Electric has confirmed that they will maintain their current pricing schedule for the 2012-2013 contract term period. For these reasons staff recommends awarding the contract for “traffic signal maintenance to Meade Electric.”

Attachments: (please list)

Copy of Meade Electric Letter of Commitment for Pricing

Recommendation / Suggested Action (briefly explain):

Recommend approval of contract extension with Meade Electric for annual traffic signal maintenance for a period not to exceed three years.

For office use only:

Agenda Item Number: 5a



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March 5, 2012

City of St. Charles
2 East Main St.
St. Charles, IL. 60174

Attention: Gary Long – Engineering Project Coordinator

Reference: 2012 / 2013 Traffic Signal Maintenance Contract

Subject: Contract Extension (May 1, 2012 – April 30, 2013)

Dear Gary,

This letter is in response to your e-mail dated February 23, 2012 regarding the potential extension of the current traffic signal maintenance contract that Meade Electric Company, Inc. has with the City of St. Charles.

Meade Electric Company, Inc. will gratefully and willingly accept an extension of our traffic signal maintenance contract with the City of St. Charles for an additional year (May 1, 2012 – April 30, 2013). In light of the current economic climate, Meade Electric is willing to perform the routine maintenance of the City of St. Charles traffic signal installations for the additional year with no increase in the rates. Meade Electric requests that the rates would be revisited again next year.

Please advise if this request receives the favorable consideration from the City of St. Charles.

We appreciate the opportunity to serve the people of St. Charles.

Sincerely,
Meade Electric Company, Inc.

A handwritten signature in black ink that reads "Thomas W. Talbot". The signature is written in a cursive, slightly slanted style.

Thomas W. Talbot
Project Manager

cc: file