ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	
	Title:	Recommend approval of a Facade Improvement Grant for 201-203 W. Main Street (Grossklag)
	Presenter:	Russell Colby

Please check appropriate box:

	Government Operations		Government Services
X	Planning & Development (5/14/12)		City Council

Estimated Cost:	$5,950	Budgeted:	YES	X	NO	

If NO, please explain how item will be funded:

Executive Summary:

Bill Grossklag, owner of the building at 201-203 W. Main Street, has applied for Façade Improvement Grant funding.

The Façade Improvement Grant program provides assistance to property owners and commercial tenants to rehabilitate and restore the exterior of buildings in the downtown. Grant funding is available first for buildings located in Special Service Area 1B (Downtown Revitalization) and secondarily for other properties located outside SSA 1B but within the Central Historic District. Applications are first reviewed by the Historic Preservation Commission for appropriateness of design. The grants are provided as a reimbursement for up to 50% of the funds invested into an exterior rehabilitation project, up to $10,000 for a 30 ft. length of building façade. There is a limit of $20,000 of grant funds per property in any 5 year period. The program budget for FY 12-13 is $40,000.

The project scope includes the patching and repair of the metal trim on the exterior of the building, in particular the ledge that runs along the street façades of the building above the second floor. This ledge is rusting and deteriorating and will require patching with metal panels.

The proposed cost of work is $11,900. The Façade Grant would fund a maximum of $5,950.
The property has not received a Façade Grant in the past 5-years.

The Historic Preservation Commission has recommended approval of the grant.

Attachments: *(please list)*

Façade Improvement Application and cost estimates
Photos of the building

Recommendation / Suggested Action *(briefly explain)***:**

Staff recommends approval of the Façade Improvement Agreement.

For office use only:	*Agenda Item Number: 3c*

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AUG - 9 2011
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CITY OF ST. CHARLES
FACADE IMPROVEMENT PROGRAM
APPLICATION FORM

A non-refundable fee of $50.00 must accompany this application. Checks should be made payable to the City of St. Charles.

1) Applicant: WILLIAM GROSSKLAG
(Name)

Home Address: _____
(Street) (City/State/Zip) (Phone)

Business Address: 201-03 WEST MAIN STREET, ST. CHARLES, IL 60174
(Street) (City/State/Zip) (Phone)

Federal Tax ID Number: ___ _____

2) Building or establishment for which the reimbursement grant is sought

* 201-03 WEST MAIN STREET, ST. CHARLES, IL 60174
(Street Address)

* REAL ESTATE OFFICES
(Property Identification Number)

4) Is this property listed on the National Registry or designated as a Local Landmark: ☐ Yes ☐ No ?

3) Proposed Improvements(Check all that apply):

- ☐ Canopy/Awning
- ☐ Windows/Doors
- ☐ Tuck pointing/Masonry Repair
- ☐ Masonry Cleaning
- ☒ Painting
- ☐ Other(Please Specify) REPLACEMENT OF RUSTED METAL TRIM AROUND BUILDING
- ☐ Signage
- ☐ Exterior Lighting
- ☒ Restoration of Architectural Features
- ☐ Rear Entrance Improvements(Please specify below)

Describe the scope and purpose of the work to be done:
AS PER ENCLOSED QUOTE

Preliminary Cost Estimate: $ 11,900. +/- City's Grant Amount: $ 50%

4) Statement of Understanding:

A. I agree to comply with the guidelines and procedures of the St. Charles Façade Improvement Program.

B. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, receipts, and contractor's final waivers of lien upon completion of the approved improvements.

C. I understand that work done before a Façade Improvement Agreement is approved by the City Council is not eligible for a grant.

D. I understand the Façade Improvement reimbursement grants are subject to taxation and that the City is required to report the amount and recipient of said grants to the IRS

Signature _____
Applicant

If the applicant is other than the owner, you must have the owner complete the following certificate:

I certify that I am the owner of the property at 201-03 WEST MAIN ST., and that I authorize the applicant to apply for a reimbursement grant under the St. Charles Facade Improvement Program and undertake the approved improvements.

Signature _____ Date 8-8-11
Owner

BILL GROSSKLAG
REAL ESTATE – INSURANCE

3 South Second Street
P. O. Box 587
St. Charles, IL 60174
Phone: 630-377-6001
Fax: 630-377-8522

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Planning Division

August 8, 2011

Mr. Russell Colby
Community Development Planner
2 East Main Street
St. Charles, IL 60174

Re: Facade Improvement Program
201-03 West Main Street, St. Charles, IL

Dear Mr. Colby

Enclosed are application and estimates for facade repairs to my building and my check of $50.00 application fee.

I would appreciate your consideration in helping with the cost of these Improvements.

Thank you for your consideration.

Very truly yours,

William Grossklag

WIESBROOK SHEET METAL, INC.

METAL ROOFS/WALL PANELS • HEATING • AIR CONDITIONING • BAY WINDOWS • CUSTOMIZED SHEET METAL WORK

Proposal

August 2, 2011

Job Name:
Bill Grossklag
20103 West Main Street
Saint Charles, Illinois 60174

Patch and repair metal soffit and façade that is rusted on the north and east elevations of the building at the above address. Materials to be 24 gauge steel. Painting of the repaired areas is also included in this price as well as lifts to perform the work. There is a $1,500.00 allowance in this proposal for any paint, caulking, and galvanized materials that will be needed. THIS WORK TO BE PERFORMED ON A TIME AND MATERIAL BASIS ONLY. EXTENT OF REPAIRS WILL NOT BE KNOWN UNTIL IT CAN BE EXAMINED UTILIZING THE LIFTS. THERE IS AN ALLOWANCE OF FORTY HOURS FOR THE METAL REPAIR AND FORTY HOURS FOR THE PAINTING INCLUDED IN THIS PROPOSAL. THERE IS AN ADDITIONAL ALLOWANCE OF EIGHT HOURS FOR SHOP TIME AND DELIVERIES.

Total Price: $11,900.00

Exclusions
Excludes any and all work not specifically mentioned.

General Conditions

~ All prefinished metal to have a Kynar 500 finish out of manufacturers' standard colors.
~ Pricing good for 30 days.
~ Payment terms are upon completion.

By _____ By _____

Printed Name WILLIAM GROSSKLAG Name Kenneth J. Wiesbrook, V.P.

Title OWNER Title Vice-President

Date 8-8-11 Date _____

25502 WEST RUFF STREET, PLAINFIELD, ILLINOIS 60585-7861 • 630-922-9050 • FAX 630-922-9055

ken@wsminc.net

ILL Rte 64
Main St
SOUTH
ILLINOIS
31
KETTLEY REALTORS
KETTLEY REALTORS
(630) 584-7000
KETTLEY REALTORS
(630) 584-7000

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