



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Waive the Bid Procedure and Accept 2012/13 Lawn Mowing

Presenter: Chris Minick

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (4/2/12)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Cost:	\$29.30/acre	Budgeted:	YES	<input checked="" type="checkbox"/>	NO
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If NO, please explain how item will be funded:

Executive Summary:

Fox Valley Lawn Care has agreed to hold its price (again) at \$29.30/acre for another year of a request for quotation (Fiscal Year 2008/09). The original request for quotation allowed a nominal increase for Year Two (2) (2009/10), and Fox Valley Lawn Care and the City mutually agreed to a no cost extension year (Year Three [3]), and we are asking for a final year extension at the same price as the last three (3) years. Fox Valley Lawn Care has done an outstanding job of lawn care for us since 2008.

Attachments: (please list)

Bid Waiver Form

Recommendation/Suggested Action (briefly explain):

Recommendation to waive the bid procedure and accept the unit cost quote submitted by Fox Valley Lawn Care for lawn mowing services.

For office use only: Agenda Item Number: 6i

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Fox Valley Lawn Care dba Cordell
Dietzig
P. O. Box 94
St. Charles, IL 60174-
0094

For the purchase of: Mowing (Lawn Maintenance)

At a cost not to exceed: \$29.30/Acre

Reason for the request to waive the bid procedure: Fox Valley Lawn Care has been doing City mowing since 2008 and has kept their prices for three years.

Other Quotations Received: _____

Date: 3/26/12

Requested by: Mike Shortall

Department Director: _____

Purchasing Manager: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.